

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. 09-058

Establishing Fees and Charges for Chapter 15, Sheriff, of the Multnomah County Code and Repealing Resolution No. 04-118

The Board of County Commissioners Finds:

- a. Chapter 15, Sheriff, of the Multnomah County Code provides that the Board shall establish certain fees and charges by resolution.
- b. On August 19, 2004, by Resolution 04-118, the Board established fees and charges for MCC Chapter 15, Sheriff.
- c. The Board wishes to update certain fees to recover actual costs.
- d. All other fees and charges established by Resolution 04-118 remain the same.

The Multnomah County Board Of Commissioners Resolves:

1. The fees and charges for Chapter 15, Sheriff, of the Multnomah County Code are set as follows:

Section 15.002. Fees of Multnomah County Sheriff's Office:

For services provided by the Sheriff and not specified in this Resolution, including inmate services, the Sheriff may charge fees sufficient to cover the actual cost of such services.

Checks returned to MCSO for Non-Sufficient Funds (applies to all subsections)	\$35
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(A) Record copy request—may include agency reports, accident reports, law enforcement reports, law enforcement deputy file/notebook entries, administrative documents (e.g. memoranda, special orders, etc.) booking records, visitors cards, etc.	\$15
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(1) Additional pages:	\$ 2 per page
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(2) If the record is on file, the fee charged under section (A) includes a copy of a document five or

fewer pages in length.

(3) The fee charged under section (A) is not refundable, even though the record requested is not on file or otherwise cannot be located.

(4) The sheriff will not charge the fee as provided in section (A) to an alleged victim of a crime listed on a law enforcement record

(B)	Archive Record Request	\$20 per hour search time
(C)	Standard File Search:	\$35 per search
(D)	Custom File Search: Actual costs for programming and computer usage time.	\$35 per hour search time
(E)	Administrative Procedures Manual Publications:	\$50 per subscription
(F)	Filing letter of subrogation:	\$10
(G)	Imaging Reproduction:	

(1) Photograph reprinting, per incident/accident:

First 4x5 print:	\$25
Each additional print:	\$1.00
Other sizes:	\$25 per request plus actual cost

(2) Audio or Video Reproduction \$50

(3) Mug Shot Reproduction \$10

(H)	Vehicle Towing	
	(1) Tow charge reimbursement:	Cost of Tow
	(2) Administrative fee for processing each towed vehicle release authorization form	\$50

(I) Explosives permit approval \$25

(J)	Firearms licenses (see ORS 166.291(5))	
	(1) Concealed handgun license - new:	\$65
	(2) Concealed handgun license-duplicate or change of address	\$15
	(3) Concealed handgun license-renewal:	\$50
	(4) Safety education course	\$40
	(5) Dealer fee for background check:	\$15

(6) The fee required under subsection (5) above shall be the obligation of the firearm dealer and shall be charged with respect to requests for background checks received by the sheriff on or after the effective date of Ordinance No. 646. The sheriff shall pursue all appropriate legal remedies upon a failure of a dealer to submit a required fee, but shall not refuse to conduct a background check for that reason. The fee shall be annually reviewed by the sheriff, who shall report to the board on the sufficiency of the fee to cover the

costs of conducting the required checks.	
(K) Civil Process fee (see ORS 21.410)	
(1) Service upon judgment debtor of court order authorizing sale of residence or property homestead:	\$28 or \$30 for two persons at same residence
(2) Mailing letter of intent to sell, levying on real property, preparing notice of judicial sale, submit notice to publication and mailing notice to judgment debtor and others as requested:	\$131
(3) Seizure and sale of personal property	\$130
(4) Service of notice process:	\$25
(5) Enforcement of other writs:	\$47
(6) Service of provisional process order:	\$47
(7) Processing distraint warrant:	\$ 6.25
(8) Eviction:	\$47
(9) Delivery of writ of garnishment:	\$ 9.50
(10) Posting premises levied upon with notice of sale:	\$20
(11) Publication of Notice of Sale:	At current publication rate
(12) Mailing of presale notice:	At current postage rate
(13) Posting of after-sale notice:	\$ 5
(14) Mailing of after-sale notice to judgment debtor:	\$ 4.25

Section 15.105. Application for License (towing services).

Towing - application fee:	\$45
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Section 15.106. Proof of Insurance Required

Personal injury/one person	\$100,000
Personal injury/one accident or incident	\$300,000
Property damage	\$100,000
Cargo	\$ 7,500

Section 15.110. Denial or Revocation of License.

Towing—reapplication fee	\$ 35
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Section 15.111. Renewal of License.

Renewal fee per towing vehicle:	\$ 45
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Section 15.112. Notification of Change of Circumstances.

Towing—inspection fee	\$ 25
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Section 15.201. Applications. (Wrecker)	\$ 15	
Section 15.306. Secondhand Dealer Permit Fees:		
Occasional:	\$ 25	
Occasional—renewal:	\$ 25	
All others:	\$150	
All others—renewal:	\$ 75	
Temporary	Free	
Section 15.401. Liquor license fees:		
Original application:	\$100	
Change in ownership/location/privilege:	\$ 75	
Renewal	\$ 50	
Section 15.703. Alarm permit and other fees:	Residenti al	Commerci al
(B) Annual Permit fee*	\$25	\$75
Fee for new permits applied for or issued between:		
April 1 and June 30	\$25	\$75
July 1 and September 30	\$19	\$56
October 1 and December 31	\$13	\$38
January 1 and March 31	\$6	\$19
* Annual renewal billing will commence each February, and renewal payment is due no later than March 31		
(C) Reduced Fee	\$10	NA
(D) Dispatch without permit	\$100	\$150
(E) Late fee for failure to obtain permit within 30 days of system becoming operative, or delinquency in renewing permit	\$25	\$50
Section 15.704. Excessive false alarms, fees:		
(A) 1st false alarm	\$0	\$0
2nd false alarm:	\$75	\$150
3rd false alarm	\$100	\$200
4th false alarm:	\$200	\$250
5th and each subsequent false alarm	\$300	\$300
(C) Late fee (30 days delinquent)	\$25	\$25
Section 15.705. No Response; Reinstatement Fee:		
Reinstatement Fee	\$30	\$30
Section 15.755. Denial or revocation of license (Adult Entertainment):		
Reinstatement application fee for revoked license:	\$ 35	

Section 15.757. license Fees and Renewal (Adult Entertainment):

Adult bookstore or adult theater annual license fee: \$180

Section 15.856. Disposition of Vehicle (Off-Road Vehicles):

Disposition by court \$ 50

2. Resolution No. 04-118 is repealed, and this resolution takes effect on July 1, 2009.

ADOPTED this 21st day of May, 2009.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON


Ted Wheeler, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY
FOR MULTNOMAH COUNTY, OREGON

By 
Jacqueline A. Weber, Assistant County Attorney

SUBMITTED BY:

Bob Skipper, Multnomah County Sheriff