



**Multnomah County
Agenda Placement Request
Budget Modification**

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # C.1 DATE 5-28-15
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date: 5/28/15
Agenda Item #: C.1
Est. Start Time: 9:30 am
Date Submitted: 5/8/15

Agenda Title: BUDGET MODIFICATION # NOND-06-15: Reclassify Performance Auditor to Performance Auditor Senior in the Auditor's Office

Requested Meeting Date: May 28, 2015 Time Needed: N/A Consent

Department: 1030 - Auditor Division: NA

Contact(s): Steve March/Lisa Whedon

Phone: (503)-988-5709/ (503)-988-7580 Ext. _____ I/O Address _____

Presenter Name(s) & Title(s): N/A Consent

General Information

1. What action are you requesting from the Board?

The Auditor's Office requests Board approval of budget modification NonD-06-15, authorizing the reclassification of a Performance Auditor position to a Performance Auditor Senior, which is supported by the Central Human Resources Class/Comp unit response to reclassification request #2843.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

A Central Human Resources Class/Comp unit review has determined that in addition to regular Performance Auditor duties, the related position's responsibilities include reviewing the work of others, supervising interns, advising and coaching entry-level staff, and working on audits that are more complex and comprehensive than those assigned to a Performance Auditor.

3. Explain the fiscal impact (current year and ongoing).

There is no net fiscal impact of this budget modification on the Auditor's budget, as the additional costs from the reclassification will be offset by a reduction in the Office's temporary personnel budget.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

N/A

7. What budgets are increased/decreased?

There is a neutral impact to the Auditor's Office budget as a result of this reclassification. Service reimbursement from the General Fund to the Risk management fund will increase by \$15.

8. What do the changes accomplish?

This budget modification implements the Central Human Resources Class/Comp unit decision to reclassify a Performance Auditor position to a Performance Auditor Senior to more accurately reflect the position's functions and duties.

9. Do any personnel actions result from this budget modification?

Yes. The approval of this budget modification will authorize reclassification of a Performance Auditor to a Performance Auditor Senior in the Auditor's Office.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

N/A

Required Signature

**Elected Official or
Dept. Director:** Steve March, Auditor /s/

Date: May 7, 2015

Budget Analyst: Christian Elkin /s/

Date: May 7, 2015

Department HR: Patsy Moushey /s/

Date: May 7, 2015

Countywide HR: Susan Mullett /s/

Date: May 7, 2015

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: NOND-06-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	10005-15	1000	10-30	0020	103000	60000 - Permanent	706,201	706,706	505	
2	10005-15	1000	10-30	0020	103000	60100 - Temporary	750	134	(616)	
3	10005-15	1000	10-30	0020	103000	60130 - Salary Related Expns	227,651	227,808	157	
4	10005-15	1000	10-30	0020	103000	60135 - Non Base Fringe	62	0	(62)	
5	10005-15	1000	10-30	0020	103000	60140 - Insurance Benefits	175,036	175,070	34	
6	10005-15	1000	10-30	0020	103000	60145 - Non Base Insurance	19	0	(19)	
1000 Total										0
10-30 Total										0
Program Offer Number 10005-15 Total										0
7	72020-15	3500	10-30	0020	705210	50316 - Svc Rmb Med/Dental	(67,861,416)	(67,861,431)	(15)	
8	72020-15	3500	10-30	0020	705210	60330 - Claims Paid	4,864,973	4,864,988	15	
3500 Total										0
10-30 Total										0
Program Offer Number 72020-15 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: NOND-06-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
703983	9010	Management (Performance) Auditor	61017	1000	103000	(0.90)	(54,690)	(17,041)	(17,844)	(89,575)
703983	9280	Management (Performance) Auditor, Sr	61017	1000	103000	0.90	56,712	17,671	17,980	92,363
Total Annualized Changes:						0.00	\$2,022	\$630	\$136	\$2,788

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
703983	9010	Management (Performance) Auditor	61017	1000	103000	(0.23)	(13,673)	(4,260)	(4,461)	(22,394)
703983	9280	Management (Performance) Auditor, Sr	61017	1000	103000	0.23	14,178	4,418	4,495	23,091
Total Current FY Changes:						0.00	\$505	\$157	\$34	\$697