

**Minutes of the Board of Commissioners  
Multnomah Building, Board Room 100  
501 SE Hawthorne Blvd. Portland, Oregon  
Tuesday, December 4, 2012**

**BOARD BRIEFINGS**

Vice-Chair Loretta Smith called the meeting to order 10:04 a.m. with Commissioners Deborah Kafoury, Judy Shiprack and Diane McKeel present and Chair Jeff Cogen excused.

Also attending were Jenny M. Morf, County Attorney, and Lynda Grow, Board Clerk.

**B.1 Briefing on Facilities Asset Strategic Plan. Presenters: Sherry Swackhamer, DCA Director; Michael Bowers, FPM Director; Peggidy Coffman Yates, FPM Strategic Planning Manager; and, Scott Rose, Principal DLR Group.**

Vice-Chair Smith welcomed everyone for attending. Ms. Swackhamer made opening remarks and gave an overview.

Ms. Yates explained that this County-wide planning effort resulted in a strategy that aligns physical assets including location, operations, maintenance and capital investments to the County and Department-level business priorities and goals. It provides an evaluation mechanism to assess projects consistently allowing the County to consolidate services, develop comprehensive plans for outdated buildings and identify ways to position county facilities to meet future needs. It looks at how programs and departments deliver services and understand that connectivity.

Mr. Rose reviewed the steps being taken to maximize asset values, and make buildings work harder and evaluate return on equity opportunities. Criteria includes: optimizing the portfolio of existing buildings; strategically locating facilities; aligning the work environment with program needs, evolving work styles and workplace best practices; developing and promoting integrated county facilities model, planning appropriate levels of capital investment; applying standardized performance measures; increasing efficiencies through consolidation; and, collaborating with departments around needs.

The presenters responded to Board questions and comments.

The Commissioners thanked them for their presentation.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:13 a.m.

**The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or video at:**

**[http://multnomah.granicus.com/ViewPublisher.php?view\\_id=3](http://multnomah.granicus.com/ViewPublisher.php?view_id=3)**

Submitted by:

Lynda J. Grow, Board Clerk and  
Marina Baker, Assistant Board Clerk  
Board of County Commissioners  
Multnomah County