



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 02/11/2010
DEBORAH L. BOGSTAD, BOARD CLERK

Board Clerk Use Only

Meeting Date: 02/11/2010
Agenda Item #: R-10
Est. Start Time: 10:40 AM
Date Submitted: 01/28/2010

BUDGET MODIFICATION: HD-10 -22

BUDGET MODIFICATION HD-10-22 Requesting Approval to Carryover
Agenda \$288,870 in Grant Funds and to Appropriate \$25,000 in New Grant Award for the
Title: Health Department's Regional Emergency Preparedness Program

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date: 11 February 2010 **Amount of Time Needed:** 5 Minutes
Department: Health Department **Division:** Director's Office
Contact(s): Lester A. Walker – Budget and Finance Manager
Phone: 503-988-3663 **Ext.** 26457 **I/O Address:** 167/2/210
Presenter(s): Kathryn Richer and Zumana Rios

General Information

1. What action are you requesting from the Board?

Request approval to carryover \$38,252 in grant funding from State Department of Human Services (DHS); \$250,618 in grant funding from the Centers for Disease Control and Prevention (CDC); and to appropriate \$25,000 in grant funding from the Oregon Association of Hospitals and Health Systems (OAHHS) to support the Health Department's Regional Health System Emergency Preparedness Program.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Oregon is divided into seven regions for purposes of hospital/health system preparedness for emergencies. Multnomah County is part of Region 1 which also includes Clackamas, Washington, Columbia, Clatsop, and Tillamook counties. In 2004 Multnomah County was designated as the Regional Lead Agency (RLA) to coordinate and provide staff support for hospital/health system

preparedness activities.

Carryover of the \$38,252 in State DHS grant funds allows the continuation of support and coordination of our regional planning process among public and private health sector partners. It is anticipated this funding will continue through FY 2012.

Carryover of the \$250,618 in CDC funds will continue to pay for staff, procure necessary materials and services, pass through of funds to participating partner agencies, and usual County indirect and internal services costs. The Centers for Disease Control and Prevention (CDC) grant will expand on the federally-funded work currently being performed by the Health Department via the Health Preparedness Organization. The grant award allows the Health Department to coordinate the design of a community system for maintaining a wide range of ethically appropriate essential health services under the extreme challenges presented by a severe influenza pandemic. The development of such a community system is both a logical next step in hospital/health system preparedness planning, and is also crucial in weaving together previously developed response capacities.

New grant funds of \$25,000 from the Oregon Association of Hospitals and Health Systems (OAHHS) will support regional Medical Reserve Corps units in capacity building, sustainability, training, and regionalization.

This increase in funding affects Program Offer #40005-Public Health and Regional Health Systems Emergency.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$313,870.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

The current direction of this program reflects the established framework and process that has the consensus of key public and private parties in local health emergency preparedness and has proven to be successful. Representatives from all hospitals and public health departments in Clackamas, Clatsop, Columbia, Multnomah, Tillamook and Washington Counties in Oregon, and Clark County in Washington continue to be included in the operation of this program. Additional partners include representatives from Oregon DHS, medical and other health professional societies, Coalition of Community Clinics, Behavioral Health Response Planners, Ethnic Community Representatives and Non-Governmental Organizations, Fire/EMS agencies, Ethicists, and Oregon Association of Hospitals and Health Systems.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$313,870 in FY 2010 as a result of the work performed under these grants.

The revenue received as a result of this budget modification will affect the following CFDA numbers:

- 93.889: National Bioterrorism Hospital Preparedness Program
- 93.069: Public Health Emergency Preparedness

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Temporary budget will increase by \$20,919
- Non Base Fringe budget will increase by: \$4,052
- Non Base Insurance budget will increase by: \$3,233
- Professional Services budget will increase by: \$198,281
- Printing budget will increase by: \$5,425
- Rental budget will increase by: \$12,110
- Supplies budget will increase by: \$39,629
- Travel & Training budget will increase by: \$2,834
- Local Travel/Mileage budget will increase by: \$450
- Central Indirect budget will increase by: \$7,807
- Department Indirect budget will increase by: \$19,030

Internal Services Motor Pool will increase by: \$100

- **What do the changes accomplish?**

- Continued support and coordination of the regional planning process among public and private health sector partners.
- Continue to fund staff, procure necessary materials and services, and pass through of funds to participating partner agencies
- Support regional Medical Reserve Corps units in capacity building, sustainability, training, and regionalization efforts.

- **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification. The internal services costs necessary to support any temp/on-call staff utilized on this grant are included in the current FY 2010 budget.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**
The revenue covers 100% of these costs.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
The CDC and the OAHHS grants are one-time-only, and the respective projects are expected to be completed when the grants expire.
- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**
DHS Grant: December 1, 2007 - Open
CDC Grant: September 30, 2008 – May 31, 2010
OAHHS Grant: October 1, 2009 – June 30, 2010

It is anticipated that grant projects will be completed when the grant expires. In the unlikely case they are not, project continuation will be funded through our existing IGA with the State of Oregon to administer the Federal Hospital Preparedness Program.

There are no match requirements or unusual reporting requirements stipulated in these grants.

NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 22

Required Signatures

**Elected Official or
Department/
Agency Director:**

Lillian Shirley

Date: 01-25-10
WL/lp

Budget Analyst:

[Signature]

Date: 01/28/2010

Department HR:

K. Huller

Date: 01/12/2010

Countywide HR:

Date: _____

Budget Modification ID: **HD-10-22****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/Decrease	Subtotal	Description
1	40-20	32180	40005	0030			4CA73-04-1	50190	0	(25,000)	(25,000)		Increase IG-OP-Fed Thru St
2	40-20	32180	40005	0030			4CA73-04-1	60100	0	7,246	7,246		Increase Temporary
3	40-20	32180	40005	0030			4CA73-04-1	60135	0	2,280	2,280		Increase Non Base Fringe
4	40-20	32180	40005	0030			4CA73-04-1	60145	0	2,013	2,013		Increase Non Base Insurance
5	40-20	32180	40005	0030			4CA73-04-1	60180	0	500	500		Increase Printing
6	40-20	32180	40005	0030			4CA73-04-1	60210	0	200	200		Increase Rentals
7	40-20	32180	40005	0030			4CA73-04-1	60240	0	8,239	8,239		Increase Supplies
8	40-20	32180	40005	0030			4CA73-04-1	60260	0	2,234	2,234		Increase Travel & Training
9	40-20	32180	40005	0030			4CA73-04-1	60270	0	50	50		Increase Local Travel/Mileage
10	40-20	32180	40005	0030			4CA73-04-1	60350	0	622	622		Increase Central Indirect
11	40-20	32180	40005	0030			4CA73-04-1	60355	0	1,516	1,516		Increase Dept Indirect
12	40-20	32180	40005	0030			4CA73-04-1	60410	0	100	100		Increase Intl Svc Motor Pool
13										0			
14	40-20	32153	40005	0030			4CA66-03-1	50190	(375,306)	(413,558)	(38,252)		Increase IG-OP-Fed Thru St
15	40-20	32153	40005	0030			4CA66-03-1	60100	0	8,318	8,318		Increase Temporary
16	40-20	32153	40005	0030			4CA66-03-1	60135	0	1,326	1,326		Increase Non Base Fringe
17	40-20	32153	40005	0030			4CA66-03-1	60145	0	992	992		Increase Non Base Insurance
18	40-20	32153	40005	0030			4CA66-03-1	60170	0	6,000	6,000		Increase Professional Svcs
19	40-20	32153	40005	0030			4CA66-03-1	60180	0	4,500	4,500		Increase Printing
20	40-20	32153	40005	0030			4CA66-03-1	60210	0	1,500	1,500		Increase Rental
21	40-20	32153	40005	0030			4CA66-03-1	60240	1,500	13,846	12,346		Increase Supplies
22	40-20	32153	40005	0030			4CA66-03-1	60350	9,335	10,286	951		Increase Central Indirect
23	40-20	32153	40005	0030			4CA66-03-1	60355	22,755	25,074	2,319		Increase Dept Indirect
24										0			
25	40-20	32153	40005	0030			4CA124-01-1	50190	(420,738)	(671,356)	(250,618)		Increase IG-OP-Fed Thru St
26	40-20	32153	40005	0030			4CA124-01-1	60100	0	5,355	5,355		Increase Temporary
27	40-20	32153	40005	0030			4CA124-01-1	60135	0	446	446		Increase Non Base Fringe
28	40-20	32153	40005	0030			4CA124-01-1	60145	0	228	228		Increase Non Base Insurance
29	40-20	32153	40005	0030			4CA124-01-1	60170	146,250	338,531	192,281		Increase Professional Svcs
											(52,308)	0	Total - Page 1
											0	0	GRAND TOTAL

Budget Modification ID: HD-10-22

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
30	40-20	32153	40005	0030			4CA124-01-1	60180	0	425	425		Increase Printing
31	40-20	32153	40005	0030			4CA124-01-1	60210	1,400	11,810	10,410		Increase Rentals
32	40-20	32153	40005	0030			4CA124-01-1	60240	2,775	21,819	19,044		Increase Supplies
33	40-20	32153	40005	0030			4CA124-01-1	60260	428	1,028	600		Increase Travel & Training
34	40-20	32153	40005	0030			4CA124-01-1	60270	771	1,171	400		Increase Local Travel/Mileage
35	40-20	32153	40005	0030			4CA124-01-1	60350	10,466	16,700	6,234		Increase Central Indirect
36	40-20	32153	40005	0030			4CA124-01-1	60355	25,510	40,705	15,195		Increase Dept Indirect
37										0			
38										0			
39										0			
40										0			
41										0			
42										0			
43										0			
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52										0			
53										0			
54										0			
55										0			
56										0			
57										0			
58										0			
											52,308	0	Total - Page 2
											0	0	GRAND TOTAL