



Multnomah County Oregon

Board of Commissioners & Agenda

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BOARD OF COMMISSIONERS

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MAY 6, 7 & 8, 2003

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	Tuesday AM & PM Budget Work Sessions
Pg 2	Wednesday AM & PM Budget Work Sessions
Pg 4	9:30 a.m. Thursday Hearing on 2003-04 CDBG Program Consolidated Plan and Annual Action Plan
Pg 4	9:40 a.m. Thursday Hearings on 2003-04 Service District Budgets for Submission to TSCC
Pg 5	10:00 a.m. Thursday Resolution Approving 2003 Needs and Issues Inventory
Pg 6	10:30 a.m. Thursday Executive Session
Pg 7	Budget Work Session and Hearing Schedule

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Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 11:00 PM, Channel 30
Saturday, 10:00 AM, Channel 30
Sunday, 11:00 AM, Channel 30
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Tuesday, May 6, 2003 - **9:00 AM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-1 9:00 Financial Overview
9:30 Central Citizen Budget Advisory Committee Chair Presentation
9:45 Public Safety Service Area
10:00 District Attorney's Office

Tuesday, May 6, 2003 - **2:00 PM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-2 2:00 Multnomah County Sheriff's Office
3:00 Department of Community Justice

Wednesday, May 7, 2003 - **9:00 AM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-3 9:00 Health and Human Service Group Presentation
10:00 Health Department

Wednesday, May 7, 2003 - **2:00 PM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET WORK SESSION

WS-4 2:00 Department of County Human Services
3:00 Office of School and Community Partnerships

Thursday, May 8, 2003 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES

- C-1 RESOLUTION Authorizing Cancellation of Uncollectible Personal Property Taxes for Tax Years 1992/93 through 2002/03
- C-2 Government Revenue Contract (190 Agreement) 0110990 2002 Rural Surface Transportation Program Fund Exchange Agreement with the State of Oregon Department of Transportation, Providing Funding for Three Transportation Projects within Rural Multnomah County

DEPARTMENT OF COMMUNITY JUSTICE

- C-3 Budget Modification DCJ 03_09 Decreasing SAMHSA Grant by \$225,572 in Previously Anticipated Carryover Revenue
- C-4 Budget Modification DCJ 03_12 Increasing Revenue for a New Going Home Grant in the Amount of \$62,057 for Fiscal Year 2003

OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS

- C-5 Extension of Government Revenue Contract (190 Agreement) 0310556 with the Cities of Portland and Gresham, to Form a Consortium for the Purpose of Participating in the HOME Investment Partnership Program of the U.S. Department of Housing and Urban Development for Program Years July 1, 2004 through June 30, 2007

SHERIFF'S OFFICE

- C-6 Amendment to Government Revenue Contract (190 Agreement) 0111029 with the U.S. Forest Service Detailing 2003 Rates for Summer Patrols on Forest Service Lands

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on Non-Agenda Matters. Testimony is Limited to Three Minutes per Person.

OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS - 9:30 AM

- R-1 PUBLIC HEARING to Consider and Approve the 2003-2004 Consolidated Plan and Annual Action Plan for the Community Development Block Grant Program

SERVICE DISTRICTS - 9:40 AM

(Recess as the Board of County Commissioners and convene as the Budget Committee for **DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1**)

- R-2 Appointments of Budget Committee Chair and Secretary [2002-03 Appointments were: Commissioner Rojo as Service District Budget Committee Chair and Commissioner Naito as Service District Budget Committee Secretary]

- R-3 PUBLIC HEARING to Consider and Approve the 2003-2004 Dunthorpe Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission

(Recess as the Budget Committee for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as the Budget Committee for **MID COUNTY STREET LIGHTING SERVICE DISTRICT NO. 14**)

- R-4 Appointments of Budget Committee Chair and Secretary [2002-03 Appointments were: Commissioner Naito as Service District Budget Committee Chair and Commissioner Roberts as Service District Budget Committee Secretary]

- R-5 PUBLIC HEARING to Consider and Approve the 2003-2004 Mid County Street Lighting Service District No. 14 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission

(Recess as the Budget Committee for Mid County Street Lighting Service District No. 14 and reconvene as the Board of County Commissioners)

DISTRICT ATTORNEY'S OFFICE - 9:45 AM

- R-6 NOTICE OF INTENT to Apply to the Oregon Department of Justice for Child Abuse Multidisciplinary Intervention (CAMI) Grant Funding for 2003-2005

NON-DEPARTMENTAL - 9:50 AM

- R-7 PROCLAMATION Proclaiming May 2003 as National Older Americans Month in Multnomah County, Oregon: "What We Do Makes a Difference"
- R-8 RESOLUTION Approving Submittal of County Sponsored Projects for 2003 Needs and Issues Inventory
- R-9 RESOLUTION Appointing Samuel Henry as the County Representative to the Children's Investment Fund Allocation Committee for a Term to Expire May 1, 2005
- R-10 RESOLUTION Authorizing Condemnation and Immediate Possession of Real Property Necessary for the Purpose of Constructing a Multnomah County Road Project
- R-11 RESOLUTION Authorizing Application for Local Government Grant from the Oregon Parks and Recreation Department

DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 10:25 AM

- R-12 PUBLIC HEARING to Consider and Approve the Multnomah County Fiscal Year 2003 Supplemental Budget for Submission to the Tax Supervising and Conservation Commission

Thursday, May 8, 2003 - 10:30 AM
(OR IMMEDIATELY FOLLOWING REGULAR MEETING)
Multnomah Building, First Floor Commissioners Conference Room 112
501 SE Hawthorne Boulevard, Portland

EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(h) for Consultation with Counsel Concerning Current Litigation or Litigation Likely to be Filed. Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session.

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

Cable coverage of the May 6 through June 11 budget work sessions, hearings and Thursday Board meetings are produced through Multnomah Community Television. Call (503) 491-7636, ext. 332 for further info or log onto <http://www.mctv.org> for the program guide/playback schedule. The sessions, hearings and Board meetings are available via media streaming at http://www.co.multnomah.or.us/cc/live_broadcast.shtml. Contact Board Clerk Deb Bogstad (503) 988-3277 for further information.

**Thu, May 1
9:30 - 12:00 p.m.**

**Chair's 2003-2004 Executive Budget Message
Public Hearing/Consideration of Resolution
Approving Executive Budget for Submission to
Tax Supervising and Conservation Commission**

**Tue, May 6
9:00 a.m.
9:30 a.m.
9:45 a.m.
10:00 a.m.**

**Financial Overview
Central CBAC Chair Presentation
Public Safety Service Area
DA**

**Tue, May 6
2:00 p.m.
3:00 p.m.**

**MCSO
DCJ**

**Wed, May 7
9:00 a.m.
10:00 a.m.**

**Health and Human Services Group Presentation
Health**

**Wed, May 7
2:00 p.m.
3:00 p.m.**

**Human Services Department Presentation
OSCP**

**Thu, May 8
9:30 - 12:00 p.m.**

**Public Hearing/Consideration of Approval of the
2003-2004 Dunthorpe Riverdale Sanitary Service
District No. 1 and the 2003-2004 Mid County Street
Lighting Service District No. 14 Proposed Budgets
for Submittal to Tax Supervising and
Conservation Commission**

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

**Tue, May 13
9:00 a.m.**

Non-Departmental
NOND CBAC
Auditor's Office
CCFC
PAO
CIC
RACC
Elders in Action
Soil & Water Districts

10:00 a.m.

Library

Tue, May 13

1:00 p.m.

DBCS

2:00 p.m.

DBCS Facilities & Capital

3:00 p.m.

Shared Services

Wed, May 14

9:00 - 12:00 p.m.

General Follow Up

Wed, May 14

2:30 - 4:00 p.m.

Health and Human Services Follow Up

Wed, May 14

6:00 - 8:00 p.m.

**Public Hearing on the 2003-2004 Multnomah
County Budget - Portland Community College,
Cascade Campus, Student Center Building
Cafeteria, 705 N Killingsworth, Portland**

Tue, May 20

9:00 - 12:00 p.m.

Legislative Update
General Government Follow Up

Tue, May 20

2:00 - 4:00 p.m.

If Needed General Follow Up

Wed, May 21

9:00 - 12:00 p.m.

If Needed General Follow Up

Wed, May 21

2:00 - 4:00 p.m.

If Needed General Follow Up

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

**Wed, May 21
6:00 - 8:00 p.m.**

**Public Hearing on the 2003-2004 Multnomah
County Budget - Multnomah Building,
Commissioners Boardroom 100, 501 SE
Hawthorne, Portland**

**Tue, May 27
9:00 - 12:00 p.m.**

School Policy Framework

**Tue, May 27
2:00 - 4:00 p.m.**

If Needed Budget Work Session

**Wed, May 28
9:00 - 12:00 p.m.**

Amendments

**Wed, May 28
2:00 - 4:00 p.m.**

Amendments

**Wed, May 28
6:00 - 8:00 p.m.**

**Public Hearing on the 2003-2004 Multnomah
County Budget - Multnomah County East
Building, Sharron Kelley Conference Room, 600
NE 8th, Gresham**

**Tue, June 3
9:00 - 12:00 p.m.**

Amendments

**Tue, June 3
2:00 - 4:00 p.m.**

Amendments

**Wed, June 4
1:00 - 4:00 p.m.**

Question Follow Up

**Thu, June 5
9:30 - 10:15 a.m.**

**Tax Supervising and Conservation Commission
Public Hearings on the Multnomah County 2002-
2003 Supplemental Budget; and the 2003-2004
Budget - Multnomah Building, Commissioners
Boardroom 100, 501 SE Hawthorne, Portland**

**Tue, June 10
9:00 - 12:00 p.m.**

Amendments

MULTNOMAH COUNTY 2003-2004 BUDGET WORK SESSIONS AND HEARINGS

**(Unless otherwise noted, all sessions will be held in the Multnomah Building
Commissioners Boardroom 100, 501 SE Hawthorne, Portland)**

**Tue, June 10
2:00 - 4:00 p.m.**

Amendments

**Wed, June 11
9:00 - 12:00 p.m.**

Amendments

**Wed, June 11
2:30 - 4:00 p.m.**

Amendments

**Thu, June 12
9:30 - 12:00 p.m.**

**Public Hearing and Resolution Adopting the 2003-
2004 Budget for Multnomah County Pursuant to
ORS 294**

**Public Hearing and Resolution Adopting the 2003-
2004 Budget for Dunthorpe Riverdale Sanitary
Service District No. 1**

**Public Hearing and Resolution Adopting the 2003-
2004 Budget for Mid County Street Lighting**

Service District No. 14 and Making Appropriations

**Public Hearing and Resolution Adopting the 2003-
2004 Mt. Hood Cable Regulatory Commission
Budget**

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: C-1

Est. Start Time: 9:30 AM

Date Submitted: 04/10/03

Requested Date: May 8, 2003

Time Requested: N/A

Department: DBCS

Division: Assessment & Taxation

Contact/s: Pat Frahler

Phone: 503-988-3345

Ext.: 22330

I/O Address: 503/175 Collections

Presenters: Consent Calendar

Agenda Title: RESOLUTION Authorizing Cancellation of Uncollectible Personal Property Taxes for Tax Years 1992/93 through 2002/03

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

The Personal Property Collections Section is requesting the Board to approve the cancellation of Uncollectible Personal Property Taxes for 1992/93 through 2002/03, in the amount of \$232,631.47. The Department of Business and Community Services recommends the annual cancellation of Uncollectible Personal Property Taxes be approved.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

Certain personal property taxes have been delinquent and the Multnomah County Tax Collector has determined that said taxes are wholly uncollectible and has requested the

Board for an order directing that the taxes be cancelled pursuant to ORS 311.790.
Attached documents: Write-Off Lists.

* Please return original documents and copies of all to Angelika Loomis
503/175/Collections following approval*

3. Explain the fiscal impact (current year and ongoing).

There is a loss of revenue of \$232,631.47 plus interest that indicates less monetary distribution to the Taxing Districts. This has ongoing impact because there is a lack of statutory authority to enforce and collect delinquent corporation taxes from the responsible corporate owner(s).

4. Explain any legal and/or policy issues.

No legal issues are expected.

5. Explain any citizen and/or other government participation that has or will take place.

No citizen participation is anticipated. Accounting Department will cancel these taxes once Board approval is received

Required Signatures:



Department/Agency Director:

Date: April 10, 2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing Cancellation of Uncollectible Personal Property Taxes for Tax Years
1992/93 through 2002/03

The Multnomah County Board of Commissioners Finds:

- a. Certain personal property taxes have been delinquent and the Multnomah County Tax Collector and County Counsel have determined that said taxes are wholly uncollectible and have requested the Board for an order directing that the taxes be cancelled pursuant to ORS 311.790.

The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County Tax Collector is directed to cancel those certain personal property taxes which are listed and appended hereto and incorporated herein, for tax years 1992/93 through 2002/03 for the reason that the same are found to be uncollectible.

ADOPTED this 8th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By  _____
John Thomas, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 03-064

Authorizing Cancellation of Uncollectible Personal Property Taxes for Tax Years
1992/93 through 2002/03

The Multnomah County Board of Commissioners Finds:

- a. Certain personal property taxes have been delinquent and the Multnomah County Tax Collector and County Counsel have determined that said taxes are wholly uncollectible and have requested the Board for an order directing that the taxes be cancelled pursuant to ORS 311.790.

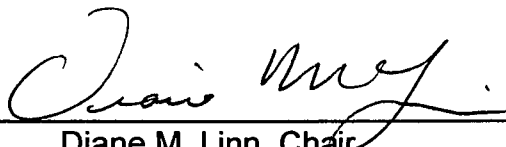
The Multnomah County Board of Commissioners Resolves:

1. The Multnomah County Tax Collector is directed to cancel those certain personal property taxes which are listed and appended hereto and incorporated herein, for tax years 1992/93 through 2002/03 for the reason that the same are found to be uncollectible.

ADOPTED this 8th day of May, 2003.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON



Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 

John Thomas, Assistant County Attorney

**UNCOLLECTIBLE PERSONAL PROPERTY ACCOUNTS
APRIL 2003**

PROPERTY TAX REPORT		CD WARRANT NO	AMT DUE	TAX DUE
P371959	WRO	922498	2,598.96	980.72
M359409	WRO	994360	566.18	236.78
M359736	WRO	010751	1,594.44	990.10
M360767	WRO	012170	735.97	543.26
P372230	WRO	941819	223.06	77.44
M361962	WRO	010139	1,364.30	952.73
P404786	WRO	970198	737.48	354.54
M361978	WRO	010349	1,260.18	1,033.95
P405338	WRO	952873	6,740.80	2,492.12
P406304	WRO	962271	313.38	140.56
P408151	WRO	961569	22.14	11.45
P379614	WRO	971506	17.45	9.84
P385734	WRO	000981	2,865.22	1,931.64
P485802	WRO	020213	1,950.86	1,908.45
P421206	WRO	993850	6.70	4.61
P423048	WRO	920925	663.31	226.19
M353744	WRO	994335	811.43	372.54
M353778	WRO	010348	171.43	112.12
M353828	WRO	011316	624.30	520.80
M354356	WRO		95.94	93.85
M354650	WRO	010160	92.09	90.09
M354651	WRO	012627	249.59	187.44
M355580	WRO	994976	924.23	466.46
M355783	WRO	012588	83.37	72.40
M355973	WRO		48.99	47.92
M356100	WRO	012184	382.24	241.52
M356115	WRO	995010	909.75	392.59
M356262	WRO	010401	284.53	198.97
M356579	WRO	021295	272.37	225.10
M356669	WRO	010948	167.77	108.69
M356681	WRO		129.59	126.78
M356924	WRO	011849	171.00	111.76
M358643	WRO	010906	228.56	163.15
M358759	WRO	010946	640.12	399.54
M358986	WRO	020236	2,704.13	2,118.80
M359174	WRO	012269	213.22	141.66
P443882	WRO B11 CORP	002549	118.20	91.39
P405158	WRO B11 CORP	941530	22,242.11	8,006.67
P373646	WRO B11 CORP	993493	44.92	39.63
P457331	WRO B11 CORP	993153	57.26	38.89
P457332	WRO B11 CORP	993154	243.39	131.51

PROPERTY TAX REPORT	CD WARRANT NO	AMT DUE	TAX DUE	
P457334	WRO B11 CORP	993156	161.02	76.35
P457336	WRO B11 CORP	993158	154.62	72.07
P457339	WRO B11 CORP	993160	489.75	296.48
P457340	WRO B11 CORP	993161	170.18	82.49
P457341	WRO B11 CORP	993162	478.06	288.65
P457343	WRO B11 CORP	993164	465.03	279.93
P457346	WRO B11 CORP	993167	192.11	97.17
P457348	WRO B11 CORP	993169	290.83	163.28
P457353	WRO B11 CORP	993172	255.38	139.53
P457354	WRO B11 CORP	993173	674.17	419.98
P457356	WRO B11 CORP	993175	388.93	228.97
P457360	WRO B11 CORP	993178	268.39	148.25
P457361	WRO B11 CORP	993179	475.48	286.93
P457362	WRO B11 CORP	993180	467.33	281.47
P457363	WRO B11 CORP	993181	311.23	176.94
P457364	WRO B11 CORP	993182	186.26	93.25
P490302	WRO B11 CORP	001720	1,463.53	1,062.40
P421722	WRO B11 CORP		5,183.15	4,084.21
P457351	WRO B11 CORP	993171	1,766.03	1,151.13
P431643	WRO B11 CORP	982726	11,312.01	5,040.93
P457358	WRO B11 CORP	993176	315.06	179.50
P435105	WRO B11 CORP		1,123.15	956.90
P395680	WRO B11 CORP		26.02	22.96
P496164	WRO B11 CORP		1,300.29	1,070.79
P496165	WRO B11 CORP		2,212.50	1,952.20
P507418	WRO B11 CORP		103.43	91.26
P436320	WRO B11 CORP	930743	20,129.44	7,228.07
P398495	WRO B11 CORP	920547	4,615.11	1,662.28
P496166	WRO B11 CORP		1,942.00	1,713.53
P407086	WRO B7	994084	16.76	11.53
U343259	WRO B7 CORP		3,578.82	1,810.67
P405156	WRO B7 CORP		6.50	5.03
P407181	WRO B7 CORP	980524	2,208.10	1,308.09
P417043	WRO B7 CORP	960302	2,710.03	1,355.08
P431955	WRO B7 CORP	011648	2,551.79	2,134.77
P362761	WRO B7 CORP	001619	479.71	324.54
P435081	WRO B7 CORP	995070	1,414.57	915.78
P379564	WRO B7DC	012596	1,969.66	1,541.54
P404069	WRO B7DC CORP	010869	16,913.01	14,374.45
P512412	WRO B7DC CORP	012414	1,311.63	1,092.75
P499642	WRO B7DC CORP	010860	3,045.15	2,359.12
P406845	WRO B7DC CORP	970214	1,251.30	693.08
P422393	WRO CORP	962390	731.62	371.67
P499948	WRO CORP	011074	3,923.19	3,303.58

PROPERTY TAX REPORT		CD WARRANT NO	AMT DUE	TAX DUE
P386059	WRO CORP	962087	1,089.78	534.01
P420665	WRO CORP	012009	3,647.87	3,056.64
P474680	WRO CORP	994707	211.23	109.98
P384953	WRO CORP	995169	671.36	418.10
P416487	WRO CORP	993723	6,825.35	4,530.38
P416447	WRO CORP	010449	69.34	17.37
P416255	WRO CORP	010870	4,374.72	3,686.88
P411369	WRO CORP		2,941.55	2,206.16
P495453	WRO CORP	011706	1,811.99	1,503.55
P426404	WRO CORP	931722	3,015.55	1,150.73
P401891	WRO CORP	960230	147.22	56.36
P408970	WRO CORP	000844	1,155.13	831.10
P428621	WRO CORP	012422	246.29	172.79
P430056	WRO CORP	011939	53.28	47.01
P403804	WRO CORP	000235	8.01	6.19
P486889	WRO CORP	000461	402.73	266.80
P498882	WRO CORP	010791	13,562.81	10,538.09
P477949	WRO CORP	012013	8,860.22	7,445.82
P475077	WRO CORP	982597	1,877.68	1,122.98
P484071	WRO CORP	993934	317.59	181.74
P442667	WRO CORP	010703	45.60	40.24
P485359	WRO CORP		13.51	10.45
P485331	WRO CORP	011476	467.45	357.94
P490967	WRO CORP	012291	5,641.99	4,768.46
P487425	WRO CORP	001230	338.27	258.33
P498294	WRO CORP	001150	399.72	264.54
P511007	WRO CORP	011980	274.36	193.78
P406305	WRO CORP	952349	3,255.89	1,157.35
P508615	WRO CORP	011082	9,193.82	7,795.58
P435321	WRO CORP	000130	6,309.99	4,659.90
P395699	WRO CORP	995141	230.98	123.19
P374556	WRO CORP	010900	1,141.64	975.54
P374867	WRO CORP		2,732.33	2,048.32
P499229	WRO CORP	000084	464.60	313.20
P363075	WRO CORP	010390	57.05	50.34
P494781	WRO CORP	010746	7.99	7.05
P366401	WRO CORP	994593	387.25	227.84
P408681	WRO CORP	962289	820.49	344.51
P446421	WRO CORP	995077	316.34	180.37
P495455	WRO CORP	011708	2,569.59	2,149.69
P516517	WRO CORP	010707	15,514.78	13,170.88
P389801	WRO CORP	962136	2,561.07	1,065.12
P387676	WRO CORP	020259	2,853.45	2,320.55
P495454	WRO CORP	011707	1,446.13	1,191.72

PROPERTY TAX REPORT	CD WARRANT NO	AMT DUE	TAX DUE
P466664 WRO CORP	952757	80.12	19.93
P399882 WRO CORP	010038	13,745.05	10,749.14
P477792 WRO CORP	012014	4,981.95	4,149.67
P499236 WRO CORP	001889	70.06	17.30
P466666 WRO CORP	952758	250.04	96.70
P401800 WRO CORP	010181	2,635.71	1,879.38
P402795 WRO CORP	962235	913.11	444.48
P497824 WRO CORP	002050	166.35	89.51
P441719 WRO CORP	000211	1,027.21	725.42
P400456 WRO CORP		3,572.52	2,678.37
P419307 WRO CORP	952425	759.20	344.02
P491161 WRO CORP	011993	364.18	258.45
P490091 WRO CORP	001172	312.74	199.32
P485159 WRO CORP	010802	460.67	352.56
P447269 WRO CORP	000066	22,699.04	15,730.36
P394571 WRO CORP	962175	379.35	177.59
P435291 WRO CORP	001189	6,475.54	4,514.94
P397446 WRO CORP	932362	424.42	155.91
P435942 WRO CORP	994599	1,068.58	684.09
P396545 WRO CORP	010036	183.61	161.34
P397804 WRO CORP	010479	295.04	211.40
P501316 WRO CORP	012096	578.84	453.27
P409193 WRO CORP	000020	474.16	310.63
P393799 WRO CORP	993617	575.46	353.88
P406367 WRO CORP	994598	976.78	622.63
P437717 WRO CORP	994231	1,508.78	981.80
P403545 WRO CORP	971665	47.26	6.35
P485222 WRO CORP	002049	173.62	94.96
P487426 WRO CORP	002271	75.77	47.15
P435235 WRO CORP	960415	1,538.82	761.56
P502911 WRO CORP	011979	10,737.70	9,111.40
P393189 WRO CORP	962712	1,611.04	839.18
P377431 WRO CORP	011978	1,449.40	1,059.04
P447077 WRO CORP	982746	50.35	24.39
P362679 WRO CORP	993935	573.89	353.88
P394346 WRO CORP		20.52	15.87
P428182 WRO CORP	001447	1,137.32	817.75
P392963 WRO CORP		13.86	10.71
P490772 WRO CORP	001859	2,468.38	1,816.03
P387605 WRO CORP	995456	1,473.90	946.18
M360467 WRO RFR	012225	1,167.54	888.29
M357807 WRO SC		249.38	243.97
M358665 WRO SC	010766	415.48	330.87
***		349,120.02	232,631.47

172 records listed

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: C-2

Est. Start Time: 9:30 AM

Date Submitted: 04/08/03

Requested Date: May 8, 2003

Time Requested: N/A

Department: Business & Community Services

Division: Land Use & Transportation

Contact/s: Karen Schilling

Phone: (503) 988-5050

Ext.: 29635 **I/O Address:** 455/215

Presenters: Consent Calendar

Agenda Title: Approval of 2002 Rural Surface Transportation Program (STP) Fund Exchange Agreement [Government Revenue Contract - 190 Agreement]

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Approval of 2002 Rural Fund Exchange Agreement. The department recommends approval of the Agreement.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

Funding is available to the County from the State each year specifically for transportation projects in the rural area. The State offers an exchange to counties converting federal dollars to state dollars at 94 cents to every dollar. The benefit to the County is that we are not required to provide matching funds, and the County can administer projects instead of the State.

The County has not expended our allocation for a number of years due to the small yearly allocation. This agreement will exchange \$473,120 federal funds for \$444,734 state funds. These funds will allow us to construct three projects: Shoulder repair on Corbett Hill Road, Culvert replacement at 317th Ave, and Culvert replacement at Reed Rd. Any remaining funds can be spent on other qualifying rural area transportation projects.

3. Explain the fiscal impact (current year and ongoing).

These funds will allow the County to address three rural area projects that need improvements due to failure from heavy rains and aging infrastructure. The funds are available as a reimbursement to the County when we invoice the State for completed work. The Transportation fund includes the rural STP funds as revenues in FY04. Most of the work will be completed during FY2004.

Rural Surface Transportation Funds (STP) are allocated to the County once a year. The amount varies from year to year. Each year, the County determines if we have a qualifying project and if the funds are adequate to cover the cost of the project.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**

- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.

There are no legal or policy issues.

4. Explain any citizen and/or other government participation that has or will take place.

Citizen participation occurred during the development of the recently adopted West of Sandy River Rural Area Plan. Citizens and staff identified transportation improvements for the area. Public meetings are scheduled for this spring prior to the commencement of construction work. For the rural area projects that have developed due to weather, such as the culvert failures, notices will be sent to adjacent and/or nearby property owners.

Required Signatures:



Department/Agency Director:

_Date: April 8, 2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☒ Not Attached

Contract #: 0110990

Amendment #:

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input checked="" type="checkbox"/> Revenue
		CLASS III B
		<input type="checkbox"/> Government Contracts (Non-190 Agreement)
<input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue
		<input type="checkbox"/> Interdepartmental Contracts

Department: Business and Community Services

Division: Land Use & Transportation

Date: 03/31/03

Originator: Karen Schilling

Phone: x29635

Bldg/Rm: 455/2nd floor

Contact: Cathey Kramer

Phone: x22589

Bldg/Rm: 455/2nd floor

Description of Contract: Approval of the 2002 Rural Surface Transportation Program (STP) Fund Exchange Governmental Agreement between ODOT and Multnomah County (Revenue Agreement).

RENEWAL: ☐ PREVIOUS CONTRACT #(S):

RFP/BID:

RFP/BID DATE:

EXEMPTION #:

ORS/AR #:

EFFECTIVE DATE:

EXPIRATION DATE:

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert#

or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor Oregon Dept. of Transportation-Region 1		Remittance address _____	
Address 123 NW Flanders St.		(If different) _____	
City/State Portland OR		Payment Schedule / Terms	
ZIP Code 97209-4037		<input type="checkbox"/> Lump Sum \$ _____ <input checked="" type="checkbox"/> Due on Receipt <input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30 <input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other	
Phone (503) 892-3089 or (503) 731-8276-Debbie Burgess		<input type="checkbox"/> Requirements Funding Info:	
Employer ID# or SS#	N/A	Original Requirements Amount	\$ _____
Contract Effective Date	Upon Execution Term 2 years *	Total Amt of Previous Amendments	\$ _____
Amendment Effect Date	New Term Date _____	Requirements Amount Amendment	\$ _____
Original Contract Amount	\$ _____	Total Amount of Requirements	\$ _____
Total Amt of Previous Amendments	\$ _____		
Amount of Amendment	\$ _____		
Total Amount of Agreement \$	\$444,734.00		

REQUIRED SIGNATURES:

Department Manager

Purchasing Manager

County Attorney,

County Chair

Sheriff

Contract Administration

DATE _____

DATE _____

DATE _____

DATE _____

DATE _____

DATE _____

COMMENTS:

* The Termination Date of the Agreement is two years from the Date of Execution.

KSC2827.CAF (TRANPTIPR520)

Misc. Contracts and Agreements
No. 20,557

2002 FUND EXCHANGE AGREEMENT
Corbett Hill Road Shoulder Repair, 317th Ave. Culvert Replacement,
and Reed Road Culvert Replacement

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State", and MULTNOMAH COUNTY, acting by and through its elected officials, hereinafter referred to as "Agency".

RECITALS

1. By the authority granted in ORS 190.110, 366.770 and 366.775, State may enter into cooperative agreements with counties and cities for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.

NOW THEREFORE, the premises being in general as stated in the foregoing recitals, it is agreed by and between the parties hereto as follows:

TERMS OF AGREEMENT

1. Agency has submitted a completed and signed Part 1 of the Project Prospectus, or a similar document agreed to by State, outlining the schedule and costs associated with all phases of at least three rural Agency projects hereinafter referred to as "Project". The Project consists of shoulder repair at Corbett Hill Road; culvert replacement at 317th Ave; culvert replacement at Reed Road; and may possibly include other eligible rural roadway projects as budget allows.

2. To assist in funding the Project, Agency has requested State to exchange Federal Funds in the following manner:

Fiscal Year	Federal Funds	Exchange Rate	State Funds
1997	\$64,769	94%	\$60,883
1998	\$101,889	94%	\$95,776
1999	\$89,190	94%	\$83,839
2000	\$105,314	94%	\$98,995
2002	\$111,958	94%	\$105,241
Total	\$473,120		\$444,734

M C & A No. 20,557
MULTNOMAH COUNTY

Agency shall exchange a total of \$473,120 Federal Funds for State Funds at the ratios defined in the above table. State shall reimburse Agency up to the total of \$444,734 State Funds for eligible costs incurred.

3. State has reviewed Agency's prospectus, considered Agency's request for the fund exchange, and has determined that Agency's Project is eligible for the exchange funds.

4. This agreement shall be for two years beginning on the date all required signatures are obtained and shall terminate two calendar years later on the same month and day, unless otherwise extended or renewed by formal agreement of the parties.

5. The parties agree that the exchange is subject to the following conditions:

- A. The Federal Funds transferred to State may be used by State at its discretion subject to any applicable Federal laws, regulations, requirements, restrictions or limitations.
- B. State dollars transferred to Agency must be used for the Corbett Hill Road Shoulder Repair; 317th Ave. Culvert Replacement, and Reed Road Culvert Replacement Project; and may possibly include other eligible rural roadway projects as budget allows. This fund exchange is to provide funding for specific roadway projects and is not intended for maintenance.
- C. State funds may be used for all phases of the Project, including preliminary engineering, right of way, utility relocations and construction. Said use shall be consistent with the Oregon Constitution and statutes (Section 3a of Article IX Oregon Constitution). Agency shall be responsible to account for expenditure of State Funds.
- D. This Fund Exchange shall be on a reimbursement basis, with State funds limited to a maximum amount of \$444,734. All costs incurred in excess of the fund exchange amount will be the sole responsibility of Agency.
- E. State certifies at the time this agreement is written that sufficient funds are available and authorized for expenditure to finance costs of this agreement within State's current appropriation or limitation. Funds available for reimbursement on or after July 1, 2001, are contingent upon the legislatively approved budget of State.

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MULTNOMAH COUNTY

- F. Agency shall be responsible for all costs and expenses related to its employment of individuals to perform the work under this agreement, including but not limited to retirement contributions, workers' compensation, unemployment taxes, and State and Federal income tax withholding.
- G. Agency shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this agreement, including, without limitation, the provisions of ORS 279.312, 279.314, 279.316, 279.320 and 279.555, which hereby are incorporated by reference. Without limiting the generality of the foregoing, Agency expressly agrees to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659A.142; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
- H. Agency, or its consultant, shall conduct the necessary preliminary engineering and design work required to produce final plans, specifications and cost estimates; purchase all necessary right of way in accordance with current State and Federal laws and regulations; obtain all required permits; be responsible for all utility relocations; advertise for bid proposals; award all contracts; perform all construction engineering; and make all contractor payments required to complete the Project.
- I. Agency shall compile accurate cost accounting records. Agency shall bill State in a form acceptable to State no more than once a month for costs incurred on the Project. State will reimburse Agency at 100 percent of the billing amount not to exceed \$444,734. The cost records and accounts pertaining to the work covered by this agreement shall be retained for inspection by representatives of State for a period of three years following final payment. Copies shall be made available upon request.
- J. Agency shall upon completion of Project maintain and operate the Project at its own cost and expense.
- K. All employers, including Agency, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS 656.017 and provide the required Workers' Compensation coverage

M C & A No. 20,557
MULTNOMAH COUNTY

unless such employers are exempt under ORS 656.126. Agency shall ensure that each of its subcontractors complies with these requirements.

L. This agreement may be terminated by mutual written consent of both parties.

1. State may terminate this agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:

a. If Agency fails to provide services called for by this agreement within the time specified herein or any extension thereof.

b. If Agency fails to perform any of the other provisions of this agreement, or so fails to pursue the work as to endanger performance of this agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within 10 days or such longer period as State may authorize.

2. Either party may terminate this agreement effective upon delivery of written notice to the other party, or at such later date as may be established by the terminating party, under any of the following conditions:

a. If either party fails to receive funding, appropriations, limitations or other expenditure authority at levels sufficient to pay for the work provided in the agreement.

b. If Federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this agreement is prohibited or either party is prohibited from paying for such work from the planned funding source.

3. Any termination of this agreement shall not prejudice any rights or obligations accrued to the parties prior to termination.

M. State and Agency hereto agree that if any term or provision of this agreement is declared by a court of competent jurisdiction to be invalid, unenforceable, illegal or in conflict with any law, the validity of the

M C & A No. 20,557
MULTNOMAH COUNTY

remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular term or provision held to be invalid.

6. Agency shall enter into and execute this agreement during a duly authorized session of its Board of County Commissioners.

7. This agreement and attached exhibits constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement. No waiver, consent, modification or change of terms of this agreement shall bind either party unless in writing and signed by both parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this agreement shall not constitute a waiver by State of that or any other provision.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their seals as of the day and year hereinafter written.

The funding for this fund exchange program was approved by the Oregon Transportation Commission on October 13, 1999, as a part of the 2000-2003 Statewide Transportation Improvement Program.

The Program and Funding Services Manager approved the fund exchange on February 21, 2003.

The Oregon Transportation Commission on February 13, 2002, approved Delegation Order No. 2, which authorizes the Director to approve and execute agreements for day-to-day operations when the work is related to a project included in the Statewide Transportation Improvement Program or a line item in the biennial budget approved by the Commission.

M C & A No. 20,557
MULTNOMAH COUNTY

On September 6, 2002, the Director of the Oregon Department of Transportation approved Subdelegation Order No. 2, in which the Director delegates authority to the Executive Deputy Director for Highways to approve and execute agreements over \$75,000 when the work is related to a project included in the Statewide Transportation Improvement Program, other system plans approved by the Commission such as the Traffic Safety Performance Plan, or in a line item in the approved biennial budget.

APPROVAL RECOMMENDED

By _____
Tech Serv Mgr/Chief Engineer

Date _____

By *Ty Van Arkel*
Region 1 Manager

Date 3-25-03

**APPROVED AS TO
LEGAL SUFFICIENCY**

By _____
Assistant Attorney General

Date _____

**APPROVED AS TO
LEGAL SUFFICIENCY**

By *Matthew O. Ryan*
Agency Attorney

Date 4/9/03

STATE OF OREGON, by and through
its Department of Transportation

By _____
Exec. Deputy Director for Highways

Date _____

MULTNOMAH COUNTY, by and
through its elected officials

By *Chair*
Chair

Date 5-8-03

**APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS**

AGENDA # C-2 DATE 05-08-03
DEB BOGSTAD, BOARD CLERK

AGENDA PLACEMENT REQUEST

BUD MOD #: DCJ03_09

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-3 DATE 05-08-03
DEB BOGSTAD, BOARD CLERK

Board Clerk Use Only:

Meeting Date: May 8, 2003
Agenda Item #: C-3
Est. Start Time: 9:30 AM
Date Submitted: 04/14/03

Requested Date: 05/08/03

Time Requested: 3 min

Department: Community Justice

Division: ACJ

Contact/s: Shaun Coldwell

Phone: 503 988-3961

Ext.: 83961

I/O Address: 503/250

Presenters: Kathleen Treb/Shawn Coldwell

Agenda Title: Budget Modification DCJ 03_09 decreased SAMHSA grant by \$225,572 in previously anticipated carryover revenue.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

- What action are you requesting from the Board? What is the department/agency recommendation?** Department of Community Justice (DCJ) requests approval of a budget modification to decrease the FY03 adopted budget SAMHSA revenue.
- Please provide sufficient background information for the Board and the public to understand this issue.** The SAMHSA grant was awarded to DCJ in September 2001; however, due to a late start in the program, expenses were not incurred until the 3rd quarter of FY02. The SAMHSA grant is a federal grant used to expand the client base and increase the collection and evaluation of data related to the Clean Court and Drug Treatment Court services. The grant revenue funds 2 Probation/Parole Officers, a Research/Evaluation Senior Analyst and provides outpatient contracted services for approximately 125 clients.

The Department anticipated \$225,572 in revenue to be carried forward from FY02. Subsequently, we learned that the grantor would not approve unexpended dollars to be carried forward.

3. **Explain the fiscal impact (current year and ongoing).** Because of the grantor's policy DCJ did not enhance the on-going alcohol and drug contract services by the aforementioned amount. Due to the late startup of the program, all of the contracted services were not expended for the first fiscal year of the grant. However, the department will be contracting \$148,265 in outpatient treatment services funded by this grant in the current year. For FY04, the grantor has approved \$140,364 for these contracted services.
4. **Explain any legal and/or policy issues.** N/A
5. **Explain any citizen and/or other government participation that has or will take place.** N/A

Required Signatures:

Department/Agency Director: Shaun Coldwell for Joanne Fuller Date: 04/09/03

Budget Analyst

By: Christian Yeager Date: 04/14/03

Dept/Countywide HR

By: _____ Date: _____

Budget Modification:

DCJ03_09

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description	
			Internal Order	Cost Center	WBS Element							
5	50-05	32031			CJ022.SAMHSA.CON	60170	359,981	148,265	(211,716)		decr prof svc	
6	50-05	32031			CJ022.SAMHSA.CON	60350	8,570	3,912	(4,658)		decr indirect	
7										(216,374)		
8												
9												
10	50-90	32031			CJ022.SAMHSA.IS	60380	9,000	0	(9,000)		dec int'l svc data proc	
	50-90	32031			CJ022.SAMHSA.IS	60350	198	0	(198)		dec int'l svc indirect	
12										(9,198)		
13	50-10	32031			CJ022.SAMHSA	50190	(586,290)	(360,718)	225,572		decr revenue to bal to grant	
14								0		225,572		
15												
16	70-03	3503		709607		50310		9,198	9,198		Decr data process expenditures	
17	70-03	3503		709607		60240		(9,198)	(9,198)		Decr Data Proc offsetting expenditures	
18								0		0		
19	19	1000		99500001000		50310		4,658	4,658		Decr Indirect Reimbursement Rev GF	
20	19	1000		99500001000		60470		(4,658)	(4,658)		Decr GF Contingency Exp	
21								0		0		

AGENDA PLACEMENT REQUEST

BUD MOD #: DCJ03_12

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-4 DATE 05-08-03
DEB BOGSTAD, BOARD CLERK

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: C-4

Est. Start Time: 9:30 AM

Date Submitted: 04/14/03

Requested Date: 5/8/03

Time Requested: 5 min

Department: Community Justice

Division: JCJ

Contact/s: Shaun Coldwell

Phone: 503 988-3961

Ext.: 83961

I/O Address: 503/250

Presenters: Kate Desmond/Shawn Coldwell

Agenda Title: Budget Modification DCJ03_12 increases revenue for a new Going Home Grant in the amount of \$62,057 for fiscal year 2003.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

- 1. What action are you requesting from the Board? What is the department/agency recommendation?** Department of Community Justice (DCJ) requests approval of a budget modification to increase the FY03 adopted budget for the Going Home Grant revenue.
- 2. Please provide sufficient background information for the Board and the public to understand this issue.** The Going Home Initiative for Oregon Grant is for reentry and related program services designed to assist offenders in successfully reintegrating into the community upon release from a correctional facility. The objective is to enhance community safety by reducing re-offending behavior, thereby reducing recidivism. The population to be served includes male offenders (ages 14-35) housed in Oregon's prisons and Oregon Youth Authority facilities that are gang affiliated and determined to be Security Threat Groups.

3. **Explain the fiscal impact (current year and ongoing).** The current year amount of \$62,057 will fund a Correction Counselor working as a Program Development Specialist Sr. for one-fourth of the year during the initial startup of the program and for contracted services to work with offenders prior to and after release on skills/activities that would assist them to become productive, responsible, and law-abiding citizens; obtain and retain long-term employment; maintain a stable residence; and successfully address their substance abuse issues and mental health needs. This is a 3-year grant with unspent funds to be carried forward to the following year. Year 2 and 3 of the grant will fund 2 fulltime Correction Counselors. The total 3-year allocation is \$932,600.
4. **Explain any legal and/or policy issues.** N/A
5. **Explain any citizen and/or other government participation that has or will take place.** N/A

Required Signatures:

Department/Agency Director: Shaun Coldwell for Joanne Fuller Date: 04/09/03

Budget Analyst

By: Christian Yeager Date: 04/14/03

Dept/Countywide HR

By: Colette Umbras Date: 04/09/03

Budget Modification:

DCJ03_12

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Internal Order	Cost Center	WBS Element						
1	50-10	1505			9950000088	60000	0	13,311	13,311		Incr Perm, 1 FTE, PDS Sr, 3 months Step 4 \$4,437/mo
2	50-10	1505			9950000088	60130	0	2,871	2,871		Incr Fringe Benefits 3 months
3	50-10	1505			9950000088	60140	0	3,000	3,000		Incr Insurance 3 months
4								0		19,182	Total Cost Center 995~88
5								0			
6	50-10	21045			CJ028.GOINGHOME	60170	0	36,500	36,500		Incr. Empl Svc \$12,000; Faith Based Counselors \$24,500
7	50-10	21045			CJ028.GOINGHOME	60380	0	3,000	3,000		Incr Int'l Svc Data Processing
8	50-10	21045			CJ028.GOINGHOME	60260	0	3,000	3,000		Incr. Education & Training
9	50-10	21045			CJ028.GOINGHOME	60370	0	375	375		Incr. Internal Svc - Telephone
10								0		42,875	Total CJ028.Goinghome
11								0			
12	50-10	21045			CJ028.GOINGHOME	50190		(62,057)	(62,057)		Incr. Going Home Grant Revenue
13								0		(62,057)	Total CJ028.Goinghome Revenue
14								0			
15	70-03	3502		709520		50310		(375)	(375)		Telephone remimb revenue increase
16	70-03	3502		709520		60200		375	375		Incr Telecommunications fund expense
17								0		0	
18	70-01	3500		705210		50316		(3,000)	(3,000)		Insurance Revenue
19	70-01	3500		705210		60330		3,000	3,000		Insurance Expense
20								0		0	
21	70-03	3503		709607		60240		3,000	3,000		Going Home Grant Computer Supplies
22	70-03	3503		709607		50310		(3,000)	(3,000)		Data Processing Service Reimbursement
23								0		0	
24								0			
25								0			
26								0			
27								0			
28								0			
29								0			
								0		0	Total - Page 1
								0		0	GRAND TOTAL

5. ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-10	9115	63878	PDS Sr	710305	1.00	53,244	11,485	12,000	76,729
			Addition of FTE for Going						0
			Home Grant						0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
			TOTAL ANNUALIZED CHANGES		1.00	53,244	11,485	12,000	76,729

6. CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-10	9115	63878	PDS Sr	710305	0.25	13,311	2,871	3,000	19,182
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
			TOTAL CURRENT FY CHANGES		0.25	13,311	2,871	3,000	19,182

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: C-5

Est. Start Time: 9:30 AM

Date Submitted: 04/14/03

Requested Date: May 8, 2003

Time Requested: 10 minutes

Department: Office of School & Community Partnerships

Division: Housing & Public Works

Contact/s: HC Tupper

Phone: 503 988-3114

Ext.: 83114

I/O Address: 166/200

Presenters: HC Tupper

Agenda Title: Approving extension of the Portland HOME Consortium Cooperation Agreement for the program years July 1, 2004 – June 30, 2007

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Board of County Commissioners is requested to review and approve extending the Portland HOME Consortium Agreement for the program years beginning July 1, 2004 and ending June 30, 2007. Since 1992, the City of Portland, City of Gresham and Multnomah County have participated in the Consortium to receive federal HOME grant funds, which support affordable housing programs throughout the County. Each participating local government must adopt the attached Portland HOME Consortium Cooperation Agreement and provide the fully executed agreement to the local HUD office by June 30, 2003 in order to continue receiving HOME grant funds for the 2004-7 program years.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, allows local governments to form consortia for the purpose of obtaining funding as a

participating jurisdiction under the US Department of Housing and Urban Development's (HUD) HOME investment Partnership program. Unlike the HUD Community Development Block Grant Program, the HOME program provides funds to the Consortium specifically for the provision of affordable housing to low and moderate income households.

The City of Portland, City of Gresham and Multnomah County have participated in a Consortium since 1992 to receive funds under the HOME program to support local and regional affordable housing activities. Each of the local governments has also participated in preparing the five-year Consolidated Plan which guides utilization of HOME funds. The current Consolidated Plan is effective for fiscal years 200-2005. During each year the Consolidated Plan's policy and planning priorities are effective, one-year Action Plans for implementing actual housing activities and services.

The amount of HOME funding awarded to the Consortium each year is determined by HUD according to a formula counting the eligible low income populations within the jurisdictional boundaries of all the local governments within the Consortium. The participation of each member of the Consortium contributes to the overall HOME funds received. Each member of the Consortium is then entitled to a pro-rata share of the HOME funds received based on its contribution of population. The County is the smallest member of the Consortium, counting eligible residents from unincorporated east County and the cities of Troutdale, Fairview, Wood Village and Maywood Park. Each local government expends its share of the HOME funds with separate applications and grant awarding processes to non-profit housing sponsors or other housing and services providers. The County's portion of the HOME award for the 2002-3 fiscal year was \$161,772. After subtracting set-asides for the operating support of Community Housing Development Organizations and program administration, the amount available for program allocation was \$129,269. Each member of the Consortium is responsible for complying with the federal rules concerning fund reservation, project commitment and timely expenditure. The City of Portland is the lead agency for the overall management and reporting required by HUD.

3. Explain the fiscal impact (current year and ongoing).

The City of Portland's total administrative cost for HOME program management projected for the 2003-4 fiscal year is \$283,647. The administrative fee paid to the City of Portland by Gresham and Multnomah County is calculated to be \$34,038. This administrative fee will be apportioned between Gresham and Multnomah County according to the population contribution factor. This administrative fee is paid with HOME funds; no general fund support is required.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**

- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues involved.

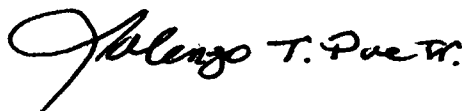
None Anticipated.

5. Explain any citizen and/or other government participation that has or will take place.

The five-year Consolidated Plan and yearly Action Plans have been exhaustively reviewed in public meetings before the joint Housing and Community Development Commission. The Consolidated Plan was also adopted in a public meeting before the Board of Commissioners. The annual award of HOME funds controlled by the County is made in public meetings before the Board of Commissioners.

Please feel free to contact HC Tupper from the Office of School and Community Partnerships should you wish to discuss this material.

Required Signatures:



Department/Agency Director:

Date: 04/14/03

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM
(See Administrative Procedure CON-1)

Contract #: **0310556**

Amendment #: **0**

Pre-approved Contract Boilerplate (with County Counsel signature) ☐ Attached ☒ Not Attached

Class I <input type="checkbox"/> Professional Services not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Revenue not to exceed \$50,000 (and not awarded by RFP or Exemption) <input type="checkbox"/> Intergovernmental Agreement (IGA) not to exceed \$50,000 <input type="checkbox"/> Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Architectural & Engineering not to exceed \$10,000 (for tracking purposes only)	Class II <input type="checkbox"/> Professional Services that exceed \$50,000 or awarded by RFP or Exemption (regardless of amount) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue that exceeds \$50,000 or awarded by RFP or Exemption (regardless of amount)	Class III <input checked="" type="checkbox"/> Intergovernmental Agreement (IGA) that exceeds \$50,000 <input type="checkbox"/> [N/A] Expenditure <input type="checkbox"/> [N/A] Revenue <p align="center">APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS</p> <p>AGENDA # <u>C-5</u> DATE <u>05-08-03</u> DEB BOGSTAD, BOARD CLERK</p>
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Department: County Human Services

Division: Community Services

Date: April 16, 2003

Originator: H. C. Tupper

Phone: 83114

Bldg/Rm: 166/2

Contact: Patty Doyle

Phone: 24418

Bldg/Rm: 166/2

Description of Contract **Agreement to participate in a consortium with the Cities of Portland and Gresham to receive funds from US Department of Housing and Urban Development" HOME program to support local and regional affordable housing activities.**

RENEWAL: ☐ PREVIOUS CONTRACT #(S): _____

RFP/BID: _____ RFP/BID DATE: _____

EXEMPTION _____ EXEMPTION EXPIRATION _____

ORS/AR

#/DATE: _____ DATE: _____ #:

CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF ☒ N/A ☐ NONE (Check all boxes that apply)

Contractor City of Portland, Bureau of Housing and Community Development	
Address 421 SW 6th Avenue Suite 1100A Portland, OR 97204	Remittance Address _____ (If different)
Phone 503.823.2393	Payment Schedule / Terms
Employer ID# or SS# 93.6002236	<input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt
Effective Date July 1, 2004	<input type="checkbox"/> Monthly \$ <u>Invoice</u> <input type="checkbox"/> Net 30
Termination Date June 30, 2007	<input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other
Original Contract Amount \$ 0	<input type="checkbox"/> Requirements \$ _____
Total Amt of Previous Amendments \$ 0	
Amount of Amendment \$ 0	
Total Amount of Agreement \$ 0	Encumber <input type="checkbox"/> Yes <input type="checkbox"/> No

REQUIRED SIGNATURES

Department Manager

Lorenzo T. Be. Jr. mbe

DATE 4/16/03

Purchasing Manager

Catherine J. Gault

DATE

County Counsel

William J. Gault

DATE 4/17/03

County Chair

William J. Gault

DATE 5/8/03

Sheriff

Priscilla Salvador

DATE

Contract Administration

DATE 4/21/03

SAP VENDOR CODE 11993						DEPT REFERENCE					
LINE #	FUND	AGENCY	ORG	SUB ORG	ACTIVITY	OBJ/ REV	SUB OBJ	REP CAT	LGFS DESCRIPTION	AMOUNT	INC DEC
01								See	Attached		
02											

**NO INSURANCE
REQUIREMENTS.**

**PORTLAND HOME CONSORTIUM
COOPERATION AGREEMENT**

Program Years July 1, 2004- June 30, 2007

This Agreement is entered into between the City of Portland, Oregon, the City of Gresham, Oregon, and Multnomah County, Oregon to form a Consortium for the purpose of participating in the HOME Investment Partnership Program of the U.S. Department of Housing and Urban Development.

WHEREAS, the HOME Investment Partnership Program is a Federal grant program to assist local governments with the provision of affordable housing for low and moderate income households; and

WHEREAS, the City of Portland, the City of Gresham and Multnomah County have participated in a Consortium under this program to receive funds which support affordable housing programs throughout the county since 1992; and

WHEREAS, the City of Portland, the City of Gresham and Multnomah County have jointly prepared a HUD-approved Consolidated Plan for fiscal years 2000-2005 to guide the utilization of HOME funds, and

WHEREAS, the City of Portland, the City of Gresham and Multnomah County have jointly prepared HUD-approved Actions Plans for fiscal years 2000-2001, 2001-2002 and 2002-2003, and

WHEREAS, the City of Portland, the City of Gresham and Multnomah County wish to continue to participate in a HOME Program Consortium for July 1, 2004 through June 30, 2007;

NOW, THEREFORE, the Consortium members agree as follows:

I DEFINITIONS

- A. "HOME Program" means the HOME Investment Partnership Program authorized by the Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended (42 USC 12701 et seq.).
- B. "Member" means a unit of local government that is a signatory to this Agreement and therefore a member of the Portland HOME Consortium.
- C. "Portland HOME Consortium" means the particular Consortium operating under the HOME Program consisting of the City of Portland, the City of Gresham and Multnomah County.
- D. "Representative Member" means the unit of local government designated by the Portland

HOME Consortium to act in a representative capacity for all members for the purposes of this Agreement. The City of Portland shall serve as the Representative Member.

- E. "IDIS" means the Integrated Disbursement and Information System, HUD's on-line systems for draws and reporting for the HOME Program, or any system that HUD may implement in its place.

II FUNDING

- A. HUD will determine the amount of HOME funding to be awarded to the Consortium based upon a formula that considers the eligible population within the jurisdictional boundaries of all Consortium members. Therefore, each member's participation in the Portland HOME Consortium contributes to the amount of federal funds awarded to the Consortium. Each member is entitled to plan for the expenditure of funds in an amount equal to their pro-rata share of the HOME grant award, to be determined during each fiscal year of this agreement as follows.
1. The amount of funding attributable to each member will be calculated by applying to the yearly Consortium funding amount the relative percentage of persons living below the federal poverty line in each of the member jurisdictions as determined by relevant data from the American Community Survey and/or Federal Census and/or other data mutually acceptable to all member jurisdictions. The member jurisdictions agree that the intent is to use data which provides the most accurate and up-to-date representation of the actual number of persons living below the poverty line in each of the member jurisdictions.
 2. This formula will be applied each year to the amount of the HOME grant award to determine the amount available for each member using the most up-to-date federal poverty data.
- B. Members may choose to collaborate in funding HOME projects or activities or may choose to pursue independent projects or activities.
- C. Each member is responsible for meeting its pro-rata share of the Consortium's obligations to the HOME Program as follows:
1. Community Housing Development Organization (CHDO) Set-Aside: Each member is responsible to meet its pro-rata share of the CHDO Set-Aside obligations under 24 CFR 92.300.
 2. Match Obligations: To comply with Matching Contribution Requirements under 24 CFR 92.218-221, each member is responsible for ensuring that required amounts of qualified matching funds are contributed to HOME eligible projects initiated by the member.

- D. Each member is responsible for complying with the Consortium limitations under the HOME Program in a pro-rata share as follows:
1. Administrative Fund Cap and City of Portland Administration fee:
 - a. Each member is limited to budget and expend its pro-rata share of the 10% of total Consortium HOME funds for administration costs pursuant to 24 CFR 92.207. From this amount, Gresham and Multnomah County will pay to the City of Portland an administration fee in the amount of 12% of City of Portland's total administrative cost for operating the HOME Program. The administration fee shall reimburse the City of Portland for costs associated with serving as lead agency and administering the Portland HOME Consortium.
 - b. The administrative fee will be divided between Gresham and Multnomah County in proportion to their share of the non-Portland Consortium allocation.
 - c. For FY 2003-04, the City of Portland's total administrative cost for operating the HOME Program is \$283,647, and the administrative fee to be split between Multnomah County and the City of Gresham shall be \$34,038. The dollar amount of the administrative fee shall never increase by more than the lesser of the following, without the consent of all parties: 5% from the previous year or the percentage increase/decrease of the HOME grant from the previous year to the year that the fee is collected.
 2. CHDO Operating Support: Each member is limited to its pro-rata share of the 5% of total Consortium HOME funds which can be made available for CHDO operating support under 24 CFR 92.208.
- E. Each member is responsible for complying with the fund reservation, commitment and expenditure time frames under 24 CFR 92.500(d).
- F. Should any member fail to meet any of the obligations or exceed any of the limitations described above and should such failure jeopardize compliance of the Consortium as a whole, the Representative Member has final control over re-distribution of funds among members in order to insure that all grant requirements are met. The Representative Member shall consult with other members of the Consortium prior to any potential re-distribution of funds under this provision.
- G. Should funds be de-obligated by HUD for any reason, the Representative Member will calculate the impact of de-obligation on each consortium member and make appropriate adjustments to the amount allocated to each member. The reduction in funds to each member will be approximately proportionate to the member's contribution to the cause of the de-obligation, unless members agree otherwise.

- H. All program income generated from HOME funded activities will be returned by the Member to the Local HOME Account maintained by Representative Member. Program income attributable to each Member will be reallocated to the Member generating the income for eligible HOME activities pursuant to the HOME agreement

III ACTIVITIES

- A. The members agree to cooperate in undertaking housing assistance activities for the HOME Program in compliance with the adopted Consolidated Plan.
- B. The members agree to affirmatively further fair housing in their jurisdictions. Such actions may include planning, education, outreach and enforcement activities.

IV ADMINISTRATION

- A. The City of Portland is designated as the Representative Member of the Portland HOME Consortium and agrees to carry out overall responsibility, with cooperation of all members, for ensuring that the Consortium's HOME Program is carried out in compliance with the requirements of the HOME Program, including requirements for the Consolidated Plan in accordance with HUD regulations in 24 CFR Part 92 and 91, respectively.
- B. As the Representative Member, the City of Portland will incur costs in conjunction with the overall administration of the HOME Program grant. The City of Portland will identify HOME Program administration costs in its annual budget and each member will contribute to these costs in pro-rata share, subject to provisions in Section II, D. 1. above.
- C. Each member agrees to carry out program activities in conformance with 24 CFR Part 92.
- D. Each member agrees to supply to the Representative Member information and records necessary for participation, including but not limited to HOME Program Activity set up and completion information required by IDIS, to maintain records to support HOME Match, CHDO and MBE/WBE reporting, and provide reporting information required by HUD. All documents of the members relating to the HOME Investment Partnership Program are open to inspection by the Representative Member, or its designee, upon request. The Representative Member may, from time-to-time, monitor the members of the Consortium for compliance with this Agreement. The Representative Member agrees to provide reasonable technical assistance to members to promote compliance.
- E. Any member responsible for a finding which requires repayment to HUD will bear the impact of such repayment from its pro-rata share of the HOME Program funds.

V TERMS OF THE AGREEMENT

- A. This Agreement shall remain in full force and effect from the date of execution and approval by HUD for the period necessary to carry out all activities funded from the three fiscal years, July 1, 2004 through June 30, 2007.
- B. Members are required to remain in the Consortium and cannot terminate this Agreement or withdraw from the Consortium during the full term of this Agreement per CPD Notice 00-05 (dated April 5, 2000).

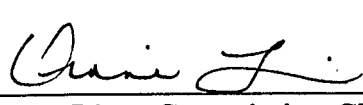
Agreed to this _____ day of _____, 2003.

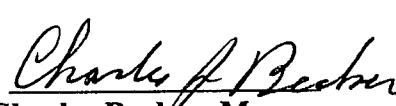
CITY OF PORTLAND

MULTNOMAH COUNTY

CITY OF GRESHAM


Vera Katz, Mayor

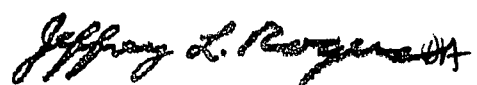

Diane Linn, Commission Chair



Charles Becker, Mayor


We hereby find that the terms and provisions of this Agreement are fully authorized under state law by ORS 190.003 et seq. And local law by Portland City Charter §2-105(a)(4), Charter of the City of Gresham, Oregon, Chapter 2 § 5, and Multnomah County Charter, Chapter 2, and that the Agreement provides full legal authority for the Consortium to undertake housing assistance activities for the HOME Program.

APPROVED AS TO FORM:

APPROVED AS TO FORM


Jeffrey L. Rogers, City Attorney
City of Portland


Katie Gaetjens, Asst County Attorney
Multnomah County


Susan Bishoff, City Attorney
City of Gresham

ORDINANCE NO. **177387**

- * Authorize new Consortium agreement between the City of Gresham and Multnomah County for participating in the U.S. Department of Housing and Urban Development's HOME Investment Partnership Program (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended (42 USC 12701 et seq.) permits units of local government to form a consortium for the purpose of obtaining funding as a participating jurisdiction under the U.S. Department of Housing and Urban Development (HUD) HOME Investment Partnership Program (HOME Program) for the provision of affordable housing for low and moderate income households.
2. The City of Portland, City of Gresham and Multnomah County have participated in a Consortium under this program to receive funds that support affordable housing activities since 1992.
3. The City of Portland, City of Gresham and Multnomah County have jointly prepared a Five-Year Consolidated Plan and subsequent One-Year Action Plans to guide the utilization of HOME funds.
4. It is appropriate and in the public interest that the Mayor be authorized to enter into a new HOME Consortium Agreement with the City of Gresham and Multnomah County for the three federal fiscal years 2004-2005, 2005-2006, 2006-2007.
5. The City of Portland, the City of Gresham and Multnomah County must each adopt and sign a Consortium Agreement for the 2004-2007 fiscal years and provide the Agreement to the local HUD field office by June 30, 2003.

NOW, THEREFORE, the Council directs:

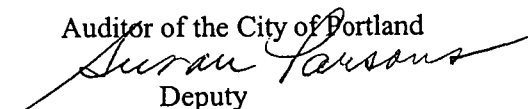
Section 1.

- A. The Mayor is hereby authorized to inter into a new Consortium Agreement with the City of Gresham and Multnomah County as a Consortium under the HOME Program substantially in accordance with the agreement attached as Exhibit A (attached to original ordinance only).
- B. The Commissioner of Public Works is hereby authorized to provide such assurances and information to the U.S. Department of Housing and Urban Development as may be required for the orderly management of the HOME Program.

Section 2. So that this Consortium Agreement can be executed in a timely manner, the Council declares that an emergency exists, therefore, this Ordinance shall be in full force and effect from and after its passage by Council.

Passed by the Council, **APR 09 2003**

Commissioner Erik Sten
Trell Anderson
April 3, 2003

Auditor of the City of Portland
By 
Deputy

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: C-6

Est. Start Time: 9:30 AM

Date Submitted: 04/29/03

Requested Date: May 8, 2003

Time Requested: N/A

Department: Sheriff's Office

Division: Enforcement

Contact/s: Dave Braaksma

Phone: 503 988-4415

Ext.: 84415

I/O Address: 503/350/Braaksma

Presenters: Dave Braaksma

Agenda Title: Amendment to the Government Agreement 0111029 between MCSO and the U.S. Forest Service Detailing 2003 Rates for Summer Patrols on Forest Service Lands.

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approval of Amendment to Government Contract.
 2. **Please provide sufficient background information for the Board and the public to understand this issue.** The Sheriff's Office patrols U.S. Forest Service land in the Mt. Hood National Forest. In turn, the Forest Service Reimburses MCSO for this service. This amendment to the contract outlines the financial and operating plan for the coming summer patrols. Patrol duration is from June 1 through August 31.
 3. **Explain the fiscal impact (current year and ongoing).** The Forest service reimburses on an hourly rate for this service, with a maximum payment for the period of \$30,022. This revenue has been anticipated and is part of this year's and next year's fiscal budget.
 4. **Explain any legal and/or policy issues.** The Amendment has been reviewed by the County Attorney.

5. Explain any citizen and/or other government participation that has or will take place. None, other than specified above.

Required Signatures:

Department/Agency Director:

A handwritten signature in black ink, appearing to read "Bernie Lupo". The signature is fluid and cursive, with the first name "Bernie" written in a larger, more prominent script than the last name "Lupo".

Date: 04/28/03

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

MULTNOMAH COUNTY CONTRACT APPROVAL FORM

Pre-approved Contract Boilerplate (with County Attorney signature) ☐ Attached ☐ Not Attached Contract #: 0111029
Amendment #: 3

CLASS I	CLASS II	CLASS III A
Contracts \$75,000 and less per 12 month period	Contracts over \$75,000 per 12 month period	<input checked="" type="checkbox"/> Government Contracts (190 Agreement)
<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Professional Services Contracts <input type="checkbox"/> PCRB Contracts <input type="checkbox"/> Maintenance Agreements <input type="checkbox"/> Licensing Agreements <input type="checkbox"/> Public Works Construction Contracts <input type="checkbox"/> Architectural & Engineering Contracts <input type="checkbox"/> Revenue Contracts <input type="checkbox"/> Grant Contracts <input type="checkbox"/> Non-Expenditure Contracts	<input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input checked="" type="checkbox"/> Revenue CLASS III B <input type="checkbox"/> Government Contracts (Non-190 Agreement) <input type="checkbox"/> Expenditure <input type="checkbox"/> Non-Expenditure <input type="checkbox"/> Revenue <input type="checkbox"/> Interdepartmental Contracts

Department: Sheriff Division: Enforcement Date: 04/28/03
 Originator: Captian Garr Nielsen Phone: 503-251-2514 Bldg/Rm: 313/ Nielsen
 Contact: Dave Braaksma Phone: 503-988-4415 Bldg/Rm: 503/350
 Description of Contract: Reimbursement for patrolling Forest Service Lands

RENEWAL: ☐ PREVIOUS CONTRACT #(S): _____ RFP/BID DATE: _____
 RFP/BID: _____ EXEMPTION #: _____ ORS/AR #: _____
 Effective DATE: _____ EXPIRATION DATE: _____
 CONTRACTOR IS: ☐ MBE ☐ WBE ☐ ESB ☐ QRF State Cert# or ☐ Self Cert ☐ Non-Profit ☒ N/A (Check all boxes that apply)

Contractor USDA Forest Service		Remittance address _____	
Address Mt. Hood National Forest, 16400 Champion Way		(If different) _____	
City/State Sandy, OR		Payment Schedule / Terms	
ZIP Code 97055		<input type="checkbox"/> Lump Sum \$ _____ <input type="checkbox"/> Due on Receipt	
Phone 503-688-1789		<input type="checkbox"/> Monthly \$ _____ <input type="checkbox"/> Net 30	
Employer ID# or SS# _____		<input type="checkbox"/> Other \$ _____ <input type="checkbox"/> Other	
Contract Effective Date	06/01/01	Term Date	in perpetuity
Amendment Effect Date	06/01/03	New Term	
Original Contract Amount		\$30,713	
Total Amt of Previous Amendments		\$36,022	
Amount of Amendment		\$30,022	
Total Amount of Agreement \$		\$96,757	
Original Requirements Amount		\$	
Total Amt of Previous Amendments		\$	
Requirements Amount Amendment:		\$	
Total Amount of Requirements		\$	

REQUIRED SIGNATURES:

Department Manager	_____	DATE	_____
Purchasing Manager	_____	DATE	_____
County Attorney	<i>[Signature]</i>	DATE	4-29-03
County Chair	<i>[Signature]</i>	DATE	5-8-03
Sheriff	<i>[Signature]</i> by LAG	DATE	4-28-03
Contract Administration	_____	DATE	_____

COMMENTS:

APPROVED MULTNOMAH COUNTY
 BOARD OF COMMISSIONERS
 AGENDA # C-6 DATE 05-08-03
 DEB BOGSTAD, BOARD CLERK

EXHIBIT A
2003
FINANCIAL AND OPERATING PLAN
between
MULTNOMAH COUNTY SHERIFF'S OFFICE
PORTLAND, OREGON
and
USDA FOREST SERVICE, MT. HOOD NATIONAL FOREST
SANDY, OR
USDA FOREST SERVICE, COLUMBIA RIVER GORGE NATIONAL SCENIC AREA
HOOD RIVER, OREGON

This Annual Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Multnomah County Sheriff's Department, hereinafter referred to as the Cooperator, and the United States Department of Agriculture, Columbia River Gorge National Scenic Area and the Mt. Hood National Forest, hereinafter referred to as Forest Service, under the provisions of Cooperative Agreement #01-LE-11060600-498 executed on *June 12, 2001*.

This Operating Plan is made and agreed to as of the last date signed below and is for the period beginning June 1, 2003 and ending August 31, 2003.

I. GENERAL:

Assign a Deputy Sheriff, fully equipped and with motor vehicles to patrol National Forest lands within the Columbia River Gorge National Scenic Area and the Zigzag River Ranger District. The patrols will concentrate on National Forest day use areas, campgrounds, vehicle parking areas, trailheads and other more dispersed recreation areas.

Both the Cooperator and the Forest Service approve the Deputy assigned to work under the provisions of this Agreement.

The following individuals shall be the designated and alternate representative(s) of each party, so designated, to make or receive requests for special enforcement activities:

Designated Representatives:

Garr Nielsen
Captain
Multnomah County
12240 NE Glisan St.
Portland, OR 97230
(503) 251-2514

Mark Chan
Patrol Captain
Mt. Hood National Forest
16400 Champion Way
Sandy, OR 97055
(503) 668-1789

Alternate Representatives:

*David Rader
Lieutenant
Multnomah County
12240 NE Glisan St.
Portland, OR 97230
(503) 251-2430*

*Dan Blythe
Law Enforcement Officer
Columbia River Gorge National Scenic Area
902 Wasco Ave.
Hood River, OR 97031
(541) 306-1730*

Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise: \$54.30 per hours, with an overtime rate of \$69.99.

Total amount to be paid under the terms of this operating plan cannot exceed \$30,022.00.

II. PATROL ACTIVITIES:

Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity. Timely reports and/or information relating to incidents or crimes that have occurred on NFS lands should be provided to the Forest Service as soon as possible.

Patrol activity will begin on June 1, 2003, and end August 31, 2003. Tour of duty for each Deputy will be four ten-hour days each week, working a Thursday through Sunday schedule. The schedule will include the national holiday of July 4, 2003.

Each tour of duty should begin between 12:00 PM and 4:00 PM. However work hours may be varied after mutual agreement between the Cooperator's and the Forest Service's representatives.

The assigned Deputy will check in, as practical, with the Multnomah Falls Visitor Center on which they begin their tour of duty, in person, by radio or telephone.

The assigned Deputy would be available for other support and assistance as requested by the Service.

There are patrol related activities, which will impact the Cooperating Deputy's time and will cause them to be away from the patrol route (court, reports, or responding to incidents off National Forest). No adjustment to this plan will be required so long as the activities are held to, not more than 5 percent of the Deputy's scheduled time.

Patrol on following Forest Service roads:

The patrol will begin near Troutdale, Oregon and will include National Forest lands and roads, north and south of Scenic Hwy. and I-84, and east of the Forest Service boundary to Eagle Creek.

Cooperative Agreement # 01-LE-11060600-498

Patrol in the following campgrounds, developed sites, or dispersed areas:

Wahkeena Falls, trailhead and picnic area; Multnomah Falls, vistas and parking areas; Oneonta trailhead and parking area; Horsetail Falls, trailhead and parking area; Eagle Creek Trailhead, picnic area and campground; Larch Mt. parking and picnic area, and Camp "A" Loop; Wahclella Falls Trailhead; dispersed site along Tanner Creek Road; dispersed site in the Sandy River Delta.

Patrol routes may be varied at the discretion of the assigned Deputy in order to effectively deal with incidents at other locations as they occur.

Search and rescue within the National Forest, within Multnomah County, is the responsibility of the Multnomah County Sheriff. The role of the assigned Deputies assigned to this agreement, is to take initial action on search and rescue incidents and to coordinate subsequent (short term) activities.

III. EQUIPMENT:

See Cooperative Agreement # 01-LE-11060600-498 Provisions IV-J, IV-K and IV-L for additional information.

V. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations includes but is not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify the Cooperator whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY:

See Cooperative Agreement No. 01-LE-11060600-498 Provisions II-H and III-B for additional information.

Cooperator will submit itemized billings for reimbursement at the end of each County accounting period, along with a certification that the services requested have been performed.

Cooperative Agreement # 01-LE-11060600-498

The authority and format of this Operating Plan have been reviewed and approved for signature.

/s/ Ronald E. Boehm
RON BOEHM, Agreements Coordinator

04/07/2003
Date

In witness whereof, the parties hereto have executed this Operating Plan as of the last date written below.

Bernie Giusto by LAG
BERNIE GIUSTO, Sheriff
Multnomah County

4-28-03
Date

Scott H. [Signature]
County Counsel for Multnomah County

4-29-03
Date

[Signature]
County Chair, Multnomah County

5-8-03
Date

GARY L. LARSEN, Forest Supervisor
Mt. Hood National Forest

Date

DANIEL T. HARKENRIDER, Area Manager
Columbia River Gorge National Scenic Area

Date

[Signature]
THOMAS J. LYONS, Special Agent in Charge
Pacific Northwest Region

4/16/03
Date

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-6 DATE 05-08-03
DEB BOGSTAD, BOARD CLERK

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-1

Est. Start Time: 9:30 AM

Date Submitted: 04/14/03

Requested Date: May 8, 2003

Time Requested: 10 min.

Department: Office of School & Community Partnerships

Division: Housing & Public Works

Contact/s: Mary T. Li, OSCP Manager
Karen Jones Whittle

Phone: 503-988-6295

Ext.: 26740

I/O Address: 166/200

Presenters: Karen Jones Whittle

Agenda Title: Public Hearing to Consider and Approve the 2003-2004 Consolidated Plan and Annual Action Plan for the Community Development Block Grant Program.

1. What action are you requesting from the Board? What is the department/agency recommendation?

Approval of the 2003-2004 Consolidated Plan and Annual Action Plan.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County is entitled annually to receive U.S. Department of Housing and Urban Development (HUD) funds through the Community Development Block Grant program. For program year 2003/04 the grant amount is \$365,000. HUD grant funds also are allocated to the County from the City of Portland through the Home Investment Partnership Program (HOME) via a locally determined formula. Both sources are used in the County's Community Development Program.

HUD program requirements include the development of a Consolidated Plan which provides principles and priorities for allocation of these federal funds and includes a market analysis, demographics, and descriptions of resources for low and moderate

income persons. A program consortium comprised of the cities of Portland and Gresham and Multnomah County has worked to produce the annual update of this Plan. A required part of the Consolidated Plan Update is the inclusion of the Annual Action Plan, which provides the list of specific annual projects which will be funded via CDBG and HOME within the County.

The County's Policy Advisory Board rated and ranked the list of activities (Annual Action Plan draft) on April 17, 2003 and held a public hearing on April 24, 2003.

Citizen participation for the Consolidated Plan Update has taken place through a series of public hearings held by the City of Portland through the Housing and Community Development Commission.

3. Explain the fiscal impact (current year and ongoing).

The 2003-2004 CDBG Grant award is \$365,000 beginning July 1, 2003.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
Department of Housing and Urban Development (DHUD)
- ❖ **Specify grant requirements and goals.**
The Community Development Block Grant must meet the national objective of benefit to low and moderate income persons/households residing in the Urban County Area as defined by DHUD and the CDBG Consortium jurisdictions of

Multnomah County, Fairview, Maywood Park, Troutdale, Wood Village, and Lake Oswego. These jurisdictions have partnered to form the program's Policy Advisory Board.

❖ **Explain grant funding detail – is this a one time only or long term commitment?**

The CDBG grant is annually renewed because Multnomah County is an urban County entitlement. As long as Congress reauthorizes the CDBG program, Multnomah County will receive funding.

❖ **What are the estimated filing timelines?**

Consolidated Plan and Annual Action Plan due May 15, 2003.

❖ **If a grant, what period does the grant cover?**

The Community Development Block Grant covers July 1, 2003 through June 30, 2004.

❖ **When the grant expires, what are funding plans?**

The CDBG grant is annually renewed as an urban county entitlement.

❖ **How will the county indirect and departmental overhead costs be covered?**

The CDBG grant may allocate up to 20% for administrative costs including personnel, materials and services, and planning functions.

4. Explain any legal and/or policy issues.

None are anticipated.

5. Explain any citizen and/or other government participation that has or will take place.

Policy Advisory Board recommendations: Public testimony solicited at public hearing on April 24, 2003.

Housing and Community Development Commission review: Public testimony solicited at public hearing April 2 and May 7, 2003.

Required Signatures:

Department/Agency Director:



Date: 04/14/03

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

MULTNOMAH COUNTY
2003-04 CDBG / HOME Annual Action Plan

CDBG Grant: \$365,000
Program Income: \$30,000

COMMUNITY DEVELOPMENT BLOCK GRANT:

NEIGHBORHOOD REVITALIZATION (\$256,750)

NE Walnut Avenue Drainage City of Wood Village	\$21,675
NE Walnut Avenue Crossover Storm Sewer City of Wood Village	\$20,230
Birch/Elm Avenue Storm Sewer Improvements City of Wood Village	\$24,055
Community Center Plaza City of Fairview	\$75,000
Intersection Improvements City of Fairview	\$25,000
PASS Relocation Parents for Alternate Support Solutions	\$75,000
Contingency	\$15,790

PUBLIC SERVICES (\$59,250)

Housing Assistance Project Legal Aid Services of Oregon	\$ 4,140
Fair Housing Project Legal Aid Services of Oregon	\$ 9,000
Fair Housing Enforcement Fair Housing Council of Oregon	\$ 2,777

Transitional Housing Program Human Solutions, Inc.	\$28,643
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Reserve	\$14,690
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CDBG ADMINISTRATION (\$79,000)

General Administration	\$72,500
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Housing and Community Development Commission	6,500
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* * *

HOME PARTNERSHIP INVESTMENT PROGRAM:

HOME funds are available to Multnomah County through the HOME Consortium (City of Portland, City of Gresham, Multnomah County).

HOUSING DEVELOPMENT (\$148,668)

West Gresham Apartments Cascadia Behavioral Healthcare	\$140,000
---	-----------

Reserve	\$ 8,668
---------	----------

**CONSOLIDATED PLAN
ACTION PLANS
FY 2003-2004**

***City of Portland
City of Gresham
Multnomah County***

DRAFT DRAFT DRAFT DRAFT DRAFT

*For Submission to
The U.S. Department
Of Housing & Urban Development*

*Preparation of this plan was funded by a grant from the Community Development Block Grant
Program of the U.S. Department of Housing and Urban Development*

One Year Action Plan

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 Multnomah County Citizen Participation Plan

Appendix C: Certifications
 The City of Portland
 The City of Gresham
 Multnomah County, Oregon

ONE YEAR ACTION PLAN

INTRODUCTION

THE CONSOLIDATED PLAN AND ANNUAL ACTION PLAN UPDATE

The *Consolidated Plan* ("Plan") is a combined plan and application to the U.S. Department of Housing and Urban Development (HUD) for funds available to cities and counties under four formula grant programs. The statutes for the grant programs set forth three basic goals, each of which must *primarily benefit low- and very low-income persons* (people with incomes below 80 % of Median Family Income (MFI)):

- 1) *To provide decent housing:* First, the programs are to provide decent housing. Included within this broad goal are the following: assist homeless persons to obtain affordable housing; retain the affordable housing stock, increase the availability of permanent housing that is affordable to low-income Americans without discrimination; and increase supportive housing that includes structural features and services to enable persons with special needs to live in dignity.
- 2) *To provide a suitable living environment:* This includes programs aimed at improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing the isolation of income groups within areas by de-concentrating low-income housing opportunities and revitalizing deteriorating neighborhoods; restoring and preserving natural and physical features of special value for historic, architectural, or aesthetic reasons; and conserving energy resources.
- 3) *To expand economic opportunities:* This goal includes creating jobs accessible to low- and very low-income persons; providing access to credit for community development that promotes long-term economic and social viability; and empowering low- and very low-income persons in federally assisted and public housing to achieve self-sufficiency.

The grant programs covered by the *Plan* include:

Community Development Block Grant (CDBG) Program. The Cities of Portland and Gresham, and Urban Multnomah County (the area of Multnomah County outside of the Portland and Gresham city limits) each receive CDBG funds which can be used for activities such as housing, public services, community facilities, public improvements, economic development, and community revitalization.

HOME Investment Partnership. The HOME program is authorized under Title II of the National Affordable Housing Act for the purposes of (1) expanding the supply of affordable housing for low- and very low-income families with an emphasis on rental housing; (2) building state and local nonprofit capacity to carry out affordable housing programs; and (3) providing coordinated assistance to participants in development of affordable low-income housing.

The Cities of Portland and Gresham and Multnomah County are partners in the HOME Consortium, with Portland designated as the lead jurisdiction.

Emergency Shelter Grant (ESG). The City of Portland is the only jurisdiction in the County that receives a direct award of ESG funds. Programs funded completely or in part by ESG money are part of the continuum of care system of homeless services. In accordance with the strategies adopted in the *Consolidated Plan 2000-2005*, Portland has used ESG dollars primarily to "operate facilities and appropriate housing options with supportive services that will meet the needs of homeless individuals and families." ESG funds can be used for emergency shelter programs and other direct service programs for homeless people. The City and Multnomah County work together on planning and allocation decisions.

Housing Opportunities for People with AIDS (HOPWA). The City of Portland administers the HOPWA program for a six-county area: Multnomah, Washington, Clackamas, Clark, Columbia, and Yamhill. Portland works closely with the six counties in planning and allocation. HOPWA funds are targeted to low-income persons with HIV/AIDS and their families. Supportive services must be provided as part of any housing funded by HOPWA. HOPWA can fund supportive services but will be primarily targeted to housing capital and rental assistance funding.

The *Plan* replaces all former HUD planning and application requirements with a single submission. Every year, the consortium of jurisdictions that filed the *Consolidate Plan 2000-2005* must submit an *Action Plan* setting forth the activities to be undertaken in the next fiscal year. It must be submitted to HUD by May 15, 2003, to ensure that funds will be available by July 1, 2003, the start of the 2003-2004 fiscal year.

CITIZEN PARTICIPATION PLANS: REVISIONS

Consolidated Plan regulations require that recipients of federal funds follow a detailed citizen participation plan that address the following elements: participation; access to meetings; access to information; access to records; publication of the plan; public hearings; notice of hearings; citizen comments; technical assistance; and complaints and amendments.

The three jurisdictions have not revised their existing Citizen Participation Plans since the *Action Plan 2002-2003* was filed. The three plans are attached to the *Consolidated Plan 2000-2005* as Appendix B.

PLAN DEVELOPMENT PROCESS

LEAD AGENCY

The City of Portland's Bureau of Housing and Community Development (BHCD) administers funds from these federal grants (on behalf of the Consortium): HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA). BHCD is designated as the lead agency for the *Plan*. The Bureau of Housing and Community Development has delegated the coordination of the *Plan* process and countywide plan development to the Housing and Community Development Commission (HCDC) and its staff.

INTER-AGENCY AND JURISDICTIONAL CONSULTATION

The *Plan* development process for 2003-2004 carried out the inter-jurisdictional, cooperative venture begun during the initial stages of the Comprehensive Housing Affordability Strategy (CHAS) planning process. The cities of Portland and Gresham, along with the rest of Multnomah County, formalized their relationship by forming a HOME consortium in 1991. These jurisdictions committed to an ongoing planning effort by instituting a citizen body, the Housing and Community Development Commission (HCDC). This county-wide Commission recommends housing policy, advising the three jurisdictions on budget decisions affecting housing programs, ensuring the linkage of associated social services with these programs, and guiding and monitoring the updates of the *Plan*. HCDC acts as a focused public forum on all affordable-housing matters and advocates, when necessary, for low- and moderate-income residents of the County.

THE POLICY AND PLANNING FUNCTION OF HCDC

HCDC consists of 15 members, nine of whom are appointed by the City of Portland and three each by the City of Gresham and Multnomah County. This body is the inter-jurisdictional citizens' body that reviews and makes policy recommendations to the jurisdictions regarding housing and community development plans submitted to the Department of Housing and Urban Development. The principles, priorities, and strategies incorporated in the *Plan* form the basis for the final budget recommendations made to the three jurisdictions.

The staff for HCDC consists of an interagency team representing Portland's Bureaus of Housing and Community Development and Planning, the Housing Authority of Portland, Multnomah County's Office of School and Community Partnerships, Multnomah County's Housing Director, and Gresham's Community Development Department. In addition, extensive consultation has been undertaken with the Oregon Department of Housing and Community Services, Multnomah County's Department of County Human Services, social service agencies, and nonprofit housing organizations.

INSTITUTIONAL STRUCTURE FOR HOUSING AND SPECIAL NEEDS SERVICE DELIVERY

The responsibility for implementing the *Plan* will rest with Portland's Bureau of Housing and Community Development, Gresham's Community Development Department, Multnomah County's Community Development Program, and the Housing Authority of Portland. However, implementation cannot proceed without the involvement and support of several public and private agencies. The following list describes briefly the various institutions, businesses, and agencies responsible for the delivery of housing services in the region. Each description of a product and market segment is not intended to be a complete account of activities for each entity.

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Product: Program funds, loan guarantees
 Market Segment: Low- and moderate-income housing and community development activities

CONVENTIONAL LENDERS

Product: Private and public/private partnership housing loans
 Market Segment: All

ENTERPRISE FOUNDATION

Product: Technical assistance for neighborhood and nonprofit developers
 Predevelopment loans
 Market Segment: 80% to below 50% MFI

EQUITY INVESTORS

Product: Equity participation as owner or joint venture partner for housing developments
 Tax credit investments
 Market Segment: Market rate for equity investments
 Low-income for tax-credit investment

FEDERAL HOME LOAN BANK

Product: Wholesale source of long-term credit for housing consumers
 Market Segment: All

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC)/GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA)

Product: Conduit for single family and multi-family loans
 Market Segment: Low- and moderate-income

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)

Product: Loan purchases from conventional lenders
 Credit enhancement for tax-exempt low-income housing bonds
 Grants
 Market Segment: Median-to-low income

FOR-PROFIT DEVELOPERS

Product: Most single- and multi-family housing developments
Market Segment: All, but primarily above 80% MFI.

GRESHAM COMMUNITY DEVELOPMENT DEPARTMENT

Product: Federal funds administrator for loans and grants
Market Segment: Very low-to-moderate income neighborhoods and individuals

GRESHAM COMMUNITY DEVELOPMENT AND HOUSING COMMITTEE (CDHC)

Product: Policy recommendations
Market Segment: Very low-, low-, and moderate-income households as established by the
Consolidated Plan

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION (HCDC)

Product: Policy recommendations
Market Segment: Very low-, low-, and moderate-income households as established by the
Consolidated Plan

HOUSING AUTHORITY OF PORTLAND (HAP)

Product: Affordable housing in Multnomah County
Public Housing, Hope VI, and Section 8 programs
Bonding capacity
Market Segment: Very low- and low-income rental housing

LOW-INCOME HOUSING FUND

Product: Line of credit for working capital, bridge and construction loans
Market Segment: Low- and moderate-income ANY IDEA WHO ADMINISTERS THIS??

METROPOLITAN SERVICE DISTRICT (METRO)

Product: Technical assistance for housing policy and planning
Market Segment: All incomes, with a special focus on affordable housing to households
with income of 80% MFI and below

MULTNOMAH COUNTY DEPARTMENT OF COUNTY HUMAN SERVICES (DCHS)

Product: Social service delivery
Market Segment: Supportive housing for special needs populations

MULTNOMAH COUNTY HOUSING PROGRAM

Product: Policy recommendations, Coordination of County housing programs,
Housing development grants (Strategic Investment Program), and
Sale/lease of surplus county properties for special needs and supportive
special needs housing in Multnomah County.
Market Segment: Very low income (30% AMI and below) individuals and families with
special needs.

MULTNOMAH COUNTY OFFICE OF SCHOOL AND COMMUNITY PARTNERSHIPS (OSCP)

Product: Administration of community development funds
Donation of tax-foreclosed properties
Social service delivery grants
Market Segment: Low-income and special needs rental housing; homeless family shelters and transitional housing

NEIGHBORHOOD PARTNERSHIP FUND

Product: Technical assistance to local nonprofit CDCs
Market Segment: 80% MFI and below

NETWORK FOR OREGON AFFORDABLE HOUSING (NOAH)

Product: Permanent financing through consortium of lenders
Market Segment: Low- and moderate-income rental

NONPROFIT DEVELOPERS (CDCs)

Product: Single- and multi-family housing (both owner and rental)
Market Segment: Primarily below 80% MFI.

PORTLAND BUREAU OF HOUSING AND COMMUNITY DEVELOPMENT (BHCD)

Product: Contract administrator for federal loan and grant programs
Operating support to community nonprofit developers
Market Segment: Rental and homeownership in low- and moderate-income neighborhoods and community development activities

PORTLAND BUREAU OF PLANNING (BOP)

Product: Long range policy and Comprehensive Plan development
Neighborhood and community planning
Market Segment: All

PORTLAND DEVELOPMENT COMMISSION (PDC)

Product: Housing rehabilitation loans
Housing equity grants
Tax increment financing, urban renewal agency
Market Segment: Housing at all income levels; uses federal funds primarily to serve households below 80% MFI.

PORTLAND ENERGY OFFICE (PEO)

Product: Technical and financial assistance for energy efficient development
Market Segment: Low-income housing and small businesses

PORTLAND HOUSING CENTER

Product: Information, education, and counseling for housing consumers
Market Segment: Low- and moderate-income

PORTLAND OFFICE OF PLANNING AND DEVELOPMENT REVIEW (OPDR)

Product: Regulatory oversight of building, housing, and zoning codes
Market Segment: All

OREGON CORPORATION FOR AFFORDABLE HOUSING (OCAH)

Product: Housing production support and technical assistance
Capital generation for tax-credit purchase
Market Segment: Low-income

STATE OF OREGON HOUSING AND COMMUNITY SERVICES DEPARTMENT (HCS)

Product: Permanent financing through bonds
Gap funding through the Housing Trust Fund
Oregon and Federal Low-Income Tax Credits
Market Segment: Very low- and low-income rental and homeownership

PROCESS

In developing this Annual Update for the *Consolidated Plan*, information was gathered from a variety of sources. Opportunities for public testimony on housing and community development needs were offered at the January 2003 and February 2003 monthly HCDC meetings. The *draft Action Plan FY 2003-2004* was distributed for public comment on March 5, 2003 and was posted on the City of Portland's website at the same time. Copies were mailed to the City's reference librarians on March 6, 2003. Public comments on the *Action Plan FY 2003-2004* were accepted for more than 30 days, through May 7, 2003. The final public hearing on the *Action Plan FY 2003-2004* was held on May 7, 2003. At that hearing, HCDC recommended that the three jurisdictions approve this *Action Plan FY 2003-2004*.

CITY OF GRESHAM

The City of Gresham supports a Community Development and Housing Citizen Advisory Committee (CDHC) as a means of providing regular public input regarding Gresham's housing and community development programs and policies. The committee meets monthly except for July and August and all meetings are publicized and open to the public. Meeting agendas are available on the City's web site and are also routinely mailed to all neighborhood organizations, including low and moderate-income areas of the city.

The City of Gresham conducts an open competitive project solicitation process to develop its annual Action Plan. The CDHC guides the selection of projects and provides substantive input into program design. The process begins in October or November with the CDHC recommending to City Council funding targets for public services, public facilities and housing consistent with the Plan. Council acts on this recommendation in November or December. For FY 2002-2003 funding, the CDHC meeting occurred on October 10, 2002, and the Council meeting occurred on December 3, 2002.

Gresham conducts an application workshop in January in conjunction with Multnomah County. The competitive process is advertised by a direct mailing to interested parties such as non-profits, neighborhood-based groups and others. The process is also advertised by a newspaper ad and posted at the Gresham libraries. Applicants are informed of program objectives, eligible project activities, rating criteria, and opportunities for input. In January 2003, the application workshop was on January 6, and applicants had 25 days to complete the applications, as they were due January 31. Staff is available to assist and answer questions during that application period.

Staff reviews applications for threshold eligibility. Written applications are reviewed and scored by CDHC members and panel of people with specialized expertise or knowledge in relevant fields. CDHC holds public hearings to receive testimony on the applications. Public notices announcing the hearings and describing the potential projects are issued and published in the *Gresham Outlook*. The CDHC reviews summaries of the testimony, ratings and rankings to make its final recommendation to Council. In May, the City Council conducts a duly advertised public hearing and adopts an *Action Plan*.

Several public hearings occur as part of this process. In October, the CDHC conducts a public hearing on last year's performance and potential ideas for future use of funds. In March, the CDHC holds a public hearing to obtain testimony on potential projects. In May, Gresham City Council holds a public hearing on the final *Action Plan*. In addition, HCDC holds a public hearing on the draft countywide *Consolidated Plan Update* and *Action Plan*, including Gresham's section.

MULTNOMAH COUNTY

Multnomah County supports an advisory committee composed of official representatives from the participating consortium jurisdictions: Fairview, Maywood Park, Troutdale, Wood Village and Lake Oswego. This advisory committee oversees the policies and project selection of CDBG and HOME funded projects. This Policy Advisory Board (PAB) meets at strategic times throughout the year, and all meetings are publicized and open to the public.

Multnomah County conducts an open competitive project solicitation process to develop its *Action Plan*. In partnership with the City of Gresham, an application workshop was held in January. The competitive process was advertised by a direct mailing to interested parties such as nonprofits, neighborhood-based groups, and others. The process was also advertised by a newspaper ad and was posted at area libraries. Applicants were informed of program objectives, timelines, eligible project activities, rating criteria and opportunities for input. Applicants had approximately four weeks to complete the applications. Staff was available to assist and answer questions during that period.

Staff reviewed applications for threshold eligibility, as described in the application packet. County staff reviewed and rated written applications. The PAB reviewed the staff recommendations and produced a final list of recommended CDBG/HOME projects. The PAB held public hearings to receive testimony on the applications. Public notices announcing the hearings and describing the potential projects were issued.

The Board of County Commissioners holds a final public hearing and then adopts the Annual *Action Plan*. It is then submitted to HUD 45 days before the start of the new program year.

The Multnomah County Housing Program - working with other local jurisdictions - catalyzes, coordinates and issues periodic RFP's for special needs housing development by independent developers and developer-providers utilizing surplus lands and/or Strategic Investment Program Community Housing funds. The process is open and competitive. Applications are written and reviewed by both County and partnering agency staff.

CHANGES TO THE FIVE YEAR CONSOLIDATED PLAN

GENERAL CHANGES

There were no general changes to the Consortium's Five Year Strategic Plan.

MULTNOMAH COUNTY CHANGES

There were no changes to the Multnomah County Five Year Strategic Plan.

GRESHAM CHANGES

Neighborhood Revitalization Strategy Update

One of the Priority Needs listed in the Gresham Community Development and Housing Strategy on Page 22 of the Consolidated Plan is "Neighborhood Revitalization." This remains a strong priority for the City of Gresham, as evidenced by the development of the Rockwood-West Gresham Urban Renewal Plan, which is being brought to the voters in May 2003. The Rockwood Action Plan provides a broad framework for implementation of projects to assist with Rockwood revitalization.

During the summer of 2002, with the assistance of HUD, Gresham carefully reviewed the appropriateness of adopting a HUD-sanctioned "Neighborhood Revitalization Strategy" for Rockwood. The principal benefit of adopting a Neighborhood Revitalization Strategy is that it provides some additional flexibility with using CDBG funds to undertake neighborhood economic revitalization efforts, particularly in the area of job creation activities to benefit low and moderate-income people. It does not provide any additional funding.

After considerable staff analysis and discussion at the September and October 2002 Community Development and Housing Committee (CDHC) meetings, the CDHC recommended putting further work on a Neighborhood Revitalization Strategy for Rockwood on hold for now.

Principal concerns include:

- A Neighborhood Revitalization Strategy does not make it any easier to invest CDBG funds in public facilities (streets, sidewalks, parks, Head Start, etc.), housing rehabilitation (Adapt A Home and Mend A Home) and homeownership (Gresham Homeownership Program). The City has invested substantial CDBG funds in Rockwood for these purposes in the past and is likely to continue doing so in the future.
- Potential new Urban Renewal and Economic Development Administration funding is likely to prove to be far more flexible and cost-effective resources for commercial and industrial development. For example, Urban Renewal funding will not invoke Davis Bacon wage rates if used for a storefront rehab program, but CDBG funds would.

- ❑ Undertaking a Neighborhood Revitalization Strategy involves a considerable investment of planning and administrative time to create the plan and report on results annually. If the benefits are minimal, it would not be an effective use of volunteer and staff time to undertake this.
- ❑ HUD informed us that a Neighborhood Revitalization Strategy is primarily an economic development strategy to increase employment opportunities and economically empower residents in the distressed neighborhood. Since there are no new CDBG funds provided, implementing a Neighborhood Revitalization Strategy might divert CDBG funds away from current core neighborhood investment areas such as public facilities and homeownership and toward businesses assistance.
- ❑ If having a Neighborhood Revitalization Strategy became essential to assisting with a major project such as the Rockwood Triangle redevelopment, a plan could be put in place at that time. However, it appears that other resources from local, state and federal sources are likely to be better suited to this purpose.

Thus, the Benchmark for the Neighborhood Revitalization Strategy should be amended as follows:

Current language: Strategy submitted for approval by Year 3 (FY 2002-03).

New language: Appropriateness of strategy considered by Year 3 (FY 2002-03).

It is anticipated that substantial CDBG funds will continue to be invested in Rockwood throughout the duration of the Consolidated Plan. It simply appears that having a formally approved HUD Neighborhood Revitalization Strategy would not be helpful at this time. If it appears to be an important tool in the future, it will be considered again.

PORTLAND CHANGES

There are no significant changes to the City of Portland Five Year Strategic Plan. The City of Portland has commenced a strategic planning process, and expects to revise its Strategic Plan on completion of that process.

HOUSING MARKET ANALYSIS: 2003 UPDATE

OVERVIEW

According to the Second Quarter 2002 *Housing Market Profiles* for Portland-Vancouver metropolitan area (published 11/25/2002), “the recession has significantly affected the economy of the Portland-Vancouver metropolitan area. Nonagricultural employment averaged 953,750 jobs for the 12 months ending June 2002, down 1.7 percent compared with the same period in 2001. Employment losses in high-technology industries accounted for 50 percent of the loss in the manufacturing sector during the period. the Portland metropolitan area’s emergence during the past 10 years as one of the Nation’s high-technology centers has made it susceptible to changes in demand in the semiconductor industry...Employment in the nonmanufacturing sector has fallen by nearly 10 percent since June 2001. The unemployment rate averaged 7.2 percent for the 12-month period ending June 2002, up from 4.1 percent for the year ending June 2001.”

[Note: the latest unemployment figure for Oregon hovers around 7.0 percent, signaling some improvement, although it remains among the highest in the country.]

The Report continues, “The median value of homes in the Portland-Vancouver area increased 9 percent a year between 1990 and 2000 to \$172,800, according to the Census Bureau, and the rate of homeownership increased 62 percent over the decade.”

“The slower economy has dulled the existing sales market considerably. A total of 15,867 new and existing homes sold through the first 6 months of 2002, a 1.6-percent increase from the same period in 2001 compared with a 10.6 percent increase between the first half of 2000 and the first half of 2002. The median sales price in the first half of 2002 was \$171,750, up 2.5 percent from a year earlier. Despite the relatively high median sales price, new, single-family, detached starter homes are available for as low as \$120,000 in Vancouver to the north and \$130,000 in Beaverton and Hillsboro to the west.”

Except for a blip in tax credit funded apartment projects, building permits for both single-family and multi-family units have declined from the high levels of the 1990s and the supply of recently built apartments has created a buyer’s market in the western suburbs. In contrast, the market for apartment and condominiums remains tight within Portland’s Central City and nearby neighborhoods.

Despite the slow economic recovery expected for Oregon and the Portland region, long term assessments by local economists are optimistic about the potential for continued economic growth in the future. The attempt by a newly elected Governor and a Statehouse to create bipartisan solutions to our current funding and tax problems offers some hope for beneficial structural reforms.

HIGHLIGHTS OF THE 2000 CENSUS DATA

The U.S. Bureau of the Census has released nearly all population and housing data for states and local jurisdictions. With the released of the special run of data commissioned by HUD, expected in early 2003, we will have more detailed information about income levels, housing conditions, cost burdens, overcrowding, and other information that will inform elements of the Portland-Gresham-Multnomah County Consolidated Plan.

- Over all, the population growth for the Portland metropolitan area has been higher than projected. Ethnic diversity in Oregon has also increased at a faster rate than predicted. The minority population in Oregon increased from 9 percent to 15 percent of the total population. The Hispanic population grew by 144 percent and the Asian population nearly doubled. Income and racial diversity has dispersed dramatically throughout the six county metropolitan area. The notion of a racially diverse central city surrounded by uniformly white and affluent suburbs no longer describes the demographic pattern of the region. **Table 1**, p. 15, indicates the ethnic makeup of the City of Portland, City of Gresham, and Multnomah County as a whole. **Table 2**, p. 15, shows the changes in minority populations that have occurred between 1990 and the year 2000.
- The population growth rate for the Portland metropolitan area was higher than that for the Seattle area during the 1990s. This has occurred only during the 1920s, 70s and 90s during the last century.
- In Oregon, Washington County increased its population by 133,788 (43%), Clackamas by 59,541 (21%), and Multnomah by 76,599 (13%).
- The tracts in Northwest Portland between NW 20th and 22nd Avenues north of W Burnside are the most densely populated part of the state with 23,563 persons per square mile.
- The Boise neighborhood in North Portland is the most racially diverse in the state. Half of the residents are African American; 30 percent are white; 17 percent are Hispanic, and 3 percent are Asian American.
- Several neighborhoods, such as Sellwood, Laurelhurst, Hawthorne, Grant Park, Mount Tabor, Council Crest, and Alberta in Portland lost population despite their relative prosperity. Two demographic factors contribute to this. An aging baby boomer population has raised children who are leaving the home and Portland has proven attractive during the 1990s to young single households and younger and smaller families moving from elsewhere in the Country. The average household size in Portland of 2.2 persons per household remains smaller than the metro average.

Table 3, p. 16, reflecting the broader range of ethnic identity possible in the 2000 Census, the U.S. Equal Employment Opportunity Commission has provided the breakdown of the four largest categories of multi-ethnic populations reported for persons 18 years of age or older. The table shows that in Multnomah County the largest multi-ethnic categories are in order: White and American Indian/Alaskan Native; White and Asian; White and Black; and Black and American Indian/Alaskan Native. However, those who have self-identified as Other Race or another combination of race/ethnicity outnumber these categories. Those who have identified themselves as multi-ethnic are also primarily Not Hispanic.

Table 4, p. 17, gives ethnic data for the entire State and **Table 5**, p. 18, shows the population changes for the largest counties and municipalities in the State.

TABLE 1: ETHNIC POPULATIONS FOR CONSOLIDATED PLAN CONSORTIUM JURISDICTION: 2000

Geographic Area	Total Population	Race								Hispanic (of any race)
		One Race							Two or More Races	
		Total	White	African American	Native American	Asian American	Pacific Islander	Some Other Race		
Multnomah County (all)	660,486	633,622	522,825	37,434	6,785	37,638	2,320	26,620	26,864	49,607
Portland	529,121	507,166	412,241	35,115	5,587	33,470	1,993	18,760	21,955	36,058
Gresham	90,205	86,759	74,619	1,707	848	3,007	243	6,335	3,446	10,732

Source: Bureau of the Census

TABLE 2: PERCENTAGE SHARE (OF TOTAL POPULATION) OF ETHNIC POPULATIONS FOR MULTNOMAH COUNTY: 1990 AND 2000

Geographic Area (Census Year)	Total Population (percent)	Race								Hispanic (of any race)
		One Race							Two or More Races	
		Total	White	African American	Native American	Asian American	Pacific Islander	Some Other Race		
Multnomah County (2000)	660,486 (100%)	633,622 (96%)	522,825 (79%)	37,434 (6%)	6,785 (1%)	37,638 (6%)	2,320 (0.3%)	26,620 (4%)	26,864 (4%)	49,607 (8%)
Multnomah County (1990)	583,887 (100%)	583,887 (100%)	503,890 (87%)	35,133 (6%)	6,734 (1%)	26,326 (4%)	Included in Asian	6,804 (1%)	N/A	18,390 (3%)

Source: Bureau of the Census, The Oregonian

TABLE 3: LARGEST SINGLE AND MULTI-ETHNIC GROUPS IN MULTNOMAH COUNTY – 2000 CENSUS FOR POPULATION AGED 18 AND OLDER

Ethnicity	Total	White	Black	AI or AN*	Asian	NH or OPI*	Other	White and Black	White and Asian	White and AI or AN	Black and AI or AN	Balance
Total	100.0%	81.9%	5.0%	1.9%	5.5%	0.3%	3.4%	0.2%	0.4%	0.7%	0.1%	1.5%
Hispanic	6.2%	2.2%	0.1%	0.3%	0.0%	0.0%	3.3%	0.0%	0.0%	0.0%	0.0%	0.4%
Not Hisp	93.8%	79.6%	5.0%	0.8%	5.5%	0.3%	0.2%	0.2%	0.4%	0.7%	0.1%	1.1%
Total	513,236	420,091	25,630	5,024	28,309	1,582	17,477	1,162	2,194	3,782	503	7,482
Hispanic	32,059	11,504	496	666	195	76	16,712	92	57	254	22	1,985
Not Hisp	481,177	408,587	25,134	4,358	28,114	1,506	765	1,070	2,137	3,528	481	5,497

Source: U.S. Equal Employment Opportunity Commission, 2000 Census

*AI (American Indian); AN (Alaskan Native); NH (Native Hawaiian), OPI (Other Pacific Islander)

TABLE 4: OREGON POPULATION BY RACE AND AGE

	All ages		18 years and over	
	Number	Percent	Number	Percent
RACE				
Total population	3,421,399	100.0	2,574,873	100.0
One race	3,316,654	96.9	2,516,752	97.7
White	2,961,623	86.6	2,275,322	88.4
Black or African American	55,662	1.6	38,225	1.5
American Indian and Alaska Native	45,211	1.3	30,731	1.2
Asian	101,350	3.0	76,638	3.0
Native Hawaiian and Other Pacific Islander	7,976	0.2	5,492	0.2
Some other race	144,832	4.2	90,344	3.5
Two or more races	104,745	3.1	58,121	2.3
HISPANIC OR LATINO AND RACE				
Total population	3,421,399	100.0	2,574,873	100.0
Hispanic or Latino (of any race)	275,314	8.0	167,539	6.5
Not Hispanic or Latino	3,146,085	92.0	2,407,334	93.5
One race	3,063,352	89.5	2,359,945	91.7
White	2,857,616	83.5	2,211,384	85.9
Black or African American	53,325	1.6	36,858	1.4
American Indian and Alaska Native	40,130	1.2	27,697	1.1
Asian	100,333	2.9	75,984	3.0
Native Hawaiian and Other Pacific Islander	7,398	0.2	5,134	0.2
Some other race	4,550	0.1	2,888	0.1
Two or more races	82,733	2.4	47,389	1.8

Source: U.S. Census Bureau, Census 2000 Redistricting Data (Public Law 94-171) Summary File, Matrices PL1, PL2, PL3, and PL4.

TABLE 5: POPULATION FOR THE 15 LARGEST COUNTIES AND INCORPORATED PLACES IN OREGON:**1990 AND 2000**

Population rank		Geographic area	Population		Population change, 1990 to 2000	
2000	1990		2000	1990	Number	Percent
		Oregon	3,421,399	2,842,321	579,078	20.4
		COUNTY				
1	1	Multnomah County	660,486	583,887	76,599	13.1
2	2	Washington County	445,342	311,554	133,788	42.9
3	4	Clackamas County	338,391	278,850	59,541	21.4
4	3	Lane County	322,959	282,912	40,047	14.2
5	5	Marion County	284,834	228,483	56,351	24.7
6	6	Jackson County	181,269	146,389	34,880	23.8
7	9	Deschutes County	115,367	74,958	40,409	53.9
8	8	Linn County	103,069	91,227	11,842	13.0
9	7	Douglas County	100,399	94,649	5,750	6.1
10	11	Yamhill County	84,992	65,551	19,441	29.7
11	10	Benton County	78,153	70,811	7,342	10.4
12	12	Josephine County	75,726	62,649	13,077	20.9
13	14	Umatilla County	70,548	59,249	11,299	19.1
14	15	Klamath County	63,775	57,702	6,073	10.5
15	13	Coos County	62,779	60,273	2,506	4.2
		INCORPORATED PLACE				
1	1	Portland city	529,121	437,319	91,802	21.0
2	2	Eugene city	137,893	112,669	25,224	22.4
3	3	Salem city	136,924	107,786	29,138	27.0
4	4	Gresham city	90,205	68,235	21,970	32.2
5	5	Beaverton city	76,129	53,310	22,819	42.8
6	9	Hillsboro city	70,186	37,520	32,666	87.1
7	6	Medford city	63,154	46,951	16,203	34.5
8	7	Springfield city	52,864	46,683	6,181	13.2
9	14	Bend city	52,029	20,469	31,560	154.2
10	8	Corvallis city	49,322	44,757	4,565	10.2
11	12	Tigard city	41,223	29,344	11,879	40.5
12	11	Albany city	40,852	29,462	11,390	38.7
13	10	Lake Oswego city	35,278	30,576	4,702	15.4
14	13	Keizer city	32,203	21,884	10,319	47.2
15	16	McMinnville city	26,499	17,894	8,605	48.1

NOTE: Data not adjusted based on the Accuracy and Coverage Evaluation. For information on confidentiality protection, sampling error, nonsampling error, and definitions, see <http://factfinder.census.gov/home/en/datanotes/expplu.html>.

HOMEOWNERSHIP TRENDS FOR ETHNIC MINORITIES

According to the Winter 2002 issue of *Metroscope*, “the rate of overall homeownership in the [Portland] metroscape increased by 28 percent with increases appearing to be spread across the six-county region. On the other hand, the rate of minority homeownership increased, in the six-county region, by 125 percent with the highest rates of increase being concentrated in north and east Portland, as well as in Vancouver and inner suburban zones in Washington County.”

Despite this progress, the average rate of ownership for ethnic minorities varies greatly among different groups and still lags behind the average rate for white households. The relatively stagnant ownership rate from 1990 to 2000 among African-American households in Portland is a particular cause of concern.

TABLE 6: YEAR 2000 HOMEOWNERSHIP RATES BY ETHNIC GROUPS IN MULTNOMAH COUNTY

Ethnic Group	Homeownership Rate
Total	56.9%
White	59.8%
Native American	35.5%
African American	38.0%
Asian	58.0%
Hispanic	28.5%

Source: 2000 Census

HIGHLIGHTS OF THE REGIONAL HOUSING MARKETS

According to the Realtors Multiple Listing newsletter, the median sales price of single family homes in the Portland metro area for in the summer of 2002 was \$175,000. Within regional submarkets the median price ranged from \$135,300 in North Portland to \$282,000 in Lake Oswego-West Linn. The median price in the Gresham area stood at \$162,500. The lingering bright spot in the local economy continued to be the strength of residential construction and home purchasing aided by the low interest rates. These rates, affected by the decisions of the Federal Reserve Board, continue to stay at or below 6.0 percent for fixed rate, 30 year mortgages.

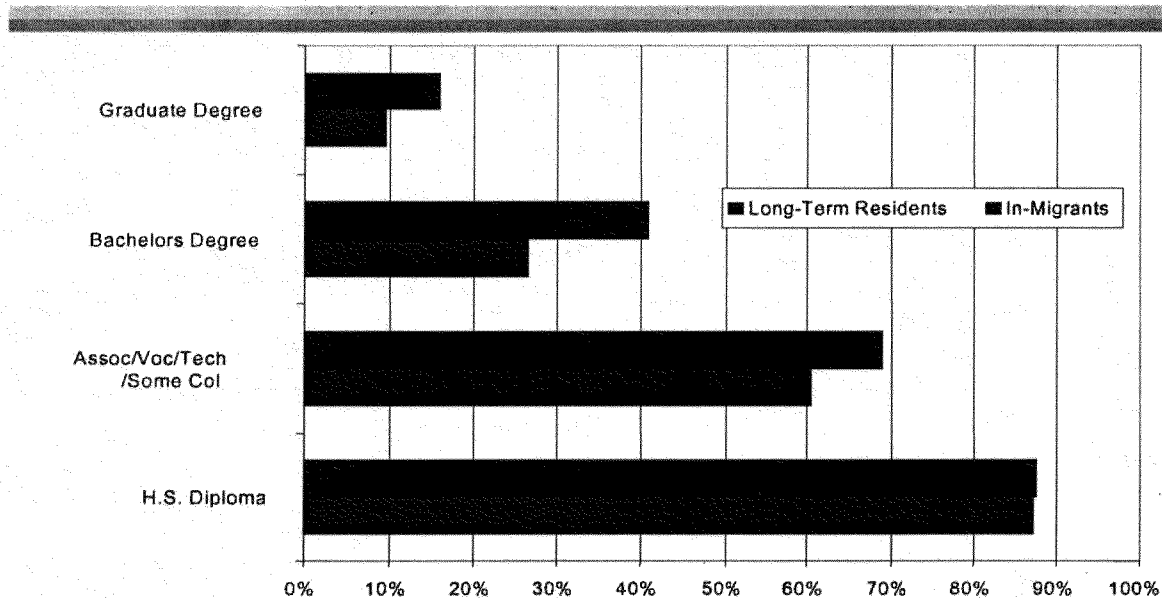
However, these favorable housing market conditions do not help a family whose members are unemployed. Subsequently, the local region has seen a dramatic increase in families and individuals seeking assistance from local food banks. The federal government has extended unemployment benefits for those who remain jobless.

Regionally, the buyers' market also applies to rentals particularly in the overbuilt Washington County area. However, demand remains strong for close in apartments and affordable rentals in East Portland and Gresham. The level of new construction activity has declined dramatically everywhere in the region and absorption of online units is expected to occur in the near future. However, major new assisted and market rate projects will go on the market in the West End of

Downtown Portland and the Pearl District remains an active market for new construction. According to the Millette Risk Report for Fall/Winter 2002, the average apartment rent for the region was \$701 per month, a slight \$7 increase from a year earlier.

One bright spot in the current economy is the region's continuing attraction to younger and well-educated households. Despite the recession, this trend appears to be holding into the current year. Below, is a table showing the relative education levels of newcomers to Multnomah County compared with those who lived here prior to 1995.

Educational attainment of Multnomah County Long-term Residents and In-migrants



American Community Survey. "In-migrant" = moved to County in last 5 years.

ADOPTION OF THE REGIONAL AFFORDABLE HOUSING STRATEGY

A significant development in the regional arena of planning and growth management was the adoption of the Regional Affordable Housing Strategy (RAHS) in January 2001. The RAHS represents several years work by Metro and local jurisdictions, including Multnomah County, Portland and Gresham, to come to terms with the disparities in the regional housing market and the differing levels of public response to long held goals of equal housing opportunity in the region. The RAHS establishes voluntary goals and does not provide funding to implement the goals. The impact of the RAHS remains to be seen but there is evidence of increased investigation by many communities into strategies that can bring about a greater range of affordability within local communities.

The year 2002 marked the first reporting period for local jurisdictions to document progress made in furthering affordable housing opportunities. In July, 2002 Metro reported the results of this first round of reporting by local jurisdictions. These reports represented the initial response by Metro cities and counties on progress made in accepting the voluntary affordability goals and any policies and regulatory or funding tools considered, adopted, or rejected by local governments. Within Multnomah County, Portland, Gresham, and Wood Village submitted the required reports while unincorporated Multnomah County, which has minimal goals, will work with Portland to address its obligations. Overall, eight of the 27 jurisdictions provided reports during 2002. Metro is convening several meetings to ensure more widespread and consistent reporting during 2003.

MEASURE 7

Passed by Oregon voter in November 2000, Measure 7 permitted property owners to file claims for monetary damages against a broad range of local government actions which are alleged to decrease the value of property. The cloud resulting from this measure was lifted when the State Supreme Court ruled the measure unconstitutional in 2003.

IMPACT OF STATE SUPREME COURT DECISION ON TAX INCREMENT FINANCING

A December 2001 Oregon Supreme Court decision ruled that the Portland Development Commission erred in the way it has calculated available tax increment revenue on assessed value in light of the passage of Measure 5 and 47 by the voters during the 1990s. Had the worst case scenario occurred, this ruling would have had a dramatic effect on the ability of Portland and other cities to use tax increment financing as an effective housing and community development tool. It appears, however, that the impact may not be as bad subject to a finding that the ruling does not open the case to a larger class action suit. Final resolution of this issue should be clear by the end of 2003.

ENERGY CRISIS

Low-income households in the Portland area have been dramatically affected by some of the highest utility rates in the Northwest. Home heating oil prices have increased modestly, but gasoline prices have risen dramatically. The bankruptcy of Portland General Electric's parent company, Enron, has produced no firm buyers for the utility at this writing, although several potential buyers have declared interest. The Bonneville Power Administration announced a wholesale price increase beginning in October 2003, that will have significant impacts on low-income households that reside in Public Utility Districts. Low-income households that live in utility areas served by Portland General Electric, PacifiCorp, Northwest Natural Gas, and Avista Gas) can seek energy assistance and weatherization funds from public purpose funds maintained by these utilities. However, due to the struggling economy and high unemployment, these funds are oversubscribed. There is a continuing need for public education on energy efficiency and conservation options.

SOURCES

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The Millette Rask Report, Fall/Winter 2002
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ANNUAL PLAN RESOURCES

RESOURCES

TABLE 7. ESTIMATED RESOURCES (CONSORTIUM WIDE) 2003-04

Resources	Portland	Gresham	Multnomah County	Total
HOME				
* Entitlement	\$3,931,535	\$662,078	\$161,772	\$4,758,000
* Program Income	190,000	60,000	0	190,000
* Carry Over	0	19,400	67,024	156,124
CDBG	0	0	0	0
* Entitlement	11,903,000	1,086,000	309,000	12,898,000
* Program Income	2,908,400	20,000	80,000	3,008,400
* PLPA	0	0	0	0
* Carry Over	1,097,584	75,000	0	1,249,488
Emergency Shelter Grant	416,000	0	0	416,000
HOPWA (6 county metro area) ¹	950,000	0	0	950,000
EDI	21,150	0	0	21,150
*Regional Housing Affordability Pilot Program ²				
Lead Based Paint Grant	0	0	0	0
* Carry Over	1,144,982	0	0	1,144,982
Housing Counseling	0	0	0	0
TOPS Grant	201,149	0	0	201,149
Youthbuild	0	0	0	0
* Carry Over	400,000	0	0	400,000
McKinney Homeless Assistance	4,925,039 ³	0	0	4,925,039
Housing Authority of Portland	0	0	0	0
* Section 8	42,389,552	0	0	42,389,552
* Public Housing	7,065,600	0	0	7,065,600
* Comp Grant (county-wide)	6,920,447	0	0	6,920,447
* Drug Elimination	502,828	0	0	502,828

¹ HOPWA funds are administered by the City of Portland on behalf of the six-county Portland EMA.

² This Economic Development Initiative grant is for the Portland-Vancouver Regional Housing Affordability Pilot Program. The funds are administered by the City of Portland on behalf of the following entitlement jurisdictions (Cities of Portland, Beaverton, Hillsboro, Gresham, and Vancouver, WA, and Counties of Multnomah, Clackamas, Washington and Clark, WA, and the local Public Housing Authorities; Multnomah, Washington, Clackamas and Clark (Vancouver, WA)).

³ These McKinney funds represent the annual usage of McKinney Supportive Housing Program dollars as well as Shelter Plus Care.

Resources	Portland	Gresham	Multnomah County	Total
Congregate Supportive Housing	877,000	0	0	877,000
EDSS Supportive Services	107,000	0	0	107,000
Apprenticeship Programs (county-wide)	154,000	0	0	154,000
ROSS-Homeownership Program (GOALS)	202,000	0	0	190,000
* Service Coordinators	209,000	0	0	190,000
Other Local	0	0	0	190,000
* General Fund	2,643,872	13,385	0	2,823,872
General Fund Special Appropriations	104,743	0	0	104,743
Tax Foreclosed Properties	0	0	575,000	575,000
Brownfield Showcase Carryover	70,000	0	0	70,000
Brownfields	45,000	0	0	45,000
Water Bureau Lead Abatement	443,000	0	0	443,000
* Housing Investment Fund	493,000	0	0	493,000
* PILOT	330,000	0	0	330,000
* Strategic Investment Program.	0	0	600,000	600,000
* Tax Increment Funds	0	0	0	0
TOTAL	\$90,645,881	\$1,935,863	\$1,792,796	\$94,230,374

EMERGENCY SHELTER GRANT (ESG) MATCH

The City of Portland will more than match the FY 2002 ESG award of Four Hundred and Sixteen Thousand Dollars (\$416,000). In FY 2002-03, the City put a minimum of \$1.5 million dollars of General Fund into the homeless services system, including operating support for shelters.

HOME INVESTMENT PARTNERSHIP PROGRAM

HOME Match

The Portland HOME Consortium expects the match obligation generated by its proposed use of funds to be approximately \$ 1,000,000. Key resources which will be used to meet match requirements include grant funds from the State Housing Trust Fund, the value of below-market private financing under the Oregon Affordable Housing Tax Credit Program, the value of donated property and donated labor, property tax abatement in distressed neighborhoods and property tax exemption for low-income housing owned by charitable nonprofits, and building permit fee waivers. The Consortium has successfully met and exceeded match obligation in prior years from these sources and anticipates sufficient carry-over match to meet its obligation.

The HOME Program has successfully leveraged both public and private resources for affordable housing. Many projects have received funding from State, County, and other City sources. The

jurisdiction also used HOME funds in combination with Low Income Housing Tax Credit (LIHTC) to attract private equity to projects. In addition, most projects, except those serving the lowest income populations, have been able to use private debt as a funding source.

ACTIVITIES TO BE UNDERTAKEN

In 1991, the Cities of Portland and Gresham and Urban Multnomah County formed a Consortium. The first Comprehensive Housing Affordability Strategy (CHAS) was developed on a countywide basis. As part of that process, and after extensive citizen involvement, the jurisdictions adopted certain principles and priorities. In December 1993, HCDC further defined the CHAS priorities and strategies. These principles and priorities were reaffirmed in the *Consolidated Plan 1995-1999*, and modified in May 1997 and April 1998. As part of developing the *Consolidated Plan 2000-2005*, HCDC reviewed and revised the principles and fine-tuned the priorities. In 2001, HCDC added specific references to farmworkers as a special needs population; clarified that preservation of housing stock includes addressing any lead-based paint hazards; and established that revitalizing severely distressed public housing is a local priority. In 2003, HCDC considered several changes to the principles and priorities proposed by the public (see Table of Public Comments, Appendix __). However, HCDC decided not to make any changes this year.

PRINCIPLE I

Priorities should focus on developing and preserving housing for those with the greatest needs.

- Those with the greatest need include people who are homeless, living in dangerous environments, or in substandard housing that violates safety codes.
- Those with the greatest need also include people who have historically had limited access to housing and those particularly vulnerable to housing loss. Among these are very low-income single parents, youth, people leaving foster care, the elderly, members of racial/ethnic/cultural minorities, refugees, farm workers, and persons who have mental or physical disabilities.

PRINCIPLE II

Both public and private resources are required to meet community housing needs.

- Public housing resources should be directed to housing for those with the greatest need.
- Public moneys may also be used to stimulate private investment and fill affordability gaps.
- Participation of the philanthropic sector in public-private partnerships should be encouraged.

- Market-driven private financing should be the primary source for meeting all other housing needs.

PRINCIPLE III

There should be a direct relationship between the amount of public investment and the number of units affordable for a minimum of sixty (60) years.

- Maximizing the number of unit years of affordability is an important use of public investment.
- As a condition of receiving public investment, designated affordable units should remain affordable for a minimum of 60 years.
- The number of rental units designated to remain affordable should be balanced with the subsidy to the project, so that programs are marketable to private for-profit and nonprofit developers.
- Preference should go to programs that increase or preserve the affordable housing inventory, rather than programs that subsidize ongoing costs.
- Sufficient public resources should be invested to assure that affordable housing is designed, constructed, managed, and maintained so that it will be an asset to the community over the long term.

PRINCIPLE IV

The goals of public investment in non-housing community development ("community development") should be economic vitality; safe and stable neighborhoods; thriving families; and access to opportunity for all residents.

- Public investment in community development at the neighborhood level should focus on neighborhoods that have not shared in the recent economic expansion, and on residents who have faced or are facing involuntary displacement as a result of neighborhood revitalization.
- Public investment in community development should focus on removing barriers to employment, retaining jobs in neighborhoods, and providing adults and youth with access to opportunities to earn at least a living wage.
- Public investment in community development should support the goal of having essential goods and services available for low-income people in their local communities.
- Public investment in community development should support asset-building programs to build the wealth of low- and very low-income residents (household income 0-60% MFI).

PRINCIPLE V

To make the best use of existing affordable housing resources, a continuum of services must be available to assist individuals and families in locating, obtaining, and maintaining decent stable affordable housing.

- Persons with the greatest need should receive supportive services that will enable them to stay in housing.
- Supportive services should be designed to promote the greatest degree of economic independence and self-sufficiency appropriate for the individual.
- Services for locating, obtaining, and maintaining decent, stable, affordable housing should be readily available.

PRIORITY 1

Programs to provide affordable rental housing for *homeless* individuals and families, *very low-income* (0-50 % Median Family Income (MFI)) households, and households suffering under an extreme rent-burden (paying more than 50 percent of their income for housing). This priority includes housing for low-income persons with special needs, such as people with mental and physical disabilities, people with AIDS, the elderly, and farm workers. Preference should be given to programs that include housing for *extremely low-income* (0-30% MFI) households, and/or address the need for units with at least three (3) bedrooms.

PRIORITY 2

Programs focused on:

- (1) maintaining and preserving housing stock for *low-income* people (up to 80% MFI), including addressing any lead-based paint hazards;
- (2) stabilizing low-income neighborhoods using housing and community development tools;
- (3) providing services to assist *low-income* (up to 80% MFI) individuals and families in locating, obtaining, and maintaining housing;
- (4) providing supportive services, such as housing-related case management, job training, child care, education, etc., for those *very low-income* (up to 60% MFI) individuals with the greatest need; and
- (5) providing services to assist *very low-income* (up to 60% MF) adults and youth with access to opportunities to earn at least a living wage and to build wealth;
- (6) revitalizing severely distressed public housing.

PRIORITY 3

Programs to assist *low-income, first-time homebuyers* (up to 80% MFI). These programs should focus on innovative types of housing and lower-income populations unable to access the market. Homebuyer programs also should be targeted as an important community development tool to reinvest in and/or stabilize neighborhoods. Public funding of these programs should leverage private funds. Homeownership programs should include a mechanism for recapture and/or retention of the public investment.

THE HOME CONSORTIUM: HOUSING ACTIVITIES

Since the jurisdictions are a consortium only for purposes of the HOME grant, this section shall be limited to activities to be carried out with HOME funds.

The Portland HOME Consortium will use the FY 2003-2004 HOME Investment Partnership allocation of \$4,868,221 to expand and improve the supply of affordable housing to low- and moderate-income families in accordance with the priorities adopted by HCDC. An agreed-upon formula is used to set aside HOME funds for each Consortium member and to determine equitable contributions for tenant-based rental assistance administrative costs, CHDO operating support and general HOME administration. When the opportunity arises, the Consortium will collaborate on joint projects and system wide programs.

1. **Tenant-based Rental Assistance.** The three jurisdictions will allocate \$246,162 in program funding and \$62,434 in administrative costs for a tenant-based rental assistance program to assist approximately 130 new households. The goal is to use modest amounts of rental assistance to assist households transitioning from homelessness to permanent housing and to prevent homelessness by providing short term assistance to households facing eviction. Forms of assistance would include security deposits, assistance with first and last months' rent, and short term rent subsidies coupled with case management and housing planning assistance. Assistance may also be provided to households in rental projects being rehabilitated under the HOME Program.
2. **Community Housing Development Organizations (CHDOs)**
 - a. **CHDO Projects.** The Consortium will work closely with CHDOs and have set aside \$583,774, 15 percent of the Consortium's HOME program allocation, for CHDO projects. CHDOs will be involved in a number of rental production and rental rehabilitation projects in addition to special needs housing projects and potentially projects benefiting first time home buyers. CHDOs will be eligible to participate in projects in addition to those in the set-aside and are expected to be active partners in many HOME funded projects.
 - b. **Operating Support.** The HOME budget to provide operating support to CHDOs is \$243,411, five percent of the total grant amount. We have developed a system to distribute this grant funding on a competitive proposal basis through the Portland Neighborhood Development Support Collaborative.
3. **Program Administration.** The Consortium has budgeted approximately \$424,387 for program administration. This category will include administrative costs of managing the HOME program. It also includes some program delivery costs for the consortium members and the tenant-based rental assistance program.

4. New Construction

Approximately 80 percent of HOME funds available for production will involve new construction. New construction will be used to meet the needs of large family housing, special needs housing, and development on in-fill sites.

5. Rehabilitation

The approximately 20 percent of the funds available for production will involve moderate or substantial rehabilitation. These projects will assist CHDOs, non-profit and for profit developers improve rental housing for low- and moderate-income households including identifying and reducing lead-based paint hazards.

6. Refinancing Existing Debt

The Consortium may use HOME funds during FY 2003-2004 to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds. The City of Portland is currently completing Community Asset Management (CAM) guidelines. This CAM process has resulted in the City's adoption of refinancing guidelines. These guidelines comply with the requirements of 24 CFR 92.206(b) for refinancing funded by HOME funds. The adopted HOME specific guidelines for refinance related to rehabilitation appear under the program-specific submission section of this Plan.

CITY OF PORTLAND ACTIVITIES

A list of the activities within Program Areas that the City's Bureau of Housing and Community Development will fund during the next fiscal year 2003-2004. Financing for these activities is provided not only with federal funds (HOME, CDBG and HOPWA), but other funding sources. The City of Portland will not be allocating funding to the Housing Investment Fund for FY 2003-04 and will therefore not produce affordable housing at a level sufficient to sustain the level of productivity achieved from 1996-2001. Thus, we expect housing production to decline. New construction will probably be limited to special needs housing, housing for large families, and housing in Urban Renewal Districts (URDs), where Tax Increment Financing is available.

1. Housing Program Area

The Housing Program area includes both capital for housing development as well as social services related to housing. The major focus of the program area is on development of housing opportunities affordable to low-income households, expansion of housing opportunities for special needs populations, and activities that help to promote housing stability for target populations: homebuyer programs, homeowner repair, rental rehabilitation and production, identifying and reducing lead-based paint hazards, and special needs housing. Housing services programs include information and referral, education, fair housing and housing counseling services for low- and moderate-income households, and weatherization programs.

Housing programs respond to the housing needs of low-income individuals and families. They are also key components of targeted neighborhood improvement strategies. Individual programs may be designed to respond to one or both of these needs. Several factors guide the implementation of housing programs as outlined below.

Lead-Based Paint

All housing programs will continue to be affected by the lead-based paint regulations imposed by HUD effective April 10, 2001. While we do not know the specifics of each project, it is expected that these regulations will have an impact on housing production because the cost per unit will increase.

The City of Portland has been awarded a HUD lead-Based Paint Hazard Control grant that will provide \$3 million dollars for hazard reduction in Clark, Clackamas, Multnomah and Washington counties. It is estimated that these resources will reduce lead hazards for 300 low-income households with young children over a 2.5-year period.

Community Asset Management

The Community Asset Management Report, adopted by the Council in February 2001, directs the City to implement efforts to insure that rental housing assisted with public funding provide a stable, durable inventory of housing for the 60-year period of affordability. This will involve full development of the PDC portfolio monitoring system, restructuring older projects that previously received public funding, new policies for project origination, and capacity building of project sponsors in asset management. The City of Portland anticipates potential commitments to restructuring the finances of existing projects to total \$2.5 Million in FY 03-04.

Market Forces

The Portland Area is currently experiencing some rising level of vacancies in units affordable to persons living at 60% AMI (Statistic or Source _____). This creates some opportunity to leverage this market sector for lower income households by investing capital or project-based rental assistance to "buy-down" rents for the population with the greatest need and greatest market barriers: households with incomes at 0-30% MFI.

Housing Resource Shifts

Resources to provide affordable housing are shifting. From 1996-2001, the Portland City Council allocated approximately \$35 million in City general fund to the Housing Investment Fund (HIF) to support the development of affordable housing. This HIF funding has been allocated and the result has been almost 2000 new affordable housing units brought into the marketplace. While this has been a valuable resource, there are no expectations that City Council will make any new or future HIF allocations.

Thus, tax increment financing (TIF) funds are becoming increasingly important in the development of affordable housing. In recent years, the City of Portland approved new urban renewal areas in primarily residential neighborhoods of Interstate, Gateway and Lents. While TIF funds are sought after as a resource, they are slow to become available, due to the nature of tax increment financing. In addition, a recent Oregon Supreme Court ruling has cast doubt on the City's tax calculation practices, putting most TIF spending on hold pending further legal action. It is expected that in FY 2003/04, less than \$2 million of TIF will be available for affordable housing development.

Designated Areas for Special Activities by a Community-Based Development Organization

CDBG funds may be used for new construction activities only under certain circumstances:

- The activity must be carried out by a Community Based Development Organization (CBDO); and
- The activity must be within a geographic area designated in comprehensive plans, ordinances or other City-adopted documents where a neighborhood revitalization project includes activities of sufficient size and scope to have an impact on the decline of a geographic location.

The Bureau and Housing and Community Development annually certifies nonprofit organizations as CBDOs based on guidelines established by HUD.

The City is defining the geographical areas designated for special activities by CBDOs to include the City's urban renewal areas, the Enterprise Community, and neighborhoods designated as Low-Mod Income Neighborhood revitalization project activities of sufficient size and scope to have an impact on the decline of those areas.

A map illustrating the designated areas appears on p. 36.

The City's urban renewal areas, and the Enterprise Community and the Low-Mod Income Neighborhoods all exhibit the following factors:

- Deterioration, inadequate or improper facilities an area of the city that are detrimental to the safety, health and welfare of the community; or
- Unsafe or abandoned structures, including but not limited to a significant number of vacant or abandoned single or multi-family residential units; or
- Buildings or structures which are unfit or unsafe to occupy because of a combination of physical deterioration, dilapidation, and obsolescence; or
- Dislocation, deterioration or disuse of property resulting from faulty planning; or
- A prevalence of depreciated values, impaired investments and social and economic mal-adjustments; or
- A growing or total lack of proper utilization of areas, resulting in a stagnant and unproductive condition of land potentially useful and valuable for contributing to the public health, safety and welfare; or
- Any combination of these or similar factors.

The City organizes various responses to ameliorate these factors including designating an urban renewal area, determining a target area for economic development and enhancement, designating "distressed areas" for tax abatements, and working with HUD to define and implement plans in Portland's Enterprise Community area. The City dedicates tax increment funds, general funds, bond funds, lost revenue, federal funds and undertakes resources development tasks in a strategic, planned and organized effort to focus resources to these areas. Typically, the neighborhood revitalization project includes activities of appropriate size and scope to have an impact on the decline of the geographic location. Funds are

generally dedicated to housing development and renovation, providing affordable rental housing and home ownership opportunities, street and sidewalk improvements, commercial and economic development, small business development, storefront renovations, acquisition of underutilized properties for redevelopment, transportation improvements, utility improvements, and/or other services to support local residents and businesses.

Since the City applies numerous factors to determine geographic areas for targeted neighborhood revitalization efforts and since the City works to have a strategic, planned and organized effort to focus resources to these areas, it is appropriate to aggregate existing neighborhood reinvestment goals and objectives for the purposes of designating geographic areas for CBDO special activities. Therefore, the map designating areas for CBDO special activities includes the established neighborhood revitalization activities of:

- 1) Existing Urban Renewal districts as adopted by City Council; and
- 2) Additional block areas adjacent to an Urban Renewal district where the neighborhood revitalization efforts of the urban renewal will have an impact; and
- 3) Neighborhood areas associated with and tangential to the Bureau of Housing and Community Development's Target Area Program; and
- 4) The Federally designated Enterprise Community area.
- 5) Neighborhoods designated as Low-Mod Income Neighborhoods based on the 2000 Census data.

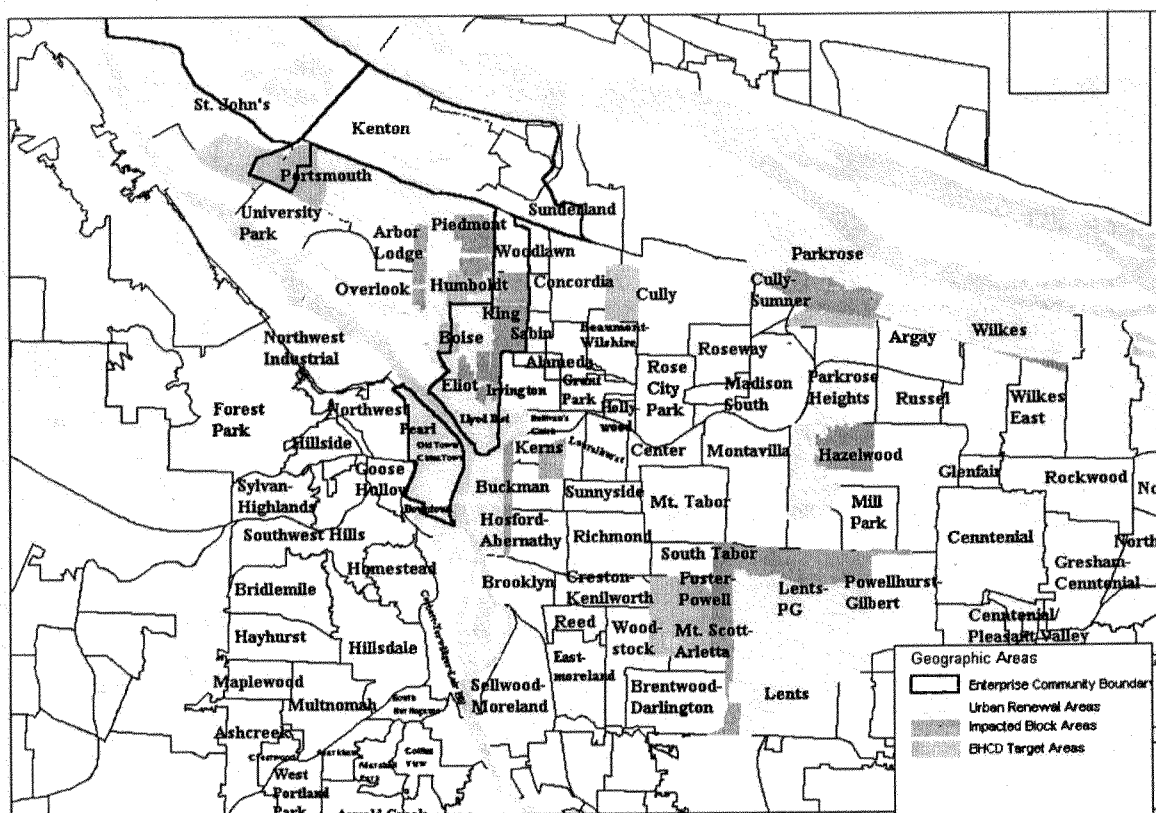
The attached map shows the aggregation of these four areas as "Designated Geographic Areas for Special Activities by Community-Based Development Organizations":

- Airport Way Urban Renewal Area as adopted by City Council and additional areas south to NE Sandy Boulevard.
- The Parkrose Target Area east and west between I-205 and NE 122nd Avenue; north and south between NE Sandy Boulevard and NE Prescott Street.
- Central Eastside Urban Renewal Area as adopted by City Council and additional areas in the Hosford-Abernathy, Buckman and Kerns neighborhoods east to S.E. 12th Avenue from S.E. Powell to Interstate 84.
- The Kerns Target Area east and west between 29th Avenue and 12th Avenue; north and south between NE Sandy Boulevard and SE Stark Street.
- Downtown Waterfront Urban Renewal Area as adopted by City Council.
- Gateway Urban Renewal Area as adopted by City Council and additional areas in the Hazelwood neighborhood east to S.E. 122nd Avenue and south to Burnside Street.
- Interstate Urban Renewal Area as adopted by City Council and additional areas in the Humboldt and Piedmont neighborhoods north to Columbia Boulevard between N. Albina and Martin Luther King Jr. Blvd., and in the Overlook and Arbor Lodge neighborhoods west to N. Denver between N. Prescott Street and N. Lombard Street.
- Foster-Powell Target Area neighborhood north and south between Powell Boulevard and SE Woodstock, and east and west between 76th Avenue and 52nd Avenue.
- North Macadam Urban Renewal Area as adopted by City Council.
- Oregon Convention Center Urban Renewal Area as adopted by City Council and additional areas in the Irvington neighborhood east to 7th Avenue between N.E. Rafael Street to Fremont Street, in the Sabin, King and Humboldt neighborhoods east to 15th Avenue between N.E. Fremont Street and N.E. Killingsworth Street.

- River District Urban Renewal Area as adopted by City Council.
- South Park Blocks Area as adopted by City Council.
- Cully – Concordia 42nd Avenue Target Area north and south between NE Holman and Prescott, and east and west between NE 37th Avenue and NE 47th Avenue.
- The Portland Enterprise Community area as adopted by City Council and the U.S. Department of Housing and Urban Development, including portions of the St. Johns and Portsmouth Target Area neighborhoods; in St Johns north and south between N. Ivanhoe Street and N. Fessenden Street, east and west between N. St. Louis Avenue and the Burlington Northern rail road tracks; and in Portsmouth neighborhood blocks included in the Interstate Urban Renewal Area.
- Lents Town Center Urban Renewal Area as adopted by City Council and additional areas in the Lents and Powellhurst-Gilbert neighborhoods north to Division Street between 122nd Avenue and 72nd Avenue; and Division street up to 136th Ave

The list of designated areas will be renewed annually in the context of adopting a new Action Plan.

Designated Geographic Areas for Special Activities by a Community-Based Development Organization



Housing Programs

a. **Rental Housing**

Portland will use HOME and CDBG dollars to support approximately 300 units of affordable rental housing, including acquisition, refinancing, rehabilitation, new construction, and preservation.

- \$4,970,243 combination of CDBG and HOME funds will be allocated as financial capital to support efforts in rental housing. Targeted goals related to federal funding have been established by HCDC and adopted by the Portland City Council.
- Preservation activities involving existing multi-family rental properties subject to HUD's expiring use may receive funding from both Portland's General Fund and the CDBG program. There is no specific set-aside this year. This activity will be undertaken within the overall rental housing development budget.

Activities that support rental housing are preformed by a number of different organizations that provide necessary functions across the delivery system.

- **Enterprise Foundation Pre-development Loan Fund Administration:** \$70,000 in CDBG funds will be allocated to staffing activities at the Enterprise Foundation Portland office to support the administration of the Enterprise Pre-development Loan Fund, a pool of private resources used to assist nonprofit affordable housing development with acquisition, pre-development and/or short-term bridge financing.
- **Special Needs Housing Siting – Office of Neighborhood Involvement (ONI):** \$25,984 in CDBG funds will be allocated to staffing activities at the City's ONI to work directly with neighborhood residents in the siting of special needs housing.
- **Housing Development Center (HDC):** \$129,603 in CDBG funds will be allocated to staffing activities at HDC to provide professional services to nonprofit housing development organizations to develop affordable housing projects and manage affordable housing portfolios. Additionally, HDC staff provide technical expert input in the development and refinement of City housing policy, asset management, and program evaluation.
- **CDC Capacity Building:** \$700,000 combination of CDBG and HOME funds will be allocated to support staffing activities at nonprofit community development organizations to undertake new housing development, rehabilitation and asset management activities. Together with other private funds from the Enterprise Foundation and the Neighborhood Partnership Fund, allocations to individual organizations will be awarded on a competitive basis based on project pipeline and portfolio activity and demonstrated capacity to develop, own and manage affordable housing.

b. **Home Owner Programs**

- **Homebuyer Financial Assistance:** Approximately \$246,000 will be allocated to provide financial assistance to lower income homebuyers. Assistance may be provided either through the Portland Community Land Trust or the Portland Housing Center. \$246,000 will assist between 5 and 25 households, depending on household income and amount of assistance provided to each household.

- **Homebuyer Fairs:** To further fair housing objectives and address the gap in minority homeownership rates, approximately \$24,000 will be allocated to three different homebuyer fairs to provide access, opportunity and education to minority and/or low-income potential home buyers: \$8,000 for the African American Homebuyer Fair; \$8,000 for the Asian Homebuyer Fair; and \$8,000 for the Latino Homebuyer Fair.
- **Portland Community Land Trust (PCLT):** \$103,937 will be allocated to support the Portland Community Land Trust homebuyer assistance and acquisition activities. Under the land trust model, homebuyers will take title of the improvement while the nonprofit land trust will take title of the land. The homebuyer and the land trust enter into a 99-year lease agreement that provides the homebuyer long-term and fair rights to occupy the land. In return for that occupancy, security and essential buy down of the initial home buying cost, the homebuyer agrees that if/when they decide to sell the home that it will be sold to another lower income household at an affordable price. In FY03-04 PCLT will assist between 8 and 15 households become new home buyers, depending on additional resources allocated to home buyer financial assistance.
- **Portland Housing Center (PHC):** \$107,242 will be allocated to PHC to provide approximately 700 lower income households with homebuyer counseling and/or education.
- **Portland Development Commission (PDC) Homeowner Rehab Program.** \$915,000 for financial assistance and \$611,670 for staffing will be allocated to the PDC to provide financial assistance for the rehabilitation of homes owned by low-income households. Loans are offered to households below 50% MFI city-wide, and to households below 80% MFI in targeted neighborhoods.
- **Mini Housing Rehab programs:** A total of \$623,622 will be allocated among seven community-based mini-housing rehab programs to provide in-home repairs and upgrades for low-income homeowners: \$72,756 for the Portland Policy Bureau Home Security Program; \$140,315 for the Senior Job Center; \$109,134 for the Community Energy Project; \$72,756 for Reach CDC Community Builders; \$31,181 for Christmas In April; \$155,905 for Unlimited Choices; and \$41,575 for the Northeast Workforce Center.

c. Housing Services

The City offers a variety of housing services to assist low and moderate-income households secure and maintain affordable housing. Programs are organized under two categories: housing counseling and fair housing, and minor repair programs. Housing counseling and fair housing includes services to assist renters and new homebuyers. Detailed information about funded activities and anticipated outcomes for these services can be found in the Fair Housing section of this *Action Plan*.

d. Housing Connections (formerly Portland Area Housing Clearinghouse)

The City of Portland has used CDBG, HOME, EDI, a grant from the Technology Opportunities Program of the U.S. Department of Commerce, and in-kind City resources to create Housing Connections, a comprehensive housing information clearinghouse. The first component of Housing Connections, the Housing Locator was launched in May 2002. To date, more than 31,000 affordable housing units are represented in the system and over 111,000 searches for housing have been conducted

on the site. This project is a successful example of the City working with its regional partners to create and implement a regional solution to address an issue that does not stop at the City's boundaries, limited access to affordable housing. One of the City's partners, the Housing Authority of Portland (HAP) has been designated to provide phone access to Housing Connections information and supported self-help computer stations for the public to access Housing Connections.

Staff will continue to work on developing the next components of Housing Connections FY 2003 -2004 outcomes for this project include:

- The Housing Services Locator will be implemented. This tool allows users to search for housing services that address a variety of housing barriers and issues.
- The On-line Waitlist Management tool will be implemented. This tool will allow renters to apply to multiple property waitlists electronically and update their contact data with one electronic form. Property managers will be able to use this tool to manage electronic and paper waitlist list applications.
- The On-line Single Rental Application will be implemented. This tool will allow renters to apply to multiple properties with the submission of one electronic form, and optimally, one application fee.
- The client information database to be used by local agencies. This component will be planned and implemented in coordination with the HUD mandated Homeless Management Information System (HMIS).

2. Economic Development Program Area

The Economic Development program area includes initiatives that are designed either to increase low-income residents' access to economic opportunities, or stimulate the revitalization of low-income areas. The program area consists of initiatives in community economic development, brownfield redevelopment, workforce development, and Child Care. A BHCD goal in all of these activities is to have low-income residents feel they have some influence over the direction of their lives or their neighborhood.

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2. Neighborhood Improvements

The Neighborhood Improvement Program Area provides funding for capital and other projects that have a long-term impact on neighborhoods. Types of projects include residential street and drainage construction, neighborhood park development and acquisition, construction, and rehabilitation of public facilities and major community planning projects. It is projected that two public facilities projects will be completed. In FY 2002-2003, one Street Improvement project will be completed and one sidewalk project will be started.

3. Public Safety

This program area provides services for victims of crime and violence, gang prevention and intervention, community corrections, community policing and other services that are community based and related to the corrections and law enforcement systems.

4. Homeless Services and Housing

Please refer to the section, "Continuum of Care for Homeless People," later in this plan. This provides an overview of activities funded by all three jurisdictions.

5. Youth Employment and Involvement

This program emphasizes education, employment, and leadership skill development for low-income young people in the Portland area. Services fall into two distinct categories:

- Placement and Support programs, projected to serve 634 youth in FY 2002-2003, operate year-round and provide young people with pre-employment training, career exploration assistance, and support in acquiring and retaining an unsubsidized job. Success is measured by the number of young people acquiring and retaining employment for at least 90 days. The three contractors responsible for delivering these services are funded primarily with City General Funds.

Programs include the Youth Employment and Empowerment Program (YEPP) as well as the Youth Employment Institute's Youth Employment Partnership and Outside In's Youth Employment Program, both administered by Worksystems, Inc.

- Comprehensive Education, Employment, and Leadership Programs, projected to serve 116 youth in FY 2002-2003, provide experientially based employment, education, and training opportunities during both summer and year-round programs. The aim of these services is to assist youth in achieving educational, vocational, and life-skills goals. Success is measured by the number of youth who make academic gains, transition to employment or continuing education, and master life skills. Two contractors— one funded with City General Funds, the other with YouthBuild funds— provide these year round services while Worksystems inc. manages four summer contractors with City General Funds.

These year-round programs include Open Meadow Learning Center's CRUE program and Portland YouthBuilders. Summer programs include IRCO Ready, the Youth Employment Institute's START program, Open Meadow Learning Center Summer CRUE, and the Oregon Council for Hispanic Advancement's Projecto Conexión program.

These year-round programs include Open Meadow Learning Center's CRUE program and Portland YouthBuilders. Summer programs include IRCO Ready, the Youth Employment Institute's START program, Open Meadow Learning Center Summer CRUE, and the Oregon Council for Hispanic Advancement's Proyecto Conexion program.

6. Community & Targeted Initiatives

This program area contributes primarily to the Changing Neighborhoods strategy by providing targeted service delivery and support to low/moderate income communities. There are three major service areas under this program area: (1) Community Initiatives Small Grant Program, (2) Target Area Designation Program, and (3) Community Partnership Initiatives Program.

- a. The **Community Initiatives Small Grant Program** makes small one-time-only grants to community-based organizations to provide services that benefit low/moderate individuals or neighborhoods. Projects are chosen through a Request for Proposal (RFP) process, twice each year, using a citizen committee to make project selections. Activities range from the planting of street trees to youth recreation and education to the development of community-based planning efforts. Each project identifies one or more performance measures that will be identified in the contract. However, there is no way to aggregate these measures. BHCD does have performance measures for the overall Program, including: leveraged resources (currently averaging 190% of grant funds); project success rate (currently at 85%); and funding to new organizations (currently 50% of recipients).
- b. The **Target Area Designation Program** provides multi-year (usually five years) support to low/moderate income areas wishing to carry out neighborhood revitalization and/or stabilization activities. Neighborhoods are chosen through an RFP process, using a citizen committee to make selections. BHCD provides a variety of services to target areas, including: direct cash to cover the cost of a staff position and support costs; technical assistance and training activities; and access to some bureau-supported services (i.e. homeowner and business loans, business façade improvements, targeted housing and nuisance code enforcement). This program is being phased out of operation, as current target areas complete their work.

In FY 2003-2004, all target areas are in the implementation phase of their projects. Each target area has identified its own performance measures, based on the individual goals of the neighborhood. Examples of performance measures for current target areas are: physical improvement to commercial district; increased sense of safety by residents; and improved neighborhood image.

- c. The **Community Partnership Initiatives Program**, which is replacing the Target Area Designation Program, is designed to better address current conditions in Portland low/moderate income communities. Geographic areas or underserved communities will be selected for multi-year outreach, leadership development and planning support. Currently the Program is working with the Latino Network on a project to develop leadership and address issues specifically affecting the Latino community. The project's

action plan is scheduled to complete in the Fall of 2003. Additionally, the Bureau has just begun organizing efforts in East Portland. These efforts may lead to a longer term project.

7. Neighborhood Revitalization Strategy for Designated Enterprise Community

The primary focus for FY 2003-2004 of Portland's Neighborhood Revitalization Strategy continues to be the redevelopment of commercial nodes that have seen disinvestment for most of the 1980s and 1990s. These areas have been characterized by blight, poorly maintained and underutilized buildings, and inadequate infrastructure.

The City anticipates supporting the following diverse projects during FY 2003-2004 to facilitate redevelopment activities.

- **Brownfield Redevelopment:** A concerted effort to redevelop commercial and industrial sites that are idle due to actual or perceived contamination. EPA funds, EDI-108, BEDI, urban renewal funds, and the CDBG float are possible funding sources.
- **Urban Renewal:** Capital expenditures along MLK Jr. Blvd. and a new N. Interstate Urban Renewal Area to fund housing, economic development, and public facility projects. These capital projects are in addition to continuing programs for smaller storefront facades, and business loans.
- **Implementation of Visioning Projects on Vancouver-Williams, Fremont-MLK, and MLK-Alberta-Killingsworth:** Implementation of comprehensive community efforts that identify the communities' desired future for these three areas.
- **Anti-Displacement Initiatives:** Efforts to limit involuntary displacement. Due to rising property values, many long-term residents and merchants have been or are potentially facing displacement. The City and PDC have committed to undertake a variety of initiatives to limit involuntary displacement.
- **N. Interstate MAX Line:** Development of a light rail line along N. Interstate.
- **Streetscape Improvements on MLK and Alberta:** Continued adjustments to the MLK median strip, plus parking and other streetscape improvements on these two NE streets.
- **Continuation of a NE Marketing Strategy** to keep Mississippi, Humboldt, Alberta and MLK commercial areas vital via community events.

8. Float

CDBG float is a method to assist in the financing of projects by providing short-term loans interest-free or at favorable interest rates. The loans will be for a maximum of 30 months.

Float is available when all of the City's CDBG resources are not needed in the year for which they are budgeted. Federal funds drawn in the year in which they are budgeted but not actually spent in that year can be used on a short-term basis until they are needed for the projects for which they were budgeted.

When float repayments are received, the repayments of principal and interest are considered program income. The program income is used to fund the projects for which the funds were originally budgeted. Any excess is used to fund other projects included in the *One-Year Action Plan*.

The City may, from time to time, and subject to availability of resources, contemplate using the float-financing tool for projects. The projects may be public facilities or improvements, acquisitions, rehabilitation, and/or construction. The City will select projects based upon whether the project furthers the principles and priorities expressed in the *Consolidated Plan* and the City's strategic directions.

At such time as the City decides to use the float-financing tool, it will prepare a *Consolidated Plan* amendment and notice it for public comment. The notice will include the name of the float, the intended recipient, the loan amount, the term (not to exceed 30 months), the anticipated program income over the term of the loan, and the form of security for the loan. A copy of the Amendment will be filed with HUD within a reasonable period following its adoption.

No new floats are currently planned for FY 2003-2004.

The City currently has no float loans outstanding. If we do a float loan we will summarize it in the form set at **Table 9**, see next page.

TABLE 8: OUTSTANDING FLOAT 2003-04

Name of Float Loan:	Project One	Project Two
Recipient of Float Loan:		
Loan Amount:		
Term of Loan:		
Action Plan Describing Use of Funds:		
Date of Amendment to Action Plan:		
Anticipated Program Income over Term of Loan:		
Form of Security:		
Additional Information:		

9. EDI/108

The City continues to provide loans under the approved Section 108 Loan Guarantee and related Economic Development Initiative Grant. This program was originally approved by HUD in 1999 for a total of \$8,000,000 of loan funds and \$2,250,000 of grant funds. The grant funds are blended with the loan funds to improve the interest rates or other terms of the loans that are provided to borrowers. Loans under this program can support commercial revitalization projects in the Enterprise Community which result in the creation or retention of jobs available to low and moderate individuals. The balance of funds available for projects in 2003-04 is \$4,810,000 of loan funds and \$1,413,432 of grant funds.

The City is adding the Portland Saturday Market under the umbrella of its existing Section 108 Loan Guarantee program. This will allow the City to use the EDI grant to pay interest on the Portland Saturday Market obligation guaranteed under 24 CFR Section 570.703(C). Such assistance is consistent with furthering the City's efforts to carry out economic development activities in support of the City's overall Enterprise Community and Neighborhood Revitalization strategies.

MULTNOMAH COUNTY ACTIVITIES

Multnomah County funds a limited range of housing and community development activities with federal Community Development Block Grant and HOME funds. Though funds available for Program Year 2003-04 have declined due to a reduced CDBG grant, HOME funding available for project allocation remains steady. Both sources of funding are channeled into five program categories.

1. Neighborhood Revitalization

The neighborhood revitalization area includes projects that meet infrastructure needs such as community facilities, street reconstruction, drainage and flood improvements, park acquisition and structure construction, historic preservation, and handicapped access improvements. It is intended that these projects provide for long term improvements over the course of several years. Individual projects are small but collectively they provide substantial improvements to low and moderate income neighborhoods. Project sponsors are made aware of the requirement to complete funded projects that within the year have been awarded. For Program Year 2003/04 approximately \$ _____ is available.

2. Housing

The housing program area includes both construction of new housing for special needs populations and rehabilitation work for income eligible persons.

In Program Year 2003/04 approximately \$ _____ is available from both funding sources, CDBG and HOME, including projected program income. Though the program requirements differ, new housing construction, rehabilitated housing accessibility improvements, and housing repairs can be provided through one or both of the grant sources. An important new federal requirement is the inclusion of actions to deal with lead based paint in all construction projects. This requirement will likely increase the cost of construction activity in many homes or residential facilities built before 1978.

3. Public Services

Public services is the smallest of the program categories to receive funding and is limited by federal regulation at funding not to exceed 15 per cent of CDBG grant funds plus program income. For Program Year 2003/04 this translates to approximately \$ _____. Local program policy states that the emphasis in public services must be on housing related services; fair housing services are specifically targeted. In addition, transitional housing services are critical for homeless populations seeking stability.

4. Administration

General program oversight, environmental reviews, support of the Housing and Community Development Commission, and support for Portland's HOME administrative costs will command not more than 20 per cent of grant and program income. Administrative costs should not exceed \$ _____ in CDBG and approximately \$ _____ for the HOME grant.

5. Monitoring and Technical Assistance

Technical assistance for and monitoring of subgrantees is an important part of the success of Multnomah County's community development program. In a collaborative effort, the City of Gresham and Multnomah County have partnered to start off the new program year with a joint CDBG/HOME application workshop. Staff also works together to offer applicants technical assistance during the development of applications and subsequently works together to evaluate these applications and link funding where possible. Because on-site monitoring is recognized as critical to the completion of successful, compliant projects, Multnomah County undertakes on-site monitoring of projects during the program year. Program areas monitored include project eligibility, financial and grant management systems, regulatory compliance, and project accomplishments.

MULTNOMAH COUNTY
2003-04 CDBG / HOME Annual Action Plan

CDBG Grant: \$365,000
Program Income: \$30,000

COMMUNITY DEVELOPMENT BLOCK GRANT:

NEIGHBORHOOD REVITALIZATION (\$256,750)

NE Walnut Avenue Drainage City of Wood Village	\$21,675
NE Walnut Avenue Crossover Storm Sewer City of Wood Village	\$20,230
Birch/Elm Avenue Storm Sewer Improvements City of Wood Village	\$24,055
Community Center Plaza City of Fairview	\$75,000
Intersection Improvements City of Fairview	\$25,000
PASS Relocation Parents for Alternate Support Solutions	\$75,000
Contingency	\$15,790

PUBLIC SERVICES (\$59,250)

Housing Assistance Project Legal Aid Services of Oregon	\$ 4,140
Fair Housing Project Legal Aid Services of Oregon	\$ 9,000
Fair Housing Enforcement Fair Housing Council of Oregon	\$ 2,777
Transitional Housing Program Human Solutions, Inc.	\$28,643
Reserve	\$14,690

CDBG ADMINISTRATION (\$79,000)

General Administration	\$72,500
Housing and Community Development Commission	6,500

* * *

HOME PARTNERSHIP INVESTMENT PROGRAM:

HOME funds are available to Multnomah County through the HOME Consortium (City of Portland, City of Gresham, Multnomah County).

HOUSING DEVELOPMENT (\$148,668)

West Gresham Apartments	\$140,000
Cascadia Behavioral Healthcare	
Reserve	\$ 8,668

TABLE 9. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

HOME INVESTMENT PARTNERSHIP PROGRAM

2003-2004 CDBG / HOME RECOMMENDED ACTIVITIES

NEIGHBORHOOD REVITALIZATION:

City of Wood Village, Donald L. Robertson Park Pavilion

City of Fairview, Core Area Intersection Improvements

PUBLIC SERVICES:

Housing Assistance Project, Legal Aid Services of Oregon

Fair Housing Project, Legal Aid Services of Oregon

Fair Housing Enforcement, Fair Housing Council of Oregon

Transitional Housing Program, Human Solutions, Inc.

HOUSING – CDBG:

Adapt-a-Home

Mend-a-Home

Clinton Ridge Apartments

HOUSING – HOME:

Willow Tree Inn

CONTINGENCY

Support for public facilities projects

GENERAL ADMINISTRATION:

Program Administration

Housing and Community Development Commission

Total CDBG Resources:

2002-03 CDBG Grant

Projected Program Income

Total HOME Resources after set-asides funded:

CITY OF GRESHAM ACTIVITIES

Annually the City of Gresham publicly solicits applications for activities to be undertaken using available CDBG and HOME funds. In November, Gresham City Council, through a recommendation of the Community Development and Housing Committee, established eligible activities and set funding targets, subject to funding availability. A workshop was held in early January (January 6, 2003), and applications were due on January 31, 2003. The Community Development and Housing Committee and a Technical Assistance Panel reviewed the applications. The CDHC held public hearings in March (March 3 and 6, 2003) and made a recommendation to Council based on an evaluation of the written applications and the information garnered at the public hearing. Gresham City Council conducts a public hearing in May (May 6, 2003) and makes the final determination by approving submission of a final Action Plan to HUD.

The CDHC and City Council proposed the following allocation targets:

- **Housing:** \$1,102,277 in CDBG and HOME funds combined, 59% of total budget. Eligible activities include construction of new special needs housing, acquisition and rehab of existing rental housing, rehab of existing housing, construction of mixed-income housing in sections of the city which do not currently have a high concentration of rental housing, continuation of Tenant Based Rental Assistance through HAP and CHDO operating support.
- **Public Facilities:** \$298,164 in CDBG funds, 16% of total budget. This includes Phase 2 funding for construction of a Head Start facility and other eligible public facilities.
- **Public Services:** \$166,050 in CDBG funds, 9% of total budget. The City is accepting new applications for "ongoing public services" as well as other public services.
- **Administration:** \$289,566 in CDBG and HOME funds combined, 16 % of total budget. Funds will be provided to support Gresham's share of HCDC costs and Portland's HOME administration costs, and Gresham's administration costs.

GEOGRAPHIC DISTRIBUTION

HOME

The HOME Investment Fund is divided among the jurisdictions in proportion to the low-income population within each jurisdiction.

Gresham

HOME regulations require that the City of Gresham state in its Consolidated Plan Update annually the method that it intends to use to ensure that the benefit of the federal investment in its homebuyer programs accrue to low and moderate income households for the HUD-required affordability period (which is a minimum of 10 years for a subsidy of \$15,000 - \$40,000).

The primary method that the City of Gresham uses is the Shared Appreciation Mortgage (SAM), the provisions of which are modeled on the SAM pioneered by the Portland Development Commission. The SAM requires that, if the homebuyer chooses to sell her/his house or no longer live in it as her/his principal residence within 30 years of the house purchase, the homebuyer must repay the principal amount of the SAM and also a share in the appreciation not to exceed 50%. The formula and definitions used to determine the amount of the adjusted appreciation are provided in the mortgage document itself and can be obtained by contacting the City of Gresham, Community Revitalization Program. The SAM is a form of recapturing the initial investment (plus a share in the appreciation) so that these funds can be provided to address other affordable housing needs in the future.

As indicated in the application materials, the City of Gresham will also consider models that use a resale restriction, such as a land trust or a form of a deed restriction or land covenant. In this option, a mechanism is provided that requires that the property be sold at an affordable price to an income-qualified buyer (80% MFI or less, as provided in the deed restriction or land covenant) for a specified number of years or in perpetuity. The City of Gresham will review proposals for resale provisions on a case-by-case basis to ensure compliance with HUD requirements.

The Buyer-Initiated SAM is available throughout Gresham, with first priority given to eligible applicants from Rockwood, then all of Gresham, then without regard to residency. The Developer-Initiated SAM is only available to developers undertaking development in Rockwood.

Multnomah County

Projects have historically been located in both the incorporated and unincorporated areas of the Urban County. Partnerships with other jurisdictions have resulted in some project locations being outside the Urban County footprint but mandated to serve a proportionate number of eligible County residents.

Portland

The City of Portland's homeownership program, administered through the Portland Housing Center and the Portland Community Land Trust, is a city-wide program.

CDBG

Portland

The City of Portland has targeted community development assistance geographically since the beginning of the program in 1974. The targeting strategy concentrates community development efforts in specific low/mod areas, to maximize the impact of the assistance on the areas. After each census, the City determines which neighborhoods meet the federal guidelines for low/moderate income neighborhoods. In the early years of community development, the City developed a plan to move through the eligible areas, beginning in North Portland. Through the 1970s the City provided major infrastructure improvements to low/moderate-income North Portland neighborhoods. These areas were then “graduated” out of the program and the focus shifted to inner Northeast and Southeast. Through the 1980s, the bulk of community development services were provided in these areas.

Major sections of Multnomah County, east of Portland, were annexed to the City during the 1980s. These areas were not served by the City’s community development program because of the focus in inner Northeast and Southeast. In the mid and late 1980s, major planning and capital development projects were carried out in Northeast and Southeast as a preparation for transitioning into the newly annexed areas.

In the early 1990s, the City began to move into outer Southeast Portland neighborhoods through its contribution to the development of the Outer Southeast Community Plan. During the 1990s, it also became clear that adequate funds were not available to make significant long-term changes in all of the City’s low/moderate-income neighborhoods. Significant efforts continued in inner Northeast, as this area continues to have the highest concentration of low-income persons in the City.

In 1994, the City’s Community Development Plan identified the need for an even more targeted approach to providing community development services. It also called for an integrated approach, addressing a range of needs rather than dealing with one problem at a time. The Plan recognized that quickly creating visible improvements would best stimulate private investment and build community momentum for continued positive change. A program to provide multi-year intensive assistance to a few neighborhoods at a time was developed. These efforts continued through the 1990s, and a total of 16 neighborhoods have received assistance through these efforts.

In 2000, changing conditions required the City to again review its community development focus and begin to shift from place-based to people-based emphases. Therefore, rather than focusing on additional low/moderate-income neighborhoods, new efforts are focusing primarily on low-income populations, such as immigrant communities. Geographically focused work will continue in East Portland, as this area has not previously been served by community development efforts of the City. New census data for 2000 is just becoming available and further adjustments to the City’s community development focus will be made as these data are analyzed.

Gresham

The Buyer-Initiated SAM will be available throughout Gresham, with first priority given to eligible applicants from Rockwood, then all of Gresham, then without regard to residency. The Developer-Initiated SAM is only available to developers undertaking development in Rockwood.

Multnomah County

Multnomah County continues to focus its community development and housing funding in its consortium partner cities of Fairview, Maywood Park, Troutdale and Wood Village. The cities of Fairview and Wood Village will continue to attract the majority of public works projects as they are survey qualified "target areas." Housing development projects may be located in adjacent entitlement areas as long as benefit to County residents can clearly be demonstrated. Public service projects by application will serve only Multnomah County residents.

Because of the annexations in East County and elsewhere in the 1980's, Multnomah County's urban entitlement area has been sharply reduced; reduced annual grants since these annexations reflect this. However, due to specific language in the CDBG regulations, Multnomah County will continue to receive CDBG entitlement funding as long as the program receives congressional allocations.

Over the past many years, Multnomah County has allocated funding for critical public works needs in Fairview and Wood Village. The City of Fairview has had long standing flooding problems in its core area; installation of culverts and other drainage construction has sharply reduced the damage done by flooding and insured resident safety. Collapsing deteriorated sanitary sewer lines have been replaced in the Original Village in the City of Wood Village. The replaced old concrete sewer lines have provided for a safe and sanitary community.

Limited CDBG/HOME funding has meant that Multnomah County's program has been unable to fund large or innovative projects. Therefore, a key factor to successful community development and housing efforts has been the result of partnering with the entitlement cities of Portland and Gresham. The County renews its resolve to continue these necessary and cooperative relationships.

CONTINUUM OF CARE FOR HOMELESS PEOPLE

ACTIVITIES

The following describes activities to be funded with HOME, Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), and some other locally controlled funds. Multnomah County uses other sources of funds to fund activities, all of which may not be cited below. ESG funds are allocated in concert with the allocation of CDBG funds.

Addressing Emergency and Transitional Housing Needs of Homeless People

Individuals

Portland will continue to fund:

- two shelters for single adult men (Glisan Street and Clark Center)
- a night shelter for single women (Harbor Light)
- expanded winter shelter for men and women (Harbor Light)
- Jean's Place which provides both shelter and transitional housing for women,
- the Bridgeview program for persons who are chronically mentally ill, and
- alcohol/drug free transitional housing at the Estate and Danmoore.

In addition to case management services in the Glisan and Clark Center, the system provides the following specialized assistance:

- Employment Services
- Mental Health Services Liaison

Outcomes Include:

- *2,500 individuals will receive shelter annually at facilities that provide clean and sober environments and link individuals to other needed services.*
- *700 individuals will receive emergency winter shelter.*
- *1500 individuals from shelters will be evaluated for employment or disability income annually*
- *400 individuals of those will be linked to jobs*

- *Fifty percent of job placements will result in sustained employment 6-12 months following placement*
- *1000 individuals from shelters will be evaluated for the need for alcohol and drug treatment annually*
- *500 individuals from shelters will be linked to alcohol and drug treatment*
- *480 individuals in transitional housing will be linked to alcohol and drug treatment annually*
- *170 individuals will receive housing/shelter linked to mental health services*
- *300 individuals will receive street outreach services linked to mental health*

In addition to the outcomes listed above, in 2002-2003, as a result of a year long planning process, the providers in the Singles System implemented shared outcomes in their contracts.

This bold approach encourages collaboration and accountability. While each program is diverse, there are similarities, and each program contributes to the overall goal of ending people's homelessness. After implementing these outcomes in FY 02-03, the system will evaluate achievements towards these goals and make adjustments and improvements as necessary.

Share Outcomes for the Homeless Single Adult System

Total Served – 5,455 (excludes Community Service Center, which will serve 5,000)
Housing Placements – 1,820
Eviction Prevention – 430

Total number of people served by the system who will not be homeless – 2,250
Housing Retention –
 6 months – 65%
 12 months – 55%

Increased Income – Prior to placement, 80% will show an increase of income from initial intake/meeting to actual placement.

Families

Multnomah County will continue to coordinate funding services for homeless families through the Community and Family Service Centers and other community based service providers, including:

- Shelter for 41 families during the winter months (at Salvation Army Door of Hope, YWCA SafeHaven and Metro East Interfaith Hospitality Network)
- Motel vouchers that are accessed thorough 40 agencies to shelter for 37 families point in time 365 days a year
- Day shelter during the winter months offering recreation and social programs, case management services, linkages with resources and two meals daily.
- Sixty-four project based transitional housing units at the Willow Tree Inn, Richmond Place, Sunrise Place and Turning Point.
- Scattered site transitional housing for 84 homeless families at any point in time.
- Scattered site transitional housing units for 21 pregnant or parenting teen mothers through HomeSafe, Supportive Housing Program
- Supportive Services and financial assistance to stabilize housing for 36 families through agencies serving culturally specific populations.

Shared Outcomes for the Homeless Families System

110 families (300 individuals) will receive emergency shelter services in the winter months.

400 families (1,215 individuals) annually will receive a motel voucher for up to 30 days emergency shelter.

200 families (540 individuals) will receive transitional housing and supportive services annually.

Helping Homeless Individuals and Families Make the Transition to Permanent Housing and Independent Living

- 925 individuals in shelters will move into transitional and permanent housing annually
- 455 individuals in transitional housing will move into stable housing annually
- 875 individuals not in shelters but who are homeless or losing their housing within one week will receive assistance to obtain or stabilize housing
- Sixty-five percent of housing placements/interventions with single individuals will result in housing stability 6-12 months following placement
- Seventy percent of homeless family households that obtain permanent housing at exit will remain in permanent housing at six-month follow-up.
- Sixty-five percent of homeless family households enrolled in program will obtain permanent housing by exit.
- Sixty-three percent of homeless family participants will complete goals they established in their case plans by exit from program.
- Eighty percent of homeless family households enrolled in program will receive entitlement benefits during their enrollment in the project
- Fifty percent of homeless family participants will increase their income by exit from program.

Youth

Multnomah County will continue to coordinate funding and services for homeless youth through community-based service providers, including:

- Two shelters for homeless youth, including 30 safe exit, overnight drop-in spaces, 25 crisis shelter beds that can be accessed up to 14 days and 30 short-term beds available to youth for up to four months
- Motel vouchers that are accessed for youth that are ill and need a quiet place to rest other than a shelter bed
- Twenty-five facility based transitional housing beds located at Outside-In and New Avenues for Youth
- Five group living beds at Janus Youth
- Fifteen scattered site transitional and/or permanent housing units
- County-funded day services offering life skills, meals, health services, A & D groups, Mental Health counseling, recreation and art programs; additionally, partnerships with DePaul Treatment Programs and Cascadia Behavioral Healthcare add value for youth who need more intensive services related to drug/alcohol use and mental health
- 24-hour access to Screening, Referral and Assessment
- Service Coordination

Outcomes Include:

- *1000 youth per year will access the system through Janus Access and Assessment Center, and will receive screening, referral and basic needs (meals, medical, clothing, showers, laundry)*
- *750 youth per year will receive individual needs assessment and be referred to appropriate services both outside and within the continuum of homeless youth services*
- *350 youth each year will receive intensive service coordination (case management)*
- *400 youth per year will receive educational services*
- *300 youth will receive vocational training or support services*

Domestic Violence

The Multnomah County Domestic Violence Coordinator's Office administers specific HUD grants to provide housing and supportive services to victims of domestic violence. This Office works in cooperation with other government programs to provide comprehensive community information and education that will lead to the reduction of domestic violence, which has been repeatedly identified as a primary cause of homelessness among women and children. The office works closely with the Governor, legislators, local government, and community partners to create and implement legislation, policies, procedures and local government funding that will assist in reducing domestic violence and the subsequent homelessness it causes.

Multnomah County will continue to fund housing and other domestic violence intervention services for the survivors of domestic violence and their families. Presently included in this funding are Bradley-Angle House, Raphael House, the Salvation Army West Women's and Children's Shelter, the YWCA Yolanda House Shelter, Volunteers of America Family Center (VOA), Ecumenical Ministries Russian Oregon Social Services programs, International Refugee Center of Oregon Asian Center, Native American Youth Association Family Healing Circle, Oregon Human Development Corporation, and Catholic Charities to provide intervention services emergency and transitional shelter, culturally specific, and other services for survivors of domestic violence. Services include:

- Five emergency shelters serving 480 women and 400 children funded by Multnomah County
 1. West Women: Nine beds for singles – three units for families
 2. Bradley-Angle House: Four beds for singles – nine beds for families
 3. Raphael House: Two beds for singles - ten units for families
 4. Yolanda House: Nineteen beds for singles or families
 5. VOA Shelter: Four units for families

- Emergency vouchers and rent assistance for victims of domestic violence through Multnomah County Clearing House serving approximately 100 women and their families each year –
- Five Additional shelter beds available funded through faith based organizations
 1. Shepherds Door – 96 beds
 2. My Fathers House – 5 families
 3. Door of Hope – 35 families/households
- Facility-Based Transitional Housing offering 61 units to serve approximately 100 families and singles each year
 1. Andrea Lee – nine units for families
 2. Raphael House – 9 units for families
 3. West Women's Shelter – 20 single beds and 9 family units (three flex units that can be used for singles, and three two-family units.)
- Scattered site transitional housing serving culturally specific populations serving 10 single women and 60 women with children annually
 1. Bradley-Angle House – Eastern European and African American
 2. VOA – Latina
 3. Catholic Charities – Latina
 4. LOTUS- Sex Industry
- Culturally specific programs offered at various agencies to approximately 500 women each year offering rental assistance, case management and short term intervention services to prevent homelessness because of domestic violence.
- Portland Women's Crisis Line providing referrals and transportation for approximately 5200 women
- Advocacy, prevention, legal representation, educational presentations and programs for children

Outcomes Include:

- *600 women and their children will receive shelter and transitional housing annually through Multnomah County funds*
- *An additional 6000 women and children are served through other domestic violence services.*
- *2500 community citizens will be educated/informed concerning domestic violence and the need for social change*
- *1500 children will be educated that violence/hitting is not a option*

- *20,000 women or family members will receive referrals or assistance as a result of crisis line intervention at one of the six crisis line locations*
- *500 women of color will receive assistance through the culturally specific programs*

Emergency Vouchers

Portland, Gresham and Multnomah County will continue to provide funds for emergency housing vouchers for individuals and other households in need. These vouchers are administered through Multnomah County's Clearinghouse.

Prevention of Homelessness**Individuals and Families**

All three jurisdictions will continue to fund rent assistance and assistance with move-in costs to households at risk of losing their permanent housing and to homeless households to facilitate their accessing and stabilizing in permanent housing. The jurisdictions each allocate HOME funds for the rent assistance program operated by the Housing Authority of Portland (HAP). Portland also uses Payment In Lieu Of Taxes (PILOT) funds for a program operated by Multnomah County. Multnomah County Office of School and Community Partnerships (OSCP) uses FEMA, HUD Supportive Housing Program, State and County general funds for emergency housing vouchers, transitional housing and rent assistance.

Additionally, this year, the City will continue to provide general fund dollars for short-term rental assistance called Transitions to Housing. This effort, which encouraged innovative strategies from community based organizations to provide rental assistance, received high marks in its initial evaluation that persuaded additional funding for the project. An in-depth evaluation of the first two years of this project in coordination with similar programs will be complete in Spring, 2003 and will give the community a better understanding of best practices in this area.

Portland will contract with the Northwest Pilot Project for prevention/stabilization services for seniors. Homeless prevention will also be done at the Glisan Street Community Service Center.

Youth

Many times, youth that run away from home benefit from a combination of counseling and short respite away from home. The Homeless Youth Continuum has developed partnership agreements with agencies serving runaway youth, in a strong effort to prevent this population from becoming acclimated to street life unnecessarily.

New Avenues for Youth (NAFY) has developed a unique partnership with the police and juvenile justice. Youth who are taken into custody by police for low-level misdemeanors and status offenses are brought to the NAFY Reception Center for screening and referral. Many of these youth are runaways and are at risk of becoming homeless. These youth receive linkage and access to services that prevent homelessness.

Janus Youth operates a program specifically targeting runaways. Programming includes shelter for up to 14 days and family counseling. The Access and Assessment Center has implemented policy which diverts youth who have a viable home from entering into the continuum of homeless services.

Domestic Violence

Services to domestic violence survivors include support groups, outreach services through partnership with Portland Police Bureau Domestic Violence Unit, walk-in assistance, safety planning, and advocacy or legal assistance in obtaining restraining orders. These services can assist the victim to remain in their existing stable housing situation. Ongoing case management is offered to survivors as well as education and advocacy working with other agencies or programs that can assist in housing stabilization, such as the Department of Human Services (DHS) Self-Sufficiency (public assistance, rent/moving assistance). These support systems work towards stabilizing women and their families in their permanent housing situation.

MCKINNEY HOMELESS ASSISTANCE

Two competitive federal McKinney programs, Shelter Plus Care and the Supportive Housing Program, provide almost \$5,000,000 annually to projects serving homeless people within Portland/Multnomah County. The funding commitment from HUD varies from one to five years. At the end of the grant award, project sponsors may reapply. Last year this community submitted a request to HUD for \$4.5 million, focusing on requests to renew all existing projects as well as new permanent housing proposals. Seven renewal projects were awarded \$4,001,751 and a new Shelter Plus Care program for homeless mentally ill individuals was funded for \$517,860. The new permanent housing was possible because HUD provided a \$500,000 bonus for new permanent housing for disabled homeless households.

This year, for 2004, HUD is continuing to implement some of the changes initiated last year. Communities again will receive less "credit" for their renewals so that all communities can come closer to receiving their pro rata need. HUD continues to fund Shelter Plus Care separately from the Supportive Housing Program, easing some of the funding burden on Supportive Housing Program projects. HUD is also once again providing a bonus to all communities that apply for a new permanent housing program for disabled people as the top priority. This means that Portland/Multnomah County will continue to receive less money overall, but that there could be an additional \$500,000 targeted to permanent housing. Finally, starting this year, there is an increased emphasis on housing, which rewards communities with projects that have a greater focus on housing than services. Portland /Gresham/ Multnomah County has historically had a stronger focus on services.

It is also important to mention that while our annual use of Supportive Housing Program funds is \$4.5 million, HUD indicates we can expect an annual award for the Supportive Housing Program of approximately \$3.4 million. This has not yet posed a problem because of the length of time of current awards. However, the number of years for each project has been shortened so that we can continue to fund as many projects as possible, and this is creating a potential problem for our community. This year it will cost approximately \$5.4 million dollars to renew all Supportive Housing projects expiring in 2004 for two years. Therefore, we will be able to renew some for two years and some for one year. In 2004, the cost of renewing all Supportive Housing projects that expire in 2005 for one year will likely be equal to our *pro rata* need. In 2005, as we complete the application for 2006, this community will likely have insufficient funds to address its renewal need.

In light of all this information, the Advisory Committee on Homeless Issues (ACHI), a committee of the Housing and Community Development Commission (HCDC), decided to rank as the highest priority a new permanent housing proposal that will not impact our renewal burden, ranked as second highest facilities serving homeless people that need renewal funding (because of the sizable investment this community has made in these facilities) and used performance outcomes and other information to rank the rest of the renewal projects. The final project, Shelter Plus Care rent assistance, is funded through this application process but non-competitively from a different funding stream. ACHI will continue to focus on performance measures for next year and also will work to address the fact that Portland/Gresham/Multnomah

County McKinney projects have a larger focus on services than housing which will reduce our ability to score well.

This year's funding option is found in Table 1. It includes one new permanent housing project, eight renewal supportive housing projects, and a Shelter Plus Care project. The total request is for 4.38 million dollars.

The application was submitted to HUD by June 21.

Table 1. McKinney Projects Expiring in Year 2002
(Consolidated Application to HUD for Homeless Assistance)

Applicant	Project Sponsor/ Project Name	Numeric Priority	*Requested Project Amount	Term of Project	Program				
					(Check only one)				
					SHP	SHP	S+C	S+C	SRO
					new	renew	new	renew	new
Cascadia	SHELTER PLUS CARE (project being selected)	1	\$500,000	5			X		
Portland Impact	Richmond Place	2	\$231,474	2		X			
Central City Concern	Shoreline	3	\$446,030	2		X			
Transition Projects, Inc.	Jean's Place	4	\$486,082	2		X			
City of Portland	Singles Special Needs	5	\$251,164	2		X			
Multnomah County	Youth Mental Health Services	6	\$91,602	2		X			
City of Portland	Single's Leasing	7	\$224,068	2		X			
Multnomah County	Youth Leasing and Services	8	\$278,970	2		X			
Multnomah County	Family Futures- Leasing and Services	9	\$1,580,628	2		X			
Housing Authority of Portland	Tenant-Based Shelter Plus Care for Veterans and Families with Mentally Ill adults	10	\$292,524	1				X	
			TOTAL AMOUNT REQUESTED						\$4,382,542

NEEDS AND GAPS ANALYSIS

Process for Completing “Needs Minus Inventory Equals Gaps Analysis”

This year we included four important steps in the Needs Minus Inventory Equals Gaps Analysis. The first step in this process was the compilation of an accurate inventory of existing housing programs: the number of beds/units, the population served, the sponsor, and the program type (i.e. emergency, transitional). This provided the basic inventory. The second tool is the *One Night Shelter Count* of all who are sheltered on a single night, November 28, 2001. All providers report on number sheltered and the number who requested services, and who could not be served on that particular day (“turnaways”). The third very important tool was a week-long (February 25 to March 3, 2002) shelter and transitional housing count done by almost all agencies that participate in the One-Night Shelter Count. While the total numbers could not be used for the point in time data for the gaps analysis, information about subpopulations and the supportive services needed enhanced critical pieces of the analysis.

The fourth tool was a “street” count conducted April 22, 2002, which documented 1,672 different persons sleeping outside or in a vehicle. Based on the number of “street” families served during the year by JOIN, an estimate was made that 176 of these 1,672 were members of a family group. To reduce possible duplication of singles who may have been counted as either sheltered or “turned away” in the one night count in November, the count was reduced by 340—the number of low-barrier beds provided primarily by missions, some publicly funded, including 200 winter shelter beds and 140 year round beds. We believe that the 1,156 single individuals and 176 individuals in families (1,332) is a conservative estimate of those sleeping outside or in vehicles at one point in time.

The following describes how the Gaps Analysis was completed:

Beds

- **The Current Inventory** was obtained from the inventory of existing shelter and housing providers with minor adjustments made from data from the November 28, 2001, “One Night Shelter Count”.
- **The Unmet Need** was derived primarily from the “turnaways” reported on November 28, data from the week survey (2002), and the documented number of persons unsheltered on April 22, 2002.

The following are the estimates of need for subgroups at one point in time:

- **1,300 Individuals.** This includes 54 survivors of domestic violence, 12 youth, and 1,235 other singles (including 1,156 from the street count).

- **517 Persons in Families with Children.** This includes 293 reported as turned away in the November count, 176 estimated from the street count, and 48 youth families.

SUPPORTIVE SERVICES SLOTS AND SUBPOPULATIONS

- **Current Inventory.** The one-week survey of providers provided the primary data for this section.
- **Substance abuse and mental health treatment.** All homeless people have access to treatment through the Oregon Health Plan and all are income eligible to receive these services. If homeless people are not enrolled when they first access services through an agency serving homeless/low-income people, they are assisted in enrolling and accessing services. However, although in theory homeless people may access these services, historically substance abuse and mental health treatment, especially inpatient substance abuse treatment, has been inadequate in the face of the need.
- In addition, there are community programs available to ensure that homeless people can overcome barriers to accessing health services. Special outreach at homeless shelters encourage participants to use substance abuse programs and mental health services.
- It is also important to mention that while the need for mental health services and addiction services for families is not high on this chart, that is likely because those families must have addressed some of those issues before they can even access many of the homeless family services available.
- **Job Training.** There is a program for 40 homeless adults (with children) who are in a transitional housing program. They must either be employment-ready or just beginning a job. There also is an employment specialist who is available to men to the two City-funded 90-bed shelters. This person does assessments as well as provides information and referral.
- The County's "One Stop System" or the State of Oregon's Department of Vocational Rehabilitation are primary ways for homeless and other low-income persons to obtain employment-related assistance.
- **Child Care.** One of the McKinney grants funds childcare for 40 families who are in the job-training program cited above. The Willow Tree, a transitional program in Gresham, funds childcare activities for another 10 families.

Homeless families are eligible for childcare subsidies that are available to all low-income families. Families receiving Temporary Assistance to Needy Families are eligible for a full subsidy from State Adult and Family Services. Others that meet income eligibility guidelines may receive a partial subsidy. Local programs assist teen parents and low-

income families by offering subsidized programs, and the United Way funds 100 slots for low-income families. This inventory is in constant flux. Additionally, the City of Portland recently expanded the number of slots for Head Start by 50.

- **Estimated Need: Services and Subpopulations.** The percentage of individuals or households receiving services was used to estimate the number of those needing services. Subpopulation information also was estimated this way.
 - ***Substance Abusers, mentally ill, and dually-diagnosed.*** The weeklong survey found that 76% of homeless individuals currently receiving shelter/housing are substance abusers, 22% have a dual diagnosis, and 33% are seriously mentally ill. (These categories are not mutually exclusive.) Data from providers indicate that percentages are much lower for adults in families with children: Substance abusers range from 9% of those served in the “family system” to 34% in the “domestic violence system”; providers in the family system reported no seriously mentally ill persons, while domestic violence providers reported 13%; those with a dual diagnoses ranged from 5% of those served in the “family system” to 11% in the “domestic violence system.”
 - ***Persons with HIV/AIDs.*** Information obtained from the one-week survey of providers was supplemented with data on homeless persons served by Cascade Aids Project. Combining the two pieces of data, it is estimated that 6% of homeless single individuals and 4% of persons in families with children are affected with HIV/AIDs.

TABLE 10: NEEDS AND GAPS ANALYSIS FOR 2002 - 2003

Individuals		Estimated Need	Current Inventory	Unmet need/Gap
<i>Beds</i>	Emergency Shelter	981	666	315
	Transitional Housing	760	525	235
	Permanent Supportive Housing	1,459	709	750
	Total	3,200	1,900	1,300
<i>Supportive Services Slots</i> (This section is optional)	Job Training (adults)	364	227	136
	Case Management (individuals)	2,712	1,601	1,111
	Substance Abuse Treatment	1,150	675	476
	Mental Health Care (individuals)	860	511	350
	Housing Placement	1,350	789	561
	Life Skills Training	760	442	319
	Other - ESL	2,430	1,425	1,005
<i>Sub-populations</i>	Chronic Substance Abusers	2,456	1,447	1,010
	Seriously Mentally Ill	1,068	627	441
	Dually-Diagnosed	702	412	290
	Veterans	446	260	186
	Persons with HIV/AIDS	197	117	80
	Victims of Domestic Violence	102	48	54
	Youth	138	126	12
Persons in Families With Children		Estimated Need	Current Inventory	Unmet need/Gap
<i>Beds</i>	Emergency Shelter/Vouchers	398	264	134
	Transitional Housing	871	650	221
	Permanent Supportive Housing	274	112	162
	Total	1,543	1,026	517
<i>Supportive Services Slots</i> (This section is OPTIONAL)	Job Training (adults)	131	81	50
	Case Management (all individuals)	1,160	780	380
	Child Care (households)	434	?	?
	Substance Abuse Treatment	64	45	?
	Mental Health Care (all individuals)	?	?	?
	Housing Placement (all individuals)	742	498	243
	Life Skills Training (adults)	94	57	37
	Other: Culturally Spec Services/ESL	406	118	288
<i>Sub-populations</i>	Chronic Substance Abusers	129	52	76
	Seriously Mentally Ill	34	13	21
	Dually-Diagnosed	35	24	11
	Veterans	6	4	2
	Persons with HIV/AIDS	65	43	22
	Victims of Domestic Violence	258	191	67
	Teen Parents under age 20 (& Children)	104	56	48

HOUSING AND HOMELESS NEEDS ASSESSMENT: 2001 UPDATE

NEED FOR LOW-INCOME RENTER HOUSING ASSISTANCE

HOUSING NEEDS FOR LOW-INCOME RENTERS

Since 1998, the National Low Income Housing Coalition (NLIHC) has been issuing updates of their report: *Out of Reach at What Cost?*⁴ Using the NLIHC methodology⁵ to gauge the ability of low-income households to rent at prevailing Fair Market Rents (FMR) established by HUD, the Coalition published the following findings for the Portland-Vancouver metro area:

- In the Portland-Vancouver Metropolitan Statistical Area (MSA) in 2002, the FMR for a two-bedroom unit was \$771.
- The generally accepted standard of affordability endorsed by HUD is that a unit is considered affordable if the cost of rent and utilities totals no more than 30 percent of the renter's income.
- The estimated renter household median income is lower than the area median family income. In 2002, the estimated renter household income for the Portland-Vancouver MSA was \$30,840 annually, compared with a median income for a family of four of \$57,200.
- Using the estimated rental household median income, the monthly wage for a renter household was \$2,570. An affordable unit should cost no more than 30 percent of that (\$771).
- In the Portland-Vancouver MSA, a worker earning the Oregon minimum wage (\$6.50 per hour) has to work 91 hours per week in order to afford a two-bedroom unit at the area's FMR.
- The Housing Wage in the Portland-Vancouver MSA is **\$14.83**. This is the amount a full time (40 hours per week) worker must earn per hour in order to afford a two-bedroom unit at the area's FMR. This is 228 percent of the minimum wage (\$6.50 per hour). Between 2001 and 2002 the two bedroom housing wage increased by 3.18 percent.

In short, the NLIHC Report finds an affordability gap for renters whose income is roughly 54% or less of the 2002 estimated median family income. These renters are unable to afford a two-bedroom apartment at the prevailing FMR of \$771.

⁴ National Low Income Housing Coalition. *Out of Reach, Rental Housing at What Cost?*, 2002.

⁵ The methodology is described at the NLIHC web site: <http://www.nlihc.org/oor2002/index.htm>.

The next two summary tables are from the NLIHC Report:

TABLE 11. ESTIMATED AFFORDABILITY OF FMR IN PORTLAND-VANCOUVER MSA, 2002.

Income Needed to Afford FMR					
Amount			Percent of 2002 MFI for a Household of 4		
Zero Bedrooms	One Bedroom	Two Bedrooms	Zero Bedrooms	One Bedroom	Two Bedrooms
\$20,320	\$25,000	\$30,840	36%	44%	54%

Source: *Out of Reach, Rental Housing at What Cost?*, National Low Income Housing Coalition, 2002.

TABLE 12. ESTIMATED WAGE NEEDED TO AFFORD FMRS IN PORTLAND-VANCOUVER MSA, 2002.

Housing Wage						Work Hours per Week Necessary to Afford a Unit If Person Earns Oregon Minimum Wage	
Hourly Wage Needed to Afford (40 hrs./wk.)			As % of Minimum Wage (OR=\$6.50)				
Zero Bedroom FMR	One Bedroom FMR	Two Bedroom FMR	Zero Bedroom FMR	One Bedroom FMR	Two Bedroom FMR	One Bedroom FMR	Two Bedroom FMR
\$9.77	\$12.02	\$14.83	150	185	228	74	91

Source: *Out of Reach, Rental Housing at What Cost?*, National Low Income Housing Coalition, 2002.

WAITING LIST FOR SECTION 8 RENTAL ASSISTANCE AND PUBLIC HOUSING

Currently the Housing Authority of Portland's (HAP) Section 8 Program provides monthly housing assistance to just under 7,500 households, 6,699 of which are households using tenant-based vouchers. The balance is made up of the following: 562 SRO/Mod Rehab vouchers, and 195 Project-Based Assistance certificates. There are also 2,800 public housing units. With these approximately 10,300 units, HAP serves about 33,000 individuals.

The waiting lists for these two programs provide some indication of the need for affordable housing for low-income households. As detailed below, some 12,652 households are on waiting lists for HAP's rent-assistance housing programs.

TENANT BASED SECTION 8

On January 1, 2003, HAP had 8,872 households on its Section 8 waiting list for tenant-based vouchers. (2.5% of those currently on the wait list are homeless – in shelters or living on the street.) The Section 8 waiting list was opened for one week in October 2002, and has been closed since.

Approximately 200 vouchers are available each month. Recipients are selected by a lottery, so that the date a household entered the queue does not determine whether they will receive a voucher. HAP will not accept new applications until 2004. HAP will work to exhaust the current list first; no new applicant will receive a voucher until every household on the waiting list has received one.

PROJECT BASED SECTION 8

With one exception, HAP does not maintain Section 8 wait lists for SRO units. These lists are maintained as site-base waiting lists by the agencies actually managing and operating the SROs. The exception, the Jefferson West Apartments, has a wait list of 970 names.

PUBLIC HOUSING

As of March 1, 2003 there were 3,780 households on HAP's Public Housing waiting list. HAP stopped accepting applications under its "special needs" priority system on August 1, 2002. This closure is a bridge to implementation of HAP's new priority system, which is planned to begin in late 2003 after all remaining "special needs" applicants have been housed or determined ineligible. The regular waiting list is still open for applicants who will be processed in order of date and time of application.

Households that moved into Public Housing during the 4th quarter of 2002 waited an average of 345 days for housing. The average was 314 days for those in "special needs" high priority groups 1-3; it was 429 days for those in lower priority groups 4-5. Fifty-six households from groups 1-3 were housed in the 4th quarter, while only 21 were housed from groups 4-5 (mostly graduates of the Ready to Rent program).

HAP expects a significant slowing of regular waiting list activity from March through at least August 2003 while available Public Housing units are reserved for some of the 380 families relocating from Columbia Villa due to HOPE VI reconstruction.

ADDRESSING THE SPECIAL NEEDS OF PERSONS WHO ARE NOT HOMELESS

NON-HOMELESS PERSONS WITH SPECIAL NEEDS

Many persons in each of the special needs categories, regardless of the specific "special" need, share certain characteristics. Many have permanent conditions that affect their self-care capacity and often limit their mobility. Large numbers are extremely low-income individuals. Due to poverty and disability, individuals without a strong support system are extremely vulnerable to homelessness and some to institutionalization. Many with special need require support services to both access and maintain housing.

NUMBER OF PERSONS WITH DISABILITIES

According to the 2001 American Community Survey, nine percent (56,093) of the total population of Multnomah County are people between 16 to 64 years of age who have a significant physical or mental disability. These disabilities fall in six categories:

• Sensory disability	10,252
• Physical disability	26,703
• Mental disability	19,704
• Disability makes it difficult for person to care for self	6,401
• Disability makes it difficult for person to go outside alone	15,135
• Disability prevents person from working	28,670

Some people have multiple disabilities. Since the term "disabilities" does not have a clear universal definition, there are people with disabilities not represented in these figures. Children under 16 years of age, and seniors aged 65 and older, are also not included.

POVERTY: INCOME AND HOUSING COSTS

Unless they have another source of income, most individuals with a disability rely on support from programs administered by the Social Security Administration, such as Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI). According to the Social Security demographic information, there are approximately 15,272 recipients in Multnomah County, an increase of 5.3% over 2002 estimates.

Currently the SSI benefit is \$552 monthly (\$6,624 annually) or just over 14% of Median Family Income for a household of one. The SSDI benefit, based on previous earnings, is higher at \$9,600, but is significantly under 30% of Median Family Income in 2003 for a household of one, \$13,800.

Throughout this plan, we measure affordability the same way HUD does, as housing and utilities that together cost no more than 30% of a household's income. Affordable rent for a person receiving SSI is approximately \$166 per month. Given that the fair market rent for a studio unit in the Portland-Vancouver MSA is \$508, a renter with a disability who is unable to secure a Section 8 certificate or other subsidized housing can expect to have to pay to over 90% of his or her income on housing.

Rent as a Percentage of Income

Rent and Utility Levels	Monthly Rent for Studio Units	Rent as % of SSI Income (\$552)
Affordable Rent	\$166	30%
Fair Market Rent	\$508	92%

Source: HUD approved Fair Market Rents (FMR), effective 9/30/2002. FMR includes cost of utilities

NUMBERS SERVED BY MULTNOMAH COUNTY AGING AND DISABILITY SERVICES (ADS)

In 2001-2002, Multnomah County's Department of County Human Services, Division of Aging and Disability Services served over 35,000 different persons. Of these, 10,231 received supportive care services in their home, community, or nursing home; 21,892 were eligible for, and received financial assistance, food stamps, and Oregon Health Plan coverage; and 2,950 received only food stamps. During the same year, 1,740 elderly persons were served in the Older American Act/Oregon Project Independence program.

Approximately 14,000 elderly persons were served in the Medicaid program, including 6,200 who did not require service assistance and 7,800 who required assistance at home or in licensed care including nursing homes, assisted living facilities, adult foster homes, and residential care facilities.

These numbers are likely to be much smaller during 2003-2004. State budget shortfalls at the end of the 2001-2003 biennium resulted in sharp cuts during the last half of FY 2002-2003. Projected state budget shortfalls for FY 2003-2004 are expected to lead to more restrictive eligibility criteria, an additional reduction in the number of people served, greater contraction of the number and size of programs, and further limitations on the types of services available.

HOUSING CHALLENGES FOR SENIORS IN MULTNOMAH COUNTY

Resources or housing situations that seniors live in include houses, mobile home courts, apartments, and licensed options. Many seniors received a fixed income. If seniors live in their own home, they may be "overhoused" (e.g., living alone in a three-bedroom home) and require assistance to remain in the house due to the cost of repairs and their decreasing ability to maintain the property.

Over half of older Oregon renters spend over 35 percent of their income on rent, usually in an apartment. This places these seniors in the position of having to choose between food, utility bills, and, in some cases, medications. In fiscal year 2003, the choice issue became more evident with increases in rent, utility costs, prescription costs, and medical costs.

SUBSIDIZED HOUSING FOR THE ELDERLY

In Multnomah County, there are approximately 1,365 subsidized housing units designated for persons 62 and older, and approximately 2,273 units designated for either the elderly or persons with disabilities. Since 1992, approximately 250 subsidized units for seniors have been lost. An elderly person may be on the waiting list for public housing for up to 2 years. Many of the HUD Section 8 buildings for seniors report waits of 1½ to 3 years.

It is clear from the length of the waiting lists that the development of new subsidized units has not kept pace with need. Most recent "affordable housing" developments that seniors may access have been financed with tax credits or bonds. Due to these funding sources, the rents often are set at a level affordable to households with incomes at 50 or 60 percent of the area's median. The monthly rents for units in these buildings range from \$450 to \$675, amounts not affordable to an individual receiving SSI (\$553), or to most individuals who receive no more than \$800 in benefits from Social Security or from Social Security Disability Insurance (SSDI).

Multnomah County provides limited funds for rent assistance for clients served by ADS. These funds enabled a total of 500 ADS clients to obtain permanent housing with a success rate of 90 permanently housed in the three-month and six-month outcome reports. Of the 359 assisted, 160 were 60 and older; 199 were at risk of homelessness and 23 were homeless.

MOBILE HOME COURTS

Many seniors choose housing in mobile home courts as an affordable option when they retire and move from the family home. Multnomah County currently has 91 mobile home courts. These courts contain 5,094 spaces, many of which are occupied by seniors. Rent increases and stringent upkeep requirements are common. Many seniors in the courts own older homes that are not marketable, leaving the seniors with no choice but to remain and pay the higher rent. A senior whose care needs or other circumstances dictate a move will often lose equity in the home, and must continue paying rent while trying to sell the home.

CARE CHALLENGES

The number of persons with physical limitations increases steadily with age. As the number of "old, old" seniors increases, the need for in-home or other services increases as well. Many seniors prefer to stay in their own home rather than moving to a licensed facility. The provision of supportive services, such as housekeeping or personal care, is funded by Medicaid or through Oregon Project Independence. The funding for these programs is at risk due to state budget shortfalls. The state may not be able to provide sufficient local "match" for federal medicaid dollars.

Lack of sufficient, efficient, qualified, and cost effective provision of those services continues to be a barrier. One program that has been very effective in service provision is the HUD and Medicaid funded Congregate Housing Service Program in four buildings owned and operated by the Housing Authority of Portland. This program serves 120 seniors and persons with disabilities, enabling them to live in their own units. The funding for this program is at risk due to state budget shortfalls.

At times, services in the home cannot meet senior needs and the best option may be to move to licensed care. The types of licensed care and number of units/beds and ADC clients served in these facilities are shown in the table below.

Within the category of Residential Care Facilities (RCF) there is some specialization including Mental Health Enhanced Care (15), AIDS care (12), Alzheimer's care (318), and alcohol and drug/mental health (85). The funding for many of these facilities is at risk due to state budget shortfalls.

TABLE 13. LICENSED RESIDENTIAL CARE BEDS IN MULTNOMAH COUNTY – FEBRUARY 2003

Licensed Options	Number of Units/beds	ADS Senior Clients in Facility	ADS Clients with Disability in Facility
Assisted Living Facilities (ALF)-- apartments with care provided		335	65
Residential Care Facilities(RCF)— units that may be shared with care provided	1495	315	132
Adult Foster Homes (AFH)--residential homes with 5 or less residents with care provided	2595	1037	343
Nursing Homes (NH)--Licensed nursing care provided including some skilled care	4400	1081	210

Source: Multnomah County Aging and Disability Services Division.

PEOPLE WITH PHYSICAL DISABILITIES

THE ROLE OF MULTNOMAH COUNTY AGING AND DISABILITY SERVICE (ADS)

In 1997, the State of Oregon's Senior and Disabled Services Division (SDSD) transferred to Multnomah County Aging and Disability Service (ADS) the responsibility for case management, food stamp, and Medicaid services for people with disabilities up to 64 years of age. In 2001-2002, ADS served close to 21,000 people with disabilities aged 18-64, which is about 29% percent of the total population with disabilities aged 18-64 in the County. Within this population there are physical, mental, and developmental disabilities, and many people with multiple disabilities.

Through the community-based care system 2,940 clients received case managed care services in their home. In 2002, there were 18,060 clients with disabilities out in the community receiving Services that included financial assistance, food stamps, Oregon Health Plan, and Medicaid. Approximately 2100 of these clients also received services from Multnomah County's Development Disabilities Division, and 8,000 received services from Multnomah County's Mental Health Division.

HOUSING AND CARE CHALLENGES

Many clients living in licensed facilities could move into their own apartments if there were more affordable, accessible housing available and more caregivers. Compounding this problem is the challenge of attracting the necessary caregivers to make the move to community settings feasible. Under the current system of reimbursement, caregivers are paid an average of \$8.00/hr and are often just above 30% MFI and in need of affordable housing themselves.

The household budgets of many people with disabilities are currently low enough to make apartment rental very difficult. The majority of ADS clients with disabilities have incomes at 30% MFI or less (less than \$13,800). The inability to afford rental housing contributes to the number of people with disabilities forced to live in unacceptable situations: garages; basements; doubled-up in a friend's or relative's home where they are not wanted; doubled up in second-floor apartments with no elevator for their wheelchair. For the mobility-impaired individual, finding accessible apartments compounds the difficulties.

There is an incontestable shortage of suitable apartments for this population.

PROGRAMS

There are several initiatives in the Portland area aimed at assisting low-income people and/or people with disabilities that make affordable and accessible community housing a reality for this population.

- Adapt-A-Home, a program of a non-profit organization, Unlimited Choices, makes physical accessibility improvements for elderly and people with a disability so they can remain in their homes. All three jurisdictions help fund these modifications.
- The Housing Authority of Portland administers the Section 8 voucher program. People with a disability were designated to receive 295 of these. In low-rent public housing there are a total of 2740 units. There is no data on how many of these households include a person with a disability.
- HUD's 811 Housing Program for people with disabilities is intended to ensure that no resident pays more than 30 percent of household income for rent. In the County, there are 22 such projects, providing 305 subsidized units. The most recent of these is Pine Point. This fully-occupied project includes two onsite caregiver apartments, a job training and abilities center, and full accessibility.
- There are 64 buildings in the County with project-based Section 8 assistance. Seven percent of the units are for physical disabilities. Of this 7 percent, approximately 2 percent are for people with vision impairments and 5 percent for those with other disabilities.
- Medicaid has continued to support the Congregate Housing Service Program (CHSP) which provides meals and services to people with disabilities in four buildings who need assistance to remain in their apartments. In one building, HAP partners with ADS to operate a shared attendant project. Six residents receive caregiver services by a provider who lives in the building.
- ADS initiated an Emergency Housing Assistance Fund with County General Funds. These funds have been spent to prevent people with disabilities from losing their permanent housing. The request for these funds has steadily increased. In 2002, 650 ADS clients required assistance from this fund.

Even with these successful efforts, there are fewer than 1,400 federally subsidized units for people with disabilities. As of January 8, 2001, 2,816 one-person households were on the waiting list for the Housing Authority of Portland's low-rent public housing. Many of these people are disabled. Three out of four people with a disability are not in subsidized housing although their income would qualify them.

PERSONS WITH PSYCHIATRIC DISABILITIES

It is estimated that 1 in 14 Americans will experience a serious mental illness such as schizophrenia, manic depression or major depression at some point during their life. Today, medications and other treatments are available that effectively control the symptoms of most mental illnesses. Persons with psychiatric disabilities include individuals whose serious mental illness also limits their ability to perform some activities of daily living. In Oregon, about 49,000 persons have psychiatric disabilities. Most live successfully in the community. Some require support services ranging from assistance with independent living activities to special residential programs.⁶

Up to 14,639 persons with psychiatric disabilities are estimated to reside in Multnomah County. Of these, about 70 percent (10,469) received state-funded services in 1998-99. Many persons with psychiatric disabilities are low-income individuals with a high degree of need for very low-cost housing.

NEEDS AND GAPS FOR PEOPLE WITH MENTAL ILLNESS

Like other members of the general population, most chronically mentally ill adults meet—or could meet—their residential needs in totally independent settings.

In most cases, the extreme poverty of this sub-population forces them to live in substandard conditions or to depend on rent subsidies. Estimates are that 75 percent or 7,823 mentally ill adults receiving services in Multnomah County need a rent subsidy.⁷ Nearly 3,000 of these need a specialized housing program.

The mental health system has no one body which is responsible for the delivery of either residential or treatment services. Roles are shared with the State, Multnomah County, and a number of community sub-contractors. Since early 1999, State and County service providers have met to review the mental health delivery system. To date, the group has identified gaps within the current system that warrant further examination and collaboration aimed at resolution. Especially notable are:

- Significant loss of low income/affordable housing within the County.
- "Cost shifting" among State and County agencies competing for limited service dollars.
- The difficulties of housing and serving persons with a psychiatric disability who
 - are aged 18-25
 - abuse substances
 - have a developmental disability
 - are involved in the criminal justice system
 - are physically compromised.

⁶ Memo from Vicki Skryha, State of Oregon Office of Mental Health Services, November 8, 1999.

⁷ Data on need are from the State of Oregon Office of Mental Health Services, September 1999.

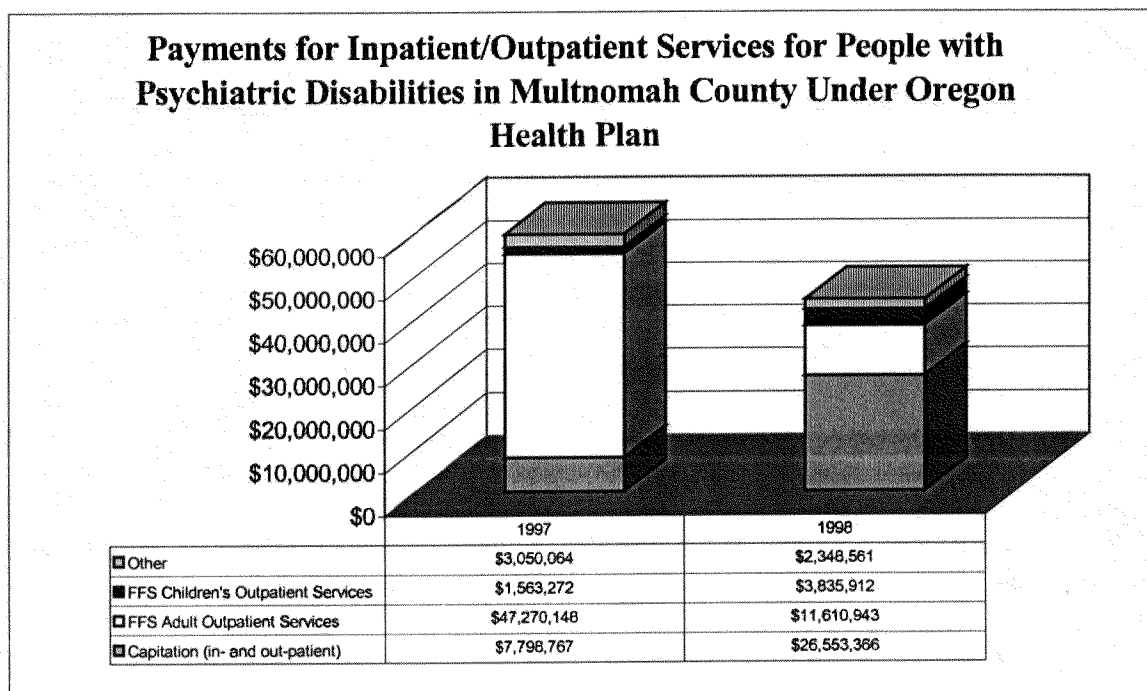
Service gaps continue to widen as persons are discharged from an overcrowded State hospital and Acute Care system and forced to move into a community where mental health services have been pared back and providers are ill-prepared to meet their specific needs.

IMPACT OF THE OREGON HEALTH PLAN (MANAGED CARE) ON SERVICES AND HOUSING

Since 1999, Multnomah County has been exploring how mental health services are organized, funded, and delivered. The County is continuing to make changes to respond to shifts in funding from the Oregon Health Plan as well as overall funding and service organization issues.

- On March 30, 2000 the Mental Health Task Force, commissioned by Multnomah County, stated:
the mental health system in Multnomah County is not just a problem, it is what systems thinker Russell Ackoff calls a "mess." A mess is not one single problem. It is a complex system of interrelated problems. A mess cannot be handled effectively by breaking it down into its constituent parts and solving each part separately. Instead, it is necessary to understand the ways problems and their solutions interact with one another, not how they act independently.
- On May 4, 2000, the Board of County Commissioners created a Mental Health Design Team "to work with county, state and community personnel to develop short and long-term Action Plans to improve County mental health services." The Design Team made recommendations focused on restructuring the public mental health system in Multnomah County, and recognized housing as an important element to the success of the mental health system.
- Following the work and recommendations of the Design Team, Multnomah County created a Mental Health Coordinating Council. This Council is advisory to the Board of County Commissioners and continues to oversee and monitor the County's effort to redesign the mental health system.
- Multnomah County and community based provider agencies have reorganized. Further system changes are anticipated over the next year.
- Multnomah County elected officials, key staff, and providers are participating in the Housing and Community Development Commission's Special Needs Committee. This committee builds on the work of the Mental Health Housing Taskforce. The focus of this committee is on addressing the housing needs of people with special needs, including people with mental illness. The committee is exploring a range of models, from those that integrate housing with mental health services, other medical services, supportive services, and nutrition to low-cost housing with no service component.

TABLE 14. Oregon Health Plan Payments



Source: State Medicaid Data Charts

CURRENT RESIDENTIAL OPTIONS

Though inadequate to meet the need, residential options for this special population group within Multnomah County are designed to offer a range of both neighborhood and service choice. Residential services include both long-term and short-term residential options. The long-term options fall into three general categories: (1) supported housing, (2) structured residential programs, and (3) specialized residential services.

Supported housing consists of services that assist consumers with finding and maintaining decent and affordable community housing. These programs generally help consumers to acquire independent living skills and provide supportive counseling that enables consumers to cope with challenges that may arise from one day to the next. Some supported housing programs serve consumers who live in the same apartment complex. The level of service can vary from daily contact with individuals to monthly supportive visits once a consumer's housing situation has stabilized. This is a flexible category of residential support. It is no longer funded as a discrete, "one size fits all" service; rather, local mental health programs use their allocation of adult mental health service dollars to finance a program of supported housing services that corresponds to local consumers' needs. Approximately 700 mentally ill adults receive supportive housing services in Multnomah County. Referrals to supported housing services are generally made through a case manager at a local Community Mental Health Program. The cost of providing these services ranges between \$3,000 and \$ 20,000 per person per year.

Structured residential programs include (a) residential treatment facilities, (b) residential treatment homes, and (c) adult foster care homes.

- *Residential Treatment Facilities* serve six or more residents and have rotated staffing patterns. Cost range: \$15,000 to \$50,451 per person per year. Multnomah County Beds: 226.
- *Residential Treatment Homes* serve five residents and have a rotated staffing pattern. Cost Average: \$31,000 per person per year. Multnomah County Beds: 15.
- *Adult Foster Homes* serve up to five residents in family-style homes. The owner-provider or a resident manager resides in the home. Cost average: \$9450 per person per year. Multnomah County Contracted Beds: 85.

These settings provide 24-hour care in a homelike environment. In all of these programs, residents have individualized plans of care. The State Office of Mental Health Services licenses all residential treatment facilities and treatment homes. In Multnomah County, Adult Foster Care Homes are licensed through the Adult Care Home Program in partnership with the Adult Behavioral Health Program.

Each resident pays a room and board payment to the residential provider. The actual amount is based on the resident's source of income. The monthly rate SSI recipients pay is currently \$421.70, while General Assistance (GA) recipients pay \$297. In addition to the room and board payment, providers receive payment for services rendered within their residential program. The amount of the service payment is based on schedules developed by the State. Referrals to structured residential programs are generally initiated by hospital social workers or other mental health professionals in concert with three residential specialists employed by Multnomah County's Adult Behavioral Health Division. Cost range: \$500 - \$1500 per person per month.

Specialized Residential Services include those programs developed to provide intensive services to individuals whose special needs cannot be met in traditional community residential settings. Though most specialized programs begin with a model of structured residential care, they come with built-in enhancements designed to meet the specific need of potential residents. Enhancements may be in the form of building and landscape design and may include such things as ramps, fences, and shatterproof windows. Enhancements may also be seen in the numbers of staff per shift and/or in building staff credentials, such as expected expertise in substance abuse treatment. Examples of specialized residential services within Multnomah County include:

- Glisan Street (10 beds), an intensive group home for persons discharged from a state psychiatric hospital, and who share a history of substance abuse problems;
- Faulkner Place (15 beds) and Arbor Place (15 beds), locked residential treatment facilities for persons with histories that include self-injury or assaultiveness;
- 23rd Street (five beds), an intensive Residential Treatment Home for men ages 18 to 35 years old.

- Nineteen beds in different and self-contained sites specifically contracted to serve the needs of persons released into the community and under the jurisdiction of the Psychiatric Security Review Board.

Additionally, and in partnership with other community and state housing programs, the residential needs of 47 mentally ill adults are met. These partnerships represent a mutual sharing of treatment and/or housing resource. Generally, referrals to specialized residential programs come with a caveat that calls for approval from all vested interests. Combined, contracted specialized residential beds serve a total of 106 persons. The cost range: \$12,500 - \$80,500

Other Long-Term Residential Options offer room and board in exchange for a fee in a variety of boarding homes, in addition to the state-funded residential programs just described. "Room and board" homes are generally operated by private, proprietary establishments and are not licensed. State law specifies that such establishments serving persons who are elderly or disabled must register with the Senior and Disabled Services Division. In Multnomah County, such registration is through the Adult Care Home Program. Per that program's December 2001 registry, 63 room and board beds are currently dedicated to serving the needs of persons with disabilities, including chronic mental illness. In addition, persons with a mental illness who become homeless utilize shelters and other residential programs for homeless people.

Respite Services is a category of residential service that has developed over the past decade. These programs provide short-term housing for persons with mental illness who are experiencing a mental health or housing crisis. Crisis and respite housing are sometimes used in place of acute psychiatric hospitalization when a consumer needs a supportive setting but shows no evidence of medical complications. This type of housing can also be used to assist consumers transitioning from a psychiatric hospital to community living. In Multnomah County, 14 crisis respite beds are located through out Multnomah County. Cost Average: \$139.00 per day.

PERSONS WITH DEVELOPMENTAL DISABILITY

Persons with developmental disabilities include those with mental retardation, autism, cerebral palsy, epilepsy, other neurologically handicapping conditions attained before the age of 22. The estimated total number of persons in Multnomah County with a developmental disability is 19,250 (3 percent of the total population). To qualify for state-funded services, persons with a developmental disability must have a composite I.Q. score of 69 or less.

The Multnomah County Department of County Human Services, Developmental Disabilities Services (DCHS/DDS) provides case management for approximately 3,400 persons of all ages, approximately 1000 are adults with unmet housing needs. Of the 3,400 served by the County:

- Seven hundred eighty five (933) are adults in some type of supported or structured living situation, ranging from semi-independent living to group homes or adult foster care.
- Five hundred (592) are high school transition students (ages 15 through 22) in a variety of family type supports.

- One thousand one hundred eighty four (1,184) are children. This is a mixed group with many living at home. DDS targets support to the enrolled child within the family when appropriate.
- Approximately 1000 are adults with unmet housing needs. Of these 1000, it is estimated that 300 are under housed adults who are dependent on informal support and subsistence from neighbors, friends, or family. Many of the remaining 700 are in dire need of adaptable housing units and assisted living services.

EMERGENCY SERVICES

While the DCHS/DDS refers a substantial number of consumers to the Housing Authority's priority housing programs, most emergency housing crises (other than that for state diversion funded persons) are handled with limited funds available through a clearinghouse operated by Multnomah County. Disability accommodation for both individuals and families often requires the privacy and space that only motels and private rooms can afford. At this point there are no totally accessible shelters able to accommodate families with members experiencing a developmental disability.

Since many individuals with developmental disabilities are nonverbal, unable to read, or have other communication disorders, case managers contact other service providers on behalf of clients or their families. Case managers typically handle a caseload of 90+ clients at any one time.

Services for developmentally disabled persons provided through Multnomah County Developmental Disabilities Services include case management, referrals, and other activities that help those with developmental disabilities access numerous community resources and also find affordable housing which meets safety, transportation, and adaptation needs. It is possible that further state budget cuts will change the program to crisis services only.

THOSE NOT SERVED BY MULTNOMAH COUNTY

The estimated 16,250 other persons with a developmental disability are either served by a mix of Aging and Disabled Services, the ARC of Multnomah County, the Independent Living Center, a variety of other agencies and non-profits, or are not receiving services by choice, or lack of information, advocacy, or resources.

ADDITIONAL SERVICES

As funding is available over the next few years, Multnomah's Department of County Human Services/ Developmental Disabilities Services (DCHS/DDS) will be working with three new brokerage agencies to serve individuals to serve individuals with developmental disabilities. Brokerages will provide support services to assist adults with developmental disabilities to remain in their own or their family's home. The services include brokering for the receipt of

funds and employment of client directed staff to provide in-home care, employment, or community participation services. DDS will be operating a brokerage, all three will provide housing resources as well as community-based services. DDS will provide eligibility determination, client Medicaid service plan approval, and monitoring agency for all adults regardless of brokerage assignment.

PERSONS IN RECOVERY

The substance abusing population has a high risk of homelessness due to the progression of their addictions and unstable behaviors. Often the precipitating factor in homelessness for this population is a substance abuse episode leading to eviction from housing or being asked to leave a family situation.

Because of the nature of chemical dependency, jobs, driver's licenses, house payments, marriages, nuclear families, child support payments, credit cards, and family relationships are increasingly vulnerable. Eventually chemical dependency, if not successfully treated, can result in a loss of these connections resulting in an inability to maintain housing, the family system and other serious health and social problems.

The availability of an accessible continuum of care is the cornerstone of effective recovery for persons with substance abuse. The three elements of the continuum of care are:

- accessible, culturally-specific treatment and aftercare coupled with adequate health, mental health, employment, and other wrap around services;
- affordable, appropriate alcohol-free and drug-free supportive housing; and
- meaningful employment.

NEED FOR PERMANENT SUPPORTIVE HOUSING

As individuals and families progress in their recovery and treatment, the need for supportive housing continues for most people. Long periods of stable supportive housing have a positive effect on individual recovery efforts well past the time of active participation in outpatient treatment. The need for a permanent supportive living environment may continue indefinitely for some individuals. Multnomah County conservatively needs at least 500 additional family units and 2,000 additional units of housing for single adults to have a continuum of recovery that is accessible and effective. Among the most critical needs is housing that is supportive of recovery and treatment. The lack of affordable housing impacts both treatment and recovery.

The need for supportive housing that is drug and alcohol free is most acute for homeless and low-income persons and families if treatment for these individuals is to be effective and lasting. It is estimated that approximately 70 percent of homeless single adults and 50 percent of the homeless families need alcohol and drug treatment with associated recovery services. Based on the current numbers of homeless people, a minimum of 752 homeless individuals and 231 homeless families are in need of affordable alcohol and drug free housing as part of the continuum of recovery services.

Between 1993-1994 and 1997-1998, the number of treatment episodes attributed to "homeless" adult clients increased from 2,050 to 3,003 (50 percent). In 1999-2000, the number of treatment episodes jumped 20 percent to 3,698. Supportive housing which is alcohol and drug free is essential if these individuals and families are to transition from homelessness to self-sufficiency.

Twenty-four to thirty months is the average length of time needed for homeless people who are chemically dependent to attain self-sufficiency. This means that stock of affordable alcohol and drug-free housing will have to be far larger than the number of households entering treatment each year to allow for the 2½ year initial recovery period needed for self-sufficiency.

- Treatment. It is estimated that a portion of clients served in residential treatment could function in intensive outpatient services if appropriate drug-free housing options were available and could be coupled with the outpatient treatment. By providing more drug-free housing options, residential treatment stays could be shortened and more persons served. The need for alcohol and drug free housing to reduce the length of stay in residential treatment and as an alternative to residential treatment for some clients is estimated to be in excess of 150 units.
- Recovery. The need for alcohol and drug free housing options crosses all populations. For long-term recovery to be successful, appropriate housing at several points in the continuum must be available. The service gap is especially critical for persons and families with multiple service needs. The more service needs that are present in a household (e.g., alcohol and drug, physical or mental health disabilities, AIDS and related diseases, domestic violence), the more critical the need for safe, affordable, and stable housing.

The housing needed for both treatment and recovery requires a range of management and supportive services from a high level of on-site management (for treatment and early recovery) to self-management in permanent housing (such as Oxford houses).

INVENTORY OF ALCOHOL/DRUG FREE HOUSING

The alcohol/drug free housing system currently includes:

- 423 permanent housing units for single men and women and 32 Oxford houses;
- 84 units of permanent housing for families and two Oxford houses;
- 398 transitional housing units for singles; and
- 60 transitional units for families.

ADULTS WHO ARE COMMUNITY JUSTICE CLIENTS

There are over 10,000 corrections clients in Portland/Multnomah County who are under the supervision of Multnomah County Adult Community Justice (ACJ). Thirty percent of these persons are on parole from the State system, while 68 percent who have been in the County system are on probation. Another two percent are on conditional discharge/diversion.

Those On Post-Prison Supervision or Parole

A total of 300 inmates are released monthly to Multnomah County, including 100 clients (on average) from state prisons, 150 per month from county jail, and 60 who complete residential alcohol and drug treatment. Of those 300 inmates, roughly 200 will need assistance with housing on a monthly basis. Currently, 185 transitional (thirty days to nine months) beds are available. However, only half of individuals in transitional housing will find longer term or permanent housing. That leaves (on average) 75 beds to meet the needs of approximately 200 people per month. In addition, an average of 150 offenders are served each month for non-housing services including emergency case management, transportation, clothing vouchers, referrals to community resources and DHS (food stamps and OHP).

- The cost to maintain an offender at the Portland Justice Center is \$105 per day.
- The cost to maintain an offender in the State prison system is \$62.24 per day.
- The cost to live in a studio or Single Room Occupancy unit is \$10 per day.

Needs/Barriers

The State and County have allocated limited funds to help offenders transition into permanent housing. Upon release from the institution, some offenders are given a \$25 check for incidentals. The following are the chief barriers that offenders face:

- 75 to 80 percent use or have used an illegal substance (data from random drug tests)
- Lack of education and job skills
- A criminal record
- Mental Health Issues
- Physical and Developmental Disabilities
- Many offenders are unable to maintain employment due to the lack of safe and secure housing.

Criminal history in itself is a key barrier for offenders accessing safe, secure, and affordable housing. Even if an ex-offender has the ability to pay rent, a tenant background check by the landlord often screens out the ex-offender. Additionally, without the benefit of transitional housing, it is almost impossible for an offender to work on obtaining the necessary credit and rent payment history necessary to live independently and maintain permanent housing. For recently released offenders, a return to the environment where they were previous to incarceration will more often than not provide the opportunity for the offender to relapse and/or participate in criminal activity.

These individuals are at high risk of homelessness and recidivism. Affordable housing, and for some, supportive housing that is drug-, alcohol- and crime-free is critical if treatment and services are to be effective in assisting the offender to integrate successfully into the community.

PERSONS LIVING WITH HIV/AIDS

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

Housing Opportunities for Persons with AIDS (HOPWA), a program of the US Department of Housing and Urban Development (HUD), provides funding for housing and housing-related services for people living with HIV/AIDS and their families. Eligible Metropolitan Statistical Areas (EMSA) and states receive direct allocations of HOPWA funding when 1,500 cumulative cases of AIDS are diagnosed in a region. The Portland EMSA is comprised of Clackamas, Columbia, Multnomah, Washington and Yamhill Counties, Oregon, and Clark County, Washington. The City of Portland has received and administered HOPWA funding for the Portland EMSA annually since 1994, and has been awarded an allocation of \$950,000 for FY 2002-2003.

On behalf of the community and upon recommendation from the City of Portland, the Bureau of Housing and Community Development (BHCD) hired AIDS Housing of Washington (AHW) in July 1999. AHW facilitated a community-based needs assessment and planning process and developed an HIV/AIDS housing plan for the Portland EMSA that will guide HOPWA allocations during the fiscal years 2000-2005. The Plan, published in April 2000, comprehensively documents the state of housing need for PLWH/A and sets out strategies to address them. Pursuant to Portland EMSA HIV/AIDS Housing Plan and under the guidelines of the Portland EMA HIV Housing Committee, the following activities and outcomes are anticipated. The Planning Committee continues to meet to keep the plan relevant and up to date.

TABLE 15. HOUSING FOR PLWH/A 2003-04

Activity/Service Area	HOPWA Funds Allocated	Provider	Anticipated Outcomes
TRANSITIONAL HOUSING: MULTNOMAH, Clackamas, WASHINGTON AND YAMHILL COUNTIES	\$192,186	Cascade AIDS Project (CAP)	12-15 homeless households living with HIV/AIDS will be provided with transitional housing vouchers and case management directed toward moving to stable permanent housing in 12-18 months
TRANSITIONAL HOUSING FOR PLWH – YOUTH: MULTNOMAH COUNTY	\$36,393	Outside In	2-3 HIV-affected homeless youth will receive transitional housing assistance, intensive case management and supportive services as they complete a 12-18 month transition to housing stability.
TRANSITIONAL HOUSING: CLARK COUNTY, WA	\$89,974	Clark County Department of Community Services	4-6 homeless households living with HIV/AIDS in Clark County, WA will be provided with transitional housing vouchers and case management directed toward moving to stable permanent housing in 12-18 months
WAREHOUSE PROJECT: ALL COUNTIES IN EMA	\$54,857	CAP	40 households living with HIV/AIDS will receive household furnishings and/or moving assistance to assist with their transition from homelessness
PERMANENT HOUSING: RESIDENT SERVICES – MULTNOMAH AND WASHINGTON COUNTIES.	\$126,309	CAP	54 families living in affordable rental housing units for PLWH in the EMA (most funded with HOPWA) will receive housing counseling, on-site supportive services and, where applicable, rental assistance to assist in the stabilization of their housing. An additional 12 households living with HIV who are participating in the City's Transitions to Housing Program will receive case management and support services as they transition to stable, permanent housing.
Rental Assistance Fund (including contingency)	\$70,773	CAP-Administered	
RESOURCE IDENTIFICATION - HIV/AIDS PLANNING COMMITTEE: ALL COUNTIES	\$3,597	BHCD and Committee Members	Conduct community planning, prioritization, education and training activities to help leverage and identify new resources to expand the housing opportunities of persons living with HIV/AIDS in the Portland EMA. Expect to secure \$200,000 in match resources to work with HOPWA funds.
AFFORDABLE HOUSING DEVELOPMENT: ALL COUNTIES	\$347,411	Selected through RFP	4-6 new units of HOPWA-eligible affordable housing that help meet the needs identified in the Plan.
BUREAU OF HOUSING AND COMMUNITY DEVELOPMENT ADMINISTRATION (3%)	\$28,500	Bureau of Housing and Community Development	Administer HOPWA entitlement to provide effective housing solutions for persons living with HIV and Aids in Portland EMA.

OTHER SPECIAL NEEDS POPULATIONS

FARMWORKERS

Farmworkers, or agricultural workers, are now recognized as a special needs population in Multnomah County.⁸ There are three distinct sub-populations of farmworkers: migrant, seasonal, and year-round. Over the last ten years, the number of migrant and seasonal farmworkers has decreased, with a corresponding increase in the number of agricultural workers who reside in the County year-round. All of these sub-populations typically have household incomes below 30% MFI. They have other things in common as well. As a group, they are predominately Hispanic, and the vast majority are monolingual Spanish-speakers. Many are not literate in either Spanish or English. They face racial, language and cultural barriers to housing and employment outside of the agriculture industry. They have not historically had access to housing. A disproportionate number live in sub-standard housing, where unsafe and unsanitary conditions prevail. For migrant and seasonal farmworkers, their need for short-term housing arrangements makes it difficult to secure better housing on the open market.

There is no current data on the number of agricultural workers now residing in Multnomah County. In 1989, the State Agricultural Commission reported that there were 3,898 persons employed in agricultural work. It is possible to estimate the number of farmworkers from other, more current data. One point of reference is the number of children of farmworkers currently enrolled in school. According to the Migrant Education database, 1,610 Hispanic students were enrolled in Multnomah County in 1998. This suggests that there are between 3,000 and 5,000 Hispanic agricultural workers in the County.

It is interesting to note that, of the 1,610 Hispanic students, 56 percent (867) were foreign-born. Statewide, 42 percent of Hispanic students enrolled in the migrant education program are foreign-born. This suggests that Multnomah County is attracting more recent immigrants than other parts of the state. This inference is confirmed by Multnomah County's recent Latino Needs Assessment, which describes the strength of the County's migration networks at bringing new immigrants to this area, where a sizeable Hispanic population already exists as a result of earlier migration to meet labor market demands.

⁸ Previous planning documents in Multnomah County have recognized the housing needs of agricultural workers, although this is the first time farmworkers have received the "special needs" designation. Seasonal migrant farmworkers were identified as a primary special category population in the FY 91-96 CHAS. However, no category of farmworkers was listed on the table identifying "special needs populations" in that CHAS. In the Consolidated Plan for FY 95-99, no category of farmworkers was listed as having "special needs." However, the Consolidated Plan for FY 95-99 identified a specific project to serve Priority One very low income farmworker households in Gresham/East County. That project, Rockwood Landing, is a 36-unit multi-family project owned by the Housing Authority of Portland.

Within Multnomah County, Migrant Education data reveals that about 75 percent of the children of farmworkers are enrolled in programs in Portland, with the next largest concentration in Gresham, and the remainder in Fairview and Troutdale. This suggests that the largest number of farmworkers reside in Portland, with a smaller but still significant population in Gresham, and lesser groups of farmworkers living in unincorporated areas of Multnomah County.

Farmworkers need an array of supportive services, including child care, bilingual education, assistance with immigration and citizenship, English language instruction, driver's education, and health care. Farmworkers also typically require assistance from local food banks.

In September, 2003 Larson Assistance Services released a report (which can be found at www.casaoforegon.org) "Migrant and Seasonal Farmworker Enumeration Profiles Study which estimated the number of migrant and seasonal farmworkers and their families in the state by county based on estimated agricultural employment in each county. There are an estimated 1,803 farmworkers working in Multnomah County. When you include dependants, the number is 3,014. This does not include year round farmworkers working in Multnomah County which is estimated at approximately 1000. Given Multnomah County's proximity to Washington, Clackamas and Yamhill counties which have large numbers of farmworkers working in the nursery and wine industries (and that Multnomah County by it's dense population compared to the rest of the state probably has larger stock of affordable housing available to this very low-income population). These three counties and Multnomah County account for approximately 65% of the estimated 9,000 year round workers and 12,200 seasonal workers working in the nursery industry ("Oregon Nursery and Greenhouse Survey 1999", USDA Oregon Agricultural Statistics).

While the agricultural base of the county is not huge, a large number of farmworkers call Multnomah County their home. Many of these farmworkers are doubled and tripled up in private rental units (houses, apartments and mobile homes). Some of the reasons this primarily Spanish-speaking population desires to live in the county is that access to bi-lingual services (health, ESL, cultural events, etc.) is excellent.

FAIR HOUSING

The three jurisdictions completed an *Analysis of Impediments to Fair Housing* in May 1996, and identified strategies to address these impediments. Some of the actions that are key to addressing fair housing issues must be taken on a regional basis—not just within the boundaries of Multnomah County. Some of that regional work will continue to be processed by the recently formed Regional Affordable Housing working group.

The City of Portland has conducted a planning process that has established a continuum of needed housing services for individuals and families. The Fair Housing section of this continuum currently includes Fair Housing Enforcement, a Landlord Tenant Fair Housing Hotline, Fair Housing Education, Legal Services for victims of fair housing violations, outreach and education to underserved potential home buyers, the Housing Connections project, and services to increase the supply of accessible housing.

The continuum planning process involved all regional stakeholders and developed findings and recommendations that dovetail with the needs assessment and strategies set out in the *Five Year Consolidated Plan 2000-2005* and in the Analysis of Impediments.

The jurisdictions plan to fund the following fair housing activities:

Barrier Identified in Analysis of Impediments	Activity Addressing Barrier	Funds Allocated	Provider	Anticipated Outcomes
Discriminatory Rental Housing Practices	Fair Housing Enforcement – Legal Assistance	\$43,177 Pdx-CDBG \$5,398 Gresh-CDBG \$8,415 Mult-CDBG	Legal Aid Services of Oregon	Direct Legal Assistance to at least 140 low-income persons to enforce their Fair Housing rights.
Discriminatory Rental Housing Practices	Fair Housing Prevention, Education, Coordination	\$17,298 Pdx-CDBG \$2,600 Mult-CDBG	Fair Housing Council of Oregon	Maintain Fair Housing Complaint hotline that will receive and process at least 100 calls from Portland residents with Fair Housing questions. Process intakes, coordinate enforcement services, conduct community outreach and education
Discriminatory Rental Housing Practices	Fair Housing – Protected Class Testing and Enforcement	\$12,059 City Gen Fund	Fair Housing Council of Oregon	15 paired complaint-driven Fair Housing tests to assist in evaluating complaints of Fair Housing violations. Activities to enforce the City's expanded civil rights ordinance.
Discriminatory Rental Practices	Fair Housing – Enforcement of City of Portland Ordinance	\$20,184 City Gen Fund	Oregon Bureau of Labor and Industries (BOLI)	Conduct up to 25 complaint investigations and administrative enforcement proceedings related to the City of Portland's civil rights ordinance, which includes fair housing provisions.
Renters with Disabilities – lack of accessible housing	Adapt-A-Home	\$153,450 Pdx-CDBG \$80,000 Gresh-CDBG \$65,000 Mult-CDBG	Unlimited Choices	Expand the stock of accessible housing for persons with disabilities by providing accessibility enhancements for approximately 130 housing units within Multnomah County.

Renters: Lack of Information about housing rights, responsibilities and options	Renter Stabilization and Education Program	\$39,181 Pdx-CDBG	Community Alliance of Tenants	Provide at least 2500 low-income Portland residents with information and referral services related to Fair Housing, landlord-tenant legal rights and renter responsibilities.
	Housing Assistance Project	\$3,835 Mult-CDBG	Legal Aid Services of Oregon	Landlord/tenant Information and counseling for up to 90 low-income households in E. Multnomah County.
	Housing Connections	\$140,000 Pdx-CDBG -HOME -TOPS	BHCD HAP	Deliver Housing Connections.org, an accessible regional web-based hub of comprehensive housing opportunities and information. Develop services to assist Multnomah County residents with accessing and vitalizing the information available through Housingconnections.org
Low Homeownership Rates and obstacles to first-time home buyers among minority communities	Homebuyer and Homeowner Counseling	\$135,180 Pdx-CDBG	Portland Housing Center	Provide counseling and community education to expand housing choices and combat displacement through foreclosure and predatory lending for low-income Portland residents. Will assist at least 90 low-income home buyers/owners, with targeted outreach to underserved minority communities.
	Community outreach through Home Buyer Fairs	\$15,000 Gresh-CDBG	African American, Asian, Latino Home Buying Fairs.	
Homeownership – opportunities for families with disabilities	Homes constructed for sale.	\$165,000 Gresham – HOME \$36,000 CDBG	City of Gresham	Meadow Heights will provide 5 homes for persons with disabilities. Partners: Community Vision & Glen/Mar Const.

The City of Gresham plans to fund the following fair housing activities:

Legal Services <i>Fair Housing Legal Assistance</i>	\$5,398
Unlimited Choices <i>Adapt-A-Home Program</i>	\$75,000
Fair Housing Council <i>Fair Housing Information</i>	\$250
Meadow Heights First Time Homebuyers	\$195,000

Multnomah County will fund 2002-2003 Fair Housing Activities as follows:

Legal Aid <i>Fair Housing Legal Assistance</i> <i>Housing Assistance Project</i>	\$8,415 \$3,835
Unlimited Choices <i>Adapt-A-Home Program</i>	\$65,000
Fair Housing Council <i>Fair Housing Information</i>	\$2,600

OTHER ACTIONS

A. Addressing Obstacles to Meeting Under-served Needs

Regional Efforts

As a means to distribute affordable housing opportunities throughout the Metro area, the Metropolitan Service District adopted a Regional Affordable Housing Strategy. Metro's Affordable Housing Technical Advisory Committee (HTAC), consisting of a broadly representative body of local elected officials and staff, housing advocates, and industry representatives is expected to work on implementation of this strategy in 2001-2002. This year, HTAC will also continue to work on regional funding strategies.

Portland Development Commission (PDC) Activities

The PDC, Portland's primary housing and economic development and urban renewal agency, has a substantial role in implementing the adopted Portland City Housing Policy. The PDC Five-Year Plan includes a concerted focus of identifying and addressing the housing needs of Urban Renewal Districts. Housing components of new districts (Lents, River District, N. Macadam) and districts in planning (N. Interstate, Gateway) provide financing for an array of affordable housing types. The current PDC Five-Year Plan, which covers the period from 2000-2005, includes \$139 million to assist 6000-9000 units.

Housing for Persons with Special Needs:

Portland and Multnomah County will undertake strategic planning designed to increase the short and long-term development of rental housing for low-income residents living with mental illness. The anticipated outcomes of this planning effort include:

- A plan to add 100 units of housing for persons living with mental illness to the existing affordable housing inventory in the next three years.
- A realignment of local funding streams to better insert new housing development that is paired with services.
- The establishment of a permanent subcommittee of HCDC to plan and evaluate the special needs housing delivery system.

B. Fostering and Maintaining Affordable Housing*Affordable Housing Preservation Program*

In November 1998, Portland adopted an Affordable Housing Preservation ordinance to address the threatened loss of properties with project-based Section 8 assistance. The strategy is to require notification to the City and to tenants when owners intend to opt out of the Section 8 contracts so that the City could attempt to acquire the property and preserve the contract. The 1999 State Legislature adopted a bill (HB2636) limiting the types of strategies that local governments can employ for this purpose. The City ordinance has been amended to bring it into conformance with the State law.

Since the passage of Portland's preservation ordinance, five properties (Biltmore, Park Terrace, The Oak, Kenilworth, and the Fairfield) with 415 units, have been acquired. Negotiations for one additional property is underway (50 units).

The City declined to acquire the 39 unit Western Rooms, but is providing relocation assistance for the residents.

C. Removing Barriers to Affordable Housing*System Development Charge Exemptions*

With the adoption of Systems Development Charges (SDCs) to help fund parks and transportation improvements, the City of Portland extends the exemption to both nonprofit and for-profit developers of affordable housing.

Gresham

In January 2002 and January 2003, Gresham provided reports to Metro on land-use and non-land use tools it has adopted to support the development of affordable housing and to remove barriers. The following is a list of the tools Gresham has adopted:

- Voluntary inclusionary housing through financial incentives
- Removal of code barriers related to development of housing for the elderly and persons with disabilities (For example, community service uses allowed in all non-industrial zones, flexibility permitted in parking requirements, accessory dwelling

- units allowed in many residential districts, building code requires all new first floor multifamily units be adaptable to persons with disabilities, etc.)
- Removal of regulatory constraints, including provision of altered (streamlined) routing of projects, and code simplification.
 - Updates to parking requirements for multi-family and single-family dwellings
 - Transit-oriented tax exemption
 - Extensive use of federal funds to support affordable housing development
 - Regional cooperation
 - Teacher and Officer Next Door programs
 - Use of CDBG funds to support infrastructure development for affordable housing

Also, in December 2002, the West Gresham Rental Housing Construction Limit was rescinded.

D. Developing the Institutional Structure

Gresham

On a quarterly basis, Gresham City Council holds joint meetings with the Planning Commission, the Transportation System Advisory Committee, and the chair and vice chair of Gresham's Community Development and Housing Committee. Since this was instituted in 1998, the visibility of HUD resources in Gresham has been elevated and policy makers have been afforded with an opportunity to have more information concerning housing and community development needs and strategies.

Gresham has instigated or participated in several multi-jurisdictional problem-solving efforts at the staff level in the areas of compliance with notification requirements under the Endangered Species Act, lead based paint, and development of a regional housing fund (elected official involved in the latter). In addition, Gresham and Multnomah County work closely together on soliciting applications for and implementing projects.

Gresham hosts at least one HCDC meeting per year. One member of the CDHC is also a member of HCDC, thus providing a link between organizations.

Members of Gresham's Police and Community Revitalization programs attend monthly "Gresham" meetings with staff from the Housing Authority of Portland. Several significant achievements, including the opening of a HAP office in Rockwood and the use of HAP funds to assist with staffing costs for a police officer to support their properties, have resulted from HAP's response to these meetings.

Continuing Role of the Housing and Community Development Commission (HCDC)

The Countywide HCDC continues its role as an inter-jurisdictional policy recommendation body representing Multnomah County and the Cities of Gresham, Portland. This body was key in promoting the 60-year affordability requirement for projects receiving local subsidies. An HCDC sub-committee known as the Housing Evaluation Group (HEG) received new authority in 1999 from the Portland City Council to review how all City housing resources are spent, and to evaluate whether these resources are invested in a way that furthers the *Plan* as well as the City's duly adopted Housing Policy. Thus, for the first time, HCDC has the authority to track how Tax Increment Financing funds dedicated to housing in Urban Renewal Districts are spent. HCDC's Advisory Committee on Homeless Issues (ACHI) is responsible for overseeing the Continuum of Care for Homeless People, as well as recommending priorities and funding for projects in HUD's annual national competition for McKinney funds. ACHI will also take on the evaluation of the various rent-assistance programs currently offered. The Home Ownership Advisory Committee, will review and recommend policy for the City of Portland's home ownership assistance programs and will monitor the outcomes of these programs annually. The HCDC subcommittee, the Special Needs Committee, has been charged by Multnomah County and the City of Portland, as well as the Board of the Housing Authority of Portland, to provide guidance on a variety of issues related to special needs housing. Among other things, the Special Needs Committee has been asked to make policy recommendations to advance the development of special needs housing and to improve the success of housing outcomes for persons with special needs; and to coordinate resources to stimulate the development of special needs housing.

E. Evaluating and Reducing Lead-Based Paint Hazards

The City of Portland Bureau of Housing and Community Development, the Multnomah County Health Division, and the Portland Development Commission continue their partnership in the Portland Lead Hazard Control Program, funded by a grant from the U.S. Department of Housing and Urban Development. This program provides lead hazard control activities and blood lead testing in low-and moderate-income households, prioritizing those inhabited by children under the age of six.

An education and outreach component of the grant provides for the dissemination of informational literature addressing lead hazards, providing workshops and training session to populations effected by lead, and increasing community awareness and collaborative efforts around lead issues.

The goals of lead hazard reduction are further promoted in the City of Portland and Multnomah County through funding by the Portland Water Bureau. The Portland Water Bureau has been funding lead hazard reduction efforts since 1997 in compliance with the EPA's Lead and Copper Rule for drinking water. They realized that childhood lead poisoning is more likely to happen from lead in homes than the low lead levels in Portland's water supply and pipes. The Water Bureau provides annual funding to BHCD to administer for lead hazard reduction and education and outreach services. This partnership creates a single comprehensive lead program for the City of Portland, allowing streamlined services to be provided to the community.

The issuance of new lead-based regulations has prompted a review of all housing related programs to evaluate how those programs must be modified to meet the new regulations and to reflect the cost impact of compliance.

F. Reducing the Number of Poverty Level Families

Please refer to the discussion of the Anti-Poverty Strategy in Section 6 of the *Consolidated Plan 2000-2005*. A consortium-wide effort to refine the Anti-Poverty Strategy is on hold until new census data is available. Multnomah County is developing a "Catalyst Agenda" with the goal of moving people out of poverty.

G. Enhancing Coordination between Public and Private Housing and Social Service Agencies

Central City Housing

The Downtown Housing Occupancy Work Group - comprised of four downtown social service agencies, nonprofit housing organizations, the housing authority, and others--will continue to meet monthly. The group focuses primarily on downtown housing which has been developed with local public subsidy and/or has rent assistance through the housing authority. Often managers, both from nonprofits and private firms, are invited to problem solve with the group on specific buildings.

Interagency Housing Meeting

The Multnomah County Office of School and Community Partnerships facilitates monthly meetings of the "Interagency Housing Meeting." The participants in this team include representatives from more than 40 agencies, such as domestic violence, the Housing Authority of Portland, mental health agencies, Adult and Family Services, workforce development programs and several not-for-profit services to homeless families. Also included in this group are "Housing Specialists" professionals who actively assist people to access housing. Agencies involved serve families with children, singles, including people with disabilities, and seniors. In an effort to obtain housing for their consumers, individuals who attend this meeting relate daily to landlords in the private sector.

The objectives of this meeting include becoming knowledgeable about services available in the community for homeless families and sharing resources. The ultimate goal is to assist families who are without housing, or at risk of losing their housing, enter into a stabilized, permanent housing arrangement.

HOUSING PROVIDED BY THE HOUSING AUTHORITY OF PORTLAND (HAP)

HAP is the largest provider of affordable housing in Oregon, serving all of Multnomah County since 1992.

THE MISSION OF THE HOUSING AUTHORITY OF PORTLAND (HAP)

HAP's mission is to assure that the people of the community are sheltered. HAP has a special responsibility to those who experience barriers to housing because of income, disability or special need.

HAP will continue to promote, operate and develop affordable housing that engenders stability, self-sufficiency, self-respect and pride in its residents and represents a long-term community asset.

HAP will be a community leader to create public commitment, policy and funding to preserve and develop affordable housing.

STRATEGIC DIRECTION

In February 2003 the HAP Board of Commissioners affirmed four key strategic initiatives that will guide the agency over the next five years, as follows:

- Promote successful residency leading to increased self-sufficiency
- Develop and manage our real estate assets with the most effective blend of public and private sector practices
- Increase organizational effectiveness
- Provide leadership on affordable housing issues that impact Multnomah County

HAP's goals, decisions and work plans are developed within the context of these four strategic initiatives.

HOUSING PROGRAMS

In January 2003, HAP's Housing portfolio comprised:

Public Housing units:	2,737
Affordable housing units:	3,474
Special Needs units:	496
Section 8 vouchers:	7,456
Multnomah County residents served:	32,600

HAP's plans for Capital Improvements 2003-2004 are given in Table 18.

HAP is entering a period of significant change, due to the implementation of the HOPE VI program at Columbia Villa. (A more detailed report on HOPE VI/New Columbia is given below.) Changes will include:

- Temporary reduction of Public Housing units due to the deconstruction of Columbia Villa (462 units)
- Temporary slowdown in conventional Section 8 tenant-based vouchers, due to relocation of Columbia Villa residents
- Opportunity for the development of 92 new Project-based Section 8 units, made available to Community Development Corporations and other qualified partners as replacement housing for Public Housing units reduced at Columbia Villa

ACCESS TO HAP HOUSING AND SERVICES

HAP is committed to making it easier and more efficient for potential and existing residents to access HAP and our partners' range of services..

HOUSING CONNECTIONS

To that end, HAP has been a participant in "Housing Connections", the web-based rental database program developed by the City of Portland Bureau of Housing and Community Development. Computer terminals for potential and current residents/participants are available at four HAP office locations county-wide.

HAP EAST METRO OFFICE

On November 4th 2002 HAP opened a new office in Rockwood, Gresham, staffed by an inter-departmental staff team, providing on-site information, referral and emergency support for current and potential residents/participants. Subject to budget constraints, HAP will explore additional such customer service centers during 2003/04.

HOPE VI – NEW COLUMBIA

BACKGROUND

In 1993, the U.S. Department of Housing and Urban Development (HUD) created funding, in the form of HOPE VI grants, to revitalize the country's aging public housing.

In late 2001, after a twelve-month process to prepare an application for the highly competitive grants, HUD notified HAP that it had been awarded a \$35 million HOPE VI grant that will anchor a \$150 million investment in New Columbia.

The Columbia Villa public housing community, located in the Portsmouth neighborhood of North Portland, was built in 1942 for World War II defense workers. Today Columbia Villa is home to almost 1,300 residents who live in 462 units scattered over 80 acres.

In June 2002, HUD and HAP signed the \$35 million grant agreement adopting the project schedule.

Project Goals

New Columbia will create an improved and viable neighborhood of diverse housing types and residents by concentrating on four principles:

- Replacing unattractive, impersonal, barracks-style buildings with townhouses, garden-style apartments and single-family dwellings that blend aesthetically into the environment
- Reducing the concentration of poverty in Columbia Villa by building a neighborhood of varied types of housing, rented and owned, to attract economically diverse residents
- Providing supportive services to help residents get and keep jobs and build assets and equity in the community
- Establishing and maintaining high standards of personal and community responsibility through explicit lease requirements and home ownership

Housing Mix

The housing mix of 850 units on the New Columbia site will include public housing, affordable rental housing, elderly housing and homes for sale.

In addition to new parks, public facilities will include community centers, recreational facilities, day care, and adult learning centers. An additional 92 public housing units will be built off-site to help lessen concentrations and make sure that there is no net loss of public housing in the city.

Economic and Community Benefits

While pursuing the project goals that HAP has identified, the project will also have a positive impact on the local economy. The expenditure of \$100 million on construction and construction related activities will create new jobs. Further, the market rate homeownership aspects of New Columbia will result in a net increase in the property tax receipts currently derived from this 80-acre site.

Project Timeline

- In April 2003, HAP will begin relocating residents, offering them a choice of other public housing or Section 8 rent vouchers. Each household will receive extensive assistance and ongoing supportive services for 42 months.
- Construction will begin in December of 2003 and is expected to last three years. In preparation for this, HAP is working with residents, Portsmouth neighbors, and its many partners on a final plan for the development
- Current and new residents will begin returning to New Columbia as early as the summer of 2005 when the first phase of residential buildings is complete.
- HAP is serving as master developer, working with an array of government, financial, and community partners and will create economic development opportunities by encouraging participation by local businesses in all phases of the work.

A Community Advisory Committee and associated task forces serves as the key link between the project and the public as project plans are finalized. Starting in July 2002, it is meeting once a month for 12-18 months to review and discuss different aspects of the project.

***HAP RESIDENT/PARTICIPANT PROGRAMS THROUGHOUT
MULTNOMAH COUNTY*****Self Sufficiency Programs*****GOALS Program***

Since 1994, HAP has offered the HUD Family Self Sufficiency (renamed the GOALS) program. 279 GOALS graduates received an average of \$7,000 in escrow savings upon program completion; 97 become homeowners upon leaving public housing assistance. Nearly 500 have active GOALS contracts, with an additional 180 on a Wait List. HAP's 10 GOALS staff speak a total of 16 languages. In addition, all residents of New Columbia will have access to GOALS services through the HOPE VI project.

ETAP Program

Since 1998, HAP has offered the Evening Trades Apprenticeship Preparation (ETAP) program for its residents. ETAP provides construction trades training, job placement, and entry in certified apprenticeships. The HOPE VI New Columbia deconstruction and new construction phases will have strong ETAP employment participation. ETAP is funded through a HUD ROSS-Apprenticeship grant.

Employment Preparation:

Funded in part through a HUD 2001 ROSS-Resident Services Delivery Model (ROSS-RSDM) grant, GOALS participants and other HAP residents receive employment preparation and case management assistance. Our major partner in these efforts is the Portland Community College Workforce Network, operating out of the GOALPOST One-Stop Career Center satellite in Columbia Villa. A 20-station Computer Learning Center and Employment Resource room are available for skills training and job search. During HOPE VI construction, these services will be available in coordination with the Oregon Department of Human Services at its 6443 N. Lombard Street location. HOPE VI staff will also strongly support employment preparation and job search for New Columbia residents and neighbors.

Homeownership Preparation:

Funded in part through a HUD 2002 ROSS-Resident Homeownership Supportive Services (ROSS-HSS) grant, GOALS participants and other HAP residents receive homeownership preparation counseling and case management assistance. Our major partner in these efforts is the Portland Housing Center. Residents also have access to enroll in HAP's Pilot Section 8 Homeownership, or "Accessing the American Dream" scattered site homeownership programs. A GOALS Homeownership Specialist with 14 years realtor experience is on staff and available to provide technical expertise and assistance.

Youth Services:

By September 1, 2003, all funds from HUD Public Housing Drug Elimination Program (PHDEP) will have been expended. HUD has discontinued this program nationwide, amounting to a local \$680K annual and continuing shortfall in funding for HAP youth services across the County. HAP is actively exploring options for maintaining essential Youth services at our family developments, including application to OCVAS to become an AmeriCorps sponsor.

RESIDENT SERVICES COORDINATION**Elderly and Disabled:**

Since 1997, Resident Service Coordinators (RSC) have been providing services to residents in ten of HAP's mixed population high-rises. RSC's link elderly and disabled residents with services and resources they need to preserve their housing, while promoting independence, dignity and quality of life. Resident Service Coordinators also serve as a catalyst for problem solving, conflict resolution, community building and assist in supporting property management. Resident Service Coordination is funded through HUD's Resident Opportunities Self-Sufficiency grant.

Family developments:

While our successful GOALS Self Sufficiency program offers a solid pathway for families ready to seek freedom from public assistance, HAP realizes that not all families are ready for such a step. Through HOPE VI, HAP is adapting its Resident Services Coordination system currently in use for the Elderly Disabled population, for these New Columbia families. HAP will also offer similar programs at several of its Affordable Housing sites located throughout the County.

TABLE 16. HAP PLAN FOR CAPITAL IMPROVEMENTS, 2002-2003

Development	Work Items	Estimated Cost	Status
Dahlke Manor	Elevator Modernization - Non-Dwelling Equipment	\$100,000	Done
Dekum Court	Comprehensive renovation and ADA conversion	1,200,000	Done
Hollywood East	ADA conversion	750,000	Done
Hollywood East	Intake Remodel	100,000	Done
Hollywood East	HVAC Evaluation	10,000	Done
Medallion apartments	Door replacement	60,000	Done
Northwest Tower	Elevator Modernization - Non-Dwelling Equipment	200,000	Done
PHA Wide	Paving	250,000	Done
Schrunk Riverview Tower	Elevator Modernization - Non-Dwelling Equipment	200,000	Done
Schrunk Riverview Tower	Exterior paint	200,000	Done
Sellwood Center	Elevator Modernization - Non-Dwelling Equipment	200,000	Done
Tamarack	ADA improvements	350,000	Done
Various projects	Replace aluminum windows	500,000	Done
Hollywood East	HVAC Upgrade	375,000	In Progress
Northwest Tower	Non-Dwelling Equipment (cameras)	20,000	In Progress
PHA Maintenance and Administration	Remodel Blanchard building and move	350,000	In Progress
PHA Wide	Roofing	100,000	In Progress
PHA Wide	Carpet/Tile (doing in Vacates)	150,000	In Progress
Townhouse Terrace	Site/Dwelling	350,000	In Progress
Williams Plaza	ADA Units	250,000	In Progress
All Highrises	Seismic Upgrades	1,500,000	
All Highrises	Move interior trash systems to exteriors	935,000	
Camelia Court	Front Door replacements	20,000	
Gallagher Plaza	Replace hallway pressure valves, unit shower valves	25,000	
Hillsdale Terrace	Concrete retaining walls	100,000	
Hollywood East	Remodel and Move ACMS offices	125,000	
Hollywood East	Boilers Relined	50,000	
Intake Office	Filing System upgrade	10,000	
Iris Court	Office electrical upgrades	250,000	
Maple Mallory	Interiors	300,000	
Maple Mallory	Electrical upgrades	760,000	
Peaceful Villa	Furnace upgrades, new doors, property lighting upgrade, new locks, drain lines, fencing	60,000	
Williams Plaza	HVAC Upgrade	140,000	
Williams Plaza	Window replacements	\$500,000	

Note: The above-listed work is in priority order and is dependent upon amount of annual Capital Fund Grant from HUD to HAP.

PROGRAM-SPECIFIC REQUIREMENTS

CITY OF PORTLAND

Recapture Provisions

The units funded with HOME funds as part of the City of Portland's Shared Appreciation Mortgage (SAM) program will have a 25-year period of affordability. The SAM agreement describes an equity recapture formula that is based on the amount of subsidy the City provides to the homeowner or developer. The amount of equity recaptured by the SAM will never be more than 50 percent of the total realized equity appreciation.

Resale Provisions

Homebuyers participating in the City of Portland's HOME-funded Community Land Trust program will agree to resale provisions. The homeowner will take title to the improvements and will sign a 99-year lease for the land with the nonprofit community land trust, which will hold the land. Upon resale, the value of the land will not be included in the sales price to the new eligible homebuyer.

CITY OF GRESHAM

Recapture Provisions

HOME regulations require that the City of Gresham state in its Consolidated Plan Update annually the method that it intends to use to ensure that the benefit of the federal investment in its homebuyer programs accrue to low and moderate income households for the HUD-required affordability period (which is a minimum of 10 years for a subsidy of \$15,000 - \$40,000).

The primary method that the City of Gresham uses is the Shared Appreciation Mortgage (SAM), the provisions of which are modeled on the SAM pioneered by the Portland Development Commission. The SAM requires that, if the homebuyer chooses to sell her/his house or no longer live in it as her/his principal residence within 30 years of the house purchase, the homebuyer must repay the principal amount of the SAM and also a share in the appreciation not to exceed 50%. The formula and definitions used to determine the amount of the adjusted appreciation are provided in the mortgage document itself and can be obtained by contacting the City of Gresham, Community Revitalization Program. The SAM is a form of recapturing the initial investment (plus a share in the appreciation) so that these funds can be provided to address other affordable housing needs in the future.

As indicated in the application materials, the City of Gresham will also consider models that use a resale restriction, such as a land trust or a form of a deed restriction or land covenant. In this option, a mechanism is provided that requires that the property be sold at an affordable price to an income-qualified buyer (80% MFI or less, as provided in the deed restriction or land covenant) for a specified number of years or in perpetuity. The City of Gresham will review proposals for resale provisions on a case-by-case basis to ensure compliance with HUD requirements.

The Buyer-Initiated SAM is available throughout Gresham, with first priority given to eligible applicants from Rockwood, then all of Gresham, then without regard to residency. The Developer-Initiated SAM is only available to developers undertaking development in Rockwood.

HOME

Community Housing Development Organizations (CHDOs)

The Portland HOME Consortium continues to set aside 15 percent of its HOME grant, or \$713,700 for FY 2002-03, for CHDO development projects. We hope to involve CHDOs in a variety of rental housing projects in both the new construction and rehabilitation categories. Most of the programs identified for CHDO participation will provide general rental housing, but CHDOs may also be involved in some special needs housing. CHDOs will be eligible to participate in programs and projects in addition to those identified in the set-aside. We expect to provide operating support to CHDOs, and we have budgeted \$233,565 for this purpose for FY 2002-03. Each jurisdiction in the Consortium has identified possible CHDO projects and has made a commitment to working with CHDOs.

Specific HOME Submission Requirements

Recapture Provisions

HOME regulations require that the City of Gresham state in its Consolidated Plan Update annually the method that it intends to use to ensure that the benefit of the federal investment in its homebuyer programs accrue to low and moderate income households for the HUD-required affordability period (which is a minimum of 10 years for a subsidy of \$15,000 - \$40,000).

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The Buyer-Initiated SAM is available throughout Gresham, with first priority given to eligible applicants from Rockwood, then all of Gresham, then without regard to residency. The Developer-Initiated SAM is only available to developers undertaking development in Rockwood.

Resale Provisions

Home buyers participating in the City of Portland's Community Land Trust program will agree to resale provisions. The homeowner will take title to the improvements and will sign a 99-year lease for the land with the nonprofit community land trust, which will hold the land. Upon resale, the value of the land will not be included in the sales price to the new eligible homebuyer.

Refinancing Guidelines for HOME-Assisted Projects

The City of Portland may, from time-to-time, allocate HOME funds to refinance existing debt on multifamily projects undergoing HOME-assisted rehabilitation when refinancing is necessary to permit or continue affordability as defined at 24 CFR 92.252 (1999). For projects undertaken under this provision, the following guidelines shall apply:

1. The minimum period of affordability under the HOME program rules shall be at least 15 years from the date of the refinance, regardless of the amount of HOME funds invested. By City Policy, the period will typically be 60 years.
2. Refinance with HOME funds shall only occur in projects that can demonstrate that the primary activity to be undertaken is rehabilitation. In order to demonstrate that this guideline has been met, the cost of rehabilitation must equal at least 50 percent of any additional funds (HOME and other funds) invested as part of the refinance (a 1:2 ratio).
3. Prior to committing funds to refinance, the Portland Development Commission, on behalf of the City, shall conduct a review of management practices at the property applying for refinance to demonstrate that disinvestment has not occurred, that the project has viability for the longest applicable period of affordability and that the project can continue to serve the target population.
4. Projects are eligible for HOME-funded refinance under these guidelines to either maintain existing affordable units, to create additional affordable units, and/or to increase the level of affordability in existing units.
5. Projects are eligible for refinance so long as they are within the geographic boundaries of the Portland HOME Consortium.

6. HOME funds cannot be used to refinance loans made or insured by any Federal program, including CDBG and HOME.

HUD-Mandated Site and Neighborhood Standards for Construction of New HOME Assisted-Housing in Gresham.

The City of Gresham is in the process of developing a matrix and maps which document how existing policies relative to the development of new HOME-assisted housing conform with HUD regulations set forth in 92 CFR 983(b). This will be provided in a subsequent draft of the Action Plan for documentation purposes and will not require a change to existing policies and programs.

Tenant-Based Rental Assistance

The Portland HOME Consortium plans to fund a tenant-based rental assistance project under the HOME program for FY 2002-03. This program will be offered throughout all three jurisdictions in our Consortium and will be administered by the Housing Authority of Portland (HAP). The program will focus on assisting families and other special needs households transitioning from homelessness to permanent housing and those at risk of eviction and homelessness. We may also provide assistance to households in rental projects being rehabilitated under the HOME Program.

Subsidies will provide assistance with up-front costs of obtaining housing (security deposits, first and last months' rent) and short-term rental assistance for households transitioning to self-sufficiency. Subsidy amounts for each household are expected to be relatively small, compared with traditional rental assistance programs.

We currently have a variety of local rental assistance programs and resources. Our goal is to use the HOME Rental Assistance Program to complement these other resources. Because of this, we will shift emphasis among the population groups or forms of subsidy described below as necessary to achieve a balanced delivery of services.

The following procedures describe our tenant-based rental assistance program. Any changes will be documented in a revised program description, to be maintained in the grant file.

Procedures for Tenant Selection

Households will be selected in a manner consistent with the preference rules established under section 5(c)(4)(A) of the Housing Act of 1937. The Housing Authority will establish written tenant selection policies and criteria. Eligible applicants will be placed in one of the following groups:

- A. Homeless in case management program.
 - A-1. Homeless families with children.
 - A-2. Homeless individuals or couples.

- B. Persons and families with a disability whose rent is more than 50 percent of their income and who are in a case management or treatment program.
 - B-1. With a mental illness.
 - B-2. With a developmental disability.
- C. Persons and families facing immediate eviction, whose rent is more than 50 percent of their income, and who are willing to work with a case manager until their financial situation stabilizes.

Within each group, assistance will be provided in order of the date and time the application is received.

Exception: Eligible residents of a rental project being rehabilitated under the HOME program will be selected for assistance without being placed on the waiting list.

Payment Process: Payments may be sent directly to the family receiving assistance. Checks will then require the endorsement of both the head of household and landlord.

Terms of Rental Assistance: HAP will enter into a rental assistance contract with the family. The terms of each contract will be governed by the type of rental assistance provided, and the preference group that the family is in. The term of the rental assistance contract will not exceed one year, but may be renewed.

Process for Determining that Rents Are Reasonable: A rent-reasonableness survey, based on statistics provided by the Apartment Data Center, is updated by HAP at least annually. Rent figures for unit sizes not available in the Apartment Center's survey (such as SROs) will be based on documentation developed by HAP and information received from the local HUD Economic Marketing and Development Department.

If the contract rent equals or falls below the current survey figures, a certification of the rent reasonableness will be documented in the rental assistance contract file. If the proposed contract rent exceeds the rent survey figures, a detailed documentation form justifying the above average rent must be completed and approved by the Rental Director. Assistance contracts cannot be executed without written approval for above-average rents.

Rent reasonableness will generally be determined in conjunction with the Housing Quality Standards (HQS) inspection. If an HQS inspection is not performed, the necessary information for a rent reasonableness determination will be obtained through interviews with the landlord and tenant.

Rent Standard: The rent standard will be the Fair Market Rent (FMR) established for the applicable bedroom size.

Maximum Subsidy: The maximum subsidy amount will be no greater than the difference between the rent standard for the unit size and 30 percent of the family's monthly adjusted income.

From time to time, specific standards for assistance with security deposits, first and last months' rent, and monthly rent assistance for families with children, homeless singles or couples and persons with a disability may be established or amended. These will be published in amendments to the HOME Program Description.

Minimum Tenant Contribution to Rent: The minimum tenant contribution to rent will be 30 percent of adjusted income.

Other Forms of Investment

The Consortium does not use forms of investment other than those described in 234 CFR 92.205(b).

Affirmative Marketing Program

In accordance with the regulations of the HOME Investment Partnership Program contained in 24 CFR 92.351, the Portland HOME Consortium will utilize an affirmative marketing program.

Efforts by the Consortium and Subrecipients

The City of Portland, Multnomah County, and the City of Gresham will use the following methods of informing the public, owners, and potential tenants about fair housing laws and the affirmative marketing policy:

- Include the Equal Housing Opportunity logo, slogan, or statement in all press releases, advertising, brochures, etc., which describe the HOME Program.
- Provide funding to Fair Housing programs that provide information and education services to citizens regarding fair housing laws and policies. These programs include a variety of fair housing activities including workshops, development of publications, and staff or contractors who provide one-on-one technical assistance from property owners and tenants. Staff or contractors will be available to provide special outreach and technical assistance to HOME Program participants on an as-needed basis.
- Inform owners about affirmative marketing requirements through the use of a certification and distribution of fair housing posters, master equal opportunity logos, and marketing outreach list.
- Make Housing Connections available at no cost to market all HOME-assisted units broadly.

Efforts by Property Owners

Property owners receiving assistance under the HOME Program will be required to execute an Affirmative Marketing Certification for any property with five or more HOME-assisted units. This Certification will include requirements for maintaining fair housing policies and affirmative marketing efforts.

Owners of properties with five or more HOME-assisted units will be required to report on their affirmative marketing efforts during the federally-imposed period of affordability (between five and twenty years, depending upon the level of assistance provided). This report will provide information on demographic records of tenants and marketing efforts used to recruit tenants to fill vacant units.

Special Outreach Efforts

Special outreach efforts will be required to attract those persons least likely to apply for housing. Owners of projects in neighborhoods with minority concentrations will be required to use media and recruiting sources likely to reach non-minority renters. Conversely, owners of projects in neighborhoods without minority concentrations will be required to use media and recruiting sources likely to reach minority renters.

The consortium will annually assess and evaluate the effectiveness of special outreach efforts in meeting goals identified in the Analysis of Impediments to Fair Housing and may occasionally recommend or require that recipients of HOME funding undertake specific procedures. The consortium anticipates that it will update the Analysis of Impediments during the period covered by the *Plan*, and that the update will include an evaluation of the Affirmative Marketing Program and recommendations to make it more effective.

MINORITY AND WOMEN BUSINESS ENTERPRISE OUTREACH PROGRAM

In accordance with the regulations of the HOME Investment Partnership Program contained in 24 CFR 92.352 (a)(5), the Portland HOME Consortium will utilize the minority and women business outreach program.

Efforts by the Consortium and Subrecipients

The bulk of the contracting opportunities under the HOME Program will be carried out by property owners, rather than the Consortium jurisdictions or subrecipients. In any direct contracting carried out by Consortium members and subrecipients, affirmative outreach efforts will be required. For any contract over \$10,000, outreach will include (1) advertising contracting opportunities in minority media; (2) registering plans and specifications with plan centers, and (3) direct outreach to potential bidders identified from the list of certified minority and women business enterprises obtained from State of Oregon Office of Minority and Women Business. For any contracts under \$10,000, the contractor solicitation process will include direct outreach to potential bidders from the list of certified business. Subrecipients that are public agencies, and have adopted purchasing procedures, will use those procedures.

The City of Portland and the Portland Development Commission anticipate that they will continue to provide financial support to the Housing Development Center to provide technical assistance and capacity building for small contracting firms that are candidates for subcontracting on HOME-funded projects.

Efforts by Property Owners

Property owners receiving assistance under the HOME Program will be provided with minority and women business enterprise outreach materials and counseled on involving businesses in available contracting opportunities.

- All property owners will receive a current list of Minority and Women Business Enterprises that have been certified by the State of Oregon Office of Minority and women Business.
- All property owners will receive a listing of minority media and plan centers.
- For contracts under \$100,000, owners will be encouraged to solicit quotes from minority and women business enterprises and to use minority media and plan centers to notify businesses of contracting opportunities.
- For contracts over \$100,000, owners will be required to use formal advertising and bid procedures. Owners will be required to publish requests for bids in minority media and register plans and specifications at appropriate plan centers.
- In soliciting for contractors, property owners will be required to include language encouraging prime or general contractors to use minority and women business enterprises as subcontractors.
- All owners will be required to report on their efforts and accomplishments in involving minority and women business enterprises in contracts.

Oversight

The Director of the City of Portland, Bureau of Housing and Community Development will have oversight responsibilities with respect to the Minority and Women business Outreach program. As part of the CAPER, the Consortium will report on success in involving minority and women business enterprises in both direct contracts of participant jurisdictions or subrecipients, and property owner contracts funded under the HOME Program. This report will include an assessment of outreach efforts and make recommendations for any changes or improvements to the outreach program. To the extent practicable, the updated Analysis of Impediments will similarly assess the MBE/WBE outreach efforts of the Consortium.

MONITORING

Some projects are funded by more than one jurisdiction. To reduce administration and monitoring, interagency agreements state that only one jurisdiction will manage a project, and management responsibilities will alternate between jurisdictions.

CITY OF PORTLAND: HOME, ESG, HOPWA, AND CDBG

The BHCD provides monitoring for HOME, ESG, HOPWA, and CDBG-funded projects. Monitoring activities may include program performance, fiscal accountability, and regulatory compliance and could involve both internal file review and on-site reviews. An objective of all internal file reviews and on-site reviews is to ensure that the City will meet the goals and objectives set forth in the Consolidated Plan. Program Managers select the projects to be monitored for program performance and regulatory compliance and work with the fiscal staff to determine which projects will receive a fiscal review. Generally, projects which receive large amounts of City funding, projects which are administered by unsophisticated or inexperienced organizations, projects which appear to be having difficulties in meeting contract or program requirements, and projects which require more intensive technical assistance receive priority in establishing a monitoring schedule.

Internal file review consists of analysis of bills, reports, external audits, file documentation, and other materials submitted by the providing agency to determine that the project is on schedule, fiscally accountable, complying with contractual requirements and meeting regulations. On-site review can include any or all of the following depending on the depth of the monitoring: file review at the project facility, visiting sites where the activity is being carried out (for instance, a house under construction), visiting completed sites, interviewing participants and clients as well as agency staff, checking the income verification system and documentation used for the project, completing a review of the fiscal system, and conducting a review of invoices through source documentation.

HOME

All HOME projects are monitored by the City's sub-recipients for compliance with all HOME requirements, *e.g.*, long-term compliance with housing codes and affordability requirements. Monitoring is performed on a regular schedule at the intervals required by HOME regulations.

Minority Business Outreach

Property owners/borrowers carry out the bulk of contracting opportunities rather than the City. Borrowers of amounts under \$100,000 receive information about opportunities and encouraged to solicit quotes from minority and women business enterprises. Additionally, the BHCD contracts with the Housing Development Center to provide MBE and WBE (minority and women business enterprise) contractors with technical assistance to improve their capacities and capabilities to take on more complicated projects.

When Portland Development Commission (PDC) loans exceed \$100,000, borrowers are required to comply with PDC's Emerging Small Business (ESB)/Good Faith Effort Program for all prime construction contracts of \$200,000 or greater and subcontracts of \$100,000 or more. By the program requirements, borrowers through their prime contractors are required to either meet a 10 percent ESB goal or to make good faith efforts to contract with ESB firms for each division of work to be performed by a subcontractor. The ESB/Good Faith Effort Program further requires that they submit monthly reports on subcontractor utilization. Contractors are strongly encouraged to use formal advertising and bid procedures; publish requests for bids in at least two media; and seek solicitation assistance through minority and women community organizations.

For the same PDC construction loans exceeding \$100,000, borrowers are also required to comply with the Workforce Training and Hiring Program for prime construction contracts of \$1,000,000 or greater and subcontracts of \$100,000 or more. The Program seeks to ensure a contractor's workforce reflects the diversity of the regional construction workforce. The Program also maximizes apprenticeship and employment opportunities for minorities, women, and economically disadvantaged workers in the construction trades.

MULTNOMAH COUNTY

Multnomah County monitors the expenditure of CDBG and HOME funds to ensure that sub-recipients comply with regulations governing their administrative, financial and programmatic operation and achieve their performance objectives within schedule and budget. The County strives to provide up-front assistance and information about requirements through the application process, contract preparation, ongoing communication, and technical assistance.

Public service contracts require that sub-recipients submit monthly activity reports and semi-annual reports on progress toward achieving outcomes each month that invoices are received. The County performs on-site monitoring of active projects annually.

CITY OF GRESHAM

Monitoring is an ongoing part of project management for the City of Gresham. The elements of Gresham's project management system include the following:

- In an effort to assist applicants with addressing all the applicable federal regulations, the City provides a significant amount of information about relevant regulations in the funding application materials. While this information would not be sufficient for an applicant unfamiliar with the regulations, it does serve as a reminder to those who have some familiarity with the CDBG and HOME programs of the program and other requirements that they will have to meet if funded.
- As needed, the City meets with potential applicants to provide informal training on federal regulations and to answer any other questions that applicants may have concerning the application process. This is an opportunity to help applicants to shape their projects in a manner so that they conform to HUD guidelines.
- City staff reviews written applications to ensure general compliance with regulations at this early stage.
- If an application is approved, Gresham staff informally assesses the background of the applicant and the complexity of the project and determines how best to proceed with formalizing a contractual agreement. If the applicant is receiving funds for a service or project that they have completed successfully in a previous year, staff may simply send out a renewal contract with instructions on how to process it. If it is a new project of some complexity with a new partner, then staff may prepare checklists and have multiple meetings to ensure that the project is developed appropriately. Gresham staff provides considerable "up front" guidance on Davis Bacon, Uniform Relocation Act, Lead Paint and other related compliance issues.
- All contracts include provisions for providing written reports to the City on a regular basis. The City reviews these reports as they arrive. If they are not arriving on the prescribed basis, the City will contact the partner and request that the reports be provided. Significant delays in reporting may result the City delaying payment of invoices until the required reports are provided.
- At least once during the year, the City sponsors an informal meeting for all public service and housing service providers to better coordinate services among agencies and to provide an informal forum for discussing any mutual interests or concerns. Typically, part of the meeting is spent discussion contractual requirements, such as potential revisions to the reporting forms.
- For all housing projects for which the City provides funding for construction, the City assigns a building inspector to monitor the progress of the project in the field and to review all invoices for payment. Community Revitalization staff continue to monitor progress as well. This provides an additional level of project oversight by an individual with construction knowledge.

- The City of Gresham undertakes on-site monitoring of a sample of projects completed in a particular year. There are four parts to the review:
 - Program compliance
 - Project achievements
 - Financial and grant management systems (by the City's financial staff)
 - Regulatory compliance

A letter summarizing the results of the review and additional follow up action, if any, is sent to the project manager.

- The City of Gresham has also initiated a process of monitoring HOME-funded projects on an ongoing basis. The City attempts to coordinate its review with other funding agencies so as to avoid duplication of effort and to reduce the burden on the project sponsor.

CERTIFICATIONS AND STANDARD FORM 424

Copies of HUD-required certifications and Standard Form 424 are on file in each of the jurisdiction's department/bureau that administers HOME, CDBG, and other programs covered in the *Plan*.

One Year Action Plan

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 Multnomah County Citizen Participation Plan

Appendix C: Certifications
 The City of Portland
 The City of Gresham
 Multnomah County, Oregon

**MULTNOMAH COUNTY BOARD OF COMMISSIONERS
PUBLIC TESTIMONY SIGN-UP**

Please complete this form and return to the Board Clerk

This form is a public record

MEETING DATE: 5-8-03

SUBJECT: CDBG PROGRAM CONSOLIDATED PLAN

AGENDA NUMBER OR TOPIC: PARENTS FOR ALTERNATE SUPPORT SOLUTIONS

FOR: X AGAINST: _____ THE ABOVE AGENDA ITEM

NAME: RON HURL

ADDRESS: 15610 NE STANTON

CITY/STATE/ZIP: PORTLAND, OR 97230

PHONE: _____ DAYS: 503-262-8900

EVES: _____

EMAIL: RONHURL@MSN.COM

FAX: _____

SPECIFIC ISSUE: PASS CDBG REVITALIZATION

WRITTEN TESTIMONY: 17,000 PORTLAND METROPOLITAN DEU
DISABLED DEPENDENTS ARE CARED FOR IN THEIR FAMILY
HOMES AND ARE UNABLE TO DEVELOP & BUILD DAILY
LIVING SKILLS LEARNED IN SPECIALIZED EDUCATIONAL
PROGRAMS

IF YOU WISH TO ADDRESS THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-2 & R-3

Est. Start Time: 9:40 AM

Date Submitted: 04/14/03

Requested Date: May 8, 2003

Time Requested: 5 mins

Department: DBCS

Division: Land Use & Trans Program

Contact/s: Tom Hansell

Phone: (503) 988-5050

Ext.: 29833

I/O Address: #425

Presenters: Tom Hansell, LUT Program Manager

Agenda Title: Public Hearing and Consideration of Approval of the 2003-2004 Dunthorpe-Riverdale Sanitary Service District No. 1 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission

1. What action are you requesting from the Board? What is the department/agency recommendation?

Convene as the governing body of the Dunthorpe-Riverdale Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve on the budget.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The Multnomah County Board of Commissioners serves as the governing body of each

district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board for terms of three years.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Business and Community Services' Land Use and Transportation Program serves as the budget officer for the district. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer, or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Multnomah County's Department of Business and Community Services provides administrative and financial services, respectively, to the district. The district is, however, a separate and independent financial entity. Expenses incurred, such as administration and engineering review provided by the Department of Business and Community Services, are met with revenue from sewer user charges, connection fees, and/or assessments to real property, within the service district.

This district was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. District growth has stabilized due to substantial completion of municipal annexations.

The City of Portland's Bureau of Environmental Services maintains the district's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. It also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities.

3. Explain the fiscal impact (current year and ongoing).

The district has requested a total budget of \$685,440 for FY 2004. This proposed budget is \$89,000, or a 11.5% decrease from the current year budget. The changes are a result of a \$11.00 per month proposed rate increase and the District's continued focus on capital maintenance. The District has not adjusted rates in over seven years and has been drawing upon its fund reserves to sustain operations at the current user fee of \$39.00 per month. A recommendation to increase the monthly user fee to \$50.00 will be returned to the District governing body over the summer in preparation of filing budget documents with Assessment and Taxation in September. The proposed fee adjustment will better align the District resources to reflect current maintenance and capital requirements.

The District relies upon the City of Portland to communicate the capital needs of each pump station. The capital budget estimates of \$323,000 in FY 2004 and \$300,000 in FY 2005 will exceed current resources. The proposed fee increase will fulfill the FY 2004 capital requirement but will leave the FY 2005 capital with insufficient funds. To

respond to the short and long term capital funding needs, the District will coordinate with the County Finance Manager to explore funding options to manage these costs within available resources.

4. Explain any legal and/or policy issues.

The district is a separate legal entity. Because of its size, it requires a budget committee. The actions requested of the Board of County Commissioners and District Budget Committee, are consistent in meeting the requirements of Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

Published Notice of Public Hearing for the Budget Committee Meeting.

Required Signatures:

Department/Agency Director:



Date: April 14, 2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:



Multnomah County

Service Districts' Budgets

Fiscal Year 2003-2004

Mid-County Street Lighting District No. 14 - Proposed
Dunthorpe-Riverdale Service District No. 1 - Proposed

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451 to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board for terms of three years.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County's Department of Business and Community Services provides administrative and financial services, respectively, to the two districts. Each district is, however, a separate and independent financial entity. Expenses incurred, such as administration and engineering provided by the Land Use and Transportation Program, are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.



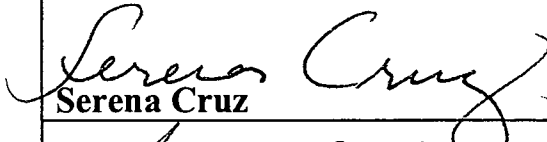
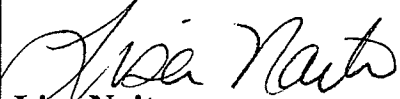

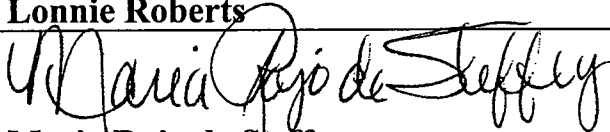
Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 00-01	ACTUAL 01-02	BUDGET 02-03	PROPOSED 03-04
Dunthorpe-Riverdale Service District No. 1	1,243,491	769,944	774,369	685,440
Mid-County Service District No. 14	1,078,895	1,059,400	1,052,515	920,000
TOTAL	2,322,386	1,829,344	1,826,911	1,605,440

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 00-01	ACTUAL 01-02	BUDGET 02-03	PROPOSED 03-04
Dunthorpe-Riverdale Service District No. 1	11,173	21,782	15,000	18,285
Mid-County Service District No. 14	24,562	20,015	30,000	37,833
TOTAL	35,735	41,797	45,000	56,118

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1 Budget Committee Approval	
The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on May 8, 2003 and approved the proposed budget for Fiscal Year 2003-2004:	
 Diane Linn	 Marilyn Dodge
 Serena Cruz	
 Lisa Naito	
 Lonnie Roberts	
 Maria Rojo de Steffey	

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. District growth has stabilized due to substantial completion of municipal annexations.

The City of Portland's Bureau of Environmental Services maintains the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. It also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The FY 2004 capital program is estimated at \$323,000. The capital work will focus improvements at Bebee Creek and Tryon pump stations. Both projects are preventative maintenance projects to ensure the District continues to provide reliable service to its users.

The current service charge is \$39.00 per month for line connections to the District system. The District's unobligated fund balance and present service charge cannot sustain District operations, maintenance and the capital improvement requirements planned for the FY 2004 budget year. A proposed rate increase to \$50.00 per month will be recommended to the District governing body for consideration and has been included in this proposed budget.

The District with the user fee increase will have adequate resources to meet the FY 2004 capital program but will fall short on the suggested FY 2005 capital program presented by the City. The City is projecting the District share on the Riverview pump station capital improvement for FY 2005 at \$400,000. To meet the projected capital costs the District will research funding mechanisms to manage these capital improvements within available resources.



FORM
LB-20

RESOURCES

GENERAL

DUNTHORPE-RIVERDALE DISTRICT No. 1

Fund

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2003-2004			
	Actual		Adopted Budget This Year 2002-2003		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2000-2001	First Preceding Year 2001-2002						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	\$928,761	\$482,786	\$478,896	2. Net working capital* (accrual basis)	\$350,000			2
3				3. Previously levied taxes estimated to be received				3
4	\$63,794	\$63,794	\$15,000	4. Interest	\$13,000			4
5				5. OTHER RESOURCES				5
6	\$2,500	\$2,500	\$10,000	6. Connection fee contributions	\$5,000			6
7	\$248,436	\$248,436	\$248,000	7. Sewer user assessments	\$317,440			7
8				8.				8
9				9.				9
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26				26.				26
27				27.				27
28				28.				28
29	\$1,243,491	\$759,739	\$774,396	29. Total resources, except taxes to be levied	\$685,440			29
30				30. Taxes necessary to balance				30
31				31. Taxes collected in year levied				31
32	\$1,243,491	\$759,739	\$774,396	32. TOTAL RESOURCES	\$685,440			32



FORM
LB-30

EXPENDITURE SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM

GENERAL

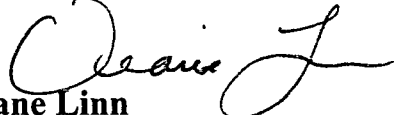
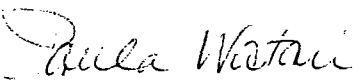
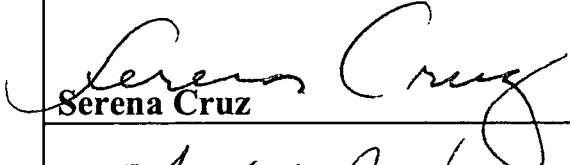
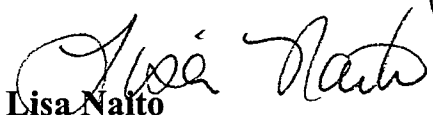
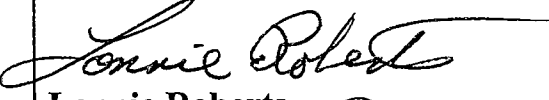

DUNTHORPE-RIVERDALE DISTRICT No.1

Name of Organizational Unit—Fund

Name of Municipal Corporation

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	Budget For Next Year <u>2003-2004</u>			
	Actual		Adopted Budget This Year <u>2002-2003</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>2000-2001</u>	First Preceding Year <u>2001-2002</u>						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
8	\$238,775	\$246,352	\$252,000	8. System maintenance and disposal	280,000			8
9	\$11,713	\$21,782	\$15,000	9. Administrative cost	18,285			9
10	\$217	\$378	\$3,000	10. Other District Expenses	\$3,000			10
11				11.				11
12				12.				12
13				13.				13
14	\$250,705	\$268,512	\$270,000	14. TOTAL MATERIALS AND SERVICES	\$301,285			14
				CAPITAL OUTLAY				
15	\$510,000	\$49,583	\$50,000	15. Pump Station Maintenance	\$322,800			15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	\$510,000	\$49,583	\$50,000	21. TOTAL CAPITAL OUTLAY	\$322,800			21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24				24.				24
25			\$40,000	25. General Operating Contingency	\$40,000			25
26	\$0	\$0	\$40,000	26. TOTAL TRANSFERS & CONTINGENCIES	\$40,000			26
27	\$760,705	\$318,095	\$360,000	27. TOTAL EXPENDITURES	\$664,085			27
28	\$482,786	\$441,644	\$414,396	28. UNAPPROPRIATED ENDING FUND BALANCE	\$21,355			28
29	\$1,243,491	\$759,739	\$774,396	29. TOTAL	\$685,440			29

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

MID-COUNTY LIGHTING DISTRICT NO. 14 Budget Committee Approval	
The following members of the budget committee for the Mid-County Lighting District met on May 8, 2003 and approved the proposed budget for Fiscal Year 2003-2004:	
 Diane Linn	 Paula Watari
 Serena Cruz	
 Lisa Naito	
 Lonnie Roberts	
 Maria Rojo de Steffey	

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

Budget Message — Mid-County Service District No. 14

This county service district (originally known as Tulip Acres Lighting District when formed in 1967) now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations. However, the District continues to experience mild increases in growth because of urban development.

Portland General Electric (PGE) provides energy and maintenance services for the District. The county's Department of Business and Community Service's Land Use and Transportation Program provides illumination engineering and design.

The District awarded a multi-year construction contract to address deteriorating lighting poles and equipment. Budgeted capital outlay for light pole and fixture replacement in fiscal year 2003-2004 is \$390,000.

The District's current assessment of \$35.00 per property per year is set to be reviewed to better match operations and maintenance and capital improvements to user fees. Presently, no rate increase has been included in the fiscal year 2003-2004 proposed budget. A recommendation for a District user fee rate increase will be returned to the governing body during the fiscal year 2003-2004 for consideration and/or approval.



FORM
LB-20

RESOURCES

GENERAL

MID-COUNTY DISTRICT No. 14

Fund

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2003-2004			
	Actual		Adopted Budget This Year 2002-2003		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2000-2001	First Preceding Year 2001-2002						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	\$837,337	\$823,065	\$804,015	2. Net working capital* (accrual basis)	\$695,000			2
3	\$3,903	\$6,268	\$0	3. Previously levied taxes estimated to be received	\$0			3
4	\$53,556	\$32,653	\$45,500	4. Interest	\$22,500			4
5				5. OTHER RESOURCES				5
6	\$183,208	\$227,192	\$203,000	6. Assessments	\$203,000			6
7	\$891	\$185	\$0	7. Sundry	\$0			7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
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21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	\$1,078,895	\$1,089,363	\$1,052,515	29. Total resources, except taxes to be levied	\$920,000			29
30				30. Taxes necessary to balance				30
31				31. Taxes collected in year levied				31
32	\$1,078,895	\$1,089,363	\$1,052,515	32. TOTAL RESOURCES	\$920,000			32



FORM
LB-30

EXPENDITURE SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL

MID-COUNTY DISTRICT No. 14

Name of Organizational Unit—Fund

Name of Municipal Corporation

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	Budget For Next Year <u>2003-2003</u>			
	Actual		Adopted Budget This Year 2001-2002		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>1999-2000</u>	First Preceding Year <u>2000-2001</u>						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
8	\$226,342	\$231,217	\$260,000	8. Energy, maintenance and rental	\$260,000			8
9				9. expenses (service provided by				9
10				10. (Portland General Electric				10
11	\$24,562	\$20,015	\$30,000	11. Admin. costs (service reimbursement	\$37,833			11
12				12. to county general fund and road fund				12
13	\$1,502	\$2,259	\$25,000	13. Other expenses	\$25,000			13
14	\$252,406	\$253,491	\$315,000	14. TOTAL MATERIALS AND SERVICES	\$322,833			14
				CAPITAL OUTLAY				
15	\$3,424	\$5,496	\$450,000	15. Equipment Replacement	\$390,000			15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	\$3,424	\$5,496	\$450,000	21. TOTAL CAPITAL OUTLAY	\$390000			21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24				24.				24
25			\$25,000	25. General Operating Contingency	\$25,000			25
26	\$0	\$0	\$25,000	26. TOTAL TRANSFERS & CONTINGENCIES	\$25,000			26
27	\$255,830	\$258,987	\$790,000	27. TOTAL EXPENDITURES	\$737,833			27
28	\$823,065	\$830,376	\$262,515	28. UNAPPROPRIATED ENDING FUND BALANCE	\$182,167			28
29	\$1,078,895	\$1,089,363	\$1,052,515	29. TOTAL	\$920,000			29

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-4 & R-5

Est. Start Time: 9:40 AM

Date Submitted: 04/14/03

Requested Date: May 8, 2003

Time Requested: 5 mins

Department: DBCS

Division: Land Use and Trans Program

Contact/s: Tom Hansell

Phone: (503) 988-5050

Ext.: 29833

I/O Address: #425

Presenters: Tom Hansell, LUT Program Manager

Agenda Title:

Public Hearing and Consideration of Approval of the 2003-2004 Mid-County Street Lighting Service District No. 14 Proposed Budget for Submittal to the Tax Supervising and Conservation Commission

1. What action are you requesting from the Board? What is the department/agency recommendation?

Convene as the governing body of the Mid-County Service District to:

- Select budget committee chair and secretary from presiding members;
- Hear budget message;
- Open Public Hearings to hear and consider any testimony presented by the public about the budget, and
- Vote and approve the budget.

2. Please provide sufficient background information for the Board and the public to understand this issue.

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451, to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County. The

Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board of County Commissioners and resident(s) of the district appointed by the Board for terms of three years.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. Tom Hansell from the Department of Business and Community Services' Land Use and Transportation Program serves as the Budget Officer for the district. The budget committee reviews the annual budget and approves it either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Multnomah County's Department of Business and Community Services provides administrative and financial services, respectively, to the district. The district is, however, a separate and independent financial entity. Expenses incurred, such as administration and engineering provided by the Department of Business and Community Services, are met with revenue from fees and/or assessments to real property within the street lighting service district.

The District was organized in 1968 as Tulip Acres Lighting District to provide street lighting in the unincorporated areas of Multnomah County and the cities of Maywood Park, Troutdale, and Fairview. The District's operating budget has stabilized with the completion of the majority of annexations. Assessment growth is budgeted as reflected in updates of property lists and building development within the district's boundaries.

3. Explain the fiscal impact (current year and ongoing).

The district has requested a total budget of \$920,000 for FY 2004. This requested budget is \$132,515 or a 13% decrease from the current year's adopted budget. The district has begun an aggressive street light pole replacement project in the current budget. This capital project along with continued high electrical and maintenance costs continue to draw upon the district's unobligated fund balance.

The revenues necessary to support the operations of the district are collected through user fees and special assessments collected through the property tax system. The district's current assessment of \$35.00 per property per year is set to be reviewed to better match annual operation and maintenance costs to user fees. At present, no rate increase has been included in the FY 2004 proposed budget. A recommendation for a district user fee rate increase will be returned to the governing body during the 2004 fiscal year for consideration and/or approval.

4. Explain any legal and/or policy issues.

The district is a separate legal entity. Because of its size, it requires a budget committee. The actions requested of the Board of County Commissioners and District Budget Committee are consistent with meeting the requirements of the Tax Supervising Conservation Commission and statewide local budget law.

5. Explain any citizen and/or other government participation that has or will take place.

A Notice of Public Hearing for the Budget Committee Meeting was published..

Required Signatures:

Department/Agency Director:



Date: April 14, 2003

Budget Analyst

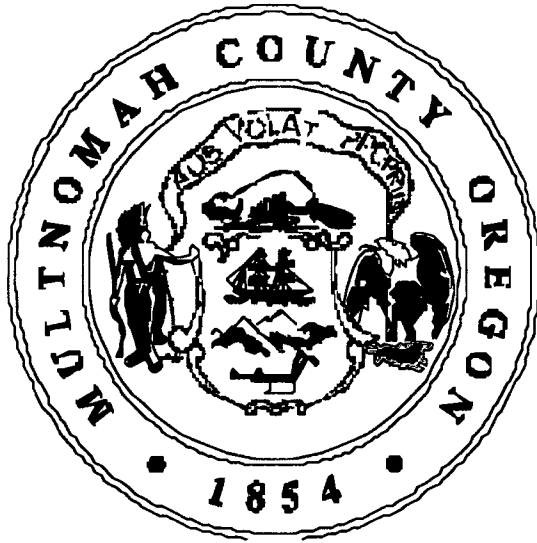
By:

Date:

Dept/Countywide HR

By:

Date:



Multnomah County

Service Districts' Budgets

Fiscal Year 2003-2004

**Mid-County Street Lighting District No. 14 - Proposed
Dunthorpe-Riverdale Service District No. 1 - Proposed**

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MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

Introduction

Multnomah County's Service Districts have been created under the provisions of the Oregon Revised Statutes, Chapter 451 to provide construction and operation of sanitary sewer systems and to provide street lighting in particular areas of the County.

The Multnomah County Board of Commissioners serves as the governing body of each district. The budget committee for each district consists of the members of the Board and residents of the district appointed by the Board for terms of three years.

The annual budget for each district is prepared under the direction of a budget officer designated by the Board. The budget committee reviews the annual budget and approves it, either as submitted by the budget officer or with revisions requested by the committee.

These procedures fulfill the requirements of Oregon's Local Budget Law (ORS 294), which provides specific methods for obtaining public review and comment on the financial and administrative policies of the districts.

Explanation of the Budget Document

This document consists of a detailed schedule of the resources and requirements of each of the two districts in Multnomah County.

Preceding the financial information for each district is a brief budget message, which discusses special items pertaining to the individual district, including any major changes in either resources or requirements.

Service Districts' Financial Policies

Multnomah County's Department of Business and Community Services provides administrative and financial services, respectively, to the two districts. Each district is, however, a separate and independent financial entity. Expenses incurred, such as administration and engineering provided by the Land Use and Transportation Program, are met with revenue from sewer user charges, connection fees and/or assessments to real property within the street lighting or sanitary sewer service district.

For the purposes of countywide financial reporting, each district is treated as an Enterprise Fund and accounted for on the accrual basis of accounting. This practice conforms to generally accepted accounting principles (GAAP). Under the accrual basis of accounting, all revenues are recorded at the time they are earned and expenditures are recorded at the time they are incurred. Budgets and comparative historical cost summaries are prepared using these bases. This practice conforms to Oregon's Local Budget Law.

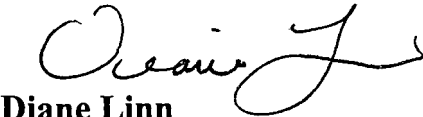

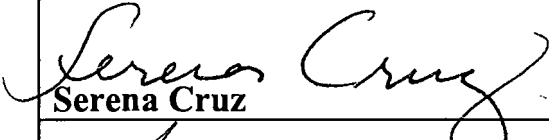


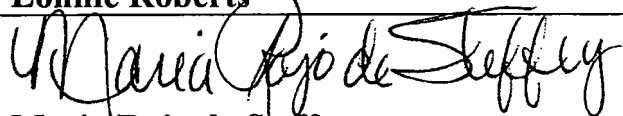
Summary of Service Districts' Requirements

SERVICE DISTRICT	ACTUAL 00-01	ACTUAL 01-02	BUDGET 02-03	PROPOSED 03-04
Dunthorpe-Riverdale Service District No. 1	1,243,491	769,944	774,369	685,440
Mid-County Service District No. 14	1,078,895	1,059,400	1,052,515	920,000
TOTAL	2,322,386	1,829,344	1,826,911	1,605,440

Summary of Administrative Reimbursements (Charges by Multnomah County to Service Districts)

SERVICE DISTRICT	ACTUAL 00-01	ACTUAL 01-02	BUDGET 02-03	PROPOSED 03-04
Dunthorpe-Riverdale Service District No. 1	11,173	21,782	15,000	18,285
Mid-County Service District No. 14	24,562	20,015	30,000	37,833
TOTAL	35,735	41,797	45,000	56,118

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

DUNTHORPE-RIVERDALE SEWER DISTRICT NO. 1 Budget Committee Approval	
The following members of the budget committee for the Dunthorpe-Riverdale Sewer District met on May 8, 2003 and approved the proposed budget for Fiscal Year 2003-2004:	
 Diane Linn	 Marilyn Dodge
 Serena Cruz	
 Lisa Naito	
 Lonnie Roberts	
 Maria Rojo de Steffey	

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

Budget Message — Dunthorpe-Riverdale Service District No. 1

This District was formed in the middle 1960's and by 1970 had removed a significant source of pollution from the Willamette River. Its 560 clients are mainly located in unincorporated Multnomah County with a few customers in northern Clackamas County. District growth has stabilized due to substantial completion of municipal annexations.

The City of Portland's Bureau of Environmental Services maintains the District's lines and treats the sewage flow at Portland's Tryon Creek Treatment Plant. It also provides design and engineering services for construction, reconstruction, and/or improvement of the district's facilities. The District continues to coordinate planned capital maintenance projects with the City of Portland Water Bureau's capital program. The FY 2004 capital program is estimated at \$323,000. The capital work will focus improvements at Bebee Creek and Tryon pump stations. Both projects are preventative maintenance projects to ensure the District continues to provide reliable service to its users.

The current service charge is \$39.00 per month for line connections to the District system. The District's unobligated fund balance and present service charge cannot sustain District operations, maintenance and the capital improvement requirements planned for the FY 2004 budget year. A proposed rate increase to \$50.00 per month will be recommended to the District governing body for consideration and has been included in this proposed budget.

The District with the user fee increase will have adequate resources to meet the FY 2004 capital program but will fall short on the suggested FY 2005 capital program presented by the City. The City is projecting the District share on the Riverview pump station capital improvement for FY 2005 at \$400,000. To meet the projected capital costs the District will research funding mechanisms to manage these capital improvements within available resources.



FORM
LB-20

RESOURCES

GENERAL

DUNTHORPE-RIVERDALE DITRICT No. 1

Fund

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2003-2004			
	Actual		Adopted Budget This Year 2002-2003		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2000-2001	First Preceding Year 2001-2002						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	\$928,761	\$482,786	\$478,896	2. Net working capital* (accrual basis)	\$350,000			2
3				3. Previously levied taxes estimated to be received				3
4	\$63,794	\$63,794	\$15,000	4. Interest	\$13,000			4
5				5. OTHER RESOURCES				5
6	\$2,500	\$2,500	\$10,000	6. Connection fee contributions	\$5,000			6
7	\$248,436	\$248,436	\$248,000	7. Sewer user assessments	\$317,440			7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
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21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	\$1,243,491	\$759,739	\$774,396	29. Total resources, except taxes to be levied	\$685,440			29
30				30. Taxes necessary to balance				30
31				31. Taxes collected in year levied				31
32	\$1,243,491	\$759,739	\$774,396	32. TOTAL RESOURCES	\$685,440			32



FORM
LB-30

EXPENDITURE SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL

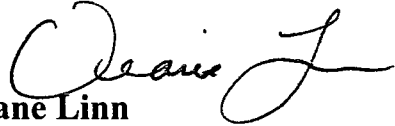

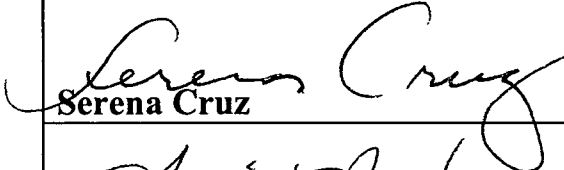
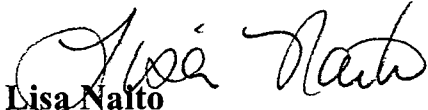
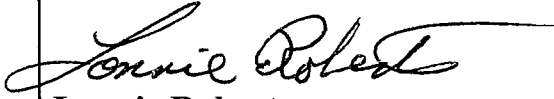
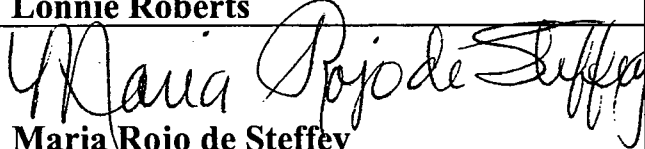
DUNTHORPE-RIVERDALE DISTRICT No.1

Name of Organizational Unit—Fund

Name of Municipal Corporation

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	Budget For Next Year <u>2003-2004</u>			
	Actual		Adopted Budget This Year <u>2002-2003</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>2000-2001</u>	First Preceding Year <u>2001-2002</u>						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
8	\$238,775	\$246,352	\$252,000	8. System maintenance and disposal	280,000			8
9	\$11,713	\$21,782	\$15,000	9. Administrative cost	18,285			9
10	\$217	\$378	\$3,000	10. Other District Expenses	\$3,000			10
11				11.				11
12				12.				12
13				13.				13
14	\$250,705	\$268,512	\$270,000	14. TOTAL MATERIALS AND SERVICES	\$301,285			14
				CAPITAL OUTLAY				
15	\$510,000	\$49,583	\$50,000	15. Pump Station Maintenance	\$322,800			15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	\$510,000	\$49,583	\$50,000	21. TOTAL CAPITAL OUTLAY	\$322,800			21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24				24.				24
25			\$40,000	25. General Operating Contingency	\$40,000			25
26	\$0	\$0	\$40,000	26. TOTAL TRANSFERS & CONTINGENCIES	\$40,000			26
27	\$760,705	\$318,095	\$360,000	27. TOTAL EXPENDITURES	\$664,085			27
28	\$482,786	\$441,644	\$414,396	28. UNAPPROPRIATED ENDING FUND BALANCE	\$21,355			28
29	\$1,243,491	\$759,739	\$774,396	29. TOTAL	\$685,440			29

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

MID-COUNTY LIGHTING DISTRICT NO. 14 Budget Committee Approval	
The following members of the budget committee for the Mid-County Lighting District met on May 8, 2003 and approved the proposed budget for Fiscal Year 2003-2004:	
 Diane Linn	 Paula Watari
 Serena Cruz	
 Lisa Naito	
 Lonnie Roberts	
 Maria Rojo de Steffey	

MULTNOMAH COUNTY SERVICE DISTRICTS' BUDGETS FOR FISCAL YEAR 2003-2004

Budget Message — Mid-County Service District No. 14

This county service district (originally known as Tulip Acres Lighting District when formed in 1967) now includes most of the unincorporated urban area of Multnomah County as well as the cities of Fairview, Maywood Park, and Troutdale. District growth has stabilized due to the substantial completion of municipal annexations. However, the District continues to experience mild increases in growth because of urban development.

Portland General Electric (PGE) provides energy and maintenance services for the District. The county's Department of Business and Community Service's Land Use and Transportation Program provides illumination engineering and design.

The District awarded a multi-year construction contract to address deteriorating lighting poles and equipment. Budgeted capital outlay for light pole and fixture replacement in fiscal year 2003-2004 is \$390,000.

The District's current assessment of \$35.00 per property per year is set to be reviewed to better match operations and maintenance and capital improvements to user fees. Presently, no rate increase has been included in the fiscal year 2003-2004 proposed budget. A recommendation for a District user fee rate increase will be returned to the governing body during the fiscal year 2003-2004 for consideration and/or approval.



FORM
LB-20

RESOURCES

GENERAL

Fund

MID-COUNTY DISTRICT No. 14

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2003-2004			
	Actual		Adopted Budget This Year 2002-2003		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2000-2001	First Preceding Year 2001-2002						
				Beginning Fund Balance:				
1				1. Available cash on hand* (cash basis), or				1
2	\$837,337	\$823,065	\$804,015	2. Net working capital* (accrual basis)	\$695,000			2
3	\$3,903	\$6,268	\$0	3. Previously levied taxes estimated to be received	\$0			3
4	\$53,556	\$32,653	\$45,500	4. Interest	\$22,500			4
5				5. OTHER RESOURCES				5
6	\$183,208	\$227,192	\$203,000	6. Assessments	\$203,000			6
7	\$891	\$185	\$0	7. Sundry	\$0			7
8				8.				8
9				9.				9
10				10.				10
11				11.				11
12				12.				12
13				13.				13
14				14.				14
15				15.				15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21				21.				21
22				22.				22
23				23.				23
24				24.				24
25				25.				25
26				26.				26
27				27.				27
28				28.				28
29	\$1,078,895	\$1,089,363	\$1,052,515	29. Total resources, except taxes to be levied	\$920,000			29
30				30. Taxes necessary to balance				30
31				31. Taxes collected in year levied				31
32	\$1,078,895	\$1,089,363	\$1,052,515	32. TOTAL RESOURCES	\$920,000			32



FORM
LB-30

EXPENDITURE SUMMARY
BY FUND, ORGANIZATIONAL UNIT OR PROGRAM
GENERAL

MID-COUNTY DISTRICT No. 14

Name of Organizational Unit—Fund

Name of Municipal Corporation

	HISTORICAL DATA			EXPENDITURE DESCRIPTION	Budget For Next Year <u>2003-2003</u>			
	Actual		Adopted Budget This Year <u>2001-2002</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>1999-2000</u>	First Preceding Year <u>2000-2001</u>						
				PERSONAL SERVICES				
1				1.				1
2				2.				2
3				3.				3
4				4.				4
5				5.				5
6				6.				6
7				7. TOTAL PERSONAL SERVICES				7
				MATERIALS AND SERVICES				
8	\$226,342	\$231,217	\$260,000	8. Energy, maintenance and rental	\$260,000			8
9				9. expenses (service provided by				9
10				10. (Portland General Electric				10
11	\$24,562	\$20,015	\$30,000	11. Admin. costs (service reimbursement	\$37,833			11
12				12. to county general fund and road fund				12
13	\$1,502	\$2,259	\$25,000	13. Other expenses	\$25,000			13
14	\$252,406	\$253,491	\$315,000	14. TOTAL MATERIALS AND SERVICES	\$322,833			14
				CAPITAL OUTLAY				
15	\$3,424	\$5,496	\$450,000	15. Equipment Replacement	\$390,000			15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	\$3,424	\$5,496	\$450,000	21. TOTAL CAPITAL OUTLAY	\$390000			21
				TRANSFERRED TO OTHER FUNDS				
22				22.				22
23				23.				23
24				24.				24
25			\$25,000	25. General Operating Contingency	\$25,000			25
26	\$0	\$0	\$25,000	26. TOTAL TRANSFERS & CONTINGENCIES	\$25,000			26
27	\$255,830	\$258,987	\$790,000	27. TOTAL EXPENDITURES	\$737,833			27
28	\$823,065	\$830,376	\$262,515	28. UNAPPROPRIATED ENDING FUND BALANCE	\$182,167			28
29	\$1,078,895	\$1,089,363	\$1,052,515	29. TOTAL	\$920,000			29

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-6

Est. Start Time: 9:45 AM

Date Submitted: 04/28/03

Requested Date: May 8, 2003

Time Requested: 5 minutes

Department: District Attorney

Division: District Attorney

Contact/s: Laurie Loudon

Phone: 503-988-5715

Ext.: 85715

I/O Address: 412/1/DA

Presenters: Michael D. Schrunk

Agenda Title: NOTICE OF INTENT to Apply to the Oregon Department of Justice for Child Abuse Multidisciplinary Intervention (CAMI) Grant Funding for 2003-2005

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**
Approval to apply for Child Abuse Multidisciplinary Intervention (CAMI) grant. The District Attorney's office recommends that it be approved.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**
In 1993 the Oregon Legislature established the Child Abuse Multidisciplinary Intervention (CAMI) Account. The CAMI Account provides funds to counties for both the development and on-going support of assessment and advocacy centers, and for the development and maintenance of multidisciplinary investigative child abuse teams. The CAMI grant aids in providing and enhancing comprehensive services to the victims of child abuse in Multnomah County. The grant supports a multidisciplinary approach to child abuse intervention.

These funds are obtained through the Criminal Fine and Assessment Public Safety Fund (CFAPSF) assessed on persons convicted of a crime, violation, or infraction by justice, municipal, circuit and juvenile courts.

3. Explain the fiscal impact (current year and ongoing).

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ What revenue is being changed and why?
- ❖ What budgets are increased/decreased?
- ❖ What do the changes accomplish?
- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ Why was the expenditure not included in the annual budget process?
- ❖ What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?
- ❖ Why are no other department/agency fund sources available?
- ❖ Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.
- ❖ Has this request been made before? When? What was the outcome?

If grant application/notice of intent, explain:

- ❖ Who is the granting agency? The Oregon Department of Justice.
- ❖ Specify grant requirements and goals. Each Multidisciplinary Team (MDT) applying for funds must submit an Intervention Plan in addition to sufficient documentation verifying eligibility as required by statute. The grant's goal is to support a multidisciplinary approach to child abuse intervention.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines? This grant must be submitted no later than May 15, 2003. This is a long term commitment.

If a grant, what period does the grant cover? 2003-2005.

When the grant expires, what are funding plans? To reapply for CAMI funding. How will the county indirect and departmental overhead costs be covered?

The CAMI grant will pay 5% of the total grant award towards county indirect and departmental overhead. There will be no general fund costs in the DA's office supporting this grant program.

4. Explain any legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

Required Signatures:

Department/Agency Director:: Michael D. Schrunk Date: 04/24/03

Budget Analyst

By: Christian Yeager Date: 04/28/03

Dept/Countywide HR

By: _____ Date: _____

Multnomah County - MDT

CAMI Plan

2003 - 2005

5/8/2003 8:36

Program	FY04 Budget	FY05 Budget	FY04 & FY05 Budget Total
DA - MDT			
VA	66,834.68	70,176.41	137,011.09
OA	58,325.27	61,241.53	119,566.80
<i>Total Personnel</i>	<i>125,159.95</i>	<i>131,417.95</i>	<i>256,577.90</i>
Training	20,000.00	20,000.00	40,000.00
Misc. Expenses	6,540.00	5,000.00	11,540.00
Indirect - 5% (da, cares, ppb, gresham)	31,396.96	26,739.85	58,136.81
<i>Total Others</i>	<i>57,936.96</i>	<i>51,739.85</i>	<i>109,676.81</i>
TOTAL	183,096.91	183,157.79	366,254.71
CARES NW	352,379.00	352,379.00	704,758.00
CAT - Police Overtime			
PPB	21,000.00	21,000.00	42,000.00
MCSO	9,000.00	9,000.00	18,000.00
Gresham	5,000.00	5,000.00	10,000.00
OT Total	35,000.00	35,000.00	70,000.00
DA/MDT + CARES NW + CAT/OT	570,475.91	570,536.79	1,141,012.71
DCJ			
OA Sr	43,268.00		43,268.00
Scl Svc Spec (OR/DHS)	57,447.00		57,447.00
<i>Total Personnel</i>	<i>100,715.00</i>		<i>100,715.00</i>
Supplies & postage	2,223.00		2,223.00
Indirect - 5% (dcj)	5,146.90		5,146.90
<i>Total Others</i>	<i>7,369.90</i>		<i>7,369.90</i>
TOTAL	108,084.90		108,084.90
Lieutenant - PPB			
Personnel	90,960.33		90,960.33
Leased Vehicle	6,900.00		6,900.00
Lt Total	97,860.33		97,860.33
DCJ + CAT/Lt	205,945.23	-	205,945.23
TOTAL	776,421.14	570,536.79	1,346,957.94

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-7

Est. Start Time: 9:50 AM

Date Submitted: 04/28/03

Requested Date: May 8, 2003

Time Requested: 10 mins

Department: Non-Departmental

Division: Commissioner Maria Rojo de Steffey

Contact/s: Lucy Baker and David Martinez

Phone: 503 988-3620, ext 29560 503 988-5220, ext 86796 I/O Address: 166/300 & 503/600

Presenters: Representatives from Elders in Action, MACC, Family Caregiver, and Loaves and Fishes

Agenda Title: PROCLAMATION Proclaiming May 2003 as National Older Americans Month in Multnomah County, Oregon: "What We Do Makes a Difference"

- 1. What action are you requesting from the Board? What is the department/agency recommendation?**
Approval of Proclamation.
- 2. Please provide sufficient background information for the Board and the public to understand this issue.**
Each year the President declares May to be Older Americans Month and invites leaders across the nation to do the same. Older Americans month is the time that the nation honors the contribution of older adults to the nation, their communities and families. The themes of Older Americans month vary each year. In 2003, the theme is "What We Do Makes a Difference."
- 3. Explain the fiscal impact (current year and ongoing).**
This proclamation has no direct fiscal impact to Multnomah County.
- 4. Explain any legal and/or policy issues involved.**

This proclamation does not represent any legal or political obligation by Multnomah County.

5. Explain any citizen and/or other government participation that has or will take place.

This proclamation is of positive interest to the elder and ethnic community and the non-profit network of service providers that serve their needs. Members of these communities may be in the audience to observe the proclamation of this important month.

Required Signatures:

Department/Agency Director: *Maria Rojo de Steffey*

Date: 04/28/03

Budget Analyst

By: _____

Date:

Dept/Countywide HR

By: _____

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. _____

Proclaiming May 2003 National Older Americans Month in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. May 2003 is National Older Americans Month
- b. The theme of this year's celebration, "What We Do Makes a Difference" reminds us of the profound debt of gratitude we owe to the generations of Older Americans whose hard work, vision, faith, volunteerism, and patriotism built our towns and cities with values of family, caring and community that we cherish in Multnomah County.
- c. The commitment of older citizens to our future sets an inspiring example for all, and their resilience, optimism, and experience provide us with important perspectives and insights as we face serious challenges in the year ahead.
- d. The increasing diversity and historic leadership of the elders in Multnomah County have established a rich tradition of making a difference in our communities including volunteerism, care giving, outreach, nutrition, mobility and access.
- e. During the past two decades our oldest County residents, over age 85, have shown the most dramatic growth of all our County's older age groups and comprise the most at-risk population in our elder community.
- f. Multnomah County partners with business, health and community partners to make a difference for older people and our communities around Helpline, Gatekeeper, Family Caregiver, Elder Abuse First Responder, and Medication Management with the help of local pharmacists, PGE, Portland Police Department, El Programa Hispano, Loaves and Fishes, Urban League, Northwest Pilot Project and many others.
- g. Partnerships with and guidance from the Disability Services Advisory Council, Elders In Action Commission, and the Multi Ethnic Action Council provides Multnomah County with valuable information, insight and feedback on making real difference in key areas.
- h. We are proud to continue this tradition of honoring older Americans and their caregivers, and of celebrating our families and our communities as the foundation of our society.

The Multnomah County Board of Commissioners Proclaims:

The month of May 2003 is National Older Americans Month in Multnomah County, Oregon. We urge community and government leaders, policy makers, business people, educators, volunteers, and all citizens of Multnomah County to celebrate the contributions of our older citizens and acknowledge that "What We Do Makes a Difference."

ADOPTED this 8th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

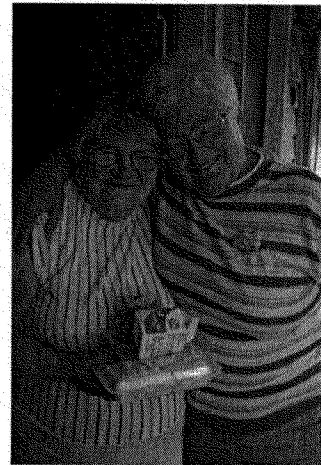
May 2003
Older Americans Month
"What We Do Makes a Difference"

On any given day in Multnomah County older people are gathering in their community to help make a difference. All over town around lunchtime doorbells ring at the homes and apartments of home bound seniors. The friendly voice of a community volunteer announces the arrival of a nutritious home delivered meal made by the chefs at Loaves and Fishes. At the Belmont Multicultural Center elders are gathering with their families and grandchildren to celebrate Cinco de Mayo and teach old traditions to the young. And, in the Woodstock neighborhood at Fook Lok, the Asian Pacific American Seniors are planning their unique blend of outreach, education and celebration with Asian Elders. At the Ambleside Center in East County the sound of laughter and the squeak of rubber soled shoes are the sign that elders are taking their own health seriously as they stretch and move in exercise classes they helped design.

The Multnomah County Board of County Commissioners has joined President Bush and leaders across America in proclaiming May 2003 as Older Americans Month...

"We are proud to continue this tradition of honoring older Americans and their caregivers, and of celebrating our families and our communities as the foundation of our society. We urge community and government leaders, policy makers, business people, educators, volunteers, and all citizens of Multnomah County to celebrate the contributions of our older citizens and acknowledge that "What We Do Makes a Difference."

**Want to get involved? Make a difference?
Call the ADS Helpline: 503 988-3646**



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

PROCLAMATION NO. 03-065

Proclaiming May 2003 National Older Americans Month in Multnomah County, Oregon

The Multnomah County Board of Commissioners Finds:

- a. May 2003 is National Older Americans Month
- b. The theme of this year's celebration, "What We Do Makes a Difference" reminds us of the profound debt of gratitude we owe to the generations of Older Americans whose hard work, vision, faith, volunteerism, and patriotism built our towns and cities with values of family, caring and community that we cherish in Multnomah County.
- c. The commitment of older citizens to our future sets an inspiring example for all, and their resilience, optimism, and experience provide us with important perspectives and insights as we face serious challenges in the year ahead.
- d. The increasing diversity and historic leadership of the elders in Multnomah County have established a rich tradition of making a difference in our communities including volunteerism, care giving, outreach, nutrition, mobility and access.
- e. During the past two decades our oldest County residents, over age 85, have shown the most dramatic growth of all our County's older age groups and comprise the most at-risk population in our elder community.
- f. Multnomah County partners with business, health and community partners to make a difference for older people and our communities around Helpline, Gatekeeper, Family Caregiver, Elder Abuse First Responder, and Medication Management with the help of local pharmacists, PGE, Portland Police Department, El Programa Hispano, Loaves and Fishes, Urban League, Northwest Pilot Project and many others.
- g. Partnerships with and guidance from the Disability Services Advisory Council, Elders In Action Commission, and the Multi Ethnic Action Council provides Multnomah County with valuable information, insight and feedback on making real difference in key areas.
- h. We are proud to continue this tradition of honoring older Americans and their caregivers, and of celebrating our families and our communities as the foundation of our society.

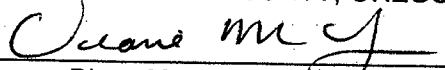
The Multnomah County Board of Commissioners Proclaims:

The month of May 2003 is National Older Americans Month in Multnomah County, Oregon. We urge community and government leaders, policy makers, business people, educators, volunteers, and all citizens of Multnomah County to celebrate the contributions of our older citizens and acknowledge that "What We Do Makes a Difference."

ADOPTED this 8th day of May, 2003.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-8

Est. Start Time: 10:00 AM

Date Submitted: 04/02/03

Requested Date: May 8, 2003

Time Requested: 5-10 minutes

Department: Non-Departmental

Division: Chair's Office

Contact/s: Andy Smith/Duke Shepard

Phone: 503-988-3308

Ext.: 85772/85137

I/O Address: 503/600

Presenters: Duke Shepard

Agenda Title: Resolution Approving Submittal of Projects for 2003 Needs and Issues Inventory Lists [**Postponed from April 10, 2003**]

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
- 1. What action are you requesting from the Board? What is the department/agency recommendation?**

Approving Resolution and submittal of list of projects for Needs and Issues Inventory to the Oregon Economic Community Development Department.

- 2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Oregon Economic and Community Development Department (OECDD) has for several years developed a Needs and Issues Inventory for the rural counties and rural portion of Washington County. This is the second in a two year pilot testing the process in Multnomah and the remainder of Washington counties.

This inventory is intended to be used to generate a "project pipeline" that may help state and federal agencies anticipate future funding needs and develop a prioritized list of project concepts (principally used by 3 federal agencies).

These locally and regionally prioritized projects are in three categories – Community Readiness (CR), Community Facilities (CF), and Infrastructure (IN).

See attached memo for process description, criteria and three lists.

3. Explain the fiscal impact (current year and ongoing).

Projects submitted have the potential to garner state and federal funding which could alleviate pressures on County general funds.

4. Explain any legal and/or policy issues involved.

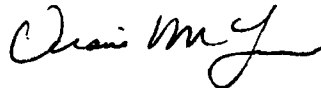
No legal issues. Policy issues involve identification of projects on "A List."

5. Explain any citizen and/or other government participation that has or will take place.

Project sponsors (cities, counties, port districts and tribes) and proponents (non-profits and special districts) submitted project information using the state's Needs and Issues project notification forms. Cogan Owens Cogan (COC) staff coordinated this process as the Regional Coordinating Organization.

Required Signatures:

Department/Agency Director:



Date: 04/30/03

Budget Analyst

By: Karyne Dargan

Date: 04/02/03

MEMORANDUM

DATE: March 31, 2003
TO: Duke Shepard, Multnomah County Chair's Office
Multnomah County Board of Commissioners
FROM: Kirstin Greene, AICP
Pam Pickens
RE: **Multnomah County 2003 Needs and Issues Priority Recommendations**
CC: Laila Cully, Oregon Economic and Community Development Department

This memo transmits recommended project priorities for the Multnomah County Needs and Issues notification process for 2003. The Needs and Issues process is conducted each year with support from the Oregon Economic and Community Development Department (OECDD). This year marks the first year in which an ordinal ranking is being forwarded for your approval.

These locally and regionally prioritized projects are in three categories - Community Readiness (CR), Community Facilities (CF), and Infrastructure (IN). The process for developing these regional, county-wide priorities follows.

- Project sponsors (cities, counties, port districts and tribes) and proponents (non-profits and special districts) submitted project information using the state's Needs and Issues project notification forms. Cogan Owens Cogan (COC) staff coordinated this process as the Regional Coordinating Organization.
- Sponsors identified local priorities and transmitted them in rank order to COC.
- COC staff used criteria and a process recommended in 2002 to develop a draft, regional county-wide prioritization list.
- Projects were first sorted by identifying the top priority project submitted by each participating sponsor. These "A-list" projects were considered the region's top priority projects - one per jurisdiction. They were placed in numerical order based on how well they appeared to meet regional economic and community development criteria. The criteria are listed in an attachment to this memo, and

include regional significance, support by more than one community, job creation, readiness to proceed, need, and high local priority.

- COC then reviewed the remaining projects for other submittals that met the regional criteria. The objective was to identify a limited number of quality projects in each category. For example, in the infrastructure category, there were three "A-list" infrastructure projects, to which we added another twenty projects that appeared to best meet the regional criteria listed above. These "B-list" projects were placed in numerical order following the "A-list" projects using the criteria.
- The remaining projects in each category are not ranked. Instead, they are each assigned the next highest priority ranking number for that category (i.e., in the infrastructure category, the "B-list" stopped at #23, so all remaining projects were assigned #24). This became the "C - list".
- A facilitated meeting was held with project sponsors to review these draft lists on March 4, 2003. Based upon the group's discussion, several adjustments were made. The participants also discussed the merits of the process and how to proceed with the program next year.
- COC staff revised the list of projects accordingly. This is the attached revised recommended regional priority list before you today.

With your approval the next step will be for OECDD to work to pair the "A and B list" projects with State and Federal Lead Agencies for implementation. The lead agency meeting date has not been set but is expected to occur in April or May. COC will support OECDD with this event. We also will assist with developing a transition strategy for next year's program. OECDD's objective is that the Needs and Issues inventory process be managed by a public body (e.g., Multnomah County, PDC, the Regional Investment Board, or Metro). We hope you will be a part of that dialog. Thank you.

**WASHINGTON AND MULTNOMAH COUNTY
NEEDS AND ISSUES INVENTORY
2003 Project Rating and Ranking Criteria**

1. A project is determined to be of *regional significance*:
 - A. The project will directly benefit more than one community; OR
 - B. The project operates at a regional scale; OR
 - C. The project beneficially affects the region as a whole; OR
 - D. The project contributes to the economic development of the region.
2. The project is supported by more than one community (evidence of support by letter or resolution from other communities).
3. The project will create or retain jobs in the region, or the project will improve distressed areas within the region.
4. The project is ready to proceed (local resources available, design engineering complete, etc.).
5. The sponsoring jurisdiction needs assistance from state and federal agencies to undertake the project.
6. Project is highest local priority project.

BOGSTAD Deborah L

From: SHEPARD Duke
Sent: Wednesday, May 07, 2003 2:29 PM
To: #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; LINN Diane M
Cc: BOGSTAD Deborah L; SMITH Andy J
Subject: R-8

Commissioners and board staff:

Attached are substitute documents to accompany resolution R-8 on tomorrow agenda. These substitutes are necessary due to a technical error in the original submission related to the definition of Sauvie Island bridge needs. This change requires a procedural action – a motion for substitution and that Commissioner Rojo de Steffey will make.

There are no changes to anything other than Sauvie Island in the documents; the resolution is unchanged from that submitted.

Thanks,
Duke

5/8/2003

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Approving Submittal of Projects for 2003 Needs and Issues Inventory

The Multnomah County Board of Commissioners Finds:

- a) The Oregon Economic and Community Development Department (OECDD) is completing the second in a two year pilot project to test the agency's Needs and Issues process in Multnomah and Washington Counties.
- b) Multnomah County, along with incorporated cities, tribes, and ports within the County are eligible to be sponsoring agencies for projects.
- c) Multnomah County is the default sponsor for rural areas in the County and for projects spanning jurisdictions.
- d) Multnomah County provided a list of projects in the first year of the pilot.
- e) OECDD requires that all projects sponsored by jurisdictions within Multnomah County and included in the Needs and Issues inventory be officially recognized by the Board of County Commissioners and forwarded to OECDD for the purpose of convening of a meeting of federal agencies and project sponsors.
- f) The list of projects compiled by jurisdictions within Multnomah County includes identification of priority projects within defined categories as required by some federal agencies.
- g) Jurisdictions within the County have invested great time and expertise in the compilation of these priorities for this OECDD process and may benefit from the attention generated by inclusion of projects in the Inventory.
- h) As this is the second year in a two year pilot, questions remain about:
 - the utility and impact of this process in light of OECDD's mission and organization;
 - potential duplication with existing state and regional prioritization processes;
 - the best deployment of limited local and state resources in meeting requirements of multiple funding processes and a substantial list of resource needs;
 - timing of the process and actual requirements of state and federal agencies;
 - outcome based measurements as to how this process directly contributed to the funding success of projects on this list.

The Multnomah County Board of Commissioners Resolves:

1. The attached 2003 Needs and Issues Inventory Local Priority Lists (Exhibits A, B, and C) dated March 27, 2003 are approved for submittal to OECDD for the final year of the two-year Needs and Issues pilot program.

2. To request that OECDD work with the Multnomah County and surrounding jurisdictions, including neighboring counties, to thoroughly assess the reasoning, method and outcomes of the Needs and Issues two-year Pilot based upon the areas of concern raised in h) above.
3. Future County participation in a 2004 process will be considered based upon the results of this assessment and definitive resolution of the issues raised in h) above.

ADOPTED this 8th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

THOMAS SPONSLER, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
John Thomas, Assistant County Attorney

Exhibit A**2003 Needs and Issues Inventory
Recommended Regional Priority List****County:** Multnomah**Date:** 3/27/03**Category (CR, CF, IN):** Community Facilities (CF)

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
A	1	5025	City of Wood Village New City Hall and County Sheriff's Patrol Facility - Feasibility Study	Conduct a feasibility study that addresses the relocation of Wood Village City Hall and the Multnomah County Sheriff's patrol facility. The study will specifically address the needs of both organizations and their functional requirements. The possibility exists to co-locate both organizations on the same land in separate buildings, in the same building or facilities on separate pieces of land. Currently, discussion between the two organizations has not led to a specific course of action because the money does not exist to study the situation properly.	\$30,000	\$20,000
B	2	4959	City of Gresham Rockwood Commons and Public Safety Precinct	In December 2002, Fred Meyer announced the closure of its store in Rockwood. This store has been Rockwood's major retail anchor for many years, and its closing is both a tremendous challenge and an opportunity. In the months ahead, "Rockwood Commons" will likely morph to address the greater redevelopment opportunities afforded by this closure. Appropriate redevelopment of this site is one of the most important things that can be done to stimulate and anchor Rockwood revitalization efforts. The redevelopment of the Rockwood Triangle, especially the Fred Meyer site, is likely to be a top priority of Rockwood Urban Renewal if approved by the voters.	\$20,676,104	\$5,118,871

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	3	4962	City of Gresham Gresham/Rockwood Residential Rehabilitation and Homeownership	There are three elements to this project: Development of a program to provide loans for rental rehabilitation assistance to private rental property owners, provision of funds for acquisition and rehab of selected "problem" apartments where a change in ownership is the most effective means to effect change, and the development of new tools to assist first-time homebuyers.	\$17,175,000	\$12,015,000
B	4	4964	City of Gresham Rockwood Community Business Development Center	The Oregon Association of Minority Entrepreneurs (OAME), the City of Gresham, and the Fred Meyer Stores, a working partnership, propose to utilize a complimentary package of resources for community and economic development. OAME, as lead organization, to establish a community business incubator that will assist in creating business growth and development to create wealth, ownership, and jobs in the minority, women, and emerging small business sectors of the Rockwood area of Gresham, Oregon. OAME's proposal to establish an approximately 9,000 square foot incubator in the Rockwood area that responds to this community in transition.	\$245,000	\$238,000
B	5	4999	Multnomah County Yeon Shops Facility Structural Study	The current Request is to fund a review of the 1997 structural report, site conditions, and current codes, to produce a comprehensive Study of remediation work to stabilize and strengthen the building, including current cost estimates and biddable Construction Documents. Also included will be a brief interagency-use feasibility study to help define possibilities for alternative or additional uses in the future through potential partnerships with the City of Gresham and/or ODOT.	\$350,000	\$350,000
B	6	4975	Port of Portland Environmental Improvements (Various Port-owned Properties)	Revegetate and reshape the banks of the Willamette River and the Columbia Slough on Port-owned properties. Restore and upgrade historic building at Vanport Wetlands for an interpretive center.	\$10,000,000	\$10,000,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	7	5024	City of Troutdale Troutdale City Hall	Construct new City Hall community building.	\$5,000,000	\$4,000,000
B	8	6066	Port of Portland Kelly Point Park Access Trail	Construct approximately 1,600 linear feet of a multiuse path to connect the 40-mile Loop trail on N. Marine Drive with Kelly Point Park.	\$340,000	\$140,000
B	9	5010	City of Portland Kelly Point Park Master Plan & Renovation	Develop and implement a Master Plan that addresses the following park needs: complete trail system (including beach access), Lewis & Clark interpretation, riverbank stabilization and restoration, nearby canoe launch to the Slough, increased forest understory diversity, parking lot and driveway repair, access control (bollard replacement), improved security and additional group picnic areas. Also suggested are an observation tower with history of water travel and trade (requested by the Port of Portland), and a caretaker residence or parking attendant for security issues.	\$1,688,000	\$1,588,000
B	10	4971	Port of Portland Marine Terminal 6 Security Upgrade	Two projects are envisioned. The first is re-alignment of the main gate to better control entry and exit. This re-alignment would facilitate electronic security processing of trucks and visitors. The second project involves the improvement of the perimeter of the facility, including fencing improvements, installation of security berms, gate improvements, and the installation of a closed-circuit television monitoring system.	\$3,000,000	\$3,000,000
B	11	5019	City of Portland Eastbank Esplanade Phase III	Construct a locally and regionally significant improvement including a bicycle/pedestrian trail for commuting and recreation and riverbank restoration to assist salmon recovery efforts on a 5-acre parcel of riverfront property on the Willamette River directly across the waterway from downtown Portland.	\$13,010,000	\$11,510,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	12	5011	City of Portland Westmoreland Park Master Plan & Redevelopment	Although this project is nearly complete, additional funding is needed to construct public access such as trails and overlooks. Master plan will be completed by July, 2003. Final design for the stream will occur in '03-'04. Construction will follow from '03-'05. The city currently is looking for \$300,000 to complete the stream restoration and provide boardwalks and viewpoints.	\$1,994,950	\$300,000
B	13	5009	City of Portland Forest Park Entrance at US30 and Yeon Street	Continue to implement the recommendations of the Forest Park Natural Resource Management Plan by developing additional access points in to Forest Park to relieve pressure on existing entries located in residential areas. Plan recommendations also include development of a new, major entrance for Forest Park near St. Helens Highway and NW Yeon, which is located on a public transit route. Entrance facilities will be developed on land purchased by Metro for this purpose and on adjacent property acquired as part of this project. The Plan adopted by the City in 1994 includes additional land acquisition, parking lot, restroom and interpretive facilities, and two connecting trails into Forest Park.	\$2,453,900	\$2,438,900

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	14	5008	City of Portland Springwater Corridor— Sellwood Gap	This is a green ribbon site proposed by Metro. Funding has been secured for the “three bridge” portion of the 1.2-mile gap between the existing Springwater Corridor trail and the forthcoming OMSI-to-Springwater, which will end near the Sellwood Bridge. This leaves a gap from the west side of SE 17 th Avenue (which will be crossed with aid of traffic signal) to the Sellwood bridge area. Acquisition of property and any rail-with-trail rights on SE Grand and SE Ochoco is needed. Existing railroad tracks and utility poles may need relocation. The Portland Office of Transportation also will require a number of intersection improvements and sidewalk connections. Completing the trail with 12-14 wide a.c. and signage, fence, and retaining walls will mean that the Springwater Corridor finally extends over 19 miles from its historic origination point south of OMSI to Rugg Road without bypasses.	\$5,837,600	\$5,717,600
B	15	6065	Port of Portland Old Marine Drive Trail & Habitat Restoration	Resurfacing approximately 1,700 linear feet of the 40-Mile Loop multiuse path and removal of approximately 26,000 sq. ft. of impervious surface (a portion of the old Marine Drive road surface). Restoration and enhancement of approximately 2.5 acres of forested habitat where roadway is removed and on the west slope of the trail, expansion of the cottonwood forest in the triangle area by 0.72 acres and the creation of approximately 0.8 acre of new riparian buffer on the east side of the trail and the triangle area.	\$510,000	\$510,000
<i>The following projects are considered to be of equal weight at this time. They are listed alphabetically by sponsor name.</i>						
C	16	5001	Multnomah County Yeon Shops Facility Structural Remediation (move to C)	The current request is to fund construction of the structural remediation to stabilize and strengthen the building, as recommended in the 1997 Report. This work is considered to be a Phase II of the complete solution.	\$5,800,000	\$5,800,000

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* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit B

2003 Needs and Issues Inventory <i>Recommended Regional Priority List</i>
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County: Multnomah**Date:** 3/27/03
Category (CR, CF, IN): Community Readiness (CR)

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
A	1	6067	City of Gresham Springwater Concept Plan	Springwater (Phase 1) is 1,275 acres next to southeast Gresham, from the City border south to the County line. This provides industrial lands on both sides of US26, between Persimmon and 282nd Avenue with 1,000 total acres of industry and about 300 acres for housing to the west along Hogan Rd. This is one of the region's rare industrial sites on a major highway. Gresham has the facilities in place to serve this area immediately. Springwater is both a new community and a new center. Gresham's goal is to make Springwater's more than 1,400 acres "shovel ready" for initial development by the end of 2004. This will require a cooperative and aggressive public and private effort with Gresham's local, regional, state, and federal partners. Timely infrastructure and planning resources are essential for Springwater's early success. A three-step master plan approach will assure that Springwater will be "shovel ready" in time to capture the next business expansion cycle.	\$1,145,000	\$725,000
A	2	5023	City of Troutdale Oregon Science and Technology Park Feasibility Study - Phase II	Complete second phase of feasibility study; further address planning, design and economic issues. The first phase will be completed through funding by the State Strategic Reserve program. NOTE: Cities of Gresham and Wood Village sent letters of support for this project.	\$500,000	\$450,000\$
A	3	4984	City of Fairview Townsend Business Park Area Readiness	Hire consulting assistance to develop a strategic and substantial marketing and development plan for the business park area.	\$50,000	\$50,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit B

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	4	5031	City of Wood Village NE Halsey Street Master Plan	The City of Wood Village will solicit bids from appropriate consulting firms to develop a comprehensive master plan for NE Halsey Street. The study will focus on making Halsey Street an appealing location for commercial, economic and residential development.	\$25,000	\$20,000
B	5	6091	City of Gresham Mixed Use Centers Development Strategy	Metro in conjunction with local governments, state agencies and private developers, including those with expertise in retail and office development, will identify barriers and opportunities and develop a strategy to reduce barriers to development, build on opportunities, provide incentives for development in Centers and limit retail and other employment outside of Centers. This project will also provide technical assistance to local governments in such areas as transportation, green space and open space planning.	\$280,000	\$280,000
B	6	4995	Multnomah County Sauvie Island Economic Study	Conduct an economic impact and alternatives study of the bridge impact on Sauvie Island. This will include: an inventory of island commercial activities; an analysis of weight restrictions on bridge and the effect on commerce; and an analysis of the impacts of alternatives including options identified in the engineering study due in February, 2002 and other transportation options. It is expected that structured interviews will be used to conduct the study.	\$25,000	\$22,000
B	7	6068	Multnomah County Mixed Use Centers Development Strategy	Metro in conjunction with local governments, state agencies and private developers, including those with expertise in retail and office development, will identify barriers and opportunities and develop a strategy to reduce barriers to development, build on opportunities, provide incentives for development in Centers and limit retail and other employment outside of Centers. This project will also provide technical assistance to local governments in such areas as transportation, green space and open space planning.	\$880,000	\$880,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit B

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	8	4994	Multnomah County Rural Fire Protection District Upgrade	To provide for the most up to date training by bringing in experts, to teach and train, each fire protection district. In addition to also send the applicable fire fighters to the appropriate schools to become trainers, so that they can then conduct the training "in-house".	\$25,000	\$25,000
B	9	4987	Multnomah County Consolidated Neighborhood Planning and Preparedness, Disaster Response	To keep implementing a basic-core course, and to develop and deliver a advance course.	\$30,000	\$30,000
B	10	6073	Multnomah County District Operations, Watershed and Conservation Planning Administrative Support (West)	To provide administrative and technical support to all District operations. Funds will be used to support projects in the watersheds within the District in order to protect water quality, stream health, and subsequest re-establishment of salmon and trout in stream designated as "priorty in the District's workplan and business plan. Funds will be used help landowners develop conservation plans and obtain available funding sources for on-the-ground projects during FY03,04 and 05.currently at their highest in the last 15 years.	\$60,000	\$42,550
B	11	6063	Multnomah County District Operations and Program Support (East)	Request for assistance to: a) maintain the current level of administrative support for existing District programs that provide education and technical assistance to landowners and partner organizations; b) carry out legally required District operations; c) support the District's volunteer board of locally elected officials; d) develop and implement an effective fundraising strategy; and e) increase the District's capacity to carry out its work. We anticipate that this will be a multi-year project.	\$92,000	\$60,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit B

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
<i>The following projects are considered to be of equal weight at this time. They are listed alphabetically by sponsor name.</i>						
C	12	4991	Multnomah County Emergency Alert Radios, Sauvie Island	Currently there is a device that provides weather storm warning and advisories, as well as hazardous material accident alerts. These devices, commonly referred to as weather radios are powered by a conventional electrical outlet, however they also have a battery back-up in case of a power outage. It is proposed that one of these radios be placed in each residential dwelling unit, as well as areas of public gathering (e.g. schools, markets, etc.).	\$12,000	\$7,000

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* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C**2003 Needs and Issues Inventory
Recommended Regional Priority List****County:** Multnomah**Date:** 3/27/03**Category (CR, CF, IN):** Infrastructure (IN)

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
A	1	4977	Port of Portland Columbia River Channel Deepening	Deepen the Columbia River navigation channel to 43' CRD from Astoria to Terminal 6 in north Portland.	\$188,000,000	\$188,000,000
A	2	6060	City of Portland Portland 5th and 6th Avenues Transit Mall Project	Develop a comprehensive set of street improvements that will complement the light rail investment to support economic development and attract active street level businesses along the Portland Mall. The project will include a block-by-block assessment to identify improvements to the public space and private space to revitalize 5 th and 6 th Avenues for businesses and to restore the Transit Mall as the centerpiece of the regional transit system.	\$150,000,000	\$90,000,000
A	3	5000	Multnomah County Sauvie Island Bridge Repair/Replacement Study	Project will assess bridge condition, suggest remedies for either repairing or replacing the bridge, including all environmental work (NEPA process)	\$3,000,000	\$3,000,000
B	4	5014	City of Portland Sanitary Sewer Extension Program	Building sanitary sewers to the property line of approximately 1200 properties (1100 residential and 100 large commercial) scattered throughout the City. Projects, if fully funded, will occur over the next five-six years. However, significant segments can be completed in the next several months and next fiscal year if funds are made available.	\$9,626,920	\$4,016,920

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	5	6062	City of Portland Macadam Avenue Improvements	Macadam/Bancroft/Hood: Install concrete barrier to north 1200' along Hood; restripe Hood/Macadam for two lanes at signal (one right turn to northbound Macadam, one through lane eastbound to Bancroft); restripe Macadam one block south of intersection for dedicated receiving lane for left turns (Bancroft to southbound Macadam); enlarge island on west side of the intersection and provide additional plantings. Macadam/Curry: Signalize Macadam/Curry with a three phase signal controlling northbound Macadam, westbound Curry, and an extended I-5 off ramp; extend I-5 off ramp lane north 950 feet to Curry and provide a concrete barrier separating off-ramp from Macadam to prevent early merging and weaving.	\$2,350,000	\$1,750,000
B	6	4963	City of Gresham Sandy Boulevard, 164 th Avenue to 207 th Avenue	Complete arterial improvements to provide four through lanes, curb, gutter, sidewalks, bicycle lanes, and turn lanes.	\$3,861,329	\$3,089,063
B	7	4967	Port of Portland Ramsey Rail Complex	Construct six tracks and one main track and lead into the complex. Project would add 46,000 linear feet of rail storage separate from the mainline tracks.	\$12,000,000	\$9,800,000
B	8	4965	Port of Portland Terminal 6 Cranes	Add two post panamax cranes at Terminal 6, including dock and electrical improvements, as well as ancillary equipment.	\$25,000,000	\$25,000,000
B	9	4990	Multnomah County Culvert Replacement for Fish Passage	The County has inventoried, identified and set priorities of culverts critical to fish passage, especially for species on the endangered species list. The County is seeking the necessary resources to begin replacing high priority culverts.	\$19,026,000	\$17,123,400
B	10	5004	City of Portland Portland Streetcar Extension	Design and construction of an extension of Streetcar service from the current terminus at Portland State University, including a new surface road to extend SW Harrison Street, to RiverPlace.	\$18,200,000	\$1,250,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	11	5002	City of Portland SW Bond Avenue, Bancroft to Gibbs	SW Bond Avenue will be improved between SW Bancroft & SW Gibbs, including improved street connections to SW Macadam Avenue on SW Bancroft and SW Curry. Along with the street improvement, utility infrastructure (storm and sanitary sewer, water, power, gas and telecom) will be constructed to serve future development in the district.	\$6,300,000	\$4,200,000
B	12	6072	City of Portland Portland Streetcar—Gibbs Extension	Design and construction of an extension of Streetcar service from the RiverPlace terminus to SW Moody and Gibbs.	\$17,000,000	\$14,500,000
B	13	5016	City of Portland North Macadam Aerial Tramway Design and Construction	Design and construction of an aerial tramway—an energy efficient alternative transportation project—to connect Oregon Health & Science University's (OHSU) Marquam Hill campus with planned campus expansion within the North Macadam Urban Renewal District and spur District redevelopment.	\$16,110,000	\$7,000,000
B	14	4974	Port of Portland Columbia Boulevard Ramps on I-5	Various improvements to improve freight mobility on I-5 between Lombard and the I-5 Bridge including north bound ramps at Columbia Boulevard.	\$70,000,000	\$70,000,000
B	15	4972	Port of Portland Lombard St. Widening in Rivergate Industrial District	Project will widen N. Lombard from 600 feet south of N. Rivergate Blvd. to the Columbia Slough. Add a signal at Ramsey St.	\$3,610,000	\$3,610,000
B	16	6071	City of Portland New Macadam Venture Center	In an early conceptual stage of planning, the New Macadam Venture Center is envisioned as a 350,000 sf science center with a combination of wet laboratory, instructional, research and office space. It will bring together business and educational users to encourage collaboration and technology transfer.	\$17,500,000	\$8,750,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	17	5012	City of Portland Johnson Creek/Lents Flood Mitigation	Johnson Creek Watershed drains about 52 square miles and crosses six jurisdictions (cities of Gresham, Portland, Happy Valley, and Milwaukie and the counties of Multnomah and Clackamas). The Johnson Creek/Lents Flood Mitigation Project involves various segments of Johnson Creek and provides for stabilization of creek banks through revegetation, creation of wetland areas and flood storage, and acquisition of property through Portland's Willing Seller Program.	\$59,140,807	\$36,030,807
B	18	5003	City of Portland Burnside Redevelopment	The project will construct streetscape and transportation improvements identified in the Burnside Transportation and Urban Design Plan. The project also will rebuild road sections that are in significant need of reconstruction.	\$57,000,000	\$51,200,000
B	19	4982	Port of Portland Air Cargo Access Improvements	Provide channelization and signalization at the following three intersections: Alderwood/Cornfoot, Cornfoot/Airtrans Way, and Alderwood/Columbia. Widen and channelize 47th Avenue at its intersections with Cornfoot Road and Columbia Blvd. Signalize NB and SB ramps at 82nd Ave. and Columbia. Widen Columbia Blvd. to five lanes from NE 82nd Ave. to NE 60th Ave.	\$21,230,000	\$18,500,000
B	20	6059	City of Portland Gateway/102 nd	The proposal for NE 102nd is to transform this street into a pedestrian oriented urban boulevard. Due to the proximity of two light rail stops (Gateway Transit Center and 102nd/E Burnside) and substantial bus service along 102nd, the ability to provide wider sidewalks (12'), improved crossings (refuges), and transit stop amenities is critical to the success of the project. As the primary north/south connection through Gateway, new bike lanes will link the Regional Center to the surrounding neighborhoods. An urban landscape, including a planted median, planting strips, relocated utilities, street lights and stormwater infiltration facilities will reshape the street's image and encourage appropriate development.	\$20,470,000	\$16,163,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	21	5027	City of Wood Village New City Well	Dig a new well to provide the citizens of Wood Village with water and provide for future growth of the city.	\$525,000	\$525,000
B	22	6069	City of Portland Sustainable Commercial Street: HOPE VI Project	Work with the appropriate regulatory agencies to gain approval to use pervious concrete pavers within the parking areas of the proposed transit street. The use of pavers would reduce the amount of impervious street surface in this area by 38%. This project facilitates the replacement of the existing 462-unit public housing development with an 850-unit mixed income complex and a small commercial area.	\$150,000	\$150,000
B	23	6081	City of Portland North Lombard Street Pavement Improvement	Reconstruct North Lombard Street from Rivergate Blvd. To Marine Drive to improve pavement life and provide for bicycle and pedestrian facilities.	\$1,395,532	\$1,395,532
<i>The following projects are considered to be of equal weight at this time. They are listed alphabetically by sponsor name.</i>						
C	24	4985	City of Fairview Townsend Business Park Area Infrastructure	Construct needed improvements in the Townsend Business Park area.	\$3,000,000	\$1,000,000
C	24	6090	City of Gresham Stark Street (190 th to 197 th Avenue)	The project will construct boulevard improvements from 190th Avenue to 197th Avenue, which includes mitigating the dangerous mega-intersection of Stark Street, Burnside Street, 190th Avenue and light rail in the heart of the Rockwood town center.	\$2,600,000	\$1,800,000
C	24	5005	City of Portland Midtown Blocks	The project will design and construct street improvements in the downtown blocks between Burnside and Salmon on 9th and Park. Street improvements will be coordinated with the design and construction of a plaza at South Park Block Five and renovation of O'Bryant Square and Ankeny Park.	\$9,000,000	\$5,000,000
C	24	5006	City of Portland NE Martin Luther King Jr. Blvd: NE Lombard to NE Dekum St.	Construct new sidewalks, street lights and trees consistent with the Martin Luther King Jr. Blvd street plan. Several other sections of the street have been improved using urban renewal funds. This section is out of the urban renewal district.	\$1,468,400	\$1,468,400

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
C	24	6061	City of Portland Portland Streetcar—Eastside Extension	Design and construction of an extension of Streetcar service across the Broadway Bridge, along a NE Broadway and Weidler couplet and then on NE 7th Avenue to Lloyd Boulevard.	\$37,500,000	\$37,323,000
C	24	5030	City of Wood Village Safety Improvements for NE 238 th Drive	Install a flashing warning light and informational advisory traffic sign on NE 238 th Drive.	\$10,000	\$9,000
C	24	5026	City of Wood Village New City Water Reservoir	Development and construction of a new, one million-gallon reservoir.	\$1,525,000	\$1,500,000
C	24	6064	Multnomah County Highway 30-Mill Road to Burlington (Water Line)	Replace the old water line with 10-inch ductile iron pipe.	\$1,030,000	\$1,010,000
C	24	4980	Port of Portland Columbia Boulevard & Lombard Street Improvements at MLK	Improve the geometry of the intersection to increase safety and reduce delays. Also reconfigure intersection for better connectivity between Columbia and Lombard.	\$680,000	\$680,000
C	24	4983	Port of Portland 11 th /13 th Avenue Rail Overcrossing	Construct a new, three-lane roadway connecting Lombard and Columbia to include a rail overpass.	\$8,100,000	\$8,100,000
C	24	4966	Port of Portland Rivergate ITS (Intelligent Transportation System)	Installation of cameras, as well as IT hardware and software.	\$770,000	\$770,000
C	24	4970	Port of Portland N. Going Street Overcrossing Upgrade	Reinforce the overcrossing supports to meet seismic standards.	\$770,000	\$770,000
C	24	4973	Port of Portland Leadbetter Street Extension	Build approximately 1,900 linear feet of two-lane street with sidewalks on either side, as well as other improvements such as curb, gutter and street trees. Utilities already have been installed within the right-of-way and a traffic signal will be installed at the intersection of Leadbetter Street and Marine Drive, as part of another project.	\$880,000	\$880,000
C	24	4976	Port of Portland Columbia River Rail Bridge Capacity Improvements	Determine options to improve bridge capacity, and implement the recommended solutions.	\$150,000,000	\$150,000,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
C	24	4979	Port of Portland Columbia Boulevard Traffic Management	Install signal coordination, closed circuit TV cameras and variable messaging signs.	\$800,000	\$800,000

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* - Projects listed within A, B and C categories are considered of relatively equal weight.

BOGSTAD Deborah L

From: SHEPARD Duke
Sent: Wednesday, May 07, 2003 2:29 PM
To: #ALL DISTRICT 1; #ALL DISTRICT 2; #ALL DISTRICT 3; #ALL DISTRICT 4; LINN Diane M
Cc: BOGSTAD Deborah L; SMITH Andy J
Subject: R-8

Commissioners and board staff:

Attached are substitute documents to accompany resolution R-8 on tomorrow agenda. These substitutes are necessary due to a technical error in the original submission related to the definition of Sauvie Island bridge needs. This change requires a procedural action – a motion for substitution and that Commissioner Rojo de Steffey will make.

There are no changes to anything other than Sauvie Island in the documents; the resolution is unchanged from that submitted.

Thanks,
Duke

5/7/2003

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 03-066

Approving Submittal of Projects for 2003 Needs and Issues Inventory

The Multnomah County Board of Commissioners Finds:

- a) The Oregon Economic and Community Development Department (OECDD) is completing the second in a two year pilot project to test the agency's Needs and Issues process in Multnomah and Washington Counties.
- b) Multnomah County, along with incorporated cities, tribes, and ports within the County are eligible to be sponsoring agencies for projects.
- c) Multnomah County is the default sponsor for rural areas in the County and for projects spanning jurisdictions.
- d) Multnomah County provided a list of projects in the first year of the pilot.
- e) OECDD requires that all projects sponsored by jurisdictions within Multnomah County and included in the Needs and Issues inventory be officially recognized by the Board of County Commissioners and forwarded to OECDD for the purpose of convening of a meeting of federal agencies and project sponsors.
- f) The list of projects compiled by jurisdictions within Multnomah County includes identification of priority projects within defined categories as required by some federal agencies.
- g) Jurisdictions within the County have invested great time and expertise in the compilation of these priorities for this OECDD process and may benefit from the attention generated by inclusion of projects in the Inventory.
- h) As this is the second year in a two year pilot, questions remain about:
 - the utility and impact of this process in light of OECDD's mission and organization;
 - potential duplication with existing state and regional prioritization processes;
 - the best deployment of limited local and state resources in meeting requirements of multiple funding processes and a substantial list of resource needs;
 - timing of the process and actual requirements of state and federal agencies;
 - outcome based measurements as to how this process directly contributed to the funding success of projects on this list.

The Multnomah County Board of Commissioners Resolves:

1. The attached 2003 Needs and Issues Inventory Local Priority Lists (Exhibits A, B, and C) dated March 27, 2003 are approved for submittal to OECDD for the final year of the two-year Needs and Issues pilot program.

2. To request that OECDD work with the Multnomah County and surrounding jurisdictions, including neighboring counties, to thoroughly assess the reasoning, method and outcomes of the Needs and Issues two-year Pilot based upon the areas of concern raised in h) above.
3. Future County participation in a 2004 process will be considered based upon the results of this assessment and definitive resolution of the issues raised in h) above.

ADOPTED this 8th day of May, 2003.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON


By 
John Thomas, Assistant County Attorney

Exhibit A**2003 Needs and Issues Inventory
Recommended Regional Priority List****County:** Multnomah**Date:** 05/08/03**Category (CR, CF, IN):** Community Facilities (CF)

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
A	1	5025	City of Wood Village New City Hall and County Sheriff's Patrol Facility - Feasibility Study	Conduct a feasibility study that addresses the relocation of Wood Village City Hall and the Multnomah County Sheriff's patrol facility. The study will specifically address the needs of both organizations and their functional requirements. The possibility exists to co-locate both organizations on the same land in separate buildings, in the same building or facilities on separate pieces of land. Currently, discussion between the two organizations has not led to a specific course of action because the money does not exist to study the situation properly.	\$30,000	\$20,000
B	2	4959	City of Gresham Rockwood Commons and Public Safety Precinct	In December 2002, Fred Meyer announced the closure of its store in Rockwood. This store has been Rockwood's major retail anchor for many years, and its closing is both a tremendous challenge and an opportunity. In the months ahead, "Rockwood Commons" will likely morph to address the greater redevelopment opportunities afforded by this closure. Appropriate redevelopment of this site is one of the most important things that can be done to stimulate and anchor Rockwood revitalization efforts. The redevelopment of the Rockwood Triangle, especially the Fred Meyer site, is likely to be a top priority of Rockwood Urban Renewal if approved by the voters.	\$20,676,104	\$5,118,871

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	3	4962	City of Gresham Gresham/Rockwood Residential Rehabilitation and Homeownership	There are three elements to this project: Development of a program to provide loans for rental rehabilitation assistance to private rental property owners, provision of funds for acquisition and rehab of selected "problem" apartments where a change in ownership is the most effective means to effect change, and the development of new tools to assist first-time homebuyers.	\$17,175,000	\$12,015,000
B	4	4964	City of Gresham Rockwood Community Business Development Center	The Oregon Association of Minority Entrepreneurs (OAME), the City of Gresham, and the Fred Meyer Stores, a working partnership, propose to utilize a complimentary package of resources for community and economic development. OAME, as lead organization, to establish a community business incubator that will assist in creating business growth and development to create wealth, ownership, and jobs in the minority, women, and emerging small business sectors of the Rockwood area of Gresham, Oregon. OAME's proposal to establish an approximately 9,000 square foot incubator in the Rockwood area that responds to this community in transition.	\$245,000	\$238,000
B	5	4999	Multnomah County Yeon Shops Facility Structural Study	The current Request is to fund a review of the 1997 structural report, site conditions, and current codes, to produce a comprehensive Study of remediation work to stabilize and strengthen the building, including current cost estimates and biddable Construction Documents. Also included will be a brief interagency-use feasibility study to help define possibilities for alternative or additional uses in the future through potential partnerships with the City of Gresham and/or ODOT.	\$350,000	\$350,000
B	6	4975	Port of Portland Environmental Improvements (Various Port-owned Properties)	Revegetate and reshape the banks of the Willamette River and the Columbia Slough on Port-owned properties. Restore and upgrade historic building at Vanport Wetlands for an interpretive center.	\$10,000,000	\$10,000,000

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	7	5024	City of Troutdale Troutdale City Hall	Construct new City Hall community building.	\$5,000,000	\$4,000,000
B	8	6066	Port of Portland Kelly Point Park Access Trail	Construct approximately 1,600 linear feet of a multiuse path to connect the 40-mile Loop trail on N. Marine Drive with Kelly Point Park.	\$340,000	\$140,000
B	9	5010	City of Portland Kelly Point Park Master Plan & Renovation	Develop and implement a Master Plan that addresses the following park needs: complete trail system (including beach access), Lewis & Clark interpretation, riverbank stabilization and restoration, nearby canoe launch to the Slough, increased forest understory diversity, parking lot and driveway repair, access control (bollard replacement), improved security and additional group picnic areas. Also suggested are an observation tower with history of water travel and trade (requested by the Port of Portland), and a caretaker residence or parking attendant for security issues.	\$1,688,000	\$1,588,000
B	10	4971	Port of Portland Marine Terminal 6 Security Upgrade	Two projects are envisioned. The first is re-alignment of the main gate to better control entry and exit. This re-alignment would facilitate electronic security processing of trucks and visitors. The second project involves the improvement of the perimeter of the facility, including fencing improvements, installation of security berms, gate improvements, and the installation of a closed-circuit television monitoring system.	\$3,000,000	\$3,000,000
B	11	5019	City of Portland Eastbank Esplanade Phase III	Construct a locally and regionally significant improvement including a bicycle/pedestrian trail for commuting and recreation and riverbank restoration to assist salmon recovery efforts on a 5-acre parcel of riverfront property on the Willamette River directly across the waterway from downtown Portland.	\$13,010,000	\$11,510,000

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	12	5011	City of Portland Westmoreland Park Master Plan & Redevelopment	Although this project is nearly complete, additional funding is needed to construct public access such as trails and overlooks. Master plan will be completed by July, 2003. Final design for the stream will occur in '03-'04. Construction will follow from '03-'05. The city currently is looking for \$300,000 to complete the stream restoration and provide boardwalks and viewpoints.	\$1,994,950	\$300,000
B	13	5009	City of Portland Forest Park Entrance at US30 and Yeon Street	Continue to implement the recommendations of the Forest Park Natural Resource Management Plan by developing additional access points in to Forest Park to relieve pressure on existing entries located in residential areas. Plan recommendations also include development of a new, major entrance for Forest Park near St. Helens Highway and NW Yeon, which is located on a public transit route. Entrance facilities will be developed on land purchased by Metro for this purpose and on adjacent property acquired as part of this project. The Plan adopted by the City in 1994 includes additional land acquisition, parking lot, restroom and interpretive facilities, and two connecting trails into Forest Park.	\$2,453,900	\$2,438,900

Exhibit A

List Category	County-wide Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/ State Assistance
B	14	5008	City of Portland Springwater Corridor— Sellwood Gap	This is a green ribbon site proposed by Metro. Funding has been secured for the “three bridge” portion of the 1.2-mile gap between the existing Springwater Corridor trail and the forthcoming OMSI-to-Springwater, which will end near the Sellwood Bridge. This leaves a gap from the west side of SE 17 th Avenue (which will be crossed with aid of traffic signal) to the Sellwood bridge area. Acquisition of property and any rail-with-trail rights on SE Grand and SE Ochoco is needed. Existing railroad tracks and utility poles may need relocation. The Portland Office of Transportation also will require a number of intersection improvements and sidewalk connections. Completing the trail with 12-14 wide a.c. and signage, fence, and retaining walls will mean that the Springwater Corridor finally extends over 19 miles from its historic origination point south of OMSI to Rugg Road without bypasses.	\$5,837,600	\$5,717,600
B	15	6065	Port of Portland Old Marine Drive Trail & Habitat Restoration	Resurfacing approximately 1,700 linear feet of the 40-Mile Loop multiuse path and removal of approximately 26,000 sq. ft. of impervious surface (a portion of the old Marine Drive road surface). Restoration and enhancement of approximately 2.5 acres of forested habitat where roadway is removed and on the west slope of the trail, expansion of the cottonwood forest in the triangle area by 0.72 acres and the creation of approximately 0.8 acre of new riparian buffer on the east side of the trail and the triangle area.	\$510,000	\$510,000
<i>The following projects are considered to be of equal weight at this time. They are listed alphabetically by sponsor name.</i>						
C	16	5001	Multnomah County Yeon Shops Facility Structural Remediation (move to C)	The current request is to fund construction of the structural remediation to stabilize and strengthen the building, as recommended in the 1997 Report. This work is considered to be a Phase II of the complete solution.	\$5,800,000	\$5,800,000

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Exhibit B**2003 Needs and Issues Inventory
Recommended Regional Priority List****County:** Multnomah**Date:**

05/08/03

Category (CR, CF, IN): Community Readiness (CR)

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
A	1	6067	City of Gresham Springwater Concept Plan	Springwater (Phase 1) is 1,275 acres next to southeast Gresham, from the City border south to the County line. This provides industrial lands on both sides of US26, between Persimmon and 282nd Avenue with 1,000 total acres of industry and about 300 acres for housing to the west along Hogan Rd. This is one of the region's rare industrial sites on a major highway. Gresham has the facilities in place to serve this area immediately. Springwater is both a new community and a new center. Gresham's goal is to make Springwater's more than 1,400 acres "shovel ready" for initial development by the end of 2004. This will require a cooperative and aggressive public and private effort with Gresham's local, regional, state, and federal partners. Timely infrastructure and planning resources are essential for Springwater's early success. A three-step master plan approach will assure that Springwater will be "shovel ready" in time to capture the next business expansion cycle.	\$1,145,000	\$725,000
A	2	5023	City of Troutdale Oregon Science and Technology Park Feasibility Study - Phase II	Complete second phase of feasibility study; further address planning, design and economic issues. The first phase will be completed through funding by the State Strategic Reserve program. NOTE: Cities of Gresham and Wood Village sent letters of support for this project.	\$500,000	\$450,000\$
A	3	4984	City of Fairview Townsend Business Park Area Readiness	Hire consulting assistance to develop a strategic and substantial marketing and development plan for the business park area.	\$50,000	\$50,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit B

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	4	5031	City of Wood Village NE Halsey Street Master Plan	The City of Wood Village will solicit bids from appropriate consulting firms to develop a comprehensive master plan for NE Halsey Street. The study will focus on making Halsey Street an appealing location for commercial, economic and residential development.	\$25,000	\$20,000
B	5	6091	City of Gresham Mixed Use Centers Development Strategy	Metro in conjunction with local governments, state agencies and private developers, including those with expertise in retail and office development, will identify barriers and opportunities and develop a strategy to reduce barriers to development, build on opportunities, provide incentives for development in Centers and limit retail and other employment outside of Centers. This project will also provide technical assistance to local governments in such areas as transportation, green space and open space planning.	\$280,000	\$280,000
B	6	6068	Multnomah County Mixed Use Centers Development Strategy	Metro in conjunction with local governments, state agencies and private developers, including those with expertise in retail and office development, will identify barriers and opportunities and develop a strategy to reduce barriers to development, build on opportunities, provide incentives for development in Centers and limit retail and other employment outside of Centers. This project will also provide technical assistance to local governments in such areas as transportation, green space and open space planning.	\$880,000	\$880,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit B

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	7	4994	Multnomah County Rural Fire Protection District Upgrade	To provide for the most up to date training by bringing in experts, to teach and train, each fire protection district. In addition to also send the applicable fire fighters to the appropriate schools to become trainers, so that they can then conduct the training "in-house".	\$25,000	\$25,000
B	8	4987	Multnomah County Consolidated Neighborhood Planning and Preparedness, Disaster Response	To keep implementing a basic-core course, and to develop and deliver a advance course.	\$30,000	\$30,000
B	9	6073	Multnomah County District Operations, Watershed and Conservation Planning Administrative Support (West)	To provide administrative and technical support to all District operations. Funds will be used to support projects in the watersheds within the District in order to protect water quality, stream health, and subsequence re-establishment of salmon and trout in stream designated as "priority in the District's workplan and business plan. Funds will be used help landowners develop conservation plans and obtain available funding sources for on-the-ground projects during FY03,04 and 05.currently at their highest in the last 15 years.	\$60,000	\$42,550
B	10	6063	Multnomah County District Operations and Program Support (East)	Request for assistance to: a) maintain the current level of administrative support for existing District programs that provide education and technical assistance to landowners and partner organizations; b) carry out legally required District operations; c) support the District's volunteer board of locally elected officials; d) develop and implement an effective fundraising strategy; and e) increase the District's capacity to carry out its work. We anticipate that this will be a multi-year project.	\$92,000	\$60,000

Exhibit B

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
<i>The following projects are considered to be of equal weight at this time. They are listed alphabetically by sponsor name.</i>						
C	11	4991	Multnomah County Emergency Alert Radios, Sauvie Island	Currently there is a device that provides weather storm warning and advisories, as well as hazardous material accident alerts. These devices, commonly referred to as weather radios are powered by a conventional electrical outlet, however they also have a battery back-up in case of a power outage. It is proposed that one of these radios be placed in each residential dwelling unit, as well as areas of public gathering (e.g. schools, markets, etc.).	\$12,000	\$7,000

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Exhibit C

**2003 Needs and Issues Inventory
Recommended Regional Priority List**

County: Multnomah

Date: 05/08/03

Category (CR, CF, IN): Infrastructure (IN)

List Category	County-wide Priority	Notification Number	Sponsor Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
A	1	4977	Port of Portland Columbia River Channel Deepening	Deepen the Columbia River navigation channel to 43' CRD from Astoria to Terminal 6 in north Portland.	\$188,000,000	\$188,000,000
A	2	6060	City of Portland Portland 5th and 6th Avenues Transit Mall Project	Develop a comprehensive set of street improvements that will complement the light rail investment to support economic development and attract active street level businesses along the Portland Mall. The project will include a block-by-block assessment to identify improvements to the public space and private space to revitalize 5 th and 6 th Avenues for businesses and to restore the Transit Mall as the centerpiece of the regional transit system.	\$150,000,000	\$90,000,000
A	3	4995	Multnomah County Sauvie Island Bridge Preliminary Engineering & Environmental Work and Bridge Replacement Study and Repair	The Sauvie Island Bridge, built in 1950 and the only transportation link to the island, recently developed cracks that have severely impacted farmers' and businesses' ability to use the bridge. The bridge, a critical farm-to-market link, has been temporarily fixed to accommodate truckloads up to 80,000 pounds. Prior to the temporary fix, the bridge was restricted to 68,000 pounds. This recent and sudden deterioration severely threatens the farming traditions and livelihood of island residents and businesses. Given the time required to complete the environmental and engineering phases prior to constructing a new bridge, the County will begin work on the Environmental phase of replacing the bridge. A bridge replacement is anticipated to be complete within five to six years.	\$34,000,000	\$26,000,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	4	5014	City of Portland Sanitary Sewer Extension Program	Building sanitary sewers to the property line of approximately 1200 properties (1100 residential and 100 large commercial) scattered throughout the City. Projects, if fully funded, will occur over the next five-six years. However, significant segments can be completed in the next several months and next fiscal year if funds are made available.	\$9,626,920	\$4,016,920
B	5	6062	City of Portland Macadam Avenue Improvements	Macadam/Bancroft/Hood: Install concrete barrier to north 1200' along Hood; restripe Hood/Macadam for two lanes at signal (one right turn to northbound Macadam, one through lane eastbound to Bancroft); restripe Macadam one block south of intersection for dedicated receiving lane for left turns (Bancroft to southbound Macadam); enlarge island on west side of the intersection and provide additional plantings. Macadam/Curry: Signalize Macadam/Curry with a three phase signal controlling northbound Macadam, westbound Curry, and an extended I-5 off ramp; extend I-5 off ramp lane north 950 feet to Curry and provide a concrete barrier separating off-ramp from Macadam to prevent early merging and weaving.	\$2,350,000	\$1,750,000
B	6	4963	City of Gresham Sandy Boulevard, 164 th Avenue to 207 th Avenue	Complete arterial improvements to provide four through lanes, curb, gutter, sidewalks, bicycle lanes, and turn lanes.	\$3,861,329	\$3,089,063
B	7	4967	Port of Portland Ramsey Rail Complex	Construct six tracks and one main track and lead into the complex. Project would add 46,000 linear feet of rail storage separate from the mainline tracks.	\$12,000,000	\$9,800,000
B	8	4965	Port of Portland Terminal 6 Cranes	Add two post panamax cranes at Terminal 6, including dock and electrical improvements, as well as ancillary equipment.	\$25,000,000	\$25,000,000
B	9	4990	Multnomah County Culvert Replacement for Fish Passage	The County has inventoried, identified and set priorities of culverts critical to fish passage, especially for species on the endangered species list. The County is seeking the necessary resources to begin replacing high priority culverts.	\$19,026,000	\$17,123,400

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	10	5004	City of Portland Portland Streetcar Extension	Design and construction of an extension of Streetcar service from the current terminus at Portland State University, including a new surface road to extend SW Harrison Street, to RiverPlace.	\$18,200,000	\$1,250,000
B	11	5002	City of Portland SW Bond Avenue, Bancroft to Gibbs	SW Bond Avenue will be improved between SW Bancroft & SW Gibbs, including improved street connections to SW Macadam Avenue on SW Bancroft and SW Curry. Along with the street improvement, utility infrastructure (storm and sanitary sewer, water, power, gas and telecom) will be constructed to serve future development in the district.	\$6,300,000	\$4,200,000
B	12	6072	City of Portland Portland Streetcar—Gibbs Extension	Design and construction of an extension of Streetcar service from the RiverPlace terminus to SW Moody and Gibbs.	\$17,000,000	\$14,500,000
B	13	5016	City of Portland North Macadam Aerial Tramway Design and Construction	Design and construction of an aerial tramway—an energy efficient alternative transportation project—to connect Oregon Health & Science University's (OHSU) Marquam Hill campus with planned campus expansion within the North Macadam Urban Renewal District and spur District redevelopment.	\$16,110,000	\$7,000,000
B	14	4974	Port of Portland Columbia Boulevard Ramps on I-5	Various improvements to improve freight mobility on I-5 between Lombard and the I-5 Bridge including north bound ramps at Columbia Boulevard.	\$70,000,000	\$70,000,000
B	15	4972	Port of Portland Lombard St. Widening in Rivergate Industrial District	Project will widen N. Lombard from 600 feet south of N. Rivergate Blvd. to the Columbia Slough. Add a signal at Ramsey St.	\$3,610,000	\$3,610,000
B	16	6071	City of Portland New Macadam Venture Center	In an early conceptual stage of planning, the New Macadam Venture Center is envisioned as a 350,000 sf science center with a combination of wet laboratory, instructional, research and office space. It will bring together business and educational users to encourage collaboration and technology transfer.	\$17,500,000	\$8,750,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	17	5012	City of Portland Johnson Creek/Lents Flood Mitigation	Johnson Creek Watershed drains about 52 square miles and crosses six jurisdictions (cities of Gresham, Portland, Happy Valley, and Milwaukie and the counties of Multnomah and Clackamas). The Johnson Creek/Lents Flood Mitigation Project involves various segments of Johnson Creek and provides for stabilization of creek banks through revegetation, creation of wetland areas and flood storage, and acquisition of property through Portland's Willing Seller Program.	\$59,140,807	\$36,030,807
B	18	5003	City of Portland Burnside Redevelopment	The project will construct streetscape and transportation improvements identified in the Burnside Transportation and Urban Design Plan. The project also will rebuild road sections that are in significant need of reconstruction.	\$57,000,000	\$51,200,000
B	19	4982	Port of Portland Air Cargo Access Improvements	Provide channelization and signalization at the following three intersections: Alderwood/Cornfoot, Cornfoot/Airtrans Way, and Alderwood/Columbia. Widen and channelize 47th Avenue at its intersections with Cornfoot Road and Columbia Blvd. Signalize NB and SB ramps at 82nd Ave. and Columbia. Widen Columbia Blvd. to five lanes from NE 82nd Ave. to NE 60th Ave.	\$21,230,000	\$18,500,000
B	20	6059	City of Portland Gateway/102 nd	The proposal for NE 102nd is to transform this street into a pedestrian oriented urban boulevard. Due to the proximity of two light rail stops (Gateway Transit Center and 102nd/E Burnside) and substantial bus service along 102nd, the ability to provide wider sidewalks (12'), improved crossings (refuges), and transit stop amenities is critical to the success of the project. As the primary north/south connection through Gateway, new bike lanes will link the Regional Center to the surrounding neighborhoods. An urban landscape, including a planted median, planting strips, relocated utilities, street lights and stormwater infiltration facilities will reshape the street's image and encourage appropriate development.	\$20,470,000	\$16,163,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
B	21	5027	City of Wood Village New City Well	Dig a new well to provide the citizens of Wood Village with water and provide for future growth of the city.	\$525,000	\$525,000
B	22	6069	City of Portland Sustainable Commercial Street: HOPE VI Project	Work with the appropriate regulatory agencies to gain approval to use pervious concrete pavers within the parking areas of the proposed transit street. The use of pavers would reduce the amount of impervious street surface in this area by 38%. This project facilitates the replacement of the existing 462-unit public housing development with an 850-unit mixed income complex and a small commercial area.	\$150,000	\$150,000
B	23	6081	City of Portland North Lombard Street Pavement Improvement	Reconstruct North Lombard Street from Rivergate Blvd. To Marine Drive to improve pavement life and provide for bicycle and pedestrian facilities.	\$1,395,532	\$1,395,532
<i>The following projects are considered to be of equal weight at this time. They are listed alphabetically by sponsor name.</i>						
C	24	4985	City of Fairview Townsend Business Park Area Infrastructure	Construct needed improvements in the Townsend Business Park area.	\$3,000,000	\$1,000,000
C	24	6090	City of Gresham Stark Street (190 th to 197 th Avenue)	The project will construct boulevard improvements from 190th Avenue to 197th Avenue, which includes mitigating the dangerous mega-intersection of Stark Street, Burnside Street, 190th Avenue and light rail in the heart of the Rockwood town center.	\$2,600,000	\$1,800,000
C	24	5005	City of Portland Midtown Blocks	The project will design and construct street improvements in the downtown blocks between Burnside and Salmon on 9th and Park. Street improvements will be coordinated with the design and construction of a plaza at South Park Block Five and renovation of O'Bryant Square and Ankeny Park.	\$9,000,000	\$5,000,000
C	24	5006	City of Portland NE Martin Luther King Jr. Blvd: NE Lombard to NE Dekum St.	Construct new sidewalks, street lights and trees consistent with the Martin Luther King Jr. Blvd street plan. Several other sections of the street have been improved using urban renewal funds. This section is out of the urban renewal district.	\$1,468,400	\$1,468,400

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
C	24	6061	City of Portland Portland Streetcar—Eastside Extension	Design and construction of an extension of Streetcar service across the Broadway Bridge, along a NE Broadway and Weidler couplet and then on NE 7th Avenue to Lloyd Boulevard.	\$37,500,000	\$37,323,000
C	24	5030	City of Wood Village Safety Improvements for NE 238 th Drive	Install a flashing warning light and informational advisory traffic sign on NE 238 th Drive.	\$10,000	\$9,000
C	24	5026	City of Wood Village New City Water Reservoir	Development and construction of a new, one million-gallon reservoir.	\$1,525,000	\$1,500,000
C	24	6064	Multnomah County Highway 30-Mill Road to Burlington (Water Line)	Replace the old water line with 10-inch ductile iron pipe.	\$1,030,000	\$1,010,000
C	24	4980	Port of Portland Columbia Boulevard & Lombard Street Improvements at MLK	Improve the geometry of the intersection to increase safety and reduce delays. Also reconfigure intersection for better connectivity between Columbia and Lombard.	\$680,000	\$680,000
C	24	4983	Port of Portland 11 th /13 th Avenue Rail Overcrossing	Construct a new, three-lane roadway connecting Lombard and Columbia to include a rail overpass.	\$8,100,000	\$8,100,000
C	24	4966	Port of Portland Rivergate ITS (Intelligent Transportation System)	Installation of cameras, as well as IT hardware and software.	\$770,000	\$770,000
C	24	4970	Port of Portland N. Going Street Overcrossing Upgrade	Reinforce the overcrossing supports to meet seismic standards.	\$770,000	\$770,000
C	24	4973	Port of Portland Leadbetter Street Extension	Build approximately 1,900 linear feet of two-lane street with sidewalks on either side, as well as other improvements such as curb, gutter and street trees. Utilities already have been installed within the right-of-way and a traffic signal will be installed at the intersection of Leadbetter Street and Marine Drive, as part of another project.	\$880,000	\$880,000
C	24	4976	Port of Portland Columbia River Rail Bridge Capacity Improvements	Determine options to improve bridge capacity, and implement the recommended solutions.	\$150,000,000	\$150,000,000

* - Projects listed within A, B and C categories are considered of relatively equal weight.

Exhibit C

List Category	Priority	Notification Number	Sponsor/ Project Title	Project Description	Total Project Cost	Need for Federal/State Assistance
C	24	4979	Port of Portland Columbia Boulevard Traffic Management	Install signal coordination, closed circuit TV cameras and variable messaging signs.	\$800,000	\$800,000

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* - Projects listed within A, B and C categories are considered of relatively equal weight.

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-9

Est. Start Time: 10:10 AM

Date Submitted: 04/29/03

Requested Date: Thursday May 8, 2003

Time Requested: 15 minutes

Department: Non-Departmental

Division: Commissioner Lisa Naito

Contact/s: Charlotte Comito

Phone: 503-988-4576

Ext.: 84576

I/O Address: 503/600

Presenters: Commissioner Lisa Naito

Agenda Title: RESOLUTION Appointing Samuel Henry as the County Representative to the Children's Investment Fund Allocation Committee for a term to expire May 1, 2005

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** Approval of appointment of Samuel Henry to Children's Investment Fund Allocation Committee.

 2. **Please provide sufficient background information for the Board and the public to understand this issue.** Voters approved a local option property tax levy at the November 5, 2002 general election to create a Children's Investment Fund to make targeted investments in proven programs in the areas of early childhood development, after school and mentoring activities, and prevention of child abuse and neglect. On February 6, 2003 the BCC approved resolution No.03-021 consenting to the appointment of Commissioner Lisa Naito as the County representative to the committee. The City of Portland and Multnomah County entered into an intergovernmental agreement to ensure that the intent of the voters is carried out. The Board of County Commissioners must appoint a second representative from the list developed by the Allocation Committee.

The Board's priorities are to include someone with knowledge of issues relating to schools and children and families. The Board strongly supports membership on the committee that respects the values of our increasingly diverse community and is experienced in the delivery of culturally appropriate services. Commissioner Naito and other Board appointments will provide a briefing to the Board on the activities of the Allocation Committee two times each year. The Commission on Children and Families will review the Allocation Committee's plan and provide recommendations and input to the Board prior to Board action. As part of the Commission's process, the Early Childhood Care and Education Committee of the Commission will review the Allocation Committee's funding plan for the early childhood portion. Board appointments will use the County's established Children's Services Frameworks – the Comprehensive Community Plan, the Early Childhood Framework and when adopted, the School Services Framework – to provide input on the allocation plan to the Allocation Committee.

3. Explain the fiscal impact (current year and ongoing). NA

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
- ❖ **Specify grant requirements and goals.**
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
- ❖ **What are the estimated filing timelines?**

- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues. NA
5. Explain any citizen and/or other government participation that has or will take place. In accordance with the Intergovernmental agreement with the City of Portland

Required Signatures:

Department/Agency Director:



Date: April 29, 2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Appointing Samuel Henry as the County Representative to the Children's Investment Fund Allocation Committee for a Term to Expire May 1, 2005

The Multnomah County Board of Commissioners Finds:

- a. In November of 2002 the voters in the City of Portland approved the Portland Children's Initiative, which created an Allocation Committee to guide the investments for the Children's Investment Fund.
- b. On February 6, 2003 the City of Portland and Multnomah County entered into an Intergovernmental Agreement which established that Portland City Council would appoint one citizen member to the Allocation Committee and that Multnomah County would appoint one citizen member.
- c. Per Resolution No. 03-021, in accordance with the provisions of the Intergovernmental Agreement, the Board of County Commissioners will appoint a representative from the list developed by the Allocation Committee. The Board's priorities are to include someone with knowledge of issues relating to schools and children and families and who also respects the values of our increasingly diverse community and is experienced in the delivery of culturally appropriate services.
- d. The Board of County Commissioners has recommended that Samuel Henry be appointed to the Allocation Committee for the Children's Investment Fund.

The Multnomah County Board of Commissioners Resolves:

That Samuel Henry is appointed to the Allocation Committee for the Children's Investment Fund for a term to expire May 1, 2005.

ADOPTED this 8th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____

Agnes Sowle, Acting County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 03-067

Appointing Samuel Henry as the County Representative to the Children's Investment Fund Allocation Committee for a Term to Expire May 1, 2005

The Multnomah County Board of Commissioners Finds:

- a. In November of 2002 the voters in the City of Portland approved the Portland Children's Initiative, which created an Allocation Committee to guide the investments for the Children's Investment Fund.
- b. On February 6, 2003 the City of Portland and Multnomah County entered into an Intergovernmental Agreement which established that Portland City Council would appoint one citizen member to the Allocation Committee and that Multnomah County would appoint one citizen member.
- c. Per Resolution No. 03-021, in accordance with the provisions of the Intergovernmental Agreement, the Board of County Commissioners will appoint a representative from the list developed by the Allocation Committee. The Board's priorities are to include someone with knowledge of issues relating to schools and children and families and who also respects the values of our increasingly diverse community and is experienced in the delivery of culturally appropriate services.
- d. The Board of County Commissioners has recommended that Samuel Henry be appointed to the Allocation Committee for the Children's Investment Fund.

The Multnomah County Board of Commissioners Resolves:

That Samuel Henry is appointed to the Allocation Committee for the Children's Investment Fund for a term to expire May 1, 2005.

ADOPTED this 8th day of May, 2003.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By

Agnes Sowle, Acting County Attorney

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-10

Est. Start Time: 10:15 AM

Date Submitted: 04/28/03

Requested Date: May 8, 2003

Time Requested: 10 minutes

Department: Non-Departmental

Division: District 4

Contact/s: Gary Walker, Staff to Commissioner Lonnie Roberts

Phone: (503) 988-5213

Ext.: 26234

I/O Address: 503/6

Presenters: Dan Brown and Joe Ramirez, LUT Roadway Engineering

Agenda Title: Approval of a Resolution to Authorize Condemnation Proceedings which are necessary for the Reconstruction of SE 257th Avenue, between SE Powell Valley Road and SE 11th Street.

(NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

1. What action are you requesting from the Board? What is the department/agency recommendation?

The Land Use and Transportation Program seeks the Board's authorization to initiate condemnation proceedings against the two properties as described in the exhibits attached to the proposed Resolution; and further, to authorize County legal counsel to obtain immediate possession of these properties which are necessary for the reconstruction of SE 257th Avenue, between SE Powell Valley Road and SE 11th Street. This reconstruction is scheduled to start in July 2003.

2. Please provide sufficient background information for the Board and the public to understand this issue.

This road improvement project has been identified in the Transportation Capital Improvement Plan and Program. The designed road improvements play an integral part of a new multi-family development built adjacent to SE 257th Avenue that was required

to participate with costs for street frontage improvements. The developer chose to build the street improvements in lieu of payment to Multnomah County. The developer's responsibility was limited to building approximately one-third of the width of the proposed five-lane SE 257th Avenue.

Multnomah County has entered into an agreement with the City of Gresham to construct a 12 inch waterline in conjunction with this road improvement project. By constructing this waterline under this agreement simultaneously with the street improvements, future excavation of the street will be avoided.

Due to the proposed street elevation difference, the developer was required to install concrete barriers to protect traffic. These barriers must remain in place until the County completes the remaining street improvements.

3. Explain the fiscal impact (current year and ongoing).

The County is primarily responsible for the cost of these property acquisitions. Right-of-way (ROW) acquisition is included as part of the road improvement project budget. Costs associated with ROW have exceeded initial estimates. Cost increases for ROW acquisitions are intended to be addressed in the existing project budget by reprogramming funds from other project line items. Value engineering and project consolidation are intended to offset the increase in the ROW acquisition costs.

The City of Gresham through an agreement shall reimburse the County for all construction costs of the waterline installation. The County's share of the street improvement costs is drawn from the County Road Fund.

NOTE: If a Budget Modification or a Contingency Request, attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain: N.A.

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain: N.A.

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain: N.A.

- ❖ Who is the granting agency?
- ❖ Specify grant requirements and goals.
- ❖ Explain grant funding detail – is this a one time only or long term commitment?
- ❖ What are the estimated filing timelines?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?
- ❖ How will the county indirect and departmental overhead costs be covered?

4. Explain any legal and/or policy issues.

Under state and federal law, the County has the condemnation authority to acquire property for public road purposes. Immediate possession of such is authorized by O.R.S. Chapter 35, which provides for the deposit of funds into court to cover acquisition and other costs.

5. Explain any citizen and/or other government participation that has or will take place.

The Land Use Planning and Transportation Program has conducted a public review process prior to the final design of this project.

Required Signatures:

Department/Agency Director: Lonnie Roberts

Date: April 29, 2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing Condemnation and Immediate Possession of Real Property Necessary for
the Purpose of Constructing a Multnomah County Road Project

The Multnomah County Board of Commissioners Finds:

- a. It is necessary for Multnomah County to acquire the real property interests listed in the following table and more particularly described in the attached Exhibit A (the property) for the purpose of the Reconstruction of SE 257th Avenue, between SE Powell Valley Road and SE 11th Street, a County Road Project in Gresham.

Item No.	Owner	Location
02-50 (Parcels 1-3)	Arlene Williams	S.E. 257 th Avenue (S.E. Kane Drive)
02-51 (Parcels 1-3)	James and Robyn Hainey	S.E. 257 th Avenue (S.E. Kane Drive)

- b. The project has been planned and located in a manner that is most compatible with the greatest public good and the least private injury.
- c. It is necessary to acquire immediate possession of the property to allow construction to proceed and be completed on schedule and within budgetary limitations.

The Multnomah County Board of Commissioners Resolves:

1. It is necessary to acquire the property for the purpose of the above-described County Road Project.
2. In the event that no satisfactory agreement can be reached with the owners of the property as to the purchase price, legal counsel is authorized and directed to commence and prosecute to final determination such condemnation proceedings as may be necessary to acquire the property. Such action shall be in accordance with all applicable laws, rules, and regulations governing such acquisition.
3. Upon final determination of any such proceeding, the deposit of funds and payment of judgment conveying the property to the County is authorized.
4. It is necessary to obtain possession of such property as soon as possible to allow construction to proceed and be completed on schedule within budgetary limitations.
5. Legal counsel is authorized and directed to take such action in accordance with law to obtain possession of the property as soon as possible.

6. There is authorized the creation of a fund in the amount of the estimate of just compensation for the property, which shall, upon obtaining possession of the property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants in the action, and the Director of the Finance Division is authorized to draw a warrant on the Road Fund of the County in such sum for deposit.

ADOPTED this 8th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By _____
Matthew O. Ryan, Assistant County Attorney

Arlene R. Williams

S.E. Kane Drive
Item No. 02-50
April 21, 2003

LEGAL DESCRIPTION

PARCEL 1: Road Purposes Tract

A tract of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said tract being more particularly described as follows:

All that portion of a tract of land conveyed to Arlene R. Williams, by a deed recorded on July 18, 1990, in Book 2324, Page 1003, Multnomah County Deed Records, that lies easterly of the following described line:

A Portion of the Proposed West Right of Way line for S.E. Kane Drive:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No. 62; thence N88°24'30"W, along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E, a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W, along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 53.54 feet to a point being the point of beginning of a portion of the proposed West right-of-way line for realigned S.E. Kane Drive; thence along said proposed West right-of-way line as follows: N1°12'25"E, a distance of

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113.67 feet to a point; along the arc of a 375.00 foot radius curve to the left, through a central angle of $26^{\circ}17'21''$, the chord of which bears $N11^{\circ}56'15''W$, a chord distance of 170.56 feet, an arc distance of 172.06 feet to a point; along the arc of a 455.00 foot radius curve to the right, through a central angle of $9^{\circ}52'59''$, the chord of which bears $N20^{\circ}08'26''W$, a chord distance of 78.39 feet, an arc distance of 78.48 feet to a point being the end of the portion of the proposed West right-of-way line for realigned S.E. Kane Drive, being described; thence $S88^{\circ}08'53''E$, leaving the proposed West right-of-way line for realigned S.E. Kane Drive, a distance of 20.00 feet to a point being Legal Centerline Station 54+18.85 for S.E. Kane Rd, County Rd. No. 608.

Containing 1619 square feet, more or less.

PARCEL 2: Easement

In addition to the above-described tract, a perpetual easement for slope, drainage, landscape, utility and traffic-control devices over, under, around, and through the following described tract:

A 5.00 foot wide strip of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said strip being more particularly described as follows:

All that portion of a tract of land conveyed to Arlene R. Williams, by a deed recorded on July 18, 1990, in Book 2324, Page 1003, Multnomah County Deed Records, and described on the attached Exhibit B, that lies easterly of the following described line:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No. 62; thence $N88^{\circ}24'30''W$, along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears $S88^{\circ}24'30''E$, a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence $S1^{\circ}12'58''W$, along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to

Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 58.54 feet to a point being the point of beginning of a portion of the proposed West easement line for realigned S.E. Kane Drive; thence along said proposed West easement line as follows: N1°12'25"E, a distance of 113.67 feet to a point; along the arc of a 370.00 foot radius curve to the left, through a central angle of 26°17'21", the chord of which bears N11°56'15"W, a chord distance of 168.28 feet, an arc distance of 169.77 feet to a point; along the arc of a 460.00 foot radius curve to the right, through a central angle of 00°05'29", the chord of which bears N25°02'11"W, a chord distance of 0.73 feet, an arc distance of 0.73 feet to a point on the South right-of-way line for S.E. Kane Drive, County Road No. 608. Excepting therefrom the above-described Parcel 1.

Containing 503 square feet, more or less.

PARCEL 3: Temporary Construction Easement

In addition to the above described parcels, a temporary construction easement for the purpose of accommodating construction activity related to the reconstruction and improvement (per Multnomah County Construction Project No. C0502) of S.E. Kane Drive, County Road No. 608, through, over, under, along and within the following described parcel of land:

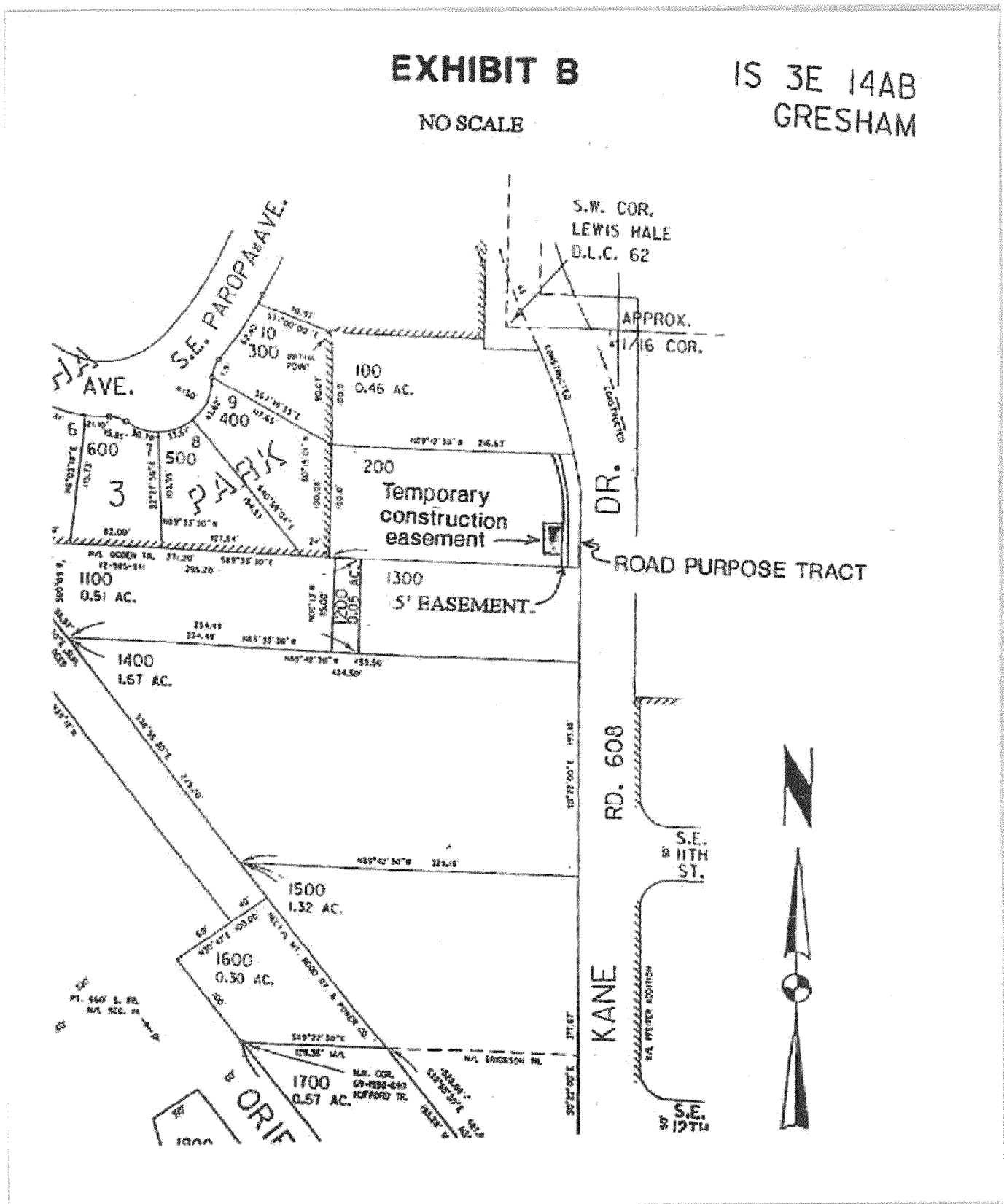
Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No. 62; thence N88°24'30"W, along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E, a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W, along the centerline of said S.E. Kane Drive, a distance of 203.66 feet to a

point; thence N88°47'02"W, a distance of 58.56 feet to a point on the West line of the perpetual easement described above in Parcel 2; thence N01°12'25"E along the West line of said Parcel 2, a distance of 15.17 feet to a point; thence continuing along the West line of said Parcel 2, along the arc of a 370.00 foot radius curve to the left, through a central angle of 2°26'04", the chord of which bears N00°00'37"W, a chord distance of 15.72 feet, an arc distance of 15.72 feet, to a point; thence S88°46'21"W a distance of 17.00 feet, to a point; thence parallel to the West line of said Parcel 2, along the arc of a 353.00 foot radius curve to the right, through a central angle of 2°26'04", the chord of which bears S00°00'37"E, a chord distance of 15.00 feet, an arc distance of 15.00 feet, to a point; thence S01°12'25"W, parallel to the West line of said Parcel 2, a distance of 15.17 feet, to a point; thence S88°47'35"E, a distance of 17.00 feet, to the point of beginning.

Containing 519 square feet, more or less

This temporary construction easement will expire no later than January 1, 2005 or one year after final completion of Construction Project No. C0502, whichever occurs first.

As shown on the attached Exhibit "B", herein made a part of this document. In the event of a conflict or discrepancy between the map as shown on the Exhibit "B" and the written legal description, the written legal description shall prevail.



James D. and Robyn K. Hailey

S.E. Kane Drive
Item No. 02-51
April 21, 2003

LEGAL DESCRIPTION

PARCEL 1: Road Purposes Tract

A tract of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said tract being more particularly described as follows:

All that portion of a tract of land conveyed to James D. Hailey and Robyn K. Hailey, by a deed recorded as Fee No. 2001-128450, Multnomah County Deed Records, recorded on August 15, 2001, that lies easterly of the following described line:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No.62; thence N88°24'30"W along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 53.54 feet to a point being the point of beginning of a portion of the proposed West right-of-way line for realigned

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S.E. Kane Drive; thence along said proposed West right-of-way line as follows: N1°12'25"E, a distance of 113.67 feet to a point; along the arc of a 375.00 foot radius curve to the left, through a central angle of 26°17'21", the chord of which bears N11°56'15"W, a chord distance of 170.56 feet, an arc distance of 172.06 feet to a point; along the arc of a 455.00 foot radius curve to the right, through a central angle of 9°52'59", the chord of which bears N20°08'26"W, a chord distance of 78.39 feet, an arc distance of 78.48 feet to a point being the end of the portion of the proposed West right-of-way line for realigned S.E. Kane Drive, being described; thence leaving the proposed West right-of-way line for realigned S.E. Kane Drive, S88°08'53"E, a distance of 20.00 feet to a point being Legal Centerline Station 54+18.85 for S.E. Kane Rd, County Rd. No. 608.

Containing 1441 square feet, more or less

PARCEL 2: Slope, Utility, Drainage, Landscape, Traffic-Control Devices Easement

In addition to the above described road purpose tract, a perpetual easement for slope, drainage, landscape, utility and traffic control devices over, under, around and through the following described tract:

A 5.00 foot wide strip of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said strip being more particularly described as follows:

All that portion of a tract of land conveyed to James D. Hainey and Robyn K. Hainey, by a deed recorded as Fee No. 2001-128450, Multnomah County Deed Records, recorded on August 15, 2001, and described on the attached Exhibit B, that lies easterly of the following described line: Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No.62; thence N88°24'30"W along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E a

distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 58.54 feet to a point being the point of beginning of a portion of the proposed West line of an easement for sidewalk, slope, utility, drainage, landscaping and traffic control devices, for realigned S.E. Kane Drive, said point also being on the South line of a tract of land conveyed to Mainstream Housing Inc., by a deed recorded May 10, 2001 as Fee No. 2001-068304, Multnomah County Deed Records; thence N1°12'25"E, a distance of 113.67 feet to a point; thence northwesterly along the arc of a 370.00 foot radius curve to the left, through a central angle of 26°17'21", the chord of which bears N11°56'15"W, a chord distance of 168.28 feet, an arc distance of 169.77 feet to a point; thence continuing northwesterly, along the arc of a 460.00 foot radius curve to the right, through a central angle of 0°05'29", the chord of which bears N25°02'11"W, a chord distance of 0.73 feet, an arc distance of 0.73 feet to a point on the North line of said Hainey tract, being the end of the portion of the proposed West easement line for realigned S.E. Kane Drive. Excepting therefrom the above-described PARCEL 1.

Containing 492 square feet, more less.

PARCEL 3: Temporary Construction Easement

In addition to the above described parcels, a temporary construction easement for the purpose of accommodating construction activity related to the reconstruction and improvement (per Multnomah County Construction Project No. C0502) of S.E. Kane Drive, County Road No. 608, through, over, under, along and within the following described parcel of land:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No.62;

thence N88°24'30"W along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W along the centerline of said S.E. Kane Drive, a distance of 106.38 feet to a point; thence N88°47'02"W, a distance of 67.80 feet to a point on the West line of the perpetual easement described above in Parcel 2; thence along the West line of said Parcel 2, along the arc of a 370.00 foot radius curve to the left, through a central angle of 6°20'44", the chord of which bears N14°47'13"W, a chord distance of 40.96 feet, an arc distance of 40.98 feet, to a point; thence S82°36'49"W a distance of 23.81 feet, to a point; thence S00°41'37"W, a distance of 39.59 feet, to a point; thence N84°57'13"E, a distance of 34.68 feet, to the point of beginning.

Containing 1182 square feet, more or less

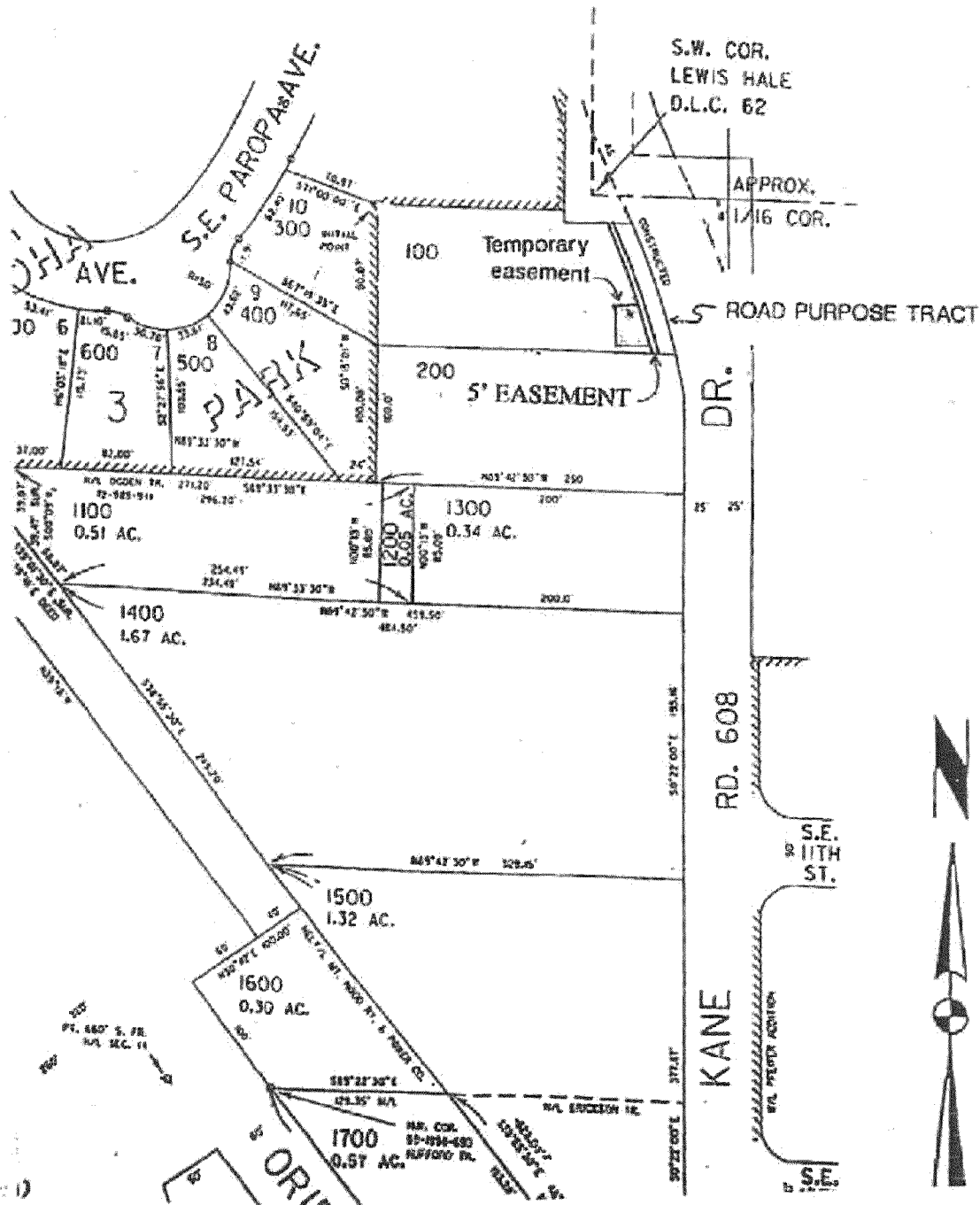
This temporary construction easement will expire no later than January 1, 2005 or one year after final completion of Construction Project No. C0502, whichever occurs first.

As shown on the attached Exhibit "B", herein made a part of this document. In the event of a conflict or discrepancy between the map as shown on the Exhibit "B" and the written legal description, the written legal description shall prevail.

EXHIBIT B

NO SCALE

1S 3E 14A
GRESHA



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 03-068

Authorizing Condemnation and Immediate Possession of Real Property Necessary for the Purpose of Constructing a Multnomah County Road Project

The Multnomah County Board of Commissioners Finds:

- a. It is necessary for Multnomah County to acquire the real property interests listed in the following table and more particularly described in the attached Exhibit A (the property) for the purpose of the Reconstruction of SE 257th Avenue, between SE Powell Valley Road and SE 11th Street, a County Road Project in Gresham.

Item No.	Owner	Location
02-50 (Parcels 1-3)	Arlene Williams	S.E. 257 th Avenue (S.E. Kane Drive)
02-51 (Parcels 1-3)	James and Robyn Hainey	S.E. 257 th Avenue (S.E. Kane Drive)

- b. The project has been planned and located in a manner that is most compatible with the greatest public good and the least private injury.
- c. It is necessary to acquire immediate possession of the property to allow construction to proceed and be completed on schedule and within budgetary limitations.

The Multnomah County Board of Commissioners Resolves:

1. It is necessary to acquire the property for the purpose of the above-described County Road Project.
2. In the event that no satisfactory agreement can be reached with the owners of the property as to the purchase price, legal counsel is authorized and directed to commence and prosecute to final determination such condemnation proceedings as may be necessary to acquire the property. Such action shall be in accordance with all applicable laws, rules, and regulations governing such acquisition.
3. Upon final determination of any such proceeding, the deposit of funds and payment of judgment conveying the property to the County is authorized.
4. It is necessary to obtain possession of such property as soon as possible to allow construction to proceed and be completed on schedule within budgetary limitations.
5. Legal counsel is authorized and directed to take such action in accordance with law to obtain possession of the property as soon as possible.

6. There is authorized the creation of a fund in the amount of the estimate of just compensation for the property, which shall, upon obtaining possession of the property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants in the action, and the Director of the Finance Division is authorized to draw a warrant on the Road Fund of the County in such sum for deposit.

ADOPTED this 8th day of May, 2003.

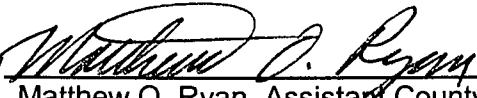


BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Matthew O. Ryan, Assistant County Attorney

Arlene R. Williams

S.E. Kane Drive
Item No. 02-50
April 21, 2003

LEGAL DESCRIPTION

PARCEL 1: Road Purposes Tract

A tract of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said tract being more particularly described as follows:

All that portion of a tract of land conveyed to Arlene R. Williams, by a deed recorded on July 18, 1990, in Book 2324, Page 1003, Multnomah County Deed Records, that lies easterly of the following described line:

A Portion of the Proposed West Right of Way line for S.E. Kane Drive:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No. 62; thence N88°24'30"W, along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E, a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W, along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 53.54 feet to a point being the point of beginning of a portion of the proposed West right-of-way line for realigned S.E. Kane Drive; thence along said proposed West right-of-way line as follows: N1°12'25"E, a distance of

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Patrick Hinds/Transportation Division – Bldg. #455

FOR TAX STATEMENTS:
Multnomah County
Transportation Division
1600 SE 190th Avenue
Portland OR 97233

113.67 feet to a point; along the arc of a 375.00 foot radius curve to the left, through a central angle of $26^{\circ}17'21''$, the chord of which bears $N11^{\circ}56'15''W$, a chord distance of 170.56 feet, an arc distance of 172.06 feet to a point; along the arc of a 455.00 foot radius curve to the right, through a central angle of $9^{\circ}52'59''$, the chord of which bears $N20^{\circ}08'26''W$, a chord distance of 78.39 feet, an arc distance of 78.48 feet to a point being the end of the portion of the proposed West right-of-way line for realigned S.E. Kane Drive, being described; thence $S88^{\circ}08'53''E$, leaving the proposed West right-of-way line for realigned S.E. Kane Drive, a distance of 20.00 feet to a point being Legal Centerline Station 54+18.85 for S.E. Kane Rd, County Rd. No. 608.

Containing 1619 square feet, more or less.

PARCEL 2: Easement

In addition to the above-described tract, a perpetual easement for slope, drainage, landscape, utility and traffic-control devices over, under, around, and through the following described tract:

A 5.00 foot wide strip of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said strip being more particularly described as follows:

All that portion of a tract of land conveyed to Arlene R. Williams, by a deed recorded on July 18, 1990, in Book 2324, Page 1003, Multnomah County Deed Records, and described on the attached Exhibit B, that lies easterly of the following described line:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No. 62; thence $N88^{\circ}24'30''W$, along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears $S88^{\circ}24'30''E$, a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence $S1^{\circ}12'58''W$, along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to

Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 58.54 feet to a point being the point of beginning of a portion of the proposed West easement line for realigned S.E. Kane Drive; thence along said proposed West easement line as follows: N1°12'25"E, a distance of 113.67 feet to a point; along the arc of a 370.00 foot radius curve to the left, through a central angle of 26°17'21", the chord of which bears N11°56'15"W, a chord distance of 168.28 feet, an arc distance of 169.77 feet to a point; along the arc of a 460.00 foot radius curve to the right, through a central angle of 00°05'29", the chord of which bears N25°02'11"W, a chord distance of 0.73 feet, an arc distance of 0.73 feet to a point on the South right-of-way line for S.E. Kane Drive, County Road No. 608. Excepting therefrom the above-described Parcel 1.

Containing 503 square feet, more or less.

PARCEL 3: Temporary Construction Easement

In addition to the above described parcels, a temporary construction easement for the purpose of accommodating construction activity related to the reconstruction and improvement (per Multnomah County Construction Project No. C0502) of S.E. Kane Drive, County Road No. 608, through, over, under, along and within the following described parcel of land:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No. 62; thence N88°24'30"W, along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E, a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W, along the centerline of said S.E. Kane Drive, a distance of 203.66 feet to a

point; thence N88°47'02"W, a distance of 58.56 feet to a point on the West line of the perpetual easement described above in Parcel 2; thence N01°12'25"E along the West line of said Parcel 2, a distance of 15.17 feet to a point; thence continuing along the West line of said Parcel 2, along the arc of a 370.00 foot radius curve to the left, through a central angle of 2°26'04", the chord of which bears N00°00'37"W, a chord distance of 15.72 feet, an arc distance of 15.72 feet, to a point; thence S88°46'21"W a distance of 17.00 feet, to a point; thence parallel to the West line of said Parcel 2, along the arc of a 353.00 foot radius curve to the right, through a central angle of 2°26'04", the chord of which bears S00°00'37"E, a chord distance of 15.00 feet, an arc distance of 15.00 feet, to a point; thence S01°12'25"W, parallel to the West line of said Parcel 2, a distance of 15.17 feet, to a point; thence S88°47'35"E, a distance of 17.00 feet, to the point of beginning.

Containing 519 square feet, more or less

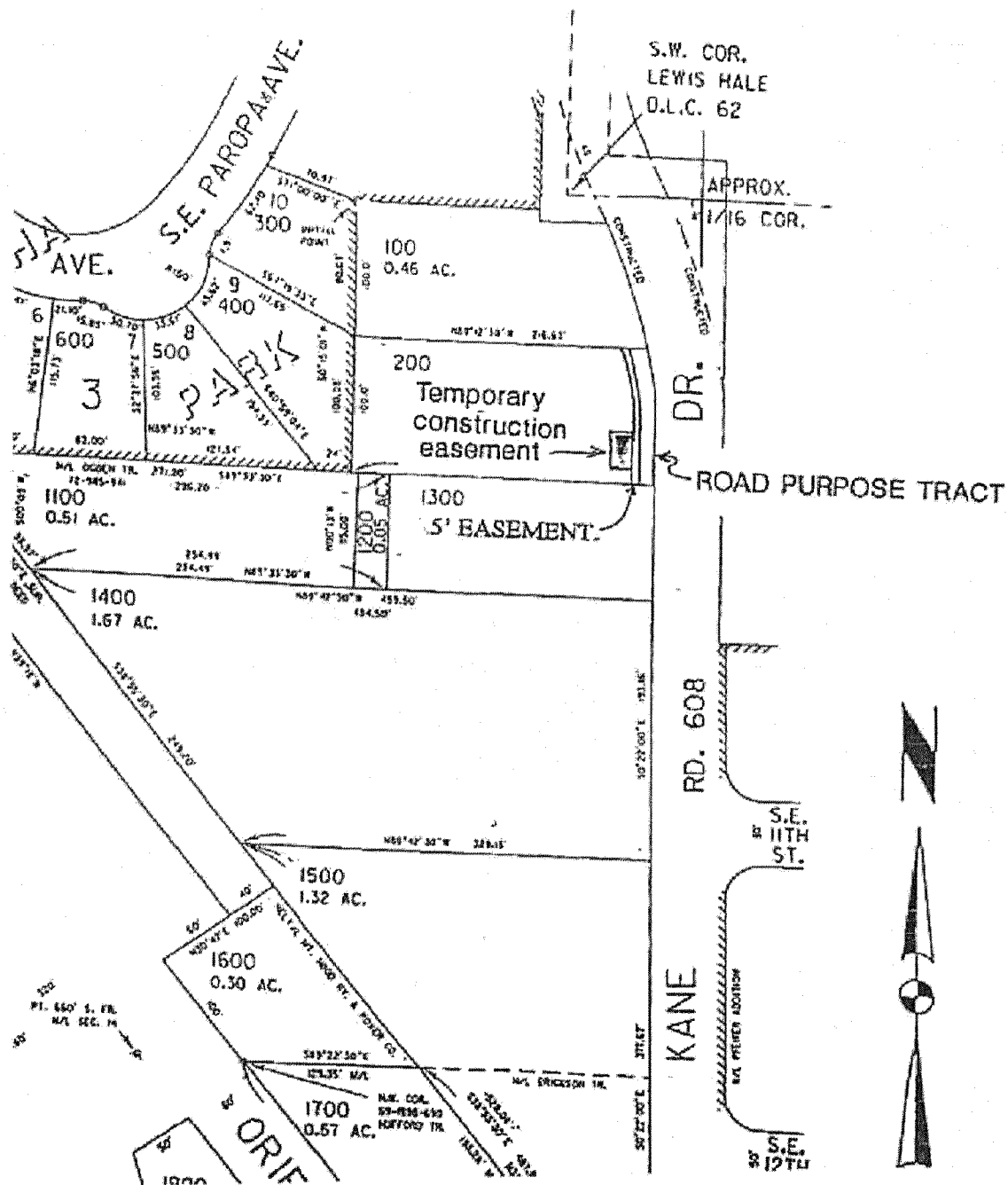
This temporary construction easement will expire no later than January 1, 2005 or one year after final completion of Construction Project No. C0502, whichever occurs first.

As shown on the attached Exhibit "B", herein made a part of this document. In the event of a conflict or discrepancy between the map as shown on the Exhibit "B" and the written legal description, the written legal description shall prevail.

EXHIBIT B

NO SCALE

IS 3E 14AB
GRESHAM



James D. and Robyn K. Hainey

S.E. Kane Drive
Item No. 02-51
April 21, 2003

LEGAL DESCRIPTION

PARCEL 1: Road Purposes Tract

A tract of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said tract being more particularly described as follows:

All that portion of a tract of land conveyed to James D. Hainey and Robyn K. Hainey, by a deed recorded as Fee No. 2001-128450, Multnomah County Deed Records, recorded on August 15, 2001, that lies easterly of the following described line:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No.62; thence N88°24'30"W along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E a distance of 101.47 feet from a 4-1/4" brass disc marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 53.54 feet to a point being the point of beginning of a portion of the proposed West right-of-way line for realigned

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Multnomah County
Transportation Division
1600 SE 190th Avenue
Portland OR 97233

S.E. Kane Drive; thence along said proposed West right-of-way line as follows: N1°12'25"E, a distance of 113.67 feet to a point; along the arc of a 375.00 foot radius curve to the left, through a central angle of 26°17'21", the chord of which bears N11°56'15"W, a chord distance of 170.56 feet, an arc distance of 172.06 feet to a point; along the arc of a 455.00 foot radius curve to the right, through a central angle of 9°52'59", the chord of which bears N20°08'26"W, a chord distance of 78.39 feet, an arc distance of 78.48 feet to a point being the end of the portion of the proposed West right-of-way line for realigned S.E. Kane Drive, being described; thence leaving the proposed West right-of-way line for realigned S.E. Kane Drive, S88°08'53"E, a distance of 20.00 feet to a point being Legal Centerline Station 54+18.85 for S.E. Kane Rd, County Rd. No. 608.

Containing 1441 square feet, more or less

PARCEL 2: Slope, Utility, Drainage, Landscape, Traffic-Control Devices Easement

In addition to the above described road purpose tract, a perpetual easement for slope, drainage, landscape, utility and traffic control devices over, under, around and through the following described tract:

A 5.00 foot wide strip of land situated in the Northeast One-quarter of Section 14, Township 1 South, Range 3 East, W.M., in the City of Gresham, Multnomah County, Oregon, said strip being more particularly described as follows:

All that portion of a tract of land conveyed to James D. Hainey and Robyn K. Hainey, by a deed recorded as Fee No. 2001-128450, Multnomah County Deed Records, recorded on August 15, 2001, and described on the attached Exhibit B, that lies easterly of the following described line: Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S.,R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No.62; thence N88°24'30"W along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E a

distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W along the centerline of said S.E. Kane Drive, a distance of 296.76 feet to Legal Centerline Station 49+65.93; thence N88°47'02"W, a distance of 58.54 feet to a point being the point of beginning of a portion of the proposed West line of an easement for sidewalk, slope, utility, drainage, landscaping and traffic control devices, for realigned S.E. Kane Drive, said point also being on the South line of a tract of land conveyed to Mainstream Housing Inc., by a deed recorded May 10, 2001 as Fee No. 2001-068304, Multnomah County Deed Records; thence N1°12'25"E, a distance of 113.67 feet to a point; thence northwesterly along the arc of a 370.00 foot radius curve to the left, through a central angle of 26°17'21", the chord of which bears N11°56'15"W, a chord distance of 168.28 feet, an arc distance of 169.77 feet to a point; thence continuing northwesterly, along the arc of a 460.00 foot radius curve to the right, through a central angle of 0°05'29", the chord of which bears N25°02'11"W, a chord distance of 0.73 feet, an arc distance of 0.73 feet to a point on the North line of said Hainey tract, being the end of the portion of the proposed West easement line for realigned S.E. Kane Drive. Excepting therefrom the above-described PARCEL 1.

Containing 492 square feet, more less.

PARCEL 3: Temporary Construction Easement

In addition to the above described parcels, a temporary construction easement for the purpose of accommodating construction activity related to the reconstruction and improvement (per Multnomah County Construction Project No. C0502) of S.E. Kane Drive, County Road No. 608, through, over, under, along and within the following described parcel of land:

Commencing at a 4-1/4" brass disc marking the Southeast corner of Section 11, T.1S., R.3E., Willamette Meridian, said point being on the southerly line of the Lewis Hale D.L.C. No.62;

thence N88°24'30"W along the southerly line of said Hale D.L.C., a distance 1303.78 feet to a point on the centerline of S.E. Kane Drive, County Road No. 608, said point bears S88°24'30"E a distance of 101.47 feet from a 4-1/4" brass disk marking the S.W. corner of said Hale D.L.C.; thence S1°12'58"W along the centerline of said S.E. Kane Drive, a distance of 106.38 feet to a point; thence N88°47'02"W, a distance of 67.80 feet to a point on the West line of the perpetual easement described above in Parcel 2; thence along the West line of said Parcel 2, along the arc of a 370.00 foot radius curve to the left, through a central angle of 6°20'44", the chord of which bears N14°47'13"W, a chord distance of 40.96 feet, an arc distance of 40.98 feet, to a point; thence S82°36'49"W a distance of 23.81 feet, to a point; thence S00°41'37"W, a distance of 39.59 feet, to a point; thence N84°57'13"E, a distance of 34.68 feet, to the point of beginning.

Containing 1182 square feet, more or less

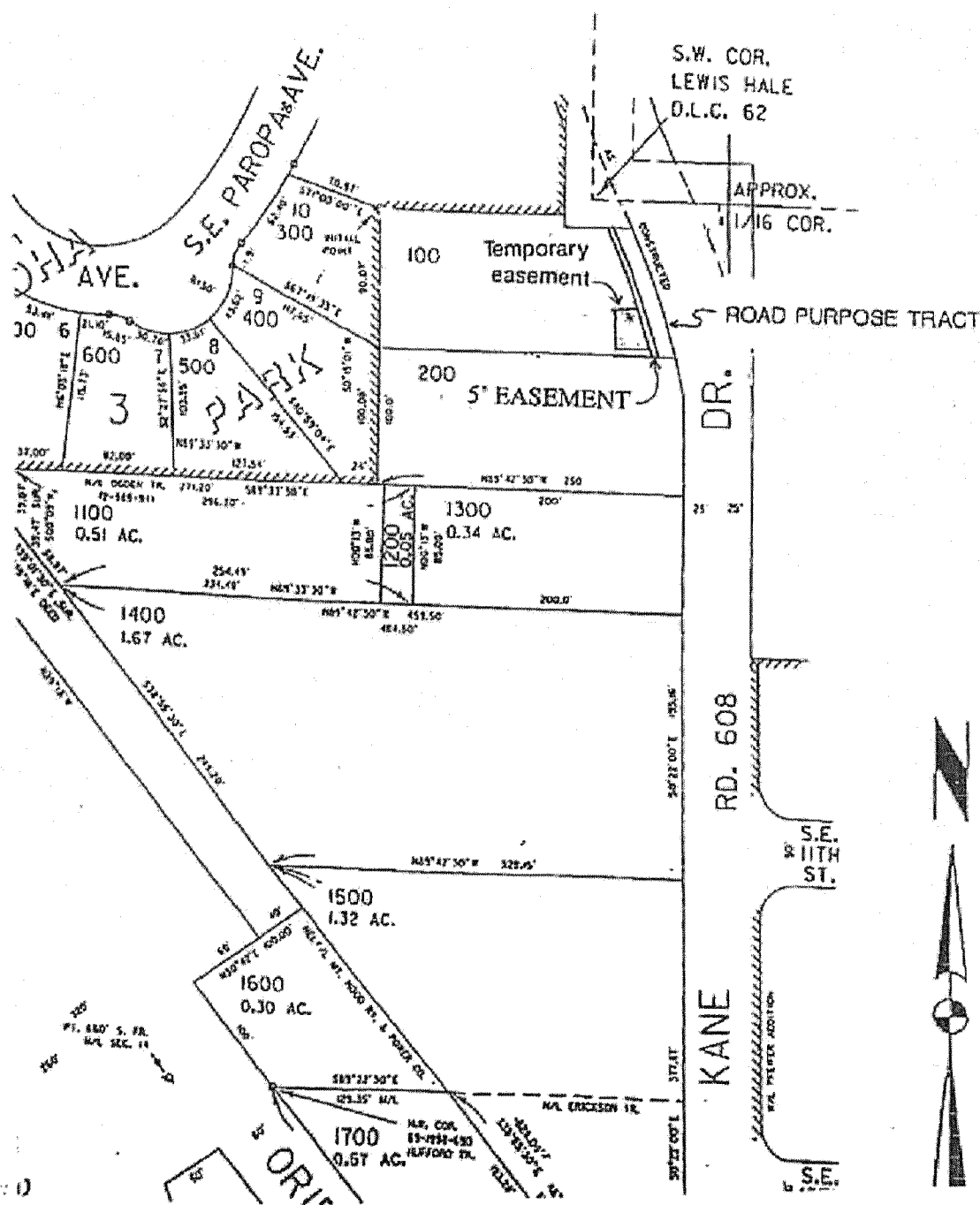
This temporary construction easement will expire no later than January 1, 2005 or one year after final completion of Construction Project No. C0502, whichever occurs first.

As shown on the attached Exhibit "B", herein made a part of this document. In the event of a conflict or discrepancy between the map as shown on the Exhibit "B" and the written legal description, the written legal description shall prevail.

EXHIBIT B

NO SCALE

IS 3E 14
GRESHA



AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-11

Est. Start Time: 10:20 AM

Date Submitted: 04/30/03

Requested Date: May 8, 2003

Time Requested: 5 minutes

Department: Non-Departmental

Division: Chair Diane M Linn

Contact/s: Andy Smith, Chair's Office

Phone: (503) 988-3308

Ext.: 85772

I/O Address: 503/600

Presenters: Andy Smith, Susan Muir

Agenda Title: RESOLUTION Authorizing Application for Local Government Grant from the Oregon Parks and Recreation Department [\$250,000 for the acquisition of Englewood Trail]

(NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.)

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?**

Approval of a RESOLUTION Authorizing Application for Local Government Grant from the Oregon Parks and Recreation Department [\$250,000 for the acquisition of Englewood Trail. The Chair's office recommends approving this notice of intent.

2. **Please provide sufficient background information for the Board and the public to understand this issue.**

The Trust for Public Lands approached the County to request assistance in making application for a grant from the State under the Lottery dollar program (Measure 66 funds). The funding would assist, with additional funds from the City of Portland, Lake Oswego and Metro, in acquiring an approximately 9 acre parcel in unincorporated urban Multnomah County. The parcel is surrounded by property currently a part of the Tryon Creek State Park, this acquisition has been identified as a part of the "Englewood Trail

Acquisition". Multnomah County's role would be signature and sponsor of the grant, but there would be no direct financial contribution from the County.

3. Explain the fiscal impact (current year and ongoing).

Multnomah County will recoup any administrative costs through an indirect fee of 3%.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**
- ❖ **Do any personnel actions result from this budget modification? Explain.**
- ❖ **Is the revenue one-time-only in nature?**
- ❖ **If a grant, what period does the grant cover?**
- ❖ **When the grant expires, what are funding plans?**

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

If a contingency request, explain:

- ❖ **Why was the expenditure not included in the annual budget process?**
- ❖ **What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?**
- ❖ **Why are no other department/agency fund sources available?**
- ❖ **Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account.**
- ❖ **Has this request been made before? When? What was the outcome?**

If grant application/notice of intent, explain:

- ❖ **Who is the granting agency?**
Oregon State Parks and Recreation
- ❖ **Specify grant requirements and goals.**
This is a 50% match for protection and enhancement of local government park and open space resources. The other part of the match is coming from Portland, Lake Oswego and Metro.
- ❖ **Explain grant funding detail – is this a one time only or long term commitment?**
This grant is a one time request, however additional funding may be available for other projects through this same program.
- ❖ **What are the estimated filing timelines?**
Must be submitted by May 16, 2003
- ❖ **If a grant, what period does the grant cover?**
Funding would expire at the end of the 2005 if the funding isn't spent.

❖ **When the grant expires, what are funding plans?**

Once acquired, TPL will then convey it to Oregon Department of State Parks for maintenance and upkeep.

❖ **How will the county indirect and departmental overhead costs be covered?**

With a 3% indirect cost recovery fee.

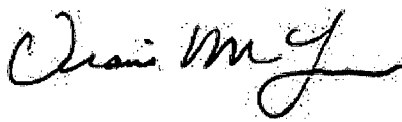
4. Explain any legal and/or policy issues.

There are no legal issues and we do not foresee any policy issues.

5. Explain any citizen and/or other government participation that has or will take place.

The Trust for Public Lands has done outreach with the community and other stakeholders in determining priorities for acquisition.

Required Signatures:



Department/Agency Director:

Date: April 30, 2003

Budget Analyst

By:

Date:

Dept/Countywide HR

By:

Date:

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. _____

Authorizing Application for Local Government Grant from the Oregon Parks and Recreation Department

The Multnomah County Board of Commissioners Finds:

- a. The Oregon Parks and Recreation Department is accepting application for the Local Government Grant Program.
- b. Multnomah County desires to participate in this grant program as a means of providing needed park and recreation acquisitions, improvements and enhancements.
- c. The Englewood Trail acquisition will preserve important property for public use and enjoyment through acquisition of approximately 9-acres of land currently surrounded on three-sides by Tryon Creek State Park in unincorporated urban Multnomah County.
- d. The City of Portland, City of Lake Oswego, Metro and other interested parties have contributed monetarily to the acquisition of the subject property.
- e. There is no direct financial contribution from Multnomah County for the acquisition of the property.
- f. Multnomah County will recoup any administrative costs through an indirect fee of 3%.
- g. The Trust for Public Lands has certified that the matching share for this application is readily available at this time.

The Multnomah County Board of Commissioners Resolves:

1. The Board authorizes the Chair to apply for a Local Government Grant on behalf of Multnomah County in the amount of \$250,000 from the Oregon Parks and Recreation Department for the Englewood Trail acquisition at the Tryon Creek State Park as specified above.

ADOPTED this 8th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By Sandra N. Duffy
Sandra N. Duffy, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 03-069

Authorizing Application for Local Government Grant from the Oregon Parks and Recreation Department

The Multnomah County Board of Commissioners Finds:

- a. The Oregon Parks and Recreation Department is accepting application for the Local Government Grant Program.
- b. Multnomah County desires to participate in this grant program as a means of providing needed park and recreation acquisitions, improvements and enhancements.
- c. The Englewood Trail acquisition will preserve important property for public use and enjoyment through acquisition of approximately 9-acres of land currently surrounded on three-sides by Tryon Creek State Park in unincorporated urban Multnomah County.
- d. The City of Portland, City of Lake Oswego, Metro and other interested parties have contributed monetarily to the acquisition of the subject property.
- e. There is no direct financial contribution from Multnomah County for the acquisition of the property.
- f. Multnomah County will recoup any administrative costs through an indirect fee of 3%.
- g. The Trust for Public Lands has certified that the matching share for this application is readily available at this time.

The Multnomah County Board of Commissioners Resolves:

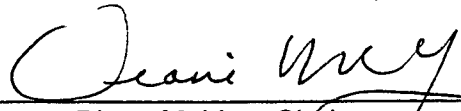
1. The Board authorizes the Chair to apply for a Local Government Grant on behalf of Multnomah County in the amount of \$250,000 from the Oregon Parks and Recreation Department for the Englewood Trail acquisition at the Tryon Creek State Park as specified above.

ADOPTED this 8th day of May, 2003.



REVIEWED: _____

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Diane M. Linn, Chair

AGNES SOWLE, ACTING COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Sandra N. Duffy, Assistant County Attorney

AGENDA PLACEMENT REQUEST

BUD MOD #:

Board Clerk Use Only:

Meeting Date: May 8, 2003

Agenda Item #: R-12

Est. Start Time: 10:25 AM

Date Submitted: 04/30/03

Requested Date: 8 May 2003

Time Requested: 10 minutes

Department: Business & Community Services

Division: Budget Office

Contact/s: Julie Neburka

Phone: 988-5015 **Ext.:** 27351

I/O Address: 503/4

Presenters: Julie Neburka

Agenda Title: Approve FY 2003 Supplemental Budget for submission to Tax Supervising & Conservation Commission

NOTE: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide clearly written title.

-
1. **What action are you requesting from the Board? What is the department/agency recommendation?** The Budget Office recommends that the Board approve an FY 2003 supplemental budget for submission to the Tax Supervising & Conservation Commission.
 2. **Please provide sufficient background information for the Board and the public to understand this issue.** A supplemental budget is the vehicle allowed by ORS Chapter 294 for the Board to address changes in financial conditions not anticipated at the time the budget was adopted. In cases where no fund's expenditures are increased by more than ten percent of the adopted budget figure, the law allows the Board to make additional appropriations after advertising a hearing on the supplemental budget. However, since this supplemental budget increases one fund by more than 10% and adjusts certain other funds, the Board is required to go through the following process:
 1. Approve the supplemental budget,
 2. Submit the approved supplemental budget to Tax Supervising,

3. Attend a Tax Supervising hearing on the supplemental budget, and
4. Adopt the supplemental budget after Tax Supervising has certified that it is legal.

This FY 2003 supplemental budget recommends several actions to account for:

1. Recording an additional \$200,000 Beginning Working Capital in the PERS Bond Fund. The additional \$200,000 will pay for legal fees incurred as a result of the County's participation in the lawsuit against PERS. The supplemental budget is required to recognize the additional revenue.
 2. Recording an additional \$27,000 Beginning Working Capital in the Bike Path Construction Fund. In FY 2003, year-end budget estimates projected the Troutdale Road bike capital construction project to be completed. The project was delayed and construction is expected to be completed in FY 2003. The FY 2003 Bike Path Construction Fund budget did not anticipate the additional construction cost. The supplemental budget is required to recognize the additional revenue.
 3. Recording \$150,000 in the General Fund and increasing the Sheriff's Office's General Fund appropriation. This additional revenue was received when a former employee refused a settlement agreement. The settlement check was returned to the County in the current fiscal year, and the Sheriff's Office can use the one-time-only revenue to cover current-year one-time costs. The Supplemental budget is required to recognize the additional revenue.
 4. Adjusting the Data Processing, Telephone, and General Funds to balance FY 2003 budgets. After the FY 2002 year-end close, the Data Processing Fund had less actual beginning working capital than was anticipated and the Telephone Fund had a greater actual beginning fund balance. Rather than reducing planned expenditures in the DP fund and increasing expenditures in the Telephone Fund, the beginning working capital was increased in the Telephone Fund and the difference between the planned and actual amounts was transferred to the DP Fund by increasing the cash transfer revenue in the Data Processing Fund. The net result of these changes allowed the General Fund to retain a cash transfer that was planned to be made to the DP Fund which allowed the County to increase the contingency in the General Fund. This action was part of the FY 2003 mid-year General Fund re-balance. The supplemental budget is required to recognize these transactions in the General Fund, Telephone and Data Processing Funds.
3. **Explain the fiscal impact (current year and ongoing).** Expenditures and revenues will be changed as outlined above in order to keep the County's budget within the bounds of Oregon Budget Law. These budget adjustments affect FY 2003 only; none is ongoing.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

If a budget modification, explain:

- ❖ **What revenue is being changed and why?**
- ❖ **What budgets are increased/decreased?**
- ❖ **What do the changes accomplish?**

- ❖ Do any personnel actions result from this budget modification? Explain.
- ❖ Is the revenue one-time-only in nature?
- ❖ If a grant, what period does the grant cover?
- ❖ When the grant expires, what are funding plans?

NOTE: Attach Bud Mod spreadsheet (FORM FROM BUDGET)

4. **Explain any legal and/or policy issues.** Supplemental budgets for the purposes outlined above are required by ORS Chapter 294, Local Budget Law.
5. **Explain any citizen and/or other government participation that has or will take place.** The Tax Supervising & Conservation Commission will hold a public hearing on the supplemental budget on June 5th, 2003. Notice of this hearing will be published in the Oregonian.

Required Signatures:

Department/Agency Director:



Date:

4/30/03

Budget Analyst

By:



Date:

4/30/03

Dept/Countywide HR

By:

N/A

Date:

BOGSTAD Deborah L

From: DARGAN Karyne A
Sent: Wednesday, April 30, 2003 11:18 AM
To: #AGENDA REVIEW TEAM
Cc: BOGSTAD Deborah L
Subject: FW: Agenda Placement for Supplemental Budget FY 03
Importance: High

Dear Fellow ART Members-

I am requesting an exception to the submittal timeline for the supplemental budget which is required by Oregon Budget Law to keep the MC budget in compliance. Part of the reason this is coming to you so late, is that some final executive decisions as how to handle some of the violations (departmental deficits) were not completed until just very recently.

This supplemental process requires a TSCC hearing, which has been scheduled and noticed. TSCC requests 30 days to review these types of materials. Given that the TSCC hearing is scheduled for June 5, we have bumped up against that timeframe. Dave Boyer has reviewed these materials and is in concurrence.

Thanks
Karyne

-----Original Message-----

From: NEBURKA Julie Z
Sent: Tuesday, April 29, 2003 4:18 PM
To: DARGAN Karyne A
Subject: Agenda Placement for Supplemental Budget FY 03

here you go. I'll have the materials (narrative and detail sheets) tomorrow.

Thanks a million,
JN

4/30/2003

FY 2003 SUPPLEMENTAL BUDGET MESSAGE

Supplemental Budget

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THE DOCUMENT

The document consists of three sections:

1. The budget message explaining the reasons for the changes proposed,
2. A section of detailed estimate sheets and descriptions for those actions resulting in changes in expenditures,
3. A financial summary of the resources and requirements being changed by fund.

REASONS FOR CHANGES

A Supplemental Budget is the vehicle allowed by ORS Chapter 294 for the Board to address changes in financial conditions not anticipated at the time the budget was adopted. In cases where no fund's expenditures are increased by more than 10 percent of the adopted budget figure, the law allows the Board to make additional appropriations after advertising a hearing on the Supplemental Budget. However, since this supplemental budget increases a fund by more than 10% and makes adjustments to certain other funds, the process for the supplemental budget action is to:

1. Convene the Board of County Commissioners to approve the supplemental budget for submission to the Tax Supervising & Conservation Commission,
2. Submit the approved supplemental budget to Tax Supervising,
3. Attend a Tax Supervising hearing on the supplemental budget,
4. Adopt the supplemental budget after Tax Supervising has certified that it is legal.

This FY 2003 Supplemental Budget recommends several actions to account for:

1. Recording an additional \$200,000 Beginning Working Capital in the PERS Bond Fund. The additional \$200,000 will pay for legal fees incurred as a result of the County's participation in the lawsuit against PERS. The supplemental budget is required to recognize the additional revenue.
2. Recording an additional \$27,000 Beginning Working Capital in the Bike Path Construction Fund. In FY 2003, year-end budget estimates projected the Troutdale Road bike capital construction project to be completed. The project was delayed and construction is expected to be completed in FY 2003. The FY 2003 Bike Path Construction Fund budget did not anticipate the additional construction cost. The supplemental budget is required to recognize the additional revenue.
3. Recording \$150,000 in the General Fund and increasing the Sheriff's Office's General Fund appropriation. This additional revenue was received when a former employee refused a settlement agreement. The settlement check was returned to the County in the current fiscal year, and the Sheriff's Office can use the one-time-only revenue to cover current-year one-time costs. The Supplemental budget is required to recognize the additional revenue.
4. Adjusting the Data Processing, Telephone, and General Funds to balance FY 2003 budgets. After the FY 2002 year-end close, the Data Processing Fund had less actual beginning

working capital than was anticipated and the Telephone Fund had a greater actual beginning fund balance. Rather than reducing planned expenditures in the DP fund and increasing expenditures in the Telephone Fund, the beginning working capital was increased in the Telephone Fund and the difference between the planned and actual amounts was transferred to the DP Fund by increasing the cash transfer revenue in the Data Processing Fund. The net result of these changes allowed the General Fund to retain a cash transfer that was planned to be made to the DP Fund which allowed the County to increase the contingency in the General Fund. This action was part of the FY 2003 mid-year General Fund re-balance. The supplemental budget is required to recognize these transactions in the General Fund, Telephone and Data Processing Funds.

PERS Pension Bond Fund (Fund 2004)

This action records an additional \$200,000 Beginning Working Capital in the PERS Bond Fund. The additional \$200,000 will pay for legal fees incurred as a result of the County's participation in the lawsuit against PERS. The judge has ruled that we will receive attorney fees but with appeals it may not come in until next year. In the meantime we will need to spend more funds on the attorneys through the appeal process. Ongoing litigation during the appeals process was not anticipated during the FY 2003 budget process.

Supplemental Budget

Financial Detail Sheets

PERS Pension Bond Fund	2002-2003		2002-2003
	Adopted Budget	This Action	Revised Budget
60000 Permanent	0	0	0
60100 Temporary	0	0	0
60110 Overtime	0	0	0
60120 Premium	0	0	0
60130 Salary Related	0	0	0
60135 Non-Base Salary Related	0	0	0
60140 Insurance	0	0	0
60145 Non-Base Insurance	0	0	0
Total Personal Services	0	0	0
60150 County Supplements	0	0	0
60160 Pass-through Payments	0	0	0
60170 Professional Svcs	50,000	200,000	250,000
60180 Printing	0	0	0
60190 Utilities	0	0	0
60200 Communications	0	0	0
60210 Rentals	0	0	0
60220 Repairs & Maintenance	0	0	0
60230 Postage	0	0	0
60240 Supplies	0	0	0
60250 Food	0	0	0
60260 Education and Training	0	0	0
60270 Local Travel and Mileage	0	0	0
60280 Insurance	0	0	0
60290 External Data Processing	0	0	0
60310 Drugs	0	0	0
60340 Dues and Subscriptions	0	0	0
60245 Library Materials	0	0	0
60350 Indirect Costs	0	0	0
60370 Telephone	0	0	0
60380 Data Processing	0	0	0
60410 Motor Pool	0	0	0
60430 Building Management	0	0	0
60440 Other Internal	0	0	0
60450 Capital Lease Retirement	0	0	0
Total Materials and Services	50,000	200,000	250,000
60520 Land	0	0	0
60530 Buildings	0	0	0
60540 Other Improvements	0	0	0
60550 Equipment	0	0	0
Total Capital	0	0	0
60490 Principal	1,125,000	0	1,125,000
60500 Interest	8,358,732	0	8,358,732
Total Debt Service	9,483,732	0	9,483,732
60470 Contingency	0	0	0
60560 Cash transfers	0	0	0
Total Contingencies & Transfers	0	0	0
60480 Unappropriated Fund Balance	2,126,334	0	2,126,334
Fund Total:	11,660,066	200,000	11,860,066

Bike Path Construction Fund (Fund 1503)

This action records an additional \$27,000 Beginning Working Capital in the Bike Path Construction Fund. In FY 2003, year-end budget estimates projected the Troutdale Road. bike capital construction project to be completed. The project was delayed and construction is expected to be completed in FY 2003. The FY 2003 Bike Path Construction Fund budget did not anticipate the additional construction cost due to the expected completion date of the project.

Supplemental Budget

Financial Detail Sheets

Bike Path Fund	2002-2003		2002-2003
	Adopted Budget	This Action	Revised Budget
60000 Permanent	0	0	0
60100 Temporary	0	0	0
60110 Overtime	0	0	0
60120 Premium	0	0	0
60130 Salary Related	0	0	0
60135 Non-Base Salary Related	0	0	0
60140 Insurance	0	0	0
60145 Non-Base Insurance	0	0	0
93002 Assess Labor	0	0	0
93017 Assess Department Support	0	0	0
Total Personal Services	0	0	0
60150 County Supplements	0	0	0
60160 Pass-through Payments	0	0	0
60170 Professional Svcs	0	12,000	12,000
60180 Printing	5,000	0	5,000
60190 Utilities	0	0	0
60200 Communications	0	0	0
60210 Rentals	0	0	0
60220 Repairs & Maintenance	0	0	0
60230 Postage	0	0	0
60240 Supplies	100	0	100
60250 Food	0	0	0
60260 Education and Training	0	0	0
60270 Local Travel and Mileage	0	0	0
60280 Insurance	0	0	0
60290 External Data Processing	0	0	0
60310 Drugs	0	0	0
60340 Dues and Subscriptions	0	0	0
60245 Library Materials	0	0	0
60350 Indirect Costs	158	0	158
60370 Telephone	0	0	0
60380 Data Processing	0	0	0
60390 PC Flat Fee	0	0	0
60410 Motor Pool	0	0	0
60430 Building Management	0	0	0
60440 Other Internal	0	0	0
60450 Capital Lease Retirement	0	0	0
60460 Distribution/Postage	0	0	0
Total Materials and Services	5,258	12,000	17,258
60520 Land	0	0	0
60530 Buildings	0	0	0
60540 Other Improvements	169,866	15,000	184,866
60550 Equipment	0	0	0
Total Capital	169,866	15,000	184,866
60490 Principal	0	0	0
60500 Interest	0	0	0
Total Debt Service	0	0	0
60470 Contingency	0	0	0
60560 Cash transfers	0	0	0
Total Contingencies & Transfers	0	0	0
60480 Unappropriated Fund Balance	0	0	0
Fund Total:	175,124	27,000	202,124

Data Processing Fund (Fund 3503)

This action reduces the Data Processing Fund's beginning working capital by \$638,526 and increases cash transfer revenue by the same amount for no net change in the fund's revenue or expenditure budgets.

After the FY 2002 year-end close, the Data Processing Fund had less actual beginning working capital than was anticipated and the Telephone Fund had a greater actual beginning fund balance. Rather than reducing planned expenditures in the DP fund and increasing expenditures in the Telephone Fund, the beginning working capital was increased in the Telephone Fund and the difference between the planned and actual amounts was transferred to the DP Fund by increasing the cash transfer revenue in the Data Processing Fund. The net result of these changes allowed the General Fund to retain a cash transfer that was planned to be made to the DP Fund which allowed the County to increase the contingency in the General Fund.

Note that this action reflects a revenue change only. Accordingly, the expenditure detail sheet on the next page does not reflect this action. See the Financial Summary on page 16 for transaction details.

Supplemental Budget

Financial Detail Sheets

Data Processing Fund	2002-2003		2002-2003
	Adopted Budget	This Action	Revised Budget
60000 Permanent	9,837,471	0	9,837,471
60100 Temporary	36,660	0	36,660
60110 Overtime	270,667	0	270,667
60120 Premium	0	0	0
60130 Salary Related	2,184,787	0	2,184,787
60135 Non-Base Salary Related	60,469	0	60,469
60140 Insurance	2,284,775	0	2,284,775
60145 Non-Base Insurance	22,469	0	22,469
90001 Activity Type Posting (CATS)	(118,160)	0	(118,160)
93001 Assess Materials & Supplies	(3,511)	0	(3,511)
93002 Assess Labor	(240,757)	0	(240,757)
93017 Assess Department Support	219,303	0	219,303
Total Personal Services	14,554,172	0	14,554,172
60150 County Supplements	0	0	0
60160 Pass-through Payments	0	0	0
60170 Professional Svcs	464,508	0	464,508
60180 Printing	27,406	0	27,406
60190 Utilities	0	0	0
60200 Communications	1,405,529	0	1,405,529
60210 Rentals	761	0	761
60220 Repairs & Maintenance	1,119,985	0	1,119,985
60230 Postage	1,741	0	1,741
60240 Supplies	1,350,227	0	1,350,227
60250 Food	0	0	0
60260 Education and Training	379,938	0	379,938
60270 Local Travel and Mileage	59,401	0	59,401
60280 Insurance	0	0	0
60290 External Data Processing	2,021,496	0	2,021,496
60310 Drugs	0	0	0
60340 Dues and Subscriptions	3,663	0	3,663
60245 Library Materials	0	0	0
60350 Indirect Costs	309,498	0	309,498
60370 Telephone	182,564	0	182,564
60380 Data Processing	0	0	0
60390 PC Flat Fee	1,160,589	0	1,160,589
60410 Motor Pool	14,779	0	14,779
60420 Electronics	3,481	0	3,481
60430 Building Management	908,716	0	908,716
60440 Other Internal	168,530	0	168,530
60450 Capital Lease Retirement	0	0	0
60460 Distribution/Postage	22,392	0	22,392
93007 Assess Internal Service Reimb	(16,065)	0	(16,065)
Total Materials and Services	9,589,139	0	9,589,139
60520 Land	0	0	0
60530 Buildings	0	0	0
60540 Other Improvements	0	0	0
60550 Equipment	1,468,590	0	1,468,590
Total Capital	1,468,590	0	1,468,590
60490 Principal	1,063,917	0	1,063,917
60500 Interest	43,335	0	43,335
Total Debt Service	1,107,252	0	1,107,252
60470 Contingency	0	0	0
60560 Cash transfers	0	0	0
Total Contingencies & Transfers	0	0	0
60480 Unappropriated Fund Balance	0	0	0
Fund Total:	26,719,153	0	26,719,153

Telephone Fund (Fund 3502)

This action records an additional \$1,085,341 beginning working capital in the Telephone Fund. The FY 2002 year-end close revealed a greater ending balance than had been anticipated.

After the FY 2002 year-end close, the Data Processing Fund had less actual beginning working capital than was anticipated and the Telephone Fund had a greater actual beginning fund balance. Rather than reducing planned expenditures in the DP fund and increasing expenditures in the Telephone Fund, the beginning working capital was increased in the Telephone Fund and the difference between the planned and actual amounts was transferred to the DP Fund by increasing the cash transfer revenue in the Data Processing Fund. The net result of these changes allowed the General Fund to retain a cash transfer that was planned to be made to the DP Fund which allowed the County to increase the contingency in the General Fund.

Supplemental Budget

Financial Detail Sheets

Telephone Fund	2002-2003	This Action	2002-2003
	Adopted Budget		Revised Budget
60000 Permanent	507,951	0	507,951
60100 Temporary	0	0	0
60110 Overtime	6,633	0	6,633
60120 Premium	0	0	0
60130 Salary Related	109,563	0	109,563
60135 Non-Base Salary Related	1,431	0	1,431
60140 Insurance	116,954	0	116,954
60145 Non-Base Insurance	531	0	531
93002 Assess Labor	99,996	0	99,996
93017 Assess Department Support	42,097	0	42,097
Total Personal Services	885,156	0	885,156
60150 County Supplements	0	0	0
60160 Pass-through Payments	0	0	0
60170 Professional Svcs	50,000	0	50,000
60180 Printing	17,477	0	17,477
60190 Utilities	0	0	0
60200 Communications	1,440,410	0	1,440,410
60210 Rentals	126,800	0	126,800
60220 Repairs & Maintenance	1,448,761	0	1,448,761
60230 Postage	0	0	0
60240 Supplies	72,120	0	72,120
60250 Food	0	0	0
60260 Education and Training	40,125	0	40,125
60270 Local Travel and Mileage	4,300	0	4,300
60280 Insurance	0	0	0
60290 External Data Processing	197,829	0	197,829
60310 Drugs	0	0	0
60340 Dues and Subscriptions	564	0	564
60245 Library Materials	0	0	0
60350 Indirect Costs	100,033	0	100,033
60370 Telephone	0	0	0
60380 Data Processing	112,826	0	112,826
60390 PC Flat Fee	8,700	0	8,700
60410 Motor Pool	4,721	0	4,721
60430 Building Management	92,802	0	92,802
60440 Other Internal	0	0	0
60450 Capital Lease Retirement	0	0	0
60460 Distribution/Postage	3,591	0	3,591
Total Materials and Services	3,721,059	0	3,721,059
60520 Land	0	0	0
60530 Buildings	0	0	0
60540 Other Improvements	0	0	0
60550 Equipment	900,000	0	900,000
Total Capital	900,000	0	900,000
60490 Principal	0	0	0
60500 Interest	0	0	0
Total Debt Service	0	0	0
60470 Contingency	0	0	0
60560 Cash transfers	0	1,085,341	1,085,341
Total Contingencies & Transfers	0	1,085,341	1,085,341
60480 Unappropriated Fund Balance	0	0	0
Fund Total:	5,506,215	1,085,341	6,591,556

General Fund (Fund 1000)

Two actions affect the General Fund budget for FY 2003. The first action records \$150,000 in the General Fund and increases the Sheriff's Office's General Fund appropriation. This additional revenue was received when a former employee refused a settlement agreement. The settlement check was returned to the County in the current fiscal year, and the Sheriff's Office can use the one-time-only revenue to cover current-year one-time costs.

The second action records an additional \$446,815 in the General Fund contingency account after the FY 2003 mid-year General Fund re-balance in December, 2002. Beginning working capital in the Telephone Fund was increased by \$1,085,341 to reflect actual balances after the FY 2002 year-end close. \$638,526 of this amount was transferred to the Data Processing Fund; the remainder was retained in the General Fund contingency in order to re-balance the FY 2003 budget.

Supplemental Budget

Financial Detail Sheets

General Fund	2002-2003		2002-2003
	Adopted Budget	This Action	Revised Budget
60000 Permanent	92,448,090	0	92,448,090
60100 Temporary	1,742,406	0	1,742,406
60110 Overtime	4,424,651	0	4,424,651
60120 Premium	1,389,777	0	1,389,777
60130 Salary Related	21,454,106	0	21,454,106
60135 Non-Base Salary Related	2,124,825	0	2,124,825
60140 Insurance	24,221,164	0	24,221,164
60145 Non-Base Insurance	483,184	0	483,184
90001 Activity Type Posting (CATS)	(68,400)	0	(68,400)
90002 Activity Type Posting On-Call	664,874	0	664,874
93002 Assess Labor	17,079,727	0	17,079,727
93017 Assess Department Support	(3,766,417)	0	(3,766,417)
Total Personal Services	162,197,989	0	162,197,989
60150 County Supplements	4,421,353	0	4,421,353
60160 Pass-through Payments	20,175,101	0	20,175,101
60170 Professional Svcs	15,213,850	150,000	15,363,850
60180 Printing	1,827,737	0	1,827,737
60190 Utilities	9,115	0	9,115
60200 Communications	196,110	0	196,110
60210 Rentals	143,516	0	143,516
60220 Repairs & Maintenance	574,576	0	574,576
60230 Postage	252,019	0	252,019
60240 Supplies	3,728,225	0	3,728,225
60250 Food	3,345,094	0	3,345,094
60260 Education and Training	988,400	0	988,400
60270 Local Travel and Mileage	589,450	0	589,450
60280 Insurance	1,108	0	1,108
60290 External Data Processing	49,500	0	49,500
60310 Drugs	1,245,500	0	1,245,500
60320 Refunds	15,000	0	15,000
60340 Dues and Subscriptions	264,871	0	264,871
60245 Library Materials	0	0	0
60350 Indirect Costs	3,383,592	0	3,383,592
60370 Telephone	1,513,208	0	1,513,208
60380 Data Processing	17,958,163	0	17,958,163
60390 PC Flat Fee	989,368	0	989,368
60400 Asset Preservation	7,500	0	7,500
60410 Motor Pool	1,680,468	0	1,680,468
60420 Electronics	519,320	0	519,320
60430 Building Management	21,152,655	0	21,152,655
60440 Other Internal	765,026	0	765,026
60450 Capital Lease Retirement	2,350,536	0	2,350,536
60460 Distribution/Postage	760,692	0	760,692
91002 Assess Pass-Thru Support	1,249,211	0	1,249,211
93001 Assess Materials & Supplies	3,416,205	0	3,416,205
93007 Assess Internal Service Reimb	1,110,056	0	1,110,056
95101 Settle Materials & Supplies	2,000	0	2,000
Total Materials and Services	109,898,523	150,000	110,048,523

Supplemental Budget

Financial Detail Sheets

60520 Land	0	0	0
60530 Buildings	0	0	0
60540 Other Improvements	0	0	0
60550 Equipment	101,550	0	101,550
Total Capital	101,550	0	101,550
60490 Principal	0	0	0
60500 Interest	600,000	0	600,000
Total Debt Service	600,000	0	600,000
60470 Contingency	1,828,466	446,815	2,275,281
60560 Cash transfers	19,647,790	0	19,647,790
Total Contingencies & Transfers	21,476,256	446,815	21,923,071
60480 Unappropriated Fund Balance	10,140,000	0	10,140,000
Fund Total:	304,414,318	596,815	305,011,133

Supplemental Budget

Financial Summary

PERS Pension Bond Fund (Fund 2004)

	Cost Element	2002-2003 Adopted Budget	This Action	Revised Budget
<u>Resources</u>				
Beginning Working Capital	50000	1,700,000	200,000	1,900,000
All Other Revenues as Adopted		9,960,066		9,960,066
<u>Total Resources</u>		<u>11,660,066</u>	<u>200,000</u>	<u>11,860,066</u>
<u>Requirements</u>				
Contractual Services	60170	50,000	200,000	250,000
Materials and Services		0	0	0
Debt Service		9,483,732	0	9,483,732
<u>Total Expenditures</u>		<u>9,533,732</u>	<u>200,000</u>	<u>9,733,732</u>
Unappropriated Balance		2,126,334	0	2,126,334
<u>Total Requirements</u>		<u>11,660,066</u>	<u>200,000</u>	<u>11,860,066</u>

Data Processing Fund (Fund 3503)

	Cost Element	2002-2003 Adopted Budget	This Action	Revised Budget
<u>Resources</u>				
Beginning Working Capital	50000	1,446,577	(638,526)	808,051
Cash Transfer Revenue	50320	0	638,526	638,526
All Other Revenues as Adopted		25,272,579	0	25,272,579
<u>Total Resources</u>		<u>26,719,156</u>	<u>0</u>	<u>26,719,156</u>
<u>Requirements</u>				
Personnel Services		14,557,683	0	14,557,683
Contractual Services		464,508	0	464,508
Materials and Services		9,121,120	0	9,121,120
Debt Service		43,335	0	43,335
Capital Outlay		1,468,590	0	1,468,590
<u>Total Expenditures</u>		<u>25,655,236</u>	<u>0</u>	<u>25,655,236</u>
Unappropriated Balance		1,063,917	0	1,063,917
<u>Total Requirements</u>		<u>26,719,153</u>	<u>0</u>	<u>26,719,153</u>

Supplemental Budget

Financial Summary

Telephone Fund (Fund 3502)

	Cost Element	2002-2003 Adopted Budget	This Action	Revised Budget
<u>Resources</u>				
Beginning Working Capital	50000	992,074	1,085,341	2,077,415
All Other Revenues as Adopted		4,514,142	0	4,514,142
<u>Total Resources</u>		<u>5,506,216</u>	<u>1,085,341</u>	<u>6,591,557</u>
<u>Requirements</u>				
Personnel Services		843,059	0	843,059
Contractual Services	60170	50,000	0	50,000
Materials and Services		3,713,156	0	3,713,156
Debt Service		0	0	0
Capital Outlay		900,000	0	900,000
<u>Total Expenditures</u>		<u>5,506,215</u>	<u>0</u>	<u>5,506,215</u>
Cash Transfer Expenditure		0	1,085,341	1,085,341
Unappropriated Balance		0	0	0
<u>Total Requirements</u>		<u>5,506,215</u>	<u>1,085,341</u>	<u>6,591,556</u>

Bike Path Fund (Fund 1503)

	Cost Element	2002-2003 Adopted Budget	This Action	Revised Budget
<u>Resources</u>				
Beginning Working Capital	50000	120,624	27,000	147,624
All Other Revenues as Adopted		54,500	0	54,500
<u>Total Resources</u>		<u>175,124</u>	<u>27,000</u>	<u>202,124</u>
<u>Requirements</u>				
Contractual Services	60170	0	12,000	12,000
Materials and Services		5,258	0	5,258
Capital Outlay		169,866	15,000	184,866
<u>Total Expenditures</u>		<u>175,124</u>	<u>27,000</u>	<u>202,124</u>
Unappropriated Balance		0	0	0
<u>Total Requirements</u>		<u>175,124</u>	<u>27,000</u>	<u>202,124</u>

Supplemental Budget

Financial Summary

General Fund (Fund 1000)

	Cost Element	2002-2003 Adopted Budget	This Action	Revised Budget
<u>Resources</u>				
Beginning Working Capital	50000	15,480,679	0	15,480,679
Miscellaneous Revenue	50360	436,209	150,000	586,209
All Other Revenues as Adopted		288,497,431	0	288,497,431
<u>Total Resources</u>		304,414,319	150,000	304,564,319
<u>Requirements</u>				
Personnel Services		162,197,989	0	162,197,989
Contractual Services		41,059,515	150,000	41,209,515
Materials and Services		68,839,008	0	68,839,008
Debt Service		600,000	0	600,000
Capital Outlay		101,550	0	101,550
<u>Total Expenditures</u>		272,798,062	150,000	272,948,062
Cash Transfer Expenditure		19,647,789	(446,815)	19,200,974
Contingency		1,828,466	446,815	2,275,281
Unappropriated Balance		10,140,000	0	10,140,000
<u>Total Requirements</u>		304,414,317	150,000	304,564,317