



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 8/18/11)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-9 DATE 5/31/12  
LYNDA GROW, BOARD CLERK

### Board Clerk Use Only

Meeting Date: 5/31/12  
Agenda Item #: R.9  
Est. Start Time: 10:55 am  
Date Submitted: 5/16/12

**BUDGET MODIFICATION # MCSO-10 appropriating \$31,639 in the Federal/State  
Agenda Fund from the Oregon Office of Domestic Preparedness Urban Area Security  
Title: Initiative Grant (UASI).**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

**Requested Meeting Date:** Next Available **Time Needed:** 5 Minutes  
**Department:** Sheriff's Office **Division:** Enforcement  
**Contact(s):** Wanda Yantis, Fiscal Manager  
**Phone:** 503-988-4455 **Ext.** 84455 **I/O Address:** 503/350  
**Presenter Name(s) & Title(s):** Chief Deputy Jason Gates, Enforcement Division and Wanda Yantis, Fiscal Manager

### General Information

**1. What action are you requesting from the Board?**

The Sheriff's Office requests approval of Budget Modification MCSO-10 appropriate \$31,639 in Federal/State funds from the Oregon Office of Domestic Preparedness Urban Area Security Initiative (UASI) Grant.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

In 2008, the Office of Domestic Preparedness awarded financial assistance for a five-county regional partnership (Multnomah, Clackamas, Washington and Columbia Counties of Oregon and Clark County, Washington) to address the unique equipment, training, planning and operational needs for large urban area preparedness against potential terrorist attacks.

Since 2008, efforts have been made to spend the grant on appropriate projects throughout the five county region. Currently, for various reasons, there is an unspent amount of funding which was due to expire. The granting agency opened up the funding and the

Sheriff's Office had the opportunity to apply for and was awarded \$31,639 of the remaining funds.

The Sheriff's Office is using the funding to purchase equipment that will assist the Sheriff's Office Enforcement Division. Items purchased with this funding were four (4) Panasonic Toughbook laptops, Five (5) Net Motion software programs to talk and interface with VCAD at BOEC in a secure/encrypted environment, and Cellebrite software for mobile cell phone forensics.

This action affects Program Offer #60063 MCSO Patrol Services.

**3. Explain the fiscal impact (current year and ongoing)**

This will increase the Enforcement Division's revenue by \$31,639 in the Federal/State Fund in FY 2012.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

This grant was achieved through a regional partnership.

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**Budget Modification**

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If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Enforcement Division's revenue by \$31,639 in the Federal/State Fund in FY 2012. The CFDA number is 97.067.

- **What budgets are increased/decreased?**

The Sheriff's Office will increase their Federal/State Fund budget by \$31,639.

- **What do the changes accomplish?**

This will increase the Enforcement Division's revenue by \$31,639 in the Federal/State Fund in FY 2012.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

No indirect charges are allowed by the grant.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

The region has received funding from this grant for 10 consecutive years. But this grant is a year to year basis. When the grant ends, our participation will end.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The 2008 UASI grant expires within two years. But due to unspent funding, had been extended to allow regional partners to have the opportunity to use this funding for re-programmed purchases. This grant is on a year to year basis. When the grant ends, our participation will end.

**NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.**

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**Required Signature**

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**Elected Official  
or Dept Director:** Sheriff Dan Staton /s/ **Date:** 5/16/12

**Budget Analyst:** Christian Elkin /s/ **Date:** 5/16/12

**Department HR:** n/a **Date:**

**Countywide HR:** n/a **Date:**

MCSO-10

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2012

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Description
						Cost Center	WBS Element					
1	60-50	32456	60063	50			SOENF.08UASI	50195	-	(31,639)	(31,639)	IG-OP-Fed Thru Other
2	60-50	32456	60063	50			SOENF.08UASI	60170		960	960	Professional Services
3	60-50	32456	60063	50			SOENF.08UASI	60240		30,679	30,679	Supplies
4										0		
5										0		
6										0		
7										0		
8										0		
9										0		
10										0		
11										0		
12										0		
13										0		
14										0		
15										0		
16										0		
17										0		
18										0		
19										0		
20										0		
21										0		
22										0		
23										0		
24										0		
25										0		
26										0		
27										0		
28										0		
29										0		
											0	Total - Page 1
											0	GRAND TOTAL



**ANNUALIZED PERSONNEL CHANGE**Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
										0
TOTAL CURRENT FY CHANGES						0.00	0	0	0	0

FM Side			PS/CO Side			Cost Element/Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes
<b>General Fund Contingency</b>							
	19	1000		9500001000		60470	Reduce available General Fund Contingency
	xx-xx	xxxxx		xxx	xxx	xxxxx	Increase Expenditure
<b>Indirect Central</b>							
	xx-xx	xxxxx			xxx	60350	Indirect Expenditure
	19	1000		9500001000		50310	Indirect reimbursement revenue in General Fund
	19	1000		9500001000		60470	CGF Contingency expenditure
<b>Departmental</b>							
	xxx	xxxxx		xxx	xxx	60355	Indirect Department Expenditure
	xx-xx	1000		xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
	xx-xx	1000		xxx	xxx	xxx	Off setting Dept expenditure in General Fund
<b>Telecommunications</b>							
	xx-xx	xxxxx			xxx	60370	Departmental telecommunication expenditure
	78-70	3503		709525		50310	Budgets receipt of reimbursement
	78-70	3503		709525		60200	Budgets offsetting expenditure in telecommunications fund
<b>Data Processing</b>							
	xx-xx	xxxxx			xxx	60380	Departmental data processing expenditures
	78-70	3503		709000		50310	Budgets receipt of Data Processing reimbursement
	78-70	3503		709000		60240	Budgets offsetting expenditures
<b>PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)</b>							
	xx-xx	xxxxx			xxx	60390	Departmental PC Flat Fee expenditure
	78-70	3503		709617		50310	Budgets receipt of PC Flat Fee
	78-70	3503		709617		60240	Budgets offsetting expenditure
<b>Electronic Service Reimbursement</b>							
	xx-xx	xxxxx				60420	Departmental Electronics expenditure
	78-60	3501		904200		50310	Receipt of Electronics service reimbursement
	78-60	3501		904200		60240	Budgets offsetting expenditure
<b>Motor Pool: Use this cost center if you are adding funds for motor pool use.</b>							
	xx-xx	xxxxx			xxx	60410	Departmental Motor Pool expenditure
	78-30	3501		904150		50310	Budgets receipt of Motor Pool service reimbursement
	78-30	3501		904150		60240	Budgets offsetting expenditure
<b>Fleet: Use this cost center if you are adding funds for dedicated program cars.</b>							
	xx-xx	xxxxx			xxx	60410	Departmental Fleet expenditure
	78-60	3501		904100		50310	Budgets receipt of Fleet service reimbursement
	78-60	3501		904100		60240	Budgets offsetting expenditure
<b>Building Management</b>							
	xx-xx	xxxxx			xxx	60430	Departmental Building Management expenditure
	78-50	3505		902575		50310	Budgets receipt of Building Management service reimbursement
	78-50	3505		902575		60170	Budgets offsetting expenditure
<b>Insurance Service Reimbursement</b>							
	xx-xx	xxxxx				60140 or 60145	Departmental Insurance expenditure
	72-10	3500		705210		50316	Insurance Revenue
	72-10	3500		705210		60330	Offsetting expenditure
<b>Lease Payments to Capital Lease Retirement Fund</b>							
	xx-xx	xxxxx				60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
<b>Mail &amp; Distribution</b>							
	xx-xx	xxxxx			xxx	60460	Mail & Distribution expenditure
	78-20	3504		904400		50310	Budgets receipt of service reimbursement
	78-20	3504		904400		60230	Budgets offsetting expenditure
<b>Records</b>							
	xx-xx	xxxxx			xxx	60460	Records expenditure
	78-20	3504		904500		50310	Budgets receipt of service reimbursement
	78-20	3504		904500		60240	Budgets offsetting expenditure
<b>Stores</b>							
	xx-xx	xxxxx			xxx	60460	Stores expenditure
	78-20	3504		904600		50310	Budgets receipt of service reimbursement
	78-20	3504		904600		60240	Budgets offsetting expenditure

### ***How are functional areas assigned to cost objects?***

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	0080
1502 – Emergency Communications Fund	Community Services	0060
1503 – Bike Path Fund	Community Services	0060
1504 – Recreation Fund	Community Services	0060
1506 – County School Fund	Community Services	0060
1509 – Willamette River Bridges Fund	Roads and Bridges	0080
1510 – Library Fund	Library	0070
1512 – Land Corner Preservation Fund	Roads and Bridges	0080
2504 – Building Project Fund	Community Services	0060
2507 – Capital Improvement Fund	Community Services	0060
2509 – Asset Preservation Fund	Community Services	0060
2511 – Sellwood Bridge Fund	Roads and Bridges	0080
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	0500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	0510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	0520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	0020
Non-Departmental – CCFC (10-50)	Social Services	0040
District Attorney (15)	Public Safety and Justice	0050
Countywide (18 & 19)	General Government	0020
Human Services (20, 21, 22, 25, 26, 30 & 31)	Social Services	0040
Health (40)	Health Services	0030
Community Justice (50)	Public Safety and Justice	0050
Sheriff's Office (60)	Public Safety and Justice	0050
County Management (72)	General Government	0020
County Assets (78)	General Government	0020
Library (80)	Library	0070
Community Services (91)	General Government	0020

*If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.*