



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

## Board Clerk Use Only

Meeting Date: 080416  
Agenda Item #: R.11  
Est. Start Time: 10:50 am  
Date Submitted: 071116

**Agenda Title:** Approval of a Sole Source Procurement Process for Annual Support and Maintenance of the Existing SAP-ERP System.

*Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.*

## Requested

Meeting Date: 8/4/16 Time Needed: 10 minutes

Department: County Assets Division: IT

Contact(s): Bob Leek

Phone: 503-988-7351 Ext. 87351 I/O Address: 503/4

## Presenter

Name(s) & Bob Leek, Deputy Chief Information Officer

Title(s): Sherry Swackhamer, Department Director

## General Information

### 1. What action are you requesting from the Board?

Acting as the Public Contract Review Board – Approval to contract with Rimini Street for annual support and maintenance of the existing County SAP-ERP system.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Since 2001, Multnomah County's SAP ERP application plays a central role to most services provided by the County. The primary capabilities of the SAP ERP application include human capital management, financial services, transaction processing, supply chain management, work order management for facilities, and providing data and reporting about the daily operations of the County. Due to the critical nature of the features provided by the SAP ERP application, the County requires an active support contract in order to ensure that upgrades, updates, patches, and documentation are available to address system availability, workflow, efficiency, and ongoing evolution of the application.

Multnomah County has had a support contract for its SAP ERP application and the Oracle database used by the application since the implementation of the SAP ERP application in 2001. Terminating the support contract with SAP and establishing a support contract with Rimini Street has been reviewed and approved by the SAP Steering Committee who is

tasked with the lifecycle management of the features, capabilities, and support of the SAP application and its associated data interfaces and data exchanges. Given the nature of the long-standing support contract with SAP, the move to Rimini Street is a pilot to explore the expected value, improved services, and ongoing stability, at a lower overall cost, to be measured through performance metrics during the life of the support contract and the expected life of the SAP ERP application by the County. Rimini Street provides Service Level Agreement parameters through the contract that meet or exceed the Service Levels the County has in its existing contract with SAP.

**3. Explain the fiscal impact (current year and ongoing)**

The estimated amount for the three (3) year exemption term shall be \$920,000

**4. Explain any legal and/or policy issues involved.**

The Public Contract Review Board (PCRB Rule 47-0275) may make exemptions to competitive contracting processes if it is determined to serve the best interest of the public.

**5. Explain any citizen and/or other government participation that has or will take place.**

None

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**Required Signature**

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**Elected  
Official or  
Department  
Director:**

Sherry Swackhamer/s/

**Date:**

7/11/16

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.*