



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
BUDGET MODIFICATION**

(Revised: 8/18/11)

**Board Clerk Use Only**

**Meeting Date:** 5/31/12  
**Agenda Item #:** R.11  
**Est. Start Time:** 11:05 am  
**Date Submitted:** 5/16/12

**Agenda Title:** **BUDGET MODIFICATION # MCSO-12 appropriating \$40,000 from the Federal Motor Carrier Safety Assistance Program (FMCSAP) thru Oregon Department of Transportation (ODOT) to provide inspections of commercial vehicles, drivers, general cargo or hazardous materials.**

*Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.*

**Requested Meeting Date:** Next Available      **Time Needed:** 5 Minutes  
**Department:** Sheriff's Office      **Division:** Enforcement  
**Contact(s):** Wanda Yantis, Fiscal Manager  
**Phone:** 503-988-4455      **Ext.** 84455      **I/O Address:** 503/350  
**Presenter Name(s) & Title(s):** Chief Deputy of Enforcement, Jason Gates and Wanda Yantis, Fiscal Manager

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is requesting approval of Budget Modification MCSO-12 to appropriate \$40,000 in Federal/State funds to our Enforcement Division budget awarded by the Federal Motor Carrier Safety Assistance Program (FMCSAP) thru Oregon Department of Transportation (ODOT). The revenue will be used to perform commercial vehicle inspections in accordance with the Level II, III, and IV standards (for information regarding standard levels please see <http://www.fmcsa.dot.gov/safety-security/safety-initiatives/mcsap/insplevels.htm>).

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Federal Motor Carrier Safety Administration (FMCSA) was established within the Department of Transportation on January 1, 2000 pursuant to the Motor Carrier Safety Improvement Act of 1999 (49 U.S.C. 113). Activities of the Administration contribute to ensuring safety in motor carrier operations through strong enforcement of safety

regulations; targeting high-risk carriers and commercial motor vehicle drivers; improving safety information systems and commercial motor vehicle technologies. To accomplish these activities, the Administration works with Federal, State, and local enforcement agencies by providing financial assistance for roadside inspections and other commercial motor vehicle safety programs.

This action affects Program Offer #60063 MCSO Patrol in the Fiscal Year 2012 Adopted Budget.

**3. Explain the fiscal impact (current year and ongoing)**

This will increase the Enforcement Division's revenue by \$40,000 in the Federal/State Fund by providing inspections of commercial vehicles, drivers, general cargo or hazardous materials. All overhead costs are covered.

**4. Explain any legal and/or policy issues involved.**

All Sheriff's Office personnel who engage in the inspection of commercial motor vehicles and their drivers are trained and certified by ODOT pursuant to ORS 810.560.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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## Budget Modification

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If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

This will increase the Enforcement Division's revenue by \$40,000 in the Federal/State Fund by providing inspections of commercial vehicles, drivers, general cargo or hazardous materials. The CFDA number is 20.232.

- **What budgets are increased/decreased?**

-The Enforcement Division will increase their Federal/State budget by \$40,000

-Increase Dept Indirect by \$2,288

-Increase Central Indirect by \$927

-Increase Insurance by \$2,649

- **What do the changes accomplish?**

This is an increase of revenue of \$40,000 in the Federal/State Funding for the Sheriff's Office Enforcement Division.

- **Do any personnel actions result from this budget modification? Explain.**

No.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

All overhead costs are covered.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This program is renewed from year to year. When the funding is exhausted, the program ends.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period ends on September 30, 2012. Reimbursements will be made by ODOT on an 80/20 (80 percent of billed amounts will be compensated) basis to ensure matching efforts are complete. Our participation will end once the funding ends.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

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**Required Signature**

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**Elected Official or Dept Director:** Sheriff Dan Staton **Date:** 5/16/12

**Budget Analyst:** Christian Elkin **Date:** 5/16/12

**Department HR:** n/a **Date:** \_\_\_\_\_

**Countywide HR:** n/a **Date:** \_\_\_\_\_