



# Multnomah County Agenda Placement Request Budget Modification

(Revised 9/23/13)

## Board Clerk Use Only

Meeting Date: \_\_\_\_\_

Agenda Item #: \_\_\_\_\_

Est. Start Time: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**Agenda Title:** BUDGET MODIFICATION # NOND-03-16: Reclassifying a 1.00 FTE RE Analyst Sr Rep to RE Analyst Sr Non-Rep In Office of Diversity & Equity

**Requested Meeting Date:** \_\_\_\_\_ **Time Needed:** Consent Calendar

**Department:** 1000 - Nondepartmental - All Other **Division:** Office of Diversity and Equity

**Contact(s):** Ben Duncan (Christian Elkin)

**Phone:** 503-988-9090 **Ext.** x89090 **I/O Address** \_\_\_\_\_

**Presenter Name(s) & Title(s):** Not applicable

## General Information

### 1. What action are you requesting from the Board?

Request approval of the reclassification of a Research and Evaluation Analyst Sr (represented) to a Research and Evaluation Analyst Sr (non-represented) in the Office of Diversity and Equity, as recommended by the Central HR Classification and Compensation Unit on request #2998.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This vacant position within the Office of Diversity and Equity (ODE) is submitted for a classification to Research Evaluation Analyst Senior (NR). The ODE requires an advanced research expert to provide evaluation services to further the work of the Equity and Empowerment Lens and provide complex evaluation and policy analysis. This position will lead in the design and planning of complex, multi-year evaluation for departments and county-wide projects. In addition, this position will lead and conduct demographic, performance, and discipline pattern research and analysis projects in support of the Labor Relations Director's and HR Director's county bargaining strategy, process improvements, and personnel policies and procedures.

This budget modification impacts program offer 10017A Office of Diversity and Equity.

**3. Explain the fiscal impact (current year and ongoing).**

The salary and benefits are increased for the position change in the amount of \$5,872, which is balanced within the program by a reduction to the temporary line and non-base salary related and non-base insurance amounts.

The risk fund is adjusted with an increase of \$193 to balance the increase in insurance benefits.

**4. Explain any legal and/or policy issues involved.**

None.

**5. Explain any citizen or other government participation.**

None.

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**Budget Modification**

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**6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The increase in the insurance benefits is added to the risk fund in the amount of \$193.

**7. What budgets are increased/decreased?**

The Office of Diversity and Equity is moving \$5,949 from the temporary line to permanent (10017A) and the Central HR Benefits budget is increasing by \$193 (72020).

**8. What do the changes accomplish?**

Reclassification of a Research and Evaluation Analyst Sr (represented) to a Research and Evaluation Analyst Sr (non-represented), with an increase in salary and benefits.

**9. Do any personnel actions result from this budget modification?**

Reclassification of position 717505.

**10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

NA

**11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

NA

**12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?**

NA

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**Required Signature**

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**Elected Official or  
Dept. Director:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Budget Analyst:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Department HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Countywide HR:** \_\_\_\_\_

**Date:** \_\_\_\_\_