

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-RIVERDALE SERVICE DISTRICT**

**RESOLUTION NO. 2019-060**

Adopting the 2019-20 Budget for the Dunthorpe-Riverdale Service District and Making Appropriations.

**The Multnomah County Board of Commissioners Finds:**

- a. The Dunthorpe-Riverdale Service District Budget (District's Budget), attached and identified as Exhibit A, was prepared by the District's Budget Officer and has been considered and approved by the District's Budget Committee.
- b. Further, the District's Budget has been certified by the Tax Supervising and Conservation Commission (Commission) in compliance with State law with no objections or recommendations, as verified by a letter dated May 22, 2019, from Craig Gibons, the Executive Director of the Commission to the District, a copy of which is attached and identified as Exhibit B.
- c. The District's Budget as certified is on file in the Budget Office of Multnomah County.

**The Multnomah County Board of Commissioners Resolves:**

1. The District's Budget attached as Exhibit A is adopted as the budget of Dunthorpe-Riverdale Service District in the amount of \$1,881,500.
2. The following appropriations are authorized for the fiscal year July 1, 2019 to June 30, 2020:

Fund	Appropriation
General Fund	
Organization Unit or Program	
Wastewater Management	\$1,141,000
Not allocated to Organization Unit or Program	
Contingency	\$ 50,000
Sub total Appropriations	\$ 1,191,000
Unappropriated EFB	\$ 690,500
Total Requirements	\$ 1,881,500

ADOPTED this 13<sup>th</sup> day of June 2019.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON  
GOVERNING BODY FOR DUNTHORPE-  
RIVERDALE SERVICE DISTRICT

*Deborah Kafoury*

Deborah Kafoury, Chair

REVIEWED:  
JENNY MADKOUR, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By *Katherine Thomas*  
Katherine Thomas, Assistant County Attorney

SUBMITTED BY: Kim E. Peoples, Director, Department of Community Services

FORM  
LB-20

RESOURCES

General

(Fund)

DUNTHORPE-RIVERDALE SERVICE DISTRICT

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2019-2020			
	Actual		Adopted Budget This Year Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-17	First Preceding Year 2017-18						
1				1 Available cash on hand* (cash basis) or				1
2	877,885	940,105	790,000	2 Net working capital (accrual basis)	852,000	852,000	852,000	2
3	11,323	33,466	10,500	3 Previously levied taxes estimated to be received	10,500	10,500	10,500	3
4	9,937	16,950	7,500	4 Interest	25,000	25,000	25,000	4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7		17,092		7 Connection Fees / System Development Charge				7
8	712,546	710,998	870,000	8 Sewer Assessments	994,000	994,000	994,000	8
9	5,958			9 Miscellaneous				9
10	6,773			10 Reimbursement for Powers Court Properties				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	1,624,422	1,718,611	1,678,000	29 Total resources, except taxes to be levied	1,881,500	1,881,500	1,881,500	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	1,624,422	1,718,611	1,678,000	32 TOTAL RESOURCES	1,881,500	1,881,500	1,881,500	32

FORM  
LB-30

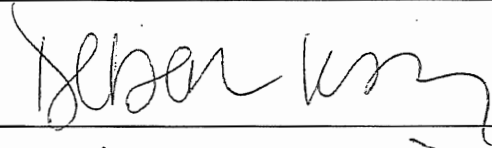

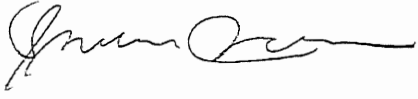

**REQUIREMENTS SUMMARY**  
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General  
(name of fund)

DUNTHORPE-RIVERDALE SERVICE DISTRICT  
(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: Operation of Sanitary Sewer System	Budget For Next Year 2019-20				
	Actual		Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2016-17	First Preceding Year 2017-18							
1				1	PERSONNEL SERVICES			1	
2				2				2	
3				3				3	
4				4				4	
5				5				5	
6				6				6	
7				7				7	
8	0	0	0	8	TOTAL PERSONNEL SERVICES	0	0	0	8
9				9	Total Full-Time Equivalent (FTE)				9
10				10	MATERIALS AND SERVICES			10	
11	523,069	544,757	565,000	11	System maintenance and disposal	588,000	588,000	588,000	11
12	31,441	23,644	35,000	12	Administrative Costs	35,000	35,000	35,000	12
13	9,327	203		13	Other District Expenses				13
14	5,867	12,092		14	Pass-through (Connection Permit)				14
15				15					15
16				16					16
17				17					17
27	569,704	580,697	600,000	27	TOTAL MATERIALS AND SERVICES	623,000	623,000	623,000	27
28				28	CAPITAL OUTLAY			28	
29	114,613	295,490		29	Riverview Force Main Rehabilitation	0	0	0	29
30		11,908	600,000	30	Tryon Creek Pump Station	368,000	368,000	368,000	30
31			150,000	31	Miscellaneous Pipe Repairs	150,000	150,000	150,000	31
32				32					32
33				33					33
34				34					34
35	114,613	307,398	750,000	35	TOTAL CAPITAL OUTLAY	518,000	518,000	518,000	35
36	684,317	888,095	1,350,000	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,141,000	1,141,000	1,141,000	36
37			50,000	29	OPERATING CONTINGENCY	50,000	50,000	50,000	29
38			0	30	RESERVED FOR FUTURE EXPENDITURE				30
39			278,000	31	UNAPPROPRIATED ENDING BALANCE	690,500	690,500	690,500	31
40	0	0	328,000	32	Total Requirements NOT ALLOCATED	740,500	740,500	740,500	32
41	940,105	830,516		34	Ending balance (prior years)				34
42	1,624,422	1,718,611	1,678,000	35	TOTAL REQUIREMENTS	1,881,500	1,881,500	1,881,500	35

Exhibit A

<b>DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1</b> <b>Budget Committee Approval</b>	
<b>The following members of the budget committee for the Dunthorpe-Riverdale Sewer Service District No 1 met on May 2, 2019 and approved the proposed budget for Fiscal Year 2019-2020:</b>	
<b>Deborah Kafoury</b>	
<b>Sharon Meieran</b>	
<b>Susheela Jayapal</b>	
<b>Jessica Vega Pederson</b>	<i>Excused - Jessica Vega Pederson</i>
<b>Lori Stegmann</b>	

## **Budget Message — Dunthorpe-Riverdale Service District No. 1**

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 568 clients are mainly located in unincorporated Multnomah County with 19 customers in northern Clackamas County. Through its wastewater management program, the District is able to provide high quality service to ratepayers while protecting the area's sensitive surface water features from sanitary sewer overflows.

The District contracts with the City of Portland's Bureau of Environmental Services (BES) to maintain the District's lines and treat the sewage flow at Portland's Tryon Creek Wastewater Treatment Plant. BES also provides design and engineering services for construction, reconstruction, and/or improvement of District facilities. The County's Department of Community Service's performs financial and administrative services to the District and its customers. The District continues to coordinate planned capital maintenance projects with the City of Portland BES. The fiscal year 2019 - 2020 capital program is proposed at \$518,000. For FY 2020 design of needed upgrades at the Tryon Creek Pump Station continues and the District will continue to budget \$150,000 to respond to pipe rehabilitation projects to eliminate inflow and infiltration of ground water into the sewer lines.

The current service charge is \$130.00 per month for an individual home connection. For FY 2020 the District rate is proposed to increase to \$150.00 per month. The rate adjustment is necessary to meet the District's capital and operational requirements. An unappropriated ending fund balance at \$690,500 is intended to support the District's future capital program needs on the Tryon Creek Pump Station Project and Willamette Interceptor Sewer Line.



**Tax Supervising  
& Conservation  
Commission**

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97207-8428

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Fax: (503) 988-3053

E-Mail:  
TSCC@multco.us

Web Site:  
www.tscmultco.com

Exhibit B

May 22, 2019

Board of Commissioners  
Dunthorpe-Riverdale Sewer Service District No. 1  
501 SE Hawthorne Blvd  
Portland, Oregon 97214

**RE: 2019-20 Approved Budget**

Dear Commissioners:

The Tax Supervising and Conservation Commission has completed its review and consideration of the 2019-20 Approved Budget for Dunthorpe-Riverdale Sewer Service District No. 1.

The budget was submitted timely on May 2, 2019. The Commission met today and certified by a majority vote that it had no objections or recommendations to make with respect to the budget. Estimates were judged to be reasonable for the purposes shown and the document was found to be in substantial compliance with Local Budget Law.

The budget estimates and levy amounts, as shown in the approved budget, were as follows:

Dunthorpe Riverdale Sewer	2019-20 Approved Budget		
	<u>Appropriated</u>	<u>Unappropriated</u>	<u>Total Budget</u>
General Fund	1,191,000	690,500	1,881,500
<b>Total</b>	<b>1,191,000</b>	<b>690,500</b>	<b>1,881,500</b>

Please file a complete copy of the Adopted Budget with the Commission no later than July 15, 2019. If extra time is needed for filing the adopted budget please request an extension in writing.

Thank you for the opportunity to serve your district.

Yours truly,  
TAX SUPERVISING & CONSERVATION COMMISSION

Craig Gibbons  
Executive Director

**Commissioners**

David Barringer, Chair  
James Ofsink  
Brendan P. Watkins  
Margo Norton  
Dr. Mark Wubbold

Attachment  
Adopted Budget Checklist