

ANNOTATED MINUTES

*Tuesday, June 7, 1994 - 8:30 AM
Multnomah County Courthouse, Room 602*

EXECUTIVE SESSION

E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(d), for Deliberations with Labor Relations Staff Regarding Labor Negotiations

EXECUTIVE SESSION HELD. FOLLOW UP SESSION TO BE SCHEDULED FOR JULY.

*Tuesday, June 7, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602*

BUDGET WORK SESSION

WS-1 9:30-10:00 Review of Updated General Fund Revenue Estimates for 1994-95 Multnomah County Budget

DAVE WARREN PRESENTATION AND RESPONSE TO BOARD QUESTIONS. BILL FARVER AND BOARD DISCUSSION.

10:00-11:30 Discussion of Policy Alternatives for Service Delivery to Ethnic Populations

JIM McCONNELL, LOLENZO POE, BILLI ODEGAARD, BRUCE BLIATOUT, HAL OGBURN, MARSHA AZURE, LEE PO CHA, RICHARD LUCETTI, JAMES MASON AND JOSEPH TAM PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION. MARY LI RESPONSE TO BOARD QUESTIONS. MS. LI DIRECTED TO PROVIDE OUTCOME DATA. MR. POE DIRECTED TO DRAFT POLICY REGARDING CULTURALLY SPECIFIC SERVICES FOR BOARD CONSIDERATION.

11:30-12:00 Propose and Review Amendments to the 1994-95 Multnomah County Budget (to be Continued on June 8, 1994)

CONTINUED TO JUNE 8, 1994.

Tuesday, June 7, 1994 - 1:30 PM
Multnomah County Courthouse, Room 602

PLANNING BRIEFING

B-1 *Planning Staff Presentation of the West Hills Reconciliation Report and the Howard Canyon Reconciliation Report Prepared in Response to Land Conservation and Development Commission Remand Order 93-RA-876, in an Effort to Resolve Identified Conflicts Between "Significant" Goal 5 Resources and Conflicting Uses, and Other Statewide Planning Goals*

SCOTT PEMBLE, JOHN DuBAY, GARY CLIFFORD, GORDON HOWARD AND BOB HALL PRESENTATIONS AND RESPONSE TO QUESTIONS OF THE BOARD AND PLANNING COMMISSIONERS LEONARD YOON, LAURIE CRAGHEAD, CHRIS FOSTER, PETER FRY, KARIN HUNT, JOHN INGLE AND DAVE KUNKEL.

Tuesday, June 7, 1994 - 7:00 PM
Multnomah County Courthouse, Room 602

BUDGET HEARING

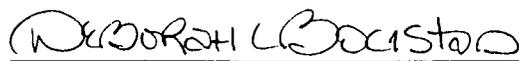
Chair Beverly Stein convened the meeting at 7:05 p.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.

PH-1 *The Multnomah County Board of Commissioners Will Convene for the Purpose of Receiving Public Testimony Regarding the 1994-95 Multnomah County Budget*

JOE DEVLAE MINCK, BARBARA WILLER, SUE LARSEN, M'LOU CHRIST, DAVID JACKSON, KATHY OLIVER, BEV LAUCK, JEAN DeMASTER AND KURT WEHBRING TESTIMONY.

There being no further business, the hearing was adjourned at 7:35 p.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**


Deborah L. Bogstad

Wednesday, June 8, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602

BUDGET WORK SESSION

WS-2 *The Multnomah County Board Will Propose and Review Amendments to the 1994-95 Multnomah County Budget*

BOARD COMMENTS, DISCUSSION OF PROCESS, AND DISCUSSION OF KELLEY AND SALTZMAN PROPOSALS REGARDING RESERVE FUND ISSUES. BOARD CONSENSUS ON DISPOSITION OF FIRST MILLION OF ANY SURPLUS FUNDS. DAVE WARREN, HOWARD KLINK AND BILL FARVER RESPONSE TO BOARD QUESTIONS. BOARD DISCUSSION OF PROPOSED ADDS, CUTS AND BUDGET NOTES.

*Thursday, June 9, 1994 - 9:30 AM
Multnomah County Courthouse, Room 602*

Chair Beverly Stein convened the meeting at 9:35 a.m., with Vice-Chair Tanya Collier, Commissioners Sharron Kelley, Gary Hansen and Dan Saltzman present.

REGULAR MEETING

CONSENT CALENDAR

AT THE REQUEST OF COMMISSIONER SALTZMAN AND UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE CONSENT CALENDAR (ITEMS C-1 THROUGH C-13) WAS UNANIMOUSLY APPROVED.

COMMUNITY AND FAMILY SERVICES DIVISION

C-1 *Ratification of Intergovernmental Agreement Contract 105124 Between Multnomah County and the City of Gresham, to Coordinate Funding for Services to Homeless and Low Income Hispanics in East County, for the Period July 1, 1993 through June 30, 1994*

DEPARTMENT OF ENVIRONMENTAL SERVICES

C-2 *FD 1-94 FINAL ORDER in the Matter of Reversing the Decision of the Hearings Officer and Approving a Variance to the Finished Floor Elevation for a Single Family Residence on Property Located at 11930 SE Liebe Street*

ORDER 94-106.

C-3 *FD 3-94 FINAL ORDER in the Matter of Reversing the Decision of the*

Hearings Officer and Approving a Variance to the Finished Floor Elevation for a Single Family Residence on Property Located at 11950 SE Liebe Street

ORDER 94-107.

C-4 *ORDER in the Matter of the Execution of Deed D941002 Upon Complete Performance of a Contract to John J. Powell and Shirley A. Powell*

ORDER 94-108.

C-5 *ORDER in the Matter of the Execution of Deed D941012 Upon Complete Performance of a Contract to P. A. Saito*

ORDER 94-109.

C-6 *ORDER in the Matter of the Execution of Deed D941014 for Certain Tax Acquired Property to John A. Van Ausdell*

ORDER 94-110.

C-7 *ORDER in the Matter of the Execution of Deed D941015 Upon Complete Performance of a Contract to Edward L. Rudiger and Vicky I. Johnson*

ORDER 94-111.

C-8 *ORDER in the Matter of the Execution of Deed D941016 Upon Complete Performance of a Contract to Dorothy G. Halvorson*

ORDER 94-112.

DEPARTMENT OF HEALTH

C-9 *Ratification of Intergovernmental Agreement Contract 202434 Between Multnomah County and the Oregon Department of Education, Wherein the County will Perform Sanitation Inspections of the Oregon Department of Education's Child Nutrition Program Food Preparation Facilities and Meal Sites, for the Period Upon Execution through September 30, 1994*

C-10 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 200704 Between Oregon Health Sciences University and Multnomah County, Providing a Community Health Nurse and Office Space for the Child Development and Rehabilitation Center's CaCoon Program for Children with Special Health Needs, and Extending the Agreement for the Period July 1, 1994 through June 30, 1995*

C-11 *Ratification of Amendment No. 1 to Intergovernmental Agreement Contract 201224 Between Multnomah County and Oregon Health Sciences University,*

Providing Various General Housekeeping Modifications, Including the Provision of County Purchase of 60 Personal Computers Instead of OHSU, and OHSU Reduction of its First Year Hardware Usage Fee from \$150,000 to \$3,900 to Compensate for Said Modification, for the Period Upon Execution through December 31, 1998

JUVENILE JUSTICE DIVISION

- C-12 *Ratification of Intergovernmental Agreement Contract 100295 Between Clackamas County and Multnomah County, Providing Continuation of Electronic Monitoring Services as an Alternative to Detention, for the Period July 1, 1994 through June 30, 1995*

NON-DEPARTMENTAL

- C-13 *In the Matter of the Appointments of Sarah Mahler, Doug Cowley, Lynette Stinson, Basil Panaretos, Jean Haliski and Steve Rose to the 1994 BOARD OF RATIO REVIEW*
- C-14 *In the Matter of the Appointment of Arnold Dingley to the FOOD SERVICE ADVISORY COMMITTEE*

COMMISSIONER SALTZMAN REQUESTED INFORMATION REGARDING WORK AND/OR RESIDENCY POLICIES FOR CITIZEN APPOINTMENTS TO COUNTY BOARDS AND COMMITTEES. AT THE REQUEST OF CHAIR STEIN AND UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER COLLIER, C-14 WAS UNANIMOUSLY POSTPONED.

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 *In the Matter of Recognition of Multnomah County Employee JAN THOMPSON, Purchasing Specialist 2, as "BUYER OF THE YEAR"*

LILLIE WALKER EXPLANATION AND COMMENTS IN APPRECIATION. CHAIR STEIN AND BOARD ACKNOWLEDGEMENT.

- R-2 *Ratification of Memorandum of Understanding Contract 500025 Between the Historic Columbia River Highway Advisory Committee, Oregon Department of Transportation, Oregon State Parks and Recreation Department, Oregon Tourism Division of Economic Development Department, City of Cascade Locks, City of Hood River, City of Mosier, Multnomah County, Hood River*

County, Wasco County, Columbia River Gorge National Scenic Area Forest Service, and the Columbia River Gorge Commission, to Establish a Framework for Future Cooperation on Activities Effecting the Historic Columbia River Highway Historic District

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-2. SHARON TIMKO AND BRUCE WARNER EXPLANATION AND RESPONSE TO BOARD QUESTIONS. MEMORANDUM OF UNDERSTANDING UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

R-14 *First Reading of a Proposed ORDINANCE Amending the County Code Section 5.50.050(5) to Authorize Transfer of \$600,000 Per Year, for Three Years to the Portland Center for the Performing Arts (PCPA) and \$100,000 Per Year, for Three Years to the Metropolitan Arts Commission (MAC)*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER HANSEN MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF THE FIRST READING. DONNA MILRANEY AND SANDI HANSEN TESTIMONY IN SUPPORT. BOARD COMMENTS. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, JUNE 16, 1994.

DISTRICT ATTORNEY'S OFFICE

R-3 *Budget Modification DA 8 Requesting Authorization to Transfer Funds from Personnel Services to Professional Services, to Fund an Office Move within the Support Enforcement Division*

COMMISSIONER KELLEY MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-3. TOM SIMPSON EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

R-4 *Budget Modification DA 9 Requesting Authorization to Increase the Anti-Drug Grant to Reflect the Actual Grant Award*

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-4. MR. SIMPSON EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

SHERIFF'S OFFICE

- R-5 *Request for Policy Direction Regarding Bureau of Emergency Communication (BOEC) Cost for Sauvie Island Volunteer Fire Department*

LARRY AAB EXPLANATION AND RESPONSE TO BOARD QUESTIONS. FIRE CHIEF RON MURRAY PRESENTATION AND RESPONSE TO BOARD QUESTIONS. BOARD CONSENSUS DIRECTING MCSO TO PREPARE INTERGOVERNMENTAL AGREEMENT FOR THIS REQUEST AND TO DRAFT COUNTY POLICY REGARDING FUTURE REQUESTS.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-6 *Ratification of Intergovernmental Agreement Contract 301804 Between the State of Oregon, Department of Administrative Services, and Multnomah County, Providing Multnomah County Access to and Use of the State's Telecommunications Backbone Network Services*

COMMISSIONER COLLIER MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-6. JIM MUNZ EXPLANATION OF ITEMS R-6 AND R-7. AGREEMENT UNANIMOUSLY APPROVED.

- R-7 *Ratification of Intergovernmental Agreement Contract 301814 Between the State of Oregon, Department of Administrative Services, and Multnomah County, Providing Multnomah County Access to and Use of the State's Telecommunications Equipment and Service Agreement for Fiber Optic Network Services*

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-7 WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF HEALTH

- R-8 *Third Reading and Possible Adoption of an ORDINANCE Adopting an Ambulance Service Plan for Multnomah County Pursuant to ORS 823.180*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-8. BILL COLLINS EXPLANATION AND RESPONSE TO BOARD QUESTIONS. JUNITA KAUBLE TESTIMONY. BILL COLLINS AND BOARD RESPONSE TO QUESTIONS OF

MS. KAUBLE. JACQUELINE WEBER RESPONSE TO BOARD QUESTIONS AND DISCUSSION. DAVID SMALLWOOD TESTIMONY. ORDINANCE 789 UNANIMOUSLY APPROVED.

NON-DEPARTMENTAL

- R-9 *Budget Modification NOND 17 Requesting Authorization to Transfer \$2,000 from Materials and Services to Capital Outlay, within the Finance Division Budget, in Order to Purchase a FAX Machine*

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-9. DAVE BOYER EXPLANATION. BUDGET MODIFICATION UNANIMOUSLY APPROVED.

- R-10 *Budget Modification NOND 18 Requesting Authorization to Transfer Funds from Personal Services and Materials and Services to Capital Outlay, within Commission District 4 Budget, for the Purchase of Computers*

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER SALTZMAN, R-10 WAS UNANIMOUSLY APPROVED.

- R-11 *RESOLUTION in the Matter of Reassessing the Role of the Sheriff's Office in Law Enforcement and Establishing its Future Mission*

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-11. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AN AMENDMENT TO THE LAST "BE IT FURTHER RESOLVED", SUBSTITUTING THE FOLLOWING LANGUAGE TO PAGE 3: "DEVELOP A WELL COORDINATED, COMPREHENSIVE STRATEGIC PLAN ON SCHOOL SAFETY. COUNCIL WILL EXPLORE WITH THE SCHOOLS, CITIES, AND COUNTY, THE CURRENT AND POTENTIAL USE OF DARE/GREAT OFFICERS, SCHOOL RESOURCE OFFICERS, AND POLICE LIAISON OFFICERS." BOARD COMMENTS AND DISCUSSION. AMENDMENT UNANIMOUSLY APPROVED. RESOLUTION 94-113 UNANIMOUSLY APPROVED AS AMENDED.

- R-12 *First Reading of a Proposed ORDINANCE Relating to the Pay Ranges and COLA Increases for Exempt Employees and Repealing Ordinance Nos. 767, 774, 777 and 788*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. CURTIS SMITH EXPLANATION. COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF THE FIRST READING. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, JUNE 16, 1994.

- R-13 *First Reading of a Proposed ORDINANCE Amending the Multnomah County Code, Section 5.10.090 and 5.10.160(D), Relating to Fees Assessed to Recover the Costs of Dishonored Checks*

PROPOSED ORDINANCE READ BY TITLE ONLY. COPIES AVAILABLE. COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF THE FIRST READING. DAVE BOYER EXPLANATION. NO ONE WISHED TO TESTIFY. FIRST READING UNANIMOUSLY APPROVED. SECOND READING SCHEDULED FOR THURSDAY, JUNE 16, 1994.

- R-15a *Consideration of a RESOLUTION in the Matter of Acquisition of Real Property for the Construction of the Midland Branch Library Project [Current Bliss Site]*
- R-15b *Consideration of a RESOLUTION in the Matter of Acquisition of Real Property for the Construction of the Midland Branch Library Project [Russellville Site]*

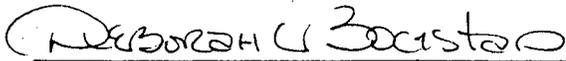
AT THE REQUEST OF CHAIR STEIN, COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, APPROVAL OF R-15a. COMMISSIONER SALTZMAN MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF AN AMENDMENT TO THE LAST "BE IT RESOLVED", STRIKING THE FOLLOWING LANGUAGE: "OR THROUGH EXERCISE OF EMINENT DOMAIN, IF NECESSARY." AMENDMENT UNANIMOUSLY APPROVED. BOARD COMMENTS AND DISCUSSION REGARDING BLISS AND RUSSELLVILLE SITES. RESOLUTION 94-114 APPROVED, AS AMENDED, WITH COMMISSIONERS COLLIER, SALTZMAN AND STEIN VOTING AYE, AND COMMISSIONERS KELLEY AND HANSEN VOTING NO.

PUBLIC COMMENT

- R-16 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*

There being no further business, the meeting was adjourned at 10:52 a.m.

**OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON**



Deborah L. Bogstad

*Thursday, June 9, 1994 - 1:00 PM
Multnomah County Courthouse, Room 602*

BUDGET HEARING

- PH-2** *The Tax Supervising and Conservation Commission Will Meet to Discuss and Conduct a Public Hearing on the 1994-95 Annual Budget for the DUNTHORPE-RIVERDALE COUNTY SERVICE DISTRICT NO. 1 and the MID-COUNTY SERVICE DISTRICT NO. 14*
- PH-3** *The Tax Supervising and Conservation Commission Will Meet to Discuss and Conduct a Public Hearing on the 1994-95 Annual Budget for MULTNOMAH COUNTY*

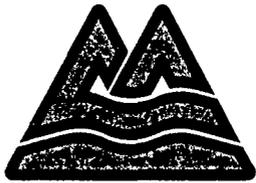
CANCELLED DUE TO LACK OF QUORUM. TO BE RESCHEDULED.

*Thursday, June 9, 1994 - 1:30 PM
Multnomah County Courthouse, Room 602*

BUDGET WORK SESSION

- WS-3** *The Multnomah County Board Will Propose and Review Amendments to the 1994-95 Multnomah County Budget*

DAVE WARREN, BILL FARVER, HAL OGBURN, CHRIS WHITE, BARRY FRIEDMAN AND JOHN MILLER PRESENTATIONS AND RESPONSE TO BOARD QUESTIONS AND DISCUSSION.



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS		
BEVERLY STEIN •	CHAIR	• 248-3308
DAN SALTZMAN •	DISTRICT 1	• 248-5220
GARY HANSEN •	DISTRICT 2	• 248-5219
TANYA COLLIER •	DISTRICT 3	• 248-5217
SHARRON KELLEY •	DISTRICT 4	• 248-5213
CLERK'S OFFICE •	248-3277	• 248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

JUNE 6, 1994 - JUNE 10, 1994

- Tuesday, June 7, 1994 - 8:30 AM - Executive Session Page 2*
- Tuesday, June 7, 1994 - 9:30 AM - Budget Work Session Page 2*
- Tuesday, June 7, 1994 - 1:30 PM - Board/Planning Briefing Page 2*
- Tuesday, June 7, 1994 - 7:00 PM - Budget Hearing Page 2*
- Wednesday, June 8, 1994 - 9:30 AM - Budget Work Session Page 3*
- Thursday, June 9, 1994 - 9:30 AM - Regular Meeting Page 3*
- Thursday, June 9, 1994 - 1:00 PM - TSCC Budget Hearing Page 6*

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen by Paragon Cable subscribers at the following times:

- Thursday, 6:00 PM, Channel 30 - East County only*
- Friday, 10:00 PM, Channel 30*
- Saturday, 12:30 PM, Channel 30*
- Sunday, 1:00 PM, Channel 30*

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222, OR MULTNOMAH COUNTY TDD PHONE 248-5040, FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, June 7, 1994 - 8:30 AM
Multnomah County Courthouse, Room 602

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E-1 *The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(1)(d), for Deliberations with Labor Relations Staff Regarding Labor Negotiations. 1 HOUR REQUESTED.*

Tuesday, June 7, 1994 - 9:30 AM
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BUDGET WORK SESSION

WS-1 9:30-10:00 *Review of Updated General Fund Revenue Estimates for 1994-95 Multnomah County Budget*

 10:00-11:30 *Discussion of Policy Alternatives for Service Delivery to Ethnic Populations*

 11:30-12:00 *Propose and Review Amendments to the 1994-95 Multnomah County Budget (to be Continued on June 8, 1994)*

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PLANNING BRIEFING

B-1 *Planning Staff Presentation of the West Hills Reconciliation Report and the Howard Canyon Reconciliation Report Prepared in Response to Land Conservation and Development Commission Remand Order 93-RA-876, in an Effort to Resolve Identified Conflicts Between "Significant" Goal 5 Resources and Conflicting Uses, and Other Statewide Planning Goals. 2 HOURS REQUESTED.*

Tuesday, June 7, 1994 - 7:00 PM
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PH-1 *The Multnomah County Board of Commissioners Will Convene for the Purpose of Receiving Public Testimony Regarding the 1994-95 Multnomah County Budget*

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1994-95 Multnomah County Budget*

Thursday, June 9, 1994 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

COMMUNITY AND FAMILY SERVICES DIVISION

C-1 *Ratification of Intergovernmental Agreement Contract 105124 Between
Multnomah County and the City of Gresham, to Coordinate Funding for
Services to Homeless and Low Income Hispanics in East County, for the
Period July 1, 1993 through June 30, 1994*

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C-2 *FD 1-94 FINAL ORDER in the Matter of Reversing the Decision of the
Hearings Officer and Approving a Variance to the Finished Floor Elevation for
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DEPARTMENT OF HEALTH

- C-9 *Ratification of Intergovernmental Agreement Contract 202434 Between Multnomah County and the Oregon Department of Education, Wherein the County will Perform Sanitation Inspections of the Oregon Department of Education's Child Nutrition Program Food Preparation Facilities and Meal Sites, for the Period Upon Execution through September 30, 1994*
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NON-DEPARTMENTAL

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- C-14 *In the Matter of the Appointment of Arnold Dingley to the FOOD SERVICE ADVISORY COMMITTEE*

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 *In the Matter of Recognition of Multnomah County Employee JAN THOMPSON, Purchasing Specialist 2, as "BUYER OF THE YEAR"*
- R-2 *Ratification of Memorandum of Understanding Contract 500025 Between the Historic Columbia River Highway Advisory Committee, Oregon Department*

of Transportation, Oregon State Parks and Recreation Department, Oregon Tourism Division of Economic Development Department, City of Cascade Locks, City of Hood River, City of Mosier, Multnomah County, Hood River County, Wasco County, Columbia River Gorge National Scenic Area Forest Service, and the Columbia River Gorge Commission, to Establish a Framework for Future Cooperation on Activities Effecting the Historic Columbia River Highway Historic District (9:30 AM TIME CERTAIN, 10 MINUTES REQUESTED)

DISTRICT ATTORNEY'S OFFICE

- R-3 *Budget Modification DA 8, Requesting Authorization to Transfer Funds from Personnel Services to Professional Services, to Fund an Office Move within the Support Enforcement Division*
- R-4 *Budget Modification DA 9, Requesting Authorization to Increase the Anti-Drug Grant to Reflect the Actual Grant Award*

SHERIFF'S OFFICE

- R-5 *Request for Policy Direction Regarding Bureau of Emergency Communication (BOEC) Cost for Sauvie Island Volunteer Fire Department*

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-6 *Ratification of Intergovernmental Agreement Contract 301804 Between the State of Oregon, Department of Administrative Services, and Multnomah County, Providing Multnomah County Access to and Use of the State's Telecommunications Backbone Network Services*
- R-7 *Ratification of Intergovernmental Agreement Contract 301814 Between the State of Oregon, Department of Administrative Services, and Multnomah County, Providing Multnomah County Access to and Use of the State's Telecommunications Equipment and Service Agreement for Fiber Optic Network Services*

DEPARTMENT OF HEALTH

- R-8 *Third Reading and Possible Adoption of an ORDINANCE Adopting an Ambulance Service Plan for Multnomah County Pursuant to ORS 823.180*

NON-DEPARTMENTAL

- R-9 *Budget Modification NOND 17 Requesting Authorization to Transfer \$2,000 from Materials and Services to Capital Outlay, within the Finance Division Budget, in Order to Purchase a FAX Machine*
- R-10 *Budget Modification NOND 18 Requesting Authorization to Transfer Funds*

from Personal Services and Materials and Services to Capital Outlay, within Commission District 4 Budget, for the Purchase of Computers

- R-11 *RESOLUTION in the Matter of Reassessing the Role of the Sheriff's Office in Law Enforcement and Establishing its Future Mission*
- R-12 *First Reading of a Proposed ORDINANCE Relating to the Pay Ranges and COLA Increases for Exempt Employees and Repealing Ordinance Nos. 767, 774, 777 and 788*
- R-13 *First Reading of a Proposed ORDINANCE Amending the Multnomah County Code, Section 5.10.090 and 5.10.160(D), Relating to Fees Assessed to Recover the Costs of Dishonored Checks*
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- R-15a *Consideration of a RESOLUTION in the Matter of Acquisition of Real Property for the Construction of the Midland Branch Library Project [Current Bliss Site]*
- R-15b *Consideration of a RESOLUTION in the Matter of Acquisition of Real Property for the Construction of the Midland Branch Library Project [Russellville Site]*

PUBLIC COMMENT

- R-16 *Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.*
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*Thursday, June 9, 1994 - 1:00 PM
Multnomah County Courthouse, Room 602*

BUDGET HEARING

- PH-2 *The Tax Supervising and Conservation Commission Will Meet to Discuss and Conduct a Public Hearing on the 1994-95 Annual Budget for the DUNTHORPE-RIVERDALE COUNTY SERVICE DISTRICT NO. 1 and the MID-COUNTY SERVICE DISTRICT NO. 14*
- PH-3 *The Tax Supervising and Conservation Commission Will Meet to Discuss and Conduct a Public Hearing on the 1994-95 Annual Budget for MULTNOMAH COUNTY*

MEETING DATE: JUNE 7, 1994

AGENDA NO: WS-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: BUDGET WORK SESSION

BOARD BRIEFING Date Requested: JUNE 7, 1994

Amount of Time Needed: 9:30 - 12:00 p.m.

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT: NON-DEPARTMENTAL DIVISION: CHAIR BEVERLY STEIN

CONTACT: DAVE WARREN TELEPHONE #: 248-3883, EXT. 3822

BLDG/ROOM #: 106/1400

PERSON(S) MAKING PRESENTATION: DAVE WARREN

ACTION REQUESTED:

INFORMATIONAL ONLY POLICY DIRECTION APPROVAL OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

- 9:30 - 10:00 a.m. Review of Updated General Fund Revenue Estimates for 1994-95 Multnomah County Budget
- 10:00 - 11:30 a.m. Discussion of Policy Alternatives for Service Delivery to Ethnic Populations
- 11:30 - 12:00 p.m. Propose and Review Amendments to the 1994-95 Multnomah County Budget

HEAD OF COUNTY CLERK'S OFFICE
 1994 MAY 25 AM 9:04
 MULTNOMAH COUNTY OREGON

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

SUMMARY OF PROPOSED BUDGET CHANGES

AVAILABLE FOR ADDITIONAL ALLOCATION

Additional Revenue	1,995,000	Property taxes assuming 10% value growth, additional video lottery receipts reducing general revenue cost of JDH COP's, BIT as budgeted.
COLA lower than budgeted	369,000	General fund share of savings from lower CPI - total savings \$745,000
Medical/Dental	250,000	General fund share of savings from lower medical/dental rates - total savings \$507,000
Contingency	154,613	Amount in excess of anticipated requirements (\$1,250,000 normal contingency and 80,000 wage settlement)
Allocation for analyses	(155,000)	Sheriff's Office (\$75,000) and Public Safety Council (\$80,000)
Juvenile Security	(45,000)	
Sick leave for transfers	(150,000)	
Homeless Action revenue loss	(250,000)	Assumes City pays half of shortfall
TOTAL UNALLOCATED GENERAL FUND	2,168,613	



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

June 7, 1994

To: Board of County Commissioners

From: Beverly Stein

Re: Budget Amendments

I have asked the Budget and Quality office to brief you on the improvements in the revenue picture, largely due to higher property tax valuations and improved lottery revenues. Assuming we accept their judgment of how we should prudently assess the projections of additional revenue, I believe we have approximately \$2,500,000 in additional ongoing revenue.

The Budget and Quality office proposes structuring the revenues to account for a \$250,000 write off of a \$500,000 deficit in the Homeless Action Fund. In addition, I have asked them to include an additional \$350,000 in our contingency to pay for the projected cost of the Organizational Analysis in the Sheriff's office, professional services for the Public Safety Council to develop the impact on the Public Safety system model, full implementation of the facility security plan at the new Juvenile home, and the sick leave pay out for deputies transferring to the City of Portland. By placing the money for the analysis and professional services in contingency we will review the requests for proposal as part of the act of appropriating the money.

Following are my recommendations of items we should seriously consider funding from the remaining \$2,169,000 of that revenue. I have compiled the list from information we have all learned during the budget process and from my judgment in talking with the Board about the issues they are most concerned about.

1. Sheriff's office \$1,000,000

This approximate amount will restore the positions that were not transferred to the City of Portland. We are still awaiting exact figures on motor pool and materials and services expenses.



2. Juvenile Public Safety Issues

A. Continuation of Current Programming \$216,000

This will continue funding for the ongoing programs that did not receive anticipated funding from the federal Edward R. Byrne grants. The list includes:

Southeast Gang Unit	\$97,000
JJD McLaren Transition Coordinator	\$66,000
GIFT (girls and gangs)	\$53,000

B. Antiviolence Coordinator \$60,000 and Five Day Program for Suspended Students \$30,000

Commissioner Kelley has developed two proposals to help address the need for anti-violence and dispute resolution education in the schools and a positive alternative for students suspended from schools and referred to the Juvenile Division.

C. Deputy District Attorney at the Juvenile Division \$67,000 (\$40,000 from General Fund)

The District Attorney is requesting an additional position at the Juvenile Department. Given our increased level of attention in this area, this seems justified. We can partially fund this position from additional Victims Assessment funds.

D. Evaluation of Sex Offenders and Diversion Programs in Juvenile Division \$30,000

This contracted amount in professional services will develop an evaluation model for use with our sex offender and diversion programming in juvenile. I am recommending we include this in the Budget and Quality office and test the feasibility of an ongoing appropriation to target specific evaluative needs identified by the Board.

3. Community and Family Services/ Department of Community Corrections \$80,000

This will continue funding for the ongoing programs that did not receive anticipated funding from the federal Edward R. Byrne grants. The list includes:

YEEP (youth employment)	\$24,000
Family Violence Coordinator	\$15,000
STOP	\$44,000

4. Capital Improvement Fund \$150,000

This ongoing amount will provide the potential for carryover funding to help meet the backlog of unfunded capital needs.

5. Sheriff's Warrant System \$183,000

This will provide full funding for the Sheriff's warrant system and add to what we have already set aside in the New Systems Development Fund.

6. Mental health and Jails \$98,000

This part of this effort was inadvertently omitted from the budget. Community Corrections will receive \$64,000 for community based mental health services and the Sheriff's office \$34,000 for a positions within the jails. The Health portion of the program is already in the budget.

7. Homeless Singles Reconfiguration Project \$136,000

This will enable us to match the city's contribution to begin a new, more comprehensive approach to homelessness in our metropolitan area. We will know soon whether the City is willing to share the \$500,000 deficit that has been incurred in the Homeless Action Fund.

8. Grants Specialist in Budget and Quality \$60,000

This staff person in the Budget and Quality office will be responsible for insuring that we are maximizing our ability to secure foundation and federal and state funding. This staff will follow up on contacts with national foundations, review the Federal Register, and make sure Departments are aware of opportunities. Of special importance will be identifying opportunities for cross departmental efforts. We will evaluate this position in a year to determine its ongoing cost effectiveness.

9. Library Materials for Information Superhighway \$100,000

This appropriation into the library materials budget will expand patron's access to non-print materials and speed the library's transition to assessing the information superhighway for all county residents. The library would upgrade computers at branches to enable patrons to better access extensive online service information networks.

Available Revenue	\$2,169,000
Expenditures	\$2,187,000
Balance	(\$18,000)

NON GENERAL FUND AMENDMENTS

In addition to these amendments impacting the General Fund, there are several amendments that address programmatic needs, but do not impact the General Fund.

Community Corrections

The Department of Community Corrections can use additional state money to:

1. Hire new parole and probation officers by October 1 \$150,000
2. Establish an Employee Safety Coordinator and Purchase materials to Implement the Committee's recommendations (does not address possible expenses related to arming) \$173,000
3. Inflationary increase for A and D programs \$45,000
This provides a inflationary increase for the contractors for residential alcohol and drug services.
4. Increase allocation for secure/transitional beds for parole violators \$400,000
This will fund 23 beds next year.

Non Departmental

The Board can use the existing anticipated revenues from the hotel motel tax to provide an additional \$100,000 in funding to the Metropolitan Arts Commission.

I have greatly appreciated the spirit of cooperation and critical thinking about policy issues throughout this budget process. We are fortunate to have some additional revenue to enable us to maintain current and proposed programs in the budget. I look forward to an amicable conclusion to our process.

SHARRON KELLEY
Multnomah County Commissioner
District 4



Portland Building
1120 S.W. Fifth Avenue, Suite 1500
Portland, Oregon 97204
(503) 248-5213

M E M O R A N D U M

TO: Board of Commissioners
FROM: Commissioner Sharron Kelley
RE: Budget Analysis
DATE: June 7, 1994

In recognition that the Board is unable to fund all of the requests submitted, I offer the following criteria for setting priorities among the budget requests.

- A. Is the proposal directed at one of the urgent benchmarks?
- B. Does the proposal fund the essential (instead of a peripheral) aspect of a service? Are there measurable outcomes?
- C. Is the approach the most effective and efficient way to achieve the Benchmark?
- D. Is Multnomah County the most appropriate funding source for the program?

What follows is an analysis of numerous budget requests -- as well as a few items funded within budget constraints -- in light of these criteria.

<u>CFS</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>Source</u>	<u>Score</u>
MH at school clinics	x	x	x	x	4
New PCDCs	x	x	x	x	4
Asian Center	x	x	o*	o*	2
*Private funding is more appropriate for ethnic-specific sites and services; issue of service fragmentation hinders efficiency					
Hispanic Support	o	o	1	o	1
*Drop-out issues are school function					
Mt Hood mental health	x	x	x	x	4
Homeless families	x	x	x	x	4
Respite Care	o	o	x	x	2
*serves parents of clients more than clients					

<u>CFS [cont'd]</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Touchstone	x	x	o	o	2
Leaders Roundtable	x	o*	x	x	3
*planning/administration					
CARES	x	x	x	x	4
Domestic Violence	x	x	x	x	4
Child abuse inventory	x	x	x	x	4
Child abuse prevention	x	x	x	x	4
Diversion services	x	x	x	x	4

<u>Health ("add pkgs")</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Urgency Clinic	x	x	x	x	4
New Teen Clinics	x	x	x	x	4
Roosevelt Expansion	x	x	x	x	4

While primary rationale is teen pregnancy, most of funds are spent providing health care off-site from primary care clinics. Teen clinic funds could be spent more directly on teen pregnancy benchmark.

Outreach worker	x	x	x	x	4
Outreach grant match	x	x	x	x	4
Coalition health clinics	x	x	x	x	4
Bldg. mgmt. McCoy space	x	x	x	x	4
Corr. hlth. admissions	x	x	x	x	4
Corr. mental health	x	x	x	x	4

Health (constraint budget)

New adm. pr ass't	o	o	o	x	1
Human Resources	x	x	o	x	3

Can this be consolidated with personnel?

<u>Aging Services</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Intergenerational	o	x	x	x	3
Care Home reg.	x	x	x	x	4
Care Home recreation	o	x	x	x	3
Mid-County svcs.	o	x	x	x	3

<u>Juvenile Justice</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Child abuse	x	x	x	x	4
Sex offender couns.	x	x	x	x	4
Adjudication	x	x	x	x	4
Sex offender res.	x	x	x	x	4
Misdemeanant diversion	x	x	x	x	4
VORP	x	x	x	x	4
Payback	x	x	x	x	4
Food Service	o	o	x	x	2

<u>DA (not funded)</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Juvenile Prosecutor	x	x	x	x	4

<u>MCSO</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
JDH security	x	x	x	x	4

DES

Brentwood-Darl.	x	x	x	x	4
Pet Adoption	o	x	x	x	3
Rural Planning	o	x	x	x	3
Planning Mediation	o	x	x	x	3
BOE Appraisal	o	x	x	x	3

<u>Comm. Corrections</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
POs	x	x	x	x	4

<u>Mgmt. Support</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Affirmative Action	x	o	x	x	3
RESULTS	x	x	x	x	4
Labor Relations	o	o	x	x	2
Emer. Mgmt. Radios	o	x	x	x	3
Emer. Mgmt. Printing	o	x	x	x	3

<u>Library (add pkgs.)</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Day Care support	o	x	x	x	3
Outreach	o	x	x	x	3
Student support	o	x	x	x	3
Marketing	x	x	x	x	4

Library (constraint budget)					
Central Info. Desk	o	o	x	x	2
\$116,453					
Reference Line	o	x	x	o*	2
[budget could be reduced by \$128,000 for a 50-50 match to state and regional funding]					
Prof. Svcs. increase*	o	o	x	x	2
[*\$109,000]					

<u>NonDepartmental</u>	<u>Benchmark</u>	<u>Core</u>	<u>Effective</u>	<u>\$Source</u>	<u>Score</u>
Auditor - survey	x	o	x	x	3
Auditor - computers	x	o	x	x	3
Auditor - temporaries	x	o	x	x	3
Progress Board	x	o	x	x	3
Chair - legislature	o	o	x	x	2
DPMC - various	x	x	x	x	4
OSU Extension	o	x	x	x	3
DPMC - Sheriff	x	x	x	x	4

The list of items scoring 2 ["Level 2 Programs"] or less is as follows:

Asian Center	\$ 160,000
Hispanic Support	\$ 100,000
Respite Care	\$ 100,000
Touchstone	\$ 163,000

New adm. pr ass't - Health	\$ 21,000
Food Service - JJD	\$ 14,370
Labor Relations	\$ 48,018
Central Info. Desk	\$ 116,453
Reference Line (reduce to 50-50 match)	\$ 128,000
Prof. Svcs. increase - Library	\$ 109,000
Chair - legislature	\$ 30,000

Level 2 Subtotal:	\$ 989,841

The budget for items scoring 3 ["Level 3 Budget"] is as follows:

Leaders Roundtable	\$ 10,000
Human Resources - Health consol. savings est.	\$ 50,000
Intergenerational - Aging	\$ 60,000
Care Home recreation - Aging	\$ 12,222
Mid-County svcs. - Aging	\$ 25,000
Pet Adoption - DES	\$ 33,011
Rural Planning - DES	\$ 15,000
Planning Mediation - DES	\$ 5,000
BOE Appraisal - DES	\$ 42,633
Affirmative Action	\$ 16,711
Emer. Mgmt. Radios	\$ 14,299
Emer. Mgmt. Printing	\$ 2,601
Day Care support - Library	\$ 5,529
Outreach - Library	\$ 81,580
Student support - Library	\$ 121,128
Auditor - survey	\$ 10,000
Auditor - computers	\$ 15,000
Auditor - temporaries	\$ 15,000
Progress Board	\$ 60,000
OSU Extension	\$ 25,740

Level 3 Subtotal	\$ 620,454

Board of County Commissioners
Panel Discussion Regarding Culturally Specific Services
June 7, 1994

AGENDA

10:00 - 10:05	Welcome and overview of session	Chair Stein
10:05 - 10:30	<u>Department/Division Presentations</u> Review of division policies, organizational philosophies, implementation, and issues that arise	Jim McConnell Lorenzo Poe Billi Odegaard Bruce Bliatout HAROLD OGBURN
10:30 - 11:00	<u>Community Experts Presentation</u> What are the best practices and community recommendations	Ms. Marsha Azure Mr. Lee Po Cha Mr. Richard Luccetti Mr. James Mason Mr. Joseph Tam
11:00 - 11:30	Questions and Discussion Recap and Closure	All Chair Stein

AGING SERVICES DIVISION

ASD will develop and operate programs that are responsive to consumer needs and assure optimal outcomes for all clients. It is ASD's policy to serve ethnic minority elderly persons with a flexible program adapted to the unique needs presented by the different languages and cultures. In order to maximize the resources of ASD to provide the greatest good for the most people, ASD will use the following strategies (in priority order) to assure equal access for ethnic minority elders to all of ASD's programs and services:

<p>1. Assure that the "mainstream" programs of ASD and its Contractors are open and available to all populations. Staff will be trained in cultural awareness and sensitivity. ASD will hire Bi-lingual and Bi-cultural staff to assure capacity of the system to respond to the needs of all persons.</p>	<p>Range of services from information to in-home to alternative living arrangements.</p>
<p>2. ASD will create and maintain special Ethnic outreach and access programs when it is evident that certain groups are not using the mainstream programs and services.</p>	<ul style="list-style-type: none"> ◆ Community Liaison(s) ◆ AT&T Language Line ◆ Bi-lingual video and brochures ◆ Translation service
<p>3. ASD will build and/or fund specialized programs for Ethnic Populations when it is evident that the mainstream programs are:</p> <ul style="list-style-type: none"> - not being used by one or more Ethnic groups. - insufficient to overcome actual or perceived barriers of language or culture for one or more of the ethnic minority elders. - not able to address diverse cultural issues appropriately. 	<p>Ethnic Meal Sites</p> <ul style="list-style-type: none"> ◆ Chinese ◆ Korean ◆ Japanese ◆ Hispanic/American Indian ◆ Asian/Pacific Seniors ◆ Jewish <p>Transportation to meal sites</p>
<p>4. When these strategies to provide ASD services to ethnic minority elderly are not successful, ASD will fund activities that will support cultural identity and foster effective relationships between minority elders and ASD.</p>	<ul style="list-style-type: none"> ◆ American Indian Elders Pow Wow ◆ Office space for Lao and Vietnamese groups ◆ Social service handbook by Lao seniors

The emphasis for ASD specialized programs for Ethnic populations will be Multicultural in nature in keeping with policy recommendations by the Minority Services Task Force. The Task Force recognized the importance of economic considerations to provide the most service for the most people as well as the value of building partnership among different ethnic groups. Where it is evident that the Multicultural approach will not be effective for certain groups, ASD will develop a specific program for a specific group. In any case, no program may exclude any eligible older person from receiving services on the basis of race or ethnic background.

Community and Family Services Division-Youth Program Office
Examples of Specific Funded Programs/Activities
(Based Upon ASD Model)

1. Ensure that mainstream services are open and available to all people.

- ▼ Youth Program Office (YPO) contract compliance language requiring prospective plan for organizational activities which will achieve progress towards identified cultural diversity standards and retrospective report detailing the accomplishment of those activities.
- ▼ Development of cultural diversity policy and workplan for YPO/CYSC.
- ▼ Required component of YPO Contract Program Standards and area of evaluation during YPO Site Review process.

(Please see attached documents.)

2. Create and maintain special outreach and access programs to enhance access and use of mainstream services by specific populations.

- ▼ Current culturally specific services at each Family Center.

(Please see attached document.)

3. Develop and fund culturally specific programs when culturally based barriers to access and use of mainstream services exist.

- ▼ Self-Enhancement Inc., Services for African-American Young Women and the African-American Male Commitment Reduction Project (5 programs)
- ▼ NARA and Portland Public School Indian Education Peer Helper Program
- ▼ Asian Services Project
- ▼ Latino Services Project
- ▼ Sexual Minority Youth Services Project (3 programs)

4. Support and fund activities which enhance and promote cultural identity and community development for cultural minority people.

- ▼ Oregon Sexual Minority Youth Network
- ▼ Indian Youth Leadership Conferences
- ▼ Hispanic Youth Leadership Conferences
- ▼ Miscellaneous technical assistance for developing minority community projects, organizations and services.

Family Center Contract Standards and Measures FY 94-95

Family Centers are community based and user centered. (community based and service access)

Contractor shall:

- Site Center within the identified service district;
- Operate Center during hours which support maximum possible community access;
- Provide access to multiple services which respond to community identified needs; and,
- Participate with County District Coordinating Teams and Family Support Network.

Family Centers are culturally competent. (diversity)

Contractor shall:

- Ensure agency Board of Directors and Center staff and volunteers are diverse, as defined by the *YPO Diversity Policy and Workplan*;
- Train its Board of Directors and Center staff and volunteers in issues regarding diversity and cultural competency;
- Produce agency mission statement and Center service goals and objectives which reflect participation of diverse (as defined above) communities in their development; and,
- Provide culturally relevant and appropriate services.

Family Centers prevent juvenile delinquency. (diversion)

Contractor shall:

- Provide young people and their parents, in a variety of ways, with information about appropriate social and legal behavior and the consequences for the lack of that behavior;
- Create opportunities for young people to provide restitution to the victim(s) of their delinquent act(s) and to their community for those acts;
- Ensure accountability to the community through community members' involvement in the diversion process; and,
- Participate collaboratively with the Juvenile Justice Division, other Family Center providers and local schools in the diversion process.

Family Centers support the development of young children and prepare them to successfully enter kindergarten. (early childhood development and readiness to learn)

Contractor shall:

- Create opportunities for developmentally appropriate learning and interaction between children and their parent(s)/care giver(s).
- Provide a developmentally appropriate environment in which this learning and interaction occurs;
- Require staff to maintain or develop necessary early childhood education expertise as defined by accepted professional standards; and,
- Work cooperatively with the Health Department in conducting new baby home visits, well baby screening and referrals for services.



MULTNOMAH COUNTY OREGON

DEPARTMENT OF HUMAN SERVICES
YOUTH PROGRAM OFFICE
426 S.W. STARK ST., SIXTH FLOOR
PORTLAND, OREGON 97204
(503) 248-3565
FAX NUMBER 248-3379

CHILDREN AND
YOUTH SERVICES
COMMISSION

MULTNOMAH COUNTY CHILDREN AND YOUTH SERVICES COMMISSION

DIVERSITY POLICY AND WORKPLAN

It is the policy of the Multnomah County Children and Youth Services Commission (CCYSC) to actively work towards the elimination of historic and present day societal inequities which exist and serve to negatively impact the lives of certain classes of children, young people, and their families who are:

- o Girls and young women;
- o Of color;
- o Lesbian and gay young men
- o Poor;
- o Physically, emotionally, and/or developmentally disabled;
- o Immigrants; and
- o From diverse religious backgrounds.

For the next two years CCYSC will prioritize and focus its efforts for the following identified classes:

- o Children, young people, and their families of color;
- o Girls and young women; and
- o Lesbians and gay young men.

CCYSC will actively pursue the realization of this policy through itself, its practices, its funding, its staff, and its contracted providers. These areas are identified as:

- o CCYSC Internal Practices
- o CCYSC External Practices
- o CCYSC Staff
- o Contracted Provider Practices

1991

CCYSC Internal Practices

- o CCYSC membership, including committees, shall be diverse, as defined by the identified classes.
- o At least 50% of CCYSC membership shall be members of the identified classes by the end of FY 91-92.
 - o Survey current CCYSC membership, including committees, for current compliance with standard.
 - o Develop strategic plan for active member recruitment for compliance with standard.
 - o Address issues regarding meaningful participation and retention of member of the identified classes.
- o CCYSC membership shall receive training in issues affecting identified classes.
- o CCYSC membership shall participate in no less than two trainings before the end of FY 91-92 designed to address personal awareness and collective action concerning issues affecting members of this identified classes.
 - o Prioritize training needs.
 - o Schedule and hold trainings for compliance with standard.
- o CCYSC Commissioners' shall make a personal commitment to responsibility for Diversity Policy and Work Plan.
- o Commissioners' job description shall identify requirement to set at least one goal which reflects a personal commitment to the Diversity Policy and Work Plan, annually.
 - o Amend Commissioners' job description.
 - o Develop process for identifying, monitoring, sharing, and evaluating attainment of personal goal for compliance with standard.

CCYSC External Practices

- o All CCYSC funded services/providers shall maintain the ability to appropriately serve members of the identified classes.
- o All contractors shall be assessed annually as to their ability to provide appropriate services to members of the identified classes.
 - o Develop process within YPO Site Review Process to address compliance with standard.
 - o Develop process for appropriate committee review and report back to CCYSC.
 - o Develop process for technical assistance to providers who are not in compliance with standard.
- o CCYSC shall fund services which serve members of the identified classes.
 - o 25% of all available funding shall be allocated for services/service providers which target members of the identified classes.
 - o Assess current levels of funding for compliance with standard.
 - o Prioritize deficiencies among identified classes and current levels of funding.
 - o Develop process to address deficiencies for compliance with standard.
- o CCYSC funding allocation and other processes shall not present artificial barriers to participation by diverse communities, as defined by identified classes.
 - o CCYSC shall make written report which identifies barriers to participation and advocate within the Social Services Division for change based upon the removal of those barriers.
 - o Assign task to appropriate committee
 - o Review current RFQ/RFP and other processes.
 - o Develop process for review, assessment and development of advocacy strategy for compliance with standard.

- o CCYSC shall assume leadership within Multnomah County regarding issues affecting members of the identified classes.
- o It shall be the policy of CCYSC membership to raise issues affecting members of the identified classes at every opportunity within the scope and duties of CCYSC.
 - o Develop policy statement.
 - o Amend Commissioners' job description to reflect policy as a job responsibility.
- o CCYSC shall be accountable to itself and to communities of identified classes for the Diversity Policy and Work Plan.
- o CCYSC shall publish at the start of every fiscal year a Work Plan for the coming year which reflects the Diversity Policy, and publish at the end of every fiscal an evaluative report regarding the attainment of the Work Plan.
 - o Assign primary responsibility for initial development of the Work Plan to appropriate committee.
 - o Adopt annual Work Plan.
 - o Develop process to produce reports for compliance with standard.

CCYSC Staff Practices

- o YPO staff shall be diverse, as defined by identified classes.
 - o At least 50% of YPO staff shall be members of identified classes.
 - o Assess current YPO staff for compliance with standard.
 - o Prioritize deficiencies as assessed.
 - o Develop strategic plan to actively recruit for compliance with standard.
 - o Address issues regarding meaningful participation and retention of member of the identified classes.
- o YPO staff shall receive training in issues affecting identified classes.
 - o YPO staff shall participate in no less than two trainings before the end of FY 91-92 designed to address personal awareness and collective action concerning issues affecting members of this identified classes.
 - o Prioritize training needs.
 - o Schedule and hold trainings for compliance with standard.
- o YPO staff shall make a personal commitment to responsibility for Diversity Policy and Work Plan.
 - o YPO staff job description shall identify requirement to set at least one goal which reflects a personal commitment to the Diversity Policy and Work Plan, annually.
 - o Amend YPO staff job description.
 - o Develop process for identifying, monitoring, sharing, and evaluating attainment of personal goal for compliance with standard.
- o YPO staff shall be accountable to CCYSC and to communities of identified classes for the Diversity Policy and Work Plan.
 - o YPO staff shall publish at the start of every fiscal year a Work Plan for the coming year which reflects the Diversity Policy, and publish at the end of every fiscal an evaluative report regarding the attainment of the Work Plan.
 - o YPO Manager has primary responsibility for initial development of the Work Plan.

- o Submit annual Work Plan for CCYSC review.
- o Develop process to produce reports for compliance with standard.

- o YPO staff shall monitor assigned contractor compliance with CCYSC Diversity Policy standards.
 - o All contractors shall be assessed annually as to compliance with CCYSC Diversity Policy standards.
 - o Develop process within YPO Site Review Process to address compliance with standard.
 - o Develop process for appropriate review and report back to CCYSC.
 - o Develop process for technical assistance to providers who are not in compliance with standard.

Contracted Provider Practices

- o Contracted provider Board, staff, and volunteers shall be diverse, as defined by the identified classes.
- o Make-up of Board, staff, and volunteers shall be congruent with the proportion of these populations in Multnomah County.
- o Affirmative Action and EEO plans and policies, and annual report regarding the implementation of them shall exist.
- o Contracted provider Board, staff, and volunteers shall receive training in issues affecting identified classes.
- o Contracted provider Board, staff, and volunteers shall participate in no less than two trainings before the end of FY 91-92 designed to address personal awareness and appropriate service provision concerning issues affecting members of this identified classes.
- o Creation of agency mission, goals, and objectives shall reflect participation of identified classes.
- o Agency shall reflect this participation through personnel policies, composition of Board/staff make-up, and/or other action and decision making process.
- o Agencies and programs shall provide service which is sensitive to, and appropriate for, the needs of children, youth, and families who are members of the identified classes.
- o Program design and service delivery elements shall reflect cultural, physical, and other needs of members of the identified classes. (i.e., hours and location of operation, printed material, assessment practices, individual service plans, etc.)
- o Agencies shall have client education material which promotes appreciation of diversity.
- o Agencies shall solicit feedback regarding program effectiveness from clients, community members, and/or other representatives of protected classes.
- o Agencies shall produce an annual workplan which addresses these practices by September 1st of the contract year and a summary analysis of the implementation of this plan by August 1st of the following year.
- o Progress toward implementation of these practices will be monitored as part of the YPO Site Review Process.

Current Family Center Culturally Specific Services

Eastwind Center

- ▼ Staff Languages: Spanish, Japanese, Farsi

Mid County Family Center

- ▼ Staff Languages: Lao, Vietnamese, Mien, Russian, Czech/Rumanian
- ▼ Bi-Lingual/Cultural Mental Health for Deaf/Hard of Hearing
- ▼ Asian Youth Leadership Group

SE Family Center

- ▼ Multi-Language Service Access
- ▼ Employment/School Retention Project for American Indian and Latino
- ▼ Asian Outreach and Service Access
- ▼ Non-English Language Play Groups for Children and Families Birth-5 Yrs

West Side Family Center

- ▼ Hispanic Outreach and Service Access
- ▼ Hispanic Youth Empowerment Group
- ▼ Lesbian/Gay/Bisexual Youth Drop-In Group
- ▼ Lesbian/Gay/Bisexual AOD Support Group

North Portland Family Center

- ▼ SE Asian Teen Parent Project
- ▼ SE Asian Outreach and Service Access
- ▼ Spanish Language Parent/Child Development Groups
- ▼ GIFT for African-American Young Women

NE Family Center

- ▼ SE Asian Outreach and Service Access
- ▼ YEEP for African-American

**Population, Demographics for Those Served and Financial Support Analysis
Community and Family Services Division-Youth Program Office FY 93-94**

Population	1990 Census 0-17 Pop.	FY 93-94 # Served	FY 93-94 Allocation	# of Programs Funded
African-American	12,294	2156	628,318	7
American Indian	2091	329	62,898	2
Asian-American	7915	463	40,000	1
Latino	6028	406	20,000	1
White	100,889	3808	3,726,666	34
Other	2366	237	N/A	N/A
Sexual Minority	N/A	N/A	6000	3
Total	131,583	7399	4,483,882	48

Children and Young People of Color are:

- 24% of the 0-17 population;
- 47% of the numbers served;
- allocated 16% of YPO resources; and,
- served by 29% of YPO programs.

White Children and Young People are:

- 76% of the 0-17 population;
- 53% of the numbers served;
- allocated 84% of YPO resources; and,
- served by 71% of YPO programs.

If analyzed by only Census and numbers served information, it appears that children and young people of color are currently served in proportions at least equal to their proportion within the population as a whole. However:

- ▼ It is commonly acknowledged that Census statistics are the most inaccurate for communities of color so population numbers are most likely underrepresented;
- ▼ A one to one ratio of population by numbers served doesn't address affirmative action to redress historic and present day inequities for certain peoples;
- ▼ How are our outcomes effected when children and young people of color are served by programs who admittedly are not yet culturally appropriate nor relevant; and,
- ▼ This statistic may say more about a community's desperate need for services which compels them to do what it takes to get access in spite of the cultural barriers posed.

June 7, 1994

To: Beverly Stein, Chair
Multnomah County Board of County Commissioners

From: Joe Condon *jc*
Central Advisory Board and CBAC
Community and Family Services Division

RE: SE Asian Acculturation Center

On behalf of the CAB/CBAC for the Community and Family Services Division, I have been asked to convey to you our continued strong support for the SE Asian Acculturation Center.

There are many factors to be considered in addressing this issue.

- The Asian culture is a collective culture. Multiple languages and dialects, different sets of needs, cannot be served by isolated individuals. Culturally competent services need to be developed in a variety of ways.
- A concerted effort is needed to address rising problems in the Asian community. The population is growing, many are low income, crime and crime related problems, including Asian gang activity, are on the increase.
- Such a center could be designed to assimilate, not separate. A location, a welcoming place, is needed where non-English speaking, non-white people, carrying a legacy of distrust of people in authority will be able and willing to access services. Many Asian people will not avail themselves of the full array of family services until, and unless, they are acknowledged as a people, and educated as to how this system works.

We see the International Center that the Health Department has successfully developed. The Acculturation Center would be an attempt to serve family needs in a similar manner.

We suggest that the Center be established in a three year trial. An evaluation process then could be set up by which the county would view the assimilation of our diverse citizenry from Asia. Questions then could be answered about the movement of SE Asian citizens toward services provided to the rest of the population and about progress of the broader service system toward cultural sensitivity.

We believe that not funding the SE Asian Acculturation Center would be contradictory to Multnomah County's stated goal to acknowledge and celebrate diversity.

Multnomah County Health Department



Cross Cultural Committee Information Packet



Multnomah County

Health Department

CROSS CULTURAL COMMITTEE

Cross Cultural Committee

Information Packet

October 29, 1993

Message from the Director

The Multnomah County Health Department exists, as an agency, to serve individuals, families, neighborhoods, and communities. As employees of the Health Department, we are all public servants. ALL residents of Multnomah County (and sometimes outside of the County) are our customers.

We serve a richly diverse community which is becoming more diverse with each passing year. Each of us individually has a responsibility to learn and understand more about the people we serve - including their cultures.

The Health Department has been focusing, over the past several years, on strategies to improve our individual and collective cultural competencies. In order to do so, we must deal with stereotypes and prejudices which we all carry. As an agency, we must value and actively seek diversity among our staff.

The materials contained in this packet were prepared by the Cross Cultural Committee and reflect intense and rich discussions. The values, philosophy, and strategies have been accepted as a foundation for the Health Department's commitment to multiculturalism. The Cross Cultural Committee has and will continue to be a catalyst for the agency in achieving the goal of improved cultural competence.

Billi Odegaard, Director
Multnomah County Health Department



CROSS CULTURAL COMMITTEE

BACKGROUND

In 1987, a diverse work group of Health Department staff met to explore cross cultural inservice options centered around the changing client populations that were being served by the Department. With assistance of a training consultant, this group conducted a Department-wide needs assessment survey.

The results of the survey indicated that staff had an interest in cultural diversity education and training. The work group also found that the task of helping the Department become "culturally competent" was much greater than could be accomplished by training sessions alone.

The committee made recommendations to the Director, Billi Odegaard, that the Department proceed with a broad-based, systematic, planned process toward a goal of Department-wide cultural competency. In 1988, Billi Odegaard accepted the group's recommendations and appointed the Cross Cultural Committee as a permanent standing administrative committee of the Department. She charged the committee with the task of guiding the Department in its efforts to become a culturally competent Public Health Department.

The Cross Cultural Committee has been working to fulfill its charges and act as a catalyst for change within the Department since its inception. The committee has written mission, vision, role statements, philosophy, as well as goals and objectives.

The Cross Cultural Committee and the Department Administrative Team are working closely together to weave cultural competency into the fabric of the Department following a multi-year action plan developed by the Committee.

GOAL STATEMENT

The goal of the Cross Cultural Committee is to achieve a culturally diverse system of care which provides culturally competent, professionally competent services

MISSION STATEMENT

To serve as a catalyst for change by assisting the Health Department achieve and maintain multicultural competence.

STATEMENT OF PURPOSE

Identify, achieve and maintain multicultural competency throughout the Health Department.



Multnomah County

Health Department

CROSS CULTURAL COMMITTEE

VALUE STATEMENT

The Cross Cultural Committee values and upholds the following statements:

Culture:

- That, culture covers more than race, color and ethnicity; and,
- That, keeping individuals' culture enhances the agency's overall culture and leads to a better environment for the personal growth of all; and,
- That, an agency profits from the experience and growth which each individual contributes to the daily life and purpose of the agency; and,
- That, everyone's culture must be validated and respected.

Justice:

- That, every individual has the right to be treated in a just and equitable manner; and,
- That, treating individuals with fairness does not mean treating everyone the same; and,
- That, without a commitment for justice an agency can not grow and progress without destroying an inherent part of the human soul; and,
- That, in order to be just, individual and corporate accountability must exist; and,
- That, justice is not a privilege; it is a right.

Dignity:

- That, everyone deserves an environment where an individual will be treated with respect regardless of status, gender, sexual orientation lifestyle, age, race, ethnicity or color; and,
- That, having self respect engenders respect for others; and,
- That, each person must be given the opportunity to keep his or her dignity and respect; and,
- That, peace begins with respect for individual rights.



Multnomah County

Health Department

CROSS CULTURAL COMMITTEE

Philosophy

The purpose of the Multnomah County Health Department is to provide culturally competent and professionally competent services to a diverse population of clients. Health Department employees and clients represent several cultures, racial and ethnic groups. Consequently, the Multnomah County Health Department has made a commitment to affirmative action, cultural diversity and achieving cultural competence.

The Health Department realizes that the definition of culture for the 90's cannot be limited to race and color. The definition of culture must also include groups of individuals who come together because of similar needs, characteristics, and/or preferences, such as women, differently abled, homosexuals, elderly and Health Department employees. As a result, the Department has developed a cross cultural philosophy.

This cultural philosophy recognizes that difference is the key element, as there are significant differences between individuals and within each individual cultural group (e.g., geographic location, economic level, age, generation, gender, religion, education, etc.). The Health Department values and plans to promote the acknowledgment, appreciation and use of cultural differences, as a critical factor in the development and implementation of any system, institution, program, service or curriculum. These systems, programs, services and curricula will be expected to utilize an inclusionary process for cultural diversity in their development and dissemination, rather than an exclusionary process for cultural conformity.

Systemic multiculturalism (cultural diversity) and cultural competence must involve all levels of the Health Department and be woven into the existing organizational structure. Consequently, the Health Department will use the Cross Cultural Committee, the organization's existing channels of communication and chain of command to implement cultural changes, address cultural issues and problems, establish and maintain cultural diversity, and to achieve cultural competence.

Supervisors and managers will have the responsibility to: 1) hire culturally diverse staff; 2) see that employees achieve cultural competence and demonstrate cultural sensitivity when interacting with clients and coworkers; 3) attend to the dynamics of difference; 4) have their work units provide culturally diverse and culturally competent services; 5) ensure that the staff and client population served, reflect the cultural, racial and ethnic composition of the community.

The Health Department believes that, in addition to receiving cultural training, the most important method for reaching multiculturalism (cultural competence) is for employees and clients to talk with each other regarding cultural issues. As groups identify cultural problems, discuss cultural issues, accept and understand others' values and beliefs and reach mutually acceptable solutions, they become more culturally sensitive, culturally competent and appreciate the need for cultural diversity.



CROSS CULTURAL COMMITTEE

Role Statements

The role of the Health Department Cross Cultural Committee is to:

- Facilitate changes in the Health Department which will result in culturally and professionally competent service delivery and support systems;
- Act as a resource to the Health Department on cultural issues;
- Identify, clarify, discuss and make recommendations regarding cultural problems, issues and concerns;
- Participate in cultural discussions, propose alternatives and identify possible consequences of proposed solutions;
- Make recommendations regarding cultural issues;
- Collaborate with management and staff to identify appropriate, credible and competent cultural resources;
- Identify and support culturally sensitive assessment of community needs, consultation and technical assistance;
- Act as an advisor to the Health Department by identifying and assessing the cultural sensitivity of educational materials and training programs;
- Collaborate with management and staff to assure that cultural concerns and issues are addressed in a culturally sensitive and timely manner; and
- Be the recognized and acknowledged resource as having cultural knowledge and experience.

CROSS CULTURAL COMMITTEE

Goal and Objectives 1993-94

Goal:

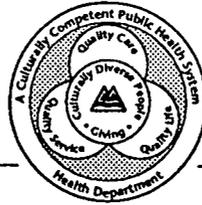
To achieve a culturally diverse system of care which provides culturally competent, professionally competent services.

Objectives:

1. Continue to identify cultural issues and concerns in the Health Department.
2. Review and implement the plan for achieving systemic cultural diversity and cultural competence.
3. Continue to increase the organization's awareness of the identified cultural issues and concerns.
4. Review and refine the method that addresses employee cultural issues and concerns which are brought to the Cross Cultural Committee ('buddy system').
5. Orient and involve Health Department managers and supervisors in implementation of the Health Department's Cross Cultural Action Plan.
6. Present/orient Health Department Cross Cultural Philosophy to managers and supervisors.

Methods:

1. The Cross Cultural Committee will do the following:
 - a. Orient and update employees to the Cross Cultural Committee's creation, purpose, problem statements and future goals.
 - b. Continue to increase employee's awareness of cultural issues, concerns and problems.
 - c. Obtain approval from DAT of Subcommittee recommendations.
 - d. Support implementation of recommendations.
 - e. Continue to devise action plans and methods to address multicultural problems, issues and concerns.
 - f. Continue to establish strategies to assure the existence and evaluation of ongoing systems in the Health Department to address multicultural issues in a timely manner.
 - g. Implement periodical assessments of the organization's level of cultural competence.
 - h. Continue to identify employee cross cultural training needs.
 - i. Continue assisting employees to address cultural problems.
2. Continue to address agency issues of cultural insensitivity.
3. Continue joint meetings with Department Administrative Team to discuss cultural issues.
 - a. Obtain approval of Subcommittee reports/recommendations.
 - b. Review implementation of Focus Group recommendations.
4. Continue awareness of countywide multicultural issues by:
 - a. Having a Health Department representative on the countywide Cross Cultural Committee.
 - b. Having employees who are members of Multnomah County Managers of Color.
 - c. Having employees who participate in a gay and lesbian support group (GLEE).
 - d. Implementing focus Groups and subcommittees as needed to address cross cultural issues.



CROSS CULTURAL COMMITTEE

Cross Cultural Committee Members

Members

Kathleen Fuller-Poe (Co-Chair)
Dave Houghton (Co-Chair)
Kathy Wilson (Recorder)

Bruce Bliatout
Carolina Hess
Arna Hubbard
Chrisine Khamvongsa
Gloria McClendon
Loreen Nichols
Billi Odegaard
Gary Sawyer
Ileana Strauss
Jan Vlahos

Program Area

CareOregon/Medicaid
Language Services
Support Services

International Health Clinic
Information and Referral
Primary Care
North Portland Health Center
Planning and Development
HIV Programs
Health Department Director
Laboratory and X-Ray Services
East County Field Services
Staff Training and Development