



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST  
NOTICE OF INTENT**

(Revised: 9-24-15)

APPROVED: MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # 0.3 DATE 6/22/17  
MARINA BAKER, ASST BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 6/22/17  
Agenda Item #: C.3  
Est. Start Time: 9:30 am  
Date Submitted: 6/8/17

**Agenda NOTICE OF INTENT for OJJDP FY17 Juvenile Justice Emergency Planning  
Title: Demonstration Project**

*Note: This APR is for NOI's only. APRs are available for other types of submittals. Title should not be more than 2 lines but be sufficient to describe the action requested.*

<b>Requested Meeting Date:</b> <u>June 22, 2017</u>	<b>Time Needed:</b> <u>N/A</u>
<b>Department:</b> <u>Department of Community Justice</u>	<b>Division:</b> <u>Director's Office</u>
<b>Contact(s):</b> <u>Tina Edge</u>	
<b>Phone:</b> <u>503 988-3083</u> <b>Ext.</b> _____	<b>I/O Address:</b> <u>503/250</u>
<b>Presenter Name(s) &amp; Title(s):</b> <u>Consent Calendar Deena Corso, Division Director</u>	

A Notice of Intent is required to obtain approval from the Board of County Commissioners to ensure a competitive grant proposal is in alignment with the County's mission; to receive an indication from the Board of its willingness to commit the necessary County resources to support the grant. A Budget Modification is required to appropriate funds received from a successful grant proposal.

**Notice of Intent Specific Information**

**Department recommendation for consent agenda placement (*must meet all criteria*):**

- Proposal is under \$500,000/ year.
- Proposal does not require cash match as part of the budget.
- Proposal does not commit County to on-going programming following award.
- Proposal adheres to the County's indirect guidelines.
- Proposal is within the Department's strategic direction.
- Proposal does not have policy and/or legal implications that warrant a public dialog.

*To the best of my knowledge, this proposal adheres to all of the above criteria and may be placed on the Board of County Commissioner's Consent Agenda. I understand the proposal can be moved to the regular Board Agenda for any reason by Commissioners or their staff.*

*To the best of my knowledge, this proposal does not meet criteria for placement on the Consent Agenda and should be placed on the Regular Agenda.*

**Please complete for any NOI:**

<b>Granting Agency</b>	U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention
<b>Proposal due date</b>	June 26, 2017
<b>Grant period</b>	24 months
<b>Approximate level of funding by year</b>	\$25,000 to \$75,000
<b>Program Offer(s) potentially impacted</b>	50054A - Juvenile Detention Services
<b>How do you expect to spend the majority of funds? (check all that apply)</b>	<input checked="" type="checkbox"/> Personnel <input type="checkbox"/> Sub-contracts <input checked="" type="checkbox"/> Capital (including equipment)
<b>Does grant require match? If so, describe type (cash, FTE, etc) and %</b>	Match is not required

**1. Brief overview of grant's purpose and/or impact.**

In 2009, the National Commission on Children and Disasters recommended that OJJDP assess the emergency preparedness among state, county, and local juvenile justice systems. OJJDP's assessment found that juvenile justice emergency preparedness plans predominately focused on basic continuity of operations rather than comprehensive emergency planning, response, and recovery. The specific needs of children, youth, and families involved in the justice system during an emergency were typically not addressed or were a low priority.

In response, OJJDP collaborated with multiple federal agencies (including the Federal Emergency Management Agency and the U.S. Departments of Health and Human Services and Education) and state and local juvenile justice and emergency management practitioners to develop Emergency Planning for Juvenile Justice Residential Facilities. This guide was designed to help state, tribal, county, and local juvenile justice facilities develop emergency preparedness plans to prepare for, respond to, and recover from emergencies and restore essential services as soon as possible. The guide also focuses on how facilities can ensure that youth receive the supports and services they require during the disruptions that emergencies inevitably cause. This demonstration program will provide resources for state, tribal, local, municipal, and community organizations to develop, strengthen, and implement emergency preparedness plans for juvenile justice facilities. These plans will be based on the principles outlined in Emergency Planning for Juvenile Justice Residential Facilities and address the needs of children, youth, and families involved in the justice system during an emergency.

Allowable expenditures to be covered by grant funds include:

- Establish and facilitate a planning team to craft and implement the emergency plan.
- Draft, update, and publish the emergency preparedness plan.
- Conduct vulnerability assessments and identify essential functions.
- Establish agreements or contracts with organizations and professionals that can provide additional and necessary support during and following an emergency (educators, mental health professionals, and other support staff).
- Conduct assessment(s) of facility and staff preparedness for an emergency (including review of communication procedures, facility functioning, and staffing plans).

- Staff and youth training for emergency preparedness (including cross-training, conducting drills, and exercises).
- Web-based services that the facility uses in case of an emergency (cloud-based facility backup files, notification services for families and partner agencies, and a communication system for youth to use in maintaining contact with family members).
- Purchase of supplies or equipment for emergency preparedness (medical supplies, makeshift beds, generators, and communication equipment).

**2. Brief overview of how proposal is aligned with Department's strategic direction.**

DCJ's strategic plan, published in January 2017, emphasizes commitment to evidence-based practices and system change by using advocacy and innovation to guide work with stakeholders to improve community safety and assure a fair and just system.

This Juvenile Justice Emergency Planning Demonstration Project will align with this strategic plan by reforming and improving the juvenile justice system to positively impact the lives of youth using approaches consistent with evidence based practices. The grant funding received will enhance implementation of strategies and emergency plan development to give clear direction during an emergency situation

**3. Describe any community and/or government input considered in planning for this grant.**

The Juvenile Services Division (JSD) is committed to continuous quality improvement and the use of best practices throughout the juvenile justice system. Evaluation of our services regularly includes input from partners and stakeholders. Within the JSD detention facility, many measures have been taken to assess opportunities for improvement, including the Juvenile Detention Alternatives Initiative (JDAI) system assessment which was conducted in the Spring of 2015 and the Suicide Prevention Vulnerability Assessment which was conducted in January 2016. In addition, our detention facility participates in Performance-based Standards (PbS), a nationally-recognized, data-driven improvement model grounded in research that holds juvenile justice agencies, facilities and residential care providers to the highest standard for operations, programs and services.

**4. What partners may be included in program activities?**

Consistent with this history, DCJ is partnering with the Multnomah County Office of Emergency Management and will include other criminal justice partners, including MCSO, MCDA and the Courts, critical to ensuring a comprehensive and public safety-focused plan.

**5. Generally, what are the grant's reporting requirements?**

OJJDP requires annual fiscal and program reporting. DCJ has systems in place to accommodate these requirements.

**Please complete for NOIs on the Regular Board Agenda ONLY:**

6. When the grant expires, will your Department continue to fund the program? If so, how?
7. Are 100% of the central and departmental indirect costs recovered? If not, please explain.
8. If the proposal is not aligned with your Department's strategic direction, explain why you are pursuing it at this time.
9. If the grant requires a cash match, how will you meet that requirement?
10. Are there policy issues and/or legal implications related to this proposal that may warrant a public dialog? If so, please explain.

## Required Signatures

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**Elected Official  
or Department/  
Agency Director:**

Scott Taylor /s/ **Date:** 06/08/17

**Budget Analyst:** Joyce Resare /s/ **Date:** 06/08/17

*Note: Please submit electronically. We are no longer using actual signatures. Insert names of your approvers followed by /s/. Please insert date approved*