



Multnomah County Oregon

Board of Commissioners & Agenda

connecting citizens with information and services

BOARD OF COMMISSIONERS

Ted Wheeler, Chair

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

Email: mult.chair@co.multnomah.or.us

Maria Rojo de Steffey, Commission Dist. 1

501 SE Hawthorne Boulevard, Suite 600
Portland, Or 97214

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Jeff Cogen, Commission Dist. 2

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REVISED 10/17/08

OCTOBER 21 & 23, 2008

BOARD MEETINGS

FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:00 a.m. Tuesday Executive Session
Pg 3	9:30 a.m. Thursday Opportunity for Public Comment on Non-Agenda Matters
Pg 3	9:30 a.m. Thursday Appointment of Michelle Gregory to the Multnomah County Planning Commission
Pg 3	9:35 a.m. Thursday Notice of Intent to Apply for Emergency Management Performance Grant Funds
Pg 4	10:00 a.m. Thursday Fiscal Year 2010 General Fund Forecast and Budget Planning Process Overview
The November 20 and 27, 2008 Board Meetings are Cancelled	

Thursday meetings of the Multnomah County Board of Commissioners are cable-cast live and taped and may be seen by Cable subscribers in Multnomah County at the following times:

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Saturday, 10:00 AM, Channel 29

Sunday, 11:00 AM, Channel 30

Tuesday, 8:15 PM, Channel 29

Produced through MetroEast Community Media
(503) 667-8848, ext. 332 for further info
or: <http://www.metroeast.org>

Monday, October 20, 2008 – 2:30 PM to 4:00 PM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

STRATEGY SESSION ON LEGISLATIVE INITIATIVES IN MENTAL HEALTH

A quorum or more of the Multnomah County Board of Commissioners may attend portions of the strategy session on legislative initiatives in mental health. For further information contact Phillip Kennedy-Wong at 503-988-5895

Tuesday, October 21, 2008 - 9:00 AM
Multnomah Building, Sixth Floor Commissioners Conference Room 635
501 SE Hawthorne Boulevard, Portland

IF NEEDED EXECUTIVE SESSION

- E-1 The Multnomah County Board of Commissioners will meet in Executive Session Pursuant to ORS 192.660(2)(d),(e) and/or (h). Only Representatives of the News Media and Designated Staff are allowed to attend. News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Session. No Final Decision will be made in the Session. Presented by County Attorney Agnes Sowle. 15-55 MINUTES REQUESTED.
-

Thursday, October 23, 2008 - 9:30 AM
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

REGULAR MEETING

CONSENT CALENDAR - 9:30 AM **DEPARTMENT OF COMMUNITY JUSTICE**

- C-1 BUDGET MODIFICATION DCJ-08 Reclassifying a Probation/Parole Officer to a Corrections Counselor in the Adult Services Division, as Determined by the Class/Comp Unit of Central Human Resources

REGULAR AGENDA
PUBLIC COMMENT - 9:30 AM

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

NON-DEPARTMENTAL - 9:30 AM

- R-1 Appointment of Michelle Gregory to the Multnomah County PLANNING COMMISSION
- R-2 NOTICE OF INTENT to Apply to Oregon Emergency Management for Emergency Management Performance Grant Funds
- R-3 Retroactive BUDGET MODIFICATION NOND-07, Increasing the Business Income Tax and Personal Income Tax (ITAX) Pass-Through Payments to Reflect Higher Revenue Collections in Fiscal Year 2008

DEPARTMENT OF COUNTY MANAGEMENT – 9:40 AM

- R-4 Reallocation of Facilities Capital Project Funds FPM 09-01, Multnomah County Juvenile Justice Complex Roof Restoration Project
- R-5 BUDGET MODIFICATION DCM-07 to Appropriating a U.S. EPA Solid Waste Management Assistance Grant in the Amount of \$15,000

DEPARTMENT OF COUNTY HUMAN SERVICES – 9:50 AM

- R-6 BUDGET MODIFICATION DCHS-09 Increasing the Department of County Human Services Fiscal Year 2009 Federal/State Appropriation by \$1,065,493 in Grant Funding for the Community Services Division

DEPARTMENT OF COMMUNITY JUSTICE – 9:55 AM

- R-7 NOTICE OF INTENT to Apply for Parental Access and Visitation (AV) Grant Funds

BOARD COMMENT

Opportunity (as time allows) for Commissioners to provide informational comments to Board and public on non-agenda items of interest or to discuss legislative issues.

Thursday, October 23, 2008 - **10:00 AM**
Multnomah Building, First Floor Commissioners Boardroom 100
501 SE Hawthorne Boulevard, Portland

BOARD BRIEFING

- B-1 Fiscal Year 2010 General Fund Forecast and Budget Planning Process Overview. Presented by Karyne Kieta, Mike Jaspin, Jana McLellan and Chair Ted Wheeler. One Hour Requested.



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- B-1 Fiscal Year 2010 General Fund Forecast and Budget Planning Process Overview. Presented by Karyne Kieta, Mike Jaspin, Jana McLellan and Chair Ted Wheeler. One Hour Requested.



Maria Rojo de Steffey

Multnomah County Commissioner, District 1

Suite 600, Multnomah Building
501 SE Hawthorne Boulevard
Portland, Oregon 97214

Phone: (503) 988-5220
FAX: (503) 988-5440
Email: district1@co.multnomah.or.us

MEMORANDUM

TO: Chair Ted Wheeler
Commissioner Jeff Cogen
Commissioner Lisa Naito
Commissioner Lonnie Roberts
Board Clerk Deb Bogstad

FROM: David Martinez
Staff to Commissioner Maria Rojo de Steffey

DATE: October 22, 2008

RE: Board Meeting/Meeting Absence

Commissioner Maria Rojo de Steffey will be unable to attend the October 23rd Board meeting. She is home sick with the flu.



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

Board Clerk Use Only

Meeting Date: 10/21/08
Agenda Item #: E-1
Est. Start Time: 9:00 AM
Date Submitted: 10/15/08

Agenda Title: Executive Session Pursuant to ORS 192.660(2)(d),(e)and/or(h)

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: October 21, 2008 Amount of Time Needed: 15-55 minutes
Department: Non-Departmental Division: County Attorney
Contact(s): Agnes Sowle
Phone: 503 988-3138 Ext. 83138 I/O Address: 503/500
Presenter(s): Agnes Sowle and Invited Others

General Information

1. What action are you requesting from the Board?

No final decision will be made in the Executive Session.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Only representatives of the news media and designated staff are allowed to attend. Representatives of the news media and all other attendees are specifically directed not to disclose information that is the subject of the Executive Session.

3. Explain the fiscal impact (current year and ongoing).

4. Explain any legal and/or policy issues involved.

ORS 192.660(2)(d),(e)and/or(h)

5. Explain any citizen and/or other government participation that has or will take place.

Required Signature

Elected Official or
Department/
Agency Director:

Date: 10/21/08



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C-1 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: C-1
Est. Start Time: 9:30 AM
Date Submitted: 10/08/08

BUDGET MODIFICATION: DCJ- 08

BUDGET MODIFICATION DCJ-08 Reclasses a Probation/Parole Officer to a
Agenda Corrections Counselor in the Adult Services Division, as Determined by the
Title: Class/Comp Unit of Central Human Resources.

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>October 23, 2008</u>	Amount of Time Needed:	<u>N/A</u>
Department:	<u>Dept. of Community Justice</u>	Division:	<u>Adult Services Division</u>
Contact(s):	<u>Shaun Coldwell</u>		
Phone:	<u>503-988-3961</u>	Ext.	<u>83961</u>
		I/O Address:	<u>503 / 250</u>
Presenter(s):	<u>Consent Calendar</u>		

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval of a budget modification to reclassify a vacant Probation/Parole Officer position which has been reviewed by the Class/Comp Unit of Central Human Resources.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Reclassification of a vacant 1.00 FTE Probation/Parole Officer (6276) position to a Corrections Counselor (6268) was approved for recommendation to the Board of County Commissioners by the Class/Comp Unit of Central Human Resources on August 18, 2008, to be effective August 18, 2008.

This new position was classified on June 18, 2008 via reclass # 1015 as a Probation/Parole Officer. However, due to changes in the business needs the Department has determined the need for an additional Corrections Counselor rather than a Probation/Parole Officer.

This position, located at the Day Reporting Center, is responsible for individual counseling and intervention; case management consisting of risk assessment and referral to treatment programs and to transition/short term and/or permanent mental health supportive housing; alcohol and drug intervention and case planning; and mental health intervention and case planning.

This position is located in FY 2009 program offer 50053 – Adult Community Supervision Sanctions Capacity.

3. Explain the fiscal impact (current year and ongoing).

There is no fiscal impact for FY 2009 as the personnel costs for these two positions overlap. This position is expected to be ongoing.

4. Explain any legal and/or policy issues involved.

Local 88 represented employees have a contractual right to appeal and arbitrate the outcome of a reclassification request, which would include Board action to disapprove the request. It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age, marital status, disability, political affiliations, sexual orientation, or any other nonmerit factor.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- What revenue is being changed and why?

N/A

- What budgets are increased/decreased?

N/A

- What do the changes accomplish?

Approval of a reclassification decision from the Class/Comp Unit of Central Human Resources.

- Do any personnel actions result from this budget modification? Explain.

No.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCJ - 08

Required Signatures

**Elected Official or
Department/
Agency Director:**

John Anderson for Scott Taylor

Date: 10/08/08

Budget Analyst:

Angela Burdine

Date: 10/08/08

Department HR:

R

Date: 10/08/08

Countywide HR:

A. Busby

Date: 10/08/08

Budget Modification ID: **DCJ-08****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
1										0			
2										0			
3													
4													
5													
6													
7													
8										0			
9										0			
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22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

							ANNUALIZED			
Fund	Job #	HR Org	CC/WBS/IO	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
1000	6276	62875	505401	Probation/Parole Officer	713656	(1.00)	(55,228)	(19,838)	(14,538)	(89,604)
1000	6268	62875	505401	Corrections Counselor	713646	1.00	55,228	19,838	14,538	89,604
										0
										0
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TOTAL ANNUALIZED CHANGES						0.00	0	0	0	0

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-1
Est. Start Time: 9:30 AM
Date Submitted: 10/02/08

Agenda Title: Appointment of Michelle Gregory to the Multnomah County PLANNING COMMISSION

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: October 23, 2008 Amount of Time Needed: 5 mins
Department: Non-Departmental Division: Chair's Office
Contact(s): Tara Bowen-Biggs
Phone: (503)988-3308 Ext. 83953 I/O Address: 503/600
Presenter(s): Chuck Beasley

General Information

1. What action are you requesting from the Board?

Request board approval of appointment of Michelle Gregory to the Multnomah County Planning Commission.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Multnomah County Planning Commission acts as the land use advisory body to the Board of County Commissioners for unincorporated Multnomah County. The Planning Commission makes recommendations to the Board of County Commissioners on the adoption, revision or repeal of the comprehensive plan and the implementing measures needed to carry out the plan. The Commission is made up of 9 members to represent the various demographic areas of Multnomah County. Members are appointed to 4-year terms by the County Chair with approval of the Board of County Commissioners. No commission member may serve more than two consecutive terms without the unanimous consent of the Board of County Commissioners.

3. Explain the fiscal impact (current year and ongoing).

No fiscal impact

4. Explain any legal and/or policy issues involved.

No legal and/or policy issues involved.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

Elected Official or
Department/
Agency Director:



Date: 10/02/08



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-2 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-2
Est. Start Time: 9:35 AM
Date Submitted: 10/14/08

Agenda Title: NOTICE OF INTENT to Apply to Oregon Emergency Management for
Emergency Management Performance Grant Funds

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: October 23, 2008 Amount of Time Needed: 5 minutes
Department: Non-Departmental Division: Office of the Chair
Contact(s): Dave Houghton-Jana McLellan
Phone: 503.988.4580 Ext. 84580 I/O Address: 503/600
Presenter(s): Dave Houghton

General Information

1. What action are you requesting from the Board?

Approval to apply for Emergency Management Performance Grant (EMPG) Program funds by submitting the work plan to Oregon Emergency Management.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

72006A - DCM - County Emergency Management: The EMPG grant provides resources to help achieve program objectives. EMPG funds are FEMA pass through funds from Oregon to county emergency management. These are 50% match funds up to a cap of approximately \$135,000. OEM will advise Emergency Management when final award amounts are provided by FEMA.

3. Explain the fiscal impact (current year and ongoing).

This funding will continue at approximately the current level to support program activities through end of FFY 09.

4. Explain any legal and/or policy issues involved.

ORS 401 and MCC 1000 require Multnomah County to develop and maintain an effective emergency management program.

5. Explain any citizen and/or other government participation that has or will take place.

Oregon Emergency Management will evaluate the application and make the funding decision.

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**
Oregon Emergency Management
- **Specify grant (matching, reporting and other) requirements and goals.**
General Fund match at 50%. Quarterly reporting on work plan in 5 project areas: Training, Exercise, Planning, Hazard Mitigation, Response and Recovery.
- **Explain grant funding detail – is this a one time only or long term commitment?**
Funding has been provided by FEMA through the State for nearly 20 years. No significant change is expected.
- **What are the estimated filing timelines?**
Work plan is due to Oregon Emergency Management on 10-30-09
- **If a grant, what period does the grant cover?**
FFY 09 10-01-08 through 09-30-09
- **When the grant expires, what are funding plans?**
Barring a very significant policy change, funding is expected to continue for several years.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
Indirect has been reported at 3.55%

ATTACHMENT B

Required Signatures

Elected Official or
Department/
Agency Director:



Date: 10/14/08

Budget Analyst:



Date: 10/14/08



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-3 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-3
Est. Start Time: 9:38 AM
Date Submitted: 10/15/08

BUDGET MODIFICATION: NOND - 07

Agenda Title: Retroactive BUDGET MODIFICATION NOND-07, Increasing the Business Income Tax and Personal Income Tax (ITAX) Pass-Through Payments to Reflect Higher Revenue Collections in Fiscal Year 2008

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting: October 23, 2008 Amount of Time Needed: 5 minutes
Department: Non-Departmental Division: _____
Contact(s): Julie Neburka
Phone: 503-988-3312 Ext. 27351 I/O Address: 503/501
Presenter(s): Julie Neburka

General Information

1. What action are you requesting from the Board?

Approve retroactive Bud Mod Non-Departmental 07, which increases the FY 2008 appropriation for Business Income Tax (BIT) pass-through to the east county cities by \$205,000; and which increases the Personal Income Tax (ITAX) pass-through payments to Multnomah County schools by \$475,000. This is a retroactive action affecting FY 2008 only.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Thanks to accounting rules, the end of the fiscal year each June 30th does not mean that financial activity in that fiscal year is finished. The "60-day rule" says that payments received up to 60 days after the end of a fiscal year properly belong to that prior year and have to be accounted for there. In September, we received both BIT and ITAX payments, portions of which we are obligated to pass through to other jurisdictions according to the intergovernmental agreements we have with them. These payments exceed the budgeted amounts for FY 2008, and would cause a budget violation in our 2008 audit absent approval of a retroactive budget modification.

Under nearly all circumstances, prior year budgets cannot be modified. The exception to the rule is if the budget is for money that is collected by one jurisdiction and passed through to another, found in statute at ORS 294.450(6). Overspending a budget is against the law, as is failing to pass through the entire amount collected on another agency's behalf.

3. Explain the fiscal impact (current year and ongoing).

This action has no fiscal impact in the current year, and none in future years. It increases the FY 2008 appropriation in the General Fund so that taxes collected on behalf of the four east county cities and the handful of County school districts can be passed through to those agencies without our overspending our appropriations.

4. Explain any legal and/or policy issues involved.

None. This is a housekeeping measure being taken in order to avoid a budget violation in our 2008 audit.

5. Explain any citizen and/or other government participation that has or will take place.

None.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**
FY 2008 Business and Personal Income Tax revenues are being increased by \$205,000 and \$475,000, respectively, to accurately reflect tax revenue collections higher than what was budgeted.
- **What budgets are increased/decreased?**
The BIT pass-through appropriation to the east county cities is increased by \$205,000, and the ITAX pass-through to schools is increased by \$475,000 in FY 2008 only.
- **What do the changes accomplish?**
This change allows us to pass through FY 2008 taxes collected on behalf of other jurisdictions without incurring budget violations in our FY 2008 audit.
- **Do any personnel actions result from this budget modification? Explain.**
None.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
N/A.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
We believe these revenues to have been one-time-only. BIT collections are down already in FY 2009, and the ITAX has largely been collected. We have anticipated slightly lower revenue collections for FY 2009 and have budgeted accordingly.
- **If a grant, what period does the grant cover?**
N/A
- **If a grant, when the grant expires, what are funding plans?**
N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: NOND - 07

Required Signatures

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 10/15/08

Budget Analyst:

Debra

Date: 10/15/08

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **Nond 07****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	19	1000	95000	20		9500001000		50160	(52,815,000)	(53,020,000)	(205,000)		Increase BIT
2	10-02	1000		20		108650		60160	5,945,700	6,150,700	205,000	0	Increase Pass-Thru
3										0			
4	19	1000	95000	20		9500001000		50165	(6,000,000)	(6,475,000)	(475,000)		Increase Itax
5	10-02	1000		20			itax.schools.centennial	60160	228,130	261,374	33,244		Increase Pass-Thru
6	10-02	1000		20			itax.schools.corbett	60160	22,589	25,881	3,292		Increase Pass-Thru
7	10-02	1000		20			itax.schools.daviddoug	60160	365,910	419,233	53,323		Increase Pass-Thru
8	10-02	1000		20			itax.schools.greshambar	60160	386,204	442,484	56,280		Increase Pass-Thru
9	10-02	1000		20			itax.schools.parkrose	60160	134,705	154,335	19,630		Increase Pass-Thru
10	10-02	1000		20			itax.schools.portland	60160	1,700,622	1,948,447	247,825		Increase Pass-Thru
11	10-02	1000		20			itax.schools.reynolds	60160	400,999	459,435	58,436		Increase Pass-Thru
12	10-02	1000		20			itax.schools.riverdale	60160	17,423	19,962	2,539		Increase Pass-Thru
13	10-02	1000		20			itax.schools.scappoose	60160	2,964	3,396	432	0	Increase Pass-Thru
14										0			
15										0			
16										0			
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
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25										0			
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27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (long form)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-4 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-4
Est. Start Time: 9:40 AM
Date Submitted: 10/08/08

BUDGET MODIFICATION: PROJECT REALLOCATION: FPM 09-01

Agenda Reallocation of Facilities Capital Project Funds FPM 09-01, Multnomah County
Title: Juvenile Justice Complex Roof Restoration Project

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>October 23, 2008</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Management</u>	Division:	<u>FPM</u>
Contact(s):	<u>John Lindenthal, Alan Proffitt</u>		
Phone:	<u>503-988-4213</u>	Ext.	<u>x84213</u>
Presenter(s):	<u>John Lindenthal, Alan Proffitt</u>		
I/O Address:	<u>274/1</u>		

General Information

1. What action are you requesting from the Board?

Requested action is to approve an increase in the project authorization by \$300,000 for the Juvenile Justice Complex Roof Restoration project (CP10.08.05). Budget authorized in FY09 is \$1,750,000. Revised project authorization will be \$2,050,000 with this action

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Two sections of the JJC roof received only two plys (original construction) instead of the four roofing plys specified. The two plys have failed and damaged the roof insulation. This requires us to tear off the roof, replace the insulation and re-roof these areas versus restoring them as was anticipated under the current contract. This re-roof work exceeds the available project contingency.

The Board included the following Budget Note in the FY05 Adopted Budget. No reallocation of funds from capital or maintenance projects shall occur without review and

approval from the Chief Financial Officer. Projects that will exceed their budgeted appropriation in excess of five percent up to \$25,000 will need to be approved by the Chief Financial Officer; over \$25,000 will need to be brought back to the Board for approval. Facilities shall report to the Board on a semi-annual basis the progress of capital projects and the financial status of capital and maintenance projects.” This filing is in response to that requirement and complies with the new County Administrative Procedure, Fin-15, created to implement this process.

3. Explain the fiscal impact (current year and ongoing).

Fiscal year FY09: No overall fiscal impact. Transfer \$300,000 budget expenditure authority from the following projects: CP10.07.36 Central Library Re-Roof (150,000); CP10.09.49 Gateway Children’s Center Masonry Sealing (50,000); CP10.09.50 Gateway Children’s Center Window Replacement (50,000); CP10.09.17 Elections Building Roof Recoating (50,000).

The Central Library Re-Roof project was bid and completed under budget.

For the Gateway Children’s Center and the Elections project’s budget will be reduced. Remaining funding will cover design and bidding costs in this fiscal year. All three projects are weather sensitive and would not enter the construction stage until the summer of 09. It is our intent to restore the projects to full budget in the FY10 Capital Budget.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

None.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

N/A

- What budgets are increased/decreased?

No budget change except at project level.

- What do the changes accomplish?

N/A

- Do any personnel actions result from this budget modification? Explain.

No.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

N/A

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: PROJECT REALLOCATION: FPM 09-01

Required Signatures

**Facilities and
Property
Management
Director:**



Date: 10/08/08

**Chief Financial
Officer:**



Date: 10/08/08

Budget Director:



Date: 10/08/08

Project Reallocation Formal Board Approval: FPM09-01

EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
			Formal FPM	Cost Center						
1	72-50	2509			CP10.07.36	(291,837)	(141,837)	150,000		Central Library Re-Roof
2	72-50	2509			CP10.09.49	(100,000)	(50,000)	50,000		GCC Masonry Sealing
3	72-50	2509			CP10.09.50	(100,000)	(50,000)	50,000		GCC Window Replacement
4	72-50	2509			CP10.09.17	(75,000)	(25,000)	50,000		Elections Roof Coating
5	72-50	2509			CP10.08.05	(1,750,000)	(2,050,000)	(300,000)		JJC Roof Restoration
6										
7										
8										
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29							0			
								0	0	Total - Page 1
								0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # 2-5 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-5
Est. Start Time: 9:45 AM
Date Submitted: 10/06/08

BUDGET MODIFICATION: DCM - 07

Agenda Title: BUDGET MODIFICATION DCM-07 to Appropriating a U.S. EPA Solid Waste Management Assistance Grant in the Amount of \$15,000

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date:	<u>October 23, 2008</u>	Amount of Time Needed:	<u>3 Minutes</u>
Department:	<u>Department of County Management</u>	Division:	<u>Sustainability Section</u>
Contact(s):	<u>Kat West</u>		
Phone:	<u>503-988-4092</u>	Ext.	<u>84092</u>
	I/O Address:		<u>503/4</u>
Presenter(s):	<u>Kat West</u>		

General Information

1. What action are you requesting from the Board?

The Sustainability Section is pleased to announce that it has been awarded \$15,000 as co-applicant to a US EPA Solid Waste Management Assistance grant. Approval to apply for this award was granted by the Multnomah County Board of Commissioners June 19, 2008 (Agenda Item R-9)

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The goal of the proposed Multnomah County Sustainable Food Serviceware Project is to coordinate a process to engage local stakeholders in a potential update of Multnomah County's 1989 food serviceware ordinance (a polystyrene ban) with the intention of promoting reusable, compostable biobased, biobased and recyclable products instead of landfill bound petroleum based products.

3. Explain the fiscal impact (current year and ongoing).

The county Sustainability Program will receive \$15,000 to coordinate aspects of the Sustainable Food Serviceware Project, including a survey of businesses and restaurants on current disposable product usage, coordinating a pilot of sustainable products at a few restaurants, development of a purchasing policy for county operations that promotes sustainable food serviceware. These funds

would cover a .25 FTE staff in the Sustainability Program for a limited duration (nine months).

4. Explain any legal and/or policy issues involved.

The project would support an update to Multnomah County Ordinance 614 (1989).

5. Explain any citizen and/or other government participation that has or will take place.

The County Sustainability Program is a co-applicant with the Oregon Center for Environmental Health.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why?**
The Sustainability Program will receive \$15,000 in revenue.
- **What budgets are increased/decreased?**
The Sustainability budget will increase by \$15,000
- **What do the changes accomplish?**
The changes will allow the Sustainability Section to hire a .25 FTE Temporary Worker to work on the aforementioned project.
- **Do any personnel actions result from this budget modification? Explain.**
The Sustainability Section will be able to hire a .25 FTE Temporary Worker to work on the aforementioned project.
- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**
The grant will pay indirect costs.
- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**
This is a one time only grant award.
- **If a grant, what period does the grant cover?**
One year.
- **If a grant, when the grant expires, what are funding plans?**
As a discrete one-year project, no additional funding is required.

<p><i>NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.</i></p>

ATTACHMENT B

BUDGET MODIFICATION: DCM - 07

Required Signatures

**Elected Official or
Department/
Agency Director:**

Carol M. Ford

Date: 10/08/08

Budget Analyst:

Debra

Date: 10/06/08

Department HR:

Carl R. Quigg

Date: 10/06/08

Countywide HR:

Tami Graves

Date: 10/06/08

Budget Modification ID: **DCM-07****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2009

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1												
2	1505	32306	20			SUST.EPA	50195	0	(15,000)	(15,000)		IG-OP-Fed through Other
3	1505	32306	20			SUST.EPA	60100	0	7,000	7,000		Temporary
4	1505	32306	20			SUST.EPA	60135	0	580	580		Non-Base Fringe
5	1505	32306	20			SUST.EPA	60145	0	210	210		Non-Base Insurance
6	1505	32306	20			SUST.EPA	60170	0	3,400	3,400		Professional Services
7	1505	32306	20			SUST.EPA	60180	0	1,500	1,500		Printing
8	1505	32306	20			SUST.EPA	60240	0	2,000	2,000		Supplies
9	1505	32306	20			SUST.EPA	60350	0	310	310	0	Indirect
10												
11	19	1000	20		9500001000		50310			(310)		Increase SR revenue
12	19	1000	20		9500001000		60470			310		Increase contingency
13												
14	72-10	3500	20		705210		50316			(210)		Increase Insurance
15	72-10	3500	20		705210		60330			210		Increase Insurance
16									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-6 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-6
Est. Start Time: 9:50 AM
Date Submitted: 10/15/08

BUDGET MODIFICATION: DCHS-09

BUDGET MODIFICATION DCHS-09 Increasing the Department of County
Agenda Human Services Fiscal Year 2009 Federal/State Appropriation by \$1,065,493 in
Title: Grant Funding for the Community Services Division

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date:	<u>October 23, 2008</u>	Amount of Time Needed:	<u>5 minutes</u>
Department:	<u>County Human Services</u>	Division:	<u>Community Services</u>
Contact(s):	<u>Kathy Tinkle</u>		
Phone:	<u>988-3691</u>	Ext.	<u>26858</u>
		I/O Address:	<u>167/620</u>
Presenter(s):	<u>Mary Li</u>		

General Information

1. What action are you requesting from the Board?

The Department of County Human Services recommends approval of budget modification DCHS-09. This budget modification increases State of Oregon Housing and Community Services (OHCS) grant funding by \$1,063,648, and U.S Department of Housing and Urban Development (HUD) grant funding by \$1,845; a total increase of \$1,065,493 in the Community Services Division.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

At the time that the Fiscal Year 2008 (FY08) budget was prepared, grant revenue projections were based on estimates of the grant balances that would be available after the end of FY08. Final FY08 invoices have been received from service providers, which resulted in \$1,065,493 of OHCS and HUD grant funding left unspent, and will need to be carried over into Fiscal Year 2009 (FY09).

Carrying over funds is a common practice used when funds are made available in the middle of the biennium as it crosses County fiscal years. The carryover revenue will be utilized within the

following programs in the Community Services Division: Energy Services, Housing Stabilization Homeless Family, and Homeless Youth System. These programs are partially funded by grants from OHCS and HUD. These grants are awarded with each new State biennium.

Program # 25119 – Energy Services budget will increase by \$1,042,345, which will serve approximately 33 additional households in assistance with energy payments; provide 68 additional weatherization audits; provide 871 additional households with energy education and energy efficient refrigerators; serve approximately 68 additional low income households with weatherization assistance; and will provide an additional 6 low income households with water sewer fixture repairs.

Program #25133A Housing Stabilization Homeless Family program budget will increase by \$21,303, which will serve approximately 4 to 5 additional low income families with rent assistance.

Program # 25136A – Homeless Youth System budget will increase by \$1,845, which will serve approximately two additional youth in homeless prevention services.

3. Explain the fiscal impact (current year and ongoing).

The FY 2009 budget for the Energy Services program will be increased by \$1,042,345. The following expenses increase: Contracted Services by \$958,240; Supplies by \$35,422; Travel & Training by \$9,069 and Grant Paid Indirect by \$39,614.

The FY 2009 budget for the Housing Stabilization Homeless Family program will be increased by \$21,303. The following expenses increase: Contracted Services by \$20,523 and Grant Paid Indirect by \$780.

The FY 2009 budget for the Homeless Youth System program will be increased by \$1,845. The following expenses increase: Contracted Services by \$1,650 and Supplies by \$195.

Department grant paid indirect revenue will be increased by \$18,397 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$21,997.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Budget Modification

If the request is a Budget Modification, please answer all of the following in detail:

- **What revenue is being changed and why?**

This budget modification increases State of Oregon Housing and Community Services (OHCS) grant funding by \$1,063,648, and U.S Department of Housing and Urban Development (HUD) grant funding by \$1,845; a total increase of \$1,065,493 in the Community Services Division. The additional funding available for FY 2009 is due to agency under spending in FY 2008.

- **What budgets are increased/decreased?**

The FY 2009 budget for the Energy Services program will be increased by \$1,042,345. The following expenses increase: Contracted Services by \$958,240; Supplies by \$35,422; Travel & Training by \$9,069 and Grant Paid Indirect by \$39,614.

The FY 2009 budget for the Housing Stabilization Homeless Family program will be increased by \$21,303. The following expenses increase: Contracted Services by \$20,523 and Grant Paid Indirect by \$780.

The FY 2009 budget for the Homeless Youth System program will be increased by \$1,845. The following expenses increase: Contracted Services by \$1,650 and Supplies by \$195.

Department grant paid indirect revenue will be increased by \$18,397 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$21,997.

- **What do the changes accomplish?**

This budget modification allows the available funds to be rolled into FY 2009 and added to existing service contracts. This carry-over revenue will be utilized within the following programs in the Community Services Division: Energy Services, Housing Stabilization Homeless Family, and Homeless Youth System.

- **Do any personnel actions result from this budget modification? Explain.**

No personnel actions result from this budget medication.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

The funding allows for indirect costs to be recovered. Department grant paid indirect revenue will be increased by \$18,397 with a corresponding increase in supplies. Service reimbursement from the grant to the General Fund will be increased by \$21,997.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is a one-time-only increase resulting from previous year under-utilization. The grants are continuously renewed at the established annual allocation amounts. These grants will continue to be renewed with each new State biennium.

- **If a grant, what period does the grant cover?**

The funds must be spent by June 30th, 2009.

- **If a grant, when the grant expires, what are funding plans?**

The grant will continue to be renewed with each new State biennium.

ATTACHMENT B

BUDGET MODIFICATION: DCHS-09

Required Signatures

**Elected Official
or Department/
Agency Director:**

Kathy Link for Joanne Fuller

Date: 10/14/08

Budget Analyst:

Angela Burdine

Date: 10/15/08

Department HR:

Date:

Countywide HR:

Date:

Budget Modification ID: **DCHS-09****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center						
1	22-10	20726	25119	40			SCPCESRR.DEPWX.07.AD	50180	0	(742)		Direct State
2	22-10	20726	25119	40			SCPCESRR.DEPWX.07.AD	60350	0	392		Central Indirect 2.07%
3	22-10	20726	25119	40			SCPCESRR.DEPWX.07.AD	60355	0	350		Dept Indirect 1.73%
4												
5	22-10	20726	25119	40			SCPCESRR.DEPWX.07.PG	50180	0	(32,684)		Direct State
6	22-10	20726	25119	40			SCPCESRR.DEPWX.07.PG	60155	0	32,684		Direct Client Services
7												
8	22-10	20900	25119	40			SCPCESRR.DOEWX.08.AD	50190	(10,572)	(13,857)		State/Federal
9	22-10	20900	25119	40			SCPCESRR.DOEWX.08.AD	60240	0	100		supplies
10	22-10	20900	25119	40			SCPCESRR.DOEWX.08.AD	60350	4,538	6,273		Central Indirect 2.07%
11	22-10	20900	25119	40			SCPCESRR.DOEWX.08.AD	60355	3,789	5,239		Department Indirect 1.73%
12												
13	22-10	20900	25119	40			SCPCESRR.DOEWX.08.PG	50190	(183,681)	(247,511)		State/Federal
14	22-10	20900	25119	40			SCPCESRR.DOEWX.08.PG	60155	183,861	247,691		Direct Client Assistance
15												
16	22-10	20900	25119	40			SCPCESRR.DOEWX.08.HS.PG	50190	(9,667)	(29,667)		State/Federal
17	22-10	20900	25119	40			SCPCESRR.DOEWX.08.HS.PG	60155	9,667	29,667		Direct Client Assistance
18												
19	22-10	20900	25119	40			SCPCESRR.DOEWX.08.TTA	50190	(8,620)	(17,689)		State/Federal
20	22-10	20900	25119	40			SCPCESRR.DOEWX.08.TTA	60260	8,620	17,689		TTA
										0	0	Total - Page 1
										0	0	GRAND TOTAL

Budget Modification ID: **DCHS-09****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
21	22-10	20730	25119	40			SCPCESRR.LIEAPWX.08.AD	50190	(19,353)	(26,611)	(7,258)		State/Federal
22	22-10	20730	25119	40			SCPCESRR.LIEAPWX.08.AD	60350	5,152	9,106	3,954		Central Indirect 2.07%
23	22-10	20730	25119	40			SCPCESRR.LIEAPWX.08.AD	60355	4,302	7,606	3,304		Department Indirect 1.73%
24										0			
25	22-10	20730	25119	40			SCPCESRR.LIEAPWX.08.PG	50190	(199,074)	(390,051)	(190,977)		State/Federal
26	22-10	20730	25119	40			SCPCESRR.LIEAPWX.08.PG	60155	189,074	363,051	173,977		Direct Client Assistance
27	22-10	20730	25119	40			SCPCESRR.LIEAPWX.08.PG	60170	10,000	27,000	17,000		Audit Professional Svcs.
28										0			
29	22-10	23351	25119	40			SCPCESRR.ECHO.PGE.AD	50180	(108,358)	(119,026)	(10,668)		State
30	22-10	23351	25119	40			SCPCESRR.ECHO.PGE.AD	60240	9,591	15,447	5,856		Supplies
31	22-10	23351	25119	40			SCPCESRR.ECHO.PGE.AD	60350	21,427	24,048	2,621		Central Indirect 2.07%
32	22-10	23351	25119	40			SCPCESRR.ECHO.PGE.AD	60355	17,889	20,080	2,191		Department Indirect 1.73%
33										0			
34	22-10	23351	25119	40			SCPCESRR.ECHO.PGE.PG	50180	(854,067)	(967,370)	(113,303)		State
35	22-10	23351	25119	40			SCPCESRR.ECHO.PGE.PG	60155	839,067	952,370	113,303		Direct Client Assistance
36										0			
37	22-10	23351	25119	40			SCPCESD.ECHO.PGE.EE.AD	50180	0	(17,076)	(17,076)		State
38	22-10	23351	25119	40			SCPCESD.ECHO.PGE.EE.AD	60240	0	2,208	2,208		Supplies
39	22-10	23351	25119	40			SCPCESD.ECHO.PGE.EE.AD	60350	0	8,099	8,099		Central Indirect 2.07%
40	22-10	23351	25119	40			SCPCESD.ECHO.PGE.EE.AD	60355	0	6,769	6,769		Department Indirect 1.73%
41										0			
42	22-10	23351	25119	40			SCPCESD.ECHO.PGE.EE.PG	50180	(21,001)	(391,216)	(370,215)		State
43	22-10	23351	25119	40			SCPCESD.ECHO.PGE.EE.PG	60155	21,001	391,216	370,215		Direct Client Assistance
										0		0	Total - Page 2
										0		0	GRAND TOTAL

Budget Modification ID: **DCHS-09****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
44	22-10	23351	25119	40			SCPCESED.ECHO.PPL.EE.AD	50180	0	(7,214)	(7,214)		State
45	22-10	23351	25119	40			SCPCESED.ECHO.PPL.EE.AD	60240	0	928	928		Supplies
46	22-10	23351	25119	40			SCPCESED.ECHO.PPL.EE.AD	60350	0	3,425	3,425		Central Indirect 2.07%
47	22-10	23351	25119	40			SCPCESED.ECHO.PPL.EE.AD	60355	0	2,861	2,861		Department Indirect 1.73%
48										0			
49	22-10	23351	25119	40			SCPCESED.ECHO.PPL.EE.PG	50180	(12,000)	(165,404)	(153,404)		State
50	22-10	23351	25119	40			SCPCESED.ECHO.PPL.EE.PG	60155	12,000	165,404	153,404		Direct Client Assistance
51										0			
52	22-10	20725	25119	40			SCPCESEG.LIEAPEG.08.AD	50190	0	(2,001)	(2,001)		State/Federal
53	22-10	20725	25119	40			SCPCESEG.LIEAPEG.08.AD	60350	0	1,090	1,090		Central Indirect 2.07%
54	22-10	20725	25119	40			SCPCESEG.LIEAPEG.08.AD	60355	0	911	911		Departmental Indirect 1.73%
55										0			
56	22-10	20725	25119	40			SCPCESED.LIEAPEG.08.ED	50190	(27,000)	(52,618)	(25,618)		State/Federal
57	22-10	20725	25119	40			SCPCESED.LIEAPEG.08.ED	60240	11,000	36,618	25,618		Supplies
58										0			
59	22-10	27730	25119	40			SCPCESTR.PDXWSFR.AD	50200	(4,301)	(5,475)	(1,174)		City of Portland
60	22-10	27730	25119	40			SCPCESTR.PDXWSFR.AD	60355	775	986	211		Department Indirect
61	22-10	27730	25119	40			SCPCESTR.PDXWSFR.AD	60350	929	1,180	251		Central Indirect
62	22-10	27730	25119	40			SCPCESTR.PDXWSFR.AD	60240	0	712	712		Supplies
63													
64	22-10	27730	25119	40			SCPCESTR.PDXWSFR.PG	50200	(43,198)	(57,025)	(13,827)		City of Portland
65	22-10	27730	25119	40			SCPCESTR.PDXWSFR.PG	60155	43,198	57,025	13,827		Direct Client Services
66													
67													
											0	0	Total - Page 3
											0	0	GRAND TOTAL

Budget Modification ID: **DCHS-09****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2008

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
68	22-10	21573	25136A	40			SCPCHHHY.HORIZHY.08.SS	50170	(40,205)	(40,520)	(315)		Federal Direct HUD
69	22-10	21573	25136A	40			SCPCHHHY.HORIZHY.08.SS	60160	40,205	40,520	315		Pass through and Program Support
70													
71	22-10	21970	25136A	40			SCPCHHHY.PATHHYMH.07.SS	50170	(10,905)	(11,917)	(1,012)		Federal Direct HUD
72	22-10	21970	25136A	40			SCPCHHHY.PATHHYMH.07.SS	60160	10,905	11,917	1,012		Pass through and Program Support
73													
74	22-10	21973	25136A	40			SCPCHHHY.PATHYH.07.AD	50170		(195)	(195)		Federal Direct HUD
75	22-10	21973	25136A	40			SCPCHHHY.PATHYH.07.AD	60240	0	195	195		Supplies
76													
77	22-10	21973	25136A	40			SCPCHHHY.PATHYH.07.LE	50170	(2,898)	(3,221)	(323)		Federal Direct HUD
78	22-10	21973	25136A	40			SCPCHHHY.PATHYH.07.LE	60160	2,898	3,221	323		Pass through and Program Support
79													
80	22-10	23930	25133A	40			SCPCHHHS.LIRHF	50180	(102,551)	(123,060)	(20,523)		State
81	22-10	23930	25133A	40			SCPCHHHS.LIRHF	60160	102,551	123,060	20,523		Pass Through
82										0			
83	22-10	23930	25133A	40			SCPCHHHS.LIRHF.AD	50180	(7,179)	(7,959)	(780)		State
84	22-10	23930	25133A	40			SCPCHHHS.LIRHF.AD	60350	2,189	2,614	425		Central Indirect 2.07%
85	22-10	23930	25133A	40			SCPCHHHS.LIRHF.AD	60355	1,828	2,183	355		Department Indirect 1.73%
86													
87													
88													
89	26-00	1000	25000	40			CHSDO.IND1000	50370		(18,397)	(18,397)		Dept Indirect Revenue
90	26-00	1000	25000	40			CHSDO.IND1000	60240		18,397	18,397		Supplies
91													
92	19	1000		20		9500001000		50310		(21,997)	(21,997)		Svc Reimb F/S to General Fund
93	19	1000		20		9500001000		60470		21,997	21,997		Contingency
94													
95													
96													
											0	0	Total - Page 4
											0	0	GRAND TOTAL



MULTNOMAH COUNTY

AGENDA PLACEMENT REQUEST (revised 09/22/08)

APPROVED : MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-7 DATE 10-23-08
ANA KARNES, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: R-7
Est. Start Time: 9:55 AM
Date Submitted: 10/15/08

Agenda Title: **NOTICE OF INTENT to Apply for Parental Access and Visitation (AV) Grant Funds**

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.

Requested Meeting Date: October 23, 2008 Amount of Time Needed: 5 minutes
Department: Dept. of Community Justice Division: Juvenile Services Division
Contact(s): Shaun Coldwell
Phone: 503-988-3961 Ext. 83961 I/O Address: 503 / 250
Presenter(s): Janice Ashe

General Information

1. What action are you requesting from the Board?

The Department of Community Justice (DCJ) requests approval to apply for the one time only Access and Visitation (AV) Grant.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The Parental Access and Visitation Grant funds are intended to increase contact between non-custodial parents and their children and thereby increase the likelihood that non-custodial parents will have greater financial responsibility for their children.

Family Court Services intends to serve 150 parent dyads by providing:

- A qualified mediator 16 hours per week to complete up to four mediations per week with indigent parents who have an administrative child support order, but do not have a parenting plan on file with the Court. The mediator will conduct mediations, write parenting plans for parents who agree, provide copies of the filing forms to parents at the end of mediation, and provide referrals to parents who need additional help with filing.
- Parent education classes at no cost to 150 parent dyads.
- Limited legal assistance to some clients through a subcontract with St. Andrews Legal

Clinic.

This grant enhances FY 2009 program offer 50009 – Family Court Services.

3. Explain the fiscal impact (current year and ongoing).

DCJ is requesting \$34,624 to be spent by September 30, 2009. This includes \$32,238 in direct expenses and \$2,386 in indirect expenses.

4. Explain any legal and/or policy issues involved.

The Subgrantee (DCJ) shall meet the following requirements:

- a. Ensure that no project activities result in a breach of a protective order of the court.
- b. Implement safeguards to ensure the safety to parents and children in the provision of project services.

5. Explain any citizen and/or other government participation that has or will take place.

N/A

ATTACHMENT A

Grant Application/Notice of Intent

If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- **Who is the granting agency?**

This is a Federal Grant from the U.S. Department of Health and Human Services which is administered and distributed by the State of Oregon, Department of Justice, Division of Child Support.

- **Specify grant (matching, reporting and other) requirements and goals.**

The goal of the Federal Child Access and Visitation Grant Program is to remove the barriers and increase opportunities for biological parents who are not living in the same household as their children to become actively involved in their children's lives.

A 10% non-Federal match, cash or in-kind, is required. A portion of the existing Program Manager's salary (which is already included in the FY 2009 DCJ budget) will be used to meet this match requirement in the amount of \$3,847.

- **Explain grant funding detail – is this a one time only or long term commitment?**

The grant funding is one time only with the possibility to reapply the following year if funding is made available.

- **What are the estimated filing timelines?**

The original filing deadline was September 15, 2008. Due to lack of grant applications DCJ Family Court Services was asked to apply for the grant after the deadline. DCJ plans to submit an application by October 31, 2008.

- **If a grant, what period does the grant cover?**

October 1, 2008 through September 30, 2009.

- **When the grant expires, what are funding plans?**

Scale the program back to the original size.

- **How will the county indirect, central finance and human resources and departmental overhead costs be covered?**

This grant provides for Central Indirect and Department Indirect costs.

ATTACHMENT B

Required Signatures

Elected Official or
Department/
Agency Director:

John Anderson for Scott Taylor

Date: 10/15/08

Budget Analyst:

Angela Burdine

Date: 10/15/08



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST (short form)

Board Clerk Use Only

Meeting Date: 10/23/08
Agenda Item #: B-1
Est. Start Time: 10:00 AM
Date Submitted: 10/15/08

Agenda Title: Fiscal Year 2010 General Fund Forecast and Budget Planning Process Overview

Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.

Requested Meeting Date: October 23, 2008 Amount of Time Needed: 1 hour
Department: County Management Division: Budget Office
Contact(s): Karyne Kieta
Phone: 503-988-3312 Ext. 22457 I/O Address: 503/501
Presenter(s): Karyne Kieta, Mike Jaspin, Jana McLellan, Ted Wheeler

General Information

1. What action are you requesting from the Board?

Participate in a Board briefing on the FY 2010 General Fund financial forecast and overview of the FY 2010 budget planning process.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Annually, the Budget Office forecasts General Fund revenues and expenditures for the upcoming five-year period. The autumn General Fund forecast marks the "starting point" for the upcoming fiscal year's budget. This briefing will present the FY 2010 forecast, and will begin the conversation about budget planning for the fiscal year ahead.

3. Explain the fiscal impact (current year and ongoing).

None—Board briefing only

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Required Signature

Elected Official or
Department/
Agency Director:

Carol M. Ford

Date: 10/15/08

Board of County Commissioners
FY 2010 Budget Forecast & Planning

Oct 23, 2008
Multnomah Building

A G E N D A

Item	Description	Presenter/Time
1.	Overview of Worksession A. Present FY 2010 General Fund Forecast B. Approach to FY 2010 Budget C. Next Steps	Karyne Kieta 5 min.
2.	FY 2010 General Fund Forecast	Mike Jaspin 30 min
3.	Approach to 2010 Budget A. Immediate FY 2009 B. FY 2010 Planning	Ted Wheeler 10 min
4.	Next Steps	Jana McLellan Peter Ozanne Karyne Kieta 10 minutes



Ted Wheeler, Multnomah County Chair

501 SE Hawthorne Blvd., Suite 600
Portland, Oregon 97214
Phone: (503) 988-3308
Email: mult.chair@co.multnomah.or.us

October 23, 2008

Dear Multnomah County Employees,

This message is the first in a series of communications as Multnomah County prepares its fiscal year 2010 budget. It comes at a time of uncertainty when financial markets across the globe are reacting to the crisis in the nation's mortgage and finance industries.

In our corner of the world, the budget picture is not promising. Today the Board of Commissioners will hear the 2010 forecast which suggests Multnomah County is facing as much as a \$35 million gap for Fiscal Year 2010. This figure may change, as there are many unanswered questions about federal and state revenue. Continued economic instability will have negative effects on government services and funding at all levels.

As I mentioned in my September 30 message about the problems in our economy, there are a number of factors that directly influence the county's revenue and budget shortfall. The September forecast from the state of Oregon announced an expected statewide revenue decline of \$238.5 million, which will affect the county's revenues and could fall even further in the months to come. Locally, Business Income Tax collections are extremely variable and we expect these to fall 20% from FY 2008 levels.

The county's structural deficit, higher personnel costs, inflation and using one-time-only funding to support ongoing programs also contribute to the gap. All of these factors, combined with the volatility of the U.S. economy and the resulting uncertainty of federal funding for local government, could further increase the gap between county revenues and expenditures.

Over the past few budget cycles, I have focused on paying down debt, keeping our reserves funded, and budgeting conservatively. These factors will help mitigate the impact of our nation's economic downturn, but reductions to the county budget are necessary. While we take a hard look at the county budget, we must acknowledge the impact to the community and programs that are already stretched to the limit. However, for the current fiscal year, property tax and Business Income Taxes are within forecasted ranges, so we have the time to thoughtfully plan for the future.

I know many of you are rightfully concerned about how economic conditions may affect you, your family and your friends. Without question, such difficult times challenge us all, but I believe what can result from this is a renewed sense of purpose and a clearer understanding of our priorities.

The key values that will guide our difficult decisions in the coming months are protecting the health and safety of the most vulnerable in our community. We will budget sensibly within our means, and respect the value of all employees to preserve as many jobs as possible.

More detailed information on the budget process, including a calendar of key dates, will be available at www.co.multnomah.or.us/BudgetFY2010 As in previous years, there will be opportunities for staff and the public to voice their questions and concerns.

Sincerely,

A handwritten signature in black ink that reads "TED WHEELER". The signature is written in a cursive, slightly stylized font with a long horizontal line extending from the end of the name.

Ted Wheeler
Multnomah County Chair



FY 2010 General Fund Forecast

***Presentation to the Board of County
Commissioners***

Multnomah County Budget Office
October 23, 2008

Introduction

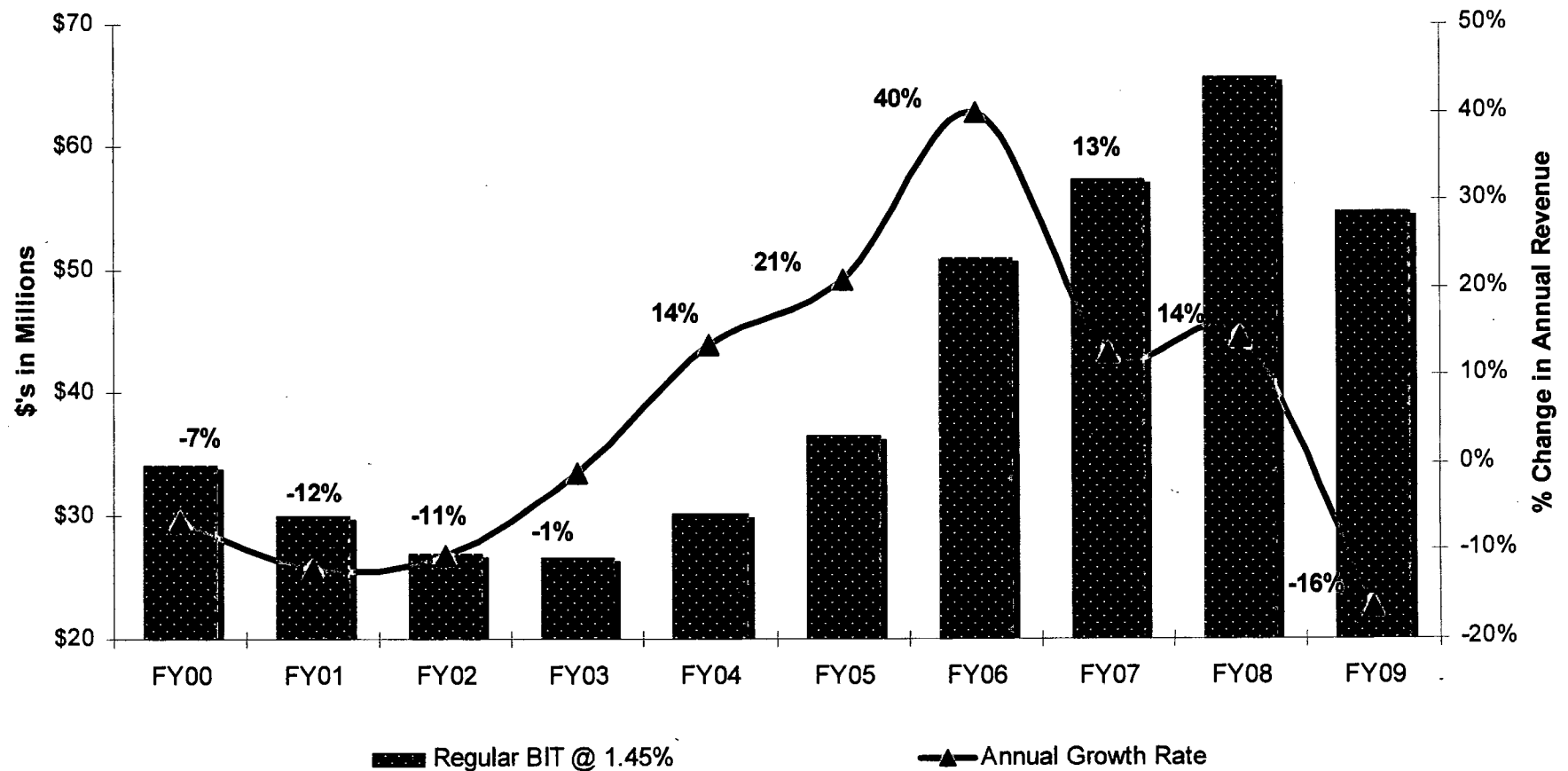
- **Some Good News & Perspective**
 - BIT
 - FY 2009 Revenues
- **Economic Overview**
- **FY 2010 General Fund Forecast**
 - Operating Deficit Overview & Caveats
 - Revenues
 - Expenditure Assumptions
 - ✓ Cost Drivers
 - ✓ One-Time-Only Programs
 - ✓ Annualizations
 - Sources of One-Time-Only Funds for FY 2010
 - Forecast Risks & Issues
- **Summary & Questions**



Some Good News... and Perspective

Annual BIT Collections

(FY 2000 to FY 2007 Actuals; FY 2008 Estimated; FY 2009 Budget)



FY 2009 Revenues

- **BIT**

- ✓ Quarterly (Down 11%)
- ✓ Refunds (Up 168%)
- ✓ Overall Thru October 15th (Down 12.8%)
- ✓ Within FY 2009 Budget

- **Property Tax**

- **Timber/Secure Rural Schools**



Economic Overview

■ **National**

- ✓ Credit Markets
- ✓ Weakening economy (Retail sales, industrial production, unemployment, inflation/energy prices)

■ **State**

- ✓ Employment & income taxes

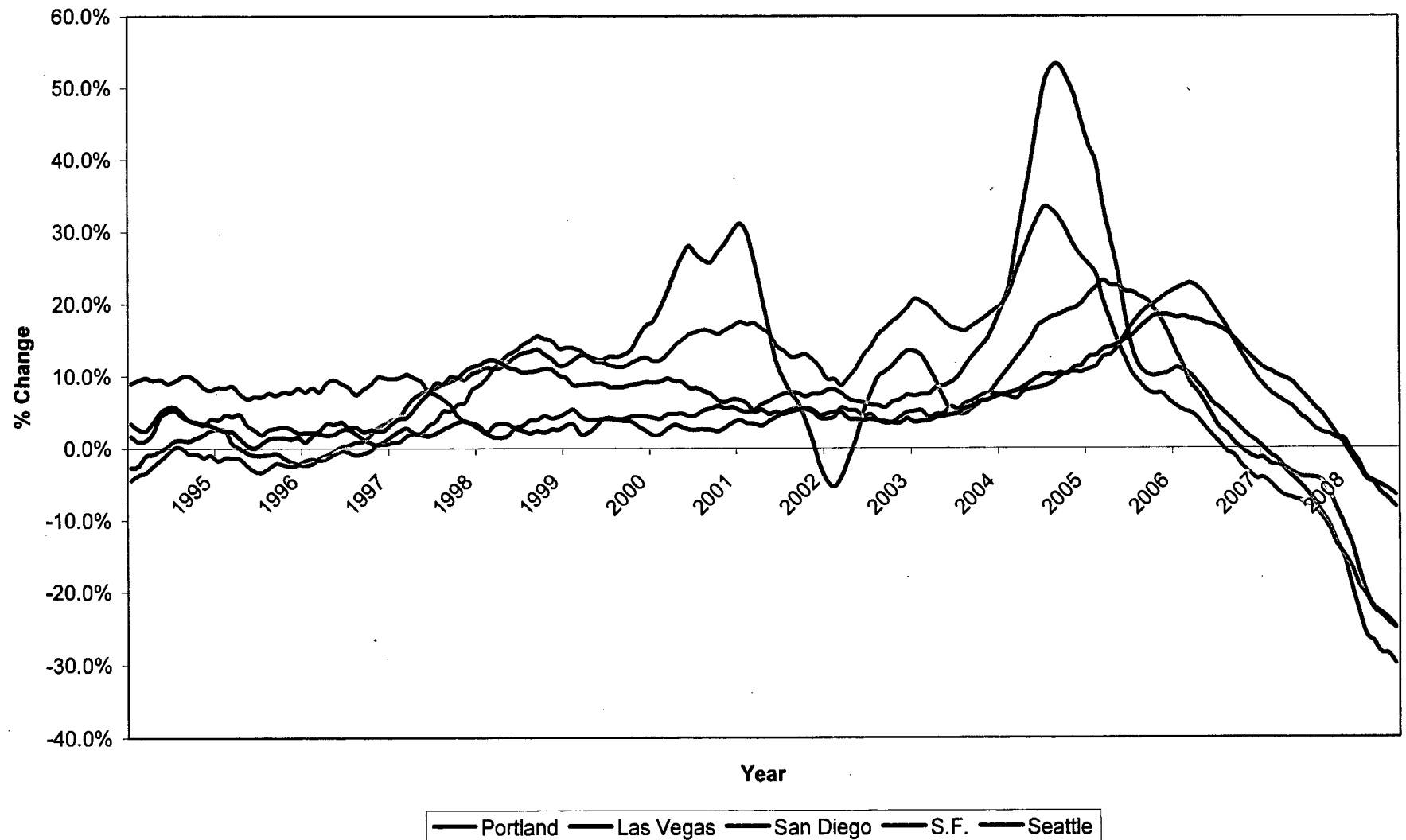
■ **Local**

- ✓ Housing (prices, defaults, recording fees, builder bankruptcy)
- ✓ Unemployment



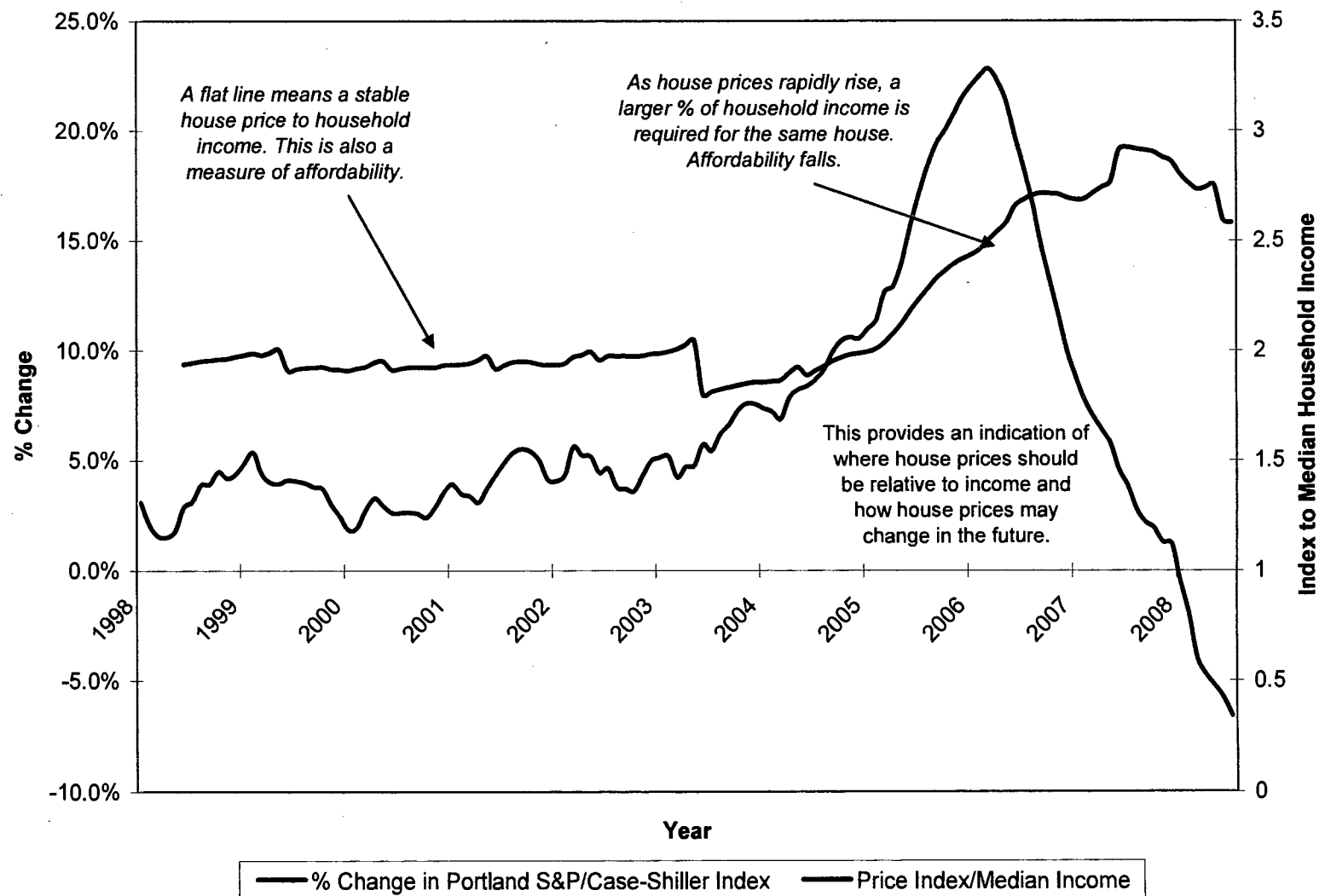
Economic Overview

Monthly Year-Over-Year % Change
Based on S&P/Case-Shiller Home Price Index Thru July 2008



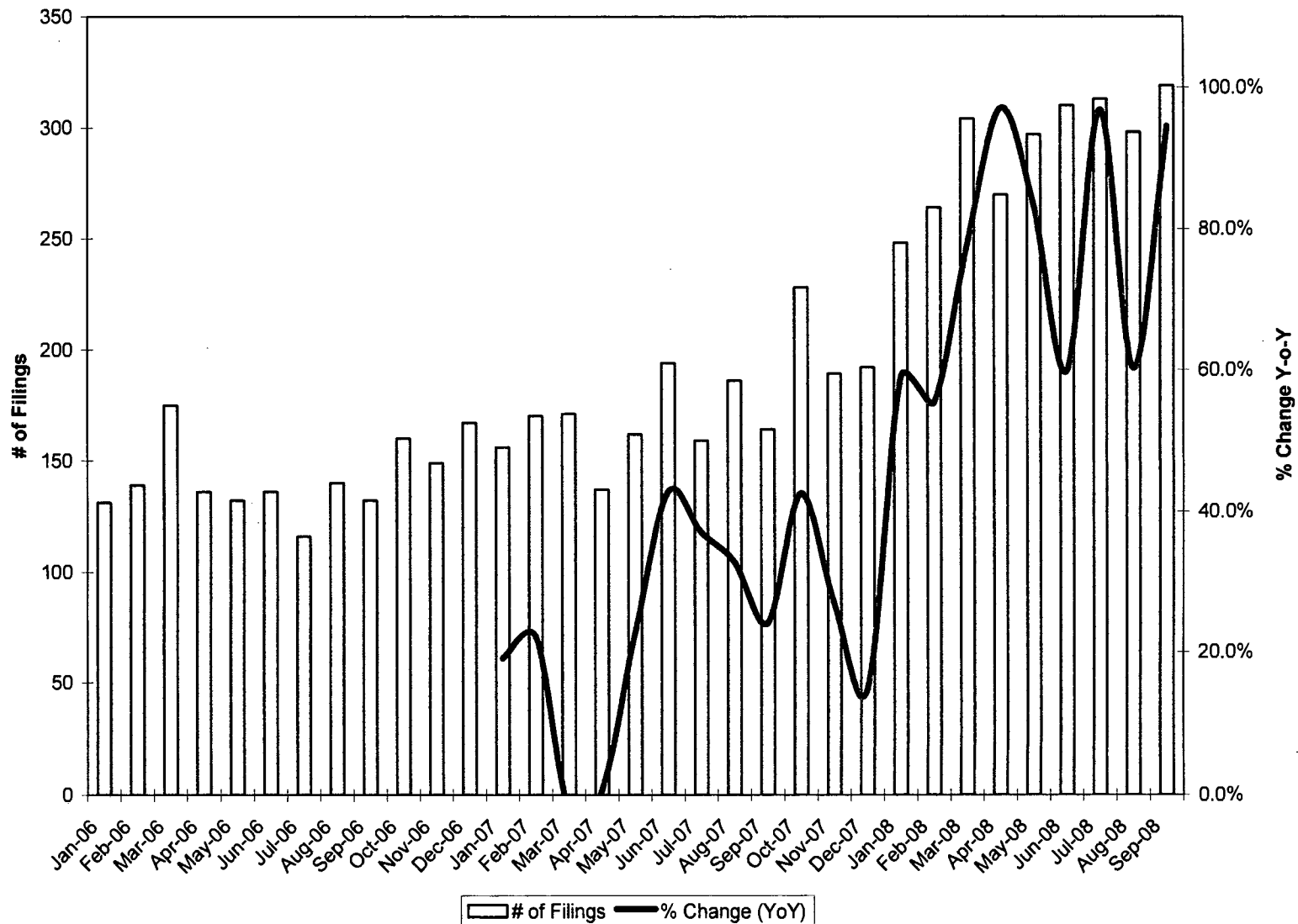
Economic Overview

**% Change in Portland S&P/Case-Shiller House Price Index and
Index to Median Household Income**



Economic Overview

Default Filings in Multnomah County & Year-Over-Year % Change (Thru September)



FY 2010 General Fund Forecast

- Baseline forecast for assumes a *moderate* recession with rising unemployment, tight credit, and falling real estate values.
- Ongoing gap between revenues and expenditures of **\$23.9 million.**
- Explained by:
 - ✓ Reduced Revenues (\$6.4 million)
 - ✓ An ongoing structural deficit (\$5.3 million)
 - ✓ OTO funds in FY 09 supporting ongoing programs (\$4.2 million)
 - ✓ Additional FY 09 spending & annualized program costs (\$4.3 million)
 - ✓ Higher personnel costs (\$3.7 million)



Operating Deficits

- Operating deficit grows to \$30.1 million in FY 2011.
- A more severe recession results in a \$28.9 million deficit in FY 2010 and \$35.3 million in FY 2011.
- Pessimistic case is not worse case.
- Does not include State or Federal Impacts.
- November election impacts.

	Base <i>(Moderate Recession)</i>	Pessimistic <i>(More Severe Recession)</i>
FY 2010 Operating Deficit	23,857,487	28,870,849
FY 2011 Operating Deficit	30,132,862	35,317,799



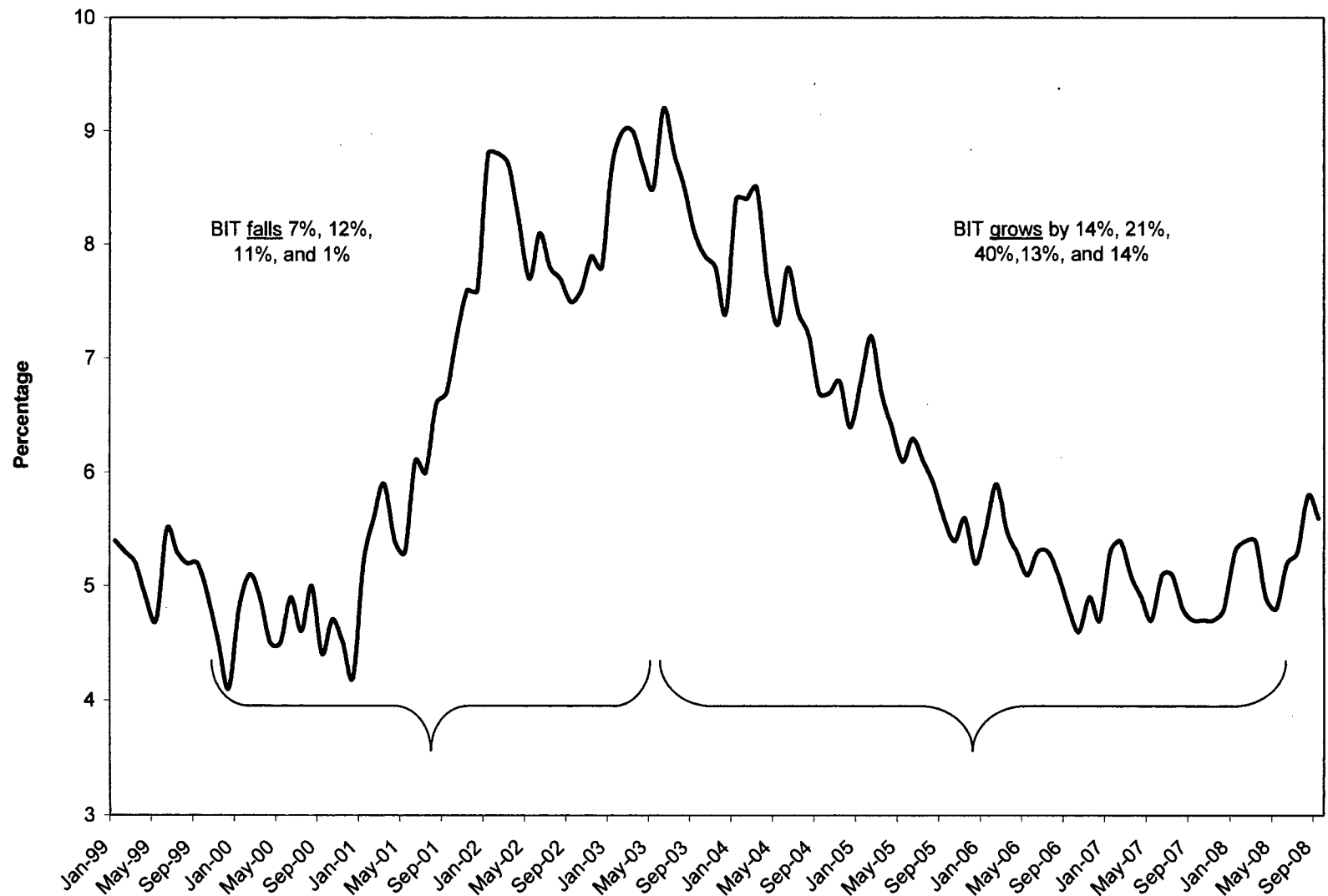
General Fund Revenue Forecast

- Base case, ongoing General Fund Revenues \$346.2 million.
 - ✓ Property Tax (64.1%) - \$221.8 million
 - ✓ BIT (15.4%) - \$53.2 million
 - ✓ Motor Vehicle Rental Tax (3.7%) - \$12.7 million
 - ✓ Video Lottery, Liquor & Cigarette Tax (2.9%) - \$10.1 million
 - ✓ A&T Recording/CAFFA (2.1%) - \$7.3 million
 - ✓ Other – Indirect (\$13.2 million), US Marshal (125 beds), Juvenile Detention, City of Portland Chronic Offender



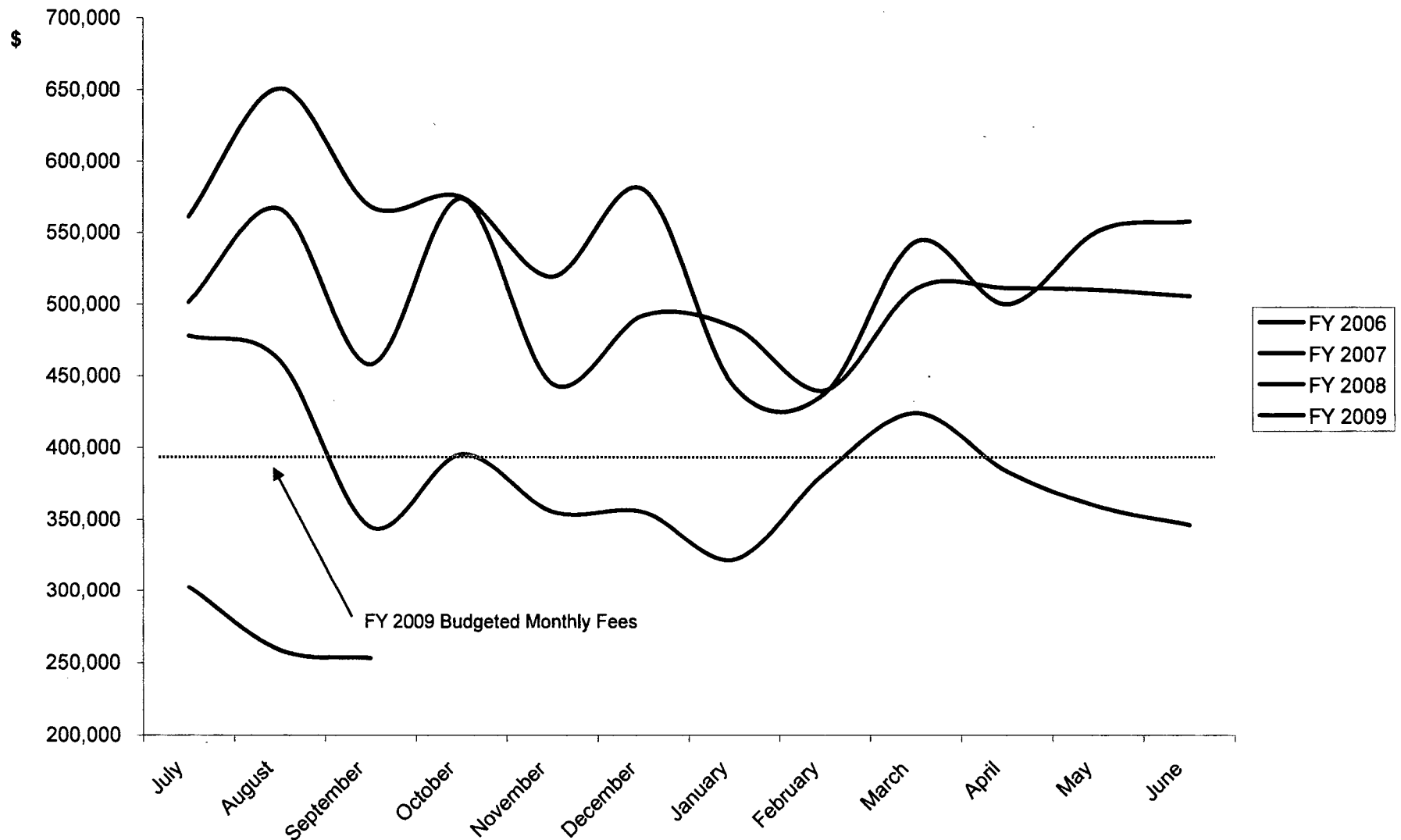
BIT & Unemployment Rate

Unemployment Rate - Multnomah County
(Thru September 2008 - Not Seasonally Adjusted)



Monthly Recording Fees

Monthly Recording Fees



Expenditure Assumptions

- Programs (and cash transfers) funded on a one-time-only basis in FY 2009 are not funded in FY 2010.

OTO & Carry Over

BCC District 1 Carryover	2,500
BCC District 1 Transition (OTO)	40,000
BCC District 3 Transition (OTO)	40,000
BCC District 4 Transition (OTO)	40,000
Sauvie Island Bridge Opening (OTO)	10,000
25040D - Safe Spvrd DV Visit (OTO)	30,000
25056A - MH Sub-Acute (OTO)	1,000,000
25083 - Addictions DUII (OTO)	394,174
25114 - Bridges to Housing (OTO)	704,543
25136B - HY Alt Transition (OTO)	108,000
25141 - Communities of Color (OTO)	100,000
25144 - SUN Cord Council (OTO)	53,427
40016B - Medicaid Enroll (OTO)	590,434
40045A - Census (OTO)	25,000
50023C - 16 Bed Regional (OTO)	610,989

50035 - King Facility Improv (CA)	33,736
50055 - SRTP (OTO)	437,468
60010 - FY 08 SCAAP (CA)	200,000
60038A - Work Release (OTO)	120,840
60065A - Boat Engine (CA)	93,269
72005 - Public Svcs Pathways (OTO)	50,000
72069A - Mgmt Class/Comp Stdy (CA)	300,000
91024 - Pres. Election 08 (OTO)	467,150
Dept Wapato Ramp-Up (OTO)	766,186

Transfers + Contingencies

72057A - Facility Fund Conting (OTO)	1,075,000
to Cap Debt Retirement (OTO)	24,200,000
to Asset Preservation (OTO)	560,000
to Fleet Fund (OTO)	299,901
Wapato in Contingency (OTO)	6,133,814



Expenditure Assumptions

- 'New' FY 2009 programs, annualized program costs, or additional cost to existing programs.
 - ✓ Close Street - \$1,300,000
 - ✓ Detox - \$200,000
 - ✓ Sobering - \$200,000
 - ✓ Columbia Pacific Lease Increase - \$305,000
 - ✓ MCSO UNET - \$400,000
 - ✓ Full year MCDC 7th Floor - \$1.9 million
 - ✓ Wapato Mothball - \$350,000



Expenditure Assumptions

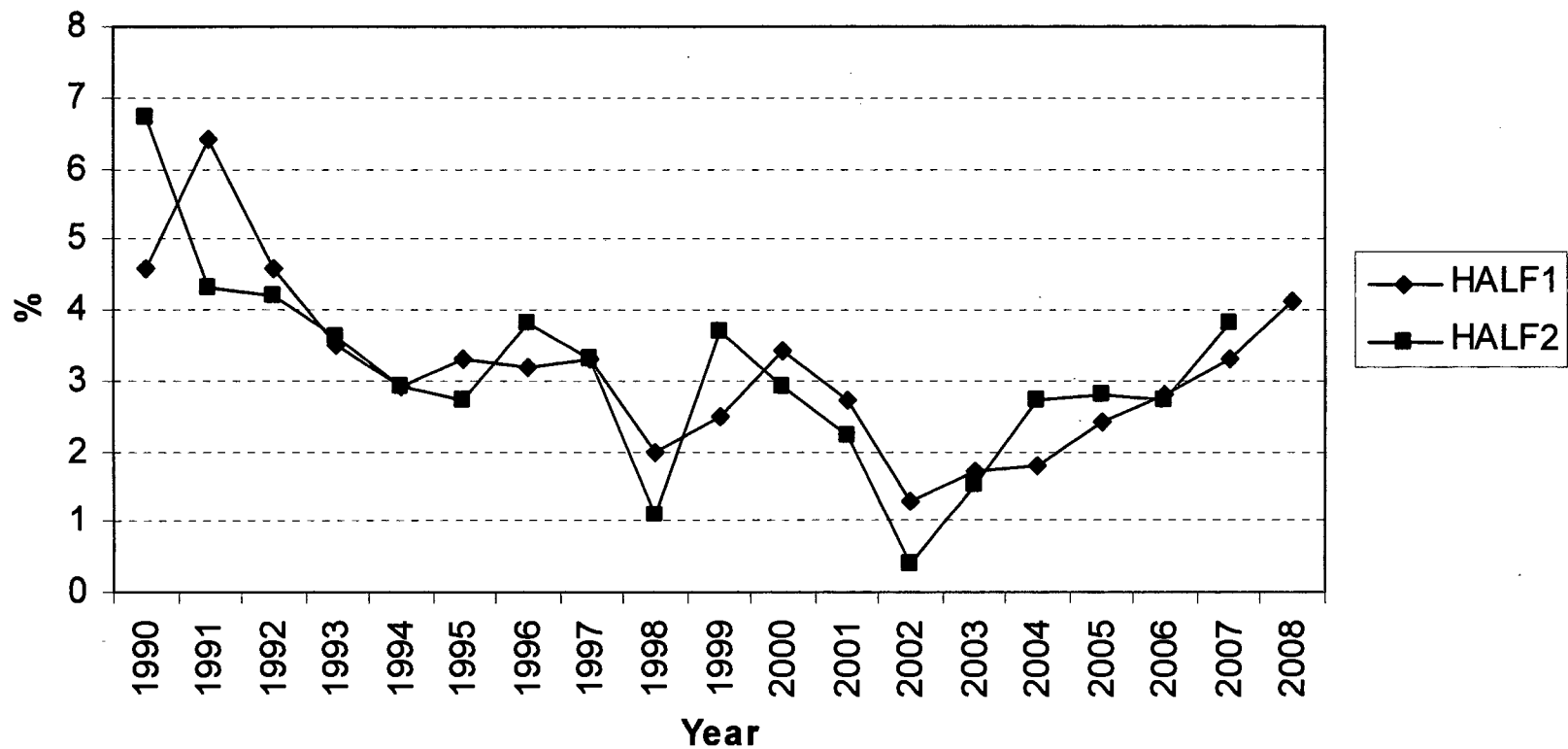
■ Cost Drivers

- ✓ Inflation (COLA) – 4.00%
- ✓ Medical/Dental – 8.00%
- ✓ Liability Rate – 0.75% of base payroll
- ✓ Average Personnel Cost Growth – 6.45%
- ✓ Internal Service Cost Growth – 6.45%



Expenditure Assumptions

CPI - Urban Wage Earners & Clerical Workers
Portland-Salem



Possible OTO Resources for FY 2010

- Limited amount relative to past years
- Partially dependent on Board decisions in FY 2009
- If economy worsens, amount could shrink

	Amount
Additional BWC in FY 09 (from FY 08)	8,750,000
Wapato Contingency (less \$2 million if used to keep MCDC 7th flr. open)	6,133,814
Additional Property Tax & Timber/Secure Schools in FY 09	2,750,000
Total	17,633,814



Forecast Risks & Issues

- Economic conditions continue to worsen
 - ✓ BIT
 - ✓ Length of recession
 - ✓ FY 2009 impacts & OTO resources for FY 2010
- Inflation does not moderate
- State Budget & November Elections
- Internal/Local Issues
 - ✓ A&T IT System Financing
 - ✓ East County Justice Center
 - ✓ Wapato
 - ✓ Bridge Loan Repayment
 - ✓ Retiree Benefits Liability
 - ✓ Others



Summary

- FY 2009 budgeted revenues okay
- FY 2010 operating deficit of \$23.9 million
- Deficit likely to be \$30 million by FY 2011 (or FY 2010 if economy continues to worsen)
- Limited OTO resources for FY 2010
- Downside risk to revenue forecast – economy, state, and elections
- Questions?

