

(As amended 7/18/96)

1 BEFORE THE BOARD OF COUNTY COMMISSIONERS
2 FOR MULTNOMAH COUNTY OREGON
3 ORDINANCE NO. 863

4
5 An ordinance amending MCC 2.30.640 (G), relating to membership and
6 operation of the Citizen Budget Advisory Committees.

7
8 (Stricken language in brackets [] is to be deleted; underlined language is
9 new.)

10
11 Multnomah County ordains as follows:

12
13 Section I: Findings

14
15 The Board of County Commissioners finds that as the result of County
16 reorganization there is a need for:

17 [~~1. Establishment of positions and responsibility for nomination of the~~
18 ~~Department of Human Services Citizen Budget Advisory Committee.]~~

19 1. Establishment of Citizen Budget Advisory Committees for the
20 Departments of Health, Juvenile Justice, Community & Family Services,
21 and Support Services.

22
23 Section II: Amendments

24
25 MCC 2.30.640 (G) is amended as follows:

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1 (1) Findings.

2
3 The Board of County Commissioners finds that there is a need for:

4 (a) Citizen involvement in the development of the County
5 Budget.

6 (b) Citizen advocacy of budget proposals; and

7 (c) Better means of informing citizens concerning county
8 budget problems, processes and proposals.

9
10 (2) Duties.

11
12 There are hereby established Multnomah County Citizen Budget
13 Advisory Committees for the Department of ~~[Human Services]~~
14 Community & Family Services, the Department of Environmental
15 Services, the Department of Community Corrections, the Health
16 Department, Department of Juvenile Justice, Department of Support
17 Services, [the Multnomah County Auditor,] the Multnomah County
18 Sheriff, the Multnomah County District Attorney, ~~[and]~~ Multnomah
19 County Non-Departmental Programs, and the Multnomah County Library;
20 provided, however, that the ~~[Department of Human Services Citizen~~
21 ~~Advisory Board shall function as the Department of Human Services~~
22 ~~Citizen Budget Advisory Committee and the]~~ Multnomah County Library
23 Board shall function as the Multnomah County Library Citizen Budget
24 Advisory Committee and the Community Health Council shall function as
25 the Health Department Citizen Budget Advisory Committee. The
26 Community Health Council and the Multnomah County Library Board

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1 shall continue as presently constituted, not withstanding any conflicting
2 provisions of MCC 2.30.640 (G) as amended by Ordinance 662 and
3 695.

4 The Citizen Budget Advisory Committees are charged to act as advisory
5 committees to the Board of County Commissioners and all county directors,
6 elected officials, and non-departmental programs. Citizen Budget Advisory
7 Committees will actively participate in county budget development and review,
8 give advice on policy considerations, and participate in operational and
9 strategic planning.

10
11 (3) Membership.

12
13 (a) Each Citizen Budget Advisory Committee shall be composed of
14 seven (7) members appointed by the County Chair upon the approval of the
15 Board of County Commissioners.

16 (i) The membership of each Citizen Budget Advisory
17 Committee, excepting as provided under subparagraph (ii) below, shall be as
18 follows:

19 Position 1. One (1) citizen nominated by the Citizen Involvement
20 Committee.

21 Position 2. One (1) citizen nominated by the Citizen Involvement
22 Committee.

23 Position 3. One (1) citizen nominated by the Citizen Involvement
24 Committee.

25 Position 4. One (1) citizen nominated by the Citizen Involvement
26 Committee.

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1 Position 5. One (1) citizen nominated by the Elected Official or
2 Department Director.

3 Position 6. One (1) Citizen Involvement Committee member or one
4 citizen nominated by the Citizen Involvement Committee.

5 Position 7. One (1) citizen nominated by the Elected Official or
6 Department Head.

7 (ii) The Multnomah County Non-Departmental Programs shall
8 have one (1) Citizen Budget Advisory Committee composed of members
9 nominated to the following positions:

10 Position 1. One (1) citizen nominated by the Multnomah County Chair.

11 Position 2. One (1) citizen nominated by the Board of County
12 Commissioners.

13 Position 3. One (1) citizen nominated by the Citizen Involvement
14 Committee.

15 Position 4. One (1) citizen nominated by the Citizen Involvement
16 Committee.

17 Position 5. One (1) citizen nominated by the Citizen Involvement
18 Committee.

19 Position 6. One (1) Citizen Involvement Committee member nominated
20 by the Citizen Involvement Committee.

21 Position 7. One (1) citizen selected from nominations by all other non-
22 departmental organizations.

23 ~~[(iii) The Department of Human Services Citizen Budget~~
24 ~~Advisory Committee shall be composed of sixteen (16) members nominated~~
25 ~~to the following positions:~~

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1 ~~Position 1. One (1) citizen nominated by the most representative~~
2 ~~citizen advisory group serving the Aging Services~~
3 ~~Division, as determined by the director of the Department~~
4 ~~of Human Services.~~

5 ~~Position 2. One (1) citizen nominated by the most representative~~
6 ~~citizen advisory group serving the Juvenile Justice~~
7 ~~Division, as determined by the director of the Department~~
8 ~~of Human Services.~~

9 ~~Position 3. One (1) citizen nominated by the most representative~~
10 ~~citizen advisory group serving the Social Services~~
11 ~~Division, as determined by the director of the Department~~
12 ~~of Human Services.~~

13 ~~Position 4. One (1) citizen nominated by the most representative~~
14 ~~citizen advisory group serving the Health Division, as~~
15 ~~determined by the director of the Department of Human~~
16 ~~Services.~~

17 ~~Position 5. One (1) citizen at large or consumer nominated by the~~
18 ~~Citizen Involvement Committee.~~

19 ~~Position 6. One (1) citizen at large or consumer nominated by the~~
20 ~~Citizen Involvement Committee.~~

21 ~~Position 7. One (1) citizen at large or consumer nominated by the~~
22 ~~Citizen Involvement Committee.~~

23 ~~Position 8. One (1) citizen at large or consumer nominated by the~~
24 ~~Citizen Involvement Committee.~~

25

26

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1 ~~Position 9. One (1) citizen who represents key citizen boards or~~
2 ~~organizations in the human services arena, nominated by~~
3 ~~the Citizen Involvement Committee.~~

4 ~~Position 10. One (1) citizen who represents key citizen boards or~~
5 ~~organizations in the human services arena, nominated by~~
6 ~~the Citizen Involvement Committee.~~

7 ~~Position 11. One (1) Citizen Involvement Committee member~~
8 ~~nominated by the Citizen Involvement Committee.~~

9 ~~Position 12. One (1) citizen who represents key citizen boards or~~
10 ~~organizations in the human services arena, nominated by~~
11 ~~the Citizen Involvement Committee.~~

12 ~~Position 13. One (1) citizen at large or consumer nominated by the~~
13 ~~Citizen Involvement Committee.~~

14 ~~Position 14. One (1) citizen at large or consumer nominated by the~~
15 ~~Citizen Involvement Committee.~~

16 ~~Position 15. One (1) citizen at large or consumer nominated by the~~
17 ~~Citizen Involvement Committee.~~

18 ~~Position 16. One (1) citizen at large or consumer nominated by the~~
19 ~~Citizen Involvement Committee.~~

20 ~~At all times at least one member of the Department of Human Services Citizen~~
21 ~~Budget Advisory Committee shall live in each of the four Commission~~
22 ~~Districts.]~~

23
24 (b) If any Citizen Budget Advisory Committee does not have [at least
25 ~~seven (7)] its full contingent of members as a result of appointments made
26 pursuant to section (a) above, then the Citizen Involvement Committee may~~

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1 nominate citizens for appointment to fill the vacancies in that department's
2 Budget Advisory Committee.

3
4 (c) No person shall be considered for nomination to a Citizen Budget
5 Advisory Committee who does not live in Multnomah County, except members
6 of the Community Health Council representing professional, civic or
7 community organizations.

8
9 (d) Term.

10
11 (i) Except as provided in subparagraph (ii) below, each member
12 shall be appointed by position for a term of three (3) years. No person may
13 serve more than two (2) consecutive terms on any Citizen Budget Advisory
14 Committee.

15 (ii) To ensure rotating terms, the following terms shall apply to
16 all initial appointments to ~~[the Department of Human Services Citizen Budget~~
17 ~~Advisory Committee:]~~ Citizen Budget Advisory Committees.

18 Positions 1, 4, and 7 ~~[9, 13 and 14]~~ shall serve three year terms.

19 Positions 3 and 6 ~~[10 and 15]~~ shall serve two year terms.

20 Positions 2 and 5 ~~[11 and 16]~~ shall serve one year terms.

21
22 (e) Vacancies.

23
24 Vacancies on Citizen Budget Advisory Committees can be
25 declared by the Citizen Involvement Committee, upon the written
26 recommendation of the Citizen Budget Advisory Committee, if a member has

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1 missed two consecutive meetings or a majority of meetings held within one
2 year. A vacancy on any Citizen Budget Advisory Committee shall be filled in
3 accordance with the provisions of subsection (a) above.

4 If a vacancy is not filled within 30 days the Citizen Involvement
5 Committee may nominate a citizen for appointment to that vacancy.

6
7 (f) Conflict of Interest.

8
9 Any member of a Citizen Budget Advisory Committee who has
10 monetary or investment interest in any matter before their Citizen Budget
11 Advisory Committee shall so inform the membership of the Citizen Budget
12 Advisory Committee. Multnomah County employees shall not be eligible for
13 membership ~~[in the]~~ on a Citizen Budget Advisory Committee.

14
15 (g) Compensation.

16
17 Members shall receive no compensation for serving on a Citizen
18 Budget Advisory Committee.

19
20 (4) Process and Responsibilities.

21
22 (a) Each Citizen Budget Advisory Committee shall elect its own
23 Chair by the second meeting in each fiscal year.

24
25 (b) All meetings shall be held in accordance with ORS 192, the
26 Oregon Open Meetings Law.

1 (c) Each Citizen Budget Advisory Committee shall take minutes
2 of its meetings and provide copies of these minutes to each of its
3 members, the Elected Official/Department Head, and to the Office
4 of Citizen Involvement. Each Citizen Budget Advisory Committee
5 shall meet the requirements of ORS 192, the Oregon Public
6 Records Law.

7
8 (d) Each department director, [~~the Multnomah County Auditor,~~]
9 the Multnomah County District Attorney, and the Multnomah
10 County Sheriff will be responsible to assign technical and clerical
11 support for Citizen Budget Advisory Committees. The Non-
12 Departmental Citizen Budget Advisory Committee shall receive
13 technical and clerical support from the Board of County
14 Commissioners [~~and~~] or the Office of Citizen Involvement.

15
16 (e) Any variations from the stipulations of this ordinance shall
17 be approved by the Citizen Involvement Committee in writing.

18
19 (f) The chair of each Citizen Budget Advisory Committee shall
20 report the findings of the Citizen Budget Advisory Committee to
21 the County Chair, the Elected Officials or Department Heads, and
22 to the Office of Citizen Involvement by the dates designated in the
23 [~~Strategic Planning and~~] Budget processes, and to the Board of
24 County Commissioners and the public during the formal hearing
25 process.

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(5) Central Citizen Budget Advisory Committee.

(a) Each Citizen Budget Advisory Committee shall select one of its members to serve on the Central Citizen Budget Advisory Committee.

(b) Appointments to the Central Citizen Budget Advisory Committee will be for one (1) year.

(c) The Citizen Involvement Committee shall appoint a member at large who will be designated chair of the Central Citizen Budget Advisory Committee.

(d) The Central Citizen Budget Advisory Committee shall be a steering committee for the Budget Advisory Committees; shall be responsible for coordinating all deadlines, reports and activities of the Citizen Budget Advisory Committee process; shall provide training for Citizen Budget Advisory Committee members; and shall produce a report of its recommendations to the Chair, the Board of County Commissioners, and the public.

(e) The Central Citizen Budget Advisory Committee responds to the concerns of the Citizen Budget Advisory Committees and may reflect the concerns of the public at large.

(As amended 7/18/96)

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(f) The Central Citizen Budget Advisory Committee is charged with making county-wide recommendations to the Chair, the Board and the public, which may cross departmental lines and affect one or more departments.

(g) The Central Citizen Budget Advisory Committee will receive technical assistance and clerical support for the Citizen Involvement Committee.

ADOPTED this 25th day of July, 1996, upon passage following the second reading.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

Beverly Stein

Beverly Stein, Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON

Laurence Kressel

Laurence Kressel

7/18/96