



Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 1/29/15
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 1/29/15
Agenda Item #: R.4
Est. Start Time: 10:00 am
Date Submitted: 1/8/15

Agenda Title: BUDGET MODIFICATION # DCJ-13-15: Appropriates \$376,553 for the Expansion of the Morrison Child & Family Services Senders Program.

Requested Meeting Date: 1/29/15 Time Needed: 8 minutes
Department: 50 - Community Justice Division: Juvenile Services Division
Contact(s): Joyce Resare, Finance Manager

Phone: 503.988.3961 Ext. 83961 I/O Address 503 / 250

Presenter Name(s) & Title(s): Christina McMahan, Assistant Director; Deena Corso, Senior Manager; Rosa Garcia, Community Justice Manager

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) and Health Department (HD) request approval of budget modification DCJ-13-15. This budget modification appropriates \$376,553 to the federal/state fund from Morrison Child & Family Services in order to expand the existing Senders Program from 14 to 28 beds. Of this amount \$361,462 is appropriated to DCJ and \$15,091 is appropriated to HD in the current fiscal year.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Senders Program provides secure shelter for youth under the jurisdiction of the Division of Unaccompanied Alien Children Program, Office of Refugee Resettlement. The majority of these youth are from Mexico and Latin American countries without parents or guardians in the United States. The program is funded solely by a federal grant awarded by the U.S. Department of Health and Human Services to Morrison Child & Family Services. Morrison Child & Family Services subcontracts with DCJ in order to use space (beds) at the Donald E Long Home (DELH), which is a secure facility. In addition, DCJ provides security staffing, education, and nourishment (food), and The Health Department Corrections Health provides health care to the youth under this agreement.

The current Senderos Program funds 14 beds located at DELH. Morrison Child & Family Services has been awarded additional grant funding from the U.S. Department of Health and Human Services in order to add an additional 14 beds, which expands the program to 28 beds. The additional beds begin March 1, 2015 and also add eight full-time Juvenile Custody Services Specialists (6273) and one part-time Community Justice Manager (9620). There is currently a part-time Community Justice Manager assigned to this program and with the expansion it will increase the position to full-time so that the span of control will be 1:13.

This funding enhances FY 2015 Program Offers:
50054A - Juvenile Detention Services
50049 - Corrections Health Juvenile Detention.

3. Explain the fiscal impact (current year and ongoing).

For the current fiscal year this budget modification increases revenue and expenditures covering the period of March 1, 2015 through June 30, 2015 in the amount of \$376,553 and 2.83 FTE. The funding allocated in the current fiscal year increases personnel by \$315,567, M&S by \$14,905, internal services by \$10,000 and indirect costs by \$36,081.

The current revenue contract with Morrison Child & Family Services is valid through September 30, 2015 and renewed annually. In the original agreement for 14 beds \$857,298 was contracted to Multnomah County. This expansion increases the revenue contract by \$650,672 for a revised total of \$1,507,970 through September 30, 2015.

The annualized amount of this expansion is \$1,097,590 and 8.50 FTE.

This increased funding will be included in the FY 2016 department budget submittal within constraint, as no county general fund supports this program.

4. Explain any legal and/or policy issues involved.

It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age, marital status, disability, political affiliations, sexual orientation, or any other nonmerit factor.

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

DCJ's FY 2015 budget will be increased by \$361,462 in funding received from Morrison Child & Family Services via a revenue contract.

HD's FY 2015 budget will be increased by \$15,091 in funding received from Morrison Child & Family Services via a revenue contract.

7. What budgets are increased/decreased?

DCJ's Juvenile Services Division budget is increased by \$361,462.

HD's Corrections Health budget is increased by \$15,091

Service reimbursement from the federal/state fund to the risk management fund is increased by \$53,332 (medical/dental insurance).

Service reimbursement from the federal/state fund to general fund contingency is increased by \$7,967 (central indirect revenue).

DCJ's Business Services M&S budget is increased by \$27,086 (department indirect revenue).

HD's Business Operations personnel (temp) budget is increased by \$1,028 (department indirect revenue).

8. What do the changes accomplish?

Appropriation of funding received from Morrison Child & Family Services in order to expand the Senderos Program from 14 to 28 beds.

9. Do any personnel actions result from this budget modification?

Yes, 8.00 FTE Juvenile Custody Services Specialist (6373) and 0.50 FTE Community Justice Manager (9620) are added effective March 1, 2015.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

Yes, 100% of the indirect costs are recovered.

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

No, it is expected that this funding will be ongoing. Morrison Child & Family Services has been operating this program out of DELH since FY 2012.

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

This current revenue contract is through September 30, 2015 and is renewed annually. Effective March 1, 2015 Morrison Child & Family Services will open an additional 14 beds for a total of 28 beds. If the funding ends the program will also end.

Required Signature

Elected Official or Dept. Director: Joyce Resare for Scott Taylor /s/

Date: 1/5/15

Budget Analyst: Chris Yager /s/

Date: 1/8/15

Department HR: James Opoka /s/

Date: 1/5/15

Countywide HR: N/A

Date: _____

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCJ-13-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	40040-15	1000	40-90	0030	409001	50370 - Dept Indirect Rev	(6,956,620)	(6,957,648)	(1,028)	
2	40040-15	1000	40-90	0030	409001	60100 - Temporary	285,701	286,729	1,028	
1000 Total										0
40-90 Total										0
Program Offer Number 40040-15 Total										0
3	40049-15	21057	40-50	0030	4CA163-4	50235 - Charges For Srvc	0	(15,091)	(15,091)	
4	40049-15	21057	40-50	0030	4CA163-4	60100 - Temporary	0	10,938	10,938	
5	40049-15	21057	40-50	0030	4CA163-4	60135 - Non Base Fringe	0	2,363	2,363	
6	40049-15	21057	40-50	0030	4CA163-4	60145 - Non Base Insurance	0	273	273	
7	40049-15	21057	40-50	0030	4CA163-4	60310 - Drugs	0	167	167	
8	40049-15	21057	40-50	0030	4CA163-4	60350 - Central Indirect	0	322	322	
9	40049-15	21057	40-50	0030	4CA163-4	60355 - Dept Indirect	0	1,028	1,028	
21057 Total										0
40-50 Total										0
Program Offer Number 40049-15 Total										0
10	50001-15	1000	50-00	0050	509600	50370 - Dept Indirect Rev	(2,160,937)	(2,188,023)	(27,086)	
11	50001-15	1000	50-00	0050	509600	60240 - Supplies	171,598	198,684	27,086	
1000 Total										0
50-00 Total										0
Program Offer Number 50001-15 Total										0
12	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	50235 - Charges For Srvc	(683,133)	(1,044,595)	(361,462)	

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCJ-13-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
13	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60000 - Permanent	216,055	349,842	133,786	
14	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60100 - Temporary	50,322	76,989	26,667	
15	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60110 - Overtime	35,316	43,316	8,000	
16	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60120 - Premium	15,925	41,851	25,926	
17	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60130 - Salary Related Expns	85,871	138,196	52,325	
18	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60135 - Non Base Fringe	4,207	6,436	2,229	
19	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60140 - Insurance Benefits	77,828	130,287	52,459	
20	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60145 - Non Base Insurance	1,132	1,732	600	
21	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60240 - Supplies	97,333	99,500	2,167	
22	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60250 - Food	11,005	23,576	12,571	
23	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60350 - Central Indirect	14,449	22,094	7,645	
24	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60355 - Dept Indirect	51,190	78,276	27,086	
25	50054A-15	21057	50-50	0050	CJSD.ORR.MORRISON.14	60370 - Intl Svc Telephone	22,500	32,500	10,000	
21057 Total										0
50-50 Total										0
Program Offer Number 50054A-15 Total										0
26	72020-15	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(66,961,348)	(67,014,680)	(53,332)	
27	72020-15	3500	72-80	0020	705210	60330 - Claims Paid	3,964,905	4,018,237	53,332	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-15 Total										0
28	78022-15	3503	78-70	0020	709525	50310 - Intl Svc Reimburse	(2,518,047)	(2,528,047)	(10,000)	
29	78022-15	3503	78-70	0020	709525	60200 - Communications	810,696	820,696	10,000	
3503 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCJ-13-15

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
	78-70 Total									0
	Program Offer Number 78022-15 Total									0
30	95000-15	1000	19	0020	9500001000	60470 - Contingency	9,641,274	9,649,241	7,967	
	1000 Total									7,967
	19 Total									7,967
	Program Offer Number 95000-15 Total									7,967
31	95001-15	1000	19	0020	9500001000	50310 - Intl Svc Reimburse	(7,100,158)	(7,108,125)	(7,967)	
	1000 Total									(7,967)
	19 Total									(7,967)
	Program Offer Number 95001-15 Total									(7,967)

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCJ-13-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-50-022	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-023	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-024	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-025	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-026	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-027	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-028	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-029	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	1.00	43,255	13,478	17,288	74,022
New-50-030	9620	Community Justice Manager	66297	21057	CJSD.ORR.MORRISON.14	0.50	29,966	9,637	10,246	49,849
Total Annualized Changes:						8.50	\$376,009	\$117,464	\$148,549	\$642,023

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
New-50-022	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCJ-13-15

New-50-023	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-024	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-025	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-026	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-027	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-028	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-029	6273	Juvenile Custody Services Spec	66297	21057	CJSD.ORR.MORRISON.14	0.33	14,418	4,493	5,763	24,674
New-50-030	9620	Community Justice Manager	66297	21057	CJSD.ORR.MORRISON.14	0.17	9,989	3,212	3,415	16,616
Total Current FY Changes:						2.83	\$125,336	\$39,155	\$49,516	\$214,008



Lynda GROW <lynda.grow@multco.us>

If I can have the updated APR, we will stamp it approved and get it scanned and sent back to you

Erin RUSSELL <erin.russell@multco.us>

Thu, Jan 29, 2015 at 1:29 PM

To: Lynda GROW <lynda.grow@multco.us>

Cc: Christina McMAHAN <christina.mcmahan@multco.us>, Joyce RESARE <joyce.m.resare@multco.us>, Deena Corso <deena.m.corso@multco.us>, Marina BAKER <marina.baker@multco.us>

Hi Lynda,

Below is a screen shot of the current APR. The dollar amount highlighted in yellow should be updated to \$1,115,438.

This edit does not change the amount we are appropriating in the current fiscal year. This annualized amount is just additional information to the Board (and public).

I also have a call into the Central Budget Office in case they want to update the APR in Team Budget and resend to you. At this stage of the budget modification only The Central Budget Office can make edits in Team Budget.

3. Explain the fiscal impact (current year and ongoing).

For the current fiscal year this budget modification increases revenue and expenditures covering the period of March 1, 2015 through June 30, 2015 in the amount of \$376,553 and 2.83 FTE. The funding allocated in the current fiscal year increases personnel by \$315,567, M&S by \$14,905, internal services by \$10,000 and indirect costs by \$36,081.

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The annualized amount of this expansion is \$1,097,590 and 8.50 FTE.

Erin Russell

Budget Analyst

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