



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 09/23/13)

Board Clerk Use Only

Meeting Date:	<u>6/5/14</u>
Agenda Item #:	<u>R.12</u>
Est. Start Time:	<u>11:30 am</u>
Date Submitted:	<u>5/22/14</u>

BUDGET MODIFICATION # MCSO-07 appropriating an additional \$120,000 from the State of Oregon Courts for County Courthouse Security due to higher than anticipated revenue collection during fiscal year 2014.

Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.

Requested Meeting Date:	<u>Next Available</u>	Time Needed:	<u>5 minutes</u>
Department:	<u>Sheriff's Office</u>	Division:	<u>Corrections</u>
Contact(s):	<u>Wanda Yantis, Fiscal Manager</u>		
Phone:	<u>503-988-4455</u>	Ext.	<u>84455</u>
		I/O Address:	<u>503/350</u>
Presenter Name(s) & Title(s):	<u>Wanda Yantis, Fiscal Manager and Chief Deputy Linda Yankee</u>		

General Information

1. What action are you requesting from the Board?

The Sheriff's Office requests approval of Budget Modification MCSO-07, which appropriates \$120,000 from the State of Oregon Courts for County courthouse security.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

In Fiscal Year 2013, the State of Oregon's Circuit Court Criminal Fine and Assessment Account changed their distribution of funds to each of the Oregon counties. Due to this change, the Multnomah County Sheriff's Office's portion increased. Although this increase in Circuit Court fines was anticipated in Fiscal Year's 2014's adopted budget, the amount actually collected during this fiscal year has been greater than planned. This budget modification will recognize the additional revenue and the Sheriff's Office will then be able to have court security costs charged against this additional revenue, which would otherwise be charged to the General Fund.

This will affect Program Offer 60035A MCSO Facility Security – Courts.

3. Explain the fiscal impact (current year and ongoing)

This will increase the Sheriff's Office revenue by \$120,000 in the Public Safety Fund in Fiscal Year 2014. Also, in the Fiscal Year 2015 Adopted budget, the Sheriff's Office increased the revenue amount to ensure having the additional funding recognized. All overhead is covered.

4. Explain any legal and/or policy issues involved.

Not applicable

5. Explain any citizen and/or other government participation that has or will take place.

Not applicable.

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Sheriff's Office's Corrections Division revenue by \$120,000 in the Public Safety Fund. The CFDA does not apply.

- **What budgets are increased/decreased?**

- The Sheriff's Office will increase their Public Safety Fund budget by \$120,000
- Increase Departmental Indirect by \$6,247
- Increase Central Indirect by \$2,405
- Increase Insurance by \$7,507

- **What do the changes accomplish?**

This will increase the Sheriff's Office's Corrections Division's revenue in the Public Safety fund by \$120,000 from the State of Oregon's Circuit Court Criminal Fine and Assessment Account.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

All indirect costs are covered.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is an ongoing program. This revenue has already been anticipated in Fiscal Year's 2015's Adopted Budget.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

This is an ongoing program. Our participation will end once the funding ends.

NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

Required Signatures

**Elected Official
or Dept Director:** Sheriff Dan Staton **Date:** 5/22/14

Budget Analyst: Allen Vogt **Date:** 5/22/14

Department HR: _____ **Date:** _____

Countywide HR: _____ **Date:** _____

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please date each signature. Use "n/a" when signature not applicable."