



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

REVISED

## BOARD OF COMMISSIONERS

### Ted Wheeler, Chair

501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

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### Maria Rojo de Steffey, Commission Dist. 1

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### Jeff Cogen, Commission Dist. 2

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### Lonnie Roberts, Commission Dist. 4

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## May 12, 13, 14 & 15, 2008 BOARD MEETINGS FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	6:00 p.m. Monday Public Budget Hearing
Pg 2	9:00 a.m. Tuesday DCM and DCS Budget Work Session
Pg 3	1:30 p.m. Tuesday DLS and NOND Budget Work Session
Pg 3	6:00 p.m. Tuesday Public Budget Hearing
Pg 4	1:00 p.m. Wednesday Executive Session
Pg 5	9:35 a.m. Thursday Proclamation Declaring National Public Works Week
Pg 5	9:40 a.m. Thursday Public Hearing and Consideration of an Order Approving Annexation of Territory to the Dunthorpe-Riverdale County Service District

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Produced through MetroEast Community Media

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or: <http://www.metroeast.org>

Monday, May 12, 2008 - 6:00 PM  
Immigrant and Refugee Community Organization (IRCO) Gymnasium  
10301 NE Glisan, Portland

## **BUDGET HEARING**

PH-1 The Communities of Color Coalition Budget Forum with a Quorum of the Multnomah County Commissioners Regarding the 2008-2009 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the gymnasium and turn it into the Board Clerk.

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Tuesday, May 13, 2008 - 9:00 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-1 Multnomah County 2008-2009 General Government Budget Work Session. This meeting is open to the public however no public testimony will be taken. 3 HOURS REQUESTED.

- Introductions
- DCM and DCS Citizen Budget Advisory Committee Presentation
- Department of County Management Presentation
- Department of Community Services Presentation

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Tuesday, May 13, 2008 - 1:30 PM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **BUDGET WORK SESSION**

WS-2 Multnomah County 2008-2009 General Government Budget Work Session.  
This meeting is open to the public however no public testimony will be taken. 2 HOURS REQUESTED.

- Introductions
- Department of Library Services and Library Advisory Board Presentations
- Non-Departmental Agencies and Non-Departmental Citizen Budget Advisory Committee Presentations

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Tuesday, May 13, 2008 - 6:00 PM  
Center for Self Enhancement (SEI Auditorium)  
3920 N Kerby, Portland

## **BUDGET HEARING**

PH-1 Public Hearing on the 2008-2009 Multnomah County Budget. Testimony is limited to three minutes per person. Fill out a speaker form available in the conference room and turn it into the Board Clerk. The conference room will be open one hour prior to the hearing.

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**Tuesday, May 20 - 12:30 PM Channel 30**

Wednesday, May 14, 2008 - 1:00 PM  
Multnomah Building, First Floor Commissioners Conference Room 112  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(e). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 2 HOURS REQUESTED.
- 

Thursday, May 15, 2008 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM** **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-1 Budget Modification DCHS-31 Reclassifying One Health Information Technician Senior Position to an Operations Supervisor Position in the Developmental Disabilities Services Division, as Determined by Class/Comp Unit of Central Human Resources

### **REGULAR AGENDA** **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

### **SHERIFF'S OFFICE – 9:30 AM**

- R-1 Intergovernmental Revenue Agreement 0709015 with METRO to Provide General Investigative Police Services for Enforcement of METRO Ordinances

**DEPARTMENT OF COMMUNITY SERVICES – 9:35 AM**

- R-2 PROCLAMATION Declaring the Week of May 18 though May 24, 2008, as NATIONAL PUBLIC WORKS WEEK, and Recognizing the Contributions of All Multnomah County Transportation Employees

**SERVICE DISTRICT - 9:40 AM**

(Recess as the Board of County Commissioners and convene as the governing body for **DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1**)

- R-3 Public Hearing and Consideration of the District's Endorsing a Petition to Annex a Single Parcel of Land to the Dunthorpe Riverdale Sanitary Service District No. 1; Pursuant to ORS 198.857; Subject to Certain Conditions

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and reconvene as the **BOARD OF COUNTY COMMISSIONERS**)

**NON-DEPARTMENTAL – 9:45 AM**

- R-4 PUBLIC HEARING and Consideration of an ORDER Approving the Annexation of Territory to Dunthorpe-Riverdale County Service District

**DEPARTMENT OF COUNTY HUMAN SERVICES – 9:50 AM**

- R-5 NOTICE OF INTENT to Apply for US Department of Justice Office of Violence Against Women Fiscal Year 2008 Funding for Education, Training and Enhanced Services to End Violence Against and Abuse of Women with Disabilities
- R-6 Budget Modification DCHS-33 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$2,259,971 to Reflect State of Oregon Funding Revisions
- R-7 NOTICE OF INTENT Authorizing Response to Request for Qualifications for Low-Income Solar Hot Water Installations Pilot
- R-8 Budget Modification DCHS-37 Increasing Community Services Federal/State Appropriation by \$93,220 in Federal Housing and Urban Development Grant Funding

## **DEPARTMENT OF HEALTH – 10:00 AM**

- R-9 Budget Modification HD-39 Appropriating \$52,550 from the Department of Health and Human Services Health Resources and Services Administration for “Healthy Start Eliminating Disparities in Perinatal Health”
- R-10 Budget Modification HD-41 Appropriating \$15,000 from the Oregon Association of Hospitals and Health Systems for a Regional Emergency Preparedness Summit
- R-11 Budget Modification HD-42 Appropriating \$20,000 in Revenue from Washington County, Oregon for the Health Department’s Health Reserve Corps
- R-12 NOTICE OF INTENT to Submit a Proposal to the Robert Wood Johnson Foundation Healthy Eating Research: Building Evidence to Prevent Childhood Obesity Grant Competition

## **BOARD COMMENT**

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.

# MULTNOMAH COUNTY 2008-2009 BUDGET WORK SESSIONS AND HEARINGS

**ALL MEETINGS ARE OPEN TO THE PUBLIC**

**Public testimony will be taken at the public hearings listed in red (*italic*) below. Unless otherwise noted, all sessions will be held in the Multnomah Building, First Floor Commissioners Boardroom 100, 501 SE Hawthorne, Portland.**

Contact Board Clerk Deb Bogstad 503 988-3277 for further information.

Cable coverage of the **2008-2009** budget work sessions, hearings and Thursday Board meetings are produced through MetroEast Community Media. Call 503 667-8848, extension 332 or log onto <http://www.metroeast.org> for cable channel program information. The budget work sessions, hearings and Board meetings will be available for viewing via media streaming at <http://www.co.multnomah.or.us/cc/pastmeetings.shtml>. Contact the Board Clerk at 503 988-3277 for further information.

**Tue, May 6**

**10:00 a.m. to 12:00 p.m.**

**HEALTH AND HUMAN SERVICES WORK SESSION**

Health, HD Citizen Budget Advisory Committee

**CABLE PLAYBACK INFO:**

**Tuesday, May 6 - 10:00 AM LIVE Channel 29**

**Saturday, May 10 - 7:00 PM Channel 29**

**Sunday, May 11 - 11:00 AM Channel 29**

**Monday, May 12 - 8:00 PM Channel 29**

**Tue, May 6**

**1:30 p.m. to 3:30 p.m.**

**HEALTH AND HUMAN SERVICES WORK SESSION**

Department of County Health and Human Services,  
DCHS Citizen Budget Advisory Committee

**CABLE PLAYBACK INFO:**

**Tuesday, May 6 - 1:30 PM LIVE Channel 29**

**Friday, May 9 - 10:30 PM Channel 29**

**Saturday, May 10 - 4:30 PM Channel 29**

**Sunday, May 11 - 2:00 PM Channel 29**

**Tue, May 6**

**6:00 p.m. to 8:00 p.m.**

***Public Hearing on the 2008-2009 Multnomah  
County Budget, Multnomah County East Building,  
Sharron Kelley Conference Room, 600 NE 8th,  
Gresham***

**CABLE PLAYBACK INFO:**

**Tuesday, May 6 - 6:00 PM LIVE Channel 29**

**Friday, May 9 - 8:00 PM Channel 22**

**Saturday, May 10 - 2:00 PM Channel 29**

**Sunday, May 11 - 4:00 PM Channel 29**

**Tuesday, May 13 - 12:30 PM Channel 30**

# MULTNOMAH COUNTY 2008-2009 BUDGET WORK SESSIONS AND HEARINGS

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**Wed, May 7**  
**9:30 a.m.**

Budget Work Session on the Latest Proposal for Opening the Wapato Jail, Multnomah Building, Conference Room 313, 501 SE Hawthorne, Portland

**Mon, May 12**  
**6:00 p.m. to 8:00 p.m.**

*Public Hearing on the 2008-2009 Multnomah County Budget, Immigrant and Refugee Community Organization (IRCO) Gymnasium, 10301 NE Glisan, Portland*

**Tue, May 13**  
**9:00 a.m. to 12:00 p.m.**

**GENERAL GOVERNMENT BUDGET WORK SESSION**  
Department of County Management, DCM Citizen Budget Advisory Committee  
Department of Community Services, DCS Citizen Budget Advisory Committee

### **CABLE PLAYBACK INFO:**

**Tuesday, May 13 - 9:00 AM LIVE Channel 29**  
**Saturday, May 17 - 7:00 PM Channel 29**  
**Sunday, May 18 - 11:00 AM Channel 29**  
**Monday, May 19 - 8:00 PM Channel 29**

**Tue, May 13**  
**1:30 p.m. to 3:30 p.m.**

**GENERAL GOVERNMENT BUDGET WORK SESSION**  
Department of Library Services, Library Advisory Board  
Non-Departmental, NOND Citizen Budget Advisory Committee

### **CABLE PLAYBACK INFO:**

**Tuesday, May 13 - 1:30 PM LIVE Channel 29**  
**Friday, May 16 - 10:30 PM Channel 29**

# MULTNOMAH COUNTY 2008-2009 BUDGET WORK SESSIONS AND HEARINGS

ALL MEETINGS ARE OPEN TO THE PUBLIC

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**Saturday, May 17 - 4:30 PM Channel 29**  
**Sunday, May 18 - 2:00 PM Channel 29**

**Tue, May 13**  
**6:00 p.m. to 8:00 p.m.**

***Public Hearing on the 2008-2009 Multnomah County Budget, Center for Self Enhancement [SEI, Inc.] Auditorium, 3920 N Kerby, Portland***

## **CABLE PLAYBACK INFO:**

**Friday, May 16 - 8:00 PM Channel 29**  
**Saturday, May 17 - 2:00 PM Channel 29**  
**Sunday, May 18 - 4:00 PM Channel 29**  
**Tuesday, May 20 - 12:30 PM Channel 30**

**Mon, May 19**  
**6:00 p.m. to 8:00 p.m.**

***Public Hearing on the 2008-2009 Multnomah County Budget, Multnomah Building, Commissioners Boardroom, 501 SE Hawthorne, Portland***

## **CABLE PLAYBACK INFO:**

**Monday, May 19 - 6:00 PM LIVE Channel 29**  
**Friday, May 23 - 8:00 PM Channel 22**  
**Saturday, May 24 - 2:00 PM Channel 29**  
**Sunday, May 25 - 4:00 PM Channel 29**  
**Tuesday, May 27 - 12:30 PM Channel 30**

**Tue, May 20**  
**10:00 a.m. to 12:00 p.m.**

**BUDGET WORK SESSION**  
Follow Up, General Questions, Amendments

## **CABLE PLAYBACK INFO:**

**Tuesday, May 20 - 10:00 AM LIVE Channel 29**  
**Saturday, May 24 - 7:00 PM Channel 29**

# MULTNOMAH COUNTY 2008-2009 BUDGET WORK SESSIONS AND HEARINGS

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**Sunday, May 25 - 11:00 AM Channel 29**

**Monday, May 26 - 8:00 PM Channel 29**

**Thu, May 22  
1:00 p.m. to 3:00 p.m.**

**BUDGET WORK SESSION**

Capital Budget Update

**Tue, May 27  
10:00 a.m. to 12:00 p.m.**

**BUDGET WORK SESSION**

General Questions, Amendments

**CABLE PLAYBACK INFO:**

**Tuesday, May 27 - 10:00 AM LIVE Channel 29**

**Saturday, May 31 - 7:00 PM Channel 29**

**Sunday, June 1 - 11:00 AM Channel 29**

**Monday, June 2 - 8:00 PM Channel 29**

**Wed, May 28  
11:00 a.m. to 12:30 p.m.**

***Tax Supervising and Conservation Commission  
Public Hearing on the 2007-2008 Multnomah  
County Supplemental Budget  
Tax Supervising and Conservation Commission  
Public Hearing on the Multnomah County 2008-  
2009 Budget***

**CABLE PLAYBACK INFO:**

**Wednesday, May 28 - 11:00 AM LIVE Channel 22**

**Saturday, May 31 - 4:00 PM Channel 29**

**Sunday, June 1 - 1:00 PM Channel 29**

**Tuesday, June 3 - 12:30 PM Channel 30**

**Thursday, June 5 - 9:30 AM Channel 22**

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**Thu, May 29**  
**9:30 a.m.**

***Public Hearing and Resolution Adopting the 2008-2009 Budget for Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations***  
***Public Hearing and Resolution Adopting the 2008-2009 Budget for Mid-County Street Lighting Service District No. 14 and Making Appropriations***

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**Sunday, June 1 - 11:00 AM Channel 30**  
**Tuesday, June 3 - 8:15 PM Channel 29**

**Thu, Jun 5**  
**9:30 a.m.**

***Public Hearing and Resolution Adopting the 2006-2007 Multnomah County Supplemental Budget and Making Appropriations***  
***Public Hearing and Resolution Adopting the 2008-2009 Budget for Multnomah County Pursuant to ORS 294***

### CABLE PLAYBACK INFO:

**Thursday, June 5 - 9:30 AM LIVE Channel 30**  
**Saturday, June 7 - 10:00 AM Channel 29**  
**Sunday, June 8 - 11:00 AM Channel 30**  
**Tuesday, June 10 - 8:15 PM Channel 29**



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Tuesday, May 13, 2008 - 6:00 PM  
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## **BUDGET HEARING**

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501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-1 Budget Modification DCHS-31 Reclassifying One Health Information Technician Senior Position to an Operations Supervisor Position in the Developmental Disabilities Services Division, as Determined by Class/Comp Unit of Central Human Resources

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**DEPARTMENT OF COMMUNITY SERVICES – 9:35 AM**

R-2 PROCLAMATION Declaring the Week of May 18 though May 24, 2008, as NATIONAL PUBLIC WORKS WEEK, and Recognizing the Contributions of All Multnomah County Transportation Employees

**SERVICE DISTRICT - 9:40 AM**

(Recess as the Board of County Commissioners and convene as the governing body for **DUNTHORPE RIVERDALE SANITARY SERVICE DISTRICT NO. 1**)

R-3 Endorsing Annexation of the Public Hearing and Consideration of Approval of the 2008-2009 Dunthorpe Riverdale Sanitary Service District No. 1

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and reconvene as the **BOARD OF COUNTY COMMISSIONERS**)

**NON-DEPARTMENTAL – 9:45 AM**

R-4 PUBLIC HEARING and Consideration of an ORDER Approving the Annexation of Territory to Dunthorpe-Riverdale County Service District

**DEPARTMENT OF COUNTY HUMAN SERVICES – 9:50 AM**

R-5 NOTICE OF INTENT to Apply for US Department of Justice Office of Violence Against Women Fiscal Year 2008 Funding for Education, Training and Enhanced Services to End Violence Against and Abuse of Women with Disabilities

R-6 Budget Modification DCHS-33 Increasing Developmental Disabilities Services Division Federal/State Appropriation by \$2,259,971 to Reflect State of Oregon Funding Revisions

R-7 NOTICE OF INTENT Authorizing Response to Request for Qualifications for Low-Income Solar Hot Water Installations Pilot

R-8 Budget Modification DCHS-37 Increasing Community Services Federal/State Appropriation by \$93,220 in Federal Housing and Urban Development Grant Funding

## **DEPARTMENT OF HEALTH – 10:00 AM**

- R-9 Budget Modification HD-39 Appropriating \$52,550 from the Department of Health and Human Services Health Resources and Services Administration for “Healthy Start Eliminating Disparities in Perinatal Health”
- R-10 Budget Modification HD-41 Appropriating \$15,000 from the Oregon Association of Hospitals and Health Systems for a Regional Emergency Preparedness Summit
- R-11 Budget Modification HD-42 Appropriating \$20,000 in Revenue from Washington County, Oregon for the Health Department’s Health Reserve Corps
- R-12 NOTICE OF INTENT to Submit a Proposal to the Robert Wood Johnson Foundation Healthy Eating Research: Building Evidence to Prevent Childhood Obesity Grant Competition

## **BOARD COMMENT**

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST (short form)**

**Board Clerk Use Only**

**Meeting Date:** 05/13/08  
**Agenda Item #:** WS-2  
**Est. Start Time:** 1:30 PM  
**Date Submitted:** 05/07/08

**Multnomah County 2008-2009 General Government Budget Work Session:  
 Department of Library Services and Library Advisory Board Presentations  
 Agenda followed by Non-Departmental Agencies and Non-Departmental Citizen Budget  
 Title: Advisory Committee Presentations**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Requested Meeting Date:** May 13, 2008 **Amount of Time Needed:** 2 hours  
**Department:** Department of County Management **Division:** Budget Office  
**Contact(s):** Julie Neburka  
**Phone:** 503-988-3312 **Ext.** 27351 **I/O Address:** 503/501  
**Presenter(s):** To be determined.

**General Information**

1. **What action are you requesting from the Board?**  
 Attend a budget work session on the Non-Departmental approved budget for FY 2009
2. **Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**  
 This is a work session where the Board can hear presentations from various Non-Departmental agencies.
3. **Explain the fiscal impact (current year and ongoing).**
4. **Explain any legal and/or policy issues involved.**
5. **Explain any citizen and/or other government participation that has or will take place.**

**Required Signature**

**Elected Official or Department/ Agency Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**BOGSTAD Deborah L**

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**From:** DARGAN Karyne A  
**Sent:** Tuesday, May 13, 2008 1:25 PM  
**To:** ROBERTS Lonnie J; ROJO DE STEFFEY Maria; COGEN Jeff; WHEELER Ted; NAITO Lisa H  
**Cc:** WEST Kristen; MACK Thomas M; LASHUA Matthew; MARTINEZ David; MADRIGAL Marissa D; FARVER Bill; MCLELLAN Jana E; WESSINGER Carol M; FALKENBERG Keith E; NEBURKA Julie Z; HAY Ching L; JASPIN Michael D; ELKIN Christian; CAMPBELL Mark; BURDINE Angela L; DURANT Sarah; WU Liang; #DRM; BOGSTAD Deborah L  
**Subject:** FY 2009 Remaining Budget Worksessions

Dear Members of the Board –

Outlined below are dates and times for the remaining FY 2009 budget worksessions. Please note that after today, there are only two remaining dates to propose amendments: May 20<sup>th</sup> and May 22<sup>nd</sup>.

**May 2008**

- **May 15<sup>th</sup>** General Government Follow-Up 2 Hours (if needed, currently **not** scheduled)
  
- **May 19<sup>th</sup> Public Budget Hearing – Multnomah Building 501 SE Hawthorne Blvd, Portland Commissioners Boardroom 6:00 pm -8:00 pm**
  
- **May 20<sup>th</sup> Election Day** Budget Worksession – Updated Revenue Forecast, General Questions, Amendments 10:00 am
  
- **May 22<sup>nd</sup>** Budget Worksession – 1:00-3:00 pm Capital Budget Briefing
  
- **May 28<sup>th</sup> TSCC Public Hearing – 11:00 am – 12:30 pm**

**June 2008**

- **June 5<sup>th</sup> BCC Adopts FY 2009 Budget!**

Let me know if you have any questions.

Thanks,

Karyne

## MEMORANDUM

DATE: March 11, 2008

TO: County Chair Ted Wheeler  
Citizen Involvement Committee

FROM: Multnomah County Library Advisory Board (LAB)

SUBJECT: Library 08-09 Budget Request

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### PROCESS

In accordance with the ordinance that established the Library Board in 1990, the Library Advisory Board (LAB) acts as the Library's Citizen Budget Advisory Committee (CBAC). A subgroup of the LAB, the Finance Committee, was tasked with conducting an in-depth review of the Library's budget and reporting back to the entire LAB. The Finance Committee has met four times over the winter and has reported to the LAB on a monthly basis. Molly Raphael, Library Director, and Becky Cobb, Budget Manager, attended the meetings and provided information and reports for the Committee's review. The LAB has authorized the Finance Committee to submit this report on its behalf.

### PROGRAM OFFERS AND RECOMMENDATIONS

The Library's 08-09 budget request represents the second year of the current five-year operating levy, approved by Multnomah County voters in November 2006. The Library's program offers contribute strongly to the County's Vibrant Communities and Education priorities, while also providing the services outlined in the levy language (in bold below):

- ***"Keep libraries open; maintain current hours and services at Central and neighborhood libraries. Maintain free access to information; update books and materials."*** Program offers for the Central Library (80000), Regional Libraries (80001), and Neighborhood Libraries (80002) sustain the current level of services and open hours, as well as provide for the anticipated opening of the two new libraries in Kenton and Troutdale.
- ***"Continue books delivery to homebound seniors and nursing home residents."*** The Adult Outreach program offer (80007) will continue these services as well as provide services to shelters, transition homes, jails, and adult foster care homes.
- ***"Continue programs for school age children, story hours for babies and toddlers, summer reading, literacy services for children in child care, programs for teens; help teachers and students use library resources; provide homework helpers to assist children with school work."*** In conjunction with the Central, regional and neighborhood libraries, the offers that provide these services on an outreach basis are School Corps

(80003), Juvenile Justice Outreach (80004), Books 2 U (80005), and Early Childhood Resources (80006).

We heartily endorse the above program offers as consistent with the language and intent of the levy, and as strong contributors to the County's Vibrant Communities and Education priorities.

At the February Library Advisory Board meeting, we were briefed about the pressing issues the Library is facing in the lack of space for processing and handling library books and materials. We know steps are being taken this year to define the problem and evaluate possible solutions, and we look forward to hearing the results of this assessment. In order to be able to begin to respond to the consultant's recommendations during FY09, the Library's budget includes \$3 million set aside in contingency. We fully support the Library's effort to address this ongoing issue in a comprehensive manner.

The Library has submitted two additional new program offers. We are listing these in order of our endorsement based on the recommendation of Library staff, though we expect to see a more detailed analysis of both systems before committing fully to this priority order. We look forward to seeing more cost/benefit analysis, including the annual maintenance costs, and we also want to see how these will align with the long-term plan for materials movement.

**1. Protecting Central Library's Collection (80022).** This new offer provides for installation of a theft detection system at the Central Library in order to reduce theft of library materials. We support the Library's efforts to protect the valuable and unique collection at the Central Library.

**2. Protecting DVD Collections** – This new program offer is specifically focused on security protection for DVDs at all library locations. We join with the Library staff in hoping that the new browsable security shelving being tested this spring at the Midland Library will prove to be successful, and we look forward to seeing the results of the pilot project so we can fully endorse this offer.

Both of these offers were submitted to the Accountability priority.

## **CONCLUSION**

In addition to our priorities for new program offers referred to above, the Library's 08-09 operating request totals \$58.9 million, which includes \$3.57 million in one-time-only money for start up costs at the two new libraries. Without that one-time-only money, the Library's operating request is \$55.3 million, which is very close to the \$55.1 million of total projected budget requirements from the latest library fund forecast. This is an increase of approximately 7% from the 07-08 adopted budget. The increase is largely attributable to the following factors:

- A 6% overall increase in personnel costs partly due to a net increase of 25 FTE; however 18 of these are for the new branches and are added toward the end of the fiscal year. The largest portion of the increase is to cover step increases and the COLA, as well as a 13% increase in insurance benefits.

- A 10% overall increase in Internal Services. This is without the one-time-only costs for the new library branches. The Library is absorbing a 14% increase in Facilities Management costs, mostly due to a 24% increase in their maintenance rate which is going up from \$5.85 to \$7.25 per square foot. The internal service rate for IT services is also going up by 11%. In both cases, the Library is actually receiving the same or a reduced level of Facilities and IT services for the increased rates. Given that maintaining library buildings and having adequate IT resources are both critical factors in the Library's ability to provide services, we are concerned about the erosion of service levels and the increasing cost.

We have concluded that the overall budget increase, though substantial, is justified given the cost increases for Internal Services, which we have noted are largely outside of the Library's control, as well as the Library's continued growth in use and two new branches.

During the spring and summer of 2006, many of us worked diligently with the Board of County Commissioners to formulate a financial plan for the levy, which was placed before voters that November. The financial plan included a General Fund contribution from the County which, all agreed, would sustain the Library's current services, as well as add two new library branches in 2009.

The Library's ability to maintain the services promised in the current levy depends on the viability of this mutually agreed-upon financial plan. The LAB greatly appreciates the Board of County Commissioners' adherence to the General Fund appropriation in the 2007-08 budget and, once again, most strongly urges the Board to support the plan's stated level of General Fund appropriation for 2008-09.

### **LIBRARY BOARD MEMBERS**

Mark Garber\* Chair

Virginia Koontz\* Vice-Chair

Joseph Arellano

Robert Brading

Marian Creamer\*

Stephen Feltz\*

Dean Gisvold\*

Martha Gies

Ruth Gundle

Rick Gustafson

Gwen Farnham Hyland\*

Jon Kruse

Alice Meyer\*

Diane McKeel

Donna Oden-Orr

Garrett Shephard

Ellen Wallin

\*Finance Committee members

# Multnomah County Library

FY 2009 Approved Budget Work Session

May 13, 2008



# Library Advisory Board - CBAC

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- Mark Garber\* Chair
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- Joseph Arellano
- Robert Brading
- Marian Creamer\*
- Stephen Feltz\*
- Martha Gies
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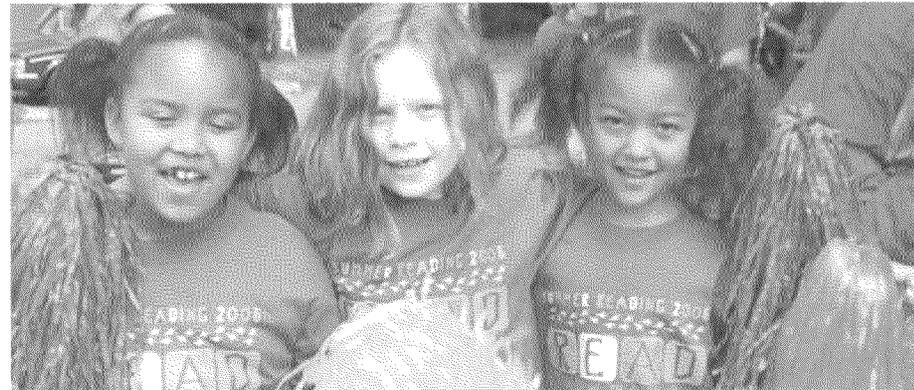
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# Read, Learn and Connect

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No longer a passive repository of books and information or an outpost of culture, quiet and decorum in a noisy world, the new library is an active and responsive part of the community and an agent for change. In the world of community building, local libraries have a unique and powerful role.

- Urban Libraries Council: The Engaged Library, 2005



# MCL's Mission

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- ❑ Enrich lives by fostering diverse opportunities to read, learn and connect.
- ❑ Uphold the principles of intellectual freedom and the public's right to know by providing people of all ages with access and guidance to information and collections that reflect all points of view.

# Library Overview

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## Accomplishments

- Completing siting process for new libraries in Kenton and Troutdale
- Continued high use – estimated 08 circulation: 20.3 million; more than 2 million holds filled; 4.6 million visits; 315,000 attend library programs

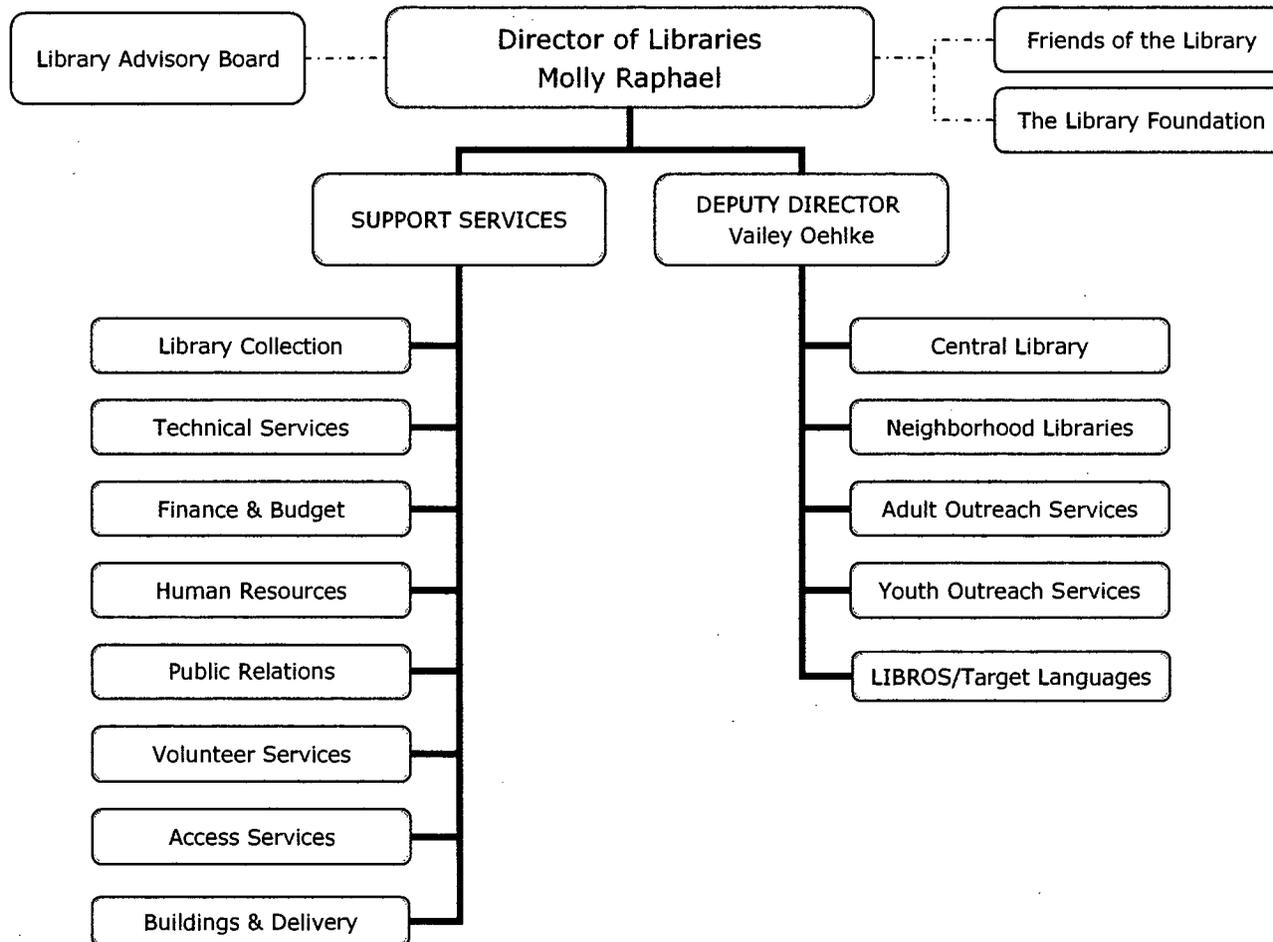
# Library Overview

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## Accomplishments (cont'd)

- ❑ 55,600 Summer Reading participants
- ❑ 327% increase in number of bilingual/bicultural staff since 2004 (from 11 to 47)
- ❑ 6.7 million Library website visits

# Organization Chart



# 2009 Budget Approach

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- ❑ Sustain library services promised in 2006 levy
- ❑ Prepare to open new neighborhood libraries in Kenton and Troutdale
- ❑ Address long-standing issues through the use of Library Fund balance
- ❑ Adjust staffing to meet current and future workload demands

# Program Offers

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- ❑ 80000 – Central Library
- ❑ 80001 – Regional Libraries
- ❑ 80002 – Neighborhood Libraries
- ❑ 80003 – School Corps



# Program Offers

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- ❑ 80004 - Juvenile Justice Outreach
- ❑ 80005 - Books 2 U
- ❑ 80006 - Early Childhood Resources
- ❑ 80007 - Outreach to Adults



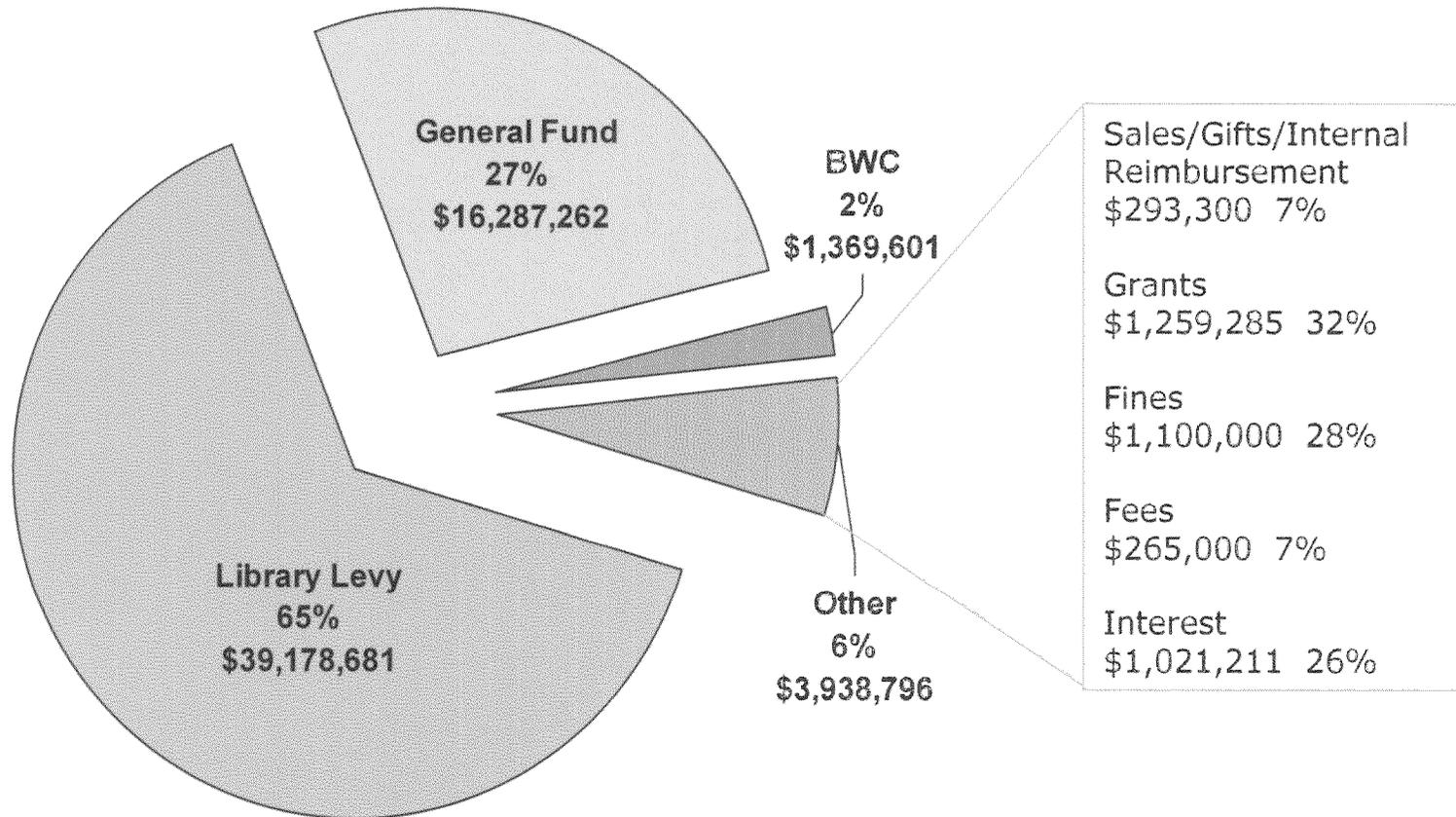
# New Program Offer

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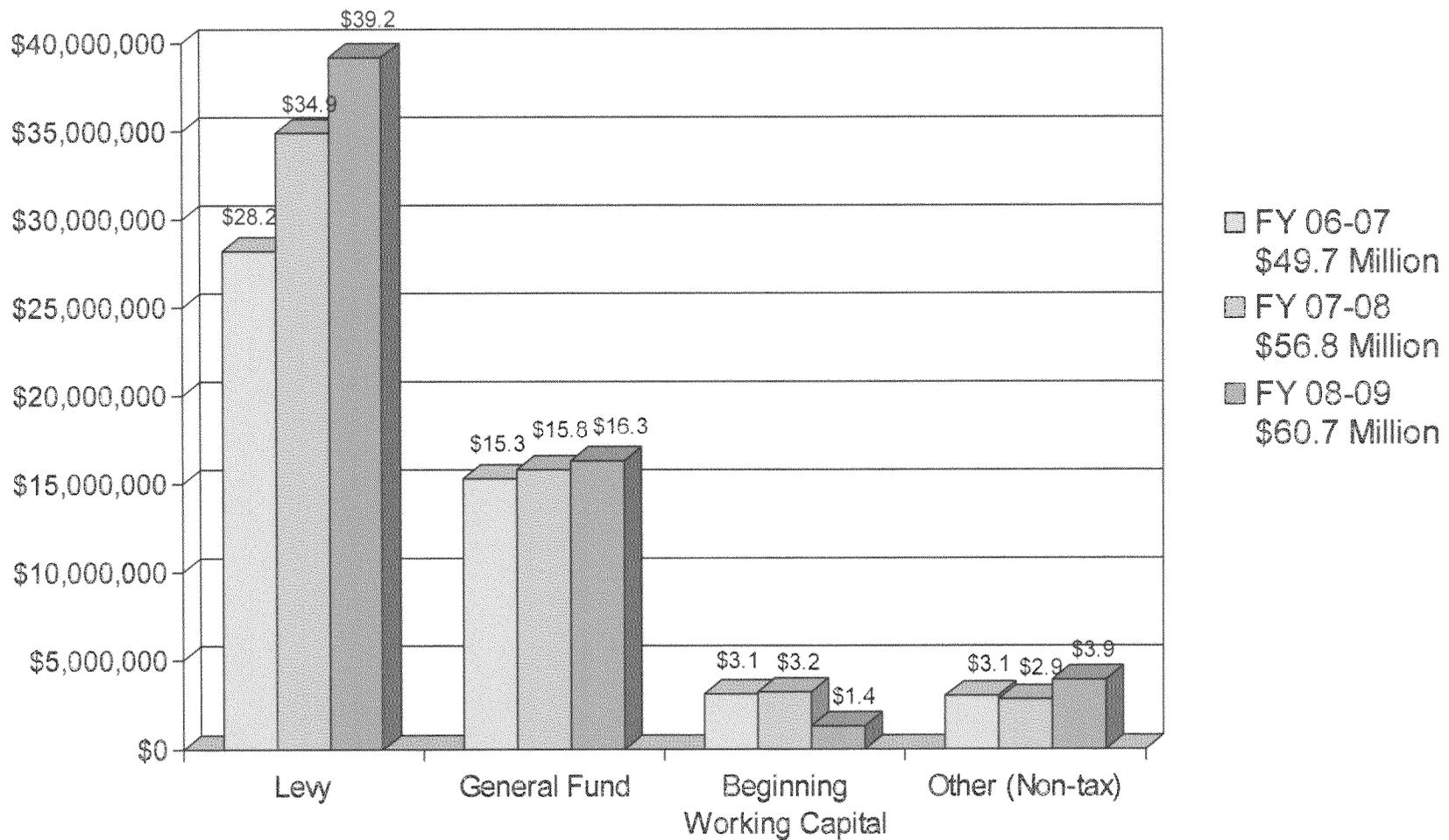
- 80022 - Protecting Central Library's Collection
  - Install and implement theft detection system
  - Uses one-time-only Library Fund beginning working balance

# 08-09 Revenues

*\$60.7 Million*

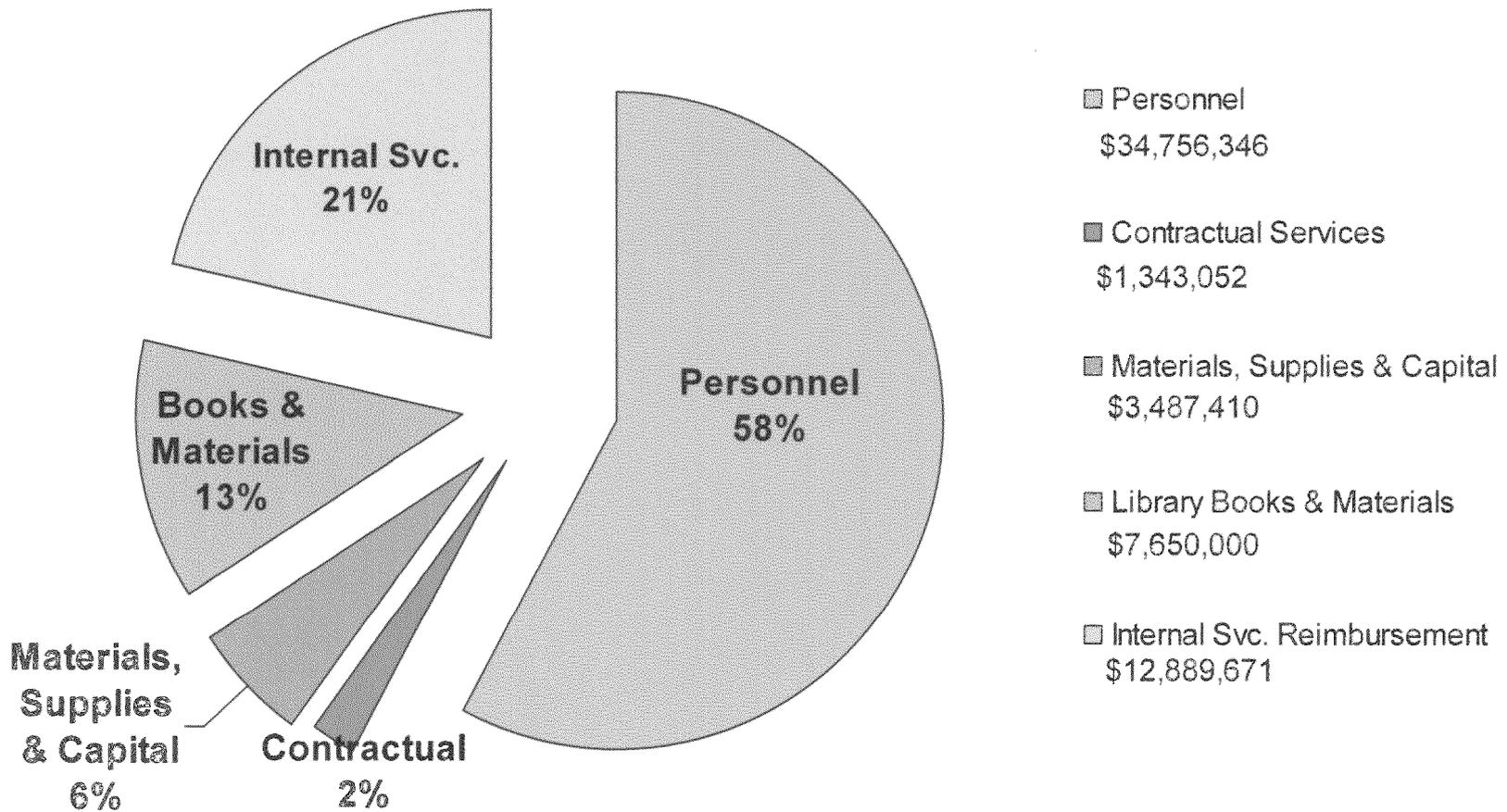


# 09 vs. 07 & 08 Revenues



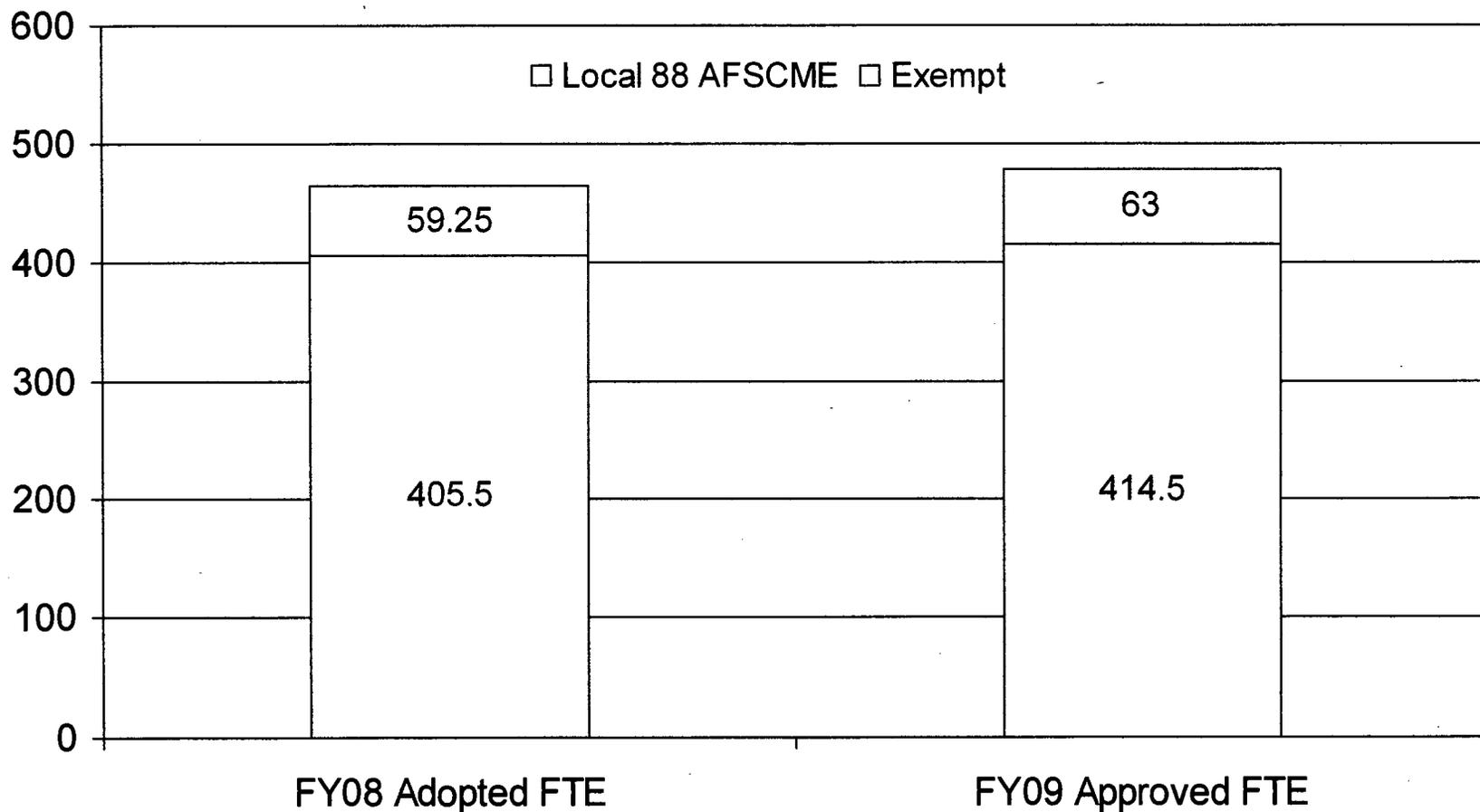
# 08-09 Expenditures by Service

*\$60.1 Million*

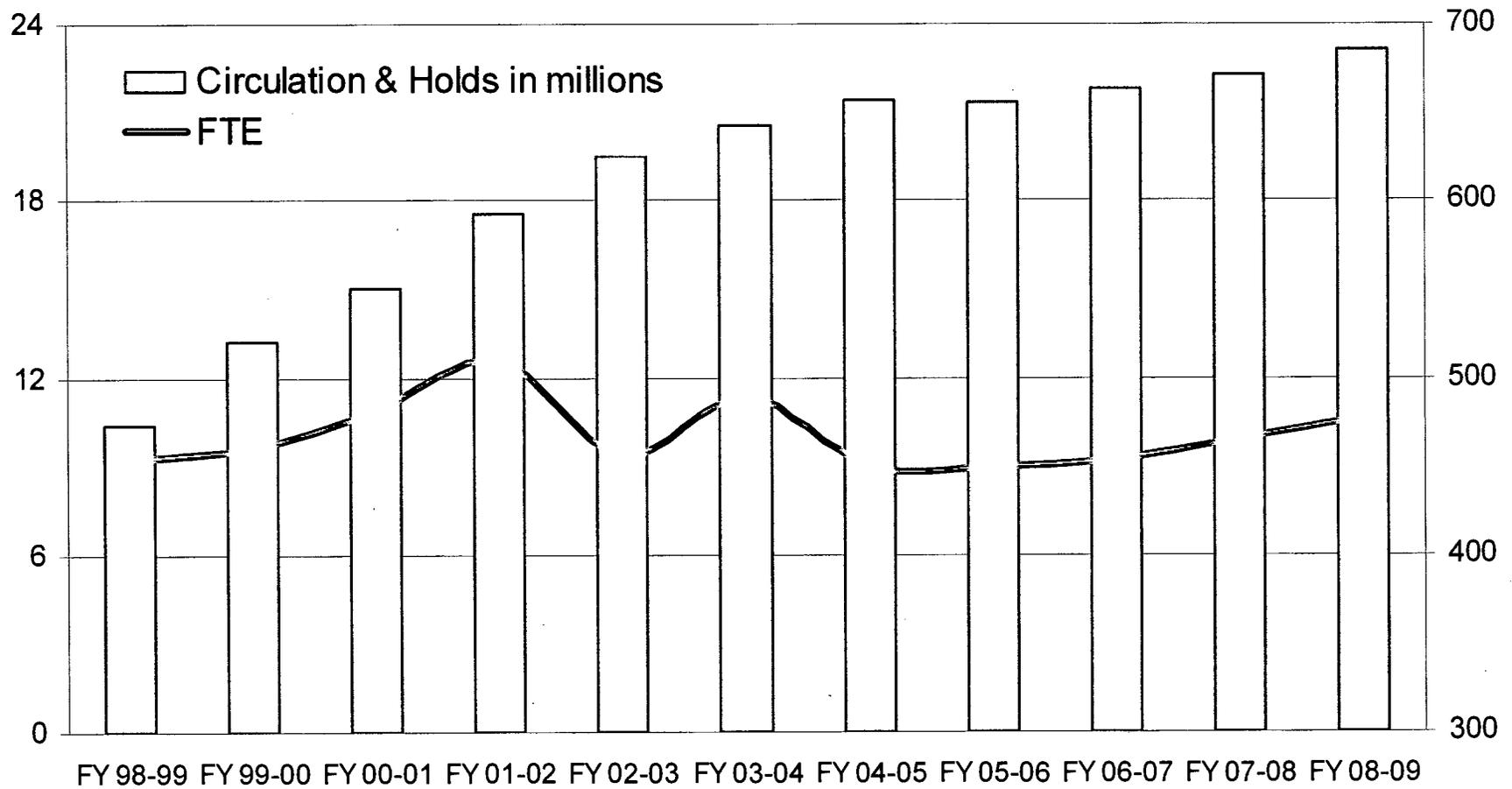


# FTE Changes

Increase of 12.75 FTE (464.75 to 477.50):



# Staffing & Workload



# How MCL Stacks Up

	Population	FTE	# of Branches	Square Footage	Circulation	Weekly Hours	Circ per FTE	FTE per 1,000 Pop
Multnomah County Library	692,823	446	16	265,762	19,589,530	921	43,893	0.64
King County Library System	1,185,570	721	43	487,398	19,121,913	2,427	26,514	0.61
Columbus Metropolitan Library	833,082	631	20	551,447	16,489,899	1,500	26,121	0.76
Cuyahoga County Public Library	629,334	622	28	623,530	15,945,104	1,809	25,623	0.99
Hennepin County Library	761,637	473	26	464,512	13,030,711	1,246	27,549	0.62
Denver Public Library	575,927	413	22	775,739	9,244,353	875	22,367	0.72
Seattle Public Library	578,700	457	26	605,287	8,661,263	1,437	18,952	0.79

Data source: 2007 Public Library Data Service Statistical Report (data is FY/CY 2006)

# Issues & Challenges

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- ❑ Long-term stable & adequate funding
- ❑ Space and materials handling
- ❑ IT business needs
- ❑ Changing information landscape & impact on library services
- ❑ Serving new Americans



# Summary

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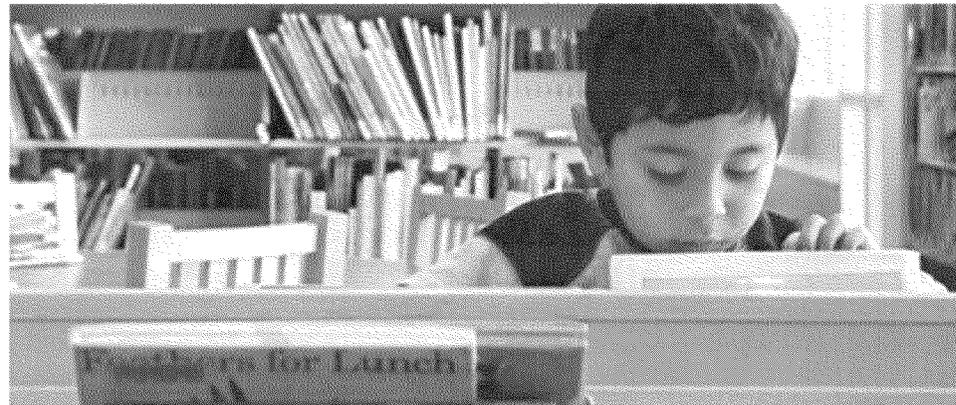
- Honors commitments made to voters
  - Maintains hours and services at all 17 locations and through outreach services
  - Funds one-time-only expenses and part year operating costs for two new libraries
  - Stabilizes County General Fund revenue at level included in 5-year levy financial plan

# Multnomah County Library

FY 2009 Approved Budget Work Session

May 13, 2008

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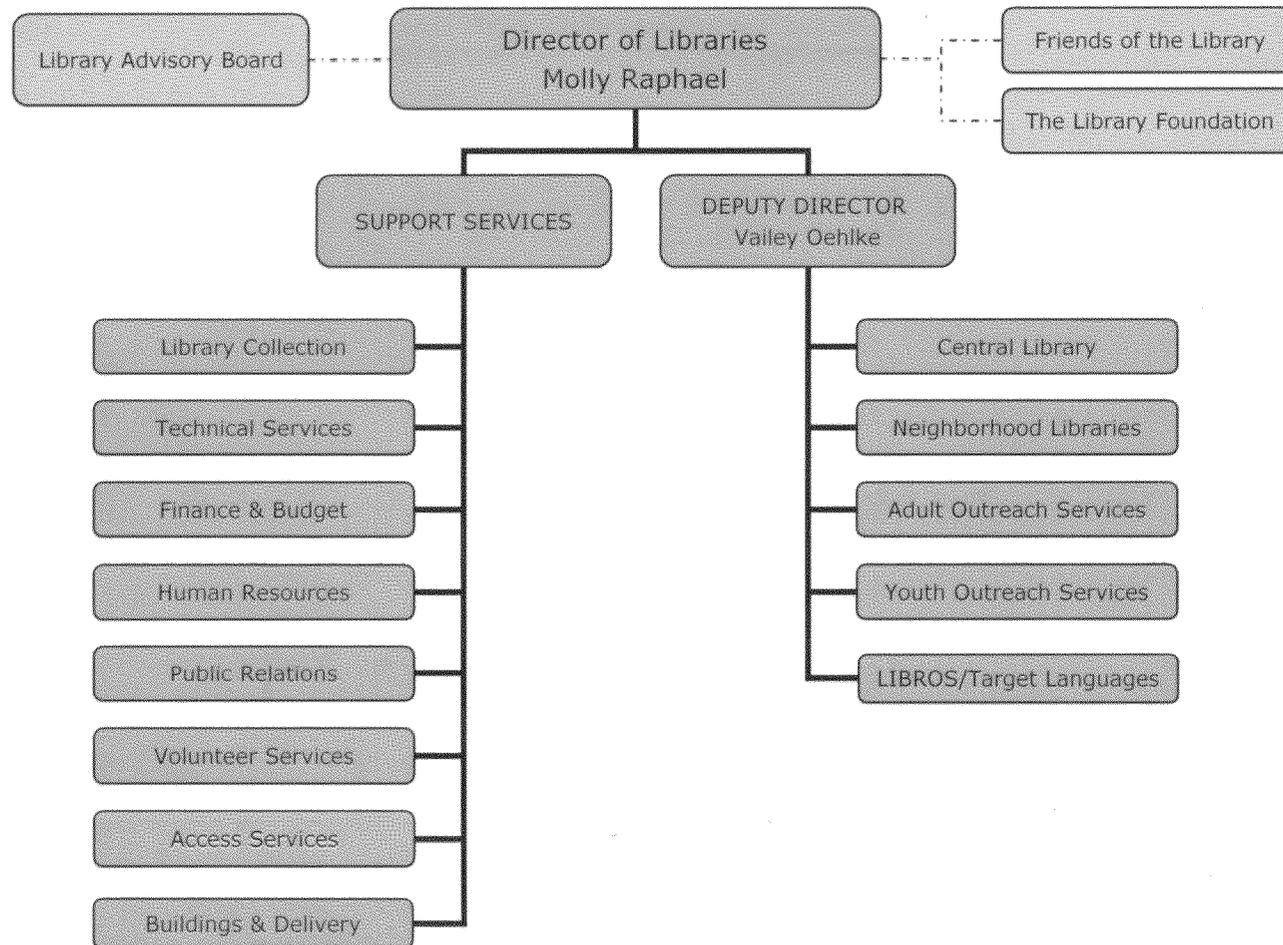
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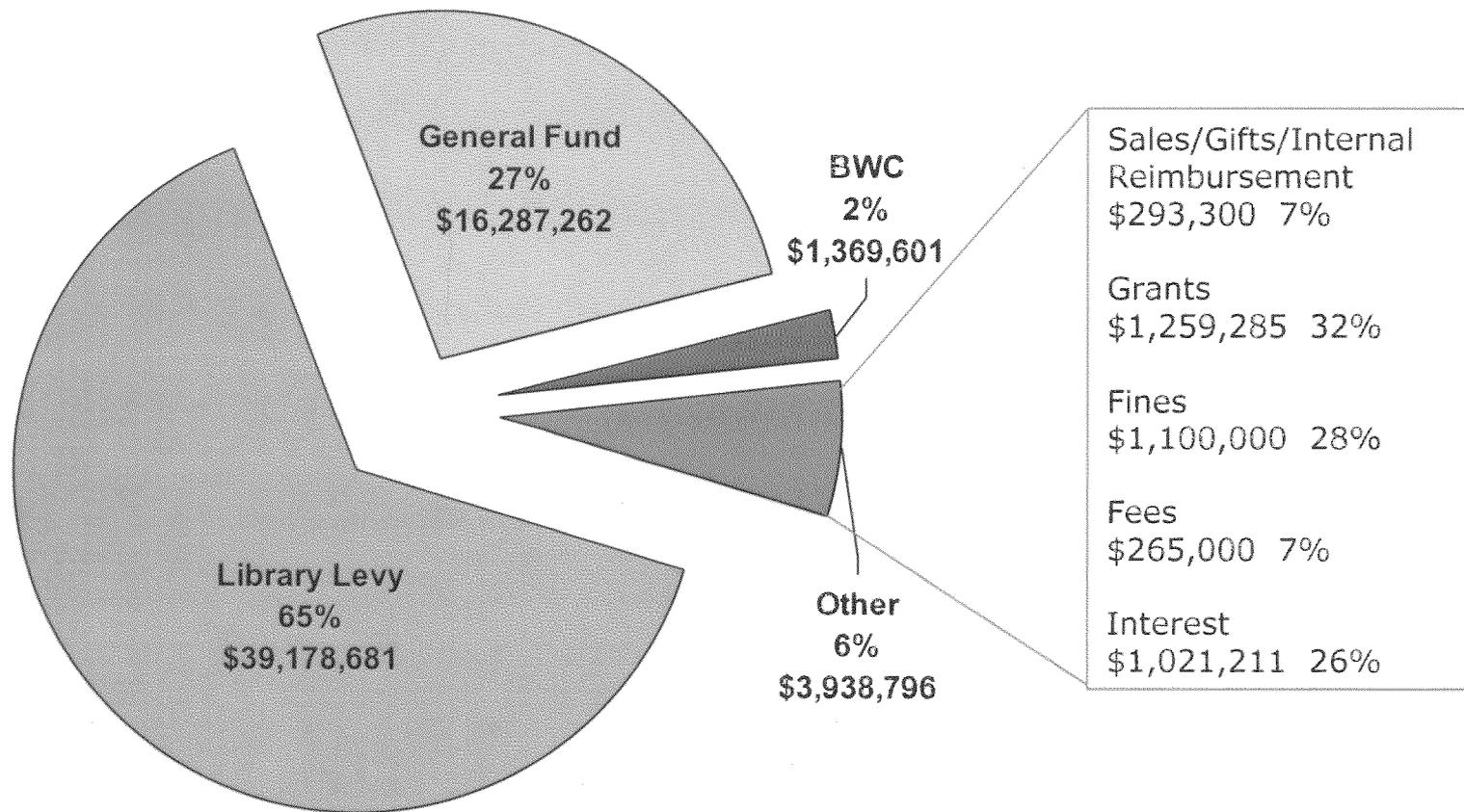
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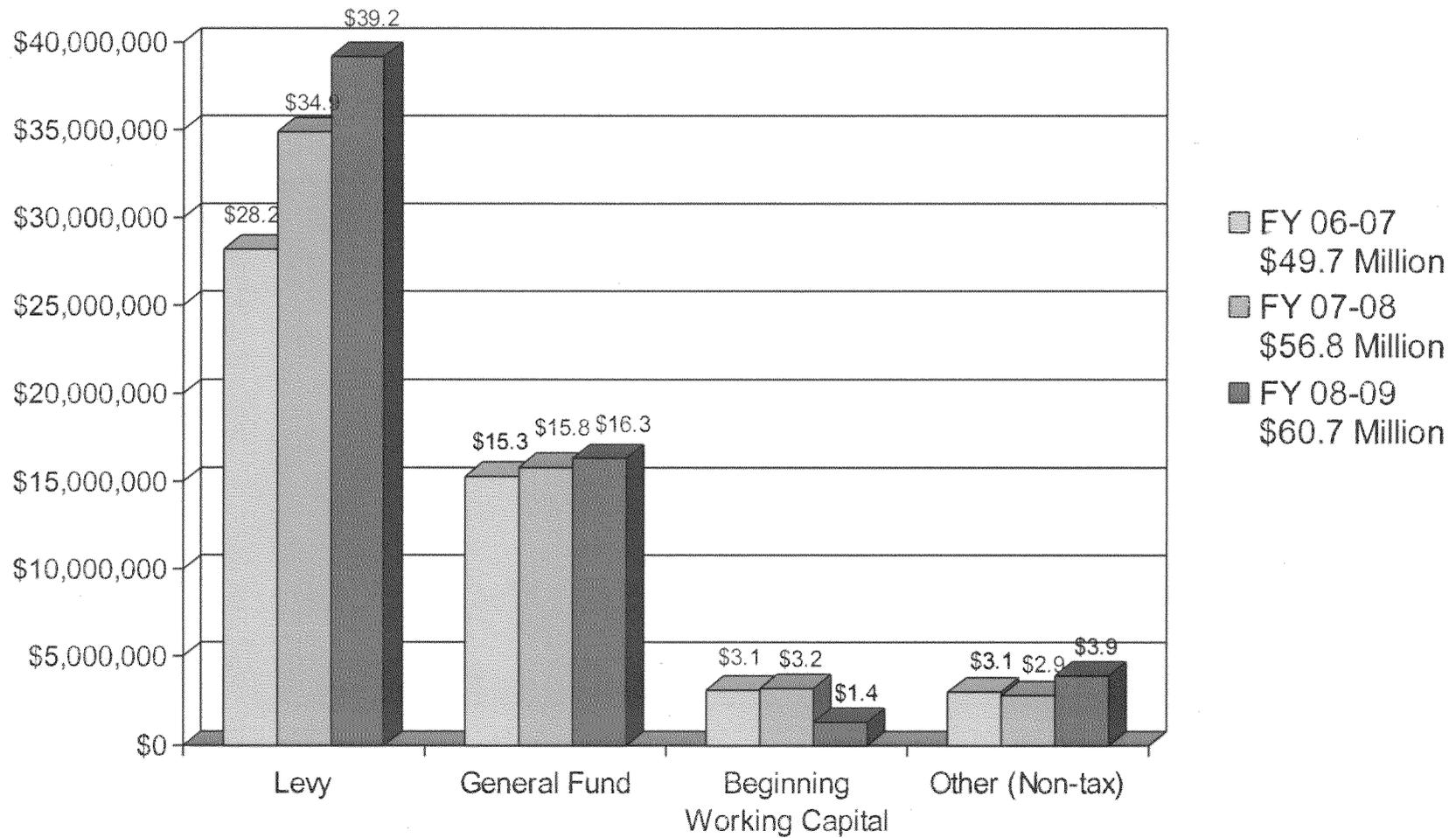
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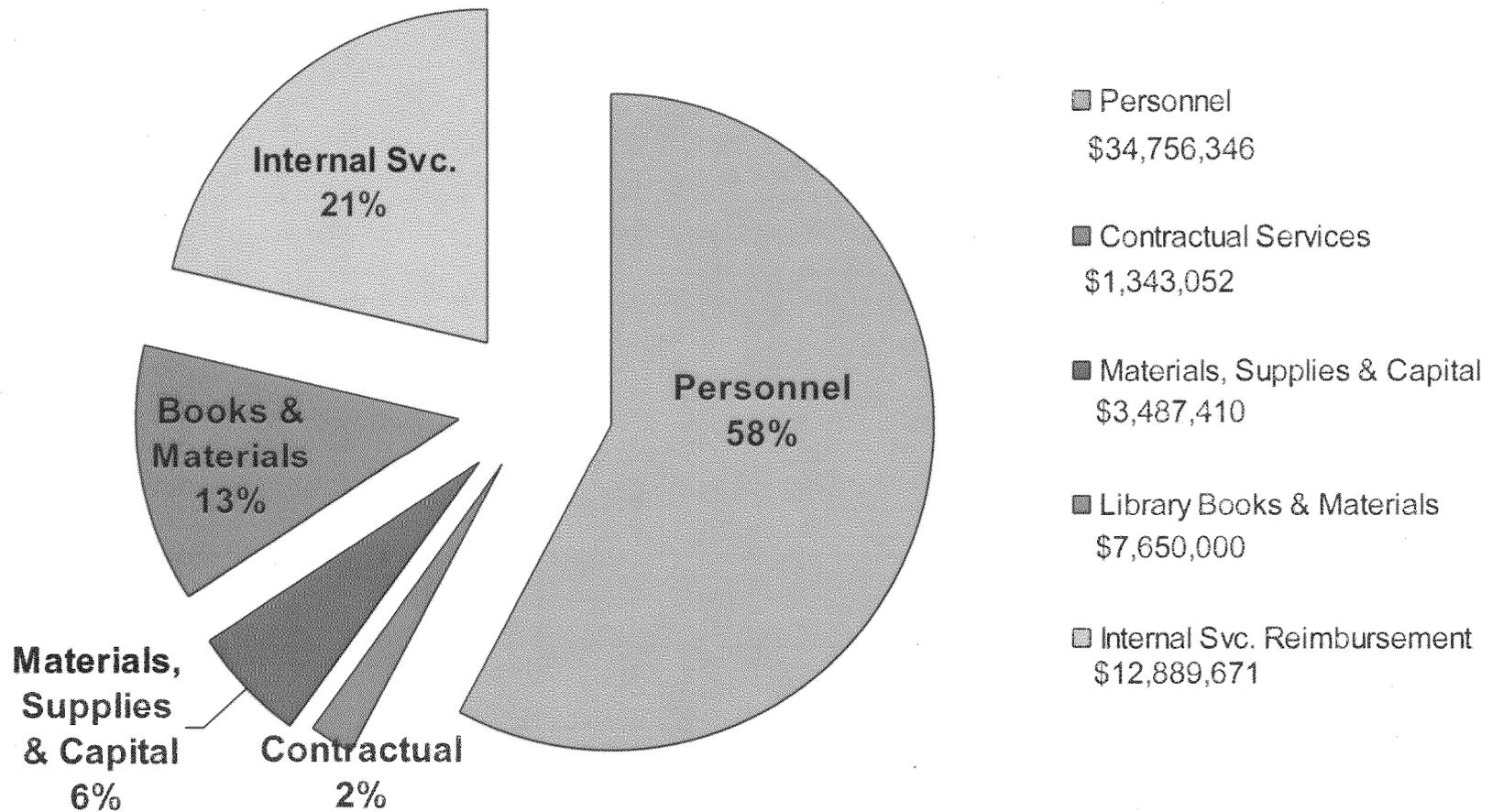


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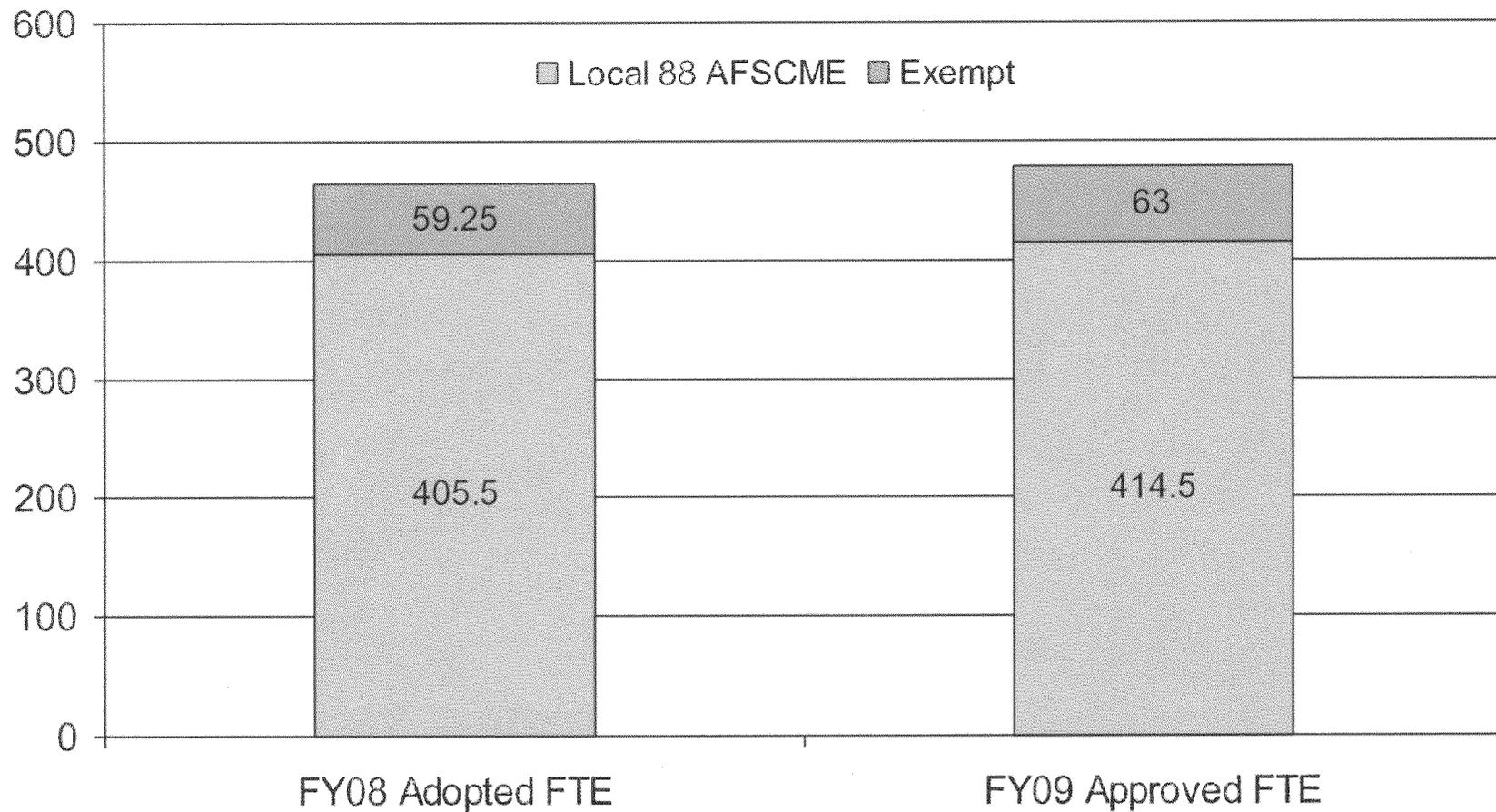
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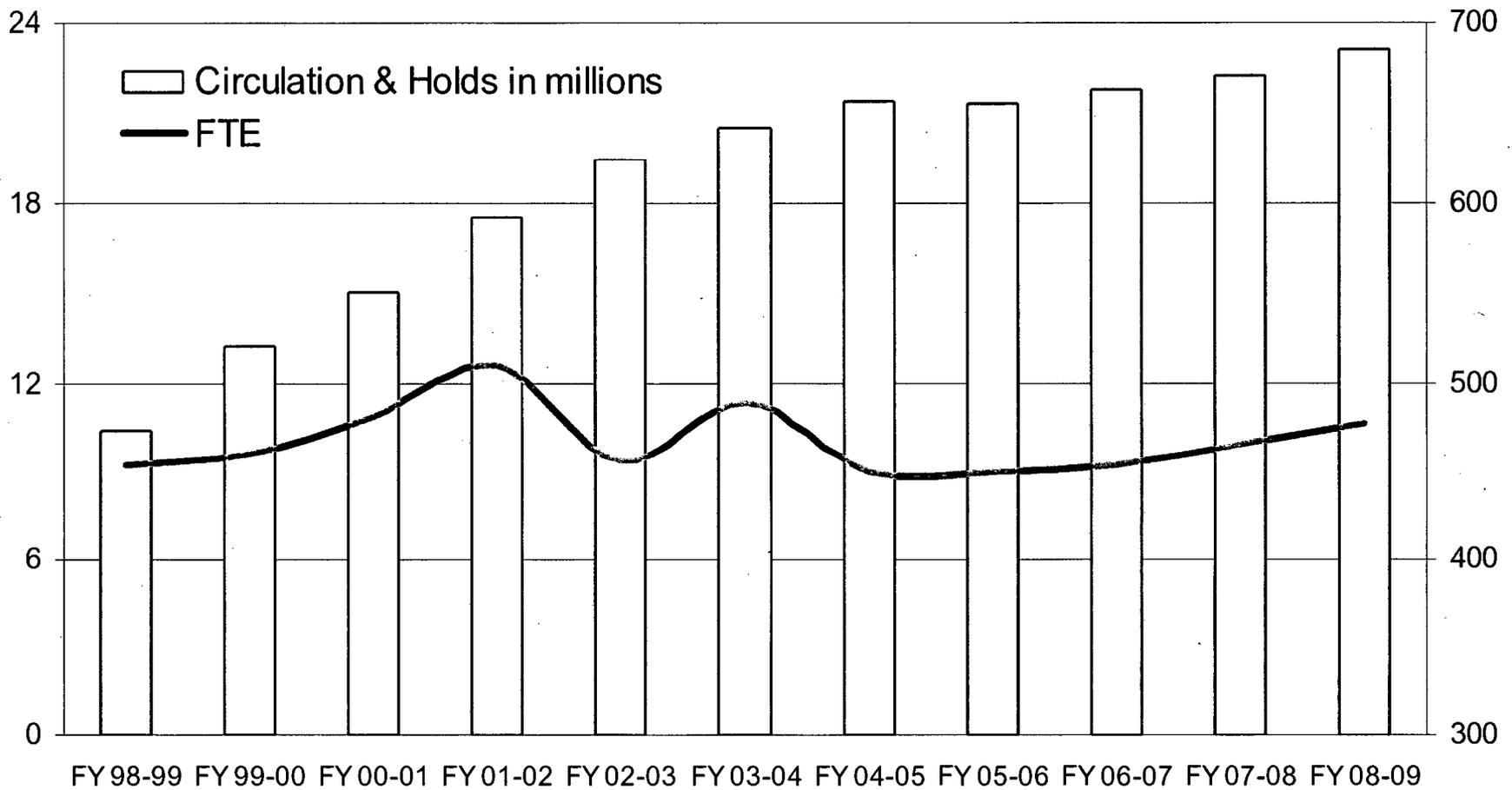


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**BOGSTAD Deborah L**

---

**From:** NEBURKA Julie Z  
**Sent:** Monday, May 12, 2008 12:48 PM  
**To:** CAMPBELL Mark; MCLELLAN Jana E; WILLER Barbara; FARVER Bill  
**Cc:** DARGAN Karyne A; BOGSTAD Deborah L  
**Subject:** Nondepartmental budget hearing tomorrow at 2:30

Hi all,

The Nondepartmental budget hearing will be held tomorrow, Tuesday the 13<sup>th</sup>, at 2:30 p.m. in the Boardroom. I don't expect that it will be a very long hearing.

Would a few or all of you please be present in the audience to answer questions if they come up? Specifically, I'll need help with any questions related to:

- the structure of the debt buy-down (Mark)
- the reasons for having re-structured the offices of the Chair/Chief Operating Officer and the Board (Chair's Office staff)
- what will happen with the vacant position in the Public Affairs Office (Chair's Office staff)

I think I can answer any other questions that the Board might have. Thanks so much!  
Julie

Nondepartmental FY 2009 Budget Hearing Agenda for May 13, 2008, 2:30 p.m.

Multnomah Building Commissioners' Boardroom  
501 SE Hawthorne Blvd., Portland, OR

<b>Agency</b>	<b>Name</b>	<b>Time</b>
Nondepartmental CBAC	Tracee Larson	2:30-2:35
Citizen Involvement Committee	Brad McLean	2:35-2:40
Auditor's Office	LaVonne Griffin-Valade	2:40-2:45
Commission on Children, Families, and Community	Wendy Lebow	2:45-3:00
Questions/follow-up items	Budget Office	3:00

Questions? Please call Julie Neburka at (503) 988-3312, x27351, or send a note to:  
[julie.z.neburka@co.multnomah.or.us](mailto:julie.z.neburka@co.multnomah.or.us)

## NON-DEPARTMENTAL CITIZEN BUDGET ADVISORY COMMITTEE

**TO:** Chair Wheeler and Commissioners  
**FROM:** Multnomah County ND Citizens Budget Advisory Committee  
**DATE:** March 12, 2008  
**SUBJECT:** ND CBAC 08/09 Report

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**PROCESS:**

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The Non-Departmental Budget Advisory Committee (NDCBAC) gained two new members this year and has met twice a month since September. During the course of our research we reviewed and vigorously discussed goals, priorities, and plans for maintaining services in light of the County's difficult budget issues. We studied the non departmental offers for both the current fiscal year and offers for the next budget cycle. We also met with: Auditor Lavonne Griffin-Valade, Agnes Soule, County Attorney, Wendy Lebow, Commission on Children Families, and Community, to discuss how their offices operate as well as how constraint might impact these functions; Julie Neburka from the Budget Office to get a handle on how our recommendations fared during the last budget process and to gain a better understanding of the Non Departmental one time only funded offers; Bill Farver and Janna McLellen to gain a better understanding of the numerous new offices/programs submitted by the Chair's Office; and studied the Public Affairs, and Citizen Involvement Committee to determine the relationship between the internal county voice and external citizen voice.

The Non-Departmental CBAC is responsible for reviewing the budgets of various offices and programs, including centralized administrative functions of the County, e.g., the Chair and Commissioners' Offices, the Auditor, the County Attorney; independent agencies within the County (the Citizen Involvement Committee, the Tax Supervising and Conservation Council, the Public Safety Coordinating Council); and some other areas in which the funding is essentially nondiscretionary, e.g., the Business Income Tax pass through to the East County cities, facilities costs for the State Courts, and accounting costs for various sinking funds outside the County's General Fund. The remainder of the Non-Departmental Budget is in the form of allocations to the following non-County Agencies such as Multnomah County Schools and The Food Stamp Program.

As a committee, we are again most thankful for the efforts of all who provided us with all the materials needed to make well-informed recommendations regarding the use of County resources.

### **RECOMMENDATIONS:**

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1. **Fund the County First:** County mandated functions should be funded before all others including school programs, initiatives, or non-county pass through agencies. The Committee realizes that this is unfortunate but the reality is that the County does not have the funds to continue funding programs and projects that are not directly in line with its core mission particularly if such programs only provide services for select groups and not County wide.
2. **Performance Measures:** Most performance measures for the County Commissioner's have improved to highlight goals and accomplishments countywide. We are available to assist with suggestions that would strengthen other measures considerably.
3. **Intergovernmental Agreements:** The County should review intergovernmental agreements on a rotating basis. Some of these agreements have been in place for quite some time. Are all of these agreements in line with current County goals and are they saving money or providing the best efficiencies
4. **Association of Oregon Counties:** Annual membership in the Association of Oregon Counties (AOC) for Multnomah County is \$100,000. We again recommend that the County research and discuss to what extent the county utilizes the potentially valuable resources of the Association of Oregon Counties? The discussion should also include what the consequences are of not belonging?

### **CONCERNS/EMERGING ISSUES:**

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- **Out of Target:** Why propose such projects when the county is so short of resources? We realize that this may be one way to get discussion going on some proposals but spending precious time and effort right now seems counterproductive.
- **CIC Staffing Level:** We were pleased to see the level of staffing restored in the Office of Citizen Involvement. In our judgment, this represents the minimum level of staffing needed to achieve any realistic level of effective independent citizen involvement. Support for the CBAC Program is provided by this office. When the staffing level was cut the support for independent citizen involvement efforts was effectively curtailed. Verbal support for independent citizen involvement is welcomed and appreciated but tangible support is much more effective. Thank you again for giving us the ability to have a closer relationship with the county.

- **Offer Numbers:** Please consider using the same offer numbers from year to year. The use of different numbers each year makes it very difficult to easily compare program offers.

**MEMBERS:**

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Tom Weldon, Chair  
Helen Ellison  
Len Freiser  
Tracee Larson  
Alan Scally  
Dr. Ron Schutz  
Scott Seibert

DRAFT

**NON-DEPARTMENTAL  
CITIZEN BUDGET ADVISORY COMMITTEE**

**TO:** Chair Wheeler and Commissioners  
**FROM:** Multnomah County ND Citizens Budget Advisory Committee  
**DATE:** May 9, 2008  
**SUBJECT:** ND CBAC 08/09 Report

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**PROCESS:**

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The Non-Departmental Budget Advisory Committee (NDCBAC) gained two new members this year and has met twice a month since September. During the course of our research we reviewed and vigorously discussed goals, priorities, and plans for maintaining services in light of the County's difficult budget issues. We studied the non-departmental offers for both the current fiscal year, offers for the next budget cycle, and Chair Wheeler's proposed budget and budget message for the coming fiscal year. We also met with: Lavonne Griffin-Valade, County Auditor; Agnes Soule, County Attorney; and Wendy Lebow, Commission on Children Families and Community for discussions of how their offices operate as well as how constraints might impact these functions. We also met with Julie Neburka from the Budget Office in order to gain an insight on how our recommendations fared during the last budget process and to gain a better understanding of the Non Departmental one time only funded offers. We then met with Bill Farver and Janna McLellen to gain a better understanding of the numerous new offices/programs submitted by the Chair's Office. We analyzed the Public Affairs Office and Citizen Involvement Committee to determine the relationship between the internal county voice and external citizen voice.

The Non-Departmental CBAC is responsible for reviewing the budgets of various offices and programs, including centralized administrative functions of the County, e.g., the Chair and Commissioners' Offices, the Auditor, the County Attorney; independent agencies within the County (the Citizen Involvement Committee, the Tax Supervising and Conservation Council, the Public Safety Coordinating Council); and some other areas in which the funding is essentially non-discretionary, e.g., the Business Income Tax pass through to the East County cities, facilities costs for the State Courts, and accounting costs for various sinking funds outside the County's General Fund. The remainder of the Non-Departmental Budget is in the form of allocations to non-County Agencies such as Multnomah County Schools.

As a committee, we are again most thankful for the efforts of all who provided us with all the materials needed to make well-informed recommendations regarding the use of County resources.

## **RECOMMENDATIONS:**

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1. **Fund the County First:** County mandated functions should be funded before all others including school programs, initiatives, or non-county pass through agencies. The Committee realizes that this is unfortunate but the reality is that the County does not have the funds to continue funding programs and projects that are not directly in line with its core mission particularly if such programs only provide services for select groups and not County wide.
2. **Performance Measures:** Most performance measures for the County Commissioner's have improved to highlight goals and accomplishments countywide. Tangible measurements provide an accurate picture to the public on their investment in government services. We are available to assist with suggestions that would strengthen other measures considerably.
3. **Intergovernmental Agreements and Contracts:** The County should review intergovernmental agreements and provider contracts on a rotating basis. Some of these agreements/contracts have been in place for quite some time. In light of current events we are urging the consideration of the creation of a policy limiting the percentage of services the county funds through one provider. Are all of these agreements/contracts in line with current County goals and are they saving money or providing the best efficiencies?
4. **Association of Oregon Counties:** Annual membership in the Association of Oregon Counties (AOC) for Multnomah County is \$100,000. We again recommend that the County research and discuss to what extent the county utilizes the potentially valuable resources of the Association of Oregon Counties? The discussion should also include what are the consequences of not belonging?
5. **Public Safety Specialist Auditor:** A significant portion of Multnomah County services fall under public safety. The CBAC agrees with the addition of the Public Safety Specialist in the Auditor's Office. Additional oversight of the public safety system will go along way in building public trust in county programs and services in this area.
6. **Debt Buy-Down:** The ND CBAC is in favor of the one-time-funding to retire debt related to the Mead, McCoy, and Donald E. Long facilities; to pay off certificates of participation issues from deferred maintenance on County buildings; and to pay off several small energy loans. We see this as a good business move and are pleased that these one-time only dollars were not used to start new programs.

## **CONCERNS/EMERGING ISSUES:**

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- **Out of Target:** Why propose such projects when the county is so short of resources? We realize that this may be one way to get discussion going on some proposals but spending precious time and efforts in these fiscally tight times is counterproductive.
- **Two new Offices Created in Non-Departmental:** The Office of the Chief Operating Officer and the Office of the Board are new stand alone entities in the Chair's proposed budget. The CBAC is skeptical about the need for these stand alone offices and if funded plans to evaluate these programs in the next year.
- **CIC Staffing Level:** We were pleased to see the level of staffing restored in the Office of Citizen Involvement. In our judgment, this represents the minimum level of staffing needed to achieve any realistic level of effective independent citizen involvement. Support for the CBAC Program is provided by this office. When the staffing level was cut the support for independent citizen involvement efforts was effectively curtailed. Verbal support for independent citizen involvement is welcomed and appreciated but needs to be backed up with real dollars. Thank you again for giving us the ability to have a closer relationship with the county.
- **Offer Numbers:** Unless there is a compelling reason for changing the offer numbers please use the same numbers from year to year. The use of different numbers each year makes it very difficult to easily compare program offers.

## **MEMBERS:**

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