

**Minutes of the Board of Commissioners  
Multnomah Building, Board Room 100  
501 SE Hawthorne Blvd., Portland, Oregon  
Tuesday, May 22, 2012**

**Budget Work Session #9**

Chair Jeff Cogen called the meeting to order at 1:40 p.m. with Vice-Chair Loretta Smith and Commissioners Deborah Kafoury, Judy Shiprack, and Diane McKeel present.

Also present were Jenny M. Morf, County Attorney, and Lynda Grow, Board Clerk.

**BWS-9.a General Government – DCM County Management with CBAC. Presenters: Karyne Kieta, Budget Director; Helen Williams, CBAC Chair, Julie Neburka, Budget Analyst, Mark Campbell, CFO and Joanne Fuller, COO.**

Mr. Torrey gave the report of the CBAC on behalf of Mrs. Williams. They support the restructuring of DCM and DCA, creating the administrative hub and streamlining tasks and workflow. They encourage efforts to continue to modernize the County's technology infrastructure to support greater workforce efficiency in the future. She discussed the specific program recommendations they have for DCM and DCA.

Ms. Kieta reviewed this year's successes including improvements in the span of control; the new budget system, customer service redesign in DART; and the community banking policies approved. Ongoing into the next fiscal year are the continued impacts of State and Federal budget cuts; capital investments, expenditure reductions, streamlining administrative functions, recruitment, retention and succession planning, and long term financial planning. Future challenges include the new DART and budget systems, contracts system redesign, contract negotiations with labor, revenue and debt management, the management of PERS, healthcare system redesign and recruitment, retention and succession planning.

Ms. Fuller reviewed DCM offices including the Director's office, Budget Office, DART, Finance and Risk Management, and Central Human Resources. She reviewed the expenditure budget including Risk Management, General Fund, Financed Projects, and the Recreation Fund; and the budget by division and departmental spending by categories.

**BWS-9.b DCS – Community Services with CBAC. Presenters: Karyne Kieta, Budget Director, Julie Neburka, Budget Analyst, Mark Campbell, CFO and Joanne Fuller, CFO.**

Mr. Torrey gave the report of the CBAC on behalf of Mrs. Williams. She discussed the specific program recommendations they have for DCS. They support the work of DCS including the cat spay and release program; funds to maintain roads and bridges; increase in county surveyor office fees; safe routes to schools program, and using volunteers in the CAP culvert program.

Ms. Collier reviewed the programs and reductions, for the Director's Office, Animal Services, Budget and Operations Support, Elections, Land Use Transportation Planning, Roads, and Bridges. She noted that they meet the General Fund budget reduction goals without cutting services. She reviewed budgets by funding source, FTE changes and one time only

programs. She said short term, they are updating the 20-year capital plan and long-term evaluating deferred maintenance, seismic readiness and funding model.

### Budget Amendments

Commissioner McKeel recommended a Budget Amendment of \$60,000 from the General Fund to be used with DCHS to create a partnership with Alder Elementary and housing partners to provide housing for homeless students. Specifically Alder, because of the 620 kids enrolled there, 120 are homeless; they are at 95% of the poverty level, therefore serving the highest needs area in the entire County.

Commissioner Smith directed that DCA identify a list of high priority building upgrades, deferred maintenance or lifecycle replacement that would maximize energy savings and efficiencies. DCA is to work with the CFO to identify potential funding options and timelines, and return to the board with recommendations for further action by September 30, 2012. In considering funding options, the CFO should recommend the appropriate size and scope for the relevant funding tool.

### ADJOURNMENT

There being no further business, the meeting was adjourned at 10:40 a.m.

**The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or video at:**

**[http://multnomah.granicus.com/ViewPublisher.php?view\\_id=3](http://multnomah.granicus.com/ViewPublisher.php?view_id=3)**

Submitted by:

Lynda J. Grow, Board Clerk and  
Marina Baker, Assistant Board Clerk  
Board of County Commissioners  
Multnomah County