

ANNOTATED MINUTES

Tuesday, January 17, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

BOARD BRIEFINGS

- B-1 Status Update and Current Statistics Regarding Security in Multnomah County Facilities Such as the County Courthouse, Juvenile Detention Facility, Inverness Jail, Justice Center and the TransCentral Library. Presented by Lt. Curtis Hanson and Sgt. Guy Moore.

JOHN BUNNELL, CURTIS HANSON AND GUY MOORE PRESENTATION AND RESPONSE TO BOARD QUESTIONS.

- B-2 Discussion Concerning the American Jail Association Accreditation Standards Implemented in Multnomah County's Five Correctional Facilities and How it Impacts Public Safety. Presented by Sheriff John Bunnell and Sgt. Tim Moore.

JOHN BUNNELL AND TIM MOORE PRESENTATION AND RESPONSE TO BOARD QUESTIONS.

- B-3 Discussion Concerning the Need and Rationale for Leasing a Proposed Site for the Department of Community Corrections' Intensive Case Management Program. Presented by Bill Jackson and Horace Howard.

HORACE HOWARD, BILL JACKSON AND JUDY DUNCAN PRESENTATION AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.

Thursday, January 19, 1995 - 9:30 AM
Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland

REGULAR MEETING

Vice-Chair Sharron Kelley convened the meeting at 9:30 a.m., with Commissioners Gary Hansen and Tanya Collier present, and Commissioner Dan Saltzman and Chair Beverly Stein excused.

CONSENT CALENDAR

UPON MOTION OF COMMISSIONER HANSEN,

**SECONDED BY COMMISSIONER COLLIER, THE
CONSENT CALENDAR (ITEMS C-1 THROUGH C-18)
WAS UNANIMOUSLY APPROVED.**

SHERIFF'S OFFICE

- C-1 Ratification of Intergovernmental Agreement Contract 800655 Between the Oregon State Police and Multnomah County, Providing Sheriff's Office Access to the Oregon Criminal Offender Information System Computerized Criminal History File

COMMUNITY AND FAMILY SERVICES DIVISION

- C-2 Ratification of Intergovernmental Agreement Contract 104095 Between the Oregon Housing and Community Services Department and Multnomah County, for Administration of the Low Income Rental Housing Fund Program, Managed through the Community Action Program, for the Period July 1, 1993 through June 30, 1995
- C-3 Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 101655 Between Multnomah County and University Hospital, Authorizing Psychological and Psychiatric Evaluations for Clients of the County's Child and Adolescent Mental Health Program to be Categorized as Outpatient Services Defined By and Reimbursable Under New Medicaid Guidelines, for the Period Upon Execution through June 30, 1995
- C-4 Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 101735 Between Multnomah County and Oregon Health Sciences University, Authorizing Psychological and Psychiatric Evaluations for Clients of the County's Child and Adolescent Mental Health Program to be Categorized as Outpatient Services Defined By and Reimbursable Under New Medicaid Guidelines, for the Period Upon Execution through June 30, 1995

DEPARTMENT OF ENVIRONMENTAL SERVICES

- C-5 ORDER in the Matter of Approval of Contract 15244R2 for the Sale of Certain Tax Foreclosed Real Property to Former Owners William and Dorothy Jelinek

ORDER 95-9.

- C-6 ORDER in the Matter of Cancellation of Land Sale Contract 15371 Between Multnomah County, Oregon and Audrey M. Pryce Upon Default of Payments and Performance of Covenants

ORDER 95-10.

- C-7 ORDER in the Matter of Approval of Contract 15371R for the Sale of Certain Tax Foreclosed Real Property to Former Owner Audrey M. Pryce

ORDER 95-11.

- C-8 ORDER in the Matter of Cancellation of Land Sale Contract 15376R Between Multnomah County, Oregon and Pamela A. Porter Upon Default of Payments and Performance of Covenants

ORDER 95-12.

- C-9 ORDER in the Matter of Approval of Contract 15376R1 for the Sale of Certain Tax Foreclosed Real Property to Former Owner Pamela A. Porter

ORDER 95-13.

- C-10 ORDER in the Matter of Approval of Contract 15435R for the Sale of Certain Tax Foreclosed Real Property to Former Owner Carrie L. Holliday

ORDER 95-14.

- C-11 ORDER in the Matter of Approval of Contract 15767 for the Sale of Certain Tax Foreclosed Real Property to Former Owner Charles R. Barrow

ORDER 95-15.

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ORDER 95-16.

- C-13 ORDER in the Matter of Approval of Contract 15772 for the Sale of Certain Tax Foreclosed Real Property to Former Owner Robert H. Hunter

ORDER 95-17.

- C-14 ORDER in the Matter of Approval of Contract 15773 for the Sale of Certain Tax Foreclosed Real Property to Former Owner M. Carol Battle

ORDER 95-18.

- C-15 ORDER in the Matter of Approval of Contract 15774 for the Sale of Certain Tax Foreclosed Real Property to Former Owner Susan N. Oliver

ORDER 95-19.

- C-16 ORDER in the Matter of Approval of Contract 15775 for the Sale of Certain

Tax Foreclosed Real Property to Former Owners Clyde D. and Caroline Tomasini

ORDER 95-20.

- C-17 ORDER in the Matter of Approval of Contract 15780 for the Sale of Certain Tax Foreclosed Real Property to Former Owner Alexander Dieter

ORDER 95-21.

- C-18 ORDER in the Matter of Approval of Contract 15781 for the Sale of Certain Tax Foreclosed Real Property to Former Owners Mahlon K. Evans, Jr. and Belle V. Evans

ORDER 95-22.

REGULAR AGENDA

PUBLIC COMMENT

- R-1 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

NO ONE WISHED TO COMMENT.

COMMUNITY AND FAMILY SERVICES DIVISION

- R-2 Ratification of Intergovernmental Agreement Contract 104105 Between Multnomah County and Mt. Hood Community College Head Start Program, Implementing a Parents as Teachers Early Childhood Education Project in East County, for the Period Upon Execution through June 30, 1995

COMMISSIONER HANSEN MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-2. JIM EDMONDSON EXPLANATION. AGREEMENT UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-3 ORDER in the Matter of the Realignment of a Portion of SE 133rd Place from SE Ramona Street North, a Distance of 226.01 Feet, More or Less, Establishing a Public Road to be Known as SE 133rd Place and Vacating a Portion of Existing Public Road

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER HANSEN, R-3 WAS UNANIMOUSLY POSTPONED INDEFINITELY.

R-4 RESOLUTION in the Matter of Approval of the Multnomah County 1994-98
Transportation Capital Improvement Plan and Program

**COMMISSIONER COLLIER MOVED AND
COMMISSIONER HANSEN SECONDED, APPROVAL
OF R-4. ED PICKERING EXPLANATION.
RESOLUTION 95-23 UNANIMOUSLY APPROVED.**

SHERIFF'S OFFICE

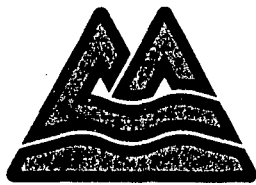
R-5 Second Reading and Possible Adoption of a Proposed ORDINANCE
Amending those Sections of Multnomah County Code Chapter 5.10 Regarding
Fees for Services of Multnomah County Sheriff's Office

**PROPOSED ORDINANCE READ BY TITLE ONLY.
COPIES AVAILABLE. COMMISSIONER COLLIER
MOVED AND COMMISSIONER HANSEN SECONDED,
APPROVAL OF THE SECOND READING AND
ADOPTION. NO ONE WISHED TO TESTIFY.
ORDINANCE 810 UNANIMOUSLY APPROVED.**

There being no further business, the meeting was adjourned at 9:43 a.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON


Deborah L. Bogstad



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

JANUARY 16, 1995 - JANUARY 20, 1995

Monday, January 16, 1995 - HOLIDAY - OFFICES CLOSED

Tuesday, January 17, 1995 - 9:30 AM - Board Briefings Page 2

Thursday, January 19, 1995 - 9:30 AM - Regular Meeting Page 2

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen by Paragon Cable subscribers at the following times:

Thursday, 6:00 PM, Channel 30

Friday, 10:00 PM, Channel 30

Saturday, 12:30 PM, Channel 30

Sunday, 1:00 PM, Channel 30

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, January 17, 1995 - 9:30 AM

*Multnomah County Courthouse, Room 602
1021 SW Fourth, Portland*

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- R-4 *RESOLUTION in the Matter of Approval of the Multnomah County 1994-98 Transportation Capital Improvement Plan and Program*

SHERIFF'S OFFICE

- R-5 *Second Reading and Possible Adoption of a Proposed ORDINANCE Amending those Sections of Multnomah County Code Chapter 5.10 Regarding Fees for Services of Multnomah County Sheriff's Office*



DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

M E M O R A N D U M

TO: Clerk of the Board
Board of County Commissioners

FROM: Andrea Jilovec, Commissioner Saltzman's Office

RE: Absence from BCC Planning Meeting and BCC Regular Meeting

DATE: January 4, 1995

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1995 JAN - 4 PM 3:14

Dan will be attending the Annual Meeting for the Mental Health Services Program for Youth, sponsored by the Robert Wood Johnson Foundation, in Asheville, North Carolina, Tuesday, January 17 through Thursday, January 19, 1995. He will not attend the Briefing on January 17 or, the Regular Meeting on January 19.

DRS:amj

MEETING DATE: JANUARY 17, 1995

AGENDA NO: B-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: COUNTY FACILITIES SECURITY UPDATE

BOARD BRIEFING Date Requested: TUESDAY, JANUARY 17, 1995

Amount of Time Needed: 9:30 AM TIME CERTAIN, 30 MINUTES

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT: NON-DEPARTMENTAL DIVISION: COMMISSIONER SHARRON KELLEY

CONTACT: LT. CURTIS HANSON TELEPHONE #: 274-5668

BLDG/ROOM #: 101/823

PERSON(S) MAKING PRESENTATION: LT. CURTIS HANSON AND SGT. GUY MOORE

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

STATUS UPDATE AND CURRENT STATISTICS REGARDING SECURITY IN MULTNOMAH COUNTY FACILITIES SUCH AS THE COUNTY COURTHOUSE, JUVENILE DETENTION FACILITY, INVERNESS JAIL, JUSTICE CENTER AND THE TRANSCENTRAL LIBRARY.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Sharron Kelley

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BOARD OF
COUNTY COMMISSIONERS
1995 JAN 11 AM 10 30
MULTNOMAH COUNTY
OREGON



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

JOHN BUNNELL
SHERIFF

(503) 255-3600

FACILITY SECURITY STATUS REPORT

JANUARY 17, 1995

STAFFING

Current staffing shows 31 of our budgeted 33 positions filled. We expect to fill the two remaining positions by mid-March. This will permit us to fill the Inverness Jail position on a full-time basis, without expending overtime funds to fill behind the assigned FSO, and will fully staff the four Juvenile Justice Center positions (currently, only two positions are filled.)

AN "AVERAGE" MONTH

While there are minor variations from month to month, based on weather, Court business loads, holidays, etc., an "average" month's numbers look pretty much like this:

	Justice Center	Courthouse	Juv. Justice Ctr
Assists/calls	62	57	11
Maint. assists	6	18	1
Alarms	10	12	0
Disturbances	12	19	6
Telephone calls	8053	784	89
Medical assists	1	3	1
Security checks	270	251	95
Info/referrals	8813	4115	1421
Calls/stand-bys	93	60	34
Crimes	0	35	4
Reports	1	37	4
Found property	0	37	2
Unlocked doors	70	163	
Deliveries	6	53	
Bail transactions	152		
Property transfers	167		
Inmate fund transfers	1300		
Jail/inmate Visitors	4190		
Ramp vehicle checks	5914		

FACILITY SECURITY STATUS REPORT

page 2

As visitors enter the facilities, they are required to pass through metal detectors, and to have their personal property scanned by X-ray and/or hand searched, as needed. On average, the following are the numbers of visitors entering the buildings in any given month:

Justice Center - 4,190 Courthouse - 52,297 Juvenile Justice Center - 4,791

(Note - these number do not include "authorized" personnel...known to the FSOs, or presenting ID cards.)

During these scans and searches, the following weapons and/or contraband were discovered:

CONTRABAND

Facility Security Officers seized 24 Marijuana pipes and 8 suspected/known drugs and paraphernalia.

WEAPONS

	Edged weapons	Mace	Miscellaneous**	Firearms
Juvenile J. C.	59*	59	17	2+
Courthouse	120	131	143	2

* Includes one double edged dagger, two switchblade knives, two butterfly knives.

** "Miscellaneous" includes box cutters, brass knuckles, kubatons, letter openers, scissors, various tools (screwdriver, etc.,) and one pair boots with the toes spiked with three arrow heads each.

+ Carried by Concealed Weapons Permit holders.

MEETING DATE: JAN 17 1995AGENDA NO: B-2

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Correctional Facility AccreditationBOARD BRIEFING: Date Requested: January 17, 1995Amount of Time Needed: 10:00 am - 11:00 am

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT: Sheriff's OfficeDIVISION: CorrectionsCONTACT: Joan PascoTELEPHONE #: 251-2402BLDG/ROOM #: 313/112PERSON(S) MAKING PRESENTATION: Tim Moore, Sheriff John Bunnell

ACTION REQUESTED:

[X] INFORMATIONAL ONLY [] POLICY DIRECTION [] APPROVAL [] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

See Attached.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: John Bunnell

OR

DEPARTMENT MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
1995 JAN 11 PM 1:52
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/5222

0516C/63

6/93

To: Board of County Commissioners
From: Joan Pasco, Sheriff's Executive Assistant
Date: January 11, 1995
Requested Placement Date: January 17, 1995 10 AM to 11 AM
Re: Board Briefing on Accreditation of county correctional facilities

This memo is submitted in compliance with the requirement for agenda item briefing/staff report supplement.

- I. Recommendation/Action Requested: Informational meeting to enhance board awareness of the accreditation process of county correctional facilities. No action requested.
- II. Background/Analysis: There are only 65 fully accredited correctional facilities in the United States. All five of Multnomah County facilities have achieved accreditation. This is significant to Multnomah County for many reasons, including economic, personnel safety, and service to the public. The Grand Jury report has suggested that we stop the policy of matrixing to prevent overcrowding. Many of the frequently offered solutions to the overcrowding issue run counter to the provisions of accreditation. The Board of Commissioners will be best prepared to deal with population in county facilities if they have a working knowledge of how accreditation impacts our public safety system.
- III. Financial Impact: The real financial impact of having accredited facilities is the cost that does not occur. This briefing will include typical costs to facilities where accreditation policies are not implemented. The cost from inmate law suits and damages from riots and other behaviors can be considerable. These costs are minimized in Multnomah County, due in great part, to the way this county chooses to run its correctional facilities.
- IV. Legal Issues: Accreditation prevents many successful inmate law suits. The briefing will elaborate on the types of issues common to non-accredited facilities.
- V. Controversial Issues: The only potential for controversy is double-bunking as it relates to our accreditation status.
- VI. Link to Current County Policies: Accreditation is consistent with the goals of county government, the Portland and Multnomah County Public Safety benchmarks, and the R.E.S.U.L.T.S. campaign. Accreditation standards require and/or encourage the implementation of quality principles in the normal "way of doing business" in our correctional facilities.
- VII. Citizen Participation: None as relating to this briefing topic.
- VIII. Other Government Participation: None for this briefing.

Board Briefing - Outline of Issues

- A. What is Corrections Accreditation?**
- B. Six primary benefits of ACA Accreditation**
- C. How six primary benefits have impacted MCSO jail operations**
- D. Process of proving compliance with standards**
- E. Staff turnover rates in MCSO jails**
- F. Constitutional, safe policy with reasonable County Counsel time commitment**
- G. Public dollars lost to inmate claims**
- H. Level of resources currently allocated**
- I. Where are we now?**

M E M O R A N D U M

TO: Sgt. Tim Moore

FROM: Jacqueline A. Weber (106/1530) *JW*
Assistant County Counsel

DATE: January 10, 1995

SUBJECT: Accreditation of Multnomah County
Detention Facilities

You have asked whether or not County Counsel's Office believes that it is beneficial for the Multnomah County Detention Facilities to obtain accreditation through the American Correctional Association (ACA).

The status of our detention facilities as accredited correctional institutions is of benefit to both the advisory attorneys and the litigators in this office.

ACA accreditation sets standards for virtually all aspects of the facilities' operation. Corrections Division personnel can reasonably determine the propriety of a particular practice, policy or procedure, of an officer's behavior or an inmate's grievance or request by referring to the ACA's established standards. Reference to these standards allows Corrections Division personnel to maintain a high level of facility management and the opportunity to

immediately remedy deficiencies.

Since the Corrections Division can use the ACA standards and the facilities' accreditation under those standards as an initial reference point ¹, it is not necessary for Corrections Division personnel to call this office to answer every classification, facilities maintenance, or linen distribution question. The services of County Counsel's Office can be reserved for more complex and broader constitutional and other legal issues. Moreover, the accreditation process involves occasional internal auditing prior to formal auditing by the ACA. This internal auditing procedure acts as a management tool for focussing problems and potential problems with management personnel. This internal auditing also prevents certain areas of jail administration which have the potential for affecting the care of the inmates from falling below standards and remaining there undetected.

Litigators in this office assure me that ACA accreditation is necessary for the defense of lawsuits. Accreditation provides documentation that our detention facilities meet ACA standards and demonstrates a good faith effort to improve conditions of confinement. In 1994, an inmate sued MCDC. His cases included approximately 90 claims. This Office relied heavily on the fact that MCDC is an accredited facility especially on those claims involving facilities maintenance. The Court found in favor of the County relying in part on the accreditation status of the County's detention facilities. If these facilities were not accredited, the

¹ Correction Division personnel rely not only on the standards but on the fact that Multnomah County detention facilities meet those standards because they are accredited facilities.

burden upon the County to show that there is no constitutional violation of inmates' rights would become more burdensome, complex and difficult. The County would have to perform testing and hire outside experts to show that its jail facilities meet the established standards of care of the industry which we presently show through ACA accreditation.

Presently, this Office is handling an inmate's right case challenging our release procedures. ACA accreditation in this area automatically gives our defense a threshold of credibility.

Finally, accreditation reduces the possibility that litigation will result in a judge or magistrate supervising the administration of our facilities, a procedure which is both time consuming and expensive.

Meeting Date: JAN 17 1995

Agenda No.: B-3

(Above space for Clerk's Office Use)

AGENDA PLACEMENT FORM

SUBJECT: Proposed Facility for Intensive Case Management

BOARD BRIEFING Date Requested: January 17, 1995 11:00 am

Amount of time needed: 30 minutes

REGULAR MEETING Date Requested: _____

Amount of time needed: _____

DEPARTMENT: Community Corrections DIVISION: _____

CONTACT: Bill Jackson TELEPHONE #: 248-5237
BLDG/ROOM #: 161/600

PERSON(S) MAKING PRESENTATION: Bill Jackson and Horace Howard

ACTION REQUESTED:

☒ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☐ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Department of Community Corrections is working with Facilities Management to lease a site for the Intensive Case Management Program. This briefing will advise the Board concerning the need for a new site and the rationale for pursuing the proposed location.

SIGNATURES REQUIRED:

ELECTED OFFICIAL _____

Or

DEPARTMENT MANAGER Wm. Tamm Holder

1995 JAN 10 AM 10:01
MULTNOMAH COUNTY
OREGON
CLERK OF
COUNTY COMMISSIONERS

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222



MULTNOMAH COUNTY DEPARTMENT OF
COMMUNITY CORRECTIONS

MEMORANDUM

TO: Board of County Commissioners
FROM: Bill Jackson
Program Administrator
TODAY'S DATE: December 27, 1994
REQUESTED PLACEMENT DATE: January 17, 1995 11:00 a.m.
RE: Proposed Facility for Intensive Case
Management

- I. Recommendation/Action Requested: None. Briefing only.
- II. Background/Analysis: The Intensive Case Management Program has been using temporary office space in the Mead building since the program began in April 1994. The office space in the Mead building is the only Parole and Probation Office without a secure reception area. There is only one exit and no controlled access. There are no private offices for confidential interviews. There is no parking space for a cage car near an exit and no parking spaces for other County vehicles.

The proposed site is located at 1730 N. Flint Avenue. It is located on the corner of N. Flint and Broadway. The single-level building has approximately 3200 square feet. There are adequate parking spaces. The owner will build new walls and doors to provide private office space. A restroom will be remodeled to meet handicap-accessible codes. The lobby door will have a buzzer lock to provide controlled access. It is near bus routes 1, 5, 4, 40, 41, 6, 77, and 9. There is easy access from Broadway, I-5 and Martin Luther King Blvd.
- III. Financial Impact: The proposed 5 year lease costs \$2600 per month for the first year which is about \$9.75 per square foot. There is a 3% annual increase. The lease cost is budgeted with state sanctions and services monies in the 1994-95 budget. The Department will not request formal signing of a lease until the state provides some figures regarding funding for 1995-97.

- IV. Legal Issues: The Department of Community Corrections will work with Facilities Management to assure that we meet all zoning and building requirements.
- V. Controversial Issues: The Department of Community Corrections works with affected Neighborhood Associations when siting facilities. We have contacted the Eliot Neighborhood Association and we are scheduled to meet with that association in January. If feedback is received from the association prior to the briefing, it will be shared with the Board.
- VI. Link to Current County Policies: The proposed office space will provide a safer working environment. It will allow the program to be fully staffed in a manner consistent with our approved budget and the growing demand for local sanctioning options under Structured Sanctions.
- VII. Citizen Participation: We have scheduled a meeting with the Eliot Neighborhood association and we will work closely with them to assure that our mutual objective for a safer community is met.
- VIII. Other Government Participation: We are working with Facilities Management in locating the site and negotiating the lease.

