



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # 2-5 DATE 6/21/12
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 6/21/12
Agenda Item #: R.5
Est. Start Time: 10:10 am
Date Submitted: 6/4/12

BUDGET MODIFICATION NonD-10 Appropriating \$33,000 from the Oregon Department of Energy ARRA funds to conduct a commercial energy efficiency feasibility study .

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: Next available **Time Needed:** 5 minutes
Department: Non-Departmental **Division:** Office of Sustainability
Contact(s): Tim Lynch
Phone: 988-4094 **Ext.** 84094 **I/O Address:** 503/6
Presenter Name(s) & Title(s): Tim Lynch, Program Specialist

General Information

1. What action are you requesting from the Board?

The Office of Sustainability recommends approval of budget modification NonD-10 which appropriates \$33,000 in new funding.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The feasibility study is on the development of a property assessed clean energy (PACE) financing program. Property Assessed Clean Energy (PACE) programs support energy and water efficiency and renewable energy projects in the community by making financing available to commercial property owners repaid through a voluntary property tax assessment. PACE programs leverage the stability of the property tax system to reduce borrowing costs, align repayment terms with cost savings, and provide lending where traditional lending may not be available. This impacts program 10034 Office of Sustainability.

3. Explain the fiscal impact (current year and ongoing)

Revenue will increase by \$33,000 from Oregon Department of Energy American Recovery and Reinvestment Act (ARRA) funding. Professional service expense will increase by \$30,000, temporary \$2,168 and central indirect by \$832. Service reimbursement from the Fed/State fund to the General fund increases by \$832. This is a one time only grant award.

4. Explain any legal and/or policy issues involved.

In 2009, the Oregon Legislature (OR HB 2626) adopted The Energy Efficiency and Sustainable Technology Act, known as EEAST. This legislation enabled local governments to develop PACE financing models around the state. To date, no programs have been developed, but ODOE has indicated strong support for Multnomah County to move forward with a feasibility study around the development of such a program.

5. Explain any citizen and/or other government participation that has or will take place.

The Multnomah County Advisory Committee on Sustainability and Innovation (ACSI) has formed a Task Force to study PACE financing and develop a recommendation for the County around whether or not the County should consider moving forward with such a program. As part of ACSI's work on this topic, it was recommended by community and industry experts that a formal feasibility study be commissioned before developing a recommendation to move forward with a program. The feasibility study that would be funded by the grant funds being requested would serve this purpose, and this request for funding is strongly supported by members of the ACSI PACE Task Force.

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**
New Oregon Department of Energy ARRA grant of \$33,000 – CFDA number TBD.
- **What budgets are increased/decreased?**
Office of Sustainability budget increases by \$33,000
- **What do the changes accomplish?**
Provides resources to conduct feasibility study.
- **Do any personnel actions result from this budget modification? Explain.**
No
- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
Yes, covers 100% of central indirect.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
One time only project and funding.

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

Ends July 15, 2012. One time only project.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

Required Signature

**Elected Official
or Dept Director:**

Kat West /s/

Date: 6/4/12

Budget Analyst:



Date:

6-4-12

Budget Modification ID:

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit	Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	10-01	31199	10034A	20				sust.pace.arry	50190	0	(33,000)	(33,000)	
2	10-01	31199	10034A	20				sust.pace.arry	60170	0	30,000	30,000	
3	10-01	31199	10034A	20				sust.pace.arry	60350	0	832	832	
4	10-01	31199	10034A	20				sust.pace.arry	60100	0	2,168	2,168	
5	19						9500001000		50310		(832)	(832)	
6	19						9500001000		60470		832	832	
7													
8													
9													
10													
11													
12													
13													
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23													
24													
25													
26													
27													
28													
29													
												0	0
												0	0

NOND-10

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2012

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit	Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Description
1	10-01	31199	10034A	20				sust.pace. arra	50190	0	(33,000)	(33,000)	IG OP Fed Thru State
2	10-01	31199	10034A	20				sust.pace. arra	60170	0	30,000	30,000	Professional Service
3	10-01	31199	10034A	20				sust.pace. arra	60350	0	832	832	Central Indirect @2.52%
4	10-01	31199	10034A	20				sust.pace. arra	60100	0	2,168	2,168	Temporary
5	19						9500001000		50310		(832)	(832)	Svc Reim F/S to General
6	19						9500001000		60470		832	832	Contingency
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
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21													
22													
23													
24													
25													
26													
27													
28													
29													
												0	Total - Page 1
												0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGEChange on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

CURRENT YEAR PERSONNEL DOLLAR CHANGECalculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0

FM Side			PS/CO Side			Cost Element/Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes
General Fund Contingency							
	19	1000		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx			xxx	xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
78-70	3503	0020		709525		50310	Budgets receipt of reimbursement
78-70	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
78-70	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
78-70	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee <i>(Flat Fee is no longer in effect for most Departments beginning in FY 2007)</i>							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
78-70	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
78-70	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
78-60	3501	0020		904200		50310	Receipt of Electronics service reimbursement
78-60	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: <i>Use this cost center if you are adding funds for motor pool use.</i>							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
78-30	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
78-30	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: <i>Use this cost center if you are adding funds for dedicated program cars.</i>							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
78-60	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
78-60	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
78-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
78-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure
							Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
78-20	3504	0020		904400		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
78-20	3504	0020		904500		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
78-20	3504	0020		904600		50310	Budgets receipt of service reimbursement
78-20	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	0080
1502 – Emergency Communications Fund	Community Services	0060
1503 – Bike Path Fund	Community Services	0060
1504 – Recreation Fund	Community Services	0060
1506 – County School Fund	Community Services	0060
1509 – Willamette River Bridges Fund	Roads and Bridges	0080
1510 – Library Fund	Library	0070
1512 – Land Corner Preservation Fund	Roads and Bridges	0080
2504 – Building Project Fund	Community Services	0060
2507 – Capital Improvement Fund	Community Services	0060
2509 – Asset Preservation Fund	Community Services	0060
2511 – Sellwood Bridge Fund	Roads and Bridges	0080
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	0500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	0510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	0020
Non-Departmental – CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety and Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 22, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety and Justice	0050
Sheriff's Office (60)	Public Safety and Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.