

Budget Modification ID: **HD-13-13**

## EXPENDITURES &amp; REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-70	10010	40021	0030			47750-00-10010	60000	81,847	82,306	459		Increase Permanent
2	40-70	10010	40021	0030			47750-00-10010	60130	27,002	27,143	141		Increase Salary Related Expns
3	40-70	10010	40021	0030			47750-00-10010	60140	15,630	15,669	39		Increase Insurance Benefits
4	40-70	10010	40021	0030			47750-00-10010	60170	31,452	30,813	(639)		Decrease Professional Services
5										0			
6	40-70	40140	40012	0030			43800-00-40140	60000	275,266	277,172	1,906		Increase Permanent
7	40-70	40140	40012	0030			43800-00-40140	60130	81,845	82,430	585		Increase Salary Related Expns
8	40-70	40140	40012	0030			43800-00-40140	60140	104,212	104,375	163		Increase Insurance Benefits
9	40-70	40140	40012	0030			43800-00-40140	60240	17,661	15,007	(2,654)		Decrease Supplies
10										0			
11	40-30	1000	40011	0030			43100-GF	60000	880,977	887,048	6,071		Increase Permanent
12	40-30	1000	40011	0030			43100-GF	60130	270,202	271,969	1,767		Increase Salary Related Expns
13	40-30	1000	40011	0030			43100-GF	60140	296,961	297,477	516		Increase Insurance Benefits
14	40-30	1000	40011	0030			43100-GF	60180	12,100	3,746	(8,354)		Decrease Printing
15										0			
16	40-30	1000	40011	0030			43500-GF	60000	239,363	241,386	2,023		Increase Permanent
17	40-30	1000	40011	0030			43500-GF	60130	72,820	73,408	588		Increase Salary Related Expns
18	40-30	1000	40011	0030			43500-GF	60140	83,648	83,820	172		Increase Insurance Benefits
19	40-30	1000	40011	0030			43500-GF	60100	38,565	36,542	(2,023)		Decrease Temporary
20	40-30	1000	40011	0030			43500-GF	60135	8,601	8,013	(588)		Decrease Non Base Fringe
21	40-30	1000	40011	0030			43500-GF	60145	1,871	1,699	(172)		Decrease Non Base Insurance
22													
23	40-70	40160	40022	0030			47550-00-40160	60000	0	13,230	13,230		Increase Permanent
24	40-70	40160	40022	0030			47550-00-40160	60130	0	3,850	3,850		Increase Salary Related Expns
25	40-70	40160	40022	0030			47550-00-40160	60140	0	1,125	1,125		Increase Insurance Benefits
26	40-70	40160	40022	0030			47550-00-40160	60246	165,548	147,343	(18,205)		Decrease Medical Supplies
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

Budget Modification ID: **HD-13-13**

## EXPENDITURES &amp; REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2013

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
30	40-30	1000	40037	0030			43370-GF2	60000	32,050	32,243	193		Increase Permanent
31	40-30	1000	40037	0030			43370-GF2	60130	9,723	9,779	56		Increase Salary Related Expns
32	40-30	1000	40037	0030			43370-GF2	60140	12,739	12,755	16		Increase Insurance Benefits
33	40-30	1000	40037	0030			43370-GF2	60170	100	0	(100)		Decrease Professional Services
34	40-30	1000	40037	0030			43370-GF2	60180	50	0	(50)		Decrease Printing
35	40-30	1000	40037	0030			43370-GF2	60240	100	0	(100)		Decrease Supplies
36	40-30	1000	40037	0030			43370-GF2	60270	50	35	(15)		Decrease Local Travel/Mileage
37										0			
38	40-30	21660	40015	0030			4CA32-1	60000	43,079	43,272	193		Increase Permanent
39	40-30	21660	40015	0030			4CA32-1	60130	13,067	13,123	56		Increase Salary Related Expns
40	40-30	21660	40015	0030			4CA32-1	60140	16,545	16,561	16		Increase Insurance Benefits
41	40-30	21660	40015	0030			4CA32-1	60100	29,402	29,209	(193)		Decrease Temporary
42	40-30	21660	40015	0030			4CA32-1	60135	7,439	7,383	(56)		Decrease Non Base Fringe
43	40-30	21660	40015	0030			4CA32-1	60145	1,426	1,410	(16)		Decrease Non Base Insurance
44										0			
45	40-30	32190	40037	0030			4FA63-01-1	60000	61,260	61,810	550		Increase Permanent
46	40-30	32190	40037	0030			4FA63-01-1	60130	20,216	20,376	160		Increase Salary Related Expns
47	40-30	32190	40037	0030			4FA63-01-1	60140	21,281	21,327	46		Increase Insurance Benefits
48	40-30	1000	40015	0030			43070-GF	60170	2,370	1,614	(756)		Decrease Professional Services
49										0			
50	40-30	32446	40037	0030			43370-00-32446	60000	91,578	92,485	907		Increase Permanent
51	40-30	32446	40037	0030			43370-00-32446	60130	28,821	29,085	264		Increase Salary Related Expns
52	40-30	32446	40037	0030			43370-00-32446	60140	35,486	35,563	77		Increase Insurance Benefits
53	40-30	1000	40015	0030			43070-GF	60170	1,614	366	(1,248)		Decrease Professional Services
54													
55	72-80	3500		0020		705210		50316	(63,440,980)	(63,442,962)	(1,982)		Insurance Revenue
56	72-80	3500		0020		705210		60330	2,007,727	2,009,709	1,982		Offsetting Expenditure
57										0			
58										0			
											0	0	Total - Page 2
											0	0	GRAND TOTAL

**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
10010	9615	64810	47750-00-10010	Program Manager 1	703023	(0.20)	(18,887)	(5,798)	(4,435)	(29,120)
40140	9615	64810	43800-00-40140	Program Manager 1	703023	(0.80)	(75,546)	(23,193)	(17,743)	(116,482)
10010	9364	64810	47750-00-10010	Manager 2	703023	0.20	19,593	6,015	4,495	30,103
40140	9364	64810	43800-00-40140	Manager 2	703023	0.80	78,370	24,060	17,983	120,413
1000	9025	64795	43100-GF	Operations Supervisor	704094	(0.75)	(40,469)	(11,776)	(14,054)	(66,299)
1000	9025	64795	43500-GF	Operations Supervisor	704094	(0.25)	(13,490)	(3,926)	(4,685)	(22,101)
1000	9361	64795	43100-GF	Program Supervisor	704094	0.75	46,540	13,543	14,570	74,653
1000	9361	64795	43500-GF	Program Supervisor	704094	0.25	15,513	4,514	4,857	24,884
10010	6314	61528	47550-00-10010	Nurse Practitioner	712367	(0.80)	(85,480)	(24,875)	(21,418)	(131,773)
10010	9490	61528	47550-00-10010	Physician	712367	0.70	85,480	24,875	21,418	131,773
40160	9490	61528	47550-00-40160	Physician	712367	0.10	22,520	6,553	1,914	30,987
1000	6001	66502	43370-GF2	Office Assistant 2	714157	(0.10)	(3,309)	(963)	(1,696)	(5,968)
21660	6001	66502	4CA32-1	Office Assistant 2	714157	(0.10)	(3,309)	(963)	(1,696)	(5,968)
32190	6001	66502	4FA63-01-1	Office Assistant 2	714157	(0.30)	(9,928)	(2,889)	(5,090)	(17,907)
32446	6001	66502	43370-00-32446	Office Assistant 2	714157	(0.50)	(16,546)	(4,815)	(8,482)	(29,843)
1000	6002	66502	43370-GF2	Office Assistant, Senior	714157	0.10	3,584	1,043	1,720	6,347
21660	6002	66502	4CA32-1	Office Assistant, Senior	714157	0.10	3,584	1,043	1,720	6,347
32190	6002	66502	4FA63-01-1	Office Assistant, Senior	714157	0.30	10,751	3,129	5,160	19,040
32446	6002	66502	43370-00-32446	Office Assistant, Senior	714157	0.50	17,919	5,214	8,599	31,732
TOTAL ANNUALIZED CHANGES						0.00	36,890	10,791	3,137	50,818

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
10010	9615	64810	47750-00-10010	Program Manager 1	703023	(0.13)	(12,276)	(3,769)	(2,883)	(18,928)
40140	9615	64810	43800-00-40140	Program Manager 1	703023	(0.54)	(50,994)	(15,655)	(11,976)	(78,625)
10010	9364	64810	47750-00-10010	Manager 2	703023	0.13	12,735	3,910	2,922	19,567
40140	9364	64810	43800-00-40140	Manager 2	703023	0.54	52,900	16,240	12,139	81,279
1000	9025	64795	43100-GF	Operations Supervisor	704094	(0.75)	(40,469)	(11,776)	(14,054)	(66,299)
1000	9025	64795	43500-GF	Operations Supervisor	704094	(0.25)	(13,490)	(3,926)	(4,685)	(22,101)
1000	9361	64795	43100-GF	Program Supervisor	704094	0.75	46,540	13,543	14,570	74,653
1000	9361	64795	43500-GF	Program Supervisor	704094	0.25	15,513	4,514	4,857	24,884
10010	6314	61528	47550-00-10010	Nurse Practitioner	712367	(0.47)	(50,220)	(14,614)	(12,583)	(77,417)
10010	9490	61528	47550-00-10010	Physician	712367	0.41	50,220	14,614	12,583	77,417
40160	9490	61528	47550-00-40160	Physician	712367	0.06	13,230	3,850	1,125	18,205
1000	6001	66502	43370-GF2	Office Assistant 2	714157	(0.07)	(2,316)	(674)	(1,188)	(4,178)
21660	6001	66502	4CA32-1	Office Assistant 2	714157	(0.07)	(2,316)	(674)	(1,188)	(4,178)
32190	6001	66502	4FA63-01-1	Office Assistant 2	714157	(0.20)	(6,618)	(1,926)	(3,393)	(11,937)
32446	6001	66502	43370-00-32446	Office Assistant 2	714157	(0.33)	(10,920)	(3,178)	(5,598)	(19,696)
1000	6002	66502	43370-GF2	Office Assistant, Senior	714157	0.07	2,509	730	1,204	4,443
21660	6002	66502	4CA32-1	Office Assistant, Senior	714157	0.07	2,509	730	1,204	4,443
32190	6002	66502	4FA63-01-1	Office Assistant, Senior	714157	0.20	7,168	2,086	3,439	12,693
32446	6002	66502	43370-00-32446	Office Assistant, Senior	714157	0.33	11,827	3,442	5,675	20,944
TOTAL CURRENT FY CHANGES						0.00	25,532	7,467	2,170	35,169

FM Side			PS/CO Side			Cost Element/Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
<b>General Fund Contingency</b>				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
<b>Indirect Central</b>					xxx	60350	Indirect Expenditure
xx-xx	xxxxx					50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
19	1000	0020		9500001000			
<b>Departmental</b>					xxx	60355	Indirect Department Expenditure
xxx	xxxxx			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
xx-xx	1000						
<b>Telecommunications</b>					xxx	60370	Departmental telecommunication expenditure
xx-xx	xxxxx					50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
78-70	3503	0020		709525			
<b>Data Processing</b>					xxx	60380	Departmental data processing expenditures
xx-xx	xxxxx					50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709000		60240	Budgets offsetting expenditures
78-70	3503	0020		709000			
<b>Electronic Service Reimbursement</b>						60420	Departmental Electronics expenditure
xx-xx	xxxxx					50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
78-60	3501	0020		904200			
<b>Motor Pool: Use this cost center if you are adding funds for motor pool use.</b>					xxx	60410	Departmental Motor Pool expenditure
xx-xx	xxxxx					50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
78-30	3501	0020		904150			
<b>Fleet: Use this cost center if you are adding funds for dedicated program cars.</b>					xxx	60410	Departmental Fleet expenditure
xx-xx	xxxxx					50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
78-60	3501	0020		904100			
<b>Building Management</b>					xxx	60430	Departmental Building Management expenditure
xx-xx	xxxxx					50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
78-50	3505	0020		902575			
<b>Insurance Service Reimbursement</b>						60140 or 60145	Departmental Insurance expenditure
xx-xx	xxxxx					50316	Insurance Revenue
72-80	3500	0020		705210		60330	Offsetting expenditure
72-80	3500	0020		705210			
<b>Lease Payments to Capital Lease Retirement Fund</b>						60450	Departmental Capital Lease Retirement expenditure
xx-xx	xxxxx						Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>					xxx	60460	Mail & Distribution expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
78-20	3504	0020		904400			
<b>Records</b>					xxx	60460	Records expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure
78-20	3504	0020		904500			

### ***How are functional areas assigned to cost objects?***

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
<b><u>Special Revenue Funds</u></b>		
1501 - Road Fund	Road & Bridges	0080
1502 - Emergency Communications Fund	Community Services	0060
1503 - Bike Path Fund	Community Services	0060
1504 - Recreation Fund	Community Services	0060
1506 - County School Fund	Community Services	0060
1508 - Animal Control Fund	Community Services	0060
1509 - Willamette River Bridges Fund	Roads & Bridges	0080
1510 - Library Fund	Library	0070
1512 - Land Corner Preservation Fund	Roads & Bridges	0080
1518 - Oregon Historical Society Special Levy	Community Services	0060
1519 - Video Lottery	Community Services	0060
<b><u>Capital Project Funds</u></b>		
2504 - Building Project Fund	Community Services	0060
2507 - Capital Improvement Fund	Community Services	0060
2508 - Asset Acquisition Fund	Community Services	0060
2509 - Asset Preservation Fund	Community Services	0060
2511 - Sellwood Bridge Replacement	Roads & Bridges	0080
<b><u>Enterprise Funds</u></b>		
3000 - Dunthorpe-Riverdale Svc Dist #14 Fund	Dunthorpe-Riverdale Svc Dist #14	0500
3001 - Mid County Svc Dist #1 Fund	Mid County Svc Dist #1	0510
3002 - Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Dept (10, except 10-50)	General Government	0020
Non-Dept CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety & Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety & Justice	0050
Sheriff's Office (60)	Public Safety & Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

***If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.***