



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

Board Clerk Use Only

Meeting Date: 9/25/14
Agenda Item #: R.1
Est. Start Time: 9:30 am
Date Submitted: 8/6/14

Agenda Title: **PROCLAMATION Proclaiming October 2014 as Oregon Archives Month in Multnomah County, Oregon**

Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.

Requested Meeting Date: September 25th **Time Needed:** 10 minutes
Department: Department of County Assets **Division:** Records Management and Archives
Contact(s): Terry Baxter
Phone: _____ **Ext.** X83741 **I/O Address:** 425/1/Terry Baxter
Presenter Name(s) & Title(s): Jenny Mundy, electronic records management analyst & Terry Baxter, archivist

General Information

1. What action are you requesting from the Board?

We are requesting that the Board proclaim October Oregon Archives Month in Multnomah County. The Department's recommendation is that the Board adopts this proclamation.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Archives Week/Month has been celebrated since 1989 in a growing number of states. This is the 10th year it will be celebrated in Oregon. Its purpose is to increase the public's awareness of archival and historical records, educate people and organizations about preserving their own records, and encourage people to explore and use the archives in their area. Multnomah County includes significant archival resources whose use should be supported.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact.

4. Explain any legal and/or policy issues involved.

There are no legal or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

There are a number of Portland archival institutions involved in planning Oregon Archives Month activities. The Oregon Historical Society, the Multnomah County Library, and the Portland Archives and Records Center are the focus locations (with another 30 participating) in the 4th annual Archives Crawl, to be held on October 18th. Other archival programs across the state are planning information and events. State Archivist Mary Beth Herkert (503.373.0701) is the statewide contact for Oregon Archives Month.

Required Signature

**Elected
Official or
Department**

Director: Sherry Swackhamer /s/ **Date:** 8-6-14

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.