



MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST BUDGET MODIFICATION

(Revised: 09/23/13)

Board Clerk Use Only

Meeting Date: 8/7/14
Agenda Item #: R-2
Est. Start Time: 9:40 a.m.
Date Submitted: 7/14/14

Agenda Title: **BUDGET MODIFICATION: BudMod-DCHS-10-15 Increasing DCHS Aging and Disability Services Division Federal/State fund appropriation by \$371,175**

Note: if Contingency, use that form. If item other than a BudMod, please use different APR. : Title should not be more than 2 lines but sufficient to describe the action requested.

Requested Meeting Date: August 7, 2014 **Time Needed:** 5 minutes
Department: County Human Services **Division:** Aging & Disability
Contact(s): Lee Girard
Phone: 503-988-3620 **Ext.** 83768 **I/O Address:** 167/1/510
Presenter Name(s) & Title(s): Lee Girard, Manager Senior - ADSD Community Services

General Information

1. What action are you requesting from the Board?

The Department of County Human Services (DCHS) is requesting approval of BudMod-DCHS-10-15, which increases the Aging and Disability Services Division (ADSD) fiscal year 2015 budget by \$371,175.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Northwest Senior and Disability Services (NWSDS) has selected the Aging and Disability Services Division as one of six agencies to conduct a one-year pilot project to serve adults aged 19-59 years of age with physical disabilities through the Oregon Project Independence program. The \$371,175 allocation is from State general fund, awarded to NWSDS as the lead organization for the pilot project. Funds are to be used for service coordination and direct client services to support adults with functional limitations so that they can remain in their homes.

ADSD will add two full-time Limited Duration Case Manager 2 positions to conduct eligibility, assessment, care planning and service authorization duties.

The funding will be included in ADSD Access & Early Intervention Services program offer 25020A.

3. Explain the fiscal impact (current year and ongoing)

Approval of this budget modification will increase the Aging & Disability Services fiscal year 2015 budget by \$371,175.

Personnel expenses will increase by \$155,178 for two new full-time Limited Duration Case Manager 2 employees. Direct Client Services expense will increase by \$40,000 for transportation assistance. Contracted Pass-Through and Professional Services expenses will increase by \$104,000 (home delivered meals) and \$67,287 (in-home care), respectively. Materials & Supplies expense will increase by \$4,710.

4. Explain any legal and/or policy issues involved.

N/A

5. Explain any citizen and/or other government participation that has or will take place.

N/A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Federal/State appropriation for fiscal year 2015 will be increased by \$371,175 in Aging & Disability Services Access & Early Intervention Services program. There is no federal CFDA number associated with this funding.

- **What budgets are increased/decreased?**

The fiscal year 2015 budget for ADSD Access & Early Intervention Services, program offer 25020A, will increase by \$371,175.

The service reimbursement to the risk management fund will increase by \$34,514.

- **What do the changes accomplish?**

The new funding will allow ADSD to participate in a Northwest Senior and Disability Services pilot project from July 1, 2014 to June 30, 2015, which will provide service coordination and direct client services for adults with functional limitations and thereby allowing them to remain in their homes.

- **Do any personnel actions result from this budget modification? Explain.**

Yes. ADSD will add two new full-time Limited Duration Case Manager 2 employees.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

No. This revenue agreement does not allow for the payment of indirect charges.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This is a one-time-only pilot funding allocation from the Northwest Senior and Disability Services. There are no current plans to continue activities beyond June 30, 2015.

- If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?

This funding covers the period from July 1, 2014 to June 30, 2015.

There are no cash match or in kind match requirements.

NOTE: Attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.

Required Signatures

Elected Official or Dept Director: KaRin Johnson/s/ **Date:** 7/14/14

Budget Analyst: Jennifer Unruh /s/ **Date:** 7/14/14

Department HR: Chris Radzom /s/ **Date:** 7/14/14

Countywide HR: NA **Date:** _____

Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please date each signature. Use "n/a" when signature not applicable."