



Department of County Management

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**MULTNOMAH COUNTY OREGON**

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Budget Office

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TO: Board of County Commissioners

FROM: Adam Brown, Senior Budget Analyst

DATE: March 8, 2017

SUBJECT: General Fund Contingency Request of \$100,000 for Family Support and Legal Aid Services.

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Chair Deborah Kafoury has requested \$100,000 of General Fund contingency resources to increase access to quality information, education, and legal support services for immigrant and refugee communities. Because federal immigration and refugee policy is uncertain and evolving, limited access to accurate information is impeding efforts of County staff and partners to effectively deliver necessary health and human services. This contingency request aims to address that uncertainty by funding educational outreach and legal support through the Department of County Human Services.

**General Fund Contingency Policy Compliance**

The Budget Office is required to inform the Board if contingency requests submitted for approval satisfy the general guidelines and policies for using the General Fund Contingency.

In particular,

- Criterion 1 states contingency requests should be for one-time-only purposes. **This request is for one-time-only funding to increase access to quality information, education, and legal support services for immigrant and refugee communities.**
- Criterion 2 addresses emergencies and unanticipated situations. **This request addresses an unforeseeable and pressing community need.**
- Criterion 3 addresses items identified in Board Budget Notes. **N/A.**

*As of March 8, 2017, the unallocated General Fund contingency balance was \$1,345,675.*