



M U L T N O M A H C O U N T Y O R E G O N

POLICY DOCUMENT
AND LEGAL DETAIL



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

Multnomah County

Oregon

For the Fiscal Year Beginning

July 1, 2010

Two handwritten signatures in black ink. The signature on the left is more stylized, while the one on the right is more legible and appears to read 'Jeffrey R. Brown'.

President

Executive Director

The government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Multnomah County for its annual budget. In order to receive this award, a government must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Elected Officials

fy2012 adopted budget

Board of County Commissioners

Jeff **Cogen**
County Chair



Deborah **Kafoury**
District One



Loretta **Smith**
District Two



Judy **Shiprack**
District Three



Diane **McKeel**
District Four

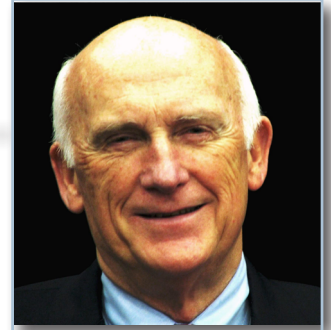


Elected Officials

fy2012 adopted budget

Elected Officials

Michael **Shrunk**
District Attorney



Dan **Staton**
Sheriff



Steve **March**
County Auditor



Appointed Officials and Staff

fy2012 adopted budget

Appointed Officials

Community Justice
Scott **Taylor**

County Human Services
Kathy **Tinkle**

Community Services
Cecilia **Johnson**

Health Department
Lillian **Shirley**

County Assets
Sherry **Swackhamer**

Library
Vailey **Oehlke**

County Management
Joanne **Fuller**

Budget Office Staff

Budget Director
Karyne **Kieta**

Sr. Budget Analyst
Ching **Hay**

Economist
Michael **Jaspin**

Sr. Budget Analyst
Patrick **Heath**

Sr. Budget Analyst
Shannon **Busby**

Principal Budget Analyst
Julie **Neburka**

Principal Budget Analyst
Christian **Elkin**

Special Thanks

Special thanks to the Library graphics design staff, especially James **Smith** for designing the budget cover.

Mision, Vision and Values Statement

fy2012 adopted budget

Multnomah County Board of Commissioners

Multnomah County adopted the Mission, Vision and Values statement to provide a framework for making decisions that impact Multnomah County government and the community.

Knowing the mission, vision and values of the organization enables our leaders and employees to consider the greater good when making tough decisions.

Mission

The Multnomah County Board of Commissioners *plans* for the needs of a dynamic community, *provides* leadership to ensure quality services, *prioritizes* the needs of our most vulnerable and *promotes* a healthy, safe and prosperous community for all.

Vision

Build a community where everyone is healthy and anyone who needs help has a place to find it.

The community knows about and is engaged in what we do.

We have the resources to meet the community's needs.

Everyone in our community shares equally in opportunity, regardless of what they look like, where they come from, what they believe in, or who they love.

There is a fully funded safety net to protect the most vulnerable people in our community.

Values

Social Justice – Promote equity in the community, include people who have not been included in the past, help those who need help.

Health – Support a healthy community from birth through adulthood.

Public Safety – Maintain safe neighborhoods through prevention, intervention and enforcement.

Integrity – Be honest and trustworthy, creating transparency and harmony between what we think, say and do. Put the County's mission above personal goals.

Stewardship – Demonstrate tangible, cost effective results from our work; decisions are clear, evidence-based, and fair.

Creativity and Innovation – Think in new ways, value new opinions and recognize ingenuity and resourcefulness.

Sustainability- Focus on the long-term environmental and economic well being of the community.

Mision, Vision and Values Statement

fy2012 adopted budget

(this page intentionally left blank)



Jeff Cogen, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@multco.us

May 5, 2011

FROM: Multnomah County Chair Jeff Cogen

RE: Presenting the 2011-2012 Executive Budget

This year finds Multnomah County in a time of transition. We are re-examining long held beliefs and assumptions about how we do business. We are embracing the idea that providing the best and most timely service to the public means we must change and adapt our practices to meet tomorrow's challenges. We are making decisions by weighing the county-wide impacts, rather than using a focus so narrow that we miss the big picture.

My proposed budget preserves critical county funded services in our community, reduces administrative and support costs, fully funds our reserves and invests one-time-only resources to benefit the county into the future. This budget is designed to strategically position Multnomah County in the best possible way to respond to the significant budget cuts that we expect from the state and federal governments.

Living within our means and preparing for state and federal reductions:

Proposed Budget

- **Cuts administrative costs to preserve critical services**
- **Sets aside funds to ramp down state and federal programs**
- **Freezes management wages and requests 0% COLA from County Labor Unions**

Multnomah County continues to face challenging times. This year, in order to balance the budget, I have prioritized preserving critical services in our community and chosen to cut administrative and support services. Unfortunately, while this budget preserves services for now it is not the end of the story for this fiscal year.

The state of Oregon continues to struggle with the devastating effects of the economic down turn, and the federal government is pitted in a struggle to cut many precious safety net services that are critical to our community. Services delivered by Multnomah County to seniors, people with disabilities, people struggling in poverty, immigrants new to our country and victims of violence are all funded with a combination of county, state and federal funds. As the county prepares for the possibility of significant state and federal reductions to services-- both this July and the next--I have done everything I can to preserve current county funded services in health, human services and public safety.

The employees of Multnomah County are smart, committed and dedicated to service. I want to thank them for the spirit of caring that they bring to work everyday. In these challenging financial times, I have frozen wages and cost of living adjustments (COLA) for management and supervisory employees. I have assumed \$1.5 million in County General Fund savings and \$1.9 million in other funds for a total of \$3.4 million in savings as a result of this freeze. I thank those employees for taking this pay freeze and their understanding that it is protecting services in our community.

While I have not been able to assume wage freezes from the union represented employees, I have asked all unions to consider a 0% COLA for Fiscal Year 2012. This would help to preserve jobs and services as the County prepares for the state and federal budget cuts ahead.

I have also set aside \$5.6 million in general funds to help the County ramp down state and federal services as needed. This will allow the County time to make thoughtful, deliberative decisions in response to state and federal cuts.

Fostering the success of our kids:

Proposed Budget

- **Continues full funding for all current SUN sites**
- **Expands SUN in partnership with David Douglas Schools and City of Portland**
- **Expands Restorative Justice Intervention training to schools**
- **Maintains Library hours and services, including early learning programming**

The future of our children is more important than anything else in these difficult times. The county works closely with the schools, the City of Portland, businesses, non-profits and other partners to provide interventions that support school success which creates life success. This budget provides continued funding for all of our current Schools Uniting Neighborhoods (SUN) sites and for social supports and early childhood services attached to SUN. With the help of our partners at Portland Public Schools, this budget expands funding to continue SUN services at three schools where expiring

federal grants would have closed services. In partnership with the City of Portland and the David Douglas School District, we will open a new SUN school at David Douglas High School where last year we opened a school based health clinic.

I am hopeful that by the end of the budget process we will have a plan to fund two schools in the Reynolds School District where federal grants are expiring. This would bring the number of SUN Schools to 63 - over a third of our public schools.

In our juvenile justice system, we are expanding a model of restorative justice intervention in schools which helps students understand the impact of their actions on others and holds them accountable without taking them away from school work and important social supports.

This budget maintains library hours and services. We continue our commitment to our world class library system. As we understand the significance of early learning and language development for children and as our schools struggle to fund library services, the Multnomah County library continues to serve more children and families in more languages than ever before.

Keeping the public safe:

Proposed Budget

- Fully funds locally funded positions requested by the District Attorney
- Maintains current jail beds
- Increases staffing for jail suicide watch
- Funds Gresham temporary hold facility
- Maintains proven mix of supervision, sanctions and treatment for offenders

In public safety, the proposed budget maintains public safety services that address victims needs, hold offenders accountable, and offer rehabilitation for offenders.

The District Attorney's office received funding for all positions requested from County General Fund. I have also proposed funding a new position in the District Attorney's restitution unit to increase our effectiveness in collecting restitution for victims. I want to thank the District Attorney for working with me to preserve our system of justice.

The Sheriff's Office is funded for all currently open jail beds. Working closely with the Sheriff on a few significant priorities, I am proposing an increase in staffing for suicide watch at the jail and continuing the funding for the "Turn Self In" program which allows offenders to stay employed while being held accountable for their crimes. I am also proposing to fund the Gresham Temporary Hold facility, while making clear that next year our partners in east county need to help shoulder the costs of this program.

Recently, the Pew Center for the States recognized the Multnomah County Department of Community Justice for their contribution in reducing offender recidivism in Oregon. I have continued to fund the mix of probation supervision, sanctions and treatment that make those great results possible. These services are a partnership with the state of Oregon and they may be significantly impacted by state reductions.

We have recently experienced a tragic increase in shootings. In response to this, our probation officers are collaborating with the police and community leaders to get guns off the streets and provide young offenders with alternatives to gangs. This budget includes funding for job training for gang members - key to getting them out of gangs for good.

Addressing the needs of victims:

Proposed Budget

- **Increases funding for services to victims of domestic violence**
- **Funds elderly financial fraud prosecution**

I welcome our new city/county domestic violence coordinator and continue our partnership with the city and non-profit agencies to fund the Gateway Center for Domestic Violence. The Gateway Center offers a welcoming haven for victims where they get concrete support and legal advice in addition to other services. This budget invests approximately \$130,000 new county funding for services to survivors of domestic violence by continuing grant funded programs that are ending and adding to our current services. This will allow domestic violence victim advocates to stay in our welfare offices and increase services to survivors of color.

The population of people over 60 years old is increasing. This group is particularly vulnerable to financial scams and physical abuse. This budget expands funding for the gatekeeper program which trains people like bank tellers and meter readers to watch out for the elderly in our community and report to our Adult Protective Services unit if they notice changes in seniors' daily lives. I am also funding a Deputy District Attorney to work with our Adult Protective Services and the police prosecuting financial elder abuse.

Meeting the critical needs of the homeless:

Proposed Budget

- **Increases funding for critical services to the homeless**

The County partners with the City of Portland, Gresham, the Housing Authority of Portland, churches and many not-for-profit organizations to provide low income supported housing, shelter, rent assistance and other services to those who are homeless. The county has focused our services on helping families move quickly out of homelessness and back to housing and jobs. We are also helping many families find housing and stay in it through our rent assistance. This budget adds \$1 million in county funding to the \$1.3 million we currently spend in county funds to tackle homelessness. These funds will increase rent assistance, fully fund winter shelter for homeless families and bring the County's commitment to our successful Bridge to Housing program to \$1 million in on going support.

Transforming health care and mental health care through the Oregon Health Plan:

Proposed Budget

- **Continues existing funding for health, mental health and addictions**
- **Prepares the County to fully participate in statewide health care reform**

The Governor's proposed budget calls for sweeping reforms of the health care system in Oregon starting with transformation of the Oregon Health Plan. In this budget I have proposed continuing to fund our health, mental health and addictions systems much as they are today. Over 65,800 people rely on our clinics for their health care needs. We are deeply involved with the state in reform efforts and Multnomah County will be a leader in this reform. Our county is committed to one of the core principles in this reform- the triple aim- which calls on us to provide the right health care, at the right time and at the best cost. Central to health care reform is the "person centered care" model which we are already piloting in our health clinics and our children's mental health system. We have also been experimenting with "pay for performance" and other models that will go to scale with Oregon's reforms.

Maintaining our commitments to Sustainability and Equity:

Proposed Budget

- Maintains funding for Office of Diversity & Equity and Office of Sustainability
- Expands diversity training for employees and managers
- Continues work to increase cost-saving waste prevention & recycling
- Creates a Restitution Garden for juvenile offenders paying back victims

A year ago, I proposed creating the Office of Sustainability and the Office of Diversity and Equity. In creating these two offices, the county elevated these priorities and made a lasting commitment to long term change on these two critical issues. I have maintained that commitment and am very proud of the work these two small programs are doing to lead the county in their areas.

Next year, the Office of Diversity and Equity will institute a more robust diversity training series for employees, train leaders to manage a diverse workforce, and initiate a countywide inclusion campaign that begins with a core belief that everyone deserves dignity and respect.

In the last year, the Office of Sustainability created a fifteen year food action plan, launched a beginning farmer training class and grew 12,000 pounds of fresh food for the Oregon food bank through the volunteer fueled CROPS program. Waste prevention and recycling efforts led by the office have increased our internal recycling rate to 54%, saving \$84,000 annually in costs. Next year the Office of Sustainability will continue to improve our waste prevention and recycling rates and partner with the Department of Community Justice to create a restitution garden for juvenile offenders working to sell produce to pay back their victims.

Creating a role for the County in economic development:

Proposed Budget

- Creates new micro-lending program for small entrepreneurial efforts
- Provides youth employment opportunities
- Fosters partnerships with employers in our community

Multnomah County isn't typically viewed as an economic development agent, but good jobs and strong local businesses are key to supporting the communities we serve.

We've begun the work of re-examining Multnomah County's role in economic development and I believe that by piloting a few strategic investments through our existing economic development program we can become part of the solution.

One vital component of my budget proposal is a micro-lending program that will create opportunities for individuals to start their own small business. As a former small business owner myself I know how critical those first few dollars are to success. I want to make sure hopeful entrepreneurs in our county have access to capital and the business training support they need to be successful.

Reinventing our administrative and support services:

Proposed Budget

- **Creates a new Department of County Assets**
- **Increases span of control**
- **Invests technology to create efficient government**

This year is the beginning of a multiple year process of improving our administrative services, reducing administrative costs, reorganizing support functions and changing our culture to continuously improve our processes.

This budget includes the newly created Department of County Assets and the reorganized Department of County Management and Chief Operating Officer functions. I am asking the managers for these departments to continue modernizing and redesigning services like our fleet, warehousing, and building management. This process is not just about savings, it is also about improving the effectiveness of our services and making sure we are meeting our goals as an organization in these support functions. How we assess and redesign these services will become a model for continuous improvement across the County.

Part of this improvement is addressing the management span of control-- the ratio of managers to employees. Effective organizations are moving to larger spans of control and government is getting there too.

This budget assumes \$1.1 million in savings from reorganization and span of control changes to our administrative services. In the next year, all departments will address span of control and we will take a look at it annually as a part of our management functions.

Making strategic investments for our future:

Proposed Budget

- Buys down debt
- Invests in emergency preparedness
- Funds health and safety in our buildings
- Continue our investment in technology to make our services more efficient

Even in these hard times it is important to address the future needs of our community. Thanks to this Board's leadership and the leadership of the City and Clackamas County, we are undertaking the replacement of the 85 year old Sellwood Bridge that we all know is at the end of its life span.

We are currently building the East County Courthouse, a building which will house our data center and still meet LEED gold standards reducing our energy usage in our information technology data center by 50%.

Next month we will open the Mental Health Crisis Assessment and Treatment Center which will serve as a place of respite and treatment for individuals in mental health crisis. We are grateful to our funding and service delivery partners in this effort.

Continuing to address long term needs, this executive budget utilizes one-time-only revenues to make investments that the will pay off in the future. It includes buying off the debt on the Yeon Annex building which will free up approximately \$418,000 a year for the next two years.

The earthquake and tsunami in Japan is yet another sobering reminder that we do not fully control our environment and need to prepare for potential emergencies. I have increased the emergency management budget by \$560,000 to help fund a mobile command structure for emergencies and funded their efforts to help our communities most vulnerable and poor citizens prepare for emergencies.

This budget sets aside \$1 million for spending on health, safety and seismic improvements to our buildings to ensure that we are continuing to improve safety for our employees and the public.

I have also set aside \$1.4 million in one-time-only funds for electronic improvement in our Juvenile Detention Facility and \$1.5 million in one-time-only funds for replacement of law enforcement radios.

We will continue our investment in information technology solutions to make our services more effective. We will deepen the use of our Google Applications for government, implement a new mental health information system and implement open

source documents management. We will also replace our antiquated budgeting system with new software that will increase our efficiency.

Thank you

I want to thank all of those who helped to shape this budget. Thanks to my colleagues on the Board of County Commissioners for working with me to create a budget that reflects our values and addresses our greatest needs. It is wonderful to work with a group of people who care so deeply about the quality of life for everyone in our community. Thanks to the Sheriff, the District Attorney and the judges for their current efforts and efforts for the past many years to hold together the public safety system in the face of cuts.

Thanks to Karyne Kieta, budget director and her staff for all the work they do preparing and analyzing data for this budget. Thanks to the department directors, departmental leaders and their budget staffs for the many hours they put in planning for service delivery changes, providing me with options and preparing the documents. I want to thank my staff, particularly Marissa Madrigal, chief of staff and Joanne Fuller, chief operating officer for all your wise counsel and hard work.

This budget also reflects a continued commitment to work with the City of Portland, the City of Gresham and our school districts to combine our resources to address common problems.

Many of the services funded by Multnomah County are delivered by not-for-profit organizations that bring their dedication and additional resources to our work together. Thanks to these partners.

It is an honor to serve as the Chair of Multnomah County and it is great to have such wonderful partners in our community working together in these difficult times. Thank you for your hard work. Thank you for your continued support.

Table of Contents

Introduction	3
FY 2012 Program and Policy Highlights	4
<i>Public Safety</i>	4
<i>Health and Human Services</i>	4
<i>General Government</i>	5
<i>Capital Assets</i>	6
Planning for the FY 2012 Budget - Economic Climate	7
<i>Forecasting the General Fund</i>	8
<i>Local Revenues</i>	8
<i>State Revenues</i>	9
<i>Cost Drivers</i>	9
<i>Policy Direction from the Chair</i>	10
Budget Overview - All Funds	11
<i>Department Requirements All Funds (\$1.17 billion)</i>	13
<i>Department Revenues All Funds (\$1.20 billion)</i>	14
The General Fund	15
<i>General Fund Expenditures & Reserves</i>	15
<i>General Fund Revenues</i>	16
<i>Use of One-Time-Only (OTO) Funds</i>	16
<i>One-Time-Only Resources Spent on One-Time-Only Programs</i>	17
<i>One-Time-Only Resources Spent on Ongoing Programs</i>	18
<i>General Fund Reserves</i>	19
Policy Issues and Opportunities	19
<i>Organization-wide Issues</i>	19
<i>Personnel Costs</i>	20
<i>New Facilities and Operations</i>	21
Multnomah County Organization Chart	24
Appreciation	25
FY 2012 Budget Notes	26
<i>Transportation Revenue Shortfall</i>	26
<i>Capital Planning Process</i>	26
<i>Black Women for Peace Other</i>	26
<i>Post Employment Benefits - OPEB</i>	27
<i>Funding for Department Specific Capital Projects and Assets</i>	27
<i>Aligning Internal Service Policies with the Financial Condition Report</i>	27
<i>Commercial Sexual Exploitation of Children</i>	27

(this page intentionally left blank)

Introduction

State and local governments across the country have faced fiscal challenges since the global economic recession began in 2007. Tax revenues fell sharply and demand for safety net programs increased. This created large budget gaps that were closed with a combination of drastic cuts in services, tax and fee increases, and the use of funding from the federal stimulus and other one-time resources.

Multnomah County is in a better fiscal position than most state and local governments thanks to prudent leadership from the Chair and the Board, strong management and adherence to policies and practices that result in strong long-term financial planning, low debt obligations, and maintaining responsible fund balance amounts. The FY 2012 budget was balanced by bringing ongoing spending in balance with ongoing revenues and by limiting the use of one-time General Fund resources for ongoing programs. The FY 2012 budget also improves the County's long-term fiscal position by fully funding our reserves, maintaining the Business Income Tax stabilization reserve and reducing debt service liabilities. The FY 2012 budget made significant strides toward balancing FY 2013 budget, leaving only a small \$200,000 gap between revenues and expenditures to address.

The FY 2012 budget focuses on maintaining direct services by reducing administrative costs: it freezes management and executive wages, eliminates management positions and restructures administration. The budget strategically increases funding for safety net services for some of the County's most vulnerable residents - the homeless, the mentally ill, and survivors of domestic violence. At the same time, public safety service levels have been maintained and there have been no reductions in the capacity of our jails. The budget also invests in some of our most critical capital needs, including the Sellwood Bridge and funding for emergency communications equipment that will improve safety and services to our citizens and employees. The budget also earmarks \$1 million for planning and costs related to renovating or replacing the Downtown Courthouse.

While this is all good news, there is still uncertainty on the horizon. Although the County's general fund fiscal position is stabilizing, there is still much ambiguity surrounding the timing and service impact of State's budget. The State is projecting a \$3.5 billion shortfall for the 2011-13 biennium, approximately 22% of the State's current general fund services. Because Federal and State funds support 25%-30% of the County's budget, reductions at the State will likely mean service reductions to clients served by the County. The Governor's 2012-13 Biennial budget relies on major policy changes (discussed below) to balance in the second year of the biennium. If the Governor's budget were to be adopted intact, the impacts on County clients and services will likely be greater in FY 2013 than FY 2012. Federal cuts could further reduce services to residents in FY 2012.

The County's FY 2012 budget assumes that the State legislature will adopt their budget after the County adopts our budget in June 2011. Given this

FY 2012 Program and Policy Highlights

Public Safety

timing, departments were instructed to create a placeholder budget for State revenues in anticipation of a midyear rebalance to address State decisions. We will calibrate our midyear rebalance process to the magnitude of the state cuts. The FY 2012 Budget earmarks \$4.2 million of one-time-only funding to ramp-down State funded services and \$1.6 million of ongoing funding to allow the Board to prioritize critical programmatic needs.

The FY 2012 budget preserves the core functions of public safety and maintains the current number of jail beds. The Sheriff's Office, the District Attorney's Office and the Department of Community Justice accomplished this goal through a combination of restructuring, streamlining business processes and sharing resources. The budget includes investments in effective prosecution of elder financial abuse and restitution for victims. The budget also funds programs that increase safety within jail operations while reducing overtime costs. One-time capital funds were included to upgrade the juvenile detention center security electronics and emergency communication radios.

Most state funding for public safety comes from Senate Bill 1145, which gives counties responsibility for all aspects of parole and probation supervision. SB 1145 directs that parole and probation sanctions are to be served in local jails instead of prisons and that all felony offenders sentenced to a term of incarceration of 12 months or less remain in local custody. Currently, the County receives over \$24 million dollars annually to pay for these services. Any reduction to state public safety funding will have the greatest impact on parole and probation services provided by the Department of Community Justice.

Health and Human Services

The FY 2012 budget preserves existing services in Health and Human Services departments and adds new programs targeting vulnerable populations. The County invested in short-term rent assistance to help individuals who are at risk of becoming homeless to maintain their housing. Additional funds were also set aside for rapidly re-housing individuals and families who have become homeless. Aging and Disabilities Services has developed an effort to train 'gatekeepers' to identify vulnerable seniors in the community and refer them to the County for services.

The State's budget is likely to have a large (but currently unknown) impact on Health and Human Services programs during FY 2012. The Governor's budget includes 19% reductions in rates for services to clients who are on the Oregon Health Plan (OHP), a reduction in the number of services covered by OHP, and a complete transformation of the health care delivery system to better integrate physical health, mental health, long-term care and other services. These changes would impact the County's health clinics, senior centers, and community-based mental health providers. Senior Health and Human Service managers at Multnomah County are involved in guiding the system transformations that will be implemented in FY 2012 and FY 2013. We

General Government

will know the impact of these changes after the Legislature passes the state budget, likely in early FY 2012.

The Chair started the Multnomah Evolves initiative during FY 2011 in order to restructure our administrative and support services, reduce administrative costs, and protect direct services from reductions. Multnomah Evolves resulted in a number of changes that are included in the FY 2012 budget:

- The Department of County Assets (DCA) was created by the Board in April 2011. DCA includes Facilities and Property Management, Fleet, Records, Electronics and Distribution, and Information Technology. The Department of County Management includes Budget, Finance, Human Resources and the Division of Assessment, Recording and Taxation. The FY 2012 budget combines the positions of Chief Operating Officer and Department Director of the Department of County Management. All County departments will now report to this new position. These changes are intended to create clearer responsibility and accountability for organizational decision making and outcomes. This change resulted in approximately \$540,000 of savings to the County.
- As part of Multnomah Evolves, the ratio of supervisors to employees, or “span of control” was reviewed for the departments of County Management, Community Services and County Assets. The FY 2012 budget reduces the number of management positions and increases the span of control, resulting in approximately \$714,000 in cost savings to the County. This is partially offset by \$154,000 of reduced CAFFA grants, resulting in a net savings of \$560,000. The Department of County Human Services, Community Justice, Health and the Library will undertake span of control reviews concurrent with the planned midyear state budget rebalance process.
- Two work groups have been convened to study how to implement other recommendations of the Multnomah Evolves project: one to investigate outsourcing Fleet Maintenance and one to look at alternatives to operating the County's Central Stores. The teams are developing recommendations for how these functions could be operated differently and will report back to the Chair during the next few months, after which the Chair will make final decisions on how these services will be provided. Changes resulting from the work of the teams have not been included in the FY 2012 budget but may take place during the course of FY 2012.

Capital Assets

Over the past decade funding for the County's capital requirements has not kept up with the County's changing service needs or our deferred maintenance liabilities. The Chair's Multnomah Evolves Initiative includes major changes to the way that the County manages its capital asset portfolio to address these issues. The Department of County Assets was created in part to ensure the effective management of the County's capital assets.

As part of the Multnomah Evolves Initiative, the Chair has requested that a new Facilities Strategic Plan be developed. The new plan will describe current and future facility needs for County programs based upon the demographics of our clients, as well as the location, cost and physical conditions of County buildings and leased space. The plan will propose new policy to guide long term capital asset strategy for County buildings and propose transactions and projects to transform the current building portfolio into one that is financially sustainable for the long term.

In addition to these administrative changes, there are several major capital projects that will continue in the FY 2012 budget. The East County Courthouse and Data Center relocation project is scheduled to be finished in the spring 2012. The project to replace the Sellwood Bridge will begin construction in late FY 2012. Other major capital projects in the FY 2012 budget include planning for a replacement for the Downtown Courthouse and finishing our new Assessment and Taxation IT system. The FY 2012 budget earmarks \$1 million for the Downtown Courthouse.

Planning for the FY 2012 Budget - Economic Climate

The County faces a slowly recovering national and local economy. It is one that continues to be frustratingly protracted and uneven, especially for those seeking employment. Gross domestic product (GDP) – the output of goods and services produced in the U.S. – increased at a revised annual rate of 1.9% in the first quarter of 2011, the seventh consecutive quarter of GDP growth. However, this is down from the 3.1% rate in the fourth quarter of 2010 and is too low to significantly reduce unemployment rates.

The two percentage point reduction in social security taxes passed in late 2010 will provide additional stimulus to the economy. Rapidly increasing oil prices earlier in 2011, the tragic earthquake and tsunami in Japan, unrest in the Middle East, and European debt issues will provide countervailing headwinds. Continued government contraction, especially at state and local levels, will partially offset private hiring increases and moderate the recovery.

Locally, the Portland metropolitan area felt the impact of the housing boom and bust 12 to 18 months later than other regions, and prices continue to decline. Portland housing prices peaked in July 2007 and have fallen 28.8% from their peak based on the S&P/Case-Shiller Home Price Index. During the summer of 2010, prices briefly stabilized but have trended sharply down since then on a year-over-year basis. From April 2010 to April 2011, prices are down 9.2%; from June 2010 prices are down 10.7%. Based on affordability measures, prices are now close to historical norms, but given the high level of unemployment they could continue to drift downward for several more quarters.

After remaining stubbornly high at roughly 9.7% throughout 2010, U.S. unemployment levels have edged downward, ranging between 8.8% and 9.1% in recent months. The four-week moving average of initial unemployment claims stands at 428,000 as of June 30th, down from over 630,000 at the peak of the recession, signaling a weak, but improving labor market.

Unemployment increased faster and peaked at higher levels in Oregon and Multnomah County than in the rest of the country. In May 2008, Oregon's unemployment rate was 5.7%. Twelve months later, it stood at 11.6%. By May 2010, the rate had inched down to 10.9% and stands at 9.3% for May 2011. For Multnomah County, unemployment followed a similar pattern - increasing from 5.0% in May 2008 to 10.7% in May 2009 and then easing to 10.0% by May 2010. It currently is 8.4%. At these rates, it could be roughly 3 years before employment levels reach pre-recession levels.

Forecasting the General Fund

While housing prices and unemployment rates paint a grim but improving picture, the local economy has stabilized and small improvements can be seen. Business spending on equipment and software has risen significantly, benefiting large local employers such as Intel. Exports, especially to China, have been strong and growing. Inflation continues to be low. In the second half of 2010, the CPI – Urban Wage Earners and Clerical Workers index for Portland grew at just 1.2%. The County continues to assume a stabilizing national and local economy, with a protracted and uneven recovery. The consensus forecast has Oregon employment growing 2.1% in 2011 and 2.7% in 2012. Personal income growth is projected to increase 4.7% in 2011 and 4.8% in 2012.

Multnomah County uses ongoing financial forecasting and monitoring to estimate revenues and expenditures in the General Fund, the County's largest source of discretionary revenues. These forecasts are made for a 5-year time horizon and are updated on a quarterly basis. The 5-year forecast helps form the basis on which Multnomah County builds its annual budget.

The Budget Office's March 2011 5-Year General Fund Forecast projected a gap between General Fund revenues and expenditures of \$4.4 million for FY 2012. Unchecked, the gap will grow \$3 to \$4.2 million per year through FY 2016. This projection excluded unmet needs such as capital infrastructure, and any policy implications of decisions under consideration by the Chair for his proposed budget. The forecast also assumed that expiring State grants will not be supported by the General Fund and that there will be no new or expanded General Fund programs other than debt and operating costs for the East County Court Facilities and the Crisis and Assessment and Treatment Center (CATC).

The \$4.4 million shortfall was a result of 1) one-time-only revenues used for ongoing programs in FY 2011 and 2) the debt and operating costs for the East County Court Facilities and the CATC. The County's normal structural deficit of one to two percent was not an issue in FY 2012 due higher BIT growth and slower personnel cost growth.

The adopted budget is balanced so no expenditure revenue gap exists for FY 2012. For FY 2013 a very modest gap of 200,000 exists. In FY 2014, this gap grows to \$4.4 million. The gaps continues to grow by \$3.2 to \$3.8 million in FY 2015 and FY 2016. The cumulative gap is \$11.5 million.

Local Revenues

Property tax is the single largest source of revenue in the General Fund and it accounts for about 63% of ongoing revenues. General Fund revenue growth, therefore, is particularly sensitive to changes in taxable value and compression. The FY 2012 budget assumes the following rates of growth for each revenue source:

- Property Tax – Increase 2.1%
- Business Income Tax – 15.5% from FY 2011 adopted or 5% from FY

State Revenues

2011 current forecast

- Motor Vehicle Rental Tax – Increase 3.7%
- Recording Fees/CAFFA Grant – Increase 7.3%
- State Shared Revenues – Increase 16.2%

The State is projecting a \$3.5 billion shortfall for the 2011-13 biennium. That equates to about 22% of the State's current general fund services. This is a cause for concern because Federal and State funds support 25%-30% of the County's operating budget. The State's Proposed 2011-13 biennial budget is heavily front-end loaded (i.e., spending reductions in the second year) and relies on major policy changes and efficiency gains to balance. If the Governor's Budget remains relatively intact, it will lessen the potential impact to the County for FY 2012 but will create a greater impact for FY 2013.

We anticipate information from the State to trickle out over time with the final impacts to the County being unknown until this summer, after we adopt our budget. Given the timing and uncertainty of the outcome of the State's budget, departments were instructed to create a "placeholder" budget in anticipation of a midyear rebalance to address state decisions. The budget earmarks \$4.2 million of one-time-only resources and \$1.6 million of ongoing resources in the General Fund contingency to allow the Board to consider any policy implications brought about by State reductions, to prioritize critical programmatic needs, and ramp down State programs in a thoughtful fashion. We will calibrate our midyear rebalance process to the magnitude of the State cuts.

Cost Drivers

Expenditures are forecast to grow 4% to 5% annually through FY 2016 – a rate of growth that takes into account inflation, employee compensation, and long term fixed costs. For FY 2012, the cost of providing current service levels was initially projected to grow between 3.25% and 3.50%. This estimate was driven by personnel costs, which is the County's primary General Fund cost driver. Personnel cost growth of 3.71% was derived from the following sources:

- Cost of Living Adjustment – 1.58%
- Step and Merit Increases – 1.69%
- Medical/Dental – 4.50%
- PERS – 0.00%
- Retiree Medical – 0.25%
- Liability/Unemployment/Admin – 0.35%

Lower inflation (and hence COLA costs), slower medical/dental cost growth, and the need not to increase our PERS rates (due to our efforts to smooth the rates), resulted in a lower than typical personnel cost growth.

Policy Direction from the Chair

The Chair's subsequent decision to freeze COLA and merit pay for exempt and management employees further reduces personnel cost growth. Likewise, direction to internal service providers to keep rates flat (or lower them) eliminated cost growth due to internal service reimbursement costs.

In light of General Fund shortfalls projected in the 5-year Forecast, the Chair directed all departments to make a 2% reduction from current service levels in their General Fund budget requests. Internal service providers were instructed to hold rates flat or reduce them. Management cost-of-living and merit increases for FY 2012 were frozen. And, through the Multnomah County Evolves process, span of control was increased. These actions saved the General Fund a net \$6.3 million.

- 2% Constraint - \$6.4 million
- Internal Services Savings -\$2.4 million (offsets 2% constraint)
- Management COLA & Merit freeze - \$1.5 million
- Multnomah Evolves/Span of Control/DCA - \$800,000

These savings produced a greater reduction than was needed to close the gap for FY 2012. Consequently, Chair Cogen's proposed budget was able to maintain current service levels for direct service programs for FY 2012 using these savings while also allowing for some strategic reinvestments for critical services or projects.

Combined with additional indirect revenues of \$2.1 million and lower required General Fund support for CATC, these savings were also used to address the County's shortfall for FY 2013.

The Chair's budget message provides additional information on his policy initiatives and the following sections of the Budget Director's Message address our one-time-only resources and spending.

The Board adopted the Chair's proposed budget with relatively few changes.

Budget Overview - All Funds

Local Budget Law requires that Multnomah County report the total budget. The budget for FY 2012 totals \$1,487,769,834. When adopted, the budget sets the legal appropriation. The total budget reflects the actual resources needed by the County, plus internal charges, transfers, loans, and accounting entities.

Because the total budget overstates what is actually spent, the County often refers to the net budget. The FY 2012 net budget of \$1,044,354,982 is a more accurate statement of the money the County actually plans to spend on operations during the year. The net budget subtracts all internal charges, transfers, and loans from one fund to another. It also removes all reserves for future years to more accurately reflect the ongoing operating budget. Internal transactions between funds are typically the result of one department providing a service to another, such as information technology or facilities services.

FY 2012 Adopted Budget	
Department Expenditures	\$972,786,749
Contingency	<u>71,568,233</u>
Total Net Budget	\$1,044,354,982
Service Reimbursements	201,713,520
Internal Cash Transfers	71,366,988
Reserves	<u>170,334,344</u>
Total Budget	\$1,487,769,834

Please see the next page for a table detailing the change in budget by fund compared with FY 2011.

Budget Director's Message

fy2012 adopted budget

#	Fund Name	FY 2011 Adopted	FY 2012 Adopted	Change	Notes
1000	General Fund	393,247,902	412,093,990	18,846,088	Beginning Working capital (BWC) +\$3.8m, taxes +\$11.7m, intergov +\$1.2m, other revenues +\$2.7m, licenses & Permits +\$0.8m, financing sources -\$1.2m, interest -\$0.2m.
1500	Strategic Investment Program Fund	161,000	0	(161,000)	Rolled into the General Fund
1501	Road Fund	45,096,682	49,018,176	3,921,494	BWC +0.5m, intergov +\$5.4m, financing sources -\$0.8m, service charges, taxes, other revenues -\$1.2m
1502	Emergency Communications Fund	250,000	250,000	0	
1503	Bicycle Path Construction Fund	430,500	359,250	(71,250)	
1504	Recreation Fund	101,700	105,000	3,300	
1505	Federal/State Program Fund	277,794,258	273,175,292	(4,618,966)	BWC +\$2.5m, licenses & permits +\$0.6m, service charges +\$1.9m, intergovernmental -\$9.2m, other revenues -\$0.3m
1506	County School Fund	191,500	187,100	(4,400)	
1508	Animal Control Fund	2,691,373	2,692,050	677	
1509	Willamette River Bridge Fund	175,862,964	33,736,272	(142,126,692)	BWC +\$18.4m, other revenues +\$1.3m, financing sources -\$150m, intergov -\$5.4m, licenses & permits -\$6m, interest -\$0.4m
1510	Library Serial Levy Fund	77,403,916	69,221,502	(8,182,414)	BWC -\$2.1m, taxes -\$5m, financing sources & interest -\$0.8m, other revenues -\$0.2m
1511	Special Excise Taxes Fund	19,014,000	20,055,250	1,041,250	Taxes +\$0.9m
1512	Pub Land Corner Preservation Fund	1,685,000	1,719,000	34,000	
1513	Inmate Welfare Fund	1,384,015	1,250,668	(133,347)	
1516	Justice Services Special Ops Fund	8,196,814	7,925,717	(271,097)	
1518	Oregon Historical Society Local Option Levy Fund		1,945,151	1,945,151	New fund. Taxes \$1.9m
2001	Revenue Bond Sinking Fund	1,692,500	2,680,690	988,190	Financing sources +\$1.5m, BWC -\$0.5m
2002	Capital Lease Retirement Fund	30,781,512	30,469,235	(312,277)	
2003	General Obligation Bond Sinking Fund	15,795,357	16,389,888	594,531	
2004	PERS Bond Sinking Fund	60,840,000	72,325,000	11,485,000	BWC +\$13m, other revenues -\$1.5m
2504	Financed Projects Fund	5,106,000	3,701,038	(1,404,962)	BWC +\$3.1m, financing sources -\$4.5m
2507	Capital Improvement Fund	47,332,900	39,753,610	(7,579,290)	BWC +\$6.4m, financing sources -\$15.5m, interest -\$0.2m, intergovernmental -\$1.4m, service charges & other revenues +\$3.1m
2508	Capital Acquisition Fund	6,007,000	4,233,353	(1,773,647)	BWC -\$1.8m
2509	Asset Preservation Fund	5,427,865	7,243,197	1,815,332	BWC +\$1m, financing sources -\$2.1m, other revenues +\$3m
2511	Sellwood Bridge Replacement Fund		153,452,258	153,452,258	New capital fund for the Sellwood Bridge. Financing sources +\$144m, intergov. \$9m
3002	Behavioral Health Managed Care Fund	57,715,295	60,019,416	2,304,121	BWC +\$0.7m, intergovernmental +\$1.7m
3500	Risk Management Fund	114,847,695	120,931,210	6,083,515	BWC -\$22.1m, financing sources +\$25.1m, other revenues +\$3.3m, interest -\$0.2m
3501	Fleet Management Fund	11,317,605	10,895,342	(422,263)	BWC -\$0.5m
3503	Information Technology Fund	47,712,090	43,386,848	(4,325,242)	BWC -\$2.4m, financing sources +\$1m, other revenues -\$2.8m
3504	Mail Distribution Fund	8,125,842	8,122,221	(3,621)	
3505	Facilities Management Fund	44,154,994	40,432,110	(3,722,884)	BWC +\$0.4m, service charges +\$3.4m, other revenues -\$7.8m
Total		1,460,368,279	1,487,769,834	27,401,555	

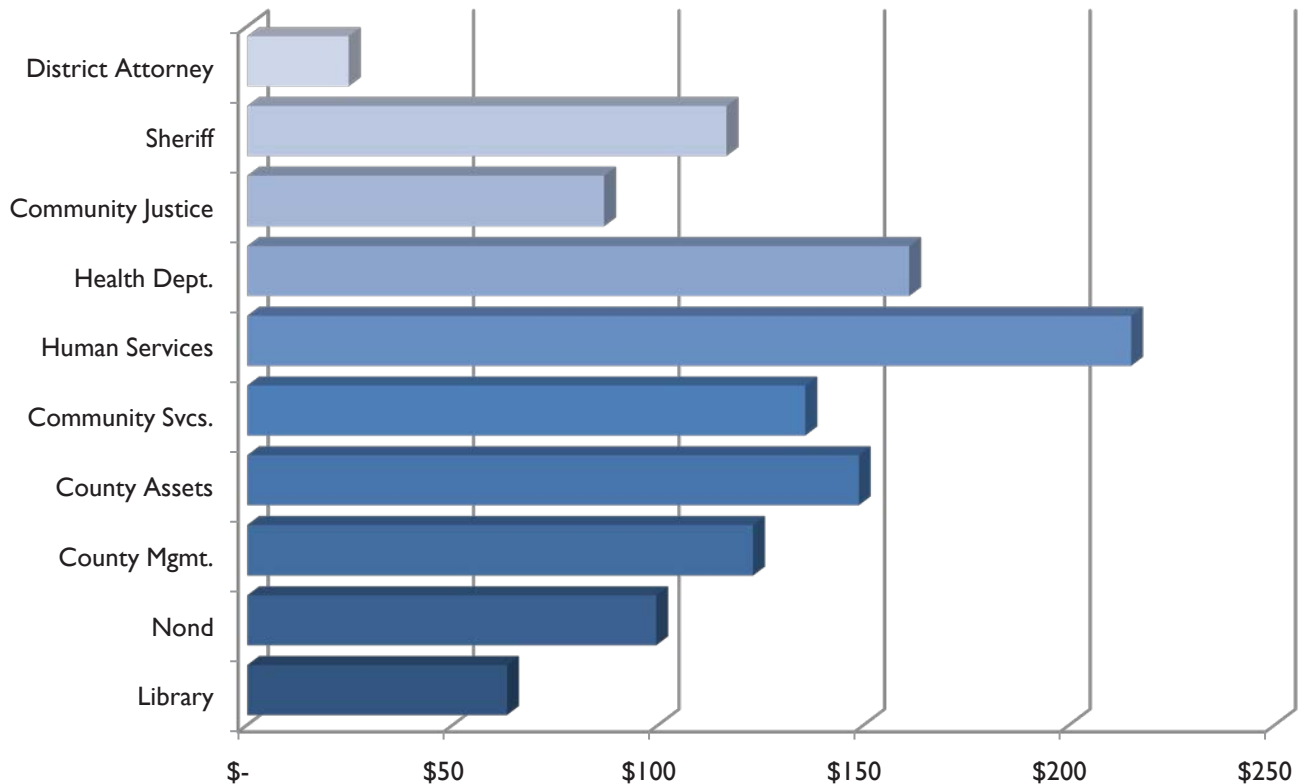
Budget Director's Message

fy2012 adopted budget

Department Requirements All Funds (\$1.17 billion)

Department expenditures, excluding cash transfers, contingencies, and unappropriated balances, for all funds total \$1.17 billion in FY 2012. Just over half of the County's departments experienced increases in their budgets over the prior fiscal year.

The bar chart below shows the amount of funding required by each department in millions. This figure includes internal service payments, and thus represents some double-counting.

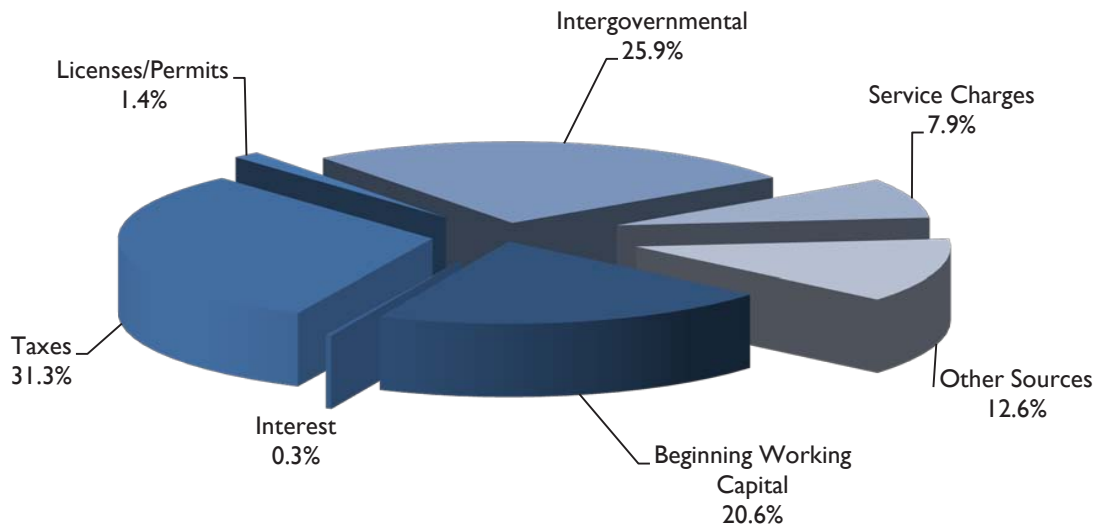


Department Revenues All Funds (\$1.20 billion)

Total direct resources or 'revenues' for FY 2012 are \$1.20 billion (excluding service reimbursements and cash transfers between funds). Local revenues are generally growing at increased rates, while property taxes are increasing at a modest rate. Taxes constitute the largest single revenue source and include property tax, business income tax, motor vehicle rental tax, transient lodging tax and county gas tax.

The decrease in direct resources from \$1.21 billion in FY 2011 to \$1.20 billion in FY 2012 is attributable primarily to financing assumptions for the Sellwood Bridge. Proceeds from bond sales were budgeted at \$150 million FY 2011, but \$127 million in FY 2012.

Beginning Working Capital (BWC), as a share of total budgeted resources, has increased from last year. The FY 2011 adopted budget contained \$230.8 of BWC million across all funds, but FY 2012 contains \$247.1 million.



Budget Director's Message

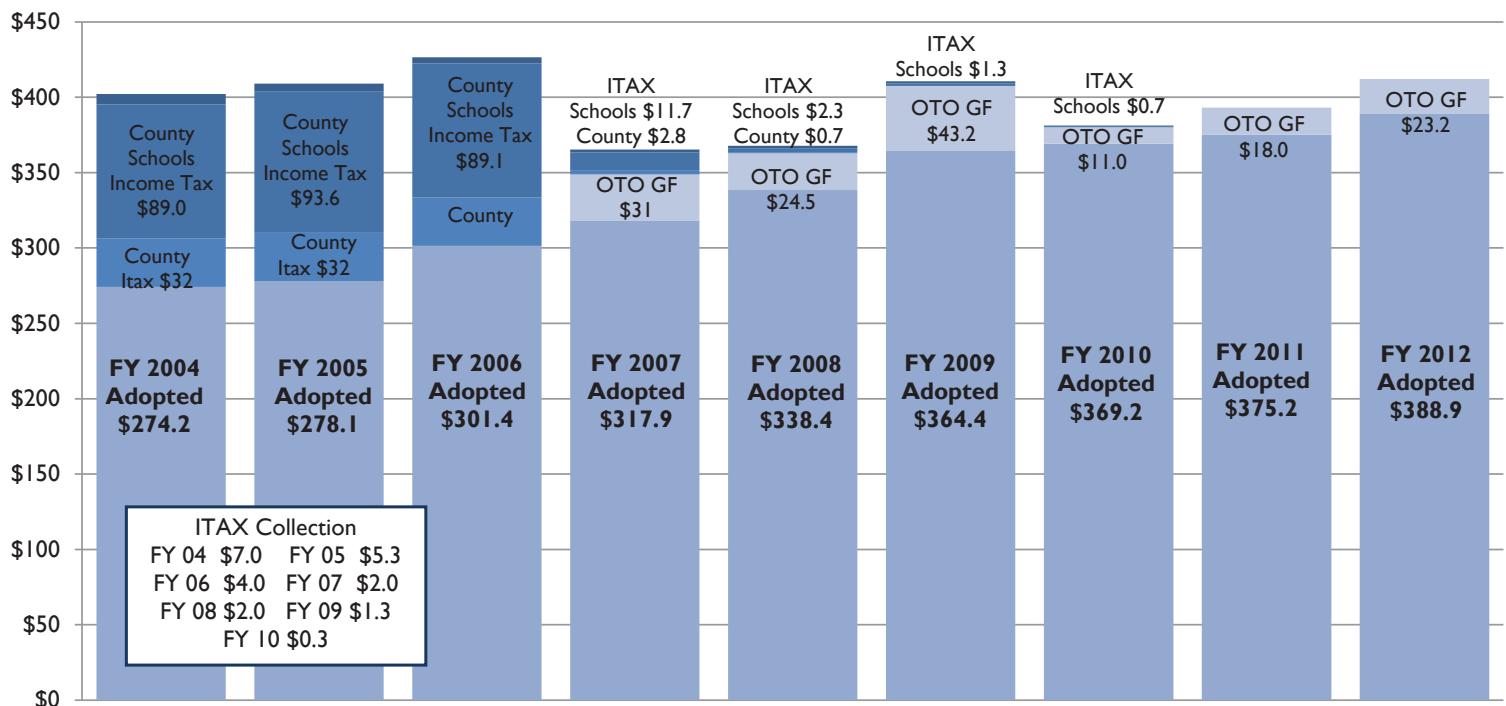
fy2012 adopted budget

The General Fund

General Fund Expenditures & Reserves

The \$412.0 million General Fund comprises approximately one-third of the County's budget. It is the largest pool of discretionary funds that the Board of County Commissioners can allocate with few restrictions. Resources include property taxes, business income taxes, motor vehicle rental taxes, interest earnings, and state shared revenues and beginning working capital.

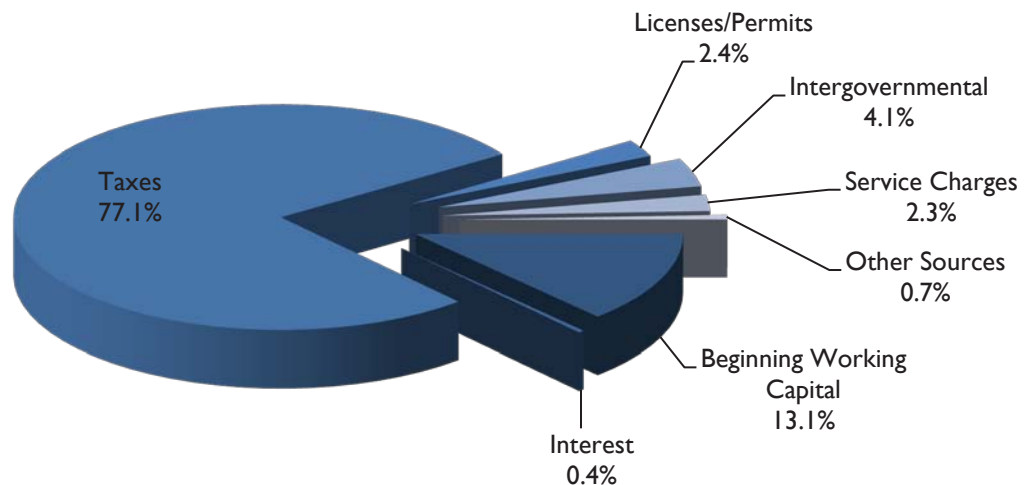
The following graph shows total General Fund 'spending', including cash transfers, service reimbursements, contingencies, and unappropriated balances (reserves), from FY 2004 through FY 2012. The Temporary Personal Income Tax is shown from FY 2004 to FY 2010 and is not significant enough to warrant being called out separately in subsequent years. Additionally, the graph shows how much one-time-only and ongoing funding was spent in the General Fund in fiscal years FY 2007 - FY 2012. Combining each segment provides the total General Fund.



General Fund Revenues

General Fund direct resources (excluding service reimbursements and cash transfers) have increased from FY 2011. Budgeted General Fund direct resources are \$391.6 million – an increase of 4.7% over the FY 2011 adopted budget. The majority of the increase is driven by higher business income taxes (BIT) and property tax growth.

There are five revenues in the General Fund that make up about 88% of the ongoing revenue stream. Those revenues are—in order of magnitude—property tax, BIT, motor vehicle rental tax, state-shared assessment and taxation and recording fees, and other state shared revenues, including video lottery, liquor control commission, cigarette and amusement device taxes. The following chart shows the major direct revenue resources within the General Fund.



Use of One-Time-Only (OTO) Funds

The FY 2012 budget contains approximately \$23.2 million of one-time-only General Fund resources after fully funding the County's General Fund reserves for FY 2012. The majority of these funds are attributable to the projected FY 2011 ending balance, which includes the unused BIT reserve.

The tables on the following two pages show how the OTO resources were used. The first table lists OTO resources supporting OTO expenditures (i.e., capital expenditures) or programs that are not expected to continue beyond FY 2012 (i.e., planning projects). The second table lists OTO resources supporting ongoing programs or those expected to operate beyond FY 2012.

Budget Director's Message

fy2012 adopted budget

One-Time-Only Resources Spent on One-Time-Only Programs

Prog. #	Program Name	Dept.	TOTAL General Fund	Other Funds	OTO General Funds	% OTO General Funds
I0034	Office of Sustainability - Food System Economic Cluster	Nond	\$579,444	\$0	\$52,000	9%
I0035B	Microlending	Nond	150,000	0	150,000	100%
I0036	NACo Conference	Nond	225,000	0	225,000	100%
I0037	Climate Adaption Plan Specialist	Nond	94,199	0	94,199	100%
I0039	Continuity of Operations Planning	Nond	125,000	0	125,000	100%
I0040	Emergency Coordination Center Development	Nond	250,000	0	250,000	100%
I0041	Disaster Preparedness for Vulnerable Populations	Nond	84,070	0	84,070	100%
25020A	ADS Access and Early Intervention	DCHS	3,062,779	6,236,424	46,182	2%
25028	Bed Bug Eviction Mitigation	DCHS	102,053	0	102,053	100%
25032	Gatekeeper Outreach - Identifying Vulnerable Populations	DCHS	43,827	0	43,827	100%
25090	Addictions Detoxification and Post-Detoxification Housing	DCHS	1,237,166	1,878,359	200,000	16%
25111C	Rapid Re-Housing Initiative	DCHS	325,000	0	325,000	100%
25133D	Streetroots - Rose City Resource Guide	DCHS	20,000	0	20,000	100%
25133E	Short-Term Rent Assistance	DCHS	500,000	0	500,000	100%
25139B	Action for Prosperity	DCHS	195,000	0	195,000	100%
50018C	Detention Electronics Replacement	DCJ	1,400,000	0	1,400,000	100%
50025B	Restorative Justice Training	DCJ	60,000	0	60,000	100%
60050	In-Jail Human Trafficking Sergeant	MCSSO	160,683	0	160,683	100%
60083	Child Abuse Team Detective	MCSSO	118,000	0	118,000	100%
72030	Budget System Replacement	DCM	1,000,000	0	1,000,000	100%
72036B	DART Consolidation of Customer Service	DCM	600,000	0	600,000	100%
78001	F&PM Strategic Plan	DCA	1,037,966	0	150,000	14%
78001	DCA Business Process Improvement Implementation	DCA	1,037,966	0	200,000	19%
95000	Cash Transfers	Countywide				
	~ Port City Debt				1,500,000	
	~ LID Assessment				380,000	
	~ Yeon Debt				836,000	
	~ Detention Electronics (see offer 50018C)					
	~ Downtown Courthouse				1,000,000	
	~ CIP Fees				221,059	
	~ Asset Preservation Fees				227,175	
	~ Budget System Replacement (offer 72030)					
95000	Additional Contingency	Countywide			500,000	
95000	BIT Reserve				4,882,500	
95000	Contingency for Radio Replacement & Emergency Management Communications				1,490,000	
95000	IT Innovation & Investment Contingency				1,500,000	
95000	Board Earmark - Black Women for Peace				50,000	
95000	Board Earmark - Sexual Exploitation of Children - Victim Beds				258,420	
95000	Contingency for State Ramp Down				4,229,675	
Total OTO for OTO Programs			\$10,682,221	\$10,190,715	\$23,175,843	

Note: The General Fund expense for Detention Electronics (50018C) and Budget System Replacement (72030) is technically a cash transfer from the Overall County Offer (95000) to internal service funds, but is shown above in the responsible department.

Budget Director's Message

fy2012 adopted budget

One-Time-Only Resources Spent on Ongoing Programs

Prog. #	Program Name	Dept.	FY 2012 General Fund	Other Funds	OTO General Funds	% OTO General Funds
25133C	East County Homeless Outreach	DCHS	\$75,000	\$0	\$75,000	100%
25145A	SUN Schools - East County	DCHS	<u>3,187,998</u>	<u>450,444</u>	<u>130,000</u>	4%
Total OTO for Ongoing			\$3,262,998	\$450,444	\$205,000	

General Fund Reserves

The County maintains General Fund reserves outlined in the County's Financial and Budget Policies. In FY 2012, reserves are maintained in the General Fund equal to 10% of ongoing "corporate" General Fund revenues – resources that the Board has wide discretion over, such as property taxes. The FY 2012 budget fully funds the General Fund reserves at \$31.2 million and is in compliance with the Financial and Budget Policies. The level of General Fund reserves is considered a fundamental measure of financial health.

The FY 2012 budget also contains an additional 10% BIT Stabilization Reserve of \$4.9 million. This stabilization reserve is in addition to the General Fund reserve and is specifically intended to mitigate the risk of an unexpected downturn in the regional economy as the BIT is a volatile revenue source.

Policy Issues and Opportunities

Organization-wide Issues

Climate Action Plan - On October 28th & 29th, 2009, the Multnomah County Board of Commissioners and Portland City Council unanimously adopted the 2009 Climate Action Plan, which established a goal of reducing community-wide greenhouse gas emissions 80% below 1990 levels by 2050. The Climate Action Plan serves as a road map for the City and County to achieve this goal, and is designed around nearly 100 specific actions that will be revised every three years.

In FY 2011, significant progress was made in advancing the early City and County actions. In FY 2012, work will continue to be implemented, including critical work in the area of adapting County operations to climate change. Identified vulnerabilities will serve as the basis for the development of a separate adaptation plan. At the end of FY 2012, implementation progress will be assessed and the process of developing action for next three year will begin.

Historical Society Levy – Established in 1898, the Oregon Historical Society (OHS) collects and maintains the county and state's major collection of Oregon, Portland and Multnomah County historical documents, letters, photographs, books, maps artifacts and more. About 60% of the library materials relate directly to Multnomah County history and OHS acts as the Multnomah County Historical Society. On November 2, 2010, voters approved a five year local option levy of \$0.05 per \$1,000 of assessed value to keep the Oregon History Library and Museum open to the public. The levy funds restore operating hours and provide free admission for all school children and all Multnomah County residents. The levy will raise an estimated \$12 million in funding over the course of its life.

Library District – The Library's current local option levy expires June 30, 2012. A library funding measure will need to be placed on the November 2011 ballot. With the passage of Measure 26-114 in November 2010, the Multnomah County Home Rule Charter has been amended to allow for the direct referral of a library district measure by the Board of County

Personnel Costs

Commissioners. This creates a new funding option for the library - a library district. Creating a separate property taxing district has long been discussed as a mechanism to secure permanent funding for the Library. Currently the Library relies on a 5-year local option levy for the majority of its funding. The County General Fund provides another \$14.3 million, or 24% of its ongoing funds. The levy must be renewed every 5 years, creating uncertainty for operations and planning. The local option levy has been reduced in recent years due to property tax limitation measures: in FY 2009, property tax compression was 13.2%, and by FY 2011 it had increased to 21.6%. This increase means the library lost an additional 8.4% of its planned revenues. For FY 2012, compression is estimated at 29.0%.

There are a number of assumptions and financial impacts that the Board will need to consider prior to moving forward with the formation of a new Library District. September 8, 2011 is the deadline to file the measure and explanatory statement if the Board chooses to place a district measure on the November 2011 ballot.

COLA/Wage Freeze for Management and Executive Employees

– The FY 2012 budget is balanced in part through a wage freeze for management and executive employees that saved a total of \$3.4 million (\$1.5 million in the General Fund and \$1.9 in other funds) for FY 2012. The County is currently negotiating several labor contracts and is seeking a wage freeze from represented employees as part of those negotiations.

Other Post-Employment Benefits – The County offers retirees over the age of 58 the benefit of subsidized medical benefits until the retiree is eligible for Medicare. In 2004, an accounting rule change by the Governmental Accounting Standards Board required the County to report the value of the insurance benefits promised to retirees as a liability on our annual financial statements. The County contributes 2.00% of current payroll costs to support the retiree medical insurance program, which goes to a reserve in the Risk Fund established to account for post-employment medical benefits. That reserve is not sufficient to cover the full amount of the anticipated liability. The unfunded liability is approximately \$130 million and our current reserve is \$20 million. The County's financial policies establish a goal of funding 20% of the liability by 2013, and the current reserve amount represents 16.3% funding of the full actuarial liability.

Public Employee Retirement System (PERS) - For FY 2012, the County's PERS rates remained essentially unchanged from the previous biennium. The biannual actuarial valuation for the period ending December 31, 2009, significantly increased the County's rates. However, due to losses incurred after the date of the prior actuarial valuation, the County maintained higher internal rates and has accumulated the excess in a reserve account. This allows the County to offset the expected increases with the reserves

New Facilities and Operations

and smooth the rate increases, minimizing the budgetary impact to County programs. While most internal rates did not change significantly, the rate for uniformed employees in one bargaining unit under the Oregon Public Service Retirement Plan (OPSRP) were substantially increased to account for the additional 6% contribution requirement resulting from union arbitration in FY 2010. The County will seek to eliminate this additional 6% contribution requirement through future collective bargaining agreements.

Healthcare Costs - The County strives to offer its employees a wage package that is competitive with peer organizations in the public and private sector labor markets. Over the last few years, one of the greatest challenges facing the County has been the increased cost of health insurance. Annual increases (e.g., for treatment, hospitalization, and prescriptions) have historically risen at roughly double the rate of core inflation. Recently, however, the increases in health care costs appear to have slowed somewhat. This has enabled the County to maintain relatively flat internal services charges for employee health care benefits for FY 2012. The County continues to explore trends in the health care industry and alternatives to the current benefits plans in order to minimize future increases in health care costs.

Sellwood Bridge - The Sellwood Bridge project is in the design and right of way acquisition phase of the effort to replace the current 84-year old Willamette River crossing. A regional funding plan is in place to secure the estimated \$290 million needed to fund the project and construction is projected to begin in late FY 2012. The cost includes the new bridge, an interchange where the bridge connects with Highway 43, right-of-way, design, and mitigating impacts to protected environmental resources. The funding plan includes the following sources:

- \$127 million - Multnomah County Vehicle Registration Fee (\$19 per year)
- \$22 million - Clackamas County Vehicle Registration Fee (increase of \$5, passed by the Clackamas Board of Commissioners, was referred to the voters and the additional fee failed). Options are being considered to mitigate this funding gap.
- \$80 million - City of Portland (new revenues from the Oregon Jobs and Transportation Act)
- \$30 million - State of Oregon (Jobs and Transportation Act) for Highway 43 interchange
- \$11 million - Previously secured funds remaining after planning phase
- \$20 million - Request for Federal funds

Of this funding, \$248 million is secured. An additional \$22 million is expected to be secured in 2011. The remaining \$20 million is dependent on the reauthorization of the federal transportation bill which Congress has yet to consider.

The FY 2012 budget anticipates a debt issue of \$127 million backed by the Multnomah County Vehicle Registration Fee. A new fund has been established to better account for the revenue and expense associated with this project.

East County Courthouse (ECC) – The Board approved the construction of the \$19.6 million East County Courthouse facility in October 2010. The courthouse is being built on County-owned land (185th and Stark) in the Rockwood neighborhood of Gresham. The facility will include three courtrooms and office space for the District Attorney. The space is designed to achieve LEED Gold Certification, the second highest sustainable building standard. In addition to court facilities, the County's Data Center is being co-located within the same building. The annual debt service for the courthouse will be approximately \$1.5 million per year with annual operating costs estimated at \$430,000. The courthouse facility should be completed in the spring of 2012.

New Information Technology Data Center and Disaster Recovery Capabilities - In FY 2010, the County began a project to replace the current IT Data Center facility, which houses critical IT infrastructure and data storage. IT partnered with Facilities to select the new East County Courthouse Building as the location for the new IT Data Center.

The current data center is at risk due to the age, design, and capacity of the facility and the associated equipment. The new Data Center will add critical disaster recovery capabilities to ensure the county's ongoing IT operations in case of an emergency or disaster. These capabilities will require significant upgrades to our network infrastructure and additional technical capabilities provided by a vendor. The integration of IT resources will improve oversight for the State Courts and reduce the costs of redundant equipment and connectivity for both organizations.

Construction of the Data Center is currently underway as a part of the East County Courthouse construction. The budget had been revised based on the site selection, building requirements, and the finalized data center design. IT will pay for approximately \$2.3 million out of the IT fund balance in FY 2011 and \$3.0 million from the Full Faith and Credit debt issued in FY 2010. Operating costs for the site of approximately \$500,000 have been budgeted in the IT rates for FY 2012.

Crisis Assessment and Treatment Center - The Multnomah County Crisis Assessment and Treatment Center (CATC) is a 16 bed adult mental health sub-acute facility offering short-term crisis stabilization in a secure environment to 850 clients annually. The CATC is a cost-effective diversion from unnecessary psychiatric hospitalization and incarceration as well as an essential part of the county's continuum of crisis mental health services. The program is located on the second floor of the David P. Hooper building and will open on June 20, 2011. The total cost of operating the CATC for FY 2012 is \$3.4 million, which is jointly funded by the county, city and state.

Approximately fifty percent of the operating budget is funded through Verity with the county and city each contributing \$597,500 of General Funds. The remainder of the budget is funded with State General Funds.

Facilities, Capital Planning Asset Preservation and the Capital Budget - A capital preservation fee is assessed to all County tenants based on space occupied in order to pay for the replacement of building systems at the end of their useful lives; this is the major ongoing source of revenue for the facilities capital program. For FY 2012, the fee is \$2.75 per square foot and will collect approximately \$6 million for repairs to County buildings. The annual capital fee has proven to be inadequate in light of a deferred maintenance and seismic liability of approximately \$230 million for County buildings, of which \$209 million is seismic. A full solution to deferred maintenance would require new sources of revenue in order to replace or repair important County buildings, if no changes to the building portfolio are made. The FY 2012 Budget includes an 8% increase in the capital preservation fee paid for out of one-time only General Funds in order to maintain capital fee rates at their FY 2011 level.

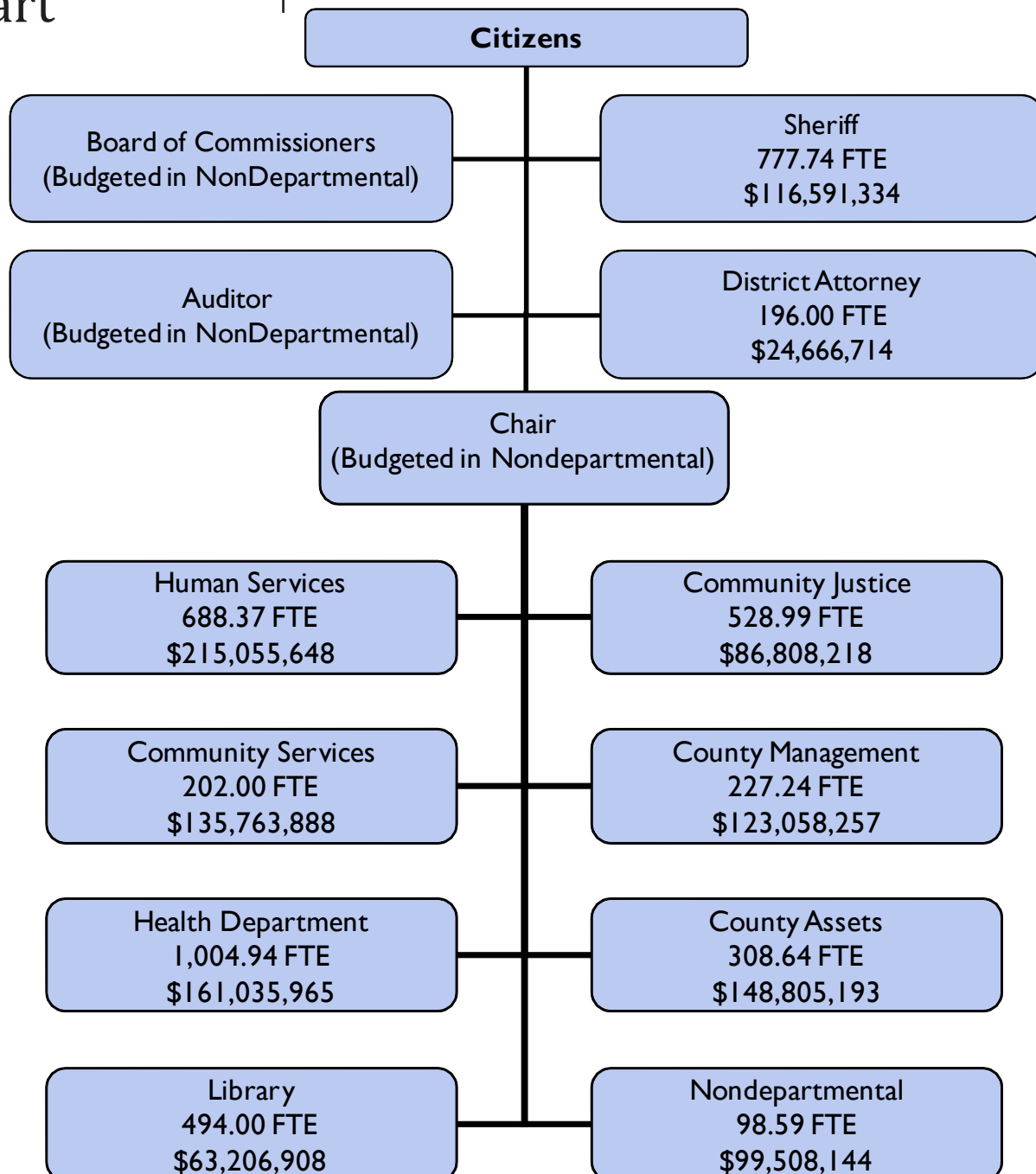
Facilities Strategic Plan – In 2005, the current Facilities Strategic Plan was adopted by the Board. That plan laid out capital strategy and policies for the County. As the County is faced with ongoing budgetary constraints, continued facility deferred maintenance, and building costs that are above manageable levels, the Chair has requested that a new Facilities Strategic Plan. The new plan will describe current and future facility needs for County programs based upon the demographics of their clients, as well as the location, cost and physical conditions of County buildings and leased space. The plan will propose new policies to guide long term capital asset strategy for County buildings and transactions and projects to transform the current building portfolio into one that is financially sustainable.

Downtown Courthouse Planning – The current downtown Courthouse is obsolete and poses a hazard to the County in the event of an earthquake. In FY 2006, the Board declared the North Bridgehead Block as the preferred site for the proposed new downtown Courthouse. The County has been investigating the zoning and land use issues which currently encumber the site. Relocating the Hawthorne Bridge off-ramp that bisects the property will take place after the zoning and land use issues are addressed. The County recently completed an architectural study describing the feasibility of renovating the Downtown Courthouse while maintaining a substantial portion of operations during construction. The study is being reviewed by Board members and no policy decisions have been made that have changed the 2006 plan.

Wapato - The 525-bed Wapato Jail was built in 2006. There is currently insufficient funding to operate this facility. The FY 2012 budget includes \$373,000 for “mothball” costs for the year. The County continues to seek sustainable funding for operating this facility or opportunities for leasing it to another jurisdiction.

Multnomah County Organization Chart

Multnomah County delivers its services through ten departments including three managed by independently-elected officials: Dan Staton, Sheriff; Michael Schrunk, District Attorney; and Steve March, County Auditor. There are 4,526.51 full time equivalent (FTE) positions in this budget. Department spending (including internal services which are double-counted) totals just over \$1.17 billion in the budget. Below is an organization chart for the County:



Appreciation

This document is the outcome of many hours of hard work and analysis by County agencies and their budget teams. I would like to take this opportunity to thank the many people involved in its preparation. Particularly, I want to thank the department budget teams and recognize with sincere appreciation the assistance and cooperation of our department heads, constitutional officers, and staff for many hours of hard work and assistance.

I also want to acknowledge and praise the remarkable teamwork embodied by the people in Central Budget Office who gave their very best in putting this budget together in particularly trying times: Julie Neburka, Ching Hay, Christian Elkin, Mike Jaspin, Shannon Busby, and Patrick Heath.

It is my honor to work with the dedicated people who serve our County.

Karyne Kieta
Multnomah County Budget Director

FY 2012 Budget Notes

Transportation Revenue Shortfall

The following budget notes were adopted by the Board of County Commissioners on June 9, 2011. Board discussion and deliberation is an integral part of the county budget process. Budget notes document policy discussions and decisions made by the Board of County Commissioners during the budget worksessions and provide direction to departments in achieving the Board's policy goals during the fiscal year.

The Board of County Commissioners periodically receives reports of transportation deferred maintenance calculations. These reports have been consistent in predicting shortfalls in excess of \$200 million over a twenty year horizon. The Board is concerned and is requesting some insight into solutions.

The Board of County Commissioners directs the Land Use and Transportation Program to examine transportation revenue mechanisms in practice elsewhere in the region and around the country. The Land Use and Transportation Program will work with Finance and the Department of Government Affairs to present information and frame solutions. The briefing will be presented to the Board of County Commissioners by December 2011.

Capital Planning Process

The Department of County Assets has been charged to develop a strategic plan for all the county's assets.

The Board of County Commissioners directs the Department of County Assets to brief the Board on the process of developing a strategic plan. A robust capital plan will include analyzing the costs of maintaining aging infrastructure, the costs of debt service for building new, and strategies for replacing or selling county buildings in a way that enhances the county's mission. The briefing will be presented to the Board of County Commissioners by December 2011.

Black Women for Peace

The Board requests that the Chief Operating Officer work with County departments to further the work of the community group Black Women for Peace. This group was convened by BCC-District 2 in order to engage the community in addressing youth and gang violence. Black Women for Peace has begun to identify and address the root causes of youth and gang violence in our community, and has worked closely with the Portland State University School of Social Work on research projects and on developing potential solutions. \$50,000 is earmarked in the General Fund contingency to enable this group to operate independently of the County. The Chief Operating Officer is to return to the Board by August 2011 with a proposal for using this one-time funding to further the group's goals.

Other Post Employment Benefits - OPEB

The Board requests that the Department of County Management (DCM) conduct a briefing for the Board in early FY 2012 on the County's financial policy for funding Other Post-Employment Benefits (OPEB).

Funding for Department Specific Capital Projects and Assets

The Board seeks a reliable, consistent means of funding capital projects and assets that County departments require for efficient operations. Consistent with the Auditor's recommendations in the 2011 Financial Conditions report, the Board requests that the Department of County Assets and Budget Office staff report back with options for an ongoing financing mechanism and process for capital asset projects and replacements prior to the FY 2012 state funding rebalance this fall.

Aligning Internal Service Policies with the Financial Condition Report

Add language to the Financial Policy for Internal Services to reflect the Auditor's recommendation to true-up the actual costs to the charges incurred by departments.

Commercial Sexual Exploitation of Children

The Board earmarks \$258,420 in the General Fund contingency for funding to combat the Commercial Sexual Exploitation of Children pending a briefing by July 28, 2011. Staff from the Department of County Human Services and Community Justice will return to the Board to provide details about program services, outcomes and clients served by the program.

Table of Contents

Introduction	3
Form of County Government.....	3
Population	4
<i>Race and Ethnicity</i>	4
Income	4
Education.....	5
Employment and Industry	6
<i>Employment</i>	6
<i>Industry</i>	6
Transportation and Infrastructure.....	7
<i>Roads and Highways</i>	7
<i>Portland International Airport</i>	7
<i>TriMet</i>	7
Culture and Recreation.....	8
<i>Arts and Entertainment</i>	8
<i>Recreation</i>	8
<i>Climate</i>	9
Fun Facts.....	9

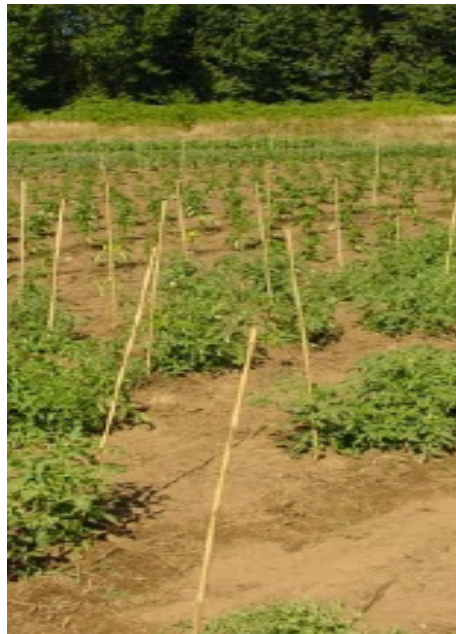
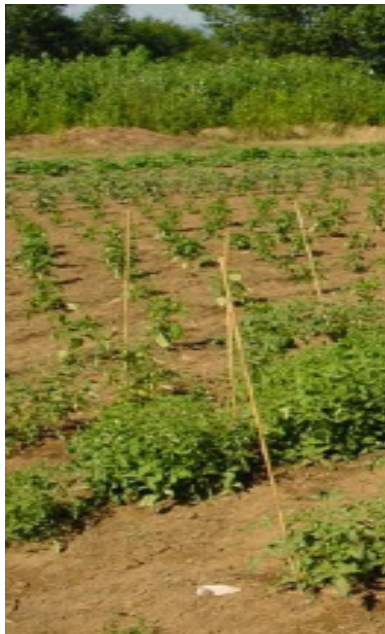
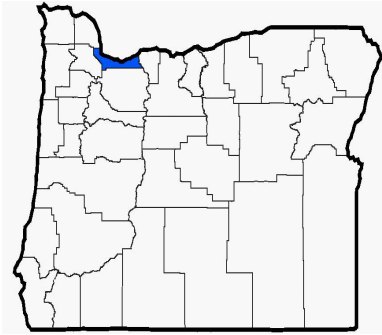


Photo Credit: County CROPS farm in Troutdale, Oregon.

(this page intentionally left blank)

Introduction



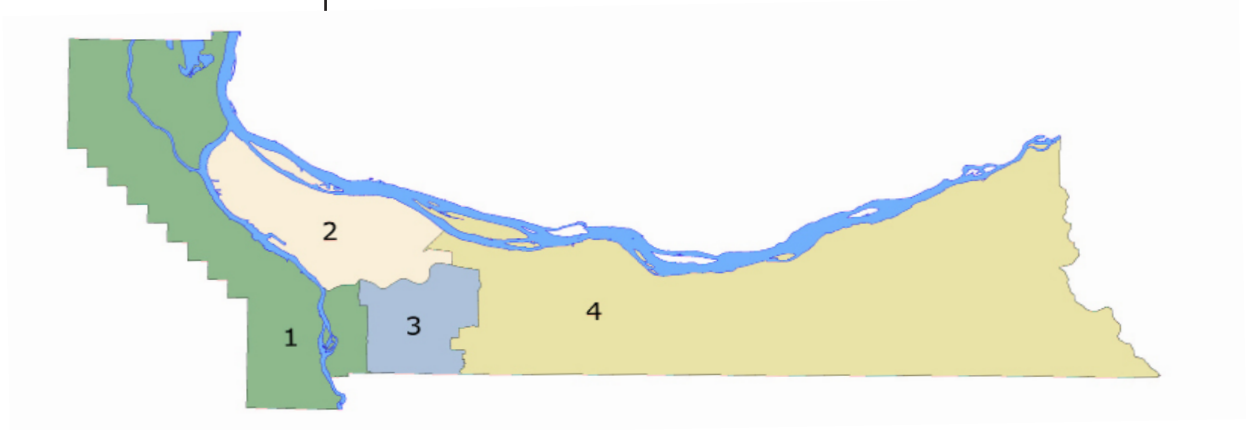
Multnomah County is home to 730,140 citizens, making it the most populous county in the state of Oregon. The county is located in Northwestern Oregon where the Columbia and Willamette rivers meet. It is bordered by the State of Washington to the north and is surrounded by Hood River, Clackamas, Washington and Columbia Counties in Oregon. The county seat is Portland, which is also the largest city in the State of Oregon (see page 10 for detailed map).

Multnomah County is the smallest county in Oregon and includes densely populated urban areas as well as rural land. The County covers 465 square miles, most of which lie in the Willamette Valley between the Cascade Mountains to the east and the Coast Range to the west. The elevation ranges from 77 feet above sea level in Portland to 1,224 feet above sea level at Big Bend Mountain in the Cascade foothills.

Form of County Government

Multnomah County is governed according to its Home Rule Charter. Multnomah County's legislative body, the Board of County Commissioners, is composed of four non-partisan County Commissioners elected from geographical districts and the County Chair, who is elected at large and serves as both chief administrator and legislator. The County has three other independently elected positions -- the Sheriff, the District Attorney and the Auditor.

There are 38 governmental districts located wholly or partially inside of Multnomah County. Portland (population 581,433) and Gresham (population 101,595) are the two largest cities in Multnomah County. Other major governmental entities located within Multnomah County include Metro, Portland Public Schools, the Port of Portland, TriMet, and Portland Community College. Overlapping districts share a tax base, infrastructure and services with Multnomah County.



Population

Race and Ethnicity

Multnomah County's current population is estimated at 730,140 residents, a 10.2% increase since 2000. Multnomah County is growing at a slightly slower rate than the state of Oregon as a whole, which has grown 11.9% since 2000. Multnomah County has a population density of 1,570 people per square mile.

According to the US Census, in 2009 Multnomah County's population was 79.6% White, 6.4% Asian or Hawaiian Native, 5.6% Black, 1.8% American Indian, and 6.6% Other Races. Approximately 10.4% of the County's population is Hispanic. Hispanics are the County's fastest growing racial or ethnic group, with 50.4% population growth between 2000 and 2009, compared with 9.2% population growth for the County as a whole.



Multnomah County is also home to diverse languages and nationalities, with 13.5% of residents born in another country, compared with 9% for Oregon as a whole. Nineteen percent of County residents over the age of 5 spoke a language other than English at home. Of those speaking a language other than English at home, 44% spoke Spanish and 56% spoke another language.

Income

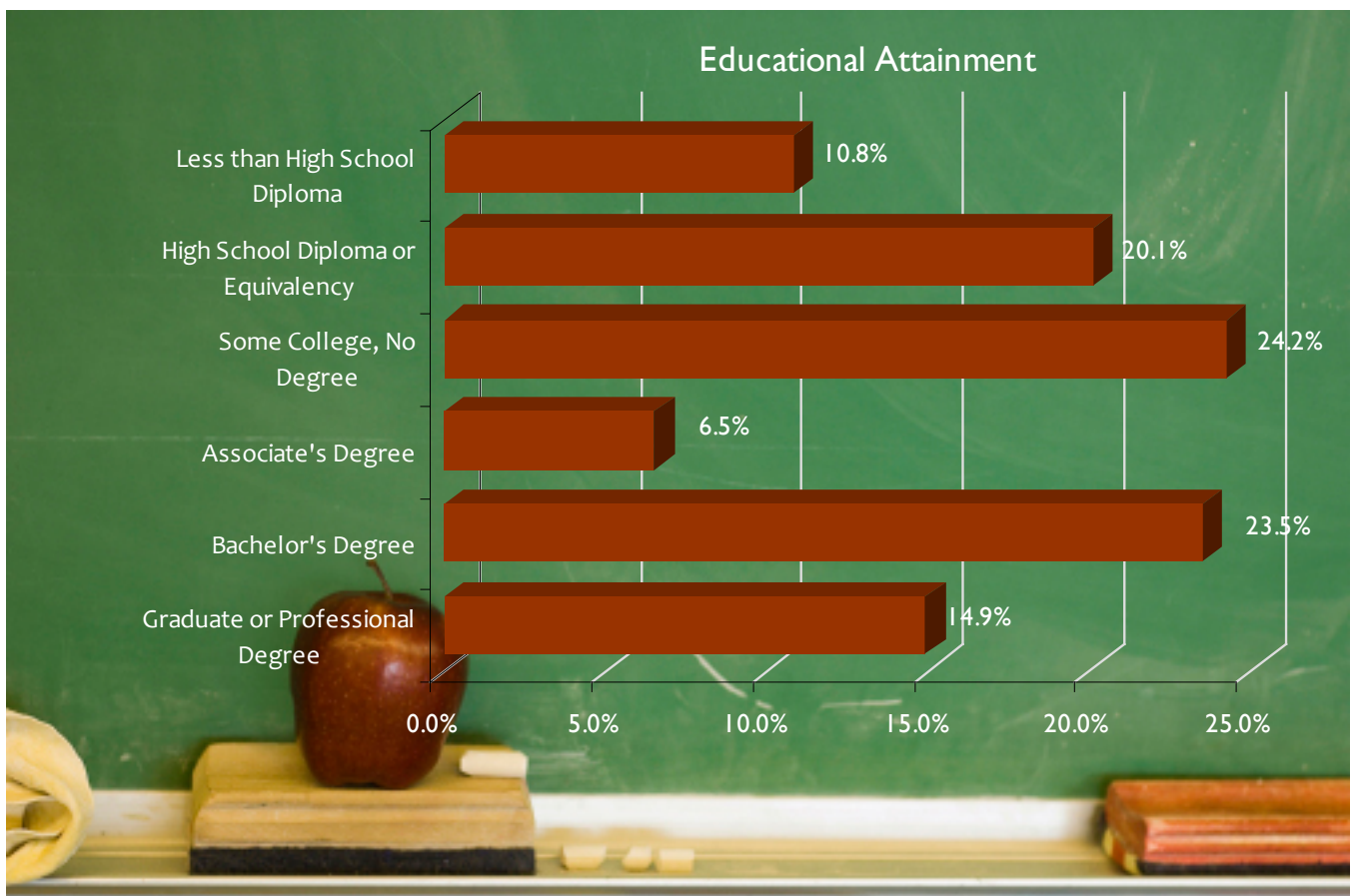
Multnomah County has the one of the highest levels of per capita income in the state of Oregon. According to the federal Bureau of Economic Analysis, Multnomah County had a per capita personal income of \$40,490, third highest in the state. Over the past few years, the County's per capita income has grown at a slower rate than the state and the nation. For the first time in two decades, income growth decreased by -2.71% from 2008 to 2009.

Education

There are over 100,000 students attending primary and secondary schools in Multnomah County. Of these students, 87% attend a public school. Public school districts in Multnomah County include Portland Public Schools, Parkrose, Reynolds, Gresham-Barlow, Centennial, Corbett, David Douglas, and Riverdale.

There are a number of post-secondary schools in Multnomah County. Portland State University has a total enrollment of almost 28,000 for the 2009-2010 school year. Multnomah County is also home to Oregon Health Sciences University, which educates health professionals and is a leader in biomedical research. Other colleges include Lewis & Clark College, the University of Portland, and Reed College. Portland Community College and Mount Hood Community College both educate County residents and are partially supported by local property taxes.

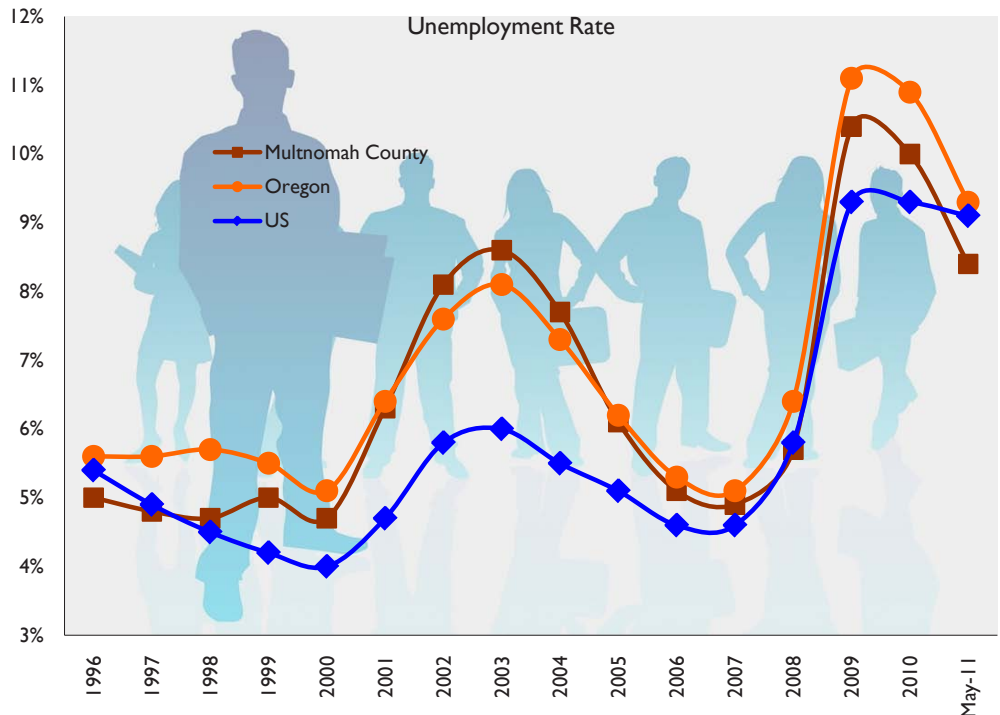
Multnomah County residents have above average educational achievement for the state of Oregon. Eighty-eight percent of county residents 25 years and over had graduated from high school, and 38.4% had achieved a bachelor's degree or higher.



Employment and Industry

Employment

Multnomah County saw a net decrease of 2,400 jobs (-0.6%) between November 2009 and November 2010. The State of Oregon as a whole lost roughly the same percentage of its jobs during this period, close to 10,000 jobs. Multnomah County's unemployment rate has declined faster than the Oregon and national rates. The County's unemployment rate has decreased from 10.9% in 2010 to 8.4% in May 2011.



Source: Oregon Labor Market Information System (OLMIS)

Industry

In 2010, the three industries with the most employees in Multnomah County were trade, transportation and utilities at 18.6% of total employment, government (including federal, state and local) at 16.8%, and professional and business services (including scientific and technical services and management companies) and education and health services both at 14.5% of employment.

The Port of Portland operates Portland's harbor, the fourth largest export port on the West Coast. It handles more than \$16 billion in waterborne trade annually and is the largest wheat export port in the United States.

Multnomah County leads the country in craft brewing and distilling, a growing trend in the beverage industry. According to the Oregon Brewers Guild, the Portland metro area is the largest craft brewing market in the US with the most number of breweries at 53, more than any other city in the world. The Oregon Brewers Festival, a craft brewing festival held on Portland's waterfront, attracts over 70,000 visitors. The County is also home to 8 craft distillers.

Transportation and Infrastructure

Roads and Highways

Portland International Airport

TriMet

Multnomah County is served by an international passenger airport, a local bus and light rail system, and the interstate highway system. Approximately 63.6% of Multnomah County residents drive alone to work. Eleven Percent of County residents took public transportation, 10% carpoled, and the remainder got to work by biking, walking, or working from home.

Multnomah County is connected to the wider region by seven major highways: Interstates 5, 84, 205, and 405 and U.S. Highways 26, 30, and 99. The County operates and maintains over 300 miles of roads and 18 vehicular bridges, including 6 bridges over the Willamette River.

Portland International Airport is located on the northern border of Multnomah County. Portland International handled 13.4 million passengers in 2010, making it the 30th largest airport in the United States. The airport also serves as a regional hub for flights to smaller cities in Oregon and other Western destinations.

The Tri-County Metropolitan Transportation District (TriMet) operates 81 bus lines, a light rail system, and a commuter rail system that together connect Multnomah County with neighboring areas. Riders boarded a TriMet bus, MAX train or WES train 99.3 million times in Fiscal Year 2010. According to the agency's website, TriMet carries more people than any other U.S. transit system its size.



Culture and Recreation

Arts and Entertainment



Recreation

Multnomah County is a regional destination for the visual and performing arts and hosts numerous festivals, concerts, and sporting events every year. The County also has a mild climate and extensive public space for relaxing or exploring.

The County is home to major arts and cultural institutions, including the Portland Classical Chinese Garden, Oregon Museum of Science and Industry, the Oregon Symphony, and the Portland Art Museum. Festivals are held year-round in Multnomah County, including the Oregon Seafood and Wine festival, the Portland Rose Festival, the Mt. Hood Jazz Festival, and the Holiday Ale Festival.

Multnomah County is also home to three professional sports teams: the Portland Trail Blazers (National Basketball Association), the Portland Winterhawks (Western Hockey League), and the Portland Timbers (Major League Soccer).

Multnomah County is home to over 37,000 acres of parks and numerous natural areas. The gateway to the scenic Columbia River Gorge is located in eastern Multnomah County. The Gorge is a spectacular river canyon, 80 miles long and up to 4,000 feet deep, with numerous areas for hiking, camping, boating, and day trips. Portland's Forest Park, the largest urban forested natural area in the nation, covers over 5,000 acres of urban land and has over 70 miles of trails. The County also hosts Portland's International Rose Test Garden, the oldest rose garden in the nation.



Photo Credit: Frank Kovalchek

Columbia River Gorge

Climate



Multnomah County typically has a mild climate that is heavily moderated by the Pacific Ocean. The average daily high temperature in January is 45.4 degrees Fahrenheit, while the average daily high in July is 79.9 degrees. Multnomah County experiences greater cloud cover and precipitation during winter months – there is an average of 24.4 cloudy days in January, while the average for July is 9.9 cloudy days.



Photo Credit: Trevor Miller

Fun Facts

- Portland was almost named Boston. City founders Asa Lovejoy from Boston, Massachusetts, and Francis Pettygrove of Portland, Maine wanted to name the city after their hometowns. Unable to agree, they flipped a coin, now known as the "Portland Penny". Pettygrove won.
- There is no sales tax in Oregon.
- Many of the characters in The Simpsons are named after streets and locations in Portland, Simpsons' creator Matt Groening's hometown.
- The Portland Saturday Market is the largest continuously operating open-air crafts market in the United States.
- Powell's City of Books, occupying an entire city block in downtown Portland, is the world's largest independent bookstore.
- More Asian elephants (27 to date) have been born in Portland than in any other North American city.
- Oregon is one of just two states where everyone enjoys the luxury of having their gas pumped for them. It's the law!

Meet Multnomah County

fy2012 adopted budget

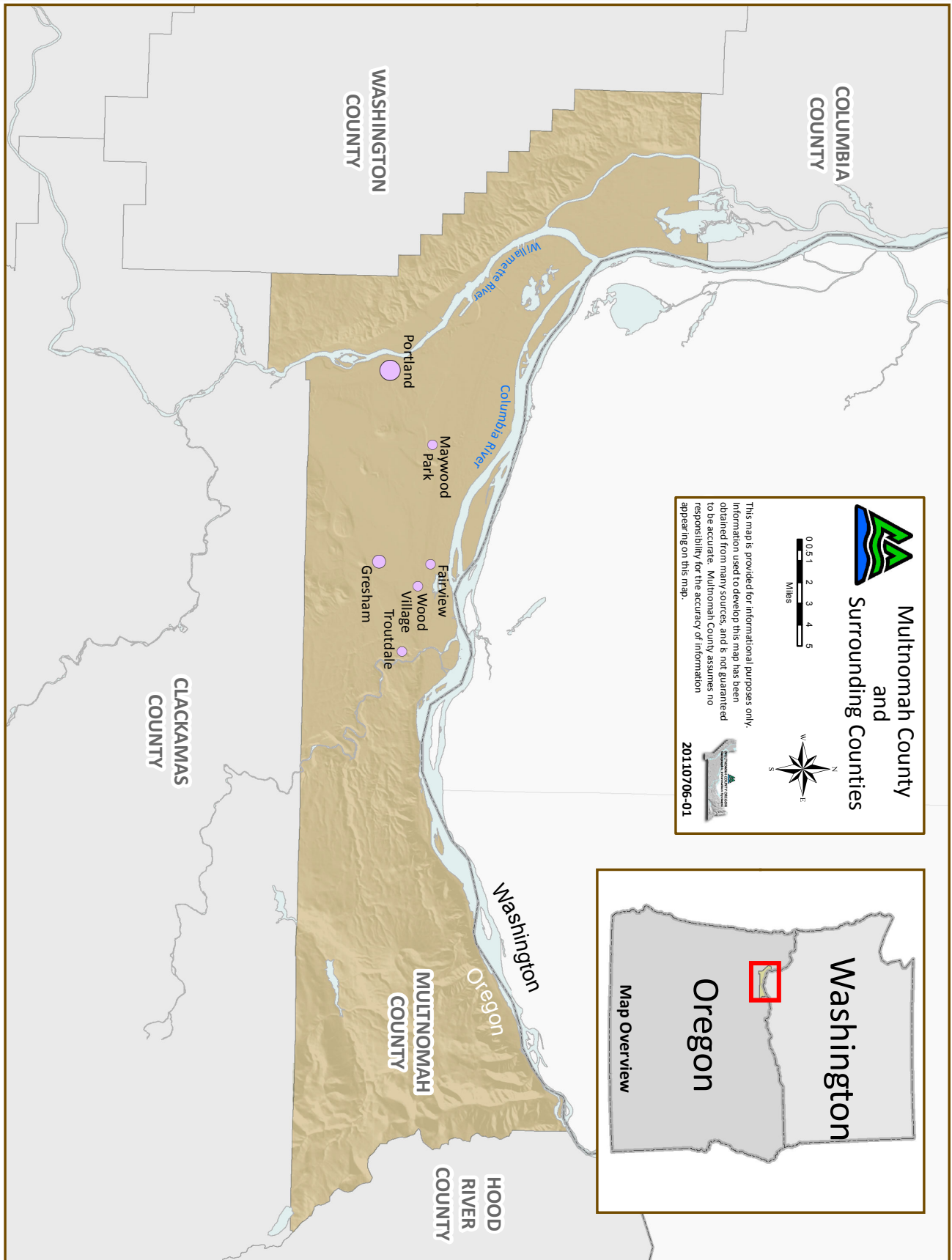


Table of Contents

Reader's Guide	3
How We Budget	4
Local Budget Law	4
Fund Structure and Basis of Budgeting and Accounting	4
Measuring Performance	6
Four Phases of the Budget Process	6
<i>Phase I - Requested Budget</i>	6
<i>Phase II - Proposed Budget</i>	6
<i>Phase III - Approved Budget</i>	7
<i>Phase IV - Adopted Budget</i>	7
Public Testimony and Hearings	8
Budget Calendar	9
Modifying the Budget and Supplemental Budgets	9
Where to Find Other Information	9

How Multnomah County Budgets

fy2012 adopted budget

(this page intentionally left blank)

Reader's Guide

The budget document for Multnomah County consists of three separate volumes structured as summarized below.

Volume I – Policy Document and Legal Detail

- Mission, Vision, Values
- County Chair's Message – Budget message to citizens.
- Budget Director's Message – Introduction and general overview to the budget, explaining major issues affecting decisions.
- Meet Multnomah County - Social, economic and demographic overview of the County.
- How Multnomah County Budgets – Description of the budget process that is used to guide the County in making decisions.
- Financial Summaries – Summary of resources and requirements, property tax information and debt schedule.
- Budget by Fund/Legal Detail – Display of financial summaries, as well as detail by department by fund.
- Capital Budget – Summary of the County's plan to determine long term financing for fixed assets.
- Financial and Budget Policies – Summary of the Board approved policies that dictate how the County approaches financial decisions.
- Glossary of Terms and List of Acronyms

Volumes 2 and 3 – Program Information by Department

The budget is structured around the County's ten departments. Volumes 2 and 3 contain the program offers that were funded in each of the County's departments and Nondepartmental agencies. The departmental sections include a department introduction, budget trends, and division narratives followed by a list of the program offers funded in each department.

The department introduction contains three lists: (1) budget trends (2) budget by division and (3) a list of programs by department.

Programs identified as one-time-only have been designated to end by June 30, 2012 unless otherwise noted.

How We Budget

Multnomah County's Board of Commissioners adopts an annual budget to plan for the effective delivery of services to its citizens and to responsibly manage the public resources that support these services. Budgeting in Oregon is a collaboration between the citizens who receive the services and the elected or appointed officials who are responsible for the provision of those services. Citizen involvement in the budget process ensures that desired services are adequately funded, while County officials ensure that the budget balances competing needs, is fiscally sustainable, and meets legal requirements.

Local Budget Law

Multnomah County's budget is developed within constraints imposed by Oregon's Local Budget Law, Chapter 294 of the Oregon Revised Statutes. The law has four major objectives:

1. To provide standard procedures for preparing, presenting, and administering local budgets;
2. To ensure citizen involvement in the preparation of the budget;
3. To provide for a method of estimating revenues, expenditures, and proposed taxes; and
4. To offer a way of outlining the programs and services provided by local governments and the fiscal policy used to carry them out.

Local Budget Law requires that appropriations be established by department for each fund. Expenditures may not legally exceed appropriations at the fund level for each department. Local Budget Law also establishes the Tax Supervising and Conservation Commission (TSCC) to review the budgets of jurisdictions within Multnomah County (including the County) for compliance with the law.

Fund Structure and Basis of Budgeting and Accounting

Funds are legally established accounting entities with a self-balancing set of accounts that are established to track specific revenues or services. Multnomah County has 30 funds including the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Services Funds, and one Enterprise Fund:

Modified Accrual Basis of Budgeting

The budget is prepared on a modified accrual basis, the same accounting basis as that of the General Fund, Special Revenue Funds, and Debt Service and Capital Project Funds (the Internal Services and Enterprise Funds are accounted for using accrual accounting). The basis defines the timing of when revenues and expenditure transactions are recognized for recording purposes. The budget estimates revenues based on whether they are measurable and available within the current period and expenditures on when they will likely occur. This basis is different from private sector accounting, which measures the use of economic resources. Governmental accounting focuses on disclosing how public money is spent during a discrete period.

How Multnomah County Budgets

fy2012 adopted budget

One exception is the acknowledgement of revenues. Property Tax and Business Income Tax (BIT) revenues are acknowledged in the budget for 60 days after close of the fiscal year. All annual appropriations lapse at fiscal year end. Items not fully expended must be re-budgeted in the following fiscal year.

Accrual and Modified Accrual Basis of Accounting

Governmental accounting, governed by state statute and Generally Accepted Accounting Principles (GAAP), differs substantially from private sector accounting. Private sector financial reports measure economic profits, whereas governmental accounting focuses on disclosing how public money is spent.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all the provider requirements are met.

Governmental *fund* financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Type of Fund	Type of Resources or Expenditures	Example	Basis of Budgeting	Basis of Accounting
General Fund	Discretionary	General Fund	Modified Accrual	Modified Accrual
Special Revenue Fund	Restricted to a specific purpose	Road Fund	Modified Accrual	Modified Accrual
Debt Service Fund	Pay debt service	General Obligation Bond Fund	Modified Accrual	Modified Accrual
Capital Projects Fund	Capital Improvements and Asset Preservation	Capital Improvement Fund	Modified Accrual	Modified Accrual
Internal Services Fund	Internal business functions	Fleet Services	Modified Accrual	Full Accrual
Enterprise Fund	External business functions	Behavioral Health Managed Care Fund	Modified Accrual	Full Accrual

Measuring Performance

Performance measurement is an integral part of the budgeting process in Multnomah County. Performance measurement is a management tool to improve operations and services and communicate program results to citizens. Performance measures are integrated into each program offer and the department narratives to ensure accountability and to establish a link between resources and results. A more detailed discussion of performance measurement can be found in the Introduction sections of Volumes 2 and 3.

Four Phases of the Budget Process

Multnomah County uses an incremental budgeting process in which departments are given expenditures targets that they cannot exceed. The budget process consists of four distinct phases:

Phase I - The departments submit their requested budgets

Phase II - The Chair develops the proposed budget

Phase III - The Board approves the proposed budget

Phase IV - The Board adopts the final budget

Phase I - Requested Budget

Phase I - Departments Submit their Requested Budgets

Multnomah County's budget process begins in September with the Budget Director and the Department Directors reviewing the prior fiscal year's budget process. Survey comments are also collected from department budget staff. This feedback is incorporated into the process where appropriate. The process kicks off in October when the Budget Office presents the General Fund Five-Year Forecast to the Board of Commissioners informing them of the fiscal health of the County for the foreseeable future. The forecast is updated in February when the budget process is further along.

In conjunction with the County Chair's Office, the Budget Office issues guidelines to set broad limits and direction for the County's budget cycle. Based on the General Fund forecast, departments are directed to constrain their operating costs by a targeted amount. From January through February, department heads, the Chair's Office, and the Budget Office meet to discuss proposed budget changes in order to provide policy direction to the departments prior to submitting their budget requests in March.

Phase II - Proposed Budget

Phase II - The Chair Prepares the Proposed Budget

Beginning in February and ending in March, meetings occur between the Chair, Chief Operating Officer, Budget Office staff, elected officials and department directors to review and discuss the department requests. The sessions are designed to provide two-way communication concerning budget needs and assessments, and also to provide information that would assist the Chair in developing a responsible and balanced budget. During this time, the Chair's Office focuses on short and long term goals and objectives to provide the basis of the budget plan for the fiscal year.

Phase III - Approved Budget



Phase IV - Adopted Budget

Phase III - The Board Approves the Budget and TSCC Reviews

The Chair's proposed budget is submitted to the Board of Commissioners for discussion. The proposed budget must be approved by the Board no later than May 15 and then submitted to the Tax Supervising and Conservation Commission (TSCC), a five-member citizen board appointed by the Governor that helps determine whether the County's budget complies with Local Budget Law. The TSCC holds a public hearing and then returns the budget to the County no later than June 28. Accompanying the budget is a letter of certification with instructions for corrections, recommendations, and objections. The Board is required to respond to these recommendations and objections. Approval and forwarding the budget meets the legal requirements of Oregon Budget Law and allows the Board to begin public deliberation of the budget.

After the budget has been submitted to the TSCC, no fund may be increased by more than 10% in total revenue, and no property tax greater than the amounts included in the proposed budget may be levied. Voting to forward the budget without extensive public review and comment might produce adverse comment if it were not clearly understood that the process meets a technical requirement of the law, or if the Board were not to hold extensive public review before adopting the budget.

Phase IV – The Board Adopts the Budget

The adoption process begins after the budget is approved. Five weeks of work sessions and public hearings are scheduled prior to adopting the budget in June. During the work sessions the Board may propose amendments to the approved budget. The amendments get voted on as part of the budget adoption.

An important part of this final phase is citizen input --the Citizen Involvement Committee (CIC), the departments' Citizen Budget Advisory Committees (CBAC's), and public hearings held during the evening all provide an opportunity for direct feedback from the community and facilitate a participatory budget process. In June, the Board adopts the budget, makes appropriations, and declares tax levies in a public meeting.

Public Testimony and Hearings

In preparing the budget, input was sought from the community and stakeholders. On March 3rd a community forum was held with county leaders, members and leaders of the business community, stakeholders, clients, and citizens to receive input on possible budget reductions. The Chair listened to comments and suggestions for consideration in the FY 2012 budget. In addition, an online [survey](#) was created, giving citizens a chance to tell leaders what's best for Multnomah County's budget.

An important part of the adoption process is citizen input --the Citizen Involvement Committee, the departments' Citizen Budget Advisory Committees, and public hearings held during the evening provide an opportunity for direct feedback from the community and facilitate a participatory budget process.

Public Testimony and Public Hearings

In addition to participating in the budget advisory committees and other forums, citizens have several opportunities to testify on the budget. Written material can be hand delivered, mailed, faxed or submitted via email.

Citizens testified at:

Annual Budget Hearings— the Board, sitting as the Budget Committee, held several public hearings after the approval of the Chair's budget but before the final adoption of the budget. Hearings were held from 6:00 p.m. – 8:00 p.m. at the following dates and locations:

- May 18, 2011 Public Budget Hearing – Multnomah Building, Commissioners Boardroom, 501 SE Hawthorne Boulevard, Portland
- May 25, 2011 Public Budget Hearing – Multnomah County East Building, Sharron Kelley Conference Rooms A & B, 600 NE 8th Street, Gresham
- May 31, 2011 Hosted by the Communities of Color at the Immigrant and Refugee Community Organization (IRCO) Gymnasium, 10301 NE Glisan, Portland

More information can be found at <http://web.multco.us/board/budget-hearings>.

The Tax Supervising and Conservation Commission Hearing – On June 8, 2011 TSCC held a public hearing on the budget .

The Budget Hearing—testimony was taken at the Board session for final adoption of the budget on June 9, 2011.

Citizens also contacted the Chair or Commissioner's offices directly and provided input for the budget worksessions.

Budget Calendar

The FY 2012 budget calendar can be found on the County's website at: <http://web.multco.us/budget/budget-information-fy-2012>.

Major budget milestone dates for FY 2012 were:

- Nov. -Feb. 2011 Chair's Office meets with departments to provide strategic direction
- Dec. 17, 2010 Constraint targets released
- Feb. 18, 2011 Department requested budget submissions due
- May 5, 2011 Chair proposes the Executive Budget
- May-June 2011 Budget work sessions and hearings
- June 8, 2011 TSCC public hearing
- June 9, 2011 Board adopts the budget

Modifying the Budget and Supplemental Budgets

The adopted budget is the County's financial and operational plan for the fiscal year. However, during the year, events occur which require the plan to be modified. State law gives the Board of County Commissioners wide latitude to change the budget during the year. County departments request changes, and then the Board must review them before passing any resolution to approve them. The appropriation of new, unanticipated revenue requires that the Board adopt a supplemental budget through a resolution.

During the year, the Board has the authority to:

- alter appropriations to reflect changed priorities during the year;
- incorporate new grant revenue into the expenditure plan;
- change approved staffing levels; and
- transfer appropriations from contingency accounts.

Where to Find Other Information

Comprehensive Annual Financial Report (CAFR) – this reports actual revenues and expenditures for the last completed fiscal year, discusses financial policies, and provides demographic and economic information about the region. The CAFR, required by state statute, is prepared in accordance with GAAP (Generally Accepted Accounting Principles). It reconciles differences between the budgetary basis – as presented in the annual Adopted Budget – and the modified accrual method used for the CAFR.

Tax Supervising and Conservation Commission Annual Report – this discusses the property tax system and taxing levels for all governments in Multnomah County and summarizes budgeted and actual revenues and expenditures for all governments in Multnomah County.

County Auditor's Financial Condition Report – this discusses the performance of the County and the region according to guidelines recommended by the International City Managers' Association.

The Progress Board Benchmarks – www.portlandonline.com/auditor/ this site contains data and graphic information about benchmarks obtained through surveys and other analysis.

Citizen Involvement Process – Citizen Budget Advisory Committees (CBAC's) -are made up of citizens appointed by the Citizen Involvement Committee. The committees monitor department budgets and operations and identify issues for the Commissioners' consideration. All County departments have a CBAC. Each committee is provided with time during the Budget worksessions to present its reports. The CBACs are partners with the Commissioners, departments, and the public during the budget cycle.

During the budget development process, citizens and employees are encouraged to submit their questions, thoughts, or suggestions about the budget. This input is compiled and communicated to the elected officials.

Budget Website - Citizens and employees have the opportunity to participate in the budget process through the County's web site. From the County's home page, www.multco.us/budget, citizens and employees may access the site that contains the FY 2012 budget, links to frequently asked questions; the calendar; live and other information, input opportunities and employee resources.

Table of Contents

Summary of Resources	3
Summary of Departmental Expenditures	4
Summary of Departmental Requirements	5
Fund Level Transactions	6
Property Tax Information.....	7-8
Property Tax Computation	9
Detail of Service Reimbursements Between Funds	10-18
Detail of Cash Transfers Between Funds	19
Debt Management	20
State Shared Revenues.....	28

(this page intentionally left blank)

Summary of Resources

fy2012 adopted budget

Fund		Beginning Working Capital	Taxes	Intergovernmental	Licenses & Permits	Service Charges	Interest	Other Sources	Direct Resources	Service Reimbursement	Cash Transfers	Total Resources
General Fund	1000	51,298,349	301,834,277	16,058,089	9,340,411	9,121,198	1,417,504	2,600,900	391,670,728	18,563,262	1,860,000	412,093,990
Road Fund	1501	2,025,000	7,375,000	38,447,176	55,000	412,500	25,000	403,500	48,743,176	275,000		49,018,176
Emergency Communications Fund	1502			250,000					250,000			250,000
Bicycle Path Construction Fund	1503	285,000					1,250		286,250		73,000	359,250
Recreation Fund	1504		105,000						105,000			105,000
Federal/State Program Fund	1505	3,449,091		193,430,242	1,085,137	72,740,192		2,436,346	273,141,008	34,284		273,175,292
County School Fund	1506	1,000	166,000	20,000			100		187,100			187,100
Animal Control Fund	1508	587,050		68,000	1,737,000	65,000		235,000	2,692,050			2,692,050
Willamette River Bridge Fund	1509	19,226,756		7,548,211		5,000			26,779,967	1,359,000	5,597,305	33,736,272
Library Serial Levy Fund	1510	15,256,276	35,416,964	484,935	160,000	120,000	289,772	3,011,345	54,739,292	36,400	14,445,810	69,221,502
Special Excise Taxes Fund	1511	350,000	19,700,000				5,250		20,055,250			20,055,250
Land Corner Preservation Fund	1512	745,000				100,000	7,500	750,000	1,602,500	116,500		1,719,000
Inmate Welfare Fund	1513					12,000	10,000	1,228,668	1,250,668			1,250,668
Justice Services Special Ops Fund	1516	318,171		37,000	4,254,629	2,677,253	16,000	411,994	7,715,047	210,670		7,925,717
Oregon Historical Society Levy Fund	1518		1,945,151						1,945,151			1,945,151
Revenue Bond Sinking Fund	2001	1,126,410				38,280	16,000		1,180,690		1,500,000	2,680,690
Capital Debt Retirement Fund	2002	10,762,412		150,000			107,624	320,800	11,340,836	18,292,399	836,000	30,469,235
General Obligation Bond Sinking Fund	2003	7,541,763	8,735,000				113,125		16,389,888			16,389,888
PERS Bond Sinking Fund	2004	55,000,000					825,000		55,825,000	16,500,000		72,325,000
Financed Projects Fund	2504	3,701,038							3,701,038			3,701,038
Capital Improvement Fund	2507	30,997,018		350,000		669,700	68,000	2,000,000	34,084,718	2,679,274	2,989,618	39,753,610
Capital Acquisition Fund	2508	4,233,353							4,233,353			4,233,353
Asset Preservation Fund	2509	3,872,371					20,000		3,892,371	2,964,182	386,644	7,243,197
Sellwood Bridge Replacement Fund	2511			9,000,000			236,981	127,000,000	136,236,981		17,215,277	153,452,258
Behavioral Health Managed Care Fund	3002	15,540,500		44,401,214			77,702		60,019,416			60,019,416
Risk Management Fund	3500	1,430,166				47,000	265,000	7,168,681	8,910,847	86,937,029	25,083,334	120,931,210
Fleet Management Fund	3501	3,943,310				1,097,113	25,000	55,500	5,120,923	5,774,419		10,895,342
Information Technology Fund	3503	11,958,588					112,921	408,217	12,479,726	29,907,122	1,000,000	43,386,848
Mail Distribution Fund	3504	1,529,433				108,118	10,000	3,300,000	4,947,551	3,174,670		8,122,221
Facilities Management Fund	3505	1,900,000			30,000	7,629,611	45,000	120,000	9,724,611	30,327,499	380,000	40,432,110
Total All Funds		247,078,055	375,277,392	310,244,867	16,662,177	94,842,965	3,694,729	151,450,951	1,199,251,136	217,151,710	71,366,988	1,487,769,834

Summary of Departmental Expenditures

fy2012 adopted budget

Fund		Nond	District Attorney	Human Services	Health	Community Justice	Sheriff	County Management	County Assets	Library	Community Services	Total Department Expenditure
General Fund	1000	20,383,852	18,203,092	51,363,863	54,598,756	55,137,856	101,804,045	28,835,652	1,589,439		11,444,648	343,361,203
Road Fund	1501										43,347,871	43,347,871
Emergency Communications Fund	1502						250,000					250,000
Bicycle Path Construction Fund	1503										100,000	100,000
Recreation Fund	1504							105,000				105,000
Federal/State Program Fund	1505	3,944,531	6,277,649	119,290,571	104,645,357	29,068,271	9,940,820				8,093	273,175,292
County School Fund	1506	187,100										187,100
Animal Control Fund	1508										652,050	652,050
Willamette River Bridge Fund	1509										15,975,088	15,975,088
Library Serial Levy Fund	1510									63,206,908		63,206,908
Special Excise Taxes Fund	1511	20,055,250										20,055,250
Land Corner Preservation Fund	1512										1,301,090	1,301,090
Inmate Welfare Fund	1513					2,000	1,248,668					1,250,668
Justice Services Special Ops Fund	1516		185,973		1,791,852	2,600,091	3,347,801					7,925,717
Oregon Historical Society Levy Fund	1518	1,945,151										1,945,151
Revenue Bond Sinking Fund	2001	2,680,690										2,680,690
Capital Debt Retirement Fund	2002	21,943,822										21,943,822
General Obligation Bond Sinking Fund	2003	8,469,675										8,469,675
PERS Bond Sinking Fund	2004	16,148,430										16,148,430
Financed Projects Fund	2504							3,701,038				3,701,038
Capital Improvement Fund	2507								38,753,610			38,753,610
Capital Acquisition Fund	2508								4,233,353			4,233,353
Asset Preservation Fund	2509								5,638,197			5,638,197
Sellwood Bridge Replacement Fund	2511										62,935,048	62,935,048
Behavioral Health Managed Care Fund	3002			44,401,214								44,401,214
Risk Management Fund	3500	3,749,643						90,416,567				94,166,210
Fleet Management Fund	3501								10,436,633			10,436,633
Information Technology Fund	3503								41,700,455			41,700,455
Mail Distribution Fund	3504								7,340,278			7,340,278
Facilities Management Fund	3505								39,113,228			39,113,228
Total All Funds		99,508,144	24,666,714	215,055,648	161,035,965	86,808,218	116,591,334	123,058,257	148,805,193	63,206,908	135,763,888	1,174,500,269

Summary of Departmental Requirements

fy2012 adopted budget

Department	Personal Services	Contractual Services	Materials & Services	Principal & Interest	Capital Outlay	Total Direct Expenditure	Service Reimbursements	Total Spending	FTE
Nondepartmental	9,876,988	30,130,438	1,314,770	49,164,617	20,000	90,506,813	9,001,331	99,508,144	98.59
District Attorney	17,267,297	861,908	807,165	0	0	18,936,370	5,730,344	24,666,714	196.00
County Human Services	50,317,220	135,299,820	2,770,780	0	0	188,387,820	26,667,828	215,055,648	688.37
Health	84,209,249	16,797,111	18,791,052	0	0	119,797,412	41,238,553	161,035,965	1,004.94
Community Justice	43,598,734	18,510,662	2,800,085	0	11,000	64,920,481	21,887,737	86,808,218	528.99
Sheriff	79,024,506	1,021,517	6,595,621	0	145,398	86,787,042	29,804,292	116,591,334	777.74
County Management	18,350,219	6,274,876	89,651,267	0	8,000	114,284,362	8,773,895	123,058,257	227.24
County Assets	31,491,378	18,079,183	37,456,788	0	43,928,679	130,956,028	17,849,165	148,805,193	308.64
Library	31,043,062	1,982,127	9,868,485	0	737,808	43,631,482	19,575,426	63,206,908	494.00
Community Services	15,833,552	41,672,061	3,990,826	0	53,082,500	114,578,939	21,184,949	135,763,888	202.00
TOTAL	381,012,205	270,629,703	174,046,839	49,164,617	97,933,385	972,786,749	201,713,520	1,174,500,269	4,526.51

Fund Level Transactions

fy2012 adopted budget

Fund		Total Department Expenditure	Cash Transfers	Contingency	Unappropriated Balance	Total Requirements
General Fund	1000	343,361,203	21,010,044	16,560,595	31,162,148	412,093,990
Road Fund	1501	43,347,871	5,670,305			49,018,176
Emergency Communications Fund	1502	250,000				250,000
Bicycle Path Construction Fund	1503	100,000		259,250		359,250
Recreation Fund	1504	105,000				105,000
Federal/State Program Fund	1505	273,175,292				273,175,292
County School Fund	1506	187,100				187,100
Animal Control Fund	1508	652,050	1,860,000	180,000		2,692,050
Willamette River Bridge Fund	1509	15,975,088	17,215,277	545,907		33,736,272
Library Serial Levy Fund	1510	63,206,908		6,014,594		69,221,502
Special Excise Taxes Fund	1511	20,055,250				20,055,250
Land Corner Preservation Fund	1512	1,301,090		417,910		1,719,000
Inmate Welfare Fund	1513	1,250,668				1,250,668
Justice Services Special Ops Fund	1516	7,925,717				7,925,717
Oregon Historical Society Levy Fund	1518	1,945,151				1,945,151
Revenue Bond Sinking Fund	2001	2,680,690				2,680,690
Capital Debt Retirement Fund	2002	21,943,822			8,525,413	30,469,235
General Obligation Bond Sinking Fund	2003	8,469,675			7,920,213	16,389,888
PERS Bond Sinking Fund	2004	16,148,430			56,176,570	72,325,000
Financed Projects Fund	2504	3,701,038				3,701,038
Capital Improvement Fund	2507	38,753,610		1,000,000		39,753,610
Capital Acquisition Fund	2508	4,233,353				4,233,353
Asset Preservation Fund	2509	5,638,197		55,000	1,550,000	7,243,197
Sellwood Bridge Replacement Fund	2511	62,935,048	25,083,334	25,433,876	40,000,000	153,452,258
Behavioral Health Managed Care Fund	3002	44,401,214		15,618,202		60,019,416
Risk Management Fund	3500	94,166,210		1,765,000	25,000,000	120,931,210
Fleet Management Fund	3501	10,436,633		458,709		10,895,342
Information Technology Fund	3503	41,700,455		1,686,393		43,386,848
Mail Distribution Fund	3504	7,340,278		781,943		8,122,221
Facilities Management Fund	3505	39,113,228	528,028	790,854		40,432,110
Total All Funds		1,174,500,269	71,366,988	71,568,233	170,334,344	1,487,769,834

Tax Information

Permanent Tax Rate

Property tax administration, governed by the Oregon Constitution, State tax laws, and regulations of the Department of Revenue, includes the assessment, equalization, levy, and collection of taxes. A tax limitation measure ("Measure 50") affecting property tax collections was approved by the voters in the May 1997 special election. This legislation changed the property tax administration system substantially, with changes to levy rates, assessments and equalization.

Each local taxing district which imposed operating ad valorem taxes in FY 1998 received a permanent tax rate. The rate was calculated by dividing the total operating ad valorem taxes imposed by the County in FY 1998 (reduced by an average of approximately 17% statewide) by the property's AV. Measure 50 prohibits increases in permanent tax rates. Permanent tax rates are subject to the Measure 5 limitations. The County's permanent tax rate is \$4.3434 per \$1,000 Assessed Value.

Exemptions

Measure 50 exempted from its limitations taxes levied to pay voter-approved general obligation bonds. Levies to pay general obligation bonds are also exempt from the Measure 5 limitations. Measure 50 also exempted the following levies, which are subject to Measure 5 limitations:

1. Levies to pay bonds and other borrowings, if they were made before December 5, 1996, and were secured by a pledge or explicit commitment of ad valorem property taxes or a covenant to levy or collect ad valorem property taxes.
2. Certain local government pension levies.

The County has no levies of the types described in paragraphs 1 and 2, above.

Local Property Tax Option

Local governments are able to override Measure 50 for limited-term local option levies subject to voter approval under the participation requirements discussed below. Local option levies may last up to five years for any purpose or ten years for capital projects.

Local option levies are subject to "special compression" under Measure 5. If operating taxes for non-school purposes exceed Measure 5's \$10/\$1,000 limit, local option levies are reduced first to bring operating taxes into compliance with this limit. This means that local option levies can be entirely displaced by future approval of permanent rate levies for new governments, or by urban renewal and the City of Portland's pension levy.

Measure 50, which passed in 1997, requires that local option levies be approved by a majority of the voters at a general election in an even-numbered year or at any other election in which not less than 50% of the registered voters cast a ballot. For example, voters approved an extension of the Library Levy in the May, 2002 election but less than 50% of the registered voters cast a ballot. Therefore, the Library Levy failed. Subsequently the County resubmitted the Library Local Option to voters in November 2002 and the measure passed.

Voter Participation

In November, 2008, voters passed Measure 56 which eliminated the voter turnout requirement for property tax elections held in May and November but keeps the voter turnout requirement for elections at any other time (50% of qualified voters must vote and a majority of those voters have to approve the property tax measure). As a result, for May and November elections, local property tax measures become law when approved by a majority of voters.

General Obligation Bonded Indebtedness

Levies to pay the following general obligation bonds are exempt from the limitations of Measure 50 and Measure 5:

1. General obligation bonds authorized by the Oregon Constitution;
2. General obligation bonds issued on/before November 6, 1990; or
3. General obligation bonds for capital construction/ improvements; and
 - if issued after November 6, 1990, and approved prior to December 5, 1996, by a majority of voters; or
 - if approved after December 5, 1996, in accordance with Measure 50's voter participation requirements, or bonds issued to refund the preceding bonds.

Tax Collection

The County Tax Collector extends authorized levies, computes tax rates, bills and collects all taxes, and makes periodic remittances of collections to levying units. Tax collectors calculate public school and local government taxes separately, calculating any tax rate reductions to comply with tax limitation law, and developing percentage distribution schedules. The tax collector then reports to each taxing district within five days the amount of taxes imposed.

Tax collections are segregated into two pools, (1) public schools and (2) local governments. Each taxing body shares in its pool on the basis of its tax rate (adjusted to tax limitation rate caps), regardless of the actual collection within each taxing body. Therefore the amount for each taxing body becomes a pro rata share of the total tax collection record of all taxing bodies within the County. Thus, an overall collection rate of 90% of the county-wide levy indicates a 90 percent tax levy collection for each taxing body.

Taxes are levied and become a lien on July 1. Tax payments are due November 15 of the same year. Under the partial payment schedule the a third payment is due November 15, February 15 and May 15. If property taxes are paid in full by November 15, a 3% discount is allowed; if two-thirds of property taxes are paid by November 15, a 2% discount is allowed. For late payments interest accrues at a rate of 1.33% per month. Property is subject to foreclosure proceedings four years after the tax due date.

A Senior Citizen Property Tax Deferral Program allows homeowners to defer taxes until death or the sale of the home. Qualifications include a minimum age of 62 and household income less than \$39,500 for the income tax year of 2010 (this includes taxable and nontaxable income including Social Security and pensions). Taxes are paid by the State, which obtains a lien on the property and accrues interest at 6%.

Property Tax Computation

fy2012 adopted budget

GENERAL FUND (Fund 1000)

Taxes From Permanent Rate - Fiscal Year Ending June 30, 2011	\$243,212,609
Plus Estimated Assessed Value Growth	6,893,605
TOTAL GENERAL FUND PROPERTY TAX	\$250,106,214
Taxes From Permanent Rate - Fiscal Year Ending June 30, 2012	\$250,106,214
Less amount exceeding shared 1% Constitutional Limitation	(8,628,664)
Less delinquencies and discounts on amount billed	(14,198,880)
TOTAL AVAILABLE FOR APPROPRIATION	\$227,278,670

LIBRARY LEVY (Fund 1510)

5-year Local Option Levy - Fiscal Year ending June 30, 2012	\$51,770,892
Less amount exceeding shared 1% Constitutional Limitation	(15,013,559)
Less delinquencies and discounts on amount billed	(2,161,331)
TOTAL AVAILABLE FOR APPROPRIATION	\$34,596,002

OREGON HISTORICAL SOCIETY LEVY (Fund 1518)

5-year Local Option Levy - Fiscal Year ending June 30, 2012	\$2,908,477
Less amount exceeding shared 1% Constitutional Limitation	(843,458)
Less delinquencies and discounts on amount billed	(121,423)
TOTAL AVAILABLE FOR APPROPRIATION	\$1,943,596

GENERAL OBLIGATION BOND SINKING FUND (Fund 2003)

General Obligation bond - Fiscal Year ending June 30, 2012	\$9,031,024
Less delinquencies and discounts on amount billed	(531,024)
TOTAL AVAILABLE FOR APPROPRIATION	\$8,500,000

TAX LEVY ANALYSIS

	ACTUAL	ACTUAL	BUDGET	BUDGET
	2008-09	2009-10	2010-11	2011-12
Permanent Rate Levy - Subject to \$10 Limit	\$229,420,466	\$236,960,641	\$243,445,003	\$250,106,214
Library & OHS Local Option Levy - Subject to \$10 Limit	47,429,993	49,045,214	50,372,418	54,679,369
General Obligation Bond Levy	8,489,391	9,250,613	8,465,608	9,031,024
Total Proposed Levy	285,339,850	295,256,468	302,283,029	313,816,607
Loss due to 1% limitation	(11,730,667)	(13,666,869)	(16,727,135)	(24,485,681)
Loss in appropriation due to discounts and delinquencies	(16,032,519)	(14,779,752)	(15,705,575)	(17,012,658)
Total Proposed Levy less Loss	\$257,576,664	\$266,809,847	\$269,850,319	\$272,318,268

NOTES

Average property tax discount	3.00%
Property tax delinquency rate	2.88%
Average valuation change (Based on July - January Value Growth)	2.85%

Details of Service Reimbursements

fy2012 adopted budget

Insurance Benefits (60140/60145)

Paid to the Risk Management Fund (3500) to cover worker's compensation, active and retiree healthcare, life, unemployment, liability, and long-term disability insurance.

General Fund	\$40,059,085
NONDEPARTMENTAL	1,204,052
DISTRICT ATTORNEY	2,740,093
COUNTY HUMAN SERVICES	2,675,821
HEALTH DEPARTMENT	7,362,599
COMMUNITY JUSTICE	5,991,236
SHERIFF'S OFFICE	14,585,892
COUNTY MANAGEMENT	3,918,666
COUNTY ASSETS	191,927
COMMUNITY SERVICES	1,388,799
Road Fund	1,323,593
Federal State Fund	27,120,252
NONDEPARTMENTAL	257,846
DISTRICT ATTORNEY	912,254
COUNTY HUMAN SERVICES	8,883,832
HEALTH DEPARTMENT	12,033,705
COMMUNITY JUSTICE	3,522,172
SHERIFF'S OFFICE	1,510,443
Animal Control Fund	20,999
Bridge Fund	837,965
Library Levy Fund	8,644,979
Land Corner Preservation Fund	190,762
Inmate Welfare Fund	131,181
Special Operations Fund	1,030,964
DISTRICT ATTORNEY	8,125
HEALTH DEPARTMENT	105,759
COMMUNITY JUSTICE	400,190
SHERIFF'S OFFICE	516,890
Financed Projects Fund	22,221
Capital Improvement Fund	19,429
Behavioral Health Managed Care Fund	837,403
Risk Management Fund	826,647
NONDEPARTMENTAL	471,653
COUNTY MANAGEMENT	354,994
Fleet Management Fund	468,889
Information Technology Fund	3,309,447
Distribution Fund	424,397
Facilities Management Fund	1,668,816
Total Payments to the Risk Management Fund	\$86,937,029

Details of Service Reimbursements

fy2012 adopted budget

Salary Related Expense (60130)

Paid to the PERS Bond Sinking Fund (2004) to retire debt issued to pre-fund the County's unfunded liability and to support ongoing costs associated with PERS.

General Fund	\$7,662,311
NONDEPARTMENTAL	246,081
DISTRICT ATTORNEY	603,709
COUNTY HUMAN SERVICES	529,627
HEALTH DEPARTMENT	1,374,889
COMMUNITY JUSTICE	1,135,307
SHERIFF'S OFFICE	2,753,848
COUNTY MANAGEMENT	749,107
COUNTY ASSETS	39,646
COMMUNITY SERVICES	230,097
Road Fund	242,958
Federal State Fund	5,119,289
NONDEPARTMENTAL	54,249
DISTRICT ATTORNEY	187,077
COUNTY HUMAN SERVICES	1,614,605
HEALTH DEPARTMENT	2,271,702
COMMUNITY JUSTICE	690,319
SHERIFF'S OFFICE	301,337
Animal Control Fund	4,443
Bridge Fund	159,269
Library Levy Fund	1,380,558
Land Corner Preservation Fund	38,080
Inmate Welfare Fund	21,441
Special Operations Fund	196,001
DISTRICT ATTORNEY	1,019
HEALTH DEPARTMENT	24,174
COMMUNITY JUSTICE	73,303
SHERIFF'S OFFICE	97,505
Financed Projects Fund	6,147
Behavioral Health Managed Care Fund	172,823
Risk Management Fund	196,957
NONDEPARTMENTAL	124,250
COUNTY MANAGEMENT	72,707
Fleet Management Fund	88,730
Information Technology Fund	814,502
Distribution Fund	65,943
Facilities Management Fund	330,547
Total Payments to the PERS Bond Sinking Fund	\$16,500,000

Details of Service Reimbursements

fy2012 adopted budget

Indirect Costs (60350/60355)	
<i>Paid to the General Fund (1000) to cover the administrative and overhead costs billed to grants and other dedicated revenues.</i>	
Road Fund	\$805,829
Emergency Communications Fund	20,094
Recreation Fund	2,500
Federal State Fund	13,416,088
NONDEPARTMENTAL	33,086
DISTRICT ATTORNEY	220,552
COUNTY HUMAN SERVICES	1,812,030
HEALTH DEPARTMENT	8,099,841
COMMUNITY JUSTICE	2,473,333
SHERIFF'S OFFICE	777,246
Bridge Fund	249,547
Library Levy Fund	1,369,597
Land Corner Preservation Fund	58,198
Inmate Welfare Fund	100,552
COMMUNITY JUSTICE	190
SHERIFF'S OFFICE	100,362
Special Operations Fund	663,166
HEALTH DEPARTMENT	148,303
COMMUNITY JUSTICE	246,590
SHERIFF'S OFFICE	268,273
Behavioral Health Care Fund	2,076,254
Total Payments to GF for Indirect Costs	\$18,761,825

Details of Service Reimbursements

fy2012 adopted budget

Telecommunication Costs (60370)		
<i>Paid to the Information Technology Fund (3503) to cover the costs of services provided by the County-owned telecommunications system.</i>		
General Fund		\$1,732,174
NONDEPARTMENTAL	87,238	
DISTRICT ATTORNEY	152,730	
COUNTY HUMAN SERVICES	124,253	
HEALTH DEPARTMENT	451,325	
COMMUNITY JUSTICE	407,975	
SHERIFF'S OFFICE	263,399	
COUNTY MANAGEMENT	176,920	
COUNTY ASSETS	7,980	
COMMUNITY SERVICES	60,354	
Road Fund		57,100
Federal State Fund		822,085
NONDEPARTMENTAL	22,669	
DISTRICT ATTORNEY	27,010	
COUNTY HUMAN SERVICES	346,554	
HEALTH DEPARTMENT	390,638	
COMMUNITY JUSTICE	35,214	
Bridge Fund		24,735
Library Levy Fund		231,971
Land Corner Preservation Fund		4,500
Inmate Welfare Fund		40,357
Special Operations Fund		21,490
HEALTH DEPARTMENT	4,776	
COMMUNITY JUSTICE	16,714	
Behavioral Health Managed Care Fund		57,773
Risk Management Fund		41,976
NONDEPARTMENTAL	27,707	
COUNTY MANAGEMENT	14,269	
Fleet Management Fund		20,748
Information Technology Fund		17,680
Distribution Fund		19,152
Facilities Management Fund		70,623
Total Payments to the IT Fund		\$3,162,364

Details of Service Reimbursements

fy2012 adopted budget

Data Processing Costs (60380)

Paid to the Information Technology Fund (3503) to cover the costs of developing, maintaining, and operating computer programs.

General Fund	\$13,644,921
NONDEPARTMENTAL	867,255
DISTRICT ATTORNEY	419,400
COUNTY HUMAN SERVICES	1,013,502
HEALTH DEPARTMENT	2,491,933
COMMUNITY JUSTICE	4,020,021
SHERIFF'S OFFICE	2,253,241
COUNTY MANAGEMENT	1,816,168
COUNTY ASSETS	51,915
COMMUNITY SERVICES	711,486
Road Fund	274,088
Federal State Fund	7,156,621
NONDEPARTMENTAL	138,853
DISTRICT ATTORNEY	54,081
COUNTY HUMAN SERVICES	3,449,755
HEALTH DEPARTMENT	3,513,932
Bridge Fund	137,842
Library Levy Fund	3,967,743
Land Corner Preservation Fund	42,755
Special Operations Fund	44,170
Behavioral Health Managed Care Fund	328,521
Risk Management Fund	211,404
NONDEPARTMENTAL	109,089
COUNTY MANAGEMENT	102,315
Fleet Management Fund	101,689
Distribution Fund	131,952
Facilities Management Fund	703,052
Total Payments to the IT Fund	\$26,744,758

Details of Service Reimbursements

fy2012 adopted budget

Motor Pool (60410)

Paid to the Fleet Management Fund (3501) to cover the use and maintenance of County-owned vehicles, including both cars and vans for transportation, and heavy equipment used in road construction.

General Fund	\$2,733,786
NONDEPARTMENTAL	27,788
DISTRICT ATTORNEY	102,482
COUNTY HUMAN SERVICES	88,787
HEALTH DEPARTMENT	173,482
COMMUNITY JUSTICE	473,380
SHERIFF'S OFFICE	1,725,346
COUNTY MANAGEMENT	7,214
COUNTY ASSETS	315
COMMUNITY SERVICES	134,992
Road Fund	1,103,975
Federal State Fund	283,240
NONDEPARTMENTAL	7,070
DISTRICT ATTORNEY	8,769
COUNTY HUMAN SERVICES	233,445
HEALTH DEPARTMENT	26,338
COMMUNITY JUSTICE	7,618
Bridge Fund	120,468
Library Levy Fund	71,921
Land Corner Preservation Fund	11,600
Special Operations Fund	485
HEALTH DEPARTMENT	285
COMMUNITY JUSTICE	200
Behavioral Health Managed Care Fund	33,269
Risk Management Fund	7,166
NONDEPARTMENTAL	810
COUNTY MANAGEMENT	6,356
Information Technology Fund	28,130
Distribution Fund	43,353
Facilities Management Fund	333,300
Total Payments to the Fleet Fund	\$4,770,693

Details of Service Reimbursements

fy2012 adopted budget

Electronics (60420)

Paid to the Fleet Management Fund (3501) to cover the use and maintenance of electronic/radio equipment used by various County departments.

General Fund	\$642,956
NONDEPARTMENTAL	93,212
DISTRICT ATTORNEY	1,172
HEALTH DEPARTMENT	3,172
COMMUNITY JUSTICE	108,083
SHERIFF'S OFFICE	421,343
COUNTY MANAGEMENT	2,605
COMMUNITY SERVICES	13,369
Road Fund	26,600
Federal State Fund	5,157
NONDEPARTMENTAL	4,157
HEALTH DEPARTMENT	1,000
Bridge Fund	4,029
Library Levy Fund	19,155
Land Corner Preservation Fund	1,300
Inmate Welfare Fund	12,500
Capital Improvement Program Fund	25,000
Information Technology Fund	3,000
Distribution Fund	5,000
Facilities Management Fund	46,000
Total Payments to the Fleet Fund	\$790,697

Details of Service Reimbursements

fy2012 adopted budget

Building Management (60430)	
<i>Paid to the Facilities Management Fund (3505), Capital Improvement (2507) and Asset Preservation (2509) funds to cover the cost of office space and buildings.</i>	
General Fund	\$21,637,236
NONDEPARTMENTAL	4,529,813
DISTRICT ATTORNEY	601,008
COUNTY HUMAN SERVICES	1,017,327
HEALTH DEPARTMENT	2,114,962
COMMUNITY JUSTICE	3,860,850
SHERIFF'S OFFICE	6,979,539
COUNTY MANAGEMENT	1,712,797
COUNTY ASSETS	66,465
COMMUNITY SERVICES	754,475
Road Fund	319,724
Federal State Fund	6,451,716
NONDEPARTMENTAL	50,499
DISTRICT ATTORNEY	164,642
COUNTY HUMAN SERVICES	3,008,689
HEALTH DEPARTMENT	3,227,886
Bridge Fund	169,806
Library Levy Fund	4,300,285
Land Corner Preservation Fund	61,150
Special Operations Fund	59,031
HEALTH DEPARTMENT	19,427
COMMUNITY JUSTICE	35,246
SHERIFF'S OFFICE	4,358
Behavioral Health Managed Care Fund	352,539
Risk Management Fund	478,700
NONDEPARTMENTAL	244,824
COUNTY MANAGEMENT	233,876
Fleet Management Fund	575,364
Information Technology Fund	1,036,096
Distribution Fund	529,308
Total Payments to the Facilities Management, Capital Improvement, & Asset Preservation for Building Mgmt.	\$35,970,955

Capital Debt Retirement Fund (60450)	
<i>Reimbursements made to the Capital Lease Retirement Fund (2002) to repay non-voter approved debt.</i>	
General Fund	\$750,000
Road Fund	701,000
Library Levy Fund	125,000
Capital Improvement Fund	450,000
Sellwood Bridge Replacement Fund	9,411,548
Information Technology Fund	837,079
Facilities Management Fund	6,017,772
Total Payments to the Capital Lease Retirement Fund	\$18,292,399

Details of Service Reimbursements

fy2012 adopted budget

Distribution Fund (60460)

Paid to the Distribution Fund (3504) for mail distribution and delivery, materiels management, and central stores.

General Fund		\$1,739,344
NONDEPARTMENTAL	29,178	
DISTRICT ATTORNEY	269,010	
COUNTY HUMAN SERVICES	66,410	
HEALTH DEPARTMENT	482,242	
COMMUNITY JUSTICE	246,053	
SHERIFF'S OFFICE	143,061	
COUNTY MANAGEMENT	373,270	
COUNTY ASSETS	8,884	
COMMUNITY SERVICES	121,236	
Road Fund		77,667
Federal State Fund		820,939
NONDEPARTMENTAL	4,099	
DISTRICT ATTORNEY	49,016	
COUNTY HUMAN SERVICES	254,232	
HEALTH DEPARTMENT	506,869	
COMMUNITY JUSTICE	6,723	
Bridge Fund		10,338
Library Levy Fund		110,860
Land Corner Preservation Fund		1,050
Inmate Welfare Fund		531
Special Operations Fund		35,450
HEALTH DEPARTMENT	1,625	
COMMUNITY JUSTICE	18,589	
SHERIFF'S OFFICE	15,236	
Behavioral Health Managed Care Fund		7,432
Risk Management Fund		51,300
NONDEPARTMENTAL	21,576	
COUNTY MANAGEMENT	29,724	
Fleet Management Fund		145,024
Information Technology Fund		79,860
Facilities Management Fund		94,875
Total Payments to the Distribution Fund		\$3,174,670

Detail of Cash Transfers Between Funds

fy2012 adopted budget

From (Fund)	To (Fund)	To (Dept.)	Amount	Description
Animal Control Fund	General Fund	Community Services	\$1,860,000	Animal License Fees/Other Revenue; Partially Offsets Costs Associated w/ Animal Control Program.
General Fund	Facilities Fund	County Assets	\$380,000	One-time-only Transfer to Cover the Local Improvement District Assessment for the Portland East Side Streetcar.
General Fund	Capital Improvement Fund	County Assets/ Overall County	\$2,621,059	One-time-only Transfer to Provide \$1,400,000 for Detention Electronics, \$1,000,000 for Downtown Courthouse Capital, and \$221,059 for CIP Fees.
Facilities Management Fund	Capital Improvement Fund	County Assets	\$368,559	Capital Improvement fees for vacant space.
General Fund	Library Fund	Library	\$14,445,810	General Fund Subsidy of Library Operating Budget.
Sellwood Bridge Replacement Fund	Risk Fund	Overall County	\$25,083,334	Repayment of loan made in FY 2011.
General Fund	Asset Preservation Fund	County Assets	\$227,175	One-time-only Transfer for Asset Preservation Fees.
Facilities Management Fund	Asset Preservation Fund	County Assets	\$159,469	Asset Preservation fees for vacant space.
Road Fund	Bicycle Fund	Community Services	\$73,000	Road Fund Revenues Dedicated for Bicycle Path Construction & Maintenance.
General Fund	Information Technology Fund	County Assets	\$1,000,000	One-time-only Transfer for Budget System Replacement.
Road Fund	Willamette River Bridge Fund	Community Services	\$5,597,305	Maintenance/Repair of Willamette River Bridges in Accordance w/ PDX - Multnomah County Services Agreement.
General Fund	Capital Debt Retirement Fund	Nondepartmental	\$836,000	One-time-only Transfer for Yeon Debt.
General Fund	Revenue Bond Sinking Fund	Nondepartmental	\$1,500,000	One-time-only Transfer for Port City Debt.
Willamette River Bridge Fund	Sellwood Bridge Replacement Fund	Community Services	\$17,215,277	Moves Sellwood Bridge Replacement Funds w/in the Bridge Fund to the Sellwood Bridge Replacement Fund.

Debt Overview

Debt is frequently an appropriate method of financing capital projects. It entails careful monitoring of such issuances to ensure that an erosion of the County's credit quality does not result. The County is rated by Moody's Investors Services as well as Standard & Poor's. Moody's rates the County's General Obligation debt at Aaa, the highest municipal rating that can be assigned. Moody's rates the County's Full Faith & Credit debt at Aa1 while Standard & Poor's assigns a comparable AA rating. Both rating agencies note that the County has a stable financial outlook.

Various types of securities are used to issue debt. Features of a security include its purpose, length of financing and the source of funds for repayment. Multnomah County uses the following types of securities that are pledged to repay government debt: general obligation, revenue, pension and full, faith and credit obligation bonds. Both general obligation bonds and full faith and credit bonds are direct obligations pledging the full faith and credit of the County.

In FY 2012, the County has \$260 million of the following debt obligations.

- General Obligation Bonds - \$38.6 million outstanding
- Revenue Bonds - \$2.4 million outstanding
- Pension Obligation Bonds - \$142 million outstanding
- Full Faith & Credit Obligations - \$75 million outstanding

Each obligation has a dedicated revenue stream that supports the debt service payments. The following sections describe each debt category including debt limitations and a detailed table of principal and interest payments.

General Obligation Bonds

General Obligation Bonds (GO Bonds) are supported by the full faith and credit of the issuing jurisdiction. A county government, for example, pledges unconditionally to pay the interest and principal on the debt as it comes due. This implies that all unrestricted public revenues will be used to meet the debt service, including whatever level of property tax within the jurisdiction is necessary to retire the debt. General Obligation Bonds require voter approval and are not subject to Measure 5 limits.

GO Bonds were originally issued during the 1990's and refunded in FY 2010. They were issued to support, among other things, construction of the Wapato Jail and restoration of the Central Library. GO Bonds are supported by a property tax levy that is exempt from Measure 5 limits on assessments. In FY 2011 the GO Bond levy cost Multnomah County taxpayers a little more than 15 cents per \$1,000 of assessed value. That translates to a tax payment of about \$30 per year for the "average" homeowner in the County. These bonds will be retired in FY 2017.

There are two statutory limits on local government borrowing and an internal County policy that establishes limits on debt service payments. The most restrictive limit would provide for additional borrowing of approximately \$125 million in FY 2012. ORS 287A.100 provides a debt limit on voter approved general obligation (GO) bonds of 2% of the real market value of all taxable property within the County. The following table represents the GO debt capacity as of July 1, 2011.

GO Bond Debt Limitation

Real Market Value 2010 - 2011	\$101,559,353,188
Debt limit at 2%	2,031,187,064
Outstanding Debt (7/1/2011)	(38,620,000)
Legal Debt Margin	\$1,992,567,064

Multnomah County's FY 2012 outstanding GO debt is \$38.6 million. The existing debt was refinanced in FY 2010, saving the county an estimated \$5.2 million dollars over the life of the debt. The county's current GO obligations will be retired in FY 2017.

General Obligation Bonds *(in thousands)*

Debt Description	Dated	Maturity Date	Average Annual Interest	Amount Issued	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012	2011-12 Interest	2011-12 Principal
Series 2010 - GO Refunding Bonds	03/31/10	10/01/16	1.70%	\$45,175	\$38,620	\$31,795	\$1,645	\$6,825

Revenue Bonds

Revenue bonds are debt instruments that are retired by specified dedicated revenues, often generated by an activity or a project funded out of the debt proceeds. Revenue bonds are designed to be self-supporting through user fees or other special earmarked receipts; the general taxing powers of the jurisdiction are not pledged for retirement of the debt. The debt created through the issuance of revenue bonds is to be repaid by the earnings from the operations of a revenue-producing enterprise or from special taxes.

Multnomah County issued revenue bonds for two projects where the County partnered with not-for-profit agencies to provide funds for capital construction. The Series 2000A bonds were issued on behalf of Port City Development while the Series 2000B bonds were issued on behalf of the Oregon Food Bank. Both agencies entered into loan agreements that included an amortization schedule outlining their responsibility for repaying the debt. We anticipate that both these bonds will be paid in full in the Fall of 2011.

It is likely that the County will issue new revenue bonds to finance our portion of the Sellwood Bridge project. Debt proceeds budgeted for this project (program 91017) in FY 2012 represent an amount that would fund the County's share of what is estimated to be a \$290 million project. This is a multi-year project with completion scheduled for FY 2016. Principal and interest payments associated with this debt issue will be supported by proceeds from the Multnomah County's Vehicle Registration Fee (VRF) set at \$19 per year for most passenger cars and light-duty trucks.

Revenue Bonds (in thousands)

Debt Description	Dated	Maturity Date	Average Annual Interest	Amount Issued	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012	2011-12 Interest	2011-12 Principal
Port City	11/01/00	11/01/15	5.58%	\$2,000	\$880	\$720	\$41	\$160
Oregon Food Bank	11/01/00	11/01/15	5.54%	<u>\$3,500</u>	<u>\$1,550</u>	<u>\$1,275</u>	<u>\$72</u>	<u>\$275</u>
Total Revenue Bonds				\$5,500	\$2,430	\$1,995	\$112	\$435

PERS Pension Revenue Bonds

Pension Obligation Bonds were issued in FY 2000 to cover the County's estimated unfunded actuarial liability (UAL) to Public Employees Retirement System (PERS). The County issued \$185 million of taxable debt for this purpose. It is estimated that issuance of these bonds provided present value savings of up to \$30 million based on projected increases in PERS rates that would otherwise have been necessary to make up the UAL over time. Debt service payments are covered through internal service charges based on payroll. For FY 2012 the rate charged to departments is 6.5% of payroll.

PERS Pension Revenue Bonds (in thousands)

Debt Description	Dated	Maturity Date	Average Annual Interest	Amount Issued	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012	2011-12 Interest	2011-12 Principal
Limited Tax Pension Obligation Revenue Bonds	12/01/99	06/01/30	7.67%	\$184,548	\$142,223	\$131,513	\$5,388	\$10,710

Full Faith and Credit Obligations

There are four outstanding Full Faith and Credit Obligations (FFCs). As the name implies, FFCs are backed by the County's credit worthiness and are payable from any legally available revenue source. The Series 2003 FFC was issued in support of the Health Department's clinic system. The Series 2004 FFC was an advance refunding that rolled several small issues into one. Projects supported by this issue include acquisition of the Multnomah Building, construction of the Multnomah County East facility, and costs related to acquisition and implementation of SAP. Last year we issued Series 2010A to support facilities capital, IT projects, and the Library materials movement project. Series 2010B was issued to support construction of the East County Courthouse.

The County has approximately \$75 million of outstanding FFC debt. This represents the non-voter approved debt against which the internal financial policy is measured. ORS 287A.105 provides a debt limit on non-voter approved debt of 1% of the real market value of all taxable property within the County. The following table represents the estimated debt capacity as of July 1, 2011.

Full Faith and Credit Obligations Debt Limitation

Real Market Value 2010 - 2011	\$101,559,353,188
Debt limit at 1%	1,015,593,532
Outstanding Debt (7/1/2011)	(74,935,000)
Legal Debt Margin	\$940,658,532

In addition to these statutory debt limits, the County's internal *Financial & Budget Policies*, adopted by the Board, further limit our non-voter approved debt to annual payments that will not exceed 5% of General Fund budgeted revenues. As of July 1, 2011 the County will have an estimated \$75 million in outstanding debt subject to the limit established by policy.

Debt payments are approximately \$11.4 million in FY 2012. Most FFC debt is recovered from departments in the form of facility charges. For example, tenants in the Multnomah Building pay their share of debt service based on the space they occupy in the facility. A portion of the annual debt service (about \$3 million) is supported with the remaining proceeds from the \$24.2 million debt "buydown" package that was included in the FY 2009 budget. All of the existing FFC debt will be retired by FY 2020.

Ultimately, the General Fund is the primary source for repayment of FFC debt. Because principal and interest payments are allocated to buildings and projects based on usage it is estimated that approximately one quarter of total debt payments are supported by other funds. Ratings agencies have taken note of the fact that the County has taken steps to minimize the impact of debt service payments on the General Fund. Moody's Investor Services recently upgraded the County's FFC debt rating to Aa1 – the second highest rating available – and noted the low overall debt burden and the fact that most FFC debt is retired within the next seven to ten years in their analysis.

Full Faith and Credit Obligations (in thousands)

Debt Description	Dated	Maturity Date	Average Annual Interest	Amount Issued	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012	2011-12 Interest	2011-12 Principal
Series 2003 - Full Faith and Credit	06/01/03	07/01/13	2.83%	\$9,615	\$3,185	\$2,076	\$84	\$1,109
Series 2004 - Full Faith and Credit	10/01/04	08/01/19	3.71%	\$54,235	\$48,260	\$42,555	\$2,190	\$5,705
Series 2010A - Full Faith and Credit	03/31/10	06/01/17	2.96%	\$9,800	\$8,490	\$7,125	\$255	\$1,365
Series 2010B - Full Faith and Credit	12/14/10	06/01/30	2.74%	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$15,000</u>	<u>\$713</u>	<u>\$0</u>
Total Full Faith and Credit				\$88,650	\$74,935	\$66,756	\$3,242	\$8,179

Leases, Contracts and Loans

The County has entered into various lease/purchase agreements to acquire property and equipment. These lease agreements qualify as capital leases for accounting purposes and have been capitalized in accordance with generally accepted accounting principles (GAAP). In FY 2009, the County entered into a loan with another governmental agency for the purpose of making capital improvements to the County road system.

Leases, Contracts and Loans (in thousands)

Debt Description	Dated	Maturity Date	Average Annual Interest	Amount Issued	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012	2011-12 Interest	2011-12 Principal
Oregon Transportation Infrastructure Bank (Loan)	09/01/08	09/01/25	3.98%	\$4,600	\$3,362	\$3,254	\$108	\$0
Sellwood Lofts - Capital Lease	01/01/02	01/01/32	2.50%	\$1,093	\$1,006	\$991	\$103	\$15
Sheriff's Office Warehouse - Capital Lease	07/01/10	06/30/17	4.00%	\$814	\$712	\$605	\$107	\$27
Total Leases and Contracts				\$1,907	\$1,718	\$1,596	\$210	\$42

Summary of Scheduled Principal/Interest Payments All Debt (Excluding Capital Leases) Through Retirement

FY	Principal	Interest	Total	Final Maturity of Bond Issue
2012	\$ 26,065,000	\$ 10,386,883	\$ 36,451,883	
2013	20,243,963	16,831,263	37,075,226	
2014	20,626,921	17,082,626	37,709,547	Series 2003, Full Faith & Credit
2015	18,738,962	17,412,612	36,151,574	
2016	19,099,944	15,533,072	34,633,016	Series 2000A and Series 200B, Revenue Bonds
2017	29,185,000	6,028,180	35,213,180	Series 2010A, Full Faith & Credit and Series 2010, General Obligation Refunding
2018	24,525,000	4,369,557	28,894,557	
2019	27,045,000	2,700,185	29,745,185	
2020	10,404,168	20,703,133	31,107,301	Series 2004, Full Faith and Credit Refunding
2021	6,558,023	22,119,865	28,677,888	
2022	6,478,310	23,670,578	30,148,888	
2023	6,398,665	25,286,573	31,685,238	
2024	6,321,062	26,980,726	33,301,788	
2025	6,249,526	28,756,022	35,005,548	
2026	6,179,707	30,616,517	36,796,224	
2027	6,110,776	32,559,192	38,669,968	
2028	6,048,150	34,593,796	40,641,946	
2029	5,992,195	36,729,707	42,721,902	
2030	<u>5,937,788</u>	<u>38,971,800</u>	<u>44,909,588</u>	Series 1999, Pension Obligation Bonds and Series 2010B, Full Faith and Credit
Total	\$ 258,208,160	\$ 411,332,287	\$ 669,540,447	

Debt Amortization Schedule

fy2012 adopted budget

Debt Description	Dated	Maturity Date	Avg Annual Interest	Amount Issued (in thousands)	Principal Outstanding 6/30/2011	Principal Outstanding 6/30/2012	2011-2012 Interest	2011-2012 Principal
General Obligation Bonds:								
Series 2010 - GO Refunding Bonds	03/31/10	10/01/16	1.70%	\$45,175	\$38,620	\$31,795	\$1,645	\$6,825
Revenue Bonds:								
Port City	11/01/00	11/01/15	5.58%	\$2,000	\$880	\$720	\$41	\$160
Oregon Food Bank	11/01/00	11/01/15	5.54%	<u>3,500</u>	<u>1,550</u>	<u>1,275</u>	<u>72</u>	<u>275</u>
Total Revenue Bonds				\$5,500	\$2,430	\$1,995	\$112	\$435
PERS Pension Revenue Bonds:								
Limited Tax Pension Obligation Revenue Bonds	12/01/99	06/01/30	7.67%	\$184,548	\$142,223	\$131,513	\$5,388	\$10,710
Full Faith and Credit Obligations:								
Series 2003 - Full Faith and Credit	06/01/03	07/01/13	2.83%	\$9,615	\$3,185	\$2,076	\$84	\$1,109
Series 2004 - Full Faith and Credit	10/01/04	08/01/19	3.71%	54,235	48,260	42,555	2,190	5,705
Series 2010A - Full Faith and Credit	03/31/10	06/01/17	2.96%	9,800	8,490	7,125	255	1,365
Series 2010B - Full Faith and Credit	12/14/10	06/01/30	2.74%	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>713</u>	<u>0</u>
Total Full Faith and Credit				\$88,650	\$74,935	\$66,756	\$3,242	\$8,179
Leases and Contracts:								
Sellwood Lofts - Capital Lease	01/01/02	01/01/32	2.50%	\$1,093	\$1,006	\$991	\$103	\$15
Sheriff's Office Warehouse - Capital Lease	07/01/10	06/30/17	4.00%	<u>814</u>	<u>712</u>	<u>605</u>	<u>107</u>	<u>27</u>
Total Leases and Contracts				\$1,907	\$1,718	\$1,596	\$210	\$42
Loans								
Oregon Transportation Infrastructure Bank	09/01/08	09/01/25	3.98%	\$4,600	\$3,362	\$3,254	\$108	\$0

Summary Expenses & Revenues by Source

fy2012 adopted budget

Below is a chart detailing the Multnomah County's spending on many of our major state-shared services and the source of funding for those functions. This chart is being produced in compliance with the revised language of ORS 294.419.

	FY 2009 Actual	FY 2010 Actual	FY 2011 Adopted	FY 2012 Adopted
District Attorneys				
Revenues:				
- General Resources	17,274,245	16,661,659	17,336,845	17,780,125
- State Grants	4,823,287	4,722,047	5,163,579	5,133,131
- Federal Grants	697,862	537,287	600,728	304,543
- Other Resources	1,416,857	1,758,563	1,651,859	1,448,915
Expenditures	24,070,207	23,334,809	24,753,011	24,666,714
Community Corrections				
Revenues:				
- General Resources	97,665,148	97,701,886	101,386,816	106,704,187
- State Grants	12,442,592	13,980,054	17,487,102	20,714,637
- Federal Grants	515,387	634,096	889,145	681,806
- Other Resources	16,536,028	15,096,192	15,471,849	14,106,072
Expenditures	127,159,156	127,412,228	135,234,911	142,206,702
Juvenile Corrections and Probation				
Revenues:				
- General Resources	16,864,586	16,952,761	17,704,035	23,738,856
- State Grants	14,186	21,970	362,069	320,122
- Federal Grants	2,166,442	3,620,239	3,450,834	4,469,748
- Other Resources	3,164,106	2,975,665	3,287,955	3,478,999
Expenditures	22,209,320	23,570,635	24,804,893	32,007,725
Roads				
Revenues:				
- General Resources	0	0	0	0
- State Grants	27,492,132	28,492,637	31,333,779	28,753,117
- Federal Grants	0	0	0	0
- Other Resources	12,656,952	12,379,889	13,762,903	20,265,059
Expenditures	34,731,246	34,952,341	45,096,682	49,018,176
Veteran's Services				
Revenues:				
- General Resources	168,174	180,816	171,837	229,049
- State Grants	117,544	163,121	180,595	173,297
- Federal Grants	0	0	0	402,549
- Other Resources	0	0	0	0
Expenditures	285,718	343,937	352,432	804,895
Mental Health and Chemical Dependency				
Revenues:				
- General Resources	15,325,492	15,837,126	15,601,328	16,108,998
- State Grants	72,257,242	73,100,525	75,505,287	78,573,075
- Federal Grants	1,158,035	917,895	728,175	541,750
- Other Resources	4,063,197	5,463,508	16,118,523	18,782,371
Expenditures	81,690,320	91,609,059	107,953,313	114,006,904

Summary Expenses & Revenues by Source

fy2012 adopted budget

	FY 2009 Actual	FY 2010 Actual	FY 2011 Adopted	FY 2012 Adopted
Public Health				
Revenues:				
- General Resources	19,320,722	20,267,414	25,202,053	26,323,019
- State Grants	10,480,733	11,326,969	11,865,117	11,934,184
- Federal Grants	4,152,423	5,338,176	10,746,770	9,048,731
- Other Resources	19,374,492	18,592,215	20,786,722	18,876,206
Expenditures	53,328,371	55,524,773	68,600,662	66,182,140
Assessment and Taxation				
Revenues:				
- General Resources	7,000,470	6,843,394	7,254,253	8,746,458
- State Grants	3,227,296	3,438,672	3,500,000	3,449,282
- Federal Grants	0	0	0	0
- Other Resources	4,492,633	4,746,371	5,618,540	8,322,050
Expenditures	14,720,399	15,028,437	16,372,793	20,517,790
Economic Development				
Revenues:				
- General Resources	17,128,345	17,166,879	17,098,149	17,452,639
- Video Lottery Funds*	4,544,550	3,955,920	4,095,000	4,974,750
- State Grants	17,494,129	17,370,998	21,017,524	16,466,588
- Federal Grants	1,398,351	1,536,210	1,537,762	1,731,876
- Other Resources	1,895,621	2,584,829	1,807,473	1,801,336
Expenditures	41,176,408	41,557,721	45,555,908	42,427,189

*As required by State law, Video Lottery Funds are spent only on Economic Development.

Departmental Budget Detail by Fund

fy2012 adopted budget

Department Budget Detail by Fund (Legal Detail)

Community Justice.....	DCJ
Community Services.....	DCS
County Assets.....	DCA
County Human Services.....	DCHS
County Management.....	DCM
District Attorney's Office.....	DA
Health Department.....	HD
Library.....	LIB
Nondepartmental.....	NOND
Sheriff's Office.....	MCSO

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

Departmental Budget Detail by Fund

fy2012 adopted budget

Department of Community Justice Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

COMMUNITY JUSTICE

FUND 1000: General Fun

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
18,241,570	17,892,842	18,200,821	19,412,004	60000	Permanent	18,806,658	18,806,658	18,856,728
1,295,746	866,354	589,235	614,965	60100	Temporary	718,532	718,532	718,532
329,975	265,393	308,337	322,330	60110	Overtime	209,210	209,210	209,210
385,226	337,766	254,314	254,314	60120	Premium	136,590	136,590	136,590
5,749,676	5,696,169	5,951,214	5,965,152	60130	Salary-Related Exp	6,156,275	6,156,275	6,170,845
293,762	202,728	49,145	49,706	60135	Non-Base Fringe	51,282	51,282	51,282
4,781,007	5,120,233	5,544,153	5,569,074	60140	Insurance Benefits	5,943,615	5,943,615	5,961,413
60,450	48,733	18,266	18,475	60145	Non-Base Insurance	29,823	29,823	29,823
-69,622	-72,006	0	0	90001	ATYP Posting (CATS)	0	0	0
-13,337	29	0	0	90002	ATYP On Call (CATS)	0	0	0
-56,055	0	0	0	93002	Assess Labor	0	0	0
711,795	78,417	0	0	95102	Settle Labor	0	0	0
0	177	0	0	95200	ATYP Clean Up (Cent)	0	0	0
31,710,192	30,436,836	30,915,485	32,206,020	TOTAL Personal Services		32,051,985	32,051,985	32,134,423
104,456	98,214	210,000	210,000	60150	Cnty Match & Sharing	203,000	203,000	203,000
166,983	123,646	367,549	379,549	60155	Direct Prog & Client Assist	370,726	370,726	370,726
163,845	114,656	146,581	9,210,105	60160	Pass-Thru & Pgm Supt	10,058,199	10,058,199	10,028,218
11,624,831	10,095,151	11,504,037	1,131,762	60170	Professional Services	1,149,305	1,149,305	1,149,305
-149,705	11,796	0	0	95106	Settle Passthru/Supp	0	0	0
11,910,410	10,443,463	12,228,167	10,931,416	TOTAL Contractual Services		11,781,230	11,781,230	11,751,249
139,690	112,207	165,199	165,199	60180	Printing	159,956	159,956	159,956
2,084	2,085	0	0	60200	Communications	287,768	287,768	287,768
2,777	4,316	7,500	11,500	60210	Rentals	10,000	10,000	10,000
25,086	26,924	51,777	51,777	60220	Repairs and Maintenance	335,135	335,135	335,135
943	768	2,175	2,175	60230	Postage	2,175	2,175	2,175
415,835	356,782	663,510	730,024	60240	Supplies	549,619	549,619	549,788
690	681	0	0	60246	Medical & Dental Supplies	60,210	60,210	60,210
252,790	221,972	245,153	245,153	60250	Food	240,653	240,653	240,653
195,678	146,826	259,675	259,675	60260	Travel & Training	263,875	263,875	263,875
47,727	27,898	55,193	55,193	60270	Local Travel/Mileage	49,343	49,343	49,343
375	3,646	608	608	60280	Insurance	608	608	608
58,588	74,587	67,000	67,000	60290	Software Licenses/Maint	105,894	105,894	105,894
7,674	4,970	10,000	10,000	60310	Drugs	10,000	10,000	10,000
0	100	0	0	60330	Claims Paid	0	0	0
44,173	7,563	49,417	49,417	60340	Dues & Subscriptions	49,417	49,417	49,417
527,346	503,418	671,286	671,286	60370	Intl Svc Telephone	407,975	407,975	407,975
3,984,004	4,088,279	4,034,689	4,034,689	60380	Intl Svc Data Processing	4,020,021	4,020,021	4,020,021
0	331,950	0	0	60390	Intl Svc PC Flat Fee	0	0	0
178,452	190,969	453,587	453,587	60410	Intl Svc Motor Pool	473,380	473,380	473,380
90,466	85,038	105,873	105,873	60420	Intl Svc Electronics	108,083	108,083	108,083
3,147,345	3,160,277	4,248,927	4,248,919	60430	Intl Svc Bldg Mgmt	3,860,850	3,860,850	3,860,850
35,118	23,642	0	0	60440	Intl Svc Other	0	0	0
190,726	227,167	241,717	241,717	60460	Intl Svc Dist/Postage	246,053	246,053	246,053
0	1,141	0	0	60660	Goods Issue	0	0	0
0	0	0	0	95101	Settle Matrl & Svcs	0	0	0
-47,686	0	0	0	95107	Settle Int Svc Expenses	0	0	0
113	35	0	0	95110	Settle Inv Acct	0	0	0
250,898	315,143	0	0	95430	Settle Bldg Mgmt Svc	0	0	0

COMMUNITY JUSTICE

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
9,550,892	9,918,383	11,333,286	11,403,792	TOTAL Materials & Supplies	11,241,015	11,241,015	11,241,184
31,414	34,685	11,000	11,000	60550 Capital Equipment	11,000	11,000	11,000
31,414	34,685	11,000	11,000	TOTAL Capital Outlay	11,000	11,000	11,000
53,202,908	50,833,366	54,487,938	54,552,228	TOTAL BUDGET	55,085,230	55,085,230	55,137,856

COMMUNITY JUSTICE

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	52,388	0.00	0	0.00	0	0.00	0	ADDICTIONS SPECIALIST	0.00	0	0.00	0	0.00	0
2.00	110,327	3.80	215,162	3.80	222,807	3.80	222,807	ADMINISTRATIVE ANALYST	3.80	232,882	3.80	232,882	3.80	232,882
1.00	44,406	1.00	45,396	1.00	47,007	1.00	47,007	ADMINISTRATIVE ASSISTANT	1.00	49,172	1.00	49,172	1.00	49,172
5.00	213,644	4.00	169,736	3.00	130,630	3.00	130,630	ADMINISTRATIVE SPECIALIST	3.00	133,820	3.00	133,820	3.00	133,820
0.00	0	0.00	0	1.00	46,948	1.00	46,948	ADMINISTRATIVE SPECIALIST/NR	1.00	46,948	1.00	46,948	1.00	46,948
1.00	58,986	1.00	58,567	1.00	60,636	1.00	60,636	BACKGROUND INVESTIGATOR	1.00	61,554	1.00	61,554	1.00	61,554
1.00	55,583	1.00	48,974	4.40	237,053	4.40	237,053	BASIC SKILLS EDUCATOR	4.43	246,306	4.43	246,306	4.43	246,306
2.00	119,534	2.00	119,205	2.00	123,454	2.00	123,454	BUDGET ANALYST	2.00	128,196	2.00	128,196	2.00	128,196
2.00	83,241	2.00	87,812	2.00	90,953	2.00	90,953	CLERICAL UNIT SUPERVISOR	2.00	94,809	2.00	94,809	2.00	94,809
1.00	70,449	1.00	69,940	1.00	72,412	1.00	72,412	CLINICAL COORDINATOR	1.00	73,518	1.00	73,518	1.00	73,518
25.08	1,957,913	18.22	1,425,536	19.76	1,652,039	19.76	1,652,039	COMMUNITY JUSTICE MANAGER	21.75	1,825,762	21.75	1,825,762	21.75	1,825,762
9.93	435,237	10.58	455,249	10.83	493,972	10.83	493,972	COMMUNITY WORKS LEADER	10.73	501,817	10.73	501,817	10.73	501,817
3.00	176,959	3.00	175,702	3.00	181,908	3.00	181,908	CONTRACT SPECIALIST	3.00	184,662	3.00	184,662	3.00	184,662
5.60	182,525	5.60	180,811	4.80	158,075	4.80	158,075	COOK	4.80	165,205	4.80	165,205	4.80	165,205
15.00	866,612	19.00	1,052,763	26.00	1,561,714	26.00	1,561,714	CORRECTIONS COUNSELOR	26.00	1,584,952	26.00	1,584,952	26.00	1,584,952
38.50	1,665,064	36.23	1,531,307	36.88	1,646,393	36.88	1,646,393	CORRECTIONS TECHNICIAN	36.92	1,695,726	36.92	1,695,726	36.92	1,695,726
0.00	0	1.00	62,546	1.00	64,768	1.00	64,768	DATA ANALYST SR	1.00	67,759	1.00	67,759	1.00	67,759
1.00	139,296	1.00	141,165	1.00	147,481	1.00	147,481	DEPARTMENT DIRECTOR 1	1.00	140,378	1.00	140,378	1.00	140,378
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	3.00	350,232	3.00	350,232	3.00	350,232
1.00	67,560	1.00	79,555	1.00	83,115	1.00	83,115	FINANCE MANAGER	1.00	87,256	1.00	87,256	1.00	87,256
3.00	133,590	3.00	127,592	2.00	84,171	2.00	84,171	FINANCE SPECIALIST 1	2.00	87,595	2.00	87,595	2.00	87,595
1.00	51,426	1.00	52,583	2.00	102,187	2.00	102,187	FINANCE SPECIALIST 2	2.00	106,874	2.00	106,874	2.00	106,874
1.00	60,719	1.00	58,533	1.00	58,840	1.00	58,840	FINANCE SPECIALIST/SENIOR	1.00	67,254	1.00	67,254	1.00	67,254
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE SUPERVISOR	1.00	69,717	1.00	69,717	1.00	69,717
4.80	127,686	4.80	124,272	4.80	128,524	4.80	128,524	FOOD SERVICE WORKER	4.80	134,348	4.80	134,348	4.80	134,348
1.00	53,552	1.00	54,271	1.00	56,698	1.00	56,698	HUMAN RESOURCES ANALYST 1	1.00	53,187	1.00	53,187	1.00	53,187
1.00	55,652	1.00	56,725	1.00	58,755	1.00	58,755	HUMAN RESOURCES ANALYST 2	1.00	61,463	1.00	61,463	1.00	61,463
1.00	68,421	1.00	68,604	1.00	71,674	1.00	71,674	HUMAN RESOURCES ANALYST 2	1.00	61,235	1.00	61,235	1.00	61,235
2.00	150,844	2.00	151,248	2.00	164,455	2.00	164,455	HUMAN RESOURCES ANALYST/SENIOR	2.00	158,016	2.00	158,016	2.00	158,016
1.00	93,195	1.00	94,445	1.00	98,671	1.00	98,671	HUMAN RESOURCES MANAGER 2	1.00	98,671	1.00	98,671	1.00	98,671
1.00	44,623	1.00	47,779	1.00	49,917	1.00	49,917	HUMAN RESOURCES TECHNICIAN	1.00	39,516	1.00	39,516	1.00	39,516
0.00	0	1.00	123,156	1.00	132,495	1.00	132,495	IT MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
43.45	2,486,062	38.58	2,184,297	32.88	2,028,764	32.88	2,028,764	JUVENILE COUNSELOR	32.24	2,022,583	32.24	2,022,583	32.24	2,022,583
51.30	2,606,745	45.73	2,442,984	45.00	2,475,362	45.00	2,475,362	JUVENILE CUSTODY SERVICES SPEC	45.00	2,460,067	45.00	2,460,067	45.00	2,460,067
0.00	0	0.00	0	0.00	0	0.00	0	M & F COUNSELOR ASSOCIATE	0.38	21,399	0.38	21,399	0.38	21,399
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	1.00	132,495	1.00	132,495	1.00	132,495
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	8.00	788,589	8.00	788,589	8.00	788,589
1.00	63,264	1.00	62,245	1.00	65,030	1.00	65,030	MCSO VOLUNTEER PROGRAM COORD	1.00	65,030	1.00	65,030	1.00	65,030
0.05	3,274	1.00	58,290	1.44	85,136	1.44	85,136	MENTAL HEALTH CONSULTANT	1.44	87,376	1.44	87,376	1.44	87,376
1.00	56,939	1.00	75,101	1.00	50,238	1.00	50,238	NUTRITION SERVICES MANAGER	1.00	50,238	1.00	50,238	1.00	50,238
21.90	754,340	12.00	420,833	11.00	398,174	11.00	398,174	OFFICE ASSISTANT 2	11.00	406,185	11.00	406,185	11.00	406,185
16.37	652,056	13.60	541,568	13.39	548,825	13.39	548,825	OFFICE ASSISTANT/SENIOR	13.39	567,927	13.39	567,927	13.39	567,927
0.00	0	0.00	0	1.00	61,919	1.00	61,919	OPERATIONS ADMINISTRATOR	1.00	67,110	1.00	67,110	1.00	67,110

COMMUNITY JUSTICE

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	54,651	1.00	59,267	0.00	0	0.00	0	OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
42.00	2,637,431	32.00	2,120,213	28.33	1,909,700	28.33	1,909,700	PROBATION/PAROLE OFFICER	30.42	2,106,024	30.42	2,106,024	30.42	2,106,024
1.00	50,263	1.00	51,416	1.00	53,249	1.00	53,249	PROCUREMENT ANALYST	1.00	55,658	1.00	55,658	1.00	55,658
1.00	68,382	1.00	69,940	1.00	72,412	1.00	72,412	PROGRAM COMMUNICATIONS & WEB S	1.00	75,690	1.00	75,690	1.00	75,690
4.40	239,495	3.40	185,710	5.60	322,381	5.60	322,381	PROGRAM COORDINATOR	4.59	276,321	4.59	276,321	5.59	326,391
0.00	0	1.00	56,097	0.00	0	0.00	0	PROGRAM DEVELOPMENT SPEC	0.00	0	0.00	0	0.00	0
0.21	12,747	0.80	50,285	1.00	66,058	1.00	66,058	PROGRAM DEVELOPMENT SPEC/SR	1.00	69,063	1.00	69,063	1.00	69,063
0.80	32,754	0.80	33,478	0.80	34,672	0.80	34,672	PROGRAM DEVELOPMENT TECH	0.80	36,258	0.80	36,258	0.80	36,258
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM EDUCATION AIDE	2.50	74,956	2.50	74,956	2.50	74,956
10.83	990,960	10.00	951,452	10.00	986,483	10.00	986,483	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
4.00	465,861	3.00	335,232	3.00	350,232	3.00	350,232	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
1.00	88,976	1.00	81,253	1.00	78,395	1.00	78,395	PUBLIC RELATIONS COORDINATOR	1.00	86,700	1.00	86,700	1.00	86,700
0.00	0	0.00	0	0.00	0	0.00	0	QUALITY MANAGER	1.00	97,026	1.00	97,026	1.00	97,026
5.00	216,661	12.00	481,401	11.00	464,748	11.00	464,748	RECORDS TECHNICIAN	12.00	516,150	12.00	516,150	12.00	516,150
1.00	40,369	1.00	41,246	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.00	0
2.00	115,094	0.00	0	1.00	42,507	1.00	42,507	RESEARCH/EVALUATION ANALYST 2	1.00	54,679	1.00	54,679	1.00	54,679
0.00	0	1.00	75,494	1.00	78,783	1.00	78,783	RESEARCH/EVALUATION ANALYST/SEN	1.00	80,304	1.00	80,304	1.00	80,304
0.00	405,322	0.00	636,406	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
341.22	19,181,078	311.14	17,892,842	312.71	18,200,820	312.71	18,200,820	TOTAL BUDGET	318.99	18,806,658	318.99	18,806,658	319.99	18,856,728

COMMUNITY JUSTICE

FUND 1505: Federal/State Program Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
12,138,827	10,165,330	11,059,534	9,933,665	60000	Permanent	11,179,179	11,179,179	11,465,752
93,540	65,215	30,840	30,840	60100	Temporary	30,761	30,761	71,276
35,041	47,581	37,335	37,335	60110	Overtime	37,896	37,896	37,896
202,647	176,781	215,107	215,107	60120	Premium	168,370	168,370	183,161
4,073,663	3,403,268	3,893,716	3,908,508	60130	Salary-Related Exp	3,968,400	3,968,400	4,058,714
13,399	12,384	8,753	8,753	60135	Non-Base Fringe	7,844	7,844	7,264
3,022,786	2,779,781	3,247,601	3,260,972	60140	Insurance Benefits	3,420,512	3,420,512	3,519,759
2,810	2,698	956	956	60145	Non-Base Insurance	1,492	1,492	2,413
19,186	-80,568	0	0	90001	ATYP Posting (CATS)	0	0	0
10,464	-29	0	0	90002	ATYP On Call (CATS)	0	0	0
56,055	0	0	0	93002	Assess Labor	0	0	0
-710,343	8,340	0	0	95102	Settle Labor	0	0	0
0	-177	0	0	95200	ATYP Clean Up (Cent)	0	0	0
18,958,075	16,580,604	18,493,842	17,396,136	TOTAL Personal Services		18,814,454	18,814,454	19,346,235
201,296	72,290	0	0	60150	Cnty Match & Sharing	0	0	0
278,562	259,176	281,082	283,582	60155	Direct Prog & Client Assist	294,645	294,645	294,645
1,256,809	2,024,467	2,932,028	5,854,849	60160	Pass-Thru & Pgm Supt	5,906,187	5,906,187	5,906,187
2,419,701	2,868,153	3,180,928	451,758	60170	Professional Services	369,869	369,869	369,869
149,705	0	0	0	95106	Settle Passthru/Supp	0	0	0
4,306,073	5,224,085	6,394,038	6,590,189	TOTAL Contractual Services		6,570,701	6,570,701	6,570,701
51,977	53,190	55,254	55,254	60180	Printing	57,863	57,863	63,063
46,002	47,865	51,218	51,218	60200	Communications	76,056	76,056	83,018
450	400	0	0	60210	Rentals	0	0	0
1,843	4,585	3,345	3,345	60220	Repairs and Maintenance	3,345	3,345	3,345
11	321	2,307	2,307	60230	Postage	2,307	2,307	2,307
95,181	129,462	123,280	164,689	60240	Supplies	120,072	120,072	236,620
0	144	0	0	60246	Medical & Dental Supplies	40,742	40,742	40,742
173,593	154,796	139,262	139,262	60250	Food	146,262	146,262	146,373
17,513	16,553	44,294	79,002	60260	Travel & Training	36,714	36,714	36,714
20,090	6,793	7,365	7,365	60270	Local Travel/Mileage	6,309	6,309	6,309
0	0	8,626	8,626	60280	Insurance	8,626	8,626	8,626
30	0	0	0	60310	Drugs	0	0	0
441	180	1,330	1,330	60340	Dues & Subscriptions	1,330	1,330	1,330
499,214	574,523	395,963	381,930	60350	Central Indirect	610,447	610,447	627,094
1,285,414	1,363,735	1,481,996	1,429,536	60355	Dept Indirect	1,793,613	1,793,613	1,846,239
258,414	246,816	53,945	53,945	60370	Intl Svc Telephone	35,214	35,214	35,214
232,139	235,287	8,833	8,833	60410	Intl Svc Motor Pool	7,618	7,618	7,618
21,071	8,740	0	0	60420	Intl Svc Electronics	0	0	0
391,400	496,909	0	0	60430	Intl Svc Bldg Mgmt	0	0	0
4,027	5,115	0	0	60440	Intl Svc Other	0	0	0
53,808	36,410	7,094	7,094	60460	Intl Svc Dist/Postage	6,723	6,723	6,723
0	1,005	0	0	60660	Goods Issue	0	0	0
47,686	0	0	0	95107	Settle Int Svc Expenses	0	0	0
22	4	0	0	95110	Settle Inv Acct	0	0	0
92,690	18,120	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
3,293,015	3,400,953	2,384,112	2,393,736	TOTAL Materials & Supplies		2,953,241	2,953,241	3,151,335
0	17,889	0	0	60550	Capital Equipment	0	0	0
0	17,889	0	0	TOTAL Capital Outlay		0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
26,557,163	25,223,531	27,271,992	26,380,061	TOTAL BUDGET	28,338,396	28,338,396	29,068,271

COMMUNITY JUSTICE

FUND 1505: Federal/State Program Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	1.00	52,020	1.00	53,870	1.00	53,870	ADDICTIONS SPECIALIST	6.00	297,521	6.00	297,521	6.00	297,521
1.00	57,087	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST	0.00	0	0.00	0	0.00	0
4.00	205,992	4.30	222,339	0.40	19,808	0.40	19,808	BASIC SKILLS EDUCATOR	0.37	18,730	0.37	18,730	0.37	18,730
5.00	222,760	5.00	225,645	4.00	185,823	4.00	185,823	CLERICAL UNIT SUPERVISOR	4.00	191,378	4.00	191,378	4.00	191,378
1.00	64,129	0.00	0	0.00	0	0.00	0	CLINICAL COORDINATOR	0.00	0	0.00	0	0.00	0
21.22	1,677,050	16.34	1,307,625	14.86	1,260,074	14.86	1,260,074	COMMUNITY JUSTICE MANAGER	13.58	1,148,539	13.58	1,148,539	14.08	1,184,068
4.07	181,564	4.25	187,210	2.00	89,035	2.00	89,035	COMMUNITY WORKS LEADER	2.00	86,197	2.00	86,197	2.00	86,197
9.30	532,637	9.38	538,014	2.00	116,649	2.00	116,649	CORRECTIONS COUNSELOR	2.00	120,053	2.00	120,053	2.00	120,053
13.50	591,298	14.77	630,531	11.74	532,327	11.74	532,327	CORRECTIONS TECHNICIAN	11.13	530,443	11.13	530,443	11.13	530,443
8.75	476,010	9.92	552,131	11.72	721,808	11.72	721,808	JUVENILE COUNSELOR	12.36	776,967	12.36	776,967	12.36	776,967
9.70	470,490	9.27	476,891	7.00	386,447	7.00	386,447	JUVENILE CUSTODY SERVICES SPEC	7.00	385,133	7.00	385,133	12.00	618,988
0.00	0	0.50	23,548	0.00	0	0.00	0	M & F COUNSELOR ASSOCIATE	0.38	21,399	0.38	21,399	0.68	38,588
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	0.07	7,128	0.07	7,128	0.07	7,128
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	1.00	100,867	1.00	100,867	1.00	100,867
11.45	706,702	9.00	542,894	8.56	549,061	8.56	549,061	MENTAL HEALTH CONSULTANT	8.56	563,581	8.56	563,581	8.56	563,581
24.50	852,446	1.00	36,474	2.00	75,544	2.00	75,544	OFFICE ASSISTANT 2	2.00	72,370	2.00	72,370	2.00	72,370
7.13	285,942	7.00	295,457	6.21	259,063	6.21	259,063	OFFICE ASSISTANT/SENIOR	5.21	217,815	5.21	217,815	5.21	217,815
93.00	6,013,715	85.56	5,787,380	85.45	5,751,039	85.45	5,751,039	PROBATION/PAROLE OFFICER	82.68	5,661,566	82.68	5,661,566	82.68	5,661,566
0.73	38,116	1.60	77,294	1.40	71,151	1.40	71,151	PROGRAM COORDINATOR	0.42	21,834	0.42	21,834	0.42	21,834
1.00	53,160	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT SPEC	0.00	0	0.00	0	0.00	0
0.59	35,828	0.00	0	1.00	64,269	1.00	64,269	PROGRAM DEVELOPMENT SPEC/SR	1.00	66,067	1.00	66,067	1.00	66,067
0.00	0	0.00	0	1.00	100,867	1.00	100,867	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	22.82	876,301	20.72	822,700	20.72	822,700	RECORDS TECHNICIAN	21.62	891,591	21.62	891,591	21.62	891,591
0.00	23,956	0.00	-1,666,424	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
215.94	12,488,882	201.71	10,165,330	181.06	11,059,535	181.06	11,059,535	TOTAL BUDGET	181.38	11,179,179	181.38	11,179,179	187.18	11,465,752

COMMUNITY JUSTICE

FUND 1513: Inmate Welfare Fun

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	10	0	0	60155 Direct Prog & Client Assist	0	0	0
3,913	1,112	1,844	1,844	60170 Professional Services	1,810	1,810	1,810
3,913	1,122	1,844	1,844	TOTAL Contractual Services	1,810	1,810	1,810
2,636	1,523	0	0	60240 Supplies	0	0	0
44	416	0	0	60250 Food	0	0	0
144	83	31	31	60350 Central Indirect	46	46	46
371	203	125	125	60355 Dept Indirect	144	144	144
26	0	0	0	60440 Intl Svc Other	0	0	0
347	0	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
3,569	2,226	156	156	TOTAL Materials & Supplies	190	190	190
7,482	3,348	2,000	2,000	TOTAL BUDGET	2,000	2,000	2,000

COMMUNITY JUSTICE

FUND 1516: Justice Services Special Ops F

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
530,406	1,339,275	1,285,045	1,249,868	60000	Permanent	1,213,247	1,213,247	1,217,512
0	2,446	9,939	9,939	60100	Temporary	10,088	10,088	10,088
-168	977	0	0	60110	Overtime	0	0	0
144	9,405	10,771	13,662	60120	Premium	9,721	9,721	9,721
153,981	423,688	420,614	410,922	60130	Salary-Related Exp	392,081	392,081	393,322
0	204	829	829	60135	Non-Base Fringe	841	841	841
135,127	386,419	398,784	393,238	60140	Insurance Benefits	398,342	398,342	399,701
0	103	308	308	60145	Non-Base Insurance	489	489	489
78	0	0	0	90001	ATYP Posting (CATS)	0	0	0
430	0	0	0	90002	ATYP On Call (CATS)	0	0	0
0	-86,230	0	0	95102	Settle Labor	0	0	0
819,998	2,076,286	2,126,290	2,078,766	TOTAL Personal Services		2,024,809	2,024,809	2,031,674
0	158	0	0	60155	Direct Prog & Client Assist	0	0	0
0	11,091	5,000	94,088	60160	Pass-Thru & Pgm Supt	92,724	92,724	92,724
42,029	173,051	178,592	89,504	60170	Professional Services	96,916	96,916	94,178
0	-11,796	0	0	95106	Settle Passthru/Supp	0	0	0
42,029	172,503	183,592	183,592	TOTAL Contractual Services		189,640	189,640	186,902
6,698	6,159	6,730	6,730	60180	Printing	6,864	6,864	6,864
44	0	0	0	60200	Communications	11,789	11,789	11,789
0	0	0	0	60220	Repairs and Maintenance	1,403	1,403	1,403
126	88	600	600	60230	Postage	600	600	600
4,038	7,667	26,207	73,723	60240	Supplies	13,867	13,867	9,740
509	561	500	500	60250	Food	500	500	500
7,874	5,634	13,426	13,426	60260	Travel & Training	13,426	13,426	13,426
192	114	944	944	60270	Local Travel/Mileage	944	944	944
1,734	1,312	1,550	1,550	60340	Dues & Subscriptions	1,550	1,550	1,550
19,730	63,859	41,590	41,590	60350	Central Indirect	59,183	59,183	59,183
50,801	155,422	166,112	166,112	60355	Dept Indirect	187,407	187,407	187,407
10,660	15,918	15,726	15,726	60370	Intl Svc Telephone	16,714	16,714	16,714
200	100	200	200	60410	Intl Svc Motor Pool	200	200	200
0	258	0	0	60420	Intl Svc Electronics	0	0	0
36,374	35,814	40,527	40,535	60430	Intl Svc Bldg Mgmt	35,246	35,246	35,246
535	18	17,020	17,020	60440	Intl Svc Other	17,360	17,360	17,360
4,796	18,125	18,129	18,129	60460	Intl Svc Dist/Postage	18,589	18,589	18,589
15,562	16,715	0	0	93007	Assess Int Svc Expenses	0	0	0
0	1	0	0	95110	Settle Inv Acct	0	0	0
1,751	1,588	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
161,626	329,354	349,261	396,785	TOTAL Materials & Supplies		385,642	385,642	381,515
1,023,652	2,578,143	2,659,143	2,659,143	TOTAL BUDGET		2,600,091	2,600,091	2,600,091

COMMUNITY JUSTICE

FUND 1516: Justice Services Special Ops F

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	1.00	40,416	1.00	41,841	1.00	41,841	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	65,589	1.00	67,938	1.00	67,938	CLINICAL COORDINATOR	1.00	71,032	1.00	71,032	1.00	71,032
0.00	0	0.44	36,535	0.38	33,055	0.38	33,055	COMMUNITY JUSTICE MANAGER	0.17	14,366	0.17	14,366	0.17	14,366
0.00	0	0.17	8,411	0.17	8,169	0.17	8,169	COMMUNITY WORKS LEADER	0.27	13,065	0.27	13,065	0.27	13,065
0.00	0	0.42	24,446	0.00	0	0.00	0	CORRECTIONS COUNSELOR	0.00	0	0.00	0	0.00	0
0.00	0	2.75	118,556	3.13	138,349	3.13	138,349	CORRECTIONS TECHNICIAN	4.70	214,635	4.70	214,635	4.70	214,635
0.00	0	0.00	0	0.00	0	0.00	0	M & F COUNSELOR ASSOCIATE	0.00	0	0.00	0	0.07	4,265
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	0.93	87,916	0.93	87,916	0.93	87,916
4.80	317,427	4.80	318,581	4.30	294,790	4.30	294,790	MARRIAGE AND FAMILY COUNSELOR	3.80	267,158	3.80	267,158	3.80	267,158
1.50	53,030	1.50	47,710	1.80	58,343	1.80	58,343	OFFICE ASSISTANT 2	1.80	60,260	1.80	60,260	1.80	60,260
1.00	39,025	1.00	39,954	1.00	41,363	1.00	41,363	OFFICE ASSISTANT/SENIOR	1.80	72,091	1.80	72,091	1.80	72,091
0.00	0	5.44	359,152	4.22	291,472	4.22	291,472	PROBATION/PAROLE OFFICER	3.90	273,808	3.90	273,808	3.90	273,808
0.80	38,386	0.80	42,540	0.50	27,541	0.50	27,541	PROGRAM COORDINATOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	54,359	1.00	56,304	1.00	56,304	PROGRAM DEVELOPMENT SPEC	0.00	0	0.00	0	0.00	0
1.00	89,769	1.00	90,974	1.00	95,044	1.00	95,044	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	3.18	121,381	3.28	130,836	3.28	130,836	RECORDS TECHNICIAN	3.38	138,916	3.38	138,916	3.38	138,916
0.00	0	0.00	-29,329	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
9.10	537,637	24.50	1,339,275	22.78	1,285,045	22.78	1,285,045	TOTAL BUDGET	21.75	1,213,247	21.75	1,213,247	21.82	1,217,512

Departmental Budget Detail by Fund

fy2012 adopted budget

Department of Community Services Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

DEPARTMENT OF COMMUNITY SERVICES

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
3,701,655	3,517,919	3,849,722	3,849,722	60000	Permanent	3,821,757	3,821,757	3,821,757
411,465	275,084	359,900	359,900	60100	Temporary	463,333	463,333	463,333
171,150	121,953	187,600	187,600	60110	Overtime	160,600	160,600	160,600
14,400	14,914	18,325	18,325	60120	Premium	45,469	45,469	45,469
1,100,742	1,055,815	1,170,323	1,170,323	60130	Salary-Related Exp	1,154,436	1,154,436	1,154,436
64,637	41,056	68,654	68,654	60135	Non-Base Fringe	61,996	61,996	61,996
1,115,386	1,118,047	1,350,761	1,350,761	60140	Insurance Benefits	1,360,965	1,360,965	1,360,965
17,631	13,995	26,434	26,434	60145	Non-Base Insurance	27,834	27,834	27,834
-29,483	136,093	0	0	90001	ATYP Posting (CATS)	0	0	0
5,402	1,298	0	0	90002	ATYP On Call (CATS)	0	0	0
-101,003	20,508	0	0	93002	Assess Labor	0	0	0
94,844	-3,817	0	0	95102	Settle Labor	0	0	0
6,566,825	6,312,863	7,031,719	7,031,719	TOTAL	Personal Services	7,096,390	7,096,390	7,096,390
35,000	35,000	0	0	60150	Cnty Match & Sharing	0	0	0
0	3,865	0	0	60160	Pass-Thru & Pgm Supt	0	0	0
500,796	450,259	707,180	707,180	60170	Professional Services	727,950	727,950	727,950
535,796	489,124	707,180	707,180	TOTAL	Contractual Services	727,950	727,950	727,950
571,700	382,776	648,500	648,500	60180	Printing	606,000	606,000	606,000
1,114	3,495	2,700	2,700	60200	Communications	62,701	62,701	62,701
4,557	910	7,000	7,000	60210	Rentals	7,235	7,235	7,235
8,221	7,816	20,250	20,250	60220	Repairs and Maintenance	95,692	95,692	95,692
166,506	108,991	261,519	261,519	60230	Postage	295,739	295,739	295,739
348,407	320,872	403,834	403,834	60240	Supplies	537,619	537,619	537,619
0	0	3,110	3,110	60246	Medical & Dental Supplies	0	0	0
0	0	7,500	7,500	60250	Food	7,500	7,500	7,500
37,868	29,832	45,000	45,000	60260	Travel & Training	50,580	50,580	50,580
2,571	1,945	26,850	26,850	60270	Local Travel/Mileage	6,890	6,890	6,890
3,178	7,432	2,400	2,400	60290	Software Licenses/Maint	2,400	2,400	2,400
0	1,660	7,500	7,500	60310	Drugs	7,000	7,000	7,000
2,219	4,583	5,500	5,500	60320	Refunds	0	0	0
7,805	6,951	9,500	9,500	60340	Dues & Subscriptions	10,640	10,640	10,640
129,809	112,672	81,145	81,145	60370	Intl Svc Telephone	60,354	60,354	60,354
692,156	663,930	719,642	719,642	60380	Intl Svc Data Processing	711,486	711,486	711,486
0	52,270	0	0	60390	Intl Svc PC Flat Fee	0	0	0
138,286	105,674	190,169	190,169	60410	Intl Svc Motor Pool	134,992	134,992	134,992
10,580	18,604	13,621	13,621	60420	Intl Svc Electronics	13,369	13,369	13,369
880,687	875,691	873,420	873,420	60430	Intl Svc Bldg Mgmt	754,475	754,475	754,475
3,873	3,386	279,650	279,650	60440	Intl Svc Other	134,400	134,400	134,400
151,016	131,996	121,903	121,903	60460	Intl Svc Dist/Postage	121,236	121,236	121,236
93	472	0	0	60660	Goods Issue	0	0	0
-832	0	0	0	60680	Cash Discounts Taken	0	0	0
4,269	5,913	0	0	92002	Equipment Use	0	0	0
518	360	0	0	95101	Settle Matrl & Svcs	0	0	0
26	0	0	0	95107	Settle Int Svc Expenses	0	0	0
730	347	0	0	95110	Settle Inv Acct	0	0	0
232	0	0	0	95112	Settle Equip Use	0	0	0
48,668	9,717	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
3,214,255	2,858,295	3,730,713	3,730,713	TOTAL	Materials & Supplies	3,620,308	3,620,308	3,620,308

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	27	0	0	60540 Other Improvements	0	0	0
62,838	0	0	0	60550 Capital Equipment	0	0	0
62,838	27	0	0	TOTAL Capital Outlay	0	0	0
10,379,713	9,660,309	11,469,612	11,469,612	TOTAL BUDGET	11,444,648	11,444,648	11,444,648

DEPARTMENT OF COMMUNITY SERVICES

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	60,237	1.00	59,267	1.00	61,920	1.00	61,920	ADMINISTRATIVE ANALYST	1.00	55,200	1.00	55,200	1.00	55,200
1.00	46,079	1.50	69,896	1.00	48,838	1.00	48,838	ADMINISTRATIVE ASSISTANT	1.00	51,017	1.00	51,017	1.00	51,017
1.00	76,208	1.00	75,624	1.00	79,008	1.00	79,008	ADMINISTRATIVE SERV OFFICER	1.00	79,008	1.00	79,008	1.00	79,008
1.00	43,890	1.00	43,594	0.00	0	0.00	0	ADMINISTRATIVE SPECIALIST	0.00	0	0.00	0	0.00	0
3.50	81,885	3.50	90,205	3.50	91,930	3.50	91,930	ANIMAL CARE AIDE	3.50	95,782	3.50	95,782	3.50	95,782
8.00	290,197	8.00	289,953	8.00	300,288	8.00	300,288	ANIMAL CARE TECHNICIAN	8.00	306,796	8.00	306,796	8.00	306,796
0.00	0	2.00	61,295	2.00	64,275	2.00	64,275	ANIMAL CONTROL DISPATCHER	2.00	65,008	2.00	65,008	2.00	65,008
1.00	33,596	1.00	33,349	1.00	34,536	1.00	34,536	ANIMAL CONTROL OFFICER 1	2.00	68,924	2.00	68,924	2.00	68,924
11.50	504,956	9.00	386,718	11.00	470,785	11.00	470,785	ANIMAL CONTROL OFFICER 2	10.00	436,113	10.00	436,113	8.00	341,777
0.00	0	0.00	0	0.00	0	0.00	0	ANIMAL CONTROL OFFICER 3	0.00	0	0.00	0	2.00	94,336
0.00	0	0.00	0	0.00	0	0.00	0	BUDGET ANALYST	0.00	0	0.00	0	1.00	77,395
1.00	45,736	1.00	46,205	0.00	0	0.00	0	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
1.00	144,339	1.00	142,014	1.00	148,369	1.00	148,369	DEPARTMENT DIRECTOR 1	1.00	145,460	1.00	145,460	1.00	145,460
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 1	1.20	123,697	1.20	123,697	1.20	123,697
1.00	57,739	1.00	58,515	0.00	0	0.00	0	ELECTIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
1.00	93,451	1.00	68,528	1.00	71,593	1.00	71,593	ELECTIONS MANAGER	1.00	82,338	1.00	82,338	1.00	82,338
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER	1.00	100,362	1.00	100,362	1.00	100,362
1.00	44,758	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	71,674	1.00	71,674	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
1.00	68,932	1.00	70,630	0.00	0	0.00	0	HUMAN RESOURCES ANALYST/SENIOR	1.00	75,258	1.00	75,258	2.00	154,942
1.00	84,980	1.00	73,351	1.00	76,633	1.00	76,633	HUMAN RESOURCES MANAGER 2	1.00	79,684	1.00	79,684	0.00	0
0.00	0	0.50	17,307	0.00	0	0.00	0	LICENSE COMPLIANCE OFFICER	0.00	0	0.00	0	0.00	0
2.00	141,999	2.00	144,663	1.50	114,265	1.50	114,265	MANAGEMENT ASSISTANT	1.25	95,830	1.25	95,830	0.25	18,435
16.00	562,754	15.00	516,757	14.00	493,184	14.00	493,184	OFFICE ASSISTANT 2	14.00	487,211	14.00	487,211	14.00	487,211
3.00	127,785	3.00	117,608	6.00	248,023	6.00	248,023	OFFICE ASSISTANT/SENIOR	6.00	252,469	6.00	252,469	6.00	252,469
2.00	119,583	1.00	57,045	1.00	59,598	1.00	59,598	OPERATIONS ADMINISTRATOR	1.00	59,598	1.00	59,598	1.00	59,598
1.00	54,651	0.00	0	1.00	51,247	1.00	51,247	OPERATIONS SUPERVISOR	1.00	51,247	1.00	51,247	1.00	51,247
5.00	299,095	5.00	300,144	4.00	255,054	4.00	255,054	PLANNER	4.00	261,486	4.00	261,486	4.00	261,486
1.00	69,010	0.00	0	0.00	0	0.00	0	PLANNER/PRINCIPAL	0.00	0	0.00	0	0.00	0
2.00	133,904	2.00	136,929	2.00	141,796	2.00	141,796	PLANNER/SENIOR	2.00	147,676	2.00	147,676	2.00	147,676
0.00	0	0.00	0	0.50	25,000	0.50	25,000	PROGRAM COMMUNICATIONS & WEB	0.50	12,957	0.50	12,957	0.50	12,957
1.00	66,854	1.00	68,371	1.00	70,804	1.00	70,804	PROGRAM COMMUNICATIONS & WEB	1.00	74,018	1.00	74,018	1.00	74,018
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM COORDINATOR	1.00	54,217	1.00	54,217	1.00	54,217
2.00	102,189	2.25	115,998	2.75	143,979	2.75	143,979	PROGRAM DEVELOPMENT SPEC	2.00	115,868	2.00	115,868	2.00	115,868
1.00	63,794	1.00	65,258	2.00	128,232	2.00	128,232	PROGRAM DEVELOPMENT SPEC/SR	2.00	134,022	2.00	134,022	2.00	134,022
2.00	195,763	2.00	193,094	2.00	201,734	2.00	201,734	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.60	64,690	0.20	21,852	0.20	22,830	0.20	22,830	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	2.00	123,207	2.00	128,720	2.00	128,720	PROGRAM SUPERVISOR	3.00	181,034	3.00	181,034	3.00	181,034
0.00	0	0.00	-165,629	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	64,273	1.00	65,134	1.00	68,049	1.00	68,049	VETERINARIAN	0.00	0	0.00	0	0.00	0
3.00	117,209	3.00	123,042	3.00	127,390	3.00	127,390	VETERINARY TECHNICIAN	3.00	129,477	3.00	129,477	3.00	129,477
1.00	46,270	1.00	47,995	1.00	49,968	1.00	49,968	VOLUNTEER COORDINATOR	0.00	0	0.00	0	0.00	0
78.60	3,906,805	75.95	3,517,919	77.45	3,849,722	77.45	3,849,722	TOTAL BUDGET	76.45	3,821,757	76.45	3,821,757	76.45	3,821,757

DEPARTMENT OF COMMUNITY SERVICES

FUND 1501: Road Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
4,342,273	4,037,430	4,308,887	4,308,887	60000	Permanent	4,035,376	4,035,376	4,035,376
115,645	71,322	111,500	111,500	60100	Temporary	67,500	67,500	67,500
138,607	94,686	74,000	74,000	60110	Overtime	71,000	71,000	71,000
8,501	8,558	8,450	8,450	60120	Premium	7,700	7,700	7,700
1,291,060	1,209,602	1,318,226	1,318,226	60130	Salary-Related Exp	1,220,935	1,220,935	1,220,935
11,090	8,958	6,000	6,000	60135	Non-Base Fringe	5,000	5,000	5,000
1,214,394	1,212,081	1,359,638	1,359,638	60140	Insurance Benefits	1,319,993	1,319,993	1,319,993
5,229	3,987	3,000	3,000	60145	Non-Base Insurance	3,600	3,600	3,600
110,237	-197,447	0	0	90001	ATYP Posting (CATS)	0	0	0
0	1,065	0	0	90002	ATYP On Call (CATS)	0	0	0
-312,142	-62,174	0	0	93002	Assess Labor	0	0	0
-112,872	-79,018	0	0	95102	Settle Labor	0	0	0
2,270	0	0	0	95200	ATYP Clean Up (Cent)	0	0	0
6,814,290	6,309,051	7,189,701	7,189,701	TOTAL Personal Services		6,731,104	6,731,104	6,731,104
20,968,657	21,883,341	25,176,400	25,176,400	60150	Cnty Match & Sharing	28,531,350	28,531,350	28,531,350
190,093	22,703	23,000	23,000	60160	Pass-Thru & Pgm Supt	25,000	25,000	25,000
336,610	314,961	494,400	494,400	60170	Professional Services	430,800	430,800	430,800
21,495,359	22,221,004	25,693,800	25,693,800	TOTAL Contractual Services		28,987,150	28,987,150	28,987,150
22,031	13,193	9,800	9,800	60180	Printing	6,250	6,250	6,250
28,348	30,384	29,500	29,500	60190	Utilities	29,500	29,500	29,500
8,824	7,659	8,500	8,500	60200	Communications	5,900	5,900	5,900
1,050	4,390	5,000	5,000	60210	Rentals	5,000	5,000	5,000
83,986	38,616	203,500	203,500	60220	Repairs and Maintenance	195,000	195,000	195,000
2,849	46	0	0	60230	Postage	0	0	0
425,869	353,009	378,648	378,648	60240	Supplies	617,489	617,489	617,489
25,769	22,694	40,500	40,500	60260	Travel & Training	36,300	36,300	36,300
437	1,314	4,800	4,800	60270	Local Travel/Mileage	4,205	4,205	4,205
15,787	7,545	0	0	60290	Software Licenses/Maint	0	0	0
0	20,144	0	0	60320	Refunds	0	0	0
6,245	6,852	8,250	8,250	60340	Dues & Subscriptions	7,320	7,320	7,320
308,729	371,871	352,277	352,277	60350	Central Indirect	463,704	463,704	463,704
243,106	251,545	338,297	338,297	60355	Dept Indirect	342,125	342,125	342,125
72,293	56,385	53,320	53,320	60370	Intl Svc Telephone	57,100	57,100	57,100
282,239	298,656	369,871	369,871	60380	Intl Svc Data Processing	274,088	274,088	274,088
0	19,645	0	0	60390	Intl Svc PC Flat Fee	0	0	0
1,245,162	674,803	1,095,050	1,095,050	60410	Intl Svc Motor Pool	1,103,975	1,103,975	1,103,975
18,993	21,988	26,525	26,525	60420	Intl Svc Electronics	26,600	26,600	26,600
890,390	384,152	391,173	391,173	60430	Intl Svc Bldg Mgmt	319,724	319,724	319,724
75	14,731	301,301	301,301	60440	Intl Svc Other	241,170	241,170	241,170
22,563	307,297	488,000	488,000	60450	Intl Svc Capital Debt Retire	701,000	701,000	701,000
132,174	198,896	103,119	103,119	60460	Intl Svc Dist/Postage	77,667	77,667	77,667
0	4,285	0	0	60570	Bad Debt Expense	0	0	0
-62,297	-58,575	0	0	60605	Stock Transfer Expense	0	0	0
617	-14	0	0	60610	Loss from Inventory Revaluatio	0	0	0
36,347	31,851	0	0	60615	Physical Inventory Adjustment	0	0	0
749,227	768,802	712,750	712,750	60660	Goods Issue	750,500	750,500	750,500
-24	-67	0	0	60680	Cash Discounts Taken	0	0	0
6,217	8,065	0	0	92002	Equipment Use	0	0	0
-8,958	-3,658	0	0	95101	Settle Matrl & Svcs	0	0	0

DEPARTMENT OF COMMUNITY SERVICES

FUND 1501: Road Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
-124	-195	0	0	95107 Settle Int Svc Expenses	0	0	0
-9,209	-6,903	0	0	95110 Settle Inv Acct	0	0	0
-2,771	-756	0	0	95112 Settle Equip Use	0	0	0
55,555	14,563	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
4,601,498	3,863,215	4,920,181	4,920,181	TOTAL Materials & Supplies	5,264,617	5,264,617	5,264,617
38,818	1,500	0	0	60520 Land	0	0	0
1,740,136	2,557,571	1,625,000	1,625,000	60540 Other Improvements	2,365,000	2,365,000	2,365,000
41,944	0	0	0	60550 Capital Equipment	0	0	0
-800	0	0	0	95109 Settle Capital	0	0	0
1,820,098	2,559,071	1,625,000	1,625,000	TOTAL Capital Outlay	2,365,000	2,365,000	2,365,000
34,731,246	34,952,341	39,428,682	39,428,682	TOTAL BUDGET	43,347,871	43,347,871	43,347,871

DEPARTMENT OF COMMUNITY SERVICES

FUND 1501: Road Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	1.00	49,033	1.00	50,779	1.00	50,779	ARBORIST/VEGETATION SPECIALIST	1.00	53,159	1.00	53,159	1.00	53,159
1.00	48,838	1.00	53,722	1.00	55,649	1.00	55,649	CARPENTER	1.00	58,162	1.00	58,162	1.00	58,162
0.00	0	0.00	0	0.00	0	0.00	0	COUNTY ENGINEER	1.00	105,884	1.00	105,884	1.00	105,884
1.00	93,451	1.00	91,947	1.00	96,061	1.00	96,061	COUNTY SURVEYOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	61,100	1.00	63,172	1.00	63,172	DATA ANALYST SR	1.00	66,059	1.00	66,059	1.00	66,059
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 1	1.40	153,666	1.40	153,666	1.40	153,666
1.00	76,964	2.00	149,561	2.00	154,864	2.00	154,864	ENGINEER 2	2.00	160,581	2.00	160,581	2.00	160,581
2.00	161,628	1.00	83,473	1.00	86,447	1.00	86,447	ENGINEER 3	1.00	90,330	1.00	90,330	1.00	90,330
1.00	103,007	1.00	101,349	1.00	105,884	1.00	105,884	ENGINEERING SERVICES MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	1.00	55,165	1.00	50,718	1.00	50,718	ENGINEERING TECHNICIAN 1	1.00	56,000	1.00	56,000	1.00	56,000
5.00	268,032	4.00	209,751	3.00	171,384	3.00	171,384	ENGINEERING TECHNICIAN 2	3.00	174,015	3.00	174,015	3.00	174,015
4.00	257,828	4.00	255,948	4.00	265,092	4.00	265,092	ENGINEERING TECHNICIAN 3	3.00	201,762	3.00	201,762	3.00	201,762
2.00	91,706	2.00	92,395	2.00	95,656	2.00	95,656	FINANCE SPECIALIST 1	2.00	97,134	2.00	97,134	2.00	97,134
1.00	76,862	1.00	75,624	1.00	79,008	1.00	79,008	FINANCE SUPERVISOR	1.00	79,008	1.00	79,008	1.00	79,008
1.00	66,398	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
22.00	901,568	24.00	982,348	24.00	1,004,670	24.00	1,004,670	MAINTENANCE SPECIALIST 1	25.00	1,067,665	25.00	1,067,665	25.00	1,067,665
5.00	255,304	3.00	152,330	3.00	151,733	3.00	151,733	MAINTENANCE SPECIALIST 2	3.00	154,870	3.00	154,870	3.00	154,870
5.00	242,330	5.00	260,750	5.00	269,983	5.00	269,983	MAINTENANCE SPECIALIST/SENIOR	4.00	226,441	4.00	226,441	4.00	226,441
3.00	120,582	2.00	79,831	2.00	82,644	2.00	82,644	MAINTENANCE WORKER	1.00	41,948	1.00	41,948	1.00	41,948
1.00	36,728	0.80	27,591	1.00	37,772	1.00	37,772	OFFICE ASSISTANT 2	1.00	38,336	1.00	38,336	1.00	38,336
3.00	114,435	2.00	78,855	2.00	81,675	2.00	81,675	OFFICE ASSISTANT/SENIOR	0.00	0	0.00	0	0.00	0
1.00	60,500	1.00	66,764	1.00	69,752	1.00	69,752	PLANNER/PRINCIPAL	1.00	69,075	1.00	69,075	1.00	69,075
1.00	58,986	1.00	58,567	1.00	60,636	1.00	60,636	PROGRAM COORDINATOR	1.00	61,554	1.00	61,554	1.00	61,554
1.50	81,363	1.25	70,639	1.25	73,164	1.25	73,164	PROGRAM DEVELOPMENT SPEC	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT SPEC/SR	1.00	62,827	1.00	62,827	1.00	62,827
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT TECH	1.00	39,601	1.00	39,601	1.00	39,601
3.00	246,978	3.00	249,280	3.00	260,433	3.00	260,433	PROGRAM MANAGER 1	3.00	260,433	3.00	260,433	3.00	260,433
1.40	145,138	1.40	147,085	1.40	153,666	1.40	153,666	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
1.00	46,542	0.00	0	0.00	0	0.00	0	PUBLIC HEALTH VECTOR SPECIALIST	0.00	0	0.00	0	0.00	0
0.00	0	1.00	73,917	0.00	0	0.00	0	RIGHT-OF-WAY PERMITS SPEC	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	76,838	1.00	76,838	RIGHT-OF-WAY PERMITS SPECIALIST	1.00	77,987	1.00	77,987	1.00	77,987
5.00	316,583	4.00	255,242	4.00	266,660	4.00	266,660	ROAD OPERATIONS SUPERVISOR	4.00	266,662	4.00	266,662	4.00	266,662
0.00	9,086	0.00	-173,833	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	99,306	1.00	52,011	1.00	53,390	1.00	53,390	SIGN FABRICATOR	1.00	54,455	1.00	54,455	1.00	54,455
4.00	184,428	4.00	188,755	4.00	195,408	4.00	195,408	STRIPER OPERATOR	4.00	199,842	4.00	199,842	4.00	199,842
1.00	74,730	1.00	74,192	1.00	76,838	1.00	76,838	SURVEY SPECIALIST	0.00	0	0.00	0	0.00	0
2.00	112,901	2.00	114,038	2.00	118,911	2.00	118,911	TRANSPORTATION PLANNING SPECIA	2.00	117,920	2.00	117,920	2.00	117,920
80.90	4,352,201	77.45	4,037,430	76.65	4,308,887	76.65	4,308,887	TOTAL BUDGET	71.40	4,035,376	71.40	4,035,376	71.40	4,035,376

DEPARTMENT OF COMMUNITY SERVICES

FUND 1503: Bicycle Path Construction Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	1	0	0	60140 Insurance Benefits	0	0	0
25,875	226,518	0	0	90001 ATYP Posting (CATS)	0	0	0
-4,351	-169,274	0	0	93002 Assess Labor	0	0	0
4,351	0	0	0	95102 Settle Labor	0	0	0
25,875	57,245	0	0	TOTAL Personal Services	0	0	0
97,704	45,044	0	0	60170 Professional Services	0	0	0
97,704	45,044	0	0	TOTAL Contractual Services	0	0	0
0	152	0	0	60240 Supplies	0	0	0
0	28	0	0	60270 Local Travel/Mileage	0	0	0
0	0	0	0	60350 Central Indirect	0	0	0
0	67	0	0	60660 Goods Issue	0	0	0
810	4,459	0	0	92002 Equipment Use	0	0	0
810	4,706	0	0	TOTAL Materials & Supplies	0	0	0
48,665	196,311	90,000	90,000	60540 Other Improvements	100,000	100,000	100,000
48,665	196,311	90,000	90,000	TOTAL Capital Outlay	100,000	100,000	100,000
173,053	303,306	90,000	90,000	TOTAL BUDGET	100,000	100,000	100,000

DEPARTMENT OF COMMUNITY SERVICES

FUND 1505: Federal/State Program Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
77,090	40,657	0	0	90001 ATYP Posting (CATS)	0	0	0
111,382	-6,281	0	0	93002 Assess Labor	0	0	0
1,092	-986	0	0	95102 Settle Labor	0	0	0
189,564	33,391	0	0	TOTAL Personal Services	0	0	0
34,663	80,189	82,500	82,500	60160 Pass-Thru & Pgm Supt	0	0	0
0	0	45,627	45,627	60170 Professional Services	8,093	8,093	8,093
34,663	80,189	128,127	128,127	TOTAL Contractual Services	8,093	8,093	8,093
6,476	3,089	0	0	60350 Central Indirect	0	0	0
5,099	2,385	0	0	60355 Dept Indirect	0	0	0
88,618	0	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
100,193	5,475	0	0	TOTAL Materials & Supplies	0	0	0
324,420	119,054	128,127	128,127	TOTAL BUDGET	8,093	8,093	8,093

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	-525	0	0	90001 ATYP Posting (CATS)	0	0	0
0	89	0	0	95102 Settle Labor	0	0	0
0	-436	0	0	TOTAL Personal Services	0	0	0
0	60	0	0	60440 Intl Svc Other	0	0	0
0	31	0	0	95110 Settle Inv Acct	0	0	0
0	14,736	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
0	14,827	0	0	TOTAL Materials & Supplies	0	0	0
0	14,391	0	0	TOTAL BUDGET	0	0	0

DEPARTMENT OF COMMUNITY SERVICES

FUND 1508: Animal Control Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	0	0	0	60000 Permanent	73,791	73,791	73,791
0	0	0	0	60100 Temporary	10,000	10,000	10,000
0	0	0	0	60130 Salary-Related Exp	21,473	21,473	21,473
0	0	0	0	60135 Non-Base Fringe	2,000	2,000	2,000
0	0	0	0	60140 Insurance Benefits	19,999	19,999	19,999
0	0	0	0	60145 Non-Base Insurance	1,000	1,000	1,000
84	521	0	0	90001 ATYP Posting (CATS)	0	0	0
-84	0	0	0	93002 Assess Labor	0	0	0
0	521	0	0	TOTAL Personal Services	128,263	128,263	128,263
31,185	9,435	490,000	490,000	60170 Professional Services	417,787	417,787	417,787
31,185	9,435	490,000	490,000	TOTAL Contractual Services	417,787	417,787	417,787
158	0	2,500	2,500	60180 Printing	11,000	11,000	11,000
11,559	11,381	0	0	60200 Communications	25,000	25,000	25,000
252	5,586	0	0	60210 Rentals	0	0	0
193	1,770	0	0	60220 Repairs and Maintenance	0	0	0
10,163	25,834	55,000	55,000	60240 Supplies	60,000	60,000	60,000
0	0	15,000	15,000	60246 Medical & Dental Supplies	5,000	5,000	5,000
0	8,848	2,500	2,500	60250 Food	2,500	2,500	2,500
0	2,953	0	0	60260 Travel & Training	0	0	0
0	0	2,500	2,500	60310 Drugs	2,500	2,500	2,500
0	60	0	0	60440 Intl Svc Other	0	0	0
0	-20	0	0	60680 Cash Discounts Taken	0	0	0
0	8,987	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
22,324	65,399	77,500	77,500	TOTAL Materials & Supplies	106,000	106,000	106,000
0	0	34,000	34,000	60540 Other Improvements	0	0	0
0	0	66,000	66,000	60550 Capital Equipment	0	0	0
0	0	100,000	100,000	TOTAL Capital Outlay	0	0	0
53,509	75,355	667,500	667,500	TOTAL BUDGET	652,050	652,050	652,050

DEPARTMENT OF COMMUNITY SERVICES

FUND 1508: Animal Control Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	VETERINARIAN	1.00	73,791	1.00	73,791	1.00	73,791
0.00	0	0.00	0	0.00	0	0.00	0	TOTAL BUDGET	1.00	73,791	1.00	73,791	1.00	73,791

DEPARTMENT OF COMMUNITY SERVICES

FUND 1509: Willamette River Bridge Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
2,295,460	2,293,300	2,487,916	2,487,916	60000	Permanent	2,645,354	2,645,354	2,645,354
132,803	128,284	139,619	139,619	60100	Temporary	144,619	144,619	144,619
81,701	76,388	89,779	89,779	60110	Overtime	120,769	120,769	120,769
29,255	25,966	23,878	23,878	60120	Premium	24,091	24,091	24,091
701,528	686,895	754,197	754,197	60130	Salary-Related Exp	807,290	807,290	807,290
34,672	27,004	45,932	45,932	60135	Non-Base Fringe	42,488	42,488	42,488
608,058	662,341	754,497	754,497	60140	Insurance Benefits	815,806	815,806	815,806
4,435	7,867	23,060	23,060	60145	Non-Base Insurance	22,159	22,159	22,159
63,280	185,270	0	0	90001	ATYP Posting (CATS)	0	0	0
0	-1,065	0	0	90002	ATYP On Call (CATS)	0	0	0
-4,934	7,475	0	0	93002	Assess Labor	0	0	0
95	375	0	0	95102	Settle Labor	0	0	0
0	-4,545	0	0	95200	ATYP Clean Up (Cent)	0	0	0
3,946,352	4,095,556	4,318,878	4,318,878	TOTAL Personal Services		4,622,576	4,622,576	4,622,576
1,178,323	1,702,597	12,329,758	12,329,758	60170	Professional Services	163,581	163,581	163,581
1,178,323	1,702,597	12,329,758	12,329,758	TOTAL Contractual Services		163,581	163,581	163,581
26,902	21,472	37,500	37,500	60180	Printing	42,500	42,500	42,500
215,510	78,526	72,500	72,500	60190	Utilities	80,500	80,500	80,500
355	23	0	0	60200	Communications	27,816	27,816	27,816
26,689	32,401	32,850	32,850	60210	Rentals	32,850	32,850	32,850
5,525	6,480	9,300	9,300	60220	Repairs and Maintenance	9,300	9,300	9,300
7,449	645	7,600	7,600	60230	Postage	100	100	100
162,111	236,431	161,000	161,000	60240	Supplies	262,000	262,000	262,000
1,121	0	0	0	60250	Food	0	0	0
18,249	14,026	29,700	29,700	60260	Travel & Training	29,700	29,700	29,700
146	271	300	300	60270	Local Travel/Mileage	1,200	1,200	1,200
2,531	21,137	200	200	60290	Software Licenses/Maint	200	200	200
4,000	0	0	0	60330	Claims Paid	0	0	0
2,186	626	3,500	3,500	60340	Dues & Subscriptions	3,500	3,500	3,500
94,004	139,674	147,652	147,652	60350	Central Indirect	132,951	132,951	132,951
74,022	107,837	192,816	192,816	60355	Dept Indirect	116,596	116,596	116,596
31,105	31,718	28,694	28,694	60370	Intl Svc Telephone	24,735	24,735	24,735
223,526	130,247	168,307	168,307	60380	Intl Svc Data Processing	137,842	137,842	137,842
0	9,595	0	0	60390	Intl Svc PC Flat Fee	0	0	0
121,666	120,772	125,933	125,933	60410	Intl Svc Motor Pool	120,468	120,468	120,468
3,148	3,551	4,029	4,029	60420	Intl Svc Electronics	4,029	4,029	4,029
173,459	156,947	188,745	188,745	60430	Intl Svc Bldg Mgmt	169,806	169,806	169,806
23,327	22,715	101,448	101,448	60440	Intl Svc Other	171,500	171,500	171,500
0	0	7,500,000	7,500,000	60450	Intl Svc Capital Debt Retire	0	0	0
12,291	18,358	11,481	11,481	60460	Intl Svc Dist/Postage	10,338	10,338	10,338
3,450	1,211	6,000	6,000	60660	Goods Issue	6,000	6,000	6,000
-313	-258	0	0	60680	Cash Discounts Taken	0	0	0
3,648	3,142	0	0	92002	Equipment Use	0	0	0
1,092	665	0	0	95101	Settle Matr'l & Svcs	0	0	0
0	73	0	0	95110	Settle Inv Acct	0	0	0
-18,474	-25,138	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
1,218,726	1,133,147	8,829,555	8,829,555	TOTAL Materials & Supplies		1,383,931	1,383,931	1,383,931
224,202	182,928	0	0	60500	Interest	0	0	0

DEPARTMENT OF COMMUNITY SERVICES

FUND 1509: Willamette River Bridge Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
224,202	182,928	0	0	TOTAL Debt Service	0	0	0
0	0	35,000,000	35,000,000	60520 Land	0	0	0
0	0	208,215	208,215	60530 Buildings	350,000	350,000	350,000
4,996,291	0	5,265,000	5,265,000	60540 Other Improvements	9,450,000	9,450,000	9,450,000
6,551	0	5,000	5,000	60550 Capital Equipment	5,000	5,000	5,000
5,002,842	0	40,478,215	40,478,215	TOTAL Capital Outlay	9,805,000	9,805,000	9,805,000
11,570,445	7,114,228	65,956,406	65,956,406	TOTAL BUDGET	15,975,088	15,975,088	15,975,088

DEPARTMENT OF COMMUNITY SERVICES

FUND 1509: Willamette River Bridge Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
8.00	414,241	8.00	406,367	8.00	421,762	8.00	421,762	BRIDGE MAINTENANCE MECHANIC	8.00	435,767	8.00	435,767	8.00	435,767
1.00	69,727	1.00	68,604	1.00	71,674	1.00	71,674	BRIDGE MAINTENANCE SUPERVISOR	1.00	61,076	1.00	61,076	1.00	61,076
10.00	361,054	7.00	236,410	7.00	245,631	7.00	245,631	BRIDGE OPERATOR	7.00	245,601	7.00	245,601	7.00	245,601
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 1	0.40	45,661	0.40	45,661	0.40	45,661
2.00	132,086	2.00	136,795	2.00	139,562	2.00	139,562	ELECTRICIAN	2.00	142,402	2.00	142,402	2.00	142,402
1.00	68,382	1.00	71,149	1.00	73,676	1.00	73,676	ENGINEER 1(INTERN)	2.00	146,014	2.00	146,014	2.00	146,014
3.00	218,497	2.00	158,686	2.00	164,303	2.00	164,303	ENGINEER 2	2.00	169,756	2.00	169,756	2.00	169,756
3.00	235,595	2.00	169,164	2.00	175,172	2.00	175,172	ENGINEER 3	2.00	181,134	2.00	181,134	2.00	181,134
2.00	176,190	1.00	88,343	0.00	0	0.00	0	ENGINEERING SERVICES MANAGER 1	1.00	93,017	1.00	93,017	1.00	93,017
0.00	0	0.00	0	1.00	105,884	1.00	105,884	ENGINEERING SERVICES MANAGER 2	2.00	222,628	2.00	222,628	2.00	222,628
7.00	378,785	6.00	320,941	4.00	218,877	4.00	218,877	ENGINEERING TECHNICIAN 2	4.00	225,440	4.00	225,440	4.00	225,440
1.00	64,457	2.00	107,441	3.00	188,436	3.00	188,436	ENGINEERING TECHNICIAN 3	2.00	128,631	2.00	128,631	2.00	128,631
2.00	93,084	2.00	92,410	2.00	87,142	2.00	87,142	FINANCE SPECIALIST 1	2.00	88,503	2.00	88,503	2.00	88,503
0.00	0	0.00	0	1.00	58,197	1.00	58,197	FINANCE SPECIALIST/SENIOR	1.00	60,864	1.00	60,864	1.00	60,864
1.00	35,308	1.00	35,758	0.00	0	0.00	0	FINANCE TECHNICIAN	0.00	0	0.00	0	0.00	0
2.00	79,678	3.00	118,262	3.00	124,687	3.00	124,687	MAINTENANCE SPECIALIST 1	3.00	129,812	3.00	129,812	3.00	129,812
0.00	0	0.00	0	0.50	36,871	0.50	36,871	MANAGEMENT ASSISTANT	0.75	55,306	0.75	55,306	0.75	55,306
0.00	0	0.20	6,898	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
1.00	63,585	1.00	64,438	1.00	67,321	1.00	67,321	OPERATIONS ADMINISTRATOR	1.00	67,321	1.00	67,321	1.00	67,321
0.00	0	0.40	49,740	0.00	0	0.00	0	PLANNING MANAGER	0.00	0	0.00	0	0.00	0
1.00	112,160	1.00	111,744	1.40	162,405	1.40	162,405	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	-97,419	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	146,475	2.00	147,569	2.00	146,316	2.00	146,316	TRANSPORTATION PROJECT SPECIAL	2.00	146,421	2.00	146,421	2.00	146,421
47.00	2,649,304	42.60	2,293,300	41.90	2,487,916	41.90	2,487,916	TOTAL BUDGET	43.15	2,645,354	43.15	2,645,354	43.15	2,645,354

DEPARTMENT OF COMMUNITY SERVICES

FUND 1512: Pub Land Corner Preservation Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
535,317	522,665	504,030	504,030	60000 Permanent	632,483	632,483	632,483
464	1,275	1,000	1,000	60110 Overtime	2,000	2,000	2,000
156,624	152,831	151,310	151,310	60130 Salary-Related Exp	192,092	192,092	192,092
140,598	142,856	146,523	146,523	60140 Insurance Benefits	190,762	190,762	190,762
-293,427	-352,566	0	0	90001 ATYP Posting (CATS)	0	0	0
375,088	307,272	0	0	93002 Assess Labor	0	0	0
1,704	1,169	0	0	95102 Settle Labor	0	0	0
916,368	775,501	802,863	802,863	TOTAL Personal Services	1,017,337	1,017,337	1,017,337
26	1,180	0	0	60170 Professional Services	1,500	1,500	1,500
26	1,180	0	0	TOTAL Contractual Services	1,500	1,500	1,500
281	0	0	0	60180 Printing	2,000	2,000	2,000
85	75	0	0	60200 Communications	0	0	0
953	1,303	5,000	5,000	60220 Repairs and Maintenance	9,000	9,000	9,000
11,634	3,242	10,000	10,000	60240 Supplies	12,500	12,500	12,500
2,701	1,759	2,500	2,500	60260 Travel & Training	6,500	6,500	6,500
0	0	0	0	60270 Local Travel/Mileage	250	250	250
1,906	9,453	0	0	60290 Software Licenses/Maint	0	0	0
392	0	200	200	60340 Dues & Subscriptions	950	950	950
20,105	22,328	20,229	20,229	60350 Central Indirect	31,006	31,006	31,006
15,831	17,238	26,418	26,418	60355 Dept Indirect	27,192	27,192	27,192
0	0	0	0	60370 Intl Svc Telephone	4,500	4,500	4,500
13,696	13,205	15,950	15,950	60380 Intl Svc Data Processing	42,755	42,755	42,755
0	795	0	0	60390 Intl Svc PC Flat Fee	0	0	0
24,945	14,190	11,675	11,675	60410 Intl Svc Motor Pool	11,600	11,600	11,600
2,188	1,436	0	0	60420 Intl Svc Electronics	1,300	1,300	1,300
0	20,179	22,772	22,772	60430 Intl Svc Bldg Mgmt	61,150	61,150	61,150
0	90	316,012	316,012	60440 Intl Svc Other	55,000	55,000	55,000
16,525	2,200	1,705	1,705	60460 Intl Svc Dist/Postage	1,050	1,050	1,050
6	90	3,000	3,000	60660 Goods Issue	3,000	3,000	3,000
-21,370	-24,150	0	0	92002 Equipment Use	0	0	0
919	320	0	0	95101 Settle Matrl & Svcs	0	0	0
0	-1	0	0	95110 Settle Inv AcCnt	0	0	0
90,798	83,752	435,461	435,461	TOTAL Materials & Supplies	269,753	269,753	269,753
34,172	0	0	0	60550 Capital Equipment	12,500	12,500	12,500
34,172	0	0	0	TOTAL Capital Outlay	12,500	12,500	12,500
1,041,363	860,433	1,238,324	1,238,324	TOTAL BUDGET	1,301,090	1,301,090	1,301,090

DEPARTMENT OF COMMUNITY SERVICES

FUND 1512: Pub Land Corner Preservation Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	COUNTY SURVEYOR	1.00	82,959	1.00	82,959	1.00	82,959
1.00	41,260	1.00	42,180	0.00	0	0.00	0	ENGINEERING TECHNICIAN 1	0.00	0	0.00	0	0.00	0
4.00	218,949	4.00	218,424	4.00	226,203	4.00	226,203	ENGINEERING TECHNICIAN 2	4.00	222,508	4.00	222,508	4.00	222,508
3.00	193,371	3.00	191,961	3.00	198,819	3.00	198,819	ENGINEERING TECHNICIAN 3	3.00	201,762	3.00	201,762	3.00	201,762
0.00	0	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT/SENIOR	1.00	44,454	1.00	44,454	1.00	44,454
0.00	0	0.00	-5,524	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	76,862	1.00	75,624	1.00	79,008	1.00	79,008	SURVEY SUPERVISOR	1.00	80,800	1.00	80,800	1.00	80,800
9.00	530,442	9.00	522,665	8.00	504,030	8.00	504,030	TOTAL BUDGET	10.00	632,483	10.00	632,483	10.00	632,483

DEPARTMENT OF COMMUNITY SERVICES

FUND 2511: Sellwood Bridge Replacement Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	0	0	0	60170 Professional Services	11,366,000	11,366,000	11,366,000
0	0	0	0	TOTAL Contractual Services	11,366,000	11,366,000	11,366,000
0	0	0	0	60230 Postage	7,500	7,500	7,500
0	0	0	0	60440 Intl Svc Other	1,350,000	1,350,000	1,350,000
0	0	0	0	60450 Intl Svc Capital Debt Retire	9,411,548	9,411,548	9,411,548
0	0	0	0	TOTAL Materials & Supplies	10,769,048	10,769,048	10,769,048
0	0	0	0	60520 Land	30,000,000	30,000,000	30,000,000
0	0	0	0	60540 Other Improvements	10,800,000	10,800,000	10,800,000
0	0	0	0	TOTAL Capital Outlay	40,800,000	40,800,000	40,800,000
0	0	0	0	TOTAL BUDGET	62,935,048	62,935,048	62,935,048

Departmental Budget Detail by Fund

fy2012 adopted budget

Department of County Assets Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

DEPARTMENT OF COUNTY ASSETS

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
458,350	321,702	646,835	659,340	60000	Permanent	658,498	658,498	658,498
8,523	7,466	0	0	60100	Temporary	11,002	11,002	11,002
714	93	0	0	60110	Overtime	0	0	0
130,895	94,260	199,134	202,888	60130	Salary-Related Exp	199,960	199,960	199,960
709	862	0	0	60135	Non-Base Fringe	918	918	918
100,088	81,181	176,484	180,756	60140	Insurance Benefits	191,393	191,393	191,393
264	317	0	0	60145	Non-Base Insurance	534	534	534
-155	-207	0	0	90002	ATYP On Call (CATS)	0	0	0
0	24	0	0	95102	Settle Labor	0	0	0
699,388	505,697	1,022,453	1,042,984	TOTAL Personal Services		1,062,305	1,062,305	1,062,305
2,624	11,855	5,000	5,000	60170	Professional Services	355,000	355,000	355,000
2,624	11,855	5,000	5,000	TOTAL Contractual Services		355,000	355,000	355,000
1,125	1,006	1,750	1,750	60180	Printing	2,700	2,700	2,700
0	0	0	0	60200	Communications	7,291	7,291	7,291
85	0	0	0	60220	Repairs and Maintenance	3,615	3,615	3,615
8,901	5,937	8,629	8,629	60240	Supplies	9,804	9,804	9,804
1,434	5,080	10,250	10,250	60260	Travel & Training	11,115	11,115	11,115
47	145	500	500	60270	Local Travel/Mileage	550	550	550
495	445	1,500	1,500	60340	Dues & Subscriptions	1,500	1,500	1,500
5,441	5,484	7,577	7,577	60370	Intl Svc Telephone	7,980	7,980	7,980
18,125	25,550	74,596	74,596	60380	Intl Svc Data Processing	51,915	51,915	51,915
0	4,302	0	0	60390	Intl Svc PC Flat Fee	0	0	0
2,520	315	1,606	1,606	60410	Intl Svc Motor Pool	315	315	315
48,437	49,231	83,371	83,371	60430	Intl Svc Bldg Mgmt	66,465	66,465	66,465
2,580	3,646	5,749	5,749	60460	Intl Svc Dist/Postage	8,884	8,884	8,884
0	4	0	0	95110	Settle Inv Acct	0	0	0
2,300	3,640	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
91,491	104,784	195,528	195,528	TOTAL Materials & Supplies		172,134	172,134	172,134
793,502	622,336	1,222,981	1,243,512	TOTAL BUDGET		1,589,439	1,589,439	1,589,439

DEPARTMENT OF COUNTY ASSETS

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	BUDGET ANALYST	1.00	67,254	1.00	67,254	1.00	67,254
0.00	0	0.00	0	1.00	60,423	1.00	60,423	CONTRACT SPECIALIST	1.00	61,554	1.00	61,554	1.00	61,554
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER	1.00	100,867	1.00	100,867	1.00	100,867
0.00	0	0.00	0	0.50	21,800	0.50	21,800	FINANCE SPECIALIST 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	50,506	1.00	50,506	FINANCE SPECIALIST 2	2.00	106,572	2.00	106,572	2.00	106,572
0.00	0	0.00	0	1.00	66,061	1.00	66,061	FINANCE SPECIALIST/SENIOR	0.00	0	0.00	0	0.00	0
1.00	51,799	2.00	104,988	2.00	116,761	2.00	116,761	HUMAN RESOURCES ANALYST 1	2.00	116,762	2.00	116,762	2.00	116,762
1.00	68,421	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
2.00	136,536	2.00	140,307	2.00	140,223	2.00	140,223	HUMAN RESOURCES ANALYST/SENIOR	1.00	72,155	1.00	72,155	1.00	72,155
1.00	92,273	1.00	94,656	1.00	90,194	1.00	90,194	HUMAN RESOURCES MANAGER 2	1.00	88,880	1.00	88,880	1.00	88,880
1.00	46,075	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT/SENIOR	1.00	44,454	1.00	44,454	1.00	44,454
0.50	44,488	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	100,867	1.00	100,867	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	-18,249	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
6.50	439,592	5.00	321,702	9.50	646,835	9.50	646,835	TOTAL BUDGET	10.00	658,498	10.00	658,498	10.00	658,498

DEPARTMENT OF COUNTY ASSETS

FUND 2507: Capital Improvement Fur

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	0	0	0	60100 Temporary	69,259	69,259	69,259
0	0	0	0	60135 Non-Base Fringe	21,263	21,263	21,263
0	0	0	0	60145 Non-Base Insurance	19,429	19,429	19,429
518,361	503,112	0	0	90001 ATYP Posting (CATS)	0	0	0
0	584	0	0	92001 Sheriff Office OT (CATS)	0	0	0
160,444	157,635	0	0	95102 Settle Labor	0	0	0
678,806	661,331	0	0	TOTAL Personal Services	109,951	109,951	109,951
2,207	0	0	0	60160 Pass-Thru & Pgm Supt	0	0	0
673,215	1,157,629	1,206,000	1,356,000	60170 Professional Services	800,000	800,000	800,000
675,422	1,157,629	1,206,000	1,356,000	TOTAL Contractual Services	800,000	800,000	800,000
998	3,251	0	0	60180 Printing	0	0	0
12,340	538	0	0	60190 Utilities	0	0	0
4,063	19,796	0	0	60210 Rentals	0	0	0
1,135,550	2,029,644	31,000	31,000	60220 Repairs and Maintenance	3,400,000	3,400,000	3,400,000
0	28	0	0	60230 Postage	0	0	0
85,051	275,856	795,000	795,000	60240 Supplies	300,000	300,000	300,000
11,203	0	0	0	60250 Food	0	0	0
12	11	0	0	60270 Local Travel/Mileage	0	0	0
18,234	13,908	0	0	60370 Intl Svc Telephone	0	0	0
28,617	0	0	0	60380 Intl Svc Data Processing	0	0	0
51	53	0	0	60410 Intl Svc Motor Pool	0	0	0
85	20,599	25,000	25,000	60420 Intl Svc Electronics	25,000	25,000	25,000
0	0	0	0	60450 Intl Svc Capital Debt Retire	450,000	450,000	450,000
399	0	0	0	92002 Equipment Use	0	0	0
518,089	247,353	0	0	95101 Settle Matrl & Svcs	0	0	0
0	0	0	0	95107 Settle Int Svc Expenses	0	0	0
-36	0	0	0	95110 Settle Inv Acct	0	0	0
60	0	0	0	95112 Settle Equip Use	0	0	0
433	1,881	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
1,815,149	2,612,917	851,000	851,000	TOTAL Materials & Supplies	4,175,000	4,175,000	4,175,000
1,423,167	2,940,338	35,986,600	35,986,600	60530 Buildings	32,938,527	32,938,527	33,668,659
0	0	9,289,300	9,289,300	60540 Other Improvements	0	0	0
0	85,369	0	0	95109 Settle Capital	0	0	0
1,423,167	3,025,707	45,275,900	45,275,900	TOTAL Capital Outlay	32,938,527	32,938,527	33,668,659
4,592,543	7,457,583	47,332,900	47,482,900	TOTAL BUDGET	38,023,478	38,023,478	38,753,610

DEPARTMENT OF COUNTY ASSETS

FUND 2507: Capital Improvement Fur

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	55,402	0.00	0	0.00	0	0.00	0	PROPERTY MANAGEMENT SPECIALIST	0.00	0	0.00	0	0.00	0
1.00	55,402	0.00	0	0.00	0	0.00	0	TOTAL BUDGET	0.00	0	0.00	0	0.00	0

DEPARTMENT OF COUNTY ASSETS

FUND 2508: Capital Acquisition Fui

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	0	6,000,000	6,000,000	60170 Professional Services	2,089,086	2,089,086	2,089,086
0	0	6,000,000	6,000,000	TOTAL Contractual Services	2,089,086	2,089,086	2,089,086
0	0	0	0	60550 Capital Equipment	2,144,267	2,144,267	2,144,267
0	0	0	0	TOTAL Capital Outlay	2,144,267	2,144,267	2,144,267
0	0	6,000,000	6,000,000	TOTAL BUDGET	4,233,353	4,233,353	4,233,353

DEPARTMENT OF COUNTY ASSETS

FUND 2509: Asset Preservation Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
2	0	0	0	60140 Insurance Benefits	0	0	0
304,883	164,044	0	0	90001 ATYP Posting (CATS)	0	0	0
100,233	37,182	0	0	95102 Settle Labor	0	0	0
405,118	201,226	0	0	TOTAL Personal Services	0	0	0
114,720	301,652	125,000	125,000	60170 Professional Services	300,000	300,000	300,000
114,720	301,652	125,000	125,000	TOTAL Contractual Services	300,000	300,000	300,000
27	411	0	0	60180 Printing	0	0	0
625,218	336,381	116,600	116,600	60220 Repairs and Maintenance	2,000,000	2,000,000	2,000,000
57,119	4,049	0	0	60240 Supplies	25,000	25,000	25,000
54	0	0	0	60270 Local Travel/Mileage	0	0	0
34,086	0	0	0	60370 Intl Svc Telephone	0	0	0
172	0	0	0	60410 Intl Svc Motor Pool	0	0	0
10,030	0	0	0	60420 Intl Svc Electronics	0	0	0
165,884	51,799	0	0	95101 Settle Matrl & Svcs	0	0	0
468	0	0	0	95107 Settle Int Svc Expenses	0	0	0
196	0	0	0	95110 Settle Inv Acct	0	0	0
11,635	0	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
904,888	392,640	116,600	116,600	TOTAL Materials & Supplies	2,025,000	2,025,000	2,025,000
2,662,590	121,408	4,686,265	4,686,265	60530 Buildings	2,801,113	2,801,113	3,313,197
2,662,590	121,408	4,686,265	4,686,265	TOTAL Capital Outlay	2,801,113	2,801,113	3,313,197
4,087,316	1,016,926	4,927,865	4,927,865	TOTAL BUDGET	5,126,113	5,126,113	5,638,197

DEPARTMENT OF COUNTY ASSETS

FUND 3501: Fleet Management Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
1,443,544	1,467,903	1,541,359	1,566,295	60000 Permanent	1,473,755	1,473,755	1,473,755
10,847	30,827	37,908	12,972	60100 Temporary	12,966	12,966	12,966
30,096	18,679	32,991	32,991	60110 Overtime	33,674	33,674	33,674
13,347	13,117	12,176	12,176	60120 Premium	29,475	29,475	29,475
424,403	436,256	490,039	490,039	60130 Salary-Related Exp	466,325	466,325	466,325
902	2,567	1,082	1,082	60135 Non-Base Fringe	523	523	523
375,437	403,176	469,363	469,363	60140 Insurance Benefits	468,685	468,685	468,685
404	1,489	422	422	60145 Non-Base Insurance	204	204	204
979	-1,605	0	0	90001 ATYP Posting (CATS)	0	0	0
6,334	4,682	0	0	95102 Settle Labor	0	0	0
0	-97	0	0	95200 ATYP Clean Up (Cent)	0	0	0
2,306,293	2,376,994	2,585,340	2,585,340	TOTAL Personal Services	2,485,607	2,485,607	2,485,607
46,018	40,980	132,828	132,828	60170 Professional Services	115,781	115,781	115,781
46,018	40,980	132,828	132,828	TOTAL Contractual Services	115,781	115,781	115,781
6,860	6,429	8,063	8,063	60180 Printing	8,697	8,697	8,697
3,253	7,333	6,793	6,793	60200 Communications	17,085	17,085	17,085
11,716	8,568	14,800	14,800	60210 Rentals	14,850	14,850	14,850
189,356	143,687	498,199	498,199	60220 Repairs and Maintenance	397,825	397,825	397,825
114	0	0	0	60230 Postage	0	0	0
1,887,189	1,811,764	2,572,967	2,567,085	60240 Supplies	2,630,219	2,630,219	2,630,219
0	34	0	0	60246 Medical & Dental Supplies	0	0	0
4,581	4,811	16,390	16,390	60260 Travel & Training	18,250	18,250	18,250
398	155	1,230	1,230	60270 Local Travel/Mileage	1,230	1,230	1,230
6,410	13,429	6,538	6,538	60290 Software Licenses/Maint	7,000	7,000	7,000
0	0	540,567	540,567	60320 Refunds	0	0	0
5,638	8,566	7,085	7,085	60340 Dues & Subscriptions	7,100	7,100	7,100
32,909	31,624	26,346	26,346	60370 Intl Svc Telephone	20,748	20,748	20,748
109,174	110,926	89,161	89,161	60380 Intl Svc Data Processing	101,689	101,689	101,689
522,772	535,685	545,551	545,551	60430 Intl Svc Bldg Mgmt	575,364	575,364	575,364
100,180	25	4,115	4,115	60440 Intl Svc Other	4,115	4,115	4,115
152,453	189,138	166,745	166,745	60460 Intl Svc Dist/Postage	145,024	145,024	145,024
0	40,779	0	0	60570 Bad Debt Expense	0	0	0
114	0	0	0	60660 Goods Issue	0	0	0
-1,005	-914	0	0	60680 Cash Discounts Taken	0	0	0
20	24	0	0	92002 Equipment Use	0	0	0
0	0	0	0	93017 Assess Dept Support	0	0	0
2,697	359	0	0	95101 Settle Matrl & Svcs	0	0	0
48	0	0	0	95107 Settle Int Svc Expenses	0	0	0
649	3,767	0	0	95110 Settle Inv Acct	0	0	0
36	0	0	0	95112 Settle Equip Use	0	0	0
8,738	184,521	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
3,044,302	3,100,709	4,504,550	4,498,668	TOTAL Materials & Supplies	3,949,196	3,949,196	3,949,196
917,495	864,728	3,342,482	3,342,482	60550 Capital Equipment	3,886,049	3,886,049	3,886,049
917,495	864,728	3,342,482	3,342,482	TOTAL Capital Outlay	3,886,049	3,886,049	3,886,049
6,314,108	6,383,410	10,565,200	10,559,318	TOTAL BUDGET	10,436,633	10,436,633	10,436,633

DEPARTMENT OF COUNTY ASSETS

FUND 3501: Fleet Management Fui

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
2.00	102,104	1.00	50,517	1.00	52,325	1.00	52,325	BODY AND FENDER TECHNICIAN	1.00	52,304	1.00	52,304	1.00	52,304
5.00	329,034	4.00	299,854	5.00	348,466	5.00	348,466	ELECTRONIC TECHNICIAN	5.00	381,445	5.00	381,445	5.00	381,445
0.00	0	1.00	48,960	0.00	0	0.00	0	ELECTRONIC TECHNICIAN ASST	0.00	0	0.00	0	0.00	0
1.00	72,015	1.00	74,384	1.00	75,857	1.00	75,857	ELECTRONIC TECHNICIAN/CHIEF	1.00	77,381	1.00	77,381	1.00	77,381
0.00	0	0.00	0	1.00	41,322	1.00	41,322	FINANCE SPECIALIST 1	1.00	41,322	1.00	41,322	1.00	41,322
1.00	59,829	1.00	61,283	1.00	63,457	1.00	63,457	FINANCE SPECIALIST/SENIOR	1.00	65,377	1.00	65,377	1.00	65,377
1.00	42,741	1.00	34,358	1.00	37,772	1.00	37,772	FINANCE TECHNICIAN	1.00	42,780	1.00	42,780	1.00	42,780
1.00	69,727	1.00	68,604	1.00	71,674	1.00	71,674	FLEET MAINTENANCE SUPERVISOR	1.00	71,674	1.00	71,674	1.00	71,674
2.00	87,121	1.00	42,603	1.00	44,134	1.00	44,134	FLEET MAINTENANCE TECHNICIAN 2	1.00	45,449	1.00	45,449	1.00	45,449
9.00	454,058	8.00	399,827	8.00	418,259	8.00	418,259	FLEET MAINTENANCE TECHNICIAN 3	8.00	427,180	8.00	427,180	8.00	427,180
2.00	73,706	2.00	72,947	2.00	75,544	2.00	75,544	MOTOR POOL ATTENDANT	2.00	73,058	2.00	73,058	2.00	73,058
1.00	42,741	1.00	42,288	1.00	43,806	1.00	43,806	OFFICE ASSISTANT/SENIOR	1.00	43,786	1.00	43,786	1.00	43,786
1.00	58,909	1.00	58,567	1.00	60,636	1.00	60,636	PROGRAM COORDINATOR	1.00	60,636	1.00	60,636	1.00	60,636
1.00	87,410	1.00	87,451	1.00	91,363	1.00	91,363	PROGRAM MANAGER 1	1.00	91,363	1.00	91,363	1.00	91,363
1.00	109,056	1.00	111,744	1.00	116,744	1.00	116,744	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	14,516	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
28.00	1,588,451	25.00	1,467,903	26.00	1,541,359	26.00	1,541,359	TOTAL BUDGET	25.00	1,473,755	25.00	1,473,755	25.00	1,473,755

DEPARTMENT OF COUNTY ASSETS

FUND 3503: Information Technology Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
11,544,435	11,760,409	13,431,963	13,426,480	60000 Permanent	13,528,360	13,528,360	13,528,360
747,505	528,638	756,824	756,824	60100 Temporary	812,072	812,072	812,072
173,088	132,155	257,010	257,010	60110 Overtime	193,345	193,345	193,345
29,342	35,019	20,000	20,000	60120 Premium	141,463	141,463	141,463
3,375,903	3,382,078	4,451,706	4,449,924	60130 Salary-Related Exp	4,179,680	4,179,680	4,179,680
137,843	100,944	249,574	249,574	60135 Non-Base Fringe	222,835	222,835	222,835
2,346,787	2,576,382	3,166,653	3,166,241	60140 Insurance Benefits	3,253,195	3,253,195	3,253,195
28,911	32,302	52,038	52,038	60145 Non-Base Insurance	56,252	56,252	56,252
-2,100	-7,482	0	0	90001 ATYP Posting (CATS)	0	0	0
-26,631	-17,016	0	0	90002 ATYP On Call (CATS)	0	0	0
0	897	0	0	93002 Assess Labor	0	0	0
15	129	0	0	95102 Settle Labor	0	0	0
18,355,099	18,524,455	22,385,768	22,378,091	TOTAL Personal Services	22,387,202	22,387,202	22,387,202
1,359,419	2,746,295	6,464,185	6,464,185	60170 Professional Services	8,783,618	8,783,618	7,433,618
1,359,419	2,746,295	6,464,185	6,464,185	TOTAL Contractual Services	8,783,618	8,783,618	7,433,618
10,923	10,696	16,500	16,500	60180 Printing	1,846	1,846	1,846
0	0	0	0	60190 Utilities	30,833	30,833	30,833
2,561,800	2,542,534	2,944,256	2,942,814	60200 Communications	2,574,458	2,574,458	2,502,858
28,098	25,991	33,800	33,800	60210 Rentals	194,733	194,733	194,733
2,246,613	1,626,510	2,086,149	2,201,402	60220 Repairs and Maintenance	484,000	484,000	484,000
33	171	0	0	60230 Postage	0	0	0
1,818,095	1,630,173	2,753,649	2,761,326	60240 Supplies	1,303,774	1,303,774	1,303,774
248,715	165,674	580,231	580,231	60260 Travel & Training	344,342	344,342	344,342
15,772	10,474	10,136	10,136	60270 Local Travel/Mileage	2,176	2,176	2,176
2,781,012	2,202,836	2,998,462	2,998,462	60290 Software Licenses/Maint	3,945,196	3,945,196	3,795,196
55,558	48,335	66,377	66,377	60340 Dues & Subscriptions	301,025	301,025	301,025
231,701	231,015	0	0	60370 Intl Svc Telephone	17,680	17,680	17,680
0	151,671	0	0	60380 Intl Svc Data Processing	0	0	0
0	8,603	0	0	60390 Intl Svc PC Flat Fee	0	0	0
29,967	25,375	34,943	34,943	60410 Intl Svc Motor Pool	28,130	28,130	28,130
1,979	1,187	3,000	3,000	60420 Intl Svc Electronics	3,000	3,000	3,000
894,104	1,018,710	1,131,000	1,131,000	60430 Intl Svc Bldg Mgmt	1,036,096	1,036,096	1,036,096
171	348	0	0	60440 Intl Svc Other	500	500	500
0	0	950,000	950,000	60450 Intl Svc Capital Debt Retire	837,079	837,079	837,079
32,779	29,500	86,568	86,568	60460 Intl Svc Dist/Postage	79,860	79,860	79,860
23	0	0	0	60615 Physical Inventory Adjustment	0	0	0
0	-41	0	0	60620 Inventory Cost Difference	0	0	0
-17,635	-1,602	0	0	60680 Cash Discounts Taken	0	0	0
0	0	0	0	95101 Settle Matrl & Svcs	0	0	0
3	0	0	0	95110 Settle Inv Acct	0	0	0
44,319	294,835	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
10,984,030	10,022,997	13,695,071	13,816,559	TOTAL Materials & Supplies	11,184,728	11,184,728	10,963,128
932,002	773,590	3,355,673	3,240,420	60550 Capital Equipment	916,507	916,507	916,507
932,002	773,590	3,355,673	3,240,420	TOTAL Capital Outlay	916,507	916,507	916,507
31,630,550	32,067,336	45,900,697	45,899,255	TOTAL BUDGET	43,272,055	43,272,055	41,700,455

DEPARTMENT OF COUNTY ASSETS

FUND 3503: Information Technology Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	0.00	0	1.00	66,274	1.00	66,274	ADMINISTRATIVE ANALYST/SENIOR	1.00	88,463	1.00	88,463	1.00	88,463
1.00	44,036	0.00	-2,426	0.00	0	0.00	0	ADMINISTRATIVE SPECIALIST	0.00	0	0.00	0	0.00	0
0.00	0	1.00	46,020	1.00	50,405	1.00	50,405	ADMINISTRATIVE SPECIALIST/NR	1.00	50,405	1.00	50,405	1.00	50,405
1.00	59,829	1.00	60,276	1.00	60,636	1.00	60,636	BUDGET ANALYST	0.00	0	0.00	0	1.00	65,000
0.00	0	0.00	0	0.00	0	0.00	0	BUDGET ANALYST/SENIOR	1.00	65,000	1.00	65,000	0.00	0
0.00	0	0.00	0	1.00	78,424	1.00	78,424	BUSINESS ANALYST	0.00	0	0.00	0	0.00	0
0.00	0	9.00	701,230	6.00	497,208	6.00	497,208	BUSINESS ANALYST/SENIOR	7.00	585,377	7.00	585,377	6.00	501,419
1.00	144,339	1.00	142,014	1.00	159,166	1.00	159,166	CHIEF INFORMATION OFFICER	1.00	151,500	1.00	151,500	1.00	151,500
0.00	0	1.00	67,251	0.00	0	0.00	0	CONTRACT SPECIALIST SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	83,959	1.00	83,959	COUNTY WEB MANAGER	1.00	93,377	1.00	93,377	1.00	93,377
2.00	105,641	0.00	-3,259	0.00	0	0.00	0	DATA ANALYST	0.00	0	0.00	0	0.00	0
1.00	80,529	1.00	81,487	2.00	165,905	2.00	165,905	DATABASE ADMINISTRATOR	3.00	251,173	3.00	251,173	3.00	251,173
7.00	644,002	5.00	448,031	6.00	564,687	6.00	564,687	DATABASE ADMINISTRATOR/SENIOR	7.00	621,345	7.00	621,345	7.00	621,345
7.15	353,274	6.15	359,143	0.00	0	0.00	0	DESKTOP SUPPORT SPECIALIST	0.00	0	0.00	0	0.00	0
10.00	589,947	12.00	708,861	0.00	0	0.00	0	DESKTOP SUPPORT SPECIALIST/SENIOR	0.00	0	0.00	0	0.00	0
15.00	979,684	13.00	869,143	9.00	633,295	9.00	633,295	DEVELOPMENT ANALYST	10.00	692,014	10.00	692,014	10.00	692,014
29.00	2,255,290	28.00	2,244,728	29.00	2,425,460	29.00	2,425,460	DEVELOPMENT ANALYST/SENIOR	23.00	1,902,946	23.00	1,902,946	23.00	1,902,946
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER, SR	0.00	0	0.00	0	1.00	115,000
1.00	46,688	1.00	38,722	1.00	42,357	1.00	42,357	FINANCE SPECIALIST 1	1.00	43,619	1.00	43,619	1.00	43,619
1.00	55,750	1.00	55,165	1.00	57,128	1.00	57,128	FINANCE SPECIALIST 2	1.00	57,128	1.00	57,128	1.00	57,128
0.00	0	0.00	0	1.00	75,869	1.00	75,869	FINANCE SUPERVISOR	1.00	115,000	1.00	115,000	0.00	0
0.00	0	0.00	0	1.00	81,537	1.00	81,537	HUMAN RESOURCES ANALYST 2	1.00	68,394	1.00	68,394	1.00	68,394
0.00	0	0.00	0	1.00	81,537	1.00	81,537	HUMAN RESOURCES ANALYST/SENIOR	1.00	61,495	1.00	61,495	1.00	61,495
0.00	0	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES MANAGER 1	1.00	78,584	1.00	78,584	1.00	78,584
0.00	0	0.00	0	1.00	83,958	1.00	83,958	HUMAN RESOURCES MANAGER 2	1.00	95,000	1.00	95,000	1.00	95,000
0.00	0	0.00	0	7.00	360,660	7.00	360,660	INFORMATION SPECIALIST 1	7.00	369,976	7.00	369,976	8.00	453,934
0.00	0	0.00	0	24.15	1,522,347	24.15	1,522,347	INFORMATION SPECIALIST 2	24.15	1,489,357	24.15	1,489,357	24.15	1,489,357
0.00	0	0.00	0	3.00	160,912	3.00	160,912	INFORMATION SPECIALIST 3	3.00	217,236	3.00	217,236	3.00	217,236
5.00	330,205	3.00	195,206	0.00	0	0.00	0	IT BUSINESS CONSULTANT	0.00	0	0.00	0	0.00	0
9.00	758,399	12.00	1,014,108	13.00	1,155,112	13.00	1,155,112	IT BUSINESS CONSULTANT/SR	14.00	1,240,607	14.00	1,240,607	14.00	1,240,607
1.00	87,410	1.00	93,877	0.00	0	0.00	0	IT MANAGER 1	1.00	71,500	1.00	71,500	1.00	71,500
13.00	1,402,744	10.50	1,143,540	10.00	1,127,539	10.00	1,127,539	IT MANAGER 2	8.99	1,020,904	8.99	1,020,904	9.99	1,130,904
3.00	391,883	3.00	363,609	3.00	377,402	3.00	377,402	IT MANAGER/SENIOR	3.00	362,990	3.00	362,990	3.00	362,990
2.00	174,820	1.25	141,968	2.00	193,724	2.00	193,724	IT PROJECT MANAGER 1	7.00	580,261	7.00	580,261	5.00	376,782
0.00	0	0.00	0	2.00	190,826	2.00	190,826	IT PROJECT MANAGER 2	0.00	0	0.00	0	2.00	203,479
1.00	77,031	1.00	78,064	1.00	105,884	1.00	105,884	IT SECURITY MANAGER	1.00	105,883	1.00	105,883	1.00	105,883
1.00	97,155	2.00	184,981	3.00	247,939	3.00	247,939	IT SUPERVISOR	3.00	245,524	3.00	245,524	3.00	245,524
7.50	499,667	8.50	576,388	0.00	0	0.00	0	NETWORK ADMINISTRATOR	0.00	0	0.00	0	0.00	0
13.00	1,064,723	12.25	1,003,931	10.00	843,404	10.00	843,404	NETWORK ADMINISTRATOR/SENIOR	8.00	765,438	8.00	765,438	8.00	765,438
2.00	71,255	0.25	6,106	0.00	0	0.00	0	OFFICE ASSISTANT 2	1.00	35,522	1.00	35,522	1.00	35,522
0.00	0	1.00	61,826	0.00	0	0.00	0	PROCUREMENT ANALYST	1.00	50,214	1.00	50,214	1.00	50,214
0.00	0	0.00	0	1.00	60,636	1.00	60,636	PROCUREMENT ANALYST/SR	1.00	63,924	1.00	63,924	1.00	63,924
1.00	45,025	2.00	82,749	2.00	89,478	2.00	89,478	PROCUREMENT ASSOCIATE	1.00	43,390	1.00	43,390	1.00	43,390

DEPARTMENT OF COUNTY ASSETS

FUND 3503: Information Technology Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	1.00	63,678	1.00	65,951	1.00	65,951	PROGRAM COMMUNICATIONS & WEB S	0.00	0	0.00	0	0.00	0
0.00	0	0.50	67,540	0.00	0	0.00	0	PROGRAM MANAGER/SENIOR	1.00	110,000	1.00	110,000	0.00	0
0.00	-155,088	0.00	-1,062,737	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	108,284	2.00	107,166	0.00	0	0.00	0	SYSTEM OPERATOR/SENIOR	0.00	0	0.00	0	0.00	0
6.00	477,299	2.25	176,543	1.00	74,126	1.00	74,126	SYSTEMS ADMINISTRATOR	1.00	76,342	1.00	76,342	1.00	76,342
13.00	1,227,224	14.00	1,323,162	17.00	1,648,218	17.00	1,648,218	SYSTEMS ADMINISTRATOR/SENIOR	17.00	1,658,472	17.00	1,658,472	17.00	1,658,472
6.00	289,146	6.25	322,318	0.00	0	0.00	0	SYSTEMS OPERATOR	0.00	0	0.00	0	0.00	0
161.65	12,306,191	163.90	11,760,409	164.15	13,431,963	164.15	13,431,963	TOTAL BUDGET	165.14	13,528,360	165.14	13,528,360	165.14	13,528,360

DEPARTMENT OF COUNTY ASSETS

FUND 3504: Mail Distribution Fun

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
1,011,041	1,052,287	1,131,908	1,131,908	60000	Permanent	1,144,598	1,144,598	1,095,279
39,062	16,842	15,845	15,845	60100	Temporary	15,840	15,840	65,159
6,104	3,035	4,674	4,674	60110	Overtime	4,744	4,744	4,744
2,110	1,973	1,946	1,946	60120	Premium	21,858	21,858	21,858
280,231	308,761	349,014	349,014	60130	Salary-Related Exp	352,288	352,288	337,936
7,688	4,604	3,151	3,151	60135	Non-Base Fringe	2,893	2,893	17,245
306,115	352,596	404,891	404,891	60140	Insurance Benefits	423,882	423,882	406,148
1,457	818	515	515	60145	Non-Base Insurance	515	515	18,249
-474	-395	0	0	90001	ATYP Posting (CATS)	0	0	0
-1,122	-2,311	0	0	90002	ATYP On Call (CATS)	0	0	0
741	497	0	0	95102	Settle Labor	0	0	0
1,652,951	1,738,708	1,911,944	1,911,944	TOTAL Personal Services		1,966,618	1,966,618	1,966,618
17,682	20,391	253,159	253,159	60170	Professional Services	197,403	197,403	197,403
17,682	20,391	253,159	253,159	TOTAL Contractual Services		197,403	197,403	197,403
4,046	3,606	4,892	4,892	60180	Printing	5,250	5,250	5,250
0	0	0	0	60200	Communications	1,572	1,572	1,572
2,082	3,177	2,700	2,700	60210	Rentals	3,700	3,700	3,700
7,582	7,833	18,118	18,118	60220	Repairs and Maintenance	24,730	24,730	24,730
758,650	821,965	1,014,762	1,013,260	60230	Postage	1,039,934	1,039,934	1,039,934
16,666	20,840	169,623	169,623	60240	Supplies	104,542	104,542	104,542
17	0	0	0	60246	Medical & Dental Supplies	0	0	0
8,516	4,745	26,375	26,375	60260	Travel & Training	20,500	20,500	20,500
250	173	850	850	60270	Local Travel/Mileage	850	850	850
5,725	5,725	15,083	15,083	60290	Software Licenses/Maint	15,000	15,000	15,000
88	0	0	0	60310	Drugs	0	0	0
1,793	1,098	2,888	2,888	60340	Dues & Subscriptions	3,385	3,385	3,385
16,695	15,195	15,720	15,720	60370	Intl Svc Telephone	19,152	19,152	19,152
121,549	83,015	127,009	127,009	60380	Intl Svc Data Processing	131,952	131,952	131,952
57,485	52,312	67,062	67,062	60410	Intl Svc Motor Pool	43,353	43,353	43,353
1,575	1,275	5,000	5,000	60420	Intl Svc Electronics	5,000	5,000	5,000
458,920	500,925	521,085	521,085	60430	Intl Svc Bldg Mgmt	529,308	529,308	529,308
176,948	160,592	195,241	195,241	60440	Intl Svc Other	213,029	213,029	213,029
-144	121	0	0	60460	Intl Svc Dist/Postage	0	0	0
1,589	22,197	0	0	60600	Goods Issued to Scrap	10,000	10,000	10,000
-2,961	2,443	2,500	2,500	60610	Loss from Inventory Revaluatio	5,000	5,000	5,000
111	-464	0	0	60615	Physical Inventory Adjustment	0	0	0
452	-635	0	0	60620	Inventory Cost Difference	0	0	0
147	0	0	0	60660	Goods Issue	0	0	0
2,207,888	2,543,768	3,000,000	3,000,000	60670	Goods Issue-Non SD Sales Order	3,000,000	3,000,000	3,000,000
-34,549	-33,042	0	0	60680	Cash Discounts Taken	0	0	0
2	0	0	0	95110	Settle Inv Acct	0	0	0
26,597	30,054	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
3,837,722	4,246,917	5,188,908	5,187,406	TOTAL Materials & Supplies		5,176,257	5,176,257	5,176,257
36,450	0	0	0	60550	Capital Equipment	0	0	0
36,450	0	0	0	TOTAL Capital Outlay		0	0	0
5,544,805	6,006,016	7,354,011	7,352,509	TOTAL BUDGET		7,340,278	7,340,278	7,340,278

DEPARTMENT OF COUNTY ASSETS

FUND 3504: Mail Distribution Fun

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	50,153	0.00	0	0.00	0	0.00	0	DISTRIBUTION SUPERVISOR	0.00	0	0.00	0	0.00	0
7.00	247,311	6.00	212,800	7.00	252,094	7.00	252,094	DRIVER	7.00	256,080	7.00	256,080	7.00	256,080
1.00	95,302	1.00	67,034	1.00	70,033	1.00	70,033	FINANCE MANAGER	1.00	70,033	1.00	70,033	1.00	70,033
0.00	0	0.00	0	1.00	44,697	1.00	44,697	FINANCE SPECIALIST 1	1.00	46,013	1.00	46,013	1.00	46,013
1.00	42,741	1.00	42,288	0.00	0	0.00	0	FINANCE TECHNICIAN	0.00	0	0.00	0	0.00	0
6.00	240,654	6.00	228,847	5.00	202,084	5.00	202,084	INVENTORY/STORES SPECIALIST 1	5.00	204,328	5.00	204,328	5.00	204,328
1.00	44,889	2.00	89,347	2.00	92,520	2.00	92,520	INVENTORY/STORES SPECIALIST 2	2.00	95,282	2.00	95,282	2.00	95,282
2.00	101,316	1.00	50,517	1.00	52,325	1.00	52,325	INVENTORY/STORES SPECIALIST 3	1.00	52,304	1.00	52,304	1.00	52,304
3.00	174,002	3.00	177,375	3.00	183,674	3.00	183,674	PROCUREMENT ANALYST/SR	3.00	189,083	3.00	189,083	3.00	189,083
1.00	59,174	1.00	58,567	2.00	112,961	2.00	112,961	PROGRAM DEVELOPMENT SPEC	2.00	109,955	2.00	109,955	1.00	60,636
1.00	41,489	1.00	41,060	1.00	42,512	1.00	42,512	RECORDS ADMINISTRATION ASST	1.00	42,512	1.00	42,512	1.00	42,512
1.00	76,862	1.00	75,622	1.00	79,008	1.00	79,008	RECORDS ADMINISTRATOR	1.00	79,008	1.00	79,008	1.00	79,008
0.00	0	0.00	-10,000	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	0	0.00	18,830	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
25.00	1,173,893	23.00	1,052,287	24.00	1,131,908	24.00	1,131,908	TOTAL BUDGET	24.00	1,144,598	24.00	1,144,598	23.00	1,095,279

DEPARTMENT OF COUNTY ASSETS

FUND 3505: Facilities Management Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
5,752,240	5,353,088	5,583,680	5,583,680	60000	Permanent	5,590,918	5,590,918	5,490,168
83,416	184,400	67,456	67,456	60100	Temporary	49,456	49,456	150,206
233,400	168,683	208,356	208,356	60110	Overtime	233,000	233,000	233,000
128,934	126,986	152,015	152,015	60120	Premium	250,912	250,912	250,912
1,746,773	1,644,041	1,766,218	1,766,218	60130	Salary-Related Exp	1,762,879	1,762,879	1,733,560
12,480	36,284	13,267	13,267	60135	Non-Base Fringe	6,619	6,619	35,938
1,436,332	1,442,711	1,598,052	1,598,052	60140	Insurance Benefits	1,666,416	1,666,416	1,630,768
3,365	9,628	3,175	3,175	60145	Non-Base Insurance	2,400	2,400	38,048
-857,983	-788,792	0	0	90001	ATYP Posting (CATS)	0	0	0
316	0	0	0	90002	ATYP On Call (CATS)	0	0	0
-5,286	0	0	0	93002	Assess Labor	0	0	0
-240,503	-285,014	0	0	95102	Settle Labor	0	0	0
0	4,642	0	0	95200	ATYP Clean Up (Cent)	0	0	0
8,293,483	7,896,657	9,392,219	9,392,219	TOTAL Personal Services		9,562,600	9,562,600	9,562,600
70,264	413,000	20,000	20,000	60160	Pass-Thru & Pgm Supt	388,250	388,250	388,250
4,839,646	5,207,453	5,254,935	4,935,559	60170	Professional Services	6,227,872	6,227,872	6,400,045
4,909,909	5,620,453	5,274,935	4,955,559	TOTAL Contractual Services		6,616,122	6,616,122	6,788,295
28,575	30,496	27,525	27,525	60180	Printing	27,225	27,225	27,225
5,661,203	5,798,320	6,100,000	6,375,000	60190	Utilities	6,100,000	6,100,000	6,100,000
13,874	13,086	14,200	14,200	60200	Communications	63,912	63,912	63,912
4,485,855	4,949,667	5,215,000	5,215,000	60210	Rentals	5,055,477	5,055,477	5,055,477
2,390,554	3,213,166	2,403,950	2,403,950	60220	Repairs and Maintenance	2,165,728	2,165,728	2,165,728
63	31	0	0	60230	Postage	0	0	0
1,796,156	2,002,122	1,411,295	1,411,295	60240	Supplies	1,828,934	1,828,934	1,828,934
44,365	32,817	102,000	102,000	60260	Travel & Training	89,065	89,065	89,065
441	566	450	450	60270	Local Travel/Mileage	1,650	1,650	1,650
36,960	37,499	40,000	40,000	60280	Insurance	40,000	40,000	40,000
9,884	4,632	11,100	11,100	60290	Software Licenses/Maint	10,120	10,120	10,120
0	2	0	0	60320	Refunds	0	0	0
12,904	9,984	16,925	16,925	60340	Dues & Subscriptions	15,600	15,600	15,600
196,902	250,073	199,629	199,629	60370	Intl Svc Telephone	70,623	70,623	70,623
593,475	678,927	749,050	749,050	60380	Intl Svc Data Processing	703,052	703,052	703,052
329,919	309,668	333,300	333,300	60410	Intl Svc Motor Pool	333,300	333,300	333,300
36,555	30,693	46,000	46,000	60420	Intl Svc Electronics	46,000	46,000	46,000
113,448	112,715	92,000	92,000	60440	Intl Svc Other	99,000	99,000	99,000
6,394,097	6,378,903	6,241,097	6,241,097	60450	Intl Svc Capital Debt Retire	6,017,772	6,017,772	6,017,772
80,572	96,254	94,875	94,875	60460	Intl Svc Dist/Postage	94,875	94,875	94,875
338	8,767	0	0	60660	Goods Issue	0	0	0
-308	-120	0	0	60680	Cash Discounts Taken	0	0	0
4,653	1,663	0	0	92002	Equipment Use	0	0	0
-701,417	-683,403	0	0	95101	Settle Matrl & Svcs	0	0	0
-437	95	0	0	95107	Settle Int Svc Expenses	0	0	0
5,694	916	0	0	95110	Settle Inv Acct	0	0	0
1,519	89	0	0	95112	Settle Equip Use	0	0	0
-4,192,171	-6,380,833	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
0	0	0	0	97001	Material Overhead	0	0	0
17,343,672	16,896,794	23,098,396	23,373,396	TOTAL Materials & Supplies		22,762,333	22,762,333	22,762,333
0	133	0	0	60500	Interest	0	0	0

DEPARTMENT OF COUNTY ASSETS

FUND 3505: Facilities Management Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
0	133	0	0	TOTAL Debt Service	0	0	0
82,482	969,517	0	0	60530 Buildings	0	0	0
12,820	6,995	0	0	60550 Capital Equipment	0	0	0
0	-261,091	0	0	95109 Settle Capital	0	0	0
95,302	715,421	0	0	TOTAL Capital Outlay	0	0	0
30,642,366	31,129,458	37,765,550	37,721,174	TOTAL BUDGET	38,941,055	38,941,055	39,113,228

DEPARTMENT OF COUNTY ASSETS

FUND 3505: Facilities Management Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST	1.00	69,906	1.00	69,906	1.00	69,906
1.00	44,036	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE SPECIALIST	0.00	0	0.00	0	0.00	0
5.00	300,670	5.00	310,515	5.00	316,855	5.00	316,855	ALARM TECHNICIAN	5.00	323,220	5.00	323,220	5.00	323,220
1.00	54,973	1.00	53,048	1.00	58,197	1.00	58,197	BUDGET ANALYST	1.00	59,953	1.00	59,953	1.00	59,953
1.00	66,797	1.00	66,313	1.00	67,651	1.00	67,651	BUILDING AUTOMATION SYSTEM SPEC	1.00	68,298	1.00	68,298	1.00	68,298
7.00	353,178	8.00	404,824	8.00	443,994	8.00	443,994	CARPENTER	8.00	450,120	8.00	450,120	8.00	450,120
2.00	111,107	2.00	106,335	2.00	115,467	2.00	115,467	CONTRACT SPECIALIST	3.00	165,551	3.00	165,551	3.00	165,551
1.00	61,547	1.00	59,675	1.00	64,983	1.00	64,983	CONTRACT SPECIALIST SENIOR	1.00	60,636	1.00	60,636	1.00	60,636
1.00	64,247	2.00	126,826	2.00	139,458	2.00	139,458	DATA ANALYST SR	2.00	143,621	2.00	143,621	2.00	143,621
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	1.00	116,744	1.00	116,744	1.00	116,744
6.00	364,386	6.00	410,163	6.00	418,686	6.00	418,686	ELECTRICIAN	6.00	427,206	6.00	427,206	6.00	427,206
4.00	216,748	4.00	207,724	4.00	224,207	4.00	224,207	FAC MAINT DISPATCH/SCHEDULER	5.00	273,450	5.00	273,450	4.00	225,778
0.50	44,488	0.50	43,772	0.50	45,730	0.50	45,730	FACILITIES DEV & SERVICES MGR	0.50	45,278	0.50	45,278	0.50	45,278
1.00	34,418	0.00	0	0.00	0	0.00	0	FACILITIES MAINTENANCE WORKER	0.00	0	0.00	0	0.00	0
1.00	51,052	1.00	48,578	1.00	52,325	1.00	52,325	FACILITIES SPECIALIST 1	0.00	0	0.00	0	0.00	0
5.00	292,217	4.00	217,950	4.00	237,222	4.00	237,222	FACILITIES SPECIALIST 2	5.00	240,404	5.00	240,404	4.00	187,326
23.00	1,625,526	19.00	1,296,175	19.00	1,395,836	19.00	1,395,836	FACILITIES SPECIALIST 3	19.00	1,404,956	19.00	1,404,956	19.00	1,404,956
1.00	44,418	1.00	43,139	1.00	46,870	1.00	46,870	FINANCE SPECIALIST 1	1.00	47,836	1.00	47,836	1.00	47,836
1.00	49,339	1.00	44,424	1.00	48,147	1.00	48,147	FINANCE SPECIALIST 2	1.00	49,613	1.00	49,613	1.00	49,613
1.00	64,386	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST/SENIOR	0.00	0	0.00	0	0.00	0
1.00	37,095	1.00	40,667	1.00	43,806	1.00	43,806	FINANCE TECHNICIAN	1.00	43,785	1.00	43,785	1.00	43,785
2.00	78,200	2.00	82,432	2.00	84,146	2.00	84,146	HVAC ASSISTANT	2.00	84,940	2.00	84,940	2.00	84,940
11.00	598,035	10.00	573,565	10.00	585,060	10.00	585,060	HVAC ENGINEER	10.00	590,900	10.00	590,900	10.00	590,900
3.00	132,131	3.00	126,944	3.00	137,833	3.00	137,833	LIGHTING TECHNICIAN	3.00	131,836	3.00	131,836	3.00	131,836
3.00	151,362	2.00	100,046	2.00	107,740	2.00	107,740	LOCKSMITH	2.00	107,740	2.00	107,740	2.00	107,740
1.00	66,026	1.00	61,846	1.00	69,906	1.00	69,906	MANAGEMENT ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	1.00	85,850	1.00	85,850	1.00	85,850
3.00	266,928	3.00	250,029	3.00	274,380	3.00	274,380	PROGRAM MANAGER 1	2.00	182,920	2.00	182,920	2.00	182,920
1.00	97,156	0.00	0	1.00	76,016	1.00	76,016	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
1.00	113,573	1.00	111,744	1.00	116,744	1.00	116,744	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
3.00	225,032	3.00	190,133	3.00	212,541	3.00	212,541	PROGRAM SUPERVISOR	3.00	212,542	3.00	212,542	3.00	212,542
1.00	76,862	0.00	0	0.00	0	0.00	0	PROJECT MANAGER	0.00	0	0.00	0	0.00	0
1.00	55,402	1.00	53,048	1.00	57,777	1.00	57,777	PROPERTY MANAGEMENT SPECIALIST	1.00	59,508	1.00	59,508	1.00	59,508
2.00	136,677	2.00	130,783	2.00	142,103	2.00	142,103	PROPERTY MANAGEMENT SPECIALIST	2.00	144,105	2.00	144,105	2.00	144,105
0.00	20,636	0.00	192,390	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
95.50	5,898,648	85.50	5,353,088	86.50	5,583,680	86.50	5,583,680	TOTAL BUDGET	87.50	5,590,918	87.50	5,590,918	85.50	5,490,168

Departmental Budget Detail by Fund

fy2012 adopted budget

Department of County Human Services Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

COUNTY HUMAN SERVICES

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
7,602,241	7,479,486	8,247,576	8,321,525	60000 Permanent	8,756,730	8,756,730	8,796,766
173,223	124,449	4,303	4,303	60100 Temporary	52,095	52,095	52,095
18,388	19,371	0	0	60110 Overtime	0	0	0
32,674	27,393	0	0	60120 Premium	0	0	0
2,230,029	2,188,488	2,521,475	2,544,003	60130 Salary-Related Exp	2,649,768	2,649,768	2,661,418
37,427	24,580	359	359	60135 Non-Base Fringe	690	690	690
1,971,059	2,033,842	2,409,611	2,442,128	60140 Insurance Benefits	2,658,697	2,658,697	2,675,461
18,250	4,610	1,933	1,933	60145 Non-Base Insurance	360	360	360
212	0	0	0	90002 ATYP On Call (CATS)	0	0	0
655	332	0	0	95102 Settle Labor	0	0	0
12,084,158	11,902,551	13,185,257	13,314,251	TOTAL Personal Services	14,118,340	14,118,340	14,186,790
2,789,301	3,768,915	4,234,923	4,234,923	60150 Cnty Match & Sharing	4,430,560	4,430,560	4,430,560
799,242	892,139	922,143	1,007,143	60155 Direct Prog & Client Assist	822,359	822,359	822,359
24,084,153	23,954,932	25,283,062	25,632,432	60160 Pass-Thru & Pgm Supt	27,318,939	27,318,939	27,718,939
1,135,771	933,912	1,164,936	1,010,816	60170 Professional Services	1,193,466	1,193,466	1,269,353
1,200	4,312	0	0	95106 Settle Passthru/Supp	0	0	0
28,809,667	29,554,209	31,605,064	31,885,314	TOTAL Contractual Services	33,765,324	33,765,324	34,241,211
65,991	47,726	50,456	51,456	60180 Printing	57,904	57,904	58,057
0	25	450	450	60200 Communications	79,546	79,546	79,546
27,630	24,328	29,418	29,918	60210 Rentals	9,011	9,011	9,011
355	299	144	144	60220 Repairs and Maintenance	15,397	15,397	15,397
1,538	1,739	1,826	1,826	60230 Postage	1,913	1,913	1,913
152,861	123,484	123,380	153,210	60240 Supplies	293,931	293,931	298,026
52,936	81,820	75,440	78,648	60260 Travel & Training	60,530	60,530	60,737
46,428	40,450	36,932	42,022	60270 Local Travel/Mileage	50,126	50,126	50,261
8,017	13,135	18,085	18,085	60290 Software Licenses/Maint	0	0	0
0	2,126	0	0	60320 Refunds	0	0	0
74,596	14,370	30,565	30,565	60340 Dues & Subscriptions	37,635	37,635	37,635
182,135	180,823	182,632	183,332	60370 Intl Svc Telephone	124,253	124,253	124,253
943,341	1,057,208	1,326,572	1,327,072	60380 Intl Svc Data Processing	1,013,502	1,013,502	1,013,502
0	58,210	0	0	60390 Intl Svc PC Flat Fee	0	0	0
67,828	82,803	88,970	89,270	60410 Intl Svc Motor Pool	88,787	88,787	88,787
0	170	0	0	60420 Intl Svc Electronics	0	0	0
1,076,859	896,643	980,210	1,030,994	60430 Intl Svc Bldg Mgmt	1,017,327	1,017,327	1,017,327
1,866	8,156	0	0	60440 Intl Svc Other	0	0	0
58,244	63,855	59,564	59,764	60460 Intl Svc Dist/Postage	66,410	66,410	66,410
46,629	0	40,000	40,000	60570 Bad Debt Expense	15,000	15,000	15,000
-70	-70	0	0	60680 Cash Discounts Taken	0	0	0
20,826	15,589	0	0	95101 Settle Matrl & Svcs	0	0	0
229	497	0	0	95107 Settle Int Svc Expenses	0	0	0
153	50	0	0	95110 Settle Inv Acct	0	0	0
0	4	0	0	95116 Settle Med Supplies	0	0	0
44,024	40,353	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
2,872,416	2,753,795	3,044,644	3,136,756	TOTAL Materials & Supplies	2,931,272	2,931,272	2,935,862
6,222	35,485	0	0	60500 Interest	0	0	0
6,222	35,485	0	0	TOTAL Debt Service	0	0	0
43,772,463	44,246,040	47,834,965	48,336,321	TOTAL BUDGET	50,814,936	50,814,936	51,363,863

COUNTY HUMAN SERVICES

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.30	120,492	0.80	41,619	0.80	35,045	0.80	35,045	ADDICTIONS SPECIALIST	0.80	43,748	0.80	43,748	0.80	43,748
1.07	60,656	1.57	87,493	0.56	31,516	0.56	31,516	ADMINISTRATIVE ANALYST	1.75	94,174	1.75	94,174	1.75	94,174
0.09	6,375	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
0.54	26,656	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.09	6,806	0.09	7,111	0.09	7,111	ADMINISTRATIVE SERV OFFICER	0.09	7,111	0.09	7,111	0.09	7,111
0.00	0	1.00	38,117	0.00	0	0.00	0	ADMINISTRATIVE SPECIALIST	0.00	0	0.00	0	0.00	0
1.17	68,520	0.21	12,204	0.53	31,817	0.53	31,817	BUDGET ANALYST	1.19	74,022	1.19	74,022	1.19	74,022
0.90	40,666	0.90	40,374	1.00	46,450	1.00	46,450	CASE MANAGER 1	1.00	39,797	1.00	39,797	1.00	39,797
4.00	197,557	3.00	134,026	1.00	48,884	1.00	48,884	CASE MANAGER 2	2.00	95,514	2.00	95,514	2.20	104,405
6.77	368,181	0.00	0	0.00	0	0.00	0	CASE MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
1.00	46,365	1.00	46,205	1.00	47,836	1.00	47,836	CLERICAL UNIT SUPERVISOR	1.00	48,567	1.00	48,567	1.00	48,567
0.50	29,492	0.00	0	0.00	0	0.00	0	CLINIC MEDICAL ASSISTANT	0.00	0	0.00	0	0.00	0
3.78	203,799	3.78	216,210	3.78	238,138	3.78	238,138	CLINICAL SERVICES SPECIALIST	3.65	218,398	3.65	218,398	3.65	218,398
2.40	161,966	2.16	141,901	2.16	151,485	2.16	151,485	COMMUNITY HEALTH NURSE	2.16	147,083	2.16	147,083	2.16	147,083
0.40	17,895	0.27	11,450	0.36	15,503	0.36	15,503	COMMUNITY INFORMATION SPEC	0.36	16,116	0.36	16,116	0.36	16,116
6.40	362,110	5.94	322,941	5.84	331,450	5.84	331,450	CONTRACT SPECIALIST	7.83	440,700	7.83	440,700	7.83	440,700
0.80	35,067	0.73	32,187	0.69	31,080	0.69	31,080	CONTRACT TECHNICIAN	0.98	44,702	0.98	44,702	0.98	44,702
2.00	96,978	2.00	98,983	2.00	112,555	2.00	112,555	DATA ANALYST	3.00	168,079	3.00	168,079	3.03	169,397
0.00	0	1.00	63,225	0.92	60,246	0.92	60,246	DATA ANALYST SR	1.00	68,644	1.00	68,644	1.00	68,644
2.50	106,452	0.93	43,046	5.00	225,826	5.00	225,826	DATA TECHNICIAN	4.00	186,665	4.00	186,665	4.00	186,665
0.54	83,403	0.50	78,849	0.28	43,162	0.28	43,162	DEPARTMENT DIRECTOR 2	0.67	104,635	0.67	104,635	0.67	104,635
4.00	241,342	4.00	246,678	4.00	243,753	4.00	243,753	DEPUTY PUBLIC GUARDIAN	4.00	251,888	4.00	251,888	4.00	251,888
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	0.09	10,508	0.09	10,508	0.09	10,508
0.50	81,955	0.04	7,132	0.00	0	0.00	0	EMS MEDICAL DIRECTOR	0.00	0	0.00	0	0.00	0
6.66	366,939	1.50	79,211	2.00	106,677	2.00	106,677	FAMILY INTERVENTION SPECIALIST	2.00	110,288	2.00	110,288	2.00	110,288
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER, SR	0.54	63,217	0.54	63,217	0.54	63,217
3.48	152,742	3.60	164,941	2.60	119,519	2.60	119,519	FINANCE SPECIALIST 1	3.89	166,090	3.89	166,090	3.89	166,090
4.96	257,218	4.51	239,227	2.97	162,327	2.97	162,327	FINANCE SPECIALIST 2	4.09	228,270	4.09	228,270	4.09	228,270
1.54	82,210	0.11	6,112	1.16	68,282	1.16	68,282	FINANCE SPECIALIST/SENIOR	1.22	71,382	1.22	71,382	1.22	71,382
0.00	0	0.48	30,522	0.95	64,183	0.95	64,183	FINANCE SUPERVISOR	1.08	72,491	1.08	72,491	1.08	72,491
2.00	86,902	2.00	75,895	2.00	94,394	2.00	94,394	HEALTH INFORMATION TECHNICIAN	2.00	97,134	2.00	97,134	2.00	97,134
0.00	0	1.00	43,774	1.00	45,329	1.00	45,329	HEALTH INFORMATION TECHNICIAN/SE	1.00	47,361	1.00	47,361	1.00	47,361
1.03	59,055	0.58	33,457	0.63	37,084	0.63	37,084	HOUSING DEVELOPMENT SPECIALIST	0.55	33,944	0.55	33,944	0.55	33,944
0.65	38,994	0.32	18,850	0.66	42,065	0.66	42,065	HUMAN RESOURCES ANALYST 2	1.12	71,669	1.12	71,669	1.12	71,669
1.26	87,944	0.78	57,841	0.52	40,602	0.52	40,602	HUMAN RESOURCES ANALYST/SENIOR	1.12	86,652	1.12	86,652	1.12	86,652
0.43	42,415	0.32	29,235	0.44	42,431	0.44	42,431	HUMAN RESOURCES MANAGER 2	0.56	54,930	0.56	54,930	0.56	54,930
0.43	22,218	0.22	11,383	0.43	23,569	0.43	23,569	HUMAN RESOURCES TECHNICIAN	0.56	25,817	0.56	25,817	0.56	25,817
0.00	0	3.78	215,437	3.83	226,445	3.83	226,445	HUMAN SERVICES INVESTIGATOR	1.33	81,867	1.33	81,867	1.33	81,867
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	1.75	165,434	1.75	165,434	1.75	165,434
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	2.25	221,505	2.25	221,505	2.25	221,505
29.34	1,836,371	27.23	1,711,693	29.42	1,924,369	29.42	1,924,369	MENTAL HEALTH CONSULTANT	29.42	1,936,529	29.42	1,936,529	29.42	1,936,529
0.00	0	0.00	0	0.50	70,246	0.50	70,246	MENTAL HEALTH DIRECTOR	0.37	51,980	0.37	51,980	0.37	51,980
12.44	457,806	9.70	340,995	10.06	367,717	10.06	367,717	OFFICE ASSISTANT 2	10.32	374,837	10.32	374,837	10.52	381,080

COUNTY HUMAN SERVICES

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
7.05	285,819	5.99	226,873	6.01	232,453	6.01	232,453	OFFICE ASSISTANT/SENIOR	6.53	261,347	6.53	261,347	6.53	261,347
0.00	0	1.00	50,784	1.00	53,055	1.00	53,055	OPERATIONS SUPERVISOR	1.00	52,540	1.00	52,540	1.00	52,540
0.00	0	0.00	1	0.00	0	0.00	0	PHYSICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.92	46,454	1.80	95,581	1.80	95,581	PROGRAM COORDINATOR	2.11	116,588	2.11	116,588	2.11	116,588
9.13	520,585	9.96	577,803	12.90	762,100	12.90	762,100	PROGRAM DEVELOPMENT SPEC	10.37	614,036	10.37	614,036	10.37	614,036
5.13	322,647	9.14	591,003	7.88	530,363	7.88	530,363	PROGRAM DEVELOPMENT SPEC/SR	7.86	537,746	7.86	537,746	7.86	537,746
3.76	157,752	1.45	62,284	2.04	90,128	2.04	90,128	PROGRAM DEVELOPMENT TECH	2.00	90,534	2.00	90,534	2.00	90,534
2.35	229,978	4.46	377,682	2.63	237,179	2.63	237,179	PROGRAM MANAGER 1	1.66	147,452	1.66	147,452	1.66	147,452
4.33	333,867	3.32	318,741	3.00	300,685	3.00	300,685	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.63	71,581	0.75	82,507	0.42	49,113	0.42	49,113	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
5.70	424,451	6.42	469,808	6.12	453,128	6.12	453,128	PROGRAM SUPERVISOR	6.96	502,572	6.96	502,572	6.96	502,572
0.00	0	0.60	113,497	0.45	79,963	0.45	79,963	PSYCHIATRIST	0.35	60,634	0.35	60,634	0.35	60,634
0.78	69,727	0.50	44,122	0.49	47,510	0.49	47,510	PUBLIC RELATIONS COORDINATOR	0.67	61,513	0.67	61,513	0.67	61,513
2.00	95,964	2.00	87,591	0.50	19,648	0.50	19,648	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.00	0
1.12	67,440	0.09	5,154	0.09	5,338	0.09	5,338	RESEARCH/EVALUATION ANALYST 2	0.97	60,175	0.97	60,175	0.97	60,175
1.05	70,612	0.03	1,031	0.49	31,722	0.49	31,722	RESEARCH/EVALUATION ANALYST/SEN	0.67	42,819	0.67	42,819	0.67	42,819
0.09	5,626	1.68	107,432	1.04	73,649	1.04	73,649	RESEARCH/EVALUATION ANALYST/SEN	2.09	145,562	2.09	145,562	2.09	145,562
0.00	-59,662	0.00	0	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	-96,085	0.00	-454,918	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.84	40,512	0.84	42,185	0.75	39,665	0.75	39,665	VETERANS SERVICES OFFICER	0.75	41,464	0.75	41,464	1.25	65,048
0.11	6,166	0.00	0	0.00	0	0.00	0	WEATHERIZATION INSPECTOR	0.00	0	0.00	0	0.00	0
149.95	8,393,721	135.20	7,478,053	136.79	8,238,376	136.79	8,238,376	TOTAL BUDGET	144.73	8,756,730	144.73	8,756,730	145.66	8,796,766

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
24,908,834	24,925,384	27,873,178	26,943,913	60000	Permanent	26,822,788	26,822,788	26,817,556
647,716	415,879	40,196	187,359	60100	Temporary	31,146	31,146	31,146
59,494	39,649	8,665	8,665	60110	Overtime	0	0	0
90,182	89,430	0	0	60120	Premium	0	0	0
7,167,003	7,282,367	8,599,335	8,425,212	60130	Salary-Related Exp	8,085,978	8,085,978	8,084,356
103,459	76,401	0	0	60135	Non-Base Fringe	883	883	883
6,832,401	7,438,719	8,994,396	8,811,982	60140	Insurance Benefits	8,883,791	8,883,791	8,883,372
20,794	15,416	0	0	60145	Non-Base Insurance	460	460	460
0	1,748	0	0	90002	ATYP On Call (CATS)	0	0	0
1,018	2,324	0	0	95102	Settle Labor	0	0	0
39,830,900	40,287,317	45,515,770	44,377,131	TOTAL Personal Services		43,825,046	43,825,046	43,817,773
585,364	601,795	555,800	555,800	60150	Cnty Match & Sharing	539,320	539,320	539,320
21,632,978	24,754,568	24,943,615	24,851,501	60155	Direct Prog & Client Assist	22,544,758	22,544,758	22,544,758
36,618,473	39,925,707	38,626,173	38,526,165	60160	Pass-Thru & Pgm Supt	39,533,863	39,533,863	39,564,391
1,776,296	1,536,246	1,703,119	1,898,014	60170	Professional Services	1,928,585	1,928,585	1,928,585
-1,200	-4,312	0	0	95106	Settle Passthru/Supp	0	0	0
60,611,910	66,814,004	65,828,707	65,831,480	TOTAL Contractual Services		64,546,526	64,546,526	64,577,054
132,887	139,057	175,504	175,067	60180	Printing	163,026	163,026	163,026
2,050	986	1,140	1,140	60200	Communications	205,498	205,498	205,498
20,546	28,393	20,884	20,884	60210	Rentals	39,228	39,228	39,228
1,545	1,000	4,456	4,456	60220	Repairs and Maintenance	47,379	47,379	47,379
1,349	2,729	2,554	2,945	60230	Postage	3,432	3,432	3,432
423,922	269,633	1,174,940	991,831	60240	Supplies	805,425	805,425	804,082
1,381	14	0	0	60246	Medical & Dental Supplies	0	0	0
148,958	249,209	433,826	465,782	60260	Travel & Training	269,319	269,319	269,319
170,381	130,610	187,208	178,014	60270	Local Travel/Mileage	135,125	135,125	135,125
8,813	10,308	5,915	5,915	60290	Software Licenses/Maint	0	0	0
0	1,078	0	0	60320	Refunds	0	0	0
0	6,063	0	0	60330	Claims Paid	0	0	0
71,667	71,887	103,449	103,052	60340	Dues & Subscriptions	123,950	123,950	123,950
990,177	1,303,466	951,139	941,969	60350	Central Indirect	1,313,131	1,313,131	1,313,527
368,268	613,293	765,587	790,582	60355	Dept Indirect	497,811	497,811	498,503
783,610	524,122	462,709	455,989	60370	Intl Svc Telephone	346,554	346,554	346,554
3,086,143	2,847,528	3,086,193	3,086,193	60380	Intl Svc Data Processing	3,449,755	3,449,755	3,449,755
0	282,884	0	0	60390	Intl Svc PC Flat Fee	0	0	0
217,361	240,769	221,023	219,544	60410	Intl Svc Motor Pool	233,445	233,445	233,445
85	0	0	0	60420	Intl Svc Electronics	0	0	0
2,770,366	2,786,688	3,236,806	3,141,646	60430	Intl Svc Bldg Mgmt	3,008,689	3,008,689	3,008,689
2,078	1,873	0	0	60440	Intl Svc Other	0	0	0
216,536	226,891	267,179	264,599	60460	Intl Svc Dist/Postage	254,232	254,232	254,232
0	3,156	0	0	60570	Bad Debt Expense	0	0	0
-51	-250	0	0	60680	Cash Discounts Taken	0	0	0
-24,529	-23,934	0	0	95101	Settle Matr'l & Svcs	0	0	0
-281	-721	0	0	95107	Settle Int Svc Expenses	0	0	0
202	681	0	0	95110	Settle Inv AcCnt	0	0	0
24	233	0	0	95112	Settle Equip Use	0	0	0
0	-8	0	0	95116	Settle Med Supplies	0	0	0
688,394	205,531	0	0	95430	Settle Bldg Mgmt Svc	0	0	0

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
10,081,881	9,923,170	11,100,512	10,849,608	TOTAL Materials & Supplies	10,895,999	10,895,999	10,895,744
350,028	50,392	0	0	60550 Capital Equipment	0	0	0
350,028	50,392	0	0	TOTAL Capital Outlay	0	0	0
110,874,720	117,074,883	122,444,989	121,058,219	TOTAL BUDGET	119,267,571	119,267,571	119,290,571

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM	FTE	BASE AM	FTE	BASE AM	FTE	BASE AM		FTE	BASE AM	FTE	BASE AM	FTE	BASE AM
2.00	104,776	0.00	0	0.00	0	0.00	0	ADDICTIONS SPECIALIST	0.00	0	0.00	0	0.00	0
1.52	94,697	1.98	112,495	2.05	122,500	2.05	122,500	ADMINISTRATIVE ANALYST	2.05	126,784	2.05	126,784	2.05	126,784
1.00	35,663	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
1.91	113,334	2.91	159,647	2.50	140,924	2.50	140,924	ADMINISTRATIVE ANALYST/SENIOR	3.00	178,802	3.00	178,802	3.00	178,802
0.20	10,046	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.91	68,818	0.91	71,897	0.91	71,897	ADMINISTRATIVE SERV OFFICER	0.91	71,897	0.91	71,897	0.91	71,897
2.00	104,944	0.00	0	0.50	22,572	0.50	22,572	ADMINISTRATIVE SPECIALIST	0.50	18,604	0.50	18,604	0.50	18,604
1.31	78,325	2.24	127,329	1.79	106,566	1.79	106,566	BUDGET ANALYST	1.81	113,201	1.81	113,201	1.81	113,201
13.00	488,008	15.00	550,583	17.00	643,892	17.00	643,892	CASE MANAGEMENT ASSISTANT	17.00	668,928	17.00	668,928	17.00	668,928
47.00	1,989,991	49.00	2,034,167	48.00	2,060,570	48.00	2,060,570	CASE MANAGER 1	48.00	2,090,466	48.00	2,090,466	48.00	2,090,466
121.30	6,148,275	129.80	6,347,325	127.50	6,413,702	127.50	6,413,702	CASE MANAGER 2	123.30	6,384,005	123.30	6,384,005	123.30	6,384,005
48.02	2,673,139	26.80	1,446,649	32.80	1,775,994	32.80	1,775,994	CASE MANAGER/SENIOR	31.80	1,769,575	31.80	1,769,575	31.80	1,769,575
0.50	29,493	0.00	0	0.00	0	0.00	0	CLINIC MEDICAL ASSISTANT	0.00	0	0.00	0	0.00	0
5.22	328,146	6.22	382,543	7.22	433,140	7.22	433,140	CLINICAL SERVICES SPECIALIST	5.35	337,694	5.35	337,694	5.35	337,694
4.60	304,419	1.44	94,601	2.14	152,540	2.14	152,540	COMMUNITY HEALTH NURSE	2.14	150,628	2.14	150,628	2.14	150,628
4.60	206,534	2.73	115,772	5.14	215,134	5.14	215,134	COMMUNITY INFORMATION SPEC	4.64	203,648	4.64	203,648	4.64	203,648
0.56	31,642	0.23	13,923	0.96	53,858	0.96	53,858	CONTRACT SPECIALIST	0.17	10,933	0.17	10,933	0.17	10,933
0.07	3,064	0.00	212	0.16	7,438	0.16	7,438	CONTRACT TECHNICIAN	0.02	1,109	0.02	1,109	0.02	1,109
0.00	0	0.25	13,253	0.00	0	0.00	0	DATA ANALYST	0.00	0	0.00	0	1.97	101,769
1.00	63,096	1.00	64,581	0.08	5,396	0.08	5,396	DATA ANALYST SR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	35,406	1.00	40,072	1.00	40,072	DATA TECHNICIAN	1.00	40,298	1.00	40,298	1.00	40,298
0.20	31,429	0.22	34,732	0.63	101,626	0.63	101,626	DEPARTMENT DIRECTOR 2	0.33	50,941	0.33	50,941	0.33	50,941
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	2.41	280,123	2.41	280,123	2.41	280,123
5.00	197,729	5.00	199,177	6.00	243,269	6.00	243,269	ELIGIBILITY SPECIALIST	5.00	209,920	5.00	209,920	5.00	209,920
5.92	339,934	2.00	113,606	2.00	117,673	2.00	117,673	FAMILY INTERVENTION SPECIALIST	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER, SR	0.46	53,527	0.46	53,527	0.46	53,527
1.90	80,255	1.78	69,502	2.51	114,371	2.51	114,371	FINANCE SPECIALIST 1	1.71	77,145	1.71	77,145	1.71	77,145
1.39	72,138	0.99	54,079	0.74	37,704	0.74	37,704	FINANCE SPECIALIST 2	0.41	24,196	0.41	24,196	0.41	24,196
0.20	11,239	0.62	34,874	1.37	80,908	1.37	80,908	FINANCE SPECIALIST/SENIOR	1.78	105,231	1.78	105,231	1.78	105,231
2.00	126,439	1.15	71,949	0.52	34,582	0.52	34,582	FINANCE SUPERVISOR	0.92	61,379	0.92	61,379	0.92	61,379
0.00	0	0.00	0	2.00	92,916	2.00	92,916	HEALTH EDUCATOR	1.50	74,894	1.50	74,894	1.50	74,894
1.00	36,728	0.00	0	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN/SE	0.00	0	0.00	0	0.00	0
1.00	55,924	0.42	23,788	0.37	22,203	0.37	22,203	HOUSING DEVELOPMENT SPECIALIST	0.45	28,057	0.45	28,057	0.45	28,057
0.63	37,864	0.96	58,848	0.65	41,301	0.65	41,301	HUMAN RESOURCES ANALYST 2	0.88	56,942	0.88	56,942	0.88	56,942
1.02	72,180	1.07	80,630	1.08	85,012	1.08	85,012	HUMAN RESOURCES ANALYST/SENIOR	0.88	69,154	0.88	69,154	0.88	69,154
0.42	41,187	0.53	48,978	0.29	27,271	0.29	27,271	HUMAN RESOURCES MANAGER 2	0.44	43,330	0.44	43,330	0.44	43,330
0.42	21,576	0.62	31,775	0.44	22,877	0.44	22,877	HUMAN RESOURCES TECHNICIAN	0.44	20,511	0.44	20,511	0.44	20,511
0.00	0	26.22	1,449,576	26.17	1,517,469	26.17	1,517,469	HUMAN SERVICES INVESTIGATOR	25.67	1,550,819	25.67	1,550,819	25.67	1,550,819
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	1.25	121,056	1.25	121,056	1.25	121,056
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	4.75	470,454	4.75	470,454	4.75	470,454
48.60	2,917,200	48.69	2,940,202	50.23	3,108,696	50.23	3,108,696	MENTAL HEALTH CONSULTANT	50.63	3,211,365	50.63	3,211,365	50.63	3,211,365
48.96	1,744,489	50.21	1,690,778	51.06	1,773,034	51.06	1,773,034	OFFICE ASSISTANT 2	50.43	1,774,243	50.43	1,774,243	50.43	1,774,243
19.57	795,720	18.74	754,523	17.51	735,071	17.51	735,071	OFFICE ASSISTANT/SENIOR	15.16	648,633	15.16	648,633	15.16	648,633

COUNTY HUMAN SERVICES

FUND 1505: Federal/State Program Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	56,100	1.00	54,480	0.00	0	0.00	0	OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
1.00	123,679	0.00	0	0.00	0	0.00	0	PHYSICIAN	0.00	0	0.00	0	0.00	0
9.50	494,296	7.08	373,426	3.70	201,662	3.70	201,662	PROGRAM COORDINATOR	2.44	140,558	2.44	140,558	2.44	140,558
23.14	1,354,369	32.47	1,766,582	30.01	1,716,296	30.01	1,716,296	PROGRAM DEVELOPMENT SPEC	26.36	1,520,628	26.36	1,520,628	25.36	1,467,660
9.69	547,096	10.27	657,161	11.62	755,133	11.62	755,133	PROGRAM DEVELOPMENT SPEC/SR	9.54	659,055	9.54	659,055	10.54	718,772
7.50	346,668	7.66	309,381	6.22	262,263	6.22	262,263	PROGRAM DEVELOPMENT TECH	5.60	240,490	5.60	240,490	5.60	240,490
9.66	683,623	10.54	809,286	10.87	899,574	10.87	899,574	PROGRAM MANAGER 1	10.84	857,780	10.84	857,780	10.34	820,103
6.67	562,160	6.70	633,758	7.20	690,690	7.20	690,690	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
2.11	185,459	2.98	329,049	2.90	336,363	2.90	336,363	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
24.67	1,645,128	21.35	1,375,584	26.29	1,791,712	26.29	1,791,712	PROGRAM SUPERVISOR	25.54	1,743,519	25.54	1,743,519	25.04	1,710,141
0.00	0	1.00	63,942	1.00	66,804	1.00	66,804	PROJECT MANAGER	0.00	0	0.00	0	0.00	0
0.08	6,685	0.22	19,435	0.33	29,809	0.33	29,809	PUBLIC RELATIONS COORDINATOR	0.33	29,947	0.33	29,947	0.33	29,947
3.10	131,794	1.52	65,145	1.32	53,080	1.32	53,080	RESEARCH/EVALUATION ANALYST 1	1.00	42,695	1.00	42,695	0.00	0
0.88	49,296	0.91	52,118	1.08	62,851	1.08	62,851	RESEARCH/EVALUATION ANALYST 2	0.03	1,861	0.03	1,861	0.03	1,861
1.20	77,264	1.06	80,478	0.96	75,414	0.96	75,414	RESEARCH/EVALUATION ANALYST/SEN	0.91	73,076	0.91	73,076	0.91	73,076
0.81	61,857	0.04	2,621	0.33	20,751	0.33	20,751	RESEARCH/EVALUATION ANALYST/SEN	0.33	20,847	0.33	20,847	0.33	20,847
0.00	379,753	0.00	-1,318,064	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.96	45,354	0.96	46,834	1.25	62,991	1.25	62,991	VETERANS SERVICES OFFICER	1.25	65,827	1.25	65,827	1.25	65,827
0.00	0	0.00	0	0.76	39,305	0.76	39,305	VOLUNTEER COORDINATOR	0.50	27,029	0.50	27,029	0.50	27,029
2.89	144,024	8.00	379,847	8.01	386,302	8.01	386,302	WEATHERIZATION INSPECTOR	6.00	300,984	6.00	300,984	6.00	300,984
498.90	26,284,228	514.49	24,925,384	527.17	27,873,178	527.17	27,873,178	TOTAL BUDGET	497.86	26,822,788	497.86	26,822,788	497.83	26,817,556

COUNTY HUMAN SERVICES

FUND 3002: Behavioral Health Managed Care Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
2,675,936	2,739,449	2,901,274	3,083,049	60000	Permanent	2,856,686	2,856,686	2,870,482
46,943	50,146	150,000	150,000	60100	Temporary	150,000	150,000	150,000
17,996	20,153	0	0	60110	Overtime	0	0	0
18,756	18,039	0	0	60120	Premium	0	0	0
787,358	811,747	911,044	970,993	60130	Salary-Related Exp	847,510	847,510	851,828
12,691	5,585	0	0	60135	Non-Base Fringe	0	0	0
614,732	707,289	814,464	877,213	60140	Insurance Benefits	834,945	834,945	837,403
4,727	1,839	0	0	60145	Non-Base Insurance	0	0	0
19	62	0	0	95102	Settle Labor	0	0	0
4,179,159	4,354,309	4,776,782	5,081,255	TOTAL Personal Services		4,689,141	4,689,141	4,709,713
2,200	8,163	3,000	3,000	60155	Direct Prog & Client Assist	3,000	3,000	3,000
27,889,711	32,883,480	35,174,973	35,203,505	60160	Pass-Thru & Pgm Supt	35,522,403	35,522,403	35,494,805
75,423	837,675	1,152,961	1,152,961	60170	Professional Services	983,750	983,750	983,750
27,967,334	33,729,318	36,330,934	36,359,466	TOTAL Contractual Services		36,509,153	36,509,153	36,481,555
2,794	89,583	11,352	12,481	60180	Printing	132,804	132,804	132,804
0	0	0	0	60200	Communications	27,212	27,212	27,212
0	0	4,524	4,524	60210	Rentals	0	0	0
55	0	600	600	60220	Repairs and Maintenance	3,646	3,646	3,646
0	10,961	25	54	60230	Postage	20,726	20,726	20,726
16,308	16,635	28,057	30,217	60240	Supplies	114,999	114,999	122,025
5,289	3,433	14,481	15,757	60260	Travel & Training	6,348	6,348	6,348
2,981	4,097	16,611	16,203	60270	Local Travel/Mileage	14,136	14,136	14,136
2,650	2,015	0	0	60290	Software Licenses/Maint	0	0	0
462	0	11,061	11,061	60340	Dues & Subscriptions	27,261	27,261	27,261
0	0	714,477	720,328	60350	Central Indirect	1,054,871	1,054,871	1,054,871
0	0	0	0	60355	Dept Indirect	1,021,383	1,021,383	1,021,383
70,249	68,660	82,377	86,558	60370	Intl Svc Telephone	57,773	57,773	57,773
357,557	570,797	447,943	447,943	60380	Intl Svc Data Processing	328,521	328,521	328,521
0	98,680	0	0	60390	Intl Svc PC Flat Fee	0	0	0
13,532	12,974	22,851	24,321	60410	Intl Svc Motor Pool	33,269	33,269	33,269
90,309	217,873	265,853	265,853	60430	Intl Svc Bldg Mgmt	352,539	352,539	352,539
0	411	0	0	60440	Intl Svc Other	0	0	0
4,929	15,177	14,668	15,975	60460	Intl Svc Dist/Postage	7,432	7,432	7,432
3,776	8,345	0	0	95101	Settle Matrl & Svcs	0	0	0
52	223	0	0	95107	Settle Int Svc Expenses	0	0	0
13	0	0	0	95110	Settle Inv Acctnt	0	0	0
0	4	0	0	95116	Settle Med Supplies	0	0	0
3,041	3,809	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
573,997	1,123,673	1,634,880	1,651,875	TOTAL Materials & Supplies		3,202,920	3,202,920	3,209,946
32,720,490	39,207,300	42,742,596	43,092,596	TOTAL BUDGET		44,401,214	44,401,214	44,401,214

COUNTY HUMAN SERVICES

FUND 3002: Behavioral Health Managed Care Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM	FTE	BASE AM	FTE	BASE AM	FTE	BASE AM		FTE	BASE AM	FTE	BASE AM	FTE	BASE AM
0.00	0	0.27	13,916	0.18	9,534	0.18	9,534	ADMINISTRATIVE ANALYST	0.00	0	0.00	0	0.00	0
1.00	57,874	0.09	5,310	1.50	91,020	1.50	91,020	ADMINISTRATIVE ANALYST/SENIOR	1.00	59,605	1.00	59,605	1.00	59,605
0.26	12,638	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.50	22,571	0.50	22,571	ADMINISTRATIVE SPECIALIST	0.50	18,604	0.50	18,604	0.50	18,604
0.52	29,930	0.54	28,101	0.68	40,556	0.68	40,556	BUDGET ANALYST	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	CASE MANAGER 2	4.00	218,740	4.00	218,740	4.00	218,740
2.00	111,166	0.00	0	0.00	0	0.00	0	CLINICAL SERVICES SPECIALIST	0.00	0	0.00	0	0.00	0
0.00	0	0.70	50,361	0.00	0	0.00	0	COMMUNITY HEALTH NURSE	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	COMMUNITY INFORMATION SPEC	1.00	39,505	1.00	39,505	1.00	39,505
1.04	59,463	1.84	99,287	1.20	66,352	1.20	66,352	CONTRACT SPECIALIST	0.00	0	0.00	0	0.00	0
0.13	5,759	0.26	11,204	0.15	6,625	0.15	6,625	CONTRACT TECHNICIAN	0.00	0	0.00	0	0.00	0
1.00	52,221	0.75	40,162	2.00	107,649	2.00	107,649	DATA ANALYST	2.00	119,377	2.00	119,377	2.00	119,377
1.00	63,162	1.00	64,634	1.00	66,889	1.00	66,889	DATA ANALYST SR	1.00	69,920	1.00	69,920	1.00	69,920
0.50	20,530	2.07	81,747	1.00	42,001	1.00	42,001	DATA TECHNICIAN	1.00	45,234	1.00	45,234	1.00	45,234
0.26	39,544	0.27	42,867	0.09	13,979	0.09	13,979	DEPARTMENT DIRECTOR 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	0.50	57,141	0.50	57,141	0.50	57,141
0.00	0	0.46	73,503	0.00	0	0.00	0	EMS MEDICAL DIRECTOR	0.00	0	0.00	0	0.00	0
0.22	8,734	0.22	8,513	0.50	22,236	0.50	22,236	FINANCE SPECIALIST 1	0.00	0	0.00	0	0.00	0
0.15	6,688	0.00	0	0.78	40,694	0.78	40,694	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
0.26	14,140	1.27	67,450	0.47	27,021	0.47	27,021	FINANCE SPECIALIST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.37	24,243	0.53	35,103	0.53	35,103	FINANCE SUPERVISOR	0.00	0	0.00	0	0.00	0
0.22	13,354	0.22	13,419	0.19	12,145	0.19	12,145	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
0.22	16,374	0.15	10,880	0.40	30,619	0.40	30,619	HUMAN RESOURCES ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
0.15	14,525	0.15	13,508	0.27	26,350	0.27	26,350	HUMAN RESOURCES MANAGER 2	0.00	0	0.00	0	0.00	0
0.15	7,609	0.16	8,221	0.13	6,805	0.13	6,805	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	2.00	182,020	2.00	182,020	2.00	182,020
22.46	1,314,014	22.13	1,288,463	18.70	1,067,989	18.70	1,067,989	MENTAL HEALTH CONSULTANT	16.10	961,543	16.10	961,543	16.10	961,543
1.00	136,674	1.00	134,473	0.50	70,245	0.50	70,245	MENTAL HEALTH DIRECTOR	0.63	88,508	0.63	88,508	0.63	88,508
1.60	51,989	1.60	56,116	0.38	13,316	0.38	13,316	OFFICE ASSISTANT 2	1.00	31,216	1.00	31,216	1.00	31,216
1.39	56,391	0.28	9,398	1.48	54,013	1.48	54,013	OFFICE ASSISTANT/SENIOR	1.30	49,652	1.30	49,652	1.30	49,652
1.00	53,031	1.65	91,938	1.00	49,822	1.00	49,822	PROGRAM DEVELOPMENT SPEC	3.40	174,537	3.40	174,537	3.40	174,537
2.00	123,596	2.00	126,373	2.30	147,181	2.30	147,181	PROGRAM DEVELOPMENT SPEC/SR	1.90	140,733	1.90	140,733	1.90	140,733
0.00	0	2.00	84,160	1.00	39,476	1.00	39,476	PROGRAM DEVELOPMENT TECH	1.00	41,295	1.00	41,295	1.00	41,295
2.00	172,285	0.00	0	1.50	130,747	1.50	130,747	PROGRAM MANAGER 1	1.50	109,791	1.50	109,791	1.00	72,114
3.00	291,631	2.98	281,058	2.80	275,999	2.80	275,999	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
1.26	142,663	0.27	30,564	0.68	77,665	0.68	77,665	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.13	8,310	2.23	164,885	1.59	123,852	1.59	123,852	PROGRAM SUPERVISOR	2.50	175,854	2.50	175,854	3.00	208,406
0.00	0	0.00	0	0.65	117,808	0.65	117,808	PSYCHIATRIST	0.65	117,399	0.65	117,399	0.75	136,320
0.14	12,563	0.27	23,986	0.18	13,784	0.18	13,784	PUBLIC RELATIONS COORDINATOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	QUALITY MANAGER	1.00	100,867	1.00	100,867	1.00	100,867
0.00	0	0.00	0	0.18	7,073	0.18	7,073	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.00	0
0.14	10,952	0.42	25,878	0.18	11,193	0.18	11,193	RESEARCH/EVALUATION ANALYST/SEN	0.00	0	0.00	0	0.00	0
0.00	0	0.41	26,366	0.50	32,964	0.50	32,964	RESEARCH/EVALUATION ANALYST/SEN	0.80	55,145	0.80	55,145	0.80	55,145

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM	FTE	BASE AM	FTE	BASE AM	FTE	BASE AM		FTE	BASE AM	FTE	BASE AM	FTE	BASE AM
0.00	11,166	0.00	-261,535	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
45.20	2,918,976	48.03	2,739,449	45.19	2,901,276	45.19	2,901,276	TOTAL BUDGET	44.78	2,856,686	44.78	2,856,686	44.88	2,870,482

Departmental Budget Detail by Fund

fy2012 adopted budget

Department of County Management Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
12,741,992	11,581,294	12,771,197	12,758,933	60000 Permanent	12,442,193	12,442,193	12,442,193
252,872	170,179	136,088	136,088	60100 Temporary	240,517	240,517	240,517
25,618	13,404	11,800	11,800	60110 Overtime	12,800	12,800	12,800
11,766	17,463	14,710	14,710	60120 Premium	14,080	14,080	14,080
3,706,416	3,370,106	3,935,744	3,932,068	60130 Salary-Related Exp	3,761,017	3,761,017	3,761,017
46,026	32,579	11,333	11,333	60135 Non-Base Fringe	39,241	39,241	39,241
3,219,698	3,212,855	3,869,309	3,865,057	60140 Insurance Benefits	3,890,929	3,890,929	3,890,929
27,316	16,371	4,435	4,435	60145 Non-Base Insurance	27,737	27,737	27,737
8,763	15,717	0	0	90001 ATYP Posting (CATS)	0	0	0
916	2,763	0	0	90002 ATYP On Call (CATS)	0	0	0
-637	6,739	0	0	93002 Assess Labor	0	0	0
1,366	491	0	0	95102 Settle Labor	0	0	0
20,042,111	18,439,959	20,754,616	20,734,424	TOTAL Personal Services	20,428,514	20,428,514	20,428,514
3	0	335,857	335,857	60160 Pass-Thru & Pgm Supt	431,868	431,868	431,868
2,280,325	1,781,967	1,800,405	1,800,405	60170 Professional Services	2,114,273	2,114,273	2,114,273
2,280,328	1,781,967	2,136,262	2,136,262	TOTAL Contractual Services	2,546,141	2,546,141	2,546,141
128,200	124,643	144,149	144,149	60180 Printing	133,903	133,903	133,903
0	0	7,000	7,000	60190 Utilities	5,270	5,270	5,270
100	-110	0	0	60200 Communications	35,691	35,691	35,691
520	570	2,180	2,180	60210 Rentals	2,180	2,180	2,180
87,415	85,250	157,791	157,791	60220 Repairs and Maintenance	792,025	792,025	792,025
892	942	3,100	3,100	60230 Postage	3,700	3,700	3,700
228,517	148,861	210,912	210,573	60240 Supplies	160,500	160,500	160,500
0	2	0	0	60246 Medical & Dental Supplies	0	0	0
38	1,298	0	0	60250 Food	0	0	0
109,216	96,450	137,694	137,694	60260 Travel & Training	133,988	133,988	133,988
45,475	49,766	73,117	73,117	60270 Local Travel/Mileage	73,980	73,980	73,980
992,740	341,142	306,059	306,059	60290 Software Licenses/Maint	326,396	326,396	326,396
48,639	77,417	90,928	90,928	60340 Dues & Subscriptions	96,390	96,390	96,390
200,417	191,373	177,865	177,865	60370 Intl Svc Telephone	176,920	176,920	176,920
3,255,480	4,287,877	1,758,049	1,758,049	60380 Intl Svc Data Processing	1,816,168	1,816,168	1,816,168
0	129,526	0	0	60390 Intl Svc PC Flat Fee	0	0	0
18,358	12,020	5,934	5,934	60410 Intl Svc Motor Pool	7,214	7,214	7,214
1,763	1,942	2,605	2,605	60420 Intl Svc Electronics	2,605	2,605	2,605
1,990,684	1,606,051	1,825,222	1,825,222	60430 Intl Svc Bldg Mgmt	1,712,797	1,712,797	1,712,797
2,132	2,606	0	0	60440 Intl Svc Other	0	0	0
378,790	397,716	378,948	378,948	60460 Intl Svc Dist/Postage	373,270	373,270	373,270
0	100	0	0	60570 Bad Debt Expense	0	0	0
-79,162	1,749	0	0	93007 Assess Int Svc Expenses	0	0	0
-70,809	0	0	0	93017 Assess Dept Support	0	0	0
-610	0	0	0	95101 Settle Matrl & Svcs	0	0	0
65	73	0	0	95110 Settle Inv Acct	0	0	0
48	0	0	0	95112 Settle Equip Use	0	0	0
119,052	63,917	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
7,457,958	7,621,180	5,281,553	5,281,214	TOTAL Materials & Supplies	5,852,997	5,852,997	5,852,997
71,580	0	19,500	19,500	60550 Capital Equipment	8,000	8,000	8,000
71,580	0	19,500	19,500	TOTAL Capital Outlay	8,000	8,000	8,000
29,851,977	27,843,106	28,191,931	28,171,400	TOTAL BUDGET	28,835,652	28,835,652	28,835,652

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	42,411	3.00	131,191	3.00	135,846	3.00	135,846	A&T ADMINISTRATIVE ASSISTANT	3.00	140,453	3.00	140,453	3.00	140,453
2.00	95,964	2.00	95,298	1.00	49,339	1.00	49,339	A&T COLLECTION SPECIALIST	1.00	50,070	1.00	50,070	1.00	50,070
4.00	157,172	4.00	159,452	4.00	170,943	4.00	170,943	A&T DATA VERIFICATION OPERATOR	4.00	167,472	4.00	167,472	4.00	167,472
1.00	39,530	1.00	40,434	1.00	41,227	1.00	41,227	A&T DATA VERIFICATION OPR SENIOR	1.00	43,066	1.00	43,066	1.00	43,066
32.50	1,246,301	31.00	1,159,885	29.00	1,188,900	29.00	1,188,900	A&T TECHNICIAN 1	28.00	1,186,476	28.00	1,186,476	28.00	1,186,476
21.00	934,755	19.50	872,152	16.50	759,508	16.50	759,508	A&T TECHNICIAN 2	17.50	825,808	17.50	825,808	17.50	825,808
1.00	48,539	1.00	48,572	0.00	0	0.00	0	A&T TECHNICIAN 3	0.00	0	0.00	0	0.00	0
1.00	60,237	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST	1.94	120,424	1.94	120,424	1.94	120,424
3.00	199,284	2.00	130,720	2.00	136,566	2.00	136,566	ADMINISTRATIVE ANALYST/SENIOR	2.00	147,969	2.00	147,969	2.00	147,969
1.00	47,640	0.00	0	1.00	47,086	1.00	47,086	ADMINISTRATIVE ASSISTANT	1.00	49,258	1.00	49,258	1.00	49,258
1.00	103,007	1.00	102,363	0.00	0	0.00	0	ASSESSMENT MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
3.00	253,674	3.00	215,468	2.00	155,208	2.00	155,208	BUDGET ANALYST/PRINCIPAL	2.00	155,209	2.00	155,209	2.00	155,209
5.00	341,068	3.00	204,362	4.00	249,378	4.00	249,378	BUDGET ANALYST/SENIOR	4.00	251,180	4.00	251,180	4.00	251,180
9.00	703,467	0.00	0	0.00	0	0.00	0	BUSINESS ANALYST/SENIOR	0.00	0	0.00	0	0.00	0
2.00	166,184	2.00	173,844	2.00	181,622	2.00	181,622	CHIEF APPRAISER	1.00	89,034	1.00	89,034	1.00	89,034
0.90	53,897	0.90	126,290	0.90	130,728	0.90	130,728	CHIEF FINANCIAL OFFICER	0.85	130,562	0.85	130,562	0.85	130,562
2.00	115,333	2.00	112,091	2.00	103,994	2.00	103,994	CONTRACT SPECIALIST	1.00	52,513	1.00	52,513	1.00	52,513
0.00	0	0.00	0	0.00	0	0.00	0	CONTRACT SPECIALIST SENIOR	1.00	61,554	1.00	61,554	1.00	61,554
0.00	0	0.00	0	0.00	0	0.00	0	COUNTY ASSESSOR	1.00	116,744	1.00	116,744	1.00	116,744
0.00	0	1.00	56,312	1.00	51,845	1.00	51,845	DATA ANALYST	1.00	54,210	1.00	54,210	1.00	54,210
6.00	382,936	6.00	391,653	6.00	405,569	6.00	405,569	DATA ANALYST SR	6.00	424,056	6.00	424,056	6.00	424,056
1.00	126,349	1.00	129,022	0.00	0	0.00	0	DEPARTMENT DIRECTOR 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	146,900	1.00	146,900	DEPARTMENT DIRECTOR 2	1.00	185,737	1.00	185,737	1.00	185,737
0.00	0	0.00	0	0.00	0	0.00	0	ECONOMIST	1.00	93,486	1.00	93,486	1.00	93,486
6.00	525,983	6.00	521,287	6.00	542,429	6.00	542,429	FINANCE MANAGER	5.75	524,187	5.75	524,187	5.75	524,187
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER, SR	1.00	116,744	1.00	116,744	1.00	116,744
8.00	370,097	7.60	347,925	6.50	298,700	6.50	298,700	FINANCE SPECIALIST 1	8.00	370,171	8.00	370,171	8.00	370,171
11.00	582,273	10.80	578,307	11.80	641,889	11.80	641,889	FINANCE SPECIALIST 2	11.80	661,572	11.80	661,572	11.80	661,572
5.00	293,269	7.00	412,289	5.00	285,191	5.00	285,191	FINANCE SPECIALIST/SENIOR	5.00	293,955	5.00	293,955	5.00	293,955
3.00	212,189	2.00	129,480	3.00	206,179	3.00	206,179	FINANCE SUPERVISOR	3.00	206,179	3.00	206,179	3.00	206,179
3.00	121,939	2.00	82,547	2.50	102,924	2.50	102,924	FINANCE TECHNICIAN	2.00	88,005	2.00	88,005	2.00	88,005
0.00	0	1.00	43,953	1.00	45,516	1.00	45,516	GIS CARTOGRAPHER	1.00	47,570	1.00	47,570	1.00	47,570
5.00	250,645	4.00	212,889	4.00	226,908	4.00	226,908	GIS CARTOGRAPHER SR	4.00	232,020	4.00	232,020	4.00	232,020
1.00	62,527	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
2.00	143,948	2.00	143,523	1.00	76,203	1.00	76,203	HUMAN RESOURCES ANALYST/SENIOR	2.00	159,863	2.00	159,863	2.00	159,863
1.00	131,375	1.00	133,138	1.00	139,095	1.00	139,095	HUMAN RESOURCES DIRECTOR	1.00	139,095	1.00	139,095	1.00	139,095
5.85	456,255	3.00	235,395	6.00	497,004	6.00	497,004	HUMAN RESOURCES MANAGER 1	5.00	422,159	5.00	422,159	5.00	422,159
4.00	383,968	5.85	563,854	4.75	479,119	4.75	479,119	HUMAN RESOURCES MANAGER 2	4.75	479,118	4.75	479,118	4.75	479,118
2.00	207,657	1.00	111,744	0.85	99,232	0.85	99,232	HUMAN RESOURCES MANAGER/SENIOR	0.85	112,553	0.85	112,553	0.85	112,553
1.00	47,243	1.00	48,299	0.50	25,011	0.50	25,011	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
3.00	141,600	3.00	136,252	3.00	142,349	3.00	142,349	HUMAN RESOURCES TECHNICIAN	3.00	142,349	3.00	142,349	3.00	142,349
0.00	0	0.00	0	1.00	58,819	1.00	58,819	INDUSTRIAL APPRAISER	0.00	0	0.00	0	0.00	0
1.00	81,683	0.00	0	0.00	0	0.00	0	IT ARCHITECT	0.00	0	0.00	0	0.00	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	1.00	87,049	0.00	0	0.00	0	LEGAL ASSISTANT 2/NR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	76,274	1.00	79,686	1.00	79,686	MANAGEMENT ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	1.00	100,867	1.00	100,867	1.00	100,867
1.50	53,061	1.00	31,411	3.00	101,598	3.00	101,598	OFFICE ASSISTANT 2	2.00	66,594	2.00	66,594	2.00	66,594
2.00	77,963	3.00	109,002	2.00	81,531	2.00	81,531	OFFICE ASSISTANT/SENIOR	1.00	39,456	1.00	39,456	1.00	39,456
4.00	206,032	5.00	263,295	5.00	282,803	5.00	282,803	OPERATIONS SUPERVISOR	4.00	213,664	4.00	213,664	4.00	213,664
1.00	58,905	1.00	59,267	1.00	61,919	1.00	61,919	PAYROLL SPECIALIST	1.00	48,504	1.00	48,504	1.00	48,504
4.00	192,450	4.00	194,820	4.00	201,766	4.00	201,766	PROCUREMENT ANALYST	4.00	210,838	4.00	210,838	4.00	210,838
6.00	339,516	6.00	352,980	5.00	296,088	5.00	296,088	PROCUREMENT ANALYST/SR	5.00	308,428	5.00	308,428	5.00	308,428
1.00	39,930	1.00	40,811	1.00	42,252	1.00	42,252	PROCUREMENT ASSOCIATE	1.00	44,176	1.00	44,176	1.00	44,176
1.00	62,226	0.00	0	0.00	0	0.00	0	PROGRAM COMMUNICATIONS & WEB S	0.00	0	0.00	0	0.00	0
1.00	55,158	1.00	56,379	1.00	58,394	1.00	58,394	PROGRAM COORDINATOR	1.00	50,070	1.00	50,070	1.00	50,070
1.00	53,574	1.00	54,766	1.00	56,716	1.00	56,716	PROGRAM DEVELOPMENT SPEC	1.00	59,284	1.00	59,284	1.00	59,284
0.00	0	3.00	230,985	5.00	399,838	5.00	399,838	PROGRAM MANAGER 1	4.00	313,753	4.00	313,753	4.00	313,753
3.00	293,409	4.00	371,326	3.75	346,019	3.75	346,019	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
3.00	337,539	2.50	279,361	2.00	233,488	2.00	233,488	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
10.00	703,927	7.00	507,105	6.00	424,737	6.00	424,737	PROGRAM SUPERVISOR	4.00	266,725	4.00	266,725	4.00	266,725
0.00	0	1.00	65,332	1.00	72,470	1.00	72,470	PROJECT MANAGER - REPRESENTED	0.50	37,872	0.50	37,872	0.50	37,872
7.00	324,775	9.00	393,702	9.00	412,474	9.00	412,474	PROPERTY APPRAISER 1	9.00	457,136	9.00	457,136	9.00	457,136
26.00	1,432,098	26.00	1,441,608	29.00	1,624,959	29.00	1,624,959	PROPERTY APPRAISER 2	30.00	1,700,784	30.00	1,700,784	30.00	1,700,784
0.00	0	0.00	-21,595	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	-28,378	0.00	-970,059	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	80,695	0.00	0	0.00	0	0.00	0	TAX COLLECTION/RECORDS ADMIN	0.00	0	0.00	0	0.00	0
2.00	105,778	2.00	107,484	3.00	173,232	3.00	173,232	TAX EXEMPTION SPECIALIST	3.00	183,221	3.00	183,221	3.00	183,221
233.75	13,519,057	220.15	11,581,294	217.05	12,771,197	217.05	12,771,197	TOTAL BUDGET	208.94	12,442,193	208.94	12,442,193	208.94	12,442,193

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1504: Recreation Fun

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
66,070	80,513	100,000	100,000	60160 Pass-Thru & Pgm Supt	102,500	102,500	102,500
0	940	0	0	60170 Professional Services	0	0	0
66,070	81,453	100,000	100,000	TOTAL Contractual Services	102,500	102,500	102,500
1,368	2,190	1,700	1,700	60350 Central Indirect	2,500	2,500	2,500
1,368	2,190	1,700	1,700	TOTAL Materials & Supplies	2,500	2,500	2,500
67,437	83,643	101,700	101,700	TOTAL BUDGET	105,000	105,000	105,000

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1505: Federal/State Program Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
36,369	21,119	0	0	60110 Overtime	0	0	0
10,726	6,196	0	0	60130 Salary-Related Exp	0	0	0
10,183	5,280	0	0	60140 Insurance Benefits	0	0	0
0	14,785	0	0	90001 ATYP Posting (CATS)	0	0	0
0	1,120	0	0	90002 ATYP On Call (CATS)	0	0	0
0	-2,831	0	0	93002 Assess Labor	0	0	0
57,278	45,669	0	0	TOTAL Personal Services	0	0	0
0	10,387	24,229	24,229	60170 Professional Services	0	0	0
0	10,387	24,229	24,229	TOTAL Contractual Services	0	0	0
0	153	0	0	60180 Printing	0	0	0
0	0	0	50,424	60220 Repairs and Maintenance	0	0	0
0	566	0	0	60240 Supplies	0	0	0
1,186	887	412	412	60350 Central Indirect	0	0	0
1,186	1,606	412	50,836	TOTAL Materials & Supplies	0	0	0
58,464	57,662	24,641	75,065	TOTAL BUDGET	0	0	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1507: Tax Title Land Sales Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
135,632	76,691	0	0	60000 Permanent	0	0	0
39,437	22,322	0	0	60130 Salary-Related Exp	0	0	0
30,704	22,362	0	0	60140 Insurance Benefits	0	0	0
872	0	0	0	90001 ATYP Posting (CATS)	0	0	0
233	0	0	0	95102 Settle Labor	0	0	0
206,878	121,374	0	0	TOTAL Personal Services	0	0	0
12,110	392,925	0	0	60160 Pass-Thru & Pgm Supt	0	0	0
13,752	40,969	0	0	60170 Professional Services	0	0	0
25,862	433,894	0	0	TOTAL Contractual Services	0	0	0
1,789	1,391	0	0	60180 Printing	0	0	0
4,072	2,724	0	0	60190 Utilities	0	0	0
8,447	1,856	0	0	60220 Repairs and Maintenance	0	0	0
171	735	0	0	60240 Supplies	0	0	0
1,520	1,087	0	0	60260 Travel & Training	0	0	0
0	4	0	0	60270 Local Travel/Mileage	0	0	0
100	0	0	0	60340 Dues & Subscriptions	0	0	0
5,825	16,415	0	0	60350 Central Indirect	0	0	0
4,587	12,684	0	0	60355 Dept Indirect	0	0	0
2,402	1,606	0	0	60370 Intl Svc Telephone	0	0	0
12,400	7,096	0	0	60380 Intl Svc Data Processing	0	0	0
0	530	0	0	60390 Intl Svc PC Flat Fee	0	0	0
1,170	880	0	0	60410 Intl Svc Motor Pool	0	0	0
15,414	15,328	0	0	60430 Intl Svc Bldg Mgmt	0	0	0
803	831	0	0	60460 Intl Svc Dist/Postage	0	0	0
365	0	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
59,066	63,167	0	0	TOTAL Materials & Supplies	0	0	0
291,806	618,436	0	0	TOTAL BUDGET	0	0	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 1507: Tax Title Land Sales Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	44,475	0.50	22,734	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	75,541	1.00	75,624	0.00	0	0.00	0	PROGRAM SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	-21,667	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
2.00	120,016	1.50	76,691	0.00	0	0.00	0	TOTAL BUDGET	0.00	0	0.00	0	0.00	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2500: Justice Bond Project Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
33	0	0	0	60140 Insurance Benefits	0	0	0
41,801	0	0	0	90001 ATYP Posting (CATS)	0	0	0
12,955	0	0	0	95102 Settle Labor	0	0	0
54,789	0	0	0	TOTAL Personal Services	0	0	0
12,600	0	0	0	60170 Professional Services	0	0	0
12,600	0	0	0	TOTAL Contractual Services	0	0	0
802	0	0	0	60180 Printing	0	0	0
308,209	0	0	0	60220 Repairs and Maintenance	0	0	0
15,795	0	0	0	60240 Supplies	0	0	0
900	0	0	0	60270 Local Travel/Mileage	0	0	0
3,138	0	0	0	60370 Intl Svc Telephone	0	0	0
19,387	0	0	0	95101 Settle Matrl & Svcs	0	0	0
348,231	0	0	0	TOTAL Materials & Supplies	0	0	0
95,000	0	0	0	60530 Buildings	0	0	0
95,000	0	0	0	TOTAL Capital Outlay	0	0	0
510,620	0	0	0	TOTAL BUDGET	0	0	0

DEPARTMENT OF COUNTY MANAGEMENT

FUND 2504: Financed Projects Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	0	102,103	102,103	60000 Permanent	102,103	102,103	102,103
0	0	33,173	33,173	60130 Salary-Related Exp	29,712	29,712	29,712
0	0	21,384	21,384	60140 Insurance Benefits	22,221	22,221	22,221
0	0	156,660	156,660	TOTAL Personal Services	154,036	154,036	154,036
0	647,175	2,930,337	2,930,337	60170 Professional Services	2,031,981	2,031,981	2,031,981
0	647,175	2,930,337	2,930,337	TOTAL Contractual Services	2,031,981	2,031,981	2,031,981
0	16,914	20,000	20,000	60220 Repairs and Maintenance	12,000	12,000	12,000
0	26	122,500	122,500	60240 Supplies	128,588	128,588	128,588
0	33,141	182,360	182,360	60260 Travel & Training	158,426	158,426	158,426
0	496,746	1,633,679	1,633,679	60290 Software Licenses/Maint	1,216,007	1,216,007	1,216,007
0	0	54,464	54,464	60380 Intl Svc Data Processing	0	0	0
0	546,827	2,013,003	2,013,003	TOTAL Materials & Supplies	1,515,021	1,515,021	1,515,021
0	302,889	0	0	60550 Capital Equipment	0	0	0
0	302,889	0	0	TOTAL Capital Outlay	0	0	0
0	1,496,890	5,100,000	5,100,000	TOTAL BUDGET	3,701,038	3,701,038	3,701,038

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM	FTE	BASE AM	FTE	BASE AM	FTE	BASE AM		FTE	BASE AM	FTE	BASE AM	FTE	BASE AM
1.00	113,573	1.00	97,730	1.00	102,103	1.00	102,103	IT PROJECT MANAGER 2	1.00	102,103	1.00	102,103	1.00	102,103
0.00	0	0.00	-97,730	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	113,573	1.00	0	1.00	102,103	1.00	102,103	TOTAL BUDGET	1.00	102,103	1.00	102,103	1.00	102,103

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3500: Risk Management Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
1,175,579	1,150,185	1,245,609	1,280,426	60000 Permanent	1,207,614	1,207,614	1,207,614
53,788	48,019	0	0	60100 Temporary	53,245	53,245	53,245
3,655	669	0	0	60110 Overtime	0	0	0
1,044	0	387,500	387,500	60120 Premium	0	0	0
336,433	329,919	381,887	396,682	60130 Salary-Related Exp	431,351	431,351	431,351
6,985	4,001	0	0	60135 Non-Base Fringe	16,346	16,346	16,346
257,007	272,819	326,322	337,634	60140 Insurance Benefits	336,926	336,926	336,926
1,609	2,022	0	0	60145 Non-Base Insurance	18,068	18,068	18,068
268,896	604,814	0	0	90001 ATYP Posting (CATS)	0	0	0
86	3,949	0	0	95102 Settle Labor	0	0	0
2,105,082	2,416,396	2,341,318	2,402,242	TOTAL Personal Services	2,063,550	2,063,550	2,063,550
111,118	108,009	52,000	52,000	60150 Cnty Match & Sharing	0	0	0
1,474,819	1,475,270	1,500,227	1,500,227	60170 Professional Services	1,594,254	1,594,254	1,594,254
1,585,936	1,583,278	1,552,227	1,552,227	TOTAL Contractual Services	1,594,254	1,594,254	1,594,254
16,570	17,793	23,650	23,650	60180 Printing	25,600	25,600	25,600
0	0	0	0	60200 Communications	4,783	4,783	4,783
0	0	1,100	1,100	60220 Repairs and Maintenance	7,607	7,607	7,607
266	396	250	250	60230 Postage	1,050	1,050	1,050
41,616	40,313	8,450,145	8,400,533	60240 Supplies	59,073	59,073	59,073
60	15	0	0	60246 Medical & Dental Supplies	0	0	0
15,381	16,997	32,530	32,530	60260 Travel & Training	34,030	34,030	34,030
1,062,013	1,187,525	1,242,600	1,242,600	60270 Local Travel/Mileage	1,272,621	1,272,621	1,272,621
37,684,823	38,366,300	42,102,652	42,102,652	60280 Insurance	49,410,381	49,410,381	49,410,381
4,054	308	0	0	60290 Software Licenses/Maint	4,000	4,000	4,000
4,641,214	4,141,246	5,312,240	5,312,240	60310 Drugs	4,750,000	4,750,000	4,750,000
4,656	5,008	5,300	5,300	60320 Refunds	4,000	4,000	4,000
22,750,322	23,559,693	25,792,083	25,878,219	60330 Claims Paid	30,380,915	30,380,915	30,792,798
2,966	3,688	6,280	6,280	60340 Dues & Subscriptions	6,280	6,280	6,280
17,201	21,426	20,883	20,883	60370 Intl Svc Telephone	14,269	14,269	14,269
40,160	53,115	74,732	74,732	60380 Intl Svc Data Processing	102,315	102,315	102,315
0	8,126	0	0	60390 Intl Svc PC Flat Fee	0	0	0
4,290	6,338	4,334	4,334	60410 Intl Svc Motor Pool	6,356	6,356	6,356
0	213	0	0	60420 Intl Svc Electronics	0	0	0
162,502	230,592	231,041	231,041	60430 Intl Svc Bldg Mgmt	233,876	233,876	233,876
425	318	0	0	60440 Intl Svc Other	0	0	0
33,739	27,412	40,487	40,487	60460 Intl Svc Dist/Postage	29,724	29,724	29,724
0	50	0	0	60660 Goods Issue	0	0	0
-53,969	-60,343	65,267	65,267	60680 Cash Discounts Taken	0	0	0
603	0	0	0	92002 Equipment Use	0	0	0
68,296	0	0	0	93007 Assess Int Svc Expenses	0	0	0
70,809	0	0	0	93017 Assess Dept Support	0	0	0
21,676	23,849	0	0	95101 Settle Matrl & Svcs	0	0	0
2	1	0	0	95110 Settle Inv Acct	0	0	0
0	234	0	0	95112 Settle Equip Use	0	0	0
8,917	11,402	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
66,598,591	67,662,015	83,405,574	83,442,098	TOTAL Materials & Supplies	86,346,880	86,346,880	86,758,763
5,599	0	0	0	60550 Capital Equipment	0	0	0
5,599	0	0	0	TOTAL Capital Outlay	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
70,295,209	71,661,690	87,299,119	87,396,567	TOTAL BUDGET	90,004,684	90,004,684	90,416,567

DEPARTMENT OF COUNTY MANAGEMENT

FUND 3500: Risk Management Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.10	13,856	0.10	21,062	0.10	14,526	0.10	14,526	CHIEF FINANCIAL OFFICER	0.15	23,040	0.15	23,040	0.15	23,040
1.00	93,451	1.00	91,947	1.00	96,061	1.00	96,061	FINANCE MANAGER	0.25	25,622	0.25	25,622	0.25	25,622
2.00	115,662	2.00	118,405	1.00	61,240	1.00	61,240	HUMAN RESOURCES ANALYST 1	1.00	61,240	1.00	61,240	1.00	61,240
3.00	184,265	4.00	241,427	5.00	314,694	5.00	314,694	HUMAN RESOURCES ANALYST 2	4.00	257,961	4.00	257,961	4.00	257,961
1.00	63,311	2.00	99,830	1.00	67,094	1.00	67,094	HUMAN RESOURCES ANALYST 2	1.00	69,280	1.00	69,280	1.00	69,280
4.00	285,316	4.00	300,511	5.00	375,594	5.00	375,594	HUMAN RESOURCES ANALYST/SENIOR	6.00	445,704	6.00	445,704	6.00	445,704
1.15	93,421	1.00	81,794	1.00	85,453	1.00	85,453	HUMAN RESOURCES MANAGER 1	1.00	85,453	1.00	85,453	1.00	85,453
1.00	98,127	1.15	110,862	1.25	126,085	1.25	126,085	HUMAN RESOURCES MANAGER 2	1.25	126,084	1.25	126,084	1.25	126,084
0.00	0	0.00	0	0.15	17,512	0.15	17,512	HUMAN RESOURCES MANAGER/SENIOR	0.15	19,862	0.15	19,862	0.15	19,862
1.00	47,848	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	1.00	38,224	1.00	38,224	1.00	38,224
1.50	61,288	1.50	61,408	1.50	62,133	1.50	62,133	OFFICE ASSISTANT/SENIOR	1.50	55,144	1.50	55,144	1.50	55,144
0.00	0	0.00	0	0.25	25,217	0.25	25,217	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	-24,818	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	55,899	0.00	47,757	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
15.75	1,112,444	16.75	1,150,185	17.25	1,245,609	17.25	1,245,609	TOTAL BUDGET	17.30	1,207,614	17.30	1,207,614	17.30	1,207,614

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

Department Budget Detail by Fund

fy2012 adopted budget

District Attorney's Office Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

DISTRICT ATTORNEY

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
9,918,449	9,317,395	9,937,313	10,060,969	60000	Permanent	10,027,215	10,027,215	10,027,215
423,728	431,022	76,835	76,835	60100	Temporary	73,000	73,000	73,000
7,416	7,562	7,500	7,500	60110	Overtime	10,000	10,000	10,000
5,951	5,994	0	0	60120	Premium	0	0	0
2,885,264	2,722,222	3,054,064	3,091,186	60130	Salary-Related Exp	3,002,527	3,002,527	3,002,527
42,242	45,760	0	0	60135	Non-Base Fringe	0	0	0
2,272,914	2,376,595	2,651,920	2,687,176	60140	Insurance Benefits	2,740,093	2,740,093	2,740,093
40,118	51,436	0	0	60145	Non-Base Insurance	0	0	0
5,387	0	0	0	90001	ATYP Posting (CATS)	0	0	0
684	437	0	0	90002	ATYP On Call (CATS)	0	0	0
203,779	156,235	0	0	93002	Assess Labor	0	0	0
79	94	0	0	95102	Settle Labor	0	0	0
15,806,013	15,114,752	15,727,632	15,923,666	TOTAL Personal Services		15,852,835	15,852,835	15,852,835
1	0	0	0	60160	Pass-Thru & Pgm Supt	0	0	0
320,181	270,240	306,091	306,091	60170	Professional Services	285,304	285,304	285,304
320,181	270,240	306,091	306,091	TOTAL Contractual Services		285,304	285,304	285,304
51,817	53,357	39,498	39,498	60180	Printing	35,255	35,255	35,255
44,220	42,133	40,117	40,117	60200	Communications	42,095	42,095	42,095
7,783	9,862	7,869	7,869	60210	Rentals	7,898	7,898	7,898
15,758	14,924	9,522	9,522	60220	Repairs and Maintenance	5,047	5,047	5,047
164	236	812	812	60230	Postage	815	815	815
89,628	83,235	117,252	117,252	60240	Supplies	120,087	120,087	120,087
9,215	11,715	16,215	16,215	60260	Travel & Training	16,274	16,274	16,274
15,964	13,692	9,222	9,222	60270	Local Travel/Mileage	13,341	13,341	13,341
173,474	174,716	181,926	181,926	60290	Software Licenses/Maint	204,726	204,726	204,726
0	35	0	0	60320	Refunds	0	0	0
64,208	85,122	68,613	68,613	60340	Dues & Subscriptions	73,613	73,613	73,613
151,287	158,888	150,823	150,823	60370	Intl Svc Telephone	152,730	152,730	152,730
421,259	299,365	413,353	413,353	60380	Intl Svc Data Processing	387,900	387,900	387,900
0	53,200	37,800	37,800	60390	Intl Svc PC Flat Fee	31,500	31,500	31,500
92,271	95,329	93,785	93,785	60410	Intl Svc Motor Pool	102,482	102,482	102,482
653	775	1,172	1,172	60420	Intl Svc Electronics	1,172	1,172	1,172
700,864	714,572	692,510	692,510	60430	Intl Svc Bldg Mgmt	601,008	601,008	601,008
2,515	4,718	0	0	60440	Intl Svc Other	0	0	0
246,642	265,625	238,986	238,986	60460	Intl Svc Dist/Postage	269,010	269,010	269,010
0	1,578	0	0	60660	Goods Issue	0	0	0
-234	-318	0	0	60680	Cash Discounts Taken	0	0	0
4	8	0	0	95110	Settle Inv Acct	0	0	0
19,376	19,612	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
2,106,868	2,102,377	2,119,475	2,119,475	TOTAL Materials & Supplies		2,064,953	2,064,953	2,064,953
18,233,062	17,487,369	18,153,198	18,349,232	TOTAL BUDGET		18,203,092	18,203,092	18,203,092

DISTRICT ATTORNEY

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	0.00	0	0.00	0	D A ADMINISTRATIVE MANAGER	2.00	194,222	2.00	194,222	2.00	194,222
3.61	205,974	3.63	206,186	3.63	213,763	3.63	213,763	D A INVESTIGATOR	3.64	221,312	3.64	221,312	3.64	221,312
1.00	76,862	1.00	75,624	1.00	79,008	1.00	79,008	D A INVESTIGATOR/CHIEF	1.00	79,008	1.00	79,008	1.00	79,008
1.00	48,887	1.00	50,003	1.00	51,789	1.00	51,789	DATA ANALYST	1.00	54,162	1.00	54,162	1.00	54,162
1.00	135,100	1.00	98,114	1.00	110,418	1.00	110,418	DEPUTY DIST ATTY/FIRST ASST	1.00	141,586	1.00	141,586	1.00	141,586
14.00	876,038	13.00	852,386	11.00	712,110	11.00	712,110	DEPUTY DISTRICT ATTORNEY 1	11.00	730,290	11.00	730,290	11.00	730,290
20.07	1,453,739	12.92	982,234	15.35	1,141,192	15.35	1,141,192	DEPUTY DISTRICT ATTORNEY 2	14.87	1,185,245	14.87	1,185,245	14.87	1,185,245
19.38	1,908,033	19.57	2,005,035	16.75	1,755,631	16.75	1,755,631	DEPUTY DISTRICT ATTORNEY 3	21.76	2,289,110	21.76	2,289,110	21.76	2,289,110
12.49	1,590,725	11.90	1,586,587	11.90	1,591,708	11.90	1,591,708	DEPUTY DISTRICT ATTORNEY 4	9.90	1,337,959	9.90	1,337,959	9.90	1,337,959
2.00	279,804	2.00	279,266	2.00	299,150	2.00	299,150	DEPUTY DISTRICT ATTORNEY/CHIEF	2.00	311,236	2.00	311,236	2.00	311,236
1.00	58,173	1.00	59,481	1.00	61,588	1.00	61,588	DESKTOP SUPPORT SPECIALIST/SENIOR	0.00	0	0.00	0	0.00	0
1.00	67,356	1.00	68,886	1.00	70,996	1.00	70,996	DEVELOPMENT ANALYST	1.00	73,518	1.00	73,518	1.00	73,518
1.00	73,545	1.00	75,221	1.00	77,894	1.00	77,894	DEVELOPMENT ANALYST/SENIOR	1.00	81,437	1.00	81,437	1.00	81,437
0.00	0	0.00	0	1.00	37,772	1.00	37,772	DISEASE INTERVENTION SPECIALIST	0.00	0	0.00	0	0.00	0
1.00	46,285	1.00	50,348	1.00	50,348	1.00	50,348	DISTRICT ATTORNEY	1.00	50,348	1.00	50,348	1.00	50,348
1.00	99,340	0.00	0	0.00	0	0.00	0	EXECUTIVE ASSISTANT	0.00	0	0.00	0	0.00	0
1.00	41,059	1.00	41,969	1.00	43,474	1.00	43,474	FINANCE SPECIALIST 1	1.00	45,468	1.00	45,468	1.00	45,468
1.00	55,250	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
0.00	0	1.00	55,165	1.00	60,271	1.00	60,271	FINANCE SPECIALIST/SENIOR	1.00	62,985	1.00	62,985	1.00	62,985
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE TECHNICIAN	1.00	39,710	1.00	39,710	1.00	39,710
0.00	0	1.00	53,646	1.00	56,045	1.00	56,045	HUMAN RESOURCES ANALYST 1	1.00	56,046	1.00	56,046	1.00	56,046
1.00	51,301	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	53,514	1.00	53,514	HUMAN RESOURCES TECHNICIAN	0.50	18,923	0.50	18,923	0.50	18,923
0.00	0	1.00	41,556	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	INFORMATION SPECIALIST 2	1.00	64,358	1.00	64,358	1.00	64,358
0.00	0	0.00	0	0.00	0	0.00	0	INFORMATION SPECIALIST 3	1.00	73,518	1.00	73,518	1.00	73,518
1.00	86,168	1.00	88,722	1.00	92,690	1.00	92,690	IT MANAGER 1	1.00	92,690	1.00	92,690	1.00	92,690
1.00	86,159	0.00	0	0.00	0	0.00	0	IT SUPERVISOR	0.00	0	0.00	0	0.00	0
12.00	483,427	12.00	473,884	12.88	523,784	12.88	523,784	LEGAL ASSISTANT 1	11.00	468,929	11.00	468,929	11.00	468,929
6.00	265,128	6.00	272,215	6.00	278,121	6.00	278,121	LEGAL ASSISTANT 2	6.00	281,184	6.00	281,184	6.00	281,184
7.00	359,660	7.00	362,465	7.00	375,421	7.00	375,421	LEGAL ASSISTANT/SENIOR	6.00	333,729	6.00	333,729	6.00	333,729
3.00	65,583	3.00	62,127	3.00	65,583	3.00	65,583	LEGAL INTERN	3.00	65,583	3.00	65,583	3.00	65,583
2.00	96,976	2.00	102,680	2.00	109,990	2.00	109,990	LEGISLATIVE/ADMIN SECRETARY	2.00	115,555	2.00	115,555	2.00	115,555
1.00	68,382	1.00	67,903	1.00	70,324	1.00	70,324	NETWORK ADMINISTRATOR	0.00	0	0.00	0	0.00	0
30.00	973,154	26.00	847,732	25.50	854,585	25.50	854,585	OFFICE ASSISTANT 2	26.86	934,416	26.86	934,416	26.86	934,416
4.50	181,823	4.50	177,743	4.50	182,917	4.50	182,917	OFFICE ASSISTANT/SENIOR	4.50	187,723	4.50	187,723	4.50	187,723
1.00	56,221	1.00	55,385	1.00	57,862	1.00	57,862	OPERATIONS ADMINISTRATOR	1.00	57,862	1.00	57,862	1.00	57,862
5.00	273,255	4.00	218,035	4.00	227,787	4.00	227,787	OPERATIONS SUPERVISOR	3.00	173,586	3.00	173,586	3.00	173,586
1.00	49,121	1.00	50,003	1.00	52,067	1.00	52,067	PROCUREMENT ANALYST	1.00	54,435	1.00	54,435	1.00	54,435
0.00	0	1.00	56,881	1.00	58,916	1.00	58,916	PROGRAM COORDINATOR	0.00	0	0.00	0	0.00	0
2.00	174,552	2.00	187,727	2.00	196,126	2.00	196,126	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	-550,641	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	85,000	1.00	70,016	1.00	75,000	1.00	75,000	STAFF ASSISTANT	0.00	0	0.00	0	0.00	0

DISTRICT ATTORNEY

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
3.00	141,422	1.46	61,825	2.41	107,040	2.41	107,040	SUPPORT ENFORCEMENT AGENT	2.00	84,800	2.00	84,800	2.00	84,800
3.76	162,336	2.90	130,986	3.02	142,429	3.02	142,429	VICTIM ADVOCATE	1.47	66,282	1.47	66,282	1.47	66,282
166.81	10,675,838	150.88	9,317,395	150.94	9,937,313	150.94	9,937,313	TOTAL BUDGET	146.50	10,027,215	146.50	10,027,215	146.50	10,027,215

DISTRICT ATTORNEY

FUND 1505: Federal/State Program Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
2,982,939	3,222,574	3,250,891	3,250,891	60000	Permanent	3,030,691	3,030,691	3,107,231
69,143	68,281	80,000	80,000	60100	Temporary	86,500	86,500	86,500
146	545	0	0	60110	Overtime	0	0	0
12,048	12,377	0	0	60120	Premium	0	0	0
872,507	944,081	994,785	994,785	60130	Salary-Related Exp	915,478	915,478	938,976
5,751	5,686	0	0	60135	Non-Base Fringe	0	0	0
731,499	855,879	886,897	886,897	60140	Insurance Benefits	892,589	892,589	912,254
1,800	2,562	0	0	60145	Non-Base Insurance	0	0	0
-3,224	3,325	0	0	90001	ATYP Posting (CATS)	0	0	0
-207,584	-157,132	0	0	93002	Assess Labor	0	0	0
0	9	0	0	95102	Settle Labor	0	0	0
4,465,026	4,958,187	5,212,573	5,212,573	TOTAL Personal Services		4,925,258	4,925,258	5,044,961
857,590	631,236	569,089	569,089	60160	Pass-Thru & Pgm Supt	539,104	539,104	539,104
28,437	23,378	37,500	37,500	60170	Professional Services	37,500	37,500	37,500
886,027	654,614	606,589	606,589	TOTAL Contractual Services		576,604	576,604	576,604
14,195	15,909	6,477	6,477	60180	Printing	13,500	13,500	13,500
1,969	1,993	2,400	2,400	60200	Communications	1,500	1,500	1,500
2,220	420	1,000	1,000	60220	Repairs and Maintenance	1,000	1,000	1,000
47	0	515	515	60230	Postage	515	515	515
16,922	16,859	69,921	69,921	60240	Supplies	76,972	76,972	76,972
43,224	16,561	39,715	39,715	60260	Travel & Training	36,913	36,913	36,913
1,300	1,234	1,017	1,017	60270	Local Travel/Mileage	1,017	1,017	1,017
0	9,433	0	0	60320	Refunds	0	0	0
2,367	3,158	310	310	60340	Dues & Subscriptions	597	597	597
56,553	73,551	55,002	55,002	60350	Central Indirect	82,585	82,585	82,585
90,431	99,078	118,892	118,892	60355	Dept Indirect	137,967	137,967	137,967
26,675	26,767	27,010	27,010	60370	Intl Svc Telephone	27,010	27,010	27,010
54,612	36,826	53,551	53,551	60380	Intl Svc Data Processing	49,581	49,581	49,581
0	9,600	0	0	60390	Intl Svc PC Flat Fee	4,500	4,500	4,500
9,081	9,085	11,232	11,232	60410	Intl Svc Motor Pool	8,769	8,769	8,769
67,181	47,622	182,991	182,991	60430	Intl Svc Bldg Mgmt	164,642	164,642	164,642
0	16,743	0	0	60440	Intl Svc Other	0	0	0
49,479	46,955	51,732	51,732	60460	Intl Svc Dist/Postage	49,016	49,016	49,016
-63	-354	0	0	60680	Cash Discounts Taken	0	0	0
1	1	0	0	95110	Settle Inv Acct	0	0	0
716	1,991	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
436,909	433,432	621,765	621,765	TOTAL Materials & Supplies		656,084	656,084	656,084
5,787,961	6,046,233	6,440,927	6,440,927	TOTAL BUDGET		6,157,946	6,157,946	6,277,649

DISTRICT ATTORNEY

FUND 1505: Federal/State Program Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM	FTE	BASE AM	FTE	BASE AM	FTE	BASE AM		FTE	BASE AM	FTE	BASE AM	FTE	BASE AM
3.39	190,572	3.37	191,317	3.37	197,855	3.37	197,855	D A INVESTIGATOR	3.36	202,017	3.36	202,017	3.36	202,017
12.43	885,189	5.08	391,365	5.65	423,914	5.65	423,914	DEPUTY DISTRICT ATTORNEY 2	5.13	418,422	5.13	418,422	6.13	494,962
6.92	739,718	4.93	574,218	10.25	1,065,096	10.25	1,065,096	DEPUTY DISTRICT ATTORNEY 3	6.74	778,297	6.74	778,297	6.74	778,297
2.51	322,797	2.10	283,068	2.10	280,890	2.10	280,890	DEPUTY DISTRICT ATTORNEY 4	1.10	150,073	1.10	150,073	1.10	150,073
0.50	17,922	0.50	18,060	0.00	0	0.00	0	FINANCE TECHNICIAN	0.00	0	0.00	0	0.00	0
1.00	41,467	2.00	84,576	1.62	67,383	1.62	67,383	LEGAL ASSISTANT 1	2.50	104,243	2.50	104,243	2.50	104,243
2.00	86,212	2.00	82,726	2.00	87,418	2.00	87,418	LEGAL ASSISTANT 2	2.00	85,229	2.00	85,229	2.00	85,229
1.00	50,156	1.00	51,312	1.00	53,148	1.00	53,148	LEGAL ASSISTANT/SENIOR	0.00	0	0.00	0	0.00	0
1.00	65,334	1.00	66,808	1.00	69,199	1.00	69,199	NETWORK ADMINISTRATOR	0.00	0	0.00	0	0.00	0
6.00	218,875	6.00	213,518	6.00	221,120	6.00	221,120	OFFICE ASSISTANT 2	4.64	171,298	4.64	171,298	4.64	171,298
1.50	63,872	1.50	63,432	1.50	65,709	1.50	65,709	OFFICE ASSISTANT/SENIOR	2.50	107,559	2.50	107,559	2.50	107,559
0.00	0	1.00	57,527	1.00	60,101	1.00	60,101	OPERATIONS ADMINISTRATOR	1.00	60,101	1.00	60,101	1.00	60,101
1.00	51,194	0.00	0	0.00	0	0.00	0	OPERATIONS SUPERVISOR	1.00	54,202	1.00	54,202	1.00	54,202
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM COORDINATOR	1.00	61,554	1.00	61,554	1.00	61,554
0.00	0	0.00	502,419	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
9.00	405,132	10.54	466,305	9.59	437,073	9.59	437,073	SUPPORT ENFORCEMENT AGENT	10.00	459,628	10.00	459,628	10.00	459,628
0.00	0	0.00	0	0.00	0	0.00	0	SYSTEMS ADMINISTRATOR	1.00	74,517	1.00	74,517	1.00	74,517
3.74	184,003	3.60	175,923	4.48	221,985	4.48	221,985	VICTIM ADVOCATE	6.03	303,551	6.03	303,551	6.03	303,551
51.99	3,322,443	44.62	3,222,574	49.56	3,250,891	49.56	3,250,891	TOTAL BUDGET	48.00	3,030,691	48.00	3,030,691	49.00	3,107,231

DISTRICT ATTORNEY

FUND 1516: Justice Services Special Ops F

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
5,159	0	15,977	15,977	60000 Permanent	16,923	16,923	16,923
135	0	0	0	60120 Premium	0	0	0
1,485	0	5,191	5,191	60130 Salary-Related Exp	4,925	4,925	4,925
1,883	0	7,718	7,718	60140 Insurance Benefits	8,125	8,125	8,125
3,804	0	0	0	93002 Assess Labor	0	0	0
12,466	0	28,886	28,886	TOTAL Personal Services	29,973	29,973	29,973
89	0	0	0	60170 Professional Services	0	0	0
89	0	0	0	TOTAL Contractual Services	0	0	0
10,116	0	18,940	18,940	60180 Printing	20,000	20,000	20,000
0	0	111,060	111,060	60240 Supplies	131,000	131,000	131,000
0	0	0	0	60290 Software Licenses/Maint	5,000	5,000	5,000
333	0	0	0	60350 Central Indirect	0	0	0
533	0	0	0	60355 Dept Indirect	0	0	0
8,946	0	0	0	60370 Intl Svc Telephone	0	0	0
19,928	0	130,000	130,000	TOTAL Materials & Supplies	156,000	156,000	156,000
16,701	0	0	0	60550 Capital Equipment	0	0	0
16,701	0	0	0	TOTAL Capital Outlay	0	0	0
49,184	0	158,886	158,886	TOTAL BUDGET	185,973	185,973	185,973

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM	FTE	BASE AM	FTE	BASE AM	FTE	BASE AM		FTE	BASE AM	FTE	BASE AM	FTE	BASE AM
0.50	15,955	0.50	15,566	0.50	15,977	0.50	15,977	OFFICE ASSISTANT 2	0.50	16,923	0.50	16,923	0.50	16,923
0.00	0	0.00	-15,566	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.50	15,955	0.50	0	0.50	15,977	0.50	15,977	TOTAL BUDGET	0.50	16,923	0.50	16,923	0.50	16,923

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

Department Budget Detail by Fund

fy2012 adopted budget

Health Department Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

HEALTH DEPARTMENT

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
14,215,830	14,190,574	22,064,026	22,108,336	60000	Permanent	22,844,898	22,844,898	22,836,031
226,612	180,205	1,222,439	1,214,213	60100	Temporary	1,183,124	1,183,124	1,183,124
434,543	393,708	378,982	378,982	60110	Overtime	357,101	357,101	357,101
433,206	365,394	381,497	381,497	60120	Premium	412,135	412,135	412,135
4,268,265	4,296,243	7,022,413	7,019,571	60130	Salary-Related Exp	7,123,528	7,123,528	7,120,806
38,057	32,748	255,115	253,441	60135	Non-Base Fringe	232,553	232,553	232,553
3,651,894	3,989,769	6,733,825	6,739,634	60140	Insurance Benefits	7,306,427	7,306,427	7,305,673
13,663	19,797	45,481	38,841	60145	Non-Base Insurance	56,926	56,926	56,926
124,442	18,858	0	0	90001	ATYP Posting (CATS)	0	0	0
788,396	1,045,829	0	0	90002	ATYP On Call (CATS)	0	0	0
11,965,434	9,659,170	0	0	93002	Assess Labor	0	0	0
491	764	0	0	95102	Settle Labor	0	0	0
0	4,807	0	0	95200	ATYP Clean Up (Cent)	0	0	0
36,160,833	34,197,866	38,103,778	38,134,515	TOTAL Personal Services		39,516,692	39,516,692	39,504,349
1,130,471	1,220,635	1,559,152	1,559,152	60150	Cnty Match & Sharing	1,651,312	1,651,312	1,651,312
12,794	16,916	25,951	25,951	60155	Direct Prog & Client Assist	21,700	21,700	21,550
148,000	865,535	1,177,060	1,177,060	60160	Pass-Thru & Pgm Supt	656,908	656,908	656,908
3,520,341	3,067,605	3,197,436	3,228,904	60170	Professional Services	2,779,603	2,779,603	2,720,591
45,820	-14,908	0	0	91002	Assess Passthru/Supp	0	0	0
4,857,426	5,155,782	5,959,599	5,991,067	TOTAL Contractual Services		5,109,523	5,109,523	5,050,361
139,008	167,257	198,007	198,007	60180	Printing	218,292	218,292	217,892
6,853	3,743	0	0	60200	Communications	188,792	188,792	187,834
8,638	9,059	28,023	28,023	60210	Rentals	12,321	12,321	12,321
129,714	6,747	7,294	7,294	60220	Repairs and Maintenance	150,632	150,632	146,848
1,598	883	6,095	6,095	60230	Postage	3,028	3,028	3,028
417,277	397,831	440,066	424,007	60240	Supplies	504,792	504,792	556,890
162,419	200,099	191,071	191,071	60246	Medical & Dental Supplies	317,063	317,063	298,216
18,332	915	18,970	18,970	60250	Food	17,079	17,079	16,079
128,484	140,095	268,191	268,191	60260	Travel & Training	210,500	210,500	208,365
51,295	44,020	93,438	93,438	60270	Local Travel/Mileage	84,624	84,624	76,924
0	94,875	0	0	60280	Insurance	0	0	0
1,018,883	1,384,408	1,379,243	1,379,243	60290	Software Licenses/Maint	1,421,256	1,421,256	1,421,256
928,456	1,115,249	1,217,482	1,217,482	60310	Drugs	1,000,340	1,000,340	1,000,340
1,476,064	89,827	0	0	60320	Refunds	0	0	0
110,861	115,586	138,058	138,058	60340	Dues & Subscriptions	150,956	150,956	149,956
261,913	268,238	440,796	440,796	60370	Intl Svc Telephone	473,615	473,615	451,325
1,544,360	1,909,934	3,269,939	3,269,939	60380	Intl Svc Data Processing	2,527,304	2,527,304	2,491,033
0	269,568	0	0	60390	Intl Svc PC Flat Fee	900	900	900
174,381	172,445	168,473	168,473	60410	Intl Svc Motor Pool	173,482	173,482	173,482
4,320	1,634	686	686	60420	Intl Svc Electronics	3,172	3,172	3,172
889,586	835,753	2,023,915	2,023,915	60430	Intl Svc Bldg Mgmt	2,114,962	2,114,962	2,114,962
18,001	17,790	5,680	5,680	60440	Intl Svc Other	30,981	30,981	30,981
462,981	374,869	466,962	466,962	60460	Intl Svc Dist/Postage	482,242	482,242	482,242
-43	0	0	0	60680	Cash Discounts Taken	0	0	0
1,457,338	1,131,066	0	0	93001	Assess Matrl & Svcs	0	0	0
1,170,949	1,042,468	0	0	93007	Assess Int Svc Expenses	0	0	0
125	142	0	0	93010	Assess Inv Acct	0	0	0
4	9	0	0	93012	Assess Equip Use	0	0	0
0	5	0	0	93015	Assess Lib Bks & Mat	0	0	0

HEALTH DEPARTMENT

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
79,225	78,997	0	0	93016 Assess Med Supplies	0	0	0
45	219	0	0	95110 Settle Inv Acct	0	0	0
436,701	161,786	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
11,097,769	10,035,517	10,362,389	10,346,330	TOTAL Materials & Supplies	10,086,333	10,086,333	10,044,046
0	26,530	0	0	60550 Capital Equipment	0	0	0
0	26,530	0	0	TOTAL Capital Outlay	0	0	0
52,116,028	49,415,694	54,425,766	54,471,912	TOTAL BUDGET	54,712,548	54,712,548	54,598,756

HEALTH DEPARTMENT

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.00	0	0.00	0	1.00	52,325	1.00	52,325	ADMINISTRATIVE ANALYST	0.00	0	0.00	0	0.00	0
0.70	37,226	0.70	37,727	0.70	39,414	0.70	39,414	ADMINISTRATIVE ANALYST	1.70	87,265	1.70	87,265	1.70	87,265
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ANALYST/SENIOR	0.00	0	0.00	0	1.00	64,247
1.00	48,315	1.00	48,974	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	1.00	74,886	1.00	78,238	1.00	78,238	ADMINISTRATIVE SERV OFFICER	1.00	78,238	1.00	78,238	1.00	78,238
9.00	382,339	7.80	329,649	7.00	304,341	7.00	304,341	ADMINISTRATIVE SPECIALIST	9.80	410,049	9.80	410,049	9.80	410,049
2.00	113,317	2.00	106,968	2.00	109,869	2.00	109,869	BUDGET ANALYST	2.00	114,840	2.00	114,840	2.00	114,840
0.00	0	1.00	42,293	0.00	0	0.00	0	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
6.70	248,220	5.09	187,731	4.84	176,999	4.84	176,999	CLINIC MEDICAL ASSISTANT	2.75	110,188	2.75	110,188	2.75	110,188
1.92	120,428	1.00	63,987	1.00	66,273	1.00	66,273	CLINICAL SERVICES SPECIALIST	0.60	40,352	0.60	40,352	0.60	40,352
0.55	38,350	0.00	0	0.00	0	0.00	0	CLINICAL SUPERVISOR	0.00	0	0.00	0	0.00	0
76.05	5,089,893	56.58	3,933,426	60.63	4,247,629	60.63	4,247,629	COMMUNITY HEALTH NURSE	56.73	4,123,525	56.73	4,123,525	56.73	4,123,525
0.00	0	0.60	18,328	0.80	25,306	0.80	25,306	COMMUNITY HEALTH SPECIALIST 1	1.10	36,241	1.10	36,241	1.10	36,241
13.95	578,847	3.70	147,024	1.14	47,028	1.14	47,028	COMMUNITY HEALTH SPECIALIST 2	5.69	245,630	5.69	245,630	5.69	245,630
0.67	26,046	0.00	0	0.00	0	0.00	0	COMMUNITY INFORMATION SPEC	0.00	0	0.00	0	0.00	0
2.00	107,423	2.00	104,098	2.00	108,000	2.00	108,000	CONTRACT SPECIALIST	2.00	107,085	2.00	107,085	2.00	107,085
0.00	0	0.00	0	1.00	58,840	1.00	58,840	CONTRACT SPECIALIST SENIOR	1.00	61,843	1.00	61,843	1.00	61,843
2.80	143,162	4.00	212,059	4.90	292,303	4.90	292,303	DATA ANALYST	4.70	286,187	4.70	286,187	4.70	286,187
1.50	95,688	2.00	129,854	2.00	134,758	2.00	134,758	DATA ANALYST SR	2.81	193,211	2.81	193,211	2.81	193,211
0.90	34,070	0.00	0	0.00	0	0.00	0	DENTAL ASSISTANT	0.00	0	0.00	0	0.00	0
1.90	65,330	0.70	25,209	0.80	29,838	0.80	29,838	DENTAL ASSISTANT/EFDA	0.80	32,151	0.80	32,151	0.80	32,151
0.60	75,133	0.00	0	0.00	0	0.00	0	DENTAL HEALTH OFFICER	0.00	0	0.00	0	0.00	0
2.37	157,058	0.44	29,878	0.00	0	0.00	0	DENTAL HYGIENIST	0.00	0	0.00	0	0.00	0
0.20	21,631	0.00	0	0.00	0	0.00	0	DENTIST	0.80	100,265	0.80	100,265	0.80	100,265
0.80	93,224	0.70	88,174	0.80	105,280	0.80	105,280	DENTIST/SENIOR	0.00	0	0.00	0	0.00	0
1.00	154,377	1.00	156,448	1.00	163,448	1.00	163,448	DEPARTMENT DIRECTOR 2	1.00	158,687	1.00	158,687	1.00	158,687
1.00	88,976	1.00	91,894	1.00	96,005	1.00	96,005	DEPUTY DIRECTOR	0.00	0	0.00	0	0.00	0
0.00	0	0.70	109,600	0.70	114,506	0.70	114,506	DEPUTY HEALTH OFFICER	0.70	114,506	0.70	114,506	0.70	114,506
6.00	333,364	6.00	335,040	6.00	331,721	6.00	331,721	DEPUTY MEDICAL EXAMINER	6.00	332,831	6.00	332,831	6.00	332,831
0.50	23,991	0.00	0	1.53	87,636	1.53	87,636	DIETITIAN (NUTRITIONIST)	0.25	13,504	0.25	13,504	0.25	13,504
2.14	95,116	2.27	104,470	1.01	48,672	1.01	48,672	DISEASE INTERVENTION SPECIALIST	2.30	112,648	2.30	112,648	2.30	112,648
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 1	1.00	111,178	1.00	111,178	1.00	111,178
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	1.00	114,542	1.00	114,542	1.00	114,542
9.00	344,435	6.00	278,798	1.25	44,000	1.25	44,000	ELIGIBILITY SPECIALIST	3.00	140,589	3.00	140,589	3.00	140,589
15.28	848,283	15.80	864,761	15.57	900,748	15.57	900,748	ENVIRONMENTAL HEALTH SPECIALIS	15.80	928,745	15.80	928,745	15.80	928,745
1.00	64,285	1.00	60,273	1.00	59,445	1.00	59,445	ENVIRONMENTAL HEALTH SPECIALIS	2.00	127,677	2.00	127,677	2.00	127,677
1.00	80,964	1.00	67,076	1.00	75,817	1.00	75,817	ENVIRONMENTAL HEALTH SUPERVIS	1.00	75,817	1.00	75,817	1.00	75,817
1.25	49,946	0.50	19,357	1.75	80,677	1.75	80,677	ENVIRONMENTAL HEALTH TRAINEE	1.10	45,280	1.10	45,280	1.10	45,280
0.00	0	0.00	0	0.00	0	0.00	0	EXECUTIVE ADVISOR	2.00	212,749	2.00	212,749	2.00	212,749
1.00	72,537	1.00	52,798	1.00	55,505	1.00	55,505	FACILITIES SPECIALIST 2	1.00	58,005	1.00	58,005	1.00	58,005
2.00	154,263	2.00	175,393	2.00	183,239	2.00	183,239	FINANCE MANAGER	2.00	183,239	2.00	183,239	2.00	183,239
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER, SR	1.00	100,867	1.00	100,867	1.00	100,867
4.00	184,048	2.00	90,808	4.00	179,631	4.00	179,631	FINANCE SPECIALIST 1	4.00	176,715	4.00	176,715	4.00	176,715

HEALTH DEPARTMENT

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
3.00	142,676	6.00	304,245	5.50	266,066	5.50	266,066	FINANCE SPECIALIST 2	6.50	321,664	6.50	321,664	6.50	321,664
2.00	110,076	2.00	114,230	3.00	172,163	3.00	172,163	FINANCE SPECIALIST/SENIOR	3.00	180,164	3.00	180,164	3.00	180,164
3.00	196,026	4.00	261,718	3.00	209,200	3.00	209,200	FINANCE SUPERVISOR	3.00	209,201	3.00	209,201	3.00	209,201
9.00	351,170	9.00	354,716	9.00	363,420	9.00	363,420	FINANCE TECHNICIAN	8.00	329,805	8.00	329,805	8.00	329,805
0.80	35,382	0.00	0	0.80	36,392	0.80	36,392	GRAPHIC DESIGNER	0.80	38,034	0.80	38,034	0.80	38,034
1.73	63,539	1.90	69,300	1.90	71,767	1.90	71,767	HEALTH ASSISTANT 1	1.90	66,092	1.90	66,092	1.90	66,092
3.00	113,674	3.10	118,420	3.21	126,415	3.21	126,415	HEALTH ASSISTANT 2	3.24	130,680	3.24	130,680	3.24	130,680
2.60	133,624	5.50	261,202	8.13	390,598	8.13	390,598	HEALTH EDUCATOR	10.50	512,885	10.50	512,885	10.50	512,885
1.30	59,733	5.80	267,993	5.60	258,966	5.60	258,966	HEALTH INFORMATION TECHNICIAN	5.60	268,349	5.60	268,349	5.60	268,349
1.00	46,994	0.00	0	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN/S	0.00	0	0.00	0	0.00	0
1.00	159,134	0.92	148,369	1.00	168,486	1.00	168,486	HEALTH OFFICER	1.00	168,486	1.00	168,486	1.00	168,486
8.00	426,195	0.00	0	0.00	0	0.00	0	HEALTH OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
2.00	152,177	2.00	151,716	2.00	158,505	2.00	158,505	HEALTH SERVICES DEVELOPMENT AD	2.00	133,618	2.00	133,618	2.00	133,618
2.00	216,312	1.90	202,190	1.00	111,178	1.00	111,178	HEALTH SERVICES MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
2.00	112,357	2.00	114,732	2.00	119,865	2.00	119,865	HUMAN RESOURCES ANALYST 1	2.00	123,838	2.00	123,838	2.00	123,838
1.80	119,931	2.80	189,410	2.30	156,027	2.30	156,027	HUMAN RESOURCES ANALYST 2	2.43	156,900	2.43	156,900	2.43	156,900
2.00	145,721	2.00	147,293	1.80	120,021	1.80	120,021	HUMAN RESOURCES ANALYST/SENIOR	2.00	146,173	2.00	146,173	2.00	146,173
1.00	74,470	1.00	77,667	2.00	163,199	2.00	163,199	HUMAN RESOURCES MANAGER 1	2.00	166,506	2.00	166,506	2.00	166,506
1.00	96,255	1.00	96,547	1.00	100,867	1.00	100,867	HUMAN RESOURCES MANAGER 2	1.00	100,867	1.00	100,867	1.00	100,867
1.00	44,321	1.00	44,916	1.00	46,925	1.00	46,925	HUMAN RESOURCES TECHNICIAN	1.90	88,284	1.90	88,284	1.90	88,284
0.00	0	1.00	132,310	1.00	141,197	1.00	141,197	ICS DIRECTOR	1.00	141,197	1.00	141,197	1.00	141,197
12.40	447,352	1.00	32,376	0.00	0	0.00	0	INFORMATION & REFERRAL SPECIALI	0.00	0	0.00	0	0.00	0
2.85	133,446	2.68	137,840	0.24	10,677	0.24	10,677	LICENSED COMM PRACTICAL NURSE	2.09	109,314	2.09	109,314	2.09	109,314
0.50	28,820	2.00	138,925	2.00	145,951	2.00	145,951	MANAGEMENT ASSISTANT	1.00	64,247	1.00	64,247	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	2.50	225,754	2.50	225,754	2.50	225,754
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	3.35	321,563	3.35	321,563	3.35	321,563
0.60	95,482	0.70	115,025	0.90	154,462	0.90	154,462	MEDICAL DIRECTOR	0.90	154,462	0.90	154,462	0.90	154,462
2.30	93,243	1.00	44,860	1.00	47,604	1.00	47,604	MEDICAL LABORATORY TECHNICIAN	1.50	72,297	1.50	72,297	1.50	72,297
6.00	328,948	6.00	327,836	6.50	346,562	6.50	346,562	MEDICAL TECHNOLOGIST	6.50	352,109	6.50	352,109	6.50	352,109
0.00	0	10.80	375,775	10.75	373,150	10.75	373,150	MEDICATION AIDE/CAN	13.20	474,668	13.20	474,668	13.20	474,668
2.00	128,914	5.60	354,820	5.00	295,548	5.00	295,548	MENTAL HEALTH CONSULTANT	5.00	304,321	5.00	304,321	5.00	304,321
0.91	50,081	0.90	50,627	1.00	58,269	1.00	58,269	NUISANCE ENFORCEMENT OFFICER	1.00	60,942	1.00	60,942	1.00	60,942
11.77	1,064,310	8.90	849,803	9.62	914,764	9.62	914,764	NURSE PRACTITIONER	6.39	601,352	6.39	601,352	6.39	601,352
0.00	0	0.00	0	0.00	0	0.00	0	NURSING DEVELOPMENT CONSULTA	1.00	67,000	1.00	67,000	1.00	67,000
0.00	0	0.00	0	0.00	0	0.00	0	NURSING DIRECTOR	1.00	105,910	1.00	105,910	1.00	105,910
4.00	156,333	0.00	0	0.00	0	0.00	0	NUTRITION ASSISTANT	0.00	0	0.00	0	0.00	0
0.60	33,087	0.60	33,532	1.00	68,283	1.00	68,283	NUTRITION SUPERVISOR	0.00	0	0.00	0	0.00	0
45.74	1,565,669	29.14	1,017,961	32.09	1,116,099	32.09	1,116,099	OFFICE ASSISTANT 2	36.70	1,302,687	36.70	1,302,687	36.70	1,302,687
20.81	849,129	21.05	825,403	23.26	955,669	23.26	955,669	OFFICE ASSISTANT/SENIOR	24.32	1,044,356	24.32	1,044,356	24.32	1,044,356
2.00	127,310	2.00	120,453	1.00	61,386	1.00	61,386	OPERATIONS ADMINISTRATOR	1.00	61,386	1.00	61,386	1.00	61,386
0.17	9,680	6.00	313,028	7.60	400,490	7.60	400,490	OPERATIONS SUPERVISOR	6.00	315,521	6.00	315,521	6.00	315,521
2.00	101,770	2.00	101,034	2.00	100,620	2.00	100,620	PATHOLOGIST ASSISTANT	2.00	102,562	2.00	102,562	2.00	102,562
1.43	146,107	0.00	0	0.10	10,303	0.10	10,303	PHARMACIST	0.00	0	0.00	0	0.00	0

HEALTH DEPARTMENT

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
7.49	281,677	0.00	0	0.00	0	0.00	0	PHARMACY TECHNICIAN	0.00	0	0.00	0	0.00	0
5.17	751,932	3.40	531,342	3.00	464,712	3.00	464,712	PHYSICIAN	2.80	453,670	2.80	453,670	2.80	453,670
0.80	74,850	0.80	77,553	0.80	79,094	0.80	79,094	PHYSICIAN ASSISTANT	0.80	83,102	0.80	83,102	0.80	83,102
0.50	51,504	0.45	45,607	0.45	47,648	0.45	47,648	PRINCIPAL INVESTIGATOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	PRINCIPAL INVESTIGATOR MANAGER	0.45	47,648	0.45	47,648	0.45	47,648
2.00	100,212	2.00	97,719	1.00	53,355	1.00	53,355	PROCUREMENT ANALYST	1.00	55,770	1.00	55,770	1.00	55,770
0.00	0	0.55	29,332	0.00	0	0.00	0	PROGRAM COMMUNICATIONS & WEB	1.00	50,070	1.00	50,070	1.00	50,070
1.00	66,892	2.00	119,318	0.90	55,563	0.90	55,563	PROGRAM COMMUNICATIONS & WEB	0.90	58,064	0.90	58,064	0.90	58,064
0.00	0	0.00	0	1.00	49,339	1.00	49,339	PROGRAM COORDINATOR	1.20	60,732	1.20	60,732	1.60	82,606
4.40	241,879	4.90	265,105	7.10	390,849	7.10	390,849	PROGRAM DEVELOPMENT SPEC	6.85	388,090	6.85	388,090	6.85	388,090
1.20	70,817	2.90	179,698	4.78	304,455	4.78	304,455	PROGRAM DEVELOPMENT SPEC/SR	4.97	322,151	4.97	322,151	4.97	322,151
1.80	71,841	0.00	0	0.00	0	0.00	0	PROGRAM DEVELOPMENT TECH	0.00	0	0.00	0	0.00	0
12.92	994,238	13.50	1,065,912	14.85	1,205,489	14.85	1,205,489	PROGRAM MANAGER 1	14.70	1,152,682	14.70	1,152,682	13.80	1,087,005
11.55	1,067,481	9.92	917,733	10.15	970,912	10.15	970,912	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
3.00	337,727	2.00	225,702	2.00	231,286	2.00	231,286	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
15.83	1,071,203	11.69	768,439	9.11	653,290	9.11	653,290	PROGRAM SUPERVISOR	13.47	989,619	13.47	989,619	13.97	1,024,555
2.00	138,334	2.75	178,313	1.00	76,400	1.00	76,400	PROJECT MANAGER	1.00	76,400	1.00	76,400	1.00	76,400
0.00	0	0.75	46,560	2.00	140,822	2.00	140,822	PROJECT MANAGER - REPRESENTED	2.00	145,240	2.00	145,240	2.00	145,240
1.95	106,769	1.00	52,996	1.00	54,888	1.00	54,888	PUBLIC HEALTH ECOLOGIST	1.00	57,370	1.00	57,370	1.00	57,370
5.00	216,370	6.00	274,134	6.50	297,298	6.50	297,298	PUBLIC HEALTH VECTOR SPECIALIST	6.50	313,267	6.50	313,267	6.50	313,267
0.00	0	0.00	0	0.00	0	0.00	0	QUALITY MANAGER	1.00	92,718	1.00	92,718	1.00	92,718
0.50	42,368	0.40	33,349	0.00	0	0.00	0	RESEARCH SCIENTIST	0.00	0	0.00	0	0.00	0
0.50	21,055	0.00	0	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST 1	0.00	0	0.00	0	0.00	0
3.05	185,194	6.15	358,954	5.35	314,696	5.35	314,696	RESEARCH/EVALUATION ANALYST 2	5.40	314,462	5.40	314,462	5.40	314,462
1.80	126,729	1.10	80,017	1.60	119,545	1.60	119,545	RESEARCH/EVALUATION ANALYST/SE	1.40	109,632	1.40	109,632	1.40	109,632
0.00	-102,532	0.00	0	0.00	0	0.00	0	SALARY SAVINGS	0.00	0	0.00	0	0.00	0
0.00	312,000	0.00	-7,059,831	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.30	11,690	0.47	19,369	0.37	15,800	0.37	15,800	X-RAY TECHNICIAN	0.37	16,368	0.37	16,368	0.37	16,368
418.85	24,369,963	356.60	14,190,574	362.68	22,064,026	362.68	22,064,026	TOTAL BUDGET	378.76	22,844,898	378.76	22,844,898	378.76	22,836,031

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
37,868,085	38,805,758	36,909,632	37,315,489	60000	Permanent	37,414,810	37,414,810	37,731,513
2,963,185	3,510,830	1,302,355	1,301,518	60100	Temporary	1,357,007	1,357,007	1,401,376
135,719	186,428	90,678	90,678	60110	Overtime	136,407	136,407	136,407
593,980	591,106	510,954	514,932	60120	Premium	489,012	489,012	490,432
11,045,504	11,319,199	11,616,404	11,749,462	60130	Salary-Related Exp	11,406,972	11,406,972	11,501,430
523,245	657,210	255,328	255,168	60135	Non-Base Fringe	227,772	227,772	237,773
9,816,847	10,892,637	11,346,496	11,486,157	60140	Insurance Benefits	11,851,512	11,851,512	11,966,047
106,914	193,975	42,888	42,861	60145	Non-Base Insurance	65,621	65,621	67,658
-225,417	-28,000	0	0	90001	ATYP Posting (CATS)	0	0	0
-761,518	-1,041,537	0	0	90002	ATYP On Call (CATS)	0	0	0
-11,961,449	-9,659,373	0	0	93002	Assess Labor	0	0	0
3,881	111,948	0	0	95102	Settle Labor	0	0	0
0	-4,807	0	0	95200	ATYP Clean Up (Cent)	0	0	0
50,108,977	55,535,374	62,074,735	62,756,265	TOTAL Personal Services		62,949,113	62,949,113	63,532,636
30,299	91,689	61,475	61,475	60150	Cnty Match & Sharing	8,700	8,700	8,700
52,774	31,479	77,583	77,583	60155	Direct Prog & Client Assist	116,207	116,207	116,357
6,783,803	5,892,675	9,198,178	9,118,120	60160	Pass-Thru & Pgm Supt	5,672,869	5,672,869	5,672,869
4,114,700	4,616,480	3,970,663	3,976,663	60170	Professional Services	5,185,314	5,185,314	5,254,949
-45,820	14,908	0	0	91002	Assess Passthru/Supp	0	0	0
10,935,755	10,647,231	13,307,899	13,233,841	TOTAL Contractual Services		10,983,090	10,983,090	11,052,875
261,253	302,881	294,195	300,089	60180	Printing	334,143	334,143	336,843
1,758	393	0	0	60200	Communications	84,310	84,310	85,268
15,392	26,219	30,798	30,798	60210	Rentals	6,565	6,565	6,565
100,586	79,892	76,563	76,563	60220	Repairs and Maintenance	618,124	618,124	621,908
1,278	2,304	7,581	7,581	60230	Postage	11,972	11,972	11,972
774,775	727,604	2,489,448	2,505,196	60240	Supplies	665,019	665,019	671,280
973,043	1,206,387	1,220,027	1,224,027	60246	Medical & Dental Supplies	1,439,766	1,439,766	1,459,763
21,062	1,944	20,763	20,763	60250	Food	15,800	15,800	16,800
280,857	301,660	327,861	328,861	60260	Travel & Training	332,144	332,144	342,629
211,344	184,452	194,013	195,913	60270	Local Travel/Mileage	189,919	189,919	198,279
31,229	32,073	6,255	6,255	60290	Software Licenses/Maint	141,784	141,784	141,784
8,545,207	9,961,375	9,800,655	9,800,655	60310	Drugs	10,365,348	10,365,348	10,375,335
40,629	21,967	21,998	21,998	60340	Dues & Subscriptions	20,613	20,613	21,613
1,500,903	2,206,669	1,524,643	1,536,842	60350	Central Indirect	2,249,630	2,249,630	2,265,640
4,568,118	5,378,764	5,765,886	5,812,032	60355	Dept Indirect	5,792,774	5,792,774	5,834,201
909,959	941,964	655,716	657,301	60370	Intl Svc Telephone	368,348	368,348	390,638
4,044,932	4,135,745	3,507,025	3,507,025	60380	Intl Svc Data Processing	3,477,661	3,477,661	3,513,932
0	343,104	2,000	2,000	60390	Intl Svc PC Flat Fee	0	0	0
58,898	46,240	36,610	36,610	60410	Intl Svc Motor Pool	26,338	26,338	26,338
7,275	1,344	11,000	11,000	60420	Intl Svc Electronics	1,000	1,000	1,000
3,859,878	3,961,921	3,912,951	3,912,951	60430	Intl Svc Bldg Mgmt	3,227,886	3,227,886	3,227,886
63,316	51,299	0	0	60440	Intl Svc Other	3,303	3,303	3,303
592,169	616,378	509,859	509,859	60460	Intl Svc Dist/Postage	506,869	506,869	506,869
0	51,210	0	0	60570	Bad Debt Expense	0	0	0
52	0	0	0	60610	Loss from Inventory Revaluatio	0	0	0
0	41	0	0	60640	Goods Issue w/o Purchase Order	0	0	0
30	0	0	0	60660	Goods Issue	0	0	0
-102	-55	0	0	60680	Cash Discounts Taken	0	0	0
27	0	0	0	92002	Equipment Use	0	0	0

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
-1,457,338	-1,131,066	0	0	93001 Assess Matrl & Svcs	0	0	0
-1,170,949	-1,042,468	0	0	93007 Assess Int Svc Expenses	0	0	0
-125	-142	0	0	93010 Assess Inv Acct	0	0	0
-4	-9	0	0	93012 Assess Equip Use	0	0	0
0	-5	0	0	93015 Assess Lib Bks & Mat	0	0	0
-79,225	-78,997	0	0	93016 Assess Med Supplies	0	0	0
0	385,557	0	0	95101 Settle Matrl & Svcs	0	0	0
0	75	0	0	95107 Settle Int Svc Expenses	0	0	0
322	531	0	0	95110 Settle Inv Acct	0	0	0
26	14	0	0	95112 Settle Equip Use	0	0	0
1,137,498	1,304,627	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
25,294,074	30,021,894	30,415,847	30,504,319	TOTAL Materials & Supplies	29,879,316	29,879,316	30,059,846
21,143	22,179	110,425	110,425	60550 Capital Equipment	0	0	0
0	0	0	0	93009 Assess Capital	0	0	0
0	175,722	0	0	95109 Settle Capital	0	0	0
21,143	197,901	110,425	110,425	TOTAL Capital Outlay	0	0	0
86,359,949	96,402,401	105,908,906	106,604,850	TOTAL BUDGET	103,811,519	103,811,519	104,645,357

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.30	15,954	0.30	16,168	0.30	16,892	0.30	16,892	ADMINISTRATIVE ANALYST	0.30	16,892	0.30	16,892	0.30	16,892
0.00	0	1.00	43,592	2.00	81,809	2.00	81,809	ADMINISTRATIVE SPECIALIST	1.00	38,560	1.00	38,560	1.00	38,560
0.00	0	1.00	46,201	0.00	0	0.00	0	CASE MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	37,583	0.00	0	0.00	0	CLERICAL UNIT SUPERVISOR	0.00	0	0.00	0	0.00	0
36.30	1,353,382	53.03	1,958,189	63.21	2,380,238	63.21	2,380,238	CLINIC MEDICAL ASSISTANT	69.49	2,683,804	69.49	2,683,804	70.29	2,715,655
5.98	353,011	9.55	543,866	9.10	527,618	9.10	527,618	CLINICAL SERVICES SPECIALIST	11.60	682,946	11.60	682,946	11.60	682,946
0.45	31,377	0.00	0	0.00	0	0.00	0	CLINICAL SUPERVISOR	0.00	0	0.00	0	0.00	0
71.91	4,880,318	65.23	4,541,026	62.87	4,504,712	62.87	4,504,712	COMMUNITY HEALTH NURSE	63.80	4,655,865	63.80	4,655,865	64.80	4,724,623
0.00	0	0.00	0	0.00	0	0.00	0	COMMUNITY HEALTH SPECIALIST 1	1.80	57,804	1.80	57,804	2.30	76,408
21.81	923,168	24.31	1,028,909	25.61	1,129,075	25.61	1,129,075	COMMUNITY HEALTH SPECIALIST 2	16.56	738,474	16.56	738,474	16.06	719,870
0.63	28,466	0.00	0	1.00	39,924	1.00	39,924	COMMUNITY INFORMATION SPEC	1.00	41,775	1.00	41,775	1.00	41,775
0.00	0	0.00	0	1.00	62,410	1.00	62,410	DATA ANALYST	1.00	61,554	1.00	61,554	1.00	61,554
0.00	0	0.00	0	1.00	53,349	1.00	53,349	DATA ANALYST SR	0.09	5,814	0.09	5,814	0.09	5,814
7.00	261,974	0.90	33,821	5.73	223,012	5.73	223,012	DENTAL ASSISTANT	0.00	0	0.00	0	0.00	0
21.00	782,734	18.90	692,919	28.23	1,053,188	28.23	1,053,188	DENTAL ASSISTANT/EFDA	36.46	1,390,592	36.46	1,390,592	36.46	1,390,592
0.00	0	0.80	111,846	0.89	129,997	0.89	129,997	DENTAL DIRECTOR	0.90	131,457	0.90	131,457	0.90	131,457
0.40	50,089	0.00	0	0.00	0	0.00	0	DENTAL HEALTH OFFICER	0.00	0	0.00	0	0.00	0
5.75	367,894	5.42	362,829	9.51	637,672	9.51	637,672	DENTAL HYGIENIST	9.55	657,499	9.55	657,499	9.55	657,499
13.45	1,462,435	4.81	570,267	10.50	1,284,359	10.50	1,284,359	DENTIST	15.98	2,006,043	15.98	2,006,043	15.98	2,006,043
2.10	260,580	4.19	532,858	6.90	915,153	6.90	915,153	DENTIST/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	0.90	121,188	0.90	126,628	0.90	126,628	DEPUTY HEALTH OFFICER	0.90	126,629	0.90	126,629	0.90	126,629
1.85	109,125	2.23	118,217	2.33	130,905	2.33	130,905	DIETITIAN (NUTRITIONIST)	2.60	154,387	2.60	154,387	2.60	154,387
3.86	178,138	3.23	148,878	3.99	192,630	3.99	192,630	DISEASE INTERVENTION SPECIALIST	2.70	133,560	2.70	133,560	2.70	133,560
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	1.00	109,088	1.00	109,088	1.00	109,088
8.50	371,809	13.00	521,921	14.00	606,146	14.00	606,146	ELIGIBILITY SPECIALIST	13.00	582,497	13.00	582,497	13.00	582,497
1.22	71,963	0.45	26,356	0.60	34,566	0.60	34,566	ENVIRONMENTAL HEALTH SPECIALIS	0.20	12,310	0.20	12,310	0.20	12,310
0.00	0	0.00	0	0.00	0	0.00	0	ENVIRONMENTAL HEALTH TRAINEE	0.40	16,622	0.40	16,622	0.40	16,622
0.00	0	1.00	37,583	0.00	0	0.00	0	FINANCE SPECIALIST 1	0.00	0	0.00	0	0.00	0
1.00	60,664	0.00	0	1.00	64,228	1.00	64,228	FINANCE SUPERVISOR	1.00	64,229	1.00	64,229	1.00	64,229
0.00	0	0.00	0	1.00	38,920	1.00	38,920	FINANCE TECHNICIAN	1.00	41,948	1.00	41,948	1.00	41,948
12.67	442,732	5.00	179,395	6.50	245,617	6.50	245,617	HEALTH ASSISTANT 1	2.00	77,632	2.00	77,632	3.00	115,968
20.10	743,992	2.40	84,213	3.79	169,231	3.79	169,231	HEALTH ASSISTANT 2	0.76	27,217	0.76	27,217	0.76	27,217
5.45	277,302	6.70	309,919	7.65	388,871	7.65	388,871	HEALTH EDUCATOR	9.48	492,509	9.48	492,509	9.48	492,509
5.50	254,184	0.00	0	0.00	0	0.00	0	HEALTH INFORMATION TECHNICIAN	0.00	0	0.00	0	0.00	0
0.00	0	0.08	12,901	0.00	0	0.00	0	HEALTH OFFICER	0.00	0	0.00	0	0.00	0
10.00	495,831	0.00	0	0.00	0	0.00	0	HEALTH OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	HEALTH SERVICES DEVELOPMENT AD	1.00	87,102	1.00	87,102	1.00	87,102
15.78	758,835	19.64	883,803	22.00	1,050,998	22.00	1,050,998	LICENSED COMM PRACTICAL NURSE	19.08	918,824	19.08	918,824	19.08	918,824
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	4.50	398,292	4.50	398,292	4.50	398,292
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER, SR	3.65	351,640	3.65	351,640	3.65	351,640
0.40	63,654	0.20	32,823	0.10	17,162	0.10	17,162	MEDICAL DIRECTOR	0.10	17,162	0.10	17,162	0.10	17,162
5.80	245,824	6.00	254,795	7.00	341,162	7.00	341,162	MEDICAL LABORATORY TECHNICIAN	7.00	356,656	7.00	356,656	7.00	356,656
0.00	0	0.00	0	0.00	0	0.00	0	MEDICATION AIDE/CAN	0.00	0	0.00	0	1.00	35,500

HEALTH DEPARTMENT

FUND 1505: Federal/State Program Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
0.80	45,417	0.00	0	0.00	0	0.00	0	MENTAL HEALTH CONSULTANT	0.00	0	0.00	0	0.00	0
0.09	4,953	0.15	8,437	0.00	0	0.00	0	NUISANCE ENFORCEMENT OFFICER	0.00	0	0.00	0	0.00	0
21.51	1,931,036	23.91	2,217,011	30.20	2,898,660	30.20	2,898,660	NURSE PRACTITIONER	30.23	3,037,017	30.23	3,037,017	31.23	3,129,987
12.40	467,584	14.25	548,891	16.60	653,232	16.60	653,232	NUTRITION ASSISTANT	16.60	660,529	16.60	660,529	16.60	660,529
2.00	130,869	2.00	130,665	1.80	114,936	1.80	114,936	NUTRITION SUPERVISOR	2.80	183,219	2.80	183,219	2.80	183,219
45.39	1,556,686	76.64	2,561,805	85.49	3,026,484	85.49	3,026,484	OFFICE ASSISTANT 2	92.00	3,264,706	92.00	3,264,706	93.00	3,288,802
32.03	1,286,002	18.94	766,434	25.80	1,063,757	25.80	1,063,757	OFFICE ASSISTANT/SENIOR	22.36	961,039	22.36	961,039	22.36	961,039
1.00	66,428	1.00	56,665	1.00	55,390	1.00	55,390	OPERATIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
1.70	98,776	9.00	458,524	11.90	642,973	11.90	642,973	OPERATIONS SUPERVISOR	13.00	700,428	13.00	700,428	13.00	700,428
13.40	1,304,677	12.00	1,248,505	14.85	1,604,660	14.85	1,604,660	PHARMACIST	16.50	1,722,816	16.50	1,722,816	16.50	1,722,816
1.00	132,999	1.00	139,350	1.00	145,585	1.00	145,585	PHARMACY & CLINIC SUP SERVICES	1.00	145,585	1.00	145,585	1.00	145,585
0.00	0	1.00	116,314	1.00	121,518	1.00	121,518	PHARMACY PROGRAM COORDINATO	0.00	0	0.00	0	0.00	0
7.90	279,567	15.00	551,150	18.80	703,391	18.80	703,391	PHARMACY TECHNICIAN	23.25	879,596	23.25	879,596	23.25	879,596
23.55	3,386,770	24.80	3,559,981	24.97	3,781,435	24.97	3,781,435	PHYSICIAN	26.20	4,026,701	26.20	4,026,701	26.20	4,026,701
0.80	74,850	0.80	77,553	0.80	79,094	0.80	79,094	PHYSICIAN ASSISTANT	3.00	297,124	3.00	297,124	3.00	297,124
2.29	228,704	2.42	234,760	3.08	302,040	3.08	302,040	PRINCIPAL INVESTIGATOR	1.90	174,672	1.90	174,672	2.00	185,260
0.00	0	0.00	0	0.00	0	0.00	0	PRINCIPAL INVESTIGATOR MANAGER	0.30	31,764	0.30	31,764	0.30	31,764
0.80	43,300	1.25	64,751	4.80	246,150	4.80	246,150	PROGRAM COORDINATOR	5.60	289,848	5.60	289,848	5.66	293,129
5.69	298,116	5.90	266,238	7.46	412,132	7.46	412,132	PROGRAM DEVELOPMENT SPEC	7.83	419,875	7.83	419,875	7.83	419,875
2.20	131,898	2.60	158,690	1.62	91,656	1.62	91,656	PROGRAM DEVELOPMENT SPEC/SR	3.33	213,400	3.33	213,400	3.33	213,400
2.65	116,309	3.90	168,376	3.99	171,704	3.99	171,704	PROGRAM DEVELOPMENT TECH	3.88	172,243	3.88	172,243	3.88	172,243
15.65	1,283,052	10.95	819,155	12.40	984,544	12.40	984,544	PROGRAM MANAGER 1	11.90	953,045	11.90	953,045	11.40	918,109
3.25	318,011	6.08	535,698	6.35	599,340	6.35	599,340	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
0.00	0	1.15	111,030	1.00	109,088	1.00	109,088	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
15.60	1,096,495	17.64	1,210,585	24.54	1,756,335	24.54	1,756,335	PROGRAM SUPERVISOR	21.86	1,483,455	21.86	1,483,455	22.36	1,518,391
1.50	106,248	1.25	81,029	1.00	70,564	1.00	70,564	PROJECT MANAGER	1.00	68,509	1.00	68,509	1.00	68,509
0.00	0	1.00	60,268	2.00	135,131	2.00	135,131	PROJECT MANAGER - REPRESENTED	0.00	0	0.00	0	0.00	0
0.05	2,515	0.00	0	0.00	0	0.00	0	PUBLIC HEALTH ECOLOGIST	0.00	0	0.00	0	0.00	0
3.93	331,756	3.40	281,549	1.80	156,783	1.80	156,783	RESEARCH SCIENTIST	1.42	123,685	1.42	123,685	1.55	135,008
2.50	117,019	2.73	116,678	3.70	168,997	3.70	168,997	RESEARCH/EVALUATION ANALYST 1	3.15	141,152	3.15	141,152	3.15	141,152
6.03	317,136	4.60	252,670	4.20	233,530	4.20	233,530	RESEARCH/EVALUATION ANALYST 2	3.88	223,291	3.88	223,291	3.88	223,291
0.00	0	0.30	21,249	0.80	58,675	0.80	58,675	RESEARCH/EVALUATION ANALYST/SE	0.40	30,670	0.40	30,670	0.40	30,670
0.00	101,255	0.00	8,659,683	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.70	72,460	1.63	69,998	1.70	75,376	1.70	75,376	X-RAY TECHNICIAN	1.60	73,058	1.60	73,058	1.60	73,058
506.62	30,176,323	518.56	38,805,758	613.36	36,909,632	613.36	36,909,632	TOTAL BUDGET	614.89	37,414,810	614.89	37,414,810	620.98	37,731,513

HEALTH DEPARTMENT

FUND 1516: Justice Services Special Ops Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
373,064	349,211	386,065	386,065	60000	Permanent	401,513	401,513	401,513
29,931	48,300	54,516	54,516	60100	Temporary	41,499	41,499	41,499
1,922	2,140	0	0	60110	Overtime	0	0	0
108,422	101,757	117,236	117,236	60130	Salary-Related Exp	122,094	122,094	122,094
5,584	7,191	4,547	4,547	60135	Non-Base Fringe	3,462	3,462	3,462
73,784	70,019	91,076	91,076	60140	Insurance Benefits	103,747	103,747	103,747
936	2,120	1,772	1,772	60145	Non-Base Insurance	2,012	2,012	2,012
1,252	1,460	0	0	90001	ATYP Posting (CATS)	0	0	0
448	13,233	0	0	90002	ATYP On Call (CATS)	0	0	0
15	203	0	0	93002	Assess Labor	0	0	0
595,358	595,632	655,212	655,212	TOTAL Personal Services		674,327	674,327	674,327
401,152	461,689	542,000	542,000	60160	Pass-Thru & Pgm Supt	546,199	546,199	546,199
165,933	159,063	151,000	151,000	60170	Professional Services	147,676	147,676	147,676
567,085	620,752	693,000	693,000	TOTAL Contractual Services		693,875	693,875	693,875
3,668	5,400	4,000	4,000	60180	Printing	6,000	6,000	6,000
0	0	7,000	7,000	60200	Communications	2,309	2,309	2,309
1,800	7,173	2,500	2,500	60210	Rentals	6,000	6,000	6,000
3,000	0	0	0	60220	Repairs and Maintenance	475	475	475
89	18	50	50	60230	Postage	50	50	50
24,156	28,653	319,376	319,376	60240	Supplies	183,730	183,730	183,730
13,566	694	0	0	60246	Medical & Dental Supplies	0	0	0
5,373	30	7,000	7,000	60250	Food	0	0	0
823	521	500	500	60260	Travel & Training	5,000	5,000	5,000
0	284	700	700	60270	Local Travel/Mileage	700	700	700
0	330	0	0	60290	Software Licenses/Maint	0	0	0
0	5,346	0	0	60310	Drugs	0	0	0
215	225	800	800	60340	Dues & Subscriptions	800	800	800
26,330	35,892	29,754	29,754	60350	Central Indirect	41,295	41,295	41,295
80,136	87,486	112,541	112,541	60355	Dept Indirect	107,008	107,008	107,008
7,518	7,023	6,221	6,221	60370	Intl Svc Telephone	4,776	4,776	4,776
29,862	23,659	33,121	33,121	60380	Intl Svc Data Processing	44,170	44,170	44,170
0	4,049	0	0	60390	Intl Svc PC Flat Fee	0	0	0
40	285	538	538	60410	Intl Svc Motor Pool	285	285	285
15,308	15,333	19,030	19,030	60430	Intl Svc Bldg Mgmt	19,427	19,427	19,427
89	0	0	0	60440	Intl Svc Other	0	0	0
1,306	1,053	1,202	1,202	60460	Intl Svc Dist/Postage	1,625	1,625	1,625
2,748	3,092	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
216,027	226,545	544,333	544,333	TOTAL Materials & Supplies		423,650	423,650	423,650
1,378,469	1,442,929	1,892,545	1,892,545	TOTAL BUDGET		1,791,852	1,791,852	1,791,852

HEALTH DEPARTMENT

FUND 1516: Justice Services Special Ops Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	43,890	1.00	43,594	1.00	45,143	1.00	45,143	ADMINISTRATIVE SPECIALIST	1.00	45,811	1.00	45,811	1.00	45,811
0.00	0	0.00	0	0.00	0	0.00	0	CLINICAL SERVICES SPECIALIST	0.50	27,343	0.50	27,343	0.50	27,343
1.00	51,184	1.00	52,332	1.00	54,195	1.00	54,195	DATA ANALYST	1.00	61,554	1.00	61,554	1.00	61,554
0.70	122,814	1.00	124,462	0.70	130,030	0.70	130,030	EMS MEDICAL DIRECTOR	0.70	126,243	0.70	126,243	0.70	126,243
1.00	93,451	1.00	91,947	1.00	96,061	1.00	96,061	HEALTH SERVICES MANAGER	0.00	0	0.00	0	0.00	0
1.00	58,986	1.00	58,567	1.00	60,636	1.00	60,636	PROGRAM DEVELOPMENT SPEC	1.00	61,554	1.00	61,554	1.00	61,554
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM SUPERVISOR	1.00	79,008	1.00	79,008	1.00	79,008
0.00	0	0.00	-21,691	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
4.70	370,325	5.00	349,211	4.70	386,065	4.70	386,065	TOTAL BUDGET	5.20	401,513	5.20	401,513	5.20	401,513

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

Department Budget Detail by Fund

fy2012 adopted budget

Library Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

MULTNOMAH COUNTY LIBRARY

FUND 1510: Library Serial Levy Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
21,406,277	21,635,921	22,622,639	22,629,558	60000	Permanent	22,714,031	22,714,031	22,930,186
743,204	692,832	889,314	889,321	60100	Temporary	929,049	929,049	941,112
14,708	17,786	21,478	21,478	60110	Overtime	22,056	22,056	22,056
149,110	152,234	52,084	52,084	60120	Premium	59,490	59,490	59,490
6,241,985	6,350,403	6,940,211	6,943,848	60130	Salary-Related Exp	6,866,388	6,866,388	6,930,218
157,977	167,070	160,000	160,000	60135	Non-Base Fringe	160,000	160,000	160,000
6,341,121	7,086,984	8,258,014	8,247,452	60140	Insurance Benefits	8,532,306	8,532,306	8,609,979
18,473	29,749	30,000	30,000	60145	Non-Base Insurance	35,000	35,000	35,000
-7,497	-66,584	0	0	90001	ATYP Posting (CATS)	0	0	0
-4,403	-1,735	0	0	90002	ATYP On Call (CATS)	0	0	0
0	0	0	0	93002	Assess Labor	0	0	0
605	941	0	0	95102	Settle Labor	0	0	0
35,061,559	36,065,601	38,973,740	38,973,741	TOTAL	Personal Services	39,318,320	39,318,320	39,688,041
1,183,822	1,086,976	1,808,722	1,808,722	60170	Professional Services	1,911,227	1,911,227	1,982,127
1,183,822	1,086,976	1,808,722	1,808,722	TOTAL	Contractual Services	1,911,227	1,911,227	1,982,127
182,135	154,203	299,590	299,590	60180	Printing	291,490	291,490	295,990
0	0	0	0	60200	Communications	49,048	49,048	49,048
34,172	18,866	31,102	31,102	60210	Rentals	17,580	17,580	18,180
16,066	30,528	19,794	19,794	60220	Repairs and Maintenance	190,084	190,084	190,084
274,085	159,779	308,652	308,652	60230	Postage	328,750	328,750	328,750
1,998,361	2,156,522	1,794,579	1,776,187	60240	Supplies	1,412,278	1,412,278	1,588,751
6,640,792	7,020,001	6,695,000	6,695,000	60245	Lib Books & Matrls	6,750,300	6,750,300	6,790,300
111,491	62,788	82,100	82,100	60260	Travel & Training	98,775	98,775	100,275
44,882	35,967	48,571	48,571	60270	Local Travel/Mileage	53,370	53,370	54,370
273,098	280,790	387,100	387,100	60290	Software Licenses/Maint	407,897	407,897	407,897
255	50	0	0	60320	Refunds	0	0	0
36,027	43,821	46,753	46,753	60340	Dues & Subscriptions	44,840	44,840	44,840
1,006,976	1,411,236	926,933	926,932	60350	Central Indirect	1,352,847	1,352,847	1,369,597
321,919	325,027	299,613	299,613	60370	Intl Svc Telephone	231,971	231,971	231,971
4,148,307	3,718,977	4,226,512	4,226,512	60380	Intl Svc Data Processing	3,967,743	3,967,743	3,967,743
0	386,330	108,427	108,427	60390	Intl Svc PC Flat Fee	0	0	0
81,984	102,380	73,009	73,009	60410	Intl Svc Motor Pool	71,921	71,921	71,921
13,215	33,162	14,735	14,735	60420	Intl Svc Electronics	19,155	19,155	19,155
3,693,477	3,719,210	4,880,350	4,880,350	60430	Intl Svc Bldg Mgmt	4,300,285	4,300,285	4,300,285
2,243	3,340	723,191	723,191	60440	Intl Svc Other	733,915	733,915	733,915
0	0	133,755	133,755	60450	Intl Svc Capital Debt Retire	125,000	125,000	125,000
30,199	55,543	97,195	97,195	60460	Intl Svc Dist/Postage	110,860	110,860	110,860
0	315	0	0	60570	Bad Debt Expense	0	0	0
-2,268	-957	0	0	60680	Cash Discounts Taken	0	0	0
198	66	0	0	92002	Equipment Use	0	0	0
0	0	0	0	93001	Assess Matrl & Svcs	0	0	0
463,860	538,813	0	0	93007	Assess Int Svc Expenses	0	0	0
1,099	0	0	0	95101	Settle Matrl & Svcs	0	0	0
0	0	0	0	95105	Settle Indirect-Central	0	0	0
0	10	0	0	95107	Settle Int Svc Expenses	0	0	0
200	12	0	0	95110	Settle Inv Acctnt	0	0	0
140	39	0	0	95112	Settle Equip Use	0	0	0
0	0	0	0	95115	Settle Lib Bks & Mat	0	0	0
675,635	2,905,853	0	0	95430	Settle Bldg Mgmt Svc	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
20,048,546	23,162,672	21,196,961	21,178,568	TOTAL Materials & Supplies	20,558,109	20,558,109	20,798,932
0	0	0	0	60530 Buildings	727,808	727,808	727,808
39,823	235,140	15,000	15,000	60550 Capital Equipment	10,000	10,000	10,000
39,823	235,140	15,000	15,000	TOTAL Capital Outlay	737,808	737,808	737,808
56,333,750	60,550,388	61,994,423	61,976,031	TOTAL BUDGET	62,525,464	62,525,464	63,206,908

MULTNOMAH COUNTY LIBRARY

FUND 1510: Library Serial Levy Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.00	106,375	2.00	107,303	2.00	112,103	2.00	112,103	ACCESS SERVICES ADMINISTRATOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	ACCESS SERVICES MANAGER	1.00	60,643	1.00	60,643	1.00	60,643
1.00	47,016	1.00	47,646	1.00	53,055	1.00	53,055	ADMINISTRATIVE ANALYST	1.00	53,055	1.00	53,055	0.00	0
2.00	121,000	2.00	120,536	2.00	124,820	2.00	124,820	ADMINISTRATIVE ANALYST	2.00	126,700	2.00	126,700	2.00	126,700
0.00	0	2.00	119,482	2.00	124,826	2.00	124,826	ADMINISTRATIVE ANALYST/SENIOR	2.00	124,070	2.00	124,070	2.00	124,070
1.00	43,890	1.00	43,594	1.00	45,143	1.00	45,143	ADMINISTRATIVE SPECIALIST	1.00	45,811	1.00	45,811	2.00	91,622
0.00	0	0.00	0	1.00	53,870	1.00	53,870	BUDGET ANALYST	1.00	56,553	1.00	56,553	1.00	56,553
1.00	84,736	1.00	67,325	1.00	70,337	1.00	70,337	CATALOGING ADMINISTRATOR	1.00	70,338	1.00	70,338	1.00	70,338
0.00	0	1.00	55,101	1.00	57,057	1.00	57,057	CREATIVE MEDIA COORDINATOR	1.00	58,934	1.00	58,934	1.00	58,934
0.00	0	0.00	0	0.00	0	0.00	0	DEPARTMENT DIRECTOR 1	1.00	136,350	1.00	136,350	1.00	136,350
1.00	154,322	1.00	156,393	1.00	143,249	1.00	143,249	DEPARTMENT DIRECTOR 2	0.00	0	0.00	0	0.00	0
1.00	107,086	1.00	106,416	1.00	108,233	1.00	108,233	DEPUTY DIRECTOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	DIVISION DIRECTOR 2	2.00	219,187	2.00	219,187	1.00	108,233
5.75	213,976	5.75	209,734	6.00	225,384	6.00	225,384	DRIVER	6.00	230,872	6.00	230,872	6.00	230,872
0.50	44,488	0.50	43,772	0.50	45,730	0.50	45,730	FACILITIES DEV & SERVICES MGR	0.50	45,730	0.50	45,730	0.50	45,730
0.00	0	0.00	0	0.75	29,190	0.75	29,190	FINANCE SPECIALIST 1	0.75	30,611	0.75	30,611	0.75	30,611
2.00	101,989	2.00	102,669	1.00	57,128	1.00	57,128	FINANCE SPECIALIST 2	1.00	58,005	1.00	58,005	1.00	58,005
1.00	69,570	1.00	70,503	1.00	73,657	1.00	73,657	FINANCE SUPERVISOR	1.00	73,658	1.00	73,658	1.00	73,658
0.50	26,194	0.00	0	0.00	0	0.00	0	GRAPHIC DESIGNER	0.00	0	0.00	0	0.00	0
1.00	50,123	1.00	50,797	2.00	101,625	2.00	101,625	HUMAN RESOURCES ANALYST 1	2.00	101,625	2.00	101,625	2.00	101,625
3.00	209,409	3.00	212,837	3.00	222,451	3.00	222,451	HUMAN RESOURCES ANALYST/SENIOR	3.00	222,451	3.00	222,451	3.00	222,451
1.00	96,255	1.00	96,547	1.00	99,704	1.00	99,704	HUMAN RESOURCES MANAGER 2	1.00	99,704	1.00	99,704	1.00	99,704
1.00	42,734	1.00	43,729	0.00	0	0.00	0	HUMAN RESOURCES TECHNICIAN	0.00	0	0.00	0	0.00	0
72.50	4,268,074	73.34	4,306,525	72.25	4,410,592	72.25	4,410,592	LIBRARIAN	70.25	4,405,673	70.25	4,405,673	72.25	4,522,053
1.00	80,695	13.09	864,175	14.00	955,470	14.00	955,470	LIBRARY ADMINISTRATOR	15.00	1,041,760	15.00	1,041,760	15.00	1,041,760
4.00	302,272	4.00	300,399	4.00	302,519	4.00	302,519	LIBRARY ADMINISTRATOR/CENTRAL	3.00	197,775	3.00	197,775	3.00	197,775
72.01	3,136,562	73.87	3,230,708	75.25	3,377,906	75.25	3,377,906	LIBRARY ASSISTANT	74.75	3,422,778	74.75	3,422,778	75.00	3,432,973
129.49	4,557,532	130.05	4,592,039	132.75	4,806,441	132.75	4,806,441	LIBRARY CLERK	130.25	4,800,465	130.25	4,800,465	129.25	4,769,249
5.00	388,195	4.00	313,997	4.00	303,879	4.00	303,879	LIBRARY MANAGER/BRANCH	4.00	327,470	4.00	327,470	4.00	327,470
7.00	655,392	7.00	647,272	7.00	678,231	7.00	678,231	LIBRARY MANAGER/SENIOR	6.00	579,256	6.00	579,256	6.00	579,256
8.75	455,148	10.75	551,695	11.25	594,541	11.25	594,541	LIBRARY OUTREACH SPECIALIST	7.75	431,868	7.75	431,868	9.75	540,975
98.50	2,670,724	100.16	2,719,444	102.25	2,842,200	102.25	2,842,200	LIBRARY PAGE	102.25	2,885,691	102.25	2,885,691	102.25	2,885,691
17.00	1,037,806	5.00	295,931	5.00	292,575	5.00	292,575	LIBRARY SUPERVISOR	6.00	351,095	6.00	351,095	6.00	351,095
1.00	93,451	1.00	91,947	0.00	0	0.00	0	LIBRARY SUPPORT SERVICES ADMIN	0.00	0	0.00	0	0.00	0
0.75	23,269	0.75	23,638	0.75	24,482	0.75	24,482	OFFICE ASSISTANT 2	0.75	25,580	0.75	25,580	0.75	25,580
5.00	188,365	5.00	192,899	5.00	192,154	5.00	192,154	OFFICE ASSISTANT/SENIOR	5.00	195,360	5.00	195,360	6.00	236,055
3.00	185,513	0.00	0	0.00	0	0.00	0	OPERATIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
4.50	204,803	5.75	312,994	5.75	328,274	5.75	328,274	OPERATIONS SUPERVISOR	7.50	403,899	7.50	403,899	8.00	425,794
1.00	47,982	1.00	50,517	1.00	43,246	1.00	43,246	PRINTING SPECIALIST	1.00	45,223	1.00	45,223	1.00	45,223
1.00	56,196	1.00	57,461	1.00	59,507	1.00	59,507	PROCUREMENT ANALYST/SR	1.00	62,222	1.00	62,222	1.00	62,222
0.50	15,762	0.50	16,112	0.50	16,686	0.50	16,686	PRODUCTION ASSISTANT	0.50	17,434	0.50	17,434	0.50	17,434
1.00	63,184	1.00	62,245	1.00	65,030	1.00	65,030	PRODUCTION SUPERVISOR	1.00	64,949	1.00	64,949	1.00	64,949
0.00	0	1.00	53,504	2.00	109,287	2.00	109,287	PROGRAM COMMUNICATIONS & WEB	2.00	112,380	2.00	112,380	2.00	112,380

MULTNOMAH COUNTY LIBRARY

FUND 1510: Library Serial Levy Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	64,152	1.00	65,604	1.00	67,945	1.00	67,945	PROGRAM COMMUNICATIONS & WEB	1.00	62,531	1.00	62,531	1.00	62,531
5.00	267,343	5.50	294,786	5.59	310,093	5.59	310,093	PROGRAM COORDINATOR	6.50	359,037	6.50	359,037	6.50	357,054
1.00	49,630	1.00	50,798	1.00	52,615	1.00	52,615	PROGRAM DEVELOPMENT SPEC	1.00	51,656	1.00	51,656	1.00	51,656
1.75	102,180	1.50	87,406	2.50	167,803	2.50	167,803	PROGRAM DEVELOPMENT SPEC/SR	1.50	94,584	1.50	94,584	2.50	163,864
1.00	43,890	1.00	43,594	1.00	45,143	1.00	45,143	PROGRAM DEVELOPMENT TECH	1.00	45,811	1.00	45,811	1.00	45,811
1.00	72,537	2.00	169,074	2.00	175,748	2.00	175,748	PROGRAM MANAGER 1	2.00	176,638	2.00	176,638	2.00	176,638
5.00	337,077	6.00	410,911	6.00	421,988	6.00	421,988	PROGRAM SUPERVISOR	7.00	502,138	7.00	502,138	7.00	502,138
1.00	62,519	1.00	62,069	1.00	74,773	1.00	74,773	PROJECT MANAGER - REPRESENTED	1.00	78,173	1.00	78,173	1.00	78,173
1.00	88,976	1.00	87,542	1.00	73,000	1.00	73,000	PUBLIC RELATIONS COORDINATOR	1.00	75,339	1.00	75,339	1.00	75,339
1.00	45,115	0.00	0	0.00	0	0.00	0	PUBLICATION SPECIALIST	0.00	0	0.00	0	0.00	0
0.00	299,135	0.00	-53,145	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
1.00	80,695	1.00	79,396	1.00	82,949	1.00	82,949	TEAM DEVELOPER/LIBRARY	1.00	82,949	1.00	82,949	1.00	82,949
477.50	21,463,337	486.51	21,635,921	495.09	22,622,639	495.09	22,622,639	TOTAL BUDGET	489.25	22,714,031	489.25	22,714,031	494.00	22,930,186

Department Budget Detail by Fund

fy2012 adopted budget

Nondepartmental Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

NON-DEPARTMENTAL

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
3,610,675	3,509,647	4,168,799	4,117,647	60000	Permanent	4,087,242	4,087,242	4,087,242
193,248	158,068	91,671	91,671	60100	Temporary	265,996	265,996	291,544
1,661	3,542	1,000	1,000	60110	Overtime	2,250	2,250	2,250
0	0	63,390	63,390	60120	Premium	28,900	28,900	28,900
1,041,120	1,030,947	1,349,490	1,332,871	60130	Salary-Related Exp	1,222,194	1,222,194	1,222,194
42,289	39,146	7,646	7,646	60135	Non-Base Fringe	45,705	45,705	50,886
806,558	847,373	1,125,365	1,101,009	60140	Insurance Benefits	1,151,642	1,151,642	1,151,642
20,227	16,930	2,293	2,293	60145	Non-Base Insurance	45,139	45,139	52,410
-107,744	-168,686	0	0	90001	ATYP Posting (CATS)	0	0	0
-12,018	-8,371	0	0	90002	ATYP On Call (CATS)	0	0	0
1,689	-16,995	0	0	93002	Assess Labor	0	0	0
756	797	0	0	95102	Settle Labor	0	0	0
4,730	-3,249	0	0	95200	ATYP Clean Up (Cent)	0	0	0
5,603,191	5,409,148	6,809,654	6,717,527	TOTAL Personal Services		6,849,068	6,849,068	6,887,068
0	31,745	0	0	60150	Cnty Match & Sharing	0	0	0
4,899,368	4,692,105	4,842,084	4,842,084	60160	Pass-Thru & Pgm Supt	5,447,468	5,447,468	5,536,468
429,028	603,666	1,234,455	1,234,455	60170	Professional Services	594,020	594,020	594,020
5,328,396	5,327,516	6,076,539	6,076,539	TOTAL Contractual Services		6,041,488	6,041,488	6,130,488
21,607	19,602	15,922	14,922	60180	Printing	18,365	18,365	18,365
5,698	6,060	11,397	11,397	60200	Communications	63,976	63,976	63,976
175	0	3,000	2,500	60210	Rentals	104,000	104,000	104,000
914	340	15,319	15,319	60220	Repairs and Maintenance	194,183	194,183	194,183
942	730	950	950	60230	Postage	700	700	700
79,864	74,578	95,755	94,755	60240	Supplies	224,928	224,928	224,928
3	0	0	0	60246	Medical & Dental Supplies	0	0	0
929	979	500	500	60250	Food	500	500	500
44,903	36,552	60,266	59,766	60260	Travel & Training	87,398	87,398	87,398
4,410	3,776	20,645	20,352	60270	Local Travel/Mileage	26,605	26,605	26,605
12,744	10,228	600	600	60290	Software Licenses/Maint	3,200	3,200	3,200
156,301	86,761	175,722	175,722	60340	Dues & Subscriptions	219,100	219,100	219,100
85,688	85,393	89,506	88,806	60370	Intl Svc Telephone	87,238	87,238	87,238
392,548	855,486	1,124,284	1,123,784	60380	Intl Svc Data Processing	867,255	867,255	867,255
0	42,435	0	0	60390	Intl Svc PC Flat Fee	0	0	0
18,066	16,439	26,570	26,270	60410	Intl Svc Motor Pool	27,788	27,788	27,788
46,907	56,057	90,212	90,212	60420	Intl Svc Electronics	93,212	93,212	93,212
3,593,136	3,911,392	4,404,477	4,404,477	60430	Intl Svc Bldg Mgmt	4,529,813	4,529,813	4,529,813
403	1,467	0	0	60440	Intl Svc Other	18,857	18,857	18,857
0	0	750,000	750,000	60450	Intl Svc Capital Debt Retire	750,000	750,000	750,000
29,189	51,011	28,462	28,262	60460	Intl Svc Dist/Postage	29,178	29,178	29,178
0	10,000	0	0	60570	Bad Debt Expense	0	0	0
2,340	129	0	0	60660	Goods Issue	0	0	0
487	819	0	0	92002	Equipment Use	0	0	0
10,866	-1,749	0	0	93007	Assess Int Svc Expenses	0	0	0
-487	0	0	0	93012	Assess Equip Use	0	0	0
-20,150	-7,281	0	0	95101	Settle Matrl & Svcs	0	0	0
127	42	0	0	95110	Settle Inv Acct	0	0	0
0	33	0	0	95112	Settle Equip Use	0	0	0
148,081	151,020	0	0	95430	Settle Bldg Mgmt Svc	0	0	0

NON-DEPARTMENTAL

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
4,635,693	5,412,298	6,913,587	6,908,594	TOTAL Materials & Supplies	7,346,296	7,346,296	7,346,296
0	0	350,000	350,000	60500 Interest	0	0	0
0	0	350,000	350,000	TOTAL Debt Service	0	0	0
0	0	0	0	60550 Capital Equipment	20,000	20,000	20,000
0	0	0	0	TOTAL Capital Outlay	20,000	20,000	20,000
15,567,279	16,148,963	20,149,780	20,052,660	TOTAL BUDGET	20,256,852	20,256,852	20,383,852

NON-DEPARTMENTAL

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	88,976	1.00	87,542	1.00	91,460	1.00	91,460	AA/EEO OFFICER	1.00	90,554	1.00	90,554	1.00	90,554
0.00	0	1.00	42,131	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	1.00	53,051	1.00	53,051	1.00	53,051
2.00	88,982	0.80	30,355	0.00	0	0.00	0	ADMINISTRATIVE SPECIALIST/NR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	63,409	1.00	70,963	1.00	70,963	BOARD CLERK	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	2.00	51,152	2.00	51,152	COMMUNITY HEALTH SPECIALIST 1	0.00	0	0.00	0	0.00	0
1.00	91,574	1.00	88,000	1.00	91,560	1.00	91,560	COUNTY AUDITOR	1.00	91,560	1.00	91,560	1.00	91,560
1.00	123,048	1.00	113,046	1.00	136,200	1.00	136,200	COUNTY CHAIR	1.00	136,672	1.00	136,672	1.00	136,672
4.00	328,000	4.00	352,000	4.00	352,000	4.00	352,000	COUNTY COMMISSIONER	4.00	362,560	4.00	362,560	4.00	362,560
1.00	57,022	1.00	60,092	2.00	117,217	2.00	117,217	CREATIVE MEDIA COORDINATOR	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	49,339	1.00	49,339	DATA ANALYST	0.00	0	0.00	0	0.00	0
0.00	0	1.00	61,697	0.00	0	0.00	0	EMERGENCY MANAGEMENT ADMIN	0.00	0	0.00	0	0.00	0
0.00	0	1.00	63,461	1.00	68,972	1.00	68,972	HUMAN RESOURCES ANALYST/SENIOR	1.00	66,300	1.00	66,300	1.00	66,300
0.00	0	0.00	0	0.00	35,000	0.00	35,000	LEGAL ASSISTANT 1	0.00	0	0.00	0	0.00	0
3.00	133,912	0.00	0	0.00	0	0.00	0	LEGAL ASSISTANT 2	0.00	0	0.00	0	0.00	0
1.00	50,817	0.80	39,853	1.00	52,337	1.00	52,337	LEGISLATIVE/ADMIN SECRETARY	1.00	52,337	1.00	52,337	1.00	52,337
1.00	80,695	1.00	79,396	1.00	82,969	1.00	82,969	MANAGEMENT ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGEMENT AUDITOR	2.00	110,400	2.00	110,400	2.00	110,400
6.55	496,873	6.25	467,799	6.13	483,787	6.13	483,787	MANAGEMENT AUDITOR/SENIOR	4.70	367,137	4.70	367,137	4.70	367,137
0.00	0	0.00	0	0.00	0	0.00	0	MULTIMEDIA/VIDEO PRODUCTION SPE	1.00	55,858	1.00	55,858	1.00	55,858
2.00	63,383	0.00	0	0.00	0	0.00	0	OFFICE ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	3.50	152,461	3.50	152,461	PROGRAM COORDINATOR	1.50	77,397	1.50	77,397	1.50	77,397
2.00	111,066	2.00	102,753	1.00	50,311	1.00	50,311	PROGRAM DEVELOPMENT SPEC	1.00	53,051	1.00	53,051	1.00	53,051
2.35	149,575	0.10	6,644	0.63	39,493	0.63	39,493	PROGRAM DEVELOPMENT SPEC/SR	0.60	42,577	0.60	42,577	0.60	42,577
0.00	0	0.00	0	0.50	18,876	0.50	18,876	PROGRAM DEVELOPMENT TECH	2.50	103,046	2.50	103,046	2.50	103,046
0.00	0	0.00	0	0.50	38,423	0.50	38,423	PROGRAM MANAGER 1	0.50	38,423	0.50	38,423	0.50	38,423
1.00	112,508	1.00	102,602	0.50	57,794	0.50	57,794	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
3.00	121,173	0.00	0	3.00	116,400	3.00	116,400	PUBLIC AFFAIRS COORDINATOR	2.50	75,754	2.50	75,754	2.50	75,754
0.00	0	2.00	67,019	0.00	0	0.00	0	PUBLIC AFFAIRS COORDINATOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	83,465	1.00	97,705	1.00	97,705	PUBLIC RELATIONS COORDINATOR	0.00	0	0.00	0	0.00	0
0.00	79,429	0.00	-48,303	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
25.20	1,685,410	23.40	1,474,080	29.70	1,923,577	29.70	1,923,577	STAFF ASSISTANT	33.60	2,142,495	33.60	2,142,495	33.60	2,142,495
1.00	90,125	1.00	93,730	0.00	0	0.00	0	TAX SUPR/ADMIN OFFICER	1.00	93,766	1.00	93,766	1.00	93,766
1.40	79,567	1.40	80,309	0.00	0	0.00	0	TAX SUPR/BUDGET ANALYST	1.40	74,304	1.40	74,304	1.40	74,304
59.50	4,032,135	52.75	3,511,080	62.46	4,177,996	62.46	4,177,996	TOTAL BUDGET	62.30	4,087,242	62.30	4,087,242	62.30	4,087,242

NON-DEPARTMENTAL

FUND 1505: Federal/State Program Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
701,615	691,731	888,810	888,810	60000	Permanent	901,035	901,035	901,035
165,031	96,165	262,131	262,131	60100	Temporary	331,705	331,705	331,705
3,292	2,959	0	0	60110	Overtime	0	0	0
288	0	24,064	24,064	60120	Premium	0	0	0
187,317	195,208	282,795	282,795	60130	Salary-Related Exp	269,641	269,641	269,641
30,002	10,737	2,580	2,580	60135	Non-Base Fringe	0	0	0
140,454	159,507	197,938	197,938	60140	Insurance Benefits	257,846	257,846	257,846
3,481	3,104	40,383	40,383	60145	Non-Base Insurance	0	0	0
65,006	67,428	0	0	90001	ATYP Posting (CATS)	0	0	0
11,916	4,749	0	0	90002	ATYP On Call (CATS)	0	0	0
42,950	13,086	0	0	93002	Assess Labor	0	0	0
3,903	0	0	0	95102	Settle Labor	0	0	0
-7,000	3,249	0	0	95200	ATYP Clean Up (Cent)	0	0	0
1,348,255	1,247,924	1,698,701	1,698,701	TOTAL Personal Services		1,760,227	1,760,227	1,760,227
287,951	525,348	799,081	799,081	60160	Pass-Thru & Pgm Supt	1,028,615	1,028,615	1,028,615
429,950	257,995	484,307	484,307	60170	Professional Services	680,834	680,834	680,834
717,902	783,343	1,283,388	1,283,388	TOTAL Contractual Services		1,709,449	1,709,449	1,709,449
6,298	11,679	10,339	10,339	60180	Printing	2,500	2,500	2,500
0	6,060	311,250	311,250	60200	Communications	110,034	110,034	110,034
6,344	2,224	3,800	3,800	60210	Rentals	800	800	800
55,562	0	800	800	60220	Repairs and Maintenance	850	850	850
390	72	0	0	60230	Postage	0	0	0
137,613	44,375	157,063	157,063	60240	Supplies	81,988	81,988	81,988
0	0	5,000	5,000	60246	Medical & Dental Supplies	0	0	0
77	0	0	0	60250	Food	750	750	750
15,066	9,833	26,877	26,877	60260	Travel & Training	11,500	11,500	11,500
4,565	1,599	500	500	60270	Local Travel/Mileage	500	500	500
400	550	0	0	60290	Software Licenses/Maint	0	0	0
0	77	0	0	60320	Refunds	0	0	0
5,386	5,415	5,500	5,500	60340	Dues & Subscriptions	5,500	5,500	5,500
27,411	34,257	24,089	24,089	60350	Central Indirect	33,086	33,086	33,086
18,357	23,458	12,091	12,091	60370	Intl Svc Telephone	22,669	22,669	22,669
77,965	72,743	64,568	64,568	60380	Intl Svc Data Processing	138,853	138,853	138,853
0	8,745	0	0	60390	Intl Svc PC Flat Fee	0	0	0
7,276	10,359	3,835	3,835	60410	Intl Svc Motor Pool	7,070	7,070	7,070
12,319	3,140	3,000	3,000	60420	Intl Svc Electronics	4,157	4,157	4,157
75,820	70,089	50,252	50,252	60430	Intl Svc Bldg Mgmt	50,499	50,499	50,499
318	1,600	0	0	60440	Intl Svc Other	0	0	0
10,764	22,731	4,754	4,754	60460	Intl Svc Dist/Postage	4,099	4,099	4,099
487	0	0	0	93012	Assess Equip Use	0	0	0
188	69,941	0	0	95101	Settle Matrl & Svcs	0	0	0
22	0	0	0	95110	Settle Inv Acct	0	0	0
484	0	0	0	95112	Settle Equip Use	0	0	0
1,479	9,017	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
464,592	407,962	683,718	683,718	TOTAL Materials & Supplies		474,855	474,855	474,855
6,723	0	0	0	60550	Capital Equipment	0	0	0
0	18,224	0	0	95109	Settle Capital	0	0	0
6,723	18,224	0	0	TOTAL Capital Outlay		0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
2,537,471	2,457,454	3,665,807	3,665,807	TOTAL BUDGET	3,944,531	3,944,531	3,944,531

NON-DEPARTMENTAL

FUND 1505: Federal/State Program Fu

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
0.00	0	0.00	0	0.00	0	0.00	0	ADMINISTRATIVE ASSISTANT	1.00	36,543	1.00	36,543	1.00	36,543
0.00	0	0.00	0	1.00	36,098	1.00	36,098	ADMINISTRATIVE SPECIALIST	0.00	0	0.00	0	0.00	0
1.00	49,497	0.95	46,264	0.00	0	0.00	0	ADMINISTRATIVE SPECIALIST/NR	0.00	0	0.00	0	0.00	0
0.00	0	2.00	123,393	0.00	0	0.00	0	EMERGENCY MANAGEMENT ADMIN	0.00	0	0.00	0	0.00	0
0.50	22,592	0.50	23,504	0.50	28,564	0.50	28,564	FINANCE SPECIALIST 2	0.50	28,564	0.50	28,564	0.50	28,564
0.00	0	0.00	0	0.50	25,425	0.50	25,425	PROGRAM COORDINATOR	0.50	25,809	0.50	25,809	0.50	25,809
0.00	0	0.50	26,428	1.00	50,457	1.00	50,457	PROGRAM DEVELOPMENT SPEC	1.00	46,058	1.00	46,058	1.00	46,058
4.26	281,418	5.25	333,046	6.38	365,778	6.38	365,778	PROGRAM DEVELOPMENT SPEC/SR	5.39	360,696	5.39	360,696	5.39	360,696
0.00	0	0.00	0	0.50	18,856	0.50	18,856	PROGRAM DEVELOPMENT TECH	0.50	19,176	0.50	19,176	0.50	19,176
0.00	0	0.00	0	0.50	38,423	0.50	38,423	PROGRAM MANAGER 1	0.50	38,423	0.50	38,423	0.50	38,423
0.00	0	0.00	8,034	0.50	57,794	0.50	57,794	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
0.00	7,313	0.00	-187,067	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
3.50	292,705	3.75	318,129	3.00	267,416	3.00	267,416	STAFF ASSISTANT	4.10	345,766	4.10	345,766	4.10	345,766
9.26	653,525	12.95	691,731	13.88	888,811	13.88	888,811	TOTAL BUDGET	13.49	901,035	13.49	901,035	13.49	901,035

NON-DEPARTMENTAL

FUND 1506: County School Fur

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
222,853	200,816	191,500	191,500	60160 Pass-Thru & Pgm Supt	187,100	187,100	187,100
222,853	200,816	191,500	191,500	TOTAL Contractual Services	187,100	187,100	187,100
222,853	200,816	191,500	191,500	TOTAL BUDGET	187,100	187,100	187,100

NON-DEPARTMENTAL

FUND 1511: Special Excise Taxes Fi

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
19,333,657	18,245,134	19,014,000	19,014,000	60160 Pass-Thru & Pgm Supt	20,055,250	20,055,250	20,055,250
465	0	0	0	60170 Professional Services	0	0	0
19,334,122	18,245,134	19,014,000	19,014,000	TOTAL Contractual Services	20,055,250	20,055,250	20,055,250
19,334,122	18,245,134	19,014,000	19,014,000	TOTAL BUDGET	20,055,250	20,055,250	20,055,250

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	0	0	0	60160 Pass-Thru & Pgm Supt	1,945,151	1,945,151	1,945,151
0	0	0	0	TOTAL Contractual Services	1,945,151	1,945,151	1,945,151
0	0	0	0	TOTAL BUDGET	1,945,151	1,945,151	1,945,151

NON-DEPARTMENTAL

FUND 2001: Revenue Bond Sinking Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
7,892	0	8,000	8,000	60170 Professional Services	8,000	8,000	8,000
7,892	0	8,000	8,000	TOTAL Contractual Services	8,000	8,000	8,000
2,080,000	395,000	415,000	415,000	60490 Principal	2,430,000	2,430,000	2,430,000
208,470	152,105	132,665	132,665	60500 Interest	242,690	242,690	242,690
2,288,470	547,105	547,665	547,665	TOTAL Debt Service	2,672,690	2,672,690	2,672,690
2,296,362	547,105	555,665	555,665	TOTAL BUDGET	2,680,690	2,680,690	2,680,690

NON-DEPARTMENTAL

FUND 2002: Capital Lease Retirement Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
5,869	86,603	5,000	5,000	60170 Professional Services	20,000	20,000	20,000
5,869	86,603	5,000	5,000	TOTAL Contractual Services	20,000	20,000	20,000
121	11	0	0	60350 Central Indirect	0	0	0
121	11	0	0	TOTAL Materials & Supplies	0	0	0
8,308,466	15,767,428	7,723,624	7,723,624	60490 Principal	8,503,624	8,503,624	8,503,624
3,802,020	3,449,999	11,463,757	11,463,757	60500 Interest	13,420,198	13,420,198	13,420,198
12,110,485	19,217,428	19,187,381	19,187,381	TOTAL Debt Service	21,923,822	21,923,822	21,923,822
12,116,475	19,304,041	19,192,381	19,192,381	TOTAL BUDGET	21,943,822	21,943,822	21,943,822

NON-DEPARTMENTAL

FUND 2003: General Obligation Bond Sinking Fi

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
0	400	0	0	60170 Professional Services	0	0	0
0	400	0	0	TOTAL Contractual Services	0	0	0
6,555,000	6,860,000	7,160,000	7,160,000	60490 Principal	6,825,000	6,825,000	6,825,000
2,677,498	2,567,359	2,092,873	2,092,873	60500 Interest	1,644,675	1,644,675	1,644,675
0	49,710,000	0	0	60510 Advance Refund	0	0	0
9,232,498	59,137,359	9,252,873	9,252,873	TOTAL Debt Service	8,469,675	8,469,675	8,469,675
9,232,498	59,137,759	9,252,873	9,252,873	TOTAL BUDGET	8,469,675	8,469,675	8,469,675

NON-DEPARTMENTAL

FUND 2004: PERS Bond Sinking Fi

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
400	400	25,000	25,000	60170 Professional Services	50,000	50,000	50,000
400	400	25,000	25,000	TOTAL Contractual Services	50,000	50,000	50,000
6,470,000	7,740,000	9,150,000	9,150,000	60490 Principal	10,710,000	10,710,000	10,710,000
7,071,690	6,609,085	6,051,805	6,051,805	60500 Interest	5,388,430	5,388,430	5,388,430
13,541,690	14,349,085	15,201,805	15,201,805	TOTAL Debt Service	16,098,430	16,098,430	16,098,430
13,542,090	14,349,485	15,226,805	15,226,805	TOTAL BUDGET	16,148,430	16,148,430	16,148,430

NON-DEPARTMENTAL

FUND 3500: Risk Management Fu

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSEC	FY12 APPROVED	FY12 ADOPTED
1,890,450	1,884,757	1,987,436	1,987,436	60000	Permanent	2,063,708	2,063,708	2,063,708
7,440	21,476	10,000	10,000	60100	Temporary	10,000	10,000	10,000
0	128	0	0	60110	Overtime	0	0	0
539,979	544,742	646,664	646,664	60130	Salary-Related Exp	617,049	617,049	617,049
667	4,397	834	834	60135	Non-Base Fringe	834	834	834
360,411	393,812	446,191	446,191	60140	Insurance Benefits	471,403	471,403	471,403
210	824	250	250	60145	Non-Base Insurance	250	250	250
0	-11,567	0	0	90001	ATYP Posting (CATS)	0	0	0
30	-349	0	0	95102	Settle Labor	0	0	0
2,799,188	2,838,221	3,091,375	3,091,375	TOTAL Personal Services		3,163,244	3,163,244	3,163,244
10	0	0	0	60160	Pass-Thru & Pgm Supt	0	0	0
41,555	55,185	20,000	20,000	60170	Professional Services	25,000	25,000	25,000
41,565	55,185	20,000	20,000	TOTAL Contractual Services		25,000	25,000	25,000
6,738	4,726	5,000	5,000	60180	Printing	5,000	5,000	5,000
0	0	0	0	60200	Communications	1,116	1,116	1,116
0	0	0	0	60220	Repairs and Maintenance	9,777	9,777	9,777
84	81	0	0	60230	Postage	0	0	0
10,868	10,894	45,000	45,000	60240	Supplies	70,000	70,000	70,000
622	55	0	0	60245	Lib Books & Matrls	0	0	0
0	68	0	0	60246	Medical & Dental Supplies	0	0	0
6,619	3,667	15,000	15,000	60260	Travel & Training	20,000	20,000	20,000
134	403	1,000	1,000	60270	Local Travel/Mileage	1,500	1,500	1,500
1,848	1,919	0	0	60290	Software Licenses/Maint	0	0	0
25,495	31,358	50,000	50,000	60340	Dues & Subscriptions	50,000	50,000	50,000
17,501	17,206	27,341	27,341	60370	Intl Svc Telephone	27,707	27,707	27,707
83,913	80,070	147,809	147,809	60380	Intl Svc Data Processing	109,089	109,089	109,089
0	15,780	0	0	60390	Intl Svc PC Flat Fee	0	0	0
1,355	810	1,355	1,355	60410	Intl Svc Motor Pool	810	810	810
0	331	0	0	60420	Intl Svc Electronics	0	0	0
250,227	253,477	253,397	253,397	60430	Intl Svc Bldg Mgmt	244,824	244,824	244,824
17,573	24,048	23,299	23,299	60460	Intl Svc Dist/Postage	21,576	21,576	21,576
-916	-16,098	0	0	95101	Settle Matrl & Svcs	0	0	0
1	0	0	0	95110	Settle Inv AcCnt	0	0	0
13,976	6,069	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
436,038	434,863	569,201	569,201	TOTAL Materials & Supplies		561,399	561,399	561,399
3,276,791	3,328,269	3,680,576	3,680,576	TOTAL BUDGET		3,749,643	3,749,643	3,749,643

NON-DEPARTMENTAL

FUND 3500: Risk Management Fui

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*		FTE	BASE AM*	FTE	BASE AM*	FTE	BASE AM*
1.00	50,623	1.00	50,257	0.80	41,629	0.80	41,629	ADMINISTRATIVE ASSISTANT	0.80	41,028	0.80	41,028	0.80	41,028
3.00	202,335	2.00	129,014	2.00	134,788	2.00	134,788	ASST COUNTY ATTORNEY 1	0.00	0	0.00	0	1.00	75,000
3.00	257,172	4.00	338,983	3.00	249,353	3.00	249,353	ASST COUNTY ATTORNEY 2	5.00	413,597	5.00	413,597	5.00	413,597
7.00	740,111	7.80	816,114	9.00	977,624	9.00	977,624	ASST COUNTY ATTORNEY/SENIOR	8.00	873,545	8.00	873,545	7.00	798,545
1.00	148,163	1.00	150,152	1.00	156,870	1.00	156,870	COUNTY ATTORNEY	1.00	153,520	1.00	153,520	1.00	153,520
1.00	130,179	1.00	131,925	1.00	137,828	1.00	137,828	DEPUTY COUNTY ATTORNEY	2.00	280,000	2.00	280,000	2.00	280,000
1.00	60,268	0.00	0	0.00	0	0.00	0	LAW CLERK	0.00	0	0.00	0	0.00	0
0.00	0	1.00	40,185	0.00	0	0.00	0	LEGAL ASSISTANT 1	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	41,604	1.00	41,604	LEGAL ASSISTANT 1/NR	0.00	0	0.00	0	0.00	0
2.00	90,078	0.00	0	0.00	0	0.00	0	LEGAL ASSISTANT 2	0.00	0	0.00	0	0.00	0
0.00	0	2.00	92,983	2.00	97,143	2.00	97,143	LEGAL ASSISTANT 2/NR	3.00	137,269	3.00	137,269	3.00	137,269
0.00	0	1.00	53,115	1.00	44,392	1.00	44,392	LEGAL ASSISTANT SR/NR	1.00	56,046	1.00	56,046	1.00	56,046
0.80	40,501	0.00	0	0.00	0	0.00	0	LEGAL ASSISTANT/SENIOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	61,075	1.00	63,809	1.00	63,809	MANAGEMENT ASSISTANT	1.00	64,447	1.00	64,447	1.00	64,447
1.00	40,009	1.00	40,948	1.00	42,396	1.00	42,396	OFFICE ASSISTANT/SENIOR	1.00	44,256	1.00	44,256	1.00	44,256
0.00	124,040	0.00	-19,994	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
20.80	1,883,479	22.80	1,884,757	22.80	1,987,436	22.80	1,987,436	TOTAL BUDGET	22.80	2,063,708	22.80	2,063,708	22.80	2,063,708

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

Department Budget Detail by Fund

fy2012 adopted budget

Sheriff's Office Expenditure and Position Detail by Fund

Department Budget Detail by Fund

fy2012 adopted budget

(this page intentionally left blank)

SHERIFF

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
48,935,640	46,724,703	45,119,273	45,115,520	60000	Permanent	45,574,751	45,574,751	45,739,640
427,945	415,326	267,871	277,422	60100	Temporary	268,708	268,708	268,708
6,422,541	6,589,130	3,161,965	3,292,049	60110	Overtime	3,155,930	3,155,930	3,155,930
1,303,803	1,392,928	1,280,529	1,280,529	60120	Premium	1,266,883	1,266,883	1,266,883
19,364,478	18,860,312	17,600,993	17,652,213	60130	Salary-Related Exp	18,276,050	18,276,050	18,334,270
63,201	77,883	22,341	23,137	60135	Non-Base Fringe	22,412	22,412	22,412
13,207,264	13,803,477	13,931,135	13,944,401	60140	Insurance Benefits	14,522,005	14,522,005	14,566,814
25,061	29,558	14,734	15,287	60145	Non-Base Insurance	19,078	19,078	19,078
-462,505	-526,954	0	0	90001	ATYP Posting (CATS)	0	0	0
0	-302	0	0	90002	ATYP On Call (CATS)	0	0	0
-42,945	-50,172	0	0	92001	Sheriff Office OT (CATS)	0	0	0
-8,950,123	-7,673,789	0	0	93002	Assess Labor	0	0	0
-19,815	-18,247	0	0	95102	Settle Labor	0	0	0
80,274,546	79,623,853	81,398,841	81,600,558	TOTAL	Personal Services	83,105,817	83,105,817	83,373,735
48,472	46,117	48,357	48,357	60160	Pass-Thru & Pgm Supt	49,082	49,082	49,082
885,568	761,886	686,309	687,774	60170	Professional Services	660,164	660,164	660,164
934,040	808,002	734,666	736,131	TOTAL	Contractual Services	709,246	709,246	709,246
130,540	135,102	134,164	134,252	60180	Printing	137,686	137,686	137,686
6,817	7,888	1,240	1,240	60190	Utilities	1,258	1,258	1,258
580,181	575,066	711,472	711,472	60200	Communications	725,149	725,149	728,750
60,286	63,141	83,491	84,613	60210	Rentals	78,001	78,001	78,001
73,349	90,256	116,999	116,999	60220	Repairs and Maintenance	451,598	451,598	451,598
8,697	2,289	3,440	3,440	60230	Postage	3,548	3,548	3,548
1,758,577	1,697,149	1,697,393	1,696,341	60240	Supplies	1,342,440	1,342,440	1,349,604
0	296	0	0	60246	Medical & Dental Supplies	0	0	0
2,407,492	2,764,861	2,619,199	2,619,199	60250	Food	2,653,919	2,653,919	2,653,919
178,769	127,689	218,731	218,731	60260	Travel & Training	216,822	216,822	216,822
16,038	5,698	45,752	46,473	60270	Local Travel/Mileage	56,720	56,720	56,720
213,602	236,585	105,000	105,898	60290	Software Licenses/Maint	112,086	112,086	112,086
374,998	0	0	0	60330	Claims Paid	0	0	0
7,534	8,314	12,718	12,718	60340	Dues & Subscriptions	9,745	9,745	9,745
307,837	361,459	265,455	265,455	60370	Intl Svc Telephone	263,399	263,399	263,399
2,411,755	2,146,136	2,554,039	2,554,039	60380	Intl Svc Data Processing	2,253,241	2,253,241	2,253,241
0	2,676	0	0	60390	Intl Svc PC Flat Fee	0	0	0
1,585,108	1,541,900	1,598,919	1,598,919	60410	Intl Svc Motor Pool	1,725,346	1,725,346	1,725,346
438,174	409,300	429,190	429,190	60420	Intl Svc Electronics	421,343	421,343	421,343
6,383,824	6,494,101	7,246,058	7,246,058	60430	Intl Svc Bldg Mgmt	6,979,539	6,979,539	6,979,539
15,647	29,278	0	0	60440	Intl Svc Other	0	0	0
193,848	213,373	220,241	220,241	60460	Intl Svc Dist/Postage	143,061	143,061	143,061
259	0	0	0	60615	Physical Inventory Adjustment	0	0	0
0	0	0	0	60620	Inventory Cost Difference	0	0	0
86	0	0	0	60660	Goods Issue	0	0	0
-6	-120	0	0	60680	Cash Discounts Taken	0	0	0
12	0	0	0	92002	Equipment Use	0	0	0
-498,860	-590,528	0	0	93007	Assess Int Svc Expenses	0	0	0
-992	-6,581	0	0	95101	Settle Matrl & Svcs	0	0	0
0	38,503	0	0	95107	Settle Int Svc Expenses	0	0	0
677	93	0	0	95110	Settle Inv Acct	0	0	0
57	12	0	0	95112	Settle Equip Use	0	0	0

SHERIFF

FUND 1000: General Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
249,712	495,772	0	0	95430 Settle Bldg Mgmt Svc	0	0	0
16,904,018	16,849,709	18,063,501	18,065,278	TOTAL Materials & Supplies	17,574,901	17,574,901	17,585,666
10,961	0	0	0	60490 Principal	0	0	0
10,961	0	0	0	TOTAL Debt Service	0	0	0
0	272	0	0	60540 Other Improvements	0	0	0
183,928	127,912	133,398	133,398	60550 Capital Equipment	135,398	135,398	135,398
183,928	128,185	133,398	133,398	TOTAL Capital Outlay	135,398	135,398	135,398
98,307,493	97,409,749	100,330,406	100,535,365	TOTAL BUDGET	101,525,362	101,525,362	101,804,045

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	60,719	1.00	60,268	1.00	62,410	1.00	62,410	ADMINISTRATIVE ANALYST	1.00	63,350	1.00	63,350	1.00	63,350
1.00	66,428	1.00	65,360	1.00	68,283	1.00	68,283	ADMINISTRATIVE ANALYST/SENIOR	1.00	68,283	1.00	68,283	1.00	68,283
2.00	109,620	2.00	112,149	2.00	116,135	2.00	116,135	BACKGROUND INVESTIGATOR	1.00	58,005	1.00	58,005	1.00	58,005
7.00	763,798	7.00	796,048	11.00	1,283,936	11.00	1,283,936	CAPTAIN	6.00	708,700	6.00	708,700	6.00	708,700
2.00	229,016	2.00	239,052	2.00	249,746	2.00	249,746	CHIEF DEPUTY	3.00	370,872	3.00	370,872	3.00	370,872
9.00	467,607	8.00	444,018	5.50	308,143	5.50	308,143	CIVIL DEPUTY	3.00	169,191	3.00	169,191	3.00	169,191
1.00	64,874	1.00	67,510	1.00	67,004	1.00	67,004	CIVIL DEPUTY/SENIOR	1.00	67,985	1.00	67,985	1.00	67,985
19.25	1,068,524	18.00	963,426	18.00	1,078,734	18.00	1,078,734	CORRECTIONS COUNSELOR	17.00	1,042,733	17.00	1,042,733	17.00	1,042,733
2.00	117,972	2.00	117,135	2.00	129,766	2.00	129,766	CORRECTIONS HEARINGS OFFICER	2.00	133,663	2.00	133,663	2.00	133,663
335.56	22,591,537	314.50	21,734,780	334.66	23,578,019	334.66	23,578,019	CORRECTIONS OFFICER	340.30	23,943,915	340.30	23,943,915	340.30	23,943,915
42.22	3,627,690	38.57	3,396,038	29.54	2,675,653	29.54	2,675,653	CORRECTIONS SERGEANT	28.54	2,588,869	28.54	2,588,869	29.54	2,680,219
6.00	271,104	5.00	224,300	5.00	230,936	5.00	230,936	CORRECTIONS TECHNICIAN	4.00	188,345	4.00	188,345	4.00	188,345
0.00	0	0.00	0	0.00	0	0.00	0	DATA ANALYST	1.00	73,268	1.00	73,268	1.00	73,268
60.20	4,087,580	58.02	4,074,386	61.37	4,231,330	61.37	4,231,330	DEPUTY SHERIFF	64.35	4,497,499	64.35	4,497,499	65.35	4,571,038
3.00	170,606	2.00	112,405	2.00	116,401	2.00	116,401	DESKTOP SUPPORT SPECIALIST/SENI	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	DEVELOPMENT ANALYST	1.00	73,518	1.00	73,518	1.00	73,518
22.01	1,030,310	23.01	1,094,358	23.01	1,153,249	23.01	1,153,249	EQUIPMENT/PROPERTY TECHNICIAN	23.37	1,196,946	23.37	1,196,946	23.37	1,196,946
1.00	91,849	0.80	73,339	0.00	0	0.00	0	EXECUTIVE ASSISTANT	0.00	0	0.00	0	0.00	0
41.60	1,677,970	40.83	1,674,775	41.83	1,760,801	41.83	1,760,801	FACILITY SECURITY OFFICER	42.10	1,829,403	42.10	1,829,403	42.10	1,829,403
0.00	0	0.00	0	0.00	0	0.00	0	FINANCE MANAGER	1.00	102,380	1.00	102,380	1.00	102,380
2.00	92,116	1.00	46,205	1.00	47,836	1.00	47,836	FINANCE SPECIALIST 1	1.00	48,567	1.00	48,567	1.00	48,567
0.00	0	1.00	55,165	1.00	57,128	1.00	57,128	FINANCE SPECIALIST 2	1.00	58,005	1.00	58,005	1.00	58,005
1.00	59,032	2.00	111,830	2.00	118,546	2.00	118,546	FINANCE SPECIALIST/SENIOR	2.00	123,898	2.00	123,898	2.00	123,898
5.00	190,499	5.00	193,316	4.00	156,371	4.00	156,371	FINANCE TECHNICIAN	4.00	163,279	4.00	163,279	4.00	163,279
1.00	50,885	1.00	50,517	1.00	53,379	1.00	53,379	FLEET MAINTENANCE TECHNICIAN 3	1.00	55,795	1.00	55,795	1.00	55,795
2.00	100,162	2.00	101,505	2.00	106,047	2.00	106,047	HUMAN RESOURCES ANALYST 1	2.00	106,047	2.00	106,047	2.00	106,047
1.00	60,281	0.00	0	0.00	0	0.00	0	HUMAN RESOURCES ANALYST 1	0.00	0	0.00	0	0.00	0
2.00	127,475	2.00	129,184	2.00	134,966	2.00	134,966	HUMAN RESOURCES ANALYST 2	2.00	134,966	2.00	134,966	2.00	134,966
1.00	86,745	1.00	87,910	1.00	91,842	1.00	91,842	HUMAN RESOURCES MANAGER 2	1.00	91,841	1.00	91,841	1.00	91,841
1.00	37,835	1.00	39,310	1.00	44,308	1.00	44,308	INVESTIGATIVE TECHNICIAN	1.00	46,320	1.00	46,320	1.00	46,320
1.00	92,121	1.00	93,357	1.00	97,534	1.00	97,534	IT MANAGER 1	1.00	96,114	1.00	96,114	1.00	96,114
1.00	80,585	1.00	81,666	1.00	85,320	1.00	85,320	IT SUPERVISOR	1.00	84,078	1.00	84,078	1.00	84,078
1.00	57,979	1.00	58,757	0.00	0	0.00	0	LAUNDRY SUPERVISOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	51,344	1.00	55,000	1.00	55,000	LEGISLATIVE/ADMIN SECRETARY	1.00	57,783	1.00	57,783	1.00	57,783
3.00	302,373	3.00	307,535	1.00	97,512	1.00	97,512	LIEUTENANT	4.00	413,686	4.00	413,686	4.00	413,686
13.08	1,331,165	9.00	921,239	8.00	842,510	8.00	842,510	LIEUTENANT/CORRECTIONS	8.00	840,361	8.00	840,361	8.00	840,361
3.00	141,048	3.00	144,840	3.00	149,993	3.00	149,993	LOGISTICS EVIDENCE TECH	3.00	154,470	3.00	154,470	3.00	154,470
1.00	75,527	0.00	0	0.00	0	0.00	0	MANAGEMENT ASSISTANT	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	0.00	0	0.00	0	MANAGER 2	1.00	100,867	1.00	100,867	1.00	100,867
1.00	76,862	2.00	151,248	2.00	146,729	2.00	146,729	MCSO CORRECTIONS PROGRAM ADM	2.00	141,232	2.00	141,232	2.00	141,232
6.00	308,663	6.00	312,306	6.00	323,454	6.00	323,454	MCSO RECORDS SUPERVISOR	6.00	332,540	6.00	332,540	6.00	332,540
50.00	2,145,134	49.00	2,108,644	49.00	2,175,329	49.00	2,175,329	MCSO RECORDS TECHNICIAN	47.00	2,141,589	47.00	2,141,589	47.00	2,141,589
0.00	0	0.50	31,122	0.50	32,515	0.50	32,515	MCSO VOLUNTEER PROGRAM COOR	0.50	32,515	0.50	32,515	0.50	32,515

SHERIFF

FUND 1000: General Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
6.25	231,847	5.50	200,607	5.00	188,860	5.00	188,860	OFFICE ASSISTANT 2	5.00	191,680	5.00	191,680	5.00	191,680
10.90	452,874	9.90	411,216	9.90	425,952	9.90	425,952	OFFICE ASSISTANT/SENIOR	9.90	432,727	9.90	432,727	9.90	432,727
1.00	66,428	0.00	0	0.00	0	0.00	0	OPERATIONS ADMINISTRATOR	0.00	0	0.00	0	0.00	0
0.00	0	1.00	62,223	1.00	66,281	1.00	66,281	OPERATIONS SUPERVISOR	0.00	0	0.00	0	0.00	0
0.75	42,147	0.75	43,096	0.75	44,630	0.75	44,630	PROCUREMENT ANALYST/SR	1.00	62,222	1.00	62,222	1.00	62,222
0.00	0	0.00	0	0.00	0	0.00	0	PROGRAM COMMUNICATIONS & WEB	1.00	63,796	1.00	63,796	1.00	63,796
3.09	302,231	2.00	193,094	2.00	201,734	2.00	201,734	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
1.00	113,573	1.00	111,744	1.00	116,744	1.00	116,744	PROGRAM MANAGER/SENIOR	0.00	0	0.00	0	0.00	0
3.00	213,551	3.50	246,031	3.50	257,040	3.50	257,040	PROGRAM SUPERVISOR	3.50	255,264	3.50	255,264	3.50	255,264
0.00	0	0.00	0	3.00	226,084	3.00	226,084	RESEARCH/EVALUATION ANALYST/SE	2.00	160,608	2.00	160,608	2.00	160,608
4.00	300,575	4.00	290,813	0.00	0	0.00	0	RESEARCH/EVALUATION ANALYST/SE	0.00	0	0.00	0	0.00	0
0.00	1,147,097	0.00	3,151,435	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
12.00	1,052,862	12.00	1,079,335	13.00	1,160,803	13.00	1,160,803	SERGEANT	14.00	1,227,105	14.00	1,227,105	14.00	1,227,105
1.00	33,596	1.00	33,349	1.00	35,721	1.00	35,721	SEWING SPECIALIST	1.00	37,208	1.00	37,208	1.00	37,208
1.00	135,000	1.00	135,000	1.00	135,000	1.00	135,000	SHERIFF	1.00	136,672	1.00	136,672	1.00	136,672
0.00	0	0.00	0	0.00	0	0.00	0	STAFF ASSISTANT	1.00	55,000	1.00	55,000	1.00	55,000
3.00	227,724	3.00	232,955	3.00	241,224	3.00	241,224	SYSTEMS ADMINISTRATOR	4.00	327,707	4.00	327,707	4.00	327,707
1.00	87,159	1.00	89,162	1.00	92,335	1.00	92,335	SYSTEMS ADMINISTRATOR/SENIOR	1.00	96,484	1.00	96,484	1.00	96,484
0.00	0	1.00	118,296	0.00	0	0.00	0	UNDERSHERIFF	1.00	127,400	1.00	127,400	1.00	127,400
699.91	46,320,355	663.88	46,724,703	673.56	45,119,273	673.56	45,119,273	TOTAL BUDGET	675.56	45,574,751	675.56	45,574,751	677.56	45,739,640

SHERIFF

FUND 1502: Emergency Communications Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
225,267	292,484	232,992	232,992	60200 Communications	229,906	229,906	229,906
4,663	7,956	3,961	3,961	60350 Central Indirect	5,794	5,794	5,794
10,069	15,794	13,047	13,047	60355 Dept Indirect	14,300	14,300	14,300
240,000	316,234	250,000	250,000	TOTAL Materials & Supplies	250,000	250,000	250,000
240,000	316,234	250,000	250,000	TOTAL BUDGET	250,000	250,000	250,000

SHERIFF

FUND 1505: Federal/State Program Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
11,550	349,012	5,702,307	5,474,212	60000	Permanent	4,988,757	4,988,757	5,005,021
1,482	0	0	0	60100	Temporary	0	0	0
0	248,517	904,797	913,810	60110	Overtime	421,205	421,205	421,205
65	2,950	82,683	82,683	60120	Premium	1,615	1,615	1,615
3,565	209,671	2,458,267	2,377,272	60130	Salary-Related Exp	2,074,715	2,074,715	2,079,448
142	0	0	0	60135	Non-Base Fringe	0	0	0
3,909	121,508	1,752,314	1,688,225	60140	Insurance Benefits	1,501,924	1,501,924	1,510,443
138	0	0	0	60145	Non-Base Insurance	0	0	0
345,221	313,414	0	0	90001	ATYP Posting (CATS)	0	0	0
0	302	0	0	90002	ATYP On Call (CATS)	0	0	0
152,429	262,652	0	0	92001	Sheriff Office OT (CATS)	0	0	0
8,891,292	7,823,027	0	0	93002	Assess Labor	0	0	0
10,392	196	0	0	95102	Settle Labor	0	0	0
9,420,185	9,331,249	10,900,368	10,536,202	TOTAL Personal Services		8,988,216	8,988,216	9,017,732
2,242	4,847	0	0	60160	Pass-Thru & Pgm Supt	0	0	0
63,819	28,885	3,173	43,895	60170	Professional Services	44,222	44,222	44,222
66,060	33,732	3,173	43,895	TOTAL Contractual Services		44,222	44,222	44,222
818	1,133	327	327	60180	Printing	0	0	0
51	828	9,268	9,268	60200	Communications	5,000	5,000	5,000
0	53	5,175	5,175	60210	Rentals	5,175	5,175	5,175
1,408	29,655	6,719	6,719	60220	Repairs and Maintenance	6,719	6,719	6,719
66	44	0	0	60230	Postage	0	0	0
61,679	201,760	130,109	133,787	60240	Supplies	50,785	50,785	50,785
320,000	2,206	0	0	60250	Food	10,643	10,643	10,643
21,109	24,576	18,041	18,041	60260	Travel & Training	18,041	18,041	18,041
0	0	5,257	5,257	60270	Local Travel/Mileage	5,257	5,257	5,257
64,929	2,816	0	0	60290	Software Licenses/Maint	0	0	0
0	40	0	0	60340	Dues & Subscriptions	0	0	0
208,335	250,521	181,352	175,915	60350	Central Indirect	224,104	224,104	224,104
449,883	497,357	597,404	579,497	60355	Dept Indirect	553,142	553,142	553,142
29,764	0	0	0	60370	Intl Svc Telephone	0	0	0
9,717	1,313	0	0	60410	Intl Svc Motor Pool	0	0	0
120,890	18,433	0	0	60420	Intl Svc Electronics	0	0	0
-111	0	0	0	60680	Cash Discounts Taken	0	0	0
0	-70,119	0	0	95101	Settle Matrl & Svcs	0	0	0
0	-51	0	0	95107	Settle Int Svc Expenses	0	0	0
0	15	0	0	95110	Settle Inv Acct	0	0	0
28,381	112,397	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
1,316,919	1,072,976	953,652	933,986	TOTAL Materials & Supplies		878,866	878,866	878,866
183,666	267,216	51,676	51,676	60550	Capital Equipment	0	0	0
0	-18,224	0	0	95109	Settle Capital	0	0	0
183,666	248,992	51,676	51,676	TOTAL Capital Outlay		0	0	0
10,986,831	10,686,949	11,908,869	11,565,759	TOTAL BUDGET		9,911,304	9,911,304	9,940,820

SHERIFF

FUND 1505: Federal/State Program Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	55,050	1.00	58,290	0.00	0	0.00	0	CORRECTIONS COUNSELOR	0.00	0	0.00	0	0.00	0
54.00	3,614,551	54.00	3,800,105	59.71	4,147,832	59.71	4,147,832	CORRECTIONS OFFICER	53.80	3,871,040	53.80	3,871,040	53.80	3,871,040
6.00	509,539	6.00	536,082	8.00	720,816	8.00	720,816	CORRECTIONS SERGEANT	6.00	548,100	6.00	548,100	6.00	548,100
6.95	489,416	7.48	546,828	12.30	795,887	12.30	795,887	DEPUTY SHERIFF	7.65	553,353	7.65	553,353	7.65	553,353
0.00	0	0.00	0	1.00	37,772	1.00	37,772	OFFICE ASSISTANT 2	0.50	16,264	0.50	16,264	1.00	32,528
0.00	0	0.00	-4,592,293	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
67.95	4,668,556	68.48	349,012	81.01	5,702,307	81.01	5,702,307	TOTAL BUDGET	67.95	4,988,757	67.95	4,988,757	68.45	5,005,021

SHERIFF

FUND 1513: Inmate Welfare Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
603,888	340,512	431,936	431,936	60000	Permanent	356,116	356,116	356,116
8,886	3,818	0	0	60100	Temporary	9,009	9,009	9,009
1,740	1,325	6,000	6,000	60110	Overtime	1,000	1,000	1,000
4,883	7,699	35,348	35,348	60120	Premium	9,421	9,421	9,421
180,938	96,907	146,721	146,721	60130	Salary-Related Exp	111,865	111,865	111,865
739	980	0	0	60135	Non-Base Fringe	751	751	751
178,590	110,103	157,781	157,781	60140	Insurance Benefits	130,541	130,541	130,541
508	258	0	0	60145	Non-Base Insurance	640	640	640
-6,654	809	0	0	90001	ATYP Posting (CATS)	0	0	0
0	1,770	0	0	92001	Sheriff Office OT (CATS)	0	0	0
973,518	564,180	777,786	777,786	TOTAL Personal Services		619,343	619,343	619,343
39,221	22,800	78,488	78,488	60170	Professional Services	78,488	78,488	78,488
39,221	22,800	78,488	78,488	TOTAL Contractual Services		78,488	78,488	78,488
5,009	6,536	2,338	2,338	60180	Printing	2,338	2,338	2,338
3,744	4,200	0	0	60190	Utilities	0	0	0
1,527	1,667	2,000	2,000	60200	Communications	2,000	2,000	2,000
1,951	1,774	0	0	60210	Rentals	0	0	0
1,020	0	0	0	60220	Repairs and Maintenance	15,000	15,000	15,000
6,082	7,200	0	0	60230	Postage	0	0	0
289,394	279,790	133,162	133,162	60240	Supplies	137,496	137,496	137,496
229,879	215,702	200,000	200,000	60250	Food	200,000	200,000	200,000
275	0	3,000	3,000	60260	Travel & Training	3,000	3,000	3,000
46	15	2,253	2,253	60270	Local Travel/Mileage	2,253	2,253	2,253
24,219	0	0	0	60310	Drugs	0	0	0
144,628	144,391	0	0	60340	Dues & Subscriptions	0	0	0
36,710	36,302	21,896	21,896	60350	Central Indirect	28,937	28,937	28,937
79,273	72,071	72,128	72,128	60355	Dept Indirect	71,425	71,425	71,425
16,063	16,902	40,308	40,308	60370	Intl Svc Telephone	40,357	40,357	40,357
765	20,308	12,500	12,500	60420	Intl Svc Electronics	12,500	12,500	12,500
0	0	35,000	35,000	60440	Intl Svc Other	35,000	35,000	35,000
1,122	2,248	1,156	1,156	60460	Intl Svc Dist/Postage	531	531	531
-11	-10	0	0	60680	Cash Discounts Taken	0	0	0
35,000	35,000	0	0	93007	Assess Int Svc Expenses	0	0	0
0	0	0	0	95101	Settle Matrl & Svcs	0	0	0
0	0	0	0	95107	Settle Int Svc Expenses	0	0	0
0	11,939	0	0	95430	Settle Bldg Mgmt Svc	0	0	0
876,695	856,035	525,741	525,741	TOTAL Materials & Supplies		550,837	550,837	550,837
1,889,434	1,443,015	1,382,015	1,382,015	TOTAL BUDGET		1,248,668	1,248,668	1,248,668

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
2.00	106,066	2.00	105,797	1.00	58,978	1.00	58,978	CHAPLAIN	1.00	58,979	1.00	58,979	1.00	58,979
3.00	168,815	0.00	0	1.00	52,947	1.00	52,947	CORRECTIONS COUNSELOR	0.00	0	0.00	0	0.00	0
1.00	45,184	0.00	0	0.00	0	0.00	0	CORRECTIONS TECHNICIAN	0.00	0	0.00	0	0.00	0
4.99	234,809	3.99	191,825	3.99	197,295	3.99	197,295	EQUIPMENT/PROPERTY TECHNICIAN	3.63	186,843	3.63	186,843	3.63	186,843
1.00	46,542	1.00	46,205	1.00	38,920	1.00	38,920	FINANCE SPECIALIST 1	1.00	41,310	1.00	41,310	1.00	41,310
1.00	54,178	0.00	0	0.00	0	0.00	0	FINANCE SPECIALIST 2	0.00	0	0.00	0	0.00	0
1.00	76,862	0.00	0	0.00	0	0.00	0	MCSO CORRECTIONS PROGRAM ADM	0.00	0	0.00	0	0.00	0
1.00	63,264	0.50	31,121	0.50	32,515	0.50	32,515	MCSO VOLUNTEER PROGRAM COOR	0.50	32,515	0.50	32,515	0.50	32,515
0.10	4,260	0.10	4,228	0.10	4,380	0.10	4,380	OFFICE ASSISTANT/SENIOR	0.10	4,445	0.10	4,445	0.10	4,445
0.25	14,049	0.25	14,366	0.25	14,877	0.25	14,877	PROCUREMENT ANALYST/SR	0.00	0	0.00	0	0.00	0
0.16	16,682	0.00	0	0.00	0	0.00	0	PROGRAM MANAGER 2	0.00	0	0.00	0	0.00	0
1.00	60,493	0.50	30,652	0.50	32,024	0.50	32,024	PROGRAM SUPERVISOR	0.50	32,024	0.50	32,024	0.50	32,024
0.00	0	0.00	-83,682	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
16.50	891,204	8.34	340,512	8.34	431,936	8.34	431,936	TOTAL BUDGET	6.73	356,116	6.73	356,116	6.73	356,116

SHERIFF

FUND 1516: Justice Services Special Ops Fund

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
1,292,786	1,717,116	1,699,341	1,841,807	60000	Permanent	1,619,500	1,619,500	1,619,500
31,271	32,061	0	0	60100	Temporary	0	0	0
146,409	196,272	43,746	43,746	60110	Overtime	30,801	30,801	30,801
26,833	40,827	15,254	15,254	60120	Premium	8,679	8,679	8,679
487,430	664,702	613,431	665,983	60130	Salary-Related Exp	582,232	582,232	582,232
11,060	8,707	0	0	60135	Non-Base Fringe	0	0	0
377,980	511,465	531,565	572,441	60140	Insurance Benefits	516,890	516,890	516,890
2,015	2,271	0	0	60145	Non-Base Insurance	0	0	0
-7,468	-29,702	0	0	90001	ATYP Posting (CATS)	0	0	0
-109,484	-214,835	0	0	92001	Sheriff Office OT (CATS)	0	0	0
-47,840	-246,764	0	0	93002	Assess Labor	0	0	0
15,518	20,028	0	0	95102	Settle Labor	0	0	0
2,226,509	2,702,148	2,903,337	3,139,231	TOTAL Personal Services		2,758,102	2,758,102	2,758,102
179,891	177,507	139,628	139,628	60160	Pass-Thru & Pgm Supt	150,819	150,819	150,819
60,630	38,406	38,766	38,766	60170	Professional Services	38,742	38,742	38,742
240,521	215,913	178,394	178,394	TOTAL Contractual Services		189,561	189,561	189,561
249	2,045	819	819	60180	Printing	819	819	819
1,856	4,287	5,120	5,120	60200	Communications	5,120	5,120	5,120
3,024	0	5,120	5,120	60210	Rentals	5,120	5,120	5,120
552	8,446	0	0	60220	Repairs and Maintenance	0	0	0
176	426	717	717	60230	Postage	717	717	717
6,485	5,540	77,775	77,775	60240	Supplies	73,814	73,814	73,814
54	0	24,650	24,650	60250	Food	10,141	10,141	10,141
6,966	2,173	6,524	6,524	60260	Travel & Training	6,438	6,438	6,438
0	27	0	0	60270	Local Travel/Mileage	0	0	0
5,528	5,528	0	0	60280	Insurance	0	0	0
0	7,200	0	0	60290	Software Licenses/Maint	0	0	0
166	150	102	102	60340	Dues & Subscriptions	102	102	102
52,051	82,445	55,074	59,084	60350	Central Indirect	77,350	77,350	77,350
112,400	163,678	181,424	194,634	60355	Dept Indirect	190,923	190,923	190,923
0	72,941	0	0	60410	Intl Svc Motor Pool	0	0	0
0	729	0	0	60420	Intl Svc Electronics	0	0	0
25,398	20,027	27,756	27,756	60430	Intl Svc Bldg Mgmt	4,358	4,358	4,358
100	100	0	0	60440	Intl Svc Other	0	0	0
11,092	14,913	9,428	9,428	60460	Intl Svc Dist/Postage	15,236	15,236	15,236
-15,562	0	0	0	93007	Assess Int Svc Expenses	0	0	0
1,420	6,938	0	0	95101	Settle Matrl & Svcs	0	0	0
0	-38,452	0	0	95107	Settle Int Svc Expenses	0	0	0
211,953	359,140	394,509	411,729	TOTAL Materials & Supplies		390,138	390,138	390,138
17,498	0	10,000	10,000	60550	Capital Equipment	10,000	10,000	10,000
17,498	0	10,000	10,000	TOTAL Capital Outlay		10,000	10,000	10,000
2,696,481	3,277,201	3,486,240	3,739,354	TOTAL BUDGET		3,347,801	3,347,801	3,347,801

SHERIFF

FUND 1516: Justice Services Special Ops Fund

FY09 ACTUAL		FY10 ACTUAL		FY11 ADOPTED		FY11 REVISED		POSITION DETAIL	FY12 PROPOSED		FY12 APPROVED		FY12 ADOPTED	
FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT		FTE	BASE AMT	FTE	BASE AMT	FTE	BASE AMT
1.00	48,128	1.00	48,974	1.00	50,718	1.00	50,718	ALARM ORDINANCE COORDINATOR	1.00	51,490	1.00	51,490	1.00	51,490
0.79	88,973	1.00	117,340	1.00	122,589	1.00	122,589	CAPTAIN	1.00	122,590	1.00	122,590	1.00	122,590
7.00	474,011	8.00	563,366	7.00	504,105	7.00	504,105	CORRECTIONS OFFICER	7.00	505,127	7.00	505,127	7.00	505,127
0.00	0	0.50	44,675	0.50	45,602	0.50	45,602	CORRECTIONS SERGEANT	0.50	45,675	0.50	45,675	0.50	45,675
5.00	344,298	5.00	359,526	6.00	435,600	6.00	435,600	DEPUTY SHERIFF	6.00	419,796	6.00	419,796	6.00	419,796
7.50	310,572	7.27	308,086	7.27	318,845	7.27	318,845	FACILITY SECURITY OFFICER	5.00	228,966	5.00	228,966	5.00	228,966
2.00	83,667	2.00	84,272	3.00	131,096	3.00	131,096	OFFICE ASSISTANT/SENIOR	3.50	153,671	3.50	153,671	3.50	153,671
0.00	0	0.00	190,877	0.00	0	0.00	0	SALARY/ACTG ADJUSTMENTS	0.00	0	0.00	0	0.00	0
0.00	0	0.00	0	1.00	90,786	1.00	90,786	SERGEANT	1.00	92,185	1.00	92,185	1.00	92,185
23.29	1,349,649	24.77	1,717,116	26.77	1,699,341	26.77	1,699,341	TOTAL BUDGET	25.00	1,619,500	25.00	1,619,500	25.00	1,619,500

Financial Summary

Table of Contents

Fund 1000	General Fund -----	Financial Summary	1
<i>Fund 1500</i>	<i>Strategic Investment Program Fund (History Only)-----</i>	<i>Financial Summary</i>	<i>8</i>
Fund 1501	Road Fund -----	Financial Summary	9
Fund 1502	Emergency Communications Fund -----	Financial Summary	11
Fund 1503	Bicycle Path Construction Fund-----	Financial Summary	12
Fund 1504	Recreation Fund-----	Financial Summary	13
Fund 1505	Federal/State Fund-----	Financial Summary	14
Fund 1506	County School Fund-----	Financial Summary	19
<i>Fund 1507</i>	<i>Tax Title Land Sales Fund (History Only) -----</i>	<i>Financial Summary</i>	<i>20</i>
Fund 1508	Animal Control Fund-----	Financial Summary	22
Fund 1509	Willamette River Bridge Fund-----	Financial Summary	24
Fund 1510	Library Serial Levy Fund -----	Financial Summary	26
Fund 1511	Special Excise Taxes Fund-----	Financial Summary	28
Fund 1512	Land Corner Preservation Fund -----	Financial Summary	29
Fund 1513	Inmate Welfare Fund-----	Financial Summary	30
Fund 1516	Justice Services Special Operations Fund-----	Financial Summary	31
<i>Fund 1517</i>	<i>General Reserve Fund (History Only) -----</i>	<i>Financial Summary</i>	<i>34</i>
Fund 1518	Oregon Historical Society Local Option Levy Fund -----	Financial Summary	35
Fund 2001	Revenue Bond Sinking Fund -----	Financial Summary	36
Fund 2002	Capital Lease Retirement Fund -----	Financial Summary	37
Fund 2003	General Obligation Bond Sinking Fund -----	Financial Summary	38
Fund 2004	PERS Bond Sinking Fund-----	Financial Summary	39
<i>Fund 2500</i>	<i>Justice Bond Project Fund (History Only) -----</i>	<i>Financial Summary</i>	<i>40</i>
Fund 2504	Financed Projects Fund -----	Financial Summary	41
Fund 2507	Capital Improvement Fund-----	Financial Summary	42
Fund 2508	Capital Acquisition Fund-----	Financial Summary	44
Fund 2509	Asset Preservation Fund-----	Financial Summary	45
Fund 2511	Sellwood Bridge Replacement Fund-----	Financial Summary	46
Fund 3002	Behavioral Health Managed Care Fund -----	Financial Summary	47
Fund 3500	Risk Management Fund -----	Financial Summary	48
Fund 3501	Fleet Management Fund -----	Financial Summary	50
Fund 3503	Information Technology Fund -----	Financial Summary	52
Fund 3504	Mail Distribution Fund -----	Financial Summary	54
Fund 3505	Facilities Management Fund -----	Financial Summary	55

Financial Summary

This page intentionally left blank

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
71,613,104	31,377,260	47,516,943	47,516,943	TOTAL BEGINNING WORKING CAPITAL	50,036,011	50,036,011	51,298,349
				TAXES			
1,158,158	1,334,914	1,275,384	1,275,384	In Lieu of Taxes	1,091,751	1,091,751	1,091,751
45,021,966	45,054,868	42,463,000	42,463,000	Income Taxes	48,825,000	48,825,000	48,825,000
12,890,836	17,148,125	17,847,854	17,847,854	Motor Vehicle Rental Tax	18,512,639	18,512,639	18,512,639
1,556,810	1,887,715	1,405,258	1,405,258	Penalty & Interest	1,442,904	1,442,904	1,442,904
3,584,259	5,392,428	4,547,010	4,547,010	Prior Year Taxes	4,683,313	4,683,313	4,683,313
210,892,599	218,908,777	222,578,723	222,578,723	Property Taxes	227,278,670	227,278,670	227,278,670
275,104,628	289,726,825	290,117,229	290,117,229		301,834,277	301,834,277	301,834,277
				INTERGOVERNMENTAL			
4,000,421	3,795,320	3,812,479	3,812,479	Federal & State Sources	4,211,957	4,211,957	4,211,957
0	0	0	0	Federal Sources	600,000	600,000	600,000
3,966,153	2,837,178	2,982,768	2,982,768	Local Sources	2,822,100	2,822,100	2,822,100
8,208,270	7,792,397	8,017,462	8,017,462	State Sources	8,424,032	8,424,032	8,424,032
16,174,844	14,424,895	14,812,709	14,812,709		16,058,089	16,058,089	16,058,089
				LICENSES & PERMITS			
8,766,231	8,065,987	5,523,825	5,523,825	Licenses	9,188,911	9,188,911	9,188,911
92,796	86,768	3,030,156	3,030,156	Permits	151,500	151,500	151,500
8,859,027	8,152,755	8,553,981	8,553,981		9,340,411	9,340,411	9,340,411
				SERVICE CHARGES			
668,001	472,734	1,018,868	1,018,868	Elections	777,078	777,078	777,078
10,030	7,740	7,500	7,500	Facilities Management	4,000	4,000	4,000
8,335,526	8,161,597	7,481,771	7,481,771	IG Charges for Services	7,892,968	7,892,968	7,892,968
360,823	438,542	17,500	17,500	Miscellaneous	500	500	500
877,540	1,006,086	556,406	548,406	Service Charges	446,652	446,652	446,652
10,251,921	10,086,700	9,082,045	9,074,045		9,121,198	9,121,198	9,121,198
2,092,172	853,332	1,659,063	1,659,063	TOTAL INTEREST	1,417,504	1,417,504	1,417,504
				OTHER			
167,378	196,120	227,549	227,549	Dividends/Refunds	601,700	601,700	601,700
1,082,710	983,182	1,151,000	1,151,000	Fines/Forfeitures	1,026,000	1,026,000	1,026,000
38,960	31,825	375,000	375,000	Nongovernmental Grants	75,000	75,000	75,000
0	-10,000	0	0	Other Miscellaneous	0	0	0
355,521	309,676	662,327	670,327	Sales	893,200	893,200	893,200
12,527,015	15,681,396	16,074,056	16,087,026	Service Reimbursements	18,418,714	18,418,714	18,563,262
72,381	10,555	5,000	5,000	Trusts	5,000	5,000	5,000
14,243,965	17,202,753	18,494,932	18,515,902		21,019,614	21,019,614	21,164,162
3,415,798	18,200,650	3,011,000	3,011,000	TOTAL FINANCING SOURCES	1,860,000	1,860,000	1,860,000
401,755,458	390,025,170	393,247,902	393,260,872	FUND TOTAL	410,687,104	410,687,104	412,093,990

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				COUNTY HUMAN SERVICES			
12,084,158	11,902,551	13,185,257	13,314,251	Personal Services	14,118,340	14,118,340	14,186,790
28,809,667	29,554,209	31,605,064	31,885,314	Contractual Services	33,765,324	33,765,324	34,241,211
2,872,416	2,753,795	3,044,644	3,136,756	Materials & Supplies	2,931,272	2,931,272	2,935,862
6,222	35,485	0	0	Debt Service	0	0	0
43,772,463	44,246,040	47,834,965	48,336,321		50,814,936	50,814,936	51,363,863

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
HEALTH DEPARTMENT							
36,160,833	34,197,866	38,103,778	38,134,515	Personal Services	39,516,692	39,516,692	39,504,349
4,857,426	5,155,782	5,959,599	5,991,067	Contractual Services	5,109,523	5,109,523	5,050,361
11,097,769	10,035,517	10,362,389	10,346,330	Materials & Supplies	10,086,333	10,086,333	10,044,046
0	26,530	0	0	Capital Outlay	0	0	0
52,116,028	49,415,694	54,425,766	54,471,912		54,712,548	54,712,548	54,598,756
COMMUNITY JUSTICE							
31,710,192	30,436,836	30,915,485	32,206,020	Personal Services	32,051,985	32,051,985	32,134,423
11,910,410	10,443,463	12,228,167	10,931,416	Contractual Services	11,781,230	11,781,230	11,751,249
9,550,892	9,918,383	11,333,286	11,403,792	Materials & Supplies	11,241,015	11,241,015	11,241,184
31,414	34,685	11,000	11,000	Capital Outlay	11,000	11,000	11,000
53,202,908	50,833,366	54,487,938	54,552,228		55,085,230	55,085,230	55,137,856
DISTRICT ATTORNEY							
15,806,013	15,114,752	15,727,632	15,923,666	Personal Services	15,852,835	15,852,835	15,852,835
320,181	270,240	306,091	306,091	Contractual Services	285,304	285,304	285,304
2,106,868	2,102,377	2,119,475	2,119,475	Materials & Supplies	2,064,953	2,064,953	2,064,953
18,233,062	17,487,369	18,153,198	18,349,232		18,203,092	18,203,092	18,203,092
SHERIFF							
80,274,546	79,623,853	81,398,841	81,600,558	Personal Services	83,105,817	83,105,817	83,373,735
934,040	808,002	734,666	736,131	Contractual Services	709,246	709,246	709,246
16,904,018	16,849,709	18,063,501	18,065,278	Materials & Supplies	17,574,901	17,574,901	17,585,666
10,961	0	0	0	Debt Service	0	0	0
183,928	128,185	133,398	133,398	Capital Outlay	135,398	135,398	135,398
98,307,493	97,409,749	100,330,406	100,535,365		101,525,362	101,525,362	101,804,045
NON-DEPARTMENTAL							
5,603,191	5,409,148	6,809,654	6,717,527	Personal Services	6,849,068	6,849,068	6,887,068
5,328,396	5,327,516	6,076,539	6,076,539	Contractual Services	6,041,488	6,041,488	6,130,488
4,635,693	5,412,298	6,913,587	6,908,594	Materials & Supplies	7,346,296	7,346,296	7,346,296
0	0	350,000	350,000	Debt Service	0	0	0
0	0	0	0	Capital Outlay	20,000	20,000	20,000
15,567,279	16,148,963	20,149,780	20,052,660		20,256,852	20,256,852	20,383,852
OVERALL COUNTY							
48,101	22,566	0	0	Contractual Services	0	0	0
48,101	22,566	0	0		0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
20,042,111	18,439,959	20,754,616	20,734,424	Personal Services	20,428,514	20,428,514	20,428,514
2,280,328	1,781,967	2,136,262	2,136,262	Contractual Services	2,546,141	2,546,141	2,546,141
7,457,958	7,621,180	5,281,553	5,281,214	Materials & Supplies	5,852,997	5,852,997	5,852,997
71,580	0	19,500	19,500	Capital Outlay	8,000	8,000	8,000
29,851,977	27,843,106	28,191,931	28,171,400		28,835,652	28,835,652	28,835,652
DEPARTMENT OF COMMUNITY SERVICES							
6,566,825	6,312,863	7,031,719	7,031,719	Personal Services	7,096,390	7,096,390	7,096,390
535,796	489,124	707,180	707,180	Contractual Services	727,950	727,950	727,950
3,214,255	2,858,295	3,730,713	3,730,713	Materials & Supplies	3,620,308	3,620,308	3,620,308
62,838	27	0	0	Capital Outlay	0	0	0
10,379,713	9,660,309	11,469,612	11,469,612		11,444,648	11,444,648	11,444,648

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS							
699,388	505,697	1,022,453	1,042,984	Personal Services	1,062,305	1,062,305	1,062,305
2,624	11,855	5,000	5,000	Contractual Services	355,000	355,000	355,000
91,491	104,784	195,528	195,528	Materials & Supplies	172,134	172,134	172,134
793,502	622,336	1,222,981	1,243,512		1,589,439	1,589,439	1,589,439
CASH TRANSFERS TO . .							
15,635,772	13,927,775	15,093,244	15,093,244	Library Serial Levy Fund	14,445,810	14,445,810	14,445,810
0	0	0	0	Revenue Bond Sinking Fund	1,500,000	1,500,000	1,500,000
24,200,000	0	0	0	Capital Lease Retirement Fund	836,000	836,000	836,000
0	1,500,000	4,500,000	4,500,000	Financed Projects Fund	0	0	0
6,050,000	0	150,000	150,000	Capital Improvement Fund	2,621,059	2,621,059	2,621,059
560,000	0	0	0	Asset Preservation Fund	227,175	227,175	227,175
299,901	0	0	0	Fleet Management Fund	0	0	0
0	0	0	0	Information Technology Fund	2,500,000	2,500,000	1,000,000
1,360,000	1,492,706	120,000	120,000	Facilities Management Fund	380,000	380,000	380,000
48,105,673	16,920,481	19,863,244	19,863,244	TOTAL CASH TRANSFERS	22,510,044	22,510,044	21,010,044
0	0	7,232,629	6,329,934	CONTINGENCY	14,547,153	14,547,153	16,560,595
31,377,260	59,415,192	29,885,452	29,885,452	UNAPPROPRIATED BALANCE	31,162,148	31,162,148	31,162,148
401,755,458	390,025,170	393,247,902	393,260,872	FUND TOTAL	410,687,104	410,687,104	412,093,990

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
COUNTY HUMAN SERVICES							
0	2,309	0	0	50200 IG-OP-Other	0	0	0
1,520	906	0	0	50210 Nongovernmental Agencies	0	0	0
142,455	72,178	90,000	90,000	50220 Licenses and Fees	90,000	90,000	90,000
82,181	355,477	0	0	50235 Service Charges	0	0	0
7,819	88,712	0	0	50270 Interest Earnings	0	0	0
3,827	0	0	0	50280 Fines and Forfeitures	0	0	0
3,556	1,992	0	0	50300 OP-Donations	0	0	0
-81,605	62,067	0	0	50350 Write Off Revenue	0	0	0
1,130	145	0	0	50360 Miscellaneous Revenue	0	0	0
368,279	613,293	765,587	790,582	50370 Departmental Indirect	1,519,194	1,519,194	1,519,886

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
HEALTH DEPARTMENT								
0	750	0	0	50180	IG-OP-Direct St	0	0	0
225,000	227,410	224,000	224,000	50200	IG-OP-Other	0	0	0
28,206	17,882	0	0	50210	Nongovernmental Agencies	0	0	0
3,438,933	2,980,256	140,425	140,425	50220	Licenses and Fees	3,114,786	3,114,786	3,114,786
2,705	3,687	2,950,156	2,950,156	50230	Permits	500	500	500
169,829	174,420	131,850	131,850	50235	Service Charges	120,652	120,652	120,652
141,432	167,247	115,666	115,666	50236	IG-Charges For Srvc	338,166	338,166	338,166
3,910	3,783	4,000	4,000	50240	Property/Space Rentals	4,000	4,000	4,000
260	0	0	0	50250	Sales to the Public	0	0	0
3,459	2,350	1,000	1,000	50280	Fines and Forfeitures	1,000	1,000	1,000
11,712	17,240	0	0	50290	Dividends & Rebates	0	0	0
60,773	878	0	0	50300	OP-Donations	0	0	0
3,054	5,831	0	0	50302	Gen-Donations	0	0	0
93,096	67,084	0	0	50310	Service Reimbursements	0	0	0
280,747	351,424	0	0	50350	Write Off Revenue	0	0	0
1,553	165	0	0	50360	Miscellaneous Revenue	0	0	0
4,648,255	5,471,342	5,878,426	5,924,572	50370	Departmental Indirect	5,899,782	5,899,782	5,941,209
COMMUNITY JUSTICE								
3,122,976	2,549,640	2,736,926	2,736,926	50200	IG-OP-Other	2,822,100	2,822,100	2,822,100
2,510	1,396	0	0	50210	Nongovernmental Agencies	0	0	0
8,261	646	5,000	5,000	50220	Licenses and Fees	5,000	5,000	5,000
67	1,257	0	0	50221	Photocopy Charges	0	0	0
10,047	10,431	10,556	10,556	50235	Service Charges	0	0	0
155,014	153,609	153,609	153,609	50236	IG-Charges For Srvc	153,609	153,609	153,609
3,725	1,562	3,500	3,500	50240	Property/Space Rentals	0	0	0
169,340	156,389	180,050	180,050	50250	Sales to the Public	178,000	178,000	178,000
825,729	731,180	835,000	835,000	50280	Fines and Forfeitures	710,000	710,000	710,000
278	0	0	0	50290	Dividends & Rebates	0	0	0
30,107	21,128	0	0	50310	Service Reimbursements	0	0	0
64,460	6,669	0	0	50350	Write Off Revenue	0	0	0
106	761	5,000	5,000	50360	Miscellaneous Revenue	0	0	0
1,336,587	1,519,361	1,648,233	1,595,773	50370	Departmental Indirect	1,981,164	1,981,164	2,033,790
0	0	0	0	95104	Settle All Revenue	0	0	0

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DISTRICT ATTORNEY								
423,467	397,054	422,462	422,462	50180	IG-OP-Direct St	0	0	0
132,500	9	0	0	50200	IG-OP-Other	0	0	0
0	30	0	0	50220	Licenses and Fees	0	0	0
300,028	313,485	275,000	275,000	50235	Service Charges	285,000	285,000	285,000
8	2	0	0	50250	Sales to the Public	0	0	0
607	478	0	0	50280	Fines and Forfeitures	0	0	0
952	475	0	0	50300	OP-Donations	0	0	0
0	431	0	0	50302	Gen-Donations	0	0	0
15,200	15,200	0	0	50310	Service Reimbursements	0	0	0
-6,199	-363	0	0	50350	Write Off Revenue	0	0	0
1,290	1,036	0	0	50360	Miscellaneous Revenue	0	0	0
90,964	99,078	118,891	118,891	50370	Departmental Indirect	137,967	137,967	137,967
SHERIFF								
147,096	132,355	0	0	50117	In Lieu Of Tax-Prog	0	0	0
254	0	0	0	50180	IG-OP-Direct St	0	0	0
456,429	0	0	0	50200	IG-OP-Other	0	0	0
184,923	170,426	162,000	162,000	50220	Licenses and Fees	180,000	180,000	180,000
60,665	46,397	61,000	61,000	50235	Service Charges	41,000	41,000	41,000
8,035,771	7,832,422	7,212,496	7,212,496	50236	IG-Charges For Srvc	7,385,651	7,385,651	7,385,651
1,265	1,265	0	0	50240	Property/Space Rentals	0	0	0
45,507	30,001	25,000	25,000	50250	Sales to the Public	25,000	25,000	25,000
0	372	0	0	50270	Interest Earnings	0	0	0
854	585	0	0	50280	Fines and Forfeitures	0	0	0
3,878	2,613	1,400	1,400	50290	Dividends & Rebates	1,400	1,400	1,400
2,000	2,300	5,000	5,000	50300	OP-Donations	5,000	5,000	5,000
833	2,174	740,211	740,211	50310	Service Reimbursements	748,937	748,937	748,937
-2,069	3,515	0	0	50350	Write Off Revenue	0	0	0
2,018	764	0	0	50360	Miscellaneous Revenue	0	0	0
651,626	748,900	864,004	859,307	50370	Departmental Indirect	829,790	829,790	829,790
0	-10,000	0	0	95104	Settle All Revenue	0	0	0
NON-DEPARTMENTAL								
0	224,932	327,626	327,626	50116	In Lieu Of Tax-Gen	511,256	511,256	511,256
0	8,000	0	0	50200	IG-OP-Other	0	0	0
0	1,000	0	0	50210	Nongovernmental Agencies	0	0	0
0	2,520	0	0	50235	Service Charges	0	0	0
751	1,687	0	0	50290	Dividends & Rebates	320,800	320,800	320,800
5,000	2,250	0	0	50300	OP-Donations	0	0	0
0	0	375,000	375,000	50302	Gen-Donations	75,000	75,000	75,000
0	360	0	0	50310	Service Reimbursements	0	0	0
8,635	588	0	0	50350	Write Off Revenue	0	0	0
20	0	0	0	50360	Miscellaneous Revenue	0	0	0
1,120	0	0	0	95104	Settle All Revenue	0	0	0

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
OVERALL COUNTY								
71,613,104	31,377,260	47,389,797	47,389,797	50000	Beginning Working Capital	50,036,011	50,036,011	51,298,349
210,892,599	218,908,777	222,578,723	222,578,723	50100	Property Taxes - Current	227,278,670	227,278,670	227,278,670
3,584,259	5,392,428	4,547,010	4,547,010	50101	Property Taxes - Prior	4,683,313	4,683,313	4,683,313
864,703	939,385	900,035	900,035	50102	Property Taxes - Penalties	922,536	922,536	922,536
692,107	948,330	505,223	505,223	50103	Property Taxes - Interest	520,368	520,368	520,368
0	69,278	0	0	50110	Payment In Lieu of Tax	0	0	0
4,000,421	3,795,320	3,812,479	3,812,479	50112	Govt Shared-Gen	4,211,957	4,211,957	4,211,957
4,544,550	3,955,920	4,095,000	4,095,000	50115	Lottery Revenues	4,974,750	4,974,750	4,974,750
1,011,061	897,723	785,188	785,188	50116	In Lieu Of Tax-Gen	484,020	484,020	484,020
0	0	117,570	117,570	50117	In Lieu Of Tax-Prog	72,475	72,475	72,475
12,890,836	17,148,125	17,847,854	17,847,854	50130	Motor Vehicle Rental Tax	18,512,639	18,512,639	18,512,639
42,900,000	44,150,000	42,263,000	42,263,000	50160	Business Income Tax	48,825,000	48,825,000	48,825,000
2,121,616	904,818	200,000	200,000	50165	Personal Income Tax	0	0	0
350	50	0	0	50166	ITAX-Penalties/Fees	0	0	0
0	0	0	0	50170	IG-OP-Direct Fed	600,000	600,000	600,000
10,000	0	0	0	50200	IG-OP-Other	0	0	0
121,391	107,476	0	0	50220	Licenses and Fees	0	0	0
22,108	36,630	0	0	50235	Service Charges	0	0	0
3,308	5,262	0	0	50236	IG-Charges For Svcs	0	0	0
2,077,358	755,169	1,630,200	1,630,200	50270	Interest Earnings	1,392,504	1,392,504	1,392,504
248,019	244,789	315,000	315,000	50280	Fines and Forfeitures	315,000	315,000	315,000
3,671	4,104	0	0	50302	Gen-Donations	0	0	0
4,867,344	6,637,226	5,448,173	5,447,159	50310	Service Reimbursements	6,763,467	6,763,467	6,813,270
2,175,798	17,026,650	1,161,000	1,161,000	50320	Cash Transfer Revenue	0	0	0
273	14	0	0	50350	Write Off Revenue	0	0	0
178	47,968	0	0	50360	Miscellaneous Revenue	0	0	0

FUND 1000: GENERAL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
0	0	127,146	127,146	50000 Beginning Working Capital	0	0	0
0	0	45,000	45,000	50110 Payment In Lieu of Tax	24,000	24,000	24,000
3,227,296	3,437,673	3,500,000	3,500,000	50111 CAFFA	3,449,282	3,449,282	3,449,282
12,703	1,000	0	0	50180 IG-OP-Direct St	0	0	0
19,248	45,242	21,842	21,842	50200 IG-OP-Other	0	0	0
0	275	0	0	50210 Nongovernmental Agencies	0	0	0
4,745,033	4,632,783	5,126,400	5,126,400	50220 Licenses and Fees	5,793,125	5,793,125	5,793,125
45	0	0	0	50221 Photocopy Charges	0	0	0
0	0	0	0	50230 Permits	75,000	75,000	75,000
232,682	66,535	78,000	70,000	50235 Service Charges	0	0	0
0	0	0	0	50236 IG-Charges For Srvc	15,542	15,542	15,542
138,792	120,575	455,777	463,777	50250 Sales to the Public	688,700	688,700	688,700
6,995	9,080	28,863	28,863	50270 Interest Earnings	25,000	25,000	25,000
150,759	174,580	226,149	226,149	50290 Dividends & Rebates	279,500	279,500	279,500
100	2,660	0	0	50300 OP-Donations	0	0	0
82,091	94,561	0	0	50310 Service Reimbursements	7,500	7,500	7,500
-177	-39,081	0	0	50350 Write Off Revenue	0	0	0
1,275	840	12,500	12,500	50360 Miscellaneous Revenue	500	500	500
-1,120	0	0	0	95104 Settle All Revenue	0	0	0
DEPARTMENT OF COMMUNITY SERVICES							
0	10,627	0	0	50116 In Lieu Of Tax-Gen	0	0	0
0	4,568	0	0	50200 IG-OP-Other	0	0	0
125,237	102,192	0	0	50220 Licenses and Fees	6,000	6,000	6,000
90,091	83,081	80,000	80,000	50230 Permits	76,000	76,000	76,000
0	191	0	0	50235 Service Charges	0	0	0
0	3,057	0	0	50236 IG-Charges For Srvc	0	0	0
1,131	1,131	0	0	50240 Property/Space Rentals	0	0	0
1,613	2,709	1,500	1,500	50250 Sales to the Public	1,500	1,500	1,500
668,001	472,734	1,018,868	1,018,868	50260 Election Reimbursement	777,078	777,078	777,078
215	3,800	0	0	50280 Fines and Forfeitures	0	0	0
0	0	53,000	53,000	50310 Service Reimbursements	45,000	45,000	45,000
1,240,000	1,174,000	1,850,000	1,850,000	50320 Cash Transfer Revenue	1,860,000	1,860,000	1,860,000
88,491	50	0	0	50350 Write Off Revenue	0	0	0
394	425	0	0	50360 Miscellaneous Revenue	0	0	0
342,635	391,690	557,531	557,531	50370 Departmental Indirect	485,913	485,913	485,913
DEPARTMENT OF COUNTY ASSETS							
191	299	0	0	50350 Write Off Revenue	0	0	0

FUND 1500: STRATEGIC INVESTMENT PROGRAM FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
373,736	606,459	161,000	161,000	TOTAL BEGINNING WORKING CAPITAL	0	0	0
				TAXES			
432,723	0	0	0	In Lieu of Taxes	0	0	0
432,723	0	0	0		0	0	0
806,459	606,459	161,000	161,000	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				CASH TRANSFERS TO. . .			
200,000	445,705	161,000	161,000	General Fund	0	0	0
200,000	445,705	161,000	161,000	TOTAL CASH TRANSFERS	0	0	0
606,459	160,754	0	0	UNAPPROPRIATED BALANCE	0	0	0
806,459	606,459	161,000	161,000	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
432,723	0	0	0	50116 In Lieu Of Tax-Gen	0	0	0
				OVERALL COUNTY			
373,736	606,459	161,000	161,000	50000 Beginning Working Capital	0	0	0

FUND 1501: ROAD FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
1,949,257	258,021	1,485,093	1,485,093	TOTAL BEGINNING WORKING CAPITAL	2,025,000	2,025,000	2,025,000
				TAXES			
6,878,197	7,062,489	7,200,000	7,200,000	County Gas Tax	7,100,000	7,100,000	7,100,000
614,722	553,062	497,000	497,000	In Lieu of Taxes	275,000	275,000	275,000
7,492,919	7,615,550	7,697,000	7,697,000		7,375,000	7,375,000	7,375,000
				INTERGOVERNMENTAL			
172,695	34,273	179,000	179,000	Federal & State Sources	526,000	526,000	526,000
1,696,329	1,929,612	1,680,000	1,680,000	Local Sources	1,883,750	1,883,750	1,883,750
27,319,437	28,458,364	31,154,779	31,154,779	State Sources	36,037,426	36,037,426	36,037,426
29,188,461	30,422,249	33,013,779	33,013,779		38,447,176	38,447,176	38,447,176
				LICENSES & PERMITS			
66,648	73,483	75,000	75,000	Permits	55,000	55,000	55,000
66,648	73,483	75,000	75,000		55,000	55,000	55,000
				SERVICE CHARGES			
2,345	0	0	0	IG Charges for Services	0	0	0
62,781	5,415	87,500	87,500	Miscellaneous	62,500	62,500	62,500
390,593	287,870	634,700	634,700	Service Charges	350,000	350,000	350,000
455,719	293,285	722,200	722,200		412,500	412,500	412,500
99,219	41,654	75,000	75,000	TOTAL INTEREST	25,000	25,000	25,000
				OTHER			
33,313	33,910	13,500	13,500	Dividends/Refunds	3,500	3,500	3,500
25	0	0	0	Fines/Forfeitures	0	0	0
0	0	0	0	Other Miscellaneous	0	0	0
140,124	125,451	150,000	150,000	Sales	0	0	0
100,000	0	665,110	665,110	Service Reimbursements	275,000	275,000	275,000
273,462	159,361	828,610	828,610		278,500	278,500	278,500
623,399	2,008,923	1,200,000	1,200,000	TOTAL FINANCING SOURCES	400,000	400,000	400,000
40,149,084	40,872,526	45,096,682	45,096,682	FUND TOTAL	49,018,176	49,018,176	49,018,176
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COMMUNITY SERVICES			
6,814,290	6,309,051	7,189,701	7,189,701	Personal Services	6,731,104	6,731,104	6,731,104
21,495,359	22,221,004	25,693,800	25,693,800	Contractual Services	28,987,150	28,987,150	28,987,150
4,601,498	3,863,215	4,920,181	4,920,181	Materials & Supplies	5,264,617	5,264,617	5,264,617
1,820,098	2,559,071	1,625,000	1,625,000	Capital Outlay	2,365,000	2,365,000	2,365,000
34,731,246	34,952,341	39,428,682	39,428,682		43,347,871	43,347,871	43,347,871
				CASH TRANSFERS TO. . .			
51,694	54,991	68,000	68,000	Bicycle Path Construction Fund	73,000	73,000	73,000
5,108,124	5,051,631	5,600,000	5,600,000	Willamette River Bridge Fund	5,597,305	5,597,305	5,597,305
5,159,818	5,106,623	5,668,000	5,668,000	TOTAL CASH TRANSFERS	5,670,305	5,670,305	5,670,305
258,021	813,563	0	0	UNAPPROPRIATED BALANCE	0	0	0
40,149,084	40,872,526	45,096,682	45,096,682	FUND TOTAL	49,018,176	49,018,176	49,018,176
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED

FUND 1501: ROAD FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
OVERALL COUNTY								
1,949,257	258,021	635,093	635,093	50000	Beginning Working Capital	25,000	25,000	25,000
1,125	1,125	497,000	497,000	50117	In Lieu Of Tax-Prog	275,000	275,000	275,000
0	0	200,000	200,000	50140	County Gas Tax	100,000	100,000	100,000
0	0	6,679,291	6,679,291	50180	IG-OP-Direct St	7,810,309	7,810,309	7,810,309
71,996	33,329	75,000	75,000	50270	Interest Earnings	25,000	25,000	25,000
0	500,000	0	0	50320	Cash Transfer Revenue	0	0	0
DEPARTMENT OF COMMUNITY SERVICES								
0	0	850,000	850,000	50000	Beginning Working Capital	2,000,000	2,000,000	2,000,000
613,597	551,937	0	0	50117	In Lieu Of Tax-Prog	0	0	0
6,878,197	7,062,489	7,000,000	7,000,000	50140	County Gas Tax	7,000,000	7,000,000	7,000,000
27,319,437	28,458,364	24,475,488	24,475,488	50180	IG-OP-Direct St	28,227,117	28,227,117	28,227,117
172,695	34,273	179,000	179,000	50190	IG-OP-Fed Thru St	526,000	526,000	526,000
1,696,329	1,929,612	1,680,000	1,680,000	50200	IG-OP-Other	1,883,750	1,883,750	1,883,750
66,648	73,483	75,000	75,000	50230	Permits	55,000	55,000	55,000
390,593	287,870	634,700	634,700	50235	Service Charges	350,000	350,000	350,000
2,345	0	0	0	50236	IG-Charges For Srvcs	0	0	0
140,124	125,451	150,000	150,000	50250	Sales to the Public	0	0	0
27,223	8,325	0	0	50270	Interest Earnings	0	0	0
25	0	0	0	50280	Fines and Forfeitures	0	0	0
33,313	33,910	13,500	13,500	50290	Dividends & Rebates	3,500	3,500	3,500
100,000	0	665,110	665,110	50310	Service Reimbursements	275,000	275,000	275,000
623,399	1,508,923	1,200,000	1,200,000	50330	Financing Proceeds	400,000	400,000	400,000
62,663	5,344	0	0	50350	Write Off Revenue	0	0	0
118	70	87,500	87,500	50360	Miscellaneous Revenue	62,500	62,500	62,500
0	0	0	0	95104	Settle All Revenue	0	0	0

FUND 1502: EMERGENCY COMMUNICATIONS FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
63,615	74,143	0	0	TOTAL BEGINNING WORKING CAPITAL	0	0	0
<i>INTERGOVERNMENTAL</i>							
250,528	242,091	250,000	250,000	State Sources	250,000	250,000	250,000
250,528	242,091	250,000	250,000		250,000	250,000	250,000
314,143	316,234	250,000	250,000	FUND TOTAL	250,000	250,000	250,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
<i>SHERIFF</i>							
240,000	316,234	250,000	250,000	Materials & Supplies	250,000	250,000	250,000
240,000	316,234	250,000	250,000		250,000	250,000	250,000
74,143	0	0	0	UNAPPROPRIATED BALANCE	0	0	0
314,143	316,234	250,000	250,000	FUND TOTAL	250,000	250,000	250,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
<i>SHERIFF</i>							
250,528	242,091	250,000	250,000	50180 IG-OP-Direct St	250,000	250,000	250,000
<i>OVERALL COUNTY</i>							
63,615	74,143	0	0	50000 Beginning Working Capital	0	0	0

FUND 1503: BICYCLE PATH CONSTRUCTION FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
551,444	440,881	360,000	360,000	TOTAL BEGINNING WORKING CAPITAL	285,000	285,000	285,000
				<i>INTERGOVERNMENTAL</i>			
0	31,077	0	0	Federal & State Sources	0	0	0
0	31,077	0	0		0	0	0
10,796	2,158	2,500	2,500	TOTAL INTEREST	1,250	1,250	1,250
51,694	54,991	68,000	68,000	TOTAL FINANCING SOURCES	73,000	73,000	73,000
613,934	529,108	430,500	430,500	FUND TOTAL	359,250	359,250	359,250

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>DEPARTMENT OF COMMUNITY SERVICES</i>			
25,875	57,245	0	0	Personal Services	0	0	0
97,704	45,044	0	0	Contractual Services	0	0	0
810	4,706	0	0	Materials & Supplies	0	0	0
48,665	196,311	90,000	90,000	Capital Outlay	100,000	100,000	100,000
173,053	303,306	90,000	90,000		100,000	100,000	100,000
0	0	340,500	340,500	CONTINGENCY	259,250	259,250	259,250
440,881	225,802	0	0	UNAPPROPRIATED BALANCE	0	0	0
613,934	529,108	430,500	430,500	FUND TOTAL	359,250	359,250	359,250

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>OVERALL COUNTY</i>			
551,444	440,881	0	0	50000 Beginning Working Capital	0	0	0
10,796	2,158	0	0	50270 Interest Earnings	0	0	0
				<i>DEPARTMENT OF COMMUNITY SERVICES</i>			
0	0	360,000	360,000	50000 Beginning Working Capital	285,000	285,000	285,000
0	31,077	0	0	50190 IG-OP-Fed Thru St	0	0	0
0	0	2,500	2,500	50270 Interest Earnings	1,250	1,250	1,250
51,694	54,991	68,000	68,000	50320 Cash Transfer Revenue	73,000	73,000	73,000

FUND 1504: RECREATION FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
TAXES							
67,437	83,643	101,700	101,700	County Gas Tax	105,000	105,000	105,000
67,437	83,643	101,700	101,700		105,000	105,000	105,000
67,437	83,643	101,700	101,700	FUND TOTAL	105,000	105,000	105,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY MANAGEMENT							
66,070	81,453	100,000	100,000	Contractual Services	102,500	102,500	102,500
1,368	2,190	1,700	1,700	Materials & Supplies	2,500	2,500	2,500
67,437	83,643	101,700	101,700		105,000	105,000	105,000
67,437	83,643	101,700	101,700	FUND TOTAL	105,000	105,000	105,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
OVERALL COUNTY							
-14,053	0	0	0	50150 County Marine Fuel Tax	0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
81,490	83,643	101,700	101,700	50150 County Marine Fuel Tax	105,000	105,000	105,000

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
4,428,523	6,735,022	986,116	986,116	TOTAL BEGINNING WORKING CAPITAL	3,449,091	3,449,091	3,449,091
INTERGOVERNMENTAL							
110,121,067	114,022,010	124,376,201	122,998,801	Federal & State Sources	123,775,076	123,775,076	118,520,338
19,700,102	20,644,430	25,923,773	26,840,331	Federal Sources	21,604,798	21,604,798	21,634,314
5,129,515	7,228,429	14,400,945	14,187,598	Local Sources	5,756,568	5,756,568	6,733,569
49,107,525	43,805,085	37,928,769	35,950,058	State Sources	38,542,021	38,542,021	46,542,021
184,058,209	185,699,954	202,629,688	199,976,788		189,678,463	189,678,463	193,430,242
LICENSES & PERMITS							
1,935,754	1,014,867	467,336	1,112,087	Licenses	3,277,158	3,277,158	1,077,044
0	0	10,627	10,627	Permits	8,093	8,093	8,093
1,935,754	1,014,867	477,963	1,122,714		3,285,251	3,285,251	1,085,137
SERVICE CHARGES							
159,165	163,810	168,971	168,971	Facilities Management	251,234	251,234	251,234
68,174,424	79,667,722	66,648,063	67,187,238	IG Charges for Services	68,188,894	68,188,894	68,358,161
-15,784,410	-16,080,610	73,036	73,036	Miscellaneous	51,316	51,316	51,316
4,643,565	3,878,892	3,987,626	3,363,903	Service Charges	4,079,481	4,079,481	4,079,481
57,192,744	67,629,815	70,877,696	70,793,148		72,570,925	72,570,925	72,740,192
7,405	1,639	7,500	7,500	TOTAL INTEREST	0	0	0
OTHER							
41,347	36,277	138,036	138,036	Dividends/Refunds	44,000	44,000	44,000
91,793	601	1,500	1,500	Fines/Forfeitures	1,500	1,500	1,500
2,418,716	2,876,556	2,640,075	2,810,829	Nongovernmental Grants	2,283,376	2,283,376	2,298,376
0	0	0	0	Other Miscellaneous	0	0	0
9	0	0	0	Sales	0	0	0
975	0	0	0	Service Reimbursements	34,284	34,284	34,284
46,526	15,686	35,684	82,184	Trusts	92,470	92,470	92,470
2,599,367	2,929,120	2,815,295	3,032,549		2,455,630	2,455,630	2,470,630
250,222,002	264,010,416	277,794,258	275,918,815	FUND TOTAL	271,439,360	271,439,360	273,175,292
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
COUNTY HUMAN SERVICES							
39,830,900	40,287,317	45,515,770	44,377,131	Personal Services	43,825,046	43,825,046	43,817,773
60,611,910	66,814,004	65,828,707	65,831,480	Contractual Services	64,546,526	64,546,526	64,577,054
10,081,881	9,923,170	11,100,512	10,849,608	Materials & Supplies	10,895,999	10,895,999	10,895,744
350,028	50,392	0	0	Capital Outlay	0	0	0
110,874,720	117,074,883	122,444,989	121,058,219		119,267,571	119,267,571	119,290,571
HEALTH DEPARTMENT							
50,108,977	55,535,374	62,074,735	62,756,265	Personal Services	62,949,113	62,949,113	63,532,636
10,935,755	10,647,231	13,307,899	13,233,841	Contractual Services	10,983,090	10,983,090	11,052,875
25,294,074	30,021,894	30,415,847	30,504,319	Materials & Supplies	29,879,316	29,879,316	30,059,846
21,143	197,901	110,425	110,425	Capital Outlay	0	0	0
86,359,949	96,402,401	105,908,906	106,604,850		103,811,519	103,811,519	104,645,357

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
COMMUNITY JUSTICE							
18,958,075	16,580,604	18,493,842	17,396,136	Personal Services	18,814,454	18,814,454	19,346,235
4,306,073	5,224,085	6,394,038	6,590,189	Contractual Services	6,570,701	6,570,701	6,570,701
3,293,015	3,400,953	2,384,112	2,393,736	Materials & Supplies	2,953,241	2,953,241	3,151,335
0	17,889	0	0	Capital Outlay	0	0	0
26,557,163	25,223,531	27,271,992	26,380,061		28,338,396	28,338,396	29,068,271
DISTRICT ATTORNEY							
4,465,026	4,958,187	5,212,573	5,212,573	Personal Services	4,925,258	4,925,258	5,044,961
886,027	654,614	606,589	606,589	Contractual Services	576,604	576,604	576,604
436,909	433,432	621,765	621,765	Materials & Supplies	656,084	656,084	656,084
5,787,961	6,046,233	6,440,927	6,440,927		6,157,946	6,157,946	6,277,649
SHERIFF							
9,420,185	9,331,249	10,900,368	10,536,202	Personal Services	8,988,216	8,988,216	9,017,732
66,060	33,732	3,173	43,895	Contractual Services	44,222	44,222	44,222
1,316,919	1,072,976	953,652	933,986	Materials & Supplies	878,866	878,866	878,866
183,666	248,992	51,676	51,676	Capital Outlay	0	0	0
10,986,831	10,686,949	11,908,869	11,565,759		9,911,304	9,911,304	9,940,820
NON-DEPARTMENTAL							
1,348,255	1,247,924	1,698,701	1,698,701	Personal Services	1,760,227	1,760,227	1,760,227
717,902	783,343	1,283,388	1,283,388	Contractual Services	1,709,449	1,709,449	1,709,449
464,592	407,962	683,718	683,718	Materials & Supplies	474,855	474,855	474,855
6,723	18,224	0	0	Capital Outlay	0	0	0
2,537,471	2,457,454	3,665,807	3,665,807		3,944,531	3,944,531	3,944,531
DEPARTMENT OF COUNTY MANAGEMENT							
57,278	45,669	0	0	Personal Services	0	0	0
0	10,387	24,229	24,229	Contractual Services	0	0	0
1,186	1,606	412	50,836	Materials & Supplies	0	0	0
58,464	57,662	24,641	75,065		0	0	0
DEPARTMENT OF COMMUNITY SERVICES							
189,564	33,391	0	0	Personal Services	0	0	0
34,663	80,189	128,127	128,127	Contractual Services	8,093	8,093	8,093
100,193	5,475	0	0	Materials & Supplies	0	0	0
324,420	119,054	128,127	128,127		8,093	8,093	8,093
6,735,022	5,942,249	0	0	UNAPPROPRIATED BALANCE	0	0	0
250,222,002	264,010,416	277,794,258	275,918,815	FUND TOTAL	271,439,360	271,439,360	273,175,292
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
COUNTY HUMAN SERVICES								
2,414,705	5,345,980	234,000	234,000	50000	Beginning Working Capital	2,804,656	2,804,656	2,804,656
4,613,547	4,464,263	4,020,631	4,380,453	50170	IG-OP-Direct Fed	4,299,243	4,299,243	4,299,243
9,361,538	8,063,762	8,311,714	7,951,164	50180	IG-OP-Direct St	7,814,311	7,814,311	7,814,311
95,259,521	94,430,091	105,293,725	103,358,237	50190	IG-OP-Fed Thru St	96,802,383	96,802,383	99,025,497
29,261	307,528	33,557	241,206	50195	IG-OP-Fed Thru Other	532,202	532,202	532,202
3,012,380	4,230,370	2,684,559	2,965,856	50200	IG-OP-Other	3,183,063	3,183,063	3,183,063
566,453	1,100,988	587,871	595,871	50210	Nongovernmental Agencies	538,566	538,566	538,566
342,400	367,188	422,336	422,336	50220	Licenses and Fees	2,599,787	2,599,787	399,673
385	1,296	0	0	50221	Photocopy Charges	0	0	0
208,390	29,640	40,470	46,470	50235	Service Charges	41,804	41,804	41,804
203,463	951,171	512,972	512,972	50236	IG-Charges For Srvc	263,852	263,852	263,852
159,165	163,810	168,971	168,971	50240	Property/Space Rentals	251,234	251,234	251,234
9	0	0	0	50250	Sales to the Public	0	0	0
31,349	21,512	125,249	125,249	50290	Dividends & Rebates	44,000	44,000	44,000
9,953	11,278	8,934	55,434	50300	OP-Donations	92,470	92,470	92,470
2,054	0	0	0	50302	Gen-Donations	0	0	0
240	0	0	0	50310	Service Reimbursements	0	0	0
5,562	-13,105	0	0	50350	Write Off Revenue	0	0	0
325	111	0	0	50360	Miscellaneous Revenue	0	0	0
HEALTH DEPARTMENT								
300,395	115,351	0	0	50000	Beginning Working Capital	0	0	0
13,469,186	14,581,977	19,754,777	19,754,777	50170	IG-OP-Direct Fed	15,781,849	15,781,849	15,781,849
5,133,717	4,075,422	4,191,256	3,870,228	50180	IG-OP-Direct St	3,716,375	3,716,375	3,716,375
8,295,909	10,699,494	9,333,554	9,652,323	50190	IG-OP-Fed Thru St	9,725,197	9,725,197	9,753,256
1,318,102	1,664,479	1,380,662	1,361,908	50195	IG-OP-Fed Thru Other	825,688	825,688	1,317,440
1,434,557	1,312,509	1,303,060	1,303,060	50200	IG-OP-Other	947,518	947,518	1,077,278
1,088,534	971,875	1,162,482	1,325,236	50210	Nongovernmental Agencies	1,201,817	1,201,817	1,216,817
0	616,940	0	644,751	50220	Licenses and Fees	637,509	637,509	637,509
4,435,175	3,849,253	3,947,156	3,317,433	50235	Service Charges	4,022,677	4,022,677	4,022,677
66,658,817	77,389,629	64,742,636	65,281,811	50236	IG-Charges For Srvc	66,867,289	66,867,289	67,036,556
6,315	1,639	7,500	7,500	50270	Interest Earnings	0	0	0
9,997	14,765	12,787	12,787	50290	Dividends & Rebates	0	0	0
710	0	0	0	50310	Service Reimbursements	34,284	34,284	34,284
324,162	116,446	0	0	50350	Write Off Revenue	0	0	0
0	0	73,036	73,036	50360	Miscellaneous Revenue	51,316	51,316	51,316
-16,000,276	-16,199,381	0	0	50400	Contra Revenue	0	0	0

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
COMMUNITY JUSTICE								
1,000	632,728	0	0	50000	Beginning Working Capital	0	0	0
120,038	133,498	651,214	1,157,941	50170	IG-OP-Direct Fed	1,001,928	1,001,928	1,001,928
23,003,569	19,930,016	21,285,823	19,887,165	50180	IG-OP-Direct St	21,580,294	21,580,294	21,580,294
0	17,889	0	0	50185	IG-CAP-Fed Thru St	0	0	0
512,636	1,232,753	2,468,338	2,468,338	50190	IG-OP-Fed Thru St	3,085,164	3,085,164	3,087,501
56,992	333,539	153,047	153,047	50195	IG-OP-Fed Thru Other	145,784	145,784	145,784
456,278	1,467,050	1,544,663	1,544,663	50200	IG-OP-Other	1,322,722	1,322,722	2,050,260
191,227	280,331	254,150	254,150	50210	Nongovernmental Agencies	237,747	237,747	237,747
1,551,982	0	0	0	50220	Licenses and Fees	0	0	0
1,238,348	1,192,082	914,757	914,757	50236	IG-Charges For Srvc	964,757	964,757	964,757
89,207	0	0	0	50280	Fines and Forfeitures	0	0	0
-31,386	3,647	0	0	50350	Write Off Revenue	0	0	0
0	-1	0	0	50360	Miscellaneous Revenue	0	0	0
DISTRICT ATTORNEY								
3,449	29,596	3,500	3,500	50000	Beginning Working Capital	3,500	3,500	3,500
697,862	537,287	600,728	600,728	50170	IG-OP-Direct Fed	304,543	304,543	304,543
2,183,629	1,971,361	2,118,784	2,118,784	50180	IG-OP-Direct St	2,797,487	2,797,487	2,797,487
2,216,191	2,353,633	2,622,333	2,622,333	50190	IG-OP-Fed Thru St	2,335,644	2,335,644	2,335,644
109,614	448,593	405,011	405,011	50195	IG-OP-Fed Thru Other	123,899	123,899	123,899
36,000	178,000	113,499	113,499	50200	IG-OP-Other	303,265	303,265	422,968
520,648	490,860	530,572	530,572	50210	Nongovernmental Agencies	248,246	248,246	248,246
41,373	30,740	45,000	45,000	50220	Licenses and Fees	39,862	39,862	39,862
2,586	601	1,500	1,500	50280	Fines and Forfeitures	1,500	1,500	1,500
6	0	0	0	50300	OP-Donations	0	0	0
6,199	10,068	0	0	50350	Write Off Revenue	0	0	0
SHERIFF								
1,474,111	360,009	541,539	541,539	50000	Beginning Working Capital	30,000	30,000	30,000
783,312	912,800	896,423	946,432	50170	IG-OP-Direct Fed	217,235	217,235	246,751
8,132,272	8,467,785	720,987	822,512	50180	IG-OP-Direct St	1,364,966	1,364,966	9,364,966
0	117,099	0	0	50185	IG-CAP-Fed Thru St	0	0	0
802,647	864,137	181,243	181,243	50190	IG-OP-Fed Thru St	0	0	0
54,625	383,579	382,315	382,315	50195	IG-OP-Fed Thru Other	8,134,107	8,134,107	134,107
0	0	8,672,664	8,178,020	50200	IG-OP-Other	0	0	0
26,078	31,129	36,000	36,000	50210	Nongovernmental Agencies	57,000	57,000	57,000
0	0	0	0	50235	Service Charges	15,000	15,000	15,000
73,796	134,841	477,698	477,698	50236	IG-Charges For Srvc	92,996	92,996	92,996
0	0	0	0	50350	Write Off Revenue	0	0	0
0	-88,165	0	0	95104	Settle All Revenue	0	0	0

FUND 1505: FEDERAL/STATE PROGRAM FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
NON-DEPARTMENTAL							
32,546	197,303	207,077	207,077	50000 Beginning Working Capital	610,935	610,935	610,935
1,164,334	1,228,258	1,240,564	1,240,564	50180 IG-OP-Direct St	1,268,588	1,268,588	1,268,588
1,175,827	1,063,017	2,042,416	2,042,416	50190 IG-OP-Fed Thru St	2,065,008	2,065,008	2,065,008
200,321	96,833	80,000	80,000	50195 IG-OP-Fed Thru Other	0	0	0
100,300	10,500	0	0	50200 IG-OP-Other	0	0	0
23,723	1,373	69,000	69,000	50210 Nongovernmental Agencies	0	0	0
1,090	0	0	0	50270 Interest Earnings	0	0	0
36,568	4,408	26,750	26,750	50300 OP-Donations	0	0	0
25	0	0	0	50310 Service Reimbursements	0	0	0
0	80	0	0	50350 Write Off Revenue	0	0	0
41	0	0	0	50360 Miscellaneous Revenue	0	0	0
0	88,165	0	0	95104 Settle All Revenue	0	0	0
DEPARTMENT OF COUNTY MANAGEMENT							
0	14,604	0	0	50170 IG-OP-Direct Fed	0	0	0
58,464	33,481	24,641	24,641	50180 IG-OP-Direct St	0	0	0
0	9,578	0	50,424	50190 IG-OP-Fed Thru St	0	0	0
0	-2	0	0	50350 Write Off Revenue	0	0	0
DEPARTMENT OF COMMUNITY SERVICES							
202,317	54,054	0	0	50000 Beginning Working Capital	0	0	0
16,158	0	0	0	50170 IG-OP-Direct Fed	0	0	0
70,000	35,000	35,000	35,000	50180 IG-OP-Direct St	0	0	0
60,181	-232	0	0	50190 IG-OP-Fed Thru St	0	0	0
29,241	0	0	0	50195 IG-OP-Fed Thru Other	0	0	0
90,000	30,000	82,500	82,500	50200 IG-OP-Other	0	0	0
0	0	10,627	10,627	50230 Permits	8,093	8,093	8,093
-89,422	232	0	0	50350 Write Off Revenue	0	0	0

FUND 1506: COUNTY SCHOOL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
787	187	1,000	1,000	TOTAL BEGINNING WORKING CAPITAL	1,000	1,000	1,000
				TAXES			
204,532	183,983	170,000	170,000	In Lieu of Taxes	166,000	166,000	166,000
204,532	183,983	170,000	170,000		166,000	166,000	166,000
				INTERGOVERNMENTAL			
17,460	16,619	20,000	20,000	Federal & State Sources	20,000	20,000	20,000
17,460	16,619	20,000	20,000		20,000	20,000	20,000
261	66	500	500	TOTAL INTEREST	100	100	100
				OTHER			
0	1,752	0	0	Fines/Forfeitures	0	0	0
0	1,752	0	0		0	0	0
223,040	202,606	191,500	191,500	FUND TOTAL	187,100	187,100	187,100

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
222,853	200,816	191,500	191,500	Contractual Services	187,100	187,100	187,100
222,853	200,816	191,500	191,500		187,100	187,100	187,100
187	1,790	0	0	UNAPPROPRIATED BALANCE	0	0	0
223,040	202,606	191,500	191,500	FUND TOTAL	187,100	187,100	187,100

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
0	0	1,000	1,000	50000 Beginning Working Capital	1,000	1,000	1,000
17,460	16,619	20,000	20,000	50112 Govt Shared-Gen	20,000	20,000	20,000
204,532	183,983	170,000	170,000	50117 In Lieu Of Tax-Prog	166,000	166,000	166,000
0	0	500	500	50270 Interest Earnings	100	100	100
0	1,752	0	0	50280 Fines and Forfeitures	0	0	0
				OVERALL COUNTY			
787	187	0	0	50000 Beginning Working Capital	0	0	0
261	66	0	0	50270 Interest Earnings	0	0	0

FUND 1507: TAX TITLE LAND SALES FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
127,146	290,169	0	0	TOTAL BEGINNING WORKING CAPITAL	0	0	0
				TAXES			
72,084	87,041	0	0	In Lieu of Taxes	0	0	0
72,084	87,041	0	0		0	0	0
				INTERGOVERNMENTAL			
10,557	28,809	0	0	Federal Sources	0	0	0
10,557	28,809	0	0		0	0	0
				LICENSES & PERMITS			
25	62	0	0	Licenses	0	0	0
25	62	0	0		0	0	0
				SERVICE CHARGES			
699	0	0	0	Miscellaneous	0	0	0
699	0	0	0		0	0	0
35,696	31,459	0	0	TOTAL INTEREST	0	0	0
				OTHER			
335,768	322,432	0	0	Sales	0	0	0
335,768	322,432	0	0		0	0	0
581,975	759,973	0	0	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COUNTY MANAGEMENT			
206,878	121,374	0	0	Personal Services	0	0	0
25,862	433,894	0	0	Contractual Services	0	0	0
59,066	63,167	0	0	Materials & Supplies	0	0	0
291,806	618,436	0	0		0	0	0
				DEPARTMENT OF COMMUNITY SERVICES			
0	-436	0	0	Personal Services	0	0	0
0	14,827	0	0	Materials & Supplies	0	0	0
0	14,391	0	0		0	0	0
				CASH TRANSFERS TO . . .			
0	127,146	0	0	General Fund	0	0	0
0	127,146	0	0	TOTAL CASH TRANSFERS	0	0	0
290,169	0	0	0	UNAPPROPRIATED BALANCE	0	0	0
581,975	759,973	0	0	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				OVERALL COUNTY			
127,146	290,169	0	0	50000 Beginning Working Capital	0	0	0
4,138	1,261	0	0	50270 Interest Earnings	0	0	0
699	0	0	0	50350 Write Off Revenue	0	0	0

FUND 1507: TAX TITLE LAND SALES FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
<i>DEPARTMENT OF COUNTY MANAGEMENT</i>							
72,084	87,041	0	0	50110 Payment In Lieu of Tax	0	0	0
10,557	28,809	0	0	50170 IG-OP-Direct Fed	0	0	0
25	62	0	0	50220 Licenses and Fees	0	0	0
335,768	322,432	0	0	50250 Sales to the Public	0	0	0
31,558	30,199	0	0	50270 Interest Earnings	0	0	0

FUND 1508: ANIMAL CONTROL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
540,006	751,307	552,873	552,873	TOTAL BEGINNING WORKING CAPITAL	587,050	587,050	587,050
				<i>INTERGOVERNMENTAL</i>			
74,790	78,725	65,000	65,000	Local Sources	68,000	68,000	68,000
74,790	78,725	65,000	65,000		68,000	68,000	68,000
				<i>LICENSES & PERMITS</i>			
1,089,220	1,114,457	1,625,000	1,625,000	Licenses	1,625,000	1,625,000	1,625,000
107,907	106,792	95,000	95,000	Permits	112,000	112,000	112,000
1,197,127	1,221,249	1,720,000	1,720,000		1,737,000	1,737,000	1,737,000
				<i>SERVICE CHARGES</i>			
86,286	95,097	100,000	100,000	Service Charges	65,000	65,000	65,000
86,286	95,097	100,000	100,000		65,000	65,000	65,000
11,506	5,650	10,000	10,000	TOTAL INTEREST	0	0	0
				<i>OTHER</i>			
40,767	28,951	40,000	40,000	Fines/Forfeitures	40,000	40,000	40,000
0	0	103,500	103,500	Nongovernmental Grants	20,000	20,000	20,000
540	0	0	0	Service Reimbursements	0	0	0
93,794	112,383	100,000	100,000	Trusts	175,000	175,000	175,000
135,101	141,334	243,500	243,500		235,000	235,000	235,000
2,044,815	2,293,361	2,691,373	2,691,373	FUND TOTAL	2,692,050	2,692,050	2,692,050

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>DEPARTMENT OF COMMUNITY SERVICES</i>			
0	521	0	0	Personal Services	128,263	128,263	128,263
31,185	9,435	490,000	490,000	Contractual Services	417,787	417,787	417,787
22,324	65,399	77,500	77,500	Materials & Supplies	106,000	106,000	106,000
0	0	100,000	100,000	Capital Outlay	0	0	0
53,509	75,355	667,500	667,500		652,050	652,050	652,050
				<i>CASH TRANSFERS TO. . .</i>			
1,240,000	1,174,000	1,850,000	1,850,000	General Fund	1,860,000	1,860,000	1,860,000
1,240,000	1,174,000	1,850,000	1,850,000	TOTAL CASH TRANSFERS	1,860,000	1,860,000	1,860,000
0	0	173,873	173,873	CONTINGENCY	180,000	180,000	180,000
751,307	1,044,006	0	0	UNAPPROPRIATED BALANCE	0	0	0
2,044,815	2,293,361	2,691,373	2,691,373	FUND TOTAL	2,692,050	2,692,050	2,692,050

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>OVERALL COUNTY</i>			
45,549	173,433	0	0	50000 Beginning Working Capital	0	0	0
0	0	10,000	10,000	50270 Interest Earnings	0	0	0

FUND 1508: ANIMAL CONTROL FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COMMUNITY SERVICES								
494,457	577,874	552,873	552,873	50000	Beginning Working Capital	587,050	587,050	587,050
74,790	78,725	65,000	65,000	50200	IG-OP-Other	68,000	68,000	68,000
1,089,220	1,114,457	1,625,000	1,625,000	50220	Licenses and Fees	1,625,000	1,625,000	1,625,000
107,907	106,792	95,000	95,000	50230	Permits	112,000	112,000	112,000
86,286	95,097	100,000	100,000	50235	Service Charges	65,000	65,000	65,000
11,506	5,650	0	0	50270	Interest Earnings	0	0	0
40,767	28,951	40,000	40,000	50280	Fines and Forfeitures	40,000	40,000	40,000
93,794	112,383	100,000	100,000	50300	OP-Donations	175,000	175,000	175,000
0	0	103,500	103,500	50301	CAP-Donations	20,000	20,000	20,000
540	0	0	0	50310	Service Reimbursements	0	0	0

FUND 1509: WILLAMETTE RIVER BRIDGE FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
5,101,388	3,986,031	876,271	876,271	TOTAL BEGINNING WORKING CAPITAL	19,226,756	19,226,756	19,226,756
INTERGOVERNMENTAL							
1,663,778	2,782,959	12,531,804	12,531,804	Federal & State Sources	7,548,211	7,548,211	7,548,211
30,000	251,809	400,000	400,000	Local Sources	0	0	0
3,000,000	0	0	0	State Sources	0	0	0
4,693,778	3,034,769	12,931,804	12,931,804		7,548,211	7,548,211	7,548,211
LICENSES & PERMITS							
0	0	6,000,000	6,000,000	Licenses	0	0	0
350	0	0	0	Permits	0	0	0
350	0	6,000,000	6,000,000		0	0	0
SERVICE CHARGES							
5,011	0	0	0	IG Charges for Services	0	0	0
-110	44	5,000	5,000	Miscellaneous	5,000	5,000	5,000
0	3,188	0	0	Service Charges	0	0	0
4,901	3,233	5,000	5,000		5,000	5,000	5,000
43,176	0	424,258	424,258	TOTAL INTEREST	0	0	0
OTHER							
55,771	92,334	0	0	Dividends/Refunds	0	0	0
0	0	0	0	Other Miscellaneous	0	0	0
1,605	5,214	0	0	Sales	0	0	0
0	0	25,631	25,631	Service Reimbursements	1,359,000	1,359,000	1,359,000
57,376	97,548	25,631	25,631		1,359,000	1,359,000	1,359,000
7,031,327	5,051,631	155,600,000	155,600,000	TOTAL FINANCING SOURCES	5,597,305	5,597,305	5,597,305
16,932,297	12,173,212	175,862,964	175,862,964	FUND TOTAL	33,736,272	33,736,272	33,736,272

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
SUSTAINABLE COMMUNITY DEVELOPMENT							
23	0	0	0	Materials & Supplies	0	0	0
23	0	0	0		0	0	0
DEPARTMENT OF COMMUNITY SERVICES							
3,946,352	4,095,556	4,318,878	4,318,878	Personal Services	4,622,576	4,622,576	4,622,576
1,178,323	1,702,597	12,329,758	12,329,758	Contractual Services	163,581	163,581	163,581
1,218,726	1,133,147	8,829,555	8,829,555	Materials & Supplies	1,383,931	1,383,931	1,383,931
224,202	182,928	0	0	Debt Service	0	0	0
5,002,842	0	40,478,215	40,478,215	Capital Outlay	9,805,000	9,805,000	9,805,000
11,570,445	7,114,228	65,956,406	65,956,406		15,975,088	15,975,088	15,975,088
CASH TRANSFERS TO . .							
1,375,798	1,117,072	1,000,000	1,000,000	General Fund	0	0	0
0	1,966,196	0	0	Capital Improvement Fund	0	0	0
0	0	0	0	Sellwood Bridge Replacement Fund	17,215,277	17,215,277	17,215,277
1,375,798	3,083,268	1,000,000	1,000,000	TOTAL CASH TRANSFERS	17,215,277	17,215,277	17,215,277
0	0	8,661,336	8,661,336	CONTINGENCY	545,907	545,907	545,907
3,986,031	1,975,716	100,245,222	100,245,222	UNAPPROPRIATED BALANCE	0	0	0
16,932,297	12,173,212	175,862,964	175,862,964	FUND TOTAL	33,736,272	33,736,272	33,736,272

FUND 1509: WILLAMETTE RIVER BRIDGE FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED

OVERALL COUNTY

5,101,388	3,986,031	0	0	50000 Beginning Working Capital	0	0	0
-----------	-----------	---	---	---------------------------------	---	---	---

DEPARTMENT OF COMMUNITY SERVICES

0	0	876,271	876,271	50000 Beginning Working Capital	19,226,756	19,226,756	19,226,756
3,000,000	0	0	0	50180 IG-OP-Direct St	0	0	0
1,663,778	2,782,959	12,531,804	12,531,804	50190 IG-OP-Fed Thru St	7,548,211	7,548,211	7,548,211
30,000	251,809	400,000	400,000	50200 IG-OP-Other	0	0	0
0	0	6,000,000	6,000,000	50220 Licenses and Fees	0	0	0
350	0	0	0	50230 Permits	0	0	0
0	3,188	0	0	50235 Service Charges	0	0	0
5,011	0	0	0	50236 IG-Charges For Srvcs	0	0	0
1,605	5,214	0	0	50250 Sales to the Public	0	0	0
43,176	0	424,258	424,258	50270 Interest Earnings	0	0	0
55,771	92,334	0	0	50290 Dividends & Rebates	0	0	0
0	0	25,631	25,631	50310 Service Reimbursements	1,359,000	1,359,000	1,359,000
7,031,327	5,051,631	5,600,000	5,600,000	50320 Cash Transfer Revenue	5,597,305	5,597,305	5,597,305
0	0	150,000,000	150,000,000	50330 Financing Proceeds	0	0	0
-140	36	0	0	50350 Write Off Revenue	0	0	0
30	8	5,000	5,000	50360 Miscellaneous Revenue	5,000	5,000	5,000
0	0	0	0	95104 Settle All Revenue	0	0	0

FUND 1510: LIBRARY SERIAL LEVY FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
16,782,816	20,290,968	17,342,346	17,342,346	TOTAL BEGINNING WORKING CAPITAL	15,256,276	15,256,276	15,256,276
				TAXES			
0	12,475	0	0	In Lieu of Taxes	0	0	0
111,501	161,656	116,555	116,555	Penalty & Interest	124,388	124,388	124,388
611,284	952,414	1,051,962	1,051,962	Prior Year Taxes	696,574	696,574	696,574
38,703,836	39,149,262	39,271,596	39,271,596	Property Taxes	34,596,002	34,596,002	34,596,002
39,426,620	40,275,806	40,440,113	40,440,113		35,416,964	35,416,964	35,416,964
				INTERGOVERNMENTAL			
385,528	541,105	376,543	376,543	Federal & State Sources	408,767	408,767	408,767
0	2,644	0	0	Federal Sources	0	0	0
14,543	13,500	13,500	13,500	Local Sources	0	0	0
114,356	106,036	106,862	88,470	State Sources	76,168	76,168	76,168
514,427	663,285	496,905	478,513		484,935	484,935	484,935
				LICENSES & PERMITS			
177,682	161,448	160,000	160,000	Licenses	160,000	160,000	160,000
177,682	161,448	160,000	160,000		160,000	160,000	160,000
				SERVICE CHARGES			
300	361	0	0	Facilities Management	0	0	0
105,286	114,899	120,000	120,000	Miscellaneous	120,000	120,000	120,000
5,783	2,050	0	0	Service Charges	0	0	0
111,369	117,310	120,000	120,000		120,000	120,000	120,000
428,468	169,842	488,841	488,841	TOTAL INTEREST	289,772	289,772	289,772
				OTHER			
5,969	4,333	4,300	4,300	Dividends/Refunds	4,300	4,300	4,300
1,189,111	1,190,615	1,100,000	1,100,000	Fines/Forfeitures	1,100,000	1,100,000	1,100,000
1,882,111	1,753,926	1,843,167	1,843,167	Nongovernmental Grants	945,601	945,601	1,627,045
0	0	0	0	Other Miscellaneous	0	0	0
274,825	276,475	230,000	230,000	Sales	230,000	230,000	230,000
375	0	35,000	35,000	Service Reimbursements	36,400	36,400	36,400
195,173	13,159	50,000	50,000	Trusts	50,000	50,000	50,000
3,547,564	3,238,509	3,262,467	3,262,467		2,366,301	2,366,301	3,047,745
15,635,772	14,727,775	15,093,244	15,093,244	TOTAL FINANCING SOURCES	14,445,810	14,445,810	14,445,810
76,624,718	79,644,944	77,403,916	77,385,524	FUND TOTAL	68,540,058	68,540,058	69,221,502

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				MULTNOMAH COUNTY LIBRARY			
35,061,559	36,065,601	38,973,740	38,973,741	Personal Services	39,318,320	39,318,320	39,688,041
1,183,822	1,086,976	1,808,722	1,808,722	Contractual Services	1,911,227	1,911,227	1,982,127
20,048,546	23,162,672	21,196,961	21,178,568	Materials & Supplies	20,558,109	20,558,109	20,798,932
39,823	235,140	15,000	15,000	Capital Outlay	737,808	737,808	737,808
56,333,750	60,550,388	61,994,423	61,976,031		62,525,464	62,525,464	63,206,908
0	0	1,000,000	1,000,000	CONTINGENCY	6,014,594	6,014,594	6,014,594
20,290,968	19,094,556	14,409,493	14,409,493	UNAPPROPRIATED BALANCE	0	0	0
76,624,718	79,644,944	77,403,916	77,385,524	FUND TOTAL	68,540,058	68,540,058	69,221,502

FUND 1510: LIBRARY SERIAL LEVY FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED

MULTNOMAH COUNTY LIBRARY

0	0	1,932,853	1,932,853	50000	Beginning Working Capital	9,241,682	9,241,682	9,241,682
38,703,836	39,149,262	39,271,596	39,271,596	50100	Property Taxes - Current	34,596,002	34,596,002	34,596,002
611,284	952,414	1,051,962	1,051,962	50101	Property Taxes - Prior	696,574	696,574	696,574
111,501	161,656	116,555	116,555	50103	Property Taxes - Interest	124,388	124,388	124,388
0	12,475	0	0	50110	Payment In Lieu of Tax	0	0	0
0	2,644	0	0	50170	IG-OP-Direct Fed	0	0	0
114,356	106,036	106,862	88,470	50180	IG-OP-Direct St	76,168	76,168	76,168
381,934	471,008	376,543	376,543	50190	IG-OP-Fed Thru St	408,767	408,767	408,767
3,594	70,097	0	0	50195	IG-OP-Fed Thru Other	0	0	0
14,543	13,500	13,500	13,500	50200	IG-OP-Other	0	0	0
1,877,264	1,737,381	1,843,167	1,843,167	50210	Nongovernmental Agencies	945,601	945,601	1,627,045
177,682	161,448	160,000	160,000	50220	Licenses and Fees	160,000	160,000	160,000
44,575	41,602	40,000	40,000	50221	Photocopy Charges	40,000	40,000	40,000
73,338	83,733	80,000	80,000	50222	Printer Charges	80,000	80,000	80,000
5,783	2,050	0	0	50235	Service Charges	0	0	0
300	361	0	0	50240	Property/Space Rentals	0	0	0
274,825	276,475	230,000	230,000	50250	Sales to the Public	230,000	230,000	230,000
33,720	9,587	488,841	488,841	50270	Interest Earnings	289,772	289,772	289,772
1,189,111	1,190,615	1,100,000	1,100,000	50280	Fines and Forfeitures	1,100,000	1,100,000	1,100,000
5,969	4,333	4,300	4,300	50290	Dividends & Rebates	4,300	4,300	4,300
195,173	13,159	50,000	50,000	50300	OP-Donations	50,000	50,000	50,000
4,847	16,546	0	0	50302	Gen-Donations	0	0	0
375	0	35,000	35,000	50310	Service Reimbursements	36,400	36,400	36,400
15,635,772	13,927,775	15,093,244	15,093,244	50320	Cash Transfer Revenue	14,445,810	14,445,810	14,445,810
0	800,000	0	0	50330	Financing Proceeds	0	0	0
-568	1,092	0	0	50350	Write Off Revenue	0	0	0
-12,059	-11,528	0	0	50360	Miscellaneous Revenue	0	0	0
0	0	0	0	95104	Settle All Revenue	0	0	0

OVERALL COUNTY

16,782,816	20,290,968	15,409,493	15,409,493	50000	Beginning Working Capital	6,014,594	6,014,594	6,014,594
394,749	160,255	0	0	50270	Interest Earnings	0	0	0

FUND 1511: SPECIAL EXCISE TAXES FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
304,109	309,353	210,000	210,000	TOTAL BEGINNING WORKING CAPITAL	350,000	350,000	350,000
				TAXES			
3,209,398	2,956,573	3,050,000	3,050,000	Motor Vehicle Rental Tax	3,200,000	3,200,000	3,200,000
16,115,212	15,440,888	15,750,000	15,750,000	Transient Lodging Tax	16,500,000	16,500,000	16,500,000
19,324,610	18,397,461	18,800,000	18,800,000		19,700,000	19,700,000	19,700,000
14,756	6,858	4,000	4,000	TOTAL INTEREST	5,250	5,250	5,250
19,643,476	18,713,673	19,014,000	19,014,000	FUND TOTAL	20,055,250	20,055,250	20,055,250

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
19,334,122	18,245,134	19,014,000	19,014,000	Contractual Services	20,055,250	20,055,250	20,055,250
19,334,122	18,245,134	19,014,000	19,014,000		20,055,250	20,055,250	20,055,250
309,353	468,538	0	0	UNAPPROPRIATED BALANCE	0	0	0
19,643,476	18,713,673	19,014,000	19,014,000	FUND TOTAL	20,055,250	20,055,250	20,055,250

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
16,115,212	15,440,888	15,750,000	15,750,000	50120 Transient Lodging Tax	0	0	0
3,209,398	2,956,573	3,050,000	3,050,000	50130 Motor Vehicle Rental Tax	0	0	0
				OVERALL COUNTY			
304,109	309,353	210,000	210,000	50000 Beginning Working Capital	350,000	350,000	350,000
0	0	0	0	50120 Transient Lodging Tax	16,500,000	16,500,000	16,500,000
0	0	0	0	50130 Motor Vehicle Rental Tax	3,200,000	3,200,000	3,200,000
14,756	6,858	4,000	4,000	50270 Interest Earnings	5,250	5,250	5,250

FUND 1512: PUB LAND CORNER PRESERVATION FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
1,650,259	1,261,391	820,000	820,000	TOTAL BEGINNING WORKING CAPITAL	745,000	745,000	745,000
LICENSES & PERMITS							
14	0	0	0	Licenses	0	0	0
14	0	0	0		0	0	0
SERVICE CHARGES							
24	0	0	0	Miscellaneous	0	0	0
5,018	0	0	0	Service Charges	100,000	100,000	100,000
5,042	0	0	0		100,000	100,000	100,000
32,110	9,840	30,000	30,000	TOTAL INTEREST	7,500	7,500	7,500
OTHER							
615,329	611,990	700,000	700,000	Sales	750,000	750,000	750,000
0	0	135,000	135,000	Service Reimbursements	116,500	116,500	116,500
615,329	611,990	835,000	835,000		866,500	866,500	866,500
0	0	0	5,555	TOTAL FINANCING SOURCES	0	0	0
2,302,754	1,883,221	1,685,000	1,690,555	FUND TOTAL	1,719,000	1,719,000	1,719,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COMMUNITY SERVICES							
916,368	775,501	802,863	802,863	Personal Services	1,017,337	1,017,337	1,017,337
26	1,180	0	0	Contractual Services	1,500	1,500	1,500
90,798	83,752	435,461	435,461	Materials & Supplies	269,753	269,753	269,753
34,172	0	0	0	Capital Outlay	12,500	12,500	12,500
1,041,363	860,433	1,238,324	1,238,324		1,301,090	1,301,090	1,301,090
0	0	446,676	452,231	CONTINGENCY	417,910	417,910	417,910
1,261,391	1,022,788	0	0	UNAPPROPRIATED BALANCE	0	0	0
2,302,754	1,883,221	1,685,000	1,690,555	FUND TOTAL	1,719,000	1,719,000	1,719,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
OVERALL COUNTY							
1,650,259	1,261,391	820,000	820,000	50000 Beginning Working Capital	745,000	745,000	745,000
32,110	9,840	30,000	30,000	50270 Interest Earnings	7,500	7,500	7,500
DEPARTMENT OF COMMUNITY SERVICES							
14	0	0	0	50220 Licenses and Fees	0	0	0
5,018	0	0	0	50235 Service Charges	100,000	100,000	100,000
615,329	611,990	700,000	700,000	50250 Sales to the Public	750,000	750,000	750,000
0	0	135,000	135,000	50310 Service Reimbursements	116,500	116,500	116,500
0	0	0	5,555	50320 Cash Transfer Revenue	0	0	0
24	0	0	0	50350 Write Off Revenue	0	0	0

FUND 1513: INMATE WELFARE FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
824,590	222,876	100,000	100,000	TOTAL BEGINNING WORKING CAPITAL	0	0	0
				SERVICE CHARGES			
0	330	0	0	Miscellaneous	0	0	0
24,916	16,066	12,000	12,000	Service Charges	12,000	12,000	12,000
24,916	16,396	12,000	12,000		12,000	12,000	12,000
11,013	660	10,000	10,000	TOTAL INTEREST	10,000	10,000	10,000
				OTHER			
6,821	101,729	2,000	2,000	Dividends/Refunds	2,000	2,000	2,000
10,610	10,580	10,000	10,000	Fines/Forfeitures	10,000	10,000	10,000
0	0	0	0	Other Miscellaneous	0	0	0
1,235,998	1,264,126	1,250,015	1,250,015	Sales	1,216,668	1,216,668	1,216,668
5,844	6,596	0	0	Trusts	0	0	0
1,259,273	1,383,031	1,262,015	1,262,015		1,228,668	1,228,668	1,228,668
2,119,791	1,622,963	1,384,015	1,384,015	FUND TOTAL	1,250,668	1,250,668	1,250,668

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				COMMUNITY JUSTICE			
3,913	1,122	1,844	1,844	Contractual Services	1,810	1,810	1,810
3,569	2,226	156	156	Materials & Supplies	190	190	190
7,482	3,348	2,000	2,000		2,000	2,000	2,000
				SHERIFF			
973,518	564,180	777,786	777,786	Personal Services	619,343	619,343	619,343
39,221	22,800	78,488	78,488	Contractual Services	78,488	78,488	78,488
876,695	856,035	525,741	525,741	Materials & Supplies	550,837	550,837	550,837
1,889,434	1,443,015	1,382,015	1,382,015		1,248,668	1,248,668	1,248,668
222,876	176,600	0	0	UNAPPROPRIATED BALANCE	0	0	0
2,119,791	1,622,963	1,384,015	1,384,015	FUND TOTAL	1,250,668	1,250,668	1,250,668

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				COMMUNITY JUSTICE			
2,258	1,653	0	0	50000 Beginning Working Capital	0	0	0
82	0	0	0	50270 Interest Earnings	0	0	0
6,795	1,695	2,000	2,000	50290 Dividends & Rebates	2,000	2,000	2,000
				SHERIFF			
822,332	221,223	100,000	100,000	50000 Beginning Working Capital	0	0	0
24,916	16,066	12,000	12,000	50235 Service Charges	12,000	12,000	12,000
1,235,998	1,264,126	1,250,015	1,250,015	50250 Sales to the Public	1,216,668	1,216,668	1,216,668
10,931	660	10,000	10,000	50270 Interest Earnings	10,000	10,000	10,000
10,610	10,580	10,000	10,000	50280 Fines and Forfeitures	10,000	10,000	10,000
26	100,034	0	0	50290 Dividends & Rebates	0	0	0
5,844	6,596	0	0	50300 OP-Donations	0	0	0
0	330	0	0	50350 Write Off Revenue	0	0	0
0	0	0	0	95104 Settle All Revenue	0	0	0

FUND 1516: JUSTICE SERVICES SPECIAL OPS FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
1,224,137	1,181,180	805,889	805,889	TOTAL BEGINNING WORKING CAPITAL	318,171	318,171	318,171
INTERGOVERNMENTAL							
50,603	63,201	60,000	60,000	Federal Sources	30,000	30,000	30,000
61,625	61,625	0	0	Local Sources	0	0	0
4,750	9,921	7,000	7,000	State Sources	7,000	7,000	7,000
116,978	134,747	67,000	67,000		37,000	37,000	37,000
LICENSES & PERMITS							
2,238,240	3,698,293	3,933,353	3,933,353	Licenses	3,824,079	3,824,079	3,824,079
319,249	400,099	320,000	320,000	Permits	430,550	430,550	430,550
2,557,489	4,098,392	4,253,353	4,253,353		4,254,629	4,254,629	4,254,629
SERVICE CHARGES							
1,363,870	1,628,617	1,743,116	1,996,230	IG Charges for Services	2,553,253	2,553,253	2,553,253
-20,395	3,329	0	0	Miscellaneous	0	0	0
611,115	586,086	694,000	694,000	Service Charges	124,000	124,000	124,000
1,954,590	2,218,032	2,437,116	2,690,230		2,677,253	2,677,253	2,677,253
20,226	2,621	16,000	16,000	TOTAL INTEREST	16,000	16,000	16,000
OTHER							
0	5,026	0	0	Dividends/Refunds	0	0	0
300,276	385,977	374,786	374,786	Fines/Forfeitures	379,994	379,994	379,994
130	0	0	0	Nongovernmental Grants	0	0	0
0	10,000	0	0	Other Miscellaneous	0	0	0
32,524	9,314	30,000	30,000	Sales	30,000	30,000	30,000
116,967	137,110	210,670	210,670	Service Reimbursements	210,670	210,670	210,670
5,650	14,287	2,000	2,000	Trusts	2,000	2,000	2,000
455,546	561,714	617,456	617,456		622,664	622,664	622,664
6,328,966	8,196,686	8,196,814	8,449,928	FUND TOTAL	7,925,717	7,925,717	7,925,717
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
HEALTH DEPARTMENT							
595,358	595,632	655,212	655,212	Personal Services	674,327	674,327	674,327
567,085	620,752	693,000	693,000	Contractual Services	693,875	693,875	693,875
216,027	226,545	544,333	544,333	Materials & Supplies	423,650	423,650	423,650
1,378,469	1,442,929	1,892,545	1,892,545		1,791,852	1,791,852	1,791,852
COMMUNITY JUSTICE							
819,998	2,076,286	2,126,290	2,078,766	Personal Services	2,024,809	2,024,809	2,031,674
42,029	172,503	183,592	183,592	Contractual Services	189,640	189,640	186,902
161,626	329,354	349,261	396,785	Materials & Supplies	385,642	385,642	381,515
1,023,652	2,578,143	2,659,143	2,659,143		2,600,091	2,600,091	2,600,091
DISTRICT ATTORNEY							
12,466	0	28,886	28,886	Personal Services	29,973	29,973	29,973
89	0	0	0	Contractual Services	0	0	0
19,928	0	130,000	130,000	Materials & Supplies	156,000	156,000	156,000
16,701	0	0	0	Capital Outlay	0	0	0
49,184	0	158,886	158,886		185,973	185,973	185,973

FUND 1516: JUSTICE SERVICES SPECIAL OPS FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
SHERIFF							
2,226,509	2,702,148	2,903,337	3,139,231	Personal Services	2,758,102	2,758,102	2,758,102
240,521	215,913	178,394	178,394	Contractual Services	189,561	189,561	189,561
211,953	359,140	394,509	411,729	Materials & Supplies	390,138	390,138	390,138
17,498	0	10,000	10,000	Capital Outlay	10,000	10,000	10,000
2,696,481	3,277,201	3,486,240	3,739,354		3,347,801	3,347,801	3,347,801
1,181,180	898,413	0	0	UNAPPROPRIATED BALANCE	0	0	0
6,328,966	8,196,686	8,196,814	8,449,928	FUND TOTAL	7,925,717	7,925,717	7,925,717

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
HEALTH DEPARTMENT							
137,863	291,805	345,000	345,000	50000 Beginning Working Capital	182,171	182,171	182,171
1,000	1,000	0	0	50180 IG-OP-Direct St	0	0	0
61,625	61,625	0	0	50200 IG-OP-Other	0	0	0
772,730	797,105	774,545	774,545	50220 Licenses and Fees	857,681	857,681	857,681
575,913	552,089	673,000	673,000	50235 Service Charges	100,000	100,000	100,000
0	0	0	0	50236 IG-Charges For Srvcs	562,000	562,000	562,000
121,143	102,060	100,000	100,000	50280 Fines and Forfeitures	90,000	90,000	90,000
COMMUNITY JUSTICE							
218,784	91,580	22,680	22,680	50000 Beginning Working Capital	0	0	0
130	0	0	0	50210 Nongovernmental Agencies	0	0	0
894,797	2,394,324	2,554,963	2,554,963	50220 Licenses and Fees	2,518,591	2,518,591	2,518,591
0	330	0	0	50250 Sales to the Public	0	0	0
1,466	0	0	0	50270 Interest Earnings	0	0	0
0	86,883	81,500	81,500	50280 Fines and Forfeitures	81,500	81,500	81,500
0	5,026	0	0	50290 Dividends & Rebates	0	0	0
55	0	0	0	50310 Service Reimbursements	0	0	0
DISTRICT ATTORNEY							
117,240	112,449	110,000	110,000	50000 Beginning Working Capital	136,000	136,000	136,000
1,800	686	0	0	50270 Interest Earnings	0	0	0
42,594	27,109	48,886	48,886	50280 Fines and Forfeitures	49,973	49,973	49,973

FUND 1516: JUSTICE SERVICES SPECIAL OPS FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
SHERIFF								
750,250	685,345	328,209	328,209	50000	Beginning Working Capital	0	0	0
50,603	63,201	60,000	60,000	50170	IG-OP-Direct Fed	30,000	30,000	30,000
3,750	8,921	7,000	7,000	50180	IG-OP-Direct St	7,000	7,000	7,000
570,713	506,864	603,845	603,845	50220	Licenses and Fees	447,807	447,807	447,807
319,249	400,099	320,000	320,000	50230	Permits	430,550	430,550	430,550
35,202	33,997	21,000	21,000	50235	Service Charges	24,000	24,000	24,000
1,363,870	1,628,617	1,743,116	1,996,230	50236	IG-Charges For Srvc	1,991,253	1,991,253	1,991,253
32,524	8,984	30,000	30,000	50250	Sales to the Public	30,000	30,000	30,000
16,960	1,935	16,000	16,000	50270	Interest Earnings	16,000	16,000	16,000
136,539	169,926	144,400	144,400	50280	Fines and Forfeitures	158,521	158,521	158,521
5,650	14,287	2,000	2,000	50300	OP-Donations	2,000	2,000	2,000
116,912	137,110	210,670	210,670	50310	Service Reimbursements	210,670	210,670	210,670
-20,495	3,204	0	0	50350	Write Off Revenue	0	0	0
100	125	0	0	50360	Miscellaneous Revenue	0	0	0
0	10,000	0	0	95104	Settle All Revenue	0	0	0

FUND 1517: GENERAL RESERVE FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
15,040,189	15,336,726	0	0	TOTAL BEGINNING WORKING CAPITAL	0	0	0
296,538	0	0	0	TOTAL INTEREST	0	0	0
15,336,726	15,336,726	0	0	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
-------------	-------------	--------------	--------------	----------------------------	---------------	---------------	--------------

CASH TRANSFERS TO. . .							
0	15,336,726	0	0	General Fund	0	0	0
0	15,336,726	0	0	TOTAL CASH TRANSFERS	0	0	0
15,336,726	0	0	0	UNAPPROPRIATED BALANCE	0	0	0
15,336,726	15,336,726	0	0	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
-------------	-------------	--------------	--------------	----------------	---------------	---------------	--------------

NON-DEPARTMENTAL							
296,538	0	0	0	50270 Interest Earnings	0	0	0

OVERALL COUNTY							
15,040,189	15,336,726	0	0	50000 Beginning Working Capital	0	0	0

FUND 1518: OREGON HISTORICAL SOCIETY LOCAL OPTION LEVY FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
TAXES							
0	0	0	0	Penalty & Interest	1,555	1,555	1,555
0	0	0	0	Property Taxes	1,943,596	1,943,596	1,943,596
0	0	0	0		1,945,151	1,945,151	1,945,151
0	0	0	0	FUND TOTAL	1,945,151	1,945,151	1,945,151

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
NON-DEPARTMENTAL							
0	0	0	0	Contractual Services	1,945,151	1,945,151	1,945,151
0	0	0	0		1,945,151	1,945,151	1,945,151
0	0	0	0	FUND TOTAL	1,945,151	1,945,151	1,945,151

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
NON-DEPARTMENTAL							
0	0	0	0	50100 Property Taxes - Current	1,943,596	1,943,596	1,943,596
0	0	0	0	50103 Property Taxes - Interest	1,555	1,555	1,555

FUND 2001: REVENUE BOND SINKING FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
4,330,143	2,121,016	1,625,000	1,625,000	TOTAL BEGINNING WORKING CAPITAL	1,126,410	1,126,410	1,126,410
				SERVICE CHARGES			
33,060	34,740	35,000	35,000	Facilities Management	38,280	38,280	38,280
33,060	34,740	35,000	35,000		38,280	38,280	38,280
54,175	13,421	32,500	32,500	TOTAL INTEREST	16,000	16,000	16,000
0	0	0	0	TOTAL FINANCING SOURCES	1,500,000	1,500,000	1,500,000
4,417,378	2,169,177	1,692,500	1,692,500	FUND TOTAL	2,680,690	2,680,690	2,680,690

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
7,892	0	8,000	8,000	Contractual Services	8,000	8,000	8,000
2,288,470	547,105	547,665	547,665	Debt Service	2,672,690	2,672,690	2,672,690
2,296,362	547,105	555,665	555,665		2,680,690	2,680,690	2,680,690
2,121,016	1,622,072	1,136,835	1,136,835	UNAPPROPRIATED BALANCE	0	0	0
4,417,378	2,169,177	1,692,500	1,692,500	FUND TOTAL	2,680,690	2,680,690	2,680,690

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
33,060	34,740	35,000	35,000	50240 Property/Space Rentals	38,280	38,280	38,280
54,175	13,421	0	0	50270 Interest Earnings	0	0	0
0	0	0	0	50320 Cash Transfer Revenue	1,500,000	1,500,000	1,500,000
				OVERALL COUNTY			
4,330,143	2,121,016	1,625,000	1,625,000	50000 Beginning Working Capital	1,126,410	1,126,410	1,126,410
0	0	32,500	32,500	50270 Interest Earnings	16,000	16,000	16,000

FUND 2002: CAPITAL LEASE RETIREMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
6,816,517	25,404,985	14,430,059	14,430,059	TOTAL BEGINNING WORKING CAPITAL	10,762,412	10,762,412	10,762,412
				<i>INTERGOVERNMENTAL</i>			
0	0	0	0	Local Sources	150,000	150,000	150,000
0	0	0	0		150,000	150,000	150,000
88,284	140,619	288,601	288,601	TOTAL INTEREST	107,624	107,624	107,624
				<i>OTHER</i>			
0	0	0	0	Dividends/Refunds	320,800	320,800	320,800
6,416,659	6,686,200	16,062,852	16,062,852	Service Reimbursements	18,292,399	18,292,399	18,292,399
6,416,659	6,686,200	16,062,852	16,062,852		18,613,199	18,613,199	18,613,199
24,200,000	573,131	0	0	TOTAL FINANCING SOURCES	836,000	836,000	836,000
37,521,461	32,804,935	30,781,512	30,781,512	FUND TOTAL	30,469,235	30,469,235	30,469,235

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
5,869	86,603	5,000	5,000	Contractual Services	20,000	20,000	20,000
121	11	0	0	Materials & Supplies	0	0	0
12,110,485	19,217,428	19,187,381	19,187,381	Debt Service	21,923,822	21,923,822	21,923,822
12,116,475	19,304,041	19,192,381	19,192,381		21,943,822	21,943,822	21,943,822
25,404,985	13,500,894	11,589,131	11,589,131	UNAPPROPRIATED BALANCE	8,525,413	8,525,413	8,525,413
37,521,461	32,804,935	30,781,512	30,781,512	FUND TOTAL	30,469,235	30,469,235	30,469,235

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
0	0	0	0	50200 IG-OP-Other	150,000	150,000	150,000
185	200	0	0	50270 Interest Earnings	0	0	0
0	0	0	0	50290 Dividends & Rebates	320,800	320,800	320,800
6,416,659	6,686,200	16,062,852	16,062,852	50310 Service Reimbursements	18,292,399	18,292,399	18,292,399
4,158,405	0	0	0	50320 Cash Transfer Revenue	836,000	836,000	836,000
				<i>OVERALL COUNTY</i>			
6,816,517	25,404,985	14,430,059	14,430,059	50000 Beginning Working Capital	10,762,412	10,762,412	10,762,412
88,100	140,419	288,601	288,601	50270 Interest Earnings	107,624	107,624	107,624
20,041,595	0	0	0	50320 Cash Transfer Revenue	0	0	0
0	573,131	0	0	50335 Premium on Long Term Debt	0	0	0

FUND 2003: GENERAL OBLIGATION BOND SINKING FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
8,568,505	7,642,997	7,456,232	7,456,232	TOTAL BEGINNING WORKING CAPITAL	7,541,763	7,541,763	7,541,763
				TAXES			
0	2,685	0	0	In Lieu of Taxes	0	0	0
30,152	39,943	15,000	15,000	Penalty & Interest	15,000	15,000	15,000
160,319	217,897	175,000	175,000	Prior Year Taxes	220,000	220,000	220,000
7,980,229	8,751,808	8,000,000	8,000,000	Property Taxes	8,500,000	8,500,000	8,500,000
8,170,700	9,012,334	8,190,000	8,190,000		8,735,000	8,735,000	8,735,000
136,289	48,575	149,125	149,125	TOTAL INTEREST	113,125	113,125	113,125
0	50,045,169	0	0	TOTAL FINANCING SOURCES	0	0	0
16,875,494	66,749,075	15,795,357	15,795,357	FUND TOTAL	16,389,888	16,389,888	16,389,888

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
0	400	0	0	Contractual Services	0	0	0
9,232,498	59,137,359	9,252,873	9,252,873	Debt Service	8,469,675	8,469,675	8,469,675
9,232,498	59,137,759	9,252,873	9,252,873		8,469,675	8,469,675	8,469,675
7,642,997	7,611,316	6,542,484	6,542,484	UNAPPROPRIATED BALANCE	7,920,213	7,920,213	7,920,213
16,875,494	66,749,075	15,795,357	15,795,357	FUND TOTAL	16,389,888	16,389,888	16,389,888

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				NON-DEPARTMENTAL			
7,980,229	8,751,808	0	0	50100 Property Taxes - Current	8,500,000	8,500,000	8,500,000
160,319	217,897	0	0	50101 Property Taxes - Prior	220,000	220,000	220,000
30,152	39,943	0	0	50103 Property Taxes - Interest	15,000	15,000	15,000
0	2,685	0	0	50110 Payment In Lieu of Tax	0	0	0
6,969	2,139	0	0	50270 Interest Earnings	0	0	0
0	45,175,000	0	0	50330 Financing Proceeds	0	0	0
0	4,870,169	0	0	50335 Premium on Long Term Debt	0	0	0

				OVERALL COUNTY			
8,568,505	7,642,997	7,456,232	7,456,232	50000 Beginning Working Capital	7,541,763	7,541,763	7,541,763
0	0	8,000,000	8,000,000	50100 Property Taxes - Current	0	0	0
0	0	175,000	175,000	50101 Property Taxes - Prior	0	0	0
0	0	15,000	15,000	50103 Property Taxes - Interest	0	0	0
129,320	46,436	149,125	149,125	50270 Interest Earnings	113,125	113,125	113,125

FUND 2004: PERS BOND SINKING FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
27,199,178	31,439,006	42,000,000	42,000,000	TOTAL BEGINNING WORKING CAPITAL	55,000,000	55,000,000	55,000,000
626,448	274,243	840,000	840,000	TOTAL INTEREST	825,000	825,000	825,000
				<i>OTHER</i>			
17,155,470	24,139,721	18,000,000	18,000,000	Service Reimbursements	16,500,000	16,500,000	16,500,000
17,155,470	24,139,721	18,000,000	18,000,000		16,500,000	16,500,000	16,500,000
44,981,096	55,852,970	60,840,000	60,840,000	FUND TOTAL	72,325,000	72,325,000	72,325,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
400	400	25,000	25,000	Contractual Services	50,000	50,000	50,000
13,541,690	14,349,085	15,201,805	15,201,805	Debt Service	16,098,430	16,098,430	16,098,430
13,542,090	14,349,485	15,226,805	15,226,805		16,148,430	16,148,430	16,148,430
31,439,006	41,503,485	45,613,195	45,613,195	UNAPPROPRIATED BALANCE	56,176,570	56,176,570	56,176,570
44,981,096	55,852,970	60,840,000	60,840,000	FUND TOTAL	72,325,000	72,325,000	72,325,000

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>NON-DEPARTMENTAL</i>			
0	0	0	0	50270 Interest Earnings	825,000	825,000	825,000
17,155,470	24,139,721	18,000,000	18,000,000	50310 Service Reimbursements	16,500,000	16,500,000	16,500,000
				<i>OVERALL COUNTY</i>			
27,199,178	31,439,006	42,000,000	42,000,000	50000 Beginning Working Capital	55,000,000	55,000,000	55,000,000
626,448	274,243	840,000	840,000	50270 Interest Earnings	0	0	0

FUND 2500: JUSTICE BOND PROJECT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
918,306	0	0	0	TOTAL BEGINNING WORKING CAPITAL	0	0	0
				<i>LICENSES & PERMITS</i>			
9,022	0	0	0	Licenses	0	0	0
9,022	0	0	0		0	0	0
8,292	0	0	0	TOTAL INTEREST	0	0	0
935,620	0	0	0	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>DEPARTMENT OF COUNTY MANAGEMENT</i>			
54,789	0	0	0	Personal Services	0	0	0
12,600	0	0	0	Contractual Services	0	0	0
348,231	0	0	0	Materials & Supplies	0	0	0
95,000	0	0	0	Capital Outlay	0	0	0
510,620	0	0	0		0	0	0
				<i>CASH TRANSFERS TO . . .</i>			
425,000	0	0	0	General Fund	0	0	0
425,000	0	0	0	TOTAL CASH TRANSFERS	0	0	0
935,620	0	0	0	FUND TOTAL	0	0	0

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>OVERALL COUNTY</i>			
918,306	0	0	0	50000 Beginning Working Capital	0	0	0
8,292	0	0	0	50270 Interest Earnings	0	0	0
				<i>DEPARTMENT OF COUNTY MANAGEMENT</i>			
9,022	0	0	0	50220 Licenses and Fees	0	0	0

FUND 2504: FINANCED PROJECTS FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
327,941	334,585	600,000	600,000	TOTAL BEGINNING WORKING CAPITAL	3,701,038	3,701,038	3,701,038
				SERVICE CHARGES			
0	9,920	0	0	Miscellaneous	0	0	0
0	9,920	0	0		0	0	0
6,476	11,013	6,000	6,000	TOTAL INTEREST	0	0	0
				OTHER			
168	0	0	0	Sales	0	0	0
168	0	0	0		0	0	0
0	1,500,000	4,500,000	4,500,000	TOTAL FINANCING SOURCES	0	0	0
334,585	1,855,518	5,106,000	5,106,000	FUND TOTAL	3,701,038	3,701,038	3,701,038

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COUNTY MANAGEMENT			
0	0	156,660	156,660	Personal Services	154,036	154,036	154,036
0	647,175	2,930,337	2,930,337	Contractual Services	2,031,981	2,031,981	2,031,981
0	546,827	2,013,003	2,013,003	Materials & Supplies	1,515,021	1,515,021	1,515,021
0	302,889	0	0	Capital Outlay	0	0	0
0	1,496,890	5,100,000	5,100,000		3,701,038	3,701,038	3,701,038
0	0	6,000	6,000	CONTINGENCY	0	0	0
334,585	358,628	0	0	UNAPPROPRIATED BALANCE	0	0	0
334,585	1,855,518	5,106,000	5,106,000	FUND TOTAL	3,701,038	3,701,038	3,701,038

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				OVERALL COUNTY			
327,941	334,585	0	0	50000 Beginning Working Capital	0	0	0
6,476	11,013	6,000	6,000	50270 Interest Earnings	0	0	0
				DEPARTMENT OF COUNTY MANAGEMENT			
0	0	600,000	600,000	50000 Beginning Working Capital	3,701,038	3,701,038	3,701,038
168	0	0	0	50250 Sales to the Public	0	0	0
0	1,500,000	4,500,000	4,500,000	50320 Cash Transfer Revenue	0	0	0
0	9,920	0	0	50340 Asset Sale Proceeds	0	0	0

FUND 2507: CAPITAL IMPROVEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
16,633,384	19,796,202	24,575,800	24,575,800	TOTAL BEGINNING WORKING CAPITAL	28,850,000	28,850,000	30,997,018
INTERGOVERNMENTAL							
0	14,797	1,700,000	1,700,000	Federal & State Sources	1,500,000	1,500,000	200,000
0	0	0	150,000	Federal Sources	150,000	150,000	150,000
0	14,797	1,700,000	1,850,000		1,650,000	1,650,000	350,000
LICENSES & PERMITS							
3,000	0	0	0	Permits	0	0	0
3,000	0	0	0		0	0	0
SERVICE CHARGES							
176,055	608,297	281,000	281,000	IG Charges for Services	669,700	669,700	669,700
-9,948	0	0	0	Miscellaneous	0	0	0
100,000	0	0	0	Service Charges	0	0	0
266,107	608,297	281,000	281,000		669,700	669,700	669,700
310,097	153,473	260,000	260,000	TOTAL INTEREST	68,000	68,000	68,000
OTHER							
0	93,079	0	0	Dividends/Refunds	0	0	0
0	262	0	0	Other Miscellaneous	0	0	0
0	0	2,000,000	2,000,000	Sales	2,000,000	2,000,000	2,000,000
0	0	0	0	Service Reimbursements	2,679,274	2,679,274	2,679,274
0	93,341	2,000,000	2,000,000		4,679,274	4,679,274	4,679,274
9,099,361	8,999,397	18,516,100	18,516,100	TOTAL FINANCING SOURCES	3,106,504	3,106,504	2,989,618
26,311,949	29,665,507	47,332,900	47,482,900	FUND TOTAL	39,023,478	39,023,478	39,753,610

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS							
678,806	661,331	0	0	Personal Services	109,951	109,951	109,951
675,422	1,157,629	1,206,000	1,356,000	Contractual Services	800,000	800,000	800,000
1,815,149	2,612,917	851,000	851,000	Materials & Supplies	4,175,000	4,175,000	4,175,000
1,423,167	3,025,707	45,275,900	45,275,900	Capital Outlay	32,938,527	32,938,527	33,668,659
4,592,543	7,457,583	47,332,900	47,482,900		38,023,478	38,023,478	38,753,610
CASH TRANSFERS TO . . .							
1,923,203	0	0	0	Willamette River Bridge Fund	0	0	0
1,923,203	0	0	0	TOTAL CASH TRANSFERS	0	0	0
0	0	0	0	CONTINGENCY	1,000,000	1,000,000	1,000,000
19,796,202	22,207,924	0	0	UNAPPROPRIATED BALANCE	0	0	0
26,311,949	29,665,507	47,332,900	47,482,900	FUND TOTAL	39,023,478	39,023,478	39,753,610

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
OVERALL COUNTY							
16,633,384	19,796,202	0	0	50000 Beginning Working Capital	0	0	0
310,097	153,473	0	0	50270 Interest Earnings	0	0	0
0	0	0	0	50320 Cash Transfer Revenue	1,000,000	1,000,000	1,000,000
0	3,000,000	0	0	50330 Financing Proceeds	0	0	0

FUND 2507: CAPITAL IMPROVEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS								
0	0	24,575,800	24,575,800	50000	Beginning Working Capital	28,850,000	28,850,000	30,997,018
0	0	0	150,000	50170	IG-OP-Direct Fed	150,000	150,000	150,000
0	14,797	1,700,000	1,700,000	50185	IG-CAP-Fed Thru St	1,500,000	1,500,000	200,000
3,000	0	0	0	50230	Permits	0	0	0
100,000	0	0	0	50235	Service Charges	0	0	0
176,055	608,297	281,000	281,000	50236	IG-Charges For Srvcs	669,700	669,700	669,700
0	0	2,000,000	2,000,000	50250	Sales to the Public	2,000,000	2,000,000	2,000,000
0	0	260,000	260,000	50270	Interest Earnings	68,000	68,000	68,000
0	93,079	0	0	50290	Dividends & Rebates	0	0	0
0	0	0	0	50310	Service Reimbursements	2,679,274	2,679,274	2,679,274
9,099,361	5,999,397	3,516,100	3,516,100	50320	Cash Transfer Revenue	2,106,504	2,106,504	1,989,618
0	0	15,000,000	15,000,000	50330	Financing Proceeds	0	0	0
-9,948	0	0	0	50350	Write Off Revenue	0	0	0
0	262	0	0	95104	Settle All Revenue	0	0	0

FUND 2508: CAPITAL ACQUISITION FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
475,409	505,090	6,000,000	6,000,000	TOTAL BEGINNING WORKING CAPITAL	4,233,353	4,233,353	4,233,353
				SERVICE CHARGES			
2,881	0	0	0	Miscellaneous	0	0	0
2,881	0	0	0		0	0	0
9,400	7,973	7,000	7,000	TOTAL INTEREST	0	0	0
				OTHER			
17,400	17,400	0	0	Service Reimbursements	0	0	0
17,400	17,400	0	0		0	0	0
0	6,000,000	0	0	TOTAL FINANCING SOURCES	0	0	0
505,090	6,530,463	6,007,000	6,007,000	FUND TOTAL	4,233,353	4,233,353	4,233,353

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COUNTY ASSETS			
0	0	6,000,000	6,000,000	Contractual Services	2,089,086	2,089,086	2,089,086
0	0	0	0	Capital Outlay	2,144,267	2,144,267	2,144,267
0	0	6,000,000	6,000,000		4,233,353	4,233,353	4,233,353
				CASH TRANSFERS TO. . .			
0	352,327	0	0	Capital Improvement Fund	0	0	0
0	170,163	0	0	Information Technology Fund	0	0	0
0	522,490	0	0	TOTAL CASH TRANSFERS	0	0	0
0	0	7,000	7,000	CONTINGENCY	0	0	0
505,090	6,007,973	0	0	UNAPPROPRIATED BALANCE	0	0	0
505,090	6,530,463	6,007,000	6,007,000	FUND TOTAL	4,233,353	4,233,353	4,233,353

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				OVERALL COUNTY			
475,409	505,090	0	0	50000 Beginning Working Capital	0	0	0
9,400	7,973	7,000	7,000	50270 Interest Earnings	0	0	0
0	6,000,000	0	0	50330 Financing Proceeds	0	0	0
				DEPARTMENT OF COUNTY MANAGEMENT			
2,881	0	0	0	50350 Write Off Revenue	0	0	0
				DEPARTMENT OF COUNTY ASSETS			
0	0	6,000,000	6,000,000	50000 Beginning Working Capital	4,233,353	4,233,353	4,233,353
17,400	17,400	0	0	50310 Service Reimbursements	0	0	0

FUND 2509: ASSET PRESERVATION FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
3,237,362	1,986,584	2,913,965	2,913,965	TOTAL BEGINNING WORKING CAPITAL	3,250,000	3,250,000	3,872,371
				<i>INTERGOVERNMENTAL</i>			
0	30,000	0	0	Local Sources	0	0	0
0	30,000	0	0		0	0	0
				<i>SERVICE CHARGES</i>			
100,000	29,365	0	0	Miscellaneous	0	0	0
9,634	0	0	0	Service Charges	0	0	0
109,634	29,365	0	0		0	0	0
48,931	18,938	25,000	25,000	TOTAL INTEREST	20,000	20,000	20,000
				<i>OTHER</i>			
134,009	0	0	0	Dividends/Refunds	0	0	0
0	0	0	0	Service Reimbursements	2,964,182	2,964,182	2,964,182
134,009	0	0	0		2,964,182	2,964,182	2,964,182
2,543,964	2,126,820	2,488,900	2,488,900	TOTAL FINANCING SOURCES	441,931	441,931	386,644
6,073,901	4,191,708	5,427,865	5,427,865	FUND TOTAL	6,676,113	6,676,113	7,243,197

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>DEPARTMENT OF COUNTY ASSETS</i>			
405,118	201,226	0	0	Personal Services	0	0	0
114,720	301,652	125,000	125,000	Contractual Services	300,000	300,000	300,000
904,888	392,640	116,600	116,600	Materials & Supplies	2,025,000	2,025,000	2,025,000
2,662,590	121,408	4,686,265	4,686,265	Capital Outlay	2,801,113	2,801,113	3,313,197
4,087,316	1,016,926	4,927,865	4,927,865		5,126,113	5,126,113	5,638,197
0	0	0	0	<i>CONTINGENCY</i>	0	0	55,000
1,986,584	3,174,782	500,000	500,000	<i>UNAPPROPRIATED BALANCE</i>	1,550,000	1,550,000	1,550,000
6,073,901	4,191,708	5,427,865	5,427,865	FUND TOTAL	6,676,113	6,676,113	7,243,197

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>OVERALL COUNTY</i>			
3,237,362	1,986,584	500,000	500,000	50000 Beginning Working Capital	0	0	0
48,931	18,938	0	0	50270 Interest Earnings	0	0	0
				<i>DEPARTMENT OF COUNTY ASSETS</i>			
0	0	2,413,965	2,413,965	50000 Beginning Working Capital	3,250,000	3,250,000	3,872,371
0	30,000	0	0	50200 IG-OP-Other	0	0	0
9,634	0	0	0	50235 Service Charges	0	0	0
0	0	25,000	25,000	50270 Interest Earnings	20,000	20,000	20,000
134,009	0	0	0	50290 Dividends & Rebates	0	0	0
0	0	0	0	50310 Service Reimbursements	2,964,182	2,964,182	2,964,182
2,543,964	2,126,820	2,488,900	2,488,900	50320 Cash Transfer Revenue	441,931	441,931	386,644
0	1,234	0	0	50350 Write Off Revenue	0	0	0
100,000	28,130	0	0	50360 Miscellaneous Revenue	0	0	0

FUND 2511: SELLWOOD BRIDGE REPLACEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
INTERGOVERNMENTAL							
0	0	0	0	Local Sources	9,000,000	9,000,000	9,000,000
0	0	0	0		9,000,000	9,000,000	9,000,000
0	0	0	0	TOTAL INTEREST	236,981	236,981	236,981
0	0	0	0	TOTAL FINANCING SOURCES	144,215,277	144,215,277	144,215,277
0	0	0	0	FUND TOTAL	153,452,258	153,452,258	153,452,258

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COMMUNITY SERVICES							
0	0	0	0	Contractual Services	11,366,000	11,366,000	11,366,000
0	0	0	0	Materials & Supplies	10,769,048	10,769,048	10,769,048
0	0	0	0	Capital Outlay	40,800,000	40,800,000	40,800,000
0	0	0	0		62,935,048	62,935,048	62,935,048

CASH TRANSFERS TO . . .							
0	0	0	0	Risk Management Fund	25,083,334	25,083,334	25,083,334
0	0	0	0	TOTAL CASH TRANSFERS	25,083,334	25,083,334	25,083,334
0	0	0	0	CONTINGENCY	25,433,876	25,433,876	25,433,876
0	0	0	0	UNAPPROPRIATED BALANCE	40,000,000	40,000,000	40,000,000
0	0	0	0	FUND TOTAL	153,452,258	153,452,258	153,452,258

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COMMUNITY SERVICES							
0	0	0	0	50200 IG-OP-Other	9,000,000	9,000,000	9,000,000
0	0	0	0	50270 Interest Earnings	236,981	236,981	236,981
0	0	0	0	50320 Cash Transfer Revenue	17,215,277	17,215,277	17,215,277
0	0	0	0	50330 Financing Proceeds	127,000,000	127,000,000	127,000,000

FUND 3002: BEHAVIORAL HEALTH MANAGED CARE FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
2,607,425	9,129,892	14,824,699	14,824,699	TOTAL BEGINNING WORKING CAPITAL	15,540,500	15,540,500	15,540,500
				<i>INTERGOVERNMENTAL</i>			
39,022,889	42,931,562	42,742,596	43,092,596	Federal & State Sources	44,401,214	44,401,214	44,401,214
39,022,889	42,931,562	42,742,596	43,092,596		44,401,214	44,401,214	44,401,214
				<i>SERVICE CHARGES</i>			
3,678	0	0	0	Miscellaneous	0	0	0
3,678	0	0	0		0	0	0
216,390	121,046	148,000	148,000	TOTAL INTEREST	77,702	77,702	77,702
41,850,382	52,182,500	57,715,295	58,065,295	FUND TOTAL	60,019,416	60,019,416	60,019,416

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>COUNTY HUMAN SERVICES</i>			
4,179,159	4,354,309	4,776,782	5,081,255	Personal Services	4,689,141	4,689,141	4,709,713
27,967,334	33,729,318	36,330,934	36,359,466	Contractual Services	36,509,153	36,509,153	36,481,555
573,997	1,123,673	1,634,880	1,651,875	Materials & Supplies	3,202,920	3,202,920	3,209,946
32,720,490	39,207,300	42,742,596	43,092,596		44,401,214	44,401,214	44,401,214
0	0	5,000,000	5,000,000	<i>CONTINGENCY</i>	15,618,202	15,618,202	15,618,202
9,129,892	12,975,200	9,972,699	9,972,699	<i>UNAPPROPRIATED BALANCE</i>	0	0	0
41,850,382	52,182,500	57,715,295	58,065,295	FUND TOTAL	60,019,416	60,019,416	60,019,416

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				<i>COUNTY HUMAN SERVICES</i>			
39,022,889	42,931,562	42,742,596	43,092,596	50190 IG-OP-Fed Thru St	44,401,214	44,401,214	44,401,214
3,678	0	0	0	50350 Write Off Revenue	0	0	0
				<i>OVERALL COUNTY</i>			
2,607,425	9,129,892	14,824,699	14,824,699	50000 Beginning Working Capital	15,540,500	15,540,500	15,540,500
216,390	121,046	148,000	148,000	50270 Interest Earnings	77,702	77,702	77,702

FUND 3500: RISK MANAGEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
18,901,551	19,541,952	23,507,550	23,507,550	TOTAL BEGINNING WORKING CAPITAL	1,430,166	1,430,166	1,430,166
INTERGOVERNMENTAL							
17,561	177,219	0	0	Federal Sources	0	0	0
17,561	177,219	0	0		0	0	0
LICENSES & PERMITS							
12,777	32,167	0	0	Licenses	0	0	0
12,777	32,167	0	0		0	0	0
SERVICE CHARGES							
11,010	11,780	0	0	Facilities Management	12,000	12,000	12,000
75,415	150,000	0	0	IG Charges for Services	0	0	0
2,281	11,773	0	0	Miscellaneous	0	0	0
27,477	21,635	47,000	47,000	Service Charges	35,000	35,000	35,000
116,183	195,188	47,000	47,000		47,000	47,000	47,000
600,633	264,796	468,000	468,000	TOTAL INTEREST	265,000	265,000	265,000
OTHER							
612,774	1,198,374	454,000	454,000	Dividends/Refunds	281,000	281,000	281,000
0	402	0	0	Fines/Forfeitures	0	0	0
6,842,699	7,547,567	6,887,681	6,887,681	Other Miscellaneous	6,887,681	6,887,681	6,887,681
66,806,586	71,591,616	83,483,464	83,580,912	Service Reimbursements	86,525,146	86,525,146	86,937,029
74,262,059	80,337,959	90,825,145	90,922,593		93,693,827	93,693,827	94,105,710
0	0	0	0	TOTAL FINANCING SOURCES	25,083,334	25,083,334	25,083,334
93,910,764	100,549,281	114,847,695	114,945,143	FUND TOTAL	120,519,327	120,519,327	120,931,210
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
NON-DEPARTMENTAL							
2,799,188	2,838,221	3,091,375	3,091,375	Personal Services	3,163,244	3,163,244	3,163,244
41,565	55,185	20,000	20,000	Contractual Services	25,000	25,000	25,000
436,038	434,863	569,201	569,201	Materials & Supplies	561,399	561,399	561,399
3,276,791	3,328,269	3,680,576	3,680,576		3,749,643	3,749,643	3,749,643
DEPARTMENT OF COUNTY MANAGEMENT							
2,901,895	3,394,971	2,341,318	2,402,242	Personal Services	2,063,550	2,063,550	2,063,550
1,585,936	1,583,278	1,552,227	1,552,227	Contractual Services	1,594,254	1,594,254	1,594,254
66,598,591	67,662,015	83,405,574	83,442,098	Materials & Supplies	86,346,880	86,346,880	86,758,763
5,599	0	0	0	Capital Outlay	0	0	0
71,092,021	72,640,265	87,299,119	87,396,567		90,004,684	90,004,684	90,416,567
0	0	2,000,000	2,000,000	CONTINGENCY	1,765,000	1,765,000	1,765,000
19,541,952	24,580,748	21,868,000	21,868,000	UNAPPROPRIATED BALANCE	25,000,000	25,000,000	25,000,000
93,910,764	100,549,281	114,847,695	114,945,143	FUND TOTAL	120,519,327	120,519,327	120,931,210
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED

FUND 3500: RISK MANAGEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
NON-DEPARTMENTAL								
12,527	31,917	0	0	50220	Licenses and Fees	0	0	0
471	168	0	0	50221	Photocopy Charges	0	0	0
0	402	0	0	50280	Fines and Forfeitures	0	0	0
0	0	3,680,576	3,680,576	50310	Service Reimbursements	3,749,643	3,749,643	3,749,643
1,707	280	0	0	50360	Miscellaneous Revenue	0	0	0
OVERALL COUNTY								
18,901,551	19,541,952	23,476,550	23,476,550	50000	Beginning Working Capital	1,416,666	1,416,666	1,416,666
581,734	250,233	468,000	468,000	50270	Interest Earnings	265,000	265,000	265,000
0	0	0	0	50320	Cash Transfer Revenue	25,083,334	25,083,334	25,083,334
DEPARTMENT OF COUNTY MANAGEMENT								
0	0	31,000	31,000	50000	Beginning Working Capital	13,500	13,500	13,500
17,561	177,219	0	0	50170	IG-OP-Direct Fed	0	0	0
250	250	0	0	50220	Licenses and Fees	0	0	0
27,477	21,635	47,000	47,000	50235	Service Charges	35,000	35,000	35,000
75,415	150,000	0	0	50236	IG-Charges For Svcs	0	0	0
11,010	11,780	0	0	50240	Property/Space Rentals	12,000	12,000	12,000
18,899	14,563	0	0	50270	Interest Earnings	0	0	0
612,774	1,198,374	454,000	454,000	50290	Dividends & Rebates	281,000	281,000	281,000
3,521,068	3,898,146	4,000,000	4,000,000	50291	Retiree Health Prem	4,000,000	4,000,000	4,000,000
3,321,631	3,649,421	2,887,681	2,887,681	50292	Employee Bnft Cntrbt	2,887,681	2,887,681	2,887,681
6,926	12,810	9,539,886	9,541,495	50310	Service Reimbursements	1,285,844	1,285,844	1,285,844
5,772,340	8,252,857	3,402,477	3,402,477	50311	Serv Reimb - Liability Ins	3,545,100	3,545,100	3,545,100
3,249,360	3,129,982	2,731,490	2,731,490	50312	Serv Reimb - Work Comp	3,140,167	3,140,167	3,140,167
4,040,388	3,986,225	3,672,204	3,672,204	50313	Serv Reimb - Retiree Hlt Ins	8,289,591	8,289,591	8,289,591
90	0	0	0	50314	Serv Reimb - EAP	0	0	0
691,236	1,087,741	1,373,059	1,373,059	50315	Serv Reimb - Unemployment	1,778,232	1,778,232	1,778,232
48,488,720	50,515,437	55,424,464	55,508,991	50316	Serv Reimb - Med/Dental	59,321,918	59,321,918	59,733,801
516,654	514,284	750,000	750,000	50317	Serv Reimb - Life Ins	750,000	750,000	750,000
1,366,921	1,462,374	1,500,000	1,500,000	50318	Svc Rmb LTD	1,500,000	1,500,000	1,500,000
2,673,952	2,629,906	1,409,308	1,420,620	50321	Serv Reimb - Ben Admin	3,164,651	3,164,651	3,164,651
103	11,325	0	0	50350	Write Off Revenue	0	0	0
0	0	0	0	95104	Settle All Revenue	0	0	0

FUND 3501: FLEET MANAGEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
3,602,260	4,669,543	4,392,155	4,392,155	TOTAL BEGINNING WORKING CAPITAL	3,943,310	3,943,310	3,943,310
INTERGOVERNMENTAL							
0	0	20,000	20,000	Federal & State Sources	0	0	0
0	0	20,000	20,000		0	0	0
SERVICE CHARGES							
924,805	1,017,872	962,195	962,195	IG Charges for Services	860,072	860,072	860,072
246,803	253,408	168,570	168,570	Miscellaneous	237,041	237,041	237,041
1,171,607	1,271,280	1,130,765	1,130,765		1,097,113	1,097,113	1,097,113
67,912	31,356	50,000	50,000	TOTAL INTEREST	25,000	25,000	25,000
OTHER							
98,711	44,170	55,500	55,500	Dividends/Refunds	55,500	55,500	55,500
60	125	0	0	Fines/Forfeitures	0	0	0
1,717	1,400	0	0	Sales	0	0	0
5,741,482	5,072,327	5,669,185	5,668,858	Service Reimbursements	5,774,419	5,774,419	5,774,419
5,841,971	5,118,023	5,724,685	5,724,358		5,829,919	5,829,919	5,829,919
299,901	0	0	0	TOTAL FINANCING SOURCES	0	0	0
10,983,651	11,090,201	11,317,605	11,317,278	FUND TOTAL	10,895,342	10,895,342	10,895,342
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS							
2,306,293	2,376,994	2,585,340	2,585,340	Personal Services	2,485,607	2,485,607	2,485,607
46,018	40,980	132,828	132,828	Contractual Services	115,781	115,781	115,781
3,044,302	3,100,709	4,504,550	4,498,668	Materials & Supplies	3,949,196	3,949,196	3,949,196
917,495	864,728	3,342,482	3,342,482	Capital Outlay	3,886,049	3,886,049	3,886,049
6,314,108	6,383,410	10,565,200	10,559,318		10,436,633	10,436,633	10,436,633
CASH TRANSFERS TO . . .							
0	500,000	0	0	Road Fund	0	0	0
0	0	0	5,555	Capital Acquisition Fund	0	0	0
0	500,000	0	5,555	TOTAL CASH TRANSFERS	0	0	0
0	0	752,405	752,405	CONTINGENCY	458,709	458,709	458,709
4,669,543	4,206,790	0	0	UNAPPROPRIATED BALANCE	0	0	0
10,983,651	11,090,201	11,317,605	11,317,278	FUND TOTAL	10,895,342	10,895,342	10,895,342
FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
OVERALL COUNTY							
3,602,260	4,669,543	0	0	50000 Beginning Working Capital	0	0	0
67,912	31,356	0	0	50270 Interest Earnings	0	0	0

FUND 3501: FLEET MANAGEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS								
0	0	4,392,155	4,392,155	50000	Beginning Working Capital	3,943,310	3,943,310	3,943,310
0	0	20,000	20,000	50190	IG-OP-Fed Thru St	0	0	0
924,805	1,017,872	962,195	962,195	50236	IG-Charges For Srvcs	860,072	860,072	860,072
38,570	35,815	38,570	38,570	50241	Motor Pool Parking	35,815	35,815	35,815
1,717	1,400	0	0	50250	Sales to the Public	0	0	0
0	0	50,000	50,000	50270	Interest Earnings	25,000	25,000	25,000
60	125	0	0	50280	Fines and Forfeitures	0	0	0
98,711	44,170	55,500	55,500	50290	Dividends & Rebates	55,500	55,500	55,500
5,741,482	5,072,327	5,669,185	5,668,858	50310	Service Reimbursements	5,774,419	5,774,419	5,774,419
299,901	0	0	0	50320	Cash Transfer Revenue	0	0	0
207,465	217,060	130,000	130,000	50340	Asset Sale Proceeds	200,000	200,000	200,000
607	142	0	0	50350	Write Off Revenue	0	0	0
161	391	0	0	50360	Miscellaneous Revenue	1,226	1,226	1,226

FUND 3503: INFORMATION TECHNOLOGY FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
10,613,645	11,647,459	14,320,429	14,320,429	TOTAL BEGINNING WORKING CAPITAL	11,958,588	11,958,588	11,958,588
				SERVICE CHARGES			
35,000	35,000	35,000	35,000	IG Charges for Services	0	0	0
53,424	20,551	0	0	Miscellaneous	0	0	0
77,336	64,157	99,600	99,600	Service Charges	0	0	0
165,760	119,708	134,600	134,600		0	0	0
245,942	110,687	125,000	125,000	TOTAL INTEREST	112,921	112,921	112,921
				OTHER			
850	915	0	0	Dividends/Refunds	0	0	0
467,484	523,290	398,671	398,671	Sales	479,817	479,817	408,217
31,959,328	35,225,730	32,733,390	32,731,948	Service Reimbursements	29,907,122	29,907,122	29,907,122
32,427,662	35,749,935	33,132,061	33,130,619		30,386,939	30,386,939	30,315,339
0	170,163	0	0	TOTAL FINANCING SOURCES	2,500,000	2,500,000	1,000,000
43,453,009	47,797,952	47,712,090	47,710,648	FUND TOTAL	44,958,448	44,958,448	43,386,848

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COUNTY ASSETS			
18,355,099	18,524,455	22,385,768	22,378,091	Personal Services	22,387,202	22,387,202	22,387,202
1,359,419	2,746,295	6,464,185	6,464,185	Contractual Services	8,783,618	8,783,618	7,433,618
10,984,030	10,022,997	13,695,071	13,816,559	Materials & Supplies	11,184,728	11,184,728	10,963,128
932,002	773,590	3,355,673	3,240,420	Capital Outlay	916,507	916,507	916,507
31,630,550	32,067,336	45,900,697	45,899,255		43,272,055	43,272,055	41,700,455
				CASH TRANSFERS TO . .			
175,000	0	0	0	General Fund	0	0	0
175,000	0	0	0	TOTAL CASH TRANSFERS	0	0	0
0	0	1,811,393	1,811,393	CONTINGENCY	1,686,393	1,686,393	1,686,393
11,647,459	15,730,616	0	0	UNAPPROPRIATED BALANCE	0	0	0
43,453,009	47,797,952	47,712,090	47,710,648	FUND TOTAL	44,958,448	44,958,448	43,386,848

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				OVERALL COUNTY			
10,613,645	11,647,459	1,686,393	1,686,393	50000 Beginning Working Capital	1,686,393	1,686,393	1,686,393
245,942	110,687	125,000	125,000	50270 Interest Earnings	0	0	0

FUND 3503: INFORMATION TECHNOLOGY FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS								
0	0	12,634,036	12,634,036	50000	Beginning Working Capital	10,272,195	10,272,195	10,272,195
0	19,138	0	0	50215	CAP-Other Prog	0	0	0
77,336	64,157	99,600	99,600	50235	Service Charges	0	0	0
35,000	35,000	35,000	35,000	50236	IG-Charges For Srvcs	0	0	0
467,484	523,290	398,671	398,671	50250	Sales to the Public	479,817	479,817	408,217
0	0	0	0	50270	Interest Earnings	112,921	112,921	112,921
850	915	0	0	50290	Dividends & Rebates	0	0	0
31,959,328	35,225,730	32,733,390	32,731,948	50310	Service Reimbursements	29,907,122	29,907,122	29,907,122
0	170,163	0	0	50320	Cash Transfer Revenue	2,500,000	2,500,000	1,000,000
13,005	1,280	0	0	50340	Asset Sale Proceeds	0	0	0
39,819	133	0	0	50350	Write Off Revenue	0	0	0
601	0	0	0	50360	Miscellaneous Revenue	0	0	0

FUND 3504: MAIL DISTRIBUTION FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
1,475,494	1,695,011	1,416,486	1,416,486	TOTAL BEGINNING WORKING CAPITAL	1,529,433	1,529,433	1,529,433
				LICENSES & PERMITS			
0	35	0	0	Licenses	0	0	0
0	35	0	0		0	0	0
				SERVICE CHARGES			
77,575	82,527	86,149	86,149	IG Charges for Services	73,118	73,118	73,118
-5,434	2,078	30,000	30,000	Miscellaneous	35,000	35,000	35,000
72,141	84,605	116,149	116,149		108,118	108,118	108,118
19,126	10,161	15,000	15,000	TOTAL INTEREST	10,000	10,000	10,000
				OTHER			
8,727	6,369	5,000	5,000	Dividends/Refunds	0	0	0
0	0	0	0	Other Miscellaneous	0	0	0
2,496,058	2,805,842	3,300,000	3,300,000	Sales	3,300,000	3,300,000	3,300,000
3,168,271	3,372,362	3,273,207	3,271,705	Service Reimbursements	3,174,670	3,174,670	3,174,670
5,673,055	6,184,574	6,578,207	6,576,705		6,474,670	6,474,670	6,474,670
7,239,816	7,974,385	8,125,842	8,124,340	FUND TOTAL	8,122,221	8,122,221	8,122,221

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COUNTY ASSETS			
1,652,951	1,738,708	1,911,944	1,911,944	Personal Services	1,966,618	1,966,618	1,966,618
17,682	20,391	253,159	253,159	Contractual Services	197,403	197,403	197,403
3,837,722	4,246,917	5,188,908	5,187,406	Materials & Supplies	5,176,257	5,176,257	5,176,257
36,450	0	0	0	Capital Outlay	0	0	0
5,544,805	6,006,016	7,354,011	7,352,509		7,340,278	7,340,278	7,340,278
0	0	771,831	771,831	CONTINGENCY	781,943	781,943	781,943
1,695,011	1,968,369	0	0	UNAPPROPRIATED BALANCE	0	0	0
7,239,816	7,974,385	8,125,842	8,124,340	FUND TOTAL	8,122,221	8,122,221	8,122,221

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				OVERALL COUNTY			
1,475,494	1,695,011	641,362	641,362	50000 Beginning Working Capital	0	0	0
19,126	10,161	0	0	50270 Interest Earnings	0	0	0
				DEPARTMENT OF COUNTY ASSETS			
0	0	775,124	775,124	50000 Beginning Working Capital	1,529,433	1,529,433	1,529,433
0	35	0	0	50220 Licenses and Fees	0	0	0
77,575	82,527	86,149	86,149	50236 IG-Charges For Srvc	73,118	73,118	73,118
2,496,058	2,805,842	3,300,000	3,300,000	50250 Sales to the Public	3,300,000	3,300,000	3,300,000
0	0	15,000	15,000	50270 Interest Earnings	10,000	10,000	10,000
8,727	6,369	5,000	5,000	50290 Dividends & Rebates	0	0	0
3,168,271	3,372,362	3,273,207	3,271,705	50310 Service Reimbursements	3,174,670	3,174,670	3,174,670
-5,584	2,061	0	0	50350 Write Off Revenue	0	0	0
150	17	30,000	30,000	50360 Miscellaneous Revenue	35,000	35,000	35,000
0	0	0	0	95104 Settle All Revenue	0	0	0

FUND 3505: FACILITIES MANAGEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE BY CATEGORY AND CLASS	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
734,029	2,688,501	1,500,000	1,500,000	TOTAL BEGINNING WORKING CAPITAL	1,900,000	1,900,000	1,900,000
				LICENSES & PERMITS			
864	31,014	0	0	Licenses	30,000	30,000	30,000
864	31,014	0	0		30,000	30,000	30,000
				SERVICE CHARGES			
2,061,615	2,032,363	2,035,889	2,035,889	Facilities Management	1,909,611	1,909,611	1,909,611
946,825	964,410	900,000	900,000	IG Charges for Services	800,000	800,000	800,000
-43,139	408	1,229,716	1,229,716	Miscellaneous	4,900,000	4,900,000	4,900,000
41,294	16,239	30,000	30,000	Service Charges	20,000	20,000	20,000
3,006,595	3,013,419	4,195,605	4,195,605		7,629,611	7,629,611	7,629,611
44,984	38,099	60,000	60,000	TOTAL INTEREST	45,000	45,000	45,000
				OTHER			
111,886	120,549	0	0	Dividends/Refunds	120,000	120,000	120,000
0	-262	0	0	Other Miscellaneous	0	0	0
1,113	63	0	0	Sales	0	0	0
33,104,721	33,031,193	38,279,389	38,235,013	Service Reimbursements	30,327,499	30,327,499	30,327,499
33,217,720	33,151,543	38,279,389	38,235,013		30,447,499	30,447,499	30,447,499
1,360,000	1,492,706	120,000	120,000	TOTAL FINANCING SOURCES	380,000	380,000	380,000
38,364,191	40,415,282	44,154,994	44,110,618	FUND TOTAL	40,432,110	40,432,110	40,432,110

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	EXPENDITURES BY DEPARTMENT	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				DEPARTMENT OF COUNTY ASSETS			
8,293,483	7,896,657	9,392,219	9,392,219	Personal Services	9,562,600	9,562,600	9,562,600
4,909,909	5,620,453	5,274,935	4,955,559	Contractual Services	6,616,122	6,616,122	6,788,295
17,343,672	16,896,794	23,098,396	23,373,396	Materials & Supplies	22,762,333	22,762,333	22,762,333
0	133	0	0	Debt Service	0	0	0
95,302	715,421	0	0	Capital Outlay	0	0	0
30,642,366	31,129,458	37,765,550	37,721,174		38,941,055	38,941,055	39,113,228
				CASH TRANSFERS TO . . .			
3,049,361	3,680,874	3,366,100	3,366,100	Capital Improvement Fund	485,445	485,445	368,559
1,983,964	2,126,820	2,488,900	2,488,900	Asset Preservation Fund	214,756	214,756	159,469
5,033,325	5,807,694	5,855,000	5,855,000	TOTAL CASH TRANSFERS	700,201	700,201	528,028
0	0	534,444	534,444	CONTINGENCY	790,854	790,854	790,854
2,688,501	3,478,130	0	0	UNAPPROPRIATED BALANCE	0	0	0
38,364,191	40,415,282	44,154,994	44,110,618	FUND TOTAL	40,432,110	40,432,110	40,432,110

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL	FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
				OVERALL COUNTY			
734,029	2,688,501	534,444	534,444	50000 Beginning Working Capital	650,000	650,000	650,000
44,984	38,099	0	0	50270 Interest Earnings	0	0	0

FUND 3505: FACILITIES MANAGEMENT FUND

FY09 ACTUAL	FY10 ACTUAL	FY11 ADOPTED	FY11 REVISED	REVENUE DETAIL		FY12 PROPOSED	FY12 APPROVED	FY12 ADOPTED
DEPARTMENT OF COUNTY ASSETS								
0	0	965,556	965,556	50000	Beginning Working Capital	1,250,000	1,250,000	1,250,000
864	31,014	0	0	50220	Licenses and Fees	30,000	30,000	30,000
41,294	16,239	30,000	30,000	50235	Service Charges	20,000	20,000	20,000
946,825	964,410	900,000	900,000	50236	IG-Charges For Srvcs	800,000	800,000	800,000
2,061,615	2,032,363	2,035,889	2,035,889	50240	Property/Space Rentals	1,909,611	1,909,611	1,909,611
1,113	63	0	0	50250	Sales to the Public	0	0	0
0	0	60,000	60,000	50270	Interest Earnings	45,000	45,000	45,000
111,886	120,549	0	0	50290	Dividends & Rebates	120,000	120,000	120,000
33,104,721	33,031,193	38,279,389	38,235,013	50310	Service Reimbursements	30,327,499	30,327,499	30,327,499
1,360,000	1,492,706	120,000	120,000	50320	Cash Transfer Revenue	380,000	380,000	380,000
150,000	0	0	0	50340	Asset Sale Proceeds	0	0	0
-193,139	345	1,229,716	1,229,716	50350	Write Off Revenue	4,900,000	4,900,000	4,900,000
0	63	0	0	50360	Miscellaneous Revenue	0	0	0
0	-262	0	0	95104	Settle All Revenue	0	0	0

Table of Contents

Introduction	3
<i>The County's Capital Portfolio</i>	3
The County's Capital Budget Planning and Prioritization	5
Financing for the Capital Budget.....	6
Major Capital Projects	8
<i>Replacing the Sellwood Bridge</i>	8
<i>Repairing the Morrison Bridge</i>	9
<i>New East County Courthouse and IT Data Center</i>	9
<i>New Countywide Budget System</i>	10
<i>Downtown County Courthouse</i>	11
Capital Projects by Fund	12
<i>Road Fund (1501)</i>	12
<i>Bicycle Path Construction Fund (1503)</i>	13
<i>Willamette River Bridge Fund (1509)</i>	14
<i>Financed Projects Fund (2504)</i>	14
<i>Capital Improvement Fund (2507)</i>	15
<i>Capital Acquisition Fund (2508)</i>	20
<i>Asset Preservation Fund (2509)</i>	20
<i>Information Technology Fund (3503)</i>	23

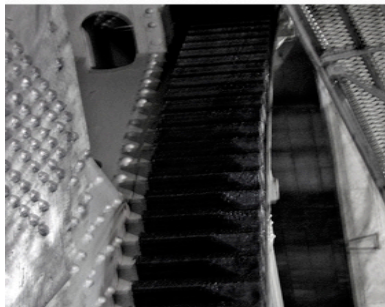
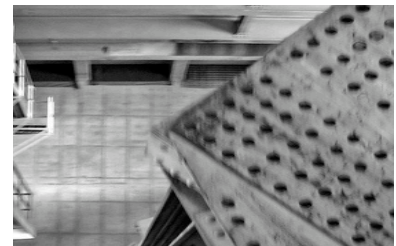
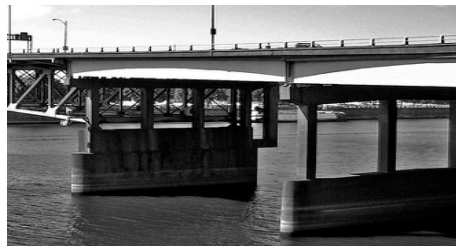


Photo Credit: Morrison Bridge by Jeff Kubina

(this page intentionally left blank)

Introduction

Multnomah County's FY 2012 Capital Budget funds improvements and construction on County-owned buildings, roads, Willamette River bridges, and major new information technology systems. The County proposes to spend \$121.3 million on capital improvements during FY 2012, much of which will be spent on a replacement for the Sellwood Bridge. Other major non-routine projects include the new East County Courthouse and the relocation of the County's Data Center to the new Courthouse, as well as the new County-wide budget system. Non-routine projects have budgeted expenditures of \$98.8 million, while routine projects have a budget of \$22.4 million. Below is a table showing routine and non-routine capital expenditure by fund:

Fund	Routine Projects	Non-routine Projects	Total
Roads Fund 1501	\$1,050,000	\$1,719,000	\$2,769,000
Bicycle Path Fund 1503	100,000	0	100,000
Bridge Fund 1509	100,000	5,000,000	5,100,000
Financed Projects Fund 2504	0	3,701,038	3,701,038
Capital Improvement Fund 2507	15,523,439	23,230,171	38,753,610
Capital Acquisition Fund 2508	0	4,233,353	4,233,353
Asset Preservation Fund 2509	5,638,197	0	5,638,197
Sellwood Bridge Replacement Fund 2511	0	53,523,500	53,523,500
Information Technology Fund 3503	0	7,438,752	7,438,752
Total	\$22,411,636	\$98,845,814	\$121,257,450

The County's Capital Portfolio

Multnomah County owns or leases over 130 buildings totaling over 2.9 million rentable square feet. County-run facilities include:

- 18 Libraries
- 5 Health Clinics and 13 School-based health centers
- 7 Senior Service Centers
- 2 Jails in operation
- 2 Courthouses, not including the new East County Courthouse
- Facilities for citizens to vote, pay taxes in person, and obtain marriage licenses, and administrative buildings

These facilities house services that the County provides directly to the public. In addition to facilities, the County is also responsible for the maintenance, operation and capital improvement of six Willamette River bridges and 300 miles of County roads, bicycle and pedestrian facilities¹.

¹ Capital assets are assets or improvements to assets that have a useful life of 3 or more years. Equipment is capitalized at \$5,000 per item and buildings, building improvements, land, roadways, bridges, and software purchased or internally developed is capitalized at \$100,000.

The County's bridges and roadways are significant components of the regional transportation system. Overlapping jurisdictions are responsible for maintaining most roads and several major Willamette River bridges within the County (see map on page 24). The County maintains roads in unincorporated areas, most of which are in eastern Multnomah County.

The County also maintains a host of major IT systems to support the organization's work. Given the importance, cost and scope of these systems the County plans for major IT systems through a capital planning process.

The County has an estimated deferred maintenance and seismic liability of \$231.2 million for County buildings, of which \$209.3 million is seismic liability. The County estimates that it has a further \$75.9 million in seismic liability for the Broadway, Burnside, Morrison and Hawthorne bridges. Addressing the deferred maintenance backlog and seismic liability will require new sources of revenue to replace or repair County assets.

The County's Capital Budget Planning and Prioritization

The prioritization and planning methods for projects that are part of Multnomah County's Capital Budget depend on the department implementing the project and the funding stream to finance the project. New for the FY 2012 budget, the Department of County Assets (DCA) was created in part to ensure the effective management of the County's capital assets. DCA will be responsible for Facilities and Property Management and Information Technology.

- **Facilities and Property Management** staff work with departments to identify facilities needs and prioritizes these needs through a five-year Capital Improvement Plan. Facilities projects are rated using the following criteria: safety, the integrity of the building envelope, legal compliance, major system maintenance, operational savings, tenant moves and building disposition potential, with funds assigned first to the highest-scoring projects. Facilities and Property Management manages projects in the Capital Improvement Fund (2507) and the Asset Preservation Fund (2509).

Facilities will be working on a Strategic Plan in FY 2012 that will influence the planning and prioritization of future capital work. The plan will develop the County's long-term capital asset strategy and propose transactions and capital projects to make the County's current portfolio financially sustainable for the long term.

- **Land Use and Transportation** staff use a twenty year long-term Capital Improvement Plan to identify and rank transportation improvements needs for County roadways and bridges. Land Use and Transportation staff use safety, congestion relief, support of regional land use goals, the availability of project-specific funding, and community support as criteria when evaluating projects for inclusion in the Capital Budget. Land Use and Transportation manages projects in the Roads Fund (1501), Bicycle Path Fund (1503) and Bridge Fund (1509).

- **Information Technology** works with departments to plan and budget for major IT system improvements which will be capitalized. The Information Technology Advisory Board, which is made up of management staff from all County departments, prioritizes projects requested by departments based on reducing risks or liabilities to the County, having quantifiable returns on investment, and improving service quality to internal and external customers. Information Technology manages projects in the Data Processing Fund (3503), the Capital Acquisition Fund (2508) and the Financed Projects Fund (2504).

After prioritizing projects and aligning them with long-term plans, Facilities, Land Use and Transportation, and Information Technology develop program offers for review, prioritization and inclusion in the budget by the Chair and Board. During the budget process the Board is also briefed on the Capital Improvement Programs that guide the annual prioritization of projects.

Program offers 72048, 78008A, 78008B, 78009, 78024A, 78024B, 78025, 91011, 91013, 91017 and 91018 show planned capital expenditures and can be found in Volume 2.

Financing for the Capital Budget

Multnomah County will finance the FY 2012 Capital Budget through dedicated tax revenues, fees, bond proceeds, grants, and internal charges. The County largely follows a pay-as-you-go philosophy for financing capital projects, preferring dedicated taxes, fees, and internal charges to issuing debt. The County considers issuing bonds for non-routine projects that have major future benefits for citizens or for if doing so would save the County money over the long run.

Funding for capital improvements to County facilities comes from voter-approved General Obligation bonds, Full Faith and Credit bonds, internal charges, project-specific grants, and other sources. Routine facilities projects are typically financed by capital improvement and asset preservation fees. For FY 2012, the fee is \$2.97 per square foot and will collect approximately \$6 million for repairs to County buildings. The FY 2012 budget includes an 8% increase in the capital preservation fee paid for out of one-time only General Funds in order to maintain the internal service fees departments pay at their FY 2011 level.

Funding for roadway, bike, pedestrian, and bridge projects comes from State and County vehicle fuel taxes and registration fees, land development activity, and federal sources. Gasoline taxes and vehicle registration fees are the most flexible funding, while federal funding and money from private development is usually project-specific.

IT projects are financed through the fund balance of the IT Fund, as well as through internal charges, and some limited debt proceeds. The table(s) on the next page show the financing source and planned capital expenditure by fund:

Capital Budget

fy2012 adopted budget

Revenue Source	Road Fund 1501	Bicycle Path Fund 1503	Bridge Fund 1509	Financed Projects Fund 2504	Capital Improve. Fund 2507	Capital Acquisition Fund 2508	Asset Pres. Fund 2509	Sellwood Bridge Fund 2511	Info. Tech Fund 3503	Total
Beginning Working Capital	2,025,000	285,000	19,226,756	3,701,038	30,997,018	4,233,353	3,872,371	-	6,438,752	70,779,288
Bond Proceeds	400,000	-	-	-	-	-	-	127,000,000	-	127,400,000
Grants	38,447,176	-	7,548,211	-	350,000	-	-	9,000,000	-	55,345,387
Transfers from Other Funds	-	73,000	5,597,305	-	2,989,618	-	386,644	17,215,277	1,000,000	27,261,844
County Gas Tax	7,100,000	-	-	-	-	-	-	-	-	7,100,000
Licenses, Fees, Permits and Charges for Services	680,000	-	1,359,000	-	3,348,974	-	2,964,182	-	-	8,352,156
Other Sources of Revenue	<u>362,500</u>	<u>1,250</u>	<u>5,000</u>	<u>-</u>	<u>2,068,000</u>	<u>-</u>	<u>20,000</u>	236,981	-	2,693,731
Total Revenue	49,014,676	359,250	33,736,272	3,701,038	39,753,610	4,233,353	7,243,197	153,452,258	7,438,752	298,932,406
Spending on Capital Projects	2,769,000	100,000	5,100,000	3,701,038	38,753,610	4,233,353	5,638,197	53,523,500	7,438,752	121,257,450
Spending on Maintenance and Operations	12,044,021	-	10,875,088	-	-	-	-	9,411,548	-	32,330,657
Transfer Payments	34,201,655	-	17,215,277	-	-	-	-	25,083,334	-	76,500,266
Carryover to FY 2013	-	<u>259,250</u>	<u>545,907</u>	<u>-</u>	<u>1,000,000</u>	<u>-</u>	<u>1,605,000</u>	<u>65,433,876</u>	<u>-</u>	<u>68,844,033</u>
Total Requirements	49,014,676	359,250	33,736,272	3,701,038	39,753,610	4,233,353	7,243,197	153,452,258	7,438,752	298,932,406

Major Capital Projects

Replacing the Sellwood Bridge



Photo Credit: Christy Jill Reed

The County is in the right-of-way acquisition phase of the Sellwood Bridge Replacement Project and plans to begin construction in late 2012. The current bridge suffers from structural problems that resulted in weight limits of 10 tons. It lacks facilities for cyclists and pedestrians and does not connect easily with major roadways on the west end. The replacement bridge will alleviate these problems and include tracks for the Portland Streetcar.

A regional funding plan is in place to secure the estimated \$290 million needed to fund the project. The cost includes the new bridge, an interchange where the bridge connects with Highway 43, right-of-way, design, and mitigating impacts to protected environmental resources. The funding plan includes \$248 in secured sources:

- \$127 million - Multnomah County Vehicle Registration Fee (\$19 per year)
- \$80 million - City of Portland (revenues from the Oregon Jobs and Transportation Act)
- \$30 million - State of Oregon (Jobs and Transportation Act) for the Highway 43 interchange
- \$11 million - Previously secured funds remaining after planning phase
- \$20 million - Request for Federal funds - dependent on the reauthorization of the federal transportation bill

The County was counting on \$22 million from a Vehicle Registration fee rejected by Clackamas County voters in a referendum. The County is seeking to fill this gap through finding additional revenue, delaying some elements until funding is available, and through refining the project design and cost estimates. The project is moving forward assuming the project will be on schedule.

The FY 2012 budget includes plans for a debt issue of \$127 million backed by the Multnomah County Vehicle Registration Fee and is further described in program 91017. A new fund, 2511, has been established to better account for the revenues and expenses associated with this project.

The replacement Sellwood Bridge will not result in significant changes to current County operating expenditures. The Bridge Fund budgeted approximately \$100,000 for routine repairs and maintenance to all 6 County-operated Willamette River bridges in FY 2012. A new bridge will likely reduce the amount spent on repairs and maintenance during the first years of its operational life. However, these savings are likely to be relatively small and will not impact the FY 2012 budget.

FY 2012 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$53,523,500	\$290,000,000	\$0	FY 2016

Repairing the Morrison Bridge

The Morrison Bridge Lift Span Grating replaces the existing lift span deck with a new deck system that will improve safety and reduce maintenance requirements over time. The old deck requires frequent repairs and is very slippery when wet. Accidents ranging from minor hits to the curb to major crashes are relatively frequent on the bridge and incidents increase during poor weather.

The County has designed a new bike/pedestrian facility on the south side of the bridge and construction began in 2009. This new facility uses a temporary decking over the steel grating. The new deck system under this project will also include a permanent bike/pedestrian deck.

The costs for the construction phase of this project are estimated to be \$8.2 million. ODOT reimburses the County at a rate of 89.73%, meaning that ODOT will pay for \$7.3 million of the total construction costs, while the remaining \$900,000 will be paid for by the County from the Bridge Fund. The construction phase of the project began in early 2011 and will be completed in the Fall of 2011. This project will not have a significant impact on Bridge Fund operating expenses in FY 2012.

FY 2012 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$5,000,000	\$8,209,000	\$0	Fall 2011

New East County Courthouse and IT Data Center

The Board approved the construction of the \$19.6 million East County Courthouse facility in October 2010. The courthouse is being built on County-owned land at 185th and Stark in the Rockwood neighborhood of Gresham. The facility will include three courtrooms and office space for the District Attorney. The space is designed to achieve LEED Gold Certification, the second highest sustainable building standard. The annual debt service for the courthouse will be approximately \$1.5 million per year with annual operating costs estimated at \$430,000. The courthouse facility should be completed in the spring of 2012.

In addition to court facilities, the County's new Data Center is being collocated with the new East County Courthouse. The current data center is at risk due to the age, design, and capacity of the facility and the associated equipment. The new Data Center will add critical disaster recovery capabilities to ensure the county's ongoing IT operations in case of an emergency or disaster. These capabilities will require significant upgrades to our network infrastructure and additional technical capabilities provided by a vendor. Construction of the Data Center as a part of the East County Courthouse is currently underway.

New Countywide Budget System

IT will pay for approximately \$2.3 million out of the IT fund balance in FY 2011 and \$2.1 million from the Full Faith and Credit debt issued in FY 2010. Operating costs for the site of approximately \$500,000 have been budgeted in the IT rates for FY 2012.

Project	FY 2012 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
Courthouse	\$14,000,000	\$19,800,000	\$430,000	Spring 2012
Data Center	\$4,380,389	\$4,380,389	\$500,000	Spring 2012

The new countywide budget system is a major information technology project to replace the County's legacy budgeting software. The County's current processes include several Access databases, Excel spreadsheets, PDF forms, and SAP to collect, analyze and report on department budget data. Because the data is spread across multiple systems, it takes a significant amount of time and effort to maintain the systems in sync.

The countywide budget system will replace these disparate and cumbersome applications with a new, more efficient process. The new system will have greatly improved processing, reporting and security capabilities for the Central Budget Office and for departments. The County budgeted \$1.5 million in FY 2012 to purchase and configure the new budget software. The Board has also earmarked \$1.5 million in General Fund contingency pending a final cost estimate for the new software.

FY 2012 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$1,515,000	\$1,515,000	\$0	Fall 2013

Downtown County Courthouse

The downtown Courthouse is obsolete and poses a hazard to the County in case of an earthquake. Built in 1914, the 300,000 square foot building has outlasted its useful life and is expensive to operate: the building's infrastructure needs significant investment and the building layout is inefficient for modern courtroom and security needs.



Photo Credit: Multnomah County Courthouse by Seth Gaines

In addition, the Courthouse needs an estimated \$57 million in structural improvements to ensure its safety during seismic events. A new court facility would provide for the County's space needs, reduce maintenance costs, and increase energy efficiency. A new court facility would allow the State to meet community demand, ensure that justice is carried out in a timely manner, and support services to Multnomah County citizens.

In 2006 the Board declared that the North Bridgehead Block near the Hawthorne Bridge is the preferred site for the new Courthouse. The County has been investigating the zoning and land use issues which currently encumber the site, which will require relocating the Hawthorne Bridge off-ramp that bisects the property. Additionally, the County recently completed an architectural study describing the feasibility of renovating the Downtown Courthouse while maintaining a substantial portion of operation within the building during construction. The study is being reviewed by the Board and as of yet no decision had been made to change the 2006 plan.

The project is estimated to cost \$220 million. In 2007 the County signed an Intergovernmental Agreement with the Portland Development Commission which included an \$8.8 million contribution toward relocation of the Hawthorne Bridge Ramps for the potential development of a new courthouse. With interest earned that amount is budgeted in FY 2012 at \$9.2 million. The projected cost of relocating the ramp in 2009 was approximately \$12 million. The effects on operating costs for the new facility are uncertain.

The board has earmarked \$1.0 million dollars in General Fund contingency for this project.

FY 2012 County Budget	Total Project Cost	Estimated Operating Expenditures	Estimated Completion Date
\$9,213,950	\$220,000,000	Under Review	Under Review

Capital Projects by Fund

Road Fund (1501)

The specific projects presented to the Board for approval as part of the Capital Budget are displayed here by Fund. Each Fund is dedicated for specific purposes as described by Board action, and projects assigned must meet the restrictions on that funding source. Projects are further identified as routine or non-routine.²

The Road Fund budgets dedicated funds for construction, repair, maintenance, and operations of County roads. These projects receive funding from State Motor Vehicle sources, County gasoline tax, permits, development fees, issuance of debt and by intergovernmental agreement.

Non-Routine Projects

The Road fund has nine non-routine projects in the FY 2012 Capital Budget.

Project Name	FY 2012 Project Cost	Total Project Cost	Est. Completion Date
NE 223rd Avenue Rail Road Underpass - Final Payment	400,000	7,274,500	Complete
Cornelius Pass Road Safety Design	213,000	1,744,655	6/1/2013
NE 238th Road Safety Improvements	326,000	473,000	11/1/2012
Wood Village Boulevard Extension Design	130,000	3,294,794	6/1/2012
Stark Street Reconstruction Design	40,000	4,004,700	11/1/2012
Sandy Boulevard (COG limits 1,800' east)	120,000	4,100,000	11/1/2014
SE Troutdale Road Sidewalk SE 17th to SE 19th	25,000	75,000	10/1/2012
NW Thompson Road Repairs	235,000	235,000	10/1/2012
Oxbow Park Road Repairs	230,000	230,000	10/1/2012

² Non-routine projects alter an asset's function, maintenance or operational costs, increase capacity or expand current systems. Routine projects are those that rehabilitate or maintain existing structure or are normal system-wide projects.

Routine Projects

Routine Projects (1501)	FY 2012 Road Fund Capital Budget	Total County Project Cost
County Asphalt Overlays	\$600,000	\$690,000
Safety/Emergency/Various Culverts	100,000	115,000
East County Cities A/C Overlay (IGA)	150,000	150,000
Contingency Reserve	<u>200,000</u>	<u>200,000</u>
Total Routine Projects	\$1,050,000	\$1,155,000

Bicycle Path Construction Fund (1503)

This fund receives its revenue from one percent of the County's share of motor vehicle fees or through dedicated project grants and intergovernmental agreements. The fund is dedicated to the construction of bicycle and pedestrian projects.

Routine Projects (1503)	FY 2012 Project Budget	Total Project Cost
Undetermined Project	100,000	115,000
Total Bike Path Fund Routine Projects	\$100,000	\$115,000

Willamette River Bridge Fund (1509)

The Willamette River Bridge Fund accounts for revenue from the County gasoline tax, a portion of the County's State Motor Vehicle fee, and dedicated Federal and State project revenues, and grants. Projects in this fund are limited to the Sellwood, Hawthorne, Morrison, Burnside, Broadway, and Sauvie Island bridges.

Non-Routine Projects

The Bridge Fund has one non-routine projects budgeted in FY 2012 – replacing the grating on the lift span of the Morrison Bridge. Please see the “Major Projects” section for more information.

Routine Projects

Routine Projects	FY 2012 Bridge Fund Budget	FY 2012 ODOT Budget	Total County Project Cost	Total Project Cost
Miscellaneous Ongoing Repairs	\$50,000	\$0	\$50,000	\$50,000
Miscellaneous Small Improvements	<u>50,000</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>
Total Bridge Fund Routine Projects	\$100,000	\$0	\$100,000	\$100,000

Financed Projects Fund (2504)

This fund accounts for expenditures for acquiring, remodeling, or constructing County facilities, information technology capital investments, and other capital projects. Resources derive from Full Faith and Credit bonds or other financing sources.

Non-Routine Projects

In FY 2012, the Financed Projects Fund will continue to fund the data system replacement project for the Division of Assessment, Records and Taxation.

Project Name	FY 2012 Project Cost	Total Project Cost	Estimated Completion Date
DART Data System Replacement	\$3,701,038	\$8,000,000	FY 2012

Capital Budget

fy2012 adopted budget

Capital Improvement Fund (2507)

This fund accounts for the proceeds derived from capital improvement fees, the sale of unrestricted property, interest income, financing proceeds and any service reimbursement or operating revenue from leased facilities. Expenditures are made for capital acquisitions or for the retirement of lease/purchase agreements.

Non-Routine Projects

The Capital Improvement Fund has two non-routine projects budgeted in FY 2012 – relocating the West Hawthorne Bridge ramp in anticipation of replacing the downtown Multnomah County Courthouse, and constructing a new East County Court facility. Please see the “Major Projects” section for detailed information.

Routine Projects

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
Renewable Energy Production	All Properties	\$16,330	\$40,000	Summer FY11
Deferred Maint Bond Projects	All Properties	\$20,000	\$20,000	Fall FY13
ADA-American Disabilities Act	All Properties	\$50,000	\$100,000	mini fund
Small Energy Projects	All Properties	\$50,000	\$50,000	mini fund
RACC	All Properties	\$50,000	\$50,000	mini fund
A&E Consultation for CIP	All Properties	\$100,000	\$75,000	mini fund
Building Disposition Summary	All Properties	\$100,000	\$210,000	mini fund
Relamping And Reballasting	All Properties	\$100,000	\$100,000	Spring FY12
Emergency Expenditures	All Properties	\$173,304	\$207,151	mini fund
Space Optimization	All Properties	\$182,400	\$352,400	mini fund
Interior Finishes	All Properties	\$200,000	\$100,000	mini fund
FLS Fire Life Safety	All Properties	\$200,000	\$175,000	mini fund
BSEB Building Safety Emergency Repair	All Properties	\$500,000	\$500,000	mini fund
DMB County Wide Efficient Lighting	All Properties	\$924,079	\$975,000	Summer FY13
Exterior – Paint the exterior of the building and replace fascia boards.	Animal Services	\$17,675	\$21,000	Summer FY12
ADA Replace Main Entry B324	Animal Services	\$21,909	\$22,000	Spring FY11
Security System	Animal Services	\$25,000	\$25,000	Summer FY12

Capital Budget

fy2012 adopted budget

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
Replace 3 RTU's	Animal Services	\$100,000	\$100,000	Spring FY12
Animal Services site work	Animal Services Modular Office	\$5,927	\$550,000	Spring FY11
Repair Sidewalk NE Corner	Bridge Shops	\$5,753	\$15,000	Fall FY11
HVAC Distribution - AHU #1	Bridge Shops	\$30,000	\$70,000	Fall FY12
HVAC Distribution - AHU #2	Bridge Shops	\$30,000	\$70,000	Fall FY12
Masonry Repairs & Coating	Bridge Shops	\$89,727	\$90,000	Fall FY13
Roof & Exterior Bridge Shop	Bridge Shops	\$100,000	\$300,000	Fall FY13
Replace Fire Suppression John Wilson Rm	Central Library	\$33,628	\$151,924	Winter FY12
Central Library B601 AC Liebert	Central Library	\$112,735	\$120,000	Fall FY12
Misc Door Hardware Replacement	Gladys McCoy	\$15,000	\$15,000	Spring FY11
HVAC Upgrade McCoy	Gladys McCoy	\$873,999	\$875,000	Fall FY12
Hansen Capital Maintenance	Hansen Building	\$5,175	\$75,000	Summer FY12
Install Card Locks On Two Doors	John B Yeon Facility	\$6,000	\$6,000	Summer FY13
Integrate Yeon Shops Cad Drawings	John B Yeon Facility	\$10,000	\$10,000	Fall FY11
FLS Install Catwalk in Paint Booth B425	John B Yeon Facility	\$14,272	\$15,000	Summer FY12
Patch And Paint Exterior Of The Building	John B Yeon Facility	\$14,362	\$16,000	Winter FY12
Shop Supplemental Heating	John B Yeon Facility	\$17,476	\$25,000	Winter FY12
OTO Security System	John B Yeon Facility	\$30,000	\$30,000	Summer FY13
Upgrade Chiller Control	John B Yeon Facility	\$42,000	\$42,000	Summer FY13
OTO Replace VFD	John B Yeon Facility	\$49,000	\$49,000	Summer FY13
Yeon Building Rebuild HVAC Fans	John B Yeon Facility	\$70,000	\$70,000	Fall FY12
Roof Repairs	John B Yeon Facility	\$83,438	\$100,000	Winter FY12
FLS Fabricate Ladder & Catwalk 4th Fl	Justice Center	\$10,500	\$10,500	Winter FY12
HVAC Distribution - AHU #2 Shared B119	Justice Center	\$14,150	\$15,000	Fall FY12
HVAC Distribution - AHU #3 County Only	Justice Center	\$14,150	\$15,000	Fall FY12
HVAC Distribution - AHU #4 County Only	Justice Center	\$14,241	\$15,000	Fall FY12
HVAC Distribution - AHU #5	Justice Center	\$14,287	\$14,241	Fall FY12
BSER Repair Ground Fault Switch B Shared B119	Justice Center	\$14,570	\$40,370	Spring FY11
HVAC Distribution - AHU #1 Shared B119	Justice Center	\$14,787	\$15,000	Fall FY12

Capital Budget

fy2012 adopted budget

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
Misc Door And Lock Hardware Replacement	Justice Center	\$15,000	\$15,000	Spring FY11
Atrium Ceiling/Vaulted Entrance Repair Shared	Justice Center	\$19,363	\$20,000	Summer FY12
Court Room #1-#4 Upgrade Planning B119	Justice Center	\$20,000	\$20,000	Winter FY12
Security Door Stops for Cell Doors B119	Justice Center	\$21,000	\$21,000	Summer FY12
Interior Carpet & Flooring SO B119	Justice Center	\$21,727	\$26,500	Summer FY12
Cell Door replace 4-8	Justice Center	\$41,560	\$1,000,000	Summer FY12
DMB Sewer Repair Justice Center	Justice Center	\$44,454	\$45,000	Summer FY12
FLS UPS System Consolidation B119	Justice Center	\$64,220	\$75,000	Fall FY12
DMB Fire Alarm Panel Justice Center	Justice Center	\$70,000	\$70,000	Fall FY12
HVAC Distribution Upgrades Shared w City	Justice Center	\$100,000	\$100,000	Spring FY12
Macerator Rebuild Preventative	Justice Center	\$100,000	\$100,000	Spring FY12
Cooling Tower Replacement Shared B119	Justice Center	\$706,717	\$800,000	Winter FY12
Detention Electronics JJC	Juvenile Justice Complex	\$1,400,000	\$1,400,000	Winter FY13
Retrofit Chiller/Hot Gas bypass	Library Administration	\$21,000	\$21,000	Spring FY12
Paint Tech Services Section B317	Library Administration	\$22,995	\$25,000	Summer FY12
Library Administration dock roof	Library Administration	\$25,000	\$25,000	Fall FY12
Connect Fire Damper to BAS	Library Administration	\$28,000	\$28,000	Spring FY12
Install Card Readers And Buzz Throu	Library Administration	\$40,000	\$40,000	Winter FY12
lighting replacement	Library Administration	\$40,635	\$42,000	Summer FY13
Misc Door Hardware Replacement	Mead Building	\$15,000	\$15,000	Spring FY11
HVAC Mead Bldg	Mead Building	\$28,536	\$50,000	Summer FY11
Mead Exterior Repairs	Mead Building	\$376,000	\$200,000	Fall FY13
DMB Building Notification System Mead	Mead Building	\$668,579	\$700,000	Summer FY14
A&E Building Standards Update Phase 1 and 2	Multiple Bldgs	\$25,000	\$31,000	Fall FY12
SEP BAS River Patrol and Road Shops	Multiple Bldgs	\$50,000	\$50,000	Summer FY13
BAS Fed ARRA Match CP08.10.20 & 10.26	Multiple Bldgs	\$137,776	\$145,000	Fall FY12
Yeon / Vance Site analysis	Multiple Bldgs	\$150,000	\$150,000	Fall FY13
Hydrokinetic Energy Production Study	Multiple Bldgs	\$163,415	\$171,000	Summer FY13

Capital Budget

fy2012 adopted budget

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
DMB County Wide Sewer Repair	Multiple Bldgs	\$405,541	\$500,000	Summer FY14
DMB Interest Payment FY12	Multiple Bldgs	\$450,000	\$2,250,000	n/a
Space Optimization B503 2nd & 3rd Fl	Multnomah Building	\$79,353	\$170,000	Spring FY11
Interior 2nd fl Presiding Judge Court Rm	Multco. Court House	\$14,727	\$15,000	Summer FY12
Water Pressure Booster Pumps 6th Floor	Multco. Court House	\$15,000	\$15,000	Winter FY12
Courthouse Redevelopment Study	Multco. Court House	\$22,946	\$50,000	Spring FY11
B101 MC Crt House-Electrical	Multco. Court House	\$29,764	\$1,313,000	Spring FY11
Misc Ceiling Repairs	Multco. Court House	\$35,000	\$35,000	Winter FY11
Flooring Replacemngt Room 106	Multco. Court House	\$60,000	\$60,000	Winter FY12
Replace Condensate Pump & Tank	Multco. Court House	\$70,000	\$70,000	Spring FY13
Cooling Tower B6 & B10	Multco. Court House	\$79,731	\$80,000	Winter FY13
Courthouse Elevators 3 & 4 B101	Multco. Court House	\$96,889	\$750,000	Spring FY11
OTO Heating Risers - Add Valves Piping B101	Multco. Court House	\$142,059	\$142,059	Summer FY13
DMB Generator Ventilation Courthouse	Multco. Court House	\$296,042	\$300,000	Fall FY13
A&E Design Replacement 5 HVAC Units B314	Inverness Jail	\$11,361	\$30,000	Summer FY11
Install Screens On Outdoor Chillers	Inverness Jail	\$15,000	\$15,000	Summer FY12
Misc Door Hardware And Lock Replacement	Inverness Jail	\$15,000	\$15,000	Summer FY11
Replace Hot Water Generator IJ B314	Inverness Jail	\$46,558	\$75,000	Fall FY11
Replace 5 Roof Top HVAC Units	Inverness Jail	\$73,025	\$250,000	Summer FY12
Roof - Restoration	Inverness Jail	\$1,184,775	\$2,050,000	Summer FY12
HRS Fed ARRA Match CP08.09.28	Inverness Jail Laundry	\$29,693	\$30,000	Winter FY12
HRS ARRA Match Energy Trust of Oregon	Inverness Jail Laundry	\$54,437	\$55,000	Winter FY12
HRS ARRA Match Business Energy Tax Credit	Inverness Jail Laundry	\$96,001	\$140,000	Winter FY12
HRS Fed ARRA Oregon Dept Of Energy	Inverness Jail Laundry	\$301,133	\$375,000	Winter FY12
Kelly Bldg Disposition	Penumbra Kelly Building	\$2,000,000	\$2,066,259	FY 2012
Hot & Cold Water Distribution - Gal	Springdale Road Shop	\$8,166	\$8,200	Spring FY12
lighting replacement	Title Wave Bookstore	\$14,914	\$42,000	Summer FY13
Replace AHU / Investigate cooling options	Title Wave Bookstore	\$120,000	\$120,000	Winter FY12
Site Cleanup Edgefield Farm R320821	Unassigned	\$90,405	\$97,444	Winter FY12

Capital Budget

fy2012 adopted budget

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
BSEB Radiant Ceiling Panels B322	Walnut Park Complex	\$5,000	\$5,000	Summer FY12
Replace Flooring (VCT)	Walnut Park Complex	\$24,363	\$25,000	Spring FY11
ADA Remodel A&D Restrooms B322	Walnut Park Complex	\$49,545	\$50,000	Fall FY12
ADS - Tis	Walnut Park Complex	\$50,000	\$50,000	Fall FY13
ADA Upgrade - Public Areas	Walnut Park Complex	\$134,799	\$150,000	Summer FY12
Rac-15 & Rac-16 Replacement	Walnut Park Complex	\$200,000	\$200,000	Fall FY13
Replace AC @ Loaves & Fishes	Walnut Park Complex	\$210,000	\$210,000	Fall FY13
Wood, Vinyl, Or Alum Walls	Wikman Building	<u>\$10,359</u>	<u>\$12,000</u>	Summer FY12
Routine Projects Capital Improvement Fund 2507		\$15,523,439	\$23,149,048	

Capital Budget

fy2012 adopted budget

Capital Acquisition Fund (2508)

The Capital Acquisition Fund accounts for internal service reimbursement revenues and debt proceeds that support the acquisition and replacement of computer equipment. Please see the "Major Projects" section for a description of the Data Center Relocation Project, partially financed through the Capital Acquisition Fund.

Non-Routine Projects

Project Name	FY 2012 Project Cost	Total Project Cost
Data Center and Disaster Recovery	\$2,089,086	\$4,380,389
Network Convergence	\$2,144,267	\$2,144,267

Asset Preservation Fund (2509)

Resources for this fund are from an asset preservation fee, which is part of facilities charge assessed to County building tenants. This fund accounts for expenditures for building system repairs, primarily before the systems have reached the end of their life cycle. Projects include scheduled capital maintenance such as roof replacement, boiler and chiller replacement, etc.

Routine Projects

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
ADA-American Disabilities Act	All Properties	\$50,000	\$100,000	mini fund
Interior Finishes	All Properties	\$150,000	\$150,000	mini fund
Small Energy Projects	All Properties	\$50,000	\$50,000	mini fund
Capital Repair	All Properties	\$200,000	\$200,000	mini fund
RACC	All Properties	\$30,000	\$30,000	mini fund
A&E Consultation for AP	All Properties	\$50,000	\$50,000	mini fund
Flooring Belmont Library	Belmont Library	\$24,890	\$40,000	Spring FY11
Replace Entry Doors	Capitol Hill Library	\$21,000	\$21,000	Spring FY12
LIGHTING UPGRADE B601	Central Library	\$588,913	\$408,744	Summer FY12
Install Flooring Central Lib	Central Library	\$51,128	\$60,000	Spring FY11
Upgrade Lighting In The Sorting /Tallying Rooms	Elections Building	\$34,636	\$35,000	Spring FY11
OTO Replace Windows	Elections Building	\$200,000	\$200,000	Spring FY12
Capital Repair Roof GCC B451	Gateway Childrens Center	\$24,989	\$50,000	Spring FY11
Capital Repair 3 Heat Pumps/Ductwork	Gateway Childrens Center	\$68,997	\$75,000	Summer FY12
Flooring at Gresham Library B607	Gresham Library	\$119,727	\$120,000	Spring FY11

Capital Budget

fy2012 adopted budget

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
Upgrade Flooring & Paint	Gresham Probation	\$21,000	\$21,000	Summer FY13
Replace Entry Doors	Holgate Library	\$21,000	\$21,000	Spring FY12
LIGHTING CONTROLS	John B Yeon Annex	\$12,000	\$12,000	Summer FY13
Repaint Peeling Exterior Metal Panels	John B Yeon Annex	\$6,089	\$8,000	Summer FY12
lighting replacement	John B Yeon Annex	\$33,817	\$42,000	Summer FY13
Capital Repair Fuel Tank Inlets B311	Juvenile Justice Complex	\$5,500	\$5,500	Spring FY11
OTO Install New Flooring B311	Juvenile Justice Complex	\$27,175	\$27,175	Winter FY12
Replace HVAC Mid County Health B430	Mid-County Health Center	\$100,000	\$500,000	Spring FY11
Paint Exterior of Building Mid Co B430	Mid-County Health Center	\$42,318	\$60,000	Summer FY12
Curb Replacement	Mid-County Health Center	\$10,000	\$10,000	Summer FY12
Retrofit Condensor Water Pumps	Midland Library	\$35,000	\$35,000	Spring FY13
SEP Dark Building Study Tier 1	Multiple Bldgs	\$29,578	\$60,000	Summer FY12
Elevator Upgrade TMB	Multnomah Building	\$1,057,188	\$1,122,000	Winter FY12
Sidewalks Around Building And Garage	Multnomah Building	\$30,000	\$30,000	Winter FY11
North Cooling Tower	Multnomah Building	\$180,000	\$245,000	Winter FY13
Update Restrooms	Multnomah Building	\$28,000	\$28,000	Spring FY12
TMB Garage Deck Repair	Multco. Building Garage	\$298,300	\$350,000	Summer FY12
Hydraulic Elevator #1	Multco. Building Garage	\$150,000	\$150,000	Winter FY12
lighting replacement	Multnomah County East	\$54,362	\$42,000	Summer FY13
Improve Parking Lot	Multnomah County East	\$6,000	\$6,000	Summer FY13
Dorm Shower Repair Inverness	Inverness Jail	\$250,000	\$250,000	Fall FY13
Replace Inmate Elec. Toilet Control	Inverness Jail	\$100,000	\$100,000	Fall FY13
UPS System Upgrade	Inverness Jail	\$100,000	\$100,000	Fall FY13
Exterior EIFS B314	Inverness Jail	\$375,000	\$375,000	Spring FY12
Replace Boiler & Tank B320	Inverness Jail Laundry	\$306,000	\$306,000	Spring FY12
Replace Piping B320	Inverness Jail Laundry	\$90,000	\$90,000	Spring FY12
Sunken Area In Parking Lot Near Catch Basin	North Portland Health Clinic	\$25,000	\$25,000	Fall FY11
Replace Booster Pump	North Portland Health Clinic	\$28,000	\$28,000	Spring FY12
Flooring at North Portland Library B612	North Portland Library	\$50,516	\$55,000	Spring FY11

Capital Budget

fy2012 adopted budget

Routine Projects	Building	FY 2012 Adopted Budget	Total Project Cost	Estimated Completion Date
Flooring Rockwood Library	Rockwood Library	\$35,951	\$40,000	Spring FY11
Paved Vehicle Surfaces - Asphalt	Rockwood Library	\$85,666	\$6,300	Summer FY11
Drainage - Underground	Rockwood Library	\$235,485	\$270,000	Fall FY12
Interior Finish Paint	Rockwood Library	\$21,000	\$21,000	Spring FY12
Paint Exterior Of Building	Southeast Health Center	\$54,181	\$60,000	Summer FY12
Flooring Replacement	Southeast Health Center	\$10,000	\$10,000	Spring FY12
Flooring St Johns Library	St Johns Library	\$34,793	\$40,000	Spring FY11
Repaint Exterior Steel	Woodstock Library	<u>\$25,000</u>	<u>\$25,000</u>	Summer FY12
Routine Projects Asset Preservation Fund 2509		\$5,638,197	\$6,165,719	

Information Technology Fund (3503)

The IT Fund derives its capital funding from its excess fund balance. The IT Fund has \$7,438,752 in non-routine capital projects in FY 2012. For more information, please see the "Major Projects" section of the Capital Budget for a further description of the Countywide Budget System.

Non-Routine Projects	FY 2012 Adopted Budget
Countywide Budget System	\$1,515,000
DCHS Client Case Management	773,849
District Attorney Content and Document Management	114,000
DSS-J Technology Upgrade	516,000
Employee Self Service Evaluation	150,000
Health Department - Corrections Electronic Medical Records	536,500
Facilities Mobile Assets	47,100
Planview Upgrade	100,000
County Assets - Mobile Platform Pilot	100,000
DCJ Document Management System Pilot	345,000
Library Logistics System w/GIS	450,000
Data Center & Disaster Recovery	2,291,303
Network Convergence	<u>500,000</u>
Non-Routine Projects IT Fund 3503	\$7,438,752

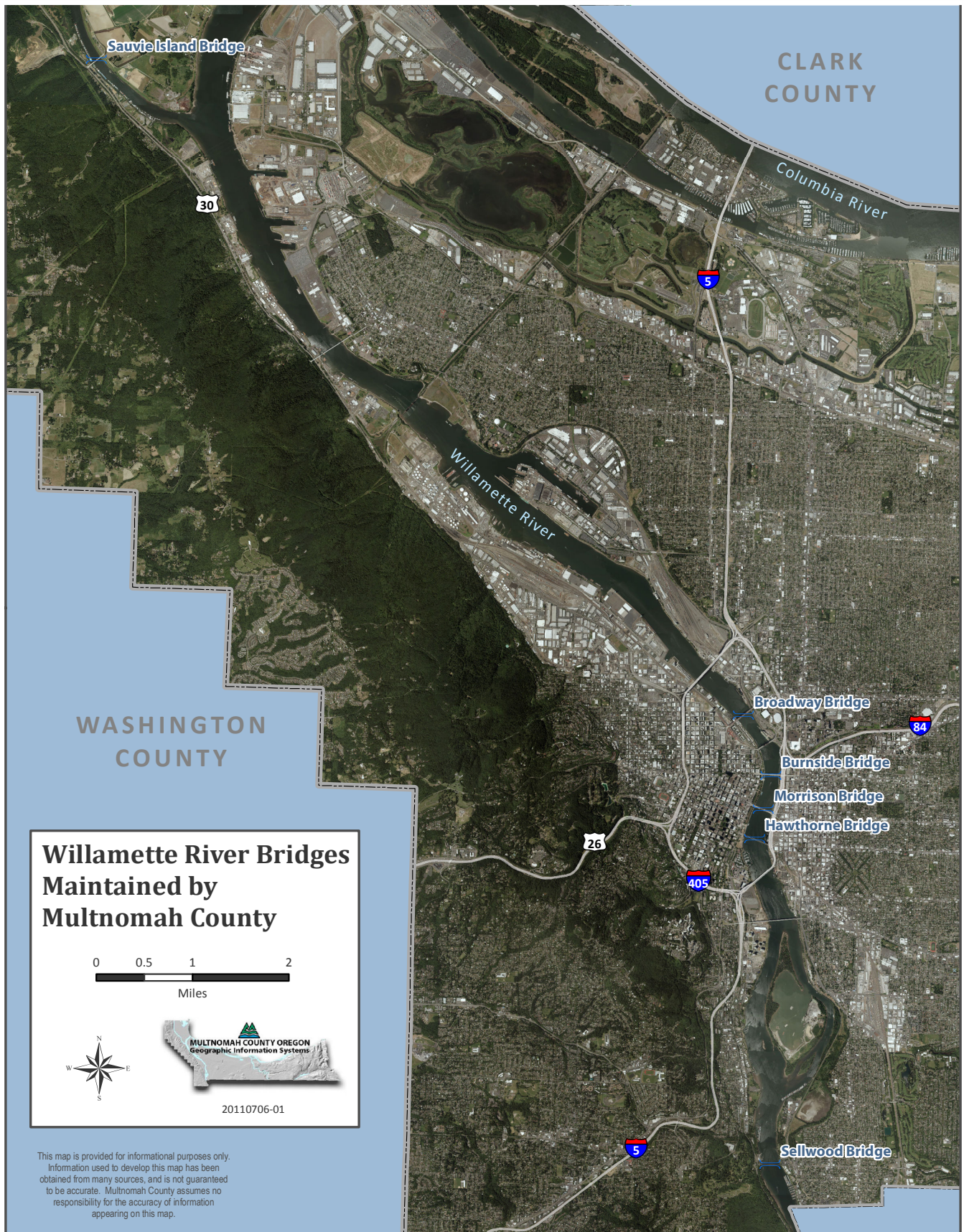


Table of Contents

Goals	3
Financial Forecasts for the General Fund	3
Tax Revenues	4
Transportation Financing.....	6
Federal/State Grant and Foundation Revenues.....	8
Indirect Cost Allocation.....	9
Use of One-Time-Only Resources	10
User Fees, Sales, and Service Charges	11
Budgeted General Fund Reserves	12
General Fund Emergency Contingency	14
Capital Asset Management Policies.....	15
<i>Facility Operations and Long-Term Maintenance Plan and Funding Policy</i>	<i>16</i>
<i>Best Use or Disposition of Surplus Property Policy.....</i>	<i>17</i>
Long-Term Liabilities.....	19
Accounting and Audits.....	20
Fund Balances and Spending Prioritization.....	21
Fund Accounting Structure.....	22
Internal Service Funds.....	24
Liquidity & Accounts Payable	25
Banking, Cash Management and Investments.....	26
Short-term and Long-term Debt Financings	27
Interfund and Insubstance Loans.....	30
Components Units of Multnomah County	31

(this page intentionally left blank)

Goals

The goals of the County's financial policies are:

1. To preserve capital through prudent budgeting and financial management.
2. To achieve the most productive use of County funds that meets the goals of the Board of County Commissioners.
3. To ensure that all finance-related activities meet generally accepted accounting principles.
4. To achieve a stable balance between the County's ongoing financial commitments and the continuing revenues available to the County.
5. To leverage local dollars with federal and state funding/grants.
6. To provide an accountable form of government to the citizens of Multnomah County.

Financial Forecasts for the General Fund

Governments at all levels should forecast major revenues and expenditures. The forecast should extend at least three to five years beyond the budget period and be regularly monitored and updated. It should be clearly stated and available to participants in the budget process, as should its underlying assumptions and methodology. The forecast should also be referenced in the final budget document. To improve future forecasting, the variances between previous forecasts and actual amounts should be analyzed. The variance analysis should identify all factors that influence revenue collections, expenditure levels, and forecast assumptions.

Policy Statement

The Board of County Commissioners recognizes the importance of developing a combined revenue and expenditure forecast. The Budget Office will prepare a five-year financial forecast for the General Fund to assess the long-term financial implications of current, as well as proposed, policies and programs. The forecast will detail assumptions regarding both short-term and long-term financial issues facing the county. Those assumptions will guide the development of appropriate financial strategies to achieve the goals outlined above. The forecast will be referenced on the County's website and incorporated in the annual budget document. The General Fund revenue and expenditure forecast will:

1. provide an understanding of available funding;
2. evaluate financial risk;
3. assess the likelihood that services can be sustained;
4. assess the level at which capital investment can be made;
5. identify future commitments and resource demands;
6. identify the key variables that might change the level of revenue; and
7. identify one-time-only resources and recommend appropriate uses.

Status

The County is in compliance with this policy.

Tax Revenues

State statutes and the County Code provide Multnomah County with the ability to raise revenue through taxation. The County currently utilizes the following taxes:

1. Property Taxes are governed by state statute and the Oregon Constitution and are levied for the following purposes:
 - a “Permanent Rate” is available for general uses, that is set at \$4.34 per \$1,000 of assess value;
 - a five year “Local Option” levy for Library operations that is set at \$0.89 per \$1,000 of assessed value; and
 - a levy to pay debt service on General Obligation Bonds that is set annually at a level to provide sufficient revenue to support the payments.
2. Business Income Tax is set at 1.45% of net business income generated in Multnomah County. This tax is authorized by County Code, Chapter 12.
3. Motor Vehicle Rental Tax is set at 17% of the value of rental fees. The first 14.5% is available for general uses. The remaining 2.5% supports the Oregon Convention Center under an agreement with the Metropolitan Service District. This tax is authorized by County Code, Chapter 11.
4. Transient Lodging Tax is set at 11.5% of the room rent charged by hotel operators. Nearly all of the County proceeds from this tax are used to support the Oregon Convention Center and other tourist amenities under an agreement with the Metropolitan Service District. This tax is authorized by County Code, Chapter 11.
5. Motor Vehicle Fuel Tax is set at 3 cents per gallon of gasoline (or diesel) sold in Multnomah County. The proceeds of this tax are dedicated to transportation programs. This revenue is shared by Multnomah County and the cities of Portland, Gresham, Troutdale, and Fairview. This tax is authorized by County Code, Chapter 11.

Policy Statement

The Board recognizes that taxation is necessary to provide public services to the citizens of the county. When considering changes to the County’s tax structure, the Board will consider:

- the ability of taxpayers to pay the taxes;
- the impact of taxes imposed by the County on other local governments;
- the effect of taxes on the county economy;
- the administrative and collection costs of the taxes; and
- the ease with which the taxes can be understood by taxpayers.

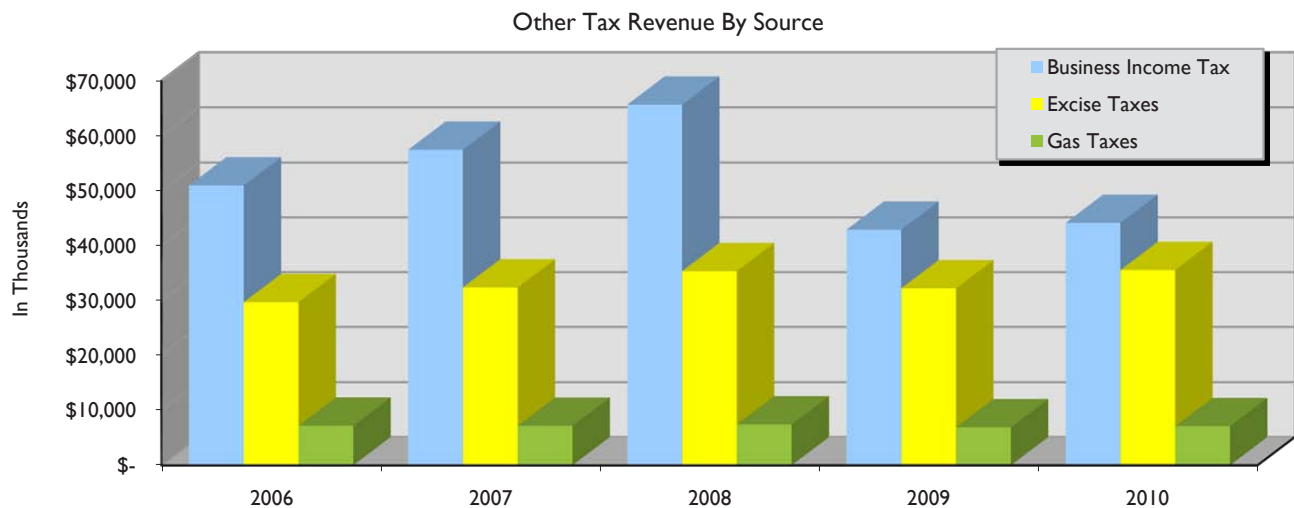
State statutes allow the County to levy “local option” taxes that are not allowed to exceed five years. It is the intent of the Board to use this short-term revenue source to fund priority service programs only after all other sources of revenue have been analyzed and have been determined not to be feasible. The County

Status

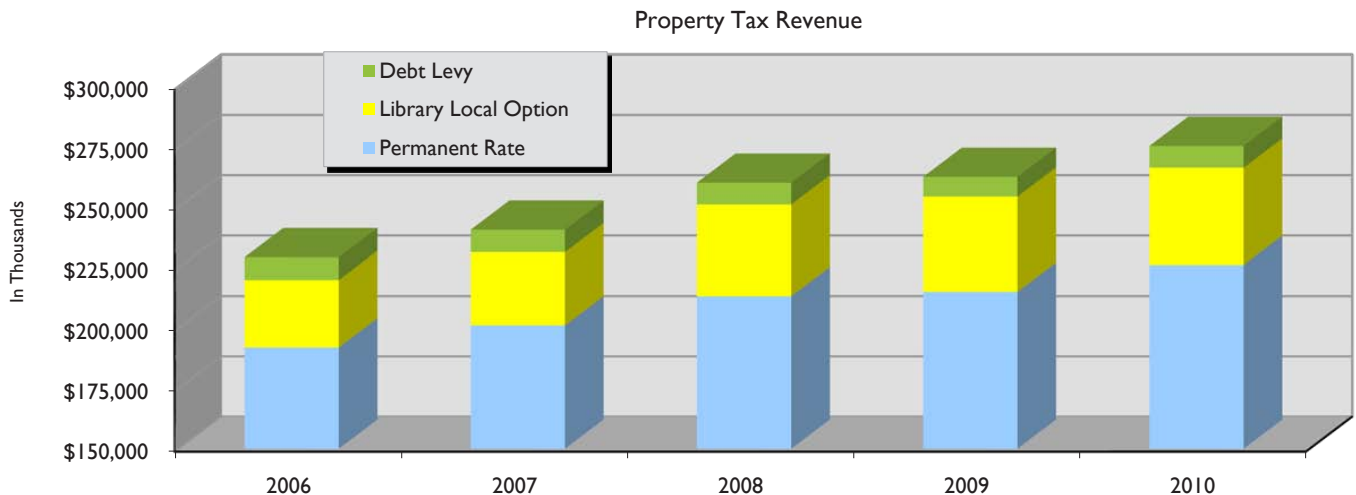
currently has one local option levy that supports Library services. The tax is set at 89 cents per thousand dollars of assessed value. It is in place until June 30, 2012.

All decisions to levy taxes are made in an atmosphere of intense public and internal debate, particularly with regard to the progressivity of the tax, its administrative cost, its impact on the regional economy, its effect on other local governments, and the degree to which the tax might be acceptable to the public.

The County's tax revenues represent about 40% of the total Governmental Fund Type revenues (General and Special Revenue Funds). The following graphs depict actual tax revenue by source (\$ in thousands). No new taxes are proposed in the FY 2012 budget.



Other Tax Revenue	2006	2007	2008	2009	2010
Business Income Tax	\$50,980	\$57,399	\$65,650	\$42,900	\$44,150
Excise Taxes	29,680	32,370	35,344	32,216	35,545
Gas Taxes	7,234	7,212	7,468	6,945	7,147
Total Other Tax Revenues	\$87,894	\$96,981	\$108,462	\$82,061	\$86,842



Property Tax Revenue	2006	2007	2008	2009	2010
Permanent Rate	\$192,007	\$201,160	\$213,236	\$215,034	\$226,189
Library Local Option	27,942	30,280	37,938	39,427	40,263
Debt Service Levy	9,364	9,271	9,050	8,170	9,010
Total Property Taxes	\$229,313	\$240,711	\$260,224	\$262,631	\$275,462

Transportation Financing

Multnomah County owns, operates and maintains approximately 300 miles of urban and rural roads and 30 bridge structures, six of which are Willamette River bridges (Sauvie Island, Broadway, Burnside, Morrison, Hawthorne and Sellwood). Ongoing maintenance and improvements to the transportation infrastructure are necessary for economic growth, to alleviate existing transportation problems, and to maintain the livability of the region. Regional growth has placed additional demands on the transportation system. Growth, coupled with funding limitations, increases demands far beyond available resources.

Approximately 60% of the transportation revenue received by the County is generated from state and local gasoline and diesel fuel taxes.

The state tax remained constant at 24 cents per gallon from 1993 to 2010. The 2009 legislature enacted a six cent per gallon increase in the state gas tax which took effect in January, 2011. The local County gas tax has been set at 3 cents per gallon since 1981, with no adjustments for inflation. To put that into context, while the number of vehicle miles traveled in Multnomah County has risen by 19% since the last tax increase there has only been a 3% increase in tax revenues over that time.

	<p>The gas tax is becoming a less effective source of funding as fuel efficient vehicles and alternative modes of transportation have become more popular. In addition, continued increases in the price of gasoline and the recent economic downturn have resulted in a reduction in gallons sold which will further reduce the County's ability to maintain roads and bridges.</p> <p>To help partially address the gap between revenues and expenditure needs, the Board of County Commissioners enacted a local vehicle registration fee that was authorized by the 2009 legislature. The fee is set at \$19 per vehicle per year and is expected to raise approximately \$11 million annually. The Board has directed that the vehicle registration fee revenue be used to service debt payments associated with construction of a new Sellwood Bridge.</p> <p>Transportation revenue forecasts have the County facing challenges of balancing the demands of maintenance, preservation, capital expansion, safety and environmental regulations. The 20-year Transportation Capital Plan noted a significant shortfall between identified needs and available resources.</p>
Policy Statement	<p>It is the policy of the Board to support statewide and regional funding for transportation-related needs. If state and regional funding is inadequate, the County works with jurisdictions within its boundaries to address the transportation funding needs of local governments.</p>
Status	<p>Multnomah County's Capital Improvement Plan and Program (CIPP) for 2011 to 2015 was presented to the Board of County Commissioners in May 2011. This plan identified various capital project needs totaling over \$1 billion.</p> <p>The Chair and Board continue to raise the awareness of the challenges faced by the County due to the shortfall of transportation revenue. The Board's acceptance of the CIPP forms the basis for the selection and funding of road and bridge projects. They are working with the Regional, State and Federal partners to address transportation funding issues.</p>

Federal/ State Grant and Foundation Revenues

Policy Statement

Grants and foundation funds are used, and provide significant leverage, to support an array of County services. Most of these revenues are restricted to a specific purpose, such as health and social services or public safety.

The Board understands that grants and private sources present opportunities and risks. They allow the County to provide basic or enhanced levels of service and to cover gaps in services, but they may also commit the County to serving larger or different groups of clients which would put pressure on County-generated revenues if the grant were withdrawn. When applying for a grant, the Board will consider:

1. Opportunities for leveraging other funds to continue the program.
2. The amount of locally generated revenue required to supplement the revenue source.
3. Whether the revenue will cover the full cost of the proposed program, or whether the County is expected to provide program support and administrative overhead. It is the intent of the County to recover all costs related to grant and foundation revenues.
4. The degree of stability of the funding source.
5. Whether decline or withdrawal of the revenue creates an expectation that the County will continue the program.
6. How County programs can maximize revenue support from state or federal sources.
7. Whether the funds are used for pilot or model programs and will result in a more efficient and/or effective way of doing business.
8. Whether the funds are aligned with the County's mission and goals.

Departments will provide the Board with a notice of intent (NOI) before applying for grant funding. If the timing of a grant application makes it impossible for a Department to provide advance notice, the department will provide such notice at its earliest opportunity after applying for the grant.

After a grant or contribution is awarded any external restrictions on the use of the revenue will be noted by the department on the budget modification form. The Board requires the resources to be used in accordance with any stipulated restrictions and prior to using unrestricted revenues including General Fund appropriations for the same program or purpose.

Status

In the interest of consistency in handling external funding and in the interest of full disclosure of potential grant resources, all NOI's to apply for grant funding and grant awards are approved by the Board regardless of originating department. Information provided by departments when submitting notices of intent is intended to address the above considerations.

Indirect Cost Allocation

Policy Statement

The Federal government recognizes identifiable overhead costs are incurred in providing services to support grants and contracts. Therefore, the Office of Management and Budget (OMB) establishes principles and standards to provide a uniform approach for determining costs and to promote effective program delivery, efficiency and better relationships between governmental units and the Federal government. The County's indirect cost allocation plan is prepared annually in accordance with OMB guidelines. The County's plan categorizes indirect costs in two ways: the first establishes support costs internal to individual departments within the County and the other identifies Countywide support costs (such as Budget, County Auditor, Finance and Equipment Use). The County's indirect cost allocations are charged to dedicated grantor revenues to the fullest extent allowed.

It is the policy of the Board to recover from dedicated revenue sources the full cost of programs supported by those sources. The full cost includes the appropriate proportionate share of the cost of County administrative overhead functions attributable to programs funded with dedicated revenues.

The exception to the above policy occurs when the grantor agency does not allow the grantee to charge indirect costs or allows only a fixed amount or a maximum indirect cost rate. The Board will have the final authority to accept a grant that does not allow the recovery of all or part of indirect costs. In that event the General Fund will absorb any indirect cost attributable to the program. When applying for grants and requesting Board approval, the NOI will indicate whether or not the grant provides for indirect costs.

The Department of County Management is responsible for preparing the Indirect Cost Allocation Plan that meets the requirements of the Office of Management and Budget (OMB) Circular A-87. Central service and departmental administrative support provided to non-General Fund programs, activities, and/or functions that are not recovered by internal service charges or billed directly to dedicated revenues will be recovered through an indirect rate based on the approved Indirect Cost Allocation Plan.

Status

The County updates the plan annually and the Chief Financial Officer certifies the accuracy of its indirect cost rate proposal and cost allocation plan.

Use of One-Time-Only Resources

Policy Statement

Unrestricted one-time-only resources present organizations with temptations that are hard to resist. In the short run it appears more beneficial to allocate such resources to the highest priority public service that would otherwise be unfunded than to restrict them to costs associated with one-time needs and those that will not recur in following years. However, the result of this practice is to expand operational levels and public expectations beyond the capacity of the organization to generate continuing funding. This inevitably produces shortfalls and crises.

Sustaining an ongoing program level by deferring necessary expenditures or by incurring future obligations also inevitably produces shortfalls and crises.

It is the policy of the Board that the County will fund ongoing programs with ongoing revenues, and to restrict the allocation of one time revenues to non-recurring expenditures.

Examples of one time revenues include:

- Proceeds on the sale of capital assets
- Business Income Taxes collected in excess of budgeted revenues
- General Fund ending fund balance in excess of budgeted balance

When the County budgets unrestricted one-time-only resources, the Board will consider setting these funds aside for reserves or allocating them to projects or programs that will not require future financial commitments. The Board will consider the following when allocating these one-time-only resources:

1. The level of reserves set aside as established by these Financial and Budget policies adopted by the Board.
2. The County's capital needs set out in the five-year Capital Improvement Plan or Information Systems Development Plan.
3. One-time only spending proposals for projects or pilot programs, particularly investments that may result in innovative ideas or technology, long-term efficiencies or savings that do not require ongoing support.
4. Bridge or gap financing for exiting programs for a finite period of time.

Status

During budget deliberations the Budget Director is responsible for providing a list of sources and uses of one-time-only funds and informing the Chair and the Board on the recommended use of the funds received. With this information, the Board is able to appropriate and direct one time only resources to infrequent and unique expenditures in an effort to achieve compliance with this policy.

User Fees, Sales, and Service Charges

Policy Statement

User fees are generally intended to cover all the costs or an agreed upon portion of the costs for providing services. Inflation or increased service delivery can erode the established user fees if the cost of service increases faster than revenue from fee increases.

It is the general policy of the Board that user fees and service charges be established at a level to recover the costs to provide services. Exceptions to this policy will be made depending on the benefit to the user of the service, the ability of the user to pay for the service, the benefit to County citizens, and the type of service provided.

As part of budget deliberations and during negotiations of Intergovernmental Agreements, departments will be responsible for informing the Chair of a fully-loaded cost analysis presenting the fee structure necessary to recover 100% of the cost of providing services. Departments will also recommend whether fees or charges in each area should be set to recover 100% of the costs or be set at a lower rate, such as a sliding scale fee. The recommendation to the Chair will consider the benefits to an individual or agency, the benefits to County citizens, and the ability of users to pay for the service. The Budget Office is responsible for ensuring that departments include all costs associated with providing the service.

User fees and service charges collected by County agencies will be periodically reviewed. Based on this review, the Chair will make recommendations to the Board regarding proposed changes to fee or service charge schedules.

Revenues generated from sales (and commissions on sales) of goods and services sold in County-owned or leased facilities are to be credited to the County's General Fund unless:

1. they are generated for inmate welfare commissary operations;
2. they are generated in Library facilities used for Library operations;
3. they are generated by internal service providers and offset rates charged to departments; or
4. the Board grants an exception.

Status

As part of FY 2012 budget process, the Budget Office provided a comprehensive review of fees and charges. Departments are generally responsible for ongoing review of fees and charges associated with their operations on an annual basis.

Budgeted General Fund Reserves

Policy Statement

Using all available ongoing revenue each year to pay for ongoing programs can result in fluctuations in program levels as revenues vary from one year to the next. Adding programs in one year (based on positive short term receipts) can cause the same or other programs to be cut in the next year if costs outpace revenues. This has a detrimental effect on service delivery over time, reducing efficiency and causing budgetary and political problems that can be avoided if program decisions are made in the context of the County's long-term financial capacity. The County's General Fund is weighted toward a handful of revenues that make up approximately 90% of total resources. Because the revenue stream is not very diverse, and the major source of General Fund revenue is limited by the State Constitution, it is critical that the County maintain an appropriate level of reserves.

Maintaining an appropriate reserve helps the County maintain its favorable bond rating, which is currently Aaa from Moody's Investors Service for the County's General Obligation bonds. Moody's generally established benchmark for the General Fund Balance or reserve is a dollar amount equal to at least 10% of actual General Fund revenues.

Moody's general guidelines for issuing bond ratings presume that an entity has a sufficiently diverse revenue stream to enable it to sustain adversity of any one of the revenue sources. In addition, the guidelines presume that the entity is not facing future liabilities it will be unable to meet or that it has adopted and followed a plan to address significant known liabilities.

The Board understands that to avoid financial instability, continuing requirements should be insulated from temporary fluctuations in revenues.

It is the goal of the Board to fund and maintain a General Fund budgeted reserve, designated as unappropriated fund balance and funded at approximately 10% of the "corporate" revenues of the General Fund. Corporate revenues are defined as revenues that are available for general use and over which the Board has complete discretion.

Corporate revenues include Property Tax, Business Income Tax, Motor Vehicle Rental Tax, State Revenue Sharing (Cigarette, Liquor, Video Lottery, and Amusement Device Taxes), and Interest Earnings. These revenue sources account for approximately 90% of total General Fund resources, excluding Beginning Working Capital.

The budgeted reserve account in the General Fund, designated as unappropriated fund balance is to be used when overall revenue growth falls below the rate of annual revenue change achieved during the prior ten years*. In years when basic revenue growth falls below long-term average growth, the Board will reduce the unappropriated fund balance to continue high priority services that could not otherwise be funded by current revenues.

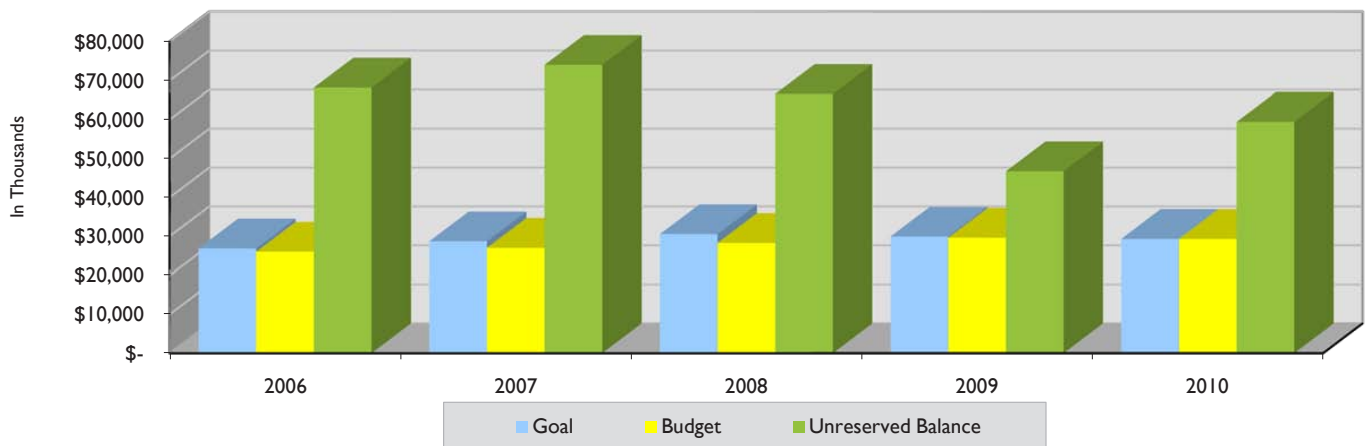
Status

If the reserve account is so used, to maintain fiscal integrity, the Board will seek to restore the account as soon as possible.

The FY 2012 reserves are budgeted at \$31.2 million based on current forecasts.

The following graph shows the reserve goal, budget and actual unreserved fund balance (\$ in thousands). The budgeted reserves do not include funds budgeted in contingency.

Unreserved Fund Balance



General Fund Reserves	2006	2007	2008	2009	2010
Goal	\$26,832	\$28,658	\$30,513	\$29,920	\$29,300
Budget	\$26,008	\$27,000	\$28,250	\$29,600	\$29,300
Unreserved Balance	\$68,150	\$73,988	\$66,514	\$46,714	\$59,415

*"Growth" is defined as total increase in fiscal year compared to the amount in the prior fiscal year, adjusted for changes in collection method, accrual method, or legislation defining the rate or terms under which the revenue is to be collected.

General Fund Emergency Contingency

Policy Statement

General Fund contingency transfers have a significant effect on the annual budget process by reducing the amount of ending fund balance that is carried over to the subsequent fiscal year as beginning working capital. Contingency transfers should be reviewed in the context of other budget decisions so that high priority programs and projects are not jeopardized.

The Board understands that in order to avoid financial instability, continuing requirements cannot increase faster than continuing revenues. It is the policy of the Board to establish an emergency contingency account in the General Fund, as authorized by ORS 294.352, each fiscal year during the budget process. The account will be funded at a level consistent with actual use of transfers from contingency during the prior ten years.

To maintain financial stability, the following guidelines should be used by the Board in considering requests for transfers from the General Fund Contingency Account:

1. One-time-only allocations.
2. Contingency funding limited to the following:
 - a) Emergency situations which, if left unattended, will jeopardize the health and safety of the community.
 - b) Unanticipated expenditures necessary to keep a public commitment or fulfill a legislative or contractual mandate, or which have been demonstrated to result in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.
3. The Board may, when it adopts the budget for a fiscal year, specify programs it wishes to review during the year and increase the Contingency account to provide funding to support those programs if it chooses. Contingency funding of such programs complies with this policy.

Status

The Budget Director is responsible for informing the Board if contingency requests submitted for Board approval meet the criteria of this policy. In addition, each year the Budget Director will provide an annual report to the Board detailing the prior fiscal year's contingency actions. This report will include the total dollar amount of contingency requests, dollar amount approved, and dollar amount that did not meet the criteria of this policy.

Capital Asset Management Policies

Capital financial management policies demonstrate to the credit rating industry and prospective investors (bond buyers) the County's commitment to sound financial management. Adherence to adopted policies ensures the integrity of the planning process and leads to maintaining or improving bond ratings and lowering the cost of capital.

In general, a facilities and property management plan includes three phases: (1) capital improvement planning and funding; (2) facility operations and long-term maintenance plan and funding; (3) property management, to determine best use or disposition of property.

Multnomah County owns over 70 buildings with a historical cost of approximately \$420 million and an estimated replacement cost of \$910 million. The County currently carries a \$150 million property insurance policy per occurrence. Structural and systems maintenance in the County's capital plan is largely a non-discretionary activity. That is, the question is not whether such expenditures are necessary but in what year to schedule the expenditure on particular projects. Deferral of capital improvements and maintenance creates an unacceptable unfunded liability and contributes to further deterioration of properties.

The Board of County Commissioners may authorize the sale, long-term lease, or development of property and/or improvements and may authorize full faith and credit financing obligations. It is financially prudent to plan capital acquisition, improvement and maintenance projects adequately and to address the unfunded need for capital improvements so that decisions about the use of revenues and financing may be made in an orderly and effective manner.

During the annual budget development process the Director of the Facilities and Property Management (FPM) Division is directed to update the five-year Capital Improvement Plan (CIP). This plan shall include recommendations to the Chair and Board of County Commissioners on the priority of projects including those that may have been identified by the Chair's Office, suggested by Commissioners or otherwise identified. The CIP identifies and sets priorities for all major capital asset investments, acquisition, renovation, maintenance, or construction projects.

The Plan should consider opportunities to improve its capital finance position. These opportunities may include but not be limited to redirecting building lease or rental payments to construction, renovation or acquisition of facilities, or other creative funding strategies that will address facilities funding needs on a long term basis.

Facility Operations and Long-Term Maintenance Plan and Funding Policy

The Board recognizes that adequate operations and maintenance funding is essential to avoid costly reconstruction or replacement of capital assets.

The five-year Capital Improvement Plan shall provide for anticipated major improvements and maintenance to County capital assets as well as additional and replacement capital assets. The Plan shall include major construction to be undertaken by the County, no matter what the funding source. The Plan will be reviewed and updated annually.

The Capital Improvement Plan shall identify adequate funding to support repair and replacement of deteriorating capital assets and avoid a significant unfunded liability from deferred maintenance. In order to facilitate capital improvement discussions and to create a clear alignment of policy and funding, the Facilities and Property Management Division shall evaluate all owned County facilities and shall maintain a current list of facilities which are in substantial compliance with all applicable building codes and which have no required capital work. These facilities shall be designated as Tier I (Asset Preservation) facilities.

An Asset Preservation Fee shall be assessed on tenants within all Tier I buildings. This fee is established to be \$2.75/rentable square foot and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings (two percent is equivalent to depreciating the facilities over a 50-year period). While the County currently funds facilities at a rate equivalent to approximately 1% of the cost of County buildings, and does not have the capacity to fund facilities at the policy rate, the Board will consider this goal when establishing the rate in future years.

An Asset Preservation Fund is maintained to collect the assessed Asset Preservation Fees and to serve as a long-term reserve fund to maintain the Tier I facilities in their current excellent condition. Required capital projects for Tier I facilities shall be budgeted annually in the Asset Preservation Fund. The remaining balance of the Fund shall be maintained as a long-term reserve and shall be budgeted as an unappropriated balance.

Any facility which does not meet the criteria for designation as a Tier I building shall be designated as a Tier II or Tier III building. Tier II buildings are not up to current building standards and may require substantial capital work but are determined appropriate for continued investment and long-term retention in the County facilities inventory.

Tier III buildings appear to be uneconomical or impractical for long-term retention and will be analyzed to determine if they should be offered for disposition. Tier III buildings may include those buildings that are no longer needed for the County's use for program service delivery and as such have been slated for disposition. Only "fire-life-safety" and urgent capital projects

will be considered for Tier III buildings, to avoid further investment in these facilities.

A Capital Improvement Fee shall be assessed on tenants within all Tier II and III buildings. This fee is established to be \$2.75/rentable square foot and shall be adjusted in future years to reflect the facilities' needs and County funding capacity. It is the goal of the Board to fund the County's capital needs at approximately 2% of the cost of County buildings (2% is equivalent to depreciating the facilities over a 50-year period). While the County does not have the capacity to fund facilities at this rate currently, the Board will keep this goal in mind when establishing the rate in future years.

A Capital Improvement Fund is maintained to collect the assessed Capital Improvement Fees. This Fund will be used to provide for the continuing repair and maintenance of Tier II and III buildings. Given the current inadequacy of these funds to meet the needs of these buildings, projects will be identified and proposed for funding based on an annual assessment of need and urgency. The Facilities and Property Management Division shall maintain an inventory of the capital needs in all owned County facilities. An evaluation process and rating system shall be implemented and managed by Facilities and Property Management to assist in determining which projects to propose for funding each year. Recommended capital projects for Tier II and III facilities shall be budgeted annually in the Capital Improvement Fund. Any remaining balance of the Fund shall be maintained as a long-term reserve and budgeted as unappropriated balance.

It is the goal of the Facilities and Property Management Division to perform all preventive and corrective maintenance on all County facilities to provide facilities that are safe, functional, and reliable for County operations. Facilities and Property Management will prepare and administer tenant agreements, respond to service requests, and manage commercial leases. The service level agreements with each tenant will be prepared to reflect the level of service and various pricing of each service that have been agreed upon by the parties.

Best Use or Disposition of Surplus Property Policy

Status

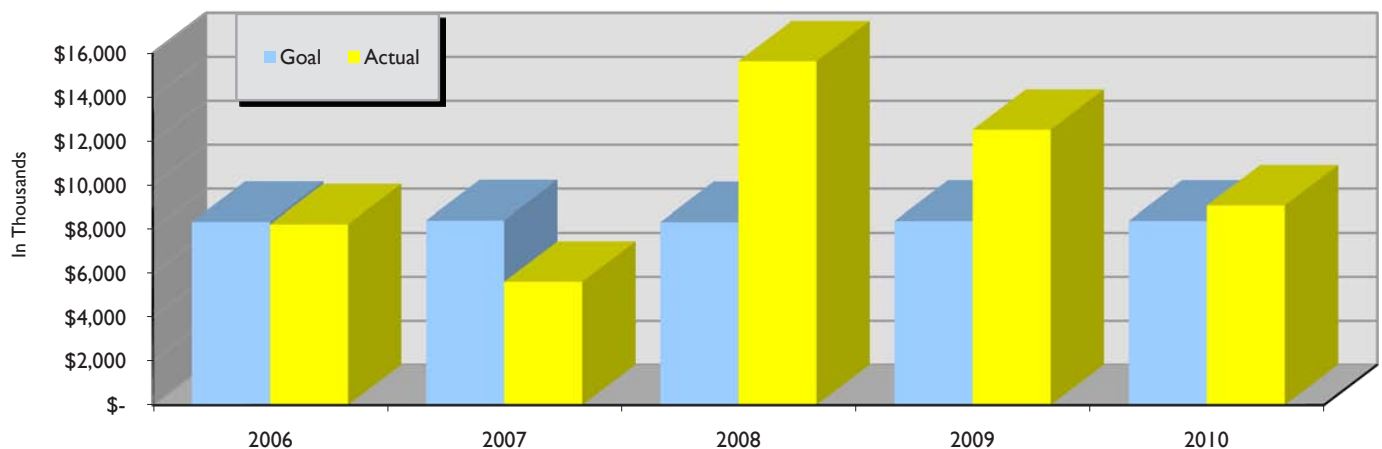
The Board will make the final determination on the best use or disposition of the property identified. When deciding on the best use or disposition of surplus property, the Board will consider that the proceeds from the sale of unrestricted property may be allocated in the following prioritized manner:

1. Credited to the Asset Preservation Fund to provide reserves to meet future capital needs in Tier I facilities.
2. Credited to the Capital Improvement Fund to provide resources for future capital projects, deferred maintenance, or capital acquisition/construction.
3. Retire outstanding debt related to the disposed of or surplus property.
4. Used to increase General Fund reserves to achieve full funding according to these policies.

In addition property may be traded for other properties or may be leased to other agencies in order to provide services or carry out the mission of the County.

The five year CIP is updated and presented to the Board annually. The County is not in compliance with the policy goal to fund capital needs at a rate of 2% of the cost of buildings, but has increased fees charged to tenants in County owned buildings in an effort to reach the goal over time. The following graph depicts the annual infrastructure spending goal and actual expenditures (\$ in thousands). Although the graph appears to show that capital expenditures exceed the goal the excesses from 2008 – 2010 are due to one-time-only expenditures and General Fund transfers. The goal refers to a level of ongoing expenditures.

Infrastructure Expenditures



	2006	2007	2008	2009	2010
Goal	\$8,339	\$8,401	\$8,326	\$8,381	\$8,386
Actual	\$8,224	\$5,618	\$15,639	\$12,525	\$9,074

Long-Term Liabilities

Policy Statement

Governments are required to account for and record in the financial statements long-term and other liabilities per Governmental Accounting Standards Board (GASB) pronouncements. Long-term liabilities are probable future sacrifices of economic resources due in more than one year. Upon recording long-term liabilities the County recognized the need to fund some of the unfunded long-term liabilities and prevent the risk of long-term liabilities recorded without a plan to fund them.

Long-term liabilities include, but are not limited to: medical & dental incurred but not reported (IBNR) claims, workers compensation IBNR claims, liability IBNR claims, PERS and other post-employment benefits. It is the goal of the Board to fully pre-fund all benefits including retirement benefits, with the exception of other post-employment benefits (OPEB). With the exception of the liability for compensated absences, GASB pronouncements require long-term liabilities to be assessed and disclosed and in the County's comprehensive annual financial report.

Funding for these liabilities will be in the form of reserves in the Risk Management Fund, allocated by the Chief Financial Officer (CFO) to the County's long term liabilities. The reserves in the fund are considered set asides for the exclusive use of meeting these liabilities. As of June 30, 2010, actuarial liabilities are fully funded with the exception of the post employment benefits liability (OPEB), which is currently funded at 16.3%. It is the goal of the County to gradually increase the reserve amount allocated to the OPEB and achieve a funding level of 20% by 2013. The CFO is responsible for informing the Board of the funding levels in relation to the actuarially determined liability, to ensure that these liabilities are funded according to the actual liability or the actuarially determined liability.

Status

The following is the June 30, 2010 funding level of each liability (\$ in thousands):

Liability Description	Total Liability	Amount Funded	Percent Funded
Self Insurance (1)	\$12,189	\$12,189	100.0%
Post Retirement (2)	122,605	20,000	16.3%

(1) GASB requires self-insurance claims be recorded as a liability in the financial statements.

(2) GASB requires employer paid benefits extended to retirees be disclosed in the financial statements. Liability reflects the most recent unfunded actuarial accrued liability amount per Mercer actuarial report.

Accounting and Audits

Policy Statement

Under ORS 294 the County is required to have the County's financial records audited annually by an independent accounting firm.

The Board understands that the County's accounting system and financial reporting are required by State law to adhere to Generally Accepted Accounting Principles (GAAP), the principles established by the Governmental Accounting Standards Board (GASB), and the standards of the Government Finance Officers Association (GFOA).

Multnomah County's Ordinance No. 1101 as amended, which established an Audit Committee, audit procedures, and audit rules, will apply to all external financial audits. The basic duties of the Audit Committee are to

1. Review the scope and extent of the external auditor's planned examination.
2. Review with management and the external auditor the financial results of the audit.
3. Review with the external auditor the performance of the County's financial and accounting personnel.
4. Review written responses to management letter comments and single audit comments.
5. Present the Audit, Single Audit, and Report to Management to the Board.
6. Participate in the selection of the external auditor.

The Comprehensive Annual Financial Report (CAFR) and the audit of the County's schedule of expenditures Federal awards (Single Audit) shall be sent to grantor agencies and rating agencies annually.

It is the goal of the Board to maintain a fully integrated automated financial system that meets the accounting and reporting needs of the County. This financial system is to include general ledger, accounts payable, accounts receivable, materials management, purchasing, human resources, payroll, and cost accounting for all applicable operations.

The County is in compliance with this policy.

Status

Fund Balances and Spending Prioritization

Policy Statement

The County has established an order of spending in accordance with Governmental Accounting Standards Board (GASB) statement number 54. The County will spend resources in the following order:

1. Restricted resources
2. Committed resources
3. Assigned resources
4. Unassigned resources

Any exceptions to the above order of spending must be approved by the County Chair.

It is the policy of the Board that the County will report the following fund balance categories:

- Restricted – for resources constrained on use by externally imposed creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Committed – for resources constrained on use authorized by the Board of County Commissioners via board resolution or County ordinance. Resources will be committed prior to June 30th and the amount may be determined at a subsequent date.
- Assigned – for constraints on resources reported in the governmental funds outside of the General fund.
- Unassigned – for fund balances not reported in any other category.

Status

In connection with the implementation of GASB #54, the County will be fully compliant with this policy upon the close of fiscal year ending June 30, 2011.

Fund Accounting Structure

Policy Statement

According to local budget law and the Governmental Accounting Standards Boards (GASB), the County is required to establish and maintain various funds. Each year the Chief Financial Officer is responsible for preparing and presenting a resolution to the Board defining the various County funds. The County will adhere to Generally Accepted Accounting Principles and GASB when creating a fund and determining if it is to be a dedicated fund.

The following types of funds should be used by state/local governments:

GOVERNMENTAL FUNDS

- **General Fund** - to account for all financial resources not accounted for and reported in another fund.
- **Special Revenue Funds** - Restricted or committed specific revenue sources will comprise a substantial portion of the fund's resources, but the special revenue fund may also include other restricted, committed and assigned resources. The County will establish a Special Revenue Fund when 30% or more of the resources in the fund are restricted.
- **Capital Projects Funds** - to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations or other governments.
- **Debt Service Funds** - to account for and report financial resources that are restricted, committed or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated. Financial resources that are being accumulated for principal and interest maturing in future years also will be reported in debt service funds.

PROPRIETARY FUNDS

- **Enterprise Funds** - to account for operations (a) that are financed and operated in a manner similar to private businesses, where the intent of the governing body is that the costs of providing goods or services to the public on a continuing basis be financed or recovered through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.
- **Internal Service Funds** - to account for the financing of goods or services provided by one department or agency to other sections of the governmental unit, or to other governmental units, on a cost-reimbursement basis.

FIDUCIARY FUNDS

- **Trust and Agency Funds** - to account for assets held in a trustee capacity or as an agent for individuals, private organizations, governmental units, and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust Funds; (c) Pension Trust Funds; and (d) Agency Funds.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established, however, since unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

In connection with the implementation of GASB #54, the County will be fully compliant with this policy upon the close of fiscal year ending June 30, 2011.

Status

Internal Service Funds

Policy Statement

It is often advantageous to centralize the provision of certain goods and services within the County by establishing internal service funds. These funds provide a useful means of accounting for such centralized intra-governmental activities. The purpose of establishing internal service funds is to identify and allocate costs related to the provision of specific goods and services within the County.

Internal service funds are used to account for services provided on a cost-reimbursement basis. Surpluses and deficits in internal service funds may be an indication that other funds were not charged properly for goods or services received. In particular, it is not appropriate to report a material deficit in an internal service fund without the demonstrable intent and ability to recover that amount through charges to other funds over a reasonable period.

The County may provide services to external agencies to help the County defray fixed costs. Where internal services are also provided to external agencies, the rates may be different than those charged internally for the same services.

The County will establish the following internal service funds for these services:

1. Risk Management Fund – risk management and insurance coverage
2. Fleet Management Fund – motor vehicle, fleet and electronics
3. Information Technology Fund – data processing operations
4. Mail / Distribution Fund – mail distribution, records and material management operations
5. Facilities Management Fund – management of owned and leased property.

The internal service funds will be used to account for business operations and charge for goods or services provided to other departments or agencies on a cost-reimbursement basis. Periodically the rates charged will be compared to other public or private sector operations to ensure that pricing is competitive. The internal service fund charges will include asset replacement charges (depreciation) to ensure that adequate funds will be available to purchase replacement assets.

The charges may include a contingency or reserve amount not to exceed 10% as recommended in the Auditor's 2011 Financial Condition Report to ensure that service reimbursements charged to other departments are maintained at a relatively constant level. Rates will be trued up on an annual basis, thereby eliminating excess reserves.

Unreserved fund balances in internal services funds will be reported on annually as part of the report to the Board on the Comprehensive Annual Financial Report.

Liquidity & Accounts Payable

Policy Statement

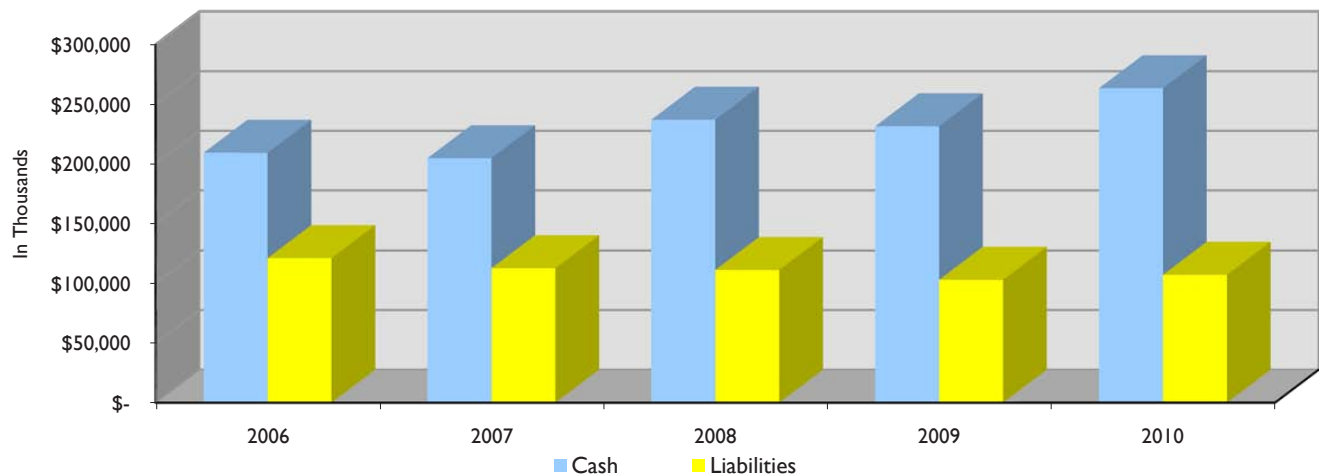
Liquidity is the ratio of cash and short-term investments to current liabilities, including amounts held in trust. The County's liquidity reflects its ability to pay its short-term obligations. Generally a ratio of \$1.00 in cash and short-term investments to \$1.00 of current liabilities is considered an acceptable liquidity ratio. The cash ratio measures the organizations ability to pay its short-term obligations. The cash ratio is also a good indication of how an organization can weather difficult times. Generally speaking, the higher the cash ratio, the better the organization's financial health.

Status

The County will strive to maintain a liquidity ratio of at least \$1.50 in cash and short-term investments to each \$1.00 of current liabilities. This is higher than the credit rating's acceptable ratio and is necessary given the County's lack of revenue diversity and the volatility of the Business Income Tax revenues.

The following graph depicts the comparison of cash and investments to current liabilities (\$ in thousands). In looking at the County's cash ratio over time, the increasing ratio indicates more available cash for investments and also indicates the County has improved its ability to meet its current obligations. A higher cash ratio translates to better liquidity.

Liquidity and Accounts Payable



Liquidity	2006	2007	2008	2009	2010
Cash	\$209,236	\$204,712	\$236,997	\$231,504	\$263,477
Liabilities	\$121,302	\$112,795	\$111,346	\$103,106	\$107,339
Actual Ratio	1.72	1.81	2.13	2.25	2.45

Banking, Cash Management and Investments

Policy Statement

Multnomah County maintains an active investment program. An investment policy was first formalized in 1982 and has been revised several times since. This policy incorporates various Oregon Revised Statute Codes which specify the types of investments and maturity restrictions that local governments may purchase. The County's Investment Policy also contains self-imposed constraints in order to effectively safeguard the public funds involved.

Banking services shall be solicited at least every seven years on a competitive basis. The Chief Financial Officer (or designee) is authorized to act as "Custodial Officer" of the County and is responsible for performing the treasury functions of the County under ORS 208, 287, 294, and 295 and the County's Home Rule Charter. In carrying out these functions, the Chief Financial Officer is authorized to establish a financial policy that meets generally accepted auditing standards relating to cash management.

In accordance with ORS 294.135, investment transactions shall be governed by a written investment policy, which will be reviewed and adopted annually by the Board of County Commissioners. The policy will specify investment objectives, diversification goals, limitations, and reporting requirements. The investment policy sets guidelines for diversification that are more stringent than those allowed by State statute, reflecting the County's strategic preference for a conservative investment approach. In accordance with MCC 2.60.305-2.60.315 the County will utilize an independent Investment Advisory Board to review the County's policy and investment performance. Unrecognized gains or losses will be recorded in the County financial report.

Status

The County is in compliance with this policy.

Short-term and Long-term Debt Financings

Policy Statement

Historically, the County maintained a 'pay-as-you-go' philosophy for financing capital projects. Pay-as-you-go can be costly in some ways due to cost acceleration in inflationary periods. Over-utilized facilities generate higher maintenance costs and citizens are not served well by over-utilized or nonexistent facilities. An alternative is to issue debt, sometimes referred to as 'pay-as-you-use.' Currently, the County's philosophy is to issue debt for public projects which results in the citizens benefiting from the project paying for the debt retirement costs.

The County may use the following financing transactions in accordance with the County's Home Rule Charter and State and Federal Laws:

1. **Short-Term Debt.** If it is determined by the Finance and Risk Management Division that the General Fund cash flow requirements may be in a deficit position prior to receiving property tax revenues, the County may issue short-term debt to meet anticipated cash requirements. A Line of Credit may be issued to finance capital project transactions where it is deemed financially advantageous to issue short term debt. Before issuing short-term debt the Board must authorize the financing with a resolution.
2. **Bonds and Other Long-Term Obligations.** It is the policy of the Board that the County will attempt to meet its capital maintenance, replacement, or acquisition requirements on a pay-as-you-go basis. If the dollar amount of the capital requirement cannot be met on a pay-as-you-go basis, if it is financially beneficial to issue bonds or other debt instruments, and if the project has been determined to benefit future citizens, the County will evaluate the feasibility of issuing a long-term debt financing instrument.
3. **Uses.** All long-term financings must provide the County with an economic gain or be mandated by the Federal or State Government or court. Under no circumstances will the County fund current operations with the proceeds of long-term borrowing.
4. **Debt.** When issuing debt, the County will follow the Government Finance Officers Association recommended practice of selecting and managing the method of sale of State and Local Government Bonds. In addition to statutory debt limits, the County further limits non voter-approved debt instruments to an annual debt payment amount that will not exceed 5% of the County's General Fund budgeted revenues and with exception of proprietary funds, all annual debt service payments will be limited to 5% of the total revenues of the supporting fund. Annual debt service payments should fall below the minimum level of General Fund reserves, 10% of annual General Fund revenues, providing the County with the ability to meet annual debt payment obligations in the case of severe budgetary challenges.

5. **Capital Expenditures.** If capital expenditures are anticipated to be incurred prior to the issuance of the debt, the Board authorizes the Chief Financial Officer to execute a declaration of official intent (or DOI) with regard to such expenditure. The DOI must express the County's reasonable expectations that it will issue debt to reimburse the described expenditures. It must contain a general description of the project and state the estimated principal amount of obligations expected to be issued to finance the project. A copy of the DOI shall be sent to the Board.
6. **Financing Mechanisms.** The different types of financings used to fund its major capital acquisitions or improvements are:
 - a. **Revenue Bonds** may be used whenever possible to finance public improvements which can be shown to be self-supported by dedicated revenue sources, needed for infrastructure or economic development, or approved by the Board for specific purposes.
 - Revenue supported bonds are to be used to limit the dependency on property taxes for projects with available revenue sources, whether self-generated or dedicated from other sources.
 - Adequate feasibility studies are to be performed for each project to determine the adequacy of the dedicated revenue source.
 - b. **General Obligation Bonds** (GO bonds) require voter approval and will be used to finance *essential* capital projects only. GO bonds will only be considered after exploring funding sources such as Federal and State grants and project revenues.
 - c. **Full Faith and Credit or Limited Tax Bonds** will be considered if revenue bonding or GO bonding is not feasible. Where Full Faith and Credit Bonds or Limited Tax Bonds are used to finance capital projects, the term of debt will be generally limited to the economic life of the financed asset not to exceed 20 years. When bond market conditions warrant, or when a specific capital project would have a longer useful life, or when operational efficiencies can be achieved, the Board may consider repayment terms that differ from the general policy.
 - d. **Capital Lease-Purchases** will be considered if revenue bonding, GO bonding, or Full Faith and Credit bonding is not feasible.
 - e. **Leases and Limited Tax Bonds** as reported in the County's comprehensive annual financial report will be limited as follows:
 - Acquisitions will be limited to the economic life of the acquisition or improvement and shall not exceed 20 years.
 - All acquisitions must fit the County's mission or role.
 - All annual lease-purchase or bond payments must be included in the originating departments' adopted budget or in the service reimbursement formula for Facilities Management's internal services reimbursement rates.

f. Refundings or Advance Refundings will be done if there is a present value savings of 3% or more or if the restructuring of the financing will benefit the County.

g. Intergovernmental Agreements with the State of Oregon for Energy Loans.

h. Local Improvement Districts (LIDs). Except as required by State law, it is the policy of the Board not to form Local Improvement Districts (LIDs) for purposes of issuing debt to finance LID improvements unless specifically required by Oregon Revised Statutes. This is due to the added costs of administering the LIDs, the small number of citizens served, and the risk that in the event of default by property owners the General Fund will be obligated to retire any outstanding obligations.

i. Conduit Financings. It is the policy of the Board to act as an “Issuer” of conduit financing for any private college, university, hospital, or for-profit or non-profit organization that is located in Multnomah County and is eligible to use this type of financing. The County will charge a fee of \$1.00 per \$1,000 of bonds issued or \$10,000, whichever is greater, to act as an issuer for the organization. This fee offsets administrative costs that may be incurred. The County will retain bond counsel to represent it on legal issues including any risks associated with the conduit financing. The County may also retain the services of a financial advisor if deemed by the Chief Financial Officer to be in the best interests of the County. The organization will be assessed an additional fee to cover any expenses incurred by bond counsel or financial advisor. In addition to the fees established above, the organization must have a Moody’s rating of Baa or better or a BBB rating from Standard and Poor’s. The organization requesting the conduit financing from the County must have clearly established policies that do not condone discriminatory practices. The Board must approve each conduit financing issue. In the event of conduit financing on behalf of the Hospital Facility Authority of Multnomah County, the Board acting as the governing board of the Hospital Facility Authority will comply with the bylaws of the Authority.

Status

A schedule of the County’s outstanding debt obligations as of July 1, 2011 can be found in Volume One in the Summaries tab.

Interfund and Insubstance Loans

Policy Statement

An interfund loan is a transfer between funds or fund types within the County for an approved amount and a definite plan of repayment in a specified period of time. Interfund loans are subject to ORS 279.460 and are designed to provide financing resources to address cash flow needs in County operations or capital financing plans. Interfund loans are either operating or capital and shall meet the requirements below. A Capital Interfund Loan is a loan made for the purpose of financing the design, acquisition, construction, installation, or improvement of real or personal property and not for the purpose of paying operating expenses. All interfund loans will be documented and submitted to the Board of County Commissioners for review and approval.

In addition to interfund loans, the County may engage in insubstance loans. An insubstance loan is a temporary balance sheet entry recorded at year-end to prevent a negative cash balance within a fund due to cash flow timing differences. The County's Chief Financial Officer has the authority to record an insubstance loan in order to satisfy fiscal year end reporting requirements and cash flow needs.

Interfund loan requests must be reviewed and approved by the County's Chief Financial Officer and Budget Director prior to taking a request for authorization to the Board of County Commissioners. Interfund loans must be authorized by a resolution of the Board of County Commissioners, which shall state the fund from which the loan is to be made, the fund to which the loan is to be made, the purpose and intent for which the loan is made, the principal amount of the loan, the interest rate at which the loan shall be repaid and shall include a schedule for repayment of principal and interest. In addition, interfund loans:

1. Shall not be made from reserve funds, debt service funds, or any other funds restricted by law, constitutional provisions, bond covenants, grantor requirements, Board resolutions or ordinances, unless the restrictions on these funds allow for the purpose of the interfund loan.
2. Shall be granted only after it has been demonstrated that reasonable consideration was given to other potential resources available to the fund and when the loan is required to meet a pressing need or to take advantage of a special opportunity.
3. Shall not exceed 60 months in duration for any capital interfund loan; shall not extend beyond the end of the next fiscal year for any operating interfund loan.
4. May be made only if there is a likely expectation that the fund receiving the loan will have the ability to repay it. If not, the use of an interfund transfer should be considered if appropriate.
5. May be repaid in advance without any additional accrual of interest (if applicable) or any other penalties.
6. Must be made in compliance with all other statutory requirements and limitations of ORS 294.460.

Components Units of Multnomah County

A component unit is a legally separate entity associated with the primary government. A “blended” component unit meets the following criteria:

1. The component unit’s governing body is the same as the governing body of the primary government.
2. The component unit provides services entirely, or almost entirely, to the primary government or otherwise exclusively, or almost exclusively, benefits the primary government even though it does not provide services directly to it.
3. The component unit exclusively, or almost exclusively, benefits the primary government by providing services indirectly.

Multnomah County recognizes three blended component units:

1. Dunthorpe-Riverdale Sanitary Service District
2. Mid County Street Lighting Service District
3. Hospital Facilities Authority

Multnomah County also recognizes a “discretely” presented component unit, The Library Foundation (TLF). TLF is a legally separate, tax exempt component unit of the County whose primary purpose is to support the County’s libraries. TLF is a discretely presented component unit that is reported in the County’s Comprehensive Annual Financial Report (CAFR) as the nature and relationship with the County is significant.

Glossary of Terms

fy2012 adopted budget

Although the goal of the County's budget is to provide information that is concise and understandable; the complexities of public finance and Oregon State Budget law can be confusing for those not familiar with the budget process. The Glossary contains many of the key words and terms used in the County's budget to help the reader.

Following the Glossary of Terms there is a list of acronyms most commonly used by Multnomah County.

-A-

Accrual Basis. Method of accounting in which revenue is recorded when measurable and earned, and expenses are recognized when a good or a service is used. (ORS 294.311(1))

Adopted Budget. Financial plan adopted by the Board of County Commissioners for the fiscal year that forms the basis for appropriations.

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. Based on the Assessed Value.

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. The appropriation can be changed during the year by board transfer, grants or the supplemental budget.

Approved Budget. The budget that has been approved by the Board of County Commissioners.

Assessed Value. The value set on real and personal taxable property as a basis for levying taxes. It is the lesser of the property's maximum assessed value (the value that grows by 3 percent) or real market value.

Assessment Date. January 1. The date on which the real market value of property is set.

Audit. The review and appraisal of the County's accounts and fiscal affairs conducted by an accountant. A report is issued by the auditor expressing an opinion about the financial statements and compliance with requirements.

-B-

Balanced Budget. Oregon Administrative Rule requires jurisdictions within Oregon to propose and adopt balanced budgets. According to the State of Oregon definition (OAR 150-294.352(1)-(B)), a balanced budget is an estimate of expenditures and resources whereby total resources in a fund equal the total expenditures and requirements for that fund, and the total of all resources equal the total of all expenditures and all requirements for all funds of the jurisdiction.

Basis of Accounting. Means the cash basis, the modified accrual basis or the accrual basis.

Beginning Working Capital. An accounting term used to describe financial resources that are available in the current fiscal year because they were not expended in the previous fiscal year.

Board of Commissioners. As set forth in the Multnomah County Home Rule Charter, the Board of County Commissioners consists of four members, elected by district and a chair elected countywide for a four year term, who are devoted full-time to County's business.

Bond. A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specific rate. Bonds issued by state governments or municipalities are generally exempt from tax.

Bonded Debt ("local improvement"). Borrowed monies for a capital construction project, approved by voters to be repaid by a tax levy.

Glossary of Terms

fy2012 adopted budget

Budget. Basis of the legal authorization for the expenditure of funds. A written plan of financial operation for estimating expenditures for one year, and the proposed means of financing the estimated expenditures. Must include a balanced statement of actual revenues and expenditures during each of the last two years, estimated revenues and expenditures for the current and upcoming year. (ORS 294.311. (4))

Budget Committee. Fiscal planning board of a local government, consisting of the five Commissioners authorizes the maximum for the tax levy. (ORS 294.336)

Budget Cycles. The various developmental stages: REQUESTED (prepared by departments), the PROPOSED (prepared by County Chair), APPROVED (adjusted by the Board) and ADOPTED (adjusted/approved by the Board).

Budget Director's Message. Written explanation of the budget and the local government's financial priorities.

Budget Officer (Director). Person designated to assemble budget material and information and to physically prepare the proposed budget. (ORS 294.331)

Budget Period/Fiscal Year. A 12-month period from July 1 through June 30 to which the annual operating budget applies. (ORS 294.311(7))

-C-

Capital Outlay. Items which have a useful life of one or more years and exceed \$5,000 such as machinery, land, furniture, equipment, or buildings. (ORS 294.352(6))

Capital Project. Any major repair, renovation or replacement of a current fixed asset that extends the useful operational life by at least five years or expands the capacity of an existing facility. Also

includes construction of a new asset with a useful operational life of at least five years including roads, bridges, parks, marinas, and buildings.

Capital Projects. Fund. A fund used to account for resources, such as bond sale proceeds, to be used for major capital purchase or construction projects. May be used for one or more projects.

Cash Basis. System of accounting under which revenues are accounted for only when received in cash, and expenditures are accounted for only when paid. (ORS 294.311(8))

Categories of Measure 5 Limitation. The three categories in which taxes on property are placed before the constitutional limits can be tested: Education, General Government, Excluded from Limitation. (ORS 310.150(1))

Certificates of Participation. Financing in which an individual buys a share of the lease revenues of an agreement made by a municipal or governmental entity, rather than the bond being secured by those revenues. This form of financing can be used by the municipal or government entity to circumvent restrictions that might exist on the amount of debt they might be able to take on.

Compression. The difference between property taxes actually imposed in a given year and property taxes that would have been imposed if Measure 5 limits did not exist. See Measure 5.

Classification. A group of personnel positions which are enough alike in duties, authority, and responsibilities to require the same qualifications and the same pay for all positions in the group.

Constraint. Used in budgeting, a limitation set on the amount of General (or other funds) that may be used by a program or department in a given fiscal year. Multnomah County sets a *constraint* on the amount of General Fund that departments may plan for.

Glossary of Terms

fy2012 adopted budget

Contingency. An estimate in an operating fund for unforeseen spending that may become necessary.

Contracted Services. Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract.

Current Assets. Assets available to finance current operations or to pay current liabilities.

Current Liabilities. Liabilities due within one year.

Current Year. The fiscal year in progress.

-D-

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest.

Discretionary Revenue. Revenue not dedicated or restricted for a specific purpose. Local government can spend these funds on any activity.

Double Majority. A term that refers to an election where at least 50 percent of the registered voters eligible to vote in the election cast a ballot and more than 50 percent voting approve the question.

-E-

Employee Benefits. Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments, and, while not paid directly to employees, they are part of total compensation. For example, health and life insurance, social security taxes, workers' compensation, and unemployment insurance.

Efficiency Measure (Productivity). Efficiency measurement is a method for examining how effectively a program is performing the activities it is doing. This is an indicator that measures the cost of

resources (e.g., in dollars, FTE, employee hours, time, etc.) per unit of output (e.g., per repair, per case, etc.).

Encumbrance. An obligation chargeable to an appropriation and for which part of the appropriation is reserved. (ORS 294.311(10)).

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises.

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis. (ORS 294.311(13))

-F-

Fiduciary Fund. Fiduciary funds are used to account for resources held for the benefit of parties outside the County.

Financial Forecast. Report prepared by the budget office that provides annual estimates of the revenues and expenditures for several years. The forecast uses both short and long-term forecasts to plan for the General Fund.

Fiscal Year. A 12-month period from July 1 through June 30 to which the annual operating budget applies. (ORS 294.311(17))

FTE. Full Time Equivalent. The equivalent of one employee working full-time for one year.

Full Faith and Credit. A pledge of the general taxing power of a government for the payment of a debt obligation. See General Obligation Bonds.

Fund. A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives. Fund types include: general, special revenue, debt service, capital projects, special assessment, enterprise, internal service, trust and agency, and reserve. (OAR 150-294.352(1)-(A))

Glossary of Terms

fy2012 adopted budget

Fund Balance. The excess of assets of a fund over its liabilities and reserves during a fiscal year. Also called Beginning Working Capital (BWC).

-G-

GASB. Governmental Accounting Standards Board (GASB) establishes and improves standards of state and local governmental accounting and external financial reporting.

General Fund. A fund used to account for most fiscal activities except for those activities requiring to be accounted for in another fund. Consists of discretionary and dedicated revenues.

General Ledger. Financial accounting system for recording and reporting actual expense and revenue activity.

General Obligation Bond. A common type of municipal bond backed by the credit and taxing power of the issuing jurisdiction rather than the revenue from a specific project. General obligation bonds are secured by the government's pledge to use legally available resources, including tax revenues, to repay bond holders. No assets are used as collateral.

Grant. Donation or contribution of cash or other assets to government from a third party, to be used or spent for a specified purpose, activity, or facility. (ORS 294.311(17))

-H-

Home Rule Charter. Voter-approved charter amendment that grants Multnomah County the authority to make its own laws.

-I-

Indirect Charges. Administrative costs incurred by centralized activities and charged back to funds. Administrative costs include general administration,

human resources, legal services, payroll and finance.

Input Indicator. Reports amount of resources such as financial, personnel, material that are devoted to a program. Financial and personnel data are the most common input measures.

Interfund Loans. Loans made by one fund to another. Loans must be repaid by the end of the ensuing year. (ORS 294.460)

-L-

Levy. Amount or rate of ad valorem tax certified by a local government for the support of governmental activities.

Liabilities. Debt or other legal obligation arising from transactions in the past which must be liquidated, renewed, or refunded at a future date; does not include encumbrances.

Line-item Budget. The traditional form of budgeting where proposed expenditures are based on individual objects of expense within a department or division. (ORS 294.352(3))

Local Government. Any city, county, port, school district, community college, public or quasi-public corporation commission operated by a separate board or commission; a municipality.

Local Option Tax. Voter approved temporary taxing authority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. They are limited to five years unless they are for a capital project, then they are limited to the useful life of the project or 10 years, whichever is less.

-M-

Mandates. Activities required to be performed by local government. Requirements are legislated by state and federal government.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of three percent each year. The three percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Measure 5 Constitutional Limits. In 1990, Oregon voters passed Measure 5 which established the maximum amount of tax on property that can be collected from an individual property in each category of limitation. (Art. XI, sect. 11b, Or Const.). Property taxes dedicated for schools were capped at \$15.00 per \$1,000 of assessed value, and gradually lowered to \$5. Property taxes for other purposes were capped at \$10 per \$1,000.

Measure 50. In 1997, Oregon voters passed Measure 50, a revision of Measure 47 passed the prior year. These measures fundamentally changed the Oregon property tax system. Each jurisdiction was assigned a permanent tax rate limit. In addition, the assessed value of each property was reduced to FY 1998 and future increases in assessed value were capped. See Assessed Value and Permanent Tax Rate.

Modified Accrual Basis. Method of accounting where revenues and other financial resource increments, such as bond proceeds, are recognized when they become susceptible to accrual, that is, when they become both measurable and available (collectible) to finance expenditures for the current period. (ORS 294.311(21)(a))

-O-

OAR. Oregon Administrative Rule. Written to clarify Oregon law. Has the authority of law.

ORS. Oregon Revised Statute. Oregon laws established by the legislature.

Object Classification. A grouping of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements. (ORS 294.311(28))

Obligations. The amounts of orders placed, contracts and subgrants awarded, goods and services received, and similar transactions during a given period that will require payment during the same or a future period.

Operating Rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Ordinance. A formal legislative enactment by the governing board of a municipality.

Organizational Unit. Any administrative subdivision of the local government, especially one charged with carrying on one or more specific functions, such as a department, office or division. (ORS 294.311(26))

Outcome Measure (Results). Designed to report the results of the service. It can often be described as a short-term (e.g., successful treatment completion), intermediate term (e.g., success by 3 or 6 months), or long-term outcome (e.g., 1 year or more). There should be a logical connection from outputs to meaningful outcomes, with activities supporting the results in a sequential fashion.

Output Measure. The most common type of indicator found in most performance measurement systems and reports the number units produced or services provided by the program. It describes the activities that a program has completed, but not necessarily their results. Data are typically reported as numbers and not percentages.

-P-

Payroll Expenses. Health and accident insurance premiums, Social Security, retirement contributions, workers' compensation and unemployment taxes are examples.

Performance Management. Using performance measurement information to help set performance goals; allocate and prioritize resources; inform managers to either confirm or change current policy or program direction to meet those goals; and report on the success of meeting those goals.

Performance Measurement. Process of developing meaningful, objective indicators that can be systematically tracked to assess progress made in achieving predetermined goals. Only after the development of meaningful measures and matched with regular review and use is an organization able to move to performance management.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Program Budget. A budget based on programs of work or projects. (ORS 294.311(25))

Program Evaluation. Systematic collection of information about activities, characteristics and outcomes of programs to make judgments about the program, improve program effectiveness and/or informed decisions about future programming. The application of scientific research methods to estimate how much observed results, intended or not, are caused by program activities.

Program Offer. A proposal from a department(s) that is submitted to County Commissioners. The offer states the services to be provided, the performance expectations, and the cost.

Property Taxes. Ad valorem tax certified to the County Assessor by a local government unit.

Proposed Budget. Financial and operating plan prepared by the County Chair. It is submitted to the public for review and the Board of County Commissioners for approval.

-Q-

Quality Measure. Reflects effectiveness in meeting customer expectations. Measures include reliability, accuracy, courtesy, competence, responsiveness, and completeness associated with the product or service. Customer satisfaction reflects the degree to which the customer's expectations of a service are met/exceeded. Lack of quality can also be measured.

-R-

Real Market Value (RMV). Amount of cash which could reasonably be expected by an informed buyer acting without compulsion, in an "arms-length" transaction during the period for which the property is taxed.

Receipts. Cash received unless otherwise qualified. (ORS 294.311(31))

Requirement. Sum of all appropriated and unappropriated items in a fund. Total requirements must always equal total resources in a fund.

Reserves. General reserves are the unappropriated ending fund balance maintained at an equivalent of 10% of the corporate revenues (see Financial Policies). These are the resources maintained to ensure the future financial stability of the County.

Reserve Fund. Established to accumulate money for a specific purpose, such as purchase of new equipment. (ORS 280.100)

Glossary of Terms

fy2012 adopted budget

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resource. Estimated beginning funds on hand plus anticipated receipts. See Revenues. (ORS 294.316)

Revenues. Money received or anticipated by a local government from either tax or non-tax sources. (ORS 294.311(33))

-S-

SB 1145. In 1995, the legislature passed Senate Bill 1145, which transferred management of offenders sentenced for 12 months or less to the counties, effective January 1, 1997.

SB 400. In 2007, the legislature passed Senate Bill 400 which made safety and staffing a mandatory subject of bargaining for public safety employees.

Serial Levy. A voter approved tax levy for a specific purpose, over a specific time no greater than five years, and for a specified maximum amount.

Special Revenue Fund. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes.

Supplemental Budget. A financial plan prepared after the regular budget has been adopted to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. (ORS 294.480)

-T-

Tax. Any charge imposed by a governmental unit upon a business, property or upon a property owner.

Tax Levy. Total amount of taxes imposed by a local government unit.

Tax on Property. Tax, fee, charge or assessment imposed by a government unit upon property or

upon a property owner as a direct consequence of ownership except charges and assessment for local improvements (ORS 310.140(1)).

Tax Rate. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed valuation of taxable property.

Tax Roll. The official list showing the amount of taxes levied against each property. (ORS 294.450)

Transfers. Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund. (ORS 294.450)

Trust Fund. A fund used to account for fiscal activities of assets held in trust by a government.

-U-

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next fiscal year or period budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency (ORS 294.371).

Unappropriated Reserves. The unappropriated ending balance is called a "requirement", not an expenditure. The law specifically requires the unappropriated ending fund balance to become a budget resource in the next fiscal year (cash balance). During a current year, unappropriated funds are not available under *any* circumstance.

Unincorporated Area. The areas of the County outside city boundaries.

-W-

Web-Tool. An internet-based program offer input template for use with the Multnomah County Budgeting Process.

Acronyms

AA	Affirmative Action	HD	Health Department
ADA	American Disabilities Act	HR	Human Resources
AOC	Association of Oregon Counties	ITAX	Multnomah County Temporary Personal Income Tax (2003-2005)
ARRA	American Recovery Reinvestment Act	IGA	Intergovernmental Agreement
BCC	Board of County Commissioners	ISR's	Internal Service Rates
BIT	Business Income Tax	LIB	Library
BWC	Beginning Working Capital	LID	Lightening Improvement District
CAFR	Comprehensive Annual Financial Report	LPSCC	Local Public Safety Coordinating Council
CAP	Climate Action Plan	M&S	Materials and Supplies
CATC	Crisis Assessment and Treatment Center	MCDC	Multnomah County Detention Center
CBAC	Citizen Budget Advisory Committee	MCIJ	Multnomah County Inverness Jail
CCFC	Commission on Children Families and Communities	MCSC	Multnomah County Sheriff's Office
CDC	Center for Disease Control	MWESB	Minority/Women-Owned Emerging Small Business
CFO	Chief Financial Officer	METRO	Portland Metropolitan Regional Government
CIC	Citizen Involvement Commission	MVRT	Motor Vehicle Rental Tax
CIP	Capital Improvement Plan	NACo	National Association of Counties
COLA	Cost of Living Allowance	NOI	Notice of Intent
COO	Chief Operating Officer	NOND	Nondepartmental
CPI	Consumer Price Index	OAR	Oregon Administrative Rules
CPI-W	Consumer Price Index for Urban Wage Earners and Clerical Workers	OHP	Oregon Health Plan
CRC	Charter Review Commission	OHS	Oregon Historical Society
DA	District Attorney	OPEB	Other Post Employment Benefits
DCA	Department of County Assets	OPSRP	Oregon Public Services Retirement Plan (successor to PERS)
DCHS	Department of County Human Services	ORS	Oregon Revised Statutes
DCJ	Department of Community Justice	OTO	One Time Only
DCM	Department of County Management	PDC	Portland Development Commission
DCS	Department of Community Services	PERS	Public Employees Retirement System (succeeded by OPSRP)
EIS	Environmental Impact Statement	RACC	Regional Arts and Culture Council
FTE	Full-Time Equivalent Employees	SUN	Schools Uniting Neighborhoods
FY	Fiscal Year	TAN	Tax Anticipation Note
GAAP	Generally Accepted Accounting Principles	TIF	Tax Increment Financing
GASB	Generally Accounting Standards Board	TSCC	Tax Supervising Conservation Commission
GFOA	Government Finance Officer's Association	UGB	Urban Growth Boundary
GO	General Obligation Bond	UR	Urban Renewal

PROGRAM INFORMATION BY DEPARTMENT

Community Services

County Management

Sheriff's Office

(this page intentionally left blank)

Table of Contents

Understanding Program Offers	3
What Makes a Good Program Offer	3
Program Offer Description.....	4
<i>Performance Measures</i>	4
<i>Legal and Contractual Mandates</i>	5
<i>Program Costs</i>	5
<i>Explanation of Revenues</i>	5
<i>Significant Program Changes</i>	5
Types of Programs.....	6
<i>Administration</i>	6
<i>Support</i>	6
<i>Operating Program</i>	6
<i>New/Innovative</i>	6
<i>Program Alternative or Reconstruction</i>	6
<i>Internal Service</i>	6
<i>Revenues</i>	6
Other Important Notes	7
<i>Characteristics of Program Offers</i>	7
<i>Scaled Program Offers</i>	8

(this page intentionally left blank)

Understanding Program Offers

This volume contains the program offers submitted by departments and funded in the budget. Each section is separated by department/division and contains the following items, in order:

- An introduction to the department along with budget trends and a division summary
- Division narrative including significant changes by division
- A list of all of the program offers in the department
- The department's individual program offers (in numerical order)

Program offers form the basis for County's budget process. They constitute a department's budget request and narrative budget, and provide the information that the Board of County Commissioners uses to select programs that will best serve the community.

"Nothing astonishes people so much as common sense and plain dealing."
~Ralph Waldo Emerson

What Makes a Good Program Offer

A good program offer explicitly shows the relationship between the program and the desired results for services. Program offers should:

- Describe how they will make a significant contribution to the services indicated.
- Show why the County's spending on this program is effective – the 'bang for the buck'.
- Show evidence the program can deliver and measure its results
- Give performance measures that accurately track the program's contributions.
- Link the offer to the policy direction/frameworks.
- Describe program activities in layperson's terms.

Program offers are not about funding programs because these programs exist – they are about outcomes. They emphasize meeting the County's goals, not preserving the government status quo. The following describes the configuration of each program offer and the major types of information each should contain.

Program Offer Description

In Multnomah County's budget, a "program" is an organizational unit that provides services to the public or to other County departments or divisions. Its description should briefly and clearly explain the activities encompassed in the program offer. If the offer represents a change in current practice (a reorganization or change in staffing levels, service hours, etc.), it should briefly describe the nature of that change. The description should describe how the program will support the strategies outlined for the department or in known County policy frameworks. It should cite research, experience, or logic to convincingly make the case. If it is a new program, it should note how the department created its costs.

"I have no data yet. It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories instead of theories to suit facts."

~Sir Arthur Conan Doyle, Sherlock Holmes

Performance Measures

Every program offer includes a minimum of two and up to four performance measures which indicate the level of service that the County can expect to receive if this program is selected. Two types of measures are required; the output which represents the volume of work and the outcome which represents the measurable results of that work. For example, a hypothetical addictions treatment program for abused teenage girls might report the number of teenage girls who entered and received treatment (output), and the percentage of teenage girls who were clean and sober and completed their treatment plan upon exit (outcome).

Departments also have the option of including additional types of measures to better illustrate a program's performance. These can include resources other than staffing or finances (inputs), measures of the quality service that's delivered, and measures of service efficiency in terms of cost or time. Using the addictions treatment example above, inputs might be reported as the number of treatment beds available to serve abused teenage girls. Quality could be reported as the percent of teenage girls that rated counseling staff as engaging and supportive, and efficiency might be reported as the cost to the county for each successful treatment completion.

The performance measures are organized in a uniform table. The table identifies the type of measure, the definition, and several cells to report the results. The cells present program history where available, annualized estimates of the current service level (what's being delivered at the time of printing), and the anticipated target service level for the upcoming year if the program is selected. Additional supporting information, such as explanations as to notable changes in a program's performance, are located in the description section below the table.

Legal and Contractual Mandates

Many program offers will be constrained by legal or contractual mandates. If a program offer is affected by a mandate, the mandate and its authorizing document (a statute, contract, etc.) should be noted.

Program Costs

This area should show the cost to the County of providing the program, as well as the revenues generated by the program for its support. These costs include personnel, contracted services, materials and supplies and internal services.

Explanation of Revenues

This section explains how non-General Fund revenues or General Fund fee revenues were estimated. Revenue estimates should clearly demonstrate the reasonableness of the estimate.

Significant Program Changes

This section details significant programmatic changes that affect the program—not financial changes up or down. Such changes might include the following information:

- Increases or decreases in the scope or level of services
- Increases or decreases in net personnel resources (FTE's)
- Revenue increases or decreases
- How this change affects other departments and/or service delivery programs.

In this section you will find a link from this years program offer to its predecessor, if applicable. Note that program offer numbering can change between fiscal years.

Types of Programs

Program offers were categorized based on the “type” of services they deliver. Program offers fall into one of the following groups:

- Administration
- Support
- Operating Program
- New/Innovative Program
- Program Alternative/Reconstruction
- Internal Service
- Revenue

Administration

Department- or division-level management and related expenses (i.e. office space, supplies, telephones, etc.) Direct program supervision is considered to be a part of the operating program (NOT administration), and could be included in the operating program’s offer.

Support

An activity in a department that provides services directly to some or all operating programs within a department. Examples include the Health Department’s pharmacy, which supports the various health clinics; the Library’s Technical Services, which maintains the Library’s materials and catalog system-wide; or the District Attorney’s Human Resources unit.

Operating Program

An “on the ground” activity of the County. Includes front-line supervisors/ program managers with specific responsibilities for particular operating programs. An example would be the Health Departments Primary Care Clinics.

New/Innovative

“On the ground” or support activity the County currently does not perform.

Program Alternative or Reconstruction

A program that has been or is currently operated by one or more County departments that is proposed to be operated in a different way, by different providers, or with different business models.

Internal Service

Programs that support Countywide operations. Examples of these types of programs would be Fleet or Information Technology services.

Revenues

These programs are used to budget discretionary (primarily General Fund) revenues at the fund level. Program revenues are budgeted within the applicable program offer.

Other Important Notes

Characteristics of Program Offers

Reading through the program offers, one should keep in mind:

- Program Offer characteristics (backfill and offers requesting one time only resources or those denoted as advancing the Climate Action Plan)
- The way in which program offers are scaled

Backfill - Backfill is defined as “discretionary dollars (General Fund) applied to a program that formerly was funded by a grant, state, or other dedicated funding source. Explicitly identifying backfill allows the Chair and the Board to decide to partially or fully backfill expiring grants, state or federal funds with General Fund dollars.

One Time Only Resources - In most budget years, the County has a varying amount of one-time-only funds. These funds will not be available in the following years and thus should be spent on projects that do not have or have minimal ongoing expenses.

Measure 5 Education Offers - Multnomah County has General Fund revenues which are not derived from real property taxes. These revenues can be expended on educational services without violating the Constitutional limitation on spending real property tax for educational services. In order for the County to easily demonstrate that it has complied with the Constitutional limitation on spending for “educational services,” departments can designate such programs so that they may be funded by non real property tax revenues.

Climate Action Plan - In 2009, Multnomah County adopted the Climate Action Plan (CAP), a comprehensive framework for reducing greenhouse gases and preparing County operations and the community for climate change impacts in the region. If a program contributes toward achieving a Climate Action Plan goal, the check box for Climate Action Plan (CAP) is marked on the program offer. The program offer will also include a description of the particular action the program addresses in the “program description” text box in the program offer.

Scaled Program Offers

Program offers represent discrete increments of service and many County programs can deliver services at varying levels. For example, an Alcohol and Drug Treatment Program may be able to offer 100, 150 or 200 beds. Departments were asked, when appropriate, to provide decision-makers with the option to choose from those service levels. Looking at scaled program offers, one should consider:

- The Base Level of Service - Program "A" is the base level of service that can be provided while still delivering the expected results. In the example above, the base level of service would be 100 beds.
- Increments of Service - Program "B and beyond" represent incremental levels of service that buy additional outcomes. In the A&D treatment example, one increment could be 50 additional beds, and another, separate increment could be 100 additional beds.

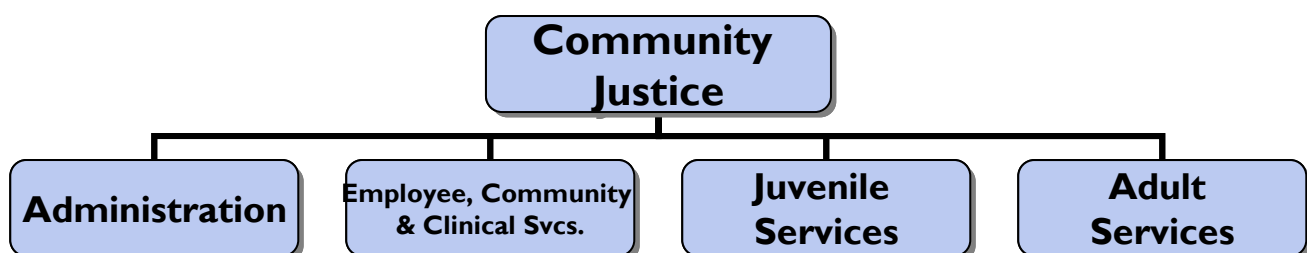
Department Overview

The Department of Community Justice (DCJ) serves a vital role in protecting our public safety and the strength of our communities. We intervene to prevent the recurrence of crime among juvenile and adult defendants and offenders by supervising them and helping them to change problem behavior. We provide supervision and treatment resources to youth, adults, families, and communities to address the underlying issues and problems that drive crime. Our efforts are guided by a range of supervision, technology, evidence-based strategies to maximize our resources and results.

DCJ organizes operations and aligns resources around five strategic goals:

1. Behavior Change – We work with adult offenders and youth to reduce delinquent and criminal behavior;
2. Accountability – We hold adult offenders and youth accountable for their actions;
3. Resource Management – We direct our resources to delivering cost-effective services;
4. System Change – We use advocacy and innovation to guide our work with stakeholders to improve community safety and assure a fair and just system;
5. Commitment to Victims and Community – We respect and address victims' rights and needs and restore the community.

We know that it is our responsibility to manage our limited time and resources in order to maximize services provided to the public. We are dedicated to continuous improvement throughout the department by collecting, analyzing and utilizing performance data. We consult evidence-based practices in our policy and program development. We make long-term investments in our employees through the provision of education and training. We believe that in order to enhance public safety we must work collaboratively with the judiciary, law enforcement, schools, treatment agencies, and the community.



Budget Overview

The FY 2012 budget for the Department of Community Justice is \$86.8 million with 528.98 FTE. Roughly two-thirds, or \$55.1 million, of the budget comes from the County General Fund with the remaining one-third, or \$31.7 million, coming from other funds. From FY 2011 to FY 2012 the total departmental budget increased 2.8%, or \$2.4 million, and FTE increased 2.4%, or 12.44 FTE.

New programs in FY 2012:

- 50039 Adult Recovery Management Center- \$595,762. This program is an alcohol and drug client service model that provides assessment, treatment, and supportive community services to assist low and medium risk offenders who were previously ineligible for DCJ services.
- 50040D Re-entry Employment Services for African American Males- \$50,000. This program will address the work force needs of African American offenders who are 24-45 years of age and who are under supervision with Multnomah County Department of Community Justice. High risk African American males on supervision and high risk African American males returning to the work force after incarceration have traditionally experienced difficulty accessing and securing employment in Multnomah County.
- 50018C Detention Electronics Replacement- \$1,400,000. The revenue and expense for this program is being held in program offer 78008A Facilities Capital Improvement Program (CIP). This program will upgrade the detention electronics system at the Juvenile Justice Center with a modern, detention grade control system consisting of a network of Programmable Logic Controllers (PLC's).

Budget Trends*		FY 2011	FY 2011	FY 2012	
	FY 2010	Current	Adopted	Adopted	
	Actual	Estimate	Budget	Budget	Difference
Staffing FTE	537.35	518.79	516.55	528.98	12.43
Personal Services	\$49,093,726	\$51,476,263	\$51,535,617	\$55,512,332	\$3,976,715
Contractual Services	15,841,173	16,953,442	18,807,641	18,510,662	(296,979)
Materials & Supplies	13,650,915	13,966,805	14,066,815	14,774,224	707,409
Capital Outlay	<u>52,574</u>	<u>0</u>	<u>11,000</u>	<u>11,000</u>	<u>0</u>
Total Costs	\$78,638,388	\$82,396,510	\$84,421,073	\$86,808,218	\$2,387,145

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

The Department of Community Justice has seen many successes over the past year. We embarked on a department-wide effort to develop a strategic plan to prioritize our organizational goals and activities. As a result, both our Adult Services Division and Juvenile Services Division have adopted case management models informed by the best evidence available in criminal justice research. Our upcoming challenges will be the training and implementation activities necessary to take these models to scale. This budget provides funds to support ongoing staff training as required by these models.

We continue to maintain and exceed statewide performance benchmarks despite supervising both the largest and most high-risk populations in the state. We continue to look for efficiencies and new ways to leverage our existing resources. For example, we are reviewing our needs for electronic and GPS monitoring services in light of recent technological advancements. We are expanding these services through a new procurement process and will have improved capacity in FY 2012. However, in other areas, we are challenged to update our equipment in light of continued budget cuts. The equipment installed in our juvenile detention center is aging and obsolete. Each year, the maintenance of the security system becomes more burdensome and potentially creates a safety issue for staff and youth.

For both our adult and juvenile populations, gang violence continues to be a challenge. At its core, there is a need for intensifying collaboration among the public safety partners and community stakeholders. Likewise, we believe collaboration is the cornerstone for progress in ending commercial sexual exploitation of children (CSEC) in our communities. Our grant-funded efforts in this area have exceeded performance measures and have encouraged the development of a vital coalition of community partners. While grant funding has contributed to many DCJ successes, it has also created sustainability challenges. The grant funding supporting our Computer Forensics Lab ends this year and we will be challenged to sustain operations with looming state budget cuts. Lastly, we look forward to meeting the challenges of creating a more flexible and mobile workforce. Last year, we successfully piloted two programs that increased our presence in the community: DCJ bike patrol and the co-location of parole officers in high-vice areas. Our challenge is to incrementally expand our mobile workforce, foster changes in workplace culture, and synchronize these efforts with building and office closures.

Diversity and Equity

The Department of Community Justice (DCJ) has made a long-term commitment to achieving organizational cultural competence which supports a diverse and equitable workplace. This effort begins with the DCJ Cultural Competency Steering Committee which seeks to address workplace inequalities related to race, ethnicity, gender or sexual orientation. This committee is responsible for the DCJ Diversity Plan and creates opportunities for staff to raise issues, diffuse misunderstandings, obtain cultural-sensitivity training, and develop positive solutions.

In the Adult Services Division, we run an African American Program that offers reach-in services to African American inmates and then continues support upon release to community supervision. We also fund culturally specific substance abuse and batterers treatment. In the Juvenile Services Division, we collaborate with Concilio Somos El Futuro, a network of community-based groups working with Latino and Latina youth who are at high risk to commit crime, and who are affiliated with a gang. We also support the Communities of Color Partnership, a network of community and county services to provide culturally-specific services to African American youth. We run the At-Promise mentor program which pairs black men to serve as positive role models for gang-affected young men. We offer bilingual and bicultural caseloads and have 15 JSD staff providing culturally-specific services to Latino, Pacific Islanders, and Asian youth. Lastly, the reduction of minority over-representation in both the adult and juvenile system is an explicit goal in the DCJ Strategic Plan. Our Quality Systems and Evaluation Services unit routinely collects data and annually publishes reports on our progress. All of these efforts strive to create safety and diversity in the workplace, with an appreciation of the richness of diversity within the community and clients that we serve.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$8,257,689	\$69,063	\$8,326,752	27.80
Employee, Community and Clinical Services	9,757,861	2,163,455	11,921,316	25.50
Juvenile Services	17,128,859	8,536,543	25,665,402	177.63
Adult Services	<u>19,993,447</u>	<u>20,901,301</u>	<u>40,894,748</u>	<u>298.05</u>
Total Community Justice	\$55,137,856	\$31,670,362	\$86,808,218	528.98

Department Administration

The Department of Community Justice (DCJ) Administration division provides departmental leadership and support through the Director's Office, Business Services and Business Applications & Technology. These three areas work together to help sustain a progressive environment that values evidence-based practices and data-driven decision making. The Director's Office provides policy, program and fiscal direction to DCJ and ensures that DCJ is accountable to County residents, the Board of County Commissioners and system partners. Over the last decade the Director's Office has guided policies that have reduced crime, promoted rehabilitation, reduced spending and reduced racial and ethnic disparities in the juvenile justice system. Business Services works with DCJ programs to ensure that they have the resources they need to get to the results we want. Through a collaborative partnership with our divisions, we provide support to sound budgeting, grants management, invoice processing, contracting, fee collection, medical billing, procurement for goods and services, and travel arrangements. The Business Applications and Technology (BAT) team directs the evaluation, selection, purchase, implementation and training of effective, innovative technology solutions to enhance the effectiveness of DCJ staff and improve the delivery of services to our clients, monitors use of technology to obtain maximum benefits, and increases the use and understanding of data for decision making. We collaborate with partner agencies to develop system-wide technology solutions and share and exchange data.

Significant Changes

The Director's Office has recently led the development of a department-wide Strategic Plan to realign activities across the department with our core mission and goals. Over 125 employees contributed to the development of the plan. As DCJ begins to move forward in our implementation activities over the next 3-5 years, significant changes in our service delivery models and operations are expected. FY 2012 will be a transformational year in which we determine how we must align future program offers with strategic goals.

Within the FY 2012 program offers, DCJ received a new grant from the U.S. Department of Justice (DOJ). The funding supports technology-based improvements in our information-sharing systems between the courts, law enforcement, parole and probation and community providers that is the foundation of effective re-entry service planning. (see program 50002).

Employee, Community and Clinical Services

The Department of Community Justice (DCJ) Employee, Community and Clinical Services (ECCS) division provides administrative support to both the Juvenile and Adult Services Divisions. ECCS hires qualified, ethical people and provides training programs for employees to enhance skills specific to working with a diverse offender population. ECCS works with management and members of three different unions to hold employees accountable. ECCS also plays a critical role in holding programs and services accountable. This is accomplished by providing data to assess program impacts, assuring employee performance fidelity, guiding program development to ensure alignment with evidence-based practice principles, monitoring contract compliance and supporting legislative mandates. ECCS provides management and support of policies and procedures, internal investigations and Prisoner Rape Elimination Act (PREA) complaints. ECCS also manages volunteers. Volunteer engagement allows for connectivity between the Department and the community. ECCS is also responsible for leading DCJ's Cultural Competency Steering Committee.

ECCS works with community treatment providers on system design and provides technical assistance. We work with providers to find sustainable solutions and monitor treatment outcomes. ECCS uses multi-level workgroups, process improvement teams, best practice research and comprehensive evaluation to improve services to our offenders and community.

Significant Changes

ECCS has a key role in the implementation of the DCJ Strategic Plan over the next 3-5 years. This division helps to oversee progress by holding staff accountable through data collection, data reporting, and continuous quality improvements activities. Training and staff development will be a key activity across DCJ as both the Adult Services Division and Juvenile Services Division implement new case management models. The ECCS training coordinator can be found in 50003. ECCS will continue to play an important role in helping community-based programs provide services that are consistent with evidence-based practices.

ECCS also plays an important role in securing additional funding for program enhancements. Within the FY 2012 program offers, ECCS has been awarded a new program that is funded through the State Department of Health (Recovery Management Center, 50039). This will enable low and medium risk level offenders to receive alcohol and other drug assessments and provide offenders assistance in reducing barriers to a drug-free life. A former grant ECCS had received from the U.S. Department of Justice ends June 30, 2011. This was a pass-through grant funding a mentor program at Volunteers of America (50012).

Juvenile Services

The Juvenile Services Division (JSD) ensures that the juvenile system will protect the public, provide fair and equitable accountability and deliver cost-effective, evidence-based services to delinquent youth and their families. JSD provides a continuum of juvenile services ranging from informal handling (diversion) and formal probation, shelter care, electronic monitoring, mental health assessments and care coordination, outpatient and secure residential substance abuse treatment, and detention. Matching youth to the appropriate intervention is always informed by a risk assessment.

Although delinquency referrals have declined over the past decade there remains a group of youth whose behavior warrants intervention from the juvenile justice system. Each year approximately 800 youth are admitted to the Donald E. Long Juvenile Detention Home. Many of these youth arrive in crisis and require comprehensive wraparound services.

Annually, about 2,500 youth (referred for less serious criminal activity) are diverted from court and held accountable through case management, community service, paying restitution to victims, completing community-based educational/behavioral interventions, or receive a warning letter. On a daily basis, Juvenile Court Counselors (JCCs) supervise about 300 youth on formal probation. JSD manages the higher-risk youth in this population with treatment services, custody sanctions, detention alternatives and accountability interventions.

Significant Changes

In FY 2012, the Juvenile Services Division will be changing its service delivery model with the introduction of Functional Family Probation Services, or the “FFPS” case management model. The goal is to increase our effectiveness with our youth and their families. Ongoing implementation of FFPS will further focus our activities in accordance with evidence-based practice.

A looming challenge for JSD will be managing future state reductions. These program offers (see 50027B, 50029B, 50030B) reflect a scale-up to state funding while we wait for FY 2012 state funding levels to become known. Flexibility in how we use our state funds will allow us to realign our operations with state funding levels and our strategic plan.

JSD has also successfully been awarded two new grants through the U.S. Department of Justice: The Comprehensive Approach Sex Offender Management Grant (50024) and the Office of Violence Against Women Grant for Supervised Parenting (50060A).

Adult Services

The Adult Services Division (ASD) provides leadership and direction for the supervision of approximately 8,300 probationers and post-prison adult offenders in the community who have been convicted of felony and misdemeanor crimes.

ASD's mission is to enhance community safety, reduce crime and change offender behavior by holding offenders accountable in a fair and just manner. ASD also effectively coordinates with public safety partners and ensures the safety of DCJ employees who supervise adult offenders. In accordance with best practices, ASD has specialized units for offenders who have been convicted of specific crimes or who have needs that require Probation and Parole Officers (PPO) with specialized training. These units are Domestic Violence, Gang, Mentally Ill, Gender Specific, Sex Offender and Special Supervision Team for violent offenders. Generic supervision units manage offenders with property and drug convictions, including robbery and burglary crimes.

Additionally, we enhance supervision with GPS/electronic monitoring and computer forensics monitoring as needed. We manage supervised Community Service teams to strengthen offender accountability. ASD also provides services to help offenders develop pro-social skills, such as the Day Reporting Center for cognitive skill interventions and the Londer Learning Center for educational support, employment training, and GED services.

Significant Changes

In FY 2012, the Adult Services Division will begin changing its service delivery model with the introduction of Effective Practices in Community Supervision, or the "EPICS" case management model. The goal is to increase our effectiveness with adult offenders and further focus our activities in accordance with evidence-based practice. This model will help us prioritize activities in the face of looming state reductions. Program offer (50040B) reflects a scale-up to state funding while we wait for FY 2012 state funding levels to become known. Flexibility in how we use our state funds will allow us to realign our operations with state funding levels and our strategic plan.

Within the FY 2012 program offers, ASD eliminated a vacant position (50058) but added two positions that were previously contracted out and moved to County employees during FY 2011 (50051).

ASD also benefitted from three new grants. The first is through the State of Oregon, Bureau of Justice Administration Second Chance Act grant for Housing and Treatment services (50052). The two remaining are provided through the U.S. Department of Justice. The first will enhance our re-entry services by providing with pass-through funding to the Volunteers of America Community Partnership Response program (50040A). The second, Family Support for Treatment & Re-entry Success, provides adult transition services (50037).

Department of Community Justice

The following table shows the programs that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Administration					
50000	DCJ Director's Office	\$634,718	\$0	\$634,718	3.00
50001	DCJ Business Services	2,404,821	0	2,404,821	16.80
50002	DCJ Business Applications & Technology	5,218,150	69,063	5,287,213	8.00
Employee, Community and Clinical Services					
50003	DCJ Employee, Community & Clinical Services	818,727	115,061	933,788	7.00
50004A	DCJ Quality Systems & Evaluation Services	490,222	0	490,222	4.00
50005	DCJ Human Resources	858,142	0	858,142	7.00
50006	DCJ Response to Commercial Sexual Exploitation of Children	0	203,905	203,905	1.00
50007	Adult Court Appearance Notification System (CANS)	86,947	0	86,947	0
50008	Adult Offender Mental Health Services	1,124,596	0	1,124,596	0
50009	Addiction Services-Adult Offender Outpatient	399,011	141,638	540,649	0
50010	Addiction Services-Adult Offender Residential-Primarily Men	3,564,437	0	3,564,437	0
50011	Addiction Services-Adult Women's Residential Treatment	1,691,151	0	1,691,151	0
50012	Addiction Services-Adult Drug Court Program	724,628	246,089	970,717	0
50013	Adult Prostitution Alternatives Program-City Funding	0	250,000	250,000	0
50014	Adult Chronic Offender Program-City Funding	0	611,000	611,000	0
50039	Adult Recovery Management Center	0	595,762	595,762	6.50
Juvenile Services					
50015	DCJ Juvenile Services Management	1,315,357	237,747	1,553,104	8.80
50016	DCJ Juvenile Services Support	1,832,482	0	1,832,482	11.00
50017	DCJ Family Court Services	111,537	1,106,782	1,218,319	9.70
50018A	Juvenile Detention Services - 64 Beds	6,801,937	887,317	7,689,254	63.50

Community Justice

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
50018B	Juvenile Detention Services - 16 Beds	723,569	0	723,569	6.00
50018C	Detention Electronics Replacement	0	0	0	0
50019	Juvenile Community Detention/Electronic Monitoring	260,113	226,700	486,813	4.00
50020	Juvenile Shelter & Residential Placements	308,430	523,154	831,584	0
50021	Juvenile Delinquency Intake & Assessment	898,661	0	898,661	9.00
50022	Juvenile Probation Services for Young Men	968,385	186,716	1,155,101	8.00
50023	Juvenile Probation Services for Young Women	313,471	0	313,471	3.00
50024	Juvenile Sex Offender Probation Supervision	661,861	76,390	738,251	6.00
50025A	Juvenile Gang Resource Intervention Team (GRIT)	301,397	1,305,709	1,607,106	8.00
50025B	Restorative Justice Training	60,000	0	60,000	0
50026	Juvenile Community Service & Project Payback Program	669,577	104,568	774,145	6.00
50027A	Juvenile Secure Residential A&D Treatment (RAD)	437,820	1,405,609	1,843,429	8.00
50027B	Juvenile Secure Residential A&D Treatment (RAD) - State Funding Scale Up	0	79,725	79,725	0
50028	Juvenile Youth Development Services	861,123	480,445	1,341,568	11.80
50029A	Juvenile Assessment & Treatment for Youth & Families (ATYF)	247,160	1,063,533	1,310,693	10.38
50029B	Juvenile Assessment & Treatment for Youth & Families (ATYF) - State Funding Scale Up	0	185,764	185,764	1.62
50030A	Juvenile Culturally Specific Intervention	75,931	119,099	195,030	0
50030B	Juvenile Culturally Specific Intervention - State Funding Scale Up	0	255,588	255,588	0
50031	Juvenile Informal Intervention & Sanctions Program (JDIS)	245,358	153,221	398,579	2.00
50060A	Family Court Services - Supervised Parenting Time	0	138,476	138,476	0.45
50060B	Family Court Services-Supervised Parenting Time Scale Up	34,690	0	34,690	0

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Adult Services					
50032	DCJ Adult Services Management	1,744,315	161,857	1,906,172	10.00
50033	Adult Recog Program	1,350,289	0	1,350,289	14.80
50034	Adult Pretrial Supervision Program	1,518,785	0	1,518,785	16.00
50035	Adult Forensics Unit	287,895	0	287,895	2.00
50036	Adult Parole/Post Prison Violation Hearings & Local Control	1,209,758	1,023,518	2,233,276	12.00
50037	Adult Transition and Re-Entry Services	589,148	280,356	869,504	5.00
50038	Adult Re-Entry Enhancement Coordination Grant	0	721,873	721,873	0.25
50040A	Adult Field Services-High Risk Generic Supervision	1,874,188	7,039,378	8,913,566	66.22
50040B	Adult Field Services-High Risk Generic Supervision - State Funding Scale Up	0	1,304,548	1,304,548	12.91
50040C	Employment Transition Services for Gang Members	50,000	0	50,000	0
50040D	Re-entry Employment Services for African American Males	50,000	0	50,000	0
50041	Adult Mentally Ill Offender Supervision	352,435	418,293	770,728	6.00
50042	Adult High Risk Drug Unit	353,731	1,143,527	1,497,258	12.25
50043	Adult Sex Offender Supervision & Treatment	476,744	2,213,590	2,690,334	17.00
50044	Adult Domestic Violence Supervision	1,384,007	990,100	2,374,107	18.00
50045	Adult Family Services Unit	1,332,140	319,312	1,651,452	14.50
50046	Adult Day Reporting Center	1,832,106	0	1,832,106	18.00
50047	Adult Electronic Monitoring	47,224	183,154	230,378	1.20
50048	Adult Effective Sanctioning Practices	1,088,371	0	1,088,371	10.50
50049	Adult Property Crimes Programs	223,460	1,739,629	1,963,089	8.12
50050	Adult Community Service - Formal Supervision	427,790	448,881	876,671	8.00
50051	Adult Londer Learning Center	718,684	30,723	749,407	7.80
50052	Adult Offender Housing	2,131,151	721,255	2,852,406	7.00
50053	Adult Field Services-Medium Risk Generic Supervision	0	694,218	694,218	6.50

Community Justice

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
50054	Adult Community Service-Bench Probation	233,972	0	233,972	3.00
50055	Support to Community Court	84,461	0	84,461	1.00
50056	Adult Domestic Violence Deferred Sentencing Program (DSP)	160,751	0	160,751	2.00
50057	Adult Sex Offender Reduced Supervision (SORS)	0	129,071	129,071	1.00
50058	Adult Generic Reduced Supervision (Casebank)	358,302	1,054,820	1,413,122	13.00
50059	Adult DUII Supervision & Enhanced Bench	<u>113,740</u>	<u>283,198</u>	<u>396,938</u>	<u>4.00</u>
Total Community Justice		\$55,137,856	\$31,670,362	\$86,808,218	528.99

Lead Agency: Community Justice

Program Contact: Scott Taylor

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Director's Office provides the Department of Community Justice (DCJ) with the policy, program and fiscal direction to achieve its mission of enhancing community safety and reducing criminal activity. DCJ is a 24-hour operation with about 650 permanent, on-call, and temporary employees. The Director's Office provides leadership, communication, and coordination across the Department's Divisions. It is the role of the Director's Office to hold the department accountable to county residents, the Board of County Commissioners and system partners.

Program Description

The Director's Office is accountable for the daily operations of an agency that supervises approximately 8,300 adult probationers and parolees. Additionally, DCJ oversees approximately 3,400 defendants requiring pretrial services. In addition, the Director's Office oversees the juvenile detention facility and approximately 300 youth on formal community supervision and 900 on informal supervision. The Director's Office is responsible for the fiscal management of more than \$84 million in county, state, federal and private grant funds.

The Director's Office provides leadership across department divisions, strategic planning and direction for department-wide initiatives. It is the responsibility of the Director's Office to create an organizational culture that values evidence-based practices and continuous quality improvement. The Director's Office coordinates internal and external communications and collaborates with partner agencies in achieving shared public safety goals.

Over the last decade the Director's Office has guided policies that have reduced crime, promoted rehabilitation, reduced spending and reduced racial and ethnic disparities in the juvenile justice system. DCJ continues to see improvements in statewide performance benchmarks in community corrections. The recidivism rate for DCJ's Juvenile Services Division is the lowest it has been since 2000.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of offenders who do not recidivate one year post admit to supervision	89.0%	90.0%	91.0%	91.0%
Outcome	Percent of formal probation youth who do not recidivate	0.0%	0.0%	68.5%	70.0%
Output	Number of adult offenders supervised annually	0	0	8,300	8,300
Output	Number of youth under formal probation supervision.	0	0	300	300

Performance Measure - Description

✓ **Measure Changed**

The last two output measures are new.

Youth recidivism measured by new felony conviction within three years of probation start date. Includes movement into the adult system.

Adult recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$427,700	\$0	\$434,784	\$0
Contracts	\$161,391	\$0	\$118,546	\$0
Materials & Supplies	\$61,756	\$0	\$77,110	\$0
Internal Services	\$13,081	\$0	\$4,278	\$0
Total GF/non-GF:	\$663,928	\$0	\$634,718	\$0
Program Total:	\$663,928		\$634,718	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50000 DCJ Directors Office

Lead Agency: Community Justice

Program Contact: Joyce Resare

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) Business Services provides administrative and business support to the Department. This area develops DCJ's county and state budgets and monitors spending throughout the budget cycles. In addition to budget analysis, this area manages grant proposals and awards, accounts receivable and payable, Medicaid billing, procurement and contract development.

Program Description

DCJ Business Services supports the Department through sound, accurate and transparent financial management. DCJ is funded by a variety of federal, state, local and other grant sources. A primary responsibility of Business Services is to integrate these resources to develop a balanced budget that meets Oregon Budget Law, County's policies, and the accounting practices established by the County's Chief Financial Officer. Business Services ensures that the Department's budget adequately supports operations and aligns with the programs authorized by the Board of County Commissioners.

Business Services also continually monitors departmental spending throughout the budget cycles so that spending occurs within designated spending limits. Business Services participates in cross-County teams such as the County Operations Council, Purchasing/Contract Committees and the Finance Users Group. This area also sees that cash handling and accounting are closely monitored and that contracts meet County Attorney standards and provides legal authority to procure goods and services for the programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of invoices paid in 30 days or less	73.0%	80.0%	76.0%	80.0%
Outcome	Percent spending within legal appropriation (total budget)	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,546,353	\$0	\$1,577,921	\$0
Contracts	\$3,256	\$0	\$3,256	\$0
Materials & Supplies	\$66,820	\$0	\$60,880	\$0
Internal Services	\$770,635	\$0	\$762,764	\$0
Total GF/non-GF:	\$2,387,064	\$0	\$2,404,821	\$0
Program Total:	\$2,387,064		\$2,404,821	
Program FTE	16.80	0.00	16.80	0.00
Program Revenues				
Fees, Permits & Charges	\$1,653,233	\$0	\$2,038,790	\$0
Other / Miscellaneous	\$5,000	\$0	\$0	\$0
Total Revenue:	\$1,658,233	\$0	\$2,038,790	\$0

Explanation of Revenues

County General Fund which includes Department Indirect Revenue of \$2,033,790 based on indirect rate of 7.98% of total allowable expenditures in the federal/state fund; Fee revenue of \$5,000 deposited into the General Fund. Revenue is unanticipated and not program related. Assuming same budget amount as FY11

Significant Program Changes

Last year this program was:
50001 DCJ Business Services

Lead Agency: Community Justice

Program Contact: Jann Brown

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Business Applications and Technology (BAT) section supports the implementation and use of new and existing information systems which increases the effectiveness of staff and improves the delivery of services to our clients. Team members with BAT also work to foster the use and understanding of data for decision making and facilitate a variety of information system trainings that enhance the Department of Community Justice's (DCJ) operations. Through innovative technological solutions and wise technology investments, the Department is better equipped to promote community safety and reduce criminal activity.

Program Description

The BAT program provides oversight for evaluation, selection, purchase and implementation of effective, innovative technology solutions. BAT collaborates with partner agencies from the county, local, state and federal governments as well as private service providers in order to develop system-wide technology solutions for data sharing. BAT also supports DCJ's efforts to increase its mobile workforce by finding technology-based solutions that maintain communications across multiple work settings.

This program offer contains services provided by the County's Information Technology organization to facilitate support information needs of the Department, system partners and the public. This includes development and maintenance of software and reporting systems to automate business operations and improve delivery of service, a technology infrastructure to support business needs and easy access to information, and other support services to allow DCJ to effectively utilize technology. This program also provides for the purchase and replacement of computer equipment, software and technology tools.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of BAT Team projects completed on time	0.0%	0.0%	80.0%	80.0%
Outcome	Percentage point reduction in adult and juvenile recidivism	2.0%	4.0%	2.0%	2.0%

Performance Measure - Description

✓ **Measure Changed**

New output measure.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$902,633	\$0	\$927,904	\$0
Contracts	\$60,000	\$0	\$70,000	\$62,500
Materials & Supplies	\$198,124	\$0	\$192,917	\$0
Internal Services	\$4,105,627	\$0	\$4,027,329	\$6,563
Total GF/non-GF:	\$5,266,384	\$0	\$5,218,150	\$69,063
Program Total:	\$5,266,384		\$5,287,213	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$4,988	\$0
Intergovernmental	\$0	\$0	\$0	\$69,063
Total Revenue:	\$0	\$0	\$4,988	\$69,063

Explanation of Revenues

County General Fund plus US DOJ BJA Congressionally Selected Award Program \$69,063. Award Period is 10/1/2010 - 9/30/2012.

Significant Program Changes**Last year this program was:**

50005 DCJ Business Applications and Technology

During FY11 this program was awarded a new grant from the US Dept of Justice. The grant is funding an IT project to automate information used in the Public Safety System.

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Employee, Community and Clinical Services (ECCS) unit oversees implementation of new community and clinical treatment options, updates department-wide policies, conducts internal investigations, coordinates department-wide safety plans and manages volunteers. This unit often works closely with non-profit providers and community members to collaboratively problem solve service-related issues.

Program Description

The ECCS unit responsibilities to the Juvenile and/or Adult Services Divisions consist of:

- 1) Administration and operational support for alcohol, drug and mental health services for adult offenders;
- 2) Coordination of programs for contracted services;
- 3) Supervision and support of DCJ programs/units - Quality Systems and Evaluation Services, Contract Monitoring and Compliance, Human Resources, Trainings, Prevention of Childhood Sexual Exploitation of Children, and Volunteer functions of DCJ; and
- 4) Management of policies and procedures, internal investigations and Prison Rape Elimination Act (PREA) reports.

Public safety is achieved by investing in both our community and our employees. Careful background investigations ensure that we hire qualified, ethical people. Training programs enhance skills specific to working with a diverse offender population. Competent contracting services strengthen our effectiveness in providing meaningful treatment services. Volunteer engagement fosters connectivity between the Department and the community. By hiring the right people, giving them the tools they need to do their job and partnering with community members, we can best meet DCJ's mission of holding offenders accountable while changing their behavior and keeping the community safe.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of volunteer hours delivered annually	22,464	10,800	23,000	23,000
Outcome	Percent of internal investigations completed within 60 days	90.0%	100.0%	90.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$683,517	\$119,727	\$702,209	\$113,567
Contracts	\$78,929	\$0	\$43,929	\$0
Materials & Supplies	\$54,843	\$260	\$66,002	\$618
Internal Services	\$10,615	\$0	\$6,587	\$876
Total GF/non-GF:	\$827,904	\$119,987	\$818,727	\$115,061
Program Total:	\$947,891		\$933,788	
Program FTE	6.00	1.00	6.00	1.00
Program Revenues				
Intergovernmental	\$0	\$119,987	\$0	\$115,061
Total Revenue:	\$0	\$119,987	\$0	\$115,061

Explanation of Revenues

County General Fund plus US Dept of Justice JAG Grant \$115,061. Funds 1.00 FTE that assists DCJ adult clients in accessing alcohol & drug treatment. Grant ends 9/30/2012, but anticipating grant will be renewed for another year.

Significant Program Changes**Last year this program was:**

50002 DCJ Employee, Community & Clinical Services Management

Lead Agency: Community Justice

Program Contact: Charlene Rhyne

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The DCJ Quality Systems and Evaluation Services (QSES) unit is comprised of Continuous Quality Improvement (CQI) functions as well as traditional research and evaluation (R&E) activities. This duality aligns contract compliance with best practices and allows for the implementation of a quality control and evaluation process. The QSES unit continues to analyze and report on issues critical to the Department (including program planning, program implementation, quality improvement and assessing program impacts for both the Adult and Juvenile Divisions). Results are presented to the Department's management team, staff, and the Board of County Commissioners before being published on the website for community review. The QSES unit also develops and reports on performance measures for all departmental programs, services and contracts. In sum, services provided by QSES ensure that departmental operations have fidelity and are delivered in a manner optimizing client outcomes. Nationally, DCJ's research is studied (through corrections publications and national conferences) and recognized in a manner that enhances our reputation with national and state funders.

Program Description

QSES supports the Department's principle of information-based decision making by:

- 1) Conducting process and outcome evaluations of programs and initiatives;
- 2) Presenting research and evaluation studies orally and in writing to internal and external stakeholders;
- 3) Providing support for routine and periodic management reporting;
- 4) Providing ongoing contract monitoring for compliance; and
- 5) Making recommendations regarding the research and evaluation process.

Our research and evaluation approach is consistent with the American Evaluation Association's (AEA) 'Guiding Principles for Evaluators.' QSES responsibilities are critical for holding programs and services accountable. Accountability is accomplished by providing data that assesses program impacts, assures employee performance fidelity, guides program development alignment with evidence-based practice principles, monitors contract compliance and supports legislative mandates. This model ensures data-driven decision making as well as program development and implementation that is based on solid research evidence.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of contracts monitored for quality annually	0	0	55	55
Outcome	Percentage point reduction in adult and juvenile recidivism	2.0%	4.0%	2.0%	2.0%

Performance Measure - Description

✓ **Measure Changed**

Output measure is new.

Adult recidivism is measured by 12 months new felony conviction following current admit date.

Youth recidivism measured by new felony conviction within three years of probation start date. Includes movement into the adult system.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$499,269	\$0	\$474,090	\$0
Materials & Supplies	\$8,882	\$0	\$11,368	\$0
Internal Services	\$125	\$0	\$4,764	\$0
Total GF/non-GF:	\$508,276	\$0	\$490,222	\$0
Program Total:	\$508,276		\$490,222	
Program FTE	4.60	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50003 DCJ Quality and Evaluation Services

This program offer reflects a reduction of a .60 FTE Program Coordinator Position.

Lead Agency: Community Justice

Program Contact: James Opoka

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) Human Resources (HR) unit recruits, hires, trains and assists with the management of nearly 650 permanent, on-call and temporary employees. DCJ HR and training consultants work closely with both internal and external customers to design responsive programs and services. HR staff work with management and members of three different unions to hold employees accountable. The HR unit directly supports the culture and mission of the Department.

Program Description

The HR unit supports 650 permanent, on-call and temporary employees; 3 union contracts; and 24-hour operations in Juvenile Detention, the Multnomah County Justice Center and the community. HR will continue to:

- 1) Assess diverse organizational and customer (employee) needs to provide strategic direction as well as succession and workforce planning through active participation on management teams;
- 2) Consult with managers and employees about employee and labor relations issues, including performance management, discipline and grievances, recruitment and selection of a highly qualified and diverse workforce, leave administration, layoffs and bumping, and compliance with County Personnel Rules, Department Work Rules, and union contracts;
- 3) Ensure compliance with all laws, rules, regulations, policies and labor agreements so liability and costs of unlawful employment actions are reduced or eliminated;
- 4) Manage the recruitment and selection process, leave administration, discipline and grievance process, layoffs and bumping, and personnel records;
- 5) Manage 191 leave requests and 887 personnel transactions in SAP;
- 6) Develop and implement HR initiatives with Central Human Resources and Labor Relations; and
- 7) Complete 324 background investigations / records checks on DCJ employees, volunteers and interns.

DCJ's HR unit supports the Department's mission and accountability to the public through hiring, training and evaluating competent staff. By hiring qualified people, giving them the tools they need to do their job and supporting management performance, the Department is able to continue changing offender behavior and keeping the community safe.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of HR data entry errors that results in a dock of pay	10.0%	5.0%	2.0%	2.0%
Outcome	Percent of grievances where it was determined there were no contract violations	100.0%	85.0%	100.0%	100.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$805,106	\$0	\$770,222	\$0
Contracts	\$46,198	\$0	\$46,198	\$0
Materials & Supplies	\$28,610	\$0	\$35,110	\$0
Internal Services	\$10,296	\$0	\$6,612	\$0
Total GF/non-GF:	\$890,210	\$0	\$858,142	\$0
Program Total:	\$890,210		\$858,142	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50004 DCJ Human Resources

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This three year project has just completed its first year of addressing the commercial sexual exploitation of children (CSEC). The project provides a victim-centered coordinated response in Multnomah County through a victim advocate who coordinates efforts and trainings on behalf of the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The goals of OJJDP are to identify exploited youth and youth at risk for exploitation; actively investigate and prosecute cases where adults have exploited children; and intervene appropriately with youth and compassionately serve victims. The Department of Community Justice (DCJ) Community Response to CSEC is a collaborative project with the Portland Police Bureau, the Sexual Assault Resource Center (SARC), Multnomah County Sheriff's Office Anti-Trafficking Task Force, the FBI, the State of Oregon Department of Human Services and other community providers.

Program Description

The commercial sexual exploitation of children (CSEC) has become a prevalent problem in Multnomah County in recent years. Because the I-5 corridor passes directly through Portland, this city is an easy transport artery for CSEC victims and illegal drugs. Runaways from Oregon, Idaho and Southwest Washington migrate to downtown Portland. Traffickers and exploiters realize these young people are desperate for food and shelter and therefore coax or manipulate them into exchanging sex acts for money.

Local, state and federal law enforcement agencies in Multnomah County have worked on over 55 sex trafficking cases involving both domestic and international victims. This is believed to be only a fraction of suspected activity in Oregon.

This project (being grant funded by OJJDP) is helping expose and derail this once flourishing "business". However, Multnomah County still faces three main challenges. First, both service providers and law enforcement professionals must be trained to identify and refer victims for assistance. Second, trafficking victims themselves are often unaware they are victims of a federal crime and as such, entitled to benefits. A third challenge is to develop resources within the youth services continuum that address the needs of this population. A comprehensive victim services plan has been developed, but full implementation is reliant upon funding and community partnership. The objectives of the program are to:

- 1) Maintain a full-time Program Coordinator for Multnomah County's response to victims of CSEC;
- 2) Contract with a full-time Program Advocate and volunteers to provide 24-hour crisis responses to an estimated 70 CSEC youth annually;
- 3) Offer CSEC training to hundreds of individuals from at least 50 local agencies; and
- 4) Hold steering committee meetings at least quarterly, so that partners may conduct assessments of service needs and gaps, collect and provide data about the number of CSEC youth within Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of CSEC youth receiving advocacy services	57	50	125	125
Outcome	Number of community agencies that have received CSEC training	50	0	50	50

Performance Measure - Description

✓ **Measure Changed**

Outcome is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$101,665	\$0	\$105,508
Contracts	\$0	\$71,284	\$0	\$70,557
Materials & Supplies	\$0	\$10,700	\$0	\$7,589
Internal Services	\$0	\$15,592	\$0	\$20,251
Total GF/non-GF:	\$0	\$199,241	\$0	\$203,905
Program Total:	\$199,241		\$203,905	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$12,470	\$0	\$14,725	\$0
Intergovernmental	\$0	\$199,241	\$0	\$203,905
Total Revenue:	\$12,470	\$199,241	\$14,725	\$203,905

Explanation of Revenues

US Dept of Justice Grant for Intervention into the Commercial Sexual Exploitation of Children \$203,905. Award period is 9/1/2009 - 8/31/2012.

Significant Program Changes**Last year this program was:**

50010 DCJ Community Response to Commercial Sexual Exploitation of Children

Lead Agency: Community Justice

Program Contact: Charlene Rhyne

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Court Appearance Notification System (CANS) is a collaborative, multi-jurisdictional program designed to reduce offenders' rate of failure to appear (FTA) in court. Reducing FTAs is accomplished through the use of automated telephone reminders for appointments. The automated system is also used to alert offenders of payments due on restitution and supervision fees. As a result of the thousands of notifications made by CANS in FY 2010, there was a 92% appearance rate in court. CANS regularly monitors and reports program performance to the Local Public Safety Coordinating Council (LPSCC) and the Criminal Justice Advisory Committee (CJAC).

Program Description

CANS works by reminding defendants of: a) upcoming court hearing dates, times and locations; and b) any outstanding restitution, compensatory and/or supervision fees.

CANS is a collaborative effort of the State Courts and multiple county public safety agencies. DCJ provides management of the project and vendor contract with a full time program coordinator within the Quality Systems and Evaluation Services Unit (QSES). The District Attorney's Office provides police training and the State Courts provide IT support. LPSCC and the County Budget Office provide technical assistance.

FTAs incur substantial costs to the various enforcement agencies for re-arrest, re-booking, additional jailing, additional prosecution, increased matrix releases and increased backlog of warrant entries. This program demonstrates effective agency collaboration, fiscal responsibility and efficient use of the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of circuit court notifications that are successful	74.0%	79.0%	75.0%	80.0%
Outcome	Appearance rate for successful circuit court notifications	92.0%	92.0%	90.0%	92.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$34,818	\$0	\$0	\$0
Contracts	\$150,000	\$0	\$86,000	\$0
Materials & Supplies	\$454	\$0	\$597	\$0
Internal Services	\$431	\$0	\$350	\$0
Total GF/non-GF:	\$185,703	\$0	\$86,947	\$0
Program Total:	\$185,703		\$86,947	
Program FTE	0.40	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50027 Adult Court Appearance Notification System

This program offer reflects a reduction of a .40 FTE Program Coordinator Position.

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The rate of mental illness among those incarcerated is two to three times higher than in the general population (Roskes and Feldman 1999). These offenders eventually leave prison or jail and are then supervised in the community, bringing with them a variety of mental health and chronic medical issues. Research indicates that these offenders are likely to have continued contact with the correctional system and that interventions may assist in lowering their recidivism rate. The Department of Community Justice (DCJ) provides funding for services that assist Parole/Probation Officers (PPO) in their work with over 270 adult mentally ill offenders annually. This work is essential for stabilizing and decreasing recidivism rates for this specific population and is always coordinated in collaboration with other community based treatment.

Program Description

Mental Health Services (MHS) help PPOs access necessary services for severe and persistent mentally ill adult offenders. Special limited services that benefit this target population are not available without DCJ assistance. MHS provides:

- 1) Mental Health Evaluations (in order to determine the best way to achieve offender compliance with court orders for offenders who pose a serious risk to the community and to identify mental illness and determine severity);
- 2) Three contracted staff to work with 60 offenders, preparing them for community treatment (crisis stabilization, accessing emergency mental health care, accessing emergency medical care, food, shelter and clothing);
- 3) One psychiatric nurse practitioner to provide prescribing services; and
- 4) Fifteen residential beds of Dual Diagnosis treatment for offenders who have not been successful in alternate treatment modalities or whose mental health symptoms are too severe for less specialized treatment providers.

This program supports public safety by providing treatment to high and medium risk offenders who require assistance in accessing services. MHS collaborates and coordinates a continuum of social services in a manner that conserves community resources while reducing mentally ill offenders' risk to reoffend. Without these services, many of these offenders would not be stabilized and would likely return to jail on supervision violations and/or new criminal charges.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of mentally ill offenders that received treatment	136	0	100	100
Outcome	Percent of offenders not recidivating one year post exit	75.0%	80.0%	71.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is a measure of new felony arrests one year post treatment using a recidivism rate.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$1,123,637	\$0	\$1,124,596	\$0
Total GF/non-GF:	\$1,123,637	\$0	\$1,124,596	\$0
Program Total:	\$1,123,637		\$1,124,596	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50034 Adult Offender Mental Health Services

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Outpatient treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. At any time, 170 offenders attend these community-based, outpatient treatment programs 1 to 3 times a week. All participants are classified as high-risk and would likely commit a new crime without intervention.

Program Description

Services are provided through contracts with 9 non-profit providers that are dually licensed to provide drug and alcohol treatment and mental health services.

Outpatient treatment is an option for qualified offenders. Programs are equipped to respond to culturally-specific needs, provide comprehensive mental health counseling, assist with job related issues and support housing transitions. All contracted treatment programs use research-based approaches that motivate offenders to learn new skills that support a lifestyle free of crime and addiction.

Without treatment, offenders are more likely to reoffend and/or end up occupying expensive jail beds. A study published by the Oregon Legislature Public Safety Strategies Task Force (2008) found that drug treatment programs in the community have been shown to reduce criminal re-offense rates by 9%.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	512	0	600	600
Outcome	Percent of high-risk offenders who do not recidivate one year post-treatment exit.	87.0%	87.0%	75.0%	87.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new.

Recidivism is a measure of new felony arrests one year post treatment using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$344,294	\$130,553	\$399,011	\$128,181
Internal Services	\$0	\$11,085	\$0	\$13,457
Total GF/non-GF:	\$344,294	\$141,638	\$399,011	\$141,638
Program Total:	\$485,932		\$540,649	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$8,865	\$0	\$10,228	\$0
Intergovernmental	\$0	\$60,138	\$0	\$60,138
Other / Miscellaneous	\$0	\$81,500	\$0	\$81,500
Total Revenue:	\$8,865	\$141,638	\$10,228	\$141,638

Explanation of Revenues

County General Fund plus State Alternative Incarceration Program (AIP) \$60,138. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time; Civil Forfeitures \$81,500. Funds are received from Mult Co. Circuit Court or City of Portland for civil forfeitures seized from clients and turned over to DCJ per ORS 131A.360. Amount based on FY11 current year estimates and two years of history.

Significant Program Changes**Last year this program was:**

50036 Addiction Services-Adult Offender Outpatient

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Residential drug treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. In 2010, 536 clients exited from residential treatment. This offer provides 90 beds of residential drug and alcohol treatment for high risk adult offenders and allows courts and Parole/Probation Officers (PPO) an alternative sanction to jail use. Past evaluations have shown that these county services effectively reduce re-arrest rates.

Program Description

Fifty-two beds serve high risk offenders in a facility specialized in treating males involved with the criminal justice system. The remaining beds are located in three residential facilities within the community. While the length of treatment varies for each individual, the average length of stay for successful completion in residential treatment is 160 days, but may last up to six months. When appropriate, offenders are transported directly from jail to residential treatment, ensuring a drug-free transition.

Providing residential treatment for drug addicted/abusive offenders reduces community criminal activity and is therefore an effective public safety investment for the County. According to the National Institute on Drug Abuse (NIDA), "Most studies suggest that outcomes for those who are legally pressured to enter treatment are as good as or better than outcomes for those who entered treatment without legal pressure." In 2006, NIDA reported that drug abuse treatment is cost effective in reducing drug use and bringing about cost savings associated with health care, crime and incarceration.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of male clients participating in treatment	206	0	233	235
Outcome	Percent of offenders who do not recidivate one year post treatment exit	84.0%	83.0%	82.0%	83.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new.

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$3,560,176	\$0	\$3,564,437	\$0
Total GF/non-GF:	\$3,560,176	\$0	\$3,564,437	\$0
Program Total:	\$3,560,176		\$3,564,437	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50037 Addiction Services-Adult Offender Residential

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Residential drug treatment is an essential part of the alcohol and drug treatment continuum that impacts public safety. When residential treatment is successful for women offenders, the long-term collateral costs of re-arrest, re-incarceration and inadvertent consequences for the children of female offenders significantly decline.

This program serves 40 residential alcohol and drug treatment beds for high risk female offenders in two facilities. This offer also funds 9 beds for dependent children. The current community treatment providers have been in existence for over 15 years and work collaboratively with the Department of Community Justice (DCJ) to treat women with addictions and criminality.

Program Description

This program uses evidence-based practices to address addiction, mental health issues, parenting, healthy relationships, criminality, employment resources and relapse prevention counseling. Regular communication and coordination with a Parole/Probation Officer (PPO) is maintained to develop and implement treatment and supervision plans.

Programs that provide family therapy, childcare and child-rearing services have improved outcomes with regard to treatment completion and reduction of recidivism (National Institute on Drug Abuse 2006; National Institute of Corrections 2005). The National Institute on Drug Abuse (NIDA) reports that drug abuse treatment is cost effective in reducing drug use and bringing about cost savings associated with health care, crime and incarceration. NIDA also reports that gender-specific programs may be more effective for female offenders, especially those with trauma and abuse in their background (2006).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders participating in treatment	165	0	185	185
Outcome	Percent of offenders who do not recidivate one year post treatment exit	82.0%	81.0%	88.0%	88.0%

Performance Measure - Description

✔ **Measure Changed**

Output is new.

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$1,686,546	\$0	\$1,691,151	\$0
Total GF/non-GF:	\$1,686,546	\$0	\$1,691,151	\$0
Program Total:	\$1,686,546		\$1,691,151	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50038 Addiction Services-Adult Women Residential

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Drug Diversion Drug Court (STOP) contributes to public safety by providing outpatient treatment and supervision to approximately 675 adult offenders each year, with a daily capacity of 251 individuals. STOP holds adults charged with drug offenses accountable while providing them an opportunity for treatment. Those who successfully complete treatment and court requirements have their charges dismissed.

Program Description

STOP serves adults charged with various drug-related offenses. Multnomah County's Drug Court is one of the oldest of its kind that collaborates with criminal justice partners to expedite the court process and offer drug treatment. The treatment component is operated through a contracted service provider who works closely with the court to provide mental health and drug treatment, employment resources, housing referrals, mentoring, residential treatment referrals and long-term follow-up services. Offenders may attend STOP as frequently as once a week during the first phases of their recovery and as little as one time per month as they stabilize with treatment.

There is a well-researched link between substance abuse and criminal behavior. A recent report from the National Institute of Corrections (NIC) states that half of offenders were under the influence of alcohol or drugs when they committed their current offense (Przybylski 2008). The NIC says, "It is unlikely that recidivism rates can be appreciably reduced without breaking the cycle of substance abuse and crime." This program has proven its effectiveness through independent studies that measured the County's cost savings of nearly \$1,400 per offender (NPC Research 2003). A ten-year analysis of STOP Drug Court (from 1991 to 2001) published by NPC Research in 2007, showed that STOP reduced re-arrests by 30% compared with eligible defendants who did not go through STOP.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of participants served annually	582	650	675	650
Outcome	Percent of participants who exit successfully	84.0%	90.0%	89.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$856,575	\$273,270	\$724,628	\$224,172
Internal Services	\$0	\$22,775	\$0	\$21,917
Total GF/non-GF:	\$856,575	\$296,045	\$724,628	\$246,089
Program Total:	\$1,152,620		\$970,717	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$18,215	\$0	\$16,394	\$0
Fees, Permits & Charges	\$0	\$5,000	\$0	\$5,000
Intergovernmental	\$0	\$291,045	\$0	\$241,089
Total Revenue:	\$18,215	\$296,045	\$16,394	\$246,089

Explanation of Revenues

County General Fund plus State CJC Drug Court Enhancement grant \$241,089. Award ends 6/30/2011. Anticipating funding to be renewed in FY12 at same service level which enhances the Drug Court program; Drug Diversion fees from clients \$5,000. All fees collected by DCJ are passed-through to contractor that runs Drug Diversion Program. The majority of these fees are paid directly to the contractor by the client.

Significant Program Changes**Last year this program was:**

50054 Addiction Services-Adult Drug Court Program

Grant funding from the US Department of Justice ends 6/30/2011. This was a pass-through grant funding a mentor program at Volunteers of America

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

As a response to community concerns about the increase in criminal activity, Multnomah County has collaborated with the City of Portland, the District Attorney's Office and Lifeworks Northwest to address specific issues related to prostitution. The goal of the Prostitution Alternatives Program is to reduce offender risks and promote long-term behavioral and attitudinal change.

Program Description

The Prostitution Alternatives Program is a collaborative program with Portland Police, the Department of Community Justice (DCJ), the District Attorney's Office and Lifeworks Northwest. DCJ acts a pass-through and program developer for the treatment component of the program. Although the target population remains focused on individuals who have "worked" Northeast 82nd Avenue and Sandy Boulevard, if there is room available, women from all quadrants of the city may access services.

Up to 90 girls and women will receive services through a contract with Lifeworks Northwest for the New Options for Women program. If a person is accepted into the Prostitution Alternatives Program, they can receive alcohol and drug treatment, mental health services, mentoring, housing, and employment search assistance. The police are actively involved and upon evaluating the woman's circumstances, will either detain the woman or bring her to one of the service outlets.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average number of girls and women served annually	0	60	90	100
Outcome	Number of case management hours delivered annually	0	0	1,260	1,500

Performance Measure - Description

✓ **Measure Changed**

DCJ serves as a "pass through" for this program.
Outcome measure is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$250,000	\$0	\$250,000
Total GF/non-GF:	\$0	\$250,000	\$0	\$250,000
Program Total:	\$250,000		\$250,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$250,000	\$0	\$250,000
Total Revenue:	\$0	\$250,000	\$0	\$250,000

Explanation of Revenues

IGA with City of Portland \$250,000. IGA through 2/28/2013 to pass-through funding to Lifeworks NW to provide outpatient services for girls and women who have histories of prostitution.

Significant Program Changes

Last year this program was:
50055 Adult Prostitution Alternatives Program

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The City of Portland has collaborated with Multnomah County and others to address specific issues of chronic offenders within the Portland area. The goal of the coordination team is to reduce offender risk and promote long-term behavioral and attitudinal change.

The Services Coordination Team (SCT) is a system-wide response to chronic and repeat offenders, most of whom are homeless and residing in downtown Portland. The County's Department of Community Justice (DCJ) acts as a pass-through for the treatment component of SCT (currently at the Volunteers of America) and employs one Parole/ Probation Officer (PPO) and one District Attorney specifically assigned to SCT clients.

Program Description

On average, 48 offenders each month receive services (housing assistance, substance abuse treatment, etc.) to decrease their addiction(s) and criminal behavior. Individuals eligible for SCT are identified pre- and post-adjudication. The PPO assigned to this caseload facilitates an individualized intervention plan and coordinates with community partners to address the needs of the offenders. The services available to this population include 12 case managed housing units and 20 alcohol and drug day treatment slots.

The Chronic Offenders Program supports public safety by targeting the most chronic offenders and working to improve livability and safety within the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average number of offenders supervised monthly	47	48	46	48
Outcome	Percent of offenders that did not recidivate while in the program	93.0%	0.0%	95.0%	95.0%

Performance Measure - Description

DCJ serves as a "pass through" for this program.
Outcome is new.

Recidivism is a measure of new felony arrests while in the program based on data for the first six months of the program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$103,507	\$0	\$0
Contracts	\$0	\$741,000	\$0	\$611,000
Total GF/non-GF:	\$0	\$844,507	\$0	\$611,000
Program Total:	\$844,507		\$611,000	
Program FTE	0.00	1.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$844,507	\$0	\$611,000
Total Revenue:	\$0	\$844,507	\$0	\$611,000

Explanation of Revenues

IGA with City of Portland for Chronic Offender funding \$611,000. Provides outpatient treatment and housing for 20 male clients identified by the Service Coordination Team. Current IGA through 6/30/2011 and expecting to be renewed at same funding level for FY12.

Significant Program Changes**Last year this program was:**

50056 Adult Chronic Offender Program - City Funding

Funding from the City of Portland funding 1 FTE Probation/Parole Officer ended in FY11.

Lead Agency: Community Justice

Program Contact: Dave Koch

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice's (DCJ) Juvenile Division supervises the highest percentage of high-risk youth on probation in the entire state. Juvenile Services Management (JSM) leads, supports and monitors Delinquency Intervention, Probation, Accountability, Treatment and Detention services to delinquent youth 12-18 years of age. Within these services, managers oversee a variety of programs designed to reduce recidivism as well as the overrepresentation of youth of color in detention. JSD's recidivism rate remains at its lowest rate in many years although recidivism is higher than the statewide average.

Program Description

JSM ensures that the juvenile system protects public safety, provides fair and equitable accountability and delivers cost effective, evidence-based services to delinquent youth and their families. This program is responsible for collaborating with partners such as the judiciary and law enforcement to enhance the coordination and effectiveness of the overall juvenile system. Specific oversight responsibilities include:

- 1) COUNSELING - Coordinates and monitors units devoted to intake/assessment, prevention/intervention, adjudication, probation, sanctioning and connectivity to resources.
- 2) CUSTODY - Responsible for the operations and security of the Donald E. Long Home (DELH), a regional juvenile detention facility. DELH operates 24 hours a day, 7 days a week and serves tri-county youth awaiting subsequent court hearings (including Measure 11 youth), or serving a sanction. Additionally, Custody Services oversees Community Service and Project Payback (a juvenile restitution program) as well as the Community Detention/Electronic Monitoring programs.
- 3) TREATMENT & Specialized Services - Provides clinical oversight of in-house mental health services, alcohol and drug services and specialized services for delinquent youth. Elements include: a) assessments; b) case planning and care coordination; c) individual/family therapy for clients identified as high risk for re-offense; d) secure residential substance abuse treatment; e) cognitive skills programming; f) educational reconnection and support; and g) vocational/employment opportunities.
- 4) DETENTION ALTERNATIVES INITIATIVE - Reduces reliance on detention while holding youth accountable and protecting public safety through development and oversight of shelter care and residential placement options.
- 5) FAMILY COURT SERVICES - Provides mediation, parent education and child custody evaluations, as well as support to the court in dependency matters and system initiatives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of youth in county not referred to DCJ on delinquency matters	96.0%	95.0%	96.0%	96.0%
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Outcome measure is new.

The outcome measure is based on the felony adjudication/conviction for the probation youth.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$923,469	\$167,178	\$940,809	\$170,788
Contracts	\$34,695	\$32,000	\$169,101	\$0
Materials & Supplies	\$241,635	\$42,066	\$173,592	\$54,886
Internal Services	\$111,207	\$12,906	\$31,855	\$12,073
Total GF/non-GF:	\$1,311,006	\$254,150	\$1,315,357	\$237,747
Program Total:	\$1,565,156		\$1,553,104	
Program FTE	7.40	1.40	7.39	1.41
Program Revenues				
Indirect for dep't Admin	\$10,322	\$0	\$6,386	\$0
Other / Miscellaneous	\$10,000	\$254,150	\$10,000	\$237,747
Total Revenue:	\$20,322	\$254,150	\$16,386	\$237,747

Explanation of Revenues

County General Fund plus Juvenile Informal Restitution \$10,000 which is deposited into the general fund. Revenue is collected from the youth and passed-through to the victim for restitution. Assuming same budget amount as FY11; Annie E. Casey Foundation \$237,747. Amount includes annual grant award of \$150,000 plus projected unspent balance that can be carried forward.

Significant Program Changes

Last year this program was:

50007 Juvenile Services Management

Lead Agency: Community Justice

Program Contact: Dave Koch

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Juvenile Support Services unit supports all aspects of the Juvenile Services Division's (JSD) Administration, Probation, Accountability, Treatment and Custody Services departments. The staff maintains accurate records internally and in various statewide data systems. Support staff performs the following functions: a) provide information and referrals to the public and community partners; b) provide administrative and clerical support to division personnel; c) coordinate payroll, property management and purchasing; and d) provide reception coverage.

Program Description

Departments covered by Support Services:

- 1) DATA SERVICES - Provides specialized entry and records maintenance in the statewide Juvenile Justice Information System (JJIS) and the Law Enforcement Data System (LEDS). This team enters warrants into LEDS and provides law enforcement with field access to juvenile Electronic Probation Records (EPR). Data Services also assists the Division with meeting legal obligations regarding the supervision and extradition of out-of-state youth.
- 2) DOCUMENT AND SUPPORT SERVICES - Works with the District Attorney's Office, State Clerk's Office and other jurisdictions to process adoption records and expunge juvenile records that meet statutory criteria (ORS 419A.262). The team maintains all closed juvenile files and processes documents and forms for JSD, District Attorney, Department of Human Services and the judiciary.
- 3) The CHILD ABUSE UNIT - Partners with the judiciary, the District Attorney's Office, the Department of Human Services and other agencies to ensure legal compliance regarding service of legal documents affecting the outcome of dependency cases and termination of parental rights cases. They adhere to strict legal deadlines, providing precise records which are vital to the outcome of individual cases. They also provide direct client services to parents involved in the Child Welfare System.
- 4) GENERAL ADMINISTRATIVE SUPPORT - Entails maintaining juvenile sex offender registration information; performing record checks; providing office support to Counseling, Treatment and Custody units; processing subpoenas; archiving requests; processing payroll; entering data; purchasing equipment; and providing public assistance with general inquiries.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of referrals processed annually	5,900	5,500	5,400	5,400
Outcome	Number of court orders and dispositions processed	2,200	2,200	2,100	2,100

Performance Measure - Description

Output includes all types of referrals, including dependency.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$835,395	\$0	\$853,229	\$0
Contracts	\$0	\$0	\$12,400	\$0
Materials & Supplies	\$11,210	\$0	\$93,562	\$0
Internal Services	\$17,809	\$0	\$873,291	\$0
Total GF/non-GF:	\$864,414	\$0	\$1,832,482	\$0
Program Total:	\$864,414		\$1,832,482	
Program FTE	11.00	0.00	11.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50008 Juvenile Services Support

Lead Agency: Community Justice

Program Contact: Janice Garceau

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Exposure to parental conflict and the potential loss of a parent through divorce and separation places children at risk for delinquency, teen pregnancy and poor school performance, all of which can lead to a cycle of dysfunction and offending behavior. Family Court Services (FCS) helps keep children safe, parents healthy, families stable and promotes public safety through services to approximately 1,200 at risk families as they go through separation and divorce. Through parent education, mediation, evaluation, information and referral services, and support to the dependency court, FCS stabilizes families involved with the Family Court and plays a critical role in preventing family dysfunction and juvenile delinquency.

Program Description

The Parent Education Program (under FCS) provides divorce and parenting information to over 2,200 Multnomah County parents experiencing major life crisis of separation or divorce. Over 1,000 child custody mediations and approximately 150 child custody evaluations are performed each year to assist families experiencing high levels of conflict. Reducing parental conflict during separation decreases risks for delinquency and teen pregnancy, decreases subsequent litigation and increases children's meaningful contact with both parents (Wallerstein 1998; Emery 2001; Sarkadi et al. 2008).

FCS supports the Governor's statewide efforts to reduce the overall foster care population and to eliminate disproportionate overrepresentation of African American and Native American youth in foster care. In addition, FCS manages a position that serves as a liaison to the family court judiciary for community-based programs and agencies, coordinates the efforts of the model court program, advocates and implements best practices, staffs judicial meetings, and partners with the Chief Family Law Judge as a point of contact for foster care reform.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of clients satisfied with parent education classes	90.0%	92.0%	90.0%	92.0%
Outcome	Percent of custody/parenting time evaluations resulting in settlement.	81.0%	80.0%	81.0%	81.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$104,134	\$873,675	\$109,677	\$843,373
Contracts	\$10,000	\$54,710	\$0	\$51,845
Materials & Supplies	\$1,860	\$47,994	\$1,860	\$39,601
Internal Services	\$0	\$163,741	\$0	\$171,963
Total GF/non-GF:	\$115,994	\$1,140,120	\$111,537	\$1,106,782
Program Total:	\$1,256,114		\$1,218,319	
Program FTE	1.00	8.60	1.00	8.70
Program Revenues				
Indirect for dep't Admin	\$71,355	\$0	\$79,929	\$0
Fees, Permits & Charges	\$0	\$1,079,795	\$0	\$1,066,800
Intergovernmental	\$0	\$37,645	\$0	\$39,982
Other / Miscellaneous	\$0	\$22,680	\$0	\$0
Total Revenue:	\$71,355	\$1,140,120	\$79,929	\$1,106,782

Explanation of Revenues

County General Fund plus Domestic Relation Filing fees \$80,000 (fees vary and are collected by the Multnomah County Circuit Court), Conciliation Fees \$800,000 (\$10 fee collected by Assessment & Taxation), Evaluation Fees \$76,800 (\$1,200 fee), Parent Education Fees \$110,000 (\$55 or \$70 fee). Fees are collected per ORS 205.320 and 107.510 to 107.610, and are set by Board Resolution. Fee revenue is based on history of collections; OR Dept of Justice Grant \$39,982. Grant ends 9/30/2012.

Significant Program Changes

Last year this program was:
50009 Family Court Services

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Detention, also known as the Donald E. Long Home (DELH), protects the community by holding youth in custody when they have been determined to be a serious risk to public safety and/or are high risk to not appear for court. In FY 2010, over 1,300 youth were brought to DELH for intake screening. This offer will fund 48 of the 64 beds required to meet the County's daily detention needs. This program also provides a 16 bed secure unit funded by Morrison Child and Family Services for youth under the jurisdiction of the Division of Unaccompanied Minor Children Services, Office of Refugee Resettlement(ORR).

Program Description

The DELH facility has a capacity of 191 beds. Of the 64 beds necessary to meet the County's detention bed needs, 28 beds are contracted and reserved for Clackamas and Washington Counties. The remaining 36 beds hold high risk Multnomah County youth who are NOT appropriate for community placement. A unit of 16 beds must be kept available for female clients.

This offer, which funds 48 beds, will fund services for the Intake and Admissions unit, youth awaiting trial in juvenile court, parole violators, high risk youth with serious probation violations and out-of-state youth awaiting arrangements to be safely returned to their jurisdiction.

The ability to safely detain delinquent youth is mandated by Oregon law. It is essential to community protection. DELH holds only the most serious offenders and/or youth who are unlikely to appear for court. Decisions to hold youth are based on the results of a validated detention policy system developed over the past 15 years. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community alternatives.

The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age and gender. Over the years, the Department of Community Justice (DCJ) has implemented "conditions of confinement" innovations that have been endorsed by the National Association of Counties, the Office of Juvenile Justice and Delinquency Prevention, as well as various law enforcement and youth advocacy groups.

The additional 16 bed unit relates to a grant Morrison Child and Family Services received to provide secure shelter for youth under supervision of ORR. The majority of these youth are from Mexico and Latin American countries who find themselves without parents or guardians in the United States. Only previously adjudicated (delinquent) youth will qualify for placement in the secure unit. This is a revenue agreement in which DCJ serves as a subcontractor of Morrison.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual number of inmate/staff assaults	38	40	35	35
Outcome	Use of isolation and room confinement per 100 person days of detention	0.9%	1.1%	1.0%	1.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$5,698,042	\$0	\$5,671,562	\$529,666
Contracts	\$4,625	\$1,844	\$4,933	\$1,810
Materials & Supplies	\$270,710	\$138,262	\$324,048	\$272,083
Internal Services	\$1,297,071	\$11,894	\$790,394	\$83,758
Capital Outlay	\$11,000	\$0	\$11,000	\$0
Total GF/non-GF:	\$7,281,448	\$152,000	\$6,801,937	\$887,317
Program Total:	\$7,433,448		\$7,689,254	
Program FTE	58.00	0.00	58.00	5.50
Program Revenues				
Indirect for dep't Admin	\$9,513	\$0	\$63,634	\$0
Fees, Permits & Charges	\$180,050	\$0	\$178,000	\$0
Intergovernmental	\$2,890,535	\$150,000	\$2,975,709	\$885,317
Other / Miscellaneous	\$0	\$2,000	\$0	\$2,000
Total Revenue:	\$3,080,098	\$152,000	\$3,217,343	\$887,317

Explanation of Revenues

County General Fund offset by Cafeteria/Catering Sales to the public \$178,000. FY12 amount based on three year average; Detention sub-lease to Washington County \$153,609. Annual amount per current lease agreement thru 2016; Detention Bed IGA with Clackamas and Washington County for 14+ beds each \$2,822,100. Negotiations for FY12 beginning in February 2011. Assuming 3% increase to daily rate @ \$285.46 = \$1,458,723.60 plus estimated 12 Beds over minimum @ 285.46 = \$3,425.57 total \$1,462,149.17 less \$51,099 allocated to Corrections Health = \$1,411,050 for each County. All deposited into the general fund; Food commodities from the USDA ODE school lunch program for youth in Juvenile detention \$5,000. The value of food supplement is estimated based on the average received in the lower of three prior fiscal years. Funding from the USDA ODE school lunch program for youth in Juvenile detention \$152,779. Rates through 6/30/2011 are \$1.76 per breakfast served, \$2.74 per lunch served, and \$.74 per snack served. Anticipating meal count at same level as FY10; Detention pay phone revenue \$2,000. DCJ receives 10% commission on pay phone usage. Amount based on declining revenues due to decreased phone usage. Contract with Morrison Child & Family Service to provide a 16-Bed secure custody unit for placement of youth referred by the Division of Unaccompanied Children's Services (DUCS), Office of Refugee Resettlement (ORR) \$727,538.

Significant Program Changes**Last year this program was:**

50011A Juvenile Detention Services 48 Beds

Program # 50018B - Juvenile Detention Services - 16 Beds

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Detention, also known as the Donald E. Long Home (DELH), protects the community by holding youth in custody when they have been determined to be a serious risk to public safety and/or are high risk to not appear for court. This offer will fund 16 of the 64 beds required to meet the County's daily detention needs.

Program Description

Of the 64 beds necessary to meet the County's daily detention needs, 28 beds are contracted and reserved for Clackamas and Washington Counties. The remaining 36 beds hold high risk Multnomah County youth who are NOT appropriate for community placement. A unit of 16 beds must be kept available for female clients.

This offer, which funds 16 beds, will house youth who are awaiting trial in juvenile court, are parole violators, high risk youth with serious probation violations and out-of-state youth awaiting arrangements to be safely returned to their jurisdiction. The ability to safely detain delinquent youth is mandated by Oregon law. It is essential to community protection. DELH holds only the most serious offenders and/or youth who are unlikely to appear for court.

In FY 2010 over 1,300 youth were brought to DELH for intake screening. Decisions to hold youth are based on the results of a validated detention policy system developed over the past 15 years. This system has saved Multnomah County millions of dollars by safely diverting lower risk youth into less costly community alternatives. The ability to house tri-county youth in one facility maximizes the use of space and provides the flexibility needed to structure units according to age and gender. Over the years, the Department of Community Justice (DCJ) has implemented "conditions of confinement" innovations that have been endorsed by the National Association of Counties, the Office of Juvenile Justice and Delinquency Prevention, as well as various law enforcement and youth advocacy groups.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual number of inmate/staff assaults	38	40	35	35
Outcome	Use of isolation and room confinement per 100 person days of detention	0.9%	1.1%	1.0%	1.0%

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$638,999	\$0	\$641,649	\$0
Materials & Supplies	\$62,580	\$0	\$73,599	\$0
Internal Services	\$5,841	\$0	\$8,321	\$0
Total GF/non-GF:	\$707,420	\$0	\$723,569	\$0
Program Total:	\$707,420		\$723,569	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50011B Juvenile Detention Services 16 Beds

Program # 50018C - Detention Electronics Replacement

Version 4/19/2011 s

Lead Agency: Community Justice
Program Offer Type: Innovative/New Program
Related Programs:

Program Contact: Craig Bachman

Program Characteristics: One-Time-Only Request

Executive Summary

The monitoring of and access to all internal areas (custody units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by a manual input-output switch system located in Main Control, Intake, Visiting Control and in each custody unit. Any time one of these system areas breaks down, extreme security and safety hazards are created. DCJ, working with Facilities and Property Management and Electronic Services, proposes to replace the existing control systems with modern, detention-grade control systems that allow for the County's Electronic Services group to provide cost effective servicing.

This project will be performed on behalf of DCJ by Facilities. \$1,400,000 will be transferred from the General Fund-1000 to the Capital Improvement Fund-2507, accounted for in program offer 78008A, for this project.

Program Description

The monitoring of and access to all internal areas (Custody Units, sleeping rooms, holding cells, hallways) and external areas (police gates, public entrance, sally ports) is currently operated by manual input/output switch systems located in main Control, Intake and Admissions, Visitation Control and in each Custody Pod (Units A1-F2). System malfunctions create potential security hazards such as being unable to open holding cells or sleeping room doors, staff being locked in sally ports, hallway access denied, etc. These situations seriously compromise the ability to back up or reach jeopardized staff or youth.

The existing detention portion of the facility was built in two phases, with each phase employing a different level of technology in its installation and operation. The first phase used proprietary circuit boards. The parts are becoming difficult to obtain, the technology is obsolete, and the equipment has exceeded its lifespan. The second phase utilized discrete components, typically described as relay logic, and, while not proprietary, has also reached the end of its useful lifespan.

Additionally, the control boards in the various control rooms use switches and indicator lamps that have become difficult to maintain due to lack of available parts. This program will upgrade the detention electronics system at the Juvenile Justice Center with a modern, detention grade control system consisting of a network of Programmable Logic Controllers (PLC's). The replacement of all the outdated security equipment is expected to take approximately 15 months to complete at an estimated cost of \$1,400,000.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of technician repair visits required annually	124	0	150	12
Outcome	Number of service hours required annually	748	0	800	100
Outcome	Percent of existing system hardware replaced	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$1,400,000 of funding for this project is included in program offer 78008A.

Significant Program Changes

Last year this program was:
New Program Offer

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

One of the key components for supervision of pre-adjudicated, at risk youth is to allow for qualified youth to remain at home or in community placements while awaiting the court process. The Community Detention / Electronic Monitoring (CD/EM) program provides supervision and support to assure public safety and the youth's presence for court hearings while reserving the use of costly detention bed spaces for higher risk youth. The research published by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) shows that detaining low risk offending youth makes it more likely they will re-offend after they return to the community.

Program Description

This program serves as an immediate sanction for youth who have gone to court and need additional support to assure compliance with probation. The program may supervise up to 40 clients daily and serves approximately 230 youth annually. CD/EM is comprised of four levels of supervision. All youth start out being placed on the highest level and are reduced in their level of supervision based on their performance. DCJ is in the process of upgrading equipment in our FY12 procurement process and plans to move almost exclusively with GPS devices with juveniles.

While on CD/EM, each youth must make several daily phone calls to the CD/EM office for required check-ins. CD/EM staff conduct face to face visits at home, school and place of employment (referred to as field visits) to assure program compliance and that conditions of release are being followed. Field visits are random and are conducted 7 days a week, 365 days a year. Each youth is reviewed weekly by the team to measure client compliance. The goal of the program is for each youth to comply with the court ordered release conditions and successfully complete the program.

Multnomah County Juvenile Services Division (JSD) is a national model site for Juvenile Detention Alternatives Initiative (JDAI). JDAI's success is dependent on having detention alternative programs which use the least restrictive means for youth who are involved in the court process. Without alternatives to detention, Multnomah County JSD would detain nearly 300 additional youth per year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	238	0	230	230
Outcome	Percent of youth who attend their court appearance	90.0%	80.0%	90.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

The output measure was changed to the 'Number of youth served'. Therefore, 'current Year Purchased' was not available or applicable.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$201,600	\$189,175	\$208,242	\$204,638
Contracts	\$33,150	\$0	\$33,150	\$0
Materials & Supplies	\$520	\$520	\$2,991	\$520
Internal Services	\$16,500	\$16,105	\$15,730	\$21,542
Total GF/non-GF:	\$251,770	\$205,800	\$260,113	\$226,700
Program Total:	\$457,570		\$486,813	
Program FTE	2.00	2.00	2.00	2.00
Program Revenues				
Indirect for dep't Admin	\$12,880	\$0	\$16,372	\$0
Intergovernmental	\$0	\$205,800	\$0	\$226,700
Total Revenue:	\$12,880	\$205,800	\$16,372	\$226,700

Explanation of Revenues

County General Fund plus Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$226,700. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time.

Significant Program Changes**Last year this program was:**

50012A Juvenile Community Detention/Electronic Monitoring

Lead Agency: Community Justice

Program Contact: Dave Koch

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile detention alternatives in the form of short-term shelter and residential placements protect the public by safely supervising identified high risk youth in the community. Many of these youth are Latino and African American juvenile offenders. By placing these youth in culturally appropriate placements (short-term shelter care or treatment foster care), the disproportionate confinement of minority youth drops significantly. Juvenile shelter and residential placements save the County significant funding each year while ensuring public protection.

Program Description

Oregon Revised Statute (ORS) 419C.145 defines the circumstances under which a juvenile offender may be placed in custody including but not limited to: a felony crime, history of warrants for failure to appear in court, violation of probation or conditions of release, possession of a firearm and certain person misdemeanors. This statute also mandates that these youth may be released to a parent, shelter or other responsible party unless their release endangers the welfare of the community or the youth, and/or there is no other way to ensure they will come to court other than to detain them. In FY 2010, shelter and residential placements served approximately 135 high risk youth 12-18 years old. While in care, these youth attend school, participate in treatment and work with an assigned juvenile probation officer.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	0	0	125	130
Outcome	Percent of youth who do not leave the shelter during their stay	64.0%	75.0%	73.0%	75.0%

Performance Measure - Description

✓ **Measure Changed**

The output measure is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$376,411	\$473,442	\$308,430	\$473,442
Internal Services	\$0	\$40,196	\$0	\$49,712
Total GF/non-GF:	\$376,411	\$513,638	\$308,430	\$523,154
Program Total:	\$890,049		\$831,584	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$32,147	\$0	\$37,781	\$0
Intergovernmental	\$0	\$513,638	\$0	\$523,154
Total Revenue:	\$32,147	\$513,638	\$37,781	\$523,154

Explanation of Revenues

County General Fund plus Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$523,154. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time.

Significant Program Changes**Last year this program was:**

50013 Juvenile Shelter & Residential Placements

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Juvenile Delinquency Intake and Risk Assessment Center (JDIRAC) conducts daily intakes, facilitates daily court delinquency dockets and annually assesses 900 children (under 12 years of age) and youth (12-18 years of age) to identify those who are at imminent risk of becoming chronic juvenile offenders. JDIRAC provides comprehensive risk assessments and services to prevent children and youth from penetrating further into the juvenile justice system and allows for effective use of scarce, public resources. JDIRAC holds youth accountable for delinquent behaviors and funnels the highest risk youth to adjudication and probation services. Judges rely heavily on JDIRAC staff to provide critical information and technical support for daily court hearings. The District Attorney's Office relies on JDIRAC staff to provide probable cause reviews of divertible misdemeanors and felony cases.

Program Description

JDIRAC administers standardized, comprehensive risk assessments to identify the highest risk delinquent children and youth who need an intervention with their pattern of illegal and harmful behavior. Children age 11 and under who commit serious acts such as arson, felony assault, sexual offending and other dangerous behaviors are assessed and referred to specialized services. Juvenile offenders (12 years old and older) who meet established criteria are assessed and held accountable via contracts such as Formal Accountability Agreements (FAA). Juvenile offenders who demonstrate continued patterns of unsafe, illegal behavior are adjudicated to be placed on formal probation through the court process.

JDIRAC assists the Juvenile Court with dependency matters, provides valuable information and referral services, and facilitates victim services as mandated by Oregon Victims' Rights law. Staff continually monitor the daily court docket, coordinate Preliminary Hearings, and set in motion other court proceedings such as Emancipation, Hospital Holds and Transfer of Jurisdiction. JDIRAC staff also review law enforcement reports for probable cause and facilitate necessary documentation and communication with the District Attorney's Office for charging decisions.

JDIRAC is consistent with DCJ's strategy of aligning resources with the highest risk and highest need youth. By safely diverting identified children and youth from the formal justice system, public resources are maximized and public safety remains a priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth diverted from juvenile system	980	1,300	900	900
Outcome	Percent of youth not referred for new referral within 12 months	0.0%	75.0%	75.0%	75.0%

Performance Measure - Description

FY10 actual for the outcome measure was not available since it was a new program started in September 2009 (recidivism calculation needs a 12-month of lag time).

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$856,398	\$0	\$877,941	\$0
Materials & Supplies	\$6,959	\$0	\$12,836	\$0
Internal Services	\$9,342	\$0	\$7,884	\$0
Total GF/non-GF:	\$872,699	\$0	\$898,661	\$0
Program Total:	\$872,699		\$898,661	
Program FTE	9.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50014 Juvenile Delinquency Intake & Assessment

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Probation Services (JPS) for Young Men promotes public safety by annually supervising approximately 350 youthful offenders, ages 12 to 18 years old. The use of evidence-based practices enables probation officers to hold youth accountable, reduce recidivism, repair harm to victims, prevent school drop-outs and improve public safety.

Program Description

The majority of Multnomah County youth on probation are medium to high risk delinquent youth. JPS also supervises youth referred through Interstate Compact. The youth are monitored in the community, ensuring that they abide by probation conditions (e.g. obey the law, attend school and treatment, pay restitution, perform community service). JPS refers delinquent youth to behavior change services that target each youth's unique risks and behaviors.

Each youth's case is directed by a range of comprehensive risk assessments that review drug abuse, violence and/or mental health issues. Juvenile probation officers meet with the youth and their families in the office, the client's home and sometimes at school. If a youth is not in compliance, the probation officer holds the youth accountable and imposes sanctions ranging from community service to time spent in detention. Any residential placement of a youth is based on the needs of the youth and is only temporary while the youth's home is stabilized.

JPS supervises male juveniles who are not assigned to specialized probation teams such as GRIT (gangs), FSU (Family Services Unit) and JSOPS (sex offenders) and youth who cannot be served by the Juvenile Delinquency Intake and Risk Assessment Center (JDIRAC) due to the gravity of offense, referral history and/or failure to comply with previous sanctions. Juvenile probation officers use evidence-based strategies such as motivational interviewing and pro-social behavioral skill development programming to change behavior and reduce the risk of a youth re-entering the justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth supervised annually	0	0	350	350
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new this year. The 'Number of youth supervised annually' includes youth who are on formal probation, in the process of adjudication, on courtesy supervision, and etc. The outcome measure is based on the felony conviction for the probation youth.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$749,582	\$53,033	\$755,249	\$68,211
Contracts	\$74,992	\$75,825	\$44,306	\$75,825
Materials & Supplies	\$74,057	\$30,264	\$76,357	\$28,333
Internal Services	\$494,104	\$11,658	\$92,473	\$14,347
Total GF/non-GF:	\$1,392,735	\$170,780	\$968,385	\$186,716
Program Total:	\$1,563,515		\$1,155,101	
Program FTE	7.48	0.52	7.39	0.61
Program Revenues				
Indirect for dep't Admin	\$9,324	\$0	\$10,733	\$0
Intergovernmental	\$0	\$170,780	\$0	\$186,716
Total Revenue:	\$9,324	\$170,780	\$10,733	\$186,716

Explanation of Revenues

County General Fund plus Federal Juvenile Accountability Block Grant \$71,621. The Grant funds \$143,242, of which 50% goes to the DA. DCJ meets the a required 10% CGF match of \$15,916 with personnel costs. The grant ends 6/30/2011, but anticipating grant will be renewed and funding will continue through FY12 at the same level; Oregon Youth Authority (OYA) Flex Fund Grant \$115,095. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time.

Significant Program Changes**Last year this program was:**

50015 Juvenile Probation Services for Young Men

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Probation Services (JPS) for Young Women promotes public safety by annually supervising about 120 high and medium risk offenders, ages 12 to 18 years old. By using appropriate gender-specific approaches to hold youth accountable for their actions and prevent them from committing new crimes, JPS improves public safety.

Program Description

JPS works in partnership with the youth, family and the community in holding youth accountable while also supporting efforts to repair harm, assisting the youth in creating a healthy identity and reconnecting the youth to the community. Staff members believe that change is possible when youth form trusting relationships with skilled workers who follow best practices.

The mission of JPS is to provide effective gender-specific case management and programming to adjudicated females. This programming acknowledges differences between males and females as it relates to learning, socialization, relationship styles and life experiences. This approach incorporates evidence-based intervention techniques that are specific to the needs of this population.

Each female's case is directed by a range of comprehensive risk assessments that review drug abuse, violence, trauma and/or mental health issues. Juvenile probation officers meet with the youth and their families in the office, the client's home, school and residential placements. Compliance with probation conditions, progress in treatment, victim restoration, a client's living situation and school attendance/employment are regularly reviewed. If a youth is not in compliance, the probation officer holds the youth accountable and imposes sanctions ranging from community service to detention. Any residential placement of a youth is based on the needs of the youth and is only temporary while the youth's home environment stabilizes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth supervised annually	0	0	120	120
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new this year. The 'Number of youth supervised annually' includes youth who are on formal probation, in the process of adjudication, on courtesy supervision, and etc. The outcome measure is based on the felony conviction for the probation youth.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$288,513	\$0	\$300,588	\$0
Materials & Supplies	\$7,206	\$0	\$10,255	\$0
Internal Services	\$4,843	\$0	\$2,628	\$0
Total GF/non-GF:	\$300,562	\$0	\$313,471	\$0
Program Total:	\$300,562		\$313,471	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50016 Juvenile Probation Services for Young Women

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Juvenile Sex Offender Probation Supervision (JSOPS) protects public safety by holding approximately 100 adolescent sex offenders responsible for their actions. These youth are predominantly males 12-18 years of age. They have appeared before a judge or referee and received special court ordered conditions and sanctions pertaining to their sexual offending behavior.

The court may order these youth to be supervised either by JSOPS or by juvenile and adult probation officers simultaneously for a duration that extends into an offender's early 20s. The Department of Community Justice (DCJ) provides specialized services that enhance public safety and protect victims. Juvenile probation officers regularly communicate with schools and law enforcement about the status of these offenders.

Program Description

The Juvenile Sex Offender Probation staff supervise adolescent sex offenders with court ordered conditions. This program has three primary goals:

- 1) Youth will not commit new sexual offenses or any other crimes;
- 2) Youth will be in school/training or be employed; and
- 3) Youth will be actively engaged in appropriate sex offender treatment.

Juvenile probation officers monitor youth at home, in school, in treatment, and in the community. They collect DNA samples and ensure that youth are photographed and fingerprinted for the Oregon State Police Sex Offender Registry. Probation officers meet frequently with assigned youth and use polygraph exams to monitor compliance with safety plans, probation case plans and treatment. Services are adjusted and sanctions swiftly imposed when a youth fails to follow conditions of supervision. Because these young people are high risk, specialized caseloads (20 is optimum) allow for close collaboration with community partners.

Evidence-based practices show that juvenile sexual offending is most effectively addressed through supervision, treatment and accountability (Association for the Treatment of Sex Abusers 2002). JSOPS probation officers follow these practices and receive training on current research and best practices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth supervised annually	0	0	100	100
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new this year. The 'Number of youth supervised annually' includes youth who are on formal probation, in the process of adjudication, on courtesy supervision, and etc. The outcome measure is based on the felony conviction for the probation youth.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$591,468	\$0	\$546,567	\$59,423
Contracts	\$100,000	\$0	\$100,000	\$0
Materials & Supplies	\$6,174	\$0	\$9,940	\$9,708
Internal Services	\$8,921	\$0	\$5,354	\$7,259
Total GF/non-GF:	\$706,563	\$0	\$661,861	\$76,390
Program Total:	\$706,563		\$738,251	
Program FTE	6.00	0.00	5.45	0.55
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$5,517	\$0
Intergovernmental	\$0	\$0	\$0	\$76,390
Total Revenue:	\$0	\$0	\$5,517	\$76,390

Explanation of Revenues

County General Fund plus US DOJ for the Comprehensive Approaches to Sex Offender Mgmt (CASOM) Grant \$76,390.
Total grant award is \$150,000 for a two year period effective 10/1/2010 - 9/30/2012.

Significant Program Changes**Last year this program was:**

50017 Juvenile Sex Offender Probation Supervision

In FY11 we received the US DOJ Comprehensive Approach Sex Offender Management Grant.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Studies have shown that if young people can successfully leave a gang within a year or two of joining, they are likely to avoid a variety of negative life outcomes, including chronic reoffending (Greene and Pranis 2007). The Gang Resource Intervention Team (GRIT) supervises approximately 200 high risk gang affiliated youth offenders. GRIT's work promotes public safety by reducing juvenile crime, preventing disproportionate numbers of minority youth from entering a correctional facility and assisting high risk youth of color to change their lives.

Program Description

GRIT provides probation supervision to high risk, gang-involved offenders using strategies that are tailored to each youth's issues, strengths, needs, culture and environmental influences. Public safety requires diverse community collaboration. The Department collaborates with the Youth Gang Prevention Program (from the Department of County Human Services), to provide resources for families and intervene in the lives of gang-related youth. GRIT partners with the police, Adult Parole/Probation Officers (PPO) and the community to gather intelligence that helps dismantle gang activity. Juvenile Probation Officers develop individual probation case plans that establish enforceable expectations and address victim restitution.

Along with holding gang youth accountable through specialized supervision and sanctions, GRIT coordinates treatment (e.g. mental health and drug abuse) and interventions designed to address anti-social behavior. Skill building, mentoring, educational advocacy and the incorporation of positive age-appropriate activities are all used to counter gang involvement.

Gang activity continues to be a major concern in Multnomah County. GRIT focuses on the highest risk offenders, utilizing evidence-based interventions to hold youth accountable for their actions. These interventions include: intensive family-based counseling, specialized youth treatment, culturally appropriate services, employment training opportunities, positive peer influences and community support systems. As part of our effort to intervene early in gang violence and reduce the risk of youth becoming involved in gangs, the Department is providing resources to expand access to restorative justice interventions designed to reduce conflict in schools, increase problem solving skills, and ultimately prevent delinquent behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth supervised annually	0	0	200	200
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new this year. The 'Number of youth supervised annually' includes youth who are on formal probation, in the process of adjudication, on courtesy supervision, and etc. The outcome measure is based on the felony conviction for the probation youth.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$25,000	\$751,726	\$107,438	\$681,605
Contracts	\$50,000	\$582,121	\$76,000	\$536,993
Materials & Supplies	\$11,461	\$11,492	\$19,006	\$1,820
Internal Services	\$106,583	\$74,694	\$98,953	\$85,291
Total GF/non-GF:	\$193,044	\$1,420,033	\$301,397	\$1,305,709
Program Total:	\$1,613,077		\$1,607,106	
Program FTE	0.22	7.78	1.21	6.79
Program Revenues				
Indirect for dep't Admin	\$51,823	\$0	\$54,537	\$0
Intergovernmental	\$0	\$1,420,033	\$0	\$1,305,709
Total Revenue:	\$51,823	\$1,420,033	\$54,537	\$1,305,709

Explanation of Revenues

County General Fund plus Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$755,185. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time; Oregon Youth Authority East Metro Gang Enforcement Team (OYA EMGET) funds \$550,525. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time.

Significant Program Changes**Last year this program was:**

50018 Juvenile Gang Resource Intervention Team (GRIT)

OCCF Disproportionate Grant funding 1 FTE Program Coordinator ends 6/30/2011. This program offer reflects funding that position with General Fund.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Early intervention with youth at high-risk of gang involvement and delinquent behavior generally is best accomplished in the youth's social milieu, specifically while they are attending school. Learning problem solving skills, coping mechanisms and behaviors offering alternatives to violence have been shown to reduce gang affiliation and delinquency. This program offer builds upon the successful "Restorative Justice in School" programs, first piloted at Parkrose Middle School and expanded into Parkrose High School.

Program Description

One-time funding provides training and technical assistance to school staff, juvenile justice personnel, SUN school staff and school police/resource officers in identified SUN (middle and high) schools throughout Multnomah County. This is an effort to expand application of restorative justice principles in school discipline practices and is intended to reduce suspensions and expulsions, and decrease police and juvenile justice involvement. Restorative Justice principles emphasize healing over punishment, inclusion over exclusion, and individual accountability with a high level of community support. Over time it is expected that changes in youth behavior, the behavior of school system personnel, and school disciplinary practices will help reduce the incidence of over-representation of minority youth both in school disciplinary actions as well as juvenile justice system involvement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of schools implementing the restorative justice model	0	0	0	20
Outcome	% reduction of youth suspended/expelled at each school using restorative justice	0.0%	0.0%	0.0%	30.0%

Performance Measure - Description

New program offers. New measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$60,000	\$0
Total GF/non-GF:	\$0	\$0	\$60,000	\$0
Program Total:	\$0		\$60,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund

Significant Program Changes

Last year this program was:

Lead Agency: Community Justice

Program Contact: Craig Bachman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Community Service and Project Payback (CSPP) Program includes a number of components and services that together constitute an effective public safety investment that serves approximately 450 juveniles per year. The program's purpose is to hold juvenile offenders accountable and provide them with opportunities to repair harm to victims and the community. CSPP provides youth with opportunities to earn money to repay victims and give back to the community. In FY 2010, CSPP youth performed over 3500 hours of community services.

Program Description

CSPP provides youth with opportunities to complete court mandated community service and pay victims restitution. Youth in Project Payback can earn money for court ordered fiscal obligations and payments to the State Victims' Crime Fund. All youth who are performing community service or participate in Project Payback are required to do so as a condition of their probation or as a sole sanction.

By utilizing the National Restorative Justice Model, CSPP empowers youth to repair the harm they caused victims. The participants in the program include informally sanctioned, post-adjudicated and Measure 11 youth who are currently under the Department's supervision. Youth receive services based on court orders and an assessment of criminogenic risk factors. Community Service and Project Payback are the primary sanctioning options used by juvenile court judges. Without these options, at least 90% of DCJ youth would not be able to earn money for restitution and fines. This program is also the primary detention alternative for all DCJ youth, ensuring that costly detention beds are reserved for appropriate youth.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of hours of community service performed	3,500	5,500	3,500	3,500
Outcome	Number of dollars of restitution paid	64,836	92,500	90,000	90,000

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$549,656	\$0	\$562,774	\$0
Contracts	\$0	\$96,385	\$0	\$94,633
Materials & Supplies	\$30,450	\$0	\$34,289	\$0
Internal Services	\$70,595	\$8,183	\$72,514	\$9,935
Total GF/non-GF:	\$650,701	\$104,568	\$669,577	\$104,568
Program Total:	\$755,269		\$774,145	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Indirect for dep't Admin	\$6,545	\$0	\$7,551	\$0
Intergovernmental	\$0	\$104,568	\$0	\$104,568
Total Revenue:	\$6,545	\$104,568	\$7,551	\$104,568

Explanation of Revenues

County General Fund plus IGA with City of Portland Water Bureau \$75,000. Youth work crews provide outdoor maintenance and landscape services at locations throughout the City. Current IGA through 6/30/2011 and expected to be renewed at same funding level for FY12. Proceeds used for victim restitution; IGA with Metro \$29,568. Youth work crews provide twice weekly litter pick-up. Current IGA through 6/30/2011 and expected to be renewed at same funding level for FY12. Proceeds used for victim restitution.

Significant Program Changes**Last year this program was:**

50019 Juvenile Community Service and Project Payback Program

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Residential Alcohol and Drug (RAD) Program is an important public safety program that serves the County's juvenile justice population. RAD is a secure treatment program for high risk probation youth with serious drug and alcohol abuse, chronic offending behaviors, and mental health issues. RAD is a "last chance" resource for youth who have been unsuccessful in community-based treatment and are facing commitment to a youth correctional facility. In FY 2010, 6 out of 10 youth did not recidivate one year after leaving the program.

Program Description

RAD is an 18-bed secure residential treatment unit located in the Department of Community Justice's (DCJ) detention facility. The locked facility environment prevents highly addicted and impulsive clients from using drugs, reoffending or running away. The average length of stay is 126 days. It is co-managed by DCJ and Morrison Child and Family Services and provides essential drug and alcohol services to high risk male and female juvenile probationers.

While in treatment, youth attend school, receive addiction treatment, mental health services, family therapy, life skills training and participate in pro-social activities that support sobriety. RAD differs from community-based alcohol and drug treatment programs by its ability to address delinquency and gang involvement as well as addiction and mental health issues. RAD also provides client-specific transition plans that support sobriety, school enrollment, healthy decision making and reconnection with the family and community.

National reports underscore the need to intervene with juvenile alcohol and drug abuse. Seventy-five percent of juvenile offenders have a history of substance abuse (Belenko, Sprott and Peterson 2004). Because of the developmental stage during adolescence, it is a time of heightened vulnerability to emotional, behavioral and substance use disorders (Rosser, Stevens and Ruiz 2005). The earlier a youth begins to use drugs, the more challenging it is to treat them. Therefore, adolescence is the most critical period for intervention efforts (Hse, Grella, Collins and Teruya 2003).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	71	0	75	75
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✔ **Measure Changed**

Both output and outcome measures are new.
The outcome measure is based on the felony adjudication/conviction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$66,407	\$767,100	\$68,461	\$776,379
Contracts	\$249,584	\$564,701	\$225,528	\$492,279
Materials & Supplies	\$16,200	\$6,014	\$24,823	\$6,084
Internal Services	\$245,885	\$113,580	\$119,008	\$130,867
Total GF/non-GF:	\$578,076	\$1,451,395	\$437,820	\$1,405,609
Program Total:	\$2,029,471		\$1,843,429	
Program FTE	0.00	8.00	0.00	8.00
Program Revenues				
Indirect for dep't Admin	\$90,838	\$0	\$98,743	\$0
Intergovernmental	\$0	\$1,451,395	\$0	\$1,405,609
Total Revenue:	\$90,838	\$1,451,395	\$98,743	\$1,405,609

Explanation of Revenues

County General Fund plus Oregon Youth Authority Juvenile Crime Prevention (OYA JCP) funds \$655,852. Anticipating same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. Funding must be allocated to evidence-based programs; Behavioral Rehabilitation Services (BRS), a form of Medicaid \$749,757. Average daily population of 16 youth @135.14/day for 365 days = \$789,218 @ 95% collections rate = \$749,757

Significant Program Changes**Last year this program was:**

50020 Juvenile Secure Residential A&D Treatment (RAD)

This program offer reflects a reduction in current service level due to state funding reductions in 09-11. The scale up 50027B allows the current service level to be maintained.

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer utilizes state biennial allocations to continue operations at current service level. We anticipate system wide adjustments once the impact of state budget cuts are known.

The Residential Alcohol and Drug (RAD) Program is an important public safety program that serves the County's juvenile justice population. RAD is a secure treatment program for high risk probation youth with serious drug and alcohol abuse, chronic offending behaviors, and mental health issues. RAD is a "last chance" resource for youth who have been unsuccessful in community-based treatment and are facing commitment to a youth correctional facility. In FY 2010, 6 out of 10 youth did not recidivate one year after leaving the program.

Program Description

RAD is an 18-bed secure residential treatment unit located in the Department of Community Justice's (DCJ) detention facility. The locked facility environment prevents highly addicted and impulsive clients from using drugs, reoffending or running away. The average length of stay is 126 days. It is co-managed by DCJ and Morrison Child and Family Services and provides essential drug and alcohol services to high risk male and female juvenile probationers.

While in treatment, youth attend school, receive addiction treatment, mental health services, family therapy, life skills training and participate in pro-social activities that support sobriety. RAD differs from community-based alcohol and drug treatment programs by its ability to address delinquency and gang involvement as well as addiction and mental health issues. RAD also provides client-specific transition plans that support sobriety, school enrollment, healthy decision making and reconnection with the family and community.

National reports underscore the need to intervene with juvenile alcohol and drug abuse. Seventy-five percent of juvenile offenders have a history of substance abuse (Belenko, Sprott and Peterson 2004). Because of the developmental stage during adolescence, it is a time of heightened vulnerability to emotional, behavioral and substance use disorders (Rosser, Stevens and Ruiz 2005). The earlier a youth begins to use drugs, the more challenging it is to treat them. Therefore, adolescence is the most critical period for intervention efforts (Hse, Grella, Collins and Teruya 2003).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	71	0	75	75
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new.
The outcome measure is based on the felony adjudication/conviction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$0	\$72,478
Internal Services	\$0	\$0	\$0	\$7,247
Total GF/non-GF:	\$0	\$0	\$0	\$79,725
Program Total:	\$0		\$79,725	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$5,421	\$0
Intergovernmental	\$0	\$0	\$0	\$79,725
Total Revenue:	\$0	\$0	\$5,421	\$79,725

Explanation of Revenues

Oregon Youth Authority Juvenile Crime Prevention (OYA JCP) funds \$79,725. Funding must be allocated to evidence-based programs.

Significant Program Changes**Last year this program was:**

A portion of 50020 Juvenile Secure Residential A&D Treatment (RAD)
This program offers restores 50027A to current service level.

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Youth Development Services (YDS) provides a continuum of services to connect probation youth with education and employment while developing pro-social skills. Evidence shows these connections and skills contribute to youth becoming successful, self-sufficient, crime-free adults. YDS provides educational assessments, credit recovery, GED preparation/referrals, educational advocacy and connections with local school districts and employment services. Programming includes school reconnection for 180 youth, behavioral and academic school reentry programming for 150 youth, employment readiness training and work experience for 75 youth and cognitive-behavioral skill building courses for 150 youth. All services are geared towards the highest risk youth in the juvenile justice system. As the youth have multiple needs, these service areas are not mutually exclusive.

Program Description

YDS provides structure, supervision, assessment, cognitive behavioral interventions, skill building, educational supports and other services for high risk probation youth who typically are not enrolled in an educational setting and are predominately youth of color. The School Reconnection program addresses evidence that a lack of education is a key factor in whether or not youth are able to leave the justice system successfully. YDS counselors will serve as school liaisons, collaborating with family and other stakeholders to facilitate educational services and appropriate educational placement. A partnership with Multnomah Education Service District provides academic programming to prepare youth for school reentry using regionally-accepted academic assessments, literacy programming and credit retrieval. Cognitive behavioral interventions combined with employment readiness training gives youth the skills necessary to be successful in the community. Day and evening sessions will typically accommodate up to 12 youth for two months.

Budgetary constraints continue to challenge our ability to provide consistent, positive interventions for our highest risk youth. These added components of YDS provide an alternative for addressing over-representation of youth of color in the juvenile system while reducing recidivism. Approximately 55% of our highest risk youth are youth of color. Most of these youth are not enrolled in an educational program. The YDS program provides a structured environment that addresses conflict resolution, cultural awareness, educational advocacy, job readiness training and internship placement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served by School Reconnection Program	185	0	180	180
Outcome	Percent of youth reconnected to school	89.0%	85.0%	88.0%	88.0%

Performance Measure - Description

✓ **Measure Changed**

The output measure was changed to the 'Number of youth served by School Reconnection Program' this year. Therefore the 'current Year Purchased' was not available or applicable.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$756,189	\$427,769	\$769,418	\$435,373
Contracts	\$42,136	\$0	\$51,000	\$0
Materials & Supplies	\$20,068	\$884	\$25,603	\$702
Internal Services	\$15,886	\$36,390	\$15,102	\$44,370
Total GF/non-GF:	\$834,279	\$465,043	\$861,123	\$480,445
Program Total:	\$1,299,322		\$1,341,568	
Program FTE	7.60	4.20	7.60	4.20
Program Revenues				
Indirect for dep't Admin	\$29,104	\$0	\$33,380	\$0
Intergovernmental	\$0	\$465,043	\$0	\$480,445
Total Revenue:	\$29,104	\$465,043	\$33,380	\$480,445

Explanation of Revenues

County General Fund plus Oregon Youth Authority Juvenile Crime Prevention (OYA JCP) funds \$284,080. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. Funding must be allocated to evidence-based programs; OCCF Juvenile Crime Prevention (OCCF JCP) funds \$27,755. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. Funding must be allocated to evidence-based programs; Portland Public Schools Grant \$168,610. Agreement ends 6/30/2011 and covers 75% of the personnel costs each for two full-time positions, plus indirect. CGF provides the match for the remaining 25% of the two positions. Anticipating funding to continue under the same terms in FY12.

Significant Program Changes

Last year this program was:

50021 Juvenile Youth Development Services

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Assessment and Treatment for Youth and Families (ATYF) is a unique public safety program serving medium and high risk probation youth with substance abuse, mental health and/or behavioral problems who cannot be effectively treated in community-based programs because of severe delinquency. ATYF provides clinical assessments and outpatient treatment to 140 probationers per year. In conjunction with these services, this program also provides mental health care coordination and intervention to over 300 detained youth each year. In FY 2009, approximately 80% of youth did not recidivate one year after ATYF program involvement--closely matching the overall recidivism rate for juveniles, despite serving a more challenging population.

Program Description

ATYF therapists administer an evidence-based clinical assessment, the Global Appraisal of Individual Needs (GAIN) which provides a comprehensive analysis of the youth's risks and needs, including specialized assessment and screening for youth brought in with firearms and fire setting charges. The therapists also develop and provide clinical recommendations to help the courts with dispositional planning. This increases the likelihood that youth will receive appropriate treatment without compromising community safety.

ATYF therapists provide outpatient individual and family treatment using an evidence-based model, Multidimensional Family Therapy (MDFT). Services are provided in the youth's home, school and other community settings and focus on changing anti-social behaviors.

Additionally, ATYF also provides two Mental Health Consultants (MHC) for youth held in detention. Many of the youth served by these MHCs exhibit an array of mental health issues that require specialized care.

Research shows that youth with untreated substance abuse issues are nearly ten times more likely to become chronic reoffenders. Delinquent youth who receive substance abuse treatment have fewer re-arrests, convictions and detention visits (Cuellar, Markowitz and Libby 2004). ATYF keeps at-risk youth from reoffending and penetrating deeper into the justice system by linking them to treatment services that change their delinquent thinking and behaviors. The program also completes assessments for the Juvenile Division's Residential Alcohol & Drug (RAD) program and provides the critical service of ongoing in-home and in-school treatment for youth unable to be served in the community because of delinquent and runaway behaviors.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	138	0	140	140
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new.
The outcome measure is based on the felony adjudication/conviction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$194,053	\$1,040,184	\$199,756	\$900,210
Contracts	\$10,000	\$63,750	\$0	\$56,000
Materials & Supplies	\$21,603	\$8,305	\$27,331	\$9,754
Internal Services	\$10,031	\$94,428	\$20,073	\$97,569
Total GF/non-GF:	\$235,687	\$1,206,667	\$247,160	\$1,063,533
Program Total:	\$1,442,354		\$1,310,693	
Program FTE	2.23	9.77	2.23	8.15
Program Revenues				
Indirect for dep't Admin	\$75,521	\$0	\$77,753	\$0
Intergovernmental	\$0	\$1,206,667	\$0	\$1,063,533
Total Revenue:	\$75,521	\$1,206,667	\$77,753	\$1,063,533

Explanation of Revenues

County General Fund plus Oregon Youth Authority Juvenile Crime Prevention (OYA JCP) funds \$413,902. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. Funding must be allocated to evidence-based programs; Oregon Commission on Children & Families Juvenile Crime Prevention (OCCF JCP) funds \$434,631. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. Funding must be allocated to evidence-based programs; Medicaid insurance reimbursement for FQHC eligible services from Verity, Care Oregon, and DMAP \$215,000. Revenue based on FY11 year-to-date current-year-estimates.

Significant Program Changes**Last year this program was:**

50022 Juvenile Assessment & Treatment for Youth and Families (ATYF)

This program offer reflects a reduction in current service level due to state funding reductions in 09-11. The scale up 50029B allows the current service level to be maintained.

Lead Agency: Community Justice

Program Contact: Thuy Vanderlinde

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer utilizes state biennial allocations to continue operations at current service level. We anticipate system wide adjustments once the impact of state budget cuts are known.

Assessment and Treatment for Youth and Families (ATYF) is a unique public safety program serving medium and high risk probation youth with substance abuse, mental health and/or behavioral problems who cannot be effectively treated in community-based programs because of severe delinquency. ATYF provides clinical assessments and outpatient treatment to 100 probationers per year. In conjunction with these services, this program also provides mental health care coordination and intervention to over 300 detained youth each year. In FY 2009, approximately 80% of youth did not recidivate one year after ATYF program involvement--closely matching the overall recidivism rate for juveniles, despite serving a more challenging population.

Program Description

ATYF therapists administer an evidence-based clinical assessment, the Global Appraisal of Individual Needs (GAIN) which provides a comprehensive analysis of the youth's risks and needs, including specialized assessment and screening for youth brought in with firearms and fire setting charges. The therapists also develop and provide clinical recommendations to help the courts with dispositional planning. This increases the likelihood that youth will receive appropriate treatment without compromising community safety.

ATYF therapists provide outpatient individual and family treatment using an evidence-based model, Multidimensional Family Therapy (MDFT). Services are provided in the youth's home, school and other community settings and focus on changing anti-social behaviors.

Additionally, ATYF also provides two Mental Health Consultants (MHC) for youth held in detention. Many of the youth served by these MHCs exhibit an array of mental health issues that require specialized care.

Research shows that youth with untreated substance abuse issues are nearly ten times more likely to become chronic reoffenders. Delinquent youth who receive substance abuse treatment have fewer re-arrests, convictions and detention visits (Cuellar, Markowitz and Libby 2004). ATYF keeps at-risk youth from reoffending and penetrating deeper into the justice system by linking them to treatment services that change their delinquent thinking and behaviors. The program also completes assessments for the Juvenile Division's Residential Alcohol & Drug (RAD) program and provides the critical service of ongoing in-home and in-school treatment for youth unable to be served in the community because of delinquent and runaway behaviors.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	138	0	140	140
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

Both output and outcome measures are new.

The outcome measure is based on the felony adjudication/conviction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$168,876
Internal Services	\$0	\$0	\$0	\$16,888
Total GF/non-GF:	\$0	\$0	\$0	\$185,764
Program Total:	\$0		\$185,764	
Program FTE	0.00	0.00	0.00	1.62
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$8,106	\$0
Intergovernmental	\$0	\$0	\$0	\$185,764
Total Revenue:	\$0	\$0	\$8,106	\$185,764

Explanation of Revenues

Oregon Youth Authority Juvenile Crime Prevention (OYA JCP) funds \$100,376; Oregon Commission on Children & Families Juvenile Crime Prevention (OCCF JCP) funds \$85,388. All JCP funds must be allocated to evidence-based programs.

Significant Program Changes**Last year this program was:**

Last Year this program was: A portion of 50022 Juvenile Assessment & Treatment for Youth and Families (ATYF) This program offers restores 50029A to current service level.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Research suggests that providing culturally competent juvenile services and supervision to young people of color makes it more likely that interventions will reduce reoffending (Cabaniss 2007). Culturally Specific Intervention Services (CSIS) improve public safety by providing integrated services to medium and high risk juvenile probationers 12-18 years old whose ethnic/cultural backgrounds are disproportionately represented in the juvenile justice system. CSIS provides culturally specific services to higher risk youth of color to help reduce reoffending. This program serves 140 youth annually. Since 1997, commitments of Multnomah County minority youth to state youth correctional facilities are down 78% (Annie E. Casey 2007).

Program Description

CSIS provides culturally specific services to African American and Latino youth who are medium and high risk offenders. Each youth receives a comprehensive assessment and individualized case plan. Community partners provide a wide range of case management and treatment options. Mental Health Consultants and Probation Officers from the Juvenile Division also participate in efforts to identify and interrupt the cycle of crisis and criminality. Educational and vocational services, individual/family mental health counseling, addiction treatment, mentoring, advocacy, pro-social activities and other services are provided in culturally appropriate settings designed to strengthen a youth's connections to the community and maximize his or her positive support systems.

CSIS coordinates a network of community and county programs, enhances treatment engagement and reduces duplicated use of public funding. The goals of CSIS are to prevent high risk youth of color from committing new crimes and penetrating further into the justice system. Culturally competent, strength-based programs that are delivered in homes, schools and the community are shown to be most effective with disenfranchised youth. All the work conducted through CSIS prevents unnecessary and expensive detainment in correctional facilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served.	137	0	140	140
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Both output and outcome measures are new.
The outcome measure is based on the felony adjudication/conviction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$75,931	\$339,083	\$75,931	\$107,782
Internal Services	\$0	\$28,788	\$0	\$11,317
Total GF/non-GF:	\$75,931	\$367,871	\$75,931	\$119,099
Program Total:	\$443,802		\$195,030	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$23,024	\$0	\$8,601	\$0
Intergovernmental	\$0	\$367,871	\$0	\$119,099
Total Revenue:	\$23,024	\$367,871	\$8,601	\$119,099

Explanation of Revenues

County General Fund plus Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$119,099. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time.

Significant Program Changes**Last year this program was:**

50023 Juvenile Culturally Specific Intervention Services

This program offer reflects a reduction in current service level due to state funding reductions in 09-11. The scale up 50030B allows the current service level to be maintained.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer utilizes state biennial allocations to continue operations at current service level. We anticipate system wide adjustments once the impact of state budget cuts are known.

Research suggests that providing culturally competent juvenile services and supervision to young people of color makes it more likely that interventions will reduce reoffending (Cabaniss 2007). Culturally Specific Intervention Services (CSIS) improve public safety by providing integrated services to medium and high risk juvenile probationers 12-18 years old whose ethnic/cultural backgrounds are disproportionately represented in the juvenile justice system. CSIS provides culturally specific services to higher risk youth of color to help reduce reoffending. This program serves 80 youth annually. Since 1997, commitments of Multnomah County minority youth to state youth correctional facilities are down 78% (Annie E. Casey 2007).

Program Description

CSIS provides culturally specific services to African American and Latino youth who are medium and high risk offenders. Each youth receives a comprehensive assessment and individualized case plan. Community partners provide a wide range of case management and treatment options. Mental Health Consultants and Probation Officers from the Juvenile Division also participate in efforts to identify and interrupt the cycle of crisis and criminality. Educational and vocational services, individual/family mental health counseling, addiction treatment, mentoring, advocacy, pro-social activities and other services are provided in culturally appropriate settings designed to strengthen a youth's connections to the community and maximize his or her positive support systems.

CSIS coordinates a network of community and county programs, enhances treatment engagement and reduces duplicated use of public funding. The goals of CSIS are to prevent high risk youth of color from committing new crimes and penetrating further into the justice system. Culturally competent, strength-based programs that are delivered in homes, schools and the community are shown to be most effective with disenfranchised youth. All the work conducted through CSIS prevents unnecessary and expensive detainment in correctional facilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of youth served	137	0	140	140
Outcome	Percent of youth not re-adjudicated/convicted within three years of probation start	0.0%	0.0%	69.0%	70.0%

Performance Measure - Description

✔ **Measure Changed**

Both output and outcome measures are new.
The outcome measure is based on the felony adjudication/conviction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$0	\$231,301
Internal Services	\$0	\$0	\$0	\$24,287
Total GF/non-GF:	\$0	\$0	\$0	\$255,588
Program Total:	\$0		\$255,588	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$18,458	\$0
Intergovernmental	\$0	\$0	\$0	\$255,588
Total Revenue:	\$0	\$0	\$18,458	\$255,588

Explanation of Revenues

Oregon Youth Authority Gang Transition Services (OYA GTS) funds \$255,588.

Significant Program Changes**Last year this program was:**

A portion of 50023 Juvenile Culturally Specific Intervention Services
This program offers restores 50030A to current service level.

Lead Agency: Community Justice

Program Contact: Thach Nguyen

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Juvenile Delinquency Intervention and Sanctions (JDIS) unit holds specifically targeted juvenile offenders (those identified to be high risk to re-offend) accountable by providing supervision services designed to reduce recidivism, repair harm to victims, prevent school drop-outs and maximize public resources for better public safety outcomes. Targeted populations have access to restorative justice interventions designed to reduce conflict in schools, increase problem solving skills, and ultimately prevent delinquent behavior. This program offer provides supervision and services to 300 juvenile offenders annually. In the first six months of FY 2010, 80% of JDIS youth did not reoffend. Judges rely on JDIS staff to provide services to youth who are placed on Alternative Disposition by the court.

Program Description

JDIS provides cost-effective sanctions and case management to medium and high risk juvenile offenders who would otherwise be adjudicated in court. Due to their age, nature of the charge and/or the absence of a significant criminal history, these juvenile offenders are inappropriate for formal probation. Instead, they are held responsible for their behavior through contracts such as Formal Accountability Agreements (FAA), which require them to do community service, repay and apologize to victims, attend skill building groups, participate in mediation and cooperate with treatment as necessary.

JDIS manages the Felony Drug Diversion Program (FDDP). FDDP provides consequences and substance abuse treatment for drug involved youth. JDIS youth who do not comply with agreements or who continue to demonstrate unsafe, illegal behavior can be taken to court and placed on formal probation.

JDIS services align with the Department's mission and operating principles by offering alternatives to more costly adjudication and formal probation services while holding youth accountable.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of hours of community service performed	1,042	1,500	1,000	1,000
Outcome	Percent of youth not re-adjudicated/convicted within three years of supervision start	0.0%	0.0%	82.0%	83.0%

Performance Measure - Description

✓ **Measure Changed**

The outcome measure changed this year. The new outcome measure is based on the felony conviction for the FAA and informal supervision youth.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$201,600	\$0	\$206,736	\$0
Contracts	\$32,000	\$152,390	\$32,000	\$153,221
Materials & Supplies	\$3,424	\$0	\$4,870	\$0
Internal Services	\$0	\$0	\$1,752	\$0
Total GF/non-GF:	\$237,024	\$152,390	\$245,358	\$153,221
Program Total:	\$389,414		\$398,579	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Intergovernmental	\$0	\$152,390	\$0	\$153,221
Total Revenue:	\$0	\$152,390	\$0	\$153,221

Explanation of Revenues

County General Fund plus State funding through the Commission on Children, Families and Communities which are passed-through to Court Appointed Special Advocates (CASA) \$153,221. Contract ends 6/30/2013 with \$153,221 being passed-through annually.

Significant Program Changes**Last year this program was:**

50024 Juvenile Informal Intervention and Prevention

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Administration

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

Adult Services Management (ASM) provides leadership and direction for the supervision of approximately 8300 adult offenders in the community. It is responsible for implementing evidence-based practices, managing risk, creating service standards, coordinating with public safety partners and ensuring the safety of department staff who supervise adult offenders. This program offer supports critical oversight and leadership for our adult staff, as significant reductions in recidivism have been achieved.

Program Description

Adult Services Division managers are responsible for regulating policy, maintaining quality services and implementing evidence-based practices that reduce crime. They ensure integration with other public safety partners through the Local Public Safety Coordinating Council, Criminal Justice Advisory Council, Oregon Association of Community Corrections Directors, and Oregon Department of Corrections (DOC).

The Survival Skills Manager is responsible for the development, implementation and oversight of a training program that enables sworn and armed Parole/Probation Officers (PPO) to meet departmental and legal mandates.

A sustainability liaison dedicates 10 hours per month to educate and facilitate implementation of recycling, waste reduction and other sustainability efforts within the Department. These efforts align with the Climate Action Plan Objective 18-8; Stop the growth of waste generation and recover 75% of all waste generated in city and county operations.

As budget reductions necessitate that we focus our resources on the highest risk and highest need offenders, the Department is utilizing the latest and most effective tools to help develop case plans that reduce reoffending. This year, we will continue to train our PPOs on the use of the Level of Service Case Management Inventory (LS/CMI) assessment tool in order to develop more proficient supervision plans that will reduce recidivism rates associated with high risk offenders.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served annually	0	0	8,300	8,300
Outcome	Percent of offenders not recidivating one year post exit	89.0%	90.0%	91.0%	91.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new.

Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,212,235	\$298,014	\$1,372,984	\$161,857
Contracts	\$98,003	\$0	\$47,713	\$0
Materials & Supplies	\$245,368	\$0	\$287,831	\$0
Internal Services	\$40,941	\$0	\$35,787	\$0
Total GF/non-GF:	\$1,596,547	\$298,014	\$1,744,315	\$161,857
Program Total:	\$1,894,561		\$1,906,172	
Program FTE	8.00	2.00	9.00	1.00
Program Revenues				
Intergovernmental	\$0	\$298,014	\$0	\$161,857
Total Revenue:	\$0	\$298,014	\$0	\$161,857

Explanation of Revenues

County General Fund plus National Institute of Corrections (NIC) \$161,857 for DCJ employee on loan to agency in Washington DC. Personnel costs fully reimbursed by partner agency.

Significant Program Changes**Last year this program was:**

50006 Adult Services Management

The IGA with the Oregon Parole Board funding 1.00 FTE Community Justice Manager on loan to the Parole Board ends 6/30/11. This program offer adds funding for 1 FTE to the General Fund.

Program # 50033 - Adult Recog Program

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

By assessing a defendant's potential to appear for court hearings and/or reoffend if released from custody, the Adult Recognizance (Recog) unit performs functions critical to the effective operation of the local justice system. If a defendant is determined to most likely appear for court hearings and is a low risk to reoffend, he/she is released. This process allows for scarce jail beds to be reserved for higher risk defendants.

Data from FY 2010 has shown that eight out of 10 defendants released by Recog returned for their scheduled court appearance. A recent study designed to measure the success of Recog's risk assessment tool found, "The Recog instrument currently provides sound guidance about which defendants can be safely released on their own recognizance. Any recommended modifications to the instrument are designed to improve upon these already encouraging results" (Dedel, 2008).

Program Description

The Recog unit is a 24-hour, 7-day-a-week program housed in the County jail. Recog staff interview all defendants with a pending Multnomah County charge. Defendants charged with felonies and/or person-to-person misdemeanor crimes are subject to a full criminal history and warrant check in addition to a risk screening. This process takes approximately one hour per defendant and provides a comprehensive, objective and valid system for release decisions which prioritizes victim and community safety in addition to the defendant's flight risk. The screening tool used to guide Recog staff to a release decision has been validated by an independent research group. The results of that study have been approved by the Community Justice Advisory Council. By administering this process, the Recog program allows lower risk defendants the ability to maintain established living arrangements such as employment and housing.

Recog serves as a 24-hour link between local law enforcement agencies and Parole/Probation Officers (PPO) by coordinating the process of holding parole and probation violators in jail and providing after-hours information on high risk individuals who are on electronic monitoring.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of cases processed annually	20,211	18,000	19,536	20,000
Outcome	Percent of interviewed defendants who return to court	88.0%	84.0%	88.0%	88.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,407,580	\$0	\$1,314,345	\$0
Contracts	\$378	\$0	\$378	\$0
Materials & Supplies	\$13,411	\$0	\$22,587	\$0
Internal Services	\$6,672	\$0	\$12,979	\$0
Total GF/non-GF:	\$1,428,041	\$0	\$1,350,289	\$0
Program Total:	\$1,428,041		\$1,350,289	
Program FTE	15.80	0.00	14.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50025 Adult Recog Program

This program offer reflects a decrease of 1 FTE transfered during FY11 to another program.

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Pre-Trial Supervision Program (PSP) performs functions necessary for public safety and the effective operation of the local justice system. PSP uses Oregon Revised Statute (ORS) release criteria to assess safety risks of defendants to determine their potential to attend court once out of custody. During FY 2010, 3305 defendants were supervised in the community by PSP who otherwise would have occupied scarce and expensive jail beds. In FY 2010, less than 1% of felony defendants were arrested for another felony offense while under PSP supervision, and 84% of felony defendants appeared for their court dates. During the first 6 months of FY 2011, 87% of felony defendants appeared for their court dates.

Program Description

The primary mission of PSP is to evaluate the risk of releasing defendants prior to trial, supervise defendants in the community and ensure that defendants attend court hearings. When a defendant is referred by the Court to PSP for review, PSP staff use evidence-based criteria during their investigation to determine if a defendant is likely to pose a safety risk or is unlikely to attend subsequent court hearings. The results of the investigation are presented back to the Court. When a defendant is released under PSP supervision, the assigned case manager monitors the defendant's behavior and actions through regular home, community and office visits, telephone contacts and in some instances electronic and Global Positioning Software (GPS).

Defendants supervised by PSP are afforded the opportunity to maintain employment and/or school attendance, continue with health-related services (drug and alcohol counseling, mental health treatment) and reside in the community pending the resolution of their court matters. Based on data compiled by the Bureau of Justice Statistics, the re-offense and failure to appear (FTA) rates for PSP clients are substantially lower than similar programs in other cities (Cohen and Reaves 2007).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	3,305	0	3,396	3,400
Outcome	Percent of released defendants who do not FTA	84.0%	95.0%	87.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. FTA is Failure to Appear.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,193,371	\$0	\$1,413,451	\$0
Contracts	\$378	\$0	\$378	\$0
Materials & Supplies	\$20,998	\$0	\$31,940	\$0
Internal Services	\$85,689	\$0	\$73,016	\$0
Total GF/non-GF:	\$1,300,436	\$0	\$1,518,785	\$0
Program Total:	\$1,300,436		\$1,518,785	
Program FTE	14.00	0.00	16.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50026 Adult Pretrial Supervision Program

This program offer reflects an increase of 2 FTE transferred during FY11 from other programs.

Lead Agency: Community Justice

Program Contact: Erika Preuitt

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

The Department of Community Justice (DCJ) computer forensics laboratory is a critical service unique within community justice agencies nationwide. Its purpose is to provide officers with essential information needed to support best practices in supervision planning for offenders. The anonymity provided by the Internet and the ability to effectively hide volumes of information on computers, cell phones and other electronic storage devices leaves officers at a disadvantage when this information cannot be discovered. Non-forensic methods of discovery are ineffective and can compromise cases in court. The lab provides scientifically sound forensic services for recovery of electronic evidence so supervising officers can more effectively determine an offender's activities thereby maximizing corrections resources, enhancing public safety and ensuring the highest rates of successful outcomes.

Program Description

DCJ maintains a secure digital evidence laboratory in which forensic examinations of electronic storage devices are analyzed using scientific procedures. Regional police agencies have limited resources for conducting similar examinations in new criminal cases and are rarely able to offer their services to parole and probation agencies that have different requirements for burden of proof and timely results. Officers apply a range of behavioral and demographic assessments to formulate effective supervision plans but are hampered in their work by the fact that criminal enterprise can be carried out virtually unseen and undetected through the use of computers and other digital devices. Oregon and Washington rank very high nationally in the frequency of identity theft. Drugs are bought and sold online. Gangs recruit and promote their activities anonymously. Sex offenders deal in pornography and solicit underage victims online. Fraud and theft are carried out in relative safety using computers and peer-to-peer networks. Email is used by domestic violence offenders to threaten and intimidate.

Offenders frequently travel to Multnomah County from surrounding areas to commit criminal acts. The DCJ forensics lab has been able to extend its services to all adult and juvenile officers in Multnomah County and to our adjacent county community justice partner agencies that lack access to these services, in the interest of public safety and best practices supervision. Lab personnel are highly trained and certified in the collection, preservation, analysis and reporting results of forensic examinations and provide Parole/Probation Officers (PPO) with the information they need to effectively supervise offenders and promote public safety. Without access to forensic services, officers have no means of assessing what an offender may be doing in the anonymous world of cyberspace.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of gigabytes examined.	12,219	0	24,000	30,000
Outcome	Number of supervision violations detected through forensics analysis.	0	0	50	75
Output	Number of devices examined.	0	0	275	350

Performance Measure - Description

✓ **Measure Changed**

New measures.

For interpretation purposes: 1GB equals approximately 695 floppy disks.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$258,958	\$260,450	\$0
Materials & Supplies	\$4,800	\$32,828	\$7,551	\$0
Internal Services	\$0	\$1,000	\$19,894	\$0
Total GF/non-GF:	\$4,800	\$292,786	\$287,895	\$0
Program Total:	\$297,586		\$287,895	
Program FTE	0.00	2.00	2.00	0.00
Program Revenues				
Intergovernmental	\$0	\$292,786	\$0	\$0
Total Revenue:	\$0	\$292,786	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50028 Adult Forensics Unit

The US Department of Justice (ARRA) grant funding for 1.00 FTE Community Justice Manager position and 1.00 FTE Probation & Parole Officer position ends 6/30/2011. This program offer reflects funding those positions with General Fund.

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of Community Justice (DCJ) is statutorily and legislatively mandated to provide services to local control (LC) and parole offenders in order to carry out the Local Supervisory Authority (LSA) functions. The LC and Hearings unit are instrumental in providing all LSA functions including, but not limited to: investigations, issuance of warrants, release planning, parole hearings and active supervision. The cost of the operations of the Mead Building is also budgeted in this program offer.

Program Description

The LC unit supervises offenders who are sentenced to a prison term of 12 months or less in a local jail. Working with the Sheriff's Office, LC has the legal authority to issue arrest warrants and has jurisdiction over the supervision conditions for these offenders. LC staff develop release plans and monitor offenders with community-based sanctions (such as drug and alcohol treatment programs) upon the completion of their incarceration. LC also provides notification to known victims when an offender leaves jail. If during supervision, a Parole/Probation Officer (PPO) determines that an offender has violated parole conditions, the PPO submits required written documents and a violation hearing is arranged. Hearings Officers (HO) conduct local parole hearings and determine consequences for offenders found in violation of supervision. HOs are able to order jail releases, recommend revocations of offenders and/or make other recommendations that are consistent with evidence-based practices.

The LC and Hearings unit are instrumental in holding offenders accountable by providing fair and objective investigations and parole hearings, incarcerating offenders when appropriate and actively supervising offenders. Through collaboration with the Sheriff's Office, treatment providers, and the community, this unit provides effective interventions and helps ensure efficient operations of the local justice system. The combined efforts of timely hearings and alternative custody sanctions to jail, averts the use of 11,050 jail bed days each year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of local control offenders served in the community	11.0%	8.0%	10.0%	10.0%
Outcome	Percent of offenders not recidivating one year post admit	80.0%	80.0%	86.0%	86.0%

Performance Measure - Description

Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$229,620	\$983,596	\$228,181	\$891,166
Contracts	\$105,750	\$2,000	\$108,721	\$2,000
Materials & Supplies	\$9,480	\$12,289	\$174,086	\$17,254
Internal Services	\$863,933	\$115,039	\$698,770	\$113,098
Total GF/non-GF:	\$1,208,783	\$1,112,924	\$1,209,758	\$1,023,518
Program Total:	\$2,321,707		\$2,233,276	
Program FTE	3.00	10.00	3.00	9.00
Program Revenues				
Indirect for dep't Admin	\$69,654	\$0	\$73,915	\$0
Intergovernmental	\$0	\$1,112,924	\$0	\$1,023,518
Total Revenue:	\$69,654	\$1,112,924	\$73,915	\$1,023,518

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$978,277. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; State Board of Parole Hearings fund \$45,241. Anticipating same level of funding as FY11.

Significant Program Changes**Last year this program was:**

50029 Adult Parole/Post Prison Violation Hearings and Local Control

This program offer reflects a decrease of 1 FTE transferred during FY11 to another program.

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

By providing reintegration and supportive services for 3000 offenders per year, 1,200 of which are deemed high risk and violent (including psychopaths, predatory sex offenders and persons with special needs), the Transition Services Unit (TSU) reduces the offender's risk to reoffend. Services provided include: housing, access to medical benefits, mental health services and substance abuse treatment. Meeting with the offenders prior to their release ("Reach In") reduces the abscond rate for post-prison releases in Multnomah County to less than 1%.

Program Description

In addition to providing stabilizing services after release, TSU also works with incarcerated offenders to provide re-entry planning up to 120 days prior to their release. This process is facilitated by in-custody interviews, known as "Reach Ins." Potential risks are identified during Reach Ins, allowing for the development of appropriate supervision plans and services which are in place by the time of the offender's release.

TSU supports community safety by initiating supervision planning prior to an offender's release from custody and working to ensure the offender has some measure of stability upon release. Research shows an offender is most likely to reoffend within the community at the time of release from prison (re-entry) due to the culture shock of transitioning from an extremely controlled environment to one that allows and requires people to make decisions for themselves (VERA Institute of Justice 2000). DCJ data shows:

- 1) Clients who receive TSU services have a lower recidivism rate than those without services;
- 2) TSU clients without transitional services are arrested more frequently than TSU clients;
- 3) The overall abscond rate of offenders receiving TSU services is only about 5%; and
- 4) 87% of high risk, high need offenders were able to move into stable housing, obtain employment, complete their GED and/or obtain entitlements if eligible.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of housing placements made	0	0	3,100	3,100
Outcome	Percent of offenders with reach in services who report within 14 days of release	99.0%	99.0%	99.0%	99.0%

Performance Measure - Description

✔ Measure Changed

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$460,004	\$0	\$475,567	\$0
Contracts	\$20,462	\$0	\$20,462	\$150,831
Materials & Supplies	\$83,256	\$97,918	\$86,345	\$102,885
Internal Services	\$26,783	\$8,314	\$6,774	\$26,640
Total GF/non-GF:	\$590,505	\$106,232	\$589,148	\$280,356
Program Total:	\$696,737		\$869,504	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Indirect for dep't Admin	\$6,649	\$0	\$20,246	\$0
Fees, Permits & Charges	\$3,500	\$0	\$0	\$0
Intergovernmental	\$0	\$106,232	\$0	\$280,356
Total Revenue:	\$10,149	\$106,232	\$20,246	\$280,356

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$113,688. Anticipating same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; US DOJ Family Support for Treatment & Re-entry Success Grant \$166,668. Pass-through to Center for Family Success. Award Period is 10/1/2010 - 9/30/2012.

Significant Program Changes**Last year this program was:**

50030 Adult Transition and Re-Entry Services

During FY11 this program received a grant from US Department of Justice for Family Support for Treatment & ReEntry Success

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The period immediately following release from prison is a particularly high risk time for offenders. Not only is the risk of new crimes greatest during this period, but offenders often need substance abuse treatment, mental health treatment, housing and other services.

This program offer is funded through the Edward Byrne Memorial Justice Assistance Grant Program. This Re-entry Enhancement Coordination (REC) Program provides transition services through the oversight and coordination of the REC team in collaboration with prison staff. The REC team builds on the success of prison-based substance abuse and co-occurring disorder treatment by providing a continuum of care and services for successful offender re-entry.

The goals of the REC include: reducing offender recidivism, relapse and use of addictive substances; increasing offenders' engagement with treatment; and increasing offenders' ability to attain and maintain stable housing and employment.

Program Description

This offer provides transition services for up to 150 offenders transitioning from Oregon State prisons who have successfully completed substance abuse and/or co-occurring disorder treatment. The REC team members include Volunteers of America for substance abuse treatment and SE Works for employment readiness and job coaching. The Department of Community Justice (DCJ) is contracting with Bridges to Change for alcohol and drug free transitional housing and recovery peer mentors.

The REC team provides essential wraparound services in the first few months of release. Effective coordination and collaboration with the Department of Corrections, the community and the offender is a key strategy of the REC team to further reduce the risk of re-offense and relapse.

Activities include: institutional reach-ins; coordination and oversight of services; and collaborative offender case management and supervision with DOC and community service providers. Specifically, annual services include: 40 evidence-based outpatient substance abuse and co-occurring treatment slots; 23 alcohol and drug free transitional housing beds; 3 recovery peer mentors; and 1 employment and job development specialist. DCJ monitors compliance with the grant and collects statistical and tracking data as required.

DCJ is under serving the vast stream of offenders returning to the community from prison. With 8,300 offenders on supervision and an average of 400 offenders returning to the community each month from prison or jail, DCJ's resources are unable to effectively meet the essential needs for a successful transition. Offender success prevents criminal activity and ultimately enhances community safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of clients drug free during treatment	87.0%	87.0%	87.0%	87.0%
Outcome	Percent of clients free of re-arrest and violations while under REC supervision	86.0%	85.0%	86.0%	86.0%

Performance Measure - Description

Recidivism is a measure of new felony arrests and violations while in program using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$29,137
Contracts	\$0	\$832,168	\$0	\$585,711
Materials & Supplies	\$0	\$29,643	\$0	\$41,399
Internal Services	\$0	\$73,168	\$0	\$65,626
Total GF/non-GF:	\$0	\$934,979	\$0	\$721,873
Program Total:	\$934,979		\$721,873	
Program FTE	0.00	0.00	0.00	0.25
Program Revenues				
Indirect for dep't Admin	\$58,517	\$0	\$49,088	\$0
Intergovernmental	\$0	\$934,979	\$0	\$721,873
Total Revenue:	\$58,517	\$934,979	\$49,088	\$721,873

Explanation of Revenues

Edward Byrne Memorial Justice Grant \$482,269. Award period through 7/31/2011 which includes a required 11% CGF match of \$67,904. Match is budgeted in program offer 50042-High Risk Drug Unit. Anticipating grant will be renewed and funding will continue through FY12 at the same level; CJC Re-entry Resource Center Grant \$239,604. Award ends 12/31/2011. Amount based on grant budget for six months of year two.

Significant Program Changes**Last year this program was:**

50031 Adult Re-Entry Enhancement Coordination

Lead Agency: Community Justice
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Kathleen Treb

Executive Summary

The Access to Recovery (ATR) program is an alcohol and drug client service model that provides assessment, treatment, and supportive community services to individuals who have access to limited public funds. The Department of Community Justice (DCJ) is funded on a fee for service agreement through the Oregon Mental Health and Addictions Division.

This is a five-county pilot project for the State of Oregon which is funded by a four year grant sponsored by the Substance Abuse and Mental Health Administration. One component of the ATR is a community assessment and referral center called a Resource Management Center (RMC). DCJ has been selected as one of the two RMCs for Multnomah County. This program will allow DCJ to assist low and medium risk offenders who were previously ineligible for DCJ services.

Program Description

ATR is designed to assist three targeted populations: 1) Offenders returning to the community from incarceration; 2) Parents who are involved in the welfare system; and 3) Armed forces personnel (either active service or veterans). Eligible participants will receive a complete assessment through local Resource Management Center (RMC). The evaluation will not only assess the severity of the individual's alcohol and drug problems, but will identify any other barriers that may interfere with long term recovery.

In addition to utilizing licensed outpatient providers, ATR will access faith-based programs, mentoring services, child care services and other beneficial resources within the community. When fully staffed, this program will serve approximately 1,564 participants.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual number of clients served in program	0	0	0	1,564
Outcome	Annual number of service referrals made	0	0	0	3,326

Performance Measure - Description

New program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$537,461
Materials & Supplies	\$0	\$0	\$0	\$1,690
Internal Services	\$0	\$0	\$0	\$56,611
Total GF/non-GF:	\$0	\$0	\$0	\$595,762
Program Total:	\$0		\$595,762	
Program FTE	0.00	0.00	0.00	6.50
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$43,024	\$0
Intergovernmental	\$0	\$0	\$0	\$595,762
Total Revenue:	\$0	\$0	\$43,024	\$595,762

Explanation of Revenues

State of Oregon DHS \$595,762. 1564 client per year @ approximately \$381 in services provided. (assessments, care coordination, recovery plans, etc.) Based on fee schedule established by the State.

Significant Program Changes**Last year this program was:**

New Program

This is new program funded by an IGA with Oregon Department of Human Services. This will fund 6.50 FTE.

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County's High Risk Generic Supervision unit has been nationally recognized for the use of evidence-based strategies, including the development of a system used to identify criminogenic risk factors and potentially violent offenders. Multnomah County receives a greater number of high risk offenders than any other Oregon county and is still able to produce lower recidivism rates for both probation and parole cases.

Program Description

High Risk Generic Supervision uses research-based strategies to supervise high risk offenders on probation and parole. The Department of Community Justice (DCJ) utilizes the Level of Service/Case Management Inventory (LS/CMI) assessment tool to measure the risks and needs of adult offenders. The LS/CMI is also a fully functioning case management tool. The LS/CMI provides a summary of the offender's criminogenic and noncriminogenic factors, as well as special responsivity considerations to be targeted during supervision.

Parole/Probation Officers (PPO) enforce law-abiding behavior and link offenders to treatment, employment and other services. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members and treatment providers; and d) coordination with law enforcement agencies. These methods of supervision help address the offender's daily challenges of drug addiction, mental illness, anti-social attitudes and lifestyle instability.

Adult supervision is an essential component of public safety. Nearly all prison inmates return to their county of sentencing upon release, where they must complete post-prison supervision. The risk of these offenders committing new crimes is reduced when evidence-based supervision is in place and monitored.

Concurrent with the implementation of evidence-based supervision practices, Multnomah County has experienced a steady decline of recidivism rates over the past ten years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	2,719	0	2,412	2,415
Outcome	Percent of offenders not recidivating one year post admit	85.0%	82.0%	89.0%	89.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new.

Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$838,130	\$7,222,700	\$928,249	\$5,946,710
Contracts	\$0	\$64,347	\$0	\$233,584
Materials & Supplies	\$6,310	\$139,466	\$68,575	\$159,620
Internal Services	\$982,969	\$670,459	\$877,364	\$699,464
Total GF/non-GF:	\$1,827,409	\$8,096,972	\$1,874,188	\$7,039,378
Program Total:	\$9,924,381		\$8,913,566	
Program FTE	8.64	72.11	9.39	56.83
Program Revenues				
Indirect for dep't Admin	\$506,758	\$0	\$508,364	\$0
Fees, Permits & Charges	\$0	\$247,000	\$0	\$228,271
Intergovernmental	\$0	\$7,849,972	\$0	\$6,811,107
Other / Miscellaneous	\$145,971	\$0	\$156,204	\$0
Total Revenue:	\$652,729	\$8,096,972	\$664,568	\$7,039,378

Explanation of Revenues

County General Fund plus Circuit Court Jail Assessments \$156,204 which are deposited into the general fund. Revenue is collected by the Mult Co. Circuit Court per ORS 137.309. DCJ receives 60% of the monies collected per ORS 137.308. Revenue is trending down since 2005; State Department of Corrections (DOC) \$6,625,538. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; US DOJ BJA Congressionally Selected Award Program Grant \$185,569. Award Period is 10/1/2010 - 9/30/2012; Laboratory Drug Testing fees from clients \$2,000. Fee is set at \$9.50 per Board Resolution; Interstate Compact fees from clients \$5,780. Fee is charged per ORS 423.570 and set at \$50 per Board Resolution for clients applying to be supervised in another state; Probation Supervision fees from clients \$220,491. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50032A Adult Field Services-High Risk Generic Supervision

During FY11 this program was awarded a new grant from the US Dept of Justice - with pass-through funding to the Volunteers of America Community Partnership Response program.

This program offer reflects a reduction in current service level due to state funding reductions in 09-11. The scale up 50040B allows the current service level to be maintained.

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer utilizes state biennial allocations to continue operations at current service level. We anticipate system wide adjustments once the impact of state budget cuts are known.

Multnomah County's High Risk Generic Supervision unit has been nationally recognized for the use of evidence-based strategies, including the development of a system used to identify criminogenic risk factors and potentially violent offenders. Multnomah County receives a greater number of high risk offenders than any other Oregon county and is still able to produce lower recidivism rates for both probation and parole cases.

Program Description

High Risk Generic Supervision uses research-based strategies to supervise high risk offenders on probation and parole. The Department of Community Justice (DCJ) utilizes the Level of Service/Case Management Inventory (LS/CMI) assessment tool to measure the risks and needs of adult offenders. The LS/CMI is also a fully functioning case management tool. The LS/CMI provides a summary of the offender's criminogenic and noncriminogenic factors, as well as special responsibility considerations to be targeted during supervision.

Parole/Probation Officers (PPO) enforce law-abiding behavior and link offenders to treatment, employment and other services. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members and treatment providers; and d) coordination with law enforcement agencies. These methods of supervision help address the offender's daily challenges of drug addiction, mental illness, anti-social attitudes and lifestyle instability.

Adult supervision is an essential component of public safety. Nearly all prison inmates return to their county of sentencing upon release, where they must complete post-prison supervision. The risk of these offenders committing new crimes is reduced when evidence-based supervision is in place and monitored.

Concurrent with the implementation of evidence-based supervision practices, Multnomah County has experienced a steady decline of recidivism rates over the past ten years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	2,719	0	2,412	2,415
Outcome	Percent of offenders not recidivating one year post admit	85.0%	82.0%	89.0%	89.0%

Performance Measure - Description

✓ Measure Changed

Output is new.

Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$1,180,586
Internal Services	\$0	\$0	\$0	\$123,962
Total GF/non-GF:	\$0	\$0	\$0	\$1,304,548
Program Total:	\$0		\$1,304,548	
Program FTE	0.00	0.00	0.00	12.91
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$94,211	\$0
Intergovernmental	\$0	\$0	\$0	\$1,304,548
Total Revenue:	\$0	\$0	\$94,211	\$1,304,548

Explanation of Revenues

State Department of Corrections (DOC) \$1,304,548.

Significant Program Changes**Last year this program was:**

A portion of 50032A Adult Field Services-High Risk Generic Supervision.
This program offers restores 50040A to current service level.

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

High risk, gang involved African American males have traditionally had difficulty accessing and remaining in standardized community programs. These offenders often re-enter the community without the necessary skills to gain employment. The Employment Transition Services for Gang Members (ETS), a local program, provides job readiness training, job retention assistance, cognitive-based programs, and other services designed to help gang-affiliated men become pro-social, positive members of society. If approved, a non-profit agency will continue providing the contractor services. This contractor provides an array of social services to youth and adults, primarily serving Portland's inner-city African American and Latino citizens.

Program Description

This program currently provides skill building and employment services to high risk African American males ranging in age from 17 to 30 who are either in prison and within 120 days of release or who are being supervised in the community by Department of Community Justice (DCJ) Parole/Probation Officers (PPO). Clients targeted for services are those who are in need of workforce preparation, training, and development of skills necessary to address barriers to employment. Inmates selected and referred will be those designated as Security Threat Group (STG), have gang involvement or affiliation, and elect to participate in program services while in prison and continue in the community program upon release from prison. DCJ PPOs will refer offenders supervised in the community to program services. This target population can range from Measure 11 youth to adult males who are high risk, gang involved or affected and have significant barriers to employment. Moral Reconation Therapy (MRT), a cognitive-based curriculum, would continue to be offered in prison and in the community, along with job preparation training to address the workforce needs of the participants.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of clients served annually	0	35	35	35
Outcome	Percent of offenders not recidivating one year post admit	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

✔ Measure Changed

Outcome is new.

Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$50,000	\$0	\$50,000	\$0
Total GF/non-GF:	\$50,000	\$0	\$50,000	\$0
Program Total:	\$50,000		\$50,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50032B Employment Transition Services for Gang Members
One time only funding from the general funds ends 6/30/11.

Lead Agency: Community Justice

Program Contact: Carl Goodman

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

High risk African American males on supervision and high risk African American males returning to the work force after incarceration have traditionally experienced difficulty accessing and securing employment in Multnomah County. Historically, during times of high unemployment rates across Oregon, African American males are twice as likely to be unemployed compared to all other males.

Program Description

This program will address the work force needs of African American offenders who are 24-45 years of age and who are under supervision with Multnomah County Department of Community Justice. The provider who will be selected to run this program will be expected to use a specific curriculum designed to change the way people think. By changing negative thought patterns regarding attitudes, values and their peers, offenders will have a better chance of finding and retaining employment. Offenders assigned to this program will be selected by Parole and Probation Officers who have identified individuals as high risk to re-offend and individuals in need of work force preparation, training and skill development necessary to address employment barriers.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	0	0	0	40
Outcome	% of individuals retaining employment for 6 months post placement	0.0%	0.0%	0.0%	50.0%

Performance Measure - Description

New program offer. New measures.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$50,000	\$0
Total GF/non-GF:	\$0	\$0	\$50,000	\$0
Program Total:	\$0		\$50,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Program # 50041 - Adult Mentally Ill Offender Supervision

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Erika Preuitt

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Mentally Ill Offender (MIO) unit provides supervision services for probation, parole and post-prison offenders who have been diagnosed with a severe and persistent mental illness. The MIO unit works in collaboration with a variety of community partners including but not limited to the Sheriff's Office, the courts, the Department of County Human Services (DCHS), the Local Public Safety Coordinating Committee (LPSCC), treatment providers and most community groups that work with this population. The goal of the MIO unit is to reduce recidivism, enhance community safety and to support the mentally ill offender in achieving stabilization and improved functioning.

Program Description

The MIO unit works to divert offenders with severe mental illness from incarceration and hospitalizations by treating them in the community. By providing these offenders with community-based treatment and with supervision from specially trained Parole/Probation Officers (PPOs) the MIO unit preserves community safety and minimizes offender contact with the criminal justice system.

The MIO unit seeks to:

- 1) Improve access to appropriate services for people with severe mental illness who are at high risk of criminal justice involvement;
- 2) Reduce jail and hospital admissions;
- 3) Assist offenders in achieving a decent quality of life outside of jails, prisons and hospitals;
- 4) Provide ongoing monitoring and surveillance; and
- 5) Reduce substance abuse and illicit drug use.

Research shows that mentally ill offenders are well-served through special programs with officers who are trained in mental health issues (Lurigio 2001). A specialized mental health unit provides smaller caseloads, allowing PPOs the ability to work closely with offenders and with community treatment providers.

This program, along with program offer 50008, Adult Offender Mental Health Services, supports public safety by providing supervision and treatment to high and medium risk offenders who require assistance in accessing resources to help them achieve a higher quality of life.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	225	0	200	215
Outcome	Percent of offenders not recidivating one year post admit	95.0%	90.0%	95.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 month new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$338,336	\$368,199	\$341,179	\$377,766
Materials & Supplies	\$2,280	\$780	\$5,987	\$780
Internal Services	\$13	\$31,327	\$5,269	\$39,747
Total GF/non-GF:	\$340,629	\$400,306	\$352,435	\$418,293
Program Total:	\$740,935		\$770,728	
Program FTE	3.00	3.00	3.00	3.00
Program Revenues				
Indirect for dep't Admin	\$25,054	\$0	\$30,208	\$0
Intergovernmental	\$0	\$400,306	\$0	\$418,293
Total Revenue:	\$25,054	\$400,306	\$30,208	\$418,293

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$418,293. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated.

Significant Program Changes**Last year this program was:**

50033 Adult Mentally Ill Offender Supervision

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The High Risk Drug Unit (HRDU) is an important public safety program designed to reduce drug use, increase treatment success and prevent further arrests for drug-related activities for more than 480 high risk drug addicted adult offenders each year. HRDU involves offenders in substance abuse treatment while actively supervising and managing the offender's criminal behavior through collaboration with law enforcement, community partners and treatment providers. About 7 out of 10 offenders supervised by this unit did not recidivate in a three year period following their convictions.

Program Description

This program works closely with community partners to engage offenders in substance abuse treatment. HRDU realizes that in addition to holding offenders accountable for their actions, service coordination and collaboration among community agencies and law enforcement are necessary to help the offender change addictive criminal behaviors.

HRDU supervises offenders released from state prisons, specifically those released from the SUMMIT Boot Camp program, and ensures the offenders receive aftercare and related services in the community to maintain their abstinence. Parole/Probations Officers from this unit also work with chronic offenders in the downtown area and those offenders transitioning from prison-based residential treatment to community-based outpatient treatment.

Research shows punishment alone is unlikely to change behavior, but consequences combined with alcohol and drug abuse treatment reduce the number of new crimes committed (Andrews 1994). HRDU supports public safety by targeting high risk drug offenders and holding them accountable through active community supervision and the use of evidence-based services designed to change behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	487	0	479	490
Outcome	Percent of offenders not recidivating one year post admit	87.0%	80.0%	75.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$345,549	\$870,893	\$324,807	\$1,016,603
Contracts	\$0	\$960	\$0	\$1,806
Materials & Supplies	\$9,654	\$15,726	\$17,965	\$16,110
Internal Services	\$8,387	\$75,847	\$10,959	\$109,008
Total GF/non-GF:	\$363,590	\$963,426	\$353,731	\$1,143,527
Program Total:	\$1,327,016		\$1,497,258	
Program FTE	3.18	8.32	2.91	9.34
Program Revenues				
Indirect for dep't Admin	\$60,297	\$0	\$82,582	\$0
Fees, Permits & Charges	\$0	\$40,000	\$0	\$45,715
Intergovernmental	\$0	\$923,426	\$0	\$1,097,812
Total Revenue:	\$60,297	\$963,426	\$82,582	\$1,143,527

Explanation of Revenues

County General Fund including a match in the amount of \$67,904 for program offer 50038; State Department of Corrections (DOC) \$1,097,812. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; Probation Supervision fees from clients \$45,715. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes

Last year this program was:
50035 Adult High Risk Drug Unit

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sex Offender Supervision and Treatment program is a critical public safety function that provides oversight for the comprehensive supervision, treatment and management of approximately 800 sex offenders living in Multnomah County. The priorities of this unit are to increase community safety, decrease sexual victimization and reduce recidivism. This program achieves these goals through evidence-based supervision strategies combined with sexual offense specific treatment practices.

Program Description

This program is managed by the Adult Sex Offender Supervision Program Community Justice Manager. Clinical consultation and support is provided by the Sex Offender Clinical Coordinator. Supervision of approximately 800 sex offenders is conducted by certified Sex Offender Specialist Parole/Probation Officers (PPO). High and medium risk offenders are supervised in one of three field offices. In accordance with evidence-based practices, only high and medium risk indigent offenders are eligible for subsidy treatment funds. Sex offenders identified as lower risk to sexually reoffend are assigned to the Sex Offender Reduced Supervision Caseload (program offer 50057) after a period of documented compliance.

This program requires offenders to participate in comprehensive evaluation, sexual offense specific treatment and ongoing evaluation of risk to include sexual arousal/interest assessment provided by 32 approved community treatment providers. Polygraph examinations are required for monitoring compliance with treatment expectations and supervision conditions.

This program has a direct impact on community safety and maintains high standards for offender accountability. Research has shown offenders who successfully participate in sexual offense specific treatment are less likely to reoffend than those who fail to participate in treatment (Craig et al., 2003; Hanson et al., 2009; Lovins et al., 2009; McGrath et al., 2003). Sexual and general recidivism rates of treated sex offenders has also been shown to be lower than recidivism rates of untreated sex offenders (Looman et al 2000; Hanson et al 2002).

Research has demonstrated that the use of polygraph examinations is invaluable in the management and treatment of sex offenders due to the information gained through the examination process. The use of polygraph examinations is also associated with a reduction in recidivism rates (Cole, 2006; Edson et al., 2007; English et al., 2000; Krueger, 2009).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	768	0	804	804
Outcome	Percent of clients who do not sexually recidivate one year post treatment	99.0%	98.0%	100.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new.

Recidivism is a measure of new felony arrests one year post treatment exit using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,903,038	\$0	\$1,980,607
Contracts	\$448,799	\$20,965	\$448,799	\$18,222
Materials & Supplies	\$10,000	\$4,420	\$17,414	\$4,420
Internal Services	\$20	\$163,723	\$10,531	\$210,341
Total GF/non-GF:	\$458,819	\$2,092,146	\$476,744	\$2,213,590
Program Total:	\$2,550,965		\$2,690,334	
Program FTE	0.00	17.00	0.00	17.00
Program Revenues				
Indirect for dep't Admin	\$130,940	\$0	\$159,859	\$0
Fees, Permits & Charges	\$0	\$190,000	\$0	\$161,082
Intergovernmental	\$0	\$1,902,146	\$0	\$2,052,508
Total Revenue:	\$130,940	\$2,092,146	\$159,859	\$2,213,590

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$2,035,008. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; DOC SVDO \$17,500. The FY12 Budget is based upon the average of FY10 and 2 years of history of supervision days at \$8.48 each; Probation Supervision fees from clients \$161,082. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50039 Adult Sex Offender Supervision & Treatment

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Domestic Violence (DV) unit collaborates with police, courts and treatment agencies to hold offenders accountable and promote offender change. This program supervises approximately 730 offenders convicted of misdemeanor and felony level offenses. In addition, the DV unit works closely with victims to empower them to make changes that improve their lives as well as the lives of their families. Over the last three years, about eight out of ten offenders supervised by the DV unit have not reoffended. The Domestic Violence Deferred Sentencing Program (DSP) and batterer intervention services appear in program offer 50056.

Program Description

The DV unit strives to end the cycle of violence by holding offenders accountable for their actions and giving them the opportunity to make long-term positive changes by engaging in appropriate counseling groups (batterer intervention, mental health, etc.). In addition to working with offenders to address behavior change, Parole/Probation Officers (PPO) in the DV unit work closely with victims to develop safety plans that help empower them to break the cycle of domestic violence. DV PPOs regularly attend court to ensure a systematic approach is being utilized in victim safety and offender accountability.

Reducing domestic violence is a priority for Multnomah County. This program increases public safety by holding high risk offenders accountable, promoting victim safety and building strong collaborative efforts with community partners. This program utilizes evidence-based practices including specialized assessment tools and cognitive behavioral intervention programming that is proven to reduce intimate partner violence. Case management strategies provide offenders the opportunity to change by addressing factors which research has shown to reduce criminal behavior (Andrews 1994).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	738	0	736	737
Outcome	Percent of offenders not recidivating one year post admit	96.0%	83.0%	99.0%	99.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony or misdemeanor conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,058,841	\$824,362	\$1,098,316	\$820,081
Contracts	\$138,574	\$56,109	\$139,670	\$55,574
Materials & Supplies	\$2,600	\$18,057	\$16,156	\$20,363
Internal Services	\$133,711	\$76,284	\$129,865	\$94,082
Total GF/non-GF:	\$1,333,726	\$974,812	\$1,384,007	\$990,100
Program Total:	\$2,308,538		\$2,374,107	
Program FTE	10.00	8.00	10.00	8.00
Program Revenues				
Indirect for dep't Admin	\$61,010	\$0	\$71,502	\$0
Fees, Permits & Charges	\$0	\$107,500	\$0	\$114,564
Intergovernmental	\$0	\$867,312	\$0	\$875,536
Total Revenue:	\$61,010	\$974,812	\$71,502	\$990,100

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$875,536. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; Probation Supervision fees from clients \$114,564. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50040 Adult Domestic Violence Supervision

Lead Agency: Community Justice

Program Contact: Kevin Criswell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Family Services Unit (FSU) supervises approximately 425 offenders, of whom 50% have children age seven and under. Several offenders supervised by this unit have children involved in the juvenile system and/or are pregnant women. By collaborating with community partners, including the Juvenile Services Division (JSD), FSU protects children and works to break the cycle of cross-generational antisocial behavior and crime. Integrating supervision, child welfare, the Family Court, benefits assistance, housing, social and health services as well as addiction treatment allows FSU to efficiently address dynamics that place an entire family at risk.

Program Description

FSU is a unique program which supervises offenders within both the Adult and Juvenile Services Divisions. It is comprised of a multi-disciplinary team of staff from Child Welfare, Health Services, the Department of Corrections and mental health agencies. FSU emphasizes collaboration with other agencies for case planning, resource allocation and efficient service delivery.

The Family Support project (a community-based component of FSU) reduces recidivism of women through accountability, education and training, prioritizing self sufficiency and child welfare, and facilitating access to necessary treatment or counseling. FSU supports the County's innovative 'one family/one judge' model, wherein one judge oversees all cases associated with a particular family (everything from adult felony probation to child dependency and juvenile cases). FSU works closely with the Courts and coordinates interventions for the entire family.

By having whole families under one unit, the FSU approach strengthens the family's resistance to future involvement in the criminal justice system. The program successfully defrays long-term child welfare and criminal justice costs associated with intergenerational criminal activity. FSU's strategies are consistent with the results of a RAND Corporation study which indicates parent training, graduation incentives and supervision of delinquents reduces inter-generational crime.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	441	0	426	430
Outcome	Percent of offenders not recidivating one year post admit	92.0%	92.0%	98.0%	98.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,198,761	\$277,405	\$1,239,205	\$286,688
Contracts	\$2,766	\$499	\$2,766	\$1,502
Materials & Supplies	\$45,192	\$780	\$55,371	\$780
Internal Services	\$39,523	\$23,661	\$34,798	\$30,342
Total GF/non-GF:	\$1,286,242	\$302,345	\$1,332,140	\$319,312
Program Total:	\$1,588,587		\$1,651,452	
Program FTE	11.50	3.00	11.50	3.00
Program Revenues				
Indirect for dep't Admin	\$18,923	\$0	\$23,060	\$0
Fees, Permits & Charges	\$0	\$20,800	\$0	\$31,790
Intergovernmental	\$0	\$281,545	\$0	\$287,522
Total Revenue:	\$18,923	\$302,345	\$23,060	\$319,312

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$287,522. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; Probation Supervision fees from clients \$31,790. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes

Last year this program was:
50041 Adult Family Services Unit

Program # 50046 - Adult Day Reporting Center

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Kevin Criswell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Day Reporting Center (DRC) is a cost-effective public safety program that holds high risk, violent, mentally ill and drug addicted adult probation and parole violators accountable for their actions. DRC provides intensive case management and counseling, educational and cognitive behavioral skill-based programming through individual sessions and group processes, plus a motivational enhancement group (otherwise known as FOR curriculum - Focus on Re-entry) and employment services. DRC is an alternative consequence to jail or other custody sanctions used to address supervision violations. The existence of this program allows jail beds to be available for more serious offenders.

Program Description

DRC is a nonresidential sanction and skill building program for adult offenders. The program works with high and medium risk offenders who have been released from incarceration or who have been sanctioned to the program by their Parole/Probation Officer (PPO) due to supervision violations. Offenders in this program receive services designed to address challenging life circumstances - addiction and mental issues, criminal thinking and attitudes, inadequate work skills and lack of stability and/or pro-social support.

DRC promotes public safety by implementing evidence-based programs which research shows reduces offender arrests, decreases drug use and increases employment (Rhyne and Hamblin 2010). In FY 2010, DRC served 2,436 clients. PPOs rely on DRC as a non-jail sanction option. When compared to the cost of jail beds, DRC is significantly more cost effective. The daily cost per client in DRC is \$26.75, as compared \$178 per client per day in jail.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	2,436	0	2,700	2,700
Outcome	Percent of offenders not recidivating one year post admit	90.0%	90.0%	88.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,678,242	\$0	\$1,702,252	\$0
Materials & Supplies	\$80,124	\$0	\$100,606	\$0
Internal Services	\$33,833	\$0	\$29,248	\$0
Total GF/non-GF:	\$1,792,199	\$0	\$1,832,106	\$0
Program Total:	\$1,792,199		\$1,832,106	
Program FTE	18.00	0.00	18.00	0.00
Program Revenues				
Other / Miscellaneous	\$491,212	\$0	\$441,922	\$0
Total Revenue:	\$491,212	\$0	\$441,922	\$0

Explanation of Revenues

County General Fund plus Circuit Court Jail Assessments \$441,922 which are deposited into the general fund. Revenue is collected by the Mult Co. Circuit Court per ORS 137.309. DCJ receives 60% of the monies collected per ORS 137.308. Revenue is trending down since 2005.

Significant Program Changes

Last year this program was:
50042 Adult Day Reporting Center

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Electronic Monitoring (EM) allows staff to monitor the activities of pre- and post-adjudicated individuals in the community through house arrest, curfew monitoring, alcohol consumption monitoring or the monitoring of an offender's movement in the community. Utilizing EM and Global Positioning Software (GPS) technology to minimize the movements of offenders within the community has proven to be a reliable, cost-effective way to sanction offenders and reinforce public safety. Current data indicates that most defendants and offenders on EM complete their obligation successfully. On average, 66 individuals are supervised per day on EM, which translates to over 21,000 expensive jail bed days saved annually.

Program Description

EM enables the County to utilize a restriction other than jail during pre-adjudication and post-conviction. EM allows Parole/Probation Officers (PPO) to know where high risk offenders are located at any given time. This alternative sanction expands supervision sentencing options for judges and creates cost-effective offender management by having the offender pay a portion of the equipment costs (as determined by a fee scale). This sanction further allows the offender the ability to maintain employment and continued participation in treatment groups.

The EM program is a collaborative, systems-oriented project that works closely with PPOs who in turn work with the Courts, the Oregon Board of Parole and the District Attorney's Office to enhance the success of individuals placed on EM.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	418	0	558	560
Outcome	Number of jail beds saved	22,428	22,000	21,778	22,000

Performance Measure - Description

✔ Measure Changed

Output is new.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$171,726	\$0	\$109,470
Contracts	\$27,564	\$50,619	\$47,224	\$50,619
Materials & Supplies	\$0	\$3,937	\$0	\$4,610
Internal Services	\$0	\$23,169	\$0	\$18,455
Total GF/non-GF:	\$27,564	\$249,451	\$47,224	\$183,154
Program Total:	\$277,015		\$230,378	
Program FTE	0.00	2.20	0.00	1.20
Program Revenues				
Indirect for dep't Admin	\$15,612	\$0	\$13,227	\$0
Intergovernmental	\$0	\$249,451	\$0	\$183,154
Total Revenue:	\$15,612	\$249,451	\$13,227	\$183,154

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$183,154. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated.

Significant Program Changes**Last year this program was:**

50043 Adult Electronic Monitoring

This program offer reflects a decrease of 1 FTE transferred during FY11 to another program.

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Research has shown offender behavior change requires a balance of supervision, services and sanctions. Sanctions are a part of sound correctional practice. A recent Vera Institute study dated December 2007 shows alternative sanctions have a greater impact on offender behavior than jail beds alone. Other studies demonstrate Day Reporting Centers, Community Service and other program-based sanctions result in a decrease in recidivism. This program provides Parole/Probation Officers (PPO) an array of less expensive, more effective sanctioning options than incarceration alone.

Program Description

Sanctions are imposed by PPOs to address supervision violations. Typically, these violations are not new crimes. Sanctions are used to hold offenders accountable and promote offender behavior change. To be effective, a continuum of sanctioning incorporates options ranging from least restrictive to incarceration. A range of options allows the PPO to impose a sanction equal to the severity of the violation.

This program offer will enable DCJ to provide immediate access to the Day Reporting Center (DRC), Community Service (CS) and Electronic Monitoring (EM) for offenders who would otherwise be sanctioned to jail.

Jail beds are the most expensive sanctioning option available for PPOs and have been shown to be the least effective option for changing offender behavior. Because of the high cost, jail beds should remain available for the highest risk offenders who cannot be managed successfully in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of alternative sanctions used monthly	230	0	246	250
Outcome	Percent of offenders not recidivating one year post sanction	82.0%	82.0%	80.0%	82.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$851,859	\$0	\$875,279	\$0
Contracts	\$108,782	\$0	\$108,782	\$0
Materials & Supplies	\$102,350	\$0	\$104,310	\$0
Total GF/non-GF:	\$1,062,991	\$0	\$1,088,371	\$0
Program Total:	\$1,062,991		\$1,088,371	
Program FTE	10.50	0.00	10.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:

50044 Effective Sanctioning Practices

Lead Agency: Community Justice

Program Contact: Kathleen Treb

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Many individuals who commit property crimes are also addicted to alcohol or drugs. In an attempt to decrease additional felony convictions and hold people accountable both the State Department of Corrections and the Oregon Criminal Justice Commission invested monies into comprehensive programming for this population. DCJ submitted and received funding for the Recidivism Addiction Intervention Network (RAIN) and the Support Through Accountability, Restitution and Treatment (START) court. Both of these programs are multi-disciplined in nature and the monies were divided amongst a variety of stakeholders.

These programs were funded through the passage of Measure 57 during 2008 which had limited monies dedicated to alcohol and drug treatment.

Program Description

Both the RAIN and START programs require stringent drug testing, supervision and case management services through a parole/probation officer, funding for jail beds or jail transition services, and alcohol and drug treatment. Additionally, the START Drug Court supports staff services at the Court, District Attorney's Office and Metropolitan Public Defenders.

There are specific criteria for selection to each program. The funding agencies are doing the evaluations of each program and expected to report back to the legislature on the results.

The RAIN program has a staff member from a drug treatment program housed at the DCJ Office and there is treatment on demand. Parole/probation officers work closely with jail counselors so that expectations are reinforced for offenders, if they are sanctioned to jail. DCJ and treatment staff members co-facilitate aftercare groups and individual "check-ups" at the office, even after formal treatment ends. Capacity is 100 offenders per year.

The START Drug Court integrates outpatient treatment with frequent judicial interaction. START imposes swift and sure consequences for program violations, and uses incentives for positive changes. Capacity is 200 offenders per year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of clients served	89	0	283	300
Outcome	Percent of offenders who do not recidivate one year post admit	94.0%	60.0%	94.0%	94.0%

Performance Measure - Description

✓ **Measure Changed**

Outcome is new.

Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$595,690	\$222,030	\$606,187
Contracts	\$0	\$1,041,083	\$0	\$975,417
Materials & Supplies	\$0	\$5,000	\$1,430	\$51,640
Internal Services	\$0	\$79,366	\$0	\$106,385
Total GF/non-GF:	\$0	\$1,721,139	\$223,460	\$1,739,629
Program Total:	\$1,721,139		\$1,963,089	
Program FTE	0.00	6.50	1.97	6.15
Program Revenues				
Indirect for dep't Admin	\$51,456	\$0	\$60,287	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$12,647
Intergovernmental	\$0	\$1,721,139	\$0	\$1,726,982
Total Revenue:	\$51,456	\$1,721,139	\$60,287	\$1,739,629

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$822,155. Award ends 9/30/2011. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. Funding restricted to program that supports Measure 57; State Criminal Justice Commission \$904,827. Award ends 9/30/2011. Anticipating this grant will be renewed in FY12 at same level of funding; Probation Supervision fees from clients \$12,647. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50045 Adult Property Crimes Programs

This program offer reflects a net increase of 1.62 FTE transferred during FY11 from other programs.

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Adult Community Service Program (CS) promotes critical public safety goals. CS works with approximately 2600 formally supervised offenders each year to assist them with their court mandated obligations of community service work. Offenders work in parks and assist non-profit agencies in projects that clean up the community. In FY 2010, over 154,000 hours of unpaid community service and over \$1,300,000 of unpaid work was provided to Multnomah County. CS also represents a sanction option that monitors offenders, holds them accountable and reserves jail beds for the most violent offenders.

Program Description

Community Service provides the courts and Parole/Probation Officers (PPO) with a cost-effective method of holding offenders accountable while providing reparations for the community. Courts sentence offenders to community service as a condition of probation and PPOs can sanction offenders to complete community service as a consequence of a supervision violation. Over 100 non-profit community organizations use offenders in this program for non-paid work. Under several circumstances, implementing CS is much more cost effective than using a jail bed, when a swift response to a supervision violation is necessary.

Along with being a low cost alternative to jail, CS also provides offenders the chance to give back by improving the livability of the community through the work that is accomplished in this program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders participating in program activities	1,985	0	2,676	2,676
Outcome	Annual dollars of unpaid work provided to the community	1,300,000	900,000	1,300,000	1,300,000

Performance Measure - Description

✓ **Measure Changed**

Output is new. Outcome is measured by non jail custody units.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$337,936	\$377,876	\$335,999	\$386,111
Contracts	\$0	\$2,880	\$0	\$2,880
Materials & Supplies	\$2,491	\$17,888	\$10,658	\$17,236
Internal Services	\$80,229	\$33,844	\$81,133	\$42,654
Total GF/non-GF:	\$420,656	\$432,488	\$427,790	\$448,881
Program Total:	\$853,144		\$876,671	
Program FTE	3.83	4.17	3.73	4.27
Program Revenues				
Indirect for dep't Admin	\$27,067	\$0	\$32,417	\$0
Fees, Permits & Charges	\$10,556	\$15,500	\$0	\$24,121
Intergovernmental	\$0	\$416,988	\$0	\$424,760
Total Revenue:	\$37,623	\$432,488	\$32,417	\$448,881

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$236,216. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; IGA with City of Portland (COP) Water Bureau at \$40,000 per year. Work crews provide scheduled general heavy brushing work on right of ways, roadsides, trails, and COP properties. Current IGA through 6/30/2014. IGA with City of Portland Parks & Recreation \$148,544. Work crews provide scheduled maintenance of Portland Parks, golf courses and other sites. FY12 rate is \$422/day; Fees from clients \$24,121. Fee charged per ORS 423.570. This is a one-time-only fee set at \$35 per Board Resolution for clients sentenced to community service of 40 hours or more.

Significant Program Changes**Last year this program was:**

50046 Adult Community Service - Formal Supervision

Lead Agency: Community Justice

Program Contact: Kevin Criswell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Londer Learning Center (LLC) promotes public safety by addressing low employability, lack of education and poor behavioral skills of offenders. These prime risk factors which, if unaddressed, lead to increased crime, re-incarceration and unpaid restitution to victims. LLC's program outcomes and collaboration with Parole/Probation Officers (PPO), courts, judges, treatment providers, community colleges and employment agencies earned recognition as a national program model by the US Office of Vocational and Adult Education.

Program Description

PPOs, courts, and treatment providers annually refer 1000 medium and high risk offenders for instruction in employment skills, GED, reading, math, college transitional and bilingual courses. Enhanced programming enabled LLC to serve 239 more offenders last year compared to the previous year. More than 70% of offenders accessing LLC read below 9th grade levels; 90% perform math below 5th grade levels; 42% have suspected learning disabilities; and 70% suffer from substance abuse and attention deficits. Instruction focuses on academics, pro-social skills, addressing learning challenges and behavioral issues that inhibit an offender's ability to find and maintain employment. Employment courses teach offenders job search techniques and how to overcome criminal history barriers.

LLC facilitates transitional courses for vocations and apprenticeships through close collaboration with Portland Community College, construction trades training and links with Worksource Centers.

Despite serving this high risk population, LLC continues to meet or exceed performance standards set by Oregon's Department of Community Colleges and Workforce Development. Flexible scheduling allows offenders to meet other probation requirements including employment and treatment. Instructors at LLC use cognitive behavioral and motivational interviewing techniques to elicit change in offenders.

A large percentage of inmates within Oregon prisons and jails are school dropouts. Criminal behavior is more likely in adults with low levels of education and vocational training. Offenders who receive basic literacy instruction during or after incarceration are less likely to return to prison (Greenberg et al. 2007).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served annually	899	660	900	900
Outcome	Percent of offenders who did not recidivate during program	92.0%	89.0%	91.0%	91.0%

Performance Measure - Description

Recidivism is measured by new felony arrests during program using a recidivism rate.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$475,778	\$33,060	\$636,552	\$30,723
Contracts	\$172,979	\$0	\$14,200	\$0
Materials & Supplies	\$50,256	\$0	\$58,884	\$0
Internal Services	\$8,547	\$0	\$9,048	\$0
Total GF/non-GF:	\$707,560	\$33,060	\$718,684	\$30,723
Program Total:	\$740,620		\$749,407	
Program FTE	4.90	0.40	7.43	0.37
Program Revenues				
Intergovernmental	\$0	\$33,060	\$0	\$30,723
Total Revenue:	\$0	\$33,060	\$0	\$30,723

Explanation of Revenues

County General Fund plus DOE PCC Londer \$30,723. Agreement ends 6/30/2011. Anticipating agreement will be extended at the same level of funding for FY12

Significant Program Changes**Last year this program was:**

50047 Adult Londer Learning Center

This program offer reflects an increase of 2.5 FTE These are positions that were previously contracted out and moved to County employees during FY11.

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Transition Services Unit (TSU) housing program provides offenders returning to the community from prison with stable housing and associated services. In doing so, TSU increases an offender's potential for successful re-entry into the community and reduces the likelihood of reoffending. For the last two years, seven out of ten offenders who utilized this service exited to safe and stable housing.

Program Description

TSU housing provides short- and long-term housing to high risk and disabled offenders newly released from prison who are homeless or have inadequate housing arrangements. This program considers the availability of support services (such as drug and alcohol relapse prevention and group counseling) when determining a housing placement.

TSU housing provides shelter to an average of 252 offenders a day using several community contracted agencies. The staff affiliated with the program develops a long-term housing plan for each offender and works closely with community partners to ensure housing placements are appropriate.

Providing housing to offenders is cost-effective. It costs approximately \$36.50 per day to house an offender in transitional housing, as compared to \$178.00 per day to keep an offender in jail.

Research has shown that stable housing reduces the risk of a person committing new crimes (Petersilia 2003). Without this program people returning to the community from prison run the risk of being homeless, jobless and more likely to return to criminal behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders receiving contracted transitional housing services	1,364	0	1,390	1,400
Outcome	Percent of high-risk offenders that are moving toward self-sufficiency	75.0%	0.0%	68.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

Outcome is new.

Self-sufficiency is defined as meeting any one of these three criteria: employed, engaged in a pre-employment apprenticeship, or receiving entitlement benefits.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$733,700	\$0	\$737,721	\$0
Contracts	\$1,518,907	\$309,063	\$1,274,149	\$597,821
Materials & Supplies	\$24,814	\$85,834	\$30,921	\$88,590
Internal Services	\$94,254	\$33,527	\$88,360	\$34,844
Total GF/non-GF:	\$2,371,675	\$428,424	\$2,131,151	\$721,255
Program Total:	\$2,800,099		\$2,852,406	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Indirect for dep't Admin	\$26,814	\$0	\$26,481	\$0
Intergovernmental	\$0	\$428,424	\$0	\$721,255
Total Revenue:	\$26,814	\$428,424	\$26,481	\$721,255

Explanation of Revenues

County General Fund plus State Department of Corrections (DOC) \$243,962. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; State Alternative Incarceration Program (AIP) \$57,780. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time; State Department of Corrections Subsidy funds \$64,945. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time; State Second Chance Act Grant \$354,568. This grant also includes a general fund match equal to the grant award amount.

Significant Program Changes**Last year this program was:**

50048 Adult Offender Housing

During FY11 this program received an Oregon State - Bureau of Justice Administration Second Chance Act grant for Housing and Treatment services.

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County's Medium Risk Generic Supervision unit is a program created due to research which shows that over-supervising offenders may increase their likelihood to recidivate. Medium Risk Supervision is designed to supervise offenders at a level that is appropriate to their risk. The primary focus is to construct appropriate supervision strategies by addressing the offenders' dynamic criminogenic risks, needs, and responsivity factors in order to decrease the risk for recidivism. The Medium Risk Generic Supervision unit supervises approximately 600 offenders annually.

Program Description

Parole/Probation Officers (PPO) tailor supervision methods based upon the unique needs of each offender. Supervision is conducted through: a) home and office visits; b) contacts with family; c) correspondence with community members; d) incentives when offenders have demonstrated compliance; and e) coordination with law enforcement agencies.

This type of supervision helps address an offender's array of daily challenges including drug addiction, mental illness, anti-social attitudes and lifestyle instability. PPOs work with local law enforcement agencies to prevent new criminal activity and improve community livability and public safety.

Adult supervision is an essential component of public safety. Nearly all prison inmates return to their county of sentencing upon release, where they must complete post-prison supervision. The risk of these offenders committing new crimes is reduced when evidence-based supervision is in place and monitored.

Concurrent with the implementation of evidence-based supervision practices, Multnomah County has experienced a steady decline of recidivism rates over the past ten years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	529	0	569	600
Outcome	Percent of offenders not recidivating one year post admit	100.0%	86.0%	100.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$624,783	\$0	\$626,484
Contracts	\$0	\$1,000	\$0	\$78
Materials & Supplies	\$0	\$1,690	\$0	\$1,690
Internal Services	\$0	\$53,273	\$0	\$65,966
Total GF/non-GF:	\$0	\$680,746	\$0	\$694,218
Program Total:	\$680,746		\$694,218	
Program FTE	0.00	6.50	0.00	6.50
Program Revenues				
Indirect for dep't Admin	\$42,606	\$0	\$50,134	\$0
Fees, Permits & Charges	\$0	\$42,000	\$0	\$60,778
Intergovernmental	\$0	\$638,746	\$0	\$633,440
Total Revenue:	\$42,606	\$680,746	\$50,134	\$694,218

Explanation of Revenues

State Department of Corrections (DOC) \$633,440. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; Probation Supervision fees from clients \$60,778. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50049 Adult Field Services-Medium Risk Generic Supervision

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Adult Community Service program (CS) assists the courts in promoting public safety by helping offenders who are on bench probation (supervised directly by a judge). In addition to monitoring the work hours of bench probation clients, CS works with individuals participating in Project Clean Slate (PCS). PCS converts outstanding financial obligations for minor criminal and/or civil matters to community service work. The CS office interviews PCS participants, assigns them to a community service project, supervises the work, maintains a file for each case and reports back to the Court regarding each participant's compliance.

Program Description

CS for Bench Probation provides direct visibility of offenders as they restore the damage done to the community as a result of criminal actions. These offenders do not have a Parole/Probation Officer (PPO) but report directly to the sentencing judge. CS is responsible for coordinating community service work sites at public and non-profit agency locations, supervising each offender's community service and providing offender status reports to the Courts. Data reports show community sanctions reduce recidivism and enhance public safety (Oregon Department of Corrections 2002).

The collaboration of CS and PCS helps clear outstanding warrants and court obligations that often impede an individual's ability to find stable housing, employment and/or financial assistance.

CS exemplifies cost-efficient cooperation and collaboration between the criminal justice system and public/private agencies by providing a cost savings equivalent to 4,800 jail bed days. Court ordered CS results in over 43,000 hours of unpaid work benefiting the community each year. These numbers reflect FY 2010 year estimates.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual dollars of unpaid work provided to the community	295,462	400,000	117,508	250,000
Outcome	Number of jail beds saved	4,800	4,800	4,500	4,500

Performance Measure - Description

Output is measured by imposed non jail custody units.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$222,562	\$0	\$228,710	\$0
Materials & Supplies	\$780	\$0	\$2,634	\$0
Internal Services	\$0	\$0	\$2,628	\$0
Total GF/non-GF:	\$223,342	\$0	\$233,972	\$0
Program Total:	\$223,342		\$233,972	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes**Last year this program was:**

50050A Adult Community Service - Bench Probation

Program # 50055 - Support to Community Court

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Community Court is sponsored by the Multnomah County District Attorney's Office. Police officers cite people accused of misdemeanors and violations directly to the Community Court. Most non-violent, non person-to-person misdemeanors and violations are eligible to remain in Community Court for final resolution, which includes social service referrals, a community service sentence, and dismissal of most charges on the first case. These offenders do not have a Parole/Probation Officer (PPO) but report directly to the sentencing judge. The Department of Community Justice provides one Corrections Technician (CT) to support Community Court.

Program Description

Community Court is a collaborative program staffed by the District Attorney's Office, the Circuit Court, Multnomah County Human Services, DCJ, Portland Business Alliance, Oregon Indigent Defense Services, Sheriff's Office, Portland State University and Portland Community College. Offenders sentenced to Community Court are typically cited on non person-to-person misdemeanors and violations. A typical Community Court sanction includes 1 to 5 days of community service and may include a social service mandate as well. The community services sanctions are overseen by DCJ's Adult Community Service program. Most first-time cases sent through Community Court are dismissed if the defendant successfully completes the Community Court sanction.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of participants referred annually	3,072	3,500	2,225	3,500
Outcome	Annual hours of community service	11,700	29,000	12,000	29,000

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$78,495	\$0	\$81,147	\$0
Materials & Supplies	\$1,820	\$0	\$2,438	\$0
Internal Services	\$0	\$0	\$876	\$0
Total GF/non-GF:	\$80,315	\$0	\$84,461	\$0
Program Total:	\$80,315		\$84,461	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:

50050B Adult Community Service - Community Court

Program # 50056 - Adult Domestic Violence Deferred Sentencing Program (DSP)

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Related to program offer 50044, this program offer provides two critical service components to the Domestic Violence unit:
1) Those who are first-time domestic violence offenders (approximately 170) are placed in the Deferred Sentencing Program (DSP). DSP provides offenders access to services that help address their violent behavior patterns. If an offender successfully completes all requirements of DSP, he/she is not convicted of the initial offense and the case is dismissed.
2) DSP provides intervention services for batterers that help prevent their behavior from escalating into further contacts with law enforcement and subsequent stays in costly jails.

Program Description

The DV unit strives to end the cycle of violence by holding offenders accountable for their actions and giving them the opportunity to make long-term positive changes by engaging in appropriate counseling groups (batterer intervention, mental health, etc.). In addition to working with offenders to address behavior change, Parole/Probation Officers (PPO) in the DV unit work closely with victims to develop safety plans that help empower them to break the cycle of domestic violence. DV PPOs regularly attend court to ensure a systematic approach is being utilized in victim safety and offender accountability.

Reducing domestic violence is a priority for Multnomah County. This program increases public safety by holding high risk offenders accountable, promoting victim safety and building strong collaborative efforts with community partners. This program utilizes evidence-based practices including specialized assessment tools and cognitive behavioral intervention programming that is proven to reduce intimate partner violence. Case management strategies provide offenders the opportunity to change by addressing factors which research has shown to reduce criminal behavior (Andrews 1994).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	191	0	173	175
Outcome	Percent of clients not recidivating one year post admit	100.0%	0.0%	99.0%	99.0%

Performance Measure - Description

✓ **Measure Changed**

New measures. Recidivism is measured by 12 months new felony conviction following current admit cycle.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$150,618	\$0	\$160,231	\$0
Materials & Supplies	\$520	\$0	\$520	\$0
Total GF/non-GF:	\$151,138	\$0	\$160,751	\$0
Program Total:	\$151,138		\$160,751	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:
50051 Adult Domestic Violence Deferred Supervision

Lead Agency: Community Justice

Program Contact: Patrick Schreiner

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sex Offender Reduced Supervision (SORS) caseload provides supervision for sex offenders identified by validated risk assessment tools as low risk for sexual reoffense. A reduced level of supervision is provided to qualifying offenders in order to monitor compliance with sexual offense specific treatment, sex offender registration and special conditions of supervision. This caseload assists with community safety by reducing risk through continued monitoring of the offender's behavior while on supervision.

Program Description

The SORS caseload is for sex offenders who have been identified as low risk for sexual reoffense. These offenders generally have been in compliance with:

- 1) Supervision and treatment for a minimum of one year;
- 2) Passing a full disclosure polygraph if medically able and no extenuating reasons exist;
- 3) Passing a maintenance polygraph within six months prior to their transfer to the SORS caseload; and
- 4) Having a limited sexual and criminal history.

Criteria excluding an offender from supervision on the SORS caseload include:

- 1) Having any Axis II diagnosis;
- 2) Having a score of 4+ on the Static-99 assessment tool;
- 3) Having a primary sexual preference for children or sexual arousal to violence;
- 4) Having emotional identification with children;
- 5) Diagnosis of mental illness (e.g. schizophrenia, bipolar); or
- 6) Having any predatory designation (which can be waived by the manager).

In accordance with the Risk/Need/Responsivity model, the SORS program allows for minimal resources to be invested in offenders who have been identified as low risk for sexual reoffense and consequently allows for the allocation of the majority of resources to high and medium risk sex offenders. One Sex Offender Specialist Parole/Probation Officer (PPO) supervises approximately 140 offenders on the SORS caseload and is required to complete a home visit every six months. The offender is required to: submit monthly reports, report in person once every six months, successfully complete a maintenance polygraph every six months, continue participation in sexual offense specific treatment until discharged, and pay supervision fees or other court ordered financial obligations as ordered. Offenders are returned to a high risk caseload if there are any indications of risk factors suggesting unstable status and/or there are reported or verified behaviors that present an increased risk to the community or victim.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of clients served	129	0	143	143
Outcome	Percent of offenders not recidivating one year post admit	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$115,967	\$0	\$116,546
Materials & Supplies	\$0	\$260	\$0	\$260
Internal Services	\$0	\$9,868	\$0	\$12,265
Total GF/non-GF:	\$0	\$126,095	\$0	\$129,071
Program Total:	\$126,095		\$129,071	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$7,892	\$0	\$9,321	\$0
Intergovernmental	\$0	\$126,095	\$0	\$129,071
Total Revenue:	\$7,892	\$126,095	\$9,321	\$129,071

Explanation of Revenues

State Department of Corrections (DOC) \$129,071. Assuming same level of funding as FY11 Revised Budget as State has not finalized 11-13 biennial budget at this time. There's some flexibility on how funding is allocated

Significant Program Changes**Last year this program was:**

50052 Adult Sex Offender Reduced Supervision

Lead Agency: Community Justice

Program Contact: Bill Penny

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Reduced Supervision Team (RST) is the foundation for evidence-based practices implementation in the Department of Community Justice (DCJ) Adult Services Division (ASD). The RST model provides minimal intrusion into the offender's life, takes care not to bring the offender deeper into the criminal justice system and encourages increased self-sufficiency of the offender. The model allows more effective case management and appropriate use of resources for higher risk offenders. Approximately 2020 offenders are supervised by RST annually.

Program Description

Offenders are assessed utilizing risk tools. Those that have the lowest risk to re-offend are supervised at RST by referral from Intake or through a transfer from higher risk caseloads. Research shows that engaging lower risk offenders in more intrusive supervision in the criminal justice system is detrimental and causes more harm (Andrews, Bonta and Hoge 1990).

RST is a formal probation/parole/post-prison office that tracks the offender's supervision to completion. The offender is not required to see a Parole/Probation Officer (PPO) but must report any changes in address or employment, any arrest, or release from jail, and must call for all out of state travel permits. The offender must complete probation/parole/post-prison conditions. RST monitors new criminal activity and responds with an array of sanctions or redirection, which can include transfer to the field for more intensive supervision, jail/revocation, electronic monitoring and/or community service. Offenders must rely on their own ability to cease criminal activities and complete supervision.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of offenders served	2,399	0	2,019	2,020
Outcome	Percent of offenders not recidivating one year post admit	96.0%	94.0%	95.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism is measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$418,643	\$849,765	\$304,640	\$937,131
Contracts	\$2,750	\$12,336	\$2,750	\$16,157
Materials & Supplies	\$21,711	\$2,080	\$30,741	\$1,300
Internal Services	\$21,242	\$73,368	\$20,171	\$100,232
Total GF/non-GF:	\$464,346	\$937,549	\$358,302	\$1,054,820
Program Total:	\$1,401,895		\$1,413,122	
Program FTE	4.70	9.30	3.35	9.65
Program Revenues				
Indirect for dep't Admin	\$58,677	\$0	\$76,176	\$0
Fees, Permits & Charges	\$0	\$514,000	\$0	\$484,625
Intergovernmental	\$0	\$423,549	\$0	\$570,195
Other / Miscellaneous	\$187,817	\$0	\$101,874	\$0
Total Revenue:	\$246,494	\$937,549	\$178,050	\$1,054,820

Explanation of Revenues

County General Fund plus Circuit Court Jail Assessments \$101,874 which are deposited into the general fund. Revenue is collected by the Mult Co. Circuit Court per ORS 137.309. DCJ receives 60% of the monies collected per ORS 137.308. Revenue is trending down since 2005; State Department of Corrections (DOC) \$570,195. Assuming same level of funding as FY11 Revised Budget as State has not finalized FY11-13 biennial budget at this time. There's some flexibility on how funding is allocated; Probation Supervision fees from clients \$484,625. Fee charged per ORS 423.570 and set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50053 Adult Generic Reduced Supervision (Casebank)

This program offer reflects a reduction of a 1.00 FTE Clerical Unit Supervisor.

Lead Agency: Community Justice

Program Contact: Truls Neal

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Enhanced Bench Probation Program (EB) promotes public safety by monitoring over 3,200 adult offenders on bench probation who have 1 or more convictions for Driving Under the Influence of Intoxicants (DUII). EB staff monitor these cases by tracking each case for police contacts and reporting these contacts to the judge supervising the case.

Program Description

EB currently monitors 3,200 offenders who have failed to successfully complete the DUII Diversion program or are ineligible for diversion. Fifteen percent of these offenders are high risk multiple DUII offenders participating in the DUII Intensive Supervision Program. Defendants monitored by EB are entered into the statewide computer system known as the Law Enforcement Data System (LEDS) following their conviction. If the EB offender has any type of police contact, an electronic notification is sent to EB staff directly from the street officer. An EB staff member researches the nature of the contact and sends a report to the supervising judge.

During FY 2010, this unit generated over 950 reports and collected \$270,280 in monthly monitoring fees. The ability of the EB unit to monitor the activities of offenders allows the courts to effectively supervise these cases and address violations in a timely manner. EB is instrumental in holding bench probation clients accountable by serving as a beneficial connection between law enforcement and the courts.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of clients participating in program activities	3,200	0	3,300	3,300
Outcome	Percent of offenders not recidivating one year post admit	100.0%	95.0%	92.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

Output is new. Recidivism measured by 12 months new felony conviction following current admit date.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$105,324	\$249,361	\$111,311	\$233,450
Contracts	\$0	\$2,005	\$0	\$2,523
Materials & Supplies	\$935	\$1,963	\$1,553	\$3,817
Internal Services	\$3,905	\$40,039	\$876	\$43,408
Total GF/non-GF:	\$110,164	\$293,368	\$113,740	\$283,198
Program Total:	\$403,532		\$396,938	
Program FTE	0.93	3.07	0.96	3.04
Program Revenues				
Indirect for dep't Admin	\$18,361	\$0	\$20,451	\$0
Fees, Permits & Charges	\$0	\$293,368	\$0	\$283,198
Total Revenue:	\$18,361	\$293,368	\$20,451	\$283,198

Explanation of Revenues

County General Fund plus Enhanced Bench Probation fees \$277,336. Fees are set by and ordered by the Circuit Court as a condition of Enhanced Bench Probation and payable to DCJ for the monitoring of clients. Probation Supervision fees from clients \$5,862. Fees charged per ORS 423.570 and are set at \$35/month per Board Resolution to offset costs of supervising the probation, parole, post-prison supervision or other supervised status.

Significant Program Changes**Last year this program was:**

50057 Addiction Services-DUII Supervision and Enhanced Bench

Program # 50060A - Family Court Services - Supervised Parenting Time

Version 2/18/2011 s

Lead Agency: Community Justice

Program Contact: Janice Garceau

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Family Court Services (FCS) helps keep children safe and families stable by providing services to approximately 1,200 high-risk families as they go through separation and divorce and/or dependency proceedings. Family Court Services will implement a new service for this population: the Safe Havens Supervised Parenting Time and Safe Exchange Program. The Office of Violence against Women (OVW) provides funds to support direct supervision and staff training.

Program Description

FCS will provide supervised visitation and safe exchange services to at least 1200 families a year in the tri-county area. The Safe Havens Program will accept community and court referrals; recruit, train and supervise parenting time monitors; and provide free and/or low cost monitored parenting time and safe exchanges for children and families experiencing domestic violence.

Research identifies the period in which a victim leaves a violent relationship as the highest risk period for increased violence or homicide. Recently, Multnomah and neighboring counties have experienced a significant increase in domestic violence homicides involving both victims and children.

Research shows that witnessing domestic violence contributes to children demonstrating depression, aggression, anxiety and school problems. Older children are more apt to tolerate violence and be involved in violent relationships. In addition, child abuse and domestic violence co-occur at an overall rate of at least 40%, making children in these families doubly at risk.

The absence of a safe visitation and exchange program in the tri-county area, the significant increase in local domestic violence homicides involving children, as well as the need to interrupt children's exposure to violence underscores the necessity of developing this vital service.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of families served annually	0	0	0	1,200
Outcome	Number of security incidents during supervised parenting time or exchange	0	0	0	4

Performance Measure - Description

✓ **Measure Changed**

New measures.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$45,528
Contracts	\$0	\$0	\$0	\$76,024
Materials & Supplies	\$0	\$0	\$0	\$3,766
Internal Services	\$0	\$0	\$0	\$13,158
Total GF/non-GF:	\$0	\$0	\$0	\$138,476
Program Total:	\$0		\$138,476	
Program FTE	0.00	0.00	0.00	0.45
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$10,000	\$0
Intergovernmental	\$0	\$0	\$0	\$138,476
Total Revenue:	\$0	\$0	\$10,000	\$138,476

Explanation of Revenues

US DOJ OVW Supervised Parenting Grant \$138,476. Award Period is 10/1/2010 - 9/30/2012.

Significant Program Changes**Last year this program was:**

New Program

This program is funded by a Office of Violence Against Women grant for Supervised Parenting.

Lead Agency: Community Justice

Program Contact: Janice Garceau

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer provides staffing coverage necessary for the intake and assessment process of establishing level of risk and appropriate service for each family member.

Family Court Services (FCS) helps keep children safe and families stable by providing services to approximately 1,200 high-risk families as they go through separation and divorce and/or dependency proceedings. Family Court Services will implement a new service for this population: the Safe Havens Supervised Parenting Time and Safe Exchange Program. The Office of Violence against Women (OVW) provides funds to support direct supervision and staff training.

Program Description

FCS will provide supervised visitation and safe exchange services to at least 1200 families a year in the tri-county area. The Safe Havens Program will accept community and court referrals; recruit, train and supervise parenting time monitors; and provide free and/or low cost monitored parenting time and safe exchanges for children and families experiencing domestic violence. The Safe Havens Program anticipates serving 120 families annually.

Research identifies the period in which a victim leaves a violent relationship as the highest risk period for increased violence or homicide. Recently, Multnomah and neighboring counties have experienced a significant increase in domestic violence homicides involving both victims and children.

Research shows that witnessing domestic violence contributes to children demonstrating depression, aggression, anxiety and school problems. Older children are more apt to tolerate violence and be involved in violent relationships. In addition, child abuse and domestic violence co-occur at an overall rate of at least 40%, making children in these families doubly at risk.

The absence of a safe visitation and exchange program in the tri-county area, the significant increase in local domestic violence homicides involving children, as well as the need to interrupt children's exposure to violence underscores the necessity of developing this vital service.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of families served annually by the Safe Havens Project	0	0	0	120
Outcome	Number of security incidents during supervised parenting time or exchange	0	0	0	0

Performance Measure - Description

The Safe Havens Project is a new program and has not yet started.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$34,591	\$0
Materials & Supplies	\$0	\$0	\$99	\$0
Total GF/non-GF:	\$0	\$0	\$34,690	\$0
Program Total:	\$0		\$34,690	
Program FTE	0.00	0.00	0.38	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

County General Fund

Significant Program Changes

Last year this program was:

New Program -

Scale up to add .38 FTE in support of grant funded program.

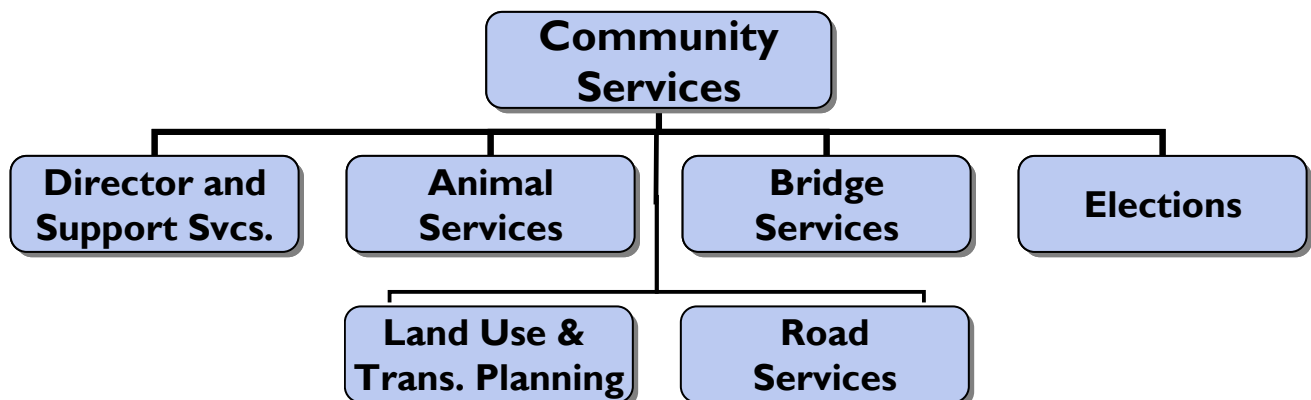
Department Overview

Multnomah County Department of Community Services (DCS) is comprised of a number of unique and essential government services. DCS includes the divisions of Animal Services; Elections; Land Use and Transportation Planning; Bridge Services; Road Services; and, Budget and Operations Support.

The common mission of these diverse lines of business is articulated in this very simple Statement of Purpose: "Our mission is making Multnomah County a great place to live and work" by providing the services identified above.

While the goals and desired outcomes of these programs vary in accordance with their unique missions and legal mandates, the DCS Leadership team has articulated a common set of values which we have applied to what we do and how we do it. It is this common understanding and communication of how we behaviorally apply these values to our day to day work that has contributed to the success within each service delivery area. Those values are: Accountability, Customer Focus, Diversity and Cultural Competence, Excellence, Integrity, Respect and Appreciation, Safety, Sustainability and Teamwork.

Certainly, it is the common vision we share in the Department, "DCS: Ahead of the curve...for the services you rely on", that has been the foundation of our success during this difficult decade of continuous fiscal constraint. The 200 plus employees of DCS, know public service requires us to stay in tune and abreast of the varied industry, professional and organization changes to which we must adapt. We SEIZE opportunities to implement continued process improvements and innovation and we STRIVE to demonstrate our commitment to provide our residents, partners and stakeholders the very best value for their tax dollars.



Budget Overview

The Department of Community Services' budget is approximately \$136 million. General Fund support decreases slightly to \$11.4 million. Other funds have increased by \$16.8 million to \$124 million

The overall budget increases by \$16.8 million (14%). Most of this increase is in capital outlay which is up by \$10.8 million (26%). It increases by \$740,000 in the Road and by about \$10 million in the Bridge and Sellwood Bridge Replacement funds.

A new capital projects fund has been established to segregate accounting for the Sellwood Bridge replacement project. Budgeted expenditures is \$63 million. In addition, \$25.1 million is budgeted as a loan payment to the Risk Fund.

Budget Trends*					
	FY 2010	FY 2011	FY 2011	FY 2012	
	<u>Actual</u>	<u>Current</u>	<u>Adopted</u>	<u>Adopted</u>	<u>Difference</u>
		<u>Estimate</u>	<u>Budget</u>	<u>Budget</u>	
Staffing FTE	205.00	204.00	204.00	202.00	(2.00)
Personal Services	\$17,583,691	\$18,656,799	\$19,343,161	\$19,595,670	\$252,509
Contractual Services	24,548,574	34,334,740	39,348,865	41,672,061	2,323,196
Materials & Supplies	8,028,816	11,329,635	17,993,410	21,413,657	3,420,247
Debt Service	182,928	0	0	0	0
Capital Outlay	<u>2,755,408</u>	<u>24,796,221</u>	<u>42,293,215</u>	<u>53,082,500</u>	<u>10,789,285</u>
Total Costs	\$53,099,417	\$89,117,395	\$118,978,651	\$135,763,888	\$16,785,237

*Does **not** include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

DCS is proud to have experienced several notable successes during FY 2011. Here we focus on accomplishments achieved with the use of General Fund dollars and Transportation-related and State and Federal Highway-funds

The positions added to the FY 2011 Animal Services budget are allowing pet registration fee revenue to be collected at unprecedented levels. Also, we have hired a person to stimulate and channel public interest in donating funds to the work and capital needs of Multnomah County Animal Services. These are the beginning steps in the plan for a new animal service facility in Portland to better serve the County's population center.

With dollars and equipment provided through partnerships with State and Federal election agencies, our Elections Office is making facility improvements to allow better accessibility for people with special needs and acquiring new mail sorting equipment to increase efficiency.

During FY 2011 one of the last provisions of the Job and Transportation Act was implemented. This act is providing increased funds for our Road and Bridge programs and temporarily reversing some of the effects of the structural deficit we have experience in the past several years. Another provision of this act allowed the County to begin collecting a vehicle registration fee in FY 2011 to be used to replace the Sellwood Bridge. The Sellwood Bridge Replacement project is proceeding according to schedule and is currently in the process of contracting with the firms that will design and construct the new bridge.

The DCS leadership team continues to be successful in its organization development efforts. The concentrated effort during 2009 to better train and equip supervisors and managers for their roles is being used as a foundation for more advanced trainings. Strategic plans are being developed in FY 2011 for the two largest division within DCS; Road Services and Animal Services.

Diversity and Equity

DCS leadership has led efforts to diversify it's workforce and assure equity in the delivery and access to it's services for sometime. Strategies that have been employed include:

Targeted recruitment of women and people of color for vacancies which have been historically difficult to fill with diverse candidates;

The application of statistically sound "random selection" processes to the applicant pools for positions where candidates have met minimum qualifications in order to overcome the challenges presented by a market saturated with overqualified unemployed applicants. This process has resulted in a increase of minority candidates who make it into the interview and hiring process.

The DCS Leadership team continues it's strong commitment to the participation and encouragement of DCS staff to engage in the varied employee affinity network groups within the County.

A firm department practice of including both males and females, a person of color and a person having a different than heterosexual orientation on each and every interview/hiring panel to assure that all candidate feel welcomed and have the experience of being visibly represented in DCS.

These efforts have resulted in the successful employment of more women in non-traditional classifications; the increased representation of people of color in the client services unit at animal services; the addition of a female to our animal control field staff; and a younger and more racially and ethnically diverse temporary elections staff.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
DCS Administration	\$1,333,326	\$698,168	\$2,031,494	15.25
Animal Services	5,336,194	2,692,050	8,028,244	49.00
Elections	3,477,220	0	3,477,220	11.00
Land Use and Transportation Planning	1,297,908	11,445,855	12,743,763	11.60
Bridge Services	0	179,683,530	179,683,530	43.15
Road Services	0	40,795,191	40,795,191	72.00
Total Community Services	\$11,444,648	\$235,314,794	\$246,759,442	202.00

*Does include cash transfers, contingencies or unappropriated balances.

Director and Support Services

The Department of Community Services (DCS) exists to ensure the safety of citizens and animals, preserve the infrastructure and environment of Multnomah County and to enhance the quality of life. The Director's Office leads, manages and oversees both the mandated and non-mandated services of the department.

The Division is comprised of three groups; the Director's Office, Human Resources and Business Services. The Director's Office represents the Chair and the Board in the administration of the departments services. The Director's Office provides leadership, management and executive direction to the programs and services within the department. The Director's Office is responsible for leading the department in providing cost efficient, quality services that offer good value to County residents while providing a safe work environment for staff and the public.

The Human Resources Team provides direct support to department managers, and to all current and prospective employees including recruitment and selection services, performance management, and consultative services regarding a wide range of management and employee/labor relations issues. Business Services manages the financial and administrative functions of the operating programs within DCS. This unit performs the essential administrative support operations of the various DCS programs while providing common interpretations of county policy and procedure.

Significant Changes

There are no significant changes to this Division in the FY 2012 Budget.

Animal Services Division

The mission of the Animal Services Division is protecting the health, safety and welfare of pets and people in all of Multnomah County. To accomplish this mission, the Division is divided into three service areas:

The Client Services program provides customer phone and counter service support for the Shelter and Field Services programs of Animal Services during regular business hours. The program processes approximately \$1.8 million annually in revenue, including all pet licensing, donations, and customer transactions.

The Field Services program provides 24 hour/7 days a week public safety emergency response to animals attacking and injuring people and animals; 24 hour emergency animal rescue for injured, sick, and abused animals; Investigation services for animal bite cases, and animal abuse and neglect cases; enforces city, county, and state laws; and, provides community education and assistance in resolving neighborhood animal nuisances. This program serves all cities and unincorporated areas in Multnomah County.

The Animal Services' Shelter Operations program provides humane shelter and health care 365 days/year for lost, homeless and stray animals that are injured, sick, abandoned, abused and neglected. The program reunites animals with their owners, adopts animals into new homes, and provides shelter medical services.

Significant Changes

The following describes the significant budget changes that impacted the division. More information can be found in the program offers.

Funding for the Veterinarian position was moved from Program offer 91007 to the Animal Care Fund (Restricted Account 903401). The Animal Care Fund, named "Dolly's Fund" received and expends private donations for the direct veterinary health care of animals in the shelter.

Elections

The mission of the Elections Division is to uphold a reputation for transparent, accurate, accessible and accountable elections in Multnomah County and maintain the public's confidence and trust in the elections process by running a smooth election.

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. It conducts many types of elections; from Water District Commissioner to President of the United States. Local elections include elected boards of directors for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and state senate and house seats in Multnomah County. Federal elections include Presidential, US Senate and Congressional races.

Conducting elections involves: registering voters; maintaining the statewide voter registration and election management data base (OCVR); maintaining address and district data; checking signatures on city, local and state candidate/initiative petitions; accepting candidate/measure filings; producing voters' pamphlets; issuing and mailing ballots; managing drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities; counting ballots; and releasing results. For major elections, Elections employs as many as 250 temporary election workers.

Significant Changes

There are no significant budget changes to the primary Elections program offer (91008) for FY 2012.

Land Use and Transportation Planning

The Land Use and Transportation Planning Division is comprised of three service areas: Land Use Planning, Transportation Planning and Code Compliance.

Land Use Planning implements federal, state, and local policies and laws that preserve the rural farm and timber economy, protect the environment and maintain the quality of life in our unincorporated communities. This is accomplished through both long range planning and current planning functions. Long Range Planning updates codes to incorporate changes to federal and state land use laws. Current Planning implements adopted land use policies and laws in reviewing land use and building applications.

Transportation Planning supports the County's health and social services mission and economic and livability goals by advocating and delivering choices for transportation accessibility and mobility throughout the County. Transportation Planning develops multi-modal plans and projects, advocates for sound regional transportation policies, prepares the County's Capital Improvement Plan and Program (CIPP), and secures funding for the County's transportation system. Transportation planning staff provides subject matter expertise to elected officials for their roles in regional transportation matters.

The Code Compliance Program investigates and resolves land use code and public right-of-way violation complaints received by the County. The program addresses code violations primarily by working with property owners through voluntary compliance, reserving enforcement against code violators who do not comply as a secondary tool.

Significant Changes

Land Use and Transportation Planning does not expect any significant changes in the FY 2012 Budget.

Road Services

The Road Services Division manages and preserves the County road infrastructure to provide a safe and reliable transportation system that supports economic and community vitality. The Division has three service areas, under which a variety of services are performed: Road Services, County Surveyor's Office, and Distribution of Shared Road Fund Revenues. Within Road Services and the County Surveyor's Office are various sections performing a wide range of services to local municipalities, developers, land surveyors and the general public. Services include, but are not limited to: road maintenance, capital planning, capital design, and capital construction management and engineering, traffic services, right-of-way acquisitions and permitting, and mandated and non mandated surveying functions performed through the Survey Office.

Road Services fulfills its mandates through cooperative planning with state, local and regional jurisdictions to preserve and improve the transportation system through the preservation and building of roads and providing daily maintenance and traffic services that contribute to public safety, environmental protection, livability and water quality.

The County Surveyor's Office provides mandated service such as: review surveys submitted for filing by land surveyors, and filing and indexing surveys into the public survey records; maintenance of the public survey records and research tools to view and provide copies of these public records; review and approval of land divisions (partition, condominium and subdivision plats).

Significant Changes

The Division continues to balance operational and system needs against dedicated funding sources. Dedicated revenues supporting these services remain at risk with the economic difficulties facing the nation, state and region. The risk is represented through reduced vehicle miles traveled, trucking and development activity, and a decline in gas tax revenues associated with high unemployment and the federal mandates directing car manufacturers to increase fuel economy. Fuel economy though positive for the environment, does negatively impact the gross revenues derived from the sale of gasoline (gasoline tax remains the largest component of the state highway fund).

As of the first of 2011, the passage of HB 2001 provided for a \$0.06 or 25% increase to the state gas tax. Road Services will target the new revenue at surface treatments and other important maintenance preservation work.

In previous years Road Services has reported a steady decline in the County's pavement condition. Through the work recently accomplished under the American Reinvestment and Recovery Act applying rock and oil (chip seal) to the County's roads has been successful in stopping this five-year decline.

The Division remains focused on balancing limited resources towards the road infrastructure, customer expectations and legal obligations. When the economy rebounds the Division will be well positioned to further mitigate pavement deterioration and be prepared to hold local funding for new road capital projects.

Bridge Services

The Bridge Services Division is entrusted with operating, preserving, improving the safety and prolonging the life of the County's long term investment in its six Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside, and Broadway) and two fixed structures (Sellwood and Sauvie Island).

The Division is comprised of three service areas; Engineering, Maintenance and Operations.

The Engineering group provides planning, engineering and construction project management for capital projects intended to preserve, rehabilitate or at times replace the structures and roadways of the County's bridges.

The Maintenance group is made up of those who perform the everyday maintenance and preventative maintenance on the bridges. It is their responsibility to ensure the operational reliability of the bridge mechanical, electrical, structural and corrosion protective (paint) systems.

The Operations group is stationed in the operator houses on each of the four drawbridges. Bridge Operators raise and lower the draw spans to allow ships to pass.

Significant Changes

The following describes the significant budget changes that impacted the division.

The Sellwood Bridge Replacement project represents the largest project of its type ever initiated by Multnomah County. During FY 2012, a substantial effort will be made on completing 100% Design and purchasing all of the right-of-way necessary for the project. Multnomah County will also experience construction costs in preparation for beginning construction of the bridge in the summer of 2012. As the Sellwood Bridge Replacement project continues, more employees are required. As a result, an increase of 1.00 FTE will be realized in the Engineering budget.

Community Services

fy2012 adopted budget

Department of Community Services

The following table shows the programs that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
DCS Administration					
91000	DCS Director's Office	\$546,595	\$0	\$546,595	2.25
91001	DCS Human Resources	247,375	0	247,375	2.00
91002	DCS Business Services	274,966	0	274,966	2.00
91011	Budget and Operations Support	264,390	698,168	962,558	9.00
Animal Services					
91005	Animal Services Client Support	1,734,092	2,472,050	4,206,142	18.50
91006	Animal Services Field Services	1,389,082	108,000	1,497,082	15.00
91007	Animal Services Shelter Services	2,213,020	112,000	2,325,020	15.50
Elections					
91008	Elections	3,477,220	0	3,477,220	11.00
Land Use and Transportation Planning					
91018	Transportation Capital	0	11,010,536	11,010,536	0.00
91020	Transportation Planning	0	427,226	427,226	3.40
91021	Land Use Planning	1,297,908	8,093	1,306,001	8.20
Bridge Services					
91015	Bridge Maintenance and Operations	0	2,965,419	2,965,419	23.50
91016	Bridge Engineering	0	6,050,576	6,050,576	19.65
91017	Sellwood Bridge Replacement	0	170,667,535	170,667,535	0.00
Road Services					
91012	County Surveyor's Office	0	1,719,000	1,719,000	10.00
91013	Road Services	0	10,288,059	10,288,059	62.00
91022	City Supplemental Payments	0	28,788,132	28,788,132	0.00
Total Community Services		\$11,444,648	\$235,314,794	\$246,759,442	202.00

(this page intentionally left blank)

Lead Agency: Community Services

Program Contact: Cecilia Johnson

Program Offer Type: Administration

Related Programs: 91001, 91002, 91005, 91006, 91007, 91008, 91011, 91012, 91013, 91015, 91016, 91017, 91018, 91020, 91021

Program Characteristics:

Executive Summary

The Department of Community Services exists to ensure the safety of citizens and animals, preserve the infrastructure and environment of Multnomah County and to enhance the quality of life. The Director's Office leads, manages and oversees both the mandated and non-mandated services of the department.

Program Description

The Director's Office represents the Chair and the Board in the administration of the Department of Community Services which includes land use and transportation services; animal service programs and facilities; water quality assurance and environmental compliance programs; survey of land within the County as prescribed by state and local code; and, County election duties as prescribed by state law. The Director's Office provides leadership, management and executive direction to the programs and services within the Department of Community Services. The Director's Office is responsible for leading the department in providing cost efficient, quality services that offer good value to County residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of leadership development training hours per supervisor	19	24	31	24
Outcome		0	0	0	0

Performance Measure - Description

Number of training hours DCS support per person to develop supervisory, management and leadership competencies.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$374,764	\$0	\$377,004	\$0
Contracts	\$21,000	\$0	\$34,750	\$0
Materials & Supplies	\$26,972	\$0	\$43,942	\$0
Internal Services	\$219,686	\$0	\$90,899	\$0
Total GF/non-GF:	\$642,422	\$0	\$546,595	\$0
Program Total:	\$642,422		\$546,595	
Program FTE	2.50	0.00	2.25	0.00
Program Revenues				
Fees, Permits & Charges	\$557,531	\$0	\$485,913	\$0
Total Revenue:	\$557,531	\$0	\$485,913	\$0

Explanation of Revenues

The Director's Office is funded by the Road Fund and indirect charges made to department programs funded by the General Fund.

Significant Program Changes

Last year this program was: #91000, DCS Director's Office

Lead Agency: Community Services

Program Contact: Jerry Petty

Program Offer Type: Administration

Related Programs: 91000, 91002, 91005, 91006, 91007, 91008, 91011, 91012, 91013, 91015, 91016, 91017, 91018, 91020, 91021

Program Characteristics:

Executive Summary

The Department of Community Services (DCS) Human Resources provides direct support to department managers, to all current and prospective employees including but not limited to recruitment and selection services, performance management, employee training and organization development, succession planning, and consultative services regarding a wide range of management and employee/labor relations issues.

Program Description

The program provides a broad range of services for both department managers and employees regarding human resources, labor relations and organization development issues. The DCS Human Resources staff consults and advises management and employees on interpreting and applying the County's HR performance planning, personnel rules, policies and procedures, collective bargaining labor agreements, and other applicable laws and regulations governing public sector employment. The unit provides DCS managers with additional support in the form of recruitment and retention services; staff development and training; performance management consultation; discipline and grievance processing and dispute resolution. The team provides recruitment and selection services; administer the department's FMLA and OFLA record keeping; maintains its personnel records and provides for essential liaison relationship with Central HR/Labor Relations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average days to fill recruitment	60	60	60	60
Outcome	Employee satisfaction in orientation to the dept as a whole in the first 30 days	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

Average days to fill recruitment from requisition receipt to job offer accepted from candidate. Goal is 60 days (industry standard is 81 days).

Outcome is a new performance measurement as it relates to the satisfaction with our orientation process for new hires to the department, division and work section within the first 30 days of hire.

Legal/Contractual Obligation

Three collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action and work schedules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$233,248	\$0	\$241,875	\$0
Contracts	\$3,200	\$0	\$5,000	\$0
Materials & Supplies	\$0	\$0	\$500	\$0
Total GF/non-GF:	\$236,448	\$0	\$247,375	\$0
Program Total:	\$236,448		\$247,375	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

N/A

Significant Program Changes

Last year this program was: #91001, DCS Human Resources

Program # 91002 - DCS Business Services

Version 3/16/2011 s

Lead Agency: Community Services

Program Contact: Gerald Elliott

Program Offer Type: Administration

Related Programs: 91000, 91001, 91005, 91006, 91007, 91008, 91011, 91012, 91013, 91015, 91016, 91017, 91018, 91020, 91021

Program Characteristics:

Executive Summary

This work unit manages the business services function of DCS and provides direct support to the Department Director.

Program Description

This work unit manages the financial and administrative functions of the operating programs within the Department of Community Services. These operating areas include Animal Services, Elections, Survey, Transportation Engineering and Planning, Bridges and Land Use Planning. It directly supervises Budget and Operations Support which performs the following functions: Records Management, Contract Administration, Grant Accounting, Cost Accounting, Accounts Payable and Receivables for warehouse operations, payroll and personnel maintenance, preparation of legal records for litigation, in addition to the reception and clerical functions typically associated with these positions.

This unit performs the essential administrative support operations of the various DCS programs while providing common interpretations of County Policy and Procedure through its administrative and fiscal services. This allows other program areas to remain focused on delivering their core program services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total dollars spent by DCS	74,934,889	127,756,481	100,000,000	162,674,180
Outcome	Percent of invoices paid on time	87.0%	87.0%	88.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

New Measure - Total dollars spent by DCS provides a general measurement of activity level of Business Services. Invoices Paid on Time is the percentage of invoices paid within 30 days of the invoice date and measures the effectiveness of the accounts payable process.

Legal/Contractual Obligation

ORS 294 – County and Municipal Financial Administration rules and Regulations
ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities
ORS 368.051 – Accounting for County Road Work
Government Accounting Standards Board (GASB)
Generally Accepted Accounting Principles (US GAAP)
Oregon OSHA Regulations – Rules for Worker Safety

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$272,848	\$0	\$274,966	\$0
Total GF/non-GF:	\$272,848	\$0	\$274,966	\$0
Program Total:	\$272,848		\$274,966	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program supports all Department of Community Services programs and does not receive revenue directly. A portion of the expenses of this group are allocated to other Community Services programs through indirect rates.

Significant Program Changes

Last year this program was: #91002, DCS Business Services

Program # 91005 - Animal Services Client Support

Version 3/16/2011 s

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Support

Related Programs: 91006, 91007

Program Characteristics:

Executive Summary

The Client Support program provides customer service for shelter visitors, phone customers, e-business transactions and pet licensing. Program services include: staffing the Division's call center; managing the Countywide pet licensing program; supervision of over 250 active volunteers; producing community events; marketing and private donation development. The program processes approximately \$1.8 million annually in revenue, including all pet licensing, donations and customer transactions.

Program Description

The Client Support program delivers the following services: 1) Phone services provides information, assistance and referral for 50,000 annual phone customers. Regular business phone lines are staffed four days a week, providing 30 hours of service each week. 2) Visitor services assists the 90,000 walk-in customers that visit the shelter each year processing all transactions for animal intake, animal adoptions, lost and found reports, calls for field services, owners reclaiming animals, pet licensing, and general information and referral. 3) Pet licensing services processes all pet licensing and animal facility licensing, including license sales and renewals through the mail, license sales by business partners in the community, on-line e-business sales, database entry, billing and collection system for notices of infraction, deferred payment and NSF checks. 4) The Volunteer Program provides recruitment, selection, training and supervision for citizens and organizations who volunteer to assist in the delivery of services. Volunteers assist with animal care, foster shelter animals, and participate in adoption outreach and community events. 5) Development and Marketing services manage communications, public relations and private donation development.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Pet Licenses Processed	86,574	75,000	90,000	95,000
Outcome	Number of Volunteers expressed in FTE	14	16	15	16
Outcome	Annual License Revenue Increase	0.0%	0.0%	0.0%	5.0%
Outcome	Private Donations	112,000	100,000	120,000	175,000

Performance Measure - Description

✓ **Measure Changed**

The number of pet licenses processed is a workload measure. The number of volunteers expressed in FTE (full-time equivalent) measures the hours that volunteers commit to animal services. We have over 250 active volunteers at the shelter. Annual License Revenue Increase is a new Performance Measure to track license revenue increases. Private Donations is a new Performance Measure to track private fund development.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund. Multnomah County Code Chapter 13 provides local regulations for animal ownership.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,326,787	\$0	\$1,350,145	\$128,263
Contracts	\$127,500	\$0	\$131,000	\$417,787
Materials & Supplies	\$57,660	\$0	\$112,960	\$106,000
Internal Services	\$167,413	\$0	\$139,987	\$0
Cash Transfer	\$0	\$1,660,000	\$0	\$1,640,000
Unappropriated & Contingency	\$0	\$0	\$0	\$180,000
Total GF/non-GF:	\$1,679,360	\$1,660,000	\$1,734,092	\$2,472,050
Program Total:	\$3,339,360		\$4,206,142	
Program FTE	17.50	0.00	17.50	1.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,715,000	\$0	\$1,690,000
Other / Miscellaneous	\$1,309,530	\$0	\$1,640,000	\$782,050
Total Revenue:	\$1,309,530	\$1,715,000	\$1,640,000	\$2,472,050

Explanation of Revenues

Dog License revenue: 50,000 lic issued @ \$25.00/lic = \$1,250,000. Cat License revenue: 30,000 lic issued @ \$12/lic = \$360,000. 150 Animal Facility licenses x \$100 = \$15,000. Animal Adoption revenue: 1,625 adoptions x \$40/avg adoption = \$65,000.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #91005A, Animal Services Client Support

Dedicated funds for Animal Services have been moved from program offer 91007 (FY11) to this program offer in FY12 to better match it to the effort required to generate the revenue.

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005, 91007

Program Characteristics:

Executive Summary

The Field Services program provides 24 hr public safety emergency response to calls concerning animals attacking and injuring people, and animals; 24 hr emergency animal rescue for injured, sick, and abused animals; Investigation services for animal bite cases, and animal abuse and neglect cases; enforce city, county and state laws; and provides community education and assistance in resolving neighborhood animal nuisances. Service is provided to the community 7 days-a-week, including all holidays. This program serves all cities and unincorporated areas in Multnomah County.

Program Description

The Field Services program delivers the following services: 1) Emergency Public Safety Response: respond to calls on dangerous dog attacks injuring people and other animals. 2) Emergency Animal Rescue: respond and rescue injured, sick, abused and neglected animals. 3) Public health protection: investigate reports of animal bites, quarantine animals for rabies and enforce state rabies laws. 4) Animal welfare protection: investigate cases of animal neglect, abuse and abandonment; dogfighting; and, ensure humane standards of animal care in licensed animal facilities. Team with law enforcement agencies and District Attorney on criminal cases involving animals. 5) Promote neighborhood livability: assist the public in resolving neighborhood nuisances involving animals, regulate potentially dangerous dog ownership, impound stray animals, and, enforce Portland Park Off-Leash areas. 6) Community education: promote responsible pet ownership. Enforce city, county, and state laws involving animals. 7) Manage the administrative hearings process to resolve ordinance violations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Calls for Service	8,491	11,500	10,000	10,000
Outcome	Avg Emergency Response Time (minutes)	25	35	22	20
Outcome	Priority Investigation Response Time (days)	7	10	7	5

Performance Measure - Description

Calls for service is an output measure of service demand. The other measures capture response time across two priorities: Emergency Response Time (1st Priority) measured in minutes; and Priority Investigation Response Time (cases involving animal cruelty, animal bites, Potentially Dangerous Dogs) measured in days from initial call to first contact. In FY10, Field Services responded to 8,491 calls for service: 2,075 emergency calls; 617 bite investigations; 1,857 animal cruelty/welfare investigations; 1,659 dead animal service calls; 1,391 neighborhood nuisance complaints

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund. Multnomah County Code Chapter 13 provides local regulations for animal ownership. The County has an Intergovernmental Agreement with City of Portland to provide Off-Leash Park Enforcement services. The IGA is renewable each year.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,126,840	\$0	\$1,137,263	\$0
Contracts	\$66,000	\$0	\$68,000	\$0
Materials & Supplies	\$49,595	\$0	\$52,100	\$0
Internal Services	\$191,699	\$0	\$131,719	\$0
Cash Transfer	\$0	\$105,000	\$0	\$108,000
Total GF/non-GF:	\$1,434,134	\$105,000	\$1,389,082	\$108,000
Program Total:	\$1,539,134		\$1,497,082	
Program FTE	15.00	0.00	15.00	0.00
Program Revenues				
Intergovernmental	\$0	\$65,000	\$0	\$68,000
Other / Miscellaneous	\$286,796	\$40,000	\$108,000	\$40,000
Total Revenue:	\$286,796	\$105,000	\$108,000	\$108,000

Explanation of Revenues

Revenue from Notice of Infractions fines: Projected 2,000 Notices of Infraction issued @ \$20/notice collection = \$40,000. The Intergovernmental Agreement with Portland for Off-Leash Park Enforcement services = \$68,000 for FY11.

Significant Program Changes

Last year this program was: #91006A, Animal Services Field Services
No significant changes

Program # 91007 - Animal Services Shelter Services

Version 3/16/2011 s

Lead Agency: Community Services

Program Contact: Mike Oswald

Program Offer Type: Existing Operating

Related Programs: 91005, 91006

Program Characteristics:

Executive Summary

The Shelter Services program provides humane shelter and health care 365 days/year for lost, homeless and stray animals that are injured, sick, abandoned, abused, neglected and found in Multnomah County. The program reunites animals with their owners, adopts animals into new homes and provides comprehensive shelter medicine and veterinary hospital services; and animal behavior assessment services. The shelter is accredited by the American Animal Hospital Association.

Program Description

Shelter Services program delivers the following services: 1) Animal Care provides a clean, comfortable, safe and healthy shelter environment to house and care for all animals that enter the shelter. 2) Reunite animals with their owners. 3) Lost and found pet services. 4) Pet Adoption services, including adoption outreach in the community, and advertisement in newspapers, radio, television, and the web. 5) Shelter Medicine program provides veterinary health care and treatment for all shelter animals, provides spay/neuter surgeries for adopted animals, and subsidized veterinary services for low income pet owners. 6) Animal behavioral assessment and training services to determine availability for animals to be adopted into new, lifelong homes or transfer to partner organizations. Trained volunteers and Foster Pet parents assist in providing specialized animal care and help match potential adopters with the right pet.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Animals received at the shelter	8,919	8,000	8,500	8,500
Outcome	Live Release Rate - Dogs	0.0%	0.0%	86.2%	86.2%
Outcome	Live Release Rate - Cats	0.0%	0.0%	46.1%	46.1%
Outcome	Dog and Cat Euthanasia per 1,000 human population	5	5	5	5

Performance Measure - Description

✓ **Measure Changed**

The number of animals received at the shelter is the measure that most impacts Shelter Services staffing and expenditures. There are two new Performance Measures in FY12. Live Release Rates for dogs and cats. The Live Release is the percentage of the total number of animal dispositions that are a "live release" (returned to owners, adopted, or transferred to a partner organization for placement). The Live Release Rate is an industry benchmark statistic defined by the Asilomar Accords, a national data collection and reporting methodology. The Euthanasia per 1,000 human population outcome measure is an industry standard. The national average in 2009 was 12.8 per 1,000. In FY2010, the rate in Multnomah County was 4.87 per 1,000 population. The performance measures are projected to continue on the current trend lines.

Legal/Contractual Obligation

ORS 609.010 to 609.190 pertains to Animal Control mandates. Includes: Dogs running at large prohibited; Potentially Dangerous and Dangerous Dogs regulations; Dogs as Public Nuisance prohibited; Impoundment and shelter requirements for violations; Dog License requirements; Impoundment of Dogs harming livestock requirements. ORS 609.205 pertains to prohibitions against keeping wild or exotic animals. ORS 433.340 to 433.390 pertains to Rabies Control - includes: requirement to report animal bites; impoundment, quarantine and disposition requirements; inoculations against rabies requirements; records requirements; and requirement for all fees to go to the County dog control fund. Multnomah County Code Chapter 13 provides local regulations for animal ownership.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,261,577	\$0	\$1,185,444	\$0
Contracts	\$40,000	\$490,000	\$40,000	\$0
Materials & Supplies	\$218,267	\$77,500	\$353,681	\$0
Internal Services	\$658,681	\$0	\$633,895	\$0
Capital Outlay	\$0	\$100,000	\$0	\$0
Cash Transfer	\$0	\$85,000	\$0	\$112,000
Unappropriated & Contingency	\$0	\$163,873	\$0	\$0
Total GF/non-GF:	\$2,178,525	\$916,373	\$2,213,020	\$112,000
Program Total:	\$3,094,898		\$2,325,020	
Program FTE	16.50	0.00	15.50	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$105,000	\$0	\$112,000
Other / Miscellaneous	\$253,674	\$756,373	\$112,000	\$0
Total Revenue:	\$253,674	\$861,373	\$112,000	\$112,000

Explanation of Revenues

Animal Fee revenue: 2,240 animals returned to owner x \$50/avg = \$112,000.

Significant Program Changes

Last year this program was: #91007A, Animal Services Shelter Services

Dedicated funds for Animal Services have been moved from this program offer in FY11 to program offer 91005 in FY12 to better match it to the effort required to generate the revenue.

Lead Agency: Community Services

Program Contact: Tim Scott

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Elections Division conducts all local, city, county, state and federal elections for the citizens of and all political districts within Multnomah County. Under Oregon law, regular election dates are in March, May, September and November. Under state and local law, special elections and recall elections can also be called at any time of the year.

Program Description

The Elections Division conducts many types of elections in Multnomah County, from Water District Commissioner to President of the United States. Local elections include elected boards of directors for schools and special districts as well as local measures. City elections include elected city offices and city measures. County elections are for elected county offices and county measures. State elections include Governor, all statewide offices and state senate and house seats in Multnomah County. Federal elections include Presidential, US Senate and Congressional races.

Conducting elections involves: registering voters; maintaining the statewide voter registration and election management database (OCVR); maintaining address and district data; checking signatures on city, local and state candidate/initiative petitions; accepting candidate/measure filings; producing voters' pamphlets; issuing and mailing ballots; managing drop site locations; accepting and processing returned ballots; providing assistance to voters with disabilities; counting ballots; and releasing results. For major elections, Elections employs as many as 250 temporary election workers.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of votes counted	384,269	344,400	387,174	440,000
Outcome	Percent of customers who are satisfied with counter service.	99.0%	95.0%	97.0%	95.0%
Efficiency	Personnel cost per 1000 ballots cast.	700	1,000	776	900

Performance Measure - Description

Customer satisfaction was measured through a survey completed by customers immediately following service. Both Elections and Passport customers were surveyed for FY 09-10 but with the transfer of passports to DART, Current Year Purchased, Current Year Estimate and Next Year Offer are for Elections customers only. 736 surveys were completed and the results shown above reflect the percentage of customers who indicated that customer service either met or exceed their expectations.

Personnel Cost per 1,000 ballots cast (in dollars) in FY 09-10 is for the Gubernatorial Primary Election; Current Year Purchased and Current Year Estimate is for the Gubernatorial General Election; and the Next Year Offer is for the Presidential Primary Election in May 2012.

Legal/Contractual Obligation

Multnomah County Code of Ordinances, Chapter 5, Elections, describes the process for county initiative/referendum petitions in Multnomah County as well as how to fill vacancies in county elective offices. Oregon Administrative Rules, Chapter 165, addresses state-wide uniformity in the conduct of elections by each county. Rules deal with issues such as County Voters' Pamphlets and Voting by Mail. Oregon Revised Statutes, Chapters 246 through 260, provide the legal authority for all aspects of conducting elections in Oregon. There are also Federal mandates. The Voting Rights Act, The National Voter Registration Act and the Help America Vote Act establish election administration standards.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,355,197	\$0	\$1,389,874	\$0
Contracts	\$387,111	\$0	\$373,000	\$0
Materials & Supplies	\$1,071,319	\$0	\$1,100,461	\$0
Internal Services	\$715,744	\$0	\$613,885	\$0
Total GF/non-GF:	\$3,529,371	\$0	\$3,477,220	\$0
Program Total:	\$3,529,371		\$3,477,220	
Program FTE	11.00	0.00	11.00	0.00
Program Revenues				
Fees, Permits & Charges	\$1,020,368	\$0	\$784,578	\$0
Total Revenue:	\$1,020,368	\$0	\$784,578	\$0

Explanation of Revenues

Revenue is generated by the collection of fees for candidate filings, voters' pamphlet filings and data sales to candidates, campaigns and political parties. Revenue is also generated by reimbursements from districts for their apportioned share of the cost of the election. Election expenses are reimbursed by special districts. Special elections called by the State are reimbursed by the State. By state law, cities and the state cannot be charged for the cost of the election in the Primary or General election. The county must pay for those districts apportioned cost in these elections.

Significant Program Changes

Last year this program was: #91008, Elections
There are no significant changes to this program offer.

Program # 91011 - Budget and Operations Support

Version 3/16/2011 s

Lead Agency: Community Services

Program Contact: Gerald Elliott

Program Offer Type: Support

Related Programs: 91002, 91005, 91006, 91007, 91008, 91012, 91013, 91015, 91016, 91017, 91018, 91020, 91021

Program Characteristics:

Executive Summary

The Budget and Operations Support unit offers administrative support; including budget, records management, payroll, accounts receivable and payable, safety, word processing, reception, financial reporting and analysis to all program areas within the Department of Community Services.

Program Description

This work unit supports the operations of Animal Services, Elections, Survey, Road Services, Bridge Services, Land Use Planning and Transportation Planning. The areas of support include; records management, contract administration, grant accounting, cost accounting, accounts payable and receivables, payroll and personnel maintenance, preparation of legal records for litigation, in addition to the reception and clerical functions typically associated with these positions.

Having this unit perform the essential administrative support functions for the various DCS programs allows it to provide common interpretations of County Policy and Procedure while enhancing the opportunity for the other program areas to remain focused on delivering their core program services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Lines of Payroll input	116,049	115,000	118,000	118,000
Outcome	Percent of invoices paid on time	87.0%	87.0%	88.0%	90.0%
Quality	Customer Survey	4	4	4	4

Performance Measure - Description

Most measures for this group are represented in the performance measures of the programs we support. Number of lines of payroll entry is a measure that reflects the volume of this major task. Invoices Paid on Time is the percentage of invoices paid within 30 days of the invoice date and measures the effectiveness of the accounts payable process. Customer Survey solicits feedback from the programs we support. A zero to five scale is used to rate this group on various performance attributes. Goal is an average rating of 4, this would be the equivalent of 'very good'.

Legal/Contractual Obligation

ORS 294 – County and Municipal Financial Administration rules and Regulations ORS 366.739-774 – State Highways and State Highway Fund Allocations to Counties and Cities ORS 368.051 – Accounting for County Road Work
Government Accounting Standards Board (GASB)
Generally Accepted Accounting Principles (US GAAP)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$249,670	\$521,975	\$254,415	\$535,003
Contracts	\$0	\$63,400	\$0	\$5,800
Materials & Supplies	\$0	\$27,650	\$0	\$15,682
Internal Services	\$19,932	\$174,364	\$9,975	\$141,683
Total GF/non-GF:	\$269,602	\$787,389	\$264,390	\$698,168
Program Total:	\$1,056,991		\$962,558	
Program FTE	3.00	6.00	3.00	6.00
Program Revenues				
Indirect for dep't Admin	\$15,787	\$0	\$14,733	\$0
Fees, Permits & Charges	\$53,000	\$270,650	\$45,000	\$197,000
Intergovernmental	\$0	\$516,739	\$0	\$501,168
Total Revenue:	\$68,787	\$787,389	\$59,733	\$698,168

Explanation of Revenues

This program provides support services to other programs within the department. The revenue for this program represents work performed for other programs. Offsetting expenses are found in the program offers for the other programs as Internal Services - Other.

Significant Program Changes

Last year this program was: #91011, Budget and Operations Support

Lead Agency: Community Services
Program Offer Type: Existing Operating
Related Programs: 91011, 91013, 91016, 91017

Program Contact: Jim Clayton

Program Characteristics:

Executive Summary

The County Surveyor's Office provides services which include: maintenance and restoration of public land survey corners, the review and filing of surveys and land division plats, providing survey records to the public and providing surveying support to other county programs and local agencies.

Program Description

The County Surveyor's Office provides several services which are mandated by state law. These include maintenance and restoration of public land survey corner monuments under the Public Land Survey System; the review, filing and indexing of records of survey; the review and approval of land division plats (subdivisions, partitions, and condominiums); maintenance of the public survey records; and providing public access to these records (currently with online records retrieval capabilities.)

The County Surveyor's Office also provides surveying support for county roads, bridges, and other county departments and local agencies as requested, and also provides surveying expertise to the public and to county and local agencies.

The weak development and housing market continues to result in decreased revenues from survey and plat submittals and document recording fees, which in turn results in less revenue for all County Surveyor operations. This program offer reflects a reduction of 2 FTE's over the previous year's budget. This was achieved by eliminating two positions that were vacated by retirement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of new Public Land Corner reports filed	218	100	150	150
Outcome	Percentage of plats reviewed within 21 days	100.0%	97.0%	100.0%	97.0%
Input	Number of plats received for approval	106	150	100	100
Efficiency	Number of Affidavits of Corrections filed for errors on plats	1	2	2	2

Performance Measure - Description

The County Surveyor's Office maintains and restores approximately 2000 public land survey corners. We file a detailed report after corner visits that require changes to monumentation.

The County Surveyor approves all land division plats (subdivisions, partitions, and condominiums) within the county, including within all cities. Our goal is to complete the initial review of plats within 21 calendar days of submittal of all required documentation. We also strive to be very accurate with our reviews. We measure this by the number of affidavits of correction that are filed to correct errors on recorded plats that were missed during our review.

Legal/Contractual Obligation

The County Surveyor is a position mandated by state statute. The duties of the County Surveyor are mandated by ORS Chapter 209. Plat review and approval is mandated by ORS 92.100 and ORS 100.115. Certain work regarding county roads is mandated by ORS 368.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,247,684	\$0	\$1,017,337
Contracts	\$0	\$2,000	\$0	\$1,500
Materials & Supplies	\$0	\$35,200	\$0	\$34,200
Internal Services	\$0	\$564,452	\$0	\$235,553
Capital Outlay	\$0	\$0	\$0	\$12,500
Unappropriated & Contingency	\$0	\$416,676	\$0	\$417,910
Total GF/non-GF:	\$0	\$2,266,012	\$0	\$1,719,000
Program Total:	\$2,266,012		\$1,719,000	
Program FTE	0.00	12.00	0.00	10.00
Program Revenues				
Indirect for dep't Admin	\$39,471	\$0	\$27,192	\$0
Fees, Permits & Charges	\$0	\$1,446,012	\$0	\$966,500
Other / Miscellaneous	\$0	\$820,000	\$0	\$752,500
Total Revenue:	\$39,471	\$2,266,012	\$27,192	\$1,719,000

Explanation of Revenues

Most revenues are from user fees or charges for services. Revenue estimates are as follows:

- Public Land Corner Preservation Fund – estimated 130,000 documents recorded at \$5 each = \$650,000.
- Plats and Surveys submitted for filing/recording - estimated 333 at \$300 each = \$100,000.
- Plat review and approval - actual cost incurred - estimated \$100,000.
- Survey support for county road and bridge projects, and other county departments and local agencies – estimated \$116,500.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #91012, County Surveyor's Office

The weak development and housing market continues to result in decreased revenues from survey and plat submittals and document recording fees, which in turn results in less revenue for all County Surveyor operations. This program offer reflects a reduction of 2 FTE's over the previous year's budget. This was achieved by eliminating two positions that were vacated by retirement.

Lead Agency: Community Services

Program Contact: Kim Peoples

Program Offer Type: Existing Operating

Related Programs: 91011, 91012, 91018, 91020

Program Characteristics:

Executive Summary

The Road Services Division serves a fundamental community need by providing for the safe movement of people and goods. County roads encompass 270 miles of rural roads and 30 miles of urban arterial roads within the Cities of Troutdale, Fairview and Wood Village. The Division ensures that the County-maintained road system is preserved for the benefit of the public by constructing, operating, repairing and maintaining roadways in a professional and cost effective manner. Our citizens use roads in order to get to their places of employment, to have access to emergency services, businesses, retail outlets, schools and for recreational activities. Multnomah County's economy is dependent on the transportation system to move products to markets.

Program Description

Road Services is responsible for design and construction, maintenance, operation and preservation of County-owned roads. The Division contributes to the goals and strategies of the Department of Community Services in providing transportation services county residents rely upon. The Division focuses to provide quality roads through innovation, skilled workforce and efficient practices. Four program areas (engineering and operations, asset management, water quality and maintenance) deliver services to comply with local, state, federal transportation requirements while striving to achieve the transportation priorities Multnomah County residents have communicated to the Division through our public outreach efforts.

The Division is a regional leader in sustainable maintenance policies and practices that respond to the Endangered Species Act, Safe Drinking Water Act, and Clean Water Act. The Division fulfills its mandates through cooperative planning with local and regional jurisdictions, preserving and improving the transportation system through the building of roads and providing daily maintenance and traffic services that contribute to public safety, environmental protection, and livability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Lane miles maintained by Multnomah County forces	0	0	0	826
Outcome	Pavement Condition Index (PCI)	70	69	70	71
Input	Number of FTE's in Road Services	64	63	62	62
Outcome	Customer Survey	80.6%	75.0%	79.9%	82.0%

Performance Measure - Description

✓ **Measure Changed**

Road Services provides maintenance and emergency services to 579 lane miles of County roads annually. Beyond the County roads the Division continues to perform maintenance services to numerous cities and counties in the region. Providing these services beyond the County road network ensures the County maintains critical resource mass for County road operations and allows for the Division overhead to be spread over a larger service base.

The County rates road surfaces using a pavement management system to assess the condition of the road surface. The system produces a numerical value, assigning a Pavement Condition Index (PCI) rating between 0 and 100, with a 100 as excellent. The target is to keep the PCI from falling, more than four points per year through limited contract overlays and judiciously applying routine maintenance applications.

The employees of Road Services construct and maintain roads, bridges and intersections to ensure safe passage through our County. This includes maintaining rights-of-way, ensuring appropriate road signage, ensuring intersection signals are functioning properly, emergency response and appropriate measures are taken when adverse weather affects driving conditions.

Customer Survey solicits feedback from the stakeholders we serve. The goal is to maintain an 80% satisfaction rating. The response offers the program the ability to evaluate the satisfaction of services the program delivers. The Division continues to use an online web survey tool in addition to targeted solicited feedback from selected customer. Balancing customer satisfaction against the road system needs within available revenues, requires the Division to continuously evaluate how and where resources are used to achieve a favorable customer response.

Legal/Contractual Obligation

The Division fulfills its obligations as a road authority under the provisions of ORS 368 and the Federal Highway Administration Manual on Uniform Traffic Control Devices. Federal Environmental Laws; Clean Water, Safe Drinking Water and Endangered Species Acts provide standards under which we must incorporate in our service delivery.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$5,827,208	\$0	\$5,827,006
Contracts	\$0	\$442,000	\$0	\$440,500
Materials & Supplies	\$0	\$1,329,050	\$0	\$1,633,287
Internal Services	\$0	\$2,386,126	\$0	\$2,387,266
Total GF/non-GF:	\$0	\$9,984,384	\$0	\$10,288,059
Program Total:	\$9,984,384		\$10,288,059	
Program FTE	0.00	63.00	0.00	62.00
Program Revenues				
Indirect for dep't Admin	\$212,641	\$0	\$216,296	\$0
Fees, Permits & Charges	\$0	\$267,000	\$0	\$193,000
Intergovernmental	\$0	\$8,209,291	\$0	\$9,604,059
Taxes	\$0	\$697,000	\$0	\$375,000
Other / Miscellaneous	\$0	\$811,093	\$0	\$116,000
Total Revenue:	\$212,641	\$9,984,384	\$216,296	\$10,288,059

Explanation of Revenues

The program is funded by "County Road Funds". Road Funds are a combination of dedicated money received from the state highway fund, county gas tax and federal forest receipts, federal and state grants, developer contributions, and service reimbursement.

Significant Program Changes

Last year this program was: #91013, Road Services

The Division as of January 1, 2011 began to benefit from the 2009 Oregon HB 2001 legislation that provided a \$0.06 increase to state gas tax. This state gas tax increase represented the final new revenue increase authorized under this new law. This new revenue component has been critical in helping to backfill a six year revenue decline to the Road Fund and will allow for new investments into the County's road infrastructure.

Oregon's economic health correlates to actual revenue receipts coming to the Road Fund. The Road Fund revenue model remains susceptible to business and personal consumption. Although the Division finances are marginally enhanced, revenues remain vulnerable to the economic fluctuations of the nation, state and region. Reduced economic activity manifests itself in reductions in travel demands resulting in less fuel consumption. The State's economic health also extends into trucking activity and the number of registered vehicles inside Multnomah County both of which are key revenue drivers for the Road Fund.

This FY 2011-12 Program Offer maintains current service levels for the Division. The Division does plan to make targeted increases in road surface treatments which continue to decline (see Performance Measures PCI). Looking forward, the Division is optimistic that when the Oregon economy begins to strengthen there will be increased revenue allowing for restoration of select maintenance activities and reinvigorate the road capital program.

Program # 91015 - Bridge Maintenance and Operations

Version 4/19/2011 s

Lead Agency: Community Services

Program Contact: Brian Vincent

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91016, 91020

Program Characteristics:

Executive Summary

This program is entrusted with operating and preserving the County's long term investment in its six Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside and Broadway) and two fixed structures (Sellwood and Sauvie Island).

Program Description

The Bridge Maintenance and Operations program is comprised of two main functional groups. The Maintenance group is made up of those who perform the everyday maintenance and preventative maintenance on the bridges. It is their responsibility to ensure the operational reliability of the bridge mechanical, electrical, structural and corrosion protective (paint) systems. Maintenance places priority on response to emergencies, performance of specialized preventative maintenance tasks and making repairs as needed. Some of the tasks performed by this group include; vehicle accident repair, bridge mechanical and electrical troubleshooting, minor roadway or sidewalk repairs, graffiti removal and snow removal. The Operations group is stationed in the operator houses on each of the four drawbridges. Bridge Operators raise and lower the draw spans to allow ships to pass. They also perform very minor preventive maintenance. Both these groups work closely with Bridge Engineering on a wide variety of projects and issues.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Preventative Maintenance tasks completed	2,085	1,750	1,900	1,750
Outcome	Percentage of Preventative Maintenance tasks completed	96.0%	95.0%	96.0%	95.0%
Outcome	Successful Bridge Openings	100.0%	99.0%	100.0%	99.0%

Performance Measure - Description

Preventive maintenance tasks help keep the bridges working properly and avoid the need for expensive capital rehabilitation projects. The percent of preventative maintenance tasks completed compared to the total scheduled measures the ability to control the work required to keep the bridges operating. Goal is 95%. The percent of successful drawbridge openings measures the ability of this group to provide access for river traffic. Goal is 99%.

Legal/Contractual Obligation

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations (CFR Title 33), State Law (ORS 382.305), 1984 IGA with the City of Portland as amended in 1989, and HB, 2041 Section 3a.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,125,347	\$0	\$2,165,143
Contracts	\$0	\$26,325	\$0	\$20,423
Materials & Supplies	\$0	\$257,850	\$0	\$376,985
Internal Services	\$0	\$403,040	\$0	\$402,868
Total GF/non-GF:	\$0	\$2,812,562	\$0	\$2,965,419
Program Total:	\$2,812,562		\$2,965,419	
Program FTE	0.00	23.50	0.00	23.50
Program Revenues				
Indirect for dep't Admin	\$53,294	\$0	\$56,566	\$0
Other / Miscellaneous	\$0	\$2,812,562	\$0	\$2,965,419
Total Revenue:	\$53,294	\$2,812,562	\$56,566	\$2,965,419

Explanation of Revenues

Revenue for this program comes entirely from gas taxes and vehicle registrations that are collected by the state and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Capital. These are dedicated funds and can only be used for Willamette River bridges.

Significant Program Changes

Last year this program was: #91015, Bridge Maintenance and Operations
No significant program changes are expected for FY 2012.

Program # 91016 - Bridge Engineering

Version 3/17/2011 s

Lead Agency: Community Services

Program Contact: Brian Vincent

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91015, 91018, 91020

Program Characteristics:

Executive Summary

This program is entrusted with improving the safety and prolonging the life of the County's long term investment in its six Willamette River Bridges and 24 other bridge structures. The Willamette River crossings consist of four movable bridges (Hawthorne, Morrison, Burnside and Broadway) and two fixed structures (Sellwood and Sauvie Island). Bridge Engineering works closely with Bridge Maintenance and Operations as well as Road Engineering on a variety of projects and issues.

During FY12, the Sellwood Bridge Project will continue as the project team prepares for construction to begin in June, 2012. As a result, construction expenses will begin in FY12.

Program Description

Bridge Engineering is composed of engineers, engineering technicians and support personnel. They provide planning, engineering and construction project management for preservation of structural, mechanical, electrical and corrosion protection (paint) systems of the County's bridges. Most design and construction work is performed by outside contractors with direction and oversight provided by Bridge Engineering personnel. Projects are identified and prioritized in the Transportation Capital Improvement Program to match available funds. Bridge Engineering works with other County, State and Federal agencies to secure funding from State and Federal sources. The primary focus of Bridge Engineering is the six Willamette River Bridges, of which most are classified as historic structures and some are approaching 100 years in age. The four drawbridges are complex structures with complicated mechanical and electrical systems to allow them to be raised and lowered.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Dollar Value of Capital Improvements	1,421,844	40,000,000	23,304,272	17,400,000
Outcome	Percent of project milestones met	100.0%	100.0%	100.0%	100.0%
Quality	Percent of Cost Growth	0.0%	0.0%	0.0%	0.0%

Performance Measure - Description

Dollar value of Capital Improvement includes County, State and Federal contributions. The % of scheduled milestones met for all construction projects measures the ability to control workflow and provide completed projects to the public. The % of cost growth compares the total construction cost estimate at the beginning of the fiscal year to the total construction cost estimate at the end of the fiscal year.

Legal/Contractual Obligation

Multnomah County is required to maintain and operate its drawbridges in accordance with the River and Harbor Act of 1894, federal regulations (USC 117.750), U.S. Coast Guard regulations (CFR Title 33), State Law (ORS 382.305), 1984 IGA with the City of Portland as amended in 1989, and HB 2041 Section 3a.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,193,531	\$0	\$2,457,433
Contracts	\$0	\$135,460	\$0	\$143,158
Materials & Supplies	\$0	\$102,600	\$0	\$118,681
Internal Services	\$0	\$566,065	\$0	\$485,397
Capital Outlay	\$0	\$190,515	\$0	\$2,300,000
Cash Transfer	\$0	\$1,000,000	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$545,907
Total GF/non-GF:	\$0	\$4,188,171	\$0	\$6,050,576
Program Total:	\$4,188,171		\$6,050,576	
Program FTE	0.00	18.40	0.00	19.65
Program Revenues				
Indirect for dep't Admin	\$139,522	\$0	\$60,030	\$0
Fees, Permits & Charges	\$0	\$25,631	\$0	\$1,359,000
Intergovernmental	\$0	\$1,310,709	\$0	\$85,654
Other / Miscellaneous	\$0	\$3,016,831	\$0	\$4,605,922
Total Revenue:	\$139,522	\$4,353,171	\$60,030	\$6,050,576

Explanation of Revenues

Revenue for this program comes entirely from gas taxes and vehicle registrations that are collected by the State and distributed based on an intergovernmental agreement that specifies the amount to be allocated to Bridge Capital. These are dedicated funds and can only be used for bridges. These funds are used to leverage Federal and State dollars to provide a greater benefit to the County. On most capital projects this leverage usually provides at least 10 Federal and/or State dollars for each County dollar spent on Multnomah County bridges.

Significant Program Changes

Last year this program was: #91016, Bridge Engineering
There are no significant changes in FY12.

Program # 91017 - Sellwood Bridge Replacement

Version 4/01/2011 s

Lead Agency: Community Services

Program Contact: Ian Cannon

Program Offer Type: Existing Operating

Related Programs: 91016, 91018

Program Characteristics:

Executive Summary

The Sellwood Bridge is deteriorated after approximately 80 years of service, and the bridge has a vehicle weight limit of 10 tons maximum. TriMet buses and most trucks are excluded from using the bridge. Approximately 30,000 vehicles cross the narrow two-lane bridge each day. This program offer represents the effort required in FY12 to replace this bridge.

Program Description

The County began the planning process for replacing the Sellwood Bridge in 2006. It is estimated that the total cost of the replacement project will be \$290 million with completion expected in 2016. The major efforts to date have been around the Environmental Impact Study process to determine where the new bridge should be built and the bridge design and complete the 30% design. We also received a \$25 million short-term, inter-fund loan from Multnomah County's general fund that will be repaid in full in FY12.

The funding for this project is planned to come from the FHWA (\$31M), the State of Oregon (\$30), the City of Portland (\$80M), Clackamas County (\$22M) and Multnomah County (\$127M). In FY12 it is estimated that \$127 million of the funding will be financed through a bond issue. The primary source of repayment for these bonds will be the County Vehicle Registration Fee (VRF) which was implemented for all subject vehicles as of September 1, 2010.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Design Percentage Complete	0.0%	30.0%	30.0%	100.0%
Outcome	Percent ready to begin construction	0.0%	0.0%	0.0%	100.0%
Output	Complete ROW Purchases	0.0%	100.0%	60.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

In FY11, we are expected to complete 30% design for the Sellwood Bridge. In FY12, we expect to complete 60, 90, and 100% design. As a result, we expect our General Contractor to begin preparing for construction on the bridge. We also would expect that the remainder of the Right-of-Way purchases will have been completed in FY12, allowing us the time and space for construction.

Legal/Contractual Obligation

Multnomah County is required to maintain the Sellwood Bridge in accordance with; State Law; ORS 382.305 through 382.425, HB 2041 subsection 3a and HB2001 and the 1984 IGA with the City of Portland as amended in 1989.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$12,167,973	\$0	\$11,366,000
Materials & Supplies	\$0	\$0	\$0	\$7,500
Internal Services	\$0	\$7,500,000	\$0	\$10,761,548
Capital Outlay	\$0	\$40,287,700	\$0	\$40,800,000
Cash Transfer	\$0	\$0	\$0	\$42,298,611
Unappropriated & Contingency	\$0	\$108,906,558	\$0	\$65,433,876
Total GF/non-GF:	\$0	\$168,862,231	\$0	\$170,667,535
Program Total:	\$168,862,231		\$170,667,535	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$6,000,000	\$0	\$0
Intergovernmental	\$0	\$11,621,095	\$0	\$9,000,000
Other / Miscellaneous	\$0	\$151,076,136	\$0	\$161,667,535
Total Revenue:	\$0	\$168,697,231	\$0	\$170,667,535

Explanation of Revenues

Bond Issue - \$127M, County VRF - \$9M, Federal through State Reimbursement for Design Effort - \$10.8M, and Interest Earnings on the Bond and County VRF proceeds - \$236K.

Significant Program Changes

Last year this program was: #91017, Sellwood Bridge Replacement
No significant program changes are expected in FY 2012.

Program # 91018 - Transportation Capital

Version 3/16/2011 s

Lead Agency: Community Services

Program Contact: Jane McFarland

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91016, 91017

Program Characteristics:

Executive Summary

The Transportation Capital program represents payments to contractors for capital improvement projects on County-owned bridges (Sellwood, Hawthorne, Morrison, Burnside, Broadway and Sauvie Island), Roads, and Bicycle and Pedestrian facilities. The purpose of this program is to maintain and enhance the existing transportation system.

Program Description

Capital improvements are relatively high dollar value projects to rehabilitate, improve, or replace when needed, transportation infrastructure assets such as roads and bridges. This program represents County funds, and funds from outside sources that pass through the County, to make capital improvements on County owned Bridges, Roads and Bicycle/Pedestrian facilities. This program is dependent upon Bridge Engineering and Roadway Engineering programs to provide County labor to plan and oversee the design and construction associated with capital projects. Projects are identified, prioritized and scheduled in the Transportation Capital Improvement program to match available funds. This program is approved by the Board of County Commissioners. Transportation personnel work with County and outside agencies to secure funding for these projects. The County's bridges, roads and bicycle/pedestrian assets are valued in excess of \$1.7 billion dollars. It is very important to protect these assets. Many factors contribute to the constant degradation of the transportation infrastructure so constant effort is required to maintain the current status. Current capital needs are identified in the Transportation Capital Improvement Plan. The plan outlines needed Road and Bridge improvements during the next 20 years. The Transportation Capital Program prioritizes the projects and schedules projects to match available and new funds projected for a 5-year period. The major transportation capital project included in the FY12 budget is the Sellwood Bridge design, right of way acquisition and initial construction activities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Dollar value of capital improvements	10,082,668	6,625,000	3,074,304	9,965,000
Outcome	Percent of cost growth Performance Measure Description	0.0%	0.0%	0.0%	0.0%

Performance Measure - Description

Dollar value of capital improvements includes all County funds spent (except Sellwood Bridge), regardless of source. The % of cost growth compares the total construction cost at completion at the beginning of the fiscal year to the total construction cost estimate at the end of fiscal year for major projects. This measures the ability to control cost growth during construction.

Legal/Contractual Obligation

This program is mandated by Federal Regulation CFR Title 33 which covers the responsibilities of drawbridge owners, ORS 366.744 and ORS 382.305 – 382.425, specifically addressing the Willamette River Bridges, ORS 366.514, addressing the Bike and Pedestrian Program, ORS 368, addressing the Road Capital Program, and revenue sharing agreements with the Cities of Portland, Gresham Fairview and Troutdale.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Internal Services	\$0	\$543,502	\$0	\$781,286
Capital Outlay	\$0	\$1,715,000	\$0	\$9,970,000
Unappropriated & Contingency	\$0	\$340,500	\$0	\$259,250
Total GF/non-GF:	\$0	\$2,599,002	\$0	\$11,010,536
Program Total:	\$2,599,002		\$11,010,536	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$11,611	\$0	\$16,487	\$0
Fees, Permits & Charges	\$0	\$354,700	\$0	\$290,000
Intergovernmental	\$0	\$613,802	\$0	\$8,918,843
Other / Miscellaneous	\$0	\$1,630,500	\$0	\$1,801,693
Total Revenue:	\$11,611	\$2,599,002	\$16,487	\$11,010,536

Explanation of Revenues

Revenues come from dedicated funds for construction, repair, maintenance and operation of County roads, bridges and bicycle/pedestrian facilities. Capital projects in this program receive allocations from State Motor Vehicle revenues (i.e., state gas tax, vehicle registration fees, weight/mile tax), County gasoline tax, County vehicle registration fees, permits, development charges, State and Federal grants, and through intergovernmental agreements.

Significant Program Changes

Last year this program was: #91018, Transportation Capital

Lead Agency: Community Services

Program Contact: Jane McFarland

Program Offer Type: Existing Operating

Related Programs: 91011, 91013, 91016, 91017, 91018, 91021

Program Characteristics:

Executive Summary

Transportation Planning develops plans to address all modes of transportation at the region and local levels; advocates for regional transportation policies that support Multnomah County's goals for public health and transportation equity, the Climate Action Plan, and a sustainable economy. The program also reviews transportation impacts of proposed development, prepares the County's Capital Improvement Plan and Program (CIPP) and identifies and secures funding for capital, maintenance and preservation of the County's transportation system.

Program Description

Transportation Planning undertakes the planning and funding of the County's transportation system, and policy and program development that support implementation of the County's Climate Action Plan and Community Wellness and Prevention. To accomplish this, Transportation Planning staff provides expertise to County's road and bridge engineering, maintenance and operations, transportation capital program, and the bicycle and pedestrian program. We are directly engaged in the regional, state and federal decision-making on transportation policies and funding that affect the County's ability to achieve its transportation goals. Staff represents the County in regional and local transportation planning activities and provides technical and policy expertise on transportation equity, active transportation, greenhouse gas reduction and supporting local transportation planning and development. Staff develops, analyzes and advocates for regional transportation and land use policies and priorities that advance the County's mission in providing health and human services, and sustainable economic stability and growth.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of development proposals reviewed.	122	120	117	130
Outcome	Percent of proposals approved w/ transportation evaluations, findings.	75.0%	80.0%	80.0%	90.0%
Efficiency	Average review time in days.	10	11	10	10
Outcome	Percent of development applications approved with transportation conditions.*	62.0%	50.0%	65.0%	65.0%

Performance Measure - Description

A primary function of transportation planning is the timely review of development applications for land owners/developers. Two measurements used are the number of development proposals reviewed and the average number of days to review. The percent of proposals approved with transportation impact assessment and findings, and the percent of development applications approved with transportation conditions are indications of the amount of effort required to process the applications and the effectiveness of the process.

Legal/Contractual Obligation

Transportation Planning operates under mandates from several statutes including ORS 368 and 371, OAR 660 Division 12, the Federal Clean Water Act, and Americans with Disabilities Act (ADA). Funding for Transportation Planning comes primarily from the County's share of State vehicle registration fees and gas tax that may only be used for the County's roads and bridges. Our responsibilities include State-mandated transportation system planning including bicycle and pedestrian modes, capital improvement programming, and compliance with ADA and Congestion Management/Air Quality.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$395,697	\$0	\$369,095
Contracts	\$0	\$10,000	\$0	\$9,500
Materials & Supplies	\$0	\$30,048	\$0	\$8,495
Internal Services	\$0	\$38,662	\$0	\$40,136
Total GF/non-GF:	\$0	\$474,407	\$0	\$427,226
Program Total:	\$474,407		\$427,226	
Program FTE	0.00	3.65	0.00	3.40
Program Revenues				
Indirect for dep't Admin	\$9,676	\$0	\$9,015	\$0
Fees, Permits & Charges	\$0	\$21,448	\$0	\$0
Intergovernmental	\$0	\$452,959	\$0	\$427,226
Total Revenue:	\$9,676	\$474,407	\$9,015	\$427,226

Explanation of Revenues

Funding for the Transportation Planning Program comes from the Transportation Fund, a dedicated source of revenue. The Transportation Fund is an outdated revenue model based on gas tax and vehicle registration fees that hampers the County's ability to preserve and maintain our existing facilities and undertake new transportation projects. Much of Transportation Planning's effort over the next year will be directed at leveraging our limited resources to secure adequate funds to address critical needs and maintain existing infrastructure.

Significant Program Changes

Last year this program was: #91020, Transportation Planning

Lead Agency: Community Services

Program Contact: Karen Schilling

Program Offer Type: Existing Operating

Related Programs: 91011, 91012, 91013

Program Characteristics:

Executive Summary

Land Use Planning implements federal, state and local policies and laws that preserve the rural farm and timber economy, protect the environment, and maintain the quality of life in our unincorporated communities. Land Use Planning includes long range, current and code compliance functions. Long Range Planning works with citizens to develop land use policies that meet the needs of our rural communities, updates County codes to incorporate changes to federal and state land use laws, and coordinates with regional partners to plan for the orderly urbanization of rural lands. Current Planning implements adopted policies and laws. They explain land use rules to the public, review land use and building applications for compliance with applicable laws, and problem solve complex land use issues with applicants. Code Compliance is largely complaint driven, emphasizing hands-on work with property owners to achieve voluntary compliance with land use rules.

Program Description

Land Use Planning facilitates, processes and oversees compliance efforts to assure public policies regarding "what we want our rural communities to look like over time" are addressed. Statewide Planning Goals and the Columbia River Gorge National Scenic Area Act express values of the larger community and influence how we plan locally. Our program helps neighbors connect on land use issues by offering forums and providing a policy framework for citizens to engage in crafting a vision for their community. This vision is captured in a Comprehensive Plan containing land use planning policies, strategies and maps that we implement daily to provide long term predictability to the land use pattern. Careful planning contributes to the County being an attractive place to live and work, ensuring that we have a sustainable healthy environment, a vibrant rural economy, beautiful parks and greenspaces, and accessible transportation choices. Policy choices support timber and agricultural economies, preserving natural amenities, and planned growth. Multnomah County ranks 5th in the State for greenhouse and nursery sales, reaching \$43.8 million in sales in 2009. Land use review focuses on conflicting uses, namely residential development, to ensure they do not undermine these objectives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# land use/compliance inquiries	9,952	11,000	9,000	9,500
Outcome	# land use/compliance actions taken	465	550	500	500
Quality	% compliance cases resolved voluntarily	100.0%	97.0%	97.0%	100.0%
Efficiency	% land use decisions made in 120 days	81.0%	82.0%	84.0%	85.0%

Performance Measure - Description

The output measure includes calls received and responded to (7,548), walk-in customers assisted (2,240), and compliance complaints logged (164). The outcome measure captures preliminary meetings held (135), land use reviews issued (142), zoning signoffs completed (133), and compliance cases closed (60) in the fiscal year. For code compliance, our quality goal is 100% voluntary compliance for complaints closed (100%). For land use, our efficiency goal is to issue decisions within 120 days of when the applications are made complete (81%), notwithstanding that state law allows counties 150 days. The numbers in parentheses are for FY10.

Legal/Contractual Obligation

Multnomah County must adopt a Comprehensive Land Use Plan that meets State Planning Goals, including enacting implementing regulations as provided under ORS 92, 195, 196, 197, 215, and 390. The County regulates land uses in the National Scenic Area in accordance with federal law. These land use laws mandate the County review all development within its jurisdiction, distinguish between types of development and the level of review required, prescribe extensive procedures the County must follow to ensure due process, and set out a timeframe within which land use reviews must be completed (i.e. 150 day clock). The County must update its codes to comply with new laws adopted each legislative session or when the Columbia River Gorge Commission revises its rules. The County must appoint a Planning Director and employ staff necessary to carry out these responsibilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$830,788	\$0	\$885,404	\$0
Contracts	\$62,369	\$128,127	\$76,200	\$8,093
Materials & Supplies	\$27,350	\$0	\$26,352	\$0
Internal Services	\$306,395	\$0	\$309,952	\$0
Total GF/non-GF:	\$1,226,902	\$128,127	\$1,297,908	\$8,093
Program Total:	\$1,355,029		\$1,306,001	
Program FTE	7.95	0.00	8.20	0.00
Program Revenues				
Fees, Permits & Charges	\$80,000	\$10,627	\$76,000	\$8,093
Intergovernmental	\$0	\$117,500	\$0	\$0
Total Revenue:	\$80,000	\$128,127	\$76,000	\$8,093

Explanation of Revenues

There are two sources of revenue that Land Use Planning frequently receives: State funds to assist with implementing the land use rules in the Columbia River Gorge National Scenic Area, and federal timber receipts used for planning purposes on forest land. The State funds are reimbursed to the County at the end of each fiscal year based on the amount of time staff spends processing permits and resolving compliance issues. The likelihood of these funds will not be known until after the State legislature has concluded this year. If the revenues are secured, a bud-mod will be advanced to include these funds. As long as the federal government is operating under a continuing resolution, no timber receipts are authorized to be disbursed to local governments. However we will assume that these funds will be disbursed in the coming year.

Significant Program Changes

Last year this program was: #91021, Land Use Planning

Program # 91022 - City Supplemental Payments

Version 2/18/2011 s

Lead Agency: Community Services

Program Contact: Tom Hansell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The county entered into intergovernmental revenue sharing agreements starting in 1984 whereby dedicated county road funds the County receives are transferred as county roads are annexed by the Cities of Portland, Gresham, Troutdale and Fairview. The supplemental payments executed by this program offer fulfill the funding requirements of these agreements as it pertains to county road funds.

Program Description

These agreements require the county to transfer prescribed revenue amounts the county receives from the county gas tax and state highway funding. For Cities of Troutdale and Fairview the supplemental payment formula is adjusted annually based on the Consumer Price Index – Urban Index for the Portland metropolitan area. The Cities of Portland and Gresham the supplemental payment formula is adjusted based on actual receipts collected by the County. Planned FY 2012 Payments

- City of Fairview \$11,800
- City of Troutdale \$14,550
- City of Gresham \$3,165,000
- City of Portland \$25,340,000

Between 1984 and 2010 the County has transferred 606 miles of roads to Cities.

This program offer does not deliver any county services and is submitted for the provision of a supplemental payment to the cities. The agreements remain subject to future appropriations by any future Board of County Commissioners or City Councils. The formulas in these agreements were intended to remain permanent unless amended by mutual agreement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

County road funds are transferred to the Cities where the county road funds are combined with their transportation operating budgets. The agreements do not require the City to communicate how County funds are to be used. The Cities prescribed allowed use of these funds are defined under ORS 366 which requires funds only be used for the construction, reconstruction, improvement, repair, maintenance, operation and use of public highways, roads, streets and the administration thereof.

Legal/Contractual Obligation

Funding obligations are prescribed in the city/county agreements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$25,176,400	\$0	\$28,531,350
Internal Services	\$0	\$226,588	\$0	\$256,782
Total GF/non-GF:	\$0	\$25,402,988	\$0	\$28,788,132
Program Total:	\$25,402,988		\$28,788,132	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$75,529	\$0	\$85,594	\$0
Intergovernmental	\$0	\$17,552,988	\$0	\$20,788,132
Taxes	\$0	\$7,000,000	\$0	\$7,000,000
Other / Miscellaneous	\$0	\$850,000	\$0	\$1,000,000
Total Revenue:	\$75,529	\$25,402,988	\$85,594	\$28,788,132

Explanation of Revenues

Monies transferred to the Cities originate from State Highway Money and County Gas Tax received by Multnomah County.

Significant Program Changes

Last year this program was: #91022, City Supplemental Payments

The passage of HB 2001 in the 2009 legislature resulted in new transportation revenues coming to Multnomah County. These planned increased revenues result in increased payments to the Cities of Portland and Gresham.

Department Overview

Creation of the Department of County Assets (DCA) was recommended in the Coraggio Group report dated January 8, 2011, and reflects the Chair's Multnomah Evolves initiative. Approved by the Board of County Commissioners on April 14, 2011, DCA integrates the County's primary physical assets: Information Technology, Facilities, Fleet, and Records. The director will report to the County's Chief Operating Officer with goals of creating fiscal accountability for County assets and implementing best practices around asset portfolio management.

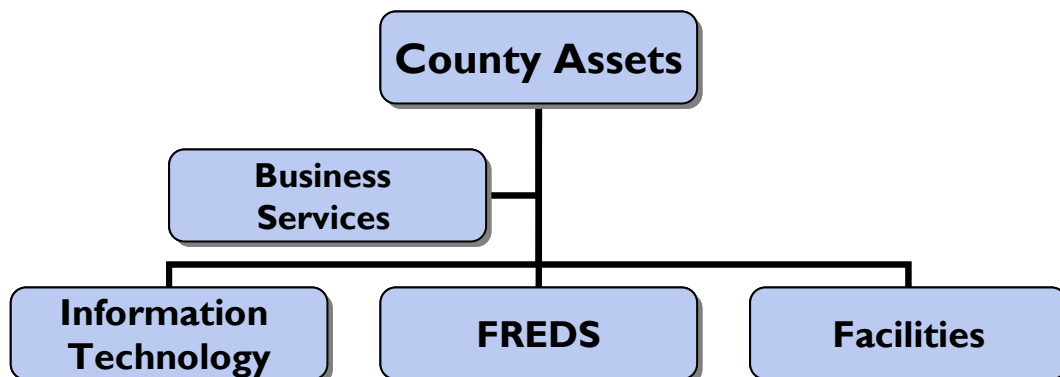
DCA will bring together two divisions from the Department of County Management (Facilities and Property Management and Fleet, Records, Electronics, and Distribution Services, or FREDs) and DCM's Business Services group, and the Office of Information Technology.

The Business Services teams from DCM and IT will form an "administrative hub" that will provide human resources, procurement, contracting, finance, budget, accounts payable, and other administrative services to DCA, DCM, and the Nondepartmental offices and agencies.

Facilities & Property Management will continue to manage over three million square feet of general office and other specialized types of space owned by the County in over 130 locations.

FREDs will continue to provide operational support services to County departments, agencies, and other local governments. Fleet Services maintains over 700 County vehicles and supports over 500 vehicles from other agencies.

County Information Technology will continue to provide telecommunication, network, hardware infrastructure, and business application support to County employees in over 93 locations.



Budget Overview

The new Department of County Assets (DCA) was created in April, 2011, and integrates the County's internal services: Facilities, Information Technology, and Fleet, Records, Electronics, Distribution, and Central Stores (FREDS). The FY 2012 budget in all funds is \$152,969,727 and 308.64 FTE.

DCA is composed of programs and services formerly budgeted and operated in other County departments. Transferred from the Department of County Management are:

- Facilities and Property Management, including the Facilities Capital Program, \$86,428,917 and 85.50 FTE.
- FREDS, \$19,017,563 and 49.00 FTE
- Business Services and Human Resources, \$1,589,439 and 10.00 FTE

Transferred from Nondepartmental is:

- Information Technology, including the IT Capital Program, \$45,933,808 and 165.14 FTE

Significant expenditure changes include:

- A change in accounting for capital fees reduces a cash transfer from the Facilities Fund to the capital funds by \$5.1 million. In FY 2012, capital fees will be recorded directly in the Capital Improvement and Asset Preservation Funds.

One-time-only General Fund programs and expenditures total \$3,578,234 for FY 2012, and include:

- \$1.0 million for new county-wide budget preparation software.
- \$150,000 for a Facilities Strategic Plan.
- \$200,000 for DCA business process improvement plans.
- \$448,234 for the 8% annual capital fee increase for FY 2012.
- \$380,000 to pay a one-time Local Improvement District assessment for the east side streetcar project.
- \$1.4 million for new detention electronics in the Juvenile Justice complex.

Budget Trends*					
	FY 2010	FY 2011	FY 2011	FY 2012	
	Actual	Current Estimate	Adopted Budget	Adopted Budget	Difference
Staffing FTE	302.4	309.00	310.15	308.64	(1.51)
Personal Services	\$31,899,938	\$36,178,792	\$37,297,724	\$37,574,283	\$276,559
Contractual Services	9,899,254	18,877,274	19,461,107	18,079,183	(1,381,924)
Materials & Supplies	37,194,438	46,220,551	47,650,053	49,223,048	1,572,995
Capital Outlay	<u>5,676,575</u>	<u>11,332,064</u>	<u>56,660,320</u>	<u>43,928,679</u>	<u>(12,731,641)</u>
Total Costs	\$84,670,204	\$112,608,681	\$161,069,204	\$148,805,193	(12,264,011)

*Does not include cash transfers, contingencies or unappropriated balances. Program offers DO contain contingencies, transfers, and unappropriated balances.

Successes and Challenges

The Department of County Assets consolidates all internal service functions into one department, presenting the County with new opportunities to leverage its resources and achieve administrative efficiencies. Over the next fiscal year, DCA will evaluate opportunities to implement best practices, integrate service delivery, improve internal service rate models, and significantly “re-think” the services provided by the department.

FY 2011 Information Technology highlights include:

- Implementation of Google Apps for Government
- Migration of the County’s external web sites to an Open Source technology platform and Amazon’s cloud-based hosting service
- Implementation of the RFID and Self-Checkout systems for 9 libraries
- Modernization of the Health Department’s pharmacies with workflow and robotic prescription-filling capabilities.

A joint IT-Facilities highlight was completion of the detailed design and the ground-breaking for the County’s new East County Courts facility, which will house the County’s new Data Center in addition to providing modern court space in east Multnomah County.

As IT looks forward to FY 2012, the biggest challenge continues to be the rapid change occurring in the technology industry. Other related challenges include recruiting, retaining, and motivating a diverse work force; focusing on priority projects, and maximizing the County’s investments in new technologies.

FY 2011 Facilities and FREDS highlights include:

- Reservation and anticipated summer delivery of four electric vehicles
- Successful oil recycling efforts at County fleet maintenance shops
- An ARRA-funded heat recovery system project at the Inverness Jail laundry
- Waste recycling efforts reaching 45%, toward a County-wide goal of 70%

Three work groups have been established through the Multnomah Evolves initiative to explore cost effective service delivery alternatives.

- A Fleet Maintenance work group is examining alternatives to our current fleet maintenance services that could improve or maintain existing services while reducing costs.
- A Central Stores work group is examining alternatives to our current central stores and distribution functions that would streamline County purchasing and shipping of goods.
- A Facilities Strategic Asset Plan work group is developing an asset portfolio strategy that reflects the County’s goals, objectives, and priorities for program delivery.

Diversity and Equity

The Department of County Assets management team supports the implementation of County diversity and equity goals through its policies and its participation in diversity activities.

IT has a representative on the Diversity Council, is working with the Office of Diversity & Equity on management training and a summer intern program; and supports Minority, Women, and Emerging Small Businesses (MWESB) in its procurement processes.

The FREDs division continues to provide resources for the annual County/ City Diversity Conference by encouraging and supporting FREDs staff who organize and co-chair the conference planning committee.

Facilities & Property Management actively connects to and works with MWESB communities and agencies in its procurement processes. F&PM's priority is to ensure the collaboration, solicitation, and partnership with MWESB contractors, vendors, and suppliers in order to meet the annual division goal of 98% participation in its contracts and/or procurements by these businesses.

Facilities & Property Management further promotes the MWESB program through the Good Faith Effort Program (partnering with County Purchasing) by making subcontractors aware of County construction projects so that they have ample time to provide bids to prime contractors. This action ensures diverse construction contracting opportunities with Multnomah County.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Business Services	1,589,439	0	0	10.00
Information Technology	0	45,933,808	45,933,808	165.14
Fleet, Records, Electronics, Distribution and Stores	0	19,017,563	19,017,5643	49.00
Facilities	0	86,428,917	86,428,917	85.50
Total County Assets	\$1,589,439	\$151,380,288	\$152,969,727	308.64

Includes cash transfers, contingencies, or unappropriated balances.

Information Technology

County Information Technology's (IT) mission is to leverage technology to drive innovation, efficiency, and cost savings. IT's vision is to provide residents and County employees the information they need, any time, any place.

IT has worked hard to define a mission and vision that focuses on providing the services and technologies that County residents and employees deserve, at a cost they can afford. The mission and vision will be key in guiding the development of the County's FY 2012 IT initiatives--especially the planned mobile technology strategy to support mobile workforce initiatives in departments. This solid framework will empower IT employees to solve County business challenges through focus on priority projects and through embracing new technologies to improve service and reduce costs.

Information Technology manages 4,949 PCs and laptops, 252 servers, 173 physical servers, 118 network circuits, and approximately 223 business applications. IT Staff support business applications spanning primary health care, social services, transportation and bridges, facilities, finance, payroll, benefits, animal services, emergency management, assessment and taxation, land use planning, jail management, and community justice. County employees using these systems are located in 96 different sites across the County, and the technologies required are as diverse as are the lines of business.

Significant Changes

Significant changes for FY 2012 include:

- Changing the way IT charges for variable telecommunications services--pagers, cell phones, and moves/adds/changes. Going forward, these expenditures will be directly budgeted and managed in departments rather than by the IT organization.
- Changing the way that the County manages and uses multi-function devices (copiers). This function was transferred from County Purchasing to IT.
- Using \$2.8 million of IT Fund beginning working capital to "buy down" IT rates for departments.
- Re-assigning roles and responsibilities within several IT work teams to better align with new technologies and to meet project requirements. These changes are driven by a) the decommissioning of three legacy technologies; and b) the realignment of resources to meet customer and project requirements without increasing overall costs.
- The executive budget includes \$1.5 million of one-time funds for three priority IT projects: SAP improvements; electronic employee benefits selection capabilities; and an electronic property and portfolio management system.

Fleet, Records, Electronics, Distribution and Stores (FREDS)

Fleet, Records, Electronics, Distribution and Stores (FREDS) Division provides operational support services to County departments, agencies and other local governments. FREDS programs impact the delivery of most County services and the productivity of every employee. FREDS emphasizes economies of scale by sharing assets and skills across County programs and by sharing fixed costs through service provisions to over 60 non-county agencies. FREDS generated \$1,429,479 in outside revenue in FY 2010.

- Fleet Services - maintains and manages over 700 vehicles of various types and supports over 500 vehicles from other government agencies.
- Records and Archive Management - develops and maintains record retention schedules to ensure that all legal and administrative requirements are met. The program manages over 121 million documents dating back to 1855.
- Electronic Services - designs, installs and maintains jail security systems, access control systems, two-way radio communications, closed circuit television security systems, and emergency vehicle equipment.
- Distribution Services - provides pickup and delivery of mail and supplies, processing and metering of U.S. Mail, U.S. Mail training and consultation, and management of mail services contracts.
- Stores - centralizes product procurement, receiving, inventory control, warehousing, invoice reconciliation and input, and delivery, thus reducing the total effort and costs associated with materiel acquisitions.

Significant Changes

For FY 2012 the FREDS division is moved from the Department of County Management to DCA.

The division experienced a significant reduction to vehicle replacement funds with the termination of the County's IGA with Metro. The agreement ended on July 1, 2010 and required the County to refund all funds collected for vehicle replacement not used for vehicle purchases. The refund amount of \$540,567 was paid to Metro on July 1, 2010.

The County will add four all-electric vehicles to the fleet. This effort is in collaboration with ECOtality. This is a private non-profit that received federal stimulus money to install public charging stations in several states, including Oregon. Public charging stations are planned for the Multnomah Building parking garage and Hillsdale, Capital Hill, Rockwood and Midland libraries. The installation includes charging stations for County Fleet.

Records Program converted its records retention/retrieval system from a physical to a virtual server, reducing server costs by 75% or \$17K annually.

One FREDS management position will be eliminated through the Multnomah Evolves initiative.

Facilities and Property Management

The Facilities and Property Management Division (FPM) provides and maintains safe, cost efficient space for all County programs. FPM manages over 3 million square feet of general office, library, court, jail, probation, clinic, shop, warehouse and other types of specialized space largely owned by the County in over 130 locations. FPM oversees the long-term capital requirements of these building assets through a balance of capital management and building disposition strategies. FPM emphasizes sustainable practices through ongoing energy conservation projects, leadership in County recycling, sustainable procurement, and Green Building construction practices.

Specific direct services provided by FPM include:

Property management and customer service; full maintenance provided by internal trade groups and contracted services; lease administration; county facilities strategic portfolio management; project management for capital projects; and response to facility related emergencies throughout the year.

The greatest challenge is balancing needs of a large, diverse and aging portfolio with program operations while protecting the value of taxpayer assets. FPM proposes to work with the Board and departments during the next year to plan for a sustainable portfolio and then recommend transactions, redevelopments or projects to move the County to a financially sustainable building model. Funding for this planning project is included in a one-time-only program (offer 72077 - \$150,000).

Significant Changes

Significant changes for FY 2012 include:

- Facilities & Property Management is moved from the Department of County Management to DCA.
- Increase available Beginning Working Capital by \$400,000 to \$1.9 million to subsidize County facility charges to customers (offer 72066).
- Reduction in Cash Transfer (over \$5 million) from Facilities Management Fund to two Capital Funds due to change in GASB 54 reporting requirements. Revenue now goes directly to Capital Funds.
- Convert 1.00 limited duration Manager 2 position, assigned to policy level projects, to a permanent employee to lead and manage departmental facility planning and to manage other ongoing projects involving department and policy stakeholders (offer 72066).
- Two new limited duration positions: 1.00 Facilities Dispatcher to implement recommendations of 2009 Facilities Inventory Audit (offer 72068); 1.00 Facilities Specialist 3 to manage Deferred Maintenance Bond projects (offer 72070).
- One management position will be eliminated through the Multnomah Evolves initiative.

Department of County Assets

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
78000	Department Management	\$0	\$2,266,811	\$2,266,811	2.00
78001	Business Services	1,037,966	0	1,037,966	6.00
78002	Department Human Resources	551,473	0	551,473	4.00
Facilities & Property Management					
78003	Facilities Administration and Business Services	0	2,151,082	2,151,082	15.00
78004	Facilities Debt Service and Capital Fee Pass-Through	0	6,545,800	6,545,800	0.00
78005	Facilities Operations and Maintenance	0	5,852,094	5,852,094	48.00
78006	Facilities Property Management	0	7,863,224	7,863,224	6.50
78007	Facilities Capital Operating Costs	0	1,855,819	1,855,819	14.00
78008A	Facilities Capital Improvement Program (CIP)	0	38,532,551	38,532,551	0.00
78008B	Facilities OTO - 8% CIP & AP Increase	0	448,234	448,234	0.00
78009	Facilities Capital Asset Preservation (AP)	0	7,016,022	7,016,022	0.00
78010	Facilities OTO - LID Assessment	0	380,000	380,000	0.00
78011	Facilities Building Materials and Services	0	4,408,682	4,408,682	0.00
78012	Facilities Utilities Pass-Thru	0	6,100,000	6,100,000	0.00
78013	Facilities Lease Management	0	5,275,409	5,275,409	2.00
Fleet, Records, Electronics, Distribution, and Stores					
78016	FREDS Administration	0	616,566	616,566	3.59
78017	FREDS Fleet Services	0	4,763,855	4,763,855	12.90
78018	FREDS Fleet Vehicle Replacement	0	3,886,049	3,886,049	0.00
78019	FREDS Records Section	0	900,318	900,318	4.40
78020	FREDS Distribution Services	0	1,864,753	1,864,753	7.40
78021	FREDS Materiel Management	0	5,357,150	5,357,150	12.20
78022	FREDS Motor Pool	0	491,560	491,560	2.41
78023	FREDS Electronic Services	0	1,137,312	1,137,312	6.10

County Assets

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Information Technology					
78024A	IT Innovation and Investment Fund	0	7,438,752	7,438,752	0.00
78025	IT Strategic Modernization Projects	0	4,233,353	4,233,353	0.00
78026	IT Planning, Projects & Portfolio Management	0	3,328,055	3,328,055	22.00
78027	IT Data Center	0	4,154,136	4,154,136	20.25
78028	IT Help Desk Services	0	960,768	960,768	8.90
78029	IT Telecommunications Services	0	3,670,981	3,670,981	7.50
78030	IT Network Connectivity	0	2,863,299	2,863,299	7.50
78031	IT Desktop Services	0	3,131,600	3,131,600	25.00
78032	IT Desktop Assets	0	1,809,951	1,809,951	0.00
78033	IT Health and Human Services Application Services	0	2,588,545	2,588,545	18.00
78034	IT Public Safety Application Services	0	2,396,261	2,396,261	18.00
78035	IT General Government Application Services	0	1,001,538	1,001,538	5.66
78036	IT Enterprise Application Services	0	4,106,309	4,106,309	21.33
78037	IT SAP Support Team	0	1,983,449	1,983,449	9.00
	Total County Assets	\$1,589,439	\$151,380,288	\$152,969,727	308.64

(this page intentionally left blank)

Lead Agency: Department of County

Program Contact: Sherry Swackhamer

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

IT department management provides leadership, strategic direction, and operational accountability, so County employees, business partners, elected officials and citizens have information when & where they need it with high reliability and at a reasonable cost. Employee management and oversight as well as project oversight are provided.

Program Description

The IT department management office is accountable for leadership in the reliable delivery of IT services and spending that is aligned with county priorities. In addition, it also ensures the implementation, measurement and continuous improvement of IT service management processes, provides governance for delivering projects according to commitments, provides a roadmap for future technology and ensures a skilled and motivated IT workforce. This offer contains a contingency value of \$1.7 million for unplanned equipment replacement or emergency needs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Performance Evaluations completed per County Requirement	0	164	164	165
Outcome	Percent of quarterly Top 25 projects completed as projected	0.0%	50.0%	0.0%	60.0%

Performance Measure - Description

Output - measures the number of performance appraisals completed for IT staff per county requirement

Outcome - measure % of high priority IT projects completed per quarterly projections. Provides focus on projects that are of the highest priority to the county.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$499,015	\$0	\$306,622
Contracts	\$0	\$100,000	\$0	\$25,000
Materials & Supplies	\$0	\$428,217	\$0	\$48,341
Internal Services	\$0	\$1,982,200	\$0	\$1,886,848
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$1,686,393	\$0	\$0
Total GF/non-GF:	\$0	\$4,695,825	\$0	\$2,266,811
Program Total:	\$4,695,825		\$2,266,811	
Program FTE	0.00	1.00	0.00	2.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,531,787	\$0	\$2,116,514
Other / Miscellaneous	\$0	\$3,164,038	\$0	\$150,297
Total Revenue:	\$0	\$4,695,825	\$0	\$2,266,811

Explanation of Revenues

Significant Program Changes

Last year this program was: #79003, IT Division Management

Lead Agency: Department of County

Program Contact: Mike Waddell

Program Offer Type: Administration

Related Programs:

Program Characteristics: One-Time-Only Request, In Target

Executive Summary

The Department of County Assets (DCA) Business Services unit provides a variety of administrative and business support services for the Departments of County Assets and County Management; support is also provided to the Board of County Commissioners and several NonDepartmental Offices. Business Services supports a complex array of internal service programs/functions allowing department leadership and elected officials to focus on delivering their core services.

Program Description

This program aligns with business services functions in other departments allowing programs and elected officials to leverage administrative resources. Business Services reports to DCA and supports the operational activities of this department and DCM by providing budget planning, contracts administration, accounts payable/receivable processing and general administrative support to a diverse array of programs. Support also encompasses the coordination, development and analysis of the department's complex budget and the administration of other department-wide financial functions including collaboration with departmental partners in the review of Administrative Procedures, policies and the implementation of best practices. Business Services serves as the liaison to all internal services coordinating the provision of Information Technology, Facilities and FREDS support. Business Services also provides administrative support (contract administration, payment processing, travel planning, timekeeping, etc) to the Board, their staff and other Offices reporting to the Multnomah County Chair. Business Services staffs the DCM Citizens Budget Advisory Committee (CBAC) and represents the department on several county-wide workgroups and committees including Climate Action Plan, Emergency Management, Continuity of Operations (COOP) and County Operating Council.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of contracts executed by start of contract	0.0%	0.0%	90.0%	95.0%
Outcome	Percent of AP invoices paid on time	0.0%	85.0%	80.0%	85.0%
Outcome	Percent of AR receipts posted in current period	0.0%	0.0%	100.0%	100.0%
Efficiency	Percent of grant reports submitted on time	0.0%	0.0%	100.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

Contract support to DCM and NonDepartmental is a relatively new FY11 function. Percent of contracts executed on time is a new measure reflecting quality of performance.

Invoices Paid on Time is the percentage of invoices paid within 30 days of the invoice date and measures the timeliness of the accounts payable process. The county-wide performance of this measure has historically been about 85%. This should be achievable once all DCM and NonDepartmental customers become acclimated to the new Business Services central payment process.

Accounts Receivable performance measures the percentage of receipts posted and recognized in the correct accounting period.

Grant reporting support to DCM and NonDepartmental is a relatively new function in FY11; percent of grant report submitted on time is a new measure reflecting performance quality and grant compliance.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$475,929	\$0	\$610,411	\$0
Contracts	\$0	\$0	\$350,000	\$0
Materials & Supplies	\$12,129	\$0	\$17,883	\$0
Internal Services	\$37,690	\$0	\$59,672	\$0
Total GF/non-GF:	\$525,748	\$0	\$1,037,966	\$0
Program Total:	\$525,748		\$1,037,966	
Program FTE	4.50	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by County General Funds and originated by shifting existing operating resources and general fund budget from other DCM programs. Professional services includes \$350K of one-time-only resources for Assets Strategic Plan and DCA transition planning.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #72004, DCM - Business Services

In FY12 the structure of DCM Business Services is changing to reflect the Chair's Multnomah Evolves Initiative. This program formerly reported to the DCM Director; it will be moved to the Department of County Assets (DCA) and combine with the Information Services administrative support team providing support to DCA, DCM and nonDepartment as part of a new Administrative Services Hub. This program reflects an additional 1.5 of FTE as compared to FY11. Human Resources contributed 1.0 FTE in two equal installments of .50 at the beginning of FY11 and .50 at the end of FY11; increase in FY12 FTE compared to FY11 is due to this previous action. Additionally, 1.0 FTE was moved from the Director's Office to Business Services as part of the FY11/FY12 plan to achieve greater efficiencies by "centralizing" administrative and support functions for DCA, DCM and Non Department entities as noted above. Net change in FTE is 1.50 increase which is still budget-neutral.

Lead Agency: Department of County

Program Contact: Sherry Swackhamer

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Department's Human Resources Unit provides a variety of direct HR services and support to managers, supervisors and employees, including recruitment and selection, HR administrative functions, consultation addressing management/employee labor relations issues, and leadership for department-wide initiatives such as succession planning and policy implementation.

Program Description

This program provides a full range of HR services to over 380 permanent and temporary/on-call DCM employees. Represented employees are covered by 3 labor contracts. Customer groups include corporate offices and countywide internal service divisions. In addition, this program performs personnel transactions and leave administrative functions to the 290 employees from the Office of Information Technology/Non-Departmental.

DCM HR key responsibilities include:

- Lead and advise customer groups to create and strengthen a positive work climate that values: diversity and cultural competency, effective communication between employees and managers, excellent customer service, staff development and growth, clear performance expectations and recognition of exceptional work performance;
- Manage the recruitment and selection processes;
- Coordinate new employee orientation and on-boarding programs; coordinate employee voluntary and involuntary termination activities and exit interviews;
- In conjunction with the Employee Benefits Office, administer FMLA, OFLA and other leave programs; coordinate with the Worker's Compensation Program and Employee Benefits Program;
- Maintain employee personnel records and provide HR data and reporting to support HR functions and organizational needs;
- Consult with managers and employees concerning employee and labor relations issues, including performance management, discipline and grievances processes, and dispute resolution;
- Manage the lay-off processes when necessary, including seniority/bumping activities and transition/replacement guidance to employees and supervisors;
- Advise managers and employees on interpretation and application of HR policies, collective bargaining agreements, and applicable labor laws and regulations governing public sector employment;
- Lead department-wide initiatives, such as Performance Planning & Review (PPR) and succession planning; coordinate with Central HR to implement countywide human resource initiatives.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of all recruitments	72	85	75	80
Outcome	% of employees who successfully completed probation, except for layoff/bumping.	99.0%	98.0%	99.0%	99.0%
Output	Number of FMLA/OFLA leave requests.	222	260	260	280
Output	Number of personnel transactions in SAP.	892	1,500	1,500	1,200

Performance Measure - Description

Number of all recruitments reflects all department divisions.

Output measures for leave requests and personnel transactions are added to reflect significant program activities and workload.

Personnel transactions in SAP are essential to maintain the formal electronic personnel record of each employee, and include data pertinent to new hires, terminations, promotions, pay status, seniority and other employment actions and employee information. Increased personnel transactions reflects employee and organizational movement based on the County's continued efforts to manage services using best practices.

Legal/Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$546,524	\$0	\$451,894	\$0
Contracts	\$5,000	\$0	\$5,000	\$0
Materials & Supplies	\$10,500	\$0	\$18,692	\$0
Internal Services	\$135,209	\$0	\$75,887	\$0
Total GF/non-GF:	\$697,233	\$0	\$551,473	\$0
Program Total:	\$697,233		\$551,473	
Program FTE	5.00	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72060, Central Human Resources - DCM/IT/Non-Departmental HR Unit
The DCM Human Resources Unit was previously budgeted in the Central HR Division.

In FY11, this program served both the Department of County Management and the Office of Information Technology/Non-departmental customer groups. In FY12 each department will have a separate HR Unit, and 1.0 FTE HR Analyst Sr. from the Department of County Management will transfer to the Information Technology/Non-departmental HR Unit.

In FY12 the structure of the DCM Business Services and DCM Human Resources support units is changing to reflect the Chair's Multnomah Evolves Initiative. Both work units are being moved to the DCA and will combine with similar functions in the Information Services Division. DCA, DCM and NonDepartmental HR and Business Services support will be provided through the new Administrative Services Hub reporting to DCA.

Lead Agency: Department of County

Program Contact: Bob Thomas

Program Offer Type: Administration

Related Programs:

Program Characteristics: In Target

Executive Summary

The Facilities Administration and Business Services Program provides expert facilities guidance to County executives and clients while directing and supporting the strategies, policies and operations of the Division. This program administers the County's real estate portfolio strategies, capital allocation and investment strategies, and operational business strategies. The teams develop, promote and provide guidance on industry best practices; portfolio analysis; capital allocations and investments; asset valuations; pricing policy; occupancy administration; maintenance strategies; operational performance measurements and targets; benchmarking of portfolio and asset performance; strategies for continuous improvement; and optimal investment decisions for acquisition, construction, renovation, leasing, utilization, maintenance and disposition activities.

Program Description

The Facilities Administration team provides strategic direction, administration and management support for the programs, functions and activities of the Division. The Administration Office is responsible for maximizing the value of Multnomah County's portfolio of owned and leased assets by developing strategies based on the goals and objectives of the owner (taxpayer) and balancing competing stakeholder objectives.

The Business Services teams ensure consistency, quality, and cost effectiveness in program execution. They manage the Division's budget supporting the annual work plan, overseeing financial policies and internal controls ensuring accurate and timely accounting of all revenue and expenditures. They also provide contract and procurement support including initiatives that foster partnerships with both Qualified Rehabilitative Firms (QRF) and Minority, Women and Emerging Small Business (MWESB) contractors. The data management team maintains accurate and detailed building data and Computer Aided Drafting/Design (CAD) support of all County buildings, as well as, develop cost-effective plans for managing Facilities technology and data.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	MWESB Contracts awarded	98.0%	98.0%	98.0%	98.0%
Outcome	Percent of Invoices paid on-time within Std Net30 terms	91.0%	85.0%	90.0%	90.0%

Performance Measure - Description

MWESB contracts are those that ensure uniform access to all public contracting dollars. Facilities awards over 98% of its remodeling/construction contracts with state certified MWESB firms.

Facilities processes over 10,000 payments (direct pays, 3 way matches and invoices) annually. It is both our goal and mandate to pay invoices and process documents within 30 days.

Legal/Contractual Obligation

By State law we are mandated to utilize QRF firms to perform services Janitorial, Landscaping and other services that allow individuals who would otherwise not have gainful employment. PCRB rules also outline strategic initiatives to ensure MWESB are included in solicitations. Facilities has over \$7,000,000 in operational contracts, of which \$3.0M are QRF contracts.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,595,616	\$0	\$1,635,861
Contracts	\$0	\$70,700	\$0	\$50,850
Materials & Supplies	\$0	\$71,545	\$0	\$67,234
Internal Services	\$0	\$437,696	\$0	\$397,137
Total GF/non-GF:	\$0	\$2,175,557	\$0	\$2,151,082
Program Total:	\$2,175,557		\$2,151,082	
Program FTE	0.00	15.00	0.00	15.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,043,643	\$0	\$2,151,082
Other / Miscellaneous	\$0	\$120,000	\$0	\$0
Total Revenue:	\$0	\$2,163,643	\$0	\$2,151,082

Explanation of Revenues

Facilities receives 79% of its revenues from Departmental Service Reimbursements. Additional 8% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 13% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services beyond basic building needs.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72066, Facilities Administration and Business Services

One additional FTE added to serve as Facilities Board Policy Liaison and for development of asset business plans. Funding for this position is within the Facilities rate structure.

Lead Agency: Department of County

Program Contact: Colleen Bowles

Program Offer Type: Administration

Related Programs:

Program Characteristics: In Target

Executive Summary

Facilities and Property Management (FPM) pays debt service and capital cash transfers which are administratively “passed-through” as an expense to County departments as building charges to the respective tenants in those facilities.

Program Description

FPM manages the Countywide building portfolio for debt and capital cash transfer expenses. Due to allocations needed by departments for Federal/State/Local grants these expenses are reallocated back to the tenants either occupying or leasing the facility. This process equitably distributes costs between County departments and ensures that facilities costs for grant-funded projects are appropriately charged to those grants and not subsidized by the County General Fund.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Internal Services	\$0	\$6,241,097	\$0	\$6,017,772
Cash Transfer	\$0	\$5,855,000	\$0	\$528,028
Total GF/non-GF:	\$0	\$12,096,097	\$0	\$6,545,800
Program Total:	\$12,096,097		\$6,545,800	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$12,096,097	\$0	\$6,717,973
Total Revenue:	\$0	\$12,096,097	\$0	\$6,717,973

Explanation of Revenues

FPM generates revenues by directly passing-through the actual expenses related to debt and capital cash transfers. We receive reimbursement through internal client service funds.

Significant Program Changes

Last year this program was: #72067, Facilities Administrative Pass-Through

Changes in accounting rules from the Government Accounting Standards Board (GASB) have significantly changed how cash transfers are reported. GASB Statement 54 provides guidance for Restricted Fund Balance Reporting which identifies amounts constrained for a specific purpose by external parties, constitutional provision or enabling legislation. Due to this new rule, over \$5,000,000 of capital funds are no longer transferred through Facilities Operations Fund 3505, but instead those funds are transferred directly from clients funds into Capital Improvement (2507) and Asset Preservation (2509) funds respectively.

Lead Agency: Department of County

Program Contact: Jon Schrotzberger

Program Offer Type: Existing Operating

Related Programs: 78005, 78011, 78012

Program Characteristics: In Target

Executive Summary

Facilities Operations and Maintenance works to keep the County's facilities functioning well and available for use by County programs. The section consists of 8 trade groups, a dispatch/call center as well as supervisory and compliance support personnel, totaling 50 FTE (includes a Limited Duration position). We are applying strategic innovations to exceed industry standards of service & value. While aggressively managing our resources to reduce our environmental impact, we are providing leadership in controlling costs.

Program Description

Facilities Operations and Maintenance works to:

1} Ensure buildings and associated services are in a safe operating condition.

2} Develop and execute preventive maintenance plans and procedures that maintain and improve the value of County facilities.

3} Ensure that the condition of all occupied buildings meets fire/life safety, environmental compliance and other regulatory requirements. Work with County safety to reduce complaints and claims.

4} Provide leadership in sustainability efforts:

Continue improvement in energy management and building automation functions to increase energy conservation while maintaining occupant comfort.

Develop renewable energy, resources such as the 1 million kwh of electricity generating solar panels on County roof systems.

Expand energy conservation efforts including heat recovery at the Inverness laundry, building automation system upgrade projects and lighting system improvements accomplished with Energy Trust of Oregon partnership.

5} Support Multnomah County's emergency preparedness and incident command system by providing services which allow continuous operations in inclement weather and during incident recovery.

6} Provide access and security administration for all non-correctional facilities

7} Maintain accurate databases related to this section's performance and report results and improvement plans quarterly.

8} Coordinate and administer mandated training and regulatory certifications as needed to keep the staff current at the highest possible qualification of the trade/technology.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Coordinate Training Classes	30	30	30	30
Outcome	Scheduled Maintenance as percentage of total maintenance work	50.0%	60.0%	60.0%	70.0%
Efficiency	Billable hours as a percentage of total available labor hours	75.0%	75.0%	76.0%	78.0%
Outcome	Scheduled maintenance done on time	90.0%	90.0%	93.0%	95.0%

Performance Measure - Description

Training classes include compliance with regulatory and safety requirements, as well as technical growth and continuing education supporting innovation and quality improvement.

Increasing scheduled work (including regulatory inspections and preventive maintenance) as a percentage of total work produces and demonstrates a decrease in reactive work due to service outages and costly unplanned repairs. This shift to planned activities and our focus on bundling work for scheduled visits improves productivity as demonstrated by the billable hours measurement.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$5,176,180	\$0	\$5,189,474
Contracts	\$0	\$64,000	\$0	\$51,000
Materials & Supplies	\$0	\$196,160	\$0	\$133,197
Internal Services	\$0	\$420,481	\$0	\$337,569
Unappropriated & Contingency	\$0	\$0	\$0	\$140,854
Total GF/non-GF:	\$0	\$5,856,821	\$0	\$5,852,094
Program Total:	\$5,856,821		\$5,852,094	
Program FTE	0.00	49.00	0.00	48.00
Program Revenues				
Fees, Permits & Charges	\$0	\$6,138,761	\$0	\$5,852,094
Total Revenue:	\$0	\$6,138,761	\$0	\$5,852,094

Explanation of Revenues

Facilities receives 79% of its revenues from Departmental Service Reimbursements. An additional 8% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 13% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services that are beyond basic building needs.

Significant Program Changes

Last year this program was: #72068, Facilities Operations and Maintenance - Cost Centers

DCM - Facilities Maintenance & Operations.

1} Mobile Asset Management - an innovative paperless dispatch program, initiated in FY '08 with Program Offer #72045, is scheduled to be fully operationalized in FY '12. The labor efficiency gained in this project supports our comprehensive preventive maintenance program.

2} We have added a Limited Duration staff in our Dispatch office to assist with the Inventory roll-out scheduled for FY '12 (see PO #72074 for performance metric).

3} We will be applying ARRA funded improvements to energy management and building automation functions throughout FY'11 and monitoring / reporting the results during FY'12.

4} O&M staff involvement in Multnomah County's Emergency Preparedness and Incident Command System is increasing. Because we host the process of inclement weather response that maintains the necessary continuous operations of Multnomah County, our work becomes a template for other types of incident recovery.

Lead Agency: Department of County

Program Contact: Colleen Bowles

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target

Executive Summary

The Property Management team is comprised of 6.5 Property Managers who are responsible for over 3,000,000 square feet of County building space and serve as the primary facilities contact for departments and agencies.

Program Description

Property Managers ensure all building users (internal and external) have a single, visible and accessible point of contact for facilities services. Each have direct oversight of their respective departmental portfolios and assist in annual budget development and contract administration (janitorial, landscaping, security, etc...), as well as supporting the Division's operational and Capital Improvement Project activities. They are each responsible for delivering a proactive and oftentimes, round the clock, response for operational needs (contractor access, program support, public meetings,) as well as responding to emergencies such as inclement weather and other regional events.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Customer Service Satisfaction Rating	90.0%	90.0%	95.0%	95.0%
Outcome		0	0	0	0

Performance Measure - Description

Facilities customers are emailed a link for a Zoomerrang Customer Service satisfaction survey. Replies and results are reviewed and utilized for continuous quality improvement.

Legal/Contractual Obligation

We utilize Qualified Rehabilitation Firms (QRF) which perform janitorial, landscaping and other services and hire individuals who would otherwise not have gainful employment. Facilities has over \$7,000,000 in operational contracts, of which \$2.5M are QRF contracts.

Additionally, PCRB rules also outline strategic initiatives ensuring MWESB firms are included in solicitations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$784,005	\$0	\$806,407
Contracts	\$0	\$3,762,479	\$0	\$5,058,118
Materials & Supplies	\$0	\$916,923	\$0	\$1,424,234
Internal Services	\$0	\$600,761	\$0	\$574,465
Total GF/non-GF:	\$0	\$6,064,168	\$0	\$7,863,224
Program Total:	\$6,064,168		\$7,863,224	
Program FTE	0.00	6.50	0.00	6.50
Program Revenues				
Fees, Permits & Charges	\$0	\$5,666,214	\$0	\$4,938,224
Intergovernmental	\$0	\$900,000	\$0	\$800,000
Other / Miscellaneous	\$0	\$625,000	\$0	\$2,125,000
Total Revenue:	\$0	\$7,191,214	\$0	\$7,863,224

Explanation of Revenues

Facilities receives 79% of its revenues from Departmental Service Reimbursements. An additional 8% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 13% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services that are beyond basic building needs.

Significant Program Changes

Last year this program was: #72069, Facilities Property Management Building Operations

In FY 2011, Property Manager FTE was included in Program Offer 72066. This program offer now includes both FTE's and the related contracts.

Lead Agency: Department of County
Program Offer Type: Internal Service
Related Programs: 78008A, 78009, 78008B
Program Characteristics: In Target

Program Contact: John Lindenthal

Executive Summary

The Capital Program Section provides the County with a long-term replacement plan for the major building systems in each of our buildings. The program prioritizes required work within available resources and provides all of the required construction, renovation and capital maintenance work in these buildings. The Strategic projects section is responsible for upfront planning and development of ideas, concepts and strategies for space optimization and various portfolio options. The majority of the funding for this Offer comes from the Capital Improvement Program (CIP) and Asset Preservation (AP) fees.

Program Description

The Capital Program Section is mainly funded by the Capital Improvement Program (#72071A), (72071B) and the Asset Preservation (#72072) Program Offers. The Section provides an annual assessment of all Capital facility needs and develops a specific strategy consistent with available funding, which permits the completion of improvements in carefully planned approach. The Section provides project management services including planning, design, and construction services. Project Managers ensure compliance with policies and statutory requirements such as, Federal, State and local regulations, Green Building policies, Minority Women Emerging Small Business (MWESB) policies and incorporate sustainable practices in accordance with County policies and the Climate Action Plan (CAP). Project managers are also responsible for coordinating project activities with building users (both internal and external users), consultants and contractors and are a resource for improving service delivery programs' operations in association with capital improvements. The Strategic Projects Section develops, evaluates and recommends various planning options for a cost effective portfolio. The result is buildings that are usable and functional for their intended uses. Project Managers assure that County capital projects are completed as planned and within their approved budgets. The Project Manager duties, in addition to Capital Improvement Program projects (CIP, Asset Preservation, etc.), include Service Request work from Departments, while taking into account the needs of operating programs and the need to accomplish work in a cost effective manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Output Completed Projects Program offers 72071A, 72071B and 72072 combined)	69.9%	85.0%	81.1%	85.0%
Outcome	Portion of Primary Owned Buildings which are rated as Tier 1*	60.0%	60.0%	60.0%	66.7%
Outcome	Project Management Costs (\$/hr)	95	91	91	91

Performance Measure - Description

Completed projects (Program offers 72071A, 72071B & 72072 combined). The measures for completed projects and project management costs encompass both the Capital Improvement Program (CIP) and Asset Preservation (AP) program offers. The metric (output) for completed projects are those adopted stand-alone projects that are scheduled (planned) to be completed in the current fiscal year. Only multi-year projects which are scheduled for completion in the subject year are included in the metric. The project completion metric is set at 85%. This allows for flexibility in adjusting project schedules due to County needs and unforeseen circumstances. In FY10, there were significant planned project delivery impacts due to American Recovery and Reinvestment Act (ARRA) Stimulus projects. In FY11 to date, we continue making progress in project completion metric. Unplanned and unscheduled work continues to affect planned projects completion.

*A Tier 1 building is designated for long-term retention and meets current County standards. (MCIJ) Multnomah County Inverness Jail, the Laundry and Storage (3 buildings) are being moved to Tier 1 status and East County Courts (ECC) being completed in FY12. Also, although, it is anticipated that the Penumbra Kelly Bldg. will be on the market in FY12, it is uncertain a transaction will close in FY12. This is one of a small number of other opportunities being evaluated at this time. Therefore, only the MCIJ buildings move and ECC have been added to the metric calculation. Comparable project management costs at the City of Portland will be \$106/hr in FY12.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,633,508	\$0	\$1,720,285
Contracts	\$0	\$55,000	\$0	\$55,000
Materials & Supplies	\$0	\$34,590	\$0	\$45,114
Internal Services	\$0	\$51,420	\$0	\$35,420
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$1,774,518	\$0	\$1,855,819
Program Total:	\$1,774,518		\$1,855,819	
Program FTE	0.00	14.00	0.00	14.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$1,229,716	\$0	\$1,855,819
Total Revenue:	\$0	\$1,229,716	\$0	\$1,855,819

Explanation of Revenues

The Capital Improvement Program is primarily funded through a fee structure based on the rentable square footage of County owned facilities. The fee is at the FY11 rate of \$2.75 psf.

The Capital Improvement Program receives some revenues from Energy Trust Incentives and Business Energy Tax Credits (BETC) from the State of Oregon.

Additional funding may be recognized through Federal Grant, Financing Proceeds, Inter Governmental Agreement, Interest Earnings and Sales to the Public.

Significant Program Changes

Last year this program was:

Last year this program was: #72070, Facilities Capital Operating Costs. A limited duration project manager has been hired to provide additional resources on the deferred maintenance bond projects.

Lead Agency: Department of County

Program Contact: John Lindenthal

Program Offer Type: Internal Service

Related Programs: 78007, 78008B

Program Characteristics:

Executive Summary

The Capital Improvement Program actively monitors, upgrades, and improves the County's portfolio of Tier II* and III*(substandard) buildings. The Program preserves the County's assets by investing in improvements that maintain building values and provide accessible, functional, and energy efficient facilities.

Program Description

The Capital Improvement Program (CIP) creates an annual 5-year Capital Plan that focuses on the County's 17 primary owned Tier II* and III** buildings. The plan works in conjunction with the Facilities Strategic Plan which provides a basis for a sound investment strategy that addresses building needs and includes projects ranging from equipment upgrades to construction of new facilities. *A Tier II building is one that is a desirable part of the County's long-term portfolio but has significant deferred maintenance needs which must be addressed. **A Tier III building is one that is not economical or impractical to bring to County standards and is therefore designated for disposition. Capital expenditures are avoided or minimized in Tier III facilities pending disposition of the building, if possible. The program allows Capital, bond/levy, grants, and other funding components to be distributed based on priorities established with the aid of a detailed needs assessment and a decision-scoring matrix. The program looks for project efficiencies that benefit the building users and extend the useful life of the building. The 5-year CIP Plan sets clear goals and fosters communication with departments as well as providing a tool to facilitate collaboration with both internal and external clients and building users. In FY10, the Facility Asset Management Evaluation (FAME) database projected a need of \$4.58/sq.ft. annually over a 30 year period excluding seismic. If seismic was included, it almost doubles the need. We use the FAME database as one indicator to determine building needs. Currently the rate for FY11 is \$2.75/sq.ft. and will be \$2.75/sq. ft. in FY12. The 8% increase in the rate for FY12 is in program offer 72071B. In addition to the annual increases, additional funding sources are needed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Completed CIP Projects	67.2%	85.0%	78.9%	85.0%
Outcome	Portion of Primary Owned Buildings which are rated as Tier I*	60.0%	60.0%	60.0%	66.7%
Outcome	Project Management costs (\$/hr)	95	91	91	91

Performance Measure - Description

The metric (output) for completed projects are those adopted stand-alone projects that are scheduled to be completed in current fiscal year. Only multi-year projects which are scheduled for completion in the subject year are included in the metric. The project completion metric is set at 85%. This allows for flexibility in adjusting project schedules due to County needs and unforeseen circumstances. In FY10, there were significant planned project delivery impacts due to American Recovery and Reinvestment Act (ARRA) Stimulus projects. In FY11 to date, we continue making progress in project completion metric. *A Tier I building is one which is designated for long-term retention and which meets current County standards. (MCIJ) Multnomah County Inverness Jail, the Laundry and Storage (3 buildings) are being moved to tier 1 status and East County Courts (ECC) being completed in FY12. Also, although, it is anticipated that the Penumbra Kelly Bldg. will be on the market in FY12, it is uncertain a transaction will close in FY12. This is one of a small number of other opportunities being evaluated at this time. Therefore, only the MCIJ buildings move and ECC have been added to the metric calculation. Comparable project management costs at the City of Portland will be \$106/hr in FY12.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$109,951
Contracts	\$0	\$1,206,000	\$0	\$800,000
Materials & Supplies	\$0	\$826,000	\$0	\$3,700,000
Internal Services	\$0	\$25,000	\$0	\$475,000
Capital Outlay	\$0	\$45,275,900	\$0	\$33,447,600
Total GF/non-GF:	\$0	\$47,332,900	\$0	\$38,532,551
Program Total:	\$47,332,900		\$38,532,551	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,000,000	\$0	\$4,679,274
Intergovernmental	\$0	\$1,981,000	\$0	\$1,019,700
Other / Miscellaneous	\$0	\$43,351,900	\$0	\$32,833,577
Total Revenue:	\$0	\$47,332,900	\$0	\$38,532,551

Explanation of Revenues

BWC includes \$9.1M restricted Portland Dev Commission Bridge ramp project carryover & East County Court project carryover estimated at 12.6M and \$2M sale proceeds for Kelly Bldg.
 \$150K Direct Fed for reimbursement on Hydro Electric study
 \$1.5M Fed thru State for continuing reimbursement on ARRA HRS & BAS projects
 \$140K IG Charges for Service is the Final payment on Jail Bed rental from Clackamas and Washington Counties
 \$529K IG Charges for Service is shared cost reimbursement from City of Portland at MCDC
 Cash Transfer and Intl Svc Reimbursement is program fee collected at \$2.75 psf on all Tier 2 & 3 Owned Primary square feet

Significant Program Changes**Last year this program was:**

Last year this program was: #72071, Facilities Capital Improvement Program (CIP).

This year, a One-Time-Only (OTO) Program Offer 72071B includes the rate increase of 8% as proposed in the Board-approved Facilities Strategic Plan. Without the projected rate increases, the CIP will be insufficient to meet future building needs. In addition, periodic infusions of additional funds and/or other funding strategies will be needed.

Also, there is one Full-Time-Employee (FTE) limited duration that is funded from this program offer. This person is working on the deferred maintenance bond projects.

Lead Agency: Department of County
Program Offer Type: Innovative/New Program
Related Programs: 78007, 78008A, 78009
Program Characteristics: One-Time-Only Request, Out of Target

Executive Summary

This one-time-only program offer is the 8% increase in the Capital Improvement Program (CIP) and Asset Preservation (AP) programs.

The 8% annual increases are as proposed in the Board-approved Facilities Strategic Plan. Without the projected rate increases, the Capital Improvement Program (CIP) and Asset Preservation (AP) funds will be insufficient to meet future building needs. In addition, periodic infusions of additional funds and/or other funding strategies will be needed.

The CIP and AP programs actively monitors, upgrades, and improves the County's building portfolio. The Program preserves the County's assets by investing in improvements that maintain building values and provide accessible, functional, and energy efficient facilities.

Program Description

This is a program offer to fund the 8% annual increase in the Capital Improvement Program (CIP) and Asset Preservation (AP) fees for FY12. The 8% increase amounts to approximately \$448,234 in FY12 and includes CIP funds of \$221,059 and AP funds of \$227,175.

Project list is as follows:

Bldg. 101 - Court House - Heating Risers - Add Valves Piping \$142,059
 Bldg. 425 - Yeon Shops - Security System - \$30,000
 Bldg. 425 - Yeon Shops - Replace Variable Frequency Drives (VFD) - \$49,000
 CIP Amount total = \$221,059

Bldg. 414 - Elections - Replace Windows - \$200,000
 Bldg. 311 - Juvenile Justice Center (JJC) - Replace Flooring - \$27,175
 AP Amount Total = \$227,175

This one-time-only (OTO) Program Offer includes the rate increase of 8% as proposed in the Board-approved Facilities Strategic Plan. Without the projected rate increases, the Capital Improvement Program (CIP) and Asset Preservation (AP) funds will be insufficient to meet future building needs. In addition, periodic infusions of additional funds and/or other funding strategies will be needed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Performance Measures will tie to program offer 72071A.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Capital Outlay	\$0	\$0	\$0	\$448,234
Total GF/non-GF:	\$0	\$0	\$0	\$448,234
Program Total:	\$0		\$448,234	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$448,234
Total Revenue:	\$0	\$0	\$0	\$448,234

Explanation of Revenues

One time only General Fund

Significant Program Changes

Last year this program was:

NA

Lead Agency: Department of County

Program Contact: John Lindenthal

Program Offer Type: Internal Service

Related Programs: 78007, 78008B

Program Characteristics: In Target

Executive Summary

The Asset Preservation (AP) Program is designed to create a self-sustaining fund which provides for the continuing reinvestment and capital work required to keep the County's Tier I* buildings safe, reliable, functional and efficient.

Program Description

The program creates accessible, functional, and energy efficient facilities that provide County services with space that meets their individual needs. The program focuses on the County's 34 primary owned Tier I* buildings and provides the funding to complete capital projects within these buildings. *A Tier I building is one which is designated for long-term retention and which meets current County standards. AP funding is intended to support replacement or repairs to essential building elements such as roofs, plumbing, electrical, heating ventilation air-conditioning (HVAC), Americans with Disabilities Act (ADA) modifications, seismic upgrades, and interior finishes that keep buildings functioning and optimizing their potential. The program prolongs building life and provides the County with assets that are worth their market value. It creates more usable buildings through upgrades in equipment, systems, and meeting of programs ever-changing needs. The program continues to look at the long term County benefits by examining program needs, building needs, flexibility, cost efficiencies, building operations and maintenance. AP rates are still well below what is necessary to sustain the fund but are being raised on an incremental basis to achieve self-sustaining funding. As outlined in the Board- approved Facilities Strategic Plan, rates must be increased by 8% per year in order to create the needed reserves to address the projected needs of our Tier I buildings in the future. The current rate for FY11 is \$2.75/sq.ft. and will continue to be \$2.75/sq. ft. in FY12. The 8% increase in the rate for FY12 is in program offer 72071B. The AP Program creates an annual 5-year Capital Plan that focuses on the County's 34 owned Tier I buildings. It works in conjunction with the long-term Facilities Strategic plan. The Capital Plan is based on a comprehensive database which identifies all projected replacement needs in Tier I buildings and then prioritizes and schedules needed work in the future. This allows Asset Preservation funds, bond/levy proceeds, grants, etc. to be invested based on priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Output Completed Projects	77.3%	85.0%	84.8%	85.0%
Outcome	Portion of Primary Owned Buildings which are rated as Tier I	60.0%	60.0%	60.0%	66.7%
Outcome	Project Management costs (\$/hr)	95	91	91	91

Performance Measure - Description

The metric (output) for completed projects are those adopted stand-alone projects that are scheduled to be completed in the current fiscal year. Only multi-year projects which are scheduled for completion in the subject year are included in the metric. The project completion metric is set at 85%. This allows for flexibility in adjusting project schedules due to County needs and unforeseen circumstances. In FY10, there were significant planned project delivery impacts due to American Recovery and Reinvestment Act (ARRA) Stimulus projects. In FY11 to date, we continue making progress in project completion metric. (MCIJ) Multnomah County Inverness Jail, the Laundry and Storage (3 buildings) are being moved to Tier 1 status and East County Courts (ECC) being completed in FY12. Also, although it is anticipated that the Penumbra Kelly Bldg. will be on the market in FY12, it is uncertain a transaction will close in FY12. This is one of a small number of other opportunities being evaluated at this time. Therefore, only the MCIJ buildings move and ECC have been added to the metric calculation. Comparable project management costs at the City of Portland will be \$106/hr in FY12.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$125,000	\$0	\$300,000
Materials & Supplies	\$0	\$116,600	\$0	\$2,025,000
Capital Outlay	\$0	\$4,686,265	\$0	\$3,086,022
Unappropriated & Contingency	\$0	\$500,000	\$0	\$1,605,000
Total GF/non-GF:	\$0	\$5,427,865	\$0	\$7,016,022
Program Total:	\$5,427,865		\$7,016,022	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$2,964,182
Other / Miscellaneous	\$0	\$5,427,865	\$0	\$4,051,840
Total Revenue:	\$0	\$5,427,865	\$0	\$7,016,022

Explanation of Revenues

Cash Transfer and Intl Svc Reimbursement is program fee collected at \$2.75 psf on all Tier 1 Owned Primary square feet.

Significant Program Changes**Last year this program was:**

Last year this program was: #72072, Facilities Capital Asset Preservation (AP). This year, a One-Time-Only (OTO) Program Offer 72071B includes the rate increase of 8% as proposed in the Board-approved Facilities Strategic Plan. Without the projected rate increases, the Asset Preservation will be insufficient to meet future building needs.

Also, (MCIJ) Multnomah County Inverness Jail, the Laundry and Storage (3 buildings) are being moved to Tier 1 status and East County Courts (ECC) being completed in FY12.

Lead Agency: Department of County

Program Contact: Peggidy Yates

Program Offer Type: Administration

Related Programs:

Program Characteristics: One-Time-Only Request, Out of Target, Climate Action Plan

Executive Summary

The Multnomah County Board of Commissioners approved the Intergovernmental Agreement Between Multnomah County and the City of Portland for the Coordination of Activities Related to Construction and Operation of the Portland Streetcar Loop on May 20, 2010. Multnomah County's objective was to support this important regional transportation project that contributes to the reduction of green house gas emissions. The County position was to ensure that its participation had a net zero impact on the County's overall budget. Revenues flowing to the County as a result of the project were dedicated to the County Bridge Fund and expenses incurred for the Local Improvement District assessment was targeted to be paid by the General Fund through Facilities and Property Management (FPM). FPM is seeking \$380,000 to pay for the assessment scheduled to be levied in 2012.

Program Description

The City of Portland is constructing the East Side Streetcar to connect to the existing Westside system. This project will support economic development in the Lloyd Center district and the near Eastside Industrial Urban Renewal District. In order for the City to connect the East Side Streetcar loop to the existing west side system, it is constructing tracks across the Broadway Bridge, the east/west approach to the bridge, as well as modifications to the Morrison and Hawthorne Bridge viaducts. A significant goal associated with the County's participation in the agreement with the City, was it would not place a financial burden on the County.

One of the financing mechanisms the City incorporated into the project was the formation of a Local Improvement District (LID). The formation of a LID allows the City to impose an assessment on properties adjacent to the new streetcar on the assumption that these properties will receive a benefit associated with increase customers and property values. Multnomah County owns and leases several properties that are incorporated in the newly formed LID. The assessment amount, in 2012 dollars, totals \$380,000 to be paid in the 2012 fiscal year.

The County understood its obligation to pay the assessment with the General Funds in exchange for the City of Portland providing the following compensation to the County for the granting the City an appropriate right of interest or right to construct water treatment facilities, environmental protections and an electrical substation and access pad in certain areas within the Morrison Bridge and Hawthorne Bridge cloverleaf ramps for \$310,000. In addition, the City agreed to an annual incremental cost of the maintenance of the Broadway of \$13,000 and the incremental cost of Broadway Bridge capital projects over the next 5 years for a total of \$24,000. The City's financial contributions were directed to the County's transportation budget because they are part of the Transportation Assets. The LID assessment is directed to the General Funds and paid by Facilities and Property Management as the County's property management center. The net result is a neutral financial impact on the County's overall budget.

This program impacts the Multnomah County and City of Portland's Climate Action Plan to reduce per capita daily vehicle miles traveled and specifically coincides with the County's CAP 6-6 prioritizing funding for low-carbon transportation and access projects, policies and programs that will achieve emission reduction goals while also balancing safety, maintenance and freight movement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome	Meets County's LID financial requirement.	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

Meets County's Local Improvement District assessment for the construction of the East Side Streetcar. Conforms with the Intergovernmental Agreement Between Multnomah County and the City of Portland for the Coordination of Activities Related to Construction and Operation of the Portland Streetcar Loop.

Legal/Contractual Obligation

Meets County's Local Improvement District assessment for the construction of the East Side Streetcar.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$0	\$380,000
Total GF/non-GF:	\$0	\$0	\$0	\$380,000
Program Total:	\$0		\$380,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$0	\$380,000
Total Revenue:	\$0	\$0	\$0	\$380,000

Explanation of Revenues

One time only General Fund request

Significant Program Changes

Last year this program was:
New Program

Lead Agency: Department of County

Program Contact: Jon Schrotzberger

Program Offer Type: Internal Service

Related Programs: 78005

Program Characteristics: In Target

Executive Summary

This program includes materials & services costs related to operating the portfolio of 131 buildings, over 3 million sq ft of space for a diverse client population. Costs include over \$4.5M for professional services and resource extensions such as requirements that add competitive contracts for such select services as repairs and maintenance of boilers, chillers, emergency generators, plumbing, as well as, building supplies (air, oil and water filters, lights, keys, etc). Facilities & Property Management (FPM) contracted and purchased over \$4.5 million in material and services in FY10 serving our 175+ direct tenant / clients and associated partners.

Program Description

This is the materials and services that are required to extend the resources of the in-house O&M staff (PO #72068) to supply priority access to critical services and technologies that are not needed full time. Facilities & Property Management provides professional contracting services and the transactional efforts required to: purchase and receive goods and services for repair and maintenance of building systems; reconcile and authorize payment of contractor / vendor invoices; administer contracts to comply with county guidelines; maintain a prudent but adequate level of inventory; and support the county's variety of occupant and program delivery requirements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Contract administration quarterly reporting	0	4	4	12
Outcome	Inventory system reporting accuracy	0.0%	90.0%	98.0%	99.0%

Performance Measure - Description

* Create reporting compliant with Administrative Review outcome recommended.

* In response to our Audit of Inventory Management: Facilities presented in May of 2009, we have set as our goal, to create an accurate and accountable inventory management system and reporting capability.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$1,297,756	\$0	\$1,193,327
Materials & Supplies	\$0	\$2,801,527	\$0	\$2,565,355
Unappropriated & Contingency	\$0	\$534,444	\$0	\$650,000
Total GF/non-GF:	\$0	\$4,633,727	\$0	\$4,408,682
Program Total:	\$4,633,727		\$4,408,682	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,643,869	\$0	\$1,372,328
Other / Miscellaneous	\$0	\$935,000	\$0	\$2,864,181
Total Revenue:	\$0	\$2,578,869	\$0	\$4,236,509

Explanation of Revenues

Facilities receives 79% of its revenues from Departmental Service Reimbursements. Additional 8% of revenues are from external leases or IGA (Intergovernmental Agreements). The remaining 13% of revenues are generated through service requests or enhanced services that are programmatic requirements such security or custodial services beyond basic building needs.

Significant Program Changes

Last year this program was: #72074, Facilities Operations of Buildings

Lead Agency: Department of County

Program Contact: Jon Schrotzberger

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Facilities and Property Management (FPM) pays utilities (electric, gas, water, sewer, waste hauling) for all County buildings. FPM administratively "passes-through" these expenses to County Departments as building charges to the respective tenants in those facilities.

Program Description

FPM manages the utility use for the Countywide building portfolio under the guidance of the Energy Manager, that is in the FPM Compliance section (PO #72068), working closely with both Building Automation Systems Manager and Property Managers (PO #72069). The actual utility expenses are then reallocated as actual charges back to the tenants either occupying or leasing the facility.

The waste/recycling disposal contracted effort for the majority of the county is now included in this offer which contributes to the Climate Action Plan, Local Govt Operations section, item 18-8 related to reduction of waste.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Reduction in net pounds of waste not diverted.	0.0%	0.0%	0.0%	10.0%
Outcome	Percentage of owned buildings that exceed the EUI benchmarks by 5%.	0.0%	0.0%	70.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

Waste Reduction: "Waste" is a total pounds created and "diverted from waste" is the recycled component. The recycling effort is identified as compost / commingled / glass and is deducted from the total waste tonnage collected.

EUI Compliance: "EUI, or Energy Use Intensity, is a unit of measurement that describes a building's energy use. EUI represents the energy consumed by a building relative to established benchmarks. We have 52 facilities in the current calculations. As the ARRA energy saving projects and the scheduled Capital projects complete this year, we will have 48 facilities projected to be in compliance with the benchmarked goal of 5% better than the EUI standard.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Materials & Supplies	\$0	\$6,100,000	\$0	\$6,100,000
Total GF/non-GF:	\$0	\$6,100,000	\$0	\$6,100,000
Program Total:	\$6,100,000		\$6,100,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$6,100,000	\$0	\$5,980,000
Other / Miscellaneous	\$0	\$0	\$0	\$120,000
Total Revenue:	\$0	\$6,100,000	\$0	\$6,100,000

Explanation of Revenues

FPM generates revenues by directly passing-through the actual expenses related to utilities. We receive reimbursement through internal client service funds.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #72075, Facilities Utilities Pass-Thru #72075

Three projects were started in FY'11 that will yield results in FY'12. The projects are a combination of ARRA funding & borrowing that will be the recipients of incentive payments from the Energy Trust of Oregon.

Lead Agency: Department of County

Program Contact: Colleen Bowles

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target

Executive Summary

Facilities Lease Management supports and enhances the County's objectives for its real estate portfolio by implementing the ideas, concepts, and strategies for a cost effective portfolio. This focus provides programs with efficient optimal space that meets spatial needs of the county.

Program Description

The Lease Management team focuses on Multnomah County's Leased Real Estate portfolio, which includes over 400,000 sq ft of our 3 million sq ft portfolio. This team provides distinct expertise and a strategic focus that provides County Officials and Agencies with the flexibility and ability to make informed decisions regarding the County's real property leased portfolio.

Lease Management supports County programs by directly managing over 100 leases, permits, and agreements which total over \$5 million annually. It serves critical operational needs through lease representation, documentation, administration, legal support, and enforcement. The section aggressively manages leases to ensure full compliance and protection of the County's interests.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Real Estate files updated 10 days after receipt of executed documents	100.0%	98.0%	98.0%	98.0%
Outcome	90% of leases renewed or terminated by expiration	100.0%	95.0%	98.0%	98.0%

Performance Measure - Description

Internal Lease documentation is a daily part of updating information, as well as, extended capacities in reporting. Annual lease administration enforcement is accomplished by utilizing the Facilities Lease information Administration Database. This database maintains the integrity of information encompassing building data, property tax exemptions, expense calculations, revenue reconciliations, as well as, lease renewal and expiration dates.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$202,910	\$0	\$210,573
Contracts	\$0	\$25,000	\$0	\$0
Materials & Supplies	\$0	\$5,221,700	\$0	\$5,062,577
Internal Services	\$0	\$4,496	\$0	\$2,259
Total GF/non-GF:	\$0	\$5,454,106	\$0	\$5,275,409
Program Total:	\$5,454,106		\$5,275,409	
Program FTE	0.00	2.00	0.00	2.00
Program Revenues				
Fees, Permits & Charges	\$0	\$6,656,694	\$0	\$5,275,409
Total Revenue:	\$0	\$6,656,694	\$0	\$5,275,409

Explanation of Revenues

Lease Management's main revenue source is the internal facilities charges to other Agencies. Real Estate services are becoming more self-sustaining through in-house representation in major transactions including savings over \$350,000 in outside commissions.

In 2012, anticipated lease & sales transaction volume, lease & parking administration & internal consultation will continue to result in cost avoidance due to in-house efforts.

Significant Program Changes

Last year this program was: #72076, Facilities Lease Management
#72076 - Facilities Lease Management

Lead Agency: Department of County

Program Contact: Rich Swift

Program Offer Type: Administration

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

FREDS Administration streamlines service delivery by providing the Division's operational programs (Fleet, Records, Electronics, Distribution, Stores) with the appropriate amount of direction and fiscal, budgetary and personnel support. This allows FREDS' operational sections to focus on meeting their customers' direct service needs with staffing levels that are as low as practical. FREDS' services impact the delivery and cost of nearly every service provided to the public, impact the productivity of every employee, support daily and emergency services, and ensure the maintenance of infrastructure which helps support the local economy and quality of life.

Program Description

FREDS Administration manages resources and service delivery costs effectively by:

- Leading and supporting the Division's operational sections to ensure that the right tools are provided to deliver quality service to clients. This is accomplished by meeting with County programs to right size the fleet and motor pools to meet programmatic delivery needs; effectively utilizing the services of Central Stores to reduce departmental transactional efforts; and to collaborate with departments and agencies to better understand how FREDS operational and support services can best meet their needs.
- Providing the appropriate administrative, fiscal, budgetary, personnel, and management support to streamline service delivery to meet departmental needs while effectively managing resources.
- Continuously working with the operational sections to cross train and share personnel, shift and adjust workloads, and refine processes that generate improvement. By sharing resources to produce results greater than the capabilities of each individual section, FREDS can provide services to over 60 non-county agencies. FREDS Administration helps the sections generate \$1,429,479 (FY10 Actual) in outside revenue which lowers overall service delivery costs and provides the community with quality, cost effective services.

These efforts contribute to the Climate Action Plan activities related to local government operations, item numbers: 18-6, 18-7, 18-8, 18-9

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of other government jurisdictions served by FREDS program	75	76	77	78
Outcome	External revenue received by FREDS program	1,429,479	1,396,863	1,081,634	1,269,005

Performance Measure - Description

- Output measure reflects services and goods provided to other governments in the metro region and throughout the state.
- Outcome measure shows external Revenues received by FREDS consist of Charges for Services. These revenues are driven by customer work and project plans so FREDS experiences variability much like any private business.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$471,957	\$0	\$312,860
Contracts	\$0	\$54,355	\$0	\$33,208
Materials & Supplies	\$0	\$20,972	\$0	\$18,267
Internal Services	\$0	\$33,605	\$0	\$45,354
Unappropriated & Contingency	\$0	\$21,803	\$0	\$206,877
Total GF/non-GF:	\$0	\$602,692	\$0	\$616,566
Program Total:	\$602,692		\$616,566	
Program FTE	0.00	4.59	0.00	3.59
Program Revenues				
Fees, Permits & Charges	\$0	\$195,241	\$0	\$213,029
Other / Miscellaneous	\$0	\$90,386	\$0	\$45,636
Total Revenue:	\$0	\$285,627	\$0	\$258,665

Explanation of Revenues

FREDS Division Management is funded in the Fleet Fund through allocations charged to the Fleet and Mail/Distribution Funds' operational sections based on each sections' percentage of total FREDS FTE and operational budgets.

Significant Program Changes

Last year this program was: #72088, FREDS Administration

Lead Agency: Department of County

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Fleet Services provides high-quality, efficient & cost effective vehicle & equipment purchasing & maintenance services, offering safe, reliable, economical & environmentally-sound transportation & related support services that are responsive to the needs of the County organization & other government agency customers.

Program Description

The County owns & operates over 700 units of rolling stock & supports over 500 units from other government agencies. Daily (M-F) operations are provided at three maintenance sites. Fleet Services focuses on collaborative relationships with other work functions of the County, such as MCSO Equipment Unit, Facilities Management, and Road Operations, to ensure coordinated service delivery for minimal customer business interruptions. Services & customer support provided by Fleet include:

- policy & best practice operational procedure development, implementation;
- inventory management; regulatory compliance; customer consultation & advice;
- preventive maintenance; emission inspections; towing;
- coordinated vendor repairs; equipment fabrication & modification specialty work;
- scheduled, unscheduled & emergency in-shop & field repairs;
- warranty and recall management & support; failure analysis;
- fuel management(onsite/offsite); tire repair/replacement(onsite/offsite); cleaning;
- driver safety, risk & liability management; accident claims management.

These efforts contribute to the Climate Action Plan activities related to local government operations, item numbers: 18-6, 18-7, 18-8

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Revenue from outside agencies	777,133	665,500	445,296	639,798
Outcome	% of outside revenue to overall revenue	16.0%	17.0%	11.9%	17.6%
Quality	Customer satisfaction on individual jobs with good to excellent ratings	99.0%	99.0%	99.4%	99.0%

Performance Measure - Description

Revenue from outside agencies helps reduce overhead costs. These revenues are driven by customer work & project plans so FREDs experiences variability much like any private business.

Customer satisfaction is a measure on individual workorders (jobs) as reported on our customer cards. Total cost of ownership indicates how customer costs are maintained across fiscal years.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,200,358	\$0	\$1,240,312
Contracts	\$0	\$19,848	\$0	\$19,848
Materials & Supplies	\$0	\$3,298,610	\$0	\$2,603,353
Internal Services	\$0	\$695,904	\$0	\$721,777
Unappropriated & Contingency	\$0	\$86,544	\$0	\$178,565
Total GF/non-GF:	\$0	\$5,301,264	\$0	\$4,763,855
Program Total:	\$5,301,264		\$4,763,855	
Program FTE	0.00	13.90	0.00	12.90
Program Revenues				
Fees, Permits & Charges	\$0	\$2,981,111	\$0	\$2,917,861
Intergovernmental	\$0	\$760,093	\$0	\$639,798
Other / Miscellaneous	\$0	\$530,527	\$0	\$256,679
Total Revenue:	\$0	\$4,271,731	\$0	\$3,814,338

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY11 charge rates. Outside agency revenue is based on providing current service levels at FY11 charge rates.

Significant Program Changes

Last year this program was: #72081A, FREDs Fleet Services

METRO terminated its long-standing IGA with County Fleet at the end of FY09/10 to move their maintenance services in-house after our revenue budget was set resulting in an anticipated loss of approximately \$220,000 in outside revenue during FY10/11. County Fleet has since executed an IGA with the State of Oregon DAS to provide maintenance & repairs for a number of State agency vehicles in the Portland/metro area. The anticipated revenue re-gain is slated to be \$195,000 in FY11/12.

Lead Agency: Department of County

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Vehicle Replacement Planning is provided as an interdependent function within Fleet Services (72081). The key objective is to collect revenue for the future purchase & equipping of vehicle assets (capital expenditures) to maximize investment return while keeping customers supplied with appropriate transportation options.

Program Description

Fleet Services collects & manages the funding for future replacement of vehicles and equipment. Fleet Services will specify, bid, award, receive, inspect, prepare for service and assign replacement vehicles. Fleet Services also collaborates with Material Management to administer the re-sale program (surplus disposal) for County vehicles. Vehicles are placed on an established life-cycle replacement schedule & replacement funds are collected from programs with assigned vehicles. The collected funds are used to buy new vehicles after the pre-determined years of life are met. The process to acquire & replace a current vehicle involves assessing the following elements: vehicle utilization (miles driven/time of operation); department/program needs; current working condition of vehicle; vehicle downtime & predicted future repair costs; safety; & sustainability.

These efforts contribute to the Climate Action Plan activities related to local government operations, item numbers: 18-6, 18-7

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of vehicles that are on delayed replacement	78.0%	50.0%	86.0%	73.0%
Outcome	Surplus gross sales revenue as % of purchase price	29.0%	10.0%	10.0%	10.0%

Performance Measure - Description

We continue to delay scheduled physical replacement and carry over collected funds on a significantly high number of vehicles. The primary reason for the delay of replacement is that vehicles are maintained in good condition and may have low mileage. The number of vehicles that come due for replacement in any given fiscal year varies widely. We continue to monitor responsible replacement strategies on an individual program basis, attempting to replace vehicles only when deemed necessary balancing program needs, safety, and usage.

Sale proceeds were high in FY09-10 as a result of the sale of heavy road equipment that was removed from inventory and sold to other government agencies (vs. light duty vehicles sales through auction).

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$3,000	\$0	\$0
Capital Outlay	\$0	\$3,342,482	\$0	\$3,886,049
Total GF/non-GF:	\$0	\$3,345,482	\$0	\$3,886,049
Program Total:	\$3,345,482		\$3,886,049	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,300,984	\$0	\$1,312,190
Other / Miscellaneous	\$0	\$3,228,640	\$0	\$3,247,444
Total Revenue:	\$0	\$4,529,624	\$0	\$4,559,634

Explanation of Revenues

Vehicles are placed on an established life-cycle replacement schedule and replacement funds are collected on a monthly basis from programs with assigned vehicles. The replacement amount is based on the vehicles actual cost. Fleet Services uses the replacement funds to buy replacement vehicles after the pre-determined years of life is met. If a vehicle is not replaced after its predetermined replacement life is reached, replacement charges are stopped.

Significant Program Changes

Last year this program was: #72082A, FREDS Fleet Vehicle Replacement
 In FY10/11 Fleet Replacement, in collaboration with Materials Management, established a redesigned disposal process for surplus vehicles. Higher resale outcomes are anticipated from a "no commission" contract with a new auctioneer.

Lead Agency: Department of County

Program Contact: Dwight Wallis

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Records Management supports County agencies and the public in maintaining public records in accordance with operational, legal, fiscal and public access needs.

Program Description

The program supports public records compliance by developing and maintaining retention schedules for all departments in a manner that meets legal and operational requirements while lowering costs, currently tracking approximately 2,500 record series. It maintains over 120 million documents in a centralized Records Center, including the County's historic archives dating back to 1855, as well as hard copy, microfilm, and electronic records. Storage of these records reduced the need for office space storage by over 51,000 square feet in FY10. The program also recycles large volumes of public records (69 tons in FY10) in a sustainable manner that ensures confidentiality.

In addition to serving as the County's Privacy Officer, the program provides training and consultation on electronic records keeping, document conversion, agency moves, complex public reference and referral questions, records preservation, and records management best practices. Archival research activity grew by 35% in 2010, while the program continues to provide support for electronic record initiatives related to SAP archiving, DART image conversion, disposition of legacy electronic databases, email archiving, District Attorney imaging, and the transition to Google Apps. Regarding the latter, the program developed one of the first comprehensive public email "cloud" migration guidelines in the country. The program also continued extensive internal improvements, including a re-engineering of plat map processes that increased storage capacity by 20% and significantly reduced process time. Utilizing a recently hired Electronic Records Management Analyst, the program is developing training on effective desk top records management, improving it's extensive web content, and developing procedures to manage electronic content in compliance with public records law.

These efforts contribute to the Climate Action Plan activities related to local government operations, item number: 18-8

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Retrievals, Refiles and Interfiles (Record Actions) Performed	15,046	13,500	14,000	13,500
Outcome	% of Current Retention Schedules (Updated within the last 5 years)	83.0%	80.0%	83.0%	85.0%
Output	Boxes, Microfilm Rolls, Maps and Plans Maintained in the Records Center	99,498	99,000	93,000	93,000
Quality	% of Records Retrievals Delivered to Customer Within 1 Business Day	99.0%	98.0%	96.0%	98.0%

Performance Measure - Description

Reduction in items stored related to shipment of security microfilm to State Archives, and elimination of redundancies in plat map system.

Legal/Contractual Obligation

ORS 192 and OAR 166 outline public records mandates for the Records Officer, microfilm, imaging, storage, retention, and access. 45 CFR 164.530(a) mandates the HIPAA Privacy Officer, responsible for the privacy of personal health information. Executive Rule 301 assigns retention schedule function to program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$403,322	\$0	\$406,945
Contracts	\$0	\$29,074	\$0	\$22,500
Materials & Supplies	\$0	\$31,271	\$0	\$31,977
Internal Services	\$0	\$350,226	\$0	\$393,880
Unappropriated & Contingency	\$0	\$34,799	\$0	\$45,016
Total GF/non-GF:	\$0	\$848,692	\$0	\$900,318
Program Total:	\$848,692		\$900,318	
Program FTE	0.00	3.40	0.00	3.40
Program Revenues				
Fees, Permits & Charges	\$0	\$715,817	\$0	\$715,817
Other / Miscellaneous	\$0	\$132,875	\$0	\$184,501
Total Revenue:	\$0	\$848,692	\$0	\$900,318

Explanation of Revenues

Records Management is funded by an allocation system through the Distribution Fund. Total program costs are allocated based on each department's share of the number of boxes stored, boxes brought into the Records Center (accessioned), and record actions performed in FY10.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

In response to increasing demands for electronic records management support, the program added a limited duration Electronic Records Management Analyst in FY11. This position is currently focusing on e-records training, disposition processes for legacy/archival electronic records, and improvements to the program's web resources during the transition to Drupal web maintenance. Anticipated FY12 projects include improvements to retention schedule design for e-records compliance, and development of systematic archival processes for improved on-line public access to archival resources, and accessioning/preservation of electronic records.

Lead Agency: Department of County

Program Contact: Garret Vanderzanden

Program Offer Type: Internal Service

Related Programs: 78021

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Distribution Services provides county agencies pickup and delivery of mail and supplies, processing and metering of U.S. Mail, U.S. Mail training and consultation, and management of mail services contracts. Distribution Services mission is to guarantee County programs have what they need, when they need it, and where they need it.

Program Description

Distribution Services effectively manages County resources and minimizes service delivery costs by:

1. Centralizing inter-office mail distribution and supply delivery, including Central Stores products, County records, Health Clinic lab samples, and on-demand special deliveries. Pickups are delivered the same day to most of the 130 mail stops throughout 100 locations.
2. Partnering with the State and Portland delivery systems to send and receive interoffice mail from other Willamette Valley governments increasing intergovernmental efficiency and facilitating communication across governments in the region.
3. Managing a multi-jurisdictional contract for presort services reducing mail postage costs for all participating governments (24% savings to the County for presort mail). Maintaining centralized mail service contracts (for example folding/insertion, addressing, and metering) also generates savings and creates departmental efficiencies for vote-by-mail, tax mailings, and other specialized projects.
4. Metering US mail centrally (914,150 pieces) ensures that all US Mail is delivered to the United States Postal Services (USPS) by the end of the business day and reduces overall County costs due to the need to operate and maintain fewer postage meters.
5. Partnering with the USPS to ensure accurate and up to date information on mailing standards in an increasingly complex and changing environment. Providing clear instruction and training on existing and proposed USPS standards to County employees.
6. Serving a vital role in emergency preparedness planning for Multnomah County. Distribution Services is a component of the Receipt, Stage, and Storage Center and functions as a high-security, central contact point for receipt and distribution of supplies and equipment for Multnomah County in the event of an emergency.

These efforts contribute to the Climate Action Plan activities related to local government operations, item number: 18-8

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of pieces of mail processed	914,150	960,000	898,284	900,000
Outcome	Presort discount over full postage	24.0%	24.0%	24.0%	24.0%
Quality	US Mail delivered to USPS same day as pick up	100.0%	100.0%	100.0%	100.0%
Input	Number of mail stops receiving delivery services	127	130	130	130

Performance Measure - Description

Mail pieces processed refers to all mail that has been metered through the Distribution Services postal equipment.

Presort discount over full postage refers to the USPS discount price the County receives for preparing and sorting mail prior to delivery to the USPS.

Legal/Contractual Obligation

Receipt, Stage and Storage Center (also known as RSS) role in support of County Emergency Management and County Health Department during emergency response operations. Distribution Services and Central Stores in concert are the only local RSS to be officially certified by the State of Oregon. During emergency response operations the RSS has also functioned as a regional distribution point for the Tri-County area.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$503,750	\$0	\$516,470
Contracts	\$0	\$51,225	\$0	\$43,584
Materials & Supplies	\$0	\$1,042,154	\$0	\$1,065,510
Internal Services	\$0	\$174,964	\$0	\$146,698
Unappropriated & Contingency	\$0	\$72,096	\$0	\$92,491
Total GF/non-GF:	\$0	\$1,844,189	\$0	\$1,864,753
Program Total:	\$1,844,189		\$1,864,753	
Program FTE	0.00	7.40	0.00	7.40
Program Revenues				
Fees, Permits & Charges	\$0	\$1,446,881	\$0	\$1,421,497
Intergovernmental	\$0	\$86,149	\$0	\$73,118
Other / Miscellaneous	\$0	\$311,159	\$0	\$370,139
Total Revenue:	\$0	\$1,844,189	\$0	\$1,864,754

Explanation of Revenues

Distribution Services is funded by a charge system through the Distribution Fund. Service reimbursements are based on delivery stops, US Mail sent, and special services requested. Data used for the estimates are based on historical data and current service levels.

Significant Program Changes

Last year this program was: #72084, FREDS Distribution Services

Lead Agency: Department of County

Program Contact: Garret Vanderzanden

Program Offer Type: Internal Service

Related Programs: 78020

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Materiel Management provides goods and supplies to County Departments and other government agencies. By aggregating government supply needs Materiel Management can buy in volume at discounted prices. By centralizing product procurement, receiving, inventory control, warehousing, invoice reconciliation and input, and delivery, Materiel Management reduces the total governmental effort expended on materiel acquisition.

Program Description

Materiel Management provides professional buying services and centralizes the transactional efforts required to: purchase and receive goods into the county financial and inventory asset systems; reconcile and authorize payment of vendor invoices; maintain a prudent but adequate level of inventory; and fill orders for delivery to all County programs and 229 non-County programs. To support these activities, Materiel Management provides clean, secure, and environmentally controlled storage, maintains a pharmacy wholesale license, manages health product recalls, and obtains deep product discounts as compared to the retail market.

Materiel Management purchased and distributed \$6,834,824 in materiel in FY10 across 250+ partners, including Family Planning products to external State Family Planning partners. This enables the program to offset operating costs through external revenues and to extend County funds through higher volume purchasing. 1,330,505 items were received and distributed in FY10. 16,702 orders were fulfilled with 59,925 line items shipped. 2,349 purchase orders were executed with 6,068 subsequent accounts payable and receivable transactions. Centralizing these functions allows for leveraging of staff expertise as well as operational economies of scale which increase efficiencies and leads to reduced costs per item.

Centralized commodities procurement enables the County to more easily meet Sustainability targets. Examples include use of post consumer recycled waste content in paper supplies, use of green janitorial supplies and development of a countywide battery and e-waste recycling program.

Materiel Management also serves a vital role in emergency preparedness planning for Multnomah County. The program is a component of the Receipt, Stage, and Storage Center and functions as a high-security, central contact point for receipt and distribution of supplies and equipment for Multnomah County in the event of an emergency.

These efforts contribute to the Climate Action Plan activities related to local government operations, item numbers: 18-8, 18-9

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of material items issued in fiscal year	1,330,505	1,287,568	1,082,602	1,082,602
Outcome	External revenue	291,865	300,000	274,669	300,000
Efficiency	Number of inventory turns within FY	8	8	7	8
Quality	Customers receive ordered goods within 24 hrs	89	90	90	90

Performance Measure - Description

"Inventory turns" is an industry standard that indicates how many times the entire inventory is replaced in a year. 5 to 7 inventory turns are considered the benchmark. Numbers below this reflect the stocking of low demand inventory, which increases overall costs.

Legal/Contractual Obligation

Receipt, Stage and Storage Center (also known as RSS) role in support of County Emergency Management and County Health Department during emergency response operations. Distribution Services and Central Stores in concert are the only local RSS to be officially certified by the State of Oregon. During emergency response operations the RSS has also functioned as a regional distribution point for the Tri-County area.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,004,872	\$0	\$1,043,203
Contracts	\$0	\$172,860	\$0	\$131,319
Materials & Supplies	\$0	\$3,184,366	\$0	\$3,136,976
Internal Services	\$0	\$405,927	\$0	\$401,216
Unappropriated & Contingency	\$0	\$664,936	\$0	\$644,436
Total GF/non-GF:	\$0	\$5,432,961	\$0	\$5,357,150
Program Total:	\$5,432,961		\$5,357,150	
Program FTE	0.00	12.20	0.00	12.20
Program Revenues				
Fees, Permits & Charges	\$0	\$4,410,509	\$0	\$4,337,356
Other / Miscellaneous	\$0	\$1,022,452	\$0	\$1,019,793
Total Revenue:	\$0	\$5,432,961	\$0	\$5,357,149

Explanation of Revenues

Materiel Management is funded by an allocation system through the Distribution Fund. Total program costs for FY11 are reduced by anticipated external revenues and the net balance is allocated to departments based on each department's share of the total value of County products processed by Materiel Management in FY10. As required by County Code charges to other governments are set as a 10% surcharge of product cost and are estimated at \$274,669 for FY10.

Significant Program Changes

Last year this program was: #72085, FREDS Materiel Management

Lead Agency: Department of County

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target

Executive Summary

The Motor Pool program provides shared vehicles for single trip or short-term use available to employees of all County departments. Fleet Services recoups costs by maintaining a competitive rate and meets customer requirements by monitoring daily use and availability of vehicles in meeting customer requirements.

Program Description

There are four Motor Pool sites located around the County to help programs manage their short-term business transportation needs. A variety of vehicle types are available for use: sedans, light trucks, passenger and cargo vans, and specialty equipment. In its entirety, this program may be the largest car sharing program in the state. The program operates through a reservation and per hour charge back system. The purpose of the centrally managed Fleet Motor Pools is to eliminate underutilization of assigned vehicles and reduce private mileage reimbursement costs; thereby supporting departmental travel needs with ease of use and almost zero administrative effort. The downtown site operates as a public parking lot, and provides parking at market rate for County-owned and employee privately-owned vehicles, including car pool spaces.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of motor pool trips provided	14,291	13,750	14,800	14,500
Outcome	Vehicle availability at Downtown & Mult Bldg pool	100.0%	99.0%	100.0%	99.0%

Performance Measure - Description

Motor pool trips is a measure of customers business transportation needs. Vehicle availability is a measure of ability to supply vehicles for those needs. The two measures determine the correct size of the motor pool.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$179,714	\$0	\$180,205
Contracts	\$0	\$55,475	\$0	\$55,475
Materials & Supplies	\$0	\$57,354	\$0	\$214,967
Internal Services	\$0	\$26,906	\$0	\$24,699
Unappropriated & Contingency	\$0	\$200,000	\$0	\$16,214
Total GF/non-GF:	\$0	\$519,449	\$0	\$491,560
Program Total:	\$519,449		\$491,560	
Program FTE	0.00	2.41	0.00	2.41
Program Revenues				
Fees, Permits & Charges	\$0	\$436,271	\$0	\$576,457
Intergovernmental	\$0	\$6,003	\$0	\$7,960
Other / Miscellaneous	\$0	\$162,430	\$0	\$41,455
Total Revenue:	\$0	\$604,704	\$0	\$625,872

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY10 charge rates. Outside agency revenue is based on providing current service levels at FY10 charge rates.

Significant Program Changes

Last year this program was: #72086, FREDs Motor Pool

Lead Agency: Department of County

Program Contact: Rich Swift

Program Offer Type: Internal Service

Related Programs:

Program Characteristics: In Target

Executive Summary

Electronic Services installs and maintains of a wide array of electronic equipment for County programs and other local governments in the areas of jail security systems, access control systems, two-way radio communications, closed circuit television security systems, and emergency vehicle equipment.

Program Description

The program maintains approximately 7000 pieces of equipment for County programs and other agencies. Electronic Services effectively manages resources and service delivery costs to its customers by:

- Diagnosing and repairing equipment at the component level. This permits staff to use the same set of technical skills across a wide array of highly specialized electronic equipment types thus reducing the number of technical specialists required.
- Focusing on the benefits of government partnerships and sharing technical expertise and equipment rather than duplicating them. Electronic Services provides the community with quality service, cost effectively. Agencies such as the City of Portland, Oregon City and Clark County can deploy specialized electronic equipment without needing to hire specialized staff. As a result, County fixed costs are shared by other organizations. In FY10, revenue from other governments was \$231,089 or 24% of Electronic Services' service revenue.
- By operating with comparatively high number of billable hours and relatively low overhead, Electronic Services maintains a shop rate at about 90% of the market.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Work Orders Completed	860	1,250	1,000	1,050
Outcome	Hours in a year (8736) radio network is down	8	6	2	5
Efficiency	Repair turn around time - work orders completed in 48 hour	0.0%	95.0%	96.0%	95.0%
Quality	Over all customer satisfaction	99.0%	100.0%	98.0%	100.0%

Performance Measure - Description

In order to reduce time spent on administration the program changed its work order process. The program continues to add external customers so an increase in outside agency sales will increase the number of work orders completed over FY11's current estimate. The "Work Orders Completed" measure remains relevant. Radio network availability is expressed in hours. This is a better expression of the maintenance and event response work performed by the program. Repair turn around % meets the target and the program continues to maintain a high % of customer satisfaction.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$733,311	\$0	\$752,230
Contracts	\$0	\$150	\$0	\$7,250
Materials & Supplies	\$0	\$295,696	\$0	\$265,669
Internal Services	\$0	\$75,503	\$0	\$55,110
Unappropriated & Contingency	\$0	\$444,058	\$0	\$57,053
Total GF/non-GF:	\$0	\$1,548,718	\$0	\$1,137,312
Program Total:	\$1,548,718		\$1,137,312	
Program FTE	0.00	6.10	0.00	6.10
Program Revenues				
Fees, Permits & Charges	\$0	\$794,148	\$0	\$790,697
Intergovernmental	\$0	\$216,099	\$0	\$212,314
Other / Miscellaneous	\$0	\$615,672	\$0	\$633,822
Total Revenue:	\$0	\$1,625,919	\$0	\$1,636,833

Explanation of Revenues

The program is funded by service charges through the Fleet Fund. Internal service reimbursements estimates are based on historical data, current service levels, and FY09 charge rates. Internal revenues are stated in the internal service revenue budget line. Outside agency revenue, stated in the charges for services line, is based on providing current service levels at FY10 charge rates, plus additional revenue for anticipated projects.

Significant Program Changes

Last year this program was: #72087, FREDs Electronic Services

Lead Agency: Department of County

Program Contact: Sherry Swackhamer

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The IT Innovation and Investment offer provides funding and governance for the one-time-only portion of IT capital projects greater than \$75,000. These dollars are available to all departments, MCDA, & MCSO via an application & evaluation process that defines the criteria and governance for selecting and monitoring cross-departmental technology capital investment projects. The process is designed to ensure the County measures and receives value from these investments. Requests must be accompanied by a scope document and total cost of ownership model, including an analysis of both one-time-only and ongoing operational funding impacts. Once approved, project sponsors must commit to measures that are monitored to analyze and report on the value proposition.

Program Description

The IT Advisory Board oversees and provides governance for the County's cross-departmental capital investments in technology. Program includes carryover dollars for 5 in-process projects supporting DCHS, HR, LPSCC, OIT & MCHD. Potential projects for FY 2012 include replacement of Budget Software, GIS/logistics capabilities for the MC Library, leveraging the MCDA Document Management system concept for DCJ, and the addition of Employee Self-Service benefit processing capabilities. Projects completed in FY 2011 include the implementation of SAP's Procurement for Public Sector product for contract tracking and management, the implementation of the JuST System (Juvenile Services Tracking) for DCJ providing case management and tracking capabilities utilized by county employees and external partners, and the selection of a new Mental Health System for DCHS.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of projects monitored per monitoring process	0.0%	100.0%	100.0%	100.0%
Outcome	Increase in value derived from IT capital projects	0	80	0	80

Performance Measure - Description

Output - 100% of the funded projects will be monitored by ITAB per the established monitoring rules.

Outcome - Increase in IT capital projects completing and meeting agreed upon outcomes.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$0
Contracts	\$0	\$5,594,434	\$0	\$6,416,618
Materials & Supplies	\$0	\$307,387	\$0	\$555,427
Internal Services	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$466,707
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$5,901,821	\$0	\$7,438,752
Program Total:	\$5,901,821		\$7,438,752	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$148,227	\$0	\$0
Other / Miscellaneous	\$0	\$5,753,594	\$0	\$7,438,752
Total Revenue:	\$0	\$5,901,821	\$0	\$7,438,752

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #79000, IT Innovation and Investment Fund

This program offer contains a one-time General Fund cash transfer for the Budget System Replacement project. A complete description of that project can be found in program #72030, Countywide Budget System.

Lead Agency: Department of County

Program Contact: Gary Wohlers

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The office of Information Technology is engaged in two significant projects to modernize the County's information technology infrastructure: the data center and disaster recovery (DCDR) project, and the network convergence project. The DCDR project will move the County's data center from its current location to a "two-site" model adding disaster recovery capabilities for the highest priority systems and addressing short- and long-term risks associated with age, design and capacity of the current facility. The network convergence project will upgrade the County's network to support both data and voice, replace the County's aging, end-of-life phone systems, and enable the availability of new capabilities for County communications.

Program Description

This offer funds the continuance of two strategic IT projects approved by the Board of County Commissioners. These projects form the basis to move the County's technology platforms into the 21st century. The DCDR project will fund a new County-owned data center currently under construction in the basement of the new East County Courthouse; and a leased co-location site that will provide a variable cost structure to expand and contract based on County needs. Disaster recovery capabilities that do not currently exist will be added for the highest priority systems. Much progress has been made on this project, the location and detailed design documents are final. The best regional location for the co-location site has also been determined to be Washington County and an RFP to select the co-location vendor is in process.

The second project will significantly enhance the County's network to support data and voice services, and replace our legacy phone system. Risks associated with the current phone system vendor, acquired while in bankruptcy, will also be reduced as we implement technologies that are supported, provide increased functionality, and reduce operational cost related to moves, adds and changes.

In preparation for these projects, IT and departments are focused on clean up and disposition of unnecessary data, systems, and equipment to minimize the data center footprint, and eliminate unnecessary and outdated data and technologies. Both projects will result in operating efficiencies for IT and our customers. Additional funding from IT beginning work in capital is included in this program offer to internally fund additions to these projects based on the finalization of requirements, strategies, technologies, & locations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Quarterly Milestone Reviews for each project	0	8	6	8
Outcome	Percent of deliverables for each milestone met at the end of quarterly milestone	0.0%	80.0%	60.0%	80.0%

Performance Measure - Description

Output - quarterly milestones will be established and results measured for each project.

Outcome - percent of quarterly milestones met.

(These projects will span multiple budget years.)

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$0
Contracts	\$0	\$6,000,000	\$0	\$2,089,086
Materials & Supplies	\$0	\$0	\$0	\$0
Internal Services	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$2,144,267
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$6,000,000	\$0	\$4,233,353
Program Total:	\$6,000,000		\$4,233,353	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$0	\$0
Other / Miscellaneous	\$0	\$6,000,000	\$0	\$4,233,353
Total Revenue:	\$0	\$6,000,000	\$0	\$4,233,353

Explanation of Revenues

Significant Program Changes

Last year this program was: #79001, IT Strategic Modernization Projects

Lead Agency: Department of County

Program Contact: Keith Johnson

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The IT Planning, Projects, and Portfolio management offer represents the IT administrative functions. This offer focuses on oversight of the budget process, equipment procurement process, contracting and software licensing, and the management of IT projects. Other areas of administrative responsibility include coordination of HR functions, finance and accounts payable, and resource planning and portfolio management.

Program Description

The program includes the administrative group responsible for budgeting, finance, procurement, accounts payable, contracting, and software licensing. This group includes an IT Finance Manager to provide oversight and an IT Contract Administrator to provide specialized expertise in the development and monitoring of large software and hardware contracts.

Also included is the project and portfolio management team. This group is tasked with developing and implementing industry standards for managing IT projects especially high-risk, capital projects. Skilled projects managers are also a part of the team to provide the hands-on expertise needed to successfully manage risk and successfully complete these projects.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Increased percentage of planned work	62.0%	0.0%	60.0%	60.0%
Outcome	Number of contracts inventoried and monitored	0.0%	0.0%	90.0%	95.0%

Performance Measure - Description

Output measure - designed to report the number of employees correctly tracking their time in Planview (resource planning system). Demonstrates the effective utilization of IT resources.

Outcome measure - measures the number of contracts inventoried and monitored on a regular basis to effectively manage and minimize risks.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,277,648	\$0	\$3,107,919
Contracts	\$0	\$0	\$0	\$126,000
Materials & Supplies	\$0	\$197,629	\$0	\$90,436
Internal Services	\$0	\$0	\$0	\$3,700
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,475,277	\$0	\$3,328,055
Program Total:	\$2,475,277		\$3,328,055	
Program FTE	0.00	18.00	0.00	22.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,475,277	\$0	\$2,520,260
Other / Miscellaneous	\$0	\$0	\$0	\$807,795
Total Revenue:	\$0	\$2,475,277	\$0	\$3,328,055

Explanation of Revenues

Significant Program Changes

Last year this program was: #79002, IT Planning, Projects & Portfolio Management

Lead Agency: Department of County

Program Contact: Dan Gorton

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Data Center Operations and Technical Services provide the hardware, software installation, maintenance, troubleshooting, technical and operational support for all County computing systems. These systems provide critical services to citizens and must be maintained in a highly available, secure and recoverable environment. This program includes 24x7x365 operations of the data center with Operations and Technical Services staff supporting restoration of services during service disruptions 24x7. These teams provide reliable, responsive, secure systems ensuring maximum server uptime in support of maximum application availability in an efficient and cost effective manner.

Program Description

Data Center Operations and Technical Services provide hardware and software management, server system maintenance, upgrades, problem resolution, server and storage management, asset tracking and after-hours support for all County business systems running in the data center. This program also provides vendor management for data center hardware and software systems. This program coordinates with county resources for data center facility requests and activity for the computer room equipment and systems. Included in this service are the Technical Services staff who provide software and hardware architecture design, planning, acquisition and installation. They also manage capital replacement and capacity planning for computer room hardware. Additional services provided by this program are data backup and restore services, storage management, emergency response and physical data center security. A new data center is under construction in the basement of the ECC facility funded in program offer 79001.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Data replicated or put on output tapes sent to offsite storage daily	98.0%	99.0%	99.0%	99.0%
Outcome	Production system availability for hardware and operating systems	98.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Output measure - ensures that backup data is available on tape or offsite disk in the event of equipment failure or service disruption.

Outcome measure - measures the availability of production systems. The goal is minimum disruption in business processes and services due to system outages.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,814,195	\$0	\$2,771,855
Contracts	\$0	\$64,663	\$0	\$17,500
Materials & Supplies	\$0	\$1,224,439	\$0	\$1,047,074
Internal Services	\$0	\$600	\$0	\$17,707
Capital Outlay	\$0	\$248,501	\$0	\$300,000
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$4,352,398	\$0	\$4,154,136
Program Total:	\$4,352,398		\$4,154,136	
Program FTE	0.00	20.00	0.00	20.25
Program Revenues				
Fees, Permits & Charges	\$0	\$4,052,398	\$0	\$4,140,594
Other / Miscellaneous	\$0	\$300,000	\$0	\$13,542
Total Revenue:	\$0	\$4,352,398	\$0	\$4,154,136

Explanation of Revenues

Significant Program Changes

Last year this program was: #79004, IT Data Center

Lead Agency: Department of County

Program Contact: Dan Gorton

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Help Desk program offer provides a single point of contact to County staff for accessible and customer-focused technical assistance. It supports County staff in furthering their goals to serve the citizens of Multnomah County. Support is provided in a friendly and professional manner while service requests are tracked, questions are answered, informal instruction is offered, and problems are resolved or escalated to other IT teams.

Program Description

Help Desk Services provides support and proactive diagnosis of computer equipment and software issues for over 4,500 employees and business partners. By focusing on first call solutions to problems accessing documents, working with Word documents, spreadsheets, and other desktop applications, the Help Desk is able to minimize escalations to other IT teams and resolve customer problems as quickly as possible. Services are provided 24*7, 365 days a year to ensure that customer needs are addressed in a timely manner. County employees can focus on their mission to serve the public. In addition to resolving specific issues with desktop applications and vendor provided applications, the Help Desk also provides ad hoc training for software and hardware use in order to minimize future problems that hinder employees' ability to work effectively. Help Desk staff also provide support and help for internal IT functions such as the Applications, Desktop, Data Center and Administration groups. The Helpdesk averages 3,700 incident tickets per month. Of those incidents an average of 2,500 (68%) are resolved at the Helpdesk while others are escalated to other IT teams.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of customer tickets created	38,749	25,927	44,447	40,000
Outcome	Abandonment rate	5.0%	5.0%	5.0%	5.0%
Outcome	Calls resolved at the Helpdesk	68.0%	68.0%	69.0%	70.0%

Performance Measure - Description

These measures are industry standards for Help Desk organizations. An analysis is done on data used to track the measures to determine ways to improve service and reduce downtime.

Output Measure - Number of help desk tickets created based on calls from customers.

Outcome Measure - Abandonment rate -An abandoned call is when a customer calls the Helpdesk but then hangs up, typically due to extended hold times while waiting to talk to an agent. Caller abandonment rate will be less than or equal to 5%.

Outcome Measure - Calls Resolved @ Help Desk - 70% or more of the tickets entered by Help Desk staff into the call tracking database will be resolved by a Helpdesk agent without requiring escalation to other IT staff.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$867,984	\$0	\$955,054
Contracts	\$0	\$2,000	\$0	\$0
Materials & Supplies	\$0	\$29,476	\$0	\$5,714
Internal Services	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$899,460	\$0	\$960,768
Program Total:	\$899,460		\$960,768	
Program FTE	0.00	8.15	0.00	8.90
Program Revenues				
Fees, Permits & Charges	\$0	\$899,460	\$0	\$960,768
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$899,460	\$0	\$960,768

Explanation of Revenues

Significant Program Changes

Last year this program was: #79005, IT Help Desk Services

Lead Agency: Department of County

Program Contact: Tim Boylan

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Telecommunications program manages all voice and video communication services for about 5,000 County and partner employees. The services provided by this program facilitate communication with citizens, business partners and employees. The Telecom group purchases, implements and manages voice switches, desktop phones, mobile phones, vendor service contracts, customer billing processes, employee moves adds and changes and equipment for special projects. Telecom also maintains an Intergovernmental Agreement with the City of Portland to provide citizens an Information & Referral service.

Program Description

The County maintains a large voice system that processes over 25,000 incoming calls and voice mails each day. This program coordinates the installation and maintenance of all voice equipment and associated technologies including: wiring, switching and routing equipment, desk phones, call center consoles and connectivity to the public telephone system. The program also purchases and supports wireless devices such as smartphones and cell phones. Telecom is responsible for supporting phones and applications for about 5,000 customers across 99 County locations. Telecom works closely with departments to identify communication needs then implement technologies to address them. Key services supported by this program include all the County's call centers such as the Mental Health Crisis line. Large projects coordinated by Telecom include office relocations, facilities provisioning and remodeling. Telecom also manages the acquisition, configuration and maintenance of 23 video conferencing units at 14 locations. These are used heavily by the State Courts, Department of Community Justice and Public Defenders. Telecom will be selecting a new technology platform in FY 2012 funded in program offer 79001.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average time (in hrs) to respond to high priority incidents	1	1	1	1
Outcome	High priority incidents resolved within 12 hours	99.0%	95.0%	99.0%	98.0%

Performance Measure - Description

Output measure - High priority incidents are problems that cause service disruptions. Problems are reported to the Help Desk or Telecom repair line, at which time they are logged and technicians dispatched.

Outcome measure - measures the amount of time required to resolve high priority incidents. The % was changed for FY 2011 to reflect an improvement in the response goal from 48 to 12 hours. FY 08-09 and FY 09-10 were 48 hours.

Legal/Contractual Obligation

Intergovernmental Agreement with City of Portland for the Information & Referral service.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,042,068	\$0	\$1,000,877
Contracts	\$0	\$25,000	\$0	\$60,000
Materials & Supplies	\$0	\$3,965,432	\$0	\$2,477,724
Internal Services	\$0	\$18,500	\$0	\$16,580
Capital Outlay	\$0	\$569,172	\$0	\$115,800
Total GF/non-GF:	\$0	\$5,620,172	\$0	\$3,670,981
Program Total:	\$5,620,172		\$3,670,981	
Program FTE	0.00	8.00	0.00	7.50
Program Revenues				
Fees, Permits & Charges	\$0	\$4,158,547	\$0	\$3,670,981
Other / Miscellaneous	\$0	\$1,461,625	\$0	\$0
Total Revenue:	\$0	\$5,620,172	\$0	\$3,670,981

Explanation of Revenues**Significant Program Changes**

Last year this program was: #79006, IT Telecommunications Services

Lead Agency: Department of County

Program Contact: Tim Boylan

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

The Network Connectivity program includes both the Wide Area Network (WAN) and Security Programs. The WAN group provides a stable and secure network for data communications between county buildings and to external networks. This facilitates public access to the county by offering Internet access at the libraries, connections to the Internet for the county's website and secure links to partners such as the Oregon Community Health Information Network (OCHIN), the City of Portland and the State of Oregon. The Security Program component of this offer is focused on identification and mitigation of risks to the County's information assets. The Security program develops policy, provides consulting services to departments, and respond to audit and investigative requests.

Program Description

WAN Services designs, implements and manages the secure data network infrastructure that connects County buildings and provides access to the Internet. This program implements and manages remote access for County employees to securely connect to County data from any location that has Internet connectivity. WAN works closely with external partners such as the City of Portland to create secure network links in order to share vital data. The Information Security Management program uses ISO standards to provide information security program development for the County. The ISO approach of Plan-Do-Check-Act includes (i) understanding the County's information security requirements, establishing security policies and objectives; (ii) implementing and operating controls to manage information security risks; (iii) monitoring and reviewing the performance and effectiveness of the security program; and (iv) continual improvement based on objective measurement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Outage response initiated within 2 hours	99.0%	98.0%	100.0%	98.0%
Outcome	Number of minutes of network downtime per month	44	30	25	45

Performance Measure - Description

Output - Outage response is identified and work to resolve it is initiated within 2 hours.

Outcome - Average minutes of network down time, for any one circuit, during normal business hours. Network monitoring systems include all scheduled outages that occur as a result of maintenance, Facilities work (electrical), provider network connectivity, etc.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,097,025	\$0	\$1,177,972
Contracts	\$0	\$95,000	\$0	\$70,000
Materials & Supplies	\$0	\$1,531,110	\$0	\$1,580,977
Internal Services	\$0	\$0	\$0	\$350
Capital Outlay	\$0	\$188,000	\$0	\$34,000
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,911,135	\$0	\$2,863,299
Program Total:	\$2,911,135		\$2,863,299	
Program FTE	0.00	7.00	0.00	7.50
Program Revenues				
Fees, Permits & Charges	\$0	\$2,573,135	\$0	\$2,863,299
Other / Miscellaneous	\$0	\$338,000	\$0	\$0
Total Revenue:	\$0	\$2,911,135	\$0	\$2,863,299

Explanation of Revenues

Significant Program Changes

Last year this program was: #79007, IT Network Connectivity

Lead Agency: Department of County

Program Contact: Stanley Johnson G.L. III

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

All County departments rely on computers to provide service to their customers. The Desktop Services program offer provides Information Technology (IT) support staff to ensure problems are resolved in a timely manner so County employees can focus on their mission to serve the public. Personal Computers (PCs) and laptops are also provided at public access points for citizens. PC hardware and software require procurement, installation, maintenance, proper disposal and support while ensuring satisfaction with service quality and price. Remote and on-site repair and support are provided to improve user productivity. In FY2012, this offer will support the evaluation of new technologies such as desktop virtualization to drive innovation and reduce on-going operational costs.

Program Description

Desktop Services provide Helpdesk ticket resolution, proactive problem diagnosis, on-site support for desktop or laptop computers and software to over 4,500 employees. Support for the County's computer training rooms is performed by the team. PCs are also provided for public use in the libraries, assessment & taxation and land use planning to provide citizens with access to information and the ability to view public records on-line. Desktop services is responsible for managing network printing and file storage services. The Desktop Services team is participating in an analysis of various productivity tools to provide options to the county which can provide for variable cost. Additionally, the team is regularly evaluating new technology to reduce the county's carbon foot print. The Desktop Services program addresses the Accountability indicator of "Satisfaction with service quality, effectiveness and price" by providing a stable computing environment, access to efficient help desk services to resolve problems and utilizing new technology to reduce prices. Analysis is done on output/outcome data used to track these measures to determine ways to improve service and reduce downtime.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Hours between incident report and response initiation	0	4	4	4
Outcome	High Priority problem tickets resolved within two days	95	95	94	95

Performance Measure - Description

Output - This measures an industry standard for Desktop organizations. Output measure is measured in hours until initial contact is made by a Desktop Services support staff.

Outcome - This measures the length of time from notification of an issue until it is resolved. This measure is directly impacted based upon the number of desktop staff to support the environment.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$3,106,838	\$0	\$3,016,109
Contracts	\$0	\$0	\$0	\$63,000
Materials & Supplies	\$0	\$72,300	\$0	\$37,491
Internal Services	\$0	\$16,000	\$0	\$15,000
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$3,195,138	\$0	\$3,131,600
Program Total:	\$3,195,138		\$3,131,600	
Program FTE	0.00	27.00	0.00	25.00
Program Revenues				
Fees, Permits & Charges	\$0	\$3,195,138	\$0	\$3,131,600
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$3,195,138	\$0	\$3,131,600

Explanation of Revenues

Significant Program Changes

Last year this program was: #79008, IT Desktop Services

Lead Agency: Department of County

Program Contact: Stanley Johnson G.L. III

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County staff and business partners utilize over 4,500 computers and 700 printers and other output devices to run internal operations and provide service to the public. Personal Computers (PCs) are also provided for citizens use at public access points located at libraries, DART and Land Use Planning. This program provides PC hardware and software procurement, installation, maintenance, software license tracking, proper disposal and support while balancing customer satisfaction with service quality and price.

Program Description

Desktop asset replacement provides desktop and laptop computers and software to over 4,500 employees and business partners. They will be replacing ~950 PCs/Laptops, 50 network printers. PCs are also provided for public use in the libraries, Assessment and Taxation, and Land Use Planning, to provide citizens with access to information and the ability to view public records online. IT Desktop Services maintains desktop assets which includes life-cycle management from procurement through disposal of County standard desktop computer hardware, software and other peripherals and associated software licenses. This program supports the disposition of decommissioned hardware and recycling of unusable devices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of devices replaced according to published schedule	0	0	98	100
Outcome	Percentage of software used in compliance with purchased licenses.	0.0%	0.0%	100.0%	100.0%
Efficiency	Percent of County-wide technology devices managed by system.	95.0%	97.0%	97.0%	98.0%
Efficiency	Percentage of software licenses re-deployed as hardware is retired.	95.0%	95.0%	95.0%	95.0%

Performance Measure - Description

Output - This measure tracks how many devices are replaced according to the published schedule.

Outcome - This measure reports license compliance for all software in use.

Efficiency - This measure tracks the scope of Desktop assets managed by automated tools since not all computers are on the network.

Efficiency - This measure tracks licenses reused instead of purchasing new ones.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$0
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$2,170,522	\$0	\$1,754,951
Internal Services	\$0	\$55,708	\$0	\$55,000
Capital Outlay	\$0	\$2,350,000	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$4,576,230	\$0	\$1,809,951
Program Total:	\$4,576,230		\$1,809,951	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,273,058	\$0	\$809,972
Other / Miscellaneous	\$0	\$3,303,172	\$0	\$999,979
Total Revenue:	\$0	\$4,576,230	\$0	\$1,809,951

Explanation of Revenues

Significant Program Changes

Last year this program was: #79009, IT Desktop Assets

Lead Agency: Department of County

Program Contact: Tracey Massey

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Health and Human Services Application Services provide reliable, effective software systems for the Health Department and County Human Services. Services include managing customer relationships; capturing and ranking IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems. Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately maintaining and supporting existing systems ("lights on" activities to keep current systems available) through improving application life-cycle planning, project governance and prioritization, and resource accountability. This Program Offer improves the delivery of County services through automating business operations and providing easy access to information.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward. Currently, application services provides support for 50 systems for the Health Department and 40 systems for the Department of County Human Services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Employee hours spent on planned work versus unplanned	62.0%	60.0%	60.0%	60.0%
Outcome	Increase in employee hours spent on planned versus unplanned work	0.0%	10.0%	10.0%	5.0%
Quality	Percent of customers satisfied	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

Output Measure - Employee hours spent on planned versus unplanned work: 60% planned/40% unplanned. Initial measurement taken at the end of FY11.

Outcome Measure - Increase in employee hours spent on planned versus unplanned work: 5%. Initial measurement taken at the end of FY11.

Quality Measure - Percent of customers satisfied with end product, timeliness, and communication for Level 2 and 3 planned work: 80% A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,532,595	\$0	\$2,457,856
Contracts	\$0	\$0	\$0	\$76,500
Materials & Supplies	\$0	\$90,994	\$0	\$52,529
Internal Services	\$0	\$2,560	\$0	\$1,660
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,626,149	\$0	\$2,588,545
Program Total:	\$2,626,149		\$2,588,545	
Program FTE	0.00	19.00	0.00	18.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,626,149	\$0	\$1,700,904
Other / Miscellaneous	\$0	\$0	\$0	\$887,641
Total Revenue:	\$0	\$2,626,149	\$0	\$2,588,545

Explanation of Revenues

Significant Program Changes

Last year this program was: #79010, IT Health and Human Services Application Services

Lead Agency: Department of County

Program Contact: Elise Nicholson

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Public Safety Application Services provide reliable, effective software systems for Community Justice, DSS Justice and the Sheriff's Office. Services include managing customer relationships; capturing, ranking and scheduling IT service requests; understanding and defining business needs; designing, building, implementing, and maintaining innovative software and reporting systems; managing third-party vendor systems and relationships; maintaining and enhancing legacy systems.

Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately performing "lights on" activities to keep current systems available through improving application life-cycle planning, project governance and prioritization, and resource accountability. This Program Offer improves the delivery of County services through automating business operations and integrating information between public safety partners.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding and defining operational needs and recommending effective, innovative technology solutions; and designing, building, testing, and implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours and analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Currently, the Public Safety application services group is supporting 24 systems for DCJ, 9 systems for MCSO, and 3 systems for DSSJ.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Employee hours spent on planned versus unplanned work	50.0%	60.0%	60.0%	65.0%
Outcome	Increase in employee hours spent on planned versus unplanned work	0.0%	10.0%	10.0%	5.0%
Quality	Percent of customers satisfied with end product for planned projects	0.0%	80.0%	80.0%	80.0%

Performance Measure - Description

Output - 10% increase in the number of employee hours spent on prioritized and scheduled work vs. fixing problems and handling emergency incidents.

Outcome - 5% increase in the number of hours spent on specific work requests.

Quality - 80% of delivered projects that satisfy customer expectations. A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,060,776	\$0	\$2,290,621
Contracts	\$0	\$106,000	\$0	\$65,000
Materials & Supplies	\$0	\$47,553	\$0	\$35,140
Internal Services	\$0	\$0	\$0	\$5,500
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,214,329	\$0	\$2,396,261
Program Total:	\$2,214,329		\$2,396,261	
Program FTE	0.00	16.00	0.00	18.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,179,329	\$0	\$1,871,583
Intergovernmental	\$0	\$35,000	\$0	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$524,678
Total Revenue:	\$0	\$2,214,329	\$0	\$2,396,261

Explanation of Revenues

Significant Program Changes

Last year this program was: #79011, IT Public Safety Application Services

Lead Agency: Department of County

Program Contact: Josh Mitchell

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

General Government & Open Source Application Services provide reliable, effective software systems for the County Management, Library, Community Services, Chair & Commissioners, and related groups. Services include managing customer relationships; capturing & ranking IT service requests; understanding & defining business needs; designing, building, implementing, & maintaining innovative software and reporting systems; managing vendor systems and relationships; maintaining & enhancing legacy systems. Program focuses on increasing delivery of technology that can provide higher business value to departments and constituents, while adequately maintaining & supporting existing systems through improving application life-cycle planning, project governance and prioritization, and resource accountability.

Program Description

Services include managing requests for IT services and ensuring that requests are well-defined, prioritized and scheduled in alignment with department and County priorities; understanding & defining operational needs & recommending effective, innovative technology solutions; and designing, building, testing, & implementing the selected solutions while sustaining existing systems. Strategies include: 1) freeing up IT resource hours to focus on new project requests by tracking hours & analyzing data, evaluating existing application and identifying opportunities for consolidation, retirement, and other means of reducing maintenance requests, 2) leveraging County resources by reusing existing systems, evaluating departmental needs across the enterprise to leverage systems and prevent redundancy, and using Total Cost of Ownership to make informed IT investment decisions; Strategies will result in increase in IT resources available for higher value projects that will move County business strategies forward.

Focus on the continued redesign of the web environment to include the internal sites, increase in the use of collaboration tools, and continued rollout of the open source platform to consolidate applications and reduce the number of unsupported legacy applications county-wide.

General Government Application Services Group supports 20 systems for DCM, 6 systems for DCS, 7 systems for the Library, and 5 systems for Non-D.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Employee hours spent on planned work versus unplanned	50.0%	60.0%	60.0%	60.0%
Outcome	Increase in employee hours spent on planned	0.0%	2.0%	2.0%	5.0%
Outcome	Percent of customers satisfied	0.0%	80.0%	80.0%	80.0%

Performance Measure - Description

Output Measure-Employee hours spent on planned versus unplanned work: 60% planned/40% unplanned. Initial measurement taken at the end of FY10.

Outcome Measure-Increase in employee hours spent on planned versus unplanned work: 10%. Initial measurement taken at the end of FY10.

Quality Measure-Percent of customers satisfied with end product, timeliness, and communication for Level 2 and 3 planned work: 80% A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$639,212	\$0	\$997,267
Contracts	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$3,344	\$0	\$4,271
Internal Services	\$0	\$468	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$643,024	\$0	\$1,001,538
Program Total:	\$643,024		\$1,001,538	
Program FTE	0.00	5.00	0.00	5.66
Program Revenues				
Fees, Permits & Charges	\$0	\$643,024	\$0	\$686,846
Other / Miscellaneous	\$0	\$0	\$0	\$314,692
Total Revenue:	\$0	\$643,024	\$0	\$1,001,538

Explanation of Revenues

Significant Program Changes

Last year this program was: #79012, IT General Government Application Services

Lead Agency: Department of County

Program Contact: Chris Clancy

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

Enterprise Applications provides and supports reliable services and software systems that are used across departmental boundaries and serve more than one or all County lines of business.

Services include geographic maps, platforms support for databases, web servers support and reporting tools used for decision making and results measurement. Specific service areas include Geographical Information System (GIS); Database Services, Reporting Services, Web Platform Administration, and related customer service management.

Program Description

GIS services include taxation mapping and tax collection analysis, land use planning, bridge and road planning, crime tracking, law enforcement planning, demographic/population analysis and emergency management and mitigation. Creation of an Enterprise GIS environment is underway to allow departments to share data, and to provide tools to the departments which will allow them to create their own maps and perform analysis without requiring IT assistance.

Web Services provide the standard platforms for applications that enable access via the internet/intranet to County program information, citizen self-serve/direct access to County services, and electronic transaction processing.

Database and Reporting services provide the data storage and reporting structure and tools to allow information access and sharing with the public, County departments and external business partners. Currently converting to Microsoft Reporting Services to reduce the licensing costs of Crystal Reports and to allow more flexibility and integration to Microsoft SQL Database.

All services include understanding and defining enterprise business needs, recommending effective and innovative technology solutions, constructing and upgrading platforms as required and ensuring the integrity and security of the platforms.

Key to effectively providing these services is meeting common cross department needs and identifying new opportunities; while at the same time standardizing services and platforms in order to provide a low total cost of ownership.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Employee hours spent on new project requests vs maintenance requests	20.0%	30.0%	30.0%	35.0%
Outcome	Increase in employee hours spent on new project requests vs maintenance requests	0.0%	10.0%	10.0%	5.0%
Input		0	0	0	0

Performance Measure - Description

Output-Employee hours spent on planned versus unplanned work: 60% planned/40% unplanned. Initial measurement taken at the end of FY10.

Outcome-Increase in employee hours spent on planned versus unplanned work: 10%. Initial measurement taken at the end of FY10.

Quality-Percent of customers satisfied with end product, timeliness, and communication for Level 2 and 3 planned work: 80% A quality survey will be part of the required closing documents for all large projects.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$3,589,819	\$0	\$3,080,986
Contracts	\$0	\$407,088	\$0	\$349,000
Materials & Supplies	\$0	\$737,903	\$0	\$676,323
Internal Services	\$0	\$5,900	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$4,740,710	\$0	\$4,106,309
Program Total:	\$4,740,710		\$4,106,309	
Program FTE	0.00	20.00	0.00	21.33
Program Revenues				
Fees, Permits & Charges	\$0	\$4,740,710	\$0	\$3,858,569
Other / Miscellaneous	\$0	\$0	\$0	\$247,740
Total Revenue:	\$0	\$4,740,710	\$0	\$4,106,309

Explanation of Revenues

Significant Program Changes

Last year this program was: #79013, IT Enterprise Application Services

Lead Agency: Department of County

Program Contact: Chris Clancy

Program Offer Type: Internal Service

Related Programs:

Program Characteristics:

Executive Summary

SAP is a county-wide (enterprise) system for managing people, money, materials, services and buildings and maintenance. In short, it is used to manage the business operations of the County. SAP enables efficient business processes and transactions, and integrates with other applications to become the primary system of record whenever possible. SAP provides timely, relevant and accurate information to improve data-driven decision making. SAP resources are allocated to maintain core business functions and investments; and are balanced with enterprise wide strategies and goals. Using SAP enables the County to retire other systems and reduce related costs. SAP provides real-time operational data to employees, business partners and citizens.

Program Description

As the County's system of record for a majority of business transactions, the SAP support program provides services supporting regulatory reporting requirements, business process analysis and re-engineering, and implementation of process innovation; these are designed to increase efficiencies in the County's operations and reduce costs. The SAP support team provides training, education and technical assistance to County SAP users.

Major initiatives for SAP over the next fiscal year are:

- Implementing a new Budgeting system that is integrated with SAP
- Implement Procurement for Public Sector contracting capabilities
- Implement Employee Self Service for Electronic Timesheets to be used at a minimum by Management staff.
- Implement Employee Self Service Certification to track employee Certifications across county Departments.
- Reduce the number of SAP shadow system used by the departments.
- Evaluation of Employee Self-Service Benefits options

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of NEW SAP functionality implemented	0	0	1	3
Outcome	Percentage of Managers submitting timesheets electronically	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,858,593	\$0	\$1,224,064
Contracts	\$0	\$70,000	\$0	\$165,000
Materials & Supplies	\$0	\$683,254	\$0	\$594,385
Internal Services	\$0	\$123,575	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0
Cash Transfer	\$0	\$0	\$0	\$0
Unappropriated & Contingency	\$0	\$0	\$0	\$0
Total GF/non-GF:	\$0	\$2,735,422	\$0	\$1,983,449
Program Total:	\$2,735,422		\$1,983,449	
Program FTE	0.00	15.00	0.00	9.00
Program Revenues				
Fees, Permits & Charges	\$0	\$2,735,422	\$0	\$1,983,449
Other / Miscellaneous	\$0	\$0	\$0	\$0
Total Revenue:	\$0	\$2,735,422	\$0	\$1,983,449

Explanation of Revenues

Significant Program Changes

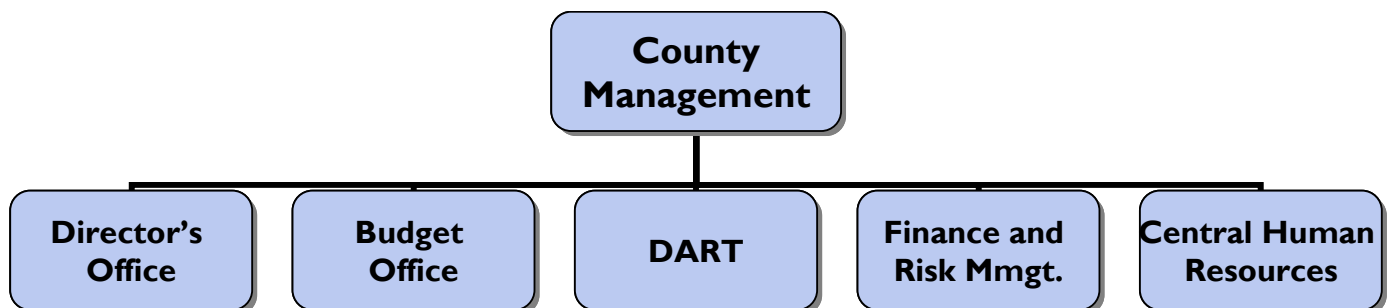
Last year this program was: #79014, IT SAP Support Team

Department Overview

The Department of County Management (DCM) provides corporate level management of the County's administrative infrastructure. DCM collects property and business income taxes, the two primary sources of General Fund revenue; pays the County's bills; and develops and implements policies and programs for effective human resources management. DCM acts as the County's primary compliance officer for regulations, requirements and policies pertaining to administrative infrastructure and programs.

In addition to providing administrative services to Departments, DCM supports the Chair and elected officials by providing strategic leadership and objective policy analysis and makes recommendations for the ongoing development of County programs and initiatives. DCM provides analysis and forecasting to the Chair and Board in areas including the County's economic future, revenue enhancement, and labor and employee relations.

In FY 2012, the structure of DCM is changing to reflect the Chair's Multnomah Evolves initiative. One result of the initiative is the creation of a new Department of County Assets (DCA). Two divisions that have historically been in DCM - Facilities and Property Management, and FREDS - are being moved to the new DCA, and combined with the Office of Information Technology. In addition, DCM's Business Services Unit and the DCM Human Resources Unit are being moved to DCA to create an Administrative Hub, a new unit that will provide administrative and business support to DCM, DCA, and Nondepartmental offices. In addition to the changes to the organizational structure, DCM is eliminating several management positions through the Multnomah Evolves/Span of Control project. Specific information about the eliminated positions is provided in the division narratives.



Budget Overview

The Department of County Management oversees financial activities and human resources, and manages risk county-wide. The FY 2012 adopted budget is \$123,058,257 and 227.25 FTE in all funds.

Structural changes to DCM include:

- Both the Facilities & Property Management division and the Fleet, Records, Electronics, Distribution, and Stores (FREDS) division are moved to the new Department of County Assets (DCA). This action reduces the DCM budget by \$102,049,064 and 134.50 FTE.
- The DCM Business Services and Human Resources groups are moved to DCA. These two teams will be combined with additional business teams in DCA to form an administrative services group providing human resources, finance, purchasing, contract management, and other administrative services to DCA, DCM, and the Nondepartmental offices and agencies. This action reduces the DCM budget by \$1,589,439 and 10.00 FTE.

Significant expenditure changes include:

- DCM undertook management span of control reductions, the net result of which reduced the budget by \$560,488 and 6.00 FTE. These reductions were taken primarily in the Division of Assessment, Recording, and Taxation (DART).

One-time-only programs for FY 2012 include:

- \$600,000 of one-time General Fund to consolidate and remodel DART's customer service operations in the Multnomah Building.
- \$1,000,000 of one-time General Fund to purchase and implement a new budget software system. *Note that this project is sponsored by the Budget Office, but the expenditure is budgeted in DCA-Information Technology, which is responsible for implementing the system.*

Budget Trends*		FY 2011	FY 2011	FY 2012	
	FY 2010	Current	Adopted	Adopted	
	Actual	Estimate	Budget	Budget	Difference
Staffing FTE	239.40	232.00	235.30	227.25	(8.06)
Personal Services	\$21,354,427	\$22,787,542	\$23,252,594	\$22,646,100	(606,494)
Contractual Services	4,538,155	6,540,763	6,743,055	6,274,876	(468,179)
Materials & Supplies	75,855,954	87,917,866	90,636,975	94,129,281	3,492,306
Capital Outlay	0	0	0	0	0
Total Costs	\$102,051,425	\$117,246,171	\$120,652,124	\$123,058,257	\$2,406,133

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

Budget reductions taken in FY 2011 presented numerous challenges. In order to maintain the highest possible level of support to the administrative infrastructure and preserve the County's compliance with external regulatory requirements, DCM reviewed areas for process efficiency. Particular successes were achieved in the following areas:

- Budget – process, tools and timeline redesigned to provide departments more time to address Chair and Board requests;
- Finance - Community Banking Policy approved; improvements in investment strategy; further growth of paperless payment processing; MWESB outreach efforts show positive results (ECC 31% of total project compared to 20% goal)
- Human Resources - Leadership Academy; Talent Development in greater demand; implementation of paperless employee application process.

The Department faces a number of opportunities and challenges in the coming years:

- The Multnomah Evolves project and the proposed reductions in administration.
- TARP (Troubled Asset Relief Program) resulted in increased banking fees related to FDIC insurance.
- Implementation of the new Property Tax and Assessment system.
- Contracts System Redesign project, to improve the County's ability to effectively manage professional services contracts.
- Partnering with IT to develop options for a new Budget System to replace the existing antiquated system.
- Human Resources - FY 2011 and 2012 contract negotiations with labor unions.
- Revenue/Debt Management - DCM provides financial management or oversight of a variety of County projects when other agencies are involved or when external borrowing is required (i.e. Sellwood Bridge financing).

Diversity and Equity

County Management promotes diversity and equity across the organization enabling DCM to better meet its goals for employee inclusion, commitment and job satisfaction. DCM also promotes these principles externally when engaging with vendors and community partners to leverage the County's resources, reduce environmental impacts of operations and promote fiscal responsibility, social equity and community and environmental stewardship for a more responsive government.

- DCM maintains County Personnel Rules reflecting the County's commitment to recruitment and hiring practices without regard to race, religion, color, national origin, sex, age, marital status, physical or mental disability, political affiliations, sexual orientation, gender identity, source of income, familial status or any other non-job related criterion.
- Labor Relations ensures provisions of labor agreements and personnel rules are applied equally to all employees.
- Employment outreach through regularly scheduled print/online advertising and weekly job announcements to over 70 employment partners and at regularly scheduled job fairs focused on women, minority, youth and Veteran communities.
- Development of the Sustainable Purchasing and Social Equity Policy (PUR-8).
- The County, along with other Oregon counties, drafted legislation to create financial equality for citizens living below the poverty line and collaborates with non-profits to donate tax-foreclosed property to support and house people with disabilities.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$502,076	\$0	\$502,076	1.95
Budget Office	1,284,951	0	1,284,951	8.94
Central Human Resources	\$3,249,686	\$1,816,725	5,066,411	19.00
Finance and Risk Management.	6,982,187	88,704,842	95,687,029	65.86
Division of Taxes, Recording & Assessment	<u>16,816,752</u>	<u>3,701,038</u>	<u>20,517,790</u>	<u>131.50</u>
Total County Management	\$28,835,652	\$94,222,605	\$123,058,257	227.25

Director's Office

The Director's Office for the Department of County Management is responsible for the administrative infrastructure and financial health for the overall County organization. The Director's office develops and presents policy analysis and provides corporate leadership in the areas of finance and risk management, human resources, and administration. The Director's Office works with DCM divisions, elected officials and staff, and departments to establish priorities and guidelines to assure policies and operations are aligned with priorities. The Director's Office provides project management and direction for county-wide projects identified and prioritized by the Chair's Office, and works with elected officials and departments on infrastructure policy and delivery for the entire County.

The Director's Office formerly included DCM Human Resources and Business Services work units. The Human Resources unit provided support in the areas of employee recruitment, retention, performance management and organizational effectiveness. The Business Services Unit provided support to DCM and Nondepartmental offices for a complex array of internal services and county-wide fiscal and operational functions, including finance operations, personnel administration, procurement and contracting, and budget management. These two work teams have been moved to the Department of County Assets for FY 2012, where they will continue to provide administrative services to DCM divisions.

Significant Changes

In FY 2012, the DCM Business Services and Human Resources units are being moved to the new Department of County Assets, in conjunction with the Chair's Multnomah Evolves initiative. The units will become part of an administrative hub that will provide support to DCM, DCA, and Nondepartmental offices.

Budget Office

The Budget Office guides the development of the County's budget process, prepares the annual budget and supports the Chair and the Board of County Commissioners in their budgeting decisions by helping align the County's annual spending plan with Board priorities. It also serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinating strategic planning and providing technical expertise, training, program and management analysis.

The Budget Office leads the county-wide budget process, evaluates County policies and operations, and recommends redirection of policy and/or resources. The Budget Office prepares and presents the following:

- Prepares the annual budget, budget in brief and associated documents;
- Financial forecasting and budget projections;
- Ad Hoc analysis for the Chair's Office and elected officials; and
- Monthly expenditure and revenue monitoring.

Staff also assist departments by providing information and training on financial management, planning, budgets, and expenditure and revenue forecasting. Budget staff serve on county-wide task forces related to budget, finance and other fiscal matters; identify and resolve financial problems; and support County Labor Relations in collective bargaining research and analysis.

Significant Changes

In FY 2012, the Budget Office reduced the professional services budget by 36% which significantly impacts the office's ability to complete special projects. In addition, one administrative support position is being moved from DART to the Budget Office to align administrative support needs more efficiently.

Due to a change in the internal service methodology and allocation, internal service costs for this program have decreased by nearly 30% or nearly \$75,000. Those costs have been reallocated elsewhere in the department.

Central Human Resources

The Central Human Resources Division is driven by the county-wide Human Resources Strategic Plan Mission, "We foster organizational excellence by providing strategic and comprehensive human resource services to attract, develop, and sustain a diverse and talented workforce."

The Central Human Resources Division provides strategic leadership, recommends policy, develops human resource systems, and partners with the department HR units to guide consistent, efficient and cost effective HR processes and practices necessary to achieve results across the organization. The HR Director is the primary liaison to senior leaders to ensure HR processes are aligned with county-wide business goals and oversees evaluation of HR contributions to organizational effectiveness.

The Central Human Resources Division manages the following services and systems to support employees, managers and the business needs of the County organization.

- Collective bargaining and labor contract interpretation
- Personnel rules and County HR policy development and interpretation
- Job classification & compensation plans
- County-wide training and organizational development
- HR process monitoring and evaluation
- Recruitment and retention systems and processes

Significant Changes

In FY 2011, DCM Human Resources Unit reported to Central HR and served both the Department of County Management and the Office of Information Technology/Nondepartmental customer groups.

The DCM Human Resources Unit (offer 72060) was previously budgeted in the Central HR Division, but in FY 2012 is included in the Department of County Assets. The HR unit will become part of an administrative hub that will provide support to DCM, DCA and Nondepartmental offices.

Finance and Risk Management

The Finance and Risk Management Division provides a wide variety of services to ensure the County's financial transactions are managed in a timely and accurate manner.

The division pays the County's bills, maintains and records accounting transactions, manages cash and investments, issues payroll checks, and manages the contracting process for the County. Risk Management negotiates insurance coverage for the County's buildings, manages claims associated with work related injuries, consults on workplace safety and health, and manages claims for the County's self-insured liability program. The Benefits section coordinates and manages benefits and wellness programs for County employees and their dependents.

Finance and Risk Management is responsible for preparing the County's Comprehensive Annual Financial Report (CAFR). The CAFR has been awarded the Government Finance Officers of America (GFOA) award for distinguished reporting in each of the past 26 years. Staff members in the division serve in leadership positions on statewide professional organizations and advisory boards. This serves as recognition by our peers of the ways in which Finance and Risk Management programs strive for innovative solutions. The division constantly seeks ways in which efficiencies can be implemented to improve the processing of financial transactions.

Significant Changes

Purchasing (72010) - The MWESB program has been combined with Purchasing to reflect integration of MWESB activities into the Purchasing workplan.

Purchasing (72010) - Reduction of 0.50 FTE (one individual for half the year) in anticipation of completing the Contract System Redesign project.

Treasury and Tax Administration (72023) - Banking fees are increased by \$141,000 over FY 2011 as a result of charges assessed by banks related to Federal Deposit Insurance Corporation (FDIC) guarantee programs. In addition, 1.00 FTE is being reduced from a manager to technical support position via the Multnomah Evolves/Span of Control project.

Liability Risk Management (72015) - 1.00 management FTE is being eliminated via the Multnomah Evolves/Span of Control project.

Division of Assessment, Recording and Taxation (DART)

The Division of Assessment, Recording and Taxation (DART) collects and distributes over \$1.2 billion in annual property taxes while ensuring that all property is valued and taxed fairly and accurately. Over 25% of all dollars collected go into Multnomah County's General Fund. DART performs the statutorily required functions of Tax Assessor, Tax Collector and certain County Clerk functions including Recording, Marriage Licenses, Domestic Partnership Registrations, Passports, Tax Title, and the Board of Property Tax Appeals.

DART collaborates with stakeholders to address the evolving needs of the Multnomah County community, to meet mandated functions, and to provide leadership to improve the efficiency of the statewide property tax system. The Division provides proactive and judicious stewardship of public resources through its efficient and cost effective management.

DART maintains over 340,000 property tax accounts, calculates tax levies, certifies the tax roll for collection, and distributes property taxes to over 60 taxing districts. The Division provides responsive customer service as we record over 165,000 documents annually, maintain ownership records and property descriptions, issue over 6,500 marriage licenses and domestic partnership registrations, respond to 90,000 phone calls and serve 30,000 walk-in customers.

Significant Changes

In FY 2011, DART completed the process of fully integrating Tax Title into the organization, resulting in better use of resources, a significant reduction in property inventory held and managed by the County, and the elimination of a Program Supervisor position.

DART absorbed another key public function, this time from the Elections Division: DART recently began issuing passports at the customer service counter in order to provide additional public hours and easy access for Multnomah County citizens. We anticipate an increase in revenue as a result.

Ongoing organizational changes occurred in FY 2011 and are reflected in FY 2012 program offers. These changes prepare DART staff to be best aligned to integrate the new Assessment and Taxation system upgrade successfully.

In FY 2012, the structure of DART will be changing to reflect the chair's Multnomah Evolves initiative. In addition to organizational changes, DART will be eliminating 5.00 management positions through the Multnomah Evolves/ span of control project. Furthermore, one administrative support position is being moved from DART to the Budget Office to align administrative support needs more efficiently. All of these positions are partially funded by the CAFFA grant (approximately 25%); the span of control salary savings are offset by a reduction in CAFFA grant resources.

Department of County Management

The following table shows the programs that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
72000	DCM Director's Office	\$502,076	\$0	\$502,076	1.95
72029	Budget Office	1,284,951	0	1,284,951	8.94
Central Human Resources					
72056	Central Human Resources - Administration	716,987	0	716,987	4.00
72057	Central Human Resources - Central HR Services	1,572,271	0	1,572,271	9.00
72058	Central Human Resources - Labor Relations	960,428	38,493	998,921	5.85
72059	Central Human Resources - Unemployment Insurance	0	1,778,232	1,778,232	0.15
Finance & Risk Management					
72005	FRM - Accounts Payable	668,679	0	668,679	6.10
72006	FRM - Bus Pass Program	0	1,270,421	1,270,421	0.00
72007	FRM - Chief Financial Officer	526,385	0	526,385	2.50
72009	FRM - General Ledger	1,105,530	0	1,105,530	9.78
72010A	FRM - Purchasing	2,219,876	0	2,219,876	18.50
72012	FRM - Employee Benefits	0	80,336,277	80,336,277	9.17
72013	FRM - Employee Wellness	0	301,877	301,877	1.00
72015	FRM - Liability Risk Mgmt	0	2,362,377	2,362,377	0.68
72017	FRM - Payroll/Retirement Svcs	870,625	0	870,625	7.58
72018	FRM - Property Risk Mgmt	0	1,188,723	1,188,723	0.55
72019	FRM - Safety	0	439,371	439,371	3.00
72023	FRM - Treasury and Tax Administration	1,591,092	0	1,591,092	4.50
72024	FRM - Worker's Compensation	0	2,700,796	2,700,796	2.50
72028	FRM - Recreation Fund Payment to Metro	0	105,000	105,000	0.00
Division of Assessment, Recording, & Taxation (DART)					
72036A	Div Of Assessment, Recording & Taxation Administration	761,570	0	761,570	5.00
72036B	DART Administration - Consolidation of Customer Service	600,000	0	600,000	0.00
72037	DART Customer Service	857,568	0	857,568	8.20

County Management

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
72038	DART County Clerk Functions	1,686,920	0	1,686,920	14.10
72039	DART Ownership	386,460	0	386,460	4.00
72040	DART Tax Revenue Management	1,503,014	0	1,503,014	11.70
72041	DART - GIS & Parcel Management	1,032,691	0	1,032,691	9.45
72042	DART Assessment Performance Analysis	382,533	0	382,533	3.20
72043	DART Property Assessment - Special Programs	738,222	0	738,222	7.05
72044	DART Personal Property Assessment	1,144,707	0	1,144,707	8.70
72045	DART Property Assessment - Industrial	601,073	0	601,073	5.55
72046	DART Commercial Property Appraisal	1,688,799	0	1,688,799	15.30
72047	DART Residential Property Appraisal	3,053,894	0	3,053,894	26.25
72048	DART Assessment & Taxation System Upgrade	0	3,701,038	3,701,038	1.00
72049	DART Data Operations	514,273	0	514,273	5.00
72050	DART Applications Support	1,251,728	0	1,251,728	5.80
72051	DART Tax Title	<u>613,300</u>	<u>0</u>	<u>613,300</u>	<u>1.20</u>
Total County Management		\$28,835,652	\$94,222,605	\$123,058,257	227.25

(this page intentionally left blank)

Lead Agency: County Management

Program Contact: Mindy Harris

Program Offer Type: Administration

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

The Director's Office manages the administrative infrastructure and financial health of the entire county and sets administrative policy. The areas of responsibility with county-wide implications include Budget, Finance, Property Assessments & Recording, Tax Collections and Human Resources.

Program Description

The Director develops and presents administrative, financial, human resource and infrastructure guidelines and policy to executive level staff, County Chair, Chief Operating Officer and board of County Commissioners (BCC). The Director works with DCM Division Managers, Chair, BCC and departments to establish priorities and guidelines and ensure policies are aligned with these priorities. The Director works with Department and Human Resource personnel to recruit, train and retain a high quality diverse work force; provides project management for county-wide projects identified by the Chair's Office; and works with Board, the Department of County Assets (DCA) and other departments on the funding policies involving the physical infrastructure of the County.

DCM has embraced the electronic alternative to printing mandated or informational documents such as the Comprehensive Annual Financial Report, the annual Budget or the Risk Management Annual Report, to name a few. This along with the efforts to reduce general paper consumption contributes to the Climate Action Plan, Local Govt Operations section, item 18-8 related to reduction of waste. DCM has also made great strides in its use of electronic payment processing and paperless employee applications both of which are discussed in further detail in program offers 72005 and 72056 respectively.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Performance reviews for all DCM employees	99.0%	100.0%	100.0%	100.0%
Outcome	Reduction in paper usage over 5 year period	51.0%	34.0%	51.0%	55.0%
Output	Probationary reviews completed	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

✓ **Measure Changed**

The performance review measure aligns with the goals in the Administrative Review report. Providing employees with regular feedback allows them to enhance their demonstrated skills and improve in areas where needed. It also increases productivity. The maximization of employee performance is a principal contributor to organizational success.

The reduction in paper usage was a new measure in FY2011. Due to the innovation in DCM processes, the department has seen a significant reduction in its purchase of paper and continues to look for processes that can be implemented electronically. The reduction in paper usage does not take into account other forms of electronic documents that used to be printed through outside vendors, such as the Comprehensive Annual Financial Report and Budget documents. DCM continues to make progress in the reduction of colored paper usage and moving toward 100% recycled content.

The probationary review measure is new in FY2011 and is aligned with the Administrative Review goals. The Probationary Review (PR) is the final stage of the recruitment and selection process. The PR is a critical opportunity for the department to evaluate the performance, skills, and compatibility between the new employee and the department business needs, and more importantly, to ensure two-way communication between the supervisor and employee.

Legal/Contractual Obligation

ORS 208, 238, 288, 294, 295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9, 11 and 12 and County Charter requires the county to maintain appropriate personnel, infrastructure, taxation and financial system operations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$391,616	\$0	\$394,167	\$0
Contracts	\$0	\$0	\$50,000	\$0
Materials & Supplies	\$5,707	\$0	\$7,523	\$0
Internal Services	\$59,609	\$0	\$50,386	\$0
Total GF/non-GF:	\$456,932	\$0	\$502,076	\$0
Program Total:	\$456,932		\$502,076	
Program FTE	2.95	0.00	1.95	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72000A, DCM Director's Office

In FY12 the structure of the DCM Business Services and DCM Human Resources support units is changing to reflect the Chair's Multnomah Evolves Initiative. Both work units are being moved to the Department of County Assets (DCA) and will combine with similar functions in the Information Services Division. DCA, DCM and NonDepartmental HR and Business Services support will be provided through the new Administrative Services Hub reporting to DCA. Additionally, one FTE is moved from the Director's Office to DCA Business Services as part of the FY11/FY12 plan to achieve greater efficiencies by "centralizing" administrative and support functions for DCM and the Chair's Office, including Commissioners and Non Department entities.

Lead Agency: County Management

Program Contact: Satish Nath

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Central Accounts Payable (AP) supports County programs in the areas of vendor payment processing, auditing & data integrity, travel & training audits, procurement card administration, vendor master file management and compliance with County Administrative Procedures.

Program Description

AP processes approximately 121,000 vendor invoice payments and refunds annually; this includes check payments, electronic payments and intergovernmental funds transfers. AP administers the procurement and travel card programs and facilitates the establishment and monitoring of petty cash accounts countywide; furthermore, it coordinates the fiscal year-end expenditure accruals; conducts internal audits of AP functions ensuring that vendor payments are paid in an accurate and timely manner and are compliant with applicable internal controls, administrative procedures and government accounting practices; coordinates/prepares documentation for external audits and is responsible for maintaining accurate vendor records for payment and tax reporting purposes.

AP also establishes and communicates clear and uniform county administrative practices and procedures related to AP functions. In addition, AP provides one-on-one technical assistance/training and also hosts information forums and periodic finance related user-group meetings for the purpose of informational updates, group training, and peer/professional support which ultimately contributing to staff competencies. AP prides itself on fostering continuous process improvement by exploring/adopting AP best practices while leveraging technology to evolve the payables function from a paper intensive process to a more sustainable, electronic process. This single objective has reduced the cost of government—providing operating efficiencies while maintaining internal controls and supporting Climate Action Plan (Action Area 18-8).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Invoice Payments Processed	121,040	115,000	121,000	122,000
Outcome	Percent of Invoices Paid on Time within std NET30	95.5%	85.0%	88.0%	96.0%
Outcome	Percent of Total Payments that are Electronic	38.0%	44.0%	44.0%	45.0%
Outcome	Procurement Card Program Rebates as a result of epayment growth	18,971	26,000	23,000	26,000

Performance Measure - Description

Invoice payments processed increased from previous year due to growth of electronic payments which are processed daily as compared to weekly check payment processing.

Percent of total payments that are electronic is quantifying all paperless disbursements made via ACH (Automated Clearing House), wire transfer, government funds transfer or credit card purchase--growth correlates with more cost effective electronic payment methods.

Procurement Card Rebates are directly associated with the total amount spent in the P-Card system; the County experienced significant growth largely due to expanded use of credit card solutions combined with improved rebate rates negotiated with Bank of America.

Legal/Contractual Obligation

Tax Information Returns (ie. 1099 MISC, 1099 INT, etc) are mandated by the Internal Revenue Service code as described in Sections 1.6001-1 through 1.6091-4. Failure to comply could result in the County being assessed penalties and fines.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$555,356	\$0	\$570,551	\$0
Materials & Supplies	\$12,410	\$0	\$9,000	\$0
Internal Services	\$96,474	\$0	\$89,128	\$0
Total GF/non-GF:	\$664,240	\$0	\$668,679	\$0
Program Total:	\$664,240		\$668,679	
Program FTE	6.10	0.00	6.10	0.00
Program Revenues				
Other / Miscellaneous	\$126,149	\$0	\$125,000	\$0
Total Revenue:	\$126,149	\$0	\$125,000	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

Rebates are the only Central Accounts Payable revenue. Rebates, received from U.S. Bank and Bank of America are based on the level of annual spending in each of the banks' credit card programs. The majority is from Bank of America's procurement card program; rebates from BOA are generally 1% of total value of transactions processed. Multnomah County is part of the Bank of America Procurement Card Consortium of local governments which, as a group, has leveraged competitive rebate terms.

Significant Program Changes

Last year this program was: #72005, FRM - Accounts Payable

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Bus Pass Program assists the County with satisfaction of Oregon's Department of Environmental Quality (DEQ) Employee Commute Option (ECO) mandate via the TriMet Universal Pass Program. The program encourages employee use of alternative transportation for daily commuting and workday travel between work locations. Eligible County employees receive an annual transit pass subsidized by the County for bus, light rail, and street car transit in the TriMet service areas including limited use on C-Tran vehicles in Clark County Washington. This transit subsidy program is Multnomah County's primary contribution toward satisfaction of DEQ's Employee Commute Options trip reduction goals. Other County supported options include compressed work week and secure bicycle parking. Within 3 years, the combination of these employer incentives must have the potential to reduce commute trips to the worksite by 10%. The bi-annual DEQ Employee Transportation Survey measures progress toward this goal.

Program Description

The Bus Pass Program supports the County's sustainability goals to protect the environment, reduce air/noise pollution, and conserve natural resources by encouraging the use of mass transit for both daily work commute and workday travel between worksites. Since motor vehicles are the largest single source of air pollution in the Portland area, DEQ requires local employers to provide transportation alternatives designed to reduce the number of cars driven to work. Staff provides management of the County's transit pass program, including coordination of the mandatory bi-annual DEQ Employee Transportation Survey, oversight of an inter-governmental contract with TriMet, administration/distribution of individual annual transit passes to eligible County employees (all regular full/part time employees are eligible for transit pass), collection of passes from terminated or ineligible employees throughout the year, management of the Emergency Ride home program and training for Coordinators to administer the Emergency Ride home program, and pursuit of refund dollars available through the state's Business Energy Tax Credit program (which has recovered \$500K in the past two years helping to cover a portion of the program's cost).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of purchased passes distributed	91.0%	85.0%	84.0%	90.0%
Outcome	Cost savings (in dollars per ee compared to purchasing retail Trimet Pass	629	670	615	650

Performance Measure - Description

Output: New bus pass year begins on September 1. Historically, participation increases throughout the bus pass year. Allocation is based on TriMet's interpretation of data gathered during the bi-annual DEQ Transportation Survey.

Outcome: The County's per pass cost using this program is significantly less than the retail cost of a Tri-Met pass. Annual pass cost savings are determined at the end of the bus pass year. Use of the Universal Pass Program to satisfy this labor requirement saves the County from paying the full individual pass price for each pass issued. The savings to the County for bus pass year 9/09-8/10 was \$2,272,577.00 (3613 passes issued with a savings of \$629 savings per pass). The County's savings to date for the 9/10-8/11 bus pass year is \$2,102,070.00 (3418 passes issued to date).

Legal/Contractual Obligation

Labor contracts require transit pass be provided by employer. OAR Chapter 340, Div 12 requires employers to make a good faith effort to provide incentives for employees to potentially reduce commute trips to worksites by 10% within 3 years. To meet this requirement, County assists DEQ with their bi-annual survey to determine current commute methods, then follows DEQ approved plan to meet target reductions. Compliance is based on submission/implementation of a sufficient plan and on whether employer has made good faith effort to achieve the target. Failure to comply is a Class II environmental violation carrying penalties ranging from \$500-\$2000 per day of violation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Materials & Supplies	\$0	\$1,305,967	\$0	\$1,270,421
Total GF/non-GF:	\$0	\$1,305,967	\$0	\$1,270,421
Program Total:	\$1,305,967		\$1,270,421	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$1,030,967	\$0	\$1,270,421
Other / Miscellaneous	\$0	\$275,000	\$0	\$0
Total Revenue:	\$0	\$1,305,967	\$0	\$1,270,421

Explanation of Revenues

Program is funded via the benefits administration charge (0.90% of gross pay). Revenues are recorded in cost center 705210. The County pays for the program at onset of transit pass year (September) in order to receive a 5% discount on the annual program cost.

Over the past three years the County has been able to "sell" energy tax credits generated by this program to a tax paying entity through the Oregon Business Energy Tax Credit (BETC) program. BETC requires an annual application and match to a tax purchasing partner is not guaranteed. At this time, it is believed that the State of Oregon will discontinue this program but if it remains in place we intend to continue to apply for the credit indefinitely.

Significant Program Changes

Last year this program was: #72006, FRM - Bus Pass Program

Lead Agency: County Management

Program Contact: Mindy Harris

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Chief Financial Officer manages the financial health of the entire county and sets administrative policy related to financial management. Direct responsibilities include Accounts Payable, General Ledger, Risk Management, Employee Benefits, Retirement Programs, Tax Administration, Central Purchasing, and Treasury.

Program Description

The CFO develops and presents financial guidelines and policy to executive level staff, the County Chair's Office, and Board of County Commissioners (BCC). The CFO presents recommendations related to public financial policy to these groups as well as CEOs and CFOs of other jurisdictions. The CFO interacts with the Oregon legislature, the general public, and the business community in assessing the potential impact of changes in financial policy. The CFO also develops and/or suggests financing alternatives to executive level staff and jurisdiction partners.

The CFO monitors the Public Employees Retirement System (PERS), works with partner jurisdictions to develop and present legislative policy. This involves communication with the BCC, the Oregon Legislature and/or PERS Board and labor groups. The CFO works with the Budget Office, the Chair's Office, the BCC and County departments to establish priorities and guidelines and assure policies are aligned with these priorities. The CFO works with finance sections, DCM divisions, and department stakeholders on all administrative policies and procedures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Comprehensive Annual Financial Report is issued according to legal requirements	1	1	1	1
Outcome	Maintain County's high bond rating of Aaa	1	1	1	1

Performance Measure - Description

Output: The Comprehensive Annual Financial Report is a primary product of the Finance Division. Statutes require that it is issued within six months of the close the fiscal year.

1=achieved; 0=not achieved.

Outcome: County maintains highest bond rating of Aaa on general obligation debt. This rating is achieved by continuing to demonstrate prudent financial management.

1=achieved; 0=not achieved.

Legal/Contractual Obligation

ORS 208, 288,294,295, 310 and many other Oregon Revised Statutes, Multnomah County Code, Chapters 7, 9,11 and 12 and County Charter requires the County to maintain appropriate personnel, infrastructure, taxation and financial system operations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$460,671	\$0	\$355,506	\$0
Contracts	\$20,000	\$0	\$101,542	\$0
Materials & Supplies	\$5,938	\$0	\$0	\$0
Internal Services	\$33,298	\$0	\$69,337	\$0
Total GF/non-GF:	\$519,907	\$0	\$526,385	\$0
Program Total:	\$519,907		\$526,385	
Program FTE	3.50	0.00	2.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by General Fund revenues.

Significant Program Changes

Last year this program was: #72007, FRM - Chief Financial Officer

Lead Agency: County Management

Program Contact: Cara Fitzpatrick

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

The General Ledger (GL) program manages central financial accounting and reporting, including the annual external financial audit, audit of the County's expenditures of Federal awards, Federal cost allocation plan, contract fiscal compliance over grants as well as general accounting support and assistance countywide.

Program Description

The GL program supports and monitors the County's financial accounting activity by performing corporate level accounting functions, including account reconciliations, review / approval of accounting transactions and preparing required financial reports. The primary product is the County's Comprehensive Annual Financial Report (CAFR), which includes all activities associated with the required annual external financial audits. The CAFR earns the Government Finance Officer's Association (GFOA) award annually for excellence in financial reporting. This award indicates management has prepared financials meeting the reporting standards and requirements noted by GFOA. Approximately 3% of government entities in the US receive this award annually.

The program's fiscal compliance (FC) unit performs site reviews and financial statement analyses on County human service contracts in order to maintain compliance with Federal, State and County laws and regulations and to provide fiscal oversight of contracted programs. GL also prepares the County's cost allocation plans needed to recover central and departmental overhead and administrative indirect costs from external revenue sources. Maintaining internal controls and the chart of accounts are also performed by GL.

Climate Action Plan (18-8) - electronic financial statement reporting for the CAFR on the MINT and internet supports Countywide initiatives for paper/waste reduction.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of properly stated balance sheet accounts per review of external auditors	283	283	295	295
Outcome	% of properly stated balance sheet accounts per review of external auditors	100.0%	100.0%	100.0%	100.0%
Outcome	% of total pass-through dollars actively monitored by Fiscal Compliance	67.0%	65.0%	65.0%	70.0%
Outcome	% of external auditor recommendations successfully implemented in a fiscal year	82.0%	75.0%	60.0%	65.0%

Performance Measure - Description

Output: In the County's external financial audit, the auditors will analyze and audit our general ledger accounts. Fewer general ledger accounts identified with misstatements will indicate a high degree of accuracy in the financial statements.

Outcome: In the annual external audit, the auditors review and analyze the general ledger. A higher % of accurately stated accounts indicates fewer misstatements in the CAFR.

Outcome: FC unit performs financial monitoring of County funded human service (HS) providers. Monitoring includes Federal, State, County and other funds recorded in the pass-through/program support GL account. A higher percentage monitored indicates greater coverage which results in a decrease in County financial risk as it relates to HS providers.

Outcome: In the County's external financial audit, the auditors provide recommendations to management on noted areas of improvement. A high percent of auditor recommendations successfully addressed indicates a greater degree of internal control and management review over the County's financial data.

Legal/Contractual Obligation

Oregon Revised Statutes(ORS), Ch. 297~Audits of Public Funds and Financial Records requires governments to have an external audit and submitted to the Secretary of State - Audits Division. The Office of Management and Budget (OMB)Circular A-133 (Audits of States, Local Governments & Non-Profit Organizations) requires entities expending Federal funds over \$500,000 in a fiscal year to have a single audit of Federal awards. Also per A-133, Federal funds that are passed on to other organizations (such as non-profits) must perform subrecipient monitoring on those contracts funded with pass-through dollars. OMB A-87 (Cost Principles for State, Local & Indian Tribal Governments) requires organizations to publish an approved indirect cost allocation plan for any indirect or administrative costs allocated to Federal awards.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$925,158	\$0	\$943,763	\$0
Contracts	\$1,100	\$0	\$1,100	\$0
Materials & Supplies	\$24,100	\$0	\$24,922	\$0
Internal Services	\$121,204	\$0	\$135,745	\$0
Total GF/non-GF:	\$1,071,562	\$0	\$1,105,530	\$0
Program Total:	\$1,071,562		\$1,105,530	
Program FTE	9.78	0.00	9.78	0.00
Program Revenues				
Intergovernmental	\$14,842	\$0	\$15,542	\$0
Total Revenue:	\$14,842	\$0	\$15,542	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenue is received from Service Districts (Dunthorpe-Riverdale and Mid County Street Lighting) as reimbursement for accounting services provided to them.

Significant Program Changes

Last year this program was: #72009, FRM - General Ledger

Lead Agency: County Management

Program Contact: Brian Smith

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Purchasing oversees the County's goods and services procurement activities and provides leadership, expertise, and training to departments and employees who perform purchasing functions. Purchasing supports departments to procure products and services in human services, construction, materials, and non-professional and professional services. Purchasing ensures appropriate and cost-efficient public procurement and contracting practices, including evaluating the economic, social and environmental impacts of purchases.

Program Description

Purchasing provides leadership, policy oversight and monitoring, contract procurement, compliance, staff training, support services and overall accountability for thousands of contracts and millions of dollars awarded each year. Key efforts include: (1) safeguard the County from potential contractual risk and liability exposure; (2) ensure products and services are purchased in accordance with federal and state laws, procedures and regulations including County Administrative Procedures and rules established by Multnomah County's Public Contract Review Board (PCRB); (3) review and approve contract documents, review and approve contract changes and/or amendments and maintain official contract records; (4) research, analyze, recommend, and implement best practices; (5) provide on-going guidance, support, training and consulting to departments and employees; (6) track, monitor, analyze and annually report on contract data and performance measures; (7) maximize efforts to include and ensure participation of Minority, Women and Emerging Small Businesses (MWESB) and Qualified Rehabilitation Facilities (QRF); (8) participate in community events, meetings and conduct outreach to the MWESB vendor community, and (9) develop and implement sustainable purchasing policies, procedures and training.

CAP: 18-9 All Purchasing staff share in the education, training, and support of County staff to promote and support sustainable purchasing practices. Program Offer 72010B requests a more effective approach to supporting this CAP goal through dedicated staffing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of contracts awarded to MWESB and QRF businesses	35.0%	30.0%	35.0%	35.0%
Outcome	Minimize the number of sustained protests on formal procurements	0	0	0	0
Output	Number of formal RFP and Bid solicitations issued	53	50	50	50
Output	Number of contracts processed	1,164	1,100	1,100	1,100

Performance Measure - Description

These are the same performance measures as in FY11. Purchasing manages formal Request For Proposal (RFP) and bid solicitations (i.e. >\$150,000) for the County because they represent the greatest risk in the County's purchasing activity. Minimizing the number of sustained protests is an indicator of how well Purchasing is managing the risks associated with formal procurement processes. The output measure of the number of formal RFP and bid solicitations is a good indicator of the volume of formal procurements we conduct across all county departments. Likewise, the number of contracts processed is a good indicator of the volume of contracts we review, process and store for county departments.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) 279A, 279B, and 279C establish requirements affecting the County's procurement and contracting practices. The County establishes and implements Public Contract Review Board (PCRB) Rules and Administrative Procedures CON-1 and PUR-1 to define its procurement and contracting processes within the constraints of ORS requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,773,709	\$0	\$1,752,540	\$0
Contracts	\$49,000	\$0	\$49,000	\$0
Materials & Supplies	\$73,005	\$0	\$78,910	\$0
Internal Services	\$359,776	\$0	\$339,426	\$0
Total GF/non-GF:	\$2,255,490	\$0	\$2,219,876	\$0
Program Total:	\$2,255,490		\$2,219,876	
Program FTE	19.00	0.00	18.50	0.00
Program Revenues				
Fees, Permits & Charges	\$8,000	\$0	\$2,000	\$0
Total Revenue:	\$8,000	\$0	\$2,000	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenues are generated when solicitation plans and specifications are sold or fees are collected for services performed in response to public records requests. During FY11, Purchasing worked with Departments to move access and sales of these documents online via a third party provider. This resulted in significant service improvements for vendors, more efficient use of County staff time, and a reduction of revenue to Purchasing.

Significant Program Changes

Last year this program was:

Last year this program was: #72010 - FRM - Purchasing and #72011A - FRM - Purchasing - MWESB Program. They are combined into a single offer as MWESB funds are a small fraction of what they once were and MWESB activities are more integrated into the work of all Purchasing staff.

With substantial completion of the Contract System Redesign (CSR) project anticipated in mid-FY12, this program offer reflects the elimination of the Project Manager position at project close out and a savings of \$58,882. The OA2 position assigned to this project will be retained to perform additional administrative work which has resulted from the CSR project.

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Employee Benefits program manages a full range of affordable, comprehensive health, life, disability, and retiree benefits for County employees, retirees, and dependents. Annually the County, employees, and retirees spend \$65 million to purchase health plan and other coverages for more than 10,000 employees, retirees, and family members. The highly trained professional staff oversee administration of a complex array of benefit plans ensuring the County remains compliant with labor contracts, federal, state and local laws/mandates. The program provides sound fiscal management of the plans offered, research and recommendations for plan enhancements, changes, or additions, assistance with strategic planning, development and implementation of new programs and administrative enhancements to existing programs, develops/implements new programs as directed by County Management while obtaining the best benefit value for employees and the County. Internal administration of the County's benefit plans allows for tailoring administrative structures to County's unique requirements. The national average increase in costs to employers for benefit programs over the past 4 years has been 5.88%. The County's average has been 5%.

Program Description

The Benefits Program consults and coordinates with all County employees and departments to ensure timely enrollment in benefit plans, complete accurate payroll deductions, produces of user friendly benefit communication/educational materials, and acts as an effective liaison between employees and benefit providers to facilitate problem resolution. We work closely with County labor and management to structure benefit components that provide desirable benefit options within budgetary constraints. Benefit administration is standardized to ensure all employees receive the maximum value of their benefit plans. Plans are regularly reviewed for compliance with federal, state, and local laws governing plan administration. Vendors and internal records are regularly audited to verify County funds are being spent appropriately and in compliance with plan requirements. Remittances are made regularly and on time to take advantage of discounts and avoid penalties. Service contracts include performance guarantees to ensure service levels.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of new hire enrollments processed	338	400	460	400
Outcome	Percent of new members needing assistance	15.0%	15.0%	11.0%	15.0%
Quality		0	0	0	0
Efficiency	County's monthly per employee benefit cost - rate of increase	3.0%	3.0%	9.0%	5.0%

Performance Measure - Description

Efficiency: Actual dollar costs per FT employee 8/09 rate \$912, 9/10 rate \$942, Jan-Jun 2010 rate \$989, FY11 \$1080. Departmental contribution increased in FY11 to build health plan reserves to acceptable level. New federal benefit requirements will likely cause cost increases over the next few implementation years.

National annual % change in total health benefit cost per employee per MERCER National Survey of Employer Sponsored Health Plans: (rate of increase) 2007 = 6.1%, 2008 = 6.3%, 2009 = 5.5%, 2010 = 5.6%.

We are removing the prior quality measure - which was a new employee benefit survey. Results were consistently at 98% satisfaction rate. This validates the effectiveness of the new hire benefit enrollment process, documents, and service.

Legal/Contractual Obligation

County labor contracts contain benefit mandates for active and retired members. Benefits are governed by a variety of federal/state/local laws and agencies, including Internal Revenue Service (IRS), Dept of Labor (DOL), Dept of Health and Human Services (HHS), COBRA, Working Families Tax Relief Act, Older Workers Benefit Protection Act, American Recovery and Reinvestment Act, Genetic Information Nondiscrimination act (GINA), HIPAA, Patient Protection and Affordable Care Act (PPACA), Health Care and Education Reconciliation Act (HCERA), CHIP, as well as civil rights and Equal Employment Opportunity laws.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$855,691	\$0	\$1,099,991
Contracts	\$0	\$1,098,279	\$0	\$1,047,306
Materials & Supplies	\$0	\$75,615,367	\$0	\$78,010,507
Internal Services	\$0	\$164,032	\$0	\$178,473
Total GF/non-GF:	\$0	\$77,733,369	\$0	\$80,336,277
Program Total:	\$77,733,369		\$80,336,277	
Program FTE	0.00	8.12	0.00	9.17
Program Revenues				
Fees, Permits & Charges	\$0	\$70,738,138	\$0	\$73,160,096
Other / Miscellaneous	\$0	\$6,918,681	\$0	\$7,176,181
Total Revenue:	\$0	\$77,656,819	\$0	\$80,336,277

Explanation of Revenues

Sources of revenue are: departmental contributions for health plan coverage, benefit administration charge (0.90% of gross payroll), employee payroll deductions (both pre and post tax) for benefit plan participation, premium payments from retirees and COBRA participants, operational refunds/rebates/performance guarantee penalties from vendors, tax credits due to ARRA subsidies. Revenues are collected under 705210 but pay for expenses recorded under 705200, 705211, 705212, 705213, 705216, 705217, 705218, 705230, 705240, 705245.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72012, FRM - Employee Benefits

This program offer includes the balance from offer # 72027B ODS Flourish from FY 2011. Leave administration functions from 6 of the 8 County personnel offices: DCHS, DCS, Health, Library, DCM, IT were consolidated within Benefits this year. In FY 2011 an additional FTE was added to assist with handling this workload. Benefits staff will coordinate and handle most leave administration functions to focus on ensuring consistent, standardized, and legally compliant processing along with development of reporting tools senior management can use to evaluate presenteeism and manage absences.

A limited duration Asst. Manager position has been added as a training mechanism to ensure a seamless administrative transition when incumbent manager retires. Significant work has been added over the past 2 years including insourcing of COBRA administration, adding offer of Long Term Care insurance and ongoing administrative responsibilities, launching of online wellness coaching benefit, enhanced electronic services for employees, federal Early Retirement Reimbursement Program. Employers must have a well-trained competent benefit staff in order to stay abreast of changes to healthcare programs at the state and federal level, modify programs to retain legal compliance while maintaining the program's functionality and avoiding serious financial penalties imposed for non-compliance. To meet this goal Finance/Benefits has designed a succession plan to provide that result.

Lead Agency: County Management

Program Contact: Caren Cox

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Multnomah County Wellness Program provides eligible employees, retirees, and their family members with opportunities to improve their health and well being through education, experience, exercise, prevention training, and wellness interventions designed to cultivate a healthier workforce and population covered by County sponsored health plans. This County wide program focuses on broad spectrum wellness, which includes proper nutrition, weight control, fitness, stress management, and peer support. In general, wellness programs can contribute to a reduction in employee absenteeism, lower health plan costs, increased employee productivity, enhanced employee retention, and improved employee morale.

Program Description

The program provides the County's stable and aging workforce with opportunities to make healthy life choices that will enhance their commitment to the County, increase productivity, and encourage employee retention. Program offerings can be tailored to address the specific health needs of our population as targeted by health plan statistics: weight reduction, stress management, women's health, and cardiovascular health. Available work site wellness programs/initiatives demonstrate the County's commitment to supporting employees, encourage a healthy workforce, improve employee morale, and attract/retain our highly qualified workforce. The program offers a broad range of services to employees including convenient access to commercial grade fitness equipment, affordable on-site fitness classes tailored to work schedules and employee mix (class costs are below market rate and shared by participants), workshops targeting stress management, work-life balance, and other medical concerns for our population, wellness information, community resources, a library of related subject matter, breast pump loan program, incentives program for weight loss, guidance for Peer Support Network, assistance to senior management with development of County wide wellness policies and assistance with many ad-hoc projects that support the program's goals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of new requests for access to Fitness Ctr.	150	170	150	170
Outcome	Number of individual visits to fitness site	18,000	19,000	18,000	19,000
Outcome	Enrollment in Wellness sponsored activity	18,000	19,000	19,000	19,000

Performance Measure - Description

Output: Measures number of new requests for access to Wellness Fitness Centers. Increase/decrease may depend on hiring activity.

Outcome #1: Reports number of individual visits to County Wellness Fitness Center sites tracking card/fob key access.

Outcome #2: Reports number of individual visits to County Wellness Fitness Center sites, plus participation in specific classes or other offered programs (for example Wellness mini-grants, breast pump loan, weight subsidy).

Legal/Contractual Obligation

Offering wellness activities is not mandated by labor contract or regulation. However, employers offering programs must ensure the programs are non-discriminatory and equally available to all employees.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$105,730	\$0	\$109,978
Contracts	\$0	\$65,000	\$0	\$65,000
Materials & Supplies	\$0	\$49,023	\$0	\$51,335
Internal Services	\$0	\$86,396	\$0	\$75,564
Total GF/non-GF:	\$0	\$306,149	\$0	\$301,877
Program Total:	\$306,149		\$301,877	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Fees, Permits & Charges	\$0	\$306,149	\$0	\$301,877
Total Revenue:	\$0	\$306,149	\$0	\$301,877

Explanation of Revenues

Revenues come from fees paid by Wellness fitness class participants (\$35,000.00), revenues from parking garage fees (\$12,000.00), and internal service reimbursements included in the benefit administration fee of 0.90% of gross payroll.

Significant Program Changes

Last year this program was: #72013, FRM - Employee Wellness

Lead Agency: County Management

Program Contact: Helen Barkley

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Liability Risk Program (LRP) manages the County liability program in accordance with all legal requirements and County policies/procedures. It focuses on County-wide risk exposures, liability/subrogation claims, insurance, loss control/prevention, and risk management. Our goal is to annually determine the County's "Cost of Risk" benchmark against other entities and continually improve our program by implementing best practices.

Program Description

The Liability Risk Program (LRP) purchases Crime, Excess Liability, Bonds, and specialized insurance for the County. The LRP recommends the types/limits of insurance for contracts, recommends the purchase of specialized insurance, and develops County-wide policies/procedures. The LRP designs and implements risk management strategies for the prevention of risk exposure and liability losses County-wide. This program adjusts claims with a contracted adjuster and the County Attorney's Office. The County chooses to "self-insure" (retain a certain amount of financial exposure to loss and purchase excess coverage for large claims). This controls the loss adjustment process, minimizes our "total cost of risk" (uninsured claims costs + insurance costs + administrative costs), and motivates internal loss control behavior. A department's internal liability rates are based on their past losses.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of policies for liability ins.,bond,crime coverages purchased/renewed	16	16	16	16
Outcome	Annual premium rate for liability ins/bond-cent per \$1,000 in budget	2	2	2	2

Performance Measure - Description

Output: Appropriate types of insurance coverage indicates strong safeguarding of the County's assets.

Outcome: This year's average premium rate per \$1,000 in budget for self-insured Oregon public entities is 6 cents. The County's rate is 2 cents, indicating that the cost of the Liability Risk Program again this year is well below the average premium rate for self-insured Oregon public entities.

Legal/Contractual Obligation

The Liability Risk Program is mandated by County Code 7.100-7.104. The County is required by the State to have specific insurance and bond coverage. The County is self-insured for liability in accordance with the provisions of the Oregon Tort Claims Act, ORS 30.270, and purchases Excess Liability insurance above the self-insured retention of \$1,000,000. The required Public Official Bonds, DEQ Bonds, and Pharmacy Bond are purchased in accordance with State requirements. The LRP manages the County's compliance with numerous OSHA requirements to promote employee safety, including driver's license verification and inspections by regulatory and insurance carrier representatives.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$239,765	\$0	\$93,433
Contracts	\$0	\$226,948	\$0	\$226,948
Materials & Supplies	\$0	\$1,754,700	\$0	\$2,014,150
Internal Services	\$0	\$24,282	\$0	\$27,846
Total GF/non-GF:	\$0	\$2,245,695	\$0	\$2,362,377
Program Total:	\$2,245,695		\$2,362,377	
Program FTE	0.00	1.68	0.00	0.68
Program Revenues				
Fees, Permits & Charges	\$0	\$2,241,695	\$0	\$2,356,377
Other / Miscellaneous	\$0	\$4,000	\$0	\$6,000
Total Revenue:	\$0	\$2,245,695	\$0	\$2,362,377

Explanation of Revenues

Departments are charged a liability rate based on claims experience and an actuarial valuation performed every three years. The Liability Risk Program also receives subrogation money and reimbursement related to liability claims.

Significant Program Changes

Last year this program was: #72015, FRM - Liability Risk Mgmt

Lead Agency: County Management

Program Contact: Susie Cameron

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Central Payroll is responsible for paying the employees of Multnomah County, ensuring compliance with Federal, State, and local wage and hour laws, withholding and remitting employment taxes and other deductions, issuing wage and tax reporting statements and administering the pension and deferred compensation programs.

Program Description

Payroll produces 24 payrolls per year for regular and on-call employees and is responsible for accurately withholding, reporting, and remitting employment taxes to Federal, State and Local taxing authorities; reporting and remitting pension contributions to the Public Employees Retirement System; administering the County's IRC §457 deferred compensation program; and ensuring that payroll expenditures are in compliance with Federal and State wage and hour laws, labor contracts, and County Administrative guidelines. Payroll processes, reconciles and remits mandated deductions for creditor garnishments, child support, bankruptcies, tax levies, and union dues. Payroll protects County funds by ensuring that employment taxes, wage and tax statements, and pension payments are processed and remitted timely to avoid assessment of fines for noncompliance.

95% of employee's receive payment of wages through electronic disbursements to financial institutions and 91% of these employees participate in paperless notification of their deposits. This countywide process contributes to the Climate Action Plan, Local Govt Operations section, item 18-8 related to reduction of waste.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average number of payments issued per period.	6,683	6,800	6,700	6,800
Outcome	Percent issued without errors.	99	99	99	99
Output	Percent of employees participating in Deferred Comp program.	42.0%	48.0%	44.0%	46.0%
Quality	Average deferred comp account balance.	49,000	40,000	50,000	51,000

Performance Measure - Description

Output: Number of payments per pay period exceeds number of employees due to many employees having multiple direct deposits.

Output: The percent of employees participating in the deferred comp plan will measure the effectiveness and quality of the educational opportunities offered. The national average for participation is 29%. The national average account balance is \$27,000. The average account balance and participation rate are measures of the quality of the investment options and overall attractiveness of the plan as a voluntary employee benefit.

Legal/Contractual Obligation

Wage payments are mandated by Federal & State wage and hour laws and by 10 union contracts. Withholding and remitting employment taxes is mandated by the Internal Revenue Service. Pension contributions are mandated by union contracts and the Oregon Revised Statutes. Failure to comply with these laws and regulations could result in the County being assessed penalties and fines.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$712,074	\$0	\$701,092	\$0
Contracts	\$10,100	\$0	\$19,500	\$0
Materials & Supplies	\$13,038	\$0	\$26,571	\$0
Internal Services	\$107,320	\$0	\$123,462	\$0
Total GF/non-GF:	\$842,532	\$0	\$870,625	\$0
Program Total:	\$842,532		\$870,625	
Program FTE	7.62	0.00	7.58	0.00
Program Revenues				
Other / Miscellaneous	\$112,000	\$0	\$154,500	\$0
Total Revenue:	\$112,000	\$0	\$154,500	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenue for the program is contractually negotiated with the County's deferred compensation provider through a revenue sharing agreement. All administrative costs associated with the program are paid for through the agreement. The revenue sharing enables the County to offer the program to employees at no cost to the County. The agreement is for \$120,000 first year (FY12) and CPI-U adjustment for years two through five. FY 2012 also includes a one time only reimbursement of \$34,500 for costs associated with the Request for Proposal (RFP) that was issued in FY 2011.

Significant Program Changes

Last year this program was: #72017, FRM - Payroll/Retirement Svcs

Lead Agency: County Management

Program Contact: Helen Barkley

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Property Risk Program (PRP) manages the County property and insurance programs in accordance with related legal requirements and County policies and procedures. It focuses on property insurance for County-owned property, loss control/prevention, and risk management-related issues.

Program Description

The Property Risk Program (PRP) negotiates and purchases property insurance for 79 County-owned buildings and their contents, County-owned contents in leased facilities, County vehicle/fleet coverage, marine coverage, and other specialized insurance coverage for the County. The PRP analyzes the County's property risk exposure and consults with departments and elected officials on the County's property risk profile making recommendations on the purchase of specialized coverage options. The PRP develops risk reduction procedures and policies and then works with departments to implement these risk management strategies to prevent property losses. This program adjusts property loss claims up to the County's self-insured retention of \$100,000 and for losses over the retention, works with a contracted insurance broker/risk consultant for claim resolution.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual number of property insurance policies	7	7	7	7
Outcome	Annual premium rate for property ins. coverage-cents per \$100 in property value	8	8	8	8
Quality	Number of active claims managed	10	10	8	9

Performance Measure - Description

Output: Number of property policies, 7, including primary property, Justice Center, Boiler & Machinery, Vehicle, Marine, Terrorism, Flood & Earthquake coverage.

Outcome: The average premium rate per \$100 in property value for Oregon public entities this year is 9 cents. The County's rate is 8 cents, indicating that we again this year have kept our property premium costs lower than other Oregon public entities.

Quality: This is a measure of the number of active property claims managed. This indicates the ongoing management of this program and the interaction with the departments and insurance carriers for a successful outcome on the claim.

Legal/Contractual Obligation

The Property Risk Program is mandated by County Code 7.100-7.104. The County is required by its debt financing agreements to have specific property insurance in place. The level of expenditures is based on market value of insurance to cover the County's property risk.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$71,792	\$0	\$73,127
Contracts	\$0	\$75,000	\$0	\$75,000
Materials & Supplies	\$0	\$1,007,405	\$0	\$1,032,510
Internal Services	\$0	\$6,585	\$0	\$8,086
Total GF/non-GF:	\$0	\$1,160,782	\$0	\$1,188,723
Program Total:	\$1,160,782		\$1,188,723	
Program FTE	0.00	0.55	0.00	0.55
Program Revenues				
Fees, Permits & Charges	\$0	\$1,160,782	\$0	\$1,188,723
Total Revenue:	\$0	\$1,160,782	\$0	\$1,188,723

Explanation of Revenues

Revenues for this program are recovered through Internal Service reimbursements from departments to the Risk Management Fund.

Significant Program Changes

Last year this program was: #72018, FRM - Property Risk Mgmt

Lead Agency: County Management

Program Contact: Marc R Anderson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Safety and Health Section oversees the loss prevention efforts of Multnomah County. The section assists each department in meeting the loss prevention requirements for workers' compensation self-insured employer and Oregon OSHA compliance.

Program Description

The SHS work is aimed at reducing employee on-the-job injuries and employer liability. The SHS consults with County departments to assist them in providing a safe environment for both employees and the public. It helps identify and abate deficiencies related to workplace safety and health regulations. All loss prevention activity needed to maintain the workers' compensation self-insured status is managed by the Safety and Health Section.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of site safety visits designed to meet loss prevention requirements	22	30	30	30
Outcome	Overall loss incident rate lower than industry standard	5.0%	5.0%	5.1%	5.1%

Performance Measure - Description

- 1) Perform site safety visits annually and assist departments in abatement efforts for identified deficiencies. Staff goal is to visit high-injury frequency areas on an annual basis and all worksites at least once every three years. Thirty visits a year meets that objective.
- 2) A key industry measurement of safety program effectiveness is the number of claims per 100 full-time employees, known as an incident rate. Using the Oregon average incident rate for local government as a benchmark, the goal is to be below that benchmark on an annual basis. Activities positively impacting the incident rate include training, risk assessments, exposure monitoring, ergonomic evaluations, and various other tasks.

Legal/Contractual Obligation

Multnomah County Code 7.102 and 7.103 establishes the safety program in the County. Oregon Safe Employment Act, Div. 1 and 2 establishes minimum safety standards for employers. OAR 437-001-1055 and 1060 requires each self-insured employer to have a written loss prevention plan for each location, and to provide safety and health loss prevention services for each work-site.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$342,316	\$0	\$346,103
Contracts	\$0	\$35,000	\$0	\$25,000
Materials & Supplies	\$0	\$12,050	\$0	\$13,439
Internal Services	\$0	\$40,577	\$0	\$54,829
Total GF/non-GF:	\$0	\$429,943	\$0	\$439,371
Program Total:	\$429,943		\$439,371	
Program FTE	0.00	3.00	0.00	3.00
Program Revenues				
Fees, Permits & Charges	\$0	\$429,943	\$0	\$439,371
Total Revenue:	\$0	\$429,943	\$0	\$439,371

Explanation of Revenues

The Safety and Health section receives its revenues through internal service reimbursements from each county department.

Significant Program Changes

Last year this program was: #72019, FRM - Safety

Lead Agency: County Management

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

Treasury manages the County's cash assets, investment portfolio, debt, banking services and relationships, and broker/dealer relationships. Treasury also provides responsive and pro-active customer support, training, and advice to department staff who handle cash in the course of providing services to county residents.

Treasury also manages the Excise Tax Administration program which includes management of revenue collections for Motor Vehicle Rental Tax (MVRT), Transient Lodgings Tax (TLT) and Business Income Tax (BIT) in accordance with Multnomah County Code, the County's fiduciary responsibilities, and revenue & taxation policies and procedures. Treasury is required to act as custodian of Trust funds for property liens under Oregon Revised Statutes for county residents

Program Description

Treasury invests the County's financial assets to ensure that funds are available to meet anticipated cash flow needs. Investment earnings are measured against specific benchmarks outlined in the Investment Policy. Treasury complies with all applicable laws, policies and best practices in the management of County funds.

Treasury supports the CFO in the issuance of debt, including opportunities to refinance existing debt, and maintains contact with rating agencies. It ensures timely and accurate debt service payments and generates arbitrage rebate calculations and reports. Treasury regularly analyzes cash flow. From time to time it is necessary to issue short term Tax and Revenue Anticipation Notes (TRANS) to provide liquidity prior to the collection of property taxes in November.

The County collects and administers three excise taxes. A Business Income Tax (BIT) is assessed against businesses with income generated within the county. It is set at a rate of 1.45% of net income. BIT is the second largest revenue source in the General Fund, generating approximately 15% of General Fund revenues. A Motor Vehicle Rental Tax (MVRT) is charged on the rental of cars and light trucks within the county. It is currently set at a rate of 17% of rental fees. In 2009, the Board of County Commissioners increased the tax from 12.5% to 17% to help offset revenue losses due to the downturn in the regional economy. A portion of the tax (2.5%) is passed through to the Visitor's Development Fund to support tourist activities.

A Transient Lodging Tax (TLT) is charged on the rental of hotel/motel rooms within the county. It is currently set at a rate of 11.5% of rental fees. Most of the revenue generated by the TLT is passed through to other entities. Cities retain 5%, another 3% is dedicated to operating the Oregon Convention Center, and 2.5% is passed through to the Visitor's Development Fund. Treasury maintains effective banking relationship to keep pace with technology and adapting it to the needs of county departments to provide better service to county residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Compliance w/ Investment Policy	1	1	1	1
Outcome	Tax Returns Filed	96	97	93	95
Output	Ensure County's Cash Flow Needs Are Met	1	1	1	1
Output	# of Business Accounts in Multnomah County	60,150	60,150	63,000	63,000

Performance Measure - Description

Measurement Key: 1 = Goal Achieved
0 = Not Achieved

The % of tax returns filed is a measure of compliance with applicable code requirements. Compliance has remained high despite the impacts of the recession

The # of business accounts is used as a workload measure and serves as an indicator of economic activity within the county

Legal/Contractual Obligation

Oregon Revised Statutes (primarily ORS 294.035), Multnomah County Code Chapter 11 (BIT) and Chapter 12 (MVRT and TLT), the Business Income Tax is administered by the City of Portland through an intergovernmental agreement (IGA) that expires in FY 2013.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$444,480	\$0	\$378,914	\$0
Contracts	\$951,000	\$0	\$1,129,000	\$0
Materials & Supplies	\$7,300	\$0	\$16,057	\$0
Internal Services	\$46,687	\$0	\$67,121	\$0
Total GF/non-GF:	\$1,449,467	\$0	\$1,591,092	\$0
Program Total:	\$1,449,467		\$1,591,092	
Program FTE	4.50	0.00	4.50	0.00
Program Revenues				
Fees, Permits & Charges	\$70,000	\$0	\$82,500	\$0
Total Revenue:	\$70,000	\$0	\$82,500	\$0

Explanation of Revenues

This program is supported by General Fund revenues.

External revenue is received through an agreement between the County and the Visitor's Development Fund Board. Under terms of the IGA that created the Visitor's Development Fund the County receives an administrative fee equal to .7% of MVRT and TLT revenues recorded in the fund.

Significant Program Changes

Last year this program was: #72023A, FRM - Treasury and Tax Administration

Lead Agency: County Management

Program Contact: Marc R Anderson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Workers' Compensation Section manages the work-related employee injury and illness aftercare process and assists employees in returning to their jobs after an injury or illness occurs.

Program Description

Provides workers' compensation benefits in accordance with state law. Multnomah County has been self-insured for this benefit since 1978. Claims are administered through a contract with a third-party administrator. Staff work with employees, supervisors, physicians, and managed care organizations to accurately and timely process claim benefits for the injured employee. Internal workers' compensation specialists focus on service, cost containment, and compliance efficiency. This section is responsible for the County's return-to-work program and follows state requirements necessary to benefit from the Workers' Compensation Division's Employer-At-Injury reimbursement program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Processing required notices and payments timely as measured by OR-WCD	90.0%	95.0%	92.0%	95.0%
Outcome	County Experience rate Modifier less than industry average	30.0%	30.0%	35.0%	30.0%

Performance Measure - Description

- 1) Quarterly claims processing performance as reported by the State Workers' Compensation Division. Self-insured employers must be above 90% for timely claim filing, timely first payment of time loss compensation, and compensability determinations. Staying above this level shows high quality of service.
- 2) A workers' compensation experience modifier below industry average demonstrates the County's ability to manage claims better than the insurance industry average, thus paying less in total premiums. Multnomah County pays 30% less in premiums than the industry average. Premiums are calculated based on total payroll.

Legal/Contractual Obligation

Oregon Revised Statutes Section 656, Oregon Administrative Rules 436, requires workers' compensation coverage be in force for employees. Oregon Administrative Rule 437 outlines Occupational Safety and Health requirements and Multnomah County Code 7.101(5) also defines the functions and uses of the Risk Management Fund. Self-insured employers certify under ORS 656.430 and must meet the qualification described in ORS 656.407.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$661,758	\$0	\$272,746
Contracts	\$0	\$52,000	\$0	\$155,000
Materials & Supplies	\$0	\$1,946,900	\$0	\$2,234,802
Internal Services	\$0	\$45,389	\$0	\$38,248
Total GF/non-GF:	\$0	\$2,706,047	\$0	\$2,700,796
Program Total:	\$2,706,047		\$2,700,796	
Program FTE	0.00	2.50	0.00	2.50
Program Revenues				
Fees, Permits & Charges	\$0	\$2,531,047	\$0	\$2,700,796
Other / Miscellaneous	\$0	\$175,000	\$0	\$0
Total Revenue:	\$0	\$2,706,047	\$0	\$2,700,796

Explanation of Revenues

The Workers' Compensation section receives its revenues through internal service reimbursements assessed using historical data. All liabilities associated with workers' compensation claims are fully funded in a reserve account. External revenue is received from the Workers' compensation Division Employer-At-Injury Program and from recoveries from third parties. The rates vary by department, but in general the County rate is 1.07%.

Significant Program Changes

Last year this program was: #72024, FRM - Worker's Compensation

Lead Agency: County Management

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Recreation Fund Payment to Metro program provides support funding to Metro for the operation and maintenance of community parks. The expenditures of the fund are pass-through payments to Metro under an Intergovernmental Agreement the County entered into in 1994. The transactions for this program are recorded in the Recreation Fund.

Program Description

This program's primary purpose is to provide funding to Metro to maintain and operate community parks which in turn build local communities and provide for recreational opportunities. The program's resources are driven by County Marine Fuel Tax and RV License Fee Sharing revenues. The expenditures of the fund are pass-through payments to Metro under an Intergovernmental Agreement the County entered into in 1994. These funds may be used to operate, administer and maintain the following Metro natural areas and regional facilities that were transferred from Multnomah County in 1994: Mason Hill Park, Sauvie Island Boat Ramp, Multnomah Channel Park, Bybee-Howell House and Park, Belle View Point, James Gleason Memorial Boat Ramp, Broughton Beach, Beggars Tick Marsh, Glendoveer Golf Course and Fitness Trail, Blue Lake Park, Gary and Flagg Islands, Oxbow Park, Indian John Island, Larch Mountain Corridor, Chinook Landing Marine Park, Sandy River Access Points, Smith & Bybee Lakes Addition, Phillipi Property, and the Expo Center. Each of these sites offers a different recreational benefit for all citizens.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Payment Remitted in a Timely Manner	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Under state law marine fuel taxes are allocated to counties based on the number of boat registrations and miles of waterway within the county. These revenues are turned over to METRO under terms of an IGA that transferred Multnomah County parks to METRO.

Measurement Key: 1 - Yes; 0 - No

Legal/Contractual Obligation

Pass through payment under terms of the IGA that transferred parks from the County to METRO.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$100,000	\$0	\$102,500
Internal Services	\$0	\$1,700	\$0	\$2,500
Total GF/non-GF:	\$0	\$101,700	\$0	\$105,000
Program Total:	\$101,700		\$105,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$101,700	\$0	\$105,000
Total Revenue:	\$0	\$101,700	\$0	\$105,000

Explanation of Revenues

Revenues represent Multnomah County's share of state Marine Fuel Tax.

Significant Program Changes

Last year this program was: #72028, FRM - Recreation Fund Payment to Metro

Lead Agency: County Management

Program Contact: Karyne Kieta

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Budget Office guides the development of the County's Budget Process, prepares the annual budget and supports the Chair and the Board of County Commissioners with their budgeting decisions by helping align the County's annual spending plan with the priorities. It also serves as a liaison between departments, elected officials and the community in communicating policy direction and program priorities, coordinating strategic planning and providing technical expertise, training, program and management analysis.

Program Description

The Budget Office leads the countywide budget process, evaluates County policies and operations, and recommends redirection of policy and/or resources.

The Budget Office does the following:

- Prepares the annual budget, budget in brief and associated documents;
- Financial forecasting and budget revenue/expenditure projections;
- Ad Hoc analysis for County Management and the Chair's Office; and
- Cost control analyses;
- Prepares the supplemental budget; and
- Maintains the legal budget throughout the course of the year.

Staff also assist departments in measuring performance of County programs; provide information and training on financial management, planning, budgets, and expenditure and revenue forecasting.

Budget staff serve on countywide task forces related to budget, finance and other fiscal matters; identify and resolve financial problems; and support County Labor Relations in collective bargaining research and analysis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of budget modifications processed (includes internal)	215	200	160	200
Outcome	% of budget modifications entered into SAP within 4 weeks of Board approval	84.0%	82.0%	80.0%	85.0%
Quality	Percent error in the Budget Revenue Forecast	2.0%	2.0%	2.0%	2.0%
Quality	% of customers satisfied with the Budget Office staff performance*	95.6%	95.0%	94.7%	95.0%

Performance Measure - Description

*Because the budget process ends prior to the beginning of the fiscal year the FY 10-11 estimate is the "actual" customer satisfaction rating.

Legal/Contractual Obligation

The Budget Office is not mandated, but the County is subject to Oregon Budget Law, ORS Chapter 294 & sections of ORS Chapters 280 & 310 related to filing and ballot title wording. The office is responsible for producing a financially sound budget that complies with the law and communicates results achieved for public money entrusted to the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$958,086	\$0	\$1,058,160	\$0
Contracts	\$30,000	\$0	\$19,330	\$0
Materials & Supplies	\$44,600	\$0	\$41,200	\$0
Internal Services	\$231,419	\$0	\$166,261	\$0
Total GF/non-GF:	\$1,264,105	\$0	\$1,284,951	\$0
Program Total:	\$1,264,105		\$1,284,951	
Program FTE	8.00	0.00	8.94	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by General Fund revenues.

Significant Program Changes

Last year this program was: #72029, Budget Office

Reduced the professional services budget by 36% which significantly impacts the office's ability to do any special projects.

Due to a change in the internal service methodology and allocation, our internal service costs for this program have decreased significantly. However, those costs have been reallocated elsewhere in the department.

Lead Agency: County Management

Program Contact: Karyne Kieta

Program Offer Type: Innovative/New Program

Related Programs: 72029

Program Characteristics: One-Time-Only Request, Out of Target

Executive Summary

This program offer requests \$1 million of one-time funding for the purchase and implementation of budget preparation software. The goal of this project is to rationalize, centralize and simplify the various software programs the County and Budget Office uses to prepare the County's \$1 billion plus annual budget. The aim will be to improve productivity and the availability of information, while reducing ongoing operating costs and the chance of legacy application failure.

Program Description

Multnomah County's annual budget development and publishing process relies on multiple databases and data processing components supporting multiple manual tasks. The Central Budget Office (CBO) uses several legacy Access applications and a web-based application in conjunction with SAP reports and modules, Excel spreadsheets, and PDF forms to collect, analyze, and manipulate department budget data. Because data is spread across multiple systems, it takes a significant amount of time and effort to keep everything updated and in sync. The business processes and reporting/analysis requirements for department-level budget development are inconsistent across the County, and most cost planning and budget development work is handled using disparate Excel spreadsheets and Access databases that lack the ability to validate data and accurately enforce business rules.

The purchase of a public sector budget system is expected to meet the following objectives:

- Manage all budget components in an integrated system that is adequate to meet the needs of both the CBO, which is responsible for producing and maintaining a legal budget document, and of the County Departments, which are responsible for producing and maintaining operating budgets.
- Eliminate unstable, labor intensive Excel templates used to collect, quality control, analyze, and adjust budget requests, and to produce reports and deliverables at different organization levels.
- Eliminate legacy Access tools used to calculate, assemble, distribute, collect, and analyze position detail, personnel cost planning data, and revenue/expenditure transaction data.
- Eliminate the need to reconcile budget data in three systems.
- Improve data quality.
- Improve process efficiency and provide process management capabilities.
- Reduce and/or eliminate manual and redundant tasks.
- Provide Central and Department Budget staff with adequate reporting and analysis capabilities.
- Provide Departments and Programs with improved performance measurement capabilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of legacy/shadow systems eliminated*	0	0	13	13
Outcome	Meet all of the scheduled development goals within 10 business days.**	0.0%	0.0%	0.0%	95.0%

Performance Measure - Description

*After system implementation we anticipate a reduction of legacy systems by 90%.

**Once the RFP has been released and we have a timeline we will have a better understanding of the development goals.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The total amount of this request is \$1 million of General Fund. This \$1 million is accounted for in program offer 79000A, IT Innovation and Investment Fund.

Significant Program Changes**Last year this program was:**

This is a new, one-time request for FY 2012.

Lead Agency: County Management

Program Contact: Randy Walruff

Program Offer Type: Administration

Related Programs: 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics: In Target, Climate Action Plan

Executive Summary

The Division of Assessment Recording & Taxation (DART) Administration Program performs the Assessor and Tax Collector functions required by statute and manages all Property Tax Collection and Property Tax Assessment functions as well as certain County Clerk functions (Recording, Marriage Licenses, Domestic Partnerships, and Board of Property Tax Appeals) and monitors all processes for statutory compliance. Provides leadership, policy, program, fiscal and operational oversight.

Program Description

DART Administration program performs the duties of the County Assessor including certifying the property tax roll for collection, maintaining Real Market Value on over 340,000 real and personal property accounts, and capturing/calculating Measure 50 "exception value" defined as new construction, renovation or remodeling which increases total Assessed Value of taxing districts. It also performs the duties of the Tax Collector who certifies the billing, collecting, and distribution of over \$1.2 billion in property taxes. DART Administration plans, manages, directs, facilitates and coordinates the activities of the division; is responsible for development and oversight of the budget, financial planning & monitoring, employee performance management and training, strategic direction, tactical/resource planning, program measurements and evaluation, policy development, work plans, and process/technology improvements, including the new Assessment and Taxation System. Administration monitors statutory compliance, oversees over 500,000 customer service interactions, provides internal and external communications, prepares and submits the annual County Assessment Function Funding Account (CAFFA) Grant Document and Annual Appraisal Work Plan to the Oregon Department of Revenue. Administration supports and provides leadership that ensures all property is valued accurately and taxed fairly as required by the Oregon State Constitution, Oregon Revised Statutes and Oregon Dept of Revenue Administrative Rules. This Program ensures the collection of property taxes in a timely manner that is fair & equitable to all taxpayers and maintains accurate, accessible property ownership records and property descriptions that are used in the production of county property tax maps. The Program provides responsive, quality customer service to taxpayers for which the interactions may be the only "face of local government" they see. DART has taken steps toward achieving CAP Item #18-8 Local Government Operations, by increasing use of e-files and e-business, and participation in waste recycling efforts, leading to an overall reduction in paper use and paper waste. Operational impacts include a reduction in the number of file cabinets, contributing to a reduced facilities footprint.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total Number of Property Tax Accounts Administered	340,158	342,000	341,000	341,000
Outcome	Percent Acceptable Compliance Reports Required by Oregon Department of Revenue	100.0%	100.0%	100.0%	100.0%
Efficiency	Administrative Costs as a Percent of Actual Expenditures	6.0%	5.0%	5.0%	5.0%
Efficiency	Cost of Collection per Account (in Dollars)	3	3	3	3

Performance Measure - Description

The percent of required compliance reports received and accepted by the Department of Revenue (Grant document, Appraisal Plan, Ratio Study) implies adequacy of DART operations and uniform taxation. The goal is to maintain administrative costs at 5% of total DART operating program expenditures. FY09 Actual was 5.8%. In FY10 two FTE added to Admin, Actual was 6%. In FY11, 2 FTE moved out of Admin & Actual is estimated at 5%. In FY12 added 1 FTE, estimated is 5%. The cost of collection per account will fluctuate depending on the number of personnel vacancies and other expenditures. The actual cost per account for FY08 was \$4.25, for FY09 was \$3.26; for FY10 was \$3.52; for FY11 estimated \$3.60; for FY12 estimated \$3.60.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305-312 and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$525,264	\$0	\$535,955	\$0
Contracts	\$2,000	\$0	\$2,000	\$0
Materials & Supplies	\$41,914	\$0	\$103,401	\$0
Internal Services	\$168,787	\$0	\$120,214	\$0
Total GF/non-GF:	\$737,965	\$0	\$761,570	\$0
Program Total:	\$737,965		\$761,570	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Fees, Permits & Charges	\$85,000	\$0	\$90,000	\$0
Intergovernmental	\$178,500	\$0	\$186,834	\$0
Total Revenue:	\$263,500	\$0	\$276,834	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$203,400 allocated to the DART Administration Program. Program General Fund revenue of \$90,000 is from document recording fees allocated to County Assessment and Taxation Programs (5% of the \$10 per document Recording Fee for the maintenance of county property tax systems.) Document Recording fees may vary annually based upon economic factors affecting the real estate market and the number of documents being recorded. The annual estimated fee revenue is based upon historical trends. The remaining Program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72036, DCM - Div of Assessment, Recording & Taxation Administration
Due to a division reorganization, added 1.00 FTE Vacant position from Program #72037 DCM-DART Customer Service; a reclassification is pending (classification TBD).

Lead Agency: County Management

Program Contact: Randy Walruff

Program Offer Type: Administration

Related Programs: 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics: One-Time-Only Request, Climate Action Plan

Executive Summary

This is a carryover program offer that supports a plan to consolidate all customer service programs and associated staffing resources in the Division of Assessment, Recording and Taxation (DART), to provide one comprehensive point of contact location to access DART's direct services on the first floor of the Multnomah Building. This is expected to achieve operational efficiencies and reduce the cost of targeted operations, and promote improvements in DART's customer service model. This consolidation will result in a reduction in the overall office space requirements for DART, allowing the county to utilize the surplus space for other operational needs.

Program Description

This program will achieve the consolidation of all three of DART's direct customer service counters and associated staffing resources into one comprehensive service location on the first floor of the Multnomah Building. The overall objective is to redesign the first floor space to optimize current and future space needs for the organization, with a design that is flexible and efficient, allow for evolving business needs and service delivery requirements, and employ innovative systems and methods for space utilization.

The space and program reorganization merges all DART customer service operations, allowing DART management to leverage staffing and operational resources, and realign business operations. This is expected to improve public access to a wide variety of services in one unified location. Customer service operations will be positioned for seasonal fluctuations, flexible work schedules and hours of operations, and provide for resource sharing, employee cross-training, and development opportunities.

The project plan includes relocation of the Public Research Room and County Recorder into the existing Customer Service Area. A comprehensive approach includes design and installation of flexible workspaces and space efficient workstations throughout DART, and optimizes space utilization for service delivery counters, filing and storage systems, mail services, supplies storage, office equipment and phone systems. Additional opportunities for business process improvements will be implemented and leveraged in conjunction with this service delivery consolidation program to achieve maximum operational savings and efficiencies.

The consolidation and redesign of DART Customer Service programs provides for optimal space utilization, resulting in a reduction of over 7,200 SF of office space required for DART programs, with an initial annual space cost savings of \$185,000. The reduction in DART's space requirements provides surplus office space for the county to use for other operational needs in the Multnomah Building.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$20,000	\$0
Materials & Supplies	\$0	\$0	\$580,000	\$0
Total GF/non-GF:	\$0	\$0	\$600,000	\$0
Program Total:	\$0		\$600,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Revenues are a one time only carryover from FY11 of general fund savings from DART operating programs.

Significant Program Changes

Last year this program was:

Lead Agency: County Management

Program Contact: Cindy Swick

Program Offer Type: Existing Operating

Related Programs: 72036A, 72038, 72039, 72040, 72041

Program Characteristics: In Target

Executive Summary

The Division of Assessment, Recording, and Taxation (DART) Customer Service Program was formed in mid-2008 to enhance and streamline customer service needs. Customer Service staff is responsible as the first point of contact for DART both at the public counter and on the organization's incoming phone system.

Program Description

The Customer Service program responds to approximately 92,000 telephone inquiries and 25,000 walk-in customers annually (which includes approximately 16,000 reported in the County Clerk Function Program Offer). Staff processes tax payments, sells copies and certified copies of the records, and provides general information on behalf of the organization. Homeowners, property owners, and taxpayers in general, have an expectation from local government to answer questions and listen to concerns regarding their property taxes and/or values. From the most fundamental questions to the most complex, the Customer Service staff has an implicit obligation to provide responsive, accurate, and quality service. Having the ability to connect directly with the taxpayer increases the understanding of government and its role in property taxation. To do so, the staff spends several hours a year, training with other sections throughout the organization, as well as education through reading a variety of relevant informational material. Customer Service staff also assists the Tax Revenue program by processing approximately 11,336 over-the-counter tax payments totaling approximately \$52.5 million dollars annually.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of counter transactions	24,953	32,000	25,000	25,000
Outcome	Average number of transactions per cashier	3,119	4,000	3,200	3,200
Output	Number of phone calls received and answered	92,217	95,000	90,000	90,000
Outcome	Average number of phone calls per operator	6,148	4,800	6,000	6,000

Performance Measure - Description

"Number of counter transactions" includes statistics that are both computer-generated statistics from the operating systems used in Customer Service and from staff production reports. The system tracks revenue generating transactions including Tax Payments, Marriage Licence and Domestic Partnership Registration fees, Passport Application acceptance fees, and fees for copies of various records. Staff production reports track routine, non-payment transactions. An additional 10% was added to the production report statistics for transactions that may not have been tracked.

Legal/Contractual Obligation

Oregon Revised Statutes(ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$721,369	\$0	\$606,076	\$0
Materials & Supplies	\$16,726	\$0	\$14,733	\$0
Internal Services	\$260,772	\$0	\$236,759	\$0
Total GF/non-GF:	\$998,867	\$0	\$857,568	\$0
Program Total:	\$998,867		\$857,568	
Program FTE	9.50	0.00	8.20	0.00
Program Revenues				
Intergovernmental	\$241,850	\$0	\$220,568	\$0
Total Revenue:	\$241,850	\$0	\$220,568	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$237,240 allocated to the DART Customer Service Program. Remaining program support is from General Fund revenues.

Significant Program Changes

Last year this program was: #72037, DCM - DART Customer Service

Lead Agency: County Management

Program Contact: Cindy Swick

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72039, 72041, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics: In Target

Executive Summary

The County Clerk Functions program consists of recording land related and other legal documents, issuance of Marriage Licenses and Domestic Partnership Registrations, acceptance of Passport Applications, creation of and maintenance of permanent records, issuance of certified copies, and the Board of Property Tax Appeals (BoPTA). The BoPTA is responsible for hearing petitions from taxpayers who disagree with their property value. The Board makes decisions to reduce property values or waive personal property late filing fees based on evidence provided by the taxpayer.

Program Description

Recording is the process of registering legal documents, making them a matter of public record. These documents are primarily related to real property transactions. The recording process requires staff to review every document for statutory compliance. The process for Recording, Marriage Licenses, Domestic Partnership Registrations, and Passport Applications includes the collection of statutory fees. With the exception of Passport Applications, the creation and maintenance of general indexes, and production of microfilm, preserved for permanent retention is a statutory requirement. Approximately 167,000 documents were recorded in FY 2010, 6,276 Marriage Licenses were processed and 340 State Domestic Partnership Registrations were issued in FY 2010. The acceptance of Passport Applications was moved to Customer Service in July, 2010. Since that time approximately 1,400 passports have been issued. All areas within the County Clerk Functions program provide direct customer service by responding to telephone inquiries and walk-in customers. The Recording office assists approximately 15,000 customers at the counter annually and responds to an estimated 15,000 phone inquiries. The Marriage Licenses and Domestic Partnership section assists approximately 16,000 customers at the counter annually and responds to a high volume of calls that are reported within the Customer Service total of approximately 92,000 annually. The Board of Property Tax Appeals is a program which allows taxpayers to appeal the value their real property tax is based on. Last year 2,414 appeals were processed. This program also allows personal property taxpayers to seek a waiver of their personal property late filing fees. All decisions are based on evidence provided by the taxpayer.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Marriage Licenses Issued	6,276	6,300	6,300	6,300
Outcome	Number of Accurately Processed Licenses	6,204	6,240	6,240	6,240
Output	Number of Documents Recorded	167,000	180,000	168,000	168,000
Outcome	Average Number of Business Days to Return Original Recorded Documents	11	8	5	5

Performance Measure - Description

Number of Marriage Licenses Issued is a primary measure and includes all marriage licenses issued over the past fiscal year. Of the number of licenses issued, the "Number of Accurately Processed Licenses" is the number of licenses which the State of Oregon (Office of Vital Statistics) reviewed and found to be 100% accurate. The remaining 72 licenses were returned to the county by the state for minor corrections, for an overall accuracy rate of 99%. "Number of Documents Recorded" is the number of documents recorded in the Recorder's Office over the past fiscal year. The "Average Number of Business Days to Return Original Recorded Documents" is set at 10 days by statute. The County has averaged 11 days this past fiscal year.

Legal/Contractual Obligation

The County Clerk functions are governed by Oregon Revised Statutes (ORS) Chapter 205. Multnomah County Ordinance 948 authorizes couples to voluntarily register as domestic partners. Additional statutes pertaining to this program are found in ORS 106, 107, 409, 432 (marriage/state domestic partnerships); ORS 86, 87, 93, 100 (requirements for recording); and ORS 306 and 309 (Board of Property Tax Appeals). The County is required to appoint a Board of Property Tax Appeals to conduct hearings and determine if the real market value, specially assessed value, or assessed value are appropriately established by the Assessor. Guidelines for the acceptance of Passports are set by the US State Department and state law does not govern the process.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$978,757	\$0	\$1,051,087	\$0
Contracts	\$145,100	\$0	\$162,600	\$0
Materials & Supplies	\$117,483	\$0	\$111,910	\$0
Internal Services	\$344,820	\$0	\$353,323	\$0
Capital Outlay	\$7,500	\$0	\$8,000	\$0
Total GF/non-GF:	\$1,593,660	\$0	\$1,686,920	\$0
Program Total:	\$1,593,660		\$1,686,920	
Program FTE	13.35	0.00	14.10	0.00
Program Revenues				
Fees, Permits & Charges	\$4,697,000	\$0	\$5,316,425	\$0
Intergovernmental	\$33,250	\$0	\$36,720	\$0
Total Revenue:	\$4,730,250	\$0	\$5,353,145	\$0

Explanation of Revenues

A \$60 fee is collected for each marriage license, State and County Domestic Partnership (DP) registration: \$25 to the County General Fund, \$25 to State Domestic Violence, and \$10 to Court Conciliation Services. Fees are charged for certified copies of licenses. The General Fund portion of marriage license/DP & copy fees is estimated at \$245,000. The County collects a \$25.00 fee for accepting every Passport, with an estimated number of 3,657 passports for FY12 or \$91,425 GF revenue. Fees are collected for the recording of documents, for the Corner Preservation Fund, Records Storage and Retrieval Fund, and Oregon Land Information System Fund (OLIS). A portion of recording fees is transferred to the County Assessment Function Funding Account at the Oregon Department of Revenue for the benefit of Assessment and Taxation functions. Remaining Recording Fees of \$4,800,000 and Document Copy Fees of \$50,000 are retained by the County General Fund as Recording Program revenues. Fees dedicated for records storage and retrieval systems are estimated at \$130,000. BoPTA is supported by participation in the Oregon Dept of Revenue County Assessment Function Funding Account (CAFFA) Grant, providing reimbursement of approx. 25% of BoPTA program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$36,720 allocated to BoPTA, with remaining support for BoPTA from the General Fund.

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #72038, DCM - DART County Clerk Functions

Due to a division reorganization, .40 FTE Program Mgr 1 and .15 FTE Operations Supervisor, and .60 FTE A&T Technician were reallocated to this program, for an increase of 1.15 FTE. In July 2010, the acceptance of Passport Applications was moved from the Department of Community Services, Elections Division to the Department of County Management, Assessment, Recording and Taxation Division.

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72038, 72041, 72043, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics: In Target

Executive Summary

The Ownership Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for making real property ownership changes and adding sale information, when applicable, to the tax roll. Through examination of recorded and unrecorded documents, this program must verify the documentation and ensure that the documentation is acceptable for ownership transfers to take place. The Ownership Program maintains a transaction file for complex transfers, which is maintained for permanent retention on microfilm. Program staff interact with the public and internal staff both on the phones and at a public counter.

Program Description

The Ownership Program updates and maintains the ownership for the majority of real property tax accounts. Recorded documents, such as deeds, contracts and assignments, are the most common instruments used to update the tax roll with correct names and mailing addresses. Additionally, unrecorded documentation is often used for name changes to the tax roll. This documentation includes marriage records, court orders, and death certificates. Providing up-to-date and precise information is essential and expected by the public as well as our staff. The Tax Collector relies on the information provided by the Ownership Program to ensure that tax bills are sent out to the appropriate taxpayers and that the address used is valid. The Ownership Program monitors certain types of accounts for notification to other areas throughout the organization. This program contributes to DART by maintaining up-to-date accessible property ownership and property description records. This information is used in the production of tax statements and county property tax maps. Current ownership ensures that the correct owner is assessed the correct amount, thus the tax is distributed as equitably as possible. Developed databases enable related work units to access shared data, reducing transfer time and the need for paper records.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Ownership Changes Processed	25,000	28,000	25,000	25,000
Outcome	Average Number of Days to Complete Ownership Changes	2	2	2	2

Performance Measure - Description

The "Number of Ownership Changes Processed" is a combination of ownership changes processed from actual recorded deeds and ownership changes transferred with unrecorded documents (approximately 5% of transfers are from unrecorded documentation).

The "Average Number of Days to Complete Ownership Changes" is tracked manually by staff, logging the date they began to work the batch of documents and the date they logged the batch back into the tracking book. Those numbers are then combined and divided by actual number of working days in the Fiscal Year.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 92, 93, 199, 205, 222, 457, 477, and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART staffing is already at the minimally acceptable level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$455,477	\$0	\$297,036	\$0
Materials & Supplies	\$3,758	\$0	\$3,228	\$0
Internal Services	\$99,858	\$0	\$86,196	\$0
Total GF/non-GF:	\$559,093	\$0	\$386,460	\$0
Program Total:	\$559,093		\$386,460	
Program FTE	6.15	0.00	4.00	0.00
Program Revenues				
Intergovernmental	\$135,450	\$0	\$117,610	\$0
Total Revenue:	\$135,450	\$0	\$117,610	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$127,080 allocated to the Ownership Program. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72039, DCM - DART Ownership

Due to a reorganization personnel changes as follows: 1.00 FTE A&T Tech 1 transferred to Program #72037 DCM-DART Customer Service. Management positions reallocated to this program: increased allocation of Program Mgr 1 by .05 FTE and added Operations Supervisor allocation of .40 FTE. NET Overall reduction of .65 FTE for this program.

Lead Agency: County Management

Program Contact: Gary Bartholomew

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72043, 72044, 72048, 72050

Program Characteristics: In Target

Executive Summary

The Tax Revenue Management Program administers the County Tax Collector responsibilities. The program manages the collection, accounting and distribution of property tax revenues and assessments for over 60 Multnomah County taxing districts and several state agencies. Revenue from interest on past due taxes is also accounted for and a portion distributed to the County Assessment and Taxation Fund.

Program Description

The Tax Revenue Management Program sends property tax statements, collects current and delinquent property taxes and various fees, issues property tax refunds, distributes tax revenues to taxing districts in Multnomah County, and performs accounting, auditing and reporting services. The program processes foreclosures, tax roll corrections, bank adjustments, senior and disabled citizen tax deferral applications, and manufactured structure ownership changes. 375,000 tax statements are sent annually and \$1.2 billion in property taxes is levied for collection. Over 400,000 payment and accounting transactions are processed annually.

This program collects and distributes property taxes in a timely, efficient and equitable manner. The program provides responsive, accurate, quality customer service to taxpayers and other government agencies while complying with property tax laws. The program continuously monitors service delivery options available for possible enhancements. Tax statement printing costs have been significantly reduced through streamlining and outsourcing. Payment processing alternatives are being evaluated for cost savings and efficiencies. Customer use of electronic payment continues to increase significantly. Credit card options and payment by phone have been implemented. Roll corrections and issuance of tax refunds are monitored closely for efficiencies and to minimize the amount of interest paid on refunds. Delinquencies are monitored closely and addressed effectively.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Property Tax Statements Issued	373,129	380,000	375,000	375,000
Outcome	Percentage of Current Year Property Taxes Collected	96.8%	97.0%	97.2%	97.0%
Outcome	Tax Collected Via Electronic Payment (in Dollars)	35,757,441	45,000,000	45,000,000	55,000,000

Performance Measure - Description

Property Tax Statements Issued each year includes the November, February, May trimesters and the delinquent real property statements.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 311 and 312. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of Assessment and Taxation (A&T) staffing. The DOR has determined that the staffing level for DART is already at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue. The County as an agent of the State carries out the functions under ORS 446.566 to ORS 446.646 related to mobile home ownership document transactions and trip permits.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$865,823	\$0	\$1,011,493	\$0
Contracts	\$38,600	\$0	\$32,600	\$0
Materials & Supplies	\$83,869	\$0	\$83,269	\$0
Internal Services	\$379,894	\$0	\$375,652	\$0
Total GF/non-GF:	\$1,368,186	\$0	\$1,503,014	\$0
Program Total:	\$1,368,186		\$1,503,014	
Program FTE	10.00	0.00	11.70	0.00
Program Revenues				
Fees, Permits & Charges	\$360,700	\$0	\$439,100	\$0
Intergovernmental	\$331,100	\$0	\$339,840	\$0
Other / Miscellaneous	\$500	\$0	\$500	\$0
Total Revenue:	\$692,300	\$0	\$779,440	\$0

Explanation of Revenues

Participation in Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$339,840 allocated to Tax Revenue Management. Program revenues of \$439,100 are from service fees including foreclosure publication fees, title search fees, exemption late filing fees, delinquent personal property tax warrant & warrant recording fees, mobile home ownership transfer fees, and other miscellaneous tax collection & copy fees. Service fees are required by Oregon Revised Statutes and County Fee ordinance, and may vary in volume due to economic influences, and some are linked to the volume of delinquent property taxes. The County serves as an agent of the State, and pursuant to an IGA, accepts payment on behalf of the State for mobile home ownership document transactions (\$55) and trip permits (\$5 per section). The County is allowed to retain \$30 for each ownership document transaction completed and all of the trip permit fees collected; total annual fees vary by volume of transactions. Exemption late filing fees may vary annually depending upon the timeliness of applications each year. The volume of Service Fees and other revenues is based upon historical averages. The remaining program support comes from General Fund revenues.

Significant Program Changes

Last year this program was: #72040, DCM - DART Tax Revenue Management

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72038, 72039, 72043, 72046, 72047, 72048, 72050

Program Characteristics: In Target

Executive Summary

The Division of Assessment, Recording and Taxation (DART) GIS & Parcel Management program creates and maintains official county maps for property taxation purposes, maintains the base map for the County's Geographic Information System (GIS), maintains property information and property tax roll descriptions, and provides direct customer service to property owners, taxpayers and the community.

Program Description

The GIS & Parcel Management program maintains up-to-date accessible property descriptions, county property tax maps and GIS. Current ownership and timely created accounts ensure that the correct owner is assessed the correct amount thus ensuring the tax is distributed as equitably as possible. The program is responsible for maintaining accurate tax maps used to describe taxing district and urban renewal boundaries, process subdivisions, condominiums, and partition plats, and describe annexations and County road filings. Program staff develop databases that enable related work units access to shared data reducing transfer time and paper records. This program also contributes GIS mapping data to the Department of Revenue Oregon Map (ORMAP) program which provides a state-wide property tax parcel base map that is digital, publicly accessible and continually maintained. Direct customer service is provided to property owners, taxpayers and the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of New Tax Roll Accounts Created	901	830	400	450
Outcome	Average Number of Changes per FTE	15,962	14,000	20,000	20,000
Output	Number of Mapping & Tax Roll Changes	240,155	225,500	97,290	100,000

Performance Measure - Description

The number of New Tax Roll Accounts Created is affected by the volume of new plats, condominiums, and subdivisions recorded. There was a significant decrease in the volume during the FY09 and continued in FY10. The number of Mapping & Tax Roll Changes is a new performance measure for FY10 and was difficult to estimate. The actual number is higher than originally estimated due to the additional audits and data clean-up activities that have taken place this year.

Legal/Contractual Obligation

Functions in this program are required under Oregon Revised Statutes (ORS) Chapters 86, 92, 93, 100, 198, 199, 222, 227, 271, 274, 275, 306-308, 312, 368, 457, 477, and 478. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that staffing is at the minimally acceptable level to perform the A&T function. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$869,526	\$0	\$837,401	\$0
Contracts	\$6,400	\$0	\$3,000	\$0
Materials & Supplies	\$49,514	\$0	\$45,037	\$0
Internal Services	\$170,666	\$0	\$147,253	\$0
Total GF/non-GF:	\$1,096,106	\$0	\$1,032,691	\$0
Program Total:	\$1,096,106		\$1,032,691	
Program FTE	10.00	0.00	9.45	0.00
Program Revenues				
Fees, Permits & Charges	\$30,000	\$0	\$0	\$0
Intergovernmental	\$265,300	\$0	\$201,039	\$0
Total Revenue:	\$295,300	\$0	\$201,039	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$239,040 allocated to the GIS/Parcel Management Program. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72041, DCM - DART - GIS & Parcel Management

1 FTE (Vacant GIS Cartographer Sr) transferred from this program to Program Offer #72050 DCM-DART Applications Support, in order to respond to GIS business requirements of new A&T Software System. Due to a division reorganization, reallocated 1.00 FTE AT Technician 1 to Program #72037 DCM-DART Customer Service; and added a reallocation of .20 FTE Program Mgr 1 and .20 FTE Sr. Valuation Manager to this program. Net Overall decrease of 1.60 FTE for this Program.

Lead Agency: County Management

Program Contact: Rene Grier

Program Offer Type: Support

Related Programs: 72036A, 72043, 72044, 72045, 72046, 72047, 72048, 72050

Program Characteristics: In Target

Executive Summary

The Assessment Performance Analysis Unit, within the Division of Assessment, Recording and Taxation (DART), is responsible for annual adjustments to Real Market Value, resulting in assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts. Analysts develop and publish the annual Sales Ratio Study as required by statute.

Program Description

The Assessment Performance Analysis Unit links to DART appraisal and other programs and their contributions. Appraisal Data Analysts analyze sales, trends and other market data used to monitor, maintain and report valuation performance regarding Residential, Commercial, Multi-Family, and Industrial Appraisal Models. The Analysis Unit adjusts Real Market Values of all property in the County and publishes the annual Sales Ratio Study that evaluates and reports the effectiveness of appraisal programs to the Oregon Department of Revenue. The program assists in answering public and media questions about property values, contributing to the public's perception of fairness in assessing and collecting property taxes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Projects Maintained	13	13	13	13
Outcome	Percentage of Residential Neighborhoods With Equity Compliance	95.0%	90.0%	90.0%	90.0%

Performance Measure - Description

The output measure called "Number of Projects" refers to the many specific annual studies and reports completed by the team, including the largest: Residential. "Residential Equity Compliance" is a measure developed internally to demonstrate the consistency of values among properties in the same neighborhood as valuation models are adjusted. This self-imposed compliance goal is not designed to achieve an ever higher score but instead to prompt deep analysis of value variances that ensures consistent and accurate adjustments to value.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Account (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$345,855	\$0	\$326,390	\$0
Contracts	\$4,045	\$0	\$4,040	\$0
Materials & Supplies	\$5,515	\$0	\$6,650	\$0
Internal Services	\$45,969	\$0	\$45,453	\$0
Total GF/non-GF:	\$401,384	\$0	\$382,533	\$0
Program Total:	\$401,384		\$382,533	
Program FTE	3.40	0.00	3.20	0.00
Program Revenues				
Intergovernmental	\$97,300	\$0	\$100,440	\$0
Total Revenue:	\$97,300	\$0	\$100,440	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$100,440 to DART Assessment Performance Analysis Program. Remaining program support is from General Fund revenues.

Significant Program Changes

Last year this program was: #72042, DCM - DART Assessment Performance Analysis

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72039, 72040, 72041, 72042, 72044, 72045, 72046, 72047, 72048, 72049, 72050

Program Characteristics: In Target

Executive Summary

Special Programs, within the Division of Assessment Recording & Taxation (DART), is responsible for processing applications relating to property tax exemptions or special assessments. Exempt properties are monitored by the program for continued qualification. Additional tax roll responsibilities include creating new tax accounts, processing corrections and verifying correct assessed values.

Program Description

Special Programs ensures that exempt and specially assessed property is valued in accordance with the law, which maximizes property tax revenues to fund County programs. Property taxes account for approximately 65% of the County's General Fund revenues. Failure to monitor this process will result in loss of taxable assessed value. Focus is on compliance monitoring of existing exemptions, careful review of new applications, and resolving appeals. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation. Special Programs Group (SPG) maintains over 5,200 property tax exemptions for the War Veteran & Surviving Spouse program and the Active Duty Military program. In addition, there are over 9,500 accounts with exemption status for various types of organizations, including charitable, fraternal, and religious. SPG is responsible for specially assessed properties, which include farm, forest, historic, and other specially assessed programs mandated by law. Leasehold records are monitored to maintain accurate, taxable values on over 700 accounts where non-exempt tenants lease from exempt government agencies. Approximately five hundred field inspections are performed as part of the program's compliance activities. Staff calculates and redistributes Maximum Assessed Values in accordance with Measure 50 tax limitation requirements for thousands of new properties created each year. SPG contributes to the process to arrive at the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts. This program ensures that exempt and specially assessed property is accurately assessed as required by the Oregon Revised Statutes (ORS). Maintaining accurate market values on all property relates to the bonding capacity and general obligation bond tax rates for taxing districts in the County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Accounts Reviewed and Processed for Current Tax Roll	8,507	11,500	8,600	8,600
Outcome	Taxable Market Value Re-established to the Roll	575,507,518	391,000,000	450,000,000	450,000,000
Input	Total Exempt Accounts Monitored	33,936	34,250	34,000	34,000
Output	Total Number of Accounts Processed for Prior Tax Roll	4,348	4,600	4,500	4,500

Performance Measure - Description

Output No. 1 decline attributable to a decrease in condominium plat recordings.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$728,477	\$0	\$636,028	\$0
Contracts	\$2,023	\$0	\$2,020	\$0
Materials & Supplies	\$9,546	\$0	\$10,434	\$0
Internal Services	\$96,306	\$0	\$89,740	\$0
Total GF/non-GF:	\$836,352	\$0	\$738,222	\$0
Program Total:	\$836,352		\$738,222	
Program FTE	7.95	0.00	7.05	0.00
Program Revenues				
Intergovernmental	\$202,300	\$0	\$176,198	\$0
Total Revenue:	\$202,300	\$0	\$176,198	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$190,440 to DART Special Programs. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72043, DCM - DART Property Assessment - Special Programs

Due to a division reorganization, reallocated management positions to other programs as follows: .20 FTE Program Mgr 1 and .20 FTE Sr. Valuation Manager reallocated to Program #72041 DCM-DART GIS & Parcel Management; .20 FTE Program Mgr 1 and .05 FTE Sr.Valuation Manager reallocated to Program #72051 DCM-DART Tax Title. Net reduction of .65 FTE overall for this program.

Lead Agency: County Management

Program Contact: Rick Teague

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72038, 72040, 72042, 72043, 72045, 72046, 72048, 72049, 72050

Program Characteristics: In Target

Executive Summary

The Personal Property Assessment Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and collecting all taxable Business Personal Property accounts. Personal Property represents 5% of the value upon which taxes are levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on all taxable Personal Property accounts. Oregon Revised Statutes require annual filings from the 23,000 businesses in the county, comprising more than 40,000 accounts. 40% of those accounts are equipment-leasing companies. Values must be fully recalculated each year to reflect items added or disposed of by businesses and to calculate depreciation influence on remaining assets. Appraisers perform field inspections and detailed reviews to identify businesses and properties omitted from the assessment roll. Appraisals are performed to defend values under appeal. This program assesses Personal Property accurately and fairly as required by Oregon Revised Statutes (ORS), maximizing property tax revenues to fund programs. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. Property taxes account for approximately 65% of the County's General Fund revenues. Under the Measure 50 tax limitation measure, there is no assumption of a 3% increase in personal property taxable value; instead, each business annually reports existing taxable property. Failure to monitor this process will result in loss of taxable assessed value and tax revenue. Focus is on discovery of new taxable property and resolving value appeals to minimize cost to taxpayers. Various computer and online tools are used to maximize appraisal efforts. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Non-Leased Accounts Processed, Coded and Valued	23,300	23,300	22,200	22,000
Outcome	Assessed Value in Millions of Personal Property Value Placed on the Tax Roll	2,497	2,450	2,392	2,350
Output	% of Accounts with Captured Asset Listings	0.0%	60.0%	65.0%	70.0%
Output	% of Accounts Filing Electronically	8.0%	9.0%	13.0%	15.0%

Performance Measure - Description

Oregon Revised Statutes requires appraisals to be at 100% of Market Value as of January 1st of each year, with all returns processed and valued by the third week of September. The Department of Revenue (DOR) annually reviews compliance through the Assessors Appraisal Plan. The DOR's most recent review determined that we are in compliance with standards. Failure to meet these standards can result in loss of County Assessment Function Funding Account (CAFFA) grant revenue and program control. We have increased our focus on improving efficiencies and better utilization of technology. Previously we measured the number of accounts reviewed; we feel the new measure showing the % of accounts with captured asset lists is a better reflection of our focus on efficiency and accuracy in filing. We have begun a project to capture the annual asset listings from businesses in a database and return them to the business each year for updating. In addition, larger businesses are encouraged to file their asset lists electronically. These take less time to process, reduce our costs, improve our accuracy, and reduce the need for account review.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$963,023	\$0	\$812,314	\$0
Contracts	\$107,850	\$0	\$113,050	\$0
Materials & Supplies	\$8,990	\$0	\$9,352	\$0
Internal Services	\$225,450	\$0	\$209,991	\$0
Total GF/non-GF:	\$1,305,313	\$0	\$1,144,707	\$0
Program Total:	\$1,305,313		\$1,144,707	
Program FTE	10.75	0.00	8.70	0.00
Program Revenues				
Intergovernmental	\$336,000	\$0	\$316,119	\$0
Total Revenue:	\$336,000	\$0	\$316,119	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$319,680 allocated to DART Personal Property Assessment & Collection Program. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72044, DCM - DART Personal Property Assessment & Collection

Due to a division reorganization, reduced the allocation of a management position to this program as follows: reallocation of .05 FTE Sr. Valuation Manager to Program #72051 DCM-DART Tax Title.

Lead Agency: County Management

Program Contact: Rick Teague

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72039, 72042, 72043, 72044, 72046, 72048, 72050

Program Characteristics: In Target

Executive Summary

The Property Assessment-Industrial Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing, appraising and/or maintaining all local and state industrial property. Industrial property represents approximately 5% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 250 county-responsibility industrial properties and maintenance of 440 accounts appraised by the Oregon Department of Revenue. All industrial property owners are required to file industrial property returns annually. A number of industrial plants are physically inspected and audited every year. Appraisers perform appraisals to defend values under appeal. Industrial properties are high-value accounts; loss on appeal can result in large tax refunds paid by taxing jurisdictions with interest. Focus is on proper classification of taxable property and resolving value appeals to minimize cost to taxpayers. Use of various computer and online tools maximize appraisal efforts. This program appraises industrial property accurately and fairly as required by the Oregon Revised Statutes (ORS), maximizing property tax revenues to fund programs. Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. Property taxes account for approximately 65% of the County's General Fund revenues. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Industrial Accounts Maintained	675	680	695	695
Outcome	Assessed Value placed on the Tax Roll (in millions)	2,664	2,665	2,594	2,580
Efficiency	Percentage of Sites Reviewed For Transfer	13.0%	20.0%	12.0%	12.0%

Performance Measure - Description

Oregon Revised Statutes (ORS) requires property appraisals to be at 100% of Market Value as of January 1st of each year, with all returns processed and values placed on the roll by the third week of September. Failure to meet standards can result in loss of County Assessment Function Funding Account (CAFFA) grant revenue and program control. The "Reviewed for Transfer" project began with a list of 75 potentially misclassified sites. Proper classification is required by law and results in more accurate whole plant valuation. Program measures "Accounts Maintained" and "Assessed Value Placed on Roll" include both state and county-responsibility industrial sites in order to better reflect the contribution of this program.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175 the DOR determines the acceptable level of assessment and taxation (A&T) staffing. The DOR has determined that DART is already at the minimally acceptable staffing level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$536,981	\$0	\$530,509	\$0
Contracts	\$4,045	\$0	\$9,679	\$0
Materials & Supplies	\$6,800	\$0	\$5,973	\$0
Internal Services	\$55,136	\$0	\$54,912	\$0
Total GF/non-GF:	\$602,962	\$0	\$601,073	\$0
Program Total:	\$602,962		\$601,073	
Program FTE	5.60	0.00	5.55	0.00
Program Revenues				
Intergovernmental	\$145,950	\$0	\$116,439	\$0
Total Revenue:	\$145,950	\$0	\$116,439	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$154,440 allocated to DART Property Assessment-Industrial Program. Remaining program support is from General Fund revenues.

Significant Program Changes

Last year this program was: #72045, DCM - DART Property Assessment - Industrial

Lead Agency: County Management

Program Contact: Rene Grier

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72042, 72043, 72045, 72047, 72048, 72050

Program Characteristics: In Target

Executive Summary

The Commercial Property Appraisal Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and appraising all commercial, high-rise condominiums, and large multi-family property. Commercial property represents 19% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 38,000 commercial, multi-family, and high-rise condominium properties. Staff physically inspects and appraises 1,200 properties annually due to permits having been issued for new construction, remodeling or renovation.

Under Measure 50, such appraisals add new value for taxing districts beyond the statutorily required 3% increase in Maximum Assessed Value. Appraisals are also performed to defend values under appeal; and to verify that sales of property are valid market-based transactions that can be used to adjust automated valuation models, to appraise other property, and to generate the annual Ratio Report that measures the effectiveness of the program. This program primarily contributes to the fair and accurate appraisal of commercial property as required by the Oregon Revised Statutes (ORS).

Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. This program ensures that all commercial property is valued in accordance with the law, which maximizes property tax revenues to fund programs for the County and other jurisdictions. Property taxes account for approximately 65% of the County's General Fund revenues.

Various computer and online tools are used to maximize appraisal effort. Focus is on discovery of new taxable property and resolving value appeals to minimize cost to taxpayers. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Accounts Appraised	1,721	1,500	1,500	2,000
Outcome	New Taxable Exception Value in Millions	1,254	850	850	850
Efficiency	% Automated Recalculation	55.0%	25.0%	55.0%	55.0%
Outcome	% Market Groupings with COD Compliance	89.0%	70.0%	70.0%	85.0%

Performance Measure - Description

Oregon law requires property appraisals to be at 100% of Market Value as of January 1 of each year within standards established by the Oregon Department of Revenue (DOR). One of the primary standards is a statistical measure called the Coefficient of Dispersion (COD). Failure to meet these standards can result in loss of CAFFA grant revenue and program control. The DOR annually reviews compliance through three required reports: The Assessor's Certified Ratio Study, the Assessor's Appraisal Plan and the CAFFA Grant application. The DOR's most recent review as of 2010 determined that this program complies with standards.

Estimates made regarding new taxable value from Measure 50 exceptions are speculative due to the difficulty in predicting market forces. With the real estate market still in flux, we are focused on physical reappraisal, targeted resource allocation and improved methodology to maximize assessments.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Account (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,363,476	\$0	\$1,445,462	\$0
Contracts	\$57,475	\$0	\$64,677	\$0
Materials & Supplies	\$32,456	\$0	\$34,549	\$0
Internal Services	\$150,431	\$0	\$144,111	\$0
Total GF/non-GF:	\$1,603,838	\$0	\$1,688,799	\$0
Program Total:	\$1,603,838		\$1,688,799	
Program FTE	14.30	0.00	15.30	0.00
Program Revenues				
Intergovernmental	\$383,950	\$0	\$395,280	\$0
Total Revenue:	\$383,950	\$0	\$395,280	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$395,280 allocated to DART Commercial Appraisal Program. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72046, DCM - DART Commercial Property Appraisal

High-rise condominiums are now reported under this program instead of program 72047 - Residential Appraisal in order to best represent the work completed by each unit. This reporting change inflates both the actual and estimated percentage of accounts that are automatically recalculated (the third performance measure). Although accurate, the increase to 55% is primarily generated by the new reporting method.

Lead Agency: County Management

Program Contact: Rene Grier

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72041, 72042, 72043, 72046, 72048, 72049, 72050

Program Characteristics: In Target

Executive Summary

The Residential Property Appraisal Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for valuing and appraising all residential-use Real Property. Residential Property represents 62% of the total taxable assessed value upon which taxes are calculated and levied for the benefit of all Multnomah County taxing districts.

Program Description

This program is responsible for maintaining Real Market Value and Maximum Assessed Value on 209,000 single family and two-four family properties; 19,000 condominiums; 4,900 manufactured homes; 1,800 floating properties; 2,850 farm/forest deferral properties; and 4,000 business accounts. Staff physically inspects and appraises 8,000 to 10,000 properties annually due to permits issued for new construction, remodeling or renovation. They also appraise 3,000 to 4,000 properties annually discovered through the sales confirmation process as having been significantly improved without apparent issuance of building or trade permits.

Under Measure 50, such appraisals add new value for taxing districts beyond the statutorily required 3% increase in the Maximum Assessed Value. Appraisals are also performed to defend values under appeal; and to verify that sales of property are valid market-based transactions that can be used to adjust automated valuation models, to appraise other property, and to generate the annual Ratio Report that measures the effectiveness of the program. This program primarily contributes to the fair and accurate appraisal of residential property as required by the Oregon Revised Statutes (ORS).

Maintaining accurate Real Market Values on all property directly affects the maximum bonding capacity and general obligation bond tax rates for all applicable taxing districts in the County. The program ensures that all residential property is valued in accordance with the law, which maximizes property tax revenues to fund programs for the County and other jurisdictions. Property taxes account for approximately 65% of the County's General Fund revenues.

Various computer and online tools are used to maximize appraisal effort. Focus is on discovery of new taxable property. Accurate values maximize the level of tax assessment allowed under Measure 5 and Measure 50 tax limitation measures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Accounts Appraised	15,952	25,000	25,000	18,000
Outcome	New Taxable Exception Value in Millions of Dollars	459	850	850	500
Efficiency	Accounts Appraised Per Appraiser	665	1,100	1,100	750
Outcome	% Neighborhoods with COD Compliance	100.0%	98.0%	98.0%	98.0%

Performance Measure - Description

Oregon law requires property appraisals to be at 100% of Market Value as of January 1 of each year within standards established by the Oregon Department of Revenue (DOR). One of the primary standards is a statistical measure called the Coefficient of Dispersion (COD). Failure to meet these standards can result in loss of CAFFA grant revenue and program control. The DOR annually reviews compliance through three required reports: The Assessor's Certified Ratio Study, the Assessor's Appraisal Plan and the CAFFA Grant application. The DOR's most recent review as of 2010 determined that this program complies with standards.

Estimates made regarding new taxable value from Measure 50 exceptions are speculative due to the difficulty in predicting market forces. With the real estate market still in flux, we are focused on physical reappraisal, targeted resource allocation and improved methodology to maximize assessments.

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) Chapters 92, 205, 294, 305, 306, 307, 308, 308A, 309, 310 and 321 and related Oregon Administrative Rules regulate virtually all aspects of the assessment and property tax calculation process. ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Department of Revenue (DOR). Through the County Assessment Function Funding Account (CAFFA) Grant process described in ORS 294.175, the DOR determines the acceptable level of staffing. The DOR has determined that DART staffing is at the minimally acceptable level to perform their functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,592,647	\$0	\$2,594,314	\$0
Contracts	\$0	\$0	\$10,000	\$0
Materials & Supplies	\$123,345	\$0	\$125,075	\$0
Internal Services	\$329,780	\$0	\$324,505	\$0
Total GF/non-GF:	\$3,045,772	\$0	\$3,053,894	\$0
Program Total:	\$3,045,772		\$3,053,894	
Program FTE	28.30	0.00	26.25	0.00
Program Revenues				
Intergovernmental	\$741,300	\$0	\$795,600	\$0
Total Revenue:	\$741,300	\$0	\$795,600	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$795,600 allocated to Residential Property Appraisal Program. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72047, DCM - DART Residential Property Appraisal

The name of performance measure "Accounts Appraised Per FTE" has been changed to "Accounts Appraised Per Appraiser" for clarification purposes; this is a name change only.

High-rise condominiums are now reported under program 72046 - Commercial Appraisal instead of residential in order to best represent work completed by each unit. This reporting change reduces both the actual and estimated amounts reported for the first three performance measures: "Accounts Appraised," "New Taxable Exception Value in Millions of Dollars," and "Accounts Appraised per Appraiser."

Lead Agency: County Management

Program Contact: Randy Walruff

Program Offer Type: Existing Operating

Related Programs: 72036A, 72037, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72050

Program Characteristics: In Target

Executive Summary

This multi-year system upgrade project was initially approved in the FY07/08 Budget. The Division of Assessment, Recording and Taxation is replacing the outdated Assessment and Taxation system. A request for proposal was published at the end of FY07/08, with the evaluation of proposals, selection of a vendor and contract negotiations proceeding through FY08/09. FY09/10 activities included detailed analysis of the required functionality and the vendor's software application, and defining the programming changes required due to Oregon property tax statutes. FY10/11 will complete the detailed analysis and definition of programming changes, and the beginning of development by the vendor as well as the beginning of data migration analysis. The project's major stages will be completed in FY11/12 with the completion of development, testing of those changes, staff training, and implementation of the new software.

Program Description

The Division of Assessment, Recording and Taxation (DART) is seeking a system upgrade that features integration among all DART business functions, including GIS, document recording, real property assessment, business personal property assessment, tax collection and tax distribution. The program mission is to improve property assessment and taxation services to the customers and stakeholders of Multnomah County by replacing existing legacy software with current technology that will include, and enhance, integration with other applications. The new software application will substantially reduce systemic gaps and duplication of data that exists in our current environment. The technology will increase staff efficiency and the ability to accommodate an increasing workload, playing a key role in e-government for Multnomah County, and employ an IT architecture that considers integration with County standard infrastructure. The program goals and objectives are: 1) Acquire and implement available information technology, replacing the current Assessment and Taxation computer application, to achieve greater operation efficiency and revenue enhancement while maintaining or improving accuracy and compliance for A&T business functions; 2) Reduce costs of targeted operations so that human resources can be more productively used; 3) Improve public visibility, accessibility, and convenience of assessment, taxation and recording services via web-based electronic and online resources, while maintaining appropriate control over publicly sensitive personal information.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of A&T System Project Milestones Met	4	8	5	7
Outcome	% of A&T Project Milestones Completed on Time and within Budget	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

The multi-year project to select and implement a new A&T system has met the following milestones: FY07/08-Publish RFP; FY08/09-Evaluate Proposals, Select Vendor and Negotiate Contract; FY09/10-GAP Analysis Start, Design Start, Development Start (a), and Server/Oracle Installed. The FY10/11 milestones are: GAP Analysis Finish, Design Finish, Development Start (b), Data Migration Start, and Integrations Start. The FY11/12 milestones are: Development Finish, Data Migration Finish, System Testing, Training, PC Deployment, Integrations Finish and Go-Live. FY12/13 milestone is: Post Go-Live Support.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$156,660	\$0	\$154,036
Contracts	\$0	\$2,930,337	\$0	\$2,031,981
Materials & Supplies	\$0	\$1,958,539	\$0	\$1,515,021
Internal Services	\$0	\$54,464	\$0	\$0
Total GF/non-GF:	\$0	\$5,100,000	\$0	\$3,701,038
Program Total:	\$5,100,000		\$3,701,038	
Program FTE	0.00	1.00	0.00	1.00
Program Revenues				
Other / Miscellaneous	\$0	\$5,100,000	\$0	\$3,701,038
Total Revenue:	\$0	\$5,100,000	\$0	\$3,701,038

Explanation of Revenues

Increased revenue is anticipated the first year following implementation (FY 12/13) as a result of productivity improvements for staff as well as a phased-in realignment of personnel from office support to field work finding taxable value. When new value is put on the tax roll, the corresponding tax growth is carried forward every year, and is compounded by the Measure 50 maximum 3% growth. The 10-year total increase in property tax revenue for Multnomah County of \$7.7 M is based on a rate of increase in new taxable value of 4% per year. The 10 year total increase for all taxing districts will be \$32.1 million. BWC Revenue is the estimated carryover of Fund 2504 after FY11 anticipated expenditures. Capital expenditures for Systems upgrades are an allowable expenditure in the annual County Assessment Function Funding Account (CAFFA) grant application, up to a defined cap amount per year. The Department of Revenue (DOR) has approved including the cost of the System Upgrade Project up to the allowable Cap amount annually, thereby maximizing CAFFA grant revenues for programs supported by the grant funds. The increase in budgeted allowable expenditures in the CAFFA Grant application increases the county's share (% distribution) of the available statewide CAFFA funding pool.

Significant Program Changes

Last year this program was: #72048, DCM - DART Assessment & Taxation System Upgrade

Program # 72049 - DART Data Operations

Version 4/07/2011 s

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Support

Related Programs: 72036A, 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72050

Program Characteristics: In Target

Executive Summary

Division of Assessment, Recording and Taxation (DART) Data Operations contributes to the support of the applications used by the linked programs for DART. Responsibilities include assistance with tax roll calculations, including quality control inspection and tax statement production, computer entry of data for property, taxes, and recorded documents, information and data for public requests, and supporting application users. Additionally, Data Operations performs necessary interdepartmental communication and other support as requested.

Program Description

Data Operations calculates and applies taxes to property tax accounts and contributes to production of tax statements, related reports and public information. The program enters a high volume of data, reviews data request changes and performs subsequent quality control in support of linked DART programs. The program supplies data to satisfy public requests for information. The program utilizes staff expertise in answering user questions and resolving application problems, contributing to an efficient work environment. Staff also provides advice on the effective use of the computer assisted mass appraisal system. The program's responsibilities for calculating the special assessment tax roll and contributing to the creation of tax statements are mandated functions of the supported programs. This work positions the program to assist in efficiently and accurately answering public and media questions about property tax bills and related topics. This contributes to the accountability factor of the public's perception of fairness in assessing and collecting property taxes. The program's other duties as described above provide support for linked programs in order to perform their program functions. Data Operations links to all of the DART programs and supports their contributions to accountability in governance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Records Keyed for Appraisal, Personal Property, Recording, Etc.	178,560	320,000	150,000	150,000
Outcome	% of Residential Appraisal Transactions Re-keyed	3.0%	3.0%	3.0%	3.0%

Performance Measure - Description

The number of transactions keyed (output) continues to trend downward with the adoption of efficiencies such as electronic filings. With this downward trend comes opportunity for Data Operations to transition from a "heads down" production based team to a quality control team. This change results in a timely and accurate tax roll.

Legal/Contractual Obligation

This program supports the rest of the Division of Assessment, Recording & Taxation in its compliance with Oregon Revised statutes (ORS) Chapters 92, 205, 294, 305-312, and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA) Grant process described in ORS 294.175 the DOR determines the acceptable level of assessment & taxation staffing. The DOR has determined that DART staffing is already at the minimally acceptable level to perform their A&T functions. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$480,713	\$0	\$403,151	\$0
Contracts	\$85,114	\$0	\$21,360	\$0
Materials & Supplies	\$6,587	\$0	\$5,597	\$0
Internal Services	\$87,563	\$0	\$84,165	\$0
Total GF/non-GF:	\$659,977	\$0	\$514,273	\$0
Program Total:	\$659,977		\$514,273	
Program FTE	6.20	0.00	5.00	0.00
Program Revenues				
Intergovernmental	\$159,600	\$0	\$128,715	\$0
Total Revenue:	\$159,600	\$0	\$128,715	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$142,920 allocated to DART Data Operations Program. Remaining program support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72049, DCM - DART Data Operations

Due to a division reorganization, reallocated management positions to another program as follows: .40 FTE Operations Supervisor and .10 FTE Program Manager 1 reallocated to Program #72039 DCM-DART Ownership. Net overall decrease of .50 FTE for this program.

Program # 72050 - DART Applications Support

Version 4/07/2011 s

Lead Agency: County Management

Program Contact: June Tilgner

Program Offer Type: Support

Related Programs: 72036A, 72037, 72038, 72039, 72040, 72041, 72042, 72043, 72044, 72045, 72046, 72047, 72048, 72049

Program Characteristics: In Target

Executive Summary

Division of Assessment, Recording & Taxation (DART) Applications Support Program supports the applications used by all of the DART's linked programs. Responsibilities include tax roll calculation and certification, tax statement production, requests for information and data files from both internal and external sources, and supporting the DART application users.

Program Description

DART's Application Support Program performs the functions that support the certification of the annual tax roll, including calculating tax rates and taxes, producing tax statements, and producing reports required by the Oregon Department of Revenue. As a result the program assists in answering public and media questions about property tax bills, contributing to the accountability factor of the public's perception of fairness in assessing and collecting property taxes. In addition to certifying the annual tax roll, the Program responds to requests for information and data files from both internal and external sources. The Program manages the working relationship with the application software and hardware vendors, as well as the County Information Technology Division; including consulting on contract formulation and implementation support. The Program answers user questions, resolves problems, and provides advice on the effective use of the DART's business application systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Requests & Support Activities Completed	0	0	0	6,500
Outcome	% of Requests Associated with Program Revenue	0.0%	0.0%	0.0%	4.0%

Performance Measure - Description

The Number of Requests & Activities Completed was a new performance measure for FY10. One Activity represents a single request or contact, even if that request is for 5 data files to be created and sent to the client. The percent of Requests Associated with Program Revenue is also a new measure, indicating the portion of the program's work activities associated with a portion of our revenue.

Legal/Contractual Obligation

This program supports the Division of Assessment, Recording & Taxation in its compliance with Oregon Revised Statutes (ORS) Chapters 92, 205, 294,305-312, and 321. Additionally, ORS 306.115 assigns statewide general supervision of the property tax system to the Oregon Dept. of Revenue (DOR). Through the "County Assessment Function Funding Account" (CAFFA Grant) process described in ORS 294.175 the DOR determines the acceptable level of assessment & taxation staffing. The DOR has determined staffing levels are at the minimally acceptable level to perform the A&T function. Any reduction to this program may jeopardize this grant revenue.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$608,603	\$0	\$677,981	\$0
Contracts	\$1,750	\$0	\$15,750	\$0
Materials & Supplies	\$295,979	\$0	\$304,755	\$0
Internal Services	\$107,500	\$0	\$253,242	\$0
Capital Outlay	\$12,000	\$0	\$0	\$0
Total GF/non-GF:	\$1,025,832	\$0	\$1,251,728	\$0
Program Total:	\$1,025,832		\$1,251,728	
Program FTE	5.00	0.00	5.80	0.00
Program Revenues				
Fees, Permits & Charges	\$80,000	\$0	\$70,000	\$0
Intergovernmental	\$248,150	\$0	\$317,880	\$0
Total Revenue:	\$328,150	\$0	\$387,880	\$0

Explanation of Revenues

Participation in the Oregon Department of Revenue County Assessment Function Funding Account (CAFFA) Grant, which supports Assessment & Taxation Programs, provides reimbursement of approximately 25% of program expenditures. Total annual Multnomah County share of CAFFA is estimated at \$3.6 Million, with \$317,880 allocated to DART Applications Support Program. Additional program revenue of \$70,000 is from service fees for access to Assessment & Taxation information (subscription website user fees) and requests for Assessment & Taxation Data files. Service fee rates are as authorized in the Department of County Management Fee Ordinance. Fees are projected based upon historical trends. Remaining support is from General Fund revenues.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #72050, DCM - DART Applications Support
1.00 FTE (Vacant GIS/Cartographer Sr) was transferred to this program from Program #72041 GIS/Parcel Management, in order to respond to GIS business requirements of new A&T Software System.

Lead Agency: County Management

Program Contact: Sally Brown

Program Offer Type: Existing Operating

Related Programs: 72036A, 72040

Program Characteristics: In Target

Executive Summary

The Tax Title Program, within the Division of Assessment, Recording and Taxation (DART), is responsible for the management and disposition of the County's tax foreclosed property inventory. The County's foreclosed property portfolio consists of slightly less than 390 properties. Every year, 15 to 20 properties are deeded to the county in the fall with the taking of the Tax Foreclosure Deed. Of the current inventory, approximately 73% of the properties are strips of various sizes, 24% are vacant lots that are mostly irregular in shape and not buildable, and 3% are properties with improvements or structures sited on them. Properties are sold at public auction and by entering into private sales with adjacent owners. The inventory is also reduced by transferring properties to government agencies, non-profit housing developers, and non-profit corporations for public use.

Program Description

The County comes into ownership of real property, bare land and those with improvements, at least once a year through the foreclosure of delinquent property tax liens. The foreclosed properties are placed into the Tax Title inventory of properties that have been acquired through tax foreclosure. Multnomah County Code Chapter 7 specifically states how tax foreclosed properties are to be managed and the process to be used for disposition. Shortly after the properties come into Tax Title inventory they are made available for repurchase to the former owners of record. Some properties not repurchased and odd shaped parcels not suitable for construction are made available to government agencies within the county for transfer. Depending on availability, selected properties consisting of vacant land that is buildable and parcels with improvements, are made available to the Affordable Housing Development Program for low income housing purposes. Properties with certain desired environmental characteristics not requested by government are made available to other organizations. Any remaining properties are available to be sold at public auction or private sale. In recent years, the number of properties deeded to the County through tax foreclosure has averaged 15 to 20 parcels. All properties are responsibly managed to insure that the surrounding neighborhood is not negatively affected. Tax Title maintains communication with other government agencies within the County to insure that all foreclosed properties comply with current nuisance and building codes. A goal is to sell or transfer as many Tax Title properties as possible to place them back on the tax roll so they once again become an integral part of the neighborhood. When a Tax Title property is occupied by an individual with human services needs we work with the County's Department of County Human Services, Aging & Disability Services Division to arrive at practical solutions acceptable to all parties.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Properties remaining in Tax Title Inventory	381	388	361	349
Outcome	Properties placed back on the tax roll & into community use	13	40	39	30
Outcome	Revenue disbursed to taxing districts for public use	188,187	20,000	400,000	356,400

Performance Measure - Description

The main goal of the program is to reinstate properties received through tax foreclosure back onto the tax roll. This is accomplished by sales to the public and government agencies. A parallel goal is to place foreclosed properties into public use which is accomplished by transfer to government agencies and non-profit corporations. At the end of every budget year, the Tax Title revenues are totaled, operating expenses and passthrough expenses for liens and other obligations are accounted for, and the balance of revenue is disbursed to taxing districts within the county. For FY2011 under current year purchased, the amount estimated for revenues in excess of expenses, for disbursement to taxing districts, was understated by \$380,000

Legal/Contractual Obligation

Oregon Revised Statutes (ORS) 275 details how counties have to manage & dispose of tax foreclosed properties. ORS 312 details the foreclosure process & responsibilities of the county to include providing guidance on how the redemption period can be reduced when there is evidence of waste and abandonment. ORS 271 provides information on how counties are allowed to transfer foreclosed properties to non-profits & government agencies. ORS 98 details the processes to follow when there is abandoned property & vehicle at a foreclosed property. Multnomah County Code Chapter 7 specifically state how tax foreclosed properties are to be managed and the process to be used for disposition.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$78,066	\$0	\$106,426	\$0
Contracts	\$368,260	\$0	\$452,888	\$0
Materials & Supplies	\$61,500	\$0	\$38,199	\$0
Internal Services	\$29,660	\$0	\$15,787	\$0
Total GF/non-GF:	\$537,486	\$0	\$613,300	\$0
Program Total:	\$537,486		\$613,300	
Program FTE	1.00	0.00	1.20	0.00
Program Revenues				
Fees, Permits & Charges	\$329,477	\$0	\$564,300	\$0
Intergovernmental	\$7,000	\$0	\$0	\$0
Taxes	\$45,000	\$0	\$24,000	\$0
Other / Miscellaneous	\$156,009	\$0	\$25,000	\$0
Total Revenue:	\$537,486	\$0	\$613,300	\$0

Explanation of Revenues

The Program has to be financially self sustaining. Program revenues include contract principle estimated at \$24,000 and interest on contracts and repurchases est. at \$25,000. Sales of properties at auction, private sales and repurchases are estimated at \$564,200. When actual revenues exceed the program's operating costs, the balance is distributed to taxing districts in Multnomah County, in accordance with ORS 275.275, per formula provided in ORS 311.390.

Significant Program Changes

✓ Significantly Changed

Last year this program was:

Allocated management positions to reflect actual program requirements over the past year. Allocated .25 FTE Program Manager 1 and .10 FTE Sr. Valuation Manager. Net overall increase of .35 FTE for this program.

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Administration

Related Programs:

Program Characteristics: In Target, Climate Action Plan

Executive Summary

Central Human Resources (HR) Administration provides strategic leadership and partnership to department HR units to guide consistent, efficient and cost effective HR processes and practices across the County organization. It also provides administrative and business services management for Central HR programs, including Labor Relations; Classification and Compensation; Talent Development, and the Unemployment Insurance Program.

Program Description

Central HR Administration sets direction, determines policy, develops process structures, and builds relationships to develop and sustain a diverse, talented, workforce necessary to achieve results across the organization. Central HR Administration focuses on facilitating communication linkages, ensuring stakeholder input, and engaging in collaborative problem resolution to implement plans and achieve results. The HR Director is the primary liaison to senior leaders to ensure HR processes are aligned with countywide business goals and oversees evaluation of HR contributions to organizational effectiveness. Central HR administration oversees countywide service program integration and performance measurement and reporting; leads HR technology development and process automation; provides budget and financial management; implements employee recognition programs; and ensures compliance with federal, state, local laws, rules, regulations and labor agreements. Effective July 2010, the County transitioned to an Online Only paperless job application process. This countywide process contributes to the Climate Action Plan, Local Govt Operations section, item 18-8 related to reduction of waste.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of countywide job applications in the Neogov applicant tracking system.	16,860	17,000	21,000	21,000
Outcome	Countywide employee turnover rate.	10.0%	13.0%	10.0%	10.0%

Performance Measure - Description

These measures are among several used to provide performance information for decision-making. Due to previous budget reductions, HR reporting capacity is limited.

Legal/Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$562,229	\$0	\$514,597	\$0
Contracts	\$56,400	\$0	\$79,005	\$0
Materials & Supplies	\$45,750	\$0	\$33,240	\$0
Internal Services	\$144,061	\$0	\$90,145	\$0
Total GF/non-GF:	\$808,440	\$0	\$716,987	\$0
Program Total:	\$808,440		\$716,987	
Program FTE	4.50	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by General Fund revenues.

Significant Program Changes

Last year this program was: #72056, Central Human Resources - Administration

FY11 Adopted Budget approved the transfer of .5 FTE HR Tech to the DCM Business Services Unit effective January 2011. Reduction in FY12 FTE compared to FY11 is due to this previous budget action.

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

Central Human Resources (HR) Services, comprised of the Classification and Compensation and the Talent Development units, provides critical infrastructure systems and tools to attract, train, and retain a diverse workforce at all levels of the organization. Classification & Compensation provides pay and classification structures necessary for the County to offer competitive pay and career paths. Talent Development provides countywide training for all employees and leads organizational development activities.

Program Description

Central HR Services implements strategies to address key components of the Countywide Human Resources Strategic Plan in order to attract and select diverse, high-performing employees; establish employee retention strategies that support the organization's job market competitiveness; implement programs to strengthen skills and build knowledge necessary for an effective, culturally competent workforce; and formalize an employee performance management system that fosters individual growth and accountability, aligning performance goals with business requirements. Even in the current economic environment, a shrinking qualified workforce combined with future retirements requires a strategic focus on the county's ability to recruit and retain a highly-skilled workforce.

Classification and Compensation provides the pay and job classification frameworks that facilitate external competitiveness, ensure internal equity, promote employee retention and support career growth. The Classification and Compensation team identifies and analyzes job duties and qualifications that define the scope and complexity of work performed as documented in position descriptions. The unit also researches labor market pay range data for the most accurate indicator of prevailing wages and salaries for comparable jobs.

Talent Development provides or coordinates all countywide training including: employee, management and supervisory development (including the Multnomah Leadership Academy); diversity awareness and skills building; and technology training and policy or process-focused learning opportunities. The Countywide Training Needs Survey informs training offerings. Talent Development develops training options by using the survey findings, as well as core competencies and job skills aligned with the employee performance management system to develop training options. This comprehensive system is essential to build and monitor individual employee accountability and support the achievement of organizational program goals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of positions reviewed as a result of class/comp studies.	530	300	400	430
Outcome	Percent of total positions reclassified, revised, updated.	19.0%	13.0%	14.0%	15.0%
Output	# of positions reviewed as a result of individual requests.	285	250	210	225
Output	Number of Countywide training class attendees.	3,077	3,500	4,500	4,000

Performance Measure - Description

The number of FY11 Countywide training classes estimate includes Google g-mail transition classes.

The percentage of all positions re-classed, revised, or updated as a result of classification or compensation review indicates County positions better aligned to current competitive job market factors, such as technology changes, regulatory requirements, and the inability to fill vacancies and/or impact on essential public services.

Legal/Contractual Obligation

Federal, state, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Re-employment Rights Act, Health Insurance Portability & Accountability Act, and other employment related issues. Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits and other matters pertaining to employment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,080,127	\$0	\$1,091,391	\$0
Contracts	\$176,000	\$0	\$164,000	\$0
Materials & Supplies	\$25,600	\$0	\$30,314	\$0
Internal Services	\$240,375	\$0	\$286,566	\$0
Total GF/non-GF:	\$1,522,102	\$0	\$1,572,271	\$0
Program Total:	\$1,522,102		\$1,572,271	
Program FTE	9.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is supported exclusively by General Fund revenues.

Significant Program Changes

Last year this program was: #72057, Central Human Resources - Central HR Services

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

Labor Relations provides leadership to ensure effective labor-management relationships, appropriate work conditions and legal compliance that balance the rights of employees with the business needs of the County. This program manages 10 labor contracts, representing 85% of the County workforce.

Program Description

Contract negotiations present one of the most significant opportunities to forge partnerships with labor unions that serve the needs of both the County and its employees. Labor Relations was successful during the last round of negotiations in achieving staggered dates for contract renewals, which provides the County a better opportunity to strategically plan and time proposals for contract changes. While this approach means contract negotiations have become a year round workload, it does better support Labor Relations and department management staff to focus and prepare for each labor agreement.

Forums such as Employee Relations Committee and Employee Benefits Team along with tools such as negotiated memoranda create the foundation of open communication, clear and accessible decision making, and collaborative problem solving needed to achieve uniform labor/management practices throughout the County. Labor Relations:

- Leads collective bargaining activities, including contract negotiations, interim negotiations, labor contract administration and interpretation;
- Guides development of employee relations programs to create and promote a positive organizational culture, and advocate for fair, respectful treatment of employees;
- Ensures consistent application and enforcement of collective bargaining agreements, work rules, grievance and discipline policies;
- Provides internal expertise for dispute resolution, grievance handling, and cooperative problem-solving;
- Maintains and develop personnel rules and administer the county's drug and alcohol testing process;
- Coordinates countywide layoff activities and the merit council appeals process;
- Manages the Unemployment Claims process; and
- Ensures compliance with federal, state, local laws, rules, regulations and labor agreements, and communicates, trains, and coaches supervisors, managers, and department human resources units on these requirements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Labor disputes.	225	200	185	200
Outcome	Percentage of labor disputes settled collaboratively.	96.0%	95.0%	76.0%	85.0%

Performance Measure - Description

Disputes include formal and informal disagreements about the interpretation or application of labor contracts, Personnel Rules, practices or policies. The resolution of labor disputes collaboratively means all involved parties have agreed to the resolution without going to arbitration. The alternative is an external arbitrator imposing a decision binding on all parties.

Legal/Contractual Obligation

Ten labor agreements necessitate contract compliance regarding rates of pay, hours of work, fringe benefits, and other matters pertaining to employment. Federal, State, local laws, rules, and regulations covering wage and hour, discrimination, harassment, labor relations, privacy, employment at will, hiring, defamation, Uniformed Service Employment and Reemployment Rights Act, Health Insurance Portability & Accountability Act and other employment related issues.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$777,053	\$38,108	\$796,210	\$38,493
Contracts	\$20,000	\$0	\$20,000	\$0
Materials & Supplies	\$11,500	\$0	\$14,124	\$0
Internal Services	\$155,808	\$0	\$130,094	\$0
Total GF/non-GF:	\$964,361	\$38,108	\$960,428	\$38,493
Program Total:	\$1,002,469		\$998,921	
Program FTE	5.60	0.25	5.60	0.25
Program Revenues				
Fees, Permits & Charges	\$0	\$38,108	\$0	\$38,493
Total Revenue:	\$0	\$38,108	\$0	\$38,493

Explanation of Revenues

This offer is supported primarily by County General Fund with .25FTE Labor Relations Manager personel costs from the Risk Fund.

Significant Program Changes

Last year this program was: #72058, Central Human Resources - Labor Relations

Lead Agency: County Management

Program Contact: Travis Graves

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: In Target

Executive Summary

The Unemployment Insurance Program provides unemployment benefits to eligible workers who are unemployed due to layoff or other discharge for reasons other than misconduct. Unemployment insurance replaces part of the income that employees lose when they become unemployed.

Program Description

The Unemployment Insurance Program ensures eligible workers secure financial assistance. The program provides accurate and timely monitoring and reporting, and participates in all hearings to decrease costs and liability due to fraudulent claims. A benefits claim decision will typically favor the applicant if reports are late, data is inaccurate or an employer fails to respond to requested clarification.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of employee claims.	540	650	500	500
Outcome	Percentage of claim appeals found in the County's favor.	73.0%	70.0%	80.0%	80.0%
Output	Number of appeals.	11	15	10	10

Performance Measure - Description

It is the County's goal to support maximum benefit claims for eligible applicants and minimize fraudulent claims. A higher percentage of claims appeals found in the County's favor means a lower expense and lower risk to the County.

Legal/Contractual Obligation

Unemployment Insurance benefits are mandated by federal and state laws. Oregon Employment Law, statues 657.005 and 657.010 Federal Unemployment Act Social Security Act.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$26,158	\$0	\$29,679
Materials & Supplies	\$0	\$1,342,685	\$0	\$1,745,059
Internal Services	\$0	\$4,216	\$0	\$3,494
Total GF/non-GF:	\$0	\$1,373,059	\$0	\$1,778,232
Program Total:	\$1,373,059		\$1,778,232	
Program FTE	0.00	0.15	0.00	0.15
Program Revenues				
Fees, Permits & Charges	\$0	\$1,373,059	\$0	\$1,778,232
Total Revenue:	\$0	\$1,373,059	\$0	\$1,778,232

Explanation of Revenues

Unemployment claims are funded by assessing a rate based on .6% of monthly payroll for each department.

Significant Program Changes

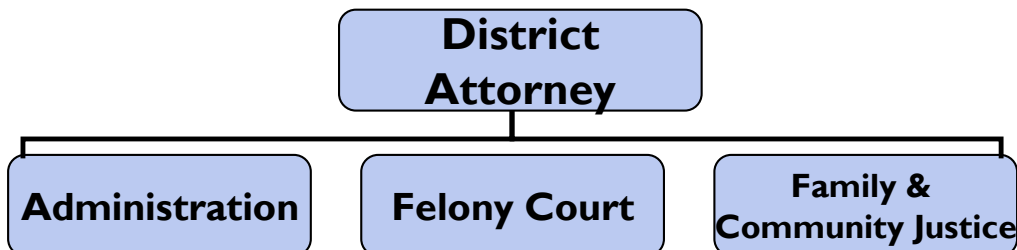
Last year this program was: #72059, Central Human Resources - Unemployment Insurance

Department Overview

Prosecution services are the cornerstone of any effective public safety system. The District Attorney's office reviews and prosecutes criminal cases presented by seven police agencies within the county; represents the State in cases of juvenile dependency, delinquency, child support and provides services to victims.

The mission of this District Attorney's office is "To provide the citizens of Multnomah County with fair, timely and cost effective justice services." The guiding principles under which the District Attorney's Office operates are:

- To enforce the Rule of Law by providing fair, equitable and unbiased prosecution services.
- To be responsive to the needs of the Citizenry and communities by pro actively working to resolve emerging crime issues through outreach and education.
- To provide effective services to victims of crime by educating them on their constitutional and statutory rights, guiding them through legal processes with compassion, and communicating case outcomes.
- To be responsive to our Law Enforcement partners by remaining flexible enough to address emerging trends in criminal activity and providing expert legal advice and guidance.
- To work collaboratively within the Criminal Justice system to affect positive change by looking at and developing new and innovative programs, streams of offenders, best practices and leveraging technological advancements.
- To find ways at both the adult and juvenile levels to provide education and rely upon community services to divert people from coming back into the criminal justice system.
- To provide the best and most cost effective Child Support Services.



Budget Overview

The District Attorney's Office has a budget of \$24.6 million in FY 2012, \$86,000 less than in FY 2011. The General Fund budget of \$18.2 million, a decrease of \$50,000 from the FY 2011 Adopted budget. This decrease was the result of the Victim's Assistance program moving to the Fed/State Fund due to accounting rules changes. Net of this accounting change, the FY 2012 General Fund budget increased \$350,000, or 1.4%.

The District Attorney's FY 2012 budget saw a reduction in the Fed/State fund of \$163,000 from FY 2011, most of which was expiring federal stimulus grants. Net of the Victim's Assistance move, the Fed/State Fund declined by \$566,000., or 9.0%

The FY 2012 budget saw a decrease of 5.00 FTE from the FY 2011 Adopted level. The reduced FTE were administrative positions or positions funded by federal stimulus grants that expired. The FY 2012 budget preserves several prosecutor positions funded through federal stimulus money by reducing management and administrative positions, saving prosecution capacity for domestic violence offenses, elder financial abuse, and gang crimes.

The Medical Examiner moved from the District Attorney to the Health Department in FY 2012. The budget history, including budgeted positions and expenditures, has also been moved to the Health Department and is not displayed in the tables below.

The District Attorney's FY 2012 budget includes one new program in FY 2012, Program Offer 15019B - Restitution Clerk. This program funds a position that will investigate and process requests for restitution from victims of violent crime, ensuring that offenders are held accountable for their actions.

Budget Trends*					
	FY 2010	FY 2011	FY 2011	FY 2012	
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	<u>Difference</u>
Staffing FTE	196.00	203.00	201.00	196.00	(5.00)
Personal Services	\$20,072,939	\$21,300,307	\$20,969,091	\$20,927,769	(41,322)
Contractual Services	924,854	\$226,958	912,680	861,908	(50,772)
Materials & Supplies	2,535,809	\$3,169,839	2,871,240	2,877,037	5,797
Capital Outlay	0	\$42,849	0	0	0
Total Costs	\$23,533,602	\$24,739,953	\$24,753,011	\$24,666,714	(\$86,297)

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

Successes:

The Office, in collaboration with its public safety partners, implemented the Success Through Accountability, Restitution and Treatment Court known as Start. The court focuses on post sentencing treatment for offenders who have committed felony property crimes in Multnomah County.

The Office completed development and installed the Alfresco Document Management System. Over the past year, the office has scanned approximately 5 million documents into the system and should ultimately reduce the number of archived file boxes by 65 % or more.

With the use of grant money the office was able to double the number of prosecutions of sex offenders whom have failed to register, target child sexual predators and successfully prosecuted 98.8% of defendants charged with financial crimes against the elderly.

Child support collections were approximately \$34 million dollars which included a 144 thousand dollar collection on one case. All of these collections are passed through to parents.

Challenges:

The impact of potential state reductions in the next biennium are an issue for all departments. Funding at the most risk supports the Child Abuse, Juvenile Dependency and Victims Assistance programs. The office is closely monitoring potential impacts criminal justice partners including impacts on State Court operations.

The Office continues to be an integral part of the Horman investigation, the largest of its kind in Oregon history. The Board of Commissioners remain supportive of the investigation and have provided the office some additional resources through the 2011 fiscal year.

In 2009, an audit by the Secretary of State highlighted the need for District Attorney's to focus greater attention on Victims restitution issues. The office continues to work on identifying additional resources needed, better ways of involving victims of crime and tracking accomplishments.

Diversity and Equity

It is the policy of the District Attorney that all staff and attorneys maintain the highest ethical and professional standards of the legal profession. Cases reviewed by the office are treated fairly and equitably with the Deputy District Attorney responsible for exercising discretion to submit only those charges which are consistent with the evidence and in the best interest of Justice.

The office works to ensure that victims of crime are treated fairly and with respect. Programs like the Victims Assistance program work hard to eliminate barriers that may prevent victims from taking advantage their legal rights and to part of the criminal justice process. Our Victim Advocates, using tele-language lines, interpreters, translation services, legal documents written in plain language and other tools, help thousands of victims each to year understand the legal process, solve language and transportation problems, social service referrals and will accompany the victim to their court proceeding.

The Office also honors the diversity of its staff by learning about and celebrating our cultural differences. In addition, the office continuously reviews our recruitment and hiring process to make sure that we have not created unnecessary barriers for anyone wishing to apply for an available position in the office.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Office Administration	\$4,217,859	\$0	\$4,217,859	28.00
Felony Court	7,100,976	735,542	7,836,518	60.00
Community and Family Justice	<u>6,884,257</u>	<u>5,728,080</u>	<u>12,612,337</u>	108.00
Total District Attorney's Office	\$18,203,092	\$6,463,622	\$24,666,714	196.00

Office Administration

The Office of the District Attorney sets policy and provides leadership, coordination, resource allocation, and direction for all of the Office's divisions, other law enforcement agencies, and private organizations. The division includes Administrative Services, Human Resources, Information Technology, Finance, and Records/Discovery.

Administrative Services

District Attorney Administrative Services provide office management functions to the entire office as well as budget, finance, information technology, records/discovery and human resource management. It is responsible for ensuring that managerial functions are efficiently and correctly performed within the parameters of office policy, County Administrative Rules, and state and federal requirements.

Significant Changes

The Division is eliminating the Staff Assistant position and will delay filling a vacant HR Tech position until January of 2012.

The Medical Examiners Office has been moved from the District Attorney's Office and made part of the Multnomah County Health Department. This change is reflected in the Program Offers.

Felony Court

The Felony Court Division prosecutes felonies in County Courts. This entails reviewing, investigating, and trying felony cases brought to the District Attorney by local law enforcement agencies and the public. The Felony Court Division is divided into two areas:

Felony Trial Units

Felony trial units review, issue and prosecute felony charges involving property offenses (Unit A), drug and vice cases (Unit B), burglary and robbery, negligent homicides, and gang cases (Unit C/Gangs), rape and sexual assault cases and other person crimes (Unit D), murder cases are distributed throughout the trial units. Each of the trial teams insures that police arrests, citations, and public complaints involving criminal activity are reviewed, filed and prosecuted.

Investigations

In partnership with the Multnomah County Sheriff's Office, the Portland Police Bureau and Gresham Police Department, the District Attorney's Office provides investigation services for the office in each area of felony, juvenile, and family crimes.

Significant Changes

After more than twenty years in operation the Regional Organized Crime Narcotics Task Force (ROCN) will close down operations in the spring of 2011. This group has funded a Deputy District Attorney and a Senior Legal Assistant for many years.

Based on organizational changes identified during the budget process the Property Crime Unit A will eliminate one of two Level 4 Deputy DA positions.

Community and Family Justice

The Family Justice Division was created to strengthen services for children and families in Multnomah County. The Family and Community Justice Division consists of the following: Misdemeanor Prosecution includes the Community Courts, which prosecute community-related, non-violent, and quality of life crimes; the Misdemeanor Court, which receives and prosecutes misdemeanor crimes, traffic crimes and city ordinance violations.

The Neighborhood District Attorney works closely with community groups, Neighborhood Associations, business groups and local law enforcement to identify emerging criminal activity develop and implement strategies to prevent crime.

The Juvenile Section prosecutes juveniles who have committed crimes ranging from misdemeanors to homicides; intervenes to protect abused or neglected children; and frees children for adoption.

The Domestic Violence Unit prosecutes domestic violence cases including misdemeanors, felonies, homicides, and violation of restraining orders. Victims' Assistance offers crisis intervention, short term counseling, and information and referral; assists victims in obtaining restitution; and keeps victims and their families advised of the progress of the case and assists victims through the case disposition.

The Child Abuse Team reviews/processes criminal cases involving child abuse. Support Enforcement establishes and enforces child support & medical orders.

Significant Changes

The ARRA funding for the Child Support program was discontinued effective September 30th 2010. This meant that replacement funding from the State general fund was needed to backfill and leverage available matching federal funding.

A 1.00 level 4 Deputy DA position was eliminated in the Misdemeanor/Intake program offer as part of some departmental restructuring identified during the budget process.

District Attorney's Office

fy2012 adopted budget

District Attorney's Office

The following table shows the programs that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Administration					
I5000	Management Services	\$854,368	\$0	\$854,368	6.50
I5001	Administrative Support Services	897,455	0	897,455	3.00
I5002	Information Technology	1,392,228	0	1,392,228	6.00
I5003	Finance/Human Resources	464,234	0	464,234	5.50
I5004	Records/Discovery	609,574	0	609,574	7.00
Felony Division					
I5006	Felony Administration	378,124	0	378,124	2.00
I5007A	Unit A Property Crimes	1,782,035	96,983	1,879,018	16.00
I5007B	Financial Elder Abuse	146,198	0	146,198	1.00
I5008	Unit B Drugs/Vice	937,752	369,685	1,307,437	10.00
I5009	Unit C Gangs, Robbery, Weapons	1,567,741	78,120	1,645,861	11.50
I5010	Unit D Violent Person Crimes	880,306	154,754	1,035,060	7.00
I5011	Pre-Trial	909,687	0	909,687	8.50
I5012	Investigations	499,133	36,000	535,133	4.00
Community and Family Justice					
I5013	Family and Community Justice Administration	255,849	0	255,849	1.00
I5014	Juvenile Court Trial Unit	1,058,551	1,342,093	2,400,644	19.00
I5015	Domestic Violence Unit	1,057,845	78,750	1,136,595	10.00
I5016	Child Abuse Team - MDT	875,019	811,288	1,686,307	7.00
I5017	Misdemeanor Trial, Intake, Community Court	2,275,936	0	2,275,936	25.00
I5018	Neighborhood DA	588,610	643,453	1,232,063	8.50
I5019A	Victims Assistance	159,923	655,656	815,579	9.50
I5019B	Restitution Clerk	67,524	0	67,524	1.00
I5020	Child Support Enforcement	545,000	2,196,840	2,741,840	27.00
Total District Attorney		\$18,203,092	\$6,463,622	\$24,666,714	196.00

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The District Attorney and his Senior Management team provide the leadership, vision, policies and oversight that enable the office to operate each day in a manner consistent with the needs of citizens and making best use of the resources provided.

Program Description

The District Attorney and Senior Management provide leadership, public relations, policy direction, daily operations oversight, long and short range planning, and internal labor relations for the entire department. Managers work with other departments and state and federal agencies on committees and initiatives relating to the criminal justice system and other governmental endeavors. This unit includes two Administrative Secretaries that provide support for the District Attorney and other senior management. The District Attorney's Administration-Management Programs provide leadership, policy direction, long and short range planning and daily operational oversight across the department and/or at the division level and includes all of the District Attorney's operational programs that assigned to County's Safety and Basic Needs Priority areas.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of all staff communications	52	52	52	52
Outcome	Total number of cases resolved	19,778	19,000	19,750	19,750

Performance Measure - Description

Output-The number of all staff communications

Outcome- Total number of cases resolved in the office during the fiscal year.

Legal/Contractual Obligation

Oregon Constitution: Article VII Section 17, Prosecuting attorneys. There shall be elected by districts comprised of one, or more counties, a sufficient number of prosecuting Attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct., 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$857,441	\$0	\$853,868	\$0
Internal Services	\$402	\$0	\$500	\$0
Total GF/non-GF:	\$857,843	\$0	\$854,368	\$0
Program Total:	\$857,843		\$854,368	
Program FTE	7.00	0.00	6.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15000, District Attorney's Office -Management Services
The elimination of the Staff Assistant position.

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This Administrative support services program provides clerical support for the department's main reception desk and mail handling at the County Courthouse and clerical floaters that provide backup clerical coverage throughout the department.

Program Description

The Administrative Support Services program provides reception for the main District Attorney's Office at the County Courthouse and is the point of first contact for members of the public both in person and on the telephone.

The staff provides general information about the responsibilities of the office and direct inquiries to the appropriate unit. The reception staff also processes all incoming and outgoing internal and external mail.

The program also includes two clerical floater positions that act in a support and back-up function for the departments clerical staff. A number of contracted services which are used by the entire department are also a part of this program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Witness Subpoenas paid	3,636	3,500	3,575	3,600
Outcome	Amount of witness fees paid	26,932	26,000	27,000	26,500

Performance Measure - Description

Witness subpoenas processed- witnesses who receive a subpoena turn them into the DA main reception area after testifying in order to receive payment.

Amount of witness fees paid- the amount paid to witnesses who have turned in their subpoenas and testified.

Legal/Contractual Obligation

8.850 Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office. [1953 c.652 §3]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$202,438	\$0	\$210,800	\$0
Contracts	\$25,000	\$0	\$28,080	\$0
Materials & Supplies	\$113,183	\$0	\$115,222	\$0
Internal Services	\$654,811	\$0	\$543,353	\$0
Total GF/non-GF:	\$995,432	\$0	\$897,455	\$0
Program Total:	\$995,432		\$897,455	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Fees, Permits & Charges	\$118,891	\$0	\$137,967	\$0
Total Revenue:	\$118,891	\$0	\$137,967	\$0

Explanation of Revenues

\$137,967 indirect revenue

Significant Program Changes

Last year this program was: #15001, District Attorney's Office- Administrative Support Services

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Information Technologies Unit provides PC fast and economical desktop support, software application and server support and maintains the document management, Juvenile and Adult case tracking systems (Crimes) for the entire office.

Program Description

The IT unit purchases, installs, and maintains all hardware and software for the District Attorney's Office. The Unit supports all servers, desktop and laptop personal computers and is responsible for the Adult Crime and Juvenile Crimes case tracking systems. It also maintains the new document management system and a help line for all DA users. It is also responsible for the collection and preparation of statistical data reports.

This program allows the District Attorney to fulfill a legal responsibility under state law to maintain a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Help Desk Calls	4,651	4,500	4,600	4,600
Outcome	Average time in minutes to resolve ticket	20	23	21	23

Performance Measure - Description

Help desk calls- the number of calls coming through the DA help desk.

The average time it takes to resolve held desk calls expressed in minutes.

Legal/Contractual Obligation

ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the district attorney to the successor in office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$664,949	\$0	\$690,226	\$0
Contracts	\$52,018	\$0	\$30,000	\$0
Materials & Supplies	\$217,057	\$0	\$242,476	\$0
Internal Services	\$460,957	\$0	\$429,526	\$0
Total GF/non-GF:	\$1,394,981	\$0	\$1,392,228	\$0
Program Total:	\$1,394,981		\$1,392,228	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15002, District Attorney's Office-Information Technology

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

This program provides all daily processing in finance, purchasing, travel & training, budget preparation, fiscal reports, grant reporting and monitoring, human resources, payroll, HR maintenance for SAP, recruitment.

Program Description

The program provides all accounts payable, accounts receivable, general ledger, petty cash accounts, travel & training, fiscal reporting, budget preparation, grant reporting and monitoring, purchasing, inventory, contracts, recruitment, payroll, position control, HR maintenance and other human resources functions for the entire District Attorney's Office. This program allows the District Attorney to fulfill a legal responsibility under state law to maintain a register of official business, in which the District Attorney make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

This program contributes to the County's Climate Action Plan by purchasing "green" products and supplies for the entire office and by working to reduce paper usage throughout the office.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of vendors paid	5,448	5,700	5,500	5,500
Outcome	percent of vendors paid within 30 days	93.0%	90.0%	92.0%	92.0%
Output	Total number of applications screened	0	600	0	0

Performance Measure - Description

Total number of vendors paid- payments made to vendors

Total number of vendors paid within 90 days

Percent of Vendors paid with 30 days

Legal/Contractual Obligation

ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein. The register shall, at the expiration of the term of office of the district attorney, be delivered by the District Attorney to the successor in office.

8.850 Offices, supplies and stenographic assistance for district attorneys and deputies. Each county shall provide the district attorney and any deputies for such county with such office space, facilities, supplies and stenographic assistance as is necessary to perform efficiently the duties of such office.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$497,056	\$0	\$457,631	\$0
Materials & Supplies	\$2,248	\$0	\$2,248	\$0
Internal Services	\$4,269	\$0	\$4,355	\$0
Total GF/non-GF:	\$503,573	\$0	\$464,234	\$0
Program Total:	\$503,573		\$464,234	
Program FTE	6.00	0.00	5.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15003, District Attorney's Office- Finance/Human Resources
Reduction of the HR Tech position to .5 FTE

Program # 15004 - District Attorney's Office- Records/Discovery

Version 4/05/2011 s

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This program supports the entire office by processing discovery requests and maintaining the physical files and records on open and recently closed felony and misdemeanor cases in the District Attorney's office.

Program Description

The Discovery/Records program fulfills the offices statutory responsibility to provide case specific discovery documents such as police reports to the public and private defense attorney's.

The program also provides file storage and retrieval for the entire District Attorney's office maintaining approximately 34,000 closed and open cases files at any given time. This program produces general fund revenue of \$275,000 to \$300,000 each year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of Discovery Packets created	19,253	21,000	21,000	21,000
Outcome	Total Discovery Revenue	273,280	285,000	285,000	285,000

Performance Measure - Description

The number of Discovery packets created.

General fund revenue received from the sale of Discovery.

Legal/Contractual Obligation

ORS 8.850 Offices, supplies and stenographic assistance for district attorneys and deputies, ORS 8.700 Register to be kept. The district attorney must keep a register of official business, in which the district attorney shall make a note of every action, suit or proceeding commenced or defended by the district attorney in official capacity, and the proceedings therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$289,212	\$0	\$443,091	\$0
Contracts	\$0	\$0	\$4,250	\$0
Materials & Supplies	\$16,891	\$0	\$17,382	\$0
Internal Services	\$73,568	\$0	\$144,851	\$0
Total GF/non-GF:	\$379,671	\$0	\$609,574	\$0
Program Total:	\$379,671		\$609,574	
Program FTE	5.00	0.00	7.00	0.00
Program Revenues				
Fees, Permits & Charges	\$275,000	\$0	\$285,000	\$0
Total Revenue:	\$275,000	\$0	\$285,000	\$0

Explanation of Revenues

\$285,000 in Discovery revenue

Significant Program Changes

Last year this program was: #15004, District Attorney's Office- Records/Discovery internal transfer of two positions to consolidate function.

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

This program includes a Chief Deputy District Attorney and Chief Investigator that provide leadership, policy direction, long and short range planning and daily operational oversight for the Felony Division.

Program Description

The Chief Deputy and Chief Investigator provide leadership, policy direction, long and short range planning. The Chief Deputy District Attorney of the Felony Division is a member of senior level management with specific division level responsibilities.

The Chief Deputy has direct and daily oversight responsibility over the Pre-Trial unit, Drug and Vice Unit B, Property and Theft Unit A, Weapons Crime and Gangs Unit C, Violent Person/Sex Crimes unit D and the Investigations unit. The Chief Investigator supervises all Investigators that are assigned to felony, misdemeanor and juvenile cases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total Felony cases issued	4,021	4,250	4,150	4,250
Outcome	Total Felony cases resolved	4,127	5,600	4,200	4,200

Performance Measure - Description

Total Felony Cases Issued-The total of all cases issued by the Felony Division during the fiscal year.

Total Felony Cases Resolved- The total of cases resolved in the Felony Division during the fiscal year.

Legal/Contractual Obligation

Per ORS 8.760 Deputies may be authorized and paid by county. ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4].

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$340,839	\$0	\$352,510	\$0
Contracts	\$21,060	\$0	\$21,060	\$0
Materials & Supplies	\$4,414	\$0	\$4,414	\$0
Internal Services	\$1,380	\$0	\$140	\$0
Total GF/non-GF:	\$367,693	\$0	\$378,124	\$0
Program Total:	\$367,693		\$378,124	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Intergovernmental	\$25,000	\$0	\$0	\$0
Total Revenue:	\$25,000	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15006, District Attorney's Office- Felony Administration

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Felony Trial Unit A or theft unit holds offenders accountable by prosecuting fraud, auto theft, forgery, identity theft, white collar crime and theft crimes that target the elderly. These are mid-level offenders within the public safety system.

Program Description

This program works in co-operation with local law enforcement agencies and other public safety partners to provide aggressive prosecution of persons arrested and charged with serious property and theft crimes.

The work of this unit includes reviewing and prosecuting cases from the auto theft task force, commercial burglaries, fraud and theft crimes against the elderly. This program also reviews and prosecutes crimes involving theft of identity which has been one of the fastest growing areas of crime.

The program reviews and prosecutes offenders who commit crimes against the businesses in the community. These crimes, which are commonly referred to as white collar crimes include forgery, aggravated theft and theft by deception. The program, through its inter-agency cooperation, collaboration, and prosecution efforts, is a key part of holding offenders accountable for committing serious property crimes. In the continuum of prosecution services, this unit prosecutes Medium-level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Cases Issued	1,139	957	1,100	1,100
Outcome	Cases Resolved	1,077	1,030	1,050	1,050
Input	Cases Reviewed	1,687	1,537	1,500	1,550

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.

Cases resolved-the number of cases completed and closed in that unit.

Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,748,737	\$226,440	\$1,754,186	\$96,983
Contracts	\$10,809	\$0	\$10,809	\$0
Materials & Supplies	\$5,876	\$2,500	\$5,876	\$0
Internal Services	\$11,793	\$2,377	\$11,164	\$0
Total GF/non-GF:	\$1,777,215	\$231,317	\$1,782,035	\$96,983
Program Total:	\$2,008,532		\$1,879,018	
Program FTE	15.00	2.00	15.00	1.00
Program Revenues				
Intergovernmental	\$0	\$231,317	\$0	\$96,983
Total Revenue:	\$0	\$231,317	\$0	\$96,983

Explanation of Revenues

\$96,983 START Court grant

Significant Program Changes

Last year this program was: #15007A, District Attorney's Office- Unit A Property Crimes
reduction of 1 DDA 3 loss of Elder Abuse dollars

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

This position has, for the past 3 years, been funded with congressional mandated funding. The Deputy District Attorney works closely with the community, public safety partners and forensic experts to prosecute financial fraud crimes committed against the elderly.

Program Description

This position engages the community and local law enforcement agencies to educate them on financial fraud committed against elder citizens. The Deputy meets with the Interagency Committee for Abuse Prevention on a bi-monthly basis to discuss issues surrounding the abuse of elder citizens. Working closely with Investigators and Forensic Experts the Deputy prosecutes Fraud cases involving crimes against the growing Elder population. In addition this position takes calls and letters from the community regarding potential fraud and abuse situations and connects these victims with both Adult Protective Services as well as law enforcement, so that the victim can be protected from the perpetrator. The Deputy DA has successfully prosecuted 99% of offenders which has resulted in over 2 million in restitution being ordered.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Restitution ordered	2,229,004	0	2,000,000	2,000,000
Outcome	percentage of defendants convicted	98.7%	0.0%	98.0%	98.0%

Performance Measure - Description

conviction Rate- percentage of defendants convicted

restitution ordered- the amount of restitution ordered as a result of the case.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$146,198	\$0
Total GF/non-GF:	\$0	\$0	\$146,198	\$0
Program Total:	\$0		\$146,198	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

This position is outside of constraint due to lost federal funding.

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Felony Trial Unit B holds offenders accountable by prosecuting drug and vice cases involving: manufacturing, distribution and possession of controlled substances, promoting prostitution and works closely with the Regional Organized Crime and Narcotics task force (ROCN) in the tri-county region.

Program Description

This program engages in the review and prosecution of cases involving drug and vice crimes such as the manufacture, distribution and possession of controlled substances and the promotion of prostitution. This program has a key role in the local drug control strategy of reducing the supply of drugs through aggressive enforcement and prosecution. The program works co-operatively with other state and local law enforcement agencies and the Department of Community Justice and the Courts, to reduce the demand for illegal drugs by requiring offenders to enter into mandatory treatment programs and drug courts. This program stands as the gatekeeper for holding offenders accountable, improving social conditions by requiring addiction treatment, reducing illegal drug activity in our schools and helping to support the cost of local drug treatment programs. In the continuum of prosecution services, this unit prosecutes mid-level and some low level offenders and is key to making sure that offenders are held accountable for their criminal behavior.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	1,421	1,585	1,450	1,450
Outcome	cases resolved	1,568	1,650	1,500	1,550
Input	cases reviewed	1,982	2,200	2,150	2,150

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
 Cases resolved-the number of cases completed and closed in that unit.
 Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

8.680 Prosecuting and collecting penalties and forfeitures; prosecuting and defending for state.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$991,842	\$312,305	\$905,104	\$213,685
Contracts	\$4,658	\$0	\$4,658	\$0
Materials & Supplies	\$9,766	\$130,000	\$9,766	\$156,000
Internal Services	\$18,246	\$0	\$18,224	\$0
Total GF/non-GF:	\$1,024,512	\$442,305	\$937,752	\$369,685
Program Total:	\$1,466,817		\$1,307,437	
Program FTE	10.00	2.50	8.00	2.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$183,712
Other / Miscellaneous	\$0	\$442,305	\$0	\$185,973
Total Revenue:	\$0	\$442,305	\$0	\$369,685

Explanation of Revenues

29,973 Forfeitures, \$156,000 liquor Control, 64,009 City of Portland

Significant Program Changes

Last year this program was: #15008, District Attorney's Office- Unit B Drugs/Vice
Regional Organized Crime Narcotics Task Force closed, loss of 1 DDA 4 and 1 Sr. Legal Assistant funding.

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

Felony Trial Unit C prosecutes a variety of serious or high and medium level felony crimes including: Robberies, residential burglary, weapons, gang crimes, vehicular homicides and assaults, arson and felony animal abuse.

Program Description

This program works closely with federal, state and local law enforcement agencies to prosecute serious person and property crimes involving gangs, weapons, arson, animal abuse, robbery, residential burglary, assaults and crimes involving weapons. As an active member of the Youth Gun Anti-Violence task force (YGAT), the program works cooperatively with the Bureau of Alcohol Tobacco and Firearms and the Portland Police Bureau and the US Attorney's Office to reduce or eliminate illegal possession and transfer of firearms and has been involved in hundreds of state and federal prosecutions. The Gang unit works cooperatively with state and local law enforcement agencies and communities to target and reduce the instance of gang related crime through aggressive enforcement and prosecution. In the continuum of prosecution services, this unit prosecutes high and medium level offenders and is key to making sure that offenders are held accountable for their criminal behavior. The program holds offenders accountable for committing serious person and property crimes, and seeks to engage other community partners in reducing gang related violence and illegal activities in the schools and neighborhoods.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	717	687	720	725
Outcome	cased resolved	743	727	740	735
Input	cases reviewed	913	884	900	900

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
 Cases resolved-the number of cases completed and closed in that unit.
 Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations: Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,451,858	\$204,796	\$1,499,749	\$74,710
Contracts	\$43,463	\$0	\$37,308	\$0
Materials & Supplies	\$14,688	\$0	\$14,688	\$0
Internal Services	\$15,801	\$3,058	\$15,996	\$3,410
Total GF/non-GF:	\$1,525,810	\$207,854	\$1,567,741	\$78,120
Program Total:	\$1,733,664		\$1,645,861	
Program FTE	10.00	1.00	10.97	0.53
Program Revenues				
Indirect for dep't Admin	\$2,018	\$0	\$2,133	\$0
Intergovernmental	\$0	\$207,854	\$0	\$78,120
Total Revenue:	\$2,018	\$207,854	\$2,133	\$78,120

Explanation of Revenues

\$6500 remaining JAG ARRA grant, \$71620 JAIB grant

Significant Program Changes

Last year this program was: #15009A, District Attorney's Office- Unit C/Gangs- robbery, weapons, and gangs

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

Felony Trial Unit D prosecutes cases involving violent person crimes such as aggravated assault, rape, kidnap, sex offenses, attempted murder, compelling prostitution and official misconduct. These cases involve some of the most serious or highest level offenders and some medium level offenders.

Program Description

This program works in close cooperation with federal, state and local law enforcement agencies to prosecute some of the most serious crimes that occur in Multnomah County.

The program is a key partner in the East County Major Crimes Unit which target and respond to the most serious crimes and serves the East County communities.

The program protects the public and holds offenders accountable through the prosecution of crimes involving aggravated assault, rape, kidnap, sex offenses, attempted murder and compelling prostitution.

In cooperation with a variety of law enforcement and other agencies, this program investigates and when appropriate prosecutes cases involving official misconduct of public officials.

The program, through its inter-agency cooperation, collaboration, and prosecution efforts, is a key part of holding high and medium level offenders accountable for committing serious person crimes or official misconduct.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	470	440	475	475
Outcome	cases resolved	474	450	465	465
Input	cases reviewed	807	775	800	810

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.

Cases resolved-the number of cases completed and closed in that unit.

Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$814,377	\$287,975	\$836,888	\$154,754
Contracts	\$20,152	\$0	\$20,152	\$0
Materials & Supplies	\$9,003	\$6,265	\$9,003	\$0
Internal Services	\$6,987	\$11,192	\$14,263	\$0
Total GF/non-GF:	\$850,519	\$305,432	\$880,306	\$154,754
Program Total:	\$1,155,951		\$1,035,060	
Program FTE	6.00	2.00	6.00	1.00
Program Revenues				
Indirect for dep't Admin	\$5,977	\$0	\$0	\$0
Intergovernmental	\$0	\$305,432	\$0	\$154,754
Total Revenue:	\$5,977	\$305,432	\$0	\$154,754

Explanation of Revenues

Child sexual predator grant 154,754

Significant Program Changes

Last year this program was: #15010, District Attorney's Office-Unit D Violent Person Crimes
reduced by one FTE loss of SORD grant

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The pre-trial unit represents and/or coordinates judicial appeal cases for the District Attorney's office, civil litigations, post conviction relief, felony arraignments, coordinates extraditions and transport of material witnesses, post conviction expungements and provides Grand Jury administration.

Program Description

This program provides a variety of important functions within the District Attorney's office including felony arraignment court appearances, civil litigations, post conviction relief and appeals.
The program also provides administration for the Grand Jury which meets to review evidence on felony criminal cases to determine if an indictment should be issued. For those people convicted of crimes who qualify, this program provides a process for the expungement of records.
The program also processes cases involving fugitives who have been arrested in Multnomah County on outstanding warrants from other states or jurisdictions. The program works, through citizen involvement in the Grand Jury system, to indict persons involved in felony crimes.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	274	325	280	285
Outcome	cases resolved	265	320	265	265

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
Cases resolved-the number of cases completed and closed in that unit.

Legal/Contractual Obligation

ORS 138.081 appeals, ORS chapter 34 Writs of Habeas Corpus, ORS chapters 132 and 135 Grand Jury and pre-trial and felony arraignments. 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$971,802	\$0	\$901,764	\$0
Materials & Supplies	\$1,756	\$0	\$1,310	\$0
Internal Services	\$6,357	\$0	\$6,613	\$0
Total GF/non-GF:	\$979,915	\$0	\$909,687	\$0
Program Total:	\$979,915		\$909,687	
Program FTE	9.50	0.00	8.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #15011, District Attorney's Office- Pre-Trial

Program # 15012 - District Attorney's Office-Investigations

Version 4/05/2011 s

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Investigation unit provides case specific felony investigation, evidence gathering, witness interviews and transport, Subpoena service and other trial assistance as is determined by the Deputy District Attorney.

Program Description

The Investigations unit works closely and in cooperation with federal, state and local law enforcement agencies and Deputy District Attorneys to provide investigation services on high, medium and low level felony cases. With a combination of District Attorney Investigators and Investigators assigned to the office from the Portland Police Bureau, the program provides case specific evidence gathering and evaluation, witness interviews and transport for testimony, background investigations and service of subpoenas that compel witness appearance. Investigations are a crucial and integral part of the prosecution of all felony cases. The Investigations program works to assist in holding offenders accountable by effective and aggressive prosecution.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	subpoenas issued	7,297	7,000	0	0
Outcome	subpoenas served	6,194	5,600	0	0

Performance Measure - Description

Number of subpoenas issued- the number of subpoenas given to the Investigators for personal service.
 Number of Subpoenas served- the number of subpoenas for which personal service was completed.

Legal/Contractual Obligation

8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$352,863	\$36,000	\$357,466	\$36,000
Contracts	\$26,410	\$0	\$26,410	\$0
Materials & Supplies	\$18,950	\$0	\$18,950	\$0
Internal Services	\$87,199	\$0	\$96,307	\$0
Total GF/non-GF:	\$485,422	\$36,000	\$499,133	\$36,000
Program Total:	\$521,422		\$535,133	
Program FTE	3.63	0.37	3.63	0.37
Program Revenues				
Intergovernmental	\$0	\$36,000	\$0	\$36,000
Total Revenue:	\$0	\$36,000	\$0	\$36,000

Explanation of Revenues

\$36,000 received from Gresham PD

Significant Program Changes

Last year this program was: #15012, District Attorney's Office- Investigations

Lead Agency: District Attorney

Program Contact: Scott Marcy

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

This is a Chief Deputy District Attorney that provides leadership, policy direction, long and short range planning and daily operational oversight for the Family and Community Justice Division.

Program Description

The Chief Deputy District Attorney of the Family and Community Justice Division is a member of senior level management with specific division level responsibilities. The Chief Deputy has direct and daily oversight responsibility over the Misdemeanor units, Neighborhood DA program, Community Court, Domestic Violence trial unit, Juvenile trial unit, Child Abuse unit, Support Enforcement Division, and Victims Assistance unit. The Chief Deputy provides leadership, policy direction, long and short range planning and daily operational oversight.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	total cases issued by Family Justice Division	15,232	15,800	15,300	15,300
Outcome	total cases resolved by Family Justice Division	15,651	13,820	15,500	15,500

Performance Measure - Description

Total cases issued in Family and Community Justice Division includes felony and misdemeanor cases but does not include juvenile cases.

Total cases resolved in Family and Community Justice Division includes felony and misdemeanor cases but does not include juvenile cases.

Legal/Contractual Obligation

ORS 8.760 Deputies may be authorized and paid by county. ORS 8.760 Deputies may be authorized and paid by county. The county court or board of county commissioners may empower the district attorney to appoint one or more deputy district attorneys whose compensation shall be fixed by the county court or board of county commissioners and paid out of the county funds in the same manner as county officers are paid. [Amended by 1961 c.586 §4]

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$234,029	\$0	\$244,384	\$0
Contracts	\$6,105	\$0	\$6,105	\$0
Materials & Supplies	\$4,860	\$0	\$4,860	\$0
Internal Services	\$759	\$0	\$500	\$0
Total GF/non-GF:	\$245,753	\$0	\$255,849	\$0
Program Total:	\$245,753		\$255,849	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15013, District Attorney's Office- Family and Community Justice Administration

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Juvenile Court Trial Unit prosecutes juvenile crimes ranging from misdemeanors to homicides. It has three primary functions: delinquency: prosecuting juveniles who have committed criminal offenses; dependency: litigating child protection cases in Juvenile Court; Termination of Parental Rights: litigating cases where the abuse or neglect of a child has reached such a level that effort must be made to free the child for adoption.

Program Description

The Delinquency function involves the prosecution of juveniles who have committed non-Ballot Measure 11 crimes. This includes cases ranging from misdemeanors to felonies to homicides. The unit works closely with the Department of Juvenile Community Justice (DCJ) in developing appropriate sanctions aimed at accountability, community protection and reformation. The dependency function involves working closely with the State Department of Human Services (DHS) and other agencies to protect children who come to the attention of authorities as a result of abuse or neglect. Deputy District Attorneys are responsible for litigating child protection cases (dependency cases) in Juvenile Court and for working with DHS and other agencies and partners to fashion plans which will provide protection for the child and opportunities for the parents to mitigate the dangers which brought the child to the attention of the court in the first place.

All efforts are made to keep the family unit intact however when those efforts are exhausted the Termination of Parental Rights section, works in close collaboration with the State Department of Human Services to free these children for adoption. Services provided to law enforcement, juvenile courts, DCJ and DHS include filing petitions for delinquency, dependency or termination of parental rights, meeting with victims and witnesses, seeking restitution on behalf of victims, coordinating with juvenile court counselors, DCJ and DHS and trying cases in court.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of dependency cases	567	600	575	575
Outcome	number of children protected on dependency cases	662	640	650	650

Performance Measure - Description

Output- the number of new and reopened dependency cases.

Outcome- the number of children protected as a result of work on dependency cases.

Legal/Contractual Obligation

Juvenile Trial Court/Termination of Parental Rights: 8.685 Assisting juvenile court; right to appear. (1) The District Attorney shall, upon request of the juvenile court, appear in the juvenile court to assist the court in any matter within its jurisdiction. (2) In counties having a population of more than 150,000, according to the latest federal decennial census, the district attorney shall designate a deputy to assist the juvenile court as provided in subsection (1) of this section. (3) The District Attorney is entitled to appear on behalf of the state in the juvenile court in any matter within the jurisdiction of the court. [1959 c.432 §63 (enacted in lieu of 8.750); 1991 c.681 §4

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$846,320	\$1,279,996	\$913,633	\$1,314,593
Contracts	\$11,700	\$27,500	\$11,700	\$27,500
Materials & Supplies	\$19,285	\$0	\$22,520	\$0
Internal Services	\$112,883	\$0	\$110,698	\$0
Total GF/non-GF:	\$990,188	\$1,307,496	\$1,058,551	\$1,342,093
Program Total:	\$2,297,684		\$2,400,644	
Program FTE	8.65	11.35	8.30	10.70
Program Revenues				
Intergovernmental	\$0	\$1,307,496	\$0	\$1,342,093
Total Revenue:	\$0	\$1,307,496	\$0	\$1,342,093

Explanation of Revenues

215,040 Juv. Dependency contract, 1,127,053 TPR contract

Significant Program Changes

Last year this program was: #15014, District Attorney's Office- Juvenile Court Trial Unit
1 DDA 2 JAIB moved to Gang unit in po 15009

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and restraining order violations. It provides outreach and access to support services to all domestic violence victims with special emphasis on victims from under-served populations.

Program Description

The Domestic Violence program screens and prosecutes domestic violence cases including misdemeanors, felonies, homicides, and restraining order violations. In conjunction with the Victims Assistance program, it provides outreach and access to support services to all victims of domestic violence with a special emphasis on victims from under-served populations. Working in collaboration with state and local law enforcement, Community Justice and a variety of local nonprofit domestic violence organizations and shelters, the program includes a six month deferred prosecution program with individualized treatment plans closely monitored by probation officers. Support includes specialized services; personal contact by a victim advocate; information resources and referrals for social services, coordination with social service agencies, accompaniment to court proceedings, notification of rights and remedies and assistance in exercising those rights. This program provides a specialized emphasis on prosecution of elder abuse cases in Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	1,453	1,275	1,450	1,450
Outcome	cases resolved	1,377	1,300	1,365	1,365
Input	cases reviewed	3,469	3,075	3,450	3,450

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.
Cases resolved-the number of cases completed and closed in that unit.
Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.670 Proceedings before magistrates and grand jury. The district attorney shall institute proceedings before magistrates for the arrest of persons charged with or reasonably suspected of public offenses, when the district attorney has information that any such offense has been committed, and attend upon and advise the grand jury when required.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$788,396	\$257,574	\$1,025,904	\$73,784
Contracts	\$15,739	\$0	\$15,739	\$0
Materials & Supplies	\$4,211	\$0	\$4,212	\$0
Internal Services	\$22,603	\$0	\$11,990	\$4,966
Total GF/non-GF:	\$830,949	\$257,574	\$1,057,845	\$78,750
Program Total:	\$1,088,523		\$1,136,595	
Program FTE	7.97	2.03	9.40	0.60
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$3,106	\$0
Intergovernmental	\$0	\$257,574	\$0	\$78,750
Total Revenue:	\$0	\$257,574	\$3,106	\$78,750

Explanation of Revenues

\$78,750 Violence Against Women Act grant

Significant Program Changes

Last year this program was: #15015A, District Attorney's Office- Domestic Violence Unit

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Child Abuse Team reviews and processes cases and reports involving child abuse in a domestic setting or by child care providers. Using an integrated team of prosecutors, child specialists, and police investigators, the team reviews, coordinates and investigates cases, then decides how to proceed.

Program Description

Also known as the Multidisciplinary Child Abuse Team (MDT) this group of Deputy District Attorneys and staff are part of a larger group of dedicated child and health care professionals, law enforcement officers and prosecutors. They review and investigate all reported cases of child abuse or child mistreatment in the county and all fatalities which involve a child under the age of 18 years and where abuse is suspected.

Located at the Gateway Children's Center campus, this program prosecutes some of the most troubling and serious crimes every year and handles the corresponding child abuse and neglect proceeding in Juvenile Court. Each team member and those conducting child abuse investigations and interviews of child abuse victims are trained in risk assessment, dynamics of child abuse, child sexual abuse and rape of children and legally sound and age appropriate interview and investigatory techniques.

This program also coordinates the distribution Child Abuse Multidisciplinary Intervention (C.A.M.I) funds which are generated from unitary assessment funds from the state, to a variety of local partners on an annual basis for projects associated with child abuse intervention.

The program keeps children safe by removing them from dangerous and abusive home or day care situations when necessary and working with families to address the issues which brought the child to the attention of authorities in the first place.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	number of dependency cases	90	75	90	90
Outcome	number of children protected	163	129	150	150
Output	felony cases issued	90	65	75	80
Input	felony cases reviewed	228	240	240	250

Performance Measure - Description

Output- the number of new dependency cases opened or reopened.

Outcome- the number of children protected on dependency cases.

Felony cases issued- number cases with a charging instrument

Felony cases reviewed- total number of cases submitted for review.

Legal/Contractual Obligation

ORS 418.747 Interagency teams for investigation; duties; training; method of investigation; fatality review process. (1) The district attorney in each county shall be responsible for developing interagency and multidisciplinary teams to consist of but not be limited to law enforcement personnel, Department of Human Services child protective service workers, school officials, county health department personnel, child abuse intervention center workers, if available, and juvenile department representatives, as well as others specially trained in child abuse, child sexual abuse and rape of children investigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$751,250	\$154,574	\$781,840	\$154,472
Contracts	\$22,060	\$533,103	\$22,060	\$533,104
Materials & Supplies	\$8,022	\$84,610	\$8,039	\$84,961
Internal Services	\$70,177	\$39,001	\$63,080	\$38,751
Total GF/non-GF:	\$851,509	\$811,288	\$875,019	\$811,288
Program Total:	\$1,662,797		\$1,686,307	
Program FTE	5.00	2.00	5.00	2.00
Program Revenues				
Indirect for dep't Admin	\$25,498	\$0	\$24,241	\$0
Intergovernmental	\$0	\$811,288	\$0	\$811,288
Total Revenue:	\$25,498	\$811,288	\$24,241	\$811,288

Explanation of Revenues

\$24,241 indirect revenue, \$811,288 CAMI

Significant Program Changes

Last year this program was: #15016A, District Attorney's Office- Child Abuse Team- MDT

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

This program holds offenders accountable by providing prosecution services for low level quality of life crimes. The types of cases include driving under the influence of intoxicants (DUI), traffic, theft, prostitution, harassment, trespass and other misdemeanor crimes. The Community Court holds non-violent offenders accountable to the community and connects offenders to needed social service programs. The program has been reduced by five Deputy DA positions from the current service level.

Program Description

This program works collaboratively with the State courts and local law enforcement agencies to prosecute all misdemeanor crimes except domestic violence.

The Misdemeanor trial and Intake units attend arraignments, review, issue cases, and prosecute all misdemeanor quality of life crimes in Multnomah County. Attorney's in the trial unit work collaboratively with the Neighborhood DA program by prosecuting their issued cases.

Because of the large volume of cases and the continued expansion of East County, prosecutors present cases to courts located in downtown and also in Gresham. Cases involving non-violent offenders can also now be referred to Community Courts located in downtown and Gresham. These courts not only issue sanctions against offenders but also provide access to needed social services such as alcohol and drug treatment. With over 6000 cases processed each year, holding offenders accountable through the Community Courts represents a cost effective collaboration between the state courts, prosecution and social service providers.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	13,689	11,350	13,700	13,700
Outcome	cases resolved	14,214	9,770	14,000	14,500
Input	cases reviewed	16,658	14,045	15,800	16,500

Performance Measure - Description

Cases issued- the number of cases for which a charging document has been created in that unit.

Cases resolved-the number of cases completed and closed in that unit.

Cases reviewed-the total number of cases that have been submitted to that unit.

Legal/Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred.

ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,416,344	\$0	\$2,177,346	\$0
Contracts	\$45,973	\$0	\$45,973	\$0
Materials & Supplies	\$19,650	\$0	\$18,817	\$0
Internal Services	\$32,625	\$0	\$33,800	\$0
Total GF/non-GF:	\$2,514,592	\$0	\$2,275,936	\$0
Program Total:	\$2,514,592		\$2,275,936	
Program FTE	28.00	0.00	25.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #15017A, District Attorney's Office- Misdemeanor Trial, Intake, Community Court

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Neighborhood DA program reviews and issues charging documents on misdemeanor cases, and works with local individual citizens, community groups, neighborhood associations, business associations and law enforcement agencies to identify and develop strategies to combat quality of life crimes.

Program Description

This is a nationally recognized model program for engaging a variety community, business and law enforcement partners in identifying crime issues and developing strategies within a community to combat quality of life crime in neighborhoods. The Neighborhood prosecutors are strategically located in East, Northeast, West and the Gresham areas. Specialized prosecutors are contracted with Lloyd Business District and Tri-Met to prosecute misdemeanor crimes specific to those entities. In addition the program issues approximately one third of all misdemeanors processed by the office. The program also has one prosecutor assigned to Project Safe Neighborhoods. This project works collaboratively with El Programma Hispano to educate Latino youth and their families about gun crimes and penalties and in developing strategies to reduce gun crimes in neighborhoods and schools. The program works cooperatively with law enforcement agencies and other public safety partners to review and issue charging documents on misdemeanor cases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases issued	6,666	5,413	6,500	6,500
Outcome	problem solving contacts	39,418	30,000	38,500	38,500
Input	cases reviewed	7,585	5,821	7,500	7,500

Performance Measure - Description

Cases issued- the number of cases for which a charging instrument has been created in the unit.
 Problem solving activities- the number of annual problem solving contacts Neighborhood DA have with citizens, law enforcement, business and neighborhood associations or other special interest organizations.
 Cases reviewed-total number of cases submitted to the unit.

Legal/Contractual Obligation

ORS 8.665 Prosecuting violations. Upon the issuance of a citation by any person authorized to issue citations for violations, a district attorney shall prosecute the case if it appears that a violation has occurred. ORS 8.660 Attending court and prosecuting offenses. (1) The district attorney shall attend the terms of all courts having jurisdiction of public offenses within the district attorney's county, and, except as otherwise provided in this section, conduct, on behalf of the state, all prosecutions for such offenses therein.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$571,878	\$475,171	\$554,869	\$616,245
Contracts	\$0	\$35,986	\$0	\$6,000
Materials & Supplies	\$17,065	\$0	\$15,150	\$11,763
Internal Services	\$18,774	\$0	\$18,591	\$9,445
Total GF/non-GF:	\$607,717	\$511,157	\$588,610	\$643,453
Program Total:	\$1,118,874		\$1,232,063	
Program FTE	5.00	3.00	4.86	3.64
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$5,908	\$0
Intergovernmental	\$0	\$264,004	\$0	\$395,207
Other / Miscellaneous	\$0	\$247,153	\$0	\$248,246
Total Revenue:	\$0	\$511,157	\$5,908	\$643,453

Explanation of Revenues

\$75,000 Lloyd Business District, \$128,019 Prostitution grant, \$173,246 Tri-Met, \$149,789 PSN

Significant Program Changes

Last year this program was: #15018A, District Attorney's Office- Neighborhood DA
SE Neighborhood DA reduced to .5 FTE

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Victims Assistance Program assists victims of crime with crisis response, advocacy, court preparation and accompaniment, referral to services and assistance with obtaining a restitution order from the court. Advocates provide immediate crisis intervention and response and assists victims in accessing other needed social services and temporary shelter, if necessary. The advocates coordinate with social service agencies and other providers to assure that the victims get the services they need.

Program Description

The program provides legal information and support for victims throughout the processing of the case and is responsible for ensuring that victims are provided a notice of rights and remedies available (like the rights to be present at court hearings, to be heard, and to restitution, among others). The Victims Assistance Program provides victim advocates who work directly with victims of crime to assist them in advocating for and exercising their rights in the criminal justice system. Advocates provide immediate crisis intervention and response, accompaniment to court hearings, referral to services, assistance with obtaining restitution orders from the court, and information and notice of the case progress through the criminal justice system. The program includes an extensive network of approximately 60 on-call advocate volunteers trained to provide on site assistance, (generally at the hospital where the victim has been taken following a report) aid and referral to services to victims of sexual assault 24 hours per day, 7 days per week.

The program educates and assists victims in accessing other needed social services and temporary shelter, if necessary. The advocates coordinate with social service agencies and other providers to assure that the victims get the services they need. The program is required by law to educate victims about their rights and the remedies available to them under the law and provides assistance in working with the public safety system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	number of cases assigned to Victims Advocates	2,200	2,250	2,200	2,200
Outcome	Number of Court Appearances	1,502	1,450	1,500	1,500
Outcome	Number of referrals made	10,086	8,000	10,000	10,000

Performance Measure - Description

Output- The number of cases which were assigned a Victims Advocate to assist the crime victim.

Outcome- the number of court appearances attended to support the victim.

Outcome- the number of referral services provided to victims.

Legal/Contractual Obligation

Article I Section 42 Oregon Constitution; Rights of Victims in criminal prosecutions and juvenile delinquency proceedings. ORS 147.405, ORS 147.410, ORS 147.417 Victim to be notified of constitution rights. ORS 147.227 Disbursement of moneys to be used for comprehensive victim's assistance programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$451,986	\$249,236	\$132,854	\$625,201
Contracts	\$944	\$0	\$1,000	\$0
Materials & Supplies	\$4,121	\$5,000	\$4,218	\$5,000
Internal Services	\$28,838	\$0	\$21,851	\$25,455
Total GF/non-GF:	\$485,889	\$254,236	\$159,923	\$655,656
Program Total:	\$740,125		\$815,579	
Program FTE	5.90	3.10	1.83	7.67
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$15,923	\$0
Intergovernmental	\$397,462	\$249,236	\$0	\$650,656
Other / Miscellaneous	\$0	\$5,000	\$0	\$5,000
Total Revenue:	\$397,462	\$254,236	\$15,923	\$655,656

Explanation of Revenues

\$75,237 DV 1stop city, \$1500 emergency restitution, \$403,662 unitary assessment, \$171,737 VOCABasic

Significant Program Changes

Last year this program was: #15019A, District Attorney's Office- Victims Assistance

Lead Agency: District Attorney
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

Restitution means repayment of economic damages caused by a crime. However, for many victims of crime it can also mean accountability for the actions of the defendant and generally can affect the victims' view of justice. A victim of crime has the right to be informed. Victims have a right to prompt restitution for crime-related costs. This program offer would add a Restitution Clerk position to the Victims Assistance program.

Program Description

Restitution means repayment of economic damages caused by a crime. However, for many victims of crime it can also mean accountability for the actions of the defendant and generally can affect the victims' view of justice. A victim of crime has the right to be informed. Victims have a right to prompt restitution for crime-related costs.

Restitution Clerk shall investigate evidence of the nature and amount of the damages suffered by victims of crime. Review and implement Secretary of State Audit Report, current procedures and propose alternate methods to improve collection and/or tracking of restitution information.

The Clerk shall receive and process all restitution requests from DOJ/CVC, Circuit Court and victims. Forms from victims are reviewed for completeness and when necessary contact is made to clarify or request additional needed information.

Receive all returned (unable to deliver) restitution forms and attempt contact with victim via telephone.

Case files set-over for restitution hearings will be sent to Restitution Clerk who will track these cases and follow up to resolve individual issues.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	The number of victims served	0	0	0	0
Outcome	percentage increase in the number of restitution orders established	0.0%	0.0%	0.0%	10.0%

Performance Measure - Description

The number of served by the Restitution Clerk.

Percentage of increase in the number of restitution orders established.

Legal/Contractual Obligation

ORS 137.106 When a person is convicted of a crime, or a violation as described in ORS 153.008, that has resulted in economic damages, the district attorney shall investigate and present to the court, prior to the time of sentencing, evidence of the nature and amount of the damages.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$67,524	\$0
Total GF/non-GF:	\$0	\$0	\$67,524	\$0
Program Total:	\$0		\$67,524	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Lead Agency: District Attorney
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Scott Marcy

Executive Summary

The Child Support Enforcement program provides parents with minor children with legal assistance in establishing, modifying and collecting child support, medical support and with legally establishing paternity.

Program Description

The program works cooperatively and collaboratively with all Oregon county jurisdictions, state and federal agencies, with all 50 states and dozens of foreign governments in the establishment and collection of child support and medical coverage. In addition the program works to legally establish paternity when necessary through DNA analysis and legal proceedings. With two locations (downtown, Gresham) the program routinely carries average caseload of approximately 8300 cases and collects approximately \$34 million annually. Every dollar collected through the program is sent out directly to custodial parents for the benefit of the minor child or children. This program benefits over 10,000 children annually in Multnomah County. This program helps provide economic stability for thousands of families and over ten thousand children in Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	cases worked per year	7,704	7,975	7,700	7,700
Outcome	amount of child support collected	34,401,000	33,250,000	34,000,000	34,000,000

Performance Measure - Description

Cases worked per year- the average number of cases that were assigned to the office during the year.

Amount of Child Support Collected- The total amount of Child Support and past due Child Support collected during the year.

Legal/Contractual Obligation

Child Support Enforcement: ORS 25.080 Entity primarily responsible for support enforcement services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$484,015	\$1,757,392	\$545,000	\$1,714,507
Contracts	\$0	\$10,000	\$0	\$10,000
Materials & Supplies	\$0	\$22,980	\$0	\$30,290
Internal Services	\$0	\$444,782	\$0	\$442,043
Total GF/non-GF:	\$484,015	\$2,235,154	\$545,000	\$2,196,840
Program Total:	\$2,719,169		\$2,741,840	
Program FTE	6.29	20.71	7.01	19.99
Program Revenues				
Indirect for dep't Admin	\$85,399	\$0	\$86,656	\$0
Fees, Permits & Charges	\$0	\$45,000	\$0	\$39,862
Intergovernmental	\$0	\$2,190,154	\$0	\$2,156,978
Total Revenue:	\$85,399	\$2,235,154	\$86,656	\$2,196,840

Explanation of Revenues

\$314,528 incentive, \$39,862 fees, \$240,424 state gf, \$1602,026 fed matching

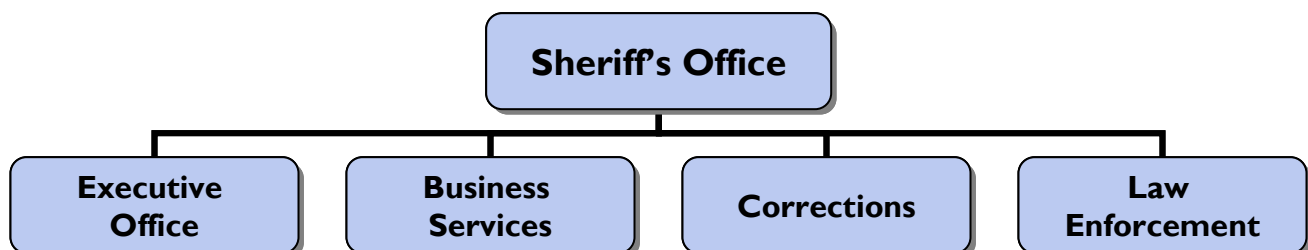
Significant Program Changes

Last year this program was: #15020, District Attorney's Office- Child Support Enforcement

Department Overview

The Sheriff's Office plays a unique, comprehensive role in the continuum of Public Safety Services here in Multnomah County. The Sheriff's reach is extensive, providing law enforcement services, search and rescue operations, civil process, civic emergency coordination and community policing to unincorporated areas in the Columbia River Gorge, east and west county communities, forested public watersheds and waterways both remote and urban. The Sheriff is also the first responder in providing social service contacts to these areas, coordinating Health Department, Human Services and other responses as needed. When police contact in any of these areas results in arrest, Sheriff's deputies transport arrestees to the Sheriff Office Booking Facility, located in the basement of the Multnomah County Detention Center. There arrestees are searched, medically screened by Health Department staff and evaluated by court and corrections staff for release options or potential housing. If housed in one of the Sheriff's Office jail facilities, pretrial inmates and sentenced offenders are assessed for potential placement in programs offered in the jails – programs targeting mental health, addiction treatment and services, and post-release housing and job training to name a few. Through all these activities, arrest and booking, court transport to housing, programming to release, Sheriff's staff are directly involved in the care, custody and control of these individuals, giving the Multnomah County Sheriff and staff a uniquely comprehensive role in county Public Safety.

All of these services are important elements to a "stream of offenders" approach to public safety services and serve to fulfill the priority of safety at home, work, school, or play.



Budget Overview

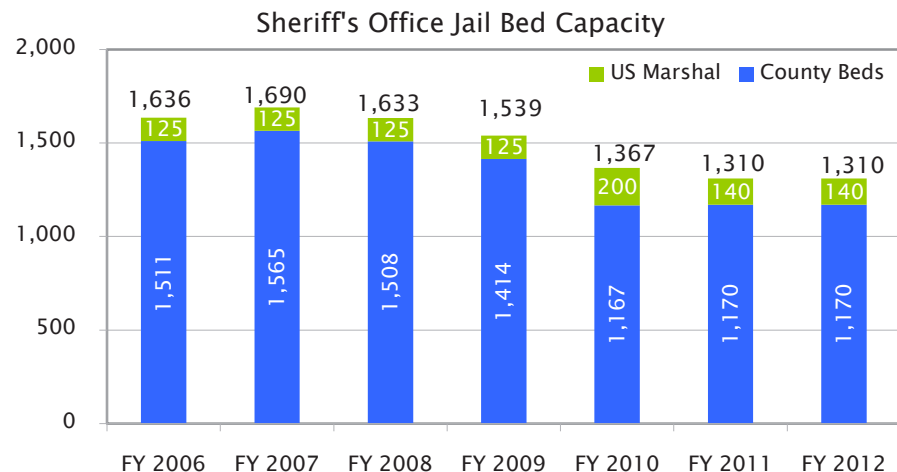
The Sheriff's Office total budget for FY 2012 is \$116.6 million. General Funds total \$101.8 million, or 87.3% of the budget. A year over year comparison shows the General Fund increased by \$1.47 million, or 1.5%. Most of this increase is due to increases in personnel costs. Other funds account for \$14.8 million or 12.7%. Other funds decreased by 13.2% or \$2.24 million from FY 2011. This decrease is attributable to a \$1.0 million reduction in beginning working capital, a \$300,000 reduction in State Department of Corrections funds and moving the State Criminal Alien Assistance Program (SCAAP) award of \$600,000 into General Fund contingency.

FTE have decreased by (11.94) mainly in the Federal/State fund due to the expiration of grants and loss of state funding as described above.

The budget includes the following new programs:

- 60005B Professional Standards - addition of 1.00 FTE to address using best practices, communications and selected protocols.
- 60040A Suicide Watch Deputies - increase of 3.64 FTE at MCDC creating a housing area dedicated exclusively to inmates assigned to suicide watch.

The Sheriff has maintained the budgeted capacity to support 1,310 beds, 140 of which are contracted for by the US Marshals Services.



Budget Trends*					
	FY 2010 Actual	FY 2011 Current Estimate	FY 2011 Adopted Budget	FY 2012 Adopted Budget	Difference
Staffing FTE	765.47	789.68	789.68	777.74	(11.94)
Personal Services	\$92,221,430	\$96,940,135	\$95,980,332	\$95,768,912	(\$211,420)
Contractual Services	1,080,448	931,755	994,721	1,021,517	26,796
Materials & Supplies	19,454,094	18,923,672	20,187,403	19,655,507	(531,896)
Capital Outlay	377,177	147	195,074	145,398	(49,676)
Total Costs	\$113,133,149	\$116,795,709	\$117,357,530	\$116,591,334	(\$766,196)

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

The Sheriff's Office has seen a number of successes over the course of the last year, many of which were noted by the Corrections Grand Jury in their annual report for 2010 with regard to Sheriff's Office jail facilities. In particular, grand jury member's noted:

- A dramatic, "positive change" in leadership;
- Jail cost containment through the analysis and enforcement of sick leave abuse;
- A multi-discipline analysis of local jail bed costs to be used as a platform for data-driven budgeting;
- The redesign and implementation of an Objective Jail Classification System;
- The completion of a door replacement project at the Multnomah County Detention Center aimed at reducing risk of inmate assault and suicide;
- Efficiencies in commissary and warehouse functions providing for self-sustained operations.

The Sheriff Office also enjoyed a renewed relationship with the County Chair and Board, working collaboratively on public safety issues including youth gang violence, human trafficking and search and rescue operations including a missing child case that gained national attention.

Two primary challenges face the Sheriff's Office moving forward - stabilizing funding for core law enforcement and corrections services and succession planning. This year represents the 11th consecutive year of service level reductions for the Sheriff's Office in a county-wide population that has increased in the same time period. As tourism increases in the Columbia River Gorge, commercial and recreational marine activity remains active on our waterways and reductions in our jail capacity increase pressure on police, the courts and parole and probation operations, the Sheriff's Office must continually prioritize, adjust and reinvent efficiencies to protect service vital to protecting the public.

This effort will become increasingly challenging as MCSO prepares for the retirement eligibility of nearly all its current command staff and a significant percentage of its line officers over the next five years.

Diversity and Equity

We serve Multnomah County by holding the Sheriff's Office management and staff accountable to ensure access, equity, and inclusion with its services, policies, practices, and procedures. The Sheriff's Office fully embraces county policy with specific regard to the prohibition of workplace harassment and discrimination, and conducts agency-wide training regarding these policies on an on-going basis.

We ensure our investments in the community build a more just and equitable Multnomah County. We have a culture of open collaboration, and respectful, courageous conversations about institutional barriers to equity. We unite around shared values of access, equity, inclusion and equity. Our workplaces are safe and our services are culturally responsive. Our workforce reflects community experience, needs and perceptions, and we actively participate in community events that value cultural diversity, equity, social justice and celebration of diverse lifestyles.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Executive Office	\$3,439,460	\$0	\$3,439,460	21.00
Business Services	11,421,232	0	11,421,232	68.00
Corrections Division	67,662,050	10,324,862	77,986,912	524.74
Law Enforcement	<u>19,281,303</u>	<u>4,462,427</u>	<u>23,743,730</u>	<u>164.00</u>
Total Sheriff's Office	\$101,804,045	\$14,787,289	\$116,591,334	777.74

Executive Office

The MCSO Executive Office plays the critical role of oversight for the operations of the entire agency, a focus on staff well being through the agency Chaplain, a single point of contact for the Office of Sheriff in through the Public Information Officer, and a commitment to standards and ethical conduct through Professional Standards.

The Executive Office acts as the first point of policy for Sheriff's Office operations and interests. The Executive Office sets the course for the agency to follow, and ensures operations are safe and on target through units within the Office. The Inspections Unit accounts for agency firearms and other critical equipment, and oversees Life Safety functions for all of MCSO. Human Resources coordinates member's health and family concerns, as well as providing support for members day to day work needs. They also conduct extensive background investigative work on each Sheriff's Office member prior to hiring, to ensure the agency employs men and women with the highest level of integrity. The Public Information Officer relays information about agency operations to the public through public records requests, media inquiry and periodical publication. The Internal Affairs Unit assures a commitment to effective and ethical conduct, both through investigation of complaints against members and through oversight of agency high-risk practices.

Significant Changes

The position of Undersheriff was filled mid-year FY 2011 to supplement oversight for the Sheriff's Office while we increase involvement with both public safety organizations here and legislative processes in Salem. A staff assistant was added mid-year FY 2011 to work with the community and legislative process.

Business Services

Business Services is responsible for financial management, information technology, research and analysis, corrections records, staff training and other support. The programs operated by Business Services support both the Corrections and Enforcement Divisions which directly contribute to Public Safety and citizens feeling safe at home, work, school and play.

The Business Services Division support begins with the Fiscal Unit, which provides the necessary payroll, budget and accounting services to every unit in the Sheriff's Office. Analysis and reporting for all MCSO Public Safety activities happens at the Resource Analysis Unit, where analysts provide data and reporting affecting budget, planning, and policy decisions at MCSO and throughout the Public Safety community. All operations, both uniform and civilian, rely heavily on information technology support provided by the Criminal Justice Information Systems Unit. CJIS connects MCSO to the local community and the world through internet support, and keeps key information systems vital to investigation, booking and inmate data management up and running 24 hours a day, 7 days a week. The Training Unit assures members maintain both mandated certifications and perishable skills, as well as providing necessary training with regard to Life Safety issues, OSHA requirements, job skills and member career development.

Significant Changes

The Training Unit (6.00 FTE) was added to Business Services from the Enforcement Division mid-year FY 2011, the Corrections Support Unit (37.00 FTE) was also moved to Business Services from the Corrections Division mid-year FY 2011, and a development analyst was added to the CJIS Unit mid-year FY 2011. The Auxiliary Services Unit (34.50 FTE) was moved from Business Services to the Enforcement Division during midyear FY 2011.

Beyond structural changes, planned efficiencies in operations for FY 2012 allowed the reduction of supply lines within Business Services and across the agency, as well as reductions in FTE in Training and Corrections Support. These reductions resulted in a loss of 1.70 FTE overall and a net change of \$2.2 million in funding.

Corrections Division

The MCSO Corrections Division's mission is to provide effective detention, rehabilitation and transitional services that together stabilize, protectively manage and positively impact arrestees, pretrial inmates and sentenced offenders, resulting in both cost-effective management of populations in jail and successful reentry into our communities at release from jail. At the core of Corrections Division services are providing jail beds to the Public Safety system as the critical piece for providing offender accountability, and the maintenance of these beds provides a strong deterrent to criminal behavior.

As the sole provider of jail beds in a county serving a largely urban population, the Corrections Division encounters a wide variety of persons, often with a multitude of issues, from mental and physical illness, to addiction or a propensity for violence. The division meets this challenge by providing medical screening of all arrestees at booking, and skilled, evidence-based objective classification of pretrial inmates and sentenced offenders leading to safe and appropriate housing choices. Many housing areas are designed to address special needs, including mental and medical health concerns and treatment, protective housing for vulnerable persons and high security custody for the most dangerous offenders. The division focuses on stabilizing pretrial inmates and sentenced offenders, fulfilling court requirements, then moving them to in-jail programming and work opportunities to support successful reentry into our communities by providing job skills, addiction and transitional services. and reduced sentences through service on inmate Work Crews.

Significant Changes

Significant changes to the Corrections Division programs include a number of reductions to support programs (largely through elimination of vacant positions) and a reduction in Corrections Administrative Staff positions, and well as the movement of the Corrections Support Unit (37.00 FTE) to Business Services. These reductions result in a division loss of 41.07 FTE overall and \$3.1 million in funding.

The In-jail Human Trafficking Sergeant which would have been cut due to an expiring grant has been extended for another year using one time only funds.

Law Enforcement

The MCSO Law Enforcement Division's mission is to provide exemplary public safety services to citizens and visitors to Multnomah County. Operating under statutory mandates, each unit accomplishes specific functions that supports Multnomah County's overall mission.

This division protects citizens by providing 24/7 law enforcement and human services to those who reside in or visit unincorporated areas and the communities of Maywood Park, Wood Village and Corbett. Deputies respond to 911 emergency calls, investigate traffic accidents, arrest wanted subjects and engage in solving community safety problems present in schools, businesses and neighborhoods. Tourism and recreation create conditions where citizens need emergency rescue assistance on land and in waterways.

This division provides education, enforcement and prevention of emergencies which occur on waterways. River patrol resources provide safe commercial and recreational access and passage to the county's 100 miles of rivers which operate within the United States' fifth largest port. Deputies enforce boating laws and provide security protection for marine communities.

Dangerous drug abuse and addiction account for most crime in our community and this division helps reduce impact by providing county-wide narcotics enforcement. Division detectives help children by investigating and arresting persons who exploit children for sex, labor and use technology as a tool to lure children. Detectives help citizens by investigating and arresting persons who abuse elderly and domestic violence victims.

Significant Changes

Reductions due to constraint include support services to Detectives and the Child Abuse Team, reductions in Law Enforcement Administration and the Logistics Unit. The movement of Auxiliary Services Unit (34.50 FTE) into the Enforcement Division increased the staffing numbers, with the overall increase from FY 2011 of 28.33 FTE and \$4.3 million.

The Child Abuse Team Detective which would have been cut due to an expiring grant has been extended for another year using one time only funds.

Sheriff's Office

The following table shows the programs that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Executive Office					
60000	MCSO Executive Office	\$1,423,272	\$0	\$1,423,272	7.00
60003	MCSO Human Resources	880,367	0	880,367	7.00
60005A	MCSO Professional Standards	1,039,885	0	1,039,885	6.00
60005B	MCSO Professional Standards Scaled	95,936	0	95,936	1.00
Business Services					
60010	MCSO Business Services Admin	1,200,743	0	1,200,743	1.00
60012	MCSO Criminal Justice Information Systems	3,870,663	0	3,870,663	9.00
60013	MCSO Fiscal Unit	742,378	0	742,378	6.00
60014	MCSO Time & Attendance Unit	479,386	0	479,386	5.00
60015	MCSO Resource Analysis Unit	585,327	0	585,327	4.00
60021	MCSO Corrections Support	3,462,225	0	3,462,225	37.00
60022	MCSO Training Unit	1,080,510	0	1,080,510	6.00
Corrections Division					
60030	MCSO Corrections Division Admin	1,002,578	0	1,002,578	2.00
60032	MCSO Transport	2,570,736	0	2,570,736	16.00
60033A	MCSO Booking & Release	7,640,055	0	7,640,055	58.24
60033B	MCSO Gresham Temp Hold	129,878	0	129,878	1.30
60034A	MCSO Court Services - Courthouse	3,451,602	0	3,451,602	23.00
60034B	MCSO Court Services - Justice Center	953,879	0	953,879	7.00
60034C	MCSO Court Services - JJC	243,130	0	243,130	2.00
60034D	MCSO Turn Self In Program	242,543	0	242,543	2.00
60035A	MCSO Facility Security - Courts	1,111,451	425,807	1,537,258	16.60
60035B	MCSO Facility Security - Jails	1,913,866	0	1,913,866	21.50
60035C	MCSO Facility Security - Library	731,577	0	731,577	7.00
60035D	MCSO Facility Security - JJC	156,683	0	156,683	2.00
60035E	MCSO Domestic Violence Gateway One Stop	67,248	0	67,248	1.00
60036	MCSO Classification	3,031,897	0	3,031,897	21.00

Sheriff's Office

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
60037	MCSO Inmate Programs	2,489,951	0	2,489,951	22.00
60038	MCSO CERT/CNT	155,331	0	155,331	0.00
60039	MCSO Corrections Work Crews	1,070,193	824,586	1,894,779	12.00
60040A	MCSO MCDC Core Jail & 4th Floor	11,318,793	0	11,318,793	59.60
60040B	MCSO MCDC 5th Floor	3,580,512	0	3,580,512	25.48
60040C	MCSO MCDC 6th Floor	1,790,783	0	1,790,783	12.74
60040D	MCSO MCDC 7th Floor	3,131,600	0	3,131,600	23.66
60040E	MCSO MCDC 8th Floor	1,977,950	0	1,977,950	18.20
60040F	MCSO MCDC 4th Floor SWD Additions	437,320	0	437,320	3.64
60041A	MCSO MCIJ Dorms 10, 11, and 18	5,904,149	8,542,454	14,446,603	73.20
60041B	MCSO MCIJ Dorms 12 & 13	2,934,959	0	2,934,959	20.02
60041C	MCSO MCIJ Dorms 14 & 15	1,808,347	0	1,808,347	12.74
60041D	MCSO MCIJ Dorms 16 & 17	582,631	0	582,631	3.64
60041E	MCSO MCIJ Dorms 6 & 7	2,053,493	0	2,053,493	14.56
60041F	MCSO MCIJ Dorms 8 & 9	1,318,062	0	1,318,062	9.10
60041G	MCSO MCIJ Dorm 5	1,773,543	0	1,773,543	14.56
60041H	MCSO MCIJ Dorm 4	651,681	0	651,681	5.46
60043	MCSO Close Street	1,218,137	0	1,218,137	9.00
60044	MCSO Volunteers	56,809	0	56,809	0.50
60045	MCSO Inmate Welfare	0	532,015	532,015	3.00
60050	MCSO In-jail Human Trafficking	160,683	0	160,683	1.00
Enforcement Division					
60060	MCSO Enforcement Division Admin	925,659	250,000	1,175,659	3.00
60061	MCSO Enforcement Division Support	2,175,982	0	2,175,982	25.00
60063	MCSO Patrol	5,854,967	206,996	6,061,963	37.00
60064	MCSO Civil Process	1,687,274	0	1,687,274	13.00
60065A	MCSO River Patrol	1,804,037	747,987	2,552,024	15.00
60066	MCSO Detectives, INTERCEPT, Elder Abuse	1,158,267	61,032	1,219,299	8.00
60067A	MCSO Special Investigations Unit	661,251	303,632	964,883	6.00
60067B	MCSO SIU ROCN Captain	0	204,764	204,764	1.00
60068A	MCSO Warrant Task Force	560,681	0	560,681	4.00
60069	MCSO Alarm Program	0	316,769	316,769	1.50

Sheriff's Office

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
60070	MCSO Concealed Handgun Permits	24,086	294,302	318,388	3.00
60071	MCSO TriMet Transit Police	0	793,420	793,420	6.00
60073	MCSO Human Trafficking Task Force	47,301	123,012	170,313	1.00
60074	MCSO Metro Services	0	399,153	399,153	3.00
60076A	MCSO Domestic Violence Enhanced Response Team	67,060	44,707	111,767	1.00
60077	MCSO Corbett Community Resource Deputy	128,102	0	128,102	1.00
60078A	MCSO Logistics Unit	839,807	0	839,807	3.00
60079	MCSO Procurement and Warehouse	939,561	0	939,561	7.77
60080	MCSO Property and Laundry	2,289,268	0	2,289,268	20.00
60081	MCSO Commissary	0	716,653	716,653	3.73
60083	MCSO Child Abuse Team Detective	<u>118,000</u>	<u>0</u>	<u>118,000</u>	<u>1.00</u>
	Total Sheriff's Office	\$101,804,045	\$14,787,289	\$116,591,334	777.74

(this page intentionally left blank)

Lead Agency: Sheriff

Program Contact: Sheriff Dan Staton

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Sheriff and executive staff engage the community in defining and prioritizing public safety needs. The Sheriff establishes agency direction and standards to consistently demonstrate responsible leadership, ensure that citizens both trust and believe that they are receiving a quality level of law enforcement and corrections services.

Program Description

Activities include working with other agencies and departments to ensure the public safety system is balanced, works effectively together, and meets the expectations of the community in a fair and equitable manner. The Sheriff frequently contacts business and community leaders to assess and define their needs then applies that information to the priorities and strategies of the agency. The Sheriff is a member of the Oregon State Sheriff's Association, which guides industry standards and policies. The Sheriff maintains regular communications with employee, union, community and government leaders. The Sheriff swears in sworn employees, conveying a personal commitment between the employee and Sheriff personally. Through the Public Information Officer, the community is informed and educated about important issues relating to the Sheriff's Office. An independent review of revenues and expenditures are routinely performed by staff for efficient use of taxpayer's dollars. This program supports the public trust and confidence by identifying and understanding the citizen's need to communicate between themselves and their elected officials. Public interaction through meetings, media events, public web site, and electronic mail create frequent, genuine-feeling interactions with their elected Sheriff. ORS 206.010 describes the Sheriff as "the chief executive officer and conservator of the peace of the county." Elected countywide, the Sheriff is accountable to the public for delivery of law enforcement and corrections services to ensure all citizens are protected in a fair and equitable manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of voluntary resignations agency wide	9	9	0	0
Outcome	Number of divisions that achieve the majority of their performance measures	4	4	4	4
Outcome	Percent of performance measures met agency wide	90.0%	92.0%	90.0%	90.0%

Performance Measure - Description

Measures represent a summation of total agency performance measures. MCSO has four divisions/sections: exec office including professional standards, business services, corrections and enforcement. Number of voluntary resignations does not include retirements.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$689,651	\$0	\$995,139	\$0
Contracts	\$32,462	\$0	\$32,949	\$0
Materials & Supplies	\$121,168	\$0	\$127,020	\$0
Internal Services	\$154,860	\$0	\$268,164	\$0
Total GF/non-GF:	\$998,141	\$0	\$1,423,272	\$0
Program Total:	\$998,141		\$1,423,272	
Program FTE	5.00	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes ✔ **Significantly Changed**

Last year this program was: #60000, MCSO Executive Office
 Due to a new administration, there was a re-organization at the command staff level. A Staff Assistant and an Undersheriff were added.

Lead Agency: Sheriff

Program Contact: Jennifer Ott

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Sheriff's Office Human Resources perform the staffing and personnel functions for its approximately 850 positions and employees.

Program Description

This program conducts staffing-related functions including: recruitment, position tracking, promotional assessment centers, interviews, fingerprinting, documentation, arrangements for psychological testing, hiring, photography and preparation of identification cards, records maintenance (including compliance with HIPAA rules regarding medical files), termination activities, conduct of labor-management interaction, affirmative action, leave administration including the Family Medical Leave Act, the Oregon Family Leave Act, military leave, Workers Compensation and administrative leave. This program is essential to support the Sheriff's Office's staffing functions. The Sheriff's Office has three unions, is a 24/7 workplace, requires thorough and in depth backgrounds of all employees and maintains a high level of staff security. These conditions require HR to function in a highly specialized environment.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of leave requests (Admin/LOA/FMLA/OFLA/WC/Military)processed	340	374	391	410
Outcome	Percent of all applicants that are screened within two weeks of the closing day	100.0%	94.0%	100.0%	100.0%

Performance Measure - Description

HR strives to ensure that the increased number of applications is processed in a timely manner as well as ensuring employees' appropriate and applicable state and federally-protected coverage is applied. This comes in an environment of increased FMLA/OFLA usage and where we also continue to address inappropriate sick time usage.

Legal/Contractual Obligation

Support for Sheriff's Mandates, including ORS Chapters 206 and 169.
Family Medical Leave Act (FMLA) of 1994.
Health Insurance Portability and Accountability Act (HIPAA) of 1996.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$780,326	\$0	\$769,699	\$0
Contracts	\$10,743	\$0	\$10,904	\$0
Materials & Supplies	\$20,594	\$0	\$22,347	\$0
Internal Services	\$146,324	\$0	\$77,417	\$0
Total GF/non-GF:	\$957,987	\$0	\$880,367	\$0
Program Total:	\$957,987		\$880,367	
Program FTE	7.20	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60011A, MCSO Human Resources

The Human Resources Unit and the Backgrounds Unit were moved from the Business Services Division to the Executive Office.

In order to meet constraint, 1.0 backgrounder was cut from this program and from Volunteers:

Volunteers - .80 FTE
HR - .20 FTE

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Monte Reiser

Executive Summary

Professional Standards consists of Inspections and Internal Affairs Units (IAU). Inspections ensures the agency's operations and staff conform to established policies, procedures, existing laws, and ethical standards through scheduled and unscheduled inspections and audits. IAU investigates allegations of employee misconduct to ensure accountability of MCSO public employees. Professional Standards is headed by an Inspector, who reports directly to the elected Sheriff.

Program Description

Professional Standards ensures accountability through continual inspections and investigations of MCSO operations and personnel. The Inspections Unit develops policies and procedures based on public safety industry best practices. The unit inspects and audits MCSO operations and correctional facilities, facilitates and monitors safety committees, conducts accident reviews, and provides Life Safety education and training. Inspections Unit conducts performance audits of specific operations to discover and correct policy deficiencies. The Internal Affairs Unit conducts independent investigations of allegations of employee misconduct to ensure the integrity of and confidence in MCSO employees. Each complaint is initially evaluated by a Pre-Investigative Assessment (described below). IAU investigations are conducted in accordance with established due process requirements to ensure accountability of not only employees but the IAU process itself.

MCSO is an agency whose sworn members are authorized by law to arrest and confine citizens against their will. Its sworn members are authorized under justifiable circumstances to take human life. With that enormous responsibility and potential liability, the public deserves assurance that the agency is conducting its mandated duties lawfully, efficiently and in the most cost-effective manner possible. Professional Standards, operating independent of the chain-of-command and reporting directly to the elected official in charge of the agency, ensures that accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total inspections and audits of Agency properties and assets	100	79	80	80
Outcome	Number of cases initiated to investigate leave abuse	12	7	8	8
Outcome	Number of cases initiated to investigate conduct related complaints	18	9	4	9

Performance Measure - Description

Total inspections and audits of agency properties and assets - Includes the following: Include individual narcotics case audits, weapons audits, weapons destruction processing, program unit audits, property audits (county owned/seized), and quality control audits.

Legal/Contractual Obligation

Labor contracts: Deputy Sheriff's Assn.: Article 19 Local 88: Article 17 Mult. Cty. Corr. Deputies Assn: Article 18 MCSO
Agency manual

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$981,468	\$0	\$869,602	\$0
Contracts	\$67,161	\$0	\$68,168	\$0
Materials & Supplies	\$22,376	\$0	\$25,857	\$0
Internal Services	\$104,255	\$0	\$76,258	\$0
Total GF/non-GF:	\$1,175,260	\$0	\$1,039,885	\$0
Program Total:	\$1,175,260		\$1,039,885	
Program FTE	7.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #60005A, MCSO Professional Standards

Due to SB1145 reductions, there was fund shifting between several budgets which resulted in the County Counsel liaison position being cut during the FY 11 Mid-year.

Lead Agency: Sheriff

Program Contact: Monte Reiser

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

This program offer adds a "Management Assistant" to the Professional Standards Unit. The "Management Assistant" has the function of providing for the writing of office policies and addressing selected protocols, best practices and communications with other stakeholders affiliated with the county corrections grand jury. This program provides for the communication and preparation of civil cases by working with the county attorney's office. This program is charged with the disseminating directives to employees and preparing for the Oregon State Sheriff's Association Jail Standards Inspections.

Professional Standards consists of Inspections and Internal Affairs Units (IAU). Inspections ensures the agency's operations and staff conform to established policies, procedures, existing laws, and ethical standards through scheduled and unscheduled inspections and audits. IAU investigates allegations of employee misconduct to ensure accountability of MCSO public employees. Professional Standards is headed by an Inspector, who reports directly to the elected Sheriff. The Policy Research and Development "Management Assistant" (class code 9710) provides for the development of policy and procedures for the sheriff's office. This position is responsible for the research, evaluation, development of office-wide policies which are recommended to the Sheriff.

Program Description

Professional Standards ensures accountability through continual inspections and investigations of MCSO operations and personnel. The Inspections Unit develops policies and procedures based on public safety industry best practices. The unit inspects and audits MCSO operations and correctional facilities, facilitates and monitors safety committees, conducts accident reviews, and provides Life Safety education and training. Inspections Unit conducts performance audits of specific operations to discover and correct policy deficiencies. The Internal Affairs Unit conducts independent investigations of allegations of employee misconduct to ensure the integrity of and confidence in MCSO employees. Each complaint is initially evaluated by a Pre-Investigative Assessment (described below). IAU investigations are conducted in accordance with established due process requirements to ensure accountability of not only employees but the IAU process itself.

MCSO is an agency whose sworn members are authorized by law to arrest and confine citizens against their will. Its sworn members are authorized under justifiable circumstances to take human life. With that enormous responsibility and potential liability, the public deserves assurance that the agency is conducting its mandated duties lawfully, efficiently and in the most cost-effective manner possible. Professional Standards, operating independent of the chain-of-command and reporting directly to the elected official in charge of the agency, ensures that accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total inspections and audits of Agency	100	79	80	80
Outcome	Number of cases initiated to investigate leave abuse	12	7	8	8
Outcome	Number of cases initiated to investigate conduct related complaints	18	9	4	9

Performance Measure - Description

Total inspections and audits of agency properties and assets - Includes the following: Include individual narcotics case audits, weapons audits, weapons destruction processing, program unit audits, property audits (county owned/seized), and quality control audits.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$95,936	\$0
Total GF/non-GF:	\$0	\$0	\$95,936	\$0
Program Total:	\$0		\$95,936	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60005A, MCSO Professional Standards

Lead Agency: Sheriff

Program Contact: Drew Brosh

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Division administration provides administrative leadership and strategic direction to the Sheriff's Office Business Services Division. The Division administration turns Sheriff's policies and directives into the Program offerings that serve citizens in Multnomah County and supports the functions within the Corrections and Law Enforcement Divisions.

Program Description

Business Services is responsible for financial management, human resource management, information technology, procurement, research and analysis, inmate laundry, commissary, property services, and other logistical support. The programs operated by Business Services supports both the Corrections and Law Enforcement Divisions which directly contribute to citizens feeling safe at home, work, school and recreation – primarily the public safety system, social conditions and communities. Programs offered hold offenders accountable for their actions. The Business Services Director is responsible for policy development, assignment of resources, and oversight for all Division functions. The Business Services Director ensures that programs are assessed for cost effectiveness, are culturally competent and structured to complement each other within the Sheriff's Office and Multnomah County government.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent performance measurements met in Division	81.0%	85.0%	90.0%	90.0%
Outcome	Number of voluntary resignations	2	5	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$366,056	\$0	\$359,750	\$0
Contracts	\$11,728	\$0	\$11,902	\$0
Materials & Supplies	\$995,340	\$0	\$815,155	\$0
Internal Services	\$22,864	\$0	\$13,936	\$0
Total GF/non-GF:	\$1,395,988	\$0	\$1,200,743	\$0
Program Total:	\$1,395,988		\$1,200,743	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Fees, Permits & Charges	\$869,004	\$0	\$834,790	\$0
Other / Miscellaneous	\$5,000	\$0	\$5,000	\$0
Total Revenue:	\$874,004	\$0	\$839,790	\$0

Explanation of Revenues

\$5000 for Faces of Meth & Drugs to Mugs Sales. Calculation is based on actual collections during the first 6 months of FY 2011.

\$5000 for Faces of Meth & Drugs to Mugs Donations. Calculation is based on actual collections during the first 6 months of FY 2011.

\$829,790 is the Departmental Indirect Revenue. This amount is based on the Sheriff's Office FY 12 indirect rate of 6.22% on all non-general fund budgets, where applicable.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60010, MCSO Business Services Admin

There was a total of \$439,000 in Material & Supplies line-item reductions in order to get to constraint:

\$175,000 Supplies Line Item

\$25,000 Communications Line Item

\$139,000 Repairs/Maint Line Item (Previously budgeted in Facilities ISR Line Item as an enhanced service)

\$100,000 Communications Line Item (Previously budgeted in the Telecomm ISR Line Item as an enhanced service)

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Andrew Potter

Executive Summary

The Criminal Justice Information Systems (CJIS) Unit's goal is to provide the highest quality, most cost effective IT services to MCSO users, so that they can provide exemplary service for a safe livable community. We strive to provide the right information to the right people in a timely manner to make informed decisions.

Program Description

The MCSO CJIS Unit supports all aspects of IT for the Sheriff's Office, including but not limited to PCs, laptops, servers, printers, directory services (including email, authentication and security), mobile computer systems in the MCSO fleet and a number of CJIS and non-CJIS applications. MCSO currently supports upwards of 2500 users, between our internal users and partner agency users, which all need access to SWIS, IWS (Mugshot system) and other MCSO supported shared applications. We work closely with our Justice Partner agencies to provide access to their users, to our applications. MCSO CJIS also supports external partners' access and authentication to MCSO CJIS applications as well as public access to MCSO data via our web site at www.mcso.us. MCSO CJIS is a partner with Multnomah County District Attorney IT, Portland Police IT and Multnomah County Courts IT in RJNet. RJNet is the foundation for a Regional Justice Network, that in the future will allow the partner agencies to share data electronically as an offender moves through the Criminal Justice process. The CJIS Unit has added an internal development FTE to build customized MCSO Inmate and Jail applications, as well as work on custom configuration and enhancements to commercially purchased systems used within MCSO.

FACT – MCSO CJIS supports over 500 desktop PCs, 100 mobile data connections, 100 network printers, 50 servers and over 2500 users between MCSO staff, volunteers and External Partners needing access to MCSO CJIS Applications and IT Systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of work orders completed	3,854	3,800	3,000	3,200
Outcome	Average time to complete work orders (hours)	69	69	110	100

Performance Measure - Description

Note that some work orders take several days or weeks to complete, while others are completed within a few minutes. In the current year, work complexity has gone up and preventative work has increased, reducing the number of calls for service.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,035,378	\$0	\$1,242,617	\$0
Contracts	\$25,000	\$0	\$25,375	\$0
Materials & Supplies	\$317,691	\$0	\$323,642	\$0
Internal Services	\$2,648,341	\$0	\$2,279,029	\$0
Total GF/non-GF:	\$4,026,410	\$0	\$3,870,663	\$0
Program Total:	\$4,026,410		\$3,870,663	
Program FTE	8.00	0.00	9.00	0.00
Program Revenues				
Intergovernmental	\$2,482	\$0	\$2,700	\$0
Total Revenue:	\$2,482	\$0	\$2,700	\$0

Explanation of Revenues

\$2700 for Crime Capture Reports to the PPB/FBI/City of Gresham. This calculation is based on actual revenue collection in the first 6 months of FY 2011.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60012, MCSO Criminal Justice Information Systems

An addition of 1.0 Development Analyst FTE to this budget to develop and support corrections jail management systems and the TeleStaff scheduling system.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Wanda Yantis

Executive Summary

The MCSO Fiscal Unit program provides comprehensive budget and fiscal services to the entire Multnomah County Sheriff's Office. The Sheriff's Office has approximately 800 employees and a \$120 million dollar agency budget. The Fiscal Unit conducts data entry, analysis, expenditure oversight as well as information reporting to the Sheriff's Office management and staff. The Fiscal Unit works with the Executive Office in providing information to the public.

Program Description

The Fiscal Unit performs a core agency function by gathering data, entering, analyzing and reporting to Command Staff fiscal information so that strategic operating decisions can be made. The Fiscal Unit makes certain that funds are available for running the agency's operating programs and documents their use by performing budget development and monitoring; fiscal projections; accounts receivable and payable; inmate welfare fund accounting; contract development and monitoring; grant accounting as well as monitoring County internal service reimbursements.

Fiscal Services provides the necessary skills and tools to analyze and review the programs that the MCSO is delivering, which is an essential part of the program success feedback loop. The analysis contributes to offender accountability, collaboration with other departments and agencies, and the information generated provides the basis for a public dialog regarding the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of payments over 60 days	4.6%	5.0%	2.8%	5.0%
Outcome	Number of accounts payable payments made	4,267	4,286	4,390	5,000

Performance Measure - Description

Legal/Contractual Obligation

Assist in the contract development and procurement process as well as provide accounting and time information reports on contracts, grants and IGA's for the Sheriff's Office.

ORS Chapter 294 — County and Municipal Financial Administration

ORS 206.020 Keeping records of and disposition of fees.

ORS 294.085 Examining books and papers of county officers.

ORS 297.515 County audits include judicial and law enforcement agencies and officers.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$642,005	\$0	\$662,546	\$0
Contracts	\$853	\$0	\$866	\$0
Materials & Supplies	\$11,362	\$0	\$12,655	\$0
Internal Services	\$75,727	\$0	\$66,311	\$0
Total GF/non-GF:	\$729,947	\$0	\$742,378	\$0
Program Total:	\$729,947		\$742,378	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60013A, MCSO Fiscal Unit

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Wanda Yantis

Executive Summary

The Time and Attendance Unit's role is to provide time entry, audit and reporting to management ensuring that agency staff are accurately paid as well as policies, contract language and work rules are being consistently followed. The Unit works with employees and management to resolve any overpayment/underpayment issues that occur.

Program Description

The Time & Attendance Unit's responsibility is to enter and report working and non-working time accurately and in a timely manner for all 800 Sheriff's Office employees. The Sheriff's Office is a 24 hour, 365 days per year operation with many different employee schedules. The Unit performs time audits before the payroll cycle is run to ensure that employees are accurately paid and issues are found before they become paycheck problems.

The management of time is an important element to the efficient use of public money and is a common issue in 24/7 public safety operations across the nation. The Time & Attendance Unit is a major component of the Sheriff's Office time management and accountability initiative which includes appropriate levels of staffing, use of overtime; use of planned time off such as vacation, personal holidays, and comp time; and the use of sick leave.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of time entry approvals per year	370,772	370,000	370,194	370,000
Outcome	Total time entry hours approved per year	1,847,212	1,800,000	1,841,009	1,800,000

Performance Measure - Description

Legal/Contractual Obligation

Local 88 Contract; Multnomah County Deputy Sheriff's Contract; Multnomah County Corrections Deputy Association Contract; Multnomah County Personnel Rules; Federal Fair Labor Standards Act; Oregon BOLI laws

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$402,794	\$0	\$412,963	\$0
Materials & Supplies	\$12,638	\$0	\$12,921	\$0
Internal Services	\$47,230	\$0	\$53,502	\$0
Total GF/non-GF:	\$462,662	\$0	\$479,386	\$0
Program Total:	\$462,662		\$479,386	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60014, MCSO Time & Attendance Unit

Lead Agency: Sheriff

Program Contact: Jeffery Wheeler

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Resource Analysis Unit provides research and evaluation services to the Sheriff's Office. Analysis and reports from this unit provide information to the Sheriff's Office, local public safety partners and to the public.

Program Description

The Resource Analysis Unit supports the data analysis needs of the Sheriff's Office, including producing information for policy decisions, budget development, and program support. Specific projects include activity-based costing, budget performance measures and jail population monitoring. With access to multiple data systems, and an effective knowledge of analysis tools, this unit works on issues ranging from examining complex public safety systems to specialized data requests. Specific, on-going projects include daily reporting of emergency population release data and monthly statistics for jail population, bookings, and the average length of stay for arrestees, pretrial inmates and sentenced offenders. The unit also engages in cost benefit analysis studies to find and explain appropriate staffing levels. These studies include analyses on compensatory time, overtime, sick time and overall leave. Data analysis and reporting for Sheriff's office program activities is essential to effective budgeting, sound policy and public accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of quantitative analytics	3,098	750	3,932	3,900
Outcome	Number of qualitative analytics	1,126	75	1,272	1,200

Performance Measure - Description

Quantitative analytics refers to numeric documents, datasets, spreadsheets produced and/or analyzed. Qualitative analytics refers to narrative documents produced and/or analyzed.

"Time Analysis Unit: Analysis and Reporting" functions currently resides in RAU. Responsibilities include creating reports on employee time usage.

Data do not include Visio charts, PowerPoint presentations, Access databases and other files not produced in Excel or Word. These projects can also be time consuming to the unit.

"Current year purchased" did not take into account Time Analysis Unit data. "Next Year Offer" corrects this.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$358,254	\$0	\$541,729	\$0
Contracts	\$3,732	\$0	\$3,788	\$0
Materials & Supplies	\$662	\$0	\$1,409	\$0
Internal Services	\$26,317	\$0	\$38,401	\$0
Total GF/non-GF:	\$388,965	\$0	\$585,327	\$0
Program Total:	\$388,965		\$585,327	
Program FTE	3.00	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60015A, MCSO Resource Analysis Unit
Addition of 1.0 Corr Lt. FTE.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Joyce Griffin

Executive Summary

The Corrections Support Unit maintains records and data concerning every arrestee, pretrial inmate and sentenced offender in MCSO custody. Corrections Support processes inmate bookings, transports, release dates, court orders, release information, and monitors Federal prisoners. CSU has most recently assumed the task of processing Forced Population Releases in accordance with the Capacity Management Plan as adopted by the Board of Commissioners. Corrections Support is currently staffed 24 hours per day, 365 days per year.

Program Description

Corrections Support creates and maintains computerized bookings and releases, captures all inmate mug shots, processes all inmate court orders, calculates release dates for sentences, makes inter and intra-state transport arrangements for inmates and case manages all Federal inmates, Parole and Probation inmates and Fugitive inmates. Corrections Support provides receptionist duties for the MCDC, processes and releases Forced Releases when a Population Emergency arises, answers the primary public telephone line for all Multnomah County Jails, scans and maintains all custody documents according to State archive rules and regulations and schedules and monitors all persons sentenced to serve weekend sentences.

Corrections Support has the responsibility to ensure all arrestee information is entered into multiple criminal justice information systems correctly, quickly and efficiently. In order to ensure the safety and security of corrections staff, law enforcement agencies and the community, Corrections Support must be meticulous and thorough in processing bookings, transports, court orders, sentences and releases. Corrections Support must be diligent in safeguarding the rights of all inmates and arrestees, thereby limiting the county's liability exposure. Corrections Support works extremely closely and cooperatively with other agencies such as The United States Marshal's Service, US Immigration and Customs Enforcement, the State of Oregon Court system, the District attorney's office, the Department of Community Justice of Multnomah County.

Corrections Support processes and performs the duties associated with Forced Population Releases which occur during a jail population emergency. This ensures the "least dangerous" offenders are released to the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of computer bookings	39,500	39,500	37,500	38,500
Outcome	Number of sentence release date calculations	15,500	15,500	15,500	16,000

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$3,406,132	\$0	\$3,353,989	\$0
Contracts	\$3,931	\$0	\$3,990	\$0
Materials & Supplies	\$70,456	\$0	\$66,771	\$0
Internal Services	\$34,241	\$0	\$37,475	\$0
Total GF/non-GF:	\$3,514,760	\$0	\$3,462,225	\$0
Program Total:	\$3,514,760		\$3,462,225	
Program FTE	39.00	0.00	37.00	0.00
Program Revenues				
Fees, Permits & Charges	\$10,000	\$0	\$10,000	\$0
Intergovernmental	\$70,000	\$0	\$70,000	\$0
Total Revenue:	\$80,000	\$0	\$80,000	\$0

Explanation of Revenues

\$70,000 for Social Security Incentive Pay. The Sheriff's Office reports inmates that are Social Security recipients and are housed in our jails. Social Security then pays the Sheriff's Office for each inmate reported. Calculation based on actuals collected the first 6 months of FY 2011.

\$10,000 for Corrections Report Requests. Calculations based on actuals collected the first 6 months of FY 2011.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60031A, MCSO Corrections Support

Due to agency-wide re-organization, The Corrections Unit was previously in the Corrections Division. It is now in The Business Services Division.

In order to meet constraint, 1.0 Corrections Tech FTE was cut.

Lead Agency: Sheriff

Program Contact: Harry Smith

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Training Unit provides the coordination of courses and instruction to meet training requirements for law enforcement, corrections and civilian members. The Training Unit ensures compliance with federal and state laws, MCSO policy, work rules, safety considerations and professional standards, as well as addressing the needs and direction of agency leadership

Program Description

The Training Unit delivers the training required by law and administrative rule, and training necessary for certification maintenance, to manage risk, and to support major policy focuses for each year. The Training Unit delivers this through annual in-service training, firearms/defensive tool (see bullet point below for details) training and certification, recruit and new supervisor field training programs, individual unit training support and records maintenance.

The Training Unit ensures each member is equipped to perform the necessary duties to support his or her operational task. The Training Unit maintains requirements for all uniform presence in the community, including schools, waterways, patrol districts, courts and jails to ensure reliable and responsible public interaction and protection. The Training Unit ensures state requirements are met regarding newly hired enforcement and corrections deputies field training programs and basic certifications. Additionally, all sworn members attend mandated occupational health training.

MCSO Firearms/Defensive tools consist of Pistol, Rifle, TASER, OC, Baton, Shotgun (lethal), Shotgun (less- Lethal), 40 MM (less- Lethal), Pepper Ball Gun (less- Lethal), FN 303 (less- Lethal).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Training sessions held	554	554	439	475
Outcome	Students receiving training	0	0	3,637	3,600
Output	Firearm and defensive tool training	380	380	233	250
Outcome	Qualifications, certifications and re-certs to carry firearms/defensive tools	0	0	1,374	1,300

Performance Measure - Description

✓ **Measure Changed**

The reports and methods used for estimating FY10-11 and offered for FY11-12 are no longer available, so the new manager created estimates with a method based on clear documentation and which is reproducible.

“Training sessions held” is the number of training sessions that include in-service training sessions, special classes offered to MCSO members, firearms qualification sessions, ORPAT sessions, and classes hosted by MCSO.

The Outcome of “Number of members completing training” was changed to “Number of students receiving training.” This outcome will more accurately reflect the number of students served, as many students are served more than once (i.e. a member may receive only one training session while another will receive six training sessions; this way the total of “7” student services is accurately tracked rather than showing only “2”). The former outcome merely count the number of personnel currently employed. Additionally, by changing this outcome to reflect the number of students through the door, we will capture the personnel from outside agencies that the Training Unit will serve.

“Number of firearm and defensive tool training sessions held” is the number of training sessions offered in training, qualification, certification, and re-certification in firearms, OC, TASER, baton, and other weapons.

The Outcome of “Number of people trained to carry a firearm or defensive tool” was changed to “Number of qualifications, certifications, and re-certifications to carry a firearm or defensive tool”. The former outcome measurement only reflects the number of personnel who come through. However, the new outcome will reflect the fact that each member may obtain several certifications each year which require multiple training sessions. The new outcome more appropriately measures the quantity of output by the Training Unit.

Legal/Contractual Obligation

Basic certification requirement for law enforcement and corrections - Oregon Administrative Rule 259-008-0025

(1)(a) Certification requirements for enforcement and corrections supervisors - OAR 259-008-0025 (3) Certification requirements

for enforcement and corrections middle managers - OAR 259-008-0025 (4)

Law Enforcement members must additionally maintain a certain number and type of training hours under maintenance standards for police - OAR 259-008-0065 (2) (a,b)

The Training Unit command officer is designated by the agency to report and track all convictions of sworn members to DPSST, a requirement under OAR 259-008-0010 (5)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$791,259	\$0	\$799,509	\$0
Materials & Supplies	\$158,079	\$0	\$150,761	\$0
Internal Services	\$27,779	\$0	\$130,240	\$0
Total GF/non-GF:	\$977,117	\$0	\$1,080,510	\$0
Program Total:	\$977,117		\$1,080,510	
Program FTE	6.00	0.00	6.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60006, MCSO Training Unit

The Training Unit moved to its new facility in FY 2011. As a result, the Training Unit will be able to more effectively and efficiently deliver training sessions to MCSO members. This was the first time where the all of the agency training (with the exception of firearms and EVOC) can be delivered at one location. This will save personnel time in class preparation, setup, and transportation. The facility will also be used to host non-MCSO developed courses for both MCSO and outside agency personnel for training and instructor development. Some of these courses, such as the Gracie Combatives (defensive tactics) Instructor Certification course will be offered for the Facility space itself. However, the Training Unit will be able to achieve some cost recovery for Facility costs as we will open the facility to rental by outside public safety agencies for times when the facility will not be in use by MCSO personnel.

In FY 2012, the Training Unit will institute on-line education to meet some of the annual In-Service Training needs of members. The anticipated subjects for on-line learning are: PREA, OSHA, TASER re-certification, ASP Baton re-certification, OC spray re-certification, Harassment and Discrimination Policy, and Use of Force Policy. First Aid/CPR/AED operation curriculum is being examined for appropriateness for on-line learning. Significant savings in personnel training costs is anticipated for the Agency as these lessons can be completed during the members' duty hours (or directly adjacent to shift) thus reducing the total number of overtime hours spent training. The live/on-site students demonstrations skills (i.e. TASER cartridge deployment) can be conducted by Training Unit deputies during roll call sessions. Other physical skills such as baton use will be trained live every other year. The anticipated annual on-line lessons will be equivalent to one full day In-Service Training per sworn member. The estimated \$30,000 purchase price for the on-line curriculum is within the existing FY 2011 Training Unit budget.

Lead Agency: Sheriff

Program Contact: Michael Shults

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Corrections Division administration provides administrative leadership and strategic direction to the Sheriff's Office Corrections Division. The Division administration turns Sheriff's policies and directives into the Correction's program offerings that support the citizens of Multnomah County by providing expeditious processing of arrestees, and direct supervision of pretrial inmates and sentenced offenders.

Program Description

The Corrections Division provides correctional supervision and services within the Sheriff's Office. The Division's priorities are to enhance public safety by ensuring that sufficient and properly supervised jail space is available, and to collaborate with the Department of Community Justice and other criminal justice partners to create an effective corrections continuum.

The programs operated by these three divisions support all key factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide opportunities for treatment, and provide rehabilitation resources and education. The Corrections Division is currently embarking on a major revision of the Classification system. This system will act as the exoskeleton of the housing plan and will be used to manage the number and type of beds needed in the jail system.

Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions, working with the operational division managers and the Executive Office to ensure cost-effective and culturally competent programs for Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent performance measurements met in Division	94.0%	95.0%	90.0%	90.0%
Outcome	Number of voluntary resignations in Division	7	7	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$754,999	\$559,180	\$583,791	\$0
Contracts	\$289,409	\$0	\$293,750	\$0
Materials & Supplies	\$72,461	\$0	\$72,835	\$0
Internal Services	\$86,603	\$40,820	\$52,202	\$0
Total GF/non-GF:	\$1,203,472	\$600,000	\$1,002,578	\$0
Program Total:	\$1,803,472		\$1,002,578	
Program FTE	3.00	2.00	2.00	0.00
Program Revenues				
Indirect for dep't Admin	\$31,314	\$0	\$0	\$0
Fees, Permits & Charges	\$60,000	\$0	\$40,000	\$0
Intergovernmental	\$0	\$600,000	\$0	\$0
Total Revenue:	\$91,314	\$600,000	\$40,000	\$0

Explanation of Revenues

\$40,000 for Almist (ADAM II) revenue. This revenue is reimbursement to provide escort/security services by our corrections deputies for drug abuse interviews. This calculation is based on actuals collected for the first 6 months of FY 2011.

\$5000 for Faces of Meth & Drugs to Mugs Donations. Calculation is based on actual collections during the first 6 months of FY 2011.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60030A, MCSO Corrections Division Admin

In order to meet constraint, 1.0 Captain FTE was cut. Also, funding for 2.0 FTE on the non-General Fund side will end in FY 2011.

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Transport Unit is responsible for moving pretrial inmates and sentenced offenders to courts, Multnomah County Corrections facilities, State Corrections Institutions, medical appointments outside of the facilities, and to act as one of the Hub locations for the multi-state cooperative transport system. The number of inmates transported in FY11 is estimated to be well over 71,000.

Program Description

The Transport Unit interfaces with all MCSO Corrections facilities. In addition to transporting inmates among the jail facilities and to court, the unit transports inmates released by the courts, transferred to State Prisons, the State Hospital and to medical appointments outside of corrections facilities. The Transport Unit also is a main component of the Multi-state Cooperative Transport System, which shares resources to move inmates among different jurisdictions in buses and vans. The Transport Unit moves inmates to Eastern Oregon once a week and to Salem twice a week as part of the coordinated multi-state shuttle system.

The Transport Unit contributes to Public Safety by supporting offender accountability as part of the Multnomah County jail system. The function also enhances Government Accountability with taxpayer savings as a result of the Multi-state Cooperative Transport System that cost-effectively moves prisoners among jurisdictions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of inmates moved	71,342	72,967	78,284	79,500
Outcome	Number of major incidents	2	2	10	15
Outcome	Number of miles traveled	169,446	169,446	104,296	107,000

Performance Measure - Description

Legal/Contractual Obligation

ORS 206.010 Duties of Sheriff (3) ORS 169.320 Control of Prisoners ORS. 169.076 (14) Legal materials/access

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,351,457	\$0	\$2,389,664	\$0
Materials & Supplies	\$31,653	\$0	\$31,041	\$0
Internal Services	\$158,780	\$0	\$144,726	\$0
Capital Outlay	\$5,227	\$0	\$5,305	\$0
Total GF/non-GF:	\$2,547,117	\$0	\$2,570,736	\$0
Program Total:	\$2,547,117		\$2,570,736	
Program FTE	16.00	0.00	16.00	0.00
Program Revenues				
Intergovernmental	\$12,000	\$0	\$32,000	\$0
Total Revenue:	\$12,000	\$0	\$32,000	\$0

Explanation of Revenues

\$32,000 for Interstate Fugitive Shuttle and Transfer of State Wards. This calculation is based on actuals of the first 6 months of FY 2011.

Significant Program Changes

Last year this program was: #60032, MCSO Transport

Lead Agency: Sheriff

Program Contact: Ronald Bishop

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Booking is the process by which persons subject to arrest enter the criminal justice system. The MCSO Booking Facility serves all Law Enforcement agencies in the county; safely and efficiently admitting and releasing arrestees, and readying them for transfer to both MCSO facilities and outside agencies.

When persons are arrested and brought to jail, a registered nurse from corrections health sees each person to identify and isolate individuals who appear potentially contagious, seriously ill, injured or dangerous, thus protecting the health and safety of the person, the staff, and the community.

The Booking Facility has 18 beds that are included in the jail system bed count.

Program Description

Booking is located in the basement of the Multnomah County Detention Center. Every person arrested in the County is processed through the MCSO Booking Facility. Highly trained staff process these people to safely admit them to the criminal justice system. The booking process includes thorough checks for identity, and for possible additional warrants.

Booking works collaboratively with Corrections Health who provides medical screening and care to those arrested. Also, as part of the booking process, the Recog Unit interviews all defendants at Booking with a pending local charge.

Release, located on the second floor of MCDC, is the office through which every arrestee and inmate who is released from custody must pass to return to the community.

The Sheriff is under statutory obligation to maintain the jail system. Booking and release act as the "Enter" and "Exit" doors to this system, providing a process allowing arrestees to be positively identified, medically screened and treated, assigned court dates relative to their local charges and released or transferred to MCSO jail facilities or scheduled for transport to outside agencies. Corrections Health is the only health care available inside the jail.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of bookings processed	38,689	38,882	36,990	38,000
Outcome	Number of releases processed to MCDC	38,567	35,374	37,310	38,000

Performance Measure - Description

The number of bookings processed and the number of releases processed to MCDC are distinct measures. Per Captain Bishop, booking is a program that processes arrestees into the corrections system. The booking process includes search, corrections health and state recog as well as property storage. Booking is a process and not a program per se. Release is a function that supports booking as well as the entire system. Programs may be associated with release as to placement and transition back into the community.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under those same laws, local detention facility managers are mandated to operate safe and humane facilities. The right to health care in jail is legally mandated under Federal and state law. When an individual is arrested and incarcerated, the obligation for health care falls upon the government as a matter of constitutional law, enforceable under the U.S. Constitution's 8th Amendment and the 14th Amendment's due process clause.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$7,431,451	\$0	\$7,380,238	\$0
Materials & Supplies	\$253,606	\$0	\$259,304	\$0
Internal Services	\$5,902	\$0	\$513	\$0
Total GF/non-GF:	\$7,690,959	\$0	\$7,640,055	\$0
Program Total:	\$7,690,959		\$7,640,055	
Program FTE	59.24	0.00	58.24	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60033, MCSO Booking & Release
Cut 1.0 Corr Lt. during FY 2011 Mid-year due to SB1145 reductions.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ronald Bishop

Executive Summary

The Sheriff's Office Gresham Temporary Holding (GTH) operation, located at the Gresham Police Department, is designed to reduce transportation time and cost by allowing officers with arrestees to transfer custody of arrestees to the Sheriff's Office in Gresham, rather than at the Sheriff's main booking facility in downtown Portland. The cost to operate Gresham Temporary Hold facility is much less than the cost of patrol resources lost by east county jurisdictions transporting arrestee's to the downtown Portland booking facility. Maximizing patrol resources in this way improves livability and sustains a feeling of safety for all east Multnomah County residents.

Program Description

Booking is the process by which the suspected offender on the street becomes the arrestee in custody. Gresham Temporary Holding serves all Law Enforcement agencies in East county, safely and efficiently admitting and readying arrestees for transfer to the Sheriff's booking facility at the Multnomah County Detention Center. Arrestees are screened for appropriate charges and medical concerns, and if found suitable for temporary holding, are admitted into Sheriff's Office custody. The arrestee is then searched, arrestee property is receipted and the arrestee awaits transport to the Detention Center downtown.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of inmates accepted	0	1,200	1,200	1,200
Outcome	% inmates accepted successfully transported to MCDC	0.0%	100.0%	100.0%	100.0%

Performance Measure - Description

It is estimated that for each inmate accepted at Gresham Temp Holding two hours of officer time is saved.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$133,937	\$0	\$129,878	\$0
Materials & Supplies	\$4,500	\$0	\$0	\$0
Total GF/non-GF:	\$138,437	\$0	\$129,878	\$0
Program Total:	\$138,437		\$129,878	
Program FTE	1.04	0.00	1.30	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60033B, MCSO Gresham Temporary Hold
The funding for this program offer is ongoing.

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Courthouse court security includes providing armed deputies for the courts, escorting inmates from corrections facilities to court proceedings, taking persons into custody when ordered by the court, providing public service within the court building, and maintaining Court Holding areas for inmates. Deputies are on-call to locations throughout the Courthouse.

Program Description

The Court Services Unit provides security for and interacts with the State Courts at the Multnomah County Courthouse, and is on-call to provide security to the Arraignment Court at the Justice Center. CSU is responsible for the supervision of inmates in court, which includes operation of the Court Temporary Holding. Deputies also provide security escorts to and from bus transport and supplement security in the lobby and courthouse building. Depending on the behavior, charges and classification of the inmate, it may require more than one deputy be present in the courtroom. CSU supervises an average of 60-80 court matters a day. These proceedings may take 30 minutes, or up to a full 8-10 hour day if the matter is a jury trial. This program will provide security for the Courthouse courts with reduced numbers and relief, as the program will restrict the amount of on-call assistance available to other courts due to a staff complement reduced to those FTE available only at the courthouse. Impact to the courts will also mean impact to other parts of the criminal justice system, e.g., District Attorney, Defense Counsel, jails and police.

The Sheriff is mandated to provide security for the Courts and to provide access to the court for prisoners, a direct link to offender accountability. Delays result in a multitude of criminal justice complications, which may lead to legal action or other proceedings by the Courts. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and trials and limit housing available for inmates. Jail populations impact Community Safety since police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate offender accountability and impacts crime in our communities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of individuals taken into custody	3,701	2,923	3,168	3,500
Outcome	Number of incidents and emergencies	26	30	20	25

Performance Measure - Description

*Number of individuals taken into custody represents book and keeps and warrants.

**Includes bomb threats, medical assistance calls, panic alarms, and other calls for emergency response service.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$3,058,781	\$0	\$3,126,106	\$0
Contracts	\$2,759	\$0	\$2,800	\$0
Materials & Supplies	\$99,660	\$0	\$94,975	\$0
Internal Services	\$225,123	\$0	\$227,721	\$0
Total GF/non-GF:	\$3,386,323	\$0	\$3,451,602	\$0
Program Total:	\$3,386,323		\$3,451,602	
Program FTE	22.00	0.00	23.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60034A, MCSO Court Services - Courthouse

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Raimond Adgers

Executive Summary

Multnomah County Justice Center court security includes providing armed deputies for the Arraignment courts, escorting inmates from jails to court proceedings and taking persons into custody when ordered by the court. Court security is an integrated approach to the judicial process that ensures the integrity and safety of the court system and its participants, by effectively evaluating, planning and pro-actively managing threats and potential threats directed to the court system.

Program Description

Court Services Unit - Justice Center provides security for the four Arraignment Courts at the Justice Center. These are extremely busy and active courts with numerous defendants present at any one time, creating the potential for serious security issues. This program also provides supervision 10 hours a day on Saturdays and Sundays for those inmates whom the court has allowed to serve their sentence in that manner by turning themselves in for the day. This supervision occurs at the Courthouse Jail/Temporary Court Holding.

The Sheriff is mandated to provide security for the Courts and to provide access to the court for inmates, a direct link to Offender Accountability. Arraignment is the first step of the court process for a defendant, and thus is critical to the court process. Lack of court security would create severe delays, due to increased security concerns. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and limit housing available for arrestees. Crowded jail populations impact Community Safety as police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate Offender Accountability and impacts crime in our communities. The Weekender Program allows inmates to serve sentences without occupying a jail bed, which reduces jail population crowding. This alternative sentencing option is a cost effective means of handling sentenced persons.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of individuals taken into custody*	255	66	126	175
Outcome	Number of major incidents**	4	6	6	6

Performance Measure - Description

*Number of individuals taken into custody represents book and keeps and warrants.

**Major incidents include use of deadly or significant force, escapes and assaults.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$927,250	\$0	\$948,697	\$0
Materials & Supplies	\$719	\$0	\$4,652	\$0
Internal Services	\$862	\$0	\$530	\$0
Total GF/non-GF:	\$928,831	\$0	\$953,879	\$0
Program Total:	\$928,831		\$953,879	
Program FTE	8.00	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60034B, MCSO Court Services - Justice Center

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer provides Deputy Sheriff services to the court for the Juvenile Justice Center. Deputies assigned to the Juvenile Justice Center are part of an integrated approach to the judicial process which ensures the integrity and safety of the juvenile courts, its participants and the facility by effectively evaluating, planning and pro-actively managing safety and potential threats toward the court system. Deputies also deliver juvenile defendants to and from court matters as required by state statute.

Program Description

Deputy Sheriff services are necessary to both the delivery of defendants and security of the court facility and operation. Deputy Sheriff presence allows for response to incidents within the court rooms and facility as a whole. Deputies assigned assist with coordination of internal movement of juveniles with detention staff and counselors to court proceedings and attorney visitation. The Deputy's presence in the courtroom is essential for safety to the judiciary, staff and public as many of the proceedings convene as family dependency cases, related domestic cases and Measure 11 youth. In addition to court system responsibilities, deputies conduct daily transports of juveniles to and from outside facilities to include Hillcrest, McClaren, the Department of Corrections and to court proceedings arranged at the courthouse in downtown Portland. Transports to the courthouse become more detailed in safety as need for separation of juvenile defendants from adult defendants. The Sheriff is mandated to provide security for the Courts and to provide access to the court for prisoners, a direct link to Offender Accountability. Delays result in a multitude of criminal justice complications, which may lead to legal action or other proceedings by the Courts. Delays contribute to slow courts, which directly affect populations held in the correctional facilities awaiting hearings and trials and limit housing available for arrestees. Jail populations impact Community Safety since police have fewer options to confine arrestees prior to being seen by the Courts, which tends to negate Offender Accountability and impacts crime in our communities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of persons taken into custody	279	0	250	260
Outcome	Number of incidents	22	0	16	20

Performance Measure - Description

✓ **Measure Changed**

"Number of persons taken into custody" represents number of "book and keeps" and warrants. This measure replaces "Number of persons screened."

"Number of incidents" includes medical assistance, panic alarms, and calls for emergency response services. This measure replaces "Number of exclusions."

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$236,096	\$0	\$241,708	\$0
Materials & Supplies	\$181	\$0	\$1,164	\$0
Internal Services	\$334	\$0	\$258	\$0
Total GF/non-GF:	\$236,611	\$0	\$243,130	\$0
Program Total:	\$236,611		\$243,130	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60034C, MCSO Court Services - JJC

Lead Agency: Sheriff

Program Contact: Raimond Adgers

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Turn Self In (TSI) program is a sentencing alternative for the judiciary. TSI allows an offender to be sentenced to weekend jail time, allowing for offenders to maintain their employment or other obligations. Two Corrections Deputy FTE is associated with this program.

Program Description

The weekend TSI program at the Courthouse Jail creates budget efficiencies for the County by allowing offenders to serve sentences without the full booking and release process as well as the costs associated with jail beds. The TSI program uses a much less complex check in and processing procedure, offenders only need a sack lunch meal for the day and program has simpler release requirements. The TSI program averages 50 offenders a day, for a total of 5,200 bed days per year.

Some of the sentenced weekenders perform community service during their stay in the form of doing work in the courthouse itself. This also contributes to the maintenance of the building with offenders performing basic cleaning chores, some as simple as cleaning the containers the public use to drop personal goods while going through the metal detectors at entry.

"TSI's" serve their weekend time at the Courthouse Jail so as not to interfere with the rest of the jail system. For those offenders who are employed or have some type of an obligation acceptable to the court, the TSI program provides an opportunity to maintain employment, supporting successful reentry into the community. Without the TSI program, judges would have to sentence offenders to probation or jail. With the level of offender normally sentenced to TSI, probation will be the likely option, reducing judicial options supporting Offender Accountability.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Weekend TSIs scheduled	4,084	4,084	0	0
Outcome	Weekend TSIs who show as scheduled	3,848	3,848	0	0

Performance Measure - Description

One individual may serve multiple weekend TSI sentences; TSIs are not a count of unique individuals.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$236,810	\$0	\$242,543	\$0
Total GF/non-GF:	\$236,810	\$0	\$242,543	\$0
Program Total:	\$236,810		\$242,543	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60034D, MCSO Turn Self In Program

Lead Agency: Sheriff

Program Contact: Elizabeth Daily

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

The Facility Security Unit (FSU) is the first level of security for public safety and emergency preparedness in the Multnomah County courts. Facility Security Officers (FSO's) deter the introduction of weapons into the courts by security screening of entrants via x-ray and magnetometer equipment. The security screening process and the presence of FSO's deter disruptions to court operations.

Program Description

The FSU provides external and internal security to the downtown Courthouse, the Justice Center courts, and the Gresham Court through electronic security screening, uniformed presence, and security patrols. The FSO's provide citizens and employees with a safe and secure environment in which to conduct their business by the security screening of all persons entering the court facilities. The FSO's, working in collaboration with other agencies and the State Court, prevent disruption of services to the public so court business may be conducted in a safe environment. Persons entering the courts may be emotionally distraught, under the influence of intoxicants, or involved in situations of domestic abuse. The FSO's are the first, positive contact point for all of these persons; whether it is for information, referral, or public safety.

The core functions of the FSU are public safety, security, assistance and referral. The presence of uniformed FSO's helps to deter disturbances and criminal activity in the courts; when court operations are interrupted it costs the taxpayers money. The effectiveness of our presence is seen in the low ratio of exclusions to the number of persons screened.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of persons screened	730,889	819,014	688,854	701,900
Outcome	Number of exclusions	7	25	10	15

Performance Measure - Description

Courts include Courthouse, Juvenile Justice, Gresham Ct, and MCDC.

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract
 ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,056,979	\$542,260	\$1,091,751	\$391,583
Contracts	\$213	\$0	\$216	\$0
Materials & Supplies	\$20,742	\$0	\$19,484	\$0
Internal Services	\$0	\$39,585	\$0	\$34,224
Total GF/non-GF:	\$1,077,934	\$581,845	\$1,111,451	\$425,807
Program Total:	\$1,659,779		\$1,537,258	
Program FTE	11.33	7.27	11.60	5.00
Program Revenues				
Indirect for dep't Admin	\$30,367	\$0	\$24,356	\$0
Fees, Permits & Charges	\$17,158	\$581,845	\$17,360	\$425,807
Total Revenue:	\$47,525	\$581,845	\$41,716	\$425,807

Explanation of Revenues

\$425,807 from State of Oregon Courts for security services in the Courts. This calculation is based on actuals in the first 6 months of FY 2011.

\$17,360 - Parenting Class Security for 9.5 hours/week for 51 wks at \$35.83/hour.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60035A, MCSO Facility Security - Courts

There is a decrease in anticipated State Courts funding from FY 2011 to FY 2012 in the amount of \$156,038. This decrease reflects what is actually being collected by looking at the first 6 months of FY 2011, compared to what was anticipated to be collected.

Due to less funding from the State Courts, 2.27 FTE were shifted from the Non-General Fund portion to the General Fund Portion of this budget. In order to meet constraint 2.0 Facility Security Officer FTE's were cut from the General Fund side of this program. This program offer is backfilling .27 FTE in the General Fund which was once covered by the State Courts funding.

Also, in order to match up with actual operations, 1.0 FTE was moved from FSO JJC Program Offer (60035D) to this program offer.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Officers (FSO's) who work the Jail Public Desks are often the only contact available to the public and professional persons requiring assistance with inmate business such as bail, visiting, inmate money and inmate property transactions. The FSO's also provide facility security and safety by controlling and monitoring foot and vehicular access to the lower levels of the Multnomah County Detention Center. FSO's provide public safety by their uniformed presence, facility patrols and the security screening of entrants into the jail areas. The core functions of the Facility Security Unit are public safety, assistance, security, and referral.

Program Description

FSO's provide the public contact point for persons, both the public and professionals (i.e. attorneys), who need to conduct inmate business such as visiting, bail, and inmate property and money transactions. FSO's help ensure public safety by acting as a uniformed deterrent to disruptions within the facility, and prevent the introduction of weapons or contraband into jail facilities through visitor screening. The Facility Security Unit (FSU) works closely with other agencies and MCSO units to facilitate inmate business transactions. People are often discouraged when trying to navigate through the criminal justice system, and FSO's provide person to person assistance to the public. The FSO's ensure continuity of jail operations by providing a safe environment for the public to transact their business. The effectiveness of our presence is seen in the low of persons excluded from visitor areas against the high number of service requests forms processed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number into MCDC and MCIJ	189,462	174,512	169,026	175,000
Outcome	Number of service requests from jail	63,019	95,486	79,116	82,000
Outcome	Number of exclusions from MCDC and MCIJ	8	30	6	21

Performance Measure - Description

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,797,213	\$0	\$1,857,101	\$0
Contracts	\$348	\$0	\$353	\$0
Materials & Supplies	\$33,843	\$0	\$31,791	\$0
Internal Services	\$21,041	\$0	\$24,621	\$0
Total GF/non-GF:	\$1,852,445	\$0	\$1,913,866	\$0
Program Total:	\$1,852,445		\$1,913,866	
Program FTE	21.50	0.00	21.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60035B, MCSO Facility Security - Jails

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Unit (FSU) is the first visible resource for people requiring public safety assistance within the Multnomah County Library system. Part of the core functions of the FSU is to provide assistance in the area of public safety coupled with facility security. The presence of uniformed MCSO employees acts as a deterrent to disruptions and criminal activity within library facilities.

Program Description

The FSU is an integral part of the popular Multnomah County Public Library system. The FSU provides a resource for persons needing public safety assistance or information and referral to other public entities. The FSU provides both external and internal security for the Central Library, Midland, N. Portland, Holgate, Hollywood, and Gresham branch libraries. The presence of uniformed FSO's creates a sense of well being and safety for the citizens who use the libraries and the County employees working in the libraries. The libraries often experience problems with persons under the influence of drugs or alcohol, persons who are being disruptive, a transient population using the library as a safe haven, and persons who may pose a danger to the public and employees. The FSO's maintain security and provide a calm, secure atmosphere by handling all of these persons and situations in a professional and reasonable manner. The presence of uniformed FSO's enables the library patrons to enjoy the libraries and conduct their business in a safe and inviting atmosphere. The FSO's are a deterrent to disruptions and criminal activity in the libraries. The effectiveness of our work is seen in the low number of exclusions of person from the libraries to persons served.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of library patrons*	3,156,614	1,750,000	2,500,000	2,525,000
Outcome	FSO calls for enforcement back up	13	27	25	28

Performance Measure - Description

*Numbers of patrons are from the Central Library and the Gresham, Holgate, N. Portland, Hollywood, Midland branches. Estimates are based on estimates from current entries.

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$710,427	\$0	\$730,953	\$0
Internal Services	\$3,038	\$0	\$624	\$0
Total GF/non-GF:	\$713,465	\$0	\$731,577	\$0
Program Total:	\$713,465		\$731,577	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Fees, Permits & Charges	\$723,053	\$0	\$731,577	\$0
Total Revenue:	\$723,053	\$0	\$731,577	\$0

Explanation of Revenues

FSO Services for the Libraries:

Midland Branch 1.30 FTE X 74,816 (Avg Annual Rate) = 97,261

Central Branch 5.46 FTE X 74,816 (Avg Annual Rate) = 408,497 w/additional pay for Lead & Shift Relief at an additional \$17,080

N. Portland Branch .84 FTE X 74,816 (Avg Annual Rate) = 62,846

Gresham Branch .65 FTE X 74,816 (Avg Annual Rate) = 48,631

Holgate Branch .65 FTE X 74,816 (Avg Annual Rate) = 48,631

Hollywood Branch .65 FTE X 74,816 (Avg Annual Rate) = 48,631

This is all funded by the Library Fund.

Significant Program Changes

Last year this program was: #60035C, MCSO Facility Security - Library

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Unit (FSU) is the first contact point for the public and for professional persons, such as attorneys and counselors, entering the Juvenile Justice Center (JJC). The core functions of the FSU include public safety and assistance, security, and referral. These functions are accomplished through one on one contact with the public, entry security screening, and knowledge of the criminal justice system. The presence of uniformed Facility Security Officers (FSO's) helps to deter both disruptions to court operations and criminal activity in the facility.

Program Description

The Facility Security Officers who work at the JJC are primarily responsible for creating a safe environment for the public, staff, and others who work or visit the JJC. This is done by security screening of all entrants into the facility via x-ray and magnetometer, the presence of uniformed FSO's, area patrols, and one on one contact with the public. Persons entering the JJC may be under the influence of drugs, alcohol, facing the loss of their children, or suffering some other life altering situations, such as time in jail. The FSO's provide a positive presence to assist these persons in successfully transacting their business at the JJC while keeping disruptions minimal. Disruptions and criminal activity interfere with facility and court operations. They also create difficulties for the families, staff and professional persons conducting court business. All of this can result in higher costs to the tax payer if court and facility functions are disrupted and need to be delayed or postponed. The effectiveness of our work is seen in the low ratio of exclusions from the JJC to the number of persons screened for entry.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of persons screened	55,146	60,162	53,650	55,000
Outcome	Number of exclusions	0	5	3	5

Performance Measure - Description

Legal/Contractual Obligation

ORS 206.010 – General duties of sheriff ORS 206.210 – Authority of sheriff over organization of office ORS 206.345 – Contracts with cities; authority under contract ORS 451.010 – Facility and services counties may provide by service district ORS 166.360 thru 166.380 – Possession of firearms, examination of devices and firearms ORS 137.308 thru 137.309 – Assessment Contracts with Central Library & Parenting Education Class, & State Court Subsidy

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$151,079	\$0	\$156,683	\$0
Total GF/non-GF:	\$151,079	\$0	\$156,683	\$0
Program Total:	\$151,079		\$156,683	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**
 **Significantly Changed**

Last year this program was: #60035D, MCSO Facility Security - JJC

In order to match up with actual operations, 1.0 FTE was moved from this program offer to Facilities Security - Courts Program Offer (60035A).

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Elizabeth Daily

Executive Summary

The Facility Security Unit (FSU) is the first, visible resource for public and professional assistance for persons entering the "one-stop" Gateway Center for Domestic Violence Services. The core functions of the FSU are public assistance, security, and entry screening. The presence of uniformed MCSO employees acts as a deterrent to disruptions and criminal acts within the Gateway Center facility.

Program Description

The FSU provides entry screening, court security, and public information for both the public and professionals transacting business at the Gateway Center facility. This is done by electronic screening, uniformed presence, and facility patrols. The FSU works closely with all of the various partners at domestic violence "one-stop" center to facilitate the needs of the citizens and staff entering the facility. Persons entering this facility may be under the influence of drugs or alcohol, be facing the loss of their children, or other life altering situations. The FSU is the first contact for citizens and professionals accessing the facility. The FSU provides security within the domestic violence "one-stop" facility so that people can safely transact business. The FSU, as an MCSO uniformed presence, is a deterrent to disruptions and criminal activities. The effectiveness of our work is seen in the low ratio of exclusions to the number of person screened. Disruptions and criminal activity interfere with the facility and domestic violence services and create difficulties for professionals and families who need to conduct transactions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of persons screened	1,164	3,000	4,656	5,000
Outcome	Number of incidents reported	26	20	50	55

Performance Measure - Description

FY09-10 statistics are from opening 9/9/10 - not a full year of measurements because this is a new program.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$64,800	\$0	\$67,248	\$0
Total GF/non-GF:	\$64,800	\$0	\$67,248	\$0
Program Total:	\$64,800		\$67,248	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60035E, MCSO Domestic Violence Gateway One Stop

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Linda Yankee

Executive Summary

The Corrections Division Classification Unit interviews every pretrial arrestee and sentenced offender coming into custody to determine appropriate housing based upon criminal charge, institutional behavior, risk, and programmatic needs.

Program Description

The Classification Unit is responsible for maintaining a classification system that provides housing configurations used to create safe separations for pretrial inmates and sentenced offenders of different risk and needs levels. Considering factors when determining appropriate housing for an inmate include the inmate's criminal charge, institutional behavior, risk, and programmatic needs. The Unit's primary goal is to operate an objective classification system that provides for separations between violent and non-violent offenders. This is a critical element to ensure that the jail meets a reasonable standard of care required by the United States Constitution.

The objective classification process is structured such that inmates who require special housing or have special needs are housed in an environment with inmates of like needs. Inmates who create the potential for compromising safety and security are housed in more restrictive environments with enhanced security as appropriate. The objective classification process is also designed to identify inmate's programmatic needs and provide adequate services and programs meant to aid the inmate in building positive life-skills with the ultimate goal of successful re-entry into the community.

The Classification Unit is also responsible to provide an inmate disciplinary process to maintain proper order in the jails, to promote human values, individual dignity, and socially desirable changes in attitude and behavior. Holding inmates accountable while under the Sheriff's supervision is critical to maintain order within the jail system. It also creates incentives for inmates to cooperate while in custody and maintains a safe work environment for employees and inmates.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of assaults on inmates agency wide	43	32	54	54
Outcome	Number of assaults on staff agency wide	67	56	64	64

Performance Measure - Description

Data based on number of assaults in MDCD and MCIJ.

Legal/Contractual Obligation

The Sheriff is mandated by statute to maintain the local detention facility(s) within his jurisdiction. Local Detention Classification mechanisms are mandated to maintain safe and humane detention facilities by Statute and a multitude of case law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$3,045,383	\$0	\$2,996,695	\$0
Materials & Supplies	\$16,864	\$0	\$19,141	\$0
Internal Services	\$16,411	\$0	\$16,061	\$0
Total GF/non-GF:	\$3,078,658	\$0	\$3,031,897	\$0
Program Total:	\$3,078,658		\$3,031,897	
Program FTE	22.00	0.00	21.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60036A, MCSO Classification
Cut 1.0 Corrections Tech during FY 11 Mid-year due to SB1145 Reductions.

Program # 60037 - MCSO Inmate Programs

Version 2/18/2011 s

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Byron Moore

Executive Summary

MCSO Corrections Counselors provide services to pretrial inmates and sentenced offenders to enhance a safe and secure environment in the jails and to ensure compliance with statutory mandates. Counselor services include, but are not limited to assessment, case management, transition services, individual counseling, group programming, education, mental health, and re-entry services (through linkage with alcohol/drug, mental health, housing, employment and other providers in the community).

Program Description

Corrections Counselor's provide services to stabilize, effectively manage, and positively impact pretrial inmates and sentenced offenders. These services satisfy constitutional and statutory requirements, as well as assist inmates with their progression through the jail (most secure to least secure bed) and successful re-entry into the community.

Counselors assess needs and risk, placing those appropriate into work crews or community beds that address alcohol/drug, housing, mental health and other chronic needs. Counselors provide group programming, resource information and referral service, which by the development of community partnerships, link sentenced offenders to various community services to assist them in addressing their needs and issues. Counselors serve as liaisons between the inmates and jail staff (i.e. security, medical, records, auxiliary services, etc.) and outside individuals such as family, employers, attorneys, probation/parole officers, the court, and various social service providers. Counselors engage in individual counseling with inmates to reduce level of anxiety typical to those confined and to equip them with skills to successfully manage their behavior, thereby diffusing escalating behavior, especially for those suffering from serious mental health related issues.

Corrections Counselors provide services not only enhance opportunity for successful re-entry, they assist in providing a safe and humane housing environment for those confined and maximize the efficient and effective use of jail beds.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of orientations, intakes and assessments	2,200	2,200	3,745	3,750
Outcome	Number of offenders placed into community beds thus freeing up jail beds	460	460	234	200
Output	Offenders participating in group programming that decreases offender bookings	7,052	7,052	9,489	10,000
Output	Offenders participating in education programming (GED and high school diploma)	188	0	2,191	2,200

Performance Measure - Description

Legal/Contractual Obligation

ORS 169.170 - Assignment of county prisoners to public works; ORS 343.035 - Educational requirements of incarcerated; ORS 336.187 - Educational reporting requirements for incarcerated. Legal Library access Johnson vs. Avery, 1969; Wolff vs. McDonnell, 1974; Bounds vs. Smith, 1977. Court Mandated Sentencing Orders - Requirement from Circuit Court to evaluate and refer to treatment or community placement programs.

Oregon Jail Standards: C02.04.03 - Mental health screening; G01.02.01 - Access to the courts, assisting; G01.02.02 - Access to the courts, communications; G01.02.03 - Access to the courts, while in segregation; G01.04.01 - Access to legal materials, written materials; G01.04.02 - Access to legal materials, law libraries; J03.01.01 - General education programs; J03.02.01 - Passive educational programs; J03.02.02 - Involving the Educational Service District (ESD); J03.03.01 - Staffing for educational programs; J03.03.03 - Utilizing community resources for educational programs; J04.02.01 - Rehabilitation treatment programs; J04.03.01 - Rehabilitation treatment programs, staffing; J04.04.03 - Utilizing community resources for treatment programs; J05.02.04 - Facility work assignments, convicted inmates. *Oregon Jail Standards offer consistent policy to keep the corrections facilities/County from becoming more open to litigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,360,875	\$0	\$2,330,558	\$0
Contracts	\$43,781	\$0	\$46,514	\$0
Materials & Supplies	\$88,906	\$0	\$84,882	\$0
Internal Services	\$25,655	\$0	\$27,997	\$0
Total GF/non-GF:	\$2,519,217	\$0	\$2,489,951	\$0
Program Total:	\$2,519,217		\$2,489,951	
Program FTE	22.00	0.00	22.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60037A, MCSO Inmate Programs

In order to meet constraint, 1.0 Corrections Counselor was cut in this program.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jeffery Wheeler

Executive Summary

The MCSO Corrections Emergency Response Team (CERT) and Crisis Negotiations Team (CNT) respond to emergency situations that represent a potential hazard to a facility, loss of life, serious injury to staff, inmates or the public or when significant property loss is imminent.

The mission of CERT/CNT is to deal with high risk, high liability situations in a safe and secure manner. Members receive specialized training to handle a large variety of emergencies in the safest way possible for both inmates and staff. When called upon, CERT/CNT will always strive to accomplish the stated objective through negotiations or tactical operations using only the most minimal amount of force necessary. CERT/CNT will always attempt to resolve all situations with no injuries to staff or inmates.

Protecting and preserving human life is the top priority for the MCSO CERT/CNT.

Program Description

The MCSO CERT/CNT consists of 1 CERT/CNT Commander, 1 CERT Team Leader, 3 CERT Assistant Team Leaders, 9 CERT members, 1 CNT Team Leaders and 4 CNT members.

CERT is divided into 3 teams of 4 members each. CNT is divided into 2 teams of 2 members each. All members of CERT/CNT are full time MCSO employees and are on call 24/7 (on a rotational basis) to respond to emergent situations. All CERT/CNT members only serve on an "On-Call" status; there are no full time CERT/CNT members. Program funding supports supplies, equipment and training exclusively.

CERT/CNT is used primarily to respond to incidents in an MCSO Corrections Facility, but may be called upon to respond to other County Facilities, such as Juvenile Detention Home, or to respond as mutual aid to another jurisdiction if requested.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of CERT/CNT call outs	5	5	8	8
Outcome	Number of training sessions completed for CERT members	10	10	12	10
Outcome	Number of training session completed for CNT members	10	10	9	10

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$105,860	\$0	\$107,167	\$0
Materials & Supplies	\$47,144	\$0	\$44,631	\$0
Internal Services	\$3,869	\$0	\$3,533	\$0
Total GF/non-GF:	\$156,873	\$0	\$155,331	\$0
Program Total:	\$156,873		\$155,331	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60038, MCSO CERT/CNT

Lead Agency: Sheriff

Program Contact: Shawn Skeels

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

The Sheriff's Office Inmate Work Crew provides opportunities for sentenced offenders to learn general labor and social responsibility while fostering a work ethic that aids in their reintegration into the community. Sentenced offenders who successfully complete this program receive a sense of self worth. This is accomplished while meeting the public's needs at a reduced cost to the taxpayers by freeing up jail beds in the form of reduced sentences for participating offenders.

Program Description

Each crew is typically composed of eight offenders supervised by a Corrections Deputy. Offenders are expected to be ready to work each morning, take directions, and work as part of a team. This program provides instruction on the proper use and maintenance of general landscaping tools and what type of personal protective equipment is necessary to safely complete the job. Offenders who successfully complete this program can be released early if it is part of the court order at time of sentencing. The early release of these minimum custody offenders gives the Sheriff another tool to effectively manage jail populations ensuring pretrial inmates who are dangerous offenders are not released prematurely into the community due to overcrowding.

Community service work is generally project-oriented. Most of these services are performed for agencies and non-profits that serve the homeless and other at-risk groups within the community. Crews have participated in community events such as Friends of the Library, Sand in the City, March of Dimes March for Babies and Race for the Cure to name a few. Work Crews help in the set up and removal of tents, chairs and activity areas used during these events. The donated time and labor of work crews supply an invaluable resource to ensure these events are successful. In addition, work crews offer an emergency labor force during natural or man-made disasters (i.e., sandbagging, removal of downed trees).

The majority of contracts are with Multnomah County, Oregon Department of Transportation, City of Portland and Metro Regional Government. Other agencies include the cities of Gresham, Maywood Park, Troutdale, Fairview and Wood Village. Public contracted work normally consists of roadside, bridgehead and park maintenance, landscaping and a concentrated effort on cleaning up illegal dumpsites and graffiti removal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Inmate escapes	0	0	0	0
Outcome	Number of contract hours	125,970	341,376	125,970	125,970
Output	Number of community service hours	6,630	8,552	6,630	6,630
Output	Percent of inmates who were recaptured (100% is no escapes)	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Work crew hours of service were reduced due to reductions in budget. Contract hours are determined by contract, which have not changed between years.

Legal/Contractual Obligation

Work Crews contract with METRO, Multnomah County and other governments.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$373,989	\$823,089	\$904,239	\$681,315
Contracts	\$9,580	\$5,120	\$9,724	\$5,120
Materials & Supplies	\$78,552	\$77,188	\$78,058	\$62,678
Internal Services	\$82,697	\$66,093	\$78,172	\$65,473
Capital Outlay	\$0	\$10,000	\$0	\$10,000
Total GF/non-GF:	\$544,818	\$981,490	\$1,070,193	\$824,586
Program Total:	\$1,526,308		\$1,894,779	
Program FTE	2.00	5.50	6.50	5.50
Program Revenues				
Indirect for dep't Admin	\$50,702	\$0	\$46,595	\$0
Fees, Permits & Charges	\$0	\$211,670	\$0	\$214,670
Intergovernmental	\$0	\$340,802	\$0	\$593,916
Other / Miscellaneous	\$0	\$429,018	\$0	\$16,000
Total Revenue:	\$50,702	\$981,490	\$46,595	\$824,586

Explanation of Revenues

\$597,916 is for Services provided by the Inmate Work Crew. Currently have IGAs with several entities including ODOT, State of Oregon, City of Portland and Metro. These calculations are based on contractual agreements and actuals for the first 6 months of FY 2011.

\$16,000 for Interest Earned.

\$210,670 for Internal Service Reimbursements:

\$98,670-Reimb from Road Fund

\$20,000-Bridge Maint.

\$92,000-Facilities Mgmt W/C Svcs.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60039, MCSO Corrections Work Crews

There is 1.0 FTE position identified as backfill. In order to continue the community outreach projects, the Public Works Work Crew Deputy that was previously funded by SCAAP BWC is now in the General Fund portion of this program offer.

2.0 FTE are funded within the General Fund Constraint to match operations.

Moved 1.5 Corrections Deputies from MCIJ Program Offer due to operational workload.

Lead Agency: Sheriff

Program Contact: Ronald Bishop

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is for the operation of jail beds at the Multnomah County Detention Center. This includes beds for pretrial inmates and sentenced offenders requiring maximum security, as well as those with medical and psychological needs. MCDC, the only maximum-security facility operated by MCSO, supports local public safety and offender treatment systems. Option A opens 46 beds on the 4th floor and 18 beds in reception as well as establishing the necessary infrastructure for MCDC.

Medical, mental health and dental services at MCDC are provided for 46 male and female pretrial inmates and sentenced offenders in 6 housing areas on the 4th floor of MCDC including the Medical Infirmary, Mental Health Infirmary, Administrative Segregation, and Disciplinary housing and 24 hour emergency response, evaluation and treatment.

Program Description

The 448 maximum-security detention beds at MCDC are offered to support public safety and offender treatment systems by providing safe and humane pretrial or sentenced offender space. The facility includes services such as family and professional visiting, medical, video conferencing, counseling, law library, and religious/educational services to all those detained.

This offer includes the Administration and Support for the facility, jail services such as medical and transport, and resources for the operation of 46 beds. Ten beds serve those with special medical needs, 16 beds are for administrative segregation, 10 beds are mental health services, 18 beds are used in reception and 10 beds are for disciplinary use. This offer captures functions needed to open the jail.

The Sheriff's Office has statutory authority to maintain capacity population levels. In the event of a population emergency, arrestees may be forced released into the community. This offering, in conjunction with the MCIJ offering, will reduce the potential for emergency releases. Operational budget figures are derived from staffing and essential service functions mandated in safe and humane corrections standards.

The program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average daily inmate population MCDC total	391	389	404	400
Outcome	Inmate and staff assaults MCDC	57	70	66	70

Performance Measure - Description

Inmate and staff assault data do not include reception, as booking is a separate program offer. Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$7,836,930	\$0	\$7,992,173	\$0
Contracts	\$7,245	\$0	\$7,354	\$0
Materials & Supplies	\$563,531	\$0	\$622,312	\$0
Internal Services	\$2,826,842	\$0	\$2,696,954	\$0
Total GF/non-GF:	\$11,234,548	\$0	\$11,318,793	\$0
Program Total:	\$11,234,548		\$11,318,793	
Program FTE	63.24	0.00	59.60	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60040A, MCSO MCDC Core Jail & 4th Floor
Moved 3.64 Corr Deputy FTE to other MCDC Program Offers to match actual operations.

Lead Agency: Sheriff

Program Contact: Ronald Bishop

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center, located on the 5th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 5th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 5A and 5D modules have 32 individual cells each while the 5B and 5C modules have 16 each. The total floor capacity for the 5th floor is 96 cells.

Working with our partners in Programs, Corrections Health and mental health, various services are provided for the inmate population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally, the safety of those incarcerated is paramount to staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 5th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average daily inmate population MCDC total	391	389	404	400
Outcome	Inmate and staff assaults	57	70	66	70

Performance Measure - Description

Inmate and staff assault data do not include reception, as booking is a separate program offer. Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$3,141,633	\$0	\$3,203,943	\$0
Contracts	\$3,623	\$0	\$3,677	\$0
Materials & Supplies	\$281,765	\$0	\$311,156	\$0
Internal Services	\$60,861	\$0	\$61,736	\$0
Total GF/non-GF:	\$3,487,882	\$0	\$3,580,512	\$0
Program Total:	\$3,487,882		\$3,580,512	
Program FTE	25.48	0.00	25.48	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60040B, MCSO MCDC 5th Floor

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ronald Bishop

Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center located on the 6th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 6th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 6A and 6D modules have 32 individual cells each while the 6B and 6C modules have 16 each. The total floor capacity for the 6th floor is 96 cells.

Working with our partners in Programs, Corrections Health and Mental health, various services are provided for the incarcerated population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally the safety of those incarcerated is paramount to the staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 6th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average daily inmate population MCDC total	391	389	404	400
Outcome	Inmate and staff assaults MCDC	57	70	66	70

Performance Measure - Description

Inmate and staff assault data do not include reception, as booking is a separate program offer. Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,571,319	\$0	\$1,602,499	\$0
Contracts	\$1,811	\$0	\$1,838	\$0
Materials & Supplies	\$140,883	\$0	\$155,578	\$0
Internal Services	\$30,430	\$0	\$30,868	\$0
Total GF/non-GF:	\$1,744,443	\$0	\$1,790,783	\$0
Program Total:	\$1,744,443		\$1,790,783	
Program FTE	12.74	0.00	12.74	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60040C, MCSO MCDC 6th Floor

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ronald Bishop

Executive Summary

This offer is for the operation of 96 individual cells at the Multnomah County Detention Center located on the 7th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 7th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 7A and 7D modules have 32 individual cells each while the 7B and 7C modules have 16 each. The total floor capacity for the 7th floor is 96 cells.

Working with our partners in Programs, Corrections Health and mental health, various services are provided for the incarcerated population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally the safety of those incarcerated is paramount to the staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 7th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average daily inmate population MCDC total	391	389	404	400
Outcome	Inmate and staff assaults MCDC	57	70	66	70

Performance Measure - Description

Inmate and staff assault data do not include reception, as booking is a separate program offer. Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,882,269	\$0	\$2,939,439	\$0
Contracts	\$1,811	\$0	\$1,838	\$0
Materials & Supplies	\$140,883	\$0	\$155,578	\$0
Internal Services	\$34,852	\$0	\$34,745	\$0
Total GF/non-GF:	\$3,059,815	\$0	\$3,131,600	\$0
Program Total:	\$3,059,815		\$3,131,600	
Program FTE	21.84	0.00	23.66	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✔ Significantly Changed

Last year this program was: #60040D, MCSO MCDC 7th Floor

Moved 1.82 Corr Deputy FTE from Offer A to this Program Offer to match actual operations.

Lead Agency: Sheriff

Program Contact: Ronald Bishop

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The offer is for the operation of 96 individual cells at the Multnomah County Detention Center located on the 8th floor of the facility. This area is monitored on a 24/7 basis and provides multiple services.

Program Description

The 8th floor of the Multnomah County Detention Center (MCDC) is a housing area in this maximum security facility. The floor contains a control center and four housing modules as well as some program space. The 8A and 8D modules have 32 individual cells each while the 8B and 8C modules have 16 each. The total floor capacity for the 8th floor is 96 cells.

Working with our partners in Programs, Corrections Health and mental health, various services are provided for the incarcerated population. Examples of services provided may include parenting classes, AA and NA and various educational programs to include GED attainment. A portion of this offer allows for inmate recreation, supervision and facility escorts.

While in the care of the Sheriff, persons incarcerated are provided medical treatment, dental services and mental health care if needed. Additionally the safety of those incarcerated is paramount to the staff. Suicide prevention procedures are reviewed and updated. The Prison Rape Elimination Act is strictly enforced, claims are investigated and prosecution is sought when violations are reported.

Funding of the 8th floor supports the role of public safety and the operations of the MCDC. In turn, funding for MCDC supports the mission of public safety working with the Multnomah County Inverness Jail (MCIJ). The Sheriff has statutory authority to release pretrial inmates in the event of a population emergency. Funding for MCDC and MCIJ aid the Sheriff in managing the incarcerated population and reduce the potential for emergency releases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average daily inmate population MCDC total	391	389	404	400
Outcome	Inmate and staff assaults MCDC	57	70	66	70

Performance Measure - Description

Inmate and staff assault data do not include reception, as booking is a separate program offer. Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

Legal/Contractual Obligation

Federal law, state statute and county charter mandate the Sheriff maintain the local detention facility(s) within the Sheriff's jurisdiction. Under the same laws, local detention facility managers are mandated to operate safe and humane facilities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,939,332	\$0	\$1,977,950	\$0
Total GF/non-GF:	\$1,939,332	\$0	\$1,977,950	\$0
Program Total:	\$1,939,332		\$1,977,950	
Program FTE	16.38	0.00	18.20	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60040E, MCSO MCDC 8th Floor
Moved 1.82 Corr Deputy FTE from MCDC Offer A to match actual operations.

Lead Agency: Sheriff
Program Offer Type: Innovative/New Program
Related Programs: 60040A

Program Contact: Ronald Bishop

Program Characteristics:

Executive Summary

This program offer adds 3.64 FTE to the MCDC staff, allowing for the creation of a housing area dedicated exclusively to all inmates assigned to suicide watch in the jail, regardless of gender, classification or needs. This change will improve the safety of inmates and reduce the non-budgeted overtime cost for the jail operation.

Program Description

In the core jail program offer there is currently one 24/7 post assigned for watching inmates that have been identified by either Corrections Health, security staff or through self-declaration or behavior as potentially suicidal. Since FY 2008, one post has not been enough to supervise all of the inmates assigned to a suicide watch classification. The staffing need has become so great for this function, due to both the number of inmates assigned and the varied locations they must be housed, that it is the primary driver of non-budgeted Corrections Division overtime. In order to reduce the use of overtime and improve efficiencies in the jail, inmates on suicide watch have now been consolidated into one area of the jail (4D Module on the 4th floor). Additional staffing is required for this function due to the displacement of the acute mental health population to another floor. However, the additional 3.64 FTE will decrease the overall cost of suicide watches by over \$200,000 per year as it is less staff than the 5.46 FTE needed for the non-budgeted extra post that has become necessary in past years.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Additional Suicide Watch Hours	0	0	8,758	5,839
Outcome	Cost efficiency for straight-time assignment	0	0	0	200,000

Performance Measure - Description

Legal/Contractual Obligation

Title 42 USC Section 1983, Oregon Revised Statute 169.076

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$437,320	\$0
Total GF/non-GF:	\$0	\$0	\$437,320	\$0
Program Total:	\$0		\$437,320	
Program FTE	0.00	0.00	3.64	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

Lead Agency: Sheriff

Program Contact: Carol Hasler

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer is for the operation of 166 beds at MCIJ. This is the first offer of 11 scalable levels (design capacity for MCIJ is 1037 beds). The MCIJ dorms are used to appropriately place inmates in the corrections system to ensure a safe, efficient operation of our jail network. Open dorm housing is structured to fit the needs of inmates who do not require special conditions for confinement, while maintaining safe and appropriate separations. MCIJ housing is based on a sound objective classification system.

Offer A is the base offer and includes 166 beds. MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. This offer includes a 10 bed infirmary for acute medical care. Medical response to emergencies is provided on a 24/7 basis.

Program Description

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates. The design and population of Inverness Jail are suited to the greatest opportunities for inmate programs, education and work opportunities.

Offer A opens 166 beds, with 156 general housing beds and 10 medical beds. Operations, Administration, Support and Jail Services, such as clinic, kitchen, and transport, are included in Offer A. Corrections deputies from MCIJ also supervise pretrial inmates and sentenced offenders under medical care at hospitals.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,989,169	\$8,083,065	\$1,958,357	\$7,823,320
Contracts	\$3,048	\$3,173	\$3,094	\$3,500
Materials & Supplies	\$975,241	\$30,519	\$1,045,591	\$40,835
Internal Services	\$2,915,623	\$590,032	\$2,886,145	\$674,799
Capital Outlay	\$10,800	\$0	\$10,962	\$0
Total GF/non-GF:	\$5,893,881	\$8,706,789	\$5,904,149	\$8,542,454
Program Total:	\$14,600,670		\$14,446,603	
Program FTE	13.86	63.71	13.40	59.80
Program Revenues				
Indirect for dep't Admin	\$452,627	\$0	\$480,234	\$0
Intergovernmental	\$6,519,700	\$8,706,789	\$6,584,597	\$8,542,454
Total Revenue:	\$6,972,327	\$8,706,789	\$7,064,831	\$8,542,454

Explanation of Revenues

\$6,554,597 for US Marshal Beds (\$128.27 X 365 X 140 Beds)
\$30,000 for Bureau of Prisons. This calculation is based on actuals for the first 6 months of FY 2011.
\$146,843 for 1.0 FTE Corr Deputy for 3 CJC M57 beds plus OT and food costs.
\$395,611 for 3.0 FTE Corr Deputies for DOC M57 beds.
\$8,000,000 from SB1145. This is an estimate until there is confirmation from the State on what the actual amount will be.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60041A, MCSO MCIJ Dorms 10, 11 and 18
In order to meet constraint, 2.0 Corr Sergeant FTE were cut from this program.

Various FTE cuts throughout the MCIJ Program Offers in order to fund agency-wide re-organization.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation of 150 beds at MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing, including a 10 bed infirmary for acute medical care. Medical response to emergencies is provided on a 24/7 basis.

Program Description

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates. The design and population of Inverness Jail are suited to the greatest opportunities for inmate programs, education and work opportunities.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

In accordance with state statute the Sheriff is required to maintain local detention facility(s). Oregon statutes mandate the operations of safe and humane detention facilities, which require sufficient staff to perform functions involving security, control, custody and supervision of all confined. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,811,460	\$0	\$2,769,697	\$0
Contracts	\$5,353	\$0	\$5,433	\$0
Materials & Supplies	\$97,881	\$0	\$103,150	\$0
Internal Services	\$56,686	\$0	\$56,679	\$0
Total GF/non-GF:	\$2,971,380	\$0	\$2,934,959	\$0
Program Total:	\$2,971,380		\$2,934,959	
Program FTE	18.20	0.00	20.02	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041B, MCSO MCIJ Dorms 12 & 13

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation 138 beds at the MCIJ.

These single cell dorms house inmates who create the potential for compromising safety and security. These dorm are more restrictive environments with enhanced security, as part of the objective classification system.

Program Description

This offer operates two dorms: one dorm is for 73 single cells and a second dorm for 65 beds. The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,701,294	\$0	\$1,676,594	\$0
Contracts	\$3,406	\$0	\$3,457	\$0
Materials & Supplies	\$91,870	\$0	\$97,334	\$0
Internal Services	\$30,966	\$0	\$30,962	\$0
Total GF/non-GF:	\$1,827,536	\$0	\$1,808,347	\$0
Program Total:	\$1,827,536		\$1,808,347	
Program FTE	14.56	0.00	12.74	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041C, MCSO MCIJ Dorms 14 & 15

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation of 54 beds at MCIJ.

This offer provides for two single cell disciplinary dorms at MCIJ, one for male and one for female housing. Disciplinary housing options are essential to the maintaining facility order, population management and re-engineering behavior for pretrial inmates and sentenced offenders at MCIJ.

Program Description

This offer funds two disciplinary dorms at Inverness. The male disciplinary dorm houses 31 offenders and the female disciplinary dorm houses 23 offenders.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2011	2011	2012	2012
Program Expenses				
Personnel	\$486,082	\$0	\$479,026	\$0
Contracts	\$973	\$0	\$988	\$0
Materials & Supplies	\$88,053	\$0	\$93,771	\$0
Internal Services	\$8,848	\$0	\$8,846	\$0
Total GF/non-GF:	\$583,956	\$0	\$582,631	\$0
Program Total:	\$583,956		\$582,631	
Program FTE	3.64	0.00	3.64	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60041D, MCSO MCIJ Dorms 16 & 17

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation of 118 beds at MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer funds two additional dorms at Inverness jail. All 118 beds are general housing. Also funded in this offer are additional jail administration, support, and operations staff.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates. The design and population of Inverness Jail are suited to the greatest opportunities for inmate programs, education and work opportunities.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,944,337	\$0	\$1,916,110	\$0
Contracts	\$3,893	\$0	\$3,951	\$0
Materials & Supplies	\$92,633	\$0	\$98,047	\$0
Internal Services	\$35,390	\$0	\$35,385	\$0
Total GF/non-GF:	\$2,076,253	\$0	\$2,053,493	\$0
Program Total:	\$2,076,253		\$2,053,493	
Program FTE	15.86	0.00	14.56	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041E, MCSO MCIJ Dorms 6 & 7

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation of 118 beds at MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer funds two additional dorms at Inverness jail. All 118 beds are general housing.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates. The design and population of Inverness Jail are suited to the greatest opportunities for inmate programs, education and work opportunities.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

The Inverness Jail is established in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to confined offenders, pursuant to judgment of the courts. The jail administers its operation in an equitable manner, and in the least restrictive environment consistent with public safety. The facility serves as the central link for regional networking through the inmate transport system.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,215,211	\$0	\$1,197,568	\$0
Contracts	\$2,433	\$0	\$2,470	\$0
Materials & Supplies	\$90,344	\$0	\$95,909	\$0
Internal Services	\$22,119	\$0	\$22,115	\$0
Total GF/non-GF:	\$1,330,107	\$0	\$1,318,062	\$0
Program Total:	\$1,330,107		\$1,318,062	
Program FTE	9.10	0.00	9.10	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041F, MCSO MCIJ Dorms 8 & 9

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation of 59 beds at the MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer provides for the operation of an open dorm at MCIJ, housing the facility internal work crews.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates. The design and population of Inverness Jail are suited to the greatest opportunities for inmate programs, education and work opportunities.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

The 59 beds represented in this Program Offer, not only support the support unit's Output and Outcome performance measures shown above, but better ensures that future inmate population matrixing will not occur.

Data includes benchmarks for operating a County jail in accordance with federal, state and local standards.

Legal/Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,711,531	\$0	\$1,688,092	\$0
Contracts	\$3,893	\$0	\$3,951	\$0
Materials & Supplies	\$49,370	\$0	\$51,874	\$0
Internal Services	\$29,630	\$0	\$29,626	\$0
Total GF/non-GF:	\$1,794,424	\$0	\$1,773,543	\$0
Program Total:	\$1,794,424		\$1,773,543	
Program FTE	14.56	0.00	14.56	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041I, MCSO MCIJ Dorm 5

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Carol Hasler

Executive Summary

This offer is for the operation of 59 beds at the MCIJ.

MCIJ is a medium security, direct supervision corrections facility. Operation ensures the proper custody, control and supervision of detained pretrial inmates and sentenced offenders. Inverness supports program activities for pretrial inmates and sentenced offenders needing counseling, education, and mental health services to facilitate offender's successful transition back to the community and creates work opportunities for sentenced offenders.

Medical, mental health and dental services are provided to male and female general housing. Medical response to emergencies is provided on a 24/7 basis.

Program Description

This offer provides for the operation of a open dorm at MCIJ.

The Inverness Jail is a direct supervision, dormitory facility founded on the principles of re-engineering the responsibilities and behavior of inmates. The design and population of Inverness Jail are suited to the greatest opportunities for inmate programs, education and work opportunities.

The Inverness Jail is operated in accordance with applicable state statutes and regulations, with the goal of ensuring public safety by providing professionally managed detention services to pretrial inmates and sentenced offenders. The facility also serves as the central link for regional networking through the inmate transport system.

The Corrections Health program's mission is to ensure that inmates are not medically harmed during their jail stays, are medically and mentally stabilized, and are treated humanely. Suicide prevention is a primary goal.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Operation at 95% of capacity to ensure optimum use of beds thru system	96.0%	96.0%	95.0%	95.0%
Outcome	Number of inmate and staff assaults MCIJ	24	13	20	18

Performance Measure - Description

✓ **Measure Changed**

The 59 beds represented in this Program Offer, not only support the support unit's Output and Outcome performance measures shown above, but better ensures that future inmate population matrixing will not occur.

Data include all High (unprovoked physical attack, staff assault, new charged, weapon used, injury), Medium (attempt assault, throw item at person), and Low (incidental staff contact, aggressive contact) severity inmate and staff assaults.

The performance measure "Average daily inmate population" has been changed to "Operation of the facility at 95% of capacity to ensure optimum use of beds throughout the system."

Legal/Contractual Obligation

In accordance with State statutes the Sheriff is required to maintain local detention facility(s) and mandates safe and humane detention facilities, which require sufficient staff to perform all custodial functions. Mandates include provisions for legal confinement, clothing, bedding, nutritional food, medical services, legal access, sanitation, life safety compliance, offender responsibility of conduct, exercise of religion, educational and work programs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$610,007	\$0	\$601,887	\$0
Contracts	\$1,460	\$0	\$1,482	\$0
Materials & Supplies	\$45,554	\$0	\$48,312	\$0
Total GF/non-GF:	\$657,021	\$0	\$651,681	\$0
Program Total:	\$657,021		\$651,681	
Program FTE	6.46	0.00	5.46	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60041H, MCSO MCIJ Dorm 4

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Linda Yankee

Executive Summary

Close Street is an intensive custody and supervision program which provides services to pretrial arrestees and sentenced offenders. This program supports both offender accountability and reentry of the offender into the community while increasing available jail beds.

Program Description

This intensive custody and supervision program supports offender accountability while transitioning pretrial and sentenced offenders out of scarce jail beds. Close Street Supervision provides intensive, individualized supervision and management of multiple need pretrial offenders at the direction of the court; offenders otherwise considered ineligible for pretrial release. This program holds offenders accountable, and reduces risk to the community by supporting a continuum of custodial services to pretrial arrestees and some sentenced offenders. By assessing a broader band of the custody population for program suitability, expanding case management and supervision, subsidizing participation when indicated, and providing immediate consequences for program failures, this program supports and enhances community safety

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average number of supervised people per month	154	175	159	159
Outcome	Percent of population completing the program	84.0%	80.0%	88.0%	88.0%

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,106,516	\$0	\$1,113,469	\$0
Contracts	\$56,000	\$0	\$36,840	\$0
Materials & Supplies	\$20,240	\$0	\$29,447	\$0
Internal Services	\$39,486	\$0	\$38,381	\$0
Total GF/non-GF:	\$1,222,242	\$0	\$1,218,137	\$0
Program Total:	\$1,222,242		\$1,218,137	
Program FTE	9.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60043A, MCSO Close Street

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Bobbi Luna

Executive Summary

The Volunteer Services program enables the Multnomah County Sheriff's Office to achieve its organizational mission of providing quality, cost effective prevention, intervention, and detention services to the community. The nearly 200 volunteers, interns, and community partners overseen by this unit share their time and expertise to enhance services both in our community and for pretrial inmates and sentenced offenders under the supervision of the Sheriff. [Note: Search and Rescue, Reserve Deputies, and Jail Chaplain Volunteers are not part of this program.] Through their involvement, volunteers support and enhance MCSO operations in all three agency divisions - law enforcement, corrections, and business services - and become involved citizens gaining an in-depth understanding of the criminal justice system and its unique challenges. Additionally, the development and support of placements benefits the agency recruiting efforts for future employment needs.

Program Description

The Volunteer Services program provides for recruitment, interviews, backgrounds, training, placement, and recognition to sustain a core base of nearly 200 volunteers, interns, and community partners supporting MCSO operations. Due to the nature of the duties involved in most placements, it is necessary to conduct an in-depth background review process prior to assignment, and additional, ongoing review to ensure compliance with agency and county policies and procedures and to ensure the safety and security of operations. By carefully monitoring the agency's needs, Volunteer Services moves quickly to find professionals willing to share their time and expertise with the Sheriff's Office. Placement opportunities may include involvement in jail programs such as education services, domestic violence prevention and safety planning, employment resources and transition services, alcohol/drug prevention and education, and 12-step meetings, which assist with transition services and the reduction of tensions with a facility/housing area. Other agency placement opportunities include assignments with planning and research, River Patrol, Cold Case Team detectives, Enforcement Records and Support Records, clerical and data entry, interpreting and translation support, and fiscal, IT, and logistics services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Service hours contributed by MCSO volunteers, interns and community partners	12,205	10,200	11,000	11,000
Outcome	Dollar value savings resulting from contributions of volunteer time	254,474	206,558	229,350	229,350
Output	Number of applicant inquiries and pre-screening reviews	242	160	255	225
Outcome	Number of MCSO work units supported by volunteers, interns, community partners	16	20	15	15

Performance Measure - Description

In conjunction with the Points of Light Foundation, the Independent Sector bases the value of volunteer time on the average hourly earnings of all production and nonsupervisory workers on private nonfarm payrolls (as determined by the Bureau of Labor Statistics). Independent Sector takes this figure and increases it by 12 percent to estimate for fringe benefits. the Independent Sector hourly valuation of volunteer time increased in 2009 to \$20.85 from the previous valuation of \$20.25 in 2008. (Based on this change, the projected FY10/11 Current Year Purchased valuation of volunteer time is \$212,670, calculated at the new 2009 rate; the FY11/12 offer reflects the 2009 rate pending any announced increase for 2010.)

Inquiries and prescreening reviews provide an opportunity to engage citizen involvement and utilize resources and talents of professionals, students, and retirees. Adequately screening applicants ensures the safety and security of agency operations and assists with ensuring positive placement for applicants.

In 2010, nearly 200 volunteers contributed 12,909 hours valued at \$269,153 and supported 16 MCSO units at five agency locations. Volunteer Services provides units with the opportunity to embark on new activities or expand and enhance existing ones.

Legal/Contractual Obligation

Compliance monitoring of PREA (Prison Rape Elimination Act) and Harassment and Discrimination policies

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$124,928	\$0	\$52,763	\$0
Materials & Supplies	\$4,166	\$0	\$4,003	\$0
Internal Services	\$16,014	\$0	\$43	\$0
Total GF/non-GF:	\$145,108	\$0	\$56,809	\$0
Program Total:	\$145,108		\$56,809	
Program FTE	1.30	0.00	0.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**✔ **Significantly Changed****Last year this program was:** #60044, MCSO Volunteers

In order to meet constraint, 1.0 backgrounder was cut from this program and from HR:

Volunteers - .80 FTE

HR - .20 FTE

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Michael Shults

Executive Summary

The Inmate Welfare Fund (IWF), overseen by Sheriff's Command Staff and civilian members, provides services to arrestees, pretrial inmates and sentenced offenders including banking, commissary and phone service. Through the profits of commissary items, telephone usage and other sources, IWF provides direct services and products that otherwise might not be funded for the benefit of the inmates.

Program Description

The IWF trust fund provides an in-house banking system that enables inmates to safely deposit funds and utilize these funds for numerous purposes, including the purchase of commissary items. The revenues from commissary and phones provide additional services including chaplains, recreational items, tools for social and educational development and assisting inmates who are indigent. The IWF is fully funded by profits from the inmates, for the inmates. Commissary, which is part of the IWF, successfully provides culturally compatible products to inmates at low pricing. Furthermore, these profits pay for the jail chaplaincy program which meets prisoner needs regarding religious expression and legal requirements, and contributes to housing tranquility.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Charter 6.50(1)

Operational Procedures 06.106.010 – 06.106.088

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$394,173	\$0	\$279,367
Contracts	\$0	\$77,464	\$0	\$77,464
Materials & Supplies	\$0	\$29,532	\$0	\$44,532
Internal Services	\$0	\$130,846	\$0	\$130,652
Total GF/non-GF:	\$0	\$632,015	\$0	\$532,015
Program Total:	\$632,015		\$532,015	
Program FTE	0.00	4.00	0.00	3.00
Program Revenues				
Indirect for dep't Admin	\$32,985	\$0	\$30,432	\$0
Fees, Permits & Charges	\$0	\$512,015	\$0	\$512,015
Other / Miscellaneous	\$0	\$120,000	\$0	\$20,000
Total Revenue:	\$32,985	\$632,015	\$30,432	\$532,015

Explanation of Revenues

\$12,000 are for Charges for Services which include Hygiene Kits, Copies, Records Requests, Hearings Fees, Statement Requests and Food Handlers Certification. This calculation is based on actuals during the first 6 months of FY 2011.

\$500,005 is for T-Netix Inmate Phone Commission. This calculation is based on actuals during the first 6 months of FY 2011.

\$10,000 is for interest earned.

\$10,000 is for disciplinary fines.

Significant Program Changes **Significantly Changed**

Last year this program was: #60019, MCSO Inmate Welfare & Commissary

Last year, Inmate Welfare and Commissary were combined in one Program Offer. This year, they appear as two distinct Program Offers.

There is a decrease in the overall revenue for Inmate Welfare for FY 2012 because there is no carry-over funds anticipated for FY 2012, compared to FY 2011's anticipated Carry-over amount being \$100,000.

In order to balance the Inmate Welfare fund, 1.0 Corrections Counselor FTE was cut from this program.

Program # 60050 - MCSO In-Jail Human Trafficking

Version 6/15/2011 s

Lead Agency: Sheriff

Program Contact: Linda Yankee

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: One-Time-Only Request, Backfill State/Federal/Grant

Executive Summary

This offer purchases continued funding of a Corrections Sergeant to establish intelligence-gathering and intervention methodology regarding human trafficking as it is proliferated among jail inmates, to include the establishment of a screening instrument to identify at-risk pretrial inmates and sentenced offenders. This Sergeant collaborates with the Oregon Human Trafficking Task Force to both aid in prosecution of Human Trafficking crimes and intervene with victims while in custody.

Program Description

A trend has been identified among the jail population whereby at-risk inmates are being used as a commodity by being identified and passed once out of custody to persons involved in crime types including coercion, prostitution, promoting prostitution, sex abuse and contributing to the delinquency of a minor. This offer would continue funding of a Corrections Sergeant to develop intelligence collection, organization and dissemination operations targeting human trafficking activities inside the jails. The Corrections Sergeant would share names and information with the Oregon Human Trafficking Task Force regarding intelligence gathered on potential perpetrators, establish a data-base module for tracking and information dissemination and develop a screening instrument to quickly identify at-risk inmates and connect those inmates with in-jail programs and intervention/transition services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	In Custody Victims Identified	0	41	82	82
Outcome	Juvenile Victims Identified	0	6	12	12
Outcome	Involved Cases Prosecuted	0	14	28	28
Outcome	Involved Cases Pending Prosecution	0	10	20	20

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$149,918	\$0
Materials & Supplies	\$0	\$0	\$10,765	\$0
Total GF/non-GF:	\$0	\$0	\$160,683	\$0
Program Total:	\$0		\$160,683	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:
Last year this program was funded by SCAAP Carry-over.

Lead Agency: Sheriff

Program Contact: Jason Gates

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Enforcement Division administration provides administrative leadership and strategic direction to the Sheriff's Office Enforcement Division. The Division administration develops Sheriff's policies and directives into the Enforcement program offerings that serve the public here in Multnomah County.

Program Description

The Enforcement Division is responsible for the protection of life and property and for enforcement of the Oregon Criminal Code and County Ordinances. Enforcement Division provides police and marine patrol, investigative services, civil process services, and participates in multi-agency task forces. The Enforcement Division also collaborates with County Emergency Management to plan and staff emergency operations. The programs operated by these divisions address all the major factors in citizens feeling safe at home, work, school and play – namely the public safety system, social conditions and communities. The programs offered hold offenders accountable for their actions, provide for treatment and rehabilitation resources, education and leverage collaboration with other community safety system providers. Division Directors are responsible for policy development, the assignment of resources, and oversight for all Division functions. They provide supervision, coordination, and management to the Divisions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent performance measurements met in Division	86.0%	90.0%	90.0%	90.0%
Outcome	Number of voluntary resignations	8	2	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$777,300	\$0	\$554,752	\$0
Contracts	\$95,806	\$0	\$77,243	\$0
Materials & Supplies	\$106,912	\$232,992	\$109,931	\$229,906
Internal Services	\$202,967	\$17,008	\$183,733	\$20,094
Total GF/non-GF:	\$1,182,985	\$250,000	\$925,659	\$250,000
Program Total:	\$1,432,985		\$1,175,659	
Program FTE	4.00	0.00	3.00	0.00
Program Revenues				
Indirect for dep't Admin	\$13,047	\$0	\$14,300	\$0
Intergovernmental	\$0	\$250,000	\$0	\$250,000
Total Revenue:	\$13,047	\$250,000	\$14,300	\$250,000

Explanation of Revenues

\$250,000 from Telephone tax to be used for 911/Communications costs. This amount is based on the actual amounts received for the last several years.

Significant Program Changes **Significantly Changed**

Last year this program was: #60060, MCSO Enforcement Division Admin
In order to meet constraint, 1.0 Captain FTE was cut from this program.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: Becky Child

Executive Summary

Enforcement Support maintains law enforcement reports for the Enforcement Division and performs all County warrant entry on a 24/7 basis. Staff also arranges extraditions for persons arrested due to warrants. Furthermore, they provide clerical support to Civil Process, Alarms Ordinance, and Concealed Handgun Permitting (shown as separate offers).

Program Description

In cooperation with the Courts, Enforcement Support enters all County-wide protective orders and warrants into LEDS and NCIC, the statewide and national databases, which then furnishes officers statewide and nationally with relevant information to act upon, carrying out their necessary duties, contributing to a safer community. They also coordinate with neighboring Public Safety agencies on the service of warrants outside of Multnomah County.

In order for the Law Enforcement and Civil Deputies to perform their duties well, Enforcement Support must also perform their duties well. Deputies depend on the Enforcement Support to provide relevant and most up-to-date information in order to make an educated decision on how to follow through on any given situation. Enforcement Support members deliver information to the public both in person and through telecommunications.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of warrants received and entered	18,854	15,929	15,000	15,000
Outcome	Number of protective orders received and entered	2,580	2,800	2,500	2,500
Output	Number of law enforcement records entered	8,593	0	8,500	8,500
Output	Number of LEDS/NCIC records validated (PO, Warrants, Others)	10,420	22,078	23,000	23,000

Performance Measure - Description

✔ **Measure Changed**

"Number of law enforcement records entered" is a new measure. It replaces "Number of towed vehicles processed and released."

Legal/Contractual Obligation

ORS 206.010 General duties of sheriff. (3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law. (4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,050,309	\$0	\$2,084,733	\$0
Contracts	\$12,395	\$0	\$12,581	\$0
Materials & Supplies	\$48,215	\$0	\$49,123	\$0
Internal Services	\$30,410	\$0	\$29,545	\$0
Total GF/non-GF:	\$2,141,329	\$0	\$2,175,982	\$0
Program Total:	\$2,141,329		\$2,175,982	
Program FTE	25.00	0.00	25.00	0.00
Program Revenues				
Fees, Permits & Charges	\$40,000	\$0	\$40,000	\$0
Total Revenue:	\$40,000	\$0	\$40,000	\$0

Explanation of Revenues

\$30,000 for Tow Fees. This calculation is based on actuals of the first 6 months of FY 2011.

\$10,000 for Report Requests. This calculation is based on actuals of the first 6 months of FY 2011.

Significant Program Changes

Last year this program was: #60061, MCSO Enforcement Support

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Mark Matsushima

Executive Summary

The Patrol Unit protects citizens residing and/or recreating in unincorporated Multnomah County by responding to emergencies, patrolling neighborhoods, performing traffic safety duties and providing education throughout the communities. Patrol provides emergency preparedness, assistance and intervention as part of the treatment service continuum. Patrol deputies and sergeants engage in community based policing principles and frontline human services while providing safety to citizens.

Program Description

Patrol provides 24/7 protection of life and property for visitors and residents living in the unincorporated areas of Multnomah County. They provide protection services by responding to service calls through the 911 system, non-emergency dispatch or self-initiated field activities. Deputies are the first responders to any emergency requiring an immediate response. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and use problem solving skills to assess, investigate, and intervene in criminal and gang related activities. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health and mental health services. Traffic safety through education and intervention provides safe streets and highways to access commerce and recreation opportunities for the community. A visible public safety system is critical for citizens in feeling safe at home, school, work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety. The Patrol Unit works actively with citizen groups and neighborhood associations to develop agreed upon response plans for identified problems. The Patrol Unit provides the introduction of county wide social service programs to the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Calls for service	80,939	80,000	73,422	80,000
Outcome	Number of arrests generated from calls for service	2,938	3,000	2,792	3,000
Outcome	Average response time (minutes)	14	15	15	15

Performance Measure - Description

Calls for service includes self initiated and dispatched incidents. Response time is for dispatched calls only.

Patrol calls for service increased in FY09-10 due to the policy change of logging "extra patrol" (which includes patrol in contract cities) as a self initiated call.

Legal/Contractual Obligation

ORS 206.010, General duties of sheriff ORS 204.635, Deputies of sheriff; special appointment, authority of; liability of ORS 206.210, Authority of sheriff over organization of office ORS 206.345, Contracts with cities, authority under contract ORS 401.560, Search and Rescue, responsibilities of sheriff.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$5,183,040	\$148,437	\$5,144,515	\$165,530
Contracts	\$2,164	\$0	\$2,196	\$0
Materials & Supplies	\$99,599	\$25,163	\$97,836	\$26,438
Internal Services	\$471,150	\$12,672	\$610,420	\$15,028
Total GF/non-GF:	\$5,755,953	\$186,272	\$5,854,967	\$206,996
Program Total:	\$5,942,225		\$6,061,963	
Program FTE	37.70	0.30	36.70	0.30
Program Revenues				
Indirect for dep't Admin	\$9,722	\$0	\$10,695	\$0
Intergovernmental	\$392,014	\$89,943	\$399,854	\$119,996
Other / Miscellaneous	\$0	\$96,329	\$0	\$87,000
Total Revenue:	\$401,736	\$186,272	\$410,549	\$206,996

Explanation of Revenues

\$31,899 for Patrol Svcs in the City of Maywood Park. This amount is based on an agreement between the Sheriff's Office and the City of Maywood Park.

\$367,955 for Patrol Svcs in the City of Wood Village. This amount is based on an agreement between the Sheriff's Office and the City of Wood Village.

\$7,000 for reimbursement for past hazardous materials activities from the Oregon Fire Marshal. This calculation is based on past activity.

\$32,996 for Patrol Svcs in US Forest areas within Multnomah County. this amount is based on an agreement between the Sheriff's Office and the US Forest Service.

\$20,000 for Bullet-proof vest grant. This amount is based on past activity.

\$30,000 is carry-over from NIMS Grant. This is what is anticipated to be carried-over to FY 12 when looking at the expenditure trend for the past 2 fiscal years.

\$60,000 for patrol svcs for ODOT (Oregon Department of Transportation) Construction Zones. This amount is based on agreements between the Sheriff's Office and ODOT.

\$25,000 from Seat Belt Grant and \$32,000 from DUII Grant. Both are from OSSA (Oregon State Sheriff's Assoc). The amounts are based on past activity.

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60063A, MCSO Patrol

Enhanced citizen patrol program in Corbett was developed to compliment MCSO Patrol efforts in decreasing vehicle break-in crime along the Historic Hwy.

1.0 Enforcement Deputy FTE was moved from this program offer to The Training Unit Program Offer which is in the Business Services Division.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Mark Matsushima

Executive Summary

The Civil Unit is the enforcement arm of the civil and probate court system. Notice and enforcement actions originate through the civil, probate, and family courts and are processed through the delivery and services made by this unit. Civil enforcement actions are statutorily mandated to the Sheriff.

Program Description

The Civil Unit is the ministerial arm of the Circuit Court. All court actions are initiated through a written notification to parties of a pending action and these documents are delivered by the Civil Unit. Through the Civil Unit, court orders to seize and sell property, satisfy landlord/tenant actions, and enforce child custody disputes are enforced in an objective, fair, and equitable manner in compliance with Oregon statutes and rules on civil procedure. Through probate court, families, police officers and other interested parties seek involuntary commitment for allegedly mentally ill persons suffering from episodes so debilitating that they are a danger to themselves or others. The Civil Unit deputy locates, transports, and provides security for the person and the court. When domestic violence threatens the family unit, deputies in the Civil Unit serve domestic violence restraining orders to protect family members from violence and aggressive behavior.

Civil Unit deputies experience incidents of physical resistance when performing their duties. In particular, evictions may involve subjects who barricade themselves requiring a substantial dedication of resources and time. Often times, these incidents require the skill of the Multnomah County Special Weapons and Tactics Team to perform a measured response tactical entry into the residence to execute the eviction while providing safety for nearby citizens. Persons subject to the court's orders have threatened to kill uniformed staff, displayed firearms, discharged firearms, and fortified apartments and homes to prevent the court action. It is routine for persons to hide within dwellings to avoid being contacted by civil deputies. A balanced public safety system provides citizens the ability and right to address their grievances in a safe, fair and equitable manner.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of individuals served through civil process	14,756	14,300	14,300	14,300
Outcome	Percent successfully served documents	80.0%	80.0%	80.0%	80.0%
Outcome	Percent protective orders served	80.0%	80.0%	80.0%	80.0%
Outcome	Number of evictions	750	734	738	750

Performance Measure - Description

Legal/Contractual Obligation

ORS 107.720-730, 206.010-070 and 180, 433.355, 93.530 and Chapter 23. Oregon Rules on Civil Procedure Rule 7

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,487,947	\$0	\$1,528,041	\$0
Contracts	\$1,082	\$0	\$1,098	\$0
Materials & Supplies	\$38,326	\$0	\$37,854	\$0
Internal Services	\$102,183	\$0	\$120,281	\$0
Total GF/non-GF:	\$1,629,538	\$0	\$1,687,274	\$0
Program Total:	\$1,629,538		\$1,687,274	
Program FTE	13.50	0.00	13.00	0.00
Program Revenues				
Fees, Permits & Charges	\$132,000	\$0	\$150,000	\$0
Intergovernmental	\$176,300	\$0	\$196,500	\$0
Total Revenue:	\$308,300	\$0	\$346,500	\$0

Explanation of Revenues

\$150,000 is for Civil Process Fees
 \$191,500 is for Circuit Court Revenue
 \$5,000 is for State reimbursement for Extraditions.

All are based on several years of actuals collected.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60064, MCSO Civil Process

2.5 vacant Civil Deputy positions were converted to 2.25 Enforcement Deputies in order to more readily handle the scope of disciplines needed for the Civil Process Unit.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Brett Elliott

Executive Summary

The Sheriff's River Patrol Unit partners with the Oregon State Marine Board, the Port of Portland, U.S. Coast Guard to provide safe commercial and recreational access and passage to the county's 110 miles of waterways along the Columbia River, Willamette River, Sandy River and Multnomah Channel. The River Patrol Unit provides law enforcement and search and rescue services to all river, lake, shoreline and island locations in Multnomah County.

Program Description

The River Patrol Unit provides protection and intervention for the numerous county moorages, marinas, and houseboat communities. The country's fifth largest port requires unobstructed ingress and egress of commercial ship movement into the region. Marine deputies respond to all life threatening marine calls for service such as boat collisions, drownings, missing persons, and environmental hazards. Deputies provide boater safety, education, and intervention through classroom, boat inspection and enforcement activities. It is crucial for the local economy that cargo vessels, carrying consumer products, efficiently transport these goods in a timely and efficient manner. In FY 2010, the Port of Portland moved over twelve million tons of cargo through its facilities. Community livability contributes to a thriving economy and access to work, cultural and recreational activities is an important element of a thriving economy. The River Patrol Unit participates in regional multi-agency marine security drills to promote efficient coordination of first responder resources. This unit provides critical infrastructure security protection along Multnomah County waterways. The Oregon State Marine Board contributes approximately 1/3 of the funding needs for the Sheriff's Office River Patrol. River patrol is key to emergency preparedness on/near the regional waterways; they participate in numerous agency collaborations and are a significant function to a visible public safety system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Hours of community water safety education	80	75	70	75
Outcome	Number of citizens issued boater examination reports, warning, and citations	3,694	3,356	3,585	3,356

Performance Measure - Description

Data from Oregon State Marine Board LE Coordinator Dale Flowers (503-378-2613). "Number of citizens issued boater examination reports, warning, and citations" includes the following boater contact types: HIN Insp, Pass MTR, Fail w/warn MTR, Fail w/cite MTR, Pass NM, Fail w/warn NM, and Fail w/cite NM. Education data are estimates based on 2010 data.

Legal/Contractual Obligation

Patrol operates under ORS Chapter 830 and contracts with the Oregon State Marine Board.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,430,059	\$651,669	\$1,449,657	\$650,309
Contracts	\$16,927	\$0	\$17,181	\$0
Materials & Supplies	\$32,504	\$50,090	\$72,138	\$37,559
Internal Services	\$191,381	\$51,228	\$182,008	\$60,119
Capital Outlay	\$81,826	\$0	\$83,053	\$0
Total GF/non-GF:	\$1,752,697	\$752,987	\$1,804,037	\$747,987
Program Total:	\$2,505,684		\$2,552,024	
Program FTE	9.32	5.43	9.75	5.25
Program Revenues				
Indirect for dep't Admin	\$39,299	\$0	\$42,785	\$0
Fees, Permits & Charges	\$0	\$20,000	\$0	\$35,000
Intergovernmental	\$0	\$732,987	\$0	\$712,987
Other / Miscellaneous	\$1,400	\$0	\$1,400	\$0
Total Revenue:	\$40,699	\$752,987	\$44,185	\$747,987

Explanation of Revenues

\$1,400 for State Fuel Tax Rebate. This amount is based on the actuals for the last several years.

\$20,000 Reimb for boat fuel from other jurisdictions. This amount is based on actuals for the last several years.

\$15,000 Patrol Svcs for Government Isl contract.

\$712,987 for Patrol Services in Multnomah County Waterways for the Oregon State Marine Board. This amount was stated in a memo received from OMB on 12/09/10.

Significant Program Changes

Last year this program was: #60065A, MCSO River Patrol

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

This program provides for investigation of all crimes, including those involving homicide, sexual assault, burglary, fraud and theft to citizens and business, crimes against children, the elderly and property crimes.

County-wide services provided by the Sheriff's Office includes investigations of crimes committed against children by use of technology (INTERCEPT).

Program Description

Detectives investigate all crimes that are not concluded by patrol deputies. The Detective Unit is responsible for responding to the scenes of crimes, conducting preliminary and follow-up investigations, preparing the required investigative reports, preparing an analysis of the report, apprehending the suspect, preparing the case for a successful prosecution, and testifying in court. The MCSO Detectives are part of the East County Major Crimes Team. The Countywide Investigation program funds the Sheriff's Office participation in several inter-agency teams. These teams are able to pool resources and leverage personnel for more effective results.

The INTERCEPT detective works in a multi-Sheriff Office and Department of Justice team in the tri-county jurisdiction. This detective investigates state and federal laws relating to crimes against children, child pornography, child exploitation and the use of computers to promote these crimes.

The Elder Abuse detective also works in a multidisciplinary team that works together to help keep seniors safe and investigates crimes against the elderly. The primary purpose of the Elder Abuse Detective is to help victims – current victims, future victims, potential victims. When elders are financially abused the best way to help them is to give them a sense of justice through effective investigation and prosecution which can result in restitution as part of the judgment. This detective works directly and is housed with Multnomah County Adult Protective Services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total cases investigated	1,492	1,186	1,200	1,200
Outcome	Total cases cleared	1,106	822	450	800
Output	Person crime cases investigated	268	257	160	250
Outcome	Person crime cases cleared	142	139	100	150

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$986,651	\$96,043	\$1,030,935	\$59,032
Contracts	\$5,535	\$1,864	\$7,105	\$1,840
Materials & Supplies	\$19,441	\$0	\$26,056	\$0
Internal Services	\$99,975	\$2,326	\$94,171	\$160
Total GF/non-GF:	\$1,111,602	\$100,233	\$1,158,267	\$61,032
Program Total:	\$1,211,835		\$1,219,299	
Program FTE	6.75	2.25	7.00	1.00
Program Revenues				
Indirect for dep't Admin	\$1,784	\$0	\$114	\$0
Intergovernmental	\$0	\$98,233	\$0	\$59,032
Other / Miscellaneous	\$0	\$2,000	\$0	\$2,000
Total Revenue:	\$1,784	\$100,233	\$114	\$61,032

Explanation of Revenues

\$2000 from carry-over of donations to the Cold Case Unit.

\$29,516 from the CSPP (Child Sexual Predator Program) Grant funds 1.0 Office Assistant.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60066, MCSO Detectives, CAT, INTERCEPT

3.5 FTE reduction due to two grants expiring by the end of FY 2011 and one grant expiring during the mid-year of FY 2012. The Elder Abuse Detective, previously in Program Offer 60075 in FY 11, has now been moved into this program offer.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

This program provides for the investigation of crimes involving the sale, distribution, and manufacturing of dangerous drugs. The Special Investigations Unit is charged with the responsibility for enforcing state narcotics laws, prostitution activities, and assist with advanced surveillance of major criminal cases. The magnitude of each of these investigative areas requires that priorities be established to determine allocation of resources. Enforcement of narcotics laws is so important that first priority within the Special Investigations Unit will be narcotics investigations. Emphasis is placed on narcotics distributors who are suppliers to street level dealers, as well as suppliers to other distributors which are referred to as mid to upper mid level narcotics traffickers. Drug investigations will center on the drugs which are most abused in the Multnomah County. SIU is a local law enforcement resource for investigating and apprehending suspects involved in domestic and/or foreign Human Trafficking of children. *SIU spent the first quarter of this fiscal year assigned to the Kyron Horman Investigation.

Program Description

The purpose of the Special Investigations Unit (SIU) is to investigate illegal drug activities in the Metro area, and other criminal activity as directed by the Sheriff. The unit conducts criminal investigations of street level illicit drug activity, up to and including the prosecution of federal narcotics crimes. Investigations often lead to Drug Trafficking Organizations (DTO's) that transport and eventually sell dangerous drugs for a profit. SIU investigations take them into areas considered hazardous to health and public safety. Investigations conducted by the SIU detectives have resulted in indictments and prosecutions in numerous meth lab cases. SIU coordinates clean up of drug labs. With the changing needs and priorities of our communities, SIU has modified its mission over the past several years to accommodate the significant impacts of Methamphetamine and other dangerous drugs infesting our neighborhoods, schools, recreational areas and work places. Statistics show that about 90% of all crime can be attributed to dangerous drugs in our community. The SIU program is partially funded through grants, revenues received from forfeitures and federal case funding.

SIU has the responsibility to proactively identify, investigate, prepare the required investigative reports, apprehend the suspect(s), prepare the case for a successful prosecution and testify in court in all cases dealing with illegal drugs and vice activities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	SIU drug cases	285	285	200	300
Outcome	Percent of SIU drug cases that are methamphetamine	30.0%	30.0%	30.0%	30.0%
Output	Number of searches	103	103	75	110
Outcome	Percent of searches resulting in an arrest	100.0%	100.0%	100.0%	95.0%

Performance Measure - Description

* SIU spend the first quarter of this Fiscal Year 10-11 assigned to the Kyron Horman Investigation.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$583,228	\$191,992	\$594,522	\$232,632
Contracts	\$0	\$0	\$0	\$33,722
Materials & Supplies	\$3,519	\$11,910	\$3,587	\$12,874
Internal Services	\$74,923	\$14,883	\$63,142	\$24,404
Total GF/non-GF:	\$661,670	\$218,785	\$661,251	\$303,632
Program Total:	\$880,455		\$964,883	
Program FTE	5.00	1.00	5.00	1.00
Program Revenues				
Indirect for dep't Admin	\$11,417	\$0	\$17,368	\$0
Fees, Permits & Charges	\$0	\$10,000	\$0	\$10,000
Intergovernmental	\$0	\$198,785	\$0	\$273,632
Other / Miscellaneous	\$0	\$10,000	\$0	\$20,000
Total Revenue:	\$11,417	\$218,785	\$17,368	\$303,632

Explanation of Revenues

\$30,000 Sheriff's Office share of Federal Forfeitures in partnership with the FBI/DEA/US Marshal.
 \$10,000 Revenue from auto auctions of vehicles associated with forfeiture cases.
 \$20,000 Revenue from Civil Forfeiture cases.
 \$33,527 Local Solicitation JAG Burne Grant that covers the period July - Sept.
 \$100,580 City of Portland JAG Grant that covers the period Oct - June.
 \$101,525 Byrne JAG Meth Grant for Meth investigations & enforcement.
 \$8,000 Marijuana Eradication Grant.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60067A, MCSO Special Investigations Unit

The Captain's Position that was funded by ROCN (Regional Organized Crime and Narcotics) Task Force was split out from this program offer and scaled to offer B.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

The Sheriff's Office provides this program for the residents of Multnomah County to investigate crimes involving the sale, distribution, and manufacturing of dangerous drugs. The Special Investigations Unit is charged with the responsibility for enforcing state narcotics laws, prostitution activities, and assist with advanced surveillance of major criminal cases. The magnitude of each of these investigative areas requires that priorities be established to determine allocation of resources. Enforcement of narcotics laws is so important that first priority within the Special Investigations Unit will be narcotics investigations. Emphasis is placed on narcotics distributors who are suppliers to street level dealers, as well as suppliers to other distributors which are referred to as mid to upper mid level narcotics traffickers. Drug investigations will center on the drugs which are most abused in the Multnomah County. SIU is a local law enforcement resource for investigating and apprehending suspects involved in domestic and/or foreign Human Trafficking of children. SIU has the responsibility to proactively Identify, Investigate, prepare the required investigative reports, apprehend the suspect(s), prepare the case for a successful prosecution, and testify in court in all cases dealing with illegal drugs and vice activities.

Program Description

One FTE Captain's position is funded through ROCN (Regional Organized Crime & Narcotics) Task Force. Over past forty years practice and mission execution has taught us that the minimum number of personnel to safely and effectively conduct these types of high risk operations that the Special Investigations Unit takes on is a minimum of one supervisor and four deputies. The purpose of the Special Investigations Unit (SIU) is to investigate illegal drug activities in the Metro area, and other criminal activity as directed by the Sheriff. The unit conducts criminal investigations of street level illicit drug activity, up to and including the prosecution of federal narcotics crimes. Investigations often lead to Drug Trafficking Organizations (DTO's) that transport and eventually sell dangerous drugs for a profit. SIU investigations take them into areas considered hazardous to health and public safety. Investigations conducted by the SIU detectives have resulted in indictments and prosecutions in numerous meth lab cases. SIU coordinates clean up of drug labs. With the changing needs and priorities of our communities, SIU has modified its mission over the past several years to accommodate the significant impacts of Methamphetamine and other dangerous drugs infesting our neighborhoods, schools, recreational areas and work places. Statistics show that about 90% of all crime can be attributed to dangerous drugs in our community. The SIU program is partially funded through grants, revenues received from forfeitures and federal case funding.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	SIU drug cases	0	0	0	300
Outcome	Percent of SIU drug cases that are methamphetamine	0.0%	0.0%	0.0%	30.0%
Output	Number of searches	0	0	0	110
Outcome	Percent of searches resulting in an arrest	0.0%	0.0%	0.0%	95.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$192,259	\$0	\$188,306
Internal Services	\$0	\$14,035	\$0	\$16,458
Total GF/non-GF:	\$0	\$206,294	\$0	\$204,764
Program Total:	\$206,294		\$204,764	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Indirect for dep't Admin	\$10,767	\$0	\$11,713	\$0
Intergovernmental	\$0	\$206,294	\$0	\$204,764
Total Revenue:	\$10,767	\$206,294	\$11,713	\$204,764

Explanation of Revenues

ROCN Contract funds 1.0 FTE Captain's position in the amount of \$188,306 plus all associated indirect costs.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #60067A, MCSO Special Investigations Unit

Previously, this was part of Program Offer 60067A. This year it was scaled into it's own offer.

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

In 2007, there were approximately 30,000 outstanding warrants in Multnomah County and as of February 1, 2010, there are approximately 22,000 outstanding warrants in Multnomah County including 15000 misdemeanors and 70000 felony warrants. Excessive unserved warrants is a problem Multnomah County shares with many other jurisdictions and this primary cause of this problem is the lack of resources to arrest wanted subjects. Warrant backlogs keep wanted persons from being held accountable for their actions and threaten public safety. Four full-time deputies are currently assigned to the Warrant Strike Team. This program was originally purchased in October of 2007 with a General Fund Contingency. This program is necessary to serve misdemeanor and felony warrants which benefits citizens by removing wanted subjects from our neighborhoods, preventing crime and associated costs to future victims and potential prosecutorial cost savings.

Program Description

The purpose of this program is to reduce the number of felony and misdemeanor warrant offenders that currently reside in Multnomah County. The Warrant Strike Team is responsible for arresting persons with felony and misdemeanor warrants issued by the courts to include warrants for Measure 11 offenses. In May of 2007, Multnomah County Commissioner Lisa Naito produced a "3 step action plan to address the excessive number of outstanding warrants in Multnomah County". This plan included funding for the addition of two deputies to the Multnomah County Sheriff's Office Law Enforcement Division in the creation of this program. Members of MCSO met with local police agencies and the Multnomah County District Attorney's Office to establish initial operating protocols to include the prioritization of warrants to be served by strike team deputies. After the initial implementation period, strike team members identified two areas necessitating a request for two additional deputies. The two areas identified were safety/inmate transport and the need to address the large number of individuals residing/visiting with "out of area" warrants. MCSO, the Board of Commissioners and District Attorney's Office sponsored an effort to fund two additional deputy sheriffs to the Warrant Strike Team. The Multnomah County Sheriff's Office Warrant Strike Team is charged by the Multnomah County Board of Commissioners and the State of Oregon (ORS 206.010) to serve felony and misdemeanor warrants issued in Multnomah County, Oregon. The Warrant Strike Team operates in partnership with the Multnomah County District Attorney's office where the team's primary office is located. The Warrant Strike Team works closely with DA's office members to prioritize and manage the execution of specific warrants. This program has had a positive impact on the number of wanted persons arrested and number of attempt service of warrants which assists the DA's office in addressing "speedy trial" issues.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total warrant service attempts	1,450	700	525	750
Outcome	Total warrants served	516	250	225	300
Outcome	Total warrant arrests	424	200	175	250

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$430,033	\$18,333	\$488,494	\$0
Contracts	\$2,509	\$0	\$2,547	\$0
Materials & Supplies	\$11,709	\$0	\$11,035	\$0
Internal Services	\$20,870	\$0	\$22,527	\$0
Capital Outlay	\$35,545	\$0	\$36,078	\$0
Total GF/non-GF:	\$500,666	\$18,333	\$560,681	\$0
Program Total:	\$518,999		\$560,681	
Program FTE	4.00	0.00	4.00	0.00
Program Revenues				
Intergovernmental	\$0	\$18,333	\$0	\$0
Total Revenue:	\$0	\$18,333	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60068A, MCSO Warrant Task Force

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Becky Child

Executive Summary

The citizens of Oregon have designated certain activities to be regulated to facilitate a safe and livable community. Through an alarm permitting program, burglar alarms are regulated to ensure validity of the alarm and reliability of alarm equipment.

Program Description

The False Alarm Reduction Program regulates burglary and robbery alarms in unincorporated Multnomah County, and through collaborative contracts with east Multnomah County cities. Alarm regulation increases the probability that police respond to a valid alarm, saving scarce Public Safety resources. False alarm penalties promote good equipment maintenance technology. Protecting property through criminal apprehension is an important tool to feeling safe at home, work, school, and play. False alarm response is a non-productive use of police time and resources. Properly functioning alarms promote safety through quick police response and increased probability of holding offenders accountable. Citizens using alarms partner with police to promote safety in their community, resulting in a feeling of safety for citizens in their homes and businesses.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of alarm events	3,000	3,000	2,500	2,500
Outcome	Number of false alarms dispatches completed	1,760	1,750	1,750	1,750
Output	Number of alarm permits issued	750	900	900	900
Output	Number of alarm renewed permits	5,719	5,661	6,000	6,000

Performance Measure - Description

Legal/Contractual Obligation

Alarm permitting is mandated in Unincorporated by MCC 15.703 and contracts with the cities of Gresham, Troutdale, Fairview, Wood Village and Maywood Park.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$90,851	\$0	\$126,130
Contracts	\$0	\$149,743	\$0	\$149,824
Materials & Supplies	\$0	\$2,566	\$0	\$2,566
Internal Services	\$0	\$31,240	\$0	\$38,249
Total GF/non-GF:	\$0	\$274,400	\$0	\$316,769
Program Total:	\$274,400		\$316,769	
Program FTE	0.00	1.00	0.00	1.50
Program Revenues				
Indirect for dep't Admin	\$14,321	\$0	\$18,119	\$0
Fees, Permits & Charges	\$0	\$140,000	\$0	\$178,248
Other / Miscellaneous	\$0	\$134,400	\$0	\$138,521
Total Revenue:	\$14,321	\$274,400	\$18,119	\$316,769

Explanation of Revenues

\$20,000 Alarms Late Fees.
\$158,248 Alarms Permits.
\$138,523 False Alarm Fines.

These amounts are based on several years of actuals collected.

Significant Program Changes

Last year this program was: #60069, MCSO Alarm Program

Program # 60070 - MCSO Concealed Handgun Permits

Version 2/18/2011 s

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Becky Child

Executive Summary

The citizens of Oregon have designated certain activities to be regulated to facilitate a safe and livable community. Permitting concealed handguns ensures safe, appropriate, and legal carrying of concealed handguns.

Program Description

The Concealed Handgun Unit investigates applicants and issues permits to those who have the legal right to carry a concealed handgun. To promote efficient use of public resources, the Concealed Handguns Unit uses their technology to issue identification cards to "officers of the court" to gain entry through the secure entries of the courthouse.

Concealed handgun permitting assures the community that those who carry a concealed handgun have the legal right to do so.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	New/renew concealed handgun permit applications	3,086	4,608	5,280	5,000
Outcome	New/transfer/renewal concealed handgun permits issued	2,724	4,176	4,942	4,500
Outcome	New denials and valid concealed handgun permits revoked	46	130	225	150
Output	Number of Courthouse ID's issued	1,900	504	920	600

Performance Measure - Description

Legal/Contractual Obligation

Concealed Handgun licensing is mandated by ORS 166.291-297.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$232,335	\$0	\$229,266
Contracts	\$0	\$20,467	\$0	\$31,577
Materials & Supplies	\$1,312	\$4,000	\$1,199	\$3,000
Internal Services	\$0	\$45,155	\$22,887	\$30,459
Total GF/non-GF:	\$1,312	\$301,957	\$24,086	\$294,302
Program Total:	\$303,269		\$318,388	
Program FTE	0.00	3.00	0.00	3.00
Program Revenues				
Indirect for dep't Admin	\$15,759	\$0	\$16,834	\$0
Fees, Permits & Charges	\$1,000	\$222,000	\$1,000	\$294,302
Intergovernmental	\$40,000	\$0	\$100,000	\$0
Other / Miscellaneous	\$0	\$79,957	\$0	\$0
Total Revenue:	\$56,759	\$301,957	\$117,834	\$294,302

Explanation of Revenues

\$2000 OLCC Fees.
 \$272,302 Concealed Handgun Permit Fees.
 \$20,000 Handgun Safety Class.
 \$101,000 Facility Access ID Badges.

These amounts are based on actuals of the first 6 months of FY 2011.

Significant Program Changes

Last year this program was: #60070, MCSO Concealed Handgun Permits

Lead Agency: Sheriff

Program Contact: Jason Gates

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program supports the Sheriff's Office participation in the TriMet Transit Police. TriMet police officers are funded through TriMet to maintain a safe transit system.

Program Description

Transit police ensure a safe transit system by performing preventative patrol on TriMet's buses, trains and at TriMet's facilities, including the Portland Transit Mall. Deputies search for explosives and suspicious objects or behavior. TriMet transit police investigate crimes committed on TriMet property including those involving trespass and disorderly conduct. Transit deputies work in uniform and the unit has a plainclothes detail.

TriMet is a municipal corporation providing public transportation extensively throughout the three county Portland metro area. During fiscal year 2009, residents and visitors boarded a bus, MAX, or WES train 101.5 million times. TriMet carries more people per capita than any other comparable US transit system of similar size. TriMet's top priority is maintaining a safe transit system. Transit police deputies patrol TriMet vehicles and facilities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of calls for service	5,752	3,862	5,776	5,750
Outcome	Number of reported offenses for TriMet violations	6,162	6,064	5,124	5,100
Output	Number of TriMet exclusions	203	0	186	200

Performance Measure - Description

Number of reported offenses for TriMet from PPDS tactical inquiry, offense "998."

Note: Calls for service data are from PPB Strategic Services Division (SSD). These are just Multnomah Co. calls for service and do not include Washington or Clackamas Counties.

Exclusion data are also from PPB SSD and are the numbers in PPDS. Gresham did not start entering into PPDS until June 2010. Beaverton, Hillsboro, and Washington Co. SO enter into PPDS and would be included, but Clackamas Co. SO does not.

In previous years, TriMet Transit provided performance data. They stopped creating monthly reports. Thus, "Current Year Purchased" data for exclusions was not comparable to the data from PPDS.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$753,243	\$0	\$729,649
Internal Services	\$0	\$54,987	\$0	\$63,771
Total GF/non-GF:	\$0	\$808,230	\$0	\$793,420
Program Total:	\$808,230		\$793,420	
Program FTE	0.00	6.00	0.00	6.00
Program Revenues				
Indirect for dep't Admin	\$42,182	\$0	\$45,384	\$0
Intergovernmental	\$0	\$808,230	\$0	\$793,420
Total Revenue:	\$42,182	\$808,230	\$45,384	\$793,420

Explanation of Revenues

\$793,420 for Patrol Service Contract with Tri-met to fund 6.0 FTE.

Significant Program Changes

Last year this program was: #60071, MCSO TriMet Transit Police

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

MCSO, in partnership with the Department of Justice, the local U. S. Attorney, and other stakeholders, provides public awareness of human trafficking, identifies victims of severe trafficking, and assists victims who are willing to cooperate in the investigation of traffickers to obtain continued presence and/or a temporary visa.

Program Description

MCSO will develop training materials for officers and investigators to improve their identification of human trafficking victims. In addition to providing training to police officers, MCSO will also train its jail and court personnel to identify trafficking victims who may have been overlooked by police and other investigators. A key component of this training is the development of written protocols and resource manuals that enhance coordination and sharing of information and resources between law enforcement agencies and victims service providers. MCSO will develop protocols for resource referral and service provisions for U.S victims of human trafficking versus alien victims of trafficking. MCSO and its task force partners will define the role for its law enforcement and service provider partners in training others in the community, such as medical personnel, landlords, transportation industry personnel, fire marshals, code enforcement, health inspectors, and others to identify the signs of human trafficking. Since the passage of the Trafficking and Violence Protection Act of 2000, human trafficking continues to be a major concern in the Pacific Northwest. Oregon's character as a port of entry, the known intensity of human trafficking along the I-5 corridor, and its large agricultural industry, make Oregon a haven for coerced labor activity and sexual exploitation of individuals for commercial gain. The I-5 corridor is a known transport artery for not only illegal drugs, but also human trafficking, carrying victims from as far south as San Diego through Oregon to as far north as Vancouver, British Columbia. Local, state, and federal law enforcement have worked on over fifty sex trafficking cases of both domestic and international victims, a fraction of suspected activity in Oregon. Local law enforcement agencies, including MCSO, have also seen an increase in illegal drug dealing by persons who may have been coerced into drug dealing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of investigations assigned	47	62	20	50
Outcome	Number of victims located	35	55	70	55
Output	Training hours re human trafficking provided to law enforcement and civilians	240	250	140	200

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$112,252	\$36,999	\$88,184
Contracts	\$0	\$0	\$0	\$7,000
Materials & Supplies	\$0	\$17,941	\$10,302	\$17,941
Internal Services	\$0	\$9,504	\$0	\$9,887
Total GF/non-GF:	\$0	\$139,697	\$47,301	\$123,012
Program Total:	\$139,697		\$170,313	
Program FTE	0.00	0.92	0.30	0.70
Program Revenues				
Indirect for dep't Admin	\$7,291	\$0	\$7,036	\$0
Intergovernmental	\$0	\$139,697	\$0	\$123,012
Total Revenue:	\$7,291	\$139,697	\$7,036	\$123,012

Explanation of Revenues

\$123,012 for Anti-Human Trafficking Grant that funds .75 FTE Deputy (Detective) with a .25 General Fund match, that is part of a regional task force .

Significant Program Changes

Last year this program was: #60073A, MCSO Human Trafficking Task Force

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

Metro serves Clackamas, Multnomah and Washington counties, and the 25 cities in the Portland metropolitan area. One of Metro's principle missions is to protect open space and parks. Within this mission, the MCSO Metro Services Unit consists of a detective who enforces disposal laws and Metro's rules and regulations for disposal and 2 Corrections Deputies that are in charge of two Inmate Work Crews assigned to cleaning up illegal dump sites.

Program Description

Through a contract with Metro, a regional government that serves Multnomah, Clackamas, and Washington counties, the Sheriff's Office provides one detective to combat illegal dumping. The Detectives in this unit have knowledge of applicable laws and ordinances and work to enforce these laws. This includes (but is not limited to): investigation and surveillance of companies that haul waste to determine if they are disposing of solid waste properly, investigation of incidents of illegal dumping, coordination of efforts to curtail problems and educate stakeholders with issues associated with solid waste, surveillance of chronic dump sites, and the coordination of the legal removal of chronic transient camps. Illegal dumping is a crime. Illegal dumping is a major problem that raises significant concerns with regard to safety, property values, and quality of life in our community. In addition, it is a major economic burden on local government, which is typically responsible for cleaning up dump sites. If not addressed, illegal dumps often attract more waste, potentially including hazardous wastes such as asbestos, household chemicals and paints, automotive fluids, and commercial or industrial wastes. Health risks associated with illegal dumping are significant. Metro protects open space and parks, plans for land use and transportation, and manages garbage disposal and recycling for 1.3 million residents in three counties and 25 cities in the Portland, Oregon, region. The MCSO Metro Services Unit combats illegal dumping.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number flow control and regulatory cases cited	2	2	25	10
Outcome	Dollar amount of flow control and regulatory penalties	80,000	80,000	40,000	60,000
Output	Number of illegal dumping cases cited	70	70	44	70
Outcome	Dollars amount of illegal dumping penalties	34,000	34,000	20,000	30,000

Performance Measure - Description

Per Steve Kraten of METRO: The numbers are for the program as a whole and do not reflect the actions of any single individual. Numbers are for flow control cases only. Flow control activity is down from the previous year, due to the fact that most flow control violators are in the construction industry and construction projects are down due to the economy.

Flow control penalties: Kemper Drywall, Avila Drywall

Our Metro Detective was assigned to the Kyron Horman investigation until August 1.

Legal/Contractual Obligation

Contract with Metro.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$358,344	\$0	\$365,871
Contracts	\$0	\$1,200	\$0	\$1,200
Internal Services	\$0	\$26,246	\$0	\$32,082
Total GF/non-GF:	\$0	\$385,790	\$0	\$399,153
Program Total:	\$385,790		\$399,153	
Program FTE	0.00	3.00	0.00	3.00
Program Revenues				
Indirect for dep't Admin	\$20,134	\$0	\$22,832	\$0
Intergovernmental	\$0	\$385,790	\$0	\$399,153
Total Revenue:	\$20,134	\$385,790	\$22,832	\$399,153

Explanation of Revenues

\$399,153 for a service contract with Metro. This contract funds 1.0 Deputy (Detective) to investigate illegal dumping and dumpsites and 2.0 Corr Deputies to run Inmate Work Crews to clean up the illegal dumpsites.

Significant Program Changes

Last year this program was: #60074, MCSO Metro Services

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Ned Walls

Executive Summary

Domestic Violence (DV) Victim Services & Coordination provides in-person services for 5,600 victims and children, management of grant-funded projects and coordination of multi-jurisdiction government and community responses. Research shows that these core services reduce re-assault of victims, and thus help to reduce violent crime in the county.

Program Description

Multnomah County expends \$11 million in criminal justice costs (jail, prosecution and probation supervision) annually, and DV costs the community another \$10 million in lost wages, health care and other costs. Services funded in this offer include: centralized access and crisis response (24,600 calls); safe emergency shelter or motel vouchers (990 women and children); civil legal advocacy insuring safety after separation (2,800 victims); mobile advocacy and rent assistance (650 women and children); and culturally specific services for Latinas, Russians, African Americans, Native Americans, immigrants/refugees, and sexual minorities (800 women and children). Evidence-based practices include emergency shelters, which reduce re-assault by 50%, and civil legal services, which reduce DV homicides. This program offer also includes grant-funded projects that serve an additional 310 victims and children: services to increase long-term self-sufficiency; services for victims and their children involved in Child Welfare; and DV Enhanced Response Team (DVERT) which is a collaborative response to high risk offenders and their victims. DVERT has reduced recidivism of the high risk offenders in DVERT by 30% and increased victims' safety and their confidence in the criminal justice system. Coordination includes staffing the Family Violence Coordinating Council to provide a forum for collaborative efforts such as training, policy and program development and implementation, and system-wide problem-solving. The 43 member organizations represent the criminal justice system, victim services, health care, batterers intervention, elected officials and others. In addition, the offer supports the development of the Gateway one-stop victim center.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of victims and children served	0	2,240	500	500
Outcome	Number of cases presented for prosecution	0	0	90	90

Performance Measure - Description

✓ **Measure Changed**

Number served includes all clients and their children receiving in-person services provided by CGF, HUD or SHAP funds (ongoing funding).

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$55,753	\$38,493	\$67,060	\$44,707
Total GF/non-GF:	\$55,753	\$38,493	\$67,060	\$44,707
Program Total:	\$94,246		\$111,767	
Program FTE	0.60	0.40	0.60	0.40
Program Revenues				
Intergovernmental	\$0	\$38,493	\$0	\$44,707
Total Revenue:	\$0	\$38,493	\$0	\$44,707

Explanation of Revenues

\$44,707 is from the DVERT Grant. This is the 1st year of a two year grant that funds .40 FTE each of the two years. General Fund Back-fills the .60 FTE.

Significant Program Changes

Last year this program was: #60076A, MCSO Domestic Violence Enhanced Response Team

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jason Gates

Executive Summary

This program is the result of the Executive budget decision to increase services to the Corbett community. MCSO protects citizens residing and/or recreating in unincorporated Multnomah County, including Corbett, by responding to emergencies, patrolling neighborhoods, performing traffic safety duties and providing education. The Corbett Community Resource Deputy will assist the community with emergency preparedness, safety education, and perform general liaison work on behalf of MCSO.

Program Description

MCSO provides 24/7 public safety coverage for the residents living in the unincorporated areas of Multnomah County, including Corbett. Deputies are first responders to any emergency requiring an immediate response. Working with schools, businesses and neighborhood associations, deputies seek to understand community needs and using problem solving skills to assess, investigate, and intervene in criminal and gang related activities. Criminal intervention sometimes results in disruption of the family unit and deputies use social service providers to help stabilize children and families through housing, health, and mental health services. Traffic safety through education and intervention provides safe streets to access commerce and recreation opportunities of the community. This program coordinates the execution of these responsibilities for the Corbett community. A visible public safety system is a critical factor to citizens feeling safe at home, school, work, and play. Evidence through the Bureau of Justice Administration studies shows that community policing is a proven and historical strategy to community safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of community meetings attended by CRO	144	144	150	150
Outcome	Number of incidents responded to in patrol district 50	7,905	8,000	8,258	8,000

Performance Measure - Description

Assumes CRO attendance at three meetings per week or 12/month. The position of Corbett Community Resource Office began in October 2008.

Current year estimate of number of incidents to be responded to in patrol dist 50 based July to December 2009 data and includes self initiated and dispatched incidents.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$120,023	\$0	\$123,328	\$0
Materials & Supplies	\$5,227	\$0	\$4,774	\$0
Internal Services	\$37	\$0	\$0	\$0
Total GF/non-GF:	\$125,287	\$0	\$128,102	\$0
Program Total:	\$125,287		\$128,102	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes**

Last year this program was: #60077, MCSO Corbett Community Resource Deputy
Enhanced citizen patrol program in Corbett was developed to compliment MCSO Patrol efforts in decreasing vehicle break-in crime along the Historic Hwy.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

The Logistics Unit manages the Sheriff's Office fleet operations. This includes procurement and installation of electronic technology for fleet vehicles. This unit oversees maintenance and building modifications for the Sheriff's Office. Additional responsibilities are equipping personnel, processing evidence seized, and controlling agency communication needs.

Program Description

The Logistics Fleet Section is responsible for the acquisition, repair, and maintenance of approximately 180 vehicles, utilizing a variety of vendors including coordination with the County Shops. The Logistics' Evidence Section is responsible for the safe keeping of evidence and the public's property and then returning property to the rightful owner; the unit returns approximately \$25,000 in unclaimed cash to the General Fund annually. Along with the Fleet and Property duties, Logistics ensures that equipment, supplies and uniform needs are met for Public Safety personnel so that they can, then, perform their duties and tasks at an optimal level. They also coordinate radio template upgrades, activation and deletion of Mobile Data Computers & 800 MHz radios with COMNET, a necessary part of the emergency communications within the Portland Metro area. Logistics is an integral support for both the Law Enforcement and Corrections operational functions in the Sheriff's Office. Functions such as fleet, radio and evidence handling are critical to operations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of evidence exhibits received, processed and bar-coded	10,435	8,900	9,800	10,000
Outcome	Number of cases closed and disposed	2,873	0	3,370	2,200
Output	Number of uniform requisitions/invoices reconciled	557	0	750	600

Performance Measure - Description

New measures are listed which better reflect work performance

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$356,451	\$0	\$262,661	\$0
Contracts	\$1,066	\$0	\$1,082	\$0
Materials & Supplies	\$8,800	\$0	\$10,201	\$0
Internal Services	\$605,298	\$0	\$565,863	\$0
Total GF/non-GF:	\$971,615	\$0	\$839,807	\$0
Program Total:	\$971,615		\$839,807	
Program FTE	4.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

✓ Significantly Changed

Last year this program was: #60016, MCSO Logistics Unit

In order to meet constraint, 1.0 Operations Administrator FTE was cut from this program.

Lead Agency: Sheriff
Program Offer Type: Support
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

Auxiliary Services support Corrections and Law Enforcement staff, arrestees, pre-trial inmates, sentenced offenders, other agencies and the public. The Auxiliary Services Unit is responsible for the MCSO Hassalo Warehouse operation, receiving/distribution, purchasing, and contracts and requisitions for inmate commissary.

Program Description

A Buyer facilitates the purchase of items in an expeditious and cost effective manner, while working with Central Purchasing as needed. Receiving/distribution of items is routed through the Hassalo Warehouse. Deliveries to nine MCSO facilities are required daily or bi-weekly. Purchasing, warehousing and receiving/distribution functions ensure that items utilized by MCSO are procured in a fiscally responsible manner and with the safety and security of staff and inmates as the highest priority.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total dollar value of purchase orders placed	1,383,461	1,400,000	3,059,320	3,000,000
Outcome	Total number of delivery stops made	2,873	2,800	2,916	3,000

Performance Measure - Description

Legal/Contractual Obligation

Oregon Jail Standards:
Commissary: G03.01.00, G03.01.01, G03.02.00, G03.02.01, G03.02.02, G03.02.03, G03.02.04, G03.03.00,G03.03.01,G03.03.02

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$636,450	\$0	\$801,601	\$0
Contracts	\$533	\$0	\$541	\$0
Materials & Supplies	\$15,256	\$0	\$14,443	\$0
Internal Services	\$165,298	\$0	\$122,976	\$0
Total GF/non-GF:	\$817,537	\$0	\$939,561	\$0
Program Total:	\$817,537		\$939,561	
Program FTE	6.16	0.00	7.77	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60017, MCSO Procurement & Warehouse

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

Auxiliary Services support Corrections and Law Enforcement staff, arrestees, pre-trial inmates, sentenced offenders, other agencies and the public. The Auxiliary Services Unit is responsible for inmate property and laundry. Services provided to inmates include storage of personal property/clothing/funds, laundry distribution and sewing services.

Program Description

Secure storage of inmate property/clothing/funds starts with accurate verification of all items inventoried at booking on a 24/7 basis. Additional property responsibilities include bail checks, property and money releases and preparation of all out-of-county transports through MCSO facilities. Clean laundry and linen products are provided to inmates bi-weekly. Sewing services are provided to mend and prolong the life of inmate jail clothing and alterations to staff uniforms.

Property staff ensures inmates' personal possessions are stored in a secure and respectful manner and that all funds associated with an inmate are accounted for.

The Property Unit interacts with the US Marshal's, Immigration and Customs Enforcement (ICE), the Northwest Shuttle System, all Oregon counties, attorneys, Courts and the public.

Laundry ensures that inmates are provided with clean clothing/linen and inmates learn job skills by working in the laundry. Laundry services are also provided to Juvenile Detention and Traditional Project's Warming Center.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Pounds of clean laundry processed for inmates	1,368,994	1,300,000	1,252,293	1,270,000
Outcome	Total paid claims regarding lost/missing inmate property	7	8	6	6
Outcome	Total bookings/releases processed by Property	70,005	70,000	73,624	73,800

Performance Measure - Description

Legal/Contractual Obligation

Revised Statutes: Property: 133.455, 169.076 Laundry: 169.076, 169.077 Property/laundry services are mandated and must be provided regardless of number of inmates incarcerated. Oregon Jail Standards

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,978,869	\$0	\$1,943,133	\$0
Materials & Supplies	\$197,179	\$0	\$127,935	\$0
Internal Services	\$323,412	\$0	\$218,200	\$0
Total GF/non-GF:	\$2,499,460	\$0	\$2,289,268	\$0
Program Total:	\$2,499,460		\$2,289,268	
Program FTE	21.00	0.00	20.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was: #60018A, MCSO Property & Laundry

Lead Agency: Sheriff
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: David Rader

Executive Summary

The Inmate Welfare Fund (IWF), overseen by Sheriff's Command Staff and civilian members, provides services to arrestees, pretrial inmates and sentenced offenders including banking, commissary and phone service. Through the profits of commissary items, telephone usage and other sources, IWF provides direct services and products that otherwise might not be funded for the benefit of the inmates. The Commissary Unit is a self-sustaining program which draws no revenue from either the IWF or the General Fund.

Program Description

The IWF trust fund provides an in-house banking system that enables inmates to safely deposit funds and utilize these funds for numerous purposes, including, but not limited to the purchase of commissary items. The revenues from commissary and other services provide revenue to the IWF, which in turn allows the IWF to offer additional services including chaplains, recreational items, and tools for social and educational development and assisting inmates who are indigent. The IWF is fully funded by profits from the inmates, for the inmates. Commissary, which is part of the IWF, successfully provides culturally compatible products to inmates at competitive pricing. Furthermore, these profits pay for the jail chaplaincy program which meets prisoner needs regarding religious expression and legal requirements, and contributes to housing tranquility.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of commissary orders filled for inmates	65,235	65,000	53,984	55,000
Outcome	Total dollars of commissary sales	800,963	800,000	699,001	750,000

Performance Measure - Description

Legal/Contractual Obligation

Charter 6.50(1)

Operational Procedures 06.106.010 – 06.106.088

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$383,613	\$0	\$339,976
Contracts	\$0	\$1,024	\$0	\$1,024
Materials & Supplies	\$0	\$313,221	\$0	\$317,555
Internal Services	\$0	\$52,142	\$0	\$58,098
Total GF/non-GF:	\$0	\$750,000	\$0	\$716,653
Program Total:	\$750,000		\$716,653	
Program FTE	0.00	4.34	0.00	3.73
Program Revenues				
Indirect for dep't Admin	\$39,143	\$0	\$40,993	\$0
Fees, Permits & Charges	\$0	\$750,000	\$0	\$716,653
Total Revenue:	\$39,143	\$750,000	\$40,993	\$716,653

Explanation of Revenues

\$716,653 in Commissary Sales to the inmates. This calculation is based on the actuals of the first 6 months of FY 2011.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #60019, MCSO Inmate Welfare & Commissary

Last year's Program Offer combined Inmate Welfare and Commissary. This year, Inmate Welfare and Commissary are offered as two separate Program Offers.

Lead Agency: Sheriff

Program Contact: Ned Walls

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: One-Time-Only Request, Backfill State/Federal/Grant

Executive Summary

This program provides for investigation of unexplained deaths, physical injury, criminal mistreatment, sexual abuse, and sexual exploitation cases involving children under the age of eighteen when a family member is involved, or children under the age of fourteen if a non family member is involved.

Program Description

The Countywide Investigation program funds the Sheriff's Office participation in several inter-agency teams. These teams are able to pool resources and leverage personnel for more effective results. The Child Abuse Team (CAT) detective is part of a multidisciplinary approach to supporting the safety of children in our community. This detective position was previously funded by a two year grant which expires at the end of the current fiscal year (June of 2011).

The Multnomah County Sheriff's Office detective works as part of a team, investigating child abuse allegation cases. Cases investigated can be of physical abuse, neglect, mental abuse, child abandonment, threat of harm, sexual abuse and child fatalities.

The primary purpose of the Multnomah County Child Abuse Team is to provide for the protection of the children of Multnomah County, by enhancing comprehensive services to the victims of child abuse. This is accomplished by establishing and maintaining a participation in a county multidisciplinary team (MDTs). The Multnomah County Child Abuse Team provides a coordinated community-wide response to child abuse and neglect. It is the intention of the Child Abuse Team to maintain community partnerships with community programs that provide a child friendly environment by professionals who are well trained in risk assessments, the dynamics of child physical and sexual abuse, neglect, legally sound and age appropriate interviewing and age appropriate investigatory techniques. Services include assessment, advocacy and treatment to children who are victims or alleged victims of child abuse in Multnomah County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total cases investigated	0	0	35	45
Outcome	Total cases cleared	0	0	33	40

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$120,023	\$118,000	\$0
Materials & Supplies	\$0	\$7,173	\$0	\$0
Total GF/non-GF:	\$0	\$127,196	\$118,000	\$0
Program Total:	\$127,196		\$118,000	
Program FTE	0.00	1.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$127,196	\$0	\$0
Total Revenue:	\$0	\$127,196	\$0	\$0

Explanation of Revenues

Significant Program Changes

Last year this program was:

PROGRAM INFORMATION BY DEPARTMENT

Health Department

Library

Nondepartmental

(this page intentionally left blank)

Table of Contents

Understanding Program Offers	3
What Makes a Good Program Offer	3
Program Offer Description.....	4
<i>Performance Measures</i>	4
<i>Legal and Contractual Mandates</i>	5
<i>Program Costs</i>	5
<i>Explanation of Revenues</i>	5
<i>Significant Program Changes</i>	5
Types of Programs.....	6
<i>Administration</i>	6
<i>Support</i>	6
<i>Operating Program</i>	6
<i>New/Innovative</i>	6
<i>Program Alternative or Reconstruction</i>	6
<i>Internal Service</i>	6
<i>Revenues</i>	6
Other Important Notes	7
<i>Characteristics of Program Offers</i>	7
<i>Scaled Program Offers</i>	8

(this page intentionally left blank)

Understanding Program Offers

This volume contains the program offers submitted by departments and funded in the budget. Each section is separated by department/division and contains the following items, in order:

- An introduction to the department along with budget trends and a division summary
- Division narrative including significant changes by division
- A list of all of the program offers in the department
- The department's individual program offers (in numerical order)

Program offers form the basis for County's budget process. They constitute a department's budget request and narrative budget, and provide the information that the Board of County Commissioners uses to select programs that will best serve the community.

"Nothing astonishes people so much as common sense and plain dealing."
~Ralph Waldo Emerson

What Makes a Good Program Offer

A good program offer explicitly shows the relationship between the program and the desired results for services. Program offers should:

- Describe how they will make a significant contribution to the services indicated.
- Show why the County's spending on this program is effective – the 'bang for the buck'.
- Show evidence the program can deliver and measure its results
- Give performance measures that accurately track the program's contributions.
- Link the offer to the policy direction/frameworks.
- Describe program activities in layperson's terms.

Program offers are not about funding programs because these programs exist – they are about outcomes. They emphasize meeting the County's goals, not preserving the government status quo. The following describes the configuration of each program offer and the major types of information each should contain.

Program Offer Description

In Multnomah County's budget, a "program" is an organizational unit that provides services to the public or to other County departments or divisions. Its description should briefly and clearly explain the activities encompassed in the program offer. If the offer represents a change in current practice (a reorganization or change in staffing levels, service hours, etc.), it should briefly describe the nature of that change. The description should describe how the program will support the strategies outlined for the department or in known County policy frameworks. It should cite research, experience, or logic to convincingly make the case. If it is a new program, it should note how the department created its costs.

"I have no data yet. It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories instead of theories to suit facts."

~Sir Arthur Conan Doyle, Sherlock Holmes

Performance Measures

Every program offer includes a minimum of two and up to four performance measures which indicate the level of service that the County can expect to receive if this program is selected. Two types of measures are required; the output which represents the volume of work and the outcome which represents the measurable results of that work. For example, a hypothetical addictions treatment program for abused teenage girls might report the number of teenage girls who entered and received treatment (output), and the percentage of teenage girls who were clean and sober and completed their treatment plan upon exit (outcome).

Departments also have the option of including additional types of measures to better illustrate a program's performance. These can include resources other than staffing or finances (inputs), measures of the quality service that's delivered, and measures of service efficiency in terms of cost or time. Using the addictions treatment example above, inputs might be reported as the number of treatment beds available to serve abused teenage girls. Quality could be reported as the percent of teenage girls that rated counseling staff as engaging and supportive, and efficiency might be reported as the cost to the county for each successful treatment completion.

The performance measures are organized in a uniform table. The table identifies the type of measure, the definition, and several cells to report the results. The cells present program history where available, annualized estimates of the current service level (what's being delivered at the time of printing), and the anticipated target service level for the upcoming year if the program is selected. Additional supporting information, such as explanations as to notable changes in a program's performance, are located in the description section below the table.

Legal and Contractual Mandates

Many program offers will be constrained by legal or contractual mandates. If a program offer is affected by a mandate, the mandate and its authorizing document (a statute, contract, etc.) should be noted.

Program Costs

This area should show the cost to the County of providing the program, as well as the revenues generated by the program for its support. These costs include personnel, contracted services, materials and supplies and internal services.

Explanation of Revenues

This section explains how non-General Fund revenues or General Fund fee revenues were estimated. Revenue estimates should clearly demonstrate the reasonableness of the estimate.

Significant Program Changes

This section details significant programmatic changes that affect the program—not financial changes up or down. Such changes might include the following information:

- Increases or decreases in the scope or level of services
- Increases or decreases in net personnel resources (FTE's)
- Revenue increases or decreases
- How this change affects other departments and/or service delivery programs.

In this section you will find a link from this years program offer to its predecessor, if applicable. Note that program offer numbering can change between fiscal years.

Types of Programs

Program offers were categorized based on the “type” of services they deliver. Program offers fall into one of the following groups:

- Administration
- Support
- Operating Program
- New/Innovative Program
- Program Alternative/Reconstruction
- Internal Service
- Revenue

Administration

Department- or division-level management and related expenses (i.e. office space, supplies, telephones, etc.) Direct program supervision is considered to be a part of the operating program (NOT administration), and could be included in the operating program’s offer.

Support

An activity in a department that provides services directly to some or all operating programs within a department. Examples include the Health Department’s pharmacy, which supports the various health clinics; the Library’s Technical Services, which maintains the Library’s materials and catalog system-wide; or the District Attorney’s Human Resources unit.

Operating Program

An “on the ground” activity of the County. Includes front-line supervisors/ program managers with specific responsibilities for particular operating programs. An example would be the Health Departments Primary Care Clinics.

New/Innovative

“On the ground” or support activity the County currently does not perform.

Program Alternative or Reconstruction

A program that has been or is currently operated by one or more County departments that is proposed to be operated in a different way, by different providers, or with different business models.

Internal Service

Programs that support Countywide operations. Examples of these types of programs would be Fleet or Information Technology services.

Revenues

These programs are used to budget discretionary (primarily General Fund) revenues at the fund level. Program revenues are budgeted within the applicable program offer.

Other Important Notes

Characteristics of Program Offers

Reading through the program offers, one should keep in mind:

- Program Offer characteristics (backfill and offers requesting one time only resources or those denoted as advancing the Climate Action Plan)
- The way in which program offers are scaled

Backfill - Backfill is defined as “discretionary dollars (General Fund) applied to a program that formerly was funded by a grant, state, or other dedicated funding source. Explicitly identifying backfill allows the Chair and the Board to decide to partially or fully backfill expiring grants, state or federal funds with General Fund dollars.

One Time Only Resources - In most budget years, the County has a varying amount of one-time-only funds. These funds will not be available in the following years and thus should be spent on projects that do not have or have minimal ongoing expenses.

Measure 5 Education Offers - Multnomah County has General Fund revenues which are not derived from real property taxes. These revenues can be expended on educational services without violating the Constitutional limitation on spending real property tax for educational services. In order for the County to easily demonstrate that it has complied with the Constitutional limitation on spending for “educational services,” departments can designate such programs so that they may be funded by non real property tax revenues.

Climate Action Plan - In 2009, Multnomah County adopted the Climate Action Plan (CAP), a comprehensive framework for reducing greenhouse gases and preparing County operations and the community for climate change impacts in the region. If a program contributes toward achieving a Climate Action Plan goal, the check box for Climate Action Plan (CAP) is marked on the program offer. The program offer will also include a description of the particular action the program addresses in the “program description” text box in the program offer.

Scaled Program Offers

Program offers represent discrete increments of service and many County programs can deliver services at varying levels. For example, an Alcohol and Drug Treatment Program may be able to offer 100, 150 or 200 beds. Departments were asked, when appropriate, to provide decision-makers with the option to choose from those service levels. Looking at scaled program offers, one should consider:

- The Base Level of Service - Program "A" is the base level of service that can be provided while still delivering the expected results. In the example above, the base level of service would be 100 beds.
- Increments of Service - Program "B and beyond" represent incremental levels of service that buy additional outcomes. In the A&D treatment example, one increment could be 50 additional beds, and another, separate increment could be 100 additional beds.

Department Overview

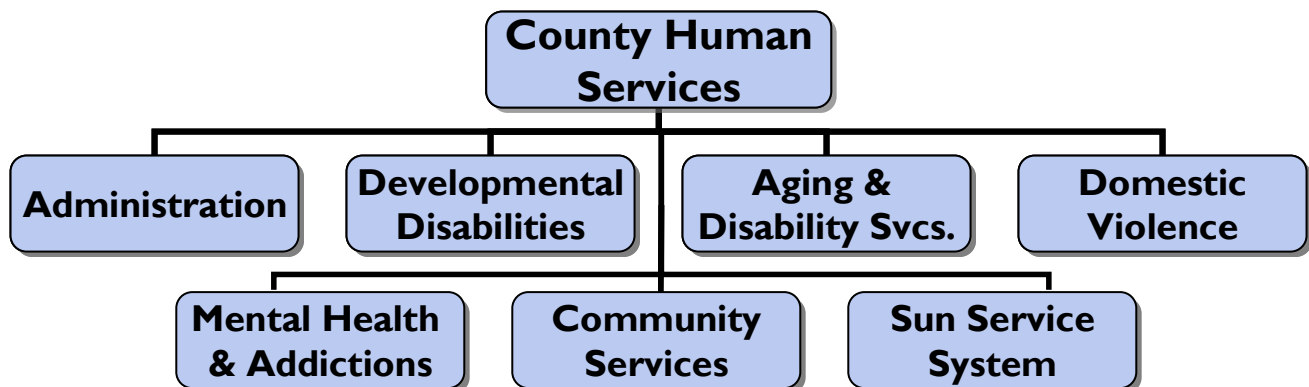
The Department of County Human Services' mission is to enhance the quality of life for individuals and families with a vision of safe, healthy, caring and diverse communities where hope, independence, learning and opportunity prevail for all.

With a budget of over \$215 million and 688 employees, the department is the primary funder and provider of social services in Multnomah County for families in poverty, homeless families, homeless youth, survivors of domestic violence, low income seniors, people recovering from mental illness and addiction and people with disabilities.

The department has long-standing collaborations with many non-governmental organizations, other local governments and community advocates. The department is the managing partner for the Schools Uniting Neighborhoods collaboration to provide wraparound services and enrichment for school-age youth, many of whom live in poverty.

The Department of County Human Services serves as the Area Agency on Aging, the Local Mental Health Authority, the Mental Health Organization under the Oregon Health Plan and the designated Community Action Agency for Multnomah County. The department is responsible for developing systems of care, leading services development, and coordinating and linking services for the county's most vulnerable and poorest residents.

Our work is accomplished through seven divisions: Administration, Aging and Disability Services, Mental Health and Addiction Services, Developmental Disabilities Services, Schools Uniting Neighborhoods (SUN) Services System, Community Services, and the Domestic Violence Coordinator's Office.



Budget Overview

The Department of County Human Services has an FY 2012 budget of \$215.1 million, an increase of \$2.1 million from the FY 2011 Adopted budget. DCHS' General Fund budget increased \$3.6 million to \$51.3 million in FY 2012. The increase has gone to expand services for some of the County's most vulnerable citizens, including school-age youth, seniors and adults with disabilities, veterans, and the homeless. The increase is primarily through these new program offers:

25032 - Gatekeeper Outreach - Identifying Vulnerable Adults: Trains community members to reach out to vulnerable seniors and help link them with County services.

25111C - Rapid Re-Housing Initiative: Helps the homeless to rapidly access housing to keep them from remaining homeless.

25114B - Bridges to Housing - Final Stabilization: Expands services to previously homeless populations to help them remain housed.

25133E - Short-Term Rent Assistance: Helps prevent homelessness through short-term rent assistance.

25139B - Action for Prosperity: Assists impoverished households to find stable employment, housing, and education or job training.

25145A and B - SUN Community Schools: Expands SUN Schools to David Douglas HS, Reynolds School District, and Gresham-Barlow School District.

DCHS' Fed/State budget decreased \$3.1 million, from \$122.4 to \$119.3 million between FY 2011 and FY 2012. Much of this reduction represents changes the State made in Fall of 2010 to balance their budget after revenues came in lower than expected. Most reductions were made in Developmental Disabilities and in Aging and Disability Services programs.

DCHS' budget for Verity, the County's mental health insurance program funded by the state, increased by \$1.5 million between FY 2011 and FY 2012, with planned revenues of \$44.4 million. This increase is largely due to a new state initiative for adults receiving residential treatment and supported housing for mental illnesses that was created during the year in FY 2011.

Budget Trends*		FY 2011	FY 2011	FY 2012	
	FY 2010	Current	Adopted	Adopted	
	Actual	Estimate	Budget	Budget	Difference
Staffing FTE	697.72	665.76	709.15	688.37	(20.78)
Personal Services	\$56,544,177	\$59,961,498	\$63,477,809	\$62,693,704	(\$784,105)
Contractual Services	130,097,531	133,993,199	133,764,705	135,327,418	1,562,713
Materials & Supplies	13,800,638	14,366,149	15,740,036	17,019,526	1,279,490
Capital Outlay	85,877	40,000	40,000	15,000	(25,000)
Total Costs	\$200,528,223	\$208,360,867	\$213,022,550	\$215,055,648	\$2,033,098

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

The Department is making significant progress in many areas while case loads and demand for services continue to increase.

The long-awaited 16 bed Mental Health Crisis Assessment and Treatment Center will open in spring 2011. Its completion creates an alternative to jail and hospitalization for individuals experiencing a mental health crisis.

More than 6,570 victims of domestic violence and their children received shelter, counseling and other services.

Aging and Disability Services (ADS) Long Term Care diverted 435 people from nursing facilities costing \$6,563 a month to community care at \$1,490 a month. Eighty-nine percent of the clients receiving interventions from the ADS Multi-disciplinary Team showed improvement in their living situation.

The SUN Service System's newly initiated Child and Family Hunger Relief Program allowed SUN Community Schools to extend the number of weeks they served lunch throughout the summer - several sites served lunch for the entire 11 weeks of summer vacation. A total of 37,000 meals were served over the summer, and this effort leveraged \$300,000 of federal nutrition dollars through our six school district partners.

In Community Services the Rapid Re-Housing Initiative (RRI), an expansion of the successful 30 Families in 30 Days pilot, was funded with one time only contingency funds and implemented in January 2011. The department hopes to achieve similar success with RRI as achieved by the 30/30 pilot where at three month follow up (nine months after program start) 94% of families were still housed, 40% were self-sufficient and the rest were receiving some rental subsidy through funding other than 30/30 funding.

Our greatest challenge is the potential for federal and state revenue reductions as approximately 74% of the Department's budget is from federal and state sources. Reductions in these funds will impact our ability to sustain services and continue to achieve our goals. We are following the legislative session very closely and will need to re-evaluate our financial position after we know the impact of the state budget, most likely in the fall.

Diversity and Equity

The Department of County Human Services (DCHS) has examined issues of equity in our practices and outcomes over the last year and has launched a set of focused strategies to address key disparities that exist in the department. Department Leadership, the DCHS Diversity Committee and the DCHS Managers of Color are working closely together to ensure that we are meeting our expectation that DCHS is an equitable workplace that produces strong outcomes for everyone we serve.

Communities of color are disproportionately impoverished with often chronic lack of access to higher education, employment and housing. County general funds are the primary funding available for culturally specific services and the department has prioritized preserving culturally specific services in this budget.

DCHS Diversity Committee launched a poster series featuring photographic portraits of some of DCHS staff and the Department's important messages about diversity. The posters are displayed throughout all DCHS buildings and work sites. To stimulate conversation across the Department about diversity and equity we used the new poster series as launching point to have diversity "Short Talks" in all unit meetings.

Over the past two years, approximately 75 departmental leaders have completed an intensive diversity curriculum called "Building Partnership Across Difference." The department will continue to offer this experiential learning opportunity to more staff in the coming year.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Administration	\$3,978,516	\$1,984,059	\$5,962,575	41.50
Developmental Disabilities	2,117,962	21,547,082	23,665,944	109.90
Aging and Disability Services	7,819,780	35,436,524	43,256,304	310.45
Domestic Violence	2,252,908	1,244,688	3,497,596	7.50
Mental Health & Addiction Services	15,925,492	82,048,218	97,973,710	170.05
Community Services	10,887,439	20,340,545	31,227,984	32.50
Sun Service System	8,381,766	1,090,669	\$9,472,435	16.47
Total County Human Services	\$51,363,863	\$163,691,785	\$215,055,648	688.37

Department Administration

The Department of County Human Services Administration provides leadership, vision and policy direction to the service divisions.

The Director's Office provides overall leadership for the department. The office meets regularly with service divisions, sets policy, addresses issues of cultural competency, communicates internally and externally about programs, researches and evaluates programs, takes the lead role in directing service delivery and serves as the mental health authority.

Human Resources (HR) supports more than 700 departmental employees. HR addresses recruiting, hiring and retention issues; workforce planning; management; job performance issues; and labor relations.

Business Services provides the administrative, financial and business functions of the department including development, management and oversight of the department's budget; accounts receivable and payable; purchasing; facilities coordination; and grants management. It also ensures that the department is in compliance with all county, state and federal policies. The Contracts Unit coordinates procurement and contracting functions for the department. The unit ensures implementation and compliance with all county contracting and procurement policies since the majority of funds administered within the department are contracted out to community partners.

Significant Changes

As an administrative reduction necessary to meet County General Fund constraint, a 1.00 FTE Research and Evaluation Specialist position was eliminated. This change will reduce our oversight of evaluation best practices and capacity for performance measurement and reporting.

Developmental Disabilities Service Division

The Developmental Disabilities Services Division (DDSD) serves over 4,200 people in Multnomah County. These are people with intellectual and physical disabilities diagnosed during the developmental years, prior to the age of twenty-two. DDSD provides case management service linking consumers and families to available resources in the community, and where eligible, to Medicaid funded residential, employment and brokerage services. The goal is to assure that every person is safe, healthy, integrated into their community, and personal life choices are respected and honored.

DDSD is the host for Region One, a five-county regional crisis diversion program for people with developmental disabilities who meet certain crisis criteria. The program provides crisis residential placement, but is primarily focused on providing behavioral and situational assessment and support so people can continue to be served in their current home. The partner counties are Clackamas, Clatsop, Columbia and Washington.

DDSD will continue in FY 2012 to do outreach to the under represented and marginalized families and consumers with developmental disabilities. The importance of case management in assisting these families continues to be the subject of research (National Association of Social Workers) and cannot be over stated. Case management is the cornerstone for change as it links families to community advocates, food banks, legal support, and Medicaid services.

Significant Changes

Significant Changes include:

A 10% reduction in our state local administration funds, a 10% reduction in regional crisis funds, a 13% reduction in case management funding and elimination of all quality assurance funds. This resulted in a reduction of 19.90 FTE (refer to significant program changes in program offers 25010, 25012, 25013, 25014, 25015, 25016). The impact is a reduced level of administrative support to case management, an increase in case loads by 10 clients per case manager, limited ability to monitor contracted services, and reduction of clients accessing behavioral consultation to 60 clients.

Additionally, Family Support services were eliminated, and there were reductions to the following client services: a reduction of 15% in monthly service rate for Children In-Home-Services, and a 6% reduction in service rates for 24 hour residential, supported living, child foster care, transportation and vocational/alternative to employment. There was also a 3.5% service rate reduction in crisis service rates. This has impacted client services by diminishing the level of staffing contracted agencies provide, limited access to crisis services and reduction in families access to respite care and behavior consultation.

Aging and Disability Services

Aging and Disability Services Division (ADS), the county's Area Agency on Aging and Disability, helps the county's 200,000 older adults and people with disabilities to live as independently as possible by linking them to a wide range of quality services that meet diverse needs and preferences. ADS assists an increasing number of veterans with disabilities and helps family caregivers obtain the resources they need. The division is now seeing the predicted increase in the aging population, particularly the over-65 cohort and seniors over 85, in need of long term care supports to remain independent.

A key goal is to reach seniors and people with disabilities and their families as early as possible to help them plan for their changing needs to maintain the best health and independence possible. National studies have shown that assuring easy access to information and options, as early as possible, allows seniors and people with disabilities to stay independent and/or transition to community settings more quickly avoiding prolonged nursing facility stays.

ADS complete the transformation of the information and assistance services in accordance with the Aging and Disability Resource Center (ADRC) model, a national best practice. ADS was awarded grants to implement a number of evidence based practices that emphasize prevention and promote healthy aging. The division was selected to participate in a national technical assistance training on strategic, business and resource development that will help develop an equity framework as a foundation for ADS operations.

Significant Changes

Our Aging and Disability Resource Center (ADRC) is entering the implementation phase and corresponding organizational transformation is scheduled for completion within two years in alignment with the upcoming statewide Department of Human Service (DHS) mandate. The ADRC is a highly visible, trusted source for unbiased information and assistance and offers decision support for seniors and people with physical disabilities, their families and caregivers to assist them in determining what care options best fit their needs and preferences.

Service delivery for program offer 25021 Multnomah Project Independence (MPI) is being restructured to consolidate case management within the division and integrate more closely with other county programs to achieve better connections to benefits and services available. Programmatic efficiencies and focus on short-term intensive case management and greater self-management will provide county General Fund savings.

Over the coming year, ADS will complete implementation of the Community Living Program serving non-Medicaid clients and the Veterans Home and Community Based Services program which will give veterans new benefits and community based care options.

Domestic Violence

The Multnomah County Domestic Violence Coordination Office (DVCO) provides leadership, consultation and technical assistance in the development of effective, state-of-the-art responses to domestic violence (DV). DVCO manages county, state and federal funds for victim services, leads, facilitates the development and implementation of collaborative projects, and assists in the procurement of resources for those projects. Collaborative projects led by DVCO include DV Enhanced Response Team (DVERT), assistance to victims and their children involved in the Child Welfare system (Safe Start), transitional housing projects and the Defending Childhood Initiative to develop a strategic plan for responding to children exposed to violence.

The County has built a multi-disciplinary, multi-jurisdiction, coordinated system that responds to victims and perpetrators: 5,000 victims receive community-based in-person services, 2,000 receive District Attorney-based services, and 30,000 receive assistance by phone. Over 4,000 offenders are jailed, 1,400 are prosecuted, and 1,000 are supervised by Department of Community Justice.

Despite these efforts, DV remains a significant and growing problem: in 2010, DV-related homicides doubled compared to 2009 and there were significant increases in the number of calls to crisis lines and shelters in 2010. Coordinated and collaborative efforts to more effectively respond to the highest risk cases continue throughout the system.

Significant Changes

There are no significant programmatic or budget changes in the FY 2012. However, two events occurred in 2011 which will impact the division going forward:

1. The DV Coordinator announced her retirement (as of March 2011) and her replacement should be in place by the end of FY 2011.
2. DCHS received a Defending Childhood Grant from the Department of Justice, one of eight demonstration projects nationally. This collaborative effort will complete strategic planning in FY 2011. It is expected that additional federal funding will be awarded to Multnomah County in FY 2012 to continue implementation of the strategic plan. DVCO has engaged a wide range of community partners and county programs including schools, culturally specific community providers, law enforcement, state child welfare, Mental Health and Addiction Services (MHASD), and other agencies that serve children.

Mental Health and Addiction Services

The Mental Health and Addiction Services Division's (MHASD) mission is to build and maintain high quality, accessible and culturally competent systems of care for children, youth and adults with a mental illness or addiction. Our continuum of services ranges from prevention in early childhood settings to treatment for school-aged and transition-age youth as well as adults and seniors.

Multnomah County serves both a large population base and a large proportion of individuals with a severe mental illness, including a higher proportion of individuals with schizophrenia and other psychotic disorders (21% of mental health services) than the state average (17%). Multnomah County also serves a disproportionately large number of adults whose mental illness is severe enough to require residential care in the county's 45 residential treatment homes and licensed facilities, for a total of 390 beds. According to the State of Oregon Data Book, 11% of adults and 18% of youth in our county reported having a major depressive episode in the past year. The percentage of county residents aged 12 or older abusing alcohol is higher than the state percentage.

MHASD has built a system of care that all of our citizens can access whether they are uninsured or are one of the 100,000 enrolled in Verity, the county's mental health organization for Oregon Health Plan (OHP) members. Our 24/7 crisis services are available to anyone in our community in need of assistance.

Significant Changes

The Early Assessment and Support Alliance (EASA), in its third year of operation, has shown a 90% reduction in hospitalization for youth and young adults, aged 15 to 25, enrolled in this innovative prevention program. EASA graduated its first class in summer 2010.

Multnomah County accepted responsibility for operating School-Aged Wraparound as of July 1, 2010. In December 2010, MHASD procured a provider to operate the Crisis Assessment and Treatment Center. Telecare Corporation was selected and the center will open in late spring 2011.

The State of Oregon implemented the Adult Mental Health Initiative (AMHI) state-wide. The goal of this initiative is to move individuals with severe mental illness from structured and long-term care, such as state hospital and residential facilities, to independent community settings with appropriate wraparound supports.

In accord with federal and state health care reform, MHASD is working with the county Health Department, OHP physical health plans and community treatment providers to continue building the infrastructure necessary to deliver integrated health care that meets the needs of those we serve.

In 2010, Multnomah County piloted a client survey tool that allows us to measure and compare client treatment outcomes system-wide. We can make improvements to our system of care based on these outcome data: one of the goals of state and federal health care reform.

Community Services Division

The Community Services Division's mission is to align services in order to create systems of support that impact poverty and increase academic success. Services are organized into three areas: Energy; Homelessness and Housing; and Anti-Poverty/Prosperity. A variety of services and supports are provided to 27,555 of the approximately 70,000 county households who meet 200% of federal poverty guidelines. This is achieved through a mix of contracted services provided by non-profit social service organizations, direct services provided by county staff, and involvement with community and cross-jurisdictional initiatives. The division is the Community Action Agency for Multnomah County.

Forty-five percent of Portland households pay more than 30% of their monthly income for housing - are cost burdened. Workers with a full-time, minimum wage job cannot afford apartments of any size at fair market rates in the metro area without being cost burdened. County unemployment rates continue to remain high. Twenty-five percent of county children under the age of 5 live in poverty, with children of color represented at three times the rate of Caucasian children. This is the environment in which the division works and current need for services far outstrips available resources. The division's mission is to provide innovative and strategic thinking, leadership, action, and investment in economic development if our ability to exist and prosper as a caring community is to be preserved.

Significant Changes

Systems Alignment include: beginning the next phase of Action for Prosperity II; continuing work on the 10 Year Plan to End Homelessness in collaboration with Portland Housing Bureau and HAP; reorganizing a number of Division program offers related to housing and homelessness in order to more clearly portray identified systems of care.

Innovations include: expanding the 30 Families in 30 Days pilot into the Rapid Rehousing Initiative which has been funded to serve 70 families in FY 2012; developing a full system of care for commercially sexually exploited children; implementing the Promise Neighborhood model for African-American and Latino youth as a part of the youth gang violence prevention.

Efficiencies included: reduction of 5.00 FTE through job reassignments to improve Weatherization Program client service; reduction of approximately \$250,000 in general fund supported IT costs by accessing grant funds; reduction of approximately \$112,000 in costs to the Multnomah Treatment Fund (MTF) through the Homeless Benefits Recovery Project, allowing MTF to serve additional uninsured members of the community living with mental illness.

Additional funding for Short-Term Rent Assistance provided to match increased HAP funding and leverage city general funding; to meet county commitment, Bridges to Housing services fully funded to serve 139 homeless families.

SUN Service System

The SUN Service System Division has three main areas of effort: contracting for services that promote academic success and family self sufficiency through the SUN Service System; program delivery and service coordination through the Bienestar Social Service program at the Baltazar Ortiz Center; and management of data collection, reporting and evaluation activities.

As a service delivery system, the division contracts for a continuum of school-based and community-sited services that support student success and family self-sufficiency. Services include 64 SUN Community Schools, youth case management, early childhood supports and anti-poverty/prosperity services for families. An important emphasis in the SUN SS is on partnership development and collaboration; administrative staff engage in many such activities in order to align services, build partnerships and strengthen the system. Staffing for the SUN Service System Coordinating Council, its workgroups, and program development in four key program areas are examples of these efforts. The Bienestar Social Service program is an important gateway into an array of services for Multnomah County's Latino community. Staff at Bienestar coordinate resources and services on site, provide intensive case management for families and triage hundreds of requests for assistance. Finally, data collection, technical assistance, reporting and program evaluation functions are implemented across both the SUN SS and the Community Services divisions.

Significant Changes

The SUN SS has not undergone any major changes in the past year; likewise, none are planned for FY 2012. A few new or redesigned efforts of note:

1. In FY 2011, the new Child and Family Hunger Relief Program is allowing SUN Community Schools to significantly decrease hunger and food insecurity in over 20 SUN neighborhoods. 58,000 additional meals will be provided in FY 2011 through extended summer lunch days, non-school days and weekend food pantries. In FY 2012, we estimate that the project will provide over 100,000 meals. The project leverages approximately \$300,000 of federal nutrition dollars through 6 school district partners.

2. In the past year, in coordination with Mental Health and Addiction Services Division, SUN SS shifted the focus of its Alcohol, Tobacco and Other Drug services for youth to increase prevention services. This focus complements the treatment services newly available through Oregon Health Plan and contracted treatment beds available through Addictions.

3. In FY 2012 the program anticipates beginning a SUN Community School at David Douglas High School - the largest high school in the state. Anticipated funding is as follows: the City of Portland is planning to contribute \$100,000, the County \$25,000 and the School District \$10,000. This layered funding contribution reflects the commitment from SUN's system partners to jointly expand SUNCS.

County Human Services

fy2012 adopted budget

Department of County Human Services

The following table shows the programs that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Department Administration					
25000	Director's Office	\$628,925	\$441,875	\$1,070,800	4.00
25001	Human Resources	386,034	368,636	754,670	6.00
25002	Business Services Unit	2,055,731	1,080,782	3,136,513	21.50
25003	Contracts	907,826	92,766	1,000,592	10.00
Developmental Disabilities Services					
25010	DD Administration and Support	686,461	1,574,398	2,260,859	14.00
25011	DD Systems, Contracts and Budget	432,189	8,312,166	8,744,355	8.00
25012	DD Services for Adults	0	2,595,243	2,595,243	26.00
25013	DD Services for Children	320,021	3,219,948	3,539,969	34.80
25014	DD Abuse Investigations	235,309	479,603	714,912	7.00
25015	DD Monitoring and Crisis Services Unit	0	5,129,427	5,129,427	14.10
25016	DD Eligibility and Intake Services	443,982	236,297	680,279	6.00
Aging and Disability Services					
25020A	ADS Access and Early Intervention Services	3,062,779	6,236,424	9,299,203	23.85
25021	Multnomah Project Independence - Restructure	294,805	0	294,805	1.00
25022A	ADS Adult Care Home Program	66,639	1,630,367	1,697,006	12.80
25022B	Continuing Service Level for FY 2012 (ACHP)	0	35,201	35,201	0.20
25023A	ADS Long Term Care	1,747,400	21,385,548	23,132,948	205.30
25023B	Adopted FY 2011 Service Level (LTC)	0	818,143	818,143	10.50
25023C	Continuing Service Level for FY 2012 (LTC)	0	229,854	229,854	3.00
25024A	ADS Adult Protective Services	864,132	3,852,056	4,716,188	34.60
25024B	Adopted FY 2011 Service Level (APS)	0	203,236	203,236	2.00
25024C	Continuing Service Level for FY 2012 (APS)	0	77,097	77,097	1.00
25026	ADS Public Guardian/Conservator	1,132,802	0	1,132,802	10.00
25027A	ADS Administration	344,183	876,330	1,220,513	5.80
25027B	Continuing Service Level for FY 2012 (Admin)	0	92,268	92,268	0.00
25028	Bed Bug Eviction Mitigation	102,053	0	102,053	0.40

County Human Services

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
25030	ADS Elders in Action Commission and Personal Advocacy	161,160	0	161,160	0.00
25032	Gatekeeper Outreach - Identifying Vulnerable Adults	43,827	0	43,827	0.00
Domestic Violence					
25040A	Domestic Violence Victims Services and Coordination	2,155,225	1,244,688	3,399,913	7.50
25040B	Domestic Violence Safe Start Collaboration	44,083	0	44,083	0.00
25040C	Prosperity and Stability for Domestic Violence Survivors	53,600	0	53,600	0.00
Mental Health and Addictions Services					
25050	MHASD Administration	139,462	830,148	969,610	5.50
25052	Medical Records for MHASD	703,010	0	703,010	8.00
25053	Mental Health Quality Management and Protective Services	461,615	1,302,199	1,763,814	14.10
25054	MHASD Business and Finance	369,848	1,536,609	1,906,457	7.85
25055	Behavioral Health Crisis Services	1,073,345	5,599,659	6,673,004	20.76
25056	Mental Health Subacute Facility - Operating	597,500	2,902,548	3,500,048	0.00
25057	Inpatient, Subacute and Residential Mental Health Services for Children	0	3,564,843	3,564,843	0.00
25058	Mental Health Commitment Services	1,125,224	4,200,584	5,325,808	30.10
25060A	Mental Health Residential Services	945,746	9,188,028	10,133,774	7.80
25060B	Adult Mental Health Initiative: Residential	0	1,744,520	1,744,520	5.25
25062	Mental Health Services for Adults	284,000	20,590,019	20,874,019	0.50
25063	Mental Health Treatment and Medications for the Uninsured	1,351,826	316,150	1,667,976	0.00
25064A	Early Assessment and Support Alliance	0	1,099,592	1,099,592	7.20
25065	Victims and Survivors of Domestic Violence	32,000	0	32,000	0.00
25066	Mental Health Organization Provider Tax	0	465,000	465,000	0.00
25067	Community Based Mental Health Services for Children and Families	1,541,007	11,776,566	13,317,573	18.85
25068	Children's Mental Health Wraparound	0	1,710,621	1,710,621	9.70
25069	Wraparound ASO	0	289,278	289,278	3.50
25070	Bienestar Mental Health and Addictions Services	268,231	0	268,231	2.10
25075	School Based Mental Health Services	534,920	1,057,960	1,592,880	13.84

County Human Services

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
25078	Culturally Specific Mental Health Services	1,292,239	0	1,292,239	0.00
25080	Adult Addictions Treatment Continuum	2,832,257	8,476,779	11,309,036	6.70
25085	Addiction Services Gambling Treatment and Prevention	0	355,537	355,537	0.30
25086	Addiction Services Alcohol and Drug Prevention	0	194,259	194,259	0.00
25088	Coordinated Diversion for Persons with Mental Illness	235,433	645,612	881,045	8.00
25090	Addictions Detoxification and Post-Detoxification Housing	1,237,166	1,878,359	3,115,525	0.00
25091A	Sobering	627,722	0	627,722	0.00
25094	Family and Youth Addictions Treatment Continuum	272,941	785,602	1,058,543	0.00
25098	Family Involvement Team	0	1,537,746	1,537,746	0.00
Community Services					
25111A	Homeless Families' Shelter and Emergency Services	691,009	0	691,009	0.00
25111B	Winter Shelter for Homeless Families	60,000	0	60,000	0.00
25111C	Rapid Re-Housing Initiative	325,000	0	325,000	0.00
25114A	Bridges to Housing	467,516	0	467,516	0.00
25114B	B2H - Final Stabilization	480,000	0	480,000	0.00
25115	Homeless Benefit Recovery Project	401,265	0	401,265	0.00
25118	Community Services Administration	868,203	0	868,203	7.50
25119	Energy Assistance	90,280	10,282,112	10,372,392	5.03
25121	Weatherization	151,407	4,929,037	5,080,444	10.97
25123	Youth Gang Prevention	1,282,678	0	1,282,678	1.00
25127	Court Care	28,673	28,110	56,783	0.00
25133A	Housing Stabilization for Vulnerable Populations	1,282,604	627,277	1,909,881	4.00
25133C	East County Homeless Outreach	75,000	0	75,000	0.00
25133D	Streetroots - Rose City Resource Guide	20,000	0	20,000	0.00
25133E	Short-Term Rent Assistance System	500,000	0	500,000	0.00
25136A	Homeless Youth System	2,138,160	1,104,048	3,242,208	0.83

County Human Services

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
25137	Native American Child Development Services	38,604	0	38,604	0.00
25138A	Runaway Youth Services	742,474	189,476	931,950	0.17
25138B	CCFC Reductions Backfill	204,000	0	204,000	0.00
25139A	Anti-Poverty Services	675,273	2,555,604	3,230,877	2.00
25139B	Action for Prosperity	195,000	0	195,000	0.00
25140	Community Development	67,592	624,881	692,473	1.00
25141	211 Info Line	48,462	0	48,462	0.00
25142	Family Economic Security Project	54,239	0	54,239	0.00
SUN Service System					
25143	SUN Service System Administration	914,694	0	914,694	7.53
25145A	SUN Community Schools	3,187,998	450,444	3,638,442	2.34
25145B	SUN Community Schools Scale	25,000	100,000	125,000	0.00
25145C	SUN Community Schools Scale C	150,000	0	150,000	0.00
25147	Child and Family Hunger Relief	125,000	66,000	191,000	0.80
25149	Social and Support Services for Education Success	1,910,724	326,264	2,236,988	1.00
25151A	Parent Child Development Services	1,296,922	147,961	1,444,883	1.00
25154	Alcohol, Tobacco and Other Drug Services	203,000	0	203,000	0.00
25155	Services for Sexual Minority Youth	106,940	0	106,940	0.00
25156A	Bienestar Social Services	461,488	0	461,488	3.80
Total Department of County Human Services		\$51,363,863	\$163,691,785	\$215,055,628	688.37

(this page intentionally left blank)

Lead Agency: County Human Services

Program Contact: Kathy Tinkle

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Human Services (DCHS) Director's Office provides vision, leadership, and policy direction; facilitates the development of the department's mission and strategic direction; functions as the County's Mental Health Authority; and sets Departmental priorities that support the overall county mission.

Program Description

The DCHS Director's Office is responsible for ensuring that programs and activities are responsive and accountable, particularly in regard to legislative mandates. The DCHS Director's Office is responsible for communicating the department's vision, mission, and priorities to decision makers, community partners, citizens and employees. The Director's Office takes the lead role in building partnerships that align service delivery in the most effective manner and in generating additional public/private resources in support of the human service system of care.

The DCHS Director's Office initiates and collaborates in planning with county elected officials, community leaders, other jurisdictions and leaders of other county departments; provides clear direction and decision making; defines the mission and vision for the department; continuously seeks improvements and new innovations; and communicates outcomes and evaluations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of formal communications to employees ¹	79	45	50	50
Outcome	Advisors agree/strongly agree w/statement: Overall, D.O. does its job well ²	92.0%	0.0%	0.0%	92.0%
Output	Legislative contacts ³	15	30	15	10

Performance Measure - Description

¹Formal communications include director's brown bag sessions, all-staff emails, and meetings with staff groups such as district offices or the department Employees of Color.

²This outcome is measured by a survey of advisory group members in alternating years. The next survey will be conducted Fall of 2011.

³Legislative contacts - This is a measure suggesting the degree of communication with legislative partners. Number will vary over time owing to biennial legislative session.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$265,091	\$372,307	\$378,460	\$184,252
Contracts	\$266,723	\$149,417	\$207,733	\$69,625
Materials & Supplies	\$2,771	\$40,847	\$31,185	\$16,090
Internal Services	\$27,249	\$45,914	\$11,547	\$171,908
Total GF/non-GF:	\$561,834	\$608,485	\$628,925	\$441,875
Program Total:	\$1,170,319		\$1,070,800	
Program FTE	2.28	2.72	2.68	1.32
Program Revenues				
Fees, Permits & Charges	\$561,834	\$0	\$628,925	\$0
Intergovernmental	\$0	\$608,485	\$0	\$441,875
Total Revenue:	\$561,834	\$608,485	\$628,925	\$441,875

Explanation of Revenues

\$397,570 - Title XIX: Based on FY11 Revised Budget

\$44,305 - State Mental Health Grant Local Admin: Based on FY11 Revised Budget

\$628,925 - County General Fund Department Indirect: Based on FY12 Dept Indirect Rate published by Central Finance

Significant Program Changes

Last year this program was: #25000, DCHS Directors Office

Reduction of one FTE: Research and Evaluation Analyst 1. Department Indirect includes indirect allocation of Verity funding from Mental Health.

Lead Agency: County Human Services

Program Contact: Urmila Jhattu

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

DCHS Human Resources support nearly 700 regular and 33 temporary employees located throughout the county. HR services include recruiting, hiring and retaining staff; workforce and succession planning; new employee orientation; employee/labor relations; records management; management and employee training; employment law and labor contract compliance; and performance management consultation.

Program Description

The Human Resources team provides services and consultation to managers and employees. Represented employees are covered by one of two labor contracts and some work multiple shifts/schedules that span 24 hour/daily operations. Principal functions and goals of the Human Resources group include: 1. Organizational consultation to ensure HR services and strategies support and add value to DCHS business strategies; 2. Performance management coaching to ensure fair and equitable treatment for all employees and adherence to the county's personnel rules, policies and labor contracts; 3. Integration of departmental HR services with Central Human Resources and Labor Relations to develop and implement consistent and effective HR solutions and programs; 4. Succession and workforce planning to ensure a diverse and talented pool of employees to fill future openings.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of recruitments conducted	104	105	105	110
Outcome	Management satisfaction with HR consultation and services ¹	18.0%	70.0%	60.0%	70.0%

Performance Measure - Description

¹New HR manager hired in FY10; conducted satisfaction survey to determine baseline performance.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$231,273	\$392,529	\$375,579	\$298,395
Contracts	\$3,831	\$1,000	\$1,307	\$100
Materials & Supplies	\$2,006	\$13,314	\$2,540	\$17,302
Internal Services	\$9,357	\$67,282	\$6,608	\$52,839
Total GF/non-GF:	\$246,467	\$474,125	\$386,034	\$368,636
Program Total:	\$720,592		\$754,670	
Program FTE	2.05	3.45	3.36	2.64
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$96,722	\$0
Intergovernmental	\$0	\$474,125	\$0	\$368,636
Total Revenue:	\$0	\$474,125	\$96,722	\$368,636

Explanation of Revenues

\$320,411 - Title XIX: Based on FY11 revised budget

\$48,225 - State Mental Health Grant Local Admin: Based on FY11 revised budget

\$96,722 - County General Fund Department Indirect: Based on FY12 Dept Indirect Rate published by Central Finance

\$289,312 - County General Fund

Significant Program Changes

Last year this program was: #25001, DCHS Human Resources

Human Resources Analyst 2 position increased by .5 FTE to meet HR consultation and service demands. Department Indirect includes indirect allocation of Verity funding from Mental Health.

Lead Agency: County Human Services

Program Contact: Dana Lloyd

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Department of County Human Services (DCHS) Business Services provides administrative, financial and business support for the department. Services include development, management and administration of the department's multimillion dollar budget; grants management; accounts receivable; accounts payable; purchasing; facilities coordination; and customer service via the reception desk. Business Services staff serve as liaison between the department and internal service providers such as County Finance, Central Budget, Facilities and Property Management, Information Technology, and Fleet, Records, Electronics, Distribution and Stores (FREDS).

Program Description

Business Services supports the work of the department by providing: budget development, management and reporting; accounts payable and receivable; grant accounting and reporting for approximately 140 funding sources; and implementation of, and compliance with, all county, state and federal fiscal policies and procedures related to the business of this department.

Business Services personnel provide administrative and support services for the department; work across the county with other departments and agencies in coordinating the provision of information technology, facilities management and FREDS; function as liaison to the DCHS Citizen Budget Advisory Committee; and represent the department on several countywide workgroups and committees.

DCHS Business Services provides responsible leadership; sound budgetary and financial management; and delivers results that are consistent with the department's and county's priorities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of invoices paid in 30 days or less	75.0%	81.0%	75.0%	77.0%
Outcome	Percent of grant financial reports submitted to the grantor error free	98.0%	99.0%	98.0%	98.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$860,816	\$1,018,968	\$1,160,328	\$728,346
Contracts	\$766,661	\$20,000	\$810,270	\$6,400
Materials & Supplies	\$2,200	\$44,334	\$35,864	\$22,514
Internal Services	\$11,000	\$536,118	\$49,269	\$323,522
Total GF/non-GF:	\$1,640,677	\$1,619,420	\$2,055,731	\$1,080,782
Program Total:	\$3,260,097		\$3,136,513	
Program FTE	10.05	11.45	13.30	8.20
Program Revenues				
Fees, Permits & Charges	\$203,753	\$0	\$621,324	\$0
Intergovernmental	\$0	\$1,619,420	\$0	\$1,080,782
Total Revenue:	\$203,753	\$1,619,420	\$621,324	\$1,080,782

Explanation of Revenues

\$686,461 - Title XIX: Based on FY11 revised budget

\$394,321 - State Mental Health Grant, Local Admin: Based on FY11 revised budget

\$621,324 - County General Fund Department Indirect: Based on FY12 Dept Indirect Rate published by Central Finance

\$688,641 - County General Fund Match

\$745,766 - County General Fund

Significant Program Changes

Last year this program was: #25002, DCHS Business Services

Department Indirect includes indirect allocation of Verity funding from Mental Health.

Lead Agency: County Human Services

Program Contact: Dana Lloyd

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

DCHS Contracts Unit coordinates and provides all procurement and contracting functions for the department. The unit serves as liaison between the department and county Central Purchasing. Nearly 65% of the total funds in the department are contracted to community-based providers for services to the vulnerable populations served by DCHS. The unit ensures implementation of and compliance with county contracting and procurement policies and procedures.

Program Description

DCHS Contracts Unit provides procurement and contracting support for more than 600 contracts and amendments for Aging and Disability Services, Developmental Disabilities Services, Mental Health and Addiction Services, the Domestic Violence Coordinator's Office, the SUN Service System and Community Services.

In FY12, the Contracts Unit will continue to take a lead role in the implementation of the January 2009 Contract Action Team Report recommendations through the Contract Redesign process. It will also actively participate in the implementation of Procurement for Public Sector (PPS).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of executed contracts and amendments ¹	450	600	600	400
Outcome	Percent of annual contract renewals executed prior to July 1st ²	96.0%	80.0%	70.0%	80.0%

Performance Measure - Description

¹Fewer new contracts will be written for FY12 due to the five (5) year contracts in place. Consequently, the heavy workload will be shifted to the updating internal SAP contract documents.

²Due to timing of Contract Services Redesign and PPS implementation, overall outcome for FY11 may be impacted.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$667,147	\$234,403	\$888,541	\$22,043
Contracts	\$5,056	\$500	\$5,056	\$0
Materials & Supplies	\$10,202	\$6,941	\$3,604	\$18,271
Internal Services	\$67,024	\$28,687	\$10,625	\$52,452
Total GF/non-GF:	\$749,429	\$270,531	\$907,826	\$92,766
Program Total:	\$1,019,960		\$1,000,592	
Program FTE	7.35	2.65	9.79	0.21
Program Revenues				
Fees, Permits & Charges	\$0	\$0	\$172,915	\$0
Intergovernmental	\$0	\$270,531	\$0	\$92,766
Total Revenue:	\$0	\$270,531	\$172,915	\$92,766

Explanation of Revenues

\$92,766 - State Mental Health Grant Local Admin: Based on FY11 revised budget

\$172,915 - County General Fund Department Indirect: Based on FY12 Dept Indirect Rate published by Central Finance

\$734,911 - County General Fund

Significant Program Changes

Last year this program was: #25003, DCHS Contracts

Department Indirect includes indirect allocation of Verify funding from Mental Health.

Lead Agency: County Human Services

Program Contact: Patrice Botsford

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Administration provides oversight and assures Medicaid status of the Developmental Disabilities Services Division. This unit ensures more than 4,200 people are provided quality case management, and, where eligible, provided employment supports in the community, and residential services. Administration leads the agency in continuous quality performance improvement through records management; monthly quality assurance activities that include comprehensive file reviews, staff training and site visits; and strategic analysis of DDSD business functions.

Program Description

Developmental Disabilities Administration oversees all programs and partners, and seeks resolution on complaints and grievances. In addition, the program influences state policy. It maximizes resources by leveraging local funds and collaborating with other counties; develops the workforce; and seeks to continuously improve service delivery. Administration supports the accountability of leadership, resource management and performance-based outcomes. Outreach is extended to diverse under-represented populations. The division leverages federal match for administrative services using county funds to provide administrative tracking and oversight required by the state.

In an effort to shift towards industry best practices there have been some significant changes to the methodology used for quality assurance in the division. In this new methodology, DD management review client records using a stratified sampling method with a more focused review that is statistically valid, and is in compliance with federal and state requirements and the most recent Oregon Administrative Rule changes. Along with these changes, the division has also improved its performance outcome measures as a result of consultation with the Federal Centers for Medicare and Medicaid Services Technical Assistance contractor.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of client records audited annually for compliance ¹	0	4,240	4,281	3,900
Outcome	% of records audited that are Medicaid Compliant.	0.0%	65.0%	60.0%	65.0%

Performance Measure - Description

¹ Output measure includes Serious Event Review Team (SERT) audits done by SERT committee monthly. Last year the audits were based on a monthly average of 200 per month, it is closer to 300 per month for FY11.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,257,416	\$0	\$1,288,762
Contracts	\$540,998	\$55,000	\$686,461	\$52,195
Materials & Supplies	\$25,576	\$23,965	\$0	\$28,114
Internal Services	\$0	\$132,455	\$0	\$205,327
Total GF/non-GF:	\$566,574	\$1,468,836	\$686,461	\$1,574,398
Program Total:	\$2,035,410		\$2,260,859	
Program FTE	0.00	13.59	0.00	14.00
Program Revenues				
Intergovernmental	\$0	\$1,468,836	\$0	\$1,354,264
Other / Miscellaneous	\$0	\$0	\$0	\$220,134
Total Revenue:	\$0	\$1,468,836	\$0	\$1,574,398

Explanation of Revenues

\$1,347,069 - State Mental Health Grant Local Admin: Based on FY11 revised budget

\$7,195 - State Mental Health Grant Case Management: Based on FY11 revised budget and FY10 Accepted Match Application

\$220,134 - Beginning Working Capital State Mental Health Grant: Based on FY11 estimated carryover

\$686,461 - County General Fund Match - Based on FY10 Accepted Match Application

Significant Program Changes
 **Significantly Changed**
Last year this program was:

Elimination of 0.59 FTE Program Manager 2 in November budget modification.

Moved .50 FTE OA 2 from PO 25012.

Lead Agency: County Human Services

Program Contact: Leslie Goodlow Baldwin

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Developmental Disabilities Systems, Contracts and Budget unit provides oversight for the division's budget, client systems for enrolling clients into services, and procurements and contracts. The unit is responsible for managing funding for comprehensive services to clients. Unit staff track and verify revenue, ensure the funds are applied to appropriate cost centers, oversee expenses and changes that are incurred. The unit conducts monthly review of each service element to ensure they balance to the State CPMS system for those services paid by the county and to eXPRS for those services paid directly by the state. The unit is responsible for submitting all required forms to the State for client service changes, monitoring funding for services and ensuring appropriate application of waived services. In addition, the unit ensures availability of State funded services to clients by managing and monitoring provider contracts.

Program Description

In maintaining and managing the personnel budget the division works with the Department Administration and Business Services to identify revenue versus positions and costs to develop an annual budget for the division. This also includes processing budget modifications and providing budget analysis as needed. The unit is responsible for management of 75-80 service contracts with providers per year which involves determination of regulatory requirements; initiation of appropriate contracts, amendments and negotiation of contract terms and conditions; as well as following and implementing county administrative process. The unit is responsible for tracking and verifying revenue for 24 hour residential, foster care and employment which are direct pay to providers from the state; transportation, rent subsidy, county crisis funds, family support funds, kids long-term diversion and adult in-home services which are paid through the county to providers; and targeted case management and LA02(local admin funds) which are for personnel and operating expenses. This includes the ongoing review and reporting of funding allocations, service expenditures, completing and securing budget approval, and verifying client enrollment in the service. In managing the revenue and expenditures, the unit tracks all employee costs for 130 employees and approximately 2,000 clients in comprehensive services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of 0337 forms accurately processed monthly.(1)	0.0%	0.0%	0.0%	80.0%
Outcome	% of errors noted in monthly CPMS reconciliation.(2)	0.0%	0.0%	0.0%	20.0%

Performance Measure - Description

1) The 0337 form is the mechanism in which clients are entered into and exited from services. This program is responsible for ensuring accurate completion and data entry into the State eXPRS system.

2) This unit is responsible for reconciling expenditures to funds received from Seniors & People with Disabilities for support services. In order to ensure our information matches what the State CPMS system has.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$32,729	\$864,325	\$0	\$757,273
Contracts	\$401,851	\$41	\$420,189	\$44
Materials & Supplies	\$4,965	\$8,262,708	\$12,000	\$7,437,519
Internal Services	\$5,960	\$134,112	\$0	\$117,330
Total GF/non-GF:	\$445,505	\$9,261,186	\$432,189	\$8,312,166
Program Total:	\$9,706,691		\$8,744,355	
Program FTE	0.00	8.00	0.00	8.00
Program Revenues				
Intergovernmental	\$0	\$9,261,187	\$0	\$8,186,375
Other / Miscellaneous	\$0	\$0	\$0	\$125,791
Total Revenue:	\$0	\$9,261,187	\$0	\$8,312,166

Explanation of Revenues

\$3,984 – Housing Authority of Portland: Based on FY11 revised budget
 \$24,498 – Housing Authority of Portland, ARRA: Based on FY11 award
 \$764,811 – State Mental Health Grant Local Admin: Based on FY11 revised budget \$7,393,021 – State Mental Health Grant: Based on FY11 revised budget
 \$125,791 – Beginning Working Capital State Mental Health Grant: Based on FY11 estimated carryover
 \$383,322 – County General Fund Match - Based on FY10 Accepted Match Application
 \$40,653 - County General Fund

Significant Program Changes**✓ Significantly Changed****Last year this program was:**

This program was included in 25015 DD Coordination, Monitoring and Crisis Services. It was moved into a separate program offer in order to distinguish between client services and operational services.

FTE moved from 25015 include: 1.0 FTE PM1, 3.0 FTE PDS Sr, 1.0 FTE OA sr, 1.0 FTE Data Tech, 1.0 FTE Admin Analyst, 1.0 FTE PDS.

The funding for client services which this program oversees was also moved to this PO:

SE County 44 (Crisis), 53 (transportation), 56 (rent subsidy), 45 (nursing home), 150 (family support), 151 (kids long-term diversion), and 49 (adult in-home comp). Also added is DD58 which is replacing 57 for 'special projects'.

Lead Agency: County Human Services

Program Contact: Jeanne Wheaton

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program serves approximately 2,300 Medicaid recipients who have been determined by the Developmental Disabilities Services Division to have a developmental disability. Of these customers, approximately 1,178 are actively enrolled in a program under contract with DDSD under the Home and Community Based Waiver. The primary responsibility is to monitor 317 residential, adult foster care and supported living sites to assure that providers are in compliance with the Oregon Administrative Rules and also to assure the health and safety of the residents.

Program Description

Services for adults with developmental disabilities are person-centered, link clients with services and resources in their neighborhoods, and assist clients in applying for financial and housing benefits. Monitoring customer health and safety is our primary responsibility. The program assists customers by involving family, friends and community partners in their lives and promotes an enriched quality of life. We assist in developing skills, confidence, self-worth and independence in order to assist adults with developmental disabilities in the areas of self-care, behavior and resource coordination. The program partners with state and local organizations that have mutual interest in any of our clients, such as community justice, mental health and the Department of Vocational Rehabilitation. Program interventions avert crises, monitor customers and provider health and safety concerns, and assist the customer to live more independently. Through monitoring of program services, instances of abuse and/or neglect are more likely to be detected and investigated. The importance of monitoring will increase as financial cuts are made to long-term residential and vocational services for adults.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of adults served.	2,300	2,300	2,300	2,300
Outcome	Total monitoring visits for residential sites ¹	8,649	7,980	7,280	4,850

Performance Measure - Description

¹ On December 1, 2010 an emergency rule change was made to the OAR related to required monitoring actions at residential sites. The rule change was made to accommodate the funding cuts to programs serving people with developmental disabilities. The frequency of required monitoring is changing from 11 times per fiscal year to 5 times per fiscal year. Although fewer visits will be required, the rule change will increase the importance of monitoring visits. On-site visits will meet more than minimum expectations in the event of findings of health and/or safety risk.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,251,786	\$0	\$2,176,794
Contracts	\$0	\$0	\$0	\$5,000
Materials & Supplies	\$0	\$48,035	\$0	\$118,877
Internal Services	\$0	\$438,328	\$0	\$294,572
Total GF/non-GF:	\$0	\$2,738,149	\$0	\$2,595,243
Program Total:	\$2,738,149		\$2,595,243	
Program FTE	0.00	27.41	0.00	26.00
Program Revenues				
Intergovernmental	\$0	\$2,738,149	\$0	\$2,571,654
Other / Miscellaneous	\$0	\$0	\$0	\$23,589
Total Revenue:	\$0	\$2,738,149	\$0	\$2,595,243

Explanation of Revenues

\$150,151 – State Mental Health Grant Local Admin: Based on FY11 revised budget

\$2,421,503 – State Mental Health Grant Case Management: Based on FY11 revised budget and FY10 Match Application

\$23,589 – Beginning Working Capital State Mental Health Grant: Based on FY11 estimated carryover

Significant Program Changes
 **Significantly Changed**
Last year this program was:

Elimination of 1.0 FTE Case Manager senior and 0.41 FTE Program Manager 2 in November State reduction.

Moved .50 FTE OA 2 to PO 25010.

Lead Agency: County Human Services

Program Contact: Jeanne Wheaton

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program serves approximately 1,800 children (birth to 21) who have been determined by the Developmental Disabilities Services Division to have a developmental disability. Of these, approximately 880 children aged birth through age 17 are actively enrolled in the Family Support Program. Family support services include referrals to community resources, family-to-family support groups, and training opportunities. It also provides funding for respite care, adaptive equipment, and medical supplies. These services allow children with serious disabilities to remain in their family homes to prevent placement in child foster care and residential sites.

Program Description

Services for children and young adults are person-centered and family-focused, providing assistance required to maintain in-home placement. Funding for services to children is only 2% of all service funds, including those managed here and paid through the state. Funding for the Family Support Program was eliminated effective February 28, 2011. Person-centered planning helps to identify the customer's interests, focuses on strengths, promotes independence and self worth, and maps out family, friends and community members as potential resources. As a child approaches 18 (or 21 if the child is still in school), planning is done to transition the customer to adult services. Children represent 68% of the customers deemed eligible for DD services in the past fiscal year. Growth in services to children reflects the increased number of developmentally disabled children served throughout Oregon. The program partners with state and local organizations that have mutual interest in our clients. This partnership strengthens families and helps to reduce the higher costs of out-of-home crisis placements. These services allow seriously disabled children to remain in their family homes. Resource referrals increase in importance due to the budget cuts in programs for children.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of children served.	1,880	1,900	1,900	1,900
Outcome	Total children enrolled in and accessing family support services ¹	785	850	850	0
Outcome	# of resource referrals to families with children enrolled in family support ²	0	0	5,300	5,350

Performance Measure - Description

¹ Focus on FY 11-12 will return to resource referrals, with funding cuts resource referrals increase in importance. Discontinue this outcome measure for FY 11-12.

² Outcome changed to reflect focus to assure all children not in comprehensive services were enrolled in Family Support Program.

The Family Support Program is for children who are not enrolled in a paid comprehensive service. The funding to assist families with respite and unpaid medical expenses was eliminated in March 2011. These children will continue to receive case management services only. There is no associated FTE reduction with the elimination of this program funds.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$27,830	\$3,137,664	\$0	\$2,959,608
Contracts	\$24,140	\$0	\$24,140	\$0
Materials & Supplies	\$178	\$68,530	\$0	\$54,955
Internal Services	\$1,656	\$587,774	\$295,881	\$205,385
Total GF/non-GF:	\$53,804	\$3,793,968	\$320,021	\$3,219,948
Program Total:	\$3,847,772		\$3,539,969	
Program FTE	0.10	38.50	0.00	34.80
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$2,298	\$0
Intergovernmental	\$0	\$3,793,968	\$0	\$3,127,536
Other / Miscellaneous	\$0	\$0	\$0	\$92,412
Total Revenue:	\$0	\$3,793,968	\$2,298	\$3,219,948

Explanation of Revenues

\$246,832 – State Mental Health Grant Local Admin: Based on FY11 revised budget

\$2,880,704 – State Mental Health Grant Case Management: Based on FY11 revised budget and FY10 Match Application

\$92,412 – Beginning Working Capital State Mental Health Grant: Based on FY11 estimated carryover

\$320,021 – County General Fund

Significant Program Changes**Last year this program was:**

Elimination of 2.0 FTE vacant Case Manager 2 positions in November state reduction.

Elimination of 1.7 FTE Case Manager 2, .10 FTE Psychiatrist for FY12.

Lead Agency: County Human Services

Program Contact: Leslie Goodlow Baldwin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Abuse Investigation Team reviews all serious incident reports submitted to the county. They determine which reports meet Oregon's definition of abuse/neglect and investigate those incidents. Abuse investigators screen over 4,000 serious event reports per year and conduct an average of 260 investigations annually. The team maintains ongoing relationships with local, state and federal law enforcement; the Psychiatric Security Review Board; and facilitates the District Attorney's Multi-Disciplinary Team as legislated in House Bill 2442.

Program Description

The Abuse Investigations Team screened 4,108 serious incident reports in Fiscal Year 09-10 and is projected to screen nearly 4,200 in Fiscal Year 10-11. These screenings determine whether county action is needed to protect a client's health and safety. The primary responsibility of the investigation unit is to ensure appropriate safety plans are in place and to conduct thorough, unbiased investigations. Investigators perform these duties as the designee of the State of Oregon and under the oversight of the Office of Investigations and Training.

This unit investigates allegations of abuse, neglect or exploitation of adults now or previously enrolled in Multnomah County Developmental Disabilities. This includes clients served by the brokerages who don't receive county case management. Brokerages are a secondary case management system to which clients may be referred. The county Developmental Disabilities program retains Medicaid responsibilities for these clients. As of 2010, the abuse investigators have jurisdiction and responsibility to investigate care providers and non-care providers when a trusted relationship exists under expanded definitions of abuse in accordance with HB 2442.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Investigations ¹	267	300	275	300
Outcome	Investigations completed within 45 days per OAR ²	94.0%	85.0%	95.0%	85.0%

Performance Measure - Description

¹ Number of abuse investigations refers to the number of investigations opened and closed during the fiscal year or the number of investigations opened during the fiscal year that have current extensions approved by OIT. Expansion of the abuse definitions in accordance with HB 2442 in January 2010 resulted in most investigations requiring one or more approved extensions.

² Oregon Administrative Rule requires investigations and reports to be concluded within 45 days. This is not always possible due to extenuating circumstances such as difficulty obtaining documentation or interviewing witnesses. The projected completion rate includes those investigations with approved extensions from the Office of Investigations and Training.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$428,088	\$579,788	\$198,274	\$402,532
Contracts	\$16,200	\$0	\$0	\$0
Materials & Supplies	\$8,536	\$11,375	\$3,786	\$10,291
Internal Services	\$78,947	\$69,458	\$33,249	\$66,780
Total GF/non-GF:	\$531,771	\$660,621	\$235,309	\$479,603
Program Total:	\$1,192,392		\$714,912	
Program FTE	5.16	7.84	2.33	4.67
Program Revenues				
Intergovernmental	\$0	\$660,623	\$0	\$355,170
Other / Miscellaneous	\$0	\$0	\$0	\$124,433
Total Revenue:	\$0	\$660,623	\$0	\$479,603

Explanation of Revenues

\$59,723 – State Mental Health Grant Local Admin: Based on FY11 revised budget

\$295,447 – State Mental Health Grant: Based on FY11 revised budget

\$124,433 – Beginning Working Capital State Mental Health Grant: Based on FY11 estimated carryover

\$235,309 – County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was:

This program was combined with Eligibility and Intake for FY 10-11. This FY we have separated them into two program offers.

Moved PO 25016 1.0 FTE Program Supervisor, 4.0 FTE Clinical Services Specialists (formerly Social Workers), 1.0 FTE Office Assistant Sr.

Elimination of 3.0 FTE Human Services Investigators, 1.0 FTE Program Supervisor, and 1.0 FTE Case Manager 1 for FY12.

Lead Agency: County Human Services

Program Contact: Leslie Goodlow Baldwin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Developmental Disabilities Monitoring and Crisis Services Unit has oversight of 24-hour comprehensive and employment programs, transportation and support services, and provides crisis services to more than 1,400 adults and children with developmental disabilities. These services range from short-term crisis support or crisis placement, to in-home supports and/or long-term residential placements. The unit is responsible for arranging placements and managing facility support services, and monitoring services provided by contracted agencies and/or families. These supports are accessed through the crisis system when the client is at risk for civil commitment, out of home placement, and/or when health and safety are at risk.

Program Description

To access comprehensive and support services the individual must meet the criteria for crisis services. Supports can include: accessing a crisis bed, behavior consultation, nursing support, respite and other supports needed to stabilize the client; and long-term supports including residential placement, supported living, in-home supports and employment/alternatives to employment.

The unit also completes programmatic monitoring to ensure compliance with county contracts, Oregon Administrative Rules and Oregon Statutes. They participate in on-site licensing reviews conducted by Seniors & People with Disabilities and provide contractors with technical assistance to support them in meeting requirements. The unit monitors health and safety issues that are programmatic as opposed to client-specific concerns. They work with the Abuse Investigations team to ensure required actions are completed and ongoing issues are addressed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of programmatic monitoring visits performed by the unit.	375	400	409	415
Outcome	% of clients receiving crisis services, who are stable at 6 months post-crisis ¹	0.0%	0.0%	93.0%	93.0%

Performance Measure - Description

¹ This is a new measure. Stable is defined as not having a new crisis case opened at Region 1 to request crisis diversion services within 6 months of closure of the previous case.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$58,185	\$1,836,613	\$0	\$1,333,717
Contracts	\$18,338	\$419,565	\$0	\$224,135
Materials & Supplies	\$8,825	\$1,540,419	\$0	\$3,314,343
Internal Services	\$10,597	\$360,750	\$0	\$257,232
Total GF/non-GF:	\$95,945	\$4,157,347	\$0	\$5,129,427
Program Total:	\$4,253,292		\$5,129,427	
Program FTE	1.00	21.80	0.00	14.10
Program Revenues				
Indirect for dep't Admin	\$48,567	\$0	\$0	\$0
Fees, Permits & Charges	\$0	\$9,000	\$0	\$5,000
Intergovernmental	\$0	\$4,148,346	\$0	\$4,846,757
Other / Miscellaneous	\$0	\$0	\$0	\$277,670
Total Revenue:	\$48,567	\$4,157,346	\$0	\$5,129,427

Explanation of Revenues

\$5,000 – Fees: Based on historical average
 \$282,791 – State Mental Health Grant Local Admin: Based on FY11 revised budget
 \$3,246,995 – State Mental Health Grant: Based on FY11 revised budget
 \$1,174,244 – State Mental Health Grant Regional Funding: Based on FY11 revised budget
 \$142,727 – State Mental Health Grant Case Management: Based on FY11 revised budget
 \$277,670 – Beginning Working Capital State Mental Health Grant: Based on FY11 estimated carryover

Significant Program Changes
 **Significantly Changed**
Last year this program was:

Last year this program offer include coordination and business services. That unit has been moved into a separate program offer 25011.

FTE moved from this PO to 25011 include: 1.0 FTE PM1, 3.0 FTE PDS Sr, 1.0 FTE Data Tech, 1.0 FTE Admin Analyst, 1.0 FTE PDS, 1.0 FTE OA 2

Elimination of 2.7 FTE PDS, .5 FTE OA Sr, in November 2010 state reduction.

Elimination of 1.0 FTE OA Sr, 2.0 FTE PDS, 1.0 FTE PDT, 1.0 FTE Project Manager for FY12. Reclass of Program Supervisor to Sr. PDS submitted to Class/comp.

The funding for client services was also moved from 25015 to 25011:

Program # 25016 - DD Eligibility and Intake Services

Version 4/07/2011 s

Lead Agency: County Human Services

Program Contact: Leslie Goodlow Baldwin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Eligibility is the entryway to developmental disabilities services and introduces potential clients to county services. Intakes average 62 per month with a total of approximately 752 per year. In addition, this team re-evaluates approximately 264 clients per year to determine continuing eligibility for developmental disabilities services.

Program Description

Eligibility/Intake is the single point of access to services for persons with developmental disabilities. The Eligibility and Intake unit ensures that eligible clients gain access to services and redetermines eligibility of existing clients to ensure their continued appropriateness for ongoing services. Once eligible, Intake transfers the client into the appropriate Developmental Disabilities case management unit for immediate access to program services. Per State rule, eligibility must be re-determined for children at ages 7, 18 and for clients who have developmental disabilities other than mental retardation by age 22.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of Intake eligibility referrals	898	950	752	828
Outcome	% of referrals made eligible for DD services ¹	0.0%	0.0%	0.0%	71.0%
Outcome	# of Inservice Determinations ²	0	0	204	225

Performance Measure - Description

¹ New outcome measure for this program offer for FY 11-12.

² New output measure for this program offer for FY 11-12. Inservice determinations refer to mandated evaluations of all clients at age 7, 18 & 22 to determine ongoing disability.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$364,668	\$246,813	\$350,402	\$197,553
Contracts	\$13,800	\$0	\$30,000	\$0
Materials & Supplies	\$7,270	\$4,736	\$6,500	\$6,671
Internal Services	\$67,252	\$13,329	\$57,080	\$32,073
Total GF/non-GF:	\$452,990	\$264,878	\$443,982	\$236,297
Program Total:	\$717,868		\$680,279	
Program FTE	4.00	2.00	4.00	2.00
Program Revenues				
Intergovernmental	\$0	\$264,876	\$0	\$96,096
Other / Miscellaneous	\$0	\$0	\$0	\$140,201
Total Revenue:	\$0	\$264,876	\$0	\$236,297

Explanation of Revenues

\$96,096 – State Mental Health Grant Local Admin: Based on FY11 revised budget

\$140,021 – Beginning Work Capital State Mental Health Grant: Based on FY11 estimated carryover

\$443,982 – County General Fund

Significant Program Changes
 **Significantly Changed**
Last year this program was:

Last year this program was combined with 25014 Abuse Investigations and Eligibility.

Staff moved from 25014 to this PO include:

1.0 FTE Program Supervisor, 4.0 FTE Clinical Services Specialists (formerly Social Workers), 1.0 FTE Office Assistant Sr.

Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Existing Operating

Related Programs: 25021

Program Characteristics: One-Time-Only Request

Executive Summary

Aging and Disability Services Access and Early Intervention Services are the first point of contact for the county's 200,000 elderly, people with disabilities and veterans. Annually, 71,292 callers receive information and assistance and 11,357 people receive a variety of in-home, community and emergency services that support independence and prevent institutionalization and homelessness. These services are provided through the 24/7 Helpline and nine District Senior Centers (neighborhood-based non-profit agencies).

Program Description

Aging and Disability Services Division (ADS) is the Area Agency on Aging and Disability for Multnomah County and as such is mandated to provide a comprehensive, coordinated service delivery system for the elderly and people with disabilities, emphasizing low-income, limited English-speaking, ethnic minorities and frail persons. The Area Agency's goal is to help people stay active, independent and healthy, preventing or delaying nursing home admission, and employing evidence-based practices to ensure effective outcomes.

Helpline and District Senior Center employees and volunteers counsel the elderly, people with disabilities and their families about county and community resources, public benefits, long-term care services and emergency services. ADSD, together with contracted partners, provide case management and in-home services to more than 3,360 seniors and their families. These services are funded through Oregon Project Independence, Older Americans Act and County General Fund.

Transportation is provided to 1,096 individuals so they can access medical, nutrition and social supports. District Senior Centers provide 2,720 health, wellness and recreation activities to 25,988 seniors.

We provided 657,936 congregate and home delivered meals in the last fiscal year, reducing nutritional risk for over 80% of individuals after 6 months of service. Ethnic-specific community organizations provide targeted outreach and nutrition services to 969 ethnic and racial minority elders.

Veterans Services Officers counsel 1,290 individuals and file claims for over 480 veterans, helping them to access over \$30 million annually in benefits and pensions.

Emergency Services help vulnerable elderly and people with disabilities avoid homelessness and acute health emergencies by providing emergency housing assistance to 551 individuals, emergency prescription assistance to 149 individuals and special medical assistance to 227 individuals. Almost 90% of people receiving housing assistance retained their housing after 6 months.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Individuals receiving in-home, community and emergency services ¹	0	0	13,500	13,000
Outcome	Clients served that are ethnic/racial minorities (% of overall elders served) ¹	0.0%	0.0%	26.0%	25.0%
Output	Helpline and District Senior Center Assistance calls	71,292	76,000	80,050	78,000

Performance Measure - Description

✓ **Measure Changed**

¹Individuals receiving services and percent of ethnic/racial minorities served are new performance measures this year. In past years we have included an outcome measure for Assistance calls that was an aggregate satisfaction rate of consumers collected in a bi-annual survey from Portland State University Institute on Aging. Due to budget constraints, this study was not conducted in 2010 and the data cannot be provided for the current purchased year.

Legal/Contractual Obligation

ADS, as the state designated Area Agency on Aging and Disability for Multnomah County, is mandated under the most recent revision of the Older Americans Act, PL 109-365 amending Sec. 306 42USC 3026, and by Oregon Revised Statute 410.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$550,444	\$1,525,530	\$730,272	\$1,328,191
Contracts	\$1,218,871	\$4,054,179	\$1,226,750	\$4,143,738
Materials & Supplies	\$675,624	\$299,667	\$631,588	\$198,732
Internal Services	\$479,651	\$515,969	\$474,169	\$565,763
Total GF/non-GF:	\$2,924,590	\$6,395,345	\$3,062,779	\$6,236,424
Program Total:	\$9,319,935		\$9,299,203	
Program FTE	6.31	18.05	8.37	15.48
Program Revenues				
Indirect for dep't Admin	\$23,069	\$0	\$25,034	\$0
Fees, Permits & Charges	\$0	\$183,945	\$0	\$145,290
Intergovernmental	\$0	\$5,980,300	\$0	\$5,917,423
Other / Miscellaneous	\$0	\$231,100	\$0	\$173,711
Total Revenue:	\$23,069	\$6,395,345	\$25,034	\$6,236,424

Explanation of Revenues

\$2,847,946 - Older Americans Act federal funds; \$522,093 - Oregon Project Independence; \$173,297 - Oregon Dept of Veterans Affairs; \$735,508 - Title XIX; and \$793,572 Various Smaller Federal/State grants: All based on FY11 revised budget or current award

\$83,330 - CDS American Reinvestment Recovery Act funding: Based on current grant award

\$514,044 - City of Portland; \$3,000 - City of Fairview; \$1,850 - City of Troutdale: All based on FY11 revised budget

\$198,803 - Fees & Donations: Based on FY11 adopted budget or current award

\$242,783 - Corporation of National & Community Foster Grandparent Program: Based on FY11 revised budget

\$120,198 - Beginning Working Capital: Based on Current Year Estimated Carryover

\$39,040 - County General Fund (CGF) Match; \$46,182 - OTO CGF; \$3,016,597 - CGF

Significant Program Changes

✔ Significantly Changed

Last year this program was: #25020A, ADS Access & Early Intervention Services

Last year this program was: #25020A, B & C ADS Access & Early Intervention Services and Multnomah Project Independence. Multnomah Project Independence will be included in PO #25021 as a program restructure option for FY12. Other significant changes include the addition of the Veterans Directed Home and Community Based Services Program, which will include an additional 0.5 FTE Case Management 2 position.

This Program Offer reduces FTE by 1.01 FTE: Reductions due to grant funds ending include .5 Community Information Specialist, .5 Program Development Specialist Senior, .26 Volunteer Coordinator, and .25 Health Educator. Other changes include additions of .5 Case Manager 2 to staff new Veterans Directed Home and Community Based Services program, .5 Veterans Services Officer to serve veterans incarcerated in Multnomah County jails, and the reclassification of a Program Development Specialist Senior position to a Program Supervisor.

Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Program Alternative /

Related Programs: 25020A

Program Characteristics:

Executive Summary

Multnomah Project Independence (MPI) provides services to people with disabilities between the ages of 19 and 59 who require in-home and other support services to remain independent in their homes but who are not eligible for other public supports such as Medicaid or Oregon Project Independence. MPI served 115 people in FY10. This restructured offer would serve approximately 165 people. Case management services will be refocused towards triage assessment and short-term intensive supports with the goal of supporting clients' self direction and self management.

Program Description

Through the Multnomah Project Independence program, Aging and Disability Services Division (ADS) provides in-home services and supports for low income younger disabled adults who are at risk for nursing facility placement, homelessness, or abuse and who do not qualify for other public services. The program includes case management and supports for both short term and ongoing interventions to access resources and stabilize individuals. Other funded services include: in-home services, home delivered meals and transportation. This program offer to restructure would reduce funding to the program by \$167,607 to meet the County constraint budget. The program would be restructured to consolidate case management within the Division and integrate it more closely with ADS Adult Protective Services, Emergency Services and Long Term Care Service Intake. The program will be re-focused on short-term intensive case management to support stabilization and self-management by clients. Services will be prioritized to individuals who are not eligible for other publicly funded case management support and meet the risk criteria listed above.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Clients receiving MPI case management and in-home services	0	0	0	165
Outcome	Clients with improved risk assessment scores after six months of intervention	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

New performance measures reflect program restructure.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$74,488	\$0
Contracts	\$435,145	\$0	\$181,581	\$0
Materials & Supplies	\$27,268	\$0	\$28,801	\$0
Internal Services	\$0	\$0	\$9,935	\$0
Total GF/non-GF:	\$462,413	\$0	\$294,805	\$0
Program Total:	\$462,413		\$294,805	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$294,805 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #25020C, Multnomah Project Independence

This program offer presents a reduced and restructured program to meet County constraint budget limits. The restructure adds 1.0 FTE Case Manager 2 and eliminates community contract for case management. New ADS Case Manager 2 position will be integrated with ADS Adult Protective Services, Emergency Services and Long Term Care Service Intake to promote integration and coordination.

Lead Agency: County Human Services

Program Contact: Felicia Akubuiro

Program Offer Type: Existing Operating

Related Programs: 25022B

Program Characteristics:

Executive Summary

The Adult Care Home Program (ACHP) licenses and monitors Adult Care Homes in Multnomah County. Currently there are 593 licensed Adult Care Homes in the county. These homes offer affordable, quality care in a safe and culturally appropriate setting. Adult Care homes are licensed under state and local laws and provide 24-hour care and supervision. The program licenses approximately 2,645 beds, available to elderly and disabled individuals, offering a less expensive, homelike alternative to an institutional nursing home setting. The program also licenses 11 Room and Board facilities that offer low cost housing to elderly and disabled residents, who need a supportive living environment but are not eligible for long term care services. At this time The ACHP Program licenses 66 Room and Board beds in Multnomah County.

Program Description

The Adult Care Home Program (ACHP) is charged with ensuring that vulnerable residents are cared for in a culturally-appropriate, homelike environment that is friendly, safe and secure. All Adult Care Home operators are trained on and required to follow Multnomah County Administrative Rules. ACHP's guiding principles are that every individual living in an Adult Care Home is to be treated respectfully and receive quality care. A program licensor visits each home at least once a year to ensure that residents receive necessary care, including personal care, nutrition, physical safety, nursing care and medication management. In addition, program monitors observe interactions in the home, review records, and check to ensure residents are provided with social and recreational activities and cared for in a safe environment. When monitors find problems, the program takes corrective action. Regular, unannounced monitoring reduces the risk of abuse and neglect in adult care homes. Program staff provide technical assistance to Adult Care Home operators and issue and enforce written warnings, sanctions or fines when there are serious deficits. All homes are inspected and licensed annually.

In FY11 the program will focus on evaluating limited English speaking residents' satisfaction with services. Our goal is to improve the services being provided to this under-represented population by identifying areas that need improvement and developing a plan to meet any unmet needs.

Adult Care Homes provide a quality long term care option for elderly and people with disabilities desiring to live in the community. ACHP serves 1,143 Medicaid and 1,422 private pay residents while saving taxpayers thousands of dollars a year. The average monthly Medicaid cost in an adult care home is \$2,127, one-third the cost of the average Medicaid nursing home placement (\$6,560). Without this option, our private pay residents would have to rely on more costly and restrictive alternatives and might be forced on to Medicaid for lack of affordable care options. Finally, without these homes the quality of life would be diminished for both Medicaid and private pay residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total number of Adult Care Homes licensed and inspected yearly.	585	596	593	590
Outcome	Adult Care Homes with one or more monitoring visits in a year. ¹	0.0%	0.0%	97.0%	99.0%
Quality	Adult Care Home/Nursing Home cost efficiency ratio. ²	28.0%	32.2%	32.4%	32.4%

Performance Measure - Description

✓ **Measure Changed**

¹ New measure: ACHP has increased their monitoring program to ensure safety and quality of services delivered; does not include the yearly licensing visit.

²Ratio = Adult Care Home cost as a % of Nursing Home cost. As Adult Care Homes serve increasingly more clients with complex care needs the average cost of care increases relative to the average cost of care in a Nursing Home.

Legal/Contractual Obligation

Multnomah County has a contract with the State of Oregon to administer the licensing, monitoring and training functions of Adult Care Homes. The Board of County Commissioners passed Multnomah County Resolution §23.66 - §223.999 establishing the Adult Care Home Program.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$22,435	\$1,099,348	\$22,623	\$1,078,848
Contracts	\$67,945	\$323,830	\$39,556	\$305,814
Materials & Supplies	\$644	\$31,681	\$1,007	\$48,094
Internal Services	\$3,109	\$174,728	\$3,453	\$197,611
Total GF/non-GF:	\$94,133	\$1,629,587	\$66,639	\$1,630,367
Program Total:	\$1,723,720		\$1,697,006	
Program FTE	0.26	12.74	0.26	12.54
Program Revenues				
Fees, Permits & Charges	\$0	\$291,000	\$0	\$269,300
Intergovernmental	\$0	\$1,338,587	\$0	\$1,339,367
Other / Miscellaneous	\$0	\$0	\$0	\$21,700
Total Revenue:	\$0	\$1,629,587	\$0	\$1,630,367

Explanation of Revenues

\$1,339,367 - Title XIX: Based on FY11 revised budget
\$291,000 - Fees & Fines: Based on FY11 revised budget
\$39,245 - County General Fund Match
\$27,394 - County General Fund

Significant Program Changes

Last year this program was: #25022, ADS Adult Care Home Program

This program offer reduces FTE by .2 Office Assistant Senior position. This FTE is added back in scaled offer #25022B.

Program # 25022B - Continuing Service Level for FY12 (ACHP)

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Felicia Akubuiro

Program Offer Type: Existing Operating

Related Programs: 25022A

Program Characteristics:

Executive Summary

This program offer provides additional Medicaid funding to cover cost increases and maintain continuing staffing and service levels pending final legislative outcome and agency allocation for the Adult Care Home Program.

Program Description

Adult Care Home Program has submitted a base budget (Program Offer #25022A) consistent with the FY11 Revised Medicaid Budget. This level of funding would require the program to reduce staffing and services in FY12 before the outcome of the legislature. Due to significant caseload growth projections for the state in Long Term Care, ADS anticipates earning new funding associated with caseload growth. For this reason ADS has requested to assume additional funding in the budget to minimize potential impact to staffing until after the legislature passes the DHS budget and the real impact for position cuts or additions is known.

This scaled offer, #25022B Continuing Service Level for FY12, assumes additional Medicaid funding from the state based on the addition of staff COLAs and caseload growth in DHS's continuing service level budget. Caseload growth typically adds funds for staffing and in the past has offset program cuts. This offer also covers cost increases related to COLAs and increases in central indirect and internal service charges.

Specifically, this program offer maintains support capacity, contracted RN consultative services and Adult Care Home Food Sanitation Inspections at full staffing and service levels.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Program offer adds revenue for staffing and contracted services to maintain current service levels; because service capacity is not increased, measures are unchanged and reflected in base program offer #25022A.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$14,836
Contracts	\$0	\$0	\$0	\$19,500
Internal Services	\$0	\$0	\$0	\$865
Total GF/non-GF:	\$0	\$0	\$0	\$35,201
Program Total:	\$0		\$35,201	
Program FTE	0.00	0.00	0.00	0.20
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$35,201
Total Revenue:	\$0	\$0	\$0	\$35,201

Explanation of Revenues

\$35,201 - Title XIX: Based on increased Caseload

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Cathy Clay-Eckton

Program Offer Type: Existing Operating

Related Programs: 25023B

Program Characteristics:

Executive Summary

Aging and Disability Services (ADS) Long Term Care program determines eligibility for financial, nutritional, medical and case management services for 37,470 low-income seniors and persons with disabilities. Intensive case management is provided to about 6,400 clients each month who meet state criteria for nursing home care due to the need for help with daily self-care tasks such as mobility, eating and toileting. Long Term Care serves about 5,200 clients in community-based settings and 1,200 clients in nursing facilities. This program offer brings more than \$30.5 million into the local economy through SNAP (Supplemental Nutrition Assistance Program, formerly food stamps), and medical and long-term care benefits received by ADS program clients.

Program Description

Under contract with the state, the Long Term Care program determines eligibility and enrolls seniors and people with disabilities in programs that meet basic health, financial and nutritional needs through the Oregon Health Plan, Medicaid and SNAP (Food Stamp) programs. Clients receive counseling to help them choose the most appropriate managed care and Medicare Part D plans. The program provides referrals to community resources to address other critical unmet needs. These vulnerable adults typically have incomes below the poverty level and also include individuals with a mental illness or a developmental disability.

Case managers assess clients' needs, create service plans, and authorize, coordinate and monitor services that address health and welfare risks in the least restrictive environment. They ensure early intervention and effective management of the complex and fluctuating care needs of this high-risk population. Nurses provide consultation to case managers to ensure appropriate care planning for medically complicated and unstable cases. Additionally, they support caregivers and provide wellness counseling/education and disease management for clients to optimize health. Collaboration with other professionals, divisions and community agencies to address the needs of a diverse client population is an essential aspect of this program. A primary goal of case management is to help promote and support independent living in the community, preventing or minimizing more costly nursing home care wherever possible. Case managers provide services for 6,400 nursing home eligible clients; about 5,200 clients (or about 81%) receive community based services that promote or support their independence outside of a nursing home, while an additional 1,200 (19%) are served in a nursing home setting. While the proportion of nursing home eligible clients residing in community-based settings in Multnomah County far exceeds the national average, it is a major program priority to improve on this percentage. The future will bring even greater challenges as the over 85 population – the demographic most likely to utilize nursing facility care – grows in number and proportion of the total population. In the face of this demographic challenge the program is dedicated to innovative efforts that will keep even more citizens in their own communities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Avg monthly # of nursing home eligible clients receiving long term care asst.	6,422	6,590	6,792	7,162
Outcome	Ratio of nursing home eligible clients served in the community vs. nursing home ¹	81.0%	80.0%	81.5%	80.0%

Performance Measure - Description

¹A higher ratio indicates a better outcome.

Legal/Contractual Obligation

Section 1903(a) of the Social Security Act, 42 CFR-Medicaid Administration; 7 CFR-Food Stamps (SNAP); Sections 1915c and 1115 of Title XIX of the Social Security Act. All Oregon Administrative rules related to and governing programs administered by Aging and Disability Services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$17,830,339	\$0	\$16,790,372
Contracts	\$1,712,471	\$130,968	\$1,747,400	\$128,985
Materials & Supplies	\$0	\$314,481	\$0	\$503,688
Internal Services	\$0	\$3,709,839	\$0	\$3,962,503
Total GF/non-GF:	\$1,712,471	\$21,985,627	\$1,747,400	\$21,385,548
Program Total:	\$23,698,098		\$23,132,948	
Program FTE	0.00	222.80	0.00	205.30
Program Revenues				
Indirect for dep't Admin	\$6,354	\$0	\$5,231	\$0
Fees, Permits & Charges	\$0	\$146,692	\$0	\$143,316
Intergovernmental	\$0	\$21,736,939	\$0	\$21,139,609
Other / Miscellaneous	\$0	\$101,996	\$0	\$102,623
Total Revenue:	\$6,354	\$21,985,627	\$5,231	\$21,385,548

Explanation of Revenues

\$21,139,609 - Title XIX: Based on FY11 revised budget
\$122,373 - Providence Medical Center: Based on FY11 grant award
\$102,623 - OHSU: Based on FY11 grant award
\$20,943 - Fees: Based on FY11 Projected Revenue Y-T-D
\$1,747,400 - County General Fund Match

Significant Program Changes

Last year this program was: #25023, ADS Long Term Care

This program offer reduces FTE by 17.5 FTE, 4 positions eliminated during FY11 biennial state cuts and 13.5 positions reflected in two scaled offers to balance the budget to FY11 Revised revenue levels. 10.5 positions are moved from this program offer and to scaled offer #25023B: .5 Eligibility Specialist position, 1 Program Coordinator position, 2 Case Manager 2 positions, 5 Case Management Assistant positions, 2 Case Manager Senior positions; 3 vacant positions are moved from this program offer to scaled offer #25023C: 1 Office Assistant 2 position, 1 Eligibility Specialist position, and 1 Case Manager Senior position.

Program # 25023B - Adopted FY11 Service Level (LTC)

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Cathy Clay-Eckton

Program Offer Type: Existing Operating

Related Programs: 25023A

Program Characteristics:

Executive Summary

This program offer provides Medicaid funding consistent with the overall ADS FY11 Adopted Budget and allows this program to minimize the impact of staffing reductions pending final legislative outcome and agency allocation.

Program Description

Long Term Care has submitted a base budget (Program Offer #25023A) consistent with the FY11 Revised Medicaid Budget. This level of funding would require the program to make significant staffing reductions in FY12 before the outcome of the legislative session. Due to significant caseload growth projections for the state in SNAP, OHP and Long Term Care, ADS anticipates earning new funding associated with caseload growth. For this reason ADS has requested to assume additional funding in the budget to minimize potential impact to staffing until after the legislature passes the DHS budget and the real impact for position cuts or additions is known.

This scaled offer, #25023B Adopted FY11 Service Level, assumes additional Medicaid funding from the state based on the addition of staff COLAs and caseload growth in DHS's continuing service level budget. Caseload growth typically adds funds for staffing and in the past has offset program cuts.

Specifically, this program offer maintains efficiencies that were implemented to improve outcomes and provide support and workload relief to case managers that carry very high caseloads. 10.5 FTE are maintained through this program offer: 5 Case Management Assistant positions, .5 Eligibility Specialist position, 2 Case Manager 2 positions, 2 Case Manager Seniors positions, and 1 Program Coordinator position.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Program offer adds revenue for staffing however service levels remain unchanged therefore performance measures are also unchanged and are reflected in base program offer #25023A.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$798,033
Internal Services	\$0	\$0	\$0	\$20,110
Total GF/non-GF:	\$0	\$0	\$0	\$818,143
Program Total:	\$0		\$818,143	
Program FTE	0.00	0.00	0.00	10.50
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$818,143
Total Revenue:	\$0	\$0	\$0	\$818,143

Explanation of Revenues

\$818,143 - Title XIX: Based on FY11 adopted budget

Significant Program Changes

Last year this program was:

Program # 25023C - Continuing Service Level for FY12 (LTC)

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Cathy Clay-Eckton

Program Offer Type: Existing Operating

Related Programs: 25023A

Program Characteristics:

Executive Summary

This program offer provides additional Medicaid funding to cover cost increases and maintain continuing staffing levels pending final legislative outcome and agency allocation.

Program Description

Long Term Care has submitted a base budget (Program Offer #25023A) consistent with the FY11 Revised Medicaid Budget. This level of funding would require the program to make significant staffing reductions in FY12 before the outcome of the legislative session. Due to significant caseload growth projections for the state in SNAP, OHP and Long Term Care, ADS anticipates earning new funding associated with caseload growth. For this reason ADS has requested to assume additional funding in the budget to minimize potential impact to staffing until after the legislature passes the DHS budget and the real impact for position cuts or additions is known.

This scaled offer, #25023C Continuing Service Level for FY12, assumes additional Medicaid funding from the state based on the addition of staff COLAs and caseload growth in DHS's continuing service level budget. Caseload growth typically adds funds for staffing and in the past has offset program cuts. This offer also covers cost increases related to COLAs and increases in central indirect and internal service charges.

Specifically, this program offer maintains 2 vacant direct service positions (1 Case Manager 2 and 1 Eligibility Specialist), one vacant support position and security services for one office location.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Program offer adds revenue for staffing and contracted services to maintain current service levels; because service capacity is not increased, measures are unchanged and reflected in base program offer #25023A.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$204,237
Contracts	\$0	\$0	\$0	\$19,967
Internal Services	\$0	\$0	\$0	\$5,650
Total GF/non-GF:	\$0	\$0	\$0	\$229,854
Program Total:	\$0		\$229,854	
Program FTE	0.00	0.00	0.00	3.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$229,854
Total Revenue:	\$0	\$0	\$0	\$229,854

Explanation of Revenues

\$229,854 - Title XIX: Based on projected funding due to increased caseload

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mohammad Bader

Program Offer Type: Existing Operating

Related Programs: 25024B

Program Characteristics:

Executive Summary

Adult Protective Services (APS) is responsible for protecting 200,000 seniors, people with disabilities and veterans from abuse, financial exploitation, neglect and self-neglect. Protective Services workers prevent further harm and link victims of abuse to vital health, legal and human services. This program conducts abuse investigations, provides risk management, Multi-Disciplinary Team (MDT) services, and educates the community about abuse. Eighty-nine percent of MDT participants showed improvement shortly after MDT intervention.

Program Description

The primary goal of this program is to protect vulnerable elderly and persons with disabilities from abuse, neglect, self-neglect, and financial exploitation. Protective Services workers investigate abuse and rule violations in 135 care facilities and 596 adult care homes. The program responded to 7,868 abuse calls in FY10. Protective Services workers link vulnerable adults to needed healthcare, housing, social services, legal and client advocacy agencies.

APS coordinates with law enforcement and the District Attorney's Office to prosecute offenders. APS serves clients with complex psychosocial and medical needs in five branch offices located throughout the county via Multi-Disciplinary Teams (MDT). These teams are an evidence-based practice, and provided 2,973 client contacts with 586 clients with mental health needs, and provided 3060 hours of nursing clinical supports to 1,150 clients. The core team membership consists of a Protective Services investigator, social worker, community health nurse, case manager, mental health specialist, and public guardian. The District Attorney's office and law enforcement participate on a monthly basis or as needed. Other professionals, clients, caregivers and family members are invited to participate as needed. This service is designed for clients who are unable to meet their basic needs and at times unwilling to accept medical, mental health or legal types of intervention. Eighty-nine percent of MDT participants showed improvement after MDT intervention. Without MDT intervention these clients are at risk of hospitalization, eviction, or jail. MDT clients are offered risk management which provides intensive oversight for up to 12 months to stabilize their situation or to link them to appropriate agencies and ongoing services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Protective Services investigations completed	2,738	3,000	2,706	3,000
Outcome	Reabuse rate for elderly and people with disabilities ¹	3.3%	4.0%	2.6%	3.0%
Outcome	Clients with improved living situation after 90 days of MDT intervention	89.0%	85.0%	89.9%	90.0%

Performance Measure - Description

¹Current reabuse rate estimate is based on modified State of Oregon figures. The program has also reduced the reabuse rate by almost 20% from the previous year.

Legal/Contractual Obligation

The State of Oregon delegates responsibility for APS to ADS as the Area Agency on Aging and Disability to run this program. ORS 410.020 (3)(d) and 410.040(9) and OAR 411-020-000 through 411-020-0130.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$325,160	\$3,407,802	\$306,707	\$3,143,466
Contracts	\$525,691	\$168,166	\$511,520	\$146,303
Materials & Supplies	\$5,355	\$56,733	\$6,677	\$90,059
Internal Services	\$36,587	\$449,714	\$39,228	\$472,228
Total GF/non-GF:	\$892,793	\$4,082,415	\$864,132	\$3,852,056
Program Total:	\$4,975,208		\$4,716,188	
Program FTE	2.99	35.61	2.86	31.74
Program Revenues				
Indirect for dep't Admin	\$515	\$0	\$354	\$0
Intergovernmental	\$0	\$4,082,415	\$0	\$3,852,056
Total Revenue:	\$515	\$4,082,415	\$354	\$3,852,056

Explanation of Revenues

\$3,706,033 - Title XIX: Based on FY11 revised budget

\$15,247 - Various Smaller Federal/State grants: Based on FY11 revised budget

\$130,776 - State Mental Health Grant Older/Disabled Mental Health Services: Based on FY11 revised budget

\$328,014 - County General Fund Match

\$536,118 - County General Fund

Significant Program Changes

Last year this program was: #25024, ADS Adult Protective Services

This program offer reduces FTE by 4 FTE; 1 Clinical Services Specialist (Social Worker) position was eliminated during FY11 mid biennial state cuts and 3 positions reflected in two scaled offers to balance the budget to FY11 Revised revenue levels.

Two positions are moved from this program offer to scaled offer 25024B: 2.0 Human Services Investigator positions; 1.0

Office Assistant Senior position moved from this program offer to scaled offer 25024C.

Program # 25024B - Adopted FY11 Service Level (APS)

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mohammad Bader

Program Offer Type: Existing Operating

Related Programs: 25024A

Program Characteristics:

Executive Summary

This program offer provides Medicaid funding consistent with the overall ADS FY11 Adopted Budget and allows this program to minimize the impact of staffing reductions pending final legislative outcome and agency allocation.

Program Description

Adult Protective Services has submitted a base budget (Program Offer #25024A) consistent with the FY11 Revised Medicaid Budget. This level of funding would require the program to make staffing reductions in FY12 before the outcome of the legislative session. Due to significant caseload growth projections for state Senior and Disabled Services programs, ADS anticipates earning new funding associated caseload growth. For this reason ADS has requested to assume additional funding in the budget to minimize potential impact to staffing until after the legislature passes the DHS budget and the real impact for position cuts or additions is known.

This scaled offer, #25024B Adopted FY11 Service Level, assumes additional Medicaid funding from the state based on the addition of staff COLAs and caseload growth in DHS's continuing service level budget. Caseload growth typically adds funds for staffing and in the past has offset program cuts.

Specifically, this program offer maintains 2 Financial Abuse Team Investigators, who provide specialized expertise to improve outcomes for victims of financial abuse.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Program offer adds revenue for staffing however service levels remain unchanged; performance measures are also unchanged and are reflected in base program offer #25024A.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$198,240
Internal Services	\$0	\$0	\$0	\$4,996
Total GF/non-GF:	\$0	\$0	\$0	\$203,236
Program Total:	\$0		\$203,236	
Program FTE	0.00	0.00	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$203,236
Total Revenue:	\$0	\$0	\$0	\$203,236

Explanation of Revenues

\$203,236 - Title XIX: Based on FY11 adopted budget

Significant Program Changes

Last year this program was:

Program # 25024C - Continuing Service Level for FY12 (APS)

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mohammad Bader

Program Offer Type: Existing Operating

Related Programs: 25024A

Program Characteristics:

Executive Summary

This program offer provides additional Medicaid funding to cover cost increases and maintain continuing staffing levels pending final legislative outcome and agency allocation.

Program Description

Adult Protective Services has submitted a base budget (Program Offer #25024A) consistent with the FY11 Revised Medicaid Budget. This level of funding would require the program to make staffing reductions in FY12 before the outcome of the legislative session. Due to significant caseload growth projections for state Senior and Disabled Services programs, ADS anticipates earning new funding associated with caseload growth. For this reason ADS has requested to assume additional funding in the budget to minimize potential impact to staffing until after the legislature passes the DHS budget and the real impact for position cuts or additions is known.

This scaled offer, #25024C Continuing Service Level for FY12, assumes additional Medicaid funding from the state based on the addition of staff COLAs and caseload growth in DHS's continuing service level budget. Caseload growth typically adds funds for staffing and in the past has offset program cuts. This offer also covers cost increases related to COLAs and increases in central indirect and internal service charges.

Specifically, this program offer maintains current program support capacity.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Program offer adds revenue for staffing to maintain current service levels; because it does not increase service capacity, measures are unchanged and reflected in base program offer #25024A.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$75,202
Internal Services	\$0	\$0	\$0	\$1,895
Total GF/non-GF:	\$0	\$0	\$0	\$77,097
Program Total:	\$0		\$77,097	
Program FTE	0.00	0.00	0.00	1.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$77,097
Total Revenue:	\$0	\$0	\$0	\$77,097

Explanation of Revenues

\$77,097 - Title XIX: Based on project funding due to increased caseload

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mark Sanford

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Public Guardian/Conservator program, under court authority, makes vital decisions for 162 mentally incapacitated, functionally dependent and impoverished adults who are current or recent victims of physical abuse, neglect and financial exploitation. Legal authority delegated to deputies by the court enables intervention when no other approach resolves abuse and neglect. In addition, the program provides community education and consultation on matters involving vulnerable adults with diminished mental abilities. If unable to assist directly, staff divert approximately 200 clients into less costly services, or family and private guardianships/conservatorships. Of those 200 diversions, about 125 required significant involvement by deputies to reach stabilization; the remainder were stabilized through less intensive services.

Program Description

The Public Guardian/Conservator program is an essential part of the county response system for abuse and neglect when legal authority is required to provide for the safety and well-being of incapable adults. Program staff work with adult protective services and law enforcement to educate community partners and families, and to intervene early to resolve fraud, abuse and neglect of extremely vulnerable adults. This includes participation on Department of County Human Services multidisciplinary teams and critical case review committees to assure that alternatives are considered, focusing public funds on at-risk citizens without other resources. Public Guardians are available 24 hours a day, seven days a week, to make medical, psychiatric, financial and life decisions for program clients.

The program serves as the court-appointed guardian and/or conservator for mentally incapable adults who are characterized by two or more of the following conditions: treatment-resistant mental illness, IQ below 70, Alzheimer's/other dementia, brain injury, complex medical and behavioral issues, no access to medical care, inadequate care and housing, and financial exploitation. Program clients are also functionally incapacitated, requiring intensive supports and specialized housing arrangements to balance the need for protection with the right to autonomy.

Guardianship and conservatorship ensure a maximum of about 160 county residents (based on program funding constraints) access to safe and appropriate housing, medical care, psychiatric treatment, long term care, income and benefits. Without this option, clients experience continuing victimization, frequent emergency room and hospital psychiatric admissions, homelessness, unnecessary protective services and law enforcement intervention, involuntary commitments, and increased risk of premature death.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Referrals appropriately diverted to less costly resources ¹	125	200	200	0
Outcome	Urgent client needs addressed within five days after court appointment ²	88.0%	90.0%	90.0%	90.0%
Output	Referrals diverted to less costly resources through intensive management ³	0	0	150	175

Performance Measure - Description

¹ This measure is being discontinued in favor of the new output which includes only diversions requiring significant intervention by staff.

² Urgent safety issues are addressed immediately upon court appointment. Ongoing stabilization requires subsequent intense management over months or years.

³ This performance measure is new and better demonstrates the impact and cost-effectiveness of intensive interventions.

Legal/Contractual Obligation

The decision to provide the service is in County Ordinance, Ch. 23.501. Under ORS Ch. 125, if the county chooses to reduce the service, it remains obligated to current clients, but can halt further intake if the Board of County Commissioners makes a finding that the program is no longer needed.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$925,439	\$0	\$947,660	\$0
Contracts	\$50,000	\$0	\$27,440	\$0
Materials & Supplies	\$19,117	\$0	\$22,679	\$0
Internal Services	\$120,083	\$0	\$135,023	\$0
Total GF/non-GF:	\$1,114,639	\$0	\$1,132,802	\$0
Program Total:	\$1,114,639		\$1,132,802	
Program FTE	10.00	0.00	10.00	0.00
Program Revenues				
Fees, Permits & Charges	\$90,000	\$0	\$90,000	\$0
Total Revenue:	\$90,000	\$0	\$90,000	\$0

Explanation of Revenues

\$90,000 - Fees: Based on FY11 budget
\$1,042,802 - County General Fund

Significant Program Changes

Last year this program was: #25026, ADS Public Guardian/Conservator

Lead Agency: County Human Services

Program Contact: Mary Shortall

Program Offer Type: Administration

Related Programs: 25027B

Program Characteristics:

Executive Summary

Aging and Disability Services Division (ADS) is responsible for assuring the county's 200,000 seniors, persons with disabilities and veterans have access to a comprehensive and coordinated service delivery system so that they remain independent and out of institutions. ADS Administration provides leadership, assures that results are achieved, ensures regulatory compliance, supports collaborative service delivery and use of best practices, and promotes the efficient and effective use of resources.

Program Description

Aging and Disability Services Division (ADS) Administration provides leadership at the state and federal policy levels. ADS Administration influences rules, priorities and funding formulas to promote effective services for Multnomah County seniors and people with disabilities. Administration is responsible for policy, planning, evaluation, advocacy and staff development for the division, which serves more than 50,000 people and employs 310 staff.

ADS Administration is responsible for educating and informing the public about ADS services and performance, and involving advisors in program planning and decision making. It is responsible for providing leadership that strengthens workforce competencies, advances quality improvement and evidence-based practices, and ensures culturally responsive services.

ADS Administration manages the division budget and programs to maximize revenue, hold down costs and deliver services more effectively. It provides fiscal oversight for the division and is responsible for managing a complex budget with multiple funding sources and requirements, and maximizes resources by matching federal Medicaid funds and leveraging additional resources from the community through its partnerships. ADS Administration coordinates efforts within the county and with other levels of government agencies to remove barriers and assure easy access to a seamless service system. Satisfaction surveys and customer input are used to continually improve ADS services. The division has three Advisory Councils (Elders in Action, Disability Services Advisory Council and Multi-Ethnic Action Committee) that provide specific input on how to provide the best services to seniors, persons with disabilities and ethnic minorities or persons for whom English is not their first language. ADS Administration employs innovative, evidence-based approaches to service delivery, and uses data, best practice reviews, staff experience, support from partners and other resources to serve clients effectively within available resources.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	ADS sponsored opportunities for consumer education and/or input ¹	80	69	92	67
Outcome	Advisors agree/strongly agree w/the statement: Overall, ADS does its job well ²	89.0%	90.0%	89.0%	90.0%

Performance Measure - Description

¹Estimate for FY11 represents a minimum expectation based on standing advisory committee meetings and planned events during a non-state budget legislative year.

²Based on an annual survey of advisory group members.

Legal/Contractual Obligation

45 CFR Part 92; 2 CFR Part 225 OMB Circulars A-87 Federal Awards; 42 CFR 433.51 Part 4302(2) of State Medicaid manual re policy, leadership, state coordination, state policy, contract compliance; ORS 410.410-410.480 re Older Americans Act (OAA) Services; OAR 411-0320-0000 to 411-032-0044 Older Americans Act specific authorizing statutes; 45 CFR 1321.1; 35 CFR 1321.83.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$67,534	\$682,847	\$61,083	\$617,620
Contracts	\$252,428	\$124,869	\$267,253	\$53,921
Materials & Supplies	\$12,771	\$132,890	\$8,876	\$114,481
Internal Services	\$6,759	\$84,405	\$6,971	\$90,308
Total GF/non-GF:	\$339,492	\$1,025,011	\$344,183	\$876,330
Program Total:	\$1,364,503		\$1,220,513	
Program FTE	0.61	6.19	0.53	5.27
Program Revenues				
Intergovernmental	\$0	\$1,021,211	\$0	\$868,330
Other / Miscellaneous	\$0	\$3,800	\$0	\$8,000
Total Revenue:	\$0	\$1,025,011	\$0	\$876,330

Explanation of Revenues

\$62,490 - Older Americans Act: Based on FY11 revised budget
\$805,840 - Title XIX: Based on FY11 revised budget
\$3,000 - Donations: Based on FY11 projected revenue Y-T-D
\$5,000 - Beginning Working Capital: Based on estimated current year carryover
\$185,802 - County General Fund Match
\$158,381 - County General Fund

Significant Program Changes

Last year this program was: #25027, ADS Administration

This program offer reduces FTE by 1.0 Program Coordinator position (Division training position) which was eliminated during FY11 mid biennial state cuts.

Program # 25027B - Continuing Service Level for FY12 (Admin)

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mary Shortall

Program Offer Type: Administration

Related Programs: 25027A

Program Characteristics:

Executive Summary

This program offer provides additional Medicaid funding to cover cost increases and maintain continuing staffing levels pending final legislative outcome and agency allocation.

Program Description

ADS Administration has submitted a base budget (Program Offer #25027A) consistent with the FY11 Revised Medicaid Budget. This level of funding would require the program to significantly reduce the professional services budget in FY12 before the outcome of the legislature. Due to significant caseload growth projections for State Senior and Disabled Services Medicaid programs, ADS anticipates earning new funding associated with caseload growth. For this reason ADS has requested to assume additional funding in the budget to minimize potential reductions to staffing and other budget reductions until after the legislature passes the DHS budget and the real impact for position cuts or additions is known.

This scaled offer, #25027B Continuing Service Level for FY12, assumes additional Medicaid funding from the state based on the addition of staff COLAs and caseload growth in Seniors and People with Disabilities continuing service level budget. Caseload growth typically adds funds for staffing and in the past has offset program cuts. This offer also covers additional cost increases associated with central indirect and internal service charges.

Specifically, this program offer maintains the professional services budget to continue program evaluation, demographic and census projections, and organizational development.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Program offer adds revenue for professional services however service levels remain unchanged therefore performance measures are also unchanged and are reflected in base program offer #25027A.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$0	\$90,000
Internal Services	\$0	\$0	\$0	\$2,268
Total GF/non-GF:	\$0	\$0	\$0	\$92,268
Program Total:	\$0		\$92,268	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$92,268
Total Revenue:	\$0	\$0	\$0	\$92,268

Explanation of Revenues

\$92,268 - Title XIX: Based on FY11 adopted budget

Significant Program Changes

Last year this program was:

Program # 25028 - Bed Bug Eviction Mitigation

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Aging and Disability Services Division (ADS) is requesting one-time funding in our Emergency Housing program to increase assistance to low-income seniors and people with disabilities living in low-income housing to prepare their apartments for pest treatment. ADS is estimating that we will assist 75 individuals in FY 11 and with additional funding would propose to serve an additional 120 individuals for a total of 195 people served.

Program Description

Aging and Disability Services Division (ADS) currently provides financial and service assistance to low-income seniors and people with disabilities who are experiencing or at risk of homelessness. Multnomah County is experiencing rapidly increasing incidents of bed bug infestations. Landlord/property managers of multi-family dwellings provide for the treatment of infestations but people with physical and/or mental disabilities are often not capable of preparing their apartments for treatment. This puts them at risk for eviction. Over the past 2 years ADS has seen a significant increase in requests for assistance to prepare for treatment. Preparation for treatment may include: cleaning and packing belongings; laundering all clothes and linen; moving furniture; and disposing of and delivering furniture. We are not able to meet the level of demand within our current budget. The ability to assist more individuals in preparing for treatment of their apartments will result in reducing their risk for eviction and reduction in the spread of bed bugs in low-income housing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Seniors and people with disabilities receiving assistance	0	0	0	195
Outcome	Individuals retain housing after receiving assistance ¹	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

¹ Housing retention is measured as an individual remaining in housing 6 months after service/assistance has been provided.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$26,166	\$0
Contracts	\$0	\$0	\$75,887	\$0
Total GF/non-GF:	\$0	\$0	\$102,053	\$0
Program Total:	\$0		\$102,053	
Program FTE	0.00	0.00	0.40	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$102,053 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Shortall

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Elders in Action Commission is the federally mandated advisory council to Aging and Disability Services (ADS). Elders in Action personal advocate volunteers provide individual help to seniors who face complex problems in their lives. While the services complement the ADS case management system, they do not duplicate the technical work of a case manager. Personal advocates are peer volunteers who provide assistance on issues that are often time-consuming to solve and would be difficult or impossible for a frail person to deal with alone. Elders in Action supports a network of 150 volunteers and serves 2,782 seniors through its Personal Advocate program.

Program Description

Elders in Action (EIA) advises local government on issues, programs, and policy that impact seniors in Multnomah County. EIA Commission members provide input and advocacy to ADS, Multnomah County Board of Commissioners, the Portland City Council, and others on a wide range of issues that impact seniors, including housing, transportation, elder abuse and crime, healthcare and other important services. Commission members advocate at the state level for senior programs. Trained senior volunteers evaluate county-operated facilities to make sure they are accessible for seniors and persons with disabilities. They also evaluate the customer service provided by county staff and lend technical assistance to county managers on how to make their programs more accessible and senior-friendly. Utilizing results of local and national studies in addition to the tools of the nationally recognized Elder Friendly® Certification program, EIA has assessed 215 businesses in Multnomah County over two years to evaluate the quality and accessibility of their services and provided technical assistance aimed at improving the experience of senior consumers in the community.

EIA Personal Advocate Volunteers work one-on-one to solve problems and support seniors who are facing difficult circumstances such as crime victimization, housing problems and other life challenges. They operate a peer support program where volunteers provide assistance with problem-solving that would be especially difficult for a senior to face alone. New services created in FY11 include regular assistance to clients in the Multnomah County Public Guardian program and follow up contact to people in the Voluntary Emergency Registry. Members of the EIA Speakers Bureau present information to community groups on a variety of topics affecting seniors, ranging from health care to protection from fraud and identity theft.

EIA volunteers work to insure the quality of life for the county's 102,000 seniors. Last year about 150 EIA volunteers provided 7,981 service hours, working as advisors to local government, as personal advocates for at-risk seniors and as community educators.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Hours of service provided by volunteers	7,981	9,800	9,800	10,000
Outcome	Value of volunteer hours (\$)¹	142,860	175,420	180,026	183,700

Performance Measure - Description

¹ The hourly rate calculation is drawn from Independent Sector, a national organization for volunteerism; the rates used here are tailored specifically for the state of Oregon. For the FY09-10 actual and FY10-11 purchased figures, the 2008 rate of \$17.90 was used. For the FY10-11 estimate and FY11-12 offered figures, the 2009 rate of \$18.37 was used.

Legal/Contractual Obligation

Multnomah County/City of Portland Inter Governmental Agreement and Multnomah County Ordinance 171424 designating Elders in Action as the official advisory agency on aging issues for Multnomah County and the City of Portland and outlines ongoing financial commitment to support a County/City Commission on Aging.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$161,160	\$0	\$161,160	\$0
Total GF/non-GF:	\$161,160	\$0	\$161,160	\$0
Program Total:	\$161,160		\$161,160	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$161,160 - County General Fund

Significant Program Changes

Last year this program was: #25030, ADS Elders in Action Commission and Personal Advocacy

In line with the Task Force on Vital Aging, EIA has improved volunteer training and recruitment, resulting in expanded professional-level volunteer opportunities. As a consequence, EIA has needed to increase funding for direct volunteer expenses.

Program # 25032 - Gatekeeper Outreach - Identifying Vulnerable Adults

Version 4/07/2011 s

Lead Agency: County Human Services

Program Contact: Lee Girard

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Aging and Disability Services Division (ADS) is proposing to expand the Gatekeeper Program to train community businesses and organizations to identify and report older adults who may be at risk for abuse, financial exploitation or self-neglect. Volunteer trainers will be used to expand the availability of community training. ADS is proposing to increase Gatekeeper referrals to the agency to 700.

Program Description

Aging and Disability Services Division (ADS) is proposing to expand the Gatekeeper Program, a national best practice model that identifies at-risk older adults and people with disabilities living in our community and links them to critical social and health services. The program identifies individuals who may be isolated from their support networks and being experiencing financial, physical or sexual abuse. Gatekeepers are not mandatory reporters. These are nontraditional referral sources who come into contact with older adults through their everyday work activities, such as meter readers, bank tellers, letter carriers, etc. They are trained to identify signs and symptoms that would indicate a need for assistance for a vulnerable adult, including confusion, depression, poor health, functional disability, financial difficulties, or home in disrepair.

Trained Gatekeepers make a referral to Multnomah County Aging & Disability Services' 24-Hour Helpline for follow-up assessment and service delivery. Skilled volunteers will be used to expand the availability of community training, Helpline staff triage referrals, and send a detailed report to the appropriate social service worker or to Adult Protective Services (APS). Follow-up procedures ensure that action has been taken and assistance has been offered.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of trainings provided to develop gatekeepers	0	0	0	50
Outcome	Number of Gatekeeper referrals	0	0	0	700

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$43,827	\$0
Total GF/non-GF:	\$0	\$0	\$43,827	\$0
Program Total:	\$0		\$43,827	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$43,827 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Chiquita Rollins

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Domestic Violence (DV) Victim Services & Coordination provides in-person services for 7,000 victims and children, management of grant-funded projects and coordination of multi-jurisdiction government and community responses. Research shows that these services reduce re-assault of victims, reduce the number of reported violent crimes and improve outcomes for victims and children.

Program Description

The county expends at least \$10 million in criminal justice costs (jail, prosecution and probation supervision) and \$2.5 million in victim services annually. These services increase employment, income, quality of life; decrease the level of danger and of assault, PTSD, depression, alcohol & drug abuse; and improve the health of victims and their children. DV costs the community another \$10 million in lost wages, health care and other costs. The number of individuals served in FY10 increased by almost 30% compared to FY09 and is expected to increase by 25% in 2011 compared to FY10.

Victim services funded in this offer include: centralized access and crisis response; safe emergency shelter and supportive services (300 victims and 300 children in shelter + 400 victims and 500 children through short-term rent assistance and motel vouchers); civil legal advocacy ensuring safety after separation (2,980 victims); mobile advocacy and rent assistance with supportive services (300 victims and 400 children); and culturally-specific services for Latinas, Russians, African Americans, Native Americans, immigrants/refugees and sexual minorities (500 victims and 800 children). Evidence-based practices include emergency shelters, shown to reduce the incidence of re-assault by 50%, and civil legal services, shown to reduce homicides.

This offer provides professional staffing for coordination efforts, such as the Family Violence Coordinating Council which provides a forum for collaborative efforts including training, policy and program development and implementation, and system-wide problem solving. The 40 organizations that are members represent the criminal justice system, victim services, health care, batterers intervention and others. In addition, staff provide training for and/or coordinate multiple multi-disciplinary efforts, including Domestic Violence Enhanced Response Team (DVERT) and Safe Start and participate in and partially staff the county DV Fatality Review Process meetings. This program offer is based on four major agreements, policies or plans: 1) 1997 Portland-Multnomah County agreement that the county would take over full responsibility "for planning, funding, and tracking performance of shelter and services for victims of domestic violence;" 2) 2000 LPSCC evaluation of the criminal justice system which recommended development of a more intensive response to high risk DV cases; 3) Victim services system plan, adopted by the Board in 2002; and 4) County Resolution 00-149 (Domestic Violence Policy), which directs the county to "develop effective and integrated responses to domestic violence."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of clients and their children served in person ¹	6,574	5,100	8,000	6,000
Outcome	% in stable housing six months after close of services ²	68.0%	70.0%	75.0%	70.0%

Performance Measure - Description

Performance Measure - Description

¹ Number of clients includes only those receiving face-to-face services (not crisis line services)

² % in stable housing includes only those clients in the transitional housing or rent assistance programs.

Note: The current year estimate for number of clients served is noticeably higher than in previous years. It now includes the DVERT (235) and Safe Start (260) clients and their children, and also reflects a much higher level of need than in previous years due to increased need and increased family size, with many more children accompanying victims than in previous years. Data also indicate that the length of shelter stay has decreased, possibly due to additional rent assistance funds, which has led to more survivors able to access shelter.

Legal/Contractual Obligation

CGF primarily funds Multnomah County RPF #P06-8706 Domestic Violence Programmatic Services. Grant funded services must meet all government-required goals, outcomes, and reporting requirements. These include the federally funded projects of DVERT, transitional housing/economic empowerment, and HUD Horizon. HUD funding requires a \$51,240 cash match and database specifications, included in this offer.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$451,685	\$180,088	\$527,452	\$177,805
Contracts	\$1,464,322	\$630,861	\$1,398,001	\$633,210
Materials & Supplies	\$162,741	\$470,827	\$150,134	\$405,392
Internal Services	\$79,626	\$30,639	\$79,638	\$28,281
Total GF/non-GF:	\$2,158,374	\$1,312,415	\$2,155,225	\$1,244,688
Program Total:	\$3,470,789		\$3,399,913	
Program FTE	4.62	1.80	5.75	1.75
Program Revenues				
Indirect for dep't Admin	\$16,401	\$0	\$13,776	\$0
Fees, Permits & Charges	\$0	\$1,140	\$0	\$0
Intergovernmental	\$0	\$1,310,400	\$0	\$1,243,488
Other / Miscellaneous	\$0	\$875	\$0	\$1,200
Total Revenue:	\$16,401	\$1,312,415	\$13,776	\$1,244,688

Explanation of Revenues

\$462,083 – HUD Horizons Grant: Based on FY11 revised budget
\$193,724 – Oregon Housing and Community Service SHAP Grant: Based on current grant award
\$50,000 – City of Portland GF – Based on FY11 revised budget
\$100 – United Way – Based current year projected estimates
\$291,556 – Department of Justice-DVERT; \$44,143 – DOJ – OJJDP; \$41,804 OVW Transitional Housing; \$160,078 - OVW-ARRA: Based on FY11 estimated carryover
\$1,200 – Domestic Partnership Fees: Based on FY11 current registration level
\$51,480 – County General Fund Match
\$2,103,745 – County General Fund

Significant Program Changes

Last year this program was: #25040A, Domestic Violence Victims Svcs & Coord

This program offer now includes funding from 25040B and 25040C, which were funded by the Board last year. 25040B provided 6 months of funding for the DVERT project to backfill the federal grant slated to end 12/31/10; 25040C funded 9 months of the Safe Start project which ended 9/30/10. The DVERT project was refunded by DOJ for another two years. Part of the CGF allocated in 25040B from FY11 has been retained for the DVERT project (.5 FTE DVERT Coordinator); the remaining funds have been used to meet the 2% constraint level, to provide funds for African immigrant survivors, to defray increased personnel and internal services costs, to keep current service level, and to support a 1.0 FTE OA2. In addition, it includes 3 months of a DOJ/OJJDP grant to develop and begin implementation of a strategic plan on preventing and intervening in children's exposure to violence in general.

Lead Agency: County Human Services

Program Contact: Chiquita Rollins

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Safe Start Collaboration program offer provides three months of domestic violence (DV) victim services to families involved with Child Welfare. For FY11, the Board allocated nine months of contracted services and backfill the federal grant which ended 9/30/10. Safe Start provides consultation to Gresham Child Welfare staff, direct services to 100 families each year, and reduces foster care placement.

Program Description

Safe Start is well-established and respected at the local, state and federal level. Its national stature led to the county receiving the prestigious Defending Childhood Initiative grant.

Safe Start's goal is to address the co-occurrence of domestic violence and child maltreatment, and reduce the harmful effects of domestic violence on children. Research has shown there is a significant overlap between domestic violence and child maltreatment, with 40-60% of families experiencing domestic violence also experiencing child maltreatment. In Oregon, domestic violence is the second most common reason for referral to Child Welfare and a known risk factor in 1/3 of founded child maltreatment cases. For children, the combined impact of child maltreatment and exposure to domestic violence is greater than the impact of either one alone. These impacts include direct and indirect injuries, as well as physical, mental health, cognitive, developmental, behavioral and academic problems caused by trauma and exposure to violence.

- 15% of all Oregon children lived in homes where DV occurred in the previous year;

- Children witness 1/3 of Oregon homicides and were killed in 8% of these incidents.

- Half of all domestic violence victims with children will have contact with child protective services during the abusive relationship.

The Safe Start Program addresses this high-risk population by providing collaborative domestic violence services in the Gresham Child Welfare Office. Two DV victim advocates (including a bilingual, bi-cultural advocate) and a masters' level parent-child specialist provide direct services to victims as well as provide general and case-specific consultation on domestic violence to Child Welfare staff. Advocates' services include crisis intervention, safety planning and ongoing assistance with basic needs, restraining orders and criminal justice interventions, support groups and other services. With the grant ending on 9/30/10, the Board funded 9 months of services. Funding for these 9 months of services is included in 25040A. This offer requests funding for the remaining 3 months of FY12.

Gresham child welfare staff report that fewer children are placed in foster homes, that they are able to close cases involving DV more quickly, and that they have greater competence and skills in working with victims of DV. In addition, in 2009, the Gresham office had the lowest percentage of children in foster care of any of the Multnomah County child welfare branches.

This offer responds to the 2000 LPSCC evaluation of the criminal justice system which recommended development of a more intensive response to high risk DV cases; the victim services system plan, adopted by the Board; and County Resolution 00-149 DV), which directs the county to "develop effective and integrated responses to domestic violence."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total families served ¹	0	0	30	30
Outcome	Victims will report increased safety ²	0.0%	0.0%	75.0%	75.0%

Performance Measure - Description

¹ Families will receive ongoing advocacy or parent-child services. This represents new clients for the last quarter of the year.

² Victims will report increased safety

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$41,533	\$0
Materials & Supplies	\$0	\$0	\$2,550	\$0
Total GF/non-GF:	\$0	\$0	\$44,083	\$0
Program Total:	\$0		\$44,083	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$44,083 – County General Fund

Significant Program Changes

Last year this program was: #25040C, Domestic Violence Safe Start Collaboration
This offer backfills funds lost through the end of the federal Safe Start Collaboration. This grant ended 9/30/10.

Lead Agency: County Human Services

Program Contact: Chiquita Rollins

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

The Prosperity and Stability program offer supports the most critical, needed and effective parts of two federal transitional housing grants: Economic Education Program, Housing Assistance for Russian-Speaking Survivors, and WorkSource Navigator. These elements are core to prosperity and stability, are not funded by other sources, and leverage significant WorkSource funding.

Program Description

Assistance in gaining long-term prosperity, income and stability will require focused services: domestic violence (DV) survivors who have accessed DV services reported that 18 months after accessing housing-related services, they have difficulty paying or are unable to pay for housing (48.5%); are living below poverty line (74.2%); or are unemployed (62.3%).

The Domestic Violence Coordinator's Office has two federal Office Violence Against Women (OVW) grants, slated to end in FY12, intended to increase survivors' prosperity and long-term stability through job training and linkages to employment resources. This offer seeks to backfill only the most critical and effective activities funded by these grants:

MOBIS: (Multnomah County Overcoming Barriers to Independence and Safety, funded through 2/12). This grant provides assistance to survivors living in transitional housing in navigating/overcoming barriers and obtaining maximum benefits and resources through WorkSource (local Work Force Investment Act program). The full-time "Navigator" is an aligned partner, co-located at WorkSource and assists 50-75 domestic violence (DV) survivors to safely and successfully access WorkSource system programs annually. Clients of an aligned partner are eligible to receive \$5,000 for on-the-job-training and educational opportunities that are not available to individuals seeking WorkSource assistance. Without this Navigator these opportunities will be lost to DV survivors accessing Work Source. The ultimate goal of these activities is to increase the ability of victims to obtain and maintain living wage jobs necessary for independence and safety. Client assistance is required to assure that the participants have the financial resources to complete the training components at WorkSource through support of childcare, transportation, and housing stabilization.

Family Strengths (Funded through 10/11): This grant project provides housing assistance and support (.4 FTE advocate) for Russian-speaking victims and makes HUD leasing dollars available to this population. This is the only Russian speaking housing program in Multnomah County. In addition, it supports approximately 20% of the Bradley Angle Economic Education program, which includes a full time economic advocate, provides fiscal education classes and advocacy to address credit repair for over 50 DV participants, and includes an Independent Development Account (IDA) and micro loan program to assist participants. IDA saving can be used for housing, education, or starting a business. Micro loans can be used for deposits for housing, starting a business, paying off bad debt that might be keeping them from getting a job or housing, and other uses. The program is open to all DV survivors throughout the community and has been replicated at other agencies because of its high success.

The ultimate goal of these activities is to increase the ability of victims to obtain and maintain living wage jobs necessary for independence and safety. Although there are other aspects to these grants, the three listed above (Economic Education Program, Housing Assistance for Russian-Speaking Survivors, and WorkSource Navigator) are core to prosperity and stability for survivors and are not funded by any other sources.

This program offer provides services similar to those requested in Community Services 25139B Action for Prosperity; and leverages funding from HUD, WorkSource Systems and Bradley-Angle House.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# participants receiving prosperity and stability services ¹	0	0	80	80
Outcome	% of participants who report increased prosperity ²	0.0%	0.0%	75.0%	75.0%

Performance Measure - Description

¹ This measure includes: all MOBIS and Family Strength clients, with 75 MOBIS Navigator clients, 40 Economic Education clients, and 5 Russian-speaking clients.

² This measure uses the "Action for Prosperity Matrix" which includes measures for safety, financial management, housing, employment life skills, education/training, and employment. Development of the Matrix was supported by Grant No. 2009-EH-S6-0074 awarded by the Office on Violence Against Women, U.S. Department of Justice.

Legal/Contractual Obligation

None

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$31,000	\$0
Materials & Supplies	\$0	\$0	\$22,600	\$0
Total GF/non-GF:	\$0	\$0	\$53,600	\$0
Program Total:	\$0		\$53,600	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$53,600 – County General Fund

Significant Program Changes

Last year this program was: #25040A, Domestic Violence Victims Svcs & Coord
Partial year federal funding for MOBIS and Family Strengths is included in 25040A

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Mental Health and Addiction Services Division (MHASD) Administration is responsible for bringing the community together to build and maintain the public behavioral health system in Multnomah County. MHASD manages the mental health and addictions systems of care, and is accountable for the services it provides directly, as well as those delivered through its provider network. In total, these programs serve more than 29,000 children, families and adults annually.

Program Description

MHASD Administration provides oversight and management of all behavioral health programs in the Mental Health and Addiction Services Division, whether provided directly or through contracted agencies.

MHASD is composed of two service systems:

- 1) Verity, the county's Mental Health Organization (MHO), a federally funded insurance program for children, youth and adults enrolled in Oregon Health Plan.
- 2) The Community Mental Health Program (CMHP) provides services that include involuntary commitment and addiction treatment.

MHASD builds and maintains mental health and addiction systems of care for children and adults. The administration continuously assesses its continuum of services to respond to the changing needs and demographics of Multnomah County. Administration ensures that consumers, advocates, providers and stakeholders have a voice in implementing necessary changes and system enhancements. MHASD does this through frequent provider and advisory meetings.

MHASD administration manages its resources in a cost-effective manner. Business and clinical decisions ensure that finite resources are targeted to serve the most vulnerable populations. MHASD administration is responsible for planning at the state level to influence policy decisions affecting the long-term sustainability of its services. MHASD administration ensures that its staff has the tools necessary to provide high quality, culturally competent services.

Administration ensures that contracted providers implement effective evidence-based practices. MHASD continually examines its provider system to identify gaps or barriers to service. MHASD administration is also responsible for monitoring contracts and adjusting the behavioral health system to accommodate changes in funding or regulatory requirements.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total Adult/Child MHASD Advisory Meetings ¹	19	20	24	26
Outcome	Advisors agree with the statement: Overall, MHASD does its job well ²	82.0%	0.0%	0.0%	80.0%

Performance Measure - Description

¹Total number of MHASD AMHSA, CMHSAC, and Childrens Collaborative Partnership Council meetings during the measurement period.

² This survey will be conducted every 2 years and will be repeated in FY2012.

Legal/Contractual Obligation

Oregon Administrative Rule, Standards for Management of Community Mental Health and Developmental Disability Programs, 309-014-0020, 309-014-0035, 309-14-0040.
Mental Health Organization contract

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$166,263	\$666,823	\$137,517	\$616,415
Contracts	\$0	\$52,550	\$0	\$52,500
Materials & Supplies	\$0	\$16,097	\$1,945	\$80,406
Internal Services	\$0	\$71,513	\$0	\$80,827
Total GF/non-GF:	\$166,263	\$806,983	\$139,462	\$830,148
Program Total:	\$973,246		\$969,610	
Program FTE	0.75	5.75	0.62	4.88
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$13,372	\$0
Intergovernmental	\$0	\$806,983	\$0	\$794,093
Other / Miscellaneous	\$0	\$0	\$0	\$36,055
Total Revenue:	\$0	\$806,983	\$13,372	\$830,148

Explanation of Revenues

\$218,873 - State Mental Health Grant Local Admin: Based on FY11 revised budget
\$36,055 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover
\$575,220 - Oregon Health Plan Premium: Based on FY11 Rate per client times number of clients as of 12/31/10
\$139,462 - County General Fund

Significant Program Changes

Last year this program was:

A vacant 1.0 FTE OA2 position has been eliminated for FY12 to meet budget constraint.

Lead Agency: County Human Services

Program Contact: Joan Rice

Program Offer Type: Administration

Related Programs: 25053

Program Characteristics:

Executive Summary

The Medical Records Program is responsible for the internal management of all of the Mental Health and Addiction Services Division's clinical records, including more than 75,000 adult and children's mental health and alcohol and drug client records, and Verity MHO records required by Oregon Administrative Rules.

Program Description

Mental Health and Addiction Services Division (MHASD) Medical Records ensures that mental health, alcohol and drug, and Verity managed care records are maintained in accordance with federal and state laws and regulations, and county and departmental rules, policies, and procedures.

Program staff provide multiple client records services including: access, inventory, retrieval, billing and administrative rule compliance auditing, archiving, forms design and management, authorization/release of records, legal requests for records, data analysis, and technical assistance to community agencies and county staff. The Commitment Services program is now storing reports electronically which decreases their need to retrieve a medical record to access the report again. As a result, the number of requests for records retrieval has declined and, in FY12, anticipated volume is more than 8,000 records requests, archiving 13,000 records and more than 500 records requests from providers for treatment purposes.

As the Local Mental Health Authority, MHASD is responsible for programs such as involuntary commitment, commitment monitors, trial visits and residential services. In FY12, these programs will require the creation of approximately 5,000 individual records. The MHASD programs where services are provided by county staff are expected to serve more than 1,400 individuals, each requiring a medical record. The medical records unit is responsible for these.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Count of clinical and managed care record items processed annually ¹	20,378	27,175	24,704	25,340
Outcome	Total MHASD medical records reviewed for completeness ²	6,380	6,278	6,533	6,710

Performance Measure - Description

¹ Count of elements of client records processed in following programs: Involuntary Commitment Investigators, Commitment Monitors and Trial Visit, School-based and Early Childhood/Cares, Family Care Coordinators, Early Assessment and Support Alliance, 370 Project, Intensive Transition Project, Verity Authorizations, and Residential Records. Minimum of two elements each record plus all In house Verity authorizations.

² Count of number of new client records opened annually and reviewed by records staff for completeness. Includes new records in the following programs: Involuntary Commitment Investigators, School based and Early Childhood/Cares, Family Care Coordinators and Alcohol and Drug. Note: An error was detected during the development of the FY10-11 Program Offer: the count for the SOCCF program had been omitted from the total. This resulted in an undercounting of the number of client records opened annually and reviewed by 715. The correct count (6278) is included here rather than the 5563 included last year.

Legal/Contractual Obligation

The following guidelines are utilized in monitoring MHASD compliance to Federal, State and County rules and audits regarding client confidentiality of clinical records, the release of any confidential client information, the retention of client confidential information, responding to subpoenas and court orders for confidential client records and standards for clinical documentation: State of Oregon Mental Health & Developmental Disability Services Division "Handbook of Confidentiality", HIPAA, DSM IV "Diagnostics & Statistical Manual of Mental Disorders", Children's & Adult State of Oregon Administrative Rules, Oregon Revised Statutes related to medical records & client confidentiality, State Archiving rules, Code of Federal Regulations Title 42 Public Health, Chapter 1 Part 2, Public Law 94-142, Public Law 99-57, State of Oregon Mandatory Child Abuse Reporting Laws, Oregon Health Plan, Mental Health Organization Contract, Verity Policies & Procedures, Practice Guidelines for the Oregon Health Information Management Association and the American Health Information Management Association, and the American Health Information Management Association, and Centers for Medicare and Medicaid billing regulations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$578,544	\$0	\$593,554	\$0
Materials & Supplies	\$15,128	\$0	\$19,966	\$0
Internal Services	\$101,944	\$0	\$89,490	\$0
Total GF/non-GF:	\$695,616	\$0	\$703,010	\$0
Program Total:	\$695,616		\$703,010	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$703,010 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Joan Rice

Program Offer Type: Existing Operating

Related Programs: 25052

Program Characteristics:

Executive Summary

Quality Management works to assure quality of contracted providers through mental health agency audits and monitoring mental health contract performance. The program serves approximately 100,000 Verity Oregon Health Plan (OHP) members, 52 mental health agencies and 61 residential/foster facilities. Quality Management educates OHP members about available mental health services and ensures effectiveness of services by measuring treatment outcomes, client satisfaction and hospital use.

Program Description

Quality Management protects and supports mentally ill adults and children in Multnomah County by providing specific services including: coordinating compliance with Health Insurance Portability and Accountability Act (HIPAA) rules and Verity contracts, building client outcome measurements, supervising certification process for community mental health agencies, auditing and providing technical support to 52 mental health agencies, coordinating residential quality and tracking approximately 5,000 reportable residential adverse events annually, assisting with licensing visits and Oregon Administrative Rules (OARs) compliance for 56 state-funded residential treatment homes and facilities, investigating complaints about residential care, monitoring progress of providers found out of compliance with OARs, and investigating abuse allegations and providing protective services to approximately 200 adult mental health clients annually. These investigations serve to protect some of the most vulnerable individuals in our mental health system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total clinical reviews/protective service investigations/incidents reviewed ¹	7,117	6,600	7,200	7,200
Outcome	Percent of certification reviews conducted within 3 year maximum OAR mandate ²	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

¹Residential critical incidents + total protective service investigations/screenings + total clinical reviews (treatment records reviewed for mental health agency certification or Verity compliance)

²Percentage of reviews conducted within a 3 year period does not include Oregon Addiction and Mental Health Services Division authorized extensions

Legal/Contractual Obligation

Oregon Administrative Rules (OARS) including but not limited to:

Chapter 415 Department of Human Services Addiction services; and Chapter 309 Department of Human Services Mental Health Developmental Disabilities Services, Federal & State Medicaid requirements and Oregon Health Plan Mental Health Organization Agreement. ORS 430.735-765 Abuse Reporting and Investigation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$491,401	\$900,326	\$430,141	\$1,007,576
Contracts	\$0	\$75,000	\$0	\$81,250
Materials & Supplies	\$31,474	\$0	\$31,474	\$35,948
Internal Services	\$0	\$194,723	\$0	\$177,425
Total GF/non-GF:	\$522,875	\$1,170,049	\$461,615	\$1,302,199
Program Total:	\$1,692,924		\$1,763,814	
Program FTE	5.20	8.80	4.60	9.50
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$22,876	\$0
Intergovernmental	\$0	\$1,170,049	\$0	\$1,302,199
Total Revenue:	\$0	\$1,170,049	\$22,876	\$1,302,199

Explanation of Revenues

\$984,039 - Oregon Health Plan Premium: Based on FY11 Rate per client times number of clients as of 12/31/10

\$318,160 - State Mental Health Grant: Based on FY11 revised budget

\$461,615 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Carol Matteson

Program Offer Type: Administration

Related Programs: 25050

Program Characteristics:

Executive Summary

Business and Finance manages revenue and expenses for the Mental Health and Addiction Service Division's (MHASD) \$95 million budget. It controls the county's financial risk for over \$40 million in Medicaid funds through rate setting, claims adjudication and supervision of a third party administrator (TPA). Business and Finance supports MHASD in serving approximately 29,000 unduplicated individuals annually. It analyzes claim, authorization and enrollment data to forecast future claims expenses.

Program Description

MHASD's Business and Finance supports the systems of care for some of Multnomah County's most vulnerable populations, including those who are indigent and in need of mental health and addiction treatment. Staff support both the child and adult systems of care. Business and Finance manages the complex financial transactions required to deliver services in the county's Mental Health Organization (MHO), Verity. Verity is a federal insurance program funded by Medicaid and is a risk bearing entity. If expenditures exceed revenue, the county must make up the difference if services are to continue at the same level. It is the job of Business and Finance to ensure this does not happen.

Business and Finance produces financial and service utilization reports, interfaces with a third party administrator (TPA) to process Medicaid claims, and tracks funding from the state. It develops new procedures to respond to changes in federal and state funding. Business and Finance staff respond to financial inquiries from agencies, hospitals, elected officials, and the public. Business and Finance provides decision support and day to day information to the MHASD director and management team through timely financial projections to accompany pending business and fiscal decisions. MHASD Business and Finance staff work closely with DCHS Business Services and Central County Finance in all aspects of budget and finance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Keep MHASD programs within authorized appropriations	100.0%	100.0%	100.0%	100.0%
Outcome	Exceptions noted by independent auditor annually*	0	0	0	0

Performance Measure - Description

*Business and Finance's goal is zero exceptions noted by independent auditor.

Legal/Contractual Obligation

Oregon Administrative Rule, Community Mental Health Program General Administrative Standards, 309-014-0000 to 309-014-0040; Oregon Health Plan Oregon Administrative Rule 410-141-0000 to 410-141-0860.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$226,036	\$369,290	\$255,609	\$433,226
Contracts	\$60,600	\$768,507	\$61,650	\$800,000
Materials & Supplies	\$0	\$15,128	\$34,904	\$180,507
Internal Services	\$83,212	\$31,828	\$17,685	\$122,876
Total GF/non-GF:	\$369,848	\$1,184,753	\$369,848	\$1,536,609
Program Total:	\$1,554,601		\$1,906,457	
Program FTE	3.00	4.00	3.10	4.75
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$35,721	\$0
Intergovernmental	\$0	\$1,184,753	\$0	\$1,536,609
Total Revenue:	\$0	\$1,184,753	\$35,721	\$1,536,609

Explanation of Revenues

\$1,536,609 - Oregon Health Plan Premium: Based on FY11 Rate per client times number of clients as of 12/31/10
 \$369,848 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: David Hidalgo

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Mental Health and Addiction Services Division operates a 24-hour, 365-day-a-year behavioral health emergency crisis response system. Services include a crisis hotline, mobile crisis outreach and an urgent walk-in clinic. Included in the management of the crisis system is the authorization of services for Verity enrolled members as well as indigent services. The total number of people served in FY10 was 61,561.

Program Description

The behavioral health crisis system in Multnomah County is comprised of several distinct, yet interconnected services:

Multnomah County Call Center – This service is operated by Multnomah County 24/7, 365 days/year. The call center coordinates emergency mental health services for all county residents regardless of insurance status. Interpretation services are available for callers when needed. It also provides the following services: deploys mobile crisis resources as needed, provides information and referral, linkage to behavioral health services, community education on suicide prevention, after-hours hospitalization authorizations for Verity members, and authorizations for indigent medications and transportation. The total number of calls managed was 50,848 for FY10.

Project Respond – This is the mobile outreach service that is contracted with a community based organization and is available 24/7, 365 days/year. Project Respond is deployed by the Call Center or Portland Police to provide face-to-face crisis evaluation and triage services to those in crisis regardless of insurance status. The total number of clients served was 2,466 in FY10.

Urgent Walk-In Clinic – This is a clinic based service contracted with a community based organization, available from 7 a.m. to 10:30 p.m., 365 days/year, that provides crisis evaluation, triage, and stabilization on a walk-in basis. The Urgent Walk-In Clinic is the only service available to indigent clients in crisis in Multnomah County with immediate access to a psychiatrist or psychiatric mental health nurse practitioner for medication evaluation and treatment. The clients primarily seen at the walk-in clinic are indigent. The total number of clients served was 5,071 in FY10.

Utilization Review – This function, operated in the Call Center, provides authorization oversight of Verity funds and indigent treatment funds for those experiencing mental health emergencies and crises. This clinical function ensures that expenditures stay within budget. The total number of contacts was 3,176 in FY10.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total Crisis System Contacts ¹	61,561	62,000	62,000	62,000
Outcome	% of UWIC clients seen by the UWIC that did not need to be referred to an ER ²	97.0%	97.0%	97.0%	97.0%

Performance Measure - Description

¹Total crisis system contacts actuals for FY10 = call center contacts (50,848), project respond contacts (2,466), urgent walk-in clinics contacts (5,071) and utilization reviews (3,176).

²The outcome measure shows the percentage of clients evaluated and stabilized by the Urgent Walk-In Clinic (UWIC) that did not need to be sent to an ER for potential hospitalization

Legal/Contractual Obligation

State of Oregon Mental Health Organization contract, Oregon Administrative Rules 410-141-0120 and 410-141-140, and Oregon Revised Statute 430.630. Local Mental Health Authority/Community Mental Health Program responsibility to provide crisis services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,448,887	\$0	\$2,256,384
Contracts	\$1,073,345	\$3,036,662	\$1,073,345	\$2,957,413
Materials & Supplies	\$0	\$25,540	\$0	\$104,763
Internal Services	\$0	\$313,437	\$0	\$281,099
Total GF/non-GF:	\$1,073,345	\$5,824,526	\$1,073,345	\$5,599,659
Program Total:	\$6,897,871		\$6,673,004	
Program FTE	0.00	21.41	0.00	20.76
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$35,057	\$0
Intergovernmental	\$0	\$5,818,526	\$0	\$5,505,659
Other / Miscellaneous	\$0	\$6,000	\$0	\$94,000
Total Revenue:	\$0	\$5,824,526	\$35,057	\$5,599,659

Explanation of Revenues

\$159,015 - State Mental Health Grant Local Admin; \$1,720,504 - State Mental Health Grant Non Residential; \$2,118,115 - State Mental Health Grant Community Crisis Services: Based on FY11 revised budget
\$88,000 - State Mental Health Grant Beginning Working Capital: Based on estimated FY11 carryover
\$1,508,025 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10
\$6,000 - Fees: Based on FY11 received Y-T-D Revenue projections
\$1,073,345 - County General Fund

Significant Program Changes

Last year this program was:

Program # 25056 - Mental Health Subacute Facility - Operating

Version 4/14/2011 s

Lead Agency: County Human Services

Program Contact: David Hidalgo

Program Offer Type: Existing Operating

Related Programs: 25055

Program Characteristics:

Executive Summary

The Mental Health and Addiction Services Division (MHASD) has identified crisis assessment and treatment, also known as sub-acute, as a missing service in the system of care. This facility offers 16 beds of short-term mental health treatment in a secure locked environment as a lower cost alternative to hospitalization for 600-800 clients per year. Facility staffing will include physical and mental health professionals and peer support specialists.

Program Description

Sub-acute is a short-term stabilization program for those individuals who require a secure alternative to incarceration or hospitalization. It is a critical component in a full continuum of mental health services but does not currently exist in our community. Although it works with other community agencies that provide long term-care, the mission of the sub-acute facility is brief intervention when a person becomes a danger to themselves or others due to his/her mental illness. The target length of stay is a maximum of 10 days. Since the individual remains linked to the community, length-of-stay is minimized and the person is less likely to lose critical recovery supports including Medicaid eligibility and housing. Sub-acute care is less expensive than hospitalization. Incarceration hinders recovery and strains the resources of courts and the jail. As part of a best practice model for facilities of this type, the proposed treatment team includes consumer positions on staff (Peer Support Specialists) to provide mentoring and linkage to services in the community. These positions are salaried members of the treatment team.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# persons admitted who would otherwise have been hospitalized or jailed ¹	0	150	100	700
Outcome	A low readmission rate to acute care ¹	0.0%	14.0%	14.0%	14.0%

Performance Measure - Description

¹This performance measure represents the first year of sub-acute facility operations.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$200,000	\$175,000	\$597,500	\$2,646,295
Internal Services	\$0	\$0	\$0	\$256,253
Total GF/non-GF:	\$200,000	\$175,000	\$597,500	\$2,902,548
Program Total:	\$375,000		\$3,500,048	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$44,287	\$0
Intergovernmental	\$0	\$937,750	\$0	\$2,902,548
Total Revenue:	\$0	\$937,750	\$44,287	\$2,902,548

Explanation of Revenues

\$400,000 - State Mental Health Grant: Based on FY11 revised budget

\$1,905,048 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

\$597,500 - City of Portland General Fund

\$597,500 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: David Hidalgo

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The more intensive mental health needs of children and families enrolled in Oregon Health Plan are met through the following service types: psychiatric inpatient hospitalization services, psychiatric residential treatment services for children, and secure alternatives to psychiatric hospitalization for children. The three program elements combined provide a continuum of services for 163 children each year who need secure placement outside the home for mental health care.

Program Description

Three distinct levels of higher intensity care are available in the mental health service continuum for children and families:

Psychiatric inpatient hospitalization is the most intensive and restrictive level of treatment for children suffering from mental illness. The Mental Health and Addiction Services Division (MHASD) Call Center and Family Care Coordination Team coordinates with hospital and community providers to recommend inpatient medical treatment only when community-based care is inadequate to prevent a mental health crisis or manage severe symptoms, based on medical necessity and clinical criteria. The average hospital stay for a child is 7.5 days.

Secure alternatives to psychiatric hospitalization (sub-acute) stabilize mental health symptoms for children who would otherwise require inpatient hospitalization. Service is provided at a secure community-based facility that is staffed 24 hours a day with medical and clinical personnel. Treatment includes clinical programming, family therapy, medication management and discharge planning. The MHASD Call Center authorizes the service.

The least intensive of these three service types, psychiatric residential services, treat children who, because of acute mental illness are unable to manage their own behavior and who often present a threat to themselves and their parents. Highly trained staff provide 24-hour-a-day service, including psychiatric day treatment, medication management and basic supervision. MHASD's Family Care Coordination Team supervises these services and works with providers to discharge children into the community when appropriate.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total unduplicated children receiving inpatient, subacute & residential care ¹	163	668	163	183
Outcome	Average length of stay in psychiatric residential treatment ²	97	82	91	85

Performance Measure - Description

¹Total unduplicated children receiving inpatient, subacute, and residential psychiatric care. The difference between the FY10-11 current year estimate and FY10-11 current year purchased is due to a correction of the calculation methodology for this output, which had inadvertently been including adults in the count.

² Average psychiatric residential treatment length of stay in number of days.

Legal/Contractual Obligation

State of Oregon Mental Health Organization (MHO) contract; Statement of Work.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$2,800,000	\$0	\$3,396,382
Internal Services	\$0	\$47,600	\$0	\$168,461
Total GF/non-GF:	\$0	\$2,847,600	\$0	\$3,564,843
Program Total:	\$2,847,600		\$3,564,843	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$82,872	\$0
Intergovernmental	\$0	\$2,084,850	\$0	\$3,564,843
Total Revenue:	\$0	\$2,084,850	\$82,872	\$3,564,843

Explanation of Revenues

\$3,564,843 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Commitment Services includes Emergency Psychiatric Holds (E-Holds), Involuntary Commitment Program (ICP), Commitment Monitors, and the State Hospital Waitlist Reduction Program (WLRP). The county is the payer of last resort for indigent E-Holds and ICP staff are required to investigate and determine whether individuals on an E-Hold present a risk of harm to themselves or others and if a court hearing should be recommended. Provision of commitment monitors is a requirement of the county as the Local Mental Health Authority (LMHA). In FY10 ICP investigated 1,143 E-Holds for indigent residents and 4,401 total holds; commitment staff monitored 493 patients and 143 trial visits.

Program Description

Commitment Services is comprised of several distinct, yet interconnected services:

Involuntary Commitment Program: An E-Hold places an individual in a hospital while ICP staff investigate the individual's mental health status to determine whether to recommend civil commitment in Circuit Court. ICP staff determine the need for a pre-commitment hearing. When staff recommend a hearing, ORS 426.110-120 requires that a court examiner make an independent recommendation to the judge.

Emergency Hold: When an individual is placed on an E-Hold and cannot pay for the hospital stay, ORS 426 requires that the county pay for these services. The county is required to provide commitment monitoring services.

Commitment Monitors: Staff in this unit assess committed individuals to determine whether they continue to meet commitment criteria, work with hospital staff to develop treatment and discharge plans, and make recommendations on continued hospitalization. Commitment monitors perform monitoring services during trial visits to the community, facilitate financial and medical entitlements, and ensure that individuals transition into the most appropriate level of community care.

State Hospital Waitlist Reduction Program (WLRP): Funding provides for Intensive Case Management (ICM) for patients discharging from the State Hospital and acute care hospitals, and for four Emergency Department Liaisons. ICM and transition planning prevent relapses into hospital care and reduce the county's burden as the payer of last resort. ICM staff provide connection with resources and assistance in obtaining housing, access to health care, social services, and outpatient mental health services. These services address the needs of mentally ill county residents at the highest level of care. Commitment services provide care and service coordination, ensure adequacy and appropriateness of resources and provide protection of legal and civil rights.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of E-Holds for indigent County residents	1,143	1,100	1,100	1,100
Outcome	% of total E-Holds that went to Court hearing	7.4%	7.4%	8.4%	8.4%
Output	# of commitments monitored	636	750	650	650
Outcome	% of total E-Holds with a hearing that resulted in commitment	78.2%	73.0%	80.0%	80.0%

Performance Measure - Description

Outcomes measure staff effectiveness in applying ORS 426

This measure is the percentage of E-Hold Court hearings that result in a commitment. This percentage is increasing as staff acclimate referrals to the increased conservativeness of the Circuit Court and State Appellate Court in interpreting ORS 426.

Legal/Contractual Obligation

ORS 426.005 to 426.415

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$898,489	\$2,056,968	\$925,224	\$2,155,638
Contracts	\$200,000	\$2,098,071	\$200,000	\$1,698,071
Materials & Supplies	\$0	\$51,950	\$0	\$70,342
Internal Services	\$0	\$370,101	\$0	\$276,533
Total GF/non-GF:	\$1,098,489	\$4,577,090	\$1,125,224	\$4,200,584
Program Total:	\$5,675,579		\$5,325,808	
Program FTE	9.00	20.30	9.00	21.10
Program Revenues				
Intergovernmental	\$0	\$4,577,090	\$0	\$4,112,069
Other / Miscellaneous	\$0	\$0	\$0	\$88,515
Total Revenue:	\$0	\$4,577,090	\$0	\$4,200,584

Explanation of Revenues

\$523,028 - State Mental Health Grant Non Residential: Based on FY11 revised budget
 \$2,249,670 - State Mental Health Grant Regional Acute Inpatient Facility: Based on FY11 revised budget
 \$1,339,371 - State Mental Health Grant Community Crisis Services: Based on FY11 revised budget
 \$88,515 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover
 \$1,125,224 - County General Fund

Significant Program Changes

Last year this program was:
 Last year this program was #25058

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program includes Mental Health Residential Services and Transitional Housing. Staff in Residential Services facilitates referral, screening and placement for individuals with a severe mental illness who require care in a 24-hour-a-day setting. Transitional Housing focuses on individuals who require assistance obtaining permanent housing while addressing their mental health needs. The Bridgeview provides 48 units of single-room housing, support services and on-site mental health and dual diagnosis treatment. Royal Palm provides 20 dormitory shelter beds and 30 units of Single Room Occupancy housing.

Program Description

Residential services is comprised of two distinct, yet interconnected services:

Residential Services - Residential staff screen and place adults with severe and persistent mental illness in structured housing where licensed caregivers provide mental health and social services. Staff have received 367 referrals in FY10, with 39.8% placement rate. Staff monitor facilities, provide training, technical assistance, and assist with development and siting of new facilities.

Transitional Housing - Royal Palm is a 50 bed transitional housing facility, providing 20 dormitory shelter beds and 30 units of Single Room Occupancy. This is low barrier housing for individuals with a mental illness who are homeless or at imminent risk of homelessness. The facility is staffed 24-hours-a-day. The Royal Palm housed 93 clients in FY10. Bridgeview provides 39 transitional, Single Room Occupancy units and 9 permanent, supported housing units. Staff provide mental health services, 24-hour-a-day on-site case management, dual diagnosis treatment, and integration into permanent housing. To preserve the transitional focus, individuals are evaluated every six months to determine readiness for permanent housing. Bridgeview housed 85 transitional clients and 9 permanent clients in FY10.

Residential Services and Transitional Housing link mental health treatment to stable, short term and long term housing. Programs provide intervention and service coordination in the provision of housing and comprehensive community supports and services. Staff facilitate discharge of adults with mental illness to community residential programs from local acute care inpatient psychiatric facilities and the Oregon State Hospital, allowing consumers to increase their independence in the least restrictive level of care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of new Residential Services referrals	367	350	370	380
Outcome	% of Residential Services clients placed in housing ¹	39.8%	40.0%	40.0%	45.0%
Output	# of residents served by Bridgeview	94	100	95	95

Performance Measure - Description

¹ This measure assesses the percentage of clients referred placed and provides information related to the gap in number of beds needed relative to referrals received. Referrals go up and down in response to the number of new residential beds opened in a fiscal year, as well as discharges from the acute care and state hospitals.

Legal/Contractual Obligation

Residential Services: OAR 309-035-0100 through 309-035-0190, OAR 309-032-0450, Adult Foster Care Chapter 309, Division 040. Bridgeview Transitional Services: OAR 309-032-0525 Standards for Adult Mental Health Services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$465,394	\$311,486	\$468,275	\$296,710
Contracts	\$565,722	\$7,513,741	\$399,799	\$8,851,054
Materials & Supplies	\$12,292	\$0	\$16,224	\$29,000
Internal Services	\$70,571	\$12,260	\$61,448	\$11,264
Total GF/non-GF:	\$1,113,979	\$7,837,487	\$945,746	\$9,188,028
Program Total:	\$8,951,466		\$10,133,774	
Program FTE	4.50	6.65	4.50	3.30
Program Revenues				
Intergovernmental	\$0	\$7,837,487	\$0	\$8,861,919
Other / Miscellaneous	\$0	\$0	\$0	\$326,109
Total Revenue:	\$0	\$7,837,487	\$0	\$9,188,028

Explanation of Revenues

\$307,974 - State Mental Health Grant Local Admin; \$2,731,327 - State Mental Health Grant Non Residential; \$2,559,036 - State Mental Health Grant Residential Treatment Services; \$1,898,959 - State Mental Health Grant Non Res Support; \$1,083,907 - State Mental Health Grant: Based on FY11 revised budget
\$326,109 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover
\$280,716 - City of Portland: Based on FY11 revised budget
\$945,746 - County General Fund

Significant Program Changes

Last year this program was:

Last year this was program offer 25060

The number served by the Bridgeview was slightly lower than expected due to the change of 9 transitional units to permanent supported housing, limiting the number of units available for multiple occupancy during a year.

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Adult Mental Health Initiative (AMHI) coordinates the care and housing of individuals who are leaving Oregon State Hospital (OSH) and/or residing primarily in licensed residential facilities within the community. The goals are to expedite safe discharges from the state hospital, move individuals into the least restrictive housing possible, and develop supports to maximize independent living. This is a state-wide initiative.

Program Description

Mental Health and Addiction Services (MHASD) staff work with OSH, Addictions and Mental Health (AMH), Mental Health Organizations (MHOs) and other counties to coordinate the placement and movement of individuals primarily within a statewide network of licensed housing providers. New or enhanced services offered by AMHI include: (1) supported housing development and rental assistance to increase housing options matched to client need; (2) Exceptional Needs Care Coordination to assure access to appropriate housing placements and the development of supports to increase success in the community; (3) Supported Employment and Assertive Community Treatment to help move clients towards greater independence; and (4) transition planning management to assure the most efficient utilization of the licensed residential housing stock within the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Multnomah Co. residents accepted to Oregon State Hospital	0	0	145	145
Outcome	% of clients discharged from Oregon State Hospital waiting list to residential	0.0%	0.0%	55.0%	55.0%
Outcome	% of clients diverted off of Oregon State Hospital wait list to community	0.0%	0.0%	47.0%	55.0%

Performance Measure - Description

Legal/Contractual Obligation

State of Oregon Mental Health Organization contract

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$517,486
Contracts	\$0	\$0	\$0	\$1,126,223
Internal Services	\$0	\$0	\$0	\$100,811
Total GF/non-GF:	\$0	\$0	\$0	\$1,744,520
Program Total:	\$0		\$1,744,520	
Program FTE	0.00	0.00	0.00	5.25
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$25,547	\$0
Intergovernmental	\$0	\$0	\$0	\$1,098,943
Other / Miscellaneous	\$0	\$0	\$0	\$645,577
Total Revenue:	\$0	\$0	\$25,547	\$1,744,520

Explanation of Revenues

\$1,098,943 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

\$645,577 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer describes the existing continuum of adult mental health care funded by Oregon Health Plan and managed by Verity, the county's mental health organization. The continuum addresses the needs of adults at emergent (most acute), urgent and routine (least acute) levels of care. Psychiatric hospitalization treats persons at immediate risk to themselves or others. Respite services provide intervention when an individual's symptoms have risen beyond the scope of outpatient treatment. Outpatient treatment services provide a range of care matched to diagnosis and acuity to over 8,000 adults annually.

Program Description

This service continuum contains three distinct service elements that contribute to a system of care for adults: psychiatric inpatient, respite and outpatient services. Psychiatric inpatient hospitalization is the most intensive level of care in the adult system. Hospital admission is carefully monitored to ensure that it is only offered where medically and clinically appropriate. Once admitted, individuals receive the full range of treatment services provided in a hospital setting. The Mental Health and Addiction Services Division (MHASD) Call Center works with the hospitals and providers to provide individuals a safety net of services as they transition into the community following discharge. The call center coordinated these services for 1,331 inpatient discharges in FY10.

Mental health respite services are a community-based approach to stabilize individuals whose symptoms have exceeded the scope of outpatient treatment. The goal is to prevent hospitalization through early intervention with short-term, intensive residential treatment. Respite care contains a range of treatment options, including medication management, clinical treatment and post-discharge transition planning. It has been defined as a best practice when used in a continuum of treatment services.

Adult mental health outpatient services provide a comprehensive array of treatment options that address the needs of each individual, including several categories of individual and group therapy, case management, intensive outreach and medication management. Outpatient services address long and short term mental health needs to lessen the need for more acute services. An average of 3,805 adults receive outpatient services each month, with many remaining in treatment for several months.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total adults receiving outpatient mental health services ¹	7,766	6,813	8,015	8,977
Outcome	Percent of adults readmitted to inpatient within 30 days of discharge ²	20.5%	19.4%	17.4%	17.4%

Performance Measure - Description

¹ Number of unduplicated Verity adult enrollees who received an outpatient mental health service during the measurement period.

² Percent of unduplicated Verity adult enrollees who were readmitted to inpatient hospitalization within 30 days of discharge during the measurement period.

Legal/Contractual Obligation

State of Oregon Mental Health Organization (MHO) Contract, Statement of Work.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$240,877	\$0	\$70,880
Contracts	\$0	\$20,900,000	\$284,000	\$19,525,000
Materials & Supplies	\$0	\$1,891	\$0	\$2,569
Internal Services	\$0	\$383,818	\$0	\$991,570
Total GF/non-GF:	\$0	\$21,526,586	\$284,000	\$20,590,019
Program Total:	\$21,526,586		\$20,874,019	
Program FTE	0.00	1.00	0.00	0.50
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$477,260	\$0
Intergovernmental	\$0	\$21,526,586	\$0	\$20,530,019
Other / Miscellaneous	\$0	\$0	\$0	\$60,000
Total Revenue:	\$0	\$21,526,586	\$477,260	\$20,590,019

Explanation of Revenues

\$60,000 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover

\$20,530,019 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

\$284,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: David Hidalgo

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Multnomah Treatment Fund (MTF) prioritizes community-based services to severely mentally ill individuals who have been released from jail or psychiatric hospitals and/or are at risk of hospitalization or significant decompensation, but are uninsured and ineligible for Oregon Health Plan (OHP). MTF addresses immediate health and safety concerns until insurance or OHP coverage is obtained. The program will provide mental health services to 928 adults.

Program Description

These funds will support an array of services for the over 900 severely mentally ill individuals who are uninsured and without financial resources. The Mental Health and Addiction Services Division (MHASD) provides funds to the network of providers to treat these uninsured persons during periods for aggravated symptoms in acute stages of illness. The goal is to stabilize these persons and prevent more drastic consequences including hospitalization, incarceration, addiction relapse, and loss of custody of children. If these services are effective, the client is spared a prolonged period of instability and the county preserves funds that would otherwise be lost to the high-cost alternatives such as hospitalization.

Since these funds are limited, a designated adult system of care coordinator reviews each event for clinical necessity, choice of intervention, and financial eligibility. Services can include individual and group therapy, intensive case management, community outreach, housing assistance, medication management, dual diagnosis treatment, care coordination, and crisis intervention. While the person is receiving services, he/she can be linked to other supports and acquire assistance in securing OHP benefits through the DCHS Benefits Recovery Project and health care through the Multnomah County Health Department or other clinics serving indigent clients.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total # of adults who received County funded outpatient services or medication ¹	836	800	829	928
Outcome	Average emergency hold hospitalizations per uninsured adult served ²	1	0	1	1

Performance Measure - Description

¹ Unduplicated uninsured adults who received at least one county funded outpatient mental health service or at least one county funded medication during the measurement period.

² Total number of emergency holds for uninsured adults divided by the number of unduplicated uninsured adults identified in item #1 (above).

Legal/Contractual Obligation

Multnomah Treatment Fund was initiated by the Board of County Commissioners.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$1,177,976	\$260,000	\$1,351,826	\$316,150
Total GF/non-GF:	\$1,177,976	\$260,000	\$1,351,826	\$316,150
Program Total:	\$1,437,976		\$1,667,976	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$260,000	\$0	\$260,000
Other / Miscellaneous	\$0	\$0	\$0	\$56,150
Total Revenue:	\$0	\$260,000	\$0	\$316,150

Explanation of Revenues

\$56,150 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover
\$260,000 - State Mental Health Grant Non-Residential Services: Based on FY11 revised budget
\$1,351,826 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Early Assessment and Support Alliance (EASA) is an early psychosis intervention program addressing the needs of young persons aged 15-25 who demonstrate initial symptoms of psychosis, with the goal of managing long-term problems and consequences. EASA offers formal psychiatric treatment services as well as vocational and educational support, and involves the young person's family in treatment. The program will provide services for approximately 77 clients.

Program Description

The EASA team identifies young people experiencing the first episodes of psychosis and offers them a broad array of individualized treatment avenues and community-based care. Services include assessment, treatment planning, case management, medication management, psycho-educational workshops, multi-family groups, occupational assessments and interventions, and assistance with accessing supported employment and educational opportunities. These services are provided by a multidisciplinary team that includes a psychiatrist, a nurse, a vocational and occupational therapist and mental health consultants. The team's composition and activities are designed to meet the standards of a defined evidenced based practice model as required by the state. Research suggests that the median age for the onset of initial episodes of psychosis is under the age of 25. Research also suggests that early intervention and immediate access to treatment can reduce the incidence of psychosis' long-term disabling consequences.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total individuals enrolled in program receiving ongoing services	60	80	77	77
Outcome	Percent reduction in hospitalization rate 6 months pre and post enrollment ¹	90.0%	82.0%	85.0%	85.0%

Performance Measure - Description

¹ This measure compares the hospitalization rate for the 6 months prior to services with the rate for the 6 months post EASA service enrollment which is an indication of the stabilization of the individual.

Legal/Contractual Obligation

County Financial Assistance Agreement

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$692,820	\$0	\$684,741
Contracts	\$0	\$246,900	\$0	\$305,960
Materials & Supplies	\$0	\$16,565	\$0	\$26,416
Internal Services	\$0	\$91,995	\$0	\$82,475
Total GF/non-GF:	\$0	\$1,048,280	\$0	\$1,099,592
Program Total:	\$1,048,280		\$1,099,592	
Program FTE	0.00	11.15	0.00	7.20
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$1,220	\$0
Intergovernmental	\$0	\$1,048,280	\$0	\$810,770
Other / Miscellaneous	\$0	\$0	\$0	\$288,822
Total Revenue:	\$0	\$1,048,280	\$1,220	\$1,099,592

Explanation of Revenues

\$758,290 - State Mental Health Grant Non-Residential Services: Based on FY11 revised budget

\$288,822 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover

\$52,480- Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Karl Brimmer

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

LifeWorks NW performs mental health assessments of individuals receiving domestic violence-related services in Multnomah County, including the four domestic violence shelters and the Gateway Center. This program offer would continue the funding for one clinician that began as a result of a pharmacy settlement.

Program Description

A LifeWorks NW clinician performs mental health assessments to individuals who are receiving domestic violence-related services in Multnomah County, including the four domestic violence shelters and the Gateway Center. This position is filled by a clinician who serves as a liaison between domestic violence and mental health and addiction providers. The clinician travels to each of the shelters on a regular basis and also spends approximately two-thirds of her time at the Gateway Center. She attends the appropriate domestic violence community meetings and events (such as the monthly Family Violence Coordinating Council meetings) and provides training to facilitate increased knowledge and understanding between the mental health and domestic violence providers. The clinician also carries a small caseload of uninsured clients and provides group services such as Seeking Safety and a domestic violence process group that supplements what is offered within the domestic violence agency settings.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of unique clients served annually	0	0	0	250
Outcome	Percentage of clients reporting they are 'better able to make informed decisions	0.0%	0.0%	0.0%	95.0%

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Materials & Supplies	\$0	\$0	\$32,000	\$0
Total GF/non-GF:	\$0	\$0	\$32,000	\$0
Program Total:	\$0		\$32,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$32,000 - County General Fund

Significant Program Changes

Last year this program was:

Program # 25066 - Mental Health Organization Provider Tax

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Carol Matteson

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The county's managed mental health organization, Verity, is required to pay a 1% provider tax to the state to leverage additional federal funds for the Oregon Health Plan. The additional funds received by the state are then redistributed through the Oregon Health Plan reimbursement.

Program Description

The Oregon State Legislature approved a tax on managed care plans to support benefits for Oregon Health Plan Standard enrollees. The dollars raised by the tax on managed care plans are eligible to be matched by federal Medicaid funds. The federal government will match every dollar the state raises with \$1.50. This additional money is used by the state to fund Oregon Health Plan benefits so that individuals at a higher percentage of the federal poverty level can receive healthcare, including mental health care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	N/A	0	0	0	0
Outcome	N/A	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Provider Tax is a requirement of participation in Oregon Health Plan as a Mental Health Organization under contract with the State of Oregon.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$420,965	\$0	\$465,000
Internal Services	\$0	\$7,156	\$0	\$0
Total GF/non-GF:	\$0	\$428,121	\$0	\$465,000
Program Total:	\$428,121		\$465,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$428,121	\$0	\$465,000
Total Revenue:	\$0	\$428,121	\$0	\$465,000

Explanation of Revenues

\$465,000 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: David Hidalgo

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This mental health service array serves children and youth up to age 21. Services range from prevention/early intervention in the Early Childhood and Head Start program that serves 4,498 children annually, to a comprehensive outpatient service system that successfully maintains over 4,500 children in their homes, schools, and community.

Program Description

This array provides a continuum of services for over 8,900 children by combining Early Childhood and Head Start Mental Health Services, Child Abuse Mental Health Services provided at CARES NW, Children's Mental Health Outpatient Services (Verity), and Intensive In-Home and Community Mental Health Services for Children.

Services include evidence based counseling for at risk children and their families, Incredible Years parent groups, early childhood classroom consultation, psychiatric day treatment, crisis respite, individual and group therapy, skill building and medication management. Care is coordinated with allied agencies such as Child Welfare, MESD and schools, Head Start programs, Developmental Disabilities, the juvenile justice system, Wraparound Oregon, and physical healthcare providers to ensure the best outcomes for children and youth.

Services offered are culturally competent and promote the development of healthy attachments and positive parenting practices so that needs are addressed before they become acute. The goal of every program in this array is to promote educational success and to keep vulnerable children in home settings with their families, permanent foster care families or other long term caregivers. Special effort is taken to guarantee families are provided opportunities for planning and choosing their care.

The prevention and early intervention services provided by the Early Childhood and Head Start Program addresses child and families needs before they become more acute. The Child Abuse Mental Health program reduces trauma of vulnerable children and their families which, in turn, reduces their risk of developing long term health and mental health problems.

Outpatient Services delivers a family-centered model that leads to long-term stability for children and parents. Intensive mental health treatment intervenes in crisis situations to keep children at home, in school, and out of trouble.

This service array is in keeping with the goals of both the Early Childhood and School Aged Policy Frameworks as they relate to strengthening families and promoting educational success for children with mental illness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total children receiving outpatient services ¹	4,553	4,142	4,556	5,103
Outcome	Percent children with improved behavior in school ²	80.0%	80.0%	80.0%	80.0%

Performance Measure - Description

¹ This measure is the number of unduplicated children and youth ages 0 - 20 with at least one reported mental health treatment encounter in any outpatient service. Verity and Multnomah Treatment Fund (MTF) claims data.

² Percentage of children with improved behavior in school as reported in state mental health CPMS closed case data.

Legal/Contractual Obligation

Community Mental Health Program obligations ORS 430.630

State of Oregon, Mental Health Organization contract Statement of Work

Oregon Administrative Rule 309-032-1240 to 309-032-1305, 309-014-0020, 309-014-0025, 309-014-0030, 309-014-0035.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,044,007	\$928,666	\$1,114,131	\$900,205
Contracts	\$135,264	\$11,668,873	\$135,164	\$10,328,189
Materials & Supplies	\$1,305	\$38,406	\$43,458	\$9,169
Internal Services	\$275,910	\$241,403	\$248,254	\$539,003
Total GF/non-GF:	\$1,456,486	\$12,877,348	\$1,541,007	\$11,776,566
Program Total:	\$14,333,834		\$13,317,573	
Program FTE	9.90	8.35	10.50	8.35
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$247,253	\$0
Intergovernmental	\$0	\$12,877,348	\$0	\$11,776,566
Total Revenue:	\$0	\$12,877,348	\$247,253	\$11,776,566

Explanation of Revenues

\$522,941 - State Mental Health Grant Child/Adolescent Mental Health Services: Based on FY11 revised budget

\$304,560 - Title XIX-OMAP payments: Based on FY11 revised budget

\$58,238 - FFS Service Receipts: Based on FY11 revised budget

\$148,092 - Head Start Contracts: Based on FY11 grant award

\$106,823 - FQHC: Based on FY11 revised budget

\$10,635,912 - Oregon Health Plan Premium: Based on FY11 Rate per Client times number of clients as of 12/31/10

\$1,541,007 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Ebony Clarke

Program Offer Type: Existing Operating

Related Programs: 25069

Program Characteristics:

Executive Summary

This Care Management Organization (CMO) has oversight of Integrated Service Array (ISA) intake, screening and eligibility determination for children/youth identified as needing the most intensive mental health services and Wraparound Facilitation. These at-risk children have multiple system involvement. The CMO is a combination of funding from partnering entities such as child welfare, MESD, school districts, juvenile justice and mental health. The Wraparound ASO (Administrative Services Organization) is the infrastructure that supports sharing of integrated dollars. The ASO supports child-serving systems and their community partners in developing strategic relationships to attract additional federal and private resources.

Program Description

Wraparound Facilitation, as administered by the Care Management Organization (CMO), involves forming and facilitating Child and Family Teams to develop a single plan of care with blended resources to serve these at-risk children. Each child referred for facilitation gets a plan of care. Wraparound Facilitation was previously known as Family Care Coordination last year. The Wraparound CMO provides the following for up to 100 children/youth with severe mental health needs who are involved in at least two other systems: 1) Facilitate the Wraparound Child and Family Team to develop a single plan of care for delivering services to individual children and families 2) A plan of care that is family-guided, culturally competent, multidisciplinary and naturally supported to help children stay with family, in the community, in school and out of trouble. 3) An environment in which children, youth and families are heard and respected, promoting an equal role in developing and managing the plan of care 4) Assurance that appropriate authorizations are in place and service effectiveness is monitored through data collection and outcome measurement 5) Manage flexible fund expenditure.

Multnomah Wraparound intake is the sole access point to the Integrated Service Array (ISA) that includes psychiatric residential, day treatment and Intensive Community Based Treatment, as well as care coordination and facilitation of Child and Family Teams for children. Multnomah Wraparound is charged with monitoring placement of all ISA children/youth in services and their discharge from the ISA level of care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of unduplicated children served through wraparound	0	0	100	100
Outcome	% of caregivers that have social networks to help raise the child ¹	0.0%	0.0%	86.0%	86.0%

Performance Measure - Description

¹Outcome measure data will be collected on a monthly basis during FY12 at Wraparound Child and Family team meetings. The question: "Caregiver's social network in the past 30 days" is a state required question on the ISA Progress Review form (Q15) and is answered with a 5-point Likert scale by the caregiver.

Legal/Contractual Obligation

Mental Health Organization contract

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$830,853	\$0	\$966,573
Contracts	\$0	\$96,000	\$0	\$306,347
Materials & Supplies	\$0	\$16,074	\$0	\$299,589
Internal Services	\$0	\$124,496	\$0	\$138,112
Total GF/non-GF:	\$0	\$1,067,423	\$0	\$1,710,621
Program Total:	\$1,067,423		\$1,710,621	
Program FTE	0.00	8.50	0.00	9.70
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$29,193	\$0
Intergovernmental	\$0	\$1,067,423	\$0	\$1,624,621
Other / Miscellaneous	\$0	\$0	\$0	\$86,000
Total Revenue:	\$0	\$1,067,423	\$29,193	\$1,710,621

Explanation of Revenues

\$1,255,798 - OHP Premium: Based on FY11 Rate per client times number of clients as of 12/31/10
 \$106,823 - State Mental Health Grant Child/Adolescent MH Svcs: Based on FY11 revised budget
 \$86,000 - State Mental Health Grant Beginning Working Capital: Based on FY11 estimated carryover
 \$25,000 - Barlow School District; \$10,000 - Centennial School District; \$10,000 - David Douglas School District; \$75,000 - Multnomah ESD; \$10,000 - Parkrose School District; \$50,000 - Portland Public School District; \$25,000 - Reynolds School District: Based on FY11 revised budget
 \$57,000 - Oregon Youth Authority Based on FY11 revised budget

Significant Program Changes
 **Significantly Changed**

Last year this program was: #25068, Family Care Coordinators

This program was initiated after the adoption of the FY11 budget, so this is a new program offer.

Lead Agency: County Human Services

Program Contact: Ebony Clarke

Program Offer Type: Administration

Related Programs: 25068

Program Characteristics:

Executive Summary

This Administrative Services Organization (ASO) oversees a blended funding pool as specified by the State of Oregon Wraparound Initiative implementation. It combines funding from partnering entities such as Child Welfare, Oregon Youth Authority, Multnomah Education Service District (MESD), school districts, juvenile justice and mental health. The ASO is the infrastructure for sharing integrated funding. It works with child-serving systems and community partners to form the strategic relationships that result in additional funding. The primary goal of the ASO is to maximize available resources for approximately 100 children, youth and families served by multiple systems.

Program Description

The Wraparound Administrative Services Organization (ASO) has oversight of the Wraparound CMO (offer 25068) as it coordinates the care of approximately 100 children involved with multiple systems. Coordination, as administered by the CMO, includes forming and facilitating Child and Family Teams to develop a single plan of care with blended resources. Pooling resources to serve clients involved in more than one system reduces duplication and fragmentation of services. It also reduces cost shifting.

The ASO addresses system issues by identifying trends and establishing success indicators. It builds partnerships to facilitate planning, decision making and oversight. It supports family and youth involvement as primary decision makers in the development, implementation and modification of the system of care for children and families. The ASO coordinates and sustains funding, ensures quality assurance and utilization management, access to information technology systems, and evaluates effectiveness.

The ASO implements a governance structure to oversee the full implementation of the respective systems responsibilities as outlined in an intergovernmental agreement. The ASO will ensure that the policies and procedures are culturally competent and that services provided are compatible with the families' cultural beliefs, practices, literacy skills and language.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of children completing the survey for at least nine months of the year ¹	0.0%	0.0%	0.0%	75.0%
Outcome	Percentage of children who are meeting goals on wraparound service plan ²	0.0%	0.0%	65.0%	65.0%
Outcome		0	0	0	0

Performance Measure - Description

¹The survey questions correspond with National Wraparound measure outcomes related to staying in school, at home and out of trouble.

²Data for the outcome measure is taken from question 7 on the monthly Child and Family Team survey form (form mentioned in the output measure)

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$0	\$275,608
Internal Services	\$0	\$0	\$0	\$13,670
Total GF/non-GF:	\$0	\$0	\$0	\$289,278
Program Total:	\$0		\$289,278	
Program FTE	0.00	0.00	0.00	3.50
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$6,725	\$0
Intergovernmental	\$0	\$0	\$0	\$289,278
Total Revenue:	\$0	\$0	\$6,725	\$289,278

Explanation of Revenues

\$289,278 OHP Premium: Based on FY11 Rate per client times number of clients as of 12/31/10

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: David Hidalgo

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Bienestar de La Familia (Wellbeing of the Family) is a multidisciplinary approach serving a large Latino community. Bienestar provides culturally-specific, linguistically-appropriate direct mental health and addiction treatment services to children, adolescents, adults and families at sites throughout Multnomah County. Qualified mental health professionals and an Addiction Specialist served 568 Hispanic children and families in their homes and in the community last year. Service sites include schools, Headstarts, CARES NW, and La Clinica Health Clinic. About 93% of individuals served are uninsured. Bienestar strives for health equity by providing services to traditionally underserved populations of Spanish speaking Latino families who experience significant barriers to service access.

Program Description

Bienestar mental health consultants provide mental health assessments, crisis intervention, individual, family and group treatment services, referrals and consultation. Four (2.0 FTE) Bienestar mental health consultants and an addictions specialist (.88 FTE) travel across the county to serve children and families within their homes, high school based health clinics, Early Childhood Headstart (60% Hispanic), Migrant Headstart (99% Hispanic), CARES NW and La Clinica Health Clinic.

The population served by CARES NW, a child abuse evaluation program, is composed of 22% (380) Hispanic children. There is a Hispanic population of more than 850 in the area surrounding La Clinica, the anchor health care program for homeless children and families. Bienestar mental health consultants and the addiction specialist collaborate with medical practitioners, community social service providers, domestic violence and gang intervention and prevention programs as well as Portland Police to ensure children and families receive support and medical care. Families and children get assistance with their mental health, domestic violence, social support, poverty, and substance abuse issues to improve their functioning in the community.

The Bienestar program is aligned with the School Age Policy and Early Childhood Frameworks as well as the Health Equity Initiative. Every family receiving Bienestar mental health services is assessed for the presence of domestic violence. Of those receiving mental health services 93% are uninsured. Staff assist families to apply for Oregon Health Plan and other supports. The mental health staff initiate consultation and coordination efforts to build cross cultural understanding among other service providers as well as with county staff.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total unduplicated children, families and adults served ¹	568	550	550	550
Outcome	% of uninsured children and families receiving services in Spanish ²	90.0%	93.0%	93.0%	93.0%

Performance Measure - Description

¹ Total unduplicated child, families and adults identified as receiving formal and informal mental health services.

² Percent of uninsured children and families from documented mental health services with a Bienestar code.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$252,607	\$0	\$206,168	\$0
Materials & Supplies	\$4,363	\$0	\$5,776	\$0
Internal Services	\$62,577	\$0	\$56,287	\$0
Total GF/non-GF:	\$319,547	\$0	\$268,231	\$0
Program Total:	\$319,547		\$268,231	
Program FTE	2.80	0.00	2.10	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$268,231 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Betty Schallberger

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

School Based Mental Health is an essential component of the mental health system of care for children and families. This program serves 1,021 children and teens with serious mental health disorders in over 92 school settings throughout the county.

Mental health professionals provide culturally-competent, family-focused, evidence-based treatment. Children and teens receive service that decreases the risk of hospitalization or other restrictive and costly services. Additional children with emotional and behavioral needs are helped through 11,512 preventative consultation contacts with school based health center staff and others that averted need for higher level of care. Sustainability efforts have been focused on improving the program's OHP billing reimbursement, which increased 21% in the last year.

Program Description

Mental health treatment is provided in schools to decrease barriers such as stigma, cost and transportation for 1,008 underserved families. This program reaches youth who have not accessed services in a mental health center and 51% of those served were children of color. Approximately 97% of the children served were uninsured or insured by the Oregon Health Plan.

School-based mental health consultants provide crisis intervention, mental health assessment, individual, group and family treatment and clinical case management as well as interventions with schools to help manage a child's mental health disorder. Consultation on children's mental health is provided to school and school-based health clinic staff as well as community providers. Mental health consultants are co-located in School-Based Health Centers when possible to provide seamless services. About 71% of the families receive linkage services of mental health screenings and referral to community mental health centers.

Locating mental health services in schools is a best practice and Multnomah County has been a leader in the nation by providing this program since 1967. Through this program children and teens who are at risk of harming themselves or others are identified and receive intervention. This is important because, in Oregon, suicide is the number two cause of death among young people. Earlier identification and treatment can divert children from needing higher cost and more restrictive services. This program meets a child's basic need for mental health and is congruent with the goals of the School Age Policy Framework. It is also a part of the Children's Mental Health Redesign.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total unduplicated children receiving mental health services.	1,000	950	1,008	1,050
Outcome	% of children receiving services showing improved school behavior & attendance ¹	88.0%	80.0%	86.0%	86.0%

Performance Measure - Description

¹Improvements in school behavior and attendance are measures that reflect a child's overall success at home, in school and in the community.

Legal/Contractual Obligation

School districts contract with MHASD for school-based mental health staff to serve their students.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$437,529	\$912,485	\$440,734	\$991,724
Materials & Supplies	\$6,565	\$25,008	\$14,556	\$29,667
Internal Services	\$87,820	\$45,947	\$79,630	\$36,569
Total GF/non-GF:	\$531,914	\$983,440	\$534,920	\$1,057,960
Program Total:	\$1,515,354		\$1,592,880	
Program FTE	4.02	9.22	4.12	9.72
Program Revenues				
Intergovernmental	\$0	\$983,440	\$0	\$1,057,960
Total Revenue:	\$0	\$983,440	\$0	\$1,057,960

Explanation of Revenues

\$620,775 - State Mental Health Grant Child/Adolescent MH Services: Based on FY11 revised budget

\$157,029 - FQHC: Based on FY11 revised budget

\$10,000 - Parkrose School District; \$75,000 - Centennial School District; \$26,497 - Roosevelt High School: Based on FY11 revised budget

\$168,659 - Fee for Service Insurance Receipts: Based on current year projections

\$534,920 - County General Fund

Significant Program Changes

Last year this program was:

Longstanding revenue contracts with Parkrose School District for \$10,000 and with Centennial School District for \$75,000 continued for this school year. A new revenue contract with Portland Public School District was initiated for \$26,497 to fund .5FTE Mental Health Consultant at Roosevelt High School from 9-1-10 through 6-30-11. This contract will continue into FY12-03 and into FY13-04 due to a three year state school improvement grant that Roosevelt High received in FY11.

Lead Agency: County Human Services

Program Contact: Len Lomash

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Culturally-specific outpatient mental health services provide treatment for five underserved communities in our county (Asian, African-American, Eastern European, Latino and Native American). These communities have encountered difficulty finding mental health treatment that incorporates their culture, tradition and language. These services provide culturally and linguistically relevant care for these populations. Some communities of color are also overrepresented in the criminal justice system. Approximately 330 individuals receive services.

Program Description

The system of care built and maintained by Multnomah County must reflect the demographics of those we serve. To ensure that all members of our community have treatment options that incorporate specific cultural needs, DCHS contracts for mental health services for individuals from five communities currently underserved or insufficiently served. Those communities are: Eastern European, African-American, Asian-American, Latino-American, and Native American.

Data suggests that members of the African-American and Native American communities are more likely than other populations to suffer from severe mental illnesses that require a more intensive level of care. African-Americans are four times more likely to be involuntarily placed in a hospital setting than members of other culturally specific groups. African-Americans are also overrepresented in jail and the criminal justice system.

Culturally-specific services address mental health problems through early access to culturally and linguistically appropriate treatment. Early intervention can mitigate the need for expensive hospital, residential care, or crisis services. Treatment also reduces the risk of inappropriate incarceration or homelessness.

These mental health providers understand community cultural norms, have a relationship of trust with the communities they serve, and these providers offer a wide variety of mental health services in a supportive and culturally appropriate setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total Culturally Diverse Individuals Receiving Services ¹	336	400	333	400
Outcome	Culturally Specific Persons Served per 1000 Culturally Diverse in Population ²	2	2	2	2

Performance Measure - Description

¹ This total includes all persons served under this contract and does not include those culturally diverse persons served by Verity or in other programs.

² Service Rate Per 1000 Calculation- Numerator: Total unduplicated culturally diverse individuals served. Denominator: Total county census for similar groups taken from the American Community Survey estimates for 2008.

Legal/Contractual Obligation

Board of County Commissioners' initiative

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$1,292,239	\$0	\$1,292,239	\$0
Total GF/non-GF:	\$1,292,239	\$0	\$1,292,239	\$0
Program Total:	\$1,292,239		\$1,292,239	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$1,292,239 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The adult treatment continuum consists of: outpatient addictions treatment including various counseling options, medication management and relapse prevention; residential treatment, (intensive addictions services in a 24-hour setting); community recovery (aftercare services for clients learning to live sober); and a specialized program for severely addicted and multidisabled homeless clients. The continuum will serve about 5,500 clients. Research has shown that Oregon taxpayers save \$5.60 for every dollar spent on treatment.

Program Description

The overall goal of addiction treatment is to have as many clients as possible successfully complete treatment and maintain sobriety (average successful completion statewide is about 50%). Services are delivered throughout Multnomah County by a network of state licensed providers. These providers are culturally competent and many have bilingual staff. Outpatient treatment allows a client to work, go to school, attend job training, socialize, and otherwise carry on a normal life. The system treats about 5,000 outpatient clients annually.

Residential treatment provides intensive services in a 24/7 setting with clients living in the treatment center during their course of treatment, usually for two to six months. Clients needing this level of care often have multiple failures in outpatient treatment, related to the severity and length of their addiction, as well as risk factors like chronic unemployment and housing problems. Residential treatment serves about 500 clients annually.

Treatment helps clients shift from ambivalence and denial about their addiction to acceptance and incentive to change. Clients address issues that are barriers to recovery, and develop strategies and skills to overcome them. Providers also address the self sufficiency needs of each client through help with: parenting skills; stress and anger management; housing issues; independent living skills; referrals for physical and mental health issues; linkages to employment services; and recreation and healthy use of leisure time.

Community recovery programming provides a variety of sober social support activities for clients and their families, utilizing a community sited 'clubhouse' model.

This program supports recovery and a return to a healthy lifestyle by offering access to addictions treatment that addresses the negative consequences of alcohol and other drugs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number served in treatment (all levels)	5,500	5,500	5,500	5,200
Outcome	Percentage of clients who successful complete treatment ¹ (Outpatient)	55.0%	60.0%	60.0%	58.0%

Performance Measure - Description

¹ "Successful completion of treatment" is defined as achieving at least 2/3 of treatment plan goals and having 90 days sobriety. Successful completion of treatment has been repeatedly shown to help move people toward greater self-sufficiency by increasing their employability and income and reducing their criminal activities.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A D 61 is Adult Alcohol & Drug Residential Treatment Services and Service Element A-D 66 is Continuum of Care Services). Also, Local 2145 Beer and Wine tax revenues are provided to counties on a dedicated formula basis and are restricted to alcohol and drug services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$270,204	\$422,421	\$280,485	\$429,808
Contracts	\$2,612,974	\$8,037,682	\$2,484,047	\$8,037,682
Materials & Supplies	\$83,150	\$0	\$16,213	\$840
Internal Services	\$59,842	\$9,243	\$51,512	\$8,449
Total GF/non-GF:	\$3,026,170	\$8,469,346	\$2,832,257	\$8,476,779
Program Total:	\$11,495,516		\$11,309,036	
Program FTE	2.50	4.20	2.50	4.20
Program Revenues				
Intergovernmental	\$0	\$8,469,346	\$0	\$8,476,779
Total Revenue:	\$0	\$8,469,346	\$0	\$8,476,779

Explanation of Revenues

\$156,383 - Local 2145 Beer and Wine Tax Revenues: Based on FY11 revised budget

\$261,584 - State Mental Health Grant Local Admin; \$71,772 - State Mental Health Grant Special Projects; \$4,493,881 - State Mental Health Grant A&D Residential Services; \$301,563 - State Mental Health Grant Drug Residential Care; \$2,034,655 - State Mental Health Grant A&D Continuum of Care Services; \$1,051,200 - State Mental Health Grant A&D Residential Capacity Services; \$105,741 - State Mental Health Grant Prevention Services: All above revenues based on FY11 revised budget

\$2,832,257 - County General Fund

Significant Program Changes

Last year this program was: #25080, Adult Addictions Treatment Continuum

Reduced contracted funds in Program Offer 25080 - Adult Addictions Treatment Continuum by \$200,000; these funds will be re-programmed in Program Offer 25090 - Addictions Detoxification and Post-Detoxification Housing.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Gambling addiction treatment uses evidence-based practices in an outpatient setting to provide treatment to persons diagnosed with problem or pathological gambling. The county's community-based providers treat approximately 513 gamblers and their family members annually. Countywide data shows that problem gamblers and family members seeking treatment can access services in less than five days, 99% of the time.

Program Description

Multnomah County's Problem Gambling Services are guided by a public health approach that takes into consideration biological, behavioral, economic, cultural, and policy factors influencing gambling and health. Gambling treatment and prevention services incorporate prevention, harm reduction and multiple levels of treatment by placing emphasis on quality of life issues for the gambler, family members, and communities. Based on community norms (3% of problem gamblers seek treatment), 436 adults can be expected to access treatment each year in Multnomah County. This year 443 gamblers enrolled in treatment (102% of projection). As noted, family participation is important and approximately 60 family members enrolled in treatment as well.

Multnomah County has one of the highest rate per capita (18 years and older) of lottery sales statewide. Approximately 74% of the gambling treatment clients report video poker as their primary gambling activity. Problem gambling treatment services are closely aligned to the county's Basic Living Needs priority by promoting healthy behaviors. The treatment focus is on relieving initial client stress and crisis, supporting the client and family members in treatment, and assisting the family to return to a level of healthy functioning. Problem gambling treatment assists the gambler and family in managing money/finances, rebuilding trust within the family, learning gambling prevention techniques, and maintaining recovery.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Gamblers and family members accessing treatment annually ¹	356	500	350	356
Outcome	Gambler successful completion rate ²	62.0%	34.0%	63.0%	63.0%

Performance Measure - Description

¹'Gamblers and family members accessing treatment annually' means the number of problem and/or pathological gamblers completing enrollment and entering treatment annually.

² 'Successful completion rate' is defined as the gambling client having completed a minimum of 75% of the short-term treatment goals, completion of a continued wellness plan, and lack of engagement in problem gambling behaviors for at least 30 days prior to discharge.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A D 80 is Problem Gambling Prevention Services and Service Element A-D 81 is Outpatient Problem Gambling Treatment Services).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$33,818	\$0	\$34,653
Contracts	\$0	\$780,000	\$0	\$318,889
Internal Services	\$0	\$2,183	\$0	\$1,995
Total GF/non-GF:	\$0	\$816,001	\$0	\$355,537
Program Total:	\$816,001		\$355,537	
Program FTE	0.00	0.30	0.00	0.30
Program Revenues				
Intergovernmental	\$0	\$816,001	\$0	\$355,537
Total Revenue:	\$0	\$816,001	\$0	\$355,537

Explanation of Revenues

\$36,648 - State Mental Health Grant Local Admin; \$25,000 - State Mental Health Grant Gambling Prevention; \$293,889- State Mental Health Grant Gambling Treatment Services: All based on FY11 revised budget

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The alcohol and drug prevention program provides an array of prevention services for children and families at high risk for substance abuse, school failure and juvenile justice problems. Prevention services include structured after-school activities (homework assistance, tutoring and home visits), individualized support for youth, and a family engagement/education program. These programs promote school success, family bonding, improved parenting skills and youth life skills. The aim is to reduce youth substance abuse, school failure and juvenile crime. The program is primarily focused on serving youth living in public housing, and is projected to provide over 1,500 prevention service contacts to more than 200 participants.

Program Description

The structured after-school program for public housing residents is a long-standing collaboration with the Housing Authority of Portland (HAP), providing afternoon and evening services offering on-site homework help, socializing and skill building activities to 200 youth whose families live in public housing. The structured services at HAP housing sites also include tutoring, mentoring and family-support home visits.

While the overall aim of the HAP prevention program is to provide a range of services to the entire family, it is expected that most of the youth served by the structured after-school program will range from ages 4 to 17.

By directly addressing community risk factors, prevention reduces multiple problem behaviors and improves outcomes for children and families. The Multnomah County prevention program builds partnerships with collaborative community partners and local prevention coalitions, using natural helpers, volunteer organizations, professionals and cultural mentors to promote developmental assets and academic achievement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Youth served at public housing sites ¹	107	200	200	200
Outcome	Core group ² youth w/ improved behavior	85.0%	75.0%	75.0%	75.0%
Outcome	Core group youth w/ improved academic achievement	91.0%	75.0%	75.0%	75.0%

Performance Measure - Description

¹Public Housing measures are for the entire collaborative after-school program serving youth in public housing, including all after-school activities. Current year and next year estimates are based on proposed measures developed by the HAP provider, which also include youth self-reports and parent feedback.

²Intensive core group services will be provided to 30 families with youth exhibiting behavioral and academic risk factors, based on youth self-reports, parent feedback and teacher observation. Outcomes of improved behavior (e.g., less disruptive, better attendance, fewer suspensions) and improved academic achievement are good predictors of reduced future substance abuse.

Legal/Contractual Obligation

Contractual obligation: This program is funded with federal substance abuse prevention resources and state general funds through the State DHS Addictions and Mental Health Division (AMH) contract. Program planning is developed based on AMH requirements and submitted in the "Biennial Implementation Plan" in conformance with the local Community Comprehensive Plan (SB555) and any other State Mental Health Grant Award requirements. Because Multnomah County accepts the State Mental Health grant, we are obligated to spend funds in accordance with regulations regarding State Service Element A-D 70, Prevention Services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$194,259	\$0	\$194,259
Total GF/non-GF:	\$0	\$194,259	\$0	\$194,259
Program Total:	\$194,259		\$194,259	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$194,259	\$0	\$194,259
Total Revenue:	\$0	\$194,259	\$0	\$194,259

Explanation of Revenues

\$194,259 State Mental Health Grant Prevention Services: Based on FY11 revised budget

Significant Program Changes

✔ Significantly Changed

Last year this program was:

#25086, Addiction Services Alcohol and Drug Prevention. The primary prevention program at the Housing Authority Program is maintained for FY2011-12. Two small culturally-specific programs will be discontinued as they no longer meet criteria as community coalitions, nor have they been able to sustain any recognized evidence-based prevention program.

Lead Agency: County Human Services

Program Contact: Sandy Haffey

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Coordinated diversion includes three jail and/or hospital diversion programs for consumers with a serious mental illness. Three teams of mental health professionals work with the Community Court, Mental Health Court and Aid and Assist/Treat Until Fit programs. All three programs provide assertive, short term support for persons with serious mental illness, with the goal of connecting them with appropriate ongoing community treatment options. Staff working with the Community Court and Mental Health Court focus on jail diversion. Staff with the Aid and Assist/Treat Until Fit Program focus on avoiding or decreasing days of unnecessary psychiatric hospitalizations. In FY10 Community Court served 923 clients, Aid and Assist/Treat Until Fit served 251 clients, Mental Health Court opened 32 cases and served 52.

Program Description

The three coordinated diversion programs target persons with serious mental illness who are at risk of either entering or having lengthy stays in jail or hospitals unless provided additional treatment, support, and resources. The Community Court Program addresses quality of life crimes with a focus on restorative justice. Clients are able to participate in a variety of social services as an alternative to jail or community service.

Mental Health Court provides time-limited intensive case management services to persons involved in the criminal justice system while connecting them to community treatment, housing, and financial and medical entitlements. Staff provide ongoing monitoring and support for persons enrolled in Mental Health Court. Staff initiated services to 52 in FY10.

The Aid and Assist/Treat Until Fit Program is a pilot project with Marion and Lane Counties to increase diversion from the criminal justice system for persons charged with misdemeanors and ordered to undergo evaluation/restoration at the State Hospital. Staff provide evaluation of mental status and basic needs, time-limited case management and coordination of treatment services, housing, financial and medical entitlements, and social services.

The three diversion programs address the needs of residents with a mental illness who can be diverted from jail and/or the State Hospital and into community services. Initial case management and coordination protects the legal and civil rights of these individuals, ensures appropriateness of resources and decreases the unnecessary expense of time in jail or the State Hospital.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of participants in Community Court	923	1,200	800	800
Outcome	% of participants in good standing or have successfully completed	59.0%	60.0%	59.0%	59.0%
Output	# of participants in Aid and Assist/Treat Until Fit	251	195	275	275
Outcome	% of participants discharged from hospital/jail to community placement	89.0%	70.0%	86.0%	86.0%

Performance Measure - Description

The outcomes measure staff effectiveness in diversion of clients from jail and hospital systems.

Legal/Contractual Obligation

State of Oregon Financial Assistance Agreement

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$208,528	\$583,334	\$213,647	\$575,377
Materials & Supplies	\$3,782	\$14,436	\$4,849	\$19,997
Internal Services	\$19,266	\$57,246	\$16,937	\$50,238
Total GF/non-GF:	\$231,576	\$655,016	\$235,433	\$645,612
Program Total:	\$886,592		\$881,045	
Program FTE	2.00	6.00	2.00	6.00
Program Revenues				
Intergovernmental	\$0	\$655,016	\$0	\$645,612
Total Revenue:	\$0	\$655,016	\$0	\$645,612

Explanation of Revenues

\$546,067 - State Mental Health Grant Non-Residential Adult: Based on FY11 revised budget

\$99,545 - State Mental Health Grant Local Admin: Based on FY11 revised budget

\$235,433 - County General Fund

Significant Program Changes**Last year this program was:**

Last year this program was #25088

Measure #1 for # of Community Court participants has decreased due to budget cuts in the District Attorney's office and a change in the number and type of crimes that are processed. This change decreases the # of participants available to be referred to Community Court.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Detoxification and Supportive Housing are two vital steps to working towards long-term recovery and stability. Detoxification, a medically monitored inpatient service, is the primary entrance point into addiction services for many severely addicted and low-income persons. There are approximately 2,500 admissions to detoxification annually with an average successful completion rate of 75%. Supportive Housing is available for homeless addicts who have completed detoxification and are continuing treatment. Benefiting from both clinical and housing support, clients move from active addiction, through treatment and into the recovery community; and from homelessness through supportive housing and into permanent housing.

Program Description

Alcohol and drug detoxification medically stabilizes a highly vulnerable and diverse client population. It prepares them for further alcohol/drug treatment and connects them to other services needed to resolve homelessness, health issues, etc. Supportive Housing greatly increases post-detoxification treatment retention rates and promotes recovery. After detoxification, Supportive Housing addresses two interwoven challenges: without housing, clients lack the stability necessary to address the problems that lead to homelessness, and without supportive services, the client is likely to remain homeless due to unaddressed addiction issues.

Detoxification beds provide services 24 hours-a-day, 7 days-a-week. Clients receive prescribed medication to ease withdrawal symptoms and acupuncture to reduce physiological stress so they are more likely to complete the process. The program includes an integrated medical clinic with primary care and dual-diagnoses services. Detoxification is provided in a culturally competent manner that includes a variety of services: counseling and case management, physical and mental health care, housing resources (permanent housing, rent assistance, eviction prevention), food and transportation, and economic independence (job training, employment referrals, benefits eligibility screening).

After detoxification, homeless clients who are entering outpatient treatment are referred to supportive housing services. Supportive Housing (\$18 per unit per day) is an evidence-based, low cost resource when compared to inpatient hospitalization (\$700+ per day) or adult residential treatment (\$106 per day) and we can provide less restrictive/expensive outpatient treatment while the individual is in Supportive Housing. Each of the 60 supportive housing units can house 2 to 3 clients per year (3-4 month stays). Clients are helped by Housing Support Specialists to access key services that promote health, recovery, stability, and self-sufficiency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of admissions annually to detoxification ¹	2,364	2,201	2,560	2,600
Outcome	Percentage of supportive housing unit utilization ²	94.0%	91.0%	95.0%	91.0%

Performance Measure - Description

¹ A person who completes the enrollment process and enters detoxification is an admission. There can be multiple admissions for a person annually.

² Average length-of-stay in supportive housing is 14-15 weeks. Supportive housing increases post-detoxification treatment retention rates, so it is important that the supportive housing units are utilized to their fullest extent. Our outcome measures the annual utilization rate.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A-D 66 is Continuum of Care Services). Also, State/Local 2145 Beer and Wine tax revenues are provided to counties on a dedicated formula basis and are restricted to alcohol and drug services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$1,037,166	\$1,878,359	\$1,237,166	\$1,878,359
Total GF/non-GF:	\$1,037,166	\$1,878,359	\$1,237,166	\$1,878,359
Program Total:	\$2,915,525		\$3,115,525	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$1,878,359	\$0	\$1,878,359
Total Revenue:	\$0	\$1,878,359	\$0	\$1,878,359

Explanation of Revenues

\$1,459,442 State Mental Health Grant Continuum of Care Services: Based on FY11 revised budget
\$418,917 Local 2145 Beer & Wine Tax Revenues: Based on FY11 revised budget
\$200,000 - OTO County General Fund
\$1,037,166 - County General Fund

Significant Program Changes

Last year this program was:

\$200,000 contracted dollars from Program Offer # 25080 - Adult Addictions Treatment Continuum were re-programmed to Program Offer # 25090 - Addictions Detoxification and Post-Detoxification Housing.

Program # 25091A - Sobering

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sobering program provides a safe, secure holding environment for persons publicly intoxicated due to alcohol or drug abuse. As these individuals regain their functionality, staff encourages them to seek further care. The Sobering program has more than 10,500 annual admissions.

Program Description

The Sobering program is a multi-jurisdictionally funded community resource that operates 24 hours per day, 7 days per week. The program provides special emphasis on ethnic minorities, homeless people, and women. Staff persons are appropriately licensed and credentialed (such as Emergency Medical Technicians) and are knowledgeable about acute alcohol/drug intoxication and emergency first aid techniques. The Sobering program serves more than 10,500 clients annually. The average length of stay is 5.5 hours.

The Sobering program serves a public safety function by providing a medically monitored environment in which these individuals become responsive to their surroundings while they are protected from abuse and neglect. This program reduces the use of critical and finite police, fire and emergency services. It saves the City police approximately 900 bookings (and associated costs) per month. The Sobering program includes the CHIERS (Central City Concern Hooper Inebriate Emergency Response Service) mobile outreach van, funded by the City of Portland, to transport intoxicated persons to the program.

The Sobering program also provides a behavioral health function by providing a point of intervention for these publicly intoxicated persons. Before the individual is released, staff gives them information about chemical dependency, alcohol and drug treatment options, and access to additional health care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total Admissions	9,564	11,000	9,000	9,000
Outcome	Percentage of clients that successfully discharge ¹	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

¹ A successful discharge includes: a) no deaths in sobering (the program had one death four years ago); and b) clients are cognizant of surroundings and no longer in immediate danger of harm to self or others.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$627,722	\$0	\$627,722	\$0
Total GF/non-GF:	\$627,722	\$0	\$627,722	\$0
Program Total:	\$627,722		\$627,722	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$627,722 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program provides a continuum of youth outpatient and residential addictions treatment, including a culturally-specific outpatient service package for high-risk Latino youth. It also provides Alcohol and Drug Free housing resources for families in which the adult parent(s) are in early addiction recovery. In 2011-12, 215 youth will be provided outpatient treatment services, about 40 youth will receive residential treatment, and a minimum of 100 families will receive housing supports in recovery-focused housing communities.

Program Description

Youth alcohol and drug treatment focuses on the developmental issues of youth up to age 18, as well as older transition-age adolescents, to intervene in the immediate and long-term consequences of substance abuse. Our youth treatment continuum funds both outpatient and residential services, and reflects collaboration with schools and juvenile justice services. Our youth outpatient services include "generic" youth slots and a culturally-specific service package for Latino youth. Most youth who fall within our targeted population (youth through age 18 whose families' income is less than 200% of Federal Poverty Level) will qualify for the Oregon Health Plan (OHP, Medicaid), but since they may not be insured at time of treatment enrollment, our slots allow for immediate treatment access and serve as bridge funding until OHP enrollment is complete. Our slots also provide for developmentally-appropriate treatment for transition age older adolescents (19 or older) who are uninsured by OHP.

Some youth need a higher level of care, and youth residential treatment addresses the needs of some of the most vulnerable and at-risk county adolescents, a subset of whom have significant mental health issues. Youth residential treatment is funded by a mix of County General Fund and state funds: the county sends County General Fund dollars to the State Addictions and Mental Health Division where dollars are Medicaid-matched (more than doubling the funds) and contracted via the state back to a Multnomah County youth residential treatment provider.

The Family Alcohol and Drug-Free Network (FAN), a collaboration of community providers, includes 88 units of Central City Concern long-term transitional housing for families who are rebuilding their lives following the devastation of their addictions. These housing communities provide a clean, safe and sober living environment in which parents can raise their children and in which new recovery principles are put into practice. This offer funds an array of services aligned for FAN families -- including rent assistance, family mentoring, and housing case management -- to support recovery and build family stability, economic self-sufficiency, healthy community involvement and success in permanent housing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Youth assessed and entered into treatment ¹	300	250	225	215
Outcome	Percentage of youth successfully completing treatment ²	75.0%	75.0%	75.0%	75.0%
Output	Number of households served in housing services	100	100	100	100
Outcome	Families that move into long term permanent housing	75.0%	53.0%	75.0%	75.0%

Performance Measure - Description

¹Continued reduction in numbers of youth in outpatient treatment reflects continuing successful increase in Medicaid OHP enrollment of this targeted population and the resulting availability of OHP benefits to cover treatment costs, and the fact that there are increasingly fewer youth who require the bridge funding provided by this program in order to access outpatient treatment services.

²Successful completion includes attaining treatment plan goals and maintaining sobriety.

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, we are obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A-D 60 is Special Projects and Service Element A-D 66 is Continuum of Care Services). Also, Local 2145 Beer and Wine tax revenues are provided to counties on a dedicated formula basis and are restricted to alcohol and drug services.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$272,941	\$863,552	\$272,941	\$785,602
Total GF/non-GF:	\$272,941	\$863,552	\$272,941	\$785,602
Program Total:	\$1,136,493		\$1,058,543	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$863,552	\$0	\$785,602
Total Revenue:	\$0	\$863,552	\$0	\$785,602

Explanation of Revenues

\$308,627 - State Mental Health Grant A&D Special Projects: Based on FY11 revised budget
\$452,275 - State Mental Health Grant A&D Continuum of Care: Based on FY11 revised budget
\$24,700 - Local 2145 Beer & Wine Tax Revenues: Based on FY11 revised budget
\$272,941 County General Fund

Significant Program Changes

Last year this program was:

Please review comments under "Program Measure - Description" concerning reduced target numbers.

Lead Agency: County Human Services

Program Contact: Ray Hudson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Family Involvement Team (FIT) for Recovery program is a team effort among alcohol and drug treatment providers, social service agencies, and the Family Dependency Court to connect parents with an allegation of child abuse or neglect with drugs and/or alcohol involved to appropriate treatment. Last year the FIT for Recovery program connected 887 clients entering Family Dependency Court with addictions treatment as expeditiously as possible and provided enhanced services to keep them in treatment.

Program Description

The FIT for Recovery core team, housed at the Family Dependency Court, works with Child Welfare parents and their children until they enter addictions treatment. Additional team members located at the five treatment providers begin working with the parent and their children once the parent and/or the parent and child enter treatment. Staff at the treatment agencies provide the family with support services including case management, family therapy, and wrap around services to assist the client to remain successful in treatment. A five-year federally funded grant enables FIT for Recovery to 1) expand the number of Child Welfare clients that can access alcohol and drug treatment, and 2) provide enhanced and previously unavailable aftercare and parent mentoring services to those clients. By accepting services, parents are demonstrating to the State Department of Human Services (DHS) Child Welfare that they are recognizing that drugs or alcohol are affecting their abilities to parent effectively and are willing to take steps to become effective parents. FIT partners include: DHS Child Welfare, Family Dependency Court, Lifeworks NW, Cascadia, NARA, Central City Concern, Volunteers of America and CODA.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of eligible parents accepting FIT services ¹	70.0%	60.0%	87.0%	75.0%
Outcome	Average monthly number of clients in treatment ²	0	0	243	245

Performance Measure - Description

✓ **Measure Changed**

¹The percentage of eligible parents accepting FIT services starts in a month with the number of court petitions with an A&D allegation. From that beginning number the number of ineligible clients, and declined clients is subtracted. Then the percentage is calculated.

²The average monthly number of clients enrolled in treatment is a count by treatment provider of all clients as enrolled in that month and receiving treatment.

This is a new performance measure for FY 11-12. For this reason there is no "current year purchased".

Legal/Contractual Obligation

Because Multnomah County accepts the State Mental Health Grant, it is obligated to spend funds in accordance with regulations regarding State Service Elements (i.e. Service Element A-D 60 is Special Projects and Service Element A-D 66 is Continuum of Care Services).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$25,000	\$0	\$20,500
Contracts	\$0	\$1,663,496	\$0	\$1,488,875
Materials & Supplies	\$0	\$0	\$0	\$1,500
Internal Services	\$0	\$35,675	\$0	\$26,871
Total GF/non-GF:	\$0	\$1,724,171	\$0	\$1,537,746
Program Total:	\$1,724,171		\$1,537,746	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Indirect for dep't Admin	\$18,285	\$0	\$13,219	\$0
Intergovernmental	\$0	\$1,724,171	\$0	\$1,537,746
Total Revenue:	\$18,285	\$1,724,171	\$13,219	\$1,537,746

Explanation of Revenues

\$272,436 - State Mental Health Grant A&D Special Projects: Based on FY11 revised budget
\$723,560 - State Mental Health Grant A&D Continuum of Care: Based on FY11 revised budget
\$541,750 - Child & Family ACYF Federal Grant based on year 4/5 grant award

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Homeless Families' Shelter and Emergency Services provides year-round day and night shelter, access and referral to supportive services, housing placement and retention support, and increased winter capacity through the Warming Center to approximately 270 homeless households with children annually.

In partnership with faith-based congregations, non-profit providers, the City of Portland, and the community, the county's financial investment is leveraged, on average, \$2 for every \$1 provided.

60 households annually are placed into housing and provided with rent assistance, as well as placement retention support resulting in 85% remaining in permanent housing six months after exit.

Program Description

In FY 09-10, the Oregon Department of Human Services (DHS) documented 6,122 households with children, receiving food stamps in Multnomah County who self-reported that they were homeless. The majority of these families are largely invisible to the community because homeless family households are much more likely to be doubled up, couch surfing, or living in cars.

Leveraging new faith-based, non-profit, and jurisdictional partnerships put into action, in some cases for the first time in FY 09-10, the county has created a true year-round system of care for homeless families. Utilizing this base, the investment of general funds is leveraged and maximized. It is also anticipated that over time, by providing services year round, potential need during the winter may be reduced as families won't have to wait until the winter in order to leave the streets or other unsafe or inappropriate shelter situations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households served	289	270	270	270
Outcome	% of households who remain in permanent housing six months after exit ¹	85.0%	75.0%	75.0%	75.0%

Performance Measure - Description

¹Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2011	2011	2012	2012
Program Expenses				
Contracts	\$433,000	\$0	\$691,009	\$0
Materials & Supplies	\$15,000	\$0	\$0	\$0
Total GF/non-GF:	\$448,000	\$0	\$691,009	\$0
Program Total:	\$448,000		\$691,009	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$691,009 - County General Fund

Significant Program Changes**Last year this program was:**

This program offer includes funding for existing services, in whole or in part, from the following FY11 program offers: 25120 Homeless Families Shelter (\$280,000) - entire offer, 25133 Housing Stabilization for Vulnerable Populations (\$62,285) - part of offer, 25134 Warming Center (\$153,000) - entire offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Based upon funder projections, approximately \$60,000 of current funding levels for Homeless Families Shelter and Emergency Services will be eliminated in FY 11-12.

\$25,000 of State Oregon Housing and Community Services funds was cut in FY 10-11 and managed through later implementation of year-round services. \$35,000 of City of Portland funds will not be allocated to support increased winter shelter capacity.

Approximately 12 homeless families with children will not receive housing placement, rent assistance, and retention support services, nor achieve an 85% permanent housing placement six months after exit - a 20% reduction from current year service levels.

Program Description

In FY 09-10, the Oregon State Department of Human Services (DHS) documented 6,122 households with children, receiving food stamps in Multnomah County who self-reported that they were homeless. The majority of these families are largely invisible to the community because homeless family households are much more likely to be doubled up, couch surfing, or living in cars.

Leveraging new faith-based, non-profit, and jurisdictional partnerships put into action, in some cases for the first time in FY 09-10, the county has created a true year-round system of care for homeless families. Utilizing this base, the investment of general funds is leveraged and maximized. It is also anticipated that over time, by providing services year round, potential need during the winter may be reduced as families won't have to wait until the winter in order to leave the streets or other unsafe or inappropriate shelter situations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households to be served	0	0	0	12
Outcome	% of households that remain in permanent housing six months after exit ¹	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

¹Permanent housing is long-term community based housing, with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$60,000	\$0
Total GF/non-GF:	\$0	\$0	\$60,000	\$0
Program Total:	\$0		\$60,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$60,000 - County General Fund

Significant Program Changes

Last year this program was: #25120, Homeless Family Shelter System

\$25,000 of State Oregon Housing and Community Services funds was cut in FY 10-11 and managed through later implementation of year-round services. \$35,000 of City of Portland funds will not be allocated to support increased winter shelter capacity.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

The Rapid Re-Housing Initiative (RRI) provides flexible rent and other client assistance, housing placement, and placement retention support to approximately 70 homeless families with children who are living in the Homeless Families' Shelter System and the winter Warming Center, or in a domestic violence emergency shelter.

Services are currently funded through one-time-only contingency funds. This program offer requests to transition these services to ongoing funds.

In FY 10-11, 30 households will be placed using the highly successful 30 Families in 30 days model (30/30), 20 households into Oxford Houses, and 20 households fleeing domestic violence into permanent housing.

Over 90% of households served will remain in permanent housing six months after exit.

Program Description

The county and its service agencies continue to see an increase in homeless families due to the economy. This has not improved since last year, resulting in a demand for services that continues to exceed available funds in all areas, including rent assistance, energy assistance, food, and shelter space.

the Rapid Re-Housing Initiative (RRI) was developed and tested over the past two fiscal years with the goal of: taking proactive steps to mitigate some of the increased need seen in the community and avoid turning vulnerable families away from full shelters; building on what's been learned through the successful 30/30 pilot last year; trying new approaches believed to allow the Homeless Families' Shelter System to quickly serve some of the increase in families seeking shelter; and providing as much service as cost-effectively as possible, the Rapid Re-Housing Initiative (RRI) was developed and tested over the past two fiscal years.

Over 90% of families served through 30/30 have maintained their housing six months after exit.

The Oxford House model has developed as best practice within the addictions treatment field allowing individuals with addictions access to clean and sober permanent housing that emphasizes self empowerment and determination through democratically operated housing. Recently, the model has been used to operate a house for families fleeing domestic violence with good results – the opportunity to develop positive rental histories, receive intensive staff and peer support, share resources with other families, and increase incomes for a move into independent housing.

Oxford Houses are extremely cost-efficient options in comparison to other existing housing options in the current system of care for homeless families. For appropriate households, the Oxford House model offers promising potential to significantly increase the numbers of families rapidly re-housed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households served	34	70	70	70
Outcome	% of households that remain permanently housed six months after exit ¹	92.0%	90.0%	90.0%	90.0%

Performance Measure - Description

¹ Permanent housing is long-term community-based housing, with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$325,000	\$0
Total GF/non-GF:	\$0	\$0	\$325,000	\$0
Program Total:	\$0		\$325,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$325,000 - County General Fund

Significant Program Changes**Last year this program was:**

Because services have been funded for the past two years, mid fiscal year, with contingency funds, there is not an existing program offer number. Otherwise, there are no significant changes to this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Bridges to Housing (B2H) helps at least 70% of families served maintain their housing six months after exit, thus reducing their reliance on county services. B2H provides high-resource-using homeless families with intensive case management, permanently affordable housing, and childcare resources. High-resource-using homeless families have no permanent place to live, have at least one child under the age of 18, use a large amount of county-funded services, interact with several service systems at the same time, and have serious barriers that cause them to be excluded from housing.

The 139 B2H units were developed with funding from the City of Portland and State of Oregon, and have permanent rent assistance provided by the Housing Authority of Portland. County funds provide support services to families living in these units.

Program Description

Bridges to Housing (B2H) was developed to solve a problem facing a challenging group of homeless families served in our County. While most homeless families experience homelessness due to short-term economic reasons, a subset of families have such serious problems that they cannot be housed without permanent rent assistance and a period of intense services.

B2H case managers work with no more than 15 families at a time to move them into a B2H housing unit, prevent them from losing their housing, prevent the children from being removed into state custody, and help them obtain the services needed to achieve their goals.

County funds serve 139 B2H families currently in housing, leveraging: funds from City of Portland and State of Oregon to build and maintain the housing; \$6,000 per family per year in rent assistance funds from the Housing Authority of Portland; and \$958,000 to date in matching funds from private foundations. B2H uses a holistic approach focused on coordinated service addressing multiple and complex needs.

A typical B2H family is a single mother with one or more children, often fleeing domestic violence, fighting with mental health or addictions issues, and struggling to provide for the basic needs of her children. Most B2H families have poor rental histories, very low income, minor criminal convictions, and bad credit making it impossible for them to lease apartments without B2H.

While B2H families use services from multiple county systems, their inability to access housing causes those services to be ineffective and poorly coordinated. B2H provides housing units to this very difficult to house population, and case managers coordinate services across service systems, increasing those services' efficiency and effectiveness.

Families supported by B2H are expected to become successful renters, be less likely to have their children removed and placed in foster care, be more likely to have their children succeed in school, be less likely to have episodes of domestic violence, and be less likely to be involved in the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of high resource using homeless families served	80	80	80	80
Outcome	% of families served that remain in permanent housing 6 months after exit	92.0%	70.0%	70.0%	70.0%

Performance Measure - Description

Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$467,516	\$0	\$467,516	\$0
Total GF/non-GF:	\$467,516	\$0	\$467,516	\$0
Program Total:	\$467,516		\$467,516	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$467,516 - County General Fund

Significant Program Changes

Last year this program was: #25114A, Bridges to Housing
There are no significant changes to this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This offer makes the Bridges to Housing (B2H) program fully supported with ongoing funding. Ongoing county funds will provide the full package of B2H support services: intensive case management, permanently affordable housing, and childcare resources to a total 139 households currently enrolled.

This is the final anticipated request to build permanent, on-going funding for B2H following the initial, one-time-only investment of \$1 million dollars of County General Funds.

The total 139 B2H housing units were developed with funding from the City of Portland and State of Oregon, and have permanent rent assistance provided by the Housing Authority of Portland. Loss of these units to a less challenged population will represent a significant negative impact to the City of Portland/County 10 Year Plan to End Homelessness efforts, for homeless families.

At least 70% of families served maintain their housing, thus reducing their reliance on county services.

Program Description

Bridges to Housing (B2H) was developed to solve a problem facing a challenging group of homeless families served in our county. While most homeless families experience homelessness due to short-term economic reasons, a subset of families have such serious problems that they cannot be housed without permanent rent assistance and a period of intense services.

The county made an initial investment of one-time-only funds to develop and implement the original program. Having achieved documented success with a very challenging population, the work to build permanent and ongoing funding is necessary in order to not lose precious family-size units to households less challenged than current B2H families.

A typical B2H family is a single mother with one or more children, often fleeing domestic violence, fighting with mental health or addictions issues, and struggling to provide for the basic needs of her children. Most B2H families have poor rental histories, very low income, minor criminal convictions, and bad credit. These are families who would be unable to be housed through any other means, leaving them at the mercy of predatory landlords, doubled up and migratory, or in their cars or camping - with resultant negative impacts to both adults and their children.

\$958,000 to date in matching funds has been raised for the four-county collaborative project. The county's share of these funds continues to play an important role in overall program funding, but is inadequate to meet the need of all 139 units on an ongoing basis.

Families supported by B2H are expected to become successful renters, be less likely to have their children removed and placed in foster care, be more likely to have their children succeed in school, be less likely to have episodes of domestic violence, and be less likely to be involved in the criminal justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of high resource using homeless families served	0	0	0	59
Outcome	% of families served that remain in permanent housing six months after exit ¹	0.0%	0.0%	0.0%	70.0%

Performance Measure - Description

¹ Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$480,000	\$0
Total GF/non-GF:	\$0	\$0	\$480,000	\$0
Program Total:	\$0		\$480,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$480,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs: 25063

Program Characteristics:

Executive Summary

The Homeless Benefits Recovery Project (HBR) utilizes a proven program model to assist 120 chronically homeless individuals with mental illness, addictions, and disabilities in accessing federal benefits, such as Social Security Disability Insurance (SSI/SSDI), and services to which they are entitled but have been unable to receive because their disabilities prevent them from successful navigation of the appeals system. Locally, only 11% of those eligible receive benefits.

In FY 2010, HBR achieved a 72% success rate in gaining benefits for eligible individuals receiving services through the Multnomah Treatment Fund.

Program Description

Homeless Benefits Recovery (HBR) provides benefits eligibility determination, systems advocacy, and short-term case management to approximately 120 individuals annually who are served by the Multnomah Treatment Fund. The Multnomah Treatment Fund is a County General Fund program serving a limited number of individuals with mental illness without insurance or benefits.

HBR services include: eligibility screening, appeals process advocacy, case management, and medical and other documentation to individuals evaluated to be potentially eligible while the SSI/SSDI appeals process continues.

Studies estimate that as many as 60% of those living on the streets are living with disabilities. Often, the nature of those disabilities makes it impossible for an individual to successfully complete the benefits eligibility process. Nationally, 60% of all applications for assistance are denied at first request. The average wait time between first application and receiving assistance is 30 months. Without those benefits, individuals are either without services and utilizing expensive, locally funded safety net services – jail, hospital/medical care, other safety net services – or have their treatment paid for with scarce local community (non-federal) funds. Providing this unreimbursed care creates significant impact on the county's General Fund.

HBR took an average of three months to secure benefits for enrolled clients which compares very favorably to the national average timeline of up to two years. At the start of services, HBR clients were earning an average of \$143 per month and at exit, they were earning \$705 per month. 86% of clients had no primary health care option at the start of services and are now covered through Medicaid.

During the year prior to services, HBR clients now receiving federal benefits used \$35,585 in mental health services from the Treatment Fund; were put on emergency holds for a total of 94 days, the equivalent of \$75,200; and had 23 instances of mobile outreach with Project Respond, the equivalent of \$1,360.

HBR provides intervention and coordination of services, and assures care for vulnerable members of the community. HBR targets those who would potentially not be on the county's caseload if they had access to the benefits for which they are eligible, or those currently on the county's caseload and whose cost of care is not reimbursed. Local estimates identify 39% of the chronic homeless population is eligible for SSI/SSDI as a result of mental illness and 46% eligible as a result of their physical health. Benefit recovery efforts are a key strategy of the local 10 Year Plan to End Homelessness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of chronic homeless individuals with disabilities served	77	120	120	120
Outcome	% of individuals served who receive benefit	74.0%	50.0%	72.0%	75.0%

Performance Measure - Description

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$401,265	\$0	\$401,265	\$0
Total GF/non-GF:	\$401,265	\$0	\$401,265	\$0
Program Total:	\$401,265		\$401,265	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$401,265 - County General Fund

Significant Program Changes

Last year this program was: #25115, Homeless Benefit Recovery Project
There are no significant changes to this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Community Services Division Administration (CSA) ensures that all requirements for divisional operation are maintained to county, state, and federal standards.

CSA is responsible for providing, contracting for, and/or coordinating the county's investments in three core service/policy areas: Energy, Homelessness and Housing, and Anti-Poverty/Prosperity.

Division supported services are provided to 27,555 Multnomah County households annually.

The division also functions as the county's legislatively mandated Community Action Office.

Program Description

45% of Portland households pay more than 30% for housing (cost burdened). Workers with a full-time, minimum wage job cannot afford apartments of any size at fair market rate in the metro area without being cost burdened. County unemployment rates continue to stay in double digits. Twenty-five percent of county children under the age of 5 live in poverty, with children of color represented at three times the rate of Caucasian children.

This is the environment in which the Community Services Division conducts its work. Current need for services far outstrips available resources. The Division is called to provide innovative and strategic thinking, leadership, action, and investment in economic development related to human capital if the ability to exist and prosper as a community that cares for all its members is to be preserved.

Managing the work of 32.5 FTE, CSA effectively administers a package of direct services, contract services, and community initiatives representing more than \$29 million dollars investment of county, state, and federal funds.

As the county's Community Action Office, CSA provides leadership for cross-jurisdictional homelessness and housing, and anti-poverty/prosperity efforts, including Action for Prosperity, the 10 Year Plan to End Homelessness, the Greater Portland Indicator Project, and Oregon Thrives. CSA works to create prosperity for all county citizens through key partnerships and collaborations with local, regional, and statewide public, private and community stakeholders including consumer, business, faith, jurisdictional and other partners.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of staff attending at least 10 hours of skill bldg/pro development training ¹	0.0%	70.0%	81.0%	85.0%
Outcome	% of stakeholders expressing satisfaction with services received	51.0%	60.0%	55.0%	60.0%

Performance Measure - Description

¹ This was a new measure last year- so there are no data for the previous year.

Legal/Contractual Obligation

Federal Community Action Act, State Administrative rule, County Ordinance

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$653,867	\$0	\$756,004	\$0
Contracts	\$3,000	\$0	\$3,000	\$0
Materials & Supplies	\$24,359	\$0	\$19,547	\$0
Internal Services	\$128,346	\$0	\$89,652	\$0
Total GF/non-GF:	\$809,572	\$0	\$868,203	\$0
Program Total:	\$809,572		\$868,203	
Program FTE	6.50	0.00	7.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$868,203 - County General Fund

Significant Program Changes **Significantly Changed**

Last year this program was: #25118, Community Services Division Administration
 Increased 1.0 FTE Research Evaluation Analyst Senior

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs: 25121

Program Characteristics:

Executive Summary

Energy Services (ES) ensures that approximately 19,000 fixed and low-income households have financial assistance to help meet their energy costs, avoiding shut off and potential loss of housing.

Direct utility payments to approximately 19,000 households, along with energy education, case management, and other services help households manage and pay for their energy costs. Services prevent utility shutoff for vulnerable households. Services are primarily tax and rate payer funded by the state and federal government.

Program Description

Energy bill payment assistance works through nine community agencies to make utility payments for fixed and low-income households. In FY 09-10 more than 70,000 households were income eligible for service; of those, 19,292 were served.

Services are delivered through the SUN Service System (SUNSS) Anti-Poverty System, a countywide integrated and coordinated system of care for schoolage youth and their families.

Energy Education helps fixed and low-income households understand their energy use and provides the necessary tools - such as light bulbs, window stripping and showerheads - to better control energy expenses. All households receiving Energy Services receive education on how to reduce energy costs.

Energy services contribute to reducing the number of households living in poverty by increasing household self-sufficiency and improving local economic conditions through energy conservation. Energy costs disproportionately affect low-income households. The Department of Energy (DOE) estimates low-income households pay an average of 12.6% of their income for energy expenses compared with 2.7% for the average household. In some fixed income households, energy costs can reach as high as 35% of total monthly expenses.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households served ¹	19,292	18,000	10,000	10,000
Outcome	% of households w/shutoff notices served that avoid shutoff	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

¹ Fewer families were served last year than was estimated because of reductions in federal funding.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$658,410	\$0	\$371,296
Contracts	\$6,200	\$1,582,941	\$6,200	\$1,269,349
Materials & Supplies	\$35,475	\$9,999,831	\$14,183	\$8,143,479
Internal Services	\$290,310	\$562,846	\$69,897	\$497,988
Total GF/non-GF:	\$331,985	\$12,804,028	\$90,280	\$10,282,112
Program Total:	\$13,136,013		\$10,372,392	
Program FTE	0.00	7.03	0.00	5.03
Program Revenues				
Indirect for dep't Admin	\$358,485	\$0	\$243,098	\$0
Intergovernmental	\$0	\$12,804,028	\$0	\$10,282,112
Total Revenue:	\$358,485	\$12,804,028	\$243,098	\$10,282,112

Explanation of Revenues

\$6,382,227 - LIEAP Leverage Energy Grant: Based on current grant award

\$3,747,385 - OEAP-Energy Grant: Based on current grant award

\$152,500- PDX Water/Sewer: Based on FY11 revised budget

\$90,280 - County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #25119, Energy Services

This program offer separates bill payment assistance services from weatherization services, previously combined in FY11 program offer 25119 Energy Services. Weatherization services have been moved to program offer 25121.

2 FTE Family Intervention Specialist positions are eliminated from this program offer due to lack of grant funds. Case management services will no longer be provided.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs: 25119

Program Characteristics:

Executive Summary

Weatherization (WX) provides repair and replacement to approximately 1,000 households. Services are primarily tax and rate payer funded by the state and federal government.

According to an Oregon Housing and Community Services (OHCS) study, services create \$1.78 of economic activity within the county for every \$1 invested in WX.

Program Description

Weatherization (WX) repairs and replacements provides energy use audits, weatherization, furnace repairs and replacement, and appliance replacement to fixed and low-income households. County staff and vendors provide services. In FY 09-10, more than 70,000 households were income eligible for service; of those, 1,040 were served.

Weatherization contributes to reducing the number of households living in poverty by increasing household self-sufficiency and improving local economic conditions through energy conservation. Energy costs disproportionately affect low-income households. The Department of Energy (DOE) estimates low-income households pay an average of 12.6% of their income for energy expenses compared with 2.7% for the average household. In some fixed income households, energy costs can reach as high as 35% of total monthly expenses. DOE estimates WX households save an average \$274 annually in energy costs.

WX provides jobs for local contractors and revenue for businesses who supply materials, and indirectly creates another 1.25 jobs in Oregon for every administrative position funded. National research indicates that WX has multiple "non-energy related" benefits including affordable housing preservation, regional energy conservation, long-term home improvement, safer housing conditions and improved physical health. Locally, Oak Ridge National Laboratory found that WX increases household property values, maintains affordable housing and improves the environment through reduced consumption of fossil fuels.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households served ¹	0	0	1,000	750
Outcome	# of affordable housing units maintained for 10 years	1,040	600	750	500

Performance Measure - Description

¹ This measure is new.

Weatherization of multi-family buildings requires landlord commitment to a minimum 10 years of affordability. It's one of the best ways to preserve and improve the quality of current affordable housing stock. Fluctuation in service levels reflects ARRA funding.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$988,459	\$0	\$884,526
Contracts	\$0	\$60,078	\$0	\$49,700
Materials & Supplies	\$0	\$5,524,220	\$101,258	\$3,232,316
Internal Services	\$0	\$369,148	\$50,149	\$762,495
Total GF/non-GF:	\$0	\$6,941,905	\$151,407	\$4,929,037
Program Total:	\$6,941,905		\$5,080,444	
Program FTE	0.00	13.43	0.00	10.97
Program Revenues				
Indirect for dep't Admin	\$176,426	\$0	\$105,751	\$0
Intergovernmental	\$0	\$6,541,905	\$0	\$4,529,037
Other / Miscellaneous	\$0	\$400,000	\$0	\$400,000
Total Revenue:	\$176,426	\$6,941,905	\$105,751	\$4,929,037

Explanation of Revenues

\$597,875 - LIEAP Weatherization: Based on current grant award
 \$275,469 - DOE Weatherization: Based on current grant award
 \$1,430,579 - ECHO Grant: Based on current grant award
 \$2,200,114 - DOE American Reinvestment Recovery Act: Based on FY11 estimated carryover
 \$25,000 - Energy Show Rebates: Based on current year income projections
 \$400,000 County Weatherization Rebates: Based on FY11 revised budget
 \$151,407 - County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #25119, Energy Services

This program offer separates weatherization services from bill payment assistance services, previously combined in FY11 program offer 25119 Energy Services.

2 FTE Weatherization Inspector positions and a .5 FTE Program Development Specialist, Senior position have been eliminated and lower expected service delivery levels have been projected due to decreasing ARRA funding. Stimulus funding ends March 2012.

Program # 25123 - Youth Gang Prevention

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Youth Gang Prevention (YGP) supports community-based, culturally, and gender-specific prevention services to young people and their families at highest risk of gang membership, or who are already involved with gangs but have not yet entered the juvenile justice system. Services are subject to the provisions of a Strategic Plan for a Comprehensive and Coordinated Response to Youth and Gang Violence, by Multnomah County's Local Public Safety Coordinating Council (LPSCC).

Approximately 600 young people and their families will be served. It is expected that 90% of youth served increase their academic achievement, and avoid or reduce subsequent juvenile justice system involvement.

Program Description

Youth Gang Prevention (YGP) will serve approximately 600 African-American, Asian, Native American, Latino, female youth, and their families annually. Young people served will have one or more of the following risk factors: gang and criminally involved family and friends; early onset of delinquent behaviors; Alcohol, Tobacco, & Other Drugs (ATOD) use; mental illness; academic failure; and lack of social and economic opportunities.

In response to the LPSCC systems redesign, a procurement process was conducted to select community-based providers able to deliver a specific intensive family support and intervention program model. The identified program model is a proven best practice successful in intervening with these young people and families.

By utilizing a specific, proven best practice model that provides intensive family-focused support and intervention, services are culturally and gender specific, as well as tailored to individual client needs. Services will include: ATOD and mental health assessment and referral to treatment; school retrieval and retention; pro-social skill building activities; employment readiness and placement; basic needs; case management; linkage to support services; and, flexible client service funds. Monthly system/joint case staffing meetings ensure seamless referrals between the juvenile justice system and community-based providers.

Intensive family support and intervention has been proven effective in successfully reducing or eliminating gang related behaviors. OSU research indicates that 20% of youth offenders commit 80% of juvenile offenses, and that most of this 20% are "early bloomers" who committed crimes before the age of 15. YGP prioritizes this specific population in relationship to gang involvement, youth violence and juvenile delinquency.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of youth served	550	600	600	600
Outcome	% of youth served who avoid/reduce juvenile justice system involvement	95.0%	90.0%	90.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$96,498	\$0	\$98,917	\$0
Contracts	\$1,170,663	\$51,923	\$1,170,663	\$0
Materials & Supplies	\$3,049	\$0	\$2,551	\$0
Internal Services	\$2,069	\$0	\$10,547	\$0
Total GF/non-GF:	\$1,272,279	\$51,923	\$1,282,678	\$0
Program Total:	\$1,324,202		\$1,282,678	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$51,923	\$0	\$0
Total Revenue:	\$0	\$51,923	\$0	\$0

Explanation of Revenues

\$1,282,678 - County General Fund

Significant Program Changes**Last year this program was:**

There are no significant changes to this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Court Care provides on-site childcare for approximately 900 children annually whose parents are involved with legal proceedings at the Multnomah County Courthouse.

This program eases the burden on parents with young children, allowing them better access to court proceedings and supporting their ability to focus on those proceedings without worry about their children's safety.

Court Care is a collaboration among DCHS, the Oregon Judicial Department and the Multnomah County Bar Association.

Program Description

Court Care services are jointly provided with the state of Oregon Department of Justice. Through contract with a non-profit agency, a full-service child care facility provides developmentally appropriate care, including food for participating children and screening for potential referrals to ongoing service by certified childcare providers.

An advisory committee under the auspices of the Multnomah County Bar Association raises service delivery funds, oversees operations and evaluates program effectiveness. Court Care services eliminate barriers to a parent/caregiver's ability to fully participate in legal proceedings created by lack of childcare and protect children from inappropriate exposure to potentially traumatic adult situations that can be a part of the legal process.

In particular, services are critical for women seeking restraining orders against their batterers in order to increase both their safety and the safety of their children while they go through the legal process. Addressing these issues supports a more fully functioning and effective legal system which plays a critical role in citizens' perceptions of safety.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of children served	995	800	900	900
Outcome	% of parents expressing satisfaction with services received	100.0%	95.0%	100.0%	100.0%

Performance Measure - Description

Court Care services are by definition temporary. Effectiveness is primarily defined by the existence and delivery of the services themselves. Every child served avoids inappropriate exposure to legal situations and increases the ability of their parent/care giver to participate in their own legal proceedings.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$28,673	\$28,110	\$28,673	\$28,110
Total GF/non-GF:	\$28,673	\$28,110	\$28,673	\$28,110
Program Total:	\$56,783		\$56,783	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$28,110	\$0	\$28,110
Total Revenue:	\$0	\$28,110	\$0	\$28,110

Explanation of Revenues

\$28,110 Oregon Judicial Dept The Intergovernmental Agreement allows for County to match funding up to \$28,110: Based on FY11 revised budget
 \$28,673 - County General Fund

Significant Program Changes

Last year this program was: #25127, Court Care
 There are no significant changes to this program offer.

Program # 25133A - Housing Stabilization for Vulnerable Populations

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Housing Stabilization for Vulnerable Populations provides rent assistance, transitional housing, and homeless children's education to more than 887 homeless households with children a year.

These services help our most vulnerable homeless and marginally housed families with children maintain their housing and avoid homelessness; once homeless find homes and receive long-term support; and, keep children who are homeless in school and progressing, working with them on the path to self-sufficiency.

The County's Housing Team is also supported in this program offer.

Program Description

The unified Short Term Rent Assistance (STRA) System serves 634 households with rent assistance, mortgage payment, and emergency shelter vouchers annually. Approximately 97% of those placed in housing remain housed six months after exit.

Three facilities-based transition housing sites house approximately 64 households for up to two years.

Approximately 39 children living in homeless families receive alternative education and support services. For children living in homeless families, educational support and alternative education services ensure that to the greatest extent possible these children do not lose critical steps toward academic success and long term self-sufficiency.

The county invests in a number of housing and support services programs within DCHS and other departments. Services have been targeted to specific populations, exist within different departments and divisions, and for the most part have operated in isolation from each other. The county's Housing Team - representing all county departments and divisions - determines opportunities for collaboration or potential efficiencies across programs, and to share best practice, results and innovation.

Cross-jurisdictional work with the City of Portland, the City of Gresham, and the Housing Authority of Portland is also supported - especially with the 10 Year Plan to End Homelessness.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households receiving rent assistance or housing ¹	926	1,200	887	489
Outcome	% of households served that remain in permanent housing six months after exit	89.0%	90.0%	73.0%	80.0%

Performance Measure - Description

¹ This offer only includes a subset of services included in the offer last year, because of restructuring of program offers. Therefore, fewer households will be served through this offer next year.

Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$352,331	\$52,932	\$380,188	\$45,165
Contracts	\$1,068,032	\$548,661	\$850,023	\$554,597
Materials & Supplies	\$12,196	\$0	\$10,205	\$0
Internal Services	\$71,179	\$24,968	\$42,188	\$27,515
Total GF/non-GF:	\$1,503,738	\$626,561	\$1,282,604	\$627,277
Program Total:	\$2,130,299		\$1,909,881	
Program FTE	3.46	0.54	3.54	0.46
Program Revenues				
Indirect for dep't Admin	\$15,897	\$0	\$13,640	\$0
Intergovernmental	\$0	\$626,561	\$0	\$627,277
Total Revenue:	\$15,897	\$626,561	\$13,640	\$627,277

Explanation of Revenues

\$278,736 HUD Home Safe: Based on FY11 revised budget

\$313,541 OHCS D HSP,LIRHF,SHAP,EHA: Based on FY11 revised budget

\$35,000 PDX General Fund: Based on current grant award

\$1,282,604 County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #25133, Housing Stabilization for Vulnerable Populations

The following services have been removed from this program offer: interfaith initiative and winter shelter.

The Interfaith Initiative (1 FTE Program Development Specialist, Senior position), has been moved to program offer 25139A Anti-Poverty Services.

Winter Shelter (\$62,285) has been moved to program offer 25111A Homeless Families' Shelter and Emergency Services.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

East County Homeless Outreach provides on-going assessment of, and response to the outreach needs of homeless populations currently camping in East County cities. In collaboration with the Sheriff's Office, and other east county city police departments, \$75,000 of one-time-only funding was provided in FY 10-11 that leveraged existing outreach staffing capacity funded by the City of Portland and provided flexible rent assistance and other support services.

This program offer requests on-going funding for services. Approximately 60 individuals or households will be served annually.

Program Description

As poverty continues to move east, homelessness and resultant camping is moving east as well. The Sheriff and East County cities' law enforcement agencies have conducted increased interdiction and suppression activities with local area illegal camping. When these activities occur, there is no outreach mechanism available to assist individuals in mitigating the impact of these events.

Using the existing successful collaboration between law enforcement and homeless outreach providers in the City of Portland as the model, the program has created capacity for response to the outreach needs of the Sheriff and East County cities' law enforcement agencies during FY 10-11.

Initial data and narrative reports point to strong relationships having been built among homeless outreach providers and law enforcement, resulting in 10 households having been placed in permanent housing with rent assistance.

When law enforcement schedules a sweep of a camp site, they post notices and contact city funded outreach workers to work with residents prior to the action. By balancing the need to enforce anti-camping laws with the reality of the lack of housing for the homeless, a humane approach is offered for those directly impacted.

In addition, Sheriff's deputies and outreach staff are able to collaborate when law enforcement comes across a homeless individual or family where there is concern for their well-being.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of homeless households contacted	0	60	60	60
Outcome	# of households placed in housing	0	20	15	12

Performance Measure - Description

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$75,000	\$0	\$75,000	\$0
Total GF/non-GF:	\$75,000	\$0	\$75,000	\$0
Program Total:	\$75,000		\$75,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$75,000 - OTO County General Fund

Significant Program Changes

Last year this program was: #25124, East County Homeless Outreach
There are no significant changes to this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

This program offer requests funding for the Rose City Resource Guide, a pocket guide to health and human services in the metro area. Streetroots, in collaboration with 211info, publishes the guide annually. County departments - Health, the Sheriff, County Human Services, and Community Justice all distribute the guides to clients.

Funds will leverage City of Portland funding to ensure availability of guides for use by county staff and programs.

Program Description

The Rose City Resource Guide is recognized and used by homeless and low-income individuals across the metropolitan area. Streetroots, a small grassroots newspaper by, for, and about issues of concern to homeless and low-income people, produces the guide annually. The guide is made available at no cost to those using it.

County departments provide the guide to clients and members of the public entering county buildings and service sites. While many departments are dues-paying members of Streetroots, this contribution does not cover the cost of the guides being used by them.

This program offer leverages current investment by the City of Portland in order to pay for the County's use of the guides.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of guides produced	0	0	0	45,000
Outcome	% of guides distributed	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$20,000	\$0
Total GF/non-GF:	\$0	\$0	\$20,000	\$0
Program Total:	\$0		\$20,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$20,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

The Short-Term Rent Assistance System (STRA) provides rent assistance, limited mortgage assistance, and emergency motel vouchers to individual and family households at risk of or experiencing homelessness.

STRA is a collaboration among the county, the City of Portland, and the Housing Authority of Portland (HAP) as a key strategy of the 10 Year Plan to End Homelessness.

This program offer requests new county investment to match increased funding by HAP (\$500,000) and leverage continued funding from city general funds currently allocated out of ARRA funds (\$1 million).

Approximately 500 additional households will be served and expected to maintain a 97% rate of permanent housing six months after exit.

Program Description

Research shows that prevention of homelessness is a much more effective and efficient use of community resources than intervention once a household has entered homelessness. Local data reinforces this, with exceedingly high housing stability after six months achieved by households who have often accessed less than three months of assistance.

Through the 10 Year Plan to End Homelessness, the county, the City of Portland, and HAP have integrated the majority of each jurisdiction's rent assistance funding into a single system. The Short-Term Rent Assistance System, managed by HAP on behalf of all partners, executes and manages one contract per provider, and collects one set of data and seeks one set of outcomes - rather than the three or more that used to exist.

Access to services is maintained for both single and family households, as well as culturally specific services for racial/ethnic communities, domestic violence victims, homeless youth, and others.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households served	0	0	0	500
Outcome	% of households served that remain in permanent housing six months after exit ¹	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

¹ The city-wide permanent housing rate is 80%, which is our 'next year offer' but our providers consistently report a much higher rate of 97% of households in permanent housing at six months after exit.

Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$500,000	\$0
Total GF/non-GF:	\$0	\$0	\$500,000	\$0
Program Total:	\$0		\$500,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$500,000 - County General Fund

Significant Program Changes

Last year this program was:

Program # 25136A - Homeless Youth System

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Homeless Youth System (HYS) is a highly collaborative system comprised of four non-profit agencies that provide a continuum of screening, crisis intervention, safety services, shelter, assertive engagement, housing, education, employment and health services to approximately 1,000 homeless youth up to age 25 annually.

This system is integrated with the public safety system and is a jointly funded collaboration among DCHS, DCJ, the City of Portland, Portland Police Bureau, Citizens Crime Commission, Portland Business Alliance, the State of Oregon, Outside In, New Avenues for Youth, Janus Youth Programs, Native American Youth & Family Center and the community.

Services ensure that up to 75% of those served exit to safe stable housing and that 75% of those remain in safe, stable housing for at least six months post exit.

Program Description

The HYS provides late stage intervention for 1,000 homeless youth annually through: 24/7 crisis and safety services; shelter; assertive engagement and linkage to long-term community supports; transitional and permanent housing; education and employment services; alcohol, tobacco and other drugs intervention and treatment; and, mental and other health services.

Housing, services, and support to teen parents - both homeless and not - are also provided.

System accountability is managed through the Homeless Youth Oversight Committee (HYOC), a citizen body appointed by the Chair with representation that includes the Citizen's Crime Commission, Portland Business Alliance, DHS, Juvenile Rights Project, City of Portland, Health and Community Justice Departments, service providers and homeless youth.

The HYS continues to move forward continued implementation of the Positive Youth Development Assertive Engagement model, evaluating the Logic Model, Fidelity Scale, and data collection metrics.

Homeless youth visibility has a direct impact on citizen perception of safety. Homeless youth are particularly vulnerable to crime, to be preyed upon, or to victimize others as they attempt to survive on the streets. Through joint planning and regular cross jurisdictional meetings, services are exceptionally integrated with public safety and other service systems, with significant community oversight.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of homeless youth served	1,059	1,000	1,000	1,000
Outcome	% of youth served that remain in permanent housing six months after exit	76.0%	75.0%	75.0%	75.0%

Performance Measure - Description

Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$121,170	\$456	\$82,102	\$59
Contracts	\$1,997,544	\$1,094,645	\$2,039,336	\$1,094,645
Materials & Supplies	\$4,054	\$0	\$2,695	\$0
Internal Services	\$19,395	\$8,947	\$14,027	\$9,344
Total GF/non-GF:	\$2,142,163	\$1,104,048	\$2,138,160	\$1,104,048
Program Total:	\$3,246,211		\$3,242,208	
Program FTE	1.33	0.00	0.83	0.00
Program Revenues				
Indirect for dep't Admin	\$5,697	\$0	\$4,596	\$0
Intergovernmental	\$0	\$1,104,048	\$0	\$1,104,048
Total Revenue:	\$5,697	\$1,104,048	\$4,596	\$1,104,048

Explanation of Revenues

\$200,578 - HUD Horizons/Pathways: Based on FY11 revised budget

\$903,470 - PDX General Fund: Based on FY11 revised budget

\$2,138,160 - County General Fund

Significant Program ChangesLast year this program was: #25136A, Homeless Youth System

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Native American Child Development Services (NACDS) provide services for 40 families with young children (birth through age 5) to promote positive parenting, healthy child development and school readiness.

Last year, 80% of children served were within a normal developmental stage at the end of the program.

Program Description

Native American Child Development Services (NACDS) provide an evidence-based curriculum to approximately 40 families per year. Services include a range of activities designed to promote parent competence and healthy child development to ensure children are prepared to learn.

Specific services include: age-appropriate parent child play groups, parenting education and support services, developmental screening, immunization status checks and follow up, culturally-specific child care for parents in residential treatment, and access to other social and health services.

The Ages and Stages Child Development Screening Tool is used to determine developmental stage. Those not meeting the relevant stage for their age are referred for early childhood intervention services. Services are developmentally and culturally-specific.

By providing opportunities for parents to interact with their children in mentored settings with child development specialists, they are able to learn healthy and age-appropriate parenting skills, manage challenging behavior and learn ways to support their children to promote school readiness. These opportunities are critical for families struggling to meet basic needs and who may not have other such opportunities; the majority of families who participated in the program in FY 09-10 were at or below the federal poverty level.

The Oregon State University Family Study Center's 1998 research shows a strong correlation among kindergarten readiness and a child's immunization status, age-appropriate development, and a parent/caregiver's ability to provide consistent parenting. School readiness correlates to early academic performance, an indicator of future school success, and school completion impacts adult success in life.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of families served	40	50	50	40
Outcome	% of children screened who are at appropriate developmental stage at exit	80.0%	80.0%	80.0%	0.0%

Performance Measure - Description

The number of families to be served will change in FY 11-12 due to reprogramming of funds to support two beds of in-patient treatment at 100% utilization for approximately six month length of stay.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$38,604	\$0	\$38,604	\$0
Total GF/non-GF:	\$38,604	\$0	\$38,604	\$0
Program Total:	\$38,604		\$38,604	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$38,604 - County General Fund

Significant Program Changes

Last year this program was: #25137, Native American Child Development Services
There are no significant changes to this program offer.

Program # 25138A - Runaway Youth Services

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Runaway Youth Services provide a 24/7 Reception Center, crisis line, shelter, support services, family counseling and reunification services, and gender-specific transitional housing services for approximately 2,255 youth ages 12-17 who have run away, or who are at risk of running away, as well as their families.

This program is a collaboration among DCHS, DCJ and DHS. About 90% of those served return home or to another stable living environment at exit.

Program Description

Runaway Youth Services include: Reception Center - a collaboration among law enforcement, DCJ and DHS to directly receive from officers, youth found to have committed minor status offenses such as curfew violation, truancy, etc. as an alternative to detention. The Reception Center is co-located with runaway crisis response services, creating a countywide "child receiving center" for youth up to age 18.

Crisis Line - 24/7 youth and family help line that serves as a central access point for services. Telephone intervention and face-to-face, drop-in intervention also is available. This is the only community based resource for runaway youth and families in the county.

Emergency Shelter - shelter and emergency assistance in an 11-bed, co-ed group home with services focused on family reunification. Youth receive food, safety from the street, medical care, transportation and case management services. Shelter services operate within a 72 hour intervention timeline. Research shows that the longer a young person is separated from family (where no abuse is present), the potential for eventual reunification decreases and further involvement in the child welfare system increases.

Support Services/Case Management includes: intake; assessment; individual service plans targeting family reunification; alcohol, tobacco and other drugs and mental health counseling; and family mediation. Gender Specific Transitional Housing provides two beds for girls in a group home setting. Research shows that a single gender environment results in better self-sufficiency outcomes for young women.

Runaway Youth Services successfully impact detention reform efforts and reduce the number of children entering the child welfare system. County investment in Runaway Youth Services through DCHS is leveraged by investments from law enforcement, the juvenile justice system and DHS. When families are able to appropriately raise their children at home, community resources are not depleted.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of youth and families receiving intervention & services	2,255	2,250	2,250	2,000
Outcome	% of youth served who return home or exit to other stable housing	92.0%	85.0%	85.0%	85.0%

Performance Measure - Description

Stable housing can include being in DHS custody which could include foster or group home placements, but most youth are reunited with family.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$16,405	\$0	\$16,815	\$0
Contracts	\$723,432	\$189,475	\$723,432	\$189,476
Materials & Supplies	\$518	\$0	\$435	\$0
Internal Services	\$3,699	\$0	\$1,792	\$0
Total GF/non-GF:	\$744,054	\$189,475	\$742,474	\$189,476
Program Total:	\$933,529		\$931,950	
Program FTE	0.17	0.00	0.17	0.00
Program Revenues				
Intergovernmental	\$0	\$189,475	\$0	\$189,476
Total Revenue:	\$0	\$189,475	\$0	\$189,476

Explanation of Revenues

\$189,476 - OCCF Youth Investment: Based on OCCF estimated funding

\$742,474 - County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #25138, Runaway Youth Services

\$204,000 of State funds supporting current service levels will be reduced by the Commission on Children, Families, and Community. If implemented, operation of the entire set of runaway services will be eliminated or severely reduced due to economies of scale associated with shelter operations.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

This program offer requests backfill of current Commission on Children, Families, and Community (CCFC) funding in order to preserve existing runaway youth services. Services are provided to approximately 2,000 youth annually, including children fleeing commercial sexual exploitation. Loss of CCFC funds (\$204,000) will mean the elimination or severe reduction in current service levels due to economies of scale related to shelter operations.

Program Description

Runaway Youth Services include: Reception Center - a collaboration among law enforcement, DCJ and DHS to directly receive from officers, youth found to have committed minor status offenses such as curfew violation, truancy, etc. as an alternative to detention. The Reception Center is co-located with runaway crisis response services, creating a countywide "child receiving center" for youth up to age 18.

Crisis Line - 24/7 youth and family help line that serves as a central access point for services. Telephone intervention and face-to-face, drop-in intervention also is available. This is the only community based resource for runaway youth and families in the county.

Emergency Shelter - shelter and emergency assistance in an 11-bed, co-ed group home with services focused on family reunification. Youth receive food, safety from the street, medical care, transportation and case management services. Shelter services operate within a 72 hour intervention timeline. Research shows that the longer a young person is separated from family (where no abuse is present), the potential for eventual reunification decreases and further involvement in the child welfare system increases.

Support Services/Case Management includes intake; assessment; individual service plans targeting family reunification; alcohol, tobacco and other drugs and mental health counselin; and family mediation. Gender Specific Transitional Housing provides two beds for girls in a group home setting. Research shows that a single gender environment results in better self-sufficiency outcomes for young women.

Runaway Youth Services successfully impact detention reform efforts and reduce the number of children entering the child welfare system. County investment in Runaway Youth Services through DCHS is leveraged by investments from law enforcement, the juvenile justice system and DHS. When families are able to appropriately raise their children at home, community resources are not depleted.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of youth and families receiving intervention & services	0	0	0	2,000
Outcome	% of youth served who return home or exit to other stable housing	0.0%	0.0%	0.0%	85.0%

Performance Measure - Description

Stable housing can include being in DHS custody which could include foster or group home placements, but most youth are reunited with family.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$204,000	\$0
Total GF/non-GF:	\$0	\$0	\$204,000	\$0
Program Total:	\$0		\$204,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$204,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Anti-Poverty Services (APS) contribute to the county's anti-poverty/prosperity system of care designed to assist low-income households to gain the skills necessary to achieve self-sufficiency and future prosperity, as well as address the root causes of societal poverty.

Services delivered through the SUNSS Anti-Poverty System, afterschool tutoring for children living in public housing, youth employment support services, and the County's Interfaith Initiative are funded in this offer.

Approximately 1,000 households receive assistance ranging in both length of service – immediate, short, and long-term - and in intensity of service provided.

Program Description

Four core services - Basic Needs, Anti-Poverty Education and Support, Housing, and System Collaboration - are delivered as part of the SUNSS Anti-Poverty System, a countywide integrated and coordinated system of care for school-age youth and their families. Services assist households seeking help and provide them with or make connections to meet their needs as they relate to food, housing, employment, and school success. Working with community-based providers and other stakeholders, services leverage funder investments to maximize resources, coordinate and link services to create efficiencies and improve outcomes, and ensure that quality and accountability is maintained throughout the System. 1,020 households were served last year.

In FY 10-11, 72% of the households served were at or below the Federal Poverty Level and 52% were headed by a single parent (48% were single female parents). 56% of the adults in households served identify themselves as ethnic minorities. By utilizing a multi-intervention approach targeted to a mix of needs, households become and remain stably housed.

40 children and their families receive afterschool tutoring and support, resulting in approximately 80% increasing their attendance.

25 low-income youth receive flexible client assistance funds to support their search for employment.

The Interfaith Initiative will provide staffing and support to the Interfaith Council as well as small grants to faith communities seeking to partner with the county in the delivery of social services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households to receive case management	1,020	950	761	500
Outcome	% of households served that remain housed six months after exit ¹	95.0%	85.0%	85.0%	85.0%

Performance Measure - Description

¹Permanent housing is long-term community-based housing with attached appropriate support services, where an individual can stay without time limit.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$39,403	\$57,093	\$141,104	\$40,002
Contracts	\$507,973	\$2,705,628	\$507,973	\$2,397,184
Materials & Supplies	\$2,979	\$70	\$5,102	\$0
Internal Services	\$22,015	\$125,215	\$21,094	\$118,418
Total GF/non-GF:	\$572,370	\$2,888,006	\$675,273	\$2,555,604
Program Total:	\$3,460,376		\$3,230,877	
Program FTE	0.41	0.59	1.60	0.40
Program Revenues				
Indirect for dep't Admin	\$79,739	\$0	\$58,985	\$0
Intergovernmental	\$0	\$2,888,006	\$0	\$2,555,604
Total Revenue:	\$79,739	\$2,888,006	\$58,985	\$2,555,604

Explanation of Revenues

\$1,150,995 - HUD Family Futures: Based on FY11 revised budget

\$1,404,609 - OHCSDB - CSDB,HSP,EHA: Based on FY11 revised budget

\$675,273 - County General Fund

Significant Program Changes **Significantly Changed****Last year this program was:** #25139, Anti-Poverty Services

Funding for the Interfaith Initiative (1 FTE Program Development Specialist), was moved from FY 11 program offer 25133 Housing Stabilization for Vulnerable Populations into this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Action for Prosperity (AFP) is a proven program focused on low-income households who are ready and motivated to take action to increase their self-sufficiency and create future prosperity by participating in assertive engagement, training and employment, and housing stability services.

Utilizing ARRA funds, a partnership among Multnomah County, Work Systems, Inc., and Housing Authority of Portland was developed in FY 09-10. Due to the success of the collaboration, the effort to refocus existing anti-poverty funds into alignment with the AFP model has occurred. The Oregon Department of Human Services has been added into the partnership.

This program offer requests additional funding to serve 50 additional low-income households with the Action for Prosperity model. Funding leverages additional funding for housing and workforce development services.

Program Description

Based in anti-poverty services currently provided within the SUNSS Anti-Poverty System, each partner has committed funding to provide services within their core mission and to align that funding with the other partners to provide AFP services across jurisdictions and organizational lines.

Services include: Multnomah County – assertive engagement, flexible client assistance, support for employment liaison; Work Systems, Inc. – dedicated workforce development products, support for employment liaison; Housing Authority of Portland – dedicated rent assistance; and Oregon Department of Human Services flexible client assistance.

The AFP goals are: Targeted assistance for low-income households that places them on the path towards self-sufficiency and future prosperity; alignment of existing service systems to build a comprehensive system of care for that maximizes resources and ensures success; and households have the necessary skills and experience to become self-sufficient and move successfully towards prosperity.

In FY 10-11, 287 households were served. 87% of those served were unemployed and had an income at or below 125% of Federal Poverty Guidelines. 49% of those served exited to full or part-time employment within 12-18 months.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of households served	0	0	0	50
Outcome	% of households served that increase their income at exit	0.0%	0.0%	0.0%	75.0%

Performance Measure - Description

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$195,000	\$0
Total GF/non-GF:	\$0	\$0	\$195,000	\$0
Program Total:	\$0		\$195,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$195,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Community Development administers public resources to expand affordable housing and infrastructure in low and moderate income communities through the federal Community Development Block Grant (CDBG), the Affordable Housing Development Program (AHDP), and the home improvement loan program.

It is a collaboration among DCHS, the cities of Gresham, Wood Village, Fairview, Troutdale, Maywood Park, Portland, and the community.

The program preserves approximately 50 housing units, and will create approximately three affordable housing units next year.

Program Description

Using a regional collaborative approach, an advisory board comprised of citizens living in East County cities outside of Portland administers Community Development Block Grant funds targeted to neighborhood revitalization, public services, and housing rehabilitation in East County.

The Affordable Housing Development Program (AHDP) deeds county foreclosed properties to non-profit community development corporations for affordable housing development and manages an ongoing portfolio of approximately 450 units for program compliance and real estate transactions.

A no-cost home improvement loan program for fixed and low-income homeowners is maintained on behalf of the Portland Development Commission.

Federal and state funds improve the livability of existing low and moderate income housing and neighborhoods. Annually, 54% of funding for the homeless is directed to shelters and transitional housing, while only 12% supports permanent housing. Studies conducted for the 10 Year Plan to End Homelessness make it clear that without abandoning people in need of immediate temporary housing, the county must devote greater resources to long-term solutions. Housing programs are designed to make investments in alignment with this policy direction.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of public works projects completed	2	2	2	2
Outcome	# of affordable housing units preserved	53	50	50	60
Outcome	# of affordable housing units created	0	3	3	3

Performance Measure - Description

Preservation refers to units that are currently used for affordable housing purposes but are at risk of conversion to market rate housing, displacing low and fixed income residents.

Legal/Contractual Obligation

N/A

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$116,919	\$43,703	\$54,494	\$45,043
Contracts	\$0	\$451,275	\$0	\$564,140
Materials & Supplies	\$4,633	\$0	\$2,551	\$0
Internal Services	\$35,332	\$17,038	\$10,547	\$15,698
Total GF/non-GF:	\$156,884	\$512,016	\$67,592	\$624,881
Program Total:	\$668,900		\$692,473	
Program FTE	1.17	0.37	0.55	0.45
Program Revenues				
Indirect for dep't Admin	\$10,848	\$0	\$7,722	\$0
Intergovernmental	\$0	\$386,767	\$0	\$580,881
Other / Miscellaneous	\$0	\$125,249	\$0	\$44,000
Total Revenue:	\$10,848	\$512,016	\$7,722	\$624,881

Explanation of Revenues

\$580,881 - Multnomah County HUD CDBG: Based on current grant award
 \$44,000 - Loan Repays: Based on current year projected income
 \$67,592 - County General Fund

Significant Program Changes

Last year this program was: #25140, Housing

This program offer is renamed from FY11 program offer 25140 Housing. Otherwise, there are no significant changes to this program offer.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

211info connects Multnomah County residents with the community services they need. 211info's vision is to make the 211 phone number a trusted and necessary component of society and ensure that 211info's core of information is dynamic and comprehensive. In the last 12 months 211info received 67,000 calls from Multnomah County residents. During that time, 211info had the capacity to assist 48,910 residents, which is about 73% of those asking for assistance.

Program Description

211info is a robust information hub built upon a 25-year history of getting people the answers they need. The 211info database houses more than 4,500 community resources including details about agencies and services. In addition to responding to calls for service, 211 provides the opportunity for people to search for assistance online and provides outreach to potential callers letting them know about the 211 resource. 211info coordinates with specialized services such as Multnomah County Aging and Disability Services, Portland Women's Crisis Line, Oregon Partnership, City/County I&R and other specialized help lines to ensure callers reach the most appropriate service for their need and to eliminate duplication. Specific activities include:

- 1) Answer calls Monday—Friday, 8 am—6 pm for Multnomah County residents who dial 211 or 503.222.5555.
- 2) Follow up with 2% of callers to determine if the service was effective and to identify if needs were met.
- 3) Manage an accurate, updated and indexed resource database.
- 4) Provide public access to the database on the Internet.
- 5) Track requests for service, referrals, demographic information.
- 6) Produce reports reflecting requests for service.

211info helps Multnomah County residents by:

- Providing intervention and coordination of services that meet basic needs
- Ensuring care for vulnerable members of the community
- Assisting in obtaining permanent and livable housing
- Providing access to income and food to every member of our community

211 is a nationally proven, standards-driven method of connecting people with help. 211info is the only nationally accredited provider of information and referral in Oregon. By dialing 211, callers are connected with a live, trained call center specialist who will assess the caller's situation, provide an understanding of resource offerings that fit a full spectrum of needs and assist in the identification of available public and private alternatives. 211info helps people in precarious situations find a path towards meaningful solutions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Low-income callers speak w/live I & R Specialist to discuss needs	50,000	50,000	48,910	50,000
Outcome	Low-income callers receive accurate information on community resources	75.0%	75.0%	96.0%	85.0%
Outcome	Low-income callers increase their knowledge of how to access services	75.0%	75.0%	94.0%	75.0%
Quality	Callers report satisfaction with 211	90.0%	90.0%	98.0%	90.0%

Performance Measure - Description

The indicators reflect similar measurements currently reported to the United Way of the Columbia-Willamette. In addition, they reflect requirements identified in the national Standards for Information & Referral Service. Meeting these requirements is mandatory for I&R organizations to attain national accreditation (211info was accredited in May 2006). The agency is undergoing reaccreditation in 2011 slated to be complete by the end of the fiscal year.

Legal/Contractual Obligation

ORS 401.286 creates 2-1-1 as the official state dialing code for public referral to and information about health and human services and services after an emergency, and designates the state Office of Emergency Management as the managing agency.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$48,462	\$0
Total GF/non-GF:	\$0	\$0	\$48,462	\$0
Program Total:	\$0		\$48,462	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$48,462 - County General Fund

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #10010A, 211 Info

In Fiscal Year 2011 this program was budgeted in Multnomah County Commission on Children, Families and Community (CCFC), Program Offer # 10010A - 211 Info. The agency launched a new website and migrated data to a new software program.

Lead Agency: County Human Services

Program Contact: Mary Li

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Family Economic Security Project helps working families claim the Earned Income Tax Credit (EITC) and other available state/federal tax credits. We also work with employers to provide free tax preparation assistance and financial literacy at the workplace. This project will involve 50 local employers, provide direct tax preparation assistance to 1000 employees and secure \$1.26 million in federal and state tax benefits for low- and moderate-income families.

Program Description

The EITC provides tax benefits to low- and moderate-income workers with children and has been called the nation's largest anti-poverty program. This proposal gives direct assistance to employers to set up workplace EITC campaigns, which includes free tax assistance for employees, tax credit information, and financial education resources. Specific activities under this proposal include:

- (a) County staff and a contracted provider working with local employers to provide information and support for company sponsored EITC campaigns, informing their employees about the program and helping with enrollment.
- (b) Employees access free tax preparation services, thus avoiding costly fees for tax preparation and predatory "refund anticipation loans."
- (c) Employees receive financial education through materials and workplace education sessions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of employers participating	40	50	50	50
Outcome	Participants whose yearly income is lifted above FPI	700	700	680	750
Efficiency	Dollars leveraged per county dollar ratio	12	12	23	20

Performance Measure - Description

Outcome information is based on current FES Project data on average refund per household.

Percentage increase is based on IRS figures for number of households who utilized free tax preparation sites in Multnomah County in 2008.

New leverage ratio based on FES Project actual performance data.

FPIG= Federal Poverty Income Guidelines

Legal/Contractual Obligation

Multnomah County's 6-Year Plan to Improve Outcomes for Children & Families prioritizes increasing low and moderate income families' income as 1 of 2 critical goals for Multnomah County for the planning period 2008-2014.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$41,522	\$0
Materials & Supplies	\$0	\$0	\$12,717	\$0
Total GF/non-GF:	\$0	\$0	\$54,239	\$0
Program Total:	\$0		\$54,239	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$54,239 - County General Fund; The program offer is funded through County General Fund and leverages federal and state revenue through the increases in tax returns received by low and moderate income Multnomah County residents. Research shows that low and moderate income families and individuals are more likely to spend their tax refunds so this offer represents a significant investment in economic development.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10011A, Family Economic Security

In Fiscal Year 2011 this program was budgeted in Multnomah County Commission on Children, Families and Community (CCFC), Program Offer # 10011A - Family Economic Security.

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Administration

Related Programs: 25145A, 25147, 25151A, 25154, 25155, 25145B, 25151B

Program Characteristics:

Executive Summary

The SUN Service System Division Administration (SUNSS) is responsible for management and oversight functions for the contracted and county-provided direct services through the SUNSS, as well as development and maintenance of partnerships with the system's stakeholders. The 18 FTE in this division provide direct services, manage contracts, provide technical assistance and training, monitor programs, oversee data collection and reporting, conduct program evaluation and coordinate service delivery associated with the SUN Service System and the Baltazar Ortiz Center. Programs operated through this division serve more than 82,000 people annually.

Program Description

SUNSS administration staff has responsibility for leadership, partnership development, direct staff supervision and program oversight for the SUN Service System Division. Responsibilities include supporting the overall county policy promoting school age services, ensuring evidenced-based and high quality services by both county staff and contracted service providers, and maintaining communication internally and with the SUN Service System and partner communities. Oversight for contract management functions and ensuring that accurate data is collected and reported to stakeholders, contractors, the Board of County Commissioners and to funders are critical functions of administrative staff. Data collection, technical assistance, reporting to funders and program evaluation functions are implemented across both the SUNSS and the Community Services divisions of the department.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of times school district and System partners meet to align and monitor service	23	16	16	16
Outcome	% funder required reports completed and submitted on time	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Alignment and monitoring meetings include meetings of SUNSS Coordinating Council and its workgroups, SUNSS Districts Council, High School Work Groups, and grant, policy and sustainability groups.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$739,726	\$0	\$762,499	\$0
Contracts	\$49,880	\$0	\$49,880	\$0
Materials & Supplies	\$13,881	\$0	\$22,332	\$0
Internal Services	\$150,234	\$0	\$79,983	\$0
Total GF/non-GF:	\$953,721	\$0	\$914,694	\$0
Program Total:	\$953,721		\$914,694	
Program FTE	7.37	0.00	7.53	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$914,694 – County General Fund

Significant Program Changes

Last year this program was:

Program # 25145A - SUN Community Schools

Version 6/14/2011 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25143, 25147, 25149, 25151A, 25154, 25155

Program Characteristics: Measure 5 Education

Executive Summary

SUN Community Schools (SUN CS) provide school-based educational, recreational, social and health services focusing on school-age children at risk of academic failure and their families. The 43 county-supported full-service sites in this offer serve approximately 12,500 students, 74% of whom receive free or reduced lunch. SUN's nationally award-winning program removes barriers for students and families so that they can achieve educational success and lifelong self-sufficiency. Last year, participants had a 94% school attendance rate and 75% improved academic benchmark scores in reading and 77% in math. SUN CS is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

SUN CS is a jointly owned collaboration of the City of Portland, 6 school districts, non-profits, the state and Multnomah County. The SUN partnership leverages significant contributions including an estimated \$2.7 million in cash from the city and districts, over \$5 million in supplemental services, and \$2.4 million in in-kind resources. In total, the partnership supports 60 total SUN CS sites countywide.

SUN Community Schools in this offer provide 12,500 youth with a comprehensive array of social and support services that allow students to come to school ready to learn and succeed academically and that foster family success. Services are developmentally appropriate and operate year-round at elementary, middle and high schools. They include: 1) social and health services to meet basic needs; 2) out-of-school-time activities: a broad range of academic support, enrichment, social and behavioral skill development, recreation and adult education; 3) family engagement: support and education for family members so they can prepare children for school and have positive involvement with schools; 4) community and business involvement; and 5) service integration: oversight and coordination of a comprehensive, accessible system of services. SUN Community Schools focus on prevention and also provide significant intervention services, working to reduce poverty and other high-cost service needs in the future. SUN CS is a national model that utilizes best practices and tailors services to the specific needs of local neighborhoods and schools.

Research demonstrates that SUN CS are effective in improving student academic success and attendance, as well as engagement, pro-social behaviors and other skills that lead to life success. Outcomes are measured on regularly attending students, approx. 7,500 youth annually. SUN CS participants exceed outcome targets and overall perform better than state expectations. SUN CS serve the neediest children, targeting those living in poverty and performing below standards. 70% are racial/ethnic minorities, 26% are English Language Learners and 74% receive free or reduced lunch (compared to 45%, 15% and 52% respectively in school districts).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of children ages 5-18 served ¹	12,231	9,200	9,200	9,200
Outcome	% who improve state test scores in Reading ²	75.0%	75.0%	75.0%	75.0%
Outcome	% of school days attended ²	94.0%	92.0%	92.0%	92.0%
Outcome	% who improved classroom behavior ²	54.0%	75.0%	75.0%	75.0%

Performance Measure - Description

¹ Outputs reflect the annual number served.

² Outcomes are analyzed for students who participate for 30 days or more, a federally accepted threshold; 7,537 children participated at this level last year. 92% attendance rate is considered Annual Yearly Progress as defined by No Child Left Behind.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$96,498	\$148,879	\$109,821	\$111,530
Contracts	\$2,827,651	\$417,093	\$3,045,435	\$300,460
Materials & Supplies	\$4,535	\$26,503	\$19,088	\$14,429
Internal Services	\$28,984	\$10,518	\$13,654	\$24,025
Total GF/non-GF:	\$2,957,668	\$602,993	\$3,187,998	\$450,444
Program Total:	\$3,560,661		\$3,638,442	
Program FTE	1.00	1.75	1.04	1.30
Program Revenues				
Indirect for dep't Admin	\$5,304	\$0	\$4,107	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$88,001
Intergovernmental	\$0	\$515,959	\$0	\$362,443
Other / Miscellaneous	\$0	\$87,034	\$0	\$0
Total Revenue:	\$5,304	\$602,993	\$4,107	\$450,444

Explanation of Revenues

\$275,010 – City of PDX Parks & Rec: Based on FY11 revised budget
 \$85,001 – Institute for Educational Leadership: Based on FY11 revised budget
 \$4,100 – Gresham-Barlow School District: Based on FY11 revised budget
 \$83,333 – Center for Disease Control (ARRA): Based on FY11 estimated carryover
 \$3,000 – Misc Charges/Recoveries: Based on FY11 revised budget
 \$130,000 - OTO County General Fund
 \$3,057,998 – County General Fund

Significant Program Changes**Last year this program was:**

Increases funding, to be leveraged with school district funds, for an additional 2 SUN sites in the Reynolds School District and 1 additional SUN site in the Gresham-Barlow School District.

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Innovative/New Program

Related Programs: 25143, 25145A, 25147, 25149, 25151A, 25154, 25155

Program Characteristics: Measure 5 Education

Executive Summary

This program offer creates a SUN Community School (SUN CS) at David Douglas High School in Mid-Multnomah County. This Program Offer represents a partnered effort to fund this highest poverty High School in the County. The City is investing \$100,000 in this site, the County \$25,000 and the DDSD is contributing \$10,000.

SUN CS provide critical educational, social and health supports to students at risk of dropping out and their families. This program will serve 225 students and 50 adults intensively and touch thousands of other youth and family members. SUN's nationally award-winning program removes barriers for students and families so that they can achieve educational success and lifelong self-sufficiency. Last year, participants had a 94% school attendance rate and 75% improved academic benchmark scores in reading and 77% in math.

Program Description

The new SUN CS site will provide 225 youth and 50 adults with a comprehensive array of social and support services that allow students to come to school ready to learn and succeed academically, and foster families stability and success. Services are developmentally appropriate and operate year-round. They include: 1) social and health services to meet basic needs; 2) out-of-school-time activities: a broad range of academic support, enrichment, social and behavioral skill development, recreation and adult education; 3) family engagement: support and education for family members so they can prepare children for school and have positive involvement with schools; 4) community and business involvement; and 5) service integration: oversight and coordination of a comprehensive, accessible system of services. SUN Community Schools focus on prevention and also provide significant intervention services, working to reduce poverty and other high-cost service needs in the future. SUN CS is a national model, that utilizes best practices and tailors services to the specific needs of local neighborhoods and schools.

David Douglas High School (DDHS) is the largest high school in Oregon, and the highest poverty high school in the County without a SUN Community School. Developing this CS site addresses an equity issue in distribution of SUN CS locations by increasing the # of sites located outside of Portland Public Schools, particularly in David Douglas School District which has the highest district free and reduced lunch rate in the county at 74%.

The SUN CS at DDHS will implement the SUN High School model, providing and aligning intensive youth case management, tutoring and credit retrieval (the last two funded through district contributions) with the array of services provided at all SUN CS sites. This core set of services was developed by experts from education, youth development, alternative education, workforce development and social service fields. Services are developmentally appropriate and follow best practices in high school completion. This offer supports the work of the former County/City Education Cabinet, which is focused on addressing the critical issue of high school drop out in our community. According to research conducted by Connected by 25, only 57% of young people in Multnomah County are graduating from high school on time.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of children ages 5-18 served ¹	0	0	0	225
Outcome	% of school days attended ²	0.0%	0.0%	0.0%	92.0%
Outcome	Average # of credits earned by high school students ²	0	0	0	6

Performance Measure - Description

¹ Outputs reflect the annual number served through SUNCS and part-time case management.

² Outcomes are analyzed for students who participate for 30 days or more, a federally accepted threshold 192% attendance rate is considered Annual Yearly Progress as defined by the federal No Child Left Behind Act.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$25,000	\$100,000
Total GF/non-GF:	\$0	\$0	\$25,000	\$100,000
Program Total:	\$0		\$125,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$0	\$0	\$100,000
Total Revenue:	\$0	\$0	\$0	\$100,000

Explanation of Revenues

\$25,000 – County General Fund

\$100,000 - City of PDX Mayor's Office

Significant Program Changes

Last year this program was:

Program # 25145C - SUN Community Schools Scale C

Version 3/04/2011 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Innovative/New Program

Related Programs: 25143, 25145A, 25147, 25149, 25151A, 25154, 25155

Program Characteristics: Backfill State/Federal/Grant, Measure 5 Education

Executive Summary

This program offer ensures support to 3 of the county's most vulnerable neighborhoods by sustaining SUN Community Schools (SUN CS) that have expiring federal grants. The county investment (which represents 1/3 of the funding for these sites) leverages contributions from Portland Public Schools and other SUN partners.

SUN CS provide critical educational, social and health supports to students at risk of dropping out and their families. This program will serve 600 students and 150 adults intensively and touch thousands of other youth and family members. SUN's nationally award-winning program removes barriers for students and families so that they can achieve educational success and lifelong self-sufficiency. Last year, participants had a 94% school attendance rate and 75% improved academic benchmark scores in reading and 77% in math.

Program Description

These 3 SUN CS sites provide over 600 youth and 150 adults with a comprehensive array of social and support services that allow students to come to school ready to learn and succeed academically, and foster families stability and success. Services are developmentally appropriate and operate year-round. They include: 1) social and health services to meet basic needs; 2) out-of-school-time activities: a broad range of academic support, enrichment, social and behavioral skill development, recreation and adult education; 3) family engagement: support and education for family members so they can prepare children for school and have positive involvement with schools; 4) community and business involvement; and 5) service integration: oversight and coordination of a comprehensive, accessible system of services. SUN Community Schools focus on prevention and also provide significant intervention services, working to reduce poverty and other high-cost service needs in the future. SUN CS is a national model, that utilizes best practices and tailors services to the specific needs of local neighborhoods and schools.

The 3 sites with expiring grants are Harrison Park, Boise Eliot and Vernon in Portland Public Schools. These 3 schools are all high on the SUN Poverty Index, with Harrison Park rating as the 2nd poorest school in the County. The County funding is about 1/3 of the total cost of these sites and leverages resources from other SUN CS partners.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of children ages 5-18 served ¹	0	0	0	600
Outcome	% who improve state test scores in Reading ²	0.0%	0.0%	0.0%	75.0%
Outcome	% of school days attended ²	0.0%	0.0%	0.0%	92.0%

Performance Measure - Description

¹ Outputs reflect the annual number served.

² Outcomes are analyzed for students who participate for 30 days or more, a federally accepted threshold. 92% attendance rate is considered Annual Yearly Progress as defined by No Child Left Behind.

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$150,000	\$0
Total GF/non-GF:	\$0	\$0	\$150,000	\$0
Program Total:	\$0		\$150,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$150,000 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25143, 25145A, 25149, 25151A, 25154, 25155

Program Characteristics:

Executive Summary

The Child & Family Hunger Relief program lessens food insecurity and improves healthy eating by allowing SUN Community School (SUN CS) sites to increase the number of meals served to hungry children and families and develop on-going capacity to address family emergency food needs. The program will serve an additional 110,000 meals to children and family members in 25 SUN CS communities. The program is a partnership between the SUN Service System, Oregon Food Bank, six school districts, and Partners for a Hunger Free Oregon. The county investment provides a match for a 2-year \$600,000 grant from Walmart and leverages significant federal USDA federal funding through school districts and food through the Oregon Food Bank.

Program Description

Oregon is currently ranked #2 in hunger, yet millions of dollars in available federal food funding for children goes untapped. 52% of children in the county are eligible for Free or Reduced (FRL) price meals through schools and 74% of SUN CS participants receive FRL. However, these students don't have access to food on non-school days and in summer only 31% of the students who eat FRL meals during the school year are fed. Parents/guardians of these students also suffer the effects of poverty including hunger, often foregoing regular meals so their children can eat.

The SUN CSs are designed to act as a vehicle for delivering services to children and families in an easily accessible and non-stigmatizing environment. This offer capitalizes on SUN's community-based capacity by 1)developing on-going capacity and relationships for weekend food distribution through school-based food pantries and 2)increasing the number of meals served to hungry children and their families during summer. The offer supports staffing at 20 SUN CS during the summer to serve meals for 8-11 weeks in under-served communities in Mid and East County. These sites will provide meals to parents/caregivers as well as children. In Summer 2010, this capacity provided an additional 37,000 meals to hungry families (a 33% increase in lunches to children). In addition to implementing weekend food pantries at 12 SUN CS sites, the project will continue development of ongoing partnerships and resources for weekend food in partnership with Oregon Food Bank. The offer is part of a broader project that includes privately-funded school/home garden and nutrition programs that create ongoing capacity in SUN CS communities to produce food and address hunger. A .3 FTE Program Development Specialist matches .5 FTE in grant-funded staffing to coordinate the programs, develop partnerships and secure in-kind resources and supports.

Experts agree that healthy nutrition is vital to brain development and capacity to learn for children and youth in all age groups. Even moderate under-nutrition has lasting impacts on cognitive development and school performance. This offer leverages over \$300,000 in federal meal reimbursement and significant in-kind support for weekend food for families from Oregon Food Bank and community donors; as well as matching a 2-year Walmart grant for \$600,000.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of meals served to children and family members	0	100,000	58,000	110,000
Outcome	% of children and adults who increase knowledge/skills related to healthy eating	0.0%	90.0%	90.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$42,043	\$0	\$34,536	\$34,535
Contracts	\$144,000	\$0	\$85,857	\$21,912
Materials & Supplies	\$0	\$0	\$2,366	\$942
Internal Services	\$0	\$0	\$2,241	\$8,611
Total GF/non-GF:	\$186,043	\$0	\$125,000	\$66,000
Program Total:	\$186,043		\$191,000	
Program FTE	0.50	0.00	0.40	0.40
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$692	\$0
Other / Miscellaneous	\$0	\$0	\$0	\$66,000
Total Revenue:	\$0	\$0	\$692	\$66,000

Explanation of Revenues

\$43,000 – Private Donations: Based on FY11 revised budget
 \$23,000 - Partners for a Hunger Free Oregon: Based on carryover estimate
 \$125,000 – County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25143, 25145A, 25151A, 25154, 25155, 25156A

Program Characteristics:

Executive Summary

Social and Support Services for Educational Success program (SSSES) fosters academic achievement by providing year-round school-linked, age-appropriate and culturally-specific academic support, case management, family engagement, and skill building groups. In 2010 SSSES served over 1,800 high-risk youth, 86% of whom identify as ethnic minorities; 81% of them participated in Free and Reduced meals. SSSES is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

Social and Support Services for Educational Success provides services for 1,851 high-risk youth (ages 6-17) and their families to help ensure that youth remain in or return to school. These services are delivered at community and school sites to youth attending regular and/or alternative schools who are at risk of academic failure. SSSES targets six specific populations of youth and families of color: African American, African Immigrant, Asian Pacific Islander, Latino, Native American and Slavic. Key services include: case management with a focus on academic and life goals; skill building groups; academic support activities such as tutoring, mentoring, reading club, gender-specific groups, and conflict resolution classes; and parent outreach/engagement. SSSES staff work in collaboration with SUN Community Schools and other school personnel towards youth and family success.

Youth who participate in the SSSES program are at risk for academic failure due to poor attendance, failing grades, language barriers, family instability and behavior issues. Case managers support and mentor youth, allowing them to build personal assets leading to school and life success. SSSES staff engages youth at risk for academic failure in a variety of school and community activities. SSSES services that meet basic needs allow youth to focus on school and provides their caregivers with the resources to support educational success. In 2010, youth in the SSSES program showed improvements in school attendance; in addition 86% of 9th, 10th and 11th grade SSSES youth returned for their next year of high school. Increased access to social services and additional learning opportunities outside of, but connected to the classroom, are promising practices for reducing the achievement gap. SSSES provides this link - in schools and in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# youth served	1,851	1,735	1,735	1,735
Outcome	% youth served who improve state test scores in reading ¹	70.0%	75.0%	75.0%	75.0%

Performance Measure - Description

¹ Outcomes are analyzed for students who participate for 45 days or more and have at least 15 hours of services; in FY09/10 1,092, or 59%, of students participated at that level.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$96,498	\$0	\$98,917	\$0
Contracts	\$1,796,644	\$322,831	\$1,796,644	\$326,264
Materials & Supplies	\$2,221	\$0	\$2,992	\$0
Internal Services	\$19,693	\$0	\$12,171	\$0
Total GF/non-GF:	\$1,915,056	\$322,831	\$1,910,724	\$326,264
Program Total:	\$2,237,887		\$2,236,988	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$322,831	\$0	\$326,264
Total Revenue:	\$0	\$322,831	\$0	\$326,264

Explanation of Revenues

\$326,264 – Oregon Commission on Children, Families, and Community – Youth Investment: Based on FY11 revised budget
 \$1,910,724 – County General Fund Subsidy

Significant Program Changes

Last year this program was:

Program # 25151A - Parent Child Development Services

Version 2/18/2011 s

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25143, 25145A, 25147, 25149, 25154, 25155, 25156A

Program Characteristics:

Executive Summary

Parent Child Development Services (PCDS) provides services for young children (birth through age 5) and their parents to promote positive parenting, healthy child development and school readiness. In FY 2010, the program served 625 families. PCDS uses a nationally recognized evidence-based curriculum, Parents As Teachers (PAT). This program aligns with the Early Childhood Framework and is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

Parent Child Development Services include a range of activities designed to promote parent competence and healthy child development to ensure children are prepared to learn. PCDS participants are vulnerable families: 90% of the children participating were children of color; 54% of parents did not have a high school diploma or GED; and two-thirds of adults were not native English speakers.

PCDS creates opportunities for parents to interact with their children in mentored settings with child development specialists. In these settings they are able to build on healthy and age appropriate parenting skills, manage challenging behavior, and learn new ways to support their children and promote school readiness. In addition, PCDS staff broker and refer families for other necessary social support services. This program is critical for families who do not have other such opportunities and who are struggling to meet basic needs.

Specific services include: age appropriate parent-child play groups, parenting education and support services, developmental screening, immunization status checks and follow up, and access to other social and health services. The Ages and Stages child development screening tool is used to determine developmental stage. Children not meeting the relevant stage for their age are referred for early childhood intervention services.

PCDS services are delivered in community and school settings: siting groups in schools helps break down barriers many families have about simply going into school buildings. Services are developmentally and culturally appropriate. The Parents As Teachers curriculum is used as the foundation for intervention with families: the outcomes for participating families are strong. Last year, at the time of exit from the program 95% of children served had up-to-date immunizations and 95% were within a normal developmental stage. Nearly all of the parents (99%) indicated they gained new skills from program participation. Our local results mirror national research showing that involvement in PAT programs increases children's readiness for school.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# children served ¹	899	600	792	792
Outcome	% children up to date on immunizations	95.0%	95.0%	95.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

¹ The output changed for FY11 (and subsequent years), from # of families served to # of children only served. This better accounts for the number of children and larger family sizes that were often hidden in the "families served" number. FY09-10 actual is number of children.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$96,498	\$0	\$98,917	\$0
Contracts	\$1,182,782	\$152,353	\$1,182,782	\$147,961
Materials & Supplies	\$2,303	\$0	\$3,052	\$0
Internal Services	\$19,691	\$0	\$12,171	\$0
Total GF/non-GF:	\$1,301,274	\$152,353	\$1,296,922	\$147,961
Program Total:	\$1,453,627		\$1,444,883	
Program FTE	1.00	0.00	1.00	0.00
Program Revenues				
Intergovernmental	\$0	\$152,353	\$0	\$147,961
Total Revenue:	\$0	\$152,353	\$0	\$147,961

Explanation of Revenues

\$147,961 – Oregon Commission on Children, Families, and Community - Great Start: Based on FY11 revised budget
 \$1,296,922 – County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs: 25143, 25145A, 25147, 25149, 25151A, 25155, 25156A

Program Characteristics:

Executive Summary

This program provides alcohol and drug screening, assessment, referral and prevention services to youth aged 12-17 and their families. The focus for services is on middle and high school students in SUN Community Schools. This program is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

The Alcohol Tobacco and Other Drug (ATOD) program offers early intervention through screening, assessment, referral and education. Screening is a review of drug and alcohol use to determine behaviors and patterns that may require further assessment. Assessment involves a more in-depth interview with the youth and his/her family about drug and alcohol use. This results in a rapid referral and connection to the appropriate level of treatment, if necessary. Prevention activities include skill-building groups (teaching refusal skills, for example) and groups for youth who are at risk for (but not yet demonstrating) substance abuse, such as children from drug affected families, and one-on-one services as appropriate.

By reducing or eliminating ATOD use, the program helps youth remain in school, thus increasing the likelihood they will be successful academically and, ultimately, have a healthy and self-sufficient adulthood. Research indicates that the more successful a young person is in school, the less likely he/she is to use, abuse or become dependent on ATOD. This program offers early intervention through education, screening and assessment and provides an important gateway into other youth ATOD services throughout the county. Early intervention is key to breaking the cycle; and the earlier the intervention, the better the likelihood of preventing substance abuse. Most other youth ATOD services focus only on treatment. This program targets youth early to avoid long-term use and the need for treatment services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# youth served ¹	261	200	400	400
Outcome	% youth in Level 1 treatment reduce use of ATOD ²	82.0%	0.0%	0.0%	0.0%
Outcome	% youth engaged in prevention activities who reduce use or risk for ATOD abuse	0.0%	70.0%	70.0%	70.0%

Performance Measure - Description

✓ **Measure Changed**

¹ Number of youth served measure is higher than FY10 because service includes youth screened for ATOD and those participating in prevention activities.

² Treatment service outcome not projected for FY11 due to elimination of treatment services for FY11. It is reported as an outcome for FY10 since that service was provided during that program year.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$203,000	\$0	\$203,000	\$0
Total GF/non-GF:	\$203,000	\$0	\$203,000	\$0
Program Total:	\$203,000		\$203,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$203,000 – County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Sexual Minority Youth Services (SMYS) program offers counseling, skill building and support services to over 800 sexual minority youth. Its direct service impact is enhanced through technical assistance and training to approximately 500 SUN Service System, school and other direct service staff so that they may work more effectively with sexual minority youth. SMYS is part of the SUN Service System, a countywide integrated and coordinated system of care for school-aged youth and their families.

Program Description

The SMYS program utilizes two primary strategies: 1) providing direct services and a safe place in which sexual minority youth can feel comfortable and participate in supportive services that reflect their unique needs (70% of the program); and 2) enhancing the understanding and skill levels of community providers to provide competent and relevant services to sexual minority youth (30% of the program).

Due to difficulties with family, peers and the broader community, sexual minority youth often experience isolation and stigmatization, resulting in higher rates of emotional distress, homelessness, school drop outs, suicide attempts, risky sexual behavior and substance abuse. This program provides a safe place for over 800 youth to go for support and services that are culturally relevant and responsive; it directly supports the operation and service delivery at the Sexual Minority Youth Resource Center. The program fosters increased school retention and success; last year 92% of youth served re-enrolled or remained in school. In addition to the direct service impact, nearly 97% of training participants reported an increased knowledge of SMY issues and competency in serving these youth.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# youth served in Resource Center services	215	300	300	300
Outcome	% of youth participating in direct services remain or re-enroll in school	92.0%	60.0%	90.0%	90.0%
Output		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$106,940	\$0	\$106,940	\$0
Total GF/non-GF:	\$106,940	\$0	\$106,940	\$0
Program Total:	\$106,940		\$106,940	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$106,940 – County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Peggy Samolinski

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Bienestar de La Familia (Well-being of the Family) Social Services provides culturally specific and linguistically appropriate case management, information and referral, service linkage, coordination and resource recruitment to address the needs of the largest minority, fastest growing and historically underserved group in the county, the Latino community. While sited full-time in the Baltazar Ortiz Community Center, 2.8 FTE direct service staff serve Latinos throughout Multnomah County. In FY10 the social service program served 65 families and over 500 children, adults and parents in order to impact poverty, promote family stability, support academic success and assist families to meet basic living needs. The nutrition and food programs serve over 1,500 residents, immigrants and refugees a year.

Program Description

Bienestar works closely with staff in La Clinica de Buena Salud (Health Clinic). The group functions as a multi-disciplinary team with members from mental health/addictions, healthcare services and our community partner, Hacienda CDC. Although the primary mission is to serve the Latino community, the program recruits providers to serve the Somali community, Russian speaking families, and other diverse groups residing in the nearby housing complex and neighborhood who also seek Bienestar's unique services.

Bienestar is unique because it provides multi-entry access to a wide range of basic services. Yearly, approximately 100 families experiencing complex, single or multiple issues that affect their ability to attain or maintain school success, healthy family functioning and self sufficiency receive solution focused case management with some or all of these services: individual and family case management, service coordination and crisis intervention. These services ensure that basic needs are met for food, stable housing, energy assistance, parenting skills, employment, school completion, clothing, good physical and mental health. 2.0 FTE case managers and .8 FTE program development staff provide services on site, in families' homes, schools and other locations. The nutrition & food programs serve over 1,500 residents, immigrants and refugees a year. The anti-poverty programs promote self sufficiency through links with job training and school support services. The program also initiates consultation and coordination efforts with other providers to build cultural competency among them and leads efforts to create community solutions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of households served by case management	109	77	100	100
Outcome	Number of families who received food to meet basic needs	1,568	1,655	1,796	1,825
Output		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$385,579	\$0	\$392,904	\$0
Materials & Supplies	\$16,395	\$0	\$22,337	\$0
Internal Services	\$81,002	\$0	\$46,247	\$0
Total GF/non-GF:	\$482,976	\$0	\$461,488	\$0
Program Total:	\$482,976		\$461,488	
Program FTE	3.80	0.00	3.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$461,488 – County General Fund

Significant Program Changes**Last year this program was:**

Client contacts were reduced for 4 months due to partial then full absence of one case manager due to a physical injury.

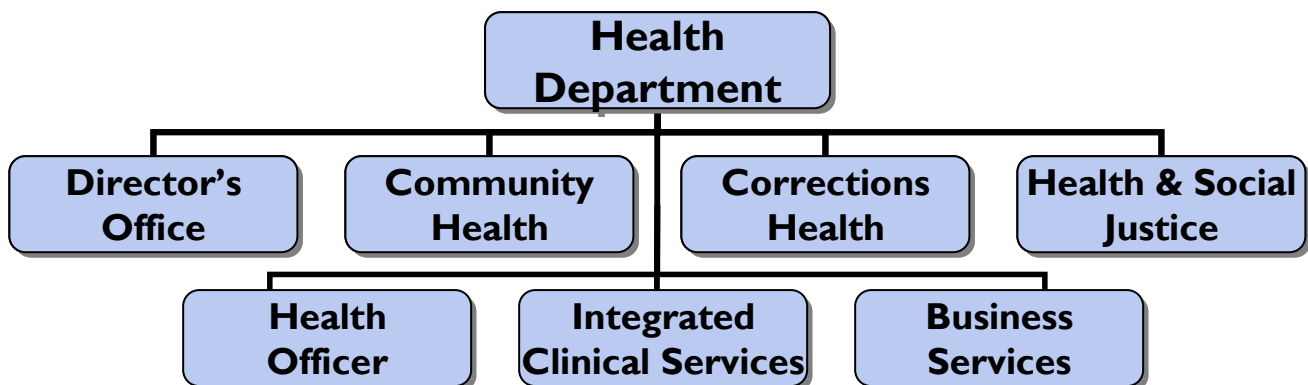
Department Overview

The Multnomah County Health Department is guided by our vision of Healthy People in Healthy Communities. We seek to protect against threats to health, to ensure access to health care for Multnomah County residents, and to promote health. We do this by focusing our limited resources on creating policies that promote or protect the community's health; preventing the conditions that lead to illness and disease and by forming public and private partnerships to stretch our capacity to achieve our mission.

Our five-year strategic plan for FY's 2010-2014 establishes our priorities for the FY 2012. The plan contains three goals with specific strategies for the next few years, they are:

1. To ensure all individuals, families and communities gain greater control of the factors that influence their health.
2. To improve the health of our diverse communities.
3. Be an adaptive, learning organization that serves as an effective and accountable local public health authority and provider of community health services.

Our day-to-day activities and work is central to the Department achieving its mission. These strategic activities are those which reflect new or enhanced goals; they are direct, focused and prioritized over our every day work; and they lay a pathway for us to measure and account for our progress over time. This plan guides our work, our budget decision-making, funding priorities, and trade-offs. It not only shapes what we do but how we do it.



Budget Overview

The FY 2012 budget for the Health Department is \$161.0 million with 1,004.94 FTE. Roughly one-third, or \$54.6 million, of the budget comes from the County General Fund with the remaining two-thirds or \$106.4 million, from federal and state revenue, Medicaid and other medical fee revenue, and emergency response and ambulance fees.

The FY 2012 budget has decreased 0.73%, or \$1.2 million, in total spending from the FY 2011 adopted budget with a 0.32%, or \$172,990 increase in General Fund spending. FTE have increased from 980.74 in FY 2011 to 1,004.94 in FY 2012, a 2.47% growth.

The \$1.4 million dollar decrease in other funds is due largely to expiring grants from the Federal American Recovery and Reinvestment Act (ARRA). These grants primarily funded capital improvement and one-time-only projects such as upgrades and process changes to the Westside Health Clinic (40021), and policy development and pass through payments to community partners in Community Wellness and Prevention (40047).

The Medical Examiner's Office (40052) has been moved from the District Attorney's Office to the Health Department in the FY 2012 budget. This move increased the Health Department's FTE by 9.00 and the General Fund by \$937,274. Previous year's budget totals for both the Health Department and the District Attorney's Office have been updated to reflect this change. A significant portion of the increase in FTE from FY 2011 to FY 2012 is found in the Integrated Clinical Services Division. For example, the Dental Services (40017) program in the newly opened Rockwood Health Clinic saw a 4.26 FTE increase due to increases in patient volume. In the Northeast Health Clinic (40020), there was a 7.53 FTE increase from the addition of a new provider team. Additional information on the changes in these programs, as well as changes in other programs, can be found in the individual program offers.

Budget Trends*					
	FY 2010	FY 2011	FY 2011	FY 2012	
	Actual	Current Estimate	Adopted Budget	Adopted Budget	Difference
Staffing FTE	871.16	943.81	980.74	1,004.94	33.20
Personal Services	\$90,328,872	\$97,905,090	\$100,833,725	\$103,711,312	\$2,877,587
Contractual Services	16,423,765	15,766,300	19,960,498	16,797,111	(3,163,387)
Materials & Supplies	40,283,956	41,810,637	41,322,569	40,527,542	(795,027)
Capital Outlay	224,431	382,256	110,425	0	(110,425)
Total Costs	\$147,261,024	\$155,864,284	\$162,227,217	\$161,035,965	(\$1,191,252)

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

Our key success this year position us for continued success in 2012. We have supported our goals for a healthy community by focusing resources on high risk populations and allocating funds to support evidence based best practices. Chronic diseases are among the most prevalent, costly, and preventable of all health problems. Both our clinical delivery system and our public health community engagement and policy activities have prioritized and refocused activities into a more comprehensive approach to prevention work in the community and in individual encounters. We have evaluated our work processes in light of innovation, equity, quality and community involvement. We have begun to adopt Lean process improvement tools to eliminate duplication and non-value in our delivery systems and to assure transparency of results both to our employees and our clients. We have maintained and enhanced our role to conduct and disseminate assessments focused on population health in our county and designed to provide important information on understanding health status, recognizing emerging trends, identifying risk factors both personal and environmental to guide programs and policy decisions.

Challenges for the coming year can be summed up under the heading; designing a robust County structure to confront the changes in federal and state transformation efforts around financing and service delivery of medical care and public health. While we do not know exactly what the changes will be, we do know we will be expected to design and deliver our services and policies in a way that integrates and consolidates interventions to increase health impact, health outcomes, streamline programs and enhance accountability. We anticipate an influx of need for new services as more people are covered and inadequate reimbursement limits community providers beyond safety net services. We know there will be funding reductions for core public health services such as disease surveillance and investigation but do not know how to quantify that at this time.

We will need to continually evaluate our structure to determine are we as efficient as we need to be with the fiscal constraints and at the same time balancing our commitment to quality and effective public health practice.

Diversity and Equity

Our departmental diversity and equity programs and activities contribute to countywide diversity and equity goals. Diversity and equity are threaded throughout our departmental values, strategic plan, and program practices and objectives. For example, our budgeting process includes several program pilots for applying an equity lens when making budgeting decisions. Our departmental values and strategic plan provides a framework and road map for our work. The explicit departmental values around diversity and equity pertain to both employees and the community we serve: 1) We honor the diversity of the individuals and communities we serve and value their differing approaches to health and well-being 2) We value a diverse staff and believe our staff should be selected with care, treated with respect, held accountable for their performance, and encouraged in their personal growth. Our strategic plan specifically addresses diversity in several objectives and explicitly in goal number two to improve the health of our diverse communities.

A primary focus on diversity and equity is also present in the work of the Diversity and Quality Team (DQT), Health Equity Initiative (HEI) and our Building Partnership Across Difference Initiative (BPAD). The core mission of the DQT is to monitor the progress of the department's strategies for diversity, quality and equity. The group monitors, measures and makes recommendations regarding departmental policies, programs and initiatives and supports the development of an increasingly competent workforce. HEI's mission is to eliminate the root causes of racial and ethnic inequities. BPAD, an employee-focused initiative, combines the disciplines of leadership development and diversity. It provides opportunities for employees to build diverse partnerships. It will help us to achieve our goal of reducing health disparities and propel us closer to our mission of "Healthy People in Healthy Communities."

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Director's Office	\$2,334,377	\$0	\$2,334,377	14.80
Community Health	19,193,397	27,685,449	46,878,846	283.68
Corrections Health	12,476,304	129,760	12,606,064	83.60
Health and Social Justice	2,300,913	1,394,117	3,695,030	27.43
Health Officer	2,014,565	3,109,714	5,124,279	27.06
Integrated Clinical Services	8,129,592	74,118,169	82,247,761	514.54
Business Services	<u>8,149,608</u>	<u>0</u>	<u>8,149,608</u>	<u>53.83</u>
Total Health Department	\$54,598,756	\$106,437,209	\$161,035,965	1,004.94

Director's Office

The Health Department Director and Director's Office is responsible for providing leadership committed to the Health Department's vision of Healthy People in a Healthy Community; its mission is to ensure, promote and protect the health of Multnomah County residents; and to set its strategic direction to fulfill its mission.

The Director's Office leads and is responsible for a Department of more than 900 employees with more than \$153 million in State, County and Federally funded programs and services. The Director is the primary liaison to federal, state, county and local elected officials, the Community Health Council and County department leadership.

The members of the Department Leadership Team report to the Health Department Director and are responsible for leading the six major Divisions in the Health Department: Business Services, Community Health Services, Corrections Health, Health and Social Justice, Integrated Clinical Services, and the office of the Tri-County Health Officer.

The leadership team is responsible for the provision of quality best practice services; strategic partnerships; leadership and direction for public health issues; assurance that financial commitments are met; continuous improvement of service delivery systems; public health emergency preparedness and maintenance of a diverse and qualified workforce with high job satisfaction. (program 40000)

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2010 the Department made many structural changes to help leverage resources by focusing on prevention, equity and quality. To this end, many of the prevention, equity and quality efforts were merged together and the Office of Health and Social Justice was formed. This group is located in the Director's Office where it leads this work for all programs and services in the Department.

FY 2011 will begin with some key partnerships including joint efforts between Health Equity and Health Promotion; Health Assessment and planning and transportation; and Health Equity, Budget and Finance. Upstream health policy work has always been a key strategy for improving the health of the community. FY 2011 will mark a significant increase in policy work, health impact assessments, and upstream public health activity led by the Director's Office, and encompassing Health and Social Justice and Health and Wellness. The Office of Emergency Preparedness has moved under the Deputy Director which will ensure collaboration between Health Emergency Preparedness and the County-wide Emergency Management office. In FY 2011 we will strengthen coordination between the two entities using lessons learned from the H1N1 event. In addition, we will align the work of Health Emergency Preparedness with of Health Continuity of Operations Plans (COOP) also housed in the Director's Office.

Community Health Services

Community Health Services (CHS) addresses public health issues through direct services, initiatives, policy interventions, and community partnerships. There are eight programs within CHS: 1) Communicable Disease Services targets our core local public health responsibility to limit the spread of communicable diseases through timely identification, investigation, and treatment of infectious disease. 2) The Community Wellness and Prevention Program forms community partnerships and implements policy strategies to create conditions where county residents can have better health and reduce the burden of chronic disease. 3) Early Childhood Services works to ensure that basic health and developmental needs of mothers, infants and young children are met through programs for high risk pregnant women and newborns. 4) The Women, Infants and Children (WIC) Program promotes breast feeding and provides supplemental nutrition to young families. 5) The Adolescent Health Promotion program helps youth delay sexual involvement and reduce participation in other risky activities while building healthy relationships. 6) Environmental Health Services protects the safety of our county by providing health inspections of licensed facilities, controlling vector-borne diseases, and assuring healthy indoor environments. 7) The STD/HIV/Hepatitis C Program addresses sexually transmitted disease and those living with the chronic illness associated with these infections. 8) The Infrastructure for Public Health Services Program provides core support services (epidemiology, data, communications, finance, quality improvement) to all CHS programs and public health partners.

Significant Changes

Changes for FY 2012 focus on decreasing health disparities in children, an emphasis on policy and community partners, work with emerging partners (e.g. transportation, land use planning, etc.), and quality improvement. Although CHS experienced significant reductions and changes in grants and revenue streams, impacts to services were minimized by thoughtful development of program efficiencies and using alternate resources where possible.

Community Wellness and Prevention is increasing its focus on public policy and community action activities to improve community health with the help of a multi-million dollar CDC grant, "Communities Putting Prevention to Work." Prevention is the focus in building and maintaining healthy communities.

The WIC Program is developing on-line nutrition education to help reduce the number of visits women must make. A Breast Feeding Peer Counseling program is being developed. The goal of this program is to increase the rate of breast feeding initiation and duration. WIC is a hub for screening and referral into other services for women with infants and young children. Environmental Health Services conducted a community assessment and engagement process to identify the health impacts of substandard housing as a priority issue for low-income families. As a result of this finding, a housing community coalition was formed, grant funding was obtained, a housing ordinance in unincorporated Multnomah County was passed, and proven interventions were implemented.

Corrections Health

The Corrections Health program meets mandated standards that assure access to care, safeguards the health of those who are in detention and controls the legal risk to the County. A wide variety of health care services are in place to meet the urgent needs of detained adults in the Multnomah County Detention Center (MCDC) and the Multnomah County Inverness Jail (MCIJ) and youth in the Donald E. Long Home.

From first entering the jail at booking until being released or transferred to another jail, prison or US Marshall custody; professionally trained health care personnel provide around-the-clock health evaluation, illness identification and treatment services for over 37,000 adults a year. Over 60% have serious, unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol/drug withdrawal and major mental /behavioral illnesses. Communicable disease screening and isolation are key to keeping employees, visitors and detainees safe. Stabilizing health conditions allows detainees to participate in their legal cases, which is their right as a citizen.

At the juvenile facility, licensed nursing staff provide services 16 hours a day, including screening, symptom evaluation and treatment for over 3,000 youth per year. More than 35% of the youth are receiving mental health treatment including medications. Health promotion and sexually transmitted disease (STD) treatment are a focus for the youth to improve their health and lower the rate of STD transmission once they return to the community. Healthy transition from jail to the community is a focus of our work.

Significant Changes

The following describes the significant budget changes that impacted the division.

In FY 2012 Corrections Health continues to focus on reducing costs, and improving efficiencies and quality.

- Clinical staff are on target to schedule National Commission on Correctional Health Care accreditation surveyors in FY 2012, a nationally recognized measure of quality health care delivery.
- A new contract for management services was completed in FY 2011 that lowers the cost of outside hospital and diagnostic services by managing outside appointments and monitoring claims.
- Corrections Health, County IT, and OCHIN are working on an agreement to schedule implementation of electronic health records to integrate Corrections Health MCHD primary care clinics.
- Corrections Health is collaborating with the Sheriff's office to make improvements that will improve suicide prevention in the the jails. Changes will be implemented in FY 2012.

Health and Social Justice

The mission of the Office of Health and Social Justice (HSJ) is to increase departmental and community capacity to promote health, health equity and social justice. HSJ provides leadership in the use of health promotion and health equity tools and policies; designing, funding and implementing health programs; informing the community of the health status of Multnomah County residents and assuring accountability through program evaluation. HSJ addresses three broad areas of work: Health Assessment, Planning and Evaluation, Health Promotion and Community Capacity Building and Working toward Health Equity.

The combination of five HSJ program areas brings together expertise in health promotion, health equity and social justice, community health assessment, health impact assessment, policy analysis, fund and program development and program evaluation. Locating these programs together in the Director's Office allows for greater collaboration across disciplines and increases their ability to support and influence the organization across organizational boundaries.

Significant Changes

Budget reductions for FY 2012 will be offset by sharing resources and increased collaborations among the HSJ programs. Increased collaborations began during FY 2011 and include coordination between the Community Capacitation Center and the Health Equity Initiative. These programs worked closely to develop the Equity and Empowerment lens (tool.)

The Health Equity Initiative, Health Promotion Change process and the quality initiatives led by Community Health Services have also worked closely to make improvements across the Department. Continued collaboration among these initiatives should increase their effectiveness in FY 2012.

Health Officer

Oregon Revised Statutes (ORS) 431.418 require each local health department to employ or contract with a physician to serve as County Health Officer. The Office of the Health Officer provides physician consultation, technical direction and leadership to support public health activities and clinical services. The Health Officer is also responsible for these operating programs:

- Tri-County Health Officer (40002) provides public health physician consultation, technical direction, and leadership for Multnomah, Clackamas, and Washington counties. These activities focus on improving the consistency and quality of public health services in the Tri-County area.
- Emergency Medical Services (EMS) (40004) coordinates, regulates, and improves the quality of ambulance and other pre-hospital medical services for people experiencing a medical emergency, and provides physician medical direction to all EMS responders in the County.
- Public Health and Regional Health System Emergency Preparedness (40005) assure the Health Department and the community is prepared to manage the public health aspects of emergencies (e.g., disease investigation and mass vaccination), and that health care delivery providers in the six-county NW Oregon region are prepared to provide effective medical care in the face of emergencies with large and complex health impacts.
- Medical Examiner (40006) is responsible for establishing the cause and manner of death of county residents who die under special circumstances, notifying next of kin, and protecting the property of the deceased.

Significant Changes

There were two significant operational changes that impacted Public Health and Regional Health System Emergency Preparedness (40005). Neither of these are anticipated to have a significant budgetary impact in FY 2012.

1. Work on a CDC grant creating a regional health system pandemic influenza plan was completed during FY 2011. This created local health care strategies and tools for coordinated provision of essential health care services during a severe influenza pandemic. One key aspect was developing a public/private decision-making group to ensure an equitable and effective health care response. This group and its procedures - the Health/Medical Multi-Agency Coordinating Group (MAC Group) - have been incorporated into County, NW Oregon Region I, and hospital/health system response plans. Development of MAC Group capacities will continue in FY 2012.

2. The Office of Public Health Emergency Preparedness was moved under the Deputy Director to ensure collaboration between Health Emergency Preparedness and the County-wide Emergency Management Office. After the H1N1 event, the Deputy Director implemented a Quality Improvement (QI) Emergency Preparedness process. The new emergency preparedness model, implemented in FY 2012, will result in more effective public health emergency preparedness while using preparedness resources more efficiently.

In addition, the Health Officer assumes responsibility for the Medical Examiner's Office from the District Attorney's Office beginning in July 2011..

Integrated Clinical Services

Integrated Clinical Services (ICS) provides quality health services for people who experience barriers to accessing health care. The culturally appropriate clinical services provided by ICS link physical and behavioral health and social services for the poor, uninsured and homeless populations. Services include dental and medical care, disease management for chronic illness, specialized care for HIV positive individuals, behavioral health, family planning, prenatal care, and preventive services such as well child health care. By integrating these personal health care services under one organization, ICS can provide clients continuity of care, improve quality, operational efficiencies, and maximize opportunities with grants and programs for special populations.

Clinical services are provided in seven primary care clinic sites, Rockwood Community Health Center, our newest site opened FY 2011. Five dental clinics provide much needed access to dental care for children and adults. Thirteen School Based Health clinics (SBHC's) provide primary care services to the kids and adolescents in the school and surrounding community. The newest SBHC, David Douglas High School, opened FY 2011.

Incremental improvements and quality initiatives like Building Better Care have resulted in growth in both the number of clients receiving care as well as the number of visits provided. In 2010, Primary Care, Dental, SBHC's and Early Childhood services served approximately 64,200 people in 290,000 encounters. In FY 2011 the Rockwood clinic alone will serve an additional 4,400 clients in the first year.

Significant Changes

The following describes the significant budget changes that impacted the division.

Last year brought opportunities in health care reform and expansion of access in the safety net and Community Health Centers that had been unheard of in the last 15 years. The federal stimulus package (ARRA) allowed our health centers to implement medical and dental expansions that increased medical access to many under served residents of Multnomah County, we successfully oversaw clinic improvements/updates during much of FY 2011.

Federal Health Care Reform (ACA) provides additional revenue opportunities for Health Centers, including broadening the number of people eligible for Medicaid coverage and resources to help implement and optimize the adopt the use of the Electronic Health Records. We will seek to take advantage of any funding that will increase our ability to integrate (through information technology) clinical services across the Health Department, so that we are better able to provide quality patient and family centered medical and dental services for the most vulnerable residents of our community.

Portland Public Schools (PPS) is scheduled to close Marshall High School in June 2011 and the School Based Health Clinic located at Marshall will close as well. ICS is working with PPS to relocate the clinic to Franklin High School and funds are included in the FY 2012 budget.

Business Services

The Division of Business and Quality Services includes Workforce Development, Human Resources, and Training services for more than 1,200 full/part time permanent and temporary employees. The Budget, Accounting, Financial and Contracting services manage all financial activity for an \$159 million organization. They are liaisons for the Department with the Department of County Management, coordinating the provision of services such as IT, Facilities and Fleet services.

Workforce Development, Human Resources and Training is committed to meeting customer needs by providing guidance and consultation in the areas of administrative procedures, recruitment, employee/labor management issues, management competency, labor contract interpretation, and legal compliance. This is achieved by applying business best practices; being proactive and collaborative with key stakeholders, partners, and having reliable data and information to measure results and quality performance.

Business Services - Accounts Payable, Contracts and Purchasing Services and Support teams along with the Accounting, Financial, and Medical Billing teams, are responsible for providing all payments, grant accounting, budget development and monitoring, medical billing and client collection services for the Health Department. We strive to do this in a manner which supports and advances the strategic initiatives and mission of the Department and County.

Significant Changes

The Business Services Accounting, Financial and Medical Billing services structure and staffing have not changed significantly for FY 2012. Human Resources and Training have a small increase in limited duration positions in response to an increased demand for staffing to support achieving departmental performance standards and meeting Public Health accreditation standards, which includes assuring a technically and culturally competent public health workforce.

Business and Quality is poised to quickly respond once State and Federal reform, Medicaid transformation and the Early Childhood system redesigns begin to take shape. These initiatives will have a significant impact on how we obtain compensation for our services, how we document and substantiate those services, our contractual relationships with other systems, and what type, classification and training the Department will need to staff the new model.

The Health Department in partnership with the Department of County Human Services are looking for ways to combine and streamline their Business and Human Resource operations with an eye towards efficiencies and service improvements. We stand ready to support the County's effort to transform administrative services and processes with the goal of maximizing the funding for community and client services.

Health Department

fy2012 adopted budget

Health Department

The following table shows the programs by division that make up the departments total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Director's Office					
40000	Health Department Leadership Team	\$1,623,118	\$0	\$1,623,118	7.00
40003	Health Department Leadership Administrative Support	711,259	0	711,259	7.80
Community Health					
40007	Health Inspections & Education	3,218,536	0	3,218,536	26.35
40008	Vector-Borne Disease Prevention and Code Enforcement	1,318,307	12,000	1,330,307	10.65
40009	Vital Records		637,509	637,509	5.90
40010	Communicable Disease Prevention & Control	2,361,805	1,237,251	3,599,056	28.57
40011	STD/HIV/Hep C Community Prevention Program	2,583,124	1,659,601	4,242,725	27.85
40012	Services for Persons Living with HIV	212,936	6,397,595	6,610,531	26.65
40013A	Early Childhood Services for Pregnant/ Parenting Families - N/NE	2,501,345	2,541,603	5,042,948	33.95
40013B	Early Childhood Services-Pregnant/ Parenting Families-Mid/East/Healthy Start	3,387,053	4,390,632	7,777,685	42.40
40014	Immunizations	278,753	3,362,164	3,640,917	4.00
40015	Lead Poisoning Prevention	21,390	137,800	159,190	0.90
40018	Women, Infants and Children (WIC)	1,249,636	3,137,977	4,387,613	40.35
40025	Adolescent Health Promotion	322,170	23,059	345,229	3.06
40037A	Environmental Health Education Outreach & Housing	645,226	665,932	1,311,158	8.85
40047	Community Wellness and Prevention	459,751	3,482,326	3,942,077	19.90
40048	Community Epidemiology Services	633,365	0	633,365	4.30

Health Department

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Corrections Health					
40049	Corrections Health Juvenile Detention/ Admissions and Housing	710,358	129,760	840,118	5.60
40050A	Corrections Health MCDC Base Services and Booking Floor	3,240,921	0	3,240,921	23.70
40050B	Corrections Health MCDC Clinical Services and 4th Flr Housing	2,662,313	0	2,662,313	14.14
40050C	Corrections Health MCDC Housing Floor 5, 6, 7 & 8	1,348,571	0	1,348,571	10.40
40051A	Corrections Health MCIJ Base Services and Clinical Services	2,166,701	0	2,166,701	13.76
40051B	Corrections Health MCIJ General Housing Dorms 4 - 11	1,198,862	0	1,198,862	8.00
40051C	Corrections Health MCIJ Dorms 12-18 Including Infirmary	1,148,578	0	1,148,578	8.00
Health and Social Justice					
40035	Health Assessment, Planning and Evaluation	1,347,500	1,376,117	2,723,617	18.63
40038	Health Promotion & Community Capacity Building	619,100	18,000	637,100	5.80
40045	Health Equity Initiative (racial justice focus)	334,313	0	334,313	3.00
Health Officer					
40002	Tri-County Health Officer	294,409	347,518	641,927	2.90
40004	Ambulance Services (EMS)	0	1,791,852	1,791,852	5.20
40005	Public Health and Regional Health Systems Emergency	0	852,112	852,112	6.26
40030	Medical Directors (Physician, Nurse Practitioner and Nursing)	782,882	118,232	901,114	3.70
40052	Medical Examiner's Office	937,274	0	937,274	9.00
Integrated Clinical Services					
40016	Medicaid/Medicare Eligibility	372,295	1,297,867	1,670,162	18.00
40017	Dental Services	99,480	16,794,542	16,894,022	97.21
40019	North Portland Health Clinic	99,197	3,864,077	3,963,274	27.80
40020	Northeast Health Clinic	130,443	5,346,897	5,477,340	39.30
40021	Westside Health Clinic	297,571	5,216,423	5,513,994	35.50
40022	Mid County Health Clinic	178,326	9,963,204	10,141,530	70.50
40023	East County Health Clinic	107,578	8,225,365	8,332,943	57.40

Health Department

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
40024	School Based Health Centers	1,747,970	3,330,268	5,078,238	34.98
40026	La Clinica de la Buena Salud	99,408	1,604,901	1,704,309	10.90
40029	Rockwood Health Clinic	0	3,160,125	3,160,125	23.30
40031	Pharmacy	432,553	13,207,000	13,639,553	42.75
40032	Lab, X-Ray and Medical Records	2,944,322	0	2,944,322	26.90
40033	Primary Care and Dental Access and Referral	1,043,831	115,000	1,158,831	11.00
40034	Quality Assurance	337,026	1,992,500	2,329,526	17.70
40036	Community Health Council and Civic Governance	239,592	0	239,592	1.30
Business Services					
40039	Business and Quality - Human Resources and Training	2,197,977	0	2,197,977	17.53
40040	Business and Quality - Accounting and Financial Services	2,997,011	0	2,997,011	24.30
40041	Business and Quality - Medical Billing	<u>2,954,620</u>	<u>0</u>	<u>2,954,620</u>	<u>12.00</u>
Total Health Department		\$54,598,756	\$106,437,209	\$161,035,965	1,004.94

Lead Agency: Health Department

Program Contact: SHIRLEY Lillian

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Members of the Health Department's Leadership Team are the Department Director, Deputy Director, the Health Officer, Directors of Business Services, Human Resources & Workforce Development, Health and Social Justice, Community Health Services, Public Health & Community Initiatives, Integrated Clinical Services, and the Director of Nursing Practice.

Program Description

DLT is responsible for systems-based integration of health services and operations to provide quality best practice services; strategic partnerships; leadership and direction for public health issues; assurance that financial commitments are met; continuous improvement of service delivery systems; public health emergency preparedness and maintenance of a diverse and qualified workforce with high job satisfaction. The Director's Office is responsible for leadership committed to the Health Department's mission, vision, values and strategic objectives and is the primary liaison to federal, state, county and local elected officials, the Community Health Council and County department leadership. The Health and Social Justice Director is responsible for partnerships which support health disparity reductions and creates links within community systems. The Director supervises programs that provide best practices and timely health information and education to County, communities, policy makers and citizens. The Community Health Services (CHS) Director supervises communicable and environmentally influenced disease programs and services for families with young children and Oregon Health Plan enrollment, and is responsible for partnerships with CDC, State, Conference of Local Health Officials, businesses and citizens. The Senior Advisor of Public Health and Community Initiatives oversees efforts related to developing, implementing, monitoring and maintaining policies that support outreach and delivery of culturally appropriate services, and coordinates with programs that work cross functionally to support the health prevention needs of all communities, and evaluates the quality of services and the impact of policy changes on community perception. The Integrated Clinical Services (ICS) Director is responsible for developing and maintaining strategic external (hospital systems, health insurance systems, state, and community) and internal partnerships; providing leadership for the efficient and cost-effective performance of a complex integrated clinical delivery system; and working with community, state and federal agencies to ensure access to high quality clinical care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Increased access to Health Dept. services as measured by # of clients served.	170,716	165,003	174,130	177,613
Outcome	Annual Federal and State resources \$ leveraged for services.	97,800,000	100,000,000	106,000,000	105,000,000
Output	Number of "all staff" Dept communications (NFD, brown bags, media releases).	82	41	85	85

Performance Measure - Description

Our ability to serve increasing numbers of uninsured clients is dependent on the availability of general fund or grant revenue to cover the cost of their care.

NFD=notes from the Director

Legal/Contractual Obligation

ORS 431.418 Local public health administrator (1) Each district board of health shall appoint a qualified public health administrator or supervise the activities of the district in accordance with law. (2) Each county governing body in a county that has created a county board of health under ORS 431.412 shall appoint a qualified public health administrator to supervise the activities of the county health department in accordance with law.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,171,015	\$0	\$1,138,510	\$0
Contracts	\$76,800	\$0	\$108,596	\$0
Materials & Supplies	\$194,327	\$0	\$232,637	\$0
Internal Services	\$160,303	\$0	\$143,375	\$0
Total GF/non-GF:	\$1,602,445	\$0	\$1,623,118	\$0
Program Total:	\$1,602,445		\$1,623,118	
Program FTE	7.00	0.00	7.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Health Department Leadership Team is funded with \$672,328 county general fund and \$950,790 county general fund indirect revenue.

Significant Program Changes

Last year this program was: #40000, Health Department Leadership Team

Lead Agency: Health Department

Program Contact: Kristin Tehrani

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Office of the Tri-County Health Officer provides public health physician consultation, technical direction, and leadership to health department administrators, program staff and community partners. This cooperative effort of the metro-county health departments is intended to improve the consistency and quality of public health services in the three counties, increase learning and collaboration across the counties, and improve the quality, efficiency and effectiveness of health officer services.

Program Description

The Tri-County Health Officer Program (TCHO) provides medical consultation, technical counsel, and leadership by three public health physicians to Multnomah, Clackamas and Washington County Health Departments and their respective community partners. Historically, each of the three counties employed or contracted with an individual to serve as County Health Officer. Through IGA's with Clackamas and Washington county health departments, the TCHO is better able to provide high quality health officer services, and to utilize the departments' relatively small amount of public health physician resources effectively and efficiently. In Multnomah County for example, the TCHO: (1) participates in enforcement of public health laws; (2) supervises select public health programs; (3) works with department staff, other county agencies, and community groups to manage critical public health problems; and, (4) participates in department administration. The program supports Multnomah County Health Department's goals (i.e. goal #3) by providing effective and accountable local public health practice leadership and medical direction that result in quality clinical and health promotion programs. In the current fiscal year, through the joint efforts of the TCHO, health officer program staff were able to provide leadership on chronic disease prevention programs, address issues of communicable disease control, and advise county and department staff on individual case management for communicable diseases.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Contract deliverables are met by the end of fiscal year.	0.0%	85.0%	85.0%	85.0%
Outcome	County stakeholders express satisfaction in program delivery and results.	90.0%	90.0%	90.0%	90.0%

Performance Measure - Description

The TCHO program assures completion of agreed-upon deliverables. Contract deliverables for FY12 will be negotiated and finalized by July 1, 2011. These will provide guidance for work priorities and program activities.

Satisfaction of key customers with Health Officer services is a critical measure of program success. Survey of key stakeholders in Multnomah, Clackamas, and Washington Counties will be conducted in April 2011. Success will be judged by the percentage of survey scores that meet or exceed four (on a scale of 1-5).

Legal/Contractual Obligation

ORS 431.418 requires counties to employ or contract with a physician to serve as County Health Officer. IGA's with Clackamas and Washington counties specify Health Officer services that Multnomah County is required to provide, as well as expected outcomes and evaluation measures.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$245,925	\$304,665	\$253,069	\$297,548
Contracts	\$3,000	\$0	\$3,500	\$0
Materials & Supplies	\$5,025	\$5,101	\$6,764	\$12,569
Internal Services	\$31,888	\$37,752	\$31,076	\$37,401
Total GF/non-GF:	\$285,838	\$347,518	\$294,409	\$347,518
Program Total:	\$633,356		\$641,927	
Program FTE	1.00	1.90	1.00	1.90
Program Revenues				
Indirect for dep't Admin	\$20,666	\$0	\$20,764	\$0
Intergovernmental	\$0	\$347,518	\$0	\$347,518
Total Revenue:	\$20,666	\$347,518	\$20,764	\$347,518

Explanation of Revenues

Clackamas and Washington counties meet their ORS 431.418 requirements for health officer services through IGA's with Multnomah County. These IGA's are revenue agreements. Contractual revenues of \$347,518 cover the full cost to provide services to Clackamas and Washington counties. Multnomah County General Funds of \$294,409 cover the cost to provide services in Multnomah County.

Significant Program Changes

Last year this program was: #40002, Tri-County Health Officer

Lead Agency: Health Department

Program Contact: SHIRLEY Lillian

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

This program pools administrative support to the Department's senior leadership team under one supervisor so staff and resources can be shared and responsive.

Program Description

By coordinating workloads and cross-training, this team reduces duplication of effort and increases effectiveness of administrative support to leaders and program staff. A single point of supervision and leadership provides consistent performance expectations and evaluations. Team members provide staffing, scheduling, meeting/event preparation, technical support, minutes and project support for the Department Director, Deputy Director, Director of Nursing Practice, Public Health and Community Initiatives Executive Advisor, Health Officer, Health and Social Justice Program Manager Senior, Community Health Services Program Manager Senior, Business Services Program Manager Senior and their managers. Team members provide general office services, such as copying, travel and training, time and attendance records (TARS) entry, supply ordering, mailings, mail distribution, telephone, computer programs, minutes, surveys, operation of the Department's main telephone lines and front office reception on the Director's floor. This program offer supports the Health Department's Leadership Team's ability to achieve accountability, to manage resources and service delivery costs effectively, to evaluate and streamline delivery of service and County operations, and to provide reliable information for decision making, improving and reporting results.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of projects completed on time with an error rate not to exceed 3%.	90.0%	90.0%	90.0%	90.0%
Outcome	Annual satisfaction rating by Department Leadership Team on scale of 1 to 10.	8	8	8	8

Performance Measure - Description

Survey of Department Leadership members conducted at end of fiscal year will meet or exceed 8 (on a scale of 1-10).

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$543,393	\$0	\$594,674	\$0
Contracts	\$2,916	\$0	\$10,146	\$0
Materials & Supplies	\$57,993	\$0	\$51,081	\$0
Internal Services	\$51,208	\$0	\$55,358	\$0
Total GF/non-GF:	\$655,510	\$0	\$711,259	\$0
Program Total:	\$655,510		\$711,259	
Program FTE	6.80	0.00	7.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Health Department Leadership Administrative Support is funded by \$294,618 county general fund and \$416,641 county general fund indirect revenue.

Significant Program Changes

Last year this program was: #40003, Health Department Leadership Administrative Support

1.0 fte OA2 added to provide admin support to the Health Alert Network (HAN) and Emergency Preparedness Programs. HAN is Oregon's Health Alert Network Systems, a communication system available 24/7 for distribution of health alerts, advisories, dissemination of prevention guidelines, infection control guidance, coordination of disease investigation efforts, preparedness and response planning, laboratory response, and environmental/industrial public health response. HAN is also used extensively for routine, non-emergency collaboration within the public health system.

Program # 40004 - Ambulance Services (EMS)

Version 2/18/2011 s

Lead Agency: Health Department

Program Contact: OXMAN Gary L

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Emergency Medical Services (EMS) plans, regulates, coordinates, and provides medical supervision and quality assurance for all pre-hospital emergency care provided by an exclusive ambulance contractor and the fire departments in the County.

Program Description

The EMS program has five major functions: 1) The emergency ambulance contract: Emergency ambulance service is provided through an exclusive franchise agreement with a single ambulance company. This is a performance contract; the EMS program administers the contract and assures that performance criteria are met. 2) Medical supervision: The EMS Medical Director supervises all pre-hospital medical care provided by paramedics, basic EMTs and first responders. Immediate medical advice for responders is provided via radio by OHSU under the supervision of the EMS Medical Director. 3) Continuous Quality Improvement (CQI): The EMS Program coordinates a system-wide data-driven approach to improving the quality of service provided by the EMS system. The program gathers, maintains, and analyzes data on patient care and outcomes necessary for the CQI process. Results are used for planning, and for improving EMS operations and the quality of pre-hospital patient care. 4) The EMS program regulates all emergency and non-emergency ambulance business in the county in accordance with the ambulance ordinance, MCC 21.400. This includes licensing, inspections, review of operations, and supervision of medical care. 5) Coordination of medical dispatch and medical first response: Dispatch is provided by the City of Portland. The fire departments of Portland and Gresham and districts throughout the County provide first response. EMS coordinates medical supervision, operating protocols, communications, major event planning, and equipment specifications. The EMS Program is a visible part of the public safety system and contributes to citizens feeling safe. The EMS Program ensures that an immediate medical response is available to all County residents and visitors experiencing a medical emergency. The program emphasizes coordination of services provided by multiple public and private agencies, and takes collaborative approaches to prepare for individual and community emergencies.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Ambulance response times - 8 min. 90% of calls	90.4%	90.0%	90.0%	90.0%
Outcome	Cardiac arrest survival to hospital	24.6%	30.0%	34.9%	35.0%
Quality	Cardiac arrest survival to hospital discharge	14.1%	12.0%	12.0%	12.0%

Performance Measure - Description

The major contract performance measure is the percentage of urban emergency calls in which the ambulance arrives on scene in 8:00 minutes or less. The method for computing this percentage has changed, potentially resulting in a figure of <90.0% even when the ambulance provider meets contract requirements.

System quality measures address medical outcomes of cardiac arrest. Cardiac arrest is an often-fatal cessation of the heartbeat that requires immediate medical intervention. Cardiac arrest survival until hospital arrival demonstrates how quickly and effectively EMS responds and stabilizes patients in the field. Cardiac arrest survival to hospital discharge shows how EMS contributes to the larger health care system. These medical outcomes are benchmarked against other communities with an eye towards improving results over time. Current year estimates of cardiac arrest survival are preliminary and pending receipt of hospital data.

Legal/Contractual Obligation

The County is responsible under ORS 682 to have an Ambulance Service Area Plan. It is the County's choice as to how much to invest to achieve this mandate.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$655,212	\$0	\$674,327
Contracts	\$0	\$693,000	\$0	\$693,875
Materials & Supplies	\$0	\$341,926	\$0	\$205,064
Internal Services	\$0	\$202,407	\$0	\$218,586
Total GF/non-GF:	\$0	\$1,892,545	\$0	\$1,791,852
Program Total:	\$1,892,545		\$1,791,852	
Program FTE	0.00	4.70	0.00	5.20
Program Revenues				
Indirect for dep't Admin	\$112,541	\$0	\$107,008	\$0
Fees, Permits & Charges	\$0	\$1,447,545	\$0	\$957,681
Intergovernmental	\$0	\$0	\$0	\$562,000
Other / Miscellaneous	\$0	\$445,000	\$0	\$272,171
Total Revenue:	\$112,541	\$1,892,545	\$107,008	\$1,791,852

Explanation of Revenues

All costs of the program are recovered from licenses, fees and reimbursement for supplies and training for other jurisdictions. The fees are established and collected through revenue agreements with American Medical Response (AMR) and other jurisdictions in Multnomah County. The estimated beginning working capital funds system improvements for EMS providers.

Ambulance licenses: \$22,000

Franchise Fee: \$835,681

Supply and joint training reimbursements: \$662,000

Fines: \$90,000

Beginning working capital: \$182,171

Significant Program Changes

Last year this program was: #40004, Ambulance Services (EMS)

Ambulance Services revenue decreased from FY2011 by \$100,693 primarily from reduced beginning working capital.

Supplies expenditures were reduced to offset the reduction in revenue and also to add a .50 FTE Clinical Services Specialist (social worker) to identify and reduce the incidence of 911 emergency calls by working with individuals who frequently call for non-emergency assistance and connect them with appropriate services.

Lead Agency: Health Department

Program Contact: OXMAN Gary L

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

Preparing for and responding to emergencies with widespread or severe health impacts requires multi-agency, multi-jurisdictional, and public/private sector collaboration. Two Health Department programs contribute to this: 1) Public Health Preparedness assures that we can carry out the County's unique public health responsibilities in an emergency; 2) Regional Health System Emergency Preparedness assures that hospitals and other health care providers in the 6-county NW Oregon region have a proven capacity to care for victims of large scale emergencies. Both programs apply the National Incident Management System (NIMS) framework and coordinate with the County's Office of Emergency Management.

Program Description

Responding to emergencies with severe health impacts (e.g., natural disasters, severe epidemics/pandemics, terrorist attacks) requires coordinated action to 1) focus the response on priority needs, and 2) effectively leverage resources of government, private healthcare providers, and non-profit organizations. This offer assures public and private health preparedness. Public health preparedness includes: 1) emergency plans and protocols linked to the County's Emergency Response Plan; 2) a trained and exercised Health Department Incident Management Team; 3) exercises to test and refine plans and capacities, and 4) plans to increase capacity for key public health functions (e.g., epidemiology capacity to investigate, and analyze an emergency's health impacts). The Advanced Practice Center (APC) project continues to refine its national benchmarks for just-in-time staff training for mass prophylaxis and disease investigation operations and is focusing on the national marketing of those products. Regional Health System Emergency Preparedness facilitates healthcare delivery system preparedness in Multnomah, Clackamas, Washington, Columbia, Tillamook and Clatsop counties, and coordinates planning with SW Washington. It assures that hospitals, clinics, and other providers are prepared to respond in an effective and coordinated manner. The program 1) ensures that hospitals and other providers develop and exercise plans to increase the number of patients they can serve; 2) creates regional plans to coordinate public/private response; 3) develops regional capacities to address communication and other critical support needs; and 4) develops regional capacities to manage specific health impacts (e.g., pandemic influenza). The programs utilize coordination and collaboration to develop effective governmental and private sector health response capacities in the county and region.

This program offer relates to the Climate Action Plan items 17-1, 17-2, and 17-3 specifically as it relates to piloting a new CDC State PH-Hazard Vulnerability Assessment related to climate change, and as a key stakeholder in adaptation planning. Minimum resources are available for this participation.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of Incident Mgmt team members trained & annually exercised	40	90	90	90
Outcome	Score on Centers for Disease Control's technical assistance review	88.0%	90.0%	83.0%	90.0%
Outcome	Improved health emergency response.	100.0%	90.0%	100.0%	100.0%
Quality	Program satisfaction	100.0%	95.0%	100.0%	100.0%

Performance Measure - Description

- 1) Output: # of Incident Mgmt team members trained & annually exercised.
- 2) Outcome: Score on Centers for Disease Controls technical assistance review.
- 3) Outcome: Regional stakeholders expressing program has improved health emergency response abilities.
- 4) Quality: Regional stakeholders' satisfaction with program activities based on Likert scale.

Legal/Contractual Obligation

ORS 431 and 433 empower the County and Health Department to supervise matters related to preserving the life and health of the people of the County. An IGA with the Oregon DHS (Public Health Division) specifies requirements for public health preparedness activities supported with federal CDC funds. A contract with the National Association of County and City Health Officials (NACCHO) specifies requirements for the APC project. A separate IGA with DHS guides regional health system preparedness goals and activities supported with federal US Dept. of Health and Human Services funds. Both sources of Federal funds are dedicated to emergency preparedness, and cannot supplant other funding or be used to build general public health capacities.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$623,250	\$0	\$651,359
Contracts	\$0	\$15,750	\$0	\$5,500
Materials & Supplies	\$0	\$51,753	\$0	\$37,209
Internal Services	\$0	\$145,115	\$0	\$158,044
Total GF/non-GF:	\$0	\$835,868	\$0	\$852,112
Program Total:	\$835,868		\$852,112	
Program FTE	0.00	5.20	0.00	6.26
Program Revenues				
Indirect for dep't Admin	\$49,705	\$0	\$51,025	\$0
Intergovernmental	\$0	\$835,868	\$0	\$852,112
Total Revenue:	\$49,705	\$835,868	\$51,025	\$852,112

Explanation of Revenues

Public Health Emergency Preparedness is supported by Federal Centers for Disease Control (CDC) funds received via Oregon DHS. Additional funds from the CDC are passed through to Multnomah County from NACCHO to support the APC project. Regional Health System Emergency Preparedness is funded by the US Dept. of Health and Human Services via the Oregon DHS and the Oregon Association of Hospitals and Health Systems.

State Public Health Emergency Preparedness: 338,000

NACCHO Medical Reserve Corp and Advance Practice Center: \$125,000

State Health Preparedness \$389,112

Significant Program Changes

Last year this program was: #40005, Public Health and Regional Health Systems Emergency Preparedness

The NACCHO APC project grant is \$405k for federal FY11; funding beyond October 2011 is uncertain. FY2012 adds 1.06 FTE with funds budgeted in FY2011 as temporary along with reductions in professional services, and materials and supplies. The additional staff is funded and supports the work APC project.

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This fee supported program reduces risk to County residents and visitors from disease and injury by investigating food and waterborne diseases, educating the public about food safety, and performing routine inspections of licensed facilities (restaurants, swimming pools, hotels, child care centers, adult foster care, correctional facilities and small public drinking water systems). Participating in an FDA Food Standardization assessment will help us align our program with national standards for critical food safety issues. The inspection program received an outstanding rating during its 2008 Triennial review.

Program Description

Inspected Facilities: The Health Inspections program is responsible for assuring the health and safety in 4,004 facilities including restaurants, mobile restaurants, hotel/motels, RV parks, organizational camps, warehouses, commissaries, vending machines, and jails. Most facilities receive more than one inspection per year. **Swimming pools & spas:** The program inspects and licenses 566 pools/spas to ensure pools are safe from hazards and disease. Field and classroom technical training is provided to pool operators (i.e. the recently adopted Virginia Graeme Baker Pool and Spa Safety Act will require increased education with pool and spa operators to facilitate compliance). **Schools, Child and Adult Foster Care Facilities:** The program inspects 507 schools, childcare centers, and other service providers to ensure they handle food properly, are clean and are free of health and safety hazards. **Drinking Water Systems:** Inspected to ensure they are properly maintained and meet EPA water quality standards. **Food Borne Illness Outbreaks:** Registered Environmental Health Specialists respond to and investigate local food borne illness complaints in collaboration with the Communicable Disease Program and are key participants in emergency response. **Food Defense Tool Kits** that will assist restaurants in preventing and responding to intentional food contamination continue to be distributed. Multnomah County has significantly less food borne illness outbreaks than other counties. **Food Handler Training and Certification:** Multi-lingual training about safe food preparation in 7 languages is provided online and in person to food workers at all literacy levels to support health equity and entry into the workforce. Emergency contact information has been gathered for over 7,000 facilities. A monthly newsletter is electronically distributed to food operators.

This legally mandated program protects the health and safety of the entire community by providing education, assuring safe food and water, controlling disease, improving safety in the work place and reducing unintentional injuries as well as supporting other public health activities by incorporating prevention activities into the inspection process. The citizenry understands and expects the program functions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of licenses issue	6,877	6,464	7,149	6,858
Outcome	Critical violations per year	6,678	5,589	6,054	6,275
Output	Facility inspections	13,551	13,874	15,168	14,310
Output	Total number certified Food Workers eligible for employment	13,404	14,490	14,115	15,401

Performance Measure - Description

Output: Licenses issued excludes facilities inspected but not licensed (ie. schools, day care centers, etc.) New measure designed to evaluate trends in facilities licensed annually. Licenses directly reflect program workload.

Outcome: Critical violations are items noted during inspections that can directly affect the health and well being of the consumer, leading to elevated food safety risk and requiring immediate correction.

Output: Facilities (e.g. restaurants, mobile units, vending machines, temporary event units, schools, child-care facilities, tourist accommodations, surveillances) inspected on-site.

Output: This number reflects the number of people who completed certification in the given year. The certificate is a three-year certificate and makes food workers employable in the food industry. On-line and on-site Food Handler training and testing provides food workers with knowledge about preventing disease transmission to food consumers. Decrease in Food Handlers certified is primarily a result of the economic downturn, and are expected to recover.

Legal/Contractual Obligation

Legal mandates are 1999 FDA Food Code 2002 OR Food Sanitation Rules; ORS Chapt. 30.890 (gleaning); ORS Chapt. 624; ORS Chapt. 448; MCC 21.612 (license fees); MCC Chapt. 5; MCC Chapt. 21 (Civil Penalty Ordinance); OR Dept. of Education Division 51 (Schools); OARS 581-051-0305; OARS Chapt. 333 (Licensed Programs); ORS 183 (Civil Penalty), ORS 164 (Food); ORS 700 (EHS License); ORS 414 (Childcare). OARS 333-018 Communicable Disease and Reporting 333-019 Communicable Disease Control.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,329,037	\$0	\$2,464,175	\$0
Contracts	\$279,588	\$0	\$217,482	\$0
Materials & Supplies	\$81,913	\$0	\$105,075	\$0
Internal Services	\$495,859	\$0	\$431,804	\$0
Total GF/non-GF:	\$3,186,397	\$0	\$3,218,536	\$0
Program Total:	\$3,186,397		\$3,218,536	
Program FTE	25.67	0.00	26.35	0.00
Program Revenues				
Fees, Permits & Charges	\$3,090,081	\$0	\$3,114,786	\$0
Total Revenue:	\$3,090,081	\$0	\$3,114,786	\$0

Explanation of Revenues

The Health Inspections & Education program is entirely funded by inspection fees set by ordinance in Chapter 21 MC Ordinance 08-140. The fees for services provided to the public shall be based generally on the cost of providing the services.

Inspection Fees: \$3,218,536

Significant Program Changes

Last year this program was: #40007, Health Inspections & Education

FDA 2009 Food Code projected to be implemented January 1, 2012.

This significant rule changes may impact number of 'Critical Violations' outcome.

Lead Agency: Health Department

Program Contact: WIRTH Chris M

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

Program protects the public from emerging and imminent vector-borne diseases and reduces the social/economic impact of uncontained outbreaks. Vector-borne diseases are transmitted from animal to humans. The major emerging diseases are vector borne (WNV, avian influenza, SARS). Current analysis of evidence shows that environmental indicators such as dead birds predict the prevalence of human cases of West Nile virus in a community. Although no positive cases of WNV occurred in Multnomah County in 2010, climate changes in the NW, such as warming winter temperatures, increase in rainfall, and urban landscape management will increase the risk of vector-borne diseases. Intervention strategies include surveillance, analysis, proactive control/abatement of rodent and mosquito populations and public education. Program includes enforcement of nuisance codes. The program solicits input from a Commissioner-appointed Citizen Advisory Committee.

Program Description

Objectives: Collection and identification of mosquitoes, birds and rats. Monitor for and respond to emerging vector borne disease such as H1N1 and West Nile Virus. Perform laboratory analysis on rats and mosquitoes to determine which species carry disease, their preferred habitats and population size. Abate and or suppress mosquitoes that carry West Nile Virus with pesticides with the least impact, reduce the population by water control and vegetation management to reduce breeding habitat. Educate the average citizen and vulnerable people about preventing vectors and their habitat through community meetings, pamphlets and the media. **COMPONENTS:** Mosquito Control – majority of funds/staffing. Rodent Control – primary service provider for rodent control countywide. Nuisance Code Enforcement – addresses public health code violations, esp. restaurant enforcement, dumping and harboring unspecified animals (e.g., bees, livestock, and birds). Multnomah County (MC) climate supports an ideal mosquito and rat habitat. International airport and shipping along with migratory bird flyways provide avenues for new diseases to enter the community. Mosquito control began in MC in the 1930's when malaria was endemic. Although no WNV cases occurred in MC in 2010, two counties in Oregon reported three cases of infected mosquitoes. It is necessary to maintain current levels of surveillance and control to ensure early prevention and suppression of this disease using World Health Organization and Center for Disease Control best practices. Rodent control is critical to public health. Rodents can spread Hantavirus, plague and other diseases and can affect livability. A current survey in the MC rat population is showing Toxoplasmosis (Cat Box Fever) in 6% of the rat population. Vector control protects the community by serving all populations, while focusing on the vulnerable (i.e. elderly, children, homeless). The citizenry understands and expects these program functions.

This program offer supports the climate action plan for work done in surveying mosquito populations for emerging vector-borne diseases that are related to changes in our climate. Vector Control is able to minimally support adaptation assessment and planning as a key stakeholder. Action items: 17-1, 17-2, 17-3.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of acres treated for mosquitoes	4,216	3,500	4,000	4,000
Outcome	Mosquitoes prevented (In millions)	2,108	1,750	2,000	2,000
Efficiency	Number of acres treated for mosquitoes per FTE	843	700	800	800
Output	Number of rodent inspections conducted	914	905	925	925

Performance Measure - Description

Output: Total acreage where mosquito suppression activities occurred and is subject to variance in weather patterns, seasonal flooding, characteristics, presence/absence of disease.

Outcome: Based on industry standard estimate methodology: 500,000 mosquitoes per surface acre of water X number of acres treated estimates mosquitoes prevented (to nearest whole number).

Efficiency: Total acreage treated per one FTE.

Output: On-site inspections stemming from rodent complaints (i.e. rat in toilet received. Measures were refined to reflect industry standards.

Legal/Contractual Obligation

Legal mandates are ORS 167, 452, 498, 506, and 634; OAR 635 and 603; 1968 Agreement City of Portland and Multnomah County – Title 13 and Title 8; 7 contractual mandates include grants, contracts, Federal, regional and local mandates.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$912,590	\$0	\$945,832	\$0
Contracts	\$73,150	\$0	\$66,350	\$0
Materials & Supplies	\$86,663	\$11,097	\$112,712	\$11,004
Internal Services	\$189,035	\$903	\$193,413	\$996
Total GF/non-GF:	\$1,261,438	\$12,000	\$1,318,307	\$12,000
Program Total:	\$1,273,438		\$1,330,307	
Program FTE	10.65	0.00	10.65	0.00
Program Revenues				
Indirect for dep't Admin	\$714	\$0	\$717	\$0
Fees, Permits & Charges	\$2,500	\$0	\$500	\$0
Intergovernmental	\$236,666	\$12,000	\$235,166	\$12,000
Other / Miscellaneous	\$1,000	\$0	\$1,000	\$0
Total Revenue:	\$240,880	\$12,000	\$237,383	\$12,000

Explanation of Revenues

Vector-borne Disease Prevention and Code Enforcement is funded by county general fund and with revenue from intergovernmental agreements with City of Portland and other local and state jurisdictions that is recognized in the general fund. The program also receives a federal grant through the state of Oregon for West Nile Virus.

County General Fund: \$1,081,641
City of Portland Bureau of Environmental Services: \$224,000
Oregon Zoo: \$5,000
Oregon Department of Transportation: \$2,500
City of Durham: \$2,166
City of Maywood Park: \$1,500
Fees from fines and permits: \$1,500
West Nile Virus federal grant: \$ 12,000

Significant Program Changes

Last year this program was: #40008, Vector-borne Disease Prevention and Code Enforcement

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Vital Records is a legislatively mandated, fee supported program that produces birth and death certificates in accordance with federal and state statutes to maintain the integrity and accuracy of birth and death information. The information is analyzed to provide essential public health information that is used to plan prevention and intervention activities for positive health outcomes. An example of an analytical function of vital records is the ability to identify high risk groups for influenza and pneumonia deaths so that scarce resources (influenza vaccine) can be provided to the people at greatest risk of death resulting in fewer deaths. The program received high marks on a state triennial evaluation which assesses the quality and accountability of the program.

Program Description

Birth and Death Certification: Multnomah County is responsible for issuing birth and death certificates within the first six months after the birth or death, and within 24-hours of receipt of a request for certificate. Death certificates can be issued to family members, legal representatives, governmental agencies, or to the person or agency with personal or property rights. Birth records can be released to immediate family including grandparents, parents, brothers/sisters, legal representatives or governmental agencies. Employees working in this program must be registered with the state to assure competency. An electronic birth and death data certification model was implemented requiring a significant increase in individual education with community partners.

The Vital Records Program provides reliable information for decision-making in public health. Populations at risk for poor health outcomes are identified for the provision of proactive interventions. For example: Pregnant women were identified as being at great risk for death from H1N1 influenza by reviewing hospitalization data and death certificates. As a result physicians and clinical services providing care to pregnant women were prioritized for receipt of vaccine averting deaths in this high risk population. Vital Records assures accurate, timely and confidential registration of birth and death events minimizing the opportunity for identity theft and assuring accurate record of cause of death and the identification of parents of the born child.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of birth and death certificates issued	40,097	38,949	38,791	41,095
Outcome		0	0	0	0
Efficiency	Average number of days to issue error free certificate	1	1	1	1

Performance Measure - Description

- 1) Certificates issued: Measures program volume.
- 2) Days to issue: Measures rapidity of issuance process. The 24-hour timeframe from receipt to issuance is mandatory.

Legal/Contractual Obligation

Legal mandates are ORS 97, 146, 432; OAR 830 and 333.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$509,025	\$0	\$495,071
Contracts	\$0	\$9,890	\$0	\$16,478
Materials & Supplies	\$65	\$16,419	\$0	\$23,977
Internal Services	\$0	\$109,417	\$0	\$101,983
Total GF/non-GF:	\$65	\$644,751	\$0	\$637,509
Program Total:	\$644,816		\$637,509	
Program FTE	0.00	6.10	0.00	5.90
Program Revenues				
Indirect for dep't Admin	\$38,340	\$0	\$38,175	\$0
Fees, Permits & Charges	\$0	\$644,751	\$0	\$637,509
Total Revenue:	\$38,340	\$644,751	\$38,175	\$637,509

Explanation of Revenues

This is a fee driven, self-sustaining program. Despite the weakened economy, revenue appears to be stable. Per ORS 432.146, fees for records are established by the Oregon Health Authority, subject to the review of the Oregon Department of Administrative Services, and authorized by the Legislative Assembly. Fees (for both birth and death certificates) are \$20 for the first certificate ordered and \$15 for additional copies ordered at the same time (OAR 333-011-0106). Fees were last increased in 2003.

Licenses & Fees: \$637,509

Significant Program Changes

Last year this program was: #40009, Vital Records

Lead Agency: Health Department

Program Contact: Amy Sullivan

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

Communicable Disease Services (CDS) protects the health of our community by responding to reportable communicable diseases with prompt disease investigation and by limiting the spread of these diseases in the population through assuring treatment as needed. We uphold and enforce Oregon state statues requiring investigation of and response to dozens of reportable diseases varying from tuberculosis (TB) and pertussis to E. coli 0157 and anthrax. We respond 24/7 to events of public health importance.

Program Description

CDS directly provides services that protect the health and safety of our community by limiting the spread of life-threatening infectious diseases through clinical and investigatory interventions. This type of work has been the backbone of public health for over 100 years. It includes investigations that find people who have been exposed to serious diseases, to get them the information and care they need to stay healthy. To prevent these diseases before they start, we work with communities to provide education and screening. For people who have diseases like TB, we assure access to medicine. To ensure that appropriate diagnostic tests are available to healthcare providers, we provide a link to state and national laboratories that test for rare pathogens.

Our staff has highly-trained public health nurses supported by health assistants, community health specialists, analysts, and administrative staff with knowledge of infectious disease transmission and state reporting rules. We are culturally and linguistically competent, speaking several languages. We work closely with other Health Department programs, including Environmental Health and the Office of the Health Officer; and provide educational opportunities for public health and nursing students to develop tomorrow's public health professionals. Examples of the types of work we do are as follows:

- Comprehensive TB prevention and control activities provided through clinic and home visits, nursing case management, and TB screening. This includes following up as directed by federal authorities with newly arrived refugees and immigrants who may have TB infection, and working with Portland homeless shelters to identify TB in this high-risk group.
- Epidemiologic investigation, health education, and provision of preventive health measures in response to reportable disease exposures and outbreaks, including collaboration with state, national, and international officials as needed, and with law enforcement when an intentional cause is suspected.
- Provision of occupational health measures related to blood-borne pathogens, TB exposure, and post-exposure prophylaxis for county employees to meet county OSHA requirements.

This program offer supports the Climate Action Plan because of its work in surveying emerging diseases related to climate change, such as food borne illness-specifically GI diseases caused by Vibrio- and other pathogens. CAP Action items: 17-1, 17-2 and 17-3 per CD's role in adaptation assessment and planning as a key stakeholder.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Disease report responses	4,156	0	4,046	4,000
Outcome	Meningococcal disease case contacts receiving recommendation or prescription	100.0%	100.0%	100.0%	100.0%
Quality	CD case investigation started within timeframes set by Oregon PH & CDC: goal 90%	98.0%	90.0%	98.4%	90.0%
Quality	TB patients completing treatment within 12 mos. as set by Oregon & CDC	100.0%	90.0%	95.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

1) Output-All disease reports and suspect case referrals received, processed, and responded to. 2) Outcome-Reflects effectiveness of case contact investigation and response to life threatening diseases. 3) Quality-Measures reflect standards, and are reported to the state for CD case investigations and TB patients completing treatment within 12 months as set by Oregon and CDC: standard 90%.

Legal/Contractual Obligation

1) OAR 333-018 and 019: Disease Reporting and investigation and Control of Diseases, Oregon Health Services and CLHO. BT/CD & TB Assurances; OAR 437: OR-OSHA: Bloodborne Pathogens 1910.1030. 2) CDC: Immunization of Health-Care Workers, Vol. 46/RR-18. 3) CDC: Guidelines for Preventing the Transmission of TB in Health-Care Facilities, Vol. 43/RR-13.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,998,937	\$937,046	\$2,154,106	\$828,128
Contracts	\$121,102	\$25,270	\$0	\$39,534
Materials & Supplies	\$13,352	\$256,889	\$6,994	\$91,073
Internal Services	\$139,980	\$488,664	\$200,705	\$278,516
Total GF/non-GF:	\$2,273,371	\$1,707,869	\$2,361,805	\$1,237,251
Program Total:	\$3,981,240		\$3,599,056	
Program FTE	18.18	9.64	20.74	7.83
Program Revenues				
Indirect for dep't Admin	\$101,537	\$0	\$73,973	\$0
Fees, Permits & Charges	\$0	\$10,476	\$0	\$34,284
Intergovernmental	\$0	\$1,611,570	\$0	\$1,151,651
Other / Miscellaneous	\$0	\$85,823	\$0	\$51,316
Total Revenue:	\$101,537	\$1,707,869	\$73,973	\$1,237,251

Explanation of Revenues

Communicable Disease Prevention & Control is funded by an intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services that includes both state and federal funds, federal TB Outreach grant, patient fees for occupational health service, and county general fund.

TB Outreach grant: \$22,629
State of Oregon LPHA: \$1,129,022
Patient fees: \$85,600
County general fund: \$2,361,805

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40010, Communicable Disease Prevention & Control

The Travel Clinic was started in 2001 in order to fill a gap in travel services availability. However, the environment of offering travel services has changed considerably in the last few years. Changes include an increased number of private travel medicine providers in the metro-area, and a weak economy that has led to reduced international travel by the general public. Because of these changes, the Traveler's Clinic closed in July 2010.

Also, due to a renewed emphasis on providing core public health services, CDS has increased its response to communicable disease exposure and outbreaks, thus limiting the spread of infectious diseases through clinical and investigatory intervention. As a result of these changes, CDS has a net decrease of \$382,184 and a net increase of 0.75 FTE.

Lead Agency: Health Department

Program Contact: TOEVS Kim

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

HIV, STDs and Hepatitis C account for almost 80 percent of all reportable diseases in the County. This cost effective program prevents epidemics seen in other west coast cities by controlling disease spread using evidence-based prevention interventions and STD treatment for those at highest risk.

Program Description

PREVENTION is the key strategy, using culturally specific, evidence-based population focused approaches. Disease spread is reduced by: 1) PARTNER SERVICES: Staff contact infected people, encourage treatment, partner notification and behavior change. 2) COMMUNITY TESTING: Staff visit bars, jails, internet and other "hookup" sites to test, educate, and promote behavior change. 3) STD CLINIC: Provides timely evaluation, treatment, and prevention counseling for people without health care access. STD rates highly correlate to poor access to quality, timely health care. 4) PARTNERSHIPS: Collaborates with businesses, community organizations, and other counties to enhance capacity. Helps people at-risk link to care, drug treatment, counseling, etc. 5) SYRINGE EXCHANGE: Proven to keep infection rates low among injectors, partners and their infants. 6) BEHAVIOR CHANGE/EDUCATION: Community-based interventions to reduce risky sexual and drug behavior. 7) SUCCESS: County HIV, syphilis, and gonorrhea rates are the lowest of major west coast cities, due in large part to this program. Because these diseases disproportionately affect racial, ethnic and sexual minority communities, we base our service delivery on local epidemiology to prioritize reducing disparities. In place for 20+ yrs, this program is demonstrably effective. 8) COST EFFECTIVE: Preventing disease saves money over time. Delayed treatment increases disease spread and costly chronic conditions such as AIDS, liver disease, infertility and poor maternal/child health. Untreated, HIV leads to poverty, inability to work or maintain stable housing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of community outreach/health promotion encounters	39,915	0	44,800	45,000
Outcome	% of ALL county gonorrhea/syphilis/HIV cases diagnosed through this program	30.7%	0.0%	34.9%	30.0%
Quality	% of gonorrhea/syphilis/HIV cases investigated	92.2%	90.0%	87.8%	90.0%
Output	#STD clinical encounters (visit/phone results)	13,148	12,000	12,500	12,500

Performance Measure - Description

✓ **Measure Changed**

1. This new performance measure better quantifies the amount of community-based work the program provides each year than the previous measure "# of HIV tests performed".

2. This new performance measure illustrates the impact of the STD/HIV/Hep C Program's ability to find, diagnosis, and treat reportable STDs, including HIV, more than the previous measure "stable or decreased # of HIV cases based on 5 year rolling average". This measure also demonstrates the program's capacity to target services to those at highest risk for STDs.

3. The 90% goal is negotiated with the Oregon State STD Program, and is comparable to benchmarks set by other states nationally.

Previous year's performance measures now not included (# of HIV cases, # of HIV tests performed) are both on target for meeting performance goals this year.

Legal/Contractual Obligation

Yes. ORS 433 mandates disease prevention & control. Ryan White CARE Act Part A (see Services for Persons Living with HIV) requires a local maintenance of effort for HIV prevention services. Oregon State DHS HIV Prevention contractual program elements. Oregon State DHS STD disease investigation assurances.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,830,292	\$1,077,990	\$1,988,399	\$784,265
Contracts	\$202,658	\$407,907	\$196,965	\$371,108
Materials & Supplies	\$132,141	\$119,636	\$101,339	\$161,976
Internal Services	\$418,033	\$326,574	\$296,421	\$342,252
Total GF/non-GF:	\$2,583,124	\$1,932,107	\$2,583,124	\$1,659,601
Program Total:	\$4,515,231		\$4,242,725	
Program FTE	18.56	10.89	19.05	8.80
Program Revenues				
Indirect for dep't Admin	\$114,852	\$0	\$99,332	\$0
Fees, Permits & Charges	\$0	\$124,015	\$0	\$137,162
Intergovernmental	\$0	\$1,808,092	\$0	\$1,504,439
Other / Miscellaneous	\$0	\$0	\$0	\$18,000
Total Revenue:	\$114,852	\$1,932,107	\$99,332	\$1,659,601

Explanation of Revenues

STD/HIV/HEP C receives funding federal Ryan White Part A, an intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services that includes both state and federal funds, a grant from Cascade AIDS project, medical fees from Medicaid, Medicare, private insurance and patient fees, and county general fund.

Federal Ryan White grant: \$39,200

State of Oregon LPHA: \$1,428,702

Medical fees: \$173,699

Cascade AIDS Project: \$18,000

County general fund: \$2,583,124

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40011, STD/HIV/Hep C Community Prevention Program

In the STD program, the OHSU-STI Study grant will end in June 2011, resulting in a decrease of \$304,000 and 1.00 FTE.

This grant helped pay for lab test for clients who were then recruited for the study. Client visits are not expected to decrease, so these lab costs will be funded through improvements in 3rd-party insurance collections.

In the HIV program, a shared position with State/County Program Design and Evaluation Services, as well as another vacant position, was removed from the budget resulting in a 0.60 decrease in FTE. To prevent loss of services, HIV has restructured responsibilities of staff within the program to ensure that essential functions are maintained by existing positions. HIV is also changing the service delivery model for reaching target populations utilizing peers from the affected communities.

Lead Agency: Health Department

Program Contact: TOEVS Kim

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The HIV Care Services Program (HCS) and HIV Health Services Center (HIV Clinic) provide community-based primary care and support services to highly vulnerable populations living with HIV. Services target low income, uninsured, mentally ill, substance abusing, and other special needs populations. These services contribute to lower mortality from HIV, fewer disease complications, and reduced transmission of HIV in the community.

Program Description

The HIV Clinic serves over 900 clients each year. Clinic services include outpatient medical care, mental health and substance abuse counseling, case management, health education, HIV prevention and risk reduction support, and treatment adherence counseling. Access to and use of HIV medications is optimized by clinical pharmacy services. On-site chronic disease self management workshops and peer mentoring are also offered to clinic clients. The HIV Clinic integrates prevention into all services to reduce client risk of HIV transmission. The clinic is supported by an active Client Advisory Board and a well established network of HIV social services providers. The clinic is an AIDS Education and Training Center site training over 40 doctors, nurses and pharmacists each year.

HIV Care Services Program coordinates a regional care system that promotes access to high quality HIV services through contracts with health departments and community organizations. HCS funded services include: **EARLY INTERVENTION:** Outreach ensures early identification and treatment. **CARE:** A coordinated primary care system provides medical, dental, mental health and substance abuse treatment. **SERVICE COORDINATION:** Case management connects clients with health insurance, housing, and other services critical to staying in care. **BASIC NEEDS:** Housing focuses on building life skills and access to permanent housing. **HEALTH PROMOTION:** Behavioral education provides clients with self-management skills. **PLANNING:** A community-based council does service planning. Over the past three years, the number of persons living with AIDS has increased 15.3%. HCS clients continue to be severely affected by poverty, lack of stable housing, and reductions in insurance and medication programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of unduplicated HCS clients served (all srv types/whole system)	2,686	2,400	2,400	2,450
Outcome	% of uninsured HCS clients who gained insurance	71.4%	70.0%	68.0%	70.0%
Output	# of unduplicated HIV CLINIC clients	1,040	950	975	975
Quality	% of medical clients who do not progress to AIDS	93.0%	93.0%	92.0%	93.0%

Performance Measure - Description

4) Quality: % of medical clients who do not progress to AIDS, helps to determine how well medical and support services contained in this offer support the health outcomes of people living with HIV disease.

Legal/Contractual Obligation

Federal HIV grant and contract funds are restricted. Part A grant requires: 1) Serving Clackamas, Columbia, Multnomah, Washington, Yamhill and Clark Counties; 2) Community-based Planning Council; 3) Ten percent expenditure cap on planning and administration, which requires the County to cover some indirect costs; and 4) Maintenance of effort where the County must spend local funds for HIV services at least at the level spent in the previous year.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$36,000	\$2,733,278	\$120,149	\$2,825,291
Contracts	\$203,000	\$2,874,017	\$10,236	\$2,517,733
Materials & Supplies	\$8,707	\$199,310	\$58,396	\$266,244
Internal Services	\$6,690	\$790,155	\$24,155	\$788,327
Total GF/non-GF:	\$254,397	\$6,596,760	\$212,936	\$6,397,595
Program Total:	\$6,851,157		\$6,610,531	
Program FTE	0.50	25.46	0.50	26.15
Program Revenues				
Indirect for dep't Admin	\$249,135	\$0	\$253,207	\$0
Fees, Permits & Charges	\$0	\$1,071,335	\$0	\$896,737
Intergovernmental	\$0	\$5,525,425	\$0	\$5,500,858
Total Revenue:	\$249,135	\$6,596,760	\$253,207	\$6,397,595

Explanation of Revenues

HIV Care Services receives flat funding from federal Ryan White care Act (RWCA) Part A grant. County general fund is used to leverage HCS grant funding. The HIV Clinic revenues include several federal grants, local contracts and third party billing--primarily OMIP, CareAssist, Oregon Health Plan and Medicare. The federal grants have not kept pace with the growth in number of patients served or with increased costs of clinic operations.

Federal Ryan White grant: \$3,884,205

Medical fees: \$1,478,069

Federal Primary Care HIV Early Intervention grant: \$910,321

University of Washington AIDS Education and Training Center grant: \$114,000

OHSU grant: \$11,000

County general fund: \$212,936

Significant Program Changes

Last year this program was: #40012, Services for Persons Living with HIV

Lead Agency: Health Department

Program Contact: RUMINSKI Diane T

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Early Childhood Services provides home visiting to pregnant women and families with young children to assure that those at risk for poor health outcomes receive the support, education and resources needed to achieve optimal health during the critical early years of life. We expect to serve approximately 6,300 women and children in FY 12.

Program Description

Voluntary home visiting programs have demonstrated positive changes in parenting practices, gains in child growth and development, increased readiness for school, reductions in the incidence of child abuse and neglect, low birth weight and prematurity, and improvements in maternal life course. High risk families including teens, African Americans and other groups experiencing health disparities, low income, and single parents appear to benefit the most from these interventions. Long term benefits to the county include a healthier, well prepared work force and decreased costs related to school failure, juvenile crime, and chronic disease. Early childhood services uses community based epidemiologic data to help inform us about the current health of our young families and how to tailor interventions to address their needs.

The Healthy Birth Initiative(HBI) program is designed to reduce the historical disparities in poor birth outcomes by addressing the social determinants of health in the African American population. Core service components include outreach, case management, health education, interconceptual care, and depression screening and referral. A community consortium, mental health groups, and a contract with Black Parent Initiative (BPI) to educate and support African American fathers are unique components of HBI. Transportation and childcare support are wraparound services available to HBI families. Services begin in early pregnancy and children are followed up to their second birthday.

Albina Early Head Start Program provides nursing services through contract to families enrolled in this Head Start program serving N/NE Portland.

The Nurse Family Partnership Program (NFP)is offered to first-time low income pregnant women. Services begin in early pregnancy and follow families up to their child's second birthday. NFP evaluations demonstrate improved prenatal outcomes, fewer subsequent births, increased intervals between births, increased rates of breast feeding, and fewer childhood injuries. Research on the long-term benefits for children receiving NFP services has shown at age 15 they are more likely to be in school, and less likely to be in the criminal justice system. The mothers who received NFP services are more likely to have finished high school, be in the workforce, and not use public assistance.

General Home Visiting Services: Families who do not meet the criteria to enter HBI or NFP programs are also offered home visits by nurses and community health workers. These include pregnant women with medical conditions, women experiencing domestic violence, or alcohol/drug use as well as premature, low birthweight or infants with medical conditions. Services include health screening and assessment, case management, health education and community referrals.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of infants 0-12 months with developmental screening	62.0%	70.0%	70.0%	70.0%
Outcome	% of mothers enrolled in NFP services who are breastfeeding at 6 months	48.0%	50.0%	50.0%	50.0%
Quality	% of clients completing survey who are very satisfied/satisfied with services*	0.0%	0.0%	0.0%	80.0%
Output	% women enrolled in HBI who are screened for depression**	0.0%	0.0%	0.0%	95.0%

Performance Measure - Description

✓ **Measure Changed**

*New performance measure designed to obtain client input on services offered by measuring client satisfaction.

**New measure this year and also a requirement of the federal grant.

Legal/Contractual Obligation

Nurse Family Partnership (NFP) follows program guidelines set forth by the NFP National Service Office. Healthy Birth Initiative (HBI) must comply with HRSA grant requirements. Services reimbursed by Medicaid must comply with Medicaid rules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,011,686	\$2,043,391	\$1,476,272	\$1,950,831
Contracts	\$1,286,071	\$46,091	\$804,582	\$94,224
Materials & Supplies	\$41,998	\$103,531	\$37,868	\$159,108
Internal Services	\$170,492	\$506,429	\$182,623	\$337,440
Total GF/non-GF:	\$2,510,247	\$2,699,442	\$2,501,345	\$2,541,603
Program Total:	\$5,209,689		\$5,042,948	
Program FTE	7.04	18.90	16.10	17.85
Program Revenues				
Indirect for dep't Admin	\$160,524	\$0	\$150,914	\$0
Intergovernmental	\$0	\$2,699,442	\$0	\$2,541,603
Total Revenue:	\$160,524	\$2,699,442	\$150,914	\$2,541,603

Explanation of Revenues

Early Childhood Services for pregnant/parenting families - N/NE is funded by county general fund, the federal Healthy Birth Initiative, and Medicaid fees from: 1) Maternity Case Management (MCM) home visits conducted from pregnancy through two months postpartum (\$249/visit); and 2) Targeted Case Management(TCM) for infants and children up to age 5 years (\$303/visit). CaCoon is a Care Coordination grant designed to serve children with special health care needs. This grant is shared between both Early Childhood Services program offers. The Babies First! state general fund grant and is divided between two Early Childhood Program offers.

Healthy Birth Initiative federal grant: \$850,000
Medical fees: \$1,588,515
CaCoon and Babies First! grant: \$87,088
County general fund: \$2,510,247

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40013A, Early Childhood Services for First Time Parents

This program offer structure, not services, has been changed for ease of monitoring and reporting on the budget. Offer A is now for staff working out of the N/NE office. Offer B is for staff working out of Mid and East County office. The services described herein are provided to the whole community.

Programmatic changes include changes in response to State rules changes to Medicaid funded services. These rule changes affect provider types, initial assessment visits, and place of service restrictions, resulting in the same number of patient visits but fewer reimbursable visits. Changes to the match rate have offset some of the revenue shortfall. Other changes include the CDC-Intimate Partner Violence/Nurse Family Partnership grant ended in FY 2011. All staff from this grant were retained and redeployed with the Early Childhood Services programs. The result of these changes to the ECS programs is a net reduction in State and Medicaid revenue of \$854,649 and 4.80 FTE. The reduction in FTE was achieved without reducing services, eliminating vacancies and staff reassignment prevented layoffs.

Lead Agency: Health Department

Program Contact: RUMINSKI Diane T

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

ECS provides home based services to pregnant women and families with young children to assure optimal maternal and infant health and assist parents in meeting their child's basic health and developmental needs. The conditions of our early life have a profound impact on our long-term health and stability. We expect to screen 2850 first birth families for eligibility for home visiting service and deliver home visiting services to 9,600 women and children.

Program Description

Voluntary home visiting programs have demonstrated positive changes in parenting practices, gains in child growth and development, increased readiness for school, reductions in the incidence of child abuse and neglect, low birth weight and prematurity, and improvements in maternal life course. High risk families including teens, African Americans and other groups experiencing health disparities, low income, and single parents appear to benefit the most from these interventions. Long term benefits to the county include a healthier, well prepared work force and decreased costs related to school failure, juvenile crime and chronic disease.

Nurse Family Partnership Program (NFP) is offered to first-time low income pregnant women. Services begin in early pregnancy and follow families to their child's second birthday. NFP evaluations demonstrate improved prenatal outcomes, fewer subsequent births, increased intervals between births, increased rates of breast feeding, and fewer childhood injuries. Long-term benefits for children receiving NFP services has shown at age 15 they are more likely to be in school, and less likely to be in the criminal justice system. The mothers who received NFP services are more likely to have finished high school, be in the workforce, and not use public assistance.

Healthy Start is a state wide program serving first birth families with overall goals to reduce child abuse/neglect, improve school readiness and promote healthy growth and development of young children up to age three years. Last year over 2850 families received screenings at the time of birth and over 600 families were served in home visits. Healthy Start follows the "Healthy Families America(HFA)" model of home visiting--a best practice model delivered by highly trained staff through community-based agencies. Nurse consultants provide additional health support to families and staff.

General home visiting services: Families who do not meet the criteria to enter the NFP/Healthy Start programs are also offered home visits. These include pregnant women with medical conditions, women experiencing domestic violence or alcohol/drug use. Infants served are those born prematurely or of low birth weight, with medical conditions, or having parents unable to provide appropriate care without support. Home visits by nurses and community health workers provide significant support to families, tailored to their needs as observed in their home environment. Services include health screening/assessment, case management, health promotion, breast feeding/parenting support, childbirth classes, and community referrals. Nursing consultation is also provided to pregnant and parenting families enrolled in the Mt Hood Head Start program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% infants 0-12 months with developmental screening	76.0%	80.0%	80.0%	80.0%
Outcome	% of mothers enrolled in NFP who are still breastfeeding at 6 months	48.0%	50.0%	50.0%	50.0%
Quality	% of clients completing survey who are very satisfied/satisfied with services*	0.0%	0.0%	0.0%	80.0%
Outcome	% Healthy Start parents who report reading to /with child at least 3X/week.	80.0%	82.0%	90.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

* New performance measure designed to obtain client input on services offered by measuring client satisfaction.

Legal/Contractual Obligation

Healthy Start must comply with Healthy Families America(HFA) credentialing requirements and the state OCCF Healthy Start contract requirements. Failure to comply may result in disaffiliation with HFA and withholding of funding. Babies First & CaCoon state funds must comply with contract requirements. Medicaid reimbursements must comply with Medicaid rules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,490,396	\$2,794,957	\$1,930,619	\$2,744,014
Contracts	\$702,745	\$1,399,375	\$1,161,360	\$1,028,215
Materials & Supplies	\$25,370	\$139,088	\$74,811	\$121,181
Internal Services	\$168,542	\$738,022	\$220,263	\$497,222
Total GF/non-GF:	\$3,387,053	\$5,071,442	\$3,387,053	\$4,390,632
Program Total:	\$8,458,495		\$7,777,685	
Program FTE	27.71	26.80	16.80	25.60
Program Revenues				
Indirect for dep't Admin	\$196,767	\$0	\$164,606	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$586,123
Intergovernmental	\$0	\$5,071,442	\$0	\$3,804,509
Total Revenue:	\$196,767	\$5,071,442	\$164,606	\$4,390,632

Explanation of Revenues

Early Childhood Services-Pregnant/Parenting Families-Mid/East/Healthy Start is funded by county general fund, Medicaid fees for: 1) Maternity Case Management (MCM) home visits conducted from pregnancy through two months postpartum (\$249/visit), and 2) Targeted Case Management (TCM) for infants and children up to age 5 (\$303/visit). CaCoon is a Care Coordination grant serving children with special health care needs and is shared with Program Offer 40013A. The Babies First! state general fund is also shared with 40013A. The Healthy Start Program is primarily funded through state general funds from the Oregon Commission on Children and Families (OCCF) via the Multnomah Commission on Children, Families and Communities. The state general fund portion of \$1,555,863 represents a decrease of \$253,316 over last year.

Healthy Start: \$1,555,863, Medical fees and administrative claiming: \$2,654,581

CaCoon and Babies First grants: \$110,288; Mt Hood Community College Head Start: \$69,900; County general fund: \$3,387,053

Significant Program Changes

✓ **Significantly Changed**

Last year this program was: #40013B, Early Childhood Services for High Risk Prenatal, Infants & Children

This program offer structure, not services, has been changed for ease of monitoring and reporting on the budget. Offer A is now for staff working out of the N/NE office. Offer B is for staff working out of Mid and East County office. The services described herein are provided to the whole community.

Programmatic changes include changes in response to State rules changes to Medicaid funded services. These rule changes affect provider types, initial assessment visits and place of service restrictions, resulting in the same number of patient visits but fewer reimbursable visits. Changes to the match rate have offset some of the revenue shortfall. Other changes include the CDC-Intimate Partner Violence/ Nurse Family Partnership grant ended in FY 2011. All staff from this grant were retained and redeployed with the Early Childhood Services programs. The result of these changes to the ECS programs is a net reduction in State and Medicaid revenue of \$854,649 and 4.80 FTE. The reduction in FTE was achieved without reducing services, eliminating vacancies and staff reassignment prevented layoffs.

Lead Agency: Health Department

Program Contact: SCHMITZ Virginia S

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

By implementing the federally subsidized Vaccines for Children (VFC) Program and helping schools and childcare facilities comply with state school immunization rules, the Community Immunization Program (CIP) contributes to a safe environment for learning, ensuring that children are protected from life-threatening, vaccine-preventable diseases.

Program Description

No child should be unvaccinated because a parent is unable to pay for vaccine. And because vaccine-preventable diseases like measles can spread from one child to another, childhood vaccination is important not only for individual health but for the health of those with whom children live, play, and go to school. CIP ensures that the basic disease prevention needs of children are met through several interrelated program components.

- We increase access to immunizations by providing childhood immunization services at community sites and our clinic. No VFC-eligible child is turned away due to inability to pay.
- We support a safe vaccine supply and efficient use of vaccine for the county system of Federally Qualified Health Centers by monitoring the cold chain and conducting physical inventories to meet county quality assurance requirements.
- We uphold and enforce the state-mandated obligation to ensure that all children in certified day care centers, preschools, kindergartens, Head Start Programs and students in private, alternative and public schools are complete or up-to-date on their immunizations in the following ways:
 - To help schools, including those in the Multnomah Education Service District (MESD), and other facilities maintain their licensure, we facilitate mandatory reporting by reviewing and compiling reports related to the immunization status of their students.
 - To help parents navigate the exclusion process, we assist with documentation to prevent school exclusion.
 - To enforce the law in cases where it has not been met, we issue exclusion orders as needed.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of immunizations directly provided to keep children in school	1,298	0	1,000	1,100
Outcome	Of facilities assisted those successful in meeting immunization law requirements	100.0%	0.0%	100.0%	100.0%
Output	Number of schools & other facilities assisted with immunization law requirements	311	0	364	364

Performance Measure - Description

✓ **Measure Changed**

Performance measures changed to better reflect and monitor the performance of the program's services and activities.

Output 1: The number of children vaccinated during the two week period from the first Friday in February, when parents start receiving school exclusion letters for children who are not up-to-date, and third Friday in February, the first day on which children could actually be excluded from school.

Output 2: The number of certified day care centers, preschools, kindergartens, Head Start programs and private, alternative and public schools that we assisted through the state school immunizations law reporting process from December through March of the previous fiscal year.

Outcome: The percentage of the facilities we assisted which met state immunization reporting requirements, thus maintaining their licensure requirements in this area.

Legal/Contractual Obligation

ORS 433-235 through 433.280 and Administrative Rules 333-19-021 through 333-19

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$43,233	\$245,487	\$129,877	\$257,822
Contracts	\$0	\$18,984	\$5,783	\$683
Materials & Supplies	\$68	\$3,041,053	\$58,949	\$3,025,228
Internal Services	\$51,066	\$81,004	\$84,144	\$78,431
Total GF/non-GF:	\$94,367	\$3,386,528	\$278,753	\$3,362,164
Program Total:	\$3,480,895		\$3,640,917	
Program FTE	0.00	2.00	1.59	2.41
Program Revenues				
Indirect for dep't Admin	\$22,986	\$0	\$21,640	\$0
Fees, Permits & Charges	\$0	\$12,476	\$0	\$158,484
Intergovernmental	\$0	\$3,374,052	\$0	\$3,203,680
Total Revenue:	\$22,986	\$3,386,528	\$21,640	\$3,362,164

Explanation of Revenues

Immunizations is funded by the Immunization Action Plan grant included in the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, patient fees, and the value of vaccines provided by the state.

Cash value of donated Vaccines: \$3,000,000
 State LPHA Immunization Action Plan grant: \$101,840
 Federal Immunization grant: \$101,840
 Patient fees: \$158,484
 County general fund: \$278,753

Significant Program Changes

Last year this program was: #40014, Immunizations

Early Childhood Services resources have been shifted to support and increase access for childhood immunization services, as well as to assist parents and schools in meeting state-mandated immunization requirements. As a result of this shift, Immunization general fund has increased by \$160,000 and 2.00 FTE.

Program # 40015 - Lead Poisoning Prevention

Version 2/18/2011 s

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs: 40037A

Program Characteristics:

Executive Summary

This program prevents childhood lead poisoning and is primarily funded with city, state and federal funding. Lead causes brain damage in children resulting in behavior, learning, and health problems that impacts their economic, academic and social future. The program administers a statewide LeadLine, providing information and referral in multiple languages and screens for lead levels in blood, environmental investigations, case management, advocacy for services and community education/outreach.

Program Description

Multnomah County Environmental Health Services works collaboratively with the City of Portland lead partners and the State Health Department to ensure a seamless system of lead prevention and early intervention for children identified with elevated blood lead levels. The Lead Program: 1) Educates parents, landlords, property owners, and contractors about lead exposure causes and effects, screening, and reducing home lead hazards; 2) Tests children for blood lead levels and provides information about free lead screening locations in the county; 3) Promotes lead screening in primary care clinics; 4) Provides investigation of high lead levels by an Environmental Health Specialist by conducting an in home assessment to identify causes and eliminate exposures to lead for children at high to moderate risk; 5) Provides the family with a lead remediation plan; 6) Tracks all lead screening results and all Elevated Blood Lead Levels (EBLL) to detect program trends/risks; 7) Screens for risk of lead exposure of low-income children in support of improving health equity. LeadLine has increased outreach to medical providers and community.

The lead poisoning prevention program continues to increase its focus on outreach and education services targeting the most vulnerable populations that are under-represented in the blood lead level statistics. By combining targeted prevention messaging, advocacy for rigorous policy initiatives and developing community capacity to address lead prevention, this program offer relies almost exclusively on grants and contracts. Electronic newsletter distributed to community and providers quarterly. Children who have lead poisoning develop significant brain damage and learning disabilities, which impacts their normal growth and development and reduces their ability to function in school, at home and develop into a healthy adult. There are an estimated 10,000 older homes with possible exposure risk of leaded paint in Multnomah County that houses children 6 years old and younger. The Lead Poisoning Prevention Program identifies and helps residents reduce exposure to the environmental hazards of lead and promotes safer housing conditions. The program has seen an increased demand for lead screening, education, and referral services. Medicaid reimbursement for Lead Investigations began July 2010.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total # of children screened by MCHD primary care and immunization providers	3,239	4,000	3,939	4,000
Outcome	Total # of successfully identified children with EBLLs*	18	25	68	40
Output	# of community members receiving information on lead prevention**	10,459	7,000	13,591	14,000
Quality	%home investigations where lead exposure risk hazards/factors are identified***	100.0%	95.0%	100.0%	95.0%

Performance Measure - Description

Children screened: Counts lead screening services provided by Multnomah County Health Department care providers, immunization unit and MCHD outreach testing (expanded service)

*Children with EBLL: Elevated Blood Lead Levels (EBLL) found during screening by any health care provider within Multnomah County. EBLL investigation criteria changed from 15 mg/dl to 10 mg/dl. Health Department proactively began investigating children with lead levels over 5 mg/dl in FY 2011.

**Community Information: Measure to quantify reach of program through phone counseling, referral, educational materials, website and community events. The Current Year Estimate and Next Year Offer show an increase because the program has added targeted community event outreach to the prior methodology of primarily answering calls from the community.

***Percentage of home investigations with identified contributing factors for lead source. Program goal is 95%.

Legal/Contractual Obligation

Legal mandates are City of Portland codes 8.20.210 (Maintenance of Health Hazard not Permitted); 8.20.200 (Notice of Unsanitary or Unhealthful Condition of Premises to be Given and Posted – Unlawful to Remove); 29.30.110 (interior Walls, Floors, and Ceilings); 29.30.060 (Exterior Walls and Exposed Surfaces); Some activities under this program offer are subject to contractual obligations under Inter-Governmental Agreement #0607105.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$121,971	\$0	\$122,751
Contracts	\$2,787	\$5,963	\$0	\$2,370
Materials & Supplies	\$0	\$3,390	\$10,101	\$1,243
Internal Services	\$12,535	\$10,676	\$11,289	\$11,436
Total GF/non-GF:	\$15,322	\$142,000	\$21,390	\$137,800
Program Total:	\$157,322		\$159,190	
Program FTE	0.00	1.30	0.00	0.90
Program Revenues				
Indirect for dep't Admin	\$8,444	\$0	\$8,235	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$800
Intergovernmental	\$0	\$142,000	\$0	\$137,000
Total Revenue:	\$8,444	\$142,000	\$8,235	\$137,800

Explanation of Revenues

Lead Poisoning Prevention has a contract with the City of Portland Water Bureau for \$135,000 that we expect to be renewed at the same rate in FY2011. The program has an additional \$2,000 ongoing contract with the State Lead Program. As a result of the increased outreach, we expect to see an increase in the number of investigations to 25 a year. The State of Oregon will reimburse \$200 for each investigation done on a child with Medicaid.

City of Portland Water Bureau: \$135,000

State Lead Program: \$2,000

Medical fees: \$800

County general fund: \$21,390

Significant Program Changes

Last year this program was: #40015, Lead Poisoning Prevention

There was a significant increase in education and outreach activities which is reflected in the output measure of community members receiving information about lead poisoning prevention. Partnering with WIC and Head Starts to target at risk populations has generated more interest and screening.

The Leadline program began investigating children with lead levels at five to be proactive and intervene to eliminate sources of lead in the home. Although the official action level for dangerous blood level remains at 10, there is general agreement among lead experts that levels as low as five are dangerous for children six and under as well as the unborn.

Improvements in telephone systems and websites have increased efficiency in responding to calls and generating community interest.

Lead Agency: Health Department

Program Contact: Susan Kirchoff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant

Executive Summary

Medicaid Enrollment assists uninsured and under-insured Oregonians gain access to health services by providing application and enrollment assistance and advocacy to families and children applying for Medicaid Oregon Health Plan (OHP) benefits, Medical Assistance Assumed (MAA), Medical Assistance for Families (MAF), Temporary Assistance For Needy Families (TANF), Family Health Insurance Assistance Program (FHIAP), Children's Health Insurance Program (CHIP), Healthy Kids Plan & Kids Connect, Oregon Prescription Drug Program (OPDP), and Kaiser Child Health Program. The Medicaid Program operates under contract with the State Division of Medical Assistance Programs (DMAP).

Program Description

The Medicaid Enrollment program provides outreach and education efforts which increases the number of clients who complete the OHP enrollment process, increases access to health care services, particularly for pregnant women and children, and ensures continuity of coverage at recertification. The program aims to provide dignified access to health care for all citizens in collaboration with existing Multnomah County services, and addresses the Basic Needs strategy to provide access to care, by securing insurance coverage for eligible individuals. Approximately 90% of Medicaid eligible clients select MCHD clinics as their provider. In addition, the program addresses the strategy to educate, prevent, and/or intervene to keep individuals from experiencing health or economic crisis due to lack of coverage.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual number of clients screened	33,900	36,000	41,688	40,500
Outcome	Uninsured children in Multnomah County insured through program	13,000	13,500	5,000	6,000

Performance Measure - Description

1) Output: Reflects service volume.
 2) Outcome: Uninsured children insured as a direct result of Medicaid Enrollment Program. 2,265 referrals received from MESD nurses (2,087 kids insured as a direct result); and 662 referrals from SBHC, 244 kids and 35 adults insured as a direct result. Since October 2009, an additional 607 individuals were screened for Medicaid eligibility resulting in 240 children now covered by the Healthy Kids Plan, through the outreach efforts of the MESD Eligibility Specialists. For FY11 one program outcome will include children insured directly through expanded outreach opportunities.

Legal/Contractual Obligation

The Medicaid Enrollment Program is on contract with the State Division of Medical Assistance Programs (DMAP) to provide application and enrollment assistance to all OHP/Medicaid eligibles including education regarding managed health care. Information shall include establishing a Date of Request (DOR) or effective date of coverage, managed medical, dental, and mental health care, covered services (including preventive and emergent), client rights and responsibilities, and the grievance and appeal process.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$96,691	\$1,059,561	\$302,798	\$1,134,329
Contracts	\$3,123	\$0	\$3,137	\$0
Materials & Supplies	\$12,602	\$10,737	\$25,334	\$343
Internal Services	\$33,021	\$151,652	\$41,026	\$163,195
Total GF/non-GF:	\$145,437	\$1,221,950	\$372,295	\$1,297,867
Program Total:	\$1,367,387		\$1,670,162	
Program FTE	1.00	14.00	3.50	14.50
Program Revenues				
Indirect for dep't Admin	\$72,664	\$0	\$77,550	\$0
Intergovernmental	\$0	\$1,221,950	\$0	\$1,297,867
Total Revenue:	\$72,664	\$1,221,950	\$77,550	\$1,297,867

Explanation of Revenues

Medicaid/Medicare Eligibility receives funding from the Division of Medical Assistance Programs (DMAP) which provides compensation to eligible Federally Qualified Health Centers (FQHCs) for outreach activities. Compensation is related to the receipt and initial processing of applications for individuals, including low-income pregnant women and children, to apply for Medicaid at out station locations other than state offices. DMAP provides for compensation through calculating a rate that is equal to 100% of allowable, specific direct costs according to OAR 410-147-0400. The costs are based on actual expenses from FY2010 and DMAP disallows the cost of supervision, office support and interpretation services. The rate for FY2012 is \$7.78 per visit and the medical fee revenue is based on 166,821 visits.

Medical fees: \$1,297,867
County general fund: \$372,295

Significant Program Changes

Last year this program was: #40016, Medicaid/Medicare Eligibility

Backfill has been noted for this program because of the small increase in general fund for FY12. Because of the costs excluded from the State reimbursement rate and the cap the State has applied to personnel salary and benefits more general fund is needed to maintain this valuable service.

Lead Agency: Health Department

Program Contact: Susan Kirchoff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Dental Services provides Multnomah County residents with essential, urgent, routine, and preventive services in clinic settings and school-based programs. The Dental Program works with many community partners, targeting un-served populations, treating nearly 15,000 uninsured children in Multnomah County. The Dental Program is the largest Safety Net provider for vital dental care in Multnomah County. We provide unique child based services to uninsured and underinsured and focus on access for pregnant women due to the link with early childhood cavity prevention, using evidence based practice guidelines. The Dental Services program is supported in part by the MultiCare Dental plan, one of several dental contractor organizations that serve patients in the tri-county area under the Oregon Health Plan. MultiCare Dental is funded entirely by OHP revenue and most members receive their dental care from Multnomah County Dental Clinics along with two other partner Health Clinics in the Tri-County area.

Program Description

The Dental program has four distinct service components. Four dental clinics provide comprehensive dental treatment for Medicaid (Oregon Health Plan) and uninsured patients. The clinics specifically focus on outreach to uninsured patients with chronic health conditions seeking care at primary care sites. The School and Community Dental program provides dental education, fluoride, and dental sealant services to children in Multnomah County schools and provides outreach, education, and dental treatment specifically to pregnant women and children 0-24 months. Recent research indicated that dental hygiene services provided during pregnancy decreases preterm delivery and improves infant health outcomes. For uninsured Multnomah County residents with critical, urgent or specialty dental needs the Dental Access Program (DAP) provides triage and referrals to County dental clinics and private dentists. MultiCare Dental plan enrolls approximately 30,000 Medicaid members which provides access within four dental clinics in Multnomah County to provide dental services to the underserved population. MultiCare Dental works closely with dental clinic operations and School and Community dental supporting such projects as the Baby Day Program and the Pregnant Women's Project. In addition, MultiCare collaborates with various community partners to provide dental services for clients in long-term care facilities and nursing homes. Dental Services is an essential program that provides education, prevention, and dental treatment to Multnomah County's poorest and most vulnerable population.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Billable patient visits	52,553	55,780	57,776	62,102
Outcome	Percentage preventive services for children 0-15 ever enrolled in plan.	54.9%	51.0%	60.0%	60.0%
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	64.0%	80.0%	64.0%	70.0%
Outcome	Number of CAWEM and uninsured pregnant women who received dental services	760	950	708	750

Performance Measure - Description

Output: Billable patient visits-The number of patient visits measures access to dental services within the County clinics and the School Community Dental Program. The intent is to increase access to care for both Medicaid and uninsured clients.

Outcome: Percentage of preventive services for children age 0-15 enrolled in MultiCare who receive preventive services. This is an important Public Health measure.

Quality: % of patients who would strongly agree-clinic focus group formed to address specific identified issues.

Outcome: number of CAWEM and uninsured pregnant women who received dental services-oral health plays a significant role in the health of pregnant women and newborns.

Legal/Contractual Obligation

Dental services are a requirement of the Bureau of Primary Health Care 330 Grant.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$9,631,568	\$0	\$10,014,721
Contracts	\$0	\$3,245,769	\$7,410	\$3,143,990
Materials & Supplies	\$0	\$785,953	\$32,857	\$981,578
Internal Services	\$100,544	\$2,510,160	\$59,213	\$2,654,253
Capital Outlay	\$0	\$10,000	\$0	\$0
Total GF/non-GF:	\$100,544	\$16,183,450	\$99,480	\$16,794,542
Program Total:	\$16,283,994		\$16,894,022	
Program FTE	0.00	92.95	0.00	97.21
Program Revenues				
Indirect for dep't Admin	\$962,357	\$0	\$1,003,996	\$0
Fees, Permits & Charges	\$0	\$303,854	\$0	\$282,930
Intergovernmental	\$0	\$15,872,096	\$0	\$16,511,612
Other / Miscellaneous	\$0	\$7,500	\$0	\$0
Total Revenue:	\$962,357	\$16,183,450	\$1,003,996	\$16,794,542

Explanation of Revenues

The primary source of revenue is Medicaid funds; a combination of capitation and FQHC wrap around payments. Additional revenue is received from the Primary Care 330 Grant, and patient fees. The county general fund pays for the community and school oral health program and care for the uninsured.

Medicaid fees: \$16,006,112

Primary Care 330 grant: \$505,500

Patient fees: \$282,930

County general fund: \$99,480

Significant Program Changes

Last year this program was: #40017, Dental Services

Dental has experienced increases in patient volume, in part due to the opening of the Rockwood Health Clinic and increased demand at the Northeast Health Center. In order to respond to this increased demand, Dental has increased by \$610,028 and 4.26 FTE.

Lead Agency: Health Department

Program Contact: David Brown

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

The Women, Infants and Children Program (WIC) serves lower-income pregnant, post-partum and breastfeeding women, infants and children under age five who have health or nutrition risks. WIC sees every participant at least four times per year to provide individual growth and health assessments, education on nutrition and physical activity, nutritious foods purchased with WIC vouchers, breastfeeding education and support and referrals to other preventive health and support services. Other support services include prenatal and other medical care, immunizations, Head Start, housing and day care assistance, social services, etc. The recent change to a centrally managed program allows for increased participation (over 19,206 active clients compared with 17,298 this time last year) and a significant increase in State allocated funding. WIC served over 31,000 clients in 2010. This included over 35% of all pregnant women in Multnomah County. WIC strengthens the economy which leverages federal funds to pay for almost 78% of the program's costs. The end result is WIC brought in over \$12 million dollars to local grocery stores and, through the Farm Direct Nutrition Program (Farmer's Market), over \$70,000 to local farmers. WIC is one of the few health promotion programs the federal government has sponsored. It is estimated that for every \$1 spent on WIC over \$3 is saved in Medicaid expenses. Programs like Oral Health, Lead Screening, Head Start and others are realizing the tremendous access WIC provides to the community. Since it is a federal mandate that WIC provide referral services to other valuable community programs, for the individual client, WIC becomes the web that connects all the programs together for easy access – seamless service.

Program Description

The WIC Program's mandate is to provide food, nutrition education, growth monitoring and support services to our most vulnerable population – low income pregnant, breastfeeding women, infants and children up to five years of age. The potential for WIC's success is based on the premise that access to food is of primary concern for low-income families. With the availability of nutritious foods offered each month, families in need seek out the program. To receive the food vouchers all participants must be certified on the program which includes weighing and measuring every 6 months as well as hemoglobin screenings. Clients are counseled by registered dietitians and nutrition assistants on the current best practices for diet during pregnancy, lactation, infancy and early childhood based on the American Dietetic Association and the National WIC Association's recommendations. For high risk pregnancies, children with special needs and breastfeeding complications individual counseling is provided by registered dietitians. In between certifications, clients are required to attend additional nutrition education classes on specific topics relevant to their individual needs. Nutrition classes include infant and child nutrition, nutrition during pregnancy, breastfeeding, low-fat cooking, increasing fruits, vegetables and whole grains in the diet. In all, over 90 nutrition education classes are taught each month. Poor nutrition during the first three years can affect brain development resulting in lowered academic achievement, reduced immune function, greater incidence of obesity, diabetes, etc. Research demonstrates that families on WIC are in overall better health, have less dental related Medicaid costs, have less underweight infants and demonstrate a lower prevalence of anemia than low-income children not on WIC. Four and five-year-olds whose mothers participated in WIC during pregnancy have better vocabulary test scores than those that didn't receive WIC benefits. WIC positively influences the nutrient intakes of children, dramatically improves Healthy Eating index scores for the household, reduces the risk of child abuse or neglect and WIC participation is associated with increased use of preventative care and improved health status of children. This program offer relates to the Climate Action Plan for work that supports and promotes the purchase of locally grown, low carbon, sustainable foods purchased at farmer's markets, and as well as providing insight into the acute vulnerabilities faced by this population. CAP specific items include: 14-1, 15-4, 16-1.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average number of clients served each month	18,793	19,373	19,206	20,000
Outcome	% of mothers initiating breastfeeding on WIC	87.0%	89.0%	89.7%	91.0%
Outcome	Show rate for WIC nutrition education follow-up	70.0%	72.0%	66.0%	70.0%

Performance Measure - Description

Output: Average number of clients served each month measures the average number of clients receiving WIC food vouchers. Outcome: % of mothers who initiated breast feeding after delivery. Data Source - WIC TWIST system. Outcome: return for education required each six months to continue participation.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$924,532	\$2,412,524	\$912,771	\$2,552,138
Contracts	\$101,990	\$5,995	\$0	\$0
Materials & Supplies	\$40,811	\$47,072	\$74,781	\$26,500
Internal Services	\$419,652	\$378,875	\$262,084	\$559,339
Total GF/non-GF:	\$1,486,985	\$2,844,466	\$1,249,636	\$3,137,977
Program Total:	\$4,331,451		\$4,387,613	
Program FTE	3.53	32.61	6.25	34.10
Program Revenues				
Indirect for dep't Admin	\$169,148	\$0	\$187,501	\$0
Intergovernmental	\$0	\$2,844,466	\$0	\$3,137,977
Total Revenue:	\$169,148	\$2,844,466	\$187,501	\$3,137,977

Explanation of Revenues

Women, Infants and Children program's revenue is federal funds included in the intergovernmental revenue agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services. WIC is also funded with county general fund. The WIC Program has seen a significant increase in pregnant women requiring WIC services. County general funds assist the WIC Program in meeting the Federal/State funding requirement of scheduling new pregnant women within 10 days of application to the program.

WIC: \$2,916,178

WIC Breastfeeding/Peer Counselors grant: \$221,799

County general fund: \$1,249,636

Significant Program Changes

Last year this program was: #40018, Women, Infants and Children (WIC)

As a result of the number of clients enrolled in the MCHD WIC program and the addition of the Breastfeeding Peer Counseling grant, WIC has seen a net revenue increase of \$56,162, along with a net reduction in expenses allowing for a personnel increase of 4.21 FTE allowing the program to serve more clients.

Lead Agency: Health Department

Program Contact: THIELE Margaret

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The North Portland Health Center provides comprehensive, culturally appropriate primary care and enabling services to vulnerable citizens who are uninsured or underinsured and otherwise might not have access to healthcare.

Program Description

North Portland Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. North Portland Health Center serves a population of 70% who are below 100% of the Federal Poverty level, 25% are uninsured, 65% are Medicaid and 7% are Medicare. North Portland Health Center plays a significant role in providing safety net medical services to residents in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of annual client visits	17,026	18,593	17,604	18,858
Outcome	% of children who are up to date on immunizations at 35 months of age	61.0%	90.0%	61.0%	75.0%
Efficiency	Number of days for a new patient appointment	9	7	5	5
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	64.0%	80.0%	74.0%	80.0%

Performance Measure - Description

Output: Total number of client visits.

Outcome: % of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life.

Efficiency: # of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access health care services.

Quality: Client satisfaction survey question which asks if they would recommend this clinic to family/friends. Performance Measures Variance Explanation: # of children who are up to date on immunizations--current improvement efforts across Primary Care clinics is underway to improve rate of immunization % of patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

North Portland Health Clinic complies with the Bureau of Primary Health Care (BPHC) grant, JCAHO accreditations requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,875,177	\$0	\$2,844,953
Contracts	\$0	\$109,611	\$0	\$76,060
Materials & Supplies	\$0	\$141,060	\$0	\$179,083
Internal Services	\$204,138	\$906,159	\$99,197	\$763,981
Total GF/non-GF:	\$204,138	\$4,032,007	\$99,197	\$3,864,077
Program Total:	\$4,236,145		\$3,963,274	
Program FTE	0.00	27.60	0.00	27.80
Program Revenues				
Indirect for dep't Admin	\$240,004	\$0	\$230,888	\$0
Fees, Permits & Charges	\$4,000	\$124,244	\$4,000	\$119,246
Intergovernmental	\$0	\$3,907,763	\$0	\$3,744,831
Total Revenue:	\$244,004	\$4,032,007	\$234,888	\$3,864,077

Explanation of Revenues

North Portland Health Clinic is supported by federal BPHC grant, state family planning grant, state funds for maternal & child health services through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients. In addition, the program collects \$4,000 general fund income from property rental.

Medical fees: \$3,130,450

Federal Primary Care grant: \$639,728

State Family Planning: \$47,676

State Maternal & Child Health: \$46,253

County General Fund: \$99,197

Significant Program Changes

Last year this program was: #40019, North Portland Health Clinic

Less revenue is needed to support current operations of the North Portland Health Clinic because of reductions to building management, data processing services and distribution and postage. The debt service for the building was paid off, data processing was reduced through a more accurate counting of computers and projected distribution/postage cost were lower. There is a net increase of .20 FTE for clinic operations.

Lead Agency: Health Department

Program Contact: SAUM Robert E

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Northeast Health Center (NEHC), provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in NE Portland. The NE clinic was strategically placed to provide culturally competent care to a population that otherwise may not have access to medical care.

Program Description

Northeast Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. Northeast Health Center serves a racially diverse population of which 75% are below 100% of the Federal Poverty level, 25% are uninsured, 70% are Medicaid recipients and 4% are Medicare. Northeast Health Center plays a significant role in providing safety net medical services to residents in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of annual client visits	20,705	21,582	22,916	25,284
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	67.0%	90.0%	79.0%	85.0%
Efficiency	Number of days for a new patient appointment	6	6	6	5
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	50.0%	80.0%	56.0%	70.0%

Performance Measure - Description

Output: Total number of client visits. Outcome: % of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life. Efficiency: # of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access health care services. Quality: Client satisfaction survey question which asks if they would recommend this clinic to family/friends. Performance Measure variance # of children who are up to date on immunizations--current improvement efforts across Primary Care clinics is underway to improve rate of immunization % of patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

The NEHC complies with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations. The NEHC contracts with CARES Northwest at Legacy Emanuel Hospital to provide two days per week of medical assessment services for children suspected to be victims of child abuse.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$3,333,763	\$0	\$4,070,354
Contracts	\$0	\$191,377	\$0	\$141,526
Materials & Supplies	\$0	\$673,894	\$0	\$206,314
Internal Services	\$70,747	\$1,040,840	\$130,443	\$928,703
Total GF/non-GF:	\$70,747	\$5,239,874	\$130,443	\$5,346,897
Program Total:	\$5,310,621		\$5,477,340	
Program FTE	0.00	31.77	0.00	39.30
Program Revenues				
Indirect for dep't Admin	\$279,778	\$0	\$319,518	\$0
Fees, Permits & Charges	\$0	\$203,343	\$0	\$221,901
Intergovernmental	\$0	\$5,036,531	\$0	\$5,124,996
Total Revenue:	\$279,778	\$5,239,874	\$319,518	\$5,346,897

Explanation of Revenues

Northeast Health Clinic is supported by federal BPHC grant, state family planning grant, state funds for maternal & child health services through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Medical fees: \$4,560,732
Federal Primary Care grant: \$692,581
State Family Planning: \$47,476
State Maternal & Child Health: \$46,098
County General Fund: \$130,443

Significant Program Changes

Last year this program was: #40020, Northeast Health Clinic

The Northeast Health Clinic has a net increase of \$166,719 in revenue for FY2012. A new provider team was added to the clinic in FY2011 budget modification and additional provider productivity has increased medical visit revenue by \$672,864. Offsetting the additional revenue was the end of the ARRA grant funds for Capital improvement Project which reduced revenue and supplies expenditures by \$535,000. The increase in FTE is from the new provider team and changes in FTE between job classes to align with client services.

Lead Agency: Health Department

Program Contact: Marilyn Boss

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Westside Health Center (WSHC) and its outreach programs are the primary hub for Multnomah County's (MC) homeless, providing comprehensive medical, behavioral and addictions (A&D) case management, access to medications and social services. The WSHC outreach clinic at St. Francis Dining Hall engages and serves the most disenfranchised homeless.

Program Description

WSHC is the anchor of the Health Care for the Homeless Program. 65% of Westside Clients are homeless. WSHC serves the County's most medically complex clients, providing significant mental health and addictions care. Many clients have dual diagnoses, such as bipolar/schizophrenia, drug/alcohol abuse and serious medical conditions. Many have hepatitis C, MRSA or diabetes. Westside Health Center plays a key role in stopping the cycle of incarceration by providing healthcare access to over 200 chronically mentally ill clients from corrections. Services are provided in collaboration with community mental health, corrections, drug treatment and shelters to provide access to their neediest homeless clients. Case management includes coordination with housing providers to increase supportive housing units and works to meet the goals of the 10 yr. Plan to End Homelessness. Last year, WSHC and outreach programs helped 1,500 severely mentally ill clients access psychiatric medications, who may otherwise remain untreated on the streets, posing a potentially greater risk to the general population.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of client visits	23,103	26,573	21,604	26,248
Outcome	Patients will be screened for depression on an annual basis	32.0%	90.0%	75.0%	90.0%
Quality	Number of days for a new patient appointment	4	4	8	5
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	53.0%	80.0%	51.0%	70.0%

Performance Measure - Description

Performance Measure Variance Explanation: Number of client visits: There has been a provider vacancy which impacted access and decreased number of available appointments. % of patients who would strongly agree to recommend to friends and family: Clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

WSHC complies with the Bureau of Primary Health Care grant, JCAHO accreditations requirements and CareOregon contractual obligations. Federally Qualified Health Center (FQHC) designation requires: •Provision of comprehensive primary care and supportive care services. •Services be available to all regardless of ability to pay.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$3,907,121	\$0	\$3,809,951
Contracts	\$0	\$596,988	\$0	\$494,032
Materials & Supplies	\$0	\$724,616	\$59,496	\$155,345
Internal Services	\$295,789	\$802,998	\$238,075	\$757,095
Total GF/non-GF:	\$295,789	\$6,031,723	\$297,571	\$5,216,423
Program Total:	\$6,327,512		\$5,513,994	
Program FTE	0.00	36.30	0.00	35.50
Program Revenues				
Indirect for dep't Admin	\$324,130	\$0	\$311,735	\$0
Fees, Permits & Charges	\$0	\$84,408	\$0	\$69,488
Intergovernmental	\$0	\$5,947,315	\$0	\$5,146,935
Total Revenue:	\$324,130	\$6,031,723	\$311,735	\$5,216,423

Explanation of Revenues

Westside Health Clinic is supported by federal BPHC grant as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and to serve uninsured patients.

Medical fees: \$2,969,625

Federal Primary Care grant: \$1,085,148

Federal Primary Care Homeless grant: \$1,161,650

County general fund: \$297,571

Significant Program Changes

Last year this program was: #40021, Westside Health Clinic

Due to the completion of the ARRA: CIP grant and incremental adjustments to realign medical provider teams so that they are consistent within the department and responsive to the needs of the community they serve, the Westside Health Clinic is reduced by \$813,518 and 0.80 FTE.

Lead Agency: Health Department

Program Contact: COCKRELL Deborah S

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Mid-County Health Center (MCHC) serves clients in the poorest and most culturally diverse area of Multnomah County. MCHC provides vital health services for patients who, even if insured, would remain isolated from traditional forms of medical care because of where they live, the language they speak and their higher level of complex healthcare needs. With its Refugee Program and culturally competent staff, MCHC is an important health care safety net for thousands of uninsured and underinsured members of the community.

Program Description

MCHC provides culturally competent, comprehensive primary care, preventive health and enabling services such as transportation, translation, case management and health education which address the needs of the whole person. Care that addresses their beliefs and culture is more likely to succeed in improving and maintaining their health. MCHC is tightly linked with refugee resettlement agencies (i.e., SOAR, IRCO, Catholic Charities). About 80% of all clients are or were refugees (Russia, Somalia, Sudan, Latin America, Vietnam, etc.). More than 80% of the MCHC staff speak a second language, many were refugees themselves. Sixty-eight percent of clients have incomes at or below 100% of FPL, while 99.1% are at or below 200% of FPL. MCHC services are designed specifically to prevent people from needing more costly and often less appropriate care. The refugee population often receive no preventative care at home, leading to a disproportionately high rate of serious medical conditions (ie. diabetes, hypertension, heart disease, cancer). Most client families have three or more children; some 10 or 11 - often with serious health problems (ie. asthma, diabetes, poor nutrition, no dental care, posttraumatic stress, etc.) which impact their schooling and development. This program helps them with pediatric and pre-natal services as well as referrals. Many children receive their first complete set of vaccines at MCHC.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of annual client visits	36,914	47,956	45,594	47,418
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	53.0%	90.0%	59.0%	75.0%
Efficiency	Number of days for a new patient appointment	9	7	5	5
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	53.0%	80.0%	70.0%	80.0%

Performance Measure - Description

Performance Measure Variance Explanation: # of children who are up to date on immunizations--progress towards goal achieved current improvement efforts across Primary Care clinics is underway to improve rate of immunization % of patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

MCHC complies with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Federally Qualified Health Center (FQHC) designation requires: •Provision of comprehensive primary care and supportive care services. •Services be available to all regardless of ability to pay.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$7,094,942	\$0	\$7,340,001
Contracts	\$0	\$337,313	\$0	\$302,707
Materials & Supplies	\$0	\$380,722	\$0	\$553,169
Internal Services	\$80,398	\$1,891,908	\$178,326	\$1,767,327
Total GF/non-GF:	\$80,398	\$9,704,885	\$178,326	\$9,963,204
Program Total:	\$9,785,283		\$10,141,530	
Program FTE	0.00	73.20	0.00	70.50
Program Revenues				
Indirect for dep't Admin	\$577,105	\$0	\$595,321	\$0
Fees, Permits & Charges	\$0	\$258,488	\$0	\$0
Intergovernmental	\$0	\$9,446,397	\$0	\$9,963,204
Total Revenue:	\$577,105	\$9,704,885	\$595,321	\$9,963,204

Explanation of Revenues

Mid County Health Clinic is supported by federal BPHC grant, state family planning grant, state funds for maternal & child health services through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Medical fees: \$8,806,498

State Refugee Screening grant: \$487,255

Federal Primary Care grant: 544,344

State Maternal & Child Health grant: \$61,626

State Family Planning: \$63,481

County general fund: \$178,326

Significant Program Changes

Last year this program was: #40022, Mid County Health Clinic

Due to the realignment of resources necessary upon completion of the ARRA: IDS grant and additional grant funding to support refugee screening, the Mid-County Health clinic is increased by \$356,247. Because of incremental adjustments to realign medical provider teams so that they are consistent within the department and responsive to the needs of the community they serve, the Mid-County Health Clinic is reduced by 2.70 FTE and no services are reduced.

Lead Agency: Health Department

Program Contact: MORROW Marcia M

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The East County Health Center (EHC) provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in East Multnomah County. The clinic serves seasonal migrant workers, pregnant women, infants, children that reside in East Multnomah County who, even if insured, would remain isolated from traditional forms of medical care because of where they live, the language they speak and their higher level of complex healthcare needs.

Program Description

East County Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. East County Health Center serves a culturally diverse population (59% Latino) of which 80% who are below 100% of the Federal Poverty Level, 20% are uninsured, 75% are Medicaid and 3% are Medicare. East County Health Center plays a significant role in providing safety net medical services to residents in the community.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of annual client visits	31,581	41,735	38,808	42,905
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	70.0%	90.0%	75.0%	85.0%
Efficiency	Number of days for a new patient appointment	8	6	7	5
Quality	% of patients who would "strongly agree" to recommend clinic to friends/family	70.0%	80.0%	57.0%	70.0%

Performance Measure - Description

Output: Total number of clients served Outcome: Percentage of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life. Efficiency: Number of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access healthcare services. Performance Measure variance Explanation: # of children who are up to date on immunizations--Improvement efforts across Primary Care clinics are underway to improve rate of immunization % of patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation

The ECHC complies with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$5,789,673	\$0	\$5,964,572
Contracts	\$0	\$329,006	\$0	\$237,036
Materials & Supplies	\$0	\$251,988	\$67,673	\$257,260
Internal Services	\$90,002	\$1,717,676	\$39,905	\$1,766,497
Total GF/non-GF:	\$90,002	\$8,088,343	\$107,578	\$8,225,365
Program Total:	\$8,178,345		\$8,332,943	
Program FTE	0.00	57.65	0.00	57.40
Program Revenues				
Indirect for dep't Admin	\$480,977	\$0	\$491,715	\$0
Fees, Permits & Charges	\$0	\$238,548	\$0	\$231,204
Intergovernmental	\$0	\$7,849,795	\$0	\$7,994,161
Total Revenue:	\$480,977	\$8,088,343	\$491,715	\$8,225,365

Explanation of Revenues

East County Health Clinic is supported by federal BPHC grant, state family planning grant, state funds for maternal & child health services through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Medical fees: \$8,027,627

Federal Primary Care grant: \$71,646

State Maternal & Child Health grant: \$62,111

State Family Planning: \$63,981

County general fund: \$107,578

Significant Program Changes

Last year this program was: #40023, East County Health Clinic

Lead Agency: Health Department

Program Contact: Susan Kirchoff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The School-Based Health Center program provides access to comprehensive preventive, primary, and mental healthcare for Multnomah County school-aged youth to keep them healthy and ready to learn. Without this safety net many school aged youth would not receive necessary health care. The 13 School-Based and School-Linked sites provide critical points of access to health care regardless of insurance status. SBHC's contribute to learning readiness through optimizing the learning environment by linking health and education for student success in school and life. This work is achieved through partnerships with schools, families, healthcare providers and community agencies.

Program Description

The School-Based Health Center program operates 13 fully equipped medical clinics. Twelve clinics are located in schools and one clinic is school linked. This program assures access to care by providing service ties beyond regular school times, with multiple sites open during the summer and school breaks to ensure continuity of care. Staffing includes a Nurse Practitioner, Registered nurse, medical support staff and an office assistant. Services include chronic, acute and preventive healthcare; age appropriate reproductive health; exams, risk assessments, prescriptions, immunizations, fitness and nutrition education/counseling and referrals. This comprehensive approach enables early identification and intervention, thereby reducing risk behaviors. Program locations are geographically diverse and all MC school aged youth are eligible to receive services (attending other schools, drop-outs, homeless, detention). The program strives to ensure that basic physical and behavioral needs of youth are met to help them attend, participate and remain in school. Healthcare for school aged youth is a basic need.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of patients with three or more visits with a risk assessment in the last year	0.0%	75.0%	73.0%	75.0%
Outcome	% of patients with persistent asthma prescribed appropriate medications	0.0%	80.0%	82.0%	85.0%
Outcome	% of patients who would "strongly agree" to recommend to family and friends	0.0%	80.0%	68.0%	80.0%

Performance Measure - Description

New program measures were chosen for FY11 to better reflect work related to our patient centered medical home initiative (Building Better Care). Key areas of focus include:

- integration of effective methods for disease management,
- reduction in barriers to access to care
- services are organized to be "patient centered"

Conducting risk assessments leads to achieving the program goal of early identification and timely intervention for risk reduction and health promotion.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,251,701	\$2,394,765	\$1,400,409	\$2,257,099
Contracts	\$4,755	\$36,416	\$25,035	\$13,806
Materials & Supplies	\$45,693	\$583,270	\$81,830	\$422,431
Internal Services	\$565,970	\$323,152	\$240,696	\$636,932
Total GF/non-GF:	\$1,868,119	\$3,337,603	\$1,747,970	\$3,330,268
Program Total:	\$5,205,722		\$5,078,238	
Program FTE	10.51	25.25	14.03	20.95
Program Revenues				
Indirect for dep't Admin	\$179,584	\$0	\$199,020	\$0
Fees, Permits & Charges	\$0	\$194,358	\$0	\$217,148
Intergovernmental	\$0	\$3,141,610	\$0	\$3,113,120
Total Revenue:	\$179,584	\$3,335,968	\$199,020	\$3,330,268

Explanation of Revenues

School Based Health Centers are supported by federal BPHC grant, state family planning grant, State School Based Health Centers grant through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Medical fees: \$2,545,433
 State School Based Health Centers grant: \$492,000
 Primary Care grant: \$212,835
 State Family Planning grant: \$80,000
 County general fund: \$1,747,970

Significant Program Changes
 **Significantly Changed**

Last year this program was: #40024, School Based Health Centers

In FY11 the Lincoln Park site was moved to David Douglas. Portland Public Schools (PPS) is scheduled to close Marshall High School in June 2011 and the School Based Health Clinic located at Marshall will close as well. ICS is working with PPS to relocate the clinic to Franklin High School. Revenue, expenditures, and staff for Franklin SBHC are included in the FY12 budget.

Lead Agency: Health Department

Program Contact: NORMAN Kathy M

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Backfill State/Federal/Grant, Measure 5 Education

Executive Summary

The Adolescent Health Program implements community and school-based parent and youth services, teacher training, and policy development designed to address key health disparities among adolescents that include: teen pregnancy, educational attainment and other health concerns.

Program Description

Teen pregnancy impacts every racial/ethnic group and is one of the primary health indicators for a community. The overall teen pregnancy rate in Multnomah County is higher than the state's rate and when analyzed by race/ethnicity, is significantly higher among Latinas, American Indians, and African Americans when compared to the County as a whole. A recent study of drop out rates in Oregon showed that Multnomah County high schools have the worst graduation rate in the state with dropout rates ranging from 43% to 47%. Teen pregnancy is a factor contributing to dropout rates.

This program works to reduce teen pregnancy and delay the onset of sexual activity and other high risk adolescent behaviors that impact educational attainment. All program components stress prevention and use culturally specific, evidence based, population focused approaches. Component 1) Community Services: Based on the theoretical framework of positive youth development, the program utilizes two best practice models, "Parent-Child Connectedness" & "Lets Talk" to provide educational sessions that increase communication between youth, parents and other supportive adults within the community. While there will be a strong focus on teen pregnancy prevention, healthy relationships, and sexual health (including LGBTQ issues), other topic areas such as violence prevention, bullying, mental health, nutrition/physical activity may be included in programming depending on the community need. Component 2) Teacher Training: Due to ongoing budget deficits, Multnomah County middle schools have eliminated many health teachers and reassigned health education to other areas. The program will support school districts in providing evidence-based comprehensive sexuality education through implementing a teacher training course designed to build classroom teachers skills and abilities to teach sexuality education. Trained teachers will receive CEU credits, resource development and ongoing support for district to meet the Oregon statute on Human Sexuality Education. Component 3) Public Health Policy/Advocacy: The program will work in collaboration with school districts and community organizations to develop policies that strengthen sexual health education and address other prominent issues that are identified through participatory community engagement practices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of participants in educational sessions/training	0	0	0	1,200
Outcome	Percent of participants demonstrating increased knowledge	0.0%	0.0%	0.0%	80.0%
Quality	% of participants utilizing skills to increase parent to youth communication	0.0%	0.0%	0.0%	80.0%

Performance Measure - Description

✓ **Measure Changed**

The performance measures are designed to track efforts to reduce teen pregnancy and delay the onset of sexual activity, and other high risk adolescent behaviors that impact educational attainment. 1) Skill and capacity building will be measured through tracking the number of teachers, community members, and internal partners that successfully complete training and implement the curricula. 2) The percentage of program participants that demonstrate increased knowledge. 3) The percentage of program participants that plan to utilize information, skills, and abilities gained in the program to increase the connection between parents, youth and other supportive adults.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$78,345	\$628,785	\$241,583	\$20,442
Contracts	\$0	\$46,650	\$0	\$0
Materials & Supplies	\$655	\$5,016	\$26,122	\$703
Internal Services	\$0	\$144,292	\$54,465	\$1,914
Total GF/non-GF:	\$79,000	\$824,743	\$322,170	\$23,059
Program Total:	\$903,743		\$345,229	
Program FTE	1.00	7.62	3.00	0.06
Program Revenues				
Indirect for dep't Admin	\$49,044	\$0	\$1,381	\$0
Intergovernmental	\$0	\$824,743	\$0	\$23,059
Total Revenue:	\$49,044	\$824,743	\$1,381	\$23,059

Explanation of Revenues

Adolescent Health Promotion is supported by \$322,170 in county general fund. In FY2011, the program's adopted budget estimated that the federal Community Based Abstinence grant would be renewed. However, Multnomah County was not successful in a competitive grant application process. In addition the Northwest Health Foundation grant expired. For FY2012 the scope of the program was changed and the general fund partially backfills expired grant funds.

Significant Program Changes
 **Significantly Changed**

Last year this program was: #40025, Adolescent Health Promotion

Last year the program had a grant to address teen pregnancy prevention in Multnomah County middle schools and community organizations. The grant ended in September 2010. The program has changed the service model to continue supporting Multnomah County middle schools and community organizations through capacity building, training, targeted community interventions, resource and policy development at a lower cost. As a result of these changes, general fund revenue has increased by \$243,170 while grant support has decreased by \$824,743 and 5.62 FTE.

Lead Agency: Health Department

Program Contact: Susan Kirchoff

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

La Clinica de Buena Salud (The Clinic of Good Health), provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in the NE Portland Cully Neighborhood. La Clinica was strategically placed, in partnership with the local community, to provide culturally competent care to a population that otherwise may not have access to medical care.

Program Description

La Clinica provides culturally competent, comprehensive primary care, preventive health and enabling services such as transportation, translation, case management and health education which address the needs of the whole person. Eighty percent are at or below 100% Federal Poverty Level (FLP). La Clinica health and social services team includes: primary, preventive and urgent health care behavioral health services, case management and resource referral. Although La Clinica was initially intended to primarily serve the Latino community, the program has expanded and responded to the area's changing demographics which include culturally-specific services for Somali immigrants and refugees, and Russian speaking families in the Cully neighborhood and beyond. La Clinica is the County's anchor health care program for homeless children and families. This program supports many of the basic living needs priorities. The offer links closely with the School-aged Policy and Early Childhood Frameworks as well as the Health Equity Initiative. Of those receiving health services, 32% have no insurance. The program initiates consultation and coordination efforts with other providers to build cultural competency among other service providers and lead efforts to solve community problems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of annual client visits	0	6,823	0	0
Outcome	% of children who are up to date on immunizations at 35 months of age	0.0%	90.0%	0.0%	0.0%
Efficiency	Number of days for a new patient appointment	0	4	0	0
Quality	% of Patients who would "strongly agree" to recommend clinic to friends/family	0.0%	80.0%	0.0%	0.0%

Performance Measure - Description

Output: Total number of client visits Outcome: % of children who are immunized by 35 months: Immunizations are vitally important in preventing infectious diseases, many of which can occur in the first year of life. Efficiency: # of days for new patient appointment: Measures effectiveness of timely availability for underserved Multnomah County residents to access health care services. Quality: Client satisfaction survey question which asks if they would recommend this clinic to family/friends.

Performance Measure variance Explanation: # of children who are up to date on immunizations--Improvement efforts across Primary Care clinics are underway to improve rate of immunization % of Patients who would strongly agree--clinic focus group formed to address specific identified issues.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,200,301	\$0	\$1,155,227
Contracts	\$0	\$61,146	\$0	\$37,167
Materials & Supplies	\$0	\$75,099	\$0	\$91,529
Internal Services	\$80,982	\$302,626	\$99,408	\$320,978
Total GF/non-GF:	\$80,982	\$1,639,172	\$99,408	\$1,604,901
Program Total:	\$1,720,154		\$1,704,309	
Program FTE	0.00	11.40	0.00	10.90
Program Revenues				
Indirect for dep't Admin	\$97,475	\$0	\$95,897	\$0
Fees, Permits & Charges	\$0	\$60,700	\$0	\$46,736
Intergovernmental	\$0	\$1,578,472	\$0	\$1,558,165
Total Revenue:	\$97,475	\$1,639,172	\$95,897	\$1,604,901

Explanation of Revenues

La Clinica de la Buena Salud is supported by federal BPHC grant, state Family Planning grant, state funds for maternal & child health services through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Medical fees: \$1,194,688
 Federal Primary Care grant: \$116,681
 Federal Primary Care/Homeless grant: \$256,414
 State Maternal & Child Health grant: \$18,284
 State Family Planning: \$18,834
 County general fund: \$99,408

Significant Program Changes

Last year this program was: #40026, La Clinica de la Buena Salud

Lead Agency: Health Department

Program Contact: WILEY Lynne

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Rockwood Health Center provides comprehensive primary care and behavioral health services to the diverse, poor, underserved residents in the East County Rockwood area. The Rockwood clinic was strategically placed to provide culturally competent care to a population that otherwise may not have access to medical care.

Program Description

Rockwood Health Center primary care services are designed to be a patient centered medical home. This includes reducing barriers to access, integration of behavioral health services, providing continuity and coordination of services and collaboration with community partners. Culturally competent primary care services are provided which include, treatment of acute and chronic illnesses, behavioral health, family planning, prenatal and preventive services (well child, immunizations). Ancillary support services are operationally integrated and include pharmacy and lab. Enabling services include Medicaid eligibility screening, medical interpretation, transportation, case management and health education. Rockwood Health Center plays a significant role in providing safety net medical services to residents in the community. Forty percent of the over 40,000 residents earn less than 200% of the federal poverty level and 20-30% are uninsured. From 2000 to 2007, the number of persons of color in Rockwood increased by 54% (the countywide increase was 27%). Furthermore, 62% of the 7,000 plus Rockwood residents living below 100% of the federal poverty level are persons of color (which is 20% higher than the countywide average) and five of the area's eight census tracts are designated as medically underserved populations in recognition of access issues residents faced.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of new clients served	0	4,400	3,180	3,640
Outcome	Percentage of children who are up to date on immunizations at 35 months of age	0	90	60	85
Quality	% "strongly agree" they would recommend this clinic to friends and family	0.0%	80.0%	64.0%	80.0%

Performance Measure - Description

Output: # of new clients served--measures success in serving residents not previously receiving services from MCHD (source: EPIC system report).

Outcome: Percentage of children who are up to date on immunizations (source: state immunization data).

Quality: % strongly agree they would recommend this clinic to friends and family (source: quarterly patient satisfaction survey).

Legal/Contractual Obligation

The Rockwood Health Center will comply with the Bureau of Primary Health Care (BPHC) grant, state Family Planning agency grant, Joint Commission Accreditation requirements, CLIA (Laboratory accreditation) requirements and CareOregon contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$179,349	\$1,543,919	\$0	\$2,381,376
Contracts	\$20,651	\$129,349	\$0	\$59,635
Materials & Supplies	\$22,897	\$96,939	\$0	\$156,735
Internal Services	\$0	\$380,113	\$0	\$562,379
Total GF/non-GF:	\$222,897	\$2,150,320	\$0	\$3,160,125
Program Total:	\$2,373,217		\$3,160,125	
Program FTE	3.00	14.85	0.00	23.30
Program Revenues				
Indirect for dep't Admin	\$127,870	\$0	\$183,013	\$0
Fees, Permits & Charges	\$0	\$131,160	\$0	\$56,678
Intergovernmental	\$0	\$2,019,160	\$0	\$3,103,447
Total Revenue:	\$127,870	\$2,150,320	\$183,013	\$3,160,125

Explanation of Revenues

Rockwood Health Clinic is supported by federal BPHC grant, state family planning grant, state funds for maternal & child health services through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, as well as enhanced Medicaid/Medicare fee revenue. County General Fund is used as local in-kind to obtain and keep Primary Care and Family Planning grants and to serve uninsured patients.

Medical fees: \$2,146,639
Federal Primary Care grant: \$226,5691
State Maternal & Child Health grant: \$92,054
State Family Planning: \$94,822
County general fund: \$155,219

Significant Program Changes

Last year this program was: #40029A, Rockwood Health Clinic
Last year this program was also 40029B - Rockwood Health Clinic Scaled Offer

Lead Agency: Health Department

Program Contact: ABDELLATIF Vanetta M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Clinical Directors ensure that MDs, NPs, PAs, RNs, and LPNs have the necessary training, skills and knowledge to practice competently; patient care adheres to all pertaining regulations; clinical quality improvement (QI) initiatives are effective and appropriate for the communities we serve; and patient care is safe, cost effective, and based on proven best practices.

Program Description

Medical services:

1. Oversees initiatives to improve quality, safety, cost effectiveness, and access; develops and implements patient care guidelines, policies, procedures.
2. Recruits, hires, credentials and monitors provider performance; oversees in-house nursing and medical educational programs.
3. Sets and monitors provider and nursing productivity goals.
4. Investigates and remedies untoward clinical incidents and errors.
5. Ensures that patient care meets all rules, regulations and standards set forth by regulatory agencies, contractors, grantors and accrediting agencies.
6. Ensures that administrative practices are consistent with quality patient care.

Directors are accountable for legal conformance, quality and safety of patient care, need-based and scientifically justified service design, and efficient use of public funds.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome	% of Providers meeting productivity goals	87.0%	95.0%	90.0%	95.0%
Quality	Maintain compliance with regulatory and licensing standards/boards	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Legal/Contractual Obligation

Oregon State Board of Nurses, Oregon State Board of Medical Examiners, Medicaid and Medicare rules and regulations, Joint Commission on Accreditation of Healthcare Organizations, stipulations of multiple federal and state grants, CareOregon contract, Central City Concern contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$883,839	\$0	\$652,679	\$103,161
Contracts	\$37,000	\$0	\$15,096	\$0
Materials & Supplies	\$113,188	\$0	\$77,325	\$7,500
Internal Services	\$63,643	\$0	\$37,782	\$7,571
Total GF/non-GF:	\$1,097,670	\$0	\$782,882	\$118,232
Program Total:	\$1,097,670		\$901,114	
Program FTE	4.70	0.00	3.70	0.00
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$5,463	\$0
Intergovernmental	\$0	\$0	\$0	\$118,232
Total Revenue:	\$0	\$0	\$5,463	\$118,232

Explanation of Revenues

Medical Directors (Physician, Nurse Practitioner and Nursing) is primarily funded with county general fund. Additionally the Department has been awarded a research grant from the Kaiser Foundation for participating in research project for cardiovascular disease risk factors among diabetic patients in federally qualified health centers.

Kaiser Foundation: \$91,232
County General Fund: \$782,882

Significant Program Changes

Last year this program was: #40030, Medical Directors (Physician, Nurse Practitioner and Nursing)

In order to better reflect where services are actually delivered, adjustments were made to several positions to move them into the health clinics where they serve. As a result of this change, there is a decrease of \$223,556 and 1.00 FTE.

Program # 40031 - Pharmacy

Version 2/18/2011 s

Lead Agency: Health Department

Program Contact: ABDELLATIF Vanetta M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Pharmacy provides essential clinical support to health delivery and emergency preparedness programs in the Health Department.

Program Description

Pharmacy Services utilizes various contracts to procure medication for dispensing to Health Department clients. Medications are dispensed to uninsured clients including high numbers of mentally ill, clients of public health programs such as the Sexually Transmitted Disease Prevention and the Tuberculosis Clinics as well as youth in School Based Health Clinics. The program bills third parties, assists clients in obtaining low-cost/free drugs from manufacturers, and provides staff consultation and patient education regarding medications. Pharmacy Services provides essential support to the health delivery and emergency preparedness programs within the Health Department; and assists in the treatment and monitoring of clients receiving health care in Health Department facilities and programs. Uninsured, public health programs (TB, STD, CD) and School Based Health clients comprise close to 40% of the total work of the program.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Prescriptions Filled	325,803	370,000	368,000	401,000
Outcome	Average prescription cost	31	32	33	35

Performance Measure - Description

The prescription volume reflects staffing needs, materials and supplies, expenditures and revenue. The average prescription cost reflects prescription volume, expenditures, staffing, materials and supplies but not revenue.

Legal/Contractual Obligation

Various grants require a provision for pharmacy services. State mandated public health services are provided.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$94,556	\$4,357,334	\$0	\$4,624,364
Contracts	\$0	\$251,000	\$0	\$220,305
Materials & Supplies	\$558,612	\$6,445,174	\$291,501	\$7,070,723
Internal Services	\$47,022	\$1,212,795	\$141,052	\$1,291,608
Capital Outlay	\$0	\$100,425	\$0	\$0
Total GF/non-GF:	\$700,190	\$12,366,728	\$432,553	\$13,207,000
Program Total:	\$13,066,918		\$13,639,553	
Program FTE	1.35	38.30	0.00	42.75
Program Revenues				
Indirect for dep't Admin	\$708,709	\$0	\$789,150	\$0
Fees, Permits & Charges	\$0	\$485,000	\$0	\$780,000
Intergovernmental	\$0	\$11,881,728	\$0	\$12,427,000
Total Revenue:	\$708,709	\$12,366,728	\$789,150	\$13,207,000

Explanation of Revenues

Pharmacy is funded through prescription fees and revenue from pharmacy patient assistance programs. General fund is used to pay for services to the uninsured clients served by the Health Department as well as deliver mandated public health services.

Third Party Fees: \$12,307,000
Patient Fees: \$375,000
Patient Assistance Programs: \$395,000
County general fund: \$553,140

Significant Program Changes

Last year this program was: #40031, Pharmacy

Pharmacy has experienced consistent increases in prescription volume for several years. In order to respond to the increased demand due to more patient visits and the new Rockwood Health Center, Pharmacy has increased by \$572,635 and 3.10 FTE.

Lead Agency: Health Department

Program Contact: ABDELLATIF Vanetta M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Lab, X-ray, and Health Information Management provide essential clinical support to health delivery and emergency preparedness programs in the Health Department. These programs provide service support to delivery of care to clients of Health Department services including Primary Care, School Based Health Clinics, Disease Prevention Clinics, Dental and Corrections Health. A large percentage of uninsured clients are experiencing homelessness, mental illness and/or are women and children.

Program Description

Laboratory: Test clinical and environmental specimens, manage contracts, prepare for bio-terrorism and emergencies and surveillance of emerging infections. X-ray: Maintain diagnostic imaging and film archives. Health Information Management: Manage medical records systems to ensure comprehensive clinical documentation and compliance with all applicable licensing, regulatory and accreditation standards. Also fulfills role of Health Department's Privacy Official as required by HIPAA. The Clinical Infrastructure Services Group provides essential support to the health delivery and emergency preparedness programs within the Health Department. Laboratory and X-ray assist in the diagnosis, treatment, and monitoring of clients receiving health care in Health Department facilities. Health Information Management ensures proper documentation of health care services and provides direction, monitoring and reporting of federally required HIPAA compliance activities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of records requests completed	0	10,500	11,000	9,700
Outcome	X-rays taken	5,800	6,400	6,300	6,600
Outcome	Number of laboratory specimens handled	222,000	250,000	250,000	275,000
Quality	Lab proficiency/competency levels through internal and external testing program	95.0%	95.0%	95.0%	95.0%

Performance Measure - Description

New measures (began FY10/11) are the number of records requests completed, and lab proficiency/competency level through internal and external testing programs.

Legal/Contractual Obligation

Federal and state mandates require maintenance of medical records. HIPAA and state confidentiality and privacy laws require adherence to standards. Various grants require provisions of laboratory and X-ray services. The EMR and Practice Management contractual obligations will be as per the contractual agreement between Multnomah County Health Department (MCHD) and OCHIN. Multnomah County Health Department is the client receiving services from OCHIN in this agreement.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,335,251	\$0	\$2,494,844	\$0
Contracts	\$18,729	\$0	\$10,750	\$0
Materials & Supplies	\$75,140	\$0	\$74,685	\$0
Internal Services	\$366,248	\$0	\$364,043	\$0
Total GF/non-GF:	\$2,795,368	\$0	\$2,944,322	\$0
Program Total:	\$2,795,368		\$2,944,322	
Program FTE	26.10	0.00	26.90	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Revenue for laboratory and X-ray services are included in medical visit revenue. It is a reflection of medical visits and payor mix. General fund is used to pay for services to the uninsured clients served by the Health Department as well as deliver mandated public health services.

Significant Program Changes

Last year this program was: #40032, Lab, X-Ray and Medical Records

In addition to incremental adjustments to existing positions, the Lab, X-Ray and Medical Records operating level is determined by patient demand. Due to increased patient visits at the Rockwood Health Clinic, this program has increased by \$148,954 and 0.80 FTE.

Lead Agency: Health Department

Program Contact: OLBRICH Pamela W

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Primary Care and Dental Access and Referral (PCARD) Program is the gateway for new patients appointed into Multnomah County Health Department's (MCHD) Primary Care and Dental System, and for established uninsured patients referred into community specialty care.

MCHD Information and Referral and Languages Services provide written translation, oral and sign language interpretation throughout the department's programs and services.

Program Description

PCARD is the point of entry for scheduling new clients for both the Primary Care and dental clinics. PCARD also facilitates access to specialty referrals and charity care for uninsured patients in collaboration with Project Access. PCARD provides appointments and referrals in collaboration with County and other community organizations, ensuring consistent patient information and tracking. PCARD also provides information and referral for MCHD medical, dental and social services and key community service partners.

MCHD Language Services provides interpretation in over 50 languages and sign language for all MCHD services and programs and for established patients who access specialty care in the community. Comprehensive written translation for clinical and non-clinical programs and services is also provided. MCHD Language Services is the central coordinator for thousands of patient/client interpretation requests and translations each year for multiple programs/services. This key service ensures that patients and clients through the department's Refugee and Screening Program, and those who have Limited English Proficiency, receive culturally competent interpretation.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of new patients who receive appointments	11,070	13,000	9,625	11,500
Outcome	# of uninsured patients who receive specialty care	2,100	2,350	1,250	1,250

Performance Measure - Description

Output: Number of new patients who receive a new patient appointment (medical and dental).

Outcome: Number of uninsured patients who receive specialty care referral--measures the success of efforts to connect uninsured clients to community charity care.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$863,115	\$0	\$910,142	\$0
Contracts	\$56,610	\$99,880	\$90,989	\$23,848
Materials & Supplies	\$23,500	\$0	\$0	\$22,828
Internal Services	\$104,676	\$8,120	\$42,700	\$68,324
Total GF/non-GF:	\$1,047,901	\$108,000	\$1,043,831	\$115,000
Program Total:	\$1,155,901		\$1,158,831	
Program FTE	11.00	0.00	11.00	0.00
Program Revenues				
Indirect for dep't Admin	\$6,422	\$0	\$6,871	\$0
Intergovernmental	\$0	\$108,000	\$0	\$115,000
Total Revenue:	\$6,422	\$108,000	\$6,871	\$115,000

Explanation of Revenues

Primary Care and Dental Access and Referral is primarily funded with county general fund and is also supported with revenue from the Bureau of Primary Health Care.

Federal Primary Care grant: \$115,000
County general fund: \$1,043,831

Significant Program Changes

Last year this program was: #40033, Primary Care and Dental Access and Referral

Lead Agency: Health Department

Program Contact: ABDELLATIF Vanetta M

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Clinical Infrastructure (Quality and Support) Program provides pivotal oversight by managing the Bureau of Primary Health Care (BPHC) grant, developing and implementing fiscal accountability programs and access to health care, initiating and sustaining clinical and administrative quality and safety activities and improvements, and coordinating adherence to healthcare standards and regulations.

Program Description

This program supports services within the project scope of the BPHC grant, which has continued to increase since our initial award in 1977. The funding is significant and facilitates the mission of increasing access to needed health services to the County's most vulnerable. BPHC funding requires strict adherence to federal laws mandating which services must be provided as a Federally Qualified Health Center (FQHC) which results in additional Medicaid revenue for Oregon Health Plan clients. This funding requires quality services, performance audits and responsiveness to new methods of delivering safe and quality care. Infrastructure and support assures that these efforts are maintained at acceptable thresholds. This program supports the ongoing delivery of Primary Care, Homeless, Dental and School Based Health clinical services through the following activities: Management of all aspects of the BPHC grant, including adherence to all federal program requirements. Review, audit and maintain standards of clinical quality and safety as required to maintain Joint Commission (JCAHO) accreditation, which the BPHC strongly supports. Emphasis on use of data and provision of evidence-based care to increase performance outcomes. Provision of financial analysis, monitoring and revenue development for revenue generating program areas. Development and implementation of systems and processes to streamline service delivery, maintain quality and safety, and increase customer satisfaction. This program measures clinical standards/outcomes, quality, safety and fiscal accountability with other similar health delivery systems. The BPHC and JCAHO are our primary external benchmarking organizations relative to performance indicators. Program includes work with the Community Health Council, client feedback results, and collaborations with other health care delivery systems.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome	Maintain compliance with Joint Commission standards	0.0%	100.0%	0.0%	0.0%
Outcome	Percentage of grants renewed	0.0%	100.0%	0.0%	0.0%

Performance Measure - Description

1. Bureau of Primary Health Care Performance Reviews results and monthly audits in key performance areas. 2. National benchmark of 90% compliance is required to meet standards/rules governing quality and safety, per Bureau of Primary Health Care (BPHC) Accreditation Initiative. Ongoing targeted compliance audits focus mainly on areas identified as needing improvement. Annual Periodic Performance Review assesses the entire program.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$170,820	\$1,693,025	\$269,441	\$1,596,538
Contracts	\$165,369	\$150,131	\$500	\$119,650
Materials & Supplies	\$2,000	\$142,680	\$8,212	\$88,872
Internal Services	\$0	\$245,341	\$58,873	\$187,440
Total GF/non-GF:	\$338,189	\$2,231,177	\$337,026	\$1,992,500
Program Total:	\$2,569,366		\$2,329,526	
Program FTE	1.90	14.55	2.80	14.90
Program Revenues				
Indirect for dep't Admin	\$132,679	\$0	\$113,027	\$0
Intergovernmental	\$0	\$1,161,177	\$0	\$1,105,000
Other / Miscellaneous	\$0	\$1,070,000	\$0	\$887,500
Total Revenue:	\$132,679	\$2,231,177	\$113,027	\$1,992,500

Explanation of Revenues

Quality Assurance and Quality Improvement activities are funded primarily from the federal Bureau of Primary Care with additional funding provided by CareOregon based upon eligibility criteria and quality outcome measures described in the CareOregon Medical Home Payment Model.

Federal Primary Care grant: \$1,105,000

CareOregon: \$887,500

County general fund: \$337,026

Significant Program Changes

Last year this program was: #40034, Quality Assurance

Due to one-time only expenses in FY 2011, such as the Corrections Health cost benefit analysis and JHACO accreditation, Quality Assurance is decreased by \$239,840. Additionally, in order to align staff with the program areas that they serve Quality Assurance is increased by 1.25 FTE.

Lead Agency: Health Department

Program Contact: JOHNSON Sandy A

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Health Assessment, Planning and Evaluation informs and supports health program and policy decisions through providing research, evaluation, program and fund development services. Health Assessment, Planning and Evaluation identifies health issues and concerns within the county, provides leadership for department-wide strategic planning, procurement of grant funds, and the development and evaluation of evidence-based programs. Evaluation efforts are aimed at examining the effectiveness of programs and initiatives and identifying opportunities for community health improvement.

Program Description

Health Planning and Evaluation provides support through three program areas: Health Assessment and Evaluation (HAE), Program Design and Evaluation Services (PDES), and Grant Development. HAE provides data analysis and evaluation support for program planning and quality improvement efforts across the Health Department, reports on the health status of Multnomah County residents, and provides data support for Grant Development efforts. HAE supports county-wide efforts to achieve health equity and social justice through monitoring and disseminating reports documenting health inequities and conducting health impact assessments. PDES provides evaluation support to county and state programs, initiates and conducts applied research studies to improve community health, shape public policy, and reduce health disparities. PDES designs public health interventions by identifying and applying best practices and generates knowledge about promising new approaches through research and evaluation. Grant Development identifies and tracks public and private sector funding opportunities, develops grant proposals and budgets, and provides technical assistance to Health Department staff and community partners in program planning, proposal writing, and grant management. Over \$33 million was procured to address health issues in FY2009-10.

Health Planning and Evaluation projects address key areas including tobacco control, obesity, early childhood, school-aged policy, homelessness, poverty, and emergency preparedness. Examples include evaluation of the Healthy Birth Initiative, the Communities Putting Prevention to Work program, and of smoke-free multi-unit housing policies. Grant Development has secured program funds to support early childhood, adolescent health, public health infrastructure, and clinical services. Health Planning and Evaluation programs identify health priorities and direct resources toward improving health. The investment of \$1.4 million in general funds results in over \$23 million in returns from foundation, state and federal grants, and contracts. HAE analyses and reports inform Health Department program planning and improvement and keep communities apprised of health issues of importance.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of requests for data analysis (1)	700	700	600	600
Outcome	Number of grant proposals written (2)	31	50	35	37
Output	Number of reports and presentations disseminated	47	55	58	60
Outcome	Dollar amount (in millions) of grants funded (3)	33	22	23	24

Performance Measure - Description

- 1) Includes HAE planned projects and ad hoc requests.
- 2) Includes Grant Development and PDES proposals. The CYP of 50 was too high; a tighter funding environment reduced CYP.
- 3) Includes HAE and PDES reports and articles.
- 4) Total grant awards in \$millions. FY09-10 actuals reflect American Reinvestment and Recovery Act funding.

Legal/Contractual Obligation

Program Design and Evaluation Services (PDES) is primarily grant funded and program continuation is required by grant and contractual obligations.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,252,478	\$1,156,210	\$1,156,667	\$892,352
Contracts	\$21,200	\$293,423	\$0	\$290,444
Materials & Supplies	\$27,696	\$73,725	\$35,638	\$79,117
Internal Services	\$135,136	\$129,846	\$155,195	\$114,204
Total GF/non-GF:	\$1,436,510	\$1,653,204	\$1,347,500	\$1,376,117
Program Total:	\$3,089,714		\$2,723,617	
Program FTE	11.35	10.07	10.50	8.13
Program Revenues				
Indirect for dep't Admin	\$98,333	\$0	\$82,403	\$0
Intergovernmental	\$0	\$1,575,722	\$0	\$1,079,800
Other / Miscellaneous	\$0	\$77,482	\$0	\$296,317
Total Revenue:	\$98,333	\$1,653,204	\$82,403	\$1,376,117

Explanation of Revenues

Health Assessment, Planning and Evaluation is funded by county general fund and from grants through the state Local Public Health Agency award and from other jurisdictions and organizations for evaluation and educational services provided by the Program Design and Evaluation Services (PDES) unit.

State Local Public Health Agency grant: \$406,800
State of Alaska Tobacco grant: \$600,000
State of Washington Tobacco grant: \$50,000
Mercy Corps: \$92,061
Seattle/King County Washington: \$79,256
County general fund: \$558,161
County general fund indirect: \$789,339

Significant Program Changes

Last year this program was: #40035, Health Assessment, Planning and Evaluation

Several of the grant-funded evaluation projects the Program Design and Evaluation Services (PDES) team is working on will be completed by the end of FY 2011, resulting in a reduction of \$404,097 and 2.02 FTE. The work that the Health Assessment, Planning and Evaluation team does is highly respected in the local and regional health community, and future contracts are likely.

In addition to the changes in PDES, a Grants Development position was moved to Integrated Clinical Services resulting in a decrease of 1.00 FTE.

Lead Agency: Health Department

Program Contact: LEE Kate

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

The Community Health Council (CHC) is a mandated community-based planning body that facilitates community involvement in quality assurance, public policy advocacy, and management accountability for the Health Department. CHC provides oversight of community health center services which include primary care, dental, early childhood services, nursing, school-based health, lab, pharmacy and radiology. The Council is comprised of a minimum 51% consumer – majority membership to ensure that health center users have a voice in the decision making process.

The 13 Coalition of Community Health Clinics (CCHC) are community based clinics that have a pivotal role in serving individuals who are under or uninsured in Multnomah County. The Health Department's indemnification program screens volunteer health care professionals for CCHC.

Program Description

The CHC offers an entry point for residents to give input about how the County can better meet the health needs of the community. The CHC has a critical role in assuring access to health care for our most vulnerable residents; it serves as the governing board required by the Federal Bureau of Primary Health Care to provide oversight of policies and programs within the scope of the Primary Care Grant. The 13 member Coalition of Community Health Clinics (CCHC) are community-based clinics uniquely able to respond to changing demographics and offer culturally appropriate care while fulfilling their mission of improving and providing health care to the county's most vulnerable populations. The Coalition clinics provide free or low-cost health care to uninsured people. The Council plays a critical role in assuring access to health care for our most vulnerable residents and by serving as the governing board required by the Federal Bureau of Primary Health Care to provide oversight of policies and programs within the scope of the Primary Care Grant. At minimum, 51% of Council Members are county residents who use the Health Department's clinical services. Participation on the Council allows them to better understand and influence how the County system works. Through effective partnerships, the County has leveraged millions of dollars of local, state, and federal revenue, increasing access to services for vulnerable populations through funding of the Community Health Council. County funding of the Coalition of Community Health Clinics' infrastructure fuels the engine that leverages community health resources: \$325,000 estimated in 2009. The Health Department's indemnification program for volunteer health care professionals leveraged an estimated 15,675 total volunteer hours with an estimated dollar value of \$560,000 in 2009–2010. The County's support of the coalition infrastructure and the Health Department's indemnification program assures access to critical health care for many who would otherwise be without care.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of volunteer hours	15,575	16,500	16,500	16,700
Outcome	Percentage of consumers involved	64.0%	63.0%	64.0%	64.0%

Performance Measure - Description

Number of volunteer hours includes volunteer hours at the 13 Coalition Clinics for licensed health care professionals that utilize the indemnification program as well as Community Health Council participation at meetings and community events. Percentage of consumers involved includes patient advisory boards represented through the CCHC and consumers represented on the CHC. Number of uninsured patients seen include an Health Department estimate of 23,654 at the health centers and 95,579 visits of uninsured patients through the CCHC. Number of meetings held, includes participation on patient advisory boards for Coalition clinics, CHC executive committee meetings and monthly CHC meetings.

Legal/Contractual Obligation

The CHC is federally mandated by the Bureau of Primary Health Care. The CHC's role as the Citizen Budget Advisory Committee is mandated by County Charter.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$98,007	\$0	\$114,163	\$0
Contracts	\$106,060	\$0	\$106,060	\$0
Materials & Supplies	\$7,380	\$0	\$6,645	\$0
Internal Services	\$12,253	\$0	\$12,724	\$0
Total GF/non-GF:	\$223,700	\$0	\$239,592	\$0
Program Total:	\$223,700		\$239,592	
Program FTE	1.10	0.00	1.30	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Community Health Council and Civic Governance is funded by county general fund, \$239,592.

Significant Program Changes

Last year this program was: #40036, Community Health Council and Civic Governance

An incremental adjustment was made to an existing position, resulting in an increase of 0.20 FTE and \$15,892.

Lead Agency: Health Department

Program Contact: WICKHAM Lila A

Program Offer Type: Existing Operating

Related Programs: 40007, 40008, 40015

Program Characteristics: Climate Action Plan

Executive Summary

Supports community housing interventions and development of environmental health policy recommendations that reduce health disparities exacerbated by negative and disparate exposure to environmental, social and economic factors. The housing program's focus on vulnerable families living in substandard housing to reduce: asthma triggers, exposure to household mold, toxins, vectors and lead paint through family/home assessments and housing inspections. The program addresses emerging environmental health issues. Strategies include education, advocacy, policy analysis, information & referral, and community organizing to build community capacity. Focus areas include health impacts of global climate change, toxic exposures, indoor air quality, transportation, bedbugs, and the built environment. The program will pilot the integration and analysis of the health equity lens in the policy analysis process. The emerging public concern and associated social and economic impacts of bedbug infestations call out for a response coordinated through public health.

Program Description

The program supports the root causes of health disparities through chronic disease prevention by improving the health and livability of the home and addressing environmentally related health concerns. Healthy Home Priorities: 1) Provide home based environmental and medical assessment/interventions for high risk asthmatic children; 2) Consult with medical providers; 3) Create partnerships between landlords and tenants; 4) Provide environmental assessments and interventions for children and families whose health is impacted by their home environment; 5) Address substandard housing complaints in unincorporated areas and 6) Provide home environmental assessments for sick children and improve housing conditions. Housing Education Priorities: 1) Conduct community-based training related to mold, indoor air quality, hazards, toxins and safety; 2) Integrate environmental health risk reduction with other MCHD initiatives. The Healthy Homes asthma intervention has been shown to improve asthma control resulting in reduced emergency department visits and improved conditions of home environment. Environmental Health Education: 1) Conduct education and outreach related to global climate change, toxics exposure, indoor air quality, bedbugs and the built environment; 2) Provide environmental health education related to housing, diseases transmitted from animals to humans (vector borne disease), and food borne illness. Environmental Health Policy Analysis: 1) Coordinate implementation of the Climate Action Plan (CAP) action items; 2) Participate in the CAP revision steering committee; 3) Integrate environmental health risk reduction with other Health Departments and County-wide initiatives; 4) Work in collaboration with County Commissioners, Health Department leadership and State officials to address bedbugs as an emerging issue. Environmental Health Advocacy: 1) Participate in committees that address health disparities and environmental justice; 2) Provide remediation services related to health and housing; 3) Coordinate stakeholder work groups to provide recommendations on emerging toxic-free policies. This program offer relates to the Climate Action Plan for its overall coordination of implementation of the CAP within MCHD, and specifically for items 14-1, 14-2, 5-7, and for technical expertise and coordination on 17-1, 17-2, and 17-3 related to a CDC State grant on conducting public health hazard vulnerability assessments with priority climate change indicators.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of families receiving environmental home inspection from any HH programs	0	180	200	225
Outcome	Emergency Dept & hospitalization costs averted	124,214	149,056	149,056	161,874
Outcome	Dollars leveraged	587,666	444,773	491,664	573,696
Output	Community Coalition recommendations adopted related to Bedbug interventions	0	0	0	12

Performance Measure - Description

✓ **Measure Changed**

Output: total # of homes receiving home environmental assessments through the Healthy Homes, AIR and CAIR programs has shifted between programs and increased with the advent of CAIR. Outcome: Savings are estimated from ER and hospitalization data and costs averted. Outcome: Measures include the total sum of dollars leveraged in housing program grants by MCEH and revenue acquired through Targeted Case Management billing. Output: # of recommendations developed & adopted by Bedbug Community Coalition.

Legal/Contractual Obligation

Some activities under this program offer are subject to contractual obligations under the HUD Healthy Homes Demonstration Grant #ORRLHH029-09, the DMAP Healthy Homes State Health Plan Amendment and the PHB CAIR contract.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$438,773	\$211,446	\$492,720	\$340,149
Contracts	\$7,450	\$149,520	\$78,400	\$108,217
Materials & Supplies	\$33,978	\$60,328	\$34,647	\$107,313
Internal Services	\$68,361	\$39,603	\$39,459	\$110,253
Total GF/non-GF:	\$548,562	\$460,897	\$645,226	\$665,932
Program Total:	\$1,009,459		\$1,311,158	
Program FTE	4.73	1.85	4.97	3.88
Program Revenues				
Indirect for dep't Admin	\$27,408	\$0	\$39,795	\$0
Fees, Permits & Charges	\$0	\$0	\$0	\$215,040
Intergovernmental	\$0	\$460,897	\$0	\$450,892
Total Revenue:	\$27,408	\$460,897	\$39,795	\$665,932

Explanation of Revenues

In July 2010, DMAP approved Healthy Homes targeted case management at a reimbursement rate of \$336 per home visit with an estimated annual revenue amount of \$215,040.

The HUD Healthy Homes Demonstration Grant funds the CAIR grant and will provide \$299,700 in grant funding for the 2012 budget. In addition the Portland Housing Bureau will support the CAIR program with a \$34,922 per year contract. The County has an in-kind match obligation of \$96,643 to support this grant.

A \$15,000 state climate change grant is expected, as well as a Portland Housing Bureau Healthy Homes grant of \$78,556. The Program also receives \$22,714 in state funds to provide service to public water systems that result in reduced health risks, monitoring and compliance.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #40037, Community Environmental Health

Environmental Health will support leadership in coordinating community efforts to address bedbugs as an emerging issue. Additionally, Environmental Health will operate the new Medicaid Healthy Homes Targeted Case Management program. This new service provides case management and environmental assessments for children diagnosed with asthma and elevated blood lead levels. As a result of these changes, general fund and Medicaid reimbursement will increase by \$302,000 and FTE will increase by 2.27.

Lead Agency: Health Department

Program Contact: WIGGINS Noelle

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Many persistent health inequities are the result of adverse social conditions such as poverty and racism. These conditions are referred to as the social determinants of health. The unifying factor among all these conditions is relative powerlessness or lack of control. Substantial evidence suggests that only by addressing the underlying social determinants of health and increasing people's control over their health can we improve health and reduce persistent health inequities. Previous inattention to the social determinants of health has created a need for skill-building in this area, both among public health practitioners and their community partners. This program helps people both inside and outside the Health Department build their capacity to address the social determinants of health. Activities include training community members as Community Health Workers (CHWs), conducting culturally-specific health promotion in various communities, teaching empowering health promotion approaches including popular education, conducting community-based participatory health research (CBPR), and coordinating the Health Promotion Change Process throughout the Health Department.

Program Description

This program helps people both inside and outside the Health Department develop the skills and knowledge they need to improve health and increase health equity by addressing the social determinants of health via five primary strategies: 1) providing credit-bearing training for Community Health Workers (CHWs) who promote health in their own communities; 2) assisting a variety of groups to learn to use empowering strategies such as popular education to promote health; 3) conducting community-based participatory research (CBPR) projects that increase power and improve health in communities affected by inequities; 4) conducting empowering health promotion projects in culturally-specific communities; and 5) leading the MCHD Health Promotion (HP) Change Process. In the last year, CCC staff has provided revenue-producing CHW training courses to eight agencies. Bi-monthly popular education (PE) workshops and ongoing consultation about PE are provided to staff from the Health Department, other County departments, and other organizations. Currently, two proposals for CBPR projects are under review by the Natl. Institutes of Health (NIH). A project aimed at reducing violence affecting youth of color brings together youth and police officers at seven schools, agencies, or faith communities. During 2010 the HP Community of Practice, which leads the HP Change Process: 1) conducted a baseline survey with all Health Department staff; 2) disseminated a new version of the HP Framework; 3) rolled out a series of "Introduction to Empowering Health Promotion" trainings to all HD staff; and 4) engaged in multiple projects aimed at increasing integration between clinical and community health promotion efforts. We collaborate closely with the Health Equity Initiative on a variety of projects, including piloting of the Equity and Empowerment Lens.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of participants in training classes	1,874	2,000	1,200	1,200
Outcome	% of participants in training courses who report increased ability to promote hlt	95.0%	95.0%	96.0%	96.0%
Outcome	% of participants who demonstrate increased knowledge	90.0%	80.0%	67.0%	70.0%
Outcome	% of HD staff who report increased understanding of health promotion	0.0%	50.0%	85.0%	85.0%

Performance Measure - Description

✓ **Measure Changed**

1) Number of participants in training classes represents the sum all participants in each training class offered. The same participant may be counted more than once. 2) Percentage of participants in training courses who report increased ability to promote health is defined as participants who rate this item 1 or 2 on a post-evaluation survey. A score of 1 is the highest score. 3) Percentage of participants who demonstrate increased knowledge is defined as those who increase the number of correct items on a survey from baseline to follow-up. 4) Percentage of HD staff who report increased understanding of health promotion is defined as those who rate any of three items on a survey more positively from baseline to follow-up.

Legal/Contractual Obligation

CDC standards for local public health agencies will soon make health promotion a mandatory service.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$514,873	\$0	\$565,612	\$0
Contracts	\$0	\$750	\$750	\$0
Materials & Supplies	\$0	\$9,672	\$0	\$10,893
Internal Services	\$41,262	\$12,578	\$52,738	\$7,107
Total GF/non-GF:	\$556,135	\$23,000	\$619,100	\$18,000
Program Total:	\$579,135		\$637,100	
Program FTE	5.35	0.00	5.80	0.00
Program Revenues				
Indirect for dep't Admin	\$1,368	\$0	\$1,075	\$0
Fees, Permits & Charges	\$9,200	\$0	\$0	\$3,000
Intergovernmental	\$0	\$8,000	\$0	\$0
Other / Miscellaneous	\$0	\$15,000	\$0	\$15,000
Total Revenue:	\$10,568	\$23,000	\$1,075	\$18,000

Explanation of Revenues

Health Promotion & Community Capacity Building is funded with \$619,100 in county general fund. Two revenue contracts, \$15,000 subcontract from Janus Youth Village Gardens Project and \$3,000 subcontract from Parish Health Promoter Program, reimburse the program for providing health promotion and community capacity building services.

Significant Program Changes

Last year this program was: #40038, Health Promotion & Community Capacity Building

Several incremental adjustments were made to existing positions, resulting in an increase of 0.45 FTE and \$57,965. These housekeeping adjustments bring the budget in-line with the actual staffing level required to operate this program.

Lead Agency: Health Department

Program Contact: Kathleen Fuller-Poe

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services - Workforce Development Human Resources and Training Unit provides guidance and consultation in the administrative procedures, recruitment, employee/labor management relations, core management competency, personnel policy and labor contract interpretation, web design, webinar facilitation, legislative review and legal compliance. These objectives will be achieved through (a) applying business best practices (b) being collaborative with key stakeholders, partners, and (c) providing reliable data information to measure results and quality performance. We strive to strengthen professional competencies on a continuous basis.

Program Description

This Program consisted of three primary operating components that support the Health Department's human resources and workforce development objectives:

- 1) Organizational Effectiveness: Provides staff and organization development opportunities that support high performance, facilitative leadership, change management, and succession planning. Other support includes managing and maintaining Department web content and administrative guidelines dissemination and promoting statutory compliance and related technical training for meeting regulatory and accreditation standards.
- 2) Public Health Competence: Provides training resources to employees to strengthen performance in public health and health provider competencies with attention paid toward continuous learning, quality improvement and cultural competence.
- 3) Human Resources: Ensures human resources systems are implemented and consistently followed to guide and direct all Human Resources activities of the Health Department by providing internal consultation with legal counsel to managers and employees on a wide range of issues regarding human resources, employee and labor relations, performance management, recruitment to attract highly qualified diverse applicants, compliance with county personnel rules, department guidelines and labor contracts to reduce liability and costs of unlawful employment practices.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of probationary employees (EEs) receiving Probationary Reviews (PRs)	125	180	180	180
Outcome	Increase % of EEs receiving PRs by managers and supervisors	72.0%	80.0%	80.0%	87.0%

Performance Measure - Description

✓ **Measure Changed**

The FY10-11 measure was generally achieved as targeted; therefore, Human Resource Workforce Development (HR/WFD) proposed to increase the percentage of Probationary Performance Evaluations completed at the 3/6/9 and pre-12 month mark to increase employee success, training needs and retention. HR/WFD informs supervisors and managers regarding the status of employees' Probationary Performance Reviews (PRs) and date due with the expectation that all required Probationary Performance Evaluations will be completed by the end of the employee's first year of employment.

Legal/Contractual Obligation

Two collective bargaining agreements; federal, state, county and department regulations covering compensation, disciplinary action, vacation and work schedules.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,678,776	\$0	\$1,817,887	\$0
Contracts	\$114,720	\$0	\$103,000	\$0
Materials & Supplies	\$64,217	\$0	\$58,145	\$0
Internal Services	\$198,781	\$0	\$218,945	\$0
Total GF/non-GF:	\$2,056,494	\$0	\$2,197,977	\$0
Program Total:	\$2,056,494		\$2,197,977	
Program FTE	15.90	0.00	17.53	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Business and Quality - Human Resources and Training is funded by \$910,446 county general fund and \$1,287,531 county general fund indirect revenue.

Significant Program Changes

Last year this program was: #40039, Business and Quality - Human Resources and Training

The Program Coordinator position will support and further the mission of the Health Department's Diversity & Quality Team (DQT) as a function of the Department's activities towards diversity and equity. The Office Assistant 2 position is essential to ensure the Health Department remains in compliance, both County and legal, for all Health Department Personnel and Payroll files. The Human Resources Analyst Sr. and Human Resources Analyst 2 positions are increasing slightly in FTE to more closely support the Health Department in the areas of performance management, investigations, classification and compensation, and systems improvements.

Lead Agency: Health Department

Program Contact: LEAR Wendy R

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services - Accounting and Financial Services is responsible for providing all grant accounting, budget development and monitoring, accounts payable, contracts and purchasing services and support for the Health Department. They are liaisons for the Department with County Business Services, coordinating the provision of services such as Information Technology, Facilities and fleet services.

Program Description

This group manages all of the financial reporting, billing and collection services for grant-funded programs. It prepares and reviews the Health Department financial reports and develops and maintains the Department's budget. The Contracts Team advises, prepares and processes all contracts, intergovernmental agreements and professional service agreements for the Department. Accounts payable, purchasing and travel and training services are also provided. This group also includes the Facility and Safety Manager who acts as the Safety Coordinator and is responsible for managing compliance with federal, state and county safety regulations. This position is liaison to Facilities and Property Management, FREDs and works closely with the County's Health, Safety and Risk Management Division. Financial and Business Services and support for organizational effectiveness are required for a department responsible for managing over \$130 million in County resources and more than 1,250 personnel.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Percent of contracts executed by start of contract	99.0%	98.0%	99.0%	98.0%
Outcome	Percentage of grant reports submitted on time	98.0%	100.0%	100.0%	100.0%
Quality	Number of repeated audit or unresolved audit findings	1	0	0	0

Performance Measure - Description

Performance measures are revised to reflect quality measurements in a number of finance areas.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,372,678	\$0	\$2,404,455	\$0
Contracts	\$69,618	\$0	\$69,593	\$0
Materials & Supplies	\$77,855	\$0	\$119,366	\$0
Internal Services	\$395,148	\$0	\$403,597	\$0
Total GF/non-GF:	\$2,915,299	\$0	\$2,997,011	\$0
Program Total:	\$2,915,299		\$2,997,011	
Program FTE	24.30	0.00	24.30	0.00
Program Revenues				
Fees, Permits & Charges	\$5,878,426	\$0	\$5,941,209	\$0
Total Revenue:	\$5,878,426	\$0	\$5,941,209	\$0

Explanation of Revenues

Business and Quality - Accounting and Financial Services is funded by \$1,224,261 county general fund and \$1,731,323 county general fund indirect revenue. The general fund revenue in this program offer the amount of department indirect that is charged to federal/state revenue sources.

Significant Program Changes

Last year this program was: #40040, Business and Quality - Accounting and Financial Services

Program # 40041 - Business and Quality - Medical Billing

Version 4/06/2011 s

Lead Agency: Health Department

Program Contact: LEAR Wendy R

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Business and Quality Services-Medical Billing Unit is responsible for providing medical billings and cash collection services for the Health Department.

Program Description

Provides claims processing services and cash collection services for all of the Health Department's Primary Care and specialty clinics. Responsible for all billing and collection from Medicaid, Medicare, and commercial insurance.

Medical billing is an essential part of any clinical system. This team is responsible for the collection of all patient fees, insurance payments, Medicare and Medicaid claims processing. The Medical Accounts Receivable Team is responsible for collecting nearly \$40 million in annual medical billing revenue. This represents about 1/3 of the Department's total budget.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of encounters processed for payment	256,523	215,000	320,953	325,000
Outcome	Percent of Receivables aged (older than 90 days)	71.0%	20.0%	38.0%	33.0%
Quality	% of FQHC claims unpaid	2.1%	2.0%	3.0%	2.6%

Performance Measure - Description

New measures reflect data now readily available and reported monthly to management. # of encounters demonstrates volume of work. % of receivables older than 90% should be a % and declining %. Since older claims are less likely to be collected, claims should ideally be paid and resolved in less than 90 days. Finally there are many reasons why a claim might not be paid (client ineligible for service, didn't have insurance coverage on the date of service) but this should be a small and declining % of total claims.

Note: FY09 encounter number artificially low because of issues with State MMIS system.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,000,081	\$0	\$1,087,176	\$0
Contracts	\$449,000	\$0	\$359,000	\$0
Materials & Supplies	\$1,364,079	\$0	\$1,402,297	\$0
Internal Services	\$225,490	\$0	\$106,147	\$0
Total GF/non-GF:	\$3,038,650	\$0	\$2,954,620	\$0
Program Total:	\$3,038,650		\$2,954,620	
Program FTE	12.00	0.00	12.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Business and Quality - Medical Billing is funded by \$2,249,817 county general fund and \$704,803, county general fund indirect revenue.

Significant Program Changes

Last year this program was: #40041, Business and Quality - Medical Billing

Lead Agency: Health Department

Program Contact: Sonali Balajee

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The mission of Multnomah County's Health Equity Initiative (HEI) is to eliminate the root causes of social injustices leading to racial and ethnic health inequities. The definition of health equity that grounds HEI's mission is the fair/just distribution of resources and power that supports the achievement of full health potential. HEI engages community members and policy makers in understanding the root causes of health inequities experienced by people of color, immigrants, and refugees, highlighting current efforts, and advancing policy and practice solutions. HEI integrates findings from research in racial justice, social justice, community empowerment, community priorities, and local data to advance immediate and long-term solutions to address the root causes of inequities.

Program Description

In Multnomah County people of color, immigrants, and refugees experience lower life expectancy, higher rates of disease, higher rates of poverty, lower education and economic attainment, less access to power and decision-making, and over-representation in the criminal justice and mental health systems. This program advocates addressing racial and ethnic health inequities with an explicit focus on justice and equity. To eliminate racial and ethnic health disparities by addressing root inequities, HEI analyzes, educates, and advocates for equitable social policies.

This program offer will continue HEI's work on three fronts: organizational development, public policy, and community engagement and empowerment. HEI makes change in these areas in two key ways: as a leader (framing policy issues and ensuring a common understanding of key health equity definitions and practices) and as an educator (being a resource in terms of providing education/training on best practices, connections between the '-isms,' social determinants of health, and programs). To advance organizational development, HEI is continuing to pilot the use of an Equity and Empowerment Lens (racial justice focus, E&E Lens) and accompanying training in several service areas in the Health Department, in strong partnership with Business Services. Countywide, HEI provides technical assistance as needed to County leadership and efforts focusing on social justice and equity. To advance public policy, HEI will use policy options generated by HEI and other community policy initiatives to support policy advocacy with local elected officials, community based organizations, and community members promoting an equity policy agenda. To advance community empowerment, the HEI will support health promotion, health equity, and quality improvement trainings for County staff and community members to create common understanding on health equity and disparities, and to provide information on how best to connect with current efforts and conduct policy advocacy.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Community members & organizations engaged in learning about & utilizing the Lens	0	500	300	500
Outcome	Doc. evals of EEQ processes of int./ext. partner use	0	10	8	15
Output	% of curriculum and training materials supporting use of E&E Lens completed	0.0%	0.0%	0.0%	100.0%
Quality	%of defined goals toward incr. integration among Quality, H.Prom, HEI,BPAD,&DQT	0.0%	0.0%	10.0%	60.0%

Performance Measure - Description

✓ **Measure Changed**

1) Community engagement is a valid initial measure of health promotion. These measures are key to maintaining cultural factors that protect against health risks. In FY12, the Initiative will move to community empowerment through community education, policy advocacy training, and community-led policy creation. 2),3) Equity tool adapted from Seattle/King County tool and several other health equity processes across the country. FY12 will focus on strengthening our health equity policy agenda, organizational development changes, and building on existing and potential partnerships within and external to the County based on Foundational Principles and main Questions of E&E Lens. 4) Via greater integration of organizational change initiatives, HEI will continue to advocate for greater and more widespread use of Lens principles and practices in the department, as well as County-wide.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$288,834	\$0	\$293,307	\$0
Materials & Supplies	\$5,607	\$0	\$10,689	\$0
Internal Services	\$37,762	\$0	\$30,317	\$0
Total GF/non-GF:	\$332,203	\$0	\$334,313	\$0
Program Total:	\$332,203		\$334,313	
Program FTE	3.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Health Equity Initiative (racial justice focus) is funded with county general fund, \$334,313.

Significant Program Changes

Last year this program was: #40045, Health Equity Initiative (racial justice focus)

Lead Agency: Health Department

Program Contact: MANHAS Sonia X

Program Offer Type: Support

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

The Community Wellness and Prevention (formerly known as Chronic Disease Prevention) Program implements environmental and policy strategies to reduce the burden of chronic diseases most closely linked to physical inactivity, poor nutrition, and tobacco use, including cancer, diabetes, obesity, heart disease, asthma, and stroke. In late FY10, Community Wellness and Prevention received a large Center for Disease Control (CDC) "Communities Putting Prevention to Work" grant. Starting in FY11, the grant is continuing to transform the size and impact of the program.

Program Description

Tobacco use is the single most preventable cause of death and disease in Multnomah County, and poor nutrition and physical inactivity closely follow. Each year in the United States, tobacco use accounts for \$96 billion in direct medical expenses, and more than \$147 billion is spent treating obesity-related illnesses. This Program manages six prevention programs which work to change the community conditions that contribute to chronic disease, such as lack of access to safe places to walk and play, low availability of fresh fruits and vegetables, or exposure to second-hand smoke, including: 1) Healthy Active Schools Program, 2) Healthy Communities by Design Program, 3) Tobacco Prevention & Control Program, 4) Community Food Policy Initiatives, 5) Health Promotion Support Services, 6) the Department-wide Office of Public Health Policy & Advocacy. Examples of program responsibilities include enforcement of the Oregon Indoor Clean Air Act and implementation of the County's "It Starts Here" media campaign. In 2010, the Program secured a \$7.5 million grant from the CDC to strengthen the County's capacity to implement a comprehensive obesity prevention program. The new funding enables the Program to contract with over 35 organizations, including school districts, community-based organizations, culturally-specific agencies, and city and regional governmental entities to implement evidence-based strategies to promote healthy eating and physical activity. The Program plays a lead role in the Department to coordinate public health policy efforts in close collaboration with Department Leadership and the Board of County Commissioners. The policies and environmental changes being advanced and implemented by the Program are critical to changing social norms and behaviors, improving the health of county residents, and saving health care costs in the years to come. This program relates to the Climate Action Plan for its work related to the built environment, transportation and land use planning, and sustainable, healthy food policy and practice, specific action items include: 14-1, 15-2, 15-1, 15-2, and 17-1, 17-2, and 17-7 as a key stakeholder in major planning scenarios and adaptation planning.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of community partners in Healthy Active Multnomah County coalition	0	0	0	40
Outcome	Number of policies established to slow and reduce rates of chronic disease	0	5	5	10
Quality	Federal CPPW grant-defined progress milestones are met quarterly.	0.0%	0.0%	0.0%	100.0%
Output	Public exposure to "It Starts Here" media campaign	0.0%	0.0%	0.0%	25.0%

Performance Measure - Description

✓ **Measure Changed**

New: Number of community partners in Healthy Active Multnomah County coalition. New federal grant funding enables the program to partner with and fund a wide network of community partners. Partners will be tracked by # of contracts the program establishes as well as # of non-funded partnerships established through policy teams.

Number of policies established: This is an outcome measure that enables the program to track and monitor whether its partnership activities are resulting in concrete changes in policy.

New: This measure tracks progress towards meeting objectives in the program's Healthy Active Multnomah County action plan. Ratings: In-progress on schedule, in-progress behind schedule, or completed.

New: Public exposure to "It Starts Here" media campaign. Output goal: By February 2012, there will be a 25% increase in those who believe that availability of healthy food and beverages is an important health issue requiring community action. Exposure will be tracked by # of visits to campaign website and exposure to television ads.

Legal/Contractual Obligation

Communities Putting Prevention to Work is funded through the American Recovery and Reinvestment Act (ARRA) and the County and funded partners must comply with extensive financial and performance reporting requirements. Tobacco prevention and chronic disease prevention programs funded by Oregon Public Health Division must comply with required work plans and assurances. Smoke-free workplaces and public places law must be enforced per Oregon Indoor Clean Air Act and MC 21.500 et seq.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$416,082	\$1,395,196	\$407,269	\$1,373,825
Contracts	\$1,200	\$2,392,745	\$16,033	\$1,582,250
Materials & Supplies	\$22,368	\$112,528	\$12,273	\$68,361
Internal Services	\$26,440	\$492,245	\$24,176	\$457,890
Total GF/non-GF:	\$466,090	\$4,392,714	\$459,751	\$3,482,326
Program Total:	\$4,858,804		\$3,942,077	
Program FTE	3.80	15.20	4.90	15.00
Program Revenues				
Indirect for dep't Admin	\$267,161	\$0	\$208,524	\$0
Intergovernmental	\$0	\$4,392,714	\$0	\$3,482,326
Total Revenue:	\$267,161	\$4,392,714	\$208,524	\$3,482,326

Explanation of Revenues

Community Wellness and Prevention receives funding from the 2nd year of the federal the American Recovery and Reinvestment Act (ARRA) grant "Communities Putting Prevention to Work", state/federal grant funds through the intergovernmental agreement between Multnomah County as the Local Public Health Authority (LPHA) and the State of Oregon Public Health Services, a grant from the National Association of Chronic Disease Directors (NACCD) to enable local communities to address chronic disease risk factors, and county general fund.

ARRA Communities Putting Prevention to Work: \$3,065,305
State Tobacco Prevention grant: \$300,771
Federal Health Communities grant: \$81,250
NACCD Achieve grant: \$35,000
County general fund: \$459,751

Significant Program Changes

Last year this program was: #40047, Chronic Disease Prevention

The State Tobacco Prevention grant received an increase in funding to continue the Tobacco Prevention and Education Program, resulting in an increase of \$70,700 and 0.90 in FTE.

The ARRA Communities Putting Prevention to Work federal grant ends in March 2012. The Department, along with other jurisdictions who received this ARRA funding, are in discussions with the CDC for a no-cost extension. Due to the complex work undertaken by the grant, activities did not start up as quickly the grant assumed. Staff are funded by the grant for the last quarter of the fiscal year assuming the no-cost extension is approved. Pass through payments to community partners are budgeted at 9 months resulting in a decrease of \$981,088. The department will continue to seek funding to carryout on-going activities initiated by CPPW.

Lead Agency: Health Department

Program Contact: Robert Johnson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

The Community Epidemiology Services (CES) program provides core public health functions to all Community Health Services (CHS) programs. These activities are the "front line" governmental public health essential services required by all CHS programs serving county residents. They include:

- epidemiologic surveillance and outbreak response
- population health data collection and analysis
- application of best and promising evidence-based practices in public health
- effective financial management and fiscal accountability
- quality improvement and performance management
- supportive and strategic communications and health alerts

Program Description

The Community Epidemiology Services (CES) program provides the Department's core public health services to CHS programs. Population data are analyzed to assist programs in optimizing quality and accountability to the communities they serve. CHS programs provide clinical, technical, field-based outreach, and community engagement functions across diverse professional disciplines such as medicine, nursing, public health inspections (food and water), entomology (vector control), and health promotion. These programs must operate in compliance with a substantial body of public health and environmental statutes and ordinances to monitor and control disease. Accurate collection and analysis of programmatic, epidemiological, and environmental data is essential to focus resources on preventing disease and promoting health in vulnerable populations.

The CES unit leads CHS programs in implementation of efficient and safe service delivery, coordinated public health data, epidemiologic analysis, and coordinated communication activities. CES optimizes resources to assure quality and effectiveness of clinical services, data management, and prevention projects. The program provides disease surveillance for strategic program planning and to assist our community partners in coordinating efforts. Outbreak response is provided through epidemiologic support, statistical modeling, and standardized Investigative Guidelines. CES also supports the Department with implementation of best practices, coordination with prioritized County initiatives, and Public Health Accreditation. This program assures that all CHS services align with the Multnomah County Health Department Strategic Plan.

Note: This program offer is directly related to the Climate Action Plan because of its vital function of epidemiological surveillance and analysis. Action items are 17-1, 17-2, 17-3 as a key stakeholder in adaptation planning and assessment.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Quality Improvement methods training for identified priority CHS programs	5	7	7	9
Outcome	Timely epidemiology surveillance reports detect unusual public health events	100.0%	100.0%	100.0%	100.0%
Quality	Population data projects completed on time	0.0%	0.0%	0.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

Three of the major essential public health services provided by CES to CHS programs are epidemiologic surveillance and analysis, population health data management, and quality improvement. A quality measure has been added this year.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$585,619	\$0	\$489,245	\$0
Contracts	\$50,000	\$0	\$50,000	\$0
Materials & Supplies	\$38,700	\$0	\$47,120	\$0
Internal Services	\$68,641	\$0	\$47,000	\$0
Total GF/non-GF:	\$742,960	\$0	\$633,365	\$0
Program Total:	\$742,960		\$633,365	
Program FTE	5.00	0.00	4.30	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Community Epidemiology Services is funded with county general fund, \$624,463.

Significant Program Changes

Last year this program was: #40048, Infrastructure for Public Health Services

In addition to minor housekeeping updates in Community Epidemiology Services, a position was redeployed to #40013A: Early Childhood Services for pregnant/parenting families - N/NE to fund the Maternal Child Health Coordinator, resulting in a decrease of \$119,000 and .70 FTE. The department's ability to provide core epidemiological services is not impacted by this change.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Providing health care to detained youth is the responsibility of Corrections Health. JDH health personnel care for 80 detained youth from Multnomah, Washington and Clackamas Counties who are brought in from the streets, other jurisdictions and other community holding facilities. Detainees include females and males who need their health issues addressed in a timely manner in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Stabilizing their health allows them to participate fully in their legal processes. Trained, skilled professional nursing staff, scheduled 16hrs/day, provide effective illness screening, evaluation of symptoms and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 2,000 youth are cared for each year with over 40% having major mental health and unstable health conditions. Routine health screenings include STD and TB screening to protect both the health of the clients, custody staff and the broader public health.

Program Description

This offer ensures that the health needs for 80 youth meet the standards that assure access to care, safeguards the health of all those who are in detention and controls the legal risk to the County. JDH health professionals work 16 hours a day, seven days a week providing care for 80 youth daily in 6 individual housing units from three counties. Care ranges from minor ailments to major chronic and emotional diseases resulting from substance abuse, trauma, lack of health care, lack of knowledge of hygiene and self care, frequent infections and a high rate of emotional and mental illness. Registered nurses work one day/week with a provider in clinic, to plan examine and order the care necessary to keep the youth safe. In partnership with the DCJ custody staff, Corrections Health identifies and responds to emergencies and also screens for communicable diseases to keep outbreaks to a minimum. Coordination with other counties occurs so transferring of health care to other jurisdictions is achieved effectively. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of clients visits conducted by a CH nurse per yr	3,300	3,500	3,462	3,500
Outcome	% of detained youth receiving mental health medications monthly	35.0%	40.0%	49.0%	50.0%

Performance Measure - Description

Note: that Washington and Clackamas Counties added five beds each to their contract for FY2011. Washington and Clackamas Counties do not plan to purchase the beds in FY2012.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they do not have the freedom to obtain care on their own. Access to care, an evaluation by a health professional and the right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs brings harm to individuals entrusted to our care along with increases liability for the County. Corrections Health is bound by ethical standards to provide unbiased care to all individuals based on community standard of care.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$526,160	\$0	\$495,552	\$100,004
Contracts	\$102,000	\$0	\$77,407	\$10,000
Materials & Supplies	\$49,388	\$0	\$76,179	\$8,987
Internal Services	\$70,054	\$0	\$61,220	\$10,769
Total GF/non-GF:	\$747,602	\$0	\$710,358	\$129,760
Program Total:	\$747,602		\$840,118	
Program FTE	4.50	0.00	4.40	1.20
Program Revenues				
Indirect for dep't Admin	\$0	\$0	\$7,770	\$0
Fees, Permits & Charges	\$7,238	\$0	\$7,238	\$0
Intergovernmental	\$103,000	\$0	\$103,000	\$129,760
Total Revenue:	\$110,238	\$0	\$118,008	\$129,760

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare, etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. There is no co-pay system for youth, however, those youth in the Alcohol and Drug Treatment Program have OHP cards so some of their clinic appointments with a physician and medications are billed through the community or health department to OHP.

Corrections Health Juvenile Detention/Admissions and Housing is funded by \$710,358 in county general fund. The program estimates to collect \$110,238 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40049, Corrections Health Juvenile Detention/Admissions and Housing

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health, Multnomah County Detention Center houses 448 adults and is composed of booking, 4th floor special housing, mental health housing and 3 floors of discipline and evaluation housing. Approximately 160-170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. From first entering the jail through booking until release or transfer to another jail, prison or USM service, trained and skilled Corrections Health personnel provide screening, illness identification, evaluation and treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 38,000 individuals are cared for each year with over 60% having serious unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and major mental/behavioral illnesses.

Program Description

This offer represents Corrections Health MCDC basic administration, support, booking and mental health care delivery programs for the right care to be provided in the right setting. MCDC averages 110 newly booked individuals each day. Nurses(24 hrs/7 days/wk) evaluate each detainee to identify critical health issues and make plans for scheduled care for stabilization. Screening includes health history, chronic disease, substance abuse, communicable disease evaluation and current prescriptions. Through these evaluations, treatments, medications, provider appointments, mental health referrals and housing decisions are made. Suicide symptom inventory and TB screening are vitally important at booking for safety while incarcerated. The Mental Health Team is composed of PMHNP, mental health consultants and mental health nurses for evaluation, monitoring and treatment for the many mentally ill clients coming into jail. Over 60% of all medications prescribed are for mental health conditions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average # of health screenings completed in an 8 hr shift	31	38	35	40
Outcome	% of + screenings resulting in a referral to the mental health team per year	25.0%	25.0%	33.0%	35.0%

Performance Measure - Description

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$2,894,225	\$0	\$2,764,760	\$0
Contracts	\$137,485	\$0	\$219,181	\$0
Materials & Supplies	\$196,525	\$0	\$133,780	\$0
Internal Services	\$169,027	\$0	\$123,200	\$0
Total GF/non-GF:	\$3,397,262	\$0	\$3,240,921	\$0
Program Total:	\$3,397,262		\$3,240,921	
Program FTE	25.30	0.00	23.70	0.00
Program Revenues				
Fees, Permits & Charges	\$39,765	\$0	\$34,972	\$0
Total Revenue:	\$39,765	\$0	\$34,972	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare, etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide care that is needed.

Corrections Health MCDC Base Services and Booking Floor is funded by \$3,240,921 in county general fund. The program estimates to collect \$34,972 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40050A, Corrections Health MCDC Base Services and Booking Floor
In order to better reflect where services are actually delivered, FTE were shifted from 40050A to 40050C: Corrections Health MCDC Housing Floor 5, 6, 7, & 8. This change resulted in a decrease of \$156,343 and 1.60 FTE.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Detention Center houses 448 adults and is composed of booking, 4th floor special housing, mental health housing and 3 floors of discipline and classification housing. Approximately 160-170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. From first entering the jail through booking until release or transfer to another jail, prison or USM service, trained and skilled Corrections Health personnel provide effective screening, illness identification, evaluation and treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 38,000 individuals are cared for each year with over 60% having serious unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and major mental/behavioral illnesses.

Program Description

This offer represents the MCDC 4th floor which is composed of 46 beds, 2 general & 2 mental health clinic rooms, 1 dental operatory, X-ray & lab services as well as 10 mental health and 10 general infirmary skilled care beds, plus 4 housing areas for high level discipline. Also, a nurses station, chart room & medication/supplies room. Services such as skilled nursing, dialysis, IV therapy, PT/OT, post surgical & terminal care provided in jail instead of high cost hospital care. Mental health is managed by a team of mental health nurses, consultants and providers. The 4th floor is staffed 24/7 with nursing personnel to provide needed care and emergency response. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Avg # inmate medical requests for care evaluated by nurse monthly	720	745	690	720
Outcome	Avg suicide watches per month to prevent inmate injury or death.	38	39	47	50

Performance Measure - Description

FY12-- these performance measures reflect care delivered for 5 floors in MCDC as we do not break out suicide watches or medical request evaluations per floor.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,569,946	\$0	\$1,844,408	\$0
Contracts	\$674,248	\$0	\$425,093	\$0
Materials & Supplies	\$201,344	\$0	\$319,309	\$0
Internal Services	\$80,440	\$0	\$73,503	\$0
Total GF/non-GF:	\$2,525,978	\$0	\$2,662,313	\$0
Program Total:	\$2,525,978		\$2,662,313	
Program FTE	12.04	0.00	14.14	0.00
Program Revenues				
Fees, Permits & Charges	\$18,924	\$0	\$20,866	\$0
Total Revenue:	\$18,924	\$0	\$20,866	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Corrections Health MCDC Clinical Services and 4th Flr Housing is funded by \$2,662,313 in county general fund. The program estimates to collect \$20,866 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40050B, Corrections Health MCDC Clinical Services and 4th Flr Housing
Due to incremental adjustments to several positions, this program offer increased \$136,337 and 2.10 FTE. The increase in permanent FTE will balance staffing needs with in-mate/patient demand and reduce overtime expenses.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Detention Center houses 448 adults and is composed of booking, 4th floor special housing, mental health housing and 3 floors of discipline and evaluation housing. Approximately 160-170 USM detainees are housed in the system daily. Providing health care to detained individuals is the responsibility of Corrections Health. From first entering the jail through booking until release or transfer to another jail, prison or USM service, trained and skilled Corrections Health personnel provide effective screening, illness identification, evaluation and treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 38,000 individuals are cared for each year with over 60% having serious unstable and chronic health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and major mental /behavioral illnesses.

Program Description

This offer represents the health services to all 4 housing floors at MCDC. Approximately 400 detainees are housed in classification (new jail housing), female, male, close custody and mental health housing modules. Ninety-six rooms are designated for those with mental health diagnosis and cared for by a team of mental health nurses, consultants and providers for diagnosis and treatment. Early identification, evaluation and treatment provide safety for clients, especially for suicide prevention. A variety of treatments, such as managing alcohol and drug withdrawal, evaluating chronic diseases, preventing the spread of communicable diseases, medication management and emergency response are provided efficiently by 24/7 staff. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Average # of inmate medical requests for care evaluated by nurse monthly	720	745	690	720
Outcome	Avg suicide watches per month to prevent inmate injury or death.	38	39	47	50

Performance Measure - Description

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$801,539	\$0	\$961,038	\$0
Contracts	\$172,861	\$0	\$208,944	\$0
Materials & Supplies	\$84,710	\$0	\$124,527	\$0
Internal Services	\$53,116	\$0	\$54,062	\$0
Total GF/non-GF:	\$1,112,226	\$0	\$1,348,571	\$0
Program Total:	\$1,112,226		\$1,348,571	
Program FTE	7.95	0.00	10.40	0.00
Program Revenues				
Fees, Permits & Charges	\$12,495	\$0	\$15,347	\$0
Total Revenue:	\$12,495	\$0	\$15,347	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Corrections Health MCDC Corrections Health MCDC Housing Floor 5, 6, 7 & 8 is funded by \$1,348,571 in county general fund. The program estimates to collect \$15,347 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40050C, Corrections Health MCDC Housing Floor 5, 6, 7 & 8

In order to better reflect where services are actually delivered, FTE were shifted from 40050A: Corrections Health MCDC Base Services and Booking Floor to 40050C. Staff were also reclassified to better meet the needs of the patients. These changes resulted in an increase of \$236,346 and 2.45 FTE.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Inverness Jail houses 862 men, women, inmate workers for inside and outside work crews, sentenced individuals and those awaiting trial who are being medically stabilized with treatment. Approximately 160-170 USM detainees are housed in the system daily. MCIJ health personnel care for all those detainees transferred from MCDC to continue or begin treatment until disposition of their legal process is complete. Sentenced and unsentenced detainees have a plan of care in place to maintain treatment of their health conditions in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Trained, skilled professional staff provides effective screening, illness identification, evaluation and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 38,000 individuals are cared for each year with over 60% having health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and mental illnesses.

Program Description

This offer represents MCIJ base and clinical services which is administrative, support, diagnostic and clinical services. Three general provider clinics, 1 dental operatory, 1 mental health and 1 triage/treatment room provides office visits for clients. Triage nurses evaluate client care requests and refer to nurses, the mental health team, providers or dentists for care according to the medical need. Xray and lab services support diagnosing health problems. This area also supports the nursing station, medication room, central records room and administrative offices for various personnel so health care can be delivered. By providing 24/7 skilled health care on site for this vulnerable, under served population, we minimize the high cost of outside medical care. MCIJ is also the center (HUB) for the state inmate transport system. An average of 20-100 inmates stay overnight and receive care for health.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Avg # of inmate medical requests for care evaluated by the Triage Nurse monthly	951	1,000	913	950
Outcome	% of medical requests that are resolved by RN staff	67.0%	75.0%	72.0%	75.0%

Performance Measure - Description

FY12 performance measures reflect the entire facility.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,555,984	\$0	\$1,707,254	\$0
Contracts	\$281,842	\$0	\$236,699	\$0
Materials & Supplies	\$133,202	\$0	\$95,701	\$0
Internal Services	\$159,055	\$0	\$127,047	\$0
Total GF/non-GF:	\$2,130,083	\$0	\$2,166,701	\$0
Program Total:	\$2,130,083		\$2,166,701	
Program FTE	14.16	0.00	13.76	0.00
Program Revenues				
Fees, Permits & Charges	\$19,826	\$0	\$19,525	\$0
Total Revenue:	\$19,826	\$0	\$19,525	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare, etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Corrections Health MCIJ Base Services and Clinical Services is funded by \$2,166,701 in county general fund. The program estimates to collect \$19,525 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40051A, Corrections Health MCIJ Base Services and Clinical Services

Currently there are 3 dorms closed at MCIJ. Periodically one is opened to accommodate increased needs for beds and we provide care to this population.

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Inverness Jail houses 860 men, women, inmate workers for inside/outside work crews, sentenced individuals and those awaiting trial who are being medically stabilized with treatment. Approximately 160-170 USM detainees are housed in the system daily. MCIJ health personnel care for all those detainees transferred from MCDC for stable housing until disposition of their legal process is complete. Sentenced and unsentenced detainees have a plan of care in place to maintain treatment of their health conditions in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Trained, skilled professional staff working 24/7 provide effective screening, illness identification, evaluation and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 38,000 individuals are cared for each year with over 60% having health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and mental illnesses.

Program Description

This offer represents a variety of health, mental health, and dental services to 430 men and women in DORMS 4-10 at MCIJ (DORMS 1,2,3 are closed). Diverse staff work 24/7 to provide evaluation, treatment, referral, medication management, emergency response, communicable disease identification, and suicide prevention. Inside and outside inmate workers are monitored by health for ability to work, injuries and medication management when out of the facility. Chronic disease monitoring is key to prevent hospitalizations for clients with diabetes, hypertension, seizures, heart disease and infections. Special orthopedic and OB/GYN clinics support in jail care. In partnership with custody staff, health responds to emergencies and screens for communicable diseases to keep everyone safe. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Avg # of inmate medical requests for care evaluated by the Triage Nurse monthly	951	1,000	913	950
Outcome	% of medical requests that are resolved by RN staff	67.0%	75.0%	72.0%	75.0%

Performance Measure - Description

FY12 performance measures reflect the entire facility.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$922,693	\$0	\$885,297	\$0
Contracts	\$159,210	\$0	\$137,617	\$0
Materials & Supplies	\$75,256	\$0	\$55,640	\$0
Internal Services	\$89,862	\$0	\$120,308	\$0
Total GF/non-GF:	\$1,247,021	\$0	\$1,198,862	\$0
Program Total:	\$1,247,021		\$1,198,862	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Fees, Permits & Charges	\$11,201	\$0	\$11,352	\$0
Total Revenue:	\$11,201	\$0	\$11,352	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare, etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Corrections Health MCIJ General Housing Dorms 1 - 10 is funded by \$1,198,862 in county general fund. The program estimates to collect \$11,352 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40051B, Corrections Health MCIJ General Housing Dorms 1 - 10

Lead Agency: Health Department

Program Contact: BURROW Gayle F

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Corrections Health Multnomah County Inverness Jail houses 860 men, women, inmate workers for inside/outside work crews, sentenced individuals and those awaiting trial who are being medically stabilized with treatment. Approximately 160-170 USM detainees are housed in the system daily. MCIJ health personnel care for all those detainees transferred from MCDC for stable housing until disposition of their legal process is complete. Sentenced and unsentenced detainees have a plan of care in place to maintain treatment of their health conditions in order to prevent emergencies, pain and suffering which is the constitutional measure of quality care. Trained, skilled professional staff working 24/7 provide effective screening, illness identification, evaluation and effective, targeted treatment through a system of policies and procedures that reflect the standard of care in the community and equal to other correctional facilities across the country. Over 38,000 individuals are cared for each year with over 60% having health conditions, such as diabetes, kidney failure, infections, alcohol and drug withdrawal and mental illnesses.

Program Description

Corrections Health provides a variety of health, mental health and dental services to 430 men and women in dorms 11-18 at MCIJ. Diverse staff work 24/7 to provide evaluation, treatment, referral, medication management, emergency response, communicable disease identification and suicide prevention. A 10 bed medical infirmary provides skilled nursing and protective isolation in house and not at higher cost hospitals. Chronic disease monitoring is key to prevent hospitalizations for our clients with diabetes, hypertension, seizures, heart disease and infections. Special OB/GYN and orthopedic clinics support in house care. In partnership with custody staff, health responds to emergencies and screens for communicable disease to keep everyone safe. This health care is delivered effectively through providing the right care in the right setting.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Avg # of inmate medical requests for care evaluated by the Traige Nurse monthly	951	1,000	913	950
Outcome	% of medical requests that are resolved by RN staff	67.0%	75.0%	72.0%	75.0%

Performance Measure - Description

FY12 Performance measures reflect the entire facility.

Legal/Contractual Obligation

From the US Supreme Court to the Oregon State Revised Statutes, necessary health care for incarcerated individuals is a right because they have lost their freedom to obtain care on their own. Access to care, an evaluation by a health professional and a right to receive care that is ordered is mandated by the 4th, 8th and 14th amendments. When serious health needs are not addressed by professionals, deliberate indifference to medical needs bring harm to individuals entrusted to our care. Corrections Health is bound by ethical standards to provide unbiased care to all individuals.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$910,383	\$0	\$864,299	\$0
Contracts	\$159,210	\$0	\$137,617	\$0
Materials & Supplies	\$75,256	\$0	\$55,640	\$0
Internal Services	\$89,862	\$0	\$91,022	\$0
Total GF/non-GF:	\$1,234,711	\$0	\$1,148,578	\$0
Program Total:	\$1,234,711		\$1,148,578	
Program FTE	8.00	0.00	8.00	0.00
Program Revenues				
Fees, Permits & Charges	\$11,201	\$0	\$11,352	\$0
Total Revenue:	\$11,201	\$0	\$11,352	\$0

Explanation of Revenues

As a result of the laws that govern the responsibilities of governmental agencies in the care of detained individuals, Corrections Health is unable to bill for services from 3rd party payers, insurance companies, Medicare, etc. These rules and laws are under review both locally and nationally to determine if additional revenue sources can be made available to jails. A co-pay system is in place that charges the inmate accounts for a nominal fee for evaluations, clinic visits and medications. Many treatments, screenings, diagnostics tests and communicable diseases are at no charge to the individuals in order to provide safety.

Corrections Health MCIJ Dorms 11-17 Including Infirmary is funded by \$1,148,578 in county general fund. The program estimates to collect \$11,352 in medical fees that are included in the county general fund.

Significant Program Changes

Last year this program was: #40051C, Corrections Health MCIJ Dorms 11-17 Including Infirmary

Due to a reduction in drug costs, this program offer is decreased by \$86,133. There is no change to staffing levels.

Lead Agency: Health Department

Program Contact: OXMAN Gary L

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Medical Examiner's Office, which is physically located in Clackamas County, determines cause of death for residents who die in special circumstances, such as accidents, violence, drug involvement, and employment.

Program Description

The Medical Examiner's Office determines cause of death for residents who die in special circumstances such as accidents, violence, drug involvement, and employment. Approximately 2,500 of the County's 7,000 yearly deaths fall into this category.

The office is responsible for establishing cause and manner of death, notifying the next-of-kin, and protecting the property of the deceased until a personal representative takes charge. Local discretion is limited by the mandates and State Medical Examiner supervision authority arising from ORS 146. The District Attorney's Office provides assistance when necessary. The Medical Examiner's Office is highly visible to the public whenever a death occurs within a community and is directly involved with the families and loved ones of deceased individuals on a daily basis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of reported cases	2,052	2,250	2,200	2,200
Outcome	Percentage of cases with a positive ID	100.0%	99.9%	99.0%	99.0%

Performance Measure - Description

The number of reported cases and the number of death notifications from outside the County combined.
The percentage of reported cases in which the Medical Examiner's Office made a positive ID.

Legal/Contractual Obligation

Medical Examiner: ORS 146.085 Deputy medical examiners, 146.088 When medical examiner is officer or employee of public body, 146.090 Deaths requiring investigation, 146.095 Responsibility for investigation. (1) The district medical examiner and the district attorney for the county where death occurs, as provided by ORS 146.100 (2), shall be responsible for the investigation of all deaths requiring investigation.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$785,944	\$0	\$814,318	\$0
Contracts	\$65,500	\$0	\$65,500	\$0
Materials & Supplies	\$11,608	\$0	\$11,933	\$0
Internal Services	\$37,298	\$0	\$45,523	\$0
Total GF/non-GF:	\$900,350	\$0	\$937,274	\$0
Program Total:	\$900,350		\$937,274	
Program FTE	9.00	0.00	9.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Significant Program Changes

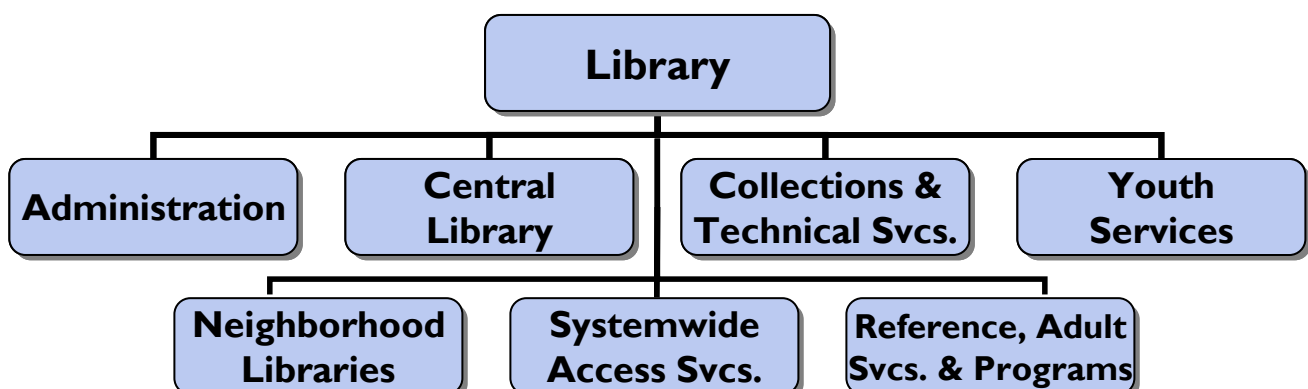
Last year this program was: #15005, Medical Examiner's Office

Department Overview

Multnomah County Library (MCL) enriches lives by fostering diverse opportunities for all people to read, learn and connect. Multnomah County Library upholds the principles of intellectual freedom and the public's right to know by providing people of all ages with access and guidance to information and collections that reflect all points of view.

Even with close to 150 years of history in this community, there are still three constants that define the library: a quality collection, excellent service, and welcoming spaces. The seven priorities listed below build upon these constants and help guide the decision-making process to ensure that the Multnomah County Library is providing this community the best services possible with limited resources.

1. Exceptional customer service - MCL patrons consistently receive outstanding customer service that is responsive to change. Patrons easily find staff who are available to assist and interact with them at their points of need.
2. A resource during this economic crisis - Patrons will find resources, programs and support to improve their lives during the current downturn.
3. Efficient materials movement - Patrons will receive their library materials as quickly and cost-effectively as possible. Patrons will be able to access materials in ways that are focused on self-service and ease of use.
4. Early literacy - Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write and listen.
5. Success in school: support for K–12 student learning - Students will have the services, materials and resources they need to succeed in school and to improve their literacy.
6. Resources for immigrants - Immigrants will have the information and resources they need to participate successfully in life in the United States.
7. Facilitating civic engagement - Patrons will have access to resources that support, create opportunities for, and inspire participation in our community, as well as address issues of public concern.



Budget Overview

The Library's FY 2012 budget is \$63.2 million and is \$1.2 million (2.0%) higher than the FY 2011 Adopted Budget. It maintains the level of service outlined in the five-year levy which the voters approved in the fall of 2006. This levy provides funding for the last time in FY 2012.

MCL is funded by a local option levy, the General Fund, and revenue generated from operations. Property tax funding from the levy provides about \$35.4 million (56.6%), the General Fund provides about \$14.5 million (23.1%), and the Library fund balance provides about \$9.2 million (14.8%) of the Library's funding. The use of the fund balance has increased substantially due to higher property tax compression which decreases property tax collections. The remaining \$4.1 million comes from grants, fees, service charges and fines.

Positions decrease by 1.09 to 494 FTE. This change is the result of funding and operational requirements.

Budget Trends*					
	FY 2010	FY 2011	FY 2011	FY 2012	
	<u>Actual</u>	<u>Current Estimate</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>	<u>Difference</u>
Staffing FTE	486.51	495.09	495.09	494.00	(1.09)
Personal Services	\$36,065,601	\$38,773,080	\$38,973,740	\$39,688,041	\$714,301
Contractual Services	1,086,976	896,967	1,808,722	1,982,127	173,405
Materials & Supplies	23,162,672	21,016,421	21,196,961	20,798,932	(398,029)
Capital Outlay	<u>235,140</u>	<u>307,800</u>	<u>15,000</u>	<u>737,808</u>	<u>722,808</u>
Total Costs	\$60,550,388	\$60,994,268	\$61,994,423	\$63,206,908	\$1,212,485

*Does not include cash transfers, contingencies or unappropriated balances.

Successes and Challenges

Multnomah County Library is one of the best-used urban libraries in the country, ranking second in circulation among all libraries and first among libraries serving fewer than one million people. MCL is also second in circulation per capita among large urban libraries. Use continues to be strong, as seen in these increases from FY 2009 to FY 2010: checkouts up 5.8%, holds filled up 9.4%, public computer use up 4.1%, and the number of people through the doors up 12.4%. With the opening of the Kenton library in FY 2010 and the Troutdale library in early FY 2011, the commitment made to voters in the 2006 levy has been fulfilled.

A major accomplishment in FY 2011 is the completion of the Radio Frequency Identification (RFID) tagging, self-check and security project. This two year project was in response to the explosive increase in the use of the library over the last ten years and the resulting need to handle large materials movement workloads in the most efficient ways possible. The goals of the project are threefold: to provide an easier method of self checkout; to achieve speedier processing of library materials with fewer ergonomic issues for staff; and to improve theft prevention and collection management. Even with three libraries yet to be completed (Belmont, St. Johns, and North Portland), the self checkout rate has gone up 37% overall to 66% and is expected to continue to rise.

In November 2010, Multnomah County voters passed Measure 26-114 with a 72% approval rate. This county charter amendment opens the door for the Board of County Commissioners to refer a library district measure to a future election so that voters can decide whether to form a library district. With the current local option levy expiring in June 2012, a decision will need to be made this spring as to which funding avenue to pursue in the November 2011 election: renewal of the levy or the creation of a library district. In FY 2011, the levy was budgeted to provide 66% of the library's funding, with an additional 24% from the County's General Fund.

Due to the downturn in the local housing market, property tax compression is having a larger-than-anticipated impact on FY 2011 levy revenues and will have an even greater impact in FY 2012. Losses are expected to be \$2.2 million and \$5.6 million, respectively.

Looming large is the impact of the changing reader market. With headlines proclaiming the closure of bookstores and the scrambling of newspapers to stay afloat, Multnomah County Library must be responsive to its patrons' lives and needs. This calls for an ongoing evolution in order to ensure that the library is providing this community valued and critical services that continue to improve its health and quality. The ability to move with MCL's patrons as their use of technology grows and changes requires a level of IT support that is difficult for the County to maintain. This has a direct and growing impact on the library's ability to remain relevant today and into the future.

Diversity and Equity

Multnomah County Library has always embraced the concept that a public library must be free and open to all. Besides residency in the county, there are no membership requirements, no annual fees, and no restrictions based on age, income, gender, race or creed. Anyone can walk through the library's doors, both physically and virtually, and access all that it has to offer.

Since 2005, the library has made great strides in reflecting the community it serves within its own staff, with a 108% increase in bilingual, bicultural staff.

Recruitment efforts include targeted outreach at specific organizations (such as churches) that provide services to minorities; using random applicant pools for Library Page recruitments in order to ensure greater diversity; analyzing recruitment announcements, tests, and questions to eliminate adverse impact and to add testing and selection criteria for cross cultural effectiveness. Trainings have been created to increase staff cross cultural effectiveness, such as Disability Etiquette; Understanding Vietnamese Culture; and You Can't Judge a Trans-gender Book by its Cover.

The majority of the library's outreach programs are focused on increasing equity in learning opportunities for those who are most at risk. For example, Raising A Reader reaches 40,000 young children, parents and educators through almost 400 partnerships including Head Starts, childcare centers, home health professionals, and non profits. New immigrants and others are offered citizenship classes, GED labs, English learning labs, and Talk Time (English conversation practice). The library is part-way through an assessment grant to determine the best ways to help black children be prepared for kindergarten.

Budget by Division

Division Name	FY 2012 General Fund	Other Funds	Total Division Cost	Total FTE
Library Administration	\$0	\$5,222,441	\$5,222,441	40.75
Central Library	0	13,696,733	13,696,733	139.25
Collection and Technical Services	0	10,643,659	10,643,659	31.75
Youth Services	0	2,732,992	2,732,992	20.00
Neighborhood Libraries	0	21,383,548	21,383,548	229.50
Systemwide Access Services	0	7,431,463	7,431,463	18.00
Reference, Adult Services and Programming	0	2,096,072	2,096,072	14.75
Total Library	\$0	\$63,206,908	\$63,206,908	494.00

Department Administration

Department Administration provides executive leadership for the library system; connects the community with the many services the library offers; manages the library's finance and budget operations; promotes the resource management of highly qualified staff; provides flexible staffing coverage for the system; and provides opportunities for people to contribute their time and talents to Multnomah County Library.

The Director's Office works with elected leaders, stakeholders, citizens, and staff to ensure that library services meet the needs of Multnomah County residents;

Marketing and Communications connects the library with the more than 35,000 people that use it each day, both online and in person;

Human Resources/Learning Systems provides assistance with all aspects of the employment cycle, as well as coordinating training for staff and patrons;

System Wide Staffing provides flexible staffing coverage and addresses materials movement issues across the system;

Volunteer Services oversees the recruitment and placement of volunteers for all library locations, outreach programs, and the Title Wave Used Bookstore.

Significant Changes

The System Wide Staffing unit (8.50 FTE) was transferred from the Neighborhood Libraries division (80016) to Department Administration (80011). This unit was previously focused on providing flexible staffing coverage for staff absences and materials movement needs at neighborhood libraries; with this change, the unit is also involved in covering these same type of needs at Central Library. The library has over 550 employees working in 21 locations; Central Library and the 18 neighborhood libraries are open seven days/week. The System Wide Staffing unit helps ensure adequate staff coverage at all public service locations.

A 0.50 Program Coordinator was added to Volunteer Services during FY 2011 through the reallocation of a vacant position. This position will help with the workload increases brought about by the addition of two new libraries as well as deal with the overall upswing in the number of volunteers requesting placement. Volunteer Services coordinates the efforts of 1,800 volunteers who are expected to contribute over 65,000 hours in FY 2011.

Central Library

Referred to as “Portland’s Crown Jewel,” Central Library is a cherished historic building, a downtown destination for locals and tourists alike. Over 2,700 people visit Central Library every day, from all around Multnomah County, the surrounding metropolitan areas, and southwestern Washington.

First opened in September 1913 and extensively renovated in 1994-97, Central Library has more than 17 miles of bookshelves. The largest public library building in Oregon, Central Library houses a diverse collection of nearly 800,000 current and historic books and other materials, including the Oregonian newspaper back to the first issue from 1850.

Statistics from the last fiscal year demonstrate the heavy use of the Central Library. Over 200,000 reference questions were answered, from people with diverse needs such as students requesting homework help to entrepreneurs wanting to start a new business. Members of the public spent over 150,000 hours on the Internet in a wide variety of activities such as completing job applications, filing applications for student financial aid, or researching the cost of a new car. Almost 400 school classes and other groups came to tour the library, conduct research, hear stories, and select materials to check out. Over 17,000 new borrowers signed up for library cards. Almost 30,000 people of all ages from babies through seniors attended a wide variety of programs and classes.

Significant Changes

In January of 2010, the Central Library implemented an RFID system for materials management. The result: in FY 2010, 49% of all checkouts were patron-initiated; in FY 2011, 75% of check-outs are projected to be from the self-check machines. This change in work flow has allowed Central to move toward a new way of serving the public. The majority of reference librarians have been reorganized into four work groups to streamline and focus their professional work in materials selection, collection management, programs, outreach, reference services, and technology. Central Access Services has been realigned in an effort to create a more integrated approach to circulation and materials movement -- from the checking in to the checking out of materials and every step in between -- resulting in the redistribution of 3.75 FTE from Central's staff to fill staffing needs of the Neighborhood Libraries.

Over the past year, the implementation of system-wide efforts in customer service training and efficient materials handling has allowed Central to deploy and manage staff in a more responsive, flexible, and customer-oriented manner. With the implementation of the RFID system, staff are able to shift some of their work from labor-intensive materials movement and clerical tasks to more personalized customer service. From the public's point of view, patrons will see all staff practicing a more mobile approach to public service, using portable devices to help get people the information they need in the most effective way.

Collections and Technical Services

The Collection and Technical Services Division acquires, catalogs, processes and manages the library's collection for all locations. It is organized into four units:

1. The Selections Unit works with vendors, publishers and professional review sources to select materials in all formats (print, CDs, DVDs, electronic) for purchase. This unit monitors collection use by location, age group, and patron requests to determine current needs.
2. The Acquisitions Unit orders, claims, receives, and pays for collection materials. This unit monitors use of collection funds, pays invoices, and maintains fund accounting records.
3. The Cataloging Unit creates database records that show what the library owns, where materials are located, and whether they are available. These records enable patrons to see availability, place holds on copies, and check out materials.
4. The Materials Processing Unit prepares materials for use by applying protective labels, jackets, and packaging. This unit sorts new materials for direct delivery to library locations.

In FY 2011, the Division added 39,000 new titles (340,000 copies) to library locations. It also managed approximately 3,300 periodical subscriptions, more than 120 databases, and a growing number of online resources. The electronic materials can be accessed 24/7 outside the library.

Significant Changes

In FY 2011, the Library added significant new materials in electronic format to the collection in response to the rapid changes occurring in the publishing industry and changing user expectations. Two notable recent additions are the complete backfile of the Oregonian from 1867 to 1989, and a music download service called Freegal which provides a new way to deliver music to library cardholders.

A package of 22,000 ebooks designed for public libraries is planned for spring 2011. The Library expects that the transition to digital materials will accelerate in FY 2012 and beyond. It is anticipated that this transition to a digital collection will have impact on many aspects of library operations in the future.

Youth Services

Youth Services serves children from birth through grade 12 in three areas: Youth Services Management, Early Childhood Services, and School-Age Services. Youth Services Management provides planning and oversight, ensuring adequately trained staff and system-wide programming that focuses on young people, such as Summer Reading and the Tapestry of Tales Storytelling Festival. Summer Reading 2010 had 85,000 participants, a 36% increase from 2009.

Early Childhood Services programs impact the literacy levels of children before they enter school by working with their adult caregivers to ensure that they know how to best impact young children's learning. Programs include: working with the county health clinics to provide a prescription for reading (Reach Out and Read); a training program for early childhood care and education providers, on-site mentoring, and a book delivery program (Early Words); a program funded by The Library Foundation to encourage parents to read with their preschoolers (Raising a Reader); a literacy-focused package sent to parents of newborns (New Parent Gifts); and parent education.

School-Age Services works in partnership with school districts and after school programs to improve student success by encouraging pleasure reading (Books 2 U); and by providing instruction in using public library resources while meeting educators' needs for curriculum-support as well as literacy focused after school programs with SUN (School Corps).

Significant Changes

While there are no significant changes in the FY 2012 budget, both School-Age Services and Early Childhood Services are keeping an investigative eye on emerging technologies and rapidly changing information content delivery systems. Seeking out research, communicating with local school districts and early childhood agencies, and listening to the public will all inform the direction Youth Services takes to utilize new tools and applications.

As the poverty center shifts east, Youth Services staff continues to create new opportunities and refine existing relationships with educational agencies. More time is spent delivering services to East County than ever before. The library continues to prioritize outreach to SUN schools, providing after school extended learning and recreational programming.

Early Childhood Services is in the midst of a federal Library Services and Technology Act grant through the Oregon State Library addressing how the library can best help black students be prepared for kindergarten. This may result in new programming and resources, new partnership opportunities, and refined processes for ensuring inclusion and creating a welcoming environment at the libraries and through outreach programs.

Neighborhood Libraries

Spread throughout Multnomah County, the 4 regional and 14 neighborhood libraries are essential centers of community life providing books, movies, music, Internet access, programs, and meeting spaces for residents who visited these locations over 4.8 million times last year. These libraries range from historic buildings to landmark modern designs and cozy neighborhood gathering places. Patrons come from a wide variety of locations and backgrounds, with vastly differing needs.

Neighborhood libraries circulate books and other materials, present educational and engaging programs for all ages, and provide free meeting space for community groups. Libraries are open seven days a week, giving patrons access to nearly 2 million books and other materials including collections in Spanish, Russian, Vietnamese, and Chinese. Children and young people participate in story times, after school activities including teen lounges, and a Summer Reading Program that last summer enrolled over 85,000 kids. Adults can develop critical life skills by attending computer classes, taking advantage of job labs, and participating in book groups and language learning programs such as Talk Time. Dedicated volunteers contribute over 40,000 hours of service each year.

Users of the neighborhood libraries truly believe that these are their libraries. Individuals, families, schools, businesses and neighborhood associations all welcome neighborhood libraries as valuable assets in their communities.

Significant Changes

In FY 2010, and continuing into FY 2011, Neighborhood Libraries converted to RFID (Radio Frequency Identification) technology, and made large scale operational and facilities changes. These changes facilitate the patron's experience at the library by making it easier to check out books and other materials, and to ask for assistance; increase collection security; and improve materials handling efficiency, which will help reduce ergonomic injuries for staff.

Troutdale library opened at the beginning of FY 2011. Along with Kenton library, which opened in FY 2010, it showcases new service models and priorities including: one stop service desks for patrons; opportunities for fast and easy self-service; and staff whose focus has changed from intense materials handling tasks to direct customer service. This year, those same innovations that started at Kenton and Troutdale have expanded to other neighborhood libraries, such as Lucky Day collections of popular, high-demand books; a more proactive approach to customer service, including one stop service desks where possible; and "Lean Your Library" changes that make materials handling more efficient so that staff has more time for welcoming and assisting patrons.

The System Wide Staffing unit (8.50 FTE) transferred from the Neighborhood Libraries division (80016) to Department Administration (80011), to reflect the expansion of their role in covering absences and materials movement needs for both the branch libraries and Central Library.

Systemwide Access

Systemwide Access Services has three service areas: Information Technology (IT) Services; Facilities and Materials Movement; and Customer Support and Account Management. Together, these programs ensure that library buildings and the library's on-line presence are inviting, safe, and functional; that print and on-line library materials and services are available when and where patrons need them, and that patrons receive excellent customer service in person and online.

IT supports staff computing and maintains nearly 750 computers for public use, plus wired and wireless networks for the public to access resources such as the library catalog, licensed databases, downloadable books and media, and web sites that assist with job hunting, continuing education, and access to government services.

Materials Movement ensures that library books and materials move quickly and accurately among all 21 library locations; this program expects to move 264,000 crates in FY 2011. Library Facilities coordinates the maintenance of 21 library buildings and grounds in a safe, secure, and cost effective manner.

Customer Access and Account Management develops policies and rules to help people use library services, including almost 76,000 new cardholders in FY 2011. It manages IT support, develops and trains staff on new policies and procedures, ensures good stewardship of library collections, and manages projects.

Significant Changes

In FY 2011, Customer Access and Account Management, with assistance from IT Services, completed conversion of the library's collections to RFID and the installation of RFID check-out equipment and theft-detection gates at the new Troutdale Library and the final 12 library locations.

Implementation of a \$200,000 grant from the Mt. Hood Cable Regulatory Commission, begun in FY 2011, will finish in September 2012, adding approximately 180 new netbook or tablet devices for public use with the library's wireless network.

Reference, Adult Services and Programs

The Reference, Adult Services and Programming (RASP) Division is responsible for the development, coordination, support, and review of reference, public programming, and adult outreach services in order ensure consistent quality throughout the library.

RASP provides leadership, training, support, information and resources to Multnomah County Library's reference librarians and library assistants so they can quickly and accurately connect the residents of Multnomah County with the resources they want and need. Reference staff are available to assist residents in person, by phone, by email, or online in partnership with L-net, Oregon's state-wide online reference service. In FY 2011 reference staff will answer over 793,000 questions from patrons.

The Family and Adult Programming section of RASP plans, coordinates, supports, and executes approximately 2,500 events and public programs at libraries and other community gathering places each year, all designed to enrich and transform the lives of children, families, and adults.

The Adult Outreach section of RASP provides library services and programs to Multnomah County residents underserved by traditional library means, including older adults, new immigrants, people with disabilities, adult learners, institutionalized people, and homeless people.

Significant Changes

RASP is in the second year of a \$100,000 FINRA/ALA Smart investing @ your library grant to strengthen financial literacy for two specific target groups: at-risk parents and seniors. The library is one of 19 national recipients of this grant. The grant supplies funds to educate at-risk parents and seniors about money management, online banking, investment, financial fraud, and more. To date, 75 library staff have received training on providing financial literacy assistance, and six workshops have been conducted for 42 library patrons, with 86% of the attendees indicating that they learned something new as a result of the financial workshops.

In 2011, RASP began a mobile reference pilot in five library locations. Staff received training on how to better meet patrons at their point of need within library buildings. Each location received one or more iPads and iPhones as well as training on these devices so that staff have the technology necessary to answer questions via the library's electronic databases and the Internet while they are assisting patrons out on the floor. A reference librarian recently shared an experience where she approached a couple, and, with her iPad, was able to help them with submitting a resume, got them signed up for a CyberSeniors class, shared information about other computer classes and labs, and finished up by directing them to community resources for learning job searching skills. The mobile reference trial will run through November 2011, followed by evaluation and adjustments before rolling out to all library locations.

Multnomah County Library

The following table shows the programs that make up the departments total budget. The individual programs follow their respective divisions.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
Library Administration					
80007	Library Director's Office	\$0	\$779,061	\$779,061	5.00
80008	Marketing & Communications	0	1,198,637	1,198,637	8.50
80009	Library Business Services	0	1,344,264	1,344,264	7.75
80010	Volunteer Svcs/Title Wave Book Store	0	468,343	468,343	3.50
80011	Human Resources/Learning Systems/System Wide Staffing	0	1,432,136	1,432,136	16.00
Central Library					
80000	Central Library	0	10,690,650	10,690,650	135.75
80012	Central Director's Office	0	3,006,083	3,006,083	3.50
Collection and Technical Services					
80013	Library Book Budget	0	6,790,000	6,790,000	0.00
80014	Library Books - Acquisition & Processing	0	3,853,659	3,853,659	31.75
Youth Services					
80003	School-Age Services	0	1,147,296	1,147,296	10.00
80004	Early Childhood Services	0	1,032,906	1,032,906	7.50
80015	Youth Services Management	0	552,790	552,790	2.50
Neighborhood Libraries					
80001	Regional Libraries	0	7,900,667	7,900,667	84.00
80002	Neighborhood Libraries	0	12,926,142	12,926,142	141.50
80016	Neighborhood Libraries Management	0	556,739	556,739	4.00
Systemwide Access Services					
80017	IT Services	0	4,979,819	4,979,819	0.00
80018	Facilities & Material Movement	0	1,581,785	1,581,785	13.00
80019	Customer Support & Account Management	0	869,859	869,859	5.00
Reference, Adult Services and Programming					
80005	Family & Adult Programming	0	745,179	745,179	3.00
80006	Adult Outreach	0	711,115	711,115	7.75
80020	Reference Services Coordination	0	639,778	639,778	4.00
Total Library		\$0	\$63,206,908	\$63,206,908	494.00

Lead Agency: Library

Program Contact: Susan Banks

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Central Library offers books, informational services, public programs and classes, and meeting space. Central Library serves the diverse people and communities throughout Multnomah County: urban core, suburban neighborhoods, disadvantaged, affluent, preschoolers, students, retirees, job hunters, and culture seekers. Central Library provides services seven days per week, including two evenings.

Program Description

Central Library engages citizens with ideas and brings them together for community interaction by providing programs, meeting rooms, and public forums as well as books and other informational materials. More than 950,000 people visit Central annually, averaging over 2,700 visits per day. Central Library fosters opportunities and resources for lifelong learning by offering access to more than 761,000 books and other items. Central Library provides 100 public computers with free Internet access used more than 152,000 hours (76.7% utilization rate); answers over 219,000 information queries; offers 1,652 programs; and contributes to sustainability by sharing resources that would have cost \$24 million annually if purchased by individuals.

This offer provides opportunities for diverse neighbors to interact and engender a sense of community. People attend programs done in partnerships with other organizations, such as the PCC co-sponsored "lunch & learn" series that improves work and life skills. Central Library also offers a variety of forums and resource fairs where people meet, gather, and discuss ideas and issues pertinent in the community. Groups use meeting rooms for their own community meetings and events. Central Library provides essential services to those without computers by providing free Internet access through Internet stations, wireless access, and a variety of free computer labs and classes. Central Library provides people from all walks of life with a lifetime of learning through books, magazines, and online resources in an array of subjects - from art & music to job hunting & car repair, from poetry & philosophy to adult literacy & language learning. Breaking down cultural and economic barriers, Central empowers new immigrants, small business owners, seniors, students, and the homeless by providing information survival tools needed to develop life skills.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Books and items checked out or renewed	2,978,419	2,800,000	2,973,392	2,900,000
Outcome	Patrons who found books or items they wanted	91.5%	92.0%	92.0%	92.0%
Efficiency	Books and items checked out per capita	31	29	31	31

Performance Measure - Description

Outcome: From the library's annual Output Measures survey.

Efficiency: Checkouts & renewals per capita (circulation/service population): Multnomah County has the second highest circulation per capita in the nation among libraries serving more than 250,000 people. (Source: Public Library Data Service Statistical Report)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$10,183,097	\$0	\$10,090,722
Contracts	\$0	\$82,380	\$0	\$88,090
Materials & Supplies	\$0	\$245,638	\$0	\$239,303
Internal Services	\$0	\$178,690	\$0	\$262,535
Capital Outlay	\$0	\$15,000	\$0	\$10,000
Total GF/non-GF:	\$0	\$10,704,805	\$0	\$10,690,650
Program Total:	\$10,704,805		\$10,690,650	
Program FTE	0.00	140.25	0.00	135.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was:

#80000 - Central Library

Net decrease of 4.5 FTE.

In FY 2011 the Central Library continued to pursue efficiencies in staffing and workflow to serve the public more effectively. Initiatives in mobile reference, flexible staffing of all public service desks, cross-training for a variety of classifications and a revamping of online patron services were undertaken to improve the patron experience.

Lead Agency: Library

Program Contact: Rita Jimenez

Program Offer Type: Existing Operating

Related Programs: 80002

Program Characteristics:

Executive Summary

This program offer is for the four regional libraries: Gresham, Hillsdale, Hollywood, and Midland. Regional libraries have more space and larger collections, and offer more services, than the smaller neighborhood libraries. Last year, residents visited regional libraries over 2 million times and benefited from diverse learning, cultural, and recreational opportunities.

Program Description

Multnomah County residents currently have access 7 days a week, including some evenings, to over 497,000 items at the 4 regional libraries, including books and other items in Spanish, Vietnamese, Chinese, and Russian. Children and young people participate in storytimes, Summer Reading, and afterschool activities (peak hours for juvenile crime). More than 1,100 groups have used free community space for meetings, thereby fostering meaningful citizen involvement and neighborhood interaction. Residents develop critical life skills through job training resources, book groups, opportunities for civic engagement, and other library programs. Libraries help bridge the digital divide by providing free basic computer classes and free Internet access to those without computers. Language learning and educational programs improve employment opportunities and quality of life for those residents with low English proficiency and limited resources.

The 4 regional libraries offer a variety of programs that provide opportunities for neighbors to interact. Dedicated volunteers from youth to seniors contribute over 15,300 hours of service each year. In addition, libraries serve as a bridge for the diverse cultures within Multnomah County. Residents who are non-English speakers enjoy about 537 bilingual programs and events each year. Regional libraries offer culturally diverse programs such as Dia de Los Ninos and Lunar New Year celebrations. Regional libraries provide opportunities & resources for lifelong learning by providing free access to computers and high-speed wireless Internet (30% of Oregon households do not have fast Internet access). The 104 public computers with Internet access are used for almost 307,000 sessions and more than 576 free computer classes and labs help attendees develop life and job skills. Residents also access information, training, and other resources to increase literacy skills and become citizens. Research indicates that youth participation in summer reading programs results in improved reading skills and enhances all other learning. 8,906 children participated in the 2010 Summer Reading program, and 58,942 people attended youth programs at regional libraries last year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Books and items checked out or renewed	6,590,357	6,700,000	6,634,282	6,600,000
Outcome	Patrons who found books and items they wanted	89.4%	91.0%	90.0%	90.0%
Efficiency	Cost per item checked out or renewed (requires decimal – see below)	0	0	0	0

Performance Measure - Description

Efficiency: Cost per item checked out or renewed (total annual expenditures/total circulation): FY10 actual = \$2.62; FY11 purchased = \$2.64; FY11 estimate is same as FY11 purchased = \$2.64; FY12 offer = \$2.62. Among the nation's busiest libraries, MCL has one of the lowest costs per item checked out. (Source: Public Library Data Service Statistical Report)

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$6,234,400	\$0	\$6,440,084
Contracts	\$0	\$7,250	\$0	\$7,000
Materials & Supplies	\$0	\$77,450	\$0	\$105,041
Internal Services	\$0	\$1,314,179	\$0	\$1,348,542
Total GF/non-GF:	\$0	\$7,633,279	\$0	\$7,900,667
Program Total:	\$7,633,279		\$7,900,667	
Program FTE	0.00	83.75	0.00	84.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80001, Regional Libraries
Net increase of .25 FTE.

Program # 80002 - Neighborhood Libraries

Version 2/18/2011 s

Lead Agency: Library

Program Contact: Rita Jimenez

Program Offer Type: Existing Operating

Related Programs: 80001

Program Characteristics:

Executive Summary

This program offer is for the 14 neighborhood libraries: Albina, Belmont, Capitol Hill, Fairview-Columbia, Gregory Heights, Holgate, Kenton, North Portland, Northwest, Rockwood, St. Johns, Sellwood-Moreland, Troutdale & Woodstock libraries. Last year, residents visited neighborhood libraries over 2.8 million times and benefited from diverse learning, cultural, and recreational opportunities.

Program Description

Neighborhood libraries serve as community facilities where residents can attend classes, programs, and community forums that provide opportunities for neighbors to interact. County residents have access 7 days a week, including some evenings, to a collection of almost 690,000 books and other items, including materials in Spanish, Vietnamese, Chinese, and Russian. Children & young people participate in storytimes, Summer Reading, and after-school activities (peak hours for juvenile crime). Residents develop critical life skills through job training resources, book groups, civic engagement, and other library programs. Libraries help bridge the digital divide by providing free Internet access and free basic computer classes to those without computers. Language learning and educational programs improve employment opportunities and quality of life for those residents with low English proficiency and limited resources.

The neighborhood libraries offer a variety of programs that provide opportunities for neighbors to interact. Dedicated volunteers from youth to seniors contribute over 30,000 hours of service each year, and over 1,200 groups use free library space for community meetings. In addition, libraries serve as a bridge for the diverse cultures within Multnomah County. Residents who are non-English speakers enjoy over 1,560 bilingual programs and events each year. Neighborhood libraries provide opportunities and resources for lifelong learning by providing free access to computers and high-speed wireless Internet. The 146 public computers with Internet access are used for almost 393,000 sessions, and more than 830 free computer classes and labs help attendees develop life and job skills. Residents also access information, training and resources to increase literacy skills and become citizens. Research indicates that youth participation in summer reading programs results in improved reading skills and enhances all other learning. 11,837 children participated in the 2010 Summer Reading program, and 117,927 people attended youth programs at neighborhood libraries last year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Books and items checked out or renewed	10,350,689	10,000,000	10,970,610	10,500,000
Outcome	Patrons rated programs as good or excellent	99.0%	98.0%	98.0%	98.0%
Efficiency	Cost per item checked out or renewed (requires decimal -- see below)	0	0	0	0

Performance Measure - Description

Efficiency: Cost per item checked out or renewed (total annual expenditures/total circulation): FY10 actual = \$2.62; FY11 purchased = \$2.64. FY11 estimate is same as purchased = \$2.64. FY12 offer = \$2.62. Among the nation's busiest libraries, MCL has one of the lowest costs per item checked out. (Source: Public Library Data Service Statistical Report).

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$10,303,407	\$0	\$10,688,486
Contracts	\$0	\$14,300	\$0	\$14,600
Materials & Supplies	\$0	\$132,969	\$0	\$200,900
Internal Services	\$0	\$2,145,105	\$0	\$2,022,156
Total GF/non-GF:	\$0	\$12,595,781	\$0	\$12,926,142
Program Total:	\$12,595,781		\$12,926,142	
Program FTE	0.00	139.75	0.00	141.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80002, Neighborhood Libraries
Net increase of 1.75 FTE.

Lead Agency: Library

Program Contact: Katie O'Dell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

School-Age Services (SAS) improves kindergarten through high school students' reading and information literacy by training students to effectively use public library online research tools; by connecting students with dynamic book collections and reading motivation programs; and by offering curriculum support, training, and resources for their educators, parents and caregivers. Services are targeted toward students at risk of low literacy.

Program Description

SAS staff, who are trained in research, booktalking, and reading promotion, serve students, educators, parents, and caregivers in public and private schools, community agencies, county programs, treatment facilities, and other locations serving school-age youth. Staff provide information, books, training, recreational programs, and technical support to increase students' and invested adults' literacy and information skills. Thousands of quality children's books are delivered to schools and community agencies. School Corps (SC) provides direct service to students, parents, and educators during the school day, after school, and during the summer. Librarians collaborate with educators to increase students' academic success and literacy in the county's K-12 schools & SUN programs by training students to effectively and efficiently use public library resources for student research and pleasure reading. BOOKS 2 U (B2U) staff and volunteers introduce students to high-interest books through booktalking programs and by providing paperback copies of books they promote. Their goal is to introduce Multnomah County Library as an educational partner and significant resource. To that end, they attend and present at parent and family night programs; provide library cards to children served; and promote the library's Summer Reading program, as well as the neighborhood library and its services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Youth served in B2U & SC in school year programs (duplicated)	164,050	120,000	104,000	104,000
Outcome	% of students whose research skills increase after SC presentation	93.0%	90.0%	90.0%	90.0%
Quality	% of teachers indicating that they will ask for SC services again	100.0%	95.0%	95.0%	95.0%
Outcome	% of schools served that show improvement in 3rd & 5th grade reading scores	65.0%	60.0%	60.0%	60.0%

Performance Measure - Description

Measure 1 counts contacts during both in-school and out-of-school hours during the school year. Data for Measure 2 comes from a student pre/post test. Data for Measure 3 comes from online teacher surveys. Data for Measure 4 comes from the Oregon State Department of Education.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$982,845	\$0	\$997,470
Contracts	\$0	\$4,500	\$0	\$0
Materials & Supplies	\$0	\$109,395	\$0	\$116,671
Internal Services	\$0	\$26,129	\$0	\$33,155
Total GF/non-GF:	\$0	\$1,122,869	\$0	\$1,147,296
Program Total:	\$1,122,869		\$1,147,296	
Program FTE	0.00	10.00	0.00	10.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

\$38,084 is expected from the State's "Ready to Read" per capita funding. \$176,124 comes from The Library Foundation for Books 2 U.

Significant Program Changes

Last year this program was: #80003, School Age Services
No significant changes.

Program # 80004 - Early Childhood Services

Version 6/14/2011 s

Lead Agency: Library

Program Contact: Renea Arnold

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Measure 5 Education

Executive Summary

Early Childhood Services (ECS) helps children enter kindergarten with the skills they need to learn to read by enhancing their parents' and caregivers' knowledge about and skills in fostering early literacy, early brain development, and hands-on literacy activities, and by providing demonstrations of best practices in sharing books with their children. Services are directed toward families whose children are at risk for low literacy.

Program Description

ECS staff, who are trained in child development, brain development, and early reading research, visit parents and caregivers in social service agencies, childcare centers, Head Start centers, teen parent programs, treatment facilities, and any other locations serving adults with children birth to 5. They teach parents and caregivers how to prepare their preschool children for reading. Classes, taught in English, Spanish, Russian, Chinese, and Vietnamese, show adults how to read, talk, sing, and rhyme with babies, toddlers, and preschoolers so that children develop the pre-reading skills they need before they enter kindergarten.

From birth to age 5, children go through a critical window for brain development that supports literacy. Reading, talking, singing, and rhyming with children during this sensitive time determines a child's future as a reader. Many parents and caregivers don't know how early this window opens—and closes—and how tremendous an impact simple actions can have on their children's future ability to read. Children must have early experiences with language, books, and writing tools to become successful readers. Research shows that disadvantaged children start kindergarten with significantly lower cognitive skills than their more advantaged counterparts because of their lack of language and literacy experiences BEFORE they get to school. The most vulnerable children are those who live in poverty, speak English as a second language, have few books in their homes, and whose mothers have limited education and low literacy. ECS reaches these parents on-site and shows them easy ways to help their children gain pre-reading skills during these most important years. Program evaluations show that parents and caregivers gain clear knowledge of their role in their children's preparedness for reading. This program links to the Early Childhood Framework Early Care and Education Goal: "All children benefit from developmentally appropriate active learning opportunities."

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Parents, teen parents and caregivers served	7,019	6,500	6,500	6,500
Outcome	% of participants who show an increase in reading & literacy activities	90.0%	90.0%	92.0%	90.0%
Output	Books delivered	461,555	200,000	450,000	450,000

Performance Measure - Description

Outcome - Parents show an increase in five behaviors: 1. Encourage child to participate more often; 2. Point out pictures and talk about them; 3. Read the book more than once; 4. Ask or answer questions while reading; 5. Talk about new words.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$687,432	\$0	\$681,863
Contracts	\$0	\$62,550	\$0	\$19,900
Materials & Supplies	\$0	\$313,270	\$0	\$305,871
Internal Services	\$0	\$22,349	\$0	\$25,272
Total GF/non-GF:	\$0	\$1,085,601	\$0	\$1,032,906
Program Total:	\$1,085,601		\$1,032,906	
Program FTE	0.00	7.50	0.00	7.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

\$38,084 is expected from the State's "Ready to Read" per capita funding. \$360,080 comes from The Library Foundation for Raising A Reader and New Parent Programs.

Significant Program Changes

Last year this program was: #80004, Early Childhood Services
No significant changes.

Lead Agency: Library

Program Contact: Terrilyn Chun

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Family and Adult Programming plans, coordinates and executes a wide variety of public events and programs at libraries and other community gathering places, all designed to enrich the lives of children, families, and adults. Examples include author talks, exhibits, lectures, computer classes, craft programs, civic discussions and cultural events. Teens and adults participate in monthly book groups and in Everybody Reads, Multnomah County's community-wide reading project; children and families attend craft programs and kid-friendly performances; and annual events such as Dia de los Ninos and Lunar New Year highlight and celebrate the diversity of the Spanish, Chinese, Vietnamese and Russian-speaking communities.

Program Description

This program provides opportunities for neighbors to read, learn, interact and connect with each other. Programs focus on library priorities, such as being a resource during tough economic times, promoting and supporting early literacy and success in school, providing resources for immigrants, and facilitating civic engagement. Reading and discussion programs such as Pageturners book groups and the annual Everybody Reads facilitate meaningful discussions about current issues and build a sense of community and mutual understanding. Programs also promote and support literacy, education and lifelong learning, especially for those unable to afford other opportunities. Examples include basic computer classes, English language practice sessions for non-native speakers, and financial literacy programs for at-risk parents and seniors. Programs like concerts, opera previews and symphony storytimes also support local culture and recreation. After-school activities for youth include art classes and teen lounges. Partnerships with and support from other organizations help develop new audiences, maximize resources and build mutually beneficial relationships with other agencies. Partners include Oregon Humanities, Portland State University, the World Affairs Council, Delta Society, OASIS, the School and Community Reuse Action Project (SCRAP), the Multnomah County Health Department, Aging and Disability Services, and the Commission on Children, Families and Community.

Family and Adult Programming staff provide the professional and technical expertise to make more than 2,300 programs possible each year and help more than 45,000 residents learn about and interact within their community. Responsibilities include scheduling, grant writing, exhibit building, volunteer coordination, event management, website development, publicity, evaluation, fiscal oversight and maintenance of an online events database.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of financial literacy programs offered	107	50	36	65
Outcome	Attendees who say library programs connect them to their community	47.0%	50.0%	41.0%	50.0%
Outcome	Attendees who say they learned something new at a library program	84.0%	80.0%	81.0%	80.0%
Quality	Attendees of library programs who rate them as "Good" or "Excellent"	99.0%	98.0%	97.0%	99.0%

Performance Measure - Description

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$302,738	\$0	\$287,187
Contracts	\$0	\$244,600	\$0	\$281,550
Materials & Supplies	\$0	\$138,250	\$0	\$158,877
Internal Services	\$0	\$12,855	\$0	\$17,565
Total GF/non-GF:	\$0	\$698,443	\$0	\$745,179
Program Total:	\$698,443		\$745,179	
Program FTE	0.00	3.34	0.00	3.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

\$34,000 will be received from a FINRA/ALA Smart Investing @ your library grant. An additional \$48,000 in revenue will come from the Friends of the Library for the Pageturners book group discussion program.

\$52,965 comes from The Library Foundation for program enhancements.

Significant Program Changes

Last year this program was: #80005, Family & Adult Programming
Net reduction of .34 FTE.

Lead Agency: Library
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jane Salisbury

Executive Summary

Adult Outreach provides library services and programs to Multnomah County residents underserved by traditional library means, including older adults, new immigrants, people with disabilities, adult learners, institutionalized people, and homeless people. Adult Outreach delivers books and other materials to people who are homebound; provides resources and conducts classes and other programs for immigrants, new readers and GED seekers; and partners with community agencies.

Program Description

Adult Outreach delivers books and other library materials and services to Multnomah County residents who are homebound, or who live in assisted living facilities, retirement homes, adult care homes, shelters, transition homes, or jails (the latter in partnership with the Sheriff's Office). Adult Outreach connects these people with their community by providing library services and programs, such as book discussion groups. Adult Outreach, in partnership with other literacy organizations, also supports people whose first language is not English - or who do not know how to speak, read, or write English - by providing assistance, referrals, resources, and library programs, including citizenship classes, GED labs, English learning labs, and Talk Time (English conversation practice). Delivering books, reading to homebound people, providing useful programs with expert speakers, leading book discussion groups for seniors, teaching citizenship classes, leading book groups in the jails, and leading English conversation practice sessions in neighborhood libraries provide meaningful opportunities for volunteers, working with outreach staff, to contribute significantly to the lives of vulnerable citizens.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Book discussion groups for seniors	248	250	250	250
Outcome	Attendees who say book discussion programs connect them to their community	90.0%	90.0%	70.0%	70.0%
Output	Facilitated English conversation sessions for non-native speakers	131	250	130	130

Performance Measure - Description

Output: The number of facilitated English conversation sessions (Talk Time) has decreased because of two factors: a natural dwindling of the attendance at one of the groups, and the loss of volunteer facilitators. It is in the nature of this program to ebb and flow: As participants become more fluent, they leave the group, and as volunteers move on to other pursuits, groups end. The existing Talk Time groups are well-attended by enthusiastic participants at three library branches.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$664,053	\$0	\$662,036
Contracts	\$0	\$6,500	\$0	\$0
Materials & Supplies	\$0	\$19,896	\$0	\$19,014
Internal Services	\$0	\$26,802	\$0	\$30,065
Total GF/non-GF:	\$0	\$717,251	\$0	\$711,115
Program Total:	\$717,251		\$711,115	
Program FTE	0.00	8.00	0.00	7.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

The Sheriff's Office provides \$35,000 for services to jails from the Inmate Welfare Fund.

Significant Program Changes

Last year this program was: #80006, Adult Outreach
Net reduction of .25 FTE.

Lead Agency: Library

Program Contact: Vailey Oehlke

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Library Director's Office provides executive leadership for the library system by working with the Board of County Commissioners (BCC), the Library Advisory Board (LAB), community organizations, businesses, private citizens, and staff to ensure that library services meet the needs of Multnomah County residents.

Program Description

The Library Director's Office envisions the library's role and future in the community; translates that vision into strategic direction in partnership with the BCC, the community, and the Library Advisory Board; represents Multnomah County Library on local, regional, and national levels, working with other libraries and library organizations; partners with The Library Foundation and the Friends of the Library to enhance citizen support and fundraising efforts; executes policy development and implementation with the senior management team; and leads with county peers in achieving enterprise-wide objectives. This office is directly responsible to Multnomah County residents for the effectiveness and efficiency of the library system. Every five years, voters have an opportunity to express their opinion about library services through the local option levy election.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Customer comments received and processed (electronic and paper)	2,626	2,500	2,650	2,650
Outcome	Conversations with the Library Director	19	19	28	19

Performance Measure - Description

Output: Citizen input received through comment cards and the library's website.

Outcome: Scheduled events for the Library Director to communicate and connect directly with staff regarding library issues.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$608,338	\$0	\$620,286
Contracts	\$0	\$55,000	\$0	\$61,300
Materials & Supplies	\$0	\$52,970	\$0	\$70,998
Internal Services	\$0	\$21,653	\$0	\$26,477
Total GF/non-GF:	\$0	\$737,961	\$0	\$779,061
Program Total:	\$737,961		\$779,061	
Program FTE	0.00	4.00	0.00	5.00
Program Revenues				
Fees, Permits & Charges	\$0	\$545,000	\$0	\$546,400
Intergovernmental	\$0	\$496,905	\$0	\$484,935
Taxes	\$0	\$40,440,113	\$0	\$35,416,964
Other / Miscellaneous	\$0	\$20,512,405	\$0	\$26,758,609
Total Revenue:	\$0	\$61,994,423	\$0	\$63,206,908

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

\$681,444 (\$15,000 for this offer) comes from The Library Foundation for program and collection enhancements.

Significant Program Changes

Last year this program was: #80007, Library Director's Office
Net increase of 1.0 FTE

A 1.0 FTE vacant senior management position has been re-considered in terms of the organization's myriad needs. As a result of this evaluation, the funding for this position has been used to add a lower level analyst position and create a clerical support position.

Lead Agency: Library

Program Contact: Jeremy Graybill

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Marketing & Communications is responsible for creating and coordinating effective and valuable conversations with the library's patrons, staff, community and stakeholders. The group connects the community with library services, promotes the benefit of these services, and constantly seeks effective strategies to engage with the community and adapt to the changing informational needs of the community.

Program Description

Marketing & Communications provides essential services to the library and the more than 35,000 people that use the institution each day, either online or in person. Marketing & Communications brings the library to the attention of the public, performs ongoing activities to build a strong public image, keeps the library in the mind of the community through marketing, achieves beneficial and informative coverage in the media, and is responsible for understanding library users to inform strategic decisions on how to best meet their needs. Marketing & Communications also oversees the library's public website — now visited more frequently than the library's physical locations — online presence in social media and e-mail marketing, and the library's intranet.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Visits to the library's website	7,714,746	8,000,000	8,000,000	8,200,000
Outcome	% of customers satisfied with library communications	98.0%	98.0%	97.0%	97.0%

Performance Measure - Description

The above performance measures were gathered via an online survey and via Google Analytics.

Output: The visits to the library's website are an indicator of use, as well as of usability and return visits. The steady increase in traffic demonstrates both an effective website, an effectively operated website and - approaching eight million annual visits - a website that is becoming the primary tool of library users.

Outcome: Among respondents to the survey this year, 97% stated that they were satisfied with library communications. This survey had more than 300 respondents and was administered in late January 2011.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election
The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$816,904	\$0	\$815,824
Contracts	\$0	\$52,000	\$0	\$132,800
Materials & Supplies	\$0	\$227,617	\$0	\$215,603
Internal Services	\$0	\$23,226	\$0	\$34,410
Total GF/non-GF:	\$0	\$1,119,747	\$0	\$1,198,637
Program Total:	\$1,119,747		\$1,198,637	
Program FTE	0.00	8.50	0.00	8.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80008, Marketing & Communications
No significant changes.

Lead Agency: Library

Program Contact: Becky Cobb

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Business Services manages the library's finance and budget operations, provides administrative clerical support for management and program staff, and provides front-desk reception for the Library Administration building.

Program Description

Business Services manages the annual budget preparation and submittal process; monitors and adjusts the budget throughout the fiscal year; manages contracts, procurements, and grants; and processes and oversees accounts payable and receivable for the library system. This program ensures that library funds are budgeted, received, accounted for, and spent appropriately. Administrative staff answer the main phone number for the library system and assist people by explaining policies, answering questions, and referring people to the appropriate library service, while also completing clerical tasks and projects for management and program staff.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Telephone calls answered by administrative support staff	18,954	15,500	17,000	17,000
Outcome	Invoices paid within 30 days	91.0%	88.0%	88.0%	90.0%

Performance Measure - Description

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$931,842	\$0	\$957,770
Contracts	\$0	\$3,000	\$0	\$3,000
Materials & Supplies	\$0	\$103,571	\$0	\$91,064
Internal Services	\$0	\$276,836	\$0	\$292,430
Total GF/non-GF:	\$0	\$1,315,249	\$0	\$1,344,264
Program Total:	\$1,315,249		\$1,344,264	
Program FTE	0.00	7.75	0.00	7.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80009, Business Services
No significant changes.

Lead Agency: Library

Program Contact: June Mikkelsen

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Volunteer Services provides opportunities for more than 1,800 people annually who contribute their time and talents to Multnomah County Library. Volunteers are active in all locations, including Central Library, the 18 neighborhood libraries, Library Administration, and the Title Wave Used Bookstore, as well as various outreach programs.

The Title Wave Used Bookstore is a retail outlet that generates revenue for the library through the sale of discarded books and other materials. Opened in 1988, the Title Wave provides an effective means of recycling the library's collection back into the community.

Program Description

Volunteer Services oversees the recruitment, screening, placement, and recognition of over 1,800 volunteers. Volunteers enhance the services that the library can provide at all library locations in the community. The scope of volunteer opportunities includes booktalking with Books 2 U, conducting storytimes in child care centers with Raising A Reader, delivering library materials to shelters through Adult Outreach, teaching seniors basic computer skills through Cyber Seniors classes, and searching for reserved items at all library locations. Volunteers are given skills and responsibilities that engage them in their libraries and neighborhoods. About 40% of library volunteers are students, 10-18 years old. Students are given an experience that provides life skills and engages them in their community. Last year, 1,839 volunteers contributed over 65,000 hours to the library.

The Title Wave Used Bookstore recycles and sells discarded library books and materials to the community. The store is open 36 hours per week and is fully staffed by 65 volunteers with the support of one paid staff person. Because the used books are sold at reasonable prices, many of the Title Wave's regular customers are teachers/media specialists buying books for their classrooms and libraries. Many homeschool families buy books for educational purposes as well. Last year, the Title Wave generated over \$218,000 in revenue.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Hours contributed by volunteers	65,335	58,900	65,400	65,500
Outcome	Student volunteers who report using their svc for school/community requirement	42.0%	39.0%	42.0%	43.0%

Performance Measure - Description

Outcome: All library volunteers under the age of 18 years old were surveyed to see if their volunteer hours were eligible for school or community service requirements. 42% of the responding volunteers reported that their volunteer hours counted toward school or community service requirements.

Legal/Contractual Obligation

Measure No. 26-81 “renew Five-year Local Option Levy to Continue Library Services”, November 2006 General Election- The levy language reads: “Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue book delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods in East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$309,181	\$0	\$356,632
Contracts	\$0	\$11,400	\$0	\$59,900
Materials & Supplies	\$0	\$31,205	\$0	\$33,703
Internal Services	\$0	\$11,338	\$0	\$18,108
Total GF/non-GF:	\$0	\$363,124	\$0	\$468,343
Program Total:	\$363,124		\$468,343	
Program FTE	0.00	3.00	0.00	3.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Volunteer Services is receiving \$50,767 from a Library Services & Technology Act (LSTA) grant received from the State Library for the establishment of an internship program.

Significant Program Changes

Last year this program was: #80010, Volunteer Svcs/Title Wave Book Store

Net increase of .50 FTE. This position was added due to the increase in library locations that need volunteer support and the increase in volunteer hours. In FY 2010 there was a 12% increase in the number of volunteer hours contributed by community members.

Lead Agency: Library

Program Contact: Shelly Kent

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Human Resources/Learning Systems (HR/LS) promotes the resource management of highly qualified staff by providing management consultation and technical assistance with the employment life cycle through recruiting, hiring, and retaining staff; time entry; staff training and development; and consulting with employees and managers, including planning for future workforce needs.

System Wide Staffing provides flexible staffing coverage and addresses materials movement issues across the system through the use of regular and on-call staff. Those employees move between locations as needed to cover planned and last-minute absences and vacancies, as well as to provide relief for temporary workload increases and support for special projects.

Program Description

HR/LS supports the library's mission and goals by ensuring HR systems are collaboratively implemented; assisting and consulting with over 560 regular and 132 on-call/temporary employees and supervisors; and assessing, developing, and coordinating employee training needs and learning opportunities. HR/LS provides internal consultation to managers and employees on a wide range of HR, employee, and labor relations issues, including: performance management to ensure a highly functioning workforce; recruitment to attract highly qualified, diverse applicants to serve the changing needs of county residents; legal, contractual, and policy compliance to reduce liability and the costs of unlawful employment actions; and accurate time entry to ensure that employees are paid correctly for hours worked. HR works with staff and managers to assess organizational needs; provide strategic direction, succession, and workforce planning; and provide learning opportunities to ensure highly qualified and competent staff who have the requisite skills to serve their customers. HR/LS partners with central HR/labor relations to develop and implement integrated HR initiatives & solutions.

System Wide Staffing supports the library's mission and goals by providing flexible staffing for temporary projects, workload increases, and absences.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Staff training sessions offered by learning systems	111	150	227	150
Outcome	Increase in number of bilingual/bicultural FTEs	3.7%	0.0%	3.7%	2.0%

Performance Measure - Description

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$1,271,236	\$0	\$1,321,251
Contracts	\$0	\$17,000	\$0	\$17,000
Materials & Supplies	\$0	\$33,100	\$0	\$50,726
Internal Services	\$0	\$21,296	\$0	\$43,159
Total GF/non-GF:	\$0	\$1,342,632	\$0	\$1,432,136
Program Total:	\$1,342,632		\$1,432,136	
Program FTE	0.00	16.00	0.00	16.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80011, Human Resources/Learning Systems
Move 8.50 FTE staff and personnel budget from Neighborhood Libraries Management (80016).

Lead Agency: Library

Program Contact: Susan Banks

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

The Central Library Director's Office (CDO) sets overall direction for Central Library; directs, develops, and evaluates services, programs, and staff; and administers the Central Library budget.

Program Description

CDO consists of the Central Library Director, an administrative specialist, a senior office assistant, and a senior administrative analyst. In collaboration with the Library Director's Office, the CDO determines service, policy, and fiscal priorities for Central Library. This office oversees and supports the Central Management Team, coordinates priorities/needs with those of the 18 other library locations, communicates with the public regarding Central-related issues, helps manage public and county use of meeting space, oversees building security, manages telecommunications for the building, responds to facilities issues, and maintains an active connection with the downtown business and civic communities. Administrative staff provide building-wide administrative support. This office is responsible for the effectiveness and efficiency of Central Library services and the related expenditure of funds. CDO proactively engages with the downtown community and is responsive to the concerns and needs of all Central Library users.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Visits to Central Library	958,406	980,000	975,724	975,000
Outcome	Customers who rated Central's programs good or excellent	98.0%	99.0%	98.0%	98.0%

Performance Measure - Description

Output: Central Library is a popular destination for area residents. Every day, thousands of people walk through its doors to attend a program, conduct research, use the Internet and more.

Outcome: From customer evaluations of Central Library programs.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$348,960	\$0	\$354,452
Contracts	\$0	\$12,000	\$0	\$17,000
Materials & Supplies	\$0	\$9,936	\$0	\$38,792
Internal Services	\$0	\$1,926,329	\$0	\$1,868,031
Capital Outlay	\$0	\$0	\$0	\$727,808
Total GF/non-GF:	\$0	\$2,297,225	\$0	\$3,006,083
Program Total:	\$2,297,225		\$3,006,083	
Program FTE	0.00	3.50	0.00	3.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80012, Central Director's Office

One-time-only expenses for the John Wilson Room fire suppression and security system upgrades have been added to this program offer for FY 2012.

Program # 80013 - Library Book Budget

Version 6/14/2011 s

Lead Agency: Library

Program Contact: Pat French

Program Offer Type: Support

Related Programs: 80014

Program Characteristics:

Executive Summary

The Library Book Budget provides funds to add new materials in all formats to the library collection. It purchases new books, music CDs, DVDs, audiobooks, maps, sheet music, periodicals, databases and a variety of materials in electronic and downloadable formats. This is the book budget only; personnel and related processing costs are in the linked program offer.

Program Description

Approximately 45% of the book budget is spent on new books in English for children, teens and adults. Five percent is spent on materials in four target languages (Spanish, Chinese, Vietnamese and Russian). Remaining funds are spent on other formats, including 20% on media (DVDs, CDs and audiobooks), 15% on electronic resources (electronic books, electronic journals and databases), and 2% on print periodicals. Multiple copies of each new title are purchased to ensure that people find what they want when they visit a library or access library resources online. The total collection size in June 2010 was 1.97 million items. The library collection gives the community access to a rich selection of current recreational and educational materials that support personal development, enrich civic engagement, support lifelong learning and literacy, expand cultural competency, and help build community identity for adults. The collection also provides materials for preparing to read and learning to read for all ages.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	New titles added to the library collection	39,143	35,000	39,368	39,000
Outcome	Turnover rate	11	11	11	11

Performance Measure - Description

Outcome: Turnover rate is a measure of how heavily the library collection is used (defined as circulation/holdings). Nationally, the average for public libraries serving a similar population is 4.3; MCL's rate is the highest in the country for libraries serving 500,000 or more. (Source: Public Library Data Service Statistical Report).

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Materials & Supplies	\$0	\$6,695,000	\$0	\$6,790,000
Total GF/non-GF:	\$0	\$6,695,000	\$0	\$6,790,000
Program Total:	\$6,695,000		\$6,790,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

\$40,000 comes from The Library Foundation for collection enhancements.

Significant Program Changes

Last year this program was: #80013, Library Book Budget
No significant changes.

Program # 80014 - Library Books - Acquisition & Processing

Version 2/18/2011 s

Lead Agency: Library

Program Contact: Pat French

Program Offer Type: Support

Related Programs: 80013

Program Characteristics:

Executive Summary

Library Books - Acquisition & Processing provides the staff necessary to select, purchase, catalog and process books and other materials added to the library materials collection in order to meet the informational, recreational and cultural needs of Multnomah County residents.

Program Description

Selection librarians decide what materials to buy, using professional reviews, customer suggestions, and staff input, along with established criteria. Their purchasing decisions reflect the diverse interests and needs of Multnomah County residents. Acquisitions staff place orders with vendors, receive shipments, approve invoices for payment, and monitor the various funds that make up the library materials budget. Cataloging staff create bibliographic description records and assign classification numbers to enable searching in the online catalog and to ensure logical shelving locations that enable browsing. The online catalog currently lists 687,301 titles with a total collection of 1.97 million physical items. Processing staff prepare each item/volume for shelving and checkout. This includes applying property stamps and barcodes, repackaging materials to stand up to heavy patron use, and creating inventory records. Staff members visit a neighborhood library each month to remove out-of-date and damaged materials to keep the collection current, accurate, and attractive. Program staff are responsible for accurate accounting and expenditure of public funds and private donations. They are also accountable for ensuring that the library collection reflects the needs and interests of Multnomah County residents. Because of the successful management of the library materials collection, residents can enjoy recreational reading, research specific topics, stay current on local, national and global events, and continue to learn at all ages.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Items added to the collection	359,271	340,000	340,000	325,000
Outcome	Patrons who found books and items they wanted	90.1%	91.0%	90.0%	90.0%

Performance Measure - Description

Outcome: From the library's annual Output Measures survey.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$2,632,382	\$0	\$2,681,754
Contracts	\$0	\$627,782	\$0	\$704,387
Materials & Supplies	\$0	\$321,421	\$0	\$358,502
Internal Services	\$0	\$72,001	\$0	\$109,016
Total GF/non-GF:	\$0	\$3,653,586	\$0	\$3,853,659
Program Total:	\$3,653,586		\$3,853,659	
Program FTE	0.00	31.75	0.00	31.75
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80014, Library Books-Acquisition & Processing
No significant changes.

Program # 80015 - Youth Services Management

Version 6/14/2011 s

Lead Agency: Library

Program Contact: Ellen Fader

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Youth Services Management ensures that library staff receive training to work with children and teens birth through age 17; offers reading promotion initiatives; and sets overall direction for services to this age group and their adult caregivers.

Program Description

Youth Services Management is provided systemwide through four main elements: staff training; youth reading initiatives; coordination, partnerships, and advocacy; and program development and evaluation. The office plans systemwide services; develops and evaluates programs; oversees development and education for staff; advocates in the community for increased use of libraries by children and teens and their parents and caregivers; and explores and engages in community partnerships to increase youth library use, support other organizations' literacy objectives, and improve students' reading scores.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	County children & teens who have library cards	50.4%	51.0%	50.0%	50.0%
Outcome	Staff who report improved/reinforced skills after Youth Services training	93.0%	90.0%	95.0%	90.0%
Output	Cardholding children & teens who use their library card	57.0%	55.0%	55.0%	55.0%

Performance Measure - Description

The outcome measure shows the result of training opportunities for staff and volunteers to serve youth in the best manner possible. The two output measures illustrate this program's success at connecting Multnomah County youth with their public library.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$313,838	\$0	\$326,088
Contracts	\$0	\$73,700	\$0	\$61,700
Materials & Supplies	\$0	\$134,650	\$0	\$150,131
Internal Services	\$0	\$11,498	\$0	\$14,871
Total GF/non-GF:	\$0	\$533,686	\$0	\$552,790
Program Total:	\$533,686		\$552,790	
Program FTE	0.00	2.50	0.00	2.50
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

\$37,275 comes from The Library Foundation for Summer Reading and other program enhancements.

Significant Program Changes

Last year this program was: #80015, Youth Services Management
No significant changes.

Lead Agency: Library

Program Contact: Rita Jimenez

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Neighborhood Libraries Management (NLM) sets overall direction for 18 regional and neighborhood libraries. NLM plans services; develops and evaluates programs and staff; and administers the budget for all locations. NLM also manages systemwide library services to four target language communities (Chinese, Russian, Spanish and Vietnamese), with over 50 bilingual staff in nine locations.

Program Description

NLM consists of the Neighborhood Libraries Director, Neighborhood Libraries Manager, LIBROS Library Outreach Specialist, and a Senior Office Assistant. In collaboration with the Library Director, the NLM: provides general support and oversight to 18 libraries and continual communication with staff at all levels of the organization; develops collaborative relationships with community and governmental organizations to maximize the impact of library services; sets priorities and policies for libraries to best address community needs and county priorities; implements best practices for safe and efficient operations of materials handling tasks; and provides resources to individual managers, staff, and work groups to improve their performance through ongoing training, coaching, leadership development, and assessments.

NLM supports and directs the work of regional and neighborhood libraries, which were visited over 4.8 million times by county residents last year. These libraries provide learning, cultural and recreational opportunities to all county residents, as well as a community space for civic engagement.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Hired front line staff in target languages of Chinese, Russian and Vietnamese	2	2	2	2
Outcome	% of branch managers who received a completed performance review by end of FY	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Output: Target language staffing needs are consistently reviewed as communities change and grow.

Outcome: 100% of branch managers have a current performance plan in place with measurable goals, receive a mid-year check-in, and have a completed review by the end of the fiscal year. Performance management is a major effort on the part of the Neighborhood Libraries Director and Neighborhood Libraries Manager.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$443,364	\$0	\$452,290
Contracts	\$0	\$50,300	\$0	\$59,700
Materials & Supplies	\$0	\$63,150	\$0	\$29,415
Internal Services	\$0	\$25,513	\$0	\$15,334
Total GF/non-GF:	\$0	\$582,327	\$0	\$556,739
Program Total:	\$582,327		\$556,739	
Program FTE	0.00	4.00	0.00	4.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80016, Neighborhood Libraries Management
Transfer 8.50 FTE staff and personnel budget to Human Resources/Learning Systems/System Wide Staffing (80011).

Lead Agency: Library

Program Contact: Cindy Gibbon

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

IT Services maintains more than 700 public computers, related software and servers, high-speed Internet access, and a public wireless network in library facilities for use by the general public. Library users can search the catalog of books and other materials, view and manage their library accounts, use research databases and other electronic resources, and access the Internet for educational, business, and personal use. These services are also available from homes, schools, and offices via the library website. IT services also maintains more than 600 computers, related software, equipment, servers and networks for library staff use.

Program Description

IT Services procures, installs, configures, and maintains software, computers, printers, adaptive technology for those with special needs, electronic self-service equipment, servers and related equipment for library patrons and staff. Children and adults use library computers to do personal and business research, complete homework assignments, apply for jobs, find recreational reading, communicate with government agencies, manage their library accounts, and participate in the social web. Public computers also provide office automation software, such as word processing, to accomplish personal, business, or school work. The library has computers and software in training rooms, teen after-school homework lounges, and for checkout to be used in-house with the library's public wireless network. Many public computer users have no access to a computer or the Internet at home, so the library is their only window to the world of 21st century technology, communication, and information.

IT services also maintains equipment and software for library staff, supporting general office computing and library systems such as the library catalog, patron database, circulation system, materials acquisition system, website, provision of electronic resources, and other internal operations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of public computers	704	760	746	926
Outcome	% of time wired public Internet computers are in use	77.9%	85.0%	73.0%	70.0%

Performance Measure - Description

Output: Number of public computers (wired and wireless). Additional computers were added with the opening of the new Troutdale Library and through grants from the Gates Foundation; more will be added through a Mt. Hood Cable Regulatory Commission grant.

Outcome: % of time wired public Internet computers are in use. This measure is trending downward with the installation of wireless access in all library locations and the addition of loaner laptops through grant funds. This is a positive customer service trend because it translates to shorter wait times for a computer. Eventually, it should mean that users will be allowed a greater amount of computer time each day. Currently, the limit is one hour per day per user on wired computers. Loaner laptops may be used for two hours. The one-hour time limit is not sufficient for those who do not have a computer at home and need a library computer to complete job applications, write resumes, fill out tax forms, complete school writing assignments and other critical tasks.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$31,581	\$0	\$31,581
Contracts	\$0	\$200,000	\$0	\$200,000
Materials & Supplies	\$0	\$574,109	\$0	\$645,646
Internal Services	\$0	\$4,422,330	\$0	\$4,102,592
Total GF/non-GF:	\$0	\$5,228,020	\$0	\$4,979,819
Program Total:	\$5,228,020		\$4,979,819	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

This program offer will receive \$200,000 in grant funding from the Mt. Hood Cable Regulatory Commission. This was originally budgeted in FY 2011, but the project has been delayed until FY 2012.

Significant Program Changes

Last year this program was: #80017, IT Services

In FY11 this program supported installation of RFID check-out equipment and security gates at one new library and 12 additional library locations. In FY12, a grant from the Mt. Hood Cable Regulatory Commission will fund the installation of about 180 additional loaner laptops or tablet devices for public use with the library's wireless network.

Lead Agency: Library

Program Contact: Mike Harrington

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Materials Movement ensures that library books and materials move quickly and accurately among all 21 library locations. Library Facilities coordinates the maintenance of the buildings and grounds in a safe, secure, and cost-effective manner.

Program Description

Materials Movement operates the centralized sort center and delivery operations that move library materials to and among library locations, enabling residents to have quick access throughout Multnomah County. This program operates a seven day-per-week delivery system that provides delivery to 42 service points each week day, delivering and receiving all library books and materials, interoffice mail, U.S. mail, library supplies, and bank deposits.

Library Facilities provides central coordination and direction of repair and maintenance activities among county facilities staff, telecommunications, contractors, and vendors for 21 library locations. This program serves all library staff and the public as expert resources on ADA-compliant building access, ergonomics, workflow management, security policy, and safety management.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Crates of books, mail, and supplies moved annually	251,512	254,000	264,087	264,000
Outcome	Staff satisfaction with delivery system	96.0%	95.0%	98.0%	95.0%

Performance Measure - Description

Output: In FY 2011 Materials Movement expects to sort and deliver about 264,000 crates. A crate is the library's unit of measurement for transporting library materials, mail, supplies, and other items. This is a 5% projected increase from FY 2010.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to continue Library Services" November 2006 General Election - The levy language reads: "Continue programs for school-age children, story hours for babies and toddlers, summer reading, literacy services for children in childcare, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved areas of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$911,118	\$0	\$928,634
Contracts	\$0	\$2,100	\$0	\$2,100
Materials & Supplies	\$0	\$18,100	\$0	\$29,777
Internal Services	\$0	\$656,773	\$0	\$621,274
Total GF/non-GF:	\$0	\$1,588,091	\$0	\$1,581,785
Program Total:	\$1,588,091		\$1,581,785	
Program FTE	0.00	12.75	0.00	13.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

Last year this program was: #80018, Facilities & Material Movement
Net increase of .25 FTE.

Lead Agency: Library

Program Contact: Cindy Gibbon

Program Offer Type: Support

Related Programs:

Program Characteristics:

Executive Summary

Customer Support & Account Management facilitates the public's use of library collections and services and supports staff delivering library services directly to the public. Staff in this program develop and implement policies, coordinate IT support for all library operations, manage the integrated library computer system (ILS), assist frontline staff and managers with process improvement, develop and deliver systemwide trainings on circulation procedures and customer service, steward the library's collections, and manage special projects.

Program Description

This program develops library policies and procedures that ensure equitable and safe access to library services; works with IT management to ensure adequate IT support for library services; manages the ILS; trains and coaches staff and monitors uniform implementation of policies and procedures systemwide; handles escalated customer service issues; oversees the collection of overdue library materials; monitors materials handling workloads, streamlines processes, and recommends staffing adjustments to improve productivity and minimize staff injuries; protects patron privacy; ensures the library's compliance with applicable federal, state, and local law; and manages special projects. The program ensures that Multnomah County Library users have equitable access to library services, that the public's investment in the library's collection is protected, that processes are efficient and effective to meet the public's demand for library resources at best value for the taxpayer's dollar, and that materials move efficiently among neighborhood libraries. Policies and procedures are designed to balance the public values of access and stewardship.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Total new cards/welcome notices issued annually	71,809	76,000	75,930	75,000
Outcome	Average dollar value of customer accounts sent to collection agency (rounded)	126	125	129	132
Efficiency	Cost per item checked out/renewed (see below)	0	0	0	0
Output	% of checkouts done by self checkout	25.0%	40.0%	60.0%	75.0%

Performance Measure - Description

Output: Total of welcome/address verification postcards issued to new library registrants to verify addresses and to inform parents of the library's Internet access policy for children and teens.

Outcome: Average \$ value of customer accounts sent to collection agency annually. (Total dollar value of accounts/total number of accounts.) Trending slightly upward, perhaps due to recession.

Efficiency: Cost per item checked out (total annual expenditures/total circulation). FY10 actual = \$2.62; FY11 purchased = \$2.64; FY11 estimate = 2.64; FY12 offer = 2.62. Among the nation's busiest libraries, Multnomah County Library has one of the lowest costs per item checked out.

Output: This measure relates to RFID checkout station implementation to be completed systemwide by the end of FY11. Increased use of patron self-checkout should lead to decreased repetitive stress injuries and worker's compensation claims related to materials handling.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$549,616	\$0	\$542,500
Contracts	\$0	\$180,560	\$0	\$115,300
Materials & Supplies	\$0	\$395,500	\$0	\$187,929
Internal Services	\$0	\$277,916	\$0	\$24,130
Total GF/non-GF:	\$0	\$1,403,592	\$0	\$869,859
Program Total:	\$1,403,592		\$869,859	
Program FTE	0.00	5.00	0.00	5.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #80019, Customer Support & Account Management

During FY10 and FY11 this program managed the implementation of the library's RFID check-out and security system. Conversion of collections and installation of equipment at the final 12 library locations will be completed by the end of FY11, resulting in a decrease in the FY12 budget.

Lead Agency: Library

Program Contact: Brett Lear

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

Reference Services provides leadership, training, support, information and resources to Multnomah County Library's reference librarians and library assistants so they can quickly and accurately connect Multnomah County residents with the resources they want and need. Reference staff are available to assist in person, by phone, by e-mail, or online in partnership with L-net, Oregon's statewide online reference service. Staff connect with patrons virtually through Facebook, Twitter, and library blogs.

Program Description

Reference Services is responsible for the training and support of the systemwide reference staff through classes and professional development forums. Reference Services continually reviews patrons' needs and trains staff to respond to those needs. Reference Services aligns its work with the library's priorities and the needs of county residents. For example, to help those struggling with job loss, Reference Services maintains a website that links to local agencies providing services, offers classes and workshops for county residents, and provides job labs at several library locations for those seeking employment and assistance.

Reference Services staff work with other library sections and county agencies, such as HR, Learning Systems, Technical Services, and IT to ensure reference staff throughout the system are up to date with the latest trends in technology, have a print and electronic reference collection that helps them serve their patrons, and are trained to use that collection. The Reference, Adult Services, and Programming (RASP) Coordinator is responsible for the development, coordination, support, and review of reference, public programming, and adult services, ensuring consistent quality in collaboration with the Youth Services Director, and the managers of Central Library and Neighborhood Libraries.

The Family and Adult Programming section of RASP plans, coordinates, supports, and executes approximately 2,500 events and public programs at libraries and other community gathering places each year, all designed to enrich and transform the lives of children, families, and adults. The Adult Outreach section of RASP provides library services and programs to Multnomah County residents underserved by traditional library means, including older adults, new immigrants, people with disabilities, adult learners, institutionalized people, and homeless people. L-net, Oregon's statewide online reference service, connects Oregonians to librarians online with 24/7 chat and e-mail reference service. The extended network of libraries allows referral of reference questions among libraries. Librarians and other staff at 36 Oregon public, academic, school, and special libraries who provide the service are supported through ongoing training and quality assurance programs.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of reference questions answered	785,009	800,000	793,000	790,000
Outcome	Increase in the % of reference staff who are contributing shifts to L-Net	8.0%	5.0%	20.0%	7.0%
Output	Number of staff who attend reference forums	235	200	190	205

Performance Measure - Description

Output: With the two new libraries and the move to finding patrons that need assistance via mobile reference, the number of reference questions answered should hold steady or increase slightly in FY 2012.

Outcome: In FY 2011 the number of staff that contributed to L-net grew as some staff from the two new libraries began contributing L-net shifts. As staffing "L-net Local" begins in FY 2011, the number of staff systemwide contributing L-net shifts should increase modestly in FY 2012.

Output: In FY 2012 staff will be trained on emerging technologies such as ebooks and ereaders.

Legal/Contractual Obligation

Measure No. 26-81 "Renew Five-Year Local Option Levy to Continue Library Services", November 2006 General Election – The levy language reads: "Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; Help teachers and students use library resources; Provide homework helpers to assist children with school work; Maintain free access to information; Update books and materials; Continue books delivery to homebound seniors and nursing home residents; Open planned libraries in underserved neighborhoods of East County and North Portland; Keep libraries open; Maintain current hours and services at Central and neighborhood libraries."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$447,408	\$0	\$451,131
Contracts	\$0	\$101,800	\$0	\$136,800
Materials & Supplies	\$0	\$16,044	\$0	\$30,522
Internal Services	\$0	\$10,902	\$0	\$21,325
Total GF/non-GF:	\$0	\$576,154	\$0	\$639,778
Program Total:	\$576,154		\$639,778	
Program FTE	0.00	4.00	0.00	4.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Library Fund revenue allocated to this program offer represents a pro-rated share of Library Levy taxes (57%), Library Fund balance (15%), and library-generated revenues such as overdue fines, interest earnings, and user charges for services provided to library patrons (5%). General Fund revenue represents about 23% of the library's total revenue.

This program offer will receive \$358,000 from the Oregon State Library for the statewide online reference service, L-Net.

Significant Program Changes

Last year this program was: #80020, Reference Services Coordination
No significant changes.

Department Overview

The Nondepartmental budget accounts for those programs and Countywide functions that do not belong to particular departments. Programs include the Board of County Commissioners and its Chair; the Auditor's Office; the County Attorney's Office; the Communications Office; the Offices of Emergency Management, Sustainability, and Diversity & Equity; independent County organizations such as the Commission on Children, Families, and Community; non-County agencies such as the Regional Arts & Culture Council and the Oregon Historical Society; and entities that account for corporate debt service. Fund-level transactions are also budgeted here.

The Board of County Commissioners provides corporate leadership, policy direction, and strategic direction for Multnomah County. The elected Auditor and his staff promote efficient, effective, accountable government. The County Attorney's Office provides legal guidance, advice, and other services. The Communications Office provides information and access to County government for the news media and the public. The County's Office of Emergency Management coordinates countywide emergency disaster preparedness, response, and mitigation activities.

Several independent County agencies provide advice, oversight, analysis, and advocacy on behalf of the County and its citizens. The Commission on Children, Families, and Community works on public policy related to children, families, and economic security. The Local Public Safety Coordinating Council coordinates public safety plans, policies, operations, and strategies of local government agencies in Multnomah County. The Tax Supervising and Conservation Commission oversees budget and tax levy authority for taxing districts in the County; and the Citizen Involvement Committee involves citizens in County policy and decision-making processes.

Budget Overview

The Nondepartmental budget contains County programs, independent County agencies, corporate functions, and payments to other entities that do not belong to other County departments. The FY 2012 adopted budget for Nondepartmental is \$172,130,340 and 98.60 FTE in all funds.

The FY 2012 proposed budget contains the following structural changes:

- The Office of Information Technology is transferred to the new Department of County Assets, moving \$47,505,408 and 165.14 FTE.
- The Economic Development Office is created by moving 1.00 FTE and other costs from the Office of the Board Clerk, \$206,832.
- Two contracted Commission on Children, Families, and Community (CCFC) programs are moved to DCHS: 211 Info, (\$48,462) and Family Economic Security, (\$54,239).
- The Disaster Preparedness for Vulnerable Populations program is moved from DCHS into the Office of Emergency Management, \$84,070.
- FY 2012 is the first year of the five-year local option levy dedicated to the Oregon Historical Society (OHS). The levy is expected to raise \$1.95 million in its first year, which will be passed through directly to OHS.
- The Government Affairs Office is increased by adding a Legislative Analyst, \$100,000 and 1.00 FTE.

One-time programs proposed for FY 2012 include:

- \$150,000 for a Microlending program, as part of the new Economic Development Office.
- \$52,000 to develop a food system economic cluster.
- \$2,336,000 of one-time General Fund to pay the last two years of debt on the Yeon Annex and to retire revenue bonds associated with Port City.
- \$125,000 for Continuity of Operations planning in Emergency Management.
- \$250,000 for development of an Emergency Coordination Center in the Office of Emergency Management.
- \$225,000 is carried forward for the National Association of Counties (NACo) conference to be held in Portland in July, 2011.

Budget Trends*		FY 2011	FY 2011	FY 2012	
	FY 2010	Current	Adopted	Adopted	
	Actual	Estimate	Budget	Budget	Difference
Staffing FTE	88.50	96.00	99.14	98.60	(0.55)
Personal Services	\$9,542,673	\$11,367,735	\$11,599,730	\$11,810,539	\$210,809
Contractual Services	24,699,397	25,824,724	26,623,427	30,130,438	3,507,011
Materials & Supplies	6,215,850	7,194,011	7,416,506	7,632,550	216,044
Debt Service	93,250,977	45,289,724	45,289,724	49,914,617	4,624,893
Capital Outlay	0	0	0	20,000	20,000
Total Costs	\$133,708,897	\$89,676,194	\$90,929,387	\$99,508,144	\$8,578,757

*Does not include cash transfers, contingencies or unappropriated balances. Program Offers DO contain cash transfers, contingencies, and unappropriated balances.

Successes and Challenges

A selection of FY 2011 successes from Nondepartmental agencies includes:

- Commissioner Loretta Smith took office in District 2 in January, 2011.
- The Tax Supervising & Conservation successfully advocated for legislation that requires taxing districts in Multnomah County to pay half the operating costs of the commission. Previously, the County was entirely responsible for the costs. FY 2011 marked the first year of payments.
- The Commission on Children, Families, and Community leveraged over \$22 million in resources for Multnomah County's children and families.
- The Office of Diversity & Equity launched a two-year cultural change effort, "*What Work Should Be Like*," that will include team-building activities, a county-wide equity inventory, establishment of healthy workplace and diversity policies, and an annual scorecard to measure progress toward diversity and equity goals.
- The Office of Sustainability continues to work on policies and partnerships that enhance the quality of life for County citizens, including work on food equity, energy and the climate, and resource conservation.
- The Auditor's Office plans to release audit reports in FY 2011 on Emergency Management, Land Use Planning, Domestic Violence, Procurement Card Use, and other topics.

Diversity and Equity

Nondepartmental is the "home" of the County's Office of Diversity and Equity, a hub for county-wide diversity and equity initiatives. The office provides data analysis, training and consulting; policy, practice, and procedure review; coordination of diversity and equity initiatives; equal employment opportunity (EEO) and affirmative action compliance; recruitment outreach audits, and coordination and oversight for the County's Employee Network Groups.

Activities planned for FY 2012 include incorporating behavioral expectations into county-wide trainings; adding a component to the county New Employee Orientation that describes county work culture and behavioral expectations, implementing practice improvements to ensure that county hiring processes reflect behavioral expectations, and creating procedures to ensure that behavior is directly linked to performance expectations and reviews.

Nondepartmental

fy2012 adopted budget

Nondepartmental

The following table shows the programs that make up the department's total budget. The individual programs follow in numerical order.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
10000	Chair's Office	\$1,260,024	\$0	\$1,260,024	8.50
10001	BCC District 1	482,635	0	482,635	3.80
10002	BCC District 2	482,635	0	482,635	4.00
10003	BCC District 3	482,635	0	482,635	3.80
10004	BCC District 4	482,635	0	482,635	4.00
10005	Auditor's Office	1,282,953	0	1,282,953	8.70
10006	Tax Supervising & Conservation Commission	281,332	0	281,332	2.40
10007	CCFC Administration	0	393,289	393,289	2.50
10008	Community Engagement and Plan Implementation	14,033	428,870	442,903	4.00
10009	Contracts for Services: Birth to 18	0	586,663	586,663	0.00
10013	Communications Office	733,637	0	733,637	6.50
10014	County Attorney's Office	0	3,749,643	3,749,643	22.80
10015	Local Public Safety Coordinating Council	467,440	704,029	1,171,469	2.60
10016	Citizen Involvement Committee	204,867	0	204,867	2.00
10017	Office of the Board	747,270	0	747,270	2.00
10018	General Fund Facilities Charges	4,577,346	0	4,577,346	0.00
10020	County School Fund	0	187,100	187,100	0.00
10021	Pass-Thru Payments to East County Cities	5,203,262	0	5,203,262	0.00
10022	Convention Center Fund	0	20,055,250	20,055,250	0.00
10023	Capital Debt Retirement Fund	0	30,469,235	30,469,235	0.00
10024	GO Bond Sinking Fund	0	16,389,888	16,389,888	0.00
10025	PERS Pension Bond Fund	0	72,325,000	72,325,000	0.00
10026	Revenue Bonds	0	2,680,690	2,680,690	0.00
10028	Office of Emergency Management	675,290	1,327,930	2,003,220	5.00
10029	Office of Emergency Management-UASI Regional Preparedness	0	503,750	503,750	2.00
10030	Government Relations Office	522,346	0	522,346	3.00
10031	OHS Local Option Levy	0	1,945,151	1,945,151	0.00

Nondepartmental

fy2012 adopted budget

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
10032	Regional Arts & Culture Council	160,206	0	160,206	0.00
10033	Office of Diversity & Equity	608,761	0	608,761	5.00
10034	Office of Sustainability	579,444	0	579,444	5.00
10035A	Economic Development	206,832	0	206,832	1.00
10035B	Microlending	150,000	0	150,000	0.00
10036	NACo Conference	225,000	0	225,000	0.00
10037	Climate Adaptation Plan Specialist	94,199	0	94,199	0.00
10039	Continuity of Operations Planning	125,000	0	125,000	0.00
10040	Emergency Coordination Center Development	250,000	0	250,000	0.00
10041	Disaster Preparedness for Vulnerable Populations	<u>84,070</u>	<u>0</u>	<u>84,070</u>	<u>0.00</u>
Total Nondepartmental		\$20,383,852	\$151,746,488	\$172,130,340	98.60

Fund Level Programs

The following program offers account for General Fund revenues, the beginning balance in the Behavioral Health Care Fund, and other fund level transactions. General Fund expenditures are budgeted in departments.

Prog. #	Program Name	FY 2012 General Fund	Other Funds	Total Cost	FTE
25101	Mental Health Beginning Working Capital	0	15,618,202	15,618,202	0.00
	<i>This beginning fund balance is not shown in the Nondepartmental detail budget.</i>				
95000	Fund Level Transactions	68,732,787	41,136,292	109,869,079	0.00
	<i>This beginning fund balance is not shown in the Nondepartmental detail budget.</i>				
95001	General Fund Revenues	370,904,851	0	370,904,851	0.00
	<i>This program offer contains the budget for General Fund revenues. Expenses are budgeted in departments.</i>				

(this page intentionally left blank)

Lead Agency: Chair
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Jeff Cogen

Executive Summary

The Chair is the Chief Executive Officer of Multnomah County. The Chair works closely with the Board of County Commissioners to set the policy direction of Multnomah County and implements that direction as mandated by the Home Rule Charter. All Departments and non-departmental offices report to the Chair, including Emergency Management, Office of Diversity and Equity, Communications Office, Board Clerk's Office and the Office of Sustainability.

Program Description

The Chair oversees a \$1.3 billion dollar budget and over 4,400 Full Time Employees. Chair Cogen and his staff are focused on improving the health and welfare of Multnomah County residents by leading innovative, creative, cost-effective and practical pathways to community improvement. The Chair develops the Executive Budget; appoints and supervises department directors; has authority over litigation, contracts and financial instruments and manages the Board agenda. The Chair is also the Chief Personnel Officer for the County.

In FY2012, Chair Cogen will continue his commitment to championing programs and efforts that reflect our county's values and promote the common good. The Chair's goals include: restructuring government administration to meet industry standards and best practices; reducing administrative costs to shift resources to direct services; working with our community partners to leverage resources to add or improve services; and to continue to be innovative to while facing deep cuts from the State of Oregon. State cuts will affect many county programs, but the Chair's Office will work to prioritize services for vulnerable populations. Chair Cogen will maintain his focus on solidifying the County's responsibility to underrepresented communities by empowering the Office of Diversity and Equity. The Chair's office will also continue to guide the work of the Office of Sustainability to promote access to fresh food and land for urban farming; share methods of sustainability with the public and emphasize cultural inclusion in the environmental movement.

The Chair's Office values transparency and broad community engagement. The office will continue to work with regional partners on completing the Sellwood Bridge and the East County Courthouse.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Respond within 24 hours to constituent emails, calls and concerns	0.0%	100.0%	95.0%	100.0%
Outcome	Swift action on constituent concerns	0.0%	0.0%	0.0%	100.0%
Output	Convene Multnomah Evolves Steering Committee & Workgroups	0	0	0	1
Outcome	Proposal and approval of FY13 budget	1	1	1	1

Performance Measure - Description

✓ **Measure Changed**

In FY 12 the Chair's office will begin to implement changes to the county's business practices and culture with the following goals: Prioritize direct services, strategically manage county assets, benchmark support services to industry standards, create clear responsibility and accountability, better integrate county-wide values of equity, sustainability and stewardship.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$1,183,044	\$0	\$976,204	\$0
Contracts	\$30,173	\$0	\$30,000	\$0
Materials & Supplies	\$55,720	\$0	\$65,909	\$0
Internal Services	\$226,210	\$0	\$187,911	\$0
Total GF/non-GF:	\$1,495,147	\$0	\$1,260,024	\$0
Program Total:	\$1,495,147		\$1,260,024	
Program FTE	9.50	0.00	8.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Chair's Office is funded by the County General Fund. This budget includes a 2% constraint.

Significant Program Changes

Last year this program was: #10000, Chair's Office

The Chief Operating Officer position has been eliminated for FY 2012.

Lead Agency: District 1

Program Contact: Deborah Kafoury

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Multnomah County Commissioner Deborah Kafoury is one of five elected officials comprising the governing body of Multnomah County. Commissioner Kafoury represents the citizens of District One. Commissioner Kafoury and her colleagues on the Board are elected to determine the County's priorities, set public policy, and allocate taxpayer dollars in an effective, responsible, and transparent manner.

Program Description

District One encompasses all areas of Multnomah County west of the Willamette River, Sauvie Island, and inner southeast Portland. Commissioner Kafoury is the main point of contact for citizens in District One who have questions or concerns about county services or policies. The Commissioner and her staff work to resolve issues constituents bring forward ranging from how to get energy assistance to land use permitting to policy suggestions.

In addition to being responsive to the citizens of her district, Commissioner Kafoury is an advocate for issues of broad concern including affordable housing, homelessness prevention, the health and well-being of Multnomah County's children and families, land use and transportation needs, and ensuring Multnomah County is able to meet the needs of our most vulnerable citizens.

In the last year, Commissioner Kafoury led the planning and fundraising efforts to replace the Sellwood Bridge; secured contingency funding to rapidly rehouse 70 homeless families living in shelter or escaping domestic violence; worked with the Medical Examiner and Street Roots to track homeless deaths; spearheaded an effort to determine the feasibility of renovating the downtown courthouse to address seismic and safety concerns of the facility; changed the county's cell phone policy to utilize resources more effectively; and worked with City Commissioner Nick Fish and the Portland Housing Bureau to streamline programs that serve people experiencing homelessness. Commissioner Kafoury is the Board's representative on the Portland Children's Levy and Metro's Joint Policy Advisory Committee on Transportation (JPACT).

In FY 2011-2012, Commissioner Kafoury will:

1. Create a community action plan to address Bed Bugs in partnership with the Health Department, City of Portland, the Housing Authority of Portland, and the private sector.
2. Establish a feasible plan to renovate or rebuild the downtown courthouse, a building that has been of safety concern to the County since the 1950's.
3. Keep the Sellwood Bridge Replacement Project on time and on budget. In addition, Commissioner Kafoury will advocate for Federal funding to fill the remaining budget gap.
4. Refocus the 10 Year Plan to End Homelessness to better address family homelessness in our County, in conjunction with the City of Portland.
5. Publish the first report on homeless deaths from data collected by the Medical Examiner in conjunction with the Health Department.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Send out a monthly e-newsletter.	0	0	12	12
Outcome	Respond to constituent phone calls and emails within 24 hours (48 if weekend)	0.0%	0.0%	0.0%	100.0%
Output		0	0	0	0

Performance Measure - Description

These performance measures are centered around being responsive to constituents, available, and transparent.

Legal/Contractual Obligation

The Board of County Commissioners Offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$396,779	\$0	\$392,567	\$0
Contracts	\$4,000	\$0	\$15,000	\$0
Materials & Supplies	\$10,754	\$0	\$19,328	\$0
Internal Services	\$65,804	\$0	\$55,740	\$0
Total GF/non-GF:	\$477,337	\$0	\$482,635	\$0
Program Total:	\$477,337		\$482,635	
Program FTE	4.00	0.00	3.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund Program.

Significant Program Changes

Last year this program was:
10001 - BCC District 1

Lead Agency: District 2
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Loretta Smith

Executive Summary

Multnomah County District 2 comprises all of North Portland, the portion of Northeast Portland north of I-84, and most of the area west of I-205, north to the Columbia River. It includes parts of the city of Portland and all of the city of Maywood Park. District 2 includes Portland International Airport, the Rose Quarter, the Expo Center, the Lloyd District, Portland's historically African-American neighborhoods, as well as the ethnically diverse Cully Neighborhood. District 2 is also the home for the University of Portland, Concordia University and the Cascade Campus of Portland Community College, as well as the Oregon bridgehead for the new Columbia River Crossing Project.

Commissioner Smith is one of five elected officials on the Multnomah County Board of Commissioners. Commissioner Smith is dedicated to setting policies for the county that effectively deliver services to the county's residents and protect its most vulnerable citizens.

Program Description

The Board of County Commissioners is the policy making body under the County Charter and establishes the county's annual balanced budget. Multnomah County is the government responsible for safety net health care, social service and public safety programs. It also oversees six of the Willamette River bridges, county roads, animal control, libraries and elections. Commissioner Smith places the highest priority on county expenditures that assist Oregon's seniors, youth and the county's vulnerable populations. She is dedicated to ensuring that the criminal justice system effectively protects the public and that the county develop policies that promote job creation and economic opportunity. Commissioner Smith is a liaison to Elders in Action and the Visitor Development Fund. She is also the county's representative on the Metro Policy Advisory Committee. Commissioner Smith is using her 20 years of experience with United States Senator Ron Wyden to assist the county in securing additional federal resources.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Timely response to constituent calls or emails	0.0%	0.0%	0.0%	100.0%
Outcome	Update website and other outreach media frequently	0	0	0	52
Output	Confer with local businesses and hold open community meetings	0	0	0	12
Output	Tour and meet with local service providers and other community partners	0	0	0	12

Performance Measure - Description

Commissioner Smith believes that access to elected officials is of paramount importance in our democratic system. Commissioner Smith is committed to responsive constituent services, including comprehensive casework and robust communication with the citizenry and open community meetings. Commissioner Smith will actively use social and online communication methods to reach the varied constituencies throughout the district. Efforts include monthly meetings with local businesses to better understand how they operate in Multnomah County and touring local service providers to get first-hand knowledge of how services are delivered and how that delivery can be improved. Commissioner Smith will also work with neighborhood associations, service organizations and other community partners to bring Multnomah County services to all of its citizens.

Legal/Contractual Obligation

The Multnomah Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter, Chapter III, 3.10 (3)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$386,595	\$0	\$395,733	\$0
Contracts	\$14,938	\$0	\$12,000	\$0
Materials & Supplies	\$8,201	\$0	\$15,802	\$0
Internal Services	\$67,603	\$0	\$59,100	\$0
Total GF/non-GF:	\$477,337	\$0	\$482,635	\$0
Program Total:	\$477,337		\$482,635	
Program FTE	3.50	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

Last year this program was: #10002, BCC District 2

The program offer was from Commissioner Barbara Willer, who served as Commissioner from District 2 until December 31, 2010.

Lead Agency: District 3

Program Contact: Judy Shiprack

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: Climate Action Plan

Executive Summary

Multnomah County Commissioner Judy Shiprack is one of five elected officials composing the governing body of Multnomah County. Commissioner Shiprack represents District 3, the central portion of Multnomah County and will focus on policy priorities impacting her constituency.

Commissioner Shiprack is responsible for setting the priorities of Multnomah County with her colleagues on the Board. The Commissioner also has the shared responsibility of allocating available resources through a budgeting process. The Board is required by law to adopt a balanced budget.

Program Description

As poverty and the need for county services shifts to mid and east Multnomah County, Commissioner Shiprack will continue to provide leadership and advocate for effective services for residents. Potentially devastating state cuts are looming; Commissioner Shiprack will work with county departments to find cost saving measures and efficiencies, and advocate with state leaders by representing Multnomah County on state and national platforms.

In January, Commissioner Shiprack implemented the Multnomah Food Initiative, a major county policy and food action plan. She is leading a long-term study of the diversion of mentally ill persons from jail and into treatment. Policy changes and recommendations are slated for 2012. Commissioner Shiprack will continue to focus on the most vulnerable populations the county serves including seniors and children. Her work on partnership programs such as the SUN schools, the Right Brain Initiative and others are vital to ensuring healthier children and families. She is leading the Defending Childhood Initiative in Multnomah County, a program sponsored by the Attorney General, to reduce children's exposure to violence, crime or abuse in their homes. Commissioner Shiprack is also the official liaison to the Commission on Children, Families and Community (CCFC) and continues to serve as Co-Chair of the Local Public Safety Coordinating Council, coordinating local public safety jurisdictions.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Defending Childhood Initiative Planning Phase	0.0%	40.0%	70.0%	100.0%
Outcome	What Works Conference	0	1	0	1
Output	East Portland Action Plan	1	1	1	1
Efficiency	Community meetings regarding issues facing community	135	109	30	135

Performance Measure - Description

The Attorney General has launched the Defending Childhood initiative to address a national crisis: the exposure of children to violence as victims and as witnesses. Multnomah County is one of eight communities across the U.S. to receive funding to implement planning for the grant. If we are awarded the grant, the work will encompass 3 years.

On December 10, 2010, legislators, public safety leaders, national policy experts, and other stakeholders came together to discuss what works in public safety reinvestment. The day-long conference featured presentations from national experts, Oregon policy leaders, and a legislative panel. Commissioner Shiprack plans to produce another conference in 2011.

The East Portland Action Plan (EPAP) is a city/county partnership and community driven plan designed to work strategically at short-term opportunities to improve livability, as well as long-term strategies to address some of the challenges facing East Portland. To date, the county has contributed to the implementation of 14 EPAP action items, under Commissioner Shiprack's direction.

Community meetings and the policies resulting from them indicate Commissioner Shiprack's dedication to her constituency by working on issues important to her community. She continues to provide every opportunity for feedback from the public.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$406,432	\$0	\$406,883	\$0
Materials & Supplies	\$10,105	\$0	\$17,553	\$0
Internal Services	\$60,800	\$0	\$58,199	\$0
Total GF/non-GF:	\$477,337	\$0	\$482,635	\$0
Program Total:	\$477,337		\$482,635	
Program FTE	3.80	0.00	3.80	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund

Significant Program Changes

Last year this program was:

Lead Agency: District 4

Program Contact: Diane McKeel

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

Commissioner Diane McKeel is one of the five elected members that comprise the governing body for Multnomah County. Commissioner McKeel represents the citizens of District 4, the Eastern area of the County.

Commissioner McKeel and her staff are committed to the ongoing engagement of the community, operating in an open and transparent manner, and responding to the needs of constituents in a timely fashion. To learn more about Commissioner McKeel's office please visit the website at <http://www.multco.us/cc/ds4>.

Program Description

As poverty and the need for services continue to move east, Commissioner McKeel will continue to provide strong leadership and advocate for services to follow the shifting demographics of our county.

As a member of the Board of County Commissioners, Commissioner McKeel is responsible for introducing legislation, setting policy and working hard to effectively represent the residents of District 4. The Board serves as the County Budget Committee and the Commissioner has the shared responsibility of allocating the County's resources through the budget process. The Board is required by law to adopt a balanced budget.

Commissioner Diane McKeel and her staff were able to accomplish a great deal in FY11 including assisting with the opening of a new Troutdale Library Branch, gaining approval and beginning construction of the East County Court facility, chairing the National Association of Counties 2011 Annual Conference Host Committee and working towards comprehensive legislation to help victims of human trafficking.

Commissioner McKeel will continue her successful work around combating domestic human trafficking, increasing veterans' services, decreasing domestic violence, economic development and representing the county at the State and Federal level.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Respond to constituent calls, letters, emails, and concern	95.0%	95.0%	95.0%	95.0%
Outcome	Effective policy priorities and advocacy to address community need	1	1	1	1
Output	National Association of Counties Annual Conference for over 3,000 attendees	0	0	0	1
Output	Creation of a Business Advisory Council	0	0	0	1

Performance Measure - Description

 **Measure Changed**

Commissioner McKeel will work to increase Multnomah County's role in regional economic development efforts. She firmly believes that we have the ability to help create more family wage jobs, retain businesses and attract new companies to the area. The creation of a Business Advisory Council will provide recommendations from various sectors on how best to accomplish these goals.

Commissioner McKeel is chairing the National Association of Counties Annual Conference Host Committee. This conference will bring in over 3,000 county leaders from across the country and will result in an estimated \$9 million dollar economic impact for the region.

Commissioner McKeel is dedicated to providing strong leadership and being accountable to the constituents of her district. She demonstrates this and will continue to do so by engaging the community and responding to concerns in a thoughtful and timely manner.

Legal/Contractual Obligation

The Board of County Commissioners offices are mandated by the Multnomah County Home Rule Charter. Chapter III, 3.10(3).

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$401,815	\$0	\$397,797	\$0
Materials & Supplies	\$11,874	\$0	\$20,869	\$0
Internal Services	\$63,648	\$0	\$63,969	\$0
Total GF/non-GF:	\$477,337	\$0	\$482,635	\$0
Program Total:	\$477,337		\$482,635	
Program FTE	4.00	0.00	4.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

Commissioner McKeel's budget is funded by the County General Fund.

Significant Program Changes

Last year this program was: #10004, BCC District 4

Lead Agency: Auditor
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Steve March

Executive Summary

The Auditor's Office promotes efficient, effective, equitable, and accountable government. Authorized by the County Charter, the elected Auditor conducts independent, objective performance audits and specialized studies of the County. Our audits examine program performance, service outcomes, management processes, and general operations. Our work provides the public and County officials with a means of assessing the quality, effectiveness, and value of County services and identifying opportunities for improvements.

Program Description

Audit reports and special studies are the primary product of the Auditor's Office and provide internal and external accountability. Audits supply reviews and analyses containing recommendations for improvement to County management and leaders, inform the public about how tax dollars are spent, and ensure that County operations are independently reviewed and held accountable. The Auditor's Office also manages the contract with the external audit firm that audits the County's financial statements and staffs the County's Audit Committee.

Audit reports to be released in FY11 include: Emergency Management; Land Use Planning; Domestic Violence Special Report; Business Income Tax and County Vendors; Procurement Card Use; Biennial Financial Condition; Information Technology follow-up to External Audit. In compliance with auditing standards, the Auditor's Office will undergo a peer review at the end of FY11. In addition, Redistricting of the Board of County Commissioner Districts will be completed by July 2011.

Per the County Charter, the Auditor will appoint and convene a Salary Commission in FY12. The Salary Commission will set the salaries for the Chair, Commissioners, the Sheriff, and the salary supplement for the District Attorney.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of reports issued	6	8	8	8
Outcome	Recommendation implementation rate - within 5 years	90.0%	89.0%	90.0%	90.0%
Quality	Auditees reporting that the audit will improve their organization	71.0%	90.0%	85.0%	90.0%

Performance Measure - Description

- (1) Reports counted in year completed. Reduced FTE and staff vacancies in FY10 and part FY11 has delayed or reduced some reports.
- (2) Recommendations implementation rate is 5 year tracking of audit recommendations and include self-reporting by departments except where follow-up audits provide the data.
- (3) "Auditees reporting..." is approximately 3 years old. Fewer reports and responses in FY10 affected this measure.

Legal/Contractual Obligation

County Charter section 8.10 states, "The auditor shall conduct performance audits of all county operations and financial affairs and make reports thereof to the board of county commissioners according to generally accepted government auditing standards. The auditor may also conduct studies intended to improve the performance of county efforts."

Government auditing standards outline the minimum standards for planning, conducting and reporting of audit work. Auditors are required to complete at least 80 hours of relevant training every two years with no less than 20 hours in any given year. The Office is required to have an outside peer review every 3 years to ensure compliance with standards.

By Charter, the Auditor appoints a Salary Commission every 2 years to set the salaries for the Board of County Commissioners, the Sheriff, and the supplement for the District Attorney. The Auditor's Office provides technical and clerical support for the Audit Committee and the Auditor is a non-voting member of the Audit Committee per the County Code.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$991,072	\$0	\$977,837	\$0
Contracts	\$150,000	\$0	\$150,000	\$0
Materials & Supplies	\$8,265	\$0	\$26,570	\$0
Internal Services	\$143,163	\$0	\$128,546	\$0
Total GF/non-GF:	\$1,292,500	\$0	\$1,282,953	\$0
Program Total:	\$1,292,500		\$1,282,953	
Program FTE	8.13	0.00	8.70	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

The Auditor's Office is a General Fund program.

Significant Program Changes

Last year this program was:

Lead Agency: Tax Supervising &

Program Contact: Tom Linhares

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Tax Supervising and Conservation Commission (TSCC) reviews the budget and tax levying authority of all taxing districts that have more real market value in Multnomah County than in any other county. Starting in FY 11, districts with a population under 200,000 have the ability to opt out of the Commission's jurisdiction. For the 2011-12 fiscal year, 12 districts had chosen that option. Perhaps the most important duties of the Commission are to: 1) act as a technical resource to budget staffs for both large and small taxing districts, and 2) publish a comprehensive annual report.

Program Description

There are five commissioners, appointed by the Governor to four year terms. Administrative employees, currently 2.4 FTE, are appointed by the Commission.

The Commission serves citizens by providing an extensive review of the budgets of the 28 local governments under its jurisdiction. The reviews are both procedural and substantive in nature. Procedural checks establish compliance with local budget law: ensuring that public notice requirements have been met, verifying that the tax levies were approved by the budget committee, and validating that financial information provides adequate detail. A substantive review of program content, the reasonableness of estimates and coordination of financial planning among various units of government is also performed. These types of review and the certification process distinguish TSCC from other regulatory bodies which do not receive copies of the budget document. TSCC's review also differs from the comprehensive audit in that our review is conducted prior to the adoption of the budget and can therefore prevent errors from occurring.

The commission conducts hearings on the largest taxing district's budget (population exceeding 200,000) and must certify any objections and/or recommendations for all districts prior to the district adopting the budget each year. The Commission also holds public hearings throughout the year on new local option levy or general obligation bond measure placed before the voters.

The Commission is required by law to publish an annual report of local governments' budgets, indebtedness, property taxes and other financial information. The report is often cited by citizen activists, news media and government officials as the most comprehensive source of budget and property tax information available in the entire state.

TSCC ensures that violations of local budget law are minimized, especially if the error results in a property tax levy that exceeds authority. TSCC works closely with the county assessor's office as a double check that property tax levies are entered and calculated accurately. TSCC's efforts seek to make the financial affairs of local governments at all levels more accountable to the citizens we serve.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Provide training and technical assistance for districts' budget staff	16	18	14	13
Outcome	Reduce the number of Objections and Recommendations in TSCC Certification Letter	24	10	17	12

Performance Measure - Description

By reducing the number of errors that are made taxing districts gain credibility with the citizens that they serve. The ideal result would be to have all taxing districts under TSCC's jurisdiction complete their budget process with no objections or recommendations included in the TSCC Certification Letter. Public hearings provide TSCC commissioners as well as citizens an opportunity to learn about and question the financial affairs of taxing districts.

Legal/Contractual Obligation

TSCC is mandated by ORS 294.605 to 294.705. Counties with a tax supervising and conservation commission are required to establish an account in the general fund for purposes of funding the expenditures of the commission, "as submitted", up to a maximum of \$280,000 (ORS 294.630). This amount increases by three percent (1.03) per year starting in 2011-12

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$266,271	\$0	\$266,312	\$0
Contracts	\$1,500	\$0	\$1,000	\$0
Materials & Supplies	\$7,720	\$0	\$11,300	\$0
Internal Services	\$2,716	\$0	\$2,720	\$0
Total GF/non-GF:	\$278,207	\$0	\$281,332	\$0
Program Total:	\$278,207		\$281,332	
Program FTE	2.40	0.00	2.40	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund Program. Expenditures are included in the Assessment & Taxation Grant Application. As such a percentage of the expenditures are reimbursed from the County Assessment Function Funding Assistance (CAFFA) program. There are direct sources of revenue. See Significant Programs Changes below for a new revenue source (reimbursement) starting in FY 10.

Significant Program Changes

Last year this program was:

Last year this program was: 10006 – Tax Supervising and Conservation Commission. TSCC, with considerable help from a number of stakeholders, was successful during the 2009 Legislative Session in securing passage of HB 2074 (Chapter 596, Oregon Laws 2009). For the first time taxing districts under TSCC's jurisdiction are required to cover, via a reimbursement methodology, one-half of the net operating costs of the Commission. This change resulted in \$94,169 of new revenue for the county in 2009-10 and \$97,393 this year.

Lead Agency: Commission on

Program Contact: Josh Todd

Program Offer Type: Administration

Related Programs:

Program Characteristics:

Executive Summary

This aspect of the Commission on Children, Families and Community (CCFC) provides leadership, management, grants accounting, and administrative support. The CCFC is both the County's Children and Families Commission and the Community Action Board. The CCFC is responsible for promoting policies and practices that support the well-being of all children and youth, and for increasing economic security among people living on a low income.

Program Description

CCFC Administration ensures that the unit fulfills its obligations as the local Children and Families Commission and the Community Action board. Duties include: (a) staffing the volunteer CCFC Board (currently 16 volunteer community members), which provides policy advice to the Board of County Commissioners, (b) allocating and managing funding resources, (b) implementing the six-year Community Plan to Improve Outcomes for Children and Families, (c) advancing four of the County's policy frameworks (Early Childhood, Poverty Elimination, School Age Policy and Our Bill of Rights: Children + Youth), (d) promoting positive youth development through its Multnomah Youth Commission, and (e) leveraging resources and convening community members to improve opportunities for children, youth, families and persons living on a low-income.

Program Justification

The CCFC Administration provides the infrastructure, support and expertise to allow the CCFC to:

- Provide opportunities for the community to participate in and understand how County government works, through the CCFC Board and its subcommittees.
- Provide opportunities for interaction between community members, County staff and County leadership, in the areas of children, youth, families and people living on a low-income. This interaction increases knowledge of how the process of local government works, including budget development. The CCFC board develops shared goals and visions in partnership with County employees and leadership.
- Leverage resources of the public and private sector to solve challenges and remove barriers for children, youth and families in the County.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	volunteer hours leveraged	6,400	7,000	10,000	8,500
Outcome	Stated goals of community plan met	85.0%	85.0%	75.0%	75.0%
Output	# of citizens engaged as volunteers	260	300	300	250
Output	Value of resources leveraged by CCFC investment	20,048,329	22,000,000	22,000,000	20,000,000

Performance Measure - Description

- Volunteer hours and dollars leveraged are tracked and reported to the Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as committees) are included here. Those who attend events and trainings are tracked elsewhere.

Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system was created in 1993 through HB 2004. It requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two entities, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan. It also stipulates that the resources of the LCCF be used in accordance with that plan.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$274,591	\$0	\$232,357
Contracts	\$0	\$2,000	\$0	\$0
Materials & Supplies	\$0	\$26,380	\$0	\$24,099
Internal Services	\$0	\$120,724	\$0	\$136,833
Total GF/non-GF:	\$0	\$423,695	\$0	\$393,289
Program Total:	\$423,695		\$393,289	
Program FTE	0.00	3.02	0.00	2.50
Program Revenues				
Intergovernmental	\$0	\$423,695	\$0	\$393,289
Total Revenue:	\$0	\$423,695	\$0	\$393,289

Explanation of Revenues

State funds are transferred to the County via the Oregon Commission on Children & Families.

Significant Program Changes

Last year this program was: #10007, CCFC Administration

Lead Agency: Commission on
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Josh Todd

Executive Summary

The mission of the Commission on Children, Families & Community (CCFC) is to impact policy, leverage resources and make strategic investments to build a thriving community. The CCFC serves as the Board of County Commissioners citizen policy advisors on children, families, and poverty policy. One of the most important services the CCFC can offer the board is to inform their decisions with the voices of those most impacted by the County's decisions. To this end the CCFC focuses on engaging several of the County's core constituencies: communities of color, people living on a low-income, and youth.

Program Description

The CCFC continues its focus on implementing the 6-year Community Plan, which was adopted by the Board of County Commissioner in January 2008.

The goal areas and related key activities are:

1. Academic and life success for all children and youth
 - a) reduce barriers to educational success and increase student connection to schools by increasing child and youth access to medical care (#10011B)
 - b) advance the recently updated Early Childhood Framework
 - c) Improve education equity and reduce drop-out through a focus on family engagement and disproportionate suspensions and expulsions.
2. Economic security and assets for all individuals and families:
 - a) decrease child and family poverty by increasing low-income families' financial and social assets (6-year plan). (Ties to Program Offer #10011A)
3. Engaged communities to build healthy neighborhoods
 - a) Continue collaboration with City of Portland in supporting the work of the Multnomah Youth Commission
 - b) Engagement of diverse youth and low-income persons

Additionally, the CCFC excels in leveraging resources to benefit Multnomah County and its residents. In FY11, the 3.85 million investment in the CCFC leveraged over 22 million in resources to our local economy.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Volunteer Hours Leveraged	6,400	7,000	10,000	8,500
Outcome	Stated Goals of 6-Year Community Plan met	85.0%	85.0%	75.0%	75.0%
Output	# of citizens engaged as volunteers	260	300	300	250
Output	value of resources leveraged by CCFC investment	20,650,000	22,000,000	22,000,000	20,000,000

Performance Measure - Description

- Volunteer hours and dollars leveraged are tracked and reported to the Oregon Commission on Children and Families.
- No. of citizens who are engaged as volunteers (such as committees) are included here. Those who attend events and trainings are tracked elsewhere.

State Goals of 6-Year Plan are to:

- 1) Increase youth reports of receiving annual physicals and check ups to 60 percent of all 8th graders and 50 percent of all 11th graders by 2014
- 2) Increase client base of SBHC by 20 percent, or 1015 clients
- 3) 75 percent of low-income working families engaged in program will increase their household income above federal poverty guidelines

Legal/Contractual Obligation

The Community Action Board is a federal designation, per ORS, dating from 1964. The Commission on Children and Families system was created in 1993 through HB 2004. It requires that each County, through its Board of County Commissioners, create a local children and families commission.

In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two entities, creating the Commission on Children, Families and Community. In 1999, SB 555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan. It also stipulates that the resources of the LCCF be used in accordance with that plan.

In 2007, Multnomah County and the City of Portland entered into contract #0708066 to enhance youth engagement and involvement with our local jurisdictions. This engagement is primarily through the Joint City/County Youth Commission which the CCFC houses and is charged with staffing.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$375,420	\$14,033	\$388,969
Contracts	\$0	\$50,000	\$0	\$0
Materials & Supplies	\$0	\$20,111	\$0	\$29,613
Internal Services	\$0	\$549	\$0	\$10,288
Total GF/non-GF:	\$0	\$446,080	\$14,033	\$428,870
Program Total:	\$446,080		\$442,903	
Program FTE	0.00	4.36	0.10	3.90
Program Revenues				
Intergovernmental	\$0	\$377,080	\$0	\$428,870
Other / Miscellaneous	\$0	\$69,000	\$0	\$0
Total Revenue:	\$0	\$446,080	\$0	\$428,870

Explanation of Revenues

The CCFC receives State funding through the Oregon Commission on Children and Families and Oregon Healthy Kids program as well as federal funding through the Community Service Block Grant program to fulfill its State and Federally mandated functions. Additionally, the CCFC has support from private and nonprofit sources including the Penney Family Fund, Northwest Health Foundation, and the Oregon Hunger Relief Task Force.

Significant Program Changes

Last year this program was: #10008, Community Engagement & Plan Implementation

Lead Agency: Commission on
Program Offer Type: Existing Operating
Related Programs:
Program Characteristics:

Program Contact: Josh Todd

Executive Summary

Part of the Multnomah County Commission on Children, Families and Community's (CCFC) mission is to make strategic investments which help build a thriving community. The CCFC does this by allocating and managing resources received from the Oregon Commission on Children and Families (OCCF) to provide prevention and support services for children from birth to age 18. The CCFC is responsible for promoting policies and practices that support the well-being of all children, youth and families, and to increase the economic security of low income people.

Program Description

A primary role of the local Commission on Children & Families is to identify, through a comprehensive community planning process, critical service gaps and collaboration opportunities and to direct State resources to address those local needs. Additionally, the CCFC manages contracts for State services which are under the umbrella of the Oregon Commission on Children & Families system. This program offer includes contracts for services to:

1. Volunteers of America: Relief Nursery
2. Children's Relief Nursery
3. Foundations for Families
4. Community Warehouse.

Both Relief Nursery contracts are pass through contracts directing State allocated resources to two local relief nurseries which provide family support, early childhood education and social/emotional development services, and child abuse prevention services.

Multnomah County is one of 8 counties working to safely and equitably reduce the number of children in the Child Welfare system. The remaining two contracts direct Federal Family Preservation and Support funds to two community-based agencies which are helping provide support services to families whose children are at risk of entering the child welfare system.

Foundations for Families provides in-home, intensive family support services to primarily families of color who have an open investigation by the Oregon Department of Human Services. The goal of these services to help stabilize the family and allow them to maintain their children, safely in their home without DHS involvement.

The Community Warehouse provides furniture and household items to families for whom material items like beds, dressers, etc will help prevent child welfare removal or facilitate their children being returned.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Dollars leveraged to support contracted services	0	85,000	1,115,000	1,100,000
Outcome	FPS- % of families engaged in services whose children do not enter foster care	0.0%	70.0%	97.0%	85.0%
Efficiency	% of contract payments processed in a timely manner	0.0%	100.0%	70.0%	100.0%

Performance Measure - Description

CCFC worked with the Oregon Department of Human Services to realign state resources to support intensive, in-home services to prevent removal. DHS allocated 1.1 million in existing resources to this new type of service. This represents a return on investment of \$7.59 for every Commission dollar contracted through FPS.

The service model support through FPS has been extremely successful. Of those families engaged approximately 97% have been able to safely maintain their children in their homes and avoid removal. Historical data shows that 60% of white families will avoid child welfare removal once an investigation is opened. Only 45% of families of color will avoid child welfare involvement. This model dramatically increases family stability and effectively prevents child welfare involvement.

Legal/Contractual Obligation

The Commission on Children and Families system was created in 1993 (HB 2004). It requires that each County, through its Board of County Commissioners, create a local children and families commission. In 1998, through Ordinance No. 921, the Board of County Commissioners joined the two, creating the Commission on Children, Families and Community. In 1999, SB555 expanded the responsibilities of local children and families commissions (LCCF), including leading development and implementation of a coordinated comprehensive plan.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$580,574	\$0	\$586,663
Total GF/non-GF:	\$0	\$580,574	\$0	\$586,663
Program Total:	\$580,574		\$586,663	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$580,574	\$0	\$586,663
Total Revenue:	\$0	\$580,574	\$0	\$586,663

Explanation of Revenues

Contracts are funded through State and Federal funds transferred to the County by the Oregon Commission on Children & Families.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10009, Contracts for Services: Birth to 18

Many services funded in this program offer in past years have been defunded (Child Care Resource and Referral and EDG:E being two examples). The CCFC began managing the Relief Nurseries contract directly in FY11 and reallocated Family Preservation and Support funds in FY11 to align with the goals of the Safe and Equitable Foster Care Reduction Initiative. All service contracts listed in this offer are managed directly by the CCFC.

Lead Agency: Public Affairs Office

Program Contact: Dave Austin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Communications Office is the central distribution voice to and point of information for taxpayers, the public and the news media, communicating what Multnomah County does and how employees work in the community to provide services. The office – using targeted communications strategies – works directly with the Chair's Office, the Board, elected officials, and County staff to promote transparency and demonstrate how effectively local government officials use taxpayer dollars to support all residents. Also, the office works with the Chief Operating Officer to handle internal advisory communication for the Chair when it comes to critical information, including – but not limited to – county business, labor practices and negotiations, budget strategies and relevant political issues around labor practices, negotiations and other sensitive topics. Top goals include: providing taxpayers, the public and the media with stories and information about critical county programs; responding to public records requests; responding with urgency and immediacy to the public and media inquiries about the county; strongly carrying and promoting the values of the county Board of Commissioners, both internally and externally; advising the Chair, the Board, elected officials, and county staff on the best approaches with taxpayers, the public and the media; creating materials that increase the county's visibility; committing to and working with the highest standard of transparency for the sake of the public; and developing new ways to reach out to county residents by inviting them to participate in local government.

Program Description

This office will aggressively and consistently inform the public of stories and events that provide a high level of understanding of what the county does with taxpayer dollars and how local government makes a difference in people's lives. The office will employ a wide range of media – television, newspapers, radio and digital media, as well as direct communications to the public, including appearances and community meetings – to reach a diverse audience and proactively increase the visibility of Multnomah County and the services it provides to all residents. The office will be the lead on ensuring the public that Multnomah County government is efficient, transparent and open to dialogue with its residents.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Multi-media projects & videos put on the County's web site.	0	0	0	25
Outcome	Proactive news stories advancing the County's mission & goals	0	0	0	100

Performance Measure - Description

- How often the office connects the Chair, the commissioners, elected officials, and departments with news media that result in clear and understandable stories about the county's work.
- How fast and thorough the office responds to requests by the public for information, as well as how successful the office is at helping all county departments make decisions about information that goes to the public.
- How quickly the office disseminates public records requests, notifies the Board and staff and then responds in order to ensure that government transparency and access is maintained.
- How strong the relationships are with all news media on an ongoing basis and how those relationships result in coverage where principal characters from the county have a voice and promote the county's mission.
- How much useful information is able to flow through the Internet – the county website; websites of the Chair and commissioners; Facebook; and Twitter – that effectively communicates to the public and draws citizens into a mode where they feel they can participate and have their voices heard.
- How often the office interacts with all department managers and key county departments to determine what the best stories are to inform the public about the work, the individuals and the structures within local government, and how they work to ensure taxpayer dollars are spent to benefit all residents.

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$612,204	\$0	\$634,260	\$0
Contracts	\$0	\$0	\$10,000	\$0
Materials & Supplies	\$14,000	\$0	\$16,297	\$0
Internal Services	\$92,082	\$0	\$73,080	\$0
Total GF/non-GF:	\$718,286	\$0	\$733,637	\$0
Program Total:	\$718,286		\$733,637	
Program FTE	6.50	0.00	6.50	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues**Significant Program Changes** **Significantly Changed****Last year this program was:**

Last year, this office was called the Public Affairs Office. This year, we are changing the name to the Communications Office. The structure of the office, including the duties of personnel, will be significantly different. The change is being made to provide the county with a more proactive office that find ways to promote Multnomah County's programs and its message.

Lead Agency: County Attorney

Program Contact: Chip Lazenby

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Office of County Attorney's mission is to provide cost effective legal advice and representation. The Office reviews and advises on the legal aspects of county government operations, defends claims against the County and its employees, and assists with Federal, State, and County legal requirements. The County Attorney collaborates with risk management, provides legal training and strives to provide clients with appropriate advice before legal issues become legal problems.

Program Description

The Office of County Attorney prepares and reviews legal documents including contracts, Ordinances, Resolutions, Board Orders, Executive Rules, Administrative Procedures, bonds and others. It provides legal advice and counsel to the Board, the Chair, the Sheriff, the Auditor, County Departments and Divisions, Offices, advisory boards, commissions and committees. It prepares formal written opinions deemed necessary by the County Attorney regarding significant interpretations of federal and state laws, the Charter, Ordinances and other documents. The Office controls and supervises all civil actions and legal proceedings in the the County is a party or has a legal interest. The Office represents and defends the County and its officials and employees in legal matters as appropriate. The Office will initiate, defend, appear or appeal any legal action, matter or proceeding in any court or tribunal and as requested by the Board.

The recent increases in the available damages under the Tort Claims Act, and the possibility of liability in excess of the cap has resulted in increased potential liability. Our Office has continued success in resolving cases through zealous advocacy, motions practice, and at trial.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Attorney Direct Service Hours	24,500	24,500	26,980	25,000
Outcome	Client satisfaction- Attorneys help clients achieve objectives	98.0%	98.0%	96.0%	97.0%
Efficiency	Percentage of attorney time dedicated to direct client services	94.0%	94.0%	94.0%	95.0%
Input	Number of tort claims received	127	180	180	190

Performance Measure - Description

The number of attorney direct service hours represents attorney time dedicated to litigation, legal consultation, legal document preparation and review, and client training. Direct service hours exclude time spent on professional development, administrative, clerical, or office related tasks. Office attorneys dedicate the vast majority of their time providing direct services; only 2-4% of attorney time is spent on non-direct service tasks.

A tort claim is a notice of intent to bring a lawsuit for damages against the County or its employees. There is an upward trend of submitted claims which requires increased allocation of County Attorney resources to defend.

Legal/Contractual Obligation

Multnomah County Code Chapter 25 established the Office of County Attorney and charges the County Attorney to be the Chief Legal Officer of the County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$3,091,375	\$0	\$3,163,244
Contracts	\$0	\$20,000	\$0	\$25,000
Materials & Supplies	\$0	\$116,000	\$0	\$157,393
Internal Services	\$0	\$453,201	\$0	\$404,006
Total GF/non-GF:	\$0	\$3,680,576	\$0	\$3,749,643
Program Total:	\$3,680,576		\$3,749,643	
Program FTE	0.00	22.80	0.00	22.80
Program Revenues				
Fees, Permits & Charges	\$0	\$3,680,576	\$0	\$3,749,643
Total Revenue:	\$0	\$3,680,576	\$0	\$3,749,643

Explanation of Revenues

Funding for the Office of County Attorney is generated through a portion of the liability insurance rate on County payroll expenses.

Significant Program Changes

Last year this program was: #10014, County Attorney's Office
No significant changes.

Lead Agency: Local Public Safety

Program Contact: Peter Ozanne

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The central purpose of Multnomah County's Local Public Safety Coordinating Council (LPSCC) is to coordinate the public safety plans, policies, operations and strategies of local government agencies to improve the local public safety system's cost-effectiveness and responsiveness to the needs of the community. For over 15 years, LPSCC has convened leaders from local governments; public safety, social service and education agencies; private service providers and local communities throughout the County to collaborate on the development of (a) solutions to problems in the intergovernmental operation of the public safety system, (b) coordinated policies to improve that system and (c) evidence-based strategies that address issues important to community safety. The Council also directs the work of several subcommittees and smaller working groups that focus on the most critical issues within the justice system and oversee the operation of DSS-Justice, the County's public safety data warehouse and decision support system.

Program Description

Senate Bill 1145 (1995) established LPSCCs in each of Oregon's 36 counties to "coordinate local criminal justice policy among affected criminal justice entities" (ORS 423.560). To carry out this mission, LPSCC's Executive Committee meets monthly to share information, identify issues and problems affecting public safety and oversee development of plans, policies and strategies. The Executive Committee is co-chaired by Multnomah County Commissioner Judy Shiprack and City of Portland Mayor Sam Adams.

LPSCC also directs the work of several subcommittees and smaller workgroups that focus on key issues within the public safety system, such as youth violence prevention, law enforcement agency alignment, pre-trial supervision, coordination between the public safety and mental health systems, and implementation of the County's 2008 Public Safety Plan. These groups typically report to the LPSCC Executive Committee once every few months, depending on how often the group meets.

In its FY 2010 adopted budget, Multnomah County's Board of Commissioners formally transferred responsibility for the administration of DSS-J to the County's Local Public Safety Coordinating Council (LPSCC), which agreed to oversee the development of DSS-J through a Policy Committee and ensure data security through a Security Committee.

The Council currently funds four staff members: a part-time Executive Director, who directs and coordinates inter-agency public safety policy discussions; a full-time Public Safety System Analyst, who examines cross-agency data and relevant policies to identify improvements to the public safety system, a part-time research associate who maintains the County's Public Safety Brief, and a part-time graduate researcher who is developing a discrete simulation model of the County's Criminal Justice system.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of LPSCC Executive Committee Meetings	10	10	10	10
Outcome	% of Executive Committee Members satisfied with the results/outcomes of meetings	75.0%	85.0%	80.0%	85.0%

Performance Measure - Description

LPSCC facilitates communication and collaboration among public safety and community leaders and oversees development of public safety plans, policies and strategies through monthly meetings of its Executive Committee. Therefore, a major part of LPSCC's performance is measured by members' satisfaction with the results of the meetings and the extent to which those members believe meetings encourage collaboration and coordination. LPSCC's performance in developing and implementing policies and strategies associated with its workgroups will be measured by the satisfaction of its members with the results of these projects.

Legal/Contractual Obligation

Senate Bill 1145 (1995) established LPSCCs in each of Oregon's 36 counties to "coordinate local criminal justice policy among affected criminal justice entities" (ORS 423.560)

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$312,794	\$0	\$360,652
Contracts	\$0	\$221,090	\$0	\$203,858
Materials & Supplies	\$0	\$28,000	\$0	\$30,364
Internal Services	\$644,795	\$38,287	\$467,440	\$109,155
Total GF/non-GF:	\$644,795	\$600,171	\$467,440	\$704,029
Program Total:	\$1,244,966		\$1,171,469	
Program FTE	0.00	2.00	0.00	2.60
Program Revenues				
Intergovernmental	\$0	\$425,171	\$0	\$425,171
Other / Miscellaneous	\$0	\$175,000	\$0	\$278,858
Total Revenue:	\$0	\$600,171	\$0	\$704,029

Explanation of Revenues

LPSCC is funded by the State Department of Corrections through SB 1145. The FY 2011 budget contains approximately \$175,000 in one-time carryover funds, which have accumulated in LPSCC's budget over several years. LPSCC plans to devote some or all of its remaining carryover funds to operation and maintenance of DSS-Justice, the justice services database.

Significant Program Changes

Last year this program was: #10015, Local Public Safety Coordinating Council

Lead Agency: Citizen Involvement

Program Contact: Kathleen Todd

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

A community of involved citizens is fundamental to building trust and accountability in County government. This offer provides the resources for the Citizen Involvement Committee, through its office, to energetically pursue this goal.

Program Description

The CIC maintains an office accessible to the public to provide a central point for information about and entry into county citizen opportunities of all kinds. CIC provides continuous independent assessment of citizen participation opportunities, and identifies and works to remove barriers to participation through its Departmental Reviews, Diversity Outreach Trainings & Traveling Recruitment Campaign. The CIC works in partnership with other governmental and non-governmental organizations to advocate for citizen involvement in policy and decision-making. The CIC coordinates the independent Citizen Budget Advisory Committees (CBACs); implements the citizen-driven annual Dedicated Fund Review; and recognizes the time and energy of the county's volunteers by hosting the annual Volunteer Awards Ceremony for all county departments. The CIC and OCI convey citizen input and proposals to officials and departments through reports, recommendations & meetings, providing direct citizen voice into program development and direction as early as possible in the decision process. This makes citizen input more valuable and gives citizens a greater sense of ownership in the process.

This offer supports county accountability strategies in multiple ways: 1) by adding to and building the county's community of citizens actively engaged in its government; 2) by enhancing the public's awareness of what the county is doing and providing avenues for citizens to contribute to program development and direction; 3) by focusing efforts on seeking out and engaging those who do not normally participate; 4) by providing enhanced support to citizens engaged in county government; 5) by providing a single entry point for citizens to access volunteer information; 6) by completing regular updates to the volunteer opportunity website, databases & publications; and 7) by creating consistent expectations and processes for citizen involvement activities. This offer will ensure these strategies will be realized by providing the resources to: maintain a centralized and current database of volunteers and interested citizens; maintain an up-to-date website listing volunteer information and opportunities; create consistent expectations and processes for citizen involvement activities; expand training and support of county volunteers; and increase community outreach, especially to those who do not normally participate in county government.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	database of volunteers is current & available at all times	0.0%	100.0%	100.0%	100.0%
Outcome	percentage of participants in activities who felt time was well spent	0.0%	80.0%	95.0%	95.0%
Output	substantive response to citizen emails, calls, concerns, within 3 working days	100.0%	95.0%	100.0%	95.0%
Output	new citizen involvement opportunities are publicized within 3 working days	0.0%	0.0%	90.0%	90.0%

Performance Measure - Description

✓ **Measure Changed**

The performance measures for this program offer capture essential measurements needed to provide for the successful operation of a 'one-stop shopping' facility for citizen involvement opportunities, citizen involvement information and active policy issues. The current upgrade of both the web page and the on line database increases the quality and quantity of citizen involvement activities in the County

Legal/Contractual Obligation

Chapter Re: Chapter 3.75 Multnomah County Home Rule Charter; Resolution 8-86, Resolution 95-245, Multnomah County Code 2.30.640; 3.30-3.306 1. The County Charter states that the commission “shall appropriate sufficient funds for the operation of the office and the committee”.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$158,048	\$0	\$162,200	\$0
Materials & Supplies	\$12,912	\$0	\$11,888	\$0
Internal Services	\$34,270	\$0	\$30,779	\$0
Total GF/non-GF:	\$205,230	\$0	\$204,867	\$0
Program Total:	\$205,230		\$204,867	
Program FTE	2.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

General Fund

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10016, Citizen Involvement Committee

The CIC through its office is engaged in pro-active work with county officers, county employees and the larger community to enhance the understanding and acceptance of the value of active citizen participation in county governance. This has been and remains the core mission of CIC. The addition of an expanded Diversity Outreach Training component as well as the Traveling Recruitment Campaign during the summer and fall have expanded CIC partnerships throughout the county community.

Lead Agency: Non-Departmental - All

Program Contact: Lynda Grow

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Office of the Board accounts for all functions and expenditures necessary for efficient operation of the Board of County Commissioners, who work on behalf of citizens individually and as members of the Board. The Office of the Board supports the Board as a body by providing those things necessary for the Board to function effectively and collectively; providing information on briefing and voting issues, public notice, information and referral, meeting space and equipment.

The Office's Economic Development/Strategic Policy staff provide advice and advocacy and serve as the Board's voice on economic development, project management and other strategic policy matters.

Program Description

The Office manages all Board meetings, agendas, records, indices and schedules; adopted resolutions, orders, ordinances and proclamations. Board clerks serve as parliamentarians at all meetings, take minutes, prepare meeting records and notices and provide internal and external customer service, information and referral. The Office pays for the County's memberships in advocacy organizations including the National Association of Counties, Association of Oregon Counties and Leader's Round Table.

The Policy Advisor supports the Chair and Board's project management and policy strategies focused on business retention, expansion and recruitment, workforce development, urban renewal and capital issues. This position represents the County on associations, boards, committees and task forces including the Oregon Economic Development Association, Portland Regional Partners for Business and the East Metro Economic Alliance, and promotes the Board's efforts to achieve sustainable economic opportunities for County citizens. This position is focused on economic issues and building relationships with private industry and public organizations.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of Board meetings scheduled	134	160	0	0
Outcome	Number of Board meetings held	128	100	109	110
Output	Number of Board meeting documents processed and distributed	3,762	680	3,800	3,800

Performance Measure - Description

Board voting meetings are scheduled on Thursdays throughout the year. The Board meets Tuesdays and other days as needed for executive sessions, briefings, work sessions, budget hearings and other public hearings. Each of these meetings is individually convened and adjourned. Board clerks are responsible for notifying internal and external customers of scheduled meetings and cancellations; processing, posting and distributing all agenda submissions and official documents that result from board action and directives of those documents and ensure ease of access for future internal and external inquiries.

Legal/Contractual Obligation

Commissioners affirm to support the Constitutions of the United States, the State of Oregon, the Multnomah County Home Rule Charter and Multnomah County laws. The Board adopts and publishes rules for the conduct of Board meetings; and is the governing body for Dunthorpe-Riverdale Sanitary Service District No. 1; Mid-County Street Lighting Service District No. 14; sits as the County Budget Committee; The Hospital Facilities Authority; Public Contract Review Board, the Multnomah County Board of Health and in other capacities. Board clerks insure that meetings and notices comply with Board Rules, Oregon Public Meetings Law and other statutory requirements.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$357,200	\$0	\$176,905	\$0
Contracts	\$30,195	\$0	\$30,000	\$0
Materials & Supplies	\$172,292	\$0	\$186,729	\$0
Internal Services	\$422,216	\$0	\$353,636	\$0
Total GF/non-GF:	\$981,903	\$0	\$747,270	\$0
Program Total:	\$981,903		\$747,270	
Program FTE	3.00	0.00	2.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10017, Office of the Board

For FY 2012, one position and the economic development program functions have been moved to a new program offer, #10035A, Economic Development.

Program # 10018 - General Fund Facilities Charges

Version 2/22/2011 s

Lead Agency: Non-Departmental - All

Program Contact: Michael Crank

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer accounts for Facilities charges for the State Courts and for the Tax Supervising & Conservation Commission. ORS 1.185 requires that counties provide court space for the operation of the state's courts.

Beginning with FY 2012, this program offer includes funding for operations of the new East County Court facility. Groundbreaking for construction of this new court facility occurred in January, 2011, with an estimated completion date of March, 2012. Additionally, this offer accounts for debt service on the bonds sold for construction of the East County Courts facility. This obligation will end in 2030.

This program offer also accounts for the costs associated with maintaining the Wapato Jail in its current "mothballed" state. These costs--for security, routine maintenance, utilities, and groundskeeping--are estimated to total \$372,544 in FY 2012. This is the same amount as was estimated for FY 2011.

Program Description

The County's Facilities Division provides services ranging from planning, construction, and building operations and maintenance to cleaning the buildings and maintaining the grounds for courtrooms located in Multnomah County's owned and leased facilities. Construction of a new court facility, the East County Courts, will continue throughout FY 2012, with an estimated opening date of March, 2012.

County-provided courtroom space is a key resource in the County's criminal justice system. Multnomah County courts' central locations allow easy access to the court system, provide visibility to the community of the public safety system at work, and allow the justice system to hold offenders accountable.

The Wapato Jail is a never-opened detention facility located in North Portland. Facilities maintains the grounds, interior, and exterior of the building, and incurs costs for this maintenance and for utilities in order to minimize deterioration of the building.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	All customer service requests are begun within 10 days of receipt.	95.0%	95.0%	0.0%	95.0%
Outcome	Customer service satisfaction rating	85.0%	90.0%	0.0%	90.0%

Performance Measure - Description

These performance measures are the same as those used for the County's other building operations (see program offer 72069, Facilities Property Management.) Facilities customers are emailed a link for a Zoomerrang Customer Service satisfaction survey. Replies and results are reviewed and utilized for continuous quality improvement.

Legal/Contractual Obligation

ORS 1.185 reads "County to provide courtrooms, offices, and jury rooms. (1) The County in which a circuit court is located or holds court shall: (a) provide suitable and sufficient courtrooms, offices, and jury rooms for the court, the judges, other officers, and employees of the court and juries in attendance upon the court, and provide maintenance and utilities for those courtrooms, offices, and jury rooms. (b) Pay expenses of the court in the county other than those expenses required by law to be paid by the state. (2) Except as provided in subsection (1) of this section, all supplies, materials, equipment, and other property necessary for the operation of the circuit courts shall be provided by the state under ORS 1.185. (Formerly 1.165)"

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Materials & Supplies	\$0	\$0	\$161,303	\$0
Internal Services	\$4,370,910	\$0	\$4,416,043	\$0
Total GF/non-GF:	\$4,370,910	\$0	\$4,577,346	\$0
Program Total:	\$4,370,910		\$4,577,346	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$0	\$320,800	\$0
Total Revenue:	\$0	\$0	\$320,800	\$0

Explanation of Revenues

This is a General Fund obligation of the County

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10018, General Fund Facilities Charges

The East County Courts are expected to be operational in spring, 2012. This will increase annual operating costs to the County's obligations for the courts. Debt service costs are \$321,000 per year (net) from FY 2012 through 2020, and will be \$1.7 million per year from 2020 through 2030.

Program # 10020 - County School Fund

Version 2/21/2011 s

Lead Agency: Non-Departmental - All

Program Contact: Mike Jaspin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer distributes revenues received from the sale of timber cut on federal forest land and property tax associated with railroad cars to local school districts. This is a statutory responsibility of Oregon counties and these revenues are dedicated to a County School Fund.

Program Description

Since 1908, all counties in Oregon have received payments from the US government from revenue generated by the sale of timber cut on federal forest lands. State law specifies how the revenue is to be allocated.

The federal law authorizing federal timber payments to counties, PL 106-393, sunset as of September 30, 2006. It was reauthorized by Congress for one year in 2007, and was renewed in 2008 for a four-year period, during which time the amount received would decline each year. FY 2012 will be the fourth year in this 4-year extension; we will receive XX% of the amount received in FY 2007.

The County School Fund also receives a portion of the ad valorem tax that is assessed on the value of rail cars as outlined bystate statute. (ORS 308.505 to ORS 308.665)

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

The County School Fund provides a very small amount of the total revenue available to schools in Multnomah County. Arguably, this amount is not large enough to contribute meaningfully toward student academic achievement.

Legal/Contractual Obligation

ORS 328.005-035 outlines the requirement to establish a County School Fund. The apportionment of revenue from the sale of timber on federal forest lands is described in ORS 294.060 which states "...moneys received by each county...shall be divided 75 percent to the Road Fund and 25 percent to the school fund of the county."

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$191,500	\$0	\$187,100
Total GF/non-GF:	\$0	\$191,500	\$0	\$187,100
Program Total:	\$191,500		\$187,100	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$20,000	\$0	\$20,000
Taxes	\$0	\$170,000	\$0	\$166,000
Other / Miscellaneous	\$0	\$1,500	\$0	\$1,100
Total Revenue:	\$0	\$191,500	\$0	\$187,100

Explanation of Revenues

The County School Fund is credited with 25% of the revenue received from the statewide assessment of railroad cars apportioned to each county. Revenues have averaged \$15,000-\$20,000 over the past several years.

Federal timber payment revenue was estimated based on actual spending during years when Multnomah County received full timber payments.

Significant Program Changes

Last year this program was: #10020, County School Fund

Federal legislation re-authorizing timber payments was renewed in FY 2008 for a four-year period. FY 2012 will be the fourth year in this period.

Lead Agency: Non-Departmental - All

Program Contact: Mike Jaspin

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer accounts for Business Income Tax (BIT) collected on behalf of and passed through to the east county cities of Gresham, Troutdale, Fairview, and Wood Village. These payments are prescribed in an intergovernmental agreement (IGA) that shares revenue from the BIT. Under the terms of this agreement, the four cities share 25% of the first 0.6% of BIT collections.

This offer also includes the County's obligation to share Community Service Fee revenues generated through the Strategic Investment Program (SIP) with the City of Gresham.

Program Description

The BIT is imposed on the net income derived from business activity within Multnomah County. The BIT was originally set at a rate of 0.6% of net income. In 1985, the tax was increased to 0.95%. In 1987, the tax was further increased to 1.46%. In 1993 the rate was reduced to 1.45% due to the consolidation of collections with the City of Portland's Business License Fee (BLF). The County entered into a tax sharing agreement with the four east county cities, in part to acknowledge the value of business income derived from those cities. The County acts as a fiduciary agent for the four east county cities.

The County entered into a SIP agreement with Microchip Technologies, Inc., in FY 2004. Under terms of that agreement, the company agrees to pay 25% of property tax abated in the form of a Community Service Fee. State statutes direct that the County share that revenue with the City in which the company receiving the SIP exemption is located.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

County pass-through payments represent a significant share of the four east county cities' General Fund revenues. Prompt handling of these payments on Multnomah County's part helps the cities manage their cash flow needs.

Legal/Contractual Obligation

The program is mandated under terms of the IGAs with Gresham, Troutdale, Fairview, and Wood Village. The county is obligated to transfer 25% of the revenue associated with the first 0.6% BIT increment.

The SIP contract specifies that Gresham receives 47% of revenue derived from the Community Service Fee.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$4,526,024	\$0	\$5,203,262	\$0
Total GF/non-GF:	\$4,526,024	\$0	\$5,203,262	\$0
Program Total:	\$4,526,024		\$5,203,262	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$327,626	\$0	\$511,256	\$0
Total Revenue:	\$327,626	\$0	\$511,256	\$0

Explanation of Revenues

The BIT pass-through is 25% of the first 0.6% of BIT collections.

Community Service Fee is 25% of the taxes abated under the Strategic Investment Program.

Significant Program Changes

Last year this program was: #10021, Pass-Thru Payments to East County Cities
No significant changes are anticipated for FY 2011.

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets the revenue and expenditures associated with the County's commitment to fund the Oregon Convention Center and the Visitor's Development Initiative. This program operates under intergovernmental agreements (IGAs) between Multnomah County, the City of Portland, and METRO. The program accounts for proceeds of the Transient Lodging Tax and Motor Vehicle Rental Tax that are passed through to METRO, for operation of the Oregon Convention Center, and other tourism related entities.

Program Description

This program accounts for a portion of taxes collected from area hotels, motels, and vehicle rental agencies. The Transient Lodging Tax has supported the Oregon Convention Center since 1986. The tax is set at 11.5% on all hotel and motel room rentals in Multnomah County. Cities retain 5% of the tax generated within their boundaries. Another one percent supports regional tourism promotion. The remaining 5.5% supports programs associated with the Oregon Convention Center, the Regional Arts & Culture Council (RACC), and the Visitors Development Board. The Motor Vehicle Rental Tax was increased by the Board of County Commissioners (BCC) in April, 2000. This 2.5% increment is entirely dedicated to support of the activities noted above.

This program supports the Oregon Convention Center which hosts programs, conferences, and events that bring visitors and business groups to Portland. The tourism and travel industry is among the leading private sector employers in Oregon. Large conventions generate significant activity for local hotels, restaurants, and retail establishments. Travel Portland (formerly POVA) has estimated that a typical out-of-town convention delegate will spend between \$600-\$700 during a three-day stay in the region. A report prepared in early 2011 by Crossroads Consulting Services documents the dollar impact of the visitors facilities managed by METRO. The report estimates the economic impact at just less than \$682 million per year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	\$ (in Millions) Impact of Convention Center Visitors to Multnomah County	350	380	403	425
Outcome	# of Employees in Travel/Tourism Industry	0	4,300	4,410	4,760

Performance Measure - Description

New measure added in last year's budget provides an estimate of the number of people employed in the travel/tourism industry. Multnomah County accounts for 2/3rds of tourism related activity. Travel/tourism accounts for approximately 10% of metropolitan area employment.

Legal/Contractual Obligation

This program is mandated by IGAs that dictate how the revenues received in the Special Excise Tax Fund are allocated. There is no discretion in allocating the revenue - all receipts are turned over per County Code and pursuant to terms specified in the IGAs.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$19,014,000	\$0	\$20,055,250
Total GF/non-GF:	\$0	\$19,014,000	\$0	\$20,055,250
Program Total:	\$19,014,000		\$20,055,250	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$18,800,000	\$0	\$19,700,000
Other / Miscellaneous	\$0	\$214,000	\$0	\$355,250
Total Revenue:	\$0	\$19,014,000	\$0	\$20,055,250

Explanation of Revenues

The transient Lodging Tax was originally established in 1972. A supplemental Countywide tax of 3% was adopted in February 1986 and is dedicated primarily to operations of the Oregon Convention Center. Effective April 1, 2000, an additional tax of 2.5% was adopted by the BCC and is dedicated to the Visitor's Development Initiative.

The Motor Vehicle Rental Tax was originally established in 1976. The tax was increased to 12.5% in April 2000, with the additional 2.5% dedicated to the Visitor's Development Initiative.

Significant Program Changes

Last year this program was: #10022, Convention Center Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

This program offer accounts for principal and interest payments on various full faith and credit obligation bonds, capital leases, and intergovernmental agreements that were entered into to finance various capital improvements or capital acquisitions.

Program Description

Multnomah County is currently making payments on the following obligations:

Series 2004 Advance Refunding (\$54.2 million) - Full Faith & Credit

Series 2003 Refunding (\$9.6 million) - Full Faith & Credit

Series 2010A (\$9.8 million) - Full Faith & Credit

Series 2010B (\$15 million) - Full Faith & Credit

Sellwood Library 2002 (\$1.1 million) - Capital Lease

The outstanding debt issues have funded a number of capital improvements and acquisitions. These include, among others, purchase of the Multnomah, McCoy, and Mead buildings, health clinic equipment and improvements, deferred capital maintenance, construction of the East County Courthouse, and various computer applications. All binding obligations were approved by the Board of County Commissioners. The facilities and equipment purchased with these bond issues support many of the County programs.

Careful management of debt obligations contributes to sound financial management practices. Debt payments are recovered from departments who benefit from specific projects. In FY 2009, the County transferred \$24.2 million to a debt sinking fund that has been used for early debt retirement and to smooth the impact of escalating debt payments on departments.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Moody's Rating of Aa3 or Better	1	1	1	1
Outcome	Debt Service Payments Made as Scheduled	1	1	1	1

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service.

(1)-indicates Moody's Aa2 or Aa3 rating, (0)-represents a rating lower than Aa2 or Aa3.

All principal and interest payments are made on time in order to maintain an investment grade rating on the bond issue. Multnomah County has never defaulted on a debt payment.

Legal/Contractual Obligation

Principal and interest on the full faith and credit obligations, certificates of participation, capital lease and intergovernmental agreements are a binding debt obligation of the County. All debt issues and refundings were approved by various resolutions adopted by the Board of County Commissioners.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$5,000	\$0	\$20,000
Debt Service	\$0	\$19,187,381	\$0	\$21,923,822
Unappropriated & Contingency	\$0	\$11,589,131	\$0	\$8,525,413
Total GF/non-GF:	\$0	\$30,781,512	\$0	\$30,469,235
Program Total:	\$30,781,512		\$30,469,235	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$16,062,852	\$0	\$18,292,399
Intergovernmental	\$0	\$0	\$0	\$150,000
Other / Miscellaneous	\$0	\$14,718,660	\$0	\$12,026,836
Total Revenue:	\$0	\$30,781,512	\$0	\$30,469,235

Explanation of Revenues

Debt service payments are collected from departments in their facilities charges and passed through to the Capital Lease Retirement Fund.

The fund balance represents the remaining portion of the \$24.2 million General Fund transfer that was made in FY 2009.

Significant Program Changes

Last year this program was: #10023, Capital Debt Retirement Fund

Program # 10024 - GO Bond Sinking Fund

Version 2/22/2011 s

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The GO Bond Sinking Fund program accounts for the payment of General Obligation Bond principal and interest approved by the voters in May 1993 and May 1996. The 1993 GO Bond (issued in February 1994) to restore the historic Central Library and build the Midland Library. The 1996 GO Bond was issued in October, 1996 to remodel, construct, or purchase various Library and Public Safety facilities and equipment. Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

Program Description

Multnomah County's General Obligation debt was refinanced in FY 2010 to take advantage of historically low interest rates. The 1994 and 1996 debt issues were rolled into one debt payment with the Series 2010 Refunding General Obligation Bonds. The savings to taxpayers as a result of this refinancing is estimated at \$5.2 million.

Bond payments are made on time to maintain an investment grade rating on the bond issue. Managing debt carefully provides for strong financial management.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Moody's Rating of Aa1 or Better	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service. Moody's recently upgraded the rating on the County's General Obligation debt to Aaa. This is the highest rating assigned to municipal debt issues.

(1)-indicates Moody's Aa1 rating, (0)-represents rating lower than Aa1.

Legal/Contractual Obligation

Principal and interest on the voter approved General Obligation Bonds are a binding debt that the County must pay. The property tax levy used to pay the debt is outside of the property tax constitution limits imposed by State Ballot Measure #5 approved in 1990 and State Ballot Measure #50 approved in 1997.

Multnomah County has never defaulted on any debt issues.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Debt Service	\$0	\$9,252,873	\$0	\$8,469,675
Unappropriated & Contingency	\$0	\$6,542,484	\$0	\$7,920,213
Total GF/non-GF:	\$0	\$15,795,357	\$0	\$16,389,888
Program Total:	\$15,795,357		\$16,389,888	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$8,190,000	\$0	\$8,735,000
Other / Miscellaneous	\$0	\$7,605,357	\$0	\$7,654,888
Total Revenue:	\$0	\$15,795,357	\$0	\$16,389,888

Explanation of Revenues

Revenue to pay the debt is derived from property taxes and interest earned on the cash balances.

Significant Program Changes

Last year this program was: #10024, GO Bond Sinking Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The PERS Pension Obligation Bond Sinking Program accounts for principal and interest payments on pension obligation revenue bonds issued December 1, 1999 in the amount of \$184,548,160 to retire the County's PERS unfunded actuarial accrued liability. Revenues that support debt payments are derived from charge backs to departments based on their departmental personnel cost.

Program Description

The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds to finance the estimated unfunded accrued actuarial liability of the County to the Oregon Public Employees Retirement System.

Senate Bill 198-B, effective October 23, 1999, authorized the County to pledge taxes that the County may levy within the limitations of sections 11 and 11b, Article XI of the Oregon Constitution not subject to annual appropriation. On December 1, 1999 the County issued \$184,548,160 in Pension Obligation Bonds to fund its PERS unfunded liability. Multnomah County took a leadership role in PERS reform and was the second jurisdiction in the State to issue Pension Obligation Bonds. As a result of issuing Pension Obligation Bonds the County will save an estimated \$35 million (present value) in pension costs. This is based on forecast rates that PERS would have had to charge if the County's liability had remained on a pay-as-you-go basis.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Moody's Rating of Aa2 or Better	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service.

(1)-indicates Moody's Aa2 rating, (0)-represents rating lower than Aa2.

Legal/Contractual Obligation

Principal and interest on the PERS Pension Obligation Bond are a binding debt obligation. The County passed Resolution No. 99-218 on November 4, 1999, authorizing the issuance of up to \$200,000,000 of bonds under the Uniform Revenue Bond Act.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$25,000	\$0	\$50,000
Debt Service	\$0	\$15,201,805	\$0	\$16,098,430
Unappropriated & Contingency	\$0	\$45,613,195	\$0	\$56,176,570
Total GF/non-GF:	\$0	\$60,840,000	\$0	\$72,325,000
Program Total:	\$60,840,000		\$72,325,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$18,000,000	\$0	\$16,500,000
Other / Miscellaneous	\$0	\$42,840,000	\$0	\$55,825,000
Total Revenue:	\$0	\$60,840,000	\$0	\$72,325,000

Explanation of Revenues

Interest earnings on the fund balance and service charges assessed to departments as a percentage of payroll. In FY 2012, departments will pay 6.5% of payroll costs toward the retirement of the Pension Obligation Bonds. This is down slightly from the past few years.

Significant Program Changes

Last year this program was: #10025, PERS Pension Bond Fund

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Revenue Bond program accounts for the principal and interest payments on two bonds issued by the County on behalf of non-profit organizations.

The bonds were issued in support of Port City Development and the Oregon Food Bank. These bonds are authorized per Oregon statutes and County policy. They are backed by Motor Vehicle Rental Tax revenues and are scheduled to be completely paid off by the end of FY 2017.

Program Description

The County's Debt Policy includes a section on issuing revenue bonds in partnership with a 501(c)(3) nonprofit agency. The agency must demonstrate that it cannot obtain conventional financing at a reasonable cost. The County assists small to medium size agencies that have total annual revenues from all sources of at least \$1 million but not greater than \$10 million. The planned use of the revenue bond proceeds must be consistent with County policy priorities and mission.

The County will assist the agency by issuing tax exempt revenue bonds to finance no more than 60% of the capital project and related allowable debt issuance costs. The agency is responsible for raising the remaining project funds. The agency is responsible for all bond issuance costs. The County must have title, or first lien rights if the escrow agent holds title on behalf of the lender, to the property while debt is outstanding. Once the project is completed, the County leases the project back to the non-profit. The agency is responsible for all ongoing costs related to the financing. These include annual debt payments, paying agent costs, or other related costs. Once the bonds are paid off, the County transfers title to the project back to the non-profit. County policy also limits the amount of revenue bonds that will be issued in partnership with nonprofits to \$8.5 million.

Proceeds of the outstanding revenue bonds were used to support programs and services to people with disabilities (Port City Development) and to provide food to the less fortunate throughout the State of Oregon (Oregon Food Bank).

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Moody's Rating of Aa3 or Better	1	1	1	1
Outcome		0	0	0	0

Performance Measure - Description

Maintaining an investment grade bond rating limits the amount the County might otherwise have to pay towards annual debt service.

(1)-indicates Moody's Aa3 rating or above, (0)-represents rating lower than Aa3.

Legal/Contractual Obligation

Bond covenants and repayment schedules. Multnomah County has never defaulted on a debt payment.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$8,000	\$0	\$8,000
Debt Service	\$0	\$547,665	\$0	\$2,672,690
Unappropriated & Contingency	\$0	\$1,136,835	\$0	\$0
Total GF/non-GF:	\$0	\$1,692,500	\$0	\$2,680,690
Program Total:	\$1,692,500		\$2,680,690	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$0	\$35,000	\$0	\$38,280
Other / Miscellaneous	\$0	\$1,657,500	\$0	\$2,642,410
Total Revenue:	\$0	\$1,692,500	\$0	\$2,680,690

Explanation of Revenues

Port City pays \$3,190 per month toward retirement of their debt obligation.

Beginning Working Capital represents Oregon Food Bank prepayment of their debt obligation.

Significant Program Changes

Last year this program was: #10026, Revenue Bonds

Lead Agency: Non-Departmental - All

Program Contact: HOUGHTON David B

Program Offer Type: Existing Operating

Related Programs: 10029

Program Characteristics: Climate Action Plan

Executive Summary

Emergency Management coordinates disaster preparedness activity in Multnomah County. This includes planning, training, exercise and equipment procurement for County staff and departments as well as coordination with cities, special districts and non-governmental organizations. By developing relationships with community partners, Emergency Management bolsters citizen preparedness community resilience.

In an emergency, Emergency Management functions as the state-mandated conduit for obtaining state and federal resources to support local emergency response for the County, cities and districts, and coordinates emergency and disaster declarations. After an emergency, Emergency Management coordinates with state and federal agencies that provide financial assistance.

Program Description

This is the core Multnomah County Office of Emergency Management (MCEM) Program offer and the basis for the Emergency Management UASI Regional offer (10029). Program focus includes: 1) County departmental preparedness; 2) Intergovernmental preparedness; and 3) Citizen and community preparedness and resilience. This work is done with strategic and policy guidance from the Emergency Management Leadership Team, which is made up of senior representatives from County departments with emergency response or support functions. MCEM also receives input from local jurisdictions, districts and agencies engaged in emergency planning. MCEM understands that a resilient community can potentially reduce the burden on limited emergency response capacity in a severe emergency. For that reason, MCEM works with businesses, non-governmental organizations, churches and synagogues, volunteer organizations and directly with citizens to encourage disaster resilience and create a coordinated response to disasters.

MCEM contributes to Climate Action Plan Objectives 17-1 to assess climate-related vulnerabilities, strengths and resiliency; and 17-5 to collaborate with Metro and state agencies to update hazard mapping and inventories.

During an emergency, MCEM activates and manages the County Emergency Coordination Center (ECC) which is staffed by employees from various County departments to provide a single location where strategic direction, response coordination and resource support for incident response is carried out.

Overall program activity is guided by the Emergency Management Performance Grant plan, which includes staff training plans, a rigorous disaster exercise schedule, disaster plan management and coordination with volunteer, state and federal partners.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Annual exercise performance objectives successfully tested.	100.0%	100.0%	100.0%	100.0%
Outcome	Oregon Emergency Management requirements met for annual performance grant.	100.0%	100.0%	100.0%	0.0%

Performance Measure - Description

Output: Annual exercise of Emergency Coordination Center and evaluation of performance of established objectives in an After Action Report (AAR). Exercises are expected to reveal performance deficiencies and lead to focused improvements. Actual emergency activation may substitute for an exercise and a self-reported AAR is submitted to the State (as in FY09-10 H1N1 activation).

Outcome: There are 5 project areas, each with multiple activities, in the annual FY 11 Emergency Performance Grant (EMPG). This annual measurement covers required activities for a competent emergency management program. EMPG grant performance projects overlap County Fiscal Years.

Legal/Contractual Obligation

ORS 401 requires Multnomah County to develop and maintain an effective emergency management program and Multnomah County Ordinance 1138 establishes the County's Office of Emergency Management. ORS 401 requires resource requests and emergency/disaster declarations be submitted by the County Emergency Management Director to the Director of Oregon Emergency Management.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$317,506	\$295,555	\$322,275	\$274,499
Contracts	\$38,700	\$429,124	\$38,950	\$918,928
Materials & Supplies	\$53,502	\$429,438	\$50,880	\$130,346
Internal Services	\$201,584	\$3,000	\$263,185	\$4,157
Total GF/non-GF:	\$611,292	\$1,157,117	\$675,290	\$1,327,930
Program Total:	\$1,768,409		\$2,003,220	
Program FTE	2.50	2.50	2.50	2.50
Program Revenues				
Intergovernmental	\$0	\$1,125,040	\$0	\$995,853
Other / Miscellaneous	\$0	\$32,077	\$0	\$332,077
Total Revenue:	\$0	\$1,157,117	\$0	\$1,327,930

Explanation of Revenues

In addition to General Fund, MCEM also receives Emergency Management Performance Grant monies which provide a 50% match to eligible program costs paid for by the County general fund up to approximately \$300,000 for FFY 11. MCEM also applies for and receives State Homeland Security Grant Program funds on behalf of the County and to pass through to other jurisdictions with the County. Additionally, MCEM applies for and receives FEMA Flood Hazard Mitigation Plan funding; and Urban Area Security Initiative funds, which are primarily for regional planning staff and related planning costs described in Program Offer 10029.

Significant Program Changes

Last year this program was: #10028, Emergency Management

Lead Agency: Non-Departmental - All

Program Contact: HOUGHTON David B

Program Offer Type: Existing Operating

Related Programs: 10028

Program Characteristics:

Executive Summary

This offer is built on the core Emergency Management program offer 10028. Multnomah County maintains active engagement in the Department of Homeland Security Portland Urban Area Security Initiative (UASI) region emergency policy, planning and preparedness efforts. UASI provides funds to jurisdictions and agencies within the region for regional planning staff, supplies, equipment, training and planning.

Program Description

The UASI region includes Clackamas, Columbia, Washington, Multnomah and Clark (WA) counties, and the City of Portland as the administrative agency. UASI grant funds are used regionally for a wide range of preparedness and response capacities in areas such as transportation, law enforcement, IT security and citizen preparedness. The County's Emergency Management Director and regional counterparts serve as the policy group for this grant. This offer reflects MCEM's staffing positions for UASI support to the following inter-jurisdictional working groups/Committees : Maritime and Civil Aviation, UASI Points of Contact (POC) Group, Urban Area Working Group, Public Health and Medical Working Group, Resource Management Committee and Regional Training Committee.

Projects include Multnomah County Continuity of Operations/Government (COOP/COG) Project, Regional Logistics Support Team, Resource Inventory and Typing Project, and development of a regional GIS integration proposal.

Other Public Health/Medical Working Group-related activities include City Readiness Initiative exercise support, EMTrack (electronic patient tracking) Project Implementation Team, Northwest Renal Emergency Preparedness Coalition.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Project expenditures and reports within administrative requirements	0.0%	0.0%	0.0%	100.0%
Outcome	Assigned planning processes/products are on time or ahead of schedule	100.0%	100.0%	100.0%	100.0%

Performance Measure - Description

Output: UASI Regional Staff are responsible to monitor and report expenditures and project progress through project completion. Reports are submitted at least quarterly.

Outcome: Planning projects assigned to staff funded by UASI will change in focus and number over time, based on priorities identified by the UASI Region Points of Contact (POC) Group. This measure is based on planning staff reports to the UASI POC. Planning periods will overlap the budget year.

Legal/Contractual Obligation

Intergovernmental Agreement with City of Portland, which administers the UASI grant.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$429,041	\$0	\$503,750
Materials & Supplies	\$0	\$2,379	\$0	\$0
Total GF/non-GF:	\$0	\$431,420	\$0	\$503,750
Program Total:	\$431,420		\$503,750	
Program FTE	0.00	2.00	0.00	2.00
Program Revenues				
Intergovernmental	\$0	\$431,420	\$0	\$503,750
Total Revenue:	\$0	\$431,420	\$0	\$503,750

Explanation of Revenues

Department of Homeland Security Urban Area Security Initiative (UASI) regional funding to Multnomah County through Intergovernmental Agreements with the City of Portland. These funds are expected to continue for at least into FY 13.

Significant Program Changes

Last year this program was: #10029, Emergency Management UASI Regional
No significant changes.

Lead Agency: Non-Departmental - All

Program Contact: Nancy Bennett

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Office of Government Relations serves a vital function in protecting the interests of Multnomah County before the Oregon Legislature and before Congress. The Office represents the Board of Commissioners before the federal, state, and local governing bodies to advance Multnomah County's annual legislative agenda.

Program Description

The Office of Government Relations is managed by two Co-Directors of Government Relations. They are responsible for managing the federal and state legislative agenda set by the Board of Commissioners. The Co-Directors serve as state lobbyists for the county, manage budget and compliance issues, manage the County's federal government relations contract, represent the County with coalitions and at stakeholder meetings, lead county government relations meetings, and provide regular updates to the Board of Commissioners.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Comprehensive state and federal legislative agenda	0	0	0	1
Outcome	Number of County policy priorities that are supported and advanced by the County	0	0	0	0
Output	Annual Report on state and federal legislative outcomes	0	0	0	1
Output	Number of priority bills passed or halted during Legislative session.	0	0	0	0

Performance Measure - Description

The Office of Government Relations will focus on four performance measures: 1) produce a comprehensive state and federal legislative agenda that is consistent with the County's budget and policy priorities; 2) produce an annual report on state and federal legislative outcomes; 3) report the number of priority state and federal bills/amendments that passed or were halted during the legislative session; and 4) report the number of county policy priorities that are supported and advanced by members of the Multnomah County delegation.

Legal/Contractual Obligation

All government relations activities shall be consistent with federal laws and poicies, State of Oregon statutes, the Multnomah County Home Rule Charter and Multnomah County Laws.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$240,510	\$0	\$388,619	\$0
Contracts	\$136,000	\$0	\$100,000	\$0
Materials & Supplies	\$13,500	\$0	\$11,579	\$0
Internal Services	\$28,528	\$0	\$22,148	\$0
Total GF/non-GF:	\$418,538	\$0	\$522,346	\$0
Program Total:	\$418,538		\$522,346	
Program FTE	2.00	0.00	3.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is funded by County General Fund.

Significant Program Changes

Last year this program was: #10030, Government Relations Office
The Chair's FY 2012 executive budget adds a legislative analyst position.

Lead Agency: Non-Departmental - All

Program Contact: Mark Campbell

Program Offer Type: Innovative/New Program

Related Programs:

Program Characteristics:

Executive Summary

The Oregon Historical Society (OHS) is a private not-for-profit entity founded in 1898. Since 1899, it has received appropriations from (1) state government (except 2002-6) in recognition of its operation of the state history museum and a large Oregon history research library; and (2) Multnomah County (\$335k per year, 1999-2003) as a participant in the county library levy. Passage of special purpose levy 26-118 in November 2010 provides for levy support at the rate of \$0.05 per thousand of assessed value. Four east county historical societies (Fairview-Rockwood-Wilkes, Gresham, Troutdale, and Crown Point Country) will together receive \$150,000 per year from the levy proceeds. The levy allocates the balance, estimated at \$1,795,151 in FY 2012, to the Oregon Historical Society for purposes described below.

Program Description

OHS operates the state history museum, the Davies Family Research Library (Oregon and Oregon Territory), and educational programs for adults and school groups. After nearly a decade of cuts in appropriations, programs, and service hours, the levy funding will provide basic operational support, as well as funding to underwrite improved hours of service in the library, free admission to residents of Multnomah County and all school groups, improved collections development and care, and new and exciting public programming.

OHS is committed to serving the diverse communities of the region and the state, and reflects that commitment in its programs and collections.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Multnomah County citizens admitted free of charge	100	0	100	10,000
Outcome	Improved library hours per week	12	0	12	32
Output	Increased number of public programs	12	0	15	28
Quality	Care of Collections through additional curator	0	0	0	1

Performance Measure - Description

In addition to providing basic operational support, the levy will increase OHS's public services. By adding library staff, OHS will be able to extend library hours to 32 per week (Tuesday-Saturday). Free admission means we will serve a much larger audience in both the museum and library. In the past, library levy support and consequent free library admission brought heavy use by citizens. OHS will add a dedicated position for development and management of public programs. The result will be an increased number of programs for the public. Levy funding will also support the addition of one or more curators for museum collections. Curators are responsible to collections care, developing the collections to address future needs, and creating changing exhibits from the Society's own holdings.

Legal/Contractual Obligation

Measure 26-118 provides the Oregon Historical Society with a five-year property tax levy at the rate of \$0.05 per thousand dollars of assessed value. Four east county historical societies (Fairview-Rockwood-Wilkes, Gresham, Troutdale, and Crown Point Country) will together receive \$150,000 per year from the levy proceeds.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$0	\$1,945,151
Total GF/non-GF:	\$0	\$0	\$0	\$1,945,151
Program Total:	\$0		\$1,945,151	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Taxes	\$0	\$0	\$0	\$1,945,151
Total Revenue:	\$0	\$0	\$0	\$1,945,151

Explanation of Revenues

This is a dedicated local option property tax levy collected by Multnomah County on behalf of the Oregon Historical Society (OHS). OHS receives no other County funding.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was:

This is a new program for FY 2012, and represents the first year of the levy.

Lead Agency: Non-Departmental - All

Program Contact: Julie Neburka

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Regional Arts & Culture Council (RACC) provides contract services to Multnomah County and its residents. Formerly a county bureau (the Metropolitan Arts Commission), RACC is now an independent 501(c)(3) organization that leverages significant support from other regional government partners and private donors before re-investing the County's allocation in programs and services that are creating vibrant neighborhoods, enhancing our children's education, and fueling a creative economy with measurable economic benefits. This request reflects RACC's contractual increase of 1.5% and honors the County's directive to apply a 2% reduction over last year.

Program Description

RACC plays a vital role in the county's economic and community development efforts. Specifically, RACC provides services in five key areas: (1) Through Advocacy, RACC helps build support and resource for arts and culture. (2) RACC Grants provide artists and arts organizations with the base financial support they need to continue serving our community. (3) RACC's nationally acclaimed Public Art program, including the Multnomah County 2% for Art Ordinance, integrates a wide range of art into public spaces. (4) RACC provides other Community Services including workshops for artists, consulting for arts organizations, and a variety of printed and electronic resources; and (5) RACC is developing comprehensive Arts Education solutions for our community.

Arts and culture activities add measurable value to our region's economy and to our quality of life. Artists and arts organizations bring residents together for shared cultural experiences that stimulate creativity which in turn supports more innovative businesses and a richer educational experience for our children. A vibrant arts community serves as a magnet for young creatives, and Multnomah County's investment in the arts contributes to the competitive advantage we have over other regions in the country that are all competing to attract sustainable businesses and a creative, well-educated workforce. Multnomah County is home to a vast majority of the region's artists and arts and culture organizations, which together generated more than \$318 million for the local economy last year.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Multnomah County children directly served	9,000	9,000	10,000	10,000
Outcome	Purchasing & Payroll power of funded nonprofit arts organizations in the County	76,417,000	76,000,000	76,000,000	76,000,000
Input	Multnomah County General Fund invested in arts and culture	165,291	161,060	161,060	160,206
Efficiency	Dollars leveraged by RACC from other public & private partners	6,818,000	7,611,000	7,000,000	7,100,000

Performance Measure - Description

County dollars help RACC develop strategic partnerships and build more support from public and private partners throughout the region. Last year, RACC secured more private funds for arts and culture than ever before, including \$426,000 in gifts from businesses and individuals through Work for Art, RACC's workplace giving program.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$161,060	\$0	\$160,206	\$0
Total GF/non-GF:	\$161,060	\$0	\$160,206	\$0
Program Total:	\$161,060		\$160,206	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

Last year this program was: #10032, Regional Arts & Culture Council

In FY11, support from the County is being combined with City of Portland funds, Work for Art proceeds, and other sources to fund more than \$2.2 million in grants to 79 Multnomah County artists and 132 Multnomah County nonprofit organizations. In FY12, RACC will reduce the amount of Multnomah County funds allocated to grants by \$854.

The County contracts with RACC to build and maintain its public art collection, and those programs are funded through a separate percent-for-art ordinance. (These dedicated revenues are not included in this request.)

RACC provides valuable resources to artists and arts organizations at no cost to them through the RACC website (www.racc.org), monthly newsletter (ArtNotes) and other information services. In addition, hundreds of artists and arts administrators are served each year through RACC workshops and other technical assistance programs.

Facing difficult budget cuts of their own, our public schools have been reducing or eliminating arts education programs. RACC is working to reverse this trend through "The Right Brain Initiative," a public/private collaboration to integrate arts education into the standard curriculum for every K-8 student in the region. County investments last year helped build a coalition of school district superintendents, parents, teachers, artists, arts organizations, foundations, businesses, and other governments who are committed to a more equitable arts education delivery system, and leveraged \$750,000 from other public and private sources that will be used to serve 10,500 students in the region this year. The County's FY12 renewed investment of \$30,000 will leverage an additional \$700,000 from other sources to help RACC serve 11,000 students.

RACC's management and general expenses are a low 7%. This includes costs associated with our website, which is chock-full of resources for artists and arts advocates, receiving over 750,000 unique visits in 2010.

Lead Agency: Non-Departmental - All

Program Contact: Kalissa Canyon-Scopes

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The Office of Diversity and Equity (ODE) is a hub for Multnomah County diversity and equity initiatives. The ODE mission is to hold Multnomah County accountable to ensure access, equity, and inclusion in our services, policies, practices, and procedures. Diversity is a workforce reality and an advantage, positively affecting creativity, problem solving and organizational flexibility and enabling the county to provide stronger services and better serve all county citizens.

ODE services include: data analysis, training and consulting, policy, practice, and procedure review, coordination of diversity and equity initiatives, equal employment opportunity (EEO) and Affirmative Action compliance, stakeholder and community relations, coordination and oversight for the County's Employee Network Groups, educational resource library, identifying institutional barriers to inclusiveness and opportunity, recruitment outreach audits, public employee diversity conference sponsorship and outreach support and consultation.

Program Description

A healthy workplace with open, respectful communication has been shown to reduce turnover, absenteeism, and employee health problems and to increase job satisfaction and client/customer satisfaction. Successful Diversity, Equity and Inclusion efforts are championed from the top with the whole workforce held accountable for a culture based on healthy behavior, open communication and respect.

In FY 12 ODE launches a two year culture change effort, "What Work Should Be Like" to be completed in four stages (I. Courageous Leadership, II. Courageous Conversation, III. Courageous Action, IV. Courageous Commitment), over two years. Outcomes and activities from that effort will include:

Team building: Establishing a county-wide Diversity Committee to communicate and coordinate existing work across the county and an Equity Council to review policy and practices and make recommendations for change and engaging all staff in identifying healthy vs. harmful behaviors so that standards of behavior are agreed upon throughout the organization

Assessment: A county-wide equity inventory is being conducted within the FY12 budget process. "ODE-to-Go" ODE staff travels to a county building for a brown bag lunch to meet employees, explain ODE services, better understand county departments and cultures and to field questions. (FAQ are posted to the ODE website), the Chief Diversity and Equity Officer uses "Field Trip Fridays" to meet with employees throughout the county to gain in-depth understanding of culture, challenges and successes of county programs and services.

Implementation: Establishment of Healthy Workplace and Diversity policies, creating a robust informal complaint mechanism including a hotline, tracking system, mediation program, and Ombudsman position and program. A variety of educational interactive efforts including book groups, Face book and Twitter campaigns, educational videos and focus questions for county-wide discussion. Enhanced communication and best practice sharing strategies will include ODE Website toolkits, social media, video messaging and desktop training,

Accountability and Evaluation: Establishing an annual scorecard to measure progress including employee satisfaction, performance, and retention; recruitment and hiring, and complaint resolution satisfaction.

Sustaining Change: Incorporating behavioral expectations into county-wide trainings, adding a component to the county new-employee-orientation that describes county work culture and behavioral expectations, implementing practice improvements to ensure county hiring processes reflects behavioral expectations and creating procedures to ensure that behavior is directly linked to performance expectations and review. Toolkits will be available on the ODE website for internal use and for other organizations to use, and presentations at national conferences will share the county model nation-wide.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# Monitoring Reports	10	10	10	10
Outcome	Minority Employment vs Labor Market	113.9%	100.0%	100.0%	100.0%
Output	# of county-wide policies, plans, quantitative and qualitative reports	8	16	20	20
Output	county-wide diversity and equity inventory/assessment and strategic plan	0	1	1	1

Legal/Contractual Obligation

Implement Board Resolution NO. 07-072, Affirmative Action Plan 2007-2009. Maintain complaint procedures in accordance with Article 24(b) of Local 88 agreement. Carry out intent of Presidential Executive Orders 11246, (as amended) and 11478 Congressional Federal Register; Title 41 Part 60-2 Revised Order No. 4 Title VII of the Civil Rights Act of 1964, as amended by the President on March 24, 1972, CFR Titles 28, 29 and 43 Vietnam-era Veterans Readjustment Act of 1974 and American with Disabilities Act (Public Law 101-336); Oregon Revised Statutes ORS 659A.030; Multnomah County's Municipal Code 3.10.270; Multnomah County Personnel Rule 3-40, Discrimination and Harassment-free Workplace Multnomah County Code 9.060 Equal Employment Opportunity that prohibits discrimination in any employment action; Multnomah County Personnel Rules - Chapter I General Provisions, 1-10-040, requiring affirmative action to prevent current or future discriminatory conditions and eliminate unlawful discrimination.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$511,851	\$0	\$547,672	\$0
Contracts	\$48,000	\$0	\$9,000	\$0
Materials & Supplies	\$5,300	\$0	\$17,940	\$0
Internal Services	\$27,934	\$0	\$34,149	\$0
Total GF/non-GF:	\$593,085	\$0	\$608,761	\$0
Program Total:	\$593,085		\$608,761	
Program FTE	4.00	0.00	5.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is a General Fund program.

Significant Program Changes

✔ Significantly Changed

Last year this program was: #10037A, Office of Equity & Diversity

1.0 FTE added for office manager to coordinate social and other media, equity council meetings, provide employee network group and library and reference support.

Lead Agency: Non-Departmental - All

Program Contact: Kat West

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics: One-Time-Only Request, Climate Action Plan

Executive Summary

The Office of Sustainability is the central hub for sustainability efforts (environmental protection, economic development, and social equity) within Multnomah County government. The office works directly with elected officials and county departments to ensure that county operations and services are efficient, innovative, and save taxpayer money. For the larger community, the office is a major convener and resource for sustainability initiatives by working with state and local governments, universities, and community leaders on issues that matter the most to our residents - healthy neighborhoods, a thriving economy, and enhanced quality of life. The Office of Sustainability (1) saves the county money by championing innovative and efficient operations/services/projects; (2) provides critical support to county departments in meeting the goals in the county's 35+ sustainability policies; and (3) convenes and partners with the community on targeted initiatives to promote a healthy, equitable, and prosperous community.

Program Description

Multnomah County is one of the greenest and most efficient local governments in the nation. The Office of Sustainability has led this effort by providing critical direction, policy analysis, project management, and accountability to this continuing accomplishment, thus ensuring that the county saves resources and money. In addition, Sustainability champions a healthy, equitable and prosperous community by leading and partnering on projects and policies that shape and enhance the quality of life for our residents. The three program areas for FY12 are: Food Equity, Energy/Climate, and Resource Conservation. Key efforts include: (1) implementing the goals of over thirty-five Board adopted sustainability policies, including our 2009 Climate Action Plan and 2008 Green Building Policy; (2) continually identifying new and innovative strategies for operational efficiency, including the launch of a Sustainable Jail Project and construction of the Sellwood Bridge; (3) working with the community on health and equity projects, including the Multnomah Food Action Plan; and (4) partnering with regional stakeholders to implement sustainability strategies, including creating an Economic Development Food System Strategy with Clackamas County. (CAP: 1-2, 1-3, 3-3, 9-1, 10-1, 11-4, 14-1, 14-2, 15-1, 15-2, 15-3, 15-4, 15-5, 15-6, 16-1, 16-2, 16-6, 17-1, 17-2, 17-3, 17-6, 17-7, 18-1, 18-2, 18-4, 18-7, 18-8, 18-9, 18-11 + Program Management)

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Dollar value of fresh, healthy produce donated to emergency food organizations	25,000	30,000	30,000	35,000
Outcome	Greenhouse gas emission reduction from county operations below 2001 levels	30.0%	25.0%	32.0%	35.0%
Outcome	Recycling rate for County operations	42.0%	0.0%	45.0%	50.0%
Output	Graduate 10 beginning farmers + release economic opportunity foodshed study	0	0	0	10

Performance Measure - Description

 **Measure Changed**

Output: Dollar value of fresh, healthy produce donated to emergency food organizations from county CROPS farm and garden projects.

Outcome: The county's newly adopted climate goal is to reduce greenhouse gas emissions 40% below 1990 levels by 2030 and 80% by 2050. This performance measure demonstrates county operation greenhouse gas reductions from our 2001 baseline level when the county adopted its first climate action plan and began tracking data.

Outcomes: The county's recycling goal is 75% by the end of 2012.

Outcomes: Sustainability is launching a pilot beginning farmer apprenticeship program build off the CROPS program and to decrease barriers for new farmers; and is co-commissioning an economic opportunities strategy for our foodshed with Clackamas County to develop our local food economy and create jobs. (new measure)

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$431,200	\$11,300	\$478,240	\$0
Contracts	\$10,949	\$600	\$32,000	\$0
Materials & Supplies	\$11,138	\$14,821	\$23,008	\$0
Internal Services	\$58,048	\$29	\$46,196	\$0
Total GF/non-GF:	\$511,335	\$26,750	\$579,444	\$0
Program Total:	\$538,085		\$579,444	
Program FTE	5.00	0.00	5.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$26,750	\$0	\$0
Total Revenue:	\$0	\$26,750	\$0	\$0

Explanation of Revenues

This is a General Fund program that receives various grants and donations. This program offer includes \$10,000 in in-kind donations for the County CROPS program for FY12, and \$10,000 in the Chair's executive budget for construction of a community garden in east Multnomah County.

The adopted budget contains \$52,000 of one-time General Fund for a program to establish a food system economic cluster. (See below)

Significant Program Changes

Last year this program was: #10038A, Office of Sustainability

The adopted budget contains \$52,000 of one-time General Fund for a program to establish a food system economic cluster. There is tremendous economic potential in our region's food economy. Multnomah County, Clackamas County, and PSU have proposed to jointly develop a Regional Food System Cluster Strategy and implementation tool (e.g. foodshed mapping tool) which will promote our local food economy, create jobs, protect the integrity of our natural resources, and increase equitable access to local food. The partnership will focus on answering three key questions: (1) what are the opportunities for economic growth in the regional foodshed? (2) How can the region brand itself as a destination for agri-tourism and gastro-tourism?, and (3) are there opportunities for renewable energy production in the food system that could increase earnings or expand production?. The elements addressed will include: supply, demand, diversification of land use and production, supply chain inefficiencies, socio-economic trends, and regulatory barriers that may be hindering growth across the producer and consumer sectors. Building off of the partnerships established with the Multnomah Food Action Plan, local business, non-profit and governments will be invited to participate in this effort. The desired outcome is to maximize an untapped market by developing a linked-industry economic development cluster that supports our regional food economy (from the farmer to the restaurant to the home-cooked meal) to foster productivity, innovation, and job creation for Multnomah County residents. (CAP: 12-1, 12-2, 12-5)

The resources requested in this offer will fund:

- 1 limited duration .5 FTE Project Manager to develop partnerships, obtain grant funding, coordinate meetings, provide input on research activities and communicate with researchers
- Jobs & Food System Cluster Strategy & \$14,000 grant match
- Resource mapping of food system job & economic opportunities

Program # 10035A - Economic Development

Version 4/11/2011 s

Lead Agency: Non-Departmental - All
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics:

Program Contact: Marissa Madrigal

Executive Summary

The Economic Development Program works closely with the Multnomah County Board of Commissioners to drive county-wide economic development policy, expand relationships with Multnomah County businesses, promote job creation and staff the Multnomah County Business Advisory Committee.

Program Description

The Economic Development Program is run by the Economic Development Advisor. The program is responsible for identifying opportunities for Multnomah County to promote economic development, including: job creation and retention, job training for youth and adults, business recruitment and access to capital for small businesses and underserved communities. The program works with the Multnomah County Board of Commissioners to partner with businesses, trade associations, labor groups and non-profits to set and achieve Multnomah County's economic development goals and is counseled by the Business Advisory Committee.

The program also collects information and reports annually on the expenditures of State of Oregon Lottery Funds for economic development; oversees Multnomah County's Microlending program (Offer #10035); manages Multnomah County's contribution to Summer Youth Connect, a summer internship program for youth working in city and county government; and staffs the Multnomah County Business Advisory Committee.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Compile annual report on Oregon Lottery Fund expenditures.	0	0	0	1
Outcome	Multnomah County Economic Development activities available on line	0.0%	0.0%	0.0%	100.0%
Output	Execute contract for Microlending program	0	0	0	1

Performance Measure - Description

By compiling economic development expenditures and providing them to the public, Multnomah County will increase transparency and begin a dialogue about its economic development strategies. The microlending program (program offer number 10035B) will support local small businesses and leverage federal dollars.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2011	2011	2012	2012
Program Expenses				
Personnel	\$0	\$0	\$130,332	\$0
Contracts	\$0	\$0	\$30,000	\$0
Materials & Supplies	\$0	\$0	\$36,000	\$0
Internal Services	\$0	\$0	\$10,500	\$0
Total GF/non-GF:	\$0	\$0	\$206,832	\$0
Program Total:	\$0		\$206,832	
Program FTE	0.00	0.00	1.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is funded in the General Fund.

Significant Program Changes **Significantly Changed****Last year this program was:**

In FY 2011, the activities in this program were budgeted in the Board Clerk's Office.

Lead Agency: Non-Departmental - All
Program Offer Type: Innovative/New Program
Related Programs:
Program Characteristics: One-Time-Only Request

Program Contact: Marissa Madrigal

Executive Summary

This program offer funds \$150,000 in small business microlending to a Multnomah County focused non-profit partner with an active microlending program. The county's \$150,000 commitment finances a loan loss reserve, leveraging additional outside bank or U.S. Small Business Administration capital up to \$425,000, for a net impact of up to \$500,000. This program will provide 100 to 150 small and start-up business clients located in Multnomah County access to loan capital, financial education and training, and other support services. By lending to small business clients who are otherwise unable to access business financing, the county's investment in this program creates jobs and opportunities for underserved populations.

Program Description

Many small businesses and new start-ups in our community lack adequate access to credit. While banks provide loan capital to the most credit worthy borrowers, many small and start-up businesses in our community cannot meet the necessary criteria to access traditional bank financing. In addition, County residents interested in starting or expanding small business ventures often lack specific business skills, necessitating that training & support be paired with the loan. Microlending organizations (which compete with credit cards, loans from family and friends, and even with disreputable 'loan sharks') fill this borrowing gap. In addition, the microlending programs currently active in Multnomah County do not have an adequate capital base to serve more than a small fraction of their potential clients.

Microlending Programs have had a strong and growing presence in Multnomah County, in the United States, and around the world over the past 20 years. The service provided by this program offer awards \$150,000 to one Multnomah County focused Microlending organization, via competitive procurement, to fund a loan loss reserve. This loan loss reserve will enable the selected Microlending organization to obtain up to an additional \$425,000 in outside capital. This net \$575,000 in new loan capital, enabled by County one-time funding, permits a significant ramp-up of lending to microenterprises (and attendant job creation) in Multnomah County.

By improving small and start-up business access to capital and by coupling that financial support with intensive training and support services, this program makes available opportunities for entrepreneurship and self sufficiency. Small business support services provided by local microlending institutions include: business plan writing, cash flow projections, accounting and marketing training, and ongoing business coaching and counseling. This program offer itself does not fund training and support directly, but it will enable additional business owners to access those services by increasing available microloan capital by up to \$575,000. The loan loss reserve funded by this program offer shall make up no less than 20% of the total new funds enabled by this funding stream. The U.S. Small Business Administration' (SBA) Microlending Program requires a 15% loan loss reserve in order to obtain capital at a heavily subsidized interest rate. Bank and Community Development Financial Institution loan loss reserve requirements for microlending vary widely. The SBA typically awards funds for microlending business support services in conjunction with grants of SBA loan financing.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Number of microenterprises served	0	0	0	100
Outcome	Dollars leveraged by loan loss reserve	0	0	0	425,000
Outcome	Percent of clients served at or below 60% of regional median family income (MFI)	0.0%	0.0%	0.0%	25.0%

Performance Measure - Description

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$150,000	\$0
Total GF/non-GF:	\$0	\$0	\$150,000	\$0
Program Total:	\$0		\$150,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is funded with one-time General Fund resources.

Significant Program Changes**Last year this program was:**

This is a new proposal for FY 2012.

Lead Agency: Non-Departmental - All

Program Contact: Corie Wiren

Program Offer Type: Administration

Related Programs:

Program Characteristics: One-Time-Only Request

Executive Summary

Multnomah County has the honor of hosting more than 3,200 county commissioners from around the country for the National Association of Counties (NACo) 2011 Annual Conference.

Multnomah County was selected through a competitive bidding process, the 2011 NACo annual conference will be held in Portland, Oregon for the second time (the first time was in 1998)— a strong statement about the draw of the city as well as Multnomah County and counties in the surrounding region.

Program Description

Counties provide tremendous value in ensuring quality of life for residents of all ages in rural, suburban and urban areas. This year, our nation's counties, which employ more than 2 million professional, technical and clerical personnel, will deliver health services, circulate 6.4 billion library books, and add or improve miles of roads to keep our communities running efficiently, while being responsive to the changing needs of its residents.

As the single largest gathering of county leadership and service organizations in the country, NACo 2011 will draw key county leadership and decision-makers, including elected and appointed county government executives, directors of departments and financial, information, technology and purchasing officers. National office holders for NACo and its affiliated organizations will also be in attendance.

Because of the significant growth in visibility and recognition of Portland as a tourism and conference destination, NACo 2011 will have a profound economic impact on the county, the surrounding region, and the state of Oregon. In fact, expenditures by NACo, the host counties, and conference attendees and exhibitors is expected to generate \$9 million in local economic impact from lodging, food, transportation, entertainment, tourism and gifts.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	NACo 2011 Conference	0	0	0	1
Outcome	Economic impact for Multnomah County and the region	0	0	0	1
Outcome	Increased role for Multnomah County at the regional, state and federal level	0	0	0	1

Performance Measure - Description

Legal/Contractual Obligation

Contract between NACo and Multnomah County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2011	2011	2012	2012
Program Expenses				
Contracts	\$750,000	\$0	\$75,000	\$0
Materials & Supplies	\$0	\$0	\$150,000	\$0
Total GF/non-GF:	\$750,000	\$0	\$225,000	\$0
Program Total:	\$750,000		\$225,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$375,000	\$0	\$75,000	\$0
Total Revenue:	\$375,000	\$0	\$75,000	\$0

Explanation of Revenues

All revenues will come from fundraising efforts and hotel room rebates.

Significant Program Changes

✔ **Significantly Changed**

Last year this program was: #10031B, NACo Conference Fundraising

In FY 2011, there was a large emphasis on fundraising and planning for Multnomah County's responsibilities as host. This one-time-only request is to cover labor costs and paying off any remaining invoices associated with the July conference.

Lead Agency: Non-Departmental - All

Program Contact: Joe Partridge

Program Offer Type: Innovative/New Program

Related Programs: 10028

Program Characteristics: One-Time-Only Request, Climate Action Plan

Executive Summary

This program offer supports the Multnomah county 2009 Climate Action Plan (CAP) which serves as the 40-year roadmap for the institutional and individual change needed to climate change resilient community. Because many climate adaptation planning activities are closely related to other hazard mitigation activities, Multnomah County Emergency Management has a critical role in coordinating climate adaptation planning across county departments. This program offer will create a limited-duration position in Multnomah County Emergency Management Office that will be the main point of contact for county climate adaption planning and will coordinate climate adaptation planning across departments.

Program Description

This Program Offer is designed to implement actionable items in the Climate Action Plan by focusing on initiatives that intersect between traditional emergency management activities (hazard mitigation) and climate change preparedness (climate adaptation planning.) This is a scaled offer requesting 1.0 FTE limited-duration Program Development Specialist to accomplish these efforts.

Specifically the resource requested in this offer will:

- 1) Lead MCEM efforts to meet its obligations under Action #17-1 and #17-5 dealing with climate adaptation planning
- 2) Lead a countywide climate vulnerability assessment in conjunction with operating departments. Work with other emergency management agencies regionally to coordinate climate change adaptation efforts.
- 3) Work with county departments to identify and implement climate adaptation planning activities within those departments.
- 4) Provide a single point of contact for internal and external stakeholders who want information about climate adaptation planning and county efforts to accomplish such planning.

A 1.0 Program Development Specialist will be required to support the four actions identified above.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	# of Climate Adaptation activities accomplish with departments	0	0	0	12
Outcome	# of Climate Adaptation action plans developed with departments and stakeholders	0	0	0	6

Performance Measure - Description

of Climate Adaptation activities accomplish with departments: This position will work with operating departments to conduct activities related to understanding climate change and how anticipated changes will effect departmental operations.

of Climate Adaptation action plans developed with departments and communities we serve: Development of plans that address the needs identified above.

Legal/Contractual Obligation

None.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$94,199	\$0
Total GF/non-GF:	\$0	\$0	\$94,199	\$0
Program Total:	\$0		\$94,199	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This is funded for FY 2012 with one-time General Fund resources.

Significant Program Changes**Last year this program was:**

This program is a new request for FY 2012.

This Program Offer will allow MCEM to meet its obligations under Action Items 17-1 and 17-5 in the Climate Action Plan.

Lead Agency: Non-Departmental - All
Program Offer Type: Innovative/New Program
Related Programs: 10028
Program Characteristics: One-Time-Only Request

Program Contact: HOUGHTON David B

Executive Summary

Continuity of Operations and Government (COOP/COG) planning is essential to assure that limited resources are effectively distributed to assure core County functions continue when a disaster strikes. County Departments have received training and have access to a web-based COOP planning tool. Departments and elected offices within County government are at differing levels of COOP planning. Plans are not coordinated across departments. This one-time-only program offer will provide intensive full-time project management to assure that COOP/COG plans are completed, plan maintenance strategies are in place and plans are coordinated across Departments.

Program Description

COOP plans are critical when the County is struck by a catastrophic event like an earthquake, and also important when operations are compromised by events like utility disruptions such as severed communications cables that shutoff a building's phone, internet or power services. In 2008, County Departments benefited from Emergency Management's grant-funded acquisition of a web-based COOP planning tool and training on how to conduct COOP planning. Subsequent maintenance of departmental plans has been inconsistent. There has been substantial turnover among trained Department staff who had COOP plan maintenance responsibilities and there has not been coordination of COOP plans across Departments. Operational plans to support continuity of government need updating.

This program offer will provide one-time-only funding for a project management function to work with Departments to finalize COOP/COG plans, develop a systematic plan maintenance strategy and assure plans are coordinated across departments. Emergency Management expects to be able help Departments and elected official staff maintain plans once the COOP/COG planning process has matured and the plans are de-conflicted.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	COOP/COG plans current, de-conflicted and maintenance strategy in place	0.0%	0.0%	0.0%	100.0%
Outcome	COOP training, plan sessions completed in all departments	0.0%	0.0%	0.0%	100.0%
Outcome		0	0	0	0
Output		0	0	0	0

Performance Measure - Description

Outcome: Departmental plans are documented on the web-based COOP planning tool, and documented plans for regular ongoing plan maintenance are available.

Output: Tailored COOP training and planning sessions with all departments and with elected staff are integral to successful plan completion and an effective maintenance strategy.

Legal/Contractual Obligation

NA

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Personnel	\$0	\$0	\$125,000	\$0
Total GF/non-GF:	\$0	\$0	\$125,000	\$0
Program Total:	\$0		\$125,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

This program is funded with one-time General Fund resources.

Significant Program Changes

Last year this program was:

Program # 10040 - Emergency Coordination Center Development

Version 4/11/2011 s

Lead Agency: Non-Departmental - All

Program Contact: HOUGHTON David B

Program Offer Type: Program Alternative /

Related Programs: 10028

Program Characteristics: One-Time-Only Request

Executive Summary

A new primary Multnomah County Emergency Coordination Center (ECC) will be developed at the Juvenile Justice Center (1401 NE 68th Ave, Portland, OR) and the current ECC will be maintained as a secondary ECC. This will help mitigate operational risks of relying on the current facility during a major disaster.

Program Description

The current Emergency Coordinating Center (ECC) located in the basement of 501 SE Hawthorne will be replaced as the primary ECC but will continue to be maintained and used by Multnomah County Office of Emergency Management as a secondary ECC.

The existing ECC has several significant shortcomings; it is likely to suffer significant damage in an earthquake and it has inadequate HVAC systems support. This creates a situation where the ECC would be unavailable to support countywide resource coordination activities during and after a significant natural disaster. Security and access control to this location is limited as it is in a building that is open to the public.

The Multnomah Building ECC does not have heating, ventilation and air conditioning (HVAC) when the building is on generator power. Past experience tells us that with even fewer than 6 people in the ECC, the room air becomes a problem within a few hours due to CO2 and heat from computers, radios, etc. Connecting the generator to the building HVAC system and related HVAC engineering will be required. Once done, the generator will have to support the entire building's HVAC, rather than just an ECC module. This will draw down generator fuel at a more rapid rate. We are not clear on the possible viability of the Multnomah Building in a significant earthquake.

The new ECC will be located at the Multnomah County Juvenile Justice Center. This facility is built to a higher earthquake standard, has better HVAC systems to support longer-term operations during non-business hours and has superior access control. This program offer will focus on minor modifications of existing space, build-out of telecommunications, IT, radio and furnishings for the ECC.

The existing ECC will continue to be maintained by MCEM as a secondary ECC. In the event that the new primary ECC isn't available the backup ECC can be used. The back-up ECC could also be used as a support facility during a very large incident that required the use of Multi-Agency Coordination Groups or other disaster-related activities.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	New ECC facility	0	0	0	1
Outcome	Ability to operate an ECC after a significant natural disaster, like and earthquake, that renders the facility	0	0	0	1

Performance Measure - Description

Both output and outcome relate to creating a more resilient ECC location for the County's role in incident support and coordination during a disaster.

Legal/Contractual Obligation

NA

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
	2011	2011	2012	2012
Program Expenses				
Materials & Supplies	\$0	\$0	\$100,000	\$0
Internal Services	\$0	\$0	\$130,000	\$0
Capital Outlay	\$0	\$0	\$20,000	\$0
Total GF/non-GF:	\$0	\$0	\$250,000	\$0
Program Total:	\$0		\$250,000	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

One-time General Fund resources fund this program.

Significant Program Changes**Last year this program was:**

This is a new program for FY 2012.

Program # 10041 - Disaster Preparedness for Vulnerable Populations

Version 4/22/2011 s

Lead Agency: Non-Departmental - All
Program Offer Type: Innovative/New Program
Related Programs: 10028
Program Characteristics: One-Time-Only Request

Program Contact: HOUGHTON David B

Executive Summary

This program offer will build on a regional vulnerable populations emergency planning framework to integrate the needs of populations with physical, sensory, mental health, cognitive or developmental conditions into the County's disaster planning. The project funded by this offer will tie vulnerable population needs into the County Emergency Operations Plan, and include building mapped information into Emergency Management's web-based mapping tool used for planning and response coordination.

Program Description

A Regional Vulnerable Populations Emergency Annex was developed in 2010 to assist counties in our region in understanding the functional needs of individuals in an emergency. This document provides a framework for integrating vulnerable populations into the County's disaster planning. These individuals can be challenged by rapid onset events, isolating events, power failure or large-scale and prolonged events. Issues such as appropriate alert and notification, transportation, evacuation, shelter requirements, durable medical needs and behavioral health issues in shelter populations will be addressed by this offer.

Using the framework document and subsequent analysis based on RAND Institute and National Council on Disability reports, this offer will fund a project to build vulnerable population needs into the current County Emergency Operations Plan (EOP). The project will work with departments including Department of County Human Services and Health as well as community stakeholders to integrate departmental planning with the EOP. Additionally the project will work with IT/GIS to facilitate the use of geo-coded information including demographics, service sites, and transportation routes into planning and response tools. Requirements for a vulnerable populations registry that would more readily integrate with alert and notification systems and 911 call/data system will be identified.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	Documented planning sessions with stakeholders	0	0	0	24
Outcome	Vulnerable population County planning annexes completed	0.0%	0.0%	0.0%	100.0%

Performance Measure - Description

Output measure documents processes, data and agreements used to inform written planning annexes

Outcome

EOP annexes provide guidance to Departments, agencies and emergency coordinators who are activated in a disaster situation.

Legal/Contractual Obligation

The Older Americans Act requires emergency/disaster preparedness planning for older adults in Multnomah County.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Contracts	\$0	\$0	\$84,070	\$0
Total GF/non-GF:	\$0	\$0	\$84,070	\$0
Program Total:	\$0		\$84,070	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Total Revenue:	\$0	\$0	\$0	\$0

Explanation of Revenues

\$84,070 - County General Fund

Significant Program Changes

Last year this program was:

Lead Agency: County Human Services

Program Contact: Carol Matteson

Program Offer Type: Existing Operating

Related Programs:

Program Characteristics:

Executive Summary

The funds in the county's Behavioral Health Fund, which are maintained by the county, represent the accumulation of any unspent Medicaid dollars annually and interest earned on the fund balance throughout the fiscal year. The use of these funds is restricted by the federal government. The money only can be used for those individuals who are Medicaid eligible and are in need of mental health services authorized by the county according to Center for Medicaid & Medicare Systems (CMS) definition of medical necessity.

This program offer accounts for the reserve account that makes up the fund. It includes the accumulated fund balance and is otherwise described as beginning working capital (BWC). The Mental Health Organization (MHO) is responsible for maintaining a reserve account so that in the event of unforeseeable circumstances those needs could be addressed.

Program Description

The state requires the MHO to have a minimum reserve of \$250,000. Given the mental health responsibilities in our county and the number of Verity - Oregon Health Plan (OHP) members Multnomah County is responsible for, it would not be prudent to maintain the reserve at this minimum level. Best practice would support the need to maintain a minimum reserve account balance of \$5 million dollars that could support a system of Multnomah County's size. This would cover any reasonable but unexpected cost increases within our system.

Nationally, there has been a trend that has been referred to as "Pay For Performance" (P4P) - providing incentive payments for organizations to make improvements within their service delivery system. Multnomah County initiated a P4P incentive program in 2009 for a number of issues but has found that organizations take anywhere from several months to a year or more before they begin to realize the full benefit of the incentives and make significant changes. All of the P4P incentives have been directed at the OHP population (Medicaid members only) and therefore eventually will be funded through our reserves.

As the Behavioral Health Fund reserves have increased each year for the past two years, it presents an opportunity for us to make changes and improve our system. At the same time, we will be compensating our mental health providers for the modifications that make within their organizations, including the use of pay for performance incentives.

Current plans for using the reserve funds and managing the fund to maintain a prudent balance include the following within the next 12-16 months: 1) an adult integrated health care model for individuals presenting severe and persistent mental health issues; 2) development of an evidence-based practice set of intensive case management services for adults; 3) a nationally recognized approach for our adult providers to measure service outcomes across the system; 4) a child welfare mental health pilot; and 5) peer operated services.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	N/A	0	0	0	0
Outcome	N/A	0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation

Oregon Revised Statutes Chapter 294 and County Financial Assistance Contract with the State of Oregon.

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Unappropriated & Contingency	\$0	\$14,972,699	\$0	\$15,618,202
Total GF/non-GF:	\$0	\$14,972,699	\$0	\$15,618,202
Program Total:	\$14,972,699		\$15,618,202	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Other / Miscellaneous	\$0	\$14,972,699	\$0	\$15,618,202
Total Revenue:	\$0	\$14,972,699	\$0	\$15,618,202

Explanation of Revenues

\$15,540,500 - Beginning Working Capital
\$77,702 - Interest Earned

Significant Program Changes

Last year this program was: #25101, Mental Health Beginning Working Capital

Program # 95000 - Fund Level Transactions

Version 6/28/2011 s

Lead Agency: Overall County

Program Contact: Mike Jaspin

Program Offer Type: Revenue/Fund

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets a number of 'fund level' transactions. These include cash transfers between funds, fund contingencies, and reserves.

Program Description

This offer includes the following cash transfers:

General Fund to Library Fund - \$14,445,810
 General Fund to Facilities Fund - \$380,000
 General Fund to Revenue Bond Sinking Fund - \$1,500,000
 General Fund to Capital Lease Retirement Fund - \$836,000
 General Fund to Capital Improvement Fund - \$2,621,059
 General Fund to Asset Preservation Fund - \$227,175
 General Fund to Information Technology Fund - \$1,000,000
 Road Fund to Bridge Fund - \$5,597,305
 Road Fund to Bike Path Fund - \$73,000

The offer accounts for the General Fund Contingency, which is established at \$1,950,000. The General Fund Contingency also contains \$5,529,675 for the ramp down of state programs, \$1,490,000 for radio replacement and emergency communications, \$600,000 for the SCAAP grant (if received), \$4,882,500 for a BIT reserve, and \$1,808,420 for various Board earmarks (see Budget Director's message for more information).

The offer accounts for the 10% General Fund revenue reserve as described in the Financial and Budget Policies. The Library Fund contingency (\$6,014,594) and the Risk Fund Contingency (\$1,765,000) and unappropriated balance (\$25,000,000) are recorded here too.

Reserve and contingency accounts reflect prudent financial management of county resources. The reserve has been established at 10% - a level that Moody's Investor Services uses as benchmark. The goal in developing the reserve policy was to shield the county from fluctuations in revenues available to fund ongoing programs. The policy articulates the conditions under which reserves will be used and outlines a process for replenishing them should they fall below the goal. The General Fund contingency cannot be accessed unless the BCC takes affirmative action to transfer it. Conditions under which the contingency can be used are limited, in most cases, to one-time-only expenditures.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output	% of Reserve Goal Met	100.0%	100.0%	100.0%	100.0%
Outcome	Moody's Bond Rating	0	0	1	0
Output	Transfers from Contingency	7	8	8	10

Performance Measure - Description

The level of reserves is one indicator of the County's financial position. Transfers from the General Fund contingency should be limited to events that could not be foreseen when the annual budget was prepared. With few exceptions, all transfers from the contingency should follow the Board's adopted Financial & Budget policies.

Change in bond rating: (0) = no change, (1) = upgraded rating, (-1) = downgraded rating

Legal/Contractual Obligation

Revenue/Expense Detail

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Cash Transfer	\$19,863,244	\$5,829,000	\$21,010,044	\$5,670,305
Unappropriated & Contingency	\$37,118,081	\$39,455,493	\$47,722,743	\$35,465,987
Total GF/non-GF:	\$56,981,325	\$45,284,493	\$68,732,787	\$41,136,292
Program Total:	\$102,265,818		\$109,869,079	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Intergovernmental	\$0	\$5,668,000	\$0	\$5,670,305
Other / Miscellaneous	\$0	\$39,693,043	\$0	\$35,465,987
Total Revenue:	\$0	\$45,361,043	\$0	\$41,136,292

Explanation of Revenues

Significant Program Changes

Last year this program was: #95000, Fund Level Transactions

Program # 95001 - General Fund Revenues

Version 6/28/2011 s

Lead Agency: Overall County

Program Contact: Mike Jaspin

Program Offer Type: Revenue/Fund

Related Programs:

Program Characteristics:

Executive Summary

This program offer budgets the countywide, or 'corporate', revenues that make up the General Fund. The General Fund is the primary source of discretionary revenue that supports County programs across all departments and service areas.

Program Description

In FY 2012, General Fund resources are estimated to total about \$412.1 million, which includes \$51.3 million of beginning working capital. The revenues budgeted in this program offer represent approximately 90.0% of the total General Fund. The primary ongoing revenue sources are Property Tax, Business Income (BIT), Motor Vehicle Rental Tax (MVRT), and state shared revenues. The remaining General Fund revenues are budgeted within departmental program offers.

Accurate revenue forecasting is crucial to the development of long range financial plans. It is the goal of the Budget Office to produce revenue estimates that fall within a range of (+/-) 2% of actual collections. The assumptions used to develop revenue forecasts should be clearly articulated to, and understood by, all decision makers in the budget process. The County's Financial & Budget Policies outline the forecast process.

Performance Measures

Measure Type	Primary Measure	Previous Year Actual (FY09-10)	Current Year Purchased (FY10-11)	Current Year Estimate (FY10-11)	Next Year Offer (FY11-12)
Output		0	0	0	0
Outcome		0	0	0	0

Performance Measure - Description

Legal/Contractual Obligation**Revenue/Expense Detail**

	Proposed General Fund	Proposed Other Funds	Proposed General Fund	Proposed Other Funds
Program Expenses	2011	2011	2012	2012
Total GF/non-GF:	\$0	\$0	\$0	\$0
Program Total:	\$0		\$0	
Program FTE	0.00	0.00	0.00	0.00
Program Revenues				
Fees, Permits & Charges	\$5,448,173	\$0	\$6,813,270	\$0
Intergovernmental	\$7,907,479	\$0	\$9,786,707	\$0
Taxes	\$289,744,603	\$0	\$301,299,021	\$0
Other / Miscellaneous	\$50,230,997	\$0	\$53,005,853	\$0
Total Revenue:	\$353,331,252	\$0	\$370,904,851	\$0

Explanation of Revenues

There are a handful of revenues that make up the bulk of the General Fund. These include (in order of size) – Property Tax, BIT, Motor Vehicle Rental Tax, and Video Lottery proceeds, and other state shared revenues. The Property Tax is the single largest revenue in the General Fund at approximately two-thirds of ongoing revenue. It is governed by state statute and its growth is limited by two constitutional measures which have been approved by the Oregon electorate. An explanation of the limitations imposed by Measure 5 and Measures 47/50 can be found in the Appendix section of the budget documents.

A more complete discussion of the forecast assumptions can be found on the Budget Office website.

Significant Program Changes

Last year this program was: #95001, General Fund Revenues