



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 03/25/11)

Board Clerk Use Only	
Meeting Date:	3/15/12
Agenda Item #:	R.1
Est. Start Time:	9:30 am
Date Submitted:	2/21/12

BUDGET MODIFICATION:Nond 06

Agenda Title: BUDGET MODIFICATION Nond 06 Adding \$22,585 in state funds for Supplemental Nutrition Assistance Program (SNAP) outreach activities.

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: _____ **Amount of Time Needed:** 5 minutes

Department: Nondepartmental **Division:** Commission on Children, Families, and Community

Contact(s): Joshua Todd

Phone: _____ **Ext.** _____ **I/O Address:** _____

Presenter Name(s) & Title(s): Joshua Todd

General Information

1. What action are you requesting from the Board?

The Commission on Children, Families, and Community (CCFC) requests approval of a \$22,585 grant from the state Department of Human Services for Supplemental Nutrition Assistance Program (SNAP) outreach activities in Multnomah County.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

CCFC will use these grant funds to provide outreach with SNAP information to at least 2,000 people in the community, and to help 75 households with SNAP applications. Outreach will be conducted at schools, summer food service program sites, farmers' markets, food pantry sites, libraries, job fairs, health fairs, and neighborhood gatherings.

3. Explain the fiscal impact (current year and ongoing)

This grant will increase the CCFC's budget by \$22,585 in the current fiscal year. It is targeted for specific activities, which will not require additional County resources in future fiscal years.

4. Explain any legal and/or policy issues involved.

The CCFC's mission is to impact policy, leverage resources, and make strategic investments to build a thriving community. A key Commission activity is to increase family income, and this program serves that goal by increasing access to food for children and families.

5. Explain any citizen and/or other government participation that has or will take place.

This is an intergovernmental agreement between the State of Oregon and Multnomah County.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
Revenue from the State of Oregon (DHS) is increased by \$22,585. The CFDA # is 10.561 SNAP Outreach
- **What budgets are increased/decreased?**
The CCFC's Family Economic Security program is increased by \$22,585.
- **What do the changes accomplish?**
The changes allow the Commission to continue providing bi-lingual outreach for the SNAP program during FY 2012.
- **Do any personnel actions result from this budget modification? Explain.**
Two limited-duration CCFC staff will increase their time on the project by 8 hours per week, increasing overall FTE by 0.40 (0.20 FTE per employee).
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
100% of Central Indirect is covered by the grant. Nondepartmental agencies do not receive departmental indirect.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
This is a one-time grant, although it is possible that, based on contract performance and the availability of state funds, the contract could be continued in the upcoming fiscal year.
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
This grant covers the period from February 1, 2012, through September 30, 2012. Grant funds unspent in the current fiscal year will be carried forward in the FY 2013 budget.

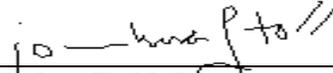
NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION:Nond 06

Required Signatures

Elected Official or
Department/
Agency Director:



Joshua Todd, Director

Date: 2-16-12

Budget Analyst:



Christian Elkin, Budget Analyst

Date: 2-16-12
