



**Multnomah County
Agenda Placement Request
Budget Modification**

(Revised 9/23/13)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS

AGENDA # C-6 DATE 9/18/14
MARINA BAKER, ASST BOARD CLERK

Board Clerk Use Only

Meeting Date: 9/18/14
Agenda Item #: C.6
Est. Start Time: 9:30 am
Date Submitted: 8/27/14

Agenda Title: BUDGET MODIFICATION # DCM-06-15: Reclassifying Finance Technician to Finance Specialist 1 in Finance and Risk Management Program

Requested Meeting Date: Sept. 18, 2014 Time Needed: Consent

Department: 72 - County Management Division: _____

Contact(s): Cara Fitzpatrick

Phone: 503-988-7956 Ext. x87956 I/O Address _____

Presenter Name(s) & Title(s): N/A

General Information

1. What action are you requesting from the Board?

The department is requesting board approval of budget modification DCM-06-15, reclassifying a Finance Technician to Finance Specialist 1 in Finance and Risk Management General Ledger Program (72004).

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

This modification reflects a Class/Comp decision on Request #2552. General Ledger is reorganizing in order to better align staffing to utilize existing positions more effectively. This position will be reconciling accounts, providing audit back up, monitoring capital outlay, and working on miscellaneous projects. This position is vacant at this time.

The change impacts program offer 72004-15. This reclassification has been approved by the Class Comp section with an effective date of 7/17/2014.

3. Explain the fiscal impact (current year and ongoing).

Due to the position being vacant, there is a net \$11,973 difference in cost for this reclassification.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen or other government participation.

N/A

Budget Modification

6. What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).

No change in revenue.

7. What budgets are increased/decreased?

There is a net \$11,973 difference in budget for this reclassification; these savings will be reallocated to supplies (60240).

8. What do the changes accomplish?

This action will reclassify a position, according to the decision from Central Human Resources Classification Compensation Unit that best reflects the duties of this position.

9. Do any personnel actions result from this budget modification?

Reclassification of a Finance Technician to Finance Specialist 1 in Finance and Risk Management General Ledger Program - program offer 72004-15.

10. If a grant, is 100% of the central and department indirect recovered? If not, please explain why.

N/A

11. Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

N/A

12. If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (e.g. cash match, in kind match, reporting requirements, etc)?

N/A

Required Signature

**Elected Official or
Dept. Director:** Mike Jaspin for Karyne Kieta /s/

Date: 8/26/14

Budget Analyst: Ching Hay /s/

Date: 8/27/14

Department HR: Susan Giesbrecht /s/

Date: 8/26/14

Countywide HR: Karie Miller /s/

Date: 8/22/14

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCM-06-15

Expenditures & Revenues

An increase in revenue is shown as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Program Offer Number	Fund Code	Fund Center	Func. Area	Cost Object	Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal
1	72004-15	1000	72-10	0020	704300	60000 - Permanent	568,619	559,968	(8,651)	
2	72004-15	1000	72-10	0020	704300	60130 - Salary Related Expns	182,219	179,523	(2,696)	
3	72004-15	1000	72-10	0020	704300	60140 - Insurance Benefits	168,592	167,965	(627)	
4	72004-15	1000	72-10	0020	704300	60240 - Supplies	4,000	15,973	11,973	
1000 Total										0
72-10 Total										0
Program Offer Number 72004-15 Total										0
5	72020-15	3500	72-80	0020	705210	50316 - Svc Rmb Med/Dental	(65,986,607)	(65,985,980)	627	
6	72020-15	3500	72-80	0020	705210	60330 - Claims Paid	2,990,164	2,989,537	(627)	
3500 Total										0
72-80 Total										0
Program Offer Number 72020-15 Total										0

Exp/Rev/FTE - Budget Modification

Budget Year: 2015

Budget Modification: DCM-06-15

Annualized Personnel Changes

Change is shown on a full year basis even though this action affects only a part of the fiscal year (FY).

						Annualized				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
712341	6027	Finance Technician	65904	1000	704300	(1.00)	(46,007)	(14,336)	(17,487)	(77,830)
712341	6029	Finance Specialist 1	65904	1000	704300	1.00	37,356	11,640	16,860	65,857
Total Annualized Changes:						0.00	(\$8,651)	(\$2,696)	(\$627)	(\$11,973)

Current Year Personnel Changes

Cost/savings that will take place in this FY; these explain the actual dollar amounts being changed by this BudMod.

						Current Year				
Position Number	JCN	JCN Description	HR Org	Fund	Cost Object Number	FTE	Base Pay (60000)	Fringe (60130)	Insurance (60140)	Total
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712341	6029	Finance Specialist 1	65904	1000	704300	1.00	37,356	11,640	16,860	65,857
Total Current FY Changes:						0.00	(\$8,651)	(\$2,696)	(\$627)	(\$11,973)