

ANNOTATED MINUTES

*Tuesday, November 26, 1991 - 9:30 AM
Multnomah County Courthouse, Room 602*

PLANNING ITEMS

Chair Gladys McCoy convened the meeting at 9:35 a.m., with Vice-Chair Rick Bauman, Commissioners Pauline Anderson, Sharron Kelley and Gary Hansen present.

- P-1 CU 15-91 FINAL ORDER in the Matter of the Review of the Planning Commission Decision Which Denied a Non-Resource Related Single Family Dwelling in the Multiple Use Forest Zoning District*

SCOTT PEMBLE EXPLANATION. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER ANDERSON, ORDER 91-177 WAS APPROVED, WITH COMMISSIONERS ANDERSON, BAUMAN AND McCOY VOTING AYE, AND COMMISSIONERS KELLEY AND HANSEN VOTING NO.

- P-2 First Reading and Possible Adoption of an ORDINANCE Amending the Multnomah County Code Chapter 11.15 by Amending Regulations Applicable to Grading and Filling Activities, and Clarifying Standards Applicable to Land Disturbing Activities Within the Tualatin River Drainage Basin, and Declaring an Emergency*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. MR. PEMBLE EXPLANATION. COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF THE FIRST READING AND ADOPTION. NO ONE WISHED TO TESTIFY. ORDINANCE 705 UNANIMOUSLY APPROVED.

The Following November 4, 1991 Decisions of the Planning Commission are Reported to the Board for Acceptance and Implementation by Board Order:

- P-3 CU 22-91 APPROVE, SUBJECT TO CONDITIONS, a Conditional Use Request to Allow a Bakery/Coffee Shop as a Limited Commercial Use in the HR-1 (High Density Residential) Zoning District, on Property Located at 16980 SE DIVISION STREET*

- P-4 CU 24-91 APPROVE, SUBJECT TO CONDITIONS, Continued Use of a Structure as a Professional Consulting Business in the RC, SEC (Rural Center, Significant Environmental Concern) Zoning District, on Property Located at 1252 NE EVANS ROAD*

DECISIONS READ, NO APPEALS FILED. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, P-3 AND P-4 WERE UNANIMOUSLY ACCEPTED.

The planning meeting was adjourned at 9:40 a.m.

Tuesday, November 26, 1991 - 9:45 AM
Multnomah County Courthouse, Room 602

REGULAR MEETING

Chair Gladys McCoy convened the meeting at 9:40 a.m., with Vice-Chair Rick Bauman, Commissioners Pauline Anderson, Sharron Kelley and Gary Hansen present.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER HANSEN, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-7) WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF HUMAN SERVICES

- C-1 *Ratification of Amendment No. 1 to the Intergovernmental Agreement Between Multnomah County and University Hospital, Providing Additional Medicaid Funding for Child and Adolescent Mental Health/Early Prevention Screening Diagnosis and Treatment Services, Effective October 1, 1991 through June 30, 1992*
- C-2 *Ratification of Addendum No. 1 to the Intergovernmental Agreement Between the State Board of Higher Education and Multnomah County, Providing Clinical Learning Experiences for Students of the Oregon Health Sciences University, School of Nursing, through June 30, 1992*
- C-3 *Ratification of Subcontract Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Oregon Health Sciences University, Providing Decreased Supported Employment Program Funds Due to the Transfer of a Client from the Developmental Disabilities Program Office, Effective October 1, 1991 through June 30, 1992*
- C-4 *Ratification of Amendment No. 2 to the Intergovernmental Agreement Between Multnomah County and Oregon Health Sciences University, Reflecting Legislatively Approved Cost of Living Adjustments to Contractor for Services Provided to Clients of the Mental and Emotional Disabilities Program Office*
- C-5 *Ratification of an Intergovernmental Agreement Between the Multnomah County Education Service District and Multnomah County, Providing Immunization and Tuberculosis Liaison Services During the 1991/1992 School Year*
- C-6 *Ratification of an Intergovernmental Agreement Between the City of Portland and Multnomah County, Providing Staff Assistance to the Regional Drug Initiative Pursuant to a Federal Community Partnership Grant, Effective July 1, 1991 through December 31, 1991*

- C-7 *Ratification of an Intergovernmental Agreement Between Multnomah County and the University of Oregon, Community Action Department, Providing Funding and Training of a Work Study Student Within the Multnomah County Developmental Disabilities Program Office, Effective September 17, 1991 to June 5, 1992*

REGULAR AGENDA

LIBRARY SERVICES

- R-1 *Budget Modification DLS #4 Requesting Authorization to Increase the 1991-92 Library Fund Budget by \$573,979 Due to Increased Property Tax Revenues, for the Purchase of Library Books and Materials, Central Library Scaffolding, and Personnel Services for Increased Hours at the Central and Gresham Library Branches*

COMMISSIONER BAUMAN MOVED AND COMMISSIONER ANDERSON SECONDED, APPROVAL OF R-1. GINNIE COOPER EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. BOARD COMMENTS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-2 *Ratification of an Intergovernmental Agreement Between Multnomah County, the City of Gresham, the Housing Authority of Portland, and the East County Shelter Projects, Inc., to Facilitate Development of the Willow Tree Inn as Transitional Family Shelter Housing with Comprehensive Support Services, for the Period December 1, 1991 Through September 30, 1993*

COMMISSIONER BAUMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-2. CECILE PITTS EXPLANATION AND REQUEST FOR APPROVAL OF LANGUAGE AMENDMENT. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, IT WAS UNANIMOUSLY APPROVED THAT SECTION 5 OF THE AGREEMENT BE AMENDED TO INCLUDE "SHOULD OWNERSHIP OF THE LAND AND BUILDINGS AT 311 NE DIVISION REVERT TO THE CITY OF GRESHAM AND MULTNOMAH COUNTY THROUGH FORECLOSURE ON PERFORMANCE LIENS OR OTHER BREACH OF THIS CONTRACT, GRESHAM UNION HIGH SCHOOL DISTRICT SHALL BE OFFERED THE FIRST RIGHT OF REFUSAL REGARDING PURCHASE OF SAID TRACT AND IMPROVEMENTS. THIS SHALL BE DONE IN ACCORDANCE WITH THE FEDERAL REQUIREMENTS REGARDING DISPOSITION OF REAL PROPERTY ACQUIRED USING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS." AGREEMENT UNANIMOUSLY APPROVED AS AMENDED.

DEPARTMENT OF HUMAN SERVICES

- R-3 *Budget Modification DHS #44 Authorizing Increased Appropriations in the Health Division, HIV Program, Due to the Award of a Grant from the Centers for Disease Control, to Fund an HIV Prevention in Women and Infants Program*

COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-3. BILLI ODEGAARD EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-4 *Budget Modification DHS #45 Authorizing Housekeeping Modification to the 1991-92 Health Division Budget, Adjusting Assorted Appropriations to Reflect Movement Between Budget Categories and Changes in Outside Revenues*

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-4. MS. ODEGAARD RESPONSE TO BOARD QUESTIONS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-5 *Ratification of an Amendment to the Intergovernmental Agreement Between the State of Oregon, Department of Human Resources, Children's Services Division, and Multnomah County, via the Juvenile Justice Division, Providing for Increased Payment Rates and Limiting the Discretionary Bed Space at the State Training Schools to No More than 76 Children on Any Given Day*

- R-6 *Budget Modification DHS #46 Authorizing Addition of \$1,050 State Revenue from the Children's Services Division to the Juvenile Justice Division, to Provide Funding for Electronic Monitoring, an Alternative to Detention*

COMMISSIONER BAUMAN MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-5 AND R-6. MS. ODEGAARD EXPLANATION AND RESPONSE TO BOARD QUESTIONS. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER HANSEN, R-5 AND R-6 WERE TABLED UNTIL CONCLUSION OF SPECIAL MEETING.

FOLLOWING SPECIAL MEETING, MS. ODEGAARD ADVISED AN INTERGOVERNMENTAL AGREEMENT CONCERNING ELECTRONIC MONITORING PROGRAM WILL BE SUBMITTED FOR BOARD CONSIDERATION AT A LATER DATE. DHS TO PROVIDE BOARD WITH INFORMATION CONCERNING CURRENT CAP AT MACLAREN AND WHETHER ACCEPTANCE OF STATE FUNDS IS A TACTIC AGREEMENT TO THE CAP. UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER KELLEY, R-5 AND R-6 WERE UNANIMOUSLY CONTINUED TO THURSDAY, DECEMBER 5, 1991.

JUSTICE SERVICES

SHERIFF'S OFFICE

- R-7 *Budget Modification MCSO #11 Authorizing Increasing Appropriations in the Corrections Division Budget by \$237,840 for the Operation of One Dorm (50 Beds) at the Inverness Jail*

COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-7. GARY WALKER EXPLANATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. ROBERT JACKSON RESPONSE TO BOARD QUESTIONS AND DISCUSSION. MARK CAMPBELL RESPONSE TO BOARD QUESTIONS. MR. JACKSON DIRECTED TO SUBMIT DATA RELATIVE TO PRETRIAL RELEASE AND CLOSE STREET SUPERVISION PROGRAMS IN CONNECTION WITH REDUCTION OF MATRIX RELEASES FOR BOARD MEETING ON THURSDAY, DECEMBER 12, 1991. BUDGET OFFICE DIRECTED TO BUILD THE 1992/93 BASE BUDGET FOR INVERNESS INDEPENDENT OF ANY GENERAL FUND MONEY FOR COMPARISON PURPOSES. BUDGET MODIFICATION APPROVED, WITH COMMISSIONERS BAUMAN, KELLEY, HANSEN AND McCOY VOTING AYE, AND COMMISSIONER ANDERSON VOTING NO. BOARD COMMENTS.

NON-DEPARTMENTAL

- R-8 *First Reading of an ORDINANCE Relating to the Organization of County Departments; Establishing the Department of Health and the Department of Community Services, Reassigning to the New Departments Certain Functions Previously Assigned to the Departments of Human Services, Environmental, and Community Corrections and Abolishing the Department of Human Services*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER ANDERSON MOVED AND COMMISSIONER BAUMAN SECONDED, APPROVAL OF THE FIRST READING. MERLIN REYNOLDS SUBMITTED A NONSUBSTANTIVE SUBSTITUTE ORDINANCE. MURIEL GOLDMAN AND CAROLE MURDOCK TESTIMONY IN OPPOSITION TO PROPOSED ORDINANCE, CITING LACK OF CITIZEN INPUT CONCERNING PROPOSED REORGANIZATION. CHAIR McCOY INVITED CITIZEN ADVISORY COMMITTEE INPUT PRIOR TO SECOND READING. VICE-CHAIR BAUMAN'S MOTION CONCERNING CHANGING NAME OF PROPOSED DEPARTMENT OF COMMUNITY SERVICES TO DEPARTMENT OF SOCIAL SERVICES DIED FOR LACK OF A SECOND. JOHN DuBAY RESPONSE TO BOARD QUESTIONS. COMMISSIONER HANSEN MOVED AND COMMISSIONER BAUMAN SECONDED, THAT THE SECOND READING BE

SCHEDULED FOR DECEMBER 12, 1991. COMMISSIONER KELLEY COMMENTED IN OPPOSITION TO PROPOSED ORDINANCE AND SUBMITTED A GRAPH ILLUSTRATING RECOMMENDED MANAGEMENT STRUCTURAL CHANGES. BOARD COMMENTS. SECOND READING UNANIMOUSLY SCHEDULED FOR THURSDAY, DECEMBER 12, 1991. FIRST READING APPROVED, WITH COMMISSIONERS ANDERSON, BAUMAN, HANSEN AND McCOY VOTING AYE, AND COMMISSIONER KELLEY VOTING NO.

The regular meeting was adjourned at 11:10 a.m.

*Tuesday, November 26, 1991 - 11:00 AM
Multnomah County Courthouse, Room 602*

SPECIAL MEETING

Chair Gladys McCoy convened the meeting at 11:15 a.m., with Vice-Chair Rick Bauman, Commissioners Pauline Anderson, Sharron Kelley and Gary Hansen present.

R-9 Board Consideration and Possible Appointment in the Matter of Filling a Vacancy in House District 13 of the 66th Oregon Legislative Assembly

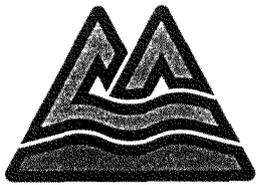
UPON MOTION OF COMMISSIONER BAUMAN, SECONDED BY COMMISSIONER HANSEN, THE BOARD UNANIMOUSLY APPROVED VOTING VIA WRITTEN BALLOTS. KATE BROWN, RAY HITE AND ROD MONROE PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS. UPON TALLY OF WRITTEN BALLOTS, KATE BROWN WAS UNANIMOUSLY APPOINTED TO HOUSE DISTRICT 13 POSITION [ORDER 91-178].

There being no further business, the meeting was adjourned at 11:38 a.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**



Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

NOVEMBER 25 - 29, 1991

Tuesday, November 26, 1991 - 9:30 AM - Planning Items . . .Page 2
Tuesday, November 26, 1991 - 9:45 AM - Regular Meeting. . .Page 2
Tuesday, November 26, 1991 - 11:00 AM - Special Meeting . .Page 4
Thursday, November 28, 1991 - HOLIDAY - COURTHOUSE CLOSED

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Friday, 6:00 PM, Channel 27 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

Tuesday, November 26, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEMS

- P-1 CU 15-91 FINAL ORDER in the Matter of the Review of the Planning Commission Decision Which Denied a Non-Resource Related Single Family Dwelling in the Multiple Use Forest Zoning District
- P-2 First Reading and Possible Adoption of an ORDINANCE Amending the Multnomah County Code Chapter 11.15 by Amending Regulations Applicable to Grading and Filling Activities, and Clarifying Standards Applicable to Land Disturbing Activities Within the Tualatin River Drainage Basin, and Declaring an Emergency

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NON-DEPARTMENTAL

- R-8 First Reading of an ORDINANCE Relating to the Organization of County Departments; Establishing the Department of Health and the Department of Community Services, Reassigning to the New Departments Certain Functions Previously Assigned to the Departments of Human Services, Environmental, and Community Corrections and Abolishing the Department of Human Services

Tuesday, November 26, 1991 - 11:00 AM

Multnomah County Courthouse, Room 602

SPECIAL MEETING

- R-9 Board Consideration and Possible Appointment in the Matter of Filling a Vacancy in House District 13 of the 66th Oregon Legislative Assembly

0105C/34-37/dr

CU 15 91

1

DATE 11/26/91

NAME Don Joyce

ADDRESS 226 NW HARMOSA Blvd

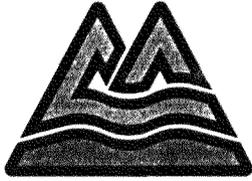
STREET Portland, OR 97202

CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # P-1

SUBJECT CU 15-91

FOR AGAINST
PLEASE PRINT LEGIBLY!



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

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Tuesday, November 26, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEM

P-1 CU 15-91 FINAL ORDER in the Matter of the Review of the Planning Commission Decision Which Denied a Non-Resource Related Single Family Dwelling in the Multiple Use Forest Zoning District

ORDER 91-177 APPROVED 3 TO 2.

1 I. APPLICABLE REVIEW STANDARDS

2
3 The MUF-19 District provides for non-resource related dwellings as a
4 Conditional Use in MCC .2172(C). When approving a non-resource residence,
5 the Planning Commission must find that:
6

7 (1) The lot size shall meet the standard of MCC 11.15.2178(A) or .2182(A) to
8 (C).
9

10 (2) The land is incapable of sustaining a farm or forest use, based upon one of
11 the following:
12

13 (a) A Soil Conservation Service Agriculture Capability Class of IV or
14 greater for at least 75% of the lot area, and physical conditions
15 insufficient to produce 50 cubic feet/acre/year or any commercial
16 trees species for at least 75% of the area;
17

18 (b) Certification by the Oregon State University Extension Service, the
19 Oregon Department of Forestry, or a person or group having simi-,
20 lar agricultural and forestry expertise, that the land is inadequate
21 for farm and forest uses and stating the basis for the conclusions;
22 or
23

24 (c) The lot is a Lot of Record under MCC 11.15.2182(A) through (C)
25 and is ten acres or less in size.
26

1 (3) A dwelling, as proposed, is compatible with the primary uses as listed in
2 MCC 11.15.2168 on nearby property and will not interfere with the
3 resources or the resource management practices or materially alter the
4 stability of the overall land use pattern of the area.

5
6 (4) The dwelling will not require public services beyond those existing or pro-
7 grammed for the area.

8
9 (5) The owner shall record with the Division of Records and Elections a
10 statement that the owner and the successors in interest acknowledge the
11 rights of owners of nearby property to conduct accepted forestry or farm-
12 ing practices.

13
14 (6) The dwelling will be located outside a big game winter habitat area as
15 defined by the Oregon Department of Fish and Wildlife, or that agency
16 has certified that the impacts are acceptable.

17
18 (7) A residential use located in the MUF district after August 14, 1980 shall
19 comply with the following:

20
21 (1) The fire safety measures outlined in the "Fire Safety Considerations
22 for Development in Forested Areas", published by the Northwest
23 Inter-Agency Fire Prevention Group, including at least the following:

24
25 a) Fire lanes at least 30 feet wide shall be maintained between a resi-
26 dential structure and an adjacent forested area;

1 b) Maintenance of a water supply and of fire fighting equipment suffi-
2 cient to prevent fire from spreading from the dwelling to adjacent
3 forested areas;

4
5 (2) An access drive at least 16 feet wide shall be maintained from the
6 property access road to any perennial water source on the lot or an
7 adjacent lot;

8
9 (3) The dwelling shall be located in as close proximity to a publicly main-
10 tained street as possible, considering the requirements of MCC
11 11.15.2058(B). The physical limitations of the site which require a
12 driveway in excess of 500 feet shall be stated in writing as part of the
13 application for approval;

14
15 (4) The dwelling shall be located on that portion of the lot having the low-
16 est productivity characteristics for the proposed primary use, subject
17 to the limitations of subpart #3 above;

18
19 (5) Building setbacks of at least 200 feet shall be maintained from all
20 property lines, wherever possible, except:

21
22 a) a setback of 30 feet or more may be provided for a public road, or

23
24 b) the location of dwelling(s) of adjacent lots at a lesser distance
25 which allows for clustering of dwellings or sharing of access;

1 (6) The dwelling shall comply with the standards of the Uniform Building
2 Code or as prescribed in ORS 446.002 through 446.200, relating to
3 mobile homes;

4
5 (7) The dwelling shall be attached to a foundation for which a building
6 permit has been obtained;

7
8 (8) The dwelling shall have a minimum floor area of 600 square feet; and

9
10 (9) The dwelling will be located outside a big game winter habitat area as
11 defined by the Oregon Department of Fish and Wildlife or that agency
12 has certified that the impacts will be acceptable.

13
14 **II. FINDINGS OF FACT**

15
16 The applicant requests approval to develop the property with a non-
17 resource related single family dwelling. The subject property is a 29,000 sq.ft.
18 Lot of Record comprising four lots in the plat of Burlington and located on the
19 west side of McNamee Road approximately $\frac{3}{4}$ mile south of US Highway 30.
20 The site is wooded with a mix of deciduous and evergreen vegetation.

21
22 The surrounding area, with the exception of a 0.93 acre parcel contiguous
23 to the west, is characterized by a mixture of several smaller lots also within the
24 plat of Burlington and large parcels (60 plus acres) all in the ownership of Agen-
25 cy Creek Management Company, which are being used for commercial forestry
26 purposes. Nearly all of the immediate surrounding area was harvested for tim-

1 ber purposes within the past six to nine months. All of the area harvested was
2 replanted. While there are nine non-resource related residences within a one
3 square mile area of this site, only one is on property zoned MUF-19 and is locat-
4 ed along US Highway 30. The remaining residences are on properties zoned
5 Rural Residential.

6 7 **III. EVALUATION OF THE APPLICATION**

8
9 After hearing testimony, arguments and weighing the evidence, the
10 Board finds the proposal does not satisfy all approval criteria required by
11 MCC 11.15.2172(C). The Board finds specifically that the proposal is incom-
12 patible with the commercial forest uses of the surrounding area. All of the
13 property within the 500 foot notification area, with the exception of the 0.93
14 acre parcel noted above and a 0.54 acre parcel in the ownership of Portland
15 General Electric, are in one single ownership and managed for commercial
16 forestry purposes. The Board finds that development of this 0.66 acre parcel
17 with a non-resource related single family residence, only 30 feet from com-
18 mercial forest properties, would alter the stability of the commercial forest
19 land use pattern of the surrounding area.

20 21 **IV. CONCLUSIONS AND DECISION**

22
23 Based on the above findings and evaluation, the Board of Commissioners
24 concludes that the proposed Conditional Use does not comply with applicable
25 standards of the Multnomah County Code. Specifically, it does not satisfy MCC
26 11.15.2172(C)(3). Therefore, the Board of Commissioners hereby upholds the

1 Planning Commission decision in this matter and denies the non-resource relat-
2 ed residence requested in CU 15-91.

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5 DATED this 26th day of November, 1991

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DATED this 26th day of November, 1991



Gladys McCoy

Gladys McCoy, Multnomah County Chair

REVIEWED AS TO FORM:
LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

By: *John DuBay*

John

Meeting Date: November 26, 1991

Agenda No.: P-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Recommendation

BCC Informal _____ BCC Formal November 26, 1991
(date) (date)

DEPARTMENT DES DIVISION Planning

CONTACT Sharon Cowley TELEPHONE 2610

PERSON(S) MAKING PRESENTATION Mark Hess

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 10 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

C 9-91 Recommendation of the Planning Commission of November 4, 1991 with recommendation to the Board for review of this first reading of a proposed Ordinance amending the Multnomah County Code, Chapter 11.15 by amending regulations applicable to grading and filling activities, and clarifying standards applicable to land disturbing activities within the Tualatin River Drainage Basin.

(First Reading) 11/27/91 copies to Sharon Cowley & Scott Pemple
11/29/91 copies to ORD DIST. LIST
(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER 

(All accompanying documents must have required signatures)

MULTNOMAH COUNTY
CLERK'S OFFICE
1991 NOV 20 PM 2:17
CLERK OF COUNTY COMMISSION



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

Tuesday, November 26, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEM

P-2 First Reading and Possible Adoption of an ORDINANCE Amending the Multnomah County Code Chapter 11.15 by Amending Regulations Applicable to Grading and Filling Activities, and Clarifying Standards Applicable to Land Disturbing Activities Within the Tualatin River Drainage Basin, and Declaring an Emergency

ORDINANCE NO. 705 APPROVED.

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS
2 FOR MULTNOMAH COUNTY, OREGON
3 ORDINANCE NO. 705

4
5 An Ordinance amending the Multnomah County Code Chapter 11.15 by amending
6 regulations applicable to grading and filling activities, and clarifying standards applicable to
7 land disturbing activities within the Tualatin River Drainage Basin, and declaring an
8 emergency.

9 (Language in brackets [] is to be deleted; underlined sections are new text.)

10 Multnomah County Ordains as follows:

11
12 Section I. Findings.

13 (A). On August 3, 1989, the State of Oregon Environmental Quality Commission
14 (EQC) promulgated rules for the Tualatin River Basin that requires Multnomah County and all
15 other counties and cities within the Tualatin River Drainage Basin to submit plans for control
16 of urban storm runoff. Oregon Administrative Rules (OAR) 340-41-470(3)(g) states: "Within
17 18 months after adoption of these rules, Washington, Clackamas, Multnomah Counties and all
18 incorporated cities within the Tualatin River and Oswego Lake subbasins shall submit to the
19 Department a program plan for controlling the quality of urban storm runoff within their
20 respective jurisdictions to comply with the requirements of sections (a) and (b) of this rule."

21 (B). Multnomah County Ordinance Number 643 amended MCC 11.15 (adopted
22 February 20, 1990). These County Zoning Ordinance amendments were in part adopted to
23 address 1989 OAR provisions regarding erosion control within the Tualatin Basin. Ordinance
24 643 added a "*Hillside Development and Erosion Control*" subsection to the Multnomah
25 County Zoning Ordinance (MCC 11.15.6700 -.6735). The subsection requires a "*Grading and*
26 *Erosion Control Permit*" for most land disturbing activities within the Tualatin Basin.

1 (C). Ordinance No. 677 amended MCC 11.15 to clarify and add specific provisions
2 regarding stormwater run-off and stream protection in the Tualatin River Drainage Basin.
3 These amendments were adopted on April 23, 1991.

4 (D)The State of Oregon Department of Environmental Quality (DEQ) has indicated that
5 implementing code provisions in MCC 11.15 do not sufficiently address all of the 1989 OAR
6 340 provisions. The County Zoning Code does not require a **Grading and Erosion Control**
7 **Permit** for several *Categorical Exemptions* in the Tualatin River Drainage Basin. DEQ
8 indicates that applicable OAR's can be addressed through text amendments to the *Hillside*
9 *Development and Erosion Control* subsection of MCC 11.15.

10 (D). To avoid potential enforcement proceedings by DEQ, it is necessary to amend
11 MCC Chapter 11.15 regarding erosion control and storm water runoff provisions applicable
12 within the Tualatin River Drainage Basin.

13 (E). An emergency is declared because Multnomah County has not met the OAR
14 340 schedule of compliance.

15
16 Section II. Amendments.

17 Multnomah County Code Chapter 11.15 is amended to read as follows:

18
19 **11.15.6715 Exempt Land Uses and Activities**

20 The following are exempt from the provisions of this Chapter:

21 (A) Development activities approved prior to February 20, 1990; except that within such a
22 development, issuance of individual building permits for which application was made
23 after February 20, 1990 shall conform to site-specific requirements applicable herein.

24 (B) General Exemptions – Outside the Tualatin River Drainage Basin, all land-disturbing
25 activities outlined below shall be undertaken in a manner designed to minimize earth
26 movement hazards, surface runoff, erosion, and sedimentation and to safeguard life,

1 limb, property, and the public welfare. A person performing such activities need not
2 apply for a permit pursuant to this subdistrict, if :

- 3 (1) Natural and finished slopes will be less than 25 %; and,
- 4 (2) The disturbed or filled area is 20,000 square feet or less; and,
- 5 (3) The volume of soil or earth materials to be stored is 50 cubic yards or less; and,
- 6 (4) Rainwater runoff is diverted, either during or after construction, from an area
7 smaller than 10,000 square feet; and,
- 8 (5) Impervious surfaces, if any, of less than 10,000 square feet are to be created; and,
- 9 (6) No drainageway is to be blocked or have its stormwater carrying capacities or
10 characteristics modified; and,
- 11 (7) The activity will not take place within 100 feet by horizontal measurement from the
12 top of the bank of a watercourse, the mean high watermark (line of vegetation) of a
13 body of water ,or within the wetlands associated with a watercourse or water body,
14 whichever distance is greater.

15
16 (C) Categorical Exemptions – Notwithstanding MCC .6715(A) and (B)(1) through (7), the
17 following activities are exempt from the permit requirements, except that in the Tualatin
18 River Drainage Basin, activities which effect water quality shall require a Permit
19 pursuant to OAR 340-41-455(3):

- 20 (1) An excavation below finished grade for basements and footings of a building,
21 retaining wall, or other structure authorized by a valid building permit. This shall
22 not exempt any fill made with the material from such excavation, nor exempt any
23 excavation having an unsupported finished height greater than five feet.
- 24 (2) Cemetery graves, but not cemetery soil disposal sites.
- 25 (3) Refuse disposal sites controlled by other regulations. Sites in the Tualatin Basin
26 shall require Erosion Control Plans for exposed areas consistent with OAR 340-41-

1 455(3).

2 (4) Excavations for wells, except that sites in the Tualatin Basin shall require Erosion Control
3 Plans for spoils or exposed areas consistent with OAR 340-41-455(3).

4 (5) Mineral extraction activities as regulated by MCC .7305 through .7335, except that sites in the
5 Tualatin Basin shall require Erosion Control Plans for spoils or exposed areas consistent with
6 OAR 340-41-455(3).

7 (6) Exploratory excavations under the direction of certified engineering geologists or geotechnical
8 engineers.

9 (7) Routine agricultural crop management practices.

10 (8) Emergency response activities intended to reduce or eliminate an immediate danger to life,
11 property, or flood or fire hazards.

12 (9) Forest practices as defined by ORS 527 (State Forest Practices Act) and approved by the
13 Oregon Department of Forestry.

14
15 **11.15.6730 Grading and Erosion Control Permit Standards**

16 Approval of development plans on sites subject to a Grading and Erosion Control Permit shall be based
17 on findings that the proposal adequately addresses the following standards. Conditions of approval may
18 be imposed to assure the design meets the standards:

19 (A) Design Standards For Grading and Erosion Control

20 (1) Grading Standards

21 (a) Fill materials, compaction methods and density specifications shall be indicated. Fill areas
22 intended to support structures shall be identified on the plan. The Director or delegate
23 may require additional studies or information or work regarding fill materials and
24 compaction;

25 (b) Cut and fill slopes shall not be steeper than 3:1 unless a geological and/or engineering
26 analysis certifies that steep slopes are safe and erosion control measures are specified;

- 1 (c) Cuts and fills shall not endanger or disturb adjoining property;
- 2 (d) The proposed drainage system shall have adequate capacity to bypass through the
- 3 development the existing upstream flow from a storm of 10-year design frequency;
- 4 (e) Fills shall not encroach on natural watercourses or constructed channels unless measures
- 5 are approved which will adequately handle the displaced streamflow for a storm of 10-year
- 6 design frequency;

7 (2)Erosion Control Standards

- 8 (a) On sites within the Tualatin River Drainage Basin, erosion and stormwater control plans
- 9 shall satisfy the requirements of OAR 340. Erosion and stormwater control plans shall be
- 10 designed to perform as prescribed by the "Erosion Control Plans Technical Guidance
- 11 Handbook" and the "Surface Water Quality Facilities Technical Guidance Handbook."
- 12 Land-disturbing activities within the Tualatin Basin shall provide a 100-foot undisturbed
- 13 buffer from the top of the bank of a stream, or the ordinary high watermark (line of
- 14 vegetation) of a water body, or within 100-feet of a wetland; unless a mitigation plan
- 15 consistent with OAR 340 is approved for alterations within the buffer area.
- 16 (b) Stripping of vegetation, grading, or other soil disturbance shall be done in a manner which
- 17 will minimize soil erosion, stabilize the soil as quickly as practicable, and expose the
- 18 smallest practical area at any one time during construction;
- 19 (c) Development Plans shall minimize cut or fill operations and ensure conformity with
- 20 topography so as to create the least erosion potential and adequately accommodate the
- 21 volume and velocity of surface runoff;
- 22 (d) Temporary vegetation and/or mulching shall be used to protect exposed critical areas
- 23 during development;
- 24 (e) Whenever feasible, natural vegetation shall be retained, protected, and supplemented;
- 25 (f) Permanent plantings and any required structural erosion control and drainage measures
- 26 shall be installed as soon as practical;

- 1 (g) Provisions shall be made to effectively accommodate increased runoff caused by altered
2 soil and surface conditions during and after development. The rate of surface water runoff
3 shall be structurally retarded where necessary;
- 4 (h) Sediment in the runoff water shall be trapped by use of debris basins, silt traps, or other
5 measures until the disturbed area is stabilized;
- 6 (i) Provisions shall be made to prevent surface water from damaging the cut face of
7 excavations or the sloping surface of fills by installation of temporary or permanent
8 drainage across or above such areas, or by other suitable stabilization measures such as
9 mulching or seeding;
- 10 (j) All drainage provisions shall be designed to adequately carry existing and potential surface
11 runoff to suitable drainageways such as storm drains, natural watercourses, drainage
12 swales, or an approved drywell system;
- 13 (k) Where drainage swales are used to divert surface waters, they shall be vegetated or
14 protected as required to minimize potential erosion;
- 15 (l) Erosion and sediment control devices shall be required where necessary to prevent
16 polluting discharges from occurring. Control devices and measures which may be
17 required include, but are not limited to:
- 18 (i) Energy absorbing devices to reduce runoff water velocity;
- 19 (ii) Sedimentation controls such as sediment or debris basins. Any trapped materials shall
20 be removed to an approved disposal site on an approved schedule;
- 21 (iii) Dispersal of water runoff from developed areas over large undisturbed areas.
- 22 (m) Disposed spoil material or stockpiled topsoil shall be prevented from eroding into streams
23 or drainageways by applying mulch or other protective covering; or by location at a
24 sufficient distance from streams or drainageways; or by other sediment reduction
25 measures;
- 26 (n) Such non-erosion pollution associated with construction such as pesticides, fertilizers,

12/2/91 * JOHN DUBAY WANTED THIS ADDITION BUT IT WAS RECEIVED AFTER BOARD ACTION AND DISTRIBUTION.
DEB ROGERS

- 1 (c) Cuts and fills shall not endanger or disturb adjoining property;
- 2 (d) The proposed drainage system shall have adequate capacity to bypass through the
- 3 development the existing upstream flow from a storm of 10-year design frequency;
- 4 (e) Fills shall not encroach on natural watercourses or constructed channels unless measures
- 5 are approved which will adequately handle the displaced streamflow for a storm of 10-year
- 6 design frequency;

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- 9 shall satisfy the requirements of OAR 340. Erosion and stormwater control plans shall be
- 10 designed to perform as prescribed by the "Erosion Control Plans Technical Guidance
- 11 Handbook" (Portland Bureau of Environmental Services) and the "Surface Water Quality
- 12 Facilities Technical Guidance Handbook" (H. Tom Davis, P.E.). Land-disturbing activities
- 13 within the Tualatin Basin shall provide a 100-foot undisturbed buffer from the top of the
- 14 bank of a stream, or the ordinary high watermark (line of vegetation) of a water body, or
- 15 within 100-feet of a wetland; unless a mitigation plan consistent with OAR 340 is
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- 18 will minimize soil erosion, stabilize the soil as quickly as practicable, and expose the
- 19 smallest practical area at any one time during construction;
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- 21 topography so as to create the least erosion potential and adequately accommodate the
- 22 volume and velocity of surface runoff;
- 23 (d) Temporary vegetation and/or mulching shall be used to protect exposed critical areas
- 24 during development;
- 25 (e) Whenever feasible, natural vegetation shall be retained, protected, and supplemented;
- 26 (f) Permanent plantings and any required structural erosion control and drainage measures

Meeting Date: November 26, 1991

Agenda No.: P-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Decision

BCC Informal _____ (date) BCC Formal November 26, 1991 (date)

DEPARTMENT DES DIVISION Planning

CONTACT Sharon Cowley TELEPHONE 2610

PERSON(S) MAKING PRESENTATION Planning Staff

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

CU 22-91 Decision of the Planning Commission of November 4, 1991, with recommendation to the Board for approval of a conditional use request to allow a bakery/coffee shop as a limited commercial use in the HR-1 zoning district for property located at 16980 SE Division Street.

11/27/91 copy to Sharon Cowley & annotated minutes

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 NOV 20 PM 2:17

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER *Sharon Cowley*

(All accompanying documents must have required signatures)



**DEPARTMENT OF ENVIRONMENTAL SERVICES
DIVISION OF PLANNING AND DEVELOPMENT
2115 SE MORRISON STREET
PORTLAND, OREGON 97214 (503) 248-3043**

Decision

**This Decision consists of Conditions of Approval,
Findings of Fact and Conclusions**

November 4, 1991

CU 22-91, #510

**Conditional Use Request
(Bakery/ Coffee Shop in HR-1 Zoning District)**

On October 7, 1991, the Planning Commission held a public hearing and approved a conditional use for a proposed "bakery" or a "bakery and coffee shop" in the HR-1, high density residential zoning district.

Location: 16980 SE Division Street

Legal: Tax Lot '286', Section 7, 1S-3E, 1991 Assessor's Map

Site Size: .42 Acre

Size Requested: Same

Property Owner: Cornell Mann
5019 SE 67th Avenue, #1, 97206

Applicant: Same

Comprehensive Plan: High Density Residential

Zoning: HR-1, Urban High Density Residential District

Planingng Commission

Decision: APPROVE, subject to conditions, a conditional use request to allow a bakery/ coffee shop as a limited commercial use in the HR-1 zoning district, based on the following Findings and Conclusions.

CU 22-91

Zoning Map
 Case #: CU 22-91, #510
 Location: 16980 S E Division Street
 Scale: 1 inch to 200 feet
 Shading indicates subject property

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MR-3

HR-1

LR-7

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MR-3

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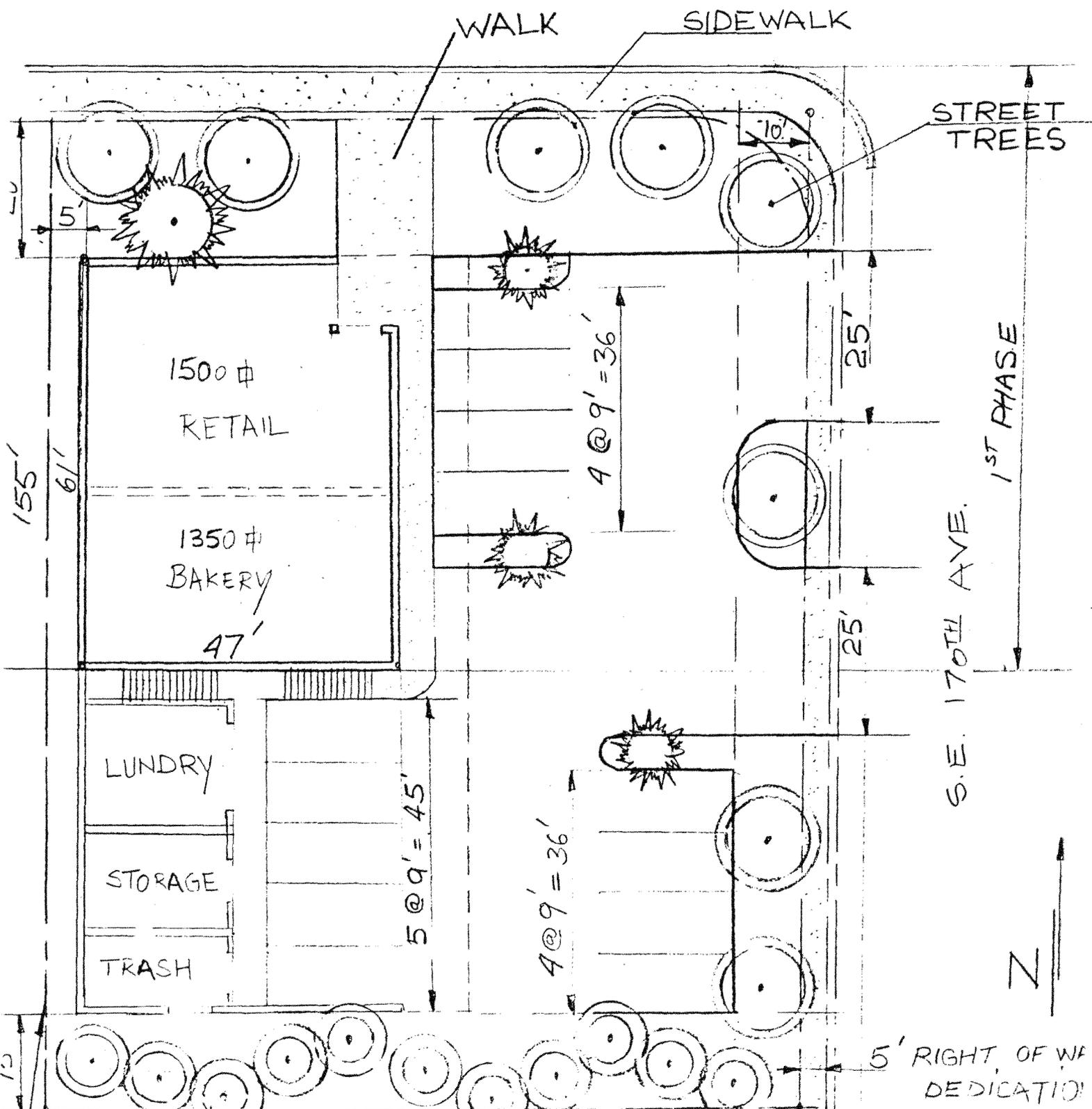
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S. E. DIVISION ST.

CU 22-91

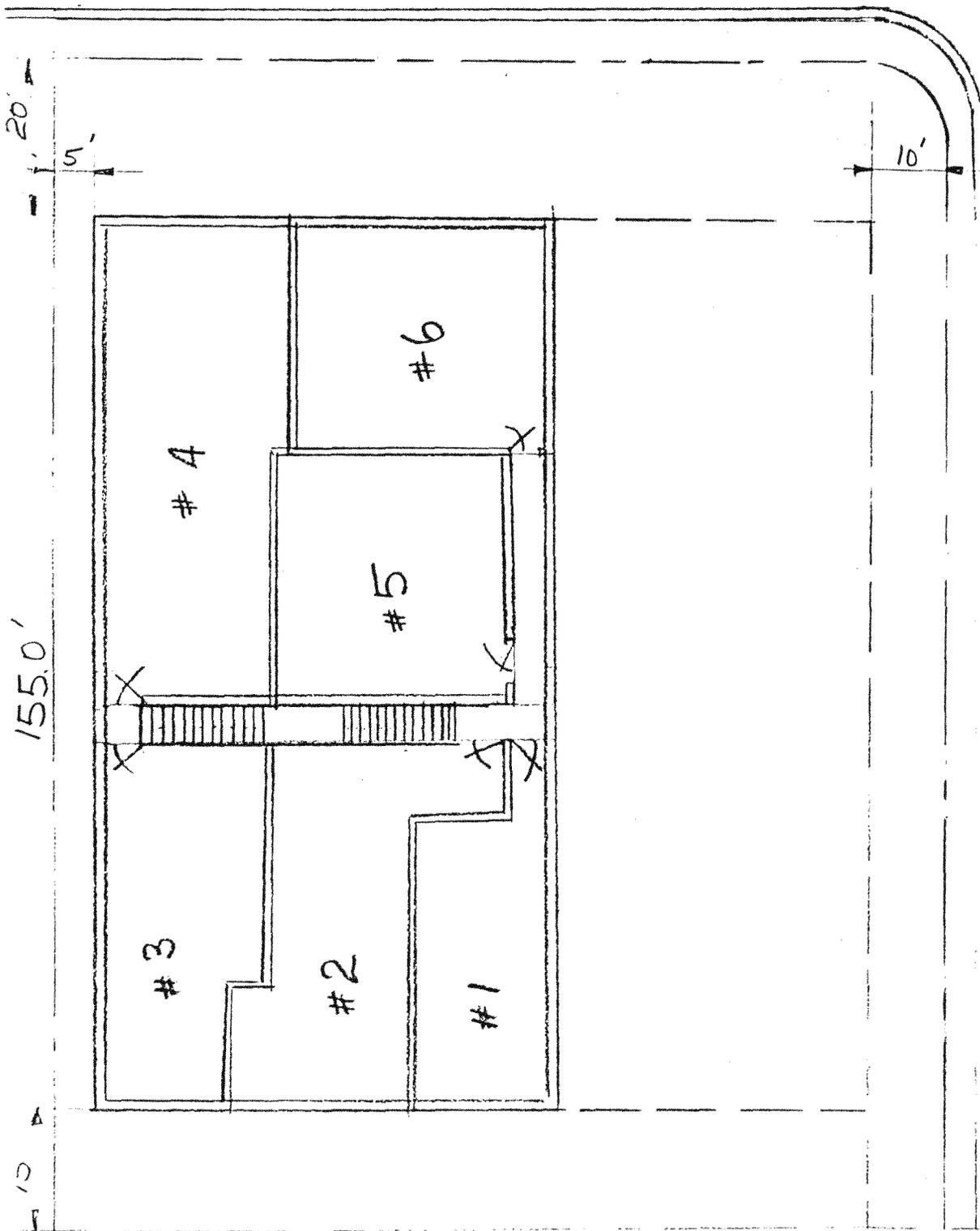


SITE PLAN

SCALE 1" = 20'

S E. DIVISION ST.

CU 22-91



S.E. 170TH AVE.

112.9' 2ND LEVEL
SITE PLAN SCALE 1" = 20'



CONDITIONS OF APPROVAL:

1. Prior to performing site work or issuance of building permits, obtain Design Review approval of the proposed building, parking, landscaping, and grading. Site development plans shall minimize adverse effects to existing mature trees near the west property line. Each phase of the site development shall be processed as a separate Design Review.
2. The commercial space and use shall be for a bakery or a bakery and coffee shop with incidental sales, and shall be limited to a retail floor area of 1500 square feet as prescribed by MCC .2716(B). The commercial use of the site shall not involve the sale of alcohol or tobacco products.
3. Complete Transportation Division requirements for access, dedication, or improvements along SE Division Street and SE 170th Avenue.
4. Prior to occupancy of the building, construct and maintain a sight obscuring fence on the west property line.
5. If the use is not established on the site within two years, this approval shall expire, except as specified in MCC 11.15.7110(C).

FINDINGS:

I. Proposal Summary:

The application includes the following description of the proposal:

"...This approximately 18,000 square foot site is proposed ... as a mixed use project with the first phase being the requested convenience store and bakery. The first phase convenience store is planned for the northern portion of the site with access to 170th Avenue. The second phase is planned to accommodate up to nine apartment units in the same building."

Note: The site plan illustrates six (6) residential units above the market/bakery.

The Planning Commission decision approves the bakery use or a bakery and coffee shop use. The "convenience store" component of the application is not approved by this decision.

2. Site and Vicinity Characteristics:

The subject property lies at the southwest corner of SE Division Street and 170th Avenue. It is generally flat, with no significant trees or other natural or human-made features. There are significant trees near the west boundary on the adjoining property. These consist of a mature stand of cedars which act as a wind break for the adjoining residence. Condition #1 addresses this feature near the west boundary.

The area is characterized by commercial uses along SE Division Street, with some apartments and vacant sites nearby along the Division corridor. There are apartments located immediately to the south, with single family residential areas further south (on 170th) and to the north (on 170th). A single family residence occupies the property immediately to the west. There is a small church located southeast of the site, across SE 170th Ave. A mobile home park lies to the northwest, across Division Street. It includes a 14-space recreation vehicle park (Ref. CS 3-88). Moderate to large scale commercial nodes dominate the 162nd Avenue and 174th Avenue intersections with Division Street. A new Les Schwab Tire Store is near completion at the southwest corner of 167th Avenue.

3. Conditional Use Request:

The following section presents findings regarding the proposed limited commercial use; the applicable standard is in *bold italics*, applicant's responses are referenced or presented in *italics*, followed by staff comments.

The HR-1 District provides for limited commercial uses as a Conditional Use in MCC .2810(D). When approving a limited commercial use in the HR-1 District, the Planning Commission must find that the proposal:

(A) *Will satisfy the applicable elements of Comprehensive Plan policies:*

(1) *No. 5, Economic Development,*

"The proposed mini-market, or "convenience grocery", will create new jobs in the community. This is not a re-location of an existing market but the establishment of a new market in the neighborhood. Four to seven employees will be needed for all shifts. These jobs are geared for people first entering the job market and likely renting housing in the vicinity. The surrounding apartments and mobile home parks not only provide a housing base but also serve as part of the market area for this use.

The construction of this store will also stimulate an increase in the building construction industry during the store's construction. Purchase of building materials and contracting for construction labor will assist in the maintenance of employment in the region.

Landscape installation will also support employment in the nursery industry, most of which will be locally cultured plant materials. Both the building construction and landscape installation rely on local supply and labor which is of positive benefit to the local economy.

The proposed store's continuing operation will also rely on local suppliers for grocery and bakery goods which will promote a long term benefit to the local economy."

Comment: The proposal satisfies economic development policies. The Planning Commission decision approved a bakery use or a bakery and coffee shop use at the site. The "mini-market" or 'convenience grocery' referred to in applicant's narrative above is not approved by this decision; refer to Condition #2.

(2) No. 19, Community Design,

"The Centennial Community Plan ... identifies four major concerns related to commercial uses ...

- a. *Relationship to surrounding uses*
- b. *Screening and buffering from existing residences. Loading, storage areas, lighting and noise need to be addressed.*
- c. *Adequate landscaping.*
- d. *Restrict heights of commercial uses.*

"The Centennial Community Plan places the site in the Arterial Design District which identifies two Major concerns related to commercial uses ...

- a. *The need for sidewalks along major pedestrian use sections of arterials, especially Division Street.*
- b. *Concern for signs along Division Street."*

Comments: The proposed development responds to the above noted community design issues. New sidewalks would be installed along Division Street and 170th Avenue pursuant to Condition #3. The proposed site plan displays a pedestrian orientation with the northern placement on the site (at the front setback line) and the corner entry oriented to Division Street. The parking areas and building are oriented to the intersection, and away from neighboring residences to the west and south. The commercial use would be single story, with apartments above (in Phase 2). Permits are required for signs pursuant to MCC .7916.

The second phase may not necessarily be constructed as proposed. Multi-family residential use is permitted outright in the HR-1 District and therefore Planning Commission review of the residential component is not required

(Ref. MCC .2806). Multi-family development of the site, however, is subject to Design Review pursuant to MCC .7820. Condition #1 addresses this issue.

(3) *No. 20, Arrangement of Land Uses,*

"These four findings encourage centers of mixed complimentary uses, identifies Division Street as an arterial for commercial development, encourages minor commercial centers, and cites specific opportunity for commercial development at 174th and Powell Blvd. The proposed store supports these objectives.

Policy 20 encourages a mixing of compatible land uses and ... minor mixed use centers for shopping and service needs of the neighborhood..."

Comments: The proposed commercial use with apartments above responds to the policy direction to encourage mix use developments. The Planning Commission decision approved a bakery use or a bakery and coffee shop use at the site. The "mini-market" or 'convenience grocery' referred to in applicant's narrative above is not approved by this decision; refer to Condition #2. The second phase may not necessarily be constructed as proposed. Multi-family residential use is permitted outright in the HR-1 District and therefore Planning Commission review of the residential component is not required (Ref. MCC .2806). Multi-family development of the site, however, is subject to Design Review pursuant to MCC .7820. Condition #1 addresses this issue.

(4) *No. 22, Energy Conservation, and*

This convenience store will provide a location for local area residents to conduct this type of purchasing without the necessity of driving. This will conserve transportation energy associated with vehicular travel to other convenience markets.

Additionally, the site fronts on Division Street which is a Tri-Met route facilitating travel by mass transit. This also conserves energy..."

Comments: The Planning Commission decision approved the bakery use or a bakery and coffee shop use at the site. The "mini-market" or 'convenience grocery' referred to in applicant's narrative above is not approved by this decision; refer to Condition #2.

(5) *No. 27, Commercial Location (Local Isolated);*

Policy 27 cites Division Street as being 'centrally located in the community which enhances convenience to its citizens.' ... it has capacity to handle large volumes of traffic and is a major bus route. The locational standards ... regarding slope are met on this site (i.e. the site is less than 10% slope ...)."

Comments: The Planning Commission concurs. The policy also indicates *local isolated* commercial uses should be on sites less than 0.5-acres (Ref. Volume 2: Policies, pg.110). The subject site occupies 0.42 -acres.

(B) Will satisfy the development standards listed in MCC .2716;

Comments: The application responds to the above cited criteria on pages 3-6; these findings are incorporated by reference. The development standards are listed below. The proposal, as conditioned, complies with the standards.

(C) Will have minimal adverse impact, taking into account location, size, design and operating characteristics on the:

- (1) Livability,**
- (2) Value, and**
- (3) Appropriate development of abutting properties and the surrounding area, compared to the impact of development of the lot with a primary use; and**
- (4) Will satisfy the applicable dimensional and other requirements of the district.**

Comment: The proposed mixed use development plan (i.e., retail bakery, with apartments above) responds to the mixed use character of the area and the location along a major arterial street.

The proposal illustrates six residential units which would be constructed above the store/bakery structure (as a second phase). The residential component of the proposal is a primary use in the HR-1 District; it does not require Planning Commission review. Multi-family buildings, however, are subject to Design Review provisions in MCC .7805-.7865. Condition #1 requires separate Design Review submittals for each phase of the site development. These reviews will address landscape, buffering and screening of the proposed uses from adjacent residences to the south and west.

The application details applicable dimensional standards and other requirements of the district on pages 5 and 6. These findings are incorporated by reference except as modified herein. The phase I project, as illustrated, complies with dimensional standards for setbacks, landscape areas, and parking areas. MCC .6142 specifies the minimum number of parking spaces for various uses. The proposed bakery requires one space for each 400 square feet of gross floor area. The proposed bakery contains a gross floor area 2850 square feet (with 1500 square feet of retail space); this requires a minimum of 7.125 parking spaces. The six (6) proposed apartments require 1^{1/2} parking spaces per unit; this requires 9 parking spaces. The total spaces required on-site

would be 16.125 – or sixteen (16). The plan illustrates 13 spaces. The 3-space discrepancy would either be addressed in site plan revisions, a reduction in the number of dwelling units, or minor exceptions as part of Design Review (Ref. Condition #1).

MCC .2716 specifies development standards for a limited commercial use approved as a conditional use in an HR-1 District:

- (A) *The use shall be limited to:*
 - (1) *A retail grocery, meat, fruit, vegetable, bakery or delicatessen store;...*
 - (3) *A coffee or sandwich shop, but not drive-in or fast food service;...*
- (B) *The use shall have a retail floor area of 1,500 square feet or less;*
- (C) *The use shall have safe means of pedestrian access and vehicular access to an arterial or collector street as designated by the Street Standards Chapter, MCC 11.60; and*
- (D) *The ground floor area, parking, loading and vehicle maneuvering space for a limited commercial use may not occupy the land area required to satisfy the dimensional requirements for any residential use on the same lot.*

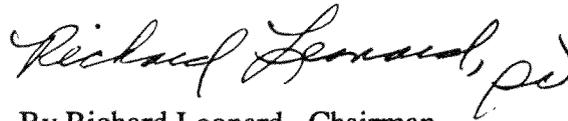
Comment: The application responds to the above cited criteria on pages 3-6; these findings are incorporated by reference. The Planning Commission decision approved the bakery use or a bakery and coffee shop use at the site. The "mini-market" or 'convenience grocery' referred to in applicant's narrative is not approved by this decision; refer to Condition #2. The bakery and coffee shop uses comply with use restrictions in MCC .2716 (A). The site plan proposes a retail floor area of 1500 square feet as prescribed by subsection (B).

The proposed site plan appears generally consistent with subsections (C) and (D). It includes a direct and convenient pedestrian access to Division Street for both the retail and residential uses. The store orients to the Division Street frontage and the 170th Avenue intersection at the northeast corner of the site. The site has safe vehicular access to an arterial street (SE Division) via SE 170th Avenue. Design Review may require minor modifications to further address these criteria, and the Transportation Division may limit or alter the access points proposed onto SE 170th Avenue (Ref. Conditions #1 and #3).

CONCLUSIONS:

1. The proposed mixed use development plan in particular address Plan policies #19, Community Design, #20, Arrangement of Land Uses, and #22, Energy Conservation. Conditions of approval are necessary to insure compliance with all Code provisions.
2. The applicant has carried the burden necessary for the approval of a limited commercial use in the HR-1 District.
3. The proposal, as conditioned, satisfies approval criteria as detailed in the findings section above.

Signed November 4, 1991



By Richard Leonard, Chairman

Filed With the Clerk of the Board on November 14, 1991

Appeal to the Board of County Commissioners

Any person who appears and testifies at the Planning Commission hearing, or who submits written testimony in accord with the requirements on the prior Notice, and objects to their recommended decision, may file a Notice of Review with the Planning Director on or **before 4:30 PM. on Monday, November 25, 1991** on the required Notice of Review Form which is available at the Planning and Development Office at 2115 SE Morrison Street.

The Decision on this item will be reported to the Board of County Commissioners for review at 9:30 a.m. on Tuesday, November 26, 1991 in Room 602 of the Multnomah County Courthouse. For further information call the Multnomah County Planning and Development Division at 248-3043.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

GLADYS McCOY • CHAIR • 248-3308
PAULINE ANDERSON • DISTRICT 1 • 248-5220
GARY HANSEN • DISTRICT 2 • 248-5219
RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

Tuesday, November 26, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEM

The Following November 4, 1991 Decision of the Planning Commission is Reported to the Board for Acceptance and Implementation by Board Order:

P-3 CU 22-91 APPROVE, SUBJECT TO CONDITIONS, a Conditional Use Request to Allow a Bakery/Coffee Shop as a Limited Commercial Use in the HR-1 (High Density Residential) Zoning District, on Property Located at 16980 SE DIVISION STREET

ACCEPTED.

Meeting Date: November 26, 1991

Agenda No.: P-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Decision

BCC Informal _____ (date) BCC Formal November 26, 1991 (date)

DEPARTMENT DES DIVISION Planning

CONTACT Sharon Cowley TELEPHONE 2610

PERSON(S) MAKING PRESENTATION Planning Staff

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 2 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: xx

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

CU 24-91 Decision of the Planning Commission of November 4, 1991, with recommendation to the Board for approval of a conditional use request to allow continued use of a structure as a professional consulting business in the RC, SEC zoning district, for property located at 1252 NE Evans Road.

11/27/91 notification copy to Sharon Cowley & annotated minutes

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER *[Signature]*

(All accompanying documents must have required signatures)

RECORDS
CLERK JENNIFER
1991 NOV 20 PM 2:17
MULTNOMAH COUNTY
OREGON



DEPARTMENT OF ENVIRONMENTAL SERVICES
Division of Planning and Development
2115 S.E. Morrison Street
Portland, Oregon 97214 (503) 248-3043

Decision

This Decision consists of Conditions, Findings of Fact and Conclusions

November 4, 1991

CU 24-91, #662

**Conditional Use Request
(Office Use in a Rural Center)**

Applicant requests conditional use approval to allow continued use of this structure as a professional consulting business.

Location: 1252 NE Evans Road

Legal: Tax Lot '121', Section 35, T1N-R4E, 1991 Assessor's Map

Site Size: 1.15 acres

Size Requested: Same

Property Owner: Steven A. Wilson
40801 SE Loudon Road
Corbett 97019

Applicant: Same

Comprehensive Plan: Rural Center, Significant Environmental Concern

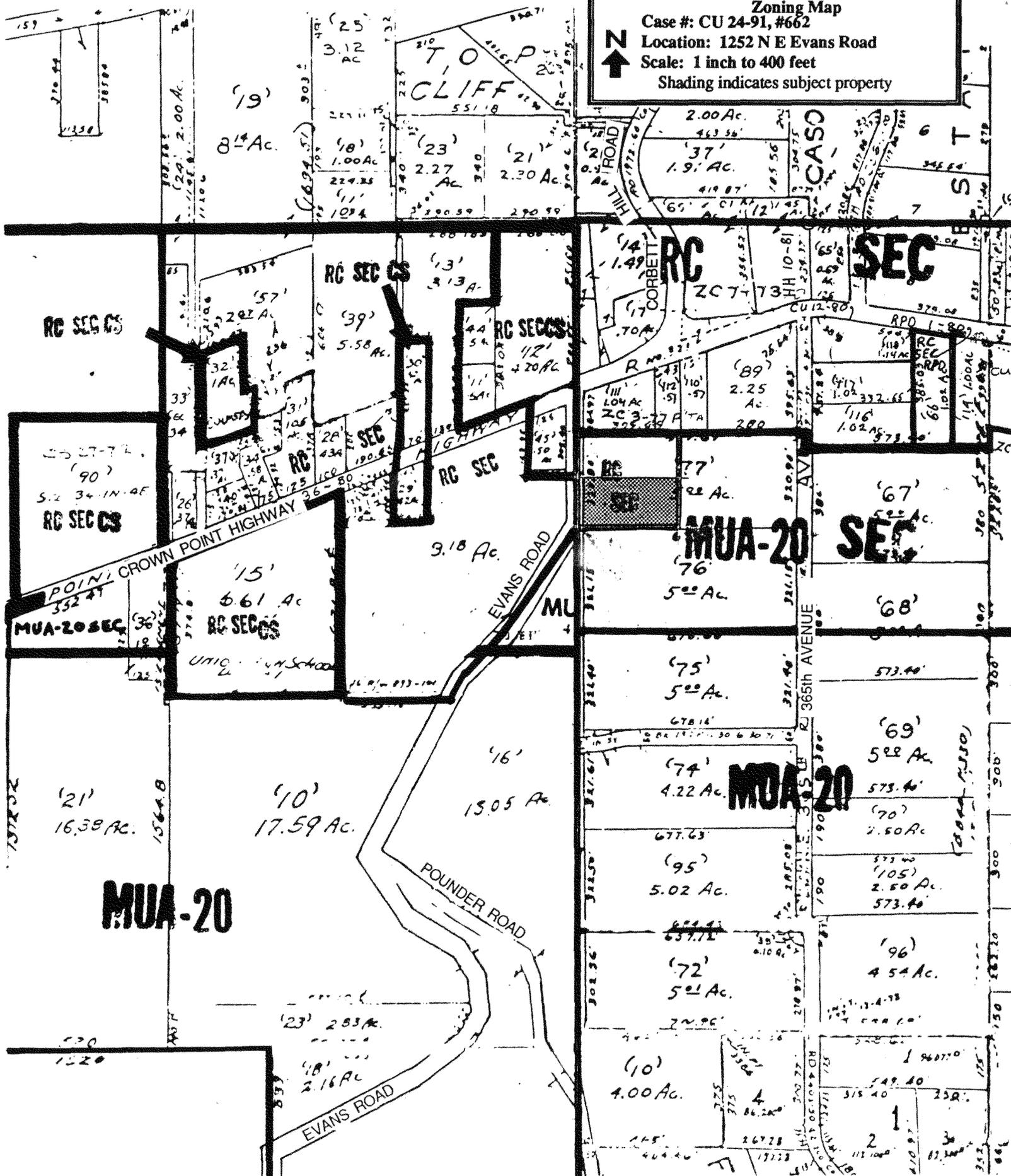
Present Zoning: RC, SEC

Planning Commission

Decision: APPROVE, subject to conditions, continued use of this structure as a professional consulting business, based on the following Findings and Conclusions.

CU 24-91

Zoning Map
 Case #: CU 24-91, #662
 Location: 1252 N E Evans Road
 Scale: 1 inch to 400 feet
 Shading indicates subject property



CASCADE EARTH SCIENCES, LTD.

P.O. Box 137
CORBETT, OREGON 97019
(503) 695-5760

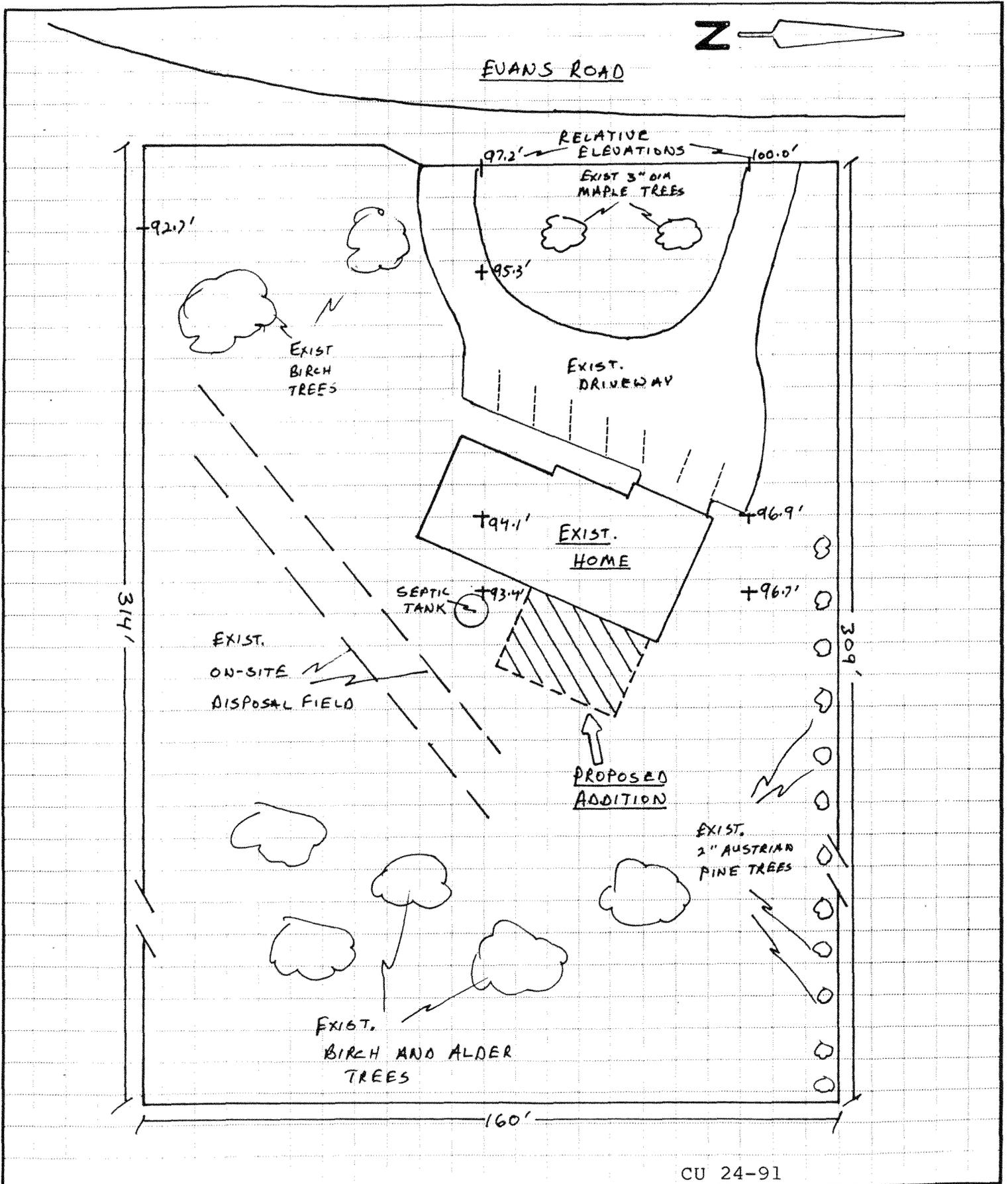
JOB STEVE WILSON 175-4E-35 T.L. 121'B

SHEET NO. _____ OF _____

CALCULATED BY SAW DATE _____

CHECKED BY _____ DATE _____

SCALE 1" = 30'



CU 24-91

CONDITIONS OF APPROVAL:

1. Satisfy the requirements of Engineering Services regarding any future improvements of NE Evans Road
2. Prior to the issuance of any development permits, obtain appropriate Design Review approvals.
3. Use to continue to operate without any signs or alterations to the property.

FINDINGS OF FACT:

I. Applicant's Proposal:

Applicant requests conditional use approval to allow continued use of this structure as a professional consulting business. The applicant states:

"I would like to obtain a conditional use permit to operate a professional consulting business in an existing single-family dwelling. An application to operate a professional consulting business in a single-family dwelling was submitted to the Columbia River Gorge Commission on December 27, 1990, and subsequently approved by the Commission on February 25, 1991.

I have been conducting an environmental consulting business at the property in question for the last five years, since the building was originally built. The present building has never been used for anything but my business."

2. Ordinance Considerations:

In approving an office use in a Rural Center District, the Planning Commission shall find that the proposal:

- (A) Is consistent with the character of the area;
- (B) Will not adversely affect natural resources;
- (C) Will not conflict with farm or forest uses in the area;
- (D) Will not require public services other than those existing or programmed for the area;
- (E) Will be located outside a big game winter habitat area as defined by the Oregon Department of Fish and Wildlife or that agency has certified that the impacts will be acceptable;
- (F) Will not create hazardous conditions;
- (G) Will satisfy the following applicable policies of the Comprehensive Plan.

(1) No. 7, Rural Center, and

(2) No. 29, Office Location (Isolated);

3. Site and Vicinity Characteristics:

This property is located on the east side of NE Evans Road 330 feet south of E. Crown Point Highway. The property is developed with a structure that appears to be a single family residence, but is actually utilized as an office for a professional consultant. There are single family residences on the properties immediately to the north and south, while the property across NE Evans Road to the west is vacant. Corbett Water District is on the southwest corner of the intersection of E. Crown Point Highway and Evans Road. Along E. Crown Point Highway there are several commercial uses, an industrial incubator complex, single family residences and schools.

4. Compliance with Code Provisions:

The applicant provides the following demonstration of compliance with the approval criteria:

A. Consistency with the Character of the Area.

I have been careful to design and maintain the building to be attractive as a residence, consistent with the character of the Corbett area. I am reluctant to develop this building on a commercial basis due to the nature of the Corbett area. Specifically, I feel the property has value only as a residence, and that a commercial building would be difficult to sell in the event I decided to change locations.

This business matches the conditional use approval criteria for a business in a Rural Center. We employ six people at this location. Five of those people live in Corbett. Those of us who live in Corbett appreciate the location of our office. Our young children attend Springdale and Corbett schools.

We conduct environmental studies primarily related to waste management. Most of our projects involve beneficial use/recycling of waste materials on agricultural land. We also design septic disposal systems. Our office work consists of data analysis and report writing. Few clients ever come to our office (possibly six per year) as most of our work is in the field or meeting at the client's locations.

We do not have a sign or anticipate the need for one in the future. Parking is adequate (see the attached plot plan). We presently park in a circle drive shown on the plot plan, which can accommodate up to eight cars.

Staff Comment: This office has existed at this location for the past five years without any complaint from neighbors. It was only at the time the applicant proposed a small addition that the Staff was aware that the structure was used for something other than residential purposes. The use fits well with the character of the surrounding Corbett community.

B. Affect on Natural Resources.

This building is consistent with the rural residential character of the Corbett area. Any adjacent natural resource areas are minimally impacted.

Staff concurs.

C. Conflict with Farm or Forest Uses in the area.

The residence is consistent with the surrounding residences. There is no conflict with farm or forest usage.

Staff concurs.

D. Need for Public Services Other Than Those Existing or Programmed for the Area.

The business does not require public services, other than those currently existing in the area.

Staff Comment: Power, communication and water facilities are available along the Evans Road frontage.

E. Location with Respect to Big Game Winter Habitat Areas.

I do not know of the location of any big game winter habitat areas in the Corbett area.

Staff Comment: The site is not within an area so designated.

F. Hazardous Conditions.

The business does not create a nuisance or hazard of any kind. There has never been any complaints about the business or the way the property is maintained. Corbett area residents have been very supportive of the fact that the business contributes property taxes, creates jobs for local people, and that the property is well-kept and neat.

Staff concurs.

G. Satisfaction of the Applicable Policies of the Comprehensive Plan.

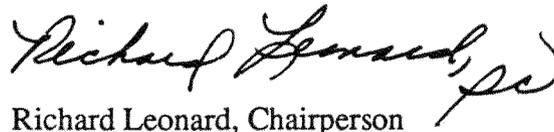
(1) No. 7, Rural Center — This use provides employment opportunities for residents in the surrounding rural area at a scale that is compatible with surrounding commercial and residential uses.

- (2) No. 29, Office Location (Isolated) — This proposal provides a small office use that can be integrated into the community while allowing a small business to minimize overhead costs. It satisfies the locational criteria for such a use, in that it employs fewer than fifty people, has no significant adverse impacts, has direct access to a local street, and is on a site with an average slope of less than 20 percent.

CONCLUSIONS:

1. The applicant has carried the burden necessary for approval of an office in the Rural Center district.
2. Conditions are necessary to insure compliance with all Code provisions and other County regulations.

Signed November 4, 1991



Richard Leonard, Chairperson

Filed with Clerk of the Board on November 14, 1991

Appeal to the Board of County Commissioners

Any person who appears and testifies at the Planning Commission hearing, or who submits written testimony in accord with the requirements on the prior Notice, and objects to their recommended decision, may file a Notice of Review with the Planning Director on or before 4:30 p.m. on Monday, November 25, 1991 on the required Notice of Review Form which is available at the Planning and Development Office at 2115 SE Morrison Street.

The Decision in this item will be reported to the Board of County Commissioners for review at 9:30 a.m. on Tuesday, November 26, 1991 in Room 602 of the Multnomah County Courthouse. For further information call the Multnomah County Planning and Development at 248-3043.



MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS
ROOM 606, COUNTY COURTHOUSE
1021 S.W. FOURTH AVENUE
PORTLAND, OREGON 97204

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RICK BAUMAN • DISTRICT 3 • 248-5217
SHARRON KELLEY • DISTRICT 4 • 248-5213
CLERK'S OFFICE • 248-3277

Tuesday, November 26, 1991 - 9:30 AM

Multnomah County Courthouse, Room 602

PLANNING ITEM

The Following November 4, 1991 Decision of the Planning Commission is Reported to the Board for Acceptance and Implementation by Board Order:

P-4 CU 24-91 APPROVE, SUBJECT TO CONDITIONS, Continued Use of a Structure as a Professional Consulting Business in the RC, SEC (Rural Center, Significant Environmental Concern) Zoning District, on Property Located at 1252 NE EVANS ROAD

ACCEPTED.

Meeting Date: NOV 26 1991

Agenda No.: C-1

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ratification of Amendment #1 with University Hospital

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of Amendment #1 between the Multnomah County Social Services Division Child and Adolescent Mental Health Office and University Hospital effective October 1, 1991 through June 30, 1992. This amendment adds \$76,050 in Medicaid funding only to provide Child and Adolescent Mental Health/Early Prevention Screening Diagnosis and Treatment (EPSDT) services to the contract. This amendment has no fiscal impact on the County as these are Medicaid funds only.

11/27/91 originals to Kathy Tinkle

(If space is inadequate, please use other side)

SIGNATURES:

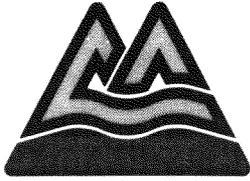
ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard (cc)

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 NOV 20 PM 3:09



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Billi Odegaard, Interim Director *Billi Odegaard (cc)*
Department of Human Services

FROM: Gary Smith, Director *GSW*
Social Services Division

DATE: November 14, 1991

SUBJECT: Approval of Amendment #1 with University Hospital

RETROACTIVE STATUS: Amendment #1 is retroactive to October 1, 1991. The Office of Child and Adolescent Mental Health did not receive notification of this Medicaid funding allocation until October 17.

RECOMMENDATION: The Social Services Division recommends Chair and Board approval of Amendment #1 between the MED-Office of Child and Adolescent Mental Health Services (OCAMHS) Program and University Hospital effective October 1, 1991 through June 30, 1992.

ANALYSIS/BACKGROUND: Amendment #1 has no fiscal impact on County funds. The addition is Medicaid funds only, which do not pass through the County process but are billed directly to and paid by the Office of Medical Assistance Programs. The State has awarded \$76,050 in Medicaid funding to University Hospital to provide Child & Adolescent, Early Periodic Screening, Diagnosis and Treatment (EPSDT) services.

The County EPSDT pilot project was implemented in December 1990. The purpose of the County's EPSDT plan for mental health services is to provide a linkage between the County and a broad array of agencies and programs that serve children at risk.



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

Contract # 102322
Amendment # 1

MULTNOMAH COUNTY OREGON

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">C-1 November 26, 1991</p>
--	--	---

Contact Person Kathy Tinkle Phone 248-3691 Date November 12, 1991
Department Human Services Division Social Services Bldg/Room 160/6

Description of Contract Amendment #2 adds \$76,050 in Medicaid funding for Child/Adolescent Mental Health Services/EPSTDT effective October 1, 1991 through June 30, 1992. This action has no fiscal impact on County.

RFP/BID # N/A IGA-Medicaid Only Date of RFP/BID _____ Exemption Exp. Date _____
ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name UNIVERSITY HOSPITAL
Mailing Address 3181 SW Sam Jackson Park Rd
Portland, OR. 97201
Phone 494-8548
Employer ID # or SS # 93-6001786W
Effective Date October 1, 1991
Termination Date June 30, 1992
Original Contract Amount \$ Requirements
Amount of Amendment \$ -0- Medicaid Only
Total Amount of Agreement \$ Requirements

Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Odegaard (cc) Date 11-19-91
Purchasing Director _____ Date _____
(Class II Contracts Only)
County Counsel [Signature] Date 11-20-91
County Chair/Sheriff [Signature] Date 11/26/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	NO	FISCAL	IMPACT								
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

MULTNOMAH COUNTY
SOCIAL SERVICES DIVISION
CONTRACT AMENDMENT

1

DURATION OF AGREEMENT: October 1, 1991 TO: June 30, 1992 CONTRACT #: 102322
 CONTRACTOR NAME: University Hospital TELEPHONE #: 494-8548
 CONTRACTOR ADDRESS: 3181 SW Sam Jackson Park Road I.R.S. #: 93-6001786W
 Portland, OR 97201 MEDICAID #: 041178

 This amendment to the contract for social services is made between the Multnomah County Social Services Division referred to as the "COUNTY" and University Hospital, referred to as the "CONTRACTOR." It is understood by the parties that all conditions and agreements in the original contract not superseded in this amendment are still in force and apply to this amendment.

SERVICES UNDER FEE-FOR-SERVICE. Payment will be made in response to CONTRACTOR'S itemized billings.

Service Element	Fund Source	Type of Unit	Rate per Unit	
Special Projects/Partners	MHS 37 STATE	Psychiatric Evaluations	\$250 maximum per evaluation	
		Psychological Evaluations	\$390 maximum per evaluation	
		Medical Evaluations	\$200 maximum per evaluation	
		Clinic/Office-Based Outpatient Mental Health Service:		
		Individual Therapy	\$68 per hour	
		Family Therapy	\$68 per hour	
		Medication Management	\$68 per hour	
		Inter-Agency Consultation & Service Planning	\$68 per hour	
		Group Therapy	\$30 per hour	
		Community-Based Outpatient Mental Health Service:		
		Individual Therapy	\$75 per hour	
		Family Therapy	\$75 per hour	
		Inter-Agency Consultation & Service Planning	\$75 per hour	
Travel Time	\$75 per hour			

MEDICAID BILLING ALLOCATION

Subject to the General Conditions and Special Conditions attached hereto and by this reference made part of this agreement, the CONTRACTOR agrees to provide Title XIX services within the service element(s) specified below. CONTRACTOR acknowledges its status as a Performing Provider under OAR 309-16-000 through -115.

	Fund Source	Allocation	Change	Revised Allocation	Revised Units
Child/Adoles. Mental Health Services/EPSTD (Early Prevention Screening Diagnosis and Treatment)	MHS 22 MEDICAID	\$0	\$76,050	\$76,050	0

NARRATIVE

Unless otherwise specified, changes are effective 10/1/91. Units are not affected.

Medicaid Allocation. The following service element is implemented:

\$76,050 increase in MHS 22 Child and Adolescent Mental Health Services/EPSTD

This action awards a Medicaid allocation of \$76,050
 to a revised total of..... \$76,050

SPECIAL CONDITIONS

1. Funds awarded in this Agreement for the purpose of providing mental health services are contingent upon the submission of a biennial plan by December 1, 1991, which is completed as required by the COUNTY.
2. CONTRACTOR agrees to provide COUNTY with information by phone about weather/emergency closure as soon as known, and to provide with ten (10) days advance written notice information of any:
 - (a) Temporary closure of admission to any service element funded by the AGREEMENT; and
 - (b) Temporary cessations of service or closures of offices other than holidays specified in CONTRACTOR'S personnel policies.
3. CONTRACTOR agrees to provide COUNTY with data necessary to verify client count and service provision. CONTRACTOR agrees to participate in a COUNTY-initiated evaluation of adult programs, to include outcome measures developed at the State level and the development of other measures, as appropriate.
4. CONTRACTOR agrees to send a representative to the COUNTY's Provider Meetings.

[7541Y-1]

SPECIAL CONDITIONS
TITLE XIX PROVIDERS

1. Title XIX reimbursed services must conform to OAR 309-16-000 through -115, "Medicaid Payment for Community Mental Health Services," and the rules applicable to each service element as specified elsewhere in this Subcontract Agency Agreement.
2. The number of clients to be served by use of Title XIX funds is in addition to the clients served by other County administered funds obligated through this Agreement.
3. CONTRACTOR will create a separate cost center for Title XIX revenues for children served under EPSDT or MHS 22 in order to track Adult vs. Children's Title XIX payments.
4. CONTRACTOR will send results of each 90-day Utilization Review, including a billing review, to Multnomah County Social Services Division within ten (10) days of the review.
5. CONTRACTOR agrees to submit to COUNTY by the 20th of each month a report of Title XIX Medicaid billings by service element on a form provided by COUNTY.
6. Title XIX revenue allocation may be increased via the following procedures:
 - a) CONTRACTOR will make written application to COUNTY for an amendment increasing Title XIX revenue allocation when there is evidence that the Title XIX revenue allocation will be exceeded. In order to provide match for the increased Title XIX allocation, the COUNTY may reduce other state-administered funds listed on page one (1) of this Subcontract Agency Agreement when increasing Title XIX revenue allocation. This reduction in state-administered funds will be in proportion to the prevailing General Fund Match rate at the time the amendment is processed. This reduction may be carried forward to ensuing fiscal years.
 - b) In the event that CONTRACTOR's Medicaid payments exceed the contracted allocation, COUNTY may unilaterally adjust CONTRACTOR's State General Fund allocation in order to provide sufficient Medicaid match. Monthly advances may be adjusted in anticipation of any required match adjustments.

[7453Y-6] MORR DMHC CCMH OHSU MHSW SEMHN N/NE MH

EPSDT SPECIAL CONDITIONS

1. Contractor agrees to provide Community Treatment Services-Children (MHS 22) to eligible children to whom delivery of services is deemed medically necessary for the diagnosis or treatment of mental conditions identified by the EPSDT evaluation process.
2. Contractor is responsible for acceptance of EPSDT referrals, performance of evaluations, development of treatment plans, collaboration with the Multnomah County Treatment Planning Coordinator (TPC) in developing plans of care, and delivery of necessary services.
3. Evaluation of Referrals
 - a) Contractor will perform, or cause to be performed, evaluations for those Medicaid-eligible children referred by EPSDT/Medicheck providers, or those referred by the Office of Child and Adolescent Mental Health Services (OCAMHS) for EPSDT mental health services.
 - b) An initial evaluation will be conducted to identify the nature of the mental condition impairing the child's ability to function in the home, school or community, and for which a diagnosis can be determined in accordance with DSM III-R.
 - c) This evaluation will be performed by a Qualified Mental Health Professional (QMHP).
 - d) Further evaluation may be recommended as the result of the initial evaluation.
 - e) At the conclusion of the evaluation, a plan of care will be developed as specified below.
4. Plan of Care

An individualized plan of care will be developed for each child whose mental condition can be corrected or improved by the provision of specific mental health services, therapies or activities. The plan of care:

 - a) Will include the services to be provided to the child and their anticipated frequency and duration.
 - b) Will identify the role and specific responsibilities of the child and family in carrying out the plan's goal.
 - c) Will identify non-mental health services and informal resources needed to complement or enhance the effectiveness of mental health services provided through the contractor agency.
 - d) Will be developed and/or reviewed by the Multnomah County Treatment Planning Coordinator (TPC) in collaboration with a QMHP from the contractor agency. Following this review the TPC will approve the plan of care and authorize delivery of the mental health services, and the frequency and duration of those services, described within the plan of care. Review and approval of

plans of care will occur during regularly scheduled visits to the contractor agency by the TPC. When requested by the contractor or by the Treatment Planning Coordinator, review and approval of plans of care may be carried out apart from regularly scheduled visits.

5. Provision of Services

- a) Contractor will deliver, or cause to be delivered, services that may be deemed medically necessary for the diagnosis, correction, or improvement of a mental condition identified as the result of the evaluation process. Services will be provided in accordance with the plan of care, and will only be considered as EPSDT services following their authorization by the TPC.
- b) The plan of care will be reviewed every 90 days by the TPC in collaboration with a QMHP from the contractor agency.
- c) Children with multi-agency involvement, or who are at imminent risk of placement in residential or inpatient psychiatric care, will be presented for review to and recommendations by the TPC in consultation with an interagency service planning team.

6. CPMS Reporting

All EPSDT enrollments will be identified by use of the eligibility code 68. Children receiving EPSDT evaluations will be enrolled and terminated on CPMS crisis forms. Children receiving EPSDT treatment services will be enrolled on regular MED enrollment forms.

7. Other Reporting

Contractor will submit any special reports related to the EPSDT plan for mental health services to children as may be reasonably requested by Multnomah County Social Services Division.

SPECIAL CONDITIONS
MHS 22 - COMMUNITY TREATMENT SERVICES, CHILDREN

I. Service Description

Services include evaluation, brief intensive treatment, and less intensive long-term supportive treatment in an outpatient setting. Treatment may include medication management for the child and frequently involves the family.

Child and Adolescent Mental Health Services may be provided to any child or adolescent in need of them; however, state funds shall only be used to evaluate and treat a child or adolescent who has been screened and is believed to be eligible for treatment based on the following criteria:

- (a) Documented evidence of Medicaid eligibility and/or referral for services through the Early Periodic Screening Diagnosis and Treatment (EPSDT) Program; or
- (b) Documented clinical impression of a severe disorder needing treatment to avoid institutionalization or posing a hazard to the health or safety of him/herself or others; or
- (c) Documented clinical impression that the child or adolescent is at risk of later developing a severe mental disorder; or
- (d) Documented clinical impression that the child or adolescent is determined to be at immediate risk of removal from the home because of mental disorders.

This service is regulated by: OAR 309-32-130 through 309-32-155 "Community Treatment Services" and, as applicable, OAR 309-16-000 through 309-16-115 "Medicaid Payment for Community Mental Health Services."

II. Performance Requirements

- 1. 100% of persons served with state funds must meet eligibility criteria specified above as measured through CPMS MARS 2222 and site review.
- 2. Maintain Certificate of Approval as measured through site review.

[7453Y-4] MORR DMHC CCMH MHSW

III. Special Reporting Requirements

CONTRACTOR will submit the following reports:

1. To the State: EPSDT evaluation services will be contracted in Children's Treatment Services (MHS 22) BUT reported on Crisis forms. All Children's Treatment Services will be both contracted and reported under Children's Treatment Services (MHS 22), using the regular MED enrollment form.
2. To the COUNTY: Title XIX billing report (due on the 20th of each month), and the Oregon Community Mental Health Carry Over Report.

IV. Payment Procedures

Payments are based on a fee-for-service rate for services provided to Medicaid eligible clients; and, based on payment for service capacity for services delivered to non-Medicaid eligible clients. Funds are disbursed through two separate systems:

- (a) Fee-for-service payments are limited by payment rates and definition of the scope, frequency, and duration of services as described in the handout entitled MEDICAID REHABILITATIVE SERVICES PROCEDURE CODES AND REIMBURSEMENT RATES, available at the MED Program Office of the COUNTY. Funds are disbursed by the Office of Medical Assistance Programs.
- (b) Payment for service capacity is limited in total to the dollar amount specified for each fiscal year shown on page 1 of this Agreement or the monthly amount for each month in which the service capacity was operational. State funds for payment of service capacity are disbursed through monthly allotments which may be adjusted by COUNTY when the amount for service capacity is amended in the Agreement.

All funds paid as described above must be expended on services for which CONTRACTOR holds a State letter of approval.

[7453Y] MORR DMHC CCMH MHSW

UNIVERSITY HOSPITAL
AMENDMENT # 1

102322

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

CONTRACTOR:

MULTNOMAH COUNTY, OREGON:

By _____
Agency Executive Director
Date

By *Rex Surface* 11/12/91
Rex Surface
Program Manager
Date

By _____
Agency Executive Director
Date

By *Gary W. Smith* 11-15-91
Gary W. Smith
Social Services Division
Director
Date

By *Gladys McCoy* 11/26/91
Gladys McCoy
Multnomah County Chair
Date

REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By *Laurence Kressel* 11.20.91
Date



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103561

Amendment # 2

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$10,000	<input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement <p style="text-align: center;">RATIFIED Multnomah County Board of Commissioners <u>C-2 November 25, 1991</u></p>

Contact Person Brame Phone x2670 Date 11/14/91

Department Human Services Division Health Bldg/Room 160/2

Description of Contract Amends agreement to provide clinical learning experiences for university students enrolled in all nursing programs and courses.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name OHSU School of Nursing
Mailing Address 3181 S.W. Sam Jackson Park Rd.
Portland, Or
Phone 494-7725
Employer ID # or SS # 93-0692164
Effective Date upon execution
Termination Date June 30, 1992
Original Contract Amount \$ _____
Amount of Amendment \$ _____
Total Amount of Agreement \$ N/A

L102
N/A
Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Adgaard (cc) Date 11-18-91

Purchasing Director _____ Date _____
(Class II Contracts Only)

County Counsel [Signature] Date 11-20-91

County Chair/Sheriff [Signature] Date 11/26/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	0751			6110		399		N/A		
02.	156	010	0753			6110		399		N/A		
03.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

INSTRUCTIONS FOR COMPLETING CONTRACT APPROVAL FORM

1. **CLASS I, CLASS II, CLASS III** - Check off appropriate class of contract in one of the three columns on the top of the form.
2. **CONTRACT #** - To be issued by designated person in each Division or call Purchasing to get a number.
3. **AMENDMENT #** - Sequential numbering to original contract as changes are made and approved.
4. **DESCRIPTION OF CONTRACT** - Summary of product purchased or services to be performed. Note if an amendment or extension.
5. **RFP/BID #** - Enter number if contract is a result of RFP/Bid selection process.
6. **DATE RFP/BID** - Enter date of RFP/Bid public opening.
7. **EXEMPTION EXPIRATION DATE** - Enter exemption expiration date from competitive bidding granted by BCC or the Chair.
8. **ORS/AR#** - Refer to Oregon Revised Statutes and/or Administrative Rule #, when applicable.
9. **CONTRACTOR IS MBE, WBE, QRF** - Check appropriate box if contractor is certified as an MBE, WBE, or QRF (Qualified Rehabilitation Facility).
10. **CONTRACTOR NAME, MAILING ADDRESS, PHONE** - Enter current information.
11. **EMPLOYEE ID# OR SS#** - Enter employee federal ID# or Social Security # if contractor is an individual.
12. **EFFECTIVE DATE** - Date stated on contract to begin services.
13. **TERMINATION DATE** - Date stated on contract to terminate services.
14. **ORIGINAL CONTRACT AMOUNT** - Enter amount of original contract.
15. **AMOUNT OF AMENDMENT** - Enter amendment or change order amount only, if applicable.
16. **TOTAL AMOUNT OF AGREEMENT** - Enter original amount of contract. If this is an amendment or change order, please include original amount and amended amount.
17. **PAYMENT TERMS** - Designate payment terms by checking appropriate box and entering dollar amount.
18. **REQUIREMENTS CONTRACT - Requisition Required** - Check this box to note that a purchase order will be issued to initiate payment.
19. **PURCHASE ORDER #** - Enter number of purchase order to be issued. If number is not known, enter "PO will be issued."
20. **REQUIREMENTS NOT TO EXCEED** - List the estimated dollar amount of requirements contracts.
21. **REQUIRED SIGNATURES** - To be completed as approved. Purchasing Director needs to sign all Class II contracts only.
22. **ACCOUNT CODE STRUCTURE** - Enter account code structure for the type of agreement; i.e., expense or revenue.
23. **LGFS DESCRIPTION** - Abbreviated description for Data Entry purposes.
24. **AMOUNT** - If total dollar amount is being split among different account numbers, indicate dollar amounts here.

Meeting Date: NOV 26 1991

Agenda No.: C-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Amendment #2 OHSU School of Nursing Agreement

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Health

CONTACT Tom Fronk TELEPHONE x 4274

PERSON(S) MAKING PRESENTATION Tom Fronk

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes or less

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: x

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of amendment to affiliation agreement that will include nursing students not enrolled in degree programs. The current agreement provides learning experiences only for OHSU nursing students in degree programs.

11/27/91 originals to Herman Brane

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billie Odegaard (ac)

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 NOV 20 PM 3:09



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy, Multnomah County Chair

VIA: Billi Odegaard, Health Division Director and Department of Human Services Acting Director
Billi Odegaard (cc)

FROM: Tom Fronk, Health Division Business Services Manager
Tom

DATE: November 4, 1991

SUBJECT: Amendment #2 to Intergovernmental Agreement With the Oregon Health Sciences University School of Nursing

Retroactive

The original Agreement with the Oregon Health Sciences University School of Nursing provides for clinical experiences for university nursing students seeking a bachelors, masters, or doctoral degree in nursing. This amendment will provide for clinical experiences at county clinics for nursing students taking courses that are not part of a degree program. With the advice of county counsel, the Health Division permitted nondegree-seeking nursing students in county clinics under the provision of a letter citing relevant state statutes and an agreement to amend the present contract. The school forwarded an amendment to the county the last week in October that is retroactive to September 5, 1991.

Recommendation

The Health Division and the Department of Human Services recommend County Chair approval and Board ratification of this amendment to Intergovernmental Agreement #103561 with the Oregon Health Sciences University School of Nursing for the period September 5, 1991 to and including June 30, 1992.

Analysis

The original agreement with the Oregon Health Sciences University School of Nursing provided for cooperation between the school and the county in the provision of clinical experiences at county clinics for students seeking a bachelors, masters, or doctoral degree in nursing. This amendment will make it possible for nursing students enrolled in courses that are not being taken for a degree program to gain clinical experience at county clinics.

Background

The original Agreement was executed January 31, 1991. There will be no increase in direct costs to the county resulting from this amendment.



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103561
Amendment # 2

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">C-2 November 26, 1991</p>
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Contact Person Brame Phone x2670 Date 11/14/91
 Department Human Services Division Health Bldg/Room 160/2
 Description of Contract Amends agreement to provide clinical learning experiences for university students enrolled in all nursing programs and courses.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name OHSU School of Nursing
 Mailing Address 3181 S.W. Sam Jackson Park Rd.
Portland, Or
 Phone 494-7725
 Employer ID # or SS # 93-0692164
 Effective Date upon execution
 Termination Date June 30, 1992
 Original Contract Amount \$ _____
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ N/A

L102
 N/A
 Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Odegaard (cc) Date 11-18-91
 Purchasing Director _____ Date _____
 (Class II Contracts Only)
 County Counsel [Signature] Date 11-20-91
 County Chair/Sheriff [Signature] Date 11/26/91

VENDOR CODE			VENDOR NAME					TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0751			6110		399		N/A	
02.	156	010	0753			6110		399		N/A	
03.											

INSTRUCTIONS ON REVERSE SIDE

12041

**AMENDMENT TO
AGREEMENT FOR EDUCATION
BETWEEN
THE SCHOOL OF NURSING OF
OREGON HEALTH SCIENCES UNIVERSITY
AND
MULTNOMAH COUNTY DEPARTMENT OF HUMAN SERVICES
HEALTH SERVICES DIVISION**

1. This agreement is between the State of Oregon, acting by and through the State Board of Higher Education, for and on behalf of the School of Nursing of the Oregon Health Sciences University (hereinafter called UNIVERSITY) and Multnomah County Department of Human Services, Health Services Division (hereinafter called AGENCY).
2. Addendum No. 1 to original contract number N-91-051.
3. The contract entered into on September 5, 1991 between the UNIVERSITY and AGENCY shall be amended as follows:
 - a. Paragraph 1 (A) shall be amended to read as follows:

The parties agree to cooperate in the provision of clinical experiences at AGENCY for UNIVERSITY students enrolled in School of Nursing programs and courses.
4. In performing the above, it is understood and agreed that all other terms and conditions of the original contract are still in effect.

Dated this _____ day of _____, 1991.

State of Oregon, Acting by and
through the State Board of Higher
Education on Behalf of Oregon
Health Sciences University

Multnomah County
Department of Human Resources
Health Services Division
426 SW Stark Street
Portland, OR 97204

for David C. Bunnell
William C. Neland
Associate Vice President for
Administration and Finance

Gladys McCoy
Gladys McCoy
Multnomah County Chair

for Ruth A. Alexander
Carol A. Lindeman, RN, PhD, FAAN
Dean, School of Nursing

Billi Odegaard, Director
Health Division

REVIEWED:

Laurence Kressel, County Counsel
for Multnomah County, Oregon

Laurence Kressel

Meeting Date: NOV 26 1991

Agenda No.: C-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ratification of Amendment #1 with Oregon Health Sciences University-CDRC

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of Amendment #1 between the Developmental Disabilities Program Office and Oregon Health Sciences University-CDRC which decreases Supported Employment funding \$3,633.29 due to the transfer of one client to another provider effective October 20, 1991.

11/27/91 originals to Kathy Tinkle

(If space is inadequate, please use other side)

SIGNATURES:

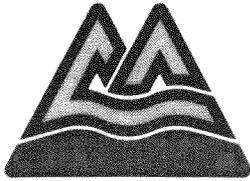
ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard (ac)

(All accompanying documents must have required signatures)

1991 NOV 20 PM 3:09
MULTI-NOMINATING COUNTY COMMISSIONER
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Billi Odegaard, Acting Director *Billi Odegaard (cc)*
Department of Human Services

FROM: Gary Smith *GS* Director
Social Services Division

DATE: November 4, 1991

SUBJECT: Approval of Amendment #1 with Oregon Health Sciences University-CDRC

RETROACTIVE STATUS: Amendment #1 is retroactive to October 1, 1991 and initiates a client transfer, which is common in the DD Program, with the paperwork following the client.

RECOMMENDATION: The Social Services Division recommends Chair and Board approval of Amendment #1 between the DD Program and Oregon Health Sciences University-CDRC effective October 1, 1991 through June 30, 1992.

ANALYSIS/BACKGROUND: Amendment #1 decreases Supported Employment funding \$3,633.29 due to a client request to transfer immediately to another provider with a more desirable job opportunity. October funding has been prorated to accommodate the October 20th transfer. This action brings the net contract total to \$165,386.11 for FY 91/92.

Funding is available through a State Mental Health Division Grant amendment. As a government agency, the Oregon Health Sciences University is exempt from the RFP process.

(CWDDOGRM.DOC.48)



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

Contract # 100522
Amendment # 2

MULTNOMAH COUNTY OREGON

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$10,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCR B Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;"><u>C-3 November 26, 1991</u></p>
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Contact Person Kathy Tinkle Phone 248-3691 Date October 28, 1991
 Department Human Services Division Social Services Bldg/Room 160/6

Description of Contract Amendment #2 decreases Supported Employment (DD43) \$3,633.29 with the transfer of one client to I & I effective October 20, 1991 through June 30, 1992.

RFP/BID # N/A IGA Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

<p>Contractor Name <u>OREGON HEALTH SCIENCES UNIVERSITY-CDRC</u> Prev. Amend. #1: \$169,019.40</p> <p>Mailing Address <u>3181 SW Sam Jackson Park Rd, L-106</u> <u>Portland, OR. 97201</u></p> <p>Phone <u>225-8634</u></p> <p>Employer ID # or SS # <u>93-6001786</u></p> <p>Effective Date <u>October 1, 1991</u></p> <p>Termination Date <u>June 30, 1992</u></p> <p>Original Contract Amount \$ <u>31,591.68</u></p> <p>Amount of Amendment \$ <u>(3,633.29)</u></p> <p>Total Amount of Agreement \$ <u>165,386.11</u></p>	<p>Payment Term</p> <p><input type="checkbox"/> Lump Sum \$ _____</p> <p><input checked="" type="checkbox"/> Monthly \$ <u>Allotment</u></p> <p><input type="checkbox"/> Other \$ _____</p> <p><input type="checkbox"/> Requirements contract - Requisition required.</p> <p>Purchase Order No. _____</p> <p><input type="checkbox"/> Requirements Not to Exceed \$ _____</p>
--	---

REQUIRED SIGNATURES:

Department Manager Belli Odegaard (u) Date 11/6/91

Purchasing Director _____ Date _____
(Class II Contracts Only)

County Counsel [Signature] Date 11.20.91

County Chair/Sheriff [Signature] Date 11/26/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1250		DD43	6060		1243		(3,633.29)	
02.											
03.											

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION
SUBCONTRACT AMENDMENT NUMBER 2

Duration of Agreement: October 1, 1991 to June 30, 1992

Contractor: OREGON HEALTH SCIENCES UNIVERSITY-CDRC
Address: 3181 SAM JACKSON PARK RD L-106
PORTLAND OR 97201

Contract#: 100522
Phone: 225-8634
IRS No.: 93-6001786

This AMENDMENT to the Contract for Social Services is made between:

The Multnomah County Social Services Division, referred to as the COUNTY, and
OREGON HEALTH SCIENCES UNIVERSITY-CDRC, referred to as the CONTRACTOR.

It is understood by the parties that all conditions and agreements in the original
Contract not superseded by this AMENDMENT are still in force and apply to this
AMENDMENT. These amounts are subject to the Notes/Special Conditions in Part II.

Service Element	Fund Source	Current Amount	Increase (Decrease)	Revised Amount	Payment Basis: Monthly Allotment According To:
DD40-WAC	SMHD Work Activity Center	\$24,193.80	\$0.00	\$24,193.80	SERVICE CAPACITY
DD43-SEP	SMHD Supported Employment Program	\$83,145.60	(\$3,633.29)	\$79,512.31	RATE PER MONTHLY ENROLLED CLIENTS
DD55-EI	SMHD Early Intervention	\$61,680.00	\$0.00	\$61,680.00	SERVICE CAPACITY
TOTALS:		\$169,019.40	(\$3,633.29)	\$165,386.11	

FY92

Multnomah County Social Services Division
Subcontract AMENDMENT Number 2

CONTRACTOR:
Oregon Health Sciences University

DATE: 10/24/91

Part II - Notes and Special Conditions

Notes:

DD43 SEP funding - COLA plus the following:

remove 1 slot @\$433.05/mo for the person with CPMS Number 192831 effective 10/20/91,
with the reduction prorated for the month of October.

Special Conditions:

All existing Special Conditions remain in effect, and the following are added:

NONE

MULTNOMAH COUNTY SOCIAL SERVICES DIVISION
SUBCONTRACT AMENDMENT NUMBER 2

CONTRACTOR:

COUNTY:

OREGON HEALTH SCIENCES UNIVERSITY-CDRC

Agency Executive Director Date

By *Dennis Adams* 10/24/01
Dennis Adams Date
Program Manager

Agency Board Chairperson Date

By *Gary Smith* 11/5/01
Gary Smith Date
Social Services Division
Director

By *Gladys McCoy* 11/26/01
Gladys McCoy Date
Multnomah County Chair

Reviewed:

Laurence Kressel, County Counsel
for Multnomah County, Oregon

By *Laurence Kressel* 11/20/01
Date

Meeting Date: NOV 26 1991

Agenda No.: C-4

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ratification of Amendment #2 with Oregon Health Sciences University

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of Amendment #2 between Multnomah County Mental and Emotional Disabilities Program Office and Oregon Health Sciences University effective July 1, 1991 through June 30, 1992. This amendment is a result of State Mental Health Grant Amendments 2 and 3 which award a Cost of Living Adjustment of 4.4% to the mental health services provided by this Contractor.

11/27/91 originals to Kathy Tinkle

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard (ac)

(All accompanying documents must have required signatures)

1991 NOV 21 AM 9:33
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy,
Multnomah County Chair

VIA: Billi Odegaard, Interim Director *Billi Odegaard(ac)*
Department of Human Services

FROM: Gary Smith *GS*, Director
Social Services Division

DATE: October 23, 1991

SUBJECT: Approval of Amendment #2 with Oregon Health Sciences University

RETROACTIVE STATUS: Amendment #2 is retroactive to July 1, 1991 because funding came via SMHD Amendment #2 which was not received by County until September 25, 1991, after the change had taken effect. The changes in SMHD Amendment #2 initiated over twenty amendments and change orders which all had to be prepared and processed at the same time.

RECOMMENDATION: Social Services Division recommends Chair and Board approval of Amendment #2 to an Intergovernmental Agreement between the MED Program Office and Oregon Health Sciences University effective July 1, 1991 through June 30, 1992.

ANALYSIS/BACKGROUND: The amendment attached increases Non-Residential Adult Mental Health Services \$4,689 bringing the net contract total to \$155,196 for FY 91/92. This increase reflects a Legislatively-approved Cost of Living Adjustment (COLA) of 4.4% in State funded services. Medicaid funded services provided by this Contractor also receive the COLA increase; however, since these funds do not pass through the County the contract total is not affected by them.

As a government agency, Oregon Health Sciences University is exempt from the RFQ/RFP process.

(CWMEDOGR.DOC.26)



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102312
Amendment # 2

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p align="center">RATIFIED Multnomah County Board of Commissioners <u>C-4 November 26, 1991</u></p>
--	--	---

Contact Person Kathy Tinkle Phone 248-3691 Date 10/15/91
 Department Human Services Division Social Services Bldg/Room 160/6
 Description of Contract Amendment #2 increases MHS 20 \$4,689 to reflect COLA effective
7/1/91 through 6/30/92.

RFP/BID # N/A IGA Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name OREGON HEALTH SCIENCES UNIVERSITY
 Mailing Address 3181 SW Sam Jackson Park Road
Portland, OR 97201
 Phone 494-4854
 Employer ID # or SS # 93-6001786W
 Effective Date July 1, 1991
 Termination Date June 30, 1992
 Original Contract Amount \$ 130,763 + Req
 Amount of Amendment \$ 4,689
 Total Amount of Agreement \$ 155,196 + Req

Previous amendment #1: \$150,507 + Req

Payment Term

 Lump Sum \$ _____
 Monthly \$ Allotment
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Odegaard (cc) Date 10/28/91
 Purchasing Director _____ Date _____
 (Class II Contracts Only)
 County Counsel [Signature] Date 11-20-91
 County Chair/Sheriff [Signature] Date 11/26/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1327		ME20	6060		1320		4,689	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

MULTNOMAH COUNTY
 SOCIAL SERVICES DIVISION
 CONTRACT AMENDMENT NUMBER 2

DURATION OF AGREEMENT: July 1, 1991 TO: June 30, 1992 CONTRACT #: 102312
 CONTRACTOR NAME: Oregon Health Sciences University TELEPHONE #: 494-4854
 CONTRACTOR ADDRESS: 3181 SW Sam Jackson Park Road I.R.S. #: 93-6001786W
 Portland, OR 97201 MEDICAID #: 157883

 This amendment to the contract for social services is made between the Multnomah County Social Services Division referred to as the "COUNTY" and Oregon Health Sciences University, referred to as the "CONTRACTOR." It is understood by the parties that all conditions and agreements in the original contract not superseded in this amendment are still in force and apply to this amendment.

SERVICES UNDER MONTHLY ALLOTMENT

Service Element	Fund Source	Amount	Change	Revised Amount	Units	Basis of payment
Non-res. Adult Svc.	MHS 20 State	\$106,567	\$4,689	\$111,256	0	Service Capacity
Partners Project: Psychiatric Consultation	MHS 37 State	\$43,940	\$0	\$43,940	NA	Adjusted at year end for actual services hours
State Total		\$150,507	\$4,689	\$155,196		

MEDICAID BILLING ALLOCATION

Non-res. Adult	MHS 20 MEDICAID	\$178,857	\$7,870	\$186,727	0
----------------	-----------------	-----------	---------	-----------	---

SERVICES UNDER FEE-FOR-SERVICE

Service Element	Fund Source	Type of Unit/Slot	Rate per Unit/Slot
Special Projects/Partners	MHS 37 State	Day Treatment	\$1,878.33 per month/client

NARRATIVE

Unless otherwise specified, changes are effective 7/1/91. Units are not affected.

State funding. The following service elements are adjusted to reflect 4.4% cost of living increase, follows:

\$4,689 increase in MHS 20 Non Residential Adult Services

This action increases FY 92 State funding: \$4,689
 to a revised total of..... \$155,196

Medicaid allocation. The following service elements are adjusted to reflect 4.4% cost of living increase, follows:

\$7,870 increase in MHS 20 Non Residential Adult Services

This action increases FY92 MEDICAID allocation:..... \$7,870
 to a revised total of..... \$186,727

OREGON HEALTH SCIENCES UNIVERSITY
AMENDMENT # 2

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

CONTRACTOR:

MULTNOMAH COUNTY, OREGON:

By _____ Date
Agency Executive Director

By Rex Surface 10/15/91
Rex Surface Date
Program Manager

By _____ Date
Agency Executive Director

By Joseph S. Smith 10/22/91
Social Services Division Date
Director

By Gladys McCoy 11/26/91
Gladys McCoy Date
Multnomah County Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

By [Signature] 11.20.91
Date

Meeting Date: NOV 26 1991

Agenda No.: C-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ratification of Intergovernmental Agreement with
Multnomah Education Service District

BCC Informal _____ (date) _____ BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Health

CONTACT Tom Fronk TELEPHONE x2670

PERSON(S) MAKING PRESENTATION Tom Fronk

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes or less

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of Intergovernmental Agreement with Multnomah Education Service District. County will pay contractor for assistance in compliance with state law regarding immunization and tuberculosis control in public and private schools in Multnomah County.

*11/27/91 originals to Herman
Brane*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER x *Belle Odgaard*

(All accompanying documents must have required signatures)

DEPARTMENT OF
COUNTY COMMISSIONERS
1991 NOV 21 AM 9:38
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: *Bill* Bill Odegaard, Director, Health Division
Acting Director, Department of Human Services

FROM: Tom Fronk, Business *TFM* Services Manager
Health Division

DATE: October 21, 1991

SUBJECT: Intergovernmental Agreement with Multnomah Education Service District

Recommendation: The Health Division and the Department of Human Services recommend County Chair approval and Board ratification of this intergovernmental agreement with the Multnomah Education Service District for the period November 1, 1991, to, and including May 15, 1992.

Analysis: The County requires assistance in compliance with Oregon State Health Division statutes, rules and regulations regarding immunization and tuberculosis of students at public and private schools. Contractor will 1) provide orientation and training of temporary County staff, 2) provide input necessary to develop/coordinate computer printout and exclusion materials, 3) provide consultation on recommended changes in rules and regulations by Oregon State Health Division, 4) provide assistance compiling data on required school compliance by Oregon State Health Division, 5) evaluation of computer programs producing immunization and tuberculosis exclusion letters, 6) print exclusion letters and other required documents, 7) assist County staff in responding to inquiries. The County agrees to pay contractor a maximum of \$6,950 for the performance of the services.

Background: This contract is for the 1991/92 school year and is a renewal of the contract for the 1990/91 school year. County general funds have been budgeted to fund the contract.



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103582

Amendment #

<p>CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p>CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p>CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p>RATIFIED Multnomah County Board of Commissioners C-5 November 26, 1991</p>
--	--	---

Contact Person Brame Phone x2670 Date 10/21/91

Department Human Services Division Health Bldg/Room 160/2

Description of Contract Assist County in compliance with state law regarding immunization and TB control in public and private schools in Multnomah County.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Multnomah Education Service District

Mailing Address 11611 N.E. Ainsworth Circle, P.O. Box 16657, Portland, Or 97216
Portland, Or 97220

Phone 255-1841

Employer ID # or SS # N/A

Effective Date November 1, 1991

Termination Date May 15, 1992

Original Contract Amount \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ 6,950

Payment Term

Lump Sum \$ _____

Monthly \$ _____

Other upon receipt of Billing

Requirements contract - Requisition required.

Purchase Order No. _____

Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billie Odgaard

Purchasing Director _____
(Class II Contracts Only)

County Counsel [Signature]

County Chair/Sheriff [Signature]

Date _____

Date _____

Date 11-20-91

Date 11/28/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT	\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	0717			6110				\$6,950	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

AGREEMENT

This Agreement is made and entered into by MULTNOMAH EDUCATION SERVICE DISTRICT (MESD) and MULTNOMAH COUNTY, OREGON (County).

W I T N E S S E T H

The parties agree that County will pay for and MESD will provide Immunization and TB Liaison Services during the 1991/1992 school year.

SECTION I MESD agrees to:

- A. Provide assistance to the County in orienting and training temporary County staff regarding school district primary review process; and secondary review activities.
- B. Provide input regarding development and coordination of computer printouts and exclusion materials/activities among schools, County and MESD.
- C. Provide consultation to the County on recommended changes in rules and regulations by the Oregon State Health Division.
- D. Provide assistance in compiling data regarding school/facility compliance as required by the Oregon State Health Division.
- E. Evaluate computer programs to process Multnomah County immunization and tuberculosis exclusion letters.
- F. Print from computer database, all exclusion orders and other necessary documents for Multnomah County public school students who are in non-compliance with state or county immunization or tuberculosis rules or statutes.
- G. Provide consultation and assistance to County staff responding to inquiries from parents, school/facility personnel, and community health care providers relating to exclusion process.

SECTION II The County agrees to pay to MESD a maximum of \$6,950 for the performance of those services provided for hereunder for 25 days during January, February and March, which payment shall be based upon the following applicable terms:

- A. \$5,500 to furnish services mentioned above
- B. \$1,050 in printing and Data Processing personnel costs
- C. Maximum of \$400 for reimbursement of mailing costs

Said sum shall be paid to MESD within thirty(30) days of invoice. The term of this agreement shall be from November 1, 1991 through and including May 15, 1992.

SECTION III Parties agree to the "Standard Provisions" which are listed below and incorporated into this Agreement.

STANDARD PROVISIONS

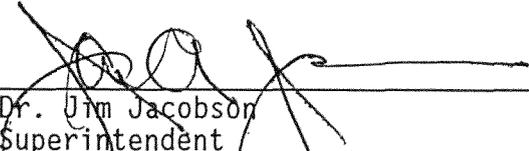
Both parties to the AGREEMENT of which these standard provisions are a part do promise and mutually agree as follows:

- A. Both parties agree that neither party shall be held responsible for delay or failure to perform hereunder when such delay or failure is due to fire, flood, epidemic, acts of God or public enemy, unusually severe weather, strikes, legal acts of public authorities or delays or defaults caused by public carriers, which cannot reasonably be forecast or provided against.
- B. Each party affirms that it will not discriminate in any way against any person who is an employee or applicant for employment, and will not limit, segregate or classify such person in any way which would deprive or tend to deprive such person of employment opportunities because of such person's race, religion, color, sex, marital status, national origin or age.
- C. This AGREEMENT may be terminated in whole or in part by mutual agreement of both parties. Furthermore, either party may terminate this AGREEMENT in whole or in part because of the failure of the other party to fulfill any provision of this AGREEMENT and such termination is effective when the other party receives written notice of the termination at its principle office.
- D. Any alteration, variation, modification or waiver of any provisions of this AGREEMENT shall have effect at the time it has been reduced to writing, duly signed and attached to this AGREEMENT.
- E. This AGREEMENT contains all the terms and conditions agreed upon by the parties regarding the subject matter of this AGREEMENT. No other understanding, oral or otherwise, shall be deemed to exist or to bind any of the parties hereto.

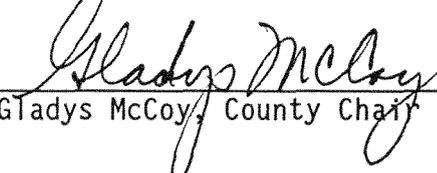
IN WITNESS THEREOF, the parties have executed this Agreement.

MULTNOMAH EDUCATION SERVICE DISTRICT

MULTNOMAH COUNTY, OREGON



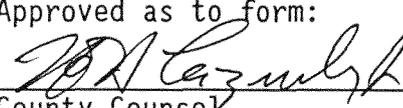
 Dr. Jim Jacobson
 Superintendent



 Gladys McCoy, County Chair

Date: 9/25/91

Date: 11/26/91

Approved as to form:


 County Counsel

Date: 11-20-91

Meeting Date: NOV 26 1991

Agenda No.: C-CD

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ratification of an IGA with the City of Portland-Regional Drug Initiative

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Social Services

CONTACT Kathy Tinkle TELEPHONE 248-3691

PERSON(S) MAKING PRESENTATION Billi Odegaard/Gary Smith

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The renewal of an agreement between the City of Portland and Multnomah County to mutually fund the Regional Drug Initiative effective July 1 through December 31, 1991. Funding is via a Federal grant received and administered by the City of Portland.

11/27/91 originals to Kathy Tinkle

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard

(All accompanying documents must have required signatures)

MULTNOMAH COUNTY OREGON
1991 NOV 21 AM 9:33
BOARD OF COUNTY COMMISSIONERS



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Billy Odgaard, Interim Director
Department of Human Services

FROM: Gary Smith, Director
Social Services Division

DATE: October 18, 1991

SUBJECT: Approval of an Agreement with the City of Portland-RDI

RETROACTIVE STATUS: This revenue agreement is retroactive to July 1, 1991 to cover staff funding and program operations as of that date. The agreement is being processed after the effective date because RDI Program staff were involved in contract negotiation, grant renewal and presentation of a first annual conference.

RECOMMENDATION: Social Services Division recommends Chair and Board approval of a revenue agreement between the Alcohol and Drug Program Office and the City of Portland for the period of July 1 through December 31, 1991.

ANALYSIS/BACKGROUND: Multnomah County and the City of Portland Regional Drug Initiative (RDI) Trust Fund have agreed to participate in this multi-agency effort by working together to implement programs to combat drug abuse in Multnomah County. The City of Portland serves as the fiscal agent for the RDI, which will pass \$137,324 in funding to Multnomah County to operate the program.

This is a five year federal Community Partnership grant from the Office of Substance Abuse (OSAP). Renewal of grant award for the period of January 1 through June 30, 1992 has just been received. An amendment extending the contract through June 30, 1992 will follow.



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

Contract # 103572
Amendment # —

MULTNOMAH COUNTY OREGON

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p align="center">RATIFIED</p> <p align="center">Multnomah County Board of Commissioners</p> <p align="center">C-6 November 26, 1991</p>
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Contact Person Kathy Tinkle Phone 248-3691 Date October 17, 1991
 Department Human Services Division Social Services Bldg/Room 160/6
 Description of Contract Renews a contract of \$137,324 to mutually fund City/County Regional Drug Initiative staff (RDI). This funding is through a federal grant administered by the City of Portland, This agreement is effective July 1, through December 31, 1991.

RFP/BID # N/A IGA Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name CITY OF PORTLAND-RDI
 Mailing Address 1220 SW 5th, Room 303
Portland, OR. 97204
 Phone 248-4270
 Employer ID # or SS # N/A
 Effective Date July 1, 1991
 Termination Date December 31, 1991
 Original Contract Amount \$ _____
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ 137,324

Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Belle Deigaard
 Purchasing Director _____
 (Class II Contracts Only)
 County Counsel [Signature]
 County Chair/Sheriff [Signature]

Date _____
 Date _____
 Date 11-20-91
 Date 11/26-91

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT	\$
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	1410						Revenue 2102	137,324	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING CANARY - INITIATOR PINK - CLERK OF THE BOARD GREEN - FINANCE

AGREEMENT

An agreement between the City of Portland, Oregon ("City") and Multnomah County ("County" or "Contractor") to provide staff assistance to the Regional Drug Initiative pursuant to a federal Community Partnership grant.

RECITALS:

1. The City of Portland is the fiscal agent for the Regional Drug Initiative (RDI) and is authorized by ordinance to receive and disburse funds from the RDI Trust Account.
2. The City has received from the federal Office of Substance Abuse Prevention a Community Partnership Program grant on behalf of RDI in the amount of \$609,080.
3. The City will work with Multnomah County and the Regional Drug Initiative to implement the Community Partnership Program to combat drug abuse in Multnomah County.
4. Multnomah County and the City of Portland have agreed to participate in this multi-agency effort by jointly supporting staff positions and motor pool costs for the period of July 1, 1991 through December 31, 1991.
5. The County (Contractor) seeks to enter into an agreement with the City to delineate the means by which the County will be reimbursed for personnel and motor pool costs for the staff members of the Regional Drug Initiative's Community Partnership Program.

AGREED:

I. Scope of Services

The County (Contractor) will provide staffing to perform the duties as outlined in the attached job descriptions.

II. Compensation and Method of Payment

The County (Contractor) will be compensated by the City for personnel and motor pool costs incurred. Payment to the

County for eligible expenses will be made not more frequently than monthly upon submission of a statement of expenditures from the County. Supporting documentation of actual expenditures must be included in these submissions. Total compensation to the County for the period of July, 1991 through December 31, 1991, shall not exceed \$137,324. Personnel costs shall be for the following positions approved by the Community Partnership Program grant:

Program Supervisor		
July 1, 1991 through September 30, 1991	.875	FTE
October 1, 1991 through December 31, 1991	1.00	FTE
Program Development Technician	1.00	FTE
Community Liaisons (4)	4.00	FTE
Secretary	1.00	FTE

Estimated motor pool costs are \$1,800.

III. Project Manager

The City Project Manager shall be John Rodgers or such other person as shall be designated in writing by the Mayor.

The Project Manager is authorized to approve work and billings hereunder, to give notices referred to herein, to terminate this Agreement as provided herein, and to carry out any other City actions referred herein.

IV. General Contract Provisions

A. TERMINATION FOR CAUSE. If, through any cause, the Contractor shall fail to fulfill in timely and proper manner his/her obligations under this Agreement, or if the Contractor shall violate any of the covenants, agreements or stipulations of this Agreement, the City shall have the right to terminate this Agreement by giving written notice to the Contractor of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, and reports prepared by the Contractor under this Agreement shall, at the option of the City, become the property of the City and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damage sustained by the City by virtue of any breach of the Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the

Contractor is determined.

B. TERMINATION FOR CONVENIENCE. The City and Contractor may terminate this Agreement at any time by mutual written agreement. If the Agreement is terminated by the City as provided herein, the Contractor will be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the Contract by this Agreement less payments of compensation previously made.

C. REMEDIES. In the event of termination under Section A hereof by the City due to a breach by the Contractor, then the City may complete the work either itself or by agreement with another contractor, or by a combination thereof. In the event the cost of completing the work exceeds the amount actually paid to the Contractor hereunder plus the remaining unpaid balance of the compensation provided herein, then the Contractor shall pay to the City the amount of excess.

The remedies provided to the City under Section A and C hereof for a breach by the Contractor shall not be exclusive. The City also shall be entitled to any other equitable and legal remedies that are available.

In the event of breach of this Agreement by the City, then the Contractor's remedy shall be limited to termination of the Agreement and receipt of payment as provided in Section B hereof.

D. CHANGES. The City may, from time to time, request changes in the scope of services or terms and conditions hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation, shall be incorporated in written amendments to this Agreement. Any change that increases the amount of compensation payable to the Contractor must be approved by ordinance of the City Council. Other changes may be approved by the Mayor.

E. MAINTENANCE OF RECORDS. The Contractor shall maintain records on a current basis to support its billings to the City. The City or its authorized representative shall have the authority to inspect, audit, and copy on reasonable notice and from time to time any records of the Contractor regarding its billings or its work hereunder. The Contractor shall retain these records for inspection, audit, and copying for three years from the date of completion or termination of this Agreement.

F. AUDIT OF PAYMENTS. The City, either directly or through

a designated representative, may audit the records of the Contractor at any time during the three-year period established by Section E above.

If an audit discloses that payments to the Contractor were in excess of the amount to which the Contractor was entitled, the Contractor shall repay the amount of the excess to the City.

- G. INDEMNIFICATION. The Contractor shall hold harmless, defend, and indemnify the City and City's officers, agents and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the Agreement.
- H. LIABILITY INSURANCE. The Contractor shall maintain public liability and property damage insurance that protects the Contractor and the City actions, and suits for damage to property or personal injury, including insurance shall provide coverage for not less than \$200,000 for personal injury to each person, \$500,000 for each occurrence involving property damages; or a single limit policy of not less than \$500,000 covering all claims per occurrence. The insurance shall be without prejudice to coverage otherwise existing and shall name as additional insured the City and its officers, agents, and employees. The insurance shall provide that it shall not terminate or be canceled without 30 days' written notice first being given to the City Auditor. Notwithstanding the naming of additional insureds, the insurance shall protect each insured in the same manner as though a separate policy has been issued to each, but nothing herein shall operate to increase the insurer's liability as set forth elsewhere in the policy beyond the amount or amounts for which the insurer would have been liable if only one person or interest had been named as insured. The coverage must apply as to claims between insureds on the policy. The limits of the insurance shall be subject to statutory changes as to maximum limits of liability imposed on municipalities of the State of Oregon during the term of this Agreement.

The Contractor shall maintain on file with the City Auditor a certificate of insurance certifying the coverage required under this section. The adequacy of the insurance shall be subject to the approval of the City Attorney. Failure to maintain liability insurance shall be cause for immediate termination of this agreement by the City.

In lieu of filing the certificate of insurance required herein, Contractor shall furnish a declaration that Contractor is self-insured for public liability and property damage for a minimum of the amounts set forth in 30.270.

- I. WORKER'S COMPENSATION INSURANCE. The Contractor shall obtain workers' compensation insurance coverage for all of its workers, employees and subcontractors either as a carrier-insured employer or a self-insured employer, as provided by Chapter 656 of the Oregon Revised Statutes, before this Agreement is executed. A certification of insurance, or copy thereof, shall be attached to this Agreement, and shall be incorporated herein and made a term and part of this Agreement. The Contractor further agrees to maintain 'workers' compensation insurance coverage for the duration of this Agreement.

In the event the Contractor's workers' compensation insurance coverage expires during the term of this Agreement, the Contractor agrees to timely renew its insurance, either as a carrier-insured employer or a self-insured employer as provided by Chapter 656 of the Oregon Revised Statutes, before its expiration, and the Contractor agrees to provide the City such further certification of worker's compensation insurance as renewals of said insurance occur.

- J. SUBCONTRACTING AND ASSIGNMENT. The Contractor shall not subcontract its work under this Agreement, in whole or in part, without the written approval of the City. The Contractor shall require any approved subcontractor to agree, as to the portion subcontracted, to fulfill all obligations of the Contractor as specified in this Agreement. Notwithstanding City approval of a subcontractor, the Contractor shall remain obligated for full performance hereunder, and the City shall incur no obligation other than its obligations to the Contractor hereunder. The Contractor agrees that if subcontractors are employed in the performance of this Agreement, the Contractor and its subcontractors are subject to the requirements and sanctions of ORS Chapter 656, Worker's Compensation. The Contractor shall not assign this Agreement in whole or in part or any right or obligation hereunder, without prior written approval of the City.
- K. INDEPENDENT CONTRACTOR STATUS. the Contractor is engaged as an independent contractor and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder.

The Contractor and its subcontractors and employees are

not employees of the City and are not eligible for any benefits through the City, including without limitation federal social security, health benefits, workers' compensation, unemployment compensation, and retirement benefits.

- L. REPORTING REQUIREMENTS. No City officer or employee, during his or her tenure of for one year thereafter, shall have any interest, direct, or indirect in this Agreement or the proceeds thereof.

No City officer or employees who participate in the award of this Agreement shall be employed by the Contractor during the period of the Agreement.

- N. CONTRACT ADMINISTRATION. The Contractor will comply with the provisions of the OMB Circular A-128, particularly regarding cash depositories, program income, standards for financial management systems, property management, procurement standards and audit requirement. The Contractor is required to submit two copies of their audit in conformance with A-128 no later than 30 days after its completion.

Additionally, the Contractor, shall comply with the provision of OMB Circular A-87, Cost Principles for State and Local Governments.

- O. OREGON LAW AND FORUM. This Agreement shall be construed according to the law of the State of Oregon.

Any litigation between the City and the Contractor arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Multnomah County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- P. AVAILABILITY OF FUNDS. It is understood by all parties to this Agreement that the funds used to pay for services provided herein are provided by the City solely through the RDI Trust Fund. In the event that funding is reduced, recaptured, or otherwise made unavailable to the city, the City reserves the right to terminate the Agreement as provided under Section B hereof, or change the scope of services as provided under section D hereof.

- Q COMPLIANCE WITH LAWS. In connection with its activities under this Agreement, the Contractor shall comply with all applicable federal, state, and local laws and regulations.

In the event that the Contractor provides goods or services to the City in the aggregate in excess of \$2,500.00 per fiscal year, the Contractor agrees it has certified with the City's Equal Employment Opportunity certification process.

V. Period of Agreement

This agreement shall be in effect for the period starting July 1, 1991 and ending December 31, 1991.

Dated this _____ day of _____, 1991.

In witness whereof, the parties hereto have caused this Agreement to be executed by their authorized officers.

CITY OF PORTLAND:

MULTNOMAH COUNTY, OREGON:

By _____
J.E. Bud Clark Date
Mayor

By Norma Jaeger 10/18/91
Norma Jaeger Date
Program Manager

By _____
Barbara Clark Date
City Auditor

By Daryl W. Smith 10/21/91
Gary Smith Date
Social Services
Division Director

By Gladys McCoy 11/26/91
Gladys McCoy Date
Multnomah County Chair

REVIEWED:

Jeffrey L. Roger

REVIEWED:

Laurence Kressel, County
Counsel for Multnomah
County, Oregon

By _____
Date

By [Signature] 11.20.91
Date

Meeting Date: NOV 26 1991

Agenda No.: C-7

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ratification of an IGA with University of Oregon-Community Action/

BCC Informal _____ (date)	BCC Formal <u>Department of Human Services</u> _____ (date)
DEPARTMENT <u>Human Services</u>	DIVISION <u>Social Services</u>
CONTACT <u>Kathy Tinkle</u>	TELEPHONE <u>248-3691</u>
PERSON(S) MAKING PRESENTATION <u>Billi Odegaard/Gary Smith</u>	

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 Minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Ratification of a work study agreement between the University/Community Action Program of the University of Oregon and the DD Program office whereby the County will contribute \$3,735 for a work study student for the period September 17, 1991 through June 5, 1992.

11/27/91 originals to Kathy Tinkle

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegaard (ac)

BOARD OF
 COUNTY COMMISSIONERS
 1991 NOV 21 AM 9:33
 MULTNOMAH COUNTY
 OREGON

(All accompanying documents must have required signatures)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
SOCIAL AND FAMILY SERVICES DIVISION
ADMINISTRATIVE OFFICES
426 S.W. STARK ST., 6TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3691
FAX (503) 248-3379

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: Billi Odegaard, Interim Director
Department of Human Services

Billi Odegaard (cc)

FROM: Gary Smith, Director
Social Services Division

DATE: October 31, 1991

SUBJECT: Approval of an Intergovernmental Agreement with University of
Oregon-Community Action/Department of Human Services (U of O)

RETROACTIVE STATUS: The agreement attached is retroactive to September 17, 1991. DD Program office staff was not aware that it was necessary for this agreement to be processed through the County and approved by the BCC. This error was detected when fiscal staff was presented with an invoice for payment and discovered that the program had failed to properly execute the agreement.

RECOMMENDATION: The Social Services Division recommends Chair and Board approval of an Intergovernmental Agreement (IGA) between the Developmental Disabilities (DD) Program and University of Oregon-Community Action/Department of Human Services effective September 17, 1991 through June 5, 1992.

ANALYSIS/BACKGROUND: This is a work study agreement with the University/Community Action Program of the University of Oregon to place one community services student within the DD Program Office to gain practicum experience in the area of case management. While the University of Oregon will assume liability and payment for this student, the County will contribute \$3,735 toward the cost. Specific duties of the student will be negotiated with the University and the student's field supervisor, Jan Peterson, Children's Case Management Supervisor.

This is the third year the County and the University have entered into a joint agreement to fund and train work study students. Funding for this service is available via the State Mental Health Division Grant. This agreement is under the \$10,000 PSA limit and therefore exempt from the RFQ/RFP process.



CONTRACT APPROVAL FORM
(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103732
Amendment # -

<p align="center">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p align="center">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p align="center">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement <p align="center">RATIFIED</p> <p align="center">Multnomah County Board of Commissioners</p> <p align="center">C-7 November 26, 1991</p>
---	---	---

Contact Person Kathy Tinkle Phone 248-3691 Date October 28, 1991
 Department Human Services Division Social Services Bldg/Room 160/6

Description of Contract An agreement wherein the U of O will provide a student to work in the DD Program office and County will pay \$3,735 for this service effective September 17, 1991 through June 5, 1992.

RFP/BID # N/A IGA _____ Date of RFP/BID _____ Exemption Exp. Date _____
 ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name UNIVERSITY OF OREGON/COMMUNITY ACTION/DEPARTMENT OF HUMAN SERVICES
 Mailing Address 109 Hendricks Hall,
Eugene, OR. 97403-5220
 Phone 346-5220
 Employer ID # or SS # _____
 Effective Date September 17, 1991
 Termination Date June 5, 1992
 Original Contract Amount \$ _____
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ 3,735

Payment Term
 Lump Sum \$ _____
 Monthly \$ _____
 Other \$ _____
 Requirements contract - Requisition required.
 Purchase Order No. _____
 Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Billi Odegaard (oc) Date 11-6-91
 Purchasing Director _____ Date _____
 (Class II Contracts Only)
 County Counsel [Signature] Date 11-20-91
 County Chair/Sheriff [Signature] Date 11/26/91

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT		\$	
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	1270			6110				3,735		
02.												
03.												

MAY 31 1991

MEMORANDUM OF AGREEMENT

BETWEEN

University/Community Action, Department of Human Services

Address: 109 Hendricks Hall, University of Oregon, Eugene, OR 97403-5220

University/Community Action Director: Anita J. Runyan

Telephone: (503) 346-3813

AND

Participating Agency: Multnomah Co. Dev. Disabilities

Address: 426 SW Stark - 5th Floor, Portland, OR 97204

Agency Representative: Tom Minahan

Telephone: 248-3658

It is hereby agreed by the University/Community Action Program, hereinafter referred to as UCA, and Multnomah Co. Dev. Disabilities, hereinafter referred to as Agency, that they will implement this plan in accordance and compliance with the specific conditions contained herein for the period of September 17, 1991 to June 5, 1992 for each student: Krista Gibby

The Agency agrees to pay \$3,735.00 for the contract period for each UCA student. Total amount due for contract period is \$3,735.00 for 1 student(s). The Agency will be billed quarterly, in advance, for the length of this agreement.

Billing name and address if different from above.

I. UCA will:

- A. Recruit, interview, select and enroll students.
- B. Assist participating agencies in developing job descriptions for each UCA student consistent with criteria established by the UCA Advisory Committee.
- C. Place students with participating agencies matching interests and skills with tasks to be accomplished in approved job description.
- D. Provide pre-service orientation and in-service training for students in cooperation with agencies.
- E. Provide a Supervisor's Workshop for participating agency supervisors, prior to student(s) placement.
- F. Provide theory-practice integration seminars for students.
- G. Provide support to students in administrative matters concerning project assignment and career counseling as appropriate.

- H. Provide stipend according to UCA policy.
- I. Provide coverage for students according to State Accident Insurance Fund (SAIF) rules and regulations.
- J. Retain full responsibility for the management and fiscal control of the project.
- K. When appropriate, transfer a UCA student from one placement to another consistent with project and participating agency needs and interests.
- L. When appropriate, terminate a student's service for cause or for the best interest of the student and the project.

II. The Agency will:

- A. Complete a Program Planning Questionnaire including information regarding the agency and job description for the student.
- B. Direct the designated supervisor(s) to attend the UCA Supervisor's Workshop prior to the student(s) placement.
- C. Provide day-to-day supervision for students with at least weekly student supervisory meetings.
- D. Provide transportation or travel reimbursement for student for travel expenses incurred in the performance of the job assignment.
- E. Provide materials related to the performance of student assignments.
- F. Assist, as appropriate, in evaluating student's work and professional development.

III. The student shall have as his/her primary responsibilities and duties those enumerated in the job description and in seminar descriptions.

- A. In support of these goals, responsibilities, and duties, it is hereby agreed that UCA will provide the following:
 - 1. The services of the named student (or a mutually agreed upon substitute, if available) for thirty-two (32) hours a week during the period specified.
 - 2. Weekly seminars, periodic contacts and additional field supervision as required for the student by one or more UCA staff members.
 - 3. Consultation with the agency supervisor and the student at the beginning and end of each academic term and further liaison between UCA, the student, and the Agency as needed to facilitate the success of the program in both its community service and academic aspects.
- B. In support of these goals, the Agency will provide the following:
 - 1. On-the-job supervision of the student by:

NAME, TITLE JAN PETERSON, CHILDREN'S CASE MANAGEMENT SUPERVISOR

2. On-the-job orientation and in-service training of the student as determined necessary.
3. Release time so that the student may participate in local workshops related to his/her job duties and responsibilities as mutually convenient and beneficial to the student and the Agency.
4. Release time for the student to participate in meetings, seminars, and workshops scheduled for UCA students.
5. Such ordinary supplies, facilities, and support, including on-the-job travel, normally available to Agency personnel as necessary to enable the student to perform effectively as a participant in the work of the Agency.
6. Eight days vacation leave at a time agreeable to the student and the Agency.
7. Sick leave in accordance with Agency personnel policies.
8. Consultation with UCA field instructor and the student at the beginning and end of each academic term, with additional consultation as necessary.
9. Evaluation reports at the end of each term on the student's job performance, as required by UCA and the Department of Human Services.

IV. Other conditions:

- A. Notice of Assignment: UCA staff will notify Agency at the earliest possible time following the interview process of the assignment of the student to the Agency.
- B. Pre-Service Workshop: The students will be given orientation and training by UCA staff for three days prior to placement.
- C. Student's Academic Program: The student will maintain normal progress toward graduation requirements as well as toward the goals of the Agency project while in UCA.
- D. Removal, Recall or Resignation: The Agency may request the removal of any student whose job performance or conduct is not satisfactory. Upon receipt of such request from the student's Agency supervisor, or other Agency representative with authority over the supervisor, the UCA staff will consult promptly with the Agency. The student may similarly request release from his/her duties or transfer to another agency, and the UCA Program director may request the removal or recall of a student for cause. UCA grievance and termination procedures will then be followed. All parties agree to discuss the reasons for such a request with a view toward avoiding removal, recall, or resignation, if possible. However, if these discussions are not successful and mutually satisfactory, UCA will arrange for the departure of the student from the assigned agency; will attempt to secure another agency job placement for the student; or will take such other remedial action as may be necessary. If a student resigns or is recalled for cause, the UCA staff cannot guarantee the availability of a replacement.
- E. Early termination from UCA: All parties agree to discuss the reasons for a student request for early termination from UCA with a view toward avoiding such termination. If after such discussion, the student still wishes to resign but to continue to work in the Agency, the Agency will retain the student only as an employee at the regular employee rate of the Agency.

- F. Religious Activities: The Agency will not request or assign the student to perform duties that include religious proselytizing.
- G. Non-Compensation of Students: The Agency certifies that it will not receive compensation for the services of the student given in connection with any project activity. Neither will any money be given directly to the student.
- H. Compliance with Civil Rights Act of 1964: The Agency certifies that no person shall be excluded from participation, be denied proceeds of, or be subject to discrimination under the project on the grounds of race, creed, color, sex or national origin.
- I. Amendments: This agreement may be amended at any time, by agreement of both parties.

SIGNED:



University of Oregon Contracting Officer

5-24-91
Date



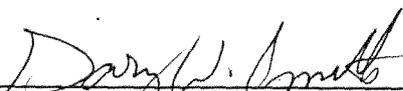
University/Community Action Program Director

5-23-91
Date



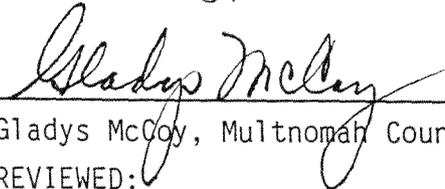
Agency Representative, Dennis L. Adams

6-4-91
Date



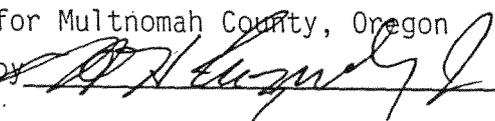
Social Services Division Director

11/4/91
Date



Gladys McCoy, Multnomah County Chair

11/26/91
Date

REVIEWED:
Lawrence Kressel, County Counsel
for Multnomah County, Oregon
by 

11-20-91
Date

May 29, 1991

TO: Agency Representative

FROM: Linda Dent, Administrative Assistant
University/Community Action
Department of Human Services
University of Oregon
Eugene, OR 97403-5220
346-3813

*Kat: Did you
mail off a copy:?*

MAY 31 1991

*JF 50. C. to file +
copy to Jan.
Tomr.*

LD

Attached are two copies of the Memorandum of Agreement between the University/Community Action Program and your agency. Please proceed as follows:

1. On page 1 of both copies indicate billing name and address if different from that listed;
2. On page 2 of both copies, indicate the name of the person who will provide student supervision and his/her job title;
3. On page 4 of both copies, your signature is required;
4. Please return one completed copy of the agreement in the enclosed self-addressed envelope and keep the other for your files.

Billing will occur quarterly. The first invoice will be mailed in October, 1991.

Thank you.

BUDGET MODIFICATION NO. DLS 4

(For Clerk's Use) Meeting Date

NOV 26 1991

Agenda No. R-1

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR November 26, 1991

(Date)

DEPARTMENT Library DIVISION Administration

CONTACT Margaret Epting TELEPHONE 248-5499

Name of Person Making Presentation to Board Ginnie Cooper

SUGGESTED AGENDA TITLE (to assist in preparing description for printed agenda)

Increases the Library Fund by \$573,979.

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This budget modification increases the FY 1991-92 Library Fund by \$573,979 as a result of increased property taxes revenues. The Current Year Levy estimates have been increased by \$724,725 and the Prior Year estimates have been decreased by \$150,746.

The funds would be expended as follows:

- \$286,979 - Purchase of Library Books and Materials
- 25,000 - Personal Services - Open Gresham branch on Sundays 1-5 p.m., beginning mid-January 1992.
- 200,000 - Personal Services - Open Central Library on Mondays 10 a.m.-8 p.m., beginning mid-January 1992.
- 50,000 - Purchase scaffolding for Central Library (currently being rented).
- 12,000 - Replace computers at Central and Administration (they are no longer reparable).

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 NOV 19 PM 2:31

3. REVENUE IMPACT (Explain revenues being changed and reason for the change)

This increases Current Year Levy by \$724,725 and decreases the Prior Year Levy (delinquent collections estimate) by \$150,746.

4. CONTINGENCY STATUS (to be completed by Planning & Budget)

_____ Fund Contingency before this modification (as of _____) \$

After this modification \$

Originated By <u>Margaret Epting</u>	Date <u>11-19-91</u>	Department Director <u>Ginnie Cooper</u>	Date <u>11.19.91</u>
Budget Analyst <u>Shawn Muldowney</u>	Date <u>11/19/91</u>	Employee Services	Date
Board Approval <u>Wendy C. Rogers</u>	Date <u>11/26/91</u>		

EXPENDITURE DLS 4
 TRANSACTION EB GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
DLS 4		162	080	8540			5000			25,000		Personnel Gresham Branch
DLS 4		162	080	8200			5000			200,000		Personnel Central Library
											225,000	
DLS 4		162	080	8330			6700			286,979		Library Books and Materials
DLS 4		162	080	8130			7400			50,000		Building Management
											336,979	
DLS 4		162	080	8130			8400			12,000		Capital Equipment
											12,000	
TOTAL EXPENDITURE CHANGE												
										573,979		TOTAL EXPENDITURE CHANGE

REVENUE
 TRANSACTION EB GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Code	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Description
		162	080				1000			724,725		Current Levy
		162	080				1010			(150,746)		Prior Year Levy
TOTAL REVENUE CHANGE												
										573,979		

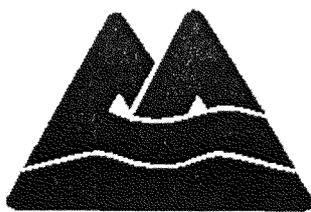
11/19/91

FINANCIAL SUMMARY
LIBRARY SERIAL LEVY 91-93

	1990-91 Actuals*	1991-92 Budget	1992-93 Estimate	1993-94 Estimate	1994-95 Estimate	1995-96 Estimate
Beginning Working Capital	350,051	3,596,549	2,530,479	1,180,824	1,591,033	1,888,923
Current Taxes	9,585,077	8,276,713	8,856,083	0	0	0
Prior Year Taxes	347,273	366,659	392,677	375,000	314,075	157,038
Prior Year Interest	51,169	103,481	108,091	114,209	62,815	34,548
OCF Contribution	335,500	314,000	320,000	0	0	0
Other Revenues	3,225,594	1,437,151	1,437,151	0	0	0
General Fund Subsidy	3,668,728	4,202,028	4,202,028	0	0	0
TOTAL REVENUES	17,563,392	18,296,581	17,846,509	1,670,033	1,967,923	2,080,509
Personal Svcs	8,767,702	10,121,008	10,966,768	0	0	0
Materials & Svcs	5,017,275	5,501,104	5,551,027	0	0	0
Capital Outlay	102,866	64,990	68,889	0	0	0
Cash Transfer	79,000	79,000	79,000	79,000	79,000	79,000
TOTAL EXPENDITURES	13,966,843	15,766,102	16,665,685	79,000	79,000	79,000
Contingency/Fund Balance	3,596,549	2,530,479	1,180,824	1,591,033	1,888,923	2,001,509
TOTAL REQUIREMENTS	17,563,392	18,296,581	17,846,509	1,670,033	1,967,923	2,080,509

*Pre-final audit

Clerk/Board



MULTNOMAH COUNTY, OREGON

BOARD OF COUNTY COMMISSIONERS

GLADYS McCOY

PAULINE ANDERSON

GARY HANSEN

RICK BAUMAN

SHARRON KELLEY

PLANNING & BUDGET

PORTLAND BUILDING

1120 S.W. FIFTH - ROOM 1400

P. O. BOX 14700

PORTLAND, OR 97214

PHONE (503)248-3883

TO: Gladys McCoy, County Chair
Board of County Commissioners

FROM: Shaun Coldwell, Budget Analyst

DATE: November 25, 1991

SUBJECT: Library Levy Projected Revenues/Expenditures
Budget Modification DLS #4

MULTNOMAH COUNTY
OREGON
1991 NOV 25 PM 1:11
BOARD OF
COUNTY COMMISSIONERS

This memo is intended to accompany the budget modification DLS #4, which will be on the November 26, 1991 Board Agenda.

The purpose of this memo is to help determine whether or not the Library program can absorb the additional costs requested within the Library Levy estimates. Using the following assumptions, the program will finish the current levy cycle with a carryover of \$1,180,824.

The attachment to the budget modification projects the Library Levy revenues and expenditures, including the additions of \$225,000 Personal Services, \$336,979 Materials and Services, and \$12,000 Capital Outlay. The Personal Services additions to open the Gresham branch and the Central library for one day a week are assumed to be for a six-month period this fiscal year, and are therefore included in the 1992-93 fiscal year at \$450,000, double this year's amount.

All expenditures are assumed to be 100% of budget for the purposes of forecasting the most conservative spending pattern. Costs are inflated at 6% for 1992-93.

This projection assumes that the current General Fund subsidy, \$4,202,028, will remain constant for 1992-93. This is the figure determined at the time of the general fund reductions in September 1991, the Library taking a \$900,000 reduction to the general fund subsidy.

If you have any questions regarding the Library Levy please do not hesitate to contact me.

cc: Ginny Cooper
Dave Warren
Hank Miggins
Ann Epting

Meeting Date NOV 26 1991

Agenda No. R-2

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

Intergovernmental Agreement between County, Gresham, Housing Authority of Portland and East County Shelter Projects.

SUBJECT: _____

BCC INFORMAL 11/26/91 BCC FORMAL 11/26/91
(DATE) (DATE)

DEPARTMENT DES DIVISION Community Development

CONTACT Cecile Pitts TELEPHONE X5000

PERSON(S) MAKING PRESENTATION _____

ACTION REQUESTED

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON THE BOARD AGENDA 10 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

The Agreement is entered into by the parties to facilitate the development of the Willow Tree Inn Family Shelter in Gresham, as transitional housing with comprehensive support services. County contribution to development is comprised of a previous commitment in Community Development Block Grant funds.

11/27/91 originals to Cecile Pitts

1991 NOV 19 AM 9:44
CLERK OF COUNTY DEPARTMENT
MULTI-NOMINATED COUNTY OREGON

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

OR

DEPARTMENT MANAGER  _____

(All accompanying documents must have required signatures)



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 301632

MULTNOMAH COUNTY OREGON

Amendment # _____

<p>CLASS I</p> <p><input type="checkbox"/> Professional Services under \$25,000</p>	<p>CLASS II</p> <p><input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption)</p> <p><input type="checkbox"/> PCRB Contract</p> <p><input type="checkbox"/> Maintenance Agreement</p> <p><input type="checkbox"/> Licensing Agreement</p> <p><input type="checkbox"/> Construction</p> <p><input type="checkbox"/> Grant</p> <p><input type="checkbox"/> Revenue</p>	<p>CLASS III</p> <p><input checked="" type="checkbox"/> Intergovernmental Agreement</p> <p style="text-align: center;">RATIFIED</p> <p style="text-align: center;">Multnomah County Board of Commissioners</p> <p style="text-align: center;">R-2 November 26, 1991</p>
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Department DES Division Comm. Dev. Date November 18, 1991

Contract Originator Cecile Pitts Phone 248-5000 Bldg/Room 412/238

Administrative Contact HC Tupper Phone 248-3114 Bldg/Room 412/237

Description of Contract Provides for the cooperation of Multnomah County; City of Gresham; Housing Authority of Portland; and East County Shelter Projects to fund the acquisition of Willow Tree Inn Shelter.

RFP/BID # Dept. RFP Date of RFP/BID 2/28/90 Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name East County Shelter Projects, Inc.

Mailing Address 507 W. Powell Blvd.
Gresham, OR

Phone 665-3197

Employer ID # or SS # 93-1036517

Effective Date December 1, 1991

Termination Date September 30, 1993

Original Contract Amount \$ 219,500.00

Amount of Amendment \$ _____

Total Amount of Agreement \$ 219,500.00

Remittance Address _____
(If Different)

Payment Schedule _____ Terms _____

Lump Sum \$ _____ Due on receipt

Monthly \$ _____ Net 30

Other \$ Grant Other _____

Requirements contract - Requisition required.

Purchase Order No. _____

Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director
(Class II Contracts Only) [Signature]

County Counsel [Signature]

County Chair/Sheriff [Signature]

Contract Administration
(Class I, Class II contracts only) [Signature]

Encumber: Yes No

Date 11-18-91

Date _____

Date 11/19/91

Date 11/26/91

Date _____

VENDOR CODE			VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/DEC IND
01.	150	030	5519		6060				Gresham Shelter	\$219,500.00	
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION
421/1st Flr

CANARY - INITIATOR

GREEN - FINANCE
106/1430

INTERGOVERNMENTAL AGREEMENT
between
MULTNOMAH COUNTY
CITY OF GRESHAM
HOUSING AUTHORITY OF PORTLAND
EAST COUNTY SHELTER PROJECTS, INC.
for the
Development of the Willow Tree Inn Family Shelter (_____)

This Agreement is entered into between Multnomah County (COUNTY), the City of Gresham (GRESHAM), the Housing Authority of Portland (HAP), and the East County Shelter Projects, Inc. (ECSPI); for the cooperation of units of local government under the authority of ORS 190.010. It will be effective upon adoption by the parties and will continue until terminated as provided herein.

The circumstances surrounding the making of this Agreement are as follows:

- A. The parties to this Agreement desire to develop the property at 311 Division Street, Gresham, Oregon, as transitional housing with comprehensive supportive services for homeless families.
- B. The COUNTY, acting through its Community Development Division has applied for and received Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD) for community development projects.
- C. With the advice of the government partners, the ECSPI desires to undertake necessary steps to undertake the project.
- D. The COUNTY desires to contribute \$87,500 to the cost of acquisition and renovation of the project.
- E. GRESHAM desires to contribute \$110,000 of existing CDBG funds to the cost of acquisition and renovation of the project, and an additional \$22,000 a year for two years to fund resident management costs of the project.
- F. The HAP desires to contribute \$25,000 of existing funds to the cost of acquisition and renovation of the project.
- G. The ECSPI desires to contribute \$20,000 of existing funds to the cost of acquisition and renovation of the project.

HOW THEREFORE, in consideration of the mutual promises made herein and the mutual benefits received hereunder, the parties agree as follows:

- 1. The COUNTY agrees to facilitate the development of the Willow Tree Inn as transitional housing with comprehensive supportive services as follows:

- a. The COUNTY approves up to \$6,000 CDBG funds to ECSPI for interim costs of the building prior to completion of the 1992 Federal Stewart B. McKinney competitive cycle.
 - b. The COUNTY approves use of up to \$87,500 CDBG funds for acquisition and rehabilitation costs of the Willow Tree Inn facility by the East County Shelter Projects, Inc. Acquisition is to take place by January 15, 1992, according to the terms of the purchase option between owner and ECSPI recorded in Book 2407, Page 1198, on April 26, 1991, and an extension recorded in Book 2471, Page 1205 on October 29, 1991. The acquisition shall be secure with a performance lien approved by the parties to this agreement.
 - c. The COUNTY agrees to provide necessary development management services in coordination with the other parties to this Agreement. Such services include oversight of acquisition and rehabilitation processes.
 - d. The COUNTY certifies that sufficient funds are available in its Letter of Credit with the Federal Treasury to cover its contribution under this Agreement.
 - e. This contract is subject to future appropriations by the Multnomah County Board of Commissioners.
 - f. The obligations of the COUNTY are expressly subject to the COUNTY receiving funds from HUD for this project, and in no event shall the COUNTY's financial contribution exceed the amount finally granted, released and approved by HUD for this project.
 - g. The COUNTY makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
2. GRESHAM agrees to facilitate the development of the Willow Tree Inn as transitional housing with comprehensive supportive services as follows:
- a. GRESHAM approves use of existing CDBG funds, administered on behalf of GRESHAM by COUNTY, for acquisition and rehabilitation costs of the Willow Tree Inn facility by ECSPI (\$110,000). Acquisition shall be completed by January 15, 1992, according to the terms of the purchase option between owner and ECSPI recorded in Book 2407, Page 1198, on April 26, 1991, and an extension recorded in Book 2471, Page 1205 on October 29, 1991. The acquisition shall be secured with a performance lien approved by the parties to this Agreement.
 - b. GRESHAM approves use of existing CDBG funds, administered on behalf of GRESHAM by COUNTY, for resident management costs (\$22,000 annually for two years).
 - c. The obligations of GRESHAM are expressly subject to the COUNTY receiving funds from HUD for this project, and in no event shall GRESHAM's financial contribution exceed the amount finally granted, released and approved by HUD for this project.

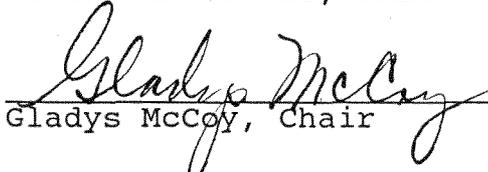
- d. GRESHAM makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
3. The HAP agrees to facilitate the development of the Willow Tree Inn as transitional housing with comprehensive supportive services as follows:
 - a. The HAP agrees to use the facility as a base for an application for 1992 McKinney funds for transitional housing.
 - b. The HAP agrees to own and maintain the facility as transitional housing. Transfer of ownership of the facility will occur after notice of the decision of the 1992 Federal McKinney cycle. Transfer of ownership to HAP will occur regardless of the Federal decision on McKinney funding.
 - c. The HAP approves use of up to \$25,000 HAP funds for rehabilitation costs of the Willow Tree Inn facility. Rehabilitation will commence after transfer of ownership to HAP.
 - d. The HAP makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
 4. ECSPI agrees to facilitate the development of the Willow Tree Inn as transitional housing with comprehensive supportive services as follows:
 - a. ECSPI agrees to contribute existing \$20,000 toward the acquisition and rehabilitation of the Willow Tree Inn facility in accordance to the transitional housing program described in the 1991 HAP application for Federal McKinney transitional housing funds. Acquisition shall be completed by January 15, 1992, according to the terms of the purchase option between owner and ECSPI recorded in Book 2407, Page 1198, on April 26, 1991, and an extension recorded in Book 2471, Page 1205, on October 29, 1991.
 - b. ECSPI agrees to own and manage the facility from acquisition to transfer of ownership to HAP.
 - c. Prior to transfer to the HAP, ECSPI will bear risk of loss from fire, extended coverage, and will purchase and maintain property insurance, including builder's All Risk Insurance, upon the entire work at the site to its full insurable value. ECSPI shall demonstrate that adequate insurance is held to protect the parties to the Agreement.
 - d. Prior to transfer to the HAP, ECSPI will not subcontract for any service or activity affecting the facility without written approval by the other parties to this Agreement.
 5. Disposition of the real property.
 - a. Disposition of the real property acted on in this Agreement, shall be in accordance with the CDBG regulation: 24 CFR, Part 570, at Subpart J "Grant Administration."

- b. In the event that program income results from such disposition, the parties to this Agreement agree to share such income on a pro rata basis based on contribution to property acquisition and rehabilitation costs.
 - c. The COUNTY, agrees to transfer GRESHAM's pro rata share of such income to GRESHAM. GRESHAM agrees to use the program income in its own CDBG entitlement program.
6. All parties to the Agreement agree as follows:
- a. The COUNTY shall drawdown GRESHAM's contributed funds as needed to pay for acquisition and rehabilitation costs. COUNTY and GRESHAM shall expend funds for acquisition and rehabilitation at an equal rate.
 - b. The purpose of the facility is for a transitional housing program with comprehensive supportive services as described in the 1991 HAP application for Federal McKinney transitional housing funds.
 - c. The facility shall be used as base for an application for 1992 McKinney funds for transitional housing with HAP as applicant and owner of the facility.
 - d. If the 1992 McKinney proposal is not funded, the parties shall work together to solicit funds for acquisition/rehabilitation and long-term social services to carry out the transitional program under the ownership of HAP. Such plan shall be coordinated with Multnomah County Community Action Program Office.
 - e. In the event not all the improvements can be made with the project funds, ECSPI and HAP , with the advice of the parties to the Agreement, will determine the priority of the improvements to be made and services to be provided.
 - f. The parties to this Agreement agree to indemnify, save harmless and defend the other parties, their officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, faults, or negligence of the COUNTY, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by the party indemnified hereunder.
 - g. The parties to this Agreement agree to comply with all applicable local, state, and Federal ordinances, statutes, laws and regulations.
 - h. This Agreement and the obligations of the parties hereunder shall terminate upon the happening of the following events:
 - 1) Completion of the project, recommendation of acceptance by the parties to the Agreement;

- 2) Block Grant funds become no longer available from the Federal government or the COUNTY;
 - 3) Failure of the ECSPI and other parties to comply with the terms and conditions expressed herein or the applicable regulations and directives of the Federal government or the COUNTY;
 - 4) Otherwise this Agreement shall terminate September 30, 1993 and shall be subject to extension only by mutual agreement and amendment in accordance with this Agreement.
- i. Upon termination of this Agreement any obligation at the time of termination shall be paid for in accordance with the Agreement, and any unexpended balance of Block Grant funds shall remain with the COUNTY and used in accordance with program regulations.
 - j. The parties to this agreement shall provide project-related records to the COUNTY upon request.
 - k. The parties shall work together in performing any necessary and appropriate community information activities.

BOARD OF COUNTY COMMISSIONERS
 MULTNOMAH COUNTY, OREGON

Adopted by the CITY OF GRESHAM


 Gladys McCoy, Chair

Date 11/26/91

Date

Adopted by EAST COUNTY
 SHELTER PROJECTS, INC.

Adopted by the
 HOUSING AUTHORITY OF PORTLAND

Date

Date

REVIEWED:

 Laurence Kressel, County Counsel

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Human Services DIVISION Health
CONTACT Tom Fronk TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Billi Odegaard

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda:
Budget Modification DHS 44 increases appropriations in the Health Division, HIV Program, to reflect the award by the CDC to the County of a grant for HIV prevention services.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION

Personnel changes detailed on attached sheet.

The Health Division applied in cooperation with the State Health Division in August for a grant from the CDC for HIV prevention services. These services target the prevention of HIV disease in women and infants. Services are designed to reinforce behaviors that reduce the risk of AIDS, other STD's, and unwanted pregnancies.

The CDC has awarded the grant to the County. For the year beginning October 1, 1991 the CDC awarded \$462,520. This amount includes \$167,500 for the State Health Division. It also includes \$91,000 of funds restricted until the CDC makes decisions at the national level concerning final program designs.

The grant will fund five outreach workers, clerical support, and a project manager. It will fund supporting materials and services, general office equipment, and the contract with the State. It returns funds to the contingency account in the form of Indirect Cost Recovery.

The total amount of this action is \$337,603. This is the maximum projected expenditure between now and the end of the County fiscal year. This amount includes the \$91,000 of restricted funds as pass Through; an additional budget modification may be necessary when the CDC releases these funds.

1991 NOV 26 10 2 46
COUNTY CLERK
CLERK'S OFFICE

3. REVENUE IMPACT (Explain revenues being changed and the reason):
Increase CDC revenue by \$337,603.

4. CONTINGENCY STATUS Increases General Fund Contingency by \$7,579.

Originated by: <i>Thomas Honk</i>	Date: <i>11-12-91</i>	Department Director: <i>Belli Odegaard (ac)</i>	Date: <i>11-15-91</i>
Finance/Budget: <i>Vathel Sun</i>	Date: <i>11-19-91</i>	Employee Relations: <i>Susan Daniell</i>	Date: <i>11/19/91</i>
Board Approval: <i>Deborah C. Rogers</i>	Date: <i>11/26/91</i>		

EXPENDITURE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORG	OBJECT CODE	CURRENT AMOUNT	REVISED AMOUNT	INCREASE (DECREASE)	SUBTOTAL	DESCRIPTION
		156	010	0340	5100			72,814		Permanent
		156	010	0340	5500			15,860		Temporary
		156	010	0340	5550			13,521		Fringe
									102,195	TOTAL PERSONAL SERVICES
		156	010	0340	6060			203,225		Pass Through
		156	010	0340	6110			6,432		Professional Services
		156	010	0340	6170			6,072		Rentals
		156	010	0340	6230			670		Supplies
		156	010	0340	6310			5,060		Training and Education
		156	010	0340	6330			1,970		Local Mileage
		156	010	0340	7100			7,579		Indirect Costs
									231,008	TOTAL MAT AND SERVICES
		156	010	0340	8400			4,400		Equipment
		100	050	9120	7700			7,579		Contingency
		400						13,521		Insurance
TOTAL EXPENDITURE CHANGE									358,703	

REVENUE TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORG	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	INCREASE (DECREASE)	SUBTOTAL	DESCRIPTION
		156	010	0340	NEW			337,603		CDC - AIDS Prevention in Women
		100	045	7410	6602			7,579		Service Reimb from F/S
		400			6602			13,521		Service Reimb from F/S
TOTAL REVENUE CHANGE									358,703	

PERSONNEL DETAIL FOR BUDGET MODIFICATION DHS 44

5. ANNUALIZED PERSONNEL CHANGES		Compute on a full year basis even though this action affects part of the fiscal year.			
		ANNUALIZED			
FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
1.00	Human Svcs Administrator	34,656	9,358	5,718	49,732
1.00	Health Info Spec 2/Lead	24,424	6,595	4,866	35,884
0.50	Office Assistant 2	9,338	2,522	2,524	14,384
1.00	Health Info Spec 2	23,152	6,252	4,172	33,576
1.00	Health Info Spec 2	23,458	2,494	4,200	30,152
1.00	Health Info Spec 2	23,458	2,494	4,200	30,152
1.00	Health Info Spec 2	23,458	2,494	4,200	30,152
6.50	TOTAL CHANGE (ANNUALIZED)	161,943	32,208	29,880	224,031

6. CURRENT YEAR PERSONNEL CHANGES		Calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts changed on the budget modification.			
		CURRENT YEAR			
FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
0.50	Human Svcs Administrator	17,328	4,679	2,859	24,866
0.58	Health Info Spec 2/Lead	14,166	3,825	2,822	20,813
0.25	Office Assistant 2	4,669	1,261	1,262	7,192
0.58	Health Info Spec 2	13,428	3,626	2,420	19,474
0.33	Health Info Spec 2	7,741	823	1,386	9,950
0.33	Health Info Spec 2	7,741	823	1,386	9,950
0.33	Health Info Spec 2	7,741	823	1,386	9,950
2.90	TOTAL CURRENT YEAR CHANGE	72,814	15,860	13,521	102,195



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

M E M O R A N D U M

TO: Gladys McCoy
Multnomah County Chair

VIA: *Bill* Bill Odegaard, Acting Director
Department of Human Services

FROM: Tom Fronk, Business Services Administrator
Health Division *Tom*

DATE: November 12, 1991

SUBJECT: Recommendation to Approve a Modification to the
Health Division Budget

RECOMMENDATION: That the Board of County Commissioners consider and approve budget modification DHS 44, making several changes to the Health Division budget to reflect the award by the CDC of the HIV in Women and Children grant.

ANALYSIS AND BACKGROUND: The Health Division applied in August for a grant from the CDC for HIV prevention services, following Board approval in late July of a notice of intent.

The project presented to the CDC is designed for the prevention of HIV disease in women and infants. The grant would fund development of volunteer and/or peer networks to promote and reinforce behaviors that will reduce the risk of AIDS, other sexually transmitted diseases, and unwanted pregnancies. The target population is at risk women under the age of 25.

This application was for a cooperative project with the State. The grant application included funding for a data analysis and evaluation contract with the State Health Division.

The CDC has awarded the grant to the County. For the year beginning October 1, 1991 the CDC awarded \$462,520. The award is for a five year project.

The grant will fund five outreach workers, clerical support, and a project manager. It will fund supporting materials and services, general office equipment, and the contract with the State.

This budget modification would appropriate the maximum projected expenditure between now and the end of the County fiscal year. This amount includes the \$91,000 of restricted funds as Pass Through; an additional budget modification may be necessary when the CDC decides how these funds are to be spent.

FINANCIAL IMPACT: This grant is self supporting, and returns approximately \$60,000 during its life to the General Fund in the form of Indirect Cost Recovery. The grant requires no local match. Future years are adequately funded.

DATE ISSUED
09/25/1991

FEDERAL CATALOG NO.
93.118

SUPERSEDES AWARD NOTICE DATED _____
PT THAT ANY ADDITIONS OR RESTRICTIONS _____
IOUSLY IMPOSED REMAIN IN EFFECT UNLESS SPECIFICALLY RESCINDED.

GRANT NO. 62/CCU006947-01

5. ADMINISTRATIVE CODES
CCU62

PROJECT PERIOD
09/30/1991 THROUGH 09/29/1996

BUDGET PERIOD
09/30/1991 THROUGH 09/29/1992

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
CENTERS FOR DISEASE CONTROL
PROCUREMENT AND GRANTS OFFICE
255 E. PACES FERRY ROAD, N.E.
ATLANTA, GEORGIA 30305

NOTICE OF COOPERATIVE AGREEMENT
AUTHORIZATION (LEGISLATION/REGULATION)
SEC 301(A) 317(B) AS AMENDED OF PHS ACT

TITLE OF PROJECT (OR PROGRAM) (LIMIT TO 53 SPACES)
IV PREVENTION IN WOMEN AND INFANTS

GRANTEE
ULTNOMAH COUNTY HEALTH DIVISION
OM FRONK
26 SW STARK ST., 8TH FLOOR
ORTLAND, OR 97204

10. DIRECTOR OF PROJECT (PROGRAM OR CENTER DIRECTOR,
COORDINATOR OR PRINCIPAL INVESTIGATOR)
BILLI I. ODEGAARD, DIRECTOR
MULTNOMAH COUNTY HEALTH DEPARTMENT
426 SW STARK STREET, 8TH FLOOR
PORTLAND, OR 97204

APPROVED BUDGET (EXCLUDES PHS DIRECT ASSISTANCE)

12. AWARD COMPUTATION FOR GRANT

GRANT FUNDS ONLY II		TOTAL PROJECT COSTS INCLUDING GRANT FUNDS AND ALL OTHER FINANCIAL PARTICIPATION.	
PERSONAL SERVICE.....	\$	123,359	
FRINGE BENEFITS.....		46,700	
CONSULTANTS.....		0	
TRAVEL.....		8,000	
EQUIPMENT.....		4,400	
SUPPLIES.....		1,000	
CONTRACTUAL.....		258,500	
PATIENT CARE.....		0	
CONSTRUCTION(A & R).....		0	
TRAINEE COSTS.....		0	
OTHER.....		9,600	
TOTAL DIRECT COSTS.....		451,559	
INDIRECT COSTS.....			
RATE: 5.8000	*	10,961	
TOTAL APPROVED BUDGET.....		462,520	

A. AMOUNT OF PHS FINANCIAL ASSISTANCE (FROM 11.0).....	\$	462,520
B. LESS UNOBLIGATED BALANCE FROM PRIOR BUDGET PERIODS.....	\$	0
C. LESS CUMULATIVE PRIOR AWARD(S) THIS BUDGET PERIOD.....	\$	0
D. AMOUNT OF THIS ACTION.....	\$	462,520

FEDERAL SHARE \$ 462,520
NON-FEDERAL SHARE * \$ 0

MUST MEET ALL MATCHING OF COST PARTICIPATION REQUIREMENTS.
SUBJECT TO ADJUSTMENT IN ACCORDANCE WITH PHS POLICY.

13. RECOMMENDED FUTURE SUPPORT (SUBJECT TO THE AVAILABILITY OF FUNDS AND SATISFACTORY PROGRESS OF THE PROJECT)

BUDGET YEAR	TOTAL DIRECT COSTS	BUDGET YEAR	TOTAL DIRECT COSTS
A. 2	485,646	E. 0	0
B. 3	509,928	F. 0	0
C. 4	535,427	G. 0	0
D. 5	562,196		

14. APPROVED DIRECT ASSISTANCE BUDGET (IN LIEU OF CASH)

A. PERSONAL SERVICE.....	\$	0
B. TRAVEL.....		0
C. VACCINE.....		0
D. OTHER.....	\$	0
E. TOTAL DIRECT ASSISTANCE.....	\$	0

PROGRAM INCOME SUBJECT TO 45 CFR 74.42 SHALL BE:

USED TO FURTHER THE OBJECTIVES OF THE LEGISLATION UNDER WHICH THE GRANT WAS MADE.

B. DEDUCTED FROM TOTAL PROJECT COSTS FOR THE PURPOSE OF DETERMINING THE NET COSTS ON WHICH THE FEDERAL SHARE OF COSTS SHALL BE BASED.

C. OTHER--SEE SPECIAL CONDITIONS

D. N.A.

THIS GRANT IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

- THE GRANT PROGRAM LEGISLATION CITED ABOVE.
- THE GRANT PROGRAM REGULATION CITED ABOVE.
- THIS AWARD NOTICE INCLUDING TERMS AND CONDITIONS, IF ANY, NOTED BELOW UNDER REMARKS.
- PHS GRANTS POLICY STATEMENT IN EFFECT AS OF THE BEGINNING DATE OF THE BUDGET PERIOD.
- 45 CFR PART 74.

IF THERE ARE CONFLICTING OR OTHERWISE INCONSISTENT POLICIES APPLICABLE TO THE GRANT, THE ABOVE ORDER OF PRECEDENCE SHALL PREVAIL.
ACCEPTANCE OF THE GRANT TERMS AND CONDITIONS IS ACKNOWLEDGED BY THE GRANTEE WHEN FUNDS ARE DRAWN OR OTHERWISE OBTAINED FROM THE GRANT PAYMENT SYSTEM.

REMARKS
45 CFR PART 92 APPLIES TO THIS AWARD.

SPONSOR: CENTER FOR PREVENTION SERVICES
DC RATE BASE: SEE ATTACHED
OFFICIAL
WIN L. DIXON, GRANTS MANAGEMENT OFFICER



PHS LIST NO. C1-019-D91 FY-CAN	OBJ. CLASS 41.51 DOCUMENT NO.	CRS.EIN 1-936002309-A1 SECONDARY ADM.CODE	17. ORGANIZATION DESCRIPTORS 15--40 AMT.ACTION FIN.ASST AMT.ACTION DIR.ASST	
A 1-A2AM5 1-9214094	B. CCU006947	C. CCU62	D. 462,520	E. 0
A	B.	C.	D.	E.
A	B.	C.	D.	E.

PREVENTION OF AIDS IN WOMEN AND INFANTS

GRANT YEAR 1

PERIOD OCTOBER 1 1991 - SEPTEMBER 30, 1992

PERSONNEL

FTE	MOS	CLASS	FUNDING SOURCE	SALARY	FRINGE	INSURANCE	YEAR1 TOTAL
0.75	9	HUMAN SVCS ADMINISTRATOR	CDC	25,862	6,983	4,267	37,112
0.83	10	HEALTH INFO SPEC 2/LEAD	CDC	20,237	5,464	4,031	29,732
0.38	9	OFFICE ASSISTANT 2	CDC	6,969	1,882	1,883	10,734
1.00	12	HEALTH INFO SPEC/2	CDC	23,020	4,017	4,148	31,185
1.00	7	HEALTH INFO SPEC/2	CDC	13,546	1,440	2,425	17,411
1.00	7	HEALTH INFO SPEC/2	CDC	13,546	1,440	2,425	17,411
1.00	7	HEALTH INFO SPEC/2	CDC	13,546	1,440	2,425	17,411
5.96		TOTAL CDC FUNDED	CDC	116,726	22,666	21,604	160,996
0.00		TOTAL MATCH FUNDED	LOCAL	0	0	0	0
5.96		TOTALS		116,726	22,666	21,604	160,996

GENERAL MATERIALS AND SERVICES	FED CAT	PHS AMOUNT	LOCAL AMOUNT	CATEGORY TOTAL
STATE OF OREGON EVALUATION CONTRACT	CONTRACTUAL	167,500		167,500
PRODUCTION OF EDUCATIONAL VIDEO	CONTRACTUAL	0		0
UNIDENTIFIED	CONTRACTUAL	91,000		91,000
	CONTRACTUAL	0		0
	CONTRACTUAL	0		0
	CONTRACTUAL	258,500		258,500
GENERAL OFFICE EQUIPMENT	EQUIPMENT	4,400		4,400
PORTABLE AV MACHINES	EQUIPMENT			0
	EQUIPMENT	4,400		4,400
BUILDING MANAGEMENT/SPACE RENTALS	OTHER	9,063		9,063
PRINTING, POSTAGE, ETC.	OTHER			0
UTILITIES/JANITORIAL	OTHER			0
FOOD	OTHER			0
HUMAN SUBJECTS INCENTIVES & LAB TESTS	OTHER	9,600		9,600
TELEPHONES	OTHER			0
STAFF EDUCATION	OTHER			0
EXPENSE REIMBURSEMENT FOR VOLUNTEERS	OTHER			0
		18,663		18,663
GENERAL OFFICE SUPPLIES	SUPPLIES	1,000		1,000
	SUPPLIES	0		0
		1,000		1,000
LOCAL MILEAGE REIMBURSEMENT	TRAVEL	2,940		2,940
TWO TRIPS TO ATLANTA	TRAVEL	5,060		5,060
		8,000		8,000
GENERAL MATERIALS AND SERVICES		290,563		290,563
TOTAL DIRECT		451,559		451,559
INDIRECT COST RECOVERY		10,961		10,961
SUBMISSION TOTAL		462,520		462,520

PREVENTION OF AIDS IN WOMEN AND INFANTS

GRANT YEAR 1

PERIOD OCTOBER 1 1991 - JUNE 30, 1991

PERSONNEL

FTE	MOS	CLASS	FUNDING SOURCE	SALARY	FRINGE	INSURANCE	YEAR1 TOTAL
0.50	6	HUMAN SVCS ADMINISTRATOR	CDC	17,328	4,679	2,859	24,866
0.58	7	HEALTH INFO SPEC 2/LEAD	CDC	14,166	3,825	2,822	20,813
0.25	6	OFFICE ASSISTANT 2	CDC	4,669	1,261	1,262	7,192
0.58	4	HEALTH INFO SPEC/2	CDC	13,428	3,626	2,420	19,474
0.33	4	HEALTH INFO SPEC/2	CDC	7,741	823	1,386	9,950
0.33	4	HEALTH INFO SPEC/2	CDC	7,741	823	1,386	9,950
0.33	4	HEALTH INFO SPEC/2	CDC	7,741	823	1,386	9,950
2.90		TOTAL CDC FUNDED	CDC	72,814	15,860	13,521	102,195
0.00		TOTAL MATCH FUNDED	LOCAL	0	0	0	0
2.90		TOTALS		72,814	15,860	13,521	102,195

GENERAL MATERIALS AND SERVICES	FED CAT	PHS AMOUNT	LOCAL AMOUNT	CATEGORY TOTAL
STATE OF OREGON EVALUATION CONTRACT	CONTRACTUAL	112,225		112,225
PRODUCTION OF EDUCATIONAL VIDEO	CONTRACTUAL	0		0
UNIDENTIFIED	CONTRACTUAL	91,000		91,000
	CONTRACTUAL	0		0
	CONTRACTUAL	0		0
	CONTRACTUAL	203,225		203,225
GENERAL OFFICE EQUIPMENT	EQUIPMENT	4,400		4,400
PORTABLE AV MACHINES	EQUIPMENT			0
	EQUIPMENT	4,400		4,400
BUILDING MANAGEMENT/SPACE RENTALS	OTHER	6,072		6,072
PRINTING, POSTAGE, ETC.	OTHER			0
UTILITIES/JANITORIAL	OTHER			0
FOOD	OTHER			0
HUMAN SUBJECTS INCENTIVES & LAB TESTS	OTHER	6,432		6,432
TELEPHONES	OTHER			0
STAFF EDUCATION	OTHER			0
EXPENSE REIMBURSEMENT FOR VOLUNTEERS	OTHER			0
		12,504		12,504
GENERAL OFFICE SUPPLIES	SUPPLIES	670		670
	SUPPLIES	0		0
		670		670
LOCAL MILEAGE REIMBURSEMENT	TRAVEL	1,970		1,970
TWO TRIPS TO ATLANTA	TRAVEL	5,060		5,060
		7,030		7,030
GENERAL MATERIALS AND SERVICES		227,829		227,829
TOTAL DIRECT		330,024		330,024
INDIRECT COST RECOVERY		7,579		7,579
SUBMISSION TOTAL		337,603		337,603

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

DEPARTMENT Human Services DIVISION Health
 CONTACT Tom Fronk TELEPHONE ext. 3674

NAME OF PERSON MAKING PRESENTATION TO BOARD Billi Odegaard

SUGGESTED AGENDA TITLE (To assist in preparing a description for the printed agenda:

Budget Modification DHS 45 is a house keeping modification to the Health Division budget, adjusting assorted appropriations to reflect movement between budget categories and changes in outside revenues.

(ESTIMATED TIME NEEDED ON THE AGENDA)

2. DESCRIPTION OF MODIFICATION

Personnel changes detailed on attached sheet.

This budget modification makes several changes to the current Health Division budget. These changes allow the budget to reflect changes that have occurred since July 1:

- a) A part time Dentist position is deleted for the last half of the year, and the funds moved to Professional Services. It is likely that with the resignation of this Pedodontist the position will not be successfully refilled until late in the fiscal year, necessitating the purchase of pedodontal care on a referral basis.
- b) The State has reduced the Refugee Screening grant by \$133,000, to reflect reduced federal funding. Nursing, support, and translator positions are cut in the International Health Center, and a support position is cut at the TB clinic, to reflect this lost revenue.
- c) Additional HIV Testing revenue is anticipated, at 500 additional tests at \$26.50 each, for a total of \$13,250. This additional demand for testing results from the recent surge in requests for HIV testing and counseling. The funds would be used to hire additional part time HIV Counselors.
- d) An Office Assistant position is moved from Health Systems to Environmental Health.
- d) The Restaurant Inspection program currently has an approved expenditure budget that is slightly lower than its protected fee revenue. This budget modification would increase the budget by \$5,375, increasing supporting materials and equipment. It would allow the purchase of a printer, and field testing of the next generation of hand held inspection units.

NOV 26 1991
 HEALTH DIVISION
 CLERK'S OFFICE
 5050 OF
 COUNTY COMMUNITY CENTER
 PORTLAND, OREGON

3. REVENUE IMPACT (Explain revenues being changed and the reason):

Increase HIV Testing by \$13,250.
Increase Environmental Health Fees by \$5,375.
Decrease Refugee Screening by \$133,000.
Decrease Cash Transfer to Fed/State by \$35,699.

4. CONTINGENCY STATUS None.

Originated by: <i>Thomas Frank</i>	Date: <i>11-13-91</i>	Department Director: <i>Billi Odegaard (ac)</i>	Date: <i>11-15-91</i>
Finance/Budget: <i>Karen Funn</i>	Date: <i>11-19/91</i>	Employee Relations: <i>Susan Donnell</i>	Date: <i>11/18/91</i>
Board Approval: <i>Deborah C Rogers</i>	Date: <i>11/26/91</i>		

EXPENDITURE TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORG	OBJECT CODE	CURRENT AMOUNT	REVISED AMOUNT	INCREASE (DECREASE)	SUBTOTAL	DESCRIPTION
		156	010	0810	5100			(12,281)		Permanent
		156	010	0810	5500			(3,316)		Fringe
		156	010	0810	5550			(1,651)		Insurance
		156	010	0810	6110			17,248		Professional Services
									0	TOTAL DENTAL CHANGE
		156	010	0320	5200			11,978		Temporary
		156	010	0320	5500			913		Fringe
		156	010	0320	5550			359		Insurance
		156	010	0320	7100			666		Indirect Cost Recovery
									13,916	TOTAL AIDS OUTREACH
		156	010	0410	5100			(66,150)		Permanent
		156	010	0410	5500			(17,848)		Fringe
		156	010	0410	5550			(11,602)		Insurance
		156	010	0410	6230			(9,466)		Supplies
		156	010	0410	7100			(5,285)		Indirect Cost Recovery
		156	010	0420	5100			(18,515)		Permanent
		156	010	0420	5500			(4,999)		Fringe
		156	010	0420	5550			(4,420)		Insurance
		156	010	0420	7100			(1,405)		Indirect Cost Recovery
									(139,690)	TOTAL SPEC CARE CLINICS
		156	010	0920	5100			(17,984)		Permanent
		156	010	0920	5500			(4,855)		Fringe
		156	010	0920	5550			(5,415)		Insurance
		156	010	0920	7100			(1,421)		Indirect Cost Recovery
									(29,675)	TOTAL HEALTH SYSTEMS
		100	010	0230	5100			17,984		Permanent
		100	010	0230	5500			4,855		Fringe
		100	010	0230	5550			5,415		Insurance
		100	010	0230	6170			550		Rentals
		100	010	0230	6230			1,665		Supplies
		100	010	0230	8400			3,160		Equipment
									33,629	TOTAL REGULATORY HEALTH
		100	010	0106	7608			(35,699)		Cash Transfer to Fed/State
		400						(17,314)		Insurance
TOTAL EXPENDITURE CHANGE									(174,833)	

REVENUE TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FISCAL YEAR _____

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORG	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	INCREASE (DECREASE)	SUBTOTAL	DESCRIPTION
		156	010	0900	7601			(29,675)		Cash Trans from GF
		156	010	0300	2060			13,250		HIV Testing
		100	045	7410	6602			(7,445)		Service Reimb from F/S
		400			6602			(17,314)		Service Reimb from F/S
		100	010	0230	3001			5,375		Environmental Health Fees
		156	010	0400	2053			(133,000)		Refugee Screening
		156	010	0400	7601			(6,024)		Cash Trans from GF
TOTAL REVENUE CHANGE									(174,833)	

PERSONNEL DETAIL FOR BUDGET MODIFICATION DHS 45

5. ANNUALIZED PERSONNEL CHANGES		Compute on a full year basis even though this action affects part of the fiscal year.			
		ANNUALIZED			
FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
					0
(0.30)	Dentist	(12,281)	(3,316)	(1,651)	(17,248)
(1.00)	Office Assistant 2 – IHC	(18,651)	(5,035)	(4,100)	(27,786)
(1.00)	Health Assistant/Int – IHC	(18,885)	(5,098)	(3,013)	(26,996)
(0.50)	Health Assistant/Int – IHC	(9,981)	(2,685)	(2,570)	(15,236)
(0.50)	Community Health Nurse – IHC	(18,633)	(5,030)	(1,919)	(25,582)
(1.00)	Office Assistant 2 – TB	(18,515)	(4,999)	(4,420)	(27,934)
(1.00)	Office Assistant 2 – Administration	(17,984)	(4,855)	(5,415)	(28,254)
1.00	Office Assistant 2 – Environmental Health	17,984	4,855	5,415	28,254
(4.30)	TOTAL CHANGE (ANNUALIZED)	(96,946)	(26,163)	(17,673)	(140,782)

6. CURRENT YEAR PERSONNEL CHANGES		Calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts changed on the budget modification.			
		CURRENT YEAR			
FTE	POSITION TITLE	BASE PAY	FRINGE	INSURANCE	TOTAL
(0.30)	Dentist	(12,281)	(3,316)	(1,651)	(17,248)
(1.00)	Office Assistant 2 – IHC	(18,651)	(5,035)	(4,100)	(27,786)
(1.00)	Health Assistant/Int – IHC	(18,885)	(5,098)	(3,013)	(26,996)
(0.50)	Health Assistant/Int – IHC	(9,981)	(2,685)	(2,570)	(15,236)
(0.50)	Community Health Nurse – IHC	(18,633)	(5,030)	(1,919)	(25,582)
(1.00)	Office Assistant 2 – TB	(18,515)	(4,999)	(4,420)	(27,934)
(1.00)	Office Assistant 2 – Administration	(17,984)	(4,855)	(5,415)	(28,254)
1.00	Office Assistant 2 – Environmental Health	17,984	4,855	5,415	28,254
(4.30)	TOTAL CURRENT YEAR CHANGE	(96,946)	(26,163)	(17,673)	(140,782)



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
HEALTH DIVISION
426 S.W. STARK STREET, 8TH FLOOR
PORTLAND, OREGON 97204
(503) 248-3674
FAX (503) 248-3676

BOARD OF COUNTY COMMISSIONERS
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PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Gladys McCoy
Multnomah County Chair

VIA: Bill Odegaard, Acting Director
Department of Human Services

FROM: Tom Fronk, Business Services Administrator
Health Division

DATE: November 12, 1991

SUBJECT: Recommendation to Approve a Modification to the
Health Division Budget

RECOMMENDATION: That the Board of County Commissioners considers and approves budget modification DHS 45, making several unrelated and relatively insignificant changes to the Health Division budget.

ANALYSIS AND BACKGROUND: This budget modification makes several changes to the current Health Division budget. These changes allow the budget to reflect changes that have occurred since July 1. The changes are unrelated, and allow the Division to improve the accuracy of its current approved budget.

The changes include:

- a) A part time Dentist position is deleted for the last half of the year, and the funds moved to Professional Services. It is likely that with the resignation of this Pedodontist the position will not be successfully refilled until late in the fiscal year, necessitating the purchase of pedodontal care on a referral basis.
- b) The State has reduced the Refugee Screening grant by \$133,000, to reflect reduced federal funding. This modification makes cuts at the International Health Center and the TB clinic to reflect this lost revenue. The cuts are detail^{ed} on the budget modification.

- c) Largely in response to the recent media coverage concerning Magic Johnson, additional demand for HIV testing is anticipated. This budget modification would allow the Division to hire additional part time HIV Counselors, paid for out of HIV Testing revenues.
- d) An Office Assistant position is moved from the Health Systems section to Environmental Health.
- d) The Restaurant Inspection program currently has an approved expenditure budget that is slightly lower than its projected fee revenue. The revenue estimate is \$5,375 higher following our most recent projection of program fees. It is requested that the funds be used to purchase a computer printer, and to allow for the field testing of the next generation of hand held inspection units.

FINANCIAL IMPACT: This budget modification is self supporting. General funds are not involved, and no long term liability for the County General fund is incurred.

Meeting Date: NOV 26 1991

Agenda No.: R-5

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: CSD Diversion Agreement Increase and Bud Mod

BCC Informal _____ (date) BCC Formal _____ (date)

DEPARTMENT Human Services DIVISION Juvenile Justice

CONTACT Harold Ogburn TELEPHONE 248-3460

PERSON(S) MAKING PRESENTATION Harold Ogburn

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 5 minutes

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

This agreement increases the State Children's Services Division downsizing revenue contract by \$1,050. This additional revenue will pay for electronic monitoring services.

Bud Mod DHS # 46 and CSD Diversion agreement are to be placed on the agenda simultaneously.

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Billi Odegard (cc)

(All accompanying documents must have required signatures)

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 NOV 20 PM 3:09



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
JUVENILE JUSTICE DIVISION
1401 N.E. 68th
PORTLAND, OREGON 97213
(503) 248-3460

BOARD OF COUNTY COMMISSIONERS
GLADYS McCOY • CHAIR OF THE BOARD
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
RICK BAUMAN • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

TO: Gladys McCoy, Chairperson
Board of County Commissioners

VIA: Billi Odegaard, Interim Director
Department of Human Services

Billi Odegaard (cc)

FROM: ~~Harold Ogburn~~ Harold Ogburn, Director
Juvenile Justice Division

RE: Approval of revenue contract amendment between State
Children's Services Division and the Juvenile Justice
Division.

DATE: November 8, 1991

RETROACTIVE STATUS: This contract is retroactive to July 1, 1991. When the State forwarded this amendment to the Division in late August, it was held by the Division until the Diversion contract for \$672,142 for diversion services was resolved. With the diversion contract differences resolved, this amendment can also be processed.

RECOMMENDATION: The Juvenile Justice Division (JJD) recommends the Chair's and Board's approval of a revenue contract amendment (and accompanying budget modification, DHS # 46) between the State Children's Services Division (CSD) and JJD for the period of July 1, 1991 through June 30, 1992.

ANALYSIS/BACKGROUND: This amendment increases the State Children's Services Division downsizing revenue contract to JJD by \$1,050. At the time the original contract was signed the final adopted budget at the State level was not fixed. Since that time these additional dollars have been awarded.

These dollars were part of the total "downsizing package" agreement between the Division and the State effective July 1, 1990.



CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 102152

Amendment # 1

<p style="text-align: center;">CLASS I</p> <input type="checkbox"/> Professional Services under \$10,000	<p style="text-align: center;">CLASS II</p> <input type="checkbox"/> Professional Services over \$10,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<p style="text-align: center;">CLASS III</p> <input checked="" type="checkbox"/> Intergovernmental Agreement Revenue
--	--	--

Contact Person Jana McLellan Phone 248 3476 Date 8 November 1991

Department Human Services Division Juvenile Justice Bldg/Room B311

Description of Contract This is a revision to DHS Contract #102152, between the State Children's Services Division and the Multnomah County Juvenile Justice Division. It increases the original contract amount by \$1,050.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is MBE WBE QRF

Contractor Name Children's Service Division

Mailing Address 198 Commercial Street, SE

Salem, Oregon, 97310-0450

Phone 503 378 3542

Employer ID # or SS # _____

Effective Date July 1, 1991

Termination Date June 30, 1992

Original Contract Amount \$ 672,142.

Amount of Amendment \$ 1,050.

Total Amount of Agreement \$ 673,192.

Payment Term

Lump Sum \$ _____

Monthly \$ _____

Other \$ _____

Requirements contract - Requisition required.

Purchase Order No. _____

Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager Bille Odgaard (ac) Date 11-18-91

Purchasing Director _____ Date _____
(Class II Contracts Only)

County Counsel [Signature] Date 11.20.91

County Chair/Sheriff _____ Date _____

VENDOR CODE			VENDOR NAME					TOTAL AMOUNT	\$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT	SUB OBJ	REF GATEG CODE	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	2510					REV 2318	CSD Downsize	\$1,050.	
02.											
03.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - PURCHASING

CANARY - INITIATOR

PINK - CLERK OF THE BOARD

GREEN - FINANCE

CSD CONTRACT #: 1-586 D90847

State of Oregon
Department of Human Resources
Children's Services Division
Phone: 378-3542

MULTNOMAH COUNTY BOARD OF COMMISSIONERS
1401 NE 68th Avenue
Portland, Oregon 97213

AMENDMENT OF CONTRACT #1-142 D90847, between the person or organization named above and the State of Oregon, Department of Human Resources, Children's Services Division.

The Oregon Legislative Assembly has approved the Division's budget for the 1991-93 biennium which authorizes the Division to adopt new rates to be paid for services under the above named contract. This amendment, when signed by you and an authorized representative of the Children's Services Division, will amend the contract to provide for payment of the amount and rate(s) below and the Discretionary Bed Space Limit. All other terms, provisions, and conditions of the contract remain unchanged.

This amendment will be effective upon signature by both parties. The rates and Discretionary Bed Space Limits stated below will be effective for services beginning July 1, 1991. To avoid payment delay, please sign and return all three copies of this amendment immediately to the CSD Business Services Office, 198 Commercial Street S.E., Salem, Oregon 97310.

AMENDED RATES: As consideration for the services provided by the Contractor during the period beginning July 1, 1991 and ending June 30, 1992, the Division will pay to the Agency, by check(s), an amount not to exceed \$673,192.00, paid at the rate of \$56,099.33 per month.

AMENDED DISCRETIONARY BED SPACE LIMITS; The Contractor agrees to abide by the following Discretionary Bed Space Limitation during the term of this contract:

No more the 76.0 children on any given day.

REVIEWED: Contracts Officer [Signature] Budget Unit [Signature]

AGREED: CONTRACTOR

AGREED: CHILDREN'S SERVICES
DIVISION

By _____

By _____

Title _____

Date _____

Date _____

Format Approved as Legally Sufficient: L. Young, Asst. A.G., Date: 7-3-91

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly appointed officers the date first written above.

MULTNOMAH COUNTY, OREGON

By: _____
Contractor

Date: _____

Contractor's I.D. No.

By: _____
Gladys McCoy, Multnomah County Chair

Date: _____

By: Harold Ogilven
Division Director

Date: 11/7/91

By: Blendo T. P. Jr.
Program Manager

Date: 11/7/91

REVIEWED By: [Signature]

for:

LAURENCE KRESSEL
County Counsel for
Multnomah County, Oregon

Date: 11.20.91

BUDGET MODIFICATION NO. DHS 46

(For Clerk's Use) Meeting Date NOV 26 1991

Agenda No. R-6

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____
(Date)

DEPARTMENT: Human Services DIVISION: Juvenile Justice
CONTACT: Marie Eighmey TELEPHONE: 248-3550
*NAME OF PERSON MAKING PRESENTATION TO BOARD: Billi Odegaard

SUGGESTED AGENDA TITLE:
Budget Modification DHS# 46 adds \$1,050 state revenue from the Children Services Division to the Juvenile Justice Division.

(Estimated Time Needed On The Agenda)

2. DESCRIPTION OF MODIFICATION:
{ } PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED.

This budget modification adds \$1,050 more Diversion (downsizing) revenue from the Childrens Services Division than was reported in the Division's Adopted Budget. It places that \$1,050 in Professional Services and shifts \$2,950 from Detention Supplies to Professional Services to provide funding for electronic monitoring, an alternative to detention for juveniles.

3. REVENUE IMPACT:

Increases Federal/State revenue by \$1,050.
Increases Cash Tranfer of County G/F to Fed/State by \$

BOARD OF COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1991 NOV 20 PM 3:10

4. CONTINGENCY STATUS:

Originated By <i>Harold Ogborn</i>	Date <i>11/7/91</i>	Department Manager	Date
Budget Analyst <i>Kathleen Spruss</i>	Date <i>11/19/91</i>	Personnel Analyst	Date
Board Approval			Date

ME/bdmdldnz.oct

EXPENDITURE
 TRANSACTION EB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANI-ZATION	ACTIVITY	REPORT 'G CATEGORY	OBJECT	CURRENT AMOUNT	REVISED AMOUNT	CHANGE	SUB-TOTAL	DESCRIPTION
		100	010	2510			6110			\$1,950		* Inc Prof Services.
		100	010	2510			6230			(\$1,950)		Dec Supplies.
											\$0	SUBTOTAL, ORG 2510 CG/F
		156	010	2510			6110			\$2,050		Inc Prof Services.
		156	010	2510			6230			(\$1,000)		Dec Supplies.
		156	010	2510			7100			\$53		Inc Indirect Cost.
											\$1,103	SUBTOTAL, ORG 2510 F/S
											\$1,103	TOTAL, ORG 2510
		100	010	0106			7608			\$53	\$53	CASH TRNSFR,CG/F TO F/S
											\$1,156	TOTAL EXPENSE

REVENUE
 TRANSACTION RB [] GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

DOCUMENT NUMBER	ACTION	FUND	AGENCY	ORGANI-ZATION	ACTIVITY	REPORT 'G CATEGORY	REVENUE SOURCE	CURRENT AMOUNT	REVISED AMOUNT	CHANGE	SUB-TOTAL	DESCRIPTION
		156	010	2510			2318			\$1,050		CSD DOWNSIZE
		156	010	2540			7601			\$53		COUNTY G/F
											\$1,103	SUBTOTAL, ORG 2510
		100	010	0106			6600			\$53	\$53	SVC REIMB TO F/S FROM
											\$1,156	TOTAL REVENUE

BUDGET MODIFICATION NO. meso #11

NOV 26 1991
~~NOV 21 1991~~

(For Clerk's Use) Meeting Date November 21, 1991
Agenda No. R2 R-7

REQUEST FOR PLACEMENT ON THE AGENDA FOR November 21, 1991
(Date)

DEPARTMENT Sheriff's Office DIVISION Corrections
CONTACT Larry Aab TELEPHONE 251-2489
*NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTED AGENDA TITLE (to assist in preparing a description for the printed agenda)

Budget modification appropriating \$237,840 for the operation of 1 dorm at the Inverness Jail.

(Estimated Time Needed on the Agenda)

DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

This modification will add back the funds necessary for the operation of 1 dorm, or 50 beds, at the Inverness jail for the remainder of this fiscal year. This modification will cover the cost of expenditures for the operation of the second 50 of the 100 beds cut as part of the overall county budget reduction process in September, 1991. Funds appropriated will cover the cost of 3 Corrections Officers, 1 Corrections Counselor, .5 Nurse Practitioner, and materials and services.

MULTI-COUNTY
1991 NOV 14 PM 1:17
COUNTY CLERK'S OFFICE

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)
Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Manager	Date
		<i>Robert D. Snipper Sr</i>	11/12/91
Budget Analyst	Date	Personnel Analyst	Date
<i>J. Mack Campbell</i>	11-13-91	<i>Shirlee Robertson</i>	11-14-91
Board Approval	Date		
<i>DOROTHY ROEYERS</i>	November 26, 1991		

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____

ACCOUNTING PERIOD _____

BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
		169	010	0975			5100			13,589		Permanent
							5200			2,417		Temporary
							5500			3,853		Fringe
							5550			1,689		Insurance
											21,548	Subtotal
							6110			14,837		Professional Services
							6230			317		Supplies
							6310			1,067		Education & Training
							6550			1,350		Drugs
											17,571	Subtotal
		400	050	7531			4580			17,705	17,705	Insurance
		402	030	7990			6140			1,249		Communications
		109	045	9120			7100			(237,840)		Contingency
										18,954		
TOTAL EXPENDITURE CHANGE												TOTAL EXPENDITURE CHANGE

PERSONNEL DETAIL FOR BUD MOD NO. 2250 + 11

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

FTE Increase (Decrease)	POSITION TITLE	Annualized			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
3	Corrections Officers	81,032	18,366	16,545	115,943
1	Corrections Counselor	24,859	5,581	5,105	35,545
.5	Nurse Practitioner	20,384	5,503	2,435	28,322
4.5	TOTAL CHANGE (ANNUALIZED)	126,275	29,450	24,085	179,810

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
Permanent	Add 2.00 Corrections Officer	54,021	12,244	11,030	77,295
Permanent	Add Personal Holiday Payoff	678	251	142	1,071
Overtime	Add	5,528	2,045	1,161	8,734
Premium	Add	1,328	491	279	2,098
Permanent	Add .67 Corrections Counselor	16,572	3,721	3,403	23,696
Permanent	Add .33 Nurse Practitioner	13,589	3,669	1,623	18,881
Temporary	Add	2,417	185	65	2,667
Total		94,133	22,606	17,703	134,442

PAULINE ANDERSON
Multnomah County Commissioner
District 1



605 County Courthouse
Portland, Oregon 97204
(503) 248-5220

November 21, 1991

To: Board of County Commissioners
Elected Officials
From: Pauline Anderson *Pa*
Re: Jail Options

I am offering two options for Board consideration concerning the Sheriff's request for funding for Inverness Jail Beds. I expect that we should all take some time to discuss and consider these prior to a vote. I would suggest we delay a decision until next Tuesday.

GOALS

1. Fulfill as much of the public mandate (in the passage of the jail levy) on additional jail beds and A/D secure beds as possible, given the Measure 5 constraints.
2. Minimize the impact on the general fund for 1992-3 to insure that the beds can remain open.
3. Reduce matrix releases, especially pre-trial releases.
4. Accommodate space needs of existing A/D levy programs, and explore options for siting the third A/D unit.
5. Ensure that existing beds are being used most effectively.

OPTION 1

1. Fund 100 Beds at MCIJ - Cost to GF 91-92 \$8,878
92-93 \$1,353,671
2. Offset cost by:
 - a. closing Matrix Unit (\$190,000 annualized)
Release only sentenced inmates based on portion of sentence served.
 - b. using savings from new MSCO operated
Fingerprinting/Photo ID (approx. \$100,000 beginning next year)

3. Ask DCC to increase funding of PRSP to allow for a total of 850-900 people under supervision (previous level)
4. Site A/D beds currently located in Clackamas County site at MCRC on third floor until permanent site is approved. Consider whether we can increase A/D program capacity above 40 and/or achieve some cost savings by locating a fully funded program within a facility we currently own, operate, and supervise.
5. Ask DCC, MSCO, Courts to:
 - a. Develop empty bed plan
 - b. Develop Day Reporting Center
 - c. Develop proposal to site final A/D beds permanently on one floor of MCRC (based on the experience on having them there temporarily)

OPTION 2

1. Fund 50 Beds at MCIJ - Cost to GF 91-92 \$8,878
92-93 \$765,968
2. Offset cost by:
 - a. closing Matrix Unit (\$190,000 annualized)
Release only sentenced inmates based on portion of sentence served.
 - b. using savings from new MSCO operated
Fingerprinting/Photo ID (approx. \$100,000 beginning next year)
3. Ask DCC to increase funding of PRSP to allow for a total of 850-900 people under supervision (previous level)
4. Site A/D beds currently located in Clackamas County site at MCIJ in empty dorm. Consider whether we can increase A/D program capacity above 40 and/or achieve some cost savings by locating a fully funded program within a facility we currently own, operate, and supervise.
5. Ask DCC, MSCO, Courts to:
 - a. Develop empty bed plan
 - b. Develop Day Reporting Center
 - c. Develop proposal to site final A/D beds permanently at MCIJ or on one floor of MCRC
6. When A/D beds are moved to permanent site, analyze jail bed need to determine whether the remaining 50 beds at MCIJ should be used for general inmates or whether third (currently unfunded) A/D unit can be accommodated there. If either of those options were exercised, the cost to the General Fund would be comparable to Option 1.

PAULINE ANDERSON
Multnomah County Commissioner
District 1



605 County Courthouse
Portland, Oregon 97204
(503) 248-5220

November 25, 1991

To: Board of County Commissioners
From: Bill Farver
RE: Results of Meeting re Increased Jail Beds

On Monday morning, Board staff met with representatives from MCSO (Gary Walker, Steve Tillinghast), the Courts (Doug Bray, Harley Leiber), and Community Corrections (Robert Jackson, Donna Ford) to discuss the options presented by Commissioner Anderson on the jails last week. Mark Murray from the Budget office was also in attendance.

I will summarize my understanding of the issues and possible Board actions.

PRSP

The Courts contracts with Community Corrections to operate PRSP (Pretrial Release Supervision Program). Currently, that unit has three vacant positions - 2 correction techs and 1 OA2. Because the PRSP unit has not been authorized to fill those vacancies, they have had to reduce the number of people they supervise from a high of 880 to approximately 740. They are in the process of further reducing the numbers to cap them at 600.

There was general agreement that a fully staffed PRSP unit would have some impact on matrix releases, unless bookings increased dramatically.

The cost of filling those vacant positions starting this January 1st is \$44,774. The annualized amount for 1992-3 is approximately \$89,548. (\$62,997 for 2 Techs. + \$26,551 OA2). If the Board wants a fully staffed PRSP unit, they could appropriate that additional money from contingency to DCC for that purpose OR ask DCC to reallocate funds to cover that cost. It was not appropriate for the representatives from those agencies to recommend where the money should come from, although all felt it a valuable service.

1991 NOV 25 PM 3:00
MULTNOMAH COUNTY
OREGON

Given the fact that the BCC restored money to DCC last April specifically for pre-trial supervision, and last fall restored a small amount of the additional cuts taken by DCC, I would recommend that the Department be asked to fund the positions from within their budget. Robert Jackson indicated that he would oppose having the funds come from within his Department and would be ready to speak to the BCC about that issue.

NUMBER OF NEW JAIL BEDS

The group did not address whether the additional 50 beds was appropriate/necessary. Our assumption was a majority of the BCC wanted an additional 50 beds funded (total of 100), but wanted assistance in how to fund them in 1992-3.

POTENTIAL OFFSETS TO GENERAL FUND SUBSIDY

MATRIX UNIT

MCSO raised the following concerns about the possible elimination of the matrix unit.

1. MCSO would rather see sentenced people serve their full sentences. Their priority is to release pretrial people who have not yet been found guilty of any charge and avoid undermining the credibility of the court's sentences. (note: Inmates released under the matrix unit would have been reviewed and rejected by PRSP)

(The philosophical trade off is that the pretrial population is often a more volatile group and we do not have great success in having pretrial people released under the matrix show up for trial. This leads to inefficiencies in the operation of the Courts and some impact on the credibility of the system.)

2. Sentenced inmates perform services within the jail system - e.g. internal maintenance and work crews. There are only 190 to 200 sentenced people in the system (including MCRC). If we had to release substantial numbers of them, that could impact our ability to do those programs.

(If the matrixed number were small enough, this would not be an obstacle. At this point, however, we have no way to judge the numbers of releases until after the additional jail beds and pretrial supervision is added).

3. The federal court order specifies a preference for releasing pretrial rather than sentenced inmates up to a certain matrix score. The practical effect is that generally MCSO only releases pretrial people under the matrix.

(This could be changed, but would require a thoughtful look at the numbers involved and a reappearance before the federal judge.)

4. MCSO also uses the matrix scoring system as a tool for managing the population. Inmate activities within the jail can lead to added points to a person's score and a lowered chance of release.

(Presumably another, simpler, system could be devised if this were the primary function performed)

No one felt comfortable recommending reductions or elimination of the matrix unit at this time. Further discussion seemed warranted, however, in the context of the overall criminal justice planning process.

FINGERPRINTING/PHOTO ID

Last summer, the BCC approved funds for the purchase of new equipment which would enable MCSO to operate the fingerprinting and photo ID systems on their own, rather than contracting with the City of Portland. MCSO is currently involved in a bid process to purchase that equipment.

My informal estimate (in consultation with Mark Campbell of the Budget office) was this new operation would result in a net savings of approximately \$100,000 (assuming MSCO needed 3 FTE to operate the system).

MCSO is unable to confirm specific cost savings until they start operating the system. However, they did not oppose using savings to help fund the additional jail beds on an ongoing basis.

A/D BEDS SITING

The A/D beds currently located in a Clackamas County site have to move by the end of February. The new proposed site on ML King Blvd will be the subject of another hearing before the City Council on December 4th. If the Council approves the proposed site, the program will be able to move in time to meet the February deadline.

If the Council does not act favorably, or if their decision is appealed to LUBA in such a way that the relocation cannot take place, DCC could contract with existing programs for approximately 30 of those beds as a temporary measure.

In terms of the possibility of locating an additional 40 A/D beds in MCRC (the third 40 bed unit which was planned as part of the Levy, but then eliminated because of funding cuts), MCSO indicated their continuing opposition to such a plan based on the need to change screening committee standards, protecting the integrity of their work release program, licensing, and accreditation issues.

If the BCC desires further exploration of this possibility, I would recommend asking it be included as part of a criminal justice planning process.

EMPTY BED FOR PAROLE VIOLATORS

MCSO indicated that they had approved the use of five beds at the Courthouse Jail for selective use by DCC, but as yet those beds had not been used for probation violators. Doug Bray thought they had been targeted for use by the Intensive Supervision Unit operated by Bill Jackson.

DAY REPORTING CENTER

Cary Harkaway in DCC is working on this issue. Doug Bray expressed support for the concept as an option with sentenced offenders.

SUMMARY

The type of issues discussed in our meeting are clearly most appropriately dealt with as part of an ongoing planning process with all affected parties at the table. Until we have that in place, the BCC will continue to make decisions (as they did last week in adding the 50 jail beds) without thorough analysis.

Given those limitations, I would summarize our meeting with these recommendations.

1. Restore full staffing to PRSP.
2. Offset general fund subsidy to jail bed cost next year through the savings generated by the fingerprinting/photo ID operation. (Amount of savings uncertain at this time).
3. Endorse the Criminal Justice Planning process which will be discussed at the JCC today and be back on the BCC agenda next week. Topics that should be included in that process include (among others) pretrial v. sentenced release, new A/D beds, empty bed use for PVs, and Day Reporting Center.

Meeting Date: NOV 26 1991

Agenda No.: R-8

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: Ordinance

BOARD BRIEFING _____ REGULAR MEETING 11/26/91
(date) (date)

DEPARTMENT Nondepartmental DIVISION Chair's Office

CONTACT H. Miggins, M. Reynolds TELEPHONE X-3308

PERSON(S) MAKING PRESENTATION H. Miggins, M. Reynolds

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: _____

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

An Ordinance relating to the organization of County departments; establishing the Department of Health and the Department of Community Services, reassigning to the new departments certain functions previously assigned to the Departments of Human Services, Environmental and Community Corrections, and abolishing the Department of Human Services

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy

or

DEPARTMENT MANAGER _____

CLERK OF COUNTY GOVERNMENT
1991 NOV 21 AM 9:33
MULTNOMAH COUNTY
OREGON

(All accompanying documents must have required signatures)

~~R-8~~

DATE 11/26/91

NAME MURIEL GOLDMAN, CH., DHS CAB

ADDRESS 01280 SW MARY FALING DRIVE

STREET
PORTLAND CITY 97219 ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-8

SUBJECT REORGANIZING COUNTY DEPTS

X FOR _____ AGAINST
PLEASE PRINT LEGIBLY!

2

DATE 11/26/91

NAME Carol M. ...

ADDRESS 205 SE 205th

STREET
... CITY ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # 1

SUBJECT CAC ...

FOR _____ AGAINST
PLEASE PRINT LEGIBLY!

ORDINANCE FACT SHEET

Title: Reorganization of Department of Human of Services

Date: 11/20/91

Brief statement of purpose of ordinance (including rationale for adoption of ordinance, a description of persons benefitted, and other alternatives explored).

Creates two departments:

Health Department (current Health Division and the Medical Examiner)
Community Services Department (Aging Services, Social Services, Juvenile Services, Housing & Community Development)

What other jurisdictions in the metropolitan area have enacted similar legislation?

N A

What has been the experience in other areas with this type of legislation?

What authority is there for Multnomah County to adopt this legislation? (State Statute. Home Rule Charter?) Are there constitutional problems?

Charter allows reorganization with four affirmative votes

Fiscal Impact Analysis

Budget modifications will be prepared implementing ordinance on adoption. Potential savings may be deferred until department directors have an opportunity to review the internal organization of their department.

SIGNATURES:

Office of County Counsel



Department Head

1
2 BEFORE THE BOARD OF COUNTY COMMISSIONERS
3 FOR MULTNOMAH COUNTY, OREGON
4
5 ORDINANCE NO. _____

6 An ordinance relating to the organization of County
7 departments; establishing the Department of Health and the
8 Department of Community Services, reassigning to the new
9 departments certain functions previously assigned to the
10 Departments of Human Services, Environmental, and Community
11 Corrections and abolishing the Department of Human Services.

12 Multnomah County ordains as follows:

13 SECTION 1. Purposes

14 (A) The Board of County Commissioners proposes abolishing the
15 Department of Human Services and establishing the Department of
16 Health and the Department of Community Services to implement the
17 policy direction of the Board to reorganize during the 1991-92
18 budget process.

19 (B) The Board of County Commissioners will improve
20 administrative program direction to the medical examiner by placing
21 that program in the Department of Health.

22 (C) The Board of County Commissioners will highlight and
23 focus the County's community services into the Department of
24 Community Services, including community action programs, community
25 development programs, community restoration, affordable and fair
26 housing.

11/21/91:1

1 (D) The Board of County Commissioners recognizes the
2 necessity of providing more direct policy and administrative
3 direction to County health and community service programs.

4 (E) The Board of County Commissioners recognizes that the
5 full implementation of the reorganization established a more
6 efficient County organizational structure.

7
8 SECTION 2. Establishment of Department of Health

9 The Department of Health is established. It shall: '

10 (A) Provide the services and perform the duties imposed by
11 state law on the local health officials and medical investigator;

12 (B) Provide community health care;

13 (C) Provide environmental health services including vector
14 control; and

15 (D) Provide those health related services prescribed by state
16 law.

17
18 SECTION 3. Establishment of Department of Community Services.

19 The Department of Community Services is established. It
20 shall:

21 (A) Provide services relating to the needs of senior
22 citizens;

23 (B) Provide services relating to the needs of juveniles;

24 (C) Provide social services to persons in need of assistance
25 by virtue of alcohol and drug use, developmental disabilities,
26 mental and/or emotional illness, and similar problems; and

11/21/91:1

(D) Provide housing, community development, restoration, special needs housing, fair housing, community action programs, and services to low income persons.

SECTION 4. Codification

Sections 2 and 3 of this Ordinance shall be made a part of MCC Chapter 2.30.

SECTION 5. Repeal

MCC 2.30.100 (establishing Department of Human Services) is repealed.

ADOPTED this _____ day of _____, 1991, being the date of its _____ reading before the Board of County Commissioners of Multnomah County.

(SEAL)

By _____
Gladys McCoy, Chair
Multnomah County, Oregon

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

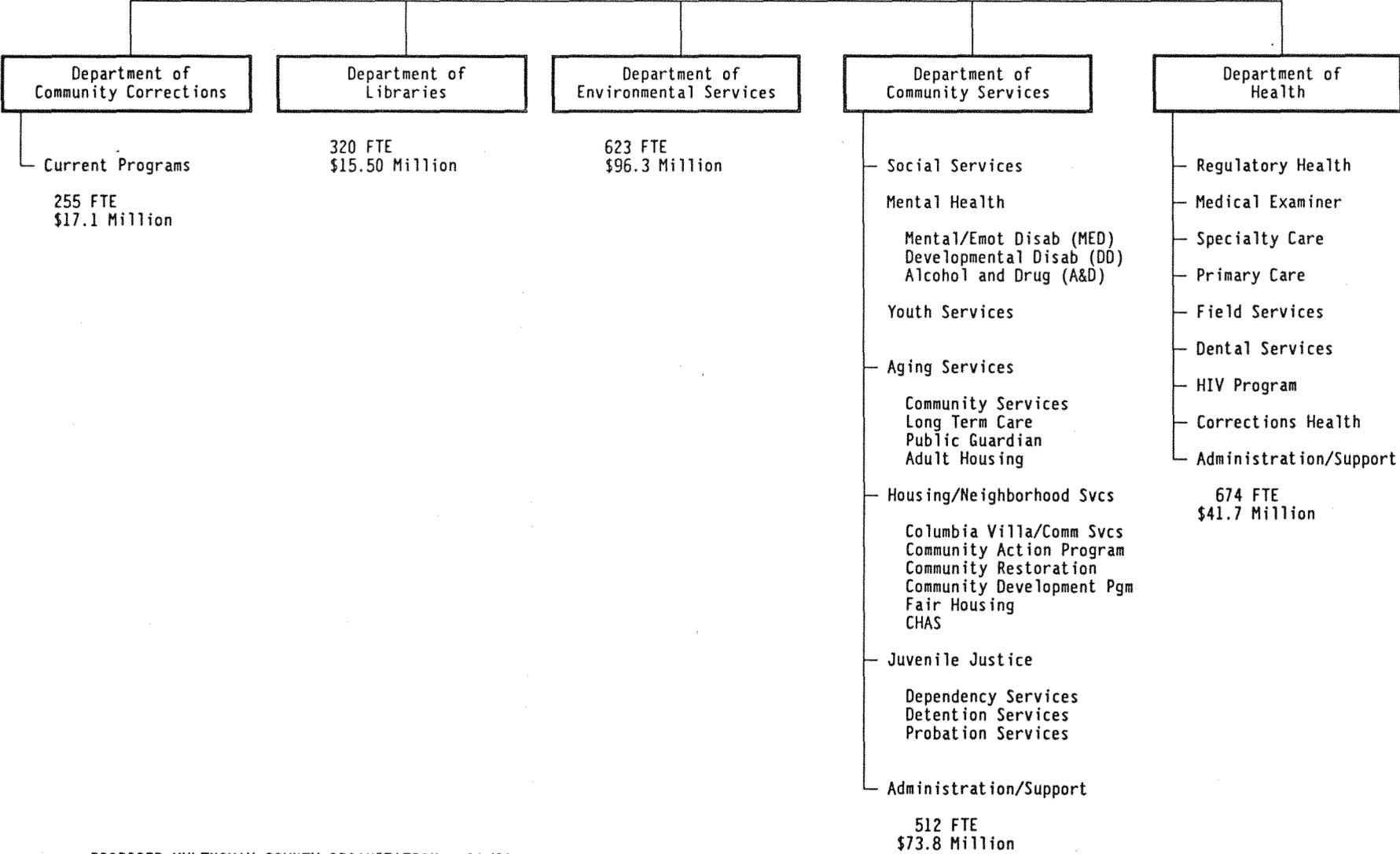
By 
John L. DuBay
Chief Assistant County Counsel

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11/21/91:1

County Commissioners
County Chair

Management Support
- \$4.4 Million
- 81 FTE



BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. _____

Substitute ORD
Submitted 11/20/91

An ordinance relating to the organization of County departments; establishing the Department of Health and the Department of Community Services, reassigning to the new departments certain functions previously assigned to the Departments of Human Services, Environmental, and Community Corrections and abolishing the Department of Human Services.

Multnomah County Ordains as follows:

SECTION 1. Purposes

(A) The Board of County Commissioners proposes abolishing the Department of Human Services and establishing the Department of Health and the Department of Community Services to implement the policy direction of the Board to reorganize during the 1991-92 budget process.

(B) The Board of County Commissioners will improve administrative program direction to the medical examiner by placing that program in the Department of Health.

(C) The Board of County Commissioners will highlight and focus the County's community services into the Department of Community Services, including community action programs, community development programs, community restoration, affordable and fair housing.

(D) The Board of County Commissioners recognizes the necessity of providing more direct policy and administrative direction to County health and community service programs.

(E) The Board of County Commissioners recognizes that the full implementation of the reorganization established a more efficient County organizational structure.

SECTION 2. Establishment of Department of Health

The Department of Health is established. It shall:

- (A) Provide the services and perform the duties imposed by state law on the local health officials and medical investigator;
- (B) Provide community health care;
- (C) Provide environmental health services including vector control; and
- (D) Provide those health related services prescribed by state law.

SECTION 3. Establishment of Department of Community Services

The Department of Community Services is established. It shall:

- (A) Provide services relating to the needs of senior citizens;
- (B) Provide services relating to the needs of juveniles;
- (C) Provide social services to persons in need of assistance by virtue of alcohol and drug use, developmental disabilities, mental and/or emotional illness, and similar problems; and
- (D) Provide housing, community development, restoration, special needs housing, fair housing, community action programs, and services to homeless and low income persons.

SECTION 4. Codification

Sections 2 and 3 of this Ordinance shall be made a part of MCC Chapter 2.30.

SECTION 5. Repeal

MCC 2.30.100 (establishing Department of Human Services) is repealed.

ADOPTED this _____ day of _____, 1991,
being the date of its _____ reading before the Board of County
Commissioners of Multnomah County.

MULTNOMAH COUNTY, OREGON

By _____
Gladys McCoy, County Chair

REVIEWED
LAURENCE KRESSEL, COUNTY COUNSEL
for Multnomah County, Oregon

BY

A handwritten signature in black ink, appearing to read "L. Kessel", is written over a horizontal line. The signature is stylized and cursive.

November 26, 1991

TO: Chair Gladys McCoy and members, Multnomah County
Board of Commissioners

FROM: Muriel Goldman, Chair, Department of
Human Services Central Advisory Board

TOPIC: Response to Chair McCoy's recommended ordinance to
reorganize county departments

On behalf of the Central Advisory Board to the Department of Human Services, we are responding to your proposed ordinance, which we did not learn about until yesterday. Actually, had we not been engaged in what might be called "parallel activities", we probably would not have been in a position to comment at all.

Many years ago, when I took anthropology in college, I learned that certain tribes, although separated by geography and ability to communicate, had developed parallel mores and methods of coping with their environments. It would appear that this is what has happened in the case of our Central Advisory Board and the proposed ordinance before you today.

At the request of the Central Citizen Budget Advisory Committee, our Department of Human Services CBAC was asked, along with the other department CBACs, to review department and division mission statements and programs for consistency with the County Board's values, philosophies and goals as identified in Resolution 91-126. To comply with Central CBAC's request, I established an ad hoc strategic planning committee to develop recommendations to our full CAB. Although some of us were aware that the County Board had from time to time over the last few years discussed reorganization, we were not aware that a decision was going to be considered as early as today.

Recommended changes in the mission statements were approved by our CAB at its November meeting and forwarded to the central CBAC. You may be surprised to learn that our strategic planning committee developed a proposal to incorporate into a new Division under the Department of Human Services: Community Restoration and Community Action, the Columbia Villa Project, Community Development and other housing and community-related programs, perhaps to be called "Community Enhancement and Development. This proposal was also considered by our full CAB. However, it was referred back to our strategic planning committee for further deliberation, as strong concern was registered by two members of our CAB, who also serve on the Community Action Commission. They felt that the Commission, a federally required advisory

body on matters relating to the Community Action Programs, had not had sufficient time to consider the ramifications of our ad hoc committee's proposal. They are still concerned about the suddenness of today's ordinance affecting the divisional location of the Community Action Programs without serious involvement of their Commission in the discussion, and have asked me to convey this concern to you.

Yesterday, our CAB's Strategic Planning committee met to consider the aforementioned proposal and learned that your ordinance was on today's agenda. The following are our recommendations to this Board, subject to final approval by our full CAB.

1. We support the establishment of a separate Health Department, in order to enhance its role in administrative and policy direction.

2. We support the combining of the previously referred to housing and community services functions under a new Division within the reconstituted remaining Department, referred to in the ordinance as the Department of Community Services.

3. We have some concerns about the naming of the Department, as we believe the name does not fully reflect its responsibilities. If Human Services are a major area of focus of the County, as indicated in your philosophy and goals under Resolution 92-126, then Social Services are what remain after removing Health. Community Services is too narrow a description for the entire Department, and more aptly describes the new Division referred to in the structural diagram attached to the ordinance. In fact, four of the program areas have the name "community" in their titles.

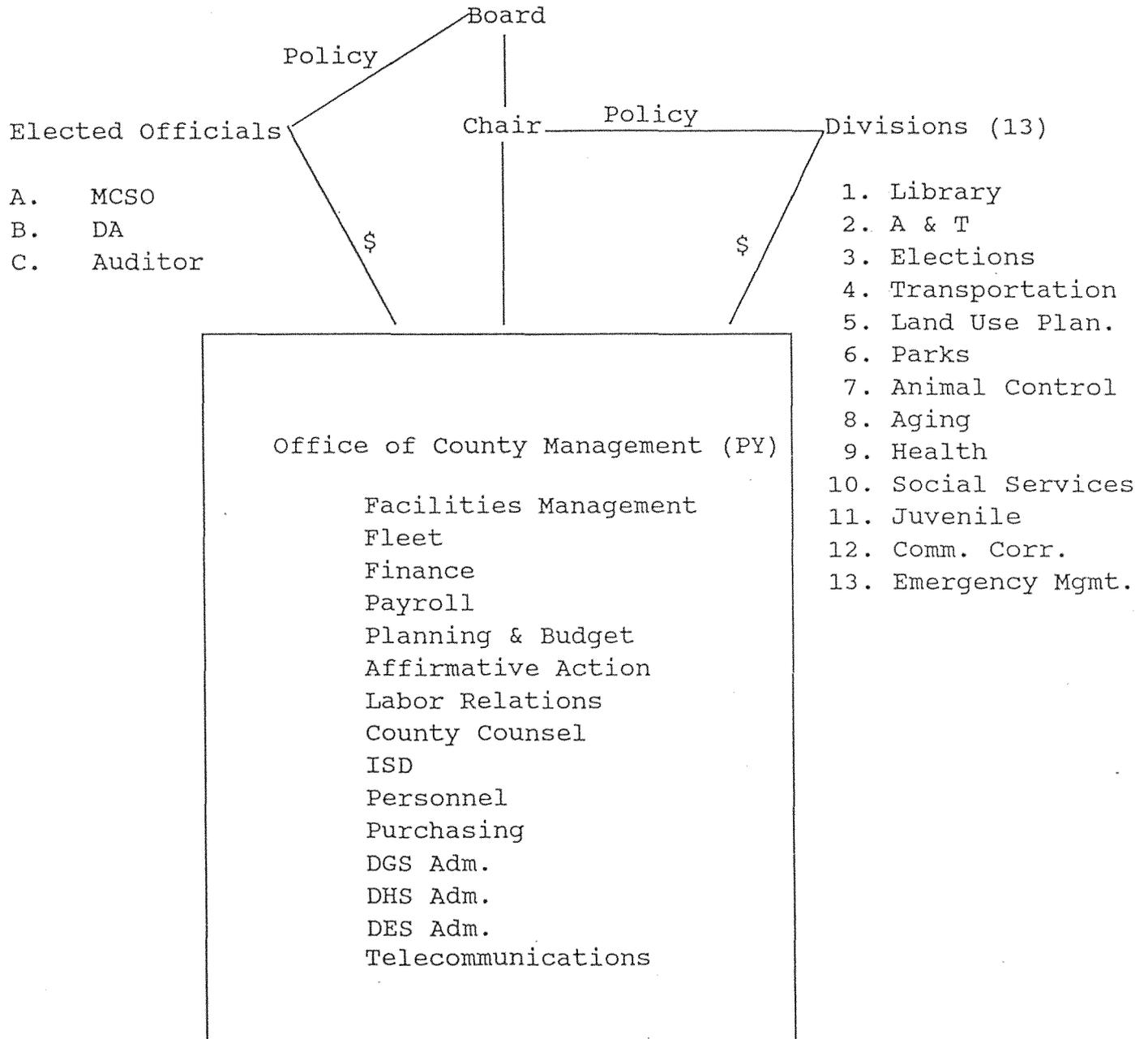
4. We suggest that the Department be called the "Department of Social Services" and that the Division presently called by that name and the new Division of Housing/Neighborhood Services have their names changed to encompass all of their respective components. Since the ordinance does not describe names for the divisions within the new Department, this task could be left to the Department manager, the division heads and their advisory committees.

5. In the ordinance itself, we suggest that you amend the ordinance following Section 3 (C) to also include homeless and low income persons.

Thank you for the opportunity to appear before you today.

cc: DHS CAB members
Central CBAC

Submitted BY
Commissioner
Kelley 11/26/91



Meeting Date: November 26, 1991

Agenda No.: R-9

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM
(For Non-Budgetary Items)

SUBJECT: SPECIAL MEETING - APPOINTMENT OF STATE REPRESENTATIVE DISTRICT 13

BOARD BRIEFING _____	REGULAR MEETING <u>November 26, 1991</u>
(date)	(date)
DEPARTMENT <u>Non-Departmental</u>	DIVISION <u>Chair Gladys McCoy</u>
CONTACT <u>Fred Neal</u>	TELEPHONE <u>248-3308</u>
PERSON(S) MAKING PRESENTATION <u>Fred Neal</u>	

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL

ESTIMATED TIME NEEDED ON BOARD AGENDA: 20 - 30 Minutes - 10:30 a.m. TIME CERTAIN

CHECK IF YOU REQUIRE OFFICIAL WRITTEN NOTICE OF ACTION TAKEN: _____

BRIEF SUMMARY (include statement of rationale for action requested, as well as personnel and fiscal/budgetary impacts, if applicable):

Special Meeting for Board Consideration and Possible Appointment in the Matter of Filling a Vacancy in House District 13 of the 66th Oregon Legislative Assembly

*11/26/91 original to Larry Bevins,
Elections Division, Secretary of State
11/27/91 copy to Fred Neal & Vicki
Ervin*

(If space is inadequate, please use other side)

SIGNATURES:

ELECTED OFFICIAL Gladys McCoy
Or

DEPARTMENT MANAGER _____

(All accompanying documents must have required signatures)

CLERK OF
COUNTY COMMISSIONERS
MULTI-COUNTY
OREGON
1991 NOV 18 AM 10:25

PHIL KEISLING
SECRETARY OF STATE



ELECTIONS DIVISION
COLLEEN SEALOCK
DIRECTOR
141 STATE CAPITOL
SALEM, OREGON 97310-0722
ELECTIONS — (503) 378-4144

GLADYS McCOY
MULTNOMAH COUNTY CHAIR
1021 S.W. 4th, ROOM 134
PORTLAND, OREGON 97204

11/9/91

November 4, 1991

DBE *c* *for* *DBE*

Vicki Ervin, Director
Multnomah County Elections
1040 SE Morrison Street
Portland, OR 97214-2495

Re: Representative District 13 Vacancy

This is to officially notify you of the resignation of the Honorable Judy Bauman from the office of State Representative, District 13. Effective date of the resignation was 5:00 p.m., November 1, 1991.

Enclosed is a copy of the Administrative Rule which was filed in regard to this vacancy and a copy of her letter of resignation.

Sincerely,

Juanita Edwards

Juanita Edwards
Administrative Specialist

Enclosure

ZRULES:205

*meeting set
11/26/91 at
10:30 am*

BOARD OF
COUNTY COMMISSIONERS
RECEIVED
1991 NOV -8 PM 12:46
MULTNOMAH COUNTY
OREGON
VICKI K. ERVIN,
DIRECTOR OF ELECTIONS
1991 NOV -8 AM 11:19

JUDITH C. BAUMAN
MULTNOMAH COUNTY
DISTRICT 13

REPLY TO ADDRESS INDICATED:

- House of Representatives
Salem, Oregon 97310-1347
- 5527 SE 54th
Portland, Oregon 97206



COMMITTEES
Member:
Judiciary
Housing and Urban Development

HOUSE OF REPRESENTATIVES
SALEM, OREGON
97310-1347

November 1, 1991

Phil Keisling
Secretary of State
136 State Capitol
Salem, OR 97310

BY FAX

Dear Mr. Secretary,

I am resigning from my office as State Representative for House District 13 effective at the close of business today, November 1, 1991. On November 4 I will assume my new role as an Executive Department employee with the Housing and Community Services Department. It will continue to be my privilege to serve Oregon, albeit in a different capacity.

Thank you for your assistance in this transition, and for all the competent and professional support your office has extended over the course of my term in office.

Sincerely,

A handwritten signature in cursive script that reads "Judy Bauman".

Judy Bauman
State Representative District 13

CERTIFICATE AND ORDER
FOR FILING
TEMPORARY
ADMINISTRATIVE RULES WITH THE SECRETARY OF STATE

4 9 53 AM '91

I HEREBY CERTIFY that the attached copy is a true, full and correct copy of TEMPORARY rule(s) adopted on

PHIL KATZLING
November 4, 1991
STATE
(Date)

by the Secretary of State (Department) Elections Division (Division)

to become effective November 4, 1991 (Date) through May 4, 1991 (Date)

The within matter having come before the Secretary of State (Department) Elections Division (Division) after

all procedures having been in the required form and conducted in accordance with applicable statutes and rules and being fully advised in the premises:

NOW THEREFORE, IT IS HEREBY ORDERED THAT the following action be taken: (List Rule Number(s) or Rule Title(s) on Appropriate Lines Below)

Adopted:
(New Total Rules)

Amended:
(Existing Rules)

165-06-035

Suspended:
(Total Rules Only)

as Administrative Rules of the

Secretary of State
(Department)

Elections Division
(Division)

DATED this 4th day of November, 19 91

This Order amends TEMPORARY Order No.(s): _____
Filed: _____

By: [Signature]
(Authorized Signer)

NOTE: The Expiration date of this Order remains the same as the original Order.

Title: Elections Manager

Statutory Authority ORS 249.200, 171.051, 171.060 or _____

Chapter(s) _____, Oregon Laws 19__ or _____

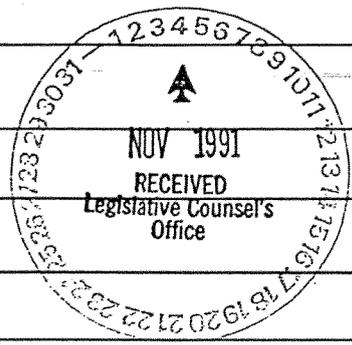
House Bill(s) _____, 19__ Legislature; or Senate Bill(s) _____, 19__ Legislature

Subject Matter: Filling of State Representative, District 13, vacancy by reason of written resignation from the 66th Legislative Assembly by Representative Judy Bauman.

Statement of Need Emergency Justification Attached: Do you intend to adopt this rule Permanently? YES NO

If so, have you filed Notice of Proposed Rulemaking for publication in the Oregon Bulletin? YES NO

For Further Information Contact Larry Bevens (Rule Coordinator) Phone: 378-4144



RECEIVED
4 9 53 AM

IN THE MATTER OF AMENDING
OF RULE RELATING TO FILLING
VACANCIES IN LEGISLATIVE ASSEMBLY

) STATUTORY AUTHORITY,
) STATEMENT OF NEED, PUBLIC AND
) PRINCIPAL DOCUMENTS RELIED UPON AND FISCAL
) IMPACT

STATUTORY AUTHORITY:

ORS 171.060(1)

STATEMENT OF NEED:

ORS 171.060(1) requires Secretary of State to adopt a rule establishing procedures for the conduct of a meeting to fill a vacancy in the Legislative Assembly.

PRINCIPAL DOCUMENTS
RELIED UPON:

None

FISCAL IMPACT:

None

Dated November 4, 1991



Larry B. Bevens
Elections Manager

In the Matter of Amending a
Rule Relating to Filling Vacancies
in Legislative Assembly

)
)
)

JUSTIFICATION FOR
ADOPTION OF RULE

- ORS 171.060(1) requires the Secretary of State to establish procedures for the conduct of the meeting to fill a vacancy in the Legislative Assembly.

It is in the public interest to amend a rule specifying these procedures. Failure to act immediately to adopt such procedures will result in serious prejudice to the public interest, in that a vacancy exists in the Legislative Assembly.

TEMPORARY ADMINISTRATIVE RULE

Subject: Procedure for conduct of meeting to fill vacancy in Legislative Assembly, State Representative, District 13.

The following procedure has been adopted in accordance with ORS 171.060(1), which requires the Secretary of State to establish by rule procedures for conducting a meeting to fill a vacancy in the Legislative Assembly:

1. A meeting of the members of the county governing body shall convene at the time designated by the Secretary of State.
2. The chairperson conducting the meeting shall open the meeting and state the purpose of the meeting is to select, from a list of not fewer than three nor more than five nominees furnished by the Secretary of State, an appointee to fill a vacancy in the Legislative Assembly.
3. Members of the county governing body eligible to vote on the selection are those physically present at the meeting, who are currently holding office by election or appointment.
4. The county governing body, in making its determination, may allot time for interviewing nominees and for other pertinent deliberations prior to voting.
5. The vote shall be taken in a manner specified by a majority of those present eligible to vote on the selection. The person receiving the highest number of votes shall be the appointee. However, in any case, the vote of each member of the governing body shall be recorded and included in the written statement required by ORS 171.060(3).



MULTNOMAH COUNTY DEMOCRATIC CENTRAL COMMITTEE

711 SW Alder, Suite 306 • Portland, Oregon 97205 • (503)248-0826



GLADYS McCOY
MULTNOMAH COUNTY CHAIR
1021 S.W. 4th, ROOM 134
PORTLAND, OREGON 97204

11/7/91

Handwritten signature/initials

November 6, 1991

Ms. Gladys McCoy, Chair
Board of County Commissioners
1021 SW Fourth
Portland, OR 97204-1192

Dear Commissioner McCoy:

This is to notify you that, pursuant to ORS 171,060(1), a nomination meeting to replace State Representative Judith Bauman has been scheduled for November 19, 1991 at 7:30 p.m. at the Kirkland Union Manor, 3530 SE 84th Avenue, Portland, OR 97266. Notification has been mailed to all precinct people of House District 13 and the meeting will be chaired by me.

Sincerely,

Lynn Partin

Lynn Partin
Chair

LP:ca

BOARD OF
COUNTY COMMISSIONERS
1991 NOV - 8 PM 12:46
MULTNOMAH COUNTY
OREGON

PHIL KEISLING
SECRETARY OF STATE



ELECTIONS DIVISION
COLLEEN SEALOCK
DIRECTOR
141 STATE CAPITOL
SALEM, OREGON 97310-0722
ELECTIONS — (503) 378-4144

J. BM
GLADYS McCOY
MULTNOMAH COUNTY CHAIR
1021 S.W. 4th, ROOM 134
PORTLAND, OREGON 97204
11/12/91
c: abc

November 8, 1991

The Honorable Gladys McCoy, Chair
Multnomah County Board of Commissioners
Attn: Delma Farrell
1021 SW 4th, Room 134
Portland, Oregon 97204

Re: Resignation of Representative Judy Bauman

Dear Ms. Farrell:

State Representative Judy Bauman, District 13, has submitted her resignation from the 66th Legislative Assembly, effective 5:00 p.m., November 1, 1991.

Pursuant to ORS 171.060(1), you are hereby notified of the vacancy. The Democratic Party precinct committee persons of House District 13 will meet on Tuesday, November 19, 1991, to choose nominees to fill the vacancy. The Multnomah County Board of Commissioners will be notified of the list of nominees as soon as practicable (target date is November 20, 1991). The Board is hereby directed to meet to appoint one person from the list. The time and location of the meeting are as follows:

Time: 10:30 a.m.
Date: Tuesday, November 26, 1991
Place: Commission Board Room
1021 SW 4th, Room 602
Portland, Oregon 97204

Please contact me if you have any questions about this process.

Sincerely,

Larry B. Bevins
Larry B. Bevins
Elections Manager

cc: Lynn Partin
Wayne Anderson

LBB:je
WCOLLEEN:31

BOARD OF
COUNTY COMMISSIONERS
1991 NOV 12 PM 12:36
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY DEMOCRATIC CENTRAL COMMITTEE

711 SW Alder, Suite 306 • Portland, Oregon 97205 • (503)248-0826



*Bm
Rec'd 11/22/91
cfrn, dbc*

November 20, 1991

Ms. Gladys McCoy, Chair
Board of County Commissioners
1021 SW 4th
Portland, OR 97204-1192

Dear Commissioner McCoy:

In accordance with ORS 171.060(1), the Democratic Precinct Committee Persons of House District 13 met on September 19, 1991 to make nominations to fill the vacancy created by the resignation of Representative Judy Bauman. The committee, acting in accord with Oregon law and Party rule, voted to recommend the following names to the Multnomah County Commissioners as candidates to fill the vacancy in House District 13:

Kate Brown
Ray Hites
Rod Monroe

Statements of Willingness to Serve will be sent under separate cover.

Sincerely,

Lynn Partin
Chair

OFFICE OF THE SECRETARY OF STATE

PHIL KEISLING
SECRETARY OF STATE



ELECTIONS DIVISION
COLLEEN SPALOCK
DIRECTOR
141 STATE CAPITOL
SALEM, OREGON 97310-0722
ELECTIONS — (503) 378-4144

November 22, 1991

C. J. ...

The Honorable Gladys McCoy, Chair
Multnomah County Board of Commissioners
Attn: Delma Farrell
1021 SW 4th, Room 134
Portland, Oregon 97204

Re: State Representative District 13 Vacancy

Dear Ms. Farrell:

This is to notify you of the names of the nominees of the Democratic Party of Oregon who have been selected by the Democratic precinct committee persons of State Representative District 13. These are the names to be considered by the Multnomah County Board of Commissioners in appointing a successor to fill the vacancy created by the resignation of Judy Bauman. The following have been nominated to fill the vacancy in State Representative District 13.

1. Kate Brown
2. Ray Hites
3. Rod Monroe

Pursuant to ORS 171.060(1), I have provided you with this list of nominees for the meeting to be held on Tuesday, November 26, 1991, at 11:00 a.m. Also enclosed is a copy of the Secretary of State's rule governing the conduct of a meeting of county commissioners to fill a vacancy in the legislative assembly.

Sincerely,

Larry B. Bevens
Larry B. Bevens
Elections Manager

BOARD OF
COUNTY COMMISSIONERS
1991 NOV 22 AM 11:48
MULTNOMAH COUNTY
OREGON

LBB:je
Enclosure

c: Members of the Multnomah County Board of Commissioners
Lynn Partin
Wayne Anderson

TEMPORARY ADMINISTRATIVE RULE

Subject: Procedure for conduct of meeting to fill vacancy in Legislative Assembly, State Representative, District 13.

The following procedure has been adopted in accordance with ORS 171.060(1), which requires the Secretary of State to establish by rule procedures for conducting a meeting to fill a vacancy in the Legislative Assembly:

1. A meeting of the members of the county governing body shall convene at the time designated by the Secretary of State.
2. The chairperson conducting the meeting shall open the meeting and state the purpose of the meeting is to select, from a list of not fewer than three nor more than five nominees furnished by the Secretary of State, an appointee to fill a vacancy in the Legislative Assembly.
3. Members of the county governing body eligible to vote on the selection are those physically present at the meeting, who are currently holding office by election or appointment.
4. The county governing body, in making its determination, may allot time for interviewing nominees and for other pertinent deliberations prior to voting.
5. The vote shall be taken in a manner specified by a majority of those present eligible to vote on the selection. The person receiving the highest number of votes shall be the appointee. However, in any case, the vote of each member of the governing body shall be recorded and included in the written statement required by ORS 171.060(3).

SEU Form No. 425b Eff. 10-1-87

CERTIFICATE AND ORDER FOR FILING TEMPORARY

ADMINISTRATIVE RULES WITH THE SECRETARY OF STATE

NOV 4 9 53 AM '91

I HEREBY CERTIFY that the attached copy is a true, full and correct copy of TEMPORARY rule(s) adopted on

PHIL DELANEY, SECRETARY OF STATE November 4, 1991 (Date)

by the Secretary of State (Department)

Elections Division (Division)

to become effective November 4, 1991 (Date)

through May 4, 1991 (Date)

The within matter having come before the Secretary of State (Department)

Elections Division (Division)

after

all procedures having been in the required form and conducted in accordance with applicable statutes and rules and being fully advised in the premises:

NOW THEREFORE, IT IS HEREBY ORDERED THAT the following action be taken: (List Rule Number(s) or Rule Title(s) on Appropriate Lines Below)

Adopted: (New Total Rules)

Amended: (Existing Rules)

165-06-035

Suspended: (Total Rules Only)

as Administrative Rules of the

Secretary of State (Department)

Elections Division (Division)

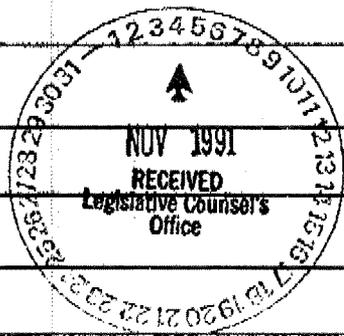
DATED this 4th day of November, 1991

This Order amends TEMPORARY Order No.(s): _____

Filed: _____

NOTE: The Expiration date of this Order remains the same as the original Order.

By: [Signature] (Authorized Signer) Title: Elections Manager



Statutory Authority ORS 249.200, 171.051, 171.060 or

Chapter(s) _____, Oregon Laws 19__ or

House Bill(s) _____, 19__ Legislature; or Senate Bill(s) _____, 19__ Legislature

Subject Matter: Filling of State Representative, District 13, vacancy by reason of written resignation from the 66th Legislative Assembly by Representative Judy Bauman.

Statement of Need [] Emergency Justification Attached: [] Do you intend to adopt this rule Permanently? YES [] NO []

If so, have you filed Notice of Proposed Rulemaking for publication in the Oregon Bulletin? YES [] NO []

For Further Information Contact Larry Bevens (Rule Coordinator) Phone: 378-4144

In the Matter of Amending a) JUSTIFICATION FOR
Rule Relating to Filling Vacancies) ADOPTION OF RULE
in Legislative Assembly)

ORS 171.060(1) requires the Secretary of State to establish procedures for the conduct of the meeting to fill a vacancy in the Legislative Assembly.

It is in the public interest to amend a rule specifying these procedures. Failure to act immediately to adopt such procedures will result in serious prejudice to the public interest, in that a vacancy exists in the Legislative Assembly.

NOV 4 9 53 AM '91

IN THE MATTER OF AMENDING
OF RULE RELATING TO FILLING
VACANCIES IN LEGISLATIVE ASSEMBLY

) STATUTORY AUTHORITY,
) STATEMENT OF NEED, PHILIPSONING
) PRINCIPAL DOCUMENTS RELIED UPON
) RELIED UPON AND FISCAL
) IMPACT

STATUTORY AUTHORITY:

ORS 171.060(1)

STATEMENT OF NEED:

ORS 171.060(1) requires
Secretary of State to adopt a
rule establishing procedures
for the conduct of a meeting
to fill a vacancy in the
Legislative Assembly.

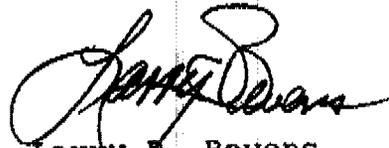
PRINCIPAL DOCUMENTS
RELIED UPON:

None

FISCAL IMPACT:

None

Dated November 4, 1991


Larry B. Bevens
Elections Manager

OFFICE OF THE SECRETARY OF STATE

PHIL KEISLING
SECRETARY OF STATE



ELECTIONS DIVISION
COLLEEN SEALOCK
DIRECTOR

141 STATE CAPITOL
SALEM, OREGON 97310-0722
ELECTIONS — (503) 378-4144

FAX: (503) 373-7414

FAX TRANSMITTAL

DATE: 11/25/91

TO: Delma Farrell

FROM: Juanita

COMMENTS: 248-3308
New Rule for State Rep. Dist. 13 Vacancy.
- Change in # 3 only.

Document contains 5 pages
(including Transmittal Form)

BOARD OF
COUNTY COMMISSIONERS
1991 NOV 26 AM 8:19
MULTNOMAH COUNTY
OREGON

No. 425b
Eff. 10-1-87

FOR FILING
TEMPORARY
ADMINISTRATIVE RULES WITH THE SECRETARY OF STATE

I HEREBY CERTIFY that the attached copy is a true, full and correct copy of TEMPORARY rule(s) adopted on November 25, 1991
(Date)

by the Secretary of State (Department) Elections Division (Division)

to become effective November 25, 1991 (Date) through May 25, 1991 (Date)

PHILIP
SECRETARY OF STATE

The within matter having come before the Secretary of State (Department) Elections Division (Division) after

all procedures having been in the required form and conducted in accordance with applicable statutes and rules and being fully advised in the premises:

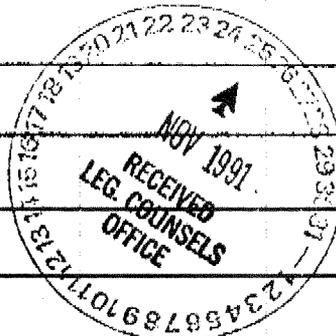
NOW THEREFORE, IT IS HEREBY ORDERED THAT the following action be taken: (List Rule Number(s) or Rule Title(s) on Appropriate Lines Below)

Adopted:
(Now Total Rules)

Amended:
(Existing Rules)

165-06-035

Suspended:
(Total Rules Only)



as Administrative Rules of the Secretary of State (Department) Elections Division (Division)

DATED this 25th day of November, 19 91

This Order amends TEMPORARY Order No.(s): _____

Filed: _____

NOTE: The Expiration date of this Order remains the same as the original Order.

By: [Signature]
(Authorized Signer)

Title: Elections Manager

Statutory Authority ORS 249.200, 171.051, 171.060 or

Chapter(s) _____, Oregon Laws 19____ or

House Bill(s) _____, 19 ____ Legislature; or Senate Bill(s) _____, 19 ____ Legislature

Subject Matter: Filling of State Representative, District 13, vacancy by reason of written resignation from the 66th Legislative Assembly by Representative Judy Bauman.

Statement of Need

Emergency Justification Attached:

Do you intend to adopt this rule Permanently? YES NO

If so, have you filed Notice of Proposed Rulemaking for publication in the Oregon Bulletin? YES NO

For Further Information Contact Larry Bevens (Rule Coordinator) Phone: 378-4144

IN THE MATTER OF AMENDING
OF RULE RELATING TO FILLING
VACANCIES IN LEGISLATIVE ASSEMBLY

) STATUTORY AUTHORITY,
) STATEMENT OF NEED,
) PRINCIPAL DOCUMENTS
) RELIED UPON AND FISCAL
) IMPACT

STATUTORY AUTHORITY:

ORS 171.060(1)

STATEMENT OF NEED:

ORS 171.060(1) requires
Secretary of State to adopt a
rule establishing procedures
for the conduct of a meeting
to fill a vacancy in the
Legislative Assembly.

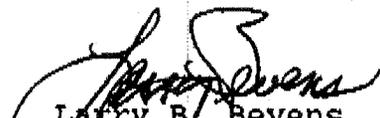
PRINCIPAL DOCUMENTS
RELIED UPON:

None

FISCAL IMPACT:

None

Dated November 25, 1991


Larry B. Bevens
Elections Manager

ST
RE
M
DATE

In the Matter of Amending a) JUSTIFICATION FOR
Rule Relating to Filling Vacancies) ADOPTION OF RULE
in Legislative Assembly)

ORS 171.060(1) requires the Secretary of State to establish procedures for the conduct of the meeting to fill a vacancy in the Legislative Assembly.

It is in the public interest to amend a rule specifying these procedures. Failure to act immediately to adopt such procedures will result in serious prejudice to the public interest, in that a vacancy exists in the Legislative Assembly.

TEMPORARY ADMINISTRATIVE RULE

Subject: Procedure for conduct of meeting to fill vacancy in Legislative Assembly, State Representative, District 13.

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3. Members of the county governing body eligible to vote on the selection are those physically or electronically present at the meeting, who are currently holding office by election or appointment.
4. The county governing body, in making its determination, may allot time for interviewing nominees and for other pertinent deliberations prior to voting.
5. The vote shall be taken in a manner specified by a majority of those present eligible to vote on the selection. The person receiving the highest number of votes shall be the appointee. However, in any case, the vote of each member of the governing body shall be recorded and included in the written statement required by ORS 171.060(3).

B A L L O T NO. 1

Commissioner Anderson

Vote for ONE of the following:

Kate Brown

Ray Hite

Rod Monroe

B A L L O T NO. 1

Commissioner Bauman

Vote for ONE of the following:

Kate Brown

Ray Hite

Rod Monroe

B A L L O T NO. 1
Commissioner Kelley

Vote for ONE of the following:

Kate Brown

Ray Hite

Rod Monroe

B A L L O T N O . 1

Commissioner Hansen

Vote for ONE of the following:

Kate Brown

Ray Hite

Rod Monroe

B A L L O T N O . 1

Chair McCoy

Vote for ONE of the following:

Kate Brown

Ray Hite

Rod Monroe

1 IT IS FURTHER RESOLVED, pursuant to ORS 171.060(3), that a
2 signed and sealed original of this Order shall be promptly forwarded
3 to the Secretary of State.

4 DATED this 26th day of November, 1991.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Gladys McCoy

Gladys McCoy, Chair

Rick Bauman

Rick Bauman, Vice-Chair

Pauline Anderson

Pauline Anderson, Commissioner

Sharron Kelley

Sharron Kelley, Commissioner

Gary Hansen

Gary Hansen, Commissioner

21 REVIEWED:

22
23 *John L. DuBay*

John L. DuBay, County Counsel
24 Multnomah County, Oregon

25

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ATTACHMENT "A"

VOTE TABULATION

In the Matter of Filling a Vacancy in House District 13 of the 66th Oregon Legislative Assembly, the Multnomah County Board of Commissioners voted as follows:

Commissioner Pauline Anderson	<u>KATE BROWN</u>
Commissioner Rick Bauman	<u>KATE BROWN</u>
Commissioner Sharron Kelley	<u>KATE BROWN</u>
Commissioner Gary Hansen	<u>KATE BROWN</u>
Chair Gladys McCoy	<u>KATE BROWN</u>