



## MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-4 DATE 12/23/10  
MARINA BAKER, ASST BOARD CLERK

### Board Clerk Use Only

Meeting Date: 12/23/10  
Agenda Item #: R-4  
Est. Start Time: 9:55 am  
Date Submitted: 12/15/10

**Agenda Title:** **Multnomah County Appointment to the Mount Hood Cable Regulatory Commission**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Requested Meeting Date:</b>	<u>12/23/10</u>	<b>Amount of Time Needed:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Nondepartmental</u>	<b>Division:</b>	<u>District 4</u>
<b>Contact(s):</b>	<u>Sean Files</u>		
<b>Phone:</b>	<u>503-988-5213</u>	<b>Ext.</b>	<u>85213</u>
<b>Presenter(s):</b>	<u>Julie Omelchuck, MHCRC</u>		
<b>I/O Address:</b>	<u>503/600</u>		

### General Information

**1. What action are you requesting from the Board?**

Appointment of Carol Studenmund as the Multnomah County representative on the Mt. Hood Cable Regulatory Commission, completing previous representative Andrea Cano's term ending 5/31/2012.

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Mt. Hood Cable Regulatory Commission negotiates and enforces cable service franchise agreements; manages the public benefit resources and assets derived from the franchises; and advocates on behalf of the public interest on communications policy issues at local, state and federal levels.

The MHCRC serves the communities, residents and local governments of Fairview, Gresham, Portland, Troutdale, Wood Village and Multnomah County. This appointment will fill the present vacancy for the Multnomah County representative on the MHCRC.

**3. Explain the fiscal impact (current year and ongoing).**

None

**4. Explain any legal and/or policy issues involved.**

None related to filling this position.

**5. Explain any citizen and/or other government participation that has or will take place.**

Outreach and recruitment for this position was conducted through the Multnomah County Office of Citizen Involvement and the Mt. Hood Cable Regulatory Commission staff.

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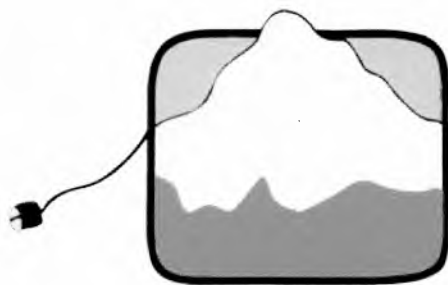
**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

A handwritten signature in black ink, appearing to be 'JH S', written over a horizontal line.

**Date:** 12/15/10



## MT. HOOD CABLE REGULATORY COMMISSION

1120 SW Fifth Ave. #1305 • Portland, OR 97204

Phone: (503) 823-5385 • Fax (503) 823-5370

Email: [www.mhcr.org](http://www.mhcr.org)

Serving Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village

## Mt. Hood Cable Regulatory Commission POSITION DESCRIPTION

### **Mission Statement**

*The Mt. Hood Cable Regulatory Commission advocates for and protects the public interest in the regulation and development of cable communications systems in Multnomah County and the Cities of Fairview, Gresham, Portland, Troutdale and Wood Village; monitors and helps resolve cable subscribers' concerns in these jurisdictions; and participates in the planning and implementation of community use of communications technologies which make use of the public right of way.*

### **Summary of MHCRC Activities**

- ◆ Provides consumer protection for citizens and subscribers in cable television matters, including complaint resolution
- ◆ Determines grant recipients for the Community Access Capital Grant, a competitive grant program which allocates about \$1.4 million annually to libraries, schools, local governments and non-profit community organizations
- ◆ Directs the Institutional Network (I-Net) and the related \$1 million annually to ensure reliable and affordable fiber connectivity and network resources are available to local public institutions such as schools, libraries and public safety sites
- ◆ Enforces cable company compliance with franchise agreements
- ◆ Conducts franchise negotiations, renewals and transfers of ownership
- ◆ Oversees and monitors two community media organizations
- ◆ Promotes community and institutional uses of cable-based technologies
- ◆ Participates in advocacy efforts for legislative activities and FCC proceedings

### **Primary Responsibilities of Commissioners**

- ◆ Oversee financial matters of the Commission, including development of an annual budget for recommendation to the member jurisdictions;
- ◆ Attend Commission meetings (about 8 per year) and participate on committees;
- ◆ Provide regular reports and liaison to elected officials of appointing jurisdiction;
- ◆ Keep informed and educated about issues related to Commission activities.

### **Time Commitment**

The full Commission generally meets the third Monday of the month at 6:30 pm, about eight times per year. The meeting location generally alternates between Portland and Gresham. Committees choose their meeting times and dates as necessary. Members are expected to take the necessary time to study pre-meeting materials and to participate in briefings for the elected officials in their jurisdiction.

### **Other MHCRC Facts**

- ◆ Is comprised of eight volunteer community members appointed by the city councils and the county commission.

- ◆ Regulates cable services franchise agreements with Comcast, Qwest, Cascade Access and Frontier.
- ◆ Serves about 155,000 cable subscribers.
- ◆ Assisted in the resolution of about 335 cable subscriber complaints in 2009.
- ◆ Supports two community media organizations: Portland Community Media and MetroEast Community Media.
- ◆ Has an annual operating budget of nearly \$448,000 and 3.3 full-time staff.

**Further Information**

Contact 503.823.5385 or visit the MHCRC website at [www.mhcrc.org](http://www.mhcrc.org)

## Conflict of Interest/Reference Form for City Board & Commission Appointments

The purpose of this form is to obtain further information for your application for appointment to City boards, commissions, and committees, and to assist the Mayor in making inquiries concerning the qualifications of applicants for appointment. Please note that information provided in this document is public information. Thank you for your interest.

Name: Carol J. Studenmund  
First Middle Initial Last

Mailing Address: 1123 SW Yamhill St. Portland OR 97205

Occupation: Business owner, closed captioner

Daytime Phone: 503-299-0200 Email: Carol@LNS Captioning.com

Please list the board(s), commission(s), and/or committee(s) for which you've applied:

Mount Hood Cable Regulatory Commission

REFERENCES: (List two people who may be contacted as references who know about your qualifications and interests.)

Name Ron Buel Relationship Friend  
Address 2817 NE 19th, Portland Day Phone 503-348-5731

Name Lee O. Tyler Relationship business colleague  
Address 1123 SW Yamhill Day Phone 503-233-8868

### CONFLICT OF INTEREST

Appointees to the City boards, commissions and committees are subject to confirmation by the Mayor and City Council. One area of inquiry will be whether you or a member of your household may have a conflict of interest between private life and public service. Please complete the following questions to describe potential conflicts that could arise from service on the City board(s), commission(s), and/or committee(s) for which you are under consideration.

List all names not previously provided under which you or members of your household do business. Include the business address and a brief description of the business. (Add rows as needed)

Name	Business Address	Description
<u>LNS Captioning</u>	<u>1123 SW Yamhill, Portland</u>	<u>Provider of closed captioning services</u>
<u>LNS Court Reporting</u>	<u>1123 SW Yamhill, Portland</u>	<u>Freelance closed captioning services</u>
<u>Little No Sign Co.</u>	<u>1123 SW Yamhill, Portland</u>	<u>Corporate name</u>

List by name any compensated lobbyist with whom you or a member of your household share any direct economic interest such as a partnership, joint venture, or similar substantial economic interest.

Not applicable

Will your business, or any client or customer of your business, be a party to matters which will come before the City Budget Committee?

☐ No

☒ Yes

If yes, please describe:

LNS Captioning provides closed captioning services for the City of Portland. Our contract comes before Council for approval on a five-year basis.

If you, a member of your household, or your business have conducted business with the City of Portland during the immediately preceding calendar year, please describe the nature of the transaction and the amount of money involved. Include professional or service contracts, as well as provision of materials or supplies. (Add rows as needed)

Type of Transaction	Amount of Transaction
Provide closed captioning services to the City of Portland	not to exceed \$212,000

If you or a member of your household is an employee of the City of Portland, please list the bureau or department and the position held. (Add rows as needed)

Name	Relationship	Bureau/Department	Position

Do you currently hold elective office? ☒ No ☐ Yes

(Position)

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration.

Signature Carol Studenmund Date 11/29/10

Name: Carol Studenmund Date: 11/29/10



# LNS captioning

Carol Studenmund  
[carol@LNSCaptioning.com](mailto:carol@LNSCaptioning.com)

November 16, 2010

## EXPERIENCE

President, LNS Captioning  
1994-present  
Management, Closed Captioner

Owner, LNS Court Reporting and Captioning  
1987-1994  
Management, Court Reporter

Staff Court Reporter, Sowers, Johnson, Kirk and Bricker  
1983-1987

## EDUCATION

Court Reporting Institute, Portland, Oregon  
1981-1983

University of Chicago, B.A., Chicago, Illinois  
1979

## ASSOCIATIONS

National Court Reporters Association  
Captioning Community of Interest, Committee member  
2009-present

Chief Examiner, Certified Realtime Reporter Examination, Oregon  
January 1995-present

Realtime Education Committee  
1993-1996

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## Oregon Court Reporters Association

President  
October 2000-October 2001

Board Member  
October 1999-October 2002

Legislative Committee Chair  
October 1999-October 2000, October 2010-present

Legislative Committee Member  
October 1999-present

Accessible Media Industry Coalition  
Member 2003-2007  
Executive Committee 2007

City of Portland, Office of Cable Communications and Franchise Management  
Bureau Advisory Committee 2010

1123 SW Yamhill Street

Portland, OR 97205

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