



Department of County Management
MULTNOMAH COUNTY OREGON

Budget Office

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TO: Board of County Commissioners

FROM: Ching Hay, Budget Analyst

DATE: May 31, 2017

SUBJECT: General Fund Contingency Request for \$697,250 to Reimburse Facilities and Property Management for Unforeseen Expenses from Weather Events (Budget Modification DCA-30-17)

The Department of County Assets is requesting \$697,250 from the General Fund contingency to reimburse the Facilities and Property Management Division (FPM) for unforeseen expenses from weather related events. The FPM Division expended \$697,250 on inclement weather response activities. These activities included snow removal, application of ice melt, support for warming shelters and repair activities related to weather conditions (such as damage caused by frozen pipes) for over 70 locations.

If this request is approved, the General Fund Contingency will be reduced by \$697,250 and the remaining balance (not including the BIT Reserve) will be \$1,195,047.

Note that there are two other pending contingency requests from the Health Department in the amount of \$1,227,532. If approved, the total for all three requests is \$1,924,782 and will bring the contingency balance to negative \$32,485. The BIT reserve that is also budgeted in contingency will be used to fund the difference. The \$32,485 represents less than 1% of the BIT reserve and will not impact the BIT reserve for FY 2018.

Contingency Policy Compliance

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the guidelines for using the General Fund Contingency.

In particular,

- **Criteria 1** states contingency requests should be for one-time-only purposes.
This contingency request is OTO.
- **Criteria 2** addresses emergencies and unanticipated situations.
Extraordinary weather response activities were not anticipated.
- **Criteria 3** addresses items identified in Board Budget Notes.
This issue was unanticipated and not identified in a Board Budget Note.