

**ANNOTATED MINUTES**

*Tuesday, March 29, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**WORK SESSION**

**WS-1** *Board Work Session to Discuss Issues Important for Development of the 1994-1995 Budget, as Follows: HOMELESS ACTION FUND/SINGLES RECONFIGURATION and LEVEL 7 PLANNING GROUP. Presented by Appropriate Department Staff.*

**MARY LI, NAN WALLER, REY ESPANA, BILL THOMAS AND CILLA MURRAY PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.**

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*Thursday, March 31, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602*

**REGULAR MEETING**

*Chair Beverly Stein convened the meeting at 9:35 a.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.*

**VICE-CHAIR COLLIER REPORTED ON EFFORTS TO ESTABLISH A \$300,000 GLADYS McCOY MEMORIAL SCHOLARSHIP FUND FOR THE GRADUATE SCHOOL OF SOCIAL WORK AT PORTLAND STATE UNIVERSITY AND INVITED INTERESTED PARTIES TO JOIN HER IN CONTRIBUTING TO THE FUND BY SENDING A CHECK IN ANY AMOUNT, IN CARE OF THE GRADUATE SCHOOL OF SOCIAL WORK, PORTLAND STATE UNIVERSITY, P.O. BOX 243, PORTLAND, OREGON 97207, ATTENTION GLADYS McCOY MEMORIAL SCHOLARSHIP.**

**CONSENT CALENDAR**

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-3) WAS UNANIMOUSLY APPROVED.**

**COMMUNITY AND FAMILY SERVICES DIVISION**

**C-1** *Ratification of Intergovernmental Revenue Agreement Contract 104964 Between Multnomah County and the State Department of Energy, and Community and Family Services Division, Community Action Program for \$18,400 in Weatherization Assistance for Low Income Households through June 30, 1995*

**DEPARTMENT OF HEALTH**

- C-2 *Ratification of Amendment #1 to Intergovernmental Agreement Contract 201864 with Mt. Hood Community College Adding Steps to Success Program Participants to the Agreement, Wherein Mt. Hood Community College Students Will be Permitted to Attain a Portion of Their Required Experiences for Health Occupations in County Clinics*

**NON-DEPARTMENTAL**

- C-3 *In the Matter of Appointing Laurie Craghead and Samuel Diack to the Planning Commission for 4-Year Terms Ending March 31, 1998*

**REGULAR AGENDA**

**SHERIFF'S OFFICE**

- R-10 *Request for Approval of a Notice of Intent to Apply to the Criminal Justice Services Section for a Edward Bryne Formula Grant in the Amount of \$188,349, to Fund a School Resource Officer Project in Selected High Schools in Portland School District No. 1*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-10. ROD ENGLERT, MELODY BURCKHARD, CHRISSY BALLANTINE, MONIQUE BARNHART, BOB CHUDEK, FRED HOLEVAS AND DAN BAKER PRESENTATIONS AND TESTIMONY IN SUPPORT OF FUNDING REQUEST. CHAIR STEIN COMMENTS REGARDING CHALLENGE TO FUND PROGRAMS DESIGNED TO ALLEVIATE VIOLENCE AND ABUSE DUE TO INCREASINGLY RESTRICTED RESOURCES AND ADVISED THAT EFFORTS BEING MADE TO DETERMINE THE PROPER ALLOCATION OF RESOURCES IN THE PUBLIC SAFETY AGENDA WILL BE HIGHLIGHTED THROUGH DISCUSSION OF HER PROPOSED BUDGET TO BE ANNOUNCED APRIL 19, 1994. NOTICE OF INTENT UNANIMOUSLY APPROVED.**

**UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, CONSIDERATION OF ITEMS UC-1 AND UC-2 WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF HEALTH**

- UC-1 *Request for Approval of a Notice of Intent to Apply to the Oregon Criminal Justice Service Section for a Edward Bryne Memorial Formula Grant in the Amount of \$89,000, to Allow Expansion of a Violence Prevention Training Program for Jefferson High School Students and Parents, Implemented by Self Enhancement, Inc. (SEI)*

**JEANNE GOULD EXPLANATION. TONY HOPKINS AND MARSHALL HASKINS PRESENTATION REGARDING SEI PROGRAM, TESTIMONY IN SUPPORT OF FUNDING**

**REQUEST AND RESPONSE TO BOARD QUESTIONS. BOARD COMMENTS. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, UC-1 WAS UNANIMOUSLY APPROVED.**

**NONDEPARTMENTAL**

UC-2 *Request for Approval of a Notice of Intent to Apply to the Oregon Criminal Justice Service Section for a Edward Bryne Memorial Formula Grant in the Amount of \$47,764, to Fund a Staff Position for the Public Safety Council Project, to Facilitate Planning for the Criminal Justice System in Multnomah County*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF UC-2. NORM MONROE EXPLANATION AND ACKNOWLEDGEMENT OF THE ASSISTANCE OF ROBERT TRACHTENBERG AND CARY HARKAWAY. CHAIR STEIN ACKNOWLEDGED EFFORTS OF COMMISSIONER KELLEY. NOTICE OF INTENT UNANIMOUSLY APPROVED.**

**NON-DEPARTMENTAL**

R-1 *PROCLAMATION in the Matter of Proclaiming April 7, 1994 as Oral Health Day in Multnomah County, Oregon*

**GORDON EMPEY AND SUE SANZI-SCHAEDEL PRESENTATION. PROCLAMATION 94-57 UNANIMOUSLY APPROVED.**

R-2 *Ratification of Intergovernmental Agreement Contract 500454 Between Multnomah County, Washington County and Portland Development Commission for Administration of the Regional Strategies Program*

**SHARON TIMKO EXPLANATION AND RESPONSE TO BOARD QUESTIONS. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, R-2 WAS UNANIMOUSLY APPROVED.**

R-3 *ORDER in the Matter of the Appeal of Greg Durham from the Hearings Officer's Order Revoking Appellant's Adult Care Home License*

**PETE KASTING EXPLANATION. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, ORDER 94-58 WAS UNANIMOUSLY APPROVED.**

**SHERIFF'S OFFICE**

R-4 *Budget Modification MCSO 14 Requesting Authorization to Transfer \$8,042 from Contingency to the Sheriff's Office Budget to Pay for the Cost of a Methamphetamine Drug Lab Clean-Up*

**LARRY AAB EXPLANATION AND RESPONSE TO BOARD QUESTIONS. UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-4 WAS UNANIMOUSLY APPROVED.**

**DEPARTMENT OF ENVIRONMENTAL SERVICES**

R-5 *Budget Modification DES 14 Moves Anticipated Personnel Savings of \$9,997 into Materials & Services within Animal Control Budget to Fund the Establishment of an Animal Control "Pet Adoption Center" in Partnership with Clackamas Town Center*

**COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-5. DAVE FLAGLER EXPLANATION. VICE-CHAIR COLLIER COMMENTS IN SUPPORT OF STAFF EFFORTS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**JUVENILE JUSTICE DIVISION**

R-6 *Budget Modification JJD 1 Reclassifies an Office Assistant 2 to an Office Assistant Senior in the County General Fund Program. The \$485 Increase in Permanent Personnel Cost for the Remaining 1-1/2 Months of this Fiscal Year is Transferred from Temporary Personnel, Resulting in a Net Change of Zero to the Personnel Budget*

**COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-6. JANN BROWN EXPLANATION. AT REQUEST OF VICE-CHAIR COLLIER, CHAIR STEIN DIRECTED STAFF TO REMIND DEPARTMENTS TO LIST REVENUE IMPACT ON BUDGET MODIFICATION REQUESTS. BUDGET MODIFICATION UNANIMOUSLY APPROVED.**

**PUBLIC CONTRACT REVIEW BOARD**

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

R-7 *ORDER in the Matter of a Temporary Exemption to Contract with Rob Swanberg & Associates to Provide Security Guard Services for Various County Facilities Through May 15, 1994*

**COMMISSIONER HANSEN MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-7. BOB KIETA EXPLANATION AND RESPONSE TO BOARD QUESTIONS. ORDER 94-59 UNANIMOUSLY APPROVED.**

R-8 *ORDER in the Matter of an Emergency Exemption for Road Repair on Division Drive*

**COMMISSIONER KELLEY MOVED AND COMMISSIONER**

**HANSEN SECONDED, APPROVAL OF R-8. ROY MORRISON AND JAN THOMPSON EXPLANATION AND RESPONSE TO BOARD QUESTIONS. BOARD DISCUSSION CONCERNING NEED FOR REVISION OF PCRB AND ADMINISTRATIVE PROCEDURES TO EXPEDITE PURCHASING PROCESS, AND NEED TO REVIEW AND POSSIBLY INCREASE CONTRACT AMOUNT LIMITATIONS. MARIA ROJO de STEFFEY ADVISED A PURCHASING ADVISORY COMMITTEE REVIEW IS IN PROCESS AND RECOMMENDATIONS WILL BE REPORTED TO BOARD IN THE NEAR FUTURE. ORDER 94-60 UNANIMOUSLY APPROVED.**

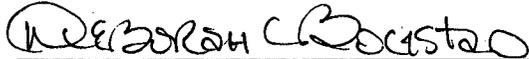
*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

**PUBLIC COMMENT**

**R-9**      *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

*There being no further business, the meeting was adjourned at 10:39 a.m.*

**OFFICE OF THE BOARD CLERK  
for MULTNOMAH COUNTY, OREGON**



Deborah L. Bogstad

**GRAHAM Will J**

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**From:** BOGSTAD Deborah L  
**Sent:** Friday, November 08, 2002 10:52 AM  
**To:** GRAHAM Will J  
**Subject:** Records Retrieval Request

**Importance:** High

Will, if it is possible for you to fax or copy and send over the paperwork relating the Board meeting agenda packet material for the following item:

Tuesday, March 29, 1994 - 9:30 AM  
Multnomah County Courthouse, Room 602

WORK SESSION

WS-1 Board Work Session to Discuss Issues Important for Development of the 1994-1995 Budget, as Follows: HOMELESS ACTION FUND/SINGLES RECONFIGURATION - 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED; and LEVEL 7 PLANNING GROUP - 10:30 PM TIME CERTAIN. Presented by Appropriate Department Staff

**The Control number is 1998-199-01/002, the meeting folder date is March 29, 1994, Work Session, item number WS-1**

My fax machine number is 83013 or you can just inter-office it to me at 503/600. THANKS SO MUCH!!!

Deb Bogstad, Board Clerk  
Multnomah County Chair's Office  
501 SE Hawthorne Boulevard, Suite 600  
Portland, Oregon 97214-3587  
(503) 988-3277  
<http://www.co.multnomah.or.us/cc>

504/27/04/03

MEETING DATE: 3/29/94

AGENDA NO: WS-1

(Above Space for Board Clerk's Use ONLY)

**AGENDA PLACEMENT FORM**

SUBJECT: BOARD WORK SESSION

BOARD BRIEFING Date Requested: \_\_\_\_\_

Amount of Time Needed: \_\_\_\_\_

REGULAR MEETING: Date Requested: Tuesday March 29, 1994

Amount of Time Needed: 9:30-12:00

DEPARTMENT: Nondepartmental DIVISION: Budget Office

CONTACT: Dave Warren TELEPHONE #: X-3883 / X-3961  
Meganne Steele BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: \_\_\_\_\_

**ACTION REQUESTED:**

INFORMATIONAL ONLY     POLICY DIRECTION     APPROVAL     OTHER

**SUMMARY** (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Board Work Session to Discuss Issues Important for Development of the 1994-1995 Budget, as Follows: HOMELESS ACTION FUND/SINGLES RECONFIGURATION - 9:30 AM TIME CERTAIN, 1 Hour Requested; and LEVEL 7 PLANNING GROUP - 10:30 TIME CERTAIN. Presented by Appropriate Department Staff

**SIGNATURES REQUIRED:**

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: \_\_\_\_\_

**ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES**

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

**Multnomah Commission on Children and Families**

**Level 7 Planning Committee Report**

**on**

**Service Plan and Allocation Recommendations**

**March 1994**

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# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
JUVENILE JUSTICE DIVISION  
1401 N.E. 68TH  
PORTLAND, OREGON 97213  
(503) 248-3460

BOARD OF COUNTY COMMISSIONERS  
GLADYS MCCOY • CHAIR OF THE BOARD  
DAN BALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

March 28, 1994

To Whom It May Concern:

On behalf of the Multnomah County Juvenile Justice Division, I support the Multnomah Commission on Children and Families' (MCCF) Level 7 Planning Report on Service Plan and Allocation Recommendations.

Division staff have been involved with the committee's planning process from inception. I am satisfied that the committee's membership was inclusive and that the process used was sound. The Division is committed to continuing to work cooperatively with the proposed Level 7 system. Staff will participate on the Interagency team and be available to work as members of the Service Access Resource Staff (SARS) teams. In addition, as detailed within the report, we will work to ensure that access to services for Level 7 young people and their families will come through the system rather than the Court whenever possible.

I am confident of the potential of this plan to reach its outcomes. The Commission has produced an excellent plan and the Division looks forward to its implementation. If you have any questions, don't hesitate to contact me.

Sincerely,

Harold Ogburn  
Director, Juvenile Justice Division

AN EQUAL OPPORTUNITY EMPLOYER

**Multnomah Commission on Children and Families  
Level 7 Planning Committee Report on  
Service Plan and Allocation Recommendations**

**Background**

**Level 7 Planning Initiative**

Since the creation of Children's Services Division (CSD) in 1971, the agency has struggled to deal with what they define as "an open-ended intake system and a closed-ended budget". The level system was developed as the means by which CSD would try to describe who they were serving and, who they would prioritize for service based upon available resources.

In November 1993, a joint conference was convened by CSD and the Oregon Commission on Children and Families (OCCF) to discuss a proposed initiative to transfer responsibility for services to CSD classified Level 7 young people and their families from CSD to the local county level through OCCF. Over 100 individuals from across the state attended representing juvenile justice and child welfare systems, youth service providers and local county governments. As a result of this conference, agreement was reached to move the Level 7 initiative forward through an authorization request to the Legislative Emergency Board. In December authorization was granted as the beginning of HB 2004, the Children's Care Team Agenda, implementation. Local counties were then empowered to begin planning for the transfer.

In Multnomah County, a committee was jointly appointed by County Chair Beverly Stein and Multnomah Commission on Children and Families (MCCF) Chair Pauline Anderson. Care was taken to ensure that representation from as many constituencies and stakeholders as possible were appointed. Please see attachment A for the list of appointed members. Chaired by MCCF member and juvenile court referee Nan Waller, the committee held its first meeting on December 16, 1993.

**Profile of Level 7 Young People and Their Families**

There are seven levels which CSD uses to describe a child or young person's vulnerability to abuse. Level 7 young people are at the lowest vulnerability to abuse to which CSD would potentially respond. Please see attachment B for a description of all seven levels.

In February 1993, CSD completed a cohort study of children, young people and their families who were in out-of-home care. From this study a profile for Level 7 young people and their families emerged. Of all out-of-home placements, 14% are Level 7. This 14% shared the following factors as contributing to the out-of-home placement:

- 62% of these young people were placed in out-of-home care because of out-of-control behavior and parent/child conflicts;

- 42% are chronically acting out and non-adjudicated;
- it costs CSD 60% more to serve a delinquent young person than an average Level 7 young person;
- 57% of this population is female; and,
- 50% come from single parent households.

The average Level 7 young person is female, lives with one parent (usually her mother), is 13 years or older and has been chronically acting out and experiencing conflict with her mother but has not necessarily been involved with the juvenile justice system.

Statewide CSD has served 2750 Level 7 eligible young people and their families which they estimate is approximately 20-30% of all eligible Level 7 young people. The success rate for family reunification has been fairly low, approximately 13%. In Multnomah County, due to the huge demand at higher levels, CSD has primarily not served the Level 7 population with other than information and referral services for the last two years. Metro branch reports approximately 20-30 requests for Level 7 services per month. 60% of these requests come from juvenile court and JJD staff.

The following table details the 13-17 year old population in the County by race in each service district.

**Multnomah County 13-17 Year Old Population by Race and Service District**

Service District	African American	American Indian	Asian American	Latino/ Hispanic	Other Races	European American	Total
<i>East Co</i>	114	64	238	209	74	6068	6767
<i>Mid Co</i>	147	96	427	223	89	5313	6295
<i>SouthEast</i>	202	135	724	264	110	5052	6487
<i>WestSide</i>	83	38	158	98	26	3101	3504
<i>N Portland</i>	824	109	243	178	81	1416	2851
<i>NorthEast</i>	1758	119	452	245	93	3289	5956
<b>Total</b>	3128	561	2242	1217	473	24,239	31,860

Based upon the percent of single headed households, both female and male, in the County it can be conservatively estimated that at least 17% of the total 13-17 population would be Level 7 eligible. This means that there are at least 5416 young people and their families who would be eligible for Level 7 services in Multnomah County. 24% are young people of color, 53% are young women and 3% are parenting young women.

## Current Services for Level 7 Young People and Their Families

As stated earlier, CSD in Multnomah County has been unable to serve Level 7 young people and families for several years. In absence of that service a vacuum exists in terms of a service system for Level 7 young people and their families. There are many non-profit providers who are working with this population, albeit with the lack of overt identification of Level 7 young people. In addition to these various individual programs, there are four existing networks of service providers who deal with the Level 7 population at a systemic level. They are: the *Multnomah County Network on Teen Pregnancy and Young Parenting*; *Project LUCK*; the *Oregon Sexual Minority Youth Network (OSMYN)*; and, the *Child and Youth Center (CYC)* system.

In general, coordination and integration among the members of these specific networks is progressing while such coordination and integration does not currently exist among the networks themselves. As could be assumed, capacity through each of these networks ranges from approaching potential adequacy to highly inadequate to non-existent. More critically, despite network and provider efforts, culturally appropriate and relevant services are particularly absent for young people of color and girls and young women. Access to services is also restricted geographically.

## **Level 7 Planning Committee Process**

The charge to the Level 7 Planning Committee had four components:

- Define the Multnomah County Level 7 population;
- Review and prioritize existing service plans for this population;
- Develop a system which utilizes both existing service models and creative new ones to provide integrated and coordinated services to this population; and,
- Make recommendations for fund allocation based upon prioritization of the system building blocks.

The committee began its work by reviewing the history of the Level 7 initiative and process, the assigned tasks and timeline, existing County service plans and the cohort study. It then progressed to the development of bottom lines.

### Bottom Lines

Bottom lines were established upon which to base planning and decision making. Through discussion, agreement was reached on the following:

- The development of a system of services is critical. Services will be integrated and coordinated. Access to services and assessment will also be systemic. Young people and their families will be able to make one phone call and that one call will provide access to the entire range of services available through the system;

- Planning for wrap around services to as many young people and families as resources allow will support both the development of a system and maximum impact with individual young people and their families. Stand alone services which increase fragmentation will not be funded through the plan. Fewer overall numbers of young people and their families will be served but those that are will be served fully and well;
- Services will be culturally appropriate and relevant. Young people of color and others will be assured access to services through specific resource allocation;
- Girls will have at least 50% access to all Level 7 services; and,
- The Level 7 service system will support existing County initiatives such as integrated service districts and the Family Support System.

The committee then turned its attention to defining the County Level 7 population.

### **Level 7 Population Definition**

Given the numbers of potential Level 7 young people in Multnomah County, the lack of current services available to them and the committee's newly formulated bottom lines it was clear that further refinement of the definition of Level 7 was necessary. With this in mind the committee identified six sub-populations within the total Level 7 population as primary ones for planning purposes. These populations are:

- Girls and Young Women;  
(including pregnant and parenting young women and their children)
- Homeless Young People;
- Runaway Young People;
- Sexual Minority Young People;
- Young People of Color;  
(including refugee and immigrant young people) and,
- Young People who are Acting Out and Still at Home.

While there were existing service plans for most of these populations, the committee felt strongly about ensuring current community input about unmet needs. In order to maximize input and minimize time constraints the concept of holding focus groups was conceived.

### **Focus Groups**

It was agreed that information would be gathered from each population. Committee members convened at least one session at which consumers, providers and community members could attend and give input regarding unmet needs for Level 7 young people and their families. Members then prepared a written report summarizing feedback for that population to present to

the full committee. These sessions, while conducted in various formats and with unique agendas, were highly successful in accomplishing the task of gathering current information. Please see attachment C for the written focus group reports. Everyone who attended a focus group session was added to the committee mailing list increasing the circle of potential attendees at committee meeting. Please see attachment D for a list of focus group and other meeting attendees.

From this information the committee produced a list of prioritized services to be used in the development of the Level 7 system. The list of priority services developed is as follows:

Girls and Young ♀ (including pregnant and parenting young ♀ and their children)

1. Crisis shelter for girls and young ♀ including those pregnant and parenting
2. Transitional living for girls and young ♀ including those pregnant and parenting
3. Counseling and peer support for girls and young ♀ re: teen pregnancy and parenting, domestic violence, sexual abuse, etc...

Homeless Young People

1. Emergency shelter for downtown homeless young people during winter months
2. Transitional living (long term) for younger homeless young people
3. Outreach program for homeless young people involved in the sex industry

Runaway Young People

1. Emergency shelter for runaway young people including runaway young people in East County and runaway young people of color
2. Shelter based case manager/resource/service access staff
3. Capacity at existing service providers (Child and Youth Centers) for service to runaway young people and families (priority access)

Sexual Minority Young People

1. Group services and recreation/social opportunities for sexual minority young people
2. Peer education and support for sexual minority young people re: HIV, AOD, sexual identity, etc...
3. No cost counseling for sexual minority young people and their families
4. Outreach program for sexual minority young people involved in the sex industry

Young People of Color (including refugee and immigrant young people)

1. Client services fund to purchase special services and support existing grassroot efforts in communities of color and refugee/immigrant communities
2. Capacity at existing service providers (Harry's Mother, Mainstream, Child and Youth Centers, etc...) for service to communities of color and refugee/immigrant communities (priority access)
3. Community based case manager/resource/service access staff

### Young People Acting Out and Still At Home

1. School based case manager/resource/service access staff
2. Conflict resolution and family mediation

Once the committee finalized this list of services it was determined that a cost/capacity analysis needed to be done in order for decision making and planning to continue.

In addition to the focus groups, an interim work group of committee members met to discuss planning for the systemic access and assessment component for the Level 7 system. The work group's report back to the committee was enthusiastically received and adopted into the final recommendations.

### Cost/Capacity Analysis

The committee spent two meetings reviewing the cost/capacity analysis and formulating the system plan. Please see attachment E for the cost/capacity analysis document. There was significant discussion revisiting the issues of Level 7 population definition and the committee's bottom lines in relation to the list of prioritized services and the analysis. The committee struggled to hold true to both their bottom lines and the great need for services in all of the identified populations. Constant assessment and reassessment of proposed services and whether they would actually reach the intended Level 7 population honed the development of and lead to the committee's final recommendations.

## **Recommendations**

In keeping with MCCF principles, the Committee's bottom lines and in response to State Level 7 plan expectations, the committee developed a system of services and support to Level 7 young people and their families which is:

- developmentally appropriate;
- culturally appropriate and relevant;
- integrated and coordinated; and,

which seeks to provide full service to the maximum number of young people and families possible within available funding.

Major system components include:

- 24 hr crisis intervention
- Emergency respite shelter
- Population specific service access
- Assessment and individual/family service plans
- Transitional shelter
- Population specific follow up support services
- Interagency system coordination team
- Full range evaluation process

The system uses a model which provides a centralized clearinghouse/hotline for crisis intervention and a decentralized network for service access and follow up support services. What this means for young people and their families is that they can access the system with one phone call and from that call receive services at any one of multiple sites throughout the County.

### The System

#### **1. 24 Hr Crisis Intervention**

Additional capacity will be built into the existing runaway hotline for access by CSD, JJD, youth services providers, schools, law enforcement, Level 7 young people and their families and others 24 hours a day. Crisis intervention services will be available either over the phone or in person, if appropriate.

The immediate responsibility of crisis intervention staff will be to assure safety and shelter for the young person and that basic short term needs are met for the night and/or weekend. If respite shelter is not available through family resources such as extended family and friends, staff will have the ability to access culturally specific emergency respite shelter through the Level 7 system.

The next working day, crisis intervention and/or emergency respite shelter staff will transfer responsibility for the young person and their family to the most appropriate service access staff.

a. Additional 2 FTE, benefits and M & S \$80,000

#### **2. Emergency Respite Shelter**

Additional capacity will be built into existing displaced youth shelter services and through the development of new emergency respite services. The goal for an average stay in respite will be 72 hours based upon the knowledge that the longer a young person stays in shelter the more that young person and their family come to believe that the solution to their conflict is for the young person to remain outside the home. Shelter will be provided through congregate care and host/proctor homes with up to 14 days total available, as appropriate. Emergency respite shelter will be utilized when family resources are unavailable and/or when culturally specific services are needed. Staff will be responsible, with crisis intervention staff, for working closely with service access staff to immediately connect the young person and their family to follow up support services.

a. Additional 5 beds @ existing runaway shelter	40,000
b. Additional 6 beds @ existing preg/parent young ♀ and child host/proctor homes	40,000
c. New 5 beds in East County	180,000
d. New 12 beds (3 beds in each community of color) host homes	<u>120,000</u>
Total:	\$380,000

### 3. Population Specific Service Access

The core of the proposed Level 7 system is *Service Access Resource Staff*, or SARS. SARS will be the consistent point of contact for young people and their families in the system. In addition to traditional case management activities, SARS will be responsible for identifying and supporting young people and family in their strengths, working with them to gain access to needed services and developing/leveraging resources as appropriate. Through their relationship with individual young people and their families SARS will do whatever is necessary and appropriate to keep the young person in the home. SARS will be deployed in a variety of populations and geographic locations.

Teams will be formed by SARS, CSD intake staff, Multnomah County Child and Adolescent Mental Health Program (CAMHP) mental health consultants and JJD staff for joint assessment, case planning and service provision. Shared training in strength based service provision, the Family Unity model, wrap around service philosophy, etc... will be the first activity in the formation of these teams.

Because SARS will be deployed in specific populations, the committee anticipates that individual SARS will truly be able to provide culturally appropriate and relevant services in ways not currently possible.

a. Additional 6 FTE @ each CYC	240,000
b. New 4 FTE (1 in each community of color)	160,000
c. New 1.5 FTE for young ♀ (inc. preg/parenting)	60,000
d. New .5 FTE for sexual minority young people	20,000
e. Additional .5 FTE @ existing runaway shelter	<u>20,000</u>
Total:	\$500,000

### 4. Assessment and Individual/Family Service Plans

Assessment will be provided at two levels: by crisis intervention staff for short term service planning; and, by SARS and their teams. Assessments will include:

- the resources and strengths of the young person and their family;
- the status of the family's meeting their basic needs;
- the safety of the young person, their family and the community; and,
- the need for specialized assessments (in collaboration with other members of the team) such as mental health, alcohol and other drugs, health, cultural issues, etc...

Individual and family service plans will be based upon the information gathered through assessment. Working agreements with CSD provide for immediate access by young people and families jointly assessed to be at higher vulnerability levels than Level 7. All agencies represented by members of the SARS teams have committed to respectful, collegial and

collaborative work in making the system successful. Young people and their families will not be shunted from one agency to another. Collective decisions will be made regarding primary agency responsibility and all will work together to ensure that any necessary transfers will put the young person and family first and the agency second.

a. See *Population Specific Service Access*

## 5. Transitional Shelter

Given the percentage of young women represented in the Level 7 population and the lack of existing gender specific services, transitional shelter and independent living services will focus solely on young women both those who are pregnant/parenting and their children and those who are not. Services will be provided in collaboration with existing planning initiatives in the County dealing with the transitional living needs of young women.

Services will be accessed through SARS as a part of individual and family service plans.

a. New 6 beds for homeless young ♀ (16 yrs & older) (NERPAC/LUCK plan)	65,000
b. New 8 beds for pregnant/parenting young ♀ and children (TPYPN/LUCK plan)	<u>50,000</u>
Total:	\$115,000

## 6. Population Specific Follow Up Support Services

Follow up support services have been designed to be as flexible and culturally specific as possible. In addition to believing in the strength of this model, the committee felt strongly that at this point it was premature to identify specific services to be purchased in specified amounts due to the lack of collective system experience in serving the Level 7 population.

Use of these funds will be at the discretion of the SARS within guidelines cooperatively developed through the interagency team. Where services were identified by a focus group specifically for its population, the committee funded in addition to the large pool.

a. New client services pool (\$15,000 ea CYC) for MH/AOD/misc svcs/fam support	272,000
b. Additional .65 FTE @ existing mediation program	26,000
c. Additional capacity @ existing sexual minority youth support grp/peer ed svcs	35,000
d. Additional .5 FTE @ existing homeless young people sex industry outreach svcs	20,000
e. New \$12,500 in each community of color small grants pool	<u>50,000</u>
Total:	\$403,000

## 7. Interagency System Coordination Team

While the committee was a task specific body of limited duration, on-going planning and maintenance of the system is clearly needed. The interagency team will function as the

continuing planning and coordination body for the Level 7 system. The team will be responsible for:

- services and system coordination;
- resource development;
- federal match funds allocation; and,
- on-going services and system planning;
- problem solving and conflict resolution;
- full range evaluation processes.

Dedicated staff support will be available to the team and will function as a facilitator of team development. Additional administrative funds will be used where appropriate to support the work of the interagency team and the functioning of the system. The team will work closely with the Commission through its comprehensive planning and HB 2004 implementation processes.

a. New 1 FTE coordinator	40,000
b. New electronic linkage @ 13 sites	65,000
c. New training and other L7 system expenses	<u>10,000</u>
Total:	\$115,000

**Service Allocations**

The committee made its allocations based upon two criteria:

1. The minimum package of services which must be funded in order for a system to exist; and,
2. The maximum possible funded services which are federal IV-A matchable.

Because of these two criteria, the committee has intentionally allocated funds in excess of its Level 7 allocation based upon access to federal match dollars. **Without match dollars, the proposed Multnomah County Level 7 system, as presented in this report, cannot be implemented.**

The committee understood when it chose to allocate in this manner that there was the potential that the system might have to be revised if match dollars did not become a reality. However based on conversations with state staff, the possibility of access to federal match dollars seems more than likely. The committee and the interagency team are prepared and eager to participate in whatever way necessary to access these federal matching funds. The committee has allowed for incremental implementation of its Level 7 system in order to create enough time to plan for the federal match dollars process.

State Level 7 18 Month Allocation	\$1,723,895
<b><u>Annual Amount</u></b>	<b><u>\$1,149,263</u></b>
Direct Services	1,034,337
Administration @ 10%	114,926

Level 7 Direct Service Funds

1.a	Additional 24 hr crisis intervention capacity	80,000
6.b	Additional capacity for family mediation	26,000
2.a	Additional capacity for runaway shelter	40,000
2.b	Additional capacity for parenting young ♀ and their children shelter	40,000
2.c	New capacity for East County shelter	180,000
2.d	New capacity for minority shelter	120,000
3.a,b,c,d,e	Service Access Resource Staff (SARS)	500,000
5.b	New capacity for parenting young ♀ and their children transitional shelter	<u>50,000</u>
	<b>Annual Cost</b>	<b>\$1,036,000</b>

Level 7 Administration Funds

7.a,b,c	New capacity for interagency system coordination team	<u>115,000</u>
	<b>Annual Cost</b>	<b>\$115,000</b>

Federal IV-A Match Funds

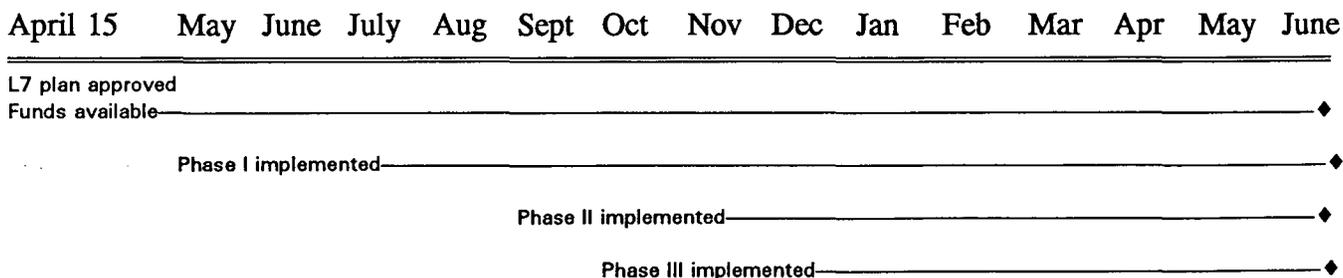
5.a	Additional capacity for young ♀ transitional shelter	65,000
6.a	New capacity for client services funds	272,000
6.c	Additional capacity for sexual minority youth support/peer ed groups	35,000
6.d	Additional capacity for young people involved in sex industry outreach	20,000
6.e	Small grants pool for communities of color	<u>50,000</u>
	<b>Annual Cost</b>	<b>\$442,000</b>

**TOTAL ANNUAL LEVEL 7 SYSTEM COST** **\$1,593,000**

Difference to be met by federal match dollars (\$443,737)

Implementation Timeline

**April 15, 1994-June 30, 1995**



### Phase I

- Plan approval by State April 4, 1994
  - L7 funds available April 15, 1994
  - Initial service implementation April 30, 1994
    - 1.a 24 hr crisis intervention
    - 2.a runaway shelter
    - 2.b parenting young ♀ and their children shelter
    - 6.b family mediation
    - 3.a ½ SARS
    - 6.a ¼ client services funds
- Total Phase I implementation cost: \$504,000

### Phase II

- 7.a,b,c Interagency team coordinator hired July 31, 1994
    - Interagency team functioning August 31, 1994
  - Secondary service implementation August 31, 1994
    - 3.b,c,d,e ½ SARS
    - 2.c East County shelter
    - 2.d minority shelter
    - 5.b parenting young ♀ and their children transitional shelter
    - 6.c sexual minority youth support/peer ed groups
    - 6.a ¼ client services funds
- Total Phase II implementation cost: \$818,000

### Phase III

- Final service implementation October 1, 1994
    - 5.a young ♀ transitional shelter
    - 6.a ½ client services funds
    - 6.d young people involved in sex industry outreach
    - 6.e small grants pool for communities of color
- Total Phase III implementation cost: \$271,000

## **Evaluation**

The committee is strongly committed to comprehensive evaluation of the entire system. As a new system, it is imperative that reliable information be available at all times in order to fine

tune both services and the system. Without this component there will be no way to successfully implement and maintain the proposed Level 7 system, nor for its continued growth. The committee has adopted at a minimum the required Level 7 outcomes as stated. In addition to these three, the interagency team will be identifying others and working cooperatively with Portland State University to acquire necessary technical assistance in the designing of measurement tools.

The system will be fully evaluated through three levels. These levels are a part of the overall evaluation structure of the Youth Program Office (YPO). They consist of:

### Data Collection

System providers will utilize both existing *Client and Great Start Tracking Systems* to track individual hours of service to individual young people and hours of service to their family. These systems provide basic demographic information in addition to service delivery information. Use of these two systems is already in place with the majority of potential Level 7 providers which will minimize start up time and because they are in use with other youth serving programs in the County, comparisons for the sake of evaluation with other similar, non-Level 7 services can be produced. Contract compliance will also be assessed at this stage.

### Program Quality and Process

Because of the population that will be served, the manner in which services will be delivered is almost as important as the services themselves. The system has an obligation to ensure that minimum standards are maintained regarding contracted providers and their service provision. Existing YPO Program Standards will be used. Technical assistance will be available as appropriate to support provider progress towards achieving these standards. Please see attachment F for the specific standards. Assessment will occur through the YPO Site Review Process.

### Outcomes

All outcomes will be measured at 6 month intervals for at least one year. If tracking is possible past this time attempts will be made to extend it to two years and beyond. A standard outcome form will be developed to track all measures and will be completed for each young person and family at the end of service. This information will create a data base which will be combined with CTS/GSS, CSD and JJD data bases to produce statistical outcome information. When combined with demographic and service delivery information and process evaluation, a total picture of the Level 7 system and its efficacy will be produced.

1. Young people and their families will remain outside of the child welfare and juvenile justice systems or exit them.

Measure:

Number of young people and families do not appear on caseload lists for CSD and JJD.

2. Young people will remain in their home/family living environment, where appropriate, or be in another supportive living environment.

Measure:

Number of young people who receive services, are able to identify a primary residence address and to describe that residence as satisfactory in response to specific questions.

3. Young people will graduate from high school, receive a GED or be employed.

Measure:

Number of young people who receive services and are enrolled in high school, GED completion or employment programs.

## **Advocacy Issues**

There are three advocacy issues which the committee has identified and needed additional discussion and attention beyond the scope of this plan. It is the intent of the committee that these issues be jointly referred back to the Commission and the Board of County Commissioners for their further attention.

### **Federal IV-A Matching Funds**

As stated earlier, the committee has designed the system based upon access to these funds. Complete assurance of this has not yet come from the state. In addition to the pressing need for the Level 7 system, these funds could be available to match other existing services funded through State and County General Fund dollars. The implications for the County in this area could be significant in terms of additional flexible program dollars. Every effort should be made to track this issue at the state level and use whatever connections there to advocate for the quick determination of Multnomah County as a pilot site in the exploration of match access.

### **Family Child Support**

There are a certain number of young people and families who will be unable to continue to remain together despite the best efforts of the system. In those cases where parent(s) are unwilling or unable to care appropriately, through existing family resources, for the young person due to reasons other than financial ones, provision should be made for parental contribution towards the expense of raising that young person. This concept is hardly a new one, but the committee heard about it from enough different sources to feel that there is renewed interest in exploring it further.

## Long Term Shelter for Young Homeless

The population of young people who find themselves homeless at very early ages is growing. There is currently no resource outside of an out-of-home placements through CSD for these young people. Of course, CSD lacks the resources to place all children and young people who need to be. Because of their age, they are not eligible for transitional living programs and crisis shelter on an on-going basis is not a reasonable option. The committee seriously considered service models for this population in its Level 7 plan. It came to the conclusion that this issue could not be solved solely through the funding of a settlement model program even if there were enough funds to do so and strongly urges that the appropriate players be brought together to begin to work on this issue.

### Answers to State Posed Questions

#### *1. How does your county define "Level 7 youth"?*

Multnomah County defines six sub-populations as primary under Level 7. They are: girls and young women (including pregnant/parenting young ♀ and their children); homeless young people; runaway young people; sexual minority young people; young people of color (including refugee and immigrant young people); and, young people who are acting out and still living at home. Please refer to page 2 for specific demographic information.

#### *2. How are these youth currently being served in/from the county by CSD, JJD, schools, community agencies, mental health and any other agencies and programs?*

CSD for the past two years has been largely unable to serve Level 7 young people and their families. JJD has attempted to serve them through petitions for temporary custody to CSD and through diversion to Child and Youth Centers. There are 3-4 school based integrated service center projects throughout the county and various other agencies and programs serving this population although without any clear identification as such.

#### *3. From the experience of agencies that have worked with these youth, what are the service needs of this population?*

Please refer to attachment C for specific focus group reports and to pages 5 and 6 for a synopsis of those reports.

#### *4. What priority services and local benchmarks are already identified in your county's 1993-95 comprehensive plan amendment that can be used in determining service needs and community development strategies to address Level 7 youth?*

Two of the three Commission selected benchmark would apply directly to Level 7. The teen

pregnancy prevention and high school completion benchmarks both will be used in conjunction with the proposed Level 7 system. In addition, the Portland/Multnomah Progress Board has selected other benchmarks which will be useful in examining Level 7 services.

5. *What is the county's proposed plan for addressing the service needs of Level 7 youth given the information determined from questions 1-4?*

Please refer to pages 6 through 10.

6. *Comparing the service needs of Level 7 with the plan developed to serve these youth, what resources and/or specific types of services cannot be provided for Level 7 youth and why not?*

With the exception of long term shelter for younger homeless young people, the plan has attempted to provide a full services response to identified needs. In order to achieve this however, federal IV-A match funds must be made available. Because of the committee's bottom lines, the issue in Multnomah County is about numbers of young people to served with given resources, not types of services.

7. *Given the identified population of Level 7 youth in the county and the proposed service and resource plan, what percentage of Level 7 youth would be served under this plan?*

It is conservatively estimated that approximately 17% of the total County 13-17 year old population is Level 7 eligible. On an annual basis the proposed Level 7 system will serve approximately 19% of those eligible or 1040 young people and families. Please refer to page 2 for specific demographic information.

8. *How will the three required outcome measures proposed for Level 7 services be achieved by the proposed Level 7 service plan?*

Through the implementation of both the proposed Level 7 system and the services within it, the three required outcomes will be achieved. Please refer to pages 12 through 14 for specific information about evaluation.

## Working Agreements

### **CSD and Multnomah County** **Children's Services Division**

1. Provide funding for Level 7 services in Multnomah County.
2. Participate on interagency team.

3. Provide Intake staff for a minimum of 4 hours per week at each of six Child and Youth Centers.
  - East Multnomah County Branch: Eastwind and Mid County CYC
  - Midtown Branch: SouthEast CYC
  - St. John's Branch: WestSide CYC and North Portland CYC
  - N/NE Branch: NE CYC
4. Participate in joint training with SARS and CAMHP.
5. Provide cooperative assessments with SARS and CAMHP.
6. Accept referrals from Multnomah County when young people are jointly assessed to be at a higher level than Level 7 and accept responsibility for these young people by immediately assigning them to a CSD worker.
7. Participate in evaluation and data collection.
8. Help advocate for continued Level 7 funds and IV-A match.

#### Multnomah County

1. Accept responsibility for services to Level 7.
2. Accept referrals from CSD.
3. Fund 1 FTE coordinator for interagency team.
4. Provide 24 hr crisis intervention and access to Level 7 services.
5. Provide 13 FTE SARS.
6. Fund joint training for SARS/CSD/CAMHP teams.
7. Provide cooperative assessments with CSD and CAMHP.
8. Provide services to 1040 children and families.
9. Provide evaluation and data collection processes.
10. Advocate for continued funding and IV-A match.

## **JJD and MCCF**

### **Juvenile Justice Division**

1. Ensure juvenile court counselors and other staff access services for Level 7 young people and their families through the Level 7 system rather than through court petition for temporary custody to CSD.
2. Participate on interagency team.
3. Provide Diversion Outreach Specialists' (DOS) time for a minimum of 4 hours per week dedicated to participation with the Level 7 team at each of six Child and Youth Centers.
4. Participate in joint training with SARS, CSD and CAMHP.
5. Participate in cooperative assessments and case planning with SARS, CSD and CAMHP.
6. Participate in evaluation and data collection.
7. Help advocate for continued Level 7 funds and IV-A match.

### **Multnomah County**

1. Accept responsibility for services to Level 7.
2. Accept referrals from juvenile court counselors/other staff.
3. Fund 1 FTE coordinator for interagency team.
4. Provide 24 hr crisis intervention/access to Level 7 services.
5. Provide 13 FTE SARS.
6. Fund joint training for SARS/CSD/CAMHP/JJD teams.
7. Provide cooperative assessments with CSD, CAMHP and JJD.
8. Provide services to 1040 children and families.
9. Provide evaluation and data collection processes.
10. Advocate for continued funding and IV-A match.

## Attachments

- A. Level 7 Planning Committee Membership
- B. Level 7 Vulnerability Scale
- C. Focus Group Reports
  - 1. Girls and Young Women
  - 2. PPS Student Services Advisory Committee
  - 3. Homeless Youth
  - 4. Runaway Youth
  - 5. Sexual Minority Youth
  - 6. Young People of Color & Refugee/Immigrant Youth
  - 7. Young People Acting Out and Still at Home
- D. Focus Group and Other Meeting Attendees
- E. Services Options Cost/Capacity Analysis
- F. Youth Program Office Contract Program Standards

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REPORT ON LEVEL 7 FOCUS GROUP ON GIRLS AND YOUNG WOMEN  
January 26, 1994

Facilitated by Pam Patton and Muriel Goldman

The Girls Equal Access Committee meeting of Children First for Oregon was used as the setting to collect information on this population of Level 7 youth. The group met at Boys and Girls Aid Society in Portland and outreach was made to people other than members of the Equal Access Committee to encourage attendance at the meeting. Represented at the meeting were staff from private provider agencies, CSD, the GIFT program of the Juvenile Justice Division, persons involved in school activities, and other interested citizens, child advocates, and volunteers who work with children and youth.

The following is a list of the questions used in the discussion (sent out in advance and repeated at the meeting) and the responses:

1 & 2. WHO IS CURRENTLY BEING SERVED? WHO SHOULD BE SERVED?  
These questions produced a two-part response that answers questions 3 & 4 as well.

A. Those not being served:

Rosemont: Has more disturbed, acting out young women than ever before; no longer have capacity to also serve Level 7.

CSD: In Multnomah County, agency hasn't been serving Level 7 for several years -- that data is lost to them.

Youth Care Center: Serve about four or five girls. Beyond that, they get calls from parents seeking services; 65% are about girls; they don't know where to turn for help; they don't receive a unified response; need early identification; these families have been rejected by CSD and the Juvenile Department.

Professional consultant: With loss of Portland Police Youth Division several years ago, lost a caring outreach team. Pimps and drug dealers replaced police as the "outreachers" and "nurturers" for some young women.

Shelter care provider: Runaways; those returned to their home without treatment; girls who do not know how to cat out to get the attention they need.

Several girls' programs providers: It is not so much a public safety measure as it is to protect themselves when a safe place is needed.

When there is not a safe place for young women, ways in which they seek out nurturing or protection are to join a gang, or get pregnant, or engage in prostitution.

B. Currently being served

First Baptist Church in downtown Portland: opens its doors to street youth. On any evening, see 30 to 50 kids, 50% of which are Level 7 girls, ages 15 - 17, not living at home; many have runaway.

Mainstream: See lots of Level 7 kids, probably more boys than girls. Where they see the girls is where they are out-stationed at Mid-county Youth Service Center, because

# Level 7 *vulnerability scale*

## VULNERABILITY LEVEL

**1** Families in which child fatalities have occurred; severe physical abuse; abandoned/orphaned children; life-threatening neglect; child is severe danger to self; severe familial sex abuse.

**2** Frequent/sequential abuse ages 0-12; imminent danger to harm others ages 0-12; familial sex abuse ages 0-12.

**3** Severe emotional abuse ages 0-12; chronic neglect that could escalate ages 0-12; familial sex abuse ages 13-17; severely emotionally disturbed or MR/DD child needing residential treatment.

**4** Moderate emotional abuse ages 0-12; severe emotional abuse or frequent physical abuse ages 13-17.

**5** Nondelinquent child danger to property ages 3-12; mild physical or emotional abuse ages 0-12; sex abuse victims ages 0-12.

**6** Chronic acting out, non-delinquent ages 3-12; moderate emotional abuse ages 13-17; sex abuse victims ages 13-17.

**7** Chronic acting out and neglect; non-delinquent; ages 13-17.

ATTACHMENT C.2

January 31, 1994

To: Mary Li: Staff, Level 7 Committee  
From: Pam Patton  
Re: Level 7 discussion at PPS  
Student Services Advisory Committee

The attached memo was part of the January 12th Advisory Committee meeting.

Because of time constraints the committee was only able to comment on two areas. First there was concern that the sub-populations didn't include teen parents or pregnant teens. They were also concerned that all sub-populations, especially runaway young people, need outreach to get them aware and connected to needed services.

Secondly, one immediate need area for level 7 youth at PPS is providing a Family Intervention Specialist at Jefferson High School to extend the integrated school-based SB1099 program Touchstone to the high school level. Touchstone Program is a cooperative effort between State and County Office of Alcohol and Drug Abuse Programs and PPS. Currently the project has two Family Intervention Specialists at Beach Elementary School and Ockley Green Middle School. As Middle School students graduate to high school there is not a Family Intervention Specialist to continue the support services that have been so effective at the elementary and middle school level.

Multnomah County Level 7 Planning

Homeless Youth Subcommittee Report

**MOST CRITICAL UNMET NEEDS**

- Long-term transitional housing and case management for youth aged 13 to 15. Current transitional living programs can not serve younger homeless youth. These youth literally have no options if they wish to leave street life. Their young age makes them highly vulnerable to physical and emotional harm.
- Homeless youth often turn to sex industry jobs for survival. This includes youth working as models, escorts, strippers, and prostitutes. These youth are at increased risk of physical and emotional violence and other life threatening issues such as HIV/AIDS.
- Homeless youth in the downtown core area do not have consistent access to programs that can meet their basic needs for safe shelter.

**PROGRAM RECOMMENDATIONS**

- A group home that can provide two to four years of transitional housing for younger homeless youth. Case management and 24 hour supervision would be needed. While living in the group home youth would be involved in an education program, and participate in activities to promote esteem building, anger management conflict resolution and communication skills. The goal is to transition these youth to independent living or possibly a living arrangement with a family member.
- Outreach, peer helper programs, needle exchange and HIV prevention programs for youth involved in sex industry jobs. Programs must be culturally specific for street youth, sexual minority youth and youth from racial and ethnic minority groups. Education and political support for providers will be important.
- Establish an emergency shelter program for homeless youth in the downtown area that has minimal structure and can assure safety for youth who use the shelter. The program should be closely coordinated with the Streetlight Shelter.

## Multnomah County Level 7 Planning

Runaway Youth Subcommittee Report

## MOST CRITICAL UNMET NEEDS

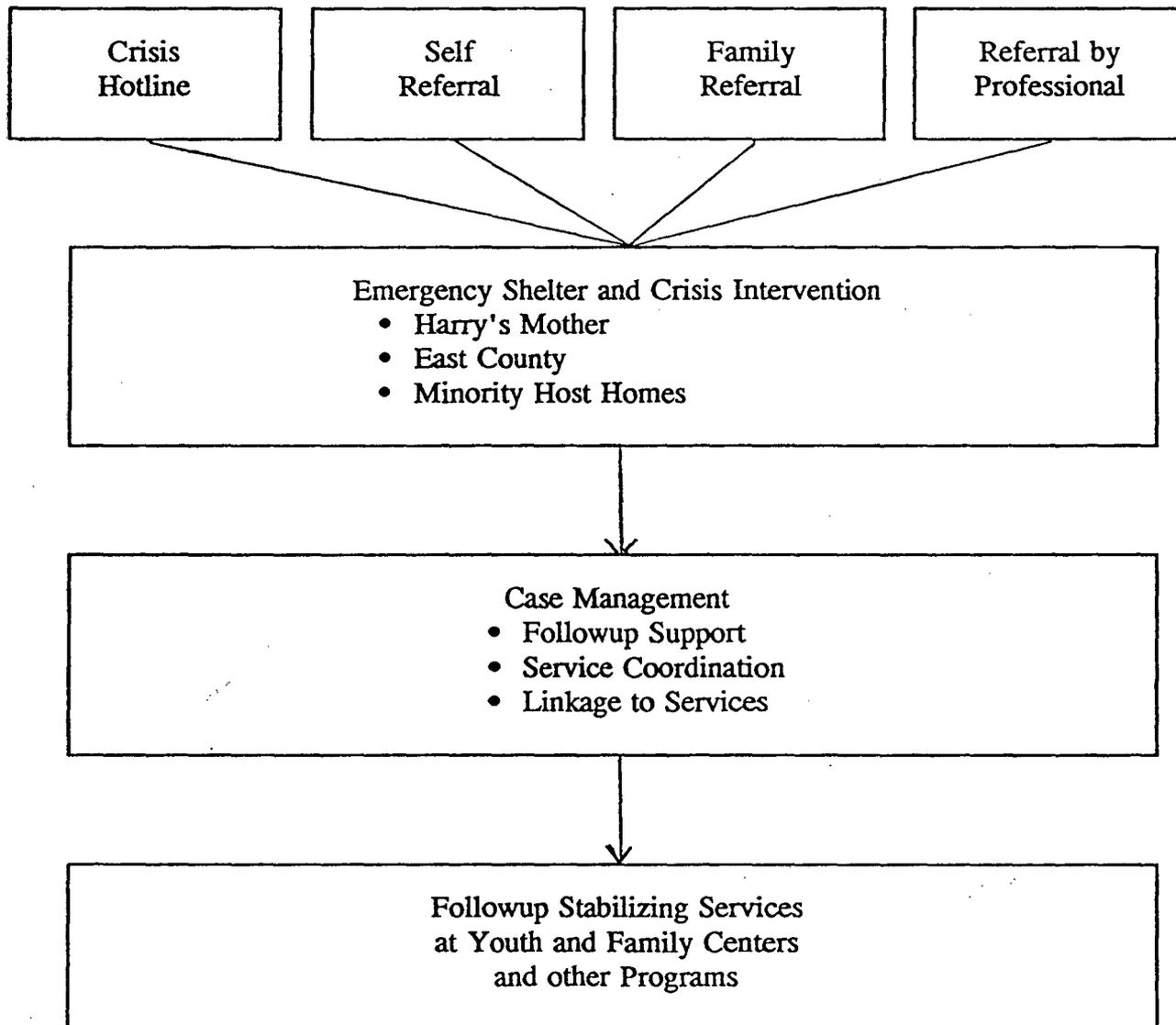
- Emergency shelter care has been reduced 20% over the past few years; Harry's Mother turns away 2 youth for every 3 youth it can place in shelter.
- Youth from East Multnomah County have poor access to crisis intervention and emergency shelter care, in part due the distance from programs and shelters located in the City of Portland.
- Youth from racial and cultural minority groups are frequently reluctant to go to shelters in predominately white neighborhoods and where most of the staff are white.
- Approximately 40% of runaways served in emergency shelters return to their family home, down from 80% ten years ago.
- It is often difficult to link youth who receive shelter and crisis intervention services with longer term stabilizing services, in part because existing programs are constantly full and immediate access is usually not possible, and longer term family support and followup is not available. The consequence is repeat runaway incidents and escalating problem behavior.

## PROGRAM RECOMMENDATIONS

- Change program policies and practices to involve all family members immediately in services whenever possible.
- Increase current emergency shelter capacity at Harry's Mother to 10 beds.
- Establish congregate care (group home) short term emergency shelter program in East Multnomah County.
- Establish programs providing culturally specific short term shelter for youth from racial and cultural minority groups (probably in host homes).
- Establish a crisis intervention program in East Multnomah County.
- Provide case management services for youth who receive crisis intervention and short term shelter services at Harry's Mother. Case Managers will provide followup support, service coordination and linkages to assure that families access needed services.
- Provide case management services for youth who receive crisis intervention and short term shelter in East Multnomah County.

- Provide case management for youth from racial and cultural minority groups who receive short term shelter and crisis services.
- Enhance service capacity at Youth and Family Centers to assure immediate access for youth receiving case management services.
- Improve linkages between schools and the system of crisis intervention, emergency shelter and case management services.

### Overall Service System Integration



The system would be coordinated and managed by an interagency team with representation from each of the participating agencies. This team and the coordinated system would be provided staff support to facilitate problem solving and coordinate the network.

**PHOENIX  
RISING  
FOUNDATION**

February 1, 1994

TO: Level 7 Planning Committee

FROM: Valerie Whittlesey, Facilitator  
Sexual Minority Youth Focus Group

*Valerie*

Attached, please find a summary of our focus group discussion. The meeting was attended by both youth and adults who work with sexual minority youth.

The youth presented some compelling information for our review in the planning process. I have also attached some information on sexual minority youth from the Hedrick-Martin Institute in New York City, and have available copies of the U.S. Department of Health and Human Services Report of the Secretary's Task Force on Youth Suicide, which provides further information on these youth.

Thank you.

## REPORT FROM THE SEXUAL MINORITY YOUTH FOCUS GROUP

### OVERVIEW

Sexual minority youth may experience severe cognitive, social and emotional isolation in all areas of their lives. While these young people comprise a representative percentage of virtually all adolescent groups, issues arising from their sexual orientation require specific interventions and services unique to them. There is a world where physical and emotional safety cannot necessarily be found in school, in the home, with other youth, or through direct service providers.

These adolescents often experience overt hostility, insensitivity, or denial of their sexual orientation from the very people in their lives from whom validation and services should be provided. Parents' reactions may range from extreme homophobia to fear for their child's safety, and they may be unable to reconcile their child's sexual identity with religious, cultural, and moral values. Social service professionals may view a child's disclosure as a stage, a lifestyle that can be changed, or unrelated to presenting problems such as homelessness, alcohol or drug abuse, or depression.

Many sexual minority youth perceive themselves as different by the age of nine. The risk of suicide (2-3 times that of heterosexual youth, for sexual minority youth of color, the risk is 12 times that of heterosexual youth) is greatest the first year that an adolescent comes out. It is safer for an adolescent to remain closeted, than to come openly to terms with his or her sexual orientation. While schools may provide educational services to these youth, they are often unsafe environments. Group homes may be equally as dangerous, and youth may find homelessness a viable option to homophobic service environments.

The U.S. Department of Health and Human Services, Report of the Secretary's Task Force on Youth Suicide states:

Perhaps no risk factor is as insidious or unique to the suicidal behavior of gay and lesbian youth than receiving professional help. The large number of gay youth who have had contact with mental health and social work services during their turbulent adolescent years would seem to be a positive indicator for improving their stability and future outlook. This is sadly not often the case. Many helping professionals still refuse to recognize or accept a homosexual orientation in youth despite growing evidence that sexual orientation is formed by adolescence (15). They continue to insist that homosexual

feelings are just a passing "phase", while making the goal of treatment arresting or changing those feelings and experience.

## TARGET POPULATION

The target population for the purposes of this focus group was self-identified gay, lesbian, or bisexual youth, ages 13-17, residing in Multnomah County. The focus group also would ideally like to include youth 12 and under, 18 and over, and youth who are undecided about their sexual orientation, and have not self-identified. The group expressed numerous concerns around in/outness, and would like to see services available to a wider range of adolescents.

## CURRENT SERVICES

There are some existing services for sexual minority youth in Multnomah County, including four weekly drop-in support groups, and a drop-in space for one evening per week. The focus group found that these existing services were underfunded, had age restrictions, and that there were barriers to follow-up services, such as availability, access, funding heterosexism/homophobia, safety, and late exposure to meager options. Other barriers to existing services are: safety issues regarding stigma, invisibility and outing, youth turned away from services due to their involvement with sex work, drugs/alcohol, staying out past curfew, and ignorance from service providers regarding sexual minority youth specific issues.

There are no currently funded services for family counseling for sexual minority youth. Key family issues that the group felt needed to be addressed included information for parents that homosexuality cannot be changed or fixed, that it is not the parents' fault a child is gay, lesbian, or bisexual, understanding that difficulties are due to heterosexism and not sexual identity, coming out support, recognition that homophobia is child abuse, and refusal of caretakers or parents to discuss these issues, shut down, and either isolate youth, or kick them out of the home. Isolation is also a key issue for accepting parents.

## KEY PROGRAM ELEMENTS

The focus group proposed that existing services for gay, lesbian, bisexual youth be funded and expanded. These existing services were identified as the four weekly support groups and the weekly drop-in space. In addition, counseling and peer education services should be funded. Peer education would be extended to other sexual minority youth, youth not self-identifying as gay, lesbian or bisexual, homeless youth, parents, teachers, youth with language barriers, and those who are hearing impaired. Peer education would cover a variety of topics, including HIV, drugs/alcohol, high risk behaviors, homophobia/heterosexism, and self defense classes. Self defense

classes would build boundaries, enhance decision making skills and personal strength.

The purpose of expanded services would be to decrease risk factors for sexual minority adolescents by decreasing isolation, providing a place of acceptance and belonging, and providing an opportunity to deal with the repression, heterosexism, depression, sex work, alcohol or drug use, and other pertinent issues. Other positive outcomes would be achieved by having information available to youth specific to them, and by providing links to the public schools.

LEVEL 7 FOCUS GROUP ON SEXUAL MINORITY YOUTH  
PROPOSED PROGRAMS AND BUDGET

1. Expand existing support groups and drop-in center services:	
*Awakenings	\$5,000
*Drop-in Center	\$5,000
*Urban League	\$5,000
*VOICES	\$5,000
*Windfire	\$5,000
	Sub-total
	\$25,000
2. Support the development of streetwork and outreach services for youth working in sex industry.	\$20,000
3. Conduct community education for sexual minority youth, parents and providers.	\$5,000
4. Support peer education concerning high risk behaviors (HIV, alcohol and drugs, etc.)	\$10,000
5. Support low cost/no cost psychological counseling and support for sexual minority youth and their significant adult(s).	\$40,000
	TOTAL
	\$100,000

# FACINFILE

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## POPULATION

**Age of Awareness** Many gay men and lesbians sensed something "different" about themselves as early as age four or five. The age at which most acknowledge their homosexuality is between 14 and 16 years for males and between 16 and 19 years for females.

Source: Saghir MT, Robins E, Walbian B, *Male and Female Homosexuality*, Baltimore, MD: Williams & Wilkins, 1973.

**Among Adolescents** The Kinsey study found that from puberty to age twenty, 28% of boys and 17% of girls had one or more homosexual experiences.

Source: Kinsey AC, Pomeroy WB, Martin CE, *Sexual Behavior in the Human Male*, 1948 and *Sexual Behavior in the Human Female*, 1953, Philadelphia: W.B. Saunders.

**Among Adults** During adulthood, 37% of Americans have homosexual experiences. Ten percent are predominantly homosexual. (This is the source of the commonly accepted 10% figure.)

Source: Kinsey, op cit.

## STRESS FACTORS

**Isolation** Eighty percent of lesbian, gay, and bisexual youth report severe isolation problems. They experience social isolation (having no one to talk to), emotional isolation (feeling distanced from family and peers because of their sexual identity), and cognitive isolation (lack of access to good information about sexual orientation and homosexuality).

Source: Hetrick ES, Martin AD, "Developmental Issues and Their Resolution for Gay and Lesbian Adolescents," *Journal of Homosexuality*, 14(1/2):25-43, 1987.

**Family Difficulties** Half of all lesbian and gay youth interviewed report that their parents rejected them due to their sexual orientation.

Source: Remafedi G, "Male Homosexuality: The Adolescent's Perspective," *Pediatrics*, 79: 326-330, 1987.

**Substance Abuse** In a study of gay male adolescents, 68% reported alcohol use (with 26% using alcohol once or more per week), and 44% reported drug use (with 8% considering themselves drug-dependent). Among young lesbians, 83% had used alcohol, 56% had used drugs, and 11% had used crack/cocaine in the three months preceding the study.

Source: Rosario M, Hunter J, Rotheram-Borus MJ, Unpublished data on lesbian adolescents, HIV Center for Clinical and Behavioral Studies, New York State Psychiatric Institute, 1992.

## SUICIDE

**Incidence** Gay youth are two to three times more likely to attempt suicide than heterosexual young people. It is estimated that up to 30% of the completed youth suicides are committed by lesbian and gay youth annually.

Source: Gibson P, LCSW, "Gay Male and Lesbian Youth Suicide," *Report of the Secretary's Task Force on Youth Suicide*, U.S. Department of Health and Human Services, 1989.

**Multiple Attempts** In a study of 137 gay and bisexual males, 29% had attempted suicide, almost half of whom reported multiple attempts.

Source: Remafedi G, Farrow JA, Delsher RW, "Risk Factors for Attempted Suicide in Gay and Bisexual Youth," *Pediatrics*, 87(6), June 1991.

# HIV/AIDS

## Prevalence in Youth

Sixty percent of young adult cases of AIDS are among men who have had sex with men. Because HIV has an average incubation period of 10.5 years before the onset of AIDS, this statistic indicates that these young people were infected as teenagers.

Source: Centers for Disease Control, 1992.

A San Francisco study of gay and bisexual men revealed that 14% of the men between ages 17 and 22 were HIV positive—a figure four percent higher than young men in the 23 to 25 age group.

Source: AIDS Office, Bureau of Epidemiology and Disease Control, San Francisco City Clinic Special Programs for Youth and San Francisco Department of Welfare, "The Young Men's Survey: Principal Findings and Results." San Francisco, CA, June 1991.

## Risk of Infection

The factors that place lesbian and gay youth at very high risk for HIV transmission include: having to exchange sex for money, unsafe sex, substance abuse, and denial of sexual identity.

Source: HIV Center for Clinical and Behavior Studies, New York State Psychiatric Institute, 1992.

# VIOLENCE

## Physical Assault

In a study of self-identified lesbian and gay youth in New York City, 41% reported suffering violence from their families, peers, or strangers. Of the violent incidents, 46% were directly gay-related and primarily perpetrated by family members.

Source: Hunter J, "Violence Against Lesbian and Gay Male Youths," *J. Interpersonal Violence*, 5(3) Sept. 1990, Sage Publications.

## In the Schools

Forty-five percent of gay males and 20% of lesbian females experience verbal or physical assault in high school. Twenty-eight percent of these youth are forced to drop out of school because of harassment resulting from their sexual orientation.

Sources: National Gay and Lesbian Task Force, "Anti-Gay/Lesbian Victimization," New York, 1984; and Remafedi G, "Male Homosexuality: The Adolescent's Perspective," *Pediatrics*, 79: 326-330, 1987.

# HOMELESSNESS

## Expulsion from Families

Twenty-six percent of gay youth are forced to leave home because of conflicts with their families over their sexual identities.

Sources: National Gay and Lesbian Task Force, "Anti-Gay/Lesbian Victimization," New York, 1984; and Remafedi G, "Male Homosexuality: The Adolescent's Perspective," *Pediatrics*, 79: 326-330, 1987.

## Survival Sex

Up to half of the gay/bisexual males forced out of their homes engage in prostitution to support themselves, greatly increasing their risk for HIV infection.

Source: Savin-Williams RC, "Theoretical Perspectives Accounting for Adolescent Homosexuality," *J. Adol. Health Care*, 9(2):95-104, March 1988.



## ABOUT THE HETRICK-MARTIN INSTITUTE

Founded in 1979, the Hetrick-Martin Institute is an education, social service, and advocacy organization that offers services to lesbian, gay, and bisexual youth, ages 13 to 21, in New York City and nationally.

### Hetrick-Martin Institute

401 West Street New York, New York 10014

TEL: 212.633.8920 Fax: 212.989.6845 TTY: 212.633.8926

Frances Kunreuther, Executive Director

ATTACHMENT C.6

**MULTNOMAH COUNTY LEVEL 7 PLANNING****Young People of Color & Refugee/Immigrant Youth**

The Young People of Color and Refugee/Immigrant focus group discussed the needs of SE Asian, Native American, Latino, African American, and Russian youth. Advocates agreed that although each cultural group has its own distinctive needs and issues, several strong similarities existed.

For the majority of these groups there was agreement that few services currently exist for Level 7 youth. Those services that do exist are either operated through small grassroots efforts - which are coordinated by volunteers and cannot be relied upon on a long-term basis, or are part of the mainstream service delivery system and are not culturally accessible or appropriate for these youth.

For each group of these Level 7 youth, problems often stem from cultural conflict and a fracturing of familial relationships. The most effective way of keeping these youth out of the criminal justice system is to strengthen the sense of cultural identity and preserve the family unit.

**Definition of Service Success:**

- Family Preservation/Reunification
- Emotionally Healthy Young Person with
  - a sense of self
  - an ability to interact with others
  - social skills and ability to think/reason/problem solve
  - sense of cultural values/pride
- Healthy Community

**What's Working Now:**

- Small intensive grassroots efforts that provide:
  - parent support and training
  - team building & skill building
  - recreation
  - cultural connections

**Central Recommendations:**

- ◆ Discretionary pools of \$\$ to small support grassroots projects in each community
- ◆ Funding to culturally appropriate community agencies to provide support and back-up for when more intensive services are needed
- ◆ Community members involved in deciding which programs are funded
- ◆ Priority access for these projects at other mainstream providers (A & D, respite, shelter, counseling, crisis support)

-OVER-

**Detailed Needs:**

- Support for community volunteers to continue their leadership
- Small, grassroots, specialized projects
- Education-based bilingual services
- Parent support and skill building
- Recreation opportunities for both youth and families
- Bi-lingual & bi-cultural staff and projects
- Information and resources about current services
- Year-round support for current small community-based efforts
- School/Education relevant and connected to these youth

**Unresolved issues:**

- How do people access resources?
- Once we fund small projects, how do we measure their success?

# Roosevelt Community Family Resource Center

6941 N. Central St.  
Portland, Oregon 97203

(503) 248-3909

February 1, 1994

To: Level 7 Planning Committee

From: Janice Gratton <sup>JG</sup>  
Judith Mayer <sup>JM</sup>

Subject: Response of Youth and Families to needs of Level 7 Youth

Attached are the findings of a survey that was distributed to the following:

Roosevelt High School Students  
Community Youth  
Community Families  
Roosevelt Cluster Citizens's Advisory Board  
Service Providers  
Children's Services Division

At a staff meeting of the North Portland Youth and Family Center the following three areas were highlighted as needs for Level 7 Youth: Supervision, Employment and Health Care.

Also identified is the need to have someone in the schools to link students/families to educational alternatives and social services.

wp/win/jm/surveyr

A  
Joint  
Project  
Of



Department  
of Human  
Resources



Multnomah  
County  
Oregon



Portland  
Public  
Schools

## LEVEL 7 SURVEY RESULTS

Number of respondents: 14

**1. Are you receiving any community services to assist with severe conflict in your home? If so, what type of services?**

No: 13

No response: 1

**2. Which of these groups should be served by the community? Check the three most important to you.**

11 marked families of youth with increasing home conflict

10 marked families with limited income

7 marked homeless

6 marked runaway

3 marked racial, cultural minority

2 marked sexual minority

2 marked girls and boys equally

0 marked boys only

0 marked girls only

**3. Who is being turned away from services and why?**

Comments:

Young teenage parents.

Many racial and cultural minority children and families, due to lack of resources.

Homeless because they have no homes, or medical insurance. (4)

Those that have limited knowledge about social services available (2)

Young children that act out..

No response. (1)

I don't know. (3)

Children with serious medical problems.

**4. What support and services are parents seeking?**

Comments:

Low income housing

I'm getting good support, others are not.

Nothing.

Culturally appropriate counseling services for families.

Skill building for parents dealing with teens.

Support group with other parents having difficulties with kids and personal problems.

Goal setting (4)

Conflict mediation.

Respite

Supervision

Follow through by high school on Education Plan

Anger Management

Teen Parent Classes

5. What support and services are young people seeking?

Comments:

Camps with structured activities. (2)  
Help in school.  
Better social life. (2)  
Safe place to be away from home.  
Alternative Education  
Conflict Mediation (2)  
Respect  
Realistic Goals  
Peer Groups  
Support (3)  
Counseling (2)

6. What gets in the way of your getting services?

Comments:

Age  
Time and where to go if school is closed.  
Don't want to see or talk to outsiders.  
Language and cultural barriers.  
Limited knowledge regarding resources. (3)  
Heavy caseloads.  
Good foster homes.  
Money. (4)  
Motivation.  
Embarrassed to get help due to lack of education.  
Lack of support systems.

Respondents by...

Parents (5) Youth (9)  
Service Seeker (7) Service Provider (1) No Response (4) Neither (2)

Males (4) Females (8) No Response (1)

African -American (1) Asian (2) White (10) No Response (1)

Results from Survey given to Roosevelt High School Students

Number of respondents: 48

**1. Are you receiving any community services to assist with severe conflict in your home? If so what type of service?**

No = 43

Yes = 4 Responses: Counseling, ADC, Financial Help, Drug/Alcohol, Personal Counseling

No Response = 1

**2. Which of these groups should be served by the community? Check the three most important to you.**

  37   homeless

  0   boys only

  20   runaway

  0   girls only

  3   racial, cultural minority

  18   girls and boys equally

  2   sexual minority

  33   families of youth with  
increasing home conflict

  25   families with limited income

**3. If you wanted help for your family what would that be?**

Counseling 6

No Response 8

Financial 5

None 13

Don't Know 5

Comments:

Anything that helps them

Depends on what the problem is

Help with a drinking problem

Communication

I would want them to help us if we were ever to become homeless

To get a house (2)

To be closer

**4. What would keep you from getting this help?**

Money (2)  
My mom  
No response (18)  
Pride (2)  
Afraid  
Society (2)  
Pressure/Stress  
Nothing (12)  
I don't know (4)  
Wouldn't know where to go (2)

Comments:

Parents losing their jobs  
Not seeing each other  
Hassle, being put on hold, transferred and running out of a place to call  
Not being able to find one that's affordable  
Not having the funds for it

I am a . . . . . male respondents (18 )      female respondents (29)      No response (1)

My ethnic heritage is:

African-American (7 )	Hispanic ( 2 )
Asian (4 )	Native American ( 1 )
White (30 )	Pacific Islander (1)
No response (2)	
African-American, Native American and White (1)	

**FOCUS GROUP AND OTHER MEETING ATTENDEES**

Deb Abek  
Krona Adair  
Michael Balter, Director of Boys & Girls Aid Society  
Ron Bloodworth  
Juvenile Justice Division  
Aaron Bong  
Renee Boucher, YFC  
Jim Clay  
Heidi Eagle, Serendipity Center  
Serendipity Center  
James Edmondson, Manager of CAMHP  
Marie Eighmey  
Jerry Fest, Street Light Youth Shelter  
Warren Fluker, Serendipity Center  
Ruth Gibian, Network Mental Health  
Shannon Gilbert, Friendly House  
Lynn Greenwood, BGAS  
Fred Gresham  
Mashinda Hedgmon  
Nancy Hoebet, Centennial School District  
Dennis Kenna, BGAS  
Howard Klink  
Malcolm T. Lewis  
Stefani Lewis  
Mingus Mapps  
Kenneth Martin, G.I.F.T  
Judy Mayer  
Judi McGavin, Harry's Mother  
Shala Moaydei, Urban league  
Emily Munro, BGAS  
Rick Nitti, Volunteers of American  
Kathy Oliver, Outside In  
Stacy Ozer, Citizen Review Board  
Clara Padilla-Andrews  
James Peterson, Director of Mainstream  
Carolyn Piper, Human Solutions  
Lorenzo Poe, Director of CFSD  
Mark Stucker, Outside In  
Mandy Sturgill  
Patti Swanson, Eastwind Center  
Judith Valjean, Portland Public Schools  
Patricia Williams, GIFT

ATTACHMENT E

## Level 7 Planning Committee Services Options Cost/Capacity Analysis

### Access and Assessment System

Current Services: Janus Youth Programs (Harry's Mother) 24 hr crisis line; Boys and Girls Aids Society (BGAS) 24 hr crisis line; Metro Crisis 24 hr crisis line; School Clusters (Roosevelt, David Douglas, etc...); Child and Youth Centers (6 sites)

Component	Target Population	Key Program Elements	Staffing	Access	Coordination/Linkages	Annual Cost Est.
1	All	Add additional capacity to existing runaway crisis line	Add 2 FTE crisis intervention staff	Telephone (clearinghouse)	With emergency shelter, family mediation, Service Access Resource Staff, other community services	\$80,000 (includes additional phone lines, equipment and training)
2	All (specific population identified/focused)	Service Access Resource Staff (SARS) based in a variety of locations and populations provide assessment, referral, system access, family support, etc...	12-15 FTE (CYC-3 FTE; School Clusters-3/4 FTE; Harry's-1/2; Minority-5 FTE; Girls-1/2 FTE)	Telephone SARS sites walk-in (clearinghouse)	With CSD, client services fund, priority access to L7 system providers, other community based services	\$480,000-600,000 (includes base @ \$26,000; fringe/benefits @ 30%; M&S @ 25%; \$40,000 per FTE)
3	All	Interagency team for service/system coordination, planning, resource development, conflict resolution, provider support, evaluation	1 FTE (team staff support, other participation from SARS and provider staff)	Monthly meeting	With all L7 system providers, CSD, JJD, etc...	\$40,000 (from Mult Co L7 admin \$ or in-kind through existing YPO staff)
4	All	Working agreements for reciprocal/priority referrals	N/A	N/A	With all L7 system providers, CSD, JJD, etc.	None

**Emergency and Respite Shelter**

Current Services: Janus Youth Programs (Garfield House) group shelter for runaway, 5 beds/(Streetlight Shelter) group shelter for homeless, 30 beds; Boys and Girls Aid Society (BGAS) host home shelter for CSD referrals, 15 "beds"/(Safe Place) host home shelter for parenting young ♀ and their children, 3 "beds"

Component	Target Population	Key Program Elements	Staffing	Access	Coordination/Linkages	Annual Cost Est.
1	Runaway, girls (not parenting), racial/cultural minorities	Add additional capacity to existing runaway shelter for total of 10 beds	Add 1.75 FTE shelter staff	Clearinghouse	With crisis staff and family mediation while in shelter; referrals to SARS after	\$40,000
2	Parenting young ♀ and their children	Add additional capacity to existing host homes for 6 "bed" total/24 hr access	Add .5 FTE Program Coordinator	Clearinghouse	With referral to County case management services	\$40,000 (includes host home per diem)
3	East Co runaway, girls (not parenting), racial/cultural minorities	<ul style="list-style-type: none"> <li>• Group facility (4-5 beds) in East co</li> <li>• Double coverage 4pm-11pm weekdays; 1pm-11pm weekends</li> <li>• Max. LOS = 14 days</li> </ul>	5 FTE (Shelter staff-4 FTE; Crisis staff-1 FTE; Shelter Coordinator-1 FTE)	Clearinghouse	With crisis staff and family mediation while in shelter; referrals to SARS after	\$180,000
4	Racial/cultural minorities	<ul style="list-style-type: none"> <li>• Culturally specific host homes</li> <li>• Staff recruit/train/support homes &amp; provide crisis intervention while in shelter; referral to SARS after</li> <li>• Maximum LOS = 14 days</li> </ul>	2 FTE (Host home coordinators)	Clearinghouse	With CSD, client services fund, priority access to L7 system providers, other community based services	\$120,000 (includes \$40,000 per FTE/\$40,000 host home per diem; 2,222 nights @ \$18)
5	Homeless	<ul style="list-style-type: none"> <li>• Downtown crisis group facility</li> <li>• Basic needs/only open evening</li> <li>• Double coverage</li> </ul>	4.2 FTE (Shelter staff)	Clearinghouse; drop-in	With existing homeless services/case management	\$90,000

**Independent Living Transitional Housing and Case Management**

Current Services: Outside-In (apartment model, 17 beds); Janus Youth Programs (Willamette Bridge) group home, 7 beds/(Changes) apartment model, 6 beds; House of Umoja (group home, 13 beds); MYCAP (group home, 5 beds); BGAS (Safe Place) host home shelter for parenting young ♀ and their children, 3 "beds"/(HomeSafe) apartment model for parenting young ♀ and their children, 20 beds

Component	Target Population	Key Program Elements	Staffing	Access	Coordination/Linkages	Annual Cost Est.
1	Younger homeless	<ul style="list-style-type: none"> <li>• 6 bed group home</li> <li>• Maximum LOS = 30 months</li> </ul>	5 FTE (Shelter staff-4 FTE; Program coordinator/case manager-1 FTE)	Case managers; other homeless programs; public/private agencies	With other homeless services, CSD, JJD, other community based providers	\$160,000
2	Homeless young ♀ (16 yrs & older)	<ul style="list-style-type: none"> <li>• Apartment model</li> <li>• 6 additional beds</li> <li>• Maximum LOS = 18 months</li> </ul>	1 FTE (Case manager)	Case managers; other homeless programs; public/private agencies	With other homeless services, CSD, JJD, other community based providers	\$65,000 (includes rent and utility subsidies)
3	Homeless young ♀ (Pregnant/parenting and their children) (16 yrs & older)	<ul style="list-style-type: none"> <li>• "Quint" group home</li> <li>• 5 units</li> <li>• On-site supervision 5pm-9am 7 days/wk</li> <li>• Maximum LOS = 18 months</li> </ul>	3 FTE (Case manager-1 FTE; Night supervisor-1 FTE; Weekend supervision-1 FTE)	Case managers; other homeless programs; public/private agencies	With other homeless services, CSD, JJD, other community based providers	\$50,000

**Followup, Stabilizing/Support Services**

Current Services: Child and Youth Centers (6 sites, service access, counseling, diversion, etc...); Mainstream Youth Program (6 sites AOD assessment, referral, treatment); Various Mental Health Agencies, TCYSC Family Mediation Program, Various Community Based Agencies

Component	Target Population	Key Program Elements	Staffing	Access	Coordination/Linkages	Annual Cost Est.
1 (either 1 or 2)	Runaway youth, girls and young women, racial and cultural minority youth, sexual minority youth	Pool of funds that can be accessed by case managers and program staff to pay for counseling, skill building, alcohol and drug services, etc.	N/A	Through case managers	Case managers use client services fund to maximize effectiveness of existing resources, services and programs	\$100,000-150,000
2 (either 1 or 2)	Same as above	Same as above, but with a guaranteed minimum allocation (\$15,000) to Child and Youth Centers	N/A	Same as above	Same as above	\$150,000
3	Out-of-control youth, runaway youth, racial and cultural minority youth	<ul style="list-style-type: none"> <li>• Recruitment, training and support for volunteers</li> <li>• 20-25 volunteer mediators</li> <li>• 180 families per year</li> <li>• Mediation can occur at many sites in the community</li> <li>• Special emphasis on recruiting mediators from minority populations</li> </ul>	.65 FTE (Trainer/Coord.)	Clearinghouse and referral by case managers or other community agencies	Linked closely with case managers and made available to community agencies	\$26,000
4	Sexual minority young people	Add additional capacity to existing support groups/drop-in center	1.25 FTE (approx. .25 FTE to each of 5 programs)	Clearinghouse; drop-in	With all L7 system providers, CSD, JJD, etc.	\$25,000

**Followup, Stabilizing/Support Services, cont.**

Component	Target Population	Key Program Elements	Staffing	Access	Coordination/Linkages	Annual Cost Est.
5	Sexual minority young people	Add additional capacity to existing peer education and support re: high risk behaviors (HIV, AOD, etc...)	.5 FTE	Clearinghouse	With all L7 system providers, CSD, JJD, etc.	\$10,000
6	Sexual minority young people, homeless (involved in sex industry)	Add additional capacity to existing outreach program	1 FTE	Clearinghouse	With all L7 system providers, CSD, JJD, etc.	\$20,000
7	All (specific population identified/focused)	Access to no/low cost mental health services including AOD through additional capacity at existing providers, client services fund dedicated to mental health services, working agreements for priority referrals	3 FTE (.5 FTE mental health specialist in each of 6 populations)	Clearinghouse	With all L7 system providers, CSD, JJD, mental health networks, schools, etc...	\$284,000 (4680 hrs @ \$50/hr; \$50,000 client services fund)
8	Racial minorities	Small grant pool to support existing community based volunteer efforts	N/A	Clearinghouse, SARS	With all L7 system providers, CSD, JJD, etc.	\$100,000

**YOUTH PROGRAM OFFICE****CONTRACT PROGRAM STANDARDS**

Programs that are funded through the Youth Program Office (YPO) are expected to meet professional standards in their provision of services to the community. The following is an outline of the program attributes and related performance standards that will be evaluated by YPO staff to ensure quality services are provided.

**I. Program Philosophy and Service Methodology**

The program and/or treatment philosophy should be defined and reflected in the method of service provision. Service methods should ensure adequate documentation of client and service data.

- Program philosophy and service methodology is documented and available to both staff and consumers.
- Client case files developed and maintained by programs will include the following:
  - Signed statement of confidentiality
  - Signed release of information
  - Intake form
  - Treatment/Individual Service Plan
  - Current (up to date) case notes
  - Termination summary (if case is closed)
  - Minimum State/Federal case file requirements, if applicable

**II. Client Rights**

Established policies and procedures should exist which protect the rights of clients.

- Programs providing direct service to clients will have client confidentiality statements which describe how the program protects the client's right to privacy. Those programs that have individual case files will have signed and dated confidentiality statements in each case file.
- Program policies and procedures exist which ensure confidential client information is protected.
- A process is available and accessible for clients to lodge grievances regarding services received through the program.

### **III. Personnel**

Policies and procedures should exist which ensure direct service staff possess the qualifications and receive ongoing support necessary to enable performance of job responsibilities.

- Each staff position will have a written job description, and a list of necessary qualifications that relate to the identified tasks of the position.
- Evidence of current staff qualifications will be documented.
- Supervision will be received in frequency and manner which addresses the needs of direct service staff.
- Program staff will reflect the racial and ethnic diversity of the communities in which services are provided.
- Personnel policies will be available for all staff in written form. These policies will include processes for hiring, grievances, promotion and termination.

### **IV. Service Availability and Accessibility**

Services should be available and accessible to any member of the service population identified under program contract.

- A process exists to ensure key community members have accurate information on program services and intake procedures.
- Eligibility requirements and intake procedures ensure equity in availability and accessibility of services to all members of the identified service population.

### **V. Commitment to Diversity**

Service providers, through staff, service design/implementation, and organizational structure should reflect values of diverse representation. Programs should have the ability to serve and be accessible to children, young people and their families from all racial and cultural identities.

Staff providing services to children and young people of color must be both trained to do so appropriately, and racially/culturally reflective of those children and young people. Regardless of identified service population or geographic area, people of color and other culturally diverse people should be present and involved as role models in contract agencies for any child or young person of any racial/cultural identity who comes into contact with that agency.

families refer more girls than boys. Boys tend to come in through Juvenile Department referrals.

**Boys and Girls Aid Society:** Serve lots of Level 7 girls in Washington and Clackamas County (the way the territory is divided). In Multnomah County, Harry's Mother provides service to this population. B and G Aid also get girls through the pregnancy hotline and their emergency shelter for pregnant and teen mothers in Multnomah County. 1500 of the 3500 calls received last year on their statewide pregnancy hotline were from this county.

This year, they project 17 - 1800 calls, 95% of which are pregnancy-related (what to do or how to avoid).

**Elizabeth House staff:** Address the needs of homeless teens, especially teen mothers (are over 500 homeless teen mothers in tri-county area). Also need to address the needs of young women in battering relationships.

**Kletzer Program:** 60 day emergency shelter for adolescent abused girls 11-18. Serve girls in crisis who are in CSD's custody. Not a treatment facility; not staffed to handle uncontrollable girls.

### 3, 4 & 5: Emerging themes about needs:

- ◆ Readily available information and referral to services for parents and youth.
  - Kids get services themselves, not necessarily what's safe or appropriate. Need access to or information about where to go.
  - Parents don't know where to go for help or what to do.
- ◆ Flexible rules to allow easy access and availability of services for Level 7 girls.
- ◆ For the young women, a safe place.
- ◆ Better coordination and communication between service providers as to what is available.
- ◆ A full continuum or array of care in a variety of settings, including outreach, in-home services, counseling, shelter, crisis care, family support services, youth support services, transition services, "mutual" foster homes where teen mothers can be with their babies.
- ◆ Funding for transitional and permanent housing for young women in battering relationships, teen moms, youth who can't go home.
- ◆ Seeking consistent life boundaries and goals; life education, including sex education and teen parenting classes.
- ◆ Gender proficient counseling and services.

### 6. Barriers to services

- ◆ Lack of gender proficient counseling and services.

- ◆ Lack of community awareness of the needs; community tends to respond to acting out, violent behavior.
- ◆ Lack of resources — services full; wait lists; inadequacy of financial resources to provide services.
- ◆ Transportation
- ◆ Cultural minorities living in abusive situations.
- ◆ Emotional reluctance to seek out services; fear.
- ◆ Lack of outreach by agencies; by the community.
- ◆ Having to go to many places to get into appropriate service serves as a deterrent.
- ◆ Lack of ID to prove no income so service fee can be waived.
- ◆ Lack of accessibility to service unless in custody of CSD or referred by some other agency.
- ◆ Language and cultural barriers for the young woman; for the parent.
- ◆ Attitude barriers on part of medical providers for girls who go in for medical services.
- ◆ Lack of help in expressing their needs.
- ◆ Unisex counseling doesn't work for girls (e.g. sex offenders mixed in with victims).
- ◆ Problems must escalate to receive service (pregnancy, delinquent behavior, substance abuse, gang-involvement).

- Program will have a documented plan with implementation strategies which complies with the CCYSC Cultural Diversity Policy and Workplan including agency's current status and goals for addressing identified issues of diversity.

## **VI. Community Relations and Referral Network**

A process should exist to ensure the development and maintenance of program relationships with relevant public institutions and private agencies in order to facilitate referrals to and from the program, and to enhance service delivery.

- Providers will have a plan and process to ensure local public and private service providers are knowledgeable about the program and how to access its services for potential clients.
- When appropriate, written referral agreements will be developed and utilized between service providers to enable successful coordination of service for clients.

### **S I T E R E V I E W C O M P O N E N T S**

1. Facility Tour (if appropriate)
2. Director Interview
3. Case File Review
4. Required Document Review
5. Data Collection and Reporting Process Review
6. Program Observation (if appropriate)
7. Board Member Interview
8. Staff Member Interview
9. Client Survey
10. Collegial Survey



# BREAKING THE CYCLE OF HOMELESSNESS

## *The Road To Self-Sufficiency*

In 1989, a broad-based, comprehensive strategy to deal with the problem of homelessness in Portland and Multnomah County began taking shape. Fifty community leaders from the public and private sectors signed the Master Agreement to Break the Cycle of Homelessness. This agreement establishes three simple — but ambitious — goals:

- To further develop neighborhood-based, multi-service centers providing emergency basic needs services for the homeless.
- To create more transitional and affordable permanent housing, replacing the need for extensive emergency housing.
- To help the homeless become more self-sufficient and obtain housing by expanding and improving case management.

### UPDATE:

For More  
Information  
Contact:

Homeless Action Fund

United Way of the  
Columbia-Willamette

718 West Burnside

Portland, Oregon, 97209

Phone: 503-228-9131

FAX: 226-9385

Vancouver Direct Line  
692-3600

### *Homeless Action Fund*

The Homeless Action Fund was established to enable the business community to participate in the Master Agreement for Breaking the Cycle of Homelessness. The fund is earmarked for case-management programs which help put the homeless back on the road to self-sufficiency.

To adequately finance specified case-management programs, the fund must raise at least \$1.1 million over the next five years.

### *The Best Return On Your Investment*

The Homeless Action Fund commitment from the business community is at least \$1.1 million — \$220,000 a year for five years. More important is that your investment will be leveraged with foundation grants, such as Robert Wood Johnson, Better Homes and Gardens, and the Oregon Community Foundation. Additional funds are coming from local and federal government sources, including HUD. All together, \$25 million has been committed to the Homeless Action Fund in the greater Portland area.

### *A Community Partnership*

The Homeless Action Fund is supported by more than 50 public and private community and religious groups, government and service providers. Partners include:

- Portland Metropolitan Chamber of Commerce
- City of Portland
- Multnomah County
- Ecumenical Ministries of Oregon
- Portland Housing Authority
- Portland Development Commission
- United Way of the Columbia-Willamette
- City of Gresham
- Oregon Community Foundation

### *Partnership Commitments*

The following companies and organizations are helping to break the cycle of homelessness in our community.

- Kaiser Permanente
- Northwest Natural Gas Company
- U.S. Bancorp
- Standard Insurance Company
- US West Communications
- Pacific Power & Light
- Blue Cross/Blue Shield of Oregon
- Helser Machine Works
- Miller Nash Weiner & Hager et al
- Milne Construction
- Ray's Food Service
- Walsh Construction
- Key Bank

◆ M. J. Murdock Charitable Trust

◆ Bank of America

APPENDIX I

SHORT HISTORY OF HOMELESS ACTION FUND

1986 Business community participates in the development of Mayor Clark's 12-Point Plan. Breaking the Cycle of Homelessness: The Portland Model.

1987 Funders Advisory Committee formed & Chamber establishes the Business Development and Social Services Task Force.

1988-

1989 Burnside Community Council (BCC) attempts to move its Baloney Joe's shelter to a Old Town location.

City acts to block move and Old Town business interests pledge financial support to encourage BCC to remain on eastside.

East-West business interests openly feud over shelter siting issues.

Housing Authority of Portland publishes Resolving Homelessness in Portland/Multnomah County: A Report and Planning Framework.

1989-

1990 Fifty public and private entities sign the 1989-90 Master Agreement: Breaking the Cycle of Homelessness. The Master Agreement calls for: 1) expanded case management; 2) neighborhood-based, multi-service centers; and 3) transitional/permanent housing alternatives to mass shelters.

Chamber of Commerce creates Homeless Action Fund with expectation that business community solicitation would be coordinated with United Way's general campaign. (United Way to administer fiscal management of fund.)

Chamber of Commerce commits funding support totalling \$2.2 million (over five years) for Multnomah County's Homeless Families Program and Central City Concern's alcohol and drug free housing program at the Sally McCracken Building and the Shoreline transitional housing employment program.

1990-

1991 Homeless Action Fund Campaign is slow to develop and receives little support from United Way. Chamber of Commerce representatives announce plans to raise \$1.1 million from businesses and request matching funds from local foundations.

Central City Concern and County begin to incur costs.

Funders Advisory Committee directs United Way to make Homeless Action Fund allocations to beneficiaries.

1991-

1992 Homeless Action Fund Campaign begins to produce results and United Way produces Homeless Action Fund brochure.

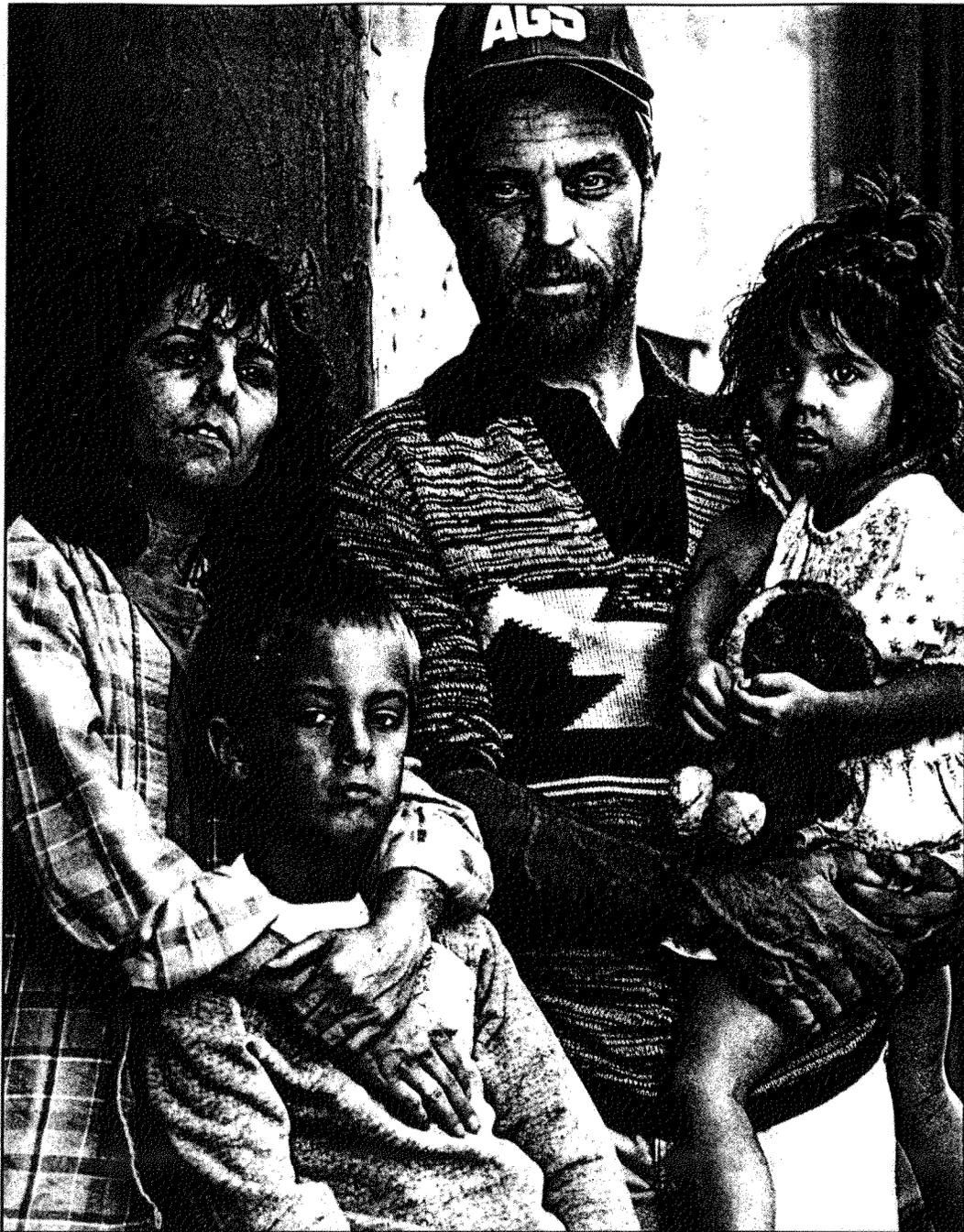
United Way makes regular payments to Central City Concern and refuses to make payments to Multnomah County. United Way makes unilateral decision to favor Central City Concern as a non-profit organization.

1993 As of June 30, 1993, Homeless Action Fund includes pledges of \$545,327 (including pledges of renewable annual payments).

Funders Advisory Committee calls meeting of principles to discuss need to address Homeless Action Fund shortfall and inadequate cash flow capacity.

United Way releases \$50,000 to Multnomah County. (August 1993) Billings from Central City go unpaid.

Letter from Don McClave (Chamber of Commerce) to David Paradine (United Way) announcing the completion of the Chamber's Homeless Action Fund effort.



# Homeless Action Fund:

*The Road To Self-Sufficiency*



**United Way**  
of the Columbia-Willamette

# A New Approach:

## *United Way's Homeless Action Fund*

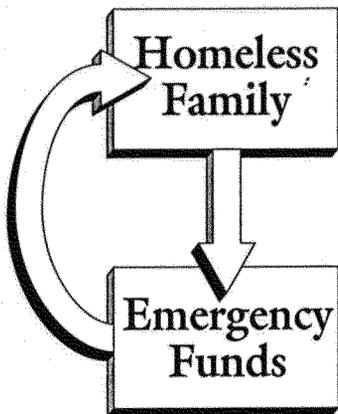
### *Self-sufficiency Through Case Management*

## The Present System:

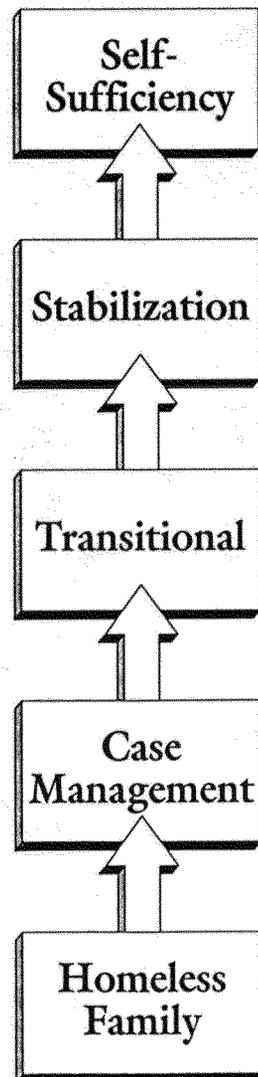
### *A Band-aid Approach*



**A**lthough it is humane to offer shelter from the cold, wind and rain, families or individuals who are homeless often require a variety of services ranging from housing and child care assistance to job and personal counseling and medical attention to get them back on their feet. For too many homeless, the failure to provide such services leads to a dead end street and continues the vicious cycle of homelessness. We must now reach out to homeless people who need help in becoming a part of the mainstream of community life.



**T**he United Way Homeless Action Fund is a public/private partnership that came out of the desire to demonstrate that providing support services to homeless families, in addition to stopgap emergency services, is vital in getting them back on the road to self-sufficiency. The Homeless Action Fund is a part of a collaborative plan that includes public, private, non-profit and business partnerships. The Homeless Action Fund deals specifically with a comprehensive case management system. By providing case management services, homeless families will receive access to health, employment, mental health and substance abuse programs in addition to counseling, education and transitional housing opportunities. Case management workers will also help locate appropriate child care.



Presently only one of every four people receives case management services. Case management will provide the supportive network that will give many homeless people the chance to turn their lives around.

# HOMELESSNESS, AN AMERICAN TRAGEDY



**P**ick a night. Any night. At least 1,000 people will go homeless in the greater Portland area. Almost half are families with children. All together, our community has more than 12,000 people with no place to live. And while the numbers are growing, the reasons remain the same: domestic violence, unemployment, alcohol/drug abuse, mental illness and a lack of affordable housing.

Whatever the reasons, the hard-nosed bottom line is that homelessness affects the economic vitality of our entire community, from business to schools, from government to social service delivery systems.

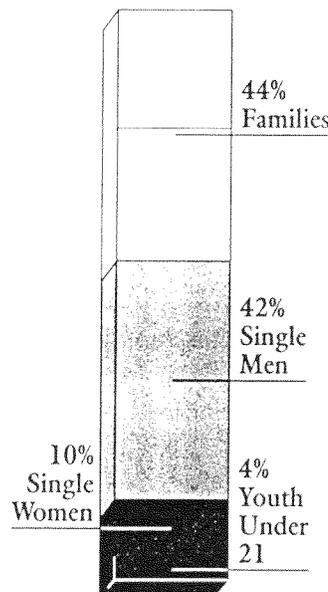
The fact is, the homelessness rate is rising by about 25 percent every year. Short-term solutions alone no longer work. Providing basic emergency services — a bed and a hot meal — is not enough. We must now resolve the problems that lead people into homelessness and keep them out of the dependent cycle.

## Who Are The Homeless?



**T**he homeless generally fall into three broad categories:

- **Those with economic problems:** eviction, unemployment, lack of affordable housing.
- **Those in personal crisis:** divorce, domestic violence, battery.
- **The chronically disabled:** alcohol/substance abusers, the chronically mentally ill.



Families account for 44% of the homeless population, with 23% representing families with children.

# Your Corporate Commitment Is Needed

## *How It Works*

**T**he Homeless Action Fund is separate and distinct from your annual corporate gift to United Way. The goal of the fund is \$239,000. Funding is earmarked for a 2-year commitment that goes to case management for homeless families. Approximately 300 families (representing nearly 1,000 people) are expected to receive comprehensive case management services. United Way, with support from local business and the Metropolitan Chamber of Commerce, is responsible for fund raising and distribution of the Homeless Action Fund. Multnomah County will contract the appropriate service providers. United Way will monitor and evaluate the success of the case management program. Homelessness is indeed a community problem. But it can be resolved. It affects the economic vitality of our entire area.

Please help to ensure that the transition to independent living and self-sufficiency can be a reality for many of our homeless population.



## Methods Of Giving

**U**nited Way has a variety of convenient ways of supporting the Homeless Action Fund. Please see the enclosed pledge card to tailor your method of giving.

### *For More Information*

Contact:  
The Homeless Action Fund,  
United Way of the  
Columbia-Willamette,  
718 West Burnside,  
Portland, OR 97209.  
Phone: (503)228-9131  
Vancouver Direct Line:  
(206)892-3600





# MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES  
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339  
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464  
421 S.W. FIFTH, SECOND FLOOR  
PORTLAND, OREGON 97204-2221  
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR OF THE BOARD  
DAN SALTZMAN • DISTRICT 1 COMMISSIONER  
GARY HANSEN • DISTRICT 2 COMMISSIONER  
TANYA COLLIER • DISTRICT 3 COMMISSIONER  
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

## M E M O R A N D U M

TO: PERSONS INVOLVED/INTERESTED IN HOMELESS SINGLES PLAN IMPLEMENTATION

FROM: JOHN PEARSON  
CONTRACTS MANAGER *JP*

DATE: MARCH 24, 1994

SUBJECT: REVIEW OF IMPLEMENTATION ISSUES FOR FY93-94 AND FY94-95

### I. FY93-94 IMPLEMENTATION ACTIONS TO DATE

- \* December 1, 1993 restricted Transition Projects, Inc. night shelter and day shelter to persons actively participating in case management.
- \* December 1, 1993 Salvation Army - Harbor Light opened as the winter overflow shelter.
- \* December 31, 1993 ceased funding the night shelter at Union Gospel Mission.
- \* January 1, 1994 funded Transition Projects, Inc. and Salvation Army Recovery Inn through June 30, 1994 to maintain current service levels.
- \* January 1, 1994 Transition Projects, Inc. clean-up center restricted to persons in the day shelter.
- \* January 12, 1994 the MCCAC approved the Program Model for the Interim Emergency Services RFP.
- \* January 15, 1994 Transition Projects, Inc began providing housing placement services, through reprogrammed funds, for persons sheltered.
- \* February 1, 1994 County notified that the City of Portland Budget Advisory Committee had approved a commitment to recommend that \$136,000 be budgeted for the Homeless Singles Reconfiguration Plan.
- \* February 8, 1994 United Way reconfirmed the decision to transfer United Way funds to the County to support the Homeless Singles Reconfiguration Plan.

\* February 17, 1994 the City of Portland released a Property Site Identification RFP.

\* February 22, 1994 the Community and Family Services Division submitted an add package for \$136,000 for the Homeless Singles Reconfiguration Plan.

\* February 25, 1994 County Commissioner Hansen submitted a contingency tap request to the Board of County Commissioners for \$26,640 to be matched by a like amount of City funds to offset a budget shortfall for 81 units of A&D free housing.

\* March 9, 1994 United Way's Community Organization and Funding Committee recommended that United Way funds not be transferred to Multnomah County for implementation of the singles plan. The leadership of the track committee was charged with the responsibility to come back with a plan for implementation of a transfer of funds in 1995. A policy will go before the united way Board on whether or not to restrict funding to member agencies.

\* March 17, 1994 the Multnomah County Commission approved a contingency tap request for \$26,640 to be matched by a like amount of City funds to offset a shortfall for 81 units of A&D free housing.

\* County submitted a request for \$26,000 for Low Income Rental Housing Funds to provide client assistance to assist TPI shelter clients to secure permanent housing.

\* City will contract \$15,000 to TPI for temporary women's shelter.

## 2. IMPACT OF THESE ACTIONS

\* The Salvation Army winter overflow shelter has been open for approximately 46 nights to-date and provided an average of 49 persons shelter each night the shelter was open. The winter shelter had a high winter use of 89 on February 14, 1994.

\* January 4, 1994 Union Gospel Mission closed their 44 person (65 to 80 sheltered each night) men's mass shelter, an action unanticipated. Union Gospel Mission has restricted it's shelter program to persons willing to enter their alcohol and drug rehabilitation program.

\* The Portland Rescue Mission has sheltered between 190 and 210 persons per night all winter. On Tuesday, March 8, 1994 the mission sheltered 113 men in the chapel, 9 women in the sanctuary, and 48 men in the bunkbeds in the regular shelter. Approximately April 1, 1994 the mission will only provide shelter to men in the 48 bunkbeds.

Page Three

\* Transition Projects, Inc. has placed 45 persons to-date in permanent housing out of their men's and women's shelter program.

\* Salvation Army - Recovery Inn has regularly maintained a shelter census that has exceeded levels of previous years (see letter of 3/22/94 attached).



THE SALVATION ARMY HARBOR LIGHT

## RECOVERY ROAD

THE HARBOR LIGHT CENTER

RESIDENTIAL ALCOHOL & DRUG

TREATMENT PROGRAM

P.O. BOX 5635

PORTLAND

OR • 97228

503/223-2043

March 22, 1994

Bill Thomas  
421 SW Fifth, Second Floor  
Portland, OR 97204

### RE: Immediate Shelter Needs of Recovery Inn

Dear Bill:

The shelter at Recovery Inn has taken on a full load population in the facility. In other words, we now regularly max out our shelter space each night. We believe it is due to some of the changes in the community of other providers and also, the tone of service that we provide that has given a sense of security to many who come to us.

We have found that the number of women now being sheltered has grown dramatically this winter. In the past we sheltered 5-6 women a night and we now shelter 20 - 25 women in a night. The limitation presently, is on bed space that is available for women. They do have a separate room, shower and bath facility to serve that population.

We have also seen the winter overflow shelter grow to an unbelievable count. In previous years that number served was 5 - 10 people an evening. At the present time we have reached over 80 people on an evening and that only is put in place according to winter weather conditions.

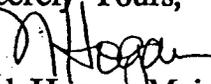
Because of the continuing needs and the growth of populations served and the previous fiscal limitations on our program, I must bring to your attention the need for covering all working shifts with two workers at all times. Presently, due to fiscal limitations we are dependent upon volunteers helping in the graveyard and day shifts.

There is also a need that the minimum hourly pay rate for shelter workers should begin at \$6.00 dollars per hour. Presently our rate for our shelter workers is \$5.00 dollars per hour which is an unlivable living wage.

To address these immediate needs we are requesting your review of the following proposal: Presently, per contract with the county, we are providing 14966 bed spaces. With the population growth of service we are requesting that there is a contract amendment for an additional 3200 of beds for this fiscal year.

The necessity for a minimum of two workers at all times in the facility is one of security and one of service for those that we work with. I appreciate your review of this request and would like to make contact with you within the next two weeks to determine if we can move ahead with this proposal.

Sincerely Yours,

  
Neal Hogan, Major  
Director, Recovery Road

NH:mf

cc: John Pearson  
A United Way Agency



WILLIAM BOOTH founder / BRAMWELL TILLSLEY general / PAUL A. RADER territorial commander / RICHARD E. LOVE divisional commander

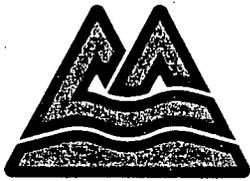
**HOMELESS SINGLES IMPLEMENTATION  
FY 94-95 CORE SERVICES**

	CAPACITY	COST	CASE MGMT	COST	HSG PLACEMENT	COST
Glisan Street Shelter - Men & women	120-130 Beds	~\$320,000	5 CSC FTE	N/A Current CSC [\$25,000 UW]	1.5 FTE	\$64,000
(Emergency Hsg Facility - Women/Couples on hold) Recovery Inn Shelter - Men & Women	(30-40/10 couples) 100 beds	(~\$111,500) <b>\$64,900</b> [\$82,135 UW]	(2 FTE New)	(\$76,000)	.5 FTE	\$21,300
Transitional Housing - Alcohol & Drug Free - New Units	81 units 40 units	\$168,000 \$ 89,000	4 A & D FTE 2 FTE new	N/A Current A&D <b>\$76,000</b>	- -	- -
Permanent Housing - Rent Assistance <i>(deposits/1 month)</i> 6 months Rent Assistance	120 Clients 20 Clients	\$36,000 \$26,000	4 FTE (3 new)	\$152,000	- -	- -
<b>Subtotals</b>		<b>\$703,900</b>		<b>\$228,000</b>		<b>\$85,300</b>
<b>Total Public Cost</b>						<b>\$1,017,200</b>

**FY 94-95**

**ANTICIPATED CITY/COUNTY FUNDING**

CITY		COUNTY	
A & D CDBG	\$50,997	A & D	\$48,920
A & D ESG	\$27,518	A & D Stabil. Sisters (Reprogram)	\$28,884 \$11,681
Current Singles CDBG	\$169,434	Transition Projects	\$184,442
Singles ESG	\$48,880	Recovery Inn	\$64,896
New Singles CDBG	\$136,000	New Singles CGF	\$136,000
<b>Subtotal</b>	<b>\$432,829</b>	<b>Subtotal</b>	<b>\$474,823</b>
		Rent Assistance	\$36,000
		6 mo rent	\$26,000
		<b>Subtotal</b>	<b>\$536,823</b>
		<b>Total City/County Funding</b>	<b>\$969,652</b>
			<b>Difference (\$47,548)</b>



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS  
BEVERLY STEIN • CHAIR • 248-3308  
DAN SALTZMAN • DISTRICT 1 • 248-5220  
GARY HANSEN • DISTRICT 2 • 248-5219  
TANYA COLLIER • DISTRICT 3 • 248-5217  
SHARRON KELLEY • DISTRICT 4 • 248-5213  
CLERK'S OFFICE • 248-3277 • 248-5222

## SUPPLEMENTAL AGENDA

*Thursday, March 31, 1994 - 9:30 AM*

*Multnomah County Courthouse, Room 602*

### SHERIFF'S OFFICE

R-10 *Request for Approval of a Notice of Intent to Apply to the Criminal Justice Services Section for a Edward Bryne Formula Grant in the Amount of \$188,349, to Fund a School Resource Officer Project in Selected High Schools in Portland School District No. 1*

### UNANIMOUS CONSENT ITEMS

### DEPARTMENT OF HEALTH

UC-1 *Request for Approval of a Notice of Intent to Apply to the Oregon Criminal Justice Service Section for a Edward Bryne Memorial Formula Grant in the Amount of \$89,000, to Allow Expansion of a Violence Prevention Training Program for Jefferson High School Students and Parents, Implemented by Self Enhancement, Inc. (SEI)*

### NONDEPARTMENTAL

UC-2 *Request for Approval of a Notice of Intent to Apply to the Oregon Criminal Justice Service Section for a Edward Bryne Memorial Formula Grant in the Amount of \$47,764, to Fund a Staff Position for the Public Safety Council Project, to Facilitate Planning for the Criminal Justice System in Multnomah County*



**DAN SALTZMAN**, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board  
Board of County Commissioners

FROM: Dan Saltzman

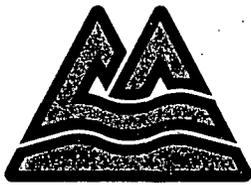
*Don*

RE: Out of Office

DATE: Tuesday, March 22, 1994

-----  
I will be absent from the BCC Briefing the morning of Tuesday, March 29, 1993 for a doctor appointment.

1994 MAR 22 AM 11:12  
MULTNOMAH COUNTY  
OREGON



# MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK  
SUITE 1510, PORTLAND BUILDING  
1120 S.W. FIFTH AVENUE  
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
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TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

## AGENDA

### MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

#### FOR THE WEEK OF

March 28, 1994 - April 1, 1994

*Tuesday, March 29, 1994 - 9:30 AM - Board Work Session . . . . . Page 2*

*Thursday, March 31, 1994 - 9:30 AM - Regular Meeting . . . . . Page 2*

*Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:*

*Thursday, 10:00 PM, Channel 11 for East and West side subscribers*

*Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers*

*Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers*

*Saturday 12:00 Noon, Channel 21 for East Portland and East County subscribers*

**INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.**

Tuesday, March 29, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

**WORK SESSION**

- WS-1 *Board Work Session to Discuss Issues Important for Development of the 1994-1995 Budget, as Follows: HOMELESS ACTION FUND/SINGLES RECONFIGURATION - 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED; and LEVEL 7 PLANNING GROUP - 10:30 PM TIME CERTAIN. Presented by Appropriate Department Staff.*
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Thursday, March 31, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

**REGULAR MEETING**

**CONSENT CALENDAR**

**COMMUNITY AND FAMILY SERVICES DIVISION**

- C-1 *Ratification of Intergovernmental Revenue Agreement Contract 104964 Between Multnomah County and the State Department of Energy, and Community and Family Services Division, Community Action Program for \$18,400 in Weatherization Assistance for Low Income Households through June 30, 1995*

**DEPARTMENT OF HEALTH**

- C-2 *Ratification of Amendment #1 to Intergovernmental Agreement Contract 201864 with Mt. Hood Community College Adding Steps to Success Program Participants to the Agreement, Wherein Mt. Hood Community College Students Will be Permitted to Attain a Portion of Their Required Experiences for Health Occupations in County Clinics*

**NONDEPARTMENTAL**

- C-3 *In the Matter of Appointing Laurie Craghead and Samuel Diack to the Planning Commission for 4-Year Terms Ending March 31, 1998*

## REGULAR AGENDA

### NON-DEPARTMENTAL

- R-1      *PROCLAMATION in the Matter of Proclaiming April 7, 1994 as Oral Health Day in Multnomah County, Oregon*
- R-2      *Ratification of Intergovernmental Agreement Contract 500454 Between Multnomah County, Washington County and Portland Development Commission for Administration of the Regional Strategies Program*
- R-3      *Order in the Matter of the Appeal of Greg Durham from the Hearings Officer's Order Revoking Appellant's Adult Care Home License*

### SHERIFF'S OFFICE

- R-4      *Budget Modification MCSO #14 Requesting Authorization to Transfer \$8,042 from Contingency to the Sheriff's Office Budget to Pay for the Cost of a Methamphetamine Drug Lab*

### DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-5      *Budget Modification DES #14 Moves Anticipated Personnel Savings of \$9,997 into Materials & Services within Animal Control Budget to Fund the Establishment of an Animal Control "Pet Adoption Center" in Partnership with Clackamas Town Center*

### JUVENILE JUSTICE DIVISION

- R-6      *Budget Modification JJD #1 Reclassifies an Office Assistant 2 to an Office Assistant Senior in the County General Fund Program. The \$485 Increase in Permanent Personnel Cost for the Remaining 1-1/2 Months of this Fiscal Year is Transferred from Temporary Personnel, Resulting in a Net Change of Zero to the Personnel Budget.*

### PUBLIC CONTRACT REVIEW BOARD

*(Recess as the Board of County Commissioners and convene as the Public Contract Review Board)*

- R-7      *ORDER in the Matter of a Temporary Exemption to Contract with Rob Swanberg & Associates to Provide Security Guard Services for Various County Facilities Through May 15, 1994*
- R-8      *ORDER in the Matter of an Emergency Exemption for Road Repair on Division Drive*

*(Recess as the Public Contract Review Board and reconvene as the Board of County Commissioners)*

**PUBLIC COMMENT**

*R-9 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*