



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST NOTICE OF INTENT

(Revised: 10/27/14)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R.2 DATE 5/14/15
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 5/14/15
Agenda Item #: R.2
Est. Start Time: 9:35 am
Date Submitted: 4/29/15

Agenda **NOTICE OF INTENT to submit an application to the HRSA Health Title: Infrastructure Investment Program (HIIP) grant funding opportunity.**

Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.

Requested Meeting Date: May 14, 2015 Time Needed: 5 minutes
Department: Health Division: ICS
Contact(s): Marc Harris and Christy Ward
Phone: 503-988-3663 Ext. 88693; 86642 I/O Address: 160/9; 160/9
Presenter Name(s) & Title(s): Christy Ward, Primary Care Services Director; Marc Harris, Health Services Development Administrator

General Information

1. What action are you requesting from the Board?

Authorization for the Integrated Clinical Services Director to submit an application for up to \$1,000,000 to the U.S. Health Resources and Services Administration, Bureau of Primary Health Care Health Infrastructure Investment Program grant funding opportunity.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The U.S. Health and Human Services Administration (HRSA) has released a request for proposals to the Health Infrastructure Investment Program (HIIP), the purpose of which is to support existing Health Center Program grantees' efforts to increase their patient capacity and to provide additional comprehensive primary and preventive health services to medically underserved populations through the alteration/renovation, expansion, or construction of a facility.

The Health Department's North Portland Health Center is approaching full capacity in regard to number of patients served, but new clients continue to seek care. HRSA data

show that only 36% of low-income persons (at or below 200% FPL, the Health Center Program's target population) are receiving health center services in the North Portland service area. HIIIP is a perfect opportunity to increase capacity at this facility. This Notice of Intent, therefore, affects the Health Department's Program Offer #40019A – North Portland Health Clinic. Program Offer impact is described below.

The Health Department plans to submit an application for up to \$1,000,000 to fund an alteration/renovation project that will create seven new exam rooms and new offices in order to accommodate the addition of a fourth provider team. Expanding to four provider teams will also necessitate expansion of the facility's pharmacy. The proposed project will also renovate the second story of the building to house a larger pharmacy with a clinical pharmacist office/medication consultation room and pharmacy-only waiting area. Necessary equipment for the new space and providers will also be included in the grant request. Grant funds will cover all renovation and equipment costs (no further funding will be needed to complete the project). The primary care and pharmacy expansion will allow the North Portland Health Center to serve an additional 2,400 clients.

3. Explain the fiscal impact (current year and ongoing).

This grant will provide the Health Department Health Centers Program with up to \$1,000,000, total, to be used for the proposed alteration/renovation project over the course of no more than three years.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

The Community Health Council has approved the proposed project.

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

The granting agency is the U.S. Health Resources and Services Administration, Bureau of Primary Health Care.

- **Specify grant (matching, reporting and other) requirements and goals.**

The goal of the grant is for existing Health Center Program grantees to increase their patient capacity and to provide additional comprehensive primary and preventive health services to medically underserved populations through the alternation/renovation, expansion, or construction of a facility.

There is no matching required for this grant. Reporting for grantees includes a Federal Financial Report at the end of the three-year period, quarterly progress reports, and a final report after project completion.

- **Explain grant funding detail – is this a one time only or long term commitment?**

This is a one-time funding opportunity. The total award will be funded in year one, but funds may be spent over a three-year project period.

- **What are the estimated filing timelines?**

The application is due on May 21, 2015.

- **If a grant, what period does the grant cover?**

September 1, 2015 through August 31, 2018. The Health Department anticipates completing the project in 2017.

- **When the grant expires, what are funding plans?**

When the grant expires, the alteration/renovation will be complete, allowing North Portland Health Center to operate at its new, expanded capacity.

- **Is 100% of the central and departmental indirect recovered? If not, please explain why.**

No, indirect costs are not an allowable expense for capital projects.

Required Signatures

**Elected Official
or Department/
Agency Director:**

Wendy Lear on behalf of Joanne Fuller/s/

Date: 4/28/2015

Budget Analyst:

Wendy Lin-Kelly /s/

Date: 4/29/2015

Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved