

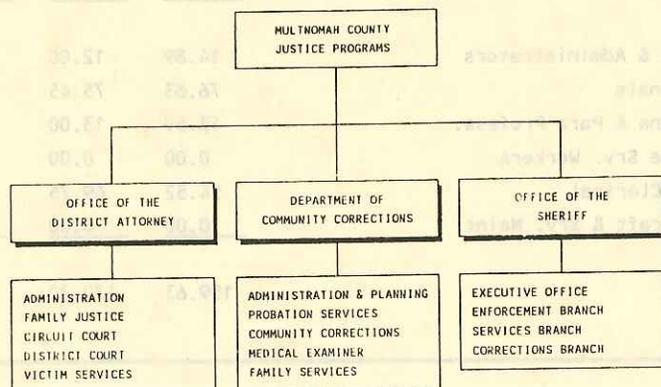
DISTRICT ATTORNEY

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# DISTRICT ATTORNEY SUMMARY OF REQUIREMENTS

	FTE	PERSONAL SERVICES	MATERIALS & SERVICES	CAPITAL OUTLAY	TOTAL REQUIREMENT	LESS SERVICE REIMBURSEMENT	DIRECT REQUIREMENT
<b>General Fund</b>							
Administration	8.00	430,468	7,800	5,000	443,268	50,399	392,869
Support Services	18.00	600,098	459,706	30,000	1,089,804	222,620	867,184
Domestic Violence	4.00	214,017	0	0	214,017	21,688	192,329
Juvenile Court	11.40	508,031	28,342	0	536,373	59,219	477,154
Civil Commitment	2.00	74,594	0	0	74,594	6,729	67,865
Circuit Court Trial	51.50	2,607,474	130,000	0	2,737,474	231,907	2,505,567
Forfeitures	4.00	158,590	5,000	0	163,590	17,896	145,694
Anti Gang Unit	4.00	239,633	0	0	239,633	22,448	217,185
District Court	37.00	1,429,014	24,471	0	1,453,485	147,173	1,306,312
Victim's Assistance	9.00	376,152	23,515	0	399,667	52,619	347,048
<b>SUBTOTAL</b>	<b>148.90</b>	<b>6,638,071</b>	<b>678,834</b>	<b>35,000</b>	<b>7,351,905</b>	<b>832,698</b>	<b>6,519,207</b>
<b>Federal/State Fund</b>							
Support Enforcement	24.50	967,980	268,993	20,930	1,257,903	314,203	943,700
Term of Parental Rights	5.60	293,544	39,602	0	333,146	58,941	274,205
OCN Grant	0.00	55,000	143,864	0	198,864	18,468	180,396
Equitable Sharing	0.00	0	272,134	0	272,134	22,134	250,000
PROBE Grant	0.50	76,818	37,293	0	114,111	14,990	99,121
FINVEST Grant	4.20	190,839	51,523	0	242,362	46,863	195,499
VOCA Grant	0.40	17,889	487	0	18,376	1,845	16,531
ROCN Anti Drug	3.50	196,600	253,555	28,200	478,355	54,646	423,709
<b>SUBTOTAL</b>	<b>38.70</b>	<b>1,798,670</b>	<b>1,067,451</b>	<b>49,130</b>	<b>2,915,251</b>	<b>532,090</b>	<b>2,383,161</b>
<b>TOTAL</b>	<b>187.60</b>	<b>8,436,741</b>	<b>1,746,285</b>	<b>84,130</b>	<b>10,267,156</b>	<b>1,364,788</b>	<b>8,902,368</b>



DISTRICT ATTORNEY

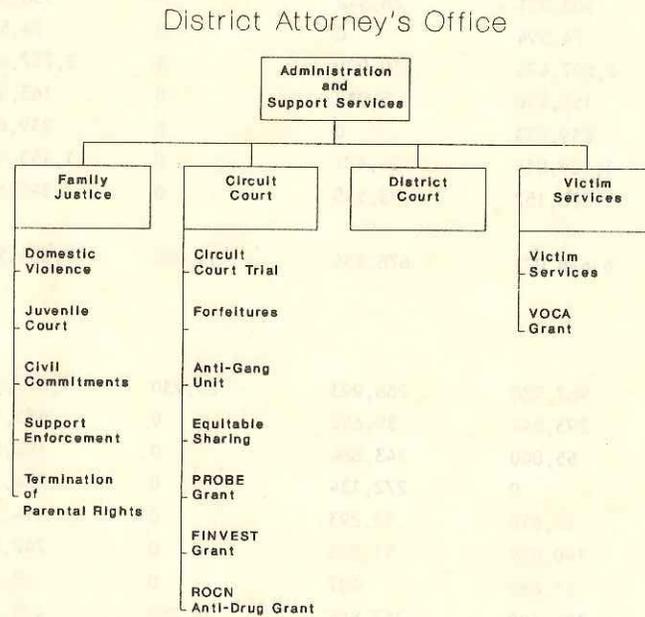
Manager: Mike Schrunk

Agency 023 Organization 2400

**MISSION**

To prosecute felony, misdemeanor, and local ordinance violations occurring in Multnomah County and to ensure that the victims of those offenses are aided in such a way to negate the consequences of the victimization.

**ORGANIZATION CHART**



**PERSONNEL**

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
Officials & Administrators	14.89	12.00	10.17	12.40
Professionals	76.63	75.45	76.93	85.80
Technicians & Para-Profess.	13.59	13.00	16.00	17.00
Protective Srv. Workers	0.00	0.00	0.00	0.00
Office & Clerical	54.52	69.75	69.00	72.40
Skilled Craft & Srv. Maint.	0.00	0.00	0.00	0.00
<b>Total</b>	<b>159.63</b>	<b>170.20</b>	<b>172.10</b>	<b>187.60</b>

DISTRICT ATTORNEY

Administration and Support Program Description

**EXPENDITURES**

	General Fund (100)	Federal/State Fund (156)	Total
Personal Services	\$ 6,638,071	\$ 1,798,670	\$ 8,436,741
Materials & Services	678,834	1,067,451	1,746,285
Capital Outlay	35,000	49,130	84,130
<b>Total</b>	<b>\$ 7,351,905</b>	<b>\$ 2,915,251</b>	<b>\$10,267,156</b>

**REVENUE CATEGORIES**

Fd	Org	Organization	Operational	Grant	Other	General Fund Supplement	Total
<u>Administration</u>							
100	2411	Administration	\$ 0	\$ 0	\$ 0	\$ 443,268	\$ 443,268
100	2421	Support Svcs.	0	0	0	1,089,804	1,089,804
		Subtotal	\$ 0	\$ 0	\$ 0	\$ 1,533,072	\$1,533,072
<u>Family Justice Section</u>							
100	2431	Domestic Violence	0	0	0	214,017	214,017
156	2432	Support Enfrc.	0	922,455	0	335,448	1,257,903
156	2433	Term of Par Rights	0	333,146	0	0	333,146
100	2434	Juvenile Court	0	0	0	536,373	536,373
100	2436	Civil Commit.	0	34,697	0	39,897	74,594
		Subtotal	\$ 0	\$1,290,298	\$ 0	\$ 1,125,735	\$2,416,033
<u>Circuit Court Section</u>							
100	2441	Circuit Court	56,631	393,500	0	2,287,343	2,737,474
100	2442	Forfeitures	0	0	100,000	63,590	163,590
156	2443	OCN Grant	0	198,864	0	0	198,864
156	2446	Equitable Sharing	0	250,000	0	22,134	272,134
100	2447	Anit-Gang Unit	0	80,981	0	158,652	239,633
156	2448	PROBE Grant	0	114,111	0	0	114,111
156	2449	FINVEST Grant	0	242,362	0	0	242,362
156	2471	ROCN Grant	0	478,355	0	0	478,355
		Subtotal	\$ 56,631	\$1,758,173	\$ 100,000	\$ 2,531,719	\$4,446,523
<u>District Court Section</u>							
100	2451	District Court	60,000	0	0	1,393,485	1,453,485
<u>Victim Services Section</u>							
100	2461	Victim's Assistance	0	138,000	0	261,667	399,667
156	2463	VOCA Grant	0	17,889	0	487	18,376
		Subtotal	\$ 0	\$ 155,889	\$ 0	\$ 262,154	\$ 418,043
		<b>Total</b>	<b>\$ 116,631</b>	<b>\$3,204,360</b>	<b>\$ 100,000</b>	<b>\$ 6,846,165</b>	<b>\$10,267,156</b>

**Administration and Support Program Description**

To provide services to the District Attorney's Office services such as labor contract administration, witness travel arrangements and billings, secretarial, reception and word processing services to prosecutors, monitor purchasing and account payables, manage automated case tracking systems and provide records management for all felonies and misdemeanors. Provide other clerical management functions as requested.

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	25.26	23.68	25.50	26.00
PS	\$ 781,973	\$ 797,545	\$ 914,226	\$ 1,030,566
M&S	342,234	378,324	425,975	467,506
CO	<u>34,435</u>	<u>25,888</u>	<u>30,000</u>	<u>35,000</u>
TOTAL	\$ 1,158,642	\$ 1,201,757	\$ 1,370,201	1,533,072

**Objectives**

- Ensure that all legal documents required to prosecute cases are prepared in a timely and accurate manner.
- Arrange for the transportation and accommodations of all witnesses required by prosecution.
- Prepare office's payroll and accounting requirements for County processing.
- Maintain criminal records and case information for prosecutors.

**Identification of Mandates**

O.R.S. 8.660 District Attorney shall attend all courts within County and conduct all prosecutions for such offenses.

**Explanation of Changes**

Two fundamental demands on the office have reached critical mass, 1) the requirement to successfully incorporate information systems and document processing into the office and, 2) Maintain the ability of the office to be administratively accountable for adhering to County financial, personnel and support procedures. The increase in professional staff and County, State and Federal reporting needs will have to be met by adding support staff for those functions.

**Family Justice Program Description**

To coordinate all prosecutorial initiatives, policies and programs as they relate to family issues. Current programs include domestic violence, child support, juvenile prosecutions and civil commitment.

**Family Justice Program Description (continued)**

General Fund (Domestic Violence, Juvenile Court, Probate)

	1987-88	1988-89	1989-90	1990-91
FTE	10.89	13.48	15.40	17.40
PS	\$ 431,894	\$ 565,135	\$ 678,654	\$ 796,642
M&S	41,466	30,909	31,508	28,342
CO	1,764	205	0	0
TOTAL	\$ 475,124	\$ 596,249	\$ 710,162	\$ 824,984

Federal State Fund (Term. Parental Rights, Support Enforcement)

	1987-88	1988-89	1989-90	1990-91
FTE	28.03	28.13	30.60	30.10
PS	\$ 966,905	\$ 1,002,736	\$ 1,158,024	\$ 1,261,524
M&S	203,717	251,839	256,269	308,595
CO	7,960	6,343	51,918	20,930
TOTAL	\$ 1,205,582	\$ 1,260,918	\$ 1,466,211	\$ 1,591,049

**Objectives**

- Screen and issue criminal complaints of domestic violence and child abuse where arrests have been made or police reports filed.
- Provide information and referral to victims of domestic violence.
- Manage the Family Justice Division.
- Review, issue and prosecute criminal offenses, both felony and misdemeanor, committed by juveniles.
- Review of all requests for service regarding enforcement of child support orders from income withholding to contempt hearings.
- Provide legal consultation services to CSD on County Termination of Parental Rights cases.
- Investigate, prepare and present Termination of Parental Rights cases which have been referred to the office by CSD's Adoption/Permanent Planning Department.
- Provide representation for the state in civil commitment proceedings.

**Identification of Mandates**

- O.R.S. 8.675 District Attorney must give priority to the performance of duties involving the administration of the laws relating to public assistance and reciprocal enforcement of support.
- 8.685 The D.A. shall appear in Juvenile Court to assist the court upon its request.
- 33.060 Shall enforce restraining orders issued under the Abuse Prevention Act.

DISTRICT ATTORNEY

**Circuit Court Section Program Description**

- To review and prosecute felony cases brought before the District Attorney's Office by law enforcement agencies and the public and determine appropriate charges.
- Assist law enforcement agencies in the investigation of felony crimes.

General Fund (Circuit Court Trial, Criminal Forfeitures, Anti Gang)

	1987-88	1988-89	1989-90	1990-91
FTE	45.50	49.07	51.50	58.50
PS	\$ 2,037,585	\$ 2,338,457	\$ 2,589,316	\$ 3,005,697
M&S	151,646	158,877	292,500	135,000
CO	1,044	4,176	0	0
TOTAL	\$ 2,190,275	\$ 2,501,510	\$ 2,881,816	\$ 3,140,697

Federal State Fund (OCN Grant, Equitable Sharing, Probe Grant, FINVEST Grant, ROCN)

	1987-88	1988-89	1989-90	1990-91
FTE	1.41	5.01	3.42	8.20
PS	\$ 55,719	\$ 228,377	\$ 348,453	\$ 519,257
M&S	149,803	382,567	837,511	758,369
CO	13,845	34,102	55,263	28,200
TOTAL	\$ 219,367	\$ 645,046	\$ 1,241,227	1,305,826

**Objectives**

- Prosecute felony cases presented to the office by state, county and municipal law enforcement agencies.
- Assist in the investigation of criminal activity related to RICO prosecutions (statewide and federal).
- Assist mainstream prosecution activity by offsetting costs with revenues derived from seizure and forfeiture of property used in criminal enterprises.
- Support the operational needs of an interagency organized crime narcotics task force.

**Identification of Mandates**

- O.R.S. 8.660 Shall attend all courts and conduct all prosecution.
- 8.670 Shall appear before Grand Jury, and institute proceedings.
- 132.340 D.A. prepares indictments for the Grand Jury.

**District Court Section Program Description**

To review all misdemeanor cases brought before the District Attorney's Office by law enforcement agencies and the public and determine appropriate charges.

To prosecute cases in the Multnomah County District Court, to include criminal misdemeanors, animal control citations, DUII cases, and other traffic crimes.

**District Court Section Program Description (continued)**

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	37.60	35.84	39.00	37.00
PS	\$ 1,160,505	\$ 1,196,452	\$ 1,403,167	\$ 1,429,014
M&S	25,823	22,139	34,471	24,471
CO	0	0	0	0
TOTAL	\$ 1,186,328	\$ 1,218,591	\$ 1,437,638	\$ 1,453,485

Federal/State Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	1.94	0.00	0.00	0.00
PS	\$ 89,166	\$ 0	\$ 0	\$ 0
M&S	0	0	0	0
CO	0	0	0	0
TOTAL	\$ 89,166	\$ 0	\$ 0	\$ 0

**Objectives**

- Prosecute criminal misdemeanors, traffic crimes, animal control citations, and violations of local ordinances.
- Reviews and decides whether cases presented by police agencies are sufficient to file a criminal misdemeanor charge.

**Identification of Mandates**

O.R.S. 8.665 Shall prosecute all infractions subject to 153.110

**Victim Services Section Program Description**

- To provide short-term crisis intervention to victims of crime.
- To assist in restitution documentation, case progress information, property return, court accompaniment and referral to area agencies.
- To provide community education to include the right of victims under Oregon law.

General Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	5.75	4.90	8.43	9.00
PS	\$ 218,660	\$ 187,289	\$ 321,230	\$ 376,152
M&S	17,364	26,712	21,125	23,515
CO	0	0	0	0
TOTAL	\$ 236,024	\$ 214,001	\$ 342,355	\$ 399,667

**Victim Services Section Program Description (continued)**

Federal/State Fund

	<u>1987-88</u>	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
FTE	3.25	3.86	0.50	0.40
PS	\$ 100,165	\$ 129,917	\$ 19,607	\$ 17,889
M&S	1,531	12,277	0	487
CO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 101,696	\$ 142,194	\$ 19,607	\$ 18,376

**Objectives**

- Assist victims of crime by referring them to resources within the community, resolves problems with property used for evidence, and notifies victims of significant events occurring in their cases.
- Provide emergency assistance to victims of sexual assault.
- Assist victims of crimes committed by juvenile offenders by providing counseling referrals to community resources and notification of court events related to their case.
- Investigate amounts of financial losses of crime victims, provide recommendations to the court, and assist clients in receiving benefits from the State Victims Compensation Program.

**Identification of Mandates**

OR Laws CH 2 & 4 D.A. must inform victim of trial settings.