

Budget Modification ID: **HD-11-12**

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2011

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-00	32381	40005	0030			4CA134-1	50195	(112,500)	(328,035)	(215,535)		Increase IG-OP-Fed Thru Othe
2	40-00	32381	40005	0030			4CA134-1	60000	0	39,908	39,908		Increase Permanent
3	40-00	32381	40005	0030			4CA134-1	60100	56,100	63,120	7,020		Increase Temporary
4	40-00	32381	40005	0030			4CA134-1	60130	0	12,967	12,967		Increase Salary Related Expsns
5	40-00	32381	40005	0030			4CA134-1	60135	16,841	18,948	2,107		Increase Non Base Fringe
6	40-00	32381	40005	0030			4CA134-1	60140	0	13,012	13,012		Increase Insurance Benefits
7	40-00	32381	40005	0030			4CA134-1	60145	1,824	2,052	228		Increase Non Base Insurance
8	40-00	32381	40005	0030			4CA134-1	60170	10,750	47,750	37,000		Increase Professional Svcs
9	40-00	32381	40005	0030			4CA134-1	60180	5,000	65,000	60,000		Increase Printing
10	40-00	32381	40005	0030			4CA134-1	60230	816	5,803	4,987		Increase Postage
11	40-00	32381	40005	0030			4CA134-1	60240	2,160	9,160	7,000		Increase Supplies
12	40-00	32381	40005	0030			4CA134-1	60260	2,000	12,000	10,000		Increase Travel & Training
13	40-00	32381	40005	0030			4CA134-1	60270	1,200	2,200	1,000		Increase Local Travel/Mileage
14	40-00	32381	40005	0030			4CA134-1	60340	0	100	100		Increase Dues & Subscriptions
15	40-00	32381	40005	0030			4CA134-1	60350	1,769	5,158	3,389		Increase Central Indirect
16	40-00	32381	40005	0030			4CA134-1	60355	6,690	19,507	12,817		Increase Department Indirect
17	40-00	32381	40005	0030			4CA134-1	60370	2,000	3,000	1,000		Increase Intl Svc Telephone
18	40-00	32381	40005	0030			4CA134-1	60380	0	1,000	1,000		Increase Intl Svc IT Services
19	40-00	32381	40005	0030			4CA134-1	60410	750	1,750	1,000		Increase Intl Svc Motor Pool
20	40-00	32381	40005	0030			4CA134-1	60420	0	1,000	1,000		Increase Intl Svc Electronics
21										0			
22	40-00	32381	40005	0030			4CA134-2	50195	0	(303,750)	(303,750)		Increase IG-OP-Fed Thru Othe
23	40-00	32381	40005	0030			4CA134-2	60000	0	119,723	119,723		Increase Permanent
24	40-00	32381	40005	0030			4CA134-2	60100	0	22,950	22,950		Increase Temporary
25	40-00	32381	40005	0030			4CA134-2	60130	0	38,898	38,898		Increase Salary Related Expsns
26	40-00	32381	40005	0030			4CA134-2	60135	0	6,890	6,890		Increase Non Base Fringe
27	40-00	32381	40005	0030			4CA134-2	60140	0	39,037	39,037		Increase Insurance Benefits
28	40-00	32381	40005	0030			4CA134-2	60145	0	746	746		Increase Non Base Insurance
29	40-00	32381	40005	0030			4CA134-2	60170	0	6,000	6,000		Increase Professional Svcs
											(69,506)	0	Total - Page 1
											0	0	GRAND TOTAL

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					Internal Order	Cost Center	WBS Element						
30	40-00	32381	40005	0030			4CA134-2	60180	0	5,000	5,000		Increase Printing
31	40-00	32381	40005	0030			4CA134-2	60240	0	1,500	1,500		Increase Supplies
32	40-00	32381	40005	0030			4CA134-2	60260	0	33,000	33,000		Increase Travel & Training
33	40-00	32381	40005	0030			4CA134-2	60270	0	500	500		Increase Local Travel/Mileage
34	40-00	32381	40005	0030			4CA134-2	60350	0	4,776	4,776		Increase Central Indirect
35	40-00	32381	40005	0030			4CA134-2	60355	0	18,063	18,063		Increase Department Indirect
36	40-00	32381	40005	0030			4CA134-2	60370	0	3,000	3,000		Increase Intl Svc Telephone
37	40-00	32381	40005	0030			4CA134-2	60380	0	3,000	3,000		Increase Intl Svc IT Services
38	40-00	32381	40005	0030			4CA134-2	60410	0	667	667		Increase Intl Svc Motor Pool
39										0			
40	72-10	3500		0020		705210		50316	(244,202)	(297,225)	(53,023)		Insurance Revenue
41	72-10	3500		0020		705210		60330	809,291	862,314	53,023		Offsetting Expenditure
42										0			
43	19	1000		0020		9500001000		50310	(5,466,225)	(5,474,390)	(8,165)		Indirect Reimb Rev in GF
44	19	1000		0020		9500001000		60470	6,634,547	6,642,712	8,165		CGF Contingency Expenditure
45										0			
46	40-90	1000	40040	0030		409050		50370	(5,929,918)	(5,960,798)	(30,880)		Dept Indirect Revenue
47	40-90	1000	40040	0030		409001		60000	355,952	386,832	30,880		Dept Indirect Offsetting Exp
48	10-10	3503		0020		709525		50310	(3,580,700)	(3,584,700)	(4,000)		Intl Svc Reimbursement
49	10-10	3503		0020		709525		60200	1,974,928	1,978,928	4,000		Intl Svc Telecom Offset
50										0			
51	10-10	3503		0020		709000		50310	(1,652,787)	(1,656,787)	(4,000)		Intl Svc Reimbursement
52	10-10	3503		0020		709000		60240	219,867	223,867	4,000		Intl Svc IT Services Offset
53										0			
54	72-55	3501		0020		904150		50310	(399,562)	(401,229)	(1,667)		Intl Svc Reimbursement
55	72-55	3501		0020		904150		60240	53,796	55,463	1,667		Intl Svc Motorpool Offset
56										0			
57	72-55	3501		0020		904200		50310	(794,148)	(795,148)	(1,000)		Intl Svc Reimbursement
58	72-55	3501		0020		904200		60240	256,608	257,608	1,000		Intl Svc Electronics Offset
											69,506	0	Total - Page 2
											0	0	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32381	9361	63402	4CA134-1	Program Supervisor	714351	0.25	14,994	4,872	4,477	24,343
32381	6086	63402	4CA134-1	Research/Evaluation Analyst 2	714356	0.25	12,631	4,104	4,282	21,017
32381	6021	63402	4CA134-1	Program Development Spec	713879	0.25	12,283	3,991	4,253	20,527
32381	9361	63402	4CA134-2	Program Supervisor	714351	0.75	44,981	14,614	13,431	73,026
32381	6086	63402	4CA134-2	Research/Evaluation Analyst 2	714356	0.75	37,894	12,312	12,846	63,052
32381	6021	63402	4CA134-2	Program Development Spec	713879	0.75	36,848	11,972	12,760	61,580
										0
										0
TOTAL ANNUALIZED CHANGES						3.00	159,631	51,865	52,049	263,545

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

							CURRENT YEAR			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
32381	9361	63402	4CA134-1	Program Supervisor	714351	0.25	14,994	4,872	4,477	24,343
32381	6086	63402	4CA134-1	Research/Evaluation Analyst 2	714356	0.25	12,631	4,104	4,282	21,017
32381	6021	63402	4CA134-1	Program Development Spec	713879	0.25	12,283	3,991	4,253	20,527
32381	9361	63402	4CA134-2	Program Supervisor	714351	0.75	44,981	14,614	13,431	73,026
32381	6086	63402	4CA134-2	Research/Evaluation Analyst 2	714356	0.75	37,894	12,312	12,846	63,052
32381	6021	63402	4CA134-2	Program Development Spec	713879	0.75	36,848	11,972	12,760	61,580
										0
										0
										0
TOTAL CURRENT FY CHANGES						3.00	159,631	51,865	52,049	263,545

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
Indirect							
Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee <i>(Flat Fee is no longer in effect for most Departments beginning in FY 2007)</i>							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: <i>Use this cost center if you are adding funds for motor pool use.</i>							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: <i>Use this cost center if you are adding funds for dedicated program cars.</i>							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.