

ANNOTATED MINUTES

Tuesday, June 19, 2001 - 9:00 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BUDGET DELIBERATIONS

Chair Diane Linn convened the meeting at 9:04 a.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present.

WS-1 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

GINA MATTIODA, ELYSE CLAUSEN, DAVE WARREN, JOHN RAKOWITZ, BILL FARVER, DAN BROWN, DAVE BOYER, BOB THOMAS, CAROL FORD, SHERIFF DAN NOELLE RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING STATE CO-CHAIR'S BUDGET UPDATE; COMMISSION ON CHILDREN FAMILIES AND COMMUNITY CUTS AND ADD BACKS; MULTIDISCIPLINARY TEAM NURSES; STATE COMMUNITY CORRECTIONS MONEY; TRANSITION EMPLOYMENT SERVICES; HOUSING; APPOINTING LOCAL PUBLIC SAFETY COORDINATING COUNCIL STAFF; INTEREST MONEY IN BOND FUND; MARSHALL COUNSELOR; CAPITAL IMPROVEMENT PROJECT FUNDS; ASSET PRESERVATION FUND; FEDERAL FINANCIAL PARTICIPATION; GIFT PROGRAM CONTRACTS; OLDS PROGRAM; SCHOOL BASED HEALTH CENTERS; SEXUAL MINORITY YOUTH PROGRAMS; DISTRICT COURT SPACE IN GRESHAM; LEASE OF GRESHAM FACILITY FOR TEMPORARY COURT USE; SHERIFF'S OFFICE MOVE TO YEON SHOP ANNEX; FIFTH FLOOR MULTNOMAH BUILDING REMODEL AND MOVE OF LAND USE PLANNING; RIVER PATROL BUILDING ON THE COLUMBIA

RIVER; GREEN ROOF PROPOSAL; PROGRAM AMENDMENTS; EAST COUNTY DENTAL CLINIC EQUIPMENT AND FURNISHINGS; COURTHOUSE; DEFERRED MAINTENANCE FUND; FEDERAL BED HEDGE PROPOSAL; ALTERNATIVE TO SHERIFF'S JANITORIAL SERVICES PROPOSAL; LIVING WAGE POLICY; INS BEDS; COURTHOUSE JAIL; AND GRESHAM BARLOW SCHOOL RESOURCE OFFICER.

The meeting was recessed at 11:00 a.m. and reconvened at 11:15 a.m.

DAVE WARREN, JOHN RAKOWITZ, KARYNE DARGAN, MIKE JASPIN AND SHERIFF DAN NOELLE RESPONSE TO BOARD QUESTIONS AND DISCUSSION ON ISSUES INCLUDING OCHIN; PROGRAM AMENDMENTS; CARRYOVER AMENDMENTS; CHAIR'S OFFICE REMODEL; TECHNICAL AMENDMENTS; STAFF AMENDMENTS; REVENUE AMENDMENTS; PLANNING FUNDS FOR COURTHOUSE PROJECT; AND FLASH MONEY.

There being no further business, the meeting was adjourned at 11:45 a.m.

Thursday, June 21, 2001 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

Chair Diane Linn convened the meeting at 9:30 a.m., with Vice-Chair Lisa Naito, Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present.

CONSENT CALENDAR

AT THE REQUEST OF CHAIR LINN AND UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, CONSENT CALENDAR

ITEMS C-1 THROUGH C-9 AND C-11 THROUGH C-13 WERE UNANIMOUSLY APPROVED.

SHERIFF'S OFFICE

- C-1 Renewal of Intergovernmental Revenue Agreement 0111031 with the Housing Authority of Portland, Providing Supervised Inmate Work Crews to Perform Labor on Housing Authority Properties

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

- C-2 Amendment 1 to Intergovernmental Revenue Agreement 0010201 with the Oregon Office of Alcohol and Drug Abuse, Increasing Funding by \$57,500 to Support Activities to Reduce Alcohol, Tobacco, and Other Drug Use by Youth

DEPARTMENT OF HEALTH

- C-3 Budget Modification HD 9 Authorizing Increase of \$29,972 and .5 FTE in the Vector Control Budget within the Disease Control Division, Funded by a Contract Amendment from the City of Portland

DEPARTMENT OF COMMUNITY JUSTICE

- C-4 Budget Modification DCJ 01_01 Authorizing Addition of \$196,075 in Various Federal and Local Revenues to the Department of Community Justice FY 01 Budget
- C-5 Budget Modification DCJ 01_02 Authorizing Addition of \$414,520 Grant Revenue, Carried Forward from FY 00, to the Department of Community Justice FY 01 Budget

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

- C-6 Amendment 3/Renewal of Intergovernmental Agreement 4600001503 with the City of Portland, Providing Maintenance of County Roads in Unincorporated Western Multnomah County
- C-7 Amendment 14/Renewal of Intergovernmental Revenue Agreement 3013087 with the City of Fairview, Providing Street Maintenance Services for the City
- C-8 Amendment 14/Renewal of Intergovernmental Revenue Agreement 3012987 with the City of Troutdale, Providing Street Maintenance Services for the City

C-9 Amendment 14/Renewal of Intergovernmental Revenue Agreement 3012887 with the City of Wood Village, Providing Street Maintenance Services for the City

C-11 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to Joey John Wesley Simpson and Kristy Gail Simpson, including direction to Tax Title for Publication of Notice Pursuant to ORS 275.225

RESOLUTION 01-079.

C-12 RESOLUTION Authorizing the Private Sale of Certain Tax Foreclosed Property to Joey John Wesley Simpson and Kristy Gail Simpson, Including direction to Tax Title for Publication of Notice Pursuant to ORS 275.225

RESOLUTION 01-080.

C-13 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to John Beirwagen, Including Direction to Tax Title for Publication of Notice Pursuant to ORS 275.225

RESOLUTION 01-081.

REGULAR AGENDA

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

C-10 RESOLUTION Authorizing the Sale of Six Properties Acquired by Multnomah County through the Foreclosure of Liens for Delinquent Taxes

CHAIR LINN ADVISED SHE WANTS TO HOLD OUT FROM FORECLOSURE SALE PROPERTY AT 7961 SE 9TH AVENUE AND 9521 NORTH GERTZ CIRCLE. COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF C-10 WITH THE EXCEPTION OF THE TWO PROPERTIES, FOR THE PURPOSES OF BOARD DISCUSSION. GARY THOMAS RESPONSE TO BOARD QUESTIONS. FOLLOWING DISCUSSION AND UPON MOTION OF COMMISSIONER ROBERTS, SECONDED BY COMMISSIONER ROJO, THE RESOLUTION WAS UNANIMOUSLY CONTINUED TWO WEEKS.

PUBLIC COMMENT

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NO ONE WISHED TO COMMENT.

DEPARTMENT OF LIBRARY SERVICES

R-1 Results from RESULTS: Teambuilding Makes a Difference at the Hollywood Branch Library. Presented by David Miles, Blake Kincaid, Ruth Metz and Tom McNamara.

DAVID MILES, BLAKE KINCAID, RUTH METZ AND TOM MCNAMARA PRESENTATION AND RESPONSE TO BOARD COMMENTS IN SUPPORT.

DEPARTMENT OF SUPPORT SERVICES

R-11 RESOLUTION Adopting the 2001-02 Budget for Multnomah County and Making Appropriations Thereunder, Pursuant to ORS 294.435

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-11. DAVE WARREN EXPLANATION.

LADDIE READ TESTIMONY IN SUPPORT OF FUNDING FOR HANDICAPPED, DISABLED AND MENTAL HEALTH PROGRAMS. PAM PATTON TESTIMONY IN SUPPORT OF \$15,000 FUNDING FOR TEEN PREGNANCY NETWORK COORDINATOR. ED SMITH TESTIMONY IN SUPPORT OF FUNDING FOR STUDENT RETENTION INITIATIVE PROGRAM AT REYNOLDS SCHOOL DISTRICT.

DAVE WARREN EXPLANATION AND REQUEST FOR BOARD APPROVAL OF VARIOUS AMENDMENTS AS FOLLOWS:

UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, THE CARRYOVER AMENDMENTS WERE UNANIMOUSLY APPROVED.

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER ROJO, THE
TECHNICAL AMENDMENTS WERE
UNANIMOUSLY APPROVED.**

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ, THE
STAFF AMENDMENTS WERE UNANIMOUSLY
APPROVED.**

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ, THE
REVENUE AMENDMENTS WERE UNANIMOUSLY
APPROVED.**

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ,
PROGRAM AMENDMENT 02_NOND_PA_01 (PER
JUNE 7, 2001 CCFC COMPROMISE WHICH
INCLUDES RESTORATION OF GIFT, PEIP, AND
CONNECTIONS PROGRAMS) WAS UNANIMOUSLY
APPROVED.**

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ,
PROGRAM AMENDMENT 02_ADS_PA_01
(RESTORES 4 HALF-TIME HEALTH NURSES FOR
AGING SERVICES) WAS UNANIMOUSLY
APPROVED.**

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ,
PROGRAM AMENDMENT 02_DCJ_BA_04 (NEW
STATE DEPARTMENT OF CORRECTIONS MONEY,
INCLUDING FUNDS FOR TRANSITIONAL
EMPLOYMENT SERVICES) WAS UNANIMOUSLY
APPROVED.**

**UPON MOTION OF COMMISSIONER NAITO,
SECONDED BY COMMISSIONER CRUZ,
PROGRAM AMENDMENT 02_NOND_BA_11
(REORGANIZE LOCAL PUBLIC SAFETY**

COORDINATING COUNCIL (LPSCC) OFFICE) WAS UNANIMOUSLY APPROVED.

UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, BOARD AMENDMENT 02_DCJ_BA_05 (RESTORING MARSHALL COUNSELOR) WAS UNANIMOUSLY APPROVED.

UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, BOARD AMENDMENT 02_HD_BA_15 (POLICY DIRECTION TO FUND A NEW (NORTH) OLDS HOME VISITING NURSE TEAM BEFORE ADDING NEW SCHOOL-BASED HEALTH CENTERS) WAS UNANIMOUSLY APPROVED.

UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, BOARD AMENDMENT 02_CFS_PA_06 (\$50,000 CONTINGENCY FOR SEXUAL MINORITY YOUTH SERVICES) WAS UNANIMOUSLY APPROVED.

COMMISSIONER NAITO MOVED, SECONDED BY COMMISSIONER ROJO, TO RESTORE \$15,300 FOR TEEN PARENT NETWORK COORDINATION. IN RESPONSE TO CONCERNS EXPRESSED BY COMMISSIONER CRUZ, AND AT THE REQUEST OF COMMISSIONER NAITO, PAM PATTON OF THE MORRISON CENTER, ADVISED THERE WOULD BE NO PROBLEM POSTPONING A DECISION ON THIS FUNDING REQUEST FOR A COUPLE OF WEEKS, AND THAT THEY WOULD BE HAPPY TO COME BACK AND FURTHER BRIEF THE BOARD. FOLLOWING DISCUSSION AND UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, THE PREVIOUS MOTION WAS AMENDED AND IT WAS UNANIMOUSLY APPROVED THAT BOARD CONSIDERATION OF APPROVAL OF A ONE TIME CONTINGENCY REQUEST OF \$15,300 FOR TEEN PARENT NETWORK COORDINATION BE DELAYED TO THURSDAY, JULY 5, 2001.

COMMISSIONER NAITO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF BOARD AMENDMENTS 02_MCSO_BA_13, 02_MCSO_BA_14 AND 02_MCSO_BA_15 (MCSO BASE JANITORIAL PROPOSAL, ADDING DEPUTY SHERIFFS FOR WORK CREWS AND PROFESSIONAL SERVICES FOR WINDOW WASHING, RESTORES SCHOOL RESOURCE OFFICER AND COMMUNITY SERVICES OFFICER). COMMISSIONER ROBERTS ADVISED HE HAS CONCERNS, BUT WILL SUPPORT. AMENDMENT UNANIMOUSLY APPROVED.

UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER ROJO, AND FOLLOWING BOARD COMMENTS, BOARD AMENDMENT 02_NOND_BA_18 (CONSOLIDATING SEVERAL PROGRAM AMENDMENTS, PAYS FOR CARRYOVER FROM CIP; ADDS \$156,797 TO CONTINGENCY AND \$556,203 TO RESERVE; PAYS \$200,000 TO MOVE FROM DEXCO AND JUSTICE CENTER TO MEAD BUILDING; PAYS \$168,000 FOR EQUIPMENT AND FURNISHINGS FOR NEW EAST COUNTY PRIMARY CARE CLINIC; PAYS \$225,000 FOR EQUIPMENT AND FURNISHINGS FOR NEW EAST COUNTY DENTAL CLINIC; AND PAYS \$120,000 FOR EQUIPMENT AND FURNISHINGS FOR NEW NORTH PORTLAND PRIMARE CARE CLINIC) WAS UNANIMOUSLY APPROVED.

COMMISSIONER NAITO MOVED, SECONDED BY COMMISSIONER CRUZ, APPROVAL FOR CONTINGENCY APPROPRIATION OF UP TO \$25,000 FOR ENFORCEMENT OF THE COUNTY'S CIVIL RIGHTS ORDINANCE. COMMISSIONER CRUZ EXPLANATION OF TASK FORCE EFFORTS AND COMMENTS IN SUPPORT. MOTION UNANIMOUSLY APPROVED.

DAVE WARREN EXPLANATION AND REQUEST FOR BOARD APPROVAL OF BUDGET NOTES, INCLUDING CONTINGENCY REQUESTS

RELATING TO COURT DAY CARE; SINGLE ACCESS POINT HOMELESS SHELTER; CARES CHILD CARE GRANT; SEXUAL MINORITY YOUTH; HOUSING PROGRAM STRATEGIC PLANNING AND PROGRAM DEVELOPMENT; OCHIN TRANSITION; COURTHOUSE PLANNING; TEEN PARENT NETWORK COORDINATION; CIVIL RIGHTS ORDINANCE ENFORCEMENT; AND POTENTIAL CAPITAL IMPROVEMENT PROJECTS. UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER CRUZ, THE BUDGET NOTES WERE UNANIMOUSLY APPROVED.

FOLLOWING EXPLANATION BY MR. WARREN AND UPON MOTION OF COMMISSIONER NAITO, SECONDED BY COMMISSIONER ROJO, THE COUNTY'S RESPONSE TO THE OBJECTION AND RECOMMENDATION OF THE TAX SUPERVISING AND CONSERVATION COMMISSION WAS UNANIMOUSLY APPROVED.

FOLLOWING BOARD COMMENTS AND EXPRESSIONS OF APPRECIATION FOR THE EFFORTS OF COUNTY EMPLOYEES AND ELECTED AND APPOINTED OFFICIALS, COMMUNITY PARTNERS, STAKEHOLDERS, AND THE CITIZENS WHO SPOKE AT THE BUDGET HEARINGS, THE 2001-2001 COUNTY BUDGET, RESOLUTION 01-082 WAS UNANIMOUSLY ADOPTED, AS AMENDED.

Chair Diane Linn recessed the regular meeting at 11:02 a.m. Vice-Chair Lisa Naito reconvened the regular meeting at 11:11 a.m., with Commissioners Serena Cruz, Lonnie Roberts and Maria Rojo de Steffey present, and Chair Diane Linn excused.

DEPARTMENT OF SUPPORT SERVICES

R-12 RESOLUTION Levying Ad Valorem Property Taxes for Multnomah County, Oregon for Fiscal Year 2001-02

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL

**OF R-12. DAVE BOYER EXPLANATION.
RESOLUTION 01-083 UNANIMOUSLY ADOPTED.**

R-10 SUPPLEMENTAL Budget Modification NOND 3 Adding Interest Revenue and Expense to Reflect the Issue of Additional Tax Revenue Anticipation Notes in FY 2001

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROJO SECONDED, APPROVAL
OF R-10. DAVE BOYER EXPLANATION.
SUPPLEMENTAL BUDGET MODIFICATION
UNANIMOUSLY ADOPTED.**

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

R-2 RESOLUTION Authorizing Islamic Center of Portland Permit for Non-Exclusive Use of Parking Spaces at the Capitol Hill Library on Fridays from 12:00 p.m. to 2:00 p.m.

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROJO SECONDED, APPROVAL
OF R-2. BOB OBERST EXPLANATION AND
RESPONSE TO BOARD QUESTIONS AND
COMMENTS IN SUPPORT. RESOLUTION 01-084
UNANIMOUSLY ADOPTED.**

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

R-3 RESOLUTION Authorizing Approval of the State of Oregon Department of Human Services 2001-2003 County Financial Assistance Intergovernmental Revenue Agreement 0210007 and Appointment of Lorenzo T. Poe, Jr. as County Financial Assistance Administrator

**COMMISSIONER CRUZ MOVED AND
COMMISSIONER ROJO SECONDED, APPROVAL
OF R-3. MIKE WADDELL EXPLANATION.
RESOLUTION 01-085 UNANIMOUSLY ADOPTED.**

SERVICE DISTRICTS

(Recess as the Board of County Commissioners and convene as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1)

R-4 RESOLUTION Adopting the 2001-2002 Budget for the Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-4. DAVE WARREN EXPLANATION. RESOLUTION 01-086 UNANIMOUSLY ADOPTED.

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for Mid-County Street Lighting Service District No. 14)

R-5 RESOLUTION Adopting the 2001-2002 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

COMMISSIONER CRUZ MOVED AND COMMISSIONER ROJO SECONDED, APPROVAL OF R-5. DAVE WARREN EXPLANATION. RESOLUTION 01-087 UNANIMOUSLY ADOPTED.

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as Board of County Commissioners)

NON-DEPARTMENTAL

R-6 RESOLUTION Authorizing Appointment of an Energy Task Force to Evaluate Impacts in the Event of an Energy Crisis on Multnomah County Government

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-6. VICE-CHAIR NAITO EXPLANATION, ADVISING APPOINTMENT OF A TASK FORCE IS NOT NECESSARY AS CHAIR LINN ADVISED COUNTY STAFF WILL BE CONDUCTING AN EVALUATION AND WILL BE BRIEFING THE BOARD REGARDING COUNTY ENERGY PROGRAMS. VICE-CHAIR NAITO EXPRESSED APPRECIATION TO CHAIR LINN AND DEPARTMENT STAFF. UPON MOTION OF COMMISSIONER CRUZ, SECONDED BY COMMISSIONER ROJO, R-6 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

DEPARTMENT OF SUPPORT SERVICES

R-7 RESOLUTION Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47

R-8 RESOLUTION Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48

COMMISSIONER ROBERTS MOVED AND COMMISSIONER CRUZ SECONDED, TO POSTPONE R-7 AND R-8 INDEFINITELY. COMMISSIONER CRUZ EXPLANATION, ADVISING THIS IS AT THE REQUEST OF CHAIR LINN. R-7 AND R-8 UNANIMOUSLY POSTPONED INDEFINITELY.

R-9 RESOLUTION Authorizing Salary Adjustments for Employees Not Covered by Collective Bargaining Agreements and the Multnomah County Sheriff

COMMISSIONER ROJO MOVED AND COMMISSIONER CRUZ SECONDED, APPROVAL OF R-9. LEILA WRATHALL EXPLANATION AND REQUEST FOR AN AMENDMENT TO THE FIRST RESOLVE, DELETING THE WORD "CONFIDENTIAL" AND SUBSTITUTION OF A CORRECTED EXHIBIT. UPON MOTION OF COMMISSIONER ROBERTS, SECONDED BY COMMISSIONER CRUZ, THE AMENDMENT AND SUBSTITUTION WERE UNANIMOUSLY APPROVED. MS. WRATHALL RESPONSE TO A QUESTION OF COMMISSIONER CRUZ, ADVISING THAT GRANTING COST OF LIVING ADJUSTMENTS FOR HER EMPLOYEES IS AT THE COMMISSIONER'S DISCRETION. RESOLUTION 01-088 UNANIMOUSLY ADOPTED, AS AMENDED.

There being no further business, the meeting was adjourned at 11:34 a.m.

BOARD CLERK FOR MULTNOMAH COUNTY, OREGON

Deborah L. Bogstad

Monday, June 25, 2001 - 12:00 - 4:30 PM
Oregon Museum of Science and Industry, Auditorium
1945 SE Water Avenue, Portland

HOUSING SUMMIT

The Multnomah County Board of Commissioners Will Participate in the Key Leaders Summit on Special Needs Housing. For Further Information, Contact Multnomah County Housing Director Peter Wilcox at (503) 988-6299.



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

Diane Linn, Chair

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-3308 FAX (503) 988-3093
Email: mult.chair@co.multnomah.or.us

Maria Rojo de Steffey, Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5220 FAX (503) 988-5440
Email: district1.@co.multnomah.or.us

Serena Cruz, Commission Dist. 2

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5219 FAX (503) 988-5440
Email: serena@co.multnomah.or.us

Lisa Naito, Commission Dist. 3

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5217 FAX (503) 988-5262
Email: lisa.h.naito@co.multnomah.or.us

Lonnie Roberts, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214
Phone: (503) 988-5213 FAX (503) 988-5262
Email: lonnie.j.roberts@co.multnomah.or.us

ANY QUESTIONS? CALL BOARD

CLERK DEB BOGSTAD @ (503) 988-3277

Email: deborah.l.bogstad@co.multnomah.or.us

INDIVIDUALS WITH DISABILITIES PLEASE
CALL THE BOARD CLERK AT (503) 988-3277,
OR MULTNOMAH COUNTY TDD PHONE
(503) 988-5040, FOR INFORMATION ON
AVAILABLE SERVICES AND ACCESSIBILITY.

JUNE 19 & 21, 2001

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

| | |
|----------|--|
| Pg. 2 | 9:00 a.m. Tuesday Budget Work Session |
| Pg. 3 | 9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters |
| Pg. 4 | 9:30 a.m. Thursday Library RESULTS |
| Pg. 4 | 9:50 a.m. Thursday Resolution Adopting 2001-02 Service Districts Budgets |
| Pg. 5 | 10:45 a.m. Thursday Resolution Adopting the 2001-02 Multnomah County Budget |
| Pg. 5 | 12:00 p.m. Monday, June 25, 2001, Special Needs Housing Summit at OMSI |
| * | Board and Agenda Web Site: http://www.co.multnomah.or.us/cc/index.html |

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

Thursday, 9:30 AM, (LIVE) Channel 30
Friday, 11:00 PM, Channel 30
Saturday, 10:00 AM, Channel 30
(Saturday Playback for East County Only)
Sunday, 11:00 AM, Channel 30

Produced through Multnomah Community
Television

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BUDGET DELIBERATIONS

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DEPARTMENT OF COMMUNITY AND FAMILY SERVICES

C-2 Amendment 1 to Intergovernmental Revenue Agreement 0010201 with the Oregon Office of Alcohol and Drug Abuse, Increasing Funding by \$57,500 to Support Activities to Reduce Alcohol, Tobacco, and Other Drug Use by Youth

DEPARTMENT OF HEALTH

C-3 Budget Modification HD 9 Authorizing Increase of \$29,972 and .5 FTE in the Vector Control Budget within the Disease Control Division, Funded by a Contract Amendment from the City of Portland

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C-4 Budget Modification DCJ 01_01 Authorizing Addition of \$196,075 in Various Federal and Local Revenues to the Department of Community Justice FY 01 Budget

C-5 Budget Modification DCJ 01_02 Authorizing Addition of \$414,520 Grant Revenue, Carried Forward from FY 00, to the Department of Community Justice FY 01 Budget

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

C-6 Amendment 3/Renewal of Intergovernmental Agreement 4600001503 with the City of Portland, Providing Maintenance of County Roads in Unincorporated Western Multnomah County

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C-10 RESOLUTION Authorizing the Sale of Six Properties Acquired by Multnomah County through the Foreclosure of Liens for Delinquent Taxes

C-11 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to Joey John Wesley Simpson and Kristy Gail Simpson, including direction to Tax Title for Publication of Notice Pursuant to ORS 275.225

C-12 RESOLUTION Authorizing the Private Sale of Certain Tax Foreclosed Property to Joey John Wesley Simpson and Kristy Gail Simpson, Including direction to Tax Title for Publication of Notice Pursuant to ORS 275.225

C-13 RESOLUTION Authorizing Private Sale of Certain Tax Foreclosed Property to John Beirwagen, Including Direction to Tax Title for Publication of Notice Pursuant to ORS 275.225

REGULAR AGENDA - 9:30 AM

PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

DEPARTMENT OF LIBRARY SERVICES - 9:30 AM

R-1 Results from RESULTS: Teambuilding Makes a Difference at the Hollywood Branch Library. Presented by David Miles, Blake Kincaid, Ruth Metz and Tom McNamara. 10 MINUTES REQUESTED.

DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT - 9:40 AM

R-2 RESOLUTION Authorizing Islamic Center of Portland Permit for Non-Exclusive Use of Parking Spaces at the Capitol Hill Library on Fridays from 12:00 p.m. to 2:00 p.m.

DEPARTMENT OF COMMUNITY AND FAMILY SERVICES - 9:45 AM

R-3 RESOLUTION Authorizing Approval of the State of Oregon Department of Human Services 2001-2003 County Financial Assistance Intergovernmental Revenue Agreement 0210007 and Appointment of Lorenzo T. Poe, Jr. as County Financial Assistance Administrator

SERVICE DISTRICTS - 9:50 AM

(Recess as the Board of County Commissioners and convene as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1)

R-4 RESOLUTION Adopting the 2001-2002 Budget for the Dunthorpe Riverdale Sanitary Service District No. 1 and Making Appropriations

(Adjourn as the governing body for Dunthorpe Riverdale Sanitary Service District No. 1 and convene as governing body for Mid-County Street Lighting Service District No. 14)

R-5 RESOLUTION Adopting the 2001-2002 Budget for the Mid-County Street Lighting Service District No. 14 and Making Appropriations

(Adjourn as the governing body for Mid-County Street Lighting Service District No. 14 and reconvene as Board of County Commissioners)

NON-DEPARTMENTAL - 10:00 AM

R-6 RESOLUTION Authorizing Appointment of an Energy Task Force to Evaluate Impacts in the Event of an Energy Crisis on Multnomah County Government

DEPARTMENT OF SUPPORT SERVICES - 10:10 AM

- R-7 RESOLUTION Relating to Benefits for Employees Not Covered by Collective Bargaining Agreements and Repealing Resolution No. 99-47
- R-8 RESOLUTION Relating to Pay Administration For Employees Not Covered By Collective Bargaining Agreements And Repealing Resolution No. 99-48
- R-9 RESOLUTION Authorizing Salary Adjustments for Employees Not Covered by Collective Bargaining Agreements and the Multnomah County Sheriff
- R-10 SUPPLEMENTAL Budget Modification NOND 3 Adding Interest Revenue and Expense to Reflect the Issue of Additional Tax Revenue Anticipation Notes in FY 2001
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-

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BUDGET DELIBERATIONS

WS-1 County Budget Work Session: Discussion, Follow-up Info, Review Budget Amendments.

**BOX LUNCHESES PROVIDED FOR BOARD AND BUDGET STAFF
CHAIR STAFF AND BUDGET OFFICE TO PROVIDE PACKET OF
WRITTEN MATERIALS**

TUESDAY AGENDA JUNE 19, 2001

1. CoChair's budget update – Gina Mattioda 9 to 9:15
2. BCC budget amendments 9:15 to 10
3. Sheriff/Hedge issues 10 to 11
4. Facilities Issues 11 to noon
5. Other Amendment review 12:15 to 1
6. Budget Note review 1 to 1:30

Plan for Voting on Thursday – modified version of this memo 1:30 to 2

CINA MATHIOSA
 COCHAIR'S BUDGET
 UPDATE 06/19/01

| | Governor | Co-Chairs | Co-Chair Exit |
|--------------------------------|---------------|---------------|---------------|
| Resources | | | |
| Net Forecast | (96.59) | (96.59) | (96.59) |
| Lottery Admin. Savings | 10.50 | 10.50 | 10.50 |
| Lottery Transfer for BM 66 | 2.46 | 2.46 | 2.46 |
| Tobacco Tax enforcement | -1.55 | 1.55 | 1.55 |
| Expanded DOR collections | 9.40 | 9.40 | 9.40 |
| Increased CFAA revenues | 0.00 | 0.00 | 2.50 |
| Revised impact LTC license | 0.30 | 0.30 | 0.30 |
| Medicare Upper Limit | 106.39 | 106.39 | 106.39 |
| | 6.90 | 6.90 | 6.90 |
| | 15.10 | 15.10 | 15.10 |
| Motor Vehicle Accident Fund | (6.50) | (6.50) | (6.50) |
| Federal Funds | | | |
| DOC Alien Asst. | (3.50) | (3.50) | (3.50) |
| DHS match change | (8.00) | (8.00) | (8.00) |
| OYA match change | 0.06 | 0.06 | 0.06 |
| SSBG | (0.46) | (0.46) | (0.46) |
| Headstart | 2.00 | 2.00 | 2.00 |
| Salmon | 0.00 | 0.00 | 0.00 |
| Child Care | 6.30 | 6.30 | 10.50 |
| TANF | 17.54 | 17.54 | 17.54 |
| K-12 SSF | 0.00 | 0.00 | 0.00 |
| Ed. POPS | 7.70 | 7.70 | 7.70 |
| Federal Retirees | 0.00 | 0.00 | 0.00 |
| Federal reconnect | 23.40 | 23.40 | 23.40 |
| Tax cut feedback | 21.50 | 21.50 | 21.50 |
| LEMLA | 2.00 | 2.00 | 2.00 |
| Total Resources | 118.05 | 118.05 | 124.75 |
| Total Expenditures | 70.30 | 57.93 | 113.90 |
| Changes | | | |
| Tax Expenditures | 2.92 | 12.67 | 10.85 |
| Net Expenditures | 73.22 | 70.60 | 124.75 |
| Difference | 44.83 | 47.45 | 0.00 |

| | Gov's Revised Budget (Cumulative) | Co-Chair Rev. Budget (May) | Co-Chair Exit Budget |
|--|---|----------------------------------|-------------------------|
| Expenditures | | | |
| Education | | | |
| General Fund | | | |
| Lottery Funds | | | |
| Tobacco Settlement | | | |
| K-12 Local Option Equalization | (4.00) | (5.00) | (4.00) |
| K-12 DOE Packages (\$7.7M) * | | 0.00 | |
| K-12 Lower prop. taxes/rev. & common school fund | 23.10 | | 0.00 |
| K-12 Savings from lower PERS rate | (11.00) | (11.00) | 0.00 |
| K-12 FTE to support the Board of Educ. | 0.20 | | 0.00 |
| CC Lower PERS rate | (0.63) | (0.63) | (0.63) |
| OUS - Statewide public services | 4.00 | 17.00 | 17.00 |
| OUS - Resource Allocation Model | 32.00 | 31.30 | 31.30 |
| OUS - GIS Charges | 0.10 | | 0.00 |
| Need Grant | 5.00 | | 5.00 |
| Vet School | 3.00 | | 3.00 |
| | <hr/> | <hr/> | <hr/> |
| Education Total | 51.77 | 31.67 | 51.67 |

* Proposed backfill with Federal Funds

| | Gov's Revised Budget (Cumulative) | Co-Chair Rev. Budget (May) | Co-Chair Exit Budget |
|--|---|----------------------------------|-------------------------|
| Human Services | | | |
| General Fund | | | |
| Lottery Funds | | | |
| Tobacco Settlement* | | | |
| Fairview mothball costs | (2.40) | (2.40) | (2.40) |
| Oregon Childrens Plan | (3.80) | (10.00) | (6.30) |
| Smoking cessation | | (7.00) | (2.00) |
| Mental Health infection tracking | | (2.50) | 0.00 |
| SCF - caseload and service flex. | 2.10 | | 2.10 |
| Type "B" hospital payments | | 6.70 | 6.70 |
| Oregon Project Independence | 6.80 | 13.70 | 13.70 |
| SDSD restore level 12-15 services | 12.25 | 12.25 | 12.25 |
| Rebase nursing home rates | | 17.10 | 14.00 |
| JOBS and JOBS Plus | | 3.50 | 3.50 |
| Adopt formulary or other drug/OHP savings | (14.00) | (14.00) | (14.00) |
| DHS - April rebalance | (0.74) | (0.74) | (0.74) |
| DHS - admin savings (AFS & MHDDSD) | (5.00) | (5.00) | (5.00) |
| DHS - Alcohol & Drug rate reduction | | | (4.67) |
| DHS - Employment Related Day Care restoration | | | 4.20 |
| DHS - AFS Cash Assistance | | | 3.10 |
| DHS - Fluoride | 0.50 | | 0.50 |
| DHS - Safetynet Clinics } | 2.50 | | 1.50 |
| DHS - FHIAP | (2.00) | | (2.00) |
| Assisted Living Facilities | 1.00 | | 8.00 |
| Home Health Commission | 0.30 | | 0.30 |
| Domestic Violence | 2.50 | | 2.50 |
| School Based health clinics | 2.50 | | 2.50 |
| | <hr/> | <hr/> | <hr/> |
| Human Services Total | 2.51 | 11.61 | 37.74 |

| | Gov's Revised Budget (Cumulative) | Co-Chair Rev. Budget (May) | Co-Chair Exit Budget |
|---|---|----------------------------------|-------------------------|
| Public Safety | | | |
| General Fund | | | |
| Lottery Funds | | | |
| Tobacco Settlement | | | |
| DOC - compact out caseload | 1.62 | 1.62 | 1.62 |
| DOC - rebalance/forecast | (6.90) | (6.90) | (6.90) |
| DOC - computer, AG, assaulting officer | 1.71 | 1.71 | 1.71 |
| OSP - restore FTE/sex offender registration | 0.50 | 0.50 | 0.50 |
| OSP - net need | 1.57 | | 0.00 |
| OYA - Tillamook boot camp | 6.40 | | 6.40 |
| OYA - net need | 0.20 | | 0.20 |
| Judicial - restore PERS error | 4.00 | 4.00 | 4.00 |
| Judicial - net restoration/additional cut | 1.50 | 1.50 | 1.50 |
| Multnomah County gang funds | 3.40 | | 3.40 |
| | <hr/> | <hr/> | <hr/> |
| Public Safety Total | 14.00 | 2.43 | 12.43 |

| | Gov's Revised Budget (Cumulative) | Co-Chair Rev. Budget (May) | Co-Chair Exit Budget |
|---|---|----------------------------------|-------------------------|
| Natural Resources | | | |
| General Fund | | | |
| Lottery Funds | | | |
| Tobacco Settlement | | | |
| Oregon Plan - Willamette restoration | 0.67 | | 0.00 |
| County Fairs | | 3.00 | 3.00 |
| Ag - shellfish, predator control & other | | 0.60 | 0.60 |
| Ag - Tourism Brand Oregon | (3.00) | (3.00) | (3.00) |
| Ag - Pesticide use reporting system | 0.80 | | 1.30 |
| ODFW - hatchery operations and maint. | | 1.70 | 1.70 |
| ODFW - OF budget hole | 3.10 | | 1.50 |
| ODFW - stream biologists | 1.20 | | 0.00 |
| WRD - Klamath Emer. Drought Asst. | 0.32 | | 0.32 |
| <i>Klamath Drought well drilling assistance</i> | | | 2.00 |
| <i>Forestry programs</i> | | | 3.00 |
| OMSI grant | (0.50) | (0.50) | (0.50) |
| Natural Resources Total | 2.59 | 1.80 | 9.92 |

| | | | |
|------------------------------------|-------------|-------------|-------------|
| Transportation | | | |
| General Fund | | | |
| Lottery Funds | | | |
| Tobacco Settlement | | | |
| Amtrak | 0.90 | | 0.90 |
| Senior and Disabled Transportation | 0.90 | 0.90 | 0.90 |
| Short Rail | 2.00 | | 0.00 |
| Transportation Total | 3.80 | 0.90 | 1.80 |

BOGSTAD Deborah L

From: MATTIODA Gina M
Sent: Tuesday, June 19, 2001 11:47 AM
To: #ALL CHAIR'S OFFICE; #DISTRICT 1; #DISTRICT 2; #DISTRICT 3; #DISTRICT 4; RAKOWITZ John A; SCHOLES Rhys R; BOYER Dave A; WARREN Dave C
Cc: SODEN Stephanie A
Subject: Memo to Senator Verne Duncan

Below is the memo that Stephanie and I used with Senator Duncan and will continue to use with other legislators as needed. This memo is what I discussed with you today's (June 19, 2001) at the briefing.

Thanks Gina.

June 19, 2001

TO: Senator Verne Duncan

FROM: Gina Mattioda and Stephanie Soden on behalf of Multnomah County Board of Commissioners

RE: Additional Information on HB 2010A

As we discussed with you last week, we are sending you some additional information on HB 2010A.

Our HB 2010A fact sheet states that the loss in tax revenues each year is significant. Multnomah County would lose \$3.5 million each year and the City of Portland would lose \$3 million each year for an undetermined amount of time.

As we discussed last week, \$3.5 million means cutting one of the following local programs:

- 13 of Multnomah County's 14 School Based Health Centers
- 3.5 or 4 of our 14 libraries
- A 50 percent reduction in our field team nurses. These are nurses out in the community working with our Health Department.

A \$3.5 million reduction could also result in complete elimination of one of the following:

- The entire Multnomah County sheriff patrol, which serves most of unincorporated East County
- The whole child abuse team, as well as the juvenile court trial unit in the Multnomah County District Attorney's Office
- The entire secure residential drug and alcohol treatment unit and the domestic violence unit for adults in Multnomah County's Department of Community Justice

Please note that the Multnomah County Board of Commissioners would make the final decision on how to implement an annual \$3.5 million cut, but these examples give you an idea of what could occur.

Thank you for your interest, and please feel free to contact either of us if you have additional questions.

Gina Mattioda: 503-202-5321 pager
Stephanie Soden: 503-921-4617 pager



Diane M. Linn, Multnomah County Chair

Suite 600, Multnomah Building
501 S.E. Hawthorne Blvd.
Portland, Oregon 97214

Phone: (503) 988-3308
FAX: (503) 988-3093
Email: mult.chair@co.multnomah.or.us

TO : Board of County Commissioners
FROM: John Rakowitz
Dave Warren
Bill Farver
DATE : June 19, 2001
RE : Ending the Budget Process

Below are our recommendations for how to process the amendments to the FY 01-02 Multnomah County budget. In several instances, we suggest voting on packages of amendments to speed the process where there is Board consensus. We will point out where we have made assumptions or guesses and you can correct us!

The major shift in these amendments is the development of an alternative plan relying on one time only revenue to implement in the event the additional bed rentals to the US Government do not materialize and an alternative to full implementation of the janitorial plan. This type of reliance mirrors similar projections of additional revenue in other County departments. A budget note describes the review process the Board will follow in tracking both the bed rentals and the projected revenues.

First vote: Move program amendments listed 1 to 8 below as a group. These represent the bulk of the substantive Board amendments to the Adopted Budget.

BCC AMENDMENTS :

1. CCFC cuts and Add backs - This amendment represents the agreement between the Board and MCCFC. It maintains several key services identified by the Board and provides an opportunity to reevaluate MCCFC role. Those services include PEIP/ Family Resource Teams (\$147,000): SKIP screening (\$35,000): Connections (\$106,000): Native American Child Care (\$33,000): GIFT – North (\$64,000): Latino Student Retention (\$22,000); Buckman Community Partnership (\$10,000): and NAYA Alternative School (\$32,000): Early Words program continues within the Library budget NON PA01
2. Health nurses for Aging Services – This amendment represents the Health Department's willingness to use salary savings to maintain these key services. ADS PA 01

3. Budgeting new state Community Corrections money. \$40,000 is set aside for Transitional services (replaces DCJ BA 01) Final decisions on the expenditure of this state money will be delayed until the final state budget picture is known. The Director has identified several possibilities, including funds for transition employment, drug court, and parole officers. New amendment DCJ BA 04 (combines and replaces DCJ BA 01 and 03)
4. Reorganize LPSCC - This amendment reorganizes the staff for LPSCC. NON BA 11
5. Marshall counselor –(\$87,185). This amendment would allow a one-time contingency tap to continue this County funded counseling position at Marshall High School, dependent upon an agreement between the County and Portland Public Schools to pursue increased FFP funds. DCJ BA 05.
6. Two additional GIFT contracts – Funding for the North Portland GIFT contract is included above. This amendment would extend funding for the NE and East County GIFT contracts for 90 to 120 days, pending a programmatic review of effectiveness of the programs, potential options for addressing this population, and the outcome of state budget deliberations. Funding would come from CFS using General fund and state funds, until the Board makes a final decision. New amendment.
7. Olds program. This proposal continues to assume that Children's Plan state funds will be used to continue the North Portland Olds team. As a backup plan, if the co-chair's revised budget is passed and funding to restore School Based Health centers is included, the general fund used to backfill a SBHC clinic can be shifted to fund Olds North on an ongoing basis. (offer as a substitute for NOND BA 12, which would require identifying \$250,000 of County General fund)
8. Sexual Minority Youth programming. This amendment calls for a review of services to sexual minority youth and expressed the Board's willingness to tap contingency for up to \$50,000 to fund priority services. CFS PA 06

Second vote: Move a budget note and three amendments as a group.

Part One: HEDGE/ SHERIFF AMENDMENTS

The Board and Sheriff recognize a potential \$2,900,000 gap in the Sheriff's portion of the Adopted Budget, centering on revenue from the US Government bed rentals (in John's words "the fed bed hedge"). This proposal would identify sufficient one time only revenue to cover this gap in the Sheriff's budget, assuming the County only rents 125 beds in FY 01-02.

New budget note:

Review the use by the US Government of County beds on the agreed upon schedule. Use the following sources in this order as potential offsets to unrealized revenue.

- \$1,650,000 additional carryover/under spending in the Sheriff's FY 00-01 budget (below 96%).
- \$750,000 planning money for a possible East County Justice Center.
- \$500,000 from Community Justice programs and/or additional state Community Justice funding that could offset programs currently funded with County general

fund. (The expanded Mentorship and Treatment Foster Care programs can proceed as originally planned.)

Part Two: ALTERNATIVE TO SHERIFF'S JANITORIAL PROPOSAL

1. Adopt the "base" proposal on the janitorial proposal from the Sheriff's office. Under this proposal, Sheriff work crews will provide janitorial services to MCSO facilities, county window and pressure washing, drain cleaning in MCSO facilities, and landscaping services. The four County employees would be retained to serve as day porters in Central Library or continue to be employed with Facilities Management. Consistent with BCC living wage policy, the Chair's office will direct Facilities Division to reconfigure current contracts to allow the Sheriff to implement this proposal in a manner that minimizes and/or eliminates the impact upon sheltered workshops, MBE, and living wage contractors and their employees. Under current estimates, this proposal saves \$325,888 .
2. Recognize \$810,000 in additional carryover/underspending in the Sheriff's FY 00-01 budget (below 96%). This amount fills the gap in the adopted budget and permits the program restorations in part three (see below) New amendment

Part Three: PROGRAM RESTORATIONS

3. Program restorations in \$110,000 including \$48,000 for Gresham Barlow School Resource Officer and \$62,000 for a Community Service Officer to serve as an Hispanic liaison in East County. New amendment. .

Third vote. Unless a different consensus is reached in Tuesday's worksession, only one vote is required.

FACILITIES RECOMMENDATIONS:

1. Approve funding for District Court in Gresham \$300,000 from the Capital Improvement Fund. - Board will need to allocate ongoing operating funds in FY 02-03. (In lieu of DSCD PA 05) See budget note on Facilities process

The following measures would be delayed until this summer:

- Sheriff's move to the Yeon Building. (tables vote on DSCD PA 04)
- 5th Floor Multnomah remodel. Ask Facilities to return to discuss other options to moving Land Use and potential impacts. (tables vote on DSCD PA03)
- Green Roof decision (postpone vote on DSCD PA03)
- Master Plan – delay pending further consideration.
- Ask Facilities to return to the Board with a Charter to outline the County commitment to replacing the River Patrol Building on the Columbia River.

Fourth Vote

PROGRAM AMENDMENTS

1. Remove Housing program (DSCD PA 02) and OCHIN amendment (HD PA 07) to potential contingency tap budget note and move funds to contingency - More detailed information requested.
2. Approve other Program amendments

Fifth Vote

CARRYOVER AMENDMENTS

Review response to questions on Chair's office carryover/programmatic amendment
\$140,000 - Revised

1. Approve carryover amendments
New budget note. Review Departmental compliance with 96% and return with carryover actions if goal not met.

Sixth vote

TECHNICAL AMENDMENTS

Seventh vote

STAFF AMENDMENTS

Eighth vote

REVENUE AMENDMENTS

Discussion on Other Budget Note Additions

1. Planning funds for Courthouse project \$250,000?

FY 2002 BUDGET NOTES

6/19/01

Contingency Requests

In addition to requests that meet normal criteria for transfer, the Board will consider requests for transfers from the General Fund Contingency account during FY 2002 for the following purposes. Additional information for some of these contingency requests can be found in the budget note section.

- **Court Day Care:** The Board will consider providing a one time only match to the State and/or private business or non profit groups interested in providing operating funds for a court day care facility (\$25,000)
- **Single Access Point Homeless Shelter:** The Board will consider a contingency funding request for a single access point into the homeless families system as provided in the Homeless Families Plan. The Board recognizes that this service is ongoing in nature and ongoing funding would have to be provided within the County's financial constraints for future fiscal years.
- **CARES Child Care Grant:** The Board will consider a one time only contingency funding as grant match for potentially new state child care funds.
- **Sexual Minority Youth:** (*Contingent on the Board approving Cruz amendment 02_CFS_PA_06*) The Board will provide \$50,000 of contingency funding for sexual minority youth services that were cut. The ongoing funds have been budgeted in the General Fund Contingency pending the Department of Community and Family Services providing a plan to the Board describing how the funds will be spent.
- **Housing Program Strategic Planning & program Development:** The Board will consider one time only contingency funding request to pay for professional services to DSCD's housing program to support a joint County/cities/non-profit housing task force (\$25,000).
- **OCHIN Transition:** The Board will consider a one-time only contingency funding request for professional services for the OCHIN transition (\$30,215). Health Department to provide additional information
- **Courthouse Jail:** Savings garnered from closing the Courthouse Jail will be transferred from the Sheriff's Budget to general fund contingency (\$600,000 estimated). Courthouse Jail to remain closed as long as Federal Marshal bed rental stays below 180 beds per day. Board will consider a contingency funding request to reopen the Courthouse Jail if the beds leased to the Federal Marshal exceed/and maintain +180 beds per day.

Budget Notes

Quarterly Reporting Process

The FY 2002 budget process highlighted the tension between allocating scarce resources and developing new revenue sources to offset budget reductions. Given the department's creative responses in developing new revenue sources and the lack of historical data to forecast these new revenues, the Board directs the Budget Office and those affected departments to return to the Board on a quarterly basis to report on revenue and expenditure data in the form of a Quarterly Financial Report. That report should include the status of a department's expenditures and revenues, an explanation of seasonal trends and unusual expenditures and revenue receipts, and whether or not the department will meet year end targets and/or appropriations. The report will also include a section updating and advising the Board on the status of bond fund activity.

If revenues fail to meet projections, the Board directs the Budget Office in consultation with the Departments to return to the board with a reduction plan evaluating and outlining options to bring expenditures in line with new revenue projections.

FY 2002 BUDGET NOTES

6/19/01

Specific revenues to be addressed include, but are not limited to:

- Pay to Stay Fee Collection
- Animal Control Fines and Fees
- Property Tax
- Motor Vehicle Rental Tax
- Gas Tax
- Business Income Tax
- Federal Bed Rental Revenue
- Federal Financial Participation Revenue
- Primary Care Clinic Revenues
- Recording Fees
- Internal Service Revenues (Facilities Management, FRED's, Data Processing, Risk Fund)
- Assessment & Taxation Supplement
- Strategic Investment Program Revenues
- State Revenues including Department of Corrections Revenue
- DUII Fee Revenues

State Funding Formula Issues

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part of the construction of the policy issue/statement, the DRMS are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

Non-County Agencies

Prior to planning for FY 2003 the Board will consider the array of Nondepartmental appropriations to non-County agencies and how to knit them more closely into the County policy web.

Primary Care Clinic Revenues

The Health Department and the Budget Office will monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Pretrial Release System Redesign

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

FY 2002 BUDGET NOTES

6/19/01

Pay to Stay Review

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

INS/US Marshal Revenue Review

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Oregon Project Independence

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program.

Federal Financial Participation Work group and Schools

The Federal Financial Participation work group is directed to work with Portland Public Schools to explore billing the federal government for the portion of PPS employees time that is potentially reimbursable.

Mental Health Redesign Budget

The Department of Community and Family Services will present the Board with a revised mental health budget that reflects the redesign of the mental health system no later than July 30. The necessary budget modifications to reallocate funding should be submitted shortly thereafter and reflect any Board feedback.

Comprehensive Services for Children and Families in Foster Care System

The Board will make final budget decisions on early intervention services for foster children and their families in the fall. This partnership model will start with the opening of the CRC, but will only require County funds in FY 2002-03, currently estimated at \$250,000- \$300,000.

Bienestar at Rockwood

The Adopted Budget includes \$100,000 of funding for a spring start-up of Bienestar at Rockwood, contingent on sufficient Federal Financial Participation funds being realized. Prior to start-up, the Department of Community and Family Services should discuss with the Board the availability of sufficient ongoing funds to support this program as well as plans for expansion of Bienestar into Columbia Villa.

Information Technology Issues

DSS will arrange a peer review (or due diligence report) on the organizational implications of the Information Technology Organization.

DSS will move forward with the mainframe migration implementation. DSS shall report to the Board with information on alternative financing options. The Board may choose different financing sources than those currently budgeted.

FY 2002 BUDGET NOTES

6/19/01

Facilities Issues

The Facilities Priority Committee will schedule a worksession with the Board to examine current Asset Preservation Policy and Fund. The worksession agenda should include definition of asset preservation, deferred maintenance and capital improvement projects. The Board would also like information on the history of Asset Preservation, fund status, unfunded projects and descriptive information.

Budget Office will recommend a threshold dollar value with respect to the use of Asset Preservation Emergency appropriation and when it should be reported back to the Board.

Facilities to fund the Gresham Temporary Court Space costs (\$300,000) out of the Capital Improvement Fund for FY 2002 only. DSCD to reconvene the Facilities Priority Committee to consider the impacts of the Board of County Commissioners decisions and return to the Board with a reprioritized project list.

FY 2001 Departmental Spending Target Review

The Budget Office will review year end balances in August to report on whether departments were successful in meeting their 96% expenditure targets. If the overall General Fund Beginning balance is less than budgeted and a department did not meet its spending target, the Budget Office will return with recommendations that departments carryover amendments be revisited as potential cuts.

Community Justice

Postpone Mentorship and Treatment Foster Care implementation until Fall 2001, to provide flexibility should revenues fall below budgeted levels.

Review Forest Project Program for potential cut, should revenues fall below budgeted levels.

Programs to Consider in the Event of Additional Funding

In the event of the County receiving additional funds (state, federal or general) the Board will consider funding the following programs (list as of 6/12/01):

- | Identifier | Proposer/Description |
|-------------------|--|
| • 02-NonD-BA-12 | Naito: Restore \$250,000 for Olds Home Visiting Nurse Team |

Amendment Addendum

Amendment Addendum

BA: BCC Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|---------------|---|----------------|----------|--------------------------|-------------|
| 02_CFS_PA_06 | CRUZ: Provides \$50,000 of ongoing funding for sexual minority youth services that were cut. The funds will be budgeted in the General Fund Contingency pending the Department of Community and Family Services providing a plan to the Board describing how the funds will be spent. See Budget note for additional detail. | 0 | 0 | 0 | 0.00 |
| | CFS Total | 0 | 0 | 0 | 0.00 |
| 02_DCJ_BA_01 | NAITO: Funds \$40,000 one-time only from the General Fund for contractual services (in the Transitional Unit) to support offenders leaving prison. 02_DCJ_BA_04 funds this via additional State Corrections revenue, so if 02_DCJ_BA_04 is approved, the GF will not fund this, and this will not be implemented. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.) | 0 | 0 | -40,000 | 0.00 |
| 02_DCJ_BA_03 | CRUZ: Budgets the increase State Department of Corrections revenue in the amount of \$300,000. Will be temporarily budgeted as Professional Services, pending final decisions on spending. (If 02_DCJ_BA_04 is approved, this will not be implemented. Net expenditures are higher due to indirect accounting.) | 315,289 | 0 | 15,289 | 0.00 |
| 02_DCJ_BA_04 | CRUZ: Budgets \$521,231 in Department of Corrections revenue. \$40,000 is budgeted for professional services in the Transitional Unit to support offenders leaving prison. The remaining amount is temporarily budgeted as Professional Services, pending final decisions on spending. This replaces 02_DCJ_BA_01 and 03. | 546,429 | 0 | 25,198 | 0.00 |
| 02_DCJ_BA_05 | CRUZ: \$87,185 from general fund to restore Marshall Counselor, via contract with Portland Public Schools. This is funded on a one-time basis, with anticipated FFP revenue for future funding. | 0 | 0 | -87,185 | 0.00 |
| | DCJ Total | 861,718 | 0 | -86,698 | 0.00 |
| 02_DSCD_BA_01 | ROCKETS CRUZ: Funds District Court space in Gresham from the Capital Fund. This should be considered one-time-only funding for FY 2002. \$300,000 is the estimate for space leasing and tenant improvements that would be required. On-going expenses starting in FY 2003, are estimated to be \$172,000 annually. (see Budget Note under Facilities Issues) | 0 | 0 | 0 | 0.00 |
| | DSCD Total | 0 | 0 | 0 | 0.00 |
| | BCC Amendment Total | 861,718 | 0 | -86,698 | 0.00 |

Amendment Addendum

FY02

Amendment Addendum**CA: Carryover Amendments**

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|-----------------|---|--------------------|----------------|---------------------------------|-------------|
| 02_DSS_CA_03 | Risk Fund Carryover: Carries over \$25,000 in the Risk Management Fund for exercise equipment for the exercise room in the basement of the Multnomah Building. The equipment was included in this year's Health Promotion budget but was not ordered because storage would be a problem until the exercise room is completed. | 25,000 | 0 | 0 | 0.00 |
| 02_DSS_CA_04 | General Fund Carryover: Carries over remainder of funds allocated in FY 2001 (\$180,034) to implement contractually obligated classification/compensation studies. Adds appropriation to Contingency for transfer to department budgets pending agreement on the outstanding studies. | 180,034 | 0 | 180,034 | 0.00 |
| | DSS Total | 205,034 | 0 | 180,034 | 0.00 |
| 02_MCSO_CA_12 | General Fund Carry Over: Carries over \$88,000 for mobile data communications units for Sheriff's Office patrol cars. Items are ordered but will not be received by 6/30/01. Reference PO #4500013988. | 88,000 | 0 | 0 | 0.00 |
| | MCSO Total | 88,000 | 0 | 0 | 0.00 |
| 02_NOND_CA_16 | REVISED AMENDMENT General Fund Carry Over: Carries over \$141,408 savings in Chair's Office for transition/remodeling costs in FY 2002. | 141,408 | 0 | 0 | 0.00 |
| | NOND Total | 141,408 | 0 | 0 | 0.00 |
| | Carryover Amendment Total | 434,442 | 0 | 180,034 | 0.00 |
| | Grand Total | 1,296,160 | 0 | 93,336 | 0.00 |

FY2002 Capital Project Decisions - Now Under Board Review

| Budget Amendment | Project Name | Project Budget | Budget Status |
|-------------------------|--|-----------------------|--|
| Cruz DSCD PA_03 | Multnomah Building Green Roof - Design | \$ 49,700 | DSCD proposes to be in Deferred Maint Fund DSCD proposes to be in CIP Fund DSCD proposes to be in COP Project Fund |
| | Multnomah Building Green Roof - Construction | \$ 282,000 | |
| | 5th Floor Multnomah Building - Remodel (LUP) | \$ 492,000 | |
| Cruz DSCD PA_04 | Yeon Shop/Annex (Scope yet to be determined) | \$ 2,000,000 | Currently in Approved Budget FY02 - Asset Preservation Fund |
| DSCD PA_05 | Gresham Temporary Court Space | \$ 300,000 | DSCD proposes to be in CIP Fund - FY02 only |
| DCJ PA_01 | Mead Building Moves | \$ 200,000 | No identified funding |
| Health PA_08 | East County Primary Care Clinic Furnishings | \$ 168,000 | No identified funding |
| Health PA_09 | East County Dental Clinic Eqpt/Furnishings | \$ 225,000 | No General Fund savings possible here ?? |
| Health PA_10 | North Portland Primary Care Clinic Furnishings | \$ 120,000 | No identified funding |
| NonD CA_10 | Chair's Office Remodel | ??? | No identified funding |



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
BUDGET & QUALITY DIVISION

BUDGET
EVALUATION & RESEARCH

PHONE: 503 988-3883
FAX: 503-988-3292

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4TH FLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager *DCW*

DATE: June 8, 2001

SUBJECT: Proposed Amendments to Approved FY2001-02 Budget

Each year, between the time the Board approves the budget and the time the Board adopts the budget, circumstances change, decisions are fleshed out, and mistakes are uncovered. These all result in requests to amend the budget. There are generally a sizable number of such requests.

Most of them are necessary and desirable but do not change the programs of the County or the policy direction of the elected officials. To help manage the amendment process, the Budget Office attempts to categorize these requests into four groups: carryover amendments, technical amendments, staff amendments, and revenue amendments.

Some amendments change program direction or scope. The Budget Office attempts to identify these and group them separately so that the Board can be fully informed on their proposed impacts. We also ask departments to prepare staff reports similar to those that accompany regular agenda items so that the Board has enough background information to get a sense of the consequences of these proposals. We call these amendments program amendments.

The model here is familiar from weekly Board meetings. Program amendments are analogous to regular agenda items. The other types of amendments we see as parallel to consent agenda items. If any Commissioner wants a fuller discussion of any carryover, technical, staff, or revenue amendment, it is pulled from those lists and dealt with as a program amendment. Program amendments are often voted on individually, although groupings of them into packages is also common, where a consensus of the Board is to approve them as blocks.

SUMMARY

- **Program Amendments.**

Board-Proposals: A list is attached, printed on white paper.

Department-Proposals A separate list is on the purple pages.

Keep in mind that the program amendment lists include ALL the proposed amendments, some of which supersede earlier ones. For example, it includes a number of amendments reflecting all the various proposals to add back GIFT, SKIP, Connections, etc, as well as a consolidated one that will implement the CCFC budget compromise.

More important, remember that the Approved Budget is balanced. With the exception of the General Fund Contingency account and the Reserve, all revenues have been allocated to cover expenditures. While the Board can reduce the Contingency or Reserve, I do not recommend it. Additional appropriations should be matched by revenue increases or expenditure cuts.

After receiving Board direction on June 12 and June 19, the Budget Office will filter the program amendment list to reflect those with Board support versus those that don't have support or are no longer required. We will do this to shorten the Board's deliberations on June 21, but any Commissioner is always free, of course, to propose an amendment that was overlooked or may have become more interesting since the last time the Board discussed it.

- **Other Amendments.** I recommend approval of the attached lists for:

Carryover Amendments (green pages). General Fund amendments are generally connected to existing commitments (a purchase order or contract). If a department is requesting to carry over General Fund appropriations, and those appropriations have not been committed through an associated purchase order, they are generally classified as program amendments. There are three exceptions, however. Two of them are in the Sheriff's Office, associated with the temporary booking facility. They are MCSO 06 and MCSO 08 on the Carryover Amendment list. The third exception is Nond 16, carrying over unspent balances in the Chair's Office to be used for remodeling.

The Budget Office will review year end balances in August to report on whether departments were successful in meeting their 96% expenditure targets. If the overall General Fund Beginning Balance is less than budgeted and a department did not meet its spending target, the Budget Office recommends that the department's carryover amendments be revisited as potential cuts.

Technical Amendments (printed on yellow). These are housing keeping proposals. One, however, DSCD 01, reduces the General Fund Contingency by \$24,345.

Staff Amendments (pink pages). These are also housekeeping proposals but those involving personnel. Again, adjustments in state and federal funds may impact the General Fund indirect cost recovery.

Revenue Amendments (orange sheets). These are, by and large, grant and dedicated funding housekeeping proposals that adjust additional revenues and have offsetting expenditure changes.

Based on direction from the Board on June 12, the Budget Office will prepare the amendment lists for approval on June 21, 2001 when the Board votes on budget adoption.

AN EQUAL OPPORTUNITY EMPLOYER

Contingency Requests

In addition to requests that meet normal criteria for transfer, the Board will consider requests for transfers from the General Fund Contingency account during FY 2002 for the following purposes. Additional information for some of these contingency requests can be found in the budget note section.

- **Court Day Care:** The Board will consider providing a match to the State and/or private business or non profit groups interested in providing operating funds for a court day care facility (\$25,000)
- **Single Access Point Homeless Shelter:** The Board will consider a contingency funding request for a single access point into the homeless families system as provided in the Homeless Families Plan. The Board recognizes that this service is ongoing in nature and ongoing funding would have to be provided within the County's financial constraints
- **CARES Child Care Grant:** The Board will consider contingency funding as grant match for potentially new state child care funds.

Budget Notes

Quarterly Reporting Process

The FY 2002 budget process highlighted the tension between allocating scarce resources and developing new revenue sources to offset budget reductions. Given the department's creative responses in developing new revenue sources and the lack of historical data to forecast these new revenues, the Board directs the Budget Office and those affected departments to return to the Board on a quarterly basis to report on revenue and expenditure data in the form of a Quarterly Financial Report. That report should include the status of a department's expenditures and revenues, an explanation of seasonal trends and unusual expenditures and revenue receipts, and whether or not the department will meet year end targets and/or appropriations. The report will also include a section updating and advising the Board on the status of bond fund activity.

If revenues fail to meet projections, the Board directs the Budget Office in consultation with the Departments to return to the board with a reduction plan evaluating and outlining options to bring expenditures in line with new revenue projections.

Specific revenues to be addressed include, but are not limited to:

- Pay to Stay Fee Collection
- Animal Control Fines and Fees
- Property Tax
- Motor Vehicle Rental Tax
- Gas Tax
- Business Income Tax
- Federal Bed Rental Revenue
- Federal Financial Participation Revenue
- Primary Care Clinic Revenues
- Recording Fees
- Internal Service Revenues (Facilities Management, FRED's, Data Processing, Risk Fund)
- Assessment & Taxation Supplement
- Strategic Investment Program Revenues
- State Revenues including Department of Corrections Revenue
- DUII Fee Revenues

State Funding Formula Issues

The Direct Report Managers (DRMs) are to develop a countywide policy for the Boards consideration, to address state funding formula issues (grants-in-aid, ADS equity issue). As part

of the construction of the policy issue/statement, the DRMS are to collaborate with the State Department of Human Resources reorganization efforts in a partnership context

Non-County Agencies

Prior to planning for FY 2003 the Board will consider the array of Nondepartmental appropriations to non-County agencies and how to knit them more closely into the County policy web.

Primary Care Clinic Revenues

The Health Department and the Budget Office will monitor the client flow and access issues in the County's primary care clinics, and return to the Board quarterly with an update. Should budgeted fee revenues fail to materialize after the first quarter, the Health Department is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Pretrial Release System Redesign

The Local Public Safety Coordinating Council (LPSCC) has been reviewing the County's Pre-Trial Release System for increased efficiencies, effectiveness, and potential for cost savings. The Court Work Group has been designated as the group responsible for deciding how to best proceed. The Court Work Group is currently reviewing and validating pre-trial release criteria. It is also forming recommendations for an information system that will eliminate duplicate information collection during various pre-trial release interviews and the booking process and allow information to be shared more easily. LPSCC will brief the Board at the conclusion of these activities.

Pay to Stay Review

The Sheriff's Office shall return to the Board in the fall with a review of the Pay-to-Stay program, including information about number of clients billed, percent of billings collected, civil judgments entered against clients for reimbursement, and impact on families, if known. Also, the Board will discuss the policy implications of collecting from clients whose significant assets (homes, cars, etc.) may be seized.

INS/US Marshal Revenue Review

During FY 2002, the Sheriff's Office shall report monthly to the Board and the Budget Office on federal bed rental receipts. Should budgeted revenues fail to materialize at budgeted levels by the first quarter, the Sheriff's Office is to return with proposed program reductions to take effect immediately (see Quarterly Reporting Budget Note).

Oregon Project Independence

The Board wishes to ensure that funding for Oregon Project Independence remains at the top of the County's legislative agenda. To that end, the Board directs the Public Affairs Office to report on efforts to assist the state in approaching the federal government for sufficient revenue support for this program.

Federal Financial Participation Work group and Schools

The Federal Financial Participation work group is directed to work with Portland Public Schools to explore billing the federal government for the portion of PPS employees time that is potentially reimbursable.

Mental Health Redesign Budget

The Department of Community and Family Services will present the Board with a revised mental health budget that reflects the redesign of the mental health system no later than July 30. The necessary budget modifications to reallocate funding should be submitted shortly thereafter and reflect any Board feedback.

Comprehensive Services for Children and Families in Foster Care System

The Board will make final budget decisions on early intervention services for foster children and their families in the fall. This partnership model will start with the opening of the CRC, but will only require County funds in FY 2002-03, currently estimated at \$250,000- \$300,000.

Bienestar at Rockwood

The Adopted Budget includes \$100,000 of funding for a spring start-up of Bienestar at Rockwood, contingent on sufficient Federal Financial Participation funds being realized. Prior to start-up, the Department of Community and Family Services should discuss with the Board the availability of sufficient ongoing funds to support this program as well as plans for expansion of Bienestar into Columbia Villa.

Information Technology Issues

DSS will arrange a peer review (or due diligence report) on the organizational implications of the Information Technology Organization.

DSS will move forward with the mainframe migration implementation. DSS shall report to the Board with information on alternative financing options. The Board may choose different financing sources than those currently budgeted.

Facilities Issues

The Facilities Priority Committee will schedule a worksession with the Board to examine current Asset Preservation Policy and Fund. The worksession agenda should include definition of asset preservation, deferred maintenance and capital improvement projects. The Board would also like information on the history of Asset Preservation, fund status, unfunded projects and descriptive information.

Budget Office will recommend a threshold dollar value with respect to the use of Asset Preservation Emergency appropriation and when it should be reported back to the Board.

Summary of Budget Changes

Pending Amendments

BA - BCC Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|---------------|--|----------------|----------|--------------------------|--------------|
| 02_ADS_PA_01 | CRUZ: Restores 4, half-time nurses that were cut in the Health Department, but who serve on ADS's MDTs. This is accomplished by budgeting \$100,000 of salary savings in the Health Department and moving the 'saved' General Fund to ADS. About \$60,000 of the General Fund will be used as local match to draw down Federal Funds, resulting in about \$74,000 of additional funds. The remaining, unmatched local funds will cover cost for clients who are not eligible for Medicaid. | 176,613 | 0 | 6,693 | 2.00 |
| | ADS Total | 176,613 | 0 | 6,693 | 2.00 |
| 02_CFS_PA_02 | NAITO: Restores funding for Native American Rehabilitation program - child care for children of parents in residential A&D treatment. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting). | 32,290 | 0 | -31,844 | 0.00 |
| 02_CFS_PA_03 | NAITO & ANDERSON: Restores funding for Native American Student Retention. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting). | 32,766 | 0 | -32,314 | 0.00 |
| 02_CFS_PA_04 | NAITO: Restores funding for PEIP - early intervention and screening program. This is part of Commissioner Naito's 5/18 proposal. (Net expenditures are higher due to indirect accounting). | 148,712 | 0 | -146,658 | 0.00 |
| 02_CFS_PA_05 | CRUZ: Restores funding for 1 of the 3 GIFT (North/Northeast Gang Influenced Female Team) contracts. | 65,165 | 0 | -64,265 | 0.00 |
| | CFS Total | 278,933 | 0 | -275,081 | 0.00 |
| 02_DCJ_BA_01 | NAITO: Funds \$40,000 one-time only from the General Fund for contractual services (in the Transitional Unit) to support offenders leaving prison. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.) | 0 | 0 | -40,000 | 0.00 |
| 02_DCJ_BA_02 | CRUZ: Cuts the juvenile and adult community justice forest camp programs and uses \$502,000 of the general fund resources to replace the one time only resources in MST. The amendment also reprograms a portion of the remaining funds to cover service gaps created by the elimination of the forest camp services, and the one-time only resources are transferred to the general fund unappropriated fund balance account. The amendment reduces FTE by 7.70. | -257,771 | 0 | -802 | -7.70 |
| 02_DCJ_BA_03 | CRUZ: Recognizes the increase State Department of Corrections revenue in the amount of \$300,000. Will be temporarily budgeted as Professional Services, pending final decisions on spending. (Net expenditures are higher due to indirect accounting.) | 315,289 | 0 | 15,289 | 0.00 |
| | DCJ Total | 57,518 | 0 | -25,513 | -7.70 |
| 02_DSCD_PA_03 | CRUZ: Removes the following Capital Projects from the CIP budget: Green Roof Construction (\$282,000) and Design (\$49,700), 5th Floor Remodel of the Multnomah Building for Land Use Planning (\$492,000). Projects will be replaced with a yet to be approved list of projects by the Board of Commissioners. | 0 | 0 | 0 | 0.00 |
| 02_DSCD_PA_04 | CRUZ: Removes \$2,000,000 Yeon Shop/Annex (AP scope yet to be determined) from the Asset Preservation Project List. This amendment reallocates the funds to a list of projects yet to be approved by the Board of County Commissioners. | 0 | 0 | 0 | 0.00 |
| | DSCD Total | 0 | 0 | 0 | 0.00 |
| 02_MCSO_BA_09 | CRUZ: Eliminates janitorial contract provision from Sheriff's Office budget and restores to DSCD-Facilities. | 0 | 0 | 0 | 0.00 |
| 02_MCSO_BA_10 | CRUZ: Reduces the Sheriff's Office budget by \$600,000 to reflect evening/weekend closure of the Courthouse Jail. (No change in expenditures shown as detail not entered.) | 0 | 0 | 0 | 0.00 |
| | MCSO Total | 0 | 0 | 0 | 0.00 |

Summary of Budget Changes

Pending Amendments

BA - ECC Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|----------------------------|---|----------------|----------|--------------------------|--------------|
| 02_NOND_BA_10 | NAITO: Reorganizes CCFC and realigns staff to provide only mandated planning functions. Moves Early Words program to Library. Significantly reduces and re-assigns elements of the Take the Time program. Eliminates 3.00 FTE. Detail needs to be entered. | 0 | 0 | 0 | 0.00 |
| 02_NOND_BA_11 | NAITO: REVISED TRANSACTION: Reorganizes LPSCC office. Reduces Director position from 1.0 FTE to 0.8 FTE. Deletes Administrative Analyst; adds 0.5 FTE Administrative Secretary, 1.0 FTE Research Analyst 2, 1.0 FTE staff assistant. Carries over \$42,000 from FY 01 for contracted research services and for funding administrative secretary position for FY 02. Research Analyst position to be located in DSS-Budget & Quality Evaluation Research Unit. | 48,990 | 0 | 1,149 | 0.30 |
| 02_NOND_BA_12 | NAITO: Restores \$250,000 for second Olds Home Visiting Nurse Team. This is part of Commissioner Naito's 5/18 proposal. (Accounting to details to be revised.) | 112,233 | 0 | -390,500 | 5.00 |
| 02_NOND_BA_13 | NAITO: Restores \$106,000 for Teen Connections program in the Health Department. This is part of Commissioner Naito's 5/18 proposal. | 106,000 | 0 | -106,000 | 0.00 |
| 02_NOND_BA_14 | NAITO: Restores \$35,000 for SKIP program in the Health Department. This is part of Commissioner Naito's 5/18 proposal. | 35,000 | 0 | -35,000 | 0.00 |
| 02_NOND_BA_17 | ROBERTS: Funds \$22,500 for El Programa Hispano. This is intended to be one-time bridge funding for FY 2002. | 22,500 | 0 | -22,500 | 0.00 |
| 02_NOND_PA_01 | BOARD: Implements the June 7 CCFC budget compromise per the Rakowitz/Farver memo to the Board. This includes the Library's assumption of Early Words, staffing and budget changes within CCFC, and restoration of programs such GIFT, PEIP, and Connections in the Health and CFS budgets. If approved, this amendment renders a number of individual amendments proposed by the Board obsolete. Detail needs to be entered into system. | 0 | 0 | 0 | 0.00 |
| NOND Total | | 324,723 | 0 | -552,851 | 5.30 |
| BCC Amendment Total | | 837,787 | 0 | -846,752 | -0.40 |

Summary of Budget Changes

Pending Amendments

PA: Program Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|---------------|---|----------------|----------|--------------------------|-------------|
| 02_ADS_PA_02 | General Fund Carry Over: Increases the amount of GF carryover for ADS's IT project from \$115,000 to \$300,000. The \$300,000 will be matched at an estimated 33/67 rate. ADS anticipates spending \$305,000 in FY 2001, of which \$60,000 will be CGF resources. This will leave \$300,000 of the \$360,000 GF. This carryover is above and beyond the FY 2001 96% spending target. (The expenditure to the right also reflects expenditures supported by federal funds.) | 949,721 | 0 | 19,115 | 0.00 |
| | ADS Total | 949,721 | 0 | 19,115 | 0.00 |
| 02_CFS_PA_01 | General Fund Carry Over: \$24,325 for professional services relating to SUN School Evaluation costs. (Note that the \$56,376 in the expenditure column to the right reflects a higher amount due to accounting requirements). | 56,376 | 0 | 0 | 0.00 |
| | CFS Total | 56,376 | 0 | 0 | 0.00 |
| 02_DCJ_PA_01 | General Fund Carry Over: Carries over \$200,000 to move from the Dexco and the Justice Center into the Mead building. | 200,000 | 0 | 0 | 0.00 |
| | DCJ Total | 200,000 | 0 | 0 | 0.00 |
| 02_DSCD_PA_01 | The purchase of some of the vehicles budgeted as a capital expense in FY 2001 are being delayed until FY 2002 and need to be added as a Capital Expense. This amendment increases Beginning Working Capital for vehicles in FY 2002 and increases Capital Equipment to rebudget the purchase of some of those vehicles in FY 2002 and increases contingency (\$230,550) to balance the fund. The vehicle purchase totals \$444,350. | 674,900 | 0 | 0 | 0.00 |
| 02_DSCD_PA_02 | Request for \$25,000 (OTO) from General Fund to pay for professional services to the housing program to provide the County's portion of a professionally facilitated Strategic Planning & Program Development process utilizing a joint County/cities/non-profit supported housing task forces including a consumer advisory group as a direct follow-up to the Key Leaders Housing Summit. (No net change in expenditures shown as reduction in contingency expenditure offsets increased contractual services.) | 0 | 0 | -25,000 | 0.00 |
| 02_DSCD_PA_05 | Request for \$300,000 (OTO) from the General Fund to pay for District Court space in Gresham. \$300,000 is the estimate for space leasing and tenant improvements that would be required. Ongoing expense starting in FY 2003 is estimated to be \$172,000 annually. | 300,000 | 0 | -300,000 | 0.00 |
| | DSCD Total | 974,900 | 0 | -325,000 | 0.00 |
| 02_HD_PA_07 | General Fund Carry Over: Carries over \$30,215 professional services for the OCHIN transition not spent in FY 2001. | 30,125 | 0 | 0 | 0.00 |
| 02_HD_PA_08 | Carries over \$168,000 in the Federal-State Fund for equipment and furnishings for new East County primary care clinic. Not spent in FY 01 due to project delay/lack of storage space. This is one-time-only for FY 2002. | 168,000 | 0 | 0 | 0.00 |
| 02_HD_PA_09 | Federal State Fund Carry Over: Carries over \$225,000 for equipment and furnishings for the new East County dental clinic. Not spent in FY 2001 due to project delay/lack of storage. This is one-time-only for FY 2002. | 225,000 | 0 | 0 | 0.00 |
| 02_HD_PA_10 | Federal State Fund Carry Over: Carries over \$120,000 for equipment and furnishings for new North Portland primary care clinic. Not spent in FY 2001 due to project delay/lack of storage space. This is one-time-only for FY 2002. | 120,000 | 0 | 0 | 0.00 |
| 02_HD_PA_14 | Adds 1.00 FTE plus expenses to support countywide Federal Financial Participation work group and activities. This will be funded with Federal Financial Participation (Medicaid) revenues. | 126,530 | 0 | 3,273 | 1.00 |
| | HD Total | 669,655 | 0 | 3,273 | 1.00 |

Summary of Budget Changes

FY2002

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*Pending Amendments***PA: Program Amendments**

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|-----------------|---|--------------------|----------------|-------------------------------------|-------------|
| 02_MCSO_CA_06 | General Fund Carry Over: Carries over \$997,819 for the booking remodel in the Justice Center. This was OTO for FY 2001 and not spent then. (Net expenditure higher due service reimbursement accounting.) | 1,685,268 | 0 | 0 | 0.50 |
| 02_MCSO_CA_08 | General Fund Carry Over: Carries over \$380,004 for booking remodel. This was a one-time appropriation from the General Fund contingency in FY 2001 and not used then. (Net expenditure higher due service reimbursement accounting.) | 760,008 | 0 | 0 | 0.00 |
| | MCSO Total | 2,445,276 | 0 | 0 | 0.50 |
| | Program Amendment Total | 5,295,928 | 0 | -302,612 | 1.50 |

Summary of Budget Changes

Pending Amendments

CA: Carryover Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|---------------|---|------------------|----------|--------------------------|-------------|
| 02_CFS_CA_01 | State/Fed Fund Carry Over: \$49,500 of Annie E. Casey Foundation funding for pass through in support of SUN School sites. (Net expenditure higher due indirect accounting.) | 50,194 | 0 | 0 | 0.00 |
| | CFS Total | 50,194 | 0 | 0 | 0.00 |
| 02_DA_CA_01 | General Fund Carry Over: Carries over \$25,000 for a dedicated Juvenile case tracking system (CRIMES) system which was anticipated to be complete June 30, 2001 and will not due to a series of change orders. | 25,000 | 0 | 0 | 0.00 |
| | DA Total | 25,000 | 0 | 0 | 0.00 |
| 02_DSCD_CA_01 | Fleet Fund Carry Over: Carries over appropriation for 5 Fleet vehicles authorized for purchase in FY 2001 that will not be delivered before June 30th, 2001. PO 45-13092, PO 45-13093 in the amount of \$109,800. | 109,800 | 0 | 0 | 0.00 |
| 02_DSCD_CA_02 | Bike Fund Carry Over: \$25,000 for Powell Valley Grade School pedestrian crossing improvement delayed start until July 2001. | 25,000 | 0 | 0 | 0.00 |
| 02_DSCD_CA_03 | General Fund Carry Over. \$10,000 in professional services for emergency animal care from the Dove Lewis Memorial Clinic, contract #4500002497. | 10,000 | 0 | 0 | 0.00 |
| 02_DSCD_CA_04 | General Fund Carry Over: \$171,368 from current Land Use Planning contracts to FY 2002 to complete work started in FY 2001, but not completed. Contract #4600000877 Margo Blosser (GIS Consultant); #4600001528 Liz Fancher, Esq. (Hearings Officer); #4600001532 Kulla Ronnau (Hearings Officer; #4600001951 Parametrix (West of Sandy River Plan); #4600001961 City of Portland (Planning Services); #4600002075 City of Portland (Laboratory Services); #4600001951 Water Quality Management Legal Services. | 171,368 | 0 | 0 | 0.00 |
| 02_DSCD_CA_05 | Emergency Management Fund Carry Over: Carries over a total of \$225,897. Hazardous Materials (SFMO/CCSO) \$35,997; Project Impact Grant extended to 3/30/02 (\$150,000); Emergency Management Mitigation Grant Carryover, \$39,900 for services that will not be complete by June 30, 2001. | 225,897 | 0 | 0 | 0.00 |
| | DSCD Total | 542,065 | 0 | 0 | 0.00 |
| 02_DSS_CA_01 | Risk Fund Carry Over: Carries over \$5,000 to cover partial cost of moving a bench at the Juvenile Detention Home. Risk Management asked that the bench, a bronze artwork purchased with 1% for art funds, be moved out of the waiting and reception area where children were in danger of getting their legs stuck in the metal design. The piece is to be moved outside, but the cushions need to be refabricated in a waterproof material and the artist has not completed the work. | 5,000 | 0 | 0 | 0.00 |
| 02_DSS_CA_02 | General Fund Carry Over: Carries over \$37,195 of General Fund in the Evaluation & Research Unit for the Bennett contract analyzing pretrial release. This is three months of the amount appropriated in FY 2001 and the contract did not begin until October 2000. | 37,195 | 0 | 0 | 0.00 |
| | DSS Total | 42,195 | 0 | 0 | 0.00 |
| 02_HD_CA_06 | General Fund Carry Over: Carries over \$450,000. This was a one-time appropriation for HIS/OCHIN transition and implementation in FY 2001. FY 2001 fund source was enhanced FQHC reimbursements. Not spent in FY 2001 due to project delay. | 450,000 | 0 | 0 | 0.00 |
| | HD Total | 450,000 | 0 | 0 | 0.00 |
| 02_NOND_CA_16 | General Fund Carry Over: Carries over \$175,000 savings in Chair's Office for transition/remodeling costs in FY 2002. | 175,000 | 0 | 0 | 0.00 |
| | NOND Total | 175,000 | 0 | 0 | 0.00 |
| | Carryover Amendment Total | 1,284,454 | 0 | 0 | 0.00 |

Summary of Budget Changes

Pending Amendments

TA: Technical Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|--------------|--|-----------------|----------|--------------------------|-------------|
| 02_CFS_TA_01 | This amendment: 1) corrects children's psychiatric day treatment wbs coding (CGF used for match was coded as subsidy); 2) corrects cost element coding for CAAP.ITS.37 and IS XIX (elements 50180 and 50170 were used instead of 50190); 3) adjusts Marshall and Roosevelt FRC revenue coding to distinguish between federal and state components of revenue; and, 4) moves \$3,294 of HUD funds between leasing and support services to reflect revised program estimates. There is no net impact to revenue or expenditures. | 0 | 0 | 0 | 0.00 |
| 02_CFS_TA_02 | Corrects cost element and wbs element coding for revenues and expenditures in Community Programs and Partnerships to fix coding errors and reflect updated accounting information from the State in the Low Income Energy Assistance Program. There is no net change in revenues or expenditures. | 0 | 0 | 0 | 0.00 |
| 02_CFS_TA_03 | Moves Low Income Weatherization Assistance program revenues and appropriations between WBS elements to reflect revisions from the State of Oregon. There is no net change to revenue or appropriations. | 0 | 0 | 0 | 0.00 |
| 02_CFS_TA_04 | Moves \$95,000 of funding for the Get a Clue contract from the Commission on Children, Families and Community to the Department of Community and Family Services. | 1,330 | 0 | 0 | 0.00 |
| 02_CFS_TA_05 | Cuts \$146,658 of assumed Oregon Children's Plan revenue that was added to backfill early childhood screening contract with Portland Public Schools and Multnomah Education Service District. See Board proposed amendment 02_CFS_PA_04 to restore with County General Fund and/or 02_NOND_PA_01 for June 7 CCFC budget compromise. (Net expenditure reduction higher due to indirect accounting.) | -148,712 | 0 | 0 | 0.00 |
| | CFS Total | -147,382 | 0 | 0 | 0.00 |
| 02_DCJ_TA_01 | Shifts \$28,000 of Other Internal to Professional Services as the Library will now be picking up the costs to supply library books to juvenile justice youth. | 0 | 0 | 0 | 0.00 |
| 02_DCJ_TA_02 | Reconciles data to SAP, transfers costs from Treatment Services Management to Interchange as appropriate. | 0 | 0 | 0 | 0.00 |
| 02_DCJ_TA_03 | Moves \$200,000 of Professional Services from Turnaround School to Counseling Services Management. | 0 | 0 | 0 | 0.00 |
| | DCJ Total | 0 | 0 | 0 | 0.00 |

Summary of Budget Changes

Pending Amendments

TA: Technical Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|----------------------------------|---|-------------------|----------|--------------------------|--------------|
| 02_DSCD_TA_01 | Funds \$24,345 for the electronics internal service charge for the Courts that was inadvertently left out of the budget request. | 24,345 | 0 | -24,345 | 0.00 |
| 02_DSCD_TA_02 | Corrects FRED's Service Reimbursements revenues/expenditures in the Approved Budget to balance with Other Internal Expense budgeted by Transportation and Distribution. | 100,156 | 0 | 0 | 0.00 |
| 02_DSCD_TA_03 | Distribution Capital Expense was increased to offset an increase in Service Reimbursement Revenue - this increase should have been to Postage, not Capital. This amendment corrects that entry. | 0 | 0 | 0 | 0.00 |
| 02_DSCD_TA_04 | Transaction 02_MCSO_CC_03 (Proposed Budget) reduced Fleet Supplies to offset a reduction in Service Reimbursement Revenue. A portion of this reduction by MCSO is for replacement vehicles and does not affect Operation and Maintenance expense. This amendment reallocates that portion of the supplies reduction to contingency. | 0 | 0 | 0 | 0.00 |
| 02_DSCD_TA_05 | All of the reduction to Fund 3501 Service Reimbursement Revenue to balance the Internal Service Reimbursement was made to Cost Center 904100. This amendment moves the Electronics portion of that reduction to Cost Center 904200. | 0 | 0 | 0 | 0.00 |
| 02_DSCD_TA_06 | Increases the FY 2002 Cash Transfer from the Road Fund to the Willamette River Bridge Fund for Bridge Maintenance. Increase is due to the audited 2000 CPI of 3.1% (Portland Auditor). | 25,163 | 0 | 0 | 0.00 |
| 02_DSCD_TA_07 | Corrects a transaction from the Library that affected the Facilities Budget. This transaction restores \$102,955 to the Facilities Supplies budget. It also corrects budget to place departmental Services Requests into Professional Services instead of Salary Savings, as they are currently budgeted. | 102,955 | 0 | 0 | 0.00 |
| 02_DSCD_TA_08 | Revises Capital Budget Expenditures to reflect most recent information. See Capital Projects narrative section of budget document for additional detail. Net Change \$0. | 0 | 0 | 0 | 0.00 |
| 02_DSCD_TA_09 | Removes \$470,000 for the McCoy Building Health Department (Asset Preservation Fund) project from the FY 2002 budget and reallocates the funds to a list of projects yet to be approved by the Board of County Commissioners. The McCoy Building project was budgeted twice, and will not need the \$470,000 to complete the project. | 0 | 0 | 0 | 0.00 |
| DSCD Total | | 252,619 | 0 | -24,345 | 0.00 |
| 02_DSS_TA_01 | Shifts the cost of the Primary Election Voters Pamphlet (75,252) from Elections Administration to the Primary Election | 0 | 0 | 0 | 0.00 |
| 02_DSS_TA_02 | Corrects overbudgeting in the Public Safety Bond Fund (2500) by reducing Capital Equipment \$2,000,000 and Beginning Working Capital \$2,000,000. The overbudgeted amount resulted from a misread spreadsheet documenting the cost of mainframe migration. This transaction removes the unnecessary and erroneous appropriation. | -2,000,000 | 0 | 0 | 0.00 |
| 02_DSS_TA_03 | Corrects the erroneous appropriation of Indirect Cost (\$171) in a General Fund organization and moves to dues and subscriptions. There is no net change in appropriations. | 0 | 0 | 0 | 0.00 |
| 02_DSS_TA_04 | Shifts four General Fund programs in DSS to the Data Processing Fund and substitutes service reimbursements for their total cost. This amendment will simplify accounting at ISD but has no program impact. The four programs are GIS, LAN, Data Warehouse, and Data Architecture. | 0 | 0 | 0 | 0.00 |
| DSS Total | | -2,000,000 | 0 | 0 | 0.00 |
| 02_NOND_TA_15 | Removes one position in Public Affairs Office that was included in the budget request in error. No change in dollars. | 0 | 0 | 0 | -1.00 |
| NOND Total | | 0 | 0 | 0 | -1.00 |
| Technical Amendment Total | | -1,894,763 | 0 | -24,345 | -1.00 |

Summary of Budget Changes**Pending Amendments****SA: Staff Amendments**

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|--------------|--|---------------|----------|--------------------------|-------------|
| 02_ADS_SA_01 | Adds a net 2.50 FTE back by increasing salary savings from approximately 1.2% to 2.0%. In particular, an Administrative Analyst in the N/NE District Office is changed to a Program Supervisor. A new Program Supervisor position for Adult Protective Services unit is added. A 0.50 FTE Veterans Services Officer position is cut. Three previously cut positions are restored. They are 0.50 FTE Case Manager in the N/NE District Office, a 0.50 FTE Community Health Nurse in the West District Office, and a 1.00 FTE Senior Research and Evaluation Analyst in the Planning Unit. | -1 | 0 | 0 | 2.50 |
| 02_ADS_SA_02 | Moves several FTE within the Department to reflect staffing needs that have occurred since the ADS budget was submitted in February. In particular, a 0.50 FTE Community Health Nurse is moved from the Adult Care Home Program to the East District. A 1.00 FTE Administrative Analyst is moved from the West District to the N/NE District. 5.00 FTE of Office Assistant 2 positions are reallocated across the Department. There is no change in revenues, expenditures, or the number FTE within each job class. | 0 | 0 | 0 | 0.00 |
| | ADS Total | -1 | 0 | 0 | 2.50 |
| 02_CFS_SA_01 | Cuts a 0.85 FTE Program Development Specialist position that was restored using FFP funds and instead budgets the restoration as a pass through contract for the Youth Investment System Coordination. | 0 | 0 | 0 | -0.85 |
| 02_CFS_SA_02 | Moves \$74,000 of anticipated Oregon Children's Plan funding from Nondepartmental to the Department of Community and Family Services to fund a 1.00 FTE Program Development Specialist Senior for Early Childhood Planning & Coordination in the Division of Community Programs & Partnerships. | 0 | 0 | 0 | 1.00 |
| | CFS Total | 0 | 0 | 0 | 0.15 |
| 02_DA_SA_01 | Reallocates \$399,000 temporarily budgeted in Professional Services in the Approved Budget to fund 1.00 FTE Deputy DA1, 3.00 FTE Deputy DA2, 1.00 FTE Deputy DA 3, and 0.35 FTE Legal Assistant. (Expenditure change due to service reimbursement accounting). | 21,701 | 0 | 0 | 5.35 |
| | DA Total | 21,701 | 0 | 0 | 5.35 |
| 02_DCJ_SA_01 | Annualizes staff at the Drug Diversion Unit (adds 0.77 FTE), cuts 1.00 FTE OA2, and transfers 3.00 FTE Probation Officers from Centralized Team Supervision to Adult Management, pending final siting of these positions. | -1,241 | 0 | 0 | -0.23 |
| 02_DCJ_SA_02 | Adds 1.00 OA2 to the Child Abuse program, cuts 1.00 Juvenile Counseling Assistant to reprogram funds for case management services in the School Attendance Initiative program. | -3,226 | 0 | 0 | 0.00 |
| 02_DCJ_SA_03 | Implements reclassifications approved by HR and annualizes Drug Diversion positions. These are 2.00 FTE Deputy Director to Program Mgr/Sr; 2.00 FTE Employee Svcs Spec 1 to Employee Svcs Spec 2; 1.00 FTE Juvenile Justice Mgr to Program Mgr/Sr; 2.00 FTE Program Dvlp Spec Sr to Research/Evaluation Analyst 2; and, 2.00 FTE Juvenile Justice Mgr/Sr to Program Mgr/Sr. Annualizes positions by adding 0.23 FTE Corrections Tech and 0.16 FTE Corrections Counselor. | 2,796 | 0 | 0 | 0.39 |
| 02_DCJ_SA_04 | Reclassifies Word Processsing Operator to Office Assistant 2 and transfers Parole/Probation Office from SE to Gresham. | -2 | 0 | 0 | 0.00 |
| 02_DCJ_SA_05 | Cuts 0.20 FTE Office Assistant 2, cuts 0.20 FTE in Treatment Services, adds 0.30 FTE Marriage and Family Counselor. | 0 | 0 | 0 | -0.10 |
| 02_DCJ_SA_06 | Reprograms Fleet expense to annualize positions for the ACJ Drug Diversion program. | 7,238 | 0 | 0 | 0.75 |
| | DCJ Total | 5,565 | 0 | 0 | 0.81 |

Summary of Budget Changes

Pending Amendments

SA: Staff Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|------------------------------|---|---------------|----------|--------------------------|--------------|
| 02_DSCD_SA_02 | Change Facilities and Property Management positions due to restructuring/reclassifications that took place in FY2001. There is no net change in cost for these personnel changes. | 0 | 0 | 0 | 0.00 |
| 02_DSCD_SA_03 | This amendment records classifications that took place during FY 2001 and deletes 0.50 FTE Engineering Tech Associate that is shown as 1.00 FTE in the Approved Budget. | 0 | 0 | 0 | -0.50 |
| DSCD Total | | 0 | 0 | 0 | -0.50 |
| 02_DSS_SA_01 | Restores Fiscal Specialist 2 position to Treasury omitted in error in the Proposed Budget and substitutes salary savings in Finance to cover the cost. | 0 | 0 | 0 | 1.00 |
| 02_DSS_SA_02 | Transfers HR Analyst 2 from Human Resources to Finance to administer the Liability and Property Risk Management programs. | 0 | 0 | 0 | 0.00 |
| 02_DSS_SA_03 | Reclassifies two Information Systems Mgr Sr positions to Deputy Information Officer and one Network Analyst 3 to ISA Sr and moves the position from Help Desk to Application Mgmt. There is no net change in appropriations associated with these reclassifications | 0 | 0 | 0 | 0.00 |
| DSS Total | | 0 | 0 | 0 | 1.00 |
| 02_HD_SA_11 | Increases 0.50 FTE Health Services Supervisor to 1.00 FTE. Staffing increase is funded within existing resources. (Expenditure change due to service reimbursement accounting.) | 22,621 | 0 | 8,376 | 0.50 |
| 02_HD_SA_13 | Increases 0.80 FTE Social Worker to 1.00 FTE. Staffing increase funded within existing resources. | 0 | 0 | 0 | 0.20 |
| HD Total | | 22,621 | 0 | 8,376 | 0.70 |
| 02_MCSO_SA_07 | Restores 0.75 FTE Program Development Technician cut in the requested budget. Cuts 0.50 FTE OA II, Prof. Svcs., repairs, printing, and supplies to fund increase in FTE. (Net expenditures increase due to service reimbursement accounting.) | 4,851 | 0 | 0 | 0.25 |
| MCSO Total | | 4,851 | 0 | 0 | 0.25 |
| Staff Amendment Total | | 54,737 | 0 | 8,376 | 10.26 |

Summary of Budget Changes

Pending Amendments

RA: Revenue Amendments

| Trans ID | Description | Expenditure | Revenue | Effect on GF Contingency | FTE |
|---------------|---|------------------|------------------|--------------------------|--------------|
| 02_CFS_RA_01 | Increases AITP program revenue by \$6,600 and Psychiatric Review Board revenue by \$9,918. | 16,324 | 16,324 | 0 | 0.00 |
| 02_CFS_RA_02 | Increases revenue by \$141,346 and adjusts appropriations to reflect adjustments to the City of Portland Omnibus contract. (Net expenditure higher due indirect accounting.) | 143,692 | 143,692 | 0 | 0.00 |
| 02_CFS_RA_03 | Reduces State Mental Health (MHS 21) Day & Residential Treatment Services by \$275,701 to reflect the State's revised grant award (RGA). (Net expenditure reduction lower due to indirect accounting.) | -279,561 | -279,561 | 0 | 0.00 |
| 02_CFS_RA_04 | Adds \$15,995 in anticipated State Mental Health carryover to fund temporary on-call coverage for the Involuntary Commitment Program. Reduces a 1.00 FTE Mental Health Position to a 0.83 FTE position to fund a 0.17 FTE temporary mental health consultant for the Summer School Program. | 15,995 | 15,995 | 0 | -0.17 |
| 02_CFS_RA_05 | Reduces State revenue for treatment services at SCF branches by \$21,294 based on revised estimates. | -21,294 | -21,294 | 0 | 0.00 |
| 02_CFS_RA_06 | Adds \$86,703 of State Mental Health Grant - Local Administration funds and restores 1.00 FTE A&D Administrator that was funded with County General Fund and cut in the Proposed and Approved Budget. | 86,703 | 86,703 | 0 | 1.00 |
| 02_CFS_RA_07 | Increases Oregon Energy Assistance program revenue by \$52,000 to cover indirect costs. | 52,000 | 52,000 | 0 | 0.00 |
| 02_CFS_RA_08 | Adds \$223,000 of State Mental Health Grant - Developmental Disabilities revenue per revised allocation estimates. These funds are used to restore the PEIP-PPS/MESD non-general fund cuts. Combined with amendment 02_NOND_PA_01, the PEIP activities are fully restored. (Net expenditure higher due to indirect accounting.) | 226,122 | 226,122 | 0 | 0.00 |
| | CFS Total | 239,981 | 239,981 | 0 | 0.83 |
| 02_DA_RA_01 | Reduces Termination of Parental Rights Program expenditures by \$115,230 and 1.00 FTE Deputy DA3 due to revenue decrease. (Net expenditure and revenue reduction higher due service reimbursement and indirect accounting.) | -127,548 | -127,548 | -5,943 | -1.00 |
| | DA Total | -127,548 | -127,548 | -5,943 | -1.00 |
| 02_DCJ_RA_01 | Adds \$12,143 of one-time-only revenue from other agencies participating in training sessions on criminal justice matters, to cover one-time expense anticipated in hosting the sessions. | 12,143 | 12,143 | 0 | 0.00 |
| 02_DCJ_RA_02 | Adds \$87,500 of Law Enforcement Block Grant for Professional Services STOP Drug Diversion Program. Carries over \$47,286 Family Court License/Fees revenue for Professional Services. | 141,302 | 141,302 | 6,516 | 0.00 |
| | DCJ Total | 153,445 | 153,445 | 6,516 | 0.00 |
| 02_DSCD_RA_01 | Adds \$2,377 due to higher projection of Federal Forest payments for timber sales. | 2,377 | 2,377 | 2,377 | 0.00 |
| 02_DSCD_RA_02 | Increase in fees charged for Land Use Permits are expected to bring in \$7,000 during FY 2002. | 7,000 | 7,000 | 7,000 | 0.00 |
| | DSCD Total | 9,377 | 9,377 | 9,377 | 0.00 |
| 02_DSS_RA_01 | Reduces Beginning Working Capital and offsetting flat fee computer purchases in the Capital Acquisition Fund to reflect expenditures made in FY 2001 | -239,181 | -239,181 | 0 | 0.00 |
| | DSS Total | -239,181 | -239,181 | 0 | 0.00 |
| 02_HD_RA_12 | Adds \$5.5 million FQHC pass-through revenue and expenditure to safety net clinics state-wide. | 5,500,000 | 5,500,000 | 0 | 0.00 |
| | HD Total | 5,500,000 | 5,500,000 | 0 | 0.00 |
| | Revenue Amendment Total | 5,536,074 | 5,536,074 | 9,950 | -0.17 |



02-ADS-PA-02

Independence. Choice. Dignity.



MULTNOMAH COUNTY OREGON

AGING AND DISABILITY SERVICES
AREA AGENCY ON AGING
421 S.W. 6TH, Suite 300
PORTLAND, OREGON 97204
HELPLINE: (503) 988-3646 ADMINISTRATION: 988-3620
TTY: 988-3683 FAX: (503) 988-3656

BOARD OF COUNTY COMMISSIONERS
DIANE LINN CHAIR OF THE BOARD
MARIA ROJO DE STEFFEY DISTRICT 1 COMMISSIONER
SERENA CRUZ DISTRICT 2 COMMISSIONER
LISA NAITO DISTRICT 3 COMMISSIONER
LONNIE ROBERTS DISTRICT 4 COMMISSIONER

Date: June 4, 2001

To: Mike Jaspin, County Budget Office

From: Don Carlson

Re: Program Amendment (02_ADS_PA_02) to ADS FY 02 Approved Budget Regarding General Fund Carryover for the Client Information System

- **Recommendation/Action Requested**

ADS requests that the Board of County Commissioners approve the proposed amendment.

- **Background/Analysis**

ADS has entered into a joint program with the County's Information Services Department and the State Senior and Disabled Services Division to develop a client information system. ADS and ISD will be developing a system which will give case managers information they need to deliver more holistic services and give managers information to better manage the program. While the development of this system has statewide benefits, ADS/ISD are spearheading the work because of a backlog of work at the Department of Human Services. Part of the agreement with the State is that they will maintain and support the system in the future. Total cost of the project is approximately \$1.3 million. ADS has \$360,000 of County General Fund budgeted in the current fiscal year for this project which will be used as match for Title XIX Medicaid funds. At a 67% Federal and 33% local matching ratio, the \$360,000 will generate approximately \$1.1 million in Medicaid funds. During the current fiscal year it is anticipated that ADS will spend approximately \$60K in local matching funds for the project. The remainder of the local match will be used in FY 2002.

This amendment increases the amount of General Fund carry over from \$115,000 to \$300,000 to reflect revised spending estimates and does not require additional resources since it is being funded out of currently budgeted County General Funds which will be carried over to the next fiscal year.

- **Financial Impact**

There is no financial impact from this amendment. It does not require additional revenue to implement it.

- **Legal Issues**

None.

- **Controversial Issues**

None.

- **Link to Other County Policies**

Not Applicable.



Department of Community and Family Services
MULTNOMAH COUNTY OREGON

421 SW Sixth Avenue, Suite 700
 Portland, Oregon 97204-1618
 (503) 988-3691 phone
 (503) 988-3379 fax
 (503) 988-3598 TDD

MEMORANDUM

TO: Board of County Commissioners

FROM: Lorenzo Poe, Director
 Department of Community and Family Services

DATE: June 4, 2001

SUBJECT: Program Amendment 02_CFS_PA_01

I. RECOMMENDATION/ACTION REQUESTED: The Department of Community and Family Services recommends the approval of CFS Program Amendment 01. This amendment is a one time only reappropriation of \$24,325 County General Funds for Professional Services for SUN Schools Evaluation.

II. BACKGROUND ANALYSIS: We are requesting a carryover of SUN funds earmarked for evaluation purposes in order to have the evaluation match the school year. As SUN is a school-based initiative, the evaluation follows the school year. There are several forms of data collection that cannot be completed until the Fall 2001, after Portland Public Schools compiles and releases its achievement and other data. Carrying over these funds will allow the SUN evaluation workgroup to complete its second year of evaluation and produce an evaluation report by November, 2001. We were not able to spend all of the money necessary to produce the evaluation within the fiscal year as contract work will not be carried out or completed until the Fall, 2001.

III. FINANCIAL IMPACT: Program Amendment #1 increases pass through expenses by \$24,325 and indirect by \$3,863.

IV. LEGAL ISSUES: N/A

V. CONTROVERSIAL ISSUES: N/A

VI. LINK TO CURRENT COUNTY POLICY: N/A

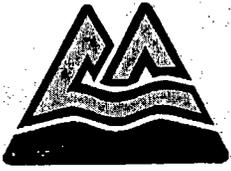
VII. CITIZEN PARTICIPATIONS: N/A

VIII. OTHER GOVERNMENT PARTICIPATION : N/A

Decision Package Analysis Memo

TO: Ching Hay, Budget Analyst
FROM: Shaun Coldwell, Business Services Manager
DATE: June 7, 2001
RE: Department of Community Justice Decision Package 02_DCJ_PA_01

1. **Department Ranking of Decision Package:** Program Amendment
2. **Summary Title:** This budget amendment carries over \$200,000 for facilities moves.
3. **Background Analysis:** A total of \$421,480 in State Community Corrections funds was carried over from fiscal year 2000 to fiscal year 2001. This money was budgeted to pay for furnishings, remodeling costs and move costs into the Multnomah and Mead Buildings. Of that amount, approximately \$205,000 has been spent. For fiscal year 2002, DCJ has assumed moves out of the Dexco Building, where the CTS program is currently located, into the Mead Building and moves from the Justice Center into the Mead Building. This amendment carries over unspent general fund dollars to pay for these moves.
4. **Financial Impact:** The Department of Community Justice anticipates meeting the 96% general fund spending commitment for fiscal year 2001, and underspending by an additional \$200,000 for this purpose.
5. **Legal Issues:** N/A
6. **Controversial Issues:** N/A
7. **Link to Other County Policies:** N/A
8. **Other Government Participation:** N/A



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

02 - DSCD - PA - 01

501 SE Hawthorne Blvd, Suite 320
Portland, Oregon 97214
(503) 248-5000 phone
(503) 248-3048 fax

SUPPLEMENTAL STAFF REPORT

To: Board of County Commissioners
From: Mike Oswald, Interim Director
Department of Sustainable Community Development
Date: June 11, 2001
Subject: Program Amendment – 02_DSCD_PA_01

1. Recommendation/Action Requested:

Recommend approval of Program Amendment – 02_DSCD_PA_01. This program amendment: increases Fleet Fund Beginning Working Capital for vehicles not purchased during FY01 as planned; increases Capital Equipment to re-budget the purchase of some vehicles in FY02; and increases Fleet Fund contingency to balance the Fleet Fund.

2. Background/Analysis

During FY01, Fleet Services instituted a temporary vehicle purchases freeze that resulted in the postponement of the purchase of 72 replacement vehicles. Approval of this amendment would allow the purchase of these vehicles during FY02, as needed. The amendment is similar to a carryover except that the replacement vehicles have not yet been ordered.

The temporary purchasing freeze was intended to allow time for implementation of the vehicle utilization guidelines in response to the Fleet Audit's recommendations. The utilization guidelines have been developed and are currently being implemented. The first utilization review has been performed and a number of vehicles were disposed of as a result. The next review will occur in July, 2001. Replacement vehicles would be purchased as needed after this next review.

3. Financial Impact

The financial impact is: an increase in the Fleet Fund Beginning Working Capital from the delayed purchases; an offsetting increase in capital equipment for the purchase of the vehicles; and an increase in Fleet Fund contingency. There is no General Fund financial impact.

4. Legal Issues:

There are no legal issues involved in this amendment.

5. Controversial Issues:

We are not aware of any controversial issues involved in this amendment.

6. Link to Current County Policies:

This amendment would be consistent with the established vehicle replacement program.

7. Citizen Participation:

Not Applicable

8. Other Government Participation:

Not Applicable



Department of Sustainable Community Development
MULTNOMAH COUNTY OREGON

02-DSCD-PA-02

501 SE Hawthorne Blvd, Suite 320
Portland, Oregon 97214
(503) 248-5000 phone
(503) 248-3048 fax

SUPPLEMENTAL STAFF REPORT

TO: Board of County Commissioners
FROM: Mike Oswald, Interim DSCD Director
DATE: May 23, 2001
RE: Housing Program Strategic Planning
Program Amendment 02_DSCD_PA_02

1. Recommendation/Action Requested:

This program amendment adds \$25,000 (one time only) in Professional Services to the Housing Program (DSCD Director's Office) to provide the County's portion of a professionally facilitated Strategic Planning and Program Development process utilizing a joint County/cities/non-profit supported housing task force including a consumer advisory group as a direct follow up to the Key Leaders Housing Summit. The goals of this process are: (1) To coordinate and integrate the County's, cities', and non-profit's role in the development of supported housing for special needs populations within the county; (2) To make recommendations for best utilizing County, local and non-profit resources in this effort; and (3) To do the above with substantive input from representative consumers.

2. Background/Analysis:

The new Housing Program has been charged with "aggressively" increasing the supply of special needs supported housing in the County and coordinating the County's housing efforts. A Key Leaders Housing Summit will be held in late June. This will provide a natural starting point for a concerted planning effort to carry out the housing program's objectives with ample input and buy-in from the full range of county departments and divisions involved in housing, as well as from our natural partners within the broader community. These include city and regional government partners, the non-profit housing development and operating community, and consumers of County housing product. Without this kind of inclusive planning effort, there is a risk of a continuation of an ad hoc, uncoordinated, and inherently inefficient housing program in the County.

3. Financial Impact:

The cost is \$25,000 for a professional facilitator and project coordinator. Overall this may represent a savings versus doing this entirely with in-house staff because it will take less time, thereby leading to additional units produced sooner. Supported housing has been shown in many studies to be more cost effective than hospitalization or

incarceration, which is the ultimate outcome for a substantial portion of those in need who do not gain access to supported housing.

4. Legal Issues:

If the Cities of Portland and/or Gresham, for example, decide to partner with us in this planning effort, there will need to be an agreement as to cost/effort sharing, use and attribution.

5. Controversial Issues:

Virtually none, although it is possible that one or two housing advocates may argue that the \$25,000 could be better spent directly on housing. Countering this is the reality that this amount of funding would buy less than ¼ of a new housing unit, and that coordination and planning will certainly increase the ultimate supply by a much larger factor.

6. Link to Current County Policies:

Resolution 01-97: The DSCD shall pursue policies consistent with the following values:

- ◆ **Developing communities using approaches that emphasize affordable housing, mixed use developments, developing social capital as well as physical infrastructure and linking workforce, housing and economic development.**

- ◆ **DSCD shall develop systematic approaches in the following areas:**
 - **Aggressive development of supported housing opportunities for County clients in need of affordable, supported housing, using the Affordable Housing Preservation Trust as one vehicle.**
 - **Innovative mixed development projects consistent with neighborhood plans.**

Resolution 00-194, #10: Pursuant to the recommendation of the Supported housing Workgroup of the Mental Health Design Team, the Board of County Commissioners, with assistance from the Department of Environmental Services [DSCD], will convene a meeting of key decision makers before April 1, 2001 in order to develop specific strategies for increasing the supply of special needs housing in Multnomah County.

7. Citizen Participation:

Representative citizen consumers and housing development non-profit staff and board members will be invited to be full participants.

8. Other Government Participation:

As mentioned above, this is intended to be a joint County, cities, non-profits undertaking. This participation is invited, but of course cannot be guaranteed.

General Policy Issue: PROVIDE TEMPORARY COURT SPACE FOR GRESHAM CIRCUIT COURT. The policy issue has significant budgetary impact on Multnomah County.

Specific Recommended Program Change (including relevant background/history)

Multnomah County is required by State law to provide space for Courts and there is a specific Gresham requirement in State law. Courts have one courtroom today, they describe the need for two immediately, and project four in Gresham by 2005. Currently, the single courtroom provided for the Gresham Circuit Court is a substandard arrangement located in the Old Gresham City Hall. The annual cost for this arrangement is \$1.00 per year. Because of the low cost of providing this space for the Gresham Circuit Court, any improvement in providing improved space will have a significant budgetary impact on the County.

On February 13, 2001, Multnomah County Chair Beverly Stein and City of Gresham Mayor Charles Becker signed a joint statement announcing that any immediate plans for construction of an East County Justice Center, which would have included Gresham Circuit Court Space, were being placed on hold due to budgetary constraints.

Facilities and Property Management Division was informed in September 2000 that court services in Gresham would be expanded. Facilities proposed to the Chair that providing short-term court facilities was needed immediately to provide adequate facilities for the expanded court operations. The Chair directed Facilities to proceed with identification of leased space that would be capable of supporting expanded court operations in an adequate facility. Two vacant properties were initially identified that would meet the requirements defined. As negotiations proceeded, both owners declined to enter into a lease with Multnomah County because they did not want court activities in their buildings. Facilities continued to try and locate suitable commercial space for the Gresham Circuit Court. The Gresham Circuit Court began night court to expand court services with the single courtroom currently available.

On April 13, 2001, Facilities received a letter from Judge James Ellis that there is a bill pending in the Oregon Legislature to increase the circuit court in the east county region to two judges. Assignment of a second judge to the Gresham Circuit Court requires addition of a second courtroom.

The City of Gresham Police Department provides court security for the Gresham Circuit Court. Facilities has been informed by the Gresham Police Department that the existing facility is grossly substandard and presents significant security problems for the presiding judges.

Facilities has recently identified vacant commercial space that is well located and large enough to meet the Gresham Circuit Court requirements and recommend proceeding with entering into a lease for this space. The lease and tenant improvements for this facility are currently not in the Chair's budget.

Expected Outcome of Change (how will we measure whether it has been successful?)

Providing adequate short-term court facilities for the Gresham Circuit Court will permit efficient and safe court services for two judges and eliminate the operational costs of night court. This action will fulfill Multnomah County's mandated responsibility to provide adequate space for the Gresham Circuit Court.

This action will provide a temporary short-term solution to the steadily increasing demand for more court time for the existing traffic, criminal and small claim caseload currently being served, and the increasing pressure for expanded court services.

Impact on County's benchmarks?

Providing adequate judicial services is essential to a healthy social climate within Multnomah County. While this action does not directly impact County benchmarks, a judicial system that does not meet the needs of the citizens will indirectly make achievement of the County benchmarks more difficult.

Best Practice/Research relevant to recommended change (what evaluation or learnings support or question this change?)

The best solution for providing judicial services for the east county region is to construct a permanent court facility. Preliminary planning for an East County Justice Center had proceeded through the siting process and

negotiations with the City of Gresham were in progress. However, the high cost of this facility and limited funds available for capital improvement have delayed proceeding with this project.

Facilities and Property Management recommends that the East County Justice Center be included in the final solution determined for Countywide court facility needs. The existing Multnomah County Courthouse is in need of major repair, renovation, and expansion to meet the Fourth Judicial District needs.

Direct Budget Impact (what will it cost? What will be saved?) (What is the impact on employees – County or contracted)

Short term impact (FY 2002)

Facilities Costs Only

| | |
|---------------------------------------|------------------------------------|
| Estimated annual lease cost for space | \$150K per year |
| Operations and Maintenance | \$ 58K per year |
| Utilities | \$ 17K per year |
| <u>Tenant Improvements for Courts</u> | <u>\$ 75K one time expenditure</u> |
| Total | \$ 300K |

Longer term impact (next five years)

Annual Lease Cost **\$1,125K**

Indirect budget impact (how does taking this action help ease the impact of other budget cuts for 2002?)

This action clearly is an additional budgetary requirement. Multnomah County is increasing the cost of providing Gresham Circuit Court from \$1.00 per year to a minimum of \$225K per year.

What are the downsides and potential risks to this recommended change?

None detected. Not providing improved temporary court space will inhibit the Fourth Judicial District in providing adequate court services for the east county region.

What alternatives were considered (if applicable)

Purchasing of the commercial space for court operations should be considered if County occupancy is going to be longer than 7 years. However, due to the budgetary constraints within the Capital Improvement Program, funds are not readily for purchasing identified property.

How does the recommended change need to be processed publicly?

This action demonstrates the Multnomah County commitment to supporting court services for east county residents and should be viewed as a very positive action.

Other comments (e.g. impacts on other jurisdictions, revenues, etc.)

Improves security for the Gresham Police Department.

Funding Alternatives:

It is now necessary for the County to provide temporary court space for Gresham Circuit Court. The FY 2002 cost for leasing space and making needed tenant improvements is estimated to be \$300,000. Ongoing annual lease cost will be approximately \$150,000.

The Facilities Management Fund was faced with significant constraints while developing the 7% reduced FY 2002 budget. One of the assumptions in that budget was that it would carry \$261,630 in Beginning Working Capital into the FY02 year. Latest estimates show that the FY 2002 BWC will be negligible at best, meaning there would be no room for adding an additional burden of \$300,000 to the Facilities Management Fund.

There may be some flexibility in finding enough to cover the FY02 costs in one of the Facility Capital Construction Funds. However, any plans for Gresham Court costs being covered by the Capital Funds should be considered for FY02 only, and future years' obligations should be from the General Fund or some other source.

In the Public Safety Bond Fund, the ballot measure that authorized project funds did not describe court facilities in East County or Gresham as potential use for these dedicated resources. The Finance Office does not advise considering bond interest from this fund as a source for the FY02 Gresham Court lease / improvements.

The most accessible funds may be in the FY02 Asset Preservation Fund, where we know that one project, the McCoy Health Department Expansion, was double budgeted (\$470,000) and is now available for reprogramming. This change is included in a technical amendment (02_DSCD_TA_11) already under consideration by the Board. The Board should have the ability to redirect these funds toward Gresham Courts if needed. There is also a FY02 Fund Contingency of \$772,066 that the Facility Priority Committee recommended be set aside for future use. Any use of capital funds, of course, reduces the capacity to repair building systems or make necessary building improvements.

After the Board makes changes to the Capital Program during Budget Adoption, the department will reconvene the Facilities Priority Committee to reallocate any remaining capital funds made available by the Board actions. Once the committee has reviewed prioritized projects and made their recommendations, the Board will then be involved in final approval of the revised FY02 Capital Program. These steps will ensure that the capital project decision making process created by Resolution 00-048 is carried out.

02-HD-PA-07

02-HD-PA-08
02-HD-PA-09
02-HD-PA-10



MULTNOMAH COUNTY HEALTH DEPARTMENT

HONOR CULTURE, CELEBRATE DIVERSITY, AND INSPIRE QUALITY

DATE: June 5, 2001

TO: Board of County Commissioners

FROM: Lillian Shirley, Health Department Director

SUBJECT: Budget Amendment Request to Carryover Funds to Purchase Equipment for New East County and North Portland Health Facilities

Supplemental Staff Report

Recommendation/Action Requested:

Approval of budget amendment to carryover the following amounts for the purchase of equipment needed for the new North Portland and East County health facilities:

- HD-8 A. \$ 168,000 East County Primary Care Clinic equipment
HD-9 B. \$ 225,000 East County Dental Clinic equipment
\$ 393,000 Total East County
- HD-10 C. \$ 120,000 North Portland Primary Care Clinic equipment

Construction completion has been delayed several months on these facilities. Budget amendments are needed to carry funds forward in order to appropriately equipment the new facilities.

Background/Analysis:

The East County facility opening has been delayed until November 2001, requiring the \$393,000 carryover. Orders and bids for the equipment and furniture are in process but may not be complete by July 1, 2001. Also until the facility is basically complete, we have no space to store equipment.

- A. The \$168,000 for the East County primary care clinic equipment and furniture is currently budgeted in the facilities services reimbursement cost element because it had been incorrectly anticipated that the facility would have been open and the equipment purchased this year

FY02 Budget Amendment Request – Equipment Purchase Carryover

through Facilities. The budget should be adjusted to move the amount to a Health Department capital line item.

- B. The \$225,000 carryover for new East County dental clinic equipment and supplies is currently budgeted in the Facilities construction budget (\$75,000) and in the Health Dental Division operating budget (\$150,000). When the construction and startup budget for the dental clinic was developed, the Dental Division anticipated getting a grant that would fund a large portion of the new equipment and startup supplies needed. When they found out that the grant funding was not going to be available, the Dental Division held vacancies opened and cut other expenses in order to manage the shortfall by creating additional operating savings, \$150,000, rather than asking for the project budget to be increased. The budget should be adjusted by a carryover of the Facilities capital budget and the Health carryover for equipment and supplies.

The move to the new **North Portland Health Clinic** has been delayed until August 2001, requiring the \$120,000 carryover. All equipment bids have gone out but will not be finalized until storage at new facility is available. Orders and bids for the equipment are in process but may not be complete by July 1, 2001.

- C. Carryover of \$120,000 for the new North Portland Health Clinic is currently budgeted in the facilities services reimbursement cost element because it had been incorrectly anticipated that the facility would have been open and the equipment purchased this year through Facilities. The budget should be adjusted to carryover the amount to a Health Department capital line item.

Financial Impact:

- In FY2001, equipment purchases for the new East County (\$168,000) and North Portland (\$120,000) primary care clinics are budgeted but in the incorrect place, facilities services reimbursements. Budget amendments needed to carry funds forward in order to appropriately equipment the new facilities.
- In FY001, \$75,000 was budgeted in Facilities construction budget for East County dental equipment. The Dental Division created operating savings of \$150,000 for additional equipment and startup supply costs when grant funding was not received.

Legal Issues: N/A

Controversial issues: N/A

Link to current county policies:

- Access to Health Care and Good Government benchmarks – the carryover funds are needed to appropriately equipment the new East County and North Portland health facilities.

Citizen participation:

The Community Health Council also serves as the Department's Citizen Budget Advisory Committee.

Other government participation: N/A



MULTNOMAH COUNTY HEALTH DEPARTMENT

HONOR CULTURE, CELEBRATE DIVERSITY, AND INSPIRE QUALITY

DATE: June 5, 2001

TO: Board of County Commissioners

FROM: Dave Warren, Budget Manager

SUBJECT: Budget Amendment Request for FFP Staff Position

Supplemental Staff Report

Recommendation/Action Requested:

Approve the amendment adding Federal/State Partnership Liaison position to obtain FFP reimbursements.

Background/Analysis:

The County is in the primary stages of developing a broad, cohesive approach to gaining federal financial participation. As part of the federal financial participation team, this position will be central to plan development and implementation.

The primary purpose of this position is to recommend, develop, implement, and maintain systems of reimbursement for client services eligible for payment by the Federal government. The intended outcome is the full recovery of federal funds attributable to a wide range of County funded programs, and State funded programs administered by the County.

The position is assigned to the Director's Office, and will receive general direction from the Strategic Partnerships Director. The position will be part of a cross-departmental and jurisdictional work team implementing the State – County Federal financial participation (FFP) Work Plan. The position may supervise staff in the future, as the County makes the FFP Plan operational.

Financial Impact:

- The cost of the position and associated professional services and materials costs will be \$120,167. Given the administrative nature of the position, we expect full reimbursement from Title 19.

Legal Issues: N/A

FY02 Budget Amendment Request – FFP Partnership Liaison Position

Controversial issues: N/A

Link to current county policies:

- Access to Health Care and Good Government benchmarks

Citizen participation:

N/A.

Other government participation: Results from the FFP Workgroup analysis involving State of Oregon participants.

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF OPERATING COSTS FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

Request approval to carryover \$997,819 in operating expenditures for the temporary booking facility during remodel of the justice center.

II. Background/Analysis:

In FY 01, the amount of \$997,819 in order to operate the temporary booking facility while the facility in the justice center is being remodeled. The amount will pay for additional overtime, supplies, and professional services necessary to temporarily move, operate at a remote location, and vacate the location at completion. This amount was discussed and approved by the Board of County Commissioners. Planning, permitting and building delays resulted in the appropriation not being expended. However, the appropriation will be needed for the next fiscal year. Therefore, the Sheriff's Office requests that this amount be carried over into FY 02.

III. Financial Impact:

This will reduce BWC for FY 02 by \$997,819

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF CONTINGENCY FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

Request approval to carryover \$380,004 as a set aside in contingency for the booking remodel at the justice center.

II. Background/Analysis:

In FY 01, the amount of \$380,004 was set aside for costs associated with remodeling the booking center in the Justice Center. Facilities Management identified this amount as necessary to complete the booking remodel project. This amount was discussed and approved by the Board of County Commissioners. Planning, permitting and building delays resulted in the appropriation not being expended. However, the appropriation will be needed for the next fiscal year. Therefore, the Sheriff's Office requests that this amount be carried over into FY 02.

III. Financial Impact:

This will reduce BWC for FY 02 by \$380,004.

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

Facilities Management

**BOARD OF COUNTY COMMISSIONERS
PROGRAM AMENDMENT REPORT
FY 01 BUDGET**

TO: BOARD OF COUNTY COMMISSIONERS

FROM: DAN NOELLE,
Sheriff

TODAY'S DATE: JUNE 12, 2001

RE: MCSO BUDGET AMENDMENT: CARRY OVER OF OPERATING COSTS FOR
BOOKING REMODEL

I. Recommendation/Action Requested:

This amendment will restore a .75 FTE Program Development Technician that was originally cut from the Corrections Volunteer Unit. The amendment converts the existing vacant .5 FTE OA2 position to a .75 FTE Program Development Technician using existing funds from Professional Services, Repairs & Maintenance, Printing, and Supplies.

II. Background/Analysis:

During budget planning a decision was made to cut a .75 Program Development Technician from the budget. After reflecting on the total cuts made from the budget, it was decided that the PDT would be extremely useful due to an increased dependency on volunteers. Therefore, a vacant OA 2 position was identified as a substitute.

III. Financial Impact:

There will be no impact on the budget. The restoration was made through cuts in the Sheriff's Office.

III. Legal Issues:

None known

IV. Controversial Issues:

N/A

V. Link to Current County Policies:

N/A

VII. Citizen Participation:

N/A

VIII. Other Government Participation:

N/A

Budget Note

The County understands that, on occasion, the use of large sums of money known as "flash money" is a necessary element to the successful investigation of drug, property, and other types of crimes by the Sheriff's Office. In order to further an investigation, the use of flash money is an important tool to the infiltration of the criminal enterprise and in gaining the acceptance and confidence of an alleged criminal. The County also understands that there is a risk of loss when flash money is used during these types of investigations. The County acknowledges the sum of \$100,000 as an acceptable risk when using flash money in a criminal investigation.



**Tax Supervising
& Conservation
Commission**

PO Box 8428
Portland, Oregon
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:
TSCC@co.multnomah.or.us

Web Site:
www.multnomah.lib.or.us/tsccl

June 13, 2001

Board of County Commissioners
Multnomah County
501 SE Hawthorne Blvd, 6th Floor
Portland, Oregon 97214

Dear Board of Commissioners:

The Tax Supervising and Conservation Commission met on June 7, 2001 to review, discuss and conduct a public hearing on the Multnomah County 2001-02 budget. This hearing was conducted pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the district.

The 2001-02 budget, filed May 11, 2001, is hereby certified by a majority vote of members of the Commission with the following objection and recommendation.

Objection:

The Debt Service Unappropriated Ending Fund Balance amount is \$3,737,889 higher than will be needed to make the debt service payment due October 2002. At the time of adoption the Board shall reduce the Debt Service Levy to \$11,391,057.

Recommendation:

Local Budget Law (ORS 294.401 (5)) requires that the notice of the budget committee meeting must be published twice, five to 30 days before the committee meeting with the publications separated by at least five days. The County published only once on April 16, 2001. This should be corrected for next year.

Aside from the exceptions, estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with Local Budget Law. The budget estimates and levy amounts are shown on the following page.

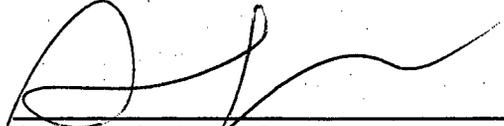
Please file a complete copy of the adopted budget with the Commission within 15 days of adoption. The required response to the Commission objection will be satisfied in the resolution that sets the debt service levy at the reduced amount.

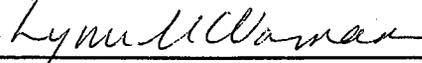
We appreciate having the opportunity to discuss this budget with you.

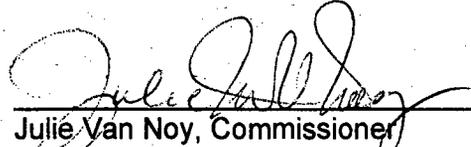
Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION


Richard Anderson, Commissioner


Anthony Jankans, Commissioner


Lynn McNamara, Commissioner


Julie Van Noy, Commissioner

Commissioners
Richard Anderson
Anthony Jankans
Lynn McNamara
Carol Samuels
Julie Van Noy

| | <u>Budget Estimates</u> | <u>Portion Unappropriated</u> |
|---|-----------------------------|-----------------------------------|
| General Fund | \$297,185,676 | \$4,500,000 |
| Strategic Investment Program Fund | 2,554,503 | |
| Road Fund | 40,906,221 | |
| Emergency Communications Fund | 180,646 | |
| Bicycle Path Construction Fund | 376,285 | |
| Recreation Fund | 185,300 | |
| Federal State Fund | 312,313,223 | |
| County School Fund | 1,753,750 | |
| Tax Title Fund | 1,490,000 | |
| Animal Control Fund | 1,432,000 | |
| Willamette River Bridge Fund | 7,265,599 | |
| Library Serial Levy Fund | 44,751,511 | |
| Special Excise Taxes Fund | 15,723,000 | |
| Public Land Corner Preservation Fund | 936,892 | |
| Inmate Welfare Fund | 1,611,557 | |
| Jail Levy Fund | 42,043,174 | |
| Assessment & Taxation Fund | 11,072,418 | |
| Justice Services Special Operating Fund | 3,676,700 | |
| Revenue Bond Sinking Fund | 1,082,595 | 523,332 |
| Capital Debt Retirement Fund | 17,501,758 | 2,162,267 |
| GO Bond Sinking Fund* | 23,116,786 | 8,803,185 |
| PERS Bond Sinking Fund | 11,568,687 | 2,620,558 |
| Justice Bond Project Fund | 60,689,772 | |
| Revenue Bond Project Fund | 2,546,509 | |
| SB 1145 Construction | 10,666,060 | |
| Equipment Lease Purchase Fund | 1,500,000 | |
| Building Projects Fund (2504) | 25,300,000 | |
| Library Construction Fund 1996 | 11,967,842 | |
| Capital Improvement Fund | 12,858,550 | |
| Capital Acquisition Fund | 5,556,745 | |
| Asset Preservation Fund | 9,680,271 | |
| Deferred Maintenance Project Fund | 5,800,000 | |
| Behavioral Health Managed Care | 42,436,176 | |
| Risk Management | 48,909,390 | |
| Fleet Fund | 8,556,852 | |
| Telephone Fund | 6,442,201 | |
| Data Processing Fund | 21,787,409 | |
| Mail Distribution Fund | 1,499,649 | |
| Facilities Management Fund | 42,828,330 | |
| Total Budget Estimates | \$1,157,754,037 | |
| Total Unappropriated Balance | | \$ 18,609,342 |

Tax Levies:

| | |
|---|---------------|
| Permanent Rate - General Fund | \$ 4.3434 |
| GO Bond Debt Service Levies - Not Subject to Limit* | \$ 11,391,057 |
| Library Local Option Levy - General Government | \$ 0.5947 |

*Per TSCC Objection



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SUPPORT SERVICES
BUDGET & QUALITY DIVISION

MULTNOMAH BUILDING
501 SE HAWTHORNE BLVD
4THFLOOR
P.O. BOX 14700
PORTLAND, OREGON 97293-0700

BUDGET
EVALUATION & RESEARCH

PHONE: 503 988-3883
FAX: 503-988-3292

TO: Tax Supervising & Conservation Commissioners
Board of County Commissioners

FROM: Dave Warren, Budget Manager

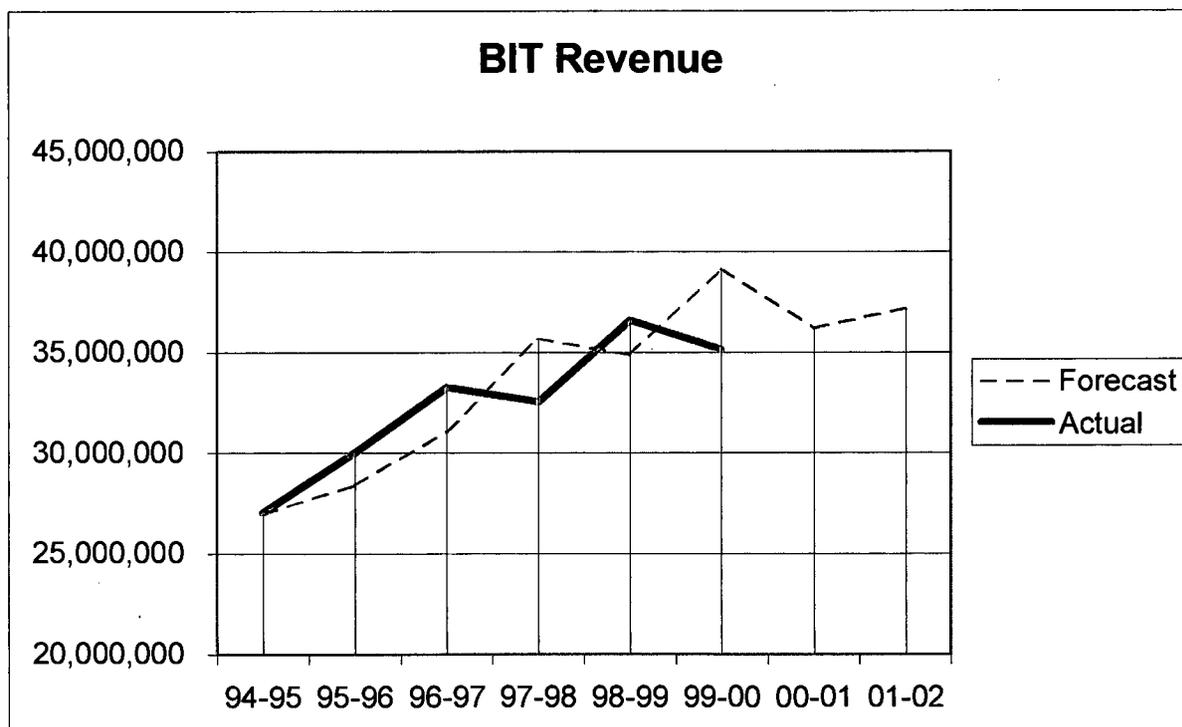
DATE: June 4, 2001

SUBJECT: TSCC Budget Review FY 2002

General

- 1. The Business Income Tax (McBIT) is declining. For 2001-02 the projection is \$37.2 million, down from a projection of \$42.7 million in 2000-01. Does this appear to be a long-term trend or was the 2001-02 estimate overly optimistic?**

Business Income Tax is a formulaic tax based upon the proportion of a business's profits equal to the proportion of its worldwide sales that are made in Multnomah County. The following tables show the recent history of the receipts from this tax.



| Fiscal Year | BIT Forecast | BIT Actual | BIT Long Term Trend |
|---------------|--------------|------------|---------------------|
| 1995 | 26,950,000 | 27,048,000 | 28,293,999 |
| 1996 | 28,400,400 | 30,040,000 | 30,274,579 |
| 1997 | 31,091,400 | 33,255,000 | 32,393,799 |
| 1998 | 35,687,520 | 32,524,000 | 34,661,365 |
| 1999 | 34,869,836 | 36,592,898 | 37,087,661 |
| 2000 | 39,154,400 | 35,122,782 | 39,683,797 |
| 2001 Budget | 43,931,956 | | 42,461,663 |
| 2001 forecast | 36,178,075 | | 42,461,663 |
| 2002 | 37,176,808 | | 45,316,054 |

It is important to note that the 2001 forecast is an estimate of what we now expect to receive. This estimate is based on our review of the tax revenue that has been processed to date and applying trend analysis to project the amount we can expect to receive from April through June. Typically, we receive about half of our total revenue on, or after, the April 15th filing deadline.

Taxpayers with liability exceeding \$1,000 per year are required to file quarterly payments. This requirement effectively impacts most of our large taxpayers. However, there is no requirement that those payments be based on anticipated annual income and, in fact, we have no way to ascertain how accurate the quarterly payments are.

Further complicating our ability to more accurately predict this revenue is the fact that taxpayers can request an extension to file their county tax return. It is important to note that if a BIT account files for an extension they must, as individuals do, make a good faith estimate of their tax liability. It is not uncommon for us to see significant fluctuations in our revenue stream as a result of adjustments associated with amended tax returns. The BIT has been particularly difficult to forecast because businesses are under no obligation to notify us of their plans or forecasts. What we do know at this time is that revenue declined in FY 2000. It is unlikely that we will have information changing the 2002 BIT estimate prior to the time the budget goes to the Board.

2. The County implemented a new computer system to manage the various aspects of the organization a year ago. Are all areas fully implemented into the SAP system? Has the system produced the desired reporting results?

SAP is a complicated and comprehensive system. Virtually every business transaction the County engages in can be recorded in the system. In order for the system to produce the results we wanted when we acquired it, SAP has to be the mechanism used for virtually every business transaction of the County. That has not happened yet. We will successfully close the books in July for this fiscal year. We have paid all bills, run payroll, and recorded all revenues in the system. But many "shadow systems," databases, spreadsheets, and paper transfers, are still the primary way people buy things, track time worked, and create and monitor contracts. Changing the ways employees do their work to take advantage of the integrated nature of the computer system will take an ongoing training effort, at minimum, and a good deal of management and employee creativity as well.

The true value of Enterprise Resource Planning systems such as SAP are not fully realized until business processes and software systems are completely integrated. It is common for large organizations to spend many months following implementation addressing these

issues, because they involve changes to long-standing workflow processes and methods of delivering services. It is not unusual for this process to take several years.

3. Is the Multnomah Building renovation complete and have all tenants moved in? Were there cost overruns?

The Multnomah Building is a good deal for the County. For this project, it is important to clarify costs versus budget. The project is about two and 1/2 years old at this point. There have been many "budgets" during that time. The current estimate is that the project will cost about \$41 million. It is also roughly \$10 million more than the original budget number. The budgets have changed due to many factors including change in scope, timeframes and unanticipated occurrences.

The Board approved the changes to the scope and budget during FY's 1999, 2000, 2001 and 2002 with the issuance of COP's, departmental service requests and contributions, deferred maintenance funds, energy loans and rebates, interest, capital project for ADA elevator upgrades, Life/Safety Code Requirements, Work Due to Unforeseen Conditions, and Schedule Extensions. See attached schedule.

Facilities & Property Management has proposed several new capital projects involving the Multnomah Building for FY 2002. One of those projects is to remodel the 5th Floor to house Land Use Planning. All other scheduled occupants are moved in.

4. Facilities Management is currently developing options to reduce the County's vacant space by consolidating operations and disposing of three County structures within the next two years. Which buildings will be sold and where will the current occupants of those buildings then be housed?

The Department of Sustainable and Community Development was charged by Board Resolution 01-058 to develop a disposition plan for the following facilities by the end of June, 2001:

- Hansen Building
- Morrison Building
- Ford Building
- Gresham Neighborhood Center

DSCD has indicated that they will present a range of "disposition options for the Board to consider and provide direction on. The future location of the current occupants of those buildings will be determined as part of the disposition plan.

Community & Family Services:

- 5. At the present time, there are nine SUN schools, funded by County and City resources. Another four started up this year funded through federal resources and managed directly through school districts.**
- **Are there plans to open more SUN schools and if so where?**

Information following soon.

- **At this hearing last year it was mentioned that an evaluation of the SUN program was planned. Has the program been evaluated and has it been as successful as predicted?**

Information following soon.

6. The construction of the Children's Receiving Center, located in the Gateway Urban Renewal district, is expected to begin in 2001-02.

• What kind of a facility does the County envision and where will it be located?

The Children's Receiving Center project is a 3.5 acre campus located at 102nd and East Burnside, although the Residential Building, which is the only new building that will be constructed, is often referred to as the Children's Receiving Center. The CRC will provide a place where children who have been removed from their homes for reasons of abuse or neglect can be taken for immediate care and comprehensive assessment with a minimum of additional disruption.

This project has been in the planning stages since 1988; in 1996 Multnomah County voters approved bonds to fund such a center. It was determined that by providing an integrated service center including stakeholders such as the State Office of Services to Children and Families, local law enforcement, the DA's Office, Health Department, CFS, Multnomah County sub contractors such as the Morrison Center, the needs of children and families would be met most efficiently.

Phase I of the project includes construction of the 10,800 square foot Residential Building and remodeling of the existing 15,500 sq. ft. Services Building. The Residential Building is designed to be house-like and have a residential appearance to both satisfy neighbors and provide a non-threatening aspect to children. It will provide short-term housing for up to 16 children and includes an intake area, bedrooms, playrooms, a dining room, a living room, a laundry, a kitchen and staff offices. The Services building will house social service components of the receiving center, such as the Morrison Center and County Health Department that will provide mental and physical health assessments. Phase II will see the existing three story, 25,000 sq. ft. structure known as the MDT (Multi-Disciplinary Team) Building remodeled. The MDT Building will house the Multi-Disciplinary Team that includes agencies such as the District Attorney's Office, Portland Police Bureau, Gresham Police Department, and State Services to Children and Families.

• How many staff will the facility require and is there secure funding for operations?

The Christie School will operate the Residential program located in the Residential Building. It is anticipated that Christie will have approximately 22 FTE, but the 24-hour, seven-day a week nature of the program means staff on site at any one time will be much lower. Securing funding for operations has been an ongoing challenge, however, the ability to use the County's status as a Federally Qualified Health Center and Title XIX (Medicaid) funding has resulted in a likely funding solution. The details of this funding remain to be resolved, but in general terms, the County will use family shelter funds committed by the State of Oregon and then use locally generated funds (from lease revenues and existing support for physical and mental health assessments) to match federal Medicaid funds. (Also see attached letters from Bill Farver, Interim Chair and Bobby Mink, Interim Director, Department of Human Services.)

Attachments will follow with SUN school information

• What sources of funding will be used for the project?

The leased space will provide a base for general fund dollars that can be matched with federal dollars to provide revenue for the operational services in the Receiving Center.

Building. Service costs include a six month operational budget for Christie School to operate the center under sub-contract for approximately \$400,000 for FY 2002, approximately \$150,000 for the Health Department to operate the health services. Additional costs will be incurred by any County agency renting space in the service building. Annual costs are projected to be about \$800,000/year for the operation of the Residential Center. The estimated cost of remodeling the MDT building is currently about \$2.2 million; lease amounts from the MDT building are necessary in order to capture enough general fund to operate the Residential program. By maximizing federal dollars, local service entities will be able to provide services at a lessor cost to the county general fund in a more coordinated manner.

Capital funding for the project comes from several sources. Ballot Measure No. 26-45 was approved by Multnomah County voters in May of 1996 and authorized \$79.7 million in bonds for public safety facilities. \$4 million of the bond proceeds were designated to fund the Children's Receiving Center. The Board has subsequently allocated \$5,075,239 of interest earned since the bonds were issued. Lease revenue earned from leasing the existing buildings back to the former owners will account for another \$642,696 of capital funding. This \$9.7 million covers the cost of purchasing the property and Phase I. It is hoped that Urban Renewal funds can be secured for Phase II - the remodel of the MDT Building.

Community Justice

- 7. Student Attendance Initiative will experience a major redesign in the service model in 2001-02, as a result of significant funding changes. The program was cut by \$880,000. The budget notes the possibility of eliminating services to 9th grade students among other changes. Has this program been successful in keeping students in class?**

As a result of major revenue changes in County General Fund availability and the conclusion of the Edward Byrne Memorial Fund grant, the School Attendance Initiative (SAI) is facing a significant budget reduction. As a result, SAI will undergo program redesign, improving services to students in targeted schools with focus on attendance and school achievement.

With the inception of the Truancy Project in the fall of 1996, funded through a four year Edward Byrne Memorial Grant in the amount of \$1 million, the Department of Community Justice (DCJ) began its work with Portland Public Schools (PPS) on the issue of school attendance. Operating in the Roosevelt Cluster, with an emphasis on 5th – 8th graders, this program served over 800 youth in the period September 1996 through June 30, 1997.

Early evaluation results showed youth involved in the program improved their school attendance by 10% as a result of staff focus on attendance monitoring and parental/family contact. In 1997, the U.S. Department of Education awarded Portland Public Schools \$500,000 for a 2-year period to implement truancy projects in two additional school clusters. Marshall and Jefferson school clusters were targeted for school attendance monitoring and family intervention activity. The independent researchers noted school attendance improvements of 14% and 10%, respectively.

County budget hearings during 1998 determined that a countywide school attendance effort was feasible and necessary. Two million dollars in County General Fund were allocated to expand SAI throughout Multnomah County. These funds effectively allowed program services to impact seven school districts throughout the County (Portland Public Schools, Parkrose, Gresham-Barlow, David Douglas, Reynolds, Centennial and Corbett). Over 130 schools were targeted for school attendance monitoring, family intervention and case management services. The expansion of SAI created a collaborative structure between

PPS, Multnomah Education Service District (MESD), DCJ, Volunteers of America, Inc (VOA), and the County-supported Family Service Centers. In addition, culturally specific service providers (Oregon Council on Hispanic Affairs and the International Refugee Center of Oregon) were included to work with non-English speaking Latino, Asian and East European families. Services were expanded to impact K-4th and 9th graders in addition to 5th – 8th graders. In Year 1, 4,300 youth and families were served, with an attendance improvement overall of 14%. In Year 2, approximately 4,500 youth and families were served. Analysis continues in order to determine the overall attendance improvement rate and other program impact. Year 2 saw continued improvement in the service delivery model of the Initiative.

Limited funding has caused the Initiative to explore the following: eliminate services to 9th grade students, target school attendance monitoring, outreach, family intervention and case management services to under-performing K-8 schools in three school clusters within PPS and two school clusters representing East Multnomah School Districts. The Initiative will also redesign the service activity of the program by focusing on school attendance and classroom achievement. Research suggests that improved school attendance will lead to improvement in classroom achievement and the SAI evaluation will be re-tooled to analyze data received during the fiscal year. Program service delivery activity will continue to include school attendance monitoring, targeted outreach, and family intervention and case management for those families most in need of longer-term service.

Fiscal Year 2001-02 will see an increased focus from PPS and the targeted East County School Districts on attendance monitoring and individualized services for youth returning to school after receiving services through an SAI Outreach/Referral/ and case management process. Services will include developing connections with school-based program offerings at the individual school level, and/or connection to district-wide services (i.e. tutorial, IEP assistance, school counselors, in-school health services, etc.). Middle school students will be linked to the County's SUN Initiative, promoting after-school activities as well as family services. The FAST Program, which has operated in PPS for several years and received County resources to expand services, will also provide a linkage for elementary and middle school students and their families to research-based activities geared to improve family and child interactions.

8. **The Department of Community Justice has a number of programs to deal with high-risk youth, such as the Probation Counseling Services and the Community Accountability Programs. The budget mentions the Forest Camp is a weekend residential program designed to provide youth with an immediate consequence for violating probation.**

- **What success have you had with these programs?**

The Forest Project is a residential facility located in Wyeth in the Columbia Gorge, which provides a sanctioning (vs. treatment) alternative to adult offenders during the week and juvenile offenders on the weekends.

Adult Community Justice Forest Project

The Adult Community Justice Forest Project serves 28 male offenders Sunday evening through Friday afternoon who have been sentenced by the courts and sanctioned by parole/probation officers for violations of supervision. Offenders may participate in the program for a minimum of two weeks to a maximum of six months and are housed and work in a wilderness environment. Offenders are exposed to on-the-job training while working on US Forest Service (USFS) projects, which include trail building, tree planting, campground and recreational maintenance and perform community service for the surrounding communities. The Forest Project provides evening education in cognitive restructuring,

alcohol/drug education and life skill training. They are responsible for daily living tasks and are expected to prepare meals, wash linen, clean the facility as well as perform other chores necessary to operate the facility and learn to live independently.

Demographics of adult offenders participating in Forest Project:
Risk level distribution from a sample of 315 adult offenders:

| | | |
|---------|-------|---------|
| High | 60.0 | (19.0%) |
| Medium | 110.0 | (34.9%) |
| Low | 48.0 | (15.2%) |
| Limited | 97.0 | (30.8%) |

Utilization of Adult Community Justice Forest Project

A data run from SPIN provided the following information regarding utilization of the Adult Community Justice Forest Project during the 12 month period from 5/1/00 through 4/30/01.

- ❖ A total of 653 Forest Project events were imposed on 574 unique offenders. A majority of events were imposed in lieu of jail time and included the following:
 - 383 Court Orders;
 - 2 Courtesy Out of County (HOOD RIVER);
 - 18 Local Control Custody Referral;
 - 17 Modification of Condition;
 - 100 Probation Violation Court Orders; and
 - 133 Sanctions in lieu of jail.

- ❖ There were 6,840 days served by offenders at the Forest Project. The distribution of these days by offender sentence type are as follows:
 - 470 days for Local Control offenders,
 - 1,149 days for sanctioned offenders,
 - 1,184 court ordered days for probation violations,
 - 3,277 days from court orders,
 - 161 days from modification orders,
 - 47 Courtesy Days Provided to Hood River County,
 - 81 days for other Court Orders (direct sentences), and
 - 471 days for STOP participants.

Capacity, Utilization and Need

- The total capacity for adult forest project is 8,400 bed days annually.
- The Forest Project often does not have the capacity to meet need and is forced to maintain a waiting list to accommodate demand.
- After jail, Forest Project is the second most restrictive sentence available.
- Forest Project provides exposure to work ethic and basic work skills such as reporting to work on time and task completion, as well as evening education, life skills, etc.
- As a sanction, Forest Project offers a swift and sure response to non-compliant behavior and removes offenders from criminal environments.
- If this option was not available, offenders would most likely be sentenced to jail or have longer jail sentences. A conservative estimate, based on a year's worth of data, is 7,034 Forest Project days that would instead, be imposed as jail bed days.
- The work done by offenders during their stay at the forest project is restorative to the community in terms of subsidizing the work of the U.S. Forest Service.
- The Forest Project serves various components of the justice system as a sentencing alternative, including the courts and community justice.

Juvenile Community Justice Forest Project

The Juvenile Community Justice Forest Project Weekend Program operates from Friday at 3:30 p.m. to Sunday at 4:00 p.m. and has been designed to provide an alternative placement for up to 18 youth who would be spending their court ordered sanction (1 to 4 weekends) in Detention. The program has just completed its third year of operation. The Forest Project serves the juvenile probation population including female probationers every six weeks and also serves youth who have been waived to the Adult System. The Forest Project provides the opportunity for youth to receive community service hours and/or restitution credit for participation in all facets of the program. Other benefits include skill-building activities such as conflict resolution, problem solving, meal preparation and teamwork.

Utilization and Demographics

The following data were collected from calendar year 2000 utilization of the Juvenile Community Justice Forest Project:

- There were 910 referrals in the 2000 Calendar Year.
- 71% of the referred youth showed (650).
- Of the youth who showed, 637 completed (98.5%).
- 13 youth were terminated.
- Of the youth completing, 36% were high risk, 39% were medium risk and 25% were low risk.
- Over 11,466 work hours were donated to Columbia Gorge Communities.
- \$27,000 was applied to the court ordered restitution of these youth.

With regard to the success of other Accountability Programs:

Community Service:

Community Service is a sanctions given to youth to repay the Community for their offense. Youth participating in Community Service receive basic skills to maintain a positive attitude and instill a good work ethic. Community Service crews are supervised by Accountability Programs staff. Youth placed on work crews perform a variety of activities such as weeding, raking and picking up litter for neighborhood associations and other non-profit organizations. During the calendar year 2000, 1,769 youth worked in community service donating 10,614 hours to the community.

Payback Program:

The Payback Restitution Program has been designed to assist youth in meeting their financial obligation to victims within our Community. In partnership with the City of Portland Water Bureau and Metro Environmental Services, youth perform landscape maintenance and litter patrol duties at various public sites throughout the county. Youth participating on Payback crews learn the value of teamwork, time management, and acceptable work habits while being held responsible for their sanction. During the calendar year 2000, 659 youth participated in this restitution program paying \$72,377 directly to their victims.

Success / Day Reporting Center:

The Success / Day Reporting Center (DRC) exists thanks to a partnership with Multnomah County and Janus Youth Programs. The DRC provides structure, support, supervision and skill development for probation youth. During the calendar year 2000, the Success / Day Reporting Center provided services to 561 youth.

The goals and objectives of the DRC are:

- Reinforce pro-social behavior and attitudes,
- Provide supervision during high crime after schools hours and on Saturday,
- Provide an opportunity to do community Service and / or Payback Program,
- Provide follow-up services for youth transitioning from AITP and residential placements,

- Provide structured supervision to probation youth awaiting a hearing on new charge(s), and
- Provide skills to youth to assist them socially and vocationally.

Probation Counseling:

The DCJ Juvenile Counseling programs protect the community by holding youth accountable for their behavior, supervising them according to their risk and need factors, and providing skill training to build on their strengths. Probation Counseling staff develop case plans for youth, coordinate services with the Oregon Youth Authority, provide educational advocacy and supervise restitution collection and community service completion. Adjudication counselors conduct pre-hearing assessments and made recommendations to the court for services and sanctions. Specialized probation supervision and services are provided for sex offenders, gang offenders, and girls and include the following programs:

- The sex offender unit coordinates assessment adjudication, placement, treatment, and community supervision for juvenile sex offenders on probation.
- The Gang Resource Intervention Team supervises gang-involved youth and works with their families. Focusing on violence prevention, intervention, and conflict resolution, the staff work closely with the Department of Adult & Family Services, Office Services to Children & Families, Portland Housing Authority, and Oregon Youth Authority to provide joint case planning. The Department contracts with local treatment agencies to provide intensive intervention with gang youth.
- The Early Intervention Program provides specialized assessment and counseling for youth under the age of 12 referred for delinquent behavior.
- The Diversion unit annually offers over 2,000 low-risk and first-time offenders an opportunity to avoid formal juvenile prosecution by completing requirements, such as restitution, community services, anger management and individual / family counseling
- The Skill Development Team provides training for youth and families referred for delinquent behavior. Group classes include victim impact panels, anger resolution, parenting support, and gender specific groups.
- Domestic Violence Programs include the Save Our Families program, a multi-family education and support program for families and youth who have assaulted other family members. Group and individual counseling is also offered for youth involved in domestic and dating violence.

The following data represent cases / youth involved in Probation Counseling Programs during the month of April 2001:

- 298 Early Intervention Program cases,
- 363 Diversion cases,
- 521 Adjudication cases,
- 26 Sex offender treatment cases,
- 5 Truancy cases,
- 693 Probation cases,
- 68 Re-referrals and Technical Probation Violations,
- 6 Commitments to State Youth Correctional Institutions,
 - 85 youth enrolled in the Turnaround School,
 - 289 Active cases participating in the Skill Development Program, and
 - 53 youth participating in the Success / Day Reporting Center.

There were 68 re-referrals and Technical Probation Violations

- **We note that the Turnaround School program, that provides intervention for students expelled for weapons and violence, has been reduced by \$644,000. Have other programs been found to be more successful than the Turnaround School or are there fewer students in need of this school?**

Multnomah County Department of Community Justice (DCJ), in partnership with Multnomah Education Service District (MESD) and Portland Public Schools (PPS), has since 1997 provided Turnaround School for youth referred for violent, weapon related, substance abusing or related behavior as part of an initiative to assist in making schools safer and to support school completion. Turnaround has provided skill based learning to approximately 300 students a year and supported transition efforts back to the community. Students return to community schools after the 45 to 90 day program. A contract with Tualatin Valley Centers Inc. provides mental health and drug and alcohol services. County funds represent approximately half of the cost of the program and have been cut in order to avoid deeper cuts in custody and probation services that directly affect community safety. The current reduction in Multnomah funds includes two Juvenile Counselors who work at Turnaround. This reduction will also result in layoffs of many of the school staff. Approximately 300 youth would not receive services. About 100 of these youth were active with court personnel and 60 were on probation. MESD funds received from the individual districts are still available to serve some youths.

The Approved Budget "restored" \$200,000 to retooled Turnaround to two sites. One site, located at Helensview School, to serve 20 Portland Public School students and another, at Alpha High, to serve 26-30 East County students. These proposed programs would serve fewer students and would not provide the same level of safety, skill building, drug and alcohol services, or case management intervention as the current turnaround program, however these programs could be tailored to overcome some of the limitations of the Turnaround model.

A strong argument to support this model is that the two programs would be attached to two very successful alternative school programs, saving administrative costs and would be led by two very strong principals. Although school district funds would only support three teachers between the two programs, the existing Turnaround contract for alcohol and drug services will likely be matched with additional mental health resources through the Department of Community and Family Services to provide 1 FTE dual diagnosis staff for each site. Research indicates that keeping youth in school is one of the most cost effective means of reducing future delinquency. Research also supports the value of a positive, meaningful school experience in keeping students engaged and in reducing youth violence. The literature underscores the importance of activities such as service learning that give high risk youth a sense of pride, purpose, compassion and responsibility.

The new Turnaround classrooms would serve Portland Public Schools as well as five East County Districts.

Sheriff:

9. **The Sheriff's office has taken significant cuts in this budget. One proposal for dealing with a portion of the cuts estimates that the General Fund could save an additional \$1 million by working out a program of landscaping and janitorial work that can be carried out by inmates. Has a decision been reached on this proposal? How does the cost of the supervision of inmates compare to the cost of using private service vendors or employees?**

The Current Service Level of building management services provided for Multnomah County tenants includes janitorial and grounds maintenance services. Providing these services for

Multnomah County facilities costs approximately \$3.3 million per year. The Multnomah County Sheriff's Office proposed using inmate labor to perform approximately \$1.1 million of those services in exchange for a reduced Building Management charge for Sheriff's Office facilities.

Should the program change prove to be successful, the Sheriff's Office will be able to reduce their cost of facilities by using inmate labor to provide janitorial and grounds maintenance services to the County. A key measure of this program will be demonstrating the ability to sustain current service level with the utilization of inmate labor. Inmate labor is a less expensive labor resource than compared to commercial or Multnomah County employee resources. By more effectively utilizing the inmate labor resource, Multnomah County will contain the expense of providing janitorial and grounds maintenance internal services within the County, while providing inmates with an ongoing work program. The cost for delivery of services to be provided by MCSO still under development. However, it should be noted that the manner in which Multnomah County is implementing inmate labor does not generate a cost savings or benefit to the client from the commercial or Multnomah County customer source.

At the 5/30/01 Multnomah County Board of Commissioners Budget Worksession, the Board directed staff to convene a group to review/analyze/evaluate an the Sheriff's proposal and an alternative proposal for the transfer of janitorial and landscaping duties from Facilities to the Sheriff's Office. Commissioner Naito proposed:

- Sheriff to provide workcrews for landscaping/janitorial services in the Sheriff's Facilities;
- No workcrews in the Libraries;
- Transfer 4.00 FTE that were cut in Facilities to Sheriff to perform Day Porter function at Libraries;
- Sheriff to provide plumbing services in Sheriff's Facilities and perhaps elsewhere ;
- Report to BCC on 6/12.

As part of this task, this group will examine and present data regarding:

- How each proposal would be implemented and what it would look like;
- What contracts are proposed to be cut (provide detail, facility, service sheltered market contract, FTE, amount);
- Incorporate information with explanation of savings and how Sheriff would plan to fund workcrews;
- Other financial and operational aspects of each proposal;
- The amount of savings generated by department (detail);
- How many contract employees would lose their job as part of the Sheriff's proposal and Naito's proposal;
- What are the tradeoff's of including the Library janitorial as part of a sheltered contract to offset the loss of a sheltered contract in landscaping?

10. Construction on the Wapato Jail is scheduled to begin in 2002. It is anticipated that the facility will be completed and ready for occupancy in 2003.

- **Is the jail construction still on schedule and have the major hurdles around siting been resolved?**

Construction on the Wapato Jail facility began in FY 2001. It anticipated that the facility will be completed and read for occupancy at the end of 2003. The major hurdles around siting were resolved we the County received conditional use permit for the site in Winter, 2001 Jail construction is currently on schedule.

- **Has or will the County faced arbitrage issues with the jail bonds?**

We will be paying a rebate on both the Jail and Library bonds. The rebate will be calculated as of October 1, 2001. It is done each 5 years until the bond proceeds are used. We have had to pay a rebate on one other issues, the 1994 Library bonds. There is no penalty involved.

- **The budget notes that the County will need an operating levy to run the jail. When will the voters be asked to approve a levy for operations for the new facility? Have there been any estimates made on the rate that will be needed to fund operations?**

Voters will be asked to approve a new levy to fund public safety programs beginning July 2003 in November, 2002, although the Board has not formally approved this. The rate also depends upon what will be considered to be operating expenses. The Board and Sheriff will have deliberations prior to next year's budget process to determine what should be included in a new levy. We will also need to coordinate with the City of Portland regarding their plans and our ability to levy property taxes within our agreed upon shares.

Library

11. This budget represents the fourth year of the five-year local option levy passed by the voters in November 1997. During this fourth year, all branches will be reopened and operational with the exception of the Hillsdale branch.

- **When will Hillsdale close and how long will the renovation take?**

Library staff anticipates the Hillsdale branch will close in November or December of 2001. They will open small temporary facility in the interim, and anticipate to begin construction shortly after January, 2002. Renovation timeframe is estimated to be complete within 12-15 months.

- **Is the Hillsdale Branch going to be a mixed use facility or a library branch only?**

The Hillsdale Brach Library will be a Library branch only. Mixed use was determined to be infeasible after extensive analysis of the site. The site was unsuitable for mixed use due to the topography, size and associated parking issues.

12. Do you anticipate that a replacement local option levy be required to keep all of the libraries operational when the current levy expires?

Yes, a new levy will be required to keep all libraries operational when the current levy expires. The current levy funds 44% of the operational budget. The levy funds a significant enough portion of the operating budget, that it could not be offset with other funding sources.

For FY 2002 Library Revenues are broken down as follows:

- BWC \$5,213,669 or 12%
- General Fund \$15,982,546 or 36%
- Current Levy \$19,831,599 or 44%
- Other (includes sales, foundation and other grants, fines, fees interest) \$3,723,697 or 8%.



OFFICE MEMORANDUM...
DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

To: Karyne Dargan, Budget Office
From: Bob Thomas, DSCD Director's Office
Date: June 4, 2001 (Revised)
Subject: Response to May 29th Board Questions

This is DSCD's collective response to questions raised by the Board at May 29th Capital Budget Hearing.

Question 55 Provide more information on the green roof concept and project for Multnomah Building: Is a new roof needed anyway?; What is the environmental advantage? What is additional cost to make the roof green as opposed to a "standard" roof? What are tradeoffs?

Response from Amy Joslin, DSCD Sustainability Program:

The following bullets speak to the environmental / economic / social advantages of a green roof, as well as the trade-offs:

Background:

- The Multnomah Building is in a combined sewer overflow area - meaning stormwater and sewer flow through the same pipes and existing pipes are at capacity with sewer flows alone - when you add stormwater they overflow directly into the Willamette river by-passing the treatment plant.

Environmental Advantage:

- **Raw sewage** from the Multnomah building dumps into the Willamette River *every day it rains more than 1/10 inch*. During an average year, this occurs *over 70 times*. This is equivalent to **37,500 gallons of raw sewage from the Multnomah building during a 1.5" rain event**.
- Green roof also acts as a "carbon sink" absorbing carbon dioxide. Carbon dioxide is the biggest contributor to global warming.

Economic Advantage:

- Reduced stormwater run-off saves the City of Portland and local taxpayers big dollars from the energy and materials required to treat stormwater.
- Direct energy and stormwater savings for the Multnomah building are estimated at \$2,500 annually at current rates - with pending rate increases these savings could increase significantly.
- A Green Roof will double the life expectancy of the existing roof from 20 years to 40 years. (Ultraviolet rays and extreme temperature swings cannot attack the roof surface.)

Social Advantage:

- Human health impacts from Multnomah Building raw sewage entering the Willamette River will be reduced. Health impacts occur to people that come in contact with the Willamette River including recreation such as fishing, boating, and swimming etc. Willamette River has been proposed as a future drinking water source!!

- Employee benefits - the patio and green roof area will provide a relaxing and natural environment for employees of the Multnomah Building to get some fresh air and enjoy the views that this building provides. This educational benefit will hopefully extend beyond the workplace as employees institute their own green measures at home.

Trade-Offs:

- Stand to lose a potential \$30,000 grant from the City of Portland to participate in their Stormwater Pilot program.
- The City of Portland has estimated costs to upgrade sewer / stormwater infrastructure will cost over \$400 million for the Eastside alone. By taking the Multnomah Building “off the combined sewer overflow grid” could reduce the investment required. If all buildings were to take similar actions, this cost might be avoided entirely.
- The art project will be stand-alone on the Multnomah building without any explanation to the public. This art project is being advertised as "sustainable" yet lacks real sustainable design features. By sending the wrong message to the public, we are damaging the credibility of the County's sustainability initiative.
- A green roof on the Multnomah Building offers tremendous demonstration project potential as a visible County commitment to sustainability and a showcase of sustainable technology for the Pacific Northwest region.

Response from Dan Brown, Facilities & Property Management Director:

- The roof of the Multnomah Building was replaced as part of the renovation contract work performed. It was desired to include a green roof within the original scope of work, but was not done due to budget considerations. Chair Stein expressed her disappointment in the green roof not being done and directed FPM to seek every opportunity to include a green roof at some future date. Due to new information on the lightweight green roof technology now available, structural strengthening of the Multnomah Building is not necessary, thus reducing the cost of installing this roof system.
- The environmental advantage of a green roof is that it will reduce the amount of storm water runoff that is generated by the Multnomah Building. This advantage is quantifiable. Another environmental advantage is that inducing vegetation into the urban environment produces the benefit of reducing carbon dioxide emissions. Finally, the environmental education perspective of installing a green roof on the Multnomah Building is highly beneficial to promoting the County goals of achieving a sustainable society.
- The estimated additional cost of installing the green roof on the 5th floor of the Multnomah Building is \$328K. Design fees of \$50K have already been obligated. Final construction cost is estimated at \$278K.
- Not installing the green roof will not have a functional impact on the Multnomah Building and the green roof can be installed at a later date if the BCC elects to proceed with the project.

Question 56 What is the amount of the next \$300,000 worth of projects that got bumped down to fund the green roof? What happened to partnership with the city?

Response from Dan Brown:

The \$300K (approximately) will go back into the CIP fund for use on future projects. These funds are savings from the Multnomah Building project and existing funds that have not been obligated.

From Amy Joslin, DSCD Sustainability Program:

Partnership with the City includes application for a \$30,000 grant as a stormwater pilot. Final applicants are to be selected in June. Partnership also includes active technical support from Tom Liptan, environmental specialist, who is a member of the project team.

Question 57 What is the status of private funding for the green roof?

From Dan Brown:

FPM has acknowledgment from the vendor of the opportunity to promote their green roof system but they have not followed up with a formal proposal or commitment.

Question 58 Provide a list of the unanticipated or unfunded Multnomah Building costs/projects.

From Dan Brown:

Projects for Multnomah Building currently unfunded include:

- Fifth Floor Remodel - \$492K (In FY02 Approved Budget)
- Cafeteria Remodel - \$100K (In FY02 Approved Budget)
- Green Roof - \$282K (In FY02 Approved Budget)
- Wellness Facility - \$200K (Not in FY02 Approved Budget)

Question 59 Worksession Item: Review prioritized capital projects and reallocated funding.

From Dan Brown:

The removal of Master Planning and the Yeon Complex from Asset Preservation will not impact the prioritized Asset Preservation projects identified. It is recommended that those funds not expended be placed in Asset Preservation reserve for funding future projects of high priority.

Question 60 Remove the \$260,000 from bond fund contingency and make available as a resource. Provide additional discussion. **Response below refers to AP Fund only, not Project Bond Fund.** Finance provided the proper response for this question.

Response from Bob Thomas:

The Facilities Priority Committee felt that placing \$260,000 in Asset Preservation Fund Contingency was the best use of those funds. After the group had reviewed the prioritized list of projects to fund with Asset Preservation revenue, they felt that additional funds should be set aside for emergency or unforeseen work. They placed \$100,000 in a line item for Emergency Repairs. They also placed \$260,000 in Fund Contingency to be used to replenish the Emergency Repairs item (only with formal Board Action), and to serve as a Beginning Working Capital for FY03, since the Asset Preservation Fund is currently the only ongoing source for future capital project funding. If the Fund Contingency is programmed directly into FY02 projects, there will be no *non-committed* carryover funds available for FY03.

Question 62 What is the annual building maintenance on courthouse?

From Dan Brown:

The Courthouse is one of the most expensive facilities for the County to operate and maintain. The costs are outlined below:

COURTHOUSE BUILDING MANAGEMENT COSTS

| | |
|--------------------|------------------------------------|
| \$577,411 | Utilities |
| \$886,395 | Maintenance Contracts and Supplies |
| \$351,150 | Asset Preservation |
| \$60,660 | Capital Surcharge |
| \$57,684 | Energy Loans |
| \$2,500 | Enhanced Services |
| \$268,605 | County Labor |
| \$2,204,405 | Total Annual Cost |

The Courthouse has 212,818 billable square feet, which works out to be \$9.10 per square foot, or \$5.70 per square foot without utilities, AP, Surcharge, Enhanced Services and Labor Costs.

Question 64 Want future work sessions earlier in budget process to prioritize and plan road/ bridge projects. Involve BCC earlier in process.

Response from Harold Lasley, Transportation Director:

In the next couple of months, we will schedule work sessions with the BCC on policies, priorities, and funding options for the FY2003 – 05 transportation capital improvement program.

Question 65 Have discussion about “deal making” process and when return to board, or board staff (i.e. R.A.C.C. move into 1st floor of McCoy Bldg.) Dialog of boundaries and when appropriate for department to move forward of the need to bring before BCC. Brief BCC staff with Rakowitz.

From Dan Brown:

- John Rakowitz has worked closely with FPM to place a retail operation in the first floor of the McCoy Building per the County Good Neighbor Agreement with the Association For Portland Progress.
- Providing office space for R.A.C.C. was looked into as an alternative to locating a retail operation in the McCoy Building and was presented to the BCC during the CIP Budget hearing to confirm work had progressed. The County is working very hard to get an appropriate occupant in the McCoy Building and R.A.C.C. appears to be more feasible than locating a retailer in this building.
- The process consists of preparing lease documents and tenant improvement agreements that will make the move from the Solomon Building to the McCoy Building attractive to R.A.C.C. The BCC must approve the lease agreement and it was anticipated by FPM that more specific details would be presented at a future executive session.

Question 67 Why did we bring LUP away from customer base in east county and locating at the Multnomah Building? What was the investment in Yeon Annex to locate LUP there two years ago?

Response from Kathy Busse, Land Use Planning Director:

Land Use Planning has the following functional working relationships within the Multnomah Building

- A&T (records and mapping)
- County Attorney
- DSCD Administration
- BCC and Chair’s Office
- GIS mapping servers

- Metro and City of Portland Permitting are within 1 mile travel distance of the Multnomah Building.

Land Use Planning Customer Relationships

- 60% of LUP customers are from West County
- 40% are from east county, however, some of these customers must also go to City of Portland Permitting for septic approvals.
- BCC Hearing Room is easily accessible, available and convenient for evening Planning Commission meetings

Note: The Multnomah Building is the "County Seat" providing the basic government services to east and west Multnomah County. In county offices, this typically includes the Chair and Commissioner's offices, A&T, and Permitting. There was a substantial negative reaction to the move to east county from west county residents when permitting moved. This move back to a central location would consolidate trips for the largest percentage of customers, while at the same time, re-establish "equity" in distance traveled for all.

From Dan Brown:

Project costs for the construction of the Yeon Annex were \$3,345,000 as budgeted in Facilities-controlled funds. If Land Use Planning costs for the construction of the Annex were on the basis of square footage occupied, their share would have been 28.4% of \$3.345 million, which equaled \$950,000. Debt Service payments on the COPs used to finance the construction are included in the Building Management charges of all Annex tenants, present and future.

Question 68 Need to include BCC in the loop for space planning.

From Dan Brown: It is the intent of FPM to have the BCC participate in space planning by reviewing and approving a County Master Plan. BCC direction should be strategic and global. The Master Plan will provide the opportunity to control space utilization.

Question 69 Amendment: Remove the follow projects from the CIP Budget: Green Roof Construction (\$282,000) and Design (\$49,700) and 5th floor remodel for LUP \$492,000). Provide a list of alternative projects (i.e. wellness center, mainframe migration, Sheriff move, or other things throughout the county).

From Dan Brown:

Provided below is a non-prioritized list of Multnomah Building projects not funded.

Not Constructed / Not Funded

M = Maintenance

I = Improvement

R = Repair

- (1) Penthouse cooling tower (ccc-1) - make up pump - \$25,000 ncnf M
- (2) Mezzanine fan (ahu-5) - booster pump - \$5,000 ncnf I
- (3) Public research (tu 1-27) - additional cooling - \$5,000 ncnf I
- (4) Telephone rooms (6) – added exhaust - \$6,500 ncnf I
- (5) Workbench - additional cooling - \$10,000 ncnf I
- (6) Penthouse - egress lighting - \$10,000 ncnf I
- (7) LUP on 5th floor (95%) - \$384,000 nc (nf?) I
- (8) Café on 5th floor (0%)- \$150,000 nc I
- (9) Health & Wellness Center - \$175,000 - \$225,000 nc I

Deferred from Original Scope (non-prioritized)

- (1) Building entry vestibule - \$150,000 - I
- (2) Gas meter vent shaft - \$5,000 I
- (3) Add exit from File Storage - \$2,500 I
- (4) Removal of UST - \$10,000 M
- (5) Parking Garage waterproofing - \$407,500 M
- (6) Parking Garage ADA access - \$20,500 I
- (7) Roof garden & terrace replacement - \$150,000 I
- (8) Loading dock door replaced - \$17,500 R
- (9) Elevator lobbies panel replacement - \$60,000 I
- (10) Elevator cab upgrade - \$180,000 I
- (11) Toilet room partitions - \$7,500 M
- (12) Lobby information system - \$32,500 I
- (13) Parking Garage auto-attendant - \$85,000 I
- (14) Pump overhauls - \$40,000 M
- (15) Chiller replacement - \$285,000 M
- (16) Cooling tower rebuild - \$35,000 M
- (17) Domestic HWH replacement - \$20,000 M
- (18) Boiler replacement - \$200,000 M
- (19) Enhanced lighting controls - \$15,000 I
- (20) Elevator security upgrade - \$33,000 I
- (21) Security desk upgrades - \$65,000 I

Question 69 Provide additional information about River Patrol capital project.

From Dan Brown:

- 100% Construction Documents due June 21st
- Site permits:
 - Multnomah County will contribute \$10,000 to the permitting process.
 - Metro is submitting a "Master Plan" application for the, land side improvements. This application would take; optimistically, 6 months through the City of Portland's permit process. The benefit of this approach is a 12 year period for the project permit and that each component will not have to go through the permitting process.
 - The Oregon Marine Board will submit the water side permit application.
- Phasing
 - Phase 1 will consist of the access road
 - Phase 2 will be the construction of the Multnomah County River Patrol facility
 - Phase 3 will consist of removing the old River Patrol building , parking lot improvements, and water side improvements
- Construction Data
 - Total Building Area is 12,741 Square feet (includes 500 sq. ft. of canopy entrances)

- Direct Construction Cost is \$2.4 million (from Architectural Cost Consultants, LLC estimate from 4/22/01)

- Observation

At best, this project will not be funded until next fiscal year. This will coincide well with the permitting process and the Phase 1 construction.

Question 70 Provide more information on costs and tradeoffs of Master Plan; What are we buying for \$700,000? Alternatives to consider, hire 1.00 FTE vs. \$400,000 of professional services contracts.

See response for Question 73, below.

Question 71 Is Master Planning an “Asset Preservation” item or a “Capital”, describe rationale.

From Dan Brown:

- The Master Plan will be one of the primary planning documents needed for Multnomah County to cope with its Asset Preservation needs. The Master Plan will include information on the condition of existing facilities and identify those facilities in which it would be advantageous for the County to vacate versus to continue to attempt to maintain and operate.
- The Master Plan will be a living document that will be referenced prior to expending Asset Preservation funds on a facility. The future use of a building will influence how the Capital Improvement Program Prioritization Committee interprets the priority of need for a building.
- The Master Plan will also identify those capital construction projects the County wants to complete and the funding strategies identified. New initiatives will be considered against the County long-range capital construction goals.
- It is a key part of the process linking asset planning, asset use, and asset disposition (where appropriate) to achieving the optimum useable life of each facility.
- The Asset Preservation Fund is the only stable ongoing revenue source among the various capital funds, so is needed to support the continuous nature of staff planning work in a dynamic environment such as County government.

Question 72 Provide other Asset Preservation options if it was not used to fund the Master Plan. What would not be funded in CIP plan if the Master Plan was funded there.

From Dan Brown:

If Master Planning were funded by the CIP Fund, most of the funds in the FY02 CIP Fund are carryovers to complete committed projects, so options would be very limited. Likely deleted projects would be the Multnomah Green Roof, MCSO move costs, and some ADA improvements.

Question 73 Facilities to review other options for preparing Master Plan within current resources.

From Dan Brown:

This line item actually is the full funding for the Long-Range Planning Branch of Facilities’ Planning and Project Development Section. It has been called “Master Planning” since that is a primary task, one which links all other activities, but the \$700,000 contains the following:

- 4 FTE County employees with experience in Planning, Community Development, Architecture, Estimating, Project Management, and Facilities Management. These people are dedicated to optimizing County facilities uses, establishing partnership and development opportunities, analyzing

options and properties (owned and leased) for use or reuse, and forecasting space and budget needs for facilities capital. They develop the Project Charters which form the basis for all major projects.

FY02 : Pay, benefits, supplies, telecomm. \$305,000

- Consulting services of \$395,000 forecast as follows for FY02, as a startup year for the Master Planning concept (forecast for FY03 for consulting services is only \$150,000)
- Consulting services detail:
 - Master Plans and related
 - \$75,000 North/Northeast Master Plan
 - \$60,000 East County Master Plan
 - \$30,000 Mid-County Master Plan
 - \$50,000 Westside/Central Eastside Master Plan, initiation (finish FY03)
 - \$40,000 Future Options Studies for Surplus/Underutilized Properties
 - \$15,000 Urban Renewal and Development Financing Expertise/Analysis
 - \$15,000 Seismic/Structural Reports Summary and Presentation Support
 - \$15,000 (up to) Graphics, publication, and photographic support
- Subtotal : \$300,000
 - Other ongoing and anticipated work
 - \$ 50,000 Courthouse Renovation Study Followup and Action Support
 - \$10,000 Rockwood Commons Feasibility analyses
 - \$10,000 ADA and potential Departmental Service Request support
 - \$15,000 Preliminary Siting analyses (both lease and own) as needed
 - \$10,000 (up to) Graphics, publication, and photographic support

Subtotal: \$95,000

TOTAL: \$ 395,000

- The Long-Range Planning Branch's current Hot Issues List (5-25-01) reveals that the Master Plans are only 4 of the 27 listed initiatives underway, and that most of those initiatives would benefit from being developed, analyzed, and presented in the context of a Master Plan.
- Long-Range/Master Planning, at \$700K, represents under 2% of Facilities' operating budget, which is itself under 4% of the County Budget. To help shape effective, documented decisions about space with a replacement cost of over \$500 million, housing 5000 County employees, the Master Plan expense is minimal for the potential savings realized.
- Alternatives:
 - In-house vs consulting: It is possible to add 1 or more FTE instead of paying \$300K + for consultants. However, the lead time to hire/train is a short-term barrier; and the projected reduction in Master Plan activity after the initial 12-18 months (FPM will maintain the structure of the Master Plan via continuous in-house updating, once approved) is a long-term barrier. The current 4 FTE is the appropriate size for the long term.
 - Master Planning within current resources: If limited to the \$305,000 of existing staff, FPM would not be able to leverage our contacts and judgment via consulting assistance, and would have to either severely constrict the Master Plan concept to a listing of upcoming activities captured in some basic analysis statements or devote staff to Master Planning and leave the detailed specific project development work alone for one or more years. FPM currently has no other staff performing major project pre-planning and estimating.

Question 74 Facilities to follow up with more information on McCoy Building improvements. See last page of this document for response from Dan Brown:

Question 75 Budget Note: Have discussion about Asset Preservation. Definition of asset preservation projects vs. capital improvement projects and what those dollars would fund; more information on particulars of projects. Include Facilities Sub-Committee.

DSCD will lead this in FY03.

Question 76 Amendment: Remove \$2,000,000 Asset Preservation project of Yeon Shop/Annex (AP scope yet to be determined).

DSCD will work with the Budget Office to accomplish this.

Question 78 Provide information (County Policy and ORS) on the definition and requirements of an "essential facility" for law enforcement buildings.

From Dan Brown:

An "Essential Facility" as defined in the 1997 addition of the Uniform Building Code Volume 2 Division 4 "are those structures which are necessary for emergency operations subsequent to a natural disaster". Fire and Police Stations are an occupancy type or a function of the structure and are by code considered an "Essential Facility".

Note: Uniform Building Code 1997 Table 16- K- Occupancy Category.

The Hansen Building Seismic Report notes that the structure does not comply with requirements for an "Essential Facility". Since the long range plan for the Sheriff's Administration Offices assumes a move from this facility, and that the current use is "grand fathered in"- the structure has not been brought up to current building or seismic codes for an essential facility.

Some but not all Police Precincts comply with essential facility, for instance the Justice Center does not comply. A structure may meet Zone 3 seismic code but be lacking in some area that, at the discretion of building code officer, not be an impediment to occupancy.

Uniform Building Code 1997 Volume 1 Section 104.2.1 Powers and Duties of Building Official states that "The Building Official shall have the power to render interpretations of this code and to adopt and enforce rules and separate regulations to clarify the application of its provisions. Such interpretations, rules and regulations shall be in conformance with the intent and purpose of this code."

It is the opinion of FPM that since the Yeon Annex nearly meets the "essential building" criteria under the 1997 UBC and that we are reusing an existing building, that the local Building Official will issue an occupancy permit for locating Sheriff Office administration activities in the Yeon Annex.

* Preliminary Structural Seismic Evaluation, Hansen Building, March 21, 1995

** 1997 Uniform Building Code Volume 1

** * 1997 Uniform Building Code Volume 2

Question 79 Facilities to provide/resurrect costs for option re: MCSO move to Yeon Annex vs. building a new facility. Provide information on land available in east county as a comparison against the \$4.8 million price tag for Yeon remodel (incorporation information re: “Clackamas County Sheriff Office at Clackamas Town Center).

From Dan Brown:

Clackamas County Sheriff’s North Precinct

Comments from Chief Neil Buttler, project manager for North Precinct development.

- Construction was completed three years ago, (Construction costs have increased approximately 3 to 3.5% per year during this time)
- Total development cost was around \$7 million dollars, which included construction, land, remediation and capping a contaminated site. (A cost breakdown has been requested from Chief Buttler)
- Building size is 12,000 square feet.
- Use is for patrol services only.
- Building was built to the “Essential Facility” standard.
- Funding – The original intent was to construct a much smaller building but Clackamas Community College contacted the CCSO about partnering in this project. Clackamas Community College wanted to construct a gun range and felt it would have fewer objections from neighbors with the CCSO as a partner. The College issued certificates of participation and built the building. The College’s program did not work out so the CCSO is now buying the facility on a 20-year program.

Assumptions for MCSO East Precinct:

Multnomah County Sheriff’s Program

1. The Sheriff’s Office has forecasted a space need in 2020 of 29,097 square feet for the East County Precinct. Space allocation for the purposes of this comparison is 23,241 square feet. This is the available space of the Yeon Annex without any floor area addition. The space available at the Yeon Annex is adequate for the current MCSO program with the ability to add a 3rd floor if/when there is a need.
2. It is presumed the County owned Edgefield site in Troutdale is the likely alternative MCSO East County Precinct site.
3. Land Use Planning is scheduled to move to the Multnomah Building and consequently will not be a factor in staff space planning.
4. County owned land in Troutdale is available and has market value but is not calculated as a lost resource. A market value calculation would include all impacted parcels, Yeon, Troutdale, and the Hansen site, which is beyond the scope of this comparison.
5. This is a space and gross cost comparison and does not address program objectives and requirements.

| | Yeon Annex | Troutdale Site |
|-------------------------------------|--|--|
| Site Ownership | Multnomah County | Multnomah County |
| Adequacy of lot area | Existing development | Large lot available |
| Presumed date of occupancy | Fall 2002 | Summer 2004 |
| Development Cost ^{1, 2, 3} | \$3,200,000 | \$4,800,000 |
| Site development | \$1,500,000 | |
| Renovation | \$1,500,000 | |
| Warehouse | \$200,000 | |
| Floor space | 23,241 sq. ft. | 23,241 sq. ft. |
| Code development issues | <ul style="list-style-type: none"> • Potential for a "change of use" issue with Gresham, which could result in a required new Community Service permit process. • Parking change triggers a DEQ site evaluation. | <ul style="list-style-type: none"> • Current zoning on potential sites will require a Conditional Use permit. • Potential sites will require wetland analysis. |
| Non-MCSO staff cost ⁴ | \$900,000 | 0 |
| Yeon Asset Utilized | Yes | No |
| Hansen Building vacated | Yes | Yes |
| Public Transit access | Poor | Limited |
| Total Site Costs ⁵ | \$4,100,000 | \$4,800,000 |

^{1.} Troutdale hard costs are estimated at \$150 per square foot and soft costs at \$60 per square foot for a total project cost of \$210 per square foot. This estimate includes wetlands delineation and protection where required.

^{2.} Yeon Annex occupancy cost estimates include DEQ required site changes, renovation costs at \$65 per square foot and warehouse space renovation in the Old Yeon building at \$25 per square foot.

^{3.} Yeon Annex site and renovation cost does not include costs associated with moving any County staff besides the MCSO.

^{4.} Cost of moving Transportation staff from Yeon Annex to the Old Yeon building estimated at \$65 per sq. ft.

^{5.} The \$4.8 million originally programmed for the Yeon move included funds to renovate basement space in the Old Yeon building for Records and Central Stores. This \$700,000 difference between the project cost and the Yeon Total Site Cost has been re-programmed to stabilize the sinking front wall of the Old Yeon Building.

FPM RESPONSE TO BUDGET WORKSESSION QUESTIONS FROM MAY 29, 2001

QUESTION # 74, McCOY BUILDING CAPITAL IMPROVEMENTS

The FY02 Capital Budget Request for Facilities includes the following projects at the McCoy Building, the site of the Health Department's Westside Primary Care Clinic, principal Specialty Clinics, and Laboratory.

| Project | Budget | Fund | Scope | Timing |
|------------------------|--------------|--------------------------------------|---|--|
| McCoy Retail Space | \$ 1,235,041 | Bldg. Proj. (2504) (two C.O.P.'s) | Basic HVAC, electrical, egress, etc. work to allow occupancy, + tenant improvements but not furniture, fixtures, moves. | Negotiate lease 8/01? Design/bid/constr. and Occupy by 10/02 |
| South Wall Asbestos | \$ 279,853 | Def. Maint.(2505) | Remove and replace screen at common wall, remove flaking asbestos mastic and repair/rewaterproof wall. | Charter by 9/01 Design/bid by 3/02 Constr. Summer 02 |
| McCoy Exhaust Fans | \$ 11,182 | Asset Pres. (2509) | Repair/replace building exhaust fans | by 6/02 |
| McCoy Fire Escapes | \$ 90,000 | " " | Repairs required by City inspection | by 6/02 |
| McCoy HVAC/Electrical | \$ 585,000 | " " | Upgrade ventilation capacity to code and repair/replace equipt. at life cycle | Charter by 10/02 Design/bid by 6/02 Constr. by 5/03 |
| Water Meter Upgrade | \$ 50,000 | " " | City-required replacement of water meter to accommodate increased flow needs due to recent clinic remodels | by 6/02 |
| Health Dept. Expansion | \$ 470,000 | " " | Listed in error. Duplicates Retail line item. \$\$ will be reprogrammed in Asset Preservation Fund. | |



OFFICE MEMORANDUM...
DEPARTMENT OF SUSTAINABLE COMMUNITY DEVELOPMENT

To: Karyne Dargan, Budget Office
From: Bob Thomas, DSCD Director's Office
Date: June 8, 2001
Subject: Further Info on 5th Floor Multnomah Building and Gresham Court Space

This memo provides additional information that you requested about two issues still pending in the FY02 budget process. Your questions are listed first, followed by the DSCD response.

5th Floor Multnomah Building. need to expand on the response to question #67 regarding the cost to locate LUP to MB from Yeon Annex. the Board was looking for information about what it cost to move LUP to Yeon (where were they located prior to yeon), was there any special investment to make the space suitable for them in Yeon or MB, or is it considered general office space? they want to see some sort of cost benefit--if we didn't use 5th floor space for LUP, would we need to spend the \$\$'s anyway? what are the tradeoffs?

Prior to 1998, Land Use Planning's offices had been located in the Morrison Building, along with DES Administration, Right of Way Permits, parts of Property Valuation and other agencies. The construction of the Yeon Annex in 1998 was seen as one of the first steps in the process of vacating the aging Morrison Building. Project costs for the construction of the Yeon Annex were \$3,345,000 as budgeted in Facilities-controlled funds. Construction was financed through certificates of participation and debt service is being repaid through the monthly Building Management charges of Annex tenants. Land Use Planning occupies about 28.4% of the Annex space.

The Annex was built as a 100% general office space facility, with little or no special tenant improvements made for Land Use Planning's occupancy. Due to the public service nature of LUP functions, the office space provided must have good public access and a service counter. These requirements would not be viewed as special requirements and LUP space is charged as standard office space. Therefore, no specific investments were made to move LUP to the Yeon Annex. The Yeon Annex provided desirable features for LUP in the form of public parking and ground floor access for the public.

The remodeling of the 5th floor of the Multnomah Building is the final step in gaining full utilization of that facility for County service delivery. As part of the proposed remodeling, the under utilized cafeteria / food service will be reconfigured and reduced in size to allow for additional general use office space on that floor. For the many reasons listed below, Land Use Planning and DSCD felt that relocation to the Multnomah Building would be a wise move. This remodeling would most likely have taken place with or without Land Use Planning being the proposed tenant. If the space is not remodeled, the County will lose the added office area provided and keep a cafeteria / food service that is too large for the building tenant's use. Proposed budget for the remodeling of the 5th floor office space is \$477,448 and for the cafeteria is \$100,000. These available funds come from cost savings on the Multnomah Building and Yeon Annex COP projects.

Note: If Land Use Planning does not leave its space in the Yeon Annex, there would not be room at the Yeon complex for the Sheriff's Office to move to that location.

Programmatic reasons for moving to the Multnomah Building:

(Response from Kathy Busse, Land Use Planning Director)

Land Use Planning has the following functional working relationships within the Multnomah Building

- A&T (records and mapping)
- County Attorney
- DSCD Administration
- BCC and Chair's Office
- GIS mapping servers
- In addition, Metro and City of Portland Permitting are within 1 mile travel distance of the Multnomah Building.

Land Use Planning Customer Relationships

- 60% of LUP customers are from West County
- 40% are from east county, however, some of these customers must also go to City of Portland Permitting for septic approvals.
- BCC Hearing Room is easily accessible, available and convenient for evening Planning Commission meetings

Note: The Multnomah Building is the "County Seat" providing the basic government services to east and west Multnomah County. In county offices, this typically includes the Chair and Commissioner's offices, A&T, and Permitting. There was a substantial negative reaction to the move to east county from west county residents when permitting moved. This move back to a central location would consolidate trips for the largest percentage of customers, while at the same time, re-establish "equity" in distance traveled for all.

Gresham Temporary Court Space. the issue paper is a real good start, but does not provide options surrounding funding. the program amendment proposed general fund, which is certainly one option. we would like to see some additional funding options presented (i.e. facilities fund, capital fund, within dscd) and what the implications of those options would be (i.e. offsetting cuts). if the bcc were to fund with general fund, something else would need to be cut.

As described in Issue Paper #23, it is now necessary for the County to provide temporary court space for Gresham Circuit Court. The FY02 cost for leasing space and making needed tenant improvements is estimated to be \$300,000. Ongoing annual lease cost will be approximately \$150,000.

The Facilities Management Fund was faced with significant constraints while developing the 7% reduced FY02 budget. One of the assumptions in that budget was that it would carry \$261,630 in Beginning Working Capital into the FY02 year. Latest estimates show that the FY02 BWC will be negligible at best, meaning there would be no room for adding an additional burden of \$300,000 to the Facilities Management Fund.

There may be some flexibility in finding enough to cover the FY02 costs in one of the Facility Capital Construction Funds. However, any plans for Gresham Court costs being covered by the Capital Funds should be considered for FY02 only, and future years' obligations should be from the General Fund or some other source.

In the Public Safety Bond Fund, the ballot measure that authorized project funds did not describe court facilities in East County or Gresham as potential use for these dedicated resources. The Finance Office does not advise considering bond interest from this fund as a source for the FY02 Gresham Court lease / improvements.

The most accessible funds may be in the FY02 Asset Preservation Fund, where we know that one project, the McCoy Health Department Expansion, was double budgeted (\$470,000) and is now available for reprogramming. This change is included in a technical amendment (02_DSCD_TA_11) already under consideration by the Board. The Board should have the ability to redirect these funds toward Gresham Courts if needed. There is also a FY02 Fund Contingency of \$772,066 that the Facility Priority Committee recommended be set aside for future use. Any use of capital funds, of course, reduces the capacity to repair building systems or make necessary building improvements.

After the Board makes changes to the Capital Program during Budget Adoption, the department will reconvene the Facilities Priority Committee to reallocate any remaining capital funds made available by the Board actions. Once the committee has reviewed prioritized projects and made their recommendations, the Board will then be involved in final approval of the revised FY02 Capital Program. These steps will ensure that the capital project decision making process created by Resolution 00-048 is carried out.