

**Minutes for the Board of Commissioners  
Multnomah County, Oregon  
501 SE Hawthorne Blvd., Board Room 100  
Tuesday, May 22, 2012**

**Budget Work Session #8**

Chair Jeff Cogen called the meeting to order at 9:08 a.m. with Vice-Chair Loretta Smith and Commissioners Deborah Kafoury, Judy Shiprack, and Diane McKeel present.

Also present were Jenny M. Morf, County Attorney, and Marina Baker, Assistant Board Clerk.

**BWS-8.a Gen'l Gov't - DCA-County Assets w/CBAC. Presenters: Karyne Kieta, Budget Director; David Torrey, DCM/DCA Citizen Budget Advisory Committee (CBAC); Julie Neburka, Budget Analyst; Sherry Swackhamer, CIO & DCA Director.**

Ms. Kieta provided an overview of the upcoming Budget Work Sessions.

Mr. Torrey spoke on behalf of the DCM/DCA CBAC and provided their concerns and recommendations, including: the purchase of video conference equipment; implementing electronic timesheets; creating a Facilities inventory management system; reducing employee commutes; adding data analyst positions, and several others.

Ms. Swackhamer discussed DCA's mission, vision, guiding principles and partners. Their total proposed budget for FY 2013 is \$144,565,184 with 306.55 FTE and a 1:10 span of control. Net FTEs have decreased by 2.09 from FY 2012. Ms. Neburka described DCA's proposed expenditures, operating budget, and proposed revenues.

Ms. Swackhamer provided an overview of programs, projects and positions that DCA anticipates to keep or cut in the FY 2013 budget. She described the impacts of these cuts and explained that the State and Federal cuts won't have direct impacts on DCA, but will have indirect impacts based on program changes made by departments. She discussed DCA's issues, risks, challenges and accomplishments in FY 2012.

Ms. Neburka and Ms. Swackhamer responded to Board questions and comments.

The Commissioners asked questions requiring follow-up by the departments after the meeting. The following inquiries were made:

Commissioner Shiprack requested additional details on the internal service funds breakdown, for both expenditures and revenue.

Commissioner Kafoury asked how many FLEET vehicles are scheduled to be replaced this year; the cost of the replacement; and how the cost is budgeted.

**BWS-8.b Gen'l Gov't - Library w/CBAC. Presenters: Vailey Oehlke, Library Director; Becky Cobb, Library Deputy Director; John Potter, Library CBAC.**

Ms. Oehlke spoke about the Library's mission, vision and proprieties.

Mr. Potter spoke on behalf of the Library CBAC and provided their concerns and recommendations including: clearly communicating new Library hours; continuing to provide programs to underserved and vulnerable communities; maintaining a minimum reserve fund of 5% of the annual budget, and several others.

Ms. Oehkle spoke about the Library's partnerships and how they provide services to the community. The Library's total proposed budget for FY 2013 is \$58.1M with 447 FTE. Net FTEs have decreased by 43.00 from FY 2012. She reviewed the budget by division, spending, funding source and discussed the revenue trend.

Ms. Oehkle discussed ongoing services and reductions and the impacts of these changes. She spoke about the Library's issues, risks, challenges and accomplishments in FY 2012.

Ms. Oehkle and Ms. Cobb responded to Board questions and comments.

The Commissioners asked questions requiring follow-up by the departments after the meeting. The following inquiries were made:

Commissioner Kafoury requested graphs showing how the Multnomah County Library compares to its peers with respect to materials movement, number of branches, and staff.

Vice-Chair Smith proposed a Budget amendment for a pilot program to expand internet access by purchasing laptop computers for low income families.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:40 a.m.

**The minutes reflect the actions of the Board. For more detail, you are welcome to view the presentation material and/or video at:**

**[http://multnomah.granicus.com/ViewPublisher.php?view\\_id=3](http://multnomah.granicus.com/ViewPublisher.php?view_id=3)**

Submitted by:

Lynda J. Grow, Board Clerk and  
Marina Baker, Assistant Board Clerk  
Board of County Commissioners  
Multnomah County