

Tuesday, March 19, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

AGENDA REVIEW

1. Review of Agenda for Regular Meeting of March 21, 1991
- 

Thursday, March 21, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

1. Formal Recognition of Employees who have been with the County for Five Years

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Appointments of Chris Landon and Terry McCall to the Multnomah County Library Advisory Board for Terms Expiring March, 1995

DEPARTMENT OF HUMAN SERVICES

AGING SERVICES AND JUVENILE JUSTICE DIVISIONS

- C-2 Ratification of Amendment #8 to the Intergovernmental Agreement Between the State of Oregon and Multnomah County to Provide Increased Community Services Block Grant Funds for Native American Rehabilitation Association Anti-Drug Abuse Programs

HEALTH SERVICES AND SOCIAL SERVICES DIVISIONS

- C-3 Ratification of Amendment #1 to the Intergovernmental Agreement Between Multnomah County and the Oregon Health Sciences University Providing Additional Federal Grant Funds for the Purchase of Dental Equipment for the Cleve Allen Dental Clinic

REGULAR AGENDA

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-1 Ratification of an Amendment to the Westside Transit Corridor Planning Coordination Intergovernmental Agreement Between the Metropolitan Service District, Oregon Department of Transportation, Tri-County Metropolitan Transportation District of Oregon, Washington and Multnomah Counties, and the Cities of Beaverton, Hillsboro and Portland, Reflecting Changes Pursuant to Senate Bill 573

DEPARTMENT OF ENVIRONMENTAL SERVICES - continued

- R-2 RESOLUTION in the Matter of Opposing a Proposed Amendment to the Scenic Waterways Statutes, House Bill 2677 and Supporting the Identification Alternatives
- R-3 RESOLUTION in the Matter of Requesting Annexation of Certain Real Property to Unified Sewerage Agency and Referring the Matter to the Board of County Commissioners for Washington County, Oregon, as the Governing Body of Unified Sewerage Agency
- R-4 ORDER in the Matter of Acceptance of a Deed from Esther L. Anslow, Conveying said Deed to Multnomah County for Road Purposes (Hogan Road County Road No. 4974 South of Palmquist Road)

NON-DEPARTMENTAL

- R-5 Budget Modification NOND #8 Authorizing Transfer of \$16,500 in Fiscal Year 90-91 Auditor's Office Transition Savings to Capital Line Item 8400 to Replace Computers
- R-6 Ratification of an Intergovernmental Agreement Between Multnomah County, Washington County and the City of Portland to Establish a Cooperative Arrangement to Develop and Carry Out Programs Designed to Enhance Employment Opportunities for Citizens in the Geographic Area and Authorizing a Partnership Between the Governments and the Private Sector for Planning and Implementation of Employment and Training Programs
- R-7 RESOLUTION in the Matter of Recognizing the Dignity, Worth and Rights of our Arab and Jewish Americans
- R-8 RESOLUTION in the Matter of the County Budget Process (Continued from March 14, 1991)

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-9 Ratification of an Intergovernmental Agreement Between Multnomah County and the Housing Authority of Portland for the Provision of Public Safety Management Services for Property Within the Rockwood Area Owned or Under the Control of the Housing Authority of Portland
- R-10 Budget Modification MCSO #17 Authorizing Appropriation of Housing Authority of Portland Grant Funds for Operation of the Rockwood Safety Action Team

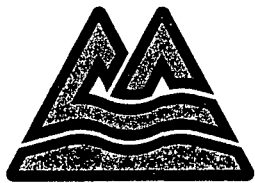
LIBRARY SERVICES

- R-11 Budget Modification DLS #3 Authorizing Appropriation of Major Urban Resource Library Federal Grant Funds for the Purchase of Library Materials

DEPARTMENT OF HUMAN SERVICES

AGING SERVICES AND JUVENILE JUSTICE DIVISIONS

- R-12     Ratification of an Intergovernmental Agreement Between the City of Portland and Multnomah County Wherein the Multnomah County Community Action Program Office will Provide Planning and Advocacy for Emergency Basic Need Services
- R-13     Budget Modification DHS #29 Authorizing Addition of \$18,175 in State Funds to Reimburse the Aging Services Division for a new Who Will Care Project Coordinator Assigned to the State
- R-14     Budget Modification DHS #30 Authorizing Shift of \$2,894 from Permanent to Temporary Personnel and Adjusting Fringe and Insurance Rates in Aging Services Division's Long Term Care Budget to Correct for Errors in Adopted Budget



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY •	CHAIR •	248-3308
PAULINE ANDERSON •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
RICK BAUMAN •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •		248-3277

## SUPPLEMENTAL AGENDA

Thursday, March 21, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

## UNANIMOUS CONSENT ITEM

### DEPARTMENT OF HUMAN SERVICES

#### AGING SERVICES AND JUVENILE JUSTICE DIVISIONS

- UC-1 Request for Approval of a Notice of Intent to Apply for a Three-Year \$164,941 Homeless Families Stabilization Project Grant from the Better Homes Foundation/United Way of America, to Create and Strengthen Neighborhood Based Programs Serving Homeless Families and Their Preschool Children

0102C/57/dr  
3/19/91





# GLADYS McCOY, Multnomah County Chair

Room 134, County Courthouse  
1021 S.W. Fourth Avenue  
Portland, Oregon 97204  
(503) 248-3308

## M E M O R A N D U M

TO: Board of County Commissioners  
Department Managers  
Auditor  
District Attorney  
Sheriff  
Clerk of the Board

FROM: Gladys McCoy  
County Chair

DATE: February 4, 1991

RE: Absences

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1991 FEB - 5 AM 9:23

I will attend the "Building A Common Agenda for America's Youth" conference in Racine, Wisconsin February 15-17. I will leave for the airport after the formal board meeting, Thursday, February 14. I will return to the office on Tuesday, February 19.

I will go to Washington, D.C. to attend the HOME and HOPE seminar March 14 and the 1991 NACO Legislative Conference March 16-19. I will attend the Tuesday, March 12 board meetings, but will be out of town Thursday, March 14 and Tuesday, March 19. I will return to the office on Wednesday, March 20.

RICK BAUMAN  
Multnomah County Commissioner  
District 3



606 County Courthouse  
Portland, Oregon 97204  
(503) 248-5217

March 7, 1991

TO: Clerk of the Board

FR: Commissioner Rick Bauman

I will be out of town during the week of March 18 through 22.  
Therefore, I will not be able to attend the Board meetings on March  
19 and 21.

cc: BCC

1991 MAR - 7 PM 3:14  
CLERK OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON

Meeting Date: March 21, 1991

Agenda No.: # 1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: 5 Year Employee Recognition

AGENDA REVIEW/  
BOARD BRIEFING March 19, 1991 REGULAR MEETING March 21, 1991  
(date) (date)

DEPARTMENT Non-departmental DIVISION Chairs Office

CONTACT Teri Duffy TELEPHONE 248-3308

PERSON(S) MAKING PRESENTATION Linda Alexander/Gladys McCoy

ACTION REQUESTED:

☒ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☐ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 9:30 A.M. Time Certain

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Formal recognition of employees who have been with the County for 5 years.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Or

DEPARTMENT MANAGER

(All accompanying documents must have required signatures)

1991 MAR 14 PM 10:09  
CLERK OF COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON

# Department of Community Corrections



## Five Years

+ Bogh, Ronald G. *PIN*  
+ Fields Addy, Donica *Necklace*  
+ Nelson, Grant D. *PIN*  
+ Smith, Pamela  
+ Venneri, Noralee *B? Necklace*  
+ Welch, Donald G.  
+ Wise, Harold Alan

## Ten Years

Bagley, Nedra I.  
Bigoni, Duane L.  
Burda, Gary A.

## Fifteen Years

Couckuyt, Charleah M.  
Gerhardt, James A.  
Salvo, Wayne C.

# Library

Five Years

~~Ayers, Katherine~~  
Bauer, Anita J.  
Bayer, Mary J.  
~~Bollman, Allison K.~~  
Dennison, Patricia E.  
Denunzio Winike, Jane  
Duncan, Lisa ✓ *Necklace*  
Estrin, Amy Francine  
Gee, Joyce I.  
~~Goode, Charlene Roberta~~ *PIN*  
Herlinger, Teresa R.  
Pelton, Gene  
Russell, Donna M.  
Schmidt, Janet L.  
Thompson, Donna L.  
Weber, Marsha A.  
Westover, Paula D.

BECKY COBD  
221-9568  
7736

(2)

Ten Years

Chartier, Katherine A.  
Connelly, Paul J.  
Ellison, Janis L.  
Huffman, Delette Dawn  
Kelly, Sandra Jean  
Koch, Ellen  
Moore, Sharon S.  
Mueller, Ellen D.  
Smith, Joan T.  
Thompson, Timon P.  
Walker, Kristine Lee

Fifteen Years

Abbott, Constance Lewis  
Kahl, Barbara J.  
Kurth, Walter Joseph  
Olson, Thomas Richard

Twenty Years

Aproberts, Carolyn J.  
Chess, Verdella A.  
Hampton, Roosevelt  
Irwin, Janet M.  
Rude, Delores L.  
Seely, Ella M.

827E2/11

Twenty-Five Years

Wostel, June H.

Thirty-Five Years

Padden, Barbara K.

## TRANSACTION REPORT

MAR-18-91 MON 13:41

SEND

#	DATE	S. T.	NAME	TIME	PGS	NOTE	DP
01	MAR-18	13:39	92219560	1' 8"	2	OK	

**FAX COVER SHEET  
MULTNOMAH COUNTY  
DEPARTMENT OF GENERAL SERVICES  
PORTLAND BUILDING - 14TH FLOOR  
1120 SW FIFTH AVENUE  
PORTLAND, OREGON 97204  
FAX NUMBER: (503) 248-3292**

**DATE:** 3-18-91

**TO:** Becky Cobb

**COMPANY:** Library Admin.

**FROM:** Sara Martin

**Total Pages (including cover)** 2

**If not all pages received, call:**

**(503) 248-5015**

**Comments:**

Becky - Thanks!



Office of the Director  
Employee Services  
Cable Office  
Finance  
Labor Relations

OA Network  
Planning & Budget  
Risk Management  
Word Processing



# Department of Human Services

Five Years

SEND TO  
Athy Wilson  
not to participate  
in Awards by  
Gladys.

3

52  
Bliatout, Bruce T.  
+ Bourcier, Lee Ann M.  
+ Brown, Willie E.  
Cameron, Susan D.  
Chuckovich, Denise E.  
Cooke, Harriet  
Corey, Marita E.  
Costan, Carmen L.  
Down, Julie K.  
Eighmey, Marie H.  
+ Erickson, Joan  
Fairbanks, Kimberly A.  
Forester, E. Diana  
Fronk, Thomas R.  
Fuller-Poe, Kathleen  
Hanks, Laura E.  
Harrold, Olivia A.  
+ Jackson, Lavis  
Jenkins, Gloria H.  
Kaiser, Marvie E.  
Kelly, Brian  
Kiën, Xene / PIN  
+ Koby, James D. —  
Kollas, Jamie M.  
LaFaive, Margaret  
Lauck, Beverly A.  
Lawson, Shirley A.  
Lee, Gracie A.  
Loos, Mary E.  
Malstrom, Sheri L.  
McCubbin, Hazel M.  
Melles, Assefash  
Meyer, Patrick J.  
Mick, Carol A.  
Miller, Deanne P. / necklace  
Millner, Katherine  
Myers, Debra E.  
+ Nettles, Lonnie R.  
+ Odisio, Gerardine M.  
+ Petersen, Elaine A.  
+ Peterson, Janice M.  
Pizzuto, Gayle A.  
Powell, Christine M.  
Prall, Kathryn G.  
Rothengass, Mary E.  
Samuels, Lynn E.  
+ Sanders, Shirley M.  
+ Schumann, June J.  
Sharrer, Kirk W.

Five Years (Continued)

Sleeter, Ronald W.  
Waite, Susan B.  
Weatherford, Lee W.  
Whelan, Valerie

Ten Years

Anderson, Marilyn L.  
Arnold-Garrett, Carolyn K.  
Booker, Laura F.  
Bremer, Ann  
Burk Jr., William H.  
Butsch, Fred J.  
Colton, Jo Ann  
Cook, Janice E.  
Deshazer, Michelle R.  
Enge, Suzanne S.  
Gaither, Elaine A.  
Ha, Dominique M.  
Hogue, Darlene K.  
Johnson, Janet L.  
Kallas, Roy R.  
Khamvongsa, Christine S.  
Kramer, April K.  
Labadie, Kathryn  
Leben, Constance C.  
Lindsey, Debra L.  
Luster Jr., Robert L.  
Mao, Chhay  
Morris, Diane L.  
Mroz, Ruth A.  
Murray, Priscilla P.  
Navarro, Adrian M.  
Schoneger, Barbara  
Serdar, Margaret M.  
Soucie, Diane E.  
Vlahos, Janice E.  
VonBehren, Barbara J.  
Waldman, Pamela S.  
Wilkie, Dorothy A.  
Wilson, Kathleen A.

Fifteen Years

Chadly, Virginia J.  
Hageman, Nancy A.

Fifteen Years (continued)

Harold, M. Jeanne  
Kelly, Ethel R.  
Poujade, Janice Kolden  
Reynolds, Princess S.  
Rogers, Henry M.  
Shelley, Betty J.  
Smith, Wilma J.  
Strong, Mary F.  
Titus, Mildred E.  
Watson, Karen J.

Twenty Years

Bodine, William P.  
Brown, Gary D.  
Dirksen, Marilyn J.  
Kinney, Kaye C.  
Lucas, Gayleen J.  
Scott, Claire A.  
Vetsch, Annie Ilene  
Williams, Georgia

Twenty-Five Years

Coulson, Sharron F.  
Dodds, John A.  
Kubli, Gloria  
Mitchell, Juanita

Thirty Years

Cunningham, Melvia

# Department of General Services

## Five Years

Beck, Delberta M. <sup>20</sup>

Blixt, Steven S.

Boeglin, Muriel L.

Bonar, Patsy A.

Buchanan, Jerry B.

Carter, Patti I.

Fowles, Brian W.

Glenn, Susan

Hinrich, Terry B.

McKeel, Gail H.

Mills, Robert L.

Nichols, Carol S.

~~Phillips, Robert E.~~ <sup>PIN</sup>

~~Roberts, Suzanne F.~~ <sup>Necklace</sup>

Robson, Burr

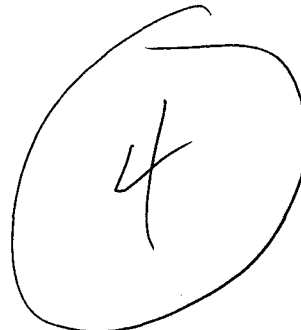
Sellars, James R.

Skinner, Steven A.

~~Thompson, Janet M.~~ <sup>Necklace</sup>

Tillman, Jeannine C.

VanMetre, Nancy J.



## Ten Years

Armstrachan, Lauren E.

Cawley, Dale R.

Cosby, Mary L.

Hobbs, Patricia A.

McFarland, Sandra L.

Rivera, Edgardo F.

Rudd, Terry G.

Rutledge, Teresa M.

Schmidt, Dolores A.

Weber, Harriet A.

## Fifteen Years

Burlingham, Shirley A.

Busse, Kathleen A.

Butler, Eunice B.

Cameron, Christine A.

Cantrell, Janette

Coon, Jean H.

Olson, Marjorie F.

~~Silbernagel, Marguerite A.~~

Upton, Kenneth W.

Twenty Years

Bain, John C.  
Czmowski, James S.  
Dizon, Amancio R.  
Galash, Neal R.  
Vielhauer, Joan

Twenty-Five Years

Steele, Celeste M.

Thirty-Five Years

Taylor, Edna M.  
Watkins, Wayne H.

# Department of Environmental Services

Five Years

5

*Bin* {  
~~Augustine, Kurt G.~~ ✓ *PIN* ✓  
~~Dietrich, Denise M.~~ ✓ "  
~~Griffin, Jerry M.~~ ✓ "  
~~Hardy, Mary E.~~ ✓ "  
~~Hildreth, Dennis M.~~ ✓ "  
~~Holbrook, Thomas E.~~ ✓ "  
 Kemery, Patrick F.  
~~Kieta, Robert Francis~~ ✓ "  
~~Kirby, Gregory H.~~ ✓ "  
~~Kromer, Daniel E.~~ ✓ "  
~~Markwell, Jimmy A.~~ ✓ *Necklace*  
~~Miles, Steven K.~~ ✓ "  
~~Patrie, Pam E.~~ ✓ "  
*Necklace* {  
~~Pemble, R. Scott~~ ✓ *PIN*  
~~Poff, Gregory A.~~ ✓ "  
~~Safley, Gary J.~~ ✓ "  
~~Saltzman, Larry Dean~~ ✓ *PIN*  
~~Schrotzberger, Jonathan~~ ✓ *PIN*  
~~Sepich, Anthony J.~~ ✓ "  
~~Sobocinski, Leonard F.~~ ✓ "  
~~Stupey, Laurence M.~~ ✓ *Necklace*  
~~Ward, Joyce L.~~  
~~Whitson, William V.~~ ✓ "

Ten Years

Blotzer, Betty J.  
 Bonney, Barton C.  
 Dorst, John K.  
 George, Francis W.  
 Gilmore, Rickie D.  
 Gunderson, Gary E.  
 Herzberg, Chet C.  
 Huffman, Michael L.  
 Jackson, Molly L.  
 Jeppeson, Thomas L.  
 Lahsene, Janice L.  
 Le, Chan D.  
 Lockhart, John C.  
 Lyts, Craig B.  
 Matthews, Newton L.  
 May, Judith R.  
 Metz, Linda E.  
 Middleton, Sharyn M.  
 Nicholls, David B.  
 Petesz, Gregory M.  
 Sperl, Duane J.  
 Williams, Betsy H.

Fifteen Years

Buften, Michael W.  
Ciecko, Charles S.  
Ehelebe, Estella M.  
How, Henry G.  
Schaffer Jr., Ralph

Twenty Years

Bjork, John B.  
Carpenter, Douglas J.  
Dorety, William W.  
Hillyard, Donald M.  
Metz, John W.  
Peebles, James H.

Twenty-Five Years

Carrigan, Everett  
Fantz, Dennis V.  
Fantz, Kay L.  
Morey Jr., Fred J.  
Mowery, Dennis W.  
Souders, Vernon F.

Thirty Years

Azar, Aziz J.  
Howard, Richard T.  
Jackson, Maynard D.  
Layton, Bobby  
Mannthey, Ralph W.  
Rhodes, James J.

# District Attorney's Office

## Five Years

2  
Bassett, Janice R.  
Bennett, Cheryl C.  
Brunton, Leslie L.  
Colby, John D.  
Lambert, Gail E.  
Miller, Jennifer C.  
Opoka, Arleen  
Siadal, Christina M.  
Smith, Peggy L.  
Sparks, Charles H.  
Wells, Shannon L.  
York, Cathi M.

## Ten Years

French, Charles R.  
Gunsul, Marilyn  
Moore, Lisa K.  
Schrunk, Michael D.  
Adams, Diba

## Fifteen Years

Bacon, Kelly G.  
Lewis, Virginia S.  
Reed, Sharileen A.

## Twenty Years

Hattrick, David L.

## Twenty-Five Years

Hildreth, Betty J.  
Kokes, Charles M.



# Nondepartmental

Five Years

3  
Bax, Margaret J.  
Parkerson, Carrie A.  
Reynolds, Merlin G.

Meeting Date: MAR 21 1991

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Appointments

AGENDA REVIEW/  
BOARD BRIEFING

(date)

REGULAR MEETING 3/21/91

(date)

DEPARTMENT Nondepartmental

DIVISION County Chair's Office

CONTACT Judy Boyer

TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION \_\_\_\_\_

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: \_\_\_\_\_

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Appointments to Library Advisory Board. Terms expire 3/95.

Chris Landon

Terry McCall

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Mary McCall

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1991 MAR 14 AM 10:09  
MULTIOMAH COUNTY  
OREGON



T.C. MCCALL  
VICE PRESIDENT AND  
DISTRICT MANAGER

March 3, 1991

The Honorable Gladys McCoy  
Chair, Multnomah County Board of Commissioners  
1021 Southwest Fourth Avenue  
Portland, Oregon 97204

Subject: Possible Multnomah County Library Board  
Membership

Dear Gladys:

This is to convey to you and the Board of Commissioners my interest in appointment to the Multnomah County Library Board. Ginny Cooper, Director of Libraries, and I have corresponded and visited over this issue as a result of her invitation to me to be considered for this position.

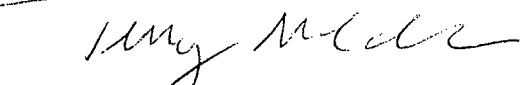
I have previously served on the County Auditor's Citizen Advisory Committee (with Anne Kelly Feeney) and the County Long Range Planning Task Force. These involvements have helped me gain at least a partial understanding of how the County operates.

My interest in and use of libraries is longstanding. The Gresham Regional Library is a frequent resource to all four of the McCall household. My interest and board focus would certainly extend, however, to the entire system.

I am presently serving as Vice-chair of the Gresham Grade School Board, President of the Mt. Hood Festival of Jazz, and Immediate Past President of the Gresham Area Chamber of Commerce. I also serve on the board of US Bancorp's Political Action Committee. I mention these so that you can determine whether you see any conflicts between my interests and activities as relates to the needs of the County and the Library.

If you have questions or require further information, please advise.

Sincerely,

  
Terry McCall  
Vice President & District Manager

cc: Honorable Sharron Kelley  
Ginnie Cooper

United States National Bank of Oregon  
MEMBER FDIC  
A U.S. Bancorp Company

*Resume to follow.  
East County Representative.*

GRESHAM BRANCH  
300 EAST POWELL  
P.O. BOX 586  
GRESHAM, OREGON 97030  
(503) 661-4500

GLADYS MCCOY ✓  
MULTNOMAH COUNTY CHAIR  
1021 S.W. 4th, ROOM 134  
PORTLAND, OREGON 97204  
*3/4/91*  
*CCWMB*

### Professional Vita

Chris R. Landon

22352 N.E. Steelhead Lane, Yacolt, WA. 98675

(206) 686-3968

#### Education:

Doctoral candidate with three years work toward an Ed.D. degree at the University of Washington. Majored in Educational Administration and minored in Educational Psychology/Bilingual Education. Also completed the requirements for a Washington State Superintendent's credential and held a National Bilingual Fellowship (1984-87) with emphasis in Lushootseed. (GPA 3.73)

M.Ed. degree in Curriculum and Instruction with a major in Indian Education earned in June, 1983, at the University of Washington. (GPA 3.86)

Initial Elementary teacher certification with an emphasis in Indian Education earned in March, 1980, at the University of Washington. (GPA 3.82)

Attended University of Washington Law School, September, 1974 through May, 1975.

B.A. degree in General and Interdisciplinary Studies with emphasis in American History and a broad range of humanities, social, and physical sciences, earned in December, 1974, at the University of Washington. (GPA 3.49)

#### Certification:

Washington State Initial Program Administrator's Certificate number 237521J with a Superintendent endorsement. Washington State Continuing Elementary and Secondary Teaching Certificate number 237521J with an unrestricted endorsement.

#### Work Experience

May, 1989-  
present

Employed by the Portland Public Schools of Portland, Oregon as the American Indian Resource Specialist in the Multicultural/Multiethnic Education Office of the Curriculum Department. Principal author and researcher on the "American Indian Baseline Essays" Project. Duties include work as community advisory committee liaison, resource person for the district in matters relating to Indian culture and history, and publication of two Indian cultural resource packets annually. Served on District's Multicultural Task Force, 1990-91. Served on planning

team for District's statewide Multicultural Teacher Inservice program, 1990. Served on state-level working committees for review of statewide 4th grade Indian curriculum and Multiethnic Teacher Task Force advising the state Teacher Standards and Practices Commission. Principal advisor to several district office staffs on Macintosh computer hardware and software, including custom design of budget programs for the Multicultural/Multiethnic Education Office.

August, 1988 -  
November, 1988

Employed as Superintendent/Principal of the Muckleshoot Tribal School on the Muckleshoot Indian Reservation near Auburn, Washington. Responsible for all administrative functions of the school, including staff supervision and training, community relations, business operations and finance, long-range program and curriculum development, and liaison with Federal, State and local educational agencies, as well as community service organizations related to child welfare and education.

September, 1987 -  
August, 1988

Employed as a Research/Teaching Assistant to Dr. Dale Bolton at the Center for the Assessment of Administrative Performance in the College of Education at the University of Washington. Responsibilities included the design and development of custom data-processing and automated report-generation programs for use in the Center's assessments of school principals and other administrative personnel throughout Washington State. Assisted Dr. Bolton and the other Center staff in the administration and conceptual development of simulation exercises for use in the assessments and in the planning and development of Center activities in cooperation with corporate sponsors Boeing and Weyerhaeuser.

October, 1986 -  
June, 1987

Interned as a superintendent-in-training in the Auburn School District under the direct supervision of Mr. George Sanders, Assistant Superintendent for Curriculum and Instruction and under the overall supervision of Dr. James Fugate, Superintendent and Dr. Robert Anderson of the University of Washington. Contributed to the administrative work of the district in the bi-weekly meetings of the elementary principals and of the secondary principals. Examined the year-long budget process of the district and participated in curriculum and instruction staff meetings on the budget. Participated in monthly training sessions for new district principal interns. Participated in weekly consultative meetings between district staff, Indian parent representatives from the Muckleshoot Tribe, and principals of the elementary and junior high schools attended by the bulk of the Tribe's students, and participated in monthly meetings between district staff and the Tribal Education Committee on the

reservation. Researched potential changes in Tribal administrative codes relating to school attendance policies and Tribal employment practices. Researched the ERIC computerized data base on behalf of nine citizens' advisory committees to the district which were preparing a facilities study prior to recommending new school construction in the district. Reviewed and commented on a 5-year revision of district computer Student Learning Objectives. Chaired a curriculum and instruction subcommittee and was principal author of a 50-page study and recommendation on the adoption of a K-6 substance and physical abuse curriculum for the district. Studied district policies and procedures in all areas of district operations.

October, 1985 -  
September, 1987

Employed as a Research Assistant by Dr. John Goodlad at the Center for Educational Renewal in the College of Education at the University of Washington. Responsibilities included the creation of custom data bases for a comprehensive national study of the education of educators, assisting in the preparation of survey instruments and analysis of the survey results, assisting in the preparation and conduct of semiannual national conferences among related University/school district partnerships sponsored by the Center, and assisting in the preparation of case study instrumentation and documents for a national case study of 29 teacher and administrator preparing institutions.

January, 1985 -  
March, 1985

Employed by the Seattle-based United Indians of All Tribes Foundation to author a feasibility study pertaining to a Washington State Native American Education Consortium proposal to establish an Indian student summer computer camp at the Chemawa Indian School in Oregon.

September, 1983 -  
June, 1984

Employed by the Puyallup Tribal School System at the Chief Leschi High School as English/Biology teacher for grades 9-10 and as English/Chemistry/Physics teacher for grades 11-12. Position involved full-time classroom planning and instruction. Also served as school librarian and assisted other staff with all computer instruction offerings.

June, 1983 -  
August, 1983

Employed by the Muckleshoot Indian Tribe's School Planning Project as a Language Arts curriculum design consultant, with responsibility for overall design of a K-6 Language Arts curriculum. Additional duties included providing assistance to the Project's lead curriculum developer in other areas of school curriculum and organization as requested.

September, 1980 -  
June, 1982

Employed by the LaConner School District in 1980-81 as half-time Title I Reading and Remediation Assistance Project (math) Coordinator of the LaConner Elementary and Junior High School K-8 remediation programs and as half-time Coordinator of the District's Title IV-A and Johnson-O'Malley Indian Education programs. Employed full-time in the latter position in 1981-82. Both positions involved responsibilities for program design, testing and assessment of students, grants writing and management, supervision of classified aides, community liaison, as well as curriculum development and classroom instruction. The latter position also involved the creation and leadership of a weekly counselor's consultative session including District counseling staff, Swinomish tribal drug/alcohol counseling staff, an Educational Service District #189 school psychologist, and, occasionally, representatives from counseling services at Western Washington State University, Skagit Valley mental health professionals and regional Indian Health Service counselors. As Coordinator of Indian Education programs, provided personal and academic counseling directly to Indian students of the District. Provided administrative and personal financial assistance toward the foundation of an Indian Teen Club at LaConner High School.

June, 1980 -  
August, 1980

Employed as Head Elementary Teacher at Berry Day School, Winslow, Washington. This was a Title I Migrant summer school for Cowichan Indian students from British Columbia. Responsibilities included program design, testing and assessment, instruction, supervision of aides, community liaison and reporting to the State Title I Migrant education office on program outcomes.

April, 1980 -  
June, 1980

Employed as a substitute teacher by the Seattle School District.

January, 1979 -  
March, 1980

Interned as a teacher-in-training through the University of Washington's Indian Teacher Education Project. Instructed in K-6 Indian cultural classes for two quarters at Adams and Cooper Elementaries, Seattle, under the supervision of an Indian Heritage High School master teacher. Transitioned to teaching for three quarters in a self-contained, multi-ethnic classroom at Cooper Elementary at the 4th and 5th grade levels, including one quarter of full-time teaching responsibilities.

June, 1969 -  
August, 1969

Employed as Senior Counselor at Charles Wright Academy summer day camp, Tacoma, which was organized by Teacher Corps members from Pacific Lutheran University. The camp served low-income, multi-ethnic students from Tacoma's Hilltop



MULTNOMAH COUNTY OREGON

## CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 102731Amendment # 8

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement Revenue  C-2 MARCH 21, 1991

Contact Person Cilla Murray/ John Pearson Phone 248-3646 Date February 28, 1991Department Human Services Division Aging Services Bldg/Room B161/3rd floorDescription of Contract Amendment adds CSBG funds for anti-drug abuse services through NARA.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name X State Community ServicesMailing Address 1158 Chemeketa St., NESalem, OR 97310Phone 1-378-4729

Employer ID # or SS # \_\_\_\_\_

Effective Date January 1, 1991Termination Date June 30, 1991Original Contract Amount \$ 2,120,799Amount of Amendment \$ 4,500Total Amount of Agreement \$ 2,747,385

Latest total, AMENDMENT #7 = \$2,742,885

## Payment Term

☐ Lump Sum \$ \_\_\_\_\_☐ Monthly \$ \_\_\_\_\_☒ Other \$ Reimbursement☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager [Signature]Purchasing Director  
(Class II Contracts Only)County Counsel [Signature]County Chair/Sheriff [Signature]Date 3/1/91

Date \_\_\_\_\_

Date 3.5.91Date 3/21/91

VENDOR CODE				VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND		
									Revenue Code				
01.	156	010	1730					1742	2071 CSBG	\$4,500			
02.													
03.													

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE



### INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
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5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

DATE PRINTED: 13-Feb-91

CONTRACT APPROVAL FORM SUPPLEMENT

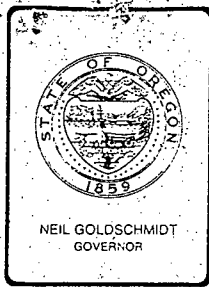
ASD COMMUNITY ACTION PROGRAM, FY 1990-91

CONTRACTOR: STATE COMMUNITY SERVICES (CAPSSCS7)

MOD #: 8

REVENUE CONTRACT

LINE	FUND	AGENCY	ORG	REV	LGFS DESCRIPTION	CONTRACT AMOUNT	MOD 1	MOD 2	MOD 3	MOD 4	MOD 5	MOD 6	MOD 7	MOD 8	TOTAL
01	156	010	1730	2071	CSBG	\$354,506									354,506
	156	010	1730	2071	CSBG	114,817								4,500	119,317
02	156	010	1730	2072	LIEAP	196,844							4,677		201,521
03	156	010	1730	2073	LIEAP WX	230,081									230,081
	156	010	1730	2073	LIEAP WX	180,063							118,516		298,579
04	156	010	1730	2077	PVE - WX		198,424					241,111			439,535
05	156	010	1730	2090	USDOE - WX	151,683				16,286					167,969
	156	010	1730	2090	USDOE - WX	75,841									75,841
06	156	010	1730	2092	OPIE	96,014									96,014
07	156	010	1730	2095	CSBG HOMELESS	43,991									43,991
08	156	010	1730	2394	SHAP	510,566		(43,530)							467,036
09	156	010	1730	2087	CSBG XFER	164,578									164,578
10	156	010	1730	2090	USDOE WX	1,815					1,000				2,815
11	156	010	1730	2094	ESGP				85,602						85,602
															0
							\$2,120,799	\$198,424	(\$43,530)	\$85,602	\$16,286	\$1,000	\$241,111	\$123,193	\$2,747,385



# Department of Human Resources

## OFFICE OF THE DIRECTOR

### State Community Services

207 PUBLIC SERVICE BUILDING, SALEM, OREGON 97310 - PHONE (503) 378-4729  
AMENDMENT OF AGREEMENT

Contract #00255-8

The Agreement between the State of Oregon, Department of Human Resources, State Community Services and,

Multnomah County  
Department of Human Services  
426 SW Stark, 7th Floor  
Portland, OR 97204

RECEIVED  
MAR 27 1991

STATE COMMUNITY  
SERVICES PROGRAM

hereinafter referred to as "subgrantee" is amended as follows:

Total funding for the Community Services Block Grant program (CSBG-91) is increased to \$119,317 under cost center 641-1-20-12-41-91.

	SCS Program	FFY	ADMIN	PROGRAM	Contract Period From	To
Existing Contract Amt.	CSBG	91	17,223	97,594		
Change in Contract Amt.	CSBG	91	-0-	4,500		
New Contract Amount	CSBG	91	17,223	102,094	010191	063091

This amendment shall be effective from the effective date of the contract or the condition stated in this amendment. All other provisions of the original agreement remain in effect.

Agreed:

*James W. Conwell*  
Signature of Director

2-27-91

Date

*Gladys McCoy*  
Signature of the Board Chair

Date

3/21/91

Approved:

*Gustavo Wilson*  
State Community Services  
Gustavo Wilson, Acting Director

Date

4/9/91

Reviewed by Contract Manager *[Signature]*

Date

1-31-91

00255-8/gs/  
01-31-91

Agreed:

By William D. Dwyer  
Program Manager

2-25-91  
Date

Reviewed:

Laurence B. Kressel  
Multnomah County Counsel

By Laurence B. Kressel  
Deputy County Counsel

3-5-91  
Date

sign/z

Meeting Date: MAR 2 1 1991

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Subject: State Omnibus Contract Amendment #8

BCC Informal \_\_\_\_\_  
(Date)

BCC Formal \_\_\_\_\_  
(Date)

DEPARTMENT: Human Services

DIVISION: Aging Services/Community Act.

CONTACT: Cilla Murray/Bill Thomas

TELEPHONE: 248-3646

PERSON(S) MAKING PRESENTATION: Duane Zussy/Jim McConnell

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Aging Services Division/Community Action Program requests approval of amendment #8 to the State Community Services Omnibus Contract, which increases Community Services Block Grant funds by \$4,500, from \$114,817 to \$119,317. These funds are designated for anti-drug abuse programs through Native American Rehabilitation Association. 3/25/91 Originals to Cilla Murray

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER Duane Zussy

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1991 MAR 12 AM 9:59



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director *Duane Zussy*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: February 28, 1991

SUBJECT: State Community Services Omnibus Contract Amendment #8

Retroactive Status: This revenue contract amendment #8 is retroactive to January 1, 1991, the date set by the State Community Services. The County did not receive the amendment until February 4, 1991.

Recommendation: The Aging Services Division/Community Action Program recommends Board of County Commissioner approval of the attached intergovernmental revenue contract amendment #8 with the State Community Services, for the period January 1, 1991 through June 30, 1991.

Analysis: Contract amendment #8 increases Community Services Block Grant funds for Multnomah County by \$4,500, from \$114,817 to \$119,317 of Federal Fiscal Year 1991 funds. These funds will pay for anti-drug abuse programs through the Native American Rehabilitation Association (NARA).

Background: The \$4,500 are new funds specifically designated for anti-drug abuse programs through NARA. These funds are currently covered in the FY 90-91 Adopted County Budget. The contract with NARA will be amended separately.

scs3/z



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102731

Amendment # 8

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement Revenue <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> <b>C-2 MARCH 21, 1991</b>
---	---	---

Contact Person Cilla Murray/ John Pearson Phone 248-3646 Date February 28, 1991

Department Human Services Division Aging Services Bldg/Room B161/3rd floor

Description of Contract Amendment adds CSBG funds for anti-drug abuse services through NARA.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name X State Community Services

Mailing Address 1158 Chemeketa St., NE

Salem, OR 97310

Phone 1-378-4729

Employer ID # or SS # \_\_\_\_\_

Effective Date January 1, 1991

Termination Date June 30, 1991

Original Contract Amount \$ 2,120,799

Amount of Amendment \$ 4,500

Total Amount of Agreement \$ 2,747,385

Latest total, AMENDMENT #7 = \$2,742,885

Payment Term

☐ Lump Sum \$ \_\_\_\_\_

☐ Monthly \$ \_\_\_\_\_

☒ Other \$ Reimbursement

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Duane Zussman

Date 3/1/91

Purchasing Director  
(Class II Contracts Only)

Date \_\_\_\_\_

County Counsel [Signature]

Date 3-5-91

County Chair/Sheriff [Signature]

Date 3/28/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION Revenue Code	AMOUNT	INC/ DEC IND
01.	156	010	1730					1742	2071 CSBG	\$4,500	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

DATE PRINTED: 13-Feb-91

CONTRACT APPROVAL FORM SUPPLEMENT

ASD COMMUNITY ACTION PROGRAM, FY 1990-91

CONTRACTOR: STATE COMMUNITY SERVICES (CAFSSCS7)

MOD #: 8

REVENUE CONTRACT

LINE	FUND	AGENCY	ORG	REV	LGFS DESCRIPTION	CONTRACT AMOUNT	MOD 1	MOD 2	MOD 3	MOD 4	MOD 5	MOD 6	MOD 7	MOD 8	TOTAL
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07	156	010	1730	2095	CSBG HOMELESS	43,991									43,991
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10	156	010	1730	2090	USDOE WX	1,815					1,000				2,815
11	156	010	1730	2094	ESGP				85,602						85,602
															0
							\$2,120,799	\$198,424	(\$43,530)	\$85,602	\$16,286	\$1,000	\$241,111	\$123,193	\$2,747,385





Agreed:

By William D. Davis  
Program Manager

2/25/91  
Date

Reviewed:

Laurence B. Kressel  
Multnomah County Counsel

By Laurence B. Kressel

3.5.91  
Date

sign/z



MULTNOMAH COUNTY OREGON

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

FY90-91

Contract # 101871Amendment # 1

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement  C-3      MARCH 21, 1991
---	---	--

Contact Person Brame Phone x2670 Date \_\_\_\_\_Department Human Services Division Health Bldg/Room 160/2Description of Contract Amendment provides \$3,000 to purchase additional dental equipment for the Cleve Allen Dental Clinic.RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date GovernmentORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF ExemptionContractor Name OHSUMailing Address 3181 S.W. Sam Jackson Pk. Rd.  
Portland, Oregon 97201Phone 225-8803Employer ID # or SS # 93-6001786WEffective Date July 1, 1990Termination Date June 30, 1991Original Contract Amount \$ 274,673Amount of Amendment \$ 3,000Total Amount of Agreement \$ 277,673

Final payment to be reconciled to total actual expenditures.

## Payment Term

☐ Lump Sum \$ \_\_\_\_\_☒ Monthly \$ 23,276.42☐ Other \$ \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \_\_\_\_\_**REQUIRED SIGNATURES:**Department Manager Deanne JungaPurchasing Director  
(Class II Contracts Only) [Signature]County Counsel [Signature]County Chair/Sheriff [Signature]Date 3-11-91

Date \_\_\_\_\_

Date 3.13.91Date 3/21/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	0800		6110			0300		\$3,000		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

### INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

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6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
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9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
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15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

Meeting Date: MAR 2 1 1991

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Amendment No. 1 to Agreement with Oregon Health Sciences  
University

BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal \_\_\_\_\_ (date) \_\_\_\_\_

DEPARTMENT Human Services DIVISION Health

CONTACT Gordon Empey TELEPHONE x3674

PERSON(S) MAKING PRESENTATION Duane Zussy

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: X

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

An additional \$3,000.00 has been made available from the Primary Care "330" grant and has been appropriated by the County. The funds will be used to purchase additional dental equipment to be used by the Cleve Allen Dental Clinic that is operated by OHSU.

*3/25/91 Originals to Herman Brane*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Duane Zussy*

(All accompanying documents must have required signatures)

1991 MAR 14 AM 10:09  
MULTNOMAH COUNTY  
OREGON  
COUNTY COMMISSIONERS



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
HEALTH DIVISION  
426 S.W. STARK STREET, 8TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3674  
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy  
Multnomah County Chair

VIA: Duane Zussy, Director *Duane Zussy*  
Department of Human Services

FROM: Bill Odegaard, Director *Bill*  
Health Division

DATE: February 22, 1991

SUBJECT: Amendment No. 1 to Agreement with Oregon Health Sciences University

Retroactive: The additional funds provided by the federal grant will be available for expenditure by OHSU upon execution of the amendment to the agreement.

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and County Board ratification of this intergovernmental agreement with Oregon Health Sciences University for the period July 1, 1990, to and including June 30, 1991.

Analysis: The current agreement will be amended to provide \$3,000 for the purchase of additional dental equipment to be used at the Cleve Allen Dental Clinic. The additional funds are from the Primary Care "330" grant and have been appropriated by the County.

Background: This contract has been renewed annually since 1976. The current contract for FY 90-91 continues to provide dental care for up to 500 low income residents per month at the Cleve Allen Dental Clinic that is operated by OHSU.

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 101871FY  
90-91Amendment #       

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement  R-2      July 26, 1990

Contact Person Brame Phone x2670 Date 6-27-90Department Human Services Division Health Bldg/Room 160/2Description of Contract Contractor continues to provide dental care to 500 low income residents per monthRFP/BID #        Date of RFP/BID        Exemption Exp. Date Gov't. ExemptionORS/AR #        Contractor is ☐ MBE ☐ WBE ☐ QRF
Contractor Name OHSU  
Mailing Address 3181 S.W. Sam Jackson Pk. Rd.  
Portland, Oregon 97201  
Phone 225-8803

Employer ID # or SS # 93-6001786 W  
Effective Date July 1, 1990  
Termination Date June 30, 1991  
Original Contract Amount \$         
Amount of Amendment \$         
Total Amount of Agreement \$ 274,673

## Payment Term

☐ Lump Sum \$         
☒ Monthly \$ 23,276.42  
☐ Other \$         
☐ Requirements contract - Requisition required.  
Purchase Order No.         
☐ Requirements Not to Exceed \$       

## REQUIRED SIGNATURES:

Department Manager [Signature] Date 7/9/90Purchasing Director (Class II Contracts Only) [Signature] Date       County Counsel [Signature] Date 7-12-90County Chair/Sheriff [Signature] Date July 26, 1990

VENDOR CODE			VENDOR NAME				TOTAL AMOUNT		\$			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGPS DESCRIPTION	AMOUNT	INC/ DEC	IND
01.	156	010	0800		6110			0300		\$274,673		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

MULTNOMAH COUNTY  
AND  
OREGON HEALTH SCIENCES UNIVERSITY  
DENTAL SERVICE AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT made and entered into this 18<sup>th</sup> day of AUGUST, 1990, by and between MULTNOMAH COUNTY, a political subdivision of the State of Oregon (hereinafter referred to as "COUNTY") and the OREGON HEALTH SCIENCES UNIVERSITY, acting by and through the Oregon State Board of Higher Education on behalf of the State of Oregon (hereinafter referred to as "UNIVERSITY").

W I T N E S S E T H:

WHEREAS, UNIVERSITY is providing dental services through its School of Dentistry at the Cleve Allen Dental Center (Russell Street Dental Center), located at 214 North Russell Street, Portland, Oregon; and

WHEREAS, COUNTY receives FEDERAL funds to purchase dental services for low-income COUNTY residents through an Agreement with UNIVERSITY;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS herein contained, the parties hereto agree as follows:

1. TERM

The term of this Agreement shall be from July 1, 1990, through and including June 30, 1991, subject to earlier termination under Section 11 hereof.

2. DEFINITION

As used in this Agreement:

A. "Center" shall mean the Cleve Allen Dental Center

B. "Dental Services" shall (except as expressly limited by Attachment B) mean those professional services provided by dentists, students, and paradental personnel, including diagnostic, preventive, surgical, and therapeutic services which are prescribed and directed by dentists and performed by dentists, students, and paradental personnel.

C. "Third-Party Payor" means parties such as insurance organizations, Medicare, Medicaid, or individuals which make payments for dental services rendered to patients.

D. "Professional Advisory Committee" means the advisory group composed of individuals representing private and academic dental practice and professional dental organizations, selected by University, who shall review the results of the quality review program and arbitrate questions of professional care.

E. "Contact Person" means the representatives of each party. The contact person at the County will be the Dental Health Director. The contact person at the University will be the Dental Project Director.



3. ELIGIBILITY

UNIVERSITY will provide dental services to patients who meet the income criteria on the COUNTY's FY 90-91 Discount Schedule.

4. SERVICES

A. UNIVERSITY will provide comprehensive dental care services as described in Attachment A.

B. UNIVERSITY will provide dental services of a quality that is commensurate with the quality of dental care provided to the general public by private dentists in the Portland area.

5. REIMBURSEMENT

A. COUNTY will reimburse UNIVERSITY up to a maximum of \$274,673 authorized for dental services at UNIVERSITY by a Department of Health and Human Services, Public Health Service Region X (DHHS) grant to COUNTY. As of July 1, 1990, COUNTY will initiate processing for a COUNTY warrant for UNIVERSITY in the amount of \$23,276.42 by the 5th working day of each month following the delivery of services (July's payment will be initiated before August 5, 1990). The final June payment will be reconciled to yearly actual expenditures. UNIVERSITY will submit quarterly financial and performance reports no later than 30 calendar days following the end of each quarter.

B. UNIVERSITY will take reasonable steps to ascertain third-party coverage of all patients and will make reasonable efforts to obtain reimbursement for covered services.

C. UNIVERSITY will charge patients for dental services rendered using the COUNTY's FY 90-91 Discount Schedule.

6. DENTAL AND DENTAL HYGIENE STUDENTS

A. By this Agreement, both parties recognize the teaching opportunities presented by Center, as well as the potential for increased patient care afforded by access to health professional students.

B. UNIVERSITY may allow up to four (4) dental or dental hygiene students to engage in clinical practices at Center on any regularly scheduled working day, provided that the following conditions are satisfied.

1) Students will be supervised by a faculty dentist duly authorized by UNIVERSITY, within the constraints of the law, to supervise clinical treatment.

2) Center patients will always be informed when a student will be providing treatment. Any Center patient who wishes to refuse services from a student may do so.

7. RECORDS

A. Records will be the property and responsibility of UNIVERSITY during the period of this Agreement; however, where authorized by or on behalf of the patient or where permitted or required by law, COUNTY shall have the right to examine such records and to make copies thereof at its cost.

B. UNIVERSITY will submit to COUNTY such financial, statistical, and narrative reports as may be required to meet DHHS reporting requirements currently known as Bureau of Community Health Services Reporting Requirements, or as subsequently amended by DHHS. Such reports will be submitted to COUNTY within twenty (20) working days following the end of each calendar quarter. If additional reports are developed for Center management, UNIVERSITY will make them available to COUNTY.

8. GRIEVANCES

A. Grievances involving professional care not satisfactorily resolved among patients, COUNTY and UNIVERSITY will be referred to Center's Professional Advisory Committee or the Multnomah County Dental Association Peer Review Committee for resolution.

B. Major Disaster or Epidemic. In the event of any major disaster or epidemic, UNIVERSITY shall render dental services insofar as practical, according to its best judgement, within the limitations of such facilities and personnel as are then available, but UNIVERSITY shall have no liability or obligation for delay or failure to provide dental services due to lack of available facilities or personnel if such lack is the result of such disaster or epidemic.

C. Circumstances Beyond University's Control. In the event that, due to circumstances not reasonably within the control of UNIVERSITY, such as complete or partial destruction of facilities, war, riot, civil insurrection, labor disputes, disability of a significant part of UNIVERSITY personnel, or similar causes, the rendition of Dental Services hereunder is delayed or rendered impractical, UNIVERSITY shall have no liability or obligation on account of such delay or such failure to provide services.

9. OREGON LAW AND FORUM

This Agreement shall be construed according to the law of the State of Oregon.

10. WAIVER OF DEFAULT

Waiver of a default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.

11. EARLY TERMINATION

A. This Agreement may be terminated prior to the expiration of the agreed-upon term:

1) Immediately by mutual written consent of the parties, or at such time as the parties provide; or

2) By either party upon sixty (60) calendar days' written notice to the other, delivered by certified mail or in person; or

3) Both parties agree that this Agreement is subject to the availability of FEDERAL funds. In the event that funds cease to be available to COUNTY in the amounts anticipated, COUNTY may renegotiate payment and service requirements, or terminate this Agreement. Reduction or termination will not effect payment for allowable expenses prior to the effective date of such action.

4) By COUNTY effective upon delivery of written notice to UNIVERSITY by certified mail or in person under any of the following conditions:

a) Upon notice of denial, revocation, suspension or nonrenewal of any license or certificate required by law or regulation to be held by UNIVERSITY.

b) Upon notice if UNIVERSITY fails to deliver services specified in this Agreement, or if UNIVERSITY fails to continue to provide service for the entire Agreement period.

c) Upon notice if COUNTY has evidence that UNIVERSITY has endangered or is endangering the health and/or safety of clients, staff, or the public.

B. Payment to UNIVERSITY will include all services provided through the day of termination and shall be in full satisfaction of all claims by UNIVERSITY against COUNTY under this Agreement.

C. Termination under any provision of this paragraph shall not affect any right, obligation or liability of UNIVERSITY or COUNTY which accrued prior to such termination.

#### 12. RESEARCH

A. UNIVERSITY will inform both COUNTY and patients, or person(s) legally responsible for patients of any clinical dental investigations, experiments, or research proposed.

B. Any such investigations, experiments, or research shall be limited by and conducted in accordance with law and accepted medical and dental standards relating to such research. Any investigations, experiments, or research involving human subjects shall be subject to approval by the UNIVERSITY'S Committee on Human Research.

C. Written consent for any investigations, experiments, or research shall be obtained from patients or person(s) legally responsible for the patient.

#### 13. COMPLIANCE WITH LAW

In connection with its activities under this Agreement, UNIVERSITY agrees to comply with all applicable federal, state, and local laws including but not limited to laws, rules, and regulations concerning equal employment opportunity, nondiscrimination in service delivery, and affirmative action.

#### 14. WORKERS' COMPENSATION INSURANCE

UNIVERSITY shall obtain Workers' Compensation coverage for all its workers and employees, either as a carrier insured employer or a self-insured employer as provided by ORS Chapter 656, prior to the execution of this Agreement. UNIVERSITY further agrees to maintain such coverage for the duration of this Agreement.

15. UNIVERSITY IS INDEPENDENT CONTRACTOR

A. UNIVERSITY is an independent CONTRACTOR and is solely responsible for the provision of services as provided under this Agreement. UNIVERSITY, its agents, and employees shall not be considered employees or agents of COUNTY for any purpose.

B. UNIVERSITY shall defend, hold and save harmless COUNTY, its officers, agents, and employees from damages arising out of the tortious acts of UNIVERSITY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300.

C. COUNTY shall defend, hold and save harmless UNIVERSITY, its officers, agents, and employees from damages arising out of the tortious acts of COUNTY, or its officers, agents, and employees acting within the scope of their employment and duties in performance of this Agreement subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260 through 30.300.

16. AUDIT OF PAYMENTS

COUNTY either directly or through a designated representative may audit the records of UNIVERSITY at any time during the three year period from the date of completion or termination of this Agreement. This audit shall only be directed to services provided by UNIVERSITY and payments provided by COUNTY under terms of this Agreement. If an audit discloses that payments to UNIVERSITY were in excess of the amount to which UNIVERSITY was entitled, UNIVERSITY shall repay the amount of excess to COUNTY. Repayment shall be made in a manner specified by COUNTY.

17. RECORD CONFIDENTIALITY

A. UNIVERSITY agrees to keep all client records confidential in accordance with the applicable provisions of state law.

B. The use or disclosure by any part of any information concerning a patient for any purpose not directly connected with the administration of the COUNTY or UNIVERSITY'S responsibilities with respect to services provided under this Agreement is prohibited except on written consent of the patient, his/her attorney, or the person legally responsible for the patient.

C. Only upon receipt of written consent from the patient, his/her attorney, or the person legally responsible for the patient, or where required by law, will UNIVERSITY provide access to patient's records.

18. ASSIGNMENT

This Agreement may not be assigned by UNIVERSITY without prior written consent of COUNTY.

19. MODIFICATION

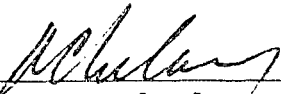
Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

20. INTEGRATION

This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or Agreements.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

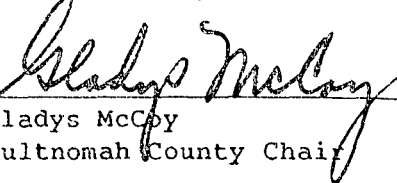
OREGON HEALTH SCIENCES UNIVERSITY

By:   
William C. Neland  
Associate Vice President for  
Administration and Finance

Date: 8/10/90

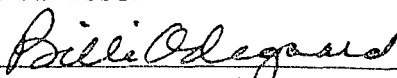
93-6001768W  
Federal I.D. Number

MULTNOMAH COUNTY, OREGON

By:   
Gladys McCoy  
Multnomah County Chair

Date: 7/26/90

HEALTH DIVISION

By:   
Billi Odgaard, Director

Date: 6/26/90

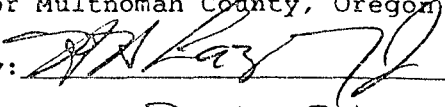
HEALTH DIVISION

By:   
Program Manager

Date: 6/20/90

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By:   
Date: 7.12.90

**RATIFIED**  
Multnomah County Board  
of Commissioners  
July 26, 1990



FY90-91

## CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 101871

Amendment # 1

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> C-3 MARCH 21, 1991
---	---	--

Contact Person Brame Phone x2670 Date \_\_\_\_\_Department Human Services Division Health Bldg/Room 160/2Description of Contract Amendment provides \$3,000 to purchase additional dental equipment for the Cleve Allen Dental Clinic.RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date GovernmentORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF ExemptionContractor Name OHSUMailing Address 3181 S.W. Sam Jackson Pk. Rd.  
Portland, Oregon 97201Phone 225-8803Employer ID # or SS # 93-6001786WEffective Date July 1, 1990Termination Date June 30, 1991Original Contract Amount \$ 274,673Amount of Amendment \$ 3,000Total Amount of Agreement \$ 277,673

Final payment to be reconciled to total actual expenditures.

Payment Term

☐ Lump Sum \$ \_\_\_\_\_☒ Monthly \$ 23,276.42☐ Other \$ \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager Duane Junga Date 3-11-91Purchasing Director [Signature] Date 3-13-91  
(Class II Contracts Only)County Counsel [Signature] Date 3/13/91County Chair/Sheriff [Signature] Date 3/21/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT			
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC	IND
01.	156	010	0800		6110			0300		\$3,000		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

AMENDMENT NO 1 TO  
MULTNOMAH COUNTY AGREEMENT

THIS AMENDMENT TO AGREEMENT made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 1991, by and between MULTNOMAH COUNTY, (hereinafter "COUNTY"), and the OREGON HEALTH SCIENCES UNIVERSITY acting by and through the Oregon State Board of Higher Education on behalf of the State of Oregon, (hereinafter "UNIVERSITY").

W I T N E S S E T H:

WHEREAS, the COUNTY and UNIVERSITY are parties to a certain Agreement entitled Multnomah County and Oregon Health Sciences University Dental Service Agreement (hereinafter "Agreement"); and

WHEREAS, the parties mutually desire to amend said Agreement in the manner hereinafter set forth;

NOW, THEREFORE, the parties agree as follows:

Amend Section 5 to read:

5. REIMBURSEMENT

A. COUNTY will reimburse UNIVERSITY up to a maximum of \$277,673 authorized for dental services at UNIVERSITY by a Department of Health and Human Services, Public Health Service Region X (DHHS) grant to COUNTY. As of July 1, 1990, COUNTY will initiate processing for a COUNTY warrant for UNIVERSITY in the amount of \$23,276.42 by the 5th working day of each month following the delivery of services (July's payment will be initiated before August 5, 1990). The final June payment will be reconciled to yearly actual expenditures. UNIVERSITY will submit quarterly financial and performance reports no later than 30 calendar days following the end of each quarter.

IN WITNESS WHEREOF, the parties have caused this Amendment to Agreement to be executed by their duly authorized officers the date first hereinabove written.

OREGON HEALTH SCIENCES UNIVERSITY

By: \_\_\_\_\_

William C. Neland  
Associate Vice President for  
Administration and Finances

Date: \_\_\_\_\_

93-6001768W

Federal I.D. Number

REVIEWED:

LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

By: \_\_\_\_\_

Date: 3-13-91

MULTNOMAH COUNTY, OREGON

By: \_\_\_\_\_

Gladys McCopy, County Chair

Date: 3/2/91

HEALTH DIVISION

By: \_\_\_\_\_

Billi Odegaard, Director

Date: 2/28/91

By: \_\_\_\_\_

Rendon B. Empey  
Program Manager

Date: 2/26/91

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 500131Amendment # 1

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement  R-1 MARCH 21, 1991
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Contact Person Susie Lahsene Phone 3636 Date 3/4/91Department Environmental Services Division Transportation Bldg/Room 425Description of Contract Amendment to Westside Transit Corridor Planning Coordination Agreement which reflects changes per SB 573RFP/BID # N/A Date of RFP/BID N/A Exemption Exp. Date N/AORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Tri-Met  
Mailing Address 115 NW First Ave., Suite 500  
Portland, OR 97209

Phone \_\_\_\_\_

Employer ID # or SS # N/AEffective Date 3/28/91Termination Date N/AOriginal Contract Amount \$ 0Amount of Amendment \$ 0Total Amount of Agreement \$ 0**Payment Term**☐ Lump Sum \$ \_\_\_\_\_☐ Monthly \$ \_\_\_\_\_☐ Other \$ \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_**REQUIRED SIGNATURES:**Department Manager [Signature]Date 3/8/91Purchasing Director  
(Class II Contracts Only) [Signature]

Date \_\_\_\_\_

County Counsel [Signature]Date 3-14-91County Chair/Sheriff [Signature]Date 3/21/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC	IND
01.												
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE



### INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

Meeting Date: MAR 21 1991

Agenda No.: R-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Amendment to Westside Transit Corridor Planning Agreement and Preferred Alternative  
AGENDA REVIEW/  
BOARD BRIEFING \_\_\_\_\_ (date) REGULAR MEETING 3/21/91 (date)

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Susie Lahsene TELEPHONE X-3636

PERSON(S) MAKING PRESENTATION Larry Nicholas

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Request for approval of Westside Planning Agreement amendment which reflects changes per Senate Bill 573, expedited siting for the project and presentation of information related to the selection of preferred transit and highway alternative for the Westside Corridor Project.

*3/25/91 Original to Susie Lahsene*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER \_\_\_\_\_

*Paul Garbrough*

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1991 MAR 14 AM 10:09

# Westside MAX Facts



## The Public Process

### Environmental Review Process

Federal law requires a thorough process of environmental review before local communities may make decisions on the final route of Westside MAX. These are the major opportunities for public input in the environmental review process:

#### February 8, 1991

Supplemental Draft Environmental Impact Statement (SDEIS) published. Copies are available for inspection at public libraries, the Tri-Met Library, the Oregon Department of Transportation Metro Region Office, or by calling 273-4359.

#### March 11, 1991

**4-7 p.m.** SDEIS Informational Open House

**7-9 p.m.** Public Hearing on SDEIS

Lloyd Center Red Lion Hotel

1000 N.E. Multnomah

Portland, Oregon

#### March 12, 1991

**4-7 p.m.** SDEIS Informational Open House

**7-9 p.m.** Public Hearing on SDEIS

Valley Conference Center

9368 S.W. Beaverton-Hillsdale Hwy.

Beaverton, Oregon

#### March 25, 1991

Public record closes. Written comments postmarked before 5 p.m. on this date will become part of official SDEIS record. Address to: Mr. Loren L. Wyss, Chairman, Westside Corridor Project Steering Group, c/o TriMet, 4012 S.E. 17th Ave., Portland, OR 97202.

### Final Route Decision

These are the major opportunities for public testimony regarding the final route selection for Westside MAX:

#### March 19, 1991 6-9 pm

Citizens Advisory Committee

Public Hearing & Vote

Valley Conference Center

9368 S.W. Beaverton-Hillsdale Hwy.

#### March 26, 1991 6-9 pm

Westside Corridor Project Steering Group

Public Hearing & Vote

Valley Conference Center

9368 S.W. Beaverton-Hillsdale Hwy.

#### March 26 - April 12

These governments hold public meetings and recommend a final route to the Tri-Met Board of Directors:

■ Multnomah County

■ Washington County

■ Hillsboro

■ Portland

■ Beaverton

■ Metro

■ Oregon Transportation Commission

(Check newspaper, or call for meeting times.)

#### April 12, 1991 3-6 pm

Tri-Met Board of Directors votes on Final Route  
Portland Building

### Advisory Committee Work Sessions

The Citizens Advisory Committee for the Westside Corridor Project, which has been the focal point of public input for more than 24 months, will hold a series of work sessions on four topics of major interest.

While there will be no official public comment period during these work sessions, CAC members may wish to request information from concerned citizens or technical staff. Therefore, interested citizens are urged to attend.

**All work sessions will be held at:**

Valley Conference Center

9368 S.W. Beaverton-Hillsdale Hwy.

Beaverton, Oregon

#### February 12 6-8 pm

Topic: Beaverton Route Issues

#### February 19 6-8 pm

Topic: Highway Issues

#### February 26 6-8 pm

Topic: Downtown Portland issues

#### March 5 6-8 pm

Topic: Canyon Issues



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# Westside MAX Facts

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## Committees Guide Westside Corridor Project

**Westside Corridor Project Citizens Advisory Committee**, a committee of 24 citizens, with three members appointed by each of the eight governments. This committee hears public comments on the project, represents citizen input, and makes recommendations to the Westside Corridor Project Steering Group.

### **Beaverton**

Paul DeBast  
Jean Harrison  
Jack Reardon

### **Hillsboro**

Howard Hubbard, Chair  
Sharon Evans  
Robert French

### **Metro**

Pam Baker  
Wayne Atteberry  
Hershal Tanzer

### **Multnomah County**

Tom Deering  
Cheryl Perrin  
Dan Saltzman

### **Oregon Department of Transportation**

Larry Preuss  
John Godsey, Jr.  
Thomas Merrick

### **Portland**

Kris McIvor, Vice Chair  
Sam Naito  
Janet Kretzmeier

### **Tri-Met**

Seth Singleton  
Albert Gentner  
George Sheldon

### **Washington County**

Bert Gredvig  
Dave Geiger  
David Frost

**Westside Corridor Project Steering Group**, a group of eight elected officials representing each of the governments involved in the project, is the oversight committee. It receives recommendations from the Citizens Advisory Committee and the Project Management Group, a committee of top administrators that has overseen the technical planning and engineering work of government staff involved in the project.

On March 26, the Steering Group will hold a public hearing and vote on its final route recommendation.

Loren L. Wyss, President, Tri-Met Board of Directors

Pauline Anderson, Multnomah County Commissioner

Earl Blumenauer, Portland City Commissioner

Larry Cole, Mayor of Beaverton

Al Coussens, Hillsboro City Councilor

Don Forbes, State Highway Engineer

Bonnie Hays, Chair, Washington County Commissioner

David Knowles, Metro Councilor

## Getting Involved

For more information on the Westside Corridor Project or the schedule of public meetings, please contact:

Westside Corridor Project  
Community Relations  
115 NW First Avenue, Suite 500  
Portland, Oregon 97209  
503/273-4352

# Westside MAX Facts



## Light Rail Alignment Issues in Downtown Portland

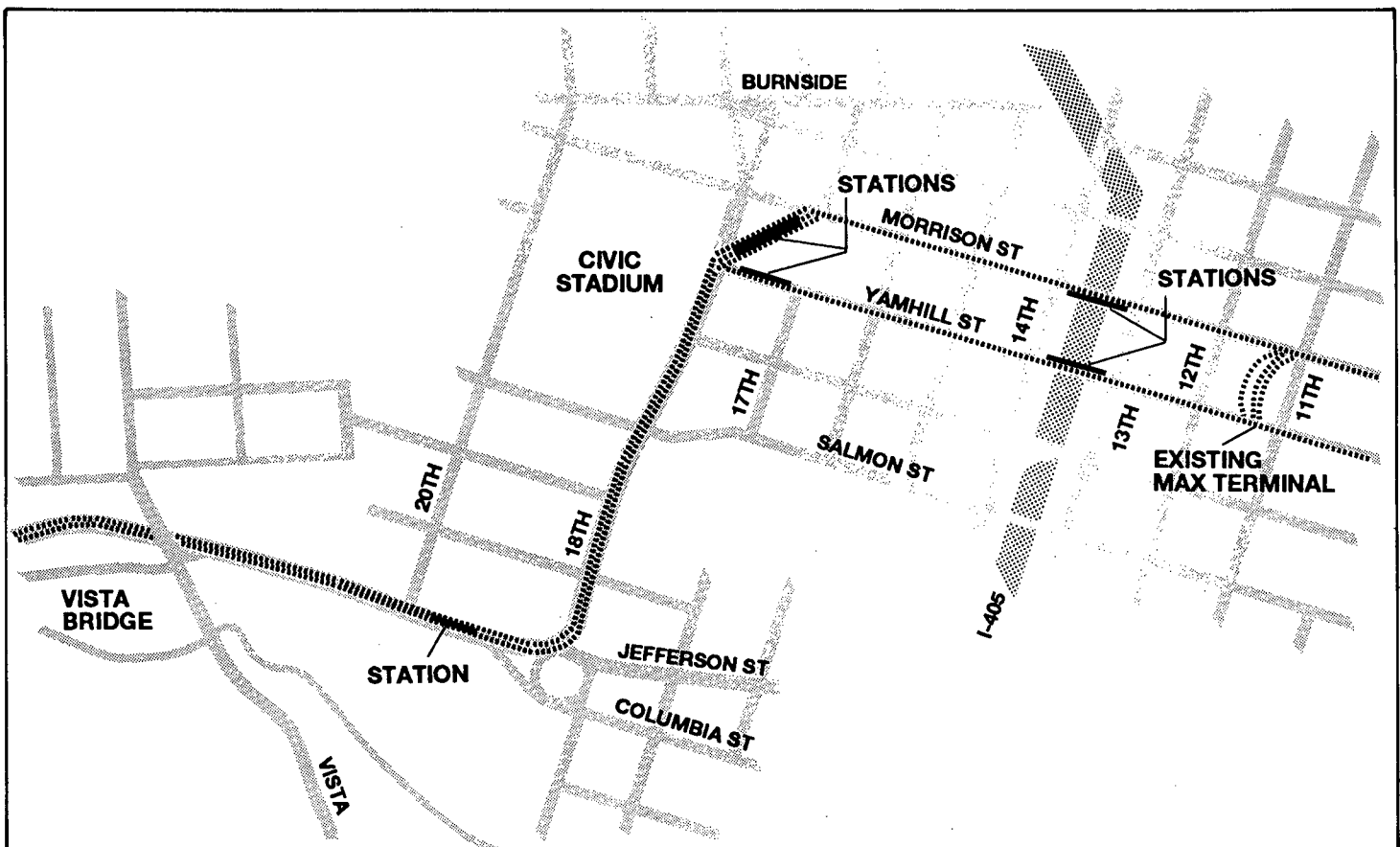
In 1983, after three years of study, local governments chose the Sunset Corridor as the location for light rail service to the Westside from downtown Portland. In downtown Portland, the adopted alignment extends MAX from SW 11th Avenue along SW Yamhill and Morrison streets, then south onto SW 18th Avenue to SW Jefferson Street. After turning west onto SW Jefferson Street, the tracks follow the south side of the Sunset Highway.

When preliminary engineering began in 1988, the decision was made to evaluate several tunnel options through the West Hills to reduce environmental impacts in the Sunset Canyon. The decision about where to site a downtown portal for the tunnel options reopened discussion of the light rail alignment through downtown Portland.

### Portal Options

During the early period of preliminary engineering (1988-1989), five downtown tunnel portal options were studied:

- **Option A.** At the end of SW Jefferson Street near the water reservoir.
- **Option B.** South of Highway 26 on SW 18th Avenue in Goose Hollow.
- **Option C.** On SW 20th Avenue south of SW Morrison Street.
- **Option D.** West of SW 20th Avenue on Morrison, with an additional underground station at SW 23rd Avenue and W. Burnside.



# Westside MAX Facts

## ■ Option E. Near SW 16th Avenue and SW Montgomery.

The SW Jefferson option (Option A) was eventually selected because its lower costs and environmental impacts, and greater development potential best met the project goals:

1. Maximize transit use.
2. Minimize capital and operating costs.
3. Minimize and mitigate environmental impacts.
4. Maximize development potential.

In response to community concerns, two additional downtown alignments were considered: one with a portal in the Uptown/King's Hills area, and another with a portal on SW 20th Avenue just south of the Civic Stadium. Both had higher costs and fewer benefits to the area surrounding them than the SW Jefferson option.

## Community Concerns and Tradeoffs

This section addresses community concerns and proposed mitigation options to address those concerns. Project staff will continue to work with the community to identify and mitigate concerns regarding the proposed alignment.

**Parking.** The downtown alignment included in the Supplemental Draft Environmental Impact Statement (SDEIS) for the Westside Corridor Project removes approximately 350 public parking spaces and 50 private parking spaces in downtown Portland.

Of the public parking spaces removed, 135 are to extend the Transit Mall along SW 5th and 6th avenues between Burnside and Irving streets. Along the light rail alignment, parking is removed along one side of SW Yamhill and Morrison streets between SW 11th and 18th avenues, in some locations along SW 18th Avenue, and along one side of SW Jefferson between SW 18th and 20th avenues. Because parking in downtown and especially in Goose Hollow is already in short supply, neighborhood businesses are particularly concerned about the effect of this parking loss on their business.

The City of Portland and Tri-Met are working together with the community to identify mitigation for lost parking. Two options are being considered: providing increased on-street parking by creating angled parking on nearby streets and providing off-street parking. However, the cost of replacing public parking may not be eligible for

federal funding; therefore, other funding sources are being considered.

**Traffic Flow and Left-Turn Access.** The design outlined in the SDEIS reduces SW 18th Avenue from four to two lanes. In addition, left turns to and from SW 18th Avenue would be prohibited at Main, Madison, and Taylor streets to improve traffic flow along SW 18th Avenue. Jefferson Street would also be reduced from four to two lanes to accommodate light rail in the median and a bicycle lane. Left turns would be prohibited at SW 20th and 21st avenues.

Because planned highway improvements will make Sunset Highway more attractive, slightly more traffic may use SW Jefferson and Columbia streets to gain access to the highway. This will affect traffic at Collins Circle significantly. During afternoon rush hour, outbound traffic would exceed capacity at the intersection of Jefferson and 18th.

Some residents and businesses in the Goose Hollow area have expressed a desire to maintain left-turn access by providing left-turn lanes on 18th Avenue and to retain four traffic lanes on SW Jefferson Street and SW 18th Avenue. Accomplishing these objectives would require additional right-of-way and displacement along both streets. Another possible solution is to develop a traffic management plan that encourages traffic to use the Clay Street on-ramp. A third option is to shift the light rail alignment so that it runs diagonally through the block just northwest of the 18th and Jefferson intersection. This option also has additional displacement and right-of-way impacts. Tri-Met will continue to work with the City of Portland and Goose Hollow residences and businesses to arrive at the best possible solution.

## Getting Involved

Public input will continue to serve an important role in guiding decisions for the Westside Corridor Project. Public hearings on the environmental impact statement for the Westside Corridor Project are scheduled for March 11 and 12, 1991.

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# Westside MAX Facts

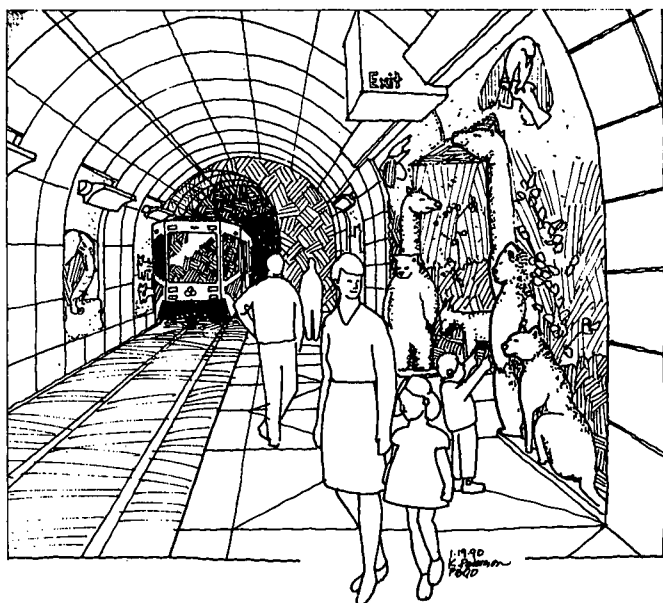


## Light Rail Options in the Sunset Canyon

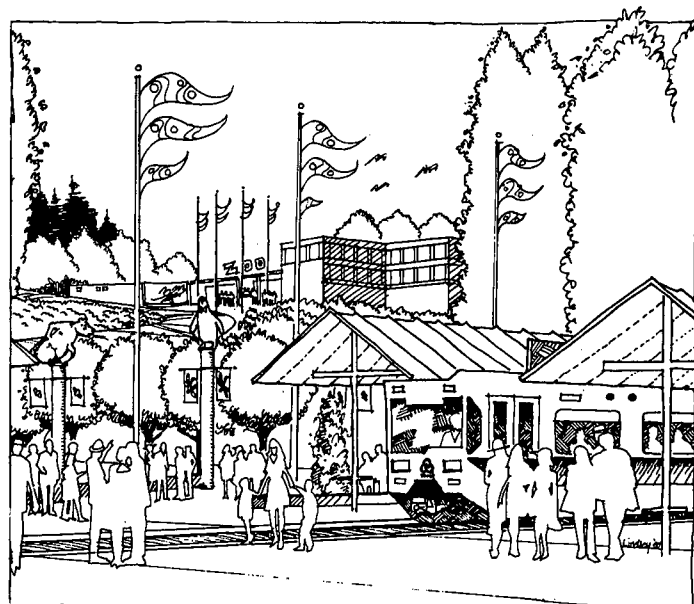
In 1983, after three years of study, local governments chose the Sunset Corridor as the location for light rail service to the Westside from downtown Portland. The adopted route through the Sunset Canyon (West Hills) is an all surface route from SW 18th and Jefferson along the south side of Sunset Highway to just east of Sylvan. There it crosses over the highway to

follow the north side of Sunset Highway to the Highway 217 interchange.

The Oregon Department of Transportation (ODOT) also plans improvements to Sunset Highway and Highway 217 as part of the joint ODOT/Tri-Met Westside Corridor Project.



Artist's conception of zoo station for Long Tunnel option.



Artist's conception of zoo station on North Side route, which features a half-mile tunnel east of the zoo.

### Canyon Options

In addition to this surface route, three tunnel routes through the West Hills are analyzed in a supplement to the original Draft Environmental Impact Statement (DEIS) prepared by Tri-Met and ODOT. The tunnel options were included in the project in response to a 1983 City of Portland resolution supporting study of a tunnel through the West Hills to reduce visual impacts in the Canyon. Analysis of these options, as well as other changed conditions, forms the basis of the current environmental impact study (EIS). The tunnel options include:

#### Northside Short Tunnel Option

#### Long Tunnel Option with a Zoo Station

#### Long Tunnel Option without a Zoo Station



# Westside MAX Facts

## Alignment Description

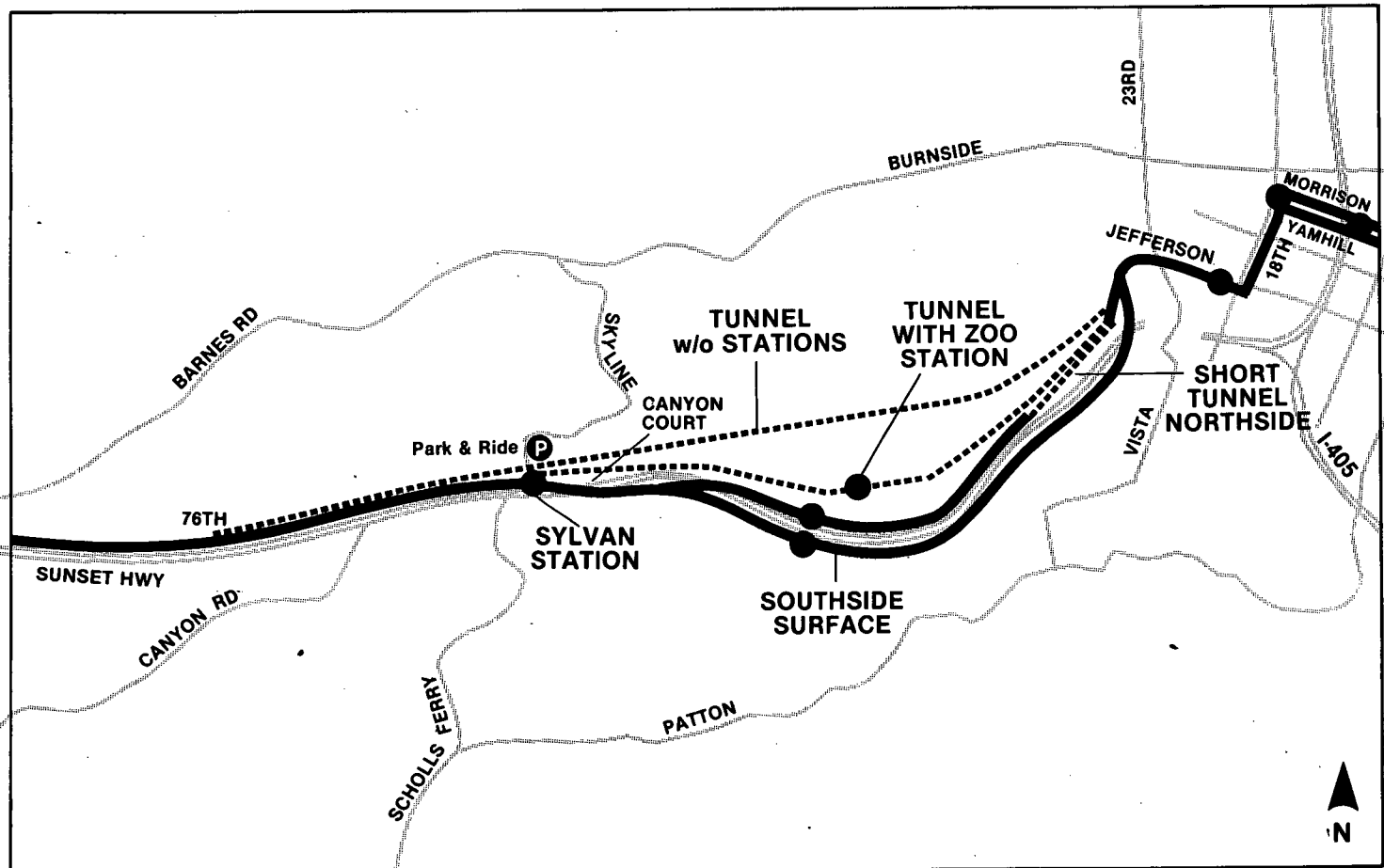
### Light Rail

As shown on the map, the Westside Corridor Project extends MAX west from SW 11th Avenue along SW Yamhill and Morrison Streets, then south onto SW 18th Avenue to SW Jefferson Street. After turning west onto SW Jefferson Street, the tracks follow one of four alignments through the West Hills:

- **Southside Surface Option** runs along the south side of the highway to about halfway between the Zoo and the Sylvan area, where the tracks cross the highway to the north side. This option includes two stations to serve the Zoo and Sylvan.
- **Northside/Short Tunnel Option** passes through a ½-mile tunnel beginning near the end of SW Jefferson Street and exiting about ½ mile east of the Zoo to follow the north side of Sunset Highway. This option also includes stations to serve the Zoo and Sylvan.

- **Long Tunnel with a Zoo Station Option** includes a three-mile tunnel beginning near the end of SW Jefferson Street and exiting near SW 76th Avenue. This option does not include a station at Sylvan.
- **Long Tunnel without a Zoo Station Option** includes a three-mile tunnel beginning near the end of SW Jefferson Street and exiting near SW 76th Avenue on a slightly straighter alignment than the Long Tunnel with Zoo Station. This option does not include any underground stations.

From SW 76th Avenue, all options follow the north side of Sunset Highway to Highway 217, then cross under Sunset Highway to head south along the west side of Highway 217 to SW Cabot Street. The Westside Corridor Project from Beaverton west is discussed in a separate *MAX Facts* entitled "Light Rail Options in East and Central Beaverton."





# Westside MAX Facts

## Highway Improvements

The highway improvements included in the Westside Corridor Project are designed to reduce bottlenecks and constriction along the Sunset Highway and bring the highway into greater compliance with State of Oregon highway design standards. Although the improvements will not substantially increase capacity on Sunset Highway or Highway 217, they are important to maintain the flow of traffic in the Canyon and to relieve weaving problems between Sylvan and Canyon Road. Proposed highway improvements are:

- Build a westbound on-ramp at the Zoo

- Extend the Sunset Highway westbound climbing lane from the Zoo to the Sylvan interchange
- Rebuild the Sylvan interchange
- Widen Sunset Highway to six lanes between the Sylvan and Highway 217 interchange
- Meter interchange on-ramps
- Widen Highway 217 to six lanes from the Sunset Highway to the Tualatin Valley Highway

## Community Impacts and Tradeoffs

### Light Rail Impacts

There are three major tradeoffs among the Canyon options. First, the higher capital costs of the Long Tunnel Options must be balanced with the greater environmental impacts of the Southside Surface and Northside Short Tunnel Options. Depending on whether or not a Zoo station is included, the Long Tunnel Options are estimated to cost approximately \$25 million to \$50 million more than the Southside or Northside Options. However, the Long Tunnel Options combined with the highway improvements result in about half the tree removal or retaining wall exposure of the Southside Option and about two thirds of those of the Northside Option.

Second, for the Long Tunnel Options, the capital cost of the Zoo station is being compared with the importance of the station as a regional attraction and ridership generator. The underground Zoo station for the Long Tunnel Option is estimated to cost approximately \$20 million and carry at least 250,000 more riders a year than

would be served by buses if the Long Tunnel with No Stations Option were chosen.

Third, the additional light rail ridership, broader development potential, and consistency with local planning goals that would be achieved with a Sylvan station are

being compared with the capital cost of adding a Sylvan station to the Long Tunnel Options. An underground station at Sylvan would increase the cost of the Long Tunnel Options by approximately \$20 million to \$25 million. A Sylvan station is included in both surface options.

### Highway Impacts

The SDEIS includes a design for widening the highway approximately 20 feet to the south between the Washington Park Zoo overcrossing and the Sylvan interchange. This widening will accommodate either surface option for the light rail as well as a westbound climbing lane and

### Canyon Options

(For comparison purposes. Assumes Downtown Portland to SW 185th Avenue, South/Burlington Northern Option through Beaverton.)

	Long Tunnel w/Zoo	Long Tunnel w/o Zoo	Northside/ Short Tunnel	Southside/ Surface
Est. Capital Cost (\$M)	\$491.2	\$466.3	\$441.1	\$445.8
Stations <sup>1</sup>	12	11	13	13
Park & Ride Lots	5	5	6	6
Parking Spaces	3,050	3,050	3,350	3,350
Est. Travel Time	27 min.	26 min.	29 min.	29min
Ridership (2005)	25,200	24,300	27,100	27,100
Displacements				
Homes/Apts.	75	75	77	77
Businesses	15	15	30	30
Tree Removal				
% Visible Area <sup>2</sup>	3%	3%	5%	10%
Highway (acres)	6.3	6.3	6.3	6.3
LRT (acres)	0.7	0.7	5.5	14.2
Retaining Wall	241,940	241,090	384,440	446,220
Exposure <sup>3</sup> (sq. ft.)				

<sup>1</sup> Neither Long Tunnel option includes a Sylvan station.

<sup>2</sup> Area to the tops of ridges adjacent to highway between the Vista Tunnels and Sylvan.

<sup>3</sup> Includes 222,900 sq.ft. for highway improvements.

# Westside MAX Facts

auxiliary lane. If a tunnel alignment for light rail is selected, some of the highway improvements can be shifted to the space reserved for the Northside Option. This would lessen the impact on the south hillside.

To accommodate this widening, 30-foot-high vertical retaining walls will be built on the south side of the highway, requiring removal of trees and vegetation. The tree removal for each option is shown in the Summary Table.

**Visual Impacts.** In response to citizen concerns, ODOT engineers and consultants continue to look at ways to lessen the visual and environmental impacts of the widening, including:

- **Terraced Walls.** These would include plantings and landscaping to blend with canyon greenery and help conceal the walls.
- **Tree Preservation.** A consulting arborist is studying ways to minimize tree damage. Any vegetated slopes disturbed by construction can be replanted with native shrubs and trees.
- **New Ramp Design.** Two alternative designs for the westbound on-ramps at the Zoo interchange are included in the SDEIS: a loop ramp and one that connects directly from the Zoo interchange to the highway. ODOT has determined that if the direct on-ramp from the Zoo interchange is built, an auxiliary lane originally planned to connect the Zoo and Sylvan ramps will not be needed. This would reduce impacts on the south side slopes and vegetation.
- **Alignment Relocation.** ODOT is also exploring an alternative design that will shift the alignment of Sunset Highway slightly to the north. While this would eliminate the need for much of the south wall (except in the area near the Sylvan interchange), there are other tradeoffs. For example, it would bring the highway closer to homes on the north side and may require walls that would be visible to this residential area.

**Canyon Court Closure.** Another local issue is the closure of Canyon Court. The SDEIS design calls for closing Canyon Court between Highland Parkway and Sylvan to relieve congestion at the Sylvan interchange. Traffic from the Highland neighborhood would access the highway by traveling east to the Zoo interchange and the intersection of Canyon Court and Skyline Blvd. on the west side of the Sylvan interchange would be relocated to the north.

In response to concerns of residents on the north side of the highway that the closure would drive more traffic through their neighborhoods, ODOT is examining the possibility of keeping Canyon Court open. If Canyon Court remains open, it would have to be reconstructed

with a new alignment that either would abut or encroach slightly into the back yards of some of the adjacent residences. This may result in some loss of trees and vegetation that provide screening between the residences and the highway. Noise from the highway would also be more audible to those residences. This option may be more expensive and require more right-of-way in the Westgate commercial area.

**Zoo Overflow Parking.** Currently, when the parking lot for the Washington Park Zoo/OMSI/World Forestry Center complex is full, the overflow vehicles park at the Westgate office complex lot, using Canyon Court as an access road.

If Canyon Court is closed, the overflow vehicles would access the lot via the freeway and the Sylvan interchange. The overflow generally occurs during off-peak travel times and should not affect highway operation. It is expected that a light rail station at the Zoo would reduce the shortage of parking at the complex, with a corresponding reduction in the number of overflow vehicles.

**Geology.** A major concern in the Canyon for both the light rail and highway improvements is the geologic stability of the hillside slopes. Extensive geologic studies have been conducted by Cornforth Consultants Inc. and L.R. Squier Associates, the project's local geotechnical consultants. They have

stated that technology exists that will permit retaining wall construction for the project without destabilizing the hillsides.

A loop-ramp design originally proposed for the westbound Zoo on-ramp cut into the slide area on the north side. An alternative direct-access ramp now being considered has less impact on that slide area.

## Getting Involved

The next step is for local governments to recommend a final route to the Tri-Met Board. The recommended route will be studied in the Final Environmental Impact Statement and serve as the basis for negotiations for federal funding.

Public input will continue to serve an important role in guiding decisions for the Westside Corridor Project. Public hearings on the environmental impact statement for the Westside Corridor Project are scheduled for March 11 and 12, 1991.

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# Westside MAX Facts



## Light Rail Options in East and Central Beaverton

In 1983, local governments chose an alignment from Highway 217 to the south side of the Beaverton Transit Center, then proceeding west along the Burlington Northern (BN) right-of-way as the preferred route for light rail service through east and central Beaverton.

Early in the current preliminary engineering and environmental impact statement work, local decision-makers asked Tri-Met to study other alignments through central Beaverton to determine if there was a better way to support development.

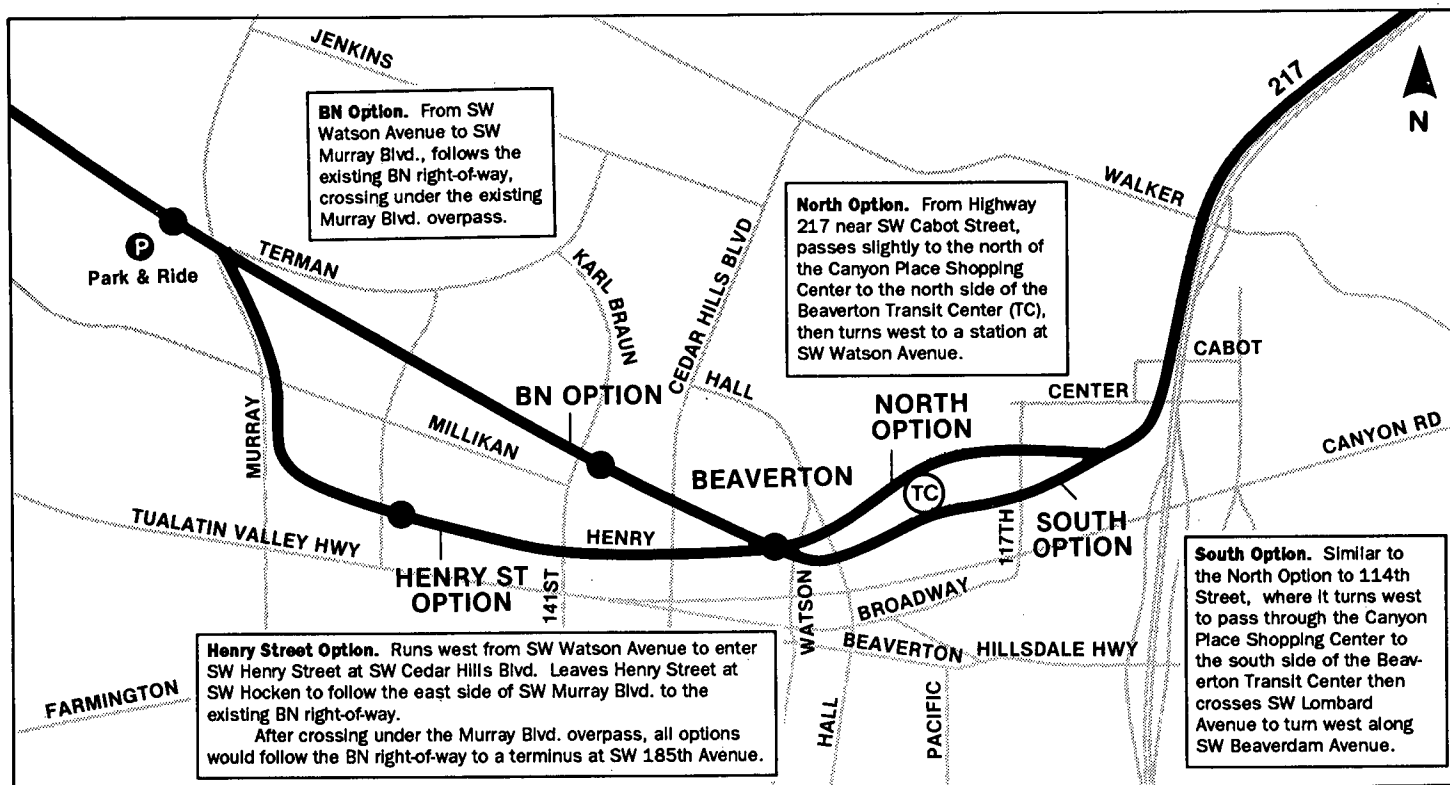
These alignments through Beaverton were considered: along Millikan and Electric, a short and a long alignment along Henry Street, and an alignment along

the BN right-of-way. In August 1989, the following route options were selected for study in the Supplemental Draft Environmental Impact Statement (SDEIS):

- North and South Option for east Beaverton
- BN and Henry Street Options for central Beaverton

### Alignment Description

The Beaverton segment of the Westside Corridor Project begins at approximately Highway 217 and SW Cabot Street. From this point, there are two options for east Beaverton and two options for central Beaverton, as shown on the map.



# Westside MAX Facts

## Community Impacts and Tradeoffs

In east and central Beaverton, light rail follows either the North or South Option to a station at SW Watson Avenue. In central Beaverton, the choice is between the BN Option or the Henry Street Option. Either the North or South Option can be combined with either the BN or Henry Street Option.

The tradeoffs in central Beaverton are lower costs and impacts for the BN Option compared to greater development potential for the Henry Street Option.

The South Option is part of the alignment adopted in 1983. It presents more difficulties than the North alignment in terms of preserving the floodplain. The North Option is less costly and less disruptive to business and traffic.

The BN Option, adopted in 1983, is less costly, has fewer right-of-way and displacement impacts and has fewer traffic impacts than the Henry Street Option. Because the BN Option is located primarily in an existing rail right-of-way, it also will present the lowest risk for delays or cost overruns and have the lowest impact on adjacent uses. The Henry Street Option would have a greater development potential if the City of Beaverton can create conditions for redevelopment opportunities along the route.

Concerns have been raised regarding vibration on

the Tektronix campus and right-of-way impacts along Henry Street. As a result of citizen input, Tri-Met hired consultants to identify construction methods that address vibration concerns and to look at ways to reduce right-of-way impacts. This information will be used in determining appropriate mitigation.

## Getting Involved

The next step is for local governments to recommend a final route to the Tri-Met Board. The recommended route will be studied in the Final Environmental Impact Statement and serve as the basis for negotiations for federal funding.

Public input will continue to serve an important role in guiding decisions for the Westside Corridor Project. Public hearings on the environmental impact statement for the Westside Corridor Project are scheduled for March 11 and 12, 1991.

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### Central Beaverton Options

For comparison purposes. Northside Short Tunnel Option from downtown Portland to SW 185th Avenue.

	South/BN	North/BN	South/Henry	North/Henry
Est. Capital Cost (\$m.)	\$441.1	\$439.5	\$451.5	\$448.9
Park & Ride Lots	13	13	13	13
Parking Spaces	3,350	3,350	3,350	3,350
Displacements				
Homes/Apts.	77	76	88	89
Businesses	30	25	39	34
Est. Travel Time	29 min.	29 min.	30 min.	30 min.

# Westside MAX Facts



## Highway Improvements

In 1983, local governments chose the Sunset Corridor as the location for light rail service to the Westside from downtown Portland. The Westside light rail was put on hold while the Eastside MAX project was completed. When the Westside Corridor Project was reintroduced in 1988, local governments recognized the need to maintain a balanced and efficient transportation system by incorporating highway improvements in the project.

The Oregon Department of Transportation (ODOT) plans to improve the Sunset Highway and Highway 217 as part of the joint ODOT/Tri-Met Westside Corridor Project. The improvements will primarily address congestion and operations problems along the highway. The limited space available for expansion of the highway precludes any significant capacity increases.

The following highway improvements were studied as part of the Supplemental Draft Environmental Impact Statement (SDEIS) for the Westside Corridor Project.

- Build a westbound on-ramp at the Zoo
- Extend the Sunset Highway westbound climbing lane from the Zoo to the Sylvan interchange
- Rebuild the Sylvan interchange, closing Canyon Court between Highland Parkway and the interchange to relieve congestion at the interchange
- Widen Sunset Highway to six lanes between the Sylvan and Highway 217 interchanges
- Remove local street access to the Sunset Highway at Canyon Road and the Highway 217 interchange
- Provide local access to residents north of the Sunset Highway via a new overpass near SW 76th Avenue
- Widen Highway 217 to eight lanes from the Sunset Highway to the Tualatin Valley Highway

The choice of a surface or tunnel alignment for light rail would not affect the design of the highway improvements studied in the SDEIS.

### Project Objectives

The highway improvements listed above were designed to address several objectives for the Sunset Highway, including:

1. Support joint highway and transit solutions.
2. Enhance highway safety.
3. Be environmentally responsive.

4. Reduce bottlenecks and relieve congestion.
5. Be cost-effective.

Some of the specific objectives of the improvements include reducing congestion and traffic hazards caused by poor street connections near the Sylvan interchange; separating local and highway traffic between the Zoo and Sylvan to reduce congestion and improve safety; and limiting access to the highway to reduce congestion caused by slower traffic entering the highway.

ODOT and Tri-Met staff continue to work with the community to identify and mitigate concerns about the proposed highway improvements. The following mitigation options address specific community concerns while allowing project objectives to be met. The following discussion of mitigation options is presented in three segments: Between the Zoo and the Sylvan interchange, the Sylvan interchange itself, and from Sylvan to 76th Avenue.

### Between the Zoo and the Sylvan Interchange

The highway improvements included in the SDEIS widen the highway to the south between the Zoo and the Sylvan interchange. This requires cutting into the south hillside and building large retaining walls to stabilize slopes and to minimize tree removal and right-of-way required. Community concerns in this area include visual impacts of retaining walls and increased pavement, tree removal, maintaining access to the Sylvan commercial area and Zoo overflow parking using Canyon Court, additional traffic on neighborhood streets if Canyon Court is closed, and noise impacts.

**Visual Impacts.** In response to community concerns, the highway centerline could be moved slightly to the north. Positive effects of moving the alignment to the north include reduced tree removal, less retaining wall exposure, and lower costs (\$3.5 million less). Conversely, the alignment would be closer to residents on the north side of the highway and would require taking more right-of-way from these properties, although no residences would be taken. Noise impacts would increase minimally.

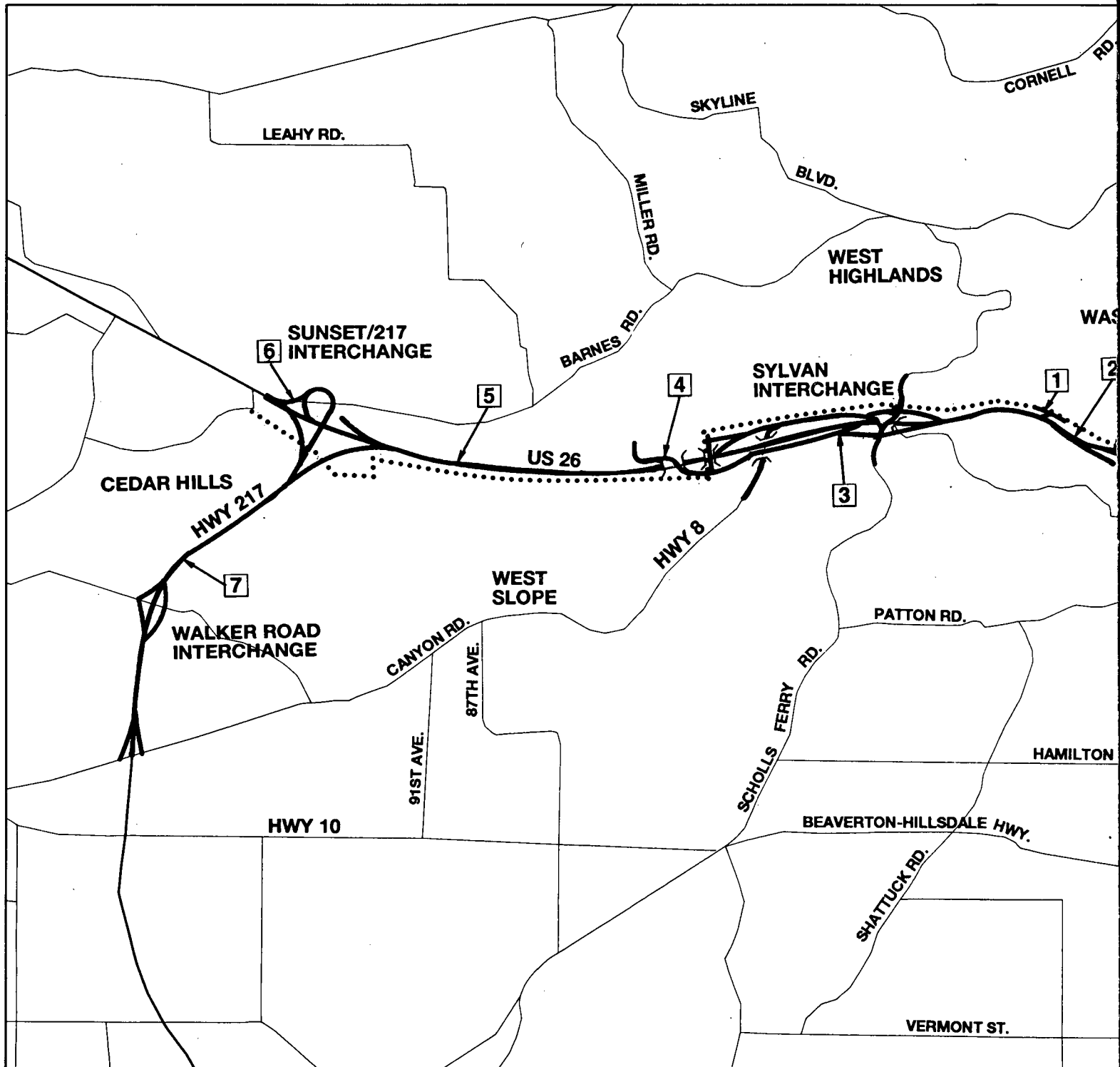
**Canyon Court Closure.** Canyon Court currently intersects with Skyline Blvd. approximately 100 feet north of the westbound Sylvan off-ramp. Because this distance is so short, traffic to and from the highway often blocks the intersection, making it difficult and dangerous to exit Canyon Court. To remedy this situation and improve traffic flow at the Sylvan interchange,



## Westside MAX Facts

the planned highway improvements close Canyon Court from Highland Parkway to the Sylvan interchange. The community has voiced concern that closing Canyon Court would isolate them from the services available at Sylvan and force them to use the highway for local access.

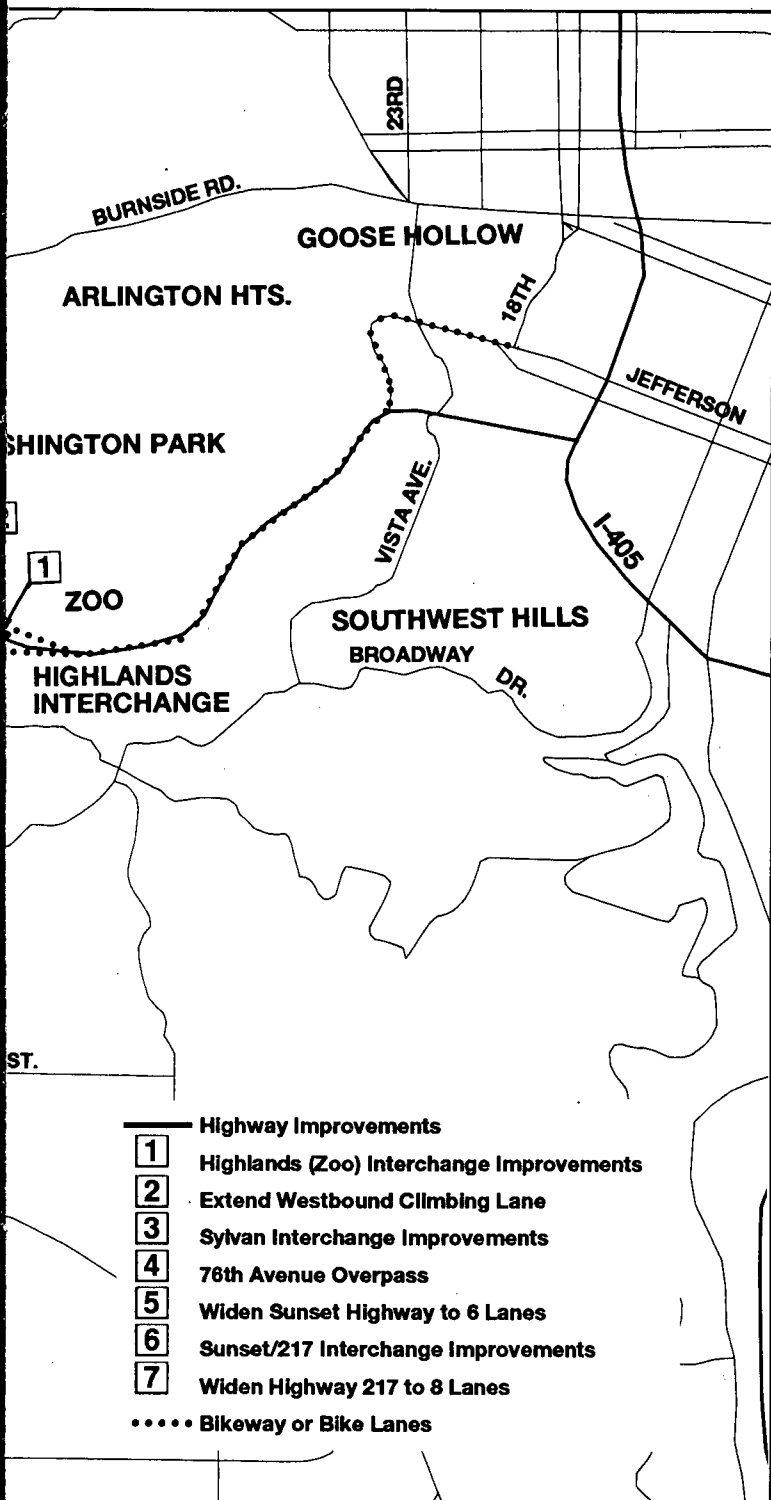
To keep Canyon Court open, Canyon Court could be reconstructed north of its current location, connecting north to Westgate Drive and Skyline Blvd. This would maintain access to the Sylvan commercial area and Zoo overflow parking. The distance between the interchange and the intersection of Westgate Drive and Skyline Blvd.



## Westside MAX Facts

would exceed the required 350-foot minimum and would improve traffic flow at the interchange.

Relocating Canyon Court would bring it closer to residences on the north side of Sunset Highway and require more right-of-way. Noise impacts would also increase.



### Sylvan Interchange

**Realign Canyon Court West of Skyline Blvd.** The Westside Corridor Project SDEIS shows Canyon Court west of Skyline Blvd. connected to Skyline via SW 58th Avenue and SW Montgomery Street.

In response to community concerns that this would increase traffic in front of the French-American School up to as much as 5,000 cars a day, several alternatives have been designed routing SW 58th Avenue behind the school. Each of the alternatives requires taking some of the school's playground and could require taking some additional single-family homes, duplexes, and apartments.

**Sylvan Commercial Area.** The highway improvements discussed in the SDEIS replace the Sylvan interchange structure with a longer structure and relocate the westbound ramps to accommodate the highway widening. Spacing the ramp intersections farther apart provides additional storage space on SW Skyline Blvd. for north- and southbound vehicles making left turns.

Two of three service stations in the Sylvan area may be removed by the joint highway/light rail project: the Chevron station (by the Park & Ride lot) and the Union station (to make room for the westbound off-ramp). The Park & Ride would also require removal of office buildings and two restaurants, Carrows and Big Red's.

If there is no Park & Ride lot, the Chevron station would be removed to provide a better access to the commercial district on the north side of the interchange.

A possible mitigation option is to purchase Westgate Drive, a private road, and dedicate it as public access. This would leave the Chevron Station in place and provide access to businesses on the east side of the interchange.

### Sylvan Interchange to SW 76th Avenue

The highway improvements discussed in the SDEIS include new eastbound and westbound collector-distributor roads that would run along the north and south side of the highway between the Sylvan and Camelot Court interchanges to accommodate a truck climbing lane and traffic entering and exiting the highway at the Sylvan, Canyon Road, and Camelot Court interchanges. The center of Sunset Highway is shifted to the south between the Sylvan and Camelot Court interchanges to accommodate the highway widening and the collector-distributor roads.

The existing westbound on-ramp at 76th Avenue (Golf Creek Apartments) is removed to limit access to the highway. Traffic currently entering the freeway on this ramp uses a new overpass at SW 76th Avenue leading to the collector-distributor roads and accesses the freeway through the Camelot Court interchange.

Community concerns in this area include the loss of direct access to the highway at SW 76th Avenue, the diversion onto neighborhood streets of traffic currently using this on-ramp, and congestion at Camelot Court

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## Westside MAX Facts

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and on Barnes Road. Specifically, residents to the north of the highway have expressed concern about traffic from high-density housing accessing the freeway through their residential neighborhoods, and residents to the south of the highway are concerned that the SW 76th Avenue overpass will attract traffic to neighborhood streets south of the highway. Some residents to the south of the highway have suggested closing Camelot Court south of the highway to limit access to neighborhood streets.

**Access for Golf Creek Apartments and 76th Avenue Residences.** Three options are being considered that address local concerns in the area from Camelot Court to 76th Avenue. The first option provides a two-way connection to the Golf Creek Apartments from the Camelot Court overpass. The second option is similar to the first with the addition of a westbound on-ramp near SW 76th Avenue. The third option provides a westbound access road from Camelot Court to SW 76th Avenue, with a short two-way road to the Golf Creek Apartments. This option also includes a westbound on-ramp near 76th Avenue. As proposed, none of these options would close the Camelot Court connection to local streets south of Sunset Highway.

**Access to Barnes Road for Golf Creek Complex; Buy Out 76th Avenue Access.** Currently, the residents of the Golf Creek Apartment complex have legally guar-

anteed access to SW 76th Avenue. This access is provided by the existing westbound off-ramp at SW 76th Avenue. One mitigation option purchases the access rights and provides a new road connecting the Golf Creek Apartment Complex to Barnes Road. This option addresses the project goal of limiting access to the highway and minimizes traffic concerns in neighboring areas.

While this option creates access to Barnes Road for residents of the Golf Creek Apartments, single-family residences along 76th and 78th Avenues are "land-locked" with no legal access. The residences in this area would be purchased by the project or a frontage road built with additional right-of-way impacts. The new road would also increase traffic on Barnes Road.

### For More Information

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# Westside MAX Facts



## Final Design

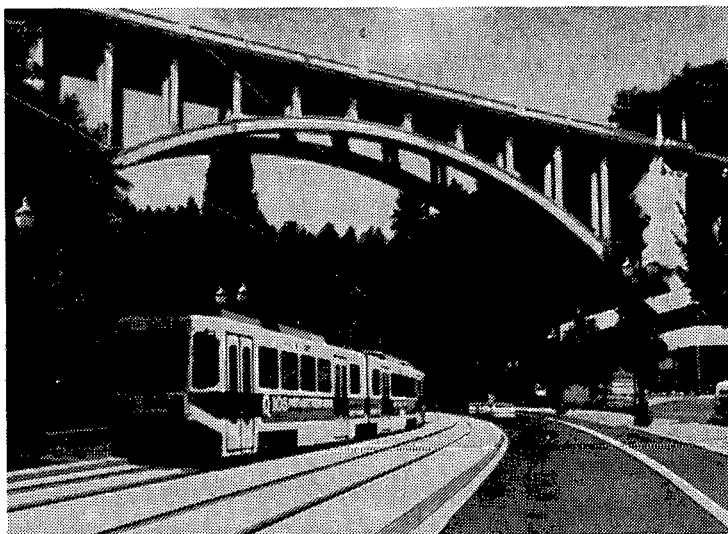
The current issue facing local governments is choosing the final route for the Westside Corridor Project. After more than 200 community meetings, public concern about final design issues has become apparent. Although these issues cannot be fully addressed at this point in the design process, Tri-Met Community Relations staff has kept a record of these concerns that will be considered during the final design phase.

Final design for the Westside Corridor Project will begin after the final route is selected, the Final Environmental Impact Statement is completed, and funding for the project is secured through

local, state, and federal sources. It will result in a "road map" to be used during construction that will be broken

into two categories, construction specifications, which tell the construction contractor exactly how an item must be built, and performance specifications, which indicate how an item is expected to perform.

Design work is generally reviewed at approximately the 30%, 60%, and 90% completion levels. Ongoing community meetings and Citizens Advisory Committee meetings will provide citizens with opportunities to discuss their concerns during this project phase.



Artist's concept of Westside MAX on SW Jefferson near the Vista Bridge. Computer simulation by SEED Design.

## Community Issues

Examples of issues that will be addressed in final design include:

- **Design Treatment.** How light rail will look is a concern of many. Citizens have expressed a desire for landscaping and street treatments that reflect the architecture and surroundings in Westside neighborhoods.
- **Station Design.** The visual impact of stations on neighborhoods is another concern. Examples of how Eastside MAX stations fit in with the surrounding area are the glass shelters at the Convention Center, which match the Center's own entrances, and the street lighting and shelters in downtown Portland that coordinate with the existing City light fixtures and drinking fountains.
- **Safety and Security.** Safety and security measures that will be built into the Westside Light Rail include security lighting at platforms and park-and-ride lots; telephones on all platforms; and creating an environment that minimizes security risks throughout the system (i.e., no dense shrubs or bushes near

platforms or waiting areas). Tri-Met also plans to place closed-circuit television cameras at some stations to monitor activity. In addition, to prevent unauthorized access to the light rail tracks, the alignment will be fenced in areas where trains travel at high speeds.

- **Traffic Impacts.** A traffic management plan also will be developed during final design. The purpose of the plan will be to minimize short-term impacts caused by construction and long-term impacts created by the presence of light rail. Possible mitigation measures for short-term impacts include off-peak hour construction, detours, and additional transit service. Long-term mitigation includes reducing turns, realigning streets, and rerouting traffic. An example of this in the Goose Hollow area is to encourage traffic that traditionally uses SW Jefferson Street to access Highway 26 using the Clay Street on-ramp.
- **Construction Impacts.** A construction management plan will be developed to minimize the effects of



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## Westside MAX Facts

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construction on the surrounding neighborhoods. Tri-Met will provide a community liaison who will be available to address citizen concerns throughout the construction period.

### **Making the Decision**

When the design is complete, Tri-Met will obtain all necessary permits and approvals from the local governments and agencies involved, and thus allow each one to have input into the final design approval. After the final design phase is complete, construction of the Westside Corridor Project will begin.

### **Getting Involved**

For more information regarding the Westside Corridor Project or a schedule of public meetings or hearings, please contact:

Westside Corridor Project  
Community Relations  
115 NW First Avenue, Suite 500  
Portland, Oregon 97209  
503/273-4352



# METRO

2000 SW First Avenue  
Portland, OR 97201-5398  
(503) 221-1646  
Fax 241-7417

February 25, 1991

**Executive Officer**  
Rena Cusma

**Metro Council**  
Tanya Collier  
*Presiding Officer*  
District 9

Jim Gardner  
*Deputy Presiding Officer*  
District 3

Susan McLain  
District 1

Lawrence Bauer  
District 2

Richard Devlin  
District 4

Tom DeJardin  
District 5

George Van Bergen  
District 6

Ruth McFarland  
District 7

Judy Wyers  
District 8

Roger Buchanan  
District 10

David Knowles  
District 11

Sandi Hansen  
District 12

Larry Nicholas  
County Engineer  
Multnomah County  
1620 SE 190th  
Portland, OR 97233

Dear Larry:

Here is a revised version of the Westside Transit Corridor Planning Coordination Agreement which reflects changes made by Chris Thomas in accordance with SB 573 for your jurisdiction's adoption.

Sincerely,

Andrew C. Cotugno  
Transportation Director

ACC:mk

Enclosure

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 500131

Amendment # 1

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> XXX Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> R-1 MARCH 21, 1991
---	---	--

Contact Person Susie Lahsene Phone 3636 Date 3/4/91Department Environmental Services Division Transportation Bldg/Room 425Description of Contract Amendment to Westside Transit Corridor Planning Coordination Agreement which reflects changes per SB 573RFP/BID # N/A Date of RFP/BID N/A Exemption Exp. Date N/AORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Tri-Met  
Mailing Address 115 NW First Ave., Suite 500  
Portland, OR 97209

Phone \_\_\_\_\_

Employer ID # or SS # N/AEffective Date 3/28/91Termination Date N/AOriginal Contract Amount \$ 0Amount of Amendment \$ 0Total Amount of Agreement \$ 0**Payment Term**☐ Lump Sum \$ \_\_\_\_\_☐ Monthly \$ \_\_\_\_\_☐ Other \$ \_\_\_\_\_☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_**REQUIRED SIGNATURES:**Department Manager [Signature]Date 3/8/91Purchasing Director  
(Class II Contracts Only)

Date \_\_\_\_\_

County Counsel [Signature]Date 3-14-91County Chair/Sheriff [Signature]Date 3/21/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

WESTSIDE TRANSIT CORRIDOR  
PLANNING COORDINATION AGREEMENT

THIS AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1990~~1~~, by the Metropolitan Service District (Metro), Oregon Department of Transportation (ODOT), Tri-County Metropolitan Transportation District of Oregon (Tri-Met), Washington and Multnomah counties, political subdivisions of the State of Oregon, and the cities of Beaverton, Hillsboro and Portland, incorporated municipalities of the state of Oregon.

WHEREAS, ORS chapter 190 authorizes units of local government and state agencies to enter into agreements for the performance of any or all functions and activities that a party to the agreement, its officers or agents, have authority to perform; and

~~WHEREAS, Statewide Planning Goal 11 (Facilities Planning), ORS 197.190, ORS 268.385, and OAR 660-11-015(2) require that city and county public facility plans and actions related to transportation facilities shall be coordinated with each other and state and federal providers of public facilities; and~~

~~WHEREAS, ORS 197.185 and OAR 660-11-015(3) require special districts to assist in the development of public facility plans for those facilities they provide, and to enter into intergovernmental cooperative agreements with affected jurisdictions or Metro to coordinate the plans and programs of the District affecting land use; and~~

WHEREAS, The Westside Corridor Project Draft Environmental Impact Statement (DEIS) was completed in 1982; and

WHEREAS, The Westside light rail transit was the recommended corridor and mode of transportation in the 1983 Preferred Alternative Report for the Westside Corridor from Downtown Portland to S.W. 185th Avenue; and

WHEREAS, Tri-Met prepared a DEIS Evaluation Report in January 1989 which identified changed circumstances and changes to the proposed action which would result in significant environmental impacts not addressed in the DEIS, and recommended supplementing the 1982 DEIS; and

WHEREAS, A Supplemental Draft Environmental Impact Statement (SDEIS) ~~is being~~ has been prepared by Tri-Met and ODOT, with the ~~concurrence approval~~ approval of the Urban Mass Transportation Administration (UMTA) and Federal Highway Administration (FHWA), ~~to evaluate and has been released by UMTA and FHWA, which evaluates~~ evaluates impacts of changed circumstances since 1982; evaluates the impacts of LRT alignment option and highway improvement refinements to the 1983 Preferred Alternative; and evaluates a

No-Build alternative as required by the National Environmental Policy Act, a Transportation Systems Management (TSM) alternative as required by UMTA, and short termini options also required by UMTA; and

WHEREAS, A Locally Preferred Alternative Report decision recommending an alternative is anticipated after hearings on the SDEIS technical findings; and

WHEREAS, Metro has initiated, with the concurrence of UMTA, an Alternative Analysis and Draft Environmental Impact Statement (AA/DEIS) for the Hillsboro Corridor west of the 185th Avenue terminus of the Westside Corridor Project; and

WHEREAS, The Hillsboro AA/Draft EIS will evaluate an LRT extension, a TSM alternative, and a No-Build Alternative west of 185th Avenue; and

WHEREAS, A Locally Preferred Alternative (LPA) Report recommending an alternative is anticipated in the spring of 1991~~2~~ after hearings on the AA/DEIS; and

WHEREAS, The Westside Corridor Project and Hillsboro Project Locally Preferred Alternative adoptions will be independent decisions; and

WHEREAS, To obtain federal funds at 75 percent of project cost, Tri-Met must complete a Final Environmental Impact Statement (FEIS) and sign a Full Funding Agreement with UMTA by September 30, 1991. Thereafter, a change in federal law will likely reduce federal participation in the project from the current 75 percent level to 50 percent or less of project cost; and

WHEREAS, Strong political and financial support for the Westside Corridor Project was demonstrated by 74 percent voter approval of a \$125 million bond measure increasing local property taxes in the tri-county region to fund a light rail build option; and

WHEREAS, Tri-Met is engaged in steps necessary to obtain a Full Funding Agreement with UMTA by the September 30, 1991, deadline. Tri-Met had originally expected release of the SDEIS and public hearings thereon by March 1989, but the release did not occur until February 1991, and the hearings will not occur until March 1991. Following the hearings, Tri-Met must adopt a Locally Preferred Alternative report, identifying the alignment for the Westside Corridor Project; and

WHEREAS, Under SB 573, legislation passed by the 1991 Oregon Legislature, Tri-Met has been designated as the single agency to issue a "final order" for state land use decision-making purposes; and

WHEREAS, After the SDEIS public hearing and prior to Tri-Met's Land Use Action and action on a Locally Preferred Alternative report, Tri-Met seeks recommendations from affected local governments;

~~WHEREAS, State, regional, and local governments seek to coordinate facility planning for this major regional transportation corridor from the time a project configuration may first be adopted;~~

NOW, THEREFORE, METRO, ODOT, TRI-MET, MULTNOMAH COUNTY, WASHINGTON COUNTY, AND THE CITIES OF BEAVERTON, HILLSBORO AND PORTLAND AGREE AS FOLLOWS:

~~I. Plan and Zoning Review: Metro, Counties and Cities hereby agree to initiate staff review of existing regional functional plan, comprehensive plan, public facility plan and land use regulation provisions relating to transportation in the Westside Corridor. These parties shall identify amendments to regional functional plans, local comprehensive plan policies, public facility plan elements, land use regulations and other adopted comprehensive plan implementation measures that are required if a "build" option is selected in the Preferred Alternative Reports, and to identify local plan and land use regulation requirements for which findings of consistency will be necessary.~~

II. Locally Preferred Alternative Recommendations

A. After the SDEIS hearing and closure of the federal record each County and City governing body, the Metro Council, and the Oregon Transportation Commission shall consider a Resolution recommending a project alternative from the SDEIS or a no-build option to be the land use decision and the Locally Preferred Alternative. The parties agree that action shall be taken by each governing body so that the Resolutions may be part of the land use decision report at Tri-Met's hearing on the Land Use Action and part of the record for the Locally Preferred Alternative decision.

B. Tri-Met shall consider the recommendations in its public hearing on the Land Use Action and in its action on the Locally Preferred Alternative decision.

IV-II. Plan Amendments

All parties hereby agree to consider and take action based on Tri-Met's Land Use Action as follows:

- A. Metro shall make any appropriate amendments to its Regional Transportation Plan necessary to be consistent with the Land Use Action.
- B. Each County and City shall make any appropriate amendments to its comprehensive plan necessary to be consistent with the Land Use Action.
- C. ODOT shall take such action as may be required by its certified state agency coordination program for its planning to be consistent with the Land Use Action.

VIII. Local Implementation: Implementation of comprehensive plan provisions for any Westside Corridor Project or Hillsboro Project will require detailed project design and mitigation specifications. These details are beyond the scope of a Tri-Met's upcoming Land Use Action and Locally Preferred Alternative Reports project recommendation. Such design specification decisions shall be accomplished at design review or permit approval by each city or county consistent with its comprehensive plan, public facility plan, and zoning ordinance for that portion of the Westside Corridor or Hillsboro facility within its jurisdiction.

Specifically, in the City of Portland additional design specification decisions may include, but are not limited to the following actions: design review approval; land use approval for tracks, transit stations, electrical substations, and/or park-and-ride facility, if required by the underlying zone; the approval of easements, street use permits and/or subsurface leases pertaining to City rights-of-way; City Engineer order requiring relocation of existing facilities to accommodate construction; City Forester review under the proposed Scenic Resources Protection Plan, if adopted; review and selection of E zone mitigation measures, if applicable; and condemnation of property to accommodate construction, if necessary.

In Washington and Multnomah counties, public utility special use permits may be required for any park-and-ride facilities, transit centers, and relocation of public utilities. Facilities permits may be required for LRT crossings of county roads, drainage pipes or other structures.



In the City of Beaverton, additional design specification decisions may be made following any necessary amendments to the General Plan and Development Code resulting from the adoption of a preferred alignment by one or more of the following actions: review by the Facilities Review Committee, which may include review of easements, street use permits, utilities, electric substations, and related technical issues; design review approval; floodplain alternation approval, land use approval for tracks, park-and-ride lots, and/or stations and related facilities; and the condemnation of property necessary to accommodate construction of the selected preferred alternative.

In the City of Hillsboro, additional design specification decisions may include, but are not limited to the following actions: Development Review approval; floodplain alteration approval, cultural resource alteration approval, land use approval for transit stations, electrical substations, and/or park-and-ride facilities, if required by the underlying zone; the approval of easements, street use permits and/or subsurface leases pertaining to City rights-of-way; relocation of existing facilities to accommodate construction; and condemnation of property to accommodate construction, if necessary.

VIIV. Joint Defense of Appeals: All parties hereby agree that the appeal of any party's action Tri-Met's Land Use Action to LUBA or the courts Oregon Supreme Court ~~based on the regional goal land use findings in III.~~ above, shall cause the remaining parties who have adopted the ~~Preferred Alternative Reports or a~~ Resolution of Intent recommending the same action that Tri-Met takes to assist Tri-Met to intervene as parties to the appeal with coordinated participation and representation in defense of the recommendation decision Land Use Action. An appeal based on ~~additional plan or land use regulation amendments and findings in III., above, or an implementation action under IV. III., above,~~ shall be the responsibility of the affected jurisdiction with the cooperation of all remaining parties, as appropriate.

VIIV. Coordination of Planning and Implementation Actions:

A. Definitions

1. Regional Transportation Plan means the regional functional plan for transportation

adopted by Metro pursuant to ORS 268.390(2) containing transportation project recommendations and requirements identified as necessary for orderly and responsible development of the metropolitan area.

2. Comprehensive Plan shall have the meaning set forth in ORS 197.015(5).
3. Land Use Regulation shall have the meaning set forth in ORS 197.015(11).
4. Supplemental Draft EIS is the document being dated February 1991 prepared by Tri-Met and ODOT with the concurrence approval of UMTA and FHWA and released by UMTA and FHWA to comply with the requirements of NEPA.
5. Locally Preferred Alternative Report is the report being prepared to define the preferred alternative of light rail transit and any needed highways for the Westside Corridor Project for federal purposes.
6. Westside Corridor Project is the transit and highway project from downtown Portland to 185th Avenue.
7. Hillsboro Project is the project from 185th Avenue to the Hillsboro Transit Center.
8. Tri-Met Land Use Action is the action taken by Tri-Met issuing a final order as defined in SB 573, 1991 Oregon Legislature.

B. Metro, Counties and Cities shall provide all parties with the appropriate opportunity to participate, review and comment on proposed amendments to or adoption of the regional transportation plan, comprehensive plans, or implementing regulations relating to a Westside Corridor project. The following procedures shall be used by these parties to notify and involve all parties in the process to amend or adopt a regional transportation plan, comprehensive plan, or implementing regulation relating to a the Westside Corridor project:

1. The party with jurisdiction over a proposed amendment, hereinafter the originating party, shall notify the other parties, hereinafter

responding parties, of the proposed action at the time such planning efforts are initiated, but in no case less than forty-five (45) days prior to the final hearing on adoption. The specific method and level of involvement may be finalized by "Memorandums of Understanding" negotiated and signed by the planning directors or other appropriate staff of the respective parties. "Memorandums of Understanding" shall clearly outline the process by which the responding party shall participate in the adoption process.

2. The originating party shall transmit draft recommendations on any proposed actions to the responding parties for review and comment before finalizing. Unless otherwise agreed to in a "Memorandum of Understanding," responding parties shall have ten (10) days after receipt of a draft to submit comments orally or in writing. Lack of response shall be considered "no objection" to the draft.
3. The originating party shall respond to the comments made by the responding party either by a) revising the final recommendations, or b) by letter to the responding party explaining why the comments cannot be addressed in the final draft.
4. Comments from the responding parties shall be given consideration as a part of the public record on the proposed action. If after such consideration, the originating party acts contrary to the position of a responding party, the responding party may seek appeal of the action through the appropriate appeals body and procedures.
5. Upon final adoption of the proposed action by the originating party, it shall transmit the adopting ordinance to the responding party as soon as publicly available, or if not adopted by ordinance, whatever other written documentation is available to properly inform the responding party of the final actions taken.

VIII VI. Amendments to this Facilities Planning Coordination Agreement

- A. The following procedures shall be followed by all parties to amend the language of this agreement:
1. The party originating the proposal, shall submit a formal request for amendment to the responding parties.
  2. The formal request shall contain the following:
    - a. A statement describing the amendment.
    - b. A statement of findings indicating why the proposed amendment is necessary.
    - c. If the request is to amend a recommendation of the Tri-Met Land Use Action or the Locally Preferred Alternative Report, a map which clearly indicates the location of the proposed change and surrounding area.
  3. Upon receipt of a request for amendment from the originating party, responding parties shall schedule a review of the request before the appropriate governing bodies within forty-five (45) days of the date the request is received.
  4. All parties shall make good faith efforts to resolve requests to amend this Agreement. Upon completion of the review, the reviewing body may approve the request, deny the request, or make a determination that the proposed amendment warrants additional review. If it is determined that additional review is necessary, the following procedures shall be followed:
    - a. All parties shall agree to initiate a joint study. Such a study shall commence within thirty (30) days of the date it is determined that a proposed amendment creates a disagreement, and shall be completed within ninety (90) days of said date. Methodologies and procedures regulating the conduct of the joint study shall be mutually agreed

upon by all parties prior to commencing the study.

- b. Upon completion of the joint study, the study and the recommendations drawn from it shall be included within the record of the review. The party considering the proposed amendment shall give careful consideration to the study prior to making a final decision.

- B. The parties will jointly review this Agreement every two (2) years to evaluate the effectiveness of the processes set forth herein and to make any amendments. The review process shall commence two (2) years from the date of execution and shall be completed within sixty (60) days. All parties shall make a good faith effort to resolve inconsistencies that may have developed since the previous review. If, after completion of the 60-day review period inconsistencies still remain, any party may terminate this Agreement.

METROPOLITAN SERVICE DISTRICT

---

OREGON DEPARTMENT OF  
TRANSPORTATION

---

TRI-COUNTY  
METROPOLITAN TRANSPORTATION  
DISTRICT OF OREGON

---

WASHINGTON COUNTY

---

MULTNOMAH COUNTY

---

CITY OF BEAVERTON

---

  
CITY OF HILLSBORO

---

CITY OF PORTLAND

---

LS/dr  
1024c

REVIEWED

By

  
MULTNOMAH COUNTY COUNSEL

Meeting Date MAR 21 1991

Agenda No.: R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: House Bill #2677

BCC Informal March 19 BCC Formal March 21  
(date) (date)

DEPARTMENT Environmental Services DIVISION Parks Services

CONTACT Charles Ciecko TELEPHONE 248-5050

PERSON(S) MAKING PRESENTATION Charles Ciecko

ACTION REQUESTED:

/ INFORMATIONAL ONLY /X/ POLICY DIRECTION /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 15 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

A Resolution opposing a proposed amendment to the Scenic Waterway Statutes, House Bill 2677. The Parks Services Division will brief the Board on the negative impacts of HB 2677 on the Sandy River and discuss potential alternatives.

3/26/91 copies to Charles Ciecko

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Debbie Anderson

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

3706V3948p

BOARD OF  
COUNTY COMMISSIONERS  
1991 MAR 13 PM 4:08  
MULTNOMAH COUNTY  
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR  
MULTNOMAH COUNTY

In the Matter of Opposing a Proposed )  
Amendment to the Scenic Waterways )  
Statutes - House Bill 2677 and )  
and Supporting the Identification )  
Alternatives )  
\_\_\_\_\_ )

RESOLUTION  
# 91-26

WHEREAS, the Board of County Commissioners for Multnomah County has a history of advocacy for the protection of free flowing rivers and associated values such as fish, wildlife and recreation; and

WHEREAS, the values of free-flowing rivers are important factors in Oregon's tourism industry as well as the quality of life for all Oregonians; and

WHEREAS, Multnomah County was an intervenor on behalf of petitioners in the "Diack, Et. Al. versus the City of Portland, Oregon Water Resources Commission" litigation; and

WHEREAS, the decision of the Oregon Supreme court in this litigation required the Water Resources Department to quantify and protect flows necessary for the maintenance of Scenic Waterway values including fish, wildlife and recreation; and

WHEREAS, the Water Resources Department has been unable to issue water rights within or above Scenic Waterways during the interim period while instream requirements are determined; and

WHEREAS, certain members of the Oregon Legislature have concerns regarding the temporary denial of minor water right applications; and

WHEREAS, members of the Oregon Legislature have subsequently introduced House Bill 2677 which proposes to amend ORS 390.835 by granting "human and livestock" consumption unrestricted preference over fish, wildlife and recreation values; and

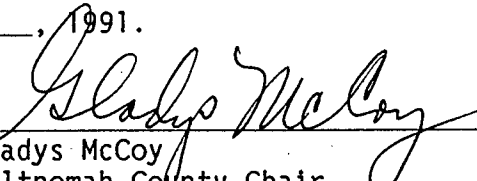
WHEREAS, enactment of House Bill 2677 would weaken the Scenic Waterway statute and possibly threaten the long-term viability of the Scenic Waterway program; and

WHEREAS, Mr. William Hutchison has suggested the establishment of a working group to consider alternatives for addressing concerns regarding minor water rights applications without amending the Scenic Waterway statutes.

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners of Multnomah County, Oregon, does resolve as follows:


- 1) We oppose House Bill #2677 and any proposed legislation which is intended to diminish the protection provided to Oregon's Scenic Waterways in ORS 390.805 to ORS 390.925.
- 2) We support the proposed process whereby alternatives to House Bill 2677 will be identified.
- 3) We recommend that proposed alternatives be judged by criteria which include the following.
  - Addresses only minor water right applications.
  - Provides temporary relief until flow needs assessments are complete.
  - Does not result in the granting of a permanent water right until surplus water availability is documented.
  - Is conditioned to exclude livestock from riparian zones.

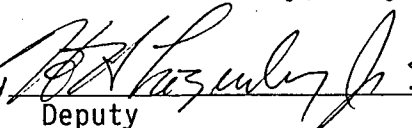
Approved the 21st day of March, 1991.

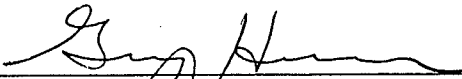
  
Gladys McCoy  
Multnomah County Chair


REVIEWED:

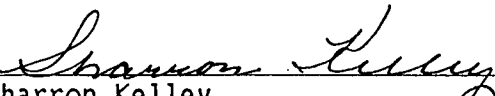
LAURENCE KRESSEL, County Counsel  
for Multnomah County, Oregon

  
Pauline Anderson  
Commissioner, District 1

By  3. 14.91  
Deputy

  
Gary Hansen  
Commissioner, District 2

  
Rick Bauman  
Commissioner, District 3

  
Sharron Kelley  
Commissioner, District 4





Meeting Date MAR 2 1 1991  
Agenda No.: R-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution Requesting Annexation to Unified Sewerage Agency

BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal \_\_\_\_\_ (date) \_\_\_\_\_

DEPARTMENT Environmental Services DIVISION Transportation

CONTACT Dick Howard *DH* TELEPHONE Ext. 3599

PERSON(S) MAKING PRESENTATION Dick Howard

ACTION REQUESTED:

// INFORMATIONAL ONLY // POLICY DIRECTION /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This is a Resolution asking the Board of County Commissioners of Washington County to initiate annexation of a portion of Multnomah County to Unified Sewerage Agency to obtain storm drainage management services.

*3/25/91 copy & letter to Robert Cruz / Washington County  
and copy to Dick Howard  
2nd copy of  
6/25/91 original Resolution to Robert Cruz  
cc Dick Howard*

BOARD OF  
COUNTY COMMISSIONERS  
1991 MAR 12 AM 9:58  
MULTNOMAH COUNTY  
OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *[Signature]* \_\_\_\_\_

(All accompanying documents must have required signatures)



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190TH AVENUE  
PORTLAND, OREGON 97233  
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

February 14, 1991

Board of County Commissioners  
606 County Courthouse  
Portland, Oregon 97204

RE: Annexation of Certain Property to Unified Sewerage Agency

Dear Commissioners:

Because the Oregon State Department of Environmental Quality has required all governments within the Tualatin River basin to participate in a program to enhance water quality within the basin, and because Unified Sewerage Agency is authorized to provide storm water management services, we recommend that the Board of County Commissioners adopt a resolution requesting that the Board of County Commissioners of Washington County initiate annexation of that portion of Multnomah County within the Tualatin River drainage basin to Unified Sewerage Agency.

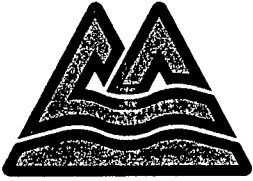
We also recommend that Multnomah County provide necessary filing fees for processing the proceeding through the Boundary Commission and necessary staff assistance.

Very truly yours,

PAUL YARBROUGH  
Director  
Dept. of Environmental Services

PY/RTH/js  
Encls.

8573V



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308  
PAULINE ANDERSON • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
RICK BAUMAN • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277

March 25, 1991

Mr. Robert Cruz  
Unified Sewerage Agency  
155 North First  
Hillsboro, Oregon 97123

Re: Annexation Request

Dear Mr. Cruz:

Enclosed please find a copy of Resolution 91-27 recently adopted by the Multnomah County Board of Commissioners requesting annexation of certain property to the Unified Sewerage Agency.

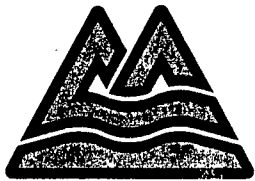
Thank you for your attention to this matter.

Sincerely,

Deborah Rogers, Staff Assistant  
OFFICE OF THE BOARD CLERK

enclosures

cc: Dick Howard  
DES/Trans Division  
1620 SE 190th Avenue  
Portland, Oregon 97233



## MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 606, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY •	CHAIR	• 248-3308
PAULINE ANDERSON •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
RICK BAUMAN •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •		• 248-3277

June 25, 1991

Mr. Robert Cruz  
Unified Sewerage Agency  
155 North First Avenue, Suite 270  
Hillsboro, Oregon 97124

Re: Annexation Request

Dear Mr. Cruz:

Enclosed is an original copy of Multnomah County Board of Commissioners Resolution 91-27 dated March 21, 1991, requesting annexation of certain property to the Unified Sewerage Agency.

If you need anything further, do not hesitate to call.  
Thank you.

Sincerely,

Deborah Rogers, Staff Assistant  
OFFICE OF THE BOARD CLERK

enclosure

cc: Dick Howard  
DES/Trans Division  
1620 SE 190th Avenue  
Portland, Oregon 97233

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Requesting Annexation	)	
of Certain Real Property to Unified	)	
Sewerage Agency and Referring the Matter	)	RESOLUTION
to the Board of County Commissioners for	)	REQUESTING ANNEXATION
Washington County, Oregon, as the	)	
<u>Governing Body of Unified Sewerage Agency.</u>	)	<u>91-27</u>

The above entitled matter is before the Board on recommendation of the Director of the Department of Environmental Services, who states that Unified Sewerage Agency of Washington County, Oregon, hereinafter called "Agency", is a County Service District organized under provisions of 451.010 et seq., Oregon Revised Statutes, and is organized for the purpose of providing sanitary sewerage service and storm drainage management; and

It appearing to the Board that certain portions of the urbanized portion of unincorporated Multnomah County adjacent to Agency are now in need of storm drainage management services, and will, in the near future, be in need of sanitary sewerage facilities; and

It appearing to the Board that approval of this proposed annexation will facilitate compliance with requirements of the Department of Environmental Quality of the State of Oregon, concerning water quality within the Tualatin River basin; and

It appearing that annexation of the said area to Agency can result in more cost effective services for residents of both counties; and

It further appearing to the Board that the Director of the Department of Environmental Services recommends that said area, more particularly described in EXHIBIT "A" (attached hereto and by this reference, incorporated into, and made a part of this Resolution), be considered for annexation to Unified Sewerage Agency; and the Board being fully advised in the premises, it is hereby

RESOLVED AND ORDERED that Multnomah County requests the Board of County Commissioners of Washington County, Oregon, as the governing body of Agency, to adopt a Resolution approving annexation of property, described in EXHIBIT "A", to the Unified Sewerage Agency for submission to the Portland Metropolitan Area Local Government Boundary Commission for study and action in accordance with ORS Chapter 199; and

It is FURTHER RESOLVED and ORDERED that Multnomah County shall pay all filing and other fees applicable to the annexation and will provide necessary staff support.

DATED this 21st day of March, 1991.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

*Gladys McCoy*  
GLADYS McCOY/Chair

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By *John L. DuBay*  
JOHN L. DuBAY  
Chief Asst. County Counsel

Resolution Requesting Annexation

PARCEL 1

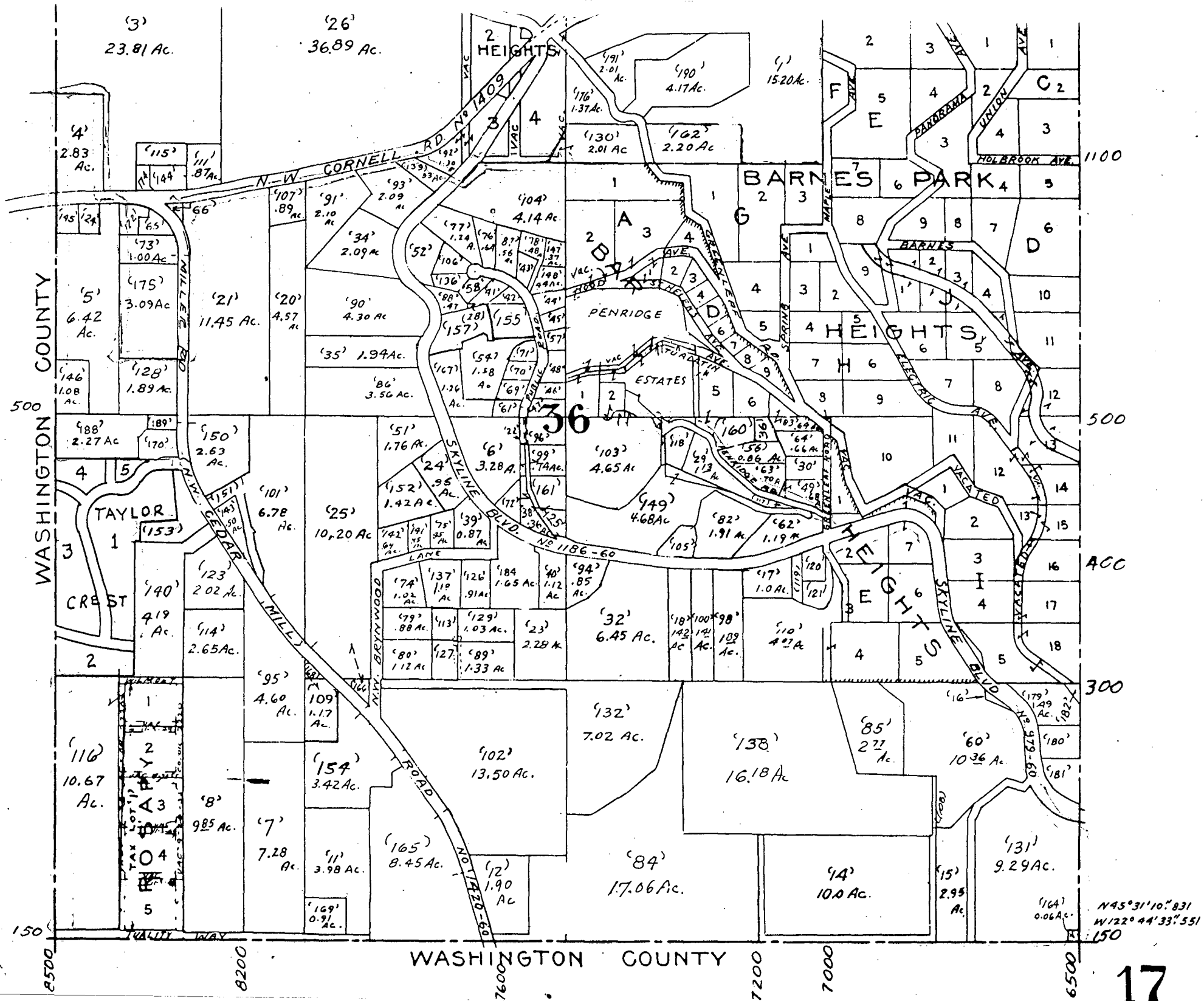
A portion of Section 36, T1N, R1W, W.M., Multnomah County, Oregon, bounded as herein described:

Beginning at the WILLAMETTE STONE, said stone being the southeast corner of said Section 36, thence tracing the boundary of Unified Sewerage Agency westerly along the Willamette Base Line, a distance of 5,280.85 feet, to the southwest corner of Section 36, T1N, R1W, W.M.; thence N 0°28'03" W tracing the west line of said Section 36, a distance of 1,308.41 feet, to the southwest corner of Lot 1, Block 2, TAYLOR CREST; thence tracing the south boundary of said TAYLOR CREST S 89°08'00" E, a distance of 402.58 feet to the southeast corner of Lot 5, said Block 2; thence N 0°39'30" E, a distance of 651.33 feet, to the northeast corner of Lot 8, Block 1, TAYLOR CREST; thence S 89°08'00" E, a distance of 48.21 feet to the southeast corner of Lot 7, said Block 1; thence N 0°39'30" E, a distance of 101.29 feet to the southwest corner of Lot 1, said Block 1; thence N 85°34'30" E, a distance of 193.82 feet to the southeast corner of said Lot 1, Block 1; thence N 6°18'26" W, a distance of 68.48 feet to a point; thence N 2°56'48" W, a distance of 188.63 feet to a point; thence S 86°12'11" E, a distance of 38.69 feet to a point in the west right-of-way line of N.W. Miller Road, County Road No. 1420; thence northwesterly along said west line, a non-tangent curve to the right, having a radius of 746.30 feet, through a central angle of 3°46'16" (the long chord of which bears N 17°20'01" W, 49.11 feet), an arc distance of 49.12 feet; thence leaving said N.W. Miller Road right-of-way line N 89°08'00" W, a distance of 196.36 feet to a point; thence N 0°39'30" E, a distance of 2.50 feet; thence N 89°27'03" W, a distance of 450.79 feet to the northwest corner of Lot 1, Block 5, said TAYLOR CREST, which is a point on the aforementioned west line of said Section 36; thence N 0°39'30" E along said west line, 230.00 feet to the west one-quarter section corner of said Section 36; thence N 0°04'24" E, 1,613 feet, more or less, to the northwest corner of that tract of land conveyed to Maggie M. Stark and recorded August 30, 1897, in Book 242, at Page 409, Record of Deeds, Multnomah County, which is a point on the boundary of the city of Portland, Oregon; thence tracing the city boundary thence S 89°43'54" E, 247.50 feet to the northeast corner of said Stark tract; thence south 483.60 feet, more or less, along the east line of said Stark tract to a point on the northerly right-of-way line of N.W. Cornell Road, County Road No. 1409;

thence S 89°20'43" W, 30 feet to a point of tangency on said County Road No. 1409; thence S 2°20"E, 60 feet to a point on the southerly right-of-way line of said County Road No. 1409; thence N 87°40" E, 109.64 feet to the northwest corner of that tract of land conveyed to Vahan M. and Rosalie M. Dinihian on October 10, 1958, in Book 1921, at Page 452, Multnomah County Book of Records; thence S 1°28' E following the west line and its northerly extension of that tract of land conveyed by deed to Thomas M., George R. and Christina M. Teufel, and recorded on December 30, 1980, in Book 1493, at Page 1396, Multnomah County Record of Deeds, a distance of 790 feet, more or less, to the southwest corner thereof (said corner bears N 88°18' E, 330 feet, and N 1°28' W, 285 feet, from the west quarter corner of said Section 36); thence N 87°45' E, 348 feet, more or less, to a point on the east line of N.W. Miller Road, County Road No. 1420; thence N 1°28' W, following said east line, a distance of 530 feet to a point of tangency; thence on the arc of a curve to the left, having a radius of 316.50 feet, for a distance of 140 feet, more or less, to the south corner of that tract of land conveyed to Ethel J. Miller, on November 22, 1944, in Book 887, Page 8, Multnomah County Book of Records; thence N 1°28' E, 125 feet, more or less, to a point lying in the south line of said N.W. Cornell Road; thence on a curve to the left on a radius of 462.50 feet, a distance of 150 feet, more or less, to a point of tangency; thence N 76°28' E, 1,077.66 feet, to a point of curve; thence on a curve to the left, having a radius of 507.50 feet, a distance of 73.30 feet to the west corner of that tract of land conveyed to Roy R. and Florence A. Terry, on December 2, 1948, in Book 1307, Page 500, Multnomah County Book of Records; thence S 47° E, more or less, 267.32 feet to a point of curve on the southeasterly line of N.W. Skyline Boulevard, County Road No. 1186; thence northeasterly on a curve to the left with a radius of 1,462.50 feet, a distance of 188.89 feet, more or less, to the point of intersection with the south line of CORNELL HEIGHTS, a plat duly recorded on November 6, 1980, in Book 151, Page 79, Multnomah County Book of Plats; thence easterly along said south line, a distance of 292.02 feet to a point; thence leaving the city boundary, continuing along the south line of CORNELL HEIGHTS, a distance of 125.00 feet to the east line of the west one-half of said Section 36; thence S 0°46'34" E along said east line, 1,330 feet, more or less, to the center of said Section 36; thence easterly along the north line of the south one-half of



said Section 36, S 89°48'34" E, a distance of 498.60 feet, more or less, to the southeast corner of Lot 3, Block "C", BARNES HEIGHTS, a duly recorded plat, recorded in Book 152, Page 6, Plat Records of Multnomah County, Oregon; thence S 0°25'30" W along the southerly extension of the east line of said Lot 3, a distance of 82.97 feet to a point on the centerline of N.W. Penridge Avenue, as described in deed recorded July 19, 1939, in Book 505, Page 382, PS Deed Records of Multnomah County, Oregon; thence tracing said street centerline running N 48°30' E, 40.41 feet; thence 142.59 feet on a curve to the right, having a radius of 100.00 feet and being tangent to last described course; thence S 49°48' E, 89.40 feet; thence 60.00 feet on a curve to the right, having a radius of 100.00 feet, and being tangent to last described course; thence S 15°26' E, 23.18 feet; thence 57.60 feet on a curve to the left having a radius of 100.00 feet and being tangent to last described course; thence S 48°26' E, 204.04 feet; thence 65.45 feet on a curve to the left having a radius of 150.00 feet and being tangent to last described course; thence S 73°26' E, 269.42 feet; thence 84.26 feet on a curve to the right having a radius of 250.00 feet, and being tangent to last described course to a point in the westerly line of N.W. Greenleaf Road; thence leaving said Penridge Avenue S 1°56' E along said westerly line of N.W. Greenleaf Road, a distance of 100 feet, more or less, to a point in the southerly line of N.W. Skyline Boulevard, County Road No. 1086; thence tracing said south line northeasterly 422 feet, more or less, to a point; thence along a curve to the right, having a radius of 129.17 feet, a central angle of 98°18', a distance of 221.59 feet; thence tracing the boundary of the city of Portland, continuing along the west line of N.W. Skyline Boulevard, S 9°53' E, 346.32 feet, to a point of curvature; thence on a curve to the left with a radius of 316.50 feet, and a central angle of 21°36', 119.32 feet to a point of tangency; thence S 31°21' E, 276.47 feet to a point of curvature; thence along a curve to the left, having a radius of 268.75 feet, and a central angle of 30°30', 143.06 feet, to a point of tangency; thence S 61°59' E, 54.39 feet to a point of curvature; thence along a curve to the right, having a radius of 208.75 feet, and a central angle of 54°20', 197.96 feet, to a point of tangency; thence S 7°39' E, 145.79 feet to a point of curvature; thence along a curve to the left having a radius of 316.50 feet, and a central angle of 75°31'19", 417.18 feet, to the west line of Section 31, T1N, R1E, W.M., and also being the Willamette Meridian; thence south 614.10 feet to the WILLAMETTE STONE, the true point of beginning of this description.



PARCEL 2:

A portion of Sections 23 and 26, T1N, R1W, W.M., Multnomah County, Oregon, bounded as herein described:

Beginning at the southwest corner of Section 23, T1N, R1W, W.M.; thence tracing the boundary of the city of Portland, Oregon, along the south line of said Section 23, S 98°24'11" E, a distance of 432.06 feet to a point; thence N 2°35'49" E, a distance of 125.00 feet to a point; thence S 87°24'11" E, 125.00 feet parallel to the south line of said section, to a point; thence S 2°35'49" W, 75.00 feet to a point which is 50.00 feet northerly from said section line; thence N 87°24'11" W parallel to said south section line, a distance of 25.00 feet; thence S 2°35'49" W, a distance of 50.00 feet to a point on the south line of said Section 23; thence easterly along said section line to a point, 1,072.93 feet westerly from the north one-quarter corner of Section 26, T1N, R1W, W.M.; thence S 1°14' W, 866.88 feet to a point; thence S 53°42'30" E, 510.67 feet to a point; thence S 36°22'30" W, 230 feet to a point; thence N 52°33' W along the southwesterly line of the 5.12 acre Lillian N. Koppel tract, recorded November 17, 1949, in P.S. Book 1371 on Page 211, a distance of 925 feet, more or less, to a point; thence S 85°08' W, a distance of 162.00 feet to the centerline of N.W. 101st Avenue; thence S 13°05'30" E along the centerline of said NW 101st Avenue, a distance of 258.06 feet to a point at the end of said avenue; thence continuing S 13°05'30" E, a distance of 1,107.87 feet to a point; thence N 47°01' W, 905.00 feet to a point, said point being also the southwest corner of that tract conveyed to Miles C. Phillips, by deed recorded August 25, 1948, in P.S. Deed Book 1287 on Page 37, and a point on the centerline of the proposed extension of Laidlaw Road; thence along said centerline of said proposed road extension on a curve right, having a radius of 1,500 feet and internal angle of 9°16'30", a distance of 193.97 feet to a point; thence N 45°12' W, 135.00 feet to a point; thence S 59°34' W, 145.00 feet to a point; thence N 30°26' W to a point in the centerline of McDaniel Road No. 1407; thence following said road centerline in a southwesterly direction to a point which bears from the northwest corner of Section 26, south 1,434.15 feet and east 157.90 feet; thence S 30°26' E, 493.11 feet to the centerline of the proposed extension of Laidlaw Road, said point being also the most easterly corner of a tract conveyed to George O. Carlson and wife, by deed recorded September 20, 1947, in P.S. Deed Book 1205 on Page 214, Multnomah County Book of Records; thence continuing S 30°00'26" E to a point being the southeast corner of that tract conveyed by deed to George O. Carlson and wife, by deed recorded May 20, 1952, in P.S. Book 1538 on Page 300, Multnomah County Book of Records, and the northeast corner of that tract conveyed to Mary Stalling, by deed recorded February 17, 1956, in P.S. Deed Book 1769 on Page 575, Multnomah County Book of Records; thence west along the north line of the Stallings tract, a distance of 597 feet to the northwest corner thereof, being also a point on the west line of Section 26 and the common line between Washington and Multnomah Counties; thence leaving the boundary of the city of Portland, tracing the boundary of Unified Sewerage Agency along the west line of said Section 26, N 0°00'30" W, a distance of 2,222.62 feet to the southwest corner of Section 23, T1N, R1W, W.M., which is the true point of beginning of this description.

PARCEL 3

A portion of Section 7, T1S, R1E, W.M., Multnomah County, Oregon, bounded as herein described:

Beginning at a point on the boundary of the city of Portland, Oregon, at the intersection of S.W. Patton Road, County Road No. 1495, with S.W. Shattuck Road, County Road No. 1495; thence tracing the boundary of the city of Portland; thence northeasterly along said centerline to the west line of S.W. 48th Avenue extended; thence northerly along said west street line to its intersection with the westerly extension of the southerly line of Lots 10 and 11, Block 35, GREEN HILLS; thence east along the westerly extension and the south line of said block, 240.48 feet; thence south along the west line of said block, 149.89 feet to the southwest corner of Lot 14, Block 35, GREEN HILLS; thence continuing S 0°23'45" E, 264.58 feet along the west line of a tract of land described in a deed from Fred Walspe, etux, to J.E. Bunch, etux, recorded January 22, 1941, in Book 586, Page 126, Deed Records, to a point, said point also being the southwest corner of the above described tract; thence east along the south line of said tract, 210.48 feet, more or less, to a point in the west line of Lot 18, Block 35, GREEN HILLS; thence north along said west lot line, 0.48 feet to a 5/8 inch iron rod; thence east 67.11 feet to a point; thence N 56°34'17" E, a distance of 9.53 feet to a point; thence S 71°50'40" E, a distance of 16.85 feet to a point on the east line of said lot, being also a point on the westerly line of S.W. Hillside Drive; thence following the east line of Lot 18 of said Block 35, in a northerly direction along the westerly right-of-way line of S.W. Hillside Drive, on the arc of a 55.00 foot radius curve right, a distance of 54.30 feet, more or less, through a central angle of approximately 57° to a point lying in the mid-line of a 5 foot wide alley located between Lot 17, Block 35, and Lot 10, Block 22, of said GREEN HILLS; thence S 56°03'07" E, 15 feet to the centerline of said S.W. Hillside Drive; thence on the arc of a 40 foot radius curve right, through an angle of 61°15'53" for an arc length of 42.77 feet to a point of reverse curve; thence on an arc of a 100 foot radius curve left, through an angle of 26°30' for an arc length of 46.25 feet to a point of tangency; thence N 60°30' E, following said centerline, a distance of 230 feet to a point of curvature; thence on a curve to the left on a radius of 260 feet and an included angle of 24°00' to the east line extended southerly of Lot 3, said Block 22; thence northerly to the northeast corner of said Lot 3, being also a



point in the south line of S.W. Ormandy Way; thence easterly and southerly along the southerly line of said S.W. Ormandy Way to an intersection with the centerline of S.W. Hillside Drive between Blocks 18 and 20 GREEN HILLS; thence northwesterly along the centerline of S.W. Hillside Drive on a curve to the right to its intersection with a radial line of said road curve, extending northeasterly from the northwest corner of Lot 3, Block 20, GREEN HILLS; thence southwesterly 15 feet to the northwest corner of said Lot 3; thence S 19°24'49" W along the west line of said Lot 3, and the same extended to the centerline of S.W. Patton Road, County Road No. 1495, thence westerly along said centerline to its intersection with the centerline extended easterly of S.W. Hillside Drive, lying between Blocks 20 and 21, GREEN HILLS; thence westerly along said extension and centerline to its intersection with the northwesterly line extended northeasterly of Lot 5, Block 21, GREEN HILLS; thence southwesterly to the most westerly northwest corner of said Lot 5; thence south along the west line of said Lot 5 and the extension thereof, to the centerline of S.W. Patton Road; thence northeasterly along said centerline to its intersection with the east line of Section 7, T1S, R1E, W.M.: thence southerly along said section east line, a distance of 602.13 feet to the southeast corner of Lot 6, SANDRA LEE, a duly recorded plat of Multnomah County, Oregon; thence along the south line of said SANDRA LEE, N 89°42'47" W, a distance of 94.54 feet to the northeasterly corner of that parcel of land conveyed to the Diocese of Oregon, by instrument recorded December 19, 1973, in Book 964, Page 257, Deed Records of Multnomah County, Oregon; thence tracing said Diocese of Oregon tract S 3°38'17" W, 223.97 feet; thence S 35°21'45" W, 171.21 feet to the southeast corner of said tract; thence S 89°42' E parallel to the north line of the southeast quarter of Section 7, T1S, R1E, W.M, a distance of 209.36 feet to the east line of said Section 7; thence southerly along said section east line to a point that lies N 0°04' W, 190.37 feet from the northeast corner of the south half of said Section 7, T1S, R1E, W.M.; thence N 89°36' W, 143.63 feet to the most northerly, northwest corner of that tract of land, Tax Lot 316, conveyed to Donald W. and Kathleen A. Froom, as recorded on November 2, 1973, in Book 957, Page 160, Multnomah County Book of Records; thence west 713 feet, more or less, following the north line and its westerly extension of the north line of that tract of land, Tax Lot 154, conveyed to Robert D. and Suzanne E. Scanlon, as recorded March 16, 1979, in Book 1337, Page 2275, Multnomah County Book of Records, to a point on the

centerline of S.W. Shattuck Road, County Road No. 1495, and the east boundary of Unified Sewerage Agency; thence leaving the city of Portland boundary, tracing the boundary of Unified Sewerage Agency N 22°43' E, a distance of 420 feet, more or less; thence along a curve to the left, having a radius of 409.30 feet, a central angle of 10°32'25", and a length of 75.30 feet, more or less; thence S 77°49'25" E, 20 feet to a point in the east right-of-way line of S.W. Shattuck Road, County Road No. 1495, said point being the southwest corner of OCTOBER HILL, a duly recorded plat of Multnomah County, Oregon; thence tracing the out-boundaries of said plat as follows: S 89°42' E, 322.34 feet, more or less; N 0°02' W, 363.52 feet; N 89°42' W, 100.00 feet; S 0°02' E, 195.50 feet; N 89°42' W, 229 feet, more or less, to the centerline of aforementioned S.W. Shattuck Road; thence leaving OCTOBER HILL, tracing the centerline of said S.W. Shattuck Road, N 2°37' E, 141.38 feet; thence along a curve to the left, having a radius of 318.30 feet, a central angle of 51°53', and a length of 288.26 feet; thence N 49°16' W, 234.79 feet; thence along a curve to the left having a radius of 86.15 feet, a central angle of 63°57', and a length of 96.15 feet to the centerline of aforementioned S.W. Patton Road and the true point of beginning of this description.

Meeting Date MAR 2 1 1991  
Agenda No.: R-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Hogan Road/Deed for Road Purposes  
BCC Informal \_\_\_\_\_ (date) \_\_\_\_\_ BCC Formal \_\_\_\_\_ (date) \_\_\_\_\_  
DEPARTMENT Environmental Services DIVISION Transportation  
CONTACT Dick Howard *RHD* TELEPHONE Ext. 3599  
PERSON(S) MAKING PRESENTATION Dick Howard

ACTION REQUESTED:

/ / INFORMATIONAL ONLY / / POLICY DIRECTION /X/ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: YES

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This is an Order Accepting a Deed for Road Purposes and authorizing payment to the owner.

*3/25/91 Originals to Reconing (166/300)  
copy to Dick Howard*

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
MAR 12 AM 9:58

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Acceptance of a  
Deed from Esther L. Anslow,  
Conveying said Deed to Multnomah  
County for Road Purposes.

ITEM NO. 89-320

ORDER ACCEPTING DEED  
FOR ROAD PURPOSES

91-28

HOGAN ROAD  
COUNTY ROAD NO. 4974  
SOUTH OF PALMQUIST ROAD

It appearing to the Board at this time that Esther L. Anslow, Grantor, has tendered to Multnomah County a deed conveying for road purposes the following described parcel of land; and

It further appearing that said parcel of land is necessary for the construction, use and maintenance of a county road, and the the Director of the Department of Environmental Services of Multnomah County has recommended that said deed be accepted;

NOW, THEREFORE, IT IS HEREBY ORDERED that said deed of Esther L. Anslow, conveying to Multnomah County the following real described property situated in the county of Multnomah, state of Oregon, to-wit: See attached EXHIBIT "A",

be accepted by the county as a county road and placed of record in the county of Multnomah, state of Oregon.

IT IS FURTHER ORDERED that said Esther L. Anslow, Grantor, be paid the agreed consideration of Three Thousand Six Hundred and No/100 Dollars (\$3,600.00).

DATED this 21st day of March, 1991.



LARRY F. NICHOLAS, P.E.  
County Engineer  
for Multnomah County, Oregon

By

REVIEWED:

LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

By

JOHN L. DUBAY  
Chief Asst. County Counsel

1369W

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

GLADYS MCCOY/Chair

Anslow  
\* 03-26-91  
NS 0001  
# 24301  
# 24302  
35142  
★  
A NS

*Hogan Road  
(S. of Palmquist Rd.)  
Item No. 89-320*

**DEED FOR ROAD PURPOSES**

**Esther L. Nickerson, who took title as Esther L. Anslow** conveys to MULTNOMAH COUNTY, a political subdivision of the State of Oregon, for road purposes, the following described property:

See attached Exhibit "A", incorporated by reference and made part of this document.

In addition to the above described parcel of land, an easement for the construction and maintenance of slopes, walls, drainage facilities and/or utilities is described as follows:

See attached Exhibit "A", incorporated by reference and made part of this document.

The true and actual consideration for this conveyance is **Three Thousand Six Hundred and No/100 Dollars (\$3,600.00)**.

Dated this 1st day of February, 1991.

By *Esther L. Anslow*  
Esther L. Anslow

REVIEWED:

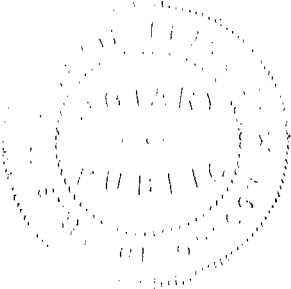
LAURENCE KRESSEL  
County Counsel  
for Multnomah County, Oregon

Hogan Road  
South of Palmquist Road  
Item No. 89-320

By John L DuBay  
John L DuBAY  
Assistant County Counsel

State of Oregon, County of Multnomah

SIGNED BEFORE ME this 1<sup>st</sup> day of February, 1991,  
personally appeared the above-named **Esther L. Anslow** who acknowledged the foregoing  
instrument to be her voluntary act.



R. David Fennauer  
Notary Public for said State  
My commission expires 4-5-91

After Recording Return To:

Transportation Division  
1620 SE 190th Ave.  
Portland, OR 97233

Esther L. Anslow

HOGAN ROAD  
South of Palmquist Road  
Item No. 89-320  
November 3, 1989

**EXHIBIT "A"**

A parcel of land situated in the southwest one-quarter of Section 14, T1S, R3E, W.M., Multnomah County, Oregon, and described as follows:

Commencing at the southwest corner of said Section 14; thence N 89°56' E along the south line of that tract of land conveyed to Esther L. Nickerson, by deed recorded July 17, 1978, in Book 1279, Page 2324, Deed Records of Multnomah County, Oregon, a distance of 25.00 feet to the true point of beginning; thence N 0°09'00" E along the east right-of-way line of Hogan Road, County Road No. 608 (said right-of-way line lying 25.00 feet east, when measured at right angles, of the centerline of said Hogan Road), a distance of 518.88 feet; thence southeasterly on the arc of a 1230.00 foot radius non-tangent curve to the right, through a central angle of 05°10'05", an arc distance of 110.94 feet (the chord bears S 02°26'02" E, 110.91 feet) to a point of tangency; thence S 0°09'00" W along a line that is parallel to and 5.00 feet east (when measured at right angles) of said east right-of-way line of Hogan Road, a distance of 408.06 feet to a point on said south line of Nickerson tract; thence S 89°56' W along said south line, a distance of 5.00 feet to the true point of beginning.

Containing 2,409 square feet, more or less.

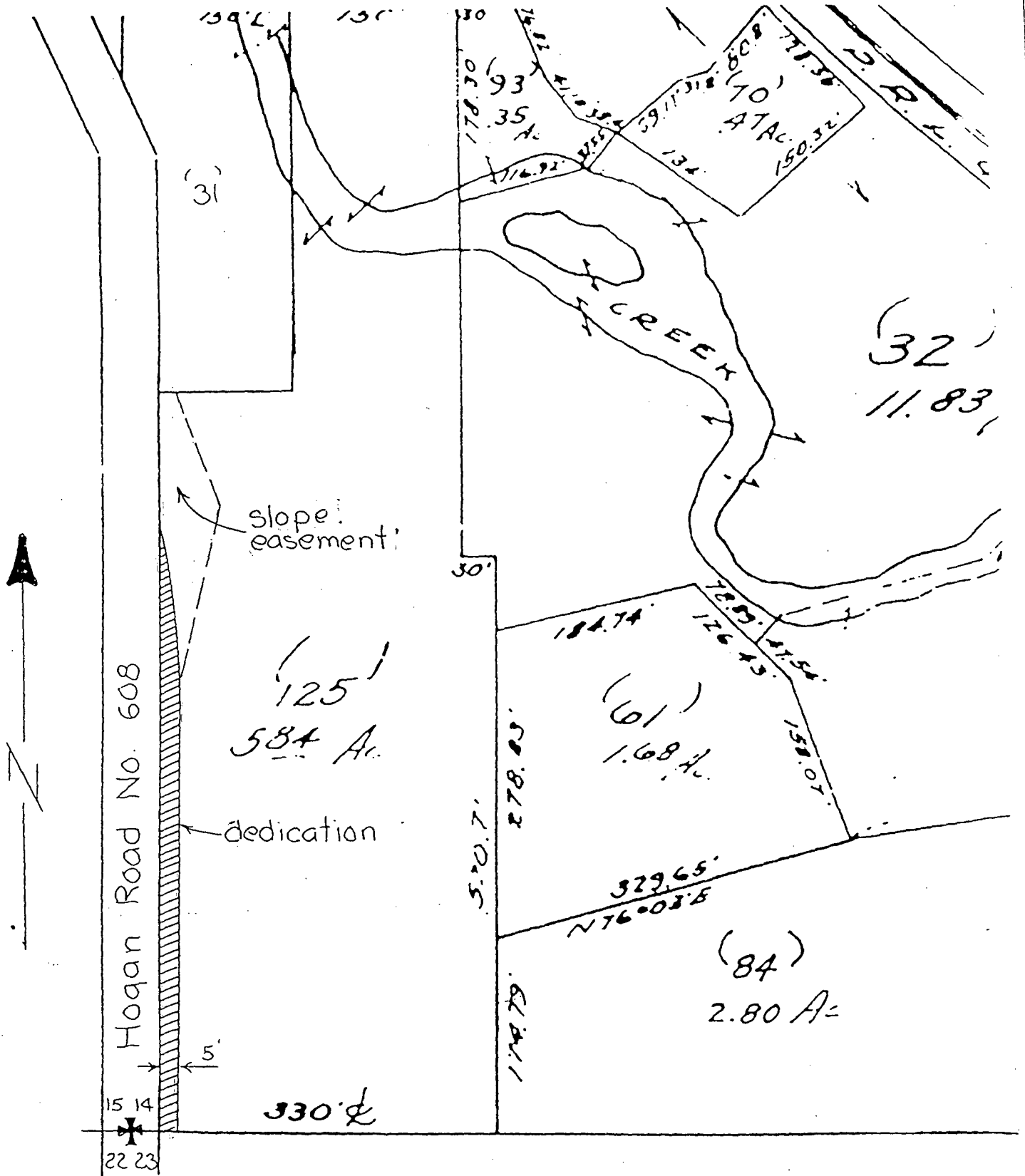
In addition to the above described parcel of land, an easement for the construction and maintenance of slopes, walls, drainage facilities and/or utilities is described as follows:

Beginning at the most northerly corner of the above described parcel; thence N 0°09'00" E along said east right-of-way line of Hogan Road, a distance of 149.12 feet to a point on the south line of that tract of land conveyed to Douglas P. Sattergren and Elva C. Sattergren, by deed recorded August 5, 1981, in Book 1542, Page 1096, Deed Records of Multnomah County, Oregon; thence S 88°55' E along said south line of Sattergren tract, a distance of 16.49 feet; thence S 11°23'41" E, a distance of 89.75 feet; thence S 09°52'54" W, a distance of 174.23 feet; thence northwesterly on the arc of a 1,230.00 foot radius curve to the left, through a central angle of 05°10'05", an arc distance of 110.94 feet (the chord bears N 02°26'02" W, 110.91 feet) to the true point of beginning.

Containing 5,260 square feet, more or less.

As shown on attached map marked EXHIBIT "B", and hereby made a part of this document.

# EXHIBIT "B"



**BUDGET MODIFICATION NO. NON #8**(For Clerk's Use) Meeting Date **MAR 21 1991**Agenda No. 8-51. REQUEST FOR PLACEMENT ON THE AGENDA FOR March 19, 1991

(Date)

DEPARTMENT AUDITOR'S OFFICE

DIVISION

CONTACT GARY BLACKMERTELEPHONE 248-3320\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD GARY BLACKMER**SUGGESTED****AGENDA TITLE** (to assist in preparing a description for the printed agenda)

Transfer of \$16,500 in FY 90-91 Auditor's Office transition savings to capital line item 8400 to replace computers.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

We estimate ending balances of \$21,000 in 9020 and \$40,000 in 9025 as a result of transition savings during FY 90-91. This modification would shift \$16,500 of these savings to the capital line item 8400. This capital will allow us to upgrade the outdated XT computers with larger capacity, higher speed 386 model computers and to purchase a laser printer. They will allow the Auditor's Office to better analyze information and improve our audit reports.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

NONE

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of \_\_\_\_\_)

(Date)

\$

After this modification

\$

Originated By

Date

Department Manager

Date

Gary Blackmer

3-11-91

Budget Analyst

Date

Personnel Analyst

Date

Board Approval

Date

March 21, 1991



Meeting Date: MAR 2 1 1991

Agenda No.: R-6

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Amendment to Intergovernmental Agreement  
SUBJECT: PIC (Private Industry Council)

AGENDA REVIEW/  
BOARD BRIEFING

(date)

REGULAR MEETING 3/21/91

(date)

DEPARTMENT Nondepartmental

DIVISION County Chair's Office

CONTACT Judy Boyer

TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Judy Boyer, Dennis Cole

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Amendment to Intergovernmental Agreement between Multnomah County Washington County and the City of Portland to add local elected officials to the Board of PIC

*3/22/91 Originals to Dennis Farrell*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

Or

DEPARTMENT MANAGER

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1991 MAR 15 PM 12:07  
MULTNOMAH COUNTY  
OREGON



Meeting Date: MAR 21 1991

Agenda No.: R-6

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: IGA between Multnomah County, Washington County and the City of Portland

AGENDA REVIEW/  
BOARD BRIEFING \_\_\_\_\_ (date) REGULAR MEETING 3/21/91 (date)

DEPARTMENT Nondepartmental DIVISION County Chair's Office

CONTACT Judy Boyer TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Judy Boyer

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):  
Intergovernmental Agreement establishes a cooperative, voluntary arrangement among elected officials of Multnomah and Washington Counties and the City of Portland in order to develop and carry out programs designed to enhance employment opportunities for citizens in the geographic area. Further authorizes a partnership between the governments and the private sector in the planning and implementation of employment and training programs.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
1991 MAR 14 AM 10:09  
MULTNOMAH COUNTY  
OREGON



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 500201

Amendment #

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> R-6 MARCH 21, 1991

Contact Person Judy Boyer Phone 248-3308 Date 1/29/91

Department Nondepartmental Division Chair's Office Bldg/Room 101/134

Description of Contract Establishes a cooperative, voluntary arrangement among elected officials of Multnomah and Washington Counties and the City of Portland in order to develop and carry out programs designed to enhance employment opportunities for citizens in the geographic area. Further authorizes a partnership between the governments and the private sector in the planning and implementation of employment and training programs.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name WASHINGTON COUNTY, OREGON

Mailing Address 150 N. First Avenue

Hillsboro, Oregon 97124

Phone \_\_\_\_\_

Employer ID # or SS # \_\_\_\_\_

Effective Date \_\_\_\_\_

Termination Date \_\_\_\_\_

Original Contract Amount \$ N/A

Amount of Amendment \$ N/A

Total Amount of Agreement \$ N/A

## Payment Term

☐ Lump Sum \$ \_\_\_\_\_

☐ Monthly \$ \_\_\_\_\_

☐ Other \$ \_\_\_\_\_

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES

Department Manager Glenn McCoy Date 2/7/91

Purchasing Director \_\_\_\_\_ Date \_\_\_\_\_

(Class II Contracts Only)

County Counsel \_\_\_\_\_ Date 3-13-91

County Chair/Sheriff Glenn McCoy Date 3/21/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC	IND
01.												
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

PLEASE NOTE: Language underlined between brackets [ ] indicates inserted material. Language between brackets [ ] without underilne indicates material to be deleted.

INTERGOVERNMENTAL AGREEMENT  
between the  
GOVERNMENTS OF MULTNOMAH AND WASHINGTON COUNTIES  
and the  
CITY OF PORTLAND

The governments of Multnomah and Washington Counties and the City of Portland recognized the serious and complex problems resulting from unemployment among their citizens. They also recognize that a healthy, vigorous and growing economy built upon prosperous and expanding local private businesses and industries is necessary to provide a lasting solution to these problems. Further recognizing that the problems and the solutions transcend traditional governmental boundaries, the City and the Counties have determined that the solution can be best obtained by joining together in common, concerted effort in parthership with the private sector.

ARTICLE I

PURPOSE AND AUTHORITY

1. The Agreement establishes a cooperative, voluntary arrangement among the elected officials of the member governments in order to develop and carry out programs designed to enhance employment opportunities for citizens of the Multnomah and Washington County geographic area including the City of Portland. This Agreement further authorizes a partnership between the governments and the private sector in the planning and implementation of employment and training programs.
2. The Multnomah and Washington County georgraphic area including the City of Portland shall be a single service delivery area (SDA) pursuant to the Job Training Partnership Act of 1982 (29 USC 1501, et seq., Public Law 97-300, 96 Stat. 1322), hereinafter referred to as the ACT, subject to such designation by the Governor of the State of Oregon.
3. There is hereby authorized the formation of [The Private Industry Council] (hereinafter referred to as "PIC") pursuant to the Job Training Partnership Act of 1982, PL 97-300.

## ARTICLE II

### GOVERNANCE

1. The PIC shall be governed by its Board of Directors consisting of twenty-[nine] (2[9]) members appointed in the following manner:
  - a. Sixteen (16) private sector representatives shall be appointed by the appropriate governments in accordance with the Appointment Chart marked as Attachment "A" to this Agreement.
  - b. Ten (10) non-private sector representatives shall be appointed in accordance with the Appointment Chart marked as Attachment "A" to this Agreement.
  - [c. Three (3) local elected officials (as defined by the JTPA), one each from Multnomah County, Washington County, and the City of Portland.]
2. Appointments to the PIC Board of Directors shall be pursuant to the process specified in the JTPA. Appointments shall be for three-year terms, except for initial appointments which shall be for staggered terms of one, two, and three years determined by lottery.
3. The JTPA Job Training Plan shall be signed by the chief local elected official of each of the three governments.
4. The powers of the PIC Board and the governments are defined in the Private Industry Council/Local Elected Official (PIC/LEO) Agreement. That Agreement shall be signed after appointment of the initial Board and shall be incorporated by reference as a part of this Agreement after approval by each jurisdiction. If disagreements among the governments arise concerning the PIC/LEO Agreement or concerning development, signature or modification of the JTPA Job Training Plan, differences shall be decided by majority vote of the governments, each member government having one vote.

## ARTICLE III

### DURATION AND TERMINATION

1. This Agreement shall take effect upon the date of its execution and shall remain in full force and effect until termination as provided for herein.

2. Any member government may withdraw as a participating member under this Agreement by notifying the other governments, the Private Industry Council Board of Directors, and the State of Oregon Job Training Partnership Administration in writing of its intent to do so at least one-hundred and eighty (180) days prior to the end of the PIC program/fiscal year. Withdrawal shall become effective as of the end of the PIC program/fiscal year in which the notice is given, and shall not effect the participation of the remaining governments.

#### ARTICLE IV

#### AMENDMENT

1. Any amendment to this Agreement must be agreed to by each member government.

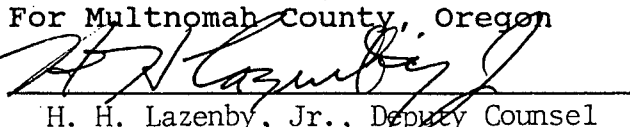
IN WITNESS THEREOF, this Agreement is executed by the parties hereto:

MULTNOMAH COUNTY, OREGON

By

  
Gladys McCoy, Chair

REVIEWED AS TO FORM  
LAURENCE KRESSEL, COUNTY COUNSEL  
For Multnomah County, Oregon

  
H. H. Lazenby, Jr., Deputy Counsel

WASHINGTON COUNTY, OREGON

LEGAL COUNSEL  
WASHINGTON COUNTY, OREGON

By

CITY OF PORTLAND, OREGON

LEGAL COUNSEL  
CITY OF PORTLAND, OREGON

By

## ATTACHMENT A

The Private Industry Council Board of Directors shall be made up of twenty-[nine] (2[9]) members, at least sixteen (16) of whom shall represent the private sector. [and at most ten (10) of whom shall represent the public sector.]

### I. PRIVATE SECTOR APPOINTMENTS

The private sector appointments shall be made by the Local Elected Officials of the appropriate jurisdiction in the manner established in the Job Training Partnership Act. Each jurisdiction shall have the number of private sector appointments equivalent to its percentage of population in the total Service Delivery Area.

One private sector appointment from each jurisdiction shall also represent economic development.

In the case of the initial establishment of the new Service Delivery Area, the percentage of population will be that which the Employment Service states will be accurate as of November 1986.

Those figures are as follows:

	<u>PORTLAND</u>	<u>M/W</u>	<u>MULTNOMAH</u>	<u>WASHINGTON</u>	<u>SDA</u>
TOTAL POPULATION	[ <u>440,000</u> ] [419,000]	[ <u>452,390</u> ] [419,000]	[ <u>148,360</u> ] [145,000]	[ <u>304,030</u> ] [274,999]	[ <u>892,390</u> ] [838,000]
% of SDA	[ <u>49%</u> ] [50%]	[ <u>51%</u> ] [50%]	[ <u>17%</u> ] [17%]	[ <u>34%</u> ] [33%]	[ <u>100%</u> ] [100%]
# of Private Sector Appts	8	8	3	5	16

### II. PUBLIC SECTOR APPOINTMENTS

The public sector appointments shall be made jointly by the three Local Elected Officials representing the three jurisdictions of the Service Delivery Area. Initial recommendations shall be made to the Service Delivery Area according to the Job Training Partnership Act.

The public sector representation shall be:

EDUCATION

3 (three) Representatives for the Service Delivery Area.

LABOR

1 (one) Representative for the Service Delivery Area.

EMPLOYMENT SERVICE

1 (one) Representative for the Service Delivery Area.

ECONOMIC DEVELOPMENT

1 (one) Representative for the Service Delivery Area

VOCATIONAL REHABILITATION

1 (one) Representative for the Service Delivery Area

WELFARE

1 (one) Adult and Family Services Representative for the Service Delivery Area

COMMUNITY BASED ORGANIZATION

1 (one) Representative from Portland

1 (one) Representative from the Counties

[III. THE LOCAL ELECTED OFFICIALS

Each jurisdiction (Multnomah County, Washington County, and City of Portland) shall be represented by its Local Elected Official.]

Meeting Date: MAR 21 1991

Agenda No.: R-7

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution Arab and Jewish Americans

AGENDA REVIEW/  
BOARD BRIEFING

(date)

REGULAR MEETING 3/21/91

(date)

DEPARTMENT Nondepartmental

DIVISION County Chair's Office

CONTACT Merlin Reynolds

TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION Merlin Reynolds

ACTION REQUESTED:

☐ INFORMATIONAL ONLY

☐ POLICY DIRECTION

☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: \_\_\_\_\_

BRIEF SUMMARY (include statement of rationale for action requested,  
as well as personnel and fiscal/budgetary impacts, if applicable):

Resolution in the Matter of Recognizing the Dignity, Worth and Rights  
of our Arab and Jewish Americans

*3/25/91 copy to Merlin*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL

*Gladys McCoy*

Or

DEPARTMENT MANAGER \_\_\_\_\_

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1991 MAR 14 PM 3:11



# In the Matter of Recognizing the Dignity, Worth, and Rights of our Arab and Jewish Americans

By

Meeting Date: ~~MAR 14 1991~~ MAR 21 1991

Agenda No.: ~~R-9~~ R-8

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

SUBJECT: Resolution - County Budget Process

AGENDA REVIEW/ BOARD BRIEFING March 12, 1991 (date) REGULAR MEETING March 14, 1991 (date)

DEPARTMENT Non-Departmental DIVISION District Four Commissioner

CONTACT Robert Trachtenberg TELEPHONE 248-5213

PERSON(S) MAKING PRESENTATION Sharron Kelley

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 20 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN:

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Establishes a Budget Panel of three citizens who will be appointed by the Central Citizen Budget Advisory Committee in a manner specified in the Resolution. The Budget Panel will assist the Board in identifying efficiency and streamline cuts in the Multnomah County budget and will provide more direct citizen input into budget decisions.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Sharron Kelley

Or

DEPARTMENT MANAGER

(All accompanying documents must have required signatures)

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1991 MAR -7 AM 9:23

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY

In the matter of the County)  
Budget Process )

RESOLUTION 91 -

WHEREAS Budget Hearings on the budget of Multnomah County for FY 1991-1992 are scheduled to begin on March 27, 1991 and end on April 25, 1991, and

WHEREAS the passage of Measure 5 and current budget deficit projections will require the Board of Commissioners to review all budget requests with enhanced scrutiny, and

WHEREAS the Multnomah County Central Citizen Budget Advisory Committee and the Departmental Citizen Budget Advisory Committees have played a vital role in the budget process, and

WHEREAS the Public Affairs Council of the Gresham Area Chamber of Commerce has requested that the Board of Commissioners implement cost savings and program reductions prior to seeking replacement funds, and

WHEREAS the Portland Metropolitan Chamber of Commerce has requested local governments to find ways to reduce overhead costs, and

WHEREAS the budget hearings provide an opportunity for concerned citizens to educate themselves about the expenditure of public funds and share their ideas with the Board of Commissioners,

NOW, THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners hereby adopts the following procedures to enhance the budget hearings beginning on March 27:

1. A Budget Panel consisting of three citizens will sit with the Board to question the departmental, division, and program managers about their respective budget requests. The purpose of the Budget Panel shall be to assist the Board in identifying efficiency and streamline cuts for the Multnomah County budget.

2. The citizens on the Budget Panel will be selected by the Central Citizen Budget Advisory Committee as follows: a) one seat shall be filled by members of the Central Citizen Budget Advisory Committee; b) one seat shall be filled by members of the Departmental Citizen Budget Advisory Committees, except that this seat shall be filled at all times by members who are not on the Departmental Citizen Budget Advisory Committee of the specific department whose budget is before the Board of Commissioners; 3) one seat shall be filled by citizens with expertise in business management, and this selection shall be made in consultation with the Gresham Area Chamber of Commerce, the Portland Metropolitan Chamber of Commerce, the business community at-large, and the Board of Commissioners.

3. Each seat on the Budget Panel may be filled by either a single individual who attends all budget hearings or the seat may be rotated by the Central Citizen Budget Advisory Committee among different individuals.

4. The members of the Budget Panel shall receive copies of the entire proposed Executive Budget and related budget detail as well as other budgetary information received by the Board, such as restoration packages.

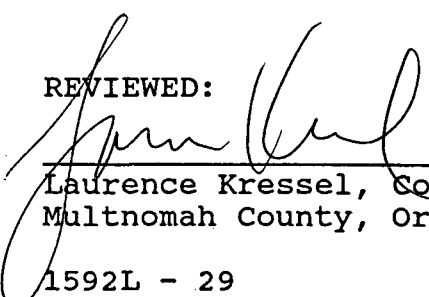
5. The Budget Panel will not vote on any budget matters. Individuals on the Budget Panel may make specific suggestions for additions to or reductions from the Executive Budget. These requests shall only be listed on the Board's list of proposed budget amendments if the suggestions are endorsed by at least one commissioner. No such suggestion will change the Executive Budget unless adopted by the Board at the time for formal voting on the budget amendments.

6. The Commissioner with portfolio responsibility for the Citizen Involvement Committee and Support Services shall notify the Central Citizen Budget Advisory Committee of the passage of this Resolution and request its participation in this process.

---

Gladys McCoy  
Multnomah County Chair

REVIEWED:



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Laurence Kressel, County Counsel  
Multnomah County, Oregon

3/19/91  
**DRAFT**

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY

In the matter of the County)  
Budget Process )

RESOLUTION 91 -

WHEREAS Budget Hearings on the budget of Multnomah County for FY 1991-1992 are scheduled to begin on March 27, 1991 and end on April 25, 1991, and

WHEREAS the passage of Measure 5 and current budget deficit projections will require the Board of Commissioners to review all budget requests with enhanced scrutiny, and

WHEREAS the Multnomah County Central Citizen Budget Advisory Committee and the Departmental Citizen Budget Advisory Committees have played a vital role in the budget process, and

WHEREAS the likelihood of substantial program reductions requires the Board to search for cost savings and line item reductions in the Executive Budget, and

WHEREAS the budget hearings provide an opportunity for concerned citizens to educate themselves about the expenditure of public funds and share their ideas with the Board of Commissioners,

NOW, THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners hereby adopts the following procedures to enhance the budget hearings beginning on March 27:

1. The Departmental Citizen Budget Advisory Committee for each department shall report to the Board at the beginning of Board budget deliberations on that department.

2. The Central Citizen Budget Advisory Committee shall be invited to attend all budget hearings along with any citizens having expertise in business management who are selected for this purpose by the Central Citizen Budget Advisory Committee.

3. Following departmental presentations and Board questions, the following procedure shall occur.

Representatives of the Departmental Citizen Budget Advisory Committees and the Central Citizen Budget Advisory Committee, and one of the citizens with expertise in business management (selected by the Central Citizen Budget Advisory Committee) will have an opportunity to question departments about the Citizen Budget Advisory Committee (CBAC) recommendations or other budget matters relating to the department.

4. Following all of the department presentations, the Central Citizen Budget Advisory Committee and a citizen selected by this committee with expertise in business management will each have an opportunity to present recommendations to the Board of Commissioners. Department managers will have the option of responding to these suggestions if they consider a response merited.

5. The Commissioner with portfolio responsibility for the Citizen Involvement Committee and Support Services shall notify the Central Citizen Budget Advisory Committee of the passage of this Resolution and request its participation in this process.

---

Gladys McCoy  
Multnomah County Chair

REVIEWED:

---

Laurence Kressel, County Counsel  
Multnomah County, Oregon

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY

In the matter of the County)  
Budget Process )

RESOLUTION 91 -

WHEREAS Budget Hearings on the budget of Multnomah County for FY 1991-1992 are scheduled to begin on March 27, 1991 and end on April 25, 1991, and

WHEREAS the passage of Measure 5 and current budget deficit projections will require the Board of Commissioners to review all budget requests with enhanced scrutiny, and

WHEREAS the Multnomah County Central Citizen Budget Advisory Committee and the Departmental Citizen Budget Advisory Committees have played a vital role in the budget process, and

WHEREAS the Public Affairs Council of the Gresham Area Chamber of Commerce has requested that the Board of Commissioners implement cost savings and program reductions prior to seeking replacement funds, and

WHEREAS the Portland Metropolitan Chamber of Commerce has requested local governments to find ways to reduce overhead costs, and

WHEREAS the budget hearings provide an opportunity for concerned citizens to educate themselves about the expenditure of public funds and share their ideas with the Board of Commissioners,

NOW, THEREFORE, BE IT RESOLVED that the Multnomah County Board of Commissioners hereby adopts the following procedures to enhance the budget hearings beginning on March 27:

1. A Budget Panel consisting of three citizens will sit with the Board to question the departmental, division, and program managers about their respective budget requests. The purpose of the Budget Panel shall be to assist the Board in identifying efficiency and streamline cuts for the Multnomah County budget.

2. The citizens on the Budget Panel will be selected by the Central Citizen Budget Advisory Committee as follows: a) one seat shall be filled by members of the Central Citizen Budget Advisory Committee; b) one seat shall be filled by members of the Departmental Citizen Budget Advisory Committees, except that this seat shall be filled at all times by members who are not on the Departmental Citizen Budget Advisory Committee of the specific department whose budget is before the Board of Commissioners; 3) one seat shall be filled by citizens with expertise in business management, and this selection shall be made in consultation with the Gresham Area Chamber of Commerce, the Portland Metropolitan Chamber of Commerce, the business community at-large, and the Board of Commissioners.

3. Each seat on the Budget Panel may be filled by either a single individual who attends all budget hearings or the seat may be rotated by the Central Citizen Budget Advisory Committee among different individuals.

4. The members of the Budget Panel shall receive copies of the entire proposed Executive Budget and related budget detail as well as other budgetary information received by the Board, such as restoration packages.

5. The Budget Panel will not vote on any budget matters. Individuals on the Budget Panel may make specific suggestions for additions to or reductions from the Executive Budget. These requests shall only be listed on the Board's list of proposed budget amendments if the suggestions are endorsed by at least one commissioner. No such suggestion will change the Executive Budget unless adopted by the Board at the time for formal voting on the budget amendments.

6. The Commissioner with portfolio responsibility for the Citizen Involvement Committee and Support Services shall notify the Central Citizen Budget Advisory Committee of the passage of this Resolution and request its participation in this process.

Adopted this \_\_\_\_ day of March, 1991.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

---

Gladys McCoy  
Multnomah County Chair

REVIEWED:

---

Laurence Kressel, County Counsel  
Multnomah County, Oregon



**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 800601

Amendment # \_\_\_\_\_

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input checked="" type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement  R-9 MARCH 21, 1991
---	--	---

RETURN TO: Larry Aab - 313-225

Contact Person Chief Deputy Randy AmundsonPhone 255-3600Date 02/04/91Department Sheriff's OfficeDivision Law EnforcementBldg/Room 313/103
 Description of Contract Public safety management services for property owned by Housing Authority of Portland or under its control and in the Rockwood area.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Housing Authority of PortlandMailing Address 135 SW AshPortland, OR 97201Phone 249-5501

Employer ID # or SS # \_\_\_\_\_

Effective Date January 1, 1991Termination Date December 31, 1991Original Contract Amount \$260,000.00

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

**REQUIRED SIGNATURES:**Department Manager [Signature]Purchasing Director  
(Class II Contracts Only)County Counsel [Signature]County Chair/Sheriff [Signature]**Payment Term**☐ Lump Sum \$ \_\_\_\_\_☐ Monthly \$ \_\_\_\_\_☒ Other \$ quarterly☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_Date 02/28/91

Date \_\_\_\_\_

Date 1/1/91Date 4/1/91
 BOARD OF  
 COUNTY COMMISSIONERS  
 1991 APR 30 PM 2:03  
 MULTNOMAH COUNTY  
 OREGON

VENDOR CODE				VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
						Rev. Svc.						
01.	156	025	3170			2030						
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

### INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

800601

DATE SUBMITTED \_\_\_\_\_

ORIGINAL

(For Clerk's  
Meeting Date MAR 21 1991  
Agenda No. R-9

## REQUEST FOR PLACEMENT ON THE AGENDA

Ratification of Intergovernmental Agreement -----  
Subject: Housing Authority of Portland (Rockwood Area)Informal Only\* \_\_\_\_\_  
(Date)Formal Only March 14, 1991  
(Date)DEPARTMENT Sheriff's Office DIVISION Law EnforcementCONTACT Larry Aab, Manager, P & B Unit TELEPHONE 255-3600\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Robert G. Skipper, Sheriff

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Ratification of Intergovernmental Agreement with the Housing Authority of Portland for the public safety management services for property owned by Housing Authority of Portland or under its control and in the Rockwood area.

NOTE: REGULAR CALENDAR

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

## ACTION REQUESTED:

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ RATIFICATION  
XXXXXXXXXX  
APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA \_\_\_\_\_

IMPACT: 3/25/91 originals to Wanda Beckwith

## PERSONNEL

☐ FISCAL/BUDGETARY☐ General Fund

Other \_\_\_\_\_

## SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Bob Skipper  
Sheriff

BUDGET / PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) John D. BayOTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

# PLANNING & BUDGET UNIT

FROM: ( ) LARRY AAB, MANAGER  
 (✓) DARLA BECKWITH  
 ( ) LAURA HARRYMAN  
 ( ) JANELLE HOGLAN  
 ( ) MILLIE MOSMEIER  
 ( ) RUTH NUTTING  
 ( ) SHARON OWEN  
 ( ) RICHARD SHOWALTER

DATE: 02/28/91

TO: J

___ AAB	___ JARON	___ SHOWALTER
___ AMIDON	___ JOHNSON	___ SKIPPER
___ AMUNDSON	___ JOHNSTON	___ SLYTER
___ BECKWITH	___ HOGLAN	___ STELLE
___ COOK, W.	___ LaBERGE	___ STITES
___ ENGLERT	___ LaTRACE	___ THACKER
___ FESSLER	___ MOSMEIER	___ TILLINGHAST
___ GOSS	___ NUTTING	___ VANDEVER
___ HANSON	___ ORAZETTI	___ WALKER, G.
___ HARRYMAN	___ OWEN, S.	___ WALLIKER
___ HAUG, R.	___ PETERSON, G.	___ WHALEN
___ HAUSAFUS	___ PILAND	___ WHITTEMORE
___ INGLESBY	___ POOL	___ WOOD, W.
___ JAMIESON	___ SCHWEITZER	

\_\_\_ Per Your Request

FOR YOUR . . .

AND/OR

✓ Review  
 ✓ Approval  
 ✓ Signature  
 \_\_\_ Comment  
 \_\_\_ Action

\_\_\_ Information  
 \_\_\_ File  
 \_\_\_ Return  
 \_\_\_ Discard  
 ✓ Forward to:

1. 106/1400/mark Campbell. please review then forward to Cl. of Board for agenda. Enclosed are 3 originals + 9 copies

2. Cl. of Board please review, stamp the forward back to 313/225/P4 B unit. Please send us 1620-ZFIS 10/18/90 back all 3 Originals (9 copies are enclosed)



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

# ORIGINAL

MULTNOMAH COUNTY OREGON

Contract # 800601

Amendment #

<p><b>CLASS I</b></p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p><b>CLASS II</b></p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input checked="" type="checkbox"/> Revenue</p>	<p><b>CLASS III</b></p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p><b>RATIFIED</b></p> <p><b>Multnomah County Board of Commissioners</b></p> <p>R-9 MARCH 21, 1991</p>
--	---	---

RETURN TO: Larry Aab - 313-225

Contact Person Chief Deputy Randy Amundson Phone 255-3600 Date 02/04/91

Department Sheriff's Office Division Law Enforcement Bldg/Room 313/103

Description of Contract Public safety management services for property owned by Housing Authority of Portland or under its control and in the Rockwood area.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Housing Authority of Portland

Mailing Address 135 SW Ash

Portland, OR 97201

Phone 249-5501

Employer ID # or SS # \_\_\_\_\_

Effective Date January 1, 1991

Termination Date December 31, 1991

Original Contract Amount \$260,000.00

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director  
(Class II Contracts Only) [Signature]

County Counsel [Signature]

County Chair/Sheriff \_\_\_\_\_

## Payment Term

☐ Lump Sum \$ \_\_\_\_\_

☐ Monthly \$ \_\_\_\_\_

☒ Other \$ quarterly

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

Date 02/28/91

Date \_\_\_\_\_

Date 3/13/91

Date \_\_\_\_\_

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		INC/DEC IND
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	DEPT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	
01.	156	025	3170			2030					
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

ORIGINAL

**AGREEMENT FOR PUBLIC SAFETY MANAGEMENT SERVICES  
BETWEEN THE HOUSING AUTHORITY OF PORTLAND  
AND MULTNOMAH COUNTY SHERIFF'S OFFICE**

THIS CONTRACT is made and entered into as of the 1st day of January, 1991, by and between MULTNOMAH COUNTY, a home rule political subdivision of the State of Oregon (hereinafter referred to as "COUNTY"), and the HOUSING AUTHORITY OF PORTLAND (hereinafter referred to as "HOUSING AUTHORITY").

WITNESSETH:

WHEREAS, the HOUSING AUTHORITY is desirous of contracting with the COUNTY for the provision of public safety functions for property owned by the HOUSING AUTHORITY or under its control within the Rockwood area; and

WHEREAS, the COUNTY through the Multnomah County Sheriff's Office (hereinafter referred to as "MCSO") is able and prepared to provide the services required by the HOUSING AUTHORITY under those terms and conditions set forth; therefore,

IN CONSIDERATION of those mutual promises and the terms and conditions set forth hereafter, and pursuant to ORS Chapter 190, the parties agree as follows:

1. Term.

This Agreement shall commence on the 1st day of January, 1991. It shall terminate on the 31st day of December, 1991, unless sooner terminated under the provisions hereof.

2. COUNTY'S obligations.

- A. MCSO will make available to the HOUSING AUTHORITY one public safety manager (lieutenant), two deputy sheriffs and one community service officer. (These persons are hereinafter referred to as "ASSIGNED PERSONNEL".) ASSIGNED PERSONNEL shall provide public safety services to HOUSING AUTHORITY on a full time basis during the term of this Agreement.
- B. ASSIGNED PERSONNEL shall, in conjunction with HOUSING AUTHORITY representatives, continue to develop and implement a comprehensive public safety program for property owned by or under the control of the HOUSING AUTHORITY within the Rockwood area. This program will be based on a community policing model that emphasizes education, crime prevention, and community involvement whenever practical. It will consist of safety action teams composed of sworn and non-sworn personnel. Sworn personnel shall be in the uniform of the Multnomah County Sheriff. Non-sworn personnel shall be unarmed.

- C. In connection with the public safety program, the services provided by ASSIGNED PERSONNEL shall include:
- 1) Detection of criminal activity on HOUSING AUTHORITY property and appropriate action to stop such activity.
  - 2) Training of HOUSING AUTHORITY residents in methods of crime prevention and self defense.
  - 3) Assistance in the identification of "at risk" youth and referral of such youth to appropriate service providers.
- D. ASSIGNED PERSONNEL shall, in accordance with applicable legal procedures and practices, assist HOUSING AUTHORITY personnel in enforcing rules and regulations relating to tenant responsibilities;
- E. MCSO will provide communications equipment, uniforms, and other basic equipment and supplies necessary for the ASSIGNED PERSONNEL to carry out their duties as law enforcement officers;
- F. COUNTY'S Sheriff will maintain supervisory control over ASSIGNED PERSONNEL in matters of employment including standards of performance, discipline, and personnel issues. COUNTY will provide all salary and benefits to ASSIGNED PERSONNEL and shall remain responsible for complying with applicable union contracts, personnel rules, and policies;

3. HOUSING AUTHORITY obligations.

A. Compensation.

- 1) HOUSING AUTHORITY agrees to pay COUNTY the sum of two hundred sixty thousand dollars (\$260,000.00) for the performance of those services provided hereunder. Payment of such services shall be made according to the following schedule:

January 1, 1991	\$ 65,000
March 1, 1991	65,000
June 1, 1991	65,000
September 1, 1991	<u>65,000</u>
Total	260,000

- 2) Payment for months June, 1991 and September 1, 1991 shall be contingent on fund availability and approval from HAP. Notification of fund availability and approval shall be delivered as stated in paragraph 9, section C by May 1, 1991.
- 3) MCSO shall discontinue services outlined in this Agreement effective July 1, 1991 after notification that funds are not available and have not been approved.

4. Liability and Indemnification.

- A. ASSIGNED PERSONNEL provided pursuant to the terms of this contract shall be employees of the Multnomah County Sheriff's Office.
- B. COUNTY shall indemnify, defend and hold harmless HOUSING AUTHORITY, its officers, employees, and agents from all claims, suits, actions, or expenses of any nature resulting from or arising out of the acts, errors, or omissions of the ASSIGNED PERSONNEL acting pursuant to the terms of this Agreement.
- C. HOUSING AUTHORITY in turn agrees to indemnify, defend, and hold harmless COUNTY, its officers, employees, and agents, including ASSIGNED PERSONNEL from all claims, suits, actions, or expenses of any nature resulting from or arising out of 1) the acts, errors, or omissions of HOUSING AUTHORITY, its assignees, sub contractors, agents or employees, and 2) the acts of ASSIGNED PERSONNEL done under the direction of HOUSING AUTHORITY, its assignees, subcontractors, agents, or employees.
- D. HOUSING AUTHORITY does not assume any liability for the direct payment of any wages, salaries, or other compensation to ASSIGNED PERSONNEL performing services pursuant to the terms of this Agreement or for any other liability not provided for in this Agreement.
- E. COUNTY shall maintain Workers' Compensation insurance coverage for ASSIGNED PERSONNEL, either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of the Oregon Revised Statutes.
- F. Nothing in this agreement is intended to limit the remedy of either party against the other part, including claims under subrogation agreements within the party's insurance carrier, to recover damages to property or injuries to persons caused by a party's negligence.



5. Early Termination.

- A. This Agreement may be terminated prior to the expiration of the agreed upon term by either party upon ninety (90) days written notice to the other, delivered by certified mail or in person.
- B. Payment to COUNTY shall be prorated to and include the day of termination.
- C. Termination under any provision of this agreement shall not affect any right, obligation, or liability of COUNTY or the HOUSING AUTHORITY which accrued prior to such termination.

7. Access to Records.

HOUSING AUTHORITY shall have access to non-criminal records including books, documents, and papers of the COUNTY as are directly pertinent to this agreement for the purpose of making audit and examination. HOUSING AUTHORITY agrees that any audit shall be arranged by contacting the Sheriff or his representative at least ten (10) working days prior to the commencement of the audit and shall be conducted at any time during normal working hours.

8. Modification.

Any modification of the provisions of this Agreement shall be reduced to writing and signed by the parties.

9. Contract Administration.

- A. The Multnomah County Sheriff or his designated representative will represent the COUNTY in all matters pertaining to administration of this agreement.
- B. HOUSING AUTHORITY designates its executive director to represent the HOUSING AUTHORITY in all matters pertaining to administration of this Agreement.
- C. Any notice or notices provide for by this Agreement or by law to be given or served upon the COUNTY shall be given or served by certified letter, deposited in the US mail, postage prepaid, and addressed to the Sheriff, Multnomah County Sheriff's Office, 12240 NE Glisan Street, Portland, Oregon, 97230.

- D. Any notice or notices provided for by this Agreement or by law to be given or served upon the HOUSING AUTHORITY may be given or served by certified letter deposited in the US mail, postage prepaid and addressed to the Housing Authority of Portland, 135 SW Ash, Portland, Oregon, 97201.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers on the date first written above.

HOUSING AUTHORITY OF  
PORTLAND

COUNTY OF MULTNOMAH,  
OREGON

\_\_\_\_\_  
Chair, Housing Authority Board

Date: \_\_\_\_\_

\_\_\_\_\_  
Robert G. Skipper, Sheriff

Date: \_\_\_\_\_

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_

APPROVED AS TO FORM:

REVIEWED:  
Laurence Kressel,  
County Counsel  
Multnomah County, Oregon

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
*John L. DuBay*

Date: 3/13/91

ORIGINAL

BUDGET MODIFICATION NO. MSCO # 17

(For Clerk's Use) Meeting Date

MAR 21 1991

Agenda No. R-101. REQUEST FOR PLACEMENT ON THE AGENDA FOR 3-14-91

(Date)

DEPARTMENT Sheriff's Office

DIVISION

CONTACT Larry AabTELEPHONE 251-2489

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD

**SUGGESTED****AGENDA TITLE** (to assist in preparing a description for the printed agenda)

Budget modification appropriating funds for the operation of the Rockwood Safety Action Team.

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will appropriate the FY 1990-91 portion of the Housing Authority grant for the operation of the Rockwood Safety Action Team. The total contract amount is \$260,000 and the grant period is 1/1/91 - 12/31/91.

The funds will pay for 2 Deputy Sheriffs, 1 Community Services Officers, one-half of a Public Safety Manager, and \$1,855 in Materials and Services funds.. Also included is \$50,240 in pass-through funds that will be paid to the City of Gresham for the services of 2 Police Officers and 1 Sergeant.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Increase revenue from the Housing Authority \$130,000  
 Increase Service reimbursement to Insurance Fund \$6,659  
 Increase cash transfer to Federal/State fund \$8,007

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

(Specify Fund) Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
 (Date)

After this modification \$ \_\_\_\_\_

Originated By

Date

Department Manager

Date

Larry Aab2/28/91Robert D. Shaffer

Budget Analyst

Date

Personnel Analyst

Date

J. Mark Campbell3-5-91Arnold W. Bittle3-15-91

Board Approval

Date

REBORAH C. PETERSMarch 21, 1991

EXPENDITURE TRANSACTION EB [ ]      GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	025	3170			5100			53,014		Permanent
							5500			18,232		Fringe
							5550			6,659		Insurance
											77,905	Personal Services
							6060			50,240		Pass-through
							6110			1,855		Professional Services
											52,905	M & S Total
							7100			7,655		Indirect @9.49%
							7100			352		Indirect @ .7%
											8,007	Indirect Total
		400	040	7231			6580			6,659		Insurance
		100	025	3012			7608			8,007		Cash Transfer to F/S Fund
		100	045	9120			7700			68,007)		GC Contingency
TOTAL EXPENDITURE CHANGE											144,166	TOTAL EXPENDITURE CHANGE

EXPENDITURE TRANSACTION RB [ ]      GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY \_\_\_\_\_

Document Number	Action	Fund	Agency	Organization	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub-Total	Description
		156	025	3170			2030			130,000		Housing Authority Revenue
		400	040	7231			6600			6,659		Insurance
		156	025	3170			7601			8,007		General Fund
TOTAL REVENUE CHANGE										144,666		TOTAL REVENUE CHANGE

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
.5	Public Safety Manager	20,796	7,476	2,306	30,578
1.00	Community Service Officer	24,430	6,564	3,308	34,302
2.00	Deputy Sheriff	60,804	22,424	7,704	90,932
	TOTAL CHANGE (ANNUALIZED)	106,030	36,464	13,318	155,812

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
.25	Add Public Safety Manager	10,398	3,738	1,153	15,289
.50	Add Community Service Officer	12,215	3,282	1,654	17,151
1.00	Add 2 Deputy Sheriffs	30,401	11,212	3,852	45,465
1,75		53,014	18,232	6,659	77,905

BUDGET MODIFICATION NO. DLS #3(For Clerk's Use) Meeting Date MAR 21 1991Agenda No. R-11

## 1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT LibraryDIVISION Central LibraryCONTACT June MikkelsenTELEPHONE 221-7745\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Ginnie Cooper

## SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

Major Urban Resource Library (MURL) Grant Award

(Estimated Time Needed on the Agenda) : 10 minutes

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[ ] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Multnomah County Library proposes using Major Urban Resource Library Federal grant funds, distributed by the Oregon State Library, to extend library service. The goal of the 1990/91 project is to strengthen identified areas of the Multnomah County Library collection by purchasing library materials in those areas with sufficient scope and depth to meet current and future patron needs and which will continue the library's service as a major resource for the State of Oregon.

## 3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

Adds \$37,634 in grant funds for the purchase of library materials  
(Revenue Source Code 2154)

## 4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_)  
(Specify Fund) (Date)

After this modification

Originated By

Date

June Mikkelsen

2/28/91

Department Manager

Date

Budget Analyst

Date

Shawn McCord

3/6/91

Personnel Analyst

Date

Board Approval

Date

Deborah L. Rogers

March 21, 1991

TRANSACTION EB [ ]

GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
--------------------	--------	------	--------	-------------------	----------	-----------------------	--------	-------------------	-------------------	----------------------------------	---------------	-------------

[illegible]

TOTAL EXPENDITURE CHANGE	\$37,634	TOTAL EXPENDITURE CHANGE
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REVENUE

TRANSACTION RB [ ]

GM [ ]

TRANSACTION DATE

ACCOUNTING PERIOD

BUDGET FY

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
--------------------	--------	------	--------	-------------------	----------	-----------------------	-------------------	-------------------	-------------------	----------------------------------	---------------	-------------

[illegible]

TOTAL REVENUE CHANGE	\$37,634	TOTAL REVENUE CHANGE
----------------------	----------	----------------------




## Oregon State Library

STATE LIBRARY BUILDING, SALEM, OREGON 97310-0640

### MEMORANDUM

To: Ginnie Cooper, Director  
Multnomah County Library

From: Jim Scheppke, Library Development Administrator 

Date: December 28, 1990

Subject: LSCA MURL Grant Contract

I am pleased to send you two copies of the Notification of Grant Award, which is an agreement between Multnomah County and the State Library for receipt of Major Urban Resource Library (MURL) Federal grant funds reserved from our FFY 1991 Library Services and Construction Act (LSCA) Title I allotment. Please have the appropriate individual sign both copies and return one to me.

Also attached is the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions." The State Library is now required to have this certification on file for all LSCA grantees. Please have it signed by the same individual who signs your contract and return it to me with your signed contract.

You should note that the amount of the grant award (\$37,634) represents an increase over your FFY 1990 grant award. This is due to the fact that our Title I allotment for FFY 1991 saw a 2.3% increase over that for FFY 1990. According to the Library Services and Construction Act, the amount reserved for MURLs is equal to Oregon's share of Title I funds appropriated in excess of \$60 million, multiplied by the ratio of the MURL city population to the total State population. In your case, this calculation for the FFY 1991 funds was  $\$248,844 \times 15.1235995\% = \$37,634$ , using the 1988 U. S. Bureau of the Census population estimate for Portland (418,470).

I have included some forms for your staff to use in connection with your MURLs grant.

Feel free to call me (378-2112) if you have any questions about the attached.

Attachment: Notification of Grant Award  
Misc. LSCA forms



OREGON STATE LIBRARY

NOTIFICATION OF GRANT AWARD

This contract is entered into by and between the Oregon State Library and the agency designated as "the Performing Agency" in Section I. below pursuant to the authority granted to the Oregon State Library under Oregon Revised Statutes 357.005 (2) (i) and 357.031 and in compliance with the provisions of Public Law 101-254, the Library Services and Construction Act.

I. CONTRACTING PARTIES

The Receiving Agency: Oregon State Library

The Performing Agency: Multnomah County

II. TERMS AND CONDITIONS

A. The Receiving Agency agrees to make a grant of monies to be used for supplemental assistance to Multnomah County in accordance with the Multnomah County Library's designation as a Major Urban Resource Library for Oregon, this designation to be conditioned on the Multnomah County Library's adherence to the criteria for Major Urban Resource Library (henceforth, MURL) designation, which are as follows: 1) that the MURL maintain a collection of at least 200,000 volumes; 2) that the MURL provide interlibrary loans to public libraries in Oregon through procedures that are mutually satisfactory to the MURL and the Oregon State Library; and 3) that the MURL have a written collection development plan in force which describes the information needs in the library's service area, and how the MURL's collections will be developed to respond to those needs.

B. The Performing Agency agrees to administer the grant project in accordance with the provisions of the Library Services and Construction Act, P. L. 101-254, and with the Education Division General Administrative Regulations (EDGAR), 34 CFR 74 through 86 and 770.

C. The Performing Agency agrees to the following with regard to monies granted under this agreement: The Performing Agency will charge expenditures against this grant only if they relate to the extension of library service, without charge, to non-residents, defined as persons living beyond the tax-supporting political subdivision of the MURL, and are for expenses incurred or obligated during the grant period. Grant funds will not be encumbered after September 30, 1991. By December 30, 1991, all obligations of the grant period will have been paid. A final Financial Status Report will be submitted to the Receiving Agency and all unexpended funds will be returned or a final request for any funds due will be submitted.

D. The Performing Agency agrees to comply with the audit requirements for this grant as contained in OMB Circular A-128, which applies to state and local governments or OMB Circular A-133, which applies to institutions of higher education and other non-profit organizations.

E. The Performing Agency agrees that any income earned by the Performing Agency from activities which were supported, in whole or in part, by funds granted under this agreement, will be expended during the grant program for allowable costs of the project and reported on in the Financial Status Report to the Receiving Agency.

F. The Performing Agency agrees that monies granted under this agreement will not be used to replace funds appropriated by the Performing Agency from non-federal sources for activities of the Performing Agency.

G. The Performing Agency agrees that any and all library services directly supported, in whole or in part, by funds granted under this agreement will be provided free of charge to all persons residing in the community, district or region served by the MURL.

H. The Performing Agency agrees that all promotional materials, press releases, bibliographies, reports and other such publications resulting from the activities supported, in whole or in part, by this grant will contain the following acknowledgement:

Published with funds granted by the Oregon State Library under the Library Services and Construction Act, State Administered Program, P. L. 101-254.

I. The Performing Agency is free to copyright any books, publications or other materials developed as a result of this grant; however, the Receiving Agency and the U. S Department of Education reserve a royalty-free, nonexclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, the work for government purposes.

J. The Performing Agency agrees to retain all financial and programmatic records, supporting documents, statistical records, and other records pertinent to this grant for a period of five (5) years beginning on the day in which the final Financial Status Report for the grant is filed. Any books, documents, papers, or any other records of the Performing Agency which are pertinent to this grant agreement will be made available to the Secretary of Education and the Comptroller General of the United States, the Oregon State Library, or any of their authorized representatives at all reasonable times during the retention period for the purpose of audits or examinations, or to make excerpts or transcripts of such records.

K. The Performing Agency agrees to the following with respect to property purchased with funds granted under this agreement: The Performing Agency will maintain inventory records of tangible, non-expendable, personal property purchased with grant funds, defined as items having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. The Performing Agency will report the purchase of such property to the Receiving Agency on a form supplied by the Receiving Agency within thirty (30) days following the receipt of such property. The Performing Agency will certify, at the request of the Receiving Agency, the existence, current utilization, and continued need for the property on a periodic basis. Title to all property purchased with funds granted under this agreement will vest in the Performing Agency. The Performing Agency will dispose of any non-expendable personal property in accordance with the requirements and procedures of the Receiving Agency, which include the filing of a disposition report for all such property.

L. The Performing Agency agrees to secure the specific written approval of the Receiving Agency before obligating or expending grant funds for costs requiring grantor agency approval. In addition to securing prior approval for all cost items falling within the scope of the cost categories listed below, prior approval of the Receiving Agency will be obtained for any changes to the scope or objectives of the approved project, including changes in key project personnel and other important programmatic changes. The Receiving Agency authorizes the Performing Agency to expend grant funds for the following prior approval costs:

*Automatic Data Processing Costs*  
none

*Building Space and Related Facilities*  
none

*Capital Expenditures*  
none

*Insurance and Indemnification*  
none

*Management Studies*  
none

*Preagreement Costs*  
none

*Professional Services*  
none

*Proposal Costs*  
none

M. The Performing Agency agrees to provide the Receiving Agency with two (2) sets of all promotional materials and other publications or productions resulting from the activities supported, in whole or in part, by funds granted under this agreement.

N. The Performing Agency agrees to provide the Receiving Agency with a Grant Activities Report on a form supplied by the Receiving Agency, the Report to be received by the Receiving Agency no later than October 30, 1991.

O. The Performing Agency agrees to provide the Receiving Agency with a Financial Status Report on a form supplied by the Receiving Agency, the Report to be received by the Receiving Agency no later than January 30, 1992.

P. The Performing Agency agrees to comply with the terms and conditions of this contract and acknowledges that failure to comply can result in grant suspension. Suspension will be effective thirty (30) days after receipt of written notification from the Receiving Agency.

Q. The Contracting Parties may terminate this contract by giving written notice at least thirty (30) days prior to the effective date of such termination.

R. The Performing Agency shall certify compliance with Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities.

S. The Performing Agency certifies that it will not discriminate on the basis of race, religion, age, gender, national origin, or handicapping condition in providing space for public meetings

### III. PAYMENT FOR SERVICES

The Performing Agency may obtain payment under this grant agreement by submitting claims for payment on a form to be supplied by the Receiving Agency. Such claims may be made in accordance with the following payment schedule:

\$33,871	upon execution of the agreement and submission of a claim by the Performing Agency.
\$3,763	upon submission of a Grant Activities Report and a Financial Status Report and a claim by the Performing Agency.

Regardless of the ability of the Performing Agency to claim funds under the foregoing payment schedule, the Performing Agency may only claim grant funds to meet projected disbursement needs for a period not to exceed ninety (90) days.

### IV. TERM OF THIS CONTRACT

This contract is to begin upon execution by both parties to the agreement and shall terminate September 30, 1991.

V. CONTRACT AMOUNT

The total amount of this contract shall not exceed: \$37,634.00

Source of funds in this contract:

Library Services and Construction Act Title I, FFY 1991 allotment.

The undersigned Receiving Agency does hereby certify that the services to be received as specified above are necessary and essential for activities that are properly within the statutory functions of the Receiving Agency, and that the arrangements and payments contracted for are in compliance with the provisions for Programs of the U. S. Department of Education, the Rules and Regulations and the General Provisions of the Library Services and Construction Act, P. L. 101-254, and the State Library Plan for operation under the Library Services and Construction Act.

RECEIVING AGENCY

Oregon State Library

By: 

Wesley A. Doak

Oregon State Librarian

Date: 28 March

PERFORMING AGENCY

Multnomah County

By: 

Signature

Name

Title

Date: \_\_\_\_\_

Type the name of the local fiscal officer responsible for accounts from which grant funds are to be paid:

Name of fiscal officer

Title

Address

Telephone number



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103921  
Amendment # -

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement Revenue  R-12 MARCH 21, 1991

Contact Person Cilla Murray/ John Pearson Phone 248-3646 Date February 28, 1991

Department Human Services Division Aging Services Bldg/Room B161/3rd floor

Description of Contract City contract funds planning and advocacy on behalf of emergency basic needs services.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name City of Portland, Bureau of Community Development

Mailing Address 808 SW 3rd, Room 600  
Portland, OR 97204

Phone 796-5159

Employer ID # or SS # \_\_\_\_\_

Effective Date February 15, 1991

Termination Date February 15, 1992

Original Contract Amount \$ 50,000

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 50,000

## Payment Term

- ☐ Lump Sum \$ \_\_\_\_\_  
☐ Monthly \$ \_\_\_\_\_  
☒ Other \$ Upon Request  
☐ Requirements contract - Requisition required.  
 Purchase Order No. \_\_\_\_\_  
☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director  
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date 3/1/91

Date \_\_\_\_\_

Date 3-5-91

Date 3/21/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
									Revenue Code			
01.	156	010	1730					1785	2719 City	\$50,000		
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

### INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT** - Requisition Required - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

the United States District Court for the State of Oregon.

- Q. COMPLIANCE WITH LAWS. In connection with its activities under this contract, the Contractor shall comply with all applicable federal, state, and local laws and regulations.

In the event that the Contractor provides goods or services to the City in the aggregate in excess of \$2,500.00 per fiscal year, the Contractor agrees it has certified with the City's Equal Employment Opportunity certification process.

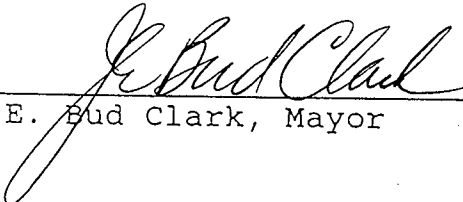
- R. BUSINESS LICENSE. Contractor shall obtain a City of Portland business license as required by PCC 7.06.010 prior to beginning work under this Agreement. Contractor shall provide a business license number in the space provided at the end of this Agreement.

V. Period of Agreement

The terms of this Agreement shall be effective as of February 15, 1991 and shall remain in effect during any period the Contractor has control over Federal funds, including program income. The Agreement shall terminate as of February 15, 1992.

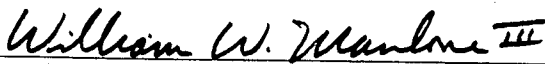
Dated this 23<sup>rd</sup> day of April, 1991.

CITY OF PORTLAND


  
J.E. Bud Clark, Mayor

  
Gladys McCoy, County Chair

APPROVED AS TO FORM:

  
Jeffrey L. Rogers, City Attorney  
DEPUTY

REVIEWED:

 (for)  
Laurence Kressel, County Counsel

Agreed:

By William J. Tracy  
Program Manager

2/25/91  
Date

By James M. Connell  
Aging Services Director

2-27-91  
Date

signa/z



R

Meeting Date: MAR 2 1 1991

Agenda No.: R-12

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM  
(For Non-Budgetary Items)

Subject: Intergovernmental Revenue Contract for Emergency Basic Services

BCC Informal \_\_\_\_\_ (Date) BCC Formal \_\_\_\_\_ (Date)

DEPARTMENT: Human Services DIVISION: Aging Services/Community Act.

CONTACT: Cilla Murray/Bill Thomas TELEPHONE: 248-3646

PERSON(S) MAKING PRESENTATION: Duane Zussy/Jim McConnell

ACTION REQUESTED:

[ ] INFORMATIONAL ONLY [ ] POLICY DIRECTION [x] APPROVAL

ESTIMATED TIME NEEDED ON AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This revenue contract between the Aging Services Division/Community Action Program and the City of Portland provides \$50,000 for planning and advocacy for emergency basic need services. It funds County staff, as designated in the contract.

*3/25/91 originals to Cilla Murray*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL \_\_\_\_\_

Or

DEPARTMENT MANAGER *Duane Zussy*

(All accompanying documents must have required signatures)

1991 MAR 12 AM 9:59  
MULTNOMAH COUNTY  
OREGON  
CLERK OF  
COUNTY COMMISSIONERS

1/90

city3/z



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director *Duane Zussy*  
Department of Human Services

FROM: James McConnell, Director *Jim E*  
Aging Services Division

DATE: February 28, 1991

SUBJECT: Agreement with City of Portland for Emergency Basic Service Funds

Retroactive Status: This contract is retroactive to February 15, 1991, the date set by the City of Portland. Contract processing has been delayed due to FY 91-92 County Budget preparation.

Recommendation: The Aging Services Division/Community Action Program recommends Board of County Commissioner approval of the attached intergovernmental revenue contract with the City of Portland, for the period February 15, 1991 through February 15, 1992.

Analysis: The intergovernmental agreement provides \$50,000 in City revenues for the Community Action Program to hire 1.33 FTE to plan and advocate on behalf of emergency basic needs activities, including provision of services to the homeless. The contract crosses fiscal years.

Background: The Multnomah County Community Action Program Office has been designated as the agency responsible for managing emergency basic needs services within the city of Portland. The City Budget allocated \$50,000 for planning and advocacy of emergency basic needs services; these funds are included in the FY90-91 Adopted County Budget. A budget modification to reduce funds in order to carry over the portion needed for next fiscal year will be processed separately.

city3z/z



# CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103921

Amendment # -

<b>CLASS I</b> <input type="checkbox"/> Professional Services under \$10,000	<b>CLASS II</b> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<b>CLASS III</b> <input checked="" type="checkbox"/> Intergovernmental Agreement Revenue <b>RATIFIED</b> <b>Multnomah County Board of Commissioners</b> R-12 <u>MARCH 21, 1991</u>
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Contact Person Cilla Murray/ John Pearson Phone 248-3646 Date February 28, 1991

Department Human Services Division Aging Services Bldg/Room B161/3rd floor

Description of Contract City contract funds planning and advocacy on behalf of emergency basic needs services.

RFP/BID # \_\_\_\_\_ Date of RFP/BID \_\_\_\_\_ Exemption Exp. Date \_\_\_\_\_

ORS/AR # \_\_\_\_\_ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name City of Portland, Bureau of Community Development

Mailing Address 808 SW 3rd, Room 600

Portland, OR 97204

Phone 796-5159

Employer ID # or SS # \_\_\_\_\_

Effective Date February 15, 1991

Termination Date February 15, 1992

Original Contract Amount \$ 50,000

Amount of Amendment \$ \_\_\_\_\_

Total Amount of Agreement \$ 50,000

## Payment Term

☐ Lump Sum \$ \_\_\_\_\_

☐ Monthly \$ \_\_\_\_\_

☒ Other \$ Upon Request

☐ Requirements contract - Requisition required.

Purchase Order No. \_\_\_\_\_

☐ Requirements Not to Exceed \$ \_\_\_\_\_

## REQUIRED SIGNATURES:

Department Manager *Duane Zamfari*

Purchasing Director  
(Class II Contracts Only) *[Signature]*

County Counsel *[Signature]*

County Chair/Sheriff *[Signature]*

Date 3/1/91

Date \_\_\_\_\_

Date 3.5.91

Date 3/2/91

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	Revenue Code	AMOUNT	INC/ DEC IND
01.	156	010	1730					1785	2719 City		\$50,000	
02.												
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

## AGREEMENT

An agreement between the CITY OF PORTLAND, OREGON and MULTNOMAH COUNTY to provide planning and advocacy for emergency basic need services.

### RECITALS:

1. There is a need to provide planning and advocacy for the provision of emergency basic services to low income Portland residents.
2. Multnomah County's Community Action Program Office is now responsible for managing emergency basic needs services within the City.
3. In FY 89-90 the City allocated \$50,000 from the Emergency Services Program to Metropolitan Community Action to fund, in part, planning and advocacy of emergency basic needs services.
4. The General Fund includes \$118,000 in the Emergency Services Program for projects that provide emergency basic needs services to low income Portland residents.
5. Multnomah County's Community Action Program Office has the capability to implement planning and advocacy of emergency basic services on behalf of low income Portland residents.

### AGREED:

#### I. Scope of Services

Multnomah County will provide the following services described below, and referenced in budget attachment A, relative to emergency basic needs.

- A. Dedicate 1.33 FTE to planning and advocacy work on behalf of emergency basic needs activities, including the provision of services to the homeless.
- B. The advocacy position shall staff the Community Action Committee which is responsible for advocating on behalf of the homeless and poor.
- C. The planning position shall provide information to the Funders Advisory Committee as requested.
- D. Submit a quarterly report on the progress of the project to the Bureau of Community Development within 30 days of the end of each quarter.

- E. Prepare a final report evaluating the success of the project within 30 days of the contract termination date.

## II. City Project Manager

- A. The City Project Manager shall be Howard Cutler, or such other person as shall be designated in writing by the Director of the Bureau of Community Development.
- B. The Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this agreement as provided herein, and to carry out any other City actions referred to herein.

## III. Compensation and Method of Payment

- A. Contractor will be compensated for the described services by the City through the General Fund.
- B. Payments will be made periodically upon submission of a statement of expenditures. Contractor will keep vendor receipts of materials and services and evidence of payment of personnel costs. It is agreed that total compensation under this agreement shall not exceed FIFTY-THOUSAND DOLLARS (\$50,000).

## IV. General Contract Provisions

- A. TERMINATION FOR CAUSE. If, through any cause, the Contractor shall fail to fulfill in timely and proper manner his/her obligations under this Contract, or if the contractor shall violate any of the covenants, agreements, or stipulations of this Contract, the City shall have the right to terminate this Contract by giving written notice to the Contractor of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Contract shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor is determined.

- B. TERMINATION FOR CONVENIENCE. The City and Contractor may terminate this Contract at any time by mutual written agreement. If the Contract is terminated by the City as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contractor covered by this Contract less payments of compensation previously made.
- C. REMEDIES. In the event of termination under Section A hereof by the City due to a breach by the Contractor, then the City may complete the work either itself or by agreement with another contractor, or by a combination thereof. In the event the cost of completing the work exceeds the amount actually paid to the Contractor hereunder plus the remaining unpaid balance of the compensation provided herein, then the Contractor shall pay to the City the amount of excess.

There remedies provided to the City under sections A and C hereof for a breach by the Contractor shall not be exclusive. The City also shall be entitled to any other equitable and legal remedies that are available.

In the event of breach of this contract by the City, then the Contractor's remedy shall be limited to termination of the contract and receipt of payment as provided in section B hereof.

In the event of termination under Section A, the City shall provide the Contractor an opportunity for an administrative appeal.

- D. CHANGES. The City may, from time to time, request changes in the scope of the services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, shall be incorporated in written amendments to this Contract. Any change that increases the amount of compensation payable to the Contractor must be approved by ordinance of the City Council. Other changes may be approved by the Director of the Bureau of Community Development.
- E. NON-DISCRIMINATION. In carrying out activities under this contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor shall take affirmative actions to insure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or

national origin. Such action shall include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices provided by the City setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The Contractor shall incorporate the foregoing requirements of this paragraph in all of its contracts for work funded under this contract, except contracts governed by Section 104 of Executive Order 11246.

- F. ACCESS TO RECORDS. The City, or their duly authorized representatives, shall have access to any books, general organizational and administrative information, documents, papers, and records of the Contractor which are directly pertinent to this contract, for the purpose of making audit examination, excerpts, and transcriptions. All required records must be maintained by the Contractor for three years after the City makes final payment and all other pending matters are closed.
- G. MAINTENANCE OF RECORDS. The Contractor shall maintain records on a current basis to support its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work hereunder. The Contractor shall retain these records for inspection, audit, and copying for 3 years from the date of completion or termination of this contract.
- H. AUDIT OF PAYMENTS. The City, either directly or through a designated representative, may audit the records of the Contractor at any time during the 3 year period established by Section G above.

If an audit discloses that payments to the Contractor were in excess of the amount to which the Contractor was entitled, then the Contractor shall repay the amount of the excess to the City.

- I. INDEMNIFICATION. The Contractor shall hold harmless, defend, and indemnify the City and the City's officers, agents, and employees against all claims, demands,

actions, and suits (including all attorney fees and costs) brought against any of them arising from the Contractor's work or any subcontractor's work under this contract.

J. WORKERS' COMPENSATION INSURANCE.

1. The Contractor, its subcontractors, if any, and all employers working under this Agreement, are subject employers under the Oregon Workers' Compensation law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their subject workers. A certificate of insurance, or copy thereof, shall be attached to this Agreement as Exhibit A, if applicable, and shall be incorporated herein and made a term and part of this Agreement. The Contractor further agrees to maintain workers' compensation insurance coverage for the duration of this Agreement.
2. In the event the Contractor's workers' compensation insurance coverage is due to expire during the term of this Agreement, the Contractor agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and the Contractor agrees to provide the City of Portland such further certification of workers' compensation insurance a renewals of said insurance occur.
3. The Contractor agrees to accurately complete the City of Portland's Questionnaire for Workers' Compensation Insurance and Qualification as an Independent Contractor prior to commencing work under this Agreement. Questionnaire is attached to this Agreement as Exhibit B and shall remain attached to this Agreement and become a part thereof as if fully copied herein. Any misrepresentation of information on the Questionnaire by the Contractor shall constitute a breach pursuant to this subsection, City may terminate this Agreement immediately and the notice requirement contained in subsection IVA, TERMINATION FOR CAUSE, hereof shall not apply.

K. LIABILITY INSURANCE. The Contractor is self-insured as provided by Oregon law.



L. SUBCONTRACTING AND ASSIGNMENT. The Contractor shall not subcontract its work under this contract, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contract as specified in this contract. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder. The Contractor agrees that if subcontractors are employed in the performance of this contract, the Contractor and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Workers' Compensation. The Contractor shall not assign this contract in whole or in part or any right or obligation hereunder, without prior written approval of the City.

M. INDEPENDENT CONTRACTOR STATUS. The Contractor is engaged as an independent contractor and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The Contractor and its subcontractors and employees are not employees of the City and are not eligible for any benefits through the City, including without limitation, federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

N. REPORTING REQUIREMENTS. The Contractor shall report on its activities in a format and by such times as prescribed by the City.

O. CONFLICTS OF INTEREST. No City officer or employee, during his or her tenure or for one year thereafter, shall have any interest, direct or indirect, in this contract or the proceeds thereof.

No City officer or employees who participated in the award of this contract shall be employed by the Contractor during the period of the contract.

P. OREGON LAW AND FORUM. This contract shall be construed according to the law of the State of Oregon.

Any litigation between the City and the Contractor arising under this contract or out of work performed under this contract shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in

the United States District Court for the State of Oregon.

- Q. COMPLIANCE WITH LAWS. In connection with its activities under this contract, the Contractor shall comply with all applicable federal, state, and local laws and regulations.

In the event that the Contractor provides goods or services to the City in the aggregate in excess of \$2,500.00 per fiscal year, the Contractor agrees it has certified with the City's Equal Employment Opportunity certification process.

- R. BUSINESS LICENSE. Contractor shall obtain a City of Portland business license as required by PCC 7.06.010 prior to beginning work under this Agreement. Contractor shall provide a business license number in the space provided at the end of this Agreement.

V. Period of Agreement

The terms of this Agreement shall be effective as of February 15, 1991 and shall remain in effect during any period the Contractor has control over Federal funds, including program income. The Agreement shall terminate as of February 15, 1992.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 1991.

CITY OF PORTLAND

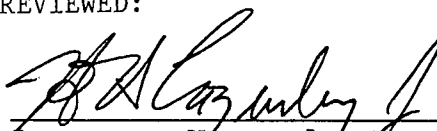
\_\_\_\_\_  
J.E. Bud Clark, Mayor

  
\_\_\_\_\_  
Gladys McCoy, County Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
Jeffrey L. Rogers, City Attorney

REVIEWED:

 (for)  
\_\_\_\_\_  
Laurence Kressel, County Counsel

Agreed:

By William D. Davis  
Program Manager

2/25/91  
Date

By James W. Connell  
Aging Services Director

2/27/91  
Date

signa/z

BUDGET MODIFICATION NO. DHS#29

OK 26

(For Clerk's Use) Meeting Date MAR 21 1991

Agenda No. R-13

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: Human Services

DIVISION: Aging Services

CONTACT: Cilla Murray/Don Keister

TELEPHONE: 248-3646

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Duane Zussy/Jim McConneil

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

DHS Budget Modification #29 adds \$18,175 of State funds to reimburse the Aging Services Division for a new Who Will Care project coordinator assigned to the State.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

[x] PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET.

DHS Budget Modification #29 uses State funds to create the new position of Who Will Care Coordinator within the Aging Services Division. State funds reimburse Aging Services Division for a staff person assigned to the State Senior and Disabled Services Division to coordinate the Who Will Care project statewide.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)

- Adds \$18,175 State Who Will Care Coordinator funds.
- Increases General Fund Indirect Support for Aging Services Division by \$1,181.
- Increases Service Reimbursement from F/S to Insurance Fund by \$1,871.
- Increases Service Reimbursement from F/S to General Fund by \$1,181.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

\_\_\_\_\_ Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_

(Specify Fund) \_\_\_\_\_ (Date)

After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

PERSONAL ROYERS

March 21, 1991

asdbm8

PERSONNEL DETAIL FOR BUD MOD NO. DH5#29

5. <u>ANNUALIZED PERSONNEL CHANGES</u> (Compute on a full year basis even though this action affects only a part of the fiscal year)				
		Annualized		
FTE Increase (Decrease)	POSITION TITLE	BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
1.0 FTE	Case Manager 2	\$20,264	Fringe/Insur. \$5,420/\$2,948	\$28,632
TOTAL CHANGE (ANNUALIZED)		\$20,264	\$5,420/\$2,948	\$28,632

6. <u>CURRENT YEAR PERSONNEL DOLLAR CHANGES</u> (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)				
		Current FY		
Full Time Position, Part-Time, Overtime, or Premium	Explanation of Change	BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
<del>1.64</del> Case Manager 1 <del>1.64</del> Case Mgr 2	Creates State Who Will Care Coordinator position	\$12,864	Fringe/Insur. \$3,440/\$1,871	\$18,175
TOTAL		\$12,864	\$3,440/\$1,871	\$18,175

asdbm8p

File Name: ASDBM8 (Central)

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1990-91

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	1710			5100			12,864		Permanent Personnel
		156	010	1710			5500			3,440		Fringe
		156	010	1710			5550			1,871		Insurance
											18,175	SUBTOTAL PERSONNEL
		156	010	1710			7100			1,181		Indirect
											19,356	TOTAL, ORG 1710
		100	010	0105			7608			1,181		Cash Transfer
		400	040	7531			6520			1,871		Serv Reimb/Insurance
TOTAL EXPENDITURE CHANGE										22,408		TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1990-91

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	1710			2397			18,175		Who Will Care Coord.
		156	010	1710			7601			1,181		Gen.Fund Indirect Support
											19,356	TOTAL, ORG 1710
		100	045	7410			6602			1,181		Serv.Reimb./Gen.Fund
		400	040	7531			6602			1,871		Serv.Reimb./Insurance
TOTAL REVENUE CHANGE										22,408		TOTAL REVENUE CHANGE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director  
Department of Human Services

FROM: James McConnell, Director  
Aging Services Division

DATE: February 22, 1991

SUBJECT: DHS Budget Modification #29 .

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DHS Budget Modification #29 .

Analysis: DHS Budget Modification #29 adds \$18,175 of State funds to the Aging Services Division. These funds reimburse the Division for a staff person assigned to the State Senior and Disabled Services Division to coordinate the Who Will Care project at the State level. The Budget Modification creates a new position for this purpose.

Background: The State Senior and Disabled Services Division has agreed to reimburse the Aging Services Division for the personnel costs of the County staff person assigned to the State to coordinate the Who Will Care grant project (see attached agreement). The State is the recipient of a federal Older Americans Act Title IV grant to increase the availability and longevity of in-home service workers. Multnomah County Aging Services Division has a contract (#103481, DHS Budget Modification #16) with the State to develop pilot projects under this grant program. The funds in this Budget Modification #29 are in addition to the ones used on the model project activities.

asdbm8z



SDS 1373 (Rev. 10/89)

Personnel File*Department of Human Resources***SENIOR AND DISABLED SERVICES DIVISION**

313 PUBLIC SERVICE BUILDING, SALEM, OREGON 97310 PHONE 503-378-4728 (Voice/TDD)

1-800-232-3020

November 8, 1990

Holly Berman  
Betty Glantz  
Efrain Diaz-Horna  
Multnomah County Aging Services Division  
721 SW Fifth - Third Floor B161  
Portland, OR 97204

To The Above:

Rosa Colquitt advises that ~~Mary Lu Willis~~ has agreed to serve as Field Coordinator for the "Who Will Care?" project. This letter will confirm the agreement as follows:

1. The term of the agreement is from November 19, 1990 through June 28, 1991.
2. Ms. Willis will remain on Multnomah County Aging Services Division payroll and will return to a comparable position according to the conditions outlined in the AFSCME Local 88 Contract.

The "Who Will Care?" project will reimburse the county \$2,380.00 per month which includes salary plus OPE (Other Personnel Expenses). The project will also pay \$90.00 per month for van or bus commuting and will pay for job related travel and per diem costs of her assignment in Salem via Project Reimbursement form.

Reimbursement payments will be issued by the Senior and Disabled Services Division on a monthly basis.

3. Ms. Willis' duties include those listed on the attached page.

This agreement may be terminated prior to the end of the assignment by either Ms. Willis or Ms. Colquitt or Ms. Berman by giving two weeks notice.





1. Develop recruitment and retention strategies for targeted groups based on the following:
  - a. Input from the Year One 4-series focus group activity, and
  - b. On-going field consultation with the 18 Area Agencies on aging and statewide home health agencies.
2. Serve as coordinator and technical advisor for two pilot sites (urban, rural) to test recruitment and retention strategies developed under activity one above.
3. Review plans for collaborative mini projects by 16 Area Agencies on Aging. Provide to the Grant Director written evaluation of each plan along with detailed narrative on required technical support.
4. Serve as technical field advisor and support to the AAAs on all community collaborative projects.
5. Serve as contact person for in-home service agencies who will be collaborative partners to the AAAs in their respective districts.
6. Provide assistance to the assigned SDSD staff trainer in implementing statewide caregiver training.
7. Provide assistance to the Grant Director in the evaluation of the public caregiver education campaign to be implemented by sub-contractor, Good Samaritan Hospital and Medical Center.
8. Serve as technical advisor to the AAAs in the implementation of statewide career fairs which will use print materials developed by Good Samaritan Hospital and Medical Center.
9. Provide weekly oral update to Grant Director on status of field activities -- the progress of individual mini projects.
10. By the 10th work day of each month, compile a monthly progress report for review by the Advisory Committee and Division summarizing overall field accomplishments.

TO: SDSD FAX #: 373-7823	FROM: Holly Berman Mult Co. - ASD FAX #: 248-3332	PHONE #: 248-3646	3 INCLUDING THIS PAGE: 1
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Letter-Efrain Diaz-Horna, Betty Glantz, Holly Berman  
November 8, 1990  
Page 2

We are pleased that Ms. Willis is able to work with us. If you have any questions, please call me at 378-8554. Please sign this letter along with Ms. Willis and return a copy to me.

Sincerely,

*Maureen Juhola*  
Maureen Juhola  
Personnel Officer

c: Holly Berman  
Betty Glantz  
Efrain Diaz-Horna  
Mary Lu Willis  
Patrick Gillespie  
Rosa Colquitt

We agree with the conditions of this Letter of Agreement.

*Rosa Colquitt*  
Rosa Colquitt  
Education and Training Manager  
Senior and Disabled Services Division

*Mary Lu Willis*  
Mary Lu Willis, Casemanager  
Multnomah County Aging Services Division

*Betty Glantz*  
Betty Glantz, Supervisor  
Multnomah County Aging Services Division

*Efrain Diaz-Horna by HK*  
Efrain Diaz-Horna, Supervisor  
Multnomah County Aging Services Division

*Holly Berman*  
Holly Berman, Program Manager  
Multnomah County Aging Services Division

BUDGET MODIFICATION NO. DHS #30

OK *46*

(For Clerk's Use) Meeting Date MAR 21 1991  
Agenda No. R-14

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR \_\_\_\_\_

(Date)

DEPARTMENT: Human Services

DIVISION: Aging Services

CONTACT: Cilla Murray/Don Keister

TELEPHONE: 248-3646

\*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD: Duane Zussy/Jim McConnell

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

DHS Budget Modification # 30 shifts \$2,894 from permanent to temporary personnel and adjusts fringe and insurance rates in Aging Services Division Long Term Care budget to correct for errors in Adopted Budget.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET.

DHS Budget Modification # 30 shifts permanent personnel funds to temporary, fringe, and insurance to correct for errors in Adopted Budget. No actual staff positions are affected by this change.

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change.)  
Increases Service Reimbursement from F/S to Insurance Fund by \$1,459.

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of \_\_\_\_\_) \$ \_\_\_\_\_  
(Specify Fund) (Date)

After this modification \$ \_\_\_\_\_

Originated By

Date

Department Director

Date

Finance/Budget

Date

Employee Relations

Date

Board Approval

Date

*W. DORRIS C. ROGERS*

*MARCH 21, 1991*

asdbm9

# PERSONNEL DETAIL FOR BUD MOD NO. DHS #30

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year)				
FTE Increase (Decrease)	POSITION TITLE	Annualized		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
N/A, temporary staff.			Fringe/Insur.	
TOTAL CHANGE (ANNUALIZED)				

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)				
Full Time Position, Part-Time, Overtime, or Premium	Explanation of Change	Current FY		
		BASE PAY Increase (Decrease)	FRINGE Increase (Decrease)	TOTAL Increase (Decrease)
			Fringe/Insur.	
.06 Case Mgr 2	Add funds for temporary staff	\$1,235	\$95 / \$49	\$1,379
Permanent	Correct errors in Adopted Budget	(2,894)	105 / 1,410	(1,379)
Note: funds erroneously budgeted as permanent are being moved to temporary. No actual positions are affected.				
TOTAL		(\$1,659)	\$200 / \$1,459	\$0

asdbm9p

File Name: ASDBM9 (LTC)

EXPENDITURE

TRANSACTION EB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1990-91

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		156	010	1905			5100			(2,894)		Permanent Personnel
		156	010	1905			5200			1,235		Temporary Personnel
		156	010	1905			5500			200		Fringe
		156	010	1905			5550			1,459		Insurance
											0	TOTAL, ORG 1710
		400	040	7531			6520			1,459		Serv Reimb/Insurance
TOTAL EXPENDITURE CHANGE										1,459		TOTAL EXPENDITURE CHANGE

REVENUE

TRANSACTION RB [ ] GM [ ] TRANSACTION DATE \_\_\_\_\_ ACCOUNTING PERIOD \_\_\_\_\_ BUDGET FY 1990-91

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		400	040	7531			6602			1,459		Serv.Reimb./Insurance
TOTAL REVENUE CHANGE										1,459		TOTAL REVENUE CHANGE



# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
AREA AGENCY ON AGING  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: Gladys McCoy, County Chair

VIA: Duane Zussy, Director *Duane Zussy*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: February 22, 1991

SUBJECT: DHS Budget Modification # 30 .

Recommendation: The Aging Services Division recommends Board of County Commissioner approval of the attached DHS Budget Modification # 30 .

Analysis: DHS Budget Modification # 30 shifts \$2,894 from permanent personnel to temporary and corrects fringe and insurance amounts in the Aging Services Division Long Term Care (Org 1905) budget.

Background: The Adopted Budget erroneously included funds for permanent personnel in Org 1905; incorrect fringe and insurance rates were used. This Budget Modification #30 eliminates the funding for permanent personnel, using those funds to increase temporary staff and correct the fringe and insurance amounts. No permanent staff positions are affected by this adjustment.

asdbm9z

Unanimous Consent  
for 3/21/91

Procedure #1201

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date 3/21/91  
Agenda No. UNANIMOUS  
CONSENT

REQUEST FOR PLACEMENT ON THE AGENDA  
Notice of Intent to Apply for  
Better Homes Foundation-United Way of America Grant

Informal Only\* \_\_\_\_\_  
(Date)

Formal Only March 21, 1991  
(Date)

DEPARTMENT Human Services

DIVISION Aging Services

CONTACT Bill Thomas/John Pearson

TELEPHONE 248-5464

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy/Jim McConnell

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Approval is requested to apply for a three-year \$164,941 Homeless Families Stabilization Project grant from the Better Homes Foundation/United Way of America, to create and strengthen neighborhood based programs serving homeless families and their preschool children which will stabilize them in permanent housing. This project will build upon the design and community partnerships of the Robert Wood Johnson Foundation Homeless Families Program and The Better Homes Foundation's "Mother Mentor" Project for homeless pregnant women, with the ASD Community Action Program Office acting as the lead and applicant agency.

**ACTION REQUESTED:**

☐ INFORMATION ONLY ☐ PRELIMINARY APPROVAL ☐ POLICY DIRECTION ☒ APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 5 Minutes

**IMPACT:**

☐ PERSONNEL  
☒ FISCAL/BUDGETARY  
☐ General Fund  
☐ Other \_\_\_\_\_

**SIGNATURES:**

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: \_\_\_\_\_

BUDGET/PERSONNEL \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_

(Purchasing, Facilities Management, Etc.)

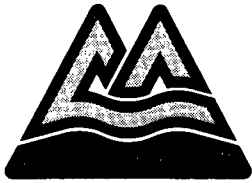
NOTE: If requesting unanimous consent, state situations requiring emergency action on back.

BOARD OF  
COUNTY COMMISSIONERS  
1991 MAR 19 AM 11:21  
MULTI-THOMAS COUNTY  
OREGON

*Duane Zussy*

This application was solicited by the Better Homes Foundation. Due to the short timeline, the Notice of Intent was not complete in time for the March 14 Board meeting, as specifics of the grant program, budget and match were not worked out until March 15. The grant application is due March 18 and is being submitted contingent upon subsequent approval by the Board. Unanimous consent is being requested for this agenda item in order to ascertain that approval as soon as possible.





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES  
AGING SERVICES DIVISION  
ADMINISTRATIVE OFFICES  
421 S.W. 5TH, 3RD FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3646  
TDD: 248-3683

BOARD OF COUNTY COMMISSIONERS  
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GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
RICK BAUMAN • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Gladys McCoy, Chair  
Multnomah County Board of Commissioners

VIA: Duane Zussy, Director *Duane Zussy*  
Department of Human Services

FROM: James McConnell, Director *James McConnell*  
Aging Services Division

DATE: March 18, 1991

SUBJECT: NOTICE OF INTENT TO APPLY FOR GRANT FROM THE  
BETTER HOMES FOUNDATION AND UNITED WAY OF AMERICA

## RECOMMENDATION:

The Aging Service Division recommends that the Board of County Commissioners approve the attached Notice of Intent to submit an application for a three-year \$164,941 grant from the Better Homes Foundation and United Way of America for a Homeless Families Stabilization Project. This project will create and strengthen neighborhood based programs to serve homeless families and their preschool children and stabilize them in permanent housing. All grant funds except County indirect will be passed through to Portland Impact for direct services.

A grant application from Multnomah County was solicited by the Better Homes Foundation. Due to the short timeline, the Notice of Intent was not complete in time for the March 14 Board of Commissioners meeting, as specifics of the grant program, budget and match were not worked out until March 15. The grant application is due March 18 and is being submitted contingent upon subsequent approval by the Board. Unanimous consent is being requested to consider this agenda item on March 21 in order to ascertain that approval as soon as possible.

## ANALYSIS:

The Better Homes Foundation/United Way of America Homeless Families Stabilization Project is a demonstration project designed to build upon and augment the work targeted to preschool children by Portland Impact at their Parent-Child Center in Southeast Portland, by expanding the availability of child development services for homeless families with 4-5 year old children. In addition, the grant will focus on working with landlords to place homeless families with

### **ANALYSIS (continued):**

supportive services in permanent market-based housing in Southeast Portland, by developing a private sector strategy which does not depend on Section 8 subsidies. The Community Action Program Office and Portland Impact believe that a model can be demonstrated which can be successful for many homeless families, and that can be applied throughout the County, and replicated in other communities.

The grant will fund a Parent-Child Development Specialist and a Housing Coordinator, plus materials and services, at Impact's Family Resource Center. Private matching funds through United Way will fund case management and a Volunteer Coordinator to develop a family mentor volunteer program. Match will be provided through funds from United Way/Foundation/Homeless Action Fund and Federal/State funds managed by CAPO, subject to annual approval by the Board.

This proposal will reflect the same community partnerships upon which the Robert Wood Johnson Foundation's Homeless Families Program and The Better Homes Foundation "Mother Mentor" Project are based, with the ASD Community Action Program Office as the applicant agency. The details of the Better Homes Project have been developed in conjunction with Portland Impact, the DHS Youth Program Office, United Way, the Housing Authority of Portland, the Portland Metropolitan Chamber of Commerce, Oregon Adult and Family Services, and Mount Hood Community College, as well as public and private service providers.

### **BACKGROUND:**

The Better Homes Foundation and the United Way of America have formed a partnership to address the effects of homelessness on women and their preschool children. The two organizations will make grants to three communities (both urban and rural) for creating and strengthening programs serving homeless women and their families which will stabilize them in permanent housing. These foundations solicited concept papers from 32 communities, and have requested that nine of those communities develop grant proposals for submission by March 18. Six communities will be selected for site visits in early April, before three final awards are made on April 19.

The Foundation has accepted one application from each city. The Community Action Program Office was the only local agency to receive a request for proposals. ASD has agreed to coordinate preparation of the grant application on behalf of a broad coalition of funders and providers, and to develop the project as part of its Homeless Families Program if it is funded.

JM:ct

**MULTNOMAH COUNTY NOTICE OF INTENT**

DATE: March 18, 1991

TO: BOARD OF COUNTY COMMISSIONERS

DEPARTMENT AND CONTACT PERSON: Human Services/Aging Services Division - Bill Thomas

GRANTOR AGENCY: Better Homes Foundation and United Way of America

BEGINNING DATE OF GRANT: To Be Determined

PROJECT TITLE: Homeless Families Stabilization Project

PROJECT DESCRIPTION: The application requests a three-year grant from the Better Homes Foundation and United Way of America for creating and strengthening neighborhood based programs serving homeless women and their preschool children which will stabilize them in permanent housing. The application is being submitted by the Department of Human Services, with the Aging Services Division Community Action Program Office as the lead and applicant agency, as the single application from Portland in partnership with the City of Portland, the Housing Authority of Portland, Mount Hood Community College, the Portland Metropolitan Chamber of Commerce, the Oregon Department of Human Resources and the United Way of the Columbia-Willamette. The Better Homes Foundation/United Way project will build upon and augment the Robert Wood Johnson Homeless Families Program and the Better Homes Foundation's "Mother Mentor" Project, as well as Portland Impact's work at the Southeast Parent Child Development Center. All funds except County indirect will be passed through to Portland Impact for direct services. The grant will fund a Parent-Child Development Specialist to develop programs for homeless families with 4-5 year children, and a Housing Coordinator to work with private landlords to develop permanent housing options in market rate low income housing which are not dependent on Section 8 subsidies. Private match will fund case management and a Volunteer Coordinator to develop a family mentor program.

PROJECT ESTIMATED BUDGET: Three Years

Direct/Indirect

FOUNDATION SHARE	\$ <u>163,795/1,146</u>	<u>36</u>	%
FEDERAL/STATE SHARE	\$ <u>167,361*/0</u>	<u>36</u>	%
PRIVATE/LOCAL SHARE	\$ <u>124,170*/0</u>	<u>27</u>	%
COUNTY SHARE	\$ <u>0/2040*</u>	<u>0.4</u>	%
TOTAL	\$ <u>455,226/3186</u>	<u>100</u>	%

\*For match

EXPLANATION OF LOCAL SHARE: (explain indirect costs, hard match, in-kind, etc). All match must be hard match. Match is provided by United Way/private foundation and Federal/State funds contracted to Portland Impact, including an increased Federal/State allocation to Impact in year 2 of \$25,883 and in year 3 of \$37,935 for project support, subject to annual approval by BCC. \$1,146 of indirect is recovered from Foundation: \$2,040 local share of indirect over three years is indirect for non Better Homes pass through to Impact.

SPECIFY REPORTING AND/OR BILLING REQUIREMENTS OF GRANTOR AND WHO REPORTS:  
FINANCE \_\_\_\_\_ DEPARTMENT XX IF DEPARTMENT REPORTS, INDICATE REASONS.

Quarterly reports to be submitted to foundation.  
GRANT DURATION AND FUTURE RATIO:  
(INDICATE AMOUNT OF COUNTY MATCH PER YEAR)

Three-year grant. Match required one to one in year 1, two to one in year 2, three to one in year 3; provided by private, State and Federal funds, (United Way, other foundations, State Homeless Assistance Program, Community Services Block Grant, etc.); no County General Funds pledged as match.

ADVANCE REQUESTED XX YES \_\_\_\_\_ NO IF NOT, INDICATE REASON.

EXPLAIN MATERIALS AND SERVICES AND CAPITAL EXPENDITURES WITH TOTAL DOLLAR AMOUNTS

Three Year Budget	Grant	Total
Pass through dollars to Portland Impact	\$163,795	\$455,226
County Indirect	1,146	3,186

COMMENTS

GRANT MANAGER

William B. Thomas March 18, 1991  
Signature Date

BUDGET DIVISION

Carol Ann Jones March 19, 1991  
Signature Date

FINANCE DIVISION

Paul Boyer 3/19/91  
Signature Date

PERSONNEL DIVISION

\_\_\_\_\_  
Signature Date

DEPARTMENT DIRECTOR

Duane Zussman 3/18/91  
Signature Date



