



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 09/23/13)

Board Clerk Use Only

Meeting Date: 12/5/13
Agenda Item #: R.1
Est. Start Time: 9:30 am
Date Submitted: 11-1-13

Agenda Title: Second Reading of Ordinance Amending MCC Chapter 7 – County Management, § 7.008 – Assessment, Recording and Taxation Fees.

Requested

Meeting Date: November 21, 2013 **Time Needed:** 15 minutes

Department: County Attorney **Division:** Non-Departmental

Contact(s): Lindsay Kandra

Phone: 503/988-3138 **Ext.** 87342 **I/O Address:** 503/500

Presenter

Name(s) &

Title(s): Lindsay Kandra, Assistant County Attorney

General Information

1. What action are you requesting from the Board?

Approve second reading of an Ordinance to amend MCC Code Chapter 7 County Management related to Section 7.008 Assessment, Recording and Taxation Fees.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Under MCC Chapter 7, the Department of County Management is assigned the functions of the Board of Property Tax Appeals, Marriage license and domestic partner registration services, and other county clerk duties prescribed by state law. The clerk functions are assigned to the Division of Assessment, Recording and Taxation, and additionally, MCC Chapter 7 establishes fees for services provided by the Division.

The proposed amendment to Chapter 7 County Management includes additional fees for Assessment, Recording and Taxation, including for passport photos, for a waiver of the marriage waiting period, for processing an amendment to a marriage license or state domestic partnership certificate, and for filing an appeal with the County Board of Property Tax Appeals. The proposed fees will provide recovery of administrative costs associated with delivery of services. The fee amounts are to be set by Board Resolution.

3. Explain the fiscal impact (current year and ongoing).

The proposed amendment will result in additional fee revenues to the county general fund to recover administrative costs associated with the delivery of County Clerk services provided by the Department of County Management's Division of Assessment, Recording and Taxation.

The proposed new passport photo service will utilize existing budgeted resources for service implementation and ongoing service delivery. No other fiscal impact is anticipated.

4. Explain any legal and/or policy issues involved.

n/a

5. Explain any citizen and/or other government participation that has or will take place.

n/a

Required Signature

**Elected
Official or
Department
Director:**

/s/ Jenny M. Madkour

Date:

October 31, 2013