

# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
ROOM 605, COUNTY COURTHOUSE  
1021 S.W. FOURTH AVENUE  
PORTLAND, OREGON 97204

GLADYS McCOY • Chair • 248-3308  
PAULINE ANDERSON • District 1 • 248-5220  
GRETCHEN KAFOURY • District 2 • 248-5219  
RICK BAUMAN • District 3 • 248-5217  
• District 4 • 248-5213  
JANE McGARVIN • Clerk • 248-3277

AGENDA OF  
MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
FOR THE WEEK OF  
May 1 - 5, 1989

Tuesday, May 2, 1989 - 9:00 AM - Legislative Briefing . . Page 2  
9:30 AM - Planning Items followed by  
Informal Briefings

Tuesday, May 2, 1989 - 1:00 PM - Executive Session . . . .Page 4  
1:30 PM - Joint Emergency Policy Board/  
Board of Commissioners Meeting  
followed by Informal Briefing  
and Informal Review of Formal  
meeting May 4

Thursday, May 4, 1989 - 9:30 AM - Formal. . . . . Page 5

Tuesday, May 2, 1989 - 9:00 AM

Multnomah County Courthouse, Room 602

1. Legislative Briefing (if needed) - Fred Neal, Howard Klink
2. Informal Review of Bids and Requests for Proposals:
  - a) SE 242nd Drive
  - b) Developmental Disabilities Program/Earl Intervention Services
  - c) Administrative Services for Multnomah County's Medical, Vision and Dental Benefits Plans

FORMAL ACTION REQUIRED

3. In the matter of Decisions of the Planning Commission of April 10, 1989 for acceptance and implementation by Board Order:

- PR 2-89 Approve, requested change in the Centennial Community Plan, redesignating this property from Urban Medium Density Residential to Neighborhood Commercial; and
- ZC 2-89 Approve, subject to a condition, amendment of Sectional Zoning Map #400, changing the described property from MR-3, medium density residential district to NC, neighborhood commercial district, all for property at 14815 SE Division Street
- ZC 4-89 Approve amendment of Sectional Zoning Map #73 and #74, changing the described property from MUA-20, multiple use agricultural, to EFU-76, WRG, exclusive farm use, Willamette River Greenway, all for property located at 14730 NW Gillihan Road
- ZC 5-89 Deny requested amendment of Sectional Zoning Map #415, changing the described property from LR-10, Low Density Residential District, minimum lot size of 10,000 square feet, to LR-7, Low Density Residential District, minimum lot size of 7,000 square feet; and
- LD 6-89 Deny tentative plan for a Type III Land Division, all for property located at 4146 SE 141st Avenue

In the matter of the decisions of the Planning Commission of April 10, 1989, reported to the Board for acknowledgement by the Presiding Officer:

- CU 5-89 Approve, subject to conditions, conditional use request to add a boat lift and repair facility at Lucky Landing Moorage; and
- WRG 3-89 Approve requested WRG, Willamette River Greenway Permit, all for property located at 12900 NW Marina Way
- CU 4-89 Approve, subject to conditions, conditional use request to develop the subject property with a non-resource related single family residence, for property located at 46317 E Larch Mountain Road

INFORMAL BRIEFINGS

4. Briefing on progress by Assessment & Taxation in defining neighborhoods as part of the appraisal process for the 1989-90 tax roll - Janice Druian
5. Presentation of Youth Planning Document, which incorporates demographic trends, service gaps, services provided, and emerging issues for youth in Multnomah County - Duane Zussy, Michael Morrissey

PUBLIC TESTIMONY WILL NOT BE TAKEN AT INFORMAL MEETINGS

Tuesday, May 2, 1989 - 1:00 PM

Multnomah County Courthouse, Room 602

EXECUTIVE SESSION

Executive Session regarding pending litigation (allowed under ORS 192.660 (1)(h))

JOINT EMERGENCY MEDICAL SERVICES POLICY BOARD  
AND  
MULTNOMAH COUNTY BOARD OF COMMISSIONERS

1:30 PM (following Executive Session)

EMS Public provider concept, financial implementation plan

Testimony shall be limited to five (5) minutes

The following will be heard at the conclusion of the Emergency Medical Services Hearing:

INFORMAL BRIEFING

Present findings in relation to a four year research project on Probation Management in Multnomah County which was funded by the Edna McConnell-Clark Foundation - John Angell, Todd Clear (Rutger's University)

Informal Review of Formal Agenda of May 4

PUBLIC TESTIMONY WILL NOT BE TAKEN ON INFORMAL BRIEFINGS

Thursday, May 4, 1989, 9:30 AM

Multnomah County Courthouse, Room 602

Formal Agenda

REGULAR AGENDA

BOARD OF COUNTY COMMISSIONERS

- R-1 In the matter of the appointment of Sharon Nesbit (Troutdale/Gresham), Dutch Holub (County Technical Staff), Marge Schmunk (Troutdale), and Robert C. Wiggin (Troutdale) to the Edgefield Task Force
- R-2 Proclamation in the matter of Proclaiming the week of May 7-13, 1989 Be Kind to Animals Week in Multnomah County

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 Resolution in the matter of Substituting Light Rail Transit in the I-205 Freeway (for bus lanes allowed when freeway was built) [Continued from April 20]

DEPARTMENT OF GENERAL SERVICES

- R-4 In the matter of ratification of an Intergovernmental Service Agreement with Washington County Juvenile Department and Multnomah County Information Services Division, for the providing of computer time for the Tri-County Juvenile Information System, for period January 1, 1989 to June 30, 1989

DEPARTMENT OF HUMAN SERVICES

- R-5 In the matter of ratification of an amendment to an Intergovernmental Agreement with Oregon Health Sciences University, to restate terms and conditions in the existing agreement to manage and authorize payment for involuntary hospitalization of patients diverted from Dammasch State Hospital, due to overcrowding, and allowing payment for emergency holds occurring on or after April 1, 1989
- R-6 In the matter of ratification of an Intergovernmental Agreement with Oregon Health Sciences University, to provide emergency hold services to patients in pre-commitment status, for period May 1, 1989 to June 30, 1990

DEPARTMENT OF JUSTICE SERVICES

- R-7 In the matter of ratification of an intergovernmental agreement with the U.S. Department of Agriculture, Forest Service, for the Sheriff's Office to enforce Federal/State laws and regulations in the National Forest, for period May 25, 1989 to September 4, 1989
- R-8 Notice of Intent from Office of Women's Transition Services to apply for federal grant (Office to Substance Abuse Prevention: Public Health Service) (\$182,480) for a project to coordinate services to substance abusing pregnant women

THE FOLLOWING WILL BE HEARD FOLLOWING THE FORMAL AGENDA

WORK SESSION

Approximately - 10:00 A.M.

1. Department of Justice Services Reorganization

Thursday Meetings of the Multnomah County Board of Commissioners are recorded and can be seen at the following times:  
Thursday, 10:00 PM, Channel 11 for East and West side subscribers  
Friday, 6:00 P.M., Channel 27 for Rogers Multnomah East subscribers  
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

HUMAN RESOURCES SUB-COMMITTEE  
 JOINT COMMITTEE ON WAYS AND MEANS  
 1989-91 RECOMMENDED BUDGET  
 COMMITTEE PRIORITIES - ABOVE CONTINUING LEVEL BUDGETS

\* Circled numbers indicate  
Subcommittee priority status.

5/2/89  
 #1 AM

DESCRIPTION	CATEGORY	Estimated Expenditures			ORIGIN
		GENERAL FUND	TOTAL FUNDS	POSITIONS/FTE	
<u>Vocational Rehabilitation Division</u>					
A. FULLY MATCH AVAILABLE FEDERAL FUNDS					
1. Planning and Evaluation Unit to monitor and evaluate service delivery.	New, Federal Mandate, all ages	79,059	355,322	2/2.00	Committee issue, Governor's Budget.
2. Vocational opportunities for 155 students in School Transition Program.	New, preventative, adolescents	90,000	400,000	2/1.50	Committee issue.
3. Expansion of Basic Vocational Rehabilitation services for 650 clients.	Expansion, all ages, rehabilitation	314,982	1,397,028	10/8.00	Governor's Budget.
4. Retraining for 562 Supported Employment clients.	Ongoing, maintenance, adults	151,896	675,096		Committee issue.
Division Total		\$635,937	\$2,827,446	14/11.50	
<u>Senior Services Division</u>					
1. NURSING FACILITY REIMBURSEMENT (1)	Ongoing, Federal Mandate, adults	2,119,364	5,972,729		Committee issue, Oregon Health Care Association.
2. FIELD STAFFING INCREASE * (2)	Maintenance, adults, ongoing	703,359	1,438,905	12/7.91	Governor's Budget. * 12 staff STATEWIDE
3. MENTAL HEALTH SERVICES (3)	New, preventative, adults	1,400,000	1,400,000	2/2.00	Senate Bill 699, Governor's Commission on Senior Services, Oregon Community Mental Health Providers Assn., Oregon Assn. of Area Agencies on Aging.
4. RESPITE CARE (4)	New, maintenance, adults	82,031	211,660		Adult Foster Care Association.
Division Total		\$4,304,754	\$9,023,294	14/9.91	
<u>Children's Services Division</u>					
1. PROTECTIVE SERVICES TRAINING * (1)	Ongoing workload, preventative, children/adolescents	500,000	566,893	0/2.00	Governor's Budget, Committee issue, Representative Mannix, Sue Monahan, Cynthia Jacquot.
* base budget also includes 500,000 (workload increase) for this purpose					

DESCRIPTION	CATEGORY	Estimated Expenditures		POSITIONS/FTE	ORIGIN
		GENERAL FUND	TOTAL FUNDS		
2. RESTORE SERVICES TO ADOLESCENTS (2)					
- Parole supervision and parole Foster Care.	Ongoing, maintenance, children/adolescents	536,763	630,109	8/5.81	Committee issue, Representative Van Vliet, Multnomah County Juvenile Department.
- Contracted residential facility services.		436,577	482,975	1/0.22	
- Other including Foster Care, Special Rates, and intensive family services.		404,324	566,473	4/2.53	
<del>3-4. JASPER MOUNTAIN CENTER PAYMENT RATE</del>					
<del>- Funds to cover conversion of Jasper Mountain from Foster Care special-rates to 80% of the model rate for professional group homes.</del>	<del>Ongoing, maintenance, children/adolescents</del>	<del>163,000</del>	<del>165,000</del>		<del>Committee issue, Senator Larry Hill, Dave Ziegler.</del>
3-4. RATE EQUITY TO 85% OF MODEL RATE (3)					
- Raise the base rate for all providers included in the Model Rate system to at least 85% of the Model Rate for their service level.	Enhancement, maintenance, children/adolescents	1,254,000	1,441,000		Testimony: Oregon Assn. of Residential Youth Care Centers, Representative Van Vliet, Emma Dennis.
- Funds to cover rates to 85% of Model Rate for Jasper Mountain.	Ongoing	69,863	103,582		
5. DAY AND RESIDENTIAL TREATMENT (4)					
Expand existing facilities to serve more 13-18 year old youth:	Expand to adolescents, preventative				Committee issue, Representative Nancy Peterson, Stewart Shaw, et.al., Representative Bob Repine, Ken Simmons, et.al., Annie Green.
- Southern Oregon Adolescent Treatment Center		345,000	431,000		
- Lithia Springs (Jackson County)		256,000	320,000		
- Pacific Child Center (10 ADP - January 1991)		108,000	135,000		
Division Total		\$4,073,527	\$4,842,032	13/10.56	

#### Children's Agenda

#### 1. COMMUNITY, CHILDREN, AND YOUTH SERVICES COMMISSION

- Merge Juvenile Services Commission and existing Student Retention Initiative to establish the Community, Children, Youth Services Commission. (Funding required above Continuing Level.)
 

209,925	209,925		House Bill 3466, House Human Resources Committee.
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- Establish "Great Start" community grants for development of collaborative programs to serve Oregon's children.
 

8,000,000	8,000,000		House Bill 3466, Governor's Budget, Committee issue, Public testimony.
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- Expand Student Retention Initiative to establish basic grant levels in all Oregon counties.
 

1,700,000	1,700,000		House Bill 3466, Committee issue, Public testimony.
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- Children's Community Office staff for "Great Start" and expanded Student Retention Initiative proposals.
 

398,713	398,713	4/4.00	House Bill 3466, Governor's Budget.
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#### 2. CHILDREN'S SERVICES DIVISION

- Establish FAMILY PRESERVATION PROGRAM to provide additional resources to families at high risk of abuse, neglect, or separation of children from parents, including the following initiatives:
 

			Governor's Budget, Public testimony, Assn. of Oregon Counties, Representative Mary Alice Ford, Keith Meisenheimer, Sue Monahan, Cynthia Jacquot, Muriel Goldman, State Assn. of Alcohol and Drug Program Directors, Mental Health Assn. of Oregon.
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DESCRIPTION	CATEGORY	Estimated Expenditures		POSITIONS/FTE	ORIGIN
		GENERAL FUND	TOTAL FUNDS		
- Family alcohol and drug treatment.		938,400	938,400		
- Specialized Foster Care		647,850	802,833	1/1.00	
- Psychiatric Day Treatment		1,306,239	1,673,976	8/4.00	
- Family Sex Abuse Treatment		354,349	423,558	7/6.00	
- Child fatalities		104,770	125,233	2/1.50	
- Reunification Training		150,000	179,298		
- Reunification Specialists		245,586	293,552		
- Family visitation/relative search		712,511	850,584		
- School liaison		233,191	278,737	4/4.00	
- Teen foster support groups		100,000	119,531		
- Implementation of these Family Preservation packages is projected to result in a direct offset to regular Foster Care and Special Rates Foster Care.		(855,547)	(1,332,911)	-11/-5.50	
Met CSD Children's Agenda package		\$3,937,349	\$4,352,791	11/11.00	
<b>3. MENTAL HEALTH DIVISION (moved from MHD priorities)</b>					
Children's Mental Health Crisis Intervention services:					
- Provide crisis intervention services for 531 severely emotionally disturbed children and adolescents at local level.		\$815,843	\$815,843		Committee issue, Oregon Community Mental Health Providers Assn., Multnomah County Social Services, Mental Health Assn. of Oregon, Governor's Budget.
Children's Agenda Total		\$15,061,830	\$15,477,272	15/15.00	
<b>Special Crime Prevention Programs</b>					
<b>1. COMMUNITY PROGRAMS FOR GANG-AFFILIATED YOUTH</b>					
- Both alternatives to training school commitment and support following release from training schools will be developed and implemented at the local level to serve youth identified as gang related.		1,200,000	1,200,000		Governor's Budget, Multnomah County Juvenile Department, Association of Oregon Counties.
<b>2. FORENSICS STAFFING IMPROVEMENTS</b> (4)					
- Improves staffing for existing Forensics wards.		1,101,796	1,101,796	22/18.33	Committee issue, Governor's Budget, Parents, Oregon Advocacy Council, Oregon Alliance for Mentally Ill, Mental Health Assn., a Consumer.
Crime Prevention Total		\$2,301,796	\$2,301,796	22/18.33	
<b>Mental Health Division</b>					
<b>1. REGIONAL ACUTE CARE HOSPITALIZATION</b> *					
- Develop 84 beds for over 3,000 mentally/emotionally disturbed persons in Portland Metro area, central Oregon and southern Oregon to divert admissions to State Hospitals.		5,409,262	12,913,282		Committee issue, Oregon Community Mental Health Providers Assn., Tom Neilsen, Mayor of Salem, Josephine County Mental Health, Mental Health Directors Assn., Multnomah County Social Services, Mental Health Assn. of Oregon, Oregon Alliance of Mentally Ill, Governor's Budget.
					* adds E-hold budget note
<b>2. CHILDREN'S MENTAL HEALTH CRISIS INTERVENTION SERVICES</b> (3)					
(Moved to Children's Agenda.)		800,000			
<b>3. COMMUNITY STABILIZATION/DOWNSIZING OF LOCAL ICF/MR'S</b>					
- Provide funding for stabilization to local residential providers, especially ICF/MR's like Channells and Good Shepherd		-2,600,000-	2,600,000		Committee issue, Shangri-La and Good Shepherd Lutheran Homes.

2.5 Oregon R.A.D. program - total \$600,000

DESCRIPTION	CATEGORY	Estimated Expenditures		POSITIONS/FTE	ORIGIN
		GENERAL FUND	TOTAL FUNDS		
4. COMMUNITY HOUSING STABILIZATION (5) - Funding for operational/maintenance costs for Residential Foster Care and Adult Foster Care providers. <u>MED only</u>		3,900,000	3,900,000		Committee issue, Mental Health Assn. (\$2.7 million GF), Oregon Community Mental Health Providers Assn. (\$3.9 million GF), Multnomah County Social Services, Parents, Tom Neilsen, Mayor of Salem, Josephine County Mental Health, Oregon Alliance for Mentally Ill.
5. MENTAL HEALTH EARLY INTERVENTION FUNDING (2) - Expand early intervention funding for Mentally/Emotionally Disturbed children for ten pilot projects.		2,000,000	2,000,000		Multnomah County Social Services, Parents, Josephine County Mental Health, Mental Health Directors Assn., Oregon Community Mental Health Providers Assn.
6. DEVELOPMENTALLY DISABLED WAIT LIST (6) - Double wait list beyond \$1.6 million GF included in Sub-Committee recommendation.		1,566,223	1,566,223		Association of Retarded Citizens, Multnomah County, Parents.
7. SERVICES FOR CHRONICALLY MENTALLY ILL CHINESE (7) - Model project for services through Chinese Cultural Center.		100,000	100,000		Senator Gold, Reverend Huey, Oregon Community Mental Health Providers Assn., Representative Stein, Representative Hanlon.
Division Total		\$15,575,485	\$23,079,505	22/18.33	

Health Division

1. IMPROVED HEALTH SERVICES FOR CHILDREN Strengthen over-all Public Health services and standards with primary focus on enhancing health services for children including: - High Risk Infant identification and services. → (1) - Per capita State support for Public Health services through local Health Departments, including improved child health clinic services, home visits by Public Health Nurses, participation in School Based Clinics, Teen Pregnancy Prevention, or school health programs and family planning services. (2) * will add. 1 million to eliminate family planning wait list statewide		1,200,000	1,200,000	2/2.00	Committee issue, Governor's Budget, Oregon Coalition of Local Health Officials, Union County, State Early Intervention Co-ordinating Council, Ecumenical Ministries, Portland Public Schools, Senator Kitzhaber, Oregon Speech and Hearing Association, Commissioner Bauman.
		3,070,271	3,070,271	4/3.25	
2. ENVIRONMENTAL TOXICOLOGIST (3) - Establish environmental toxicologist position to collect data and monitor human concerns of toxic hazards.		128,878	128,878	1/1.00	Committee issue, Oregon Coalition of Local Health Officials.
3. PEDIATRIC CRITICAL CARE (4) - Fund implementation of pediatric critical care systems study for hospitals to respond appropriately to child trauma.		101,873	101,873	1/1.00	Committee issue.
Division Total		\$4,501,022	\$4,501,022	8/7.25	

DESCRIPTION	CATEGORY	Estimated Expenditures		POSITIONS/FTE	ORIGIN
		GENERAL FUND	TOTAL FUNDS		
<u>Departmentwide Issues</u>					
1. COMMUNITY BASED PROVIDER REIMBURSEMENT					
- Increase reimbursement for salaries and benefits of direct care service workers.		3,000,000	7,800,000		Committee issue, Oregon Assn. of Residential Youth Care Centers, Dave Ziegler, Senator Larry Hill, Oregon Assn. of Treatment Centers, Day and Residential Treatment Centers, Emma Dennis, Residential Providers Assn., Oregon Assn. of Rehabilitation Facilities, Multnomah County, Oregon Coalition of Senior Services Providers, Governor's Task Force on Disability Services, Oregon Assn. of Area Agencies on Aging, Oregon Community Mental Health Providers Assn., Mental Health Assn. of Oregon, Mental Health Directors' Assn., Alcohol and Drug Program Directors' Assn. of Oregon.
TOTAL SUB-COMMITTEE PENDING PRIORITY ISSUES		\$49,454,351	\$69,852,367	86/72.55	

5/2/89  
#2

5/01/89

MULT. COUNTY PRIORITY ONE BILL ACTIVITY

Page 1

H/SB NO.	TITLE	ACTIVITY	ROUTED TO:
HB 2211	CC Enhancement Grant Formula	3/17: Referred to W&M Public Safety Subcomm.	DJS 1
HB 2213	Mandatory Transfer under Option I	3/1: Recommend Do Pass w/ amends; Referd to W&M.	DJS 1
HB 2281	Notice of Redemption Period Expiration	2/27: Referred to S. Judiciary; 2/21: Psd House	DGS 1
HB 2338	2% for A & T	4/24: Refd. to Rev & Schl Fin; 4/18: Passed House	DGS 1
HB 2339	Cigarette Tax for A & T	3/8: WS held in Revenue & School Finance.	DGS 1
HB 2500	1% for County A & T	3/14: WS, 8:30 am, HR A; 3/16: WS, 8:30 am, HR A	DGS 1
HB 2502	Health Insurance for Unemployed Workers	2/28: PH, 4:00 pm, Rm 257.	DGS 3, DHS 1
HB 2648	AOC Beer & Wine Tax (BCC refer)	2/20: Referred to H. Hum. Res. & Rev. & Schl Fin	DGS 1, DHS 1
HB 2651	2% Kicker Repeal (BCC refer)	4/24: WS, 8:30 am, HR A; 4/25: Same.	DHS 1
HB 2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.	DGS 1
HB 2732	PUD Election Costs	3/16: PH & WS, 1:30 pm, HR E.	DGS 1
HB 2798	State Stays in FEMA	4/14: Recmd House Do Pass w/amends; Refd to W&M.	DES 1
HB 2819	A&D \$ from Liquor Tax/Nix on Health Ins. Coverage	2/22: Referred to H. Hum. Res. & Rev & Schl Fin.	DHS 1
HB 2855	Vacant and Abandoned Housing Receiverships (FN)	4/24: Refd to Sen Bus, Hsg & Fin 4/20: Passd House	DES 1
HB 2879	AFSCME Runs Group Care Homes	4/17: WS, 1:00 pm, HR D.	DHS 1
HB 2957	Unionizing DD Care Facilities	3/31: PH, 1:30 pm, HR D.	DHS 1
HB 3013	Oregon State Fund for the Homeless	3/1: Referred to Revenue & School Finance & W&M.	DES 4, DHS 1
HB 3014	Child Care	3/1: Referred to H. Human Resources & W&M.	DHS 1
HB 3019	Runaway & Homeless Youth \$\$	5/1: WS, 4:00 pm, HR D.	DHS 1
HB 3027	Lienholder Notice of Tax Delinquencies	3/1: Referred to H. Judiciary.	DGS 1
HB 3032	EID Assessments Against Counties	4/19: No recommendation; Refd to Rev & Schl Fin.	DGS 1
HB 3051	Geographical Distribution of State Inmates	4/4: PH & WS, 6:00 pm, Rm 357.	DJS 1, MCSO 1
HB 3057	Fuel Tax Increase for Public Transit	3/7: Referred to H. Transportation & Rev/SchlFin	DES 1

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## MULT. COUNTY PRIORITY ONE BILL ACTIVITY

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H/SB NO.	TITLE	ACTIVITY	ROUTED TO:
HB 3115	Schools do Day Care for Teenage Mothers	3/7: Referred to H. Education & W&M.	DHS 1
HB 3139	Judges' Parking	3/7: Referred to W&M.	DJS 1
HB 3174	County Emergency Medical Service Charges	4/27: PH & WS, 1:30 pm, HR E.	DHS 1
HB 3209	.01 Cigarette Tax for Special Needs Transportation	5/4: Info mtng, 8:00 am, HR A; 5/5: PH&WS, 8, A.	DES 1, DHS 1
HB 3227	Fuel Tax Redistribution	3/10: Referred to Revenue & School Finance	DES 1
HB 3261	At-Risk Parent Education	4/26: Recommend House Do Pass w/amends; Rfd W&M.	DHS 1
HB 3348	Unemployment Tax Surcharge for Health Insurance	3/14: Referred to House Human Resources.	DGS 2, DHS 1
HB 3392	Alternative Homeless Programs	3/10: Referred to H. Hum. Resources & W&M.	DHS 1
HB 3395	Wasted or Abandoned Properties	4/26: Recmd House Do Pass w/amends; No refer R&SF	DES 1, DGS 1
HB 3396	Negotiated Sale of Foreclosed Property (FN 1)	4/24: Rfd to Sen Govt Op & E; 4/17: Passed House	DES 1
HB 3397	A.V. for Sheriff's Sale	5/4: PH, 3:00 pm, HR C; 4/14: Psd Hse.	DES 1, DGS 1
HB 3446	Local Option Registration Fee (Transportation)	3/16: Referred to H. Transportation & Rev/Scl Fin	DES 1
HB 3447	.02 Gas Tax/Blended Rate	5/2: WS, 8:00 am, HR E.	DES 1
HB 3452	Oregon Health Action Campaign	3/31: Refd. to H. Human Resources & Rev/Schl Fin.	DHS 1
HB 3466	Oregon Youth Services Commission	4/27: Recommend House Do Pass w/amends; Rfd W&M.	DHS 1
HB 5026	Health Division Budget	4/19: WS held.	DHS 1
HB 5027	Mental Health Division Budget	4/18: WS held.	DHS 1
HB 5037	Deputy DA and Witness Fee \$\$	3/3: PH & WS, 8:30 am, H174.	DA 1, DJS 1
HJR 23	Constitutional Spending Limit (FN 1)	3/17: WS, 8:30 am, HR A.	FN 1
HJR 34	Fuel Tax for Public Transportation	3/14: Referred to House Transportation.	DES 1
SB 27	Kitzhaber Health Care Plan	5/3: WS, 1:00 pm, HR D.	DHS 1
SB 160	DOR Industrial Appraisals	3/20: PH & WS, 1:00 pm, HR A. 3/22 & 3/23 -same.	DGS 1

5/01/89

## MULT. COUNTY PRIORITY ONE BILL ACTIVITY

Page 3

H/SB NO.	TITLE	ACTIVITY	ROUTED TO:
SB 162	Bd of Equalization, Terms and Training	4/20: Refd to Rev & Schl Fin; 4/18: Psd Senate.	DGS 1
SB 228	State \$\$ for Regular Election	3/7: No Senate Recommendation; Referred to W&M.	DGS 1
SB 265	Repeal of 2% Kicker	1/20: Referred to Rev & Schl Fin	DHS 1
SB 285	Physician as Witness in Civil Commitment	5/5: WS, 1:00 pm, Rm 343; 3/6: Passed Sen.	DA 3, DJS 1
SB 346	Early Intervention Programs	4/27: PH & WS, 1:30 pm, HR D.	DHS 1
SB 390	Oregon Health Action	3/28: PH, 3:00 pm, HR B.	DA 1, DGS 2
SB 515	The Spending Limit III	5/1: WS, 8:00 am, HR A.	DHS 1, DJS 1, MCSO 1
SB 551	DD Wait List	3/29: Referred to H. Hum Res; 3/27: Psd. Senate.	DHS 1
SB 574	Apportionment of Election Costs	3/7: Recommend Do Pass w/ amends; Refd. to W&M.	DGS 1
SB 591	County Jail Caps	4/28: WS, 1:00 pm, Rm 357; 4/7: Psd. Senate.	DA 1, DJS 1, MCSO 1
SB 614	High Risk Youth \$\$	4/28: WS, 1:00 pm, Rm 343.	DHS 1
SB 632	Sentencing Guidelines Amendments	4/28: PH & WS, 1:00 pm, Rm. 357.	DA 1, DJS 1, MCSO 1
SB 645	DD Community Based Work & Therapy	4/10: Recommend Sen. Do Pass w/amends.; Rfd W&M.	DHS 1
SB 670	Violently Mentally Ill/Task Force	3/1: Referred to S. Hum. Resources & W&M.	DHS 1, MCSO 2
SB 673	EMS Quality Assurance Confidentiality	4/25: WS held.	DHS 1
SB 676	Food Stamp \$ Repeal	4/26: WS held.	DHS 1
SB 692	Latchkey Pilot Program	5/1: PH & WS, 4:00 pm, HR D; 4/7: Psd. Senate.	DHS 1
SB 699	Mental Health Treatment for Seniors	3/13: Recommend Senate Do Pass w/amends; Rfd W&M.	DHS 1
SB 780	State Prekindergarten	5/2: PH & WS, 1:30 pm, HR D.	DHS 1
SB 828	AFS Does Day Care	3/9: Referred to Sen. Human Resources & W&M.	DHS 1
SB 851	Single ASA Authority	5/5: PH & WS, 8:00 am, HR B.	DHS 1
SB 907	PUD Elections Cleanup	3/14: Referred to S. Govt Op & E.	DGS 1
SB 920	Prekindergarten Planning	3/28: Recommend Senate Do Pass w/amends. Refd W&M	DHS 1
SB 971	Quarterly Adjustment of Sentencing Guidelines	5/1: WS, 1:00 pm, Rm 343; 5/2: WS, 5:30 pm, 343.	DA 1, DJS 1

H/SB NO.	TITLE	ACTIVITY	ROUTED TO:
SB 979	Cities and Fire Districts Do ASA's (Counsel-1)	5/5: PH & WS, 8:00 am, HR B.	DHS 1
SB 984	Exceptional Health Services	3/16: Referred to S. Health Ins & Bioethics.	DHS 1
SB 994	Penalty Assessment for County Corrections	4/26: PH, 1:00 pm, Rm. 343.	DJS 1, MCSO 1
SB 1013	AFS Buys Health Insurance	3/17: Referred to Senate Human Resources.	DHS 1
SB 1014	OR Health Care Council Does Universal Health Care	4/10: PH & WS, 3:00 pm, HR B.	DHS 1
SB 1022	Sale Of Unusable Remnants	5/11: PH & WS, 1:30 pm, HR E.; 4/7: Psd Senate.	DES 1
SB 1065	County Corrections Assessment	4/26: PH, 1:00 pm, Rm. 343.	DJS 1, MCSO 1
SB 1070	Misdemeanor Sentencing Guidelines	4/3: PH, 1:00 pm, Rm. 343.	DA 1, DJS 1, MCSO 1
SB 1071	De-Sunset of Criminal Justice Council	5/4: PH & WS, 1:30 pm, Rm 343; 4/24: Pasd Senate	DJS 1, DA 2, MCSO 2
SB 1074	Involuntary Commitment for A&D	3/20: Referred to Senate Judiciary.	DHS 1, DJS 1
SB 1078	\$12 Million for Housing Revitalization (BCC 1)	3/31: Recommend Do Pass & refer to Trade/Econ Dvp	DHS 1
SB 1080	Child Care Resources and Referrals	5/1: PH, 4:00 pm, HR D; 4/18: Passed Senate.	DHS 1
SB 1094	Edgefield Sale	5/11: PH & WS, 1:30 pm, HR E; 4/21: Passd Senate	DES 1
SB 1107	Minimum Community Mental Health \$\$	4/24: PH & WS, 3:00 pm, HR B.	DHS 1
SB 1108	Prenatal Medical Care Programs	5/2: WS, 3:00 pm, HR B.	DHS 1
SB 1110	Community Corrections Program Development \$\$	4/24: PH & WS, 1:00 pm, Rm 343.	DJS 1
SB 1112	CLHO for Kids	3/30: Recommend Senate Do Pass w/amends. Refd W&M	DHS 1
SB 1176	County ASA Authority (Counsel - 1)	5/5: PH & WS, 8:00 am, HR B.	DHS 1
SB 5514	Corrections Budget	3/28: WS, 8:30 am, H174.	DJS 1
SB 5534	Children's Agenda	1/25: Referred to W&M	DHS 1
SB 5559	Appropriations Above the Spending Limit	1/25: Referred to W&M	DA 2, DHS 1, DJS 1, MCSO 2
SB 5572	Cap Breaker I (FN - 1)	4/25: First Reading in Senate.	DHS 1

5/01/89

MULT. COUNTY PRIORITY ONE BILL ACTIVITY

H/SB NO.	TITLE	ACTIVITY	ROUTED TO:
SB 5573	Cap Breaker II (FN - 1)	4/25: First Reading in Senate.	DHS 1
SJM 20	National Health Plan	4/20: Refd to H. Hum Res; 4/18: Adopted by Senate	DHS 1
SJR 12	Local Option Mass Transit \$\$	3/22: PH & WS, 8:30 am, HR B.	DES 1

5/2/89  
# 3

## SPENDING LIMIT OPTIONS

### OPTION 1

- (1) Subject state appropriations in each biennium shall not exceed \_\_\_ percent of personal income in Oregon in the two calendar years preceding the biennium.
- (2) As used in this section, "subject state appropriations" means appropriations by the state from:
  - (a) the General Fund;
  - (b) state tax revenue;
  - (c) the proceeds of licenses, user charges, and user fees to the extent the proceeds exceed the costs reasonably borne in providing the regulation, product, or service;
  - (d) the proceeds of the investment of revenue producing subject state appropriations.
- (3) This section does not apply to appropriations from the Highway Fund, the Workers Compensation Fund, the Unemployment Insurance Trust Fund, the Common School Fund, and the proceeds of taxes, regulatory licenses, user charges, and user fees collected by the state for other governments.
- (4) The limit in this section shall be computed based on the most recent U.S. Department of Commerce estimates of personal income available prior to each legislative session.
- (5) ORS 291.355 shall not apply to the bienniums ending on June 30, 1991 and June 30, 1993.
- (6) This section is repealed on July 1, 1993.

### OPTION 2

- (1) State appropriations from the General Fund in each biennium shall not exceed \_\_\_ percent of personal income in Oregon in the two calendar years preceding the biennium.
- (2) The limit in this section shall be computed based on the most recent U.S. Department of Commerce estimates of personal income available prior to each legislative session.
- (3) ORS 291.355 shall not apply to the bienniums ending on June 30, 1991 and June 30, 1993.
- (4) This section is repealed on July 1, 1993.

IMPACT OF OPTION <sup>1</sup>/<sub>2</sub>  
 based on co-chairs General Fund budget  
 and Governor's recommended other funds budget

Existing limit	\$4059.5	(5.11%)
General Fund additions	453.3	
Beer and wine taxes (44.8%)	9.6	
Telephone surcharge	5.5	
PUC utility and rr taxes	13.2	
Forest protection taxes	19.0	
9-1-1 tax	15.0	
Forest harvest taxes	7.0	
Business licenses and fees	101.4	
Non-highway fund trans. fees	33.0	
Hunter & angler licenses	48.0	
Other nonbusiness fees	<u>41.3</u>	
Total	\$4805.8	(6.06%)

NOTE: This is maximum impact assuming all licenses and fees are covered. If none are covered, total would be about \$4582.1 (5.77%).



1 operation of, emergency medical service equipment and vehicles both within  
2 and without the boundaries of the district. A district may conduct such op-  
3 erations [*outside its boundaries*] only in conformance with [*an emergency*  
4 *medical service plan adopted by the Health Division, the county or an associ-*  
5 *ation of districts which provide emergency medical services*] a county plan  
6 adopted under ORS 823.180 for ambulance services and ambulance  
7 service areas and with rules of the Health Division regulating and en-  
8 forcing such service areas. However, when a county plan is not  
9 adopted or when a county plan adopted under ORS 823.180 does not  
10 cover both ambulance and emergency medical services, a district may  
11 operate either or both of such services not covered in the county plan  
12 within and outside the district boundaries in accordance with the pol-  
13 icies of the district as adopted by the district board, including opera-  
14 tion in other districts or cities by intergovernmental agreement under  
15 ORS chapter 190. Service authorized under a county plan includes au-  
16 thorization for a district to provide services by intergovernmental  
17 agreement with any other unit of local government designated by the  
18 plan to provide ambulance service or emergency medical services.

19 "SECTION 2. ORS 823.220 is amended to read:

20 "823.220. (1) As used in this section, 'political subdivision' includes coun-  
21 ties, cities, districts, authorities and other public corporations and entities  
22 organized and existing under statute or charter.

23 "(2) [*Nothing in ORS 820.300 to 820.380, 823.020 to 823.240 or 823.990 pre-*  
24 *vents any political subdivision after receiving permission from the division,*  
25 *from enacting and enforcing ordinances*] An ordinance of any political  
26 subdivision regulating ambulances or emergency medical technicians [*I.*  
27 *However, such ordinances*] shall not require less than is required under ORS  
28 820.300 to 820.380, 823.020 to 823.240 or 823.990 or the rules adopted by the  
29 division under ORS 823.020 to 823.240 and 823.990.

30 "(3) When a political subdivision enacts an ordinance regulating

1 emergency medical services, the ordinance must comply with the  
2 county plan for ambulance services and ambulance service areas  
3 adopted under ORS 823.180 by the county in which the political subdi-  
4 vision is situated and with the rules of the Health Division relating to  
5 such service areas.

6 "SECTION 3. ORS 823.180 is amended to read:

7 "823.180. (1) Each county shall develop a plan for the county or two or  
8 more contiguous counties may develop a plan relating to the need for and  
9 coordination of ambulance services and establish one or more ambulance  
10 service areas consistent with the plan for the efficient and effective provision  
11 of ambulance services. The plan for each ambulance service area shall  
12 consider the emergency medical services provided within the area and  
13 how those services are to be provided and how they are to be coordi-  
14 nated between the provider of emergency medical services and the  
15 provider of ambulance services if the providers of such services are  
16 different persons or governmental units.

17 "(2) Prior to adopting or amending a plan under subsection (1) of  
18 this section, a county shall notify cities and districts within the county  
19 that operate ambulances or provide emergency medical services. The  
20 county governing body shall consult with and seek advice from such  
21 cities and districts with regard to the plan and to the boundaries of  
22 any ambulance service areas established under the plan. After such  
23 consultation, the county shall adopt or amend a plan in the same  
24 manner as the county enacts nonemergency ordinances.

25 "[2] (3) Any plan developed and any service area established pursuant  
26 to subsection (1) of this section shall be submitted to the Health Division.

27 "*[(3) Before the Health Division may modify any plan or designated am-*  
28 *bulance service area adopted pursuant to subsection (1) of this section, the di-*  
29 *vision shall obtain concurrence on the modifications from the county.]*

30 "(4) The division, in consultation with the appropriate bodies specified in

1 subsection (1) of this section, [may] shall adopt rules pursuant to ORS  
2 183.310 to 183.550 [to regulate and enforce the service areas established in]  
3 that specify those subjects to be addressed and considered in any plan  
4 for ambulance services and areas under subsection (1) of this section. The  
5 rules shall be uniform, as far as practicable, but take into consideration  
6 unique circumstances of local districts.

7 “(5) The [regulation of service areas provided in] rules adopted under  
8 subsection (4) of this section shall be enforceable by the division in a pro-  
9 ceeding in circuit court for equitable relief.

10 “(6) This section does not require a county to establish more than  
11 one ambulance service area within the county.

12 “SECTION 4. The Legislative Assembly declares that the regulation of  
13 ambulance services and the establishment of ambulance service areas are  
14 important functions of county governments in this state. It is the intent of  
15 the Legislative Assembly in this Act to affirm the authority of counties to  
16 regulate ambulance services and areas and to exempt such regulation from  
17 liability under federal antitrust laws.”.

18

May 2, 1989

Informal Review of Bids and Requests for Proposals:)  
a) SE 242nd Drive; b) Developmental Disabilities )  
Program/Early Intervention Services; c) Adminis- )  
trative Services for Multnomah County's Medical, )  
Vision and Dental Benefits Plans )

Franna Ritz, Purchasing, explained the proposed bids and requests for proposals, and responded to questions.

Merrie Ziady, Health Benefits Manager, introduced Michael Hoffman, Fred F. James & Co., and explained that the Administrative RFP will not go out with changes, but will include questions about what programs could be established as options. Costs for suggested programs have not been factored in, but the request is for information only. In response to Commissioner McCoy and Anderson's questions, she replied that the mailing list for RFPs includes approximately 20-25 people, but that the Department is hoping the advertisements will bring other vendors applications. Decisions should be made by July 1, and the program be implemented by August 1, 1989.

Mr. Hoffman, advised that his organization will provide consultation and analysis of RFPs as requested by the County.



# MULTNOMAH COUNTY OREGON

5/2/89 #2 AM

DEPARTMENT OF GENERAL SERVICES  
PURCHASING SECTION  
2505 S.E. 11TH AVENUE  
PORTLAND, OREGON 97202  
(503) 248-5111

GLADYS McCOY  
COUNTY CHAIR

## MEMORANDUM

TO: Jane McGarvin, Clerk of the Board

FROM: Lillie M. Walker, Director, Purchasing Section

DATE: April 25, 1989

SUBJECT: FORMAL BIDS AND REQUESTS FOR PROPOSALS SCHEDULED FOR INFORMAL BOARD

BOARD OF  
 COUNTY COMMISSIONERS  
 1989 APR 27 AM 10:34  
 MULTNOMAH COUNTY  
 OREGON

The following Formal Bids and/or Professional Services Request for Proposals (RFPs) are being presented for Board review at the Informal Board on Tuesday, May 2, 1989

Bid/RFP No.	Description/Buyer	Initiating Department
B61-200-3494	SE 242nd Drive	DES/Transportation
	Buyer: Franna Ritz Ex. 5111	Contact: Dick Westrup Phone: #3587
RFQ #9S1071	Developmental Disabilities Program/ Early Intervention Services	DHS/SSD
	Buyer: Franna Ritz Ex. 5111	Contact: Gay LeBlanc Phone: x3658
RFP #9P0475	Administrative Services for Multnomah County's Medical, Vision and Dental Benefit Plans	DHS
	Buyer: Franna Ritz Ex. 5111	Contact: Merrie Ziady Phone: x5015

cc: Gladys McCoy, County Chair  
Board of County Commissioners  
Linda Alexander, Director, DGS

Copies of the bids and RFPs are available from the Clerk of the Board.

TO: DAILY JOURNAL OF COMMERCE

Please run the following Classified Advertisement as indicated below, under your "CALL FOR BID" section

MULTNOMAH COUNTY

Proposals Due: June 1, 1989 at 2:00 P.M.

Proposal No. RFP #9P0475

Sealed proposals will be received by the Director of Purchasing, 2505 S.E. 11th Ave., Portland, OR 97202 for:

Administrative services for Multnomah County's Medical, Vision and Dental

Benefit Plans. There will be an OPTIONAL pre-proposal conference May 9, 1989,

2:00 p.m. at the Portland Building - 1120 SW 5th, 14th floor, conference room "F".

Multnomah County reserves the right to reject any or all proposals.

Specifications may be obtained at: Multnomah County Purchasing Section

2505 S.E. 11th Avenue

Portland, OR 97202

(503) 248-5111

Little M. Walker, Director  
Purchasing Section

PUBLISH: May 4, 1989

REQUEST FOR PROPOSALS  
for

Administrative Services  
for the

Multnomah County Medical, Vision,  
and  
Dental Benefit Plans

RFP # 9P0475

April 1989  
Employee Services Division  
Department of General Services

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## INTRODUCTION

Multnomah County is seeking proposals to provide administrative services for the medical, vision, and dental benefits provided as part of its Employee Benefit Program. The four major County Departments -- Environmental Services, Human Services, Justice Services, and General Services -- employ approximately 2300 people. Currently, approximately 1200 employees are enrolled in the fee-for-service medical plan; 13 in the fee-for service dental plan.

SECTION I:

BACKGROUND INFORMATION

## BACKGROUND INFORMATION

Multnomah County currently provides medical, vision, and dental benefits to its union and non-union employees under an ASO funding arrangement with Blue Cross as claims administrator. Blue Cross provides a full range of services such as statistical analysis, underwriting services, booklet preparation and printing, and other services usually associated with traditional insurance.

Even though the County is self-funded, it is subject to all Oregon state insurance code benefit mandates.

Checks are issued using the administrator's checkstock and all claim data shown is on an issued basis. Claims are processed using the 90th percentile of its UCR profile. The administrator provides a toll-free line into its claim department.

The County is seeking proposals to provide the ASO services for an effective date of August 1, 1989. The current anniversary date is July 1 of each year, and it is desired for the July 1 anniversary to continue. Therefore, if a change in administrators was implemented, the first plan year would be the 11-month period August 1, 1989, to July 1, 1990. Subsequent plan years would be 12 months in length.

Kaiser provides the only medical HMO option offered.

Approximately 100 employees are enrolled in the DentaCare capitated Dental Plan, and 20 employees are enrolled in the MESO-OSOO capitated vision plan. Both are products of the current administrator. It is not known at this time whether these employees will continue in the DentaCare and MESO-OSOO options.

It is important that the identity of the benefits be maintained to comply with collective bargaining contracts.

One union, Local 88, has recently negotiated a free-standing prescription drug card program to become effective July 1, 1989, for its members. Separate bid specifications have already been released on this coverage. Accordingly, prescription drugs may be excluded from coverage for this unit, which currently includes approximately 700 enrollees in the fee-for-service medical plan, in these specifications.

Plan descriptions booklets are provided for each category of employee. A comparison of benefits is included elsewhere in the specifications. A copy of one of the booklets is included as being representative of the provisions.

A copy of the current administrative services agreement is also attached.

The County currently pays Blue Cross half of the administration fee in advance on a quarterly basis. Additional payments are then made on a monthly basis

dependent on the number of claims processed, but not to exceed one half of the calculated administration charge.

A summary of the various labor agreements is located in Appendix E. Due to these agreements, it is important that current benefit levels be duplicated. Any variations must be clearly specified in the response in order to be evaluated in light of contractual obligations.

Presently, medical and vision statistics are maintained by classifications of employees, but all dental experience is combined into one reporting category. It is intended that all lines of coverage, including dental, will be tracked by employee classification after August 1, 1989. The same factors apply to all classes.

The incumbent carrier reported the following large claim information for the most recent 36 month period. No claim exceeded \$50,000 in the period February 1, 1986, to February 1, 1987. Between February 1, 1987, and February 1, 1988, a diabetes/meningitis claim for a dependent (since deceased) amounted to \$190,910, and a heart disease claim totaled \$57,575. In the subsequent 12 month period, there has been a \$52,017 kidney disease claim and a \$57,168 mental and nervous claim.

County employees live in the following areas:

- 60.7% live within the city limits of Portland
- 9.4% live in Fairview, Gresham, or Troutdale
- 7.9% live in Beaverton, Aloha, or Tigard
- 5.2% live in Gladstone, Milwaukie, or Oregon City
- 4.2% live in Clackamas, Estacada, Boring, Canby, or Molalla
- 4.2% live in the state of Washington
- 3.9% live in Lake Oswego, West Linn, or Tualatin
- 2.4% live in Forest Grove, Hillsboro, or beyond
- 1.2% live in Sandy, Welches, Rhododendron, or Hood River
- 1.0% live in Wilsonville, Salem, or Albany
- .1% live in Baker

SECTION II:  
INSTRUCTION TO APPLICANTS

## Proposal Submission

Respondents must submit an original and eight complete copies of the proposal to:

Lillie Walker, Purchasing Director  
Multnomah County  
2505 SE 11th Avenue  
Portland, OR 97202

no later than 2 pm on June 1, 1989. Late proposals will not be accepted.

## Proposer's Conference

An optional pre-proposal conference will be held at 2 pm on Tuesday, May 9, on the 14th Floor of the Portland Building, Room F.

## Clarification

Any vendor requiring clarification of the information, or protesting any information herein, must submit specific comments in writing to:

Franna Ritz  
Purchasing Program Coordinator  
Purchasing Section  
2505 SE 11th Avenue  
Portland, OR 97202

The deadline for submitting such questions or comments is Wednesday, May 24, 1989. If, in her opinion, additional information or interpretation is necessary, such information will be supplied in the form of an Addendum which will be delivered to all individuals, firms, and corporations having taken out specifications and such Addendum shall have the same binding effect as though contained in the main body of the specifications. Oral instructions or information concerning the specifications or the project given out by County managers, employees, or agents to prospective bidders shall not bind Multnomah County. All Addenda shall be issued by the Purchasing Director not later than five (5) days prior to proposed deadline.

### REJECTION OF PROPOSALS

Multnomah County reserves the right to reject any or all responses to this Request for Proposal.

### COST OF PREPARATION OF RESPONSE

Costs incurred by any agency in the preparation of the response to this Request for Proposal are the responsibility of the responding agency and will not be reimbursed by the County.

### CANCELLATION

Multnomah County reserves the right to cancel award of the contract at any time before execution of the contract by both parties if cancellation is deemed to be in Multnomah County's best interest. In no event shall Multnomah County have any liability for the cancellation of award. The bidder assumes the sole risk and responsibility for all expenses connected with the preparation of its RFP.

### STATE LAW COMPLIANCE

The successful proposer agrees to make payment promptly as due to all persons supplying such successful proposer with labor or materials for the prosecution of the work provided for in this contract, and that said successful proposer will not permit any lien or claim to be filed or prosecuted against the County on account of any labor or material furnished, and agrees further that no person shall be employed for more than eight hours in any one day, or forty hours in any one week; unless in case of necessity or emergency, or where the public policy absolutely requires it, and in such case to pay wages in accordance with the provisions of ORS 279.334 and ORS 279.338, where applicable.

The successful proposer agrees that should the successful proposer fail, neglect or refuse to make prompt payment of any claim for labor or services furnished by any person for the prosecution of the work provided in this contract as said claim becomes due, whether said services and labor be performed for said successful proposer or a subcontractor, fail, neglect, or refuse to make all contributions or amounts due the State Industrial Accident Fund or to the State Unemployment Compensation Fund, and all sums withheld from employees due the State Department of Revenue, then and in such event the said County and the other proper officers representing said County may pay such claim or funds to the person furnishing such labor or services or to the State Industrial Accident Commission or to the State Unemployment Compensation or to the State Department of Revenue and charge the amount thereof against

funds due or to become due said successful proposer by reason of his said contract, but payment of any such claims in the manner herein authorized shall not relieve the successful proposer or his surety from his or its obligation with respect to any unpaid claims.

The successful proposer shall promptly, as due, make payment to any person, copartnership, association or corporation furnishing medical, surgical, or hospital care or other needed care and attention incident to sickness or injury to the employees of such successful proposer of all sums which the said successful proposer agrees to pay for such services, and all moneys and sums which the successful proposer may or shall have deducted from the wages of his employees for such service.

#### ASSIGNMENT

Neither the resultant contract nor any of the requirements, rights, or privileges demanded by it may be sold, assigned, contracted, or transferred by the Contractor without the express written consent of Multnomah County.

#### NONDISCRIMINATION IN EMPLOYMENT

The successful proposer's attention is directed to the provisions of Oregon Revised Statutes, Chapter 659, prohibiting discrimination in employment.

SECTION III  
PERFORMANCE SPECIFICATIONS

In order to be considered, your proposal must contain the following components:

- 1) A brief descriptive statement of the background and experience of your organization in providing administrative services of a similar scope for group health benefits.
- 2) A response to Parts "A" & "B" of this section: requests for General Claims Administration Services and underwriting and Reporting Services, including samples of forms and reports discussed.
- 3) Completion of Parts "C", "D", & "E" of this section: the Administrative, Claims, & Financial Questionnaires.
- 4) Completion of Part "F" of this section, the ASO First Year Quotation and Second Year Estimate.

## Part A: General Claims Administration Services Requested

The purpose of this section is to list the claim services being sought. It will be presumed the indicated services are included within your ASO quotation unless you specifically state otherwise. Please respond to each item individually.

The proposal must include copies of any administrative forms discussed below.

1. Process claims in accordance with plan provision; apply Coordination of Benefits; apply UCR guidelines; and maintain all files necessary for claims administration.
2. Certify eligibility for each claim. The ability to produce an annual listing of claim by participant is required.
3. Prepare claim payments and mail to employee and/or assigned provider.
4. Mail to participant written explanation of claim payment, claim denials, or any delays due to outstanding information.\*
5. Receive direct submission of claims by providers or participants to your claim facility.
6. Answer participant and provider inquiries regarding eligibility, benefits, and claims.
7. Provide all necessary forms for claims administration including checks, ID cards, claim forms, and outgoing postage from your facility.\*
8. Prepare and print employee communication handbooks.
9. Make available to Multnomah County any records relating to claims administration of its participants.
10. Prepare and distribute, in accordance with IRS rules, Form 1099 MED for each provider of services to County participants.\*
11. Hold Multnomah County and its employees harmless for any loss caused by fraud, embezzlement, collusion, or other dishonesty or negligence of your firm and/or its employees and contractors. Financial responsibility is to be demonstrated by fidelity bonds, insurance, or other acceptable evidence.
12. Forward to the County any appealed claims, or class of claims specified by Multnomah County, involving questions regarding eligibility, amounts payable, or plan interpretation. The County wishes to utilize the resources and expertise of the claim administrator for appeals while recognizing that final legal responsibility for disputed claims is the County's.

13. Provide directly or arrange for specific stop loss insurance of \$100,000 per plan year. Note that due to the immediate transition of claim processing on the effective date, the stop loss would apply on a paid basis even during the first year. If an outside stop-loss carrier is utilized, timely information for claims exceeding the stop-loss point would be expected. Please provide format for transmitting the information to the stop loss carrier.
14. Once established, initial rates or factors are to be guaranteed for 11 months presuming no change in benefit structure. Subsequent renewals will be guaranteed for 12 months.
15. The county currently is handling notification and billing of persons for COBRA. If your organization can assist with this process, indicate the nature of your assistance and any cost associated with it. It is required that experience for persons electing to continue under COBRA start being tracked as a class of employees. Such tracking is not currently utilized.

\* Provide samples of forms.

Part B: Underwriting and Reporting Services Requested

This section lists specific services and reports required. This should be viewed as minimum requirements of the contract. Samples of your reports must be attached for each of the following areas.

1. Advise Multnomah County of its IBNR reserve requirements and document the methodology used to determine the estimate.
2. Estimate budget rates by unit and benefit coverage.
3. Estimate the impact of benefit modifications.
4. Provide a run-out report which at least shows the lag of claims by line of coverage that were incurred prior to the anniversary date but paid after it. Indicate the frequency of your report and attach a sample of it. If an additional lag report is available that breaks down each month's paid claims into the month incurred, indicate the additional cost to provide this monthly.
5. Provide a monthly breakdown of claims between employees and dependents by reporting unit and line of coverage. Also required is a tracking of at least the number of employees by reporting unit and line of coverage. Samples of the report format are to be attached.
6. Provide on a quarterly basis by employee and dependent, and reporting unit:

Frequency of admissions per 1,000 people

Average length of stay

Annual days of hospitalization per 1,000 people

Year-to-date information on claims in excess of a specified limit

Breakout of medical charges and claims payments by:

Hospital Room and Board  
Hospital extras  
Surgeon  
Anesthesiologist  
Doctor Calls  
DX & L  
Ambulance  
Accident  
Prescription Drugs  
COB savings  
Third-party liability  
UCR reductions

Breakout of dental charges and claim payments by:

Procedure  
COB savings

UCR reductions

Part C: Administrative Questionnaire

This section seeks to measure your administrative and contractual strengths and how these will benefit Multnomah County. Please respond fully to each item.

1. Will you agree to provide monthly claim reports by line-of-coverage? Will you also track and provide statistics by the individual units and establish paid claim tracking unit for COBRA acceptees within your quoted rates? If not, indicate the additional charge to do so.
2. From what office would you pay claims? Would there be designated employees within your office who would process all claims for the County?
3. From what sales office would you provide general administrative support to the County?
4. What is the name and title of the person who would service the County? It is expected that one individual be accountable for coordinating all the departments within your company for accounting, underwriting, contracts, booklets, etc.
5. Would you provide staff to participate in open enrollment?
6. Would your underwriting department give priority to the County for assistance in evaluating in impact of benefit modifications when the County is involved in labor negotiations?
7. Will you agree to no-loss, no-gain due solely to a change in claim administrator?
8. How would you obtain information to give credit for deductibles accumulated under the current plan?
9. In the event of a future termination of the County's administration with you, would you make available to a subsequent administrator data on deductible satisfaction and co-insurance level for each insured? In what form would such data be provided (i.e. direct tape transfer, hard copy)? What would be your current charge for the transfer of this information for a group of 1,400 employees?
10. Which one (or all) of the following methods of handling claims in the event of termination of services with your organization would you be willing to accommodate:
  - a) turn all claim files over to new administrator for processing;
  - b) continue to pay run-out of claims that are in-house as of the termination date and forward subsequent claims received to new administrator;
  - c) pay all the run-out of claims incurred prior to the termination date.

What would be the basis of determining the cost b) or c)?

NOTE: For bidding purposes, presume that option a) would be utilized at August 1, 1989.

11. Has your proposal assumed duplication of the in-force plans? If not, state your variations.
12. Describe the management report you would provide on a monthly, quarterly, and annual basis at no additional cost. Describe additional reports which are available upon request and the cost of such reports, if any.
13. The Blue Cross claim count represents the number of times the claim file is entered for processing, whether or not a payment results. For instance, if a doctor's office performs in-house laboratory work and the charge for the lab work is submitted with the office call, both items would be processed as a single claim. On the other hand, if an outside lab performed the analysis, the Doctor's office call and the lab work may well constitute two different claims. Since Blue Cross operates on a formless system, it is possible a different organization which uses a claim form for submissions might generate a lower claim count than Blue Cross if employees batched several expenses together when submitting a claim. Note that the quotation sheet permits an organization to estimate its own number of claims if you feel your figure would vary significantly from the current arrangement. What is your definition of a paid claim?
14. Describe your employee communication services (booklets, posters, newsletters, payroll stuffers, table tents, etc.) which are included within your quoted rates or fees. If additional services are available, indicate the cost for each service.
15. What data do you use to construct your allowances for usual, customary and reasonable fee?
  - a.  Health Insurance Association of American (HIAA)?
  - b.  Your own company's book of business?
  - c.  Other? Specify. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
16. What is your formula for determining UCR allowances from your basic data?
  - a.  Below certain percentile of all charges for a given procedure? State percentile. \_\_\_\_\_
  - b.  Some percentage of the mode or median charge?
  - c.  Other? Describe. \_\_\_\_\_
17. How often is your UCR date base updated? When was it last updated?
18. Do you allow some upward variance from your formula before disallowing the excess?
19. How do you normally handle bills exceeding UCR limits, I.C. notification to employer, employee, etc?

20. Describe how your company might assist the County in fulfilling its obligation under COBRA. Can you provide a software package which can be used to generate notices of continuation eligibility and payment stubs for acceptees to use to remit self-payments? Is the cost for this included within your quoted rates or fees? If not, what is the charge?
21. Does your company have the internal capacity to perform pre-hospital admission certification, monitoring of appropriateness of setting, and utilization review? If so, indicate your additional cost for this service and any impact on your quoted rates.
22. Does your company have its own PPO which could be included with the present benefits? If not, is there a PPO with which you are aligned that could readily be made available? Briefly describe the PPO options available and the cost impact that could be given. Can you track PPO versus non-PPO claim statistics and utilization?
23. No tracking of the dental claims is currently being used. If desired, can you track dental experience by employee class?
24. Please show your current UCR allowance for the following sample procedures presuming the 90th percentile:

Medical

<u>Code</u>	<u>Description</u>	<u>Your UCR Allowance</u>
1969 CRVS		
90050	Limited examination (doctor)	\$ _____
74240	Upper gastrointestinal exam (x-ray)	_____
85022	Complete blood count (lab)	_____
84435	Thyroxine (T-4) CPB or resin uptake	_____
84479	Triiodothyronine (The) resin uptake	_____

Surgeon Only

19200	Radical mastectomy, unilateral	_____
44950	Appendectomy	_____
46250	Hemorrhoidectomy, external	_____
49505	Hernia, inguinal, age 5 or over, unilateral	_____
58150	Total hysterectomy	_____
59400	Total obstetrical care with vaginal delivery	_____
59520	Total obstetrical care with Caesarean section, classic	_____

Dental

<u>HIAA</u> <u>Procedure</u>	<u>Description</u>	<u>Your UCR</u> <u>Allowance</u>
0110	Initial oral exam	\$ _____
0274	Four bite-wing x-rays	_____
1110	Prophylaxis, adults	_____
2140	Amalgam filling, 1 surface, permanent	_____
2150	Amalgam filling, 2 surface, permanent	_____
2160	Amalgam filling, 3 surface, permanent	_____
2750	Crown, porcelain with gold	_____
3315-01	Root canal therapy, 1 root, excluding restoration	_____
5110-01	Complete upper denture	_____
6240	Bridge pontics, porcelain to gold	_____
7230	Extraction, surgical partial bony, impacted	_____

Part D: Claims Questionnaire

This section seeks to measure your claim cost controls, employee services and general strengths, and how these will benefit Multnomah County. Please respond fully to each item.

1. How does your system pick up duplicate claim submissions?
2. How do you discover other coverage for purposes of coordination of benefits?
3. How do you track dependent age information?
4. What is your audit procedure with regard to the percent of claims audited for each adjuster on a daily, quarterly, and annual basis?
5. What is your audit procedure with regard to claims at random as to the percent of claims audited on a daily, quarterly, and annual basis?
6. What are your current error factors for:  
Benefit calculation errors \_\_\_\_\_?  
Procedural errors \_\_\_\_\_
7. Would you open your claim files on County employees if the County wanted to perform an independent audit?
8. Does your system include case management? What triggers the specific case? What is your procedure for handling the management?
9. Does your claims service include hospital audits? If so, what size hospital claim or diagnosis triggers the audit?
10. For your claims analysts, what are your company's levels of responsibility, supervision, and audit procedures per level of responsibility?
11. What is your procedure for eligibility screening for both employees and dependents?
12. How do you monitor medical necessity?
13. Describe your customer service procedure specifically addressing the procedure itself, current telephone hang time, whether a team would be dedicated to the County, how many persons would constitute such a team, resources available to customer service personnel, and how claim history is accessed by the staff.

14. What is the turnaround time for a "clean" claim (no additional information needed) in number of working days, from receipt in your office to mailing of check/draft?
15. What is your turnaround time for medical claims overall, including "clean claims" as well as those claims requiring further information?
16. When additional claim information is needed, describe the steps you take to minimize processing delays. Do you routinely follow-up with a written second request?
17. Within the rates quoted, do you provide a toll-free telephone line available to participants or providers with questions about a claim? If not, could a toll-free line be provided? What would be the additional charge?

## Part E: Financial Questionnaire

This section seeks to clarify the financial aspects of your ASO quotation in order to evaluate how it will benefit the County.

1. Are your quoted rates or factors valid for an August 1, 1989, effective date:
2. If you should be selected as administrator, will your quoted rates or factors remain in force during the first 11 month policy year assuming benefits are unchanged? Would renewal figures be guaranteed for 12 months?
3. Will you agree to 60 days notification of renewal action?
4. Do you define paid claims as drafts issued or drafts cleared? Are your claim payments made on checks or on drafts which must be accepted by the issuer?
5. Will checks (or drafts) be issued on the County's bank account or your bank account? Describe the details of all banking and reimbursement arrangements.
6. Describe the timing of any required payments and deposits not described in question 5.
7. Describe how you would estimate the amount of reserves needed for incurred but unreported claims by line-of-coverage for the first policy year. Describe same for subsequent policy years.
8. Confirm that your rates or factors include your charge for a \$100,000 specific pooling point per plan year within the quoted figures. Note that due to the immediate transition of claim processing on the effective date, the stop loss would apply on a paid basis even during the first year. Indicate here what portion of the rates or factor is for this pooling. Indicate what other pooling options and costs you suggest the County might consider.
9. The County is considering the possibility of including chiropractors and naturopaths as covered providers of service. Indicate your anticipated impact on claim factors and administration costs if this were effected.

Part F: ASO Quotation

FIRST YEAR QUOTE (THE 11 MONTH PERIOD AUGUST 1, 1989 TO JULY 1, 1990)

First year comparisons will be based on the following assumptions:

	Medical	Vision	Dental	Total
11 Mos. Paid Claims	\$2,975,000	\$27,500	\$597,500	\$3,600,000
11 Mos. Enrollment	15,115	15,115	14,730	15,115
11 Mos.# of Claims (by Blue Cross definition)	29,300	1,000	12,800	43,100
# of Claims (by your definition)	_____	_____	_____	_____

ASO quotations are to include all charges for claim processing, on-going reports, taxes, risk & profit, stop loss for specific medical claims, and any other charges to the County. Presume immediate claim processing, including claims incurred prior to August 1, 1989.

You may quote the same factor for all coverages if you wish.

-----Administration without stop loss-----

	If Percent of Paid Claims	If Rate per Employee	If Rate per Claim	If Rate per Claim plus Quarterly Payment
MEDICAL	_____	_____	_____	_____
VISION	_____	_____	_____	_____
DENTAL	_____	_____	_____	_____
QUARTERLY PAYMENT (indicate which definition of paid claim)				_____
alternate:				
MED-DENT-VIS	_____	_____	_____	_____
QUARTERLY PAYMENT (indicate which definition of paid claim)				_____

-----Stop Loss-----

	If Percent of Paid Claims	Rate Per Employee	If Rate per Claim	If Rate per Claim plus Quarterly Payment
\$125,000	N/A	_____	N/A	N/A
\$100,000	N/A	_____	N/A	N/A
\$75,000	N/A	_____	N/A	N/A

MULTNOMAH COUNTY

ASO Quotation

SECOND YEAR ESTIMATE (THE 12 MONTH PERIOD JULY 1, 1990 TO JULY 1, 1991)

Second year comparisons will be based on the following assumptions:

	Medical	Vision	Dental	Total
12 Mos. Paid Claims	\$3,900,000	\$31,500	\$715,000	\$4,646,500
12 Mos. Enrollment	16,488	16,488	16,068	16,488
12 Mos. # of Claims (by Blue Cross definition)	32,000	1,100	14,000	47,100
# of Claims (by your definition)	_____	_____	_____	_____

ASO quotations are to include all charges for claim processing, on-going reports, taxes, risk & profit, stop loss for specific medical claims, and any other charges to the County.

You may quote the same factor for all coverages if you wish.

-----Administration without stop loss-----

	If Percent of Paid Claims	If Rate per Employee	If Rate per Claim	If Rate per Claim plus Quarterly Payment
MEDICAL	_____	_____	_____	_____
VISION	_____	_____	_____	_____
DENTAL	_____	_____	_____	_____
QUARTERLY PAYMENT (indicate which definition of paid claim)				_____
alternate:				
MED-DENT-VIS	_____	_____	_____	_____
QUARTERLY PAYMENT (indicate which definition of paid claim)				_____

-----Stop Loss-----

	If Percent of Paid Claims	Rate per Employee	If Rate per Claim	If Rate per Claim plus Quarterly Payment
\$125,000	N/A	_____	N/A	N/A
\$100,000	N/A	_____	N/A	N/A
\$75,000	N/A	_____	N/A	N/A

SECTION IV: Selection Process

There will be a two-stage selection process for responding firms:

1. A Screening Committee will review and evaluate the written proposals according to the evaluation method described in RFP Section V: Evaluation Criteria.
2. The top finalists (not more than three) will be identified and invited to an oral interview with the Screening Committee. Finalists will be rated according to the evaluation criteria used for written proposals. The Screening Committee will make its recommendation for the award by July 1, 1989.

SECTION V:  
EVALUATION CRITERIA

The following point value system will be used when evaluating compliance with and responses to the various sections:

Part A	25 points
Part B	15 points
Part C	25 points
Part D	25 points
Part E	<u>10</u> points
Total	100 points

A specific point value will not be assigned to Part F, the administration costs being quoted. Cost will be considered in comparison to the values developed for the above sections. Lowest cost in and of itself will not automatically result in the awarding of the contract.

APPENDIX

- Exhibit A: Benefit Summary
- Exhibit B: Claims Experience
- Exhibit C: Employee Count for Medical/Dental Plans
- Exhibit D: Administrative Services Agreement
- Exhibit E: Labor Agreements Summary
- Exhibit F: Sample Plan Booklets

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EXHIBIT A: BENEFIT SUMMARY

**MULTNOMAH COUNTY**  
**Benefit Summary**  
 Health Benefits Administered by Blue Cross/Blue Shield of Oregon and Kaiser-Permanente

Base Medical Benefit Provisions	Retirees	Managers (Exempt)	Nurses	Crafts	Local 88 and PAA	Correction Officers	Deputy Sheriffs	Kaiser Option
<b>Hospital</b>								
Room & Board/Day	Eligible for the	80/100% of UCR	80/100% of UCR	Semi-private	Semi-private	Semi-private	Semi-private	In full
Extras	medical plan	80/100% of UCR	80/100% of UCR	In full	In full	In full	In full	In full
Maximum/Stay	of the unit	365 days	365 days	365 days	365 days	365 days	365 days	No limit
Outpatient	they participated	80/100% of UCR	80/100% of UCR	In full	In full	In full	In full	In full
ICU	in prior to	80/100% of UCR	80/100% of UCR	In full	In full	In full	In full	In full
<b>Surgical</b>	retirement			(\$5 - 1964 CRVS)	(\$5 - 1964 CRVS)	(\$5 - 1964 CRVS)	(\$5 - 1964 CRVS)	
Surgeon (maximum)		80/100% of UCR	80/100% of UCR	\$1,000	\$1,000	\$1,000	\$1,000	In full
Assistant Surgeon (maximum)		80/100% of UCR	80/100% of UCR	\$200	\$200	\$200	\$200	In full
Anesthesiologist (maximum)		80/100% of UCR	80/100% of UCR	\$100	\$100	\$100	\$100	In full
1/4 Hour Additional		80/100% of UCR	80/100% of UCR	\$7	\$7	\$7	\$7	In full
<b>Physician Benefits</b>								
<b>Hospital Calls</b>								
First Day		80/100% of UCR	80/100% of UCR	\$15	\$15	\$15	\$15	In full
Second Day		80/100% of UCR	80/100% of UCR	\$10	\$10	\$10	\$10	In full
Beyond		80/100% of UCR	80/100% of UCR	\$7.50	\$7.50	\$7.50	\$7.50	In full
<b>Home Calls</b>								
Accident		80/100% of UCR	80/100% of UCR	1st call	1st call	1st call	1st call	\$2 charge
Illness		80/100% of UCR	80/100% of UCR	2nd call	2nd call	2nd call	2nd call	\$2 charge

**MULTNOMAH COUNTY**  
**Benefit Summary**  
 Health Benefits Administered by Blue Cross/Blue Shield of Oregon and Kaiser-Permanente

Base Medical Benefit Provisions	Retirees	Managers (Exempt)	Nurses	Crafts	Local 88 and PAA	Correction Officers	Deputy Sheriffs	Kaiser Option
Amount Per Call	Eligible for the	80/100% of UCR	80/100% of UCR	\$7	\$7	\$7	\$7	In full
Maximum/Year (home and office)	medical plan	80/100% of UCR	80/100% of UCR	\$375	\$375	\$375	\$375	No limit
Office Calls	of the unit							
Accident	they participated	80/100% of UCR	80/100% of UCR	1st call	1st call	1st call	1st call	\$1 charge
Illness	in prior to	80/100% of UCR	80/100% of UCR	2nd call	2nd call	2nd call	2nd call	\$1 charge
Amount per Call	retirement	80/100% of UCR	80/100% of UCR	\$5	\$5	\$5	\$5	In full
Maximum/per Year (home and office)		80/100% of UCR	80/100% of UCR	\$375	\$375	\$375	\$375	No limit
<b>X-Ray and Lab</b>								
Per Accident		80/100% of UCR	80/100% of UCR	\$100	\$100	\$100	\$100	In full
Illness/Year		80/100% of UCR	80/100% of UCR	\$100	\$100	\$100	\$100	In full
Ambulance/Trip		To nearest hospital	To nearest hospital	In full to 50 miles	In full			
Additional/Accident		80/100% of UCR	80/100% of UCR	\$500	\$500	\$500	\$500	\$1 charge
<b>Well Baby Care</b>								
Physical Exams- Immunization for First Two Years		80/100% of UCR	80/100% of UCR					Covered
<b>Physical Exams</b>								
Emp/Dep \$100 maximum. Frequency According to Age		80/100% of UCR (deductible waived)	80/100% of UCR (deductible waived)					Covered
<b>Hospice</b>								
Home Care - Maximum \$5,000		80/100% of UCR	80/100% of UCR					Covered



**MULTNOMAH COUNTY**  
**Benefit Summary**  
 Health Benefits Administered by Blue Cross/Blue Shield of Oregon and Kaiser-Permanente

Base Medical Benefit Provisions	Retirees	Managers (Exempt)	Nurses	Crafts	Local 88 and PAA	Correction Officers	Deputy Sheriffs	Kaiser Option
Outpatient/24 Months; All Ages \$2,000	Eligible for the medical plan of the unit they participated in prior to retirement	Plan benefits to maximum	Plan benefits to maximum	Plan benefits to maximum	Plan benefits to maximum			
Major Medical Benefits*								
Deductible/Year								
Per Person		\$100	\$100	\$100	\$100	\$100	\$100	\$0
Per Family		\$300	\$300	\$300	\$300	\$300	\$300	\$0
Reimbursement/Calendar Year								
First \$2,500 (Nurses \$5,000)		80%	80%	80%	80%	80%	80%	N/A
Balance		100%	100%	80%	80%	80%	100%	N/A
Lifetime Maximum		\$1,000,000	\$1,000,000	\$250,000	Local 88, \$1,000,000 PPA, \$250,000	\$250,000	\$500,000	N/A

MULTNOMAH COUNTY

Vision Summary

Vision Benefits Administered by Blue Cross/Blue Shield of Oregon and Kaiser-Permanente

Vision Benefit Provisions	Retirees	Managers (Exempt)	Nurses	Crafts	Local 88 and PAA	Correction Officers	Deputy Sheriffs	Kaiser Option
Exam								
Frequency								
Under 17	Eligible for the	12 months	12 months	12 months	12 months	12 months	12 months	No limit
17 and Over	vision plan	24 months	24 months	24 months	24 months	24 months	24 months	No limit
Amount	of the unit	\$25	\$25	In full	\$25	\$25	\$25	\$1 charge
Lens/per Lens they participated								
Single	in prior to	\$10.00	\$10.00	In full	\$10.00	\$10.00	\$10.00	In full
Bifocal	retirement	\$16.25	\$16.25	In full	\$16.25	\$16.25	\$16.25	In full
Trifocal		\$22.50	\$22.50	In full	\$22.50	\$22.50	\$22.50	In full
Lenticular		\$50.00	\$50.00	In full	\$50.00	\$50.00	\$50.00	In full
Frequency								
Under 17		12 months	12 months	12 months	12 months	12 months	12 months	12 months
17 and Over		24 months	24 months	24 months	24 months	24 months	24 months	24 months
Contacts								
Cosmetic		\$20	\$20	Single lens and frame allowance	\$20	\$20	\$20	Lens and frame allowance
Necessary								
Per Pair		\$125	\$125	In full	\$125	\$125	\$125	In full
Per Lifetime		\$500	\$500	In full	\$500	\$500	\$500	No limit
Frames								
Frequency								
Under 17		12 months	12 months	12 months	12 months	12 months	12 months	24 months
17 and Over		24 months	24 months	24 months	24 months	24 months	24 months	24 months
Amount		\$18.75	\$18.75	In full	\$18.75	\$18.75	\$18.75	In full

**MULTNOMAH COUNTY**  
**Dental Summary**  
Dental Benefits Administered by Blue Cross/Blue Shield of Oregon and Kaiser-Permanente

	Kaiser	Blue Cross	Blue Cross/DentaCare (Willamette Dental Group)
Type of Dental Plan	Capitated	Fee-for-Service	Capitated
Deductible/Year			
Per Person	\$0	\$0	\$0
Per Family	\$0	\$0	\$0
Reimbursement			
Major Services	100% after copayment (varies by procedure)	50%	100% after copayment (varies by procedure) waived after 3rd consecutive year of treatment
Basic Services			
1st Year of Coverage	100% after \$2/call	70%	100% after \$3/call
2nd Year of Coverage	100% after \$2/call	80%	100% after \$1/call
3rd Year of Coverage	100% after \$2/call	90%	100%
4th Year of Coverage	100% after \$2/call	100%	100%
Thereafter	100% after \$2/call	100%	100%
Maximum/Year/Person	Unlimited	\$1,000	Unlimited
Orthodontia	Insured pays 30% to \$300 maximum copayment, then 100% paid	50% to \$1,000 lifetime	Insured pays \$400, then 100% paid

NOTE: Retirees are eligible for the plan they were enrolled on prior to retirement; also eligible to participate in open-enrollment.

EXHIBIT B: CLAIMS EXPERIENCE

## MANAGERS

	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	145	26,122	224	179	7
FEBRUARY	147	16,123	146	364	13
MARCH	147	17,701	162	328	13
APRIL	149	15,973	194	204	8
MAY	301	25,795	240	331	14
JUNE	150	15,252	216	311	13
JULY 1985	151	22,618	211	424	18
AUGUST	162	13,793	192	172	8
SEPTEMBER	160	8,565	196	184	8
OCTOBER	161	14,629	266	166	11
NOVEMBER	162	10,784	153	75	3
DECEMBER	163	16,431	192	236	9
JANUARY 1986	163	11,497	176	293	12
FEBRUARY	163	20,136	192	455	16
MARCH	154	32,160	198	229	10
APRIL	155	26,377	245	376	15
MAY	159	12,442	193	148	6
JUNE	160	10,559	225	423	22
JULY 1986	160	14,184	235	423	17
AUGUST	158	14,154	221	146	9
SEPTEMBER	157	14,706	250	164	7
OCTOBER	159	22,491	252	401	16
NOVEMBER	157	51,122	227	53	2
DECEMBER	161	19,021	252	282	12
JANUARY, 1987	160	15,648	268	381	15
FEBRUARY	159	8,908	176	379	15
MARCH	163	25,809	299	153	5
APRIL	166	36,408	345	350	13
MAY	166	12,473	229	326	13
JUNE	165	34,338	270	133	5
JULY 1987	165	20,518	299	318	14
AUGUST	172	12,096	234	285	12
SEPTEMBER	177	18,705	245	376	14
OCTOBER	177	24,062	367	596	24
NOVEMBER	175	28,731	312	157	6
DECEMBER	175	13,428	279	552	22
JANUARY 1988	177	24,395	310	237	11
FEBRUARY	177	26,808	365	241	9
MARCH	181	21,580	396	596	27
APRIL	181	15,723	289	370	14
MAY	178	34,813	333	356	15
JUNE	178	26,291	381	133	5
JULY 1988	182	30,415	354	374	17
AUGUST	180	16,149	342	580	25
SEPTEMBER	182	33,474	297	309	13
OCTOBER	184	33,449	442	203	9
NOVEMBER	183	48,722	453	533	19
DECEMBER	182	32,813	447	313	12
JANUARY 1989	187	20,838	378	300	13
FEBRUARY	191	29,519	212	331	13

RETIREES	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	179	22,257	332	204	8
FEBRUARY	177	29,460	228	165	6
MARCH	187	26,701	230	76	3
APRIL	185	59,453	323	221	8
MAY	184	58,663	281	394	15
JUNE	181	44,801	217	193	8
JULY 1985	178	35,265	313	413	17
AUGUST	182	14,599	269	189	7
SEPTEMBER	182	14,188	258	150	6
OCTOBER	182	22,746	236	104	4
NOVEMBER	180	22,113	246	364	13
DECEMBER	178	15,237	325	153	8
JANUARY 1986	178	30,454	333	113	5
FEBRUARY	190	14,835	257	144	6
MARCH	187	20,524	319	241	9
APRIL	187	23,472	293	229	9
MAY	183	17,631	314	134	5
JUNE	185	17,346	257	84	3
JULY 1986	182	49,112	419	460	17
AUGUST	180	26,250	332	236	9
SEPTEMBER	178	43,379	311	33	1
OCTOBER	176	26,255	348	266	10
NOVEMBER	176	29,611	286	160	7
DECEMBER	175	23,401	385	25	1
JANUARY, 1987	172	60,584	380	121	4
FEBRUARY	173	18,621	229	76	3
MARCH	171	26,266	269	178	7
APRIL	171	14,657	229	319	11
MAY	168	17,543	293	0	0
JUNE	168	43,915	337	153	6
JULY 1987	168	27,969	331	349	13
AUGUST	173	40,038	427	293	11
SEPTEMBER	173	25,386	360	230	10
OCTOBER	172	31,173	399	135	5
NOVEMBER	173	23,036	343	249	11
DECEMBER	173	27,833	346	338	12
JANUARY, 1988	173	29,637	345	0	0
FEBRUARY	174	53,764	327	50	2
MARCH	174	32,162	395	165	6
APRIL	175	15,204	295	109	4
MAY	179	29,447	399	414	16
JUNE	181	52,792	417	213	8
JULY 1988	175	30,147	408	211	9
AUGUST	178	28,255	368	227	10
SEPTEMBER	179	43,535	309	261	9
OCTOBER	179	18,734	385	0	0
NOVEMBER	181	19,417	350	288	10
DECEMBER	176	19,023	318	350	14
JANUARY, 1989	176	32,280	200	374	15
FEBRUARY	176	19,206	262	165	6

ENGINEERS	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	14	4,459	40	0	0
FEBRUARY	14	10,631	27	0	0
MARCH	14	1,477	18	0	0
APRIL	14	338	19	0	0
MAY	14	348	16	338	7
JUNE	14	308	13	358	8
JULY 1985	14	(110)	3	183	3
AUGUST	14	(829)	6	0	0
SEPTEMBER	14	416	12	0	0
OCTOBER	14	609	19	282	5
NOVEMBER	14	558	25	0	0
DECEMBER	14	1,407	29	457	8
JANUARY 1986	14	3,607	35	20	1
FEBRUARY	14	638	25	193	4
MARCH	14	9,675	20	0	0
APRIL	14	934	15	130	3
MAY	14	1,310	24	55	1
JUNE	14	798	24	0	0
JULY 1986	14	845	24	0	0
AUGUST	13	663	25	0	0
SEPTEMBER	13	1,101	17	228	4
OCTOBER	13	3,305	24	0	0
NOVEMBER	14	1,753	45	166	3
DECEMBER	14	420	14	0	0
JANUARY, 1987	14	1,069	18	432	8
FEBRUARY	14	2,456	40	214	3
MARCH	14	1,464	42	181	3
APRIL	14	1,068	27	171	5
MAY	15	5,844	38	0	0
JUNE	14	705	15	464	8
JULY 1987	15	1,138	32	24	3
AUGUST	15	2,835	22	341	6
SEPTEMBER	15	774	30	126	3
OCTOBER	15	909	18	0	0
NOVEMBER	15	475	16	0	0
DECEMBER	15	1,270	37	0	0
JANUARY, 1988	15	628	19	0	0
FEBRUARY	14	1,121	25	156	3
MARCH	14	494	15	379	6
APRIL	14	805	11	105	2
MAY	14	3,930	35	141	3
JUNE	14	7,559	15	150	2
JULY 1988	14	359	20	56	1
AUGUST	14	1,668	19	179	3
SEPTEMBER	15	471	9	56	1
OCTOBER	16	1,453	28	0	0
NOVEMBER	16	940	26	0	0
DECEMBER	17	440	14	73	2
JANUARY, 1989	17	1,066	33	182	2
FEBRUARY	17	802	29	0	0

## GENERAL EMPLOYEES

	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	580	84,475	903	967	42
FEBRUARY	572	95,353	741	1,211	48
MARCH	571	89,088	770	1,743	69
APRIL	566	64,502	717	994	36
MAY	576	45,609	271	808	37
JUNE	577	89,250	752	904	40
JULY 1985	577	71,082	784	1,198	50
AUGUST	605	100,362	1,174	1,207	50
SEPTEMBER	613	66,644	930	975	39
OCTOBER	617	71,916	1,179	627	29
NOVEMBER	619	45,521	986	715	27
DECEMBER	617	68,444	1,097	1,057	44
JANUARY 1986	609	75,847	1,146	694	27
FEBRUARY	610	67,749	906	1,026	43
MARCH	612	60,114	1,065	1,720	69
APRIL	611	79,051	863	800	33
MAY	606	102,624	1,228	1,166	45
JUNE	608	80,620	1,171	662	28
JULY 1986	617	65,540	1,141	1,514	59
AUGUST	608	56,603	1,099	1,222	51
SEPTEMBER	606	35,098	929	558	21
OCTOBER	615	84,109	1,206	1,181	50
NOVEMBER	617	103,937	968	933	40
DECEMBER	616	98,263	1,156	767	31
JANUARY, 1987	615	104,424	1,253	1,132	47
FEBRUARY	620	72,012	998	1,076	40
MARCH	620	92,510	1,132	971	38
APRIL	623	178,244	1,011	1,055	45
MAY	621	81,443	1,221	634	26
JUNE	616	188,148	1,461	1,701	66
JULY 1987	632	81,491	1,213	880	35
AUGUST	639	107,152	1,220	1,054	41
SEPTEMBER	651	59,021	1,116	688	27
OCTOBER	661	108,519	1,481	962	39
NOVEMBER	662	76,587	1,285	1,366	53
DECEMBER	663	138,756	1,386	843	38
JANUARY, 1988	665	70,209	1,090	1,330	56
FEBRUARY	669	71,965	1,228	1,207	52
MARCH	676	98,761	1,468	973	41
APRIL	683	86,975	1,079	699	32
MAY	682	116,242	1,411	1,083	48
JUNE	683	139,170	1,409	1,560	63
JULY 1988	685	151,001	1,582	1,498	57
AUGUST	676	81,318	1,437	1,590	66
SEPTEMBER	676	79,940	1,443	1,267	53
OCTOBER	682	134,758	1,676	1,170	51
NOVEMBER	692	103,505	1,720	884	37
DECEMBER	690	119,796	1,830	960	39
JANUARY, 1989	702	114,551	1,841	1,039	44
FEBRUARY	702	127,759	1,396	1,760	69

## NURSES

	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	70	13,103	104	223	8
FEBRUARY	70	7,831	91	45	1
MARCH	68	2,754	70	84	4
APRIL	67	8,316	75	89	4
MAY	65	7,162	124	325	12
JUNE	65	8,707	66	166	7
JULY 1985	69	3,907	90	64	2
AUGUST	70	4,529	87	202	6
SEPTEMBER	71	4,657	143	103	5
OCTOBER	72	3,517	111	50	2
NOVEMBER	74	3,226	98	89	3
DECEMBER	73	6,802	110	178	7
JANUARY 1986	75	4,990	141	134	6
FEBRUARY	74	8,194	87	173	4
MARCH	76	11,344	118	128	6
APRIL	77	5,774	131	19	1
MAY	75	8,298	104	64	2
JUNE	74	4,622	150	115	4
JULY 1986	71	3,365	122	268	11
AUGUST	69	3,406	105	191	9
SEPTEMBER	70	3,797	118	100	4
OCTOBER	70	8,464	115	25	1
NOVEMBER	69	9,471	97	166	7
DECEMBER	71	19,045	138	20	1
JANUARY, 1987	71	4,165	164	211	10
FEBRUARY	76	1,881	83	89	3
MARCH	76	3,949	131	114	5
APRIL	76	6,600	124	0	0
MAY	80	11,499	126	50	2
JUNE	81	7,258	161	186	8
JULY 1987	86	8,473	126	134	5
AUGUST	84	14,283	177	178	6
SEPTEMBER	88	4,774	161	241	9
OCTOBER	89	11,952	179	89	4
NOVEMBER	89	9,499	218	44	2
DECEMBER	88	11,970	205	108	5
JANUARY, 1988	88	20,245	178	89	4
FEBRUARY	89	13,068	154	200	8
MARCH	90	15,370	187	255	11
APRIL	94	9,447	181	115	5
MAY	94	4,782	171	128	6
JUNE	94	28,984	227	300	12
JULY 1988	97	6,829	185	242	9
AUGUST	95	14,288	178	473	20
SEPTEMBER	100	14,987	157	44	2
OCTOBER	98	9,813	146	153	6
NOVEMBER	97	9,395	176	361	15
DECEMBER	97	7,755	170	154	6
JANUARY, 1989	95	13,729	153	64	2
FEBRUARY	97	12,932	133	70	4

## CORRECTIONS OFFICERS

	# EES	PD CLAIMS	# CLAIMS	PD CLAIMS	VISION	# CLAIMS
JANUARY 1985	86	11,579	110	39		1
FEBRUARY	86	11,048	79	50		2
MARCH	88	6,508	79	189		7
APRIL	87	5,614	76	204		8
MAY	89	55,548	179	267		10
JUNE	91	28,855	131	325		4
JULY 1985	94	8,909	125	189		7
AUGUST	91	9,318	135	236		11
SEPTEMBER	95	10,078	112	59		3
OCTOBER	95	12,282	160	64		2
NOVEMBER	100	11,606	138	108		4
DECEMBER	99	6,083	143	70		3
JANUARY 1986	97	9,495	143	64		3
FEBRUARY	98	4,410	99	153		6
MARCH	97	2,919	125	153		7
APRIL	98	4,558	114	25		1
MAY	98	34,483	247	153		7
JUNE	100	44,655	141	64		3
JULY 1986	99	22,851	196	115		5
AUGUST	99	17,585	204	154		7
SEPTEMBER	101	4,680	133	198		9
OCTOBER	102	4,444	166	103		5
NOVEMBER	102	4,547	137	90		4
DECEMBER	104	15,385	184	25		1
JANUARY, 1987	108	8,266	228	128		5
FEBRUARY	106	5,849	147	279		11
MARCH	107	11,662	163	128		4
APRIL	106	17,460	186	114		4
MAY	107	8,669	219	101		4
JUNE	108	9,048	204	243		9
JULY 1987	114	40,382	222	50		2
AUGUST	116	10,957	152	191		8
SEPTEMBER	116	14,976	173	128		5
OCTOBER	118	19,277	256	159		6
NOVEMBER	129	13,270	172	108		5
DECEMBER	131	57,449	268	45		2
JANUARY, 1988	130	12,596	194	318		13
FEBRUARY	129	11,663	187	39		2
MARCH	130	8,968	182	216		8
APRIL	131	3,722	150	205		9
MAY	134	10,203	166	39		1
JUNE	134	16,384	251	76		3
JULY 1988	137	29,120	291	39		2
AUGUST	144	6,208	159	386		14
SEPTEMBER	143	8,633	212	280		13
OCTOBER	146	20,328	283	166		7
NOVEMBER	147	25,519	247	280		12
DECEMBER	150	17,939	313	35		2
JANUARY, 1989	148	24,637	333	311		12
FEBRUARY	148	7,173	263	268		11

## SHERIFFS

	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	84	5,936	125	153	5
FEBRUARY	58	37,988	79	58	2
MARCH	55	12,618	93	304	13
APRIL	56	11,966	84	50	1
MAY	56	3,255	78	89	3
JUNE	57	8,913	91	70	3
JULY 1985	58	3,785	95	114	5
AUGUST	58	50,515	92	89	4
SEPTEMBER	57	19,022	101	74	4
OCTOBER	57	8,722	140	0	0
NOVEMBER	57	10,318	121	20	1
DECEMBER	58	6,172	108	45	2
JANUARY 1986	57	14,083	144	88	5
FEBRUARY	57	5,236	124	0	0
MARCH	57	3,341	74	273	10
APRIL	57	2,393	70	33	1
MAY	57	9,285	159	148	7
JUNE	57	6,216	136	104	4
JULY 1986	57	7,770	183	96	4
AUGUST	59	7,311	124	64	3
SEPTEMBER	60	5,618	116	101	4
OCTOBER	62	8,605	168	140	5
NOVEMBER	62	5,644	106	204	9
DECEMBER	62	11,318	118	225	5
JANUARY, 1987	62	9,563	204	226	10
FEBRUARY	62	7,353	111	146	6
MARCH	62	9,132	121	39	2
APRIL	63	2,944	78	216	9
MAY	63	4,943	159	291	11
JUNE	63	7,406	182	190	7
JULY 1987	63	21,775	216	333	13
AUGUST	61	9,406	166	101	4
SEPTEMBER	60	6,424	107	319	11
OCTOBER	60	9,333	147	64	2
NOVEMBER	60	7,491	185	0	3
DECEMBER	60	7,491	188	0	0
JANUARY, 1988	60	5,901	164	25	1
FEBRUARY	60	5,826	120	98	4
MARCH	60	7,926	195	64	1
APRIL	60	6,204	190	39	2
MAY	59	8,428	147	128	4
JUNE	58	6,957	180	245	12
JULY 1988	60	9,613	121	75	3
AUGUST	59	3,087	114	129	6
SEPTEMBER	59	7,203	93	293	11
OCTOBER	58	4,379	175	179	7
NOVEMBER	58	6,870	192	126	5
DECEMBER	60	4,593	147	99	4
JANUARY, 1989	60	4,842	173	103	5
FEBRUARY	60	8,914	138	71	3

## COMBINED

	# EES	-----MEDICAL-----		-----VISION-----	
		PD CLAIMS	# CLAIMS	PD CLAIMS	# CLAIMS
JANUARY 1985	1,158	167,932	1,838	1,764	71
FEBRUARY	1,124	208,435	1,391	1,892	72
MARCH	1,130	156,849	1,422	2,722	109
APRIL	1,124	166,161	1,488	1,762	65
MAY	1,285	196,379	1,189	2,550	98
JUNE	1,135	196,085	1,486	2,327	83
JULY 1985	1,141	145,456	1,621	2,585	102
AUGUST	1,182	192,287	1,955	2,095	86
SEPTEMBER	1,192	123,570	1,752	1,545	65
OCTOBER	1,198	134,421	2,111	1,293	53
NOVEMBER	1,206	104,126	1,767	1,371	51
DECEMBER	1,202	120,576	2,004	2,196	81
JANUARY 1986	1,193	149,973	2,118	1,406	59
FEBRUARY	1,206	121,198	1,690	2,144	79
MARCH	1,197	140,077	1,919	2,744	111
APRIL	1,199	142,559	1,731	1,612	63
MAY	1,192	186,073	2,269	1,868	73
JUNE	1,198	164,816	2,104	1,452	64
JULY 1986	1,200	163,667	2,320	2,876	113
AUGUST	1,186	125,972	2,110	2,013	88
SEPTEMBER	1,185	108,379	1,874	1,382	50
OCTOBER	1,197	157,673	2,279	2,116	87
NOVEMBER	1,197	206,085	1,866	1,772	72
DECEMBER	1,203	186,853	2,247	1,344	51
JANUARY, 1987	1,202	203,719	2,515	2,631	99
FEBRUARY	1,210	117,080	1,784	2,259	81
MARCH	1,213	170,792	2,157	1,764	64
APRIL	1,219	257,382	2,000	2,224	87
MAY	1,220	142,414	2,285	1,402	56
JUNE	1,215	290,818	2,630	3,069	109
JULY 1987	1,243	201,746	2,439	2,087	85
AUGUST	1,260	196,768	2,398	2,442	88
SEPTEMBER	1,280	130,061	2,192	2,108	79
OCTOBER	1,292	205,226	2,847	2,004	80
NOVEMBER	1,303	159,088	2,531	1,925	80
DECEMBER	1,305	258,198	2,709	1,886	79
JANUARY, 1988	1,308	163,611	2,300	1,998	85
FEBRUARY	1,312	184,215	2,406	1,990	80
MARCH	1,325	185,261	2,838	2,648	100
APRIL	1,338	138,081	2,195	1,641	68
MAY	1,340	207,845	2,662	2,288	93
JUNE	1,342	278,137	2,880	2,676	105
JULY 1988	1,350	257,483	2,961	2,495	98
AUGUST	1,346	150,974	2,617	3,563	144
SEPTEMBER	1,354	188,243	2,520	2,510	102
OCTOBER	1,363	222,914	3,135	1,871	80
NOVEMBER	1,374	214,367	3,164	2,471	98
DECEMBER	1,372	202,359	3,239	1,983	79
JANUARY, 1989	1,385	211,943	3,111	2,372	93
FEBRUARY	1,391	206,306	2,433	2,665	106

## COMBINED

## -----DENTAL-----

	# EES	PD CLAIMS	# CLAIMS
JANUARY, 1985	1,290	40,054	1,277
FEBRUARY	1,282	28,693	896
MARCH	1,267	36,851	971
APRIL	1,281	33,507	1,025
MAY	1,257	36,732	1,028
JUNE	1,248	24,870	774
JULY 1985	1,249	50,213	1,430
AUGUST	1,284	31,506	1,031
SEPTEMBER	1,291	34,568	910
OCTOBER	1,296	41,357	961
NOVEMBER	1,293	25,762	820
DECEMBER	1,292	32,027	853
JANUARY 1986	1,292	36,778	1,123
FEBRUARY	1,284	43,054	1,226
MARCH	1,280	46,893	1,258
APRIL	1,283	39,393	1,087
MAY	1,290	45,569	1,155
JUNE	1,284	36,497	1,018
JULY 1986	1,273	47,571	1,187
AUGUST	1,266	37,522	999
SEPTEMBER	1,265	37,833	1,054
OCTOBER	1,271	44,604	1,191
NOVEMBER	1,264	33,360	949
DECEMBER	1,267	44,444	1,141
JANUARY 1987	1,202	38,370	1,036
FEBRUARY	1,299	38,971	1,027
MARCH	1,312	38,642	1,043
APRIL	1,283	40,374	1,044
MAY	1,285	39,340	1,143
JUNE	1,284	38,328	1,035
JULY 1987	1,289	44,498	1,045
AUGUST	1,285	42,662	1,182
SEPTEMBER	1,295	45,071	1,239
OCTOBER	1,291	41,739	1,103
NOVEMBER	1,293	41,094	1,022
DECEMBER	1,289	39,887	971
JANUARY 1988	1,310	46,025	1,364
FEBRUARY	1,314	41,455	1,097
MARCH	1,314	48,348	1,171
APRIL	1,321	39,958	1,095
MAY	1,331	42,544	1,024
JUNE	1,338	45,117	1,094
JULY 1988	1,340	45,127	1,169
AUGUST	1,320	50,213	1,319
SEPTEMBER	1,326	53,080	1,280
OCTOBER	1,330	53,137	1,207
NOVEMBER	1,339	44,683	1,015
DECEMBER	1,342	46,595	1,071
JANUARY 1989	1,354	46,317	1,199
FEBRUARY	1,361	39,811	893

EXHIBIT C: EMPLOYEE COUNT FOR MEDICAL  
AND DENTAL PLAN PARTICIPATION

4/15/89

M U L T N O M A H   C O U N T Y   P A Y R O L L

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EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0088/9088/0098 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	1-PARTY	37
DENTAL	BLUE CROSS	DENTACARE	2-PARTY	26
DENTAL	BLUE CROSS	DENTACARE	FAMILY	44
DENTAL	BLUE CROSS	DENTACARE		107
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	212
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	212
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	280
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		704
DENTAL	BLUE CROSS			811
DENTAL	KAISER		1-PARTY	106
DENTAL	KAISER		2-PARTY	94
DENTAL	KAISER		FAMILY	156
DENTAL	KAISER			356
DENTAL	KAISER			356
DENTAL				1167
MEDICAL	BLUE CROSS		1-PARTY	198
MEDICAL	BLUE CROSS		2-PARTY	177
MEDICAL	BLUE CROSS		FAMILY	236
MEDICAL	BLUE CROSS			611
MEDICAL	BLUE CROSS			611
MEDICAL	KAISER		1-PARTY	220
MEDICAL	KAISER		2-PARTY	183
MEDICAL	KAISER		FAMILY	277
MEDICAL	KAISER			680
MEDICAL	KAISER			680
MEDICAL				1291
				2458

4/15/89

OREGON NURSES ASSOCIATION

M U L T N O M A H C O U N T Y P A Y R O L L

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0022/9022 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	1-PARTY	6
DENTAL	BLUE CROSS	DENTACARE	2-PARTY	4
DENTAL	BLUE CROSS	DENTACARE	FAMILY	11
DENTAL	BLUE CROSS	DENTACARE		21
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	27
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	20
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	36
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		83
DENTAL	BLUE CROSS			104
DENTAL	KAISER		1-PARTY	11
DENTAL	KAISER		2-PARTY	11
DENTAL	KAISER		FAMILY	9
DENTAL	KAISER			31
DENTAL	KAISER			31
DENTAL				135
MEDICAL	BLUE CROSS		1-PARTY	27
MEDICAL	BLUE CROSS		2-PARTY	25
MEDICAL	BLUE CROSS		FAMILY	40
MEDICAL	BLUE CROSS			92
MEDICAL	BLUE CROSS			92
MEDICAL	KAISER		1-PARTY	19
MEDICAL	KAISER		2-PARTY	13
MEDICAL	KAISER		FAMILY	18
MEDICAL	KAISER			50
MEDICAL	KAISER			50
MEDICAL				142
				277

4/15/89

PROSECUTING ATTORNEYS ASSOCIATION  
 MULTNOMAH COUNTY PAYROLL

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0013 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	1-PARTY	6
DENTAL	BLUE CROSS	DENTACARE	2-PARTY	1
DENTAL	BLUE CROSS	DENTACARE	FAMILY	2
DENTAL	BLUE CROSS	DENTACARE		9
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	9
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	5
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	19
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		33
DENTAL	BLUE CROSS			42
DENTAL	KAISER		1-PARTY	7
DENTAL	KAISER		2-PARTY	5
DENTAL	KAISER		FAMILY	7
DENTAL	KAISER			19
DENTAL	KAISER			19
DENTAL				61
MEDICAL	BLUE CROSS		1-PARTY	14
MEDICAL	BLUE CROSS		2-PARTY	7
MEDICAL	BLUE CROSS		FAMILY	16
MEDICAL	BLUE CROSS			37
MEDICAL	BLUE CROSS			37
MEDICAL	KAISER		1-PARTY	9
MEDICAL	KAISER		2-PARTY	5
MEDICAL	KAISER		FAMILY	12
MEDICAL	KAISER			26
MEDICAL	KAISER			26
MEDICAL				63
				124

DEPUTY SHERIFFS

4/15/89

M U L T N O M A H C O U N T Y P A Y R O L L

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0117 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	1-PARTY	1
DENTAL	BLUE CROSS	DENTACARE	FAMILY	6
DENTAL	BLUE CROSS	DENTACARE		7
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	4
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	22
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	57
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		83
DENTAL	BLUE CROSS			90
DENTAL	KAISER		2-PARTY	3
DENTAL	KAISER		FAMILY	17
DENTAL	KAISER			20
DENTAL	KAISER			20
DENTAL				110
MEDICAL	BLUE CROSS		1-PARTY	5
MEDICAL	BLUE CROSS		2-PARTY	17
MEDICAL	BLUE CROSS		FAMILY	40
MEDICAL	BLUE CROSS			62
MEDICAL	BLUE CROSS			62
MEDICAL	KAISER		1-PARTY	2
MEDICAL	KAISER		2-PARTY	8
MEDICAL	KAISER		FAMILY	40
MEDICAL	KAISER			50
MEDICAL	KAISER			50
MEDICAL				112
				222

## CORRECTION OFFICERS

4/15/89

M U L T N O M A H C O U N T Y P A Y R O L L  
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EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0223/9223 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	1-PARTY	5
DENTAL	BLUE CROSS	DENTACARE	2-PARTY	10
DENTAL	BLUE CROSS	DENTACARE	FAMILY	12
DENTAL	BLUE CROSS	DENTACARE		27
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	42
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	39
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	81
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		162
DENTAL	BLUE CROSS			189
DENTAL	KAISER		1-PARTY	25
DENTAL	KAISER		2-PARTY	15
DENTAL	KAISER		FAMILY	38
DENTAL	KAISER			78
DENTAL	KAISER			78
DENTAL				267
MEDICAL	BLUE CROSS		1-PARTY	43
MEDICAL	BLUE CROSS		2-PARTY	30
MEDICAL	BLUE CROSS		FAMILY	67
MEDICAL	BLUE CROSS			140
MEDICAL	BLUE CROSS			140
MEDICAL	KAISER		1-PARTY	37
MEDICAL	KAISER		2-PARTY	35
MEDICAL	KAISER		FAMILY	67
MEDICAL	KAISER			139
MEDICAL	KAISER			139
MEDICAL				279
				546

PAINTERS

4/15/89

MULTNOMAH COUNTY PAYROLL

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 1094 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	1
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	1
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		2
DENTAL	BLUE CROSS			2
DENTAL				2
MEDICAL	BLUE CROSS		1-PARTY	1
MEDICAL	BLUE CROSS		FAMILY	1
MEDICAL	BLUE CROSS			2
MEDICAL	BLUE CROSS			2
MEDICAL				2
				4

OPERATING ENGINEERS

4/15/89

M U L T N O M A H C O U N T Y P A Y R O L L

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0087/9087 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	2
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	5
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		7
DENTAL	BLUE CROSS			7
DENTAL	KAISER		FAMILY	2
DENTAL	KAISER			2
DENTAL	KAISER			2
DENTAL				9
MEDICAL	BLUE CROSS		2-PARTY	1
MEDICAL	BLUE CROSS		FAMILY	5
MEDICAL	BLUE CROSS			6
MEDICAL	BLUE CROSS			6
MEDICAL	KAISER		2-PARTY	1
MEDICAL	KAISER		FAMILY	2
MEDICAL	KAISER			3
MEDICAL	KAISER			3
MEDICAL				9
				18

## ELECTRICIANS

4/15/89

## M U L T N O M A H C O U N T Y P A Y R O L L

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0048 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	FAMILY	1
DENTAL	BLUE CROSS	DENTACARE		1
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	1
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	4
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	8
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		13
DENTAL	BLUE CROSS			14
DENTAL	KAISER		2-PARTY	1
DENTAL	KAISER		FAMILY	1
DENTAL	KAISER			2
DENTAL	KAISER			2
DENTAL				16
MEDICAL	BLUE CROSS		1-PARTY	1
MEDICAL	BLUE CROSS		2-PARTY	3
MEDICAL	BLUE CROSS		FAMILY	8
MEDICAL	BLUE CROSS			12
MEDICAL	BLUE CROSS			12
MEDICAL	KAISER		2-PARTY	2
MEDICAL	KAISER		FAMILY	2
MEDICAL	KAISER			4
MEDICAL	KAISER			4
MEDICAL				16
				32

EXEMPT

4/15/89

M U L T N O M A H C O U N T Y P A Y R O L L

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EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS

--- BARGAIN UNIT 0092 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	2
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	1
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	1
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		4
DENTAL	BLUE CROSS			4
DENTAL				4
MEDICAL	BLUE CROSS		1-PARTY	2
MEDICAL	BLUE CROSS		2-PARTY	1
MEDICAL	BLUE CROSS		FAMILY	1
MEDICAL	BLUE CROSS			4
MEDICAL	BLUE CROSS			4
MEDICAL				4
				8

EXEMPT

4/15/89

M U L T N O M A H C O U N T Y P A Y R O L L

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EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0093 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	2
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	2
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		4
DENTAL	BLUE CROSS			4
DENTAL	KAISER		2-PARTY	1
DENTAL	KAISER		FAMILY	1
DENTAL	KAISER			2
DENTAL	KAISER			2
DENTAL				6
MEDICAL	BLUE CROSS		2-PARTY	2
MEDICAL	BLUE CROSS		FAMILY	1
MEDICAL	BLUE CROSS			3
MEDICAL	BLUE CROSS			3
MEDICAL	KAISER		2-PARTY	2
MEDICAL	KAISER		FAMILY	2
MEDICAL	KAISER			4
MEDICAL	KAISER			4
MEDICAL				7
				13

EXEMPT

4/15/89

M U L T N O M A H C O U N T Y P A Y R O L L

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0094 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	2-PARTY	1
DENTAL	BLUE CROSS	DENTACARE	FAMILY	1
DENTAL	BLUE CROSS	DENTACARE		2
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	4
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	5
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	17
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		26
DENTAL	BLUE CROSS			28
DENTAL	KAISER		1-PARTY	2
DENTAL	KAISER		2-PARTY	3
DENTAL	KAISER		FAMILY	2
DENTAL	KAISER			7
DENTAL	KAISER			7
DENTAL				35
MEDICAL	BLUE CROSS		1-PARTY	3
MEDICAL	BLUE CROSS		2-PARTY	5
MEDICAL	BLUE CROSS		FAMILY	19
MEDICAL	BLUE CROSS			27
MEDICAL	BLUE CROSS			27
MEDICAL	KAISER		1-PARTY	3
MEDICAL	KAISER		2-PARTY	4
MEDICAL	KAISER		FAMILY	3
MEDICAL	KAISER			10
MEDICAL	KAISER			10
MEDICAL				37
				72

## EXEMPT

4/15/89

## M U L T N O M A H C O U N T Y P A Y R O L L

EMPLOYEE COUNT FOR MEDICAL & DENTAL PLAN PARTICIPATION  
 BROKEN DOWN BY 1-PARTY, 2-PARTY, AND FAMILY PLANS  
 --- BARGAIN UNIT 0099 ---

CATEGORY	PROVIDER	TYPE	PLAN	TALLY
DENTAL	BLUE CROSS	DENTACARE	1-PARTY	5
DENTAL	BLUE CROSS	DENTACARE	2-PARTY	4
DENTAL	BLUE CROSS	DENTACARE	FAMILY	10
DENTAL	BLUE CROSS	DENTACARE		19
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	1-PARTY	30
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	2-PARTY	47
DENTAL	BLUE CROSS	FEE-FOR-SERVICE	FAMILY	118
DENTAL	BLUE CROSS	FEE-FOR-SERVICE		195
DENTAL	BLUE CROSS			214
DENTAL	KAISER		1-PARTY	17
DENTAL	KAISER		2-PARTY	18
DENTAL	KAISER		FAMILY	42
DENTAL	KAISER			77
DENTAL	KAISER			77
DENTAL				291
MEDICAL	BLUE CROSS		1-PARTY	29
MEDICAL	BLUE CROSS		2-PARTY	41
MEDICAL	BLUE CROSS		FAMILY	93
MEDICAL	BLUE CROSS			163
MEDICAL	BLUE CROSS			163
MEDICAL	KAISER		1-PARTY	23
MEDICAL	KAISER		2-PARTY	26
MEDICAL	KAISER		FAMILY	80
MEDICAL	KAISER			129
MEDICAL	KAISER			129
MEDICAL				292
				583

EXHIBIT D: ADMINISTRATIVE SERVICES

AGREEMENT

ADMINISTRATIVE SERVICES AGREEMENT

Between

MULTNOMAH COUNTY, OREGON  
2700, 2701, 2702, 2704, 2708, 2709, 2710, 2711  
(hereinafter referred to as the "Group")

and

BLUE CROSS AND BLUE SHIELD OF OREGON  
(hereinafter referred to as the "Administrator")

WHEREAS, the Group has adopted an employee health benefit program (hereinafter designated as the "Program") for certain of its employees and their family members which is set forth in the attached Plan Document (Exhibit I, Medical; Exhibit II, Dental); and

WHEREAS, the Group has chosen to self-fund the cost of the Program thereby assuming all liabilities except as specifically limited by this Agreement;

WHEREAS, the Group has requested Blue Cross and Blue Shield of Oregon to act as Administrator of the Program and Blue Cross and Blue Shield of Oregon has agreed to act as Administrator in accordance with the terms of the Agreement without assuming any liability of the Group under the Program except as specifically provided; and

WHEREAS, this Administrative Services Agreement, made and entered into this first day of July, 1985, revises, consolidates and supersedes the Administrative Services Agreement originally effective August 1, 1983. The Plan Document attached to the original Administrative Services Agreement effective August 1, 1982 remains in full force and effect.

NOW THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed as follows:

Section 1. Plan Document

Attached hereto are Exhibits I and II and by this reference made a part of the Agreement is the Plan Document. All definitions, terms and conditions of the Plan Document shall apply to this Administrative Services Agreement except as specifically modified herein.

Section 2. Administrative Services

The Administrator will provide the Group with the following services for the administration and operation of the Program:

A. General Administrative Services

1. Assistance with development and design of the Plan Document and ASO Agreement.
2. Assistance with the enrollment of employees.
3. Maintenance of eligibility files based on information provided by the Group.
4. Issuance of Blue Cross and Blue Shield of Oregon Identification Cards to the Group.
5. Supply of appropriate forms necessary for administration of program.
6. Preparation of reports for use by the Group in the financial management and administrative control of the Program. These reports will include:
  - a. Actuarial reports as mutually agreed upon by the parties.
  - b. Management information reports designed to assist Group with necessary utilization and provider information to implement and maintain cost containment measures. Specific reports, frequency, and format shall mutually be determined by the parties.
  - c. Monthly claims register, suitable for monthly reconciliation of claims paid.

B. Claims Payments

The Administrator shall process claims and issue check drafts for Program benefits in accordance with the Plan Document (Exhibits I and II) and the Administrator's benefit cost control standards, audit procedures, payment policies and practices. In making such payments, the Administrator shall determine the validity of each claim presented and make, as may be necessary, appropriate investigations.

Section 3. Claims Payment and Administrative Charge

- A. The Group agrees to make remittance to the Administrator in the manner described below for claims payment funding and administrative charges:

1. Claims Payment

The total dollar amount of check drafts to be issued for processed claims each week.

## 2. Administrative Charges

Administrative charges as compensation for the rendition of services described in Section 2 are payable as follows:

- a. A partial payment of \$103,480 in 4 equal installments of \$25,870 each on September 1, 1985, December 1, 1985, March 1, 1986, and June 1, 1986.
  - b. An additional weekly payment based upon a charge of \$3.10 per claim processed, subject to the following conditions:
    - (1) The sum of weekly payments shall not exceed a maximum charge of \$103,485 during the term, unless the total number of contract months (employees enrolled per month) increases by 5 percent or more during the term in either the medical plan or the dental plan.
    - (2) The weekly payment will be made in accordance with terms of Section 3-B below.
- B. At the end of each week, the Administrator will determine the amount of authorized claims and administration charges for that week. Normally on the first working day, but no later than the second working day, of the following week, the Administrator will notify the Group by telephone of the total weekly amount due for claims reimbursement and administration charges. A summary detailing this information will be mailed to the Group on the same day.
1. The Group agrees that on the same day, but no later than the third day, after the Administrator's telephone call, it will cause the full amount due to be deposited in the Administrator's bank account.
  2. Within 10 days of the last day of each month, the Administrator will reconcile the authorized claims and administration charges for the entire month. A reimbursement invoice detailing this information will be mailed to the Group on the same day. The Group agrees to reimburse the Administrator of any amounts due within 10 days of the date of the invoice. The Administrator will issue a check for any amounts due to the Group and will include such check with the reimbursement invoice.
  3. Should the Group fail to deposit or pay any amounts due according to 3-B-1 and/or 3-B-2 above, the Administrator will suspend claims processing and payment for a period of 10 days. On the same day that claims processing and payment are suspended, the Administrator will notify the Group of such suspension by both verbal and written communication.

4. If at the end of the 10-day suspension the Group still has not made the appropriate remittance of the amounts due according to 3-B-1 and/or 3-B-2 above, this Agreement will terminate without notice notwithstanding any other provisions of the Agreement to the contrary. Reinstatement of the Agreement may occur only upon the written endorsement of the Administrator.
- C. The Administrator has no financial liability at any time for the funding of claims payments.

In the event of termination for any reason, the Group is liable to the Administrator for reimbursement of all claims payments and administration charges which remain unreimbursed at or after termination. In addition, the Group shall be liable for administration charges of 7.8% of paid claims.

#### Section 4. Eligibility Data

- A. It is mutually understood that the effective performance by the Administrator of the administrative services under this Agreement will require that the Group furnish to the Administrator timely information in the form of properly completed application cards for those employees who are eligible for coverage and notice of those who terminate coverage. This information must be provided on forms acceptable to the Administrator.
- B. It is mutually agreed that the Administrator shall not be responsible for delay in the performance of this Agreement or for non-performance of this Agreement which is caused by or contributed to in whole or in part by the failure of the Group to furnish any required information promptly.

#### Section 5. Other Provisions

- A. The Administrator in performing its obligations under this Agreement is acting only as administrative agent for the Group. For the purposes of the federal "Employee Retirement Income and Security Act" (ERISA) and any applicable state legislation of similar nature, the Group shall, however, be deemed the Administrator of the Program.
- B. Except as may be specifically provided herein, the Administrator shall not be considered the insurer or underwriter of the liability of the Group to provide benefits for employees or their family members under the Program and the Group shall have the final responsibility and liability for payment of claims in accordance with the provisions of the Program. The Group shall be responsible for all expenses incident to the operation of the Program except as specifically assumed by the Administrator under this Agreement.

- C. In the event a dispute arises during the term of this Agreement between an employee/family member or other third party and the Administrator over Program benefits or other action taken by the Administrator in the performance of its duties under the Agreement, the Group and the Administrator agree to undertake the following course of action:
1. When the Administrator reasonably determines that there is a genuine dispute over Program benefits or eligibility, it shall notify the Group in writing as to the issues involved in the dispute. The Group shall then direct the Administrator in writing as to how to manage the dispute. If a legal action is threatened or filed, the Administrator shall tender the defense to the Group except as stated in Section 5-C-2. The Group agrees to be solely responsible for the cost of any loss, settlement, judgment, court costs or attorney fees and to hold harmless and indemnify the Administrator from such expense. Should the Group fail within 15 days to assume defense or litigation tendered by the Administrator, the Administrator may choose and retain attorneys on behalf of the Group and at the Group's expense to carry out the defense.
  2. If a legal action is filed against the Administrator by an employee/family member alleging gross negligence, bad faith, outrageous conduct, intentional infliction or emotional distress or other intentional tort by the Administrator in the performance of its duties under this Agreement, the defense and all costs involved in any loss, settlement, judgment, court costs or attorney fees related to such conduct shall be borne by the Administrator, which agrees to hold harmless and indemnify the Group therefrom, except that:
    - (a) the cost of any Program benefit determination resulting from such legal action shall remain the responsibility of the Group; and
    - (b) the Group, and not the Administrator, shall be responsible for such costs when the acts giving rise to the liability were performed either by the Group or by the Administrator upon the Group's express direction.
- D. After termination of this Agreement, all filed legal actions against the Administrator brought by employee/family member(s) or other third parties concerning Program benefits, claims processing or action taken by the Administrator under this Agreement either before or after termination shall be handled as follows:

1. If the legal action does not contain an allegation of gross negligence, bad faith, outrageous conduct, intentional infliction or emotional distress or other intentional tort, the Administrator shall tender defense to the Group. The Group agrees to hold harmless and indemnify the Administrator for the cost of any loss, settlement, judgment, court costs or attorney fees. Should the Group fail within 15 days to assume defense of litigation tendered by the Administrator, the Administrator may choose and retain attorneys on behalf of the Group and at the Group's expense to carry out the defense.
  2. If the legal action alleges tortious conduct on the part of the Administrator, the defense and all costs involved in any loss, settlement, judgment, court costs or attorney fees related to such conduct shall be borne by the Administrator which shall hold harmless and indemnify the Group therefrom except that:
    - (a) the cost of any Program benefit determination resulting from such legal action shall remain the responsibility of the Group; and
    - (b) the Group and not the Administrator shall be responsible for such costs when the acts giving rise to the liability were performed either by the Group or by the Administrator upon the Group's express direction.
- E. This Agreement is entered into in the State of Oregon and shall be construed and enforced according to the laws of this State.
- F. This Agreement and any amendments thereto replaces all prior agreements, if any, between the Group and the Administrator and constitutes the entire contract between the parties.
- G. The waiver of any breach or violation of the provisions of this Agreement by either party shall not operate or be construed to be a waiver of any subsequent breach.

#### Section 6. Terms of Agreement and Modification

- A. This Agreement shall become effective on July 1, 1985 and shall remain in effect for a term of 12 months. It may be renewed for successive terms by mutual agreement of the parties. The Administrator shall give written notice of its proposed terms for a renewal 60 days prior to the end of the term.
- B. Nothing in Section 6-A above shall prevent modification of this Agreement at any time, by mutual agreement between the Administrator and the Group signed by an officer of both parties.

C. In the event of termination of this Agreement, the Administrator shall complete the processing of claims incurred but not paid prior to the termination date for a period of 90 days thereof, but it shall have no obligation to complete the processing of any claims upon its determination that the Group has failed or will fail to transfer funds for claims payment or fails to pay administration charges.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the dates indicated.

MULTNOMAH COUNTY, OREGON

BLUE CROSS AND BLUE SHIELD OF OREGON

By Gladys McCoy  
County Chair

By William J. Hoveke MAAA  
William J. Hoveke, M.A.A.A.  
Vice President, Actuarial  
and Underwriting Services

Date 3/25/87

Date 3-17-87

By Harvey E. Fuller  
Benefits Administrator

B. Benjamin King  
3/24/87

Date March 24, 1987

APPROVED AS TO FORM:

JOHN B. LEAHY, COUNTY COUNSEL  
FOR MULTNOMAH COUNTY, OREGON

Noelle Billups

EXHIBIT E: LABOR AGREEMENTS SUMMARY



<u>Active Employees</u>	<u>Attorney Association</u>	<u>Local 88</u>	<u>Electrical Workers</u>	<u>Painters Council 55</u>	<u>Operating Engineers</u>	<u>Corrections Officers</u>	<u>Nurses Association</u>	<u>Deputy Sheriffs</u>
<b>Plan Modification/Carrier Change</b>								
o Levels Currently Provided to be Maintained	---	Yes	Yes	Yes	Yes	Cannot be reduced	Yes	---
o Any Modification Must be Agreed Upon	---	Yes	Yes	Yes	Yes	---	Yes	---
o Can be Changed if Same Type of Plan at Substantially Same or Better Benefit Level	Yes	Yes	---	---	---	Yes	Yes	Yes
o If Same Type of Plan Not Available, Can Offer Alternative Type of Plan	Yes	Not stated	---	---	---	Yes	Yes	Yes
o If Enrollment in New Plan Delayed, Employee Reimbursed Monthly	Normal Kaiser premium	---	---	---	---	Normal Kaiser premium	---	Normal Kaiser premium
<b>Plan Review</b>								
o Concept of Cost Control Measures	Yes, catastrophic opposed to first dollar and outpatient opposed to hospital care	---	---	---	---	---	---	Yes, catastrophic opposed to hospital care
o Explore Creation of Trust or Committee for Providing Benefits	Yes	---	---	---	---	Yes	---	Yes
o Maintain Committee/ Consortium for Fringe Benefits and Their Cost Efficient Use	---	Yes	Yes	Yes	Yes	---	Yes	---
o Additional HMO Plan Feasibility	---	---	---	---	---	---	Yes	---
o Develop Health and Welfare Program with Cost Efficiency and Cost Containment	---	Yes	Yes	Yes	Yes	---	Yes	---
o County Determines Whether Increase in Benefits is	---	Yes	Yes	Yes	Yes	---	Yes	---

<u>Active Employees</u>	<u>Attorney Association</u>	<u>Local 88</u>	<u>Electrical Workers</u>	<u>Painters Council 55</u>	<u>Operating Engineers</u>	<u>Corrections Officers</u>	<u>Nurses Association</u>	<u>Deputy Sheriffs</u>
<b>Retirees Health and Welfare</b>								
Medical/Vision	Not stated	After 5+ years, 50% paid until Medicare	After 10+ years, 100% paid until Medicare; self-pay after Medicare	After 10+ years, 100% paid until Medicare; self-pay after Medicare	After 10+ years, 100% paid until Medicare; self-pay after Medicare	Eligible for medical plan if employee paid	After 5+ years, 100% paid until Medicare	-----
Life	After 10+ years, \$2,000, 100% paid	After 10+ years, \$2,000, 100% paid while receiving pension benefits	After 15+ years, \$2,000, 100% paid	After 10+ years, \$2,000, 100% paid while receiving pension benefits	After 15+ years, \$2,000, 100% paid	Retirees of PERS, \$2,000, 100% paid while receiving pension benefits	After 5+ years, \$2,000, 100% paid	Retirees of SLEORS, \$2,000, 100% paid

TO: DAILY JOURNAL OF COMMERCE

Please run the following Classified Advertisement as indicated below, under your "CALL FOR BID" section

MULTNOMAH COUNTY

Proposals Due: June 1, 1989 at 2:00 P.M.

Proposal No. RFQ #9S1071

Sealed proposals will be received by the Director of Purchasing, 2505 S.E. 11th Ave., Portland, OR 97202 for:

Establishing a list of qualified providers eligible to respond to requests for proposals from the Developmental Disabilities Program for Early Intervention Services. There will be an "OPTIONAL" pre-applicant meeting May 16, 1989, 8:30 a.m. at 426 SW Stark, 6th floor, conference room "A".

Multnomah County reserves the right to reject any or all proposals.

Specifications may be obtained at: Multnomah County Purchasing Section

2505 S.E. 11th Avenue

Portland, OR 97202

(503) 248-5111

Lillie M. Walker, Director  
Purchasing Section

PUBLISH: May 4, 1989

TO: SKANNER

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2505 S.E. 11th Avenue  
Portland, OR 97202  
(503) 248-5111

Lillie M. Walker, Director  
Purchasing Section

PUBLISH: Week of May 8, 1989

TO: OBSERVER

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Lillie M. Walker, Director  
Purchasing Section

PUBLISH: Week of May 8, 1989

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS

I. GENERAL INFORMATION

A. Introduction

Multnomah County Social Services Division (MCSSD), in order to comply with State and County requirements for selecting providers through an open, competitive bid process, is issuing a Request for Qualifications (RFQ) from providers who wish to contract with MCSSD for provision of any of the following services:

Developmental Disabilities Program

o Early Intervention Services

NOTE: All current subcontract providers of Early Intervention services are already qualified under current RFP or RFQ and therefore do not need to respond to this RFQ.

This RFQ is the first in a two-step process. The RFQ process will pre-qualify providers in the areas of management, administration, fiscal viability and agency stability. NO funds will be awarded solely on the basis of this RFQ. Providers who pass the RFQ will be placed on a list of qualified vendors and will be eligible to respond to requests for program proposals at a later time; evaluation of these program proposals will determine who will be contractors. Providers who are deemed qualified will stay on the qualified vendor list for two years and will be eligible to respond to program RFP's during that time. As long as the list is current (for the next two years), MCSSD will solicit program proposals only from the qualified vendor list.

B. Description of Services

Early Intervention services to Early Intervention eligible children are services of treatment and habilitation designed to address a child's developmental deficits in motor, communication, self-help, cognitive and socialization areas.

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS

Page 2

For purposes of this RFQ, Early Intervention services are further defined to include, but are not limited to:

o Parent Training Services

A training program for the parents of Early Intervention eligible children designed to teach the parents or other primary care givers the skills necessary to provide the child with the stimulation and skill level necessary to maximize the child's development. This training program includes consultation and assessment in ancillary services such as physical therapy, occupational therapy, and speech therapy. Parent training services offer a minimum of one hour per week of one-to-one service per child.

o Toddler Group Services

A group training program provided in conjunction with one-to-one parent training services, which may include socialization, language and communication, gross and fine motor, cognitive, and self-help training to the child, as well as parent support and education activities for the care givers. Toddler group services operate a minimum of one hour per week. Children receiving toddler group services must also be enrolled in and receiving one-to-one parent training services.

o Specialized Classroom Services

A program provided in a self-contained classroom setting for Early Intervention eligible children, that includes education and training; consultation and training to parents, guardians, or designated primary care givers; and consultation and assessment in ancillary services such as physical therapy, occupational therapy, and speech therapy. Specialized classroom services provide a minimum of 15 hours per week service.

o Integrated Classroom Services

A mainstream program provided for Early Intervention eligible children that includes education and training within a classroom environment for preschool aged children. These sites may include private or public preschool settings, parent cooperatives or Head Start Programs.

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS  
Page 3

o Summer Classroom Services

A program provided in a classroom setting during June, July, and/or August, which provides services similar to those provided by Specialized Classroom Services. Summer classroom services will operate for a minimum of three hours per day, for 20 days, or the equivalent.

C. Timelines:

May 2, 1989	Notice of Intent to RFQ before the Board of County Commissioners.
May 4, 1989	Notice of RFQ mailed
May 4, 1989	Copies of RFQ available from Purchasing Section, 2505 SE 11th Avenue, Portland, OR 97202 (copies will be mailed upon request).
May 4, 1989	Notice of RFQ advertised.
May 16, 1989	<u>OPTIONAL</u> RFQ Question/Answer Meeting, Gill Building, 426 SW Stark, 6th Floor, Conference Room A. 8:30 a.m.-10:00 a.m.
June 1, 1989	Applications are due to Purchasing Section, 2505 SE 11th Avenue, Portland, OR 97202
June 15, 1989	Notice of qualifications mailed by Purchasing Section.

D. Eligible Applicants

Multnomah County will only enter into a contract with legal entities. Each application must be sponsored by a single entity. Further, the County retains the right to maintain direct contracts with all service providers; no portion of the services or funds which may be awarded in a future RFP may be subcontracted without prior written approval by the County. Services awarded in future program RFP's must be provided within the geographical boundaries of Multnomah County.

II. GENERAL INSTRUCTIONS FOR SUBMISSION OF APPLICATION

- A. Completed applications must be received by the Purchasing Section, 2505 SE 11th Avenue, Portland, Oregon 97202, NO LATER THAN 2:00 P.M. PACIFIC DAYLIGHT TIME, June 1, 1989. A signed original and three (3) copies of the application plus one copy of the applicant's Personnel Policies and Procedures must be submitted. NO LATE APPLICATIONS WILL BE ACCEPTED.
- B. All applications must be in the form specified in this request and all required information must be included and signed by the Executive Director and Board Chair (if applicable) of the proposing organization or a duly authorized agent.
- C. Applications must include all required documentation to be considered. Applications which are incomplete or fail to include all items will be rejected. Please follow the sequence in the RFQ. Clearly label your responses so that they correspond to the question being answered. Restate the question or use the same numbering and lettering in the application as in this RFQ.
- D. All applications must be clearly typewritten, single spaced, on 8 1/2 x 11 paper and typed on only one side of the paper.
- E. An application may be withdrawn by written request if such request is received prior to the scheduled closing date for applications. Change of a filed application may be made by submitting the change in writing prior to the scheduled closing date for filing.
- F. A question/answer meeting will be held on May 16, 1989 at 8:30 - 10:00 AM at the Gill Building, 426 SW Stark, 6th Floor Conference Room A. This meeting is optional. Please bring in writing any questions or points for clarifications. Applicants may also request clarification by contacting Franna Ritz, Buyer, Multnomah County Purchasing Section, 2505 SE 11th Avenue, Portland, OR 97202, 248-5111

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS  
Page 5

- G. If additional information is provided in response to the inquiry, an addendum will be issued to all applicants on record in the Purchasing Section. Any written information issued by the County forty-eight (48) hours or more before the scheduled closing time for applications (Saturdays, Sundays and Legal Holidays not included) shall be binding upon the applicant. Oral instructions or information given by County officers, employees, or agents to prospective applicants concerning this Request for Qualifications shall not bind the County.
- H. The applicant is presumed to be familiar with all federal, state and local laws, ordinances, regulations and policies which in any manner affect the administrative, management and fiscal operations of the service elements for which this application is made.

IV. REQUIREMENTS FOR COMPLETED APPLICATION

In response to this RFQ, each applicant must provide the following requested documentation, either by a brief narrative statement or by photocopying the documents mentioned. If requested information listed below does not apply to applicant, please note "not applicable" with brief explanation.

- A. An applicant identification form. Complete and submit Attachment A. Indicate on this form which services your agency wants to be qualified for under this RFQ.
- B. Transmittal Letter. Complete and submit Attachment B. Submit the letter signed by appropriate chief administrator and chairperson of the Board of Directors indicating organizational and Board approval for responding to this RFQ.
- C. Power to Contract

Required Documentation:

1. Provide a photocopy of:
  - a. Corporate Certificate
  - b. Articles of Incorporation
  - c. Agency By-laws
  - d. 501.C.3 Certificate

D. Organizational Capacity

1. Administrative Structure. A respondent is expected to have an administrative capacity to manage the scope of services and provide appropriate accountability for contract compliance.

Required Documentation:

- a. A brief narrative description of the duties of executive director and fiscal officer and current resumes detailing their qualifications and experience.
  - b. A current agency organizational chart which illustrates all staff positions and lines of supervision.
2. Personnel Policies and Procedures. A respondent must have personnel policies and procedures that are in compliance with federal, state and county requirements.

Required documentation:

- a. A copy of the agency's current Personnel Policies and Procedures.

E. Board of Directors

Where applicable, all respondents must have a Board of Directors or other appropriate governance structure that is independent of management personnel, active, responsible and provides overall accountability for the organization's activities through periodic performance evaluations of agency Director and other oversight activities.

Required documentation:

1. Describe in brief narrative form the functions of the Board, including its responsibilities for fiscal oversight, planning, budget approval and program advocacy. Include a description of the working relationship between the Board and Executive Director.

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS

Page 7

2. Describe the Board's responsibility to review the performance of the Executive Director and indicate the date of the last evaluation.
3. Provide Board of Directors membership list. Give breakdown indicating ethnicity of members, consumer members, specific service area professional members, specifically designated community representation.
4. Provide names of Board officers and describe their responsibilities, if not already described in Agency's by-laws.
5. Identify any Board committees, how often they met and briefly describe their role and function within the Board and the organization.
6. Identify how often the Board has met over the past 12 months and the attendance for each of these meetings.

F. Fiscal Capability

Each organization must show evidence of a fiscal management system which complies with general accounting procedures and governmental regulations, is sufficient to assure sound fiscal accountability and ability to comply with regulations pertaining to the utilization and maintenance of records, books, accounts and other documents and make said documents available to Multnomah County as requested.

Required Documentation:

1. Briefly explain your fiscal system and procedures for fiscal management, accountability and internal control as well as the responsibilities and qualifications required of fiscal staff. (2 page maximum)
2. Submit statement from a CPA specifying that the accounting system is sufficient to meet federal, state, and county requirements. NOTE: System must have the capacity to identify income and expenses related to each funded service element.

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS  
Page 8

3. Submit the financial report that was most recently reviewed by the Board.
4. Submit copy of current year line item budget.
5. Submit copy of an appropriate external audit or financial review for fiscal year ending no earlier than December 31, 1987, including the management letter if applicable.
6. Provide a copy of certificate of standard liability insurance or a declaration that applicant is self-insured for public liability and property damage at or above the limits established in ORS 30.270.
7. Provide a copy of certificate of workers compensation insurance covering all employees.
8. Provide a copy of certificate of fidelity bonding coverage and a list of all staff positions covered under this policy.

G. Agency Suitability

Each organization must document demonstrated competency for delivery of service element(s) applicant seeks to be considered for under this RFQ.

Required Documentation:

1. Submit a statement of the applicant agency's overall purpose.
2. Submit a statement of the applicant agency's philosophy of services.
3. Submit a statement of the applicant agency's short- and long-term goals and objectives.
4. Describe how this application relates to the organization's purpose, philosophy, and goals and objectives.

2. History and Experience:

- a. General History and Experience. Describe the organization's experience in overall service delivery, including services delivered, delivery method, parties served, and geographic service area. (2 pages maximum)
- b. Specific History and Experience. Describe the applicant's experience in relation to the services for which the applicant wishes to qualify under this RFQ. (1 page maximum)
  1. Describe the applicant's experience in providing services to clients with mental retardation and other developmental disabilities.
  2. Describe the applicant's experience in providing early intervention or early intervention-type services to children with MR/DD and/or other children.

H. Quality Assurance

Each respondent is expected to have in place a Program Evaluation/Quality Assurance process.

Required Documentation:

1. Submit plan and procedures for Program Evaluation/Quality Assurance process which, at a minimum, should include procedures for:
  - a. Monitoring contract performance indicators and utilization;
  - b. Assessing quality of services being delivered;
  - c. Identifying a person responsible for initiating corrective action or addressing results if warranted, based on the evaluation data;
  - d. Providing the Board of Directors with periodic performance reports.

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS

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IV. EVALUATION

The screening committee will contain at least three (3) objective persons to evaluate the applications. No more than one-third of the screening committee shall be from MCSSD. Applications must include all the required documentation to be considered. Any application not including all required documentation will be rejected. All applications must receive a "pass" score on Sections A-C to qualify. For Sections D-H, applicants must receive at least 75% of the maximum available points in each section to qualify. Scoring will be adjusted to reflect sections not applicable for all respondents (e.g., not required to have Board of Directors).

- A. Applicant Identification Form (Pass/Fail; applicant must receive a "pass" to qualify.) Requested information provided and service element(s) identified.
- B. Transmittal Letter (Pass/Fail; applicant must receive a "pass" to qualify.) Documentation provided for appropriate approvals to submit RFQ and that information included in application is truthful and accurate.
- C. Power to Contract (Pass/Fail; applicant must receive a "pass" to qualify.) Assure applicant is a legal entity with which Multnomah County may contract.
- D. Organizational Capacity (Maximum 30 points possible) Applicant has administrative capacity to manage the proposed scope of services, provide appropriate accountability for contract compliance, and have personnel policies and procedures that are in compliance with federal, state and county requirements.
- E. Board of Directors (Maximum 15 points possible) Assure appropriate governance structure by the Board of Directors, independent of management personnel, active, responsible and provides overall accountability for the organization's activities through periodic performance evaluations of agency Director and other oversight activities.

REQUEST FOR QUALIFICATIONS  
SOCIAL SERVICES DIVISION CONTRACTS

Page 11

- F. Fiscal Capability (Maximum 25 points possible; applicant must receive 23 points or higher to qualify.) Show evidence of a fiscal management system which complies with general accounting procedures and governmental regulations, is sufficient to assure sound fiscal accountability, and ability to comply with regulations pertaining to the utilization and maintenance of records, books, accounts and other documents and make said documents available to Multnomah County as requested.
- G. Agency Suitability (Maximum 50 points possible) Demonstrated competency for delivery of service element(s) applicant seeks to be considered for under this RFQ.
- H. Quality Assurance (Maximum 15 points possible) Program Evaluation/Quality Assurance system which will assure contract compliance, appropriate Board involvement and corrective action plan development when required.

V. NOTIFICATION OF VENDORS

After MCSSD has evaluated all applications received and established the lists of qualified vendors, all applicants will be notified of the decision in writing. Notices will be mailed on or after June 15, 1989 by the Multnomah County Purchasing Section.

VI. RESPONSE OR CLARIFICATION

Any bidder requiring clarification regarding the process of this application should address their questions to Franna Ritz, Buyer, Multnomah County Purchasing Section, 2505 SE 11th Ave., Portland, OR 97202, (503) 248-5111.

ATTACHMENT A

Applicant Agency:

Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Person(s) \_\_\_\_\_

Telephone Number \_\_\_\_\_

State of Oregon Tax Number: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

Internal Revenue Service Number: \_\_\_\_\_

Type of Organization:

- Public
- Private/Non-Profit
- Private/Profit
- Other

Services: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTACHMENT B

TRANSMITTAL LETTER

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

\_\_\_\_\_

The undersigned attests that:

1. He/She has the authority and/or responsibility to submit an application and to represent his/her organization in all phases of this Request for Qualifications process;
2. The information provided is true and accurate to the best of his/her knowledge;
3. He/She understands any false statements may disqualify this application from further consideration or be cause for termination of any future contract; and,
4. This letter also certifies that the Chief Executive Officer and Board of Directors of this agency has approved this application and authorizes this transmittal and signature.

\_\_\_\_\_  
Signature Date  
Chief Executive Officer

\_\_\_\_\_  
Signature Date  
Chair, Board of Directors

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Typed Name

TO: Daily Journal of Commerce

Please run the following Classified Advertisement as indicated below, under your CALL FOR BIDS section

**MULTNOMAH COUNTY**

Street Construction South of Stark to Hall Road

Bids Due May 23, 1989 at 2:00 P.M.  
Bid No. B61-200-3494

Sealed bids will be received by the Director of Purchasing, Multnomah County Purchasing Section, 2505 S.E. 11th Ave., Portland, OR 97202 for:

Construction of roadbed, with CTB & Asphalt Concrete Pavement, Storm drainage facilities, Concrete Curles, Walks and Driveways

Plans and Specifications are filed with the Purchasing Director and copies may be obtained from the above address for a \$5.00 non-refundable fee. **CHECKS AND MONEY ORDERS ONLY.** Plans and Specifications will not be mailed within the Tri-County area.

PREBID CONFERENCE: NONE

**PREQUALIFICATION OF BIDDERS** Pursuant to the Multnomah County Public Contract Review Board Administrative Rules (AR 40.030) Prequalification shall be required for this project for the following class(es) of work: Municipal Street Construction

Prequalification applications or statements must be prepared during the period of one year prior to the bid date. Prequalification application and proof of prequalification by the Oregon Department of Transportation must be actually received or postmarked to Multnomah County Purchasing Section by not later than 10 days prior to bid opening.

All bidders must comply with the requirements of the prevailing wage law in ORS 279.350.

Details of compliance are available from the Purchasing Section, Department of General Services, 2505 S.E. 11th Avenue, Portland, OR 97202, (503) 248-5111.

Contractors and subcontractors must be licensed for asbestos abatement work if the project involves working with asbestos.

**NONDISCRIMINATION** Bidders on this work will be required to comply with the provisions of Federal Executive Order 11246. The requirements for Bidders and Contractors are explained in the Specifications.

No proposal will be considered unless accompanied by a check payable to Multnomah County, certified by a responsible bank, or in lieu thereof, a surety bond for an amount equal to ten percent (10%) of the aggregate proposal. The successful bidder shall furnish a bond satisfactory to the Board in the full amount of the contract.

Multnomah County reserves the right to reject any or all bids.

LILLIE WALKER, DIRECTOR  
PURCHASING SECTION

Publish May 4, 1989

TO: Skanner

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LILLIE WALKER, DIRECTOR  
PURCHASING SECTION

Publish Week of May 8, 1989

TO: Portland Observer

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LILLIE WALKER, DIRECTOR  
PURCHASING SECTION

Publish Week of May 8, 1989

PROJECT NAME: SE 242nd Drive  
LOCATION: 1400' South of Stark to Hall Road  
KIND OF WORK: Municipal Street Construction  
PROJECT NO.: 1078  
SUBMITTED BY: Dept. Environmental Svcs.-Transportation Division  
BID NUMBER: \_\_\_\_\_  
BID ADVERTISEMENT DATES: \_\_\_\_\_  
BID OPENING DATE: \_\_\_\_\_

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BID PROPOSAL FOR CONSTRUCTION

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**MULTNOMAH  
COUNTY**

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Department of General Services  
Purchasing Division  
2505 S.E. 11th Avenue  
Portland, Oregon 97202  
(503) 248-3322

Bidder's Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Telephone Number \_\_\_\_\_

FOR BID RESULTS, CALL  
248-5338  
AFTER 3:00 P.M.

BID PROPOSAL FOR CONSTRUCTION

These Bidding Pages are part of the Bid Documents and contain the following:

- X   Proposal
- X   Bid Sheet
- X   Proposal Bond
- X   Bidder Residency Statement
- X   Certificate of Compliance with ORS 305.380-.385
- X   Return Envelope

Instruction to Bidders

- Proposal &  
Bid Sheet: Complete form and sign where indicated.
- Proposal Bond: Proposal Bond shall be made payable to Multnomah County, in an amount of ten (10) percent of the Bidder's maximum Bid price and in the form of a certified check, cashier's check.
- Bidder Residency  
Statement: This form must be completed to be eligible for bidding.
- Certificate of  
Compliance with  
ORS 305.380-.385 This form must be completed to be eligible for bidding.
- Return Envelope: Submit these Bidding Pages in the sealed envelope before the deadline given in the Construction Specifications Manual.

P R O P O S A L

To the Board of County Commissioners of Multnomah County:

The undersigned, as bidder, declares:

That the only persons or parties interested in this proposal as principals are those named herein;

That this proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the plans, specifications, addenda, if any, and form of contract therefor on file in the office of the Purchasing Director.

In submitting this Bid, Bidder represents as more fully set forth in the Agreement, that:

Bidder has examined copies of all the Bid Documents and of the following addenda:

Date \_\_\_\_\_ Number \_\_\_\_\_

Date \_\_\_\_\_ Number \_\_\_\_\_

Date \_\_\_\_\_ Number \_\_\_\_\_

Date \_\_\_\_\_ Number \_\_\_\_\_

(receipt of all of which is hereby acknowledged) and also copies of the Advertisement of Invitation to Bid and the Instructions to Bidders.

That he has personally inspected the actual location of the work and all other local conditions affecting it;

That he submits this proposal subject to the terms and conditions stated in the preceding "Instructions to Bidders;"

That if this bid is accepted, the bidder shall covenant in his contract, and it shall be a condition of his bond, as provided by O.R.S., that in performing his contract he will pay and cause to be paid not less than the prevailing rate of wages as of the date of his bid in Multnomah County, per hour, per day, and per week for and to each and every workman who may be employed in and about the performance of his contract; and

That he has satisfied himself as to the quantities and conditions and understands that in signing this proposal he waives all right to plead any misunderstanding regarding the same.

He also proposes and agrees:

That if this bid is accepted, he will contract with said Board of County Commissioners, in the said form of contract, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of the County Engineer as therein set forth; and that he will complete the work within the specified number of workdays as stated in the paragraph, "COMPLETION TIME LIMIT" in the specifications; and

That he will accept as full payment therefor the amount earned under the contract as computed, in the manner described in the specifications, from the quantities of the various classes of work performed and the respective unit prices bid as set out in the following schedule:

B I D S H E E T

	ITEM	QUANTITY	UNIT PRICE	AMOUNT
1.	Temporary Protection & Direction of Traffic	All Req'd		
	For	Lump Sum	\$	\$
2.	Temporary Signs	364 Sq. Ft.		
	For	Per Sq. Ft.	\$	\$
3.	Temporary Barricades, Type III	6 Each		
	For	Per Each	\$	\$
4.	Flaggers	800 Hours		
	For	Per Hour	\$	\$
5.	Clearing & Grubbing	All Req'd		
	For	Lump Sum	\$	\$
6.	Removal of Structures & Obstructions Type 1	All Req'd		
	For	Lump Sum	\$	\$
7.	General Excavation	2,980 Cu. Yds.		
	For	Per Cu. Yd.	\$	\$
8.	Imported Granular Embankment Material	6,850 Tons		
	For	Per Ton	\$	\$
9.	Trench Excavation	1,160 Cu. Yds.		
	For	Per Cu. Yd.	\$	\$
10.	Bedding & Encasement	190 Cu. Yds.		
	For	Per Cu. Yd.	\$	\$

B I D S H E E T

	ITEM	QUANTITY	UNIT PRICE	AMOUNT
11.	Granular Backfill	824 Cu. Yds.		
	For	Per Cu. Yd.	\$	\$
12.	Watering	44 "M" Gal.		
	For	Per "M" Gal.	\$	\$
13.	Bituminous Base Mixture	260 Tons		
	For	Per Ton	\$	\$
14.	1"-0 Aggregate Base	160 Tons		
	For	Per Ton	\$	\$
15.	Cement Treated Base	8,030 Tons		
	For	Per Ton	\$	\$
16.	1/4"-10 Aggregate in Chip Seal	150 Tons		
	For	Per Ton	\$	\$
17.	Asphalt Concrete, Class "B"	1,590 Tons		
	For	Per Ton	\$	\$
18.	Asphalt Concrete, Class "C"	1,850 Tons		
	For	Per Ton	\$	\$
19.	8-inch Concrete Pipe	455 Lin. Ft.		
	For	Per Lin. Ft.	\$	\$
20.	12-inch Concrete Pipe	910 Lin. Ft.		
	For	Per Lin. Ft.	\$	\$
21.	15-inch Concrete Pipe	660 Lin. Ft.		
	For	Per Lin. Ft.	\$	\$
22.	30-inch Concrete Pipe	15 Lin. Ft.		
	For	Per Lin. Ft.	\$	\$

SE 242nd Drive  
 (1400' South of Stark to Hall Road)

Project 1078

B I D S H E E T

	ITEM	QUANTITY	UNIT PRICE	AMOUNT
23.	30-inch Concrete Pipe Encasement	All Req'd		
	For	Lump Sum	\$	\$
24.	Adjust Manholes	7 Each		
	For	Per Each	\$	\$
25.	Reconstruct Manholes	6 Each		
	For	Per Each	\$	\$
26.	Concrete Manholes, Type "BP"	7 Each		
	For	Per Each	\$	\$
27.	Concrete Manholes, Type "BP", Over 30-inch Culvert	1 Each		
	For	Per Each	\$	\$
28.	Concrete Inlet, Type "CG-1 with Basin	10 Each		
	For	Per Each	\$	\$
29.	Concrete Inlet, Type - Ditch with Basin	1 Each		
	For	Per Each	\$	\$
30.	Concrete Sidewalk 4-inch	1,500 Sq. Yds.		
	For	Per Sq. Yd.	\$	\$
31.	Concrete Driveway 6-inch	85 Sq. Yds.		
	For	Per Sq. Yd.	\$	\$
32.	Concrete Curb, Type "C"	3,130 Lin. Ft.		
	For	Per Lin. Ft.	\$	\$
33.	Extra for Asphalt Driveways	2 Each		
	For	Per Each	\$	\$

SE 242nd Drive  
(1400' South of Stark to Hall Road)

Project 1078

B I D S H E E T

	ITEM	QUANTITY	UNIT PRICE	AMOUNT
34.	Mailbox Support - Single	4 Each		
	For	Per Each	\$	\$
35.	Filter Fabric Membrane	4,400 Sq. Yds.		
	For	Per Sq. Yd.	\$	\$
36.	Tree Removal	21 Each		
	For	Per Each	\$	\$
37.	Saw Cut Asphaltic Concrete Pavement	900 Lin. Ft.		
	For	Per Lin. Ft.	\$	\$
38.	Adj. County Supplied Monument Boxes	2 Each		
	For	Per Each	\$	\$

TOTAL \$

The party by whom this proposal is submitted, and by whom the contract will be entered into in case the award is made to him, is \_\_\_\_\_, doing business at \_\_\_\_\_ ("a corporation," "a partnership" or "an individual") \_\_\_\_\_ Street, \_\_\_\_\_, City and State, which address is the address to which all communications concerned with this proposal and the contract should be sent.

The names of the president, treasurer and manager of the bidding corporation, or the names and residences of all persons and parties interested in this proposal as partners or principals are as follows:

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The name of the surety by which the surety bond covering the contract, if awarded, will be furnished, and the name and address of the surety's local agent are as follows:

Name of Surety \_\_\_\_\_

Name of Agent \_\_\_\_\_

Address \_\_\_\_\_

Accompanying this proposal is \_\_\_\_\_ in the amount of  
("Bidder's bond," "cash" or "certified check")  
\_\_\_\_\_ Dollars ( \_\_\_\_\_ )

which amount is not less than ten percent of the total amount of the bid.

If this proposal shall be accepted and the undersigned shall fail to or neglect to contract as aforesaid, and to give bond in the sum of the total amount of the bid as aforesaid, with surety satisfactory to the Board of County Commissioners within five days from the date of receiving from the Board of County Commissioners the contract prepared and ready for execution, the Board of County Commissioners may, at its option, determine that the bidder has abandoned the contract, and thereupon forfeiture of the security accompanying this proposal shall operate and the same shall be the property of Multnomah County.

Dated \_\_\_\_\_, 19 \_\_\_\_

(Signature of Bidder) \_\_\_\_\_  
(Legal name of person, firm or corporation)

By \_\_\_\_\_ (Name)

\_\_\_\_\_ (Title)

\_\_\_\_\_  
(Name of bidder)

\_\_\_\_\_  
(Business address)

\_\_\_\_\_ (Telephone number) (Federal ID #)

MULTNOMAH COUNTY  
PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we, \_\_\_\_\_,  
\_\_\_\_\_, as principal  
and the \_\_\_\_\_  
a corporation duly organized under the laws of the state of \_\_\_\_\_  
Having its principal place of business at \_\_\_\_\_  
in the state of \_\_\_\_\_, and authorized to do business in  
the State of Oregon, as surety, are held and firmly bound unto the County of  
Multnomah for payment as liquidated damages in the amount of ten (10) percent  
of the total amount of the bid of said principal for the work hereinafter  
described, for the payment of which, well and truly to be made, we bind  
ourselves, our heirs, executors, administrators and assigns and successors and  
assigns, firmly by these presents.

The condition of this bond is such that, whereas the principal herein is  
herewith submitting his or its proposal for the following construction, to wit:

SE 242nd Drive  
(1400' South of Stark to Hall Road)

said bid and proposal, by reference thereto being hereby made a part hereof.

NOW, THEREFORE, if the said proposal and bid submitted by the said  
principal be accepted, and the contract be awarded to said principal, and if  
the said principal shall enter into and execute the said contract and shall  
furnish bond as required by the County of Multnomah within the time fixed by  
the Board of County Commissioners, then this obligation shall be void;  
otherwise to remain in full force and effect.

SIGNED and sealed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Principal

Countersigned at \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Surety

BIDDER RESIDENCY STATEMENT

The 1987 Oregon Legislative Assembly enacted a reciprocal preference law which states, in part:

In determining the lowest responsible bidder, a public contracting agency shall, for the purpose of awarding the contract, add a percent increase on the bid of a nonresident bidder equal to the percent, if any, of the preference given to that bidder in the state in which the bidder resides.

"Resident bidder" means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state, and has stated in the bid whether the bidder is a "resident bidder" ...

"Nonresident bidder" means a bidder who is not a "resident bidder" as defined ...

1. CHECK ONE: Bidder is    / A resident bidder    / A nonresident bidder
2. If a resident bidder, enter your Oregon business address:

\_\_\_\_\_

\_\_\_\_\_

3. If a nonresident bidder, enter state of residency: \_\_\_\_\_

Bidder certifies that the information provided above is true and accurate.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Name (Print or Type): \_\_\_\_\_

Firm: \_\_\_\_\_

Telephone: \_\_\_\_\_ Date: \_\_\_\_\_

CERTIFICATE OF COMPLIANCE WITH ORS 305.380-.385

The undersigned provider of goods, services or real estate space to Multnomah County hereby certifies under penalty of perjury that to the best of my knowledge, the undersigned is not in violation of any Oregon tax laws described in ORS 305.380(4).

Dated: \_\_\_\_\_

By \_\_\_\_\_

Please call Purchasing Division if there are any questions about methods of compliance with this statute.

# Specifications For Multnomah County Oregon Construction

PROJECT NAME: SE 242nd Drive

LOCATION: 1400' South of Stark to Hall Road

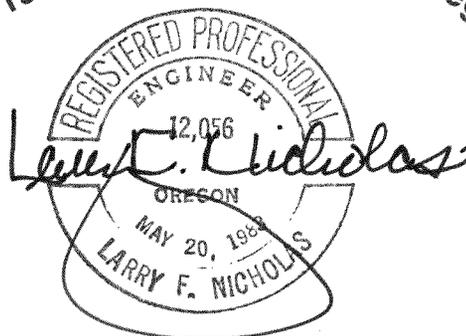
KIND OF WORK: Municipal Street Construction

PROJECT NO.: 1078

SUBMITTED BY: \_\_\_\_\_  
(Contractor)

Bid No.: \_\_\_\_\_

1620 S.E. 190th Avenue Portland, Oregon 97233



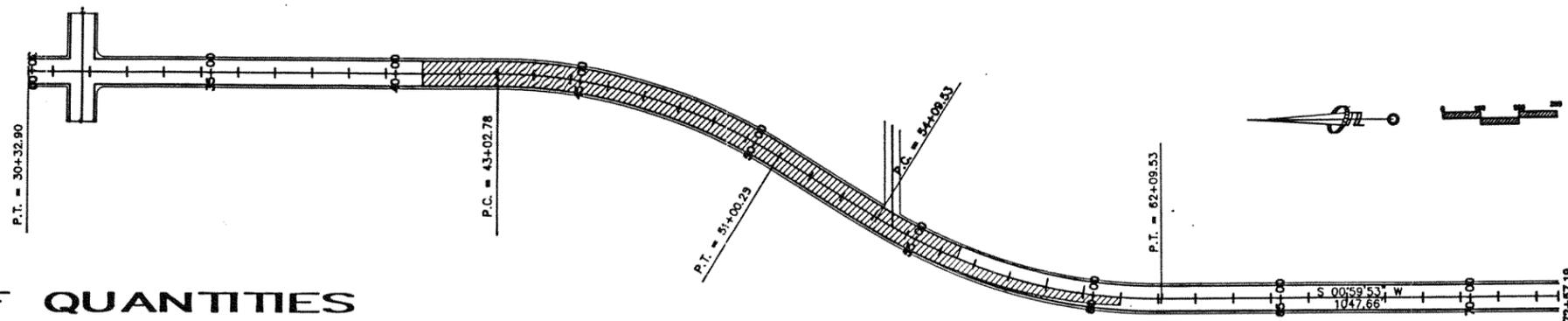
**MULTNOMAH COUNTY OREGON**

Department of Environmental Services  
Transportation Division

For Bid Results  
Call 248-5338  
After 3:00 P.M.

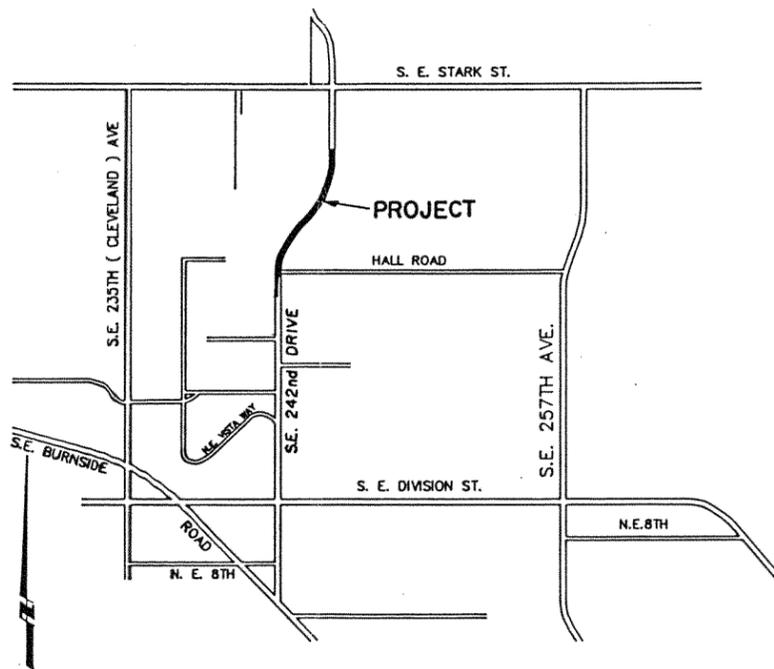
# S.E. 242ND DRIVE

Plans for the Construction of  
From S.E. Stark St to S.E. Hall Rd.  
Multnomah County Dept. of Environmental Services



## SUMMARY OF QUANTITIES

ITEM	UNIT	NET	ALLOW	GROSS
1 Temporary Direction & Protection of Traffic	ALL REQ'D			
2 Temporary Signs	SQ. FT.	332	32	364
3 Temp. Barricades Type III	EACH	6	0	6
4 Flagging	HRUR	800	0	800
5 Clearing and Grubbing	ALL REQ'D			
6 Removal of structures and Obstructions	ALL REQ'D			
7 General Excavation	CU. YD.	2110	270	2980
8 Imported Granular Embank. Mat.	TON	6,230	620	6850
9 Trench Excavation	CU. YD.	1,060	100	1,160
10 Bedding & Encasement	CU. YD.	170	20	190
11 Granular Backfill	CU. YD.	749	75	824
12 Watering	M <sup>3</sup> GAL.	40	4	44
13 Bituminous Base	TON	240	20	260
14 1"-0 Agg. Base	TON	145	15	160
15 Cement Treated Base	TON	7330	700	8030
16 1/4"-10 Agg in Chip Seal	TON	136	14	150
17 Asph. Conc. Class "B"	TON	1449	141	1590
18 Asph. Conc. Class "C"	TON	1687	163	1850
19 8" C-14 Class III NRCR	LN. FT.	435	20	455
20 12" C-14 Class III NRCR	LN. FT.	806	44	910
21 15" C-14 Class III NRCR	LN. FT.	630	30	660
22 30" C-14 Class III NRCR	LN. FT.	15	0	15
23 30" Pipe Encasement	ALL REQ'D			
24 Adjust Manholes	EACH	7	0	7
25 Reconstruct Manholes	EACH	6	0	6
26 Conc. Manhole Type "BP"	EACH	7	0	7
27 Conc. Manhole Type BP over 30" Culvert	EACH	1	0	1
28 Conc. Inlet Type CG-1	EACH	10	0	10
29 Conc. Inlet Type Ditch	EACH	1	0	1
30 Conc. Sidewalk 4"	SQ. YD.	1460	20	1500
31 Conc. Driveway 6"	SQ. YD.	20	5	65
32 Type "C" Conc. Curb	LN. FT.	2987	143	3130
33 Extra for Asph. Driveways	EACH	2	0	2
34 Mailbox Support-Single	EACH	4	0	4
35 Filter Fabric Membrane	SQ. YD.	4000	400	4400
36 Tree Removal	EACH	19	2	21
37 Sawcut Asph. Conc. Pavement	LN. FT.	840	60	900
38 Adj. County supplied Mon. Box	EACH	2	0	2



VICINITY MAP

## LIST OF DRAWINGS

- 1 VICINITY MAP, DRAWING LIST, SUMMARY OF QUANTITIES
- 2 TYPICAL SECTIONS
- 3 PLAN & PROFILE
- 4 " " "
- 5 " " "
- 6 " " "
- 7 DETAILS
- 8 TEMPORARY PROTECTION & DIRECTION OF TRAFFIC CONSTRUCTION STAGES

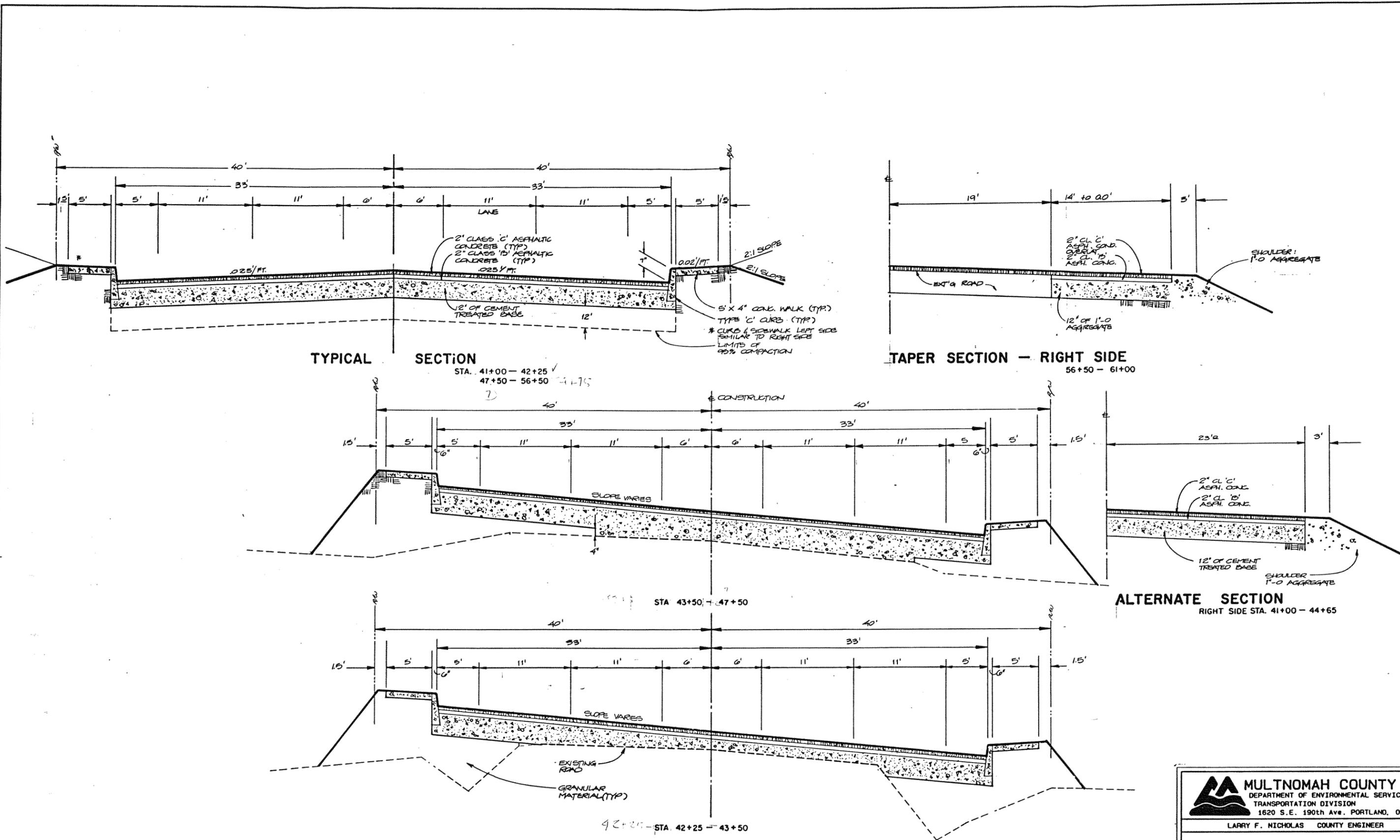


**MULTNOMAH COUNTY**  
DEPARTMENT OF ENVIRONMENTAL SERVICES  
TRANSPORTATION DIVISION  
1620 S.E. 190th Ave. PORTLAND, ORE.

LARRY F. NICHOLAS COUNTY ENGINEER

**S.E. 242ND DRIVE**  
From Sta. 41+00 to Sta. 61+00

Designed Westrup Drafted *JLB* Checked \_\_\_\_\_ Sht 1 of 8  
Date 4/81 Scale \_\_\_\_\_



**TYPICAL SECTION**  
 STA. 41+00 - 42+25  
 47+50 - 56+50

**TAPER SECTION - RIGHT SIDE**  
 56+50 - 61+00

**ALTERNATE SECTION**  
 RIGHT SIDE STA. 41+00 - 44+65

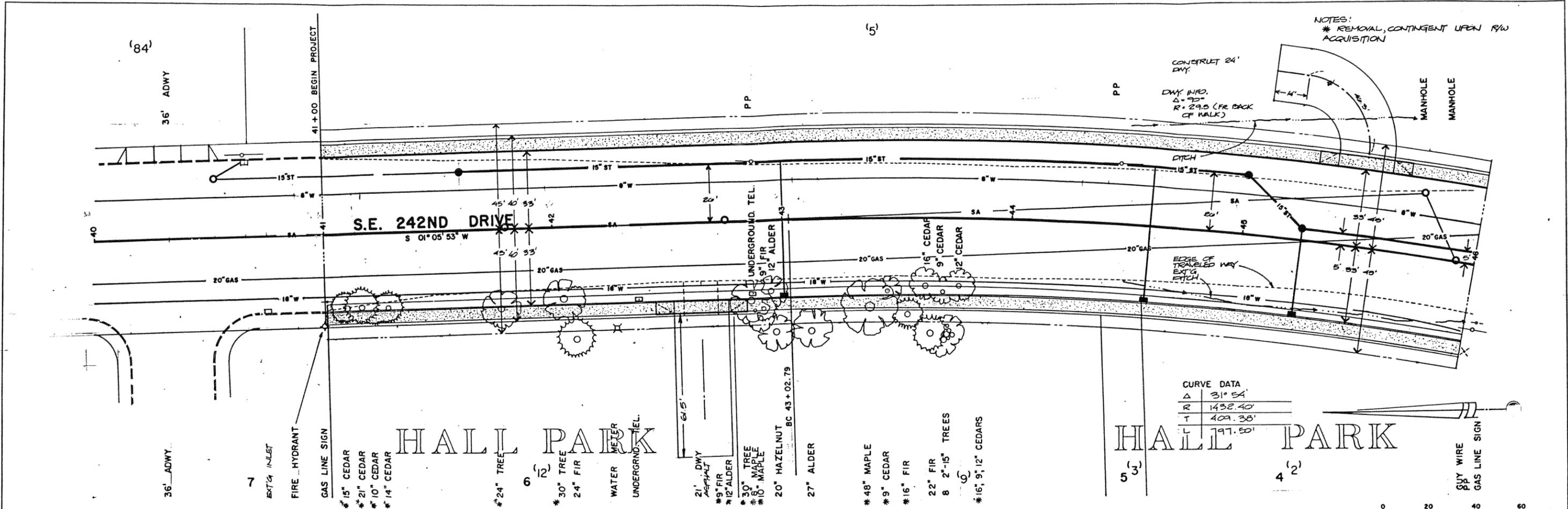
**MULTNOMAH COUNTY**  
 DEPARTMENT OF ENVIRONMENTAL SERVICES  
 TRANSPORTATION DIVISION  
 1620 S.E. 190th Ave. PORTLAND, ORE.  
 LARRY F. NICHOLAS COUNTY ENGINEER

**S.E. 242 ND AVE.**  
 From Sta. 41+00 to Sta. 61+00

Designed	Drafted	Checked	Sht
Date 4/82	Scale		2 of 8

FINAL SURVEY PLOTTED  
 SURVEYED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 TEMPLATE NO. \_\_\_\_\_  
 NOTE BOOK NO. \_\_\_\_\_  
 AREAS CHECKED: \_\_\_\_\_

ORIGINAL SURVEY PLOTTED  
 SURVEYED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 TEMPLATE NO. \_\_\_\_\_  
 NOTE BOOK NO. \_\_\_\_\_  
 AREAS CHECKED: \_\_\_\_\_



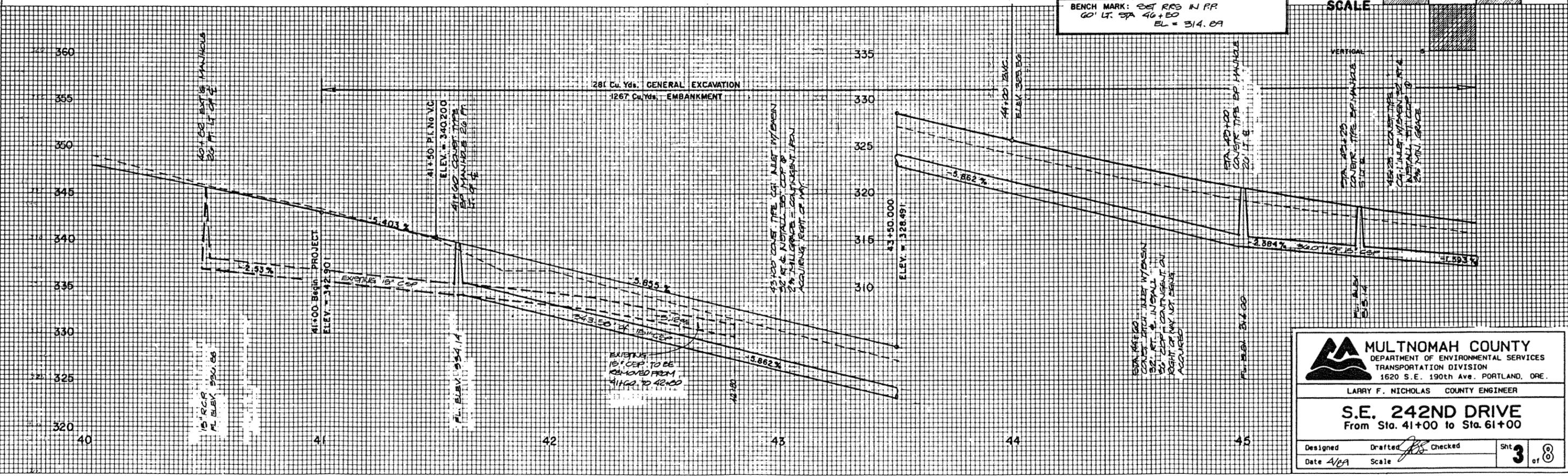
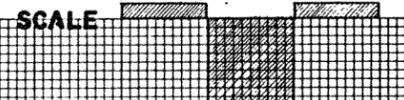
CURVE DATA

Δ	31° 54'
R	1432.40'
T	409.36'
L	197.50'

# HALL PARK

# HALL PARK

BENCH MARK: 251 RRS IN PP  
 60' LT. STA 46+50  
 EL = 314.09



**MULTNOMAH COUNTY**  
 DEPARTMENT OF ENVIRONMENTAL SERVICES  
 TRANSPORTATION DIVISION  
 1620 S.E. 190th Ave. PORTLAND, ORE.

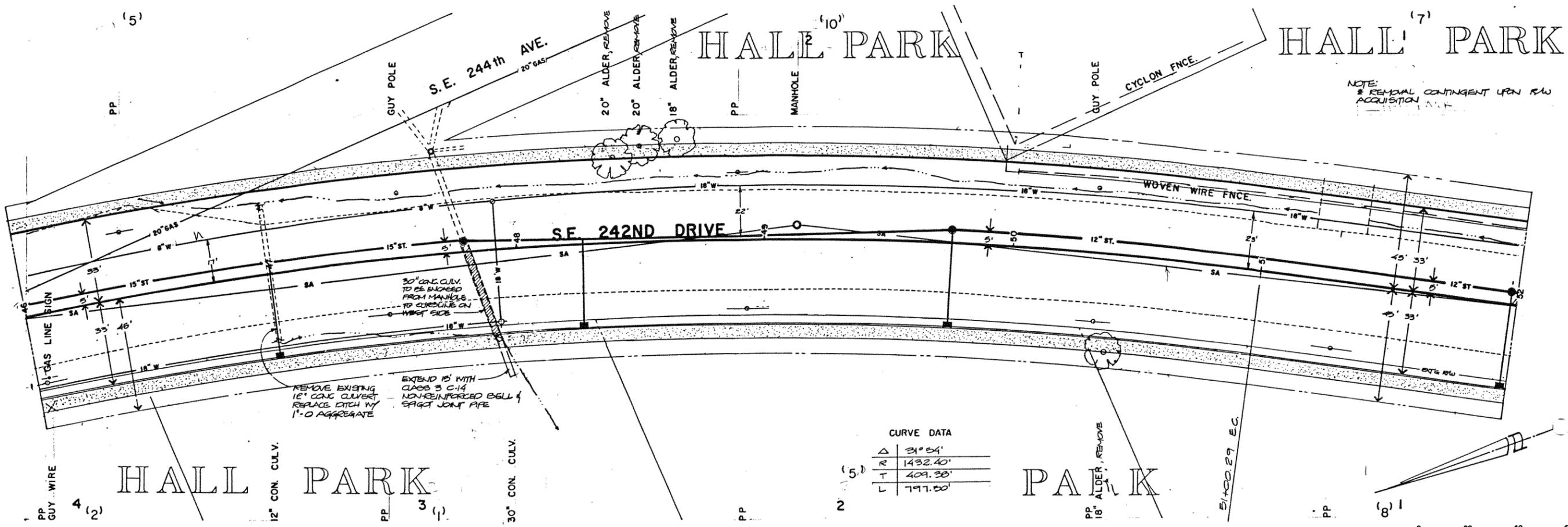
LARRY F. NICHOLAS COUNTY ENGINEER

**S.E. 242ND DRIVE**  
 From Sta. 41+00 to Sta. 61+00

Designed \_\_\_\_\_ Drafted *[Signature]* Checked \_\_\_\_\_ Sht. **3** of **8**  
 Date 4/69 Scale \_\_\_\_\_

DATE: \_\_\_\_\_  
 BY: \_\_\_\_\_  
 ORIGINAL SURVEYED, PLOTTED, & CHECKED  
 SURVEY PLATE NO. \_\_\_\_\_  
 NOTE BOOK NO. \_\_\_\_\_  
 AREAS CHECKED: \_\_\_\_\_

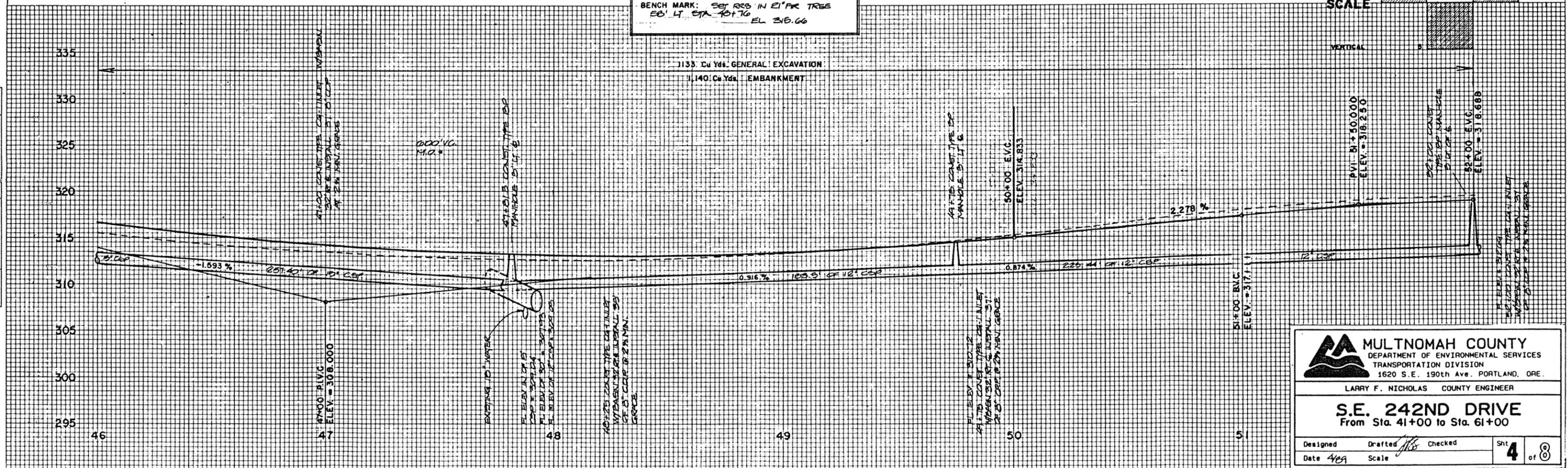
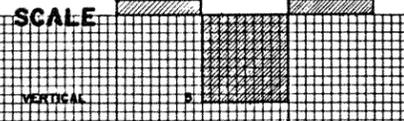
DATE: \_\_\_\_\_  
 BY: \_\_\_\_\_  
 ORIGINAL SURVEYED, PLOTTED, & CHECKED  
 SURVEY PLATE NO. \_\_\_\_\_  
 NOTE BOOK NO. \_\_\_\_\_  
 AREAS CHECKED: \_\_\_\_\_



CURVE DATA

Δ	31° 54'
R	1432.40'
T	409.30'
L	797.00'

BENCH MARK: SET IN 21\"/>



**MULTNOMAH COUNTY**  
 DEPARTMENT OF ENVIRONMENTAL SERVICES  
 TRANSPORTATION DIVISION  
 1620 S.E. 190th Ave. PORTLAND, ORE.  
 LARRY F. NICHOLAS COUNTY ENGINEER

**S.E. 242ND DRIVE**  
 From Sta. 41+00 to Sta. 61+00

Designed \_\_\_\_\_ Drafted *JLB* Checked \_\_\_\_\_ Sht **4** of **8**  
 Date *4/09* Scale \_\_\_\_\_

FINAL SURVEY PLOTTED. NOTE BOOK AREAS CHECKED.

ORIGINAL SURVEY PLOTTED. NOTE BOOK AREAS CHECKED.

# HALL PARK

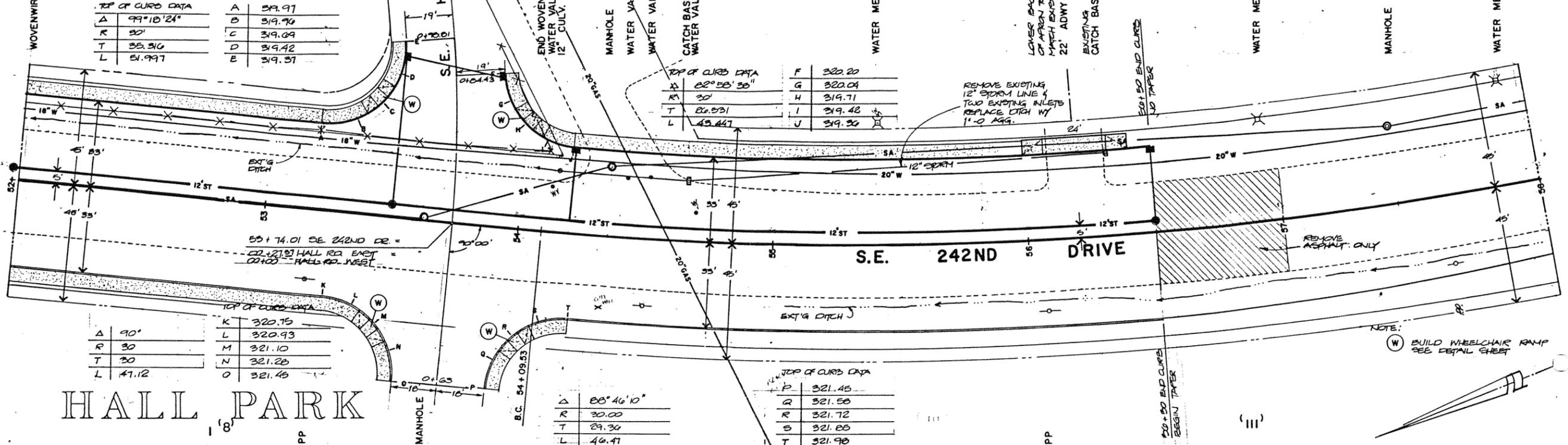
TOP OF CURB DATA	
A	319.97
B	319.96
C	319.89
D	319.42
E	319.57

# COUNTRY CLUB

TOP OF CURB DATA	
F	320.20
G	320.04
H	319.71
I	319.42
J	319.30

# ESTATE TOWNHOUSE CONDOMINIUM

CURVE DATA	
Δ	32°00'
R	1432.40'
T	410.73'
L	800.00'



# HALL PARK

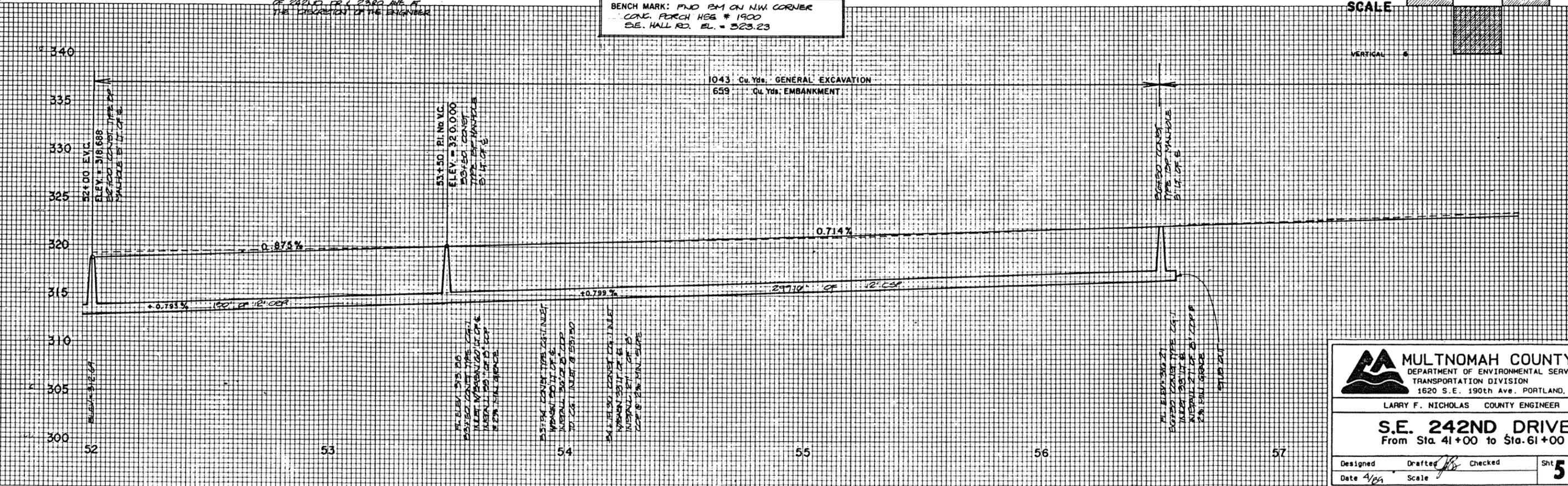
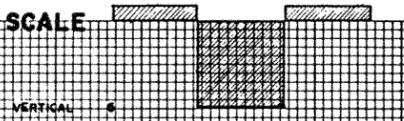
TOP OF CURB DATA	
K	320.75
L	320.93
M	321.10
N	321.28
O	321.45

Δ	88°46'10"
R	30.00
T	29.30
L	46.41

TOP OF CURB DATA	
P	321.45
Q	321.50
R	321.72
S	321.80
T	321.90

BENCH MARK: FIND BM ON N.W. CORNER CONC. PORCH HSB # 1900 S.E. HALL RD. EL. = 323.23

NOTE: (W) BUILD WHEELCHAIR RAMP SEE DETAIL SHEET



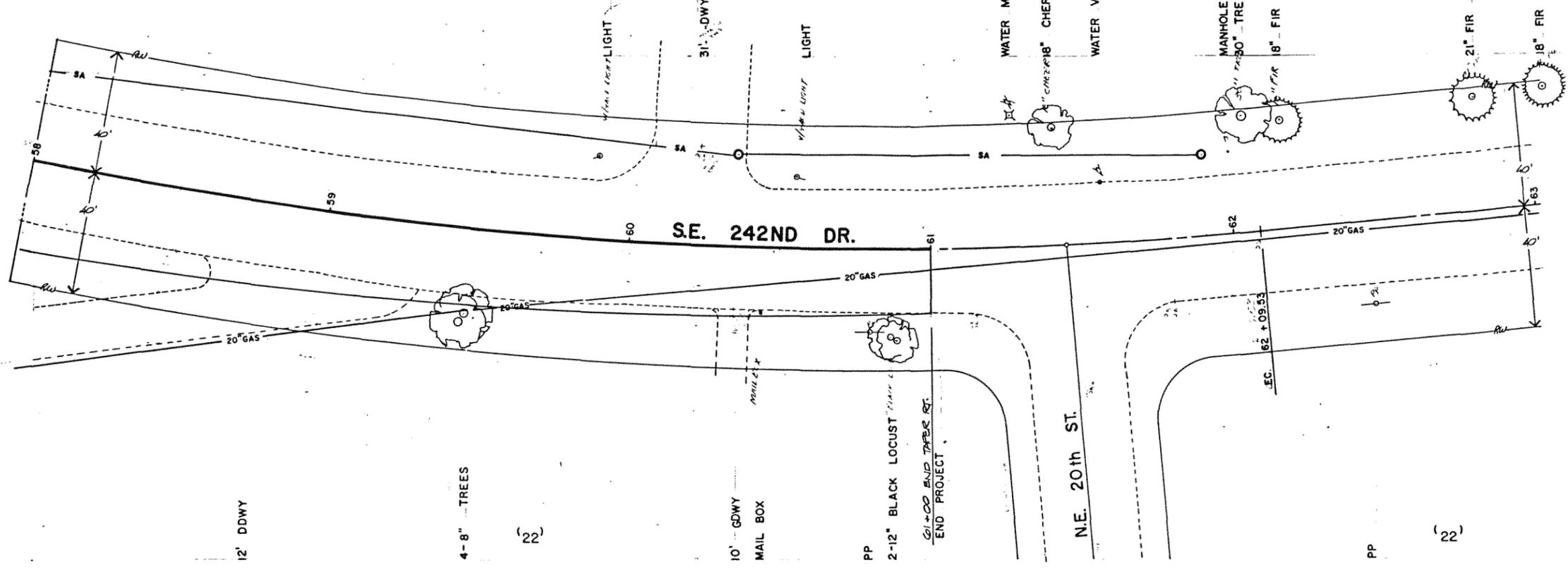
**MULTNOMAH COUNTY**  
 DEPARTMENT OF ENVIRONMENTAL SERVICES  
 TRANSPORTATION DIVISION  
 1620 S.E. 190th Ave. PORTLAND, ORE.  
 LARRY F. NICHOLAS COUNTY ENGINEER

**S.E. 242ND DRIVE**  
 From Sta. 41+00 to Sta. 61+00

Designed \_\_\_\_\_ Drafted *[Signature]* Checked \_\_\_\_\_  
 Date 4/85 Scale \_\_\_\_\_ Sht **5** of **8**

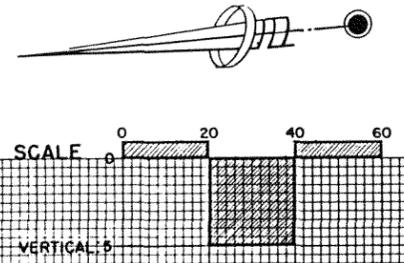
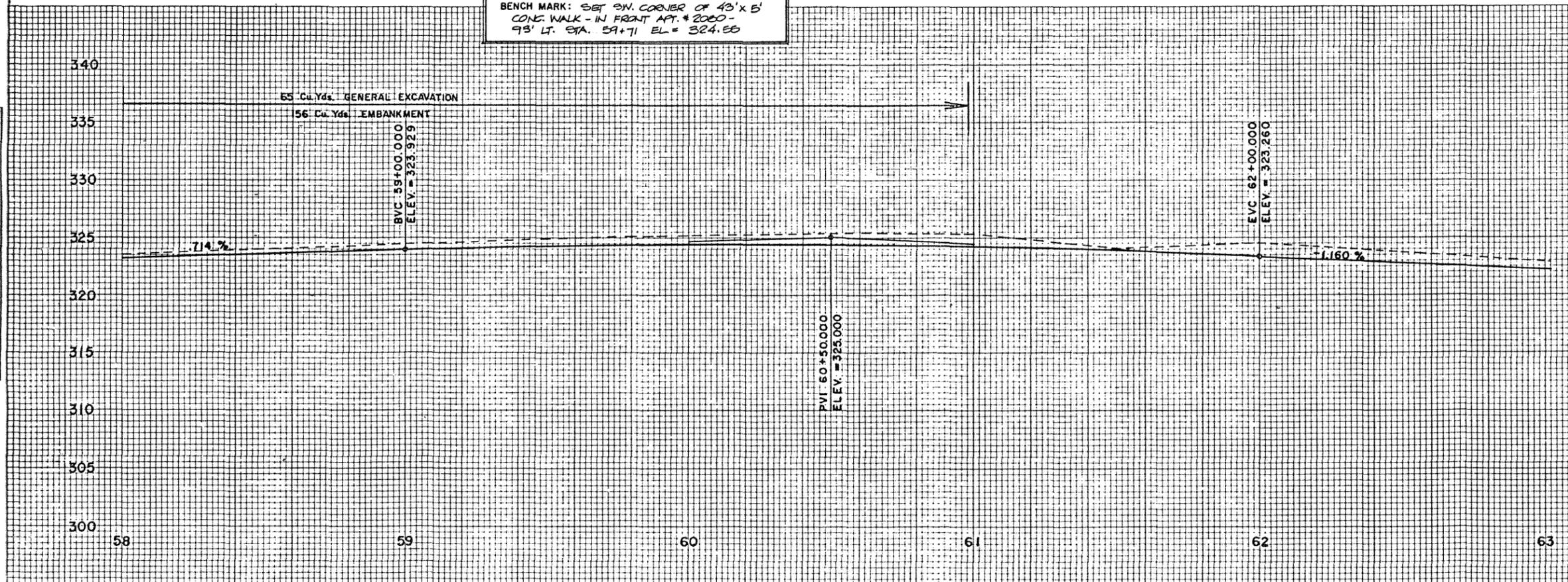
# COUNTRY CLUB EST, TES TOWNHOUSE CONDOMINIUMS

FINAL SURVEY	DATE
SURVEY PLOTTED	
NOTE BOOK AREAS	
NO. AREAS CHECKED	



ORIGINAL SURVEY	DATE
SURVEY PLOTTED	
NOTE BOOK AREAS	
NO. AREAS CHECKED	

BENCH MARK: SET SW CORNER OF 43' x 5' CONC. WALK - IN FRONT APT. # 2000 - 93' LT. STA. 59+71 EL = 324.55



**MULTNOMAH COUNTY**  
 DEPARTMENT OF ENVIRONMENTAL SERVICES  
 TRANSPORTATION DIVISION  
 1620 S.E. 190th Ave. PORTLAND, ORE.  
 LARRY F. NICHOLAS COUNTY ENGINEER

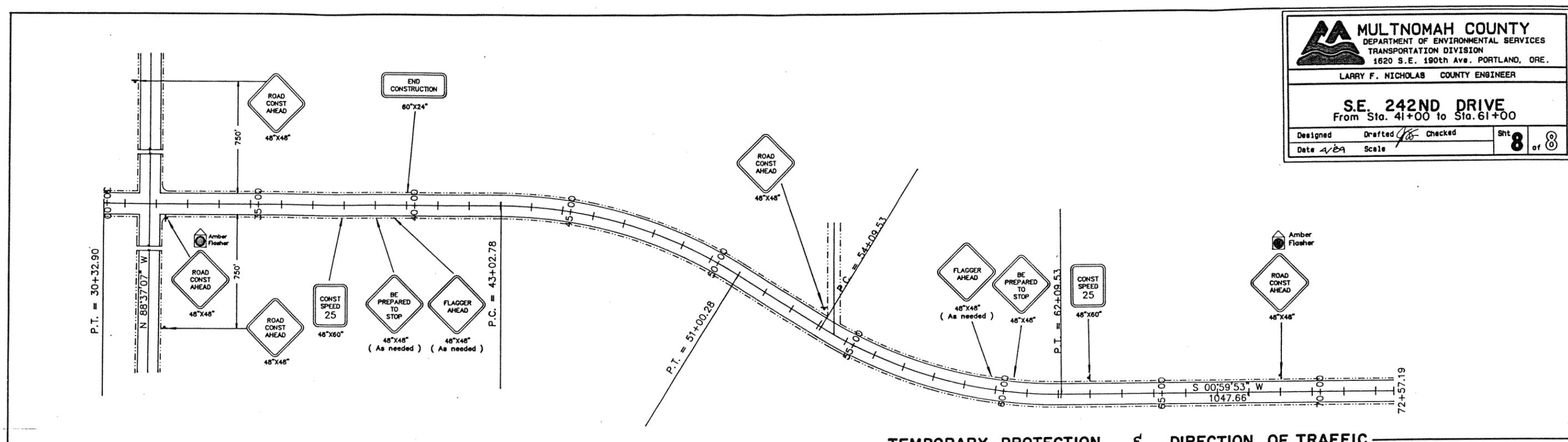
**S.E. 242ND DRIVE**  
 From Sta. 41+00 to Sta. 61+00

Designed	Drafted <i>[Signature]</i>	Checked	Sht <b>6</b> of <b>8</b>
Date 4/69	Scale		

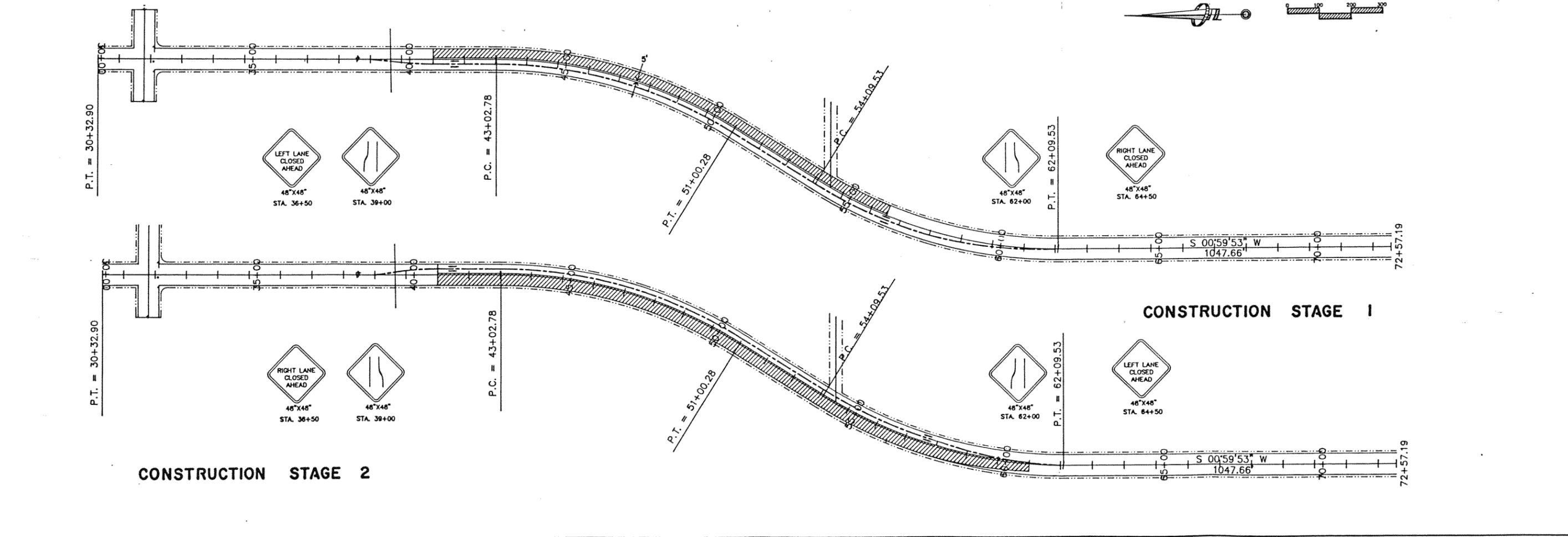


**S.E. 242ND DRIVE**  
 From Sta. 41+00 to Sta. 61+00

Designed	Drafted <i>[Signature]</i>	Checked	Sht <b>8</b> of <b>8</b>
Date <i>1/29</i>	Scale		



TEMPORARY PROTECTION & DIRECTION OF TRAFFIC



CONSTRUCTION STAGE 2

CONSTRUCTION STAGE 1

ESTIMATED QUANTITIES

ITEM	QUANTITY
1. Temporary Protection & Direction of Traffic	All Req'd
For	Lump Sum
2. Temporary Signs	364 Sq. Ft.
For	Per Sq. Ft.
3. Temporary Barricades, Type III	6 Each
For	Per Each
4. Flaggers	800 Hours
For	Per Hour
5. Clearing & Grubbing	All Req'd
For	Lump Sum
6. Removal of Structures & Obstructions Type 1	All Req'd
For	Lump Sum
7. General Excavation	2,980 Cu. Yds.
For	Per Cu. Yd.
8. Imported Granular Embankment Material	6,850 Tons
For	Per Ton
9. Trench Excavation	1,160 Cu. Yds.
For	Per Cu. Yd.
10. Bedding & Encasement	190 Cu. Yds.
For	Per Cu. Yd.
11. Granular Backfill	824 Cu. Yds.
For	Per Cu. Yd.
12. Watering	44 "M" Gal.
For	Per "M" Gal.
13. Bituminous Base Mixture	260 Tons
For	Per Ton
14. 1"-0 Aggregate Base	160 Tons
For	Per Ton

ESTIMATED QUANTITIES

ITEM	QUANTITY
15. Cement Treated Base	8,030 Tons
For	Per Ton
16. 1/4"-10 Aggregate in Chip Seal	150 Tons
For	Per Ton
17. Asphalt Concrete, Class "B"	1,590 Tons
For	Per Ton
18. Asphalt Concrete, Class "C"	1,850 Tons
For	Per Ton
19. 8-inch Concrete Pipe	455 Lin. Ft.
For	Per Lin. Ft.
20. 12-inch Concrete Pipe	910 Lin. Ft.
For	Per Lin. Ft.
21. 15-inch Concrete Pipe	660 Lin. Ft.
For	Per Lin. Ft.
22. 30-inch Concrete Pipe	15 Lin. Ft.
For	Per Lin. Ft.
23. 30-inch Concrete Pipe Encasement	All Req'd
For	Lump Sum
24. Adjust Manholes	7 Each
For	Per Each
25. Reconstruct Manholes	6 Each
For	Per Each
26. Concrete Manholes, Type "BP"	7 Each
For	Per Each
27. Concrete Manholes, Type "BP", Over 30-inch Culvert	1 Each
For	Per Each

ESTIMATED QUANTITIES

ITEM	QUANTITY
28. Concrete Inlet, Type "CG-1 with Basin	10 Each
For	Per Each
29. Concrete Inlet, Type - Ditch with Basin	1 Each
For	Per Each
30. Concrete Sidewalk 4-inch	1,500 Sq. Yds.
For	Per Sq. Yd.
31. Concrete Driveway 6-inch	85 Sq. Yds.
For	Per Sq. Yd.
32. Concrete Curb, Type "C"	3,130 Lin. Ft.
For	Per Lin. Ft.
33. Extra for Asphalt Driveways	2 Each
For	Per Each
35. Mailbox Support - Single	4 Each
For	Per Each
36. Filter Fabric Membrane	4,400 Sq. Yds.
For	Per Sq. Yd.
37. Tree Removal	21 Each
For	Per Each
38. Saw Cut Asphaltic Concrete Pavement	900 Lin. Ft.
For	Per Lin. Ft.
39. Adj. County Supplied Monument Boxes	2 Each
For	Per Each

TO ALL PLANHOLDERS

THE COUNTY MAY REJECT ANY BIDS IF THE CONDITIONS ON  
PAGE 3 OF THIS PROPOSAL, "INSTRUCTIONS TO BIDDERS,"  
ARE NOT FOLLOWED.

-----

## NOTICE TO CONTRACTORS

Sealed proposals, addressed to the Purchasing Director of Multnomah County, Oregon, and endorsed "Bid Proposal for Construction, Multnomah County, Oregon," to wit:

SE 242nd Drive  
(1400' South of Stark to Hall Road)

will be received by the Purchasing Director of Multnomah County, 2505 S.E. 11th Avenue, Portland, Oregon, 97202, until 2:00 P.M., , 1989, at which time they will be publicly opened and read.

Under no circumstances will any bid be considered that has been received after 2:00 P.M.

All proposals must be made upon blank forms to be obtained from the Office of the Purchasing Director, 2505 S.E. 11th Avenue, must give the prices proposed, both in writing and figures, and must be signed by the Purchasing Director, and may be obtained at the above address. A charge of Five Dollars (\$5.00) will be made for the Bid Proposal, Specifications, and Plans. This Five Dollars will not be returned.

Each bid is to be presented under sealed cover, endorsed, "Bid Proposal for Construction - SE 242nd Drive (1400' South of Stark to Hall Road)," and filed with the Purchasing Director of Multnomah County, Oregon, and shall be accompanied by a surety bond or certified check made payable to Multnomah County Oregon, for an amount equal to ten percent of the amount of each bid, and no bid shall be considered unless such bidder bond or check is enclosed therewith. Such bond or check shall be delivered upon the condition that if said bid be accepted, the party bidding will promptly and properly enter into and execute contracts and bonds in accordance with the award.

Should the successful bidder to whom the contracts are awarded fail to execute the same within five days from the date of notification of such award, such bond or check shall be forfeited to Multnomah County as liquidated damages. All other bonds or checks will be returned to the unsuccessful bidder who submitted the same.

A good and sufficient bond with a satisfactory surety will be required for the faithful performance of the construction contract in a sum equal to the contract price. Such bond shall be approved as to form by the Multnomah County Counsel.

All bids are to be compared on the basis of the Engineer's estimate of the quantities of work to be done and materials to be furnished. All contracts for work to be done shall be in writing, executed by the Contractor and the County Chair of Multnomah County in quintuplicate.

NOTICE TO CONTRACTORS (Continued)

The estimated quantities of work are approximate only, being given as a basis for the comparison of bids, and the Board of County Commissioners of Multnomah County does not expressly nor by implication agree that the actual amount of work will correspond therewith, but reserves the right to increase or decrease the amount of any class or portion of the work that may be deemed necessary or expedient.

The right is reserved to reject any and all proposals or to accept the proposal deemed best for Multnomah County and to award the contract as is provided by O.R.S.

Bid No. \_\_\_\_\_

MULTNOMAH COUNTY, OREGON

Dated \_\_\_\_\_

By GLADYS McCOY  
Chair of the Board

REVIEWED:

LAURENCE KRESSEL  
Multnomah County Counsel

Larry F. Nicholas  
LARRY F. NICHOLAS, P. E.  
County Engineer

By \_\_\_\_\_  
Deputy

## INSTRUCTIONS TO BIDDERS

### BIDDING

THE BID TO BE SUBMITTED MUST BE MADE ON THE "BID SHEET." THE SIGNATURE OF BIDDER SUPPORTING THE BID MUST APPEAR IN THE SPACE PROVIDED FOR THIS PURPOSE, AND THE COMPLETE "BID PROPOSAL FOR CONSTRUCTION" PACKET MUST BE SUBMITTED IN ITS ENTIRETY.

### WORK ON WHICH BIDS ARE TO BE RECEIVED

The work on which bids are to be received is as described on the sheets following Page 10.

### TIME AND PLACE OF RECEIVING BIDS

The time and the place at which bids will be received are as stated upon page one hereof.

### SPECIFICATIONS AND PLANS

The work covered by this Proposal shall be done in accordance with the provisions, specifications, terms and requirements set out in the "Standard Specifications for Highway Construction" of the Oregon State Highway Division, 1984 Edition, supplemented by the special provisions given on the sheets following Page 10 and supplemented by the plans, profiles and other information on file in the office of the Purchasing Director.

### BIDDING REQUIREMENTS AND CONDITIONS

The bidder's attention is directed to the provisions of SECTION 102 of the above Standard Specifications supplemented hereinafter, which set forth various conditions and requirements governing the submission and acceptance of proposals.

### FILLING IN PROPOSAL FORMS

The bidder must submit his proposal on the Proposal form contained in the "Bid Proposal for Construction" packet. The filling in of the blank spaces in the proposal should be done in accordance with the apparent intent. Unit bid prices shall be written in ink, both in words and in numerals. Proposals which do not conform with these requirements may be rejected as informal.

## INSTRUCTIONS TO BIDDERS (continued)

### CANCELLATION

Multnomah County reserves the right to cancel award of this contract at any time before execution of the contract by both parties if cancellation is deemed to be in Multnomah County's best interest. In no event shall Multnomah County have any liability for the cancellation of award. The bidder assumes the sole risk and responsibility for all expenses connected with the preparation of its bid.

### PREQUALIFICATION REQUIREMENT

Pursuant to Multnomah County Public Contract Review Board (PCRB) Administrative Rule AR 40.030, prequalification shall be required for this project in the following classes of work: Municipal Street Construction

## AWARD AND EXECUTION OF CONTRACT

The date or dates for the completion of the work contemplated by this contract shall not be vitiated by the fact that there will, of necessity, be a certain period of elapsed time between the date of receiving bids and the signing of the written instruments by all parties thereto.

In specifying the date or dates for completion, it has been assumed that a period of not more than forty (40) days will elapse between the receiving of the bids and the delivery to the Board of County Commissioners by the Contractor of the contract and accompanying bond executed by the Contractor and his Surety. The forty (40) days are comprised of thirty-five (35) days between the receiving of bids and the submission to the Contractor of the written instruments of the contract and bond for execution; and, five (5) days in which the Contractor has to execute and deliver to the Commissioners the executed contract and accompanying bond. If the period between the receiving of bids and the submission to the Contractor of the contract for execution exceeds thirty-five (35) days, consideration will be given granting a corresponding extension of time specified for the completion of the work.

The Contractor shall within the five (5) days from the date of notification by the Board of County Commissioners of Multnomah County that the contract is ready for signature and, before commencing work thereunder, furnish to the Board of County Commissioners a fully executed contract and bond and shall maintain said bond in force during the continuation of his contract.

The bond must be satisfactory to the Board of County Commissioners in the full amount of the contract price for the faithful performance of the contract in all respects. No contract shall be binding until said bond is furnished and approved by the Board of County Commissioners of Multnomah County and, if said bond is not furnished within the said five (5) days herein specified, the contract shall be immediately terminated without any notice or further action by either party.

No work may be commenced by the Contractor until the contract and bond are submitted to the Board of County Commissioners; and, the County Engineer shall, in writing, notify the Contractor of a specific date when he shall proceed with the work and this will be used as a basis of beginning to determine working days.

PERFORMANCE - PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS: That we \_\_\_\_\_ hereinafter called "Principal" and \_\_\_\_\_ a \_\_\_\_\_ of \_\_\_\_\_, State of Oregon, hereinafter called the "Surety," are held and firmly bound unto Multnomah County, Oregon, hereinafter called "County," in the penal sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal entered into a certain Contract with the County, dated the \_\_\_\_\_ day of \_\_\_\_\_, 1989, a copy of which is hereto attached and made a part for the construction of:

SE 242nd Drive  
(1400' South of Stark to Hall Road)

NOW, THEREFORE, if the Principal shall well, truly and faithfully perform its duties, in accordance with all the undertakings, covenants, terms, conditions and agreements of said contract during the original terms thereof, and any extensions thereof which may be granted by the County, with or without notice to the Surety, and if he shall satisfy all claims and demands incurred under such Contract, and shall fully indemnify and save harmless the County from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the County for all outlay and expense which the County may incur in making good any default, and shall promptly make payment to all persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the prosecution of the work provided for in such contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such work, and all insurance premiums on said work and shall pay and cause to be paid not less than the prevailing rate of wages as of the date of his bid in Multnomah County, per hour, per day and per week for and to each and every workman who may be employed in and about the performance of his Contract and shall pay all contributions or amounts due the State of Oregon or departments thereof pursuant to state law from such contractor or subcontractors incurred in the performance of said contract, and pay all sums of money withheld from the contractor's employees and payable to the State Tax Commission pursuant to ORS; and shall pay all other debts, dues and demands incurred in the performance of the said Contract and shall pay the County of Multnomah, by and through its Board of County Commissioners, such damages as

PERFORMANCE PAYMENT BOND (Page 2)

may accrue to the County under said Contract and for all labor performed in such work, whether by subcontractor or otherwise, and shall in all respects perform said Contract according to law, then his obligation shall be void; otherwise to remain in full force and effect.

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no charge, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder or the specifications accompanying the same shall in any wise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the work or to the specifications.

PROVIDED FURTHER, that for one year after the completion of the construction described in said Contract, and in addition to all previously stated obligations, undertakings, covenants, terms, conditions and agreements, the Surety agrees to keep in force this bond to insure and guarantee that the Principal will fulfill his obligation of restoration and maintenance of subject property for a period of one (1) year beginning immediately at the time of completion of construction described in the Contract. The terms and conditions and agreements of restoration and maintenance are more particularly described in the Proposal.

PROVIDED FURTHER, that no final settlement between the County and the Principal shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in five (5) counterparts, each one of which shall be deemed as original, this \_\_\_\_ day of \_\_\_\_\_, 1989.

PERFORMANCE PAYMENT BOND (Page 3)

ATTEST:

\_\_\_\_\_  
(Principal) Secretary

(SEAL)

\_\_\_\_\_  
Witness as to Principal  
\_\_\_\_\_  
(Address - Zip Code)

\_\_\_\_\_  
Principal

By \_\_\_\_\_ (S)

\_\_\_\_\_  
(Address - Zip Code)

ATTEST:

\_\_\_\_\_  
(Surety) Secretary

(SEAL)

\_\_\_\_\_  
Witness to Surety  
\_\_\_\_\_  
(Address - Zip Code)

\_\_\_\_\_  
Surety

By \_\_\_\_\_  
Attorney-in-Fact

\_\_\_\_\_  
(Address - Zip Code)

REVIEWED:

\_\_\_\_\_  
LAURENCE KRESSEL  
County Counsel

By \_\_\_\_\_

**NOTE:** Date of Bond must not be prior to date of Contract. If Contractor is Partnership, all partners should execute bond.

**DESCRIPTION OF WORK TO BE DONE  
AND SPECIAL PROVISIONS**

On the inserted sheets which follow is given a description of the work to be performed under this particular contract, together with special provisions and instructions supplementing and qualifying the foregoing standard specifications and general provisions making them applicable to the particular work to be done. In case of conflict between these special provisions and instructions and the standard specifications, general provisions or plans, the special provisions and instructions shall govern.

MULTNOMAH COUNTY SUPPLEMENT  
TO OREGON STATE HIGHWAY DIVISION  
STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION

SECTION 101 - DEFINITIONS AND TERMS

ALL REFERENCES TO THE STATE, OFFICERS, COMMISSIONS, DIVISIONS, REPRESENTATIVES AND DEPARTMENTS AS THE CONTRACTING AGENCY SHALL BE UNDERSTOOD TO REFER TO MULTNOMAH COUNTY, ITS OFFICERS, COMMISSIONS, DIVISIONS, REPRESENTATIVES AND DEPARTMENTS.

Section 101.02 - Definitions

In accordance with the above, words referring to the State, its officers, divisions, etc., shall be understood to refer to Multnomah County and its equivalent officers, commissions, etc., as follows:

Commission - Transportation Commission - County equivalent is the Board of County Commissioners of Multnomah County, Oregon, Room 606, County Courthouse, 1021 S.W. 4th Avenue, Portland, Oregon 97204.

Division - Highway Division - County equivalent is the Transportation Division of the Department of Environmental Services of Multnomah County, Oregon, 1620 S.E. 190th Avenue, Portland, Oregon 97233.

Engineer - County equivalent is the County Engineer of Multnomah County, Oregon, acting either directly or through his authorized representatives.

Project - The specific work described in the proposal and depicted on the plans, to be performed under the contract.

State Controlled Lands - County equivalent is the areas which are controlled, under jurisdiction of, or owned by Multnomah County.

Add the following definition:

Department - The Department of Environmental Services of Multnomah County, Oregon.



SPECIAL PROVISIONS

WORK TO BE DONE

The work to be done under this contract consists of the following work on SE 242nd Drive, 1400' south of SE Stark Street to Hall Road in Multnomah County:

1. Construction of roadbed - grading, cement treated base, and asphalt pavement.
2. Construction of storm drainage facilities.
3. Construction of concrete curbs, walks, and driveways.
4. Performance of such additional and incidental work as is called for by the specifications and plans.

APPLICABLE STANDARD SPECIFICATIONS

The Standard Specifications which are applicable to the work on this project are the 1984 edition of the "Standard Specifications for Highway Construction" and supplemental standard specifications as modified herein.

All number reference in these Special Provisions shall be understood to refer to the Section or subsection of the Standard Specifications bearing like numbers.

CLASS OF PROJECT

This is a Multnomah County Project.

SECTION 102 - BIDDING REQUIREMENTS AND CONDITIONS

102.01 Prequalification of Bidders - Delete the first and second paragraphs and substitute the following:

SECTION 102 - BIDDING REQUIREMENTS AND CONDITIONS

Pursuant to the Administrative rules of the Multnomah County Public Contract Review Board (AR-40.030) - prequalification of Contractors shall be required for all projects estimated to cost more than \$50,000.

Prequalification shall be made through the Department of General Services, Purchasing Division, 2505 SE 11th Avenue, Portland, OR 97202.

102.10 Proposal Guaranty

In the second paragraph change the reference to ten days to read five (5) days.

102.10 Proposal Guaranty, cont'd

Delete the third paragraph and substitute the following:

If a proposal bond is given it must be executed on the approved form of Multnomah County. A copy of this form is included with all proposals and may be detached to facilitate execution of same.

102.07 Preparation of Proposal - Add the following to the end of the third paragraph of this subsection:

The bidder(s) shall provide Federal Tax Identification Number(s) in the appropriate space(s) on the signature page of the proposal form. An individual shall use the person's Social Security Number.

Delete the last sentence of the last paragraph of this subsection.

102.12 Delivery of Proposals - All proposals shall be delivered in conformance with the requirements of this subsection. The office designated for receipt of proposals and for withdrawal and revision of proposals is the Office of Purchasing Director, 2505 SE 11th Avenue, Portland, OR 97202.

102.19 Plans - The plans which are applicable to the work to be performed under this contract bear title and date as follows:

SE 242nd Drive  
1400' South of SE Stark Street, Southerly 1900'  
Grading - Paving

SECTION 103 - AWARD AND EXECUTION OF CONTRACT

Subsection 103.01 Contract - To the third line of this subsection after the words "Performance Bond," add the words "and Payment Bond."

103.02 Award of Contract and Retention of Proposals - To the eighth, fourteenth, seventeenth and twentieth lines of this subsection after the words "performance bond," add the words "and payment bond."

103.03 Performance Bond - Delete this subsection of the Standard Specifications and substitute the following:

103.03 Performance Bond and Payment Bond - The performance bond and the payment bond to be furnished by the successful bidder shall be the bonds of a surety company authorized to transact business in the State of Oregon, which bonds must be in all respects satisfactory and acceptable to the Transportation Commission. The amounts of the performance bond and payment bond shall each be the same as the amount of the contract. Specimen copies of the performance bond and the payment bond are included in the proposal form for this project.

The performance bond and the payment bond are to be signed, witnessed and sealed in accordance with the procedures established for the "Performance Bond" in the appendix of the Standard Specifications (pg. 737).

The performance bond and payment bond must be signed by the surety company's attorney-in-fact and such attorney-in-fact must be registered as such with the Insurance Division of the Oregon Department of Commerce. The surety's seal must also be affixed to both the performance bond and payment bond.

103.06 Execution of Contract and Bond - Delete the title of this subsection and substitute the following:

"103.06 Execution of Contract and Bonds"

Also, to the fourth line of this subsection after the words "performance bond," add the words "and payment bond."

103.07 Failure to Execute Contract - To the fourth line of this subsection after the words "performance bond," add the words "and payment bond."

SECTION 103 - AWARD AND EXECUTION OF CONTRACT

103.08 Restrictions on Commencement of Work - To the third, twelfth and fourteenth lines of this subsection after the words "performance bond," add the words "and payment bond."

Also in the fourth, sixteenth and twentieth lines of this subsection change the word "bond" to "bonds."

SECTION 104 - SCOPE OF WORK

104.02 Changes and Alteration of Plans or Character of Work - At the end of the first sentence of the second paragraph of this subsection, add the word "work."

SECTION 105 - CONTROL OF WORK

105.03 Conformity with Plans and Specifications-Modification of Contract Prices - Acceptance sampling and testing of asphalt concrete mixtures permanently incorporated into this project will be performed by the Engineer in conformance with subsections 403.16, 403.39 and 403.45 of the Supplemental Standard Specifications as modified herein.

105.06 Cooperation with Utilities - Arrangements for removing, and relocating of utilities on this project is the responsibility of the County. The Contractor shall contact the County for information regarding these arrangements.

The following organizations may be adjusting utilities within the limits of this project during the life of this contract:

Northwest Pipeline Corporation  
Northwest Natural Gas Co.  
Portland General Electric Co. - Gresham  
General Telephone Co. - Gresham  
Rogers Cablesystems  
City of Gresham, Dept of Public Works  
(Water - Sanitary Sewer)  
Rockwood Water District

SECTION 105 - CONTROL OF WORK Cont'd

It is very possible that others may exist, and if this is the case, it will be the responsibility of the Contractor to notify those in charge of the utilities so that they may be moved. It is also the duty of the Contractor to see that all utilities are out of the way of construction before he starts work and it is advisable that he contact the proper authorities of the utilities involved; at least 24 hours in advance of performing any work in the immediate vicinity of utility lines, making known to them his plans of operation so that there will be no conflict between the different parties.

The only responsibility that the County assumes in the removal of the utilities in the right-of-way is that of notifying those in the above list. This was done at the time the project was advertised.

Any information shown as to the location of existing water courses, drains, sewer lines or utility lines which cross or are adjacent to the project, has been compiled from the best available sources, but is not guaranteed to be accurate.

It shall be prima facie notification if a valve, valve box or utility meter is visible under ordinary conditions, marked by a stake or a reference stake or is pointed out to the Contractor or his representative. The staking and pointing out by an employee of the utility will have the same force as if it were done by the Engineer. So, under these conditions, the Contractor will be fully responsible for damage to these items.

The Contractor shall provide for the flow of sewers, drains or water courses interrupted during the progress of the work, and shall restore such drains or water courses as approved by the Engineer. The Contractor shall make excavations and borings ahead of work as necessary, to determine the exact location of interfering utilities or underground structures.

Ordinarily, utility companies responsible for facilities located within the right-of-way will be required to complete any installation, relocation, repair, or replacement, after completion of the clearing and grubbing and prior to the excavation and grading work by the Contractor. However, when this is not feasible or practicable or the need for such work was not foreseen, such utility owners or the owner shall have the right to enter upon the right-of-way and upon any structure therein for the purpose of making new installations, changes or repairs. The Contractor shall conduct operations so as to provide the time needed for such work to be accomplished during the progress of the improvement.

SECTION 105 - CONTROL OF WORK Cont'd

The Contractor shall be responsible for all costs for the repair of damage to the contract work or to any utility, previously known or disclosed during the work, as may be caused by operations. The Contractor shall maintain in place utilities now shown on the drawing to be relocated or altered by others and shall maintain utilities which are relocated by others in their relocated positions in order to avoid interference with structures which cross the project work. All costs for such work shall be included in the prices bid for the various items of work.

105.07 Cooperation Between Contractors

Your attention is called to this subsection of the Standard Specifications as signalization work at the intersection of SE 242nd Drive and SE Hall Road, and which signalization is under the Hall Road contract will be going on at the same time that 242nd Drive is under construction. Poles will have to be set, conduits run across the road, traffic signal loops have to be placed on 242nd Drive etc. The Contractor's are to cooperate with each other while this work is in progress. The Prime Contractor on the Hall Road project and his Electrical Sub will be invited to the Preconstruction Conference to discuss with the Prime Contractor of SE 242nd Drive Project the coordination for accomplishing this work.

105.08 Construction Stakes, Lines and Grades - Add the following paragraph:

The Contractor shall give notice to the Engineer not less than two working days in advance of when survey services will be required in connection with the laying out of any portion of the work.

105.15 Weight and Speed Limitations on Contractor's Vehicles and Equipment - Add the following paragraph at the end of this subsection:

(d) Construction vehicles and equipment operated in the "immediate construction project" shall be exempt from the Rules of the Road as provided in ORS 487.045 except those relating to Major Traffic Offenses as defined in ORS 487.530. For purposes of ORS 487.045, the "immediate construction project: shall be defined as the area extending 300 feet beyond the contract limits as designated on the contract plans and 150 feet beyond the paving limits indicated for side streets and road approaches.

Under no circumstances will the Contractor be permitted to haul and/or move any equipment, supplies or material over any street other than a paved City street, a County road or State highway.

SECTION 105 - CONTROL OF WORK Cont'd

Under the provisions of this contract, the Contractor will not be allowed to use any earth moving equipment other than trucks for hauling excavated materials over public roads and streets outside the limits of the project.

105.16 Maintenance of Work During Construction - Add the following:

Until acceptance of the project, the Contractor shall at all times protect from damage all public property and private property which may be affected by the work and preserve all materials, supplies, equipment of any description, and all work already performed, from the nature of the work, the action of the elements, and damage by any person or persons or from any other cause whatsoever.

SECTION 106 - CONTROL OF MATERIALS

106.03 Furnishing Material from Outside Sources - No County controlled sources are being offered for use on this project. All material sources shall be provided by the Contractor.

SECTION 107 - LEGAL RELATIONS AND RESPONSIBILITY TO PUBLIC

107.01 Laws to be Observed - Vehicles used to provide transportation services in furtherance of this project shall be operated in compliance with the operating authority, lease, safety and other applicable motor carrier laws administered by the Public Utility Commissioner. Any questions regarding PUC motor carrier law should be directed to the Motor Investigations Division of the PUC office in Salem.

107.21 Responsibility for Damage Claims - In connection with the work to be performed under this contract, it shall be understood that the "indemnification and save harmless" requirements of subsection 107.21 of the Standard Specifications extend to Multnomah County Board of Commissioners and officers and employees of Multnomah County.

The Contractor shall include Multnomah County Board of Commissioners and officers and employees of Multnomah County as named insured on insurance policies issued for this project, or shall furnish an additional insured endorsement naming the same as additional insured to the Contractor's existing public liability and property damage insurance.

SECTION 107 - LEGAL RELATIONS AND RESPONSIBILITY TO PUBLIC Cont'd

107.25 Contractor's Responsibility for Work - Delete the second sentence of the first paragraph of this subsection and substitute the following:

The Contractor shall rebuild, repair, restore and make good all losses, injuries and damages to any portion of the work occasioned by any of the above causes before final acceptance and shall bear the expense thereof; except loss, injury or damage to the work due to acts of God, acts of the public enemy or of governmental authorities.

SECTION 108 - PROSECUTION AND PROGRESS

108.01 Assignment, Subletting, Speciality Items and Direct Performance of Contract - Insert the following two paragraphs after the second paragraph of this subsection:

All requests for permission to sublet or subcontract any portion of the contract, or to have any of the work performed by another organization, shall be accompanied by a true copy of the subcontract agreement. Any amendments or modifications to the subcontract agreement shall be submitted in writing and shall receive the written consent of the Division before any additional work is done.

108.08 Contract Time for Completion of Work - All work to be done under the contract shall be completed within 60 workdays.

108.08(b) Exclusions from elapse of contract time - At the end of paragraph (b-1) in this subsection add the following as a third reason for exclusion from elapse of contract time:

- (3) Acts of God.

108.09 Adjustment of Contract Time

Add the following:

In addition to the causes listed which will be considered by the Engineer for an adjustment of contract time, the Engineer will consider a delay in delivery of material as a cause for an adjustment of time.

If a Contractor has a bona fide delay in delivery of material which could not have been anticipated or prevented by him, and such delay is documented to the Engineer in writing on the County's form for time extension with the

SECTION 108 - PROSECUTION AND PROGRESS Cont'd

consent of the surety endorsed thereon, and if such documentation satisfies the Engineer that such delay is a valid cause for an extension of time, the contract time for the project will be adjusted by the number of days determined by the Engineer to be a reasonable and equitable adjustment of the contract time.

It is understood and agreed that an adjustment of contract time as above provided shall be the Contractor's sole remedy for any delay in delivery of materials and delay in completion of the project. The Contractor will not be entitled to collect or recover any damages, loss or expense incurred by reason of such delays.

SECTION 111 - TEMPORARY PROTECTIVE AND  
DIRECTIONAL MEASURES FOR TRAFFIC

Temporary protective and directional measures shall be performed in conformance with Section 111 of the Standard Specifications supplemented and/or modified as follows:

111.02 General Requirements

Work which would restrict or interrupt traffic movement shall not be performed on opposite sides of the traveled way at the same time unless prior written approval has been obtained from the Engineer.

Two way traffic shall be maintained at all times. Under the stage construction shown on the plans excavation would start on the east side five (5) feet left of centerline or on the west side five (5) feet right of centerline, whichever side the Contractor elects, thereby allowing approximately 24'-25' of existing pavement for two (2) lanes of traffic. Temporary striping for traffic control will be done by Multnomah County. The Contractor shall give notice to the Engineer not less than two working days in advance of when striping services will be required.

When construction speed signs are in place, the Contractor shall install 48" x 60" Type C signs indicating the posted speed approximately 500 feet beyond the ends of the project facing outgoing traffic. If an existing speed sign is in the vicinity and off the project, this signing will not be required.

The Contractor shall protect traffic using the appropriate configurations detailed on Standard Drawing No. 2200. The configurations shall be modified by replacing the 36" x 36" signs with 48" x 48" signs of the same type and legend and by eliminating the "MEN WORKING" signs.

SECTION 111 - TEMPORARY PROTECTIVE AND  
DIRECTIONAL MEASURES FOR TRAFFIC, Cont'd

The Contractor is cautioned not to order signs prior to verification by the Engineer. It is possible the detour and detour signing may be put into place in relocating the utilities. If this should be the case the sign quantity may vary accordingly.

111.11(a) Signs

Add the following to the end of this subsection:

Temporary signs on posts may be of the folding type as long as they can be locked so they are not visible to any traffic when not in use.

If medium-density overlay plywood is used, it shall conform either to the specifications set for in subsection 761.12(c) of the Standard Specifications of the following:

The medium-density overlay applied to both faces of plywood sign material shall meet the requirements of the American Plywood Association (APA).

111.11(b-1) Wood Sign Posts

The Contractor shall furnish and install wood sign posts for temporary signs at the locations indicated by the plans or as required by the Engineer.

The dimensions of the posts shall be determined by the sign size and mounting height as shown on T.E. Drg. No. 5457 entitled "Temporary Signs, Post Size and Mounting Height" included herein.

111.11(b-2) Portable Sign Supports

Portable sign supports shall be constructed in such a manner that the sign mounting height is a minimum of one foot above the pavement surface elevation. This dimension shall be measured from the edge of pavement elevation to the bottom of the lowest sign face. Supports shall be capable of supporting amber flasher units, if required, in proper alignment to traffic.

111.11(d) Continuous Rail Traffic Barriers

Continuous rail traffic barriers shall not be used.

SECTION 111 - TEMPORARY PROTECTIVE AND  
DIRECTIONAL MEASURES FOR TRAFFIC, Cont'd

111.11(k) Cones

The use of conical shaped traffic cones will not be permitted. The reflective bands on tubular traffic cones shall be white and shall have minimum specific intensity per unit area (SIA) expressed as candelas per foot candle per square foot as follows rather than the values set forth in subsection 761.19(c):

<u>Entrance Angle (degrees)</u>	<u>Observation Angle (degrees)</u>	<u>SIA Value</u>
-4	0.2	250
+30	0.2	95
-4	0.5	95
+30	0.5	60
-4	2.0	4
+30	2.0	3

The reflective intensity under wet performance conditions shall be not less than 90% of those shown above when measured at a -4° entrance angle and 0.2° observation angle in accordance with Federal Specification L-S-300C Standard Rainfall Test requirements.

111.11(r) Temporary Signs Covers

Temporary sign covers shall normally be fabricated in one piece, large enough to completely cover the sign, and shall permit easy attachment to and removal from the sign without damaging the sign face.

The cover material shall be black, nonreflective and opaque. The Contractor may use plywood or another material approved by the Engineer except that use of polyethylene film or canvas will not be allowed.

Temporary sign covers will not be required for folding type signs that are in compliance with the requirements of 111.11(a) if the backs are black, nonreflective and opaque.

The Contractor's attention is directed to the provisions of subsection 104.05, "Maintenance of Traffic Through The Work", of these Special Provisions.

SECTION 111 - TEMPORARY PROTECTIVE AND  
DIRECTIONAL MEASURES FOR TRAFFIC, Cont'd

Paragraph 4 and 5 of subsection 111.02, "General Requirements", are amended to read as follows:

"The Contractor shall furnish and maintain in a safe condition, all necessary temporary traffic protective and directional measures as herein provided. Upon failure to immediately provide and/or maintain the necessary measures when so ordered, the Engineer shall be at liberty, without further notice to the Contractor or the Contractor's surety, to do so and deduct all of the costs thereof from any payments due or coming due the Contractor. The responsibility for making provision for traffic and for providing protective and directional measures shall lie solely with the Contractor.

111.31 Installation and Miscellaneous Details

When existing signing conflicts with temporary signing installed on the project, the conflicting existing signs shall be covered with temporary covers until the temporary signs are removed.

The Contractor shall be responsible for maintenance of all temporary covers.

When the Contractor is not working on the project or is directed by the plans or the Engineer, all inappropriate signing shall be removed or moved to a location that will not pose a hazard to the traveling public.

The Contractor shall post mount all temporary signs on the project except those signs that are required in one location for less than 48 continuous hours.

In the last paragraph of subsection 111.31, delete the requirement for high level flags.

Signs on portable sign supports shall be mounted at a height of one foot above the roadway edge of pavement elevation. The signs shall have orange or fluorescent red-orange 16-inch square or larger flags mounted above the sign face in such a manner as to not obstruct the viewing of sign messages. The flags shall be made from either a tightly woven fabric or plastic sheeting acceptable to the Engineer.

SECTION 111 - TEMPORARY PROTECTIVE AND  
DIRECTIONAL MEASURES FOR TRAFFIC, Cont'd

When signs mounted on portable sign supports are inappropriate, the signs and supports shall be removed or relocated away from traffic and turned so that the sign is not visible to any traffic. If the sign cannot be turned to preclude visibility to all traffic, the sign shall be covered using temporary sign cover conforming to subsection 111.11(r). When the signs are turned or covered, the flags shall be removed or rolled and completely covered with an opaque black, nonreflective sheath to preclude flag visibility.

When installing or removing traffic control devices, the Contractor shall install the devices by working with the direction of traffic, and shall remove the devices in a sequence reverse to installation.

111.85 and 111.91 Measurement and Payment

The accepted pay quantities measured as specified herein will be paid for at the contract unit prices per unit of measurement for each of the respective pay items set forth in the bid schedule, which prices and payment will be full compensation for furnishing and placing the materials and for furnishing all labor, tools, equipment, and incidentals necessary to complete the work as specified.

No separate measurement or payment will be made for temporary sign covers as payment therefor will be included in payment for the item "Temporary Protection and Direction of Traffic."

Payment for the above shall be understood to be full compensation for furnishing all protective, directional or safety devices, including all tubular traffic cones required, and/or method for traffic control, and all labor, tools, equipment, and incidentals necessary to complete the work as specified.

SECTION 201 - CLEARING AND GRUBBING

The clearing and grubbing shall be performed in conformance with Section 201 of the Standard Specifications, as supplemented. Trees to be removed shall be shown on the plans.

Excavation may cause extensive root damage. If in the opinion of the Engineer extensive root damage has occurred, he shall require the Contractor to remove the trees so damaged and grub the item regardless if it is shown on the plans.

Trees which are cleared shall be cut in 16" lengths and offered to the adjoining property owner. Wood not wanted by the adjoining property owner shall become the property of the Contractor.

The Bid Item Quantity under "Tree Removal" may vary depending upon right-of-way acquisition between Sta's 41+00 and 44+00 on the right side of the project.

201.01 Scope - This work shall be performed in conformance with Section 201 of the Standard Specifications.

201.91 Payment - Will be paid for at the contract lump sum amount for which price and payment shall be full compensation for all labor, equipment, tools and incidentals necessary for completion of the work.

Trees to be removed are shown on the plans and are paid for under Bid Item Tree Removal

SECTION 202 - REMOVAL OF STRUCTURES AND OBSTRUCTIONS

The removal of structures and obstructions shall be performed in conformance with Section 202 of the Standard Specifications supplemented and/or modified as follows:

202.31 Construction - All cuts through portland cement concrete pavement, walls, curbs, gutters, driveways, walks and similar structures, at locations where the adjoining part of the structure is to be left in place, shall be made by the use of a mechanical cutting device utilizing a revolving abrasive disk as the cutting medium. All cuts shall be clean, straight and vertical, made to lines designated by the Engineer.

SECTION 202 - REMOVAL OF STRUCTURES AND OBSTRUCTIONS Cont'd

If, in the opinion of the Engineer, the original cut does not provide the desired neat lines, successive cuts shall be made until the desired result is obtained. The additional cuts and additional concrete required as a result of undesirable cuts shall be furnished at the Contractor's expense.

All cuts made and left exposed shall be as neat as practical and shall be finished by plastering the exposed surface when ordered by the Engineer.

A bonding agent approved by the Engineer will be required when plastering an exposed surface.

202.32 Removal of Drainage Structures - Culverts, drainpipes and two (2) existing inlets as shown on the plans are to be removed in conformance with this section.

202.37 Disposal of Material - All concrete and masonry removed under these provisions shall become the property of the Contractor at the point of removal and shall be disposed of by him outside the limits of the project in a manner satisfactory to the Engineer.

202.81 and 202.91 Measurement and Payment - There is approximately 900 Lin. Ft. of saw cutting of asphaltic concrete pavement on the project to be field measured and paid for by the Lin. Ft. under Bid Item "Saw Cut Asphaltic Concrete Pavement."

There is approximately 270 ft. of existing 12" concrete culvert pipe and two (2) existing inlets to be removed and paid for under Bid Item "Removal of Structures and Obstructions" - Lump Sum.

SECTION 203 - EXCAVATION AND EMBANKMENT FOR ROADWAYS

Excavation and embankment shall be performed in conformance with Section 203 of the Standard Specifications supplemented and/or modified as follows:

203.02 Lines, Grades and Cross Sections - Immediately prior to placing subsequent layers of material thereon, the grading plane shall conform to the following:

The grading plane at any point shall be not more than 0.05 foot above the grade established by the Engineer.

SECTION 203 - EXCAVATION AND EMBANKMENT FOR ROADWAYS Cont'd

203.06 Kinds of Pay Excavation - All excavation required for embankment foundation and the removal of existing asphaltic concrete pavement shall be measured and paid for as general excavation.

203.07 Haul and Overhaul - There will be no measurement or payment for haul and overhaul on this project; the cost thereof being understood to be included in one or more of the bid items.

203.11 Selection and Use of Excavated Materials - Excavated materials which are determined by the Engineer to be not required or not suitable for filling or backfilling within the limits of the project, will be classed as excess materials and shall become the property of the Contractor at the point of excavation and shall be disposed of by him in a manner satisfactory to the Engineer. It is estimated there is between 900 to 1,300 tons of existing aggregate on the project that can be used for embankment material, without double handling. The use of this material will be used at the Engineer's discretion and if used will result in a reduction in the estimated quantities of Bid Item "Imported Granular Embankment Materials." Excavated material used for embankment shall be measured and paid for as general excavation, and the placement of this material for embankment purposes shall be considered incidental to the project.

Existing asphalt concrete pavement within excavation limits on this project may be disposed of at the County-owned disposal site at 1541 SE 190th Avenue, known locally as Vance Pit, where the asphalt will be placed in a separate pile at a location to be determined by the County. The dump site shall be neatly maintained at all times. If it is determined at any time the excavated asphalt is not acceptable due to it being contaminated by excess dirt or aggregate the Contractor will not be allowed to dispose of this material at County-furnished site, but will obtain his own site for disposal.

203.32 Excavation of Existing Surfaces - All cuts through asphalt concrete pavement, where the adjacent pavement is to remain in place, shall be saw cut.

203.34 Excavation Below Grade - The Contractor shall remove unapproved subgrade material to such depths as directed. Excavation below subgrade shall be of the same classification as that above subgrade provided it is removed in the same operation as the excavation above subgrade. When the roadway excavation has been completed and it is required to move equipment back in to excavate unsuitable material, or where additional excavation depth requires special equipment because of the presence of shallow utilities or other

SECTION 203 - EXCAVATION AND EMBANKMENT FOR ROADWAYS Cont'd

unforeseen conditions, the work shall be performed as directed and payment for excavation below grade will be made on the basis of extra work as provided in subsection 109.07.

When unsuitable material is removed and disposed of, the resulting space shall be filled with material suitable for the planned use. Such suitable material shall be placed and compacted in layers as herein specified for constructing embankments.

Material will not be classed as unsuitable solely due to excessive moisture content.

If, in the opinion of the Engineer, aggregate base is suitable for backfill material, it shall be used to fill authorized excavations below grade. Full compensation for the use of base material shall be made at the appropriate unit bid price for the item "1"-0 Aggregate Base." Should base material be unsuitable, the filling of authorized excavations below grade shall be paid for as Extra Work as provided in subsection 109.07.

The Contractor shall excavate below grade and backfill as required to restore the surface to acceptable condition as directed by the Engineer at no expense to the County, when restoration is required due to Contractor's neglect or poor construction practices.

Overbreak is defined as that portion of any material which is excavated, displaced or loosened outside and beyond the slopes, lines or grades as staked or reestablished, regardless of whether the overbreak is due to blasting, to the inherent character of any formation encountered, or to any other cause. Removal and disposal of all overbreak will be by the Contractor at no expense to the County.

203.37 Preparation of Embankment Foundations - Any "Embankment foundation Excavation" required will be measured and paid for as "General Excavation."

203.38 Use of Selected Materials - Imported granular embankment material is to be used in sidewalk embankment and as selected subgrade material and shall consist of finely broken rock such as 3/4"-0 reject aggregate and shall be relatively free of silts and clays and which will provide a dense well filled embankment when compacted.

203.50 Finishing and Cleaning Up - Excavation slopes shall be finished in conformance with the lines and grades established by the Engineer. All debris and loose material shall be removed. When completed, the average plane of the slopes shall conform to the slopes indicated on the plans and no point on the completed slopes shall vary from the designated slopes by more than 0.5 foot

SECTION 203 - EXCAVATION AND EMBANKMENT FOR ROADWAYS Cont'd

measured at right angles to the slope, except where excavation is in rock where no point shall vary more than 2 feet from the designated slope. In no case shall any portion of the slope encroach on the roadbed.

The tops of excavation slopes and the ends of excavations shall be rounded as directed by the Engineer.

Embankment slopes shall be finished in conformance with the lines and grades established by the Engineer. The completed slopes within 4 feet of shoulder grade shall not vary more than 0.5 foot from the designated slope, measured at right angles to the slope. Slopes below 4 feet shall not vary more than 0.1 foot from the grade line established by the Engineer.

203.81 and 203.91 Measurement and Payment - When aggregate is used in the work as directed, it will be paid for at the contract unit price per ton for the contract item "1"-0 Aggregate Base," which payment shall comprise full compensation for furnishing and placing all materials incorporated into the work, as directed.

Imported granular embankment material will be paid for at the contract unit price per ton, which payment shall comprise full compensation for furnishing and placing all materials incorporated into the work as directed.

SECTION 206 - TRENCH EXCAVATION FOR CONDUITS  
AND MINOR STRUCTURES

206.01 Scope - Trench excavation shall be performed in accordance with Section 206 of the Standard Specifications supplemented and/or modified as follows:

206.12 General Backfill - Material used on this project will be granular backfill 1"-0 aggregate or approved equal. Quantities under Bid Item "Granular Backfill" were calculated from the top of bedding and encasement to the subgrade of the new road design.

206.81 Measurement - The volumes, in cubic yards, for payment of the unit prices bid for trench excavation, shall be calculated based on the following:

Width--as shown, to neat lines, on plans

SECTION 206 - TRENCH EXCAVATION FOR CONDUITS  
AND MINOR STRUCTURES Cont'd

Depth--as calculated from flowline of pipe to subgrade of new roadbed or from flowline of pipe to existing surface.

Length--as measured from center of manhole to center of manhole or center of manhole to existing pipe or inlet.

Excavation costs below the flowline to allow for bedding shall be understood to be included in the price bid for "Bedding and Encasement."

206.91 Payment - Payment for granular backfill and trench excavation shall be by the unit price - per Cu. Yd.

SECTION 233 - WATERING

Watering shall be performed in conformance with Section 233 of the Standard Specifications.

The Pay Item shall be: Watering - "M" Gal.

SECTION 301 - PLANT MIX BITUMINOUS BASE

The plant-mix bituminous base shall be constructed in conformance with Section 301 of the Standard Specifications.

301.81 and 301.91 Measurement and Payment

Plant mix bituminous base will be measured for payment as prescribed in subsection 403.83 Single Unit Basis.

SECTION 304 - AGGREGATE SHOULDERS, SUBBASE AND BASE

Aggregate base shall be constructed in conformance with Section 304 of the Standard Specifications supplemented and/or modified as follows:

304.12 Base and Shoulders - The aggregate to be used in the aggregate base shall be 1" - 0 material.

SECTION 304 - AGGREGATE SHOULDERS, SUBBASE AND BASE Cont'd

304.36 Care of Work - Contamination of bases by the placement of foreign material thereon will not be allowed. Any contaminated base shall be removed from the roadway and replaced at the Contractor's expense.

304.81(b) and 304.91 Measurement & Payment - Quantities of aggregate sub-base will be paid for at the contract price per ton.

SECTION 308 - PLANT MIX CEMENT TREATED BASE

The plant-mix cement treated base shall be constructed in conformance with Section 308 of the Standard Specifications supplemented and/or modified as follows:

The Contractor may elect to construct a plant-mix cement treated base consisting of portland cement, water and (1) all new aggregates or (2) new aggregates and not more than 50 percent recycled aggregates. The recycled aggregates may consist of old asphalt concrete materials salvaged from this project or other sources.

The successful bidder shall furnish the Engineer with representative samples of acceptable materials proposed for use in the mix for the purpose of establishing the job-mix formula. No mixture will be accepted for use until the job-mix formulas for the project are established.

The cement content shall be 5.5%.

308.13 - Aggregate

Recycled Aggregates - Recycled material which is used in the plant-mix cement treated base shall have a maximum size of 2 inches.

The recycled material shall be blended with new aggregate to provide a mix conforming to the grading requirements for one or another of the designated sizes set forth under (e) above. Not more than 50 percent by weight of recycled aggregates may be used in the mix.

Aggregate for chip seal shall conform to the applicable requirements of subsection 703.12 for the designation size of 1/4" - No. 10.

SECTION 308 - PLANT MIX CEMENT TREATED BASE, Cont'd

308.81 - General (Measurement) - The quantity of plant mix cement treated base shall be paid for by the ton as a mixture of cement, water, and aggregate. No separate payment shall be made for water and portland cement.

308.91 - General (Payment) - The accepted quantities will be paid for at the contract unit price per ton for the following item:

The pay item shall be:

Cement Treated Base - Ton  
1/4" - No. 10 Aggregate in Chip Seal - Ton

Payment for this item shall be complete compensation for providing all materials in final position including portland cement, curing seal, water, and all labor and materials and no additional compensation will be allowed therefor.

SECTION 402 - ASPHALT CONCRETE PAVEMENT

Asphalt concrete pavement shall be constructed in conformance with Section 402 - Supplemental Standard Specifications - Dense Graded Mix For Small Projects, dated February 1986, bound herein and supplemented and/or modified as follows:

402.11 Classes of Asphalt Concrete and Proportions of Materials -

The class of Asphalt Concrete used on this project will be either/or Class "C" and/or Class "B" as indicated on the Bid Schedule.

402.16 Acceptance Sampling and Testing -

Delete this subsection and substitute the following:

(a) Asphalt Concrete Mixture:

(a-1) Random sampling

a. General - Samples for compliance of aggregate gradation, asphalt cement content, and moisture content will be obtained by the Engineer on a random basis from the discharge of the paving plant.

SECTION 402 - ASPHALT CONCRETE PAVEMENT Cont'd

A minimum of (1) sample will be taken per day. The sample will represent up to and including 1,000 tons. Any tonnage in excess of 1,000 tons will be included in the following day's tests. If the amount of tonnage over 1,000 is impractical to test, and if approved by the Engineer, the amount may be included in the amount represented by (1) sample.

A sample will not be obtained from the first 25 tons of mix produced in each production shift.

b. Compaction - Sampling for compaction will conform to the requirements in subsection 402.45.

(a-2) Acceptance testing - Testing will be conducted in the Multnomah County Testing Laboratory or in the field, as the Engineer deems appropriate.

a. Aggregate gradation and asphalt content - Acceptance testing for compliance of aggregate gradation and asphalt content will use the following test methods:

<u>Test</u>	<u>OSHD Test Method</u>
Extraction of bitumen by Vacuum Extractor and	TM 309
Mechanical Analysis of Extracted Aggregate	TM 309

If the test results of any constituent of the mixture of a random sample vary from the "job mix formula" by more than one and one-half (1-1/2) times the tolerance limits specified in subsection 402.11, a backup sample from the random sample will be tested. If the backup sample test results report the failing constituent closer to the mix design than the original test result, the backup sample will be used.

If two or more constituents vary from the "job mix formula" by more than one and one-half (1-1/2) times the tolerance limits specified in subsection 402.11, the original or backup sample test results with the asphalt content closer to the mix design will be used. If both asphalt contents are the same, the sample with the smallest sieve size aggregate gradation closer to the "job mix formula" will be used.

SECTION 402 - ASPHALT CONCRETE PAVEMENT Cont'd

b. Moisture - Acceptance testing for moisture will be in conformance to OSHD TM 311(M).

c. Compaction - Acceptance testing for compaction will conform to the requirements in subsection 402.45.

(a-3) Rejected mixture:

a. Rejection by Contractor - The Contractor may, prior to sampling, elect to remove any defective material and replace it with new material at his expense. Any such new material will be sampled, tested, and evaluated for acceptance.

b. Rejection without testing - In addition to the provisions of subsections 402.39(a) and 402.44(d), the Engineer, prior to sampling, may reject any batch, load, or section of roadway that appears defective in gradation, asphalt cement content, moisture content or compaction. Material rejected before placement shall not be incorporated in the pavement. Any rejected section of roadway shall be removed.

No payment will be made for the rejected materials or the removal of the material.

(b-6) Visual acceptance - In place of the above acceptance sampling and testing, the Engineer may accept a maximum of 1,000 tons of each class of asphalt concrete mixture by visual examination on the basis of one of the following methods:

a. The source of supply has in the past two years furnished similar materials that were found satisfactory under the State's normal sampling and testing procedures.

b. The supplier furnishes certified test results stating that based on prior test results, the supplier is furnishing a mixture that substantially complies with the specification requirements.

402.33 Asphalt Concrete Mixing Plant - (n) Truck Scales - Delete the second paragraph of this subsection and substitute the following:

Contractors operating asphalt mixing plants without an automatic or computerized weight scales shall be required to utilize weighmen furnished by the Division. The Contractor shall be charged at the rate of Two hundred dollars (\$200.00), per day for each day that the weighmen are required.

SECTION 402 - ASPHALT CONCRETE PAVEMENT Cont'd

402.44 Hauling, Spreading, Temperature Control and Finishing

Add the following:

Except for unavoidable delay or breakdown, delivery of the mixture to the paving machines shall be at a rate sufficient to provide continuous operation of the paving machines. If paving operations result in excessive stopping of the paving machine, as determined by the Engineer, paving operations shall be suspended until the Contractor can synchronize the rate of delivery of the mixture with the capacity of the paving machines.

No loads of mixture shall be transported from the mixing plant to the point of use so late in the day as to prevent the spreading and compacting of the mixture during daylight, unless otherwise approved by the Engineer. If placing of material during other than daylight hours is permitted by the Engineer, adequate lighting shall be provided.

The Contractor shall wing out the paving machine or dump additional material by hand for paved frontages and driveway approaches. In no case will material be removed from the traveled lane for paved frontages or driveway approaches.

If the abutting lane is not paved in the same day, or if the longitudinal joint is distorted by traffic or other causes prior to the abutting lane being paved, the distorted edge of the longitudinal joint shall be carefully trimmed to a neat line and painted with a thin coat of liquid asphalt or tack coat material prior to the abutting lane being paved.

Upon completion of the paving, all feathered joints will be sealed with emulsified asphalt and covered with sand to prevent tracking by traffic.

402.45 Compacted

Add the following:

Compaction density will be monitored by the Engineer with a Nuclear Gauge.

402.91 General (Payment)

Delete this subsection and substitute the following:

Payment of the quantities of asphalt concrete will be paid for at the contract price bid per ton as indicated on the Bid Schedule complete in place. The quantity will be verified with the Engineer prior to the submission of any invoice. After verification the invoice will be submitted

SECTION 402 - ASPHALT CONCRETE PAVEMENT Cont'd

for payment to the Transportation Division Department and Environmental Services of Multnomah County, Oregon, 1620 SE 190th Avenue, Portland, Oregon 97233.

The pay item(s) will be either/or Asphalt Concrete Class "B" or "C" - Ton.

Material not in compliance with subsection 402-11 will be summarized on Form 734-3965 (Summary of Failing Tests Results for Bituminous Mixtures). and the price will be adjusted accordingly.

SECTION 407 - ASPHALT TACK COAT

The asphalt tack coat shall be constructed in conformance with Section 407 of the Standard Specifications supplemented and/or modified as follows:

407.11 Asphalt - The asphalt to be used in the tack coat shall be CSS-1, CSS-1h, CMS-2, CMS-2h, CMS-2s, CRS-1 or CRS-2 as determined by the Engineer.

407.32 Application Method and Rates - The emulsified asphalt shall normally be applied to the prepared surface at a rate within the ranges of 0.06-0.12 gallon per square yard of surface, the actual rate to be as directed by the Engineer.

Tack Coat required on this project shall be considered "incidental." There will be no separate pay items.

SECTION 544 - COMMERCIAL CONCRETE

Description

Subsection 544.01 - Scope - Section 544 which is not in the Standard Specifications, is included for this project by special provision. Commercial concrete is portland cement concrete (PCC), a mixture of cement, aggregate, water, and admixtures conforming to the following provisions:

544.11 General - Materials shall conform to the following:

(a) Cement - Portland cement shall be standard brand, Type I or II, fresh cement and shall meet the requirements of 701.01(b) and 701.01(c).

SECTION 544 - COMMERCIAL CONCRETE

Materials

(b) Aggregates - Aggregates shall have a maximum size of 3/4-inch, 1-inch, or 1-1/2 inches as the Contractor elects and shall be clean, sound and reasonably well-graded. Aggregates available from commercial sources approved by the Engineer will be acceptable.

(c) Water - Water shall meet the requirements of 701.02 of these Special Provisions.

(d) Fly ash - Fly ash may be utilized in commercial concrete as a substitute for portland cement for a minimum of 10 percent to a maximum of 20 percent by weight of portland cement. The substitution rate shall be 1.25 pounds of fly ash for each pound of portland cement replaced.

Fly ash shall conform to the requirements of 701.07 of these Special Provisions and will be accepted for immediate use provided the certification requirements of 106.08 are met.

(e) Blended Hydraulic Cement - Blended hydraulic cement may be utilized in commercial concrete as a substitute for portland cement. Blended hydraulic cement shall conform to the requirements of 701.08 of these Special Provisions.

Based on the certified percent of fly ash in the blended hydraulic cement, the cement content of mixes produced shall be proportionately increased to satisfy the substitution rate for fly ash as stated in 544.11(d).

544.14 PCC Mixture Tolerances and Limits - The PCC shall be a workable mixture uniform in composition and consistency, having the following properties or limits:

(a) Cement Content - The PCC shall contain a minimum cement, or cement/fly ash content of 564 pounds per cubic yard.

(b) Slump - The slump of the PCC shall be a maximum of 5 inches.

(c) Entrained Air - The PCC shall contain a minimum 4.0 percent and a maximum 7.0 percent entrained air.

(d) Strength - The PCC shall attain a minimum compressive strength of 3300 psi at 28 days.

SECTION 544 - COMMERCIAL CONCRETE, Cont'd

Materials, Cont'd

544.16 Acceptance Sampling and Testing:

(a) General - Acceptance sampling and testing will be based on samples obtained at the site of placement prior to any pumping unless provided otherwise. The Engineer will perform all required sampling and testing.

(b) Cement Content - The Contractor shall furnish batch tickets showing source, day, time, and quantity of individual constituents including cement, fly ash and water, all attested by the batchperson for all PCC furnished to the project.

(c) Frequency - The Engineer will take a minimum of one set of three cylinders each day of placement for:

1. Footings and headwalls for arches, Section 522:
2. Footings for cantilevered sign supports and sign bridges, Section 643; and
3. Footings for highway illumination and traffic signal poles, Sections 651 and 661.

The Engineer will take a minimum of one set of three cylinders for every 25 cubic yards of all other placement with a maximum of one set per day.

(d) Plastic PCC - Compliance of the plastic PCC will be based on the following tests performed by the Engineer:

<u>Test</u>	<u>AASHTO TEST METHOD</u>
Sampling Fresh Concrete	T 141
Slump	T 119
Air Content	T 152*
Molding Concrete Specimens in the Field	T 23**

\*Except that the same strike off procedure used in AASHTO T 121 may be used.

\*\* Except that cylinders shall be cast in single-use 6-inch diameter by 12-inch high, plastic molds.

SECTION 544 - COMMERCIAL CONCRETE, Cont'd

(e) Hardened PCC - Acceptance of the hardened PCC will be based on the average of three cylinders tested at 28 days according to AASHTO T 22.

Construction

544.35 Mixing PCC - The PCC shall be mixed to the extent that will ensure a uniform distribution throughout the mass.

544.36 Placing PCC - Placing of PCC shall be performed in conformance with best common practices in a manner that will not segregate the materials. Vibrating and spading shall be performed as required to obtain a dense mass.

544.43 Forms - Construction of forms shall be in conformance with best common practices and shall be constructed in reasonably close conformance to the lines and grades called for by the plans or established by the Engineer.

544.46 Curing Concrete - Concrete surfaces shall be cured in conformance with subsection 504.46 of the Standard Specifications unless otherwise specified in the Standard Specifications or Special Provisions for the item of work involved.

544.49 Applicability of Finishes - Concrete surfaces shall receive a general surface finish in conformance with subsection 504.48(a) of the Standard Specifications or Special Provisions for the item of work involved.

544.50 Replacement or Price Reduction - The Contractor shall replace concrete represented by cylinders which fail to meet the minimum strength requirement or, if the Engineer determines the low strength concrete is suitable for the purpose intended, shall accept a price reduction established by the Engineer.

544.80 Measurement - There will be no separate measurement for commercial concrete.

544.90 Payment - No separate payment will be made for commercial concrete as the cost will be included in payment for other items where the commercial concrete is used.

SECTION 603 - CULVERTS-SIPHONS-SEWERS AND IRRIGATION PIPE

Storm sewer pipe shall be furnished and installed in conformance with the pipe data shown on the plans and Section 603 of the Standard Specifications supplemented and/or modified as follows:

603.11 Materials

Concrete Pipe - The concrete pipes shall be bell and spigot type pipe with rubber gasket joints (ASTM C-14, Class 2) conforming to the applicable requirements of subsections 705.04 and 706.01.

603.34 Bedding and Encasement - Will be 1"-0 aggregate placed to the dimensions shown on the plans. Measurement will be determined by the neat lines shown on the plans and payment will be at the contract unit price - Per Cu. Yd.

603.42 Concrete Encasement

Payment for the encasement of the 30" concrete pipe shown on the plans at Sta 47+81 will be paid for at the contract bid price - Lump Sum, for which price and payment shall be full compensation for all materials, labor, equipment, tools and incidentals necessary for completion of the work.

603.81 and 603.91 Measurement and Payment - The pipe length for computing quantities will be measured from center of manhole to center of manhole, or center of inlet to center of inlet, or center of inlet to center of manhole, whichever the combination may be.

The accepted quantities will be paid for at the contract unit price per linear feet for the item "Concrete Pipe," which price and payment will be full compensation for all labor, equipment, tools, material and incidentals necessary to complete the work prescribed in this Section.

SECTION 604 - MANHOLES AND INLETS

604.01 Scope - This work shall consist of the construction of inlets in conformance with Section 604 of the Standard Specifications.

SECTION 604 - MANHOLES AND INLETS Cont'd

604.81 and 604.91 Measurement and Payment - The accepted unit pay quantities will be paid for at the applicable contract unit price per each for one or another of the particular pay items listed below or covered under Special Provisions and set forth in the bid schedule, which price and payment will be full compensation, in each instance, for furnishing and placing all materials, performing all earthwork and including all labor, tools, equipment and incidentals necessary to complete the work as prescribed in this section.

<u>Pay Item</u>	<u>Unit</u>
Manhole's Type "BP"	Each
Concrete Inlets, Type "CG-1" with Basin	Each
Concrete Inlet, Type - Ditch with Basin	Each

SECTION 608 - PORTLAND CEMENT CONCRETE WALKS,  
DRIVEWAYS AND SURFACINGS

Portland cement concrete walks, driveways, sidewalk ramps and surfacings shall be constructed in conformance with Section 608 of the Standard Specifications supplemented and/or modified as follows:

608.11 Portland Cement Concrete - The mixture of aggregate shall be 3/4", 1" or 1 1/2" as the Contractor elects. See Special Provisions 544.11(b) Aggregates - change the reference from 504 to include 544.01 as herein contained in these Special Provisions.

608.34 Portland Cement Concrete

Add the following to "b" "Surface Finish."

All concrete that has a marred or stained surface finish due to public traffic, vandalism or other means, shall be removed and replaced between scoring lines or joints. No patching of concrete will be allowed. It is the Contractor's responsibility to protect freshly placed or curing concrete from damage.

608.81 and 608.91 Measurement and Payment - Add the following pay items:

<u>Pay Item</u>	<u>Unit of Measurement</u>
(a) 4-inch concrete Walks and Driveways	Sq. Yd.
(b) 6-inch Concrete Driveways	Sq. Yd.

SECTION 608 - PORTLAND CEMENT CONCRETE WALKS,  
DRIVEWAYS AND SURFACINGS Cont'd

Item (a) above shall be understood to include concrete walks, that portion of concrete driveways constructed beyond the back of walk line, and wheelchair ramps constructed in conjunction with new portland cement concrete walks.

Item (b) above shall be understood to include the 6-inch thick concrete driveway from back of curb to back of walk.

Sidewalk ramps will be measured and paid for at the contract unit price per square yard for the bid item "4-inch Concrete Walks and Driveways," which payment shall be understood to be full compensation for all labor, material, equipment, and incidentals necessary for construction of the sidewalk ramps as specified. Curbs will be separately measured and paid for as set forth in Section 609.

The items above shall be understood to include all labor, materials, equipment, and incidentals required to complete the concrete flatwork.

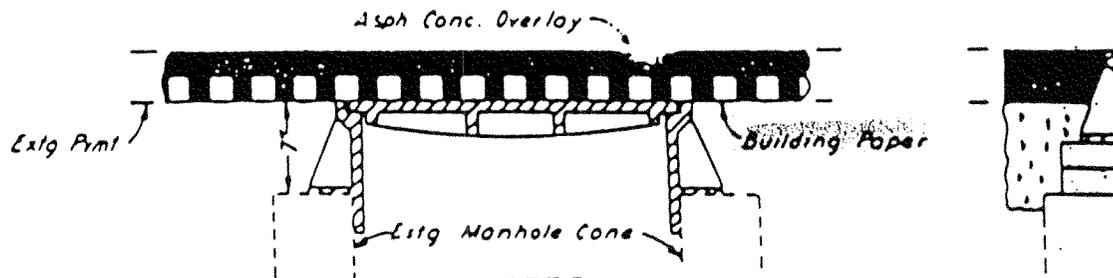
## CONSTRUCTION SEQUENCE

STEP 1. Cover Manhole With Building Paper And Const Overlay Across Estg Manholes.

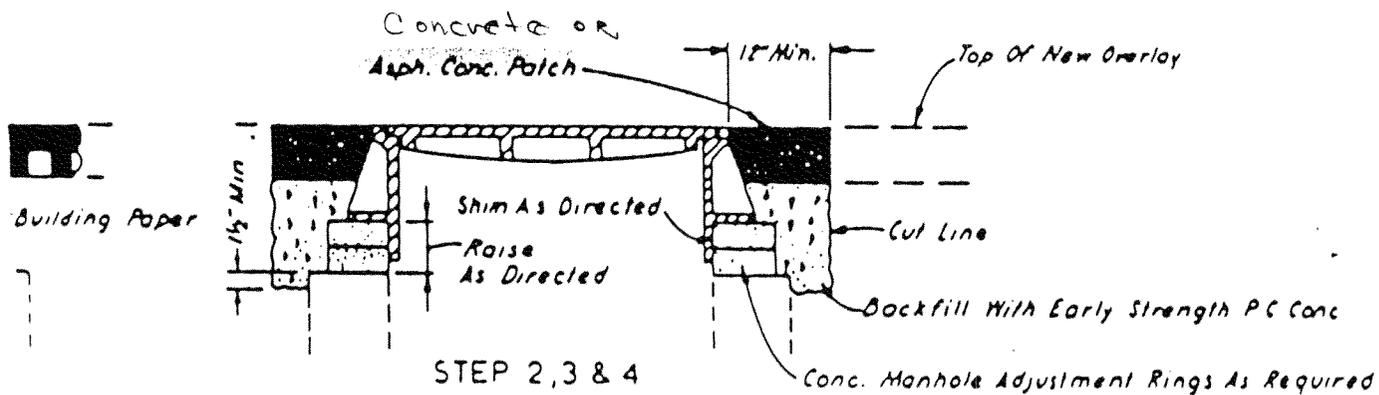
STEP 2. Cut Rectangular Excavation Around Manhole 12" Min. From M.H. Frame.

STEP 3. Raise M.H. Frame And Install Conc. Rings And Shim To Finish Pymt Profile And Cross Slope.

STEP 4. Backfill With Early Strength P.C. Conc And Asph. Conc. To Depths As Directed.



STEP 1  
MANHOLE ADJUSTMENT



STEP 2, 3 & 4  
ADJUSTMENT DETAIL

SECTION 609 - PORTLAND CEMENT CONCRETE  
CURBS AND ISLANDS

Portland cement concrete curbs shall be constructed in conformance with Section 609 of the Standard Specifications supplemented and/or modified as follows:

Concrete Curbs - Type "C"

609.01 Scope - As part of the work to be performed under these provisions, the Contractor shall construct sidewalk ramps as detailed in the plans.

609.11 Portland Cement Concrete - The maximum size of aggregate shall be 3/4", 1" or 1-1/2" as the Contractor elects. See Special Provisions 544.11(b) Aggregates.

609.34(a) Portland cement concrete - Change the reference from Section 504 to Section 544.

609.35 Transverse Expansion Joints

Delete this entire subsection and substitute the following:

609.35 Transverse Expansion Joints - Expansion joints shall be placed at intervals not to exceed forty-five (45) feet at the beginning of intersection returns and at each edge of driveways. If two driveways are separated by less than seven (7) feet of full curb, one (1) expansion joint at the mid-point shall suffice. There shall be not less than two (2) feet of full curb between driveways. Expansion joint filler shall conform to the neat lines of the curb and shall be positioned in a plane perpendicular to the curb alignment and grade.

609.81 and 609.91 Measurement and Payment - No separate measurement or payment will be made for construction of the sidewalk ramps as payment will be included in payment made for the item "4-inch Concrete Walks and Driveways."

Payment for Type "C" curbs will be at the contract unit price - Per Lin. Ft.

SECTION 610 - ASPHALT CONCRETE WALKS, CURBS  
AND MISCELLANEOUS STRUCTURES

Asphalt concrete approaches and mailbox turnouts shall be constructed in conformance with Section 610 of the Standard Specifications.

SECTION 618 - GEOTEXTILE FABRIC

618 - Geotextile Fabric

Filter fabric shall be constructed in conformance with Section 618 of the Standard Specifications.

618.91 Payment

Pay quantities for the geotextile fabric will be paid for at the contract unit price Per Sq. Yd. under (c) Filter Fabric Membrane.

SECTION 628 - ADJUSTMENT OF INCIDENTAL STRUCTURES

Final adjustment of manhole tops, which apply to Bid Items "Adjust Manholes," "Reconstruct Manholes," "Concrete Manholes Type BP," and "Adjust Monument Boxes" shall be done in conformance with Section 628 of the Standard Specifications, as shown on the "Adjustment Detail" on page 42 of these specifications, supplemented and/or modified as follows:

628.11 Materials - Early-strength concrete shall conform to the requirements of Section 504 as modified herein and shall contain 752 pounds (8.0 sacks) of portland cement per cubic yard. Type III or IIIA cement shall be used.

Length of curing time for early strength concrete will be determined by the Engineer.

It is the intent of these Specifications to provide concrete which may be used by traffic in the shortest possible time.

Work shall be so timed and coordinated that new concrete is installed, adequately cured, and the adjustment completed in time to carry traffic during the hours of darkness, unless otherwise permitted.

628.32 - Raising of Tops of Masonry Structures

Raising of tops of masonry structures shall be done in conformance with this section of the Standard Specifications. Attention is called to Section 628.32(f) Metal Steps and Ladders - There are approximately five (5) manholes that may need added or adjusted steps on this project.

628.91 Payment - Payment for the final adjustment and any steps required for the above bid items shall be considered incidental to the contract and included in the bid prices for these items.

SECTION 642A - POSTS, MAIL BOX AND OTHER RECEPTACLES

MAILBOX SUPPORTS

Scope - This work shall consist of removing, maintaining in temporary locations during construction and reinstalling in permanent locations, all mailboxes affected by construction work in accordance with these specifications and in conformity with the plans.

Materials:

(a) The tube support frame shall conform to:

(1) the requirements of ASTM A 500 Grade B and shall be galvanized in conformance to ASTM A 386, Class B-1 or;

(2) the tensile requirements of ASTM A 53 Grade B and shall be galvanized with a minimum 0.9 oz. per square foot coating as measured by ASTM A 90 on the exterior surface followed by a chromate conversion coating and a cross link polyurethane acrylic coating. A zinc base corrosive resistant interior coating shall also be applied or;

(3) the equivalent.

(b) The mounting bracket shall be of the design shown on the plans or an approved equal.

(c) The mounting brackets, angles, adapter plates, and hardware shall be galvanized in conformance to AASHTO M 232.

(d) Any damage to galvanized surfaces such as the cut end of the tube support frame, drill holes and elsewhere shall be repaired by painting with one coat of a Zinc Dust-Zinc Oxide Primer.

(e) The post mounting socket shall be the Flush V-Wing Socket manufactured by Foresight Industries of Cheyenne, Wyoming, or an approved equal.

(f) The Mailboxes will be furnished by others.

SECTION 642A - POSTS, MAIL BOX AND OTHER RECEPTACLES Cont'd

Construction Details - Beginning at the start of construction all mailboxes affected by the work shall be protected and maintained at locations accessible to the delivery agent and as handy as possible to the person or persons being served. This may require removing and relocating the mailboxes more than once to maintain service throughout construction. When sidewalk construction is completed the mailboxes shall be reinstalled on new supports in their permanent locations in conformance to the details shown on the plans.

The mounting brackets furnished shall be of the proper size to fit each existing mailbox.

If the original (prior to construction) support for the mailbox is something that the property owner desires to retain, it shall be placed by the Contractor on the owner's property adjacent to the work. Otherwise, the original mailbox support shall be disposed of by the Contractor.

If ordered by the Engineer ornamental supports shall be reinstalled in their permanent position.

Mailboxes grouped together of three or more shall be placed on a multiple support. Mailboxes grouped together in pairs shall be placed on single supports.

Measurement - The quantity to be paid for will be the actual number of mailbox supports including concrete collars installed in permanent locations as specified.

Payment - The accepted quantities will be paid for at the contract unit price per each for the following pay item:

- Mailbox Supports - Single
- Mailbox Supports - Multiple

Payment when made as above set forth will be complete compensation for all labor, materials, equipment, tools and incidentals involved in removing existing mailbox supports, providing temporary installations as necessary, installing new supports in conformance with the plans in permanent locations and concrete collars where required and installing owner-furnished mailboxes as specified.

SUPPLEMENTAL REQUIRED CONTRACT PROVISIONS  
(Bid Conditions)

PORTLAND AREA AFFIRMATIVE ACTION PLAN

EQUAL EMPLOYMENT OPPORTUNITY  
(For all Construction Contracts to be Awarded in  
Multnomah County, Oregon)

EACH BIDDER, CONTRACTOR OR SUBCONTRACTOR (HEREINAFTER THE CONTRACTOR) MUST FULLY COMPLY WITH PART II OF THESE BID CONDITIONS AS TO EACH CONSTRUCTION TRADE IT INTENDS TO USE ON THIS CONSTRUCTION CONTRACT AND ALL OTHER CONSTRUCTION WORK IN MULTNOMAH COUNTY DURING THE PERFORMANCE OF THIS CONTRACT OR SUBCONTRACT. THE CONTRACTOR COMMITS ITSELF TO THE GOALS FOR MINORITY UTILIZATION IN PART II, AND ALL OTHER REQUIREMENTS, TERMS AND CONDITIONS OF THESE BID CONDITIONS BY SUBMITTING A PROPERLY SIGNED BID.

THE CONTRACTOR SHALL APPOINT A COMPANY EXECUTIVE TO ASSUME THE RESPONSIBILITY FOR THE IMPLEMENTATION OF THE REQUIREMENTS, TERMS AND CONDITIONS OF THESE BID CONDITIONS.

PART I

Effective December 1, 1975, the Office of Federal Contract Compliance Programs eliminated Part I of the bid conditions of the Portland Area Affirmative Action Plan and directed that all crafts be placed under Part II of said bid conditions.

PART II

A. Coverage. The provisions of Part II shall be applicable to all Multnomah County Contracts, since they are within the Portland Plan Area.

B. Requirement--An Affirmative Action Plan. Contractors described in "A. Coverage" above shall be subject to the provisions and requirements of Part II of these bid conditions including the goals and timetables for minority<sup>1/</sup> utilization, and specific affirmative action steps set forth in Sections B.1 and 2 of this Part II. The contractor's commitment to the goals for minority utilization as required by this Part II constitutes a commitment that it will make every good faith effort to meet such goals.

<sup>1/</sup> "Minority" is defined as including Blacks, Hispanics, American Indians, and Asian and Pacific Islanders, both men and women.

1. Goals and Timetables - The goals of minority utilization required of the contractor are applicable to each trade used by the contractor in the Portland Plan Area.

For all such trades the goals of minority utilization expressed in percentage terms shall be from 5.5% to 6.5%.

The goals of minority and female utilization above are expressed in terms of hours of training and employment as a proportion of the total number of hours to be worked by the contractor's aggregate work force, which includes all supervisory personnel, in each trade on all projects (both Federal and Non-Federal) in the Portland Plan Area during the performance of its contract (i.e., the period beginning with the first day of work on the construction contract and ending with the last day of work.)

The hours of minority employment and training must be substantially uniform throughout the length of the contract in each trade and minorities must be employed evenly on each of a contractor's projects. Therefore, the transfer of minority employees or trainees from contractor to contractor or from project-to-project for the purpose of meeting the contractor's goals shall be a violation of Part II of these Bid Conditions.

If the contractor counts the nonworking hours of trainees and apprentices in meeting the contractor's goals, such trainees and apprentices must be employed by the contractor during the training period; the contractor must have made a commitment to employ the trainees and apprentices at the completion of their training subject to the availability of employment opportunities; and the trainees must be trained pursuant to training programs approved by the Bureau of Apprenticeship and Training for "Federal Purposes" or approved as supplementing the Portland Plan.

2. Specific Affirmative Action Steps - No contractor shall be found to be in noncompliance with Executive Order 11246, as amended, solely on account of its failure to meet its goals, but shall be given an opportunity to demonstrate that the contractor has instituted all the specific affirmative action steps specified in this Part II and has made every good faith effort to make these steps work toward the attainment of its goals within the timetables, all to the purpose of expanding minority utilization in its aggregate work force in the Portland Plan Area. A contractor subject to Part II which fails to achieve its commitments to the goals for minority utilization has the burden of proving that it has engaged in an affirmative action program directed at increasing minority utilization and that such efforts were at least as extensive and as specific as the following:

a. The contractor should have notified minority organizations when employment opportunities were available and should have maintained records of the organizations' response.

b. The contractor should have maintained a file of the names and addresses of each minority referred to it by any individual or organization and what action was taken with respect to each such referred individual, and if the individual was not employed by the contractor, the reasons therefor. If such individual was sent to the union hiring hall for referral and not referred back by the union or if referred, not employed by the contractor, the file should have documented this and the reasons therefor.

c. The contractor should have promptly notified the contracting or administering agency and the Office of Federal Contract Compliance Programs when the union or unions with which the contractor has collective bargaining agreements did not refer to the contractor a minority sent by the contractor, or when the contractor had other information that the union referral process has impeded efforts to meet its goals.

d. The contractor should have disseminated its EEO policy within its organization by including it in any employee handbook or policy manual; by publicizing it in company newspapers and annual reports, and by advertising such policy at reasonable intervals in union publications. The EEO policy should be further disseminated by conducting staff meetings to explain and discuss the policy; by posting of the policy; and by review of the policy with minority employees.

e. The contractor should have disseminated its EEO policy externally by informing and discussing it with all recruitment sources; by advertising in news media, specifically including minority news media; and by notifying and discussing it with all subcontractors.

f. The contractor should have made both specific and reasonably recurrent written and oral recruitment efforts. Such efforts should have been directed at minority, organizations, schools with substantial minority enrollment, and minority recruitment and training organizations within the contractor's recruitment area.

g. The contractor should have evidence available for inspection that all tests and other selection techniques used to select from among candidates for hire, transfer, promotion, training or retention are being used in a manner that does not violate the OFCCP Testing Guidelines in 41 CFR Part 60-3.

h. The contractor where reasonable, should have developed on-the-job training opportunities and participated and assisted in all Department of Labor funded and/or approved training programs relevant to the contractor's employee needs consistent with its obligations under this Part II.

i. The contractor should have made sure that seniority practices and job classifications do not have a discriminatory effect.

j. The contractor should have made certain that all facilities were not segregated by race.

k. The contractor should have continually monitored all personnel activities to ensure that its EEO policy was being carried out including the evaluation of minority employees for promotional opportunities on a quarterly basis and the encouragement of such employees to seek those opportunities.

1. The contractor should have solicited bids for subcontracts from available minority subcontractors engaged in the trades covered by these Bid Conditions, including circulation of minority contractor associations.

NOTE: The Assistant Regional Administrator of the Office of Federal Contract Compliance Programs and the compliance agency staff will provide technical assistance on questions pertaining to minority recruitment sources, minority community organizations and minority news media upon receipt of a request for assistance from a contractor.

3. Nondiscrimination. In no event may a contractor utilize the goals and affirmative action steps required by this Part II in such a manner as to cause or result in discrimination against any person on account of race, color, religion, sex or national origin.

### PART III COMPLIANCE AND ENFORCEMENT

In all cases, the compliance of a contractor will be determined in accordance with its obligations under the terms of these Bid Conditions. Therefore, contractors who are governed by the provisions of Part II shall be subject to the requirements of that Part regardless of the obligations of its prime contractor or lower tier subcontractors.

All contractors performing or to perform work on projects subject to these Bid Conditions hereby agree to inform their subcontractors in writing of their respective obligations under the terms and requirements of these Bid Conditions, including the provisions relating to goals of minority employment and training.

A. Contractors Subject to Part II. In regard to Part II of these Bid Conditions, if the contractor meets the goals set forth therein or can demonstrate that it has made every good faith effort to meet these goals, the contractor shall be presumed to be in compliance with Executive Order 11246, as amended, the implementing regulations and its obligations under Part II of these Bid Conditions. In that event, no formal sanctions or proceedings leading toward sanctions shall be instituted unless the contracting or administering agency otherwise determines that the contractor is violating the Equal Opportunity clause.

Where the agency finds that the contractor failed to comply with the requirements of Executive Order 11246, as amended, the implementing regulations and the obligations under Part II of these Bid Conditions, the agency shall take such action and impose such sanctions, which include suspension,

termination, cancellation, and debarment, as may be appropriate under the Executive Order and its regulations. When the agency proceeds with such formal action it has the burden of proving that the contractor has not met the goals contained in Part II of these Bid Conditions. The contractor's failure to meet its goals shall shift to it the requirement to come forward with evidence to show that it has met the good faith requirements of these Bid Conditions by instituting at least the specific affirmative action steps listed in Part II, Section 2. The pendency of such proceedings shall be taken into consideration by Federal agencies in determining whether such contractor can comply with the requirements of Executive Order 11246, as amended, and is therefore a "responsible prospective contractor" within the meaning of the basic principles of Federal procurement law.

It shall be no excuse that the union with which the contractor has a collective bargaining agreement providing for exclusive referral failed to refer minority employees. Discrimination in referral for employment, even if pursuant to provisions of a collective bargaining agreement, is prohibited by the National Labor Relations Act, as amended, and Title VII of the Civil Rights Act of 1964, as amended. It is the policy of the Office of Federal Contract Compliance Programs that contractors have a responsibility to provide equal employment opportunity if they wish to participate in federally involved contracts. To the extent they have delegated the responsibility for some of their employment practices to a labor organization and, as a result, are prevented from meeting their obligations pursuant to Executive Order 11246, as amended, such contractors cannot be considered to be in compliance with Executive Order 11246, as amended, its implementing rules and regulations.

#### PART IV GENERAL REQUIREMENTS

1. Contractors are responsible for informing their subcontractors in writing regardless of tier, as to their respective obligations under Part II hereof. Whenever a contractor subcontracts a portion of the work in any trade covered by these Bid Conditions, it shall include these Bid Conditions in such subcontracts and each subcontractor shall be bound by these Bid Conditions to the full extent as if it were the prime contractor. The contractor shall not, however, be held accountable for the failure of its subcontractors to fulfill their obligations under these Bid Conditions. However, the prime contractor shall give notice to the Assistant Regional Administrator of the Office of Federal Contract Compliance Programs of the Department of Labor and to the contracting or administering agency of any refusal or failure of any subcontractor to fulfill its obligations under these Bid Conditions. A subcontractor's failure to comply will be treated in the same manner as such failure by a prime contractor.

2. Contractors hereby agree to refrain from entering into any contract or contract modification subject to Executive Order 11246, as amended, with a contractor debarred from or who is determined not to be a "responsible" bidder for Government contracts and federally-assisted construction contracts pursuant to the Executive Order.

3. The Contractor shall carry out such sanctions and penalties for violation of these Bid Conditions and the Equal Opportunity clause including suspension, termination and cancellation of existing subcontracts and debarment from future contracts as may be imposed or ordered pursuant to Executive Order 11246, as amended, and its implementing regulations by the contracting or administering agency and the Office of Federal Contract Compliance Programs. Any contractor who fails to carry out such sanctions and penalties shall also be deemed to be in noncompliance with these Bid Conditions and Executive Order 11246, as amended.

4. Nothing herein is intended to relieve any contractor during the term of its contract from compliance with Executive Order 11246, as amended, and the Equal Opportunity clause of its contract with respect to matters not covered in Part II of these Bid Conditions.

5. The procedures set forth in these Bid Conditions shall not apply to any contract which the head of the contracting or administering agency determines is essential to the national security and its award, without following such procedures, is necessary to the national security. Upon making such a determination, the agency head will notify, in writing, the Director of the Office of Federal Contract Compliance Programs within thirty days.

6. Requests for exemptions from these Bid Conditions must be made in writing, with justification, to the Director, Office of Federal Contract Compliance Programs, U.S. Department of Labor, Washington, D.C. 20210, and shall be forwarded through and with the endorsement of the head of the contracting or administering agency.

7. Contractors must keep such records and file such reports relating to the provisions of these Bid Conditions as shall be required by the contracting or administering agency or the Office of Federal Contract Compliance Programs.

8. Information relative to compliance with these Bid Conditions may be obtained from the County Engineer, Multnomah County, Oregon, 2115 S.E. Morrison Street, Portland, Oregon 97214. Phone (503) 248-3591.

#### RECORDS AND REPORTS

The contractor and each subcontractor (\$10,000 or more) shall submit to the engineer the following reports:

A "Monthly Employment Utilization Report" (Standard Form - 257) in accordance with the instructions given therein. Once the contractor and/or subcontractors have begun work, these reports are to be submitted even if no employees are working on the project during the reporting period. (Report is to be marked "negative".)

Failure of a contractor to submit the required reports (Standard Form 257 and all lists and statements called for thereon) within the time stipulated thereon may result in the issuance by Multnomah County of a 30-day Show Cause Notice indicating the contractor is in noncompliance for failure to submit required information and reports.

**U. S. DEPARTMENT OF LABOR**  
Employment Standards Administration, OFCCP

**MONTHLY EMPLOYMENT  
UTILIZATION REPORT**

1 COVERED AREA (SMSA OR EA)

3 CURRENT GOALS

4 REPORTING PERIOD

MINORITY: \_\_\_\_\_

FROM: \_\_\_\_\_

4 This report is required by Executive Order 11246, Sec. 203. Failure to report can result in contracts being cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts of federally assisted construction contracts

2 EMPLOYER'S I.D. NO.

FEMALE: \_\_\_\_\_

TO: \_\_\_\_\_

NAME AND LOCATION OF CONTRACTOR

FEDERAL  
FUNDING  
AGENCY

5 **6. WORK HOURS OF EMPLOYMENT (Federal & Non-Federal)**

9. TOTAL NUMBER OF EMPLOYEES

10. TOTAL NUMBER OF MINORITY EMPLOYEES

CONSTRUCTION TRADE	Classifications	6a. TOTAL ALL EMPLOYEES BY TRADE		6b. BLACK (Not of Hispanic Origin)		6c. HISPANIC		6d. ASIAN OR PACIFIC ISLANDERS		6e. AMERICAN INDIAN OR ALASKAN NATIVE		7. MINORITY PERCENTAGE	8. FEMALE PERCENTAGE	9. TOTAL NUMBER OF EMPLOYEES		10. TOTAL NUMBER OF MINORITY EMPLOYEES	
		M	F	M	F	M	F	M	F	M	F			M	F	M	F
			Journey worker APPRENTICE TRAINEE SUB-TOTAL														
	Journey worker APPRENTICE TRAINEE SUB-TOTAL																
	Journey worker APPRENTICE TRAINEE SUB-TOTAL																
	Journey worker APPRENTICE TRAINEE SUB-TOTAL																
	Journey worker APPRENTICE TRAINEE SUB-TOTAL																
	TOTAL JOURNEY WORKERS																
	TOTAL APPRENTICES																
	TOTAL TRAINEES																
	GRAND TOTAL																

11. COMPANY OFFICIAL'S SIGNATURE AND TITLE

12. TELEPHONE NUMBER (Include area code)

13. DATE SIGNED

PAGE

OF

## INSTRUCTIONS FOR FILING MONTHLY EMPLOYMENT UTILIZATION REPORT (CC-257)

The Monthly Utilization Report is to be completed by each subject contractor (both prime and sub) and signed by a responsible official of the company. The reports are to be filed by the 5th day of each month during the term of the contract, and they shall include the total work-hours for each employee classification in each trade in the covered area for the monthly reporting period. The prime contractor shall submit a report for its aggregate work force and collect and submit reports for each subcontractor's aggregate work force to the Federal compliance agency that has Executive Order 11246 responsibility. (Additional copies of this form may be obtained from the U.S. Department of Labor, Employment Standards Administration, OFCCP's regional office for your area.)

- |  |   |
|--|---|
| Compliance Agency .....                      | .U.S. Government agency assigned responsibility for equal employment opportunity. (Secure this information from the contracting officer.)   |
| Federal Funding Agency .....                 | .U.S. Government agency funding project (in whole or in part). If more than one agency, list all.   |
| Contractor .....                             | .Any contractor who has a construction contract with the U.S. Government or a contract funded in whole or in part with Federal funds.   |
| Minority .....                               | .Includes Blacks, Hispanic, American Indians, Alaskan Natives, and Asian and Pacific Islanders—both men and women.  |
| 1. Covered Area .....                        | .Geographic area identified in Notice required under 41 CFR 60-4.2.   |
| 2. Employer's Identification Number .....    | .Federal Social Security Number used on Employer's Quarterly Federal Tax Return (U.S. Treasury Department Form 941).  |
| 3. Current Goals (Minority & Female) .....   | .See contract Notification.   |
| 4. Reporting Period .....                    | .Monthly, or as directed by the compliance agency, beginning with the effective date of the contract.   |
| 5. Construction Trade .....                  | .Only those construction crafts which contractor employs in the covered area.   |
| 6. Work-Hours of Employment (a-e) .....      | a. The total number of male hours and the total number of female hours worked by employees in each classification.<br><br>b-e. The total number of male hours and the total number of female hours worked by each specified group of minority employees in each classification. |
| Classification .....                         | .The level of accomplishment or status of the worker in the trade (Journey Worker, Apprentice, Trainee)   |
| 7. Minority Percentage .....                 | .The percentage of total minority work-hours of all work-hours (the sum of columns 6b, 6c, 6d, and 6e divided by column 6a; just one figure for each construction trade).   |
| 8. Female Percentage .....                   | .For each trade the number reported in 6a, F divided by the sum of the numbers reported in 6a, M and F.   |
| 9. Total Number of Employees .....           | .Total number of male and total number of female employees working in each classification of each trade in the contractor's aggregate work force during reporting period.   |
| 10. Total Number of Minority Employees ..... | .Total number of male minority employees and total number of female minority employees working in each classification in each trade in the contractor's aggregate work force during reporting period.   |

**PREVAILING WAGE RATES**  
**for**  
**Public Works Contracts in Oregon**



**BOLI**

*Mary Wendy Roberts*  
*Commissioner*  
*Bureau of Labor and Industries*

Effective January 1, 1989



# BUREAU OF LABOR AND INDUSTRIES

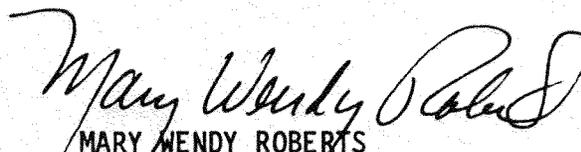
Mary Roberts, Commissioner

January 1, 1989

This booklet contains the Prevailing Wage Rates for the building and construction trades in the State of Oregon. These rates are effective January 1, 1989. These rates have been amended in accordance with ORS 279.348 through ORS 279.365.

Prevailing Wage Rates are the minimum wages that must be paid to all workers employed in the construction, reconstruction, major renovation or painting of any public works. Copies of these rates must be incorporated into all bid specifications when the advertisement for a public works contract is issued. A provision that Prevailing Wage Rates be paid must also be put in the contract. The rates in effect at the time the bid specifications are first advertised are those that apply for the duration of the project, with one exception; if during the bidding process the Prevailing Wage Rates change, the public contracting agency has the option of amending the bid specifications to reflect such changes.

If you identify any errors in the rates published, please bring them to the attention of the Prevailing Wage Rate Analyst in Portland (229-6655). If you have any questions about the manner in which the Prevailing Wage Rates are enforced, contact the Wage and Hour Division in Portland (229-5750).

  
MARY WENDY ROBERTS  
Commissioner  
Bureau of Labor and Industries

**PORTLAND**  
1400 SW 5th Avenue  
Portland, Oregon 97201

**MEDFORD**  
700 E. Main  
Medford, Oregon 97504

**SALEM**  
3865 Wolverine St. NE; E-1  
Salem, Oregon 97310

**COOS BAY**  
320 Central Ave., Suite 510  
Coos Bay, Oregon 97420

**BEND**  
1250 NE 3rd, Suite B105  
Bend, Oregon 97701

**EUGENE**  
165 E. 7th Street, Suite 220  
Eugene, Oregon 97401

**PENDLETON**  
700 SE Emigrant, Suite 240  
Pendleton, Oregon 97801

AN EQUAL OPPORTUNITY EMPLOYER

CORRECTION  
OF THE FEBRUARY 20, 1989 AMENDMENT  
OF PREVAILING WAGE RATES FOR PUBLIC WORKS CONTRACTS IN OREGON

Please disregard the paragraph concerning Power Equipment Operators. There has been no change in the fringe benefits of Power Equipment Operators. The paragraph should have said,

Fringe Benefits of Truck Drivers are increased \$.25 per hour, to \$4.95.

The section of the Amendment concerning Asbestos Workers is correct.

We apologize for any confusion or inconvenience this error may have caused.

The effective date of the Amendment and the correction is February 20, 1989.

AN AMENDMENT TO THE JANUARY 1, 1989  
PREVAILING WAGE RATES FOR PUBLIC WORKS CONTRACTS IN OREGON

February 20, 1989

There have been changes in the Prevailing Wage Rates of 2 different trades since the most recent PWR Booklet appeared on January 1, 1989.

1. Fringe benefits of Power Equipment Operators are increased \$.25 per hour, to \$4.95.
2. Asbestos Workers rates have been restructured to reflect the size and type of project.

Asbestos Workers	Wage Rate	Fringe Benefits
HVAC work	\$16.00	\$4.03
Non-HVAC work on contracts and subcontracts less than \$100,000 **	\$17.00	\$4.03
Non-HVAC work on contracts and subcontracts of \$100,000 or more **	\$17.49	\$4.03

JURISDICTIONAL NOTE: The removal of all insulation materials from mechanical systems (pipes, boilers, ducts, flues, breechings, etc.) is exclusively the work of Asbestos Workers, unless the mechanical systems are going to be scrapped. (It does not matter whether the insulation materials contain asbestos.) Laborers do all removal of insulation materials on mechanical systems to be scrapped and any non-mechanical insulation. They also do loading of any insulation materials that have already been removed, bagged, and tagged, as well as cleanup at the removal site and all work done at the disposal site.

Laborers trained for removal of Asbestos are considered Class 3.

\*\* If the insulation work is done under a subcontract, the total value of the subcontract determines which rate applies. If the insulation work is done without a subcontract, the total value of the project determines which rate applies. (This method of determining the appropriate rate to be paid is different from the method used for Carpenters, Laborers, Power Equipment Operators, and Truck Drivers, which always refers to the value of the total project. This method also has no bearing on the standard for calculating whether a public works project is subject to Oregon Prevailing Wage Rates. That standard is based on the value of the total project.)

ALL RATES IN THE JANUARY 1989 BOOKLET WHICH ARE NOT AMENDED REMAIN IN FORCE!

## ANNOUNCEMENT

The Prevailing Wage Rates contained in this booklet generally reflect those rates determined for Oregon by the Secretary of Labor of the United States pursuant to the Davis-Bacon Act; certain changes have been made to better reflect prevailing practices in Oregon. Pursuant to ORS 279.348 to ORS 279.365, these rates have been adopted for use on public works contracts in Oregon. If you have specific questions regarding how rates are determined or if you would like a copy of this booklet, please contact:

Prevailing Wage Rate Analyst  
Bureau of Labor and Industries  
1400 S. W. 5th Avenue,  
Portland, OR 97201  
(503)229-6655

The first copy is free. Additional copies are available for 75¢ each.

## GENERAL INFORMATION

Information in this section and in the "Commonly Asked Questions" is meant to provide a convenient reference to Oregon's Prevailing Wage Rate Law. It is in no way a complete statement of the laws and rules.

If you have questions about the enforcement of Prevailing Wage Rates, please contact the Wage and Hour Division. Division offices may be reached at the following phone numbers:

Bend	388-6330
Eugene	686-7623
Medford	776-6201
Pendleton	276-7884
Portland	229-5750
Salem	378-3292

### Apprentices and Trainees

Apprentices and trainees may be employed on public works. To qualify as an apprentice or trainee, the worker must be registered in a bonafide apprenticeship or training program of the U.S. Department of Labor, Bureau of Apprenticeship and Training (BAT) or with any State Apprenticeship and Training Agency recognized by BAT. The apprentice or trainee is to receive all fringe benefits and a percentage of the journeyman's wage rate; the appropriate percentage shall be determined by the apprenticeship or training committee. All other workers must receive rates as published.

### Zone Pay

In certain trades, the basic hourly rate of pay progressively increases based upon the distance between the job site and a designated landmark; this is commonly referred to as zone pay. To determine the hourly wage, find the correct zone based on the number of road miles the job site is from the closest designated city (based either on distance from city hall or from geographical center of the city, depending on the trade) and add the amount for that zone to the basic hourly rate. Zone pay, unlike travel pay, is the basic hourly wage upon which overtime is computed.

## Bid Specifications

The specifications for every public works contract must include the current Prevailing Wage Rates in effect at the time the specifications are first advertised. A statement incorporating the existing rates by reference will not satisfy this requirement (ORS 279.352).

NOTE: If a public agency fails to include the Prevailing Wage Rates in the contract specifications or fails to include in the contract the provision that Prevailing Wage Rates must be paid, the liability for any unpaid prevailing wages could be exclusively that of the agency.

## Fringe Benefits

Payments for fringe benefits are in addition to the basic hourly rate. Fringe benefits means the amount for:

- a) medical or hospital care; pensions on retirement or death; compensation for injuries or illness resulting from an occupational activity, or insurance to provide any of the foregoing;
- b) unemployment benefits, life insurance, disability and sickness insurance or accident insurance;
- c) vacation and holiday pay;
- d) defraying costs of apprenticeship or other similar programs; and
- e) other such bona fide benefits.

NOTE: For the purpose of Prevailing Wage Rates, fringe benefits do not include any benefits which may be required by federal, state or local law (e.g. Workers' Compensation, Unemployment Insurance, etc.).

Fringe benefits may be paid to the worker in cash or to a third party administering a fringe benefit program. When an hourly rate in excess of the required prevailing base rate is paid, the amount by which the rate is exceeded may be credited toward payment of fringe benefits.

## Overtime

Workers employed on a public works job for more than eight hours in a day or 40 hours in a week must be paid overtime for each additional hour so worked (ORS 279.334). Overtime is calculated at no less than one and one-half times the basic hourly rate as determined by the Commissioner of Labor (not including fringe benefits which are paid at the straight rate for every hour worked). In the computation of overtime, travel pay does not need to be included but zone pay differentials do.

Work performed on Saturday, Sunday or legal holidays must also be compensated at time and one-half. Legal holidays for purposes of Prevailing Wage Rates include the following: 1) New Year's Day on January 1; 2) Memorial Day on the last Monday in May; 3) Independence Day on July 4; 4) Labor Day on the first Monday in September; 5) Thanksgiving Day on the fourth Thursday in November; 6) Christmas Day on December 25.

NOTE: Contractors who are signatory to a collective bargaining agreement may be subject to different overtime requirements (ORS 279.334[3]).

## Certification of Payroll

The law requires every contractor and subcontractor to file certain information on wages paid to each worker employed on a public works contract. This statement must completely and accurately reflect payroll records for the work week immediately preceding the submission. A contractor or subcontractor must complete and submit the certified statement contained on Form WH-38 as well as the information required on the weekly payroll side of the form. A copy of Form WH-38 and instructions for completing it are included in the back of this booklet; xeroxed copies may be used for filing.

The schedule for submitting payroll information is as follows: once within 15 days of the date the contractor or subcontractor first began work on the project and once before the final inspection of the project by the public contracting agency; in addition, for projects exceeding 90 days, submissions are to be made at 90 day intervals. Payroll information is to be filed with both the public contracting agency and the Wage and Hour Division, Bureau of Labor and Industries, 1400 S.W. Fifth Avenue, Portland, Oregon 97201. The payroll information must be kept by the contractor and or subcontractor for three years.

### COMMONLY ASKED QUESTIONS

1) What are "Prevailing Wage Rates?"

A prevailing wage rate is the minimum wage, including fringe benefits to be paid workers employed on contracts for public works. Different rates are established for specific trades and specific geographical areas.

2) Who must be paid "Prevailing Wage Rates?"

All employees of a contractor or subcontractor engaged on a public works project when the total price of the project is \$10,000 or more must receive at least the Prevailing Wage Rate (PWR) for time worked on the project, unless otherwise exempt.

Supervisory and office/clerical employees are not required to be paid the PWR. A person who owns and operates his/her own truck or other hauling equipment on construction projects (Owner/Operator) is not required to be paid the PWR.

3) What about contracts when Federal funds are used?

When more than \$2,000 of federal funds are involved, the contract is usually subject to the provisions of the Davis-Bacon Act, not Oregon statutes. Further information may be obtained from the U.S. Department of Labor, Wage and Hour Division, Portland, Oregon (221-3057). However, in the event that federal funds are involved, but the contract is not regulated under Davis-Bacon, Oregon's Prevailing Wage Rates Statutes may apply (ORS 279.348 - 279.365).

## COMMONLY ASKED QUESTIONS (Continued)

### 4) I don't have a pension fund. How do I calculate fringe benefits?

Workers must receive at a minimum the sum of the basic hourly rate plus all fringe benefits for each hour worked on a public works contract. Fringe benefits may be paid either to a third party trust account or in cash directly to the worker.

### 5) What if the employees are not paid on an hourly basis?

All workers must receive at least the basic hourly rate of wage and fringe benefits for each hour worked on the project. If an employee is paid other than on an hourly basis, the equivalent hourly rate (for both wages and fringe benefits) must still be at least equal to the rates published.

### 6) How do I classify workers?

Virtually all of the job classifications/trades normally used in the construction industry are represented by the job classifications used in this PWR publication. These classification titles should be used according to common practice. Try to fit your workers into existing classifications. If you have questions about how to classify workers, contact the Wage and Hour Division at 229-5750 in Portland or at one of the offices listed on page 1 of this booklet.

Laborers who do basic work requiring no specific skills, training or knowledge are generally classified as Group 1 Laborers.

(Note that Landscapers are classified as Laborers, and Ornamental Ironworkers are classified as Ironworkers.)

### 7) When are new rates determined? How long are they effective?

Prevailing Wage Rates are determined once each year by the Commissioner of the Bureau of Labor and Industries. The Commissioner may amend the rates at any time. The rates are usually amended at least once each year. The rates in effect at the time the bid specifications are first advertised are those that apply for the duration of the contract, with one exception. If during the bidding process the prevailing wage rate changes, the public contracting agency (not the contractor) has the option of amending the bid specifications to reflect such change.

### 8) How do I post Prevailing Wage Rates?

Every contractor or subcontractor employing workers on a public works project is required to post the applicable Prevailing Wage Rates in a conspicuous and accessible place in or about the work-site.

Rates need to be posted for the duration of the job. Contractors and subcontractors who intentionally fail to post the PWR can be made ineligible to receive any public works contract for up to three years.

COMMONLY ASKED QUESTIONS (Continued)

- 9) What can I do about a contractor who is not complying with Oregon's PWR law?

File a complaint with the nearest office of the Oregon Bureau of Labor and Industries or contact the Wage and Hour Division, Bureau of Labor and Industries, 1400 S.W. 5th Avenue, Portland, Oregon 97201 (229-5750). Other Bureau offices are located in Bend (388-6330), Coos Bay (269-4575), Eugene (686-7623), Medford (776-6013), Pendleton (276-7884) and Salem (378-3292). You may also complain to the contracting agency, which has the contractual authority to pay PWR claims directly to a contractor's or subcontractor's workers (ORS 279.314).

- 10) What happens to contractors who do not comply with PWR statutes?

Contractors and subcontractors who pay less than the Prevailing Wage Rates may be liable to the workers affected for the amount found due plus an equal amount as liquidated damages (ORS 279.356). Contracting agencies also have the contractual authority to withhold payments due or to be due to the contractor or subcontractor in order to pay the unpaid prevailing wages directly to the worker (ORS 279.314).

Contractors and subcontractors who intentionally refuse to pay the Prevailing Wage Rate to workers employed on public works or to post the PWR on the job site may be determined to be ineligible to receive any public works contracts for a period of up to three years (ORS 279.361). Workers employed by the contractor or subcontractors have a right of action against the surety of the prime contractor for any unpaid prevailing wages.

A list is kept of all contractors, subcontractors, and other persons ineligible to receive public works contracts and subcontracts. When a contractor or subcontractor is a corporation, the individual officers and agents of the corporation can be debarred, in addition to the corporation. As a result, individuals who intentionally fail to pay or post the PWR are prevented from simply moving from one corporation to another.

- 11) How much do I pay apprentices?

To qualify as an apprentice, the worker must be registered in a bona fide apprenticeship program of the U.S. Department of Labor, Bureau of Apprenticeship and Training (BAT) or with any State Apprenticeship Agency recognized by BAT. The apprentice is to receive all fringe benefits and a percentage of the journeyman's wage rate; the appropriate percentage shall be determined by the apprenticeship committee. All other workers receive rates as published.

## COMMONLY ASKED QUESTIONS (Continued)

### 12) What records must I keep? For how long?

Contractors and subcontractors are required to keep records necessary for determining if Prevailing Wage Rates were paid. These records must include the Payroll and Certified Statement Form (WH-38) as well as the following: The name and address of each employee; the work classification(s) of each employee; the rate(s) of wages and fringe benefits paid to each employee; the rate(s) of fringe benefit payments made in lieu of those required to be provided to each employee; total daily and weekly compensation paid to each employee; daily and weekly hours worked by each employee; apprenticeship and training agreements; any payroll and other such records pertaining to the employment of employees upon a public works contract.

These need to be kept for a period of three (3) years from the completion of the public work contract. Records relating to public works contracts must be maintained separately from records relating to private projects/contracts.

### 13) What forms are public agencies required to file with the Bureau of Labor and Industries?

Public agencies are required to prepare and file with the Commissioner of the Bureau of Labor and Industries a list of every public improvement that the agency intends to fund during the subsequent budget period (ORS 279.023[2]). If, after the original filing, the agency plans additional public improvements, a revised list is to be submitted (OAR 839-16-008[2]).

The "Notice of Award of Public Works Contract" is to be filed with the Wage and Hour Division within 30 days of the date when a contract is awarded which requires the payment of Prevailing Wage Rates (i.e., is regulated under ORS 279.348 to 279.365).

Copies of the "Planned Public Improvement Summary" (Form No. WH-118), the "Capital Improvement Project Cost Comparison Estimate" (WH-119), and the "Notice of Award of Public Works Contract" (WH-81) can be found at the back of this booklet.

### 14) Does a contracting agency have any power to enforce payment of Prevailing Wage Rates on its public works projects?

Yes. According to ORS 279.314, all public contracts for work or services must contain a clause or condition permitting the contracting agency to pay a worker's past due wage claim, charging the payment against funds due or to become due to the contractor.

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS		
<b>ASBESTOS WORKERS</b>				
Including insulation of piping and other mechanical surfaces.	\$15.40	\$4.03		
<b>BOILERMAKERS</b>	20.58	4.80		
<b>BRICKLAYERS/Stonemasons</b>				
Area 1	18.28	3.68		
Area 2	17.65	3.82		
<b>Area 1</b>				
Baker	Hood River	Polk	Wallowa	
Clackamas	Malheur (a)	Sherman	Wasco (b)	
Clatsop	Marion	Tillamook	Washington	
Columbia	Morrow	Umatilla	Yamhill	
Gilliam	Multnomah	Union		
<b>Area 2</b>				
Benton	Douglas	Josephine	Linn	
Crook	Grant	Klamath	Malheur (c)	
Coos	Harney	Lake	Wasco (d)	
Curry	Jackson	Lane	Wheeler	
Deschutes	Jefferson	Lincoln		
a) North half				
b) North of the City of Maupin				
c) South half				
d) Including the City of Maupin and South thereof				
<b>CARPENTERS (see page 11)</b>				
<b>CEMENT MASONS</b>				
Zone 1 (Base Rate):				
o Cement Masons	16.69	4.97		
o Composition Workers (includes installation of epoxy & other resinous toppings), and Power Mach. Oper.				
	17.01	4.97		
Zone Differential for Cement Masons (Add to Zone 1 Rate)				
Zone 2	.65			
Zone 3	1.15			
Zone 4	1.70			
Zone 5	2.75			
<b>Zone 1: Projects within 30 miles of City Hall in the cities listed below.</b>				
<b>Zone 2: More than 30 miles but less than 400 miles.</b>				
<b>Zone 3: More than 40 miles but less than 50 miles.</b>				
<b>Zone 4: More than 50 miles but less than 80 miles.</b>				
<b>Zone 5: More than 80 miles.</b>				
<b>Cities</b>				
Bend	Corvallis	Coos Bay	Roseburg	Eugene
Pasco	The Dalles	Medford	Longview	K. Falls
Salem	Pendleton	Astoria	Portland	Newport

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
<b>DIVERS &amp; DIVERS' TENDERS</b>		
o Divers	43.62	3.67
o Divers' Tenders	19.29	3.67
Depth Pay and Enclosure Pay are added to the Divers' Basic Hourly Rate to obtain the Total Hourly Rate for the diver.		
BASIC HOURLY RATE	HOURLY PAY + DEPTH PAY	HOURLY PAY + ENCLOSURE PAY = DIVERS' TOTAL HOURLY PAY
o Divers' Depth Pay		
<b>Depth of Dive</b>		<b>Hourly Depth Pay</b>
50-100 ft		[[total ft- 50] x \$1.00]/hr.
100-150 ft	\$ 50 +	[[total ft-100] x \$1.50]/hr.
150-200 ft	\$125 +	[[total ft-150] x \$2.00]/hr.
o Divers' Enclosure Pay(working without vertical escape)		
<b>Distance Travelled In the Enclosure</b>		<b>Hourly Enclosure Pay</b>
5 - 50 ft	\$ .50/hr	
50 - 100 ft	\$ .63/hr	
100 - 150 ft	\$ 2.13/hr	
150 - 200 ft	\$ 4.63/hr	
200 - 300 ft	\$ 4.63 +	[[total ft-200]x \$.05]/hr
300 - 450 ft	\$ 9.63 +	[[total ft-300]x \$.10]/hr
450 - 600 ft	\$24.63 +	[[total ft-450]x \$.20]/hr
<b>DREDGING</b>		
o Leverman-Hydraulic	19.49	5.17
o Leverman-Dipper	20.27	5.17
o Asst. Engineer (including: Watch Engineer, Welder, Mechanic, Machinist)		
	18.88	5.17
o Tenderman (Boatman, Attending Dredge Plan); Fireman		
	18.43	5.17
o Assistant Mate (Deckhand); Oiler		
	18.04	5.17
<b>DRYWALL/WETWALL</b>		
o Drywall (Accoustical and Drywall Applicator)		
	15.95	4.02
o Wetwall (Lather)		
	14.70	5.27
<b>ELECTRICIANS</b>		
<b>Area 1:</b>		
o Electricians	16.25	3.32
o Cable Splicers	17.88	3.40
<b>Area 2:</b>		
o Electricians	20.71	5.63
o Cable Splicers	21.75	5.66
<b>Area 3:</b>		
o Electricians	16.50	4.94

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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**ELECTRICIANS (continued)**

Area 4:

Where the cost of electrical work (labor and material) is less than or equal to \$100,000:

o Electricians	17.45	3.04
o Cable Splicer	19.20	3.10

Where the cost of electrical work (labor and material) is more than \$100,000:

o Electricians	17.95	3.06
o Cable Splicer	19.75	3.11

Area 5:

o Electricians	19.80	4.69
o Cable Splicers	20.55	4.72

Area 6:

o Electricians	17.20	4.12
o Cable Splicers	18.92	4.17

Area 1	Area 2	Area 2(cont)	Area 3
Malheur	Baker Gilliam Grant Morrow	Umatilla Union Wallowa Wheeler	Coos Curry Lincoln Douglas (a) Lane (a)

Area 4	Area 5	Area 6
Benton Crook Deschutes Jefferson Lane (b) Linn Marion Polk Yamhill(c)	Clackamas Clatsop Columbia Hood River Multnomah Sherman Tillamook Wasco Washington Yamhill (d)	Harney Jackson Josephine Klamath Lake Douglas (b)

- a) Those portions lying west of a line North and South from the NE corner of Coos County to the SE corner of Lincoln County
- b) That portion lying east of a line running North and South from the NE corner of Coos County to the SE corner of Lincoln County
- c) South half
- d) North half

**ELEVATOR CONSTRUCTORS**

Area 1

o Mechanic	18.88	4.33 + a
o Helper	13.22	4.33 + a
o Probationary Helper	9.44	-

Area 2

o Mechanic	19.22	4.33 + a
o Helper	13.45	4.33 + a
o Probationary Helper	9.61	-

a) Plus 10.8% of basic hourly rate for employees with more than 5 years of service; 8.8% of basic hourly rate for 6 months to 5 years of service.

**ELEVATOR CONSTRUCTORS (continued)**

Area 1

Umatilla  
Wallowa  
Union  
Baker

Area 2

All Remaining Counties

GLAZIERS

Area 1	17.97	3.08
Area 2	13.76	1.72

Area 1

All Counties except Malheur

Area 2

Malheur

HIGHWAY AND PARKING STRIPERS

	18.14	1.05
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IRONWORKERS

o Structural, Reinforcing, Ornamental, Riggers, Fence Erectors, Signal Men	18.26	5.81
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LABORERS (see page 11)

LIMITED ENERGY ELECTRICIANS

May only be used for electrical work not exceeding 100 va:

Area 1	9.50	2.28
Area 2	9.95	1.53
Area 3	9.44	2.00
Area 4	9.69	2.14
Area 5	10.57	2.17
Area 6	9.55	2.28
Area 7	9.88	1.77
Area 8	9.40	2.18
Area 9	9.92	1.70
Area 10	9.81	1.59
Area 11	10.65	1.66
Area 12	12.78	1.69
Area 13	10.79	2.04
Area 14	10.54	1.84

- Area 1 Clatsop, Columbia, Tillamook
- Area 2 Clackamas, Multnomah, Washington
- Area 3 Marion, Polk, Yamhill
- Area 4 Benton, Lincoln, Linn
- Area 5 Lane
- Area 6 Douglas
- Area 7 Coos, Curry
- Area 8 Jackson, Josephine
- Area 9 Hood River, Sherman, Wasco
- Area 10 Crook, Deschutes, Jefferson
- Area 11 Klamath, Lake
- Area 12 Gilliam, Grant, Morrow, Umatilla, Wheeler
- Area 13 Baker, Union, Wallowa
- Area 14 Harney, Malheur

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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**LINE CONSTRUCTION**

**Area 1**

Zone 1 (Base Rate):

o Group 1	21.68	4.31
o Group 2	19.59	4.24
o Group 3	15.35	4.09
o Group 4	16.89	3.34
o Group 5	14.78	3.27
o Group 6	13.90	3.24

Zone Differential (Add to Zone 1 Rate)

Zone 2	2.40
Zone 3	3.15
Zone 4	3.90
Zone 5	5.15

Group 3 receives Zone 1 Rate ONLY

(No Zone Differential)

**Area 2:**

o Cable Splicers	18.06	2.88
o Journeyman Lineman	16.42	2.82
o Line Equip. Mech. (Right-of-way)	15.55	2.79
o Line Equip. Oper.	14.81	2.77
o Line Equip. Srvcman	14.57	2.76
o Groundman	11.55	2.65

**Area 1**

All counties except Malheur County

- Zone 1: 0 to 3 miles from the geographical center of Medford and Portland
- Zone 2: 0 to 20 miles from the geographical center of Astoria, Baker, Burns, Bend, Corvallis, Eugene, Klamath Falls, Lakeview, Longview, Pendleton, Salem, Roseburg, The Dalles, Umatilla (NOTE: for Portland and Medford, Zone 2 is 3 to 20 miles)
- Zone 3: 20 to 35 miles radius
- Zone 4: 35 to 50 miles radius
- Zone 5: Over 50 miles radius

**Group 1**

Cable Splicers  
Leadman Pole  
Sprayer

**Group 2**

Certified Lineman Welder  
Heavy Line Equipment Man  
Lineman  
Pole Sprayer

**Group 3**

Tree Trimmer

**Group 4**

Line Equipment Man

**Group 5**

Head Groundman  
Jackhammer Man  
Powderman

**Group 6**

Groundman

**Area 2**

Malheur County

**MARBLE SETTERS (Includes Granite)**

Area 1	19.28	3.68
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**Area 1**

Baker	Hood River	Sherman	Wallowa
Clackamas	Malheur (a)	Tillamook	Wasco (b)
Clatsop	Morrow	Union	Washington
Columbia	Multnomah	Umatilla	Yamhill (a)
Gilliam			

a) North half b) North of the City of Maupin

**PAINTERS & DRYWALL TAPERS**

**Area 1**

o Painter & Drywall Tapers	12.02	2.01
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**Area 2**

o Brush	13.21	3.26
o Spray, sandblasting, other pressure blasting over 3000 psi, and steam cleaning	13.71	3.26
o Wall covering including: paper hanging, gilding, and mural painting	13.71	3.26
o Bridges or Over 50'		
-Brush	13.96	3.26
-Spray	14.46	3.26
o Drywall Tapers	15.71	4.29

**Area 1**

Malheur County

**Area 2**

Remaining Counties

**PLASTERERS**

Area 1	17.35	4.02
Area 2	17.18	4.01

**Area 1**

Benton	Deschutes	Lincoln (b)	All
Coos	Harney	Linn (b)	remaining
Crook	Jefferson	Wasco (b)	counties
Curry	Klamath (a)	Wheeler (b)	
Douglas	Lane		

a) Northern one-third b) South half

**PLUMBERS & STEAMFITTERS/PIPEFITTERS**

Area 1 (Both)	19.08	4.85
Area 2 (Both)	21.75	4.91
Area 3 (Both)		
-on projects less than 20,000 sq. ft.	13.70	3.23
-on all other projects	17.50	4.00

**Area 1**

Baker	Grant (b)	All remaining counties
Harney (a)	Morrow	
Malheur	Umatilla	
	Wallowa	
	Union	

a) Except Northwest Portion  
b) Except Southwest Corner

**POWER EQUIPMENT OPERATORS (see page 11)**

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS	TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
<b>ROOFERS</b>			<b>SOFT FLOOR LAYERS</b>		
Area 1:			Area 1	15.15	3.42 + b
o Roofers	15.10	3.70	Area 2	12.99	2.01
o Handling coal tar pitch	16.61	3.70	b) plus 4% of basic hourly rate for employees with less than one year of service, 6% for those with more than one year.		
Area 2:			Area 1 - All counties except Malheur County		
o Roofers(a)	15.04	2.93	Area 2 - Malheur County		
Area 3:			<b>SPRINKLER FITTERS</b>		
o Roofers	14.15	2.70		20.30	3.90
(Add \$1.50 per hour to Fringe for work with irritable Bituminous material.)			<b>TENDERS TO MASON TRADES</b>		
Area 4:			Tenders for Bricklayers, Tile Setters, Marble Setters and Terrazzo Workers; Topping for Cement Finishers and Morter Mixers.		
o Roofers	14.75	3.35		14.71	3.90
(Add \$2.00 per hour to Fringe for work with irritable Bituminous materials)			<b>TENDERS TO PLASTERERS</b>		
Area 5:				14.22	3.90
o Roofers	11.55	3.55	<b>TILE SETTERS</b>		
(Add \$3.00 per hour to Fringe for work with irritable Bituminous materials)			Area 1		
Area 1	Area 1(cont)	Area 2	Area 2(cont)	17.10	3.55
Baker	Multnomah	Benton	Klamath	Area 2	16.05
Clackamas	Sherman	Coos	Lake	Area 1	Area 1(cont)
Clatsop	Tillamook	Crook	Lane	Area 2	Area 2(cont)
Columbia	Wasco	Curry	Lincoln	Baker	Polk
Jefferson	Washington	Deschutes	Linn	Clackamas	Sherman
Gilliam	Wheeler	Douglas	Marion	Clatsop	Tillamook
Grant	Harney	Polk	Polk	Columbia	Umatilla
Hood River	Jackson	Yamhill	Yamhill	Gilliam	Union
	Josephine			Hood River	Wallowa
				Malheur(a)	Wasco (b)
Area 3	Area 4	Area 5		Marion	Washington
Malheur	Umatilla	Morrow		Morrow	Yamhill
	Union			Multnomah	Jefferson
	Wallowa				
				a) North half	c) South half
				b) North of Maupin	d) Maupin and south thereof
<b>SHEETMETAL WORKERS</b>			<b>TILE &amp; TERRAZZO HELPERS</b>		
Area 1	Building Trades		Area 1	13.32	2.20
	Journeyman	16.80	4.85	<b>Area 1</b>	
	Architectural (a)			Baker	Hood River
	Journeyman	14.64	4.12	Clackamas	Gilliam (a)
Area 2		16.28	3.01	Clatsop	Morrow
Area 3		18.86	4.11	Columbia	Multnomah
Area 4		16.34	2.99	Malheur (North Half)	Yamhill (North Half)
				Wasco (North of Maupin)	
Area 1				<b>TRUCK DRIVERS (see Page 11)</b>	
Benton	Gilliam	Linn	Tillamook	<b>WELDERS; RIGGERS</b>	
Clackamas	Grant	Marion	Wasco	Receive rate for craft performing operation to which welding and rigging are incidental.	
Clatsop	Harney	Multnomah	Washington	*****	
Columbia	Hood River	Polk	Wheeler		
Crook	Jefferson	Sherman	Yamhill		
Deschutes	Lincoln				
Area 2	Area 3	Area 4	Area 4 (cont)		
Baker	Morrow	Coos	Josephine		
Malheur	Umatilla	Curry	Klamath		
	Union	Douglas	Lake		
	Wallowa	Jackson	Lane		
a) Architectural work is <u>job-site</u> exterior work only on gutters, downspouts, scuppers, conductor heads, flashing, metal roofing and siding, including job-site roll formed, decking, louvers, gravity type ventilators, fascia, soffits, window wall, column covers, pre-engineered metal buildings and sandwich type wall systems such as Alucobond, Robertson, Molenco or Inryco.					

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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**CARPENTERS, LABORERS, POWER EQUIPMENT OPERATORS and TRUCK DRIVERS**

Under the following circumstances a rate lower than the basic hourly rate may be used for these four trades:

The lower rate applies to all public works projects of less than \$1.0 million. The lower rate also applies to projects under \$1.5 million involving the construction, reconstruction, major renovation or painting of buildings, bridges or docks. (When the amount is between \$1.0 and \$1.5 million the work done on a building, bridge or dock must constitute at least 20% of the total project price to use the lower rates.) In determining the \$1.5 million figure, do not include the cost of underground utilities (i.e., the amount of the contract dedicated to facilities for electricity, water, gas, sewerage including storm water, and communications) which are five feet or more outside of and away from the building, bridge or dock and are subordinate and incidental to the major purpose of the project.

NOTE: In determining whether or not the lower rates are applicable, consider the total project cost, and not the cost of any individual contract (or schedule) within that project.

**ZONE RATES AND DESCRIPTIONS**

Zone Differential for Carpenters (Groups 1 and 2 only), Laborers, Power Equipment Operators and Truck Drivers

(Add to Zone 1 Rate)

Zone 2	.65
Zone 3	1.15
Zone 4	1.70
Zone 5	2.75

Zone 1: Projects within 30 miles of City Hall in the Cities listed below.

Zone 2: More than 30 miles but less than 40 miles.

Zone 3: More than 40 miles but less than 50 miles.

Zone 4: More than 50 miles but less than 80 miles.

Zone 5: More than 80 miles.

Cities

Albany	Eugene	Longview	Portland
Astoria	Goldendale	Madras	Port Orford
Baker	Grants Pass	Medford	Reedsport
Bend	Hermiston	McMinnville	Roseburg
Brookings	Hood River	Newport	Salem
Burns	Klamath Falls	Oregon City	The Dalles
Coos Bay	LaGrande	Ontario	Tillamook
Corvallis	Lakeview	Pendleton	

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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**CARPENTERS** (See preceding column for explanation of when the lower rates may be used)

LESS THAN  
100%      100%

Zone 1 (Base Rate):\*

o Group 1	14.79	17.77	3.67
o Group 2	14.91	17.92	3.67
o Group 3	14.99	18.02	3.67
o Group 4	15.11	18.17	3.67
o Group 5	14.87	17.87	3.67
o Group 6	14.95	17.97	3.67

\*NOTE: Zone rates for Carpenter Groups 1 and 2 are listed in the preceding column. Zone rates for Carpenter Groups 3 through 6 are listed below.

Zone Differential for Groups 3 through 6 Only (Add to Zone 1 Rate)

Zone 2	.85
Zone 3	1.25
Zone 4	1.70
Zone 5	1.95
Zone 6	2.80

Zones for Groups 3, 4, 5 and 6 Carpenters are determined by the distance between the project site and either 1) the worker's residence or 2) City Hall of a reference city for the appropriate group shown below, whichever is closer.

- Zone 1: 0-30 miles.
- Zone 2: 30-40 miles.
- Zone 3: 40-50 miles.
- Zone 4: 50-60 miles.
- Zone 5: 60-70 miles.
- Zone 6: Over 70 miles.

Cities for Groups 3 and 4

Corvallis	Longview	North Bend	The Dalles
Eugene	Medford	Portland	

Cities for Groups 5 and 6

Astoria	Eugene	Newport	Salem
Bend	Klamath Falls	Portland	The Dalles
Coos Bay	Medford	Roseburg	

Group 1

Auto. Nailing Machine Carpenters  
Form Stripper  
Manhole Builders

Group 2

Floor Layers & Finishers  
Stationary Power Saw Operators  
Wall & Ceiling Insulators

Group 3

Millwrights  
Machine Erectors

Group 4

Certified Welders

Group 5

Bridge, Dock & Wharf Builders  
Piledrivermen

Group 6

Boom Men



TRADES	BASIC HOURLY RATE	FRINGE BENEFITS	TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
<b>POWER EQUIPMENT OPERATORS<sup>1</sup></b>			<b>POWER EQUIPMENT OPERATORS (continued)</b>		
	<u>LESS THAN 100%</u>	<u>100%</u>	<b>Group 3</b>		
Zone 1 (Base Rate): <sup>2</sup>			Air Filtration Equipment	Hydrographic Seeder Machine (e)	
o Group 1	13.04	16.24	5.17	Asphalt Plant Fireman	Hydrostatic Pump
o Group 2	13.19	16.42	5.17	Ballast Jack Tamper	Mixer Box Operator (f)
o Group 3	13.31	16.58	5.17	Bell Boy, Phones, etc	Motorman
o Group 4	13.47	16.78	5.17	Broom Operator (a)	Pugmill Operator
o Group 5	13.51	16.82	5.17	Bucket Elevator	(any type)
o Group 6	13.59	16.93	5.17	Loader (b)	Pump Operator (g)
o Group 7	13.65	17.00	5.17	Cement Hog	Ross Carrier Operator (h)
o Group 8	13.76	17.14	5.17	Compressor Operator (c)	Tamping Machine (i)
o Group 9	13.83	17.23	5.17	Concrete Saw and	Truck-mounted Asphalt
o Group 10	13.90	17.31	5.17	Concrete Curing	Spreader (with screed)
o Group 11	13.91	17.33	5.17	Machine (d)	Welding Machine Operator
o Group 12	13.99	17.43	5.17	Conveyor Operator	Wire Mat or Brooming
o Group 13	14.07	17.53	5.17	Hydraulic Pipe Press	Machine Operator
o Group 14	14.27	17.77	5.17		
o Group 15	14.42	17.96	5.17		
o Group 16	14.62	18.21	5.17		
o Group 17	14.78	18.41	5.17		
o Group 18	14.98	18.66	5.17		
o Group 19	15.12	18.84	5.17		
<b>Group 1</b>			a) Self-propelled on job site		
Assistant Conveyor Operator	Partsman (tool room)		b) Barber Greene and similar type		
Brakeman/Switchman	Pump Operator (a)		c) Any power, under 1250 cubic feet total capacity		
Crusher Feederman	Oiler (b)		d) Riding type		
Deckhand	Scaffolding Operator (c)		e) Straw, pulp or seed		
Guardrail Punch Oiler	Switchman		f) C.T.B. Drybatch, etc.		
a) Under 4 inches			g) Any power, 4 inches and over		
b) Including Plant, Crane, Crusher, Guardrail Equipment, and Trenching Machine			h) On job site		
c) Self-propelled			i) Mechanical self-propelled		
<b>Group 2</b>			<b>Group 4</b>		
A-Frame Truck Operator (a)	Helicopter Radioman (Ground)		Combination Mixer & Compressor (a)	Helicopter Hoist Operator	
Auger	Oiler (f)		Compactor, including Vibratory	Hydra Hammer or similar types	
Blade Operator (b)	Roller Operator (g)		Compressor (Any Power (b))	Locomotive, under 40 tons	
Boatman	Tar Pot Fireman (h)		Concrete Mixer Operator (c)	Lull Hi-Lift Operator (d)	
Crane Fireman (c)	Temporary Heating Plant Operator		Floating Equipment	Pavement Breaker	
Driller Tender	Truck Crane Oiler/Driver (i)		Fireman	Pump Operator (e)	
Fork Lift or Lumber Stacker (d)	Tugger or Coffin type Hoist Operator		Fork Lift, over 5 ton	Roller Operator, Oiling C.T.B.	
Grade Checker	Welder's Tender			Service Operator	
Grade Oiler (e)				Service Oiler (Greaser)	
Heavy Duty Repairman Tender					
a) Single drum			a) Gunnite work		
b) Pulled type			b) Over 1,250 cu. ft. total capacity		
c) All equipment except floating			c) Single drum, under five bag capacity		
d) On job site			d) Or similar type		
e) Required to check grade			e) More than 5 (any size)		
f) Including combination guardrail machines			<b>Group 5</b>		
g) Grading of base rock (not asphalt)			Chip Spreading Machine Operator	Pulva Mixer or similar types	
h) Including power agitated type			Concrete Batch Plant Quality Control Operator	Slip Form Pumps, power driven hydraulic lifting device for concrete forms	
i) 25 ton capacity and over			Elevator Operator	Sweeper, Wayne type (b)	
			Extrusion Machine	Tractor (c)	
			Hoist, single drum	Trenching Machine (d)	
			Lime Spreading (a)	Wagner Pactor (e)	
			Power Jumbo, setting slip forms, etc. in tunnels.		
			a) On job site		
			b) Self-propelled on job site		
			c) Rubber-tired 50 H.P. flywheel and under		
			d) Maximum digging capacity 3 ft. depth		
			e) Or similar type without blade		

<sup>1</sup> See page 11 for description of when rates less than 100% may be used

<sup>2</sup> See page 11 for zone rates and descriptions

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS	TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
<u>POWER EQUIPMENT OPERATORS (continued)</u>			<u>POWER EQUIPMENT OPERATORS (continued)</u>		
<u>Group 6</u>			Drill Cat Operator                      Stationary Drag Scraper		
Asphalt Burner and                      Concrete Spreader			Drill Doctor                              Surface Heater and		
Reconditioner                          Curb Machine (b)			Planer		
Cast-In Place Pipe                      Loaders (c)			Drill Doctor (Bit                      Tractor (g)		
Laying Machine                        Maginnis Internal Full                      Slab Vibrator			Grinder)                                Tractor (h)		
Concrete Finishing                      Pavement Grinder and/or			Grizzly Crusher                        Trench Machine (i)		
Machine (A)			a) 5 ton capacity or less		
Concrete Joint Machine                      Grooving Machine (d)			b) Or similar type crane-hoist		
Concrete Paving Machine                      Rock Spreaders (e)			c) And similar types		
Concrete Planer			d) All types		
a) Clary, Johnson, Bidwell, Burgess, Bridges			e) Track type 3/8 cu. yds.		
Deck or similar type			f) Front end and overhead, 2 1/2 cu. yds. and under		
b) Mechanical Berm, Curb and/or Gutter			4 cu. yds.		
c) Rubber-tired type, 2 1/2 cu. yds. and under			g) With boom attachments		
d) Riding type			h) Rubber-tired over 50 H.P. flywheel		
e) Self-propelled			i) Maximum digging capacity over 3 ft. depth		
<u>Group 7</u>			<u>Group 10</u>		
A-Frame Truck (a)			Barge Operator,                              Compactor, multi-engine		
Ballast Regulator                          Grouting Machine			self-loading                              Dozers and Pushers (c)		
Ballast Tamber (b)			Bulldozer (a)                              Driller (d)		
Beltcrete                                  Locomotive, 40 tons &                      over			Cable Plow (any type)                      Jack Operator/Elevating		
Boom Truck                                Pot Rammer			Barges		
Churn Drill/ Earth                          Pumpcrete Operator (any                      type)			Combination H.D.                              Mechanic-Welder (b)		
Boring Machine			a) Twin engine (TC 12 and similar)		
Concrete Mixer (c)			b) With dispatcher and/or required to do both		
Concrete Pump			c) Rubber-tired (Michigan, Cat, Hough type)		
Elevating Grader (d)			d) Percussion, Diamond, Core, Cable, Rotary		
Fuller-Kenyon and                          Tower Mobile Operator                      Track Liner			and similar type		
similar			<u>Group 11</u>		
a) Double drum			Clamshell, Hoe, etc. (a)                      Dragline		
b) Multiple purpose			Combination Guardrail                      Grade-Alls (a)		
c) Single drum, five bag capacity and over			Machines (b)                              Mixer Mobile		
d) Tractor towed requiring operator or grader			Concrete Breaker                              Mucking Machine (tunnel)		
e) Wheel type 3/8 cu. yds. and under with or                      without front end attachment 2 1/2 cu. yds.                      and under (Ford, John Deere, Case type)			Crane Operator (c)                              Shovel		
<u>Group 8</u>			a) Under 1 cu. yd.		
Asphalt Paver Operator                      Diesel-Electric                              Engineer (c)			b) i.e., Punch, Auger, etc.		
Batch Plant and/or                          wet-mix (a)                              Generator Operator			c) 25 tons and under		
Belt Loader (b)			<u>Group 12</u>		
a) One and two drum			Batch Plant and/or                              Paddle Wheel, Auger Type		
b) Kolman and Ko Cal types			Wet Mix (a)                              Piledriver (not crane		
c) Plant, Crusher, Generator, Floating			type)		
<u>Group 9</u>			Blade Mounted                              Spreaders ( b)                              Reinforced Tank Banding		
Asphalt Plant Operator                      Guardrail Punch and                              Auger (d)			Blade Operator                              Machine (K-17 or		
Bolt-Threading Machine                      H.D. Mechanic and Welder			similar)		
Boom-Type Lifting                          Device (a)                              Hammer Operator			Elevating Loader (c)                              Rubber-tired Scraper (d)		
Boring Machine                              Hydraulic Backhoe (e)			Shield Operator		
Bulldozer                                  Lift Slab Machine			Single Scraper (e)		
Cherry Picker (a)(b)			a) 3 units or more		
Chicago Boom (c)			b) Ulrich and similar types		
Compactor with Blade                          Machine Tool Operator			c) Athey and similar		
Concrete Cooling                          Machine                              Bending and wrapping                      Machines			d) Single and twin engine		
Crusher Plant Operator                      Side-boom Cat			e) With Push-pull attachments, self loader		
(Group 9 continues top of next column.)					

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS	TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
<b>POWER EQUIPMENT OPERATORS (continued)</b>			<b>POWER EQUIPMENT OPERATORS (continued)</b>		
<u>Group 13</u>			<ul style="list-style-type: none"> <li>a) Over 100 ton and including 200 ton</li> <li>b) Derrick Barge, 80 ton, but less than 150 ton</li> <li>c) 12 cu. yds. and over</li> <li>d) 5 cu. yds. and over</li> <li>e) Over 80 ton and including 150 ton</li> </ul>		
Back Filling Machine Blade (a)	Derrick, under 100 tons		<u>Group 18</u>		
Blade, multi-engine	Elevating Grader (e)		Band Wagons (a)	Wheel Excavator (d)	
Blade Operator, finish	Floating Clamshell, etc. (f)		Crane (b)	Whirley (e)	
Bridge Crane Operator (b)	Floating Crane (g)		Floating Crane (c)		
Cableway Operator (c)	Grade-all, 1 cu. yd. and over		<ul style="list-style-type: none"> <li>a) In conjunction with Wheel Excavator</li> <li>b) Over 200 ton</li> <li>c) 150 ton but less than 250 ton</li> <li>d) Over 200 ton</li> <li>e) 150 ton and over</li> </ul>		
Concrete Paving Road Mixer	Hoist (h)		<u>Group 19</u>		
Crane (d)	Piledriver Operator		Floating Crane (a)	Remote Controlled Earth Moving Equipment	
	Shovel, etc (i)		Helicopter (b)	Under Water Equipment (c)	
<ul style="list-style-type: none"> <li>a) Externally controlled by electronic, mechanical hydraulic manes</li> <li>b) Locomotive Crane, Gantry and Overhead</li> <li>c) 25 ton and over</li> <li>d) Over 25 ton and including 40 tons</li> <li>e) Operated by Tractor Operator, Sierra, Eculid, or similar</li> <li>f) Under 3 cu. yds.</li> <li>g) Derrick Barge, less than 30 ton</li> <li>h) Stiff Leg, Guy Derrick, or similar, 50 tons and over</li> <li>i) 1 cu. yd. and less than 3 cu. yds.</li> </ul>			<ul style="list-style-type: none"> <li>a) 250 ton and over</li> <li>b) When used in erecting work</li> <li>c) Remote or otherwise</li> </ul>		
<u>Group 14</u>			<b>TRUCK DRIVERS<sup>1</sup></b>		
Rubber-tired Scraper (a)				LESS THAN 100%	100%
Tower Crane Operator					
<ul style="list-style-type: none"> <li>a) With Tandem Scrapers, self-loading, Paddle Wheel, Auger type, finish and/or 2 or more units</li> </ul>			Zone 1 (Base Rate): <sup>2</sup>		
<u>Group 15</u>			o Group 1	13.09	15.73 4.70
Loader, 4 cu. yds., but less than 6 cu. yds.			o Group 2	13.13	15.78 4.70
Rock Hound Operator			o Group 3	13.17	15.83 4.70
<u>Group 16</u>			o Group 4	13.21	15.88 4.70
Autograder or "Trimmer"	Floating Crane (Derrick Barge) (c)		o Group 5	13.25	15.93 4.70
Automatic Concrete Slip Form Paver	Loader (d)		o Group 6	13.33	16.03 4.70
Cableway (a)	Rubber-tired Scraper (e)		o Group 7	13.41	16.13 4.70
Concrete Canal Line Crane (b)	Shovel (f)		o Group 8	13.49	16.23 4.70
Floating Clamshell, etc., 3 cu. yds. and over	Tandem Bulldozer (g)		o Group 9	13.57	16.33 4.70
	Wheel Excavator (h)		o Group 10	13.71	16.50 4.70
	Whirley, 80 ton and under		o Group 11	13.79	16.60 4.70
<ul style="list-style-type: none"> <li>a) 25 tons and over</li> <li>b) Over 40 ton and including 100 ton</li> <li>c) 30 ton but less than 80 ton</li> <li>d) 6 cu. yds., but less than 12 cu. yds.</li> <li>e) With Tandem Scrapers, multi-engine</li> <li>f) 3 cu. yds., but less than 5 cu. yds.</li> <li>g) Quad-nine and similar</li> <li>h) Under 750 cu. yds. per hour</li> </ul>			o Group 12	13.87	16.70 4.70
<u>Group 17</u>			o Group 13	13.95	16.80 4.70
Canal Trimmer	Loader (c)		o Group 14	14.03	16.90 4.70
Crane (a)	Shovel, etc. (d)				
Floating Crane (b)	Whirley (e)		<b>Work</b>		<b>Group</b>
(Group 17 continues top of next column)			A-Frame or Hydra-lift Truck w/load bearing surface. . . . .		2
			Battery Rebuilder . . . . .		1
			Bus or Man-Haul Driver. . . . .		1
			Concrete Buggies (Power operated) . . . . .		1
			Drivers and Helpers handling Sacked Cement--add 15¢ per hour		
			Dump Trucks, Side, End and Bottom Dumps, including Semi-Trucks and trains or combinations thereof:		
			6 cu. yds. and under . . . . .		1
			Over 6 cu. yds. and inc. 10 cu. yds. . . . .		3
			Over 10 cu. yds. and inc. 20 cu. yds. . . . .		6
			Over 20 cu. yds. and inc. 30 cu. yds. . . . .		7

<sup>1</sup> See page 11 for description of when rates less than 100% may be used.  
<sup>2</sup> See page 11 for zone rates and descriptions.

TRADES	BASIC HOURLY RATE	FRINGE BENEFITS
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**TRUCK DRIVERS (continued)**

Over 30 cu. yds. and inc. 40 cu. yds . . .	8	
Over 40 cu. yds. and inc. 50 cu. yds . . .	9	
Over 50 cu. yds. and inc. 60 cu. yds . . .	10	
Over 60 cu. yds. and inc. 70 cu. yds . . .	11	
Over 70 cu. yds. and inc. 80 cu. yds . . .	12	
Over 80 cu. yds. and inc. 90 cu. yds . . .	13	
Over 90 cu. yds. and inc. 100 cu. yds . . .	14	
Dumpsters or Similar Equipment--all sizes . . . . .	5	
Flaherty Spreader Driver or Leverman . . . . .	4	
Lift Jitneys, Fork Lifts--all sizes--used in loading, unloading & transporting material on job site . . . . .	1	
Loader and/or Leverman on Concrete Dry Batch Plant, manually operated . . . . .	1	
Low Bed Equipment, Flat Bed Semi-Truck and Trailer or Doubles transporting equipment or wet or dry materials . . . . .	4	
Lubrication Man, Fuel Truck Driver, Driver, Tireman, Wash Rack, Steam Cleaner or combination . . . . .	2	
Lumber Carrier, Driver--Straddle Carrier--used in loading, unloading and transportation of material on job site . . . . .	4	
Oil Distributor Driver or Leverman . . . . .	4	
Pilot Car . . . . .	1	
Slurry Truck Driver or Leverman . . . . .	3	
Solo Flat Bed and Misc. Body Trucks--0-10 tons . . . . .	1	
Transit Mix and Wet or Dry Mix Trucks:		
5 cu. yds. and under . . . . .	1	
Over 5 cu. yds. and inc. 7 cu. yds . . . . .	5	
Over 7 cu. yds. and inc. 9 cu. yds . . . . .	6	
Over 9 cu. yds. and inc. 11 cu. yds . . . . .	7	
Over 11 cu. yds. and inc. 13 cu. yds . . . . .	8	
Over 13 cu. yds. and inc. 15 cu. yds . . . . .	9	
Team Drivers . . . . .	2	
Tireman, full-time basis . . . . .	3	
Truck Helper . . . . .	1	
Truck Mechanic--Welder--Body Repairman . . . . .	6	
Truck Mechanic Helper . . . . .	1	
Water Wagons (Rated Capacity) up to:		
1600 gallons . . . . .	1	
1600 to 3000 gallons . . . . .	3	
3000 to 5000 gallons . . . . .	4	
5000 to 7000 gallons . . . . .	6	
7000 to 10,000 gallons . . . . .	7	
10,000 to 15,000 gallons . . . . .	8	
Winch Truck--takes classification of truck on which winch is mounted		

<sup>1</sup> See page 11 for description of when rates less than 100% may be used.  
<sup>2</sup> See page 11 for zone rates and descriptions.

BUREAU OF LABOR AND INDUSTRIES - WAGE AND HOUR DIVISION

INSTRUCTIONS FOR COMPLETING PAYROLL AND CERTIFIED STATEMENT FORM, WH-38 (Rev 3/84)

General: This form meets needs resulting from the 1983 amendments to the Prevailing Wage Rate Law. Under this amended law, the contractor is required to pay not less than fringe benefits as predetermined by the Bureau of Labor and Industries, in addition to payment of not less than the predetermined rates. The contractor's obligation to pay fringe benefits may be met either by payment of the fringes to the various plans, funds, or programs or by making these payments to the employees as cash in lieu of fringes.

This form provides for the contractor's showing of the payroll and all monies paid to the employees, whether as basic rates or as cash in lieu of fringes and provides for the contractor's representation in the certified statement that he/she is paying to others fringes required by the contract and not paid as cash in lieu of fringes. Detailed instructions concerning the preparation of the form follow:

Fill in all boxes at top of form. Be sure to enter the date the contract was first advertised for bid by the contracting agency. This date should appear on the bid documents.

Column 1 - Name, Address, and Social Security number of Employee: The employee's full name must be shown on each payroll submitted. The employee's address must also be shown on the first payroll submitted. The address need not be shown on subsequent payrolls unless the address changes. Although not required, space is available in the name and address section so that Social Security numbers may be listed.

Column 2 - Withholding Exemptions: This column is merely inserted for the employer's convenience and is not a requirement.

Column 3 - Work Classifications: List classification descriptive of work actually performed by employees. Include group number when appropriate. Consult classifications and minimum wage schedule set forth in contract specifications. If additional classifications are deemed necessary, see Contracting Officer or Agency representative. Employee may be shown as having worked in more than one classification provided accurate breakdown of hours so worked is maintained and shown on submitted payroll by use of separate line entries.

Column 4 - Hours Worked: Enter as overtime hours all hours worked in excess of 8 hours per day, all hours worked on Saturday and Sunday and hours worked on legal holidays as defined in ORS 279.334.

Column 5 - Total: Self-explanatory.

Column 6 - Rate of Pay, including Fringe Benefits: In straight time box, list actual hourly rate paid the employee for straight time worked plus any cash in lieu of fringes paid the employee. When recording the straight time hourly rate, any cash paid in lieu of fringes may be shown separately from the basic rate, thus \$12.50/2.35. This is of assistance in correctly computing overtime. See "Fringe Benefits" below. Payment of not less than time and one half the basic or regular rate paid is required for overtime under ORS 279.334. In addition to paying not less than the predetermined rate for the classification in which the employee works, the contractor shall pay to approved plans, funds, or programs or shall pay as cash in lieu of fringes amounts predetermined as fringe benefits in the wage decision made part of the contract. See "FRINGE BENEFITS" below.

FRINGE BENEFITS -- Contractors who pay all required fringe benefits: A contractor who pays fringe benefits to approved plans, funds, or programs in amounts not less than were determined in the applicable wage decision of the Commissioner of the Bureau of Labor and Industries shall continue to show on the payroll the basic cash hourly rate and overtime rate paid to employees. Such a contractor shall check paragraph 4(a) of the Certified Statement to indicate that he/she is also paying to approved plans, funds, or programs not less than the amount predetermined as fringe benefits for each craft. Any exceptions shall be noted in Section 4(c).

Contractors who pay no fringe benefits: A contractor who pays no fringe benefits shall pay to the employee, and insert in the straight time hourly rate column of the payroll, an amount not less than the predetermined rate for each classification plus the amount of fringe benefits determined for each classification in the applicable wage decision. Inasmuch as it is not necessary to pay time and a half on cash paid in lieu of fringes, the overtime rate shall be not less than the sum of the basic predetermined rate, plus the half time premium on basic or regular rate, plus the required cash in lieu of fringes at the straight time rate. In addition, the contractor shall check paragraph 4(b) of the Certified Statement to indicate that he/she is paying fringe benefits in cash directly to employees. Any exceptions shall be noted in Section 4(c).

#### Use of Section 4(c), Exceptions

Any contractor who is making payment to approved plans, funds, or programs in amounts less than the wage determination required is obliged to pay the deficiency directly to the employees as cash in lieu of fringes. Any exceptions to Section 4(a) or 4(b), whichever the contractor may check, shall be entered in Section 4(c). Enter in the Exception column the craft, and enter in the Explanation column the hourly amount paid the employee as cash in lieu of fringes and the hourly amount paid to plans, funds, or programs as fringes. The contractor shall pay, and shall show that he/she is paying to each such employee for all hours (unless otherwise provided by applicable determination) worked on the project an amount not less than the predetermined rate plus cash in lieu of fringes as shown in Section 4(c). The rate paid and amount of cash paid in lieu of fringe benefits per hour should be entered in column 6 on the payroll. See paragraph on "Contractors who pay no fringe benefits" for computation of overtime rate.

Column 7 - Gross Amount Earned: Enter gross amount earned on this project. If part of the employees' wage was earned on projects other than the project described on this payroll, enter in column 7 first the amount earned on the project and then the gross amount earned on all projects, thus \$63.00/120.00.

Column 8 - Deductions: Four columns are provided for showing deductions made. If more than four deductions should be involved, use first 3 columns; show the balance of deductions under "Other" column; show actual total under "Total Deductions" column; and in the attachment to the payroll describe the deductions contained in the "Other" column. All deductions must be in accordance with the provisions of ORS 652.610. If the employee worked on other jobs in addition to this project, show actual deductions from gross wage, but indicate that deductions are based on gross wages.

Column 9 - Net Wages Paid for Week: Self-explanatory.

Certified Statement Required by ORS 279.354: While this form need not be notarized, the Certified Statement is subject to the penalties provided by ORS 279.990. Accordingly, the party signing this required statement should have knowledge of the facts represented as true.

Space has been provided between items (1) and (2) of the Statement for describing any deductions made. If all deductions made are adequately described in the "Deductions" column above, state "See Deductions column in this payroll." See paragraph entitled "FRINGE BENEFITS" above for instructions concerning filling out paragraph 4 of the Statement.



CERTIFIED STATEMENT

I, \_\_\_\_\_, \_\_\_\_\_  
 (Name or signatory party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

\_\_\_\_\_ on the \_\_\_\_\_  
 (Contractor, subcontractor or surety) (Building or work)

\_\_\_\_\_ ; that during the payroll commencing on the \_\_\_\_\_  
 day of \_\_\_\_\_, 19\_\_\_\_, and ending the \_\_\_\_\_ day of

\_\_\_\_\_, 19\_\_\_\_, all persons employed on said project have been  
 paid the full weekly wages earned, that no rebates have been or will be made  
 either directly or indirectly to or on behalf of said \_\_\_\_\_

\_\_\_\_\_ (Contractor, subcontractor or surety)

from the full weekly wages earned by any person and that no deductions have been  
 made either directly or indirectly from the full wages earned by any person,  
 other than permissible deductions as specified in ORS 652.610, and described  
 below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted  
 for the above period are correct and complete; that the wage rates for workers  
 contained therein are not less than the applicable wage rates contained in any  
 wage determination incorporated into the contract; that the classifications set  
 forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a  
 bona fide apprenticeship program registered with a State apprenticeship agency  
 recognized by the Bureau of Apprenticeship and Training, United States Department  
 of Labor, or if no such recognized agency exists in a State, are registered with  
 the Bureau of Apprenticeship and Training, United States Department of Labor.

FORM WH-38 (3/84)

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS  
 In addition to the basic hourly wage rates paid to each worker listed  
 in the above referenced payroll, payments of fringe benefits as  
 listed in the contract have been or will be made to appropriate  
 programs for the benefit of such employees, except as noted in  
 Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH  
 Each worker listed in the above referenced payroll has been paid,  
 as indicated on the payroll, an amount not less than the sum of  
 the applicable basic hourly wage rate plus the amount of the  
 required fringe benefits as listed in the contract, except as noted  
 in Section 4(c) below.

(c) EXEMPTIONS

EXCEPTION (CRAFT)	EXPLANATION
REMARKS	

I have read this certified statement, know the contents thereof and it is  
 true to my knowledge.

NAME AND TITLE		SIGNATURE	
<input type="checkbox"/> Contractor	<input type="checkbox"/> Subcontractor	<input type="checkbox"/> Surety	

File this form with the contracting agency and send a true copy to the  
 Bureau of Labor and Industries, 1400 SW Fifth Ave., Portland, OR 97201

CAPITAL IMPROVEMENT PROJECT COST COMPARISON ESTIMATE

(Name of State or Local Government Agency)

DEPARTMENT:  
 PROPOSED YEAR:  
 PROJECT DESCRIPTION:

PROJECT NAME:

FUND:  
 PROJECT NUMBER:

Rough Quantity Estimate	Units	Work Class Description	Agency Force Unit Cost	Estimate Total Cost	Agency Contract Unit Cost	Estimate Total Cost
Estimated Construction Period _____				\$		\$

\_\_\_\_\_ determines that (Agency Forces)(Contractor) can perform this work at the least cost.  
 (Name of Agency) (cross out one)

PLANNED PUBLIC IMPROVEMENT SUMMARY

FISCAL YEAR \_\_\_\_\_ - \_\_\_\_\_

PAGE \_\_\_\_\_ OF \_\_\_\_\_

(Name of State or Local Government Agency)

Project Number	Project Name	Project Type	Project Location	Estimated Project Cost	Agency or Contract Work

ORS 279.023 generally states that not less than 30 days prior to adoption of its budget for the subsequent budget period, each public agency shall prepare and file with the Commissioner of the Bureau of Labor and Industries a list of every public improvement known to that agency that the agency plans to fund in the budget period... If the agency decides to use its own equipment and personnel for constructing projects estimated to cost more than \$50,000, the agency shall show that the decision conforms to the policy of the State of Oregon that public agencies shall make every effort to construct public improvements at the least cost to the public agency, and the public agency shall cause to be kept and preserved a full, true and accurate account of the costs of performing the work including all engineering and administrative expenses and a reasonable estimate of the cost, including investment cost, of the equipment used. NOTE: This Improvement Summary together with the project estimate and least cost determination constitutes a public record available in the usual manner for public review or copying. Mail a copy of this public improvement summary to: Wage and Hour Division, 306 State Office Building, Portland, Oregon 97201

NOTICE OF AWARD OF PUBLIC WORKS CONTRACT  
(For Use by Public Agency in Complying with ORS 279.363)

1. PRIME CONTRACTOR

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_

2. CONTRACTING AGENCY

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number ( ) \_\_\_\_\_

Submit this completed notice to:  
Wage and Hour Division,  
Prevailing Wage Section,  
1400 S.W. 5th Avenue - Room 306  
Portland, Oregon 97201

FORM WH-81 (Rev. 6/88)

3. CONTRACT INFORMATION

A. Contract Name and Number:  
\_\_\_\_\_

B. Location of work: \_\_\_\_\_

C. County: \_\_\_\_\_

D. Amount of the Award: \$ \_\_\_\_\_

E. Source of Funds: (i.e. 100%  
Federal Funds; 50/50,  
Federal, State; 100% local)  
\_\_\_\_\_

F. Date Contract Awarded: \_\_\_\_\_

G. Date Contract Specifications  
Advertised for Bid:  
\_\_\_\_\_

NOTICE OF AWARD OF PUBLIC WORKS CONTRACT  
(For Use by Public Agency in Complying with ORS 279.363)

1. PRIME CONTRACTOR

Name ZAK CONSTRUCTION COMPANY

Address 1234 N.W. Camille Street

City, State, Zip Alexandra, OR 97201

Phone Number ( 503 ) 12-4567

2. CONTRACTING AGENCY

Name LOPEZ IRRIGATION DISTRICT

Address 1234 N.W. Shannon Court

City, State, Zip Jamestown, OR 97201

Phone Number ( 503 ) 987-6543

Submit this completed notice to:  
Wage and Hour Division,  
Prevailing Wage Section,  
1400 S.W. 5th Avenue - Room 306  
Portland, Oregon 97201

FORM WH-81 (Rev. 6/88)

**SAMPLE**

3. CONTRACT INFORMATION

A. Contract Name and Number:  
Dam Repair 100-H

B. Location of work: Becca, Oregon

C. County: Malheur

D. Amount of the Award: \$ 25,000

E. Source of Funds: (i.e. 100%  
Federal Funds; 50/50,  
Federal, State; 100% local)  
100% State

F. Date Contract Awarded: July 16, 1985

G. Date Contract Specifications  
Advertised for Bid:  
July 10, 1985

DATE SUBMITTED \_\_\_\_\_

(For Clerk's Use)  
Meeting Date 5/2/89  
Agenda No. # 4/M

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Property Appraisal Trending

Informal Only\* 5/2/89  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT DGS DIVISION Assessment & Taxation

CONTACT Janice Druian TELEPHONE 248-3345

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Janice Druian

BRIEF SUMMARY Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

A & T staff will brief the Board on their progress in defining neighborhoods as part of the appraisal process for the 1989-90 tax roll.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

INFORMATION ONLY     PRELIMINARY APPROVAL     POLICY DIRECTION     APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

- General Fund

Other \_\_\_\_\_

BOARD OF  
COUNTY COMMISSIONERS  
MULTNOMAH COUNTY  
OREGON  
1989 APR 25 PM 3:43

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Linda B. Alexander *JMM*

BUDGET / PERSONNEL \_\_\_\_\_ / \_\_\_\_\_

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.

5/2/89

RESULTS OF PROJECT TO REDEFINE APPRAISAL  
NEIGHBORHOODS IN DISTRICTS ONE AND SIX

OVERVIEW/HISTORY

Multnomah County is divided into six appraisal districts, which enables the Valuation Section of Assessment and Taxation to physically reappraise the county within the mandatory 6 years.

Each year one district is physically reappraised, while the remaining districts have their values established through trending. Trending involves applying values after a statistical analysis of assessed values is compared to current market price indicators. Property values are multiplied by the proper percentage (gained from the statistical analysis) to bring them to 100% of market value.

Analysis of property values by neighborhoods for trending purposes has been performed for the first time for this January 1, 1989 Final Ratio Study. Appraisal neighborhoods are defined as areas with homes with similar physical and location characteristics that make them competitive on the open market. Analysis of homogeneous areas increases the reliability of your trending percentages.

Neighborhood trending is especially effective in times such as the present when distinct groups of homes are increasing in value and other areas are experiencing deflation of values.

#### WHAT WE DID THIS YEAR

Prior to this year we ran one simple analysis on each district. Each district contains +/- 30,000 residential properties, and they were all trended en masse without being able to take into consideration economic and physical differences of sub areas.

This year we advanced our timeline for defining neighborhoods to include Districts 6 and 5. (We had completed District 3 last year. We also defined the neighborhoods for District 4 prior to beginning the physical reappraisal.) While we did not redefine neighborhoods in District 1, our data showed that the existing neighborhoods in District 1 are consistent, as would be expected, with the contiguous neighborhoods in District 2

We will examine District 1 neighborhoods in depth again when we physically reappraise District 1.)

For districts where we define neighborhoods we:

- determine boundaries
- write neighborhood descriptions;

- identify accounts and coded characteristics file

Several computer trending programs were written or modified in order to perform analysis on these neighborhoods.

In addition, we used more statistical analysis:

- bar distribution charts (to see irregularities in ratio distribution)
- scatter diagrams or ratio v. sales price (to see ratio distribution by price range of homes)
- linear models (to check validity of ratio selection)

### OVERALL IMPACT

The overall impact of more specific trending was that:

- we are able to identify areas needing appraisal attention;
- we are able to apply more appropriate trending factors;
- we applied larger adjustment factors in some areas as a result of the ability to isolate homogeneous sub-areas, or neighborhoods.

Areas Needing Appraisal Attention: This gives us a long term advantage should we move to an as needed appraisal system.

Ability to apply more appropriate trending. In other words, had we simply trended by district, there would be areas where homes were over assessed and where these homes would have carried the burden of upward trending, simply because they shared a district with homes that were under assessed.

Different neighborhoods respond to market factors at different times, with different speeds, so within one district some neighborhoods may be lagging behind the changing sales trend.

Large Trend Factors. In some cases, the trending factors chosen were larger than they might be in future years. Because this was the first year we were able to analyze individual neighborhoods part of the indicated trending factors were "pent up" indications from prior years. However, the trending factors chosen were the smallest indicated by the various studies.

Had we been able to trend by neighborhood in past years, this year might have shown a less dramatic increase or decrease had we been using this trending approach each year since the neighborhoods had undergone a physical

reappraisal.

## IMPACT BY DISTRICT ON RESIDENTIAL PROPERTY VALUES

### DISTRICT 1

Preliminary neighborhood boundaries had been established for this district, and statistical analysis of our ratio studies indicated that there was no further need to redefine the neighborhoods at this time.

The trend varied from 91% to 105%

### DISTRICT 2

Neighborhoods have not been defined in district 2, however, the coefficient of dispersion, the statistical measure we use to determine if a neighborhood has a predictable distribution was very good, thus not requiring urgent attention to Neighborhood redefinition. District 2 was trended downward 5%.

### DISTRICT 3

No change. This district was trended at 100%. Neighborhoods had been defined last year when it was physically reappraised. This year it showed a good ratio; the coefficient of dispersion was small (13.1)

### DISTRICT 4

District four has been physically reappraised for the 1989 assessment roll. Each residence was appraised and therefore each property should be at true market value.

### DISTRICT 5

From a preliminary review of sales data, it was apparent that some areas within District 5 had appreciated much quicker than others. The northern portion of District 5 consists of neighborhoods that currently have escalating property values. This is not seen in the southern portion of the district. Since District 5 is scheduled for physical reappraisal this year, and since definition of neighborhoods is a preliminary step to physical reappraisal, we decided to move up the schedule for neighborhood definition within District 5. With new neighborhood delineation, proper trending is to be applied to each area. Upward trending factors in the northern portion of the district are seen in the

selected factors of 105%, 111%, and 117%.

Interestingly, one neighborhood in the southern portion of 5 required downward trending. This would never have happened in earlier analysis because our methods were not sophisticated enough to show such "fine" distinctions.

## DISTRICT 6

District 6 was perhaps the most dramatic example of the benefits of the new trending methods. It was this district that was the catalyst for the utilization of the new methods.

The preliminary ratio run on the district indicated serious assessment problems existed. The coefficient of dispersion suggested that there was a gross lack of assessment uniformity. Upon analysis neighborhood by neighborhood, our office was able to not only minimize the problems but was also able to determine the areas with the biggest problems.

Eleven neighborhoods were trended downward, and two were trended at 100%, and three were trended upwards (Refer to Maps). Homes were trended with factors ranging from 105% to 83%. The greatest difficulty arose in some of the neighborhoods requiring downward adjustments. The coefficient of dispersion was very high.

## ISSUES

Despite significant improvements there will still be some properties that will need to be appealed. In individual cases there will be properties that do not have an appropriate value. (Example: a property that has undergone serious damage or a property that was significantly upgraded without a permit.).

In these cases we can expect property owners to appeal their valuation.

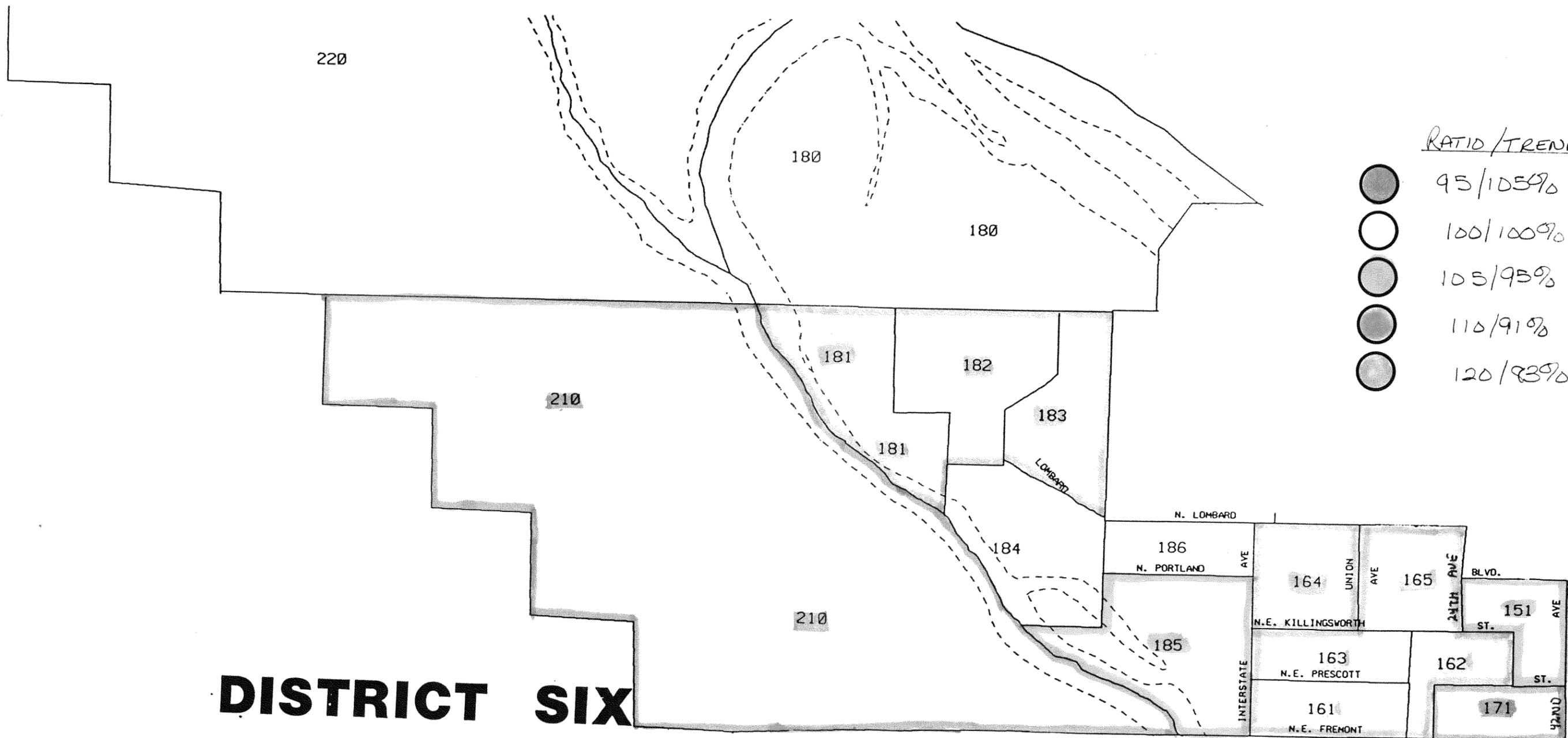
Another issue is one of notifying property owners of a decrease in value. Approximately 80,000 properties had lowered value. While ORS statute requires us to notify people whose property is being valued 5% or more from the previous year, there is no requirement to notify people whose property value is being lowered. At this point we do not have the funds to do this. (Mail cost are estimated to run \$20K for this, plus additional costs of for printing and envelopes.) If we notified owners of lowered values we could anticipate that some property valuations would not be appealed to the Board of Equalization. If we do not notify people of lowered value, they will assume that their property is still at last year's value and may appeal this value, the incorrect value. On the other hand, there may be some people who wish to appeal the lowered value.

Should the board decide that it is imperative that we notify home owners of lowered values, we will need to request a budget modification for monies from the contingency fund.

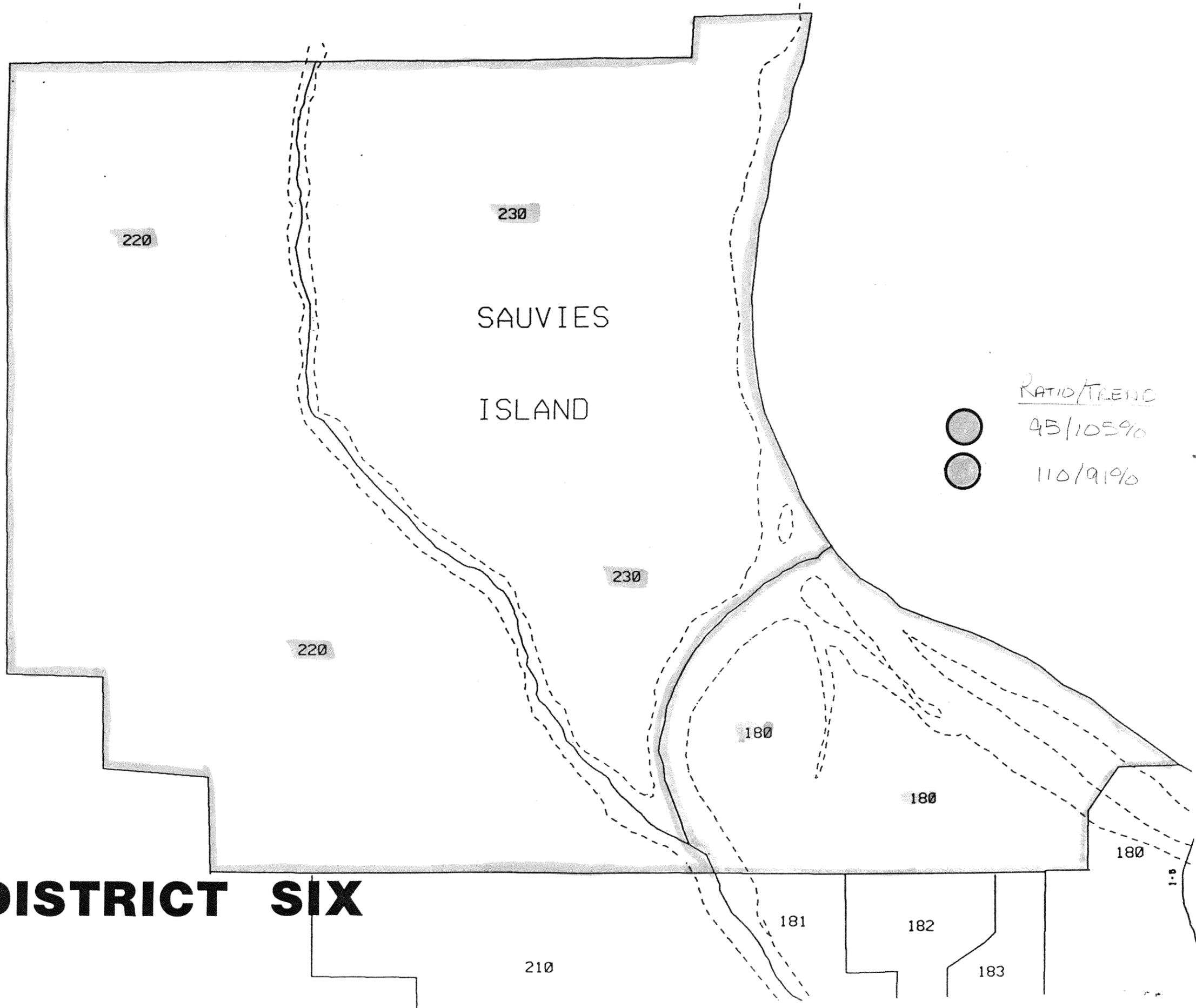
#### COST OF PROJECT

Our original projected cost was \$26K. This included backfilling three appraiser positions for 3 months with with fringe, computer programing costs and key punch costs. We were able to do the redefinition for approximately \$10K in overtime with some minor computer programing costs. We elected to use overtime instead of contracting with outside appraisers simply because the timeline did not allow for a search for contract help.

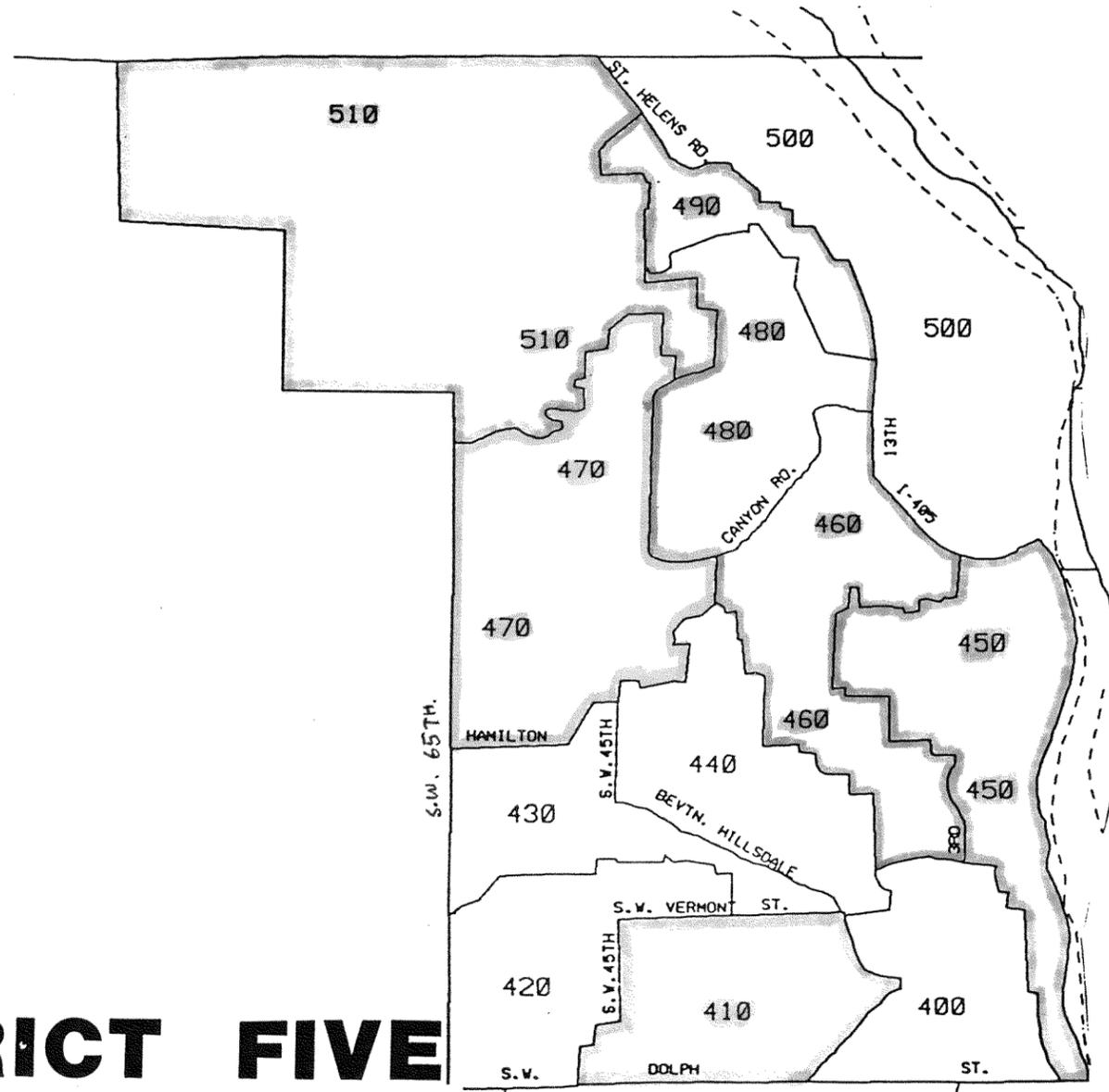
# DISTRICT SIX



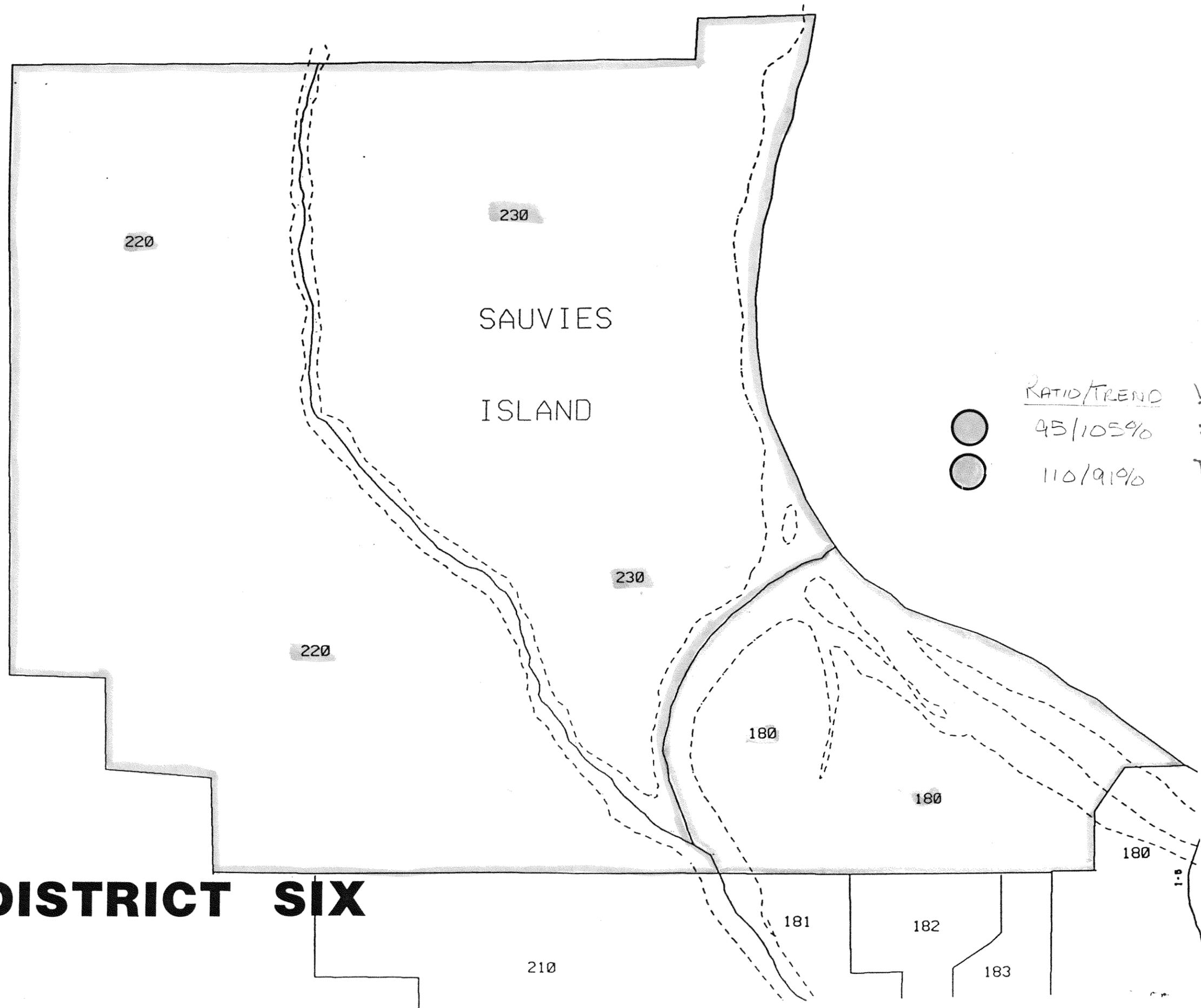
	RATIO/TREND	VALUE CHANGES
●	95/105%	Increase 5%
○	100/100%	±
●	105/95%	Decrease 5%
●	110/91%	Decrease 9%
●	120/83%	Decrease 17%



# DISTRICT FIVE



	RATIO/TREND	VALUE CHANGES
●	85/117%	Increase 17%
●	90/111%	Increase 11%
●	95/105%	Increase 5%
○	100/100%	○
●	105/95%	Decrease 5%



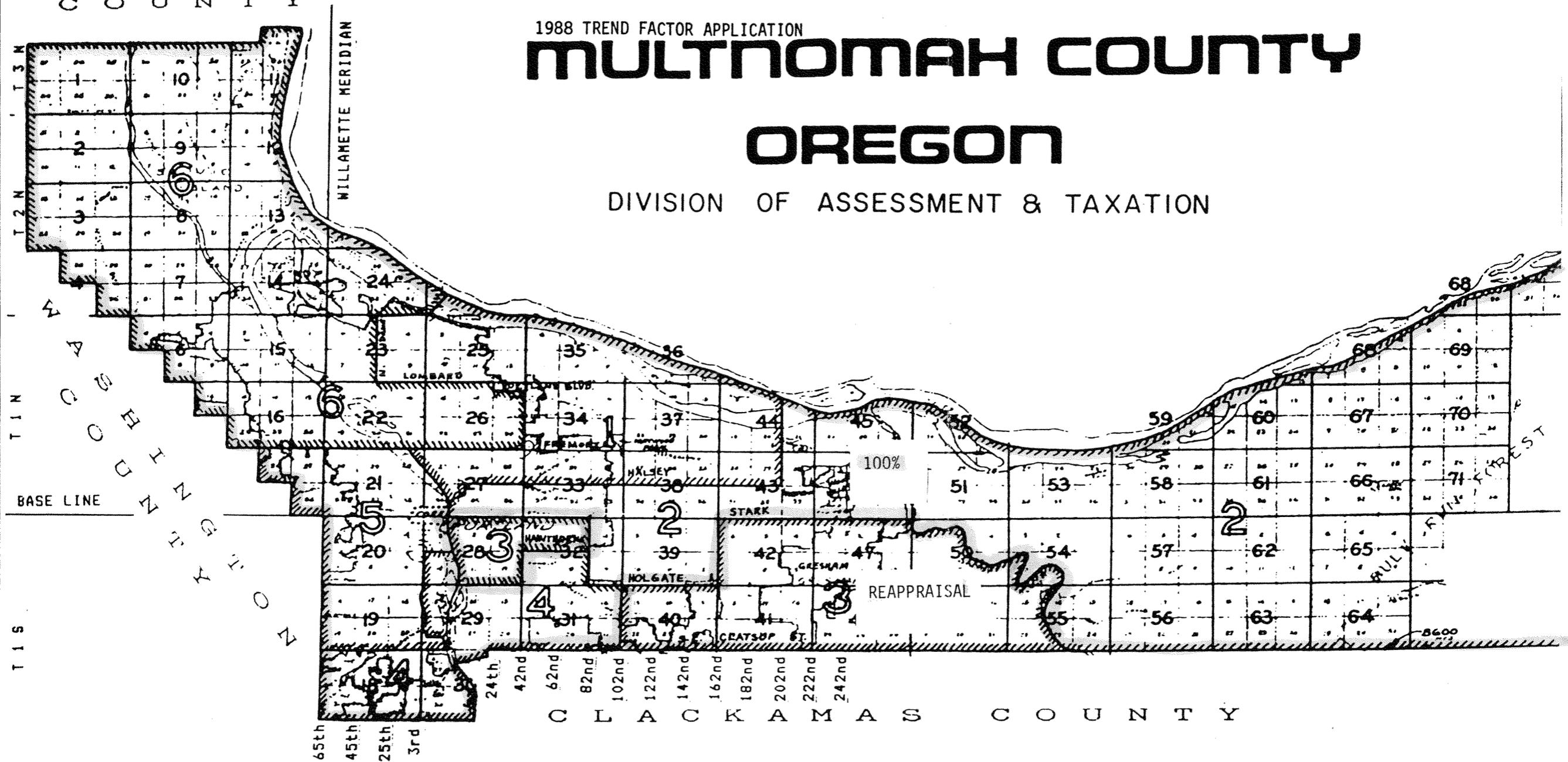
# DISTRICT SIX

C O L U M B I A  
C O U N T Y

1988 TREND FACTOR APPLICATION

# MULTNOMAH COUNTY OREGON

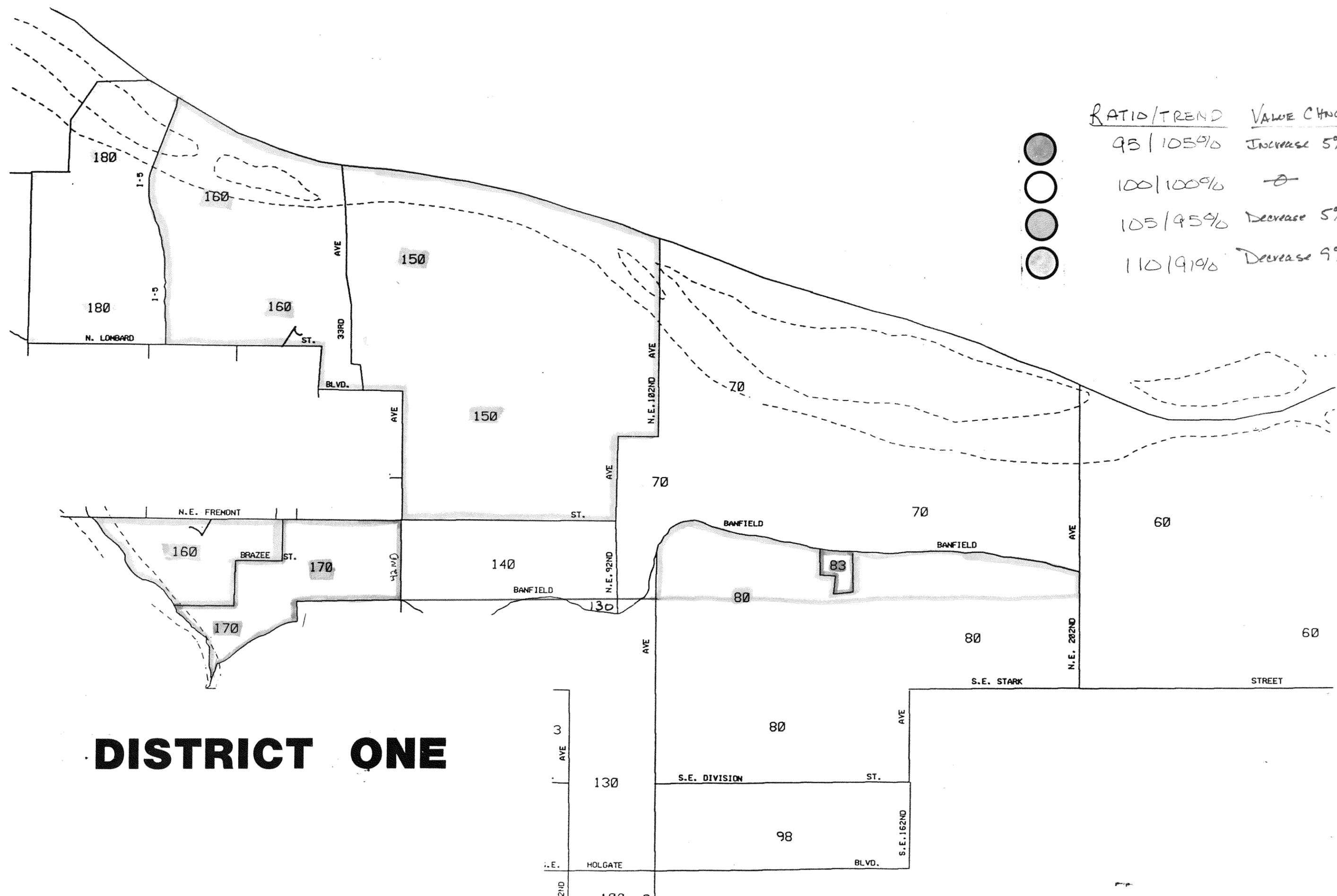
DIVISION OF ASSESSMENT & TAXATION



C L A C K A M A S C O U N T Y

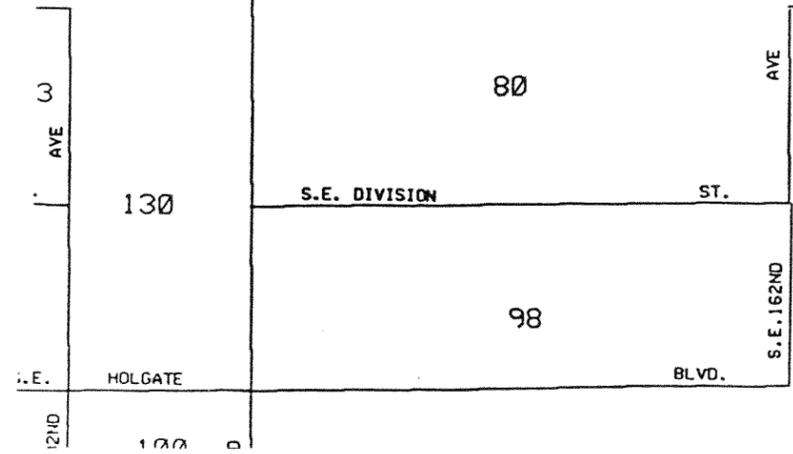
## APPRAISAL DISTRICTS

R 2 W | R 1 W | R 1 E | R 2 E | R 3 E | R 4 E | R 5 E | R 6 E



RATIO/TREND	VALUE CHNG
95/105%	Increase 5%
100/100%	0
105/95%	Decrease 5%
110/91%	Decrease 9%

# DISTRICT ONE



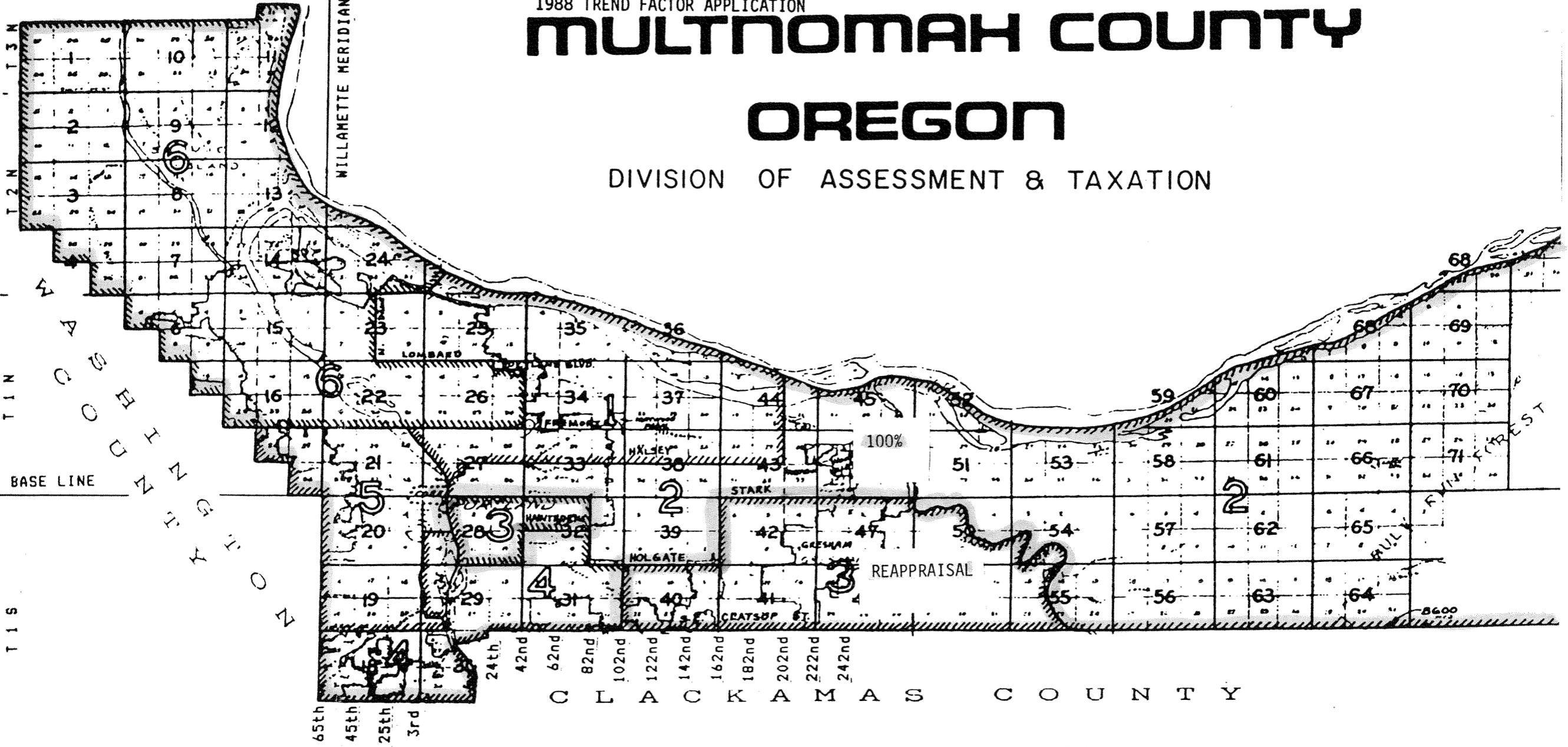
5/2/89  
A+T(4)

C O L U M B I A  
C O U N T Y

1988 TREND FACTOR APPLICATION

# MULTNOMAH COUNTY OREGON

DIVISION OF ASSESSMENT & TAXATION



APPRAISAL DISTRICTS

R 2 W | R 1 W | R 1 E | R 2 E | R 3 E | R 4 E | R 5 E | R 6 E

DATE SUBMITTED April 24, 1989

APR 24 1989

(For Clerk's Use)

Meeting Date 5/2/89  
Agenda No. # 5 A.M.

REQUEST FOR PLACEMENT ON THE AGENDA

Subject: Youth Planning Document

Informal Only\* May 2, 1989  
(Date)

Formal Only \_\_\_\_\_  
(Date)

DEPARTMENT DHS DIVISION Social Services/YPO

CONTACT Michael Morrissey TELEPHONE X3565

\*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Duane Zussy, Michael Morrissey

**BRIEF SUMMARY** Should include other alternatives explored, if applicable, and clear statement of rationale for the action requested.

Youth Planning Document incorporates demographic trends, service gaps, services provided, and emerging issues for youth in Multnomah County.

The Board is asked to accept the report and indicate their desire to see it replicated in the future.

(IF ADDITIONAL SPACE IS NEEDED, PLEASE USE REVERSE SIDE)

ACTION REQUESTED:

- INFORMATION ONLY
- PRELIMINARY APPROVAL
- POLICY DIRECTION
- APPROVAL

INDICATE THE ESTIMATED TIME NEEDED ON AGENDA 10 minutes

IMPACT:

PERSONNEL

FISCAL/BUDGETARY

General Fund

Other Information

BOARD OF  
 COUNTY COMMISSIONERS  
 MULTNOMAH COUNTY  
 OREGON  
 1989 APR 25 PM 3:45

SIGNATURES:

DEPARTMENT HEAD, ELECTED OFFICIAL, or COUNTY COMMISSIONER: Duane Zussy (PC)

BUDGET / PERSONNEL /

COUNTY COUNSEL (Ordinances, Resolutions, Agreements, Contracts) \_\_\_\_\_

OTHER \_\_\_\_\_  
(Purchasing, Facilities Management, etc.)

NOTE: If requesting unanimous consent, state situation requiring emergency action on back.



# MULTNOMAH COUNTY OREGON

HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
YOUTH PROGRAM OFFICE  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

## MEMORANDUM

TO: County Chair Gladys McCoy

VIA: Duane Zussy *Duane Zussy (DC)*

FROM: Michael Morrissey

DATE: April 24, 1989

Recommendation: That the Board of County Commissioners accept the Youth Planning Document as a core planning document for Multnomah County. Encourage its refinement for use in the future.

Analysis: This report combines data and analysis on County provided youth programs which is comprehensively packaged for the first time. The data includes: 1) a grid format which depicts dollars spent and number of youth served, along a continuum of service, and 2) a demographics report depicting many of the population and behavioral trends necessary for policy and program analysis.

Analysis includes work by three standing committees of the Juvenile Services Commission (Prevention, Early Access, Intervention) and the Youth Services Management Team. Existing services, service gaps and emerging issues are identified.

Some assistance will be needed to collect data across administrative offices more efficiently in the future.

Background: This report responds, in part, to the request of Commissioner Anderson, for a county Youth Plan which would portray County programs and recommend areas for enhanced services. It also provides input for the Juvenile Services Commission as it prepares its biannual Juvenile Services Commission Plan.

cc: Board of County Commissioners



# MULTNOMAH COUNTY OREGON

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HUMAN SERVICES  
SOCIAL SERVICES DIVISION  
YOUTH PROGRAM OFFICE  
426 S.W. STARK, 6TH FLOOR  
PORTLAND, OREGON 97204  
(503) 248-3691

BOARD OF COUNTY COMMISSIONERS  
GLADYS McCOY • CHAIR OF THE BOARD  
PAULINE ANDERSON • DISTRICT 1 COMMISSIONER  
GRETCHEN KAFOURY • DISTRICT 2 COMMISSIONER  
CAROLINE MILLER • DISTRICT 3 COMMISSIONER  
POLLY CASTERLINE • DISTRICT 4 COMMISSIONER

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## MULTNOMAH COUNTY YOUTH PLANNING DOCUMENT

March, 1989

MULTNOMAH COUNTY  
YOUTH PLANNING DOCUMENT

MULTNOMAH COUNTY YOUTH PROGRAM OFFICE

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## I. Introduction

This document has been prepared by the Juvenile Services Commission, Youth Program Office staff and other County staff in the Department of Human Services who make up the Youth Services Management Team (YSMT). In and of itself it is not a plan but rather a blue-print or overview of service provided, funds expended, and emerging issues within the County purview.

- A. **History**—The Juvenile Services Commission prepares a biennial plan which encompasses its assessment of youth needs, allocation decisions and other activities for a two year period. Typically this plan is oriented to delinquency prevention. However, statutory language directs the JSC to provide a "comprehensive" County Youth Plan. The JSC plan, with approval of the Board of County Commissioners, is finalized in June of every other year. This planning document will give the JSC a much broader assessment of youth programs and needs that it has ever had heading into its planning and allocation cycle. Undoubtedly much of this document will be incorporated into the JSC plan.

The Board of County Commissioners in 1987 directed that organizational changes be made within the County structure which condensed and highlighted youth services. The Juvenile Justice Division (JJD) was moved to the Department of Human Services. Juvenile Services Commission Programs and Youth Service Centers (previously administered by the City of Portland) were also moved administratively to a new office within the Social Services Division—the Youth Program Office (YPO). The Juvenile Services Commission then became the advisory body to the Youth Program Office.

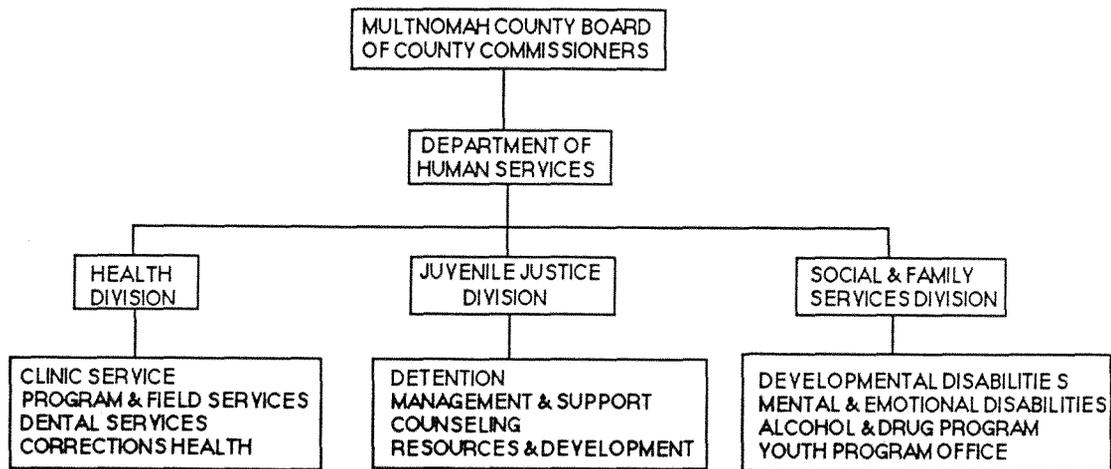
The Board has also indicated a desire to be afforded a more coherent and consistent view of youth programs and issues, both under County management and within the County (geographically).

With the consolidation of youth services within the Department of Human Services, the department established the Youth Services Management Team to coordinate the planning efforts of major county offices involved with delivery or contracting of services to youth. The YSMT is comprised of representatives from Health Services Division, Juvenile Justice Division, and within Social and Family Services Division: the Alcohol and Drug Program Office, Children's Clinical Services Section of Mental and Emotional Disabilities, Developmental Disabilities Program Office, and Youth Program Office.

- B. **Administration**—To better understand much of the following material, it will be helpful to understand the administrative structure of the County with respect to the delivery of youth programs.

Multnomah County provides, through both direct and contract service, a wide variety of youth programs and services. These services and programs are delivered almost exclusively through the Department of Human Services. The administrative structure for the delivery of youth services is shown below:

MULTNOMAH COUNTY YOUTH PROGRAMS



C. **How to Use This Document**—As stated earlier, this document is not in and of itself a plan. It is intended to provide a picture-in-time (roughly 1987-88) of existing services, revenues and administration to support those services, service gaps and emerging issues. It is hoped that policy makers and planners will use this document to make allocation, advocacy, and strategic planning decisions which, coupled with information provided here, may become a plan.

Some points to keep in mind while reading this document:

- Programs, dollars and youth served reflect services administered through Multnomah County. The document is not reflective of all youth programs provided in the County (e.g. by CSD, schools, United Way).
- Where numbers of dollars or youth are shown in a grid format they should be considered reasonably, but not exactly, accurate. The information came from multiple program offices/divisions and data bases.

Four working groups played a substantial role in putting the information together: The Prevention, Early Access, and High Risk Committees of the JSC, and the Youth Services Management Team. The staff of the Youth Program Office completed the document and kept the working groups linked and informed.

## II. County Youth Demographic Highlights

The following reflect numbers and percentages regarding Multnomah County youth. A more detailed overview of demographics and social indicators is included in the appendix of this report.

- Youth comprise 25% of the population of Multnomah County. Eighty-two percent of the youth are Caucasian; 8% Black, 3% Hispanic, 1% Native American, 3.9% Asian and the balance are other non-white.
- The minority population of Multnomah County is growing at a faster rate than the population as a whole and it is expected that this trend will continue. In 1940 just under 2% of the total population was minority; by 1980 almost 12% of the County's population was minority. Sixteen percent of the youth population consists of minorities.
- Minority youth represent 37.9% of all Multnomah County commitments to the Training Schools (MacLaren and Hillcrest).
- Minority youth represent 35% of all young people in the Multnomah County Juvenile Corrections system while making up less than 16% of the total youth population.
- At the National Institute of Mental Health prevalence rate of 11.8%, over 16,500 youth under age 18 are expected to require mental health service. For example, NIMH model capacity of out-patient services for children and families would serve 3,360 each year; 1,482 were served in 1987/88.
- In a 1985 study on the reported usage of alcohol and other drugs, Portland students indicate a significantly higher monthly usage rate than reported by students from other regions of the state.
- In 1987 10.5% of the total births in Multnomah County were to teen mothers; 76% of those teens were unmarried.
- In 1987 6.2% of all births in Multnomah County were low birth weight infants and at risk of development delay, medical problems. (state average is 5.3%)

- In 1980 21.5% of the youth under age 18 lived in female-headed families; 44% of black youth lived in a female-headed household.
- During the 1987-88 school year, Headstart programs in Multnomah County had enrolled 936 children: 36 Native American (3.8%); 81 Asian (8.7%); 264 Black (28.2%); 29 Hispanic (3.1%); and 526 Caucasian (56.2%).
- Through state early intervention funding there is the capacity to serve 314 developmentally delayed children five-years of age and under. Currently, there are 352 eligible children with 15 new cases found eligible each month.
- Multnomah has a spiralling number of children five years of age and under requiring emergency shelter care. In the period between 1982 and 1987 there was a 49.8% increase in the overall number of children five and under requiring such placement.
- Of the children placed in foster care 28.4% have a verified handicapping condition. An additional 46.3% have a suspected problem that has not yet been verified. The three highest categories of dysfunction are 1) emotional/behavioral problems; 2) seriously emotionally disturbed and tied for 3) health impaired and specific learning disability.
- The rate of poverty and insecurity continues to climb in spite of the employment picture. In 1980 11% of Multnomah County's families lived in poverty; by 1985 this had increased to 12%. In 1980 20% lived in economic insecurity (defined by the United Way study as 150% of poverty); by 1985 that figure had risen to 22% of the population.

### III. County Youth Services Overview

#### A. Overview Introduction

A committee of representatives from each division and/or office within the Department of Human Services worked closely during the past six months developing the following section. The group, called the Youth Service Management Team, looked at all youth services provided by the County either directly or under contract with private agencies.

It should be noted that Multnomah County provides a complex set of services to youth that are not easily grouped or classified under a simple set of definitions. More than 118,000 Multnomah County youth receive services each year delivered through six different divisions and/or offices. In many cases, the purpose and intensity of these services varies widely. Each division reports to a complex set of funding sources and systems whose requirements for reporting greatly vary. Consequently, services and categories in this section have been defined in general terms in order to portray services under one single continuum. Members of the Youth Service Management Team

(YSMT) recommends that the information provided in this section be viewed with an understanding of its limitations. Information should be seen as a general overview of the County's services to youth only. The YSMT requests that the reader seek further information about the data in this report prior to drawing conclusions and or making comparisons. Please contact the appropriate office or division for further information about the data contained in this section.

The following three pages provide:

- Chart #1: A list of the number of youth served and costs by County youth programs during 1987-88. The chart displays all youth service program funds managed by the County but does not include administrative costs.
- Chart #2: County youth programs displayed on a matrix which reflects the types of services provided and the focus of service (i.e. prevention, early access, intervention). The matrix is intended to give the reader a visual description of the service continuum and describe the role the County services represent within the continuum. Service categories located across the top of the matrix are defined as follows:

Prevention: youth services that target youth broadly, regardless of age, with services designed to enhance development or prevent dysfunctional behavior prior to onset;

Early access: target youth and families who exhibit early stages of problem behavior. Services prevent more serious behavior or entry into formal treatment systems;

Intervention: target seriously dysfunctional youth and families where the young person has not been institutionalized. Services attempt to prevent institutional placement.

Service types located along the left side of the matrix are generally self explanatory except the mental health service type which includes mental & emotional disabilities, developmental disabilities, and drug and alcohol services.

- Chart #3: displays federal, state and local dollars spent on the programs listed in Chart #2. Please refer to the appendix of this report for a more detailed breakout of County Youth Services.

CHART #1

DIVISIONS & OFFICES PROVIDING COUNTY YOUTH SERVICES * DURING FISCAL YEAR 1987-88		
DIVISION	YOUTH SERVED	COST
Health Division	87,338	\$6,280,086
Juvenile Justice Division	9,284	\$3,663,090
Social and Family Service Division		
Alcohol and Drug Office	2970	\$ 523,419
Developmental Disabilities Office	601	\$1,098,066
Mental & Emotional Disabilities Office	3351	\$1,896,031
Youth Program Office	14,973	\$2,822,334
Total Department of Human Services	118,517 youth	\$16,283,026

\* see appendix pages A-1 and A-2 for further breakouts of this information.

(COUNTY YOUTH PROGRAMS)

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

	PREVENTION	EARLY ACCESS	INTERVENTION
HEALTH	Pre-Natal WIC Field Services Health Clinics Teen Health Centers Family Planning Car Seat Loan Program Teens & Company Dental Floride/Screening HD Teen Parent Programs*	Early Intervention Drug Affected Infants Family Enhancement Field Services Health Clinics Teen Health Centers HD Child Abuse Prev Pro** AIDS Outreach	Family Enhancement Field Services
SOCIAL & FAMILY	HD Teen Parent Programs* Community Advocates Inf/Toddler Childcare Learning w/ Inf & Tots BGAS Teen Parent	Youth Service Centers HD Child Abuse Prevent.	
ALTERNATIVE ED		Student Retention Ini	POIC Serindipity Open Meadow
JOB RELATED	YSC-employment		JJD Employment
SHELTER/EMERGENCY		Project Luck Youth Shelter Outside-In Harry's Mother	YWCA Girls Emancipation
JUVENILE JUSTICE		YSC-diversion	Morrison Ct. Supernet JJD Intake & Detention JJD-Community Service JJD-Restitution Sex Offender Program JJD Probation Urban League APT
MENTAL HEALTH	CODA Mainstream	Field Services Teen Health Clinics HD Cild Abuse Prevention Mainstream Coda / DePaul DD Case Management Multidisciplinary Tx Ser School M. H. Consultants DD Early Intervention	DePaul School M.H.-formal C.A.R.E.S. Daytx for younger kids Connections Outside-In Community treatment ser

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CHART #2

\* Health Division Teen Parent programs include: Boys & Girls Aid, YWCA, Insights, Albina Ministerial Alliance & IRCO.

\*\* Health Division child abuse prevention programs include: Mental Health Services West, ARC, & Exchange Club.

FUNDING & YOUTH SERVED

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

	PREVENTION	EARLY ACCESS	INTERVENTION	TOTALS
HEALTH	\$4,064,969 76,769 youth	\$1,630,501 8002 youth	\$206,635 683 youth	\$5,901,105 85,454 youth
SOCIAL & FAMILY	\$214,200 9337 youth	\$757,027 2007 youth		\$971,227 11,414 youth
ALTERNATIVE ED		\$74,000 30 slots	\$158,450 63 youth	\$232,450 93 youth
JOB RELATED	\$141,047 400 youth		\$120,306 281 youth	\$120,306 681 youth
SHELTER/EMERGENCY		\$503,965 1350 youth	\$ 30,000 26 youth	\$533,965 1376 youth
JUVENILE JUSTICE		\$564,188 1601 youth	\$4,019,257 9474 youth	\$4,583,445 11,075 youth
MENTAL HEALTH	\$69,408 2120 youth	\$1,873,210 3791 youth	\$1,920,661 1959 youth	\$3,863,279 7870 youth
TOTALS	\$4,348,577 88,226 youth	\$5,402,891 16,851 youth	\$6,454,309 12,486 youth	\$16,283,026 118,517 youth

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CHART # 3

#### IV. County Youth Planning Committee Reports

The following pages reflect the work of the three Juvenile Services Commission (JSC) standing committees and the County's Youth Service Management Team. While the three JSC Committees span the continuum of care it is helpful to keep in mind that the goal of the JSC is the prevention of delinquency. Each of the JSC Committees reflect this goal to some degree. The Intervention Committee concerns itself exclusively with delinquency programs. The Youth Service Management Team on the other hand reflects services and issues related to a broader spectrum of youth programs.

##### A. JSC Prevention Committee

###### INTRODUCTION:

"Our children are not receiving what they deserve from us--the people who shape the world in which they must live....Every child deserves the opportunity to develop to his or her fullest potential."

from: Today's Child in the Year 2000: Promise or Problem? Charles A. Heinrich, President, Camp Fire, Inc.

PREVENTION as a term permeates the literature, but the meaning of the concept is varied dependent on what we assume is to be prevented: prevention of delinquency, prevention of drug and alcohol abuse, prevention of illness, prevention of mental dysfunction and chronic mental illness, prevention of dependency on social services, prevention of abuse, prevention of children having children. The list is long.

The Juvenile Services Prevention Committee chose to take a proactive posture to create a continuum of prevention services for Multnomah County youth aged 0-18. In the shift from children as luxury to children as necessity that has begun to penetrate the public consciousness, the Committee sees an opportunity to deliberately plan for a system of services that build competency, prosocial behavior, autonomy, positive self-image and productive achievement.

The Committee is composed of JSC Commissioners and a representative from health services, education and early intervention services. In order to benefit from the work of others and to avoid a piecemeal approach, dialogue sessions were held with other planners and funders and the following reports were reviewed and analyzed:

City Club Bulletin, Vol. 67, No. 47

Portland Leaders Roundtable recommendations from Work Group #1 (up through fifth grade) and the Portland Investment report.

Preliminary Report: Business Income Tax Programs (addressing teen parenting/child abuse prevention and early intervention)

Youth Planning Network Subcommittee on Prevention Services: Zero to Seven report

Edward Zigler's address: A Solution to the Nation's Child Care Crisis

Michigan's Mental Health Plan grid

Lofquist's Technology of Prevention

Positive Youth Development literature

a. **DEFINITION OF PREVENTION**

Youth Services Management Team: Prevention targets youth broadly, regardless of age, with services designed to enhance development or prevent dysfunctional behavior prior to its onset.

Juvenile Services Commission Prevention Committee: Prevention is action to deter, correct or preclude potentially harmful conditions or behavior. The primary focus is to strengthen, support and empower families to enhance the development of their children. Four types of services make up the Prevention continuum:

Promotion: the enhancement of opportunities in the home and community which support the healthy and successful development of children;

Protection: the preservation of basic rights for the well-being of children and their families (health, safety, shelter, food, self-esteem, freedom from abuse, etc);

Identification: the recognition and referral of potential or existing problems that impact successful development of children;

Onset Intervention: the provision of treatment and remediation services designed to address an identified problem at its earliest stages.

b. **EXISTING SERVICES**

Prevention services should be available to the total community. The major institution impacting children that meets this criteria is the public school system. Schools are the primary societal agency where children are congregated. General education has as its focus the development of knowledge, skills and competence and is society's primary prevention service. However, children too young for school

may not have the services necessary to assist their healthy growth and development. If they arrive at school age without developing the requisite skills, they are unable to benefit from the school experience.

Multnomah County operates on a tripartite system: 1) families who are economically sufficient can generally secure the types of services that will enhance they and their families growth; 2) members of some target populations (e.g. teen parents) have a substantial array of services available to them; 3) for the general public services that are available at no or low cost or on a sliding fee scale are almost nonexistent. As a general statement, none of the necessary components of service with the exception of general education is available at the level that would meet the need of the child population in Multnomah County.

- 1) Health Services through Multnomah County Health Division are the most substantially provided prevention service; even so, capacity does not come close to meeting the need. Services provided include prenatal/postnatal care, well-baby clinics, primary health care, immunizations, dental and fluoride supplements, field community health nursing visits. Teen Health Centers are available in four of Portland Public School high schools. Most insurance coverage does not include well-baby services or immunization and there are 48,000 children under age eighteen without health insurance coverage in Multnomah County.
- 2) Recreation/social development services are provided through the voluntary youth organizations (scouts, 4H, Boys and Girls clubs, Camp Fire), church youth groups, community schools and the Portland Park and Recreation District. Many of these programs are dependent upon volunteer leaders and the pool of volunteers has diminished. Therefore, program availability has also diminished and fewer children are able to take advantage of the opportunity.
- 3) Child care (both preschool and school age) is available by private providers, family care homes, child care centers, school-based programs, and employer supported programs. Both tax incentives and subsidy options assist in the provision of child care services. However, grants or subsidies to offset costs for no and low income families is inadequate and the number of available, accessible child care programs is grossly insufficient to meet the need.
- 4) Early childhood education programs are available through public funds for income eligible families (Headstart), in target schools (Portland's Early Childhood Centers) and for target populations (developmentally delayed/early intervention programs). Income sufficient families can find many options to choose from ranging from parent cooperative programs through half-day to full-day programs as long as they can meet the costs of tuition.

priority in order to avoid the provision of a "patchwork" of services and inequitable responsibility among agencies/funders. The intent should be on a clearly articulated continuum of service and the commitment of funds to support efforts over the long term.

- 2) Identify agencies assigned legislative responsibility for types of service:

School system:	educational opportunities, early intervention
Health system:	immunizations, parent and child health
Children's Services:	child protective services, out-of-home placement
Juvenile Department:	dependency cases
Mental Health system:	counseling and therapeutic support, alcohol and drug education, early intervention
Adult & Family Services:	income assistance, etc.

- 3) The County should concentrate efforts where private sector, schools, and other public agencies are not, or cannot, provide services.
- 4) The County should assume a leadership role in the responsibility of planning for and coordinating a system response by all agencies (schools, public agencies, private sector).

e. **EMERGING ISSUES**

- 1) **PARENTING:**

Parenting abilities are assumed to develop naturally as part of being human, or at least as part of having been a member of a family. But the family of today does not offer young people growing up the same opportunities for experiences with young children and observing parent roles as were provided in families of just two or three generations ago.

Parents and prospective parents need to learn more about the process of child growth and development and the role of the family in furthering that development. Efforts should include the following components:

- 1) Education about child development, including what behavior to expect at certain ages and the importance of this behavior to the child's personality growth and educational progress;
- 2) Enformation about techniques and materials parents can use to enhance their daily interactions with their child;

Homelessness leaves permanent scars on children and families. The experience of being without a home is devastating--physically and emotionally. Homeless, without funds, takes its toll on children's health, education and emotional development. It hurts children even before they are born. Health is endangered by inadequate or uncertain diet and sleeping arrangements, lack of shower facilities and exposure to the elements, to shared living, eating, bathing. Without a permanent address many children cannot be enrolled in school or are forced to leave a school setting that was familiar because of no permanent address, distance, and lack of transportation. And, poor living conditions make it difficult to learn in class or to keep up.

Sudden homelessness is a traumatic disruption in the life of a child causing many such children to regress, become depressed and anxious. The disruption of routines and stability often pulls families apart.

Nationwide, members of families with children represent more than one-third of all homeless people. Emergency shelters may provide some protection, but they do not solve the problem. In addition to the provision of emergency housing and food, issues that must be addressed include:

- Emergency loans or funds for rent, clothing, tools, transportation which allows families to re-establish themselves with some stability;
- Schooling and child care for children to address their issues and needs, to maintain growth and to provide consistency in an otherwise chaotic existence;
- Employment training and job search assistance to parents so that they can raise their income level and become, once again, self-supporting;
- Counseling and mentors to assist in the re-establishment of each family's personal sense of power and worth.
- Healthcare.

NO COST/LOW COST PREVENTION SERVICES PROVIDED BY THE COUNTY OR UNDER COUNTY FUNDING

SERVICE TYPE	AGES 0 - 2	AGES 3 - 5	AGES 6 - 12	AGES 13 - 18
PROMOTION is the enhancement of opportunities in the home and community which supports the healthy and successful development of children.	Learning with Infants and Toddlers Infant Toddler Dev. Center	Community Advocates	Community Advocates MED Early Intervention  Teens & Co. Theatre	Teen Health Centers Parent/Child Community Workshop  Alcohol & Drug Educ. Youth Service Centers/ Employment & Kinship
PROTECTION is the preservation of basic rights for the well-being & of children and their families.	WIC+ Well Child Clinics Tri-County Respite Immunizations Infant Car Seat Program	WIC+ Well Child Clinics Tri-County Respite Immunizations	Well Child Tri-County Respite Immunizations	Teen Health Centers Outside In Immunizations
IDENTIFICATION is the recognition & referral of potential or existing problems that impact the successful development of children.	Primary Health Care Clinic Coalition of Community Clinics	Primary Health Care Clinic Coalition of Community Clinics	School Mental Health Primary Health Care Clinic	Mainstream Primary Health Care Clinic
ONSET INTERVENTION is the provision of treatment and remediation services designed to address an identified problem at its earliest stages.	Child Dev. Spec./ Health Svcs/DD DD Early Intervention Primary Health Care Coalition of Community Clinics	DD Early Intervention  Primary Health Care Coalition of Community Clinics	Mainstream  Primary Health Care Coalition of Community Clinics	Mainstream Teen Parent programs: AMA Boys and Girls Aid Insights Teen Parent YWCA Teen program

\*County Community Health Nurse services are available to all age groups and service types.  
+WIC is the food program for Women, Infants and Children

## B. JSC Early Access Committee

### a. Definition

Early access services target youth and families who exhibit the beginning stages of problem behavior or are in need of support services that deter further penetration into treatment systems. Early access services prevent more serious behavior and entry into institutional treatment systems.

### b. Existing County Services

1. Youth Service Centers: neighborhood-based multi-service centers providing court diversion, counseling, parent education, kinship, employment assistance, and other specialized services to youth and families.
2. Runaway/Homeless Centers: outreach programs focusing crisis intervention, case management, counseling, shelter, family reunification, and transition to independent living to the runaway and homeless youth population.
3. Substance Abuse Programs: programs that reduce drug and alcohol use through counseling, education, outpatient treatment and case management. Programs usually include the involvement of the family and are often located in schools and youth service centers.
4. In School Mental Health: mental health specialists located in the school system who provide identification, counseling and consultation to youth in cooperation with school programs.
5. Community Mental Health Centers: community based treatment and intervention services for youth and families experiencing mental or emotional dysfunction.
6. Teen Clinics: health programs located in local high schools focusing on health mental, health, and social problems.
7. Student Retention: network of community services designed in cooperation with local school systems targeting potential school drop outs.
8. Teen Parent Services: services directed at self sufficiency and prevention of additional pregnancies for teen parents including developmental services for their children.

- 5) Parent education and support opportunities exist for the family who can pay, or whose child is a member of a special needs group. Parents who have not found schooling a positive experience may require more varied approaches to receiving the information they need. These options do not exist, especially at no or low cost.
- 6) Mental Health services provide education and consultation primarily in public school settings. Offerings cover alcohol and drug education, self protection skill building, and problem-solving skill building groups. However, the number of mental health staff or programs cannot begin to provide services to every school in the County much less the extent of consultation services that could provide meaningful impact.
- 7) Identification programs include screening, assessment and referral activities and are provided through a number of agencies and associations: Direction Services, Parent-to-Parent, PPS Screening Project, and associations targeting a specific dysfunction or handicap. The School Mental Health Program also assists in the identification process in schools where services are provided. The step following identification is the ability to connect the child and family with services to address the identified area and the services, even when they exist, do not exist in sufficient number.

c. **SERVICE GAPS**

While a number of targeted planning efforts have been or are underway, no deliberate planning has been implemented to develop a coherent, systematic system of prevention services. Since a comprehensive system is not operational and programs that do exist are too few in both number and scope, all services are needed.

If the development of children is to be improved, a high priority must be placed on meeting the needs of children when they are very young. Inadequate early childhood development is contributing to many social and economic problems: delayed or abridged development at later stages, school drop-outs, teen parents, criminality, long-term dependency. **Therefore, in implementing a prevention system, parenting and services for the early years form the starting point and become the first priority.** Additional services should be added to the system by age-grouped increments. The basis for considering programs as prevention programs is that they assist in achieving the developmental tasks appropriate to the stage of development of the age group for which they are targeted.

d. **FUNDERS ROLE**

- 1) Identify and establish a basic floor of comprehensive services and ensure that funding is adequate in scale. Joint planning is a

- 3) Information about the institutions affecting children including medical facilities, day care centers and preschools.
- 4) Provision of support services including resource libraries, drop-in centers, parent support groups, respite care, information telephone lines, etc.

## 2) CHILD CARE

The first sixty months are the most critical years in a person's life---a time when the foundations of personality, physical development and character are developed. Problems not identified and addressed during the first sixty months often cannot be completely and permanently corrected during adolescence and adult life. With more of the parent population in the workforce, the child care system becomes the community's default child-rearing system. In order to support the family unit and provide growth enhancing experiences to the children the following issues must be addressed:

- 1) The lack of a public system for sharing costs, upgrading facilities, credentialing caregivers or providing technical assistance;
- 2) Eligible assistance for low income working parents and those seeking employment in a manner that provides consistent quality care.
- 3) The recognition of the differing developmental needs with the setting of standards for infant and toddler care, preschool age care and school age care (before and after school services);
- 4) The needs of teen parents in the provision of child care---on-site services are necessary;
- 5) Services for ill children

## 3) HOMELESS FAMILIES AND CHILDREN

"The rapid increase in homelessness among families can be attributed primarily to three simultaneous trends: falling family incomes among the poor and near poor (especially dramatic among young families), a shrinking supply of affordable low-income housing, and cuts in federal assistance programs. Together these trends have pushed a growing number of low-income families into homelessness and locked many of them out of the housing market once they have become homeless."

A Children's Defense Budget, FY 1989  
Children's Defense Fund

9. Developmentally Disabled Case Management: referral, and support, services designed to link DD clients to identified service needs.
10. Developmentally Disabled Early Intervention: identification, assessment, and treatment of conditions which are likely to contribute to future developmental disabilities.

c. **Service Gaps**

1. Culturally sensitive services designed to target special populations such as ethnic minorities and females, and emerging cultures like gangs or street youth. Specific strategies for increasing services to minorities and other targeted groups include:

Resources directed at hiring culturally sensitive staff.

Resources for culture sensitivity staff training especially in-house directed at specific programs and skill building.

Ongoing cultural consultation. Consider sharing the expense with school or state systems particularly those who already have agreements in place.

Special training positions directed at employing minority staff who do not presently have required credentials but have the ability to effectively work with minorities and other targeted youth and families.

A highly visible program to promote proven strategies and communication about local recruitment.

Culturally specific outcome indicators.

10% of available funds designated to support services delivered in an unconventional approach in order to promote creativity and new methods of reaching emerging populations.

Designate specific programs and/or areas that will target special minority or cultural groups rather than expecting all agencies to develop expertise for all clients.

Include resources for outreach and start up time for programs targeting special populations.

2. Transitional housing for homeless youth. Much effort has been focused on the development of service delivery system directed at the needs of our local homeless youth population. Providers have identified housing for youth who have decided to move off of the streets and need support while the begin a life of self sufficiency as a major gap in the present system.
3. Drug and alcohol treatment services. Drug and alcohol use among our youth continues to increase. Services providers report a lack of inpatient treatment services especially for low income to middle income families.

4. Increased outreach services. In spite of the need for a variety of services, youth programs have had limited success in referring youth between different programs. Consequently, a more aggressive service delivery approach which brings services to where kids are such as in schools, and directly on the streets should be instituted.
5. There is a lack of a rational continuum of consequences and/or follow up for youth involved in criminal activities. A recent County Auditors report found that many diverted youth who commit minor crimes receive no consequence by the system for their behavior.
6. Youth whose parents work outside the home have unsupervised time before and after school, a lack of constructive, socially valued activities and a lack of opportunities to excel, achieve and test their abilities in positive settings.
7. There is a growing need for a 24 hour crisis mental health service focused on families and youth that provides emergency assessment and linkage.

**d. Funders Role**

The role of the County in the delivery of early access should meet the following criteria:

1. Review methods of meeting the above gaps through the existing service delivery system by exploring creative approaches such as the JSC contracting for culturally sensitive training for all of its contractors.
2. Funding/delivery of community-based services whose goals are to keep clients out of costly institutions.
3. Priority given to clients unable to purchase noncounty funded services.
4. Services that focus on self sufficiency.
5. Services are planned in cooperation with program participants and other youth serving jurisdiction.

**e. Emerging Issues**

1. The County's Teen Health Clinics have been very effective in identifying a growing number of youth in need of support services. These youth are often experiencing problems related to child abuse, suicide, drug and alcohol, family problems, and others. The present early access system will be quickly

pushed beyond its capacity in order to respond to these youth who had in the past were not identified.

2. As the number of youth in need and severity of identified problems increases, there is a need to restructure services and systems to better respond to the changing needs of the client. A partnership between providers and funders should be established which will acknowledge the need for a more flexible approach and work on strategies designed to assist the program adapt to the changing needs of its clients.
3. The recent revision of Federal welfare system presents a potential challenge to communities to redefine their social service systems. The revisions focus on increased self sufficiency and a local service delivery strategy. The potential for integration among federal, state, and local systems can have a major impact on the direction of the present early access system.
4. The Govenors Children's Agenda includes funds to strengthen the existing service delivery system. This new source of funding provides a rare opportunity to add creativity and focus to the existing system.

## C. JSC High Risk Committee

### Introduction

The High-Risk Committee of the Juvenile Services Commission has been working on a portion of the Multnomah County Youth Plan since April 1988. The charge to the Committee is multifold. The major assignment is the provision of a clearer picture than currently available of the nature, extent, and adequacy of the services provided to youth in Multnomah County. From this, the Committee has identified existing service gaps, described available funding resources, and discussed emerging issues around this population.

Many resources were utilized in attempting to gather the most accurate and resourceful information for this report. Public forums, questionnaires, literature reviews, and countless presentations to the JSC High Risk Committee were conducted. This document reflects the input from varied sources and agencies who provide direct services to high risk youth as well as coordinate services for such youth.

#### a. Definition

The committee has formulated the following definition for those youth who are defined as "high risk":

Any youth at risk of continued delinquent behavior who is formally involved with the juvenile justice system. This includes youth who are currently on:

- a. Probation;
- b. Suspended Commitment ; or
- c. Parole.

Although it is impossible to pinpoint the exact number of youth who fall into this target population, an estimate is possible. After many conversations with representatives of systems providing services to high risk youth, the following numbers have been estimated:

Approximately 2433 youth currently fall into this definition on an annual basis; of that,

- \*\* 1811 youth are on probation (1483 males, 398 females);
- \*\* 63 youth are on suspended commitment;
- \*\* 143 youth are currently on commitment status (new commits, re-commits, resentencing);
- \*\* 225 youth on parole;
- \*\* 121 youth are labelled as Serious Habitual Offenders (SHO).

SHO youth are defined as those youth who have any one of the following criteria: Five accumulated arrests (3 felonies, and 3 within the last year), ten total arrests (2 felonies, 3 within the last year), arrested once for three or more burglaries, robberies, or sexual assaults within the last year, or have accumulated 10 total arrests (8 or more misdemeanors) and have 3 within the last year.

This population, as defined, is illustrated in the attached "flag" (attachment #1). This flag is meant only to serve as a guidepost in our discussion of high risk youth. It is in no way meant to represent the exact number of youth who are considered "high-risk" in Multnomah County.

Differences in the MIS tracking systems for the Youth Program Office (YPO) and the Juvenile Justice Department (JJD) have caused a discrepancy in the number count. The above figure of 1811 youth on probation details those youth which are defined "high risk" by the JSC criteria of one felony or three misdemeanor referrals. Yet it is possible that the court might place a youth on probation who has fewer referrals than the above cited. Thus a certain population of youth, say those on probation due to one or two misdemeanor referrals, are not represented in this count.

**b. Existing Services**

The existing services for this population are detailed in the attached grids which represent two distinct arenas of service; Youth Program Office (YPO), and the Juvenile Justice Department (JJD). The first grid (attachment #2) details the programs and dollars that exist for YPO Programs, while the second grid (attachment #3) reflects those dollars spent by the JJD. Attachment #4 illustrates the total dollars spent by these two departments, representing the efforts through Multnomah County agencies to serve high risk youth.

The YPO grid accurately reflects the high risk youth served by JSC programs, as all youth represented in this grid qualify by JSC eligibility criteria as high risk youth. The eligibility criteria narrows the operational definition used by the High Risk Committee of high risk youth. Any youth having three misdemeanor or one felony referral is considered high risk, i.e. high-risk of institutional commitment. High-risk youth are served by the following programs subsidized by JSC: Urban League's Adolescent Parent Treatment Program, Morrison Center's SuperNet, Open Meadow Learning Center, POIC, Serendipity, the Girls' Emancipation Program, and the Juvenile Court Sex Offender Program. The total number of youth represented by these programs in fiscal year 1987-1988 was 279. These seven programs receive funding through the Juvenile Services Commission totalling \$537,878 for fiscal year 1987-1988.

Attachment #3 describes the dollars allocated for the Juvenile Justice Division component although there are some exceptions: allocations for adjudication services, dependency services, and regional detention services have been excluded from these calculations. It is also important to note that the main grid in Section III places SuperNet and

the APT program in the Juvenile Justice section while the High-Risk Committee felt they belonged more appropriately in the Social and Family section due to the nature of their service. Funds for administration services have also been deleted as not specifically relating to direct service costs.

The total dollar amount provided through the Juvenile Justice Department for direct services to high risk youth is approximately \$2,401,593. This sum is derived from three major sources; Federal monies, county general operating fund dollars and court subsidies through the state. Due to tracking differences previously mentioned in the YPO and the JJD MIS systems it is not possible to get an precise number of the total youth served by both sources of these funds.

Attachment #4 reflects the total dollar contribution of both the Youth Program Office and the Juvenile Justice Division for high-risk youth services. The service areas represented include: \$454,306 for social and family services; \$158,450 for alternative education services; \$242,328 for job-related services; \$32,261 for shelter services; and \$2,052,126 for juvenile justice services. The total dollar amount for services to high risk youth provided jointly by the Juvenile Justice Department and the Youth Program Office is \$2,939,471.

What follows is a delineation of the services as they are represented in attachments 2,3, and 4 by service areas. It is important to note that the empty boxes do not necessarily reflect a void of services. Rather it is representative of no specifically funded service targetted for high-risk youth.

**Health Services:** No current JSC or JJD dollars are being spent in this area.

**Social and Family Services:** The JJD has allocated \$131,306 for social and family services which includes the Options and Sex Offender programs. JSC has allocated \$323,000 for Urban League's Adolescent and Parent Treatment Program and Morrison Center's SuperNet Program.

**Alternative Education Services:** The JSC has allocated \$158,450 for education services which include Serendipity, Open Meadow, and POIC.

**Job Related Services:** JSC has no funds targetted for this area. The JJD has allocated \$242,328 for community service, restitution, and Private Industry Council services.

**Recreational/Social Development Services:** Neither organization specifically allocates dollars to this area.

**Shelter Services:** The JJD has not allocated any dollars specifically for shelter care. Intake and detention dollars are represented in the Juvenile Justice service area. The JSC has allocated \$32,261 through the YWCA Girls' Emancipation Program.

**Juvenile Justice Services:** The JSC has allocated \$24,167 for the Sex Offender Program at Juvenile Court. The JJD has \$1,114,048 allocated in two primary areas: detention and counseling. The detention component includes services of staffing, intake, and close supervision. Counseling includes intake and probation.

**Mental Health Services:** Neither the JSC or JJD allocated funds specifically for high risk youth in this area.

Final notes for this section:

- Approximately 2433 youth currently fall into the JSC eligibility criteria definition for high risk youth, while 279 of those are served by JSC dollars.
- The YPO/JSC office spent \$537,878 on seven programs for high risk youth in FY 1987-88.
- The JJD spent \$2,401,593 on services to youth in FY 1987-1988.

c. **Service Gaps**

The following section discusses the service gaps as identified by the Committee for high risk youth. As expected many needs were identified. The High Risk Committee has spent much time gathering information from service providers, systems' representatives, reviewing current literature and other sources in an attempt to discuss unmet service needs and identifiable service gaps. The top four gaps which were identified included more comprehensive alternative education, more group and proctor homes for high risk youth, more job-related skill development, and more in/out patient drug and alcohol treatment services.

The following discussion addresses each service area and represents those services which need greater resources in the treatment of high risk youth.

**Health Services:** High risk youth need more access, either privately or through the public school system, to teen health clinics. Such services would include illness and wellness services. These youth need to have access to preventative medicine which would allow, for example, yearly physicals, eye and dental check-ups, and so on. Additionally there is a need for 24 hour access to emergency services.

**Social and Family Services:** Four key areas were cited for social and family services. The first area focuses on both the youth and the parents. More services are needed for support groups of youth living in drug affected families, as well as for parents who have high risk youth in their living situation. Secondly, more childcare services are

needed for teen parents for support into other ventures, i.e. job, school. Thirdly, mentorship programs are needed to encourage positive peer modeling for high-risk youth. Lastly, mediation programs would encourage coping and anger management skills which could offer short term solutions for many high risk youth and their families.

**Alternative Education Services:** This area of service was highlighted by many Committee members. Comprehensive alternative education models must continue to be designed and expanded for high-risk youth. Parenting education should be included in these settings. Vocational, GED and transition programs are also necessary elements of any such model.

**Job-Related Services:** Skill development and job readiness training are seen as necessary components in any service package to high-risk youth. These could occur in independent programs, or through the public school setting.

**Recreational/Social Development Services:** The primary focus for this type of service as it relates to high-risk youth is the need for an outreach component. High-risk youth will not typically "drop-in" to a club setting. They must be aggressively recruited for entry into such critical services.

**Shelter Services:** This service area is another key area the Committee stated as central in service provision. Two main areas concerning shelter service were highlighted. First, there is a great need for more overall services. This includes training for shelter parents, (especially focusing on issues with high-risk youth), crisis intervention and time-out safe houses, as well as more group and proctor home facilities. Additionally, there is a need for more emancipation programs which teach independent living skills.

**Juvenile Justice Services:** The strong need cited in this area included training and better awareness of the social service systems available for high-risk youth. Both Juvenile Court Counselors and Police need to be informed of the resources and services available.

**Mental Health Services:** The final area of service needs identified for high-risk youth included drug and alcohol treatment (both in and out patient) and more access to secure care facilities for drug and mental health problems.

The High Risk Committee feels three separate models can be used in placing the above identified service needs into workable models. These models could include residential care facilities, day treatment facilities, and home care services. More research design, development, and planning need to occur to "match" the identified gaps to fit program models.

Beyond identifying targeted services as cited above, three additional "system issues" surfaced as current themes concerning service gaps for high risk youth. They are as follows:

## Improved Coordination of Effort

In meetings with service agency representatives and in committee deliberations the need for vastly increased and more meaningful interagency coordination of effort has emerged as a constantly recurring theme. Agency staff members work under the pressures of excessive caseloads. They are rightly convinced of the worth of their own agency's services. Thus they are inevitably driven to assess youth and their problems almost exclusively in terms of their own agency's services and perspective. The "whole person in a whole life situation" slips from view. As dedicated staff members repeatedly express the problem, "kids fall between the cracks." Agreement on the need for effective coordination is almost universal.

In actual practice, however, coordination most frequently becomes a goal more often expressed than achieved. The hard part is that coordination almost inevitably requires some degree of loss of agency autonomy: autonomy over some staff resources, budget, or freedom of action. We cannot prescribe precisely how this problem should be resolved. It appears to us that it may require allocation of the various agencies serving high risk youth of some staff time and energy to a pooled effort centered about a neighborhood base, with assigned staff members responsible to and supervised by the coordinating agency. Overall policy would need to be developed by a governing committee comprised of representatives of the agencies involved and of citizens from the neighborhood in which the effort is centered.

The North/Northeast Youth Gangs Task Force may represent a beginning core of such an effort. Short of such an ambitious approach (and even supplementing it) one could envision a Continuous Case Management System providing each element of the service system in contact with a particular youth with information upon that youth's current status, progress, and needs. That "team" of service providers should then be brought together at regular intervals in order to further enhance responsible coordination. There may also be a variety of other ways of addressing this problem. Our present purpose is to bring it to the fore of the policy-development dialogue.

## Case Management

A further very frequently identified need, closely related to the task of coordination of effort noted above, is that for case management services. "Case management" is not an easy answer to service needs. It requires the highest degree of skill in assessment of client needs and potential, and of available service resources. Client motivation and capacity to use designated service must be enhanced. Agency staff members involved in service provision must be helped to understand the client, his situation and his needs. Responsible follow through must take place in order to assure that the plan contemplated is actually realized or, if necessary, adapted. The task requires the ultimate in the personal potential, experience, training, supervision and provision of consultation to staff. Other bodies such as the Juvenile Judges Coalition are proposing similar developments.

## Accountability

A further, almost universally recognized problem is that of assuring accountability by service agencies to financing bodies, the community at large, and the individuals and groups served. This must be followed by reasonable efforts to assess the degree to which services delivered actually are effective in accomplishing the desired end. It is probable that the accomplishment of these goals will necessitate the presence in service agencies of management information systems generating regularly a) the number of persons served, b) of what types c) with what problems, d) by what services, e) at what expense, f) with what results. Such a system is complicated and difficult to develop and will come about only as a result by the pooling of expertise from the substantial service areas involved as well as using plausible research methodology.

### d. Funder's Role

Resource dollars will always be a point of contention in any planning discussion. "More money will solve the problem" is a commonly heard statement. Yet, the High Risk Committee believes that a central ingredient in any plan is a stable funding base. The key lies in a creative exploration of funding sources. The best approach consists of multiple funding sources for an agency's services.

One option might be to utilize JSC as a stabilizing role model for funding, then encourage JSC and the contractor to jointly seek other funding sources. These might include such concepts as private industry piggybacking to support these programs, or targetting school resources which could enhance the providers models. Many options and resources need to be developed to support this option. The need is great for long-term, predictable funding sources to ensure a base of service to those that are the key--the youth.

Program evaluation also plays a central role. Money needs to be built in to the planning process which will support evaluation and program effectiveness to determine if these programs truly met the need for which they were established. It needs to be permissible and acceptable to allow effective programs to continue while modifying or discontinuing those which were unsuccessful. Innovation and adaption to current trends need to be encouraged and rewarded.

### e. Emerging Issues

Currently there are many items which have come to the attention of the High Risk Committee. These have been as a result of conversations within the Committee, within the various systems involved, from presentations and from published material focusing on the needs and services of high risk youth. There are as many solutions as there are problems and, unfortunately, each and every one of these items cannot be discussed in this document. Those which are described here reflect a consensus from the Committee as to their importance.

## Underserved Females

In recent years much conversation has focused on the increasing visibility of the female offender who "never gets caught". There are many issues which need elucidation concerning this population. First, abused, delinquent and neglected girls are likely to become teen mothers who repeat the cycle of abuse and neglect generation after generation. Were Multnomah County better able to identify these young women and offer them services that effectively address their distress, real progress in reducing the cycle of despair could be accomplished.

Secondly, the current JSC definition of high risk youth excludes many girls who are offending. Few teen prostitutes are charged with any offenses. Many of the girls who runaway, live on the streets, or have gang contact, are seldom charged with any serious offense. Consequently, girls are rarely at risk of institutionalization because they are hardly at risk of being noticed by the police or the community.

Thirdly, Multnomah County's minority girls are severely underserved and the more likely to never be charged with delinquency. Many black young women have had little intervention services through the first 16 years of their life despite long histories of incest, sexual abuse, rape and prostitution.

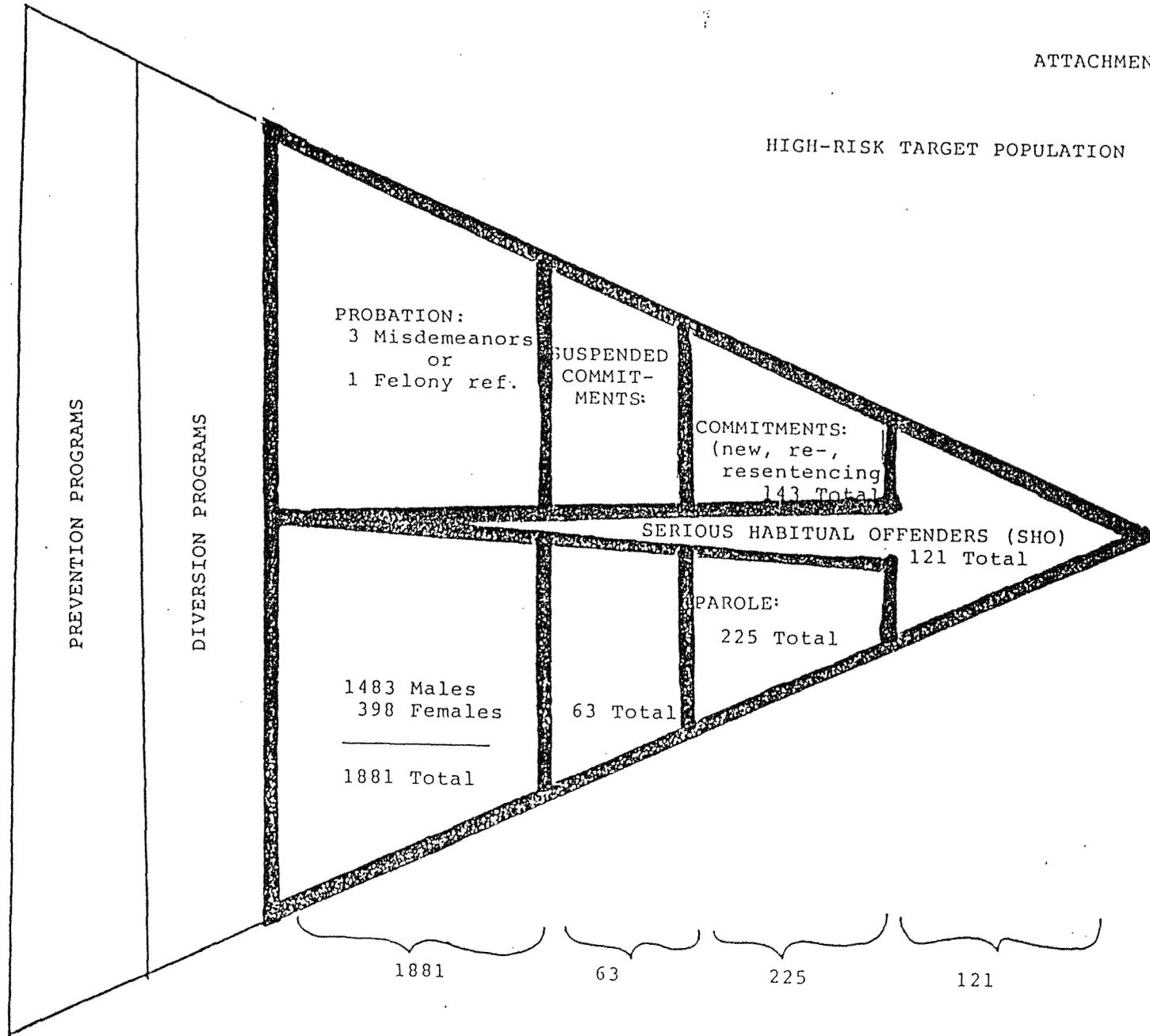
## Minority Representation in the Juvenile Justice System

Another target population which needs specific attention focuses on minority youth. In Oregon, the State and County facilities house a disproportionate number of black youth as compared to the black population in the state.

National studies have addressed the bias of judicial, legal, and other systems in regards to these youth.

In Multnomah County there is a strong need to address these injustices. The High Risk Committee sees as a necessity increasing awareness of and training in particular cultural and ethnic differences. The system must support an appreciation and integration of various cultures. Schools must adapt and enhance the learning styles and opportunities for ethnic youth. Heritage must be stressed. Counseling and employment programs must be sensitive to the cultural differences they encounter. The Portland area is soon to see an influx of the Ameriasian population and now is the time to impact our systems to encourage a better understanding of the differences, an integration into this community, yet preserving a sense of where their heritage lies. By effecting a change now we can hope to prevent, at least for the Ameriasian population, that which has occurred with the black population in Portland.

HIGH-RISK TARGET POPULATION



MULTNOMAH COUNTY INTERVENTION PROGRAMS-YOUTH PROGRAM OFFICE/JSC  
 (FUNDING & YOUTH SERVED)

Intervention attachment #2

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

	PREVENTION	EARLY ACCESS	INTERVENTION
HEALTH			
SOCIAL & FAMILY			Urban League \$172,000/74 yth SuperNet \$160,000/99 yth (\$323,000/173 yth)
ALTERNATIVE ED			Open Meadow \$61,650/19 yth POIC \$55,800/23 yth Serendipity \$41,000/21 yth (\$158,450/63 yth)
JOB RELATED			
SHELTER/EMERGENCY			YWCA Girls Em \$32,261/26 yth (\$32,261/26 yth)
JUVENILE JUSTICE			Sex Offender Program \$24,167/17 yth (\$24,167/17 yth)
MENTAL HEALTH			
TOTALS			\$564,878/279 yth

MULTNOMAH COUNTY INTERVENTION PROGRAMS-JUVENILE JUSTICE DIVISION  
(FUNDING)

Intervention attachment #3

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

	PREVENTION	EARLY ACCESS	INTERVENTION
HEALTH			
SOCIAL & FAMILY			Options \$73,858 (operating/general) Sex Offenders \$57,448 (operating/general)  (\$131,306)
ALTERNATIVE ED			
JOB RELATED			P.I.C. \$120,958 (federal) Community Serv \$121,370 (general)  (\$242,328)
SHELTER/EMERGENCY			Detention staff \$416,627 (general) Detention intake \$368,925 (general) Close supervision \$77,308 (ct. subs) Close supervision \$51,051 (general)  (\$913,911)
JUVENILE JUSTICE			Intake \$277,704 (general) Probation \$836,344 (general)  (\$1,114,048)
MENTAL HEALTH			
TOTALS			(\$2,401,593)

Note: JSC Sex Offender (\$24,167), adjudication (\$208,895), dependency (\$313,272) and regional detention (\$293,592) are excluded from above figures. Excluded dollars total \$839,926.

COUNTY DELINQUENCY INTERVENTION FUNDING

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

Intervention attachement #4

	PREVENTION	EARLY ACCESS	INTERVENTION	TOTALS
HEALTH				
SOCIAL & FAMILY			\$131,306-County \$323,000-State	
ALTERNATIVE ED			\$158,450-State	
JOB RELATED			\$121,370-County \$120,958-Federal	
SHELTER/EMERGENCY			\$32,261-State	
JUVENILE JUSTICE			\$1,950,651-County \$101,475-State	
MENTAL HEALTH				
TOTALS			\$2,939,471	

## D. Youth Service Management Team Service

The following pages identify in a narrative format the YSMT's perspective on service gaps to all youth in the County. Please note that gaps are not necessarily listed in priority order. This is followed by a brief discussion of the emerging issues surrounding these services through the perspective of the County youth services network.

### a. Service Gaps

#### 1. Juvenile Justice:

- When youth return to their neighborhood and families; it is mandatory that intensive transition services be in place to assist youth in practicing newly obtained skills and competencies in line of returning to behavior that initiated this removal.
- Employment programs that assist youth in moving from minimum wage jobs to employment that truly allows the individual to participate in the rewards of work.

#### 2. Drug & Alcohol:

- Minority youth are under represented in existing treatment programs particularly black youth. Only 37 out of 720 young people in the system are black representing approximately 5% of the total number of youth served.
- The service delivery capacity of residential treatment programs directed at youth and parents are not adequate to meet the demand.
- Treatment services that include services directed at the children of adult clients should be developed.

#### 3. Health Services

- Early prenatal care especially for target groups including teens, low income, drug using, etc. who often do not readily seek prenatal care.
- Access to primary care for all children.
- Teen health centers for all high schools located in the county.
- Teen parent support services located in the East County area.
- Dental care for youth from low income families.
- Mandated sexuality education for all youth.
- Adequate follow up services for all identified drug affected infants
- Access to family planning for teenagers.

- Increased mental health service to teens in crisis and sexually abused. This should include a full time mental health professional assigned to each Teen Health Clinic.
- Vision care for all youth especially examinations to identify early vision problems.

#### 4. Developmental Disabilities

- Increase respite care services for families with developmentally disabled youth. In many cases parents are required to provide intensive supervision to their child twenty-four hours a day. Consequently, they have little time for themselves.
- Increased mental health services for youth and families in the Developmentally Disabled Program.
- Increased family support like funds for respite or other day to day needs a family who has a developmentally disabled child.
- Developmentally Disabled parents with children need increased support to keep families together and functional such as parenting skills or information about child development.
- Increase early intervention program service capacity. It is presently at full capacity with families waiting to participate in program services.

#### 5. Mental and Emotional Disabilities

- Psychiatric crisis services focusing on children and families.
- Increase out patient services at the Community Mental Health Centers. Presently 44% of the identified need is being met as evidenced by an average waiting list for services of three months.
- Increase early intervention services.
- Increase mental health clinicians in local school systems and Teen clinics.
- Increased mental health involvement in Juvenile Justice and Children Services Division systems.
- Limited mental health services and consultation to youth service center system.
- Parent services including support groups, therapy groups and respite care.
- Mental Health case management for the severely disturbed population.

### C. YSMT Emerging Issues

1. Increased treatment capacity throughout Department youth serving systems.
2. Need for more preventive health care, which often is a lower priority due to acute care needs.
3. Develop client team approach including drug and alcohol, mental health and health services in one coordinated effort.
4. Community health nurse home visits to all new parents.
5. High risk infant tracking and follow up to identify infants at risk at birth and follow up to assure that care is provided over time.

MULTNOMAH COUNTY  
YOUTH PLANNING DOCUMENT

APPENDIX

**AN OVERVIEW OF COUNTY YOUTH SERVICES  
(FISCAL YEAR 87/88)**

DIVISION	PROGRAM	YOUTH SERVED	FUNDING AMOUNT
<b>Health Services</b>			
	PreNatal	2,187	\$ 594,121
	Early Intervention	45 (slots)	86,400
	WIC	11,600	855,631
	Drug Affected Infant	35	58,000
	Family Enhancement	161	120,000
	Field Services	4,393	1,250,900
	Health Clinics	13,740 *	1,886,404
	Teen Health Clinics	2,761	432,000
	Teen Parent Programs	741	237,000
	Child Abuse Prevention	150	103,586
	Family Planning	2,070	151,353
	Car Seat Loan Program	550	19,250
	Teens & Company	8,978	12,920
	Dental Clinic Screening	3,172	472,521
	<u>Dental Floride Program</u>	<u>36,755</u>	<u>N/A</u>
Totals	15 programs	87,338 youth	\$6,280,086

\* does not include 14 to 18 year old population

<b>Juvenile Justice Division</b>			
	Detention	2,615	\$ 883,099
	Restitution	95	23,948
	Employment	281	120,306
	Community Service	407	41,511
	Night Intake	5,127	200,722
	<u>Other</u>	<u>759</u>	<u>2,393,504</u>
Totals	5+ programs	9,284	3,663,090

<b>Social &amp; Family Services Division (A. &amp; D. Office)</b>			
	Mainstream prevention	150	45,000
	Mainstream out patient	415	85,859
	CODA out patient	1,970	24,408
	CODA out patient	81	45,113
	De Paul out patient	164	44,195
	De Paul day treatment	120	77,844
	<u>De Paul in patient</u>	<u>70</u>	<u>200,000</u>

Total A. & D.                      6 programs                      2,970 yth                      523,419

(D. D. Office)	Early Intervention	301	1,043,266
	<u>DD case management</u>	<u>300</u>	<u>54,800</u>

Total D.D.                      2 programs                      601 yth                      1,098,066

OVERVIEW OF COUNTY YOUTH SERVICES (CONTINUED)

<u>DIVISION</u>	<u>PROGRAM</u>	<u>YOUTH SERVED</u>	<u>FUNDING AMOUNT</u>
<b>Social &amp; Family Service Division (cont.)</b>			
(MED Office)	Multidisciplinary Tx Servs.	161	\$127,770
	School M. H.-consultant	1,421	125,444
	School M. H.-formal	186	117,749
	Cares	426	82,735
	Connections	60	109,721
	Homeless youth	52	30,601
	Day treatment for children	14	171,608
	<u>CTS-C</u>	<u>1,031</u>	<u>1,130,403</u>
total MED	8 programs	3351 yth	\$1,896,031
(Youth Program Office)	Community Advocates	8,891	25,000
	Learning W/ Infants & Tods.	36	25,000
	Infant & Tod. Childcare	20 (slots)	25,000
	Teen Parent Program	20	20,700
	Student Retention Initiative	30 (slots)	74,000
	Harry's Mother Runaway Prog.	400	249,500
	Outside-In Drop-In	300	29,635
	Downtown Youth Shelter	650	200,600
	Project Luck	N/A	24,230
	Mainstream Treatment Prog.	344	193,583
	County Youth Service Centers	4003	1,410,469
	Sex Offender Program	17	24,167
	Urban League APT	74	172,000
	Morrison Center Supernet	99	160,000
	Girls Emancipation Program	26	30,000
	POIC	23	55,800
	Serendipity Academy	21	41,000
	<u>Open Meadow Learning Center</u>	<u>19</u>	<u>61,650</u>
Total Youth Prog Off.	18 programs	14,973	\$2,822,334
Total Social Services Division	34 youth programs	21,895 yth	\$6,339,850
Total Department of Human Services	54 youth programs	118,517 yth	\$16,283,026

Distribution of County General Fund Dollars  
in County Managed Youth Services (1987-88)

Service Type	Prevention	Early Access	Intervention	Total
Health	\$1,885,491	\$ 750,482	\$ 155,015	\$2,790,988
Social and Family	\$ 408,121	\$ 245,714		\$ 653,835
Alternative Education				
Job Related	\$ 77,576			\$ 77,576
Shelter/ Emerg. Serv.		\$ 222,820		\$ 222,820
Juvenile Justice		\$ 310,226	\$3,465,002	\$3,775,228
Mental Health		\$ 910,752	\$ 957,413	\$1,868,165
<b>Total</b>	<b>\$2,371,188</b>	<b>\$2,439,994</b>	<b>\$4,577,430</b>	<b>\$9,388,612</b>

Prevention Programs - Health

Car Seat Loan Program	\$ 19,250
Child Health Clinics	388,177
Dental Clinic Screening & Dental Fluoride Program	106,453
Family Planning & Family Based Sex Education	90,812
Field Health Services	420,045
Pre-natal Health Services	248,598
Teen Health Centers	315,656
Teen Parent Programs	118,500
Women, Infants and Children (WIC) Program	178,000
<b>Total</b>	<b>\$1,885,491</b>

Prevention - Job Related

Youth Service Center Employment Programs	\$ 77,576
<u>Early Access - Health</u>	
Child Abuse Prevention	\$ 41,434
Child Health Clinics	258,784
Dental Clinic Screening	87,097
Family Enhancement	70,000
Field Health Services	289,364
Teen Health Centers	3,803
<b>Total</b>	<b>\$ 750,482</b>

Prevention - Social and Family

Teen Parent Programs	\$ 118,500
Boys and Girls Aid Society	20,700
Community Advocates	25,000
Infant and Toddler Care Ctr.	25,000
Learning w/ Infants and Toddlers	25,000
Youth Service Center Big Brother/Big Sister	38,788
Youth Service Center Counseling	155,133
<b>Total</b>	<b>\$ 408,121</b>

Early Access - Family and Social

Child Abuse Prevention	\$ 51,793
Youth Service Center Big Brother/Big Sister	38,788
Youth Service Center Counseling	155,133
<b>Total</b>	<b>245,714</b>

Early Access - Shelter and Emerg. Services

Harry's Mother	\$ 104,385
Outside In Emerg. Services	29,635
Youth Shelter	88,800
Total	\$ 222,820

Early Access - Juvenile Justice

Youth Service Center Diversion	\$ 310,226
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Early Access - Mental Health

CODA Out-Patient Services	\$ 3,273
DePaul Out-Patient Serv.	7,637
Child Abuse Prevention	10,359
Family Enhancement	15,000
Field Health Services	84,009
Teen Health Centers	26,622
MR/DD Case Management	8,000
MR/DD Early Intervention	562,269
Mainstream ICP	193,583
Total	\$ 910,752

Intervention - Health

Family Enhancement	\$ 15,000
Field Health Services	140,015
Total	\$ 155,015

Intervention - Juvenile Justice

Juvenile Justice Division \$3,465,002

Intervention - Mental Health

DePaul Day Treatment	\$ 55,512
Mental Health CTS - C	189,487
Child Abuse Assessment	82,735
Connections	109,721
Day Treatment for Young Children	171,608
Homeless Youth Services	30,601
School Mental Health Prog.	117,749
DePaul Residential Tx.	200,000
Total	957,413

Data analysis by the Tri-county Youth Services Consortium

Demographic Information  
for  
Youth Serving Programs  
Administered by Multnomah County

Age

	<u>Prevention</u>	<u>Early Access</u>	<u>Intervention</u>	<u>Total</u>	
Pre-Natal	6,343	228	85	6,656	( 7%)
0-5 years	19,038	6,103	1,716	26,857	(29%)
5-10 years	35,548	2,078	1,452	39,078	(41%)
10-13 years	2,252	1,399	1,766	5,418	( 6%)
14-18 years	6,976	3,900	5,203	16,148	(17%)

19 programs did not report this information (26%)  
Duplicated count

Residence Location

	<u>Prevention</u>	<u>Early Access</u>	<u>Intervention</u>	<u>Total</u>	
East County	3,930	964	75	4,969	(22%)
Southeast	4,997	1,273	37	6,307	(29%)
Northeast	5,015	935	96	6,046	(27%)
N. Portland	2,867	586	48	3,501	(16%)
Westside	1,030	316	21	1,367	( 6%)

42 programs did not report this information (58%)  
Duplicated count

Ethnicity

	<u>Prevention</u>	<u>Early Access</u>	<u>Intervention</u>	<u>Total</u>	
Asian	1,273	253	370	1,897	( 6%)
Black	3,567	943	1,856	6,372	(20%)
Hispanic	527	150	210	887	( 3%)
White	11,869	3,078	6,125	21,131	(68%)
Other	155	58	835	1,048	( 3%)

38 programs did not report this information (53%)  
Duplicated Count

Data Analysis by the Tri-County Youth Services Consortium

ypoplan2.doc

## COMMITTEE MEMBERSHIP

### JSC PREVENTION COMMITTEE

Gina Wood.....JSC	Manuel Alvarado.....JSC
Leticia Maldonado.....JSC	Jan Wallinder.....Mult. Co. Health Division
Morgan Dickerson.....JSC	Mary Mertz.....Morrison Center
Polly Casterline/Chris Moir.JSC	Vonnie Haley-Condon.....Portland Public Schools

### JSC EARLY ACCESS COMMITTEE

Mary Bromel.....JSC	Fred Miller.....JSC
Jean Cauthorn.....JSC	Sharon Coalson.....Juvenile Justice Division
Teletha Benjamin.....JSC	Corrine McWilliams.....Janis Youth Programs
Angelina De La Torre.....JSC	Emily Munro.....Portland Impact, Inc.

### JSC INTERVENTION COMMITTEE

Ray Wilson.....JSC	Carole Smith.....Open Meadow Learning Center
Charles Shiremen.....JSC	Harold Ogburn.....Juvenile Justice Division
Linda Bergman.....JSC	Lee Vaughn.....Children's Services Division
Lia Saroyan.....JSC	Sandy Herman.....JJD Street Law Project
Norm Monroe.....JSC	

**YOUTH SERVICES MANAGMENT TEAM**

Davene Cohen.....Youth Program Office  
Dwayne McNannay.....Juvenile Justice Division  
Michael Morrissey....Youth Program Office  
Jan Peterson.....Developmentally Disabled Program Office  
Ron Potrue.....Youth Program Office  
Dave Pump.....Mentally and Emotionally Disabled Program Office  
Jan Wallinder.....Health Division  
Dennis Wong.....Alcohol & Drug Program Office

## THE STATUS OF YOUTH IN MULTNOMAH COUNTY

### Demographic and Social Indicator Trends

The charts and graphs on the following pages provide an overview of the major demographic trends in Multnomah County as well as of the major indicators of the well-being of youth who reside in Multnomah County.

They were prepared in order to gain a sense of the past and present status of youth in Multnomah County and to gain a sense of what the near future portends for the youth in Multnomah County.

The data presented in the charts and graphs were gathered from a myriad of sources (See Appendix). The information needs and data collection systems used by these sources have evolved and changed over the years, making it difficult to gather consistent and comparable data from year to year. Every attempt has been made to present consistent and comparable data in order to present an accurate picture of the status of youth in Multnomah County.

In general, the demographic trends in Multnomah County suggest that the youth population will grow through the end of this century, although at a slower pace than during the 1960s and 1970s. The social indicators explored suggest that youth are facing a host of difficulties as the twenty-first century approaches, and that the majority of problems which confront youth are becoming more serious and are affecting more and more youth. The data clearly illustrates that minority youth are at greatest risk of requiring intervention and assistance in order to enter adulthood as self-sufficient and productive citizens.

The recent past has seen a steady decrease in the resources that are made available to the institutions that have been charged with providing youth with the guidance, support, and intervention that may be needed to develop into self-sufficient adults. This trend of declining resources can be expected to continue even as the youth population of Multnomah County begins to grow again after experiencing a decline during the first half of the 1980s. A picture emerges of a resource-poor environment in which an increasing number of youth will require assistance from the institutions which have been charged with facilitating their development. Youth-serving institutions are thus given the task of doing more with less. Increasingly, it appears that the youth these institutions serve will face multiple problems which will bring them into contact with more than one youth-serving institution.

Charts and graphs which illustrate the demographic and social trends for youth in Multnomah County are included for the following areas:

Population Trends	Families and Children in Poverty
Education	Delinquency
Employment	Abuse
Vital Statistics	Alcohol and Drug Use
Female Headed Households	

A brief narrative discussion of the major trends precede the tables presented in each section. The data upon which the charts and graphs are based is on file and available from the Multnomah County Department of Human Services.

## POPULATION TRENDS

### General Trends

In 1940 almost one-third of Oregon's population resided in Multnomah County; by 1985 only 21% of the state's population resided in the County. Population projections suggest that by the year 2000 less than 18% of the state's population will reside in Multnomah County. The population of Multnomah County has grown steadily since 1940 and is expected to continue to grow, although it will not grow at a rapid a rate as the population in the rest of the state.

### Youth Population

The "baby boom" is over in Multnomah County. In 1960 youth made up just under 35% of the County's total population. In 1985 youth comprised just 26% of the total County population, and by the year 2000 youth will make up only 25% of the County's total population. The youth population reached its highest level in 1970 and declined steadily through 1985. Population projections indicate that the youth population has reached its lowest level and will grow steadily through the rest of the century, although it will remain below 1970 levels.

### Minority Population

The minority population of Multnomah County is growing at a faster rate than the population as a whole and it is expected that this trend will continue. In 1940 just under 2% of the population was minority, by 1980 almost 12% of the County's population was minority.

The trend toward an increasing proportion of the County population being minority is illustrated by the even larger proportion of minorities present in the youth population. In 1980 almost 16% of the youth population consisted of minorities. Blacks continue to be the largest and fastest growing minority in Multnomah County.

### MULTNOMAH COUNTY YOUTH POPULATION TRENDS

(YOUTH = 0-19 YEARS)

(No Information by County from 1950 Census)

	<u>1940</u>	<u>1960</u>	<u>1970</u>	<u>1980</u>	<u>1985</u>	<u>1990</u>	<u>2000</u>
Youth	86,787	182,112	188,147	152,104	145,879	148,253	145,569
Total County Population	355,099	522,801	556,667	562,640	562,200	572,400	584,400
Percent Total Population	24%	34.8%	34%	27%	26%	25.9%	25%

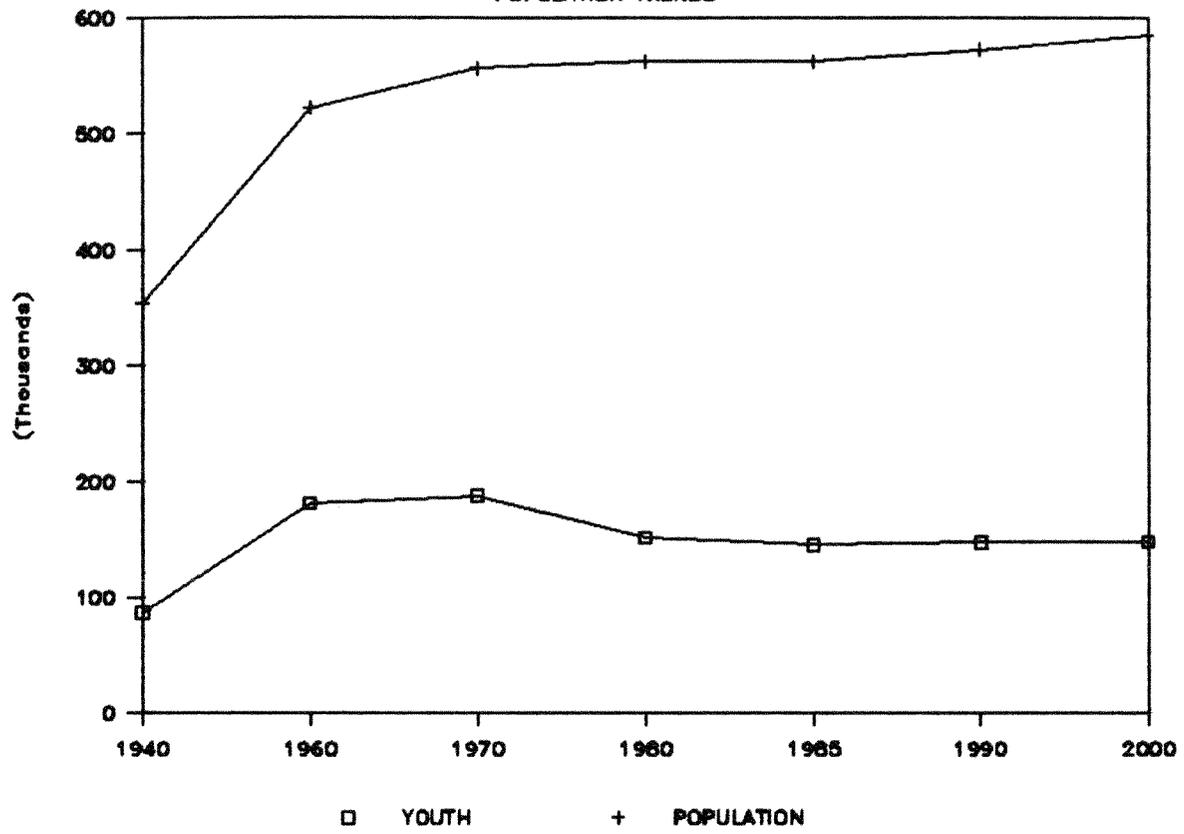
Multnomah County Youth by Ethnicity

(No Data 1950)

	<u>1940</u>	<u>1960</u>	<u>1970</u>	<u>1980</u>
White	84,653/97.5%	172,042/94.5%	173,860/92.4%	126,183/82.9%
Black	489/.6%	7,612/4.2%	10,211/5.4%	11,807/7.8%
Hispanic			3,720/2.0%	4,668/3.1%
Native American				2,007/1.3%
Asian				5,950/3.9%
Other Non-White	1,645/1.9%	2,458/1.3%	356/0.2%	1,489/.97%
Total Minority	2.5%	5.5%	7.6%	15.77%

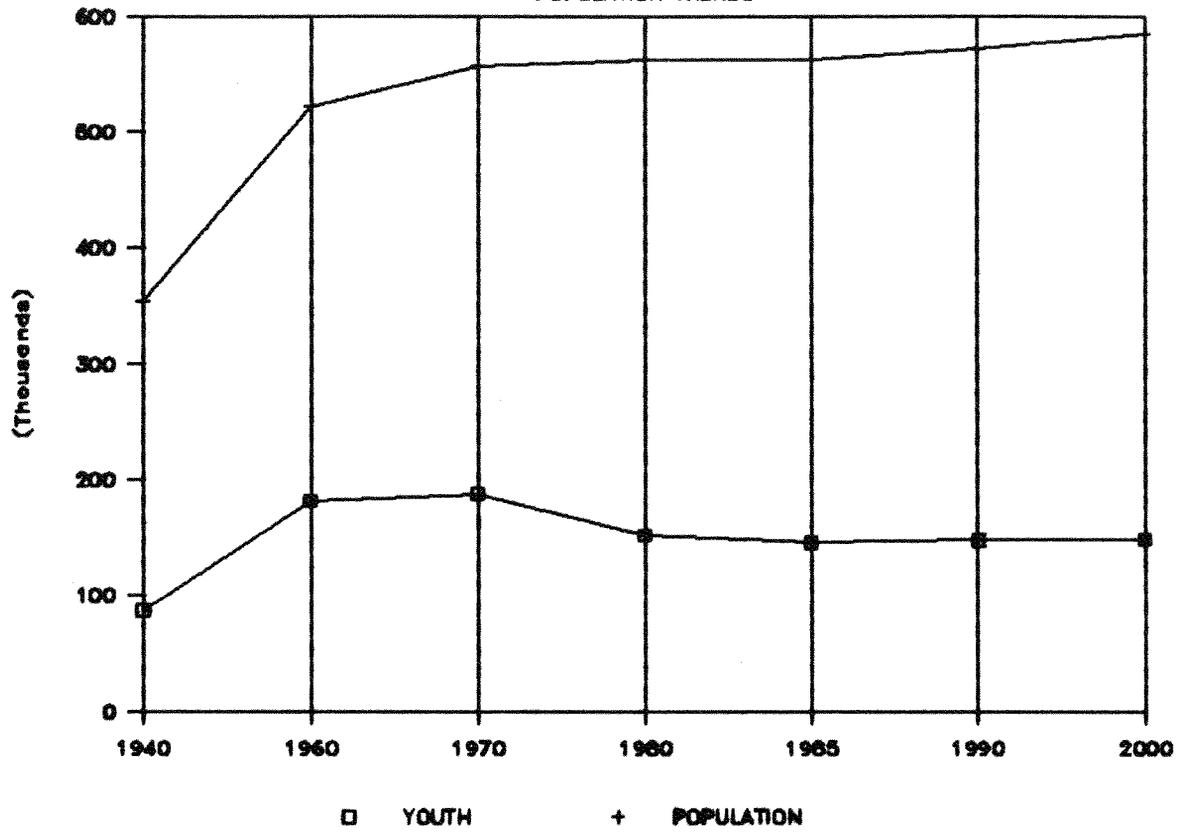
# MULTNOMAH COUNTY

## POPULATION TRENDS



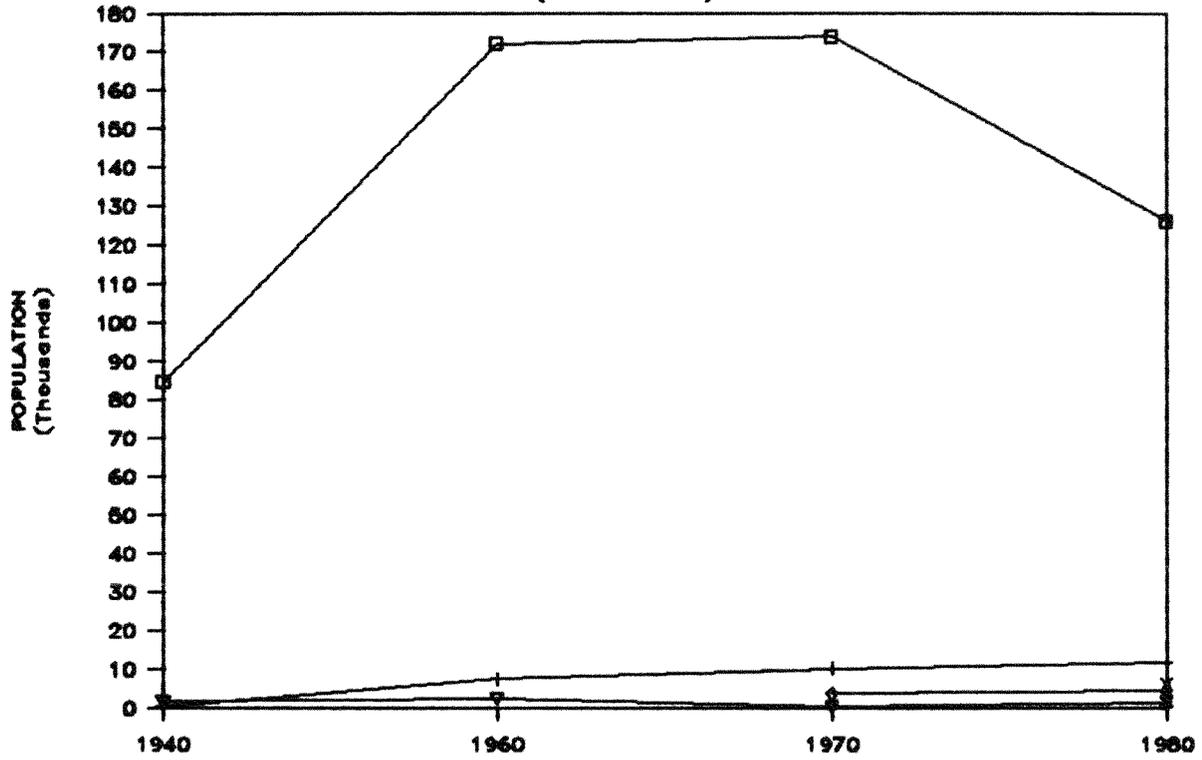
# MULTNOMAH COUNTY

## POPULATION TRENDS



# MULTNOMAH COUNTY YOUTH BY ETHNICITY

(NO DATA 1980)



◇ HISPANIC      Δ NATIVE AMERICAN      X ASIAN      ▽ BLACK  
□ WHITE

## EDUCATION

### Multnomah County School Enrollment

Public school enrollments in Multnomah County have been declining since 1970, as has the overall youth population. It can be expected that Multnomah County school enrollments will begin to grow again as the youth population begins to increase. The proportion of minority students enrolled in Multnomah County schools has grown steadily since 1980. The general youth population growth trends suggest that the number of minority students enrolled in schools will continue to grow at a faster rate than the overall student population.

### Portland Public School Enrollments

Enrollment projections for the Portland Public Schools also show that the student population will grow during the final years of the century. While enrollment figures will not reach the level of the mid-1970s, substantial growth will occur. Enrollment projections also suggest that the proportion of White students will continue to decline as the minority population continues to grow at a faster rate than the rest of the population.

### High School Completion Rates

High school completion rates for the state of Oregon suggest that nearly 30% of the students who enter the ninth grade will not graduate four years later. The high school completion rate showed a steady increase from 1952, when 64% of entering ninth graders could be expected to graduate, to 1965, when almost 83% of entering ninth graders graduated four years later. Since 1965, the completion rate has shown a steady decline. Although the completion rate does not take into account those students who may have graduated from another school district, or completed a high school equivalency program, they do suggest that the drop-out rate among Oregon's secondary students has grown substantially since the mid-1960s.

### Portland Public Schools - Completion Rates for 1984-85

During the 1984-85 school year, 83.5% of the entering seniors graduated from the school where they started the academic year. White students and Asian students were much more likely to graduate than were their minority cohorts. Although the figures do not take into account those seniors who may have graduated from a different school, it is clear that Black, Hispanic, and Native American students are substantially less likely to graduate than are their White and Asian peers.

### Percentage of Students Who Score Above the National Average

This graph shows the percentage of elementary students who score above the national average in standardized reading and math tests administered in the Portland Public Schools. While a sizeable portion of minority students do score above the national average and minority performance has shown improvement over the past 5 years, their performance clearly lags behind that of their White peers, suggesting they are a population at risk.

MULTNOMAH COUNTY SCHOOLS ENROLLMENTS

(Public Schools)

	<u>1970</u>	<u>1975</u>	<u>1980</u>	<u>1985</u>
All Grades	104,371	102,291	90,433	84,728
K-8	73,244	79,335	61,340	58,015
9-12	34,137	32,956	29,093	26,713

MULTNOMAH COUNTY SCHOOLS - ENROLLMENT BY ETHNICITY

	<u>80/81</u>	<u>85/86</u>
White	69,822/82.3%	65,462/80.7%
Black	7,729/9.1%	8,051/9.9%
Asian	4,583/5.4%	4,896/6.0%
Hispanic	1,402/1.7%	1,514/1.9%
American Indian	1,340/1.6%	1,224/1.5%

PORTLAND PUBLIC SCHOOLS - ENROLLMENT PROJECTIONS BY RACE

	<u>1980</u>	<u>1985</u>	<u>1990</u>	<u>2000</u>
White	40,013/75.8%	37,575/73.7%	39,604/72.6%	43,224/72%
Black	7,327/13.9%	7,579/14.9%	8,619/15.8%	9,879/16.5%
Hispanic	956/1.8%	1,028/2%	1,255/2.3%	1,506/2.5%
Asian	3,617/6.8%	3,864/7.5%	3,873/7.1%	3,903/6.5%
Native American	956/1.8%	957/1.9%	1,200/2.2%	1,488/2.5%

PPS TOTAL ENROLLMENTS

<u>1975</u>	<u>1980</u>	<u>1985</u>	<u>1990</u>	<u>2000</u>
62,000	52,869	50,800	54,551	60,000

HIGH SCHOOL COMPLETION RATES -- STATEWIDE

(Percentage Graduated of Those Who Enter 9th Grade)

<u>1952</u>	<u>1955</u>	<u>1960</u>	<u>1965</u>	<u>1970</u>	<u>1975</u>	<u>1980</u>	<u>1987</u>
63.8%	68%	74.1%	82.6%	81.2%	72.1%	67.9%	70%

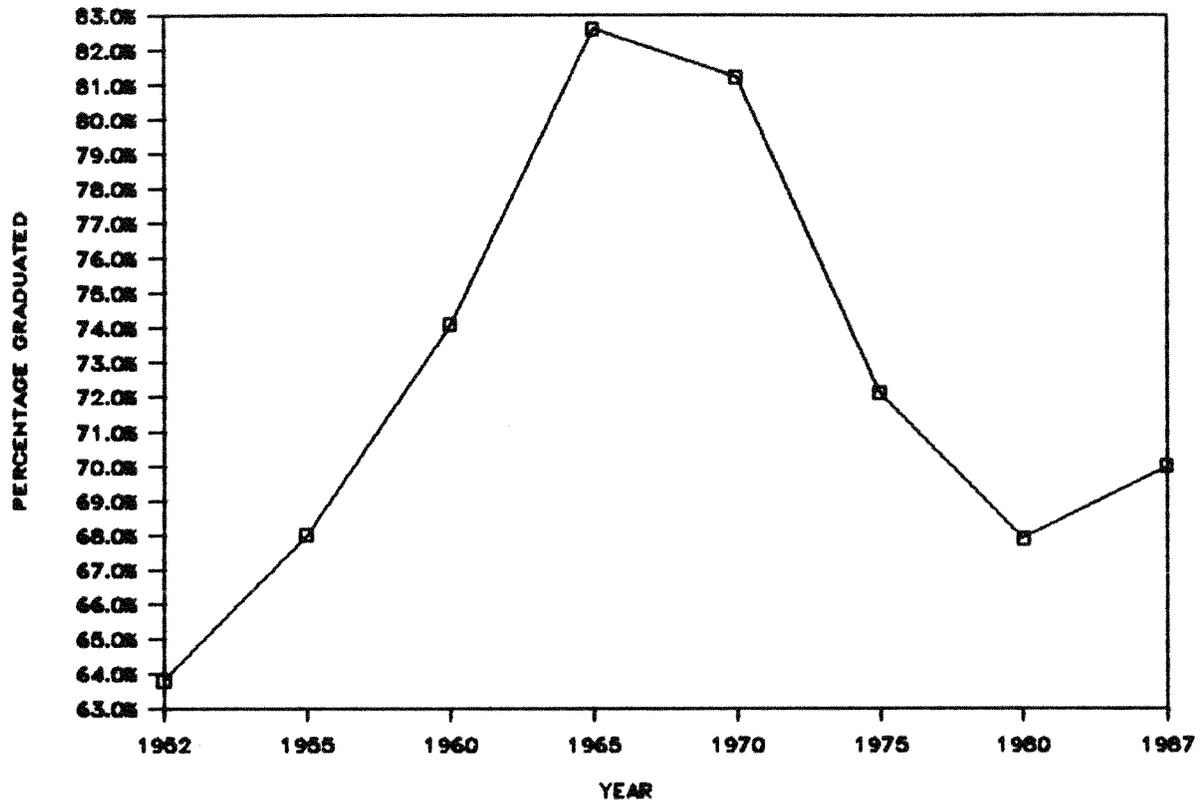
PPS GRADUATION RATES - 1985

(Those Who Entered 12th Grade and Graduated)

All Seniors	-	83.5%	Black	-	80.1%
White	-	84.1%	Hispanic	-	72.9%
Asian	-	86.6%	Native American	-	68.2%

# STATEWIDE HIGH SCHOOL COMPLETION RATES

Percent Graduated Who Enter 9th Grade



## **EMPLOYMENT**

### Unemployment Rates

Young workers between the ages of 16 and 19 are more than two times more likely to be unemployed than are all workers. The graph suggests that young workers are particularly vulnerable to economic downswings, and that they do not benefit as much as other workers from upswings in the economy. Although the unemployment rate for youth between the ages of 16 to 21 is lower than that for 16 to 19 year olds, it remains significantly higher than the rate for all workers. Unemployment among 14 and 15 year olds has risen steadily since 1940 (the lower rate for 14 and 15 year olds is primarily a reflection of fewer being active in the labor force). In general, the youth unemployment rates suggest that youth's entry into the labor force is difficult and that full participation in the labor market and the economy is not possible for many youth.

### Labor Force Participation Rates

This chart shows the percentages of the population over age 16 who are active in the labor force (working or seeking work). Both youth and women have shown dramatic increases in labor force participation over the past 40 years. In 1940, just over 30% of youth (between 16 and 19) and women were active in the labor force. By 1980, 58% of youth and almost 54% of women in Multnomah County were active in the labor force. Although the labor force participation rates suggest that youth wish to be active in the labor force, the unemployment rate for youth suggests that youths' access to the labor force is limited. The continued growth in the numbers of youth and women entering the labor force coupled with the continued slow growth of Oregon's economy suggests that youth will continue to experience high unemployment rates and marginal participation in the labor force and the economy.

LABOR FORCE PARTICIPATION RATES (Portland SMSA)  
% OF POPULATION OVER 16 ACTIVE IN LABOR FORCE (Working or Looking)

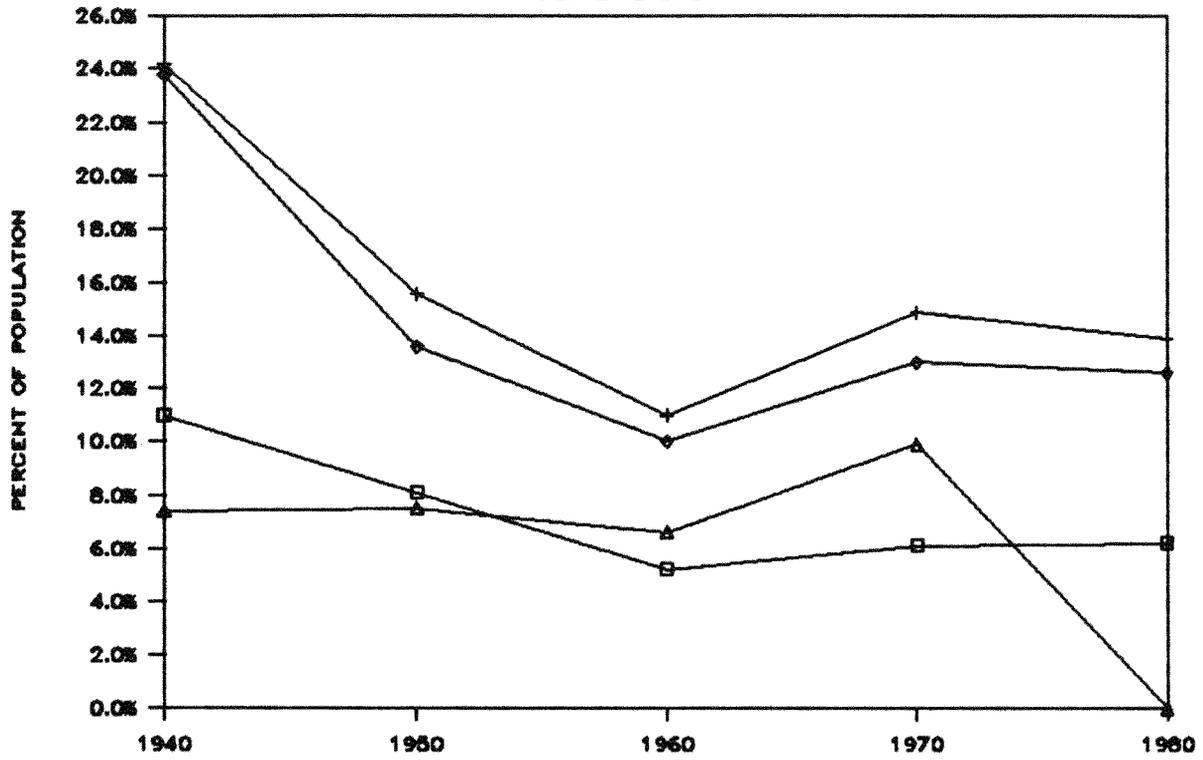
	<u>1940</u>	<u>1950</u>	<u>1960</u>	<u>1970</u>	<u>1980</u>
All Workers 16+	54.5%	55.2%	55.9%	57.2%	65.7%
Men 16+	79.1%	79.2%	76.9%	74.2%	78.6%
Women 16+	31.3%	32.2%	36.8%	41.8%	53.8%
Youth 16-19	33.6%	39.5%	41.6%	45.7%	58%

UNEMPLOYMENT RATES (Portland SMSA)

	<u>1940</u>	<u>1950</u>	<u>1960</u>	<u>1970</u>	<u>1980</u>
All Workers 16+	11%	8.1%	5.2%	6.1%	6.2%
16-19 year olds	24.2%	15.6%	11%	14.9%	13.9%
16-21 year olds	23.8%	13.6%	10%	13%	12.6%
14-15 year olds	7.4%	7.5%	6.6%	9.9%	no data

# YOUTH UNEMPLOYMENT RATES

PORTLAND SMSA



+ 16-19 Year Olds

YEAR

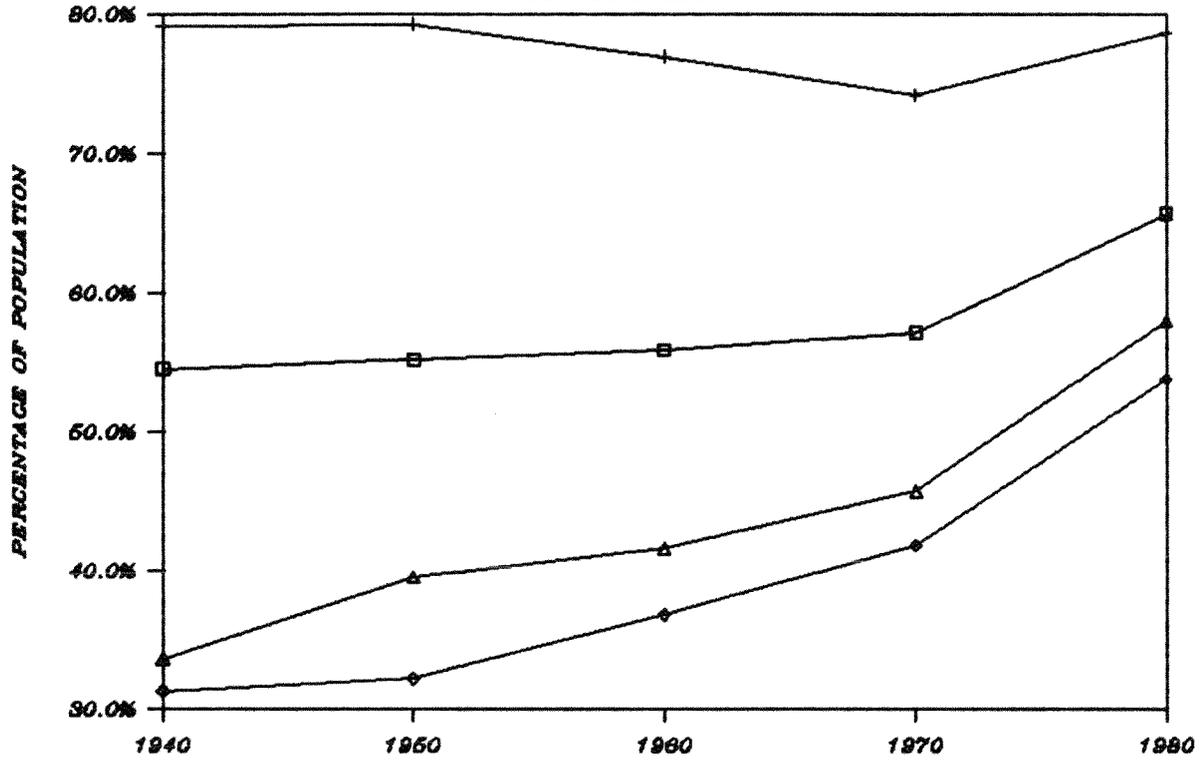
◇ 16-21 Year Olds

□ all workers 16+

Δ 14-15 year olds

# LABOR FORCE PARTICIPATION RATES

PORTLAND SMSA



ALL WORKERS 16+

+ Men 16+

YEAR

◊ Women 16+

△ Youth 16

## VITAL STATISTICS

### Births

Both the actual number and the percentage of Multnomah County births to teen mothers (between the ages of 15 and 19) have been declining since 1978. In 1985, just under 10% of the total births in Multnomah County were to teen mothers. However, the percentage of teen mothers who are unwed has risen dramatically over the same period: from 56% in 1978 to over 76% in 1985.

### Deaths

Deaths by accident in the state of Oregon in 1985 were substantially lower than in 1978 and 1980, with accidental deaths in Multnomah County accounting for just over 20% of the total accidental deaths in the state. The population of Multnomah County comprises 21% of the total population of Oregon.

Deaths by suicide have shown an upward trend in the state. While Multnomah County had higher than expected shares of the suicides in 1978 and 1980 (24% and 26% respectively), the number of suicides in Multnomah County dropped.

The three leading causes of death among youth between the ages of 15 and 24 are: accidents, suicides, and homicides.

### Suicide Rates Among Youth

It is estimated that 1 in 10 adolescent deaths in Oregon is due to suicide. Suicide occurs primarily among White males, with males being more than 4 times more likely to commit suicide than females. While the overall rate for suicide (per 100,000 population) has gone down since 1978, it has risen slightly among males and has risen substantially for young men between the ages of 15 and 24.

### Accidental Deaths Among Youth

Accidental deaths among young people have decreased since 1978. However, accidental deaths continue to be the number one cause of death among youth between the ages of 5 and 24. The accidental death rate among young people between the ages of 15 and 24 continues to be much higher than the accidental death rate for all people.

MULTNOMAH COUNTY BIRTHS

	<u>1978</u>	<u>1980</u>	<u>1985</u>
Total Births	8,326	9,100	8,693
Teen Moms (15-19)	1,259/15.1%	1,221/13.4%	864/9.9%

PERCENTAGE OF TEEN MOMS THAT ARE UNWED

<u>1978</u>	<u>1980</u>	<u>1985</u>
56.6%	58.6%	76.4%

DEATHS BY ACCIDENT/SUICIDE

	<u>1960</u>	<u>1965</u>	<u>1970</u>	<u>1975</u>	<u>1978</u>	<u>1980</u>	<u>1985</u>
<u>STATE:</u>							
Accidents	1,141	1,311	1,347	1,204	1,324	1,309	1,207
Suicides	232	304	303	361	399	388	417
<u>COUNTY:</u>							
Accidents					292/22%	292/22%	254/21%
Suicides					95/24%	100/26%	78/19%

ACCIDENT RATES - YOUTH

	<u>1978</u>	<u>1985</u>
<u>STATE:</u>		
Total Male	84.8%	64.5%
Total Female	28.7%	26.4%
Male (Under 1)	51.7%	
Female (Under 1)	49.7%	
Male (1-4 years)	28.8%	25.9%
Female (1-4 years)	13.6%	16.6%
Male (5-14 years)	37.7%	16.9%
Female (5-14 years)	12.2%	4.9%
Male (15-24 years)	123.7%	95%
Female (15-24 years)	31.2%	23.2%
<u>COUNTY:</u>		
0-14 years		12.5%
15-24 years		56.04%

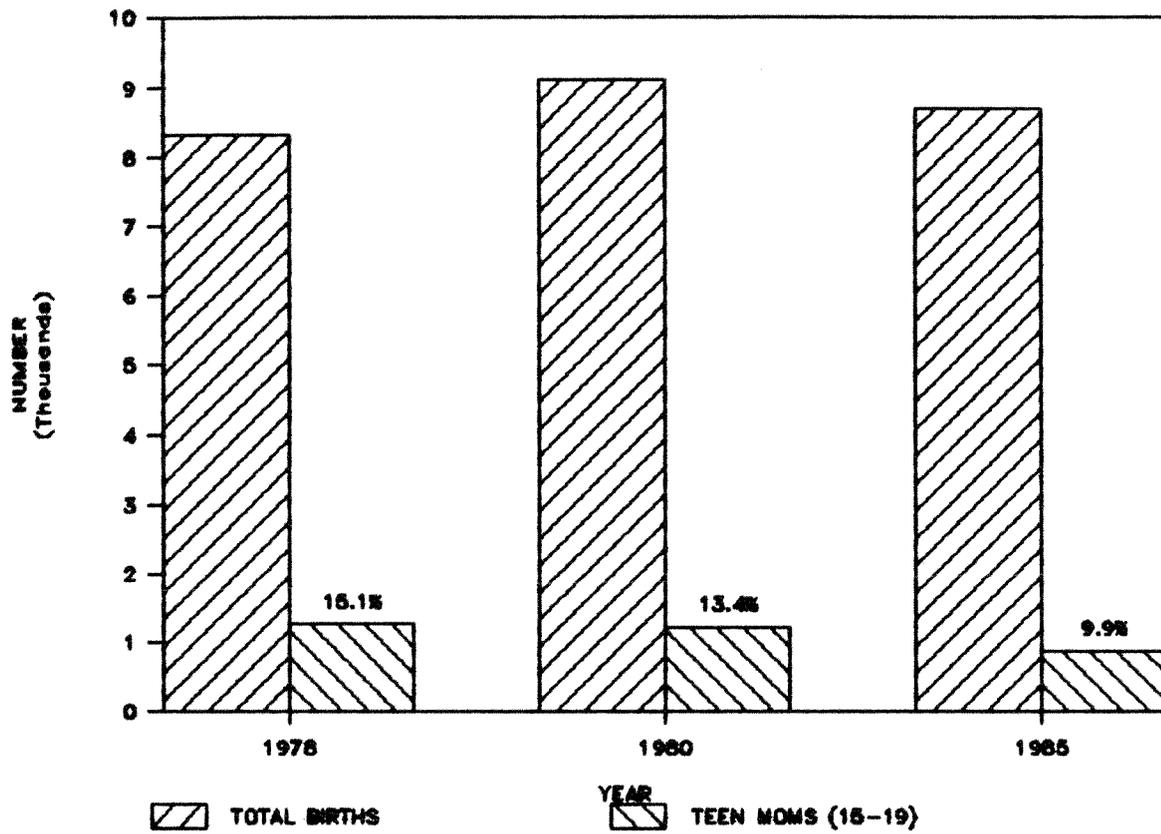
SUICIDE RATES -- YOUTH

	<u>1978</u>	<u>1985</u>
<u>STATE</u>		
Total	17.7%	15.6%
Male	24.1%	24.7%
Female	7.1%	6.8%
Male (5-14 years)	0.5%	2.1%
Female (5 -14 years)	-0-	1.6%
Male (15-24 years)	22.2%	27.4%
Female	6.0%	3.8%

COUNTY

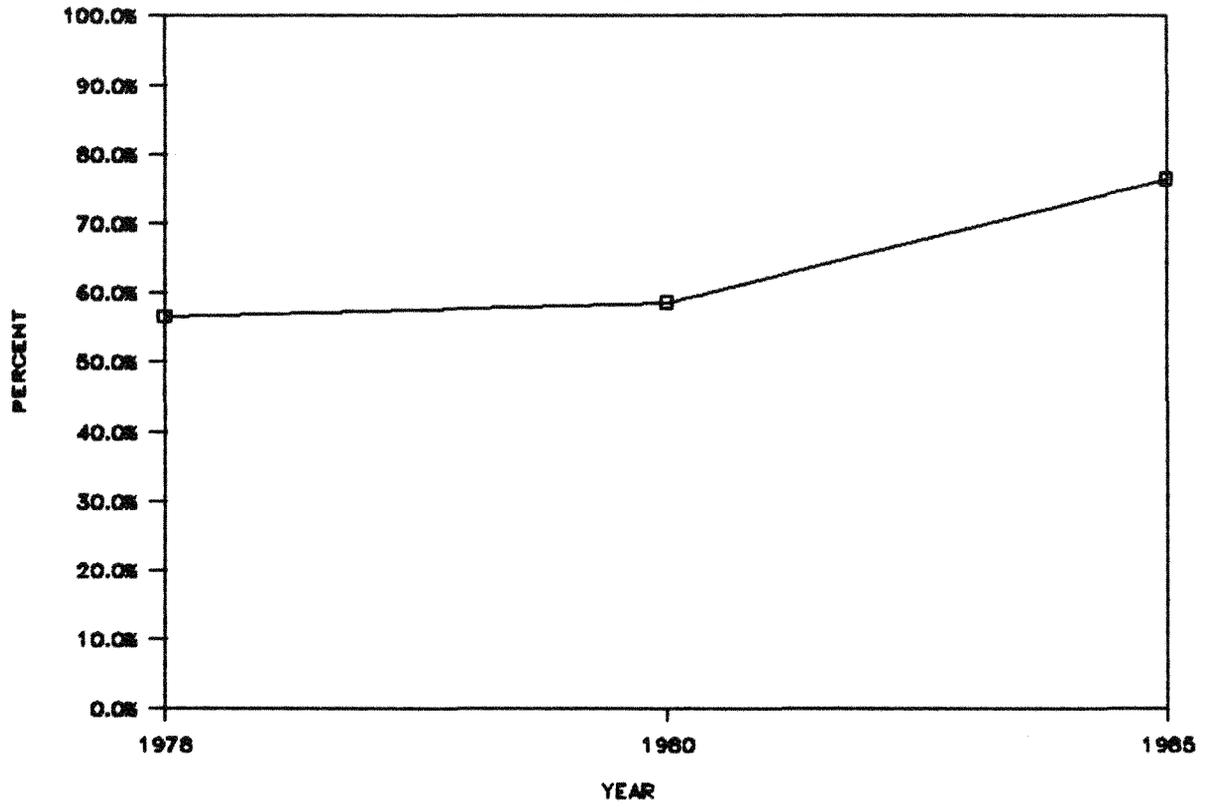
1-14 years old		1.91%
15-24 years old		11.97%

# MULTNOMAH COUNTY BIRTHS

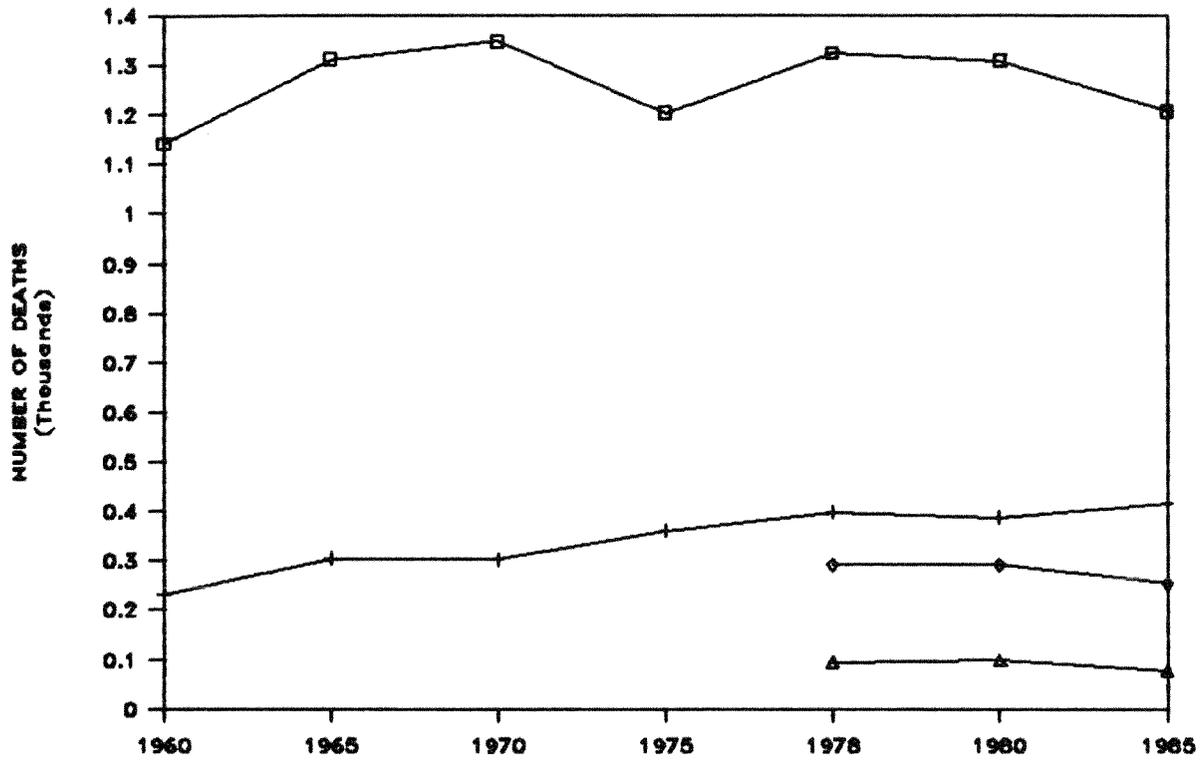


# PERCENT OF TEEN MOMS

THAT ARE UNWED



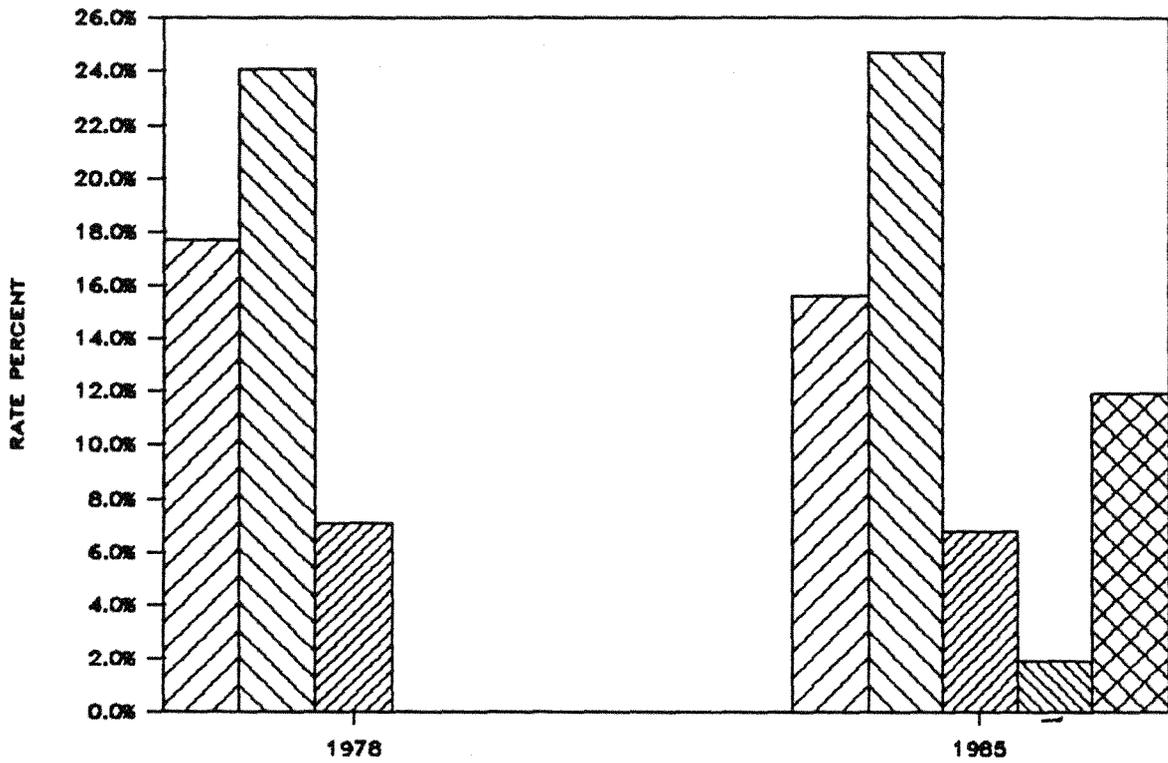
# DEATHS BY ACCIDENT/SUICIDE



+ STATE SUICIDES  
 □ STATE ACCIDENTS  
 YEAR  
 ◇ COUNTY ACCIDENTS  
 △ County Suicides

△

# SUICIDE RATES— YOUTH

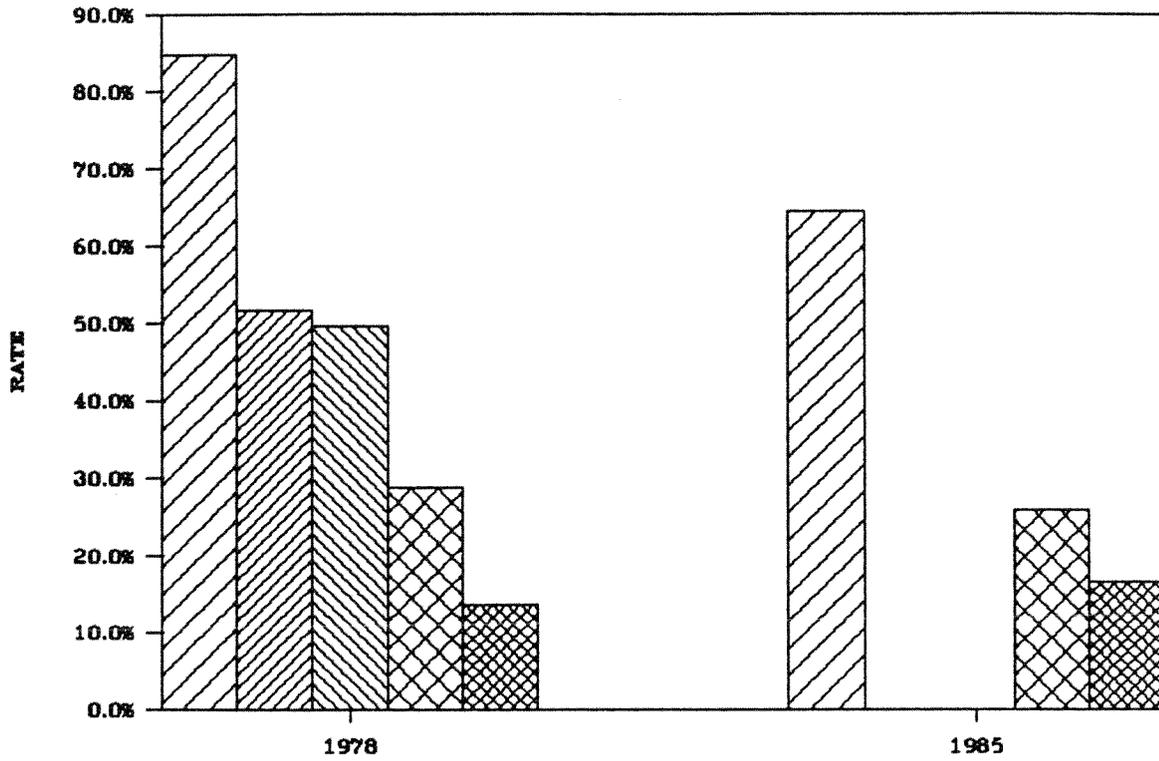


MALE
  FEMALE
  1-14 YEARS COUNTY
  15-24 yr olds (County)

TOTAL

# ACCIDENT RATES

YOUTH



 UNDER 1 MALE  
 TOTAL MALE

YEAR  
 UNDER 1 FEMALE  
 TOTAL FEMALE

 1-4 MALE

## FEMALE-HEADED HOUSEHOLDS

The percentage of female-headed families increased from 1970 to 1980, reflecting a national trend towards more children living in single parent households. Minority women are more likely to be heading a family than are White women.

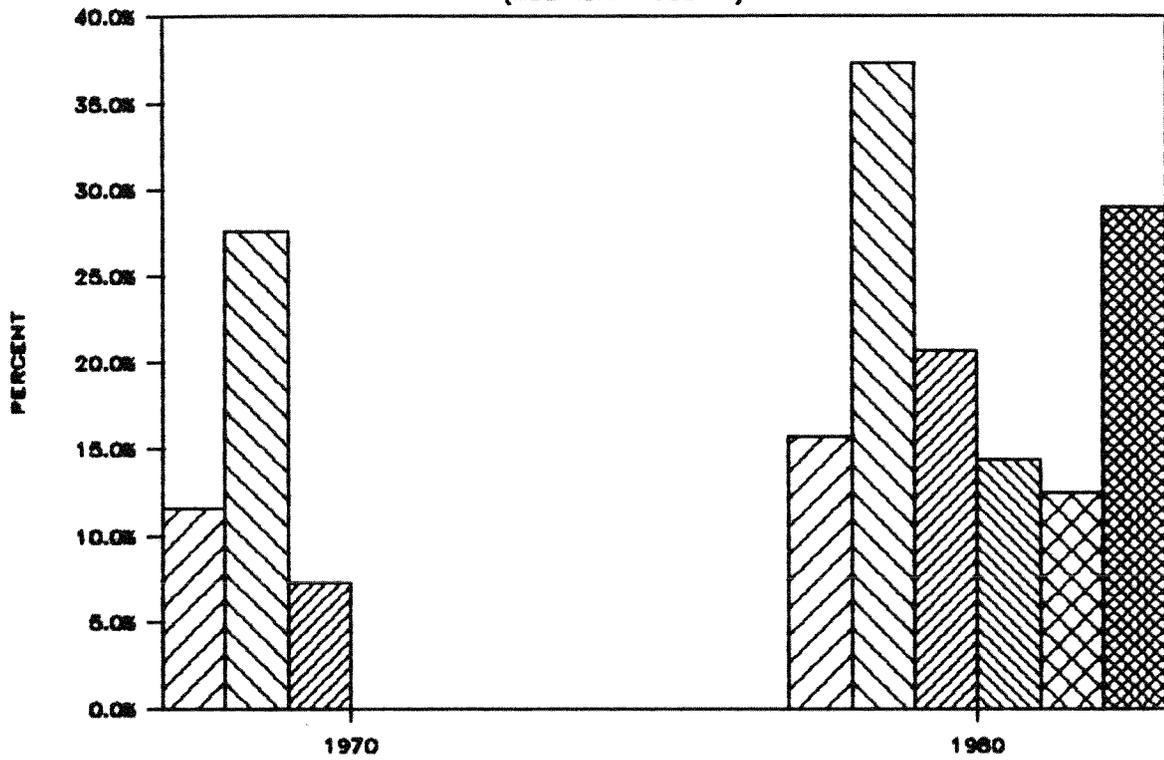
Nationally, 25% of the youth under the age of 18 live in female-headed families. In 1980, 21.5% of the youth in Multnomah County under the age of 18 lived in female-headed families. Black youth are most likely to live in female-headed families. In Multnomah County in 1980, 44% of Black youth lived in female-headed families. Census data suggests that both female-headed households, as well as the number of children living in single parent households will continue to rise as the twenty-first century approaches.

### Female-Headed Households by Ethnicity (Multnomah County)

	<u>1970</u>	<u>1980</u>
All Families	11.6%	15.7%
Black	27.6%	37.3%
Hispanic	7.3%	20.7%
White	not available	14.4%
Asian	not available	12.5%
Native American	not available	29.0%

# FEMALE HEADED HOUSEHOLDS BY ETHNICITY

(MULTNOMAH COUNTY)



BLACK



HISPANIC

YEAR



WHITE



ASIAN



NATIVE Amer.



ALL FAMILIES

## FAMILIES AND CHILDREN IN POVERTY

The feminization of poverty is clearly illustrated in this chart. The bottom section of each bar represents the percentage of all families (of that race) that live in poverty, while the top section of each bar represents the percentage of female headed families that live in poverty. Almost 50% of Black and Native American families that are headed by women lived in poverty in 1980.

### Children in Poverty

The top chart shows the percentage of all children under the age of 18 that live in poverty. In general, more children are living in poverty in 1980 than in 1970, a trend which can be expected to continue. Minority children are particularly at risk of living in poverty.

The lower chart illustrates poverty rates among children who live in female-headed households. The earlier chart on the percentage of children who live in female-headed families indicated that minority children, particularly Black and Native American children, are more likely to live in female-headed households. This chart illustrates that Black and Native American children who live in female-headed families are almost twice as likely to live in poverty as their White cohorts. The bottom section of the bars (in 1980) show the percent of children under 18 living in poverty; the top section illustrates the percent of children under 6 who live in poverty. Children under the age of six who live in female-headed families are substantially more likely to live in poverty; over 60% of Black children and Native American children, who live in female-headed single parent families, lived in poverty in 1980.

(NOTE: The data on Hispanic families must be interpreted with caution due to the change in definition of Hispanic from the 1970 Census definition--Spanish speaking --to the 1980 Census definition--Spanish origin.)

### Families in Poverty (Multnomah County)

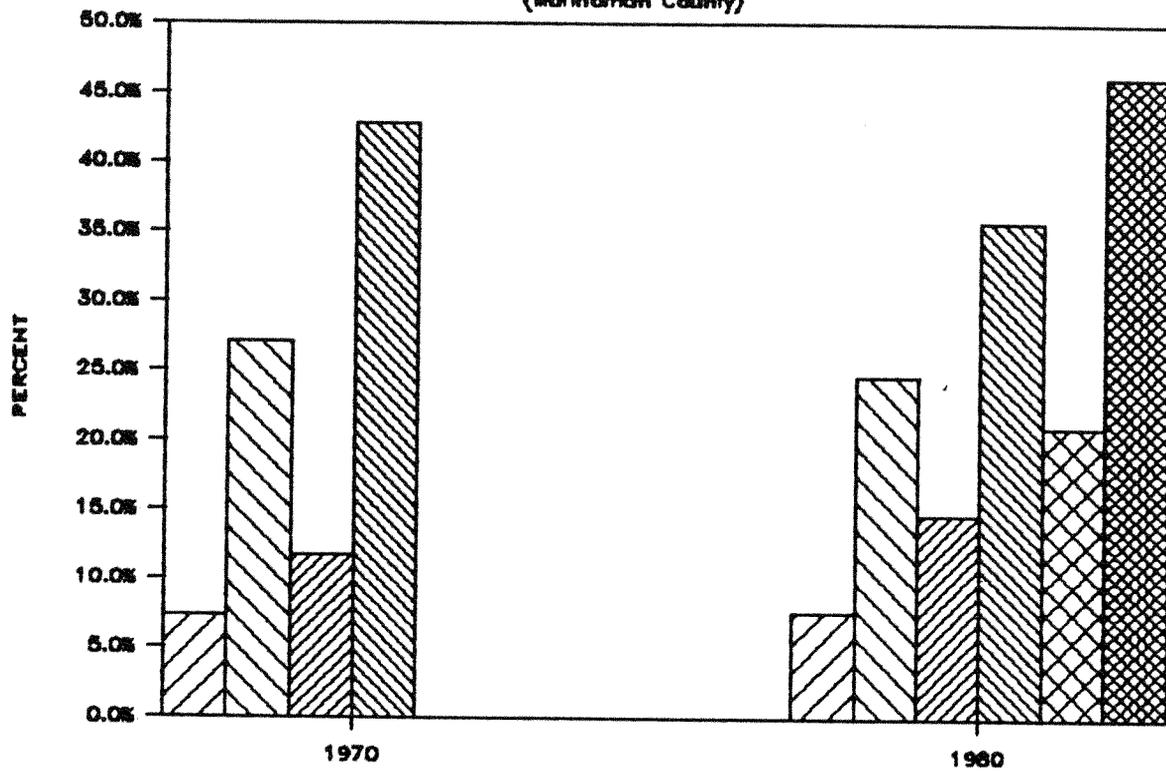
	<u>1970</u>	<u>1980</u>
All Families	7.3%	7.6%
Female-headed families	27.1%	24.6%
White Families	not available	6.2%
Female-headed families	not available	20.9%
Black Families	22.2%	26.3%
Female-headed families	44.0%	46.7%
Hispanic Families	11.7%	14.7%
Female-headed families	42.8%	35.7%
Native American Families	not available	21.0%
Female-headed families	not available	46.1%
Asian Families	not available	17.8%
Female-headed families	not available	24.0%

CHILDREN IN POVERTY (Multnomah County)

	<u>1970</u>	<u>1980</u>
ALL CHILDREN (17 and Under)	9.5%	12.3%
(Under 18 living in female headed family)	39.2%	33.9%
(Under 6 living in female headed family)	not avail.	50.4%
WHITE CHILDREN (17 and Under)	not avail.	9.8%
(Under 18 living in female headed family)	" "	29.9%
(Under 6 living in female headed family)	" "	47.8%
BLACK CHILDREN (17 and Under)	26.2%	32.5%
(Under 18 living in female headed family)	52.0%	52.4%
(Under 6 living in female headed family)	not avail.	62.3%
HISPANIC CHILDREN (17 and Under)	15.5%	20.0%
(Under 18 living in female headed family)	62.1%	39.6%
(Under 6 living in female headed family)	not avail.	43.1%
NATIVE AMERICAN CHILDREN (17 and Under)	not avail.	27.3%
(Under 18 living in female headed family)	" "	50.6%
(Under 6 living in female headed family)	" "	63.2%
ASIAN CHILDREN (17 and Under)	not avail.	24.1%
(Under 18 living in female headed family)	" "	34.0%
(Under 6 living in female headed family)	" "	44.4%

# FAMILIES IN POVERTY

(Multnomah County)



 HISPANIC FAMILIES

YEAR  
 HISPANIC F-HEADED

 BLACK FAMILIES

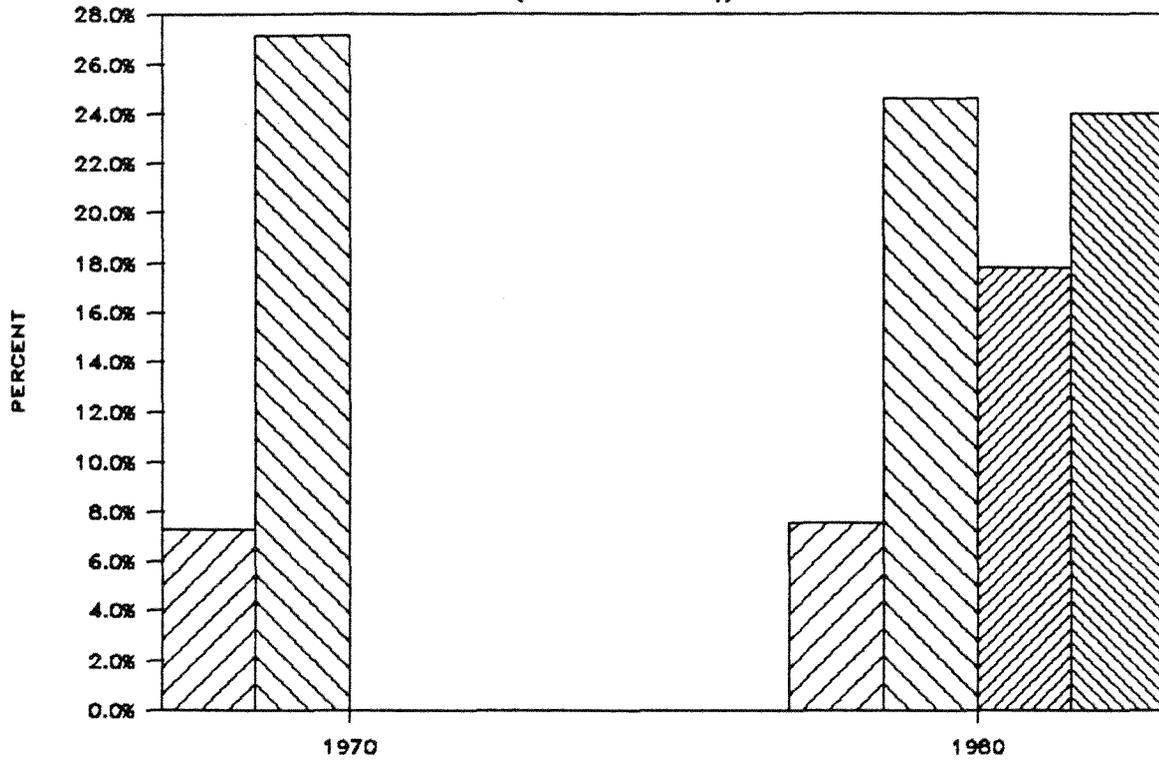
 ALL FAMILIES

 ALL FEMALE-HEADED

 BLACK-F-HEADED

# FAMILIES IN POVERTY

(Multnomah County)



ALL FEMALE HEADED

YEAR



ASIAN FAMILIES



ASIAN



ALL FAMILIES

## DELINQUENCY

The first chart, Total Delinquency Referrals, shows the total number of youth referred to the juvenile court for status, misdemeanor and felony offenses. The next chart indicates that commitments to McLaren and Hillcrest have been declining. However, this is not a reflection of less offenses nor of less serious offenses, rather it is a reflection of the trend toward community-based treatment and rehabilitation of juvenile offenders. The charts that follow break the referrals to juvenile court down by type offense and suggest that crimes against persons (i.e., robbery and sex offenses) are on the increase. Only burglaries and referrals for alcohol/drug use and/or possession have decreased consistently. The alcohol and drug referrals reflect referrals made when alcohol or drug use/possession is the only offense; the number of youth referred for offenses committed while under the influence of drugs/alcohol is not reflected.

Uniform Crime Code reports for Portland provided the data for the numbers of youth arrested for homicide and arson. Arrests of youth for arson are down from the high 1982 levels; over 30% of the arrests for arson are juveniles. Just under 20% of all arrests in Portland are juveniles, one-quarter of which are for status offenses (1980-81 Uniform Crime Codes). The Uniform Crime Codes also show that minority youth are over represented among juvenile arrests. Just under 40% of the juvenile arrests in 1981 were minority youth (while only 16% of the total youth population is minority). 71% of juvenile robbery arrests were minority youth. 36% of assault arrests were minority youth and 38% of larceny arrests were minority youth.

### MULTNOMAH COUNTY - TOTAL DELINQUENCY REFERRALS

<u>1965</u>	<u>1970</u>	<u>1975</u>	<u>1980</u>	<u>1984</u>
5,226	7,985	6,213	6,111	7,761

MULTNOMAH COUNTY JUVENILE DELINQUENCY DETAILS

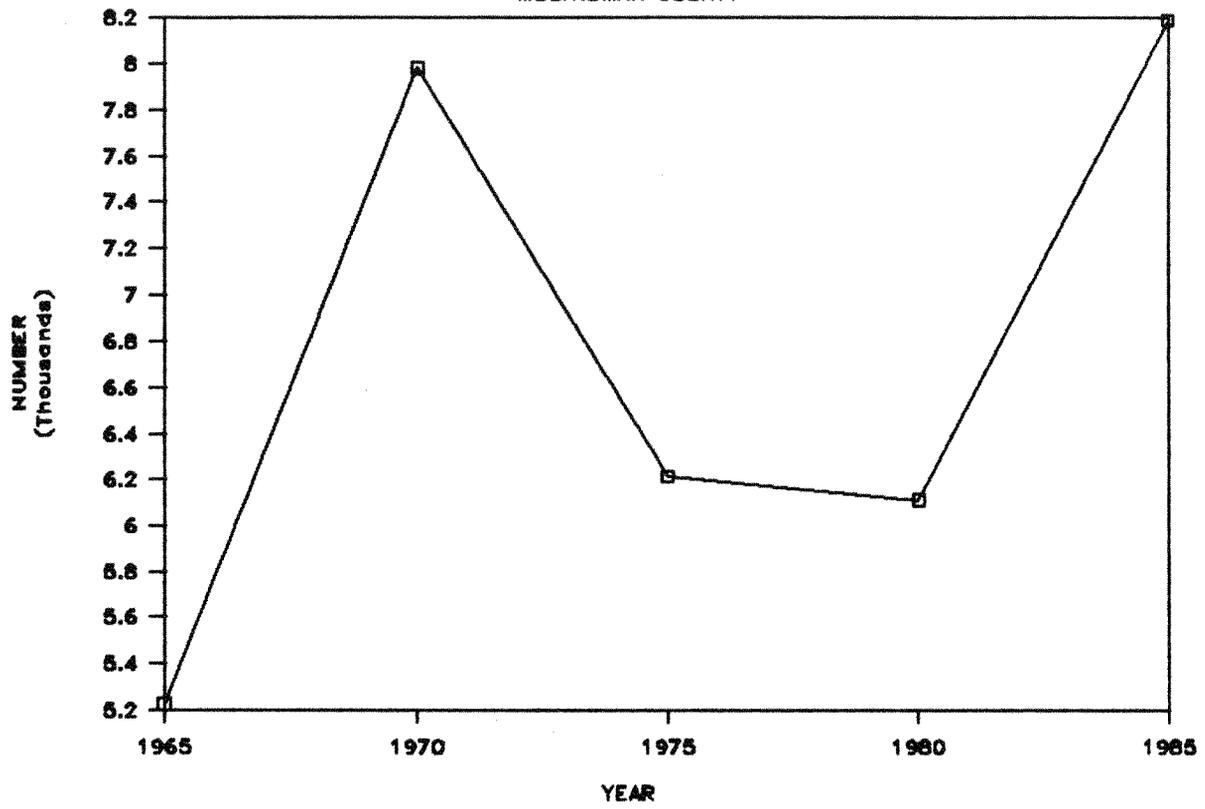
	<u>1965</u>	<u>1970</u>	<u>1975</u>	<u>1980</u>	<u>1984</u>
Juvenile Commitments	217	184	168	162	128
Remands	62	51	33	44	16
Runaways	672	1,949	1,531	1,423	2,106
Injury to Persons	143	226	214	310	549
Sex Offenses	84	42	99	137	318
Robbery	44	100	128	98	271
Burglary	251	454	850	751	484
Alcohol (MIP)	454	691	370	397	253
Drugs (Possession/Sale)	3	306	161	148	56

PORTLAND

	<u>1975</u>	<u>1979</u>	<u>1980</u>	<u>1981</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>
Homicide Arrests	1	6	6	4	2	1	4	3	6
Arson Arrests	19	13	21	27	35	22	30	26	24

# TOTAL DELINQUENCY REFERRALS

MULTNOMAH COUNTY



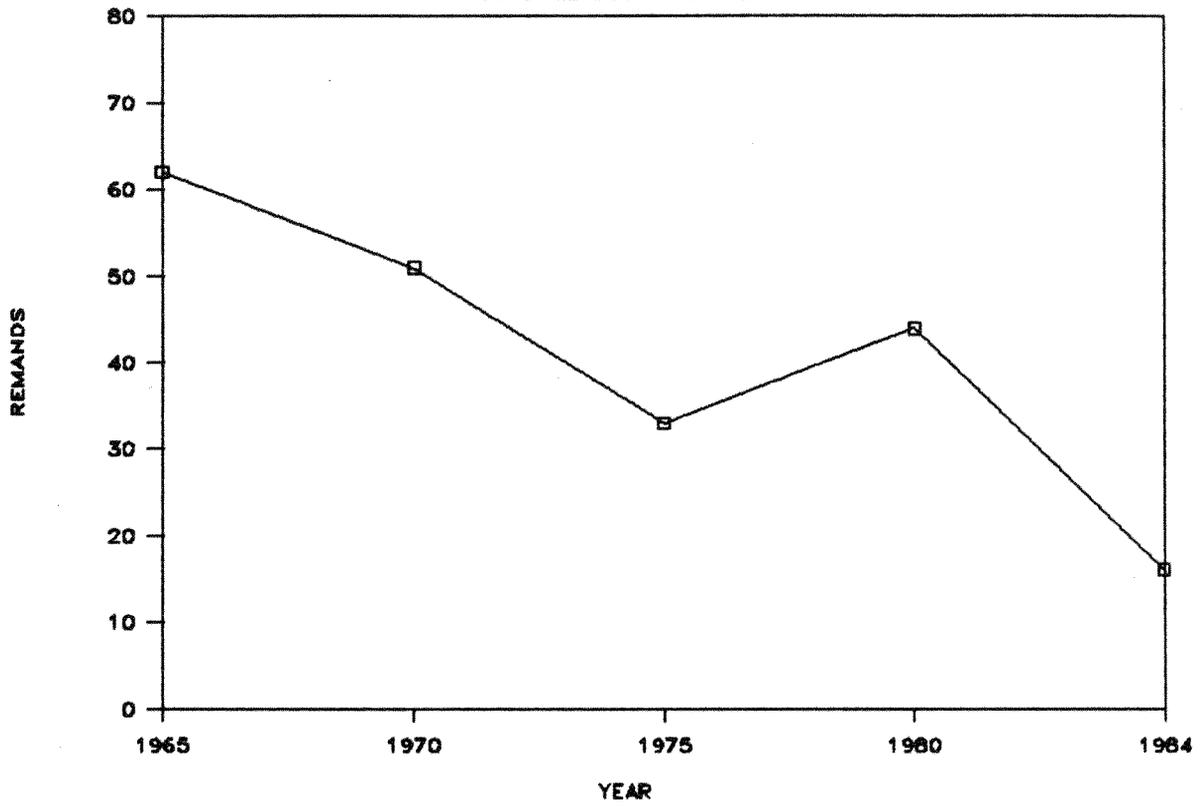
# TOTAL DELINQUENCY REFERRALS

MULTNOMAH COUNTY



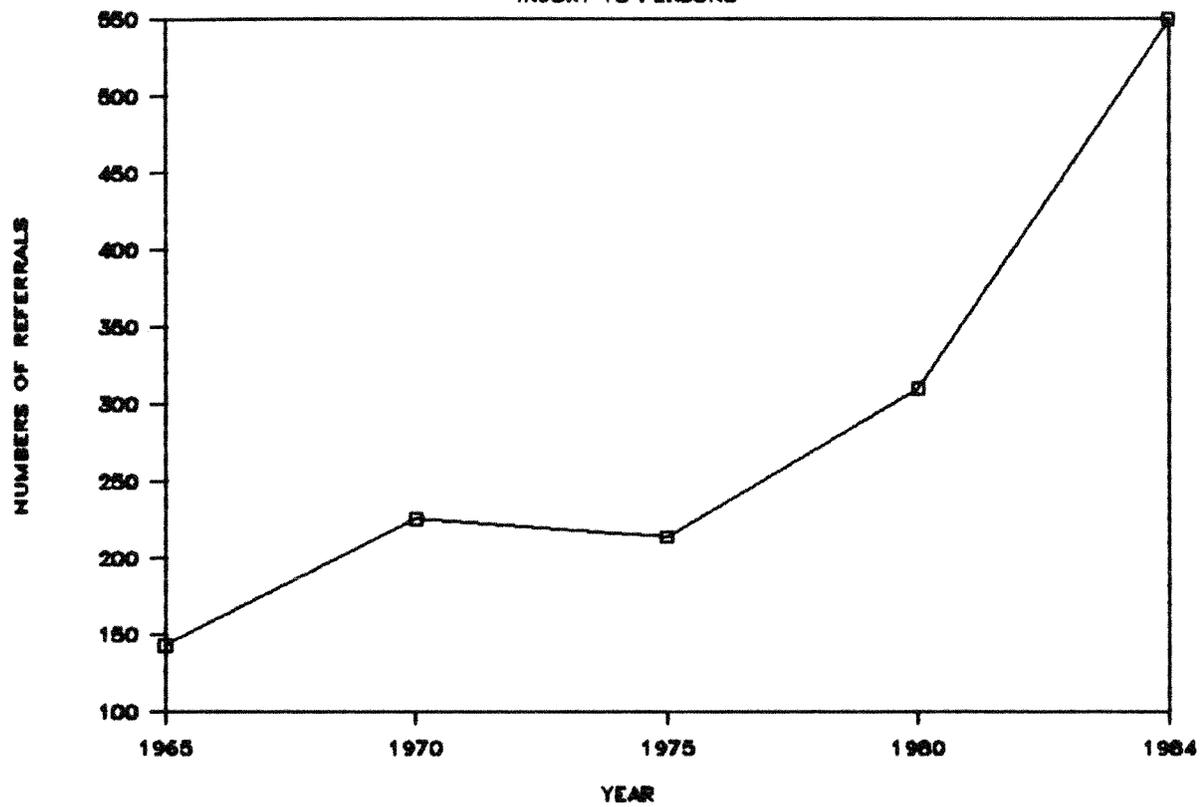
# MULTNOMAH COUNTY

## JUVENILE COURT REMANDS



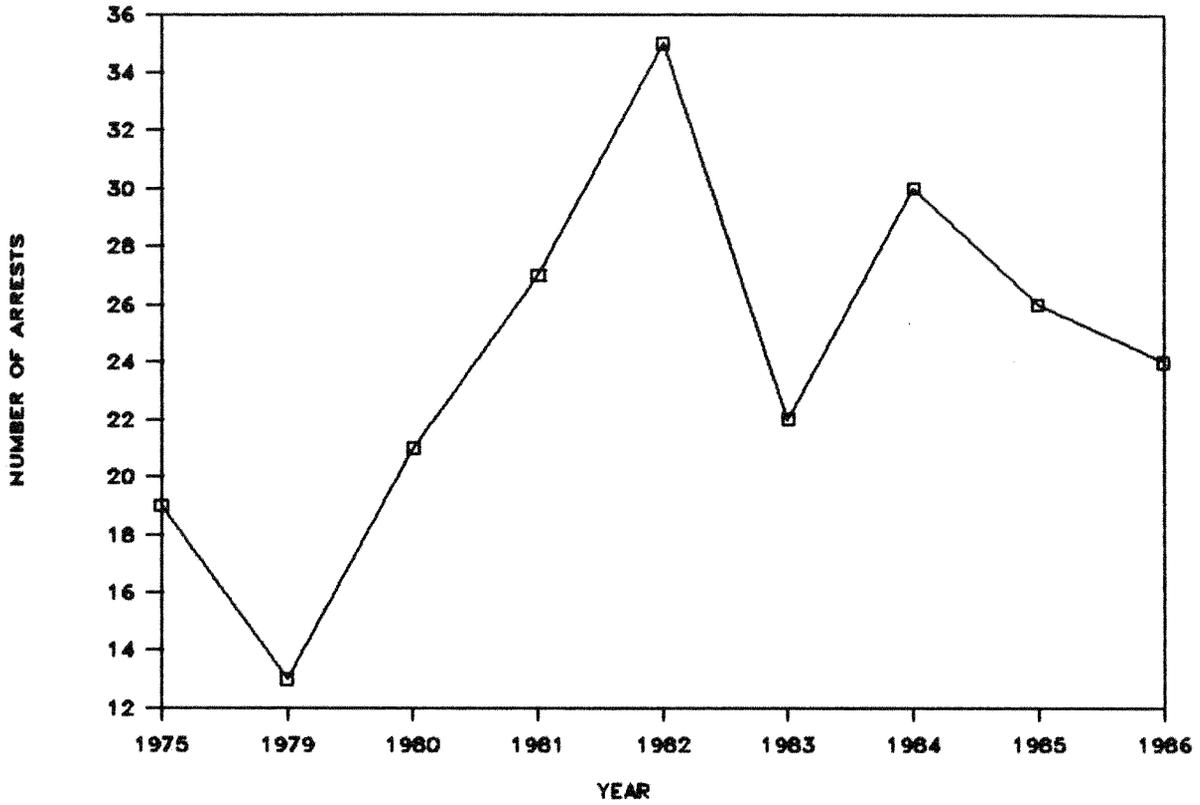
# MULTNOMAH COUNTY DELINQUENCY REFERRALS

INJURY TO PERSONS



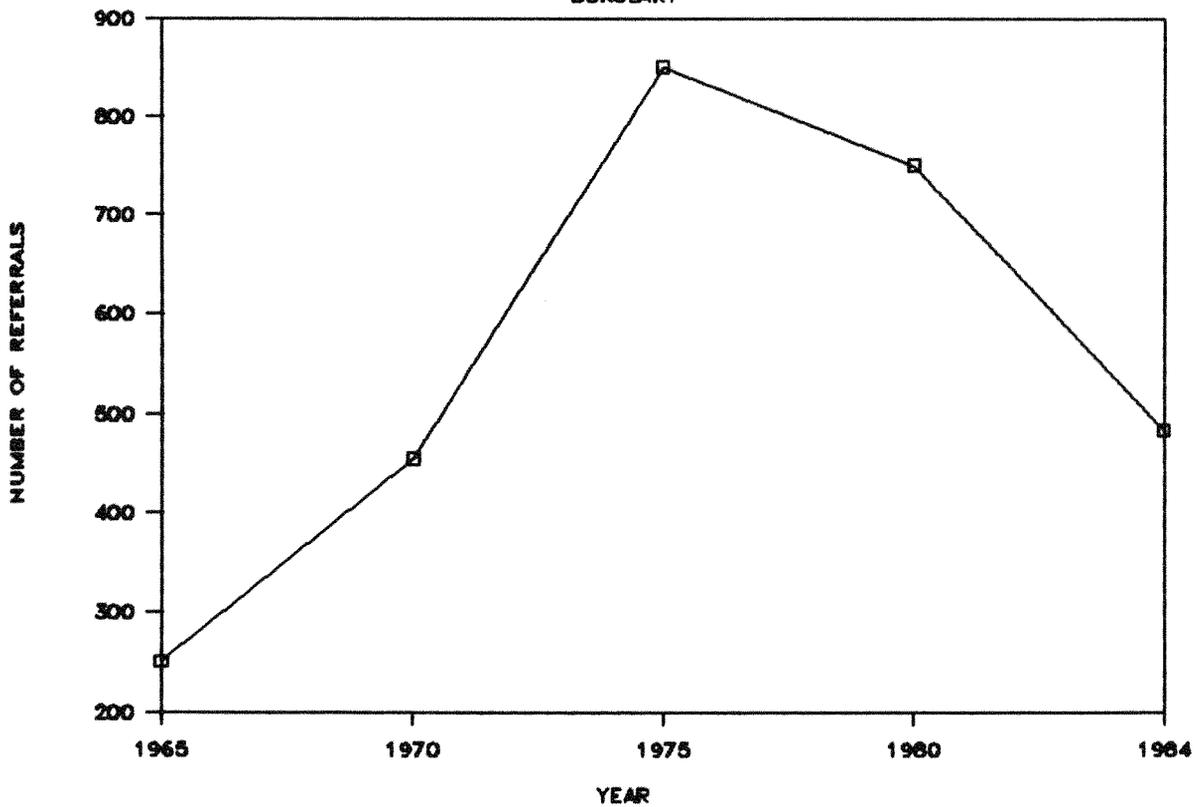
# YOUTH ARSON ARRESTS

PORTLAND



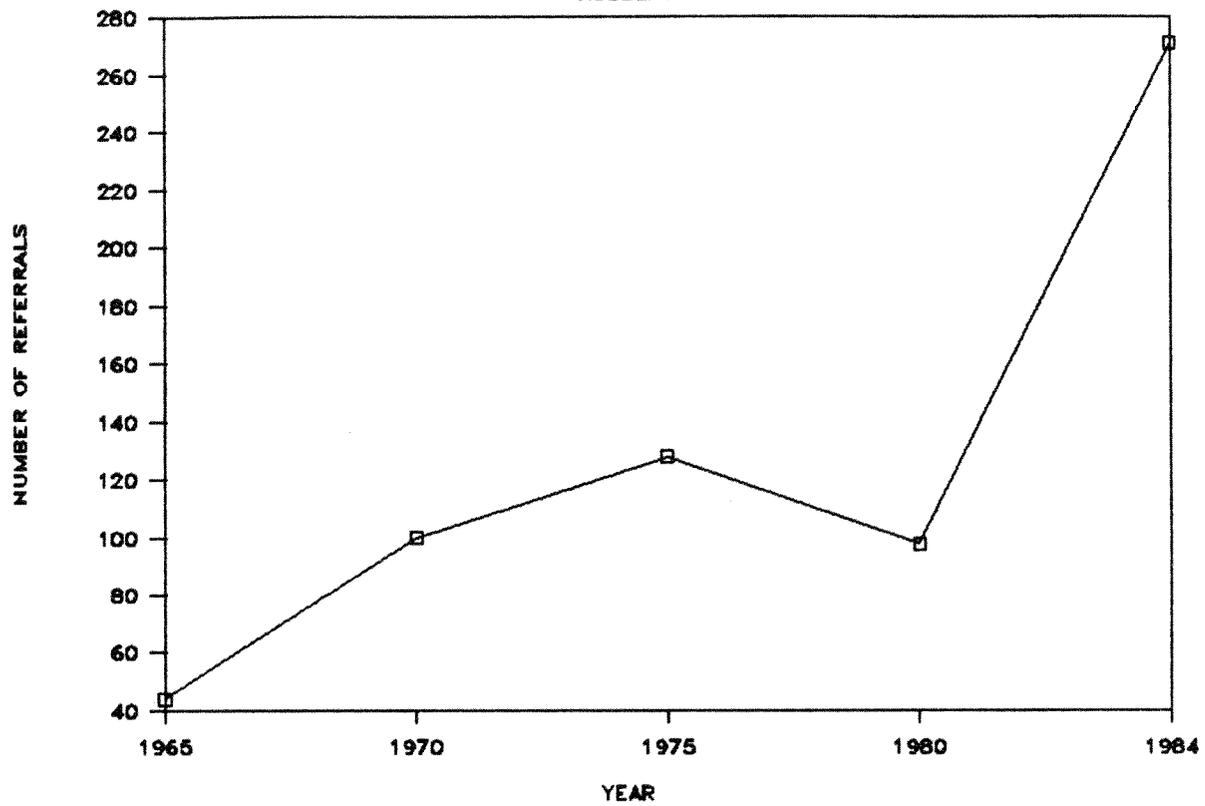
# MULTNOMAH COUNTY DELINQUENCY REFERRALS

BURGLARY



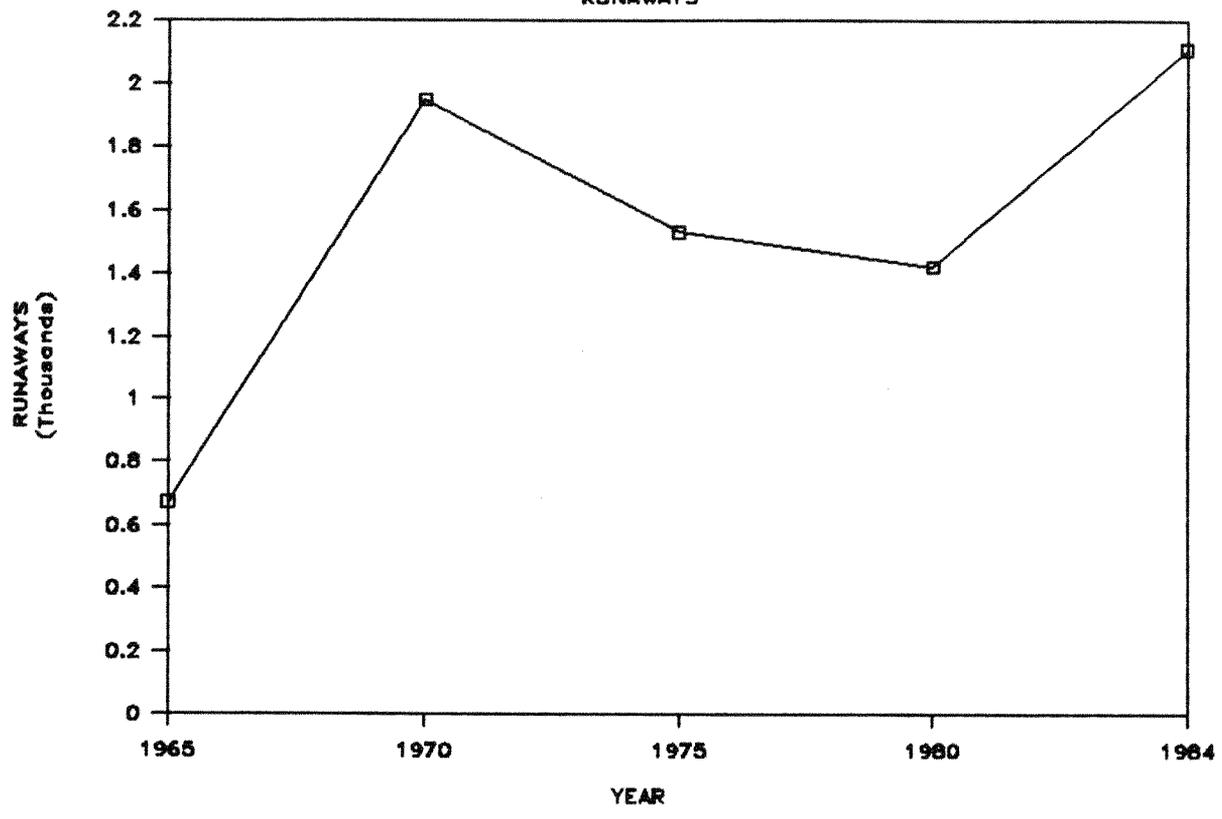
# MULTNOMAH COUNTY DELINQUENCY REFERRALS

## ROBBERY



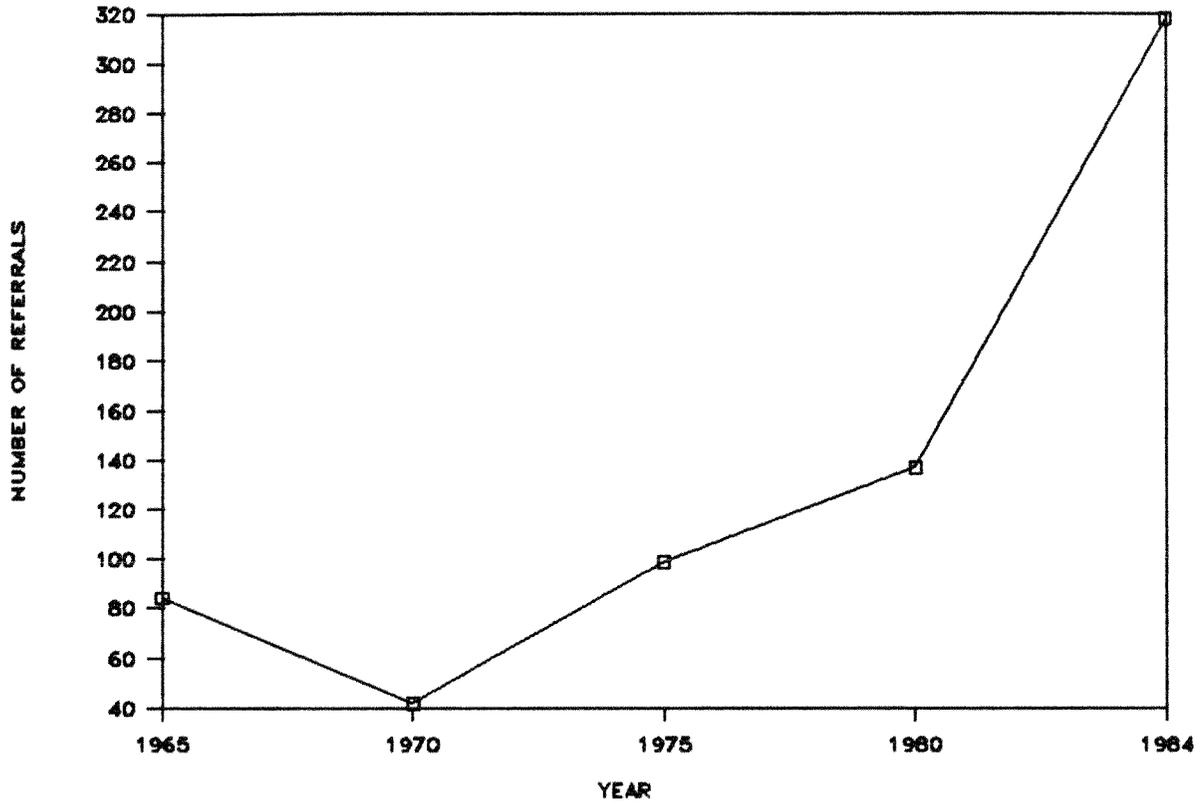
# MULTNOMAH COUNTY

## RUNAWAYS



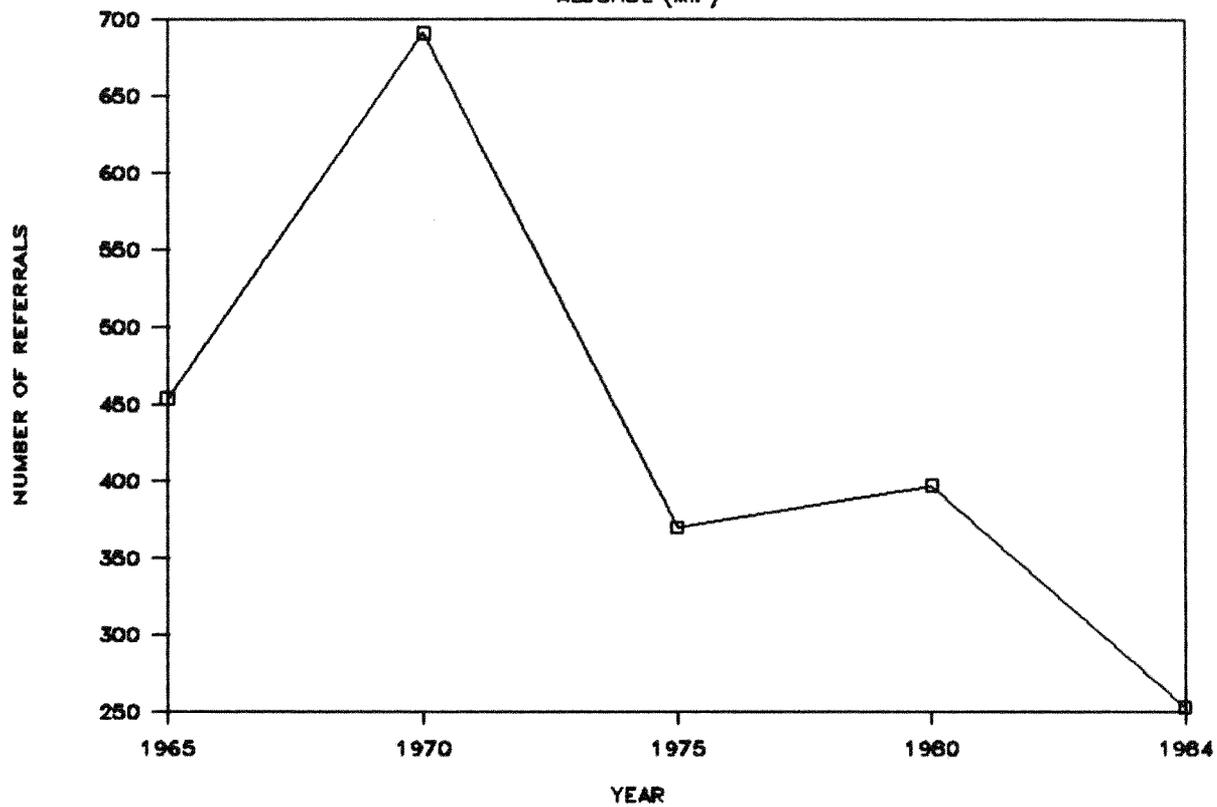
# MULTNOMAH COUNTY DELINQUENCY REFERRALS

SEX OFFENSES



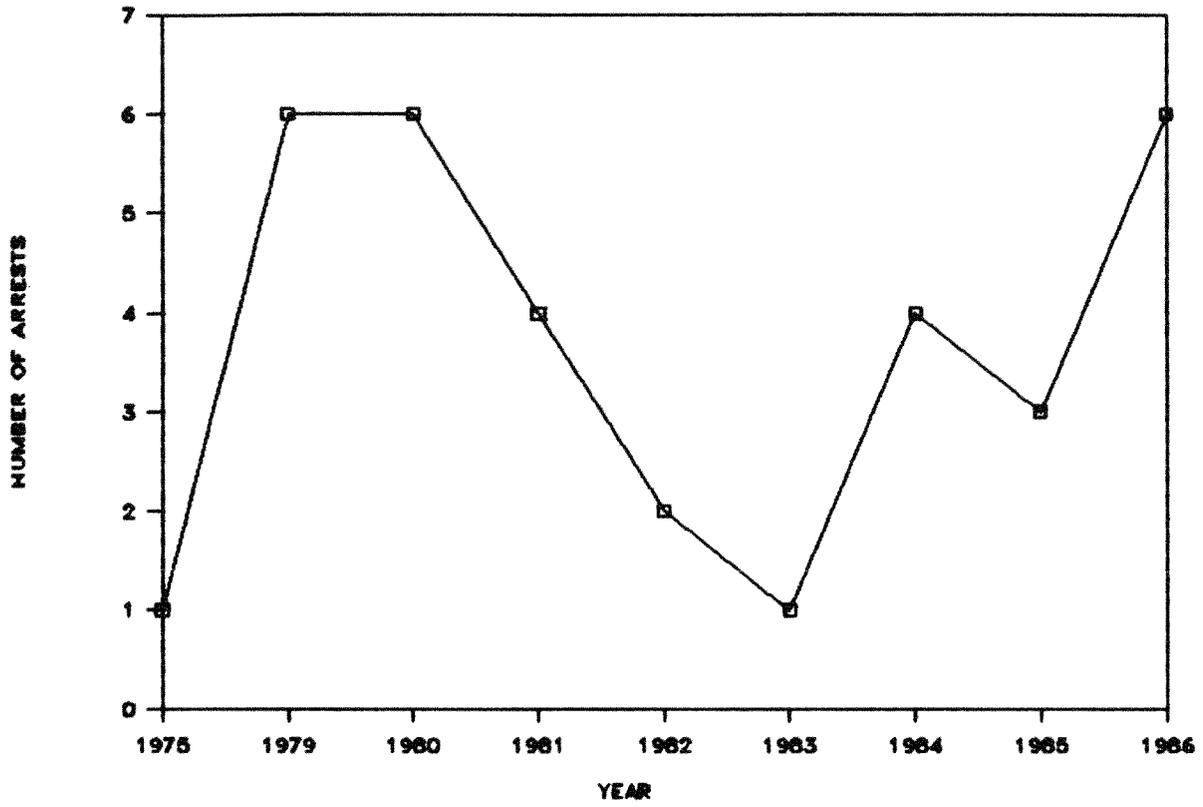
# MULTNOMAH COUNTY DELINQUENCY REFERRALS

ALCOHOL (MIP)



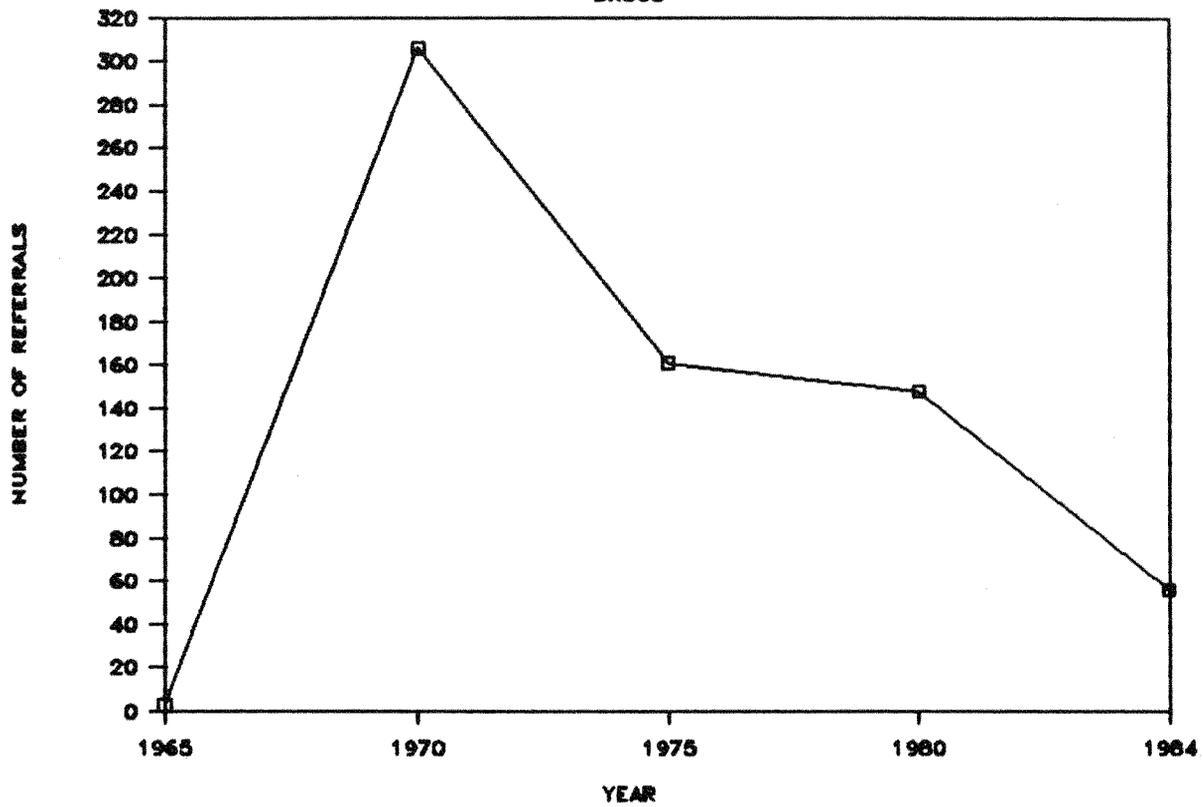
# HOMICIDE ARRESTS

PORTLAND



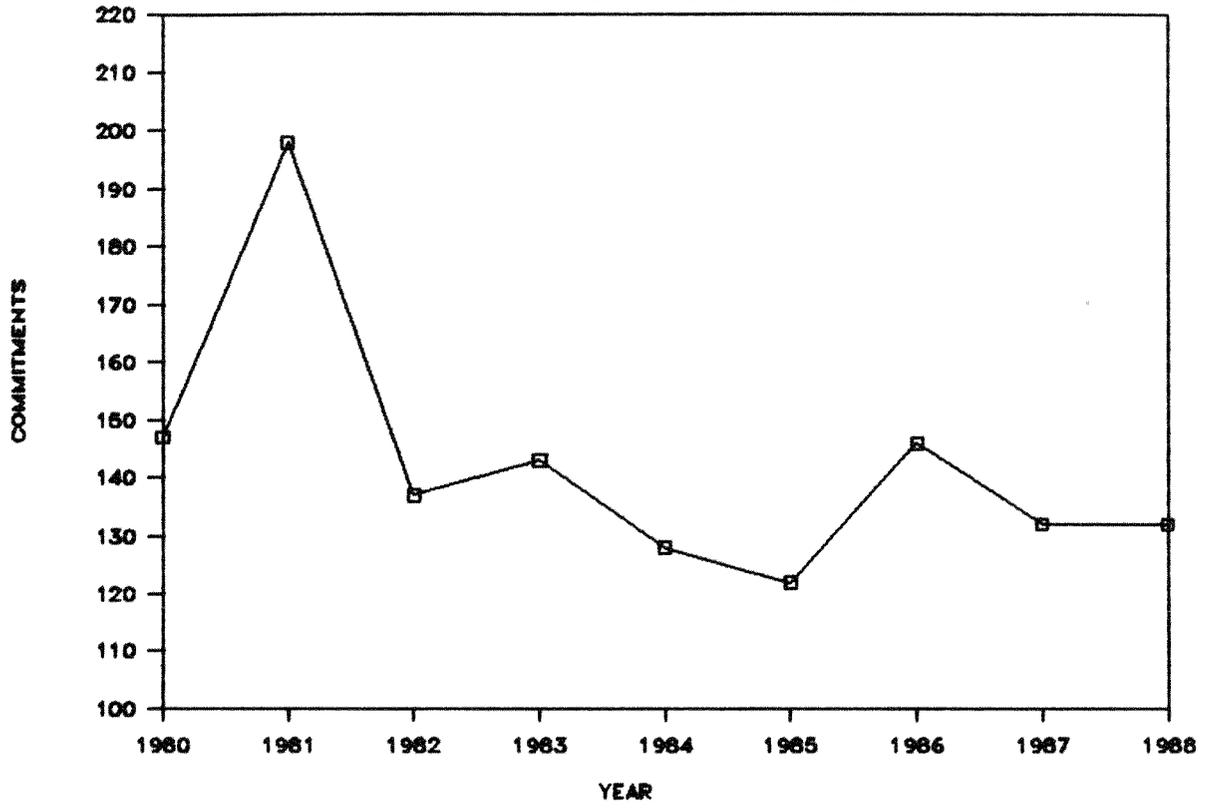
# MULTNOMAH COUNTY DELINQUENCY REFERRALS

DRUGS



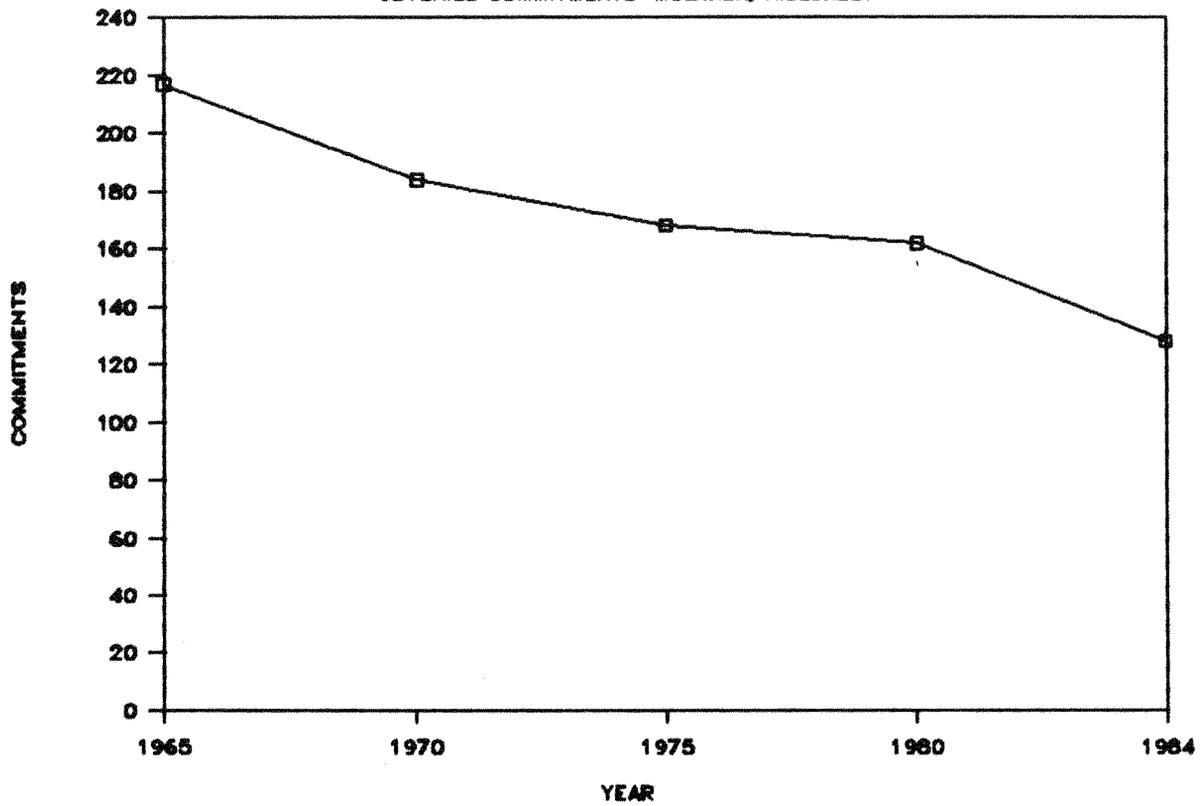
# MULTNOMAH COUNTY

JUVENILE COMMITMENTS—MCLAREN/HILCREST



# MULTNOMAH COUNTY

## JUVENILE COMMITMENTS—MCLAREN/HILLCREST



## ABUSE

The total number of confirmed abuse cases in the state rose consistently from 1981 through 1984, with a slight decline reflected in 1985. CSD indicates, however, that the decrease shown is not a reflection of a true decrease in the number of abuse cases, but rather a reflection of a reduced capacity by CSD to investigate all reports of abuse. In particular, CSD indicates that less serious neglect reports were not investigated, and so were unable to be confirmed in order to be able to investigate the dramatic increases in sexual abuse reports. The number of confirmed cases of abuse in Multnomah County have shown a steady increase since 1981 when the definition of sexual abuse was broadened.

When the confirmed cases of abuse in the state were broken down by type of abuse, cases of physical abuse and sexual abuse show the most dramatic increases. Cases of neglect appear to be going down, but, as noted above, the decrease actually reflects CSD's reduced capacity to investigate the increasing reports of sexual/physical abuse which require more time and resources to investigate.

The breakdown of Multnomah County abuse cases by type of abuse also reflects the dramatic increases in cases of sexual and physical abuse. Neglect appears to have decreased, however, as is the case on a statewide basis, there are insufficient resources within CSD to investigate all allegations of abuse/neglect and investigations of physical and sexual abuse have received priority.

### TOTAL CONFIRMED ABUSE CASES (State and County)

	<u>1981</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>
State	11,595	12,999	14,018	14,023	12,765
Multnomah County	2,023	not avail.	2,084	2,310	2,370

TYPES OF ABUSE (State of Oregon)

	<u>1981</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>
Neglect	5,162	5,127	5,722	6,103	4,476
Physical	2,275	2,409	2,873	3,177	3,060
Sexual	1,697	2,286	2,956	3,906	4,297
Other	2,461	2,472	2,463		
Emotional/Mental				793	860
Fatalities	-0-	5	4	3	5

NOTE: Neglect down in terms of confirmed cases. Down because CSD has stopped investigating less serious cases to be able to investigate increases in sex abuse. Impact on total cases of abuse in state.

Other -- no longer a report item.

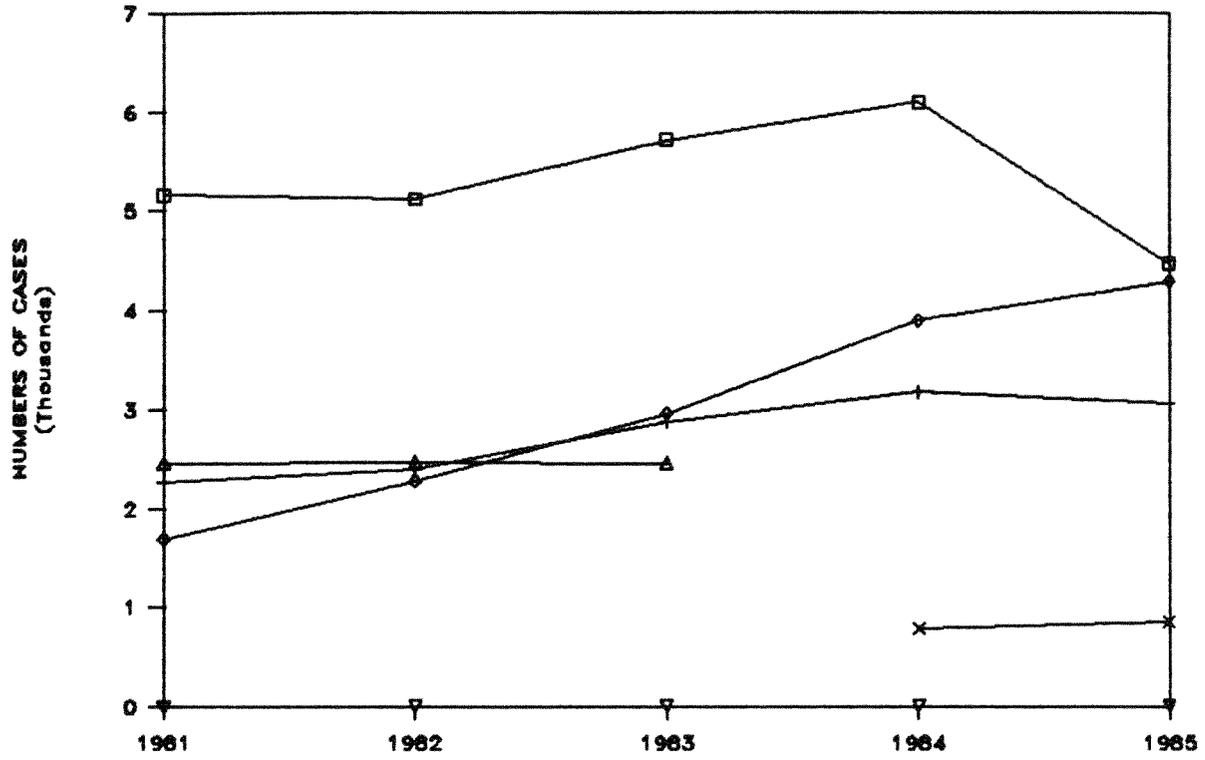
Emotional/Mental Injury -- added to legislation in 1984.

ABUSE BY TYPE (Multnomah County)

	<u>1981</u>	<u>1985</u>
Neglect	968	742
Physical	498	680
Sexual	264	814
Other	298	133
Emotional	--	--
Fatalities	0	1

# STATE OF OREGON

## TYPES OF ABUSE



□ ALL

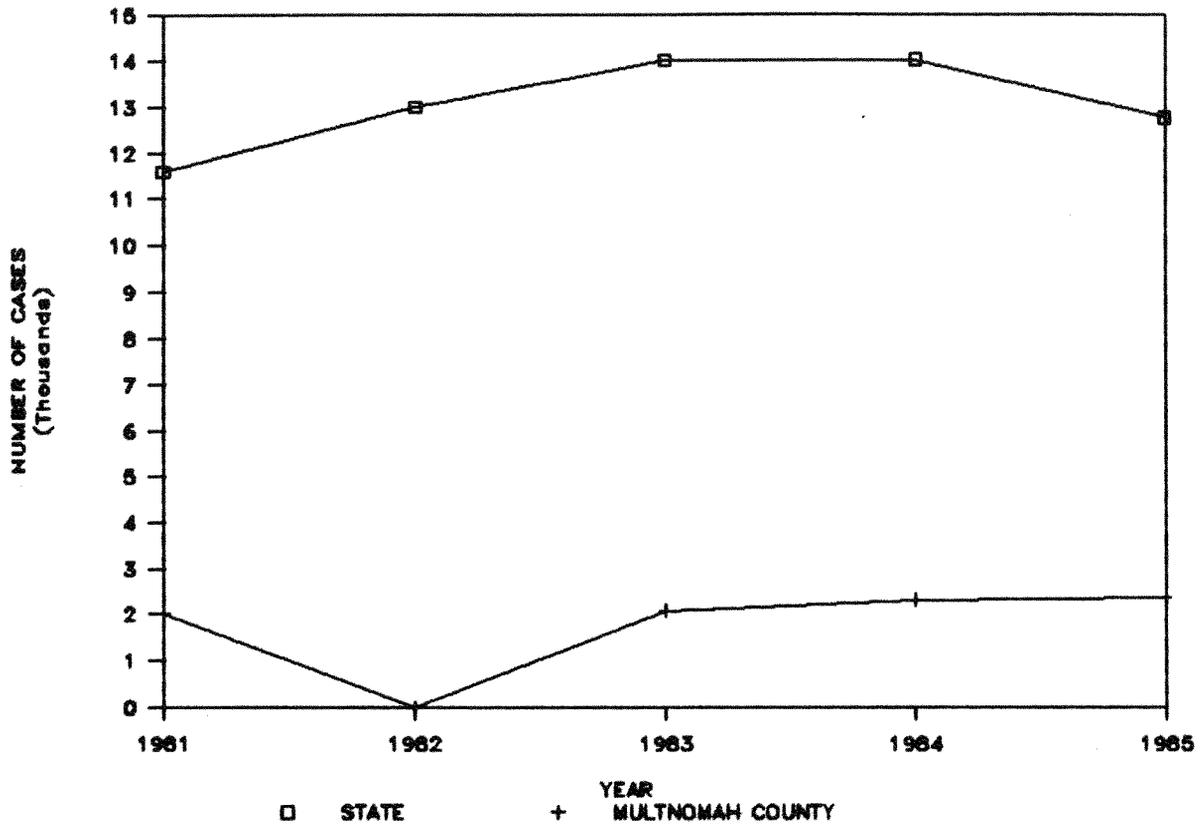
◇ SEXUAL

△ OTHER

× EMOTIONAL/MENTAL

# STATE OF OREGON AND MULTNOMAH COUNTY

TOTAL CONFIRMED ABUSE CASES



## ALCOHOL AND DRUG ABUSE

A 1985 study by the Oregon Department of Human Resources "Drug Use by Oregon Public School Students - 1985" provides the information summarized with regard to alcohol and drug use patterns among youth.

### Alcohol Use

The U.S. Department of Health and Human Services estimates that in excess of 20% of adolescents are experiencing problems of alcohol abuse. Data regarding alcohol use among Oregon's 8th graders and high school juniors indicates that 82% of the 8th graders and over 90% of high school juniors have tried alcohol. 32% of 8th graders use alcohol at least once a month; over 60% of juniors use alcohol on a monthly basis. This suggests that alcohol use patterns are well established by the time youth enter their junior year of high school, when over 3% of juniors use alcohol on a daily basis.

### Drug Use

The data indicates that drug use is more serious in the Portland area. In Oregon, one in five 8th graders has tried marijuana. One in five Portland area 8th graders uses marijuana on a monthly basis. In Oregon, 22% of 8th graders have tried drugs other than marijuana, in Portland, over 50% of 8th graders have tried other drugs.

Drug use among high school juniors increases substantially over 8th grade drug use levels, and suggests that drug use patterns may be well established by the time youth graduate from high school.

The higher percentage of students in the Portland area who use drugs suggests that Portland area youth are at greater risk of developing drug abuse problems.

ALCOHOL USE (State)

	<u>Ever Used</u>	<u>Use Monthly</u>	<u>Use Daily</u>
8th Graders	82.1%	32.1%	---
11th Graders	91.0%	60.0%	3.2%

National research suggests 20% adolescents have alcohol abuse problems.

DRUG USE

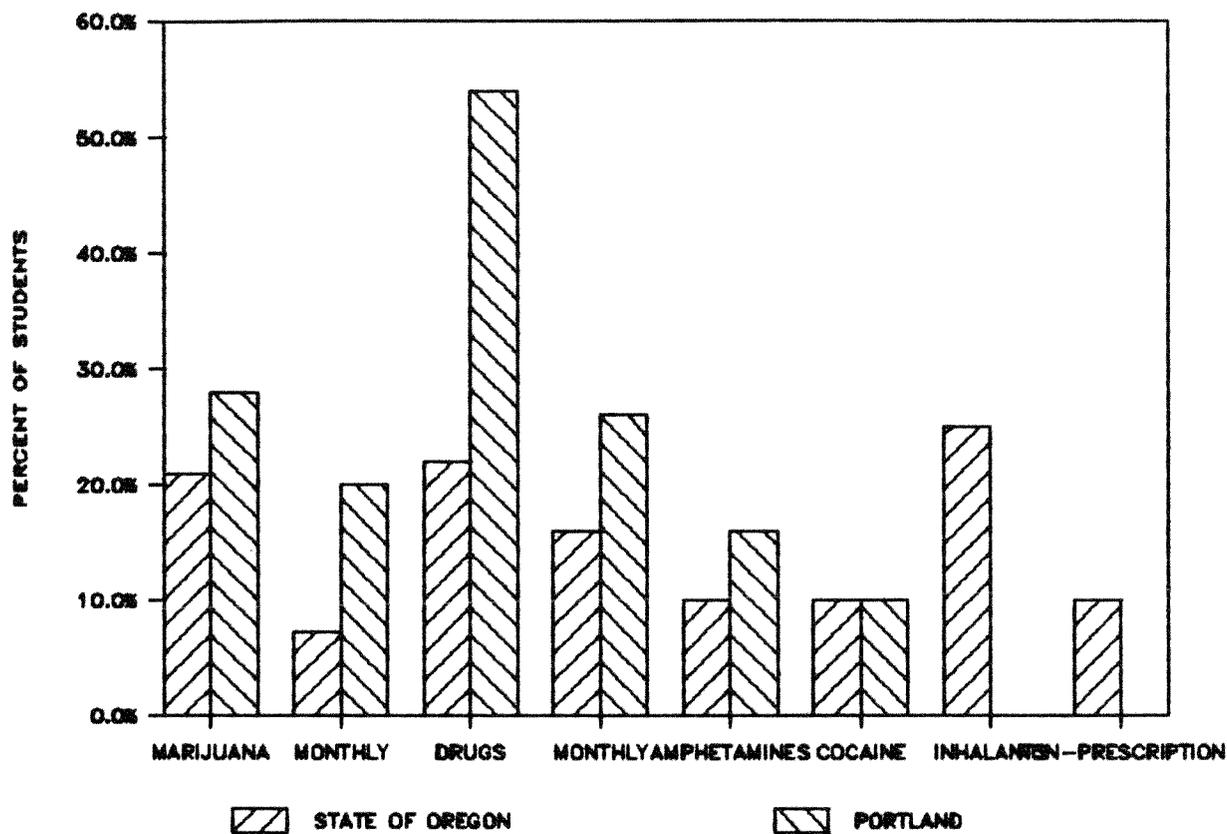
8TH Graders

	<u>STATE</u>	<u>PDX-SMSA</u>
Have Tried Marijuana	21.0%	28.0%
Use Monthly	7.3%	20.0%
Have Tried Drugs Other Than Marijuana	22.0%	54.0%
Use An Illicit Drug Once a Month	16.0%	26.0%
Have Tried Amphetamines	10.0%	16.0%
Have Tried Cocaine	10.0%	10.0%
Inhalants	25.0%	
Non-Prescription (Pep/Diet Pills)	10.0%	

11TH Graders

Have Ever Used Marijuana	53.0%	70.0%
Use Monthly	24.0%	38.0%
Have Ever Used Cocaine	23.0%	34.0%
Use Monthly		20.0%
Have Ever Used LSD		16.0%
Use Monthly		4.3%
Have Ever Used Amphetamines	24.0%	
Have Ever Used Inhalants	25.0%	
Have Ever Used tranquilizers	11.0%	

# DRUG USE AMONG EIGHTH GRADERS

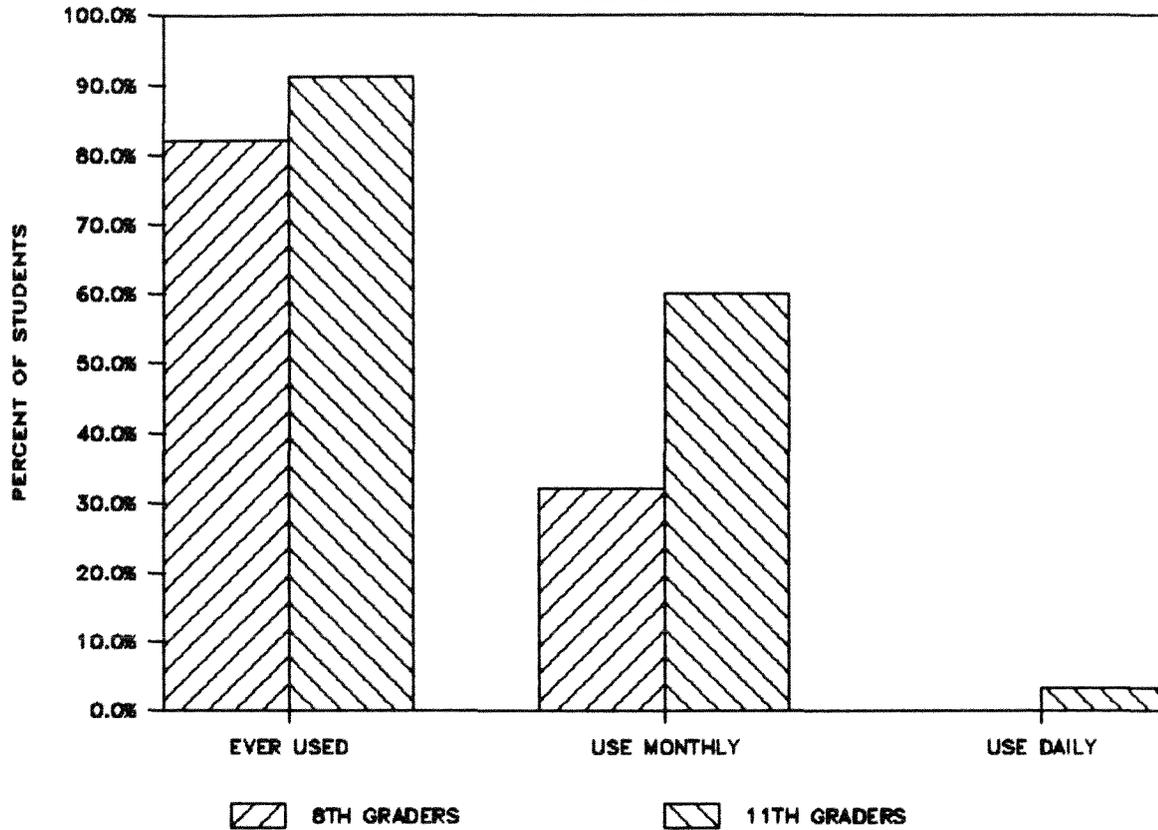


# DRUG USE AMONG 11TH GRADERS



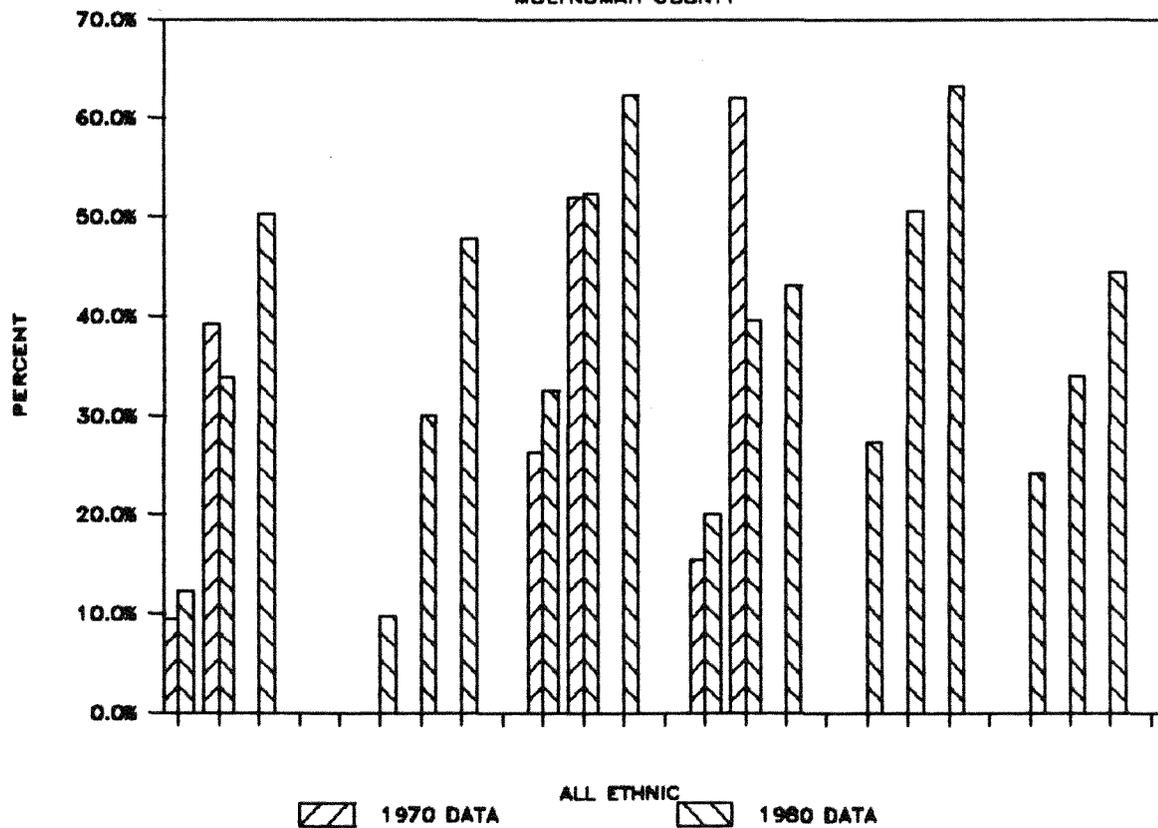
# ALCOHOL USE AMONG YOUTH

STATE OF OREGON



# CHILDREN IN POVERTY

MULTNOMAH COUNTY



APPENDIX

Sources of Information

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August 29, 1986, Memorandum to Betsy Skloot, DHS Director, from Charles Schade, M.D., and Don Gertz, Subject: Deaths in Multnomah County 1985.

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Multnomah County Juvenile Court and Donald E. Long Home, Biennial Report, 1969-70, 1979-80, and 1983-84.

"Oregon's Agenda for the 1990s: Children, Youth, and Families; Blueprint for the Development of Resources for Oregon's Youth in the Coming Decade," 1986.

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Portland State University, Center for Population Research and Census: Population Projections.

Prophet, Matthew, W., Portland Public Schools, "Superintendent's Annual Preliminary Planning Message," December 11, 1986.

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State of Oregon Children's Services Division.

State of Oregon Department of Education.

State of Oregon Department of Human Resources, "Drug Use by Oregon Public School Students - 1985", 1985.

State of Oregon, Oregon Vital Statistics, 1978, 1980, and 1985.

Uniform Crime Codes 1980-1986.

U.S. Department of Commerce Census Bureau Census of the Population, 1940, 1950, 1960, 1970, and 1980.

FUNDING & YOUTH SERVED

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

	PREVENTION	EARLY ACCESS	INTERVENTION	TOTALS
HEALTH	\$4,064,969 76,769 youth	\$1,630,501 8002 youth	\$206,635 683 youth	\$5,901,105 85,454 youth
SOCIAL & FAMILY	\$214,200 9337 youth	\$757,027 2007 youth		\$971,227 11,414 youth
ALTERNATIVE ED		\$74,000 30 slots	\$158,450 63 youth	\$232,450 93 youth
JOB RELATED	\$141,047 400 youth		\$120,306 281 youth	\$120,306 681 youth
SHELTER/EMERGENCY		\$503,965 1350 youth	\$ 30,000 26 youth	\$533,965 1376 youth
JUVENILE JUSTICE		\$564,188 1601 youth	\$4,019,257 9474 youth	\$4,583,445 11,075 youth
MENTAL HEALTH	\$69,408 2120 youth	\$1,873,210 3791 youth	\$1,920,661 1959 youth	\$3,863,279 7870 youth
TOTALS	\$4,348,577 88,226 youth	\$5,402,891 16,851 youth	\$6,454,309 12,486 youth	\$16,283,026 118,517 youth

(COUNTY YOUTH PROGRAMS)

MULTNOMAH COUNTY YOUTH SERVICE MATRIX

	PREVENTION	EARLY ACCESS	INTERVENTION
HEALTH	Pre-Natal WIC Field Services Health Clinics Teen Health Centers Family Planning Car Seat Loan Program Teens & Company Dental Floride/Screening HD Teen Parent Programs*	Early Intervention Drug Affected Infants Family Enhancement Field Services Health Clinics Teen Health Centers HD Child Abuse Prev Pro** AIDS Outreach	Family Enhancement Field Services
SOCIAL & FAMILY	HD Teen Parent Programs* Community Advocates Inf/Toddler Childcare Learning w/ Inf & Tots BGAS Teen Parent	Youth Service Centers HD Child Abuse Prevent.	
ALTERNATIVE ED		Student Retention Ini	POIC Serindipity Open Meadow
JOB RELATED	YSC-employment		JJD Employment
SHELTER/EMERGENCY		Project Luck Youth Shelter Outside-In Harry's Mother	YWCA Girls Emancipation
JUVENILE JUSTICE		YSC-diversion	Morrison Ct. Supernet JJD Intake & Detention. JJD-Community Service JJD-Restitution Sex Offender Program JJD Probation Urban League APT
MENTAL HEALTH	CODA Mainstream	Field Services Teen Health Clinics HD Cild Abuse Prevention Mainstream Coda / DePaul DD Case Management Multidisciplinary Tx Ser School M. H. Consultants DD Early Intervention	DePaul School M.H.-formal C.A.R.E.S. Daytx for younger kids Connections Outside-In Community treatment ser

\* Health Division Teen Parent programs include: Boys & Girls Aid, YWCA, Insights, Albina Ministerial Alliance & IRCO.

\*\* Health Division child abuse prevention programs include: Mental Health Services West, ARC, & Exchange Club.