



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

## Contingency Request

### Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title: BUDGET MODIFICATION # NOND-13-17: Family Support and Legal Aid Services Contingency Request**

**Requested Meeting Date:** 3/16/17

**Time Needed:** 15 Minutes

**Department:** 1020 - Chair

**Division:** \_\_\_\_\_

**Contact(s):** Kim Melton, Senior Policy Advisor

**Phone:** 988-5772

**Ext.** \_\_\_\_\_

**I/O Address** \_\_\_\_\_

**Presenter Name(s) & Title(s):** \_\_\_\_\_

### General Information

#### 1. What action are you requesting from the Board?

The budget modification requests approval to transfer \$100,000 from the General Fund Contingency to the Department of County Human Services in support of reducing fear and uncertainty in immigrant and refugee communities in Multnomah County by increasing access to quality information, education, and legal support services.

#### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Board of Commissioners is committed to doing what it can to promote a community of trust, safety and belonging. Over the past several weeks, new and changing federal policies have increased fear and uncertainty in Multnomah County, particularly among immigrant and refugee communities and those who access our vital services.

Limited access to accurate information and support hinders the ability of county staff and community partners to effectively address health and human service needs.

This contingency request aims to - in partnership with those working in our community - increase

access to quality information, education and legal support services for families in Multnomah County. The contingency dollars will support immediate training and education opportunities for community members, clients and support teams and access to experienced legal expertise and those who can conduct family assessments and assist in developing solutions.

**3. Explain the fiscal impact (current year and ongoing).**

This action appropriates \$100,000 from the General Fund Contingency to the Department of County Human Services for contracted services to increase access to quality information, education, and legal support services for families in immigrant and refugee communities.

**4. Explain any legal and/or policy issues involved.**

The federal immigration and refugee landscape is continually shifting. Inadequate access to accurate information and support impedes the efforts of county staff and partners to effectively address health and human service needs. Understanding immigration and refugee status and the opportunities are a foundational underpinning to promoting full integration of immigrants and refugees into our country. Enhancing the provision of community based educational and legal services improves access to social services, justice, and opportunity.

**5. Explain any citizen or other government participation.**

This is a coordinated response of the Board of County Commissioners to a pressing community need.

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

Not applicable

**7. What budgets are increased/decreased?**

The General Fund Contingency expenditures are decreased by \$100,000  
DCHS General Fund contractual services expenditures are increased by \$100,000

**8. What do the changes accomplish?**

The funding allows the Board of County Commissioners to stand in support of vulnerable communities by increasing access to information, education, and legal support services.

**9. Do any personnel actions result from this budget modification?**

No

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

Not applicable

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The budget modification is one-time-only.

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

This is a one-time-only allocation and decisions on continued funding have not been made.

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**For Contingency Requests Only:**

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**13. Why was the expenditure not included in the annual budget process?**

The federal immigration and refugee landscape was relatively stable during the FY 2017 budget process. However, that has changed considerably over the course of the last several months, resulting in a need for system responsiveness and resources.

**14. What efforts have been made to identify funds from other sources within the department/agency to cover this expenditure?**

This allocation is meant to be complimentary to existing programs and no resources were available for reallocation.

**15. Why are no other department/agency fund sources available?**

Existing allocations are dedicated to necessary ongoing programs and unavailable for reallocation.

**16. Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?**

Decisions on continued funding have not been made.

**17. Has this request been made before? When? What was the outcome?**

This request has not been made before.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense and Revenues Worksheet and/or a Budget Modification Personnel Worksheet*

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**Required Signature**

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**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_