

## ANNOTATED MINUTES

Monday, February 22, 1993 - 9:30 AM and 1:30 PM  
Multnomah County Courthouse, Room 602

### WORK SESSION

- WS-1 Review the Budget of the District Attorney. Presented by District Attorney Michael Schrunk and Planning and Budget Manager Dave Warren.

PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS BY MICHAEL SCHRUNK, TOM SIMPSON, KELLY BACON AND DAVE WARREN. PROGRAM GOALS AND OBJECTIVES TO BE PROVIDED THIS WEEK. MR. SCHRUNK TO PROVIDE INFORMATION REQUESTED FROM CENTRAL CBAC MEMBER ALLEN ARMSTRONG. AFTERNOON SESSION CANCELLED.

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Tuesday, February 23, 1993 - 9:30 AM  
Multnomah County Courthouse, Room 602

### PLANNING ITEMS

Vice-Chair Gary Hansen convened the meeting at 9:35 a.m., with Commissioners Sharron Kelley, Tanya Collier and Dan Saltzman present, and Chair Gladys McCoy excused.

- P-1 CS 3-93 Review the February 11, 1993 Planning and Zoning Hearings Officer Decision: APPROVING, SUBJECT TO A CONDITION, Change in Zone Designation from RR to RR, C-S, Community Service Designation, to Allow Installation of a Cellular Telephone Communications Monopole, with Associated Antennas, and to Erect an Electronics Equipment Building, for Property Located at 16300 NW SHELTERED NOOK ROAD.

DECISION READ, NO APPEAL FILED, DECISION STANDS.

- P-2 HV 22-92 Review the February 1, 1993 Planning and Zoning Hearings Officer Decision: APPROVING, SUBJECT TO CONDITIONS, the Application in Specified Part. Satisfaction of Certain Applicable Code Provisions is Deferred to a Subsequent Planning Director Review Before or in Conjunction with Issuance of a Placement Permit, Subject to Notice and the Opportunity for a Hearing as Indicated, for Property Located at 4425 SE 135TH AVENUE.

DECISION READ, NO APPEAL FILED, DECISION STANDS.

- P-3 CU 1-93 Review the January 21, 1993 Planning and Zoning Hearings Officer Decision: DENYING Applicant's Conditional Use Request to Allow a Non-Resource Related Single Family Residence for Property Located at 13156 NW MCNAMEE ROAD; and Request for March 23, 1993 Hearing in Connection with a Notice of Review Filed by Applicant James McGrew.

CU 2-93 Review the January 21, 1993 Planning and Zoning Hearings Officer Decision: DENYING Applicant's Conditional Use Request to Allow a Non-Resource Related Single Family Residence for Property Located at 13160 NW McNAMEE ROAD; and Request for March 23, 1993 Hearing in Connection with a Notice of Review Filed by Applicant James McGrew.

DECISION READ. PLANNING DIRECTOR SCOTT PEMBLE ADVISED NOTICE OF REVIEW APPEALS WERE FILED FOR CU 1-93 AND CU 2-93 BY APPLICANT JAMES MCGREW, REQUESTING A MARCH 23, 1993 HEARING. MR. PEMBLE ADVISED THAT APPLICANT'S ATTORNEY JEFF BACHRACH IS HERE TODAY AND OPPONENT ARNOLD ROCHLIN, BUT NOT OPPONENT CHRIS FOSTER, AND DISCUSSED COUNTY CODE 11.15.8270(B) & (E) CONCERNING THE SCOPE OF REVIEW, SUGGESTING THAT THE BOARD SET A DATE FOR A HEARING ON THE SCOPE OF REVIEW OPTIONS WITH ALL PARTIES IN ATTENDANCE, PRIOR TO CONDUCTING THE ACTUAL APPEAL HEARING.

IN RESPONSE TO A QUESTION OF COMMISSIONER SALTZMAN, MR. PEMBLE EXPLAINED THAT UNLESS THE BOARD SETS THE SCOPE OF REVIEW TO ON THE RECORD ONLY, IT MAY BE PREJUDICIAL FOR THE BOARD TO ALLOW APPLICANT'S COUNSEL TO ARGUE THE MERITS OF AN ON THE RECORD, WITH ADDITIONAL TESTIMONY HEARING WITHOUT HAVING GIVEN NOTICE TO THE OPPONENTS IN THIS CASE AND HEARING THEIR TESTIMONY.

COUNTY COUNSEL LAURENCE KRESSEL EXPLAINED THE PHASES OF A LAND USE APPEAL AND THE BOARD'S OPTIONS IN MAKING ITS DETERMINATION AS TO WHETHER TO HEAR THE CASE ON THE RECORD OR ON THE RECORD PLUS ADDITIONAL TESTIMONY.

IN RESPONSE TO A QUESTION OF COMMISSIONER COLLIER, MR. PEMBLE EXPLAINED THE HEARINGS OFFICER DECISION WAS BASED ON HIS INTERPRETATION OF THE COUNTY CODE. MR. PEMBLE ADVISED IT IS HIS OPINION THE INFORMATION PROVIDED BY APPLICANT WAS COMPLETE AND THERE WAS SUFFICIENT EVIDENCE IN WHICH TO MAKE A DECISION. MR. PEMBLE EXPLAINED THAT THE COMPATIBILITY WITH ADJOINING FOREST PRACTICE USES WAS ADDRESSED BY APPLICANT AND DOCUMENTATION WAS SUBMITTED CONCLUDING THE TWO SINGLE FAMILY DWELLINGS WOULD NOT NEGATIVELY IMPACT THE ADJOINING PROPERTY OWNERS' OPERATIONS, HOWEVER IN HIS DECISION, THE HEARINGS OFFICER FELT FUTURE PRACTICES SUCH AS AERIAL SPRAYING WOULD POTENTIALLY IMPACT MANAGEMENT OF THE ADJACENT FOREST.

FOLLOWING BOARD DISCUSSION AND STAFF RESPONSE TO BOARD QUESTIONS, COMMISSIONER KELLEY MOVED, SECONDED BY COMMISSIONER COLLIER, THAT A HEARING BE SCHEDULED FOR 9:30 AM, TUESDAY,

MARCH 23, 1993, ON THE RECORD, WITH TESTIMONY LIMITED TO 10 MINUTES PER SIDE. BOARD COMMENTS AND STAFF RESPONSE.

IN RESPONSE TO VICE-CHAIR HANSEN'S INVITATION, MR. JEFF BACHRACH, ATTORNEY FOR APPLICANT, TESTIFIED IN OPPOSITION TO THE MOTION BEFORE THE BOARD, SUGGESTING THAT 10 MINUTES IS NOT ENOUGH TIME TO PRESENT AN APPEAL. MR. BACHRACH EXPRESSED CONCERN THAT THE RECORD WAS NOT LEFT OPEN IN ORDER FOR APPLICANT TO REBUT THE OPPOSITION TESTIMONY PRESENTED AT THE HEARING BEFORE THE HEARINGS OFFICER AND COMMENTED ON STATEMENTS MADE BY MR. KRESSEL CONCERNING APPEALS HEARD BY OTHER JURISDICTIONS. IN RESPONSE TO A QUESTION OF COMMISSIONER KELLEY, MR. BACHRACH EXPLAINED THAT BASED ON HIS REVIEW OF THE WRITTEN RECORD, THE HEARINGS OFFICER DECISION WAS SWAYED BY THE OPPOSITION TESTIMONY.

MR. ARNOLD ROCHLIN TESTIFIED IN SUPPORT OF THE MOTION TO HEAR THE APPEAL ON THE RECORD ONLY, STATING APPLICANT WANTS TO INTRODUCE NEW EVIDENCE CONCERNING WHETHER OR NOT THE PROPERTY IS A LOT OF RECORD AS DETERMINED BY CODE. MR. ROCHLIN REPORTED THAT FOLLOWING THE HEARING, THE HEARINGS OFFICER KEPT THE RECORD OPEN FOR 7 DAYS FOR ADDITIONAL INFORMATION ON THE ISSUE OF LOT OF RECORD. MR. ROCHLIN STATED THAT THE NOTICE OF REVIEW FORM PROVIDES AN OPPORTUNITY FOR APPLICANT TO EXPLAIN WHY HE WANTS TO SUBMIT ADDITIONAL EVIDENCE AND THAT THE CRITERIA FOR THE BOARD TO CONSIDER IS WHETHER IT IS SATISFIED THAT ADDITIONAL TESTIMONY OR OTHER EVIDENCE COULD NOT REASONABLY HAVE BEEN PRESENTED AT THE PRIOR HEARING.

IN RESPONSE TO A QUESTION OF COMMISSIONER COLLIER, MR. PEMBLE REPORTED THAT SANDY MATTHEWSON ADVISED THE RECORD WAS KEPT OPEN AN ADDITIONAL 7 DAYS AND APPLICANT WAS NOTIFIED OF SAME.

MR. BACHRACH EXPLAINED HIS CLIENT DOES NOT WANT TO ADDRESS THE LOT OF RECORD ISSUE, BUT WISHES TO PRESENT TESTIMONY CONCERNING CLARIFICATION ON THE GENERAL SUITABILITY ISSUES, DISCUSS POSSIBLE CONFUSION ON THE HEARINGS OFFICER'S PART CONCERNING SURROUNDING PROPERTY USES AND PRESENT VISUAL EXHIBITS OF THE PROPERTY. MR. BACHRACH EXPLAINED THAT HIS CLIENT WAS NOT REPRESENTED BY COUNSEL AT THE TIME OF THE HEARING AND DID NOT UNDERSTAND THE PROCESS.

FOLLOWING BOARD COMMENTS, DISCUSSION AND STAFF RESPONSE, BOARD AMENDED THE PREVIOUS MOTION,

AND UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, IT WAS UNANIMOUSLY APPROVED THAT A HEARING, ON THE RECORD, PLUS ADDITIONAL TESTIMONY LIMITED TO COMPATIBILITY OF LAND USES, WITH TESTIMONY LIMITED TO 15 MINUTES PER SIDE, BE SCHEDULED FOR 9:30 AM, TUESDAY, MARCH 23, 1993.

AT THE RECOMMENDATION OF MR. PEMBLE AND UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, IT WAS UNANIMOUSLY APPROVED THAT PLANNING ITEMS P-3 AND P-4 (CU 1-93 AND CU 2-93) BE COMBINED.

P-5      LR 2-92      Request for Adoption of a FINAL ORDER in the Matter of the Review of the Hearings Officer's Decision Affirming the Planning Director's Approval of a Residential Building Permit Application

MR. PEMBLE REPORTED THAT THERE IS A REQUEST BY A PARTY TO THE PRIOR BOARD HEARING FOR AN OPPORTUNITY TO SPEAK ON THE FINAL ORDER.

MR. KRESSEL EXPLAINED THIS CASE IS AT THE END OF THE APPEAL PHASE, IT WAS DECIDED ON A 3-2 VOTE AND PURSUANT TO CODE REQUIREMENTS, THE BOARD DIRECTED STAFF TO PREPARE FINDINGS OF FACT AND CONCLUSIONS OF LAW, WHICH ARE CONTAINED IN THE FINAL ORDER BEFORE THE BOARD. MR. KRESSEL ADVISED THE DECISION ON WHETHER TO ALLOW ARGUMENT ON THE FINAL ORDER IS WITH THE BOARD.

IN RESPONSE TO A QUESTION OF COMMISSIONER SALTZMAN, MR. PEMBLE EXPLAINED THAT APPLICANT IS THE BENEFACTOR IN THIS CASE AND IF THE BOARD DECIDES NOT TO ADOPT FINDINGS TODAY, THE TIMELINE IS EXTENDED AND WILL DELAY THE PROCESS FOR OPPONENTS TO APPEAL TO A HIGHER COURT. MR. KRESSEL ADDED THAT IF FINDINGS ARE NOT ADOPTED AND AN APPEAL IS FILED WITH THE LAND USE BOARD OF APPEALS, THE CASE WILL BE REMANDED BACK TO THE BOARD.

COMMISSIONER COLLIER MOVED, SECONDED BY COMMISSIONER KELLEY, APPROVAL OF THE FINAL ORDER. FOLLOWING BOARD DISCUSSION AND STAFF RESPONSE, IT WAS DETERMINED THE FINDINGS CORRECTLY REFLECT THE BOARD'S DECISION AND THERE WOULD BE NO TESTIMONY ALLOWED. VOTE ON MOTION TO APPROVE FINAL ORDER 93-54 WAS UNANIMOUSLY APPROVED.

P-6      C 1-93      First Reading of an ORDINANCE Amending Comprehensive Framework Plan Policy 34, Trafficways, and the Accompanying Functional Classification of Trafficways Maps

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES



AVAILABLE. MR. KRESSEL EXPLAINED THIS IS A LAND USE LEGISLATION ISSUE, ESTABLISHING POLICY AND REQUIRES TWO READINGS.

IN RESPONSE TO A QUESTION OF VICE-CHAIR HANSEN, MR. PEMBLE RECOMMENDED THAT THE SECOND READING BE SCHEDULED FOR MARCH 23, 1993.

TRANSPORTATION DIVISION STAFF ED PICKERING EXPLAINED THE PROPOSED AMENDMENTS TO TRANSPORTATION POLICY 34 OF THE COMPREHENSIVE FRAMEWORK PLAN IN ORDER TO BRING IT UP TO DATE AND ADDRESS THE RURAL ROAD FUNCTIONAL HIERARCHY, FUNCTIONAL CLASSIFICATION PLAN AND ACCOMPANYING TRAFFICWAYS MAP. MR. PICKERING REVIEWED THE PUBLIC INPUT PROCESS USED IN PREPARATION OF THE PROPOSED ORDINANCE AND ADVISED THE PLANNING COMMISSION UNANIMOUSLY RECOMMENDED APPROVAL. MR. PICKERING EXPLAINED THE BOARD WILL BE ASKED TO ADDRESS REVISIONS TO TRANSPORTATION POLICY 34 IN RELATION TO STATE GOAL 12 TRANSPORTATION RULE LATER THIS YEAR.

IN RESPONSE TO QUESTIONS OF COMMISSIONER SALTZMAN, MR. PICKERING EXPLAINED THAT THE SCENIC OVERLAY INCLUDES THE COLUMBIA RIVER HIGHWAY, MARINE DRIVE AND THE COUNTY'S SECTION OF CORNELL ROAD AT THIS TIME, BUT IT IS POSSIBLE THAT CITIZENS MAY COME FORWARD AND REQUEST THAT SKYLINE BOULEVARD BE INCLUDED AT A LATER DATE.

IN RESPONSE TO QUESTIONS OF COMMISSIONER KELLEY, MR. PICKERING ADVISED THAT INPUT HAD BEEN SOLICITED BUT NO RESPONSE RECEIVED FROM PORTLAND, TROUTDALE OR GRESHAM, BUT INPUT WAS RECEIVED FROM THE OREGON DEPARTMENT OF TRANSPORTATION. MR. PICKERING EXPLAINED THAT GRESHAM HAS SOME CONCERNS REGARDING THE DESIGNATION OF 242ND AVENUE AS AN ARTERIAL ROAD. IN RESPONSE TO A REQUEST OF COMMISSIONER KELLEY, MR. PICKERING ADVISED HE WOULD REQUEST INPUT FROM THE CITIES AGAIN PRIOR TO THE SECOND READING.

HEARING HELD, NO ONE WISHED TO TESTIFY. UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER COLLIER, THE FIRST READING WAS UNANIMOUSLY APPROVED, WITH THE SECOND READING SCHEDULED FOR 9:30 AM, TUESDAY, MARCH 23, 1993.

P-7 Recommendation for Approval of Business Location in the Matter of the Auto Wrecker's License Renewal of Duane S. Shaw, dba 82ND AVENUE AUTO WRECKERS, INC., for Property Located at 8555 SE 82ND AVENUE. (From January 26, 1993).

MR. PEMBLE EXPLAINED THAT ORDINANCE NO. 723 ESTABLISHED THE SHERIFF'S OFFICE AS THE COORDINATING BODY FOR THESE PERMITS AND

SUBSEQUENT REQUESTS WILL BE FORWARDED FROM THEM. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER SALTZMAN, P-7 WAS UNANIMOUSLY APPROVED.

P-8 CU 22-92 PUBLIC HEARING, On the Record, Plus New Information, Testimony Limited to 10 Minutes Per Side, in the Matter of the January 14, 1993 Planning and Zoning Hearings Officer Decision DENYING Conditional Use Request to Allow a Non-Resource Related Single Family Dwelling on a 4.34 Acre Lot of Record in the Multiple Use Forest-19 Zoning District, for Property Located at 22401 NW ST HELENS ROAD

MR. KRESSEL REPORTED THAT THE BOARD WAS GIVEN A LETTER THIS MORNING REQUESTING A CONTINUANCE. IN RESPONSE TO BOARD QUESTIONS AND DISCUSSION, MR. KRESSEL WAS DIRECTED TO PREPARE CLARIFICATION OF THE COUNTY CODE CONCERNING REQUESTS FOR CONTINUANCE.

ARNOLD ROCHLIN TESTIFIED THAT THE DECISION IN THIS CASE WAS FILED WITH THE CLERK OF THE BOARD ON JANUARY 14, 1993 AND PURSUANT TO COUNTY CODE, THE PARTIES HAD 10 DAYS IN WHICH TO FILE AN APPEAL BEFORE THE DECISION BECAME FINAL ON JANUARY 25, 1993, AS JANUARY 24 WAS A SUNDAY, HOWEVER THE APPEAL WAS FILED ON JANUARY 26, 1993.

IN RESPONSE TO A REQUEST FOR BOARD RULING ON THE TIMING ISSUE, MR. KRESSEL EXPLAINED THAT JURISDICTION DEPENDS ON THE TIMELY FILING OF A NOTICE OF APPEAL. MR. KRESSEL SUGGESTED THAT THE BOARD REFER THE MATTER TO STAFF AND IN THE MEANTIME HEAR WHAT APPLICANT HAS TO SAY ABOUT THAT AND ABOUT THE CONTINUANCE.

BRUCE VINCENT ADVISED THAT HIS CONSULTING FIRM WAS RETAINED TO REPRESENT MR. KAPTUR YESTERDAY AND HAS NOT HAD SUFFICIENT TIME TO ASSESS THE CASE. MR. VINCENT REPORTED HIS RECORD SHOWS AN APPEAL WAS FILED BY AN ATTORNEY REPRESENTING THE KAPTUR ESTATE, VIA A CHECK DATED JANUARY 22, 1993. MR. VINCENT EXPLAINED THAT THE APPLICANT LISTED IN THE CASE WAS A MR. ALLISON, A POTENTIAL BUYER OF THE PROPERTY AND BASED UPON THE FINDINGS HE PRODUCED, PLANNING STAFF DENIED THE REQUEST AND THAT THE KAPTURS ARE NOW TAKING OVER THE LAND USE CASE AND REQUEST A 60 DAY CONTINUANCE IN WHICH TO ADDRESS ISSUES NOT BROUGHT UP BY MR. ALLISON, SUCH AS SUBMISSION OF EVIDENCE TO SHOW THAT THE PROPOSED DWELLING WILL BE COMPATIBLE WITH RESOURCE MANAGEMENT ACTIVITIES, SUBMISSION OF WATER AVAILABILITY AND SANITARY SEWER DISPOSAL PLANS, AND RESPONSE TO FIRE MARSHAL AND ZONING CONCERNS.

IN RESPONSE TO A QUESTION OF COMMISSIONER

SALTZMAN, MR. PEMBLE EXPLAINED THE HEARINGS OFFICER DECISION WAS REPORTED TO THE BOARD ON JANUARY 26, 1993, AT WHICH TIME STAFF ADVISED THE BOARD THAT AN APPEAL HAD BEEN FILED AND THE BOARD SET THE DATE FOR HEARING AND SCOPE OF REVIEW. COMMISSIONER SALTZMAN SUGGESTED THAT THE TIMING ISSUE RAISED BY MR. ROCHLIN BE ADDRESSED PRIOR TO GRANTING A CONTINUANCE.

IN RESPONSE TO A QUESTION OF COMMISSIONER KELLEY AS TO WHETHER AN APPEAL HEARING IS THE CORRECT PROCESS IN LIGHT OF CHANGES TO THE ORIGINAL APPLICATION, MR. PEMBLE ADVISED HE FEELS THE APPEAL PROCESS IS THE MOST EXPEDITIOUS WAY TO HANDLE THIS CASE.

MR. ROCHLIN TESTIFIED IN OPPOSITION TO GRANTING A CONTINUANCE, ADVISING HE SPENT A GREAT DEAL OF TIME PREPARING FOR THIS HEARING. MR. ROCHLIN ADVISED THAT MR. KAPTUR WAS GIVEN THE OPPORTUNITY AND TESTIFIED BEFORE THE HEARINGS OFFICER THAT THE PROXIMITY OF THE SUBJECT SITE TO NORTHWEST SAINT HELENS ROAD, TOGETHER WITH THE SETBACKS AND VEGETATION ON THE SUBJECT SITE, ARE SUFFICIENT TO INSURE THE DWELLING WILL BE COMPATIBLE WITH SURROUNDING FARM USES. MR. ROCHLIN URGED THE BOARD IN THE INTEREST OF FAIRNESS, NOT TO GRANT THE REQUESTED CONTINUANCE.

FOLLOWING BOARD AND STAFF DISCUSSION AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, IT WAS UNANIMOUSLY APPROVED THAT THE HEARING, ON THE RECORD, PLUS NEW INFORMATION, WITH TESTIMONY LIMITED TO 10 MINUTES PER SIDE, BE CONTINUED TO 9:30 AM, TUESDAY, APRIL 27, 1993, AND THAT IN THE INTERVAL, LEGAL COUNSEL PROVIDE THE BOARD WITH AN OPINION AS TO WHETHER THE APPEAL WAS TIMELY FILED.

COMMISSIONER COLLIER ADVISED SHE LOOKS FORWARD TO THE OPPORTUNITY TO WORK WITH COUNTY COUNSEL TO PREPARE ORDINANCE AMENDMENTS ADDRESSING CONTINUANCE ISSUES.

VICE-CHAIR HANSEN COMMENDED STAFF FOR IMPROVEMENTS TO THE PLANNING PACKET SUBMITTALS.

There being no further business, the Planning Items portion of the meeting was adjourned at 11:10 a.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

BY DEBORAH C. BOUSTAD

Tuesday, February 23, 1993 - 10:45 AM  
Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Background and Overview of the Metropolitan Interlibrary Exchange (MIX) Agreement. Presented by Ginnie Cooper.

LIBRARY DIRECTOR GINNIE COOPER PRESENTATION, DISCUSSION AND RESPONSE TO BOARD QUESTIONS. BOARD SUGGESTIONS AND POLICY DIRECTION CONCERNING CHARGING APPROPRIATE AMOUNT FOR NET IMBALANCE OF MIX AGREEMENT, CHARGING FOR LIBRARY CARDS FOR NON-COUNTY RESIDENTS AND CHARGING FOR REFERENCE CALLS. MS. COOPER TO PROVIDE BOARD WITH COST ANALYSIS INFORMATION. REFERENCE LINE BRIEFING TO BE SCHEDULED AFTER LIBRARY ENTREPRENEURIAL INITIATIVES TEAM SUBMITS ITS RECOMMENDATIONS.

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Tuesday, February 23, 1993 - 11:30 AM  
Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-2 Review of Agenda for Regular Meeting of February 25, 1993.

R-5 STAFF REQUESTED ONE WEEK SET OVER.

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Wednesday, February 24, 1993 - 9:30 AM and 1:30 PM  
Multnomah County Courthouse, Room 602

WORK SESSION

- WS-2 Review the Budget of the Sheriff's Office. Presented by Sheriff Robert Skipper and Planning and Budget Manager Dave Warren.

PRESENTATION AND RESPONSE TO BOARD QUESTIONS BY SHERIFF SKIPPER, GARY WALKER, LARRY AAB, LAURA HARRYMAN, DAVE WARREN AND MARK CAMPBELL. POLICE ATHLETIC LEAGUE PRESENTATION BY CITY POLICE BUREAU STAFF DAVE WILLIAMS AND MARA WHITE. COMMENTS FROM CITIZEN BUDGET ADVISORY COMMITTEE MEMBER MARK JONES.

PLANNING AND BUDGET STAFF TO INFORM FUTURE BUDGET PRESENTERS OF UNIFORM FORMAT TO FOLLOW, IE. 1) PROGRAM OVERVIEW; 2) MAJOR ISSUES; 3) ADD AND CUT PACKAGES.

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Thursday, February 25, 1993 - 9:30 AM  
Multnomah County Courthouse, Room 602

REGULAR MEETING

Vice-Chair Gary Hansen convened the meeting at 9:31 a.m., with Commissioners Sharron Kelley and Tanya Collier present, and Chair Gladys McCoy excused.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-5) WAS UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

C-1 In the Matter of the Appointments of Gene Ross and Norm Wyers to the MULTNOMAH COUNTY COMMUNITY ACTION COMMISSION

DEPARTMENT OF SOCIAL SERVICES

C-2 Ratification of Amendment No. 2 to Intergovernmental Agreement Contract No. 100113, Between Multnomah County and Portland Public School District No. 1, Providing Additional Juvenile Services Act Carryover Funds to Extend the TLC/TNT Program, for the Period Upon Execution to June 30, 1993

DEPARTMENT OF ENVIRONMENTAL SERVICES

C-3 ORDER in the Matter of the Execution of Quitclaim Deed D930777 to Correct an Historical Error in Title Precipitated by Tax Foreclosure

ORDER 93-55.

C-4 ORDER in the Matter of the Execution of Deed D930847 Upon Complete Performance of a Contract to ELIZABETH R. ROTHERY

ORDER 93-56.

C-5 ORDER in the Matter of the Execution of Quitclaim Deed D930857 to Correct an Historical Error in Title Precipitated by Tax Foreclosure

ORDER 93-57.

REGULAR AGENDA

NON-DEPARTMENTAL

R-1 PUBLIC HEARING and Consideration of a RESOLUTION in the Matter of Accepting the Supplemental 1992-93 Budget and Preparing the Approved Supplemental Budget for Submittal to the Tax Supervising and Conservation Commission

Commissioner Dan Saltzman arrived at 9:33 a.m.

BUDGET MANAGER DAVE WARREN RESPONDED TO BOARD QUESTIONS. COMMISSIONER KELLEY COMMENTED THAT IT IS NOT LIKELY THIS BOARD WILL APPROVE THE EXISTING PROPOSITION CONTAINED IN THE PLAN. HEARING HELD, NO ONE WISHED TO TESTIFY. UPON

**MOTION OF COMMISSIONER SALTZMAN, SECONDED BY  
COMMISSIONER KELLEY, RESOLUTION 93-58 WAS  
UNANIMOUSLY APPROVED.**

- R-2 In the Matter of a Request for Hiring Freeze Exception to Vacant Position Deletion Policy for Nurse Practitioners and Physicians

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED  
BY COMMISSIONER COLLIER, R-2 WAS UNANIMOUSLY  
APPROVED.**

- R-3 Second Reading and Possible Adoption of an ORDINANCE to Amend Ordinance 738 Modifying the Membership for the Advisory Committee on Animal Control Policies and Procedures

**PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES  
AVAILABLE. HEARING HELD, NO ONE WISHED TO  
TESTIFY. UPON MOTION OF COMMISSIONER KELLEY,  
SECONDED BY COMMISSIONER COLLIER, ORDINANCE 752  
WAS UNANIMOUSLY APPROVED.**

**JUSTICE SERVICES**

**COMMUNITY CORRECTIONS**

- R-4 Presentation of the 1993-1995 Community Corrections Plan (Draft Version) Approved by the Community Corrections Advisory Committee and Request for Approval of Submission to the State Community Corrections Advisory Board and the State Department of Corrections to Meet the March 1, 1993 Deadline

**PUBLIC TESTIMONY IN SUPPORT OF VARIOUS  
PROPOSED PROGRAM AND POSITION CUTS AND RESPONSE  
TO BOARD QUESTIONS BY PAUL FRANK, BILL  
HOFFSTETTER, TOM CROPPER, RAY ALLEN, DOUG BRAY,  
SUSAN HUNTER, SANDRA YOUNG, PAM MILLER, NANCY  
DIETZLER, KATHY PATTEE, MARJORIE PRICE, ADRIANA  
BLAKE, ANGE KUNZMANN, CYNTHIA MORRIS, DEE DEE  
KOUNS, BOB KOUNS, CATHERINE CLOUTIER, JULIE  
HANSEN AND GINA HARMON. COMMUNITY CORRECTIONS  
DIRECTOR TAMARA HOLDEN RESPONSE TO PUBLIC  
TESTIMONY AND BOARD QUESTIONS. UPON MOTION OF  
COMMISSIONER KELLEY, SECONDED BY COMMISSIONER  
COLLIER, SUBMISSION OF THE DRAFT PLAN (R-4) WAS  
UNANIMOUSLY APPROVED, WITH THE BOARD RESERVING  
THE RIGHT TO FINE TUNE THE PLAN PRIOR TO FINAL  
ADOPTION.**

**DEPARTMENT OF SOCIAL SERVICES**

- R-5 Ratification of Intergovernmental Agreement Contract No. 104043 Between the City of Portland and Multnomah County, Providing Funds to the County Community Development Program for Processing Applications, Intake, Review and Approval Services for a City Loan Program Offered to Residents of the Mid County Sewer Project, for the Period Upon Execution to December 31, 1993

UPON MOTION OF COMMISSIONER SALTZMAN, SECONDED BY COMMISSIONER KELLEY, R-5 WAS UNANIMOUSLY APPROVED.

- R-6 Request for Approval of the Multnomah County Community Children and Youth Services Commission Biennial COMPREHENSIVE PLAN AMENDMENT, for Services to Begin July 1, 1993

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-6 WAS UNANIMOUSLY APPROVED.

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY, CONSIDERATION OF THE FOLLOWING ITEM WAS UNANIMOUSLY APPROVED.

- UC-1 Ratification of Amendment #4 to Intergovernmental Agreement Contract 103982 Between Multnomah County and the Oregon Office of Medical Assistance Programs, Providing New Reimbursement Rates and Extending the Agreement Through March 31, 1993

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER SALTZMAN, ON A ROLL CALL VOTE, THE CAPTIONED ITEM WAS UNANIMOUSLY APPROVED.

PUBLIC COMMENT

- R-7 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

MELINDA ANN WILSON TESTIFIED IN SUPPORT OF CONTINUED FUNDING FOR THE COUNCIL FOR PROSTITUTION ALTERNATIVES.

There being no further business, the meeting was adjourned at 11:22 a.m.

OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON

By DEBORAH C. GUSTO

Thursday, February 25, 1993 - 1:30 PM  
Multnomah County Courthouse, Room 602

WORK SESSION

- WS-3 Review the Budget of the Sheriff's Office. Presented by Sheriff Robert Skipper and Planning and Budget Manager Dave Warren.

PRESENTATION, DISCUSSION AND RESPONSE TO BOARD QUESTIONS BY LARRY AAB, GARY WALKER AND LAURA HARRYMAN. SHERIFF'S OFFICE DIRECTED TO PROVIDE COST PER BED ANALYSIS.

Friday, February 26, 1993 - 9:30 AM and 1:30 PM  
Multnomah County Courthouse, Room 602

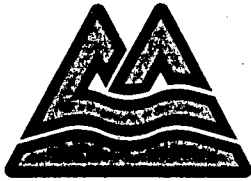
**WORK SESSION**

WS-4 Review the Budget of the Department of Community Corrections. Presented by Department Director Tamara Holden and Planning and Budget Manager Dave Warren.

**PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND COMMENTS BY TAMARA HOLDEN, MARK MURRAY, SUSAN KAESER, CARY HARKAWAY AND DAVE WARREN. QUESTIONS AND COMMENTS FROM CITIZEN BUDGET ADVISORY COMMITTEE MEMBER AL ARMSTRONG.**

**STAFF DIRECTED TO PROVIDE BREAKDOWN OF DATA CONCERNING POTENTIAL OFFICE RELOCATION COSTS AND ACTUAL MATERIALS AND SUPPLIES COSTS. STAFF TO PROVIDE COMMISSIONERS COLLIER AND SALTZMAN COPIES OF THE DEPARTMENT'S ANNUAL REPORT. STAFF TO PROVIDE DATA ON ALL PROGRAM EVALUATIONS AND TESTING. STAFF DIRECTED TO LOOK INTO HEALTH DEPARTMENT PROVIDING DRUG TESTING SERVICES FOR DCC CLIENTS. STAFF TO PROVIDE INFORMATION ON THE STATE STANDARDS OF OFFICERS TO OFFENDERS AND POSSIBLE COLLAR ID PILOT PROJECT. BOARD BRIEFING ON THE ORGANIZATIONAL CHANGES OF DCC TO BE SCHEDULED IN THE NEAR FUTURE.**





# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

## BOARD OF COUNTY COMMISSIONERS

GLADYS McCOY •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

FEBRUARY 22 - 26, 1993

Monday, February 22, 1993 - 9:30 & 1:30 - Work Session . . .Page 2  
Tuesday, February 23, 1993 - 9:30 AM - Planning Items. . . .Page 2  
Tuesday, February 23, 1993 - 10:45 AM - Board Briefing . . .Page 3  
Tuesday, February 23, 1993 - 11:30 AM - Agenda Review. . . .Page 3  
Wednesday, February 24, 1993 - 9:30 & 1:30 - Work Session. .Page 3  
Thursday, February 25, 1993 - 9:30 AM - Regular Meeting. . .Page 3  
Thursday, February 25, 1993 - 1:30 PM - Work Session . . . .Page 5  
Friday, February 26, 1993 - 9:30 & 1:30 - Work Session . . .Page 5

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers

Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers

Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers

Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Monday, February 22, 1993 - 9:30 AM and 1:30 PM

Multnomah County Courthouse, Room 602

WORK SESSION

- WS-1 Review the Budget of the District Attorney. Presented by District Attorney Michael Schrunk and Planning and Budget Manager Dave Warren. 9:30 AM AND 1:30 PM STARTING TIMES REQUESTED.
- 

Tuesday, February 23, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 CS 3-93 Review the February 11, 1993 Planning and Zoning Hearings Officer Decision: APPROVING, SUBJECT TO A CONDITION, Change in Zone Designation from RR to RR, C-S, Community Service Designation, to Allow Installation of a Cellular Telephone Communications Monopole, with Associated Antennas, and to Erect an Electronics Equipment Building, for Property Located at 16300 NW SHELTERED NOOK ROAD.
- P-2 HV 22-92 Review the February 1, 1993 Planning and Zoning Hearings Officer Decision: APPROVING, SUBJECT TO CONDITIONS, the Application in Specified Part. Satisfaction of Certain Applicable Code Provisions is Deferred to a Subsequent Planning Director Review Before or in Conjunction with Issuance of a Placement Permit, Subject to Notice and the Opportunity for a Hearing as Indicated, for Property Located at 4425 SE 135TH AVENUE.
- P-3 CU 1-93 Review the January 21, 1993 Planning and Zoning Hearings Officer Decision: DENYING Applicant's Conditional Use Request to Allow a Non-Resource Related Single Family Residence for Property Located at 13156 NW McNAMEE ROAD; and Request for March 23, 1993 Hearing in Connection with a Notice of Review Filed by Applicant James McGrew.
- P-4 CU 2-93 Review the January 21, 1993 Planning and Zoning Hearings Officer Decision: DENYING Applicant's Conditional Use Request to Allow a Non-Resource Related Single Family Residence for Property Located at 13160 NW McNAMEE ROAD; and Request for March 23, 1993 Hearing in Connection with a Notice of Review Filed by Applicant James McGrew.
- P-5 LR 2-92 Request for Adoption of a FINAL ORDER in the Matter of the Review of the Hearings Officer's Decision Affirming the Planning Director's Approval of a Residential Building Permit Application
- P-6 C 1-93 First Reading of an ORDINANCE Amending Comprehensive Framework Plan Policy 34, Trafficways, and the Accompanying Functional Classification of Trafficways Maps

- P-7 Recommendation for Approval of Business Location in the Matter of the Auto Wrecker's License Renewal of Duane S. Shaw, dba 82ND AVENUE AUTO WRECKERS, INC., for Property Located at 8555 SE 82ND AVENUE. (From January 26, 1993).
- P-8 CU 22-92 PUBLIC HEARING, On the Record, Plus New Information, Testimony Limited to 10 Minutes Per Side, in the Matter of the January 14, 1993 Planning and Zoning Hearings Officer Decision DENYING Conditional Use Request to Allow a Non-Resource Related Single Family Dwelling on a 4.34 Acre Lot of Record in the Multiple Use Forest-19 Zoning District, for Property Located at 22401 NW ST HELENS ROAD
- 

Tuesday, February 23, 1993 - 10:45 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Background and Overview of the Metropolitan Interlibrary Exchange (MIX) Agreement. Presented by Ginnie Cooper. (45 MINUTES REQUESTED.)
- 

Tuesday, February 23, 1993 - 11:30 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

- B-2 Review of Agenda for Regular Meeting of February 25, 1993.
- 

Wednesday, February 24, 1993 - 9:30 AM and 1:30 PM

Multnomah County Courthouse, Room 602

WORK SESSION

- WS-2 Review the Budget of the Sheriff's Office. Presented by Sheriff Robert Skipper and Planning and Budget Manager Dave Warren. 9:30 AM AND 1:30 PM STARTING TIMES REQUESTED.
- 

Thursday, February 25, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Appointments of Gene Ross and Norm Wyers to the MULTNOMAH COUNTY COMMUNITY ACTION COMMISSION

#### DEPARTMENT OF SOCIAL SERVICES

- C-2 Ratification of Amendment No. 2 to Intergovernmental Agreement Contract No. 100113, Between Multnomah County and Portland Public School District No. 1, Providing Additional Juvenile Services Act Carryover Funds to Extend the TLC/TNT Program, for the Period Upon Execution to June 30, 1993

#### DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-3 ORDER in the Matter of the Execution of Quitclaim Deed D930777 to Correct an Historical Error in Title Precipitated by Tax Foreclosure
- C-4 ORDER in the Matter of the Execution of Deed D930847 Upon Complete Performance of a Contract to ELIZABETH R. ROTHERY
- C-5 ORDER in the Matter of the Execution of Quitclaim Deed D930857 to Correct an Historical Error in Title Precipitated by Tax Foreclosure

#### REGULAR AGENDA

#### NON-DEPARTMENTAL

- R-1 PUBLIC HEARING and Consideration of a RESOLUTION in the Matter of Accepting the Supplemental 1992-93 Budget and Preparing the Approved Supplemental Budget for Submittal to the Tax Supervising and Conservation Commission
- R-2 In the Matter of a Request for Hiring Freeze Exception to Vacant Position Deletion Policy for Nurse Practitioners and Physicians
- R-3 Second Reading and Possible Adoption of an ORDINANCE to Amend Ordinance 738 Modifying the Membership for the Advisory Committee on Animal Control Policies and Procedures

#### JUSTICE SERVICES

##### COMMUNITY CORRECTIONS

- R-4 Presentation of the 1993-1995 Community Corrections Plan (Draft Version) Approved by the Community Corrections Advisory Committee and Request for Approval of Submission to the State Community Corrections Advisory Board and the State Department of Corrections to Meet the March 1, 1993 Deadline

#### DEPARTMENT OF SOCIAL SERVICES

- R-5 Ratification of Intergovernmental Agreement Contract No. 104043 Between the City of Portland and Multnomah County, Providing Funds to the County Community Development Program for Processing Applications, Intake, Review and Approval Services for a City Loan Program Offered to Residents of the Mid County Sewer Project, for the Period Upon Execution to December 31, 1993

- R-6 Request for Approval of the Multnomah County Community Children and Youth Services Commission Biennial COMPREHENSIVE PLAN AMENDMENT, for Services to Begin July 1, 1993

PUBLIC COMMENT

- R-7 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.
- 

Thursday, February 25, 1993 - 1:30 PM

Multnomah County Courthouse, Room 602

WORK SESSION

- WS-3 Review the Budget of the Sheriff's Office. Presented by Sheriff Robert Skipper and Planning and Budget Manager Dave Warren.
- 

Friday, February 26, 1993 - 9:30 AM and 1:30 PM

Multnomah County Courthouse, Room 602

WORK SESSION

- WS-4 Review the Budget of the Department of Community Corrections. Presented by Department Director Tamara Holden and Planning and Budget Manager Dave Warren. 9:30 AM AND 1:30 PM STARTING TIMES REQUESTED.
-



# GLADYS McCOY, Multnomah County Chair

Room 1410, Portland Building  
1120 S.W. Fifth Avenue  
Portland, Oregon 97204  
(503) 248-3308

## M E M O R A N D U M

TO: Commissioner Sharron Kelley  
Commissioner Dan Saltzman  
Commissioner Gary Hansen  
Commissioner Tanya Collier

FROM: Gladys McCoy  
Multnomah County Chair

DATE: February 22, 1993

RE: Absence from the Office

Having completed radiation treatments, I am experiencing some side effects that will require total rest for the next week. I will not be in my office at all this week, but will listen to the Board meetings over the phone.

BOARD OF  
COUNTY COMMISSIONERS  
1993 FEB 22 AM 9:02  
MULTNOMAH COUNTY  
OREGON

GM:ddf  
9913G

cc: Office of Board Clerk

Meeting Date: FEB 25 1993

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: APPOINTMENTS

BCC Informal \_\_\_\_\_ BCC Formal February 25, 1993  
(date) (date)

DEPARTMENT Non-departmental DIVISION Chair's Office

CONTACT Kathy Millard TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: Consent Calendar

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Appointments to:

Multnomah County Community Action Commission

Gene Ross, Private Sector, term expires 6/30/94  
Norm Wyers, Private Sector, term expires 6/30/94

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

CLERK OF  
COUNTY COMMISSIONERS  
1993 FEB 17 AM 9:50  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY COMMUNITY ACTION COMMISSION

421 SW Fifth #200

Portland OR 97204

(503) 248-5464

FAX (503) 248-3332



February 16, 1993

Commissioner Gladys McCoy  
Chair, Board of County Commissioners  
106/1410

Dear Commissioner McCoy:

At its meeting on February 10, 1993, the Multnomah County Community Action Commission voted to recommend Mr. Gene Ross for membership in the private sector. The term for this seat will expire on June 30, 1994.

According to County Ordinance 665, the Board of County Commissioners appoints members in the private and public sectors of the Community Action Commission.

The next meeting of the Commission is on Wednesday, March 10, 1993. Upon action by the Board, the Commission would like to seat Mr. Ross at that time.

Thank you for your attention to this matter.

Sincerely,

*Bill Muir*

Bill Muir, Chair  
MCCAC

Post-It™ brand fax transmittal memo 7671		# of pages ▶ 3
To <i>Kathy Millard</i>	From <i>Dana Brown</i>	
Co.	Co.	
Dept.	Phone # <i>5464</i>	
Fax # <i>3305</i>	Fax #	





# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

MULTNOMAH COUNTY COMMUNITY ACTION COMMISSION

- B. Name K. Eugene Ross

Address 252 SW Frenwood Way

City Beaverton State OR Zip 97005

Do you live in \_\_\_\_\_ unincorporated Multnomah County or \_\_\_\_\_ a city within Multnomah County.

Home Phone 643-1933

- C. Current Employer Central Pacific Conference/United Church of Christ

Address 0245 SW Bancroft Street Suite E

City Portland State OR Zip 97201

Your Job Title Associate Conference Minister

Work Phone 228-3178 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes ☒ No \_\_\_\_\_

- D. Previous Employers \_\_\_\_\_ Dates \_\_\_\_\_ Job Title \_\_\_\_\_

The Community Church of Cedar Hills 1970-1976 Minister

Meridian United Church of Christ 1966-1970

DANA BROWN, STAFF  
MCCAC

CONTACT. 421 SW 5TH, 2ND FL.  
PORTLAND OR 97204

GLADYS MCCOY, MULTNOMAH COUNTY CHAIR

1120 SW 5TH, Rm. 1410  
PORTLAND, OREGON 97204

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
Religious Coalition for Abortion Rights/OR	Current	Brd./Past President
Ecumenical Ministries of Oregon	1984-1990	Brd. Member
Ecumenical Ministries of Oregon	1980-1990	Chr. Educational Minister
Interagency Food Bank	Early '80s	President/Brd. Member
United Way		Chr. Family/Mental Health Allocations Com.
Tri-County Community Council	Late '70s	Board Member

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
Yankton College	1957-1960	Bachelor of Music
Chicago Theological Seminary	1961-1966	Master of Divinity

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

Dr. John Rogers 1126 SW Park Avenue PDX 97205 228-7219

Dr. Walter McGettigan 6850 NW Kaiser Rd. PDX 97229 645-2096

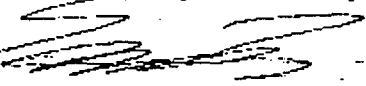
H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

I. Affirmative Action Information

M Caucasian  
sex / racial ethnic background

birth date: Month 8 Day 25 Year 38

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature 

Date 1-16-93



MULTNOMAH COUNTY COMMUNITY ACTION COMMISSION

421 SW Fifth #200

Portland OR 97204

(503) 248-5464  
FAX (503) 248-3332



RECEIVED

FEB 04 1993

February 2, 1993

GLADYS MCCOY  
MULTNOMAH COUNTY CHAIR

Commissioner Gladys McCoy  
Chair, Board of County Commissioners  
106/1410

Dear Commissioner McCoy:

At its meeting on January 27, 1993, the Multnomah County Community Action Commission voted to recommend Mr. Norm Wyers for membership in the private sector. The term for this seat will expire on June 30, 1994.

According to County Ordinance 665, the Board of County Commissioners appoints members in the private and public sectors of the Community Action Commission.

The next meetings of the Commission are on Wednesday, February 10 and Wednesday, March 10, 1993. Upon action by the Board, the Commission would like to seat Mr. Wyers no later than its March meeting.

Thank you for your attention to this matter.

Sincerely,

Bill Muir, Chair  
MCCAC

Gene Roth June 30, 94



# MULTNOMAH COUNTY OREGON

## BOARDS AND COMMISSIONS

### INTEREST FORM FOR BOARDS AND COMMISSIONS

In order for the County Executive to more thoroughly assess the qualifications of persons interested in serving on a Multnomah County board or commission, you are requested to fill out this interest form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume which further details your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list, in order of priority, any Multnomah County boards/commissions on which you would be interested in serving. (See attached list)

MULTNOMAH COUNTY COMMUNITY ACTION COMMISSION

- B. Name NORM WIERS

Address 3123 N.E. Bryce

City PORTLAND State OR Zip 97212

Do you live in \_\_\_\_\_ unincorporated Multnomah County or X a city within Multnomah County.

Home Phone 281-4958

- C. Current Employer PSU SCHOOL OF SOCIAL WORK

Address P.O. Box 751 (18 YEARS)

City PORTLAND State OR Zip 97207

Your Job Title PROFESSOR, DIRECTOR OF MSW PROGRAM

Work Phone 725-5002 (Ext) \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes X No \_\_\_\_\_

- D. Previous Employers \_\_\_\_\_ Dates \_\_\_\_\_ Job Title \_\_\_\_\_

SOUTHERN OR. STATE COLL. 1972-74 PROF.

CONTACT: DANA BROWN, STAFF  
MCCAC  
421 SW 5TH, 2ND FL.  
PORTLAND OR 97204  
248-5464

GLADYS McCOY, MULTNOMAH COUNTY CHAIR  
1120 SW 5TH, Rm. 1410  
PORTLAND, OREGON 97204  
(503) 248-3308

E. Please list all current and past volunteer/civic activities.

Name of Organization	Dates	Responsibilities
METRO Charter Comm.	1991-92	Committee Member
BALONEY JOE'S	1989-91	Board Member

F. Please list all post-secondary school education.

Name of School	Dates	Degree/Course of Study
OREGON STATE	1950-55	BS - EDUC
U. WASH	1962-64	MSW
COLUMBIA UNIV	1970-75	DOCTORATE - SOCIAL WORK

G. Please list the name, address and telephone numbers of two people who may be contacted as references who know about your interests and qualifications to serve on a Multnomah County board/commission.

JAMES WARD, DEAN, SCHOOL OF SOCIAL WORK, 725-3997  
 SANDRA ANDERSON, PROF, " " " " , 725-5001

H. Please list potential conflicts of interest between private life and public service which might result from service on a board/commission.

0

I. Affirmative Action Information

M Cecil  
 sex / racial ethnic background

birth date: Month 5 Day 28 Year 32

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature Harmon L. Wagon Date 11/16/92

Meeting Date: FEB 25 1993

Agenda No: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Subject: Amendment #2 to Housing and Community Services Division/Youth Program Contract with Portland Public Schools

Board Briefing: \_\_\_\_\_ Date \_\_\_\_\_ Regular Meeting: \_\_\_\_\_ Date \_\_\_\_\_

DEPARTMENT: Social Services DIVISION: Housing & Community Svcs

CONTACT: Rey España TELEPHONE: 248-5464

PERSON(S) MAKING PRESENTATION: Norm Monroe/Rey España

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The Housing and Community Services Division is amending the Youth Program contract with Portland Public Schools District #1 to add \$3,500 one-time-only Juvenile Services Act carryover (rollover) funds to extend the TLC/TNT program. This program funds Program Assistants to help run educational, recreational, and summer camp activities designed to build self-esteem among school-age children and their families.

This amendment was recommended by the Children and Youth Services Commission, Intervention Committee, after a review of proposals.

3/1/93 originals to Gilda Thursday

SIGNATURES:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Gary Pukao / PB  
(All accompanying documents must have required signatures)

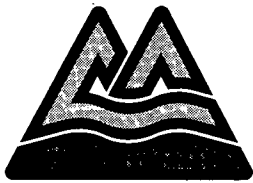
pps932a

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 FEB - 9 PM 12:33

RECEIVED  
PURCHASING SECTION

93 FEB -8 AM 8:52

MULTNOMAH COUNTY



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339  
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464  
421 S.W. FIFTH, SECOND FLOOR  
PORTLAND, OREGON 97204-2221  
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Gary Nakao, Director, Department of Social Services *[Signature: Gary Nakao]*

FROM: Norm Monroe, Director, Housing and Community Services Division

DATE: February 4, 1993

SUBJECT: Contract Amendment with Portland Public Schools District #1

Recommendation: The Housing and Community Services Division recommends Board of County Commissioner approval of the attached contract amendment with Portland Public Schools District #1, for the period upon execution through June 30, 1993.

Analysis: The Housing and Community Services Division, Youth Program Office has allocated \$3,500 one-time-only Juvenile Services Act rollover funds to increase the TLC/TNT service program administered by the Portland Public Schools, District #1. This action increases the contract from \$185,537 to \$189,037.

The funds will extend the services of five Program Assistants, who set up and run day camps, make home visits, help with parent retreats and parties, host activities, and solicit in-kind donations. The TLC/TNT program is intended to promote self-esteem by providing education, mentors, non-competitive recreation, and summer day camps.

The Children and Youth Services Commission, Intervention Committee, recommended the award of these carryover dollars to the TLC/TNT program based on a review of proposals requested of all Intervention Program providers.

Background: Funds for this contract are included in the Housing and Community Services Division budget.

pps932z



**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 100113Amendment # 02

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>C-2</u> DATE <u>2/25/93</u> <u>DEB BOGSTAD</u> <b>BOARD CLERK</b>
---	---	---

Contact Person Cilla Murray Phone 248-5464 Date February 4, 1993Department Social Services Division Hsg & Comm. Svcs Bldg/Room B161/2nd FloorDescription of Contract Amendment adds JSA carryover funds to extend the TLC/TNT program.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Portland Public Schools, District #1 Amount through Mod 1 = \$185,537Mailing Address PO Box 3107  
Portland, OR 97208Phone (503) 249-2000 X220Employer ID # or SS # 93-6000830Effective Date Upon ExecutionTermination Date June 30, 1993Original Contract Amount \$ 181,408Amount of Amendment \$ 3,500Total Amount of Agreement \$ 189,037**REQUIRED SIGNATURES:**Department Manager [Signature]Purchasing Director  
(Class II Contracts Only)County Counsel [Signature]County Chair/Sheriff [Signature]  
Gary Hansen, Vice-Chair**Payment Term**☐ Lump Sum \$ \_\_\_\_\_☒ Monthly \$ Allotment☐ Other \$ \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_Date 5 Feb 93

Date \_\_\_\_\_

Date Feb 9, 1993Date February 25, 1993

VENDOR CODE				VENDOR NAME						TOTAL AMOUNT		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	1519		YS07	6060		1502	JSA	\$3,500		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

MULTNOMAH COUNTY DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION  
CONTRACT 100113, AMENDMENT #2

DURATION OF AMENDMENT: Upon Execution TO: June 30, 1993  
CONTRACTOR NAME: Portland Public School Dist #1 TELEPHONE: 249-2000 ext 220  
Grants Management  
CONTRACTOR ADDRESS: P.O. Box 3107 IRS NUMBER: 93-6000830  
Portland, OR 97208

This amendment is to that certain contract dated July 1, 1992, between Multnomah County, referred to as the "COUNTY" and Portland Public School District #1, Grants Management, referred to as the "CONTRACTOR". It is understood by the parties that all conditions and agreements in the original contract not superseded by the language of this amendment are still in force and apply to this amendment.

PART I: SERVICES UNDER REIMBURSEMENT

Subject to the conditions in the original agreement and this amendment, CONTRACTOR agrees to provide the services listed below and COUNTY agrees to reimburse CONTRACTOR for providing those services up to the amount(s) specified below.

Service	Code	Fund Source	Current Funding	Change	Total Funds
Infant-Toddler Centers	YS03	CGF	\$99,093	0	\$99,093
		SGF/SRI	13,808	0	13,808
SKIP Screenings (preschool)	YS03	CGF	5,477	0	5,477
		SGF/Great Start	26,802	0	26,802
Student Services North Portland	YS05	SGF/SRI	30,963	0	30,963
TLC/TNT	YS07	CGF	9,394	0	9,394
		JSA	0	+\$3,500	3,500
			\$185,537	+\$3,500	\$189,037

PART II: AMENDMENT NARRATIVE

This amendment adds one-time-only Juvenile Services Act funds to the TLC/TNT program to continue the services of five Program Assistants who set up and run day camps, solicit in-kind donations, make home visits, keep accurate records, help with parent retreats and parties, and host other activities.

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

MULTNOMAH COUNTY

PORTLAND PUBLIC SCHOOL DISTRICT #1

BY [Signature]  
Housing & Community Svcs  
Division Director

1/4/93  
Date

BY \_\_\_\_\_  
Agency Executive Director Date

BY [Signature]  
Gladys McCoy,  
Multnomah County Chair

2/25/93  
Date

BY \_\_\_\_\_  
Agency Board Chair Date

by Gary Hansen, Vice-Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel  
Multnomah County, Oregon

BY [Signature]  
Matthew O. Ryan  
pps932

2/9/93  
Date

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS

AGENDA # C-2 DATE 2/25/93  
DEB BOGSTAD

BOARD CLERK

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date **FEB 25 1993**  
Agenda No. C-3

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request Approval of Quit Claim Deed to Tax Collector  
to Correct an Historical Error in Title

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OF PERSON(S) MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

[ ] INFORMATION ONLY [ ] PRELIMINARY APPROVAL [ ] POLICY DIRECTION [X] APPROVAL

Request approval of a Quit Claim Deed to the Multnomah County Tax Collector as requested by County Counsel.

DEED D930777, Board Orders and supporting documentation attached.

3/1/93 originals & 1 copy to  
Larry Baxter

# Q3-55

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 MINUTES

IMPACT:

PERSONNEL

[X] FISCAL/BUDGETARY

[X] General Fund

[X] Other Tax Title Fund

SIGNATURES:

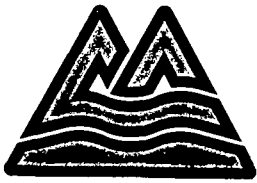
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: BH Wellic

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contracts) Sandra Duffry

OTHER Facilities & Property Management Robert

BOARD OF  
COUNTY COMMISSIONERS  
1993 FEB 17 AM 9:28  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DIVISION OF ASSESSMENT & TAXATION  
610 S.W. ALDER  
PORTLAND, OREGON 97205-3603

TAX INFORMATION: (503) 248-3326  
APPRAISAL SECTIONS: (503) 248-3367  
RECORD MANAGEMENT: (503) 248-3375  
ADMINISTRATION: (503) 248-3323

FEBRUARY 4, 1993

## MEMORANDUM

TO: LARRY BAXTER, TAX TITLE

FROM: BEN HILTON, TAX COLLECTIONS *B*

RE: DEED REVISION ON: R02040-0650 & 0651  
7831 SE SHERMAN  
FRANK & PAULINE GENTRY

R14680-3110  
3946 N ALBINA  
ROY BAGLEY

Sandy Duffy has requested that I ask you to prepare revised deeds on the two above referenced properties. Multnomah County took title to both properties while they were involved in bankruptcies. It was originally thought that there would be no problem caused by the bankruptcies, but it did not in fact turn out that way.

We need to have the taxes put back on the roll in the case of Roy Bagley, so I can file a proof of claim with the bankruptcy court so that Multnomah County can eventually receive payments from the chapter 13 trustee.

In the case of Gentry, a mortgage company was not notified of the foreclosure as we were not aware of their involvement in the property. The redemption period will continue on this one until later this year.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me at X2157, or Sandy directly.

Thank you for your help in this matter.

cc: Sandy Duffy

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution of )  
Quitclaim Deed D930777 to Correct an )  
Historical Error in Title ) ORDER 93-55  
Precipitated by Tax Foreclosure )

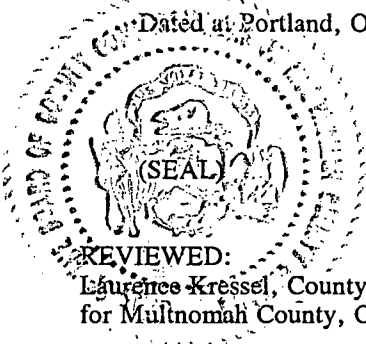
It appearing that heretofore, on October 18, 1991, Multnomah County acquired title to the property hereinafter described through foreclosure of liens for delinquent taxes; and it further appearing that said property was erroneously deeded to the County, and that it is for the best interest of the County to give a quitclaim deed to correct this error.

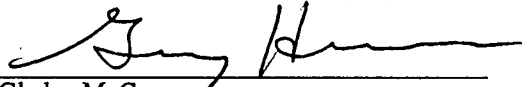
NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a Quitclaim Deed to JANICE M. DRUIAN, DIRECTOR, DIVISION OF ASSESSMENT AND TAXATION, DEPARTMENT OF ENVIRONMENTAL SERVICES FOR MULTNOMAH COUNTY for the following described real property situated in the County of Multnomah, State of Oregon:

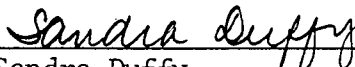
CENTRAL ALBINA  
LOT 13, BLOCK 19

Dated at Portland, Oregon this 25 day of February, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON



  
Gladys McCoy  
Multnomah County Chair  
By Gary Hansen, Vice-Chair

By   
Sandra Duffy

DEED D930777

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, releases and quitclaims to JANICE M. DRUIAN, DIRECTOR, DIVISION OF ASSESSMENT AND TAXATION, DEPARTMENT OF ENVIRONMENTAL SERVICES, FOR MULTNOMAH COUNTY, STATE OF OREGON, Grantee;

CENTRAL ALBINA  
LOT 13, BLOCK 19

The true and actual consideration paid for this transfer is not valued in monetary terms but is a consequence of Grantor's intent to correct an historical error in title to said property precipitated by tax foreclosure.

This instrument does not guarantee that any particular use may be made of the property described in this instrument. A buyer should check with the appropriate city or county planning department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address

610 SW ALDER ST, SECOND FLOOR  
PORTLAND, OR 97205

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Vice-Chair of the Multnomah County Board of County Commissioners this 25 day of February 1993, by authority of an Order of said Board of County Commissioners heretofore entered of record.

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON



REVIEWED:

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

Gladys McCoy  
Multnomah County Chair  
By Gary Hansen, Vice-Chair

DEED APPROVED:

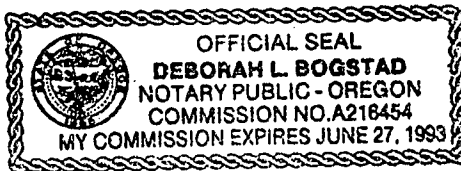
F. Wayne George, Director  
Facilities and Property Management Division

Sandra Duffy

STATE OF OREGON            )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 25th day of February, 1993, before me,  
a Notary Public in and for the County of Multnomah and State of  
Oregon, personally appeared Gary Hansen, Vice-Chair, Multnomah  
County Board of Commissioners, to me personally known, who being  
duly sworn did say that the attached instrument was signed and  
sealed on behalf of the County by authority of the Multnomah  
County Board of Commissioners, and that said instrument is the  
free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and  
affixed by official seal the day and year first in this, my  
certificate, written.



Deborah L. Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/93

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date FEB 25 1993  
Agenda No. C-4

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request approval of deed to contract purchaser for completion of contract.

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(S) OR PERSON MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY: Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of deed to contract purchaser, Elizabeth R. Rothery upon complete performance of contract.

Deed D930847, Board orders and supporting documentation included.

3/1/93 originals & 1 copy to  
Larry Baxter

#9356

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 minutes

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, OR COUNTY COMMISSIONER: Edie BH Williams

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contract) \_\_\_\_\_

OTHER: Facilities & Property Management R. Rothery

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
1993 FEB - 9 PM 12:34  
MULTNOMAH COUNTY  
OREGON



CHICAGO TITLE INSURANCE CO.  
10001 SE Sunnyside Road, Suite 100  
Clackamas OR 97015  
503-653-0496  
FAX NO. 503-224-6304

JANUARY 29, 1993

ESCROW NUMBER - 4500-24404-TW

MULTNOMAH COUNTY  
VIA FAX 248-5082  
Attn: Larry  
Tax & Title Dept.

ESCROW NO.: 4500-24404-TW  
PROPERTY : 6515 SE 78th Ave., Portland  
BORROWER : ROTHERY, Elizabeth R.

An escrow has been placed in our office covering the above referenced property. Upon closing, your loan will be paid in full. Please forward a payoff statement to the undersigned as quickly as possible.

Along with the principal balance please calculate interest to 021093 which is our anticipated closing date. In this payoff statement, please furnish a per diem amount, in case our office can't close by the anticipated closing date.

Should you have any questions concerning this request, or need additional information, please do not hesitate to contact our office.

Thank you.

We appreciate your assistance in this matter.

Sincerely,

CHICAGO TITLE INSURANCE CO.

*Tammy Weaver*  
TAMMY WEAVER  
Escrow Officer

Kee

P.S. IN ADDITION TO A WRITTEN PAYOFF DEMAND PLEASE ALSO FORWARD YOUR FORM OF FULFILLMENT WARRANTY DEED. MS. ROTHERY'S LOAN COMMITMENT EXPIRES 2/10/93, SO ANYTHING YOU CAN DO TO EXPEDITE THE RETURN OF YOUR DEED WILL BE GREATLY APPRECIATED.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of the Execution of	)	
Deed D930847 Upon Complete Performance of	)	ORDER
a Contract to	)	93-56
ELIZABETH R. ROTHERY	)	

It appearing that heretofore on December 19, 1990, Multnomah County entered into a contract with ELIZABETH R. ROTHERY for the sale of the real property hereinafter described; and

That the above contract purchaser has fully performed the terms and conditions of said contract and is now entitled to a deed conveying said property to said purchaser;

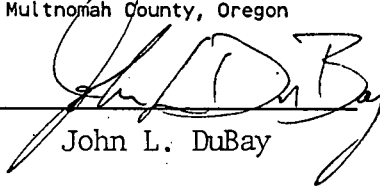
NOW THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a deed conveying to the contract purchaser the following described real property, situated in the county of Multnomah, State of Oregon:

WESTON  
LOT 7, BLOCK 3

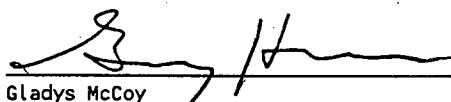
Dated at Portland, Oregon this 25th day of February, 1993.



REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

By   
John L. DuBay

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Gladys McCoy  
Multnomah County, Oregon  
By Gary Hansen, Vice-Chair

DEED D930847

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, conveys to ELIZABETH R. ROTHERY, Grantee, the following described real property, situated in the County of Multnomah, State of Oregon:

WESTON  
LOT 7, BLOCK 3

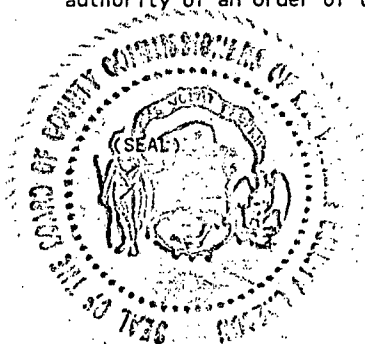
The true and actual consideration paid for this transfer, stated in terms of dollars is \$5,150.00.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

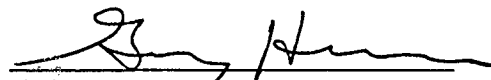
Until a change is requested, all tax statements shall be sent to the following address:

6509 SE 78TH  
PORTLAND, OR 97206

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the <sup>Vice-</sup>Chair of the Multnomah County Board of County Commissioners this 25th day of February, 1993, by authority of an Order of the Board of County Commissioners heretofore entered of record.

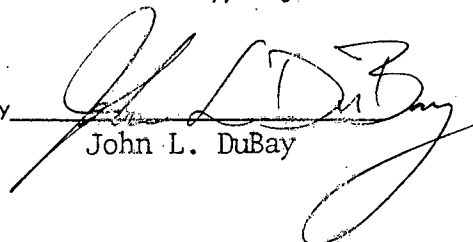


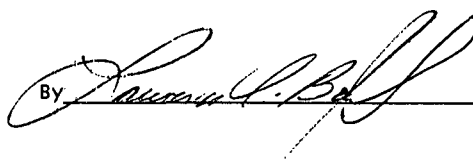
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

  
Gladys McCoy  
Multnomah County Chair  
By Gary Hansen, Vice-Chair

REVIEWED:  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management

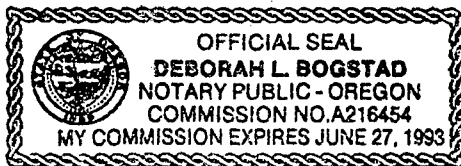
By   
John L. DuBay

By 

STATE OF OREGON            )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 25th day of February, 1993, before me,  
a Notary Public in and for the County of Multnomah and State of  
Oregon, personally appeared Gary Hansen, Vice-Chair, Multnomah  
County Board of Commissioners, to me personally known, who being  
duly sworn did say that the attached instrument was signed and  
sealed on behalf of the County by authority of the Multnomah  
County Board of Commissioners, and that said instrument is the  
free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and  
affixed by official seal the day and year first in this, my  
certificate, written.



Deborah L. Bogstad  
Notary Public for Oregon  
My Commission expires: 6/27/93

FEB 25 1993

DATE SUBMITTED \_\_\_\_\_

(For Clerk's  
Meeting Date \_\_\_\_\_  
Agenda No. C-5

REQUEST FOR PLACEMENT ON THE CONSENT CALENDAR

SUBJECT: Request Approval of Quit Claim Deed to Tax Collector  
to Correct an Historical Error in Title

INFORMAL ONLY\* \_\_\_\_\_ FORMAL ONLY \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Facilities & Property Management

CONTACT Larry Baxter TELEPHONE 248-3590

\*NAME(s) OF PERSON(s) MAKING PRESENTATION TO BOARD Larry Baxter

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

Request approval of a Quit Claim Deed to the Multnomah County Tax Collector as requested by County Counsel.

DEED D930857, Board Orders and supporting documentation attached.

3/1/93 originals and 1 copy  
to Larry Baxter

# 93-57

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 MINUTES

IMPACT:

PERSONNEL

☒ FISCAL/BUDGETARY

☒ General Fund

☒ Other Tax Title Fund

SIGNATURES:

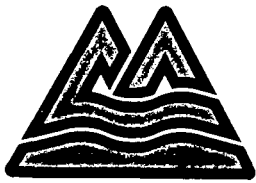
DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: BH Williams

BUDGET/PERSONNEL: \_\_\_\_\_

COUNTY COUNSEL: (Ordinances, Resolutions, Agreements, Contracts) Sandra Dwyer

OTHER Facilities & Property Management R. Baker

CLERK OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1993 FEB 17 AM 9:28



# MULTNOMAH COUNTY OREGON

DIVISION OF ASSESSMENT & TAXATION  
610 S.W. ALDER  
PORTLAND, OREGON 97205-3603

TAX INFORMATION: (503) 248-3326  
APPRAISAL SECTIONS: (503) 248-3367  
RECORD MANAGEMENT: (503) 248-3375  
ADMINISTRATION: (503) 248-3323

FEBRUARY 4, 1993

## MEMORANDUM

TO: LARRY BAXTER, TAX TITLE

FROM: BEN HILTON, TAX COLLECTIONS *B*

RE: DEED REVISION ON: R02040-0650 & 0651  
7831 SE SHERMAN  
FRANK & PAULINE GENTRY

R14680-3110  
3946 N ALBINA  
ROY BAGLEY ◊

Sandy Duffy has requested that I ask you to prepare revised deeds on the two above referenced properties. Multnomah County took title to both properties while they were involved in bankruptcies. It was originally thought that there would be no problem caused by the bankruptcies, but it did not in fact turn out that way.

We need to have the taxes put back on the roll in the case of Roy Bagley, so I can file a proof of claim with the bankruptcy court so that Multnomah County can eventually receive payments from the chapter 13 trustee.

In the case of Gentry, a mortgage company was not notified of the foreclosure as we were not aware of their involvement in the property. The redemption period will continue on this one until later this year.

If you have any questions or concerns regarding this matter, please do not hesitate to contact me at X2157, or Sandy directly.

Thank you for your help in this matter.

cc: Sandy Duffy

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the Execution of )  
Quitclaim Deed D930857 to Correct an )  
Historical Error in Title ) ORDER 93-57  
Precipitated by Tax Foreclosure )

It appearing that heretofore, on October 26, 1992, Multnomah County acquired title to the property hereinafter described through foreclosure of liens for delinquent taxes; and it further appearing that said property was erroneously deeded to the County, and that it is for the best interest of the County to give a quitclaim deed to correct this error.

NOW, THEREFORE, it is hereby ORDERED that the Chair of the Multnomah County Board of County Commissioners execute a Quitclaim Deed to JANICE M. DRUIAN, DIRECTOR, DIVISION OF ASSESSMENT AND TAXATION DEPARTMENT OF ENVIRONMENTAL SERVICES, MULTNOMAH COUNTY, OREGON FOR MULTNOMAH COUNTY for the following described real property situated in the County of Multnomah, State of Oregon:

ALTENHEIM ADD  
LOT 15, BLOCK 4

Dated at Portland, Oregon this 25 day of February, 1993

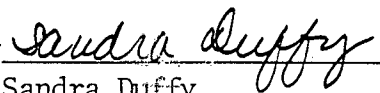
BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON



REVIEWED

Laurence Kressel, County Counsel  
for Multnomah County, Oregon

  
Gladys McCoy  
Multnomah County Chair  
By Gary Hansen, Vice-Chair

By   
Sandra Duffy

DEED D930857

MULTNOMAH COUNTY, a political subdivision of the State of Oregon, Grantor, releases and quitclaims to JANICE M. DRUIAN, DIRECTOR, DIVISION OF ASSESSMENT AND TAXATION DEPARTMENT OF ENVIRONMENTAL SERVICES, MULTNOMAH COUNTY, OREGON, FOR MULTNOMAH COUNTY, STATE OF OREGON, Grantee;

ALTENHEIM ADD  
LOT 15, BLOCK 4

The true and actual consideration paid for this transfer is not valued in monetary terms but is a consequence of Grantor's intent to correct an historical error in title to said property precipitated by tax foreclosure.

This instrument does not guarantee that any particular use may be made of the property described in this instrument. A buyer should check with the appropriate city or county planning department to verify approved uses.

Until a change is requested, all tax statements shall be sent to the following address

610 SW ALDER ST, SECOND FLOOR  
PORTLAND, OR 97205

IN WITNESS WHEREOF, MULTNOMAH COUNTY has caused these presents to be executed by the Vice-Chair of the Multnomah County Board of County Commissioners this 25 day of February, 1993, by authority of an Order of said Board of County Commissioners heretofore entered of record.



REVIEWED  
Laurence Kressel, County Counsel  
for Multnomah County, Oregon

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

Gladys McCoy  
Multnomah County Chair  
By Gary Hansen, Vice-Chair

DEED APPROVED:  
F. Wayne George, Director  
Facilities and Property Management Division

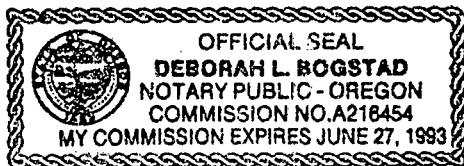
Sandra Duffy



STATE OF OREGON           )  
                                  ) ss  
COUNTY OF MULTNOMAH    )

On this 25th day of February, 1993, before me,  
a Notary Public in and for the County of Multnomah and State of  
Oregon, personally appeared Gary Hansen, Vice-Chair, Multnomah  
County Board of Commissioners, to me personally known, who being  
duly sworn did say that the attached instrument was signed and  
sealed on behalf of the County by authority of the Multnomah  
County Board of Commissioners, and that said instrument is the  
free act and deed of said County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and  
affixed by official seal the day and year first in this, my  
certificate, written.



Deborah L. Rogstad

Notary Public for Oregon  
My Commission expires: 6/27/93

Date Submitted 02/18/93

Meeting Date **FEB 25 1993**  
Agenda No. R-1

## REQUEST FOR PLACEMENT ON THE AGENDA

Subject **Supplemental Budget 1992-93**

Informal Only

Formal Only **02/25/93**

DEPARTMENT **Nondepartmental**

DIVISION **Planning & Budget**

CONTACT **Dave Warren**

TELEPHONE **248-3822**

### Brief Summary

#### SITTING AS THE BUDGET COMMITTEE

Approve and forward Supplemental Budget for 1992-93 to Tax Supervising. The Supplemental Budget includes COP's to refinance existing COP's and purchase additional space, Video Lottery receipts for gambling addiction and law enforcement programs, and other revenues.

#### Action Requested:

☐ Information Only      ☐ Preliminary Approval      ☐ Policy Direction      ☒ Approval

Estimated Time Needed on Agenda **30 minutes**

#### IMPACT:

*3/1/93 2 certified copies #93-58 to Dave Warren*

☐ Personnel  
☐ Fiscal/Budgetary  
☐ General Fund  
☐ Other

#### SIGNATURES

Department Manager

Budget/Personnel

County Counsel

Other

*David C. Warren*  
*JK*

CLERK OF  
COUNTY COMMISSIONERS  
1993 FEB 18 AM 10:04  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY, OREGON

---

**BOARD OF COUNTY COMMISSIONERS**

GLADYS McCOY  
DAN SALTZMAN  
GARY HANSEN  
TANYA COLLIER  
SHARRON KELLEY

PLANNING & BUDGET  
PORTLAND BUILDING  
1120 S.W. FIFTH - ROOM 1400  
P. O. BOX 14700  
PORTLAND, OR 97214  
PHONE (503)248-3883

---

TO: The Oregonian  
FROM: David Warren, Budget Manager DCW  
DATE: February 11, 1993  
SUBJECT: Public Notice of Supplemental Budget Hearing 2/25/93

BOARD OF  
COUNTY COMMISSIONERS  
1993 FEB 11 PM 4:00  
MULTNOMAH COUNTY  
OREGON

---

Please run the following public notice in the Oregonian once, February 15, 1993.

If you have any questions, please call me at 248-3822.

## NOTICE OF SUPPLEMENTAL BUDGET HEARING

---

A public hearing on a proposed supplemental budget for Multnomah County for the fiscal year July 1, 1992 to June 30, 1993 will be held at the Multnomah County Courthouse in room 602 during the regular meeting of the Multnomah County Board of Commissioners at 9:30 a.m. on February 25, 1993. The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document to be approved by the budget committee may be inspected or obtained on or after February 22, 1993 at the Clerk of the Board's Office between the hours of 9:00 a.m. and 5:00 p.m.

The supplemental budget is to record and authorize the advance refunding of several outstanding Certificate of Participation issues, and the issue of Certificates of Participation for building purchase and construction. The budget will also authorize the expenditure of additional revenue, including video lottery receipts dedicated to gambling addiction and law enforcement, to authorize purchase of a replacement mainframe computer, and to authorize changes in interfund transfers.

---

Bill to:

Multnomah County Budget Office  
1120 SW Fifth, 14th Floor  
P.O. Box 14700  
Portland, OR 97214

2/23/93 Submittal  
R-1 Dave Boyer

MULTNOMAH COUNTY, OREGON  
HEALTH DIVISION FACILITIES

	1988	1989	1990	1991			Net						
	Gill	Clinics	MEAD	Walnut Pk	Total	Refinanc	Gain/(loss)	Interest	subtotal	Gill	subtotal	C.Villa	subtotal
1994	394,420	791,139	458,553	161,400	1,805,942	(594,373)	1,111,569	88,500	1,200,069	(52,848)	1,137,221	(58,254)	1,078,927
1995	390,510	793,155	454,556	254,455	1,892,798	(2,885,800)	(393,002)	88,500	(904,502)	(113,346)	(1,017,850)	(107,000)	(1,124,850)
1996	390,020	467,730	454,225	303,000	1,520,575	(1,570,000)	50,575	88,500	139,075	(136,000)	3,075	(125,000)	(121,925)
1997	392,491	455,498	459,013	308,000	1,525,002	(1,570,000)	55,002	88,500	143,502	(136,000)	7,502	(125,000)	(117,498)
1998	387,644	456,884	456,813	308,000	1,519,361	(1,570,000)	49,361	88,500	137,861	(136,000)	1,861	(125,000)	(123,139)
1999	400,000	479,340	458,708	308,000	1,546,048	(1,570,000)	76,048	88,500	164,548	(136,000)	28,548	(125,000)	(96,452)
2000	400,000	474,340	454,158	308,000	1,536,528	(1,570,000)	66,528	88,500	155,028	(136,000)	19,028	(125,000)	(105,972)
2001	400,000	474,340	458,700	308,000	1,541,040	(1,570,000)	71,040	88,500	159,540	(136,000)	23,540	(125,000)	(101,460)
2002	400,000	474,340	456,150	308,000	1,538,490	(1,570,000)	68,490	88,500	156,990	(136,000)	20,990	(125,000)	(104,010)
2003	400,000	474,340	457,250	308,000	1,539,590	(1,570,000)	69,590	88,500	158,090	(136,000)	22,090	(125,000)	(102,910)
2004	400,000	474,340	457,250	308,000	1,539,590	(1,570,000)	69,590	88,500	158,090	(136,000)	22,090	(125,000)	(102,910)
2005	400,000	474,340	456,350	308,000	1,538,690	(1,570,000)	68,690	88,500	157,190	(136,000)	21,190	(125,000)	(103,810)
2006	400,000	474,340	454,050	308,000	1,536,390	(1,570,000)	66,390	88,500	154,890	(136,000)	18,890	(125,000)	(106,110)
2007	400,000	474,340	454,750	308,000	1,537,090	(1,570,000)	67,090	88,500	155,590	(136,000)	19,590	(125,000)	(105,410)
2008	400,000	474,340	458,200	308,000	1,540,540	(1,570,000)	70,540	88,500	159,040	(136,000)	23,040	(125,000)	(101,960)
2009	400,000	474,340	453,350	308,000	1,536,290	(1,570,000)	66,290	88,500	154,790	(136,000)	18,790	(125,000)	(106,210)
2010		460,023	437,450	303,000	1,225,473	(1,150,000)	75,473	88,500	163,973	(136,000)	27,973	(125,000)	(97,027)
2011				308,000	308,000	(702,000)	(394,000)	88,500	(305,500)	(136,000)	(441,500)	(125,000)	(566,500)
2012				308,000	308,000	(296,000)	12,000	88,500	100,500	(136,000)	(35,500)	(125,000)	(160,500)
2013				308,000	308,000	(296,000)	12,000	88,500	100,500	(136,000)	(35,500)	(125,000)	(160,500)
2014				308,000	308,000	(295,525)	12,474	88,500	100,974	(136,000)	(35,026)	(125,000)	(160,026)
	6,355,285	8,666,373	7,751,478	6,267,895	29,051,537	(28,299,699)	751,938	1,858,500	2,610,438	(2,750,196)	(149,758)	(2,540,294)	(2,690,052)

**MULTNOMAH COUNTY, OREGON**  
**SCHEDULE OF CAPITALIZED LEASE PURCHASES OUTSTANDING**  
June 30, 1992  
(amounts expressed in thousands)  
(unaudited)

**GENERAL LONG-TERM LEASE OBLIGATIONS:**

Fiscal Year of maturity	Dated 09/04/90 10.5%		Dated 07/01/90 6.00% to 6.80%		Dated 01/01/90 8.15% to 9.00%		Dated 08/01/89 5.80% to 6.80%	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1993	\$ 23	\$ 7	\$ 35	\$ 26	\$ 100	\$ 357	\$ 570	\$ 222
1994	25	5	40	24	110	349	605	186
1995	28	2	40	21	115	340	645	148
1996	5		45	19	125	330	350	118
1997			45	16	140	319	370	94
1998			50	13	150	307	395	72
1999			50	9	165	294	240	239
2000			55	6	175	279	222	252
2001			60	2		264	207	268
2002						264	192	283
2003						264	178	296
2004						264	166	308
2005					1,155	264	154	320
2006						159	144	330
2007						159	133	341
2008						159	125	350
2009						159	415	59
2010					1,775	159	445	31
	<u>\$ 81</u>	<u>\$ 14</u>	<u>\$ 420</u>	<u>\$ 136</u>	<u>\$ 4,010</u>	<u>\$ 4,690</u>	<u>\$ 5,556</u>	<u>\$ 3,917</u>

**DATA PROCESSING CAPITALIZED LEASE OBLIGATIONS:**

Fiscal Year of maturity	Dated 11/19/90 6.75%		Dated 05/15/90 7.57%		Dated 08/01/89 7.73%		Dated 12/15/88 6.50%	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
1993	\$ 75	\$ 20	\$ 33	\$ 7	\$ 42	\$ 6	\$ 42	\$ 3
1994	80	15	36	5	45	2	19	1
1995	86	9	38	2	4			
1996	92	3						
	<u>\$ 333</u>	<u>\$ 47</u>	<u>\$ 107</u>	<u>\$ 14</u>	<u>\$ 91</u>	<u>\$ 8</u>	<u>\$ 61</u>	<u>\$ 4</u>

Dated 07/01/88 5.25% to 7.60%		Dated 06/01/88 5.00% to 6.25%		Dated 01/22/81 9.00%		Total	
Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
\$ 280	\$ 117	\$ 1,220	\$ 76	\$ 89	\$ 265	\$ 2,317	\$ 1,070
295	99			97	257	1,172	920
310	81			106	248	1,244	840
330	60			115	238	970	765
355	37			126	228	1,036	694
375	13			137	217	1,107	622
201	199			150	204	806	945
186	214			163	191	801	942
172	228			178	176	617	938
159	241			194	160	545	948
148	252			211	143	537	955
136	264			230	124	532	960
126	274			251	103	1,686	961
115	285			273	80	532	854
105	295			298	56	536	851
97	303			322	29	544	841
90	310					505	528
						2,220	190
<u>\$ 3,480</u>	<u>\$ 3,272</u>	<u>\$ 1,220</u>	<u>\$ 76</u>	<u>\$ 2,940</u>	<u>\$ 2,719</u>	<u>\$ 17,707</u>	<u>\$ 14,824</u>

Total	
Principal	Interest
\$ 192	\$ 36
180	23
128	11
92	3
<u>\$ 592</u>	<u>\$ 73</u>

RESOLUTION  
BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the matter of accepting the Supplemental 1992-93 Budget and preparing the Approved Supplemental Budget for submittal to the Tax Supervising and Conservation Commission	) ) ) )	RESOLUTION  93-58
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WHEREAS, the above-entitled matter is before the Board sitting as the Budget Committee under ORS 294 to consider approval of the Multnomah County Supplemental Budget for the fiscal year July 1, 1992 to June 30, 1993; and

WHEREAS, on February 25, 1993, the Board of County Commissioners, sitting as the Budget Committee, received the proposed supplemental budget document in compliance with ORS 294.480; and

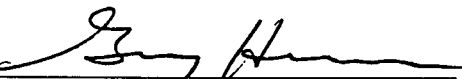
WHEREAS, this supplemental budget is required to account for the unbudgeted 1992-93 revenues contained therein, and to adjust cash transfers between funds;

THEREFORE BE IT RESOLVED, that the 1992-93 Supplemental Budget is approved and the Division of Planning & Budget shall forward the approved 1992-93 Supplemental Budget to the Tax Supervising and Conservation Commission.

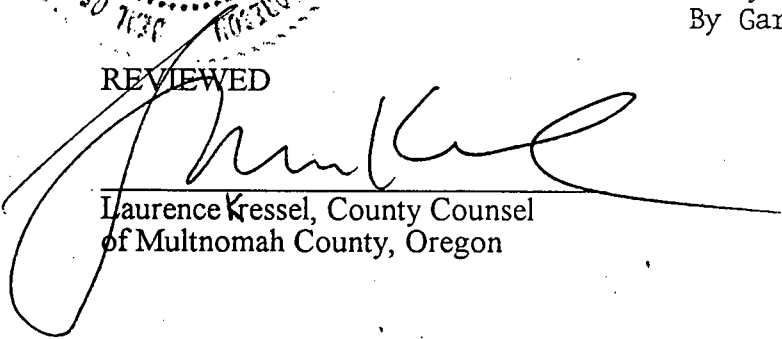


Adopted this 25th day of February, 1993

BOARD OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY, OREGON

By   
~~Gladys McCoy, Chair~~  
By Gary Hansen, Vice-Chair

REVIEWED

  
Laurence Kressel, County Counsel  
of Multnomah County, Oregon

# 1992-93 Multnomah County Supplemental Budget



Multnomah County  
Planning & Budget Office  
February, 1993



## **SUPPLEMENTAL BUDGET**

### **TABLE OF CONTENTS**

<b>Budget Message</b>	<b>1</b>
Certificates of Participation	1
State Video Lottery Money	2
Other Proposed Items	3
<b>Descriptions and Detailed Estimate Sheets</b>	
Social Services	5
Mental Health, Youth, and Family Services	5
District Attorney	8
Forfeitures	8
Video Lottery	8
OCN Grant	10
Sheriff	12
Emergency Communications Fund	12
Environmental Services	14
Natural Areas Acquisition Fund	14
Lease Purchase Project Fund	16
Capital Improvement Fund	18
Assessment District	20
Recreation Fund	22
Data Processing Fund	24
Nondepartmental	26
Capital Lease Retirement Fund	26
Library	28
<b>Financial Summary</b>	<b>29</b>
100 General Fund	29
151 Emergency Communications Fund	30
156 Federal/State Fund	30
153 Natural Areas Acquisition Fund	32
240 Capital Improvement Fund	33
162 Library Fund	33
225 Capital Lease Retirement Fund	34
235 Lease Purchase Project Fund	34
252 Assessment District Bond Sinking Fund	35
330 Recreation Fund	36
403 Data Processing Fund	36

## **SUPPLEMENTAL BUDGET MESSAGE**

### **THE DOCUMENT**

The document consists of three sections:

1. The budget message explaining the reasons for the changes proposed,
2. A section of detailed estimate sheets and descriptions for those actions resulting in changes in expenditures,
3. A financial summary showing the resources and requirements being changed by fund.

### **REASONS FOR CHANGES**

A Supplemental Budget is the vehicle allowed by ORS 294. for the Board to deal with changes in financial conditions that could not be determined at the time the budget was adopted. It requires the full sequence of steps that adopting a regular budget requires: advertisement in a newspaper of general circulation 8 to 14 days prior to a budget hearing, approval by the Board, sitting as the budget committee, forwarding to Tax Supervising which must hold a public hearing on the approved budget, and finally, adoption by the Board.

This 1992-93 Supplemental Budget is proposed for two primary purposes:

- approval of, and appropriation of the receipts from, a Certificate of Participation issue to advance refund several outstanding COP issues and to purchase and/or remodel the Walnut Park Clinic building, the J.K. Gill Building, and a facility at Columbia Villa (\$23.6 million).
- appropriation of State Video Lottery revenue dedicated by the Constitution and statute to programs dealing with gambling addiction (\$600,000) and gambling related law enforcement (\$600,000).

Since these proposals are substantial in scale, they are explained briefly in this message as well as in the relevant detail pages of the document. A number of other changes that can or must be handled by means of a supplemental budget have also occurred since July 1, 1992. Brief descriptions of those items follow the description of the COP issue and the Video Lottery money. These further descriptions are organized by fund.

#### **Certificates of Participation**

Since March 1992, the Finance Division has been attempting to find a way to take advantage of exceptionally low interest rates to refinance the outstanding balance of three Certificate of Participation (COP) issues:

1. purchase of the Gill Building, a 1988 issue for \$4,225,168,
2. construction of two health clinics and other buildings and equipment, a 1989 issue for \$6,606,047,
3. purchase and remodeling of the Mead Building, a 1990 taxable issue for \$4,185,000.

These items were included in a 1991-92 Supplemental Budget, but the savings required by the State Treasurer's Office to justify such a refinancing were not attainable.

Supplemental Budget Message  
February 1993

That situation has been changed by a change in the occupancy of the Mead Building and by the proposal to secure financing for three capital items, purchase of Walnut Park, where the County houses clinic and other services in leased space, remodeling of the first floor of the Gill Building for use as health clinic space, and possible construction of a facility at Columbia Villa. With these additional projects included, the new proposed issue clearly meets the refinancing requirements of the State Treasurer's Office.

The total amount proposed for the issue is \$23.6 million. The estimated principal and interest payment on this amount in 1993-94 and future years will be \$1.9 million.

The principal and interest payments on the current outstanding issues for 1993-94 are:

Gill Building	\$394,420
Clinics, etc.	791,139
Mead Building	<u>458,953</u>
Total	\$1,644,512

The cost of COP's for the Walnut Park Building alone will be \$310,000 in 1993-94 and future years, so that the proposal allows the County to cover the Walnut Park purchase, the Gill Building remodeling and the Columbia Villa facility not only within the amount of existing obligations, but with a \$10,000 annual savings during the next two years. The additional costs of the Columbia Villa Project will, however, result in higher annual amortization costs of \$105,000 beginning in 1995-96.

The Supplemental Budget authorizes refinancing of the outstanding COP's (adding \$17,000,000 to the Capital Lease Retirement Fund to pay the outstanding balances).

It also authorizes the suggested purchases and construction costs (adding \$6,600,000 to the Lease Purchase Project Fund for Professional Services and Buildings).

### **State Video Lottery Money**

The proceeds from State Video Lottery games are split into three pots which come to the counties throughout Oregon.

1. an economic development allocation equal to "2.5 percent of the net receipts from video lottery games from the State Lottery Fund to counties for economic development activities." (Oregon Laws 1991, Ch. 461, section 94). This amounts to \$993,000 which has been included in the 1992-93 Adopted Budget to partially pay for the amortization of COP's for JDH construction.
2. an allocation of video lottery administrative expenses dedicated to gambling law enforcement (ORS 461.546 (1) (a)). This allocation will be \$660,953 in 1992-93 and is appropriated by *this Supplemental Budget* to the District Attorney in the General Fund. A portion of the new appropriation, \$ 40,500, will be used for a legal intern to conduct preliminary research on law enforcement efforts, a survey to measure community attitudes towards video lottery, and travel and training costs to bring staff up to speed on current video lottery investigative techniques in other states. The balance is added to Pass Through (object code 6060) to pay expenses incurred by other law enforcement agencies.
3. an allocation of video lottery administrative expenses dedicated to combat gambling addiction (ORS 461.546 (1) (b)). This allocation will also be \$660,953 in 1992-93 and is appropriated by *this Supplemental Budget* to Mental Health, Youth and Family Services Division in the Department of Social Services Federal State Fund. The appropriation will be for two contractual demonstration projects, one targeting gambling addicts not now receiving any other organizational services provided by the

Supplemental Budget Message  
February 1993

contractor, and one serving gambling addicts who are also being treated for alcohol/ drug addiction in an existing outpatient program.

**Other Proposed Supplemental Budget Items**

**GENERAL FUND -- (FUND 100)**

**District Attorney -- Forfeitures**

The actual forfeitures revenue in 1991-92 greatly exceeded any prior year's receipts. This resulted in a Beginning Working Capital increase in the revenues dedicated to the District Attorney by County ordinance. Supplemental budget action is necessary to increase the revenue estimate by \$554,823 and increase appropriations in the forfeitures program, which is funded by this revenue source.

The 1992-93 County General Fund revenues were overestimated at the time the budget was adopted. In September, the Board of Commissioners made cuts of \$2.5 million to cover this shortfall. A portion of the increased forfeiture revenue is allocated to cover staff originally budgeted to be supported by general revenues, partially offsetting the overall General Fund shortfall.

**EMERGENCY COMMUNICATIONS FUND (FUND 151)**

This fund records receipt of State shared telephone excise tax revenue. In 1992-93, this revenue will exceed the Adopted Budget by \$50,000. This Supplemental Budget increases the estimated revenue in the Emergency Communications Fund and appropriates it to pay part of the County's cost of 911, EMS, and police dispatch services provided by the City of Portland Bureau of Emergency Communications.

**FEDERAL/STATE FUND (FUND 156)**

**Department of Social Services -- Mental Health, Youth and Family Services Division**

The Division has received authorization to reappropriate unspent State Mental Health Grant revenue received in 1991-92 (\$496,552). Because this grant revenue was initially received in 1991-92 it cannot be added to the estimated 1992-93 resources without supplemental budget action.

The Division also expects to receive an additional \$23,862 from court settlements in favor of Developmental Disability (DD) clients. Because this revenue source is not a grant, it cannot be used to offset additional appropriations without supplemental budget action.

**District Attorney -- Organized Crime and Narcotic Grant**

The Division has received authorization to reappropriate unspent Organized Crime and Narcotics Grant revenue received in 1991-92 (\$10,625). Because this grant revenue was initially received in 1991-92 it cannot be added to the estimated 1992-93 resources without supplemental budget action. The grant was unexpectedly renewed for 1992-93 and the unspent balance of 1991-92 revenue was also reappropriated to Multnomah County.

**NATURAL AREAS ACQUISITION FUND -- (FUND 153)**

The County uses this fund to record one half of the revenue from the sale of real property. During 1992, the County has sold parcels of the Edgefield properties. This revenue was not contemplated prior to adoption of the budget. To add the revenue requires supplemental budget action.

Supplemental Budget Message  
February 1993

Increased revenue in the amount of \$150,000 is appropriated to replace a storage building located on the sold property.

**CAPITAL IMPROVEMENT FUND -- (FUND 240)**

The County uses this fund to record one half of the revenue from the sale of real property. During 1992, the County has sold parcels of the Edgefield properties. This revenue was not contemplated prior to adoption of the budget. To add the revenue requires supplemental budget action.

A portion of the increased revenue (\$150,000) is appropriated to replace a storage building located on the sold property.

An additional share of the increased revenue (\$160,000) is appropriated for the purchase and installation of a purchasing software system that will be compatible with the County's general ledger system. Because the annual cost of the license for the new system will be lower than the system it replaces, this expenditure will be repaid to the Capital Improvement Fund over a five year period within the current level of appropriation.

**LIBRARY FUND -- (FUND 162)**

The Library has installed pay photocopy machines for patrons to use. The machines are expected to produce \$14,729 of additional revenue. Adding this revenue to the budget requires supplemental budget action.

**ASSESSMENT DISTRICT BOND SINKING FUND -- (FUND 252)**

The Assessment District Bond Sinking Fund is used to account for payments made by property owners to amortize Bancroft Bonds used to finance local improvements such as petition streets. The Beginning Working Capital in the fund exceeds budgeted estimates for 1992-93 by \$227,051. Adding this revenue to the budget estimates for 1992-93 requires supplemental budget action.

The additional proceeds make it possible to call the remaining outstanding bonds prior to the end of the fiscal year and save \$6,000 in interest charges.

**RECREATION FUND -- (FUND 330)**

**Park Services Division**

The 1992-93 County General Fund revenues were overestimated at the time the budget was adopted. In September, the Board of Commissioners made cuts of \$2.5 million to cover this shortfall. As part of those cuts, the Board reduced programs in Parks Services. This supplemental budget action is necessary to authorize the transfer of the reduced appropriations (\$67,887) to the General Fund to partially offset the revenue shortfall.

**DATA PROCESSING FUND (FUND 403)**

**Information Services Division**

The County is entering into a lease/purchase arrangement to finance the procurement of a new central processing unit. The 1992-93 Adopted Budget assumed that we would lease a replacement computer rather than purchase one. Because the Data Processing Fund is accounted for on a full accrual basis, the cost of the new computer (\$405,000) is expensed as a capital expenditure and the fund records as revenue the proceeds from issuing Certificates of Participation (C.O.P.'s) to offset the additional expense. This revenue cannot be added to the fund without supplemental budget action.

## **DESCRIPTIONS AND DETAILED ESTIMATE SHEETS**

**AGENCY: (010) Social Services**

**FUND: (156) Federal/State Fund**

## **MENTAL HEALTH YOUTH AND FAMILY SERVICES**

There has been an increase of \$496,552 in State Mental Health Grant carryover, \$660,953 in Video Poker/Lottery revenue, and \$23,862 from a court settlement for developmentally disabled clients. These funds total \$1,181,367.

These funds are divided up as follows:

### **Developmental Disabilities Services (1215)**

This program includes all contracted services for individuals with developmental disabilities. It will receive \$179,509 as pass-through funds, and \$1,257 for indirect costs.

### **Developmental Disabilities Case Management (1270)**

This program provides services directly to clients through the management of support plans. It will receive \$11,127 as pass-through funds, and \$78 for indirect costs.

### **Mental and Emotional Difficulty Operations (1302)**

This program plans and develops services for individuals with mental disabilities. It will receive \$26,801 as pass-through funds, and \$188 for indirect costs.

### **Mental and Emotional Difficulty Services (1305)**

This program provides services to individuals with mental disabilities, primarily through subcontract agreements with community providers. It will receive \$67,496 as pass-through funds, and \$472 for indirect costs.

### **Office of Child and Adolescent Mental Health: Partners Project (1370)**

This program delivers services for seriously emotionally disturbed 5-18 year old individuals and their families. It will receive \$55,660 as pass-through funds, \$29,500 for equipment, \$11,400 for supplies, \$650 for training, \$800 for internal service reimbursements, and \$2,177 for indirect costs.

### **Emergency Holds (1380)**

This program provides and pays for local hospital and non-hospital psychiatric units for allegedly mentally ill individuals. It will receive \$187,471 in pass-through funds, and \$1,312 for indirect costs.

### **Alcohol and Drug Services (1415)**

This program provides alcohol and drug abuse prevention, intervention, and treatment services. It will receive \$610,953 in pass-through funds, and \$4,277 for indirect costs.

**AGENCY: (010) Social Services**

**FUND: (100) General Fund**

**MENTAL HEALTH YOUTH AND FAMILY SERVICES**

The General Fund (100) of Mental Health Youth and Family Services will be budgeted an additional \$9,761 for indirect costs associated with the use of the additional Federal/State Funds (156).



AGENCY: (010) SOCIAL SERVICES

FUND: (156) FEDERAL/STATE

ORGANIZATION: (1000) MENTAL HEALTH YOUTH AND FAMILY SERVICES

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	4,520,116		4,520,116
5200 TEMPORARY	1,275		1,275
5300 OVERTIME	0		0
5400 PREMIUM PAY	146,043		146,043
5500 FRINGE	1,240,980		1,240,980
<b>DIRECT PERSONAL SERVICES</b>	5,908,414	0	5,908,414
5550 INS BENEFITS	776,852		776,852
<b>TOTAL PERSONAL SERVICES</b>	6,685,266	0	6,685,266
6050 COUNTY SUPPLEMENTS	100,587		100,587
6060 PASS THROUGH PAYMENTS	43,687,444	1,137,526	44,824,970
6110 PROFESSIONAL SERVICES	161,897		161,897
6120 PRINTING	49,040		49,040
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	8,000		8,000
6180 REPAIRS & MAINTENANCE	6,300		6,300
6190 MAINTENANCE CONTRACTS	1,500		1,500
6200 POSTAGE	250		250
6230 SUPPLIES	61,528	11,400	72,928
6270 FOOD	7,320		7,320
6310 EDUCATION & TRAINING	41,637	650	42,287
6320 CONFERENCES & CONVENTION	14,649		14,649
6330 TRAVEL	39,280		39,280
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	17,008		17,008
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	44,196,440	1,149,576	45,346,016
7100 INDIRECT COSTS	1,183,838	9,761	1,193,599
7150 TELEPHONE	71,010		71,010
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	51,560		51,560
7400 BUILDING MANAGEMENT	215,123		215,123
7500 OTHER INTERNAL SERVICES	0	800	800
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	41,644		41,644
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	1,563,175	10,561	1,573,736
<b>TOTAL MATERIALS AND SERVICES</b>	45,759,615	1,160,137	46,919,752
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	26,483	29,500	55,983
<b>TOTAL CAPITAL OUTLAY</b>	26,483	29,500	55,983
<b>TOTAL DIRECT BUDGET</b>	7 50,131,337	1,179,076	51,310,413
<b>TOTAL EXPENDITURES</b>	52,471,364	1,189,637	53,661,001

**DISTRICT ATTORNEY FORFEITURES**

In FY 1991/92, the District Attorney's Office received funds from forfeiture activities that were 84% higher than anticipated. This increase is \$554,823.

\$135,000 has been used to subsidize the budget reduction the District Attorney's office had to take.

The balance of \$419,823 will be appropriated to Pass-Through (6060) category. The District Attorney has involved the Multnomah County Library, Facilities Management, and Community Corrections in discussions on the use of these funds to solve some issues of mutual concern.

**DISTRICT ATTORNEY VIDEO LOTTERY**

This action accounts for \$660,953 in revenue from State Video Lottery games.

This revenue will be appropriated into the General Fund of the District Attorney. \$5,000 will be appropriated for Personal Services, \$620,453 into the pass through category to other police agencies, and \$35,500 into other Materials and Services categories.

AGENCY: (023) DISTRICT ATTORNEY  
 ORGANIZATION: (2400) DISTRICT ATTORNEY

FUND: (100) GENERAL

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	5,212,675	3,809	5,216,484
5200 TEMPORARY	16,000		16,000
5300 OVERTIME	17,000		17,000
5400 PREMIUM PAY	6,000		6,000
5500 FRINGE	1,418,187	1,033	1,419,220
<b>DIRECT PERSONAL SERVICES</b>	<b>6,669,862</b>	<b>4,842</b>	<b>6,674,704</b>
5550 INS BENEFITS	855,732	158	855,890
<b>TOTAL PERSONAL SERVICES</b>	<b>7,525,594</b>	<b>5,000</b>	<b>7,530,594</b>
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0	1,040,276	1,040,276
6110 PROFESSIONAL SERVICES	328,632	22,000	350,632
6120 PRINTING	92,234	1,000	93,234
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0	1,500	1,500
6170 RENTALS	32,760		32,760
6180 REPAIRS & MAINTENANCE	8,200		8,200
6190 MAINTENANCE CONTRACTS	2,280		2,280
6200 POSTAGE	1,600		1,600
6230 SUPPLIES	55,905	1,000	56,905
6270 FOOD	200		200
6310 EDUCATION & TRAINING	5,774	2,000	7,774
6320 CONFERENCES & CONVENTION	12,578		12,578
6330 TRAVEL	2,180	5,000	7,180
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	30,230	3,000	33,230
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	<b>572,573</b>	<b>1,075,776</b>	<b>1,648,349</b>
7100 INDIRECT COSTS	0		0
7150 TELEPHONE	126,663		126,663
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	53,284		53,284
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	1,000		1,000
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	48,542		48,542
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>229,489</b>	<b>0</b>	<b>229,489</b>
<b>TOTAL MATERIALS AND SERVICES</b>	<b>802,062</b>	<b>1,075,776</b>	<b>1,877,838</b>
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	51,714		51,714
<b>TOTAL CAPITAL OUTLAY</b>	<b>51,714</b>	<b>0</b>	<b>51,714</b>
<b>TOTAL DIRECT BUDGET</b>	<b>9 7,294,149</b>	<b>1,080,618</b>	<b>8,374,767</b>
<b>TOTAL EXPENDITURES</b>	<b>8,379,370</b>	<b>1,080,776</b>	<b>9,460,146</b>

**AGENCY: (023) District Attorney**

**FUND (156) Federal/State Fund**

**DISTRICT ATTORNEY**

The Organized Crime and Narcotic grant award had a balance of \$10,625 at the end of FY 1991/92. It was not budgeted because the grant expired.

The grant has since been renewed by the Bureau of Justice Assistance. This action records the carryover in the Federal/State fund as a pass-through amount, object code 6060.

AGENCY: (023) DISTRICT ATTORNEY  
 ORGANIZATION: (2400) DISTRICT ATTORNEY

FUND: (156) FEDERAL/STATE

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	959,684		959,684
5200 TEMPORARY	3,000		3,000
5300 OVERTIME	2,200		2,200
5400 PREMIUM PAY	23,849		23,849
5500 FRINGE	263,326		263,326
<b>DIRECT PERSONAL SERVICES</b>	1,252,059	0	1,252,059
5550 INS BENEFITS	173,525		173,525
<b>TOTAL PERSONAL SERVICES</b>	1,425,584	0	1,425,584
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	31,550	10,551	42,101
6110 PROFESSIONAL SERVICES	18,500		18,500
6120 PRINTING	8,000		8,000
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	4,500		4,500
6190 MAINTENANCE CONTRACTS	940		940
6200 POSTAGE	200		200
6230 SUPPLIES	42,981		42,981
6270 FOOD	0		0
6310 EDUCATION & TRAINING	6,796		6,796
6320 CONFERENCES & CONVENTIONS	0		0
6330 TRAVEL	420		420
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	4,180		4,180
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	118,067	10,551	128,618
7100 INDIRECT COSTS	148,662	74	148,736
7150 TELEPHONE	29,812		29,812
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	500		500
7400 BUILDING MANAGEMENT	64,408		64,408
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	8,944		8,944
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	252,326	74	252,400
<b>TOTAL MATERIALS AND SERVICES</b>	370,393	10,625	381,018
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	32,177		32,177
<b>TOTAL CAPITAL OUTLAY</b>	32,177	0	32,177
<b>TOTAL DIRECT BUDGET</b>	1,402,303	10,551	1,412,854
<b>TOTAL EXPENDITURES</b>	1,828,154	10,625	1,838,779

**AGENCY: (025) Sheriff's Office FUND: (151) Emergency Communications**

This action adds \$50,000 in unanticipated telephone tax revenue for 911 telephone services. It is appropriated as a pass through in the Emergency Communications Fund.

AGENCY: 025) SHERIFF'S OFFICE  
 ORGANIZATION: (3100) SHERIFF ENFORCEMENT BRANCH

FUND: (151) EMERGENCY  
 COMMUNICATIONS

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	0		0
5200 TEMPORARY	0		0
5300 OVERTIME	0		0
5400 PREMIUM PAY	0		0
5500 FRINGE	0		0
DIRECT PERSONAL SERVICES	0	0	0
5550 INS BENEFITS	0		0
<b>TOTAL PERSONAL SERVICES</b>	0	0	0
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	140,672	50,000	190,672
6110 PROFESSIONAL SERVICES	0		0
6120 PRINTING	0		0
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	0		0
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	0		0
6270 FOOD	0		0
6310 EDUCATION & TRAINING	0		0
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	0		0
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	0		0
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	140,672	50,000	190,672
7100 INDIRECT COSTS	985		985
7150 TELEPHONE	0		0
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	0		0
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	0		0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	985	0	985
<b>TOTAL MATERIALS AND SERVICES</b>	141,657	50,000	191,657
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	0		0
<b>TOTAL CAPITAL OUTLAY</b>	0	0	0
<b>TOTAL DIRECT BUDGET</b>	13 140,672	50,000	190,672
<b>TOTAL EXPENDITURES</b>	141,657	50,000	191,657

**AGENCY: (030) Environmental Services**

**FUND: (153) Natural Areas**

**INVERNESS STORAGE BUILDING**

This action appropriates \$150,000 for half of the cost of replacing the Sheriff's storage building due to the sale of a portion of the Edgefield property.

Revenue comes from the sale of property.



AGENCY: (030) ENVIRONMENTAL SERVICES  
 ORGANIZATION: (5600) FACILITIES MANAGEMENT

FUND: (153) NATURAL AREA

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	0		0
5200 TEMPORARY	0		0
5300 OVERTIME	0		0
5400 PREMIUM PAY	0		0
5500 FRINGE	0		0
<b>DIRECT PERSONAL SERVICES</b>	0	0	0
5550 INS BENEFITS	0		0
<b>TOTAL PERSONAL SERVICES</b>	0	0	0
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0		0
6110 PROFESSIONAL SERVICES	40,000		40,000
6120 PRINTING	0		0
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	0		0
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	0		0
6270 FOOD	0		0
6310 EDUCATION & TRAINING	0		0
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	0		0
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	0		0
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	40,000	0	40,000
7100 INDIRECT COSTS	0		0
7150 TELEPHONE	0		0
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	0		0
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	0		0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	0	0	0
<b>TOTAL MATERIALS AND SERVICES</b>	40,000	0	40,000
8100 LAND	50,000		50,000
8200 BUILDINGS	0	150,000	150,000
8300 OTHER IMPROVEMENTS	100,000		100,000
8400 EQUIPMENT			0
<b>TOTAL CAPITAL OUTLAY</b>	150,000	150,000	300,000
<b>TOTAL DIRECT BUDGET</b>	15 190,000	150,000	340,000
<b>TOTAL EXPENDITURES</b>	190,000	150,000	340,000

**AGENCY: (030) Environmental Services**

**FUND: (235) Lease Purchase  
Project Fund**

### **LEASE/PURCHASE PROJECTS**

This action authorizes three additional capital projects:

1. Purchase of the clinic facility at Walnut Park -- \$3,400,000
2. Remodeling of the first floor of the Gill Building to make it suitable for clinic use -- \$1,600,000
3. Construction of a facility at Columbia Villa. -- \$1,600,000

AGENCY: (030) ENVIRONMENTAL SERVICES  
 ORGANIZATION: (5700) CONSTRUCTION PROJECTS

FUND: (235) LEASE/PURCHA

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	0		0
5200 TEMPORARY	0		0
5300 OVERTIME	0		0
5400 PREMIUM PAY	0		0
5500 FRINGE	0		0
DIRECT PERSONAL SERVICES	0	0	0
5550 INS BENEFITS	0		0
<b>TOTAL PERSONAL SERVICES</b>	0	0	0
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0		0
6110 PROFESSIONAL SERVICES	650,000	1,000,000	1,650,000
6120 PRINTING	0		0
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	0		0
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	0		0
6270 FOOD	0		0
6310 EDUCATION & TRAINING	0		0
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	0		0
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	0		0
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
DIRECT MATERIALS AND SERVICES	650,000	1,000,000	1,650,000
7100 INDIRECT COSTS	0		0
7150 TELEPHONE	0		0
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	0		0
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	0		0
INTERNAL SERVICE REIMBURSEMENTS	0	0	0
<b>TOTAL MATERIALS AND SERVICES</b>	650,000	1,000,000	1,650,000
8100 LAND	0		0
8200 BUILDINGS	27,074,327	5,600,000	32,674,327
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	0		0
<b>TOTAL CAPITAL OUTLAY</b>	27,074,327	5,600,000	32,674,327
<b>TOTAL DIRECT BUDGET</b>	27,724,327	6,600,000	34,324,327
<b>TOTAL EXPENDITURES</b>	27,724,327	6,600,000	34,324,327

**AGENCY: (030) Environmental Services    FUND: (240) Capital Improvement**

## **CAPITAL IMPROVEMENT**

This action appropriates \$20,000 for temporary help and \$140,000 for professional services for the installation of the Extended Purchasing System. This system is expected to save about \$81,000 over the next 6 years, and is more efficient than the current purchasing system.

Revenue comes from the sale of property, and from beginning working capital.

## **INVERNESS STORAGE BUILDING**

Half of the cost of replacing the Sheriff's storage building in Edgefield is budgeted here. This action appropriates \$150,000 for this purpose.

The proceeds from the sale of a portion of the Edgewood property will be used to pay a share of the new storage building. Revenue also comes from beginning working capital.

AGENCY: (030) ENVIRONMENTAL SERVICES  
 ORGANIZATION: (5600) FACILITIES MANAGEMENT

FUND: (240) CAPITAL  
 IMPROVEMENT

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	0		0
5200 TEMPORARY	0	20,000	20,000
5300 OVERTIME	0		0
5400 PREMIUM PAY	0		0
5500 FRINGE	0		0
<b>DIRECT PERSONAL SERVICES</b>	0	20,000	20,000
5550 INS BENEFITS	0		0
<b>TOTAL PERSONAL SERVICES</b>	0	20,000	20,000
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0		0
6110 PROFESSIONAL SERVICES	0	140,000	140,000
6120 PRINTING	0		0
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	0		0
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	0		0
6270 FOOD	0		0
6310 EDUCATION & TRAINING	0		0
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	0		0
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	0		0
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	0	140,000	140,000
7100 INDIRECT COSTS	0		0
7150 TELEPHONE	0		0
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	0		0
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	0		0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	0	0	0
<b>TOTAL MATERIALS AND SERVICES</b>	0	140,000	140,000
8100 LAND	0		0
8200 BUILDINGS	43,600	150,000	193,600
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	0		0
<b>TOTAL CAPITAL OUTLAY</b>	43,600	150,000	193,600
<b>TOTAL DIRECT BUDGET</b>	19 43,600	310,000	353,600
<b>TOTAL EXPENDITURES</b>	43,600	310,000	353,600

**AGENCY: (030) Environmental Services**

**FUND: (252) Assessment  
District Bond Fund**

**ASSESSMENT DISTRICT BOND SINKING FUND**

Beginning working capital is \$227,051 higher than originally budgeted. This will be used to pay off the balance of the assessment bonds, which will save \$6,000 in interest. To achieve this, this action appropriates \$4,000 to Professional Services (6110) and \$95,000 to Principal (7810).

The balance of the revenue will be recorded in unappropriated balance.

AGENCY: (030) ENVIRONMENTAL SERVICES

FUND: (252) ASSMNT BOND

ORGANIZATION: (6800) ASSESSMENT DISTRICT BOND SINKING FUND

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	0		0
5200 TEMPORARY	0		0
5300 OVERTIME	0		0
5400 PREMIUM PAY	0		0
5500 FRINGE	0		0
<b>DIRECT PERSONAL SERVICES</b>	0	0	0
5550 INS BENEFITS	0		0
<b>TOTAL PERSONAL SERVICES</b>	0	0	0
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0		0
6110 PROFESSIONAL SERVICES	0	4,000	4,000
6120 PRINTING	0		0
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	0		0
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	0		0
6270 FOOD	0		0
6310 EDUCATION & TRAINING	0		0
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	0		0
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	0		0
7810 PRINCIPAL	250,000	95,000	345,000
7820 INTEREST	17,000		17,000
<b>DIRECT MATERIALS AND SERVICES</b>	267,000	99,000	366,000
7100 INDIRECT COSTS	0		0
7150 TELEPHONE	0		0
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	0		0
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	0		0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	0	0	0
<b>TOTAL MATERIALS AND SERVICES</b>	267,000	99,000	366,000
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	0		0
<b>TOTAL CAPITAL OUTLAY</b>	0	0	0
<b>TOTAL DIRECT BUDGET</b>	21 267,000	99,000	366,000
<b>TOTAL EXPENDITURES</b>	267,000	99,000	366,000

**AGENCY: (030) Environmental Services**

**FUND: (330) Recreation**

**PARK SERVICES**

This action decreases the Oxbow Master Plan by \$34,600, Land and Water Conversation Fund Grant match by \$31,887, and education and training by \$2,000 to pay for Park Services' share of General Fund shortfall.

This action transfers \$68,487 from the Recreation fund to the General fund.



AGENCY: (030) ENVIRONMENTAL SERVICES  
 ORGANIZATION: (5300) PARK SERVICES

FUND: (330) RECREATION

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	598,030		598,030
5200 TEMPORARY	176,499		176,499
5300 OVERTIME	14,664		14,664
5400 PREMIUM PAY	1,664		1,664
5500 FRINGE	179,789		179,789
<b>DIRECT PERSONAL SERVICES</b>	970,646	0	970,646
5550 INS BENEFITS	157,343		157,343
<b>TOTAL PERSONAL SERVICES</b>	1,127,989	0	1,127,989
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	101,000		101,000
6110 PROFESSIONAL SERVICES	300,282		300,282
6120 PRINTING	18,549		18,549
6130 UTILITIES	64,530		64,530
6140 COMMUNICATIONS	3,289		3,289
6170 RENTALS	16,537		16,537
6180 REPAIRS & MAINTENANCE	6,495		6,495
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	56,795		56,795
6270 FOOD	3,950		3,950
6310 EDUCATION & TRAINING	6,570	(2,000)	4,570
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	200		200
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	265		265
7810 DEBT RETIREMENT	0		0
7820 INTEREST	0		0
<b>DIRECT MATERIALS AND SERVICES</b>	578,462	(2,000)	576,462
7100 INDIRECT COSTS	67,471		67,471
7150 TELEPHONE	3,155		3,155
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	169,000		169,000
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	46,200		46,200
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	5,539		5,539
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	291,365	0	291,365
<b>TOTAL MATERIALS AND SERVICES</b>	869,827	(2,000)	867,827
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	333,979	(66,487)	267,492
8400 EQUIPMENT	18,575		18,575
<b>TOTAL CAPITAL OUTLAY</b>	352,554	(66,487)	286,067
<b>TOTAL DIRECT BUDGET</b>	1,901,662	(68,487)	1,833,175
<b>TOTAL EXPENDITURES</b>	2,350,370	(68,487)	2,281,883

**AGENCY: (030) Environmental Services**

**FUND: (403) Data Processing**

### **COMPUTER OPERATIONS**

Multnomah County Information Services Division is purchasing a new CPU for data processing. The Information Services Division originally planned to enter a straight lease, but the lease purchase cost was lower.

This action appropriates \$405,000 for the purchase of this CPU.

Revenue is from lease purchase agreement, a third-party financing transaction which must be recorded through a supplemental budget action.

AGENCY: (030) ENVIRONMENTAL SERVICES  
 ORGANIZATION: (7090) INFORMATION SERVICES

FUND: (403) DATA  
 PROCESSING

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	1,961,544		1,961,544
5200 TEMPORARY	0		0
5300 OVERTIME	66,958		66,958
5400 PREMIUM PAY	95,946		95,946
5500 FRINGE	548,793		548,793
<b>DIRECT PERSONAL SERVICES</b>	<b>2,673,241</b>	<b>0</b>	<b>2,673,241</b>
5550 INS BENEFITS	319,150		319,150
<b>TOTAL PERSONAL SERVICES</b>	<b>2,992,391</b>	<b>0</b>	<b>2,992,391</b>
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0		0
6110 PROFESSIONAL SERVICES	28,500		28,500
6120 PRINTING	14,002		14,002
6130 UTILITIES	0		0
6140 COMMUNICATIONS	144,527		144,527
6170 RENTALS	245,457		245,457
6180 REPAIRS & MAINTENANCE	9,521		9,521
6190 MAINTENANCE CONTRACTS	591,430		591,430
6200 POSTAGE	6,000		6,000
6230 SUPPLIES	135,929		135,929
6270 FOOD	0		0
6310 EDUCATION & TRAINING	75,424		75,424
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	960		960
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	1,082,176		1,082,176
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	7,342		7,342
7810 DEBT RETIREMENT	223,912		223,912
7820 INTEREST	48,642		48,642
<b>DIRECT MATERIALS AND SERVICES</b>	<b>2,613,822</b>	<b>0</b>	<b>2,613,822</b>
7100 INDIRECT COSTS	240,646		240,646
7150 TELEPHONE	41,697		41,697
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	2,476		2,476
7400 BUILDING MANAGEMENT	235,679		235,679
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	9,118		9,118
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	<b>529,616</b>	<b>0</b>	<b>529,616</b>
<b>TOTAL MATERIALS AND SERVICES</b>	<b>3,143,438</b>	<b>0</b>	<b>3,143,438</b>
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	276,436	405,000	681,436
<b>TOTAL CAPITAL OUTLAY</b>	<b>276,436</b>	<b>405,000</b>	<b>681,436</b>
<b>TOTAL DIRECT BUDGET</b>	<b>25 5,563,499</b>	<b>405,000</b>	<b>5,968,499</b>
<b>TOTAL EXPENDITURES</b>	<b>6,412,265</b>	<b>405,000</b>	<b>6,817,265</b>

AGENCY: (050) Nondepartmental

FUND: (225) Capital Lease  
Retirement Fund

### CAPITAL LEASE RETIREMENT

This action authorizes advance refunding of three Certificate of Participation issues to take advantage of interest rates which are significantly lower than those the County is currently paying. The three Certificate of Participation issues that will be paid off are:

Purchase of the J.K. Gill Building	\$4,625,000
Construction of clinics, etc.,	\$6,695,000
Purchase of the Mead Building	\$5,680,000

The funding for this proposal will come from issuing a new set of Certificates of Participation. The estimated principal and interest payments in future years for this issue are:

<u>FISCAL</u> <u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
1994	965,000	935,000	1,900,000
1995	1,000,000	900,000	1,900,000
1996	1,022,000	878,000	1,900,000
1997	1,034,000	866,000	1,900,000
1998	1,045,000	855,000	1,900,000
1999	1,082,000	818,000	1,900,000
2000	1,103,000	797,000	1,900,000
2001	1,128,000	772,000	1,900,000
2002	1,153,000	747,000	1,900,000
2003	1,165,000	735,000	1,900,000
2004	1,192,000	708,000	1,900,000
2005	1,213,000	687,000	1,900,000
2006	1,228,000	672,000	1,900,000
2007	1,248,000	652,000	1,900,000
2008	1,225,000	675,000	1,900,000
2009	1,305,000	595,000	1,900,000
2010	1,345,000	555,000	1,900,000
2011	1,376,000	524,000	1,900,000
2012	1,385,000	515,000	1,900,000
2013	1,394,000	506,000	1,900,000
TOTAL	<u>23,608,000</u>	<u>14,392,000</u>	<u>38,000,000</u>

AGENCY: (050) NONDEPARTMENTAL  
 ORGANIZATION: (9090) CAP LSE RET FUND

FUND: (225) CAP/LSE RET

OBJECT DETAIL	1992-93 ADOPTED	THIS ACTION	1992-93 REVISED
5100 PERMANENT	0		0
5200 TEMPORARY	0		0
5300 OVERTIME	0		0
5400 PREMIUM PAY	0		0
5500 FRINGE	0		0
<b>DIRECT PERSONAL SERVICES</b>	0	0	0
5550 INS BENEFITS	0		0
<b>TOTAL PERSONAL SERVICES</b>	0	0	0
6050 COUNTY SUPPLEMENTS	0		0
6060 PASS THROUGH PAYMENTS	0		0
6110 PROFESSIONAL SERVICES	34,546		34,546
6120 PRINTING	0		0
6130 UTILITIES	0		0
6140 COMMUNICATIONS	0		0
6170 RENTALS	0		0
6180 REPAIRS & MAINTENANCE	0		0
6190 MAINTENANCE CONTRACTS	0		0
6200 POSTAGE	0		0
6230 SUPPLIES	0		0
6270 FOOD	0		0
6310 EDUCATION & TRAINING	0		0
6320 CONFERENCES & CONVENTION	0		0
6330 TRAVEL	0		0
6520 INSURANCE	0		0
6530 EXTERNAL D.P.	0		0
6550 DRUGS	0		0
6580 CLAIMS PAID/JUDGEMENTS	0		0
6610 AWARDS & PREMIUMS	0		0
6620 DUES & SUBSCRIPTIONS	0		0
7810 DEBT RETIREMENT	2,297,574	17,000,000	19,297,574
7820 INTEREST	2,377,005		2,377,005
<b>DIRECT MATERIALS AND SERVICES</b>	4,709,125	17,000,000	21,709,125
7100 INDIRECT COSTS	7,118		7,118
7150 TELEPHONE	0		0
7200 DATA PROCESSING	0		0
7300 MOTOR POOL	0		0
7400 BUILDING MANAGEMENT	0		0
7500 OTHER INTERNAL SERVICES	0		0
7550 LEASE PAYMENTS TO C.L.R.F.	0		0
7560 MAIL/DISTRIBUTION	0		0
<b>INTERNAL SERVICE REIMBURSEMENTS</b>	7,118	0	7,118
<b>TOTAL MATERIALS AND SERVICES</b>	4,716,243	17,000,000	21,716,243
8100 LAND	0		0
8200 BUILDINGS	0		0
8300 OTHER IMPROVEMENTS	0		0
8400 EQUIPMENT	0		0
<b>TOTAL CAPITAL OUTLAY</b>	0	0	0
<b>TOTAL DIRECT BUDGET</b>	4,709,125	17,000,000	21,709,125
<b>TOTAL EXPENDITURES</b>	4,716,243	17,000,000	21,716,243

**AGENCY: (080) Library**

**FUND: (162) Library Fund**

### **LIBRARY COMMUNITY SERVICES**

The Library has bought some photocopiers for use at various branches. Library patrons use these machines for their copying needs. Revenue is increased by \$14,729 from the sale of photocopies. It will be appropriated into the Contingency (7700) category.

## FINANCIAL SUMMARY

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

FUND 100 GENERAL FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
023	District Attorney			
2400	District Attorney			
	6150 Forfeitures	400,000	554,823	954,823
	2361 Video Lottery	0	660,953	660,953
045	Finance			
7410	6602 Service Reimbursement from F/S Fund	7,072,294	8,344	7,080,638
7410	7699 Cash Transfer From Recreation Fund	0	68,487	68,487
	All Other General Fund Resources	139,370,445	0	139,370,445
				0
				0
TOTAL RESOURCES - FUND 100		146,842,739	1,292,607	148,135,346
REQUIREMENTS SUMMARY				
EXPENDITURES		1992-93 Current	This Action	1992-93 Revised
023	District Attorney			
	Personal Services	7,558,360	0	7,558,360
	Materials & Services	808,462	1,080,776	1,889,238
	Capital Outlay	52,920	0	52,920
	Subtotal	8,419,742	1,080,776	9,500,518
	Cash Transfer to Federal/State Fund	32,634,699	8,270	32,642,969
	All Other General Fund Expenditures	102,470,497	0	102,470,497
	Subtotal Expenditures	143,524,938	1,089,046	144,613,984
	Contingency	2,827,801	203,561	3,031,362
	Unappropriated Balance	490,000	0	490,000
TOTAL REQUIREMENTS - FUND 100		146,842,739	1,292,607	148,135,346



**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

FUND 151 EMERGENCY COMMUNICATIONS FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
025	Sheriff's Office			
3100	Enforcement			
	2366 Telephone Tax Sharing - State	139,407	50,000	189,407
	All Other Resources	5,500	0	5,500
TOTAL RESOURCES - FUND 151		144,907	50,000	194,907

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
EXPENDITURES				
050	Sheriff's Office			
	Materials & Services	144,907	50,000	194,907
Subtotal Expenditures		144,907	50,000	194,907
TOTAL REQUIREMENTS - FUND 151		144,907	50,000	194,907

FUND 156 FEDERAL/STATE FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
010	Department of Social Services			
1000	Mental Health, Youth, and Family Services			
	2607 State Mental Health Grant Carryover	855,054	481,825	1,336,879
	2359 State Video Lottery	0	660,953	660,953
	4907 TriMet Reimbursement	18,000	14,727	32,727
	Court Settlement	0	23,862	23,862
	7601 Cash Transfer From General Fund-DSE	9,926,785	8,270	9,935,055
023	District Attorney			
2400	2016 OCN grant	0	10,625	10,625
	All Other Resources	129,802,982	0	129,802,982
TOTAL RESOURCES - FUND 156		140,602,821	1,200,262	141,803,083

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
<b>EXPENDITURES</b>				
010	Department of Social Services			
	Personal Services	16,912,059	0	16,912,059
	Materials & Services	64,402,094	1,189,637	65,591,731
	Capital Outlay	223,529		223,529
	Subtotal	81,537,682	1,189,637	82,727,319
023	District Attorney			
	Personal Services	1,641,614	0	1,641,614
	Materials & Services	561,778	10,625	572,403
	Capital Outlay	37,819	0	37,819
	Subtotal	2,241,211	10,625	2,251,836
	All Other Expenditures	56,823,928	0	56,823,928
Subtotal Expenditures		140,602,821	1,200,262	141,803,083
TOTAL REQUIREMENTS - FUND 156		140,602,821	1,200,262	141,803,083

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

FUND 153 NATURAL AREAS ACQUISITION FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
030	Department of Environmental Services			
6012	Property Sales	43,400	150,000	193,400
	All Other Resources	189,300	0	189,300
TOTAL RESOURCES - FUND 153		232,700	150,000	382,700

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
EXPENDITURES				
030	Department of Environmental Services			
	Materials & Services	40,000	0	40,000
	Capital Outlay	150,000	150,000	300,000
Subtotal Expenditures		190,000	150,000	340,000
	Contingency	42,700	0	42,700
TOTAL REQUIREMENTS - FUND 153		232,700	150,000	382,700

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

FUND 240 CAPITAL IMPROVEMENT FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
030	Department of Environmental Services			
6012	Property Sales	43,400	150,000	193,400
0500	Beginning Working Capital	0	160,000	160,000
	All Other Resources	2,250	0	2,250
TOTAL RESOURCES - FUND 240		45,650	310,000	355,650

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
EXPENDITURES				
030	Department of Environmental Services			
	Personal Services	0	20,000	20,000
	Materials & Services	0	140,000	140,000
	Capital Outlay	43,600	150,000	193,600
Subtotal Expenditures		43,600	310,000	353,600
Contingency		2,050	0	2,050
TOTAL REQUIREMENTS - FUND 240		45,650	310,000	355,650

FUND 162 LIBRARY FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
080	Library			
6060	Sale of Photocopies	85,300	14,729	100,029
	All Other Resources	18,371,191	0	18,371,191
TOTAL RESOURCES - FUND 151		18,456,491	14,729	18,471,220

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
EXPENDITURES				
050	Library			
Subtotal Expenditures		18,219,488	0	18,219,488
Contingency		237,003	14,729	251,732
TOTAL REQUIREMENTS - FUND 151		18,456,491	14,729	18,471,220

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

FUND 225 CAPITAL LEASE RETIREMENT FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
050	Nondepartmental			
	7740 Certificates of Participation	3,000,000	17,000,000	20,000,000
	All Other Resources	5,977,646	0	5,977,646
TOTAL RESOURCES - FUND 225		8,977,646	17,000,000	25,977,646

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
EXPENDITURES				
050	Nondepartmental			
	Materials & Services	41,664	0	41,664
	Principal	2,297,574	17,000,000	19,297,574
	Interest	2,067,005	0	2,067,005
Subtotal Expenditures		4,406,243	17,000,000	21,406,243
Unappropriated Balance		4,141,525	0	4,141,525
Contingency		429,908	0	429,908
TOTAL REQUIREMENTS - FUND 225		8,977,676	17,000,000	25,977,676

FUND 235 LEASE PURCHASE PROJECT FUND				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
050	Nondepartmental			
	7740 Certificates of Participation	27,475,000	6,600,000	34,075,000
	All Other Resources	724,327	0	724,327
TOTAL RESOURCES - FUND 225		28,199,327	6,600,000	34,799,327

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
<b>EXPENDITURES</b>				
050	Nondepartmental			
	Materials & Services	650,000	1,000,000	1,650,000
	Capital Outlay	27,074,327	5,600,000	32,674,327
Subtotal Expenditures		27,724,327	6,600,000	34,324,327
Contingency		475,000	0	475,000
<b>TOTAL REQUIREMENTS - FUND 225</b>		<b>28,199,327</b>	<b>6,600,000</b>	<b>34,799,327</b>

<b>FUND 252 ASSESSMENT DISTRICT BOND SINKING FUND</b>				
RESOURCE DESCRIPTION		1992-93 Current	This Action	1992-93 Revised
030	Environmental Services			
	0500 Beginning Working Capital	416,816	227,051	643,867
	All Other Resources	77,115	0	77,115
<b>TOTAL RESOURCES - FUND 252</b>		<b>493,931</b>	<b>227,051</b>	<b>720,982</b>

REQUIREMENTS SUMMARY		1992-93 Current	This Action	1992-93 Revised
<b>EXPENDITURES</b>				
030	Environmental Services			
	Professional Services	0	4,000	4,000
	Principal	250,000	95,000	345,000
	Interest	17,000	0	17,000
Subtotal Expenditures		267,000	99,000	366,000
Unappropriated Balance		226,931	128,051	354,982
<b>TOTAL REQUIREMENTS - FUND 252</b>		<b>493,931</b>	<b>227,051</b>	<b>720,982</b>

**SUPPLEMENTAL BUDGET - 1992-93**  
**FINANCIAL SUMMARY**

FUND 330 RECREATION FUND			
RESOURCE DESCRIPTION		1992-93 Current	This Action
			1992-93 Revised
030	Environmental Services		
TOTAL RESOURCES - FUND 330		3,711,181	0
			3,711,181

REQUIREMENTS SUMMARY		1992-93 Current	This Action
			1992-93 Revised
EXPENDITURES			
030	Environmental Services		
	Personal Services	1,524,756	
	Materials & Services	1,373,583	(2,000)
	Capital Outlay	722,707	(66,487)
Subtotal Expenditures		3,621,046	(68,487)
Cash Transfer to General Fund		0	68,487
Contingency		90,135	0
TOTAL REQUIREMENTS - FUND 330		3,711,181	0
			3,711,181

FUND 403 DATA PROCESSING FUND			
RESOURCE DESCRIPTION		1992-93 Current	This Action
			1992-93 Revised
030	Environmental Services		
7090	Information Services Division		
7740	Certificate Proceeds	175,000	405,000
	All Other Resources	6,713,702	0
TOTAL RESOURCES - FUND 403		6,888,702	405,000
			7,293,702

REQUIREMENTS SUMMARY		1992-93 Current	This Action
			1992-93 Revised
EXPENDITURES			
030	Environmental Services		
	Personal Services	3,154,451	0
	Materials & Services	3,089,223	0
	Capital Outlay	276,436	405,000
Subtotal		6,520,110	405,000
Subtotal Expenditures		6,520,110	405,000
Cash Transfer to General Fund		100,000	0
Contingency		268,592	0
TOTAL REQUIREMENTS - FUND 403		6,888,702	405,000
			7,293,702

Meeting Date: FEB 25 1993

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Exception Request to Hiring Freeze

BCC Informal \_\_\_\_\_ BCC Formal Feb. 25, 1993  
(date) (date)

DEPARTMENT: Non-Departmental DIVISION: County Chair's Office

CONTACT: Hank Miggins TELEPHONE: 248-3308

PERSON(S) MAKING PRESENTATION Hank Miggins and Billi Odegaard

ACTION REQUESTED:

[ ] INFORMATION ONLY [ ] POLICY DIRECTION [X] APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (Include statement of rationale for action requested, as well as personnel and fiscal /budgetary impacts, if applicable):

Request for exception to vacant position deletion policy for Nurse Practitioners and Physicians.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

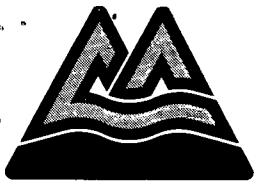
Or

DEPARTMENT MANAGER

(All accompanying documents must have required signatures)

13 FEB 1993  
COUNTY CLERK  
MULTNOMAH COUNTY  
OREGON





# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, Chairperson  
Board of County Commissioners

FROM: *Bette* Bette Odegaard, Director  
Health Department

DATE: February 10, 1993

SUBJECT: EXCEPTION TO PERSONNEL FREEZE

I am requesting, for the following classifications, a "blanket" exception to the Board Order regarding a personnel freeze:

- \* Nurse Practitioner
- \* Physician.

Physicians and Nurse Practitioners are key, clinical direct client service providers in many of our work sites.

Current vacant positions which are partially or completely general funded are as follows:

Nurse Practitioner:	1.0 Burnside Health Clinic
Physician	1.0 Corrections Health
	0.9 East County Clinic

Thank you very much.

February 8, 1991

6314/02

**NURSE PRACTITIONER**  
(Nonexempt/Classified)

**DEFINITION**

To provide comprehensive, specialized nursing services in a specific clinical specialty, such as pediatric, psychiatric, women's health care, midwifery, family practice or adult health, with emphasis on prevent of disease and promotion of health. Expertise in area of specialty is utilized in providing primary care, including diagnosis, evaluation, screening, counseling, referral and direct treatment.

**SUPERVISION RECEIVED AND EXERCISED**

Received direction from assigned management and professional staff.

May exercise functional and technical supervision over assigned professional, technical and clerical staff.

**EXAMPLES OF DUTIES** - Duties may include, but are not limited to, the following:

Perform comprehensive health assessment of clients by completing a physical and psychosocial history; identify actual and potential health needs based on medical, mental/emotional, financial and social factors.

Perform complete physical examination utilizing skills of observation, auscultation, palpation and percussion, and using equipment such as stethoscope, otoscope reflex hammer, penlight, centimeter tape, tongue blades, sphygmomanometer, and ophthalmoscope, speculum, and tuning fork.

Diagnose disease; develop appropriate treatment plan, which may include prescribing medication, ordering diagnostic tests, recommending various treatment modalities, obtaining consultation and making referrals.

Case manage and coordinate client care with other providers and specialists.

Educate clients concerning preventive health practices, disease control, health maintenance and community resources.

Coordinate and/or participate in specialized clinic. Identify and manage specific deviations from health according to protocols.

Serve as a resource to County staff and provide consultation to community agencies.

Participate as a team member providing comprehensive care in a specific clinical specialty; analyze and plan with other health team members for health needs of community related to specialty area.

Chart client visits using SOAP method; maintain client records and prepare reports.

Perform related duties as assigned.

**NURSE PRACTITIONER**

Page 2

**QUALIFICATIONS**Knowledge of:

Principles, practices and procedures of community health nursing and consultation, including socioeconomic and cultural factors.

Methods and techniques of clinical specialty.

Problem solving techniques.

Community resources.

Modern office procedures and methods.

Principles and procedures of record keeping and reporting.

Business letter writing and basic report preparation techniques.

English usage, spelling, grammar and punctuation.

Ability to:

Effectively perform a variety of nursing activities in clinical specialty.

Diagnose and treat illness.

Develop and implement comprehensive nursing care plans.

Prescribe medications.

Function and make decisions independently and as a team member.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Gain cooperation through discussion and persuasion.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

No experience is required. One year of community health nursing experience is desirable.

AND

**NURSE PRACTITIONER**

Page 3

**QUALIFICATIONS (Continued)****Training:**

Equivalent to a Master's Degree from an accredited college or university with major course work in community health nursing or a related field.

**License or Certificate:**

Possession of, or ability to obtain, an appropriate and valid Oregon driver's license.

Possession of, or ability to obtain, an appropriate and valid Nurse Practitioner certificate and license to practice as a Registered Nurse issued by the State of Oregon.

7153OP

February 4, 1992

9490/02

**PHYSICIAN**  
(Exempt/Classified)

**DEFINITION**

To provide professional, comprehensive primary medical care and treatment services with emphasis on prevention of disease and promotion of health.

**SUPERVISION RECEIVED AND EXERCISED**

Receives direction from the assigned management and supervisory staff and functional and technical supervision from the Medical Director.

Exercises functional and technical supervision over assigned professional staff.

**EXAMPLES OF DUTIES** - Duties may include, but are not limited to, the following:

Examine, treat and advise patients on medical and emotional problems; make referrals to appropriate social or medical agencies or to unit of the county health system.

Establish a therapeutic relationship with a diversity of patients, including refugees and low-income population groups.

Prescribe and dispense medications and drugs to suitable patients; initiate and/or continue medical regimes for new patients; chart treatment records and monitor results; provide medical-patient consultation to other physicians in the community.

Contribute professional medical expertise to the consultative, educational, and evaluative activities of the community health or institutional facility; participate in collaborative treatment with other medical and mental health professionals and technical staff.

Provide day time and week-end consultation on-call for the telephone triage nurse.

Participate in staff and professional conferences; consult on and assist in the development of in service training and orientation activities in areas of treatment and care of the patient population; participate in peer review.

Maintain medical histories and treatment records; prepare varied work reports; establish fees for certain patient services.

Participate in the development of policies and procedures.

Perform related duties as assigned.

**QUALIFICATIONS**

Knowledge of:

Principles, practices and procedures of general medicine and surgery.

Methods and techniques of diagnosing and treating a variety of diseases and injuries.

**PHYSICIAN**

Page 2

**QUALIFICATIONS (Continued)**

Sources of information and current literature applicable to the field of general medicine.

Modern office procedures and methods.

Principles and procedures of record keeping and reporting.

Business letter writing and basic report preparation techniques.

English usage, spelling, grammar and punctuation.

Principles of supervision.

**Ability to:**

Effectively perform a variety of primary medical care activities.

Interpret and apply applicable Federal, State and local laws, rules, regulations and policies governing County medical services programs.

Communicate clearly and concisely, both orally and in writing.

Gain cooperation through discussion and persuasion.

Work with professional independence and initiative in performing medical diagnostic and treatment services for a large patient population.

Establish and maintain cooperative working relationships with patients, staff, peer groups, and varied agency and institutional representatives.

Establish and maintain therapeutic relationships with a diversity of patients.

Supervise assigned staff.

**Experience and Training Guidelines:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Experience:**

One year residency in a primary care setting.

AND

**Training:**

Graduation from an accredited school of medicine with completion of one year internship.

AND

**License or Certificate:**

Possession of, or ability to obtain, an appropriate and valid license to practice medicine in the State of Oregon.

7153OP

Meeting Date: FEB 18 1993 FEB 25 1993

Agenda No.: R-4 R-3

(Above Space for Clerk's Office Use)

AGENDA PLACEMENT FORM

SUBJECT: Ordinance to amend membership for Advisory Committee on Animal Control

BCC Informal February 16 BCC Formal February 18  
(date) (date)

DEPARTMENT Nondepartmental DIVISION Commissioner Kelley

CONTACT Robert Trachtenberg TELEPHONE 248-5213

PERSON(S) MAKING PRESENTATION Robert Trachtenberg

ACTION REQUESTED

       INFORMATIONAL ONLY        POLICY DIRECTION   X   APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: no

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Provides for separate representation of the cities of Fairview, Wood Village, Troutdale, and Maywood Park on the advisory committee in lieu of sharing a single seat. This issue was discussed at a meeting of the East County Cities on January 23, attended by Mayor Vera Katz of Portland.

(If space is inadequate, please use other side)

SIGNATURES

ELECTED OFFICIAL Sharon Kelley #752  
2/25/93 copies to Sharon

Or

DEPARTMENT MANAGER Kelley, Mark Oswald & Sheila Augustine  
2/26/93 copies to ORO.  
Distribution list

(All accompanying documents must have required signatures)

1/90

1993 FEB - 9 PM 2:44  
CLERK OF  
COUNTY OF  
OREGON

ORDINANCE FACT SHEET

Ordinance Title: An ordinance to amend Ordinance 738 modifying the membership for the Advisory Committee on Animal Control Policies and Procedures.

Give a brief statement of the purpose of the ordinance (include the rationale for adoption of ordinance, description of persons benefited, other alternatives explored):

Provides for separate representation of the cities of Fairview, Wood Village, Troutdale, and Maywood Park on the advisory committee in lieu of sharing a single seat.

What other local jurisdictions in the metropolitan area have enacted similar legislation?

Unknown.

What has been the experience in other areas with this type of legislation?

Unknown.

What is the fiscal impact, if any?

None.

(If space is inadequate, please use other side)

SIGNATURES:

Person Filling Out Form: Blat Smith

Planning & Budget Division (if fiscal impact): n/a

Department Manager/Elected Official: Sharon Kelley

1/90



BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. 752

An ordinance to amend Ordinance 738 modifying the membership for the Advisory Committee on Animal Control Policies and Procedures.

(Language in brackets [ ] is to be deleted; underlined language is new)

Multnomah County ordains as follows:

SECTION I. AMENDMENT OF SECTION II(A)(1).

(1) The Advisory Committee shall consist of [11] 14 representatives from the following areas:

Positions 1, 2, [and] 3, 4, 5, and 6. [Three members from city governments in the County. One from Portland, one from Gresham, and one representing the remaining small cities.] One representative from each of the six city governments in the County.

Position [4] 7. One member from the Oregon Humane Society.

Position [5] 8. One member from a non-profit organization interested in animal welfare.

Positions [6 and 7] 9 and 10. Two members who are interested citizens - representatives from neighborhood and/or

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citizen involvement organizations. At least one citizen member must be a member of the Multnomah County Citizen Involvement Committee.

Position [8] 11. One member from the Veterinarian community.

Position [9] 12. One member from the pet industry in the County.

Position [10] 13. One member who is a volunteer Hearings Officer involved in Animal Control activities.

Position [11] 14. One member who is from Board staff (liaison to Board).

SECTION II. AMENDMENT OF SECTION II(C)(2).

(2) To ensure rotating terms, the following terms shall apply to all initial appointments to the Advisory Committee:

Positions 1, [4, 7, and 9] 4, 7, 10, and 12 shall serve three year terms.

Positions 3, [6, and 10] 5, 9, and 13 shall serve two year

/ / /  
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terms.

Positions 2, [5, 8, and 11] 6, 8, 11, and 14 shall serve  
one year terms.

ADOPTED this 25th day of February 1993, being the  
date of its second reading before the Board of County  
Commissioners of Multnomah County.



By Gladys McCoy, Chair  
Multnomah County, Oregon  
by Gary Hansen, Vice-Chair

Laurence Kressel, County Counsel  
of Multnomah County, Oregon  
by Matthew O. Ryan

1702L - 1

#1

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2/25/93

**NAME** PAUL FRANK

**ADDRESS** 1415-B SE 122

**STREET**

Portland OR 97233

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R-4

**SUPPORT** \_\_\_\_\_ **OPPOSE** \_\_\_\_\_

**SUBMIT TO BOARD CLERK**

#2

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2/25

**NAME** WILL. HOFFSTETTER

**ADDRESS** 2743 NE 24<sup>th</sup>

**STREET**

Portland, OR

**CITY**

97212

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R4

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

#3

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2/25/93

**NAME** TOM CROPPER

**ADDRESS** PO BOX 18025

**STREET**

PORTLAND OR 97218

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** R-4

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

#4

PLEASE PRINT LEGIBLY!

MEETING DATE

2/25/93

NAME

Ran Allen

ADDRESS

400 SW 12

STREET

CITY

Portland, OR 97201

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

CCA

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK





#6

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2-25-93

**NAME** Susan Hunter

**ADDRESS** 710 SE Grand

**STREET**

Pdx

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** CPA

**SUPPORT**



**OPPOSE**

**SUBMIT TO BOARD CLERK**

#7

**MEETING DATE****NAME**

## ADDRESS

## STREET

CITY

97214

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM**

## SUPPORT

**OPPOSE**

**SUBMIT TO BOARD CLERK**

#8

PLEASE PRINT LEGIBLY!

MEETING DATE 2/25/93

NAME Pam Miller

ADDRESS 631 SE Taylor 210  
STREET  
Portland 97214  
CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # CPA

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_  
SUBMIT TO BOARD CLERK

#9

PLEASE PRINT LEGIBLY!

MEETING DATE 2/25/93

NAME Dietzler, Nancy

ADDRESS /

STREET

PDX, OR

CITY /

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-7CPA

SUPPORT ✓

OPPOSE                     

SUBMIT TO BOARD CLERK

#10

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2-25-93

**NAME** Kathy J. Partee

**ADDRESS** 2403 SE Ankeny St

**STREET** Portland 97214

**CITY** **ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** CPA

**SUPPORT** \_\_\_\_\_ **OPPOSE** \_\_\_\_\_

**SUBMIT TO BOARD CLERK**

#11

PLEASE PRINT LEGIBLY!

MEETING DATE 2-25-93

NAME Marjorie Price

ADDRESS 1129 SW Washington #10

STREET

Port  
CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # CPA

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_

SUBMIT TO BOARD CLERK

#12

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

2/25/93

**NAME**

Adriana Blah

**ADDRESS**

222 NE 762nd #6

**STREET**

Douglas DR

**CITY**

97230

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #**

CPA

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

#13

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2/25/93

**NAME** Ange Kunzmann

**ADDRESS** 710 SE Grand Suite 8

**STREET**

Portland, OR 97214

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** CRA

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**



#14

PLEASE PRINT LEGIBLY!

MEETING DATE 2.25.93

NAME Cynthia Morris

ADDRESS 710 S.E. Grand #8

STREET  
Portland, Oregon

CITY 97214

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # C.P.A.

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_

SUBMIT TO BOARD CLERK

#15

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2/25/93

**NAME** Dee Dee Konbs

**ADDRESS** 6908 S.W. 37

**STREET**

Portland, OR

**CITY**

97219

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** Parole - Probation

**SUPPORT** \_\_\_\_\_ **OPPOSE** X

**SUBMIT TO BOARD CLERK**

#160

**PLEASE PRINT LEGIBLY!**

**MEETING DATE**

2/25/93

**NAME**

Bruce Korman

**ADDRESS**

6908 SW 37

**STREET**

**CITY**

Fort Lauderdale

**ZIP CODE**

33309

**I WISH TO SPEAK ON AGENDA ITEM #**

Parole & Probation

**SUPPORT**

**OPPOSE**

**SUBMIT TO BOARD CLERK**

PLEASE PRINT LEGIBLY!

MEETING DATE Feb 25, 1993

NAME Catherine Clautier

ADDRESS 1969 N.W. Johnson #524

STREET  
PORTLAND

CITY

97209

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # CPA

SUPPORT \_\_\_\_\_

OPPOSE \_\_\_\_\_

SUBMIT TO BOARD CLERK

#10

PLEASE PRINT LEGIBLY!

MEETING DATE 2-25-93

NAME Julie Hansen

ADDRESS 2322 N. Williams # 203

STREET  
Portland

CITY 97227  
ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # CIPA

SUPPORT \_\_\_\_\_ OPPOSE \_\_\_\_\_

SUBMIT TO BOARD CLERK

#19

**PLEASE PRINT LEGIBLY!**

**MEETING DATE** 2-25-93

**NAME** Gina Harmon

**ADDRESS** 5224 N. Vancouver #16

**STREET**

Port Ore 97216

**CITY**

**ZIP CODE**

**I WISH TO SPEAK ON AGENDA ITEM #** C.P.A.

**SUPPORT** \_\_\_\_\_ **OPPOSE** \_\_\_\_\_

**SUBMIT TO BOARD CLERK**

MEETING DATE: FEB 25 1993

AGENDA NO: R-4

(Above Space for Board Clerk's Use ONLY)

## AGENDA PLACEMENT FORM

SUBJECT: 1993 - 1995 COMMUNITY CORRECTIONS PLAN (DRAFT VERSION)

REGULAR MEETING: Date Requested: FEBRUARY 25, 1993

Amount of Time Needed: 15 MINUTES

BOARD BRIEFING: Date Requested: FEBRUARY 23, 1993

Amount of Time Needed: 15 MINUTES

DEPARTMENT: COMMUNITY CORRECTIONS

DIVISION: \_\_\_\_\_

CONTACT: CARY HARKAWAY

TELEPHONE #: 248-3701

BLDG/ROOM #: 161/600

PERSON(S) MAKING PRESENTATION: TAMARA HOLDEN - 2/23 DOUG BRAY - 2/25

### ACTION REQUESTED:

☐ INFORMATIONAL ONLY    ☐ POLICY DIRECTION    ☒ APPROVAL    ☐ OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Presentation of the 1993 - 1995 CCA Plan approved by the Community Corrections Advisory Committee for submission to the State Community Corrections Advisory Board and the State Department of Corrections to meet the March 1, 1993 deadline.

The Department of Community Corrections will submit to the BOCC a final version of the 1993 - 1995 CCA Plan prior to June 30, 1993, with appropriate budgetary documentation, when the legislature has approved the State Department of Corrections Budget.

2/25/93 COPIES OF  
ANNOTATED TO CARY HARKAWAY

**SIGNATURES REQUIRED:** AND

TAMARA HOLDEN

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: M. Tamara Holden

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk at 248-3277 or 248-5222

2/23/93 Submitted  
R-4 Tamara Holden

DEPARTMENT OF COMMUNITY CORRECTIONS - PROGRAM BUDGET  
FEBRUARY 23, 1993  
M. TAMARA HOLDEN

DESCRIPTION	FTE	TOTAL	STATE S & S	STATE FIELD	STATE OTHER	COUNTY GF	COUNTY LEVY	CLIENT FEES	DED REVENUE	GRANT
DIRECTORS OFFICE	3	\$243,464				\$217,337			\$26,127	
PROBATE/MENTAL HEALTH EXAM	0	\$50,000				\$47,000			\$3,000	
MARRIAGE & FAMILY SVCS	9	\$471,517							\$471,517	
FISCAL & PERSONNEL MNGT	5	\$306,656	\$115,982			\$190,674				
MANAGEMENT INFORMATION	2	\$588,694	\$451,759			\$136,935				
<b>TOTAL ADMINISTRATION</b>	<b>19</b>	<b>\$1,660,331</b>	<b>\$567,741</b>	<b>\$0</b>	<b>\$0</b>	<b>\$591,946</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,644</b>	<b>\$0</b>
RECOG/INTAKE PRE TRIAL	14.8	\$544,483				\$261,733			\$282,750	
PROBATION INTAKE	10	\$462,179		\$367,697		\$94,482				
PRESENTENCE INVESTIGATIONS	13	\$849,615		\$849,615						
A & D EVALUATORS	3	\$139,224				\$36,553	\$102,671			
RESOURCE COORDINATION	2	\$261,970	\$261,970							
PAROLE HEARINGS	4	\$229,543		\$170,440		\$59,103				
ALTERNATIVE COMMUNITY SVCS	9	\$466,664	\$331,292					\$27,420	\$107,952	
<b>TOTAL DIAGNOSTIC</b>	<b>55.8</b>	<b>\$2,953,678</b>	<b>\$593,262</b>	<b>\$1,387,752</b>	<b>\$0</b>	<b>\$451,871</b>	<b>\$102,671</b>	<b>\$27,420</b>	<b>\$390,702</b>	<b>\$0</b>
PROGRAM DEV & EVAL ADMIN	4	\$203,805				\$158,560	\$45,245			
RESIDENTIAL TREATMENT - LEVY	0	\$1,610,000					\$1,610,000			
WOMENS INTENSIVE TREATMENT	0	\$36,000				\$36,000				
TRANSITIONAL HOUSING	0	\$115,000	\$115,000							
DETOX/RESIDENTIAL TREATMENT	0	\$236,000	\$236,000							
MENTAL HEALTH SVCS	0	\$64,000	\$64,000							
PSYCHOLOGICAL EVALUATIONS	0	\$36,000	\$36,000							
SEX OFFENDER EVALUATIONS	0	\$36,000				\$36,000				
POLYGRAPH EXAMINATIONS	0	\$9,500	\$9,500							
SEX OFFENDER TREATMENT	0	\$43,000				\$43,000				
OUTPATIENT DRUG TREATMENT	0	\$65,000	\$65,000							
DRUG TESTING LAB SVCS	0	\$180,000	\$180,000							
CASE MANAGEMENT	0	\$158,000	\$99,000			\$59,000				
WOMENS RESIDENTIAL	0	\$157,000	\$157,000							
STOP/DRUG DIVERSION	0	\$400,000				\$100,000				\$300,000
INDIRECTS ON CONTRACTS	0	\$9,279	\$7,949			\$1,330				
<b>TOTAL PROG DEV &amp; EVAL</b>	<b>4</b>	<b>\$3,358,584</b>	<b>\$969,449</b>	<b>\$0</b>	<b>\$0</b>	<b>\$433,890</b>	<b>\$1,655,245</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>



DEPARTMENT OF COMMUNITY CORRECTIONS - PROGRAM BUDGET

FEBRUARY 23, 1993

M. TAMARA HOLDEN

DESCRIPTION	FTE	TOTAL	STATE S & S	STATE FIELD	STATE OTHER	COUNTY GF	COUNTY LEVY	CLIENT FEES	DED REVENUE	GRANT
PROB/PAROLE SUPERVISION- WEST	17	\$1,038,656		\$742,083		\$191,145		\$105,428		
DRUG TESTING	6	\$256,731	\$256,731							
DAY REPORTING CENTER	12	\$818,175	\$818,175							
INTENSIVE SURVEILLANCE-WEST	4	\$257,343	\$257,343							
LITERACY CENTER	1	\$199,520								\$199,520
<b>TOTAL WEST DISTRICT</b>	<b>40</b>	<b>\$2,570,425</b>	<b>\$1,332,249</b>	<b>\$742,083</b>	<b>\$0</b>	<b>\$191,145</b>	<b>\$0</b>	<b>\$105,428</b>	<b>\$0</b>	<b>\$199,520</b>
PROB/PAROLE SUPERVISION-SE	15.6	\$1,034,899		\$819,327		\$118,716		\$96,856		
TRANSITIONAL HOUSING - WOMEN	1	\$95,118				\$868			\$94,250	
WOMENS CASE MANAGEMENT	4	\$251,577				\$251,577				
ADAPT	4.5	\$259,267				\$213,781				\$45,486
INTENSIVE SURVEILLANCE-SE	3.4	\$193,447	\$193,447							
<b>TOTAL SE DISTRICT</b>	<b>28.5</b>	<b>\$1,834,308</b>	<b>\$193,447</b>	<b>\$819,327</b>	<b>\$0</b>	<b>\$584,942</b>	<b>\$0</b>	<b>\$96,856</b>	<b>\$94,250</b>	<b>\$45,486</b>
PROB/PAROLE SUPERVISION-MID C.	16.6	\$1,089,240		\$862,541		\$121,270		\$105,429		
INTENSIVE SURVEILLANCE-MID C.	3.4	\$200,428	\$200,428							
PROB/PAROLE VIOLATION CTR		\$1,658,385			\$1,658,385					
<b>TOTAL MC DISTRICT</b>	<b>20</b>	<b>\$2,948,053</b>	<b>\$200,428</b>	<b>\$862,541</b>	<b>\$1,658,385</b>	<b>\$121,270</b>	<b>\$0</b>	<b>\$105,429</b>	<b>\$0</b>	<b>\$0</b>
PROB/PAROLE SUPERVISION-NE	18.1	\$1,107,280		\$886,131		\$115,720		\$105,429		
SCI PAROLE TRANSITION	0.5	\$27,453								\$27,453
INTENSIVE SURVEILLANCE-NE	3.4	\$209,684	\$209,684							
PAROLE TRANSITION PROGRAM	5	\$278,921	\$278,921							
<b>TOTAL NE DISTRICT</b>	<b>27</b>	<b>\$1,623,338</b>	<b>\$488,605</b>	<b>\$886,131</b>	<b>\$0</b>	<b>\$115,720</b>	<b>\$0</b>	<b>\$105,429</b>	<b>\$0</b>	<b>\$27,453</b>
PROB/PAROLE SUPERVISION-NORTH	15.6	\$1,150,498		\$912,150		\$132,919		\$105,429		
INTENSIVE SURVEILLANCE-NORTH	3.4	\$190,661	\$190,661							
DUII/TRAFFIC VOLUNTEER UNIT	11	\$544,591				\$544,591				
<b>TOTAL NORTH DISTRICT</b>	<b>30</b>	<b>\$1,885,750</b>	<b>\$190,661</b>	<b>\$912,150</b>	<b>\$0</b>	<b>\$677,510</b>	<b>\$0</b>	<b>\$105,429</b>	<b>\$0</b>	<b>\$0</b>
PROB/PAROLE SUPERVISION-EAST	15.6	\$1,082,476		\$854,288		\$122,759		\$105,429		
FOREST PROJECT	8	\$501,035	\$498,035						\$3,000	
INTENSIVE SURVEILLANCE-EAST	3.4	\$200,049	\$200,049							
<b>TOTAL EAST DISTRICT</b>	<b>27</b>	<b>\$1,783,560</b>	<b>\$698,084</b>	<b>\$854,288</b>	<b>\$0</b>	<b>\$122,759</b>	<b>\$0</b>	<b>\$105,429</b>	<b>\$3,000</b>	<b>\$0</b>
<b>BASELINE TOTAL</b>	<b>251.3</b>	<b>\$20,618,027</b>	<b>\$5,233,926</b>	<b>\$6,464,272</b>	<b>\$1,658,385</b>	<b>\$3,291,053</b>	<b>\$1,757,916</b>	<b>\$651,420</b>	<b>\$988,596</b>	<b>\$572,459</b>

OREGON DEPARTMENT OF CORRECTIONS  
COMMUNITY SERVICES BRANCH

## COUNTY PLAN ISSUES

### GENERAL ISSUES TO ASSIST IN COUNTY PLANNING

- ▶ Counties should develop a plan that reflects the Department Strategic Plan and change in philosophy, the change in the profile of the caseload including lower numbers of lower-risk offenders and a greater emphasis on interventions and sanctions targeting higher-risk offenders.
- ▶ Counties must address availability of work release, transitional services, implementation of parole and probation intervention guidelines and a substantial reduction in the numbers of offenders revoked to prison for supervision failures.
- ▶ In order to achieve the goal of effective management of offenders in the community, it will be necessary to clearly identify what sanctions and interventions are in place to manage those offenders that may have otherwise returned to prison.
- ▶ Plans should be based around the array of supervision, sanctions and interventions that will assist the county in meeting individual target reductions in revocations.

### SPECIFIC ISSUES

#### CONSTRUCTION/PURCHASE OF BUILDINGS:

- ▶ Not allowable, but reasonable rent or lease is allowable.

#### RENOVATION/REMODELING OF BUILDINGS

- ▶ Allowable

#### GENERAL JAIL OPERATIONS

- ▶ Purchase of care only:
  - a. Paid on daily rate for actual use; or
  - b. Guaranteed availability of a set number of beds at a fixed daily rate whether actually used or not.
- ▶ Plans need to specify that jail beds are for specific purpose i.e. DROP, work release, sanction.
- ▶ Detainers awaiting hearings or pre-trial not allowable.

#### PURCHASE OF GENERAL P/PO'S

- ▶ Purchase of generalized PO's not allowable
- ▶ Rehire of previous PO's is allowable if those staff have other skills and abilities to perform tasks other than general PO work. If the county develops other programs, personnel can be used as staff, but not as traditional PO's.
- ▶ Funding of specialized caseloads is allowable if:

- a. The supervision enhancement is a sanction and represents a level of supervision greater than High Supervision such as Intensive Supervision. The program description should clearly show this enhancement.

**FUNDING OF DIVERSION, PRE-TRIAL, MISDEMEANANT SUPERVISION OR PROGRAMS, DUI: EVALUATIONS, SUPERVISION OR PROGRAMS, LOWER RISK PROGRAMS AND SUPERVISION**

- ▶ Funding is currently not included in the Governor's Budget for these populations.
- ▶ Depending on the actions of Ways and Means, it may be necessary to prohibit these program types with State General Fund. [It is likely the Legislature will take action to prohibit these kinds of programs within the Appropriation Bill]
- ▶ If a county plans to use funds for these program types, it must show that adequate sanctions and interventions exist for the higher risk offenders. Counties should balance the need to target higher risk offenders and the requirement that each county will reduce revocations to prison.
- ▶ Any or all of these services can be provided by other than State General Fund or Beer and Wine Tax monies. Sources might include: client fees, supervision fees from these offenders, county General Fund, grants.

**PURCHASE OF VEHICLES**

- ▶ Purchase of vehicles is discouraged. Both Legislative Fiscal and the Executive Department have indicated concern regarding use of funds for this purpose.

**PURCHASE OF ELECTRONICS EQUIPMENT**

- ▶ Lease rather than purchase of this equipment is encouraged.

**PURCHASE OF COMPUTER AND OTHER AUTOMATION EQUIPMENT**

- ▶ The Board will not approve purchase of computer equipment if it is not demonstrated as compatible with the Department of Corrections system.

PRESENTATION TO THE MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
FEBRUARY 25, 1993

THANK YOU, CHAIRMAN HANSEN, MEMBERS OF THE BOARD.

MY NAME IS PAUL FRANK AND I AM PRESIDENT OF THE MULTNOMAH CHAPTER OF THE OREGON FEDERATION OF PAROLE AND PROBATION OFFICERS. I AM ALSO ON THE COMMUNITY CORRECTIONS ADVISORY COMMITTEE AND I HAVE BEEN A PAROLE AND PROBATION OFFICER FOR OVER 27 YEARS. I PARTICIPATED IN A DEPARTMENT-WIDE PLANNING TASK FORCE LAST MONTH THAT INCLUDED ABOUT A DOZEN PAROLE AND PROBATION OFFICERS, OTHER LINE STAFF AND ALL THE DEPARTMENT'S MANAGEMENT STAFF. I WANT TO THANK YOU FOR THE OPPORTUNITY TO SHARE SOME OF OUR THOUGHTS REGARDING THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN.

I KNOW THE DEPARTMENT OF COMMUNITY CORRECTIONS HAS WORKED VERY HARD TO PRODUCE THE PLAN AND HAS DONE SO UNDER DIFFICULT CONSTRAINTS PLACED ON THE PLANNING PROCESS BY THE STATE DEPARTMENT OF CORRECTIONS. WE BELIEVE THE PLAN IS SUPPORTABLE IN MANY AREAS. I BELIEVE THE AFOREMENTIONED TASK FORCE CONCLUDED THAT A FULLY FUNDED COMPLEMENT OF PAROLE AND PROBATION OFFICERS WAS THE TOP PRIORITY OF THE DEPARTMENT AND SHOULD BE REFLECTED IN THE PLAN. CONSEQUENTLY, THERE ARE SOME CHANGES WE ARE ASKING THE BOARD TO CONSIDER. WE DO NOT BELIEVE THAT PUBLIC SAFETY IS INCREASED BY ELIMINATING SUPERVISION OF FELONS WITH SERIOUS CRIMINAL HISTORIES NOR DO WE BELIEVE THE ELIMINATION OF TWELVE PAROLE AND PROBATION OFFICER POSITIONS ENHANCES PUBLIC SAFETY. TO THE CONTRARY, WE BELIEVE IT WILL DETRACT FROM THE DEPARTMENT'S ABILITY TO HELP MAKE MULTNOMAH COUNTY A SAFER PLACE. AT THE VERY TIME THE CITY OF PORTLAND IS ADDING A SIGNIFICANT NUMBER OF POLICE OFFICERS, THAT WILL UNDOUBTEDLY ADD TO THE NUMBERS OF OFFENDERS REQUIRING SUPERVISION, WE SHOULD NOT BE ELIMINATING ANY PAROLE AND PROBATION OFFICER POSITIONS. THE BOARD NEEDS TO KNOW THAT PAROLE AND PROBATION OFFICERS' WORKLOADS ARE OVERWHELMING; THAT MANY, MANY OFFICERS ARE STRESSED TO A NEAR BREAKING POINT.

DURING THE PAST FEW WEEKS, THE FEDERATION HAS BEEN ASKING CITIZENS OF OREGON WHETHER THEY WANT OFFENDERS TERMINATED FROM SUPERVISION OR WHETHER PAROLE AND PROBATION OFFICER POSITIONS SHOULD BE ELIMINATED. THOUSANDS AND THOUSANDS OF CITIZENS HAVE ADVISED US THEY DO NOT WANT SUCH CHANGES TO OCCUR. A HUGE NUMBER OF THOSE CITIZENS WERE FROM THE TRI-

COUNTY AREA. WE HOPE, YOU, THEIR ELECTED OFFICIALS ARE LISTENING. WE HAVE ALSO TALKED TO THE MAJOR VICTIMS GROUP IN THE AREA, CRIME VICTIM'S UNITED. THEY STRONGLY OPPOSE THE CUTBACK IN SUPERVISION OF FELONY OFFENDERS AND THE PAROLE AND PROBATION STAFF WHO PERFORM THOSE SUPERVISION FUNCTIONS.

WE HAVE BEEN GIVEN COPIES OF LETTERS SENT TO THE BOARD FROM THE PORTLAND OREGON POLICE ASSOCIATION AND THE MULTNOMAH COUNTY DEPUTY SHERIFF'S ASSOCIATION WHO ARE BOTH OPPOSED TO THE CUTS IN PAROLE AND PROBATION STAFF. BOTH GROUPS HAVE STATED THEY BELIEVE THE CUTS WILL HAVE A DETRIMENTAL EFFECT ON PUBLIC SAFETY.

THE FEDERATION HAS RECENTLY POLLED OVER 100 PAROLE AND PROBATION OFFICERS IN MULTNOMAH COUNTY AND AN OVERWHELMING NUMBER BELIEVE THE COUNTY SHOULD RETAIN THE TWELVE PAROLE AND PROBATION OFFICER POSITIONS NOW WRITTEN OUT OF THE BUDGET. THE OFFICERS POLLED BELIEVE THE COUNTY COULD SAVE ABOUT \$600,000. BY ELIMINATING THE FOREST PROJECT AND BY CUTTING BACK ON THE URINE TESTING PROGRAM (DTE). THAT AMOUNT IS SUFFICIENT TO RETAIN THOSE TWELVE POSITIONS. OVER 90% OF THE DEPARTMENT'S PAROLE AND PROBATION OFFICERS BELIEVE THE COUNTY SHOULD MAKE THOSE CHANGES. FURTHER, OVER 70% OF THOSE POLLED BELIEVE THE DEPARTMENT SHOULD RAISE THE AMOUNT OFFENDERS ARE CHARGED IN SUPERVISION FEES AND BEGIN CHARGING OFFENDERS FOR URINE TESTING AND THAT ANY MONEYS COLLECTED BE USED TO HIRE ADDITIONAL PAROLE AND PROBATION OFFICERS.

THE BOARD SHOULD TAKE INTO CONSIDERATION THE FOLLOWING FACTORS REGARDING THE FOREST PROJECT:

- \*THE FOREST PROJECT BUDGET IS ABOUT \$500,000.;
- \*A MULTNOMAH COUNTY AUDITORS REPORT DATED AUGUST 1992 STATED THE FOREST PROJECT WAS OPERATING AT 68% CAPACITY OR 19 OFFENDERS PER DAY AT A COST OF \$86. PER OFFENDER PER DAY;
- \*THE FOREST PROJECT HAS RECENTLY ONLY HAD AN AVERAGE POPULATION OF 16 OFFENDERS PER DAY, OR 57% CAPACITY AT A COST OF NEARLY \$100. PER OFFENDER PER DAY;
- \* THE FOREST PROJECT DOES NOT ACCEPT DANGEROUS OFFENDERS AND STATE SANCTION MONEY IS TO BE TARGETED FOR HIGH RISK OFFENDERS, MANY OF WHICH FIT THE DANGEROUS OFFENDER PROFILE;

\*SERVICES RENDERED BY THE OFFENDERS IN THE FOREST PROJECT ARE ALL PERFORMED IN HOOD RIVER COUNTY, NOT IN MULTNOMAH COUNTY;  
\*THE FOREST PROJECT IS NOT MANDATED BY STATUTE, HOWEVER, PAROLE AND PROBATION SUPERVISION IS MANDATED;  
\*AND LAST, NEW PROGRAMS IN THE COMMUNITY CORRECTIONS PLAN SUCH AS 40 ADDITIONAL WORK RELEASE BEDS AND A DAY REPORTING CENTER WILL OFFER THE COURTS OTHER SENTENCING AND VIOLATION OPTIONS IF THE FOREST PROJECT IS ELIMINATED.

THE COMMUNITY CORRECTIONS PLAN ALSO CALLS FOR INCLUSION OF A NEW PROGRAM CALLED DTE. THIS PROGRAM INCLUDES ALCOHOL AND DRUG EVALUATIONS AND DRUG TESTING. THE BOARD SHOULD CONSIDER THE FOLLOWING FACTORS REGARDING THIS PROGRAM:

- \* THE DTE BUDGET FOR URINE TESTING IS OVER \$890,000., A LARGE AMOUNT FOR A SERVICE PERFORMED IN THE PAST BY PAROLE AND PROBATION OFFICERS.;
- \* MANY TREATMENT PROGRAMS ALREADY DO URINE TESTING AS A PART OF THEIR EVALUATION PROCESS AND TREATMENT PLANS;
- \*THE PLAN CALLS FOR DTE TO PERFORM THOUSANDS OF URINE TESTS ON 5,000 OFFENDERS OVER THE NEXT TWO YEARS. THIS AMOUNTS TO TESTING ONE OUT OF EVERY TWO OFFENDERS DURING THAT TIME. THERE IS NOTHING IN RECENT HISTORY THAT INDICATES SUCH NUMBERS ARE REALISTIC;
- \*ELIMINATING PUBLIC SAFETY OFFICERS SUCH AS PAROLE AND PROBATION STAFF AT A TIME THE DEPARTMENT FEELS IT HAS SUFFICIENT FUNDS TO SPEND OVER \$445,000. PER YEAR ON URINE TESTING, DOES NOT MAXIMIZE PUBLIC SAFETY.

IT IS THE FEDERATION'S UNDERSTANDING THAT THIS BUDGET IS SEVERAL MILLION DOLLARS LARGER THAN THE PREVIOUS BUDGET. THE FEDERATION HOPES THE BOARD WILL TAKE THIS OPPORTUNITY TO ADEQUATELY FUND COMMUNITY SUPERVISION OF FELONS BY RESTORING THE PAROLE AND PROBATION OFFICERS CUT FROM THIS BUDGET. WE BELIEVE THAT IS WHAT THE CITIZENS WANT AND THAT IT WILL ENHANCE PUBLIC SAFETY.

THANK YOU FOR YOUR CONSIDERATION OF THESE MATTERS.

SPEAKER #6  
SUSAN HUNTER

## Council for Prostitution Alternatives, Inc.

710 S.E. Grand Avenue, Suite 8 • Portland, Oregon 97214 • (503) 238-1219

February 25, 1993

Gladys McCoy, Don Saltzman, Sharron Kelley, Tanya Collier,  
Gary Hansen,  
Multnomah County Board of Commissioners  
County Courthouse  
Portland, Oregon 97204

Dear Board Chair and County Commissioners,

There is an emergent budget crisis looming over the Council for Prostitution Alternatives and I am writing to request your immediate attention. According to the Head of the Department of Community Corrections, Tamara Holden, our contract for fiscal year 1993-94 which is \$80,000 will not be re-newed. On behalf of victim/survivors of prostitution, I urge you to consider the following:

- According to the Department of Community Corrections, CPA was deleted from contracted services next year because we do not fit within the sanctions and services guidelines of high risk and felon offenders. The notion that we serve only misdemeanants, I believe, is not correct. Our data shows that 43% of women in CPA's long term treatment were arrested or convicted of felony charges, while only 36% were misdemeanants and 21% had no criminal justice system contact. Clearly, we are working with a population of felon offenders.

- Our data also demonstrates that 74% of women in CPA had been incarcerated in the county or state jail system, that 47% had previously received alcohol and drug treatment, and 50% had received mental health services all to no avail. Neither incarceration nor traditional treatment provided an effective intervention to the revolving door of jail and/or incomplete treatment. Yet, an independent study of CPA documented that 80% of women who stay in our program longer than three months are permanently out of prostitution. That means they are no longer a problem to the criminal justice system either as felons or as misdemeanants.

- According to Tamara Holden, \$202,000 needed to be recouped before she could submit the DCC budget to you. Tragically and unfairly, CPA was disproportionately targeted as \$80,000 is proposed to be taken from us. Other contractors with DCC are being offered a 15% cut in contracted services. For CPA, \$80,000 is 43% of our entire budget (\$310,000) for next fiscal year. In stunning contrast, the City and County are willing to spend \$649,000 arresting and incarcerating prostituted women next fiscal year, but unable to invest in a program which has a proven record of returning women to the community in good standing.

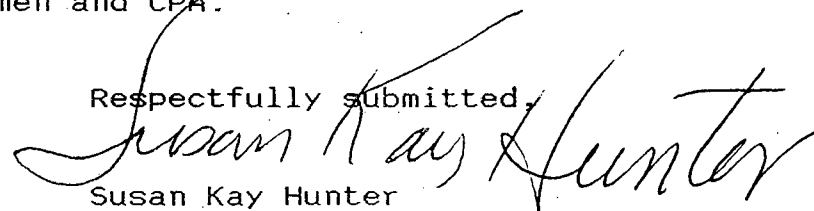
- Under your leadership since 1984, the City of Portland and Multnomah County have crafted a unique partnership; each have continued support for the Council for Prostitution Alternatives. That support has been built on the belief that public safety is the number one priority in Multnomah County. Prostituted women, as a class, are women whose public safety is practically non-existent: 78% are raped 46 times a year in Portland; 84% are assaulted 103 times a year in Portland; 49% are kidnapped ten times a year in Portland; 53% are tortured 54 times a year in Portland; 84% are pimped in Portland; 87% homeless in Portland. Without your continued backing what are these women to do?

- If CPA incurs a 43% cut, it will mean that instead of offering hope, motivation, safety, education, counseling, housing and many needed services to 382 victim/survivors of prostitution at a mere cost of \$65 per woman per month, our services will be cut in half. CPA is also sustaining a \$32,000 cut from the Community Action Program Office. Combined, the cuts would significantly de-stabilize our agency's effectiveness. The bitter irony is that by our own estimates, men spend nearly a million dollars each week in Portland buying the right to sexually abuse prostituted women.

Tarmara Holden mentioned that CPA is on an add-back list, meaning that if there is new money, then CPA will be in line to receive it. Candidly, that is a nightmarish assurance and I take only cold comfort from it. The bottom line is that women's lives are worth more than a promise to fund them if and when there's money.

I am humbly requesting that you restore the entirety of CPA's budget or that at least you offer us a far smaller cut in contracted services. I understand that County budget decision are under considerable stress and will require hard decisions, but I feel it is important to air our concerns well ahead of the time established for public testimony as this matter has grave forebodings for prostituted women and CPA.

Respectfully submitted,



Susan Kay Hunter  
Executive Director

CC: CPA Board of Directors  
Mayor Vera Katz  
City Council: Gretchen Kafoury, Mike Lindberg, Charlie Hale, Earl Blumenauer



COUNCIL FOR PROSTITUTION ALTERNATIVES, INC.  
BUDGET FOR FISCAL YEAR 1992 - 94

SOURCES/AMOUNTS:	FY 92-93	FY 93-94
City of Pdx(HCD).....	\$ 95,632	\$100,032
City of Pdx(ESG).....	3,000	0
Multnomah County		
Dept of Commty Corr.	80,000	0
CAPO (homeless).....	23,049	23,049
CAPO (EHA).....	31,814	0
Tax Check-Off/Rape Grt	2,500	2,500
Ralph L. Smith.....	5,000	5,000
Black United Fund.....	2,500	2,500
Collins Foundation....	10,000	10,000
Portland Women's Union	10,000	10,000
New Grants.....	13,000	144,929
BOD Fund Raising.....	6,367	12,000
TOTAL ASSETS.....	282,862	310,010
ADMINISTRATION		
***Personnel:		
Executive Dirctr....	26,675	27,475
Development Dirctr..	12,000	24,000
Bookkeeper.....	3,520	3,700
Taxes/Benefits.....	7,763	10,126
SUBTOTAL.....	49,958	65,301
***Administrative Costs:		
Audit.....	3,500	3,500
Board Insurance.....	2,914	2,914
Trainings.....	1,500	1,500
Meeting Expenses....	650	650
Corporation Fees....	375	375
Fundraising Costs...	1,000	2,000
SUBTOTAL.....	9,939	10,939
***OFFICE EXPENSES:		
Telephone.....	10,500	10,500
Rent/Utilities.....	10,560	10,560
Postage.....	1,275	2,000
Supplies.....	2,220	2,500
Printing.....	2,900	3,300
Mileage.....	0	0
Typwtr/cmputr Maintn	450	450
Advertizing.....	300	300
SUBTOTAL.....	28,205	29,610
CPA SERVICE FUND & CASE MANAGEMENT SERVICES:		
*** CPA Case Management:		
Case Managers (4)....	96,000	98,880
Emergency Services...	24,000	24,720
Taxes/Benefits.....	24,360	25,560
*** CPA Service Fund:		
Child Care.....	6,661	10,000
Direct Assistance ...	43,739	45,000
SUBTOTAL.....	194,760	204,160
***TOTAL LIABILITIES.....	282,862	310,010

COUNCIL FOR PROSTITUTION  
ALTERNATIVES, INC.

FY 93-94 Total Budget: 310,010

GOAL: To provide opportunities to assist 225 survivors of prostitution in escaping prostitution and in becoming self sufficient through services provided by the CPA Phase Program.

OBJECTIVES of Phase Program:

Phase I - provide 175 survivors of prostitution with outreach, education, motivation, drop-in support group meetings. Fifty five survivors will transition into Phase I and receive emergency/linkage services for up to ninety days.

Phase II - provide 180 days of assistance to 50 survivors of prostitution through recovery, cognitive restructuring, reintegrative techniques, parenting groups, counseling, and a range of social services, reorienting these women to live a legal and self-determining lives.

Phase III - provide 90 days of treatment and support to rebuild 50 survivors abilities to be job ready and graduate from CPA and maintain an on-going program of personal recovery, self reliance and determination to peruse personal goals.

Phase IV - provide follow up and monitoring services for 15 CPA graduates through newsletter productions, speaking engagements, writing workshops, peer support groups and a mentoring program.

Program Description:

CPA is non-profit and is governed by an eleven member board comprised of community volunteers. Funded by the City of Portland, the Department of Community Corrections of Multnomah County, the Community Action Program Office of Multnomah County, and donations from foundations and community people, CPA provides survivors of prostitution and their children opportunities to achieve viable and legal lifestyles vis-a-vis two major funding areas:

(1) Administration - initiates program development and fund raising, supervises provision of services, and implements community education and networking of concerned citizens around issues of prostitution; and

(2) Service Fund and Case Management Services - funds direct services to CPA participants and provides each participant with a skilled case manager who provides counseling and advocacy, conducts needs assessments, performs interventions and motivation to empower participants to meet their goals. Clinical supervision of the case managers work is also provided.

KEY INDICATORS	Units	Target
1. # of CPA Participants	# Cases	225
2. Maintain Tx Slots	# Phase Participants	50 Phase Participants
3. Drop-In Support Groups Motivation/Prostitution Awareness	# survivors	175
4. Outreach/Trainings/Educationals	# attending	1,500
5. Increase crime free life styles Case by Case	# re-arrests	80% Phase Participants no new arrests
6. Increase D/A Treatment	# maintained	100%
7. Provide Housing	# housed	30 Participants
8. Provide Prevention	# volunteers	25

Public safety is the number one priority of the City of Portland and Multnomah County and CPA's program focus is precisely that. CPA helps to ensure public safety by taking women and children out of prostitution and empowering them to become productive, concerned citizens and good neighbors. At any given time, 70 survivors of prostitution are accessing CPA's services. Tragically, nearly 175 more are waiting for our services. CPA has expanded prevention and intervention efforts through expanded trainings to other agency staff.

(I) Administration: TOTAL: \$105,850

CPA Inc. has been a non-profit agency since May, 1987. Nine community volunteers comprise the Board of Directors, who, along with input from criminal justice agencies, social service agencies and neighborhood groups, exercise responsibility for managing the affairs of the agency.

Administrative Personnel: (\$27,475)

There are three paid administrative staff positions: (1) an Executive Director, who administrates the program, monitors contracts, accounts for Service Fund expenditures, supervises Case Management services, provides program development and fund raising expertise, supervises all staff, and implements community

education around the issues of prostitution; (2) a Development Director, (hired mid-fiscal year 92-93) whose job is to write grants and procure resources to counter-act the loss of revenue from measure #5; and (3) a Bookkeeper, who independently contracts to record and track fiscal transactions, prepare statements, billings, and monthly payroll and reimbursement checks.

Administrative Costs: (\$10,939)

These costs reflect the cost of doing business as a non-profit agency. They will purchase needed professional services such as specialized training for Case Managers and the Board of Directors, as well as professional, liability, and premises insurance, membership fees in professional organizations, speaker fees incurred in fund raising, and a certified audit.

Office Expenses: \$(29,610)

The Council for Prostitution Alternatives offices are located at 710 S.E. Grand Avenue, Portland. The expenses requested will provide rent on eleven office suites, telephones, copying, postage, printing, and office supplies.

(II) Service Fund & Case Management Services: TOTAL: \$204,160

Beginning in 1989, CPA Board of Directors consolidated all Case Management and Service Fund services and stopped contracting out for these. Currently, CPA has four full time permanent Case Managers who provide the intensive counseling, case management and advocacy to 50 program participants on an on-going basis. Phase Program. An Emergency Services Coordinator provides crisis intervention and advocacy and drop-in counseling to 25 victim/survivors of prostitution weekly. Funding for 15 hours a week for Child Development and Care and Direct Assistance to program participants will be sought through donations from the Ralph L Smith Foundation, the Black United Fund, the Collins Foundation, the Jackson Foundation, Portland Women's Union, and other local foundations. CPA board of directors is committed to raise \$12,000. This program and funding design is continuing with fiscal year 1993-94.

Service Fund:

Child Development and Care (\$10,000

Direct Assistance (\$45,000)

The CPA Service Fund pays for shelter, food, utilities, alcohol/drug treatment, therapy, job training, child care, medical needs, transportation, and personal and children's need to survivors of prostitution. The funds are accessed when no other community resources are available. All expenditures on behalf of CPA participants must be made under the guidelines established by CPA, Inc. The projected Service Fund will provide comprehensive services to address the needs of 50, and less intensive services to 175 survivors of prostitution. At least

half of the 50 survivors who receive comprehensive services will be single mothers with children. Child Care will be offered two days a week.

Prostituted women as a class are women with few resources and with little access to social services. They are excluded from welfare programs and unemployment compensation because the popular culture euphemises prostitution as a "job" and thus prostitutes are misunderstood to be "employed." They are excluded from victim assistance programs because they are considered complicitous in their own victimization. There is system-wide victim blaming of prostituted women and little understanding or insight into their abuse. That is, most prostituted women are coerced or forced into prostitution as teenagers or younger and have spent years as sexual prisoners, suffering incredible harm: 76% were under the age of 16 upon entry into prostitution. The supreme irony is that the sex industry generates over a million dollar a week business in Portland, Oregon alone, yet women coming to our doors are poor: they haven't eaten regularly, don't have a home, can't access health care because the pimps - white businessmen who own the bars, hotels, taxi companies, airline tours - take all the money.

Victim/survivors of the sex industry and their children in the City and County are the primary service population. As a cohort, prostitutes, on average, are 28 years of age when they attempt to exit prostitution. Ninety-eight per cent are women and girls. They have a protracted history of trauma and abuse; 78% are rape survivors; 84% are survivors of assault with a weapon; 49% have survived kidnapping; 98% are used in pornography against their will; 54 times a year they are bound and gagged and tortured; 61% have seriously attempted suicide.

The abuse started in childhood for as many as 85% suffered from incest as children; 90% suffered beatings as children. Ninety-eight percent report being coerced into and maintained in prostitution and pornography by pimps. Fully 85% have drug and alcohol abuse histories; 89% are mothers and 12% are pregnant. Eleven per cent are African American, seventy per cent are European American, 2% are Mexican American, 2 per cent are Native American, none (reporting) were Asian American, and 15% claim more than one racial heritage. Eighty-seven per cent are homeless; 85% are high school drop outs, 82% have never held a job; 81% have been convicted on crimes and pushed through the revolving door of the justice system without an intervention to end their abuse.

CPA is part of a coordinated service delivery network. A staff of six people and 13 volunteers offer services to participants seven days a week. CPA is a founding member of the Women's & Children's Shelter Coalition which created the (Rose

Apartments), and is a member of the Oregon Coalition Against Domestic and Sexual Violence. We share resources, fund raise, and coordinate services with eleven sister agencies in the Tri-County Domestic and Sexual Violence Intervention Network. We have good working relations with Portland Police Bureau, Probation Services, Department of Community Corrections, DePaul Treatment, Acupuncture Services, District Court, Private Industry Council, all the local community and four-year colleges, the Children's Services Division, as well as civil groups and neighborhood associations.

In FY 93-94 emphasis will be placed on securing therapy for the survivors of prostitution most of whom are victims of incest and other child abuse, rape, battery, kidnappings, pimpings, torture and mutilations. Many are highly dissociative and suffer from post trauma stress disorder, fetal alcohol affects, and multiple personality disorder. Referrals will be made to drug and alcohol treatment programs since 85% of CPA participants have protracted histories of drug and alcohol abuse. An analysis has shown that as CPA participants get psychologically healthier due to therapy and drug treatment, they decrease the rate at which they fail and drop out. However, their service needs increase: the dilemma being that as they progress in their case plan, they seek medical attention, enter college, aggressively search for work, and regain custody of their children, all of which are expensive but vital in becoming a member of the larger community in good standing. Their progress can be measured in terms of their decreased involvement with the Criminal Justice System. During the time that they receive services from CPA, individual arrests for prostitution activities are either nonexistent or greatly diminished.

CPA will provide outreach and education to reach and train other agencies who come in contact with survivors such as Children's Services Division, Portland Police Bureau, Community Health Nurses and to offer hope and consciousness raising to survivors of prostitution who are in jail, or receiving welfare, or on probation, etc. Outreach training seminars will be offered to agencies.

#### Case Management Fund - (\$123,600)

Case Managers (CPA Participant/Advocate/Counselors) specialize in working with survivors of prostitution. They provide crisis intervention, conduct needs assessments, establish case plans, assist with goal setting, offer advocacy and counseling, group support, and monitor the CPA's participants progress toward achieving a legal and self-sufficient lifestyle.

Pre-employment counseling and job placement are paid for as part of case management services. Four full time case managers

will offer the three Phases of services and assist in the weekly MAPS groups. The first phase is a ninety day intensive crisis intervention: culminating with the participant becoming clean and sober and stable. The second phase is 180 days of intensive case management to re-orient the participant through recovery, one on one, and long term stabilization. Phase III of the program is 90 days to rebuild her/his life. It requires minimum support and minimum one on one contact with the Case Manager. Clinical supervision for the phases will be provided. Hard to handle participants, Phase IV's peer support groups, mainstreaming graduates and developing a mentoring project will also be part of the Case Managers job. Child care will be provided so women may attend group and have their children also attending structured activities. Case planning and coordination, training and support to case managers will be provided by twice-weekly peer clinicals. All staff will work as a team.

This budget, we are requesting a 3% cost of living allowance which will apply to the Case Managers, Emergency Services Coordinator, and the Executive Director, at a cost of \$4,400. No colas are projected for the Development Director. We are requesting the colas in lieu of offering raises.

The Community Action Program Office through the state of Oregon Emergency Housing Account funds emergency services. This money is not expected to be replaced by the state due to projected shortfalls of ballot measure # 5. CPA's development coordinator will procure funding for the Emergency Services Coordinator. The job of the Emergency Services Coordinator is to provide crisis intervention and make appointments for follow up with women who attend the weekly drop-in MAAPS groups or from police referral. The goal of the appointment is to deliver crisis intervention, case planning, and supportive counseling to survivors who are waiting to access CPA program phases.

The Department of Community Corrections is slashing \$80,000 from this budget request which combined with CAPO's cuts will mean a 50% reduction in services. CPA is on an add-back list and will ask the BCC to restore full funding.

In addition, each week a drop in support group is offered to educate and provide survivors with the motivation to eschew prostitution. The groups will maintain CPA's outreach scope and strengthen pre-entry activities for prospective CPA participants.

A key indicator which will be measured is the amount of advocacy offered to the numbers of survivors on the CPA waiting list. Weekly drop in support groups will provide linkage services and motivation to 10 survivors weekly and CPA will provide information, and telephone referral to 200 callers a year.



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY CORRECTIONS  
421 S.W. 5TH, SUITE 600  
PORTLAND, OREGON 97204  
(503) 248-3701  
FAX (503) 248-5376

GLADYS McCOY  
COUNTY CHAIR

February 25, 1993

Ms. Elyse Clawson  
Assistant Director  
Community Corrections Branch  
Oregon Department of Corrections  
2575 Center Street NE  
Salem, OR 97310

Dear Ms. Clawson:

I am pleased to forward our 1993-95 Community Corrections Plan. It is based on a number of budget and program proposals which will require Legislative approval. For that reason, we ask that you consider this document as a "Draft." Our Community Corrections Advisory Committee approved the Draft Plan on February 16. It was approved, as a draft, by our Board of County Commissioners this morning. They requested that we return with a Revised Plan after the Legislature acts on a number of key Bills.

We would appreciate your review of the enclosed document. Your critique will help us put our Revised Plan together in the weeks ahead. Please keep us updated on Legislative developments and do not hesitate to call if I can be of any assistance.

Yours truly,

M. Tamara Holden, Director  
Department of Community Corrections



**1993 - 1995**

**MULTNOMAH COUNTY**

**COMMUNITY CORRECTIONS PLAN**

**MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS**  
**421 S.W. 5TH AVE., SUITE 600**  
**PORTLAND, OREGON 97204**  
**(503) 248-3701**

## TABLE OF CONTENTS

### PART I: THE LOCAL SYSTEM

INTRODUCTION .....	1
ADMINISTRATION .....	3
DESCRIPTION OF LOCAL CORRECTIONS SYSTEM .....	5
BASIC OVERVIEW .....	5
DEMOGRAPHIC FACTORS .....	7
POPULATION UNDER SUPERVISION BY RISK .....	9
INTEGRATION OF SERVICES IN DCC .....	10
INTEGRATION OF SERVICES IN MULTNOMAH COUNTY .....	11
SUBSTANCE ABUSE PROGRAMMING .....	12
SEX OFFENDERS .....	16
FEMALE OFFENDERS .....	18
INDIGENT OFFENDERS .....	19
EMPLOYMENT AND EDUCATION SERVICES .....	20
HOUSING SERVICES .....	20
GANG-INVOLVED OFFENDERS .....	21
IMPLEMENTATION OF REVOCATION GUIDELINES .....	22
RESPONSE TO VIOLATIONS .....	24
INTAKE AND ASSESSMENT .....	26
COMMUNITY SERVICES BRANCH OUTCOME MEASURES .....	28
PROGRAM EVALUATION .....	30
EXECUTIVE SUMMARY .....	32

## **PART II: PROGRAM DESCRIPTIONS AND BUDGETS**

DEPARTMENT ADMINISTRATION .....	1
PROGRAM DEVELOPMENT AND EVALUATION .....	4
DIAGNOSTIC CENTER .....	8
PROBATION/PAROLE SUPERVISION .....	12
INTENSIVE SUPERVISION .....	16
INTENSIVE TREATMENT - LEVY .....	19
WOMEN'S INTENSIVE TREATMENT .....	22
OUTPATIENT DRUG TREATMENT .....	25
DETOX & RESIDENTIAL TREATMENT .....	28
RESIDENTIAL TREATMENT - CIRT .....	31
WOMEN'S RESIDENTIAL TREATMENT - LEVY .....	34
MEN'S RESIDENTIAL TREATMENT - LEVY .....	37
WOMEN'S RESIDENTIAL SERVICES .....	40
MENTAL HEALTH SERVICES .....	43
PSYCHOLOGICAL EVALUATIONS .....	46
SEX OFFENDER EVALUATIONS .....	49
SEX OFFENDER TREATMENT .....	52
POLYGRAPH EXAMINATIONS .....	55
CASE MANAGEMENT .....	58
TRANSITIONAL HOUSING .....	61
LITERACY PROGRAM .....	64
WOMEN'S TRANSITION SERVICES/ADAPT .....	67
DRUG TESTING .....	70
DAY REPORTING CENTER .....	73
ALTERNATIVE COMMUNITY SERVICE .....	77
FOREST PROJECT .....	80

PRETRIAL SERVICES .....	83
RESTITUTION CENTER .....	86
PAROLE/PROBATION VIOLATION CENTER .....	89
SHERIFF'S INTENSIVE SUPERVISION .....	92
INSTITUTIONAL MENTAL HEALTH .....	95

## 1.1 INTRODUCTION

On July 1, 1991, Multnomah County became an Option 1 county under the provisions of the Community Corrections Act. This change resulted in a number of staffing, programmatic, and logistical challenges which took months to resolve. Some issues are still unresolved, but we are making progress. The present Biennium has been a transitional period for Multnomah County Department of Community Corrections (DCC) due to adjustments required by Option 1, fiscal realities related to transitional operations, and significant management/administrative downsizing.

Some of our critical supporters felt that they were not afforded an opportunity for meaningful input as our 1991-93 Plan was developed. They felt excluded from planning as the Biennium unfolded and that the quality and quantity of communication in our Department was inadequate. In response to these concerns, we initiated an organization development process that will continue well into the 1993-95 Biennium. The process is designed to build a learning organization in which we take risks and can learn from our successes and failures in a safe environment. The first steps of that process saw us begin to deal with some of the wounds and frustrations experienced by our managers. As management worked through a number of emotionally charged interpersonal and organizational issues, a true management team emerged. Managers then began facilitating staff groups that included all of our personnel, allowing them the same opportunity to vent frustrations, raise issues, and be heard. Simultaneous with this process, DCC began to working more closely with the Courts, the Sheriff's Office, and two County departments as partners in the planning and delivery of services to our citizens.

Our vision for community corrections is an integrated system in which an array of supervisory, rehabilitative, and enforcement programs operate in a mutually supportive environment with shared objectives for the enhancement of public safety and the case

management of target populations. We believe that we must become a learning organization if we are to mature as part of an integrated system when change is the only certainty. As an organization, we must develop a shared understanding of our current state and a shared vision for our future. The juxtaposition of those two can help motivate staff to get involved and help chart our course. A learning organization encourages creative, systemic thinking, enabling us, for example, to move beyond workload-based visions to an accomplishment-based vision. As a Department, we must assure that staff have knowledge about their jobs, their clients, and the systems in which we are a partner. We must provide staff with feedback related to the quality of their work and their impacts on the community. We must give them sufficient power and resources to make operational decisions.

A year ago, we had staff and managers working together on a number of program-related committees. Most of those committees have been productive, but they did not deal with the larger organizational issues. We now have staff and managers working together to define our mission, identify our values, describe our principles, shape our structure, create interagency partnerships, respond to workload pressures, and design our case management system. With a high priority on staff development initiatives, we will design our work to effectively deliver services and provide clear outcome measures.

Our vision for community corrections as an integrated system and our Department as a learning organization has guided the development of this Plan. We included major stakeholders in a process which identified priorities for target populations and intervention strategies. This was done at a time when our budget for the Biennium was only an "estimate." We expect that the Plan will be revised as we get a better picture of our revenues.

## 1.2 ADMINISTRATION

### A. Community Corrections Manager:

M. Tamara Holden, Director  
 Multnomah County Department of Community Corrections  
 421 S.W. Fifth Avenue, Suite 600  
 Portland, OR 97204  
 (503) 248-3701

### B. Supervising Authorities for Custody Units:

M. Tamara Holden  
 Sheriff Robert G. Skipper

### C. Parole Intervention/Sanction Guidelines (Follows p.4)

### D. Community Corrections Advisory Committee

NAME	POSITION
Doug Bray (Chair)	Circuit Court Judge
	Donald Londer's designee
Al Armstrong	Lay Citizen/Minority
Paul Frank	Probation/Parole Officer
Avel Gordly	Lay Citizen
Michael Greenlick	Public Defender
	Jim Henning's designee
Barbara Grider	Treatment Provider
Myrthle Griffin	Lay Citizen
Judith Hadley	Lay Citizen
William Hoffstetter	Lay Citizen
Barry Maletzky, M.D.	Lay Citizen
Thomas Mason	Ex-Offender

Jean Maurer	District Attorney
Larry McCagg	Michael Schrunck's designee
Gerald McFadden	Lay Citizen
Richard Pomeroy	Lay Citizen
Larry Reilly	Lay Citizen
	Law Enforcement Officer
	Sheriff Robert Skipper's
	designee
Gary Smith	County Mental Health
Robert Trachtenberg	County Commissioner
	Sharron Kelley's designee
Judge Janice Wilson	District Court Judge

**E. Organization Chart (Follows this page and Parole Intervention/Sanctions Guidelines Information)**



## Parole Intervention/Sanctions Guidelines Information

COUNTY: Multnomah

1. Do you have access to a hearings Officer trained in Parole Intervention/Sanctions Guidelines?



Yes



No

2. How many parole supervision violations do you average per quarter? 780

3. How many violation hearings do you average per quarter? 630

4. Please check all sanctions listed below available for use in your County?

by Hearings Office



Jail



Restitution/Work Center



Electronic House Arrest



Work Crew



Community Service



Day Reporting Center (Planned for 1993-95)



24-hour House Arrest (non-electronic)



Curfew

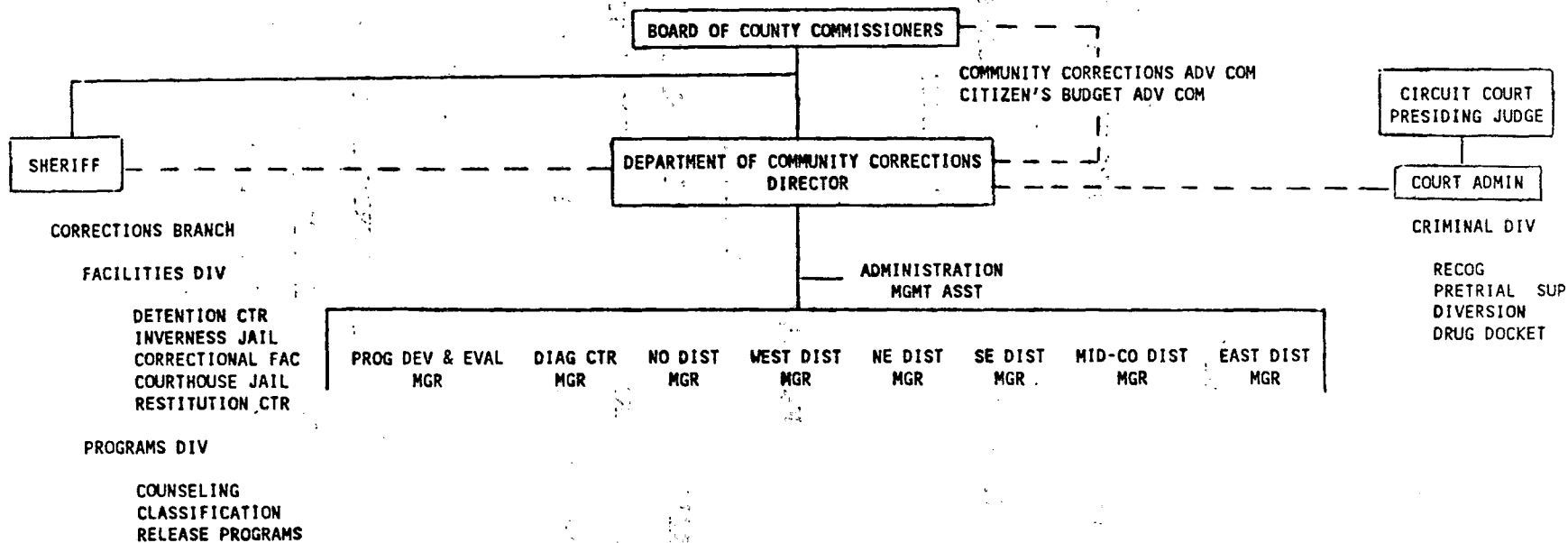
Does your County utilize sanctions not listed above? Please list:

Intensive Supervision (Planned for 1993-95)

Forest Project (work camp)

Parole/Probation Violation Center (Planned for 1993-95)

# COMMUNITY CORRECTIONS IN MULTNOMAH COUNTY



NORTH DISTRICT

MANAGER

CLERICAL SUPV -- 3 OA 2

SUPERVISOR

SUPERVISOR/VOLUNTEER COORD

12 POS (GENERAL)

8 POS (DUII)

2 POS (INTENSIVE)

EAST DISTRICT

MANAGER

CLERICAL SUPV -- 3 OA 2

SUPERVISOR

PROGRAM ADMIN: FOREST PROJECT

12 POS (GENERAL)

1 CORREC TECH

2 POS (INTENSIVE)

4 COMM WORKS LEADER

2 PLACEMENT SPEC

MIDCOUNTY DISTRICT

MANAGER

CLERICAL SUPV -- 2 OA 2

SUPERVISOR

PROGRAM ADMIN: WORK RELEASE

12 POS (GENERAL)

86 BEDS @ \$50/DAY

2 POS (INTENSIVE)

STAFF TO BE DETERMINED

WEST DISTRICT

MANAGER

CLERICAL SUPV -- 2 OA 2

SUPERVISOR

PROGRAM ADMIN: DRC

LITERACY

10 POS (GENERAL)

6 CORREC COUNSLR

1 PDS

2 POS (INTENSIVE)

7 CORREC TECH

(CONTRACT STAFF)

2 OA 2

1 DATA TECH

SOUTHEAST DISTRICT

MANAGER

CLERICAL SUPV -- 2 OA 2

SUPERVISOR

PROGRAM ADMIN: WTS

12 Pos (GENERAL)

7 CORREC COUNSLR

2 Pos (INTENSIVE)

.5 DATA TECH

1 SR OA

NORTHEAST DISTRICT

MANAGER

CLERICAL SUPV -- 2 OA 2

SUPERVISOR

PROGRAM ADMIN: PTP

11 Pos (GENERAL)

2 Pos (TRANSITION)

2 Pos (INTENSIVE)

2 Pos (GENERAL)

1 PO (WICS)

2 CORREC TECH

1 OA 2

DIAGNOSTIC CENTER

MANAGER

CLERICAL SUPV -- 2 WP, 4 OA 2

SR. PDS: HEARINGS

SUPERVISOR: PSI/INTAKE

PROGRAM ADMIN: ACS

2 Pos (HEARINGS)

7 Pos (PSI) 1 PO/LEAD (INTAKE)

3 COMM WORK LEADER

1 OA 2

4 Pos (INTAKE)

3 PLACEMENT SPEC

3 CORREC TECH

1 OA 2

3 A&D EVAL SPEC

PRETRIAL

12.8 CORREC TECH

2 OA 2

# PROGRAM DEVELOPMENT AND EVALUATION

## MANAGER

2 PDS

1 PDT

1 OA 2

## CONTRACT SERVICES

## ADMINISTRATION

### DIRECTOR

MGMT ASST

FISCAL SPEC

FISCAL ASST

ADMIN-SEC

SYSTEMS ANALYST

DATA TECHNICIAN

PDS (COMPUTER PROGRAMMING)

OA 2

REMOVED DISCOUNTING

## TOTALS

MANAGER	8
PROGRAM ADMIN	5
SUPERVISOR	8
SR PDS	1
MGMT ASST	1
PDS	4
PDT	1
PO	108
CORREC COUNSLR	13
CORREC TECH	25.8
A&D EVAL SPEC	3
COMM WORK LDR	7
PLACEMENT SPEC	5
FISCAL SPEC	1
FISCAL ASST	1
SYSTEMS ANALYST	1
DATA TECH	2.5
CLERICAL SUPV	7
ADMIN SEC	1
CLERICAL STAFF	29

TOTAL FTE: 232.3

### 1.3 DESCRIPTION OF THE LOCAL CORRECTIONS SYSTEM

#### A. Basic Overview

In Multnomah County, parole and probation supervision is provided by DCC. DCC also provides a wide range of treatment, service, and sanction programs targeting the risk and need factors of the population under our supervision. As of January 1993, DCC was supervising 10,789 offenders. DCC programs and planning will be discussed in detail below and in SECTION 1.5.

The Multnomah County Sheriff's Office (MCSO) administers the jails in our county with a capacity of 1,330 inmates.

The MCSO Program Division/Corrections Branch manages several custodial and non-custodial programs that impact many of the clients served by DCC. The MCSO Intensive Supervision Program and the Restitution Center receive CCA funding and will be discussed below and summarized in SECTION 1.5.

The Multnomah County Circuit Court works closely with DCC and MCSO in the development of release and diversion programs that assist in the processing of cases, the management of jail beds, and the provision of early intervention services. These programs will be summarized in SECTION 1.5.

A key element in the delivery of correctional services in Multnomah County is their coordination and oversight. On an organizational level, those functions are the responsibility of our Community Corrections Advisory Committee (CCAC), our Citizen's Budget Advisory Committee (CBAC), the Criminal Justice Advisory Committee (CJAC), the Public Safety Council (PSC), the Regional Drug

Initiative (RDI), and the Board of County Commissioners (BOCC). CCAC and CBAC assist DCC in planning and budgeting, review DCC performance, and advise the department and the BOCC. CJAC and PSC have a wider focus. They are concerned with law enforcement and correctional services and interagency issues. CJAC is staffed by the Presiding Judge of the Circuit Court and includes representatives of our Courts, the Portland Police, the Sheriff's Office, INS, the DA, the Public Defender, and Community Corrections. PSC is staffed by the Board of County Commissioners and includes the County Chair, the mayors and police chiefs of the municipalities in the County, the Presiding Judge, the Sheriff, the DA, the Public Defender, and directors of County Community Corrections, Health, and Social Services. RDI involves corrections, law enforcement, social services, education, and business in a county-wide effort to develop effective drug abuse prevention and intervention strategies. The BOCC supports all of these efforts through their participation and staff involvement, and the development of policy reflected in Ordinance, Resolution, and budget priority.

On a program level, a number of committees staffed by DCC, with interagency membership, have developed priorities for programs and system coordination in such areas as contract services, Safety Action Teams, substance abuse intervention, gangs, mental health services, and sex offender supervision. Some of the committee initiatives will be discussed below.

## B. Demographic Factors

## 1. County Population 600,000

The population of Multnomah County represents 20.5% of the state's total population of 2,930,000, according to July 1991 data provided by the Oregon Employment Division. Multnomah is the most populous county in Oregon. The second most populous county is Washington with a population of 328,500. Multnomah is subject to urban problems which differ in magnitude from those experienced elsewhere in the state.

## 2. Population by Race/Percentage of County Population

Total Minority Population	88,800	14.8%
African-American Population	36,000	6.0%
Asian/Pacific Island Population	27,600	4.6%
Hispanic Population	18,600	3.1%
American Indian Population	6,000	1.0%
Other Minority	600	0.1%
White	511,200	85.2%

Multnomah County has the largest total minority population and the largest number of each minority group. Jefferson and Malheur Counties have the largest percentage minority populations because of their large American Indian and Hispanic communities. Multnomah County has the largest percentage of African-Americans by a wide margin and Asian/Pacific Islanders by a narrow margin.



## 3. Unemployment Rates and Minority Rates (August 1992)

	UNEMPL RATE	MINORITY RATE
United States	7.6%	
State of Oregon	7.2%	12.2%
Portland PMSA	6.0%	10.2%
Eugene-Springfield MSA	6.6%	15.6%
Salem MSA	5.9%	14.8%
Medford MSA	7.6%	13.8%

## 4. Reported Crime (1991, Law Enforcement Data System).

Statewide reported crime increased by 2.9% in 1991, compared to 1992.

County	# Crimes	% of State Total
Multnomah	110,242	27.2%
Marion	40,936	10.1%
Lane	38,757	9.6%
Washington	29,502	7.3%
Clackamas	27,157	6.7%
All Others	159,055	39.2%
Total Crime	405,649	

## Crimes Against Persons

Multnomah	18,021	36.6%
Marion	4,526	9.2%
Lane	3,881	7.9%
Washington	3,208	6.5%
Clackamas	2,992	6.1%
All Others	16,627	33.8%
Total	49,246	

## Crimes Against Property

Multnomah	64,937	29.7%
Lane	21,598	9.9%
Marion	21,451	9.8%
Washington	17,337	7.9%
Clackamas	17,209	7.9%
All Others	76,438	34.9%
<b>Total</b>	<b>218,970</b>	

Note that although Multnomah County includes only 20.5% of the State's population, it is responsible for 27.2% of the reported crimes, 36.6% of the person crimes, and 29.7% of the property crimes.

We believe that this disproportionate crime rate is partly due to a variety of socioeconomic factors

which contribute to the "urban multiplier" effect.

## C. Population Under Supervision by Risk (January 1993)

	<u>High</u>	<u>Med</u>	<u>Low</u>	<u>Ltd</u>	<u>New</u>	<u>Uncl</u>	<u>Total</u>
State Funded	1,614	2,920	3,400	3,587	223	558	9,242
County Funded	69	299	48	1,020	57	54	1,547
<b>Total</b>	<b>1,683</b>	<b>3,219</b>	<b>3,448</b>	<b>4,607</b>	<b>280</b>	<b>612</b>	<b>10,789</b>
	16%	30%	4%	43%	3%	5%	

1.3 Casebanks: 2,781 cases, or 26% of the total, are supervised in casebanks.

2. Misdemeanants: DCC supervises 1,959 misdemeanants, which is 18% of the total caseload. A total of 549 State-funded misdemeanants are supervised, which represents 6% of the total number of State-funded cases.

3. Parolees: DCC currently has 3,165 parolees under supervision, which is 38% of the State total of 8,222.

#### D. Integration of Services in DCC

Prior to July 1991, parole and probation supervision in Multnomah County was largely the responsibility of the Oregon DOC (misdemeanor supervision and some specialized supervision was provided by the County), while treatment, services, and sanctions were managed by the County. After Multnomah became an Option 1 county, the entire array of intervention programs came under a single management structure, the Multnomah County Department of Community Corrections.

As the DCC management team struggled with organizational issues during the Spring and Summer of 1992, a consensus emerged concerning the further integration of community corrections services. It was decided that staff and programs providing specialized supervision, case management, and sanction services would be included within the same administrative structure that provides field services, instead of the two "Program Divisions" that had previously existed. It was felt that this change would result in greater mutual support and understanding among field and program staff and more effective utilization of the various program components. This reorganization is reflected in our organization chart. The change is consistent with the County's plan for integrated services, discussed below.

### E. Integration of Services in Multnomah County

County departments and divisions already collaborate and coordinate services with each other and with other governments and non-profit agencies. However, this collaboration is often situational with the effort designed to address a specific service need. The Board of County Commissioners and the Departments of Health, Social Services, and Community Corrections formed a planning team to address specific service delivery issues, including:

1. The need to maximize coordination of services, including the sharing of information and resources.
2. The need to involve individuals and communities in decisions that affect them.
3. The need to use the least intensive, least intrusive, and least expensive interventions in people's lives.
4. The need to reduce barriers to accessing services.
5. The need to make services and service authorization available as close to the target person(s) as possible.

In an effort to meet these needs, the County will organize human services delivery within six service districts whose borders will be adopted by the three participating departments, including DCC. The six districts are: North, Northeast, West, Southeast, Midcounty, and East. The departments are working with state agencies, schools, law enforcement, and

neighborhood groups to develop coordination within and between districts. The pilot district is Southeast. DCC is represented on the Southeast District Coordination Team, which has inventoried services and is meeting regularly to staff cases with difficult resource needs.

To some extent, DCC services are offered within a court-mandated framework which differs from the delivery of health and social services. However, as DCC is both a user and provider of treatment and case management services, we anticipate being able to improve our clients' access to a wider range of services, reduce duplication in client assessment and case management, and improve access to client data. The service district concept will require our managers and staff to increase their involvement in the community.

Related to the development of service districts is DCC's work with law enforcement, community, and school district personnel in creating Safety Action Teams in the David Douglas and Brentwood/Darlington neighborhoods. These SATs, built on community policing principles, will provide an enhanced presence for, and access to, local services. Each SAT is guided by a Community Advisory Committee which includes representatives of participating agencies and neighborhood groups. DCC has assigned two POs to each SAT.

#### F. Substance Abuse Programming

Multnomah County participates in the Drug Use Forecasting (DUF) Project funded by the National Institute of Justice. On a quarterly basis, a sample of detainees is tested for drug use. Testing in October - December 1992 in the county jail indicated that 63% of the males and

80% of the females tested positive for at least one controlled substance. The following data was provided by TASC of Oregon and MCSO:

<u>DRUG</u>	<u>% POS: MEN</u>	<u>% POS: WOMEN</u>
	n = 230	n = 54
THC	26%	11%
Opiates	12%	30%
Cocaine	39%	63%
Meth/Amphetamine	10%	11%

The data for men is alarming, but consistent with results obtained in DUF testing over the last two years. The data for women indicates a significant rise in the use of opiates and cocaine over rates that already exceeded those for men.

DCC provides a range of treatment interventions, with special programming for female offenders. Services include: outpatient treatment, intensive outpatient treatment, intensive outpatient treatment for women, residential treatment, residential treatment for women, drug-free housing, drug testing, and case management services for pregnant, addicted women.

DCC recently received the final report of an evaluation of one of our contracted treatment programs (included in our 1991-92 Annual Report) prepared by the Reed College Public Policy Workshop. The evaluation documented a statistically significant treatment effect that was related to length of stay. It also included several recommendations for further program development and evaluation. Those recommendations, as well as the findings of numerous other studies and taskforces, were

considered by our Substance Abuse Committee in developing the following list of proposals for consideration in program development in 1993-95:

1. DEVELOPMENT OF ONE OR TWO SPECIALIZED CASELOADS IN EACH DISTRICT OFFICE TO SUPERVISE OFFENDERS IN RESIDENTIAL/OUTPATIENT DRUG TREATMENT AND AFTERCARE

a. Officers with a concentration of clients in treatment should be able to realize a number of efficiencies in supervision. For example, several clients could be seen during a single visit to a program.

b. Designated POs would be able to work closely with treatment staff. They would be able to participate in treatment planning, staffings, and aftercare planning to a greater extent than is typically the case at present.

2. DEVELOPMENT OF A SUBSTANCE ABUSE INTERVENTION WORKSHOP FOR ALL POS AND CASE MANAGERS COVERING THE FOLLOWING AREAS:

a. The latest theories on addiction, relapse, and recovery.

b. Recent research and evaluation findings.

c. The continuum of care:

- primary care
- supporting care
- sustaining care (aftercare).

d. Current DCC treatment contracts:

- program components
- target populations
- referral/intake procedures

- e. Problem solving: How can DCC and treatment staff work together more effectively? How can procedures be streamlined? How can we best match clients and programs?

3. INSURE THAT M.I.S. IS DEVELOPED IN MULTNOMAH COUNTY TO FACILITATE THE EVALUATION OF OUR INTERVENTION EFFORTS.

- a. M.I.S. should help automate the analysis of such key measures as:

- supervision outcomes
- recidivism (including time until rearrest)
- substance abuse (treatment outcomes; UA results; length of time drug-free)
- employment status
- Needs Assessment data (as pre/post test)

- b. Software tools necessary for program evaluation should be made available to designated personnel.

4. PROVIDE ENHANCED ASSESSMENT/TRIAGE CAPACITY

- a. As resources permit, assess a greater percentage of drug-involved offenders at pretrial, PSI, or intake.
- b. Assessment staff should identify priority populations for treatment program slots and make referrals.
- c. Priority populations for treatment should be consistent with general DCC priorities for supervision.



5. PROGRAM DEVELOPMENT EFFORTS SHOULD RECOGNIZE THE FULL CONTINUUM OF CARE NECESSARY FOR RECOVERY, INCLUDING:

- a. Detoxification
- b. Assessment
- c. Pre-treatment options (including wait list management)
- d. Drug testing
- e. Intervention training for POs/case managers
- f. Treatment continuity from jail/prison to community
- g. Outpatient treatment
- h. Residential treatment
- i. Aftercare (sustaining care) and relapse prevention
- j. Drug-free housing
- k. Program evaluation

**G. Sex Offenders**

Research indicates that the victimization caused by sex offenders is grossly understated by the number of convictions. Most sex offenders have engage in numerous episodes of victimization that are never reported. Unfortunately, the nature of the victimization is as problematic as the number of victims. The Oregon Criminal Justice Council reported that in 1986, almost two-thirds of the offenders sentenced for rape, sodomy, felony sexual abuse, or incest were convicted of crimes against a victim under the age of 12. Sex offenders shatter families and young lives. The Governor's Task Force on Corrections Planning (1990) concluded that sex offenders are responsible for a cycle of dysfunction in which victims have difficulties with substance abuse,

education, employment, interpersonal relationships, and their own parenting responsibilities.

The DCC Sex Offender Committee has been meeting since July 1991 to assess the treatment and supervision needs of a disturbingly large target population. Approximately 5750 sex offenders are under parole or probation supervision in Multnomah County. The Committee believes that effective case management of sex offenders requires:

1. Assessment services;
2. Treatment/behavioral control programs;
3. A high degree of surveillance; and
4. A close working relationship with other involved

agencies.

The Committee's recommendations led to a contract with a

local sex offender therapist for assessment of up to 10 sex offenders per month at the Diagnostic Center, in conjunction with the preparation of PSIs. An average of 10 felony sex offenders per month are referred to the Diagnostic Center for PSIs. The assessments identify psycho-social dynamics, patterns of victimization, risk factors, and amenability to treatment, and offer options for treatment.

DCC contracts with Dr. Barry Maletzky, a nationally respected therapist, for long term treatment (18-24 months) of approximately 10 offenders per year. Treatment focuses on behavioral control, breakdown of denial, relapse prevention, stress management, communication skills, family involvement, and PO involvement.

The Oregon Criminal Justice Council report, Sex Offenders in Oregon: Recommendations for Change and the Reality of Available Resources (1991) referenced a growing body of literature that questions whether most sex offenders can be "cured." Many therapists, however, point out that offenders are less likely to recidivate while in treatment. They note that those treated will not reoffend as quickly and that episodes of victimization will be fewer. Local therapists have indicated that rapists/predators have higher recidivism rates than situational offenders. They describe rapists as the least treatable and incest offenders as the most treatable.

level of the Department of Corrections.

DCC has POs specializing in sex offender cases at each of our field offices. These POs work closely with personnel from law enforcement, prosecution, schools, CSD, Courts, and treatment agencies. The Department has encouraged staff to participate in training coordinated by BPST, the Association for the Treatment of Sexual Abusers, and others. In response to a recommendation of the Sex Offender Committee, DCC now contracts for polygraph examinations. This gives POs a resource for monitoring treatment progress and a tool for enhanced surveillance.

#### H. Female Offenders

of the Department of Corrections.

Data indicates that female offenders represent 20% of the DCC caseload. DCC Women's Transition Services, including the ADAPT program, provides treatment, case management, and housing for a population of female offenders and their families. Pregnant substance abusers are a priority target population. In cooperation with the County Departments of Health and Social Services, staff begin working with this population when they are

identified in the jail. In 1991-92, all those who engaged in the program after leaving jail received case management and substance abuse treatment.

In February 1991, Women's Transition Services opened two houses for seven women and their children. Residents of the housing must be crime and drug-free and participate in aftercare and groups sponsored by the program. One corrections counselor and two volunteers are responsible for teaching life skills and parenting skills, modeling positive behavior, and coordinating access and delivery of other services. Six women gave birth to drug-free babies while residing in these houses since 1991.

DCC contracts with a number of local agencies for specialized services for women. Our contract with Volunteers of America provides a 40 bed residential drug treatment facility serving women and children. A contract with ASAP Treatment Services provides an intensive outpatient program for women. We contract with the YWCA for an 8 bed residential work release program. Our focus on providing treatment for female offenders recognizes the generational aspect of addiction and the high rates of female drug use reported in DUF data.

#### I. Indigent Offenders

DCC budgets about \$10,000 per year for the Indigent Crisis Project, providing direct assistance for housing, transportation, medicine, evaluations, etc. A separate fund (approximately \$100,000 last Biennium) provides assistance for indigent parolees. In addition, all of our contracted services are required to serve indigent offenders at no cost to the client.

## J. Employment and Education Services

Local data indicates that about one-third of our caseload is unemployed. For several years, DCC has contracted with a local provider for pre-employment training and lifeskills workshops targeting offenders with multiple job search deficits. Budget issues and emerging priorities in other areas may preclude us from continuing that contract in 1993-95. We are planning to address the employment needs of offenders by working with other community agencies, including the State Employment Division.

In December 1992, DCC was awarded a two year, \$500,000 grant from the U.S. Department of Education to implement a 20 station computer based integrated learning system to provide literacy, adult basic education, and life skill training for offenders. We anticipate that the program will begin in the Spring of 1993. We believe that this program, staffed by appropriate instructors, will be able to provide effective pre-employment training. Our objective is to increase our clients' ability to compete in the job market.

## K. Housing Services

DCC provides transitional housing services through Women's Transition Services and our Parole Transition Project. WTS has capacity to directly serve seven women with their children and, in addition, coordinates 25 units for homeless families at Columbia Villa through HAP and at the Rose Apartments through REACH. WTS transitional housing can be provided until the women have met their individual case objectives and are assessed as ready to live on their own.

PTP housing consists of 46 beds provided through contracts with Central City Concern and Stay-Clean. Because of the number of parolees released to Multnomah County with no housing resources, we are forced to limit the residents to 30 days in transitional housing, with a possible extension to 60 days.

DCC is working with County Community Development staff to identify a target population for a combined housing and support services program. A joint committee will be recommending a proposal for funding under the Community Development or Home block grant programs.

#### **Local Gang-Involved Offenders**

The DCC Gang Committee conducted a survey resulting in a conservative estimate that 250 gangsters are under our supervision. Presently, there are special gang units established at all levels of law enforcement in Multnomah County. DCC is the only agency that does not have such a unit. This makes it difficult for law enforcement and community groups to share gang related information and to plan specific initiatives with us.

Criminal gangs in Multnomah County typically exhibit unique social and behavioral characteristics. In the more established gangs, these characteristics define a culture whose norms and values have replaced those of mainstream society. Children in gang-dominated neighborhoods are being socialized within gang culture. It is that disturbing fact, as much as the number of gang-related crimes, which makes the spread of criminal gangs so threatening to our community.

In 1993-95, DCC is considering a proposal from our Gang Committee for implementation of a gang supervision unit consisting of four POs. The unit's objectives would include the following:

1. Enhance the coordination of surveillance, supervision, and services targeting gangsters with other agencies.
2. Standardize the supervision of gang-involved offenders.
3. Provide information to DCC and the community regarding gang activity and our gang supervision efforts.

4. Provide training to intake and other staff on the identification and appropriate referrals for gang cases.

#### **Implementation of Revocation Guidelines**

Parole revocation guidelines were implemented in Multnomah County on October 1, 1992 by agreement with the Board of Parole and Post-Prison Supervision. The agreement delegates considerable decision-making authority to POs, Supervisors, and Hearings Officers to provide for swifter sanctions using graduated local sanction resources. As is noted below, the process has contributed to a decrease in the number of parole violators returned to prison. The process has also reduced the number of bed days occupied by parole violators in the County Jail.

In implementing guidelines; it was our hope that sanctions would be imposed by POs, whenever possible, to reinforce their authority in working with parolees. That appears to be happening. Between October 1 and December 31, 1992, 315 guidelines sanctions were imposed by Pos, Supervisors, Hearings Officers, and the Parole Board. In 150 community safety/abscond cases, the Parole Board could have imposed the sanction, however that was only done in 48 cases (32%).

**150 CASES WHERE PAROLE BOARD COULD HAVE SANCTIONED:**

<u>Sanction Imposer</u>	<u>Number</u>	<u>Percentage</u>
Parole Board	48	32%
Hearings Officer	78	52%
Supervisor	5	3%
PO	16	11%

Looking at all 315 guidelines sanctions imposed during the October to December quarter, the Parole Board imposed sanctions 15% of the time.

**TOTAL OF 315 GUIDELINES SANCTION CASES**

<u>Sanction Imposer</u>	<u>Number</u>	<u>Percentage</u>
Parole Board	49	15%
Hearings Officer	128	41%
Supervisor	18	6%
PO	120	38%



## SANCTIONS IMPOSED IN 315 GUIDELINES CASES

<u>Sanction</u>	<u>Number</u>	<u>Percentage</u>
Prison	34	11%
Jail	147	47%
Forest Camp	3	1%
Community Service	1	-
Work Crew	7	2%
Letter of Reprimand	39	12%
Verbal Reprimand	67	21%
Add/Delete Conditions	17	5%

DCC anticipates Legislative approval of a proposed administrative probation hearings process and associated guidelines, which parallel the parole guidelines in many respects. The probation process and guidelines will enable POs to respond quickly, with an appropriate level of sanction, to meet offender risk and need factors. For this process to work in Multnomah County, we will have to expand our present range of sanction resources.

#### N. Response to Violations

DCC has been working with DOC, the Courts and the Parole Board to reduce the number of parole and probation violators committed to prison. We are planning to bring additional intermediate sanctions on line in 1993-95 to enhance our capacity to maintain offenders in the community, whenever such programming is consistent with public safety. At present, we are able to use reprimands, home detention, Alternative Community Service, work crews, the Forest Project, the County Jail, and the Restitution Center as local sanctions. In 1993-95, we will be adding a custodial parole/probation

violation center, a day reporting center and an intensive supervision program with a caller identification option.

These new programs will dramatically increase our ability to sanction offenders locally. We are involved in very preliminary siting discussions for the violation center and it is possible that we may use a custodial facility that will be closing, such as Dammasch State Hospital or OCIC. Day reporting, with enhanced access to services, is going to be located at our Southwest office.

Intensive supervision will be located in each of our districts offices. These intermediate sanctions will be accessed directly by our POs, Supervisors, and Hearings Officers.

Two programs, operated by MCSO, which have traditionally received CCA funding, will undergo some changes to accommodate our need for direct access in 1993-95. We are discussing operational modifications for the Restitution Center and the Sheriff's Intensive Supervision so that our funding supports a dedicated capacity.

Our intent for 1993-95 is to offer a continuum of graduated sanctions to enable us to respond appropriately to non-compliant behavior. Even with our present limited intermediate sanctioning capacity, we have made considerable progress in recommending prison commitments judiciously. The following tables attest to our desire to use prison as the sanction of last resort:

PAROLE	AVG # PAROLEES	
	<u>UNDER SUPERVISION/MO</u>	<u>RETURNED/MO</u>
1/91-6/91	2,142	73
7/91-12/91	2,316	101
1/92-6/92	2,640	100
7/92-12/92	3,013	97

Compared to the first half of 1991, we had a 38% increase in the average monthly parole returns in the second half of the year, although the average parole caseload only increased by 8%. However, in the next 6 month segment, the first half of 1992, the average number of parole returns per month stayed about the same while the parole caseload increased by 14%. In the second half of 1992, the average monthly parole caseload increased by another 14% while the average number of parole returns per month decreased by 3%. During this period, we implemented revocation guidelines.

PROBATION	AVG # PROBATIONERS	
	<u>UNDER SUPERVISION/MO</u>	<u>COMMITTED/MO</u>
1/92-6/92	5,407	82
7/92-12/92	5,422	69

Compared to the first half of 1992, the average monthly felony probation caseload increased 0.3% in the second half of the year. However, the average monthly number of probation commitments decreased 16%.

#### 0.2 Intake and Assessment

A key component of our plans to integrate and target program and supervision services is the intake and assessment function at the Diagnostic Center.

### 1. Pretrial Programs

Working closely with the Circuit Court, DCC staffs the recog interviewing and pretrial supervision functions. Our A & D Evaluation Specialists (3 FTE) assess drug involved pretrial releasees. Information gathered during the pretrial portions of an offender's involvement in the criminal justice system is collected at the Diagnostic Center and made available to DCC presentence investigators and intake staff for use in case planning.

### 2. Presentence Investigation

Cases referred for PSI get a thorough analysis of criminal and social history and an assessment of risk and need factors, including where appropriate, psychological, sex offender, or substance abuse evaluation. The psychological and sex offender evaluations are completed by contract psychologists. The substance abuse evaluations are done by DCC A & D Evaluation Specialists.

### 3. Probation and Parole Intake

All new cases will be processed through the Diagnostic Center, where risk and need instruments will be administered and an A & D evaluation will be available as indicated. The results of these assessments and/or review of the PSI and pretrial information will determine the assignment of the offender (to special unit, casebank, or general caseload and the appropriate District Office).

#### 4. Resource Coordination

Staff will include 2 FTE resource coordinators to assure that our treatment resources are used as efficiently as possible and that they target the appropriate cases.

#### 5. Parole Transition

Our parole transition effort includes:

- a. Pre-release planning, working closely with SCI and CRCI.
- b. Central intake and referral, as described above.
- c. Transitional drug-free housing

#### P. Community Services Branch Outcome Measures

DOC's Community Services Branch has established the following outcome measures for community corrections programs:

1. Increased percent of positive case closures by supervision level and legal status.
2. Increased amount of time under supervision in the community prior to revocation for new crimes.
3. Decreased percent of offenders convicted of new crimes while under supervision.

The following elements of our Plan will contribute directly to the realization of DOC's outcome measures:

# **1. Revocation guidelines.**

Parole and probation guidelines will enable POs to respond quickly to non-compliant behavior, getting the offender's attention, responding to case specific needs, and modifying behavior in many cases before revocation is necessary. Guidelines will prescribe graduated sanctions to assure that maximum use is made of local resources before incarceration is imposed.

# **2. Enhanced intermediate sanction capacity.**

The addition of a custodial parole/probation violation center, a day reporting center and intensive supervision will provide opportunities for offenders to succeed in the community under close surveillance and with dedicated treatment resources.

# **3. Targeting supervision and services.**

DCC will focus supervision and program resources on higher risk offenders. Although this means that we will be working with a more difficult caseload, we expect to see an increasing number of successful closures and decreased recidivism in the higher risk classifications because those cases will have priority access to treatment and other services. To a greater extent than has previously been the case, treatment, services and sanction options will target the same offenders targeted for the highest levels of supervision.

Q. Program Evaluation

In 1991-92, DCC contracted with the Reed College Public Policy Workshop for an impact evaluation of one of our contract residential drug treatment programs. As noted above, the findings of that evaluation report have been incorporated into our planning for 1993-95. DCC and our Advisory Committee have prioritized program evaluation for the coming Biennium. Toward that end, we are involved in the following activities:

1. Cooperating with DOC and the National Council on Crime and Delinquency in an outcome study of several corrections/treatment interventions.
2. Working with the Urban Institute and BOTEC Analysis in an evaluation of our drug testing program.
3. Working with RAND Corporation in an evaluation of several outpatient drug treatment programs (including two of our contract agencies).
4. Working with National Development and Research Institutes, Inc. on a proposal for a NIDA-funded evaluation of treatment interventions for female offenders.
5. Cooperating with American University in the development of a proposal for a NIDA-funded evaluation of the Circuit Court's drug diversion program.
6. Working with the Northwest Professional Consortium in an evaluation of the ADAPT program targeting pregnant substance abusers.

7. Working with the Northwest Professional Consortium in an evaluation of our federally funded literacy program.



#### 1.4 EXECUTIVE SUMMARY

Department Administration	\$1,951,207
Department oversight; inter-agency coordination; M.I.S. development; budget and accounting; personnel; training.	
Planning and Evaluation	\$407,904
Contract management; technical assistance; program development; program evaluation; grant-writing; policy analysis and research.	
Diagnostic Center	\$4,603,939
Presentence investigations; probation intake; hearings; A & D evaluations; parole transition; resource coordination.	
Probation/Parole Supervision	\$12,392,203
Supervision at six district offices per Oregon Case Management System; specialized supervision targeting drug-involved offenders, sex offenders, gang-involved offenders, domestic violence cases, traffic cases, and low risk offenders.	
DCC Intensive Supervision	\$2,218,082
Close supervision of offenders in violation of release conditions as an intermediate sanction at each district office.	
Intensive Treatment	\$130,000
Contracted intensive A & D treatment for 200 offenders.	
Women's Intensive Treatment	\$72,000
Contracted intensive A & D treatment for 140 female offenders.	
Outpatient Drug Treatment	\$150,000
Contracted A & D evaluation, treatment, and urinalysis of 350 offenders.	
Detox & Residential Treatment	\$400,000
Contracted detox services for 160 offenders; residential A & D treatment for 100 offenders.	
Residential Treatment - CIRT	\$72,000
Contracted intensive A & D residential treatment for 80 offenders.	

Women's Resid. Treatment - LEVY	\$1,590,000
Contracted residential A & D treatment for women (with their children).	
Men's Residential Treatment	\$1,500,000
Contracted residential A & D treatment for men.	
Women's Residential Services	\$314,000
Contracted residential services as a sanction for female offenders.	
Mental Health Services	\$128,000
Contracted MH services (assessment, consultation, medication monitoring, group facilitation) at the district offices.	
Psychological Evaluations	\$72,000
Contracted evaluations for 240 offenders referred through the PSI process.	
Sex Offender Evaluations	\$72,000
Contracted evaluations for 240 offenders referred through the PSI process.	
Sex Offender Treatment	\$86,000
Contracted, long term treatment for 20 offenders emphasizing behavioral control, relapse prevention, education, and family therapy.	
Polygraph Examinations	\$19,000
Approximately 200 contracted discovery, maintenance, and specific issue examinations in support of sex offender supervision.	
Case Management	\$316,000
Contracted MH and A & D treatment, and transitional housing for 200 chronically mentally ill/homeless/transient offenders.	
Transitional Housing	\$230,000
Contracts for 46 beds in supervised, drug-free facilities for subsidy-eligible parolees.	
Literacy Program	\$354,924
Federally funded, PC-based integrated learning system targeting offenders reading below eighth grade level.	

Women's Transition Services/ADAPT	\$1,310,638
Case management and transitional housing for 300 female offenders.	
Drug Testing	\$890,470
Random testing with 24 hour reporting of results for 5,000 offenders. DCC staff oversee specimen collection; contract lab picks up specimens daily.	
Day Reporting Center	\$1,675,457
Intermediate sanction for 2,000 parole/probation violators; includes access to A&D treatment and community service.	
Alternative Community Service	\$959,058
Intermediate sanction for 7,500 offenders placed at non-profit agencies or in supervised work crews.	
Forest Project	\$1,025,665
Intermediate sanction for 360 male offenders performing work at various sites in the National Forests.	
Pretrial Services	\$1,088,966
Interviews 42,000 detainees for pretrial release consideration; supervises 8,000 pretrial releasees.	
Restitution Center	\$674,397
40-bed work release/intermediate sanction for 960 offenders to be accessed by DCC staff in facility managed by MCSO.	
Parole/Probation Violation Center	\$3,316,771
Residential sanction for parole/probation violators. Program details to be developed.	
Sheriff's Intensive Supervision	\$124,200
Close supervision/home detention as an intermediate sanction for 480 parole/probation violators.	
Institutional Mental Health	\$183,814
Assessment, medication, detoxification, crisis intervention, and release planning for jail inmates.	

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Department Administration

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Fiscal and programmatic oversight of Community Corrections programs.

Program Description: Community Corrections planning; budget development and monitoring, personnel management, inter-organizational coordination, M.I.S. development, training coordination, department oversight.

Target Population: describe: N/A

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Men  
☐ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: N/A

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Department Administration**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☒ Management
- ☐ Indirect charges
- ☒ Clerical
- ☐ Presentence investigations
- ☒ Training
- ☒ Automation

# PROGRAM BUDGET

Program name: **Department Administration**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Sup. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	289,832					899,892	26,127	1,215,851
Services & Supplies	267,255					160,000		427,255
Capital Outlay	240,000					30,000		270,000
Indirect Costs	38,101							38,101
TOTAL	835,188					1,089,892	26,127	1,951,207
% Fund Total is of Program Total	43%					56.09%	.01%	100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Program Development and Evaluation

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contract and grant program development and evaluation.

Program Description: Contract management, technical assistance, program development, program evaluation, grant writing, policy analysis and research.

Target Population: describe: N/A

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Men  
☐ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: N/A

Percent of offenders expected to successfully complete the program: N/A  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: N/A

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Program Development & Evaluation Admin.**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☒ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation



# PROGRAM BUDGET

Program name: **Program Development & Evaluation**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						380,925		380,925
Services & Supplies						22,879		22,879
Capital Outlay						4,000		4,000
Indirect Costs								
TOTAL						407,804		407,804
% Fund Total is of Program Total						100%		100%

## PROGRAM BUDGET

Program name: **Contract Indirects**County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies								
Capital Outlay								
Indirect Costs	12,901							12,901
TOTAL	12,901							12,901
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Diagnostic Center

Contact Person: Michael Haines

Telephone: 248-3083

Program Address: 1120 S.W. 3rd Ave.  
Portland, OR 97204

Program Purpose: Presentence investigations, intake, hearing, parole transition, A & D evaluations, and resource coordination.

Program Description: See following page

Target Population: describe:

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Men  
☐ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

See following page

Percent of offenders expected to successfully complete the program: N/A  
 (please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

(A)

**I     PRESENTENCE INVESTIGATIONS**

Diagnostic Center staff will complete about 60 PSIs per month. These reports detail an offender's criminal and social history and make a sentencing recommendation consistent with sentencing guidelines. Staff are able to access dedicated resources for psychological, sex offender, and substance abuse evaluations.

**II    PROBATION INTAKE**

All probation cases will be processed by the Diagnostic Center for assignment to a district office or special unit. Processing will include collection of file material, computer print-outs, and other documentation, completion of risk and need assessments, and referral for further evaluation and treatment. Intake staff will process about 300 probation cases per month.

**III   HEARINGS**

Hearings Officers currently average 210 hearings per month. the Hearings Unit has worked closely with the Parole Board to implement revocation guidelines. The Hearings Unit currently consists of two Hearings Officers, one Senior Program Development Specialist, and one support person. The unit may be increased, depending on the workload distribution established if an administrative probation violation process is approved by the Legislature.

**IV    PAROLE TRANSITION**

A staff of two POs and three Corrections Technicians will work closely with institutional release staff (especially at SCI and CRCI), to do pre-release planning and central intake of an estimated 160-200 parolees per month. The Parole Transition Unit will coordinate the placement of subsidy clients in 46 transitional housing beds for which we have contracted with local agencies, and arrange for specialized evaluations and treatment referrals as indicated.

**V     A & D EVALUATIONS**

Three Alcohol and Drug Evaluation Specialists will complete thorough assessments based on the Addiction Severity Index. An estimated 1,000 to 1,500 evaluations per year will be completed for pretrial, PSI, Intake, Hearings, and Parole Transition staff.

**VII   RESOURCE COORDINATION**

Two resource coordinators will work with the Diagnostic Center staff to make timely referrals for treatment and to locate emergency needs for indigent offenders.

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Diagnostic Center**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

☒ Intake☒ HearingsAdministration

- ☒ Management
- ☐ Indirect charges
- ☒ Clerical
- ☒ Presentence investigations
- ☐ Training
- ☐ Automation

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: Resource coordination
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Diagnostic Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	880,341		2,409,854			603,052		3,893,247
Services & Supplies	299,779		222,395					522,174
Capital Outlay	6,000							6,000
Indirect Costs	56,697		125,821					182,518
TOTAL	1,242,817		2,758,070			603,052		4,603,939
% Fund Total is of Program Total	27%		60%			13%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Probation/Parole Supervision

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Supervision of offenders consistent with public safety.

Program Description: See following page

Target Population: describe:

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential☒ Non-residential☐ BothTotal number of offenders going through the program during the biennium:  
480 intakes/mo 5,760 casesPercent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)% positive case closures: High: 25% Probation, 15% Parole / Medium: 45%  
Probation, 31% Parole / Low-LTD: 75% Probation, 42% Parole

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: Varies

Cost to offender: Supervision fee

(A)

Six District Offices will be responsible for the supervision of the probation and parole caseload in Multnomah County. In many cases, staff in our District Offices will share information and case management responsibilities with other law enforcement and social service agencies. That process has already begun with the formation of safety action teams in two neighborhoods.

Supervision will be provided according to the Oregon Case Management System, though DCC is in the process of developing local initiatives for managing targeted drug-involved offenders, sex offenders, gangsters, domestic violence, low risk, and traffic cases. These initiatives will take advantage of dedicated resources and partner agencies in the community.

DCC is exploring ways to enhance the cooperative case management of drug involved offenders with our treatment providers. Proposals under consideration include specialized caseloads and joint training with treatment agencies.

Sex offenders will continue to be supervised by specialists in each District. These POs work closely with law enforcement, CSD, schools, and neighborhood groups. They also participate in state-wide committees; developing initiatives for more effective surveillance and treatment of sex offenders.

A gangs unit, consisting of up to four POs, is being developed to share information with law enforcement, to enhance our ability to identify gangsters, and to develop more effective supervision strategies.

The supervision of low risk and traffic cases will be automated as much as possible. We also anticipate developing a volunteer unit to assist in the supervision of traffic cases.

At present, 10,789 cases are under supervision. We expect that number to decrease by about 20% if DOC's package of Legislative proposals is approved. The reduction in caseload numbers will be accompanied by an increase in the percentage of high risk cases. To help accommodate a higher risk caseload, DCC will assure that treatment services and intermediate sanctions give priority access to cases at risk of revocation.



## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Probation/Parole Supervision**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☒ OCMS medium risk supervision
- ☒ OCMS high risk supervision
- ☒ OCMS low risk supervision
- ☒ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

## PROGRAM BUDGET

Program name: Probation/Parole Supervision

County: MULTNOMAH

LINE ITEM	Services & Sanction	Option 1 Incent	Field Service	Sup. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel			8,644,904		918,000	1,078,472		10,641,376
Services & Supplies			1,061,600		112,731	63,256		1,237,587
Capital Outlay								
Indirect Costs			463,971		49,269			513,240
TOTAL			10,170,475		1,080,000	1,141,728		12,392,203
% Fund Total is of Program Total			82%		9%	9%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: DCC Intensive Supervision

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: An intermediate sanction permitting offenders to remain in the community under close supervision.

Program Description: Offenders in violation of their release conditions will be referred to the program by POs, Supervisors, and Hearings Officers. The program will require offender contacts that exceed current OCMS High Standards. Intensive Supervision Officers will work in teams of two at each District Office, emphasizing surveillance, but also assessing and responding to treatment issues. May include curfews and house arrest.

Target Population: describe: Parole and probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☐ limited risk  
☐ Men  
☐ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 500

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

60% will complete their terms of intensive supervision with no new crimes or major technical violations.

Maximum number of offenders who could be served at any one time: 250

Number of offenders in the program on a given day: 250

Average length of stay: 3-6 months

Staff/offender ratio: 1:20

Cost to offender: Supervision fee

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **DCC Intensive Supervision**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☒ House arrest
- ☒ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

## PROGRAM BUDGET

Program name: **DCC Intensive Supervision**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	2,039,374							2,039,374
Services & Supplies	77,520							77,520
Capital Outlay								
Indirect Costs	101,188							101,188
TOTAL	2,218,082							2,218,082
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Intensive Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
 Portland, OR 97204

Program Purpose: Contracted intensive outpatient drug treatment for felony offenders.

Program Description:

- Assessment
- 4 hours per week for first 8 weeks
- 3 hours per week for second 8 weeks
- 1 1/2 hours per week for remainder of treatment
- Sessions may be group or individual
- Family involvement is encouraged

Target Population: describe: Medium and high risk felons

check all that apply:

<input checked="" type="checkbox"/> Probationers	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Parolees	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Men				
<input checked="" type="checkbox"/> Women				
<input type="checkbox"/> Other	_____			

☐ Residential      ☒ Non-residential      ☐ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: 60%  
 (please include the definition of successful completion)

- 1) At least 90 days in treatment.
- 2) Meets majority of treatment goals.
- 3) No new crimes.
- 4) At least 4 consecutive clean UAs prior to discharge.

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day:

Average length of stay: 3-6 months

Staff/offender ratio:

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Intensive Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Other: \_\_\_\_\_

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☒ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Intensive Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						130,000		130,000
Capital Outlay								
Indirect Costs								
TOTAL						130,000		130,000
% Fund Total is of Program Total						100%		100%



## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Intensive Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted intensive outpatient drug treatment for female offenders.

Program Description: 3 hours of treatment groups per day for the six weeks of the program funded by Community Corrections. Successful clients continue in treatment for 3-6 months, supported by other contracts. Program includes child care.

Target Population: describe: Female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☐ limited risk  
☐ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 140

Percent of offenders expected to successfully complete the program: 80%  
(please include the definition of successful completion)

- 1) Completion of 6 week program, meeting majority of treatment objectives.
- 2) No new crimes.
- 3) Clean UAs.

Maximum number of offenders who could be served at any one time: 16

Number of offenders in the program on a given day: 16

Average length of stay: 90 days

Staff/offender ratio:

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Intensive Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☒ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Women's Intensive Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						72,000		72,000
Capital Outlay								
Indirect Costs								
TOTAL						72,000		72,000
% Fund Total is of Program Total						100%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Outpatient Drug Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted outpatient drug treatment

Program Description: Client evaluation, individual and group counseling, GED and HIV workshops, urinalysis. three to six month course of treatment.

Target Population: describe: Felony offenders with substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential☒ Non-residential☐ Both

Total number of offenders going through the program during the biennium: 350

Percent of offenders expected to successfully complete the program: 60%  
(please include the definition of successful completion)

- 1) Completion of majority of treatment goals
- 2) No new crimes
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time:

Number of offenders in the program on a given day:

Average length of stay: 3-6 months

Staff/offender ratio: N/A

Cost to offender: 0 or sliding scale

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Outpatient Drug Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☒ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: HIV issues
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Outpatient Drug Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	150,000							150,000
Capital Outlay								
Indirect Costs								
TOTAL	150,000							150,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Detox and Residential Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted detox and residential drug treatment

Program Description:

- 4-9 day medically supervised detox
- 90-180 day residential treatment program
- Individual and group counseling in a modified therapeutic community
- Specialized education groups and workshops for life skills, parenting, etc.
- Aftercare planning
- Drug testing

Target Population: describe: Felony offenders with serious, chronic addictions

check all that apply:

<input checked="" type="checkbox"/> Probationers	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Parolees	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Men				
<input checked="" type="checkbox"/> Women				
<input type="checkbox"/> Other	_____			

☒ Residential      ☐ Non-residential      ☐ Both

Total number of offenders going through the program during the biennium: 160-detox  
100-treatment

Percent of offenders expected to successfully complete the program: 80%-detox  
(please include the definition of successful completion) 60%-treatment

- |                                    |                  |
|------------------------------------|------------------|
| 1) Complete 90 days                | 3) No new crimes |
| 2) Meet majority of treatment plan | 4) Clean UAs     |

Maximum number of offenders who could be served at any one time: 10

Number of offenders in the program on a given day: 10

Average length of stay: 4-6 months

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Detox & Residential Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☒ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_



# PROGRAM BUDGET

Program name: **Detox and Residential Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	400,000							400,000
Capital Outlay								
Indirect Costs								
TOTAL	400,000							400,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Residential Treatment - CIRT

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted intensive residential treatment

Program Description: 45 day intensive residential drug treatment, assessment, individual and group counseling, drug testing, family therapy, support groups, pre-treatment groups, aftercare planning. Clients completing CIRT component are able to remain in treatment for up to 6 months (supported by other funding).

Target Population: *describe:* Felony offenders with serious, chronic addictions.

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☒ Residential☐ Non-residential☐ Both

Total number of offenders going through the program during the biennium: 80

Percent of offenders expected to successfully complete the program: 60%  
 (please include the definition of successful completion)

- 1) Complete 45 days
- 2) Meet majority of treatment objectives
- 3) Be crime and drug free

Maximum number of offenders who could be served at any one time: 10

Number of offenders in the program on a given day: 10

Average length of stay: 90 days

Staff/offender ratio: N/A

Cost to offender: 0  
 PRDCIRT.1

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Residential Treatment - CIRT**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Residential Treatment - CIRT**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	72,000							72,000
Capital Outlay								
Indirect Costs								
TOTAL	72,000							72,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Residential Treatment - Levy

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted residential drug treatment for female felony offenders.

Program Description: A six month course of treatment followed by three to nine months of aftercare. Up to six women may be admitted with their young children. In addition to groups dealing with the processes of addiction and recovery, there are parenting and women's issues meetings. The program includes day care and child development resources.

Target Population: describe: Felony female offenders with chronic substance abuse problems.

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☐ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 160

Percent of offenders expected to successfully complete the program: 60%  
 (please include the definition of successful completion)

- 1) Complete at least 90 days
- 2) Meet majority of treatment goals
- 3) No new crimes
- 4) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Residential Treatment - Levy** County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Women's Residential Treatment - Levy**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						1,590,000		1,590,000
Capital Outlay								
Indirect Costs								
TOTAL						1,590,000		1,590,000
% Fund Total is of Program Total						100%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Men's Residential Treatment - Levy

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted residential drug treatment for male felony offenders.

Program Description: A six month course of treatment, followed by three to nine months of aftercare. The program incorporates "criminal thinking" components into individual and group counseling. Program includes pretreatment groups as well as aftercare.

Target Population: describe: Felony male offenders with chronic substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Men  
☐ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 160

Percent of offenders expected to successfully complete the program: 60%  
 (please include the definition of successful completion)

- 1) Complete at least 90 days
- 2) Meet majority of treatment goals
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0



## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Men's Residential Treatment - Levy**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☒ Cognitive skills
- ☐ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Men's Residential Treatment - Levy**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						1,500,000		1,500,000
Capital Outlay								
Indirect Costs								
TOTAL						1,500,000		1,500,000
% Fund Total is of Program Total						100%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Residential

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted residential services and sanction for women

Program Description: Provides an 8-bed residential center for felony female offenders. Includes in-house counseling for wide range of issues, including substance abuse, parenting, and abusive relationships.

Target Population: describe: Felony female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☐ Men  
☒ Women  
☐ Other \_\_\_\_\_

☒ Residential☐ Non-residential☐ Both

Total number of offenders going through the program during the biennium: 80

Percent of offenders expected to successfully complete the program: 60%  
(please include the definition of successful completion)

- 1) Meet majority of care plan objectives
- 2) No new crimes
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 8

Number of offenders in the program on a given day: 8

Average length of stay: 60 days

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Residential**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Women's Residential**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	314,000							314,000
Capital Outlay								
Indirect Costs								
TOTAL	314,000							314,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Mental Health Services

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted mental health services at DCC district offices.

Program Description: Contractor will be available for a prescribed number of hours per month at each of our district offices to do offender evaluations, consult with POs, monitor medication, assist with referrals, and facilitate treatment groups.

Target Population: describe: Chronically mentally ill, dually diagnosed offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 500

Percent of offenders expected to successfully complete the program:  
 (please include the definition of successful completion)

50% of those who participate in treatment groups will demonstrate clinical progress.

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Mental Health Services**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Mental Health Services**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	128,000							128,000
Capital Outlay								
Indirect Costs								
TOTAL	128,000							128,000
% Fund Total is of Program Total	100%							100%



## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Psychological Evaluations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted psychological evaluations for inclusion in PSIs.

Program Description: Evaluation includes: Presenting problem, personal history, psychological/psychometric examination, clinical diagnosis or impression, assessment of risk, amenability of treatment.

Target Population: describe: Felons referred by the courts as part of PSI process for person crimes

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Men  
☐ Women  
☒ Other Felons referred for PSIs

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 240

Percent of offenders expected to successfully complete the program: N/A  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Psychological Evaluations**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Psychological Evaluations**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	72,000							72,000
Capital Outlay								
Indirect Costs								
TOTAL	72,000							72,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sex Offender Evaluations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted evaluations targeting risk factors and amenability to treatment.

Program Description: Evaluator interviews and assesses convicted sex offenders as part of PSI process. Evaluation addresses sexual and psychological history, the present offense, family dynamics, risk factors, amenability to treatment, and treatment/case management recommendations.

Target Population: describe: Felony sex offenders

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Men  
☐ Women  
☒ Other PSI referrals

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 240

Percent of offenders expected to successfully complete the program: N/A  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0  
PRDSOE1

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Sex Offender Evaluations**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☒ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Sex Offender Evaluations**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						72,000		72,000
Capital Outlay								
Indirect Costs								
TOTAL						72,000		72,000
% Fund Total is of Program Total						100%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sex Offender Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted sex offender treatment

Program Description: Long-term (one to two years) treatment including assessment, individual and group counseling, aversion therapy, behavioral control, relapse prevention, education, family therapy, and communication skills.

Target Population: describe: Felony sex offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Men  
☐ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 15-20

Percent of offenders expected to successfully complete the program: 50%  
(please include the definition of successful completion)

- 1) Completion of treatment objectives
- 2) No new crimes

Maximum number of offenders who could be served at any one time: 15

Number of offenders in the program on a given day: 15

Average length of stay: 1 year

Staff/offender ratio: N/A

Cost to offender: \$50

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Sex Offender Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☒ Sex offender education
- ☒ Sex offender evaluation
- ☒ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation



# PROGRAM BUDGET

Program name: **Sex Offender Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						86,000		86,000
Capital Outlay								
Indirect Costs								
TOTAL						86,000		86,000
% Fund Total is of Program Total						100%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Polygraph Examinations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Contracted polygraph exams for sex offenders

Program Description: Includes discovery, maintenance, and specific issue examinations.

Target Population: describe: Sex offenders referred by POs

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Men  
☐ Women  
☐ Other\_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: N/A  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Polygraph Examinations**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☒ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Polygraph Examinations**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	19,000							19,000
Capital Outlay								
Indirect Costs								
TOTAL	19,000							19,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Case Management

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: To meet the treatment and substance needs of homeless and chronically mentally ill offenders.

Program Description: A &amp; D treatment, mental health counseling, medication management, budget management, emergency food and shelter, and transitional housing. Culturally specific and bilingual services for Hispanic clients.

Target Population: describe: Homeless, transient, chronically mentally ill offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: 60%  
(please include the definition of successful completion)

- 1) Completion of majority of treatment objectives
- 2) No new crimes

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day: 50

Average length of stay: 4 months

Staff/offender ratio: N/A

Cost to offender: 0  
PRDCM.1

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Case Management**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Case Management**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	198,000					118,000		316,000
Capital Outlay								
Indirect Costs								
TOTAL	198,000					118,000		316,000
% Fund Total is of Program Total	63%					37%		100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Transitional Housing

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Drug-free housing for parolees.

Program Description: DCC contracts for 46 beds in supervised, drug-free housing programs. Contractors provide room and board, transitional counseling, and referral assistance. Case managers work closely with parole officers.

Target Population: describe: Parolees eligible for subsidy

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,100

Percent of offenders expected to successfully complete the program: 60%  
(please include the definition of successful completion)

- 1) Crime and drug free (per UAs)
- 2) Complete 30 days or find approved housing

Maximum number of offenders who could be served at any one time: 46

Number of offenders in the program on a given day: 46

Average length of stay: 30 days

Staff/offender ratio: varies

Cost to offender: 0



## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Transitional Housing**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☒ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Transitional Housing**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	230,000							230,000
Capital Outlay								
Indirect Costs								
TOTAL	230,000							230,000
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Literacy Program

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: Literacy and adult education for offenders

Program Description: PC-based, 20 station integrated learning system provides individually paced literacy and adult education lessons developed specifically for at-risk adult populations. We will use the same system as DOC and the Sheriff's Office to assure continuity in programming between institutions and the Field.

Target Population: describe: Offenders reading at or below eighth grade level

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 400

Percent of offenders expected to successfully complete the program: 65%  
(please include the definition of successful completion)

## 1) Achieve eighth grade reading level

Maximum number of offenders who could be served at any one time: 20

Number of offenders in the program on a given day: 40

Average length of stay: 60 days

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Literacy Program**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☒ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☒ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Literacy Program**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel							105,878	105,878
Services & Supplies							232,855	232,855
Capital Outlay								
Indirect Costs							16,191	16,191
TOTAL							354,924	354,924
% Fund Total is of Program Total							100%	100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Transition Services/ADAPT Program

Contact Person: Kathy Treb

Telephone: 248-3351

Program Address: 736 N.E. Couch Street  
Portland, OR 97209

Program Purpose: To provide case management and transitional housing for female offenders.

Program Description: WTS provides case management, life skills training, housing, and access to MH and substance abuse treatment for female offenders and their families. Through the ADAPT component, counselors begin working with pregnant substance abusers as soon as they are identified in jail and continue to work with them after their release.

Target Population: describe: Female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☐ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 300

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

50% will meet majority of case management objectives; pregnant women must be drug free, in stable housing, and in good standing with CSD for 90 days. No new crimes.

Maximum number of offenders who could be served at any one time: 100

Number of offenders in the program on a given day: 100

Average length of stay: 18 months

Staff/offender ratio: 1:25 families

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Transition Services/ADAPT**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☒ Referral
- ☒ Other: Case management
- ☒ Other: Advocacy

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: \_\_\_\_\_

\_\_\_\_\_

# PROGRAM BUDGET

Program name: **Women's Transition Services/ADAPT**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						827,364	43,411	870,775
Services & Supplies						437,788		437,788
Capital Outlay								
Indirect Costs							2,075	2,075
TOTAL						1,265,152	45,486	1,310,638
% Fund Total is of Program Total						96%	4%	100%



## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Drug Testing

Contact Person: John Turner

Telephone: 248-3685 x268

Program Address: 821 S.E. 14th Ave.  
Portland, OR 97214

Program Purpose: To deter and detect drug use; to monitor treatment progress.

Program Description: Medium and high risk offenders with substance abuse histories are tested on random dates. Participants are given a number code and instructed to call a drug testing line daily. If their code number is announced on the recorded message, they have to report for testing. Corrections technicians collect the specimens and prepare them for daily pick-up by the contractor. Results are faxed the next day.

Target Population: *describe:* Felony offenders with substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 5,000

Percent of offenders expected to successfully complete the program: N/A  
 (please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: 1,000

Number of offenders in the program on a given day: 1,000

Average length of stay: 3-4 months

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Drug Testing**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☒ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Drug Testing**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	485,847							485,847
Services & Supplies	364,000							364,000
Capital Outlay								
Indirect Costs	40,623							40,623
TOTAL	890,470							890,470
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Day Reporting Center

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: To provide an intermediate sanction for probation and parole violators that can be accessed by DCC staff consistent with intervention/revocation guidelines; to provide the services needed to help offenders comply with their release conditions.

Program Description: See next page

Target Population: describe: Parole and probation violation

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 2,000

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

75% will complete the requirements of their sanction

Maximum number of offenders who could be served at any one time: 180

Number of offenders in the program on a given day: 180

Average length of stay: 30-90 days

Staff/offender ratio: 1:30

Cost to offender: 0

Program Description:

Non-compliant clients will be referred to the Center through the administrative hearings process established for parole violators or the probation violation process (expected to become an administrative process next biennium). The DRC will house a staff of POs, Corrections Technicians, and specialists in substance abuse and employment. An adult education/literacy lab may be co-located at the DRC.

All clients will go through a thorough reassessment that includes input from the supervising PO and, as indicated, the specialized resources available at the DRC. Unemployed clients will be required to complete a community service assignment and participate in the pre-employment/job search/adult education component. Employed clients will be required to report to the DRC before or after work. All clients will be subject to random UAs. When treatment is indicated, clients will participate in A&D groups at the DRC.

Clients who cannot be stabilized at the DRC will be subject to additional sanctions.

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Day Reporting Center**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☒ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☒ Other: Day Reporting

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Day Reporting Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	1,156,459							1,156,459
Services & Supplies	442,565							442,565
Capital Outlay								
Indirect Costs	76,433							76,433
TOTAL	1,675,457							1,675,457
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Alternative Community Service

Contact Person: Cate Connell

Telephone: 248-3007

Program Address: 1021 S.W. 4th Ave., Room 818  
Portland, OR 97204

Program Purpose: To provide a sanction which offers a rehabilitative opportunity for the offender and a benefit for the community.

Program Description: The program interviews, places, and monitors convicted felons and misdemeanants who have been ordered by the courts to perform community service. Offenders are placed at non-profit agencies or in supervised work crews. POs, Supervisors, and Hearings Officers are able to place offenders in the program as a sanction for a parole or probation violation.

Target Population: describe: Offenders referred by the courts or by our POs, Supervisors, and Hearings Officers.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 7,500

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

65% will complete required hours of service.

Maximum number of offenders who could be served at any one time: 3,800

Number of offenders in the program on a given day: 3,800

Average length of stay: 80 hours

Staff/offender ratio: N/A

Cost to offender: \$1-\$25



## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Alternative Community Service**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☒ Work crew
- ☒ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Alternative Community Service**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	552,293				46,024		168,757	767,074
Services & Supplies	104,621				6,314		37,297	148,232
Capital Outlay								
Indirect Costs	31,400				2,502		9,850	43,752
TOTAL	688,314				54,840		215,904	959,058
% Fund Total is of Program Total	72%				6%		22%	100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Forest Project

Contact Person: Gerard Welch

Telephone: 248-3710

Program Address: 1021 S.W. 4th Ave., Room 818  
Portland, OR 97204

Program Purpose: To provide an alternative sanction which offers a rehabilitative opportunity for the offender and a benefit for the community.

Program Description: Offenders complete 4-10 weeks of work at various sites in the National Forests. Working ten hour days, the participants help the U.S. Forest Service meet their objectives for trail construction/maintenance, recreation development, campsite improvement, and habitat development. After work, clients participate in discussion groups related to substance abuse, personal responsibility, and problem solving. Staff can access the program as an intermediate sanction for parole/probation violations.

Target Population: describe: Non-violent male offenders, including parole/probation violators.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☐ Women  
☐ Other \_\_\_\_\_

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 360

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

70% will complete their terms at the Forest Project

Maximum number of offenders who could be served at any one time: 28

Number of offenders in the program on a given day: 28

Average length of stay: 8 weeks

Staff/offender ratio: 1:14

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Forest Project**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☒ Other: Work camp

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

# PROGRAM BUDGET

Program name: **Forest Project**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	697,739							697,739
Services & Supplies	275,410							275,410
Capital Outlay							6,000	6,000
Indirect Costs	46,516							46,516
TOTAL	1,019,665						6,000	1,025,665
% Fund Total is of Program Total	99%						1%	100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Pretrial Services

Contact Person: Harley Leiber

Telephone: 248-3994

Program Address: 1120 S.W. 3rd Ave., Room 301  
Portland, OR 97204

Program Purpose: Interview detainees for release consideration and supervise pretrial releasees.

Program Description: All eligible detainees will be interviewed for release consideration (about 21,000 per year). the program provides 24 hours per day staffing of this function. The Pretrial Release Supervision Program provides close supervision of about 4,000 clients per year who do not qualify for other release options.

Target Population: describe: Pretrial detainees booked into the Detention Center

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk  
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk  
☒ Men  
☒ Women  
☒ Other Pretrial detainees

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:  
 42,000 interviews 8,000 releasees supervised

Percent of offenders expected to successfully complete the program:  
 (please include the definition of successful completion)

70% of those on pretrial supervision will make their court dates and  
 commit no new crimes

Maximum number of offenders who could be served at any one time:  
 700 on supervised release

Number of offenders in the program on a given day: 700

Average length of stay: 90 days

Staff/offender ratio:

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Pretrial Services**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision
- ☒ Pretrial supervision
- ☒ Pretrial release interviews

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

## PROGRAM BUDGET

Program name: **Pretrial Services**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						520,203	525,203	1,045,406
Services & Supplies						3,263	35,297	38,560
Capital Outlay							5,000	5,000
Indirect Costs								
TOTAL						523,466	565,500	1,088,966
% Fund Total is of Program Total						48%	52%	100%



## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Restitution Center

Contact Person: Bill Wood, MCSD

Telephone: 248-3256

Program Address: 1120 S.W. 3rd Ave., Room 307  
Portland, OR 97204

Program Purpose: Intermediate sanction for parole and probation violators

Program Description: 40 beds will be available in the Restitution Center to serve as a sanction and to be accessed by POs, Supervisors, and Hearings Officers. Work release will be available.

Target Population: describe: Felony offenders sanctioned for parole or probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☐ Women  
☐ Other \_\_\_\_\_

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 960

Percent of offenders expected to successfully complete the program: 80%  
(please include the definition of successful completion)**Completion of required term with no new crimes or violations**

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 30 days

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Restitution Center**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

## PROGRAM BUDGET

Program name: **Restitution Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	674,397							674,397
Capital Outlay								
Indirect Costs								
TOTAL								674,397
% Fund Total is of Program Total	100%							100%

40 beds at \$46 each

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Parole/Probation Violation Center

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600  
Portland, OR 97204

Program Purpose: To provide a residential sanction for parole and probation violators.

Program Description: Offenders will be transported to the center to serve a 30 day sanction imposed by our POs, Supervisors, or hearings Officers.

Target Population: describe: Parole/Probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☒ Residential☐ Non-residential☐ Both

Total number of offenders going through the program during the biennium:

Program details to be determined

Percent of offenders expected to successfully complete the program:  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time:

Number of offenders in the program on a given day:

Average length of stay: 30 days

Staff/offender ratio:

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Parole/Probation Violation Center**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

## PROGRAM BUDGET

Program name: **Parole/Probation Violation Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanction	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds *	TOTAL
Personnel							2,367,578	2,367,578
Services & Supplies							797,883	797,883
Capital Outlay								
Indirect Costs							151,310	151,310
TOTAL							3,316,771	3,316,771
% Fund Total is of Program Total							100%	100%

Work Release/Probation Center  
86 bed facility at \$50 a day.

\* State of Oregon - Department of Corrections  
additional fund category

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sheriff's Intensive Supervision

Contact Person: Bill Wood, MCSD

Telephone: 248-3256

Program Address: 1120 S.W. 3rd Ave., Room 307  
Portland, OR 97204

Program Purpose: To provide a close supervision/home detention sanction for parole and probation violators.

Program Description: Program staff have daily contact with target population of parole and probation violators. Surveillance includes curfew and home detention, as appropriate, with staff making random curfew checks. POs, Supervisors, and hearings Officers will be able to access this sanction.

Target Population: describe: Parole and probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 480

Percent of offenders expected to successfully complete the program: 80%  
(please include the definition of successful completion)

Completion of required term with no new crimes or violations.

Maximum number of offenders who could be served at any one time: 20

Number of offenders in the program on a given day: 20

Average length of stay: 30 days

Staff/offender ratio: 1:20

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Sheriff's Intensive Supervision**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☒ House arrest
- ☒ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☐ Other: \_\_\_\_\_

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation



# PROGRAM BUDGET

Program name: **Sheriff's Intensive Supervision**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	124,200							124,200
Services & Supplies								
Capital Outlay								
Indirect Costs								
TOTAL	124,200							124,200
% Fund Total is of Program Total	100%							100%

## PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Institutional Mental Health

Contact Person: Kathy Page

Telephone: 248-3976

Program Address: 1120 S.W. 3rd Ave., 4th Floor  
Portland, OR 97204

Program Purpose: Mental health services for local inmates.

Program Description: Assessment, medication, detoxification, crisis intervention,  
release planning for jail inmates. All inmates are screened.

Target Population: describe: Jail inmates

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk  
☒ Men  
☒ Women  
☐ Other \_\_\_\_\_

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 10,000

Percent of offenders expected to successfully complete the program: N/A  
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

## PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Institutional Mental Health**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: \_\_\_\_\_

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: \_\_\_\_\_
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

# PROGRAM BUDGET

Program name: **Institutional Mental Health**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						183,814		183,814
Services & Supplies								
Capital Outlay								
Indirect Costs								
TOTAL						183,814		183,814
% Fund Total is of Program Total						100%		100%

Meeting Date: FEB 25 1993

Agenda No: R-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Subject: Revenue Contract Between City of Portland Bureau of Environmental Services and Housing and Community Services Division, Community Development

Board Briefing: \_\_\_\_\_ Date \_\_\_\_\_ Regular Meeting: \_\_\_\_\_ Date \_\_\_\_\_

DEPARTMENT: Social Services DIVISION: Housing & Community Svcs

CONTACT: Cecile Pitts/Greg Poff TELEPHONE: 248-5464

PERSON(S) MAKING PRESENTATION: Cecile Pitts/Greg Poff

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [X] APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The Housing and Community Services Division recommends approval of the \$43,494 revenue contract from the City of Portland Bureau of Environmental Services, which funds the County Community Development Program to process applications, intake, review and approval procedures for City-funded loans offered to residents of the Mid County Sewer Project.

The project reflects coordination and cooperation between the City and the County in assisting mid-county residents with sewer hook-up costs.

Contract # 104043

*3/1/93 originals to Cilla Thuremy*

SIGNATURES:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: *Gary Poff*

(All accompanying documents must have required signatures)

CLERK OF  
COUNTY COMMUNITY  
1993 FEB 17 AM 9:13  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339  
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464  
421 S.W. FIFTH, SECOND FLOOR  
PORTLAND, OREGON 97204-2221  
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Gary Nakao, Director *[Handwritten: Gary Nakao / DB]*  
Department of Social Services

FROM: Norm Monroe, Director *[Handwritten: NM / RE]*  
Housing and Community Services Division

DATE: February 9, 1993

SUBJECT: Contract with City of Portland Bureau of Environmental Services

Recommendation: The Housing and Community Services Division recommends Board of County Commissioner approval of the attached revenue contract from the City of Portland, Bureau of Environmental Services, for the period upon execution through December 31, 1993.

Analysis: The Housing and Community Services Division has received a \$43,494 revenue contract from the City of Portland Bureau of Environmental Services, which funds the County Community Development Program to provide application, intake, review, and approval services for a loan program offered by the City to residents of the Mid County Sewer Project.

This contract is similar to another agreement between the City and County for administration of a loan program funded by the City Bureau of Community Development (Sewer-on-Site program). The contract reflects a partnership between the City and County, whereby the expertise of the County's Community Development Program in processing loans to eligible households is acknowledged and utilized.

Background: A Budget Modification to allocate a portion of the revenues for this Fiscal Year 1992-93 will be processed separately.

bes93z

P. COMPLIANCE WITH LAWS. In connection with its activities under this contract, the COUNTY shall comply with all applicable federal, state, and local laws and regulations.

In the event that the COUNTY provides goods or services to the Funding Party(ies) in the aggregate in excess of \$2,500 per fiscal year, the Contractor agrees it has certified with the Funding Party(ies)'s Equal Employment Opportunity certification process.

Q. PUBLICITY. Publicity regarding the project shall note participation of both of the Parties, including the right to review all program, and standard written correspondence by both City and County.

VI. Period of Agreement

The terms of this agreement shall be effective upon execution and shall remain in effect through December 31, 1993, with annual options for renewal if mutually agreed upon, until completion of the Mid County Sewer Project in 1999.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 1993.

CITY OF PORTLAND

By \_\_\_\_\_  
Earl Blumenauer Date  
Commissioner of Public Works

By Norm Monroe / RE  
Norm Monroe, Division Director Date  
Housing & Community Services

By \_\_\_\_\_  
Gladys McCoy Date  
Multnomah County Chair

APPROVED AS TO FORM:

JEFFREY L. ROGERS, Deputy City Atty  
for City of Portland, Oregon

By Frank Hudson, DCA 2-9-93  
Date

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By Laurence Kessel 2/9/93  
Assistant County Counsel Date

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 104043Amendment # —

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>Revenue</b> <b>APPROVED MULTNOMAH COUNTY</b> <b>BOARD OF COMMISSIONERS</b> AGENDA # <u>R-5</u> DATE <u>2/25/93</u> <u>DEB BOGSTAD</u> <b>BOARD CLERK</b>

Department Social Services Division Hsg & Comm. Svcs. Date \_\_\_\_\_Contract Originator Cilla Murray Phone 248-5464 Bldg/Room B161/2nd FloorAdministrative Contact Cilla Murray Phone 248-5464 Bldg/Room B161/2nd FloorDescription of Contract Contract funds County processing of City funded loans for  
Mid-County sewer project.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name City of Portland, Bureau of Environmental ServicesMailing Address 325 NE 122nd, PO Box 16887Portland, OR 97216Phone (503) 823-4114

Employer ID# or SS# \_\_\_\_\_

Effective Date Upon ExecutionTermination Date December 31, 1993

Original Contract Amount \$ \_\_\_\_\_

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 43,494**REQUIRED SIGNATURES:**Department Manager [Signature]Purchasing Director [Signature]

(Class II Contracts Only)

County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration Gary Hansen, Vice-Chair

(Class I, Class II Contracts Only)

Remittance Address \_\_\_\_\_  
(If Different)

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt☒ Monthly \$ Per Invoice ☐ Net 30☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_Encumber: ☒ Yes ☐ No ☐Date 9 Feb 93

Date \_\_\_\_\_

Date Feb 9, 1993Date February 25, 1993

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	5400			2773			PDX Cost Sharing	\$43,494	
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE



Contract Number: 104043

INTERGOVERNMENTAL AGREEMENT

between the  
CITY OF PORTLAND  
and  
MULTNOMAH COUNTY

This Agreement is entered into between the CITY OF PORTLAND, OREGON (CITY) and MULTNOMAH COUNTY (COUNTY) to provide application intake, review, and approval services for the City's Private Plumbing Loan Program.

RECITALS:

1. Through City Resolution 34957 the Portland Bureau of Environmental Services (BES) was directed to develop a financial assistance program for owners of single family residences within the boundaries of the Mid County Sewer Project and the Portland Urban Services Boundaries or those in unincorporated Multnomah County who sign a consent to annex to the City.
2. As one of the components of the financial assistance program, Resolution 34957 directed the Portland Bureau of Environmental Services to "Develop and fund a private plumbing loan program to expand private plumbing financing options available to eligible property owners with incomes that exceed 80% of regional median income".
3. The Portland Bureau of Environmental Services has identified a need to obtain application intake, review and approval services for the Private Plumbing Loan Program.

4. Multnomah County's Housing and Community Services (HCS) Division currently provides these services to lower income, Mid County Sewer Project residents (below 80% of the regional median income) for Weatherization (Wx) Grants, and Sewer Connection loans through the Sewer on Site (SOS) Program.
5. Multnomah County's HCS Division has the capacity to expand these services to owners of single family residential properties in the Mid County area who are ineligible for the SOS Program but eligible for the City's Private Plumbing Loan Program.

AGREED:

I. Scope of County Services

COUNTY will provide application intake, review and approval services as summarized below and detailed in Attachment A:

County will assist in the preparation and distribution of program information, both written and verbal, to interested property owners in the Mid County Sewer Project area. Upon request, County will provide all required services for processing program applications from distributing application packets through loan approval. These services shall include, but not be limited to:

- Reviewing applications for completeness
- Assigning an intake number and logging contact
- Assembling applicant files
- Obtaining a title tract search
- Determining Program eligibility
- Preparing and mailing written approval/denial to applicant
- Reviewing bids
- Determination of loan amount
- Forwarding approved applicant files to City staff
- Preparing various program reports for City staff

## II. Scope of City Services

To assist the COUNTY in carrying out its obligations hereunder, the City shall perform the services set out below:

The City will assist the COUNTY in the preparation and distribution of program information, both written and verbal, to Mid County Sewer Project customers. The City will confirm eligibility of applicants for the program based on property location (in/out of Project area and Portland City limits). The City shall provide coordination services between the Portland Mid County Sewer Project staff and Multnomah County HCS staff.

## III. City Project Manager

- A. The City Project Manager shall be Bonnie Morris, or such other person as shall be designated in writing by the Mid County Sewer Group Manager or Director of the Bureau of Environmental Services.
- B. The Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this agreement as provided herein, and to carry out any other CITY actions referred to herein.

## IV. Compensation and Method of Payment

- A. County will be compensated for services provided under this agreement as outlined in Attachment B.
- B. Payments to the COUNTY for eligible expenses will be made monthly upon submission of a statement of expenditures. COUNTY will keep vendor receipts of materials and services and evidence of payment of personnel costs.

V. General Contract Provisions

A. TERMINATION FOR CAUSE. If, through any cause, the COUNTY shall fail to fulfill in timely and proper manner his/her obligations under this Contract, or if the COUNTY shall violate any of the covenants, agreements, or stipulations of this Contract, the CITY may avail itself of such remedies as cited in 24 CFR 85.43 by giving written notice to the COUNTY of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the COUNTY under this Contract shall, at the option of the CITY, become the property of the CITY and the COUNTY shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the COUNTY shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the Contract by the COUNTY, and the CITY may withhold any payments to the COUNTY for the purpose of setoff until such time as the exact amount of damages due the CITY from the COUNTY is determined.

B. TERMINATION FOR CONVENIENCE. In accordance with 24 CFR 85.44, the CITY and COUNTY may terminate this Contract at any time by mutual written agreement. If the Contract is terminated by the CITY as provided herein, the COUNTY will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the COUNTY covered by this Contract less payments of compensation previously made.

C. REMEDIES. The remedies provided to the CITY under Sections A and C hereof for a breach by the COUNTY shall not be exclusive. The CITY and the COUNTY also shall be entitled to any other equitable and legal remedies that are available.

In the event of termination under Section A, the CITY shall provide the COUNTY an opportunity for an administrative appeal.

- D. CHANGES. The CITY may, from time to time, request changes in the scope of the services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the COUNTY's compensation, shall be incorporated in written amendments to this Contract. Minor changes to the scope of work, budget line items, timing, reporting, or performance measures may be approved by the Project Manager.
- E. ACCESS TO RECORDS. The CITY, or their duly authorized representatives, shall have access to any books, general organizational and administrative information, documents, papers, and records of the COUNTY which are directly pertinent to this Contract, for the purpose of making audit examination, excerpts, and transcriptions. All required records must be maintained by the COUNTY for three years after the CITY makes final payment and all other pending matters are closed.
- F. MAINTENANCE OF RECORDS. The COUNTY shall maintain records on a current basis to support its billings to the CITY. The COUNTY shall retain fiscal as well as all records relating to program and client eligibility for inspection, audit, and copying for 3 years from the date of completion or termination of this contract. The CITY or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the COUNTY regarding its billings or its work hereunder. The COUNTY shall retain these records for inspection, audit, and copying for 3 years from the date of completion or termination of this Contract.

G. AUDIT OF PAYMENTS. The CITY, either directly or through a designated representative, may audit the records of the COUNTY at any time during the 3 year period established by Section H above.

If an audit discloses that payments to the COUNTY were in excess of the amount to which the COUNTY was entitled, then the COUNTY shall repay the amount of the excess to the CITY.

H. INDEMNIFICATION. The COUNTY shall hold harmless, defend, and indemnify the CITY and the CITY's officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the COUNTY's work or any subcontractor's work under this Contract.

Notwithstanding the paragraph above the COUNTY'S indemnification obligation under this agreement shall be subject to the limitations of the Oregon Constitution and statutes.

I. LIABILITY INSURANCE. The COUNTY is self-insured as provided by Oregon law.

J. WORKERS' COMPENSATION INSURANCE.

(a) The COUNTY, its subcontractors, if any, and all employers working under this agreement, are subject employers under the Oregon Workers' Compensation law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers. A certificate of insurance, or copy thereof, shall be attached to this Agreement as Attachment C, if applicable, and shall be incorporated herein and made a term and part of this Agreement. The COUNTY further agrees to maintain workers' compensation insurance coverage for the duration of this Agreement.

- (b) In the event the COUNTY's workers' compensation insurance coverage is due to expire during the term of this Agreement, the COUNTY agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised statutes, before its expiration, and the COUNTY agrees to provide the City of Portland such further certification of workers' compensation insurance as renewals of said insurance occur.
- (c) The COUNTY agrees to accurately complete the City of Portland's Questionnaire for Workers' Compensation Insurance and Qualification as an Independent Contractor prior to commencing work under this Agreement. Questionnaire is attached to this Agreement as Attachment D and shall remain attached to this agreement and become a part thereof as if fully copied herein. Any misrepresentation of information on the Questionnaire by the COUNTY shall constitute a breach pursuant to this subsection, CITY may terminate this Agreement immediately and the notice requirement contained in subsection IVA, TERMINATION FOR CAUSE, hereof shall not apply.
- K. SUBCONTRACTING AND ASSIGNMENT. The COUNTY shall not subcontract its work under this Contract, in whole or in part, without the written approval of the CITY. The COUNTY shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the COUNTY as specified in this contract. Notwithstanding CITY approval of a subcontractor, the COUNTY shall remain obligated for full performance hereunder, and the CITY shall incur no obligation other than its obligations to the Contractor hereunder. The COUNTY agrees that if subcontractors are employed in the performance of this Contract, the COUNTY and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation, The COUNTY shall not assign this Contract in whole or in part or any right or obligation hereunder, without prior written approval of the CITY.

- L. INDEPENDENT CONTRACTOR STATUS. The COUNTY is engaged as an independent contractor and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The COUNTY and its subcontractors and employees are not employees of the CITY and are not eligible for any benefits through the CITY, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

- M. CONFLICTS OF INTERESTS. No CITY officer or employee, during his or her tenure or for one year thereafter, shall have any interest, direct or indirect, in this Contract or the proceeds thereof.

No board of director member or employee of the COUNTY, during his or her tenure or for one year thereafter, shall have any interest, direct, or indirect, in this contract or the proceeds.

No CITY officer or employees who participated in the award of this Contract shall be employed by the COUNTY during the Contract.

- N. OREGON LAW AND FORUM. This Contract shall be construed according to the law of the State of Oregon.

Any litigation between the CITY and the COUNTY arising under this Contract or out of work performed under this Contract shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- O. AVAILABILITY OF FUNDS. City certifies that sufficient funds are available and authorized for expenditures to finance the cost of the contract.



P. COMPLIANCE WITH LAWS. In connection with its activities under this contract, the COUNTY shall comply with all applicable federal, state, and local laws and regulations.

In the event that the COUNTY provides goods or services to the Funding Party(ies) in the aggregate in excess of \$2,500 per fiscal year, the Contractor agrees it has certified with the Funding Party(ies)'s Equal Employment Opportunity certification process.

Q. PUBLICITY. Publicity regarding the project shall note participation of both of the Parties, including the right to review all program, and standard written correspondence by both City and County.

#### VI. Period of Agreement

The terms of this agreement shall be effective upon execution and shall remain in effect through June 30, 1993 and continue on a month to month basis thereafter. Either party may terminate this agreement after June 30, 1993 with 30 days prior written notification.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 1993.

CITY OF PORTLAND

By \_\_\_\_\_  
Earl Blumenauer Date  
Commissioner of Public Works

By Norm Monroe/RE  
Norm Monroe, Division Director Date  
Housing & Community Services  
By Gary Hansen 2/25/93  
~~xxxxxx~~ Date  
~~Multnomah County Chair~~  
Gary Hansen, Multnomah County Vice-Chair

APPROVED AS TO FORM:  
JEFFREY L. ROGERS, Deputy City Atty  
for City of Portland, Oregon

By Frank Hudson, Deputy 2-25-93  
Date

REVIEWED:  
LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By Matthew O. Ryan 2/24/93  
Assistant County Counsel Date  
Matthew O. Ryan

CERTIFICATE OF COMPLIANCE WITH ORS 305.380-.385

The undersigned provider of goods, services, or real estate space to  
The City of Portland hereby certifies under penalty of perjury that to the  
best of my knowledge, the undersigned is not in violation of any Oregon tax  
laws described in ORS 305.380(4).

Dated: \_\_\_\_\_

By \_\_\_\_\_

Attachment A

**CITY/COUNTY**  
**PRIVATE PLUMBING LOAN PROGRAM**  
**POLICIES AND PROCEDURES**

Revised 12/7/92

## CITY OF PORTLAND PRIVATE PLUMBING LOAN PROGRAM

### PROGRAM SUMMARY

**PURPOSE:** To assist homeowners not qualifying for S.O.S. loans finance the private plumbing costs associated with connection to a sanitary sewer system.

### DEFINITIONS:

Sewer-On-Site loans (SOS)- This is a financing program offering interest-free, deferred payment loans to lower income households required to connect to the Mid-County Sewer Project.

Private Plumbing Loan Program- This program, funded by the City of Portland augments the SOS program, providing financing to eligible homeowners who do not qualify for an SOS loan.

### APPLICANT ELIGIBILITY REQUIREMENTS

1. An applicant must have either a fee simple title or a purchaser's interest in a land sales contract in the property.
2. The loan program will be available to anyone who currently owns a home that:
  - a. is within the Mid-County Sewer Project Area and the Portland Urban Services Boundary;
  - b. is a single family dwelling, is the only dwelling on a lot, and is used primarily as a residence;
  - c. is within the City Limits of Portland or the applicant is willing to sign a Consent To Annex to the City of Portland.
3. The applicant must be ineligible for a loan under the SOS program.

### GENERAL PROCESSING TIMELINES

The processing goal of the county for the program is twofold; 1) to provide best possible service to all applicants for the program; and 2) to render connection assistance in compliance with the timeframe of the City of Portland and the Mid-County Sewer Project.

The timelines given in the following loan processing procedures are general guidelines. The County will make a constant good faith effort to process all applications in a timely manner.

## LOAN PROCESSING PROCEDURES STATEMENT

### I Application Intake

1. BES distributes information re: SOS and Private Plumbing loans with notices and reminder letters to owners scheduled to connect to sewer and informs customers of the programs through phone and in-person contact.
2. County Housing Rehabilitation Assistant (HRA) does a preliminary screening of applicant (applicant's phone in) to see if he/she meets guidelines of either program.
3. If program guidelines are met, information and application forms and instructions for obtaining bids are sent to applicant (within one day of phone call). The same application forms (packet) will be used for either program.

Packets include a list of sewer contractors along with bid instructions, general specifications and requirements for the work to be done. Applicants are instructed to obtain at least three bids from qualified, licensed contractors. The bids must conform to all applicable state and local codes and ordinances. The low, responsible bid will constitute the loan amount.

4. BES staff may also distribute application packets upon request.

### II Application Review & Approval

1. Within two days of receipt of loan application, HRA looks it over to see if it was filled out completely and correctly. If the application is incomplete, the applicant is contacted for needed information.
2. HRA enters the applicant's information in the "Application Roster." An intake number is assigned to each application received. HRA determines:
  - a. jurisdiction (City or County);
  - b. preliminary qualification for SOS based on income
  - c. implementing agency (Mult. Co. or City of Portland).
3. Within one week of receipt of application, HRA requests Tract Search from title company for ownership verification. Turnaround time for the title company is generally less than one week.
4. HRA assembles a file for each application received (each applicant/household). This initial file will contain: application, Tract Search, property tax records, SOS or Private Loan program work sheet and checklist pages, Applicant Contact Report, and bids (when submitted by applicant).
5. For applications already determined to be ineligible for SOS, the process continues with step 7 below.

6. Within three days after all the required verifications and documentation are assembled a general SOS criteria screening is performed:
  - a. Is income within guidelines?
  - b. Does applicant have title to the property?
  - c. Is equity in the home sufficient?
  - d. Are the property taxes current?
  - e. Are the mortgage payments up-to-date?
  - f. Is applicant within the asset limitation? (Below \$20,000)
  - g. Is his/her credit history acceptable?
  - h. Does applicant have a steady source of income?
  - i. Is applicant eligible for weatherization assistance?

If necessary HRA requests any additional information which would clarify or explain any questions arising from the above screening.

7. If an applicant fails to qualify for an SOS loan, provided property ownership is in good order, HRA will check with the City of Portland, within three days of screening, to confirm eligibility for the Private Plumbing Loan Program as outlined in "Applicant Eligibility Requirements" (#2).
8. Within one week following the screening/evaluation, HRA sends applicants eligible for the Private Plumbing Loan Program a letter explaining their eligibility, and a Loan Repayment Agreement completed in their name and in the amount of the responsible low bid (form to be provided by the City of Portland). The Agreement must be signed and returned to the City of Portland if the applicant wishes to finance the connection under this program.
9. Now HRA is ready to submit the application and file to the City of Portland/Mid-County Sewer Project Office for any further action including loan closing, tracking of construction, payment etc..
10. The County will make a good faith effort in reviewing bids submitted by applicants for cost reasonableness and compliance with connection requirements. However, the County makes no guarantees or warranties relative to the bids, and assumes no responsibility for them. The responsibility remains with bidding contractors and homeowners.

### III Loan Closing and Construction

Loan closing, construction and payment will be done under the direction of the City of Portland. Multnomah County will assume no responsibilities, obligations or liabilities for these activities.

### IV Program Coordination

1. The City of Portland will oversee environmental review and all other applicable federal, state and local requirements of program implementation.
2. Multnomah County will manage all employees associated with the day-to-day operation of this project up to the point that files are transferred to the City of Portland for loan closing. The County will notify BES of any material changes or emergent issues in a timely manner.

3. Multnomah County will be paid monthly for administering the program based on actual time and costs. A request for payment will be submitted by the county each month, outlining current activity and including year-to-date summaries. Detail and backup documentation will be contained in individual case files.
4. The City and the County may initiate discussions to amend the Private Plumbing Loan Program policies and procedures as needed. Efforts will be made to coordinate such amendments between incorporated and unincorporated neighborhoods in order to provide uniform assistance throughout the Mid-County area.

Attachment B

**PRIVATE PLUMBING LOAN PROGRAM COST DETAIL**

Costs elements of the program:

1. Start up: developing the program application materials, coordinating printing. Assume program is modifying existing materials from the Customer Assistance Program. Assume Customer Assistance staff will guide regarding the necessary information. Assume Customer Assistance staff will collaborate on review.

We believe the County would need 60 hours of staff time.

Cost: 60 hours X \$25 = \$1,500.

2. Training: Housing Assistant and fiscal staff will be trained in the process.

We estimate the County would need 10 hours to train staff.

Cost: 10 hours X \$25 = \$250.

**Total Start Up Costs = \$1,725.00**

3. Intake/Processing:

Assumptions: 2.6 applications are requested for 1 application received.

30% fall out of applications.

\$62 dollars per successful application will require 2.0 hours of staff time.

To achieve a 25% employee the program would send 61 application packets out each month, receive 25 applications, of which 18 or 19 would be "keepers".

4. Detailed Cost Proposal for Loan processing Fee.

The loan processing costs are based on approximately 2.00 hours of handling for each closed loan. The breakdown of file handling costs per closed loan is based on the Loan Processing Procedures (Attachment A). The time estimate is as follows:



Detailed Cost Proposal for Loan processing Fee (continued).

10 minutes	Step I-2 (preliminary sreening)
5 minutes	Step I-3 (send information to applicant)
15 minutes	Step II-1 (application completeness review)
5 minutes	Step II-2 (Application Roster/assignment)
50 minutes	Step II-3...5 (assemble file/review)
15 minutes	Step II-6...7 (process notice to clients)
15 minutes	Step II-8...9 (compile file/transmit to Ptld)

City/county discussions have identified several likely points where applications will "fall out" of the process. Based on the SOS experience we expect 2.6 applications will be sent out for for each application returned for review, and some applications will fall out during the review process. We expect BES to handle the majority of the initial mailing however there is a projected 17% factor to cover County time spent on applications which do not close. The total fee per successful loan is \$62 which includes these "fall out" costs.

We estimate that one full time employee will handle an estimated 670 loans at a cost detailed below.

Cost detail:

Start up	\$ 1,725.00
Staff costs	38,788.00
Supplies and Materials	1,601.00
Office	1,380.00
<b>Total</b>	<b>\$43,494.00</b>

**MULTNOMAH COUNTY OREGON**GLADYS MCCOY  
COUNTY CHAIREMPLOYEE SERVICES  
FINANCE  
LABOR RELATIONS  
PLANNING & BUDGET  
RISK MANAGEMENT(503) 248-5015  
(503) 248-3312  
(503) 248-5135  
(503) 248-3883  
(503) 248-3797

(503) 248-5170 TDD

PORTLAND BUILDING  
1120 S.W. FIFTH, 14TH FLOOR  
P.O. BOX 14700  
PORTLAND, OREGON 97214PURCHASING, CONTRACTS  
& CENTRAL STORES

(503) 248-5111

2505 S.E. 11TH, 1ST FLOOR  
PORTLAND, OREGON 97202

December 14, 1992

Sue Williams  
City of Portland  
Bureau of Environmental Services  
c/o Greg Poff, Housing & Community Development  
B412/R201

The purpose of this letter is to inform you of Multnomah County's insurance program. Multnomah County does not carry liability or worker's compensation insurance. The County is self-insured in accordance with the provisions of ORS 30.270 (Tort Claims Act) and ORS 656.403 (Worker's Compensation). The County maintains an insurance fund from which to pay all costs and expenses relating to claims for which they are self-insured. The County's exposure for liability is limited by statute to \$50,000 property damage, \$100,000 personal injury per person, and \$500,000 total damages per occurrence.

Please let me know if you have any additional questions. My number is 248-3797.

Sincerely,

Jean M. Miley  
Risk Manager

410R/JMM/js

cc: Greg Poff



CITY OF

# PORTLAND, OREGON

## CITY OF PORTLAND, OREGON QUESTIONNAIRE FOR WORKERS' COMPENSATION INSURANCE AND FOR QUALIFICATION AS AN INDEPENDENT CONTRACTOR UNDER ORS CHAPTER 762

(To be completed by contractor's representative  
and attached to each contract, purchase order,  
etc., requiring the performance of labor.)

- 1) Contractor's Name Multnomah County, Oregon
- 2) Contract Number or Description IGA for Private Loan Programs
- 3) The nature of Contractor's business is Local Government
- 4) Is Contractor provided any assistance whatsoever in the performance of its business? (For example: volunteer, secretarial, family or bookkeeping help.)  
Yes X No
- 5) Will Contractor use employees or subcontractors in the performance of this contract?  
Yes X No
- 6) If Contractor currently uses the assistance of employees, subcontractors, family members, or any other people, or plans for such assistance in the performance of this contract, please provide the name of Contractor's workers' compensation insurance carrier in the space provided, and attach sufficient proof of workers' compensation insurance coverage to this questionnaire.  
Self Insured - See Attachment C

(Contractor need not complete the remainder of the questionnaire if sufficient proof of workers' compensation insurance is provided. Contractor must complete the remainder of the questionnaire if sufficient proof of workers' compensation insurance is not provided.)

- 7) If Contractor does not use the assistance of others at the time this contract is let, and if Contractor will not use the assistance of others in the performance of this contract, please circle the category which describes the contractor's business:
- a. Contractor's business is organized as a sole proprietorship (all work will be performed by the individual contractor without the assistance of others - no employees or subcontractors).
  - b. Contractor's business is organized as a partnership not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement on real property (all work will be performed by the partners themselves without the assistance of others - no employees or subcontractors).
  - c. Contractor's business is organized as a corporation (all work will be performed by corporate officers who are also directors of the corporation who have a substantial ownership interest in the corporation).
  - d. Other - describe \_\_\_\_\_
- 8) Does Contractor know that it is responsible for providing workers' compensation insurance if the Contractor uses the assistance of others in the performance of its work in any manner, or the Contractor plans to use other individuals to assist in the performance of this contract?  
Yes \_\_\_\_\_ No \_\_\_\_\_
- 9) Is Contractor employed in any other capacity?  
Yes \_\_\_\_\_ No \_\_\_\_\_
- 10) If so, what is that employment? \_\_\_\_\_  
\_\_\_\_\_
- 11) What tools or equipment will be necessary for performance of work under this contract? \_\_\_\_\_  
\_\_\_\_\_
- 12) Who will furnish these tools or equipment? \_\_\_\_\_  
\_\_\_\_\_
- 13) Did Contractor perform labor or services as an independent contractor last year?  
Yes \_\_\_\_\_ No \_\_\_\_\_

- 14) If so, did Contractor file federal and state income tax returns in the name of the business or a business schedule C as part of contractor's personal income tax return for last year?  
Yes \_\_\_\_\_ No \_\_\_\_\_
- 15) Where are Contractor's labor or services primarily carried out? \_\_\_\_\_
- 16) If Contractor is an individual, at what address does Contractor reside? \_\_\_\_\_
- 17) If Contractor is a partnership or corporation, where is the residence of the individual who will perform the labor or services under the contract? \_\_\_\_\_
- 18) To what trade associations does Contractor belong? \_\_\_\_\_
- 19) Name any commercial advertising Contractor has purchased recently (for example, yellow page listings, newspaper advertising, etc.): \_\_\_\_\_
- 20) Does Contractor distribute business cards?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
(If so, submit a business card with this questionnaire.)
- 21) What is Contractor's business telephone number? \_\_\_\_\_
- 22) Under what name is this number listed in the telephone book? \_\_\_\_\_
- 23) What is Contractor's residential telephone number (or the residential telephone number of the individual who is performing services for Contractor)? \_\_\_\_\_
- 24) Under what name is this number listed in the telephone book? \_\_\_\_\_

25) List all persons or entities for whom Contractor has performed labor or services as an independent contractor within the previous 12-month period and the duration of all such contracts: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

26) Has Contractor performed all such labor or services described in question 25 above pursuant to written contracts?

Yes \_\_\_\_\_ No \_\_\_\_\_

27) Does Contractor carry errors and omission insurance?

Yes \_\_\_\_\_ No \_\_\_\_\_

28) Does Contractor carry liability insurance?

Yes \_\_\_\_\_ No \_\_\_\_\_

29) Are performance bonds guaranteeing Contractor's work currently in effect?

Yes \_\_\_\_\_ No \_\_\_\_\_

30) City Project Manager \_\_\_\_\_  
(Name and Title)

THE CONTRACTOR CERTIFIES THAT THE INFORMATION THAT IS SUPPLIED IN THIS QUESTIONNAIRE IS TRUE AND ACCURATE. ANY MISREPRESENTATION OF INFORMATION IN THIS QUESTIONNAIRE BY CONTRACTOR SHALL CONSTITUTE A BREACH OF THE AGREEMENT TO WHICH THIS QUESTIONNAIRE IS AN EXHIBIT.

31) Contractor's Representative \_\_\_\_\_  
signature

\_\_\_\_\_

title

32) Date \_\_\_\_\_

nea\model.ctr\question.vc

Meeting Date: FEB 25 1993

Agenda No: R-6  
(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Subject: Multnomah County Community Children and Youth Services Commission FY93-95 Biennial Plan

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_

DEPARTMENT: Social Services DIVISION: Housing & Community Svcs

CONTACT: Michael Morrissey TELEPHONE: 248-5464

PERSON(S) MAKING PRESENTATION: Bill Prows/Michael Morrissey

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: XX

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The Housing and Community Services Division, Youth Program Office requests approval of its Community Children and Youth Services Commission **Comprehensive Plan Amendment**, which serves as the basis for the allocation of \$3,897,029 state and federal funds for the FY 1993-95 biennium. The Plan Amendment, in the format prescribed by the Oregon Community Children and Youth Services Commission, identifies local commission priorities, allocations, and benchmarks. It is the basis for the state revenue contract for children and youth services.

3/1/93 Annotated Minutes to  
Michael Morrissey

SIGNATURES:

ELECTED OFFICIAL: \_\_\_\_\_

OR

DEPARTMENT MANAGER: Gary Nakao (ac)  
(All accompanying documents must have required signatures)

ccysc94

1993 FEB 17 PM 12:25  
MULTNOMAH COUNTY  
OREGON  
COUNTY COMMISSIONER



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339  
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464  
421 S.W. FIFTH, SECOND FLOOR  
PORTLAND, OREGON 97204-2221  
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Gary Nakao, Director *Gary Nakao (ac)*  
Department of Social Services *MM*

FROM: Norm Monroe, Director  
Housing and Community Services Division

DATE: February 10, 1993

SUBJECT: Multnomah County Community Children and Youth Services Commission  
Biennial Comprehensive Plan Amendment

Recommendation: The Housing and Community Services Division recommends Board of County Commissioner approval of the attached Multnomah County Community Children and Youth Services Commission Biennial **Comprehensive Plan Amendment**, for services to begin July 1, 1993.

Analysis: The Housing and Community Services Division, Youth Program Office, is forwarding to the Board of County Commissioners, for Board approval, the proposed Comprehensive Plan Amendment for children and youth services to be funded through the Oregon Community Children and Youth Services Commission. This state office allocates federal and state funds (\$3,897,029) based on the plans, for the FY 1993-95 biennium.

The Plan identifies the local commission's priorities for services:

- |                          |                          |
|--------------------------|--------------------------|
| ■ Alcohol and Drug Abuse | ■ Child Abuse            |
| ■ Community Service      | ■ Early Care & Education |
| ■ Education              | ■ Emergency Housing      |
| ■ Health                 | ■ Juvenile Justice       |
| ■ Parent Education       | ■ Suicide                |
| ■ System Development     |                          |

Teen pregnancy and violence have also been identified as priority service areas, but no funds have been allocated at this time.

Background: The Comprehensive Plan Amendment is the result of a series of public meetings and local commission committee discussions to identify and prioritize needs of children and youth in Multnomah County.

ccysc94z



**Electronic Comprehensive Plan Amendment**  
**M U L T N O M A H   C O U N T Y**  
February 1, 1993

**Question 1: What are the commission's priority issues and/or benchmarks?**

The Multnomah County Children & Youth Services Commission has updated its 1991/93 Comprehensive Plan for State funded services through a process which relied on the recommendations of its six subcommittees; public input received at three community forums; the findings of several local task forces which assessed the needs of specific populations and specific fields of service; and the deliberations of the Commission itself in several special planning sessions held during and between October 1992 and January 1993.

The Commission selected three overriding principles to guide its planning process and to serve as the foundation for all contracted services. The Commission is concerned that all services for children and youth be:

- ▼ Part of a network or infrastructure of other people and organizations working to meet the needs of specific populations or specific fields of service, to assure cost effective, coordinated, high quality service.
- ▼ Developmentally appropriate and operating with performance and outcome expectations that are realistic to the developmental stages of the children and youth served.
- ▼ Culturally appropriate and sensitive to the diversity of the community, with adequate outreach to ensure equal access to all populations.

These three overriding principles will be applied to the following issues which we have determined to be those most warranting the application of financial and human resources.

**ALCOHOL AND OTHER DRUG ABUSE**

To provide primary and secondary prevention services related to the abuse of alcohol and other drugs among children, youth and families.

**CHILD ABUSE**

To prevent child abuse; and to provide advocacy for children and youth involved in the child welfare system, often as a result of abuse.

**COMMUNITY SERVICE**

To support initiatives which encourage youth to participate in community service projects, and which recognize such participation and achievement.

**EARLY CARE & EDUCATION (child care and early childhood education) (Benchmark)**

To provide accessible, affordable, high quality early care and education; and to enhance the education of parents of children and youth through programs modeling healthy growth and developmental practices.

**EDUCATION (Benchmark)**

To prevent students from leaving school before graduation; to provide positive peer support, adult mentoring, and an opportunity for demonstrating self worth; and to develop local benchmarks which monitor progress in educational success.

## **EMERGENCY HOUSING**

To provide safe, stable emergency and transitional housing and related services for delinquent youth in inner North/Northeast Portland, and especially adolescent girls, who exhibit high risk, or self destructive behaviors; and to provide 24-hour family crisis intervention services, and emergency shelter and basic needs services for runaway youth.

## **HEALTH**

To provide children and youth access to physical and developmental health services; to prevent HIV infection and other sexually transmitted diseases, and related problems; and to provide children and youth access to mental health services.

## **JUVENILE JUSTICE**

To reduce the current disproportionate commitment rate of African American adolescent males to the State Training schools; to prevent youth from becoming gang involved; and to divert gang affected and gang involved youth to from delinquent behavior or gang related activities which places them at risk of commitment to the state training school.

## **PARENT EDUCATION**

To enhance the education of parents of children and youth through programs modeling healthy growth and developmental practices; and to provide training for parents/guardians of delinquent youth who are beyond their parent's/guardian's control and at risk of losing their home or community placement, with a special emphasis on gang affected and ethnic minority youth.

## **SUICIDE**

To prevent suicide among youth; to evaluate the level of risk facing specific youth populations; and to raise the level of community awareness concerning youth suicide.

## **SYSTEM DEVELOPMENT**

To develop and improve policies and procedures for including and coordinating funders, providers, consumers and general community members in the planning, delivering and evaluating services to and for children and youth; to support the implementation of such policies and procedures; and to support the meaningful involvement of youth in the planning, delivery and evaluation of the funded and non-funded activities of the CCYSC.

## **TEEN PREGNANCY (Benchmark)**

To assist teen parents in becoming nurturing, competent parents; and to reduce the rate of pregnancy among youth within the context of the Oregon Benchmarks.

## **VIOLENCE**

To create and support community initiatives which prevent violence among and affecting children and youth, including gun related violence, relationship violence, and domestic violence.

The Commission has selected Early Child Development, Educational Success, and Teen Pregnancy as its benchmarks. Commissioners believe that early childhood services are the foundation for healthy adults and that the other two benchmarks are inter-related. The Commission plans to select indicators and baseline data this Spring. General strategies for responding to these benchmarks include forming collaborative relationships with other community organizations and leaders working toward common goals. Specific strategies are in development, and will be finalized as more information about resources from the legislature becomes available.

**Question 2: How does the commission plan to address its priority issues and/or benchmarks?**

The Commission has adopted a 13 page statement of goals, objectives and strategies which detail a variety of funded and unfunded strategies for meeting objectives. Following is a summary of the strategies specified in that statement, in an attempt to demonstrate that the Commission is committing its time and talent to the highest priority issues in the most appropriate ways. Funded strategies indicate the apportioned funding stream as a percentage, rounded off to the nearest 0.1%.

**ALCOHOL AND OTHER DRUG ABUSE**

(Apportioned funds: 9.3% JSA)

Contract for services for pregnant and parenting youth and preschool children whose parents are in residential alcohol and drug treatment, with priority to Native Americans; provide alcohol and drug assessment, referrals and treatment for delinquent youth involved in the juvenile justice system; and provide an alcohol/other drug abuse prevention component in support group programs for sexual minority youth.

**CHILD ABUSE**

(Apportioned funds: 100% CASA)

Contract for advocacy for children and youth involved in the child welfare system; require each program contracted through the Prevention Committee to address child abuse prevention strategies, and to educate staff on identifying child abuse and acting on evidence of child abuse; support Parent Child Development Centers; support school-based child abuse prevention programs; support teen parent services which provide parent education; promote child care centers which offer healthy, non-abusing early care and education; promote child abuse prevention among child care providers through an early childhood development specialist working with home child care providers; and support a child development center for Native American children at risk of being abused by alcohol affected parents.

**COMMUNITY SERVICE**

(Apportioned funds: 100% YCC)

Contract with community organizations to provide youth with community service opportunities; and continue participation with the VISTO program.

**EARLY CARE & EDUCATION (child care and early childhood education)**

(Apportioned funds: 100% CCDBG, 4.8% GS) (Benchmark)

Increase infant toddler care by contracting for child care pilot projects to build neighborhood systems of child care, and concurrently expand infant and toddler slots by contracting for child care for teen parent programs and by offering child care scholarships to parents in transition who have children 30 months or under; support child care resource and referral system as the primary point of entry for child care services for providers and parents by channeling support services and scholarships through CCRR; contract for a child care resource team; build the strength and voice of the Child Care Council; and support Parent Child Development Centers to provide a comprehensive program modeling healthy growth and development practices for parents of children birth to 3 years. Develop a planning process to meet the early child development benchmark and to allocate any funds dedicated by the legislature to meet this benchmark.

## **EDUCATION**

(Apportioned funds: 100% SRI, 20.5% JSA) (Benchmark)

Contract with school districts and community-based organizations to provide tutorial, mentoring and support services, and alternative school placements for middle school students, with a priority to Native American students; provide support services for pregnant and parenting youth; provide middle school programs which build self-esteem; and provide alternative school opportunities for delinquent youth at risk of commitment to the state training school, with services that include parent education.

## **EMERGENCY HOUSING**

(Apportioned funds: 24.6% JSA)

Set aside funds to partially support contracted service, a model for which will be developed through a county convened planning process; and contract with a non-profit agency to provide a package of core services which includes short term shelter for youth, a 24-hour crisis hotline, emergency crisis intervention counseling, clinical needs assessment, case management, and family mediation.

## **HEALTH**

(Apportioned funds: 4.5% GS, 1.7% JSA)

Promote Access to preventive health care for families with young children by contracting for community health nurse services at each Parent Child Development Center; contract for developmental screenings for preschool children; contract for mental health services at each of the Parent Child Development Centers; develop a directory of available mental health services; and support the development of projects that use peer developed and delivered HIV/AIDS prevention models.

## **JUVENILE JUSTICE**

(Apportioned funds: 33.2% JSA)

Contract with a nonprofit agency to provide multiple community-based services for delinquent African American youth, including positive peer and adult mentors, social service referrals, mental health education, employment assessments and family support services, including parent education; contract with a nonprofit agency to provide multiple community-based services for Asian American youth, based on the recommendations contained in the Southeast Asian Youth Services Project report; and contract with a nonprofit agency to provide a comprehensive needs assessment for Latino youth.

## **PARENT EDUCATION**

(Apportioned funds: 91.35% GS, 7.8% JSA)

Contract for Parent Child Development Centers to provide a comprehensive program modeling healthy growth and development practices for parents of children birth to 3 years; and contract for services to preschool children, with a priority to Native American children, whose parents are in residential alcohol and drug treatment.

## **SUICIDE**

(Apportioned funds: 0.8% JSA)

Support the development or expansion of support groups for sexual minority youth offering peer advocacy, information and referral, and socialization opportunities for both male and female youth; include program components addressing HIV disease and other sexual health issues, and the abuse of alcohol and other drugs.

## **SYSTEM DEVELOPMENT**

(Apportioned funds: 2.2% JSA)

Review the policies, procedures and structure of the system of children and youth services in the county, including the policies, procedures and structure of the Commission, and plan for improvements; support the Teen Pregnancy Network as the planning, advocacy and networking group for teen pregnancy and teen parenting issues in Multnomah County by contracting for its staffing; develop policy and principles guiding the CCYSC in including youth in CCYSC activities, evaluate various existing models of youth inclusion, and prepare a plan for implementing a youth inclusion program.

## **TEEN PREGNANCY**

(Apportioned funds: none; support with new funds) (Benchmark)

Develop a pregnancy primary prevention program for youth 9 to 12 years of age with the support of the Teen Pregnancy Network; include a sexual health component; and contract with non-profit agency or agencies to deliver services as funds become available.

## **VIOLENCE**

(Apportioned funds: none)

Develop a strategy for addressing this priority issue.

### **Question 3: How will the commission measure the effectiveness of their strategies and the impact they have on those strategies?**

The Commission will use two primary approaches to measuring effectiveness: administrative program evaluation, and community input via subcommittees and community forums.

Programs will continue to be monitored and evaluated administratively using appropriate tracking systems (Great Start, Client Tracking System, narrative reports), application of the Multnomah County Youth Program Office standards, and through the use of outcome indicators, which include the Oregon Benchmarks. This information is used to assess program designs and to improve each program's effectiveness in meeting the Commission's priority objectives.

Subcommittees review specific contracted programs in the context of larger systems issues and strategies. For example, the Commission's Intervention Committee might consider whether a specific program is effective in preventing youth from becoming committed to the state training school and whether the program is an integral part of the juvenile justice system in Multnomah County. Subcommittees also provide the opportunity for community input into the Commission process.

The Commission will need to reach a higher level of community and systems involvement to measure the impact of its work through use of the Oregon Benchmarks. This will be done in collaboration with other lead community agencies such as Leader's Roundtable with regard to student retention issues, and the County Health Department with regard to reducing the rate of teen pregnancy.

**Question 4: What kinds of technical assistance would the commission like to receive, including, but not limited to the following areas: cultural diversity; local commission development; community development and mobilization; and, training for local service providers.**

A repeated theme of participants in three recent community forums was the need for training among service providers. This was frequently in regard to cultural awareness, but other issues were mentioned as well. If training resources could be made available, the Commission could conduct an assessment of training needs among providers and work collaboratively with state staff to provide this assistance.

The Commission and staff will be setting training standards for cultural competency, and this may result in identifying training needs.

Additionally the Commission could benefit from organizational development services, including goal setting, collaborative processes, roles and responsibilities of Board members, and working with the business community.

**Question 5: Has the local commission included representatives from the various ethnic populations in it's planning?**

Consistent with performing its responsibilities in the Oregon county with the largest and broadest ethnic and cultural minority populations, the Commission has taken the following steps in its approach to planning, delivering and evaluating services for children and youth:

- ▼ Commission membership: The Commission and Board of County Commissioners have recruited and maintained a culturally diverse membership. During the past 12 month period citizens from the African American, Southeast Asian, Latino, Native American and gay/lesbian communities have participated as Commission members. Culturally diverse participants also are seated on each of the Commission's five planning committees.
- ▼ Policy Statement: The Commission has used a policy statement on diversity to guide its activities and direction. This policy statement includes issues of gender and sexual identity as well as those of ethnicity and culture.
- ▼ Public Input: Three sessions were held for public input related to comprehensive planning; one each in Southeast, East County and Northeast Portland. Feedback on the Commission's goals and objectives and funding strategies was particularly strong from the Southeast Asian and African American communities. Others spoke to the needs of Native American and Latino youth and families, and for gay and lesbian youth.

Meeting Date: FEB 25 1993

Agenda Number: LC -1

(Above for Clerk's Office Use Only)

**AGENDA PLACEMENT FORM**  
(For Non-Budgetary Items)

Subject: Ratification of Physician Care Organization (PCO) Agreement  
amendment with State of Oregon

Board Briefing: \_\_\_\_\_ Regular Meeting: \_\_\_\_\_  
(date) (date)

Department: Health Division: \_\_\_\_\_

Contact: Fronk Telephone: x4274

Person(s) Making Presentation: Fronk

**Action Requested**

☐ Information Only ☐ Policy Direction ☒ Approval

Estimated Time Needed on Board Agenda: 5 minutes

Check if you require official written notice of action taken: ☒

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of amendment of intergovernmental agreement with Oregon State Office of Medical Assistance Programs for the provision of basic health services for the state's medical clients. Multnomah County, a Physician Care Organization (PCO), will be reimbursed by the state for providing the services. The amendment sets new reimbursement rates and extends the agreement through March 31, 1993.

*2/25/93 originals to Herman  
Cramer*

BOARD OF  
COUNTY COMMISSIONERS  
1993 FEB 25 AM 8:59  
MULTNOMAH COUNTY  
OREGON

Signatures

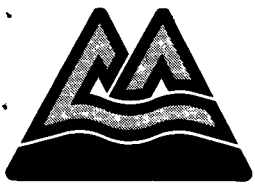
Elected Official

OR

Department Director

*[Signature]*  
*Billi Odgaard*

(All accompanying documents must have required signatures!)



# MULTNOMAH COUNTY OREGON



HEALTH DEPARTMENT  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204-2394  
(503) 248-3674  
FAX (503) 248-3676  
TDD (503) 248-3816

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Commissioner Tanya Collier  
FROM: *[Signature]* B. Odgaard, Director  
Health Department  
DATE: February 23, 1993  
SUBJECT: INTERGOVERNMENTAL AGREEMENT - OMAP

Since 1985 the Health Department has been a vendor to the State Medicaid Agency (OMAP) for the provision of medical services to ADC clients on a prepaid, capitated basis.

OMAP has had difficulty completing contracts with its vendors for federal fiscal year 1993, which began October 1, 1992. They have been delayed in completing an actuarial study to determine capitation rates for 1993. They have chosen to execute a series of short term contracts at last year's rate. The first extension covered the October 1, 1992 to December 31, 1992 period. The second covered the month of January 1993. The third covered the current month, and ends this Sunday.

While these short term intergovernmental agreements (IGA's) have been to the Board, the lead time provided by OMAP has made it difficult to honor Board time lines for submission of agenda items. Likewise, OMAP has continually found itself in a position of administrative difficulty within the State as it has played deadline roulette with our and other capitated agreements with providers statewide.

With the March extension OMAP has crossed the line of reason. They faxed us the March extension on Monday, February 22. Needless to say, this did not allow placement of the item on the printed agenda for February 25. OMAP also informed us on that day that the State Attorney General has had enough of their contracting process, and will terminate any agreement not completely executed before March 1.

We can not predict whether the AG would follow through on this threat. If they did, the results would be tumultuous: disenrollment and notification of 6,300 MultiCare clients, cancellation of all outstanding medical referrals, replacement of a \$300,000 monthly revenue stream with some amount of fee for service revenue, etc.

We have argued internally whether we should ask the Board to consider this IGA outside of the normal agenda process, and let the chips fall where they may with OMAP. We doubt that OMAP would really terminate our agreement. We are not comfortable acting to enable OMAP to continually fail to complete simple administrative tasks in a timely, efficient manner. However, the ultimate risk to our client and our delivery system forces us to recommend that the Board consider and approve this IGA. We ask that you present this issue as a non agenda item to the full Board on Thursday, February 25, to allow full execution before Sunday.





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 2ND FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3056  
FAX (503) 248-3407

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys, McCoy, Multnomah County Chair

VIA: Bill *Bill* Odegaard, Director, Health Department

FROM: Tom Fronk, Business Services Manager, Health Department *Tom*

DATE: February 22, 1993

SUBJECT: Amendment #4 to Intergovernmental Revenue Agreement with Oregon State Office of Medical Assistance Programs

Recommendation: The Health Department recommends County Chair approval and Board ratification of this amendment to this agreement with the Oregon Department of Human Services, Office of Medical Assistance Programs for the period March 1, 1993 to and including March 31, 1993.

Analysis: The Health Department received the amendment on February 22, 1993 with instructions from the State to have the agreement signed by the County Chair and ratified by the Board before March 1, 1993. The Health Department would like for the Board to place the agreement on the February 25, 1993 Agenda as a "Consent" item in order to prevent a loss of revenue. Characteristically the State forwards (PCO) Agreements to the County with inadequate processing time because they receive short notice from the federal government and are accustomed to dealing with private nonprofits who can more quickly get agreements signed. This amendment will continue the State operated basic health services program for its medical clients through services provided by Multnomah County, a Physician Care Organization (PCO).

Background: This program was mandated by the state Legislature and has been operational since January 1985.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103982Amendment # 4

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</b> AGENDA # <u>UC-1</u> DATE <u>2/25/93</u> <u>DEB BOGSTAD</u> <b>BOARD CLERK</b> REVENUE

Department Health Division \_\_\_\_\_ Date \_\_\_\_\_  
 Contract Originator Fronk Phone x4274 Bldg/Room 160/7  
 Administrative Contact Brame Phone x2670 Bldg/Room 160/2  
 Description of Contract Amendment to Physician Care Organization (PCO) Agreement  
extending the agreement through March 31, 1993.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Oregon Department of Human Resources  
Office of Medical Assistance Programs

Mailing Address Human Resources Building  
500 Summer N.E. Street  
Salem, Oregon 97310-1014

Phone (503) 378-2263

Employer ID# or SS# N/A

Effective Date March 1, 1993

Termination Date March 31, 1993

Original Contract Amount \$ \_\_\_\_\_

Total Amount of Previous Amendments \$ \_\_\_\_\_

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ Requirements

Remittance Address \_\_\_\_\_  
 (If Different) \_\_\_\_\_

Payment Schedule \_\_\_\_\_ Terms \_\_\_\_\_

☐ Lump Sum \$ \_\_\_\_\_ ☐ Due on receipt

☐ Monthly \$ \_\_\_\_\_ ☐ Net 30

☐ Other \$ \_\_\_\_\_ ☐ Other \_\_\_\_\_

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**

Department Manager Billy Adair

Purchasing Director \_\_\_\_\_  
 (Class II Contracts Only)

County Counsel Gary Hansen

County Chair / Sheriff Gary Hansen Vice-Chair

Contract Administration \_\_\_\_\_  
 (Class I, Class II Contracts Only)

Encumber: Yes ☐ No ☐

Date 2-23-93

Date \_\_\_\_\_

Date 2-23-93

Date February 25, 1993

Date \_\_\_\_\_

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	015	0710			2600		0314		Requirements		
02.												
03.												
* If additional space is needed, attach separate page. Write contract # on top of page.												

INSTRUCTIONS ON REVERSE SIDE

Physician Care Organization Agreement  
AMENDMENT

This is an Amendment to the Physician Care Organization Agreement between MULTICARE, hereafter known as Contractor, and the Office of Medical Assistance Programs, hereafter called OMAP. The parties wish to amend the Agreement as follows:

1. The term of the Agreement is extended through March 31, 1993.
2. The capitation payment due under this Agreement, including any reductions in the capitation payment for stop-loss insurance coverage, will be paid for February 1993 subject to Paragraph (3), below.
3. Coopers & Lybrand has computed new rates that are actuarially correct for the services provided by Contractor under this Agreement, and within the HCFA Upper Limits for the period March 1, 1993 through September 30, 1993.

OMAP shall recoup from Contractor an amount equal to the difference between the February 1993 and the newly certified March 1, 1993 through September 30, 1993 rates on a per person per month basis times the number of member months of service provided by Contractor during the month of March. OMAP shall make this recoupment in either the April 1 or May 1, 1993 capitation payment to Contractor. If Contractor is no longer providing services under this Agreement or any amendments to this Agreement on April 1, 1993, then Contractor shall remit the amount due within 30 days of receiving a bill from OMAP.

All other parts of the Agreement remain unchanged.

The effective date(s) of this Amendment shall be the date the Agreement is executed by the parties.

Agreed.

Signatures:

CONTRACTOR, by and through  
authorized official:

STATE OF OREGON  
OFFICE OF MEDICAL ASSISTANCE  
PROGRAMS, by and through  
authorized official:

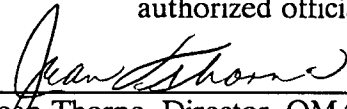
By   
Sign here and print below

Name: Gary Hansen  
~~Gladys McGov~~

Vice-Chair

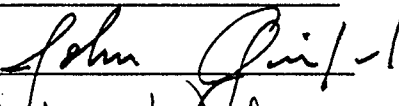
Title: County Chair  
~~xxxxxxChair~~  
(Please Print)

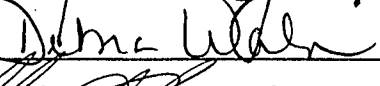
Date February 25, 1993


By   
Jean Thorne, Director, OMAP

Date: 2/18/93

Reviewed by OMAP Asst. Director: \_\_\_\_\_

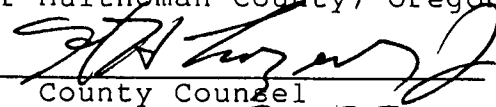
Reviewed by OMAP Contract Manager: 

Reviewed by Budget/Program Authority: 

Approved for Legal Sufficiency: 

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By   
County Counsel

Date: 2-23-93

APPROVED MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # UC-1 DATE 2/25/93  
DEB BOGSTAD  
BOARD CLERK

HMO/PCO Amendment  
March 1-31, 1993