



Multnomah County Oregon

# Board of Commissioners & Agenda

connecting citizens with information and services

## BOARD OF COMMISSIONERS

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501 SE Hawthorne Boulevard, Suite 600  
Portland, Or 97214

Phone: (503) 988-3308 FAX (503) 988-3093

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Lonnie Roberts, Commission Dist. 4

501 SE Hawthorne Boulevard, Suite 600  
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Phone: (503) 988-5213 FAX (503) 988-5262

Email: [lonnie.j.roberts@co.multnomah.or.us](mailto:lonnie.j.roberts@co.multnomah.or.us)

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**FEBRUARY 15 & 17, 2005**

## BOARD MEETINGS

### FASTLOOK AGENDA ITEMS OF INTEREST

Pg 2	9:30 a.m. Tuesday Public Affairs Office Briefing
Pg 2	10:00 a.m. Tuesday Briefing on the Port's Part 150 Noise Compatibility Program Recommendations
Pg 2	10:30 a.m. Tuesday Executive Session
Pg 3	9:30 a.m. Thursday Resolution Accepting Preliminary Planning Proposal for the East County Justice Facility
Pg 4	10:15 a.m. Thursday Second Reading and Possible Adoption of an Ordinance Amending Code Related to Aggressive Driving
Pg 4	10:30 a.m. Thursday Briefing on Early Childhood Framework Goal 3 – Strengthening High Risk Families

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Thursday, 9:30 AM, (LIVE) Channel 30

Friday, 11:00 PM, Channel 30

Saturday, 10:00 AM, Channel 30

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Produced through Multnomah Community Television

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or: <http://www.mctv.org>

Tuesday, February 15, 2005 - 9:30 AM  
Multnomah Building, Sixth Floor Commissioners Conference Room 635  
501 SE Hawthorne Boulevard, Portland

## **BOARD BRIEFINGS**

- B-1 Public Affairs Office Briefing on Activities of the State of Oregon 73rd Legislative Assembly. Presented by Gina Mattioda and Stephanie Soden. 15-30 MINUTES REQUESTED.
- B-2 Briefing on the Port of Portland's Part 150 Noise Compatibility Program Recommendations for Portland International Airport. Presented by Peggy McNeese, Noise Program Manager, Port of Portland; and Chris Corich, General Manager of Operations and Maintenance, Port of Portland. 30 MINUTES REQUESTED.
- 

Tuesday, February 15, 2005 - 10:30 AM  
**(OR IMMEDIATELY FOLLOWING BOARD BRIEFINGS)**  
Multnomah Building, Sixth Floor Commissioners Conference Room 635  
501 SE Hawthorne Boulevard, Portland

## **EXECUTIVE SESSION**

- E-1 The Multnomah County Board of Commissioners Will Meet in Executive Session Pursuant to ORS 192.660(2)(h). Only Representatives of the News Media and Designated Staff are allowed to Attend. Representatives of the News Media and All Other Attendees are Specifically Directed Not to Disclose Information that is the Subject of the Executive Session. No Final Decision will be made in the Executive Session. Presented by Agnes Sowle. 15-30 MINUTES REQUESTED.

Thursday, February 17, 2005 - 9:30 AM  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

## **REGULAR MEETING**

### **CONSENT CALENDAR - 9:30 AM**

#### **DEPARTMENT OF COUNTY HUMAN SERVICES**

- C-1 ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

### **REGULAR AGENDA - 9:30 AM**

#### **PUBLIC COMMENT - 9:30 AM**

Opportunity for Public Comment on non-agenda matters. Testimony is limited to three minutes per person. Fill out a speaker form available in the Boardroom and turn it into the Board Clerk.

### **NON-DEPARTMENTAL - 9:30 AM**

- R-1 **9:30 AM TIME CERTAIN:** RESOLUTION Accepting the Preliminary Planning Proposal for the East County Justice Facility. Presented by Commissioner Lonnie Roberts and Invited Others. 30 MINUTES REQUESTED.

### **DEPARTMENT OF COUNTY HUMAN SERVICES - 10:00 AM**

- R-2 Budget Modification DCHS-14 Increasing Developmental Disabilities Services Division (DD) Budget by \$356,828 to Reflect a Recent State of Oregon Funding Revision
- R-3 NOTICE OF INTENT to Apply for an Office on Violence Against Women Transitional Housing Assistance Grant

### **DEPARTMENT OF COMMUNITY JUSTICE - 10:10 AM**

- R-4 Budget Modification DCJ-11 Authorizing General Fund Contingency Request for \$76,732 to Fund 2.0 Mental Health Consultants in Juvenile Treatment Services

**SHERIFF'S OFFICE - 10:15 AM**

- R-5 Second Reading and Possible Adoption of a Proposed ORDINANCE Amending Multnomah County Code Section 15.813 and Adding Section 15.821 (Relating to Aggressive Driving)
- R-6 Budget Modification MCSO-01 Authorizing General Fund Contingency Request for \$1.0 Million to Support the Operation of 57 Jail Beds and 2 Deputy Sheriffs in the Traffic Safety Unit
- R-7 Budget Modification MCSO-02 Authorizing General Fund Contingency Request for \$199,065 for the Purchase of a Long Haul Bus for the Corrections Transport Unit

**DEPARTMENT OF BUSINESS AND COMMUNITY SERVICES - 10:25 AM**

- R-8 Budget Modification Countywide-01 Authorizing General Fund Contingency Request for \$2,368,211 for Contract Settlements Due to Approval of the 2005 Labor Agreements

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Thursday, February 17, 2005 - 10:30 AM  
**(OR IMMEDIATELY FOLLOWING REGULAR MEETING)**  
Multnomah Building, First Floor Commissioners Boardroom 100  
501 SE Hawthorne Boulevard, Portland

**BOARD BRIEFING**

- B-3 Briefing on Early Childhood Framework Goal 3 – Strengthening High Risk Families. Presented by Wendy Lebow, Pauline Anderson and Invited Others. 45 MINUTES REQUESTED.



# MULTNOMAH COUNTY OREGON

BOARD OF COUNTY COMMISSIONERS  
501 S.E. HAWTHORNE BLVD., Room 600  
PORTLAND, OREGON 97204  
(503) 988-5217

LISA NAITO • DISTRICT 3 COMMISSIONER

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## MEMORANDUM

TO: Chair Diane Linn  
Commissioner Maria Rojo de Steffey  
Commissioner Serena Cruz  
Commissioner Lonnie Roberts  
Board Clerk Deb Bogstad

FROM: Carol Wessinger  
Staff to Commissioner Lisa Naito

DATE: January 28, 2005

RE: Commissioner Naito will be unable to attend the February 17, 2005 Board Meeting but will participate by phone.

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The Commissioner will be out of town. She will participate in the meeting by phone.

Thank you,  
Carol Wessinger



**Serena Cruz, Multnomah County**  
**Commission District Two**

Suite 600, Multnomah Building  
501 SE Hawthorne Boulevard  
Portland, Oregon 97214  
Email: [serena@co.multnomah.or.us](mailto:serena@co.multnomah.or.us)

Phone: (503) 988-5219  
FAX: (503) 988-5440

**MEMORANDUM**

TO: Chair Diane Linn  
Commissioner Maria Rojo de Steffey  
Commissioner Lisa Naito  
Commissioner Lonnie Roberts  
Board Clerk Deb Bogstad

FROM: Tara Bowen-Biggs  
Staff to Commissioner Serena Cruz

DATE: 2/14/05

RE: Commissioner Cruz Absence from Board Meeting

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Commissioner Cruz will not be attending in the Thursday, February 17, 2005 Board of County Commissioners meeting. She will be out of town.



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST**

**Board Clerk Use Only**

**Meeting Date:** 02/17/05  
**Agenda Item #:** C-1  
**Est. Start Time:** 9:30 AM  
**Date Submitted:** 01/20/05

**BUDGET MODIFICATION:** -

**Agenda Title:** **ORDER Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>02/17/05</u>	<b>Time Requested:</b>	<u>N/A</u>
<b>Department:</b>	<u>DCHS</u>	<b>Division:</b>	<u>MHASD</u>
<b>Contact(s):</b>	<u>Jean Dentinger</u>		
<b>Phone:</b>	<u>(503) 988-5464</u>	<b>Ext.</b>	<u>27297</u>
<b>Presenter(s):</b>	<u>Consent Calendar</u>		
<b>I/O Address:</b>	<u>166/5</u>		

**General Information**

**1. What action are you requesting from the Board?**

Requesting adoption of order and approval of designees. The Mental Health and Addiction Services Division is recommending approval of the designees in the accordance with ORS 426.215.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Outpatient mental health agencies depend upon certain staff having the ability to assess clients for "Director Designee Custody". This certification allows the designee to direct a police officer or secure transportation provider to take into custody any individual with mental health issues who is found to be dangerous to self or to others. Police then transport the individual to a hospital or other approved treatment facility for further evaluation. As agencies experience staffing turnover or increases, new staff needs to be trained and certified as designees.

**3. Explain the fiscal impact (current year and ongoing).**

None.

**4. Explain any legal and/or policy issues involved.**

In accordance with ORS 426.215.

5. Explain any citizen and/or other government participation that has or will take place.

None.

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**Required Signatures**

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Department/  
Agency Director:



Date: 01/20/05

Budget Analyst:

Date: \_\_\_\_\_

Department HR:

Date: \_\_\_\_\_

Countywide HR:

Date: \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDER NO. \_\_\_\_\_

Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**The Multnomah County Board of Commissioners Finds:**

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) All the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division.

**The Multnomah County Board of Commissioners Orders:**

1. The individuals listed below are authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:

Harry Shanks	Katherine Hall	Linda Vick	Jackie Kasten
Maile McCluskey	Meridith Allen	Marcus Kroloff	Amela Blekic
Ami Hsu	Shelley Sauer	Anh V Bui	Leanne Gordon-Osborne
Jeremy Nguyen	Loan Huynh	Theresa Page	Anissa Bahrenburg
Matthew Jacobson	Carla Rajnus	Tammy Donohue	Kim Troung-Pham
Linda Blatter	Shayna Carter	Karen Stewart	Vickie Johnson

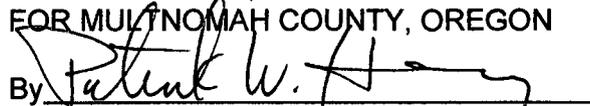
ADOPTED this 17th day of February, 2005.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLES, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Patrick Henry, Assistant County Attorney

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDER NO. 05-030**

Authorizing Designees of the Mental Health Program Director to Direct a Peace Officer to Take an Allegedly Mentally Ill Person into Custody

**The Multnomah County Board of Commissioners Finds:**

- a) If authorized by a county governing body, a designee of a mental health program director may direct a peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody, and treatment of mental illness.
- b) There is a current need for specified designees of the Multnomah County Mental Health Program Director to have the authority to direct a peace officer to take an allegedly mentally ill person into custody.
- c) All the designees listed below have been specifically recommended by the Mental Health Program Director and meet the standards established by the Mental Health Division.

**The Multnomah County Board of Commissioners Orders:**

1. The individuals listed below are authorized as designees of the Mental Health Program Director for Multnomah County to direct any peace officer to take into custody a person whom the designee has probable cause to believe is dangerous to self or others and whom the designee has probable cause to believe is in need of immediate care, custody or treatment for mental illness.
2. Added to the list of designees are:

Harry Shanks  
Maile McCluskey  
Ami Hsu  
Jeremy Nguyen  
Matthew Jacobson  
Linda Blatter

Katherine Hall  
Meridith Allen  
Shelley Sauer  
Loan Huynh  
Carla Rajnus  
Shayna Carter

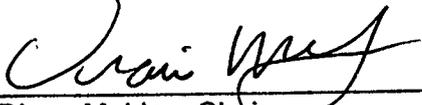
Linda Vick  
Marcus Kroloff  
Anh V Bui  
Theresa Page  
Tammy Donohue  
Karen Stewart

Jackie Kasten  
Amela Blekic  
Leanne Gordon-Osborne  
Anissa Bahrenburg  
Kim Troung-Pham  
Vickie Johnson

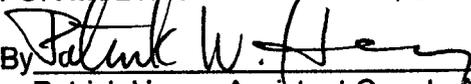
ADOPTED this 17th day of February, 2005.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

AGNES SOWLES, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Patrick Henry, Assistant County Attorney

#1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 2/17/05

SUBJECT: P.A.L. Club + Metro Fam Servs  
+ My Involvement

AGENDA NUMBER OR TOPIC:

FOR:  AGAINST:  THE ABOVE AGENDA ITEM

NAME: Laurie Chilcote

ADDRESS: 12509 S.E. STARK #B

CITY/STATE/ZIP: Portland OR 97233

PHONE: DAYS: 503-256-5267 EVES:

EMAIL:  FAX:

SPECIFIC ISSUE:

WRITTEN TESTIMONY:

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk  
\*\*\*This form is a public record\*\*\*

MEETING DATE: 02.17.05

SUBJECT: \_\_\_\_\_

AGENDA NUMBER OR TOPIC: Public Comment

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Paul Adolph Phillips

ADDRESS: 1212 SW CLAY St., Apt 217

CITY/STATE/ZIP: Portland, OR 97201

PHONE: DAYS: NO PHONE EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

**REQUEST FOR TERMINATION OF PREMIUM HOSPITAL  
AND/OR SUPPLEMENTARY MEDICAL INSURANCE**

**DO NOT WRITE IN THIS SPACE**

The completion of this form is needed to document your voluntary request for termination of Medicare coverage as permitted under the Code of Federal Regulations.

Sections 1838(b) and 1818(c)(4) of the Social Security Act require filing of notice advising the Administration when termination of Medicare coverage is requested. While you are not required to give your reasons for requesting termination, the information given will be used to document your understanding of the effects of your request.

NAME OF ENROLLEE (Please Print)

Paul Phillips

MEDICARE CLAIM NUMBER

544 G4 5929

NAME OF PERSON, IF OTHER THAN ENROLLEE, WHO IS EXECUTING THIS REQUEST

THIS IS A REQUEST FOR TERMINATION OF

- HOSPITAL INSURANCE
- MEDICAL INSURANCE

DATE SUPPLEMENTARY MEDICAL INSURANCE WILL END

4/05

DATE HOSPITAL INSURANCE WILL END

4/05

I request termination of my enrollment under the above provisions of title XVIII of the Social Security Act, as amended, for the reason(s) stated below:

~~Never used it, don't feel it is needed.~~

Wishes to save taxpayer money, I was unable to get proper medical treatment for my hand injury since 10-7-1981.

**I UNDERSTAND THAT IF I AM REQUIRED TO PAY FOR MY HOSPITAL INSURANCE, THE TERMINATION OF MY SUPPLEMENTARY MEDICAL INSURANCE COVERAGE WILL ALSO END MY HOSPITAL INSURANCE COVERAGE.**

If this request has been signed by mark (X), two witnesses who know the applicant must sign below, giving their full addresses.

1. NAME OF WITNESS

SIGNATURE (Write In Ink)

SIGN HERE

X [Signature]

ADDRESS (Number and Street, City, State and ZIP Code)

MAILING ADDRESS (Number and Street, P.O. Box or Route)

1212 SW Clay St Apt 217

2. NAME OF WITNESS

CITY, STATE AND ZIP CODE

Portland OR 97201

ADDRESS (Number and Street, City, State and ZIP Code)

DATE (Month, Day, and Year)

2.15.05

TELEPHONE NUMBER

# Oregon

DEPARTMENT  
OF HUMAN  
RESOURCES

Pendleton Multiservice  
Office

SENIOR AND  
DISABLED  
SERVICES  
DIVISION

Encouraging  
independence,  
dignity and  
quality of life

June 1, 1998

Paul Phillips  
517 ½ SW 13th St  
Pendleton, Or 97801

Mr Phillips,

You ask if you could have a copy of something showing what benefits you will receive with the QMB coverage. You will not be receiving anything in the mail from head quarters in Salem, so I'm sending you what I have in the manual.

The only thing the state in paying for is your part B of your Medicare. The state will go back to February and pick up your premium. So if you have any medical bills that the part B coverage allows from February on, you can bill Medicare for any medical bills in August, when the state starts to pick up the premium.

Any question give me a call!

Thank you,  
Karla Hawkins HRS  
Pendleton MSO

1555 SW Southgate Place, Pendleton, OR 97801-2580 •  
(541) 278-4161 Voice • (541) 278-1094 TTY • (541) 278-0140 Fax •  
Voice/TTY 1-800-442-4352



John A. Kitzhaber  
Governor

"We do not discriminate in employment, services or activities."

SDS 1777 (9/96)

Phillips, Paul

INITIAL VISIT/CONSULTATION

01-31-2005

Mr. Phillips is a 50 year old male who is partially blind who is here for a consultation regarding a longstanding right thumb complaint. The patient claims that he was injured by the Catholic hospital 23 years ago when they put him in a cast. He says that ever since the cast was removed, he has been unable to use his hand because of thumb and forearm pain. He has seen multiple physicians in numerous cities and has had extensive imaging. The only imaging accompanying him is recent x-rays of the hand. We only have reports of the other images. He holds his right thumb in an adducted protected position. He localizes the pain to the dorsum of the thumb, extending from the MCP joint across the CMC joint. Review of the records indicates that he has seen a hand surgeon on one occasion, who felt an arthrodesis of this carpometacarpal of his thumb would be appropriate treatment, but that was not performed. The patient is under the impression that he has ganglion cysts in his forearm causing his forearm discomfort.

Medical problems: Hypertension and partial blindness. Medications: Aspirin. Allergies: The patient has an intolerance to anti-inflammatories.

Examination of the right upper extremity shows tenderness and pain localizing to the carpometacarpal joint of the right thumb. Basal joint grind test is positive. All tendons appear to be in continuity. His digital motion is good. He has no notable tenderness over the first dorsal compartment and no real findings of any abnormality in the forearm. There are no masses palpable. There is no sign of carpal instability. Tinel's is negative at the carpal tunnel. Sensation is normal. RADIOGRAPHS: X-rays accompanying the patient show osteoarthritis of the right thumb CMC joint.

IMPRESSION: Symptomatic right thumb CMC osteoarthritis. I discussed my diagnosis with the patient and the fact that even the review of the imaging reports does not indicate any real pathology evident in the forearm. I questioned the patient about previous injections in the thumb carpometacarpal joint, and he says he has had several, none of which brought any relief whatsoever. I told the patient that based on my examination and his report of lack of any benefit from injections and our overall interaction, I do not feel his expectations are in line with appropriate treatment of this process. I do not feel another injection is appropriate as he is convinced that will not work, and I also feel that surgery would be doomed to failure, and I certainly do not feel comfortable proceeding with such treatment. I think it is highly unlikely that any treatment for this process would likely result in an increase in the patient's functional status or satisfaction.

Michael Van Allen, M.D.

NORTHWEST PRIMARY CARE

PHILLIPS, PAUL A.  
Patient Name

03-64-38  
X-Ray No.

3/10/54  
Age/DOB

Walter Buhl, M.D.  
Physician

1/11/05  
Date

Reason for Examination:

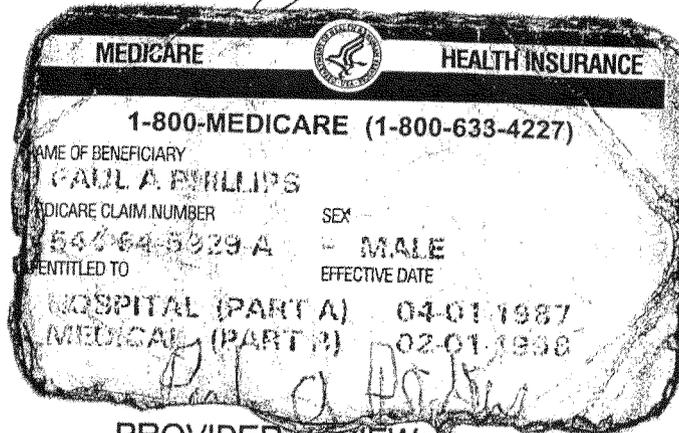
Pain and disability; small bone cysts of carpal bones documented by MRI examination of 10/16/98, with post-traumatic changes in the triangular fibrocartilage complex and displacement of tendons.

RIGHT WRIST:

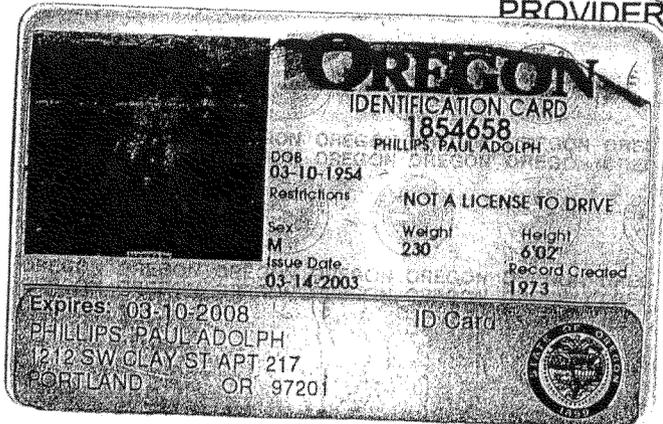
Palmar, oblique and lateral views without comparison show minimal posterior angulation of the distal radial articular plane suggestive of remote fracture. No further osseous or joint abnormality is demonstrable.

*HGW*  
HANS G. WANDEL, M.D., F.A.C.R.

HGW:ns  
D&T: 1/12/05



PROVIDER REVIEW: \_\_\_\_\_



DISTRICT ATTORNEY  
MULTNOMAH COUNTY  
1021 S.W. 4TH AVENUE,  
ROOM 600  
PORTLAND, OR 97204  
  
(503) 988-3162

NORTHWEST PRIMARY CARE GROUP, P.C.  
REPORT OF RADIOLOGICAL CONSULT

PHILLIPS, PAUL  
3-10-54

11 2005

Wt 235 BP 154/82 T 97.4 P \_\_\_\_\_ R \_\_\_\_\_

Smoking Status: Never Past Present 2nd hand

Nursing Staff Initials \_\_\_\_\_ Chaperone Initials \_\_\_\_\_

Y N Δ IN PMH/FH/SH/ROS DATED \_\_\_\_\_

Y N Δ IN MEDS? Ø Rx

*see paperwork*

**PHILLIPS, PAUL A. 1/11/05** Paul is here for a consultation regarding his right thumb and hand. He says his right thumb hurts and is useless. He wants to see a hand surgeon. I've given the name of Dr. Morris Button. However, he has some very bizarre ideation, including positioning himself as a victim through most of the conversation, talking about how the doctors don't know what they're talking about and are completely blind. He makes repeated references to how people have screwed him up. He gives a list of 48 doctors to contact for old information. I doubt a therapeutic relationship will be able to be carved out of the very limited territory common to his reality and to my reality. I am therefore contemplating terminating this patient and may do so in the near future. I really don't know if he has any thumb pathology or not. W. R. BUHL, M.D./ns

*M*

### PHONE LOG

JAN 19 2005

JAN 21 2005

Wt \_\_\_\_\_ BP \_\_\_\_\_ T \_\_\_\_\_ P \_\_\_\_\_ R \_\_\_\_\_

Smoking Status: Never Past Present 2nd hand

Nursing Staff Initials \_\_\_\_\_ Chaperone Initials \_\_\_\_\_

Y N Δ IN PMH/FH/SH/ROS DATED \_\_\_\_\_

Y N Δ IN MEDS?



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

Meeting Date: 02/17/05  
 Agenda Item #: R-1  
 Est. Start Time: 9:30 AM  
 Date Submitted: 02/08/05

**BUDGET MODIFICATION:** -

**Agenda Title:** Resolution Approving the East County Justice Facility Work Group's Preliminary Planning Proposal

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Date Requested:** February 17, 2005      **Time Requested:** 30 Minutes  
**Department:** Non-Departmental      **Division:** Commissioner Roberts  
**Contact(s):** Gary Walker, Doug Butler  
**Phone:** 503-988-5213      **Ext.** 85213      **I/O Address:** 503/600  
**Presenter(s):** Doug Butler and East County Justice Facility Work Group Members

### General Information

**1. What action are you requesting from the Board?**

Approval of resolution to proceed with planning process for an East County Justice Facility.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

A 4 - 6 courtroom facility in East County is one of five courthouse recommendations presented to the County Board by the Courthouse Blue Ribbon Steering Committee in their January 2004 report. In March 2004, through resolution 04-028, the Board formed an East County Justice Facility Work Group to further explore the viability of that concept. The Work Group has met monthly for eight months to review the potential, analyze the possibilities, and provide the Board a recommendation in the form of a preliminary planning proposal.

The preliminary planning proposal is the first step in a three step planning process that evolved out of the 2002 Capital Construction Audit Recommendations. The goal is to present for review the initial idea or concept for a project and define the requirements, scope, preliminary estimates, and potential funding strategies thought necessary to bring the project to fruition. Approval of the

resolution will allow facilities to proceed to the next step in the planning process, a Project Proposal.

**3. Explain the fiscal impact (current year and ongoing).**

Approval of the resolution will move the planning process to the next step. The estimated budget for a project proposal is \$6,000 to be expensed from Facilities Administration's existing budget for Cost Center 902350.

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

Project has received approval from:

- Cites of Gresham, Fairview, Troutdale, and Woodvillage
- Multnomah County Sheriff and District Attorney
- State of Oregon Department of Justice
- Multnomah County Bar Association
- Gresham Area & West Columbia Gorge Chamber of Commerce
- Hispanic Metropolitan Chamber
- Public support was expressed at 11/4/04 Board Meeting

---

**Required Signatures**

---

**Department/  
Agency Director:**

*Lennie Roberts*

**Date:** 02/08/05

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



**Preliminary Planning Proposal**  
Board Briefing  
February 17, 2005



Asset Management Section  
Facilities & Property Management Division  
Department of Business and Community Services  
Multnomah County, Oregon

## **East County Justice Facility Work Group:**

### **Chairperson -**

Lonnie Roberts, District #4 Commissioner, Multnomah County

### **Vice Chairperson -**

Chuck Becker, Mayor, City of Gresham

### **Members:**

Vern Almon, Managing Director, KMD Architects

Doug Bray, Court Administrator, State Courts, Multnomah County

Fred Bruning, President, Center Oak Properties

Bernie Giusto, Sheriff, Multnomah County

Ken Johnson, Police Chief, City of Fairview

Dale Koch, Presiding Judge, State of Oregon, Multnomah County

Eric Kvarstan, City Manager, City of Gresham

Terry McCall, Finance Director, City of Gresham

Jacquenette McIntire, Councilor, City of Gresham

Dave Shields, Councilor, City of Gresham

Bill Willmes, Gresham Resident

## **Multnomah County Technical Advisors:**

Gary Walker, Staff Assistant, District #4

Dave Boyer, CFO

Doug Butler, Director, FPM

Gina Mattioda, Public Affairs Manager

Pam Krecklow, Courthouse Planner



**East County  
Justice Facility**

**Main Principles:**

- Create** a public facility that increases service value to East County communities
- Build a facility to meet 15 - 25 year public safety needs
  - Increase courtrooms from 1 to 4 to alleviate current court backlog
  - Increase Security functions to provide a safer facility
  - Increase Court Clerk functions to provide wider range of services
- Integrate** associated services that combine services and cost efficiencies
- Bring together complimentary public safety functions that protect County residents
- Focus** on cost saving potential in all aspects
- Establish a budget for a basic fundamental building
  - Provide cost savings in all aspects of design and construction
- Share** financial burden
- Establish partnerships for cost sharing potential
  - Create no additional tax burden for tax payers
- Develop** facility to enhance wider community landscape
- Position facility on a major mass/bus transit route
  - Design towards high environmental standards
  - Provide design that improves neighborhood streetscape
- Plan** for long term phase able development opportunities
- Create a master plan to accommodate an additional 25 years capacity

# East County Justice Facility

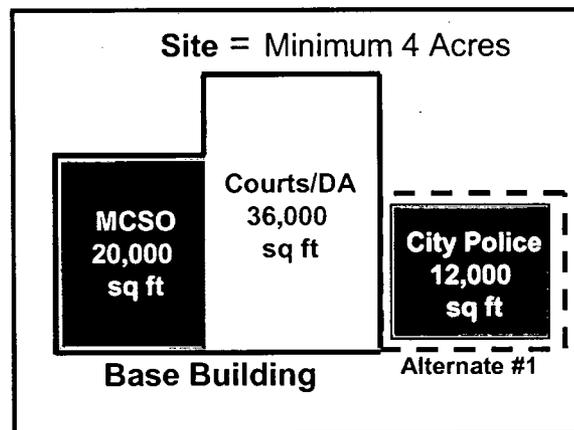
## Courthouse Blue Ribbon Steering Committee's Original Recommendation:

- 54,000 Sq Ft Courts Facility
- Estimate = \$12 Million
- Funding - Partner with other public entities

## East County Justice Facility Work Group's Recommendation:

- 56,000 - 68,000 Sq Ft Justice Facility
- Estimate - Bldg = \$11 - \$13M, Land = \$2M
- Funding - Sell existing County property (Estimate \$14 M)  
Partner with City of Gresham (Maximum \$2 M if in URD)
- Optimistic Deadline = 12/31/07
- Siting Potential = 5 initial properties

Scope:





### **Work Group is recommending approval:**

- First step in overall courthouse solution
- Creates a facility with no additional tax burden on residents
- Takes immediate growth pressure off historic courthouse
- Provides additional services for East County residents
- Aligns with County's current disposition plan
- Combines three complimentary county functions under a single roof
- Creates estimated operational savings of \$124,000 per year
- Funding strategy:
  - o Puts approximately 125 acres back on the tax rolls
  - o Deletes \$1.7 million in deferred maintenance



**Project has received support from:**

- Cities of Gresham, Fairview, Troutdale, and Woodvillage
- Multnomah County Sheriff and District Attorney
- State of Oregon Department of Justice
- Multnomah County Bar Association
- Gresham Area & West Columbia Gorge Chamber of Commerce
- Hispanic Metropolitan Chamber
- Public support was expressed at 11/4/04 Board Meeting

Public Concern: Siting

Addressed as process moves forward



## Next Step:

### Project Proposal

- Evolves concept by addressing -
  - Justification
  - Feasibility
  - Alternatives
  - Risk Assessment
  - Detailed Schedule
- Complied by = Facilities & Property Management
- Duration = 2 month
- Board Review = By May 31, 2005
- Cost = Budget of \$6,000 (from Cost Center 902350)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

RESOLUTION NO. \_\_\_\_\_

Approving the East County Justice Facility Work Group's Preliminary Planning Proposal

**The Multnomah County Board of Commissioners Finds:**

- a. In accordance with resolution 04-028, Commissioner Roberts convened the East County Justice Facility Work Group to continue the efforts of the Courthouse Blue Ribbon Steering Committee in detailing a proposal for an East County Justice Facility.
- b. The East County Justice Facility work group has met since April 2004 and completed a preliminary planning proposal in accordance with County procedures, FAC-1.
- c. The work group concurs with the Courthouse Blue Ribbon Steering Committee and is recommending the County move forward with the creation of an East County Justice Facility in Gresham.
- d. The work group's concept combines three County public service functions currently serving East County and provides potential for additional City of Gresham law enforcement space. It expands needed court services, provides functional space for the sheriff's enforcement unit, and combines three District Attorney spaces.
- e. The preliminary planning proposal clarifies the work group's concept and provides a proper foundation for the project.

**The Multnomah County Board of Commissioners Resolves:**

1. The hard work of the East County Justice Facility work group is commended.
2. The attached East County Justice Facility Preliminary Planning Proposal is approved.
3. Facilities and Property Management Division is directed to proceed with the creation of a Project Proposal in compliance with FAC-1 procedures and submit the Project Proposal to the Board for review no later than June 2005.

ADOPTED this 17th day of February, 2005.

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By \_\_\_\_\_

John S. Thomas, Assistant County Attorney

#.1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 2/17/2005

SUBJECT: Justice Training

AGENDA NUMBER OR TOPIC: R-1

FOR:  AGAINST:  THE ABOVE AGENDA ITEM

NAME: Belene Piles TO

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ DAYS: \_\_\_\_\_

EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

#2

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 02/17/05

SUBJECT: Justice Center

AGENDA NUMBER OR TOPIC: R-1

FOR: \_\_\_\_\_ AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Jaqueline McIntire

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ DAYS: \_\_\_\_\_ EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 05-031**

Approving the East County Justice Facility Work Group's Preliminary Planning Proposal

**The Multnomah County Board of Commissioners Finds:**

- a. In accordance with resolution 04-028, Commissioner Roberts convened the East County Justice Facility Work Group to continue the efforts of the Courthouse Blue Ribbon Steering Committee in detailing a proposal for an East County Justice Facility.
- b. The East County Justice Facility work group has met since April 2004 and completed a preliminary planning proposal in accordance with County procedures, FAC-1.
- c. The work group concurs with the Courthouse Blue Ribbon Steering Committee and is recommending the County move forward with the creation of an East County Justice Facility in Gresham.
- d. The work group's concept combines three County public service functions currently serving East County and provides potential for additional City of Gresham law enforcement space. It expands needed court services, provides functional space for the sheriff's enforcement unit, and combines three District Attorney spaces.
- e. The preliminary planning proposal clarifies the work group's concept and provides a proper foundation for the project.

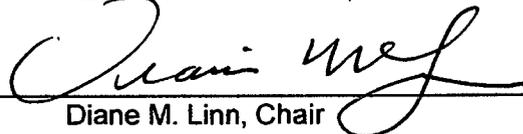
**The Multnomah County Board of Commissioners Resolves:**

1. The hard work of the East County Justice Facility work group is commended.
2. The attached East County Justice Facility Preliminary Planning Proposal is approved.
3. Facilities and Property Management Division is directed to proceed with the creation of a Project Proposal in compliance with FAC-1 procedures and submit the Project Proposal to the Board for review no later than June 2005.

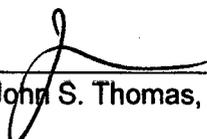
ADOPTED this 17th day of February, 2005.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
John S. Thomas, Assistant County Attorney



# Preliminary Planning Proposal

Prepared by:  
East County Justice Facility Work Group  
February 2005



Asset Management Section  
Facilities & Property Management Division  
Department of Business and Community Services  
Multnomah County, Oregon

# Prepared by -

## Work Group Members:

### **Chairperson -**

Lonnie Roberts, District #4 Commissioner, Multnomah County

### **Vice Chairperson -**

Chuck Becker, Mayor, City of Gresham

### **Members:**

Vern Almon, Managing Director, KMD Architects

Doug Bray, Court Administrator, State Courts, Multnomah County

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Gary Walker, Staff Assistant, District #4, Multnomah County

Doug Butler, Director, FPM, Multnomah County

Dave Boyer, CFO, Multnomah County

Gina Mattioda, Public Affairs Manager, Multnomah County

Pam Krecklow, Courthouse Planner, Multnomah County

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- Introduction
- Recommendation
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- Cost Benefit
- Operating Cost Comparison Chart

## **III. Funding**

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- Capital Funding Breakdown

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## **VI. Next Steps**

- Project Proposal

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- County Planning Process Overview
- Resolution 04-159

# Main Principles –

The work group produced six overarching goals:

- Create** a public facility that increases service value to East County communities.
- Build a facility to meet 15 - 25 year public safety needs
  - Increase courtrooms from 1 to 4 to alleviate current court backlog
  - Increase Security functions to provide a safer facility
  - Increase Court Clerk functions to provider wider range of services
- Integrate** associated services that combine services and cost efficiencies
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  - Provide design that improves neighborhood streetscape
- Plan** for long term phase able development opportunities
- Create a master plan to accommodate an additional 25 years capacity

East County Justice Facility Work Group



Concept

Date:  
February 2005

Rev Date:

Scale: N/A

## **Introduction:**

A 4 - 6 courtroom facility in East County is one of five courthouse recommendations presented to the County Board by the Courthouse Blue Ribbon Steering Committee in their January 2004 report. In March 2004, through resolution 04-028, the Board formed an East County Justice Facility Work Group to further explore the viability of that concept. The Work Group has met monthly for eight months to review the potential, analyze the possibilities, and provide the Board a recommendation in the form of a preliminary planning proposal.

A preliminary planning proposal is designed to be the first chapter of a three section planning report. The goal is to present for review the initial idea or concept for a project and define the requirements, scope, preliminary estimates, and potential funding strategies thought necessary to bring the project to fruition.

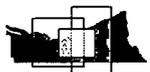
The important element to remember is that a preliminary planning proposal is the beginning of the planning process, not the end result. So this report will not deliver all the answers but hopefully will offer the Board of County Commissioners enough information to make a determination that the concept merits project consideration and grant approval to proceed to the next step in the planning process.

## **Recommendation:**

The work group agrees with the Courthouse Blue Ribbon Steering Committee's five recommendations and further concludes that the first step toward the County's courthouse solution should be completion of an East County Justice Facility. Out of the five elements this action requires the smallest dollar commitment and would provide the momentum necessary to create support for the remaining courthouse elements.

The work group's deciding factor was that current public safety facilities serving East County are dilapidated, inefficient, and unable to meet current need. Which means the County has no choice but to expend money on facilities. The available options came down to two: Provide a short term bandage or create a beneficial long range solution.

Given government's responsibility it is better to address a new facility that has the potential to address numerous issues. An East County Justice Facility could solve immediate spatial needs and provide potential for future growth. It would combine complimentary functions under a single roof and move services out of expensive to maintain buildings and into more energy efficient space, a philosophy that aligns with the County's disposition plan. It will take the pressure off the Historic Courthouse and provide an opportunity to create a backup facility that can serve as a hub in the event of a natural disaster. It also provides added benefits to the citizens in and around East County by increasing services and creating better access to public safety functions.

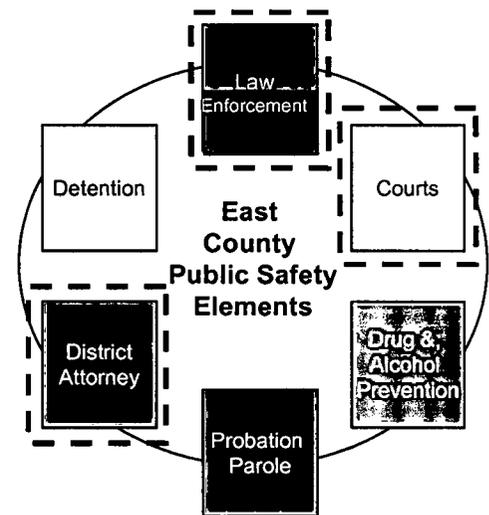


## Functions:

The work group unanimously agreed that the primary focus for a Justice Facility must be to replace the current court facility in Gresham. But a new facility does not just create space, it interacts with and impacts all corresponding functions. A review of the public safety system in East County exposed a multi faceted public safety system composed of numerous functions and involving several jurisdictions.

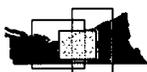
The common goal of all factions is to provide an active independent community that makes residence feel safe and secure. And although financial needs exist in all the areas, four complimentary functions emerged as having dire spatial needs.

- The single courtroom in Gresham does not provide enough space to process the current case load. The courts are running both a day and evening docket in order to process over 39,000 cases a year. The court currently has a 280 case backlog of jury trials. The follow page reflects the effects a new facility would have on court services.
- The Sheriff's Law Enforcement Unit is currently providing patrol, detective, licensing and civil processing services out of the depilated Tier 3 Hansen Building. The Sheriff also provides security to the existing courtroom in Gresham and off site temporary holding 3 days a week within the City of Gresham.
- The City of Gresham Police Department conducted a space study in 2000 that reflects the overcrowded nature of their current facilities. Although their ultimate goal would be a new headquarters facility, there is potential for the patrol function to be combined with a new facility depending upon placement of the facility.
- The District Attorney's office currently has staff in 3 separate facilities within East County and could provide better services by combining functions with the courts and both law enforcement elements.



The work group is recommending that the three County functions be combined within a single public safety facility with the potential for the City element if applicable.

This recommendation fulfills both the goals for the project and the goals of the public safety system. But combining these functions provides more than just cost savings from sharing a building, program efficiencies and better service will result also.



# East County Courthouse Services:

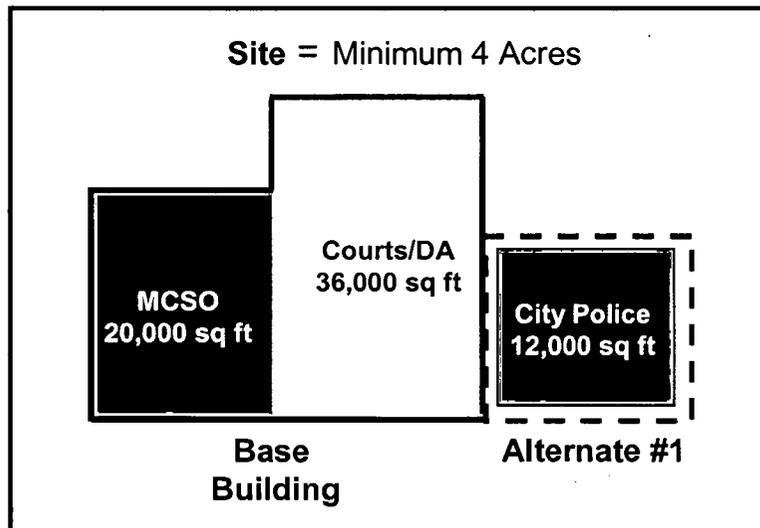
	CURRENT FACILITY	NEW FACILITY
<b>Clerk Services</b>	Filings None  Payments Court Fines Traffic Fines	Filings Civil Court Pleadings Family/Elder Abuse Orders Abuse Prevention/Stalking Orders  Payments Court Fines Traffic Fines Filing Fees
<b>Case/Hearing Types (NON CUSTODY)</b>	Small Claims Traffic Violations Non Custody Misdemeanors Community Court	Small Claims Traffic Violations Non Custody Misdemeanors Community Court Landlord/Tenant Limited Family
<b># of Cases</b>	<i>2003 Actual</i> 146 Small Claims 35,540 Traffic Violations 3,965 Misdemeanors  280 Backlog Jury Trials	<i>Estimate (based on est for CY 2007)</i> 1000 Small Claims 40,994 Traffic Violations 4361 Misdemeanors 2,200 Landlord/Tenant 780 Limited Family (FAPA)  0 Backlog Jury Trials
<b>Judicial Officials</b>	(1) Day Official (1) Half-time Evening Official Traffic Violation Arraignments	(3) Day Officials At Opening (2) Misdemeanor Jury & Court Trials & Comm Ct (1) FAPA, Landlord/Tenant Small Claims, Traffic (1) Evening Official Traffic Violation Arraignments
<b># of Support Staff</b>	<i>2004 Actual Support Staff</i> 6 Day 4 Evening	<i>Estimated Support Staff</i> 15 Day 6 Evening
<b># of Jurors</b>	<i>Jurors pulled County Wide</i> <i>2004 Actual</i> 16-20 on Average (Currently Wednesday/Thursdays)	<i>Jurors pulled County Wide</i> <i>Estimate</i> 40 - 50 on Average Per Day (Jury Trials set Mon thru Thurs in two courtrooms)



## SCOPE:

The real question here is how big should the building be? In order to meet the stated goals, the space determinations have to meet no less than a 15 year need but also must include expansion potential. A review of previous studies/concepts and discussions with the users has determined the gross space requirements as depicted in the diagram:

Scope Diagram:

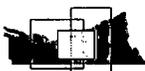


The result is a 56,000 to 68,000 sq ft building with expansion capacity to meet an additional 18,000 sq ft of future spatial needs. Given the buildings footprint; expansion potential; visitor, staff, and law enforcement parking requirements; and transportation needs such as an exterior sally port the full site recommendation is a minimum of 4 acres.

A listing of the potential project elements includes:

Land Acquisition, Demolition, Site Improvements, Utility work, Design, Construction, Landscaping, Transportation/Parking improvements, and way finding/signage.

Now the work group has already stated its decision to look at a long term building solution versus short term piece meal options. But what about a new building versus a renovated building? Although, it is felt that it would not be cost effective to renovate an existing building given the specific nature of the functions using the facility, the ultimate answer to that question will be determined later as the process progresses.



## Siting –

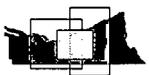
It might be best to start the siting section by answering the question; Why place the facility in Gresham versus else where in East County? And the answer is, the County is under a State mandate (Statute 3.014) to provide court services within the City limits of Gresham. So if the building houses court functions, as recommended, it has to be placed within Gresham.

The work groups process to date, summarized in the matrix on the following page, reflects five potential sites for the facility. The results meet the work group's policy direction of providing a list of possible sites as well as the goals the group set for the facility.

The work group spent the majority of their time on the siting portion of the proposal. A preliminary search of potential property along Tri-Met's frequent MAX and bus route #4 produced over thirty sites that meet the area requirement and preliminary information was gathered on all those sites. A list of twenty eight criteria was narrowed down to seven applicable categories which then produced the five sites listed on the matrix. The group heard extensive public comment on the siting issue and appreciated all the input.

But, again, it is important to note that this is just the initial planning step, not the final selection. For this proposal the work group is only directed to come up with a potential list of sites. They have received no approval to do detailed analysis or even to have discussions with property owners. So the information provided is potential only. If approved to take the concept to the next step, facilities staff will be able to conduct further real estate research to ascertain a truer picture of siting potential. Plus the last step of the planning process includes conducting the County's formal siting process through the Public Affairs Office.

The work group is recommending the County continue to work closely with the elected leaders and citizens of Gresham to ensure that if a facility becomes reality it will be placed in a proper location.



# East County Facility Siting Matrix

Analytical Criteria	Measurement	181st & Couch	Flea Market	Gresham Station 1	Gresham Station 2	PGE Property
Address	Within City Limits	NE 181st & Couch	18330 SE Stark	No Listed Address ID # R337490	No Listed Address ID # R337608	NE Burnside Drive & NE Hogan Road
Site Area (GSF)	4 Acres	4.08 Acres 148,708 Sq Ft	3.66 Acres 159,390 Sq Ft (Potential for adjoining property)	4.35 Acres 189,486 Sq Ft	5.34 Acres 232,428 Sq Ft	10.30 Acres 448,668 Sq Ft
Current Use	Vacant, Reusable Bldg, or Friendly Seller	4 Vacant Lots, 2 SFR, 1 Multi Family Resident	Retail Store	Vacant Land	Vacant Land	Utility Usage
Current Zoning	Existing Community Service, Retail, or Commercial	Rockwood Town Center (RTC) Corridor Mixed Use (CMU)	Rockwood Town Center (RTC)	Transit Development District High Density(TDH-C)	Transit Development District High Density(TDH-C)	Downtown Transit (DT)
Historic/Significant Designation	None	No registered designation	No registered designation	No registered designation	No registered designation	No registered designation
Land Acquisition Cost (2003 Tax Assessor RMV Estimate)	\$2 Million or under	\$1,876,630	\$4,621,280	\$1,488,220	\$1,825,490	Unknown
Transportation Mass Transit Availability	Within 800' - 1,200' +/- 15 Minute Minimum transit stop	Bus = 181st, 1 Block Transit Center = 1 Block	Bus = 181st, 4 Block Transit Center = 4 Block	Transit Stop 1 Block	Transit Stop 1 Block	Transit Stop = 2 Blocks

Subjective criteria completed as process continues

Subjective Criteria	Measurement	181st & Couch	Flea Market	Gresham Station 1	Gresham Station 2	PGE Property
Neighborhood Compatibility						
Neighborhood Support						
Established Long Range Plans						
Private Development Potential						
Availability						
Visibility						
Practicality/Other						

East County Justice Facility Work Group



# Estimates

Date:  
February 2005

Rev Date:

Scale: N/A

## Not to Exceed Cost Recommendation:

The next element in this phase of the planning process is to start considering the costs involved to complete the scope of work. Policy requests two of the broader more global methods of project costs. The first is a recommendation for a not to exceed cost per square foot. The other is a rough order of magnitude estimate. Both of these tools are meant to be a benchmark at this point in the planning process. As the planning process moves forward and more specific information is determined additional more detailed estimates will be defined and they could vary in magnitude.

The East County Justice Facility Work Group is recommending the County consider the following guidelines in regards to project costs associated with a new Justice Facility in Gresham:

**Land Acquisition Estimate:**  
**\$2 Million**

### **Design & Construction Cost Estimates:**

**Project cost per square foot = \$200.00**

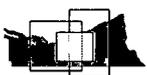
#### **Rough Order of Magnitude Estimates** ((Breakdowns Following))

**Base Building:**

**56,000 sq ft building = \$11,033,400**

**Including Alternate #1**

**68,000 sq ft building = \$13,396,000**







## Cost Benefit:

No decision should be made regarding a concept without taking a look at the cost benefits involved. Numerous benefits and efficiencies both tangible and non tangible have already been discussed throughout this report. But County procedures requests an initial cost benefit analysis. The spreadsheet on the following page reflects the groups research.

### Operating Savings:

The operating chart compares the current facilities operating budgets with the proposed operating costs of a new facility. To verify the new building's estimated costs, the operating expenses of Multnomah County East were calculated to provide a comparison of a new facilities costs. With taking into account that 40% of the MCCF facility would be transferred over to Inverness the estimated operating savings comes to:

56,000 bldg = \$124,359

68,000 bldg = \$ 52,359

### Staffing Savings:

At this time, no savings in staffing benefits are being considered. All existing County staffing costs would be transferred with employees to the new facility.

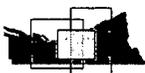
The facility does have potential for additional court staff. All court staffing costs are a state operational issue and do not impact County budgets.

### Deferred Maintenance Savings:

If the building functions for MCCF and Hansen were transferred and the buildings sold, over \$1.7 Million in Deferred Maintenance would be removed from the County's pending list.

### Additional Benefit:

Financing strategy includes putting approximately 125 acres back on the tax rolls.

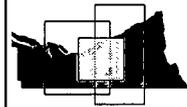


## Operating Cost Comparison

Current Operating	Operating Cost 2004 Actual <small>(Utilities, Janitorial, Repairs, Lease, A/P, etc.)</small>	Deferred Maintenance/Seismic 2004 Estimated	Staffing Expense* 2004 Actual	Debt Service 2004 Actual
<b>Hansen Building</b> <small>Owned 36,820 GSF Built 1956</small>	\$216,652	\$1,409,056	114 Sworn & Support Staff <small>Includes 50% Occupancy for Sheriff &amp; Chaplain Sheriff's Staffing Budget = \$8,952,092</small>	\$0
<b>Correctional Facility (MCCF)</b> <small>Owned 24,450 GSF Built 1939</small>	\$203,679 <small>60% Transferable to new facility \$122,207 40% Transferable to Inverness \$81,471</small>	\$308,649	16 Sworn Staff <small>Sheriff's Staffing Budget = \$1,348,136</small>	\$0
<b>Gresham District Court Building</b> <small>Leased 6,200 GSF Built 1953</small>	\$43,199 <small>Ops Cost on 5,437 sq ft for courts</small> \$35,801 <small>Ops Cost on 763 sq ft for DA</small>	N/A	1.5 Judicial Officers & 10 Support Staff <small>Courts Staffing Budget = Not County Budget 4 DA Staff Members DA Staffing Budget = \$264,583</small>	\$0
<b>DA Support Enforcement</b> <small>Leased 2,300 GSF Built - Unknown</small>	\$40,000 <small>2005 Budget Figure No actuals available</small>	N/A	8 DA Staff Members <small>DA Staffing Budget = \$456,096</small>	\$0
<b>Gresham Neighborhood Building</b> <small>Leased 200 GSF Built</small>	\$2,500	N/A	2 DA Staff Members <small>DA Staffing Budget = \$179,434</small>	\$0
	<b>\$460,359</b> <b>Transferable Yearly Ops Cost</b>	<b>\$1,717,705</b> <b>Current Deferred Costs</b>	<b>\$11,200,341</b> <b>Current Staffing Budgets</b>	<b>\$0</b> <b>Current Debt Service</b>
<b>Proposed Operating:</b>				
	Operating Costs (Estimate)	Deferred Maintenance (Estimate)	Staffing Expense* (Estimate)	Debt Service (Estimate)
<b>New Justice Facility</b> <small>66,000 Sq Ft.</small>	\$396,000 \$6.00 per sq ft	N/A	Sheriff = 114 Sworn & Support Staff <small>Includes 50% Occupancy for Sheriff &amp; Chaplain @ \$8,952,092 DA = 14 staff members @ \$900,113 Courts = 4 Judicial Officers &amp; 21 Support Not County Budget</small>	\$0
	<b>\$396,000</b> <b>Estimated Yearly Ops Cost</b>	<b>N/A</b> <b>Estimated Deferred Costs</b>	<b>\$9,852,205</b> <b>Estimated Staffing Budgets</b>	<b>\$0</b> <b>Estimated Debt Service</b>
<b>Comparison:</b>				
	Operating Costs (2004 Actual)	Deferred Maintenance (2004 Actual)	Staffing Expense* (2004 Actual)	Debt Service (2004 Actual)
<b>Multnomah County East (MCE)</b> <small>Owned 87,572 GSF Built 2001</small>	\$463,974 \$5.30 per sq ft	\$0	N/A	\$24,972,145 Principal + Interest

\*All staffing personnel & cost figures  
may be adjusted due to unforeseen factors

East County Justice Facility Work Group



# Funding

Date:  
February 2005

Rev Date:

Scale: N/A

## Funding Strategy:

With the current financial constraints facing Multnomah County the main interest in this report will undoubtedly be how it answers the basic funding question; How is this project getting paid for?

And there is no easy answer to that question. The work group struggled to find a strategy that would accomplish the stated financial goals which meant providing a funding strategy that did not increase taxes. So the normal routes of pursuing a General Obligation Bond or Certificate of Participation were out of the question.

In the end the work group is proposing the following funding strategy:

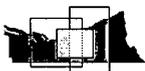
- Sell surplus County Property to fund base building
- Work with City of Gresham regarding funding participation (Maximum \$2 Million for possible land acquisition)
- Continue addressing additional funding/partnership options

The work group took the basis of this strategy to the Board of County Commissioners in November 2004. Resolution 04-159 proposed an intent for three County properties to be declared surplus and requested the proceeds be earmarked for the Justice Facility. The Board offered their support for the strategy by approving the resolution.

Some concerns have been raised regarding surplus property funds being used for a new facility when there are other County issues needing funding such as Wapato. But there are two options here. Use one time funds from property sales to operate a facility such as Wapato for one year or create a facility that can be used for 25 years. In this case the work group is considering the long term benefit the County's best option.

The Gresham participation element has not been finalized. The City has stated that with their financial constraints, their only funding opportunity comes in the form of tax increment funding. Which means the City could possibly provide a site if the facility were to be placed within an urban renewal area. Both the work group and the Gresham City Council has decided to let the siting process decide where the facility should be placed not the funding strategy. So Gresham's participation in the funding strategy remains unanswered at this point in the process.

A full finalized capital funding plan is due during the project plan phase. At this point in the planning process the County is looking for a listing of potential funding sources substantial enough to cover the estimated costs. The following chart attempts to answer the preliminary capital funding question.

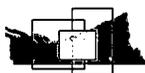


# Capital Funding Breakdown -

Figures stated are preliminary estimate

<b>Estimated Budget for East County Justice Facility Multnomah County Responsible</b>	
<b>REVENUES:</b>	
Estimated Net Proceeds of Property Sales	
Hansen	\$ 2,000,000
MCCF	2,000,000
Edgefield	10,000,000
	<u>\$ 14,000,000</u>
<b>EXPENDITURES:</b>	
Land	\$ 2,000,000
Capital (56,000 sq ft Bldg)	11,033,400
	<u>\$ 13,033,400</u>

<b>Estimated Budget for East County Justice Facility Multnomah County/Gresham Partnership</b>	
<b>City Land - County Building</b>	
<b>REVENUES:</b>	
Estimated Net Proceeds of Property Sales	
Hansen	\$ 2,000,000
MCCF	2,000,000
Edgefield	10,000,000
	<u>\$ 14,000,000</u>
<b>EXPENDITURES:</b>	
Land (City of Gresham to provide)	\$ -
Capital (68,000 sq ft Bldg)	13,396,000
	<u>\$ 13,396,000</u>



East County Justice Facility Work Group



# Timeline

Date:  
February 2005

Rev Date:

Scale: N/A

## **Schedule:**

When considering any project it is important to answer the question: How long will it take? County procedure requests a basic schedule reflecting anticipated milestones, necessary occupancy dates, funding deadlines, or other vital elements. But in order to fulfill that request some assumptions have to be made to answer the question.

The timeline that follows is an attempt by the work group to reflect an optimistic view of the entire process needed to complete the project. It includes the theory that all elements will flow smoothly and there will be no time extensions for extenuating circumstances such as issues with land acquisition or surplus property disposition.

It is also important to remember that all the financial and schedule information included in this report will be analyzed, revised, and advanced during the next planning phase. The information included here is strictly preliminary and is meant to provide a basic overall perspective toward project completion.

### **Project Milestones =**

Project Proposal

Project Plan

Funding Obtained

Land Acquisition

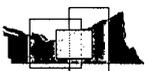
Design

Permit Issuance

Construction

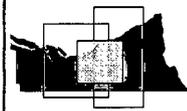
Dedication

**Optimistic Completion Date: December 31, 2007**





East County Justice Facility Work Group



Next Step

Date:  
February 2005

Rev Date:

Scale: N/A

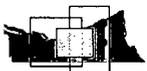
## **Project Proposal:**

With the main concept having been defined here in the preliminary planning proposal the focus now turns to the next step in the planning process, the project proposal. The project proposal will examine the projects viability by addressing the concepts feasibility; assessing all the risks; consider if there are additional options or alternatives; and further evolve the cost estimates and schedule.

The project proposal will:

- Be completed by Facilities and Property Management Division
- Take approximately two months to complete (Detailed schedule attached)
- Incorporate the use of consultants to review the estimate and schedule
- Receive board review and approval prior to proceeding to project plan

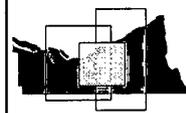
All expenses for the project proposal will be expended from the existing FY 2005 Facilities Administration Budget, Cost Center #902350.



**East County Justice Facility  
Project Proposal - Step #2**

Project Proposal Element	Responsibility	February				March 2005				April 2005				May 2005		Cost Estimate	
		Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2					
<b>Justification</b>																	
Refine Cost Estimates	FPM	Estimates															Staff Time
Consultant Scope of Work	FPM	Consultant															Staff Time
Bid & PO issued	FPM		PO Issued														Staff Time
General Cost Breakdown review	Consultant			Estimate Review													\$2,500
Review Consultant Data	FPM/Consultant					Staff Input											Staff Time
Budget Impacts	FPM/Budget Office			Budget Impacts													Staff Time
Budget Breakdown	FPM/Budget Office			Budget Breakdown													Staff Time
Create Report Section	FPM							Report									Staff Time
<b>Schedule</b>																	
Refine Project Schedule	FPM	Schedule															Staff Time
Consultant Scope of Work	FPM	Consultant															Staff Time
Bid & PO	FPM		PO Issued														\$3,000
Schedule Review	Consultant			Schedule Review													Staff Time
Review Consultant Data	FPM/Consultant					Staff Input											Staff Time
Create Report Section	FPM							Report									Staff Time
<b>Alternatives:</b>																	
Options Exploration	FPM			Options Exploration													Staff Time
Viability of not pursuing option	FPM			Viability of not pursuing option													Staff Time
Consider Contracting Methods	FPM			Contracting Method													Staff Time
Determine Policy Compliance	FPM					Policy Compliance											Staff Time
Create Report Section	FPM							Report									Staff Time
<b>Risk Assessment</b>																	
Listing of Risks	FPM	Listing															Staff Time
Discussions on ranking	FPM/Depts.			Discussion													Staff Time
Recommendation	FPM					Recommendation											Staff Time
Create Report Section	FPM							Report									Staff Time
<b>Feasibility</b>																	
Weigh needs versus costs	FPM	Weigh Needs vs Cost															Staff Time
Determine size of project team	FPM			Project Team Size													Staff Time
Outline Project Team	FPM			Outline Project Team													Staff Time
Game Plan	FPM					Game Plan											Staff Time
Create Report Section	FPM							Report									Staff Time
<b>Next Steps</b>																	
Project Plan Timeline/Budget	FPM							Plan Timeline/Budget									Staff Time
<b>Report Completed</b>																	
Sections Completed	FPM							Completed									Staff Time
50 Draft Copies Printed	FPM							Copies									\$500
Resolution & APR Created	FPM							Resolution									Staff Time
<b>Proposal Review</b>																	
Chair's Approval	Chair's Office									Chairs Review & Approval							Staff Time
Executive Staff Presentation	District 4 & FPM									Staff							Staff Time
<b>Board Presentation</b>																	
Board Staff Presentation	District 4 & FPM											Staff					Staff Time
File with Board Clerk	District 4											File Resolution					Staff Time
Board Presentation	District 4 & FPM													Board			Staff Time
															<b>Total Estimate</b>	<b>\$6,000</b>	

East County Justice Facility Work Group



# Appendix

Date:  
February 2005

Rev Date:

Scale: N/A

# Capital Planning Process Overview

Projects subject to FAC-1 Administrative Procedure shall be developed with consideration to the following planning outline. With the extent to which projects differ, the planning process will vary slightly given the variations in the scale, scope, funding and timing elements inherent in individual projects.

## STEP #1 Preliminary Planning Proposal

**Responsible:**  
Sponsoring Department(s) &  
Facilities & Property Management (F&PM)

**Elements:**  
Follow outlined process

**Approval:** (Required In Sequential Order)  
• Sponsoring Department approves next phase estimate  
• County wide Management reviews  
• Chair approves proposal  
• The Sponsoring Department(s) and F&PM shall jointly prepare a resolution and present the Preliminary Planning Proposal to the Board for approval.

### Program Requirements:

- Define basic issue(s), concept, or idea
- Produce a specific statement regarding the overall goal to be accomplished. Statement should act as a guiding principle for the entire work.
- Create a listing of potential department or program functions/elements/features to be served, housed or impacted by the project.
- An initial evaluation of how project aligns with applicable County Plans and Strategies.

### Project Scope:

- Explore available options for fulfilling goal.
- Provide overall conceptual view of building size, potential placement or siting locations, or other elements pertinent to an individual project.
- Generate a listing of potential project elements required for project completion.  
(i.e. Demolition, Site Improvements, Landscaping, etc)

### Estimates:

- Provide a recommendation for a not to exceed cost per square foot cost estimate with consideration for all project costs.
- Estimate a total project rough order of magnitude cost estimate rounded to nearest \$100,000.
- Produce an initial cost benefit analysis with assessment of potential for applicable elements such as: operation savings, return on investment, and probable life cycle for all options considered.
- Create a basic schedule that reflects any anticipated milestones, necessary occupancy dates, grant/funding deadlines, or other vital elements.

### Funding Sources:

- Work with the County Finance Director to produce a funding strategy that targets specific potential funding options substantial enough to cover the entire estimated project costs.

### Next Phase Estimate:

- FPM will develop a budget level cost estimate to complete the next planning phase

## STEP #2 Project Proposal

**Responsible:**  
Facilities & Property Management (F&PM)

**Elements:**  
Follow outlined process

**Approval:** (Required in Sequential Order)  
• Sponsoring Department approves next phase estimate  
• County wide Management reviews  
• Chair approves proposal  
• The F&PM shall prepare a resolution and present the Project Proposal to the Board for approval.

### Justification:

- Examine, verify, and refine previous cost estimates, to include a general breakdown of all determined project costs.
- Generate a detailed description of full impacts to all budgets including department, general fund, and capital.
- Provide a breakdown that reflects how project costs will be budgeted over life of project.

### Feasibility:

- Analyze the potential for project completion by:
  - o Weigh the needs/issues against the financial considerations and the goals impact to determine project viability.
  - o Prepare a matrix that compares project elements with existing staffing potential to determine appropriate size of project team.
  - o Create an outline of an appropriate project team; include a description of the quality and expertise necessary.
  - o Produce a step by step game plan that reflects all elements through project completion.

### Alternatives:

- Examine any applicable program, location/siting, or other pertinent options not previously explored.
- Explore what happens if project is not pursued
- Consider the different construction contracting methods/options available and provide judgment of best alternative.
- Depict project compliance with County policy, plans, and strategies. Identify any aspect not in compliance.  
(i.e. purchasing, green building or other County related policies.)

### Risk Assessment:

- Create a chart that provides a listing of potential risks along with a ranking of each risk. Provide suggestions for handling risks and highlight any unavoidable risks.

### Schedule:

- Provide a reasonable detailed project schedule/timeline in either a Gantt or other appropriate format that reflects complete project life cycle.

### Next Phase Estimate:

- F&PM will develop a budget level cost estimate to complete the next phase, development of the project plan

## STEP #3 Project Plan

**Responsible:**  
Facilities & Property Management (F&PM) &  
Sponsoring Department

**Elements:**  
Follow outlined process

**Approval:** (Required in Sequential Order)  
• Sponsoring Department approves next phase estimate  
• County wide Management reviews  
• Chair approves plan  
• The Sponsoring Department(s) and F&PM shall jointly prepare a resolution and present the Project Plan to the Board for approval.

### Project Charter:

- Develop a Project Charter that summarizes the project information and impacts. This document provides Facility's a vehicle to receive project approval from the County Chair, Department Directors, and other applicable parties. A copy of the project Charter will be included within the Project Plan.

### Development Plan:

- Complete a development plan that provides:
  - o Defined Project Scope
  - o Outline of Project Team
  - o Comprehensive Schedule
  - o Detailed estimates for entire project
  - o Accounting Chart reflecting breakdown of SAP cost elements applicable for project expense tracking  
(to be in compliance with accounting procedures in project management manual)
  - o Communication plan that identifies lines of communication on the Project.
  - o Other applicable data essential to an individual project

### Siting Plan:

- Produce a siting plan that includes:
  - o Evaluation analysis of potential sites with consideration to county-wide facilities needs, operational/facilities/program efficiencies with co-locations, program delivery, community betterment/impact, mass transit, zoning, and other applicable requirements.
- The Sponsoring Department(s) in collaboration with the Public Affairs Office will develop and implement a Siting Process that shall comply with Executive Order 264 and include:
  - o The process for completion of site selection for a particular County function.
  - o The public involvement process for site selection.
  - o Siting Plan to be approved by the Chair.
  - o Sponsoring Department shall implement Siting Process.

### Operational Funding:

- The Sponsoring Department(s) will provide an Operational Funding Plan which includes a description of how the program(s) will be funded, complete with personnel costs, one-time and on-going operational expenses, and a description of the services the program provides.

### Capital Funding:

- Finance office will provide a finalized Capital Funding Plan which describes timing and funding for the Capital Project.
- Initiate project into CIP budget and receive Budget Authority.

### Next Phase Estimate:

- F&PM will develop a budget level cost estimate to complete the next phase, Design & Construction

Design &  
Construction

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**RESOLUTION NO. 04-159**

Directing Funds from the Sale of the Hansen Building and Multnomah County Correctional Facility (MCCF) to Help Fund a Possible New East County Justice Facility

**The Multnomah County Board of Commissioners Finds:**

- a. Oregon Revised Statute 1.185 requires counties in which a circuit court is located to provide "suitable and sufficient courtrooms, office and jury rooms."
- b. Oregon Revised Statute 3.014(2) further requires Multnomah County to "provide facilities in the City of Gresham for a court judge to hold court ...".
- c. The 2002 Multnomah County Courthouse Renovation Study by HOK Consulting and the 2003 Courthouse Recommendation by the Courthouse Blue Ribbon Steering Committee found the existing courthouse to be past its functional lifespan and insufficient to accommodate the County's court system. The groups recommend additional court facilities in East County as a key part to solving the County's inadequate courtroom facilities and overall public safety building dilemma.
- d. Resolution 04-028 created a work group chaired by Commissioner Lonnie Roberts. The work group is currently working toward completion of a detailed preliminary planning proposal which will contain project scope, site proposals, construction estimates, partnership potentials, and other pertinent details. The proposal will be presented to the Board no later than March 2005.
- e. The work group is also charged with creating a viable financing strategy for land acquisition, facility construction, and related costs.
- f. Resolution 02-032 directed Facilities and Property Management to work with the Chair's Office and the Multnomah County Sheriff's Office (MCSO) to:
  - 1) Develop a replacement strategy for the Hansen Building;
  - 2) Bring the strategy to the Board for approval; and
  - 3) Proceed with a phased sale and/or lease of the Hansen Building once suitable alternative Multnomah County Sheriff's Office facilities are identified and made ready.
- g. Since the passage of Resolution 02-032 suitable alternative MCSO facilities have not been identified nor made ready.
- h. It is in the interest of both the County and Sheriff's Office to explore the cost saving potential and the desirability of moving the Sheriff's enforcement operations now located at the Hansen Building into a new East County justice facility.
- i. The Multnomah County Correctional Facility (MCCF) is a County-owned property located in Troutdale that currently houses MCSO work crews that were formerly located at the Multnomah County Inverness Jail (MCIJ).

1. There is sufficient bed capacity in the Multnomah County Jail System to house work crews from MCCF. Therefore, MCCF and other undeveloped Edgefield property should be considered for surplus disposition.

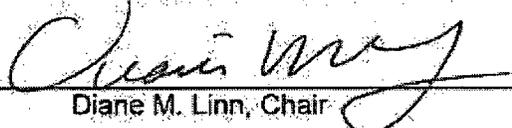
**The Multnomah County Board of Commissioners Resolves:**

1. It is the intent of the Board that funds from the sale of the Hansen Building be earmarked for use toward a new East County Justice Facility. Should MCCF and other Edgefield properties be declared surplus, it is the intent of the Board that the funds from the sale of those properties also be earmarked for use toward a new East County Justice Facility.
2. Following presentation and adoption of Commissioner Roberts' work group proposal, it is the intent of the Board that construction of an East County Justice Facility will be in full compliance with Administrative Procedure FAC-1.
3. If construction of the East County Justice Facility does not occur, the revenue from the Hansen Building sale shall be earmarked to create permanent facilities for MCSO law enforcement. As required by Administrative Procedure FIN-15, any alternative use of the proceeds must be authorized by the Board of County Commissioners.
4. Commissioner Lonnie Roberts shall present this Resolution to the work group so that these resources are considered as they finalize their preliminary planning proposal which will be brought back to the Board in compliance with Administrative Procedure FAC-1.

ADOPTED this day 4th of November, 2004.



BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
John S. Thomas, Assistant County Attorney



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-2 DATE 02-17-05  
DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 02/17/05  
Agenda Item #: R-2  
Est. Start Time: 10:00 AM  
Date Submitted: 01/24/05

**BUDGET MODIFICATION: DCHS - 14**

**Budget Modification DCHS-14 Increasing Developmental Disabilities  
Services Division (DD) Budget by \$356,828 to Reflect a Recent State of  
Agenda Title: Oregon Funding Revision**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b> <u>02/17/05</u>	<b>Time Requested:</b> <u>5 mins</u>
<b>Department:</b> <u>Dept. of County Human Services</u>	<b>Division:</b> <u>Developmental Disabilities</u>
<b>Contact(s):</b> <u>Nancy Wilton</u>	
<b>Phone:</b> <u>503 988-3691</u> <b>Ext.</b> <u>24776</u>	<b>I/O Address:</b> <u>166/7</u>
<b>Presenter(s):</b> <u>Patricia Pate</u>	

**General Information**

**1. What action are you requesting from the Board?**

The Department of County Human Services recommends approval of budget modification DCHS-14.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

This modification reflects changes to our 2003-2005 biennium County Fiscal Assistance Contract (CFAC) with the State of Oregon, per amendment # 41.

**3. Explain the fiscal impact (current year and ongoing).**

This modification increases State Mental Health Revenue for service element DD 48 [Case Management] by \$356,828. The funding will provide for: 4.15 FTE [5.0 FTE ongoing] permanent positions (\$273,014) and the corresponding Materials & Services (\$15,925); \$26,839 for overtime in response to Medicaid documentation needs; \$10,000 for a professional services agreement to provide consultation on department chart room consolidation, staffing needs, and new requirements from HIPAA. This is a Medicaid allowable expense and this additional funding was for attending to

these issues. In response to the state audit \$31,050 is allocated for temporary help in the chart room for completing the consolidation of client files and addressing the backlog of filing until ongoing staffing needs are identified.

Service reimbursement from the Fed/State Fund to Internal Services Funds increase as follows:  
\$3,725 Telecommunications; \$1,835 Motor Pool; \$43,111 Insurance Reimbursement; and \$1,035 Mail & Distribution

**4. Explain any legal and/or policy issues involved.**

n/a

**5. Explain any citizen and/or other government participation that has or will take place.**

n/a

# ATTACHMENT A

## Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?  
State Mental Health Grant revenue, service element DD 48, to reflect current agreement with the State of Oregon.
- What budgets are increased/decreased?  
Developmental Disabilities budget increases by \$356,828 and Internal Service budgets increase by \$49,706.
- What do the changes accomplish?  
Brings the budget in line with current State agreements, per amendment # 41.
- Do any personnel actions result from this budget modification? Explain.  
Addition of 2.49 FTE [3.0 FTE ongoing] Case Manager 2 positions to the Case Management Team; addition of 0.83 FTE [1.0 FTE ongoing] Case Manager 2 position and 0.83 FTE [1.0 FTE ongoing] Program Development Specialist Senior position to Crisis and Long Term Services.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
n/a
- Is the revenue one-time-only in nature?  
No
- If a grant, what period does the grant cover?  
2003-2005 biennium award
- If a grant, when the grant expires, what are funding plans?  
On going grant

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

**ATTACHMENT B**

**BUDGET MODIFICATION: DCHS - 14**

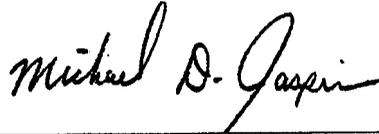
**Required Signatures**

**Department/  
Agency Director:**



**Date: 01/12/05**

**Budget Analyst:**



**Date: 01/24/05**

**Department HR:**



**Date: 01/12/05**

**Countywide HR:**

**Date:**

Budget Modification or Amendment ID: **DCHS-14****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 05

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	20-50	81048	40			DD CM TM 48	60000	101,938	101,938			Base [3 New CM2]
2	20-50	81048	40			DD CM TM 48	60110	21,839	21,839			Overtime [Case Mgmt Team]
3	20-50	81048	40			DD CM TM 48	60130	29,379	29,379			Fringe [3 New CM2]
4	20-50	81048	40			DD CM TM 48	60140	25,583	25,583			Insurance [3 New CM2]
5	20-50	81048	40			DD CM TM 48	60180	1,089	1,089			Printing [3 New CM2]
6	20-50	81048	40			DD CM TM 48	60240	3,381	3,381			Supplies [3 New CM2]
7	20-50	81048	40			DD CM TM 48	60260	219	219			Ed & Trng [3 New CM2]
8	20-50	81048	40			DD CM TM 48	60270	909	909			Local Travel [3 New CM2]
9	20-50	81048	40			DD CM TM 48	60370	2,235	2,235			Telecomm [3 New CM2]
10	20-50	81048	40			DD CM TM 48	60410	1,101	1,101			Motor Pool [3 New CM2]
11	20-50	81048	40			DD CM TM 48	60460	621	621			Distr & Postage [3 New CM2]
12	20-50	81048	40			DD CM TM 48	50190	(188,294)	(188,294)			IG-OP Fed Thru State
13												
14	20-50	81048	40			DD CLT 48	60000	76,531	76,531			Base [New CM2 & PDS Sr]
15	20-50	81048	40			DD CLT 48	60130	22,056	22,056			Fringe [New CM2 & PDS Sr]
16	20-50	81048	40			DD CLT 48	60140	17,527	17,527			Insurance [New CM2 & PDS Sr]
17	20-50	81048	40			DD CLT 48	60180	726	726			Printing [New CM2 & PDS Sr]
18	20-50	81048	40			DD CLT 48	60240	2,254	2,254			Supplies [New CM2 & PDS Sr]
19	20-50	81048	40			DD CLT 48	60260	146	146			Ed & Trng [New CM2 & PDS Sr]
20	20-50	81048	40			DD CLT 48	60270	606	606			Local Travel [New CM2 & PDS Sr]
21	20-50	81048	40			DD CLT 48	60370	1,490	1,490			Telecomm [New CM2 & PDS Sr]
22	20-50	81048	40			DD CLT 48	60410	734	734			Motor Pool [New CM2 & PDS Sr]
23	20-50	81048	40			DD CLT 48	60460	414	414			Distr & Postage [New CM2 & PDS Sr]
24	20-50	81048	40			DD CLT 48	50190	(122,484)	(122,484)			IG-OP Fed Thru State
25												
26	20-50	81048	40			DD IPS 48	60100	27,478	27,478			Temporary [2.0 OA2 6 months]
27	20-50	81048	40			DD IPS 48	60110	5,000	5,000			Overtime [IPS]
28	20-50	81048	40			DD IPS 48	60135	2,473	2,473			Non-Base Fringe [2.0 OA2 6 months]
29	20-50	81048	40			DD IPS 48	60145	1,099	1,099			Non-Base Insur [2.0 OA2 6 months]
									36,050		0	Total - Page 1
									0		0	GRAND TOTAL

Budget Modification or Amendment ID: DCHS-14

### EXPENDITURES & REVENUES

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 05

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
30	20-50	81048	40			DD IPS 48	60170	10,000	10,000		Professional Services	
31	20-50	81048	40			DD IPS 48	50190	(46,050)	(46,050)		IG-OP Fed Thru State	
32												
33	70-03	3503			709525		60200	3,725	3,725		Intl Svc Telecomm	
34	70-03	3503			709525		50310	(3,725)	(3,725)		Telecomm Revenue	
35												
36	90-40	3501			904100		60240	1,835	1,835		Intl Svc Motor Pool	
37	90-40	3501			904100		50310	(1,835)	(1,835)		Motor Pool Revenue	
38												
39	70-01	3500			705210		60330	43,111	43,111		Intl Svc Insurance	
40	70-01	3500			705210		50316	(43,111)	(43,111)		Insurance Revenue	
41												
42	90-40	3504			904400		60230	1,035	1,035		Intl Svc Mail & Distribution	
43	90-40	3504			904400		50310	(1,035)	(1,035)		Mail & Distribution Revenue	
44												
45												
46												
47												
48												
49												
50												
51												
52												
53												
54												
55												
56												
57												
58												
									(36,050)	0	Total - Page 2	
									0	0	GRAND TOTAL	

**Budget Modification or Amendment: DCHS-14**

**ANNUALIZED PERSONNEL CHANGE**

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
20-50	6297	63227	Case Mgr 2	New	1.00	38,023	10,958	10,114	59,095
20-50	6297	63227	Case Mgr 2	New	1.00	38,023	10,958	10,114	59,095
20-50	6297	63227	Case Mgr 2	New	1.00	46,771	13,480	10,595	70,846
20-50	6297	63225	Case Mgr 2	New	1.00	38,023	10,958	10,114	59,095
20-50	6088	63225	Prog Dev Spec SR	New	1.00	54,183	15,616	11,003	80,802
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
<b>TOTAL ANNUALIZED CHANGES</b>					<b>5.00</b>	<b>215,023</b>	<b>61,970</b>	<b>51,940</b>	<b>328,933</b>

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
20-50	6297	63227	Case Mgr 2	New	0.83	31,559	9,095	8,395	49,049
20-50	6297	63227	Case Mgr 2	New	0.83	31,559	9,095	8,395	49,049
20-50	6297	63227	Case Mgr 2	New	0.83	38,820	11,188	8,794	58,802
20-50	6297	63225	Case Mgr 2	New	0.83	31,559	9,095	8,395	49,049
20-50	6088	63225	Prog Dev Spec SR	New	0.83	44,972	12,961	9,132	67,065
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
<b>TOTAL CURRENT FY CHANGES</b>					<b>4.15</b>	<b>178,469</b>	<b>51,434</b>	<b>43,111</b>	<b>273,014</b>



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-3 DATE 02-17-06  
DEBORAH L. BOGSTAD, BOARD CLERK

### Board Clerk Use Only

Meeting Date: 02/17/05  
Agenda Item #: R-3  
Est. Start Time: 10:05 AM  
Date Submitted: 02/07/05

**BUDGET MODIFICATION:** -

**Agenda Title:** Notice of Intent to Apply for an Office on Violence Against Women Transitional Housing Assistance Grant

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>February 17, 2005</u>	<b>Time Requested:</b>	<u>5 minutes</u>
<b>Department:</b>	<u>Dept. of County Human Services</u>	<b>Division:</b>	<u>DVCO</u>
<b>Contact(s):</b>	<u>Traci Goff</u>		
<b>Phone:</b>	<u>503-988-5464</u>	<b>Ext.:</b>	<u>28409</u>
		<b>I/O Address:</b>	<u>166/6</u>
<b>Presenter(s):</b>	<u>Chiquita Rollins and Traci Goff</u>		

### General Information

**1. What action are you requesting from the Board?**

The Domestic Violence Coordinator's Office, Department of County Human Services is requesting approval to submit a grant proposal to the Office on Violence Against Women, U.S. Department of Justice. The Department of County Human Services recommends that this request be approved, as transitional housing for victims of domestic violence has been determined to be a priority by the Domestic Violence Coordinator's Office.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Far too many women who are victims of domestic violence face a choice between homelessness and life with an abusive partner (U.S. Conference of Mayors, 2000). These choices emerge as they face decisions about whether to stay with or leave an abusive partner, as they face leaving an emergency shelter program and have no where to go and as they search for affordable housing for themselves and their children. Domestic violence advocates report that sometimes battered women return to an abusive partner when a viable option for permanent housing cannot be found (Correia, 1999). Safety planning for battered women and their children must address their basic survival needs, which include economic self-sufficiency and safe, affordable and non-temporary housing.

It is critical that successful transitional housing programs provide a wide range of flexible and optional services that reflect the differences and individual needs of battered women and their children and that allows victims to choose the course of action that is best for them. To meet the wide range of women's needs, transitional housing programs should offer counseling, support groups, safety planning, and advocacy services as well as various forms of practical services that may include licensed child care, employment services and training, transportation vouchers, telephones with local service and 911 service, and referrals to other agencies. Trained staff and case managers should also be available to work with clients to help them determine and reach their goals.

In Multnomah County, the domestic violence system provides transitional housing through three facility-based programs and through rent assistance and supportive services. The facility-based programs are offered by Bradley-Angle House, Raphael House and the Salvation Army West Women's and Children's Shelter. The three programs their maximum capacity is 43 individuals/families at one time. Also, each of their programs varies in entry requirements, type of facility (i.e., private apartments and communal living), and the length of stay, which can vary from six months to a maximum of two years.

Three agencies, specifically Bradley-Angle House, El Programa Hispano, and Volunteers of America's Family Center, receive funds from the Department of Housing and Urban Development (HUD) to provide rent assistance to victims of domestic violence, specifically Latina, Russian, and Native American women, women with disabilities and women with large families. These battered women and their children live in scattered-site, market rate housing. These agencies also utilize HUD flexible funds to provide support services such as the purchase of toiletries and clothing, transportation vouchers, assistance with moving costs, job training, and childcare.

Despite these efforts, according to the Multnomah County Family Violence Coordinating Council's 2002 report, there is still a significant unmet need for women and children needing long-term services that go beyond initial crisis management and/or shelter services. This is especially true for women of color and immigrants, women with disabilities and women with large families or older male children. To address this specific population's needs, the Domestic Violence Coordinator's Office, Volunteers of America, El Programa Hispano, and Bradley-Angle House will work together to develop and implement a plan that would increase their capacity to provide expanded services through flexible funds for crisis needs, rent and moving assistance, transportation vouchers, childcare and job counseling and training. These services will specifically be provided to women of color (Latinas), Russian immigrant women, women with disabilities, and women with large families or older male children.

**3. Explain the fiscal impact (current year and ongoing).**

This is a three-year grant that will begin on September 1, 2005 and end on August 31, 2008. DCHS and our partners will be requesting a total of \$175,000 for the entire project, which includes both direct and indirect costs. The continuation of the project, for years two and three, will depend on the availability of funds, our progress in meeting the project's goals and objectives and the timely submission of all required progress reports.

**4. Explain any legal and/or policy issues involved.**

There are no legal and/or policy issues associated with applying for this grant.

**5. Explain any citizen and/or other government participation that has or will take place.**

The proposal is being developed collaboratively between the Domestic Violence Coordinator's Office, Department of County Human Services, Volunteers of America, Bradley-Angle House, and El Programa Hispano. As the coordinator for domestic violence services for Multnomah County, DCHS will act as the lead agency and will submit the proposal.

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## Grant Application/Notice of Intent

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If the request is a Grant Application or Notice of Intent, please answer all of the following in detail:

- Who is the granting agency?  
The granting agency is the Office on Violence Against Women, U.S. Department of Justice.
- Specify grant (matching, reporting and other) requirements and goals.  
The Office on Violence Against Women (OVAW) does not require matching funds, however, if funded, the project will be required to provide safety planning for victims of domestic violence, attend OVAW's technical assistance workshops, submit quarterly financial reports, and semi-annual progress reports.
- Explain grant funding detail – is this a one time only or long term commitment?  
This is a one time only grant that will last up to three years.
- What are the estimated filing timelines?  
The proposal is due by 2:30 p.m., Thursday, February 17, 2005.
- If a grant, what period does the grant cover?  
The grant will begin on September 1, 2005 and end on August 31, 2008.
- When the grant expires, what are funding plans?  
Since this is a competitive discretionary program there is no guarantee of continued funding. Therefore, the project partners will develop a plan, which will be included in the proposal, describing their commitment and capacity to continue the project if Federal funding were no longer available.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
The county indirect, central finance, human resources, and departmental overhead costs will be covered through grant funds.

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## Required Signatures

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Department/  
Agency Director:



Date: 02/02/05

Budget Analyst:



Date: 02/07/05

Department HR:

Date: \_\_\_\_\_

Countywide HR:

Date: \_\_\_\_\_

**BOGSTAD Deborah L**

**From:** JASPIN Michael D  
**Sent:** Tuesday, February 08, 2005 9:08 AM  
**To:** BOGSTAD Deborah L  
**Cc:** GOFF Traci M; ROLLINS Chiquita M  
**Subject:** FW: NOI to Apply for a OVAW Transitional Housing Assistance Grant

Deb – I'm okay with NOI as noted below and have forwarded the signed copies on to you. Note DCHS's request for an exception due to the deadline by which to submit the grant. -mdj

-----Original Message-----

**From:** ROLLINS Chiquita M  
**Sent:** Monday, February 07, 2005 5:33 PM  
**To:** JASPIN Michael D  
**Cc:** GOFF Traci M  
**Subject:** RE: NOI to Apply for a OVAW Transitional Housing Assistance Grant

Mike

Here's where we are headed – my draft from the meeting today.

Chiquita

**Sustainability**

The five agencies are committed to maintaining this project when OVW funds are no longer available. Bradley-Angle House, Catholic Charities El Programa Hispano and Volunteers of America will continue to provide the basic HUD-funding transitional housing services, including the leveraged funds listed below.

Unfortunately, it is unlikely that public funding (local and state levels) will be available due to the local and state funding crises. Thus, the partners must focus on reach local foundations and donors to support "Family Wages" program.

The sustainability plan will include three steps:

1. Good data collection, including follow-up contacts with families for 6 months, to demonstrate the successes of the program.
2. During year 2, the partners, as a consortium, will focus on replacement funding for Russian Resource Coordinator. They will seek funding from local and national foundations that indicate an interest in domestic violence, Russian/Eastern European communities, and housing. Russian Oregon Social Services is already familiar with several foundations and have been researching to find others.

During year 3, the partners, as a consortium, will seek funding from local and statewide foundations or individuals that focus on domestic violence, housing, economic development, job training or family stability. Members of the consortium have existing relationships with or have identified three to approach. These foundations are: Meyer Memorial Trust, Spirit Mountain, and the Smith Foundation. In addition, the consortium will research the funding requirements for the Oregon Lottery funds, which are used primarily for economic development. We believe we will be in a fairly strong position to

receive multi-year funding from foundations because local foundations have been moving toward support for consortiums efforts, initial discussions with two of the foundations about a similar project were received favorably, and many local foundations are seeking to support projects for underserved populations.

-----Original Message-----

**From:** JASPIN Michael D  
**Sent:** Monday, February 07, 2005 5:13 PM  
**To:** ROLLINS Chiquita M  
**Subject:** RE: NOI to Apply for a OVAW Transitional Housing Assistance Grant

Chiquita - I already have the NOI. I was after the text in the continuation plan, whether that be part of the draft response or a stand alone document. -mdj

-----Original Message-----

**From:** ROLLINS Chiquita M  
**Sent:** Monday, February 07, 2005 1:12 PM  
**To:** FARRELL Delma D; JASPIN Michael D; #AGENDA REVIEW TEAM; BOGSTAD Deborah L  
**Cc:** GOFF Traci M  
**Subject:** RE: NOI to Apply for a OVAW Transitional Housing Assistance Grant

Hello. I was out of the office on Friday and just now getting to my emails from that day. I will be meeting with the partner agencies this afternoon and will discuss the plan for continued funding and will make sure that the County is not seen as the source of those funds.

I am not sure when Mike says "proposal" if wants the NOI, the draft response to the solicitation, the solicitation itself or just the continuation plan. I will let him tell me what he is looking for and forward that on.

Chiquita

-----Original Message-----

**From:** FARRELL Delma D  
**Sent:** Friday, February 04, 2005 10:47 AM  
**To:** JASPIN Michael D; #AGENDA REVIEW TEAM; BOGSTAD Deborah L  
**Cc:** ROLLINS Chiquita M; GOFF Traci M  
**Subject:** RE: NOI to Apply for a OVAW Transitional Housing Assistance Grant

Chiquita -- can you please respond to Mike's question and attach a copy of the proposal with plan? Thank you.

-----Original Message-----

**From:** JASPIN Michael D  
**Sent:** Friday, February 04, 2005 10:45 AM  
**To:** #AGENDA REVIEW TEAM; BOGSTAD Deborah L  
**Cc:** ROLLINS Chiquita M; GOFF Traci M  
**Subject:** RE: NOI to Apply for a OVAW Transitional Housing Assistance Grant

Deb/ART - I'm okay with the NOI, contingent on verifying that the plan in the proposal (referenced below) doesn't commit the County to continuing the project if Federal funding were no longer available.

- When the grant expires, what are funding plans?  
Since this is a competitive discretionary program there is no guarantee of continued funding. Therefore, the project partners will develop a plan, which will be included

in the proposal, describing their commitment and capacity to continue the project if Federal funding were no longer available.

Chiquita - sound like Traci is out for a few days, do you have a copy of proposal with plan you could pass along. Thanks! -mdj

-----Original Message-----

**From:** GOFF Traci M

**Sent:** Wednesday, February 02, 2005 2:46 PM

**To:** #AGENDA REVIEW TEAM; JASPIN Michael D

**Cc:** BOGSTAD Deborah L; ROLLINS Chiquita M

**Subject:** NOI to Apply for a OVAW Transitional Housing Assistance Grant

Hello,

Attached please find a NOI for the Domestic Violence Coordinator's Office, DCHS to partner with Volunteers of America, Bradley-Angle House, and El Programa Hispano to submit a proposal to the Office on Violence Against Women (OVAW), U.S. Department of Justice. The purpose of this project is to develop and implement a plan that would increase the project partner's capacity to provide expanded services, to victims of domestic violence in Multnomah County, though flexible funds for crisis needs, rent and moving assistance, transportation vouchers, childcare, and job counseling and training. These services would specifically be provided to women of color, immigrant women, women with disabilities, and women with large families.

As the coordinator for domestic violence services in Multnomah County, DCHS will be the lead agency and will submit the proposal. The proposal is due to OVAW by 2:30 p.m., February 17, 2005. Therefore, I am requesting an exception of the Agenda Review Team's four-week review period, and am requesting to present the NOI to the Board on Thursday, February 17, 2005.

I apologize for any inconvenience this tight turn around may cause you. If you have any questions about the NOI or the project, please contact me.

Traci Goff  
Development Director  
Department of County Human Services  
421 SW Sixth Avenue, Suite 600  
Portland OR 97204  
(503) 988-5464 ext. 28409 (phone)  
(503) 988-5905 (fax)  
[traci.goff@co.multnomah.or.us](mailto:traci.goff@co.multnomah.or.us) (e-mail)

<< File: transitional housing NOI final.doc >>



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST**

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-4 DATE 02-17-05  
DEBORAH L. BOGSTAD, BOARD CLERK

<b>Board Clerk Use Only</b>	
Meeting Date:	<u>02/17/05</u>
Agenda Item #:	<u>R-4</u>
Est. Start Time:	<u>10:10 AM</u>
Date Submitted:	<u>01/24/05</u>

**BUDGET MODIFICATION: DCJ - 11**

<b>Agenda Title:</b>	<b>Budget Modification DCJ-11 Authorizing General Fund Contingency Request for \$76,732 to Fund 2.0 Mental Health Consultants in Juvenile Treatment Services</b>
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*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>February 17, 2005</u>	<b>Time Requested:</b>	<u>5 mins</u>
<b>Department:</b>	<u>Dept. of Community Justice</u>	<b>Division:</b>	<u>Juvenile Services Division</u>
<b>Contact(s):</b>	<u>Shaun Coldwell</u>		
<b>Phone:</b>	<u>503-988-3961</u>	<b>Ext.</b>	<u>83961</u>
		<b>I/O Address:</b>	<u>503/250</u>
<b>Presenter(s):</b>	<u>Dave Koch</u>		

**General Information**

**1. What action are you requesting from the Board?**

To approve the use of reserved Contingency to fund two Mental Health Consultants in the Juvenile Services Division for the remaining 6 months of the FY 2005 fiscal year.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

For FY 2005, the Board approved departmental proposals to use unexpended FY 2004 resources to fund on-going program expense if the FY 2004 accounting closure ensured that FY 2005 General Fund beginning working capital met or exceeded the amount estimated in the Adopted Budget. This use of carryover was described in the FY 2005 Budget Notes, June 10, 2004. DCJ was one of several departments that underspent FY 2004 general fund and requested carryover funds to cover FY 2005 expenditures.

Budget Modification DCJ-11 funds two Mental Health Consultants in the DCJ Juvenile Services Division's Treatment Services, effective January 1, 2005 onward, from FY 2004 Department of Community Justice underspending of general fund. These consultants will focus their services on

youth detained in DCJ Custody Services who are medicated and approaching release from detention; disaffiliated youth (not on medications) in need of community resources to manage their conditions upon release; and youth preparing to be released to known community providers. These youth often are involved in multiple systems (juvenile justice, mental health, dependency). They often have serious mental health issues but, because of their detained status, are cut off from the treatment provider systems charged with stabilizing them in the community. Recent critical incidents involving suicidal youth have underscored how the lack of coordination between systems intensifies the risk of successful suicides. The Consultants will ensure that appropriate mental health care is arranged for the detained youth through liaison with Corrections Health and County Human Services; provide transition and release planning and liaison with private and community providers to increase "ownership" of detained clients; and offer education/training to custody services staff.

**3. Explain the fiscal impact (current year and ongoing).**

This action increases general fund allocation and expenditures in DCJ by \$76,732, consisting of \$75,360 in personnel costs and \$1,372 in HR operational expense. Insurance revenues are increased by \$11,020 and HR Operations by \$1,372. General Fund Contingency is decreased by \$76,732. The annualized cost of these personnel positions is estimated to equal \$150,720.

**4. Explain any legal and/or policy issues involved.**

As established by the "Use of Carryover" Budget Note of June 10, 2004, use of general fund Contingency for DCJ and other departments' amendment requests depends upon the estimates of FY 2005 General Fund beginning working capital following the close of the fiscal year's first quarter.

Local 88 represented employees have a contractual right to appeal and arbitrate the outcome of a reclassification request, which would include Board action to disapprove the request. It is the policy of Multnomah County to make all employment decisions without regard to race, religion, color, national origin, sex, age, marital status, disability, political affiliations, sexual orientation, or any other nonmerit factor.

**5. Explain any citizen and/or other government participation that has or will take place.**

The development of this proposal to add the two mental health consultants involved staff from three departments--Health, County Human Services, and Community Justice--and outside treatment providers Morrison Center and Cascadia.

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## ATTACHMENT A

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### **Budget Modification**

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**If the request is a Budget Modification, please answer all of the following in detail:**

- What revenue is being changed and why?  
Affected revenues included an increase of \$11,020 in the Risk Fund and an increase in HR Operations revenue by \$1,372.
- What budgets are increased/decreased?  
The DCJ Juvenile Services Division's general fund allocation is increased by \$76,732, Insurance Fund by \$11,020, and HR Operations by \$1,372. General Fund Contingency is reduced by (\$76,372).
- What do the changes accomplish?  
Two Mental Health Consultant full-time positions are added to Juvenile Services Division's Treatment Services for the remaining six months of FY 2005.
- Do any personnel actions result from this budget modification? Explain.  
Two Mental Health Consultant full-time positions are added to Juvenile Services Division's Treatment Services for the remaining six months of FY 2005.
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
General Fund Contingency will cover not only the personnel costs but also the \$1,372 HR operational overhead expense.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?  
Yes, the revenue is one-time-only. These carryover dollars fund the personnel positions for the remaining half of the year. The program will go through the priority setting budget process for FY 2006 to determine if the program will receive ongoing funding.
- If a grant, what period does the grant cover?  
N/A
- If a grant, when the grant expires, what are funding plans?  
N/A

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### **Contingency Request**

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**If the request is a Contingency Request, please answer all of the following in detail:**

- Why was the expenditure not included in the annual budget process?  
DCJ submitted an amendment to the FY 2005 Approved Budget to fund these two personnel positions. The budget allocation was held in contingency until a review of the first quarter FY2005 could confirm that FY 2005 General Fund beginning working capital met or exceeded the amount estimated in the Adopted Budget.

- What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?

After reviewing the FY 2005 budget request, the Department determined that there were no available funds in the department's budget to support these positions. In order to fund the positions, the department requested use of a portion of it's under spending from the FY 2004 general fund allocation.

- Why are no other department/agency fund sources available?

For the FY 2004 budget, DCJ cut \$2 million in general fund and \$230,000 in Department of Corrections' funds. The Juvenile Detention Center mental health support issue emerged at the end of the budget process. The Board agreed to fund this program with year-end under spending from the 2004 fiscal year if the County as a whole under spent to the level projected by the Budget Office. DCJ managed to under spend general fund dollars in 2004 by over \$600,000, an amount that was confirmed at the end of the first quarter of this year.

- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

This expenditure will not produce any new revenue. However, it is reduced to fund only six months of the two personnel positions because of the decision to delay approvals pending review of the County's first quarter working capital estimates. Future ongoing funding depends upon the priority budgeting process the Board of County Commissioners uses in determining funding for the FY 2006 budget.

- Has this request been made before? When? What was the outcome?

No.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

**ATTACHMENT B**

**BUDGET MODIFICATION: DCJ - 11**

**Required Signatures**

**Department/  
Agency Director:**

*Sharon [unclear] for  
Joanne Fuller*

**Date: 12/16/04**

**Budget Analyst:**

*[Signature]*

**Date: 12/16/04**

**Department HR:**

*James J. [unclear]*

**Date: 12/16/04**

**Countywide HR:**

*David B. [unclear]*

**Date: 12/16/04**

Budget Modification or Amendment ID: **DCJ-11**

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 05

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1								0				Contingency Req: 2 MHS's
2	19	1000	20		9500001000		60470	(76,732)	(76,732)	(76,732)		Reduce avail Gen Fund Contingency
3	50-50	1000	50		506410		60000	175,567	225,513	49,946		Incr Perm 2 MHCs, 50% of yr
4	50-50	1000	50		506410		60130	50,598	64,992	14,394		Incr Sal-Rel 2 MHCs, 50% of yr
5	50-50	1000	50		506410		60140	11,416	22,436	11,020		Incr Ins 2 MHCs, 50% of yr
6	50-50	1000	50		506410		60365	4,762	6,134	1,372		Incr HR Ops, \$75,360 x 1.82%
7								0		76,732		Total Tx Sv ATYF Cctr 506410
8	71-20	3500	20		705210		50316	(11,020)	(11,020)	(11,020)		Insurance revenue
9	71-20	3500	20		705210		60330	11,020	11,020	11,020		Insurance offsetting expense
10	71-20	3506	20		712006		50310	(1,372)	(1,372)	(1,372)		Int Svc reimb, HR Ops rev.
11	71-20	3506	20		712006		60240	1,372	1,372	1,372		Intl Svc HR expense
12								0				
13								0				
14								0				
15								0				
16								0				
17								0				
18								0				
19								0				
20								0				
21								0				
22								0				
23								0				
24								0				
25								0				
26								0				
27								0				
28								0				
29								0				
										0	0	Total - Page 1
										0	0	GRAND TOTAL

**ANNUALIZED PERSONNEL CHANGE**  
 Change on a full year basis even though this action affects only a part of the fiscal year (FY).

						ANNUALIZED			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-50	6365	64250	Mental Health Consultant	711887	1.00	49,946	14,394	11,020	75,360
50-50	6365	64250	Mental Health Consultant	711888	1.00	49,946	14,394	11,020	75,360
									0
									0
									0
									0
									0
									0
									0
									0
									0
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									0
									0
									0
									0
<b>TOTAL ANNUALIZED CHANGES</b>					<b>2.00</b>	<b>99,892</b>	<b>28,788</b>	<b>22,040</b>	<b>150,720</b>

**CURRENT YEAR PERSONNEL DOLLAR CHANGE**  
 Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

						CURRENT YEAR			
Fund	Job #	HR Org Unit	Position Title	Position Number	FTE	BASE PAY	FRINGE	INSUR	TOTAL
50-50	6365	64250	Mental Health Consultant	711887	0.50	24,973	7,197	5,510	37,680
50-50	6365	64250	Mental Health Consultant	711888	0.50	24,973	7,197	5,510	37,680
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
<b>TOTAL CURRENT FY CHANGES</b>					<b>1.00</b>	<b>49,946</b>	<b>14,394</b>	<b>11,020</b>	<b>75,360</b>



**Finance, Budget & Tax Office**

**MULTNOMAH COUNTY OREGON**

**Budget Office**

501 SE Hawthorne Blvd., Suite 531  
Portland, Oregon 97214  
(503) 988-3312 Phone  
(503) 988-4570 Fax

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**SUPPLEMENTAL STAFF REPORT**

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**TO:** Board of County Commissioners  
**FROM:** Christian Elkin, Senior Budget Analyst  
**DATE:** January 24, 2005  
**SUBJECT:** General Fund Contingency Request for \$76,732 to fund 2.0 Mental Health Consultants in Juvenile Treatment Services.

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***Summary***

Budget Modification DCJ-11 provides \$76,732 from the General Fund Contingency to the Department of Community Justice to fund 2.0 Mental Health Consultants in the Juvenile Division, Treatment Services Unit. These consultants will focus their services on youth detained in DCJ Custody Services who are medicated and approaching release from detention; disaffiliated youth (not on medications) in need of community resources to manage their conditions upon release; and youth preparing to be released to known community providers.

Due to the midyear timing of the contingency request, DCJ will only need funding for the remaining six months of FY 2005.

***Background***

During the FY 2005 budget hearings, the Department of Community Justice notified the Chair's Office that current year estimates for FY 2004 projected \$200,000 in under spending. An agreement was reached that allowed DCJ to submit a general fund carryover amendment in the amount of \$153,461 for inclusion in the FY 2005 Adopted Budget.

Appropriation of the funds was contingent upon verification of the \$200,000 under spending at the close of FY 2004. In September 2004, the Budget Office confirmed that DCJ had under spent by \$648,000.

***Contingency Requirements***

The Budget Office is required to inform the Board if contingency requests submitted for Board approval satisfy the general guidelines and policies for using the General Fund Contingency. Those requirements are summarized as follows:

1. Approve no contingency requests for purposes other than "one-time-only" allocations.
2. Limit contingency funding to the following:
  - a. Emergency situations which if left unattended will jeopardize the health and safety of the community.
  - b. Unanticipated expenditures necessary to keep a public commitment of fulfill a legislative or contractual mandate, or which can be demonstrated to result

in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.

3. **The Board, may when it adopts the budget for a fiscal year, specify programs which it wishes to review during the year and increase the Contingency account to provide financial capacity to support those programs if it chooses. Contingency funding of such programs complies with this policy.**

The request is consistent with County policy as it falls under Criteria 3, the Board identified the use of carryover as a Budget Note and specifically set aside \$153,461 in contingency. The adopted amendment (05\_DCJ\_CA\_01) stated, "*Funding will come from an increase in BWC resulting from under pending by DCJ in the General Fund for FY 2004. The funding will be held in contingency until the first quarter review validates the under spending.*"

***Carryover Policy***

This budget modification proposes to use one-time resources to fund on-going program expenditures. Using one-time-only funding for on-going programs is generally not a recommended budgetary practice. The Financial and Budget Policies state that, "*the County will fund ongoing programs with ongoing revenues.*"

***Budget Office Recommendation***

The Budget Office recommends approval of this budget modification. These expenditures were anticipated in the current year forecast and will not have a negative impact on the budget. This request will reduce the General Fund contingency by (\$76,732).



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

### Board Clerk Use Only

**Meeting Date:** 02/17/05  
**Agenda Item #:** R-5  
**Est. Start Time:** 10:15 AM  
**Date Submitted:** 01/28/05

**BUDGET MODIFICATION:** -

**Second Reading and Possible Adoption of a Proposed ORDINANCE Amending**  
**Agenda Multnomah County Code Section 15.813 and Adding Section 15.821 (Relating to**  
**Title: Aggressive Driving)**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b> <u>February 17, 2005</u>	<b>Time Requested:</b> <u>1 min</u>
<b>Department:</b> <u>Sheriff's Office</u>	<b>Division:</b> <u>Law Enforcement</u>
<b>Contact(s):</b> <u>Chief Deputy Lee Graham or Lt David Rader</u>	
<b>Phone:</b> <u>(503) 251-2407</u> <b>Ext.</b> <u>(503) 251-2407</u> <b>I/O Address:</b> <u>313/MCSO</u>	
<b>Presenter(s):</b> <u>Chief Deputy Lee Graham and Lt David Rader</u>	

### General Information

**1. What action are you requesting from the Board?**

Adoption of Ordinance to add MCC § 15.813 prohibiting aggressive driving.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

“Aggressive Driving” is a series of actions taken by one motorist against another with the intent to harass, annoy, intimidate, alarm, obstruct and/or injure another motorist. The common actions taken by an aggressive driver towards another involve rapidly speeding up and braking for no apparent reason, no signaled rapid lane changes, following too closely, excessive use of the horn and high beams and failing to yield the right of way. These types of aggressive driving maneuvers are a contributing factor to many accidents and often lead to road rage and other deadly consequences. The purpose of enacting an “Aggressive Driving” ordinance is to recognize that these patterns of driving behavior occur all too frequently on un-incorporated roadways and to change the mind-set of these types of drivers through education using the Legacy Emanuel Hospital High Risk Driving course to make our county roads safer.

**3. Explain the fiscal impact (current year and ongoing).**

None

**4. Explain any legal and/or policy issues involved.**

Creating a new traffic ordinance encompassing various ORS Traffic Violations

**5. Explain any citizen and/or other government participation that has or will take place.**

None

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**Required Signatures**

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**Department/  
Agency Director:**



**Date:** 01/28/05

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

ORDINANCE NO. \_\_\_\_\_

Amending MCC § 15.813 and Adding § 15.821, Aggressive Driving Prohibited

(Language stricken is deleted; double underlined language is new.)

**Multnomah County Ordains as follows:**

**Section 1.** MCC Chapter 15, Sheriff, is amended to add §15.821 as follows:

**§ 15.821 Aggressive Driving Prohibited.**

(A) A person commits the offense of aggressive driving if the person engages in continuous conduct by violating two or more of the following moving traffic violations with the intent to harass, alarm, annoy, intimidate or obstruct another motorist or vehicle:

<u>Following too closely</u>	<u>ORS 811.485</u>
<u>Improper stopping or standing</u>	<u>ORS 811.500</u>
<u>Improper lane change</u>	<u>ORS 811.370 - 811.385</u>
<u>Violation of any speed rule</u>	<u>ORS 811.100 - 811.130</u>
<u>Unsafe passing</u>	<u>ORS 811.410 - 811.425</u>
<u>Unlawful use of vehicle lighting</u>	<u>ORS 811.515(6)(b)</u>
<u>Improper use of a vehicle horn</u>	<u>ORS 815.225(b)</u>
<u>Failure to yield the right of way</u>	<u>ORS 811.275 - 811.292</u>

(B) The offense described in this section, aggressive driving, is a Class A violation and is applicable upon any premises open to the public. A person who commits the offense of aggressive driving may be required to attend an educational program approved by the division of motor vehicles designed to improve the safety and habits of drivers.

(C) Any vehicle utilized within unincorporated Multnomah County in violation of this subchapter, may be towed without notice subject to the provisions of MCC § 15.813.

**Section 2.** MCC § 15.813 is amended as follows:

**§ 15.813 Impoundment.**

(A) When any motor vehicle is found standing or parked in or upon any street, road or highway or parking area of the county within the jurisdiction of this subchapter in violation of, and contrary to, any of the provisions of this subchapter applicable to stopping, standing or parking of vehicles, or in violation of §15.821 prohibiting aggressive driving, or in violation of § 15.820 prohibiting speed racing, the owner or person entitled to possession of the motor vehicle or a spectator as defined in § 15.820, may be issued a citation and the vehicle removed or caused to be removed by the Sheriff and held at the expense of the owner or person entitled to possession. If a vehicle is so removed and held, the provisions relating to notice to owner, appraisal of value and owner reclaiming vehicle shall be followed in ORS 809.725 and ORS Chapter 819. If the vehicle is not redeemed within 30 days it will be disposed of as prescribed in ORS Chapter 819.

(B) The Sheriff may authorize another police agency to remove and hold motor vehicles that are found in violation of this subchapter, § 15.821, or § 15.820, and may also define the geographical area within which the agency may order such removal. If a vehicle is so removed and held by another police agency, that agency shall provide notice to the owner of the removal in accordance with the procedures of the removing agency.

FIRST READING: February 10, 2005

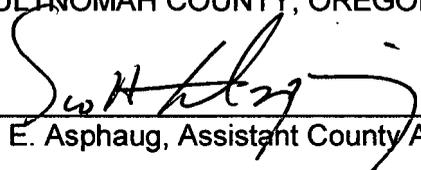
SECOND READING AND ADOPTION: February 17, 2005

BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By   
Scott E. Asphaug, Assistant County Attorney

**BOGSTAD Deborah L**

---

**From:** KIRK Christine A  
**Sent:** Thursday, February 10, 2005 4:14 PM  
**To:** BOGSTAD Deborah L  
**Subject:** FW:

Hi Deb,

Mike Morrison, program facilitator, Legacy Emmanuel Hospital high risk driver/helmet program wants join Lt Rader at the final reading of the aggressive driving ordinance. He might take five minutes to explain the program.

Is that okay?

Christine Kirk  
503-988-4301

-----Original Message-----

**From:** RADER David P  
**Sent:** Thursday, February 10, 2005 3:11 PM  
**To:** KIRK Christine A  
**Subject:**

His name is Mike Morrison, program facilitator, Legacy Emmanuel Hospital high risk driver/helmut program. His contact number is 413-2672.

Lt. David Rader  
Law Enforcement Operations

(C) It is unlawful to use the public right-of-way for the storage of any object other than a vehicle without obtaining a permit from the Department of Business and Community Services.

(D) For the purpose of this section, the following definitions shall apply unless the context requires a different meaning.

**AUTO SALES OR REPAIR BUSINESS.** A business offering new or used vehicles for sale or offering vehicle repair service.

**PERSON IN CHARGE.** An owner, operator or employee who is physically present and actually supervising operation of the business.

**PUBLIC PARKING BUSINESS.** A business offering public offstreet parking as a service.

Penalty, see § 15.999

(Ord. 978, Amended, 03/07/2002; Ord. 971, Amended, 12/20/2001; Ord. 956, Amended, 01/18/2001; '90 Code, § 7.10.225, 07/01/1998; Ord. 54, passed, 06/08/1972)

**§ 15.810 SPECIAL PARKING PERMITS.**

(A) The Sheriff may issue or cause to be issued without charge a special parking permit and identification card.

(B) All special parking permits issued by authority of this section shall expire on the last day of the calendar year in which issued. A new permit may be issued for the ensuing years by the Sheriff in the same manner as the original application.

('90 Code, § 7.10.250, 07/01/1998; Ord. 457, passed, 02/14/1985; Ord. 140, passed, 03/17/1977; Ord. 54, passed, 06/08/1972)

**§ 15.811 STORAGE PARKING OF HEAVY VEHICLES.**

(A) It shall be unlawful for any person, owning or having control of any vehicle, trailer or sled, in excess of three-quarter-ton capacity, or with gross vehicle weight in excess of 6,000 pounds, to park or leave it standing for storage in lieu of offstreet or garage parking of that equipment, upon any street, avenue or public way in a residential area, or upon either side of any street, avenue, or public way in

front of or adjacent to any residence, church, school, multiple dwelling, hospital or playground.

(B) This section shall not prohibit the lawful parking of the equipment under division (A) of this section upon any street, avenue or public way for the actual loading or unloading of goods, wares or merchandise, provided, however, that loading and unloading, as used in this section, shall be limited to the actual time consumed in that operation. The parking of any equipment under authority of this section shall in no event be within 25 feet of the intersection of curblines, or if there is no curb, then within 15 feet of the intersection of property lines at any intersection.

Penalty, see § 15.999

('90 Code, § 7.10.275, 07/01/1998; Ord. 54, passed, 06/08/1972)

**§ 15.812 CIVIL EMERGENCIES; PARKING PROHIBITED.**

It is unlawful for any person, firm, corporation or association to park, cause to be parked, or allow to remain parked, a vehicle during any declared civil emergency in those areas of evacuation where parking has been prohibited by the Sheriff.

Penalty, see § 15.999

*Cross-reference:*

*Emergency area regulations, see §§ 15.325 through 15.330*

('90 Code, § 7.10.300, 07/01/1998; Ord. 54, passed, 06/08/1972)

**§ 15.813 IMPOUNDMENT.**

(A) When any motor vehicle is found standing or parked in or upon any street, road or highway or parking area of the county within the jurisdiction of this subchapter in violation of, and contrary to, any of the provisions of this subchapter applicable to stopping, standing or parking of vehicles or in violation of § 15.820 prohibiting speed racing, the owner or person entitled to possession of the motor vehicle or a spectator as defined in § 15.820, may be issued a citation and the vehicle removed or caused to be removed by the Sheriff and held at the expense of the owner or person entitled to possession. If a vehicle is so removed and held, the provisions relating to notice to owner, appraisal of value and owner re

claiming vehicle shall be followed in ORS 809.725 and ORS Chapter 819. If the vehicle is not redeemed within 30 days it will be disposed of as prescribed in ORS Chapter 819.

(B) The Sheriff may authorize another police agency to remove and hold motor vehicles that are found in violation of this subchapter or § 15.820, and may also define the geographical area within which the agency may order such removal. If a vehicle is so removed and held by another police agency, that agency shall provide notice to the owner of the removal in accordance with the procedures of the removing agency.

(Ord. 976, Amended, 02/07/2002; '90 Code, § 7.10.325, 07/01/1998; Ord. 878, passed, 04/10/1997; Ord. 815, passed, 04/06/1995; Ord. 457, passed, 02/14/1985; Ord. 140, passed, 03/17/1977; Ord. 54, passed, 06/08/1972)

#### § 15.814 SIGNS; CURB MARKINGS.

The Sheriff is authorized to install or cause to be installed proper signs, curb marking or other designations reasonably necessary to carry out any of the provisions of this subchapter.

('90 Code, § 7.10.350, 07/01/1998; Ord. 457, passed, 02/14/1985; Ord. 54, passed, 06/08/1972)

### **MOTOR VEHICLES; DRIVING**

#### § 15.820- SPEED RACING PROHIBITED.

(A) For purposes of this subchapter, the following definitions apply unless the context requires a different meaning:

**SPEED RACING** is defined as set forth in ORS 811.125.

**SPECTATOR** is a person who attends a speed racing activity for the purpose of encouraging such activity.

(B) It is unlawful for any person to participate in speed racing upon any street, public or private, or any premise open to the public, within unincorporated Multnomah County.

(C) It is unlawful for any person to be a spectator of speed racing within unincorporated Multnomah County.

(D) Any vehicle utilized within unincorporated Multnomah County in violation of this subchapter, including vehicles belonging to, or under the control of, spectators may be towed without notice and all passengers and occupants promoting or encouraging may be cited, subject to the provisions of MCC § 15.813.

(Ord. 976, Added, 02/07/2002)

### **OFF-ROAD VEHICLES**

#### § 15.850- TITLE; APPLICATION.

This subchapter shall be known and cited as the county Off-Road Vehicle Law, and shall apply to the unincorporated areas of the county.

('90 Code, § 10.50.005, 07/01/1998; Ord. 93, passed, 02/20/1975)

#### § 15.851 DEFINITIONS.

For the purpose of this subchapter, the following definitions shall apply unless the context requires a different meaning.

**NONROAD AREA.** Any area that is not a road, or a road which is closed to off-road vehicles and posted as such but does not include areas commonly held open to vehicular use, such as parking lots and racetracks.

**OFF-ROAD VEHICLE.** Every self-propelled motor vehicle designed or capable of traversing on or over natural terrain, including but not limited to snowmobiles, minibikes, motorcycles, four-wheel drive trucks, pickups, all-terrain vehicles, jeeps, half-tracks and helicopters, but does not include, unless used for purposes prohibited by this subchapter, implements of husbandry or military, fire, emergency or law enforcement vehicles used for legal purposes.

# 1

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 021705

SUBJECT: Aggressive Driving

AGENDA NUMBER OR TOPIC: R-S

FOR:  AGAINST: \_\_\_\_\_ THE ABOVE AGENDA ITEM

NAME: Paul A Blackburn

ADDRESS: 3734 SE 13th

CITY/STATE/ZIP: Port. OR 97296

PHONE: DAYS: 503-804-0324 EVES: 503-804-0324

EMAIL: \_\_\_\_\_ FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: \_\_\_\_\_

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

HAD TO LEAVE BEFORE  
WE GOT TO R-5 - COPIES  
PROVIDED TO BCC & SHERIFF

MULTNOMAH COUNTY BOARD OF COMMISSIONERS  
PUBLIC TESTIMONY SIGN-UP

Please complete this form and return to the Board Clerk

\*\*\*This form is a public record\*\*\*

MEETING DATE: 2-17-05

SUBJECT: AGGRESSIVE Driving

AGENDA NUMBER OR TOPIC: R-5

FOR: \_\_\_\_\_ AGAINST:  THE ABOVE AGENDA ITEM

NAME: John Kowalski

ADDRESS: 5150 SW LANDING DR

CITY/STATE/ZIP: Portland Oregon 97239

PHONE: DAYS: 503 295-3709

EVES: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FAX: \_\_\_\_\_

SPECIFIC ISSUE: \_\_\_\_\_

WRITTEN TESTIMONY: EXCEEDS power & authority of  
County Commissioners to rewrite state vehicle  
code AND DENIES citizens EQUAL Protection  
of Law

**IF YOU WISH TO ADDRESS THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Address the County Commissioners from the presenter table microphones. Please limit your comments to **3 minutes**.
3. State your name for the official record.
4. If written documentation is presented, please furnish one copy to the Board Clerk.

**IF YOU WISH TO SUBMIT WRITTEN COMMENTS TO THE BOARD:**

1. Please complete this form and return to the Board Clerk.
2. Written testimony will be entered into the official record.

**BOGSTAD Deborah L**

---

**From:** Cary Cadonau [crc@brownrask.com]  
**Sent:** Thursday, February 17, 2005 9:55 AM  
**To:** BOGSTAD Deborah L  
**Subject:** Proposed aggressive driving ordinance

Dear Ms. Bogstad -

I am unable to attend the public hearing on the above matter this morning, but would appreciate it if you would pass this email along to the Board for their consideration.

I came across yesterday's Oregonian article concerning the proposed aggressive driving ordinance, and I wanted to learn why such rule would be necessary. So I took a look at the county website to find out who had sponsored the ordinance, and why. Nowhere in that synopsis (set forth by law enforcement officials) is there an accounting or any statistics about the relationship between the purported violations and actual harm to other drivers.

I've been driving for 16 years, and have yet to observe, for example, how someone honking his horn and using his brights to have someone move over has caused an accident or any other harm - how about pulling over the slow moving vehicle who is violating the law by driving under the speed limit in the fast lane? That would be "insensitive," I suppose.

If the Multnomah County officers have witnessed such harm, have them not only put that into the record, but make them provide stats. How many accidents in MC have occurred because of such driving in the last year? How many convictions (not citations, but convictions), have resulted in the last year from the issuance of tickets based on the Oregon Revised Statutes at issue in the ordinance (other than speeding)? Is this ordinance really addressing a problem, or just a solution in search of a (perceived) problem?

I'm an attorney, and frankly, I would benefit be the passage of this ordinance, because I can guarantee you that people are going to want to challenge tickets issued under this ordinance. As the Board is presumably aware, in order to pass constitutional muster, all laws must bear a rational relationship to a legitimate governmental purpose. Here, of the course the purported purpose would be to prevent property damage and physical injury to others. But the sheriffs' statement in support purports that the purpose is to "recognize that these patterns of driving behavior occur all too frequently on un-incorporated [sic] roadways and to change the mind-set [sic] of these types of drivers through education ... ." What in the world does "all too frequently" mean? And, "changing the mindset of these types of drivers" is an admission that this is intended as a scare tactic (as also evidenced by the sheriffs' representative's statement to the Oregonian).

And how does law enforcement contend that there is no fiscal impact to this?; how disingenuous. Don't our county officers have better things to be doing with their time and our money? If this ordinance passes (without any solid evidence in the record that it is necessary), I am hopeful (and will encourage) that everyone so cited will plead not guilty and force a trial where the sheriff will have to show up and be held accountable. If everyone does this, I can guarantee it will bring the already overburdened MC Circuit Court to a grinding halt. Last fall during a particularly aggressive photo radar campaign on Beav-Hills Hwy., there was literally everyday a line of people wrapped all the way around the first floor and out the front door of the courthouse, all of whom had been cited. Sure, that's great revenue; I just wish they had all pleaded not guilty. And now that the photo radar van is gone from that spot, people are going 45 and 50 again (in a 30, mind you, which is four lanes wide with a center median); and guess what, no accidents. Again, a solution in search of a problem to make the county look like it is out protecting the citizenry from crazed, lunatic drivers - give me a break, please.

Shame on the Board if it passes this ordinance without demanding specifics from law enforcement, the real agency out to "annoy and harass" motorists.

Thank you for your time and consideration.

2/17/2005

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

**ORDINANCE NO. 1057**

Amending MCC § 15.813 and Adding § 15.821, Aggressive Driving Prohibited

(Language ~~stricken~~ is deleted; double underlined language is new.)

**Multnomah County Ordains as follows:**

**Section 1.** MCC Chapter 15, Sheriff, is amended to add §15.821 as follows:

**§ 15.821 Aggressive Driving Prohibited.**

(A) A person commits the offense of aggressive driving if the person engages in continuous conduct by violating two or more of the following moving traffic violations with the intent to harass, alarm, annoy, intimidate or obstruct another motorist or vehicle:

<u>Following too closely</u>	<u>ORS 811.485</u>
<u>Improper stopping or standing</u>	<u>ORS 811.500</u>
<u>Improper lane change</u>	<u>ORS 811.370 - 811.385</u>
<u>Violation of any speed rule</u>	<u>ORS 811.100 - 811.130</u>
<u>Unsafe passing</u>	<u>ORS 811.410 - 811.425</u>
<u>Unlawful use of vehicle lighting</u>	<u>ORS 811.515(6)(b)</u>
<u>Improper use of a vehicle horn</u>	<u>ORS 815.225(b)</u>
<u>Failure to yield the right of way</u>	<u>ORS 811.275 - 811.292</u>

(B) The offense described in this section, aggressive driving, is a Class A violation and is applicable upon any premises open to the public. A person who commits the offense of aggressive driving may be required to attend an educational program approved by the division of motor vehicles designed to improve the safety and habits of drivers.

(C) Any vehicle utilized within unincorporated Multnomah County in violation of this subchapter, may be towed without notice subject to the provisions of MCC § 15.813.

**Section 2.** MCC § 15.813 is amended as follows:

**§ 15.813 Impoundment.**

(A) When any motor vehicle is found standing or parked in or upon any street, road or highway or parking area of the county within the jurisdiction of this subchapter in violation of, and contrary to, any of the provisions of this subchapter applicable to stopping, standing or parking of vehicles, or in violation of §15.821 prohibiting aggressive driving, or in violation of § 15.820 prohibiting speed racing, the owner or person entitled to possession of the motor vehicle or a spectator as defined in § 15.820, may be issued a citation and the vehicle removed or caused to be removed by the Sheriff and held at the expense of the owner or person entitled to possession. If a vehicle is so removed and held, the provisions relating to notice to owner, appraisal of value and owner reclaiming vehicle shall be followed in ORS 809.725 and ORS Chapter 819. If the vehicle is not redeemed within 30 days it will be disposed of as prescribed in ORS Chapter 819.

(B) The Sheriff may authorize another police agency to remove and hold motor vehicles that are found in violation of this subchapter, § 15.821, or § 15.820, and may also define the geographical area within which the agency may order such removal. If a vehicle is so removed and held by another police agency, that agency shall provide notice to the owner of the removal in accordance with the procedures of the removing agency.

FIRST READING:

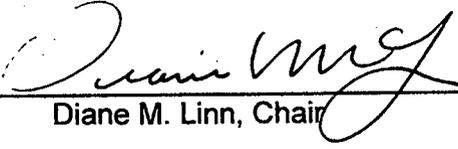
February 10, 2005

SECOND READING AND ADOPTION:

February 17, 2005



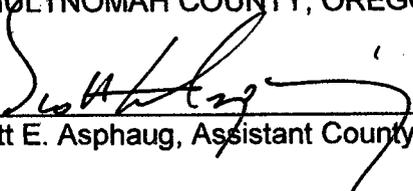
BOARD OF COUNTY COMMISSIONERS  
FOR MULTNOMAH COUNTY, OREGON

  
\_\_\_\_\_  
Diane M. Linn, Chair

REVIEWED:

AGNES SOWLE, COUNTY ATTORNEY  
FOR MULTNOMAH COUNTY, OREGON

By

  
\_\_\_\_\_  
Scott E. Asphaug, Assistant County Attorney



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST**

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-6 DATE 02.17.05  
DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

**Meeting Date:** 02/17/05  
**Agenda Item #:** R-6  
**Est. Start Time:** 10:16 AM  
**Date Submitted:** 01/24/05

**BUDGET MODIFICATION: MCSO - 01**

**Agenda Title:** **Budget Modification MCSO-01 Authorizing General Fund Contingency Request for \$1.0 Million to Support the Operation of 57 Jail Beds and 2 Deputy Sheriffs in the Traffic Safety Unit**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>February 17, 2005</u>	<b>Time Requested:</b>	<u>5 mins</u>
<b>Department:</b>	<u>Sheriff's Office</u>	<b>Division:</b>	<u>MCSO Admin</u>
<b>Contact(s):</b>	<u>Wanda Yantis, Budget Manager</u>		
<b>Phone:</b>	<u>503 988-4455</u>	<b>Ext.:</b>	<u>84455</u>
		<b>I/O Address:</b>	<u>503/350</u>
<b>Presenter(s):</b>	<u>Larry Aab and Wanda Yantis</u>		

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is requesting approval of Budget Modification MCSO-01 to appropriate \$1.0 million from the General Fund Contingency as a result of under spending in FY 2004.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

At the end of the FY 2005 budget process, the Board adopted budget amendment 05\_MCSO\_BA\_02 stating, "\$1.0 Million will be held in reserve for MCSO until the ending balance can be confirmed." The Budget Office confirmed MCSO's FY 2004 under spending in September of 2004.

**3. Explain the fiscal impact (current year and ongoing).**

This budget modification restores 9.6 FTE plus operating funds to keep 57 jail beds at Inverness Jail open in FY 2005. It also restores 2.0 Deputy Sheriff FTE in the Enforcement Division's Traffic Safety Unit. The total restoration is \$1,000,000.

**4. Explain any legal and/or policy issues involved.**

This budget modification restores 9.6 FTE plus operating funds to keep 57 jail beds at Inverness Jail open in FY 2005. The loss of 57 beds would further increase the number of early releases resulting in release of even higher risk offenders than we are already releasing. It would likely also increase the number of sentenced offenders released prior to the end of their sentence.

The Traffic Unit is an important element to the County's priority of providing a community that is safe in work, school and at play. Reducing two deputies from the traffic safety unit will eliminate the Enforcement Division's Traffic Safety Unit, an important piece to maintaining safe street in our community

In order to maintain on-going operations, agencies must act on good faith that operating revenues will be received as expected. When revenue streams are interrupted, operational impacts are much more significant and severe. As verbal inquiries were confirmed by the budget office regarding successful carryover projections spending policies were implemented. Although the bud mod restorations described above accurately describe the use of the revenue, the impact of failing to fund it this late in the year would be significantly greater.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

# ATTACHMENT A

## Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?

N/A

- What budgets are increased/decreased?

The following budgets will be affected by this action:

- Increase the Corrections Division General Fund by \$836,068
- Increase the Enforcement Division General Fund by \$141,253
- Increase the Business Services Division General Fund by 22,679
- Increase the Risk Fund by \$137,756 for insurance costs
- Increase Facilities revenue by \$50,863
- Increase Human Resource Operations by \$4,906
- Increase Finance Operations by \$1,028

- What do the changes accomplish?

The budgetary changes appropriates \$1,000,000 to the Sheriff's Office budget to support the operation of 57 jail beds at Inverness Jail and the Traffic Safety Unit.

- Do any personnel actions result from this budget modification? Explain.

This bud mod restores 9.6 FTE in the Corrections Division and 2.0 Deputy Sheriff FTE in the Enforcement Division Traffic Safety Unit.

- How will the county indirect, central finance and human resources and departmental overhead costs be covered?

All overhead costs are covered.

- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?

The Sheriff's Office plans to submit Program Offerings during the FY 2006 budget process to continue ongoing funding.

- If a grant, what period does the grant cover?

N/A

- If a grant, when the grant expires, what are funding plans?

N/A

## Contingency Request

If the request is a **Contingency Request**, please answer all of the following in detail:

- Why was the expenditure not included in the annual budget process?

At the end of the FY 2005 budget process, the Board adopted budget amendment 05\_MCSO\_BA\_02 that states (in part):

Any Board approved general fund carryover amendments will be held in the General Fund Contingency until FY 2004 has closed in order to ensure that the requisite under spending has occurred. This requirement must be met before any contingency transfers will be consider by the Board regardless of whether any given department has realized savings in FY 2004.

- What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?

An agreement between the Sheriff's Office and the Chair's Office was made that if the Sheriff's Office was able to return back to the County an agreed upon amount of their General Fund budget at the end of FY 2004, that \$1.0 million currently being held in Contingency would to be transferred to the Sheriff's Office's General Fund budget.

- Why are no other department/agency fund sources available?

All programs are operational and fully funded. This budget modification fills a budgeting gap that was acknowledged in the FY 2005 budget process.

- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

The Sheriff's Office plans to submit Program Offerings during the FY 2006 budget process to continue ongoing funding.

- Has this request been made before? When? What was the outcome?

No

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

**ATTACHMENT B**

**BUDGET MODIFICATION: MCSO - 01**

**Required Signatures**

**Department/  
Agency Director:**



**Date: 01/24/05**

**Budget Analyst:**



**Date: 01/24/05**

**Department HR:**



**Date: 01/24/05**

**Countywide HR:**

**Date: \_\_\_\_\_**

Budget Modification or Amendment ID: **MCSO-01****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: **05**

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-30	1000			601422		60000	728,322	1,184,733	456,411		Permanent
2	60-30	1000			601422		60130	1,880,134	1,827,189	147,055		Salary Related Expenses
3	60-30	1000			601422		60140	1,023,026	1,132,543	109,517		Insurance
4	60-30	1000			601422		60240	102,513	116,513	14,000		Supplies
5	60-30	1000			601422		60250	261,296	314,497	53,201		Food
6	60-30	1000			601422		60430	1,293,601	1,344,464	50,863		Building Management
7	60-30	1000			601422		60360	7,156	11,149	3,993		HR Operations (0.56%)
8	60-30	1000			601422		60365	44,453	45,481	1,028		Finance Operations (1.53%)
9	60-20	1000			601210		60000	1,289,512	1,303,064	13,552		Permanent
10	60-20	1000			601210		60130	406,981	410,887	3,906		Salary Related Expenses
11	60-20	1000			601210		60140	415,118	420,213	5,095		Insurance
12	60-20	1000			601210		60365	12,601	12,727	126		HR Operations (0.56%)
13	60-20	1000			601680		60000	83,230	171,962	88,732		Permanent
14	60-20	1000			601680		60130	47,632	76,221	28,589		Salary Related Expenses
15	60-20	1000			601680		60140	27,873	51,018	23,145		Insurance
16	60-20	1000			601680		60365	1,250	2,037	787		HR Operations (0.56%)
17	70-01	3500			705210		50316		(137,756)	(137,756)		Increase Insurance Revenue
18	70-01	3500			705210		60330		137,756	137,756		Increase Offsetting Exp
19	19	1000			9500001000		60470		(1,000,000)	(1,000,000)		Reduce Contingency
20	90-20	3500			902575		50310		(50,863)	(50,863)		Increase Building Revenue
21	90-20	3500			902575		60240		50,863	50,863		Increase Buildings Expenditure
22	71-20	3506			712006		50310		(4,906)	(4,906)		Increase HR Revenue
23	71-20	3506			712006		60240		4,906	4,906		Increase HR Expenditure
24	71-10	3506			711100		50310		(1,028)	(1,028)		Increase Finance Revenue
25	71-10	3506			711100		60240		1,028	1,028		Increase Finance Expenditure
										0	0	Total - Page 1
										0	0	GRAND TOTAL





**Finance, Budget & Tax Office**

**MULTNOMAH COUNTY OREGON**

**Budget Office**

501 SE Hawthorne Blvd., Suite 531  
Portland, Oregon 97214  
(503) 988-3312 Phone  
(503) 988-4570 Fax

**SUPPLEMENTAL STAFF REPORT**

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**TO:** Board of County Commissioners  
**FROM:** Christian Elkin, Senior Budget Analyst  
**DATE:** January 24, 2005  
**SUBJECT:** **General Fund Contingency Request for \$1.0 Million to Support the Operation of 57 Jail Beds and 2 Deputy Sheriffs in the Traffic Safety Unit.**

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***Summary***

Budget Modification MCSO-01 provides \$1,000,000 from the General Fund Contingency to MCSO to support the operation of 57 jail beds and 9.6 Corrections FTE as well as 2.0 FTE in the Traffic Safety Unit of the Enforcement division.

***Background***

During the FY 2005 budget hearings, the Sheriff's Office notified the Chair's Office that current year estimates for FY 2004 projected \$1.5 million in under spending. An agreement was reached that allowed MCSO to submit a general fund carryover amendment in the amount of \$1 Million for inclusion in the FY 2005 Adopted Budget and the \$500,000 would become part of the General Fund balance.

Appropriation of the funds was contingent upon verification of the \$1.5 Million under spending at the close of FY 2004. If MCSO's ending balance were to fall short of the \$1.5 Million the savings allocation was to be prorated based on the current ratio (\$1M: \$500K).

In September 2004, the Budget Office confirmed that MCSO had under spent by \$2,009,000.

***Contingency Requirements***

The Budget Office is required to inform the Board if contingency requests submitted for Board approval satisfy the general guidelines and policies for using the General Fund Contingency. Those requirements are summarized as follows:

1. Approve no contingency requests for purposes other than "one-time-only" allocations.
2. Limit contingency funding to the following:
  - a. Emergency situations which if left unattended will jeopardize the health and safety of the community.
  - b. Unanticipated expenditures necessary to keep a public commitment of fulfill a legislative or contractual mandate, or which can be demonstrated to result in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.
3. **The Board, may when it adopts the budget for a fiscal year, specify programs which it wishes to review during the year and increase the Contingency account**

**to provide financial capacity to support those programs if it chooses. Contingency funding of such programs complies with this policy.**

The request is consistent with County policy as it falls under Criteria 3, the Board identified the carryover as a Budget Note; and set aside \$1 million in contingency. The adopted amendment (05\_MCSO\_BA\_02) stated, "*\$1.0 Million will be held in reserve for MCSO until the ending balance can be confirmed.*"

***Carryover Policy***

This budget modification proposes to use one-time resources to fund on-going program expenditures. Using one-time-only funding for on-going programs is generally not a recommended budgetary practice. The Financial and Budget Policies state that, "*the County will fund ongoing programs with ongoing revenues.*"

***Budget Office Recommendation***

The Budget Office recommends approval of this budget modification. These expenditures were anticipated in the current year forecast and will not have a negative impact on the budget. This request will reduce the General Fund contingency by (\$1,000,000).



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-7 DATE 02-17-05  
DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 02/17/05  
Agenda Item #: R-7  
Est. Start Time: 10:20 AM  
Date Submitted: 01/24/05

**BUDGET MODIFICATION: MCSO - 02 Amended**

**Agenda Title: Budget Modification MCSO-02 Authorizing General Fund Contingency Request Transfer of 643,387 for the Purchase of a Long Haul Inmate Transport Bus (\$362,000) and Two Short-Haul Inmate Transport Buses (\$281,3887)**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b> <u>February 17, 2005</u>	<b>Time Requested:</b> <u>5 mins</u>
<b>Department:</b> <u>Sheriff's Office</u>	<b>Division:</b> <u>MCSO Admin</u>
<b>Contact(s):</b> <u>Wanda Yantis, Budget Manager</u>	
<b>Phone:</b> <u>503 988-4455</u> <b>Ext.</b> <u>84455</u>	<b>I/O Address:</b> <u>503/350</u>
<b>Presenter(s):</b> <u>Larry Aab and Wanda Yantis</u>	

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is requesting approval of Budget Modification MCSO-02 to recognize \$643,387 awarded through a grant from the State Criminal Alien Assistance Program (SCAAP). In FY 04, \$199,065 was awarded and is currently held in Contingency. In FY 05 we received an award of \$444,322. The total of these grants will purchase a long-haul inmate transport bus (\$362,000) and two (2) short-haul inmate transport buses (\$281,387).

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Immigration and Nationality Act of 1990 created the SCAAP program. Each year since, Congress has appropriated funds for projects and purchases used for the reduction of crime and the improvement of public safety.

In FY 2004, the Sheriff's Office, with support of the Board, entered into a purchase agreement with MCI to purchase a transport bus to move offenders to state correctional facilities. Offenders are

moved on a regular basis to Oregon State Department of Corrections Facilities in Pendleton and Salem. Financing for this purchase was to be made through the appropriation of the SCAAP Grant revenue awarded in FY 2004 of \$199,065 with the \$162,935 balance to be funded through an internal borrowing. Delivery of the bus was not made until November, 2004 so the revenue from the SCAAP Grant was placed in contingency to be appropriated upon arrival of the bus.

We have recently been informed that the MCSO has been awarded \$444,322 for the FY 2005 SCAAP Grant. This was an unexpected award as we believed that the State of Oregon had failed to apply for the grant and that we would not be eligible in FY 2005. However, our application was made independent of the State of Oregon's so we received the award but those applying through the State did not.

We request the Board appropriate the FY 2005 SCAAP Grant award to the Sheriff's Office to be used in the following manner:

- A. Apply \$162,935 to the payment of the MCI bus in order to avoid the internal borrowing and purchase the bus outright. According to CFO Dave Boyer, the annual cost for a five year loan at 2.5% interest would be approximately \$32,000. Total interest would be \$11,500.
- B. Apply the balance of \$281,387 to purchase two 28 passenger vans to be used for local transportation of offenders between MCSO jail facilities and court.

The purchase of the MCI bus resolved the need for reliable transportation for a large number of offenders to be moved on extended mileage trips. Agencies such as the Los Angeles County Sheriff's Office and the State of Oregon Department of Corrections have found them to be reliable and cost effective up to and exceeding 1,000,000 miles of operation. Private motor coach companies such as Raz Transportation have reported similar results. The current fleet of buses were reliable for about 150,000 miles then became extremely costly for repairs and maintenance. Furthermore, transit equipment failures are extremely hazardous to the public, the corrections deputies transporting and the offenders.

Similarly, the fleet of local offender transportation vehicles have become unsafe and unreliable for continued use. Deferred maintenance, high use, and an aging fleet are the primary causes of the unsafe and unreliable condition. Our current local offender transportation fleet consists of five "school bus" type vehicles the oldest one purchased in 1972. The buses are driven an average of 39,000 miles annually to move over 60,000 inmates between Multnomah County Facilities and the Courthouse. Maintenance on these buses have exceeded \$40,000 over the past 12 months and they are so unreliable that the Transport Unit refuses to reduce the size of the fleet due to the need for constant back up. The two best buses that we have for local offender transportation have been out of service 150 days in the last 12 months. This equates to a 20% down time rate. According to the County Fleet Services' Maintenance Manager the only way to remedy this costly unsafe situation is to purchase vehicles specially designed to handle inmates under difficult operating conditions.

The Sheriff's Office has researched several departments to determine the most effective way to deal with transportation of local offenders. Similar to the MCI bus purchase, we learned that cost effectiveness, durability, and safety required a higher grade of transportation vehicle both in design and cost. While the initial investment in diesel engines, heavier suspension, and custom design is greater than that of a normal purchase and retrofit of a "school bus" type vehicle, the departments we

queried have reported long term paybacks through reduced maintenance and greater design durability. Braun, a transportation company located in Chehalis, Washington has developed a vehicle that has proven reliability, safety, and long term cost effectiveness. Design and safety standards are fabricated into the vehicle at the time of construction rather than retrofitted by a 3<sup>rd</sup> party vendor as is currently the case with the converted school bus. These buses are currently being successfully used by Sheriff's Offices in Deschutes County, Oregon, Spokane, King and Klickitat County, Washington, Milwaukee County, Wisconsin, and Nye County Nevada. The Redmond, Washington Police Department is also using one of their vehicles.

Through custom design flexibility, a significant safety advantage for MCSO can be resolved by designing the passenger entry/exit to the vehicle to facilitate curbside loading on the driver's side. This will allow us to load and unload offenders directly into the jail elevator of the courthouse. This has been a significant safety issue since the construction of the transit mall has restricted our ability to access the Courthouse Jail elevator from the north requiring us to load and unload prisoner by escorting them around the bus to the elevator. Recently we were advised by transit mall officials that future plans to accommodate expanded trolley car service will probably eliminate our ability to unload prisoners into the traffic areas to escort them to the jail elevator. If this happens, we will have to unload them on one of the side streets then escort them to the jail elevator. This will create even more of a public safety risk than we are already taking.

The cost of purchasing two buses from Braun is expected to be about \$139,000 per unit. The bus is designed and retrofitted by Braun to be placed into service immediately upon delivery. Cost is estimated based on similar purchases by the jurisdictions referred to above. In contrast, the purchase and retrofit of a school bus type vehicle is about \$100,000. After delivery, the bus is not available for services for 30-60 days while the vehicle is made secure by third party vendors installing security cages and electronics.

By purchasing two short haul buses from Braun we will be able to reduce our fleet by 3 vehicles. This alone will be a substantial savings in ongoing motor pool costs and should provide sufficient on-going savings from maintenance to begin a replacement fund. The Sheriff's Office had already identified replacement of these vehicles as a high priority for FY 2005 if funding could be determined. The SCAAP Grant creates a unique opportunity to resolve this critical need without compromising current budget decisions.

**3. Explain the fiscal impact (current year and ongoing).**

This will increase the Corrections Division's revenue by \$643,387 in the General Fund.

**4. Explain any legal and/or policy issues involved.**

N/A

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

# ATTACHMENT A

## Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?  
This is a one-time-only grant award of \$199,065 in FY 04 and \$444,322 in FY 05 in the General Fund.
- What budgets are increased/decreased?  
The Corrections Division will increase their General Fund budget by \$643,387.
- What do the changes accomplish?  
The budgetary changes transfers last year's award from Contingency to the Sheriff's Office's budget and recognizes this year's SCAAP Grant award.
- Do any personnel actions result from this budget modification? Explain.  
No
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
Any overhead costs will be covered by the grant.
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?  
This is a one-time-only funding source used to buy equipment. The grant is not being used to support ongoing operations.
- If a grant, what period does the grant cover?  
Fiscal year 2004 and 2005.
- If a grant, when the grant expires, what are funding plans?  
This is a one-time-only funding source used to buy equipment. The grant is not being used to support ongoing operations.

## Contingency Request

If the request is a **Contingency Request**, please answer all of the following in detail:

- Why was the expenditure not included in the annual budget process?  
At the end of the FY 05 budget process, the Board adopted a Budget Note that states (in part):  
Any Board approved general fund carryover amendments will be held in contingency until FY 04 has closed in order to ensure that FY 2005 General Fund beginning working capital meets, or exceeds, the amount estimated in the Approved Budget. This requirement must be met before any contingency transfers will be considered by the Board regardless of whether any given department has realized savings in FY 2004.
- What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?  
The funding source is the SCAAP Grant awarded to the Sheriff's Office in FY 2004 but due to delivery of the long-haul bus not being able to meet the June 30, 2004 deadline; those funds are

being held in Contingency. This funding was earmarked for the purchase of a long-haul bus.

- Why are no other department/agency fund sources available?

N/A

- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?

There are no plans for future ongoing funding from Contingency.

- Has this request been made before? When? What was the outcome?

No.

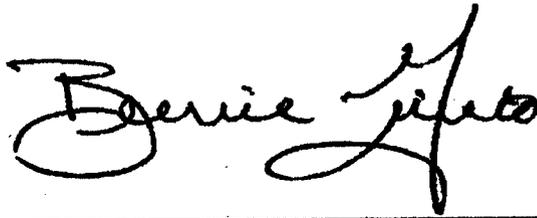
*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

**ATTACHMENT B**

**BUDGET MODIFICATION: MCSO - 02 Amended**

**Required Signatures**

**Department/  
Agency Director:**



**Date: 01/24/05**

**Budget Analyst:**



**Date: 01/24/05**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

Budget Modification or Amendment ID: **MCSO-02**

**EXPENDITURES & REVENUES**

Budget/Fiscal Year: 05

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
1	60-30	1000			601486		50175	-	(444,322)	(444,322)		IG-CAP-Direct Federal
2	60-30	1000			601486		60550	5,000	648,387	643,387		Capital Equipment
3	19	1000			9500001000		60470		(199,065)	(199,065)		Reduce Contingency
4									0			
5									0			
6									0			
7									0			
8									0			
9									0			
10									0			
11									0			
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26									0			
27									0			
28									0			
29									0			
										0	0	Total - Page 1
										0	0	GRAND TOTAL



Finance, Budget & Tax Office

**MULTNOMAH COUNTY OREGON**

Budget Office

501 SE Hawthorne Blvd., Suite 531  
Portland, Oregon 97214  
(503) 988-3312 Phone  
(503) 988-4570 Fax

---

## SUPPLEMENTAL STAFF REPORT

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TO: Board of County Commissioners  
FROM: Christian Elkin, Senior Budget Analyst  
DATE: January 24, 2005  
SUBJECT: **General Fund Contingency Request for \$199,065 for the Purchase of a Long Haul Bus (MCSO-02).**

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### *Summary*

Budget Modification MCSO-02 provides \$199,065 from the General Fund Contingency to MCSO in order to purchase a Long Haul Bus for the Corrections Transport Unit. The bus will be used to move inmates between Multnomah County correctional facilities and two Oregon Department of Corrections facilities located in Salem and Pendleton.

### *Background*

In FY 2004, the Multnomah County Sheriff's Office received \$199,065 from the State Criminal Alien Assistance Program (SCAAP) Grant<sup>1</sup>. The funds were intended to be used to purchase a long haul bus for the Corrections Transportation Unit. The Sheriff's Office was notified in May 2004 that the bus would not be available until after July 1, 2004. During the FY 2005 budget development, the Board of County Commissioners adopted carryover amendment (05\_MCSO\_CA\_04) allowing the funds to be held in contingency until they could be appropriated for the bus purchase in FY 2005.

### *Contingency Requirements*

The Budget Office is required to inform the Board if contingency requests submitted for Board approval satisfy the general guidelines and policies for using the General Fund Contingency. The request is consistent with County policy as it falls under Criteria 1 used for one-time-only purposes. In addition, the Board identified the carryover as a Budget Note, and set aside funds in contingency. The adopted amendment (05\_MCSO\_CA\_04) stated: "...the funds will be held in contingency until the ending balance is verified."

### *Budget Office Recommendation*

The Budget Office recommends approval of this budget modification as an appropriate place from which to request on-time only funding. These expenditures were anticipated in the current year forecast and will not have a negative impact on the budget. This request will reduce the General Fund contingency by (\$199,065).

---

<sup>1</sup> The funds were budgeted in the General Fund.

**BOGSTAD Deborah L**

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**From:** ELKIN Christian  
**Sent:** Thursday, February 17, 2005 11:07 AM  
**To:** BOGSTAD Deborah L; AAB Larry A  
**Subject:** RE: Bud Mod MCSO-02 - amended

See changes below. Sorry about that Deb, I just spaced out on that one, entirely my fault. Thanks so much for being diligent.

---

Christian Elkin  
Senior Budget Analyst  
Multnomah County Budget Office  
501 SE Hawthorne - Suite 531  
Portland, Oregon 97214  
p. 503.988.3312 Ext. 29841  
f. 503.988.4570

-----Original Message-----

**From:** BOGSTAD Deborah L  
**Sent:** Thursday, February 17, 2005 11:01 AM  
**To:** ELKIN Christian; AAB Larry A  
**Subject:** Bud Mod MCSO-02 - amended  
**Importance:** High

Is this a better title reflecting the action the Board was asked to approve? Thanks so much.

**Budget Modification MCSO-02 Authorizing General Fund Contingency Request Transfer of \$643,387 ~~Awarded through Grants from the State Criminal Alien Assistance Program~~ for the Purchase of a Long-Haul Inmate Transport Bus (\$362,000) and Two Short-Haul Inmate Transport Buses (\$281,387)**

**Deb Bogstad, Board Clerk**  
**Multnomah County Commissioners**  
**501 SE Hawthorne Boulevard, Suite 600**  
**Portland, Oregon 97214-3587**  
**(503) 988-3277 phone**  
**(503) 988-3013 fax**  
**[deborah.l.bogstad@co.multnomah.or.us](mailto:deborah.l.bogstad@co.multnomah.or.us)**  
**<http://www.co.multnomah.or.us/cc/index.shtml>**



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

**Board Clerk Use Only**

**Meeting Date:** 02/17/05  
**Agenda Item #:** R-7  
**Est. Start Time:** 10:20 AM  
**Date Submitted:** 01/24/05

**BUDGET MODIFICATION: MCSO - 02**

<b>Agenda Title:</b>	<b>Budget Modification MCSO-02 Authorizing General Fund Contingency Request for \$199,065 for the Purchase of a Long Haul Bus for the Corrections Transport Unit</b>
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*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b> <u>February 17, 2005</u>	<b>Time Requested:</b> <u>5 mins</u>
<b>Department:</b> <u>Sheriff's Office</u>	<b>Division:</b> <u>MCSO Admin</u>
<b>Contact(s):</b> <u>Wanda Yantis, Budget Manager</u>	
<b>Phone:</b> <u>503 988-4455</u> <b>Ext.</b> <u>84455</u>	<b>I/O Address:</b> <u>503/350</u>
<b>Presenter(s):</b> <u>Larry Aab and Wanda Yantis</u>	

**General Information**

**1. What action are you requesting from the Board?**

The Sheriff's Office is requesting approval of Budget Modification MCSO-02 to recognize \$643,387 awarded through a grant from the State Criminal Alien Assistance Program (SCAAP). In FY 04, \$199,065 was awarded and is currently held in Contingency. In FY 05 we received an award of \$444,322. The total of these grants will purchase a long-haul inmate transport bus (\$362,000) and two (2) short-haul inmate transport buses (\$281,387).

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

The Immigration and Nationality Act of 1990 created the SCAAP program. Each year since, Congress has appropriated funds for projects and purchases used for the reduction of crime and the improvement of public safety.

In FY 2004, the Sheriff's Office, with support of the Board, entered into a purchase agreement with MCI to purchase a transport bus to move offenders to state correctional facilities. Offenders are

**ATTACHMENT B**

**BUDGET MODIFICATION: MCSO - 02**

**Required Signatures**

**Department/  
Agency Director:**

*Bernie Lefato*

**Date: 01/24/05**

**Budget Analyst:**

*Case*

**Date: 01/24/05**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST**

APPROVED : MULTNOMAH COUNTY  
BOARD OF COMMISSIONERS  
AGENDA # R-8 DATE 02-17-05  
DEBORAH L. BOGSTAD, BOARD CLERK

**Board Clerk Use Only**

**Meeting Date:** 02/17/05  
**Agenda Item #:** R-8  
**Est. Start Time:** 10:25 AM  
**Date Submitted:** 01/24/05

**BUDGET MODIFICATION: COUNTYWIDE - 01**

**Agenda Title:** **Budget Modification Countywide-01 Authorizing General Fund Contingency Request for \$2,368,211 for Contract Settlements Due to Approval of the 2005 Labor Agreements**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

<b>Date Requested:</b>	<u>February 17, 2005</u>	<b>Time Requested:</b>	<u>2 Minutes</u>
<b>Department:</b>	<u>Finance, Budget Tax</u>	<b>Division:</b>	<u>Budget Office</u>
<b>Contact(s):</b>	<u>Mark Campbell and Ching Hay</u>		
<b>Phone:</b>	<u>503-988-3312</u>	<b>Ext.:</b> <u>24213</u>	<b>I/O Address:</b> <u>503/531</u>
<b>Presenter(s):</b>	<u>Mark Campbell and Karyne Dargan</u>		

**General Information**

**1. What action are you requesting from the Board?**

Approval of budget modification Countywide-01, providing a 2.3% Cost of Living Adjustment (COLA) for the following Labor Unions: Local 88, Deputy Sheriff's Association (DSA), Multnomah County Corrections Officers Association (MCCOA), Oregon Nurses Association (ONA), the Trade Unions (International Brotherhood of Electrical Workers-IBEW Local 48, Painters Union Local 1094 and the Allied Trades District Council 5), Juvenile Custody Services Specialist (JCSS) and Exempt Staff.

The COLA adjustment covers only those positions budgeted in the General Fund excluding ITAX positions.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

Contracts for eight of the County's nine bargaining units expired on June 30, 2003. Due to the uncertainty surrounding the contracts, a Cost of Living Adjustment was not budgeted for General

Fund positions in the FY 2004-2005 budget.

For FY 2005, departments were asked to assume 0% COLA for all employees (with the exception of the Prosecuting Attorneys whose contract had not expired) and to budget for various positions according to the following:

- General Fund Positions- these positions will have a COLA held in a set-aside account until a wage settlement has been reached with the bargaining units.
- ITAX Funded Positions- because ITAX is a fixed amount, these positions did NOT have a COLA held in a set-aside account. Departments calculated an amount equal to about 4% of personnel costs to cover wage settlements.
- All Other Funded Positions- Departments calculated an amount equal to about 4% of budgeted personnel costs.

As of January 2005, seven of the eight bargaining units have come to wage agreements (the Federation of Oregon Parole and Probation Officers-FOPPO has not settled to date).

**3. Explain the fiscal impact (current year and ongoing).**

The new contracts' inflation adjustment of 2.3% will increase General Fund personnel costs in FY 2005 by no more than \$2,400,000.

At the time of adoption, the County's budget included a set-aside in the General Fund contingency to cover the cost of the labor contracts.

**4. Explain any legal and/or policy issues involved.**

**5. Explain any citizen and/or other government participation that has or will take place.**

# ATTACHMENT A

## Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- What revenue is being changed and why?  
Risk Fund and Business Services Fund revenues are increased due to increased personnel related costs.
- What budgets are increased/decreased?
- What do the changes accomplish?  
They budget the 2.3% COLA and related costs from contract settlements.
- Do any personnel actions result from this budget modification? Explain.  
No
- How will the county indirect, central finance and human resources and departmental overhead costs be covered?  
Budgeted from contingency
- Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?  
No
- If a grant, what period does the grant cover?  
NA
- If a grant, when the grant expires, what are funding plans?  
NA

## Contingency Request

If the request is a **Contingency Request**, please answer all of the following in detail:

- Why was the expenditure not included in the annual budget process?  
It was not known what the contract settlement would be.
- What efforts have been made to identify funds from other sources within the Department/Agency to cover this expenditure?  
None. Funds were set aside to cover contract settlements.
- Why are no other department/agency fund sources available?  
NA
- Describe any new revenue this expenditure will produce, any cost savings that will result, and any anticipated payback to the contingency account. What are the plans for future ongoing funding?  
NA
- Has this request been made before? When? What was the outcome?  
The General Fund cost of contract settlements is usually set aside so this process has occurred before for different settlements.

*NOTE: If a Budget Modification or a Contingency Request attach a Budget Modification Expense & Revenues Worksheet and/or a Budget Modification Personnel Worksheet.*

**ATTACHMENT B**

**BUDGET MODIFICATION: COUNTYWIDE - 01**

**Required Signatures**

**Department/  
Agency Director:**

*David G Boyer*

**Date: 01/24/05**

**Budget Analyst:**

*Christy*

**Date: 01/24/05**

**Department HR:**

**Date:**

**Countywide HR:**

*Guil E Parrell*

**Date: 01/24/05**

Budget Modification or Amendment ID: **Countywide-01****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 05

Line No.	Fund Center	Fund Code	Func. Area	Internal Order	Accounting Unit		Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Cost Center	WBS Element						
1	NOND	1000					60000		44,799	44,799		NOND 10
2	NOND	1000					60130		12,911	12,911		
3	NOND	1000					60140		2,464	2,464		
4	NOND	1000					60365			933		
5	DA	1000					60000		90,055	90,055		DA 15
6	DA	1000					60130		25,519	25,519		
7	DA	1000					60140		5,403	5,403		
8	DA	1000					60365			811		
9	DSCP	1000					60000		68,449	68,449		DSCP 21
10	DSCP	1000					60130		19,727	19,727		
11	DSCP	1000					60140		3,765	3,765		
12	DSCP	1000					60365			1,673		
13	DCHS	1000					60000		65,689	65,689		DCHS 25
14	DCHS	1000					60130		18,932	18,932		
15	DCHS	1000					60140		3,613	3,613		
16	DCHS	1000					60365			1,482		
17	HD	1000					60000		174,983	174,983		HD 40
18	HD	1000					60130		50,430	50,430		
19	HD	1000					60140		11,374	11,374		
20	HD	1000					60365			4,144		
21	DCJ	1000					60000		227,518	227,518		DCJ 50
22	DCJ	1000					60130		65,571	65,571		
23	DCJ	1000					60140		13,651	13,651		
24	DCJ	1000					60365			5,583		
25	MCSO	1000					60000		800,763	800,763		MCSO 60
26	MCSO	1000					60130		249,658	249,658		
27	MCSO	1000					60140		64,061	64,061		
28	MCSO	1000					60365			6,241		
29	BCS	1000					60000		239,109	239,109		BCS 75
30	BCS	1000					60130		68,911	68,911		
31	BCS	1000					60140		13,151	13,151		

Budget Modification or Amendment ID: **Countywide-01**

**EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with MERLIN.

Budget/Fiscal Year: 05

Line No.	Fund Center	Fund Code	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
				Internal Order	Cost Center	WBS Element						
32	BCS	1000					60365	6,841	6,841			
33								0				
34	71-20	3506	20		712006		50310	(27,707)	(27,707)			
35	71-20	3506	20		712006		60240		27,707			
36	71-20	3500	20		705210		50316	(117,482)	(117,482)			
37	71-20	3500	20		705210		60330	117,482	117,482			
38	19	1000	20		95000010000		60470		(2,368,211)			
									0	0		Total - Page 1
									0	0		GRAND TOTAL



**Finance, Budget & Tax Office**

**MULTNOMAH COUNTY OREGON**

**Budget Office**

501 SE Hawthorne Blvd., Suite 531  
Portland, Oregon 97214  
(503) 988-3312 Phone  
(503) 988-4570 Fax

**SUPPLEMENTAL STAFF REPORT**

---

**TO:** Board of County Commissioners  
**FROM:** Ching Hay, Senior Budget Analyst  
**DATE:** January 24, 2005  
**SUBJECT:** General Fund Contingency Request for \$2,368,211 for contract settlements.

---

***Summary***

Budget Modification Countywide-01 provides \$2,368,211 to the departments to budget for contract settlements.

***Contingency Requirements***

The Budget Office is required to inform the Board if contingency requests submitted for Board approval satisfy the general guidelines and policies for using the General Fund Contingency. Those requirements are summarized as follows:

1. Approve no contingency requests for purposes other than "one-time-only" allocations.
2. Limit contingency funding to the following:
  - a. Emergency situations which if left unattended will jeopardize the health and safety of the community.
  - b. Unanticipated expenditures necessary to keep a public commitment of fulfill a legislative or contractual mandate, or which can be demonstrated to result in significant administrative or programmatic efficiencies that cannot be covered by existing appropriations.
3. The Board, may when it adopts the budget for a fiscal year, specify programs which it wishes to review during the year and increase the Contingency account to provide financial capacity to support those programs if it chooses. Contingency funding of such programs complies with this policy.

***Budget Office Recommendation***

The contracts for Local 88, Deputy Sheriff's Association, Multnomah County Corrections Officers Association, Oregon Nurses Association, the trade unions, and the Juvenile Custody Specialists have been settled, providing for a 2.3% COLA adjustment. The General Fund has placed in contingency an amount to cover the General Fund cost of the settlements.

This budget modification meets the requirements for use of the contingency. The Budget Office recommends approval of this budget modification. This request will reduce the General Fund contingency by \$2,368,211.



**MULTNOMAH COUNTY  
AGENDA PLACEMENT REQUEST**

**Board Clerk Use Only**

**Meeting Date:** 02/17/05  
**Agenda Item #:** B-3  
**Est. Start Time:** 10:30 AM  
**Date Submitted:** 01/24/05

**BUDGET MODIFICATION:** -

**Agenda Title:** **Briefing on Early Childhood Framework Goal 3 – Strengthening High Risk Families**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Date Requested:** February 17, 2005      **Time Requested:** 45 minutes  
**Department:** Non-Departmental      **Division:** CCFC  
**Contact(s):** Wendy Lebow and Elana Emlen  
**Phone:** 503 988-6981/988-5859    **Ext.** 86981/85859    **I/O Address:** 166/600  
**Presenter(s):** Wendy Lebow, Pauline Anderson and Invited Others

**General Information**

**1. What action are you requesting from the Board?**

No action requested. This presentation was requested at an earlier Board meeting when Commissioners asked for overview information on the programs and address strengthening high-risk families and child abuse.

**2. Please provide sufficient background information for the Board and the public to understand this issue.**

When the Board met to discuss budget priorities they requested that the CCFC provide them with an overview of the system of programs that are part of the Early Childhood Framework Goal 3 (strengthening high-risk families) and child abuse. This presentation provides that information.

**3. Explain the fiscal impact (current year and ongoing).**

None – information only

**4. Explain any legal and/or policy issues involved.**

None – information only

**5. Explain any citizen and/or other government participation that has or will take place.**

Members of the Early Childhood Framework Goal 3 Committee, including advocates and people from government and non-profits, have contributed to this report.

---

**Required Signatures**

---

**Department/  
Agency Director:**

*Wendy Lebr...*

**Date:** 01/24/05

**Budget Analyst:**

**Date:**

**Department HR:**

**Date:**

**Countywide HR:**

**Date:**

**Commission on Children, Families and Community of Multnomah County**  
**Early Childhood Framework**

**Goal 3 -- Strengthening High-Risk Families**

**Background and Current Status**

February 2005

Being a child in a high-risk family means that there are challenges from the start. For these families and children to make the leap from "high risk" to thriving, it takes effort from the whole community. As the child progresses through life, there are three major ways that formal and informal services of the community can help: prevention, early intervention, and intervention. This document and accompanying chart gives an overview of the local system of service for young children in high-risk families, and child abuse.

Points of note:

- This is child-focused. In some areas, what counts as "intervention" for the parent is "prevention" for the child.
- The services for strengthening high risk families (Goal 3) serve children 0-6. Child abuse services are for children and youth up to age 18.
- While there is a continuum of services, families are not expected to progress through the entire continuum. Ideally the family will succeed with the earliest and lowest level of intervention.
- The success of the School Age and Poverty Elimination Frameworks impacts efforts to strengthen high-risk families.

**Prevention**

For the purposes of this presentation, "prevention" means programs that are designed for people to use before a problem develops. Many of the prevention efforts are familiar, such as Healthy Start, Parents As Teachers, and Library outreach programs. Other prevention work is found in surprising places, such as Coffee Creek Correctional Facility. The attached chart details these efforts.

*How do people access prevention services?* Many families are screened for risk. For example, first birth families are screened prenatally or at birth for Healthy Start eligibility. Families with few, if any, risks are referred to less intensive community services. Families in situations that suggest a higher risk for poor child outcomes are offered referral to longer-term home visiting and parent coaching. Risk factors include history of alcohol and drug abuse, unstable housing, inadequate or late prenatal care, history of depression, and trouble paying for basic living expenses. Administered by the Health Department, Healthy Start is an example of a prevention program.

Another example of prevention comes from the Department of Community Justice. All offenders who live in a household with babies are *required* to take a class on shaken baby syndrome.

***How effective is prevention?*** In general, when we are able to do the work early, these families do not need further intervention. The *Fight Crime: Invest In Kids Oregon* report provides evidence that at-risk children left out of a high quality in-home parent coaching program were **five times** more likely to be abused or neglected than comparable children whose parents received the coaching. This type of prevention yields the relatively short-term reduction in abuse and the long-term reduction in violent criminals because it serves as juvenile crime prevention. Other prevention efforts also show successful outcomes and demonstrate long-term yield in investment.

Sometimes, families enter the system at the preventive level but need further intervention. This can happen for a few reasons. One is that they have issues that are beyond prevention, but only those programs have openings. Or a family's entire situation might not be taken into account, and a new event that would trigger "prevention" gets them into those services. Prevention is often a first point of contact and families are referred for other services. For instance, the Library early literacy staff often identify children at a very young age who show developmental delay.

***How are we doing in prevention services?*** In the past few years we have seen a steady decline in funding for programs while the need is rising. Healthy Start is an example as are Parent Child Development Services (PCDS). Originally Healthy Start funding was available to serve 80% of first birth families in Multnomah County. This was subsequently cut twice and the current level in funding is for 47% of first birth families, with more cuts possible in the current legislative session. Based on previous experience, it is reasonable to expect that many of the families not receiving service will find themselves seeking a higher level of intervention. PCDS services delivered through the School Age Policy Framework provide home visiting services to families regardless of the number of children in their family. Most families served are living at or below poverty.

### **Intervening Early**

For this presentation, "intervening early" means taking the first steps after a problem is identified but while it can be prevented from escalating to a catastrophic level.

Not every high-risk family is touched by prevention services. Sometimes events occur that trigger a family's need for service (like a birth, a layoff, or illness). Sometimes families simply did not have access to prevention services, or those services ended and they still needed a transition. Many early interventions start when the child enters a child care setting and, for the first time, someone other than close family is spending time with the child and discovering issues. In this presentation, "intervening early" refers to a host of programs that are available to children and families at the first indication of a problem.

***How do we provide early intervention in Multnomah County?*** Some early intervention programs are mandated, notably "Early Intervention" offered by the Multnomah Education Service District. The Federal government requires that every education service district offer Early Intervention to everyone who is eligible. A child is eligible when they score 2 standard deviations below the norm on a developmental level (social/emotional, cognitive, motor etc.).

By identifying a need early, children can begin services as soon as possible and hopefully ameliorate the long-term impact of the developmental challenge on the child.

Other examples of intervening early can be found in consultation services. For example, the Department of County Human Services provides mental health consultation to Head Start and Multnomah Early Childhood Programs. This improves the capacity of these organizations to manage higher need children and also facilitates in movement to more intensive services as needed.

In the area of child abuse, many families who are identified as higher-risk, but not reaching the threshold for State involvement, are referred to the Family Advocate Model. Families are offered intensive family advocate services, family action plans, self-advocacy skill building, linkage to existing service follow-up and crisis management.

Families served by the Community Safety Net's Family Advocate Model are more than twice as likely to remain out of the State child welfare system as families not served (13.3% vs. 28%). Further, families conclude that at the end of services they are better able to care for their children, are more financially stable and are better connected to community supports.

### **Intervention**

This is the highest level of support for children to help them overcome risk. At this point, we are talking about how we as a community respond to a concern that a child has been abused or neglected. This may include situations where the State's Child and Family Services mandates that the family receive services or requires that the child be removed from the home. In health care, intervention may include the range from a medical check-up to children being hospitalized. Often these families have had previous prevention or early intervention services and something subsequently triggered a high-level problem. Sometimes children enter the continuum of services for the first time at this high level.

At this level, there is very close collaboration among the members of the Multnomah County MDT (multi-disciplinary team). This team's objective is to respond to child abuse and keep children safe and healthy. It includes the Portland Police Bureau/Multnomah County Child Abuse Team, the Department of Human Services, Mental Health, CARES Northwest and others.

### **How do programs connect at the service level?**

- Referrals to other programs that they know of, contacting staff they know personally.
- Contracts and sub-contracts.
- Early Childhood Council and The Early Childhood Learning Community meetings
- Parent Educator Networking Breakfasts.
- The Parent Educator And Resource List (PEARL) -- a way for individuals and organizations to find the right services. [www.ourcommission.org/pearl](http://www.ourcommission.org/pearl)
- CARES Northwest has a team of professionals on site that include doctors, nurse practitioners, social workers, Multnomah County Mental Health Therapists, a Portland Police

Officer, and a Child Abuse Hotline Screener. Agencies collaborate to ensure a coordinated, comprehensive, and caring response to alleged child abuse victims and their families.

**How do programs connect at the systems level?**

- The Early Childhood Council has a subcommittee for Goal 3 of the Early Childhood Framework – strengthening high-risk families. It also serves as the Healthy Start Advisory Committee. The committee convenes stakeholders who are looking to ensure coordination and seamless service. By having a diversity of service providers and community leaders around the table, it makes the system more cohesive.
- The Community Safety Net for Child Abuse Prevention has an Advisory Council that is comprised of many partners, including Department of Human Services, Morrison Child and Family Services, LifeWorks NW, County Mental Health, and early childhood providers, just to name a few. The role of the Advisory Council is to provide support and guidance in developing the Community Safety Net. The group provides guidance in overcoming barriers to services and serves to facilitate the cooperation of child welfare agencies, funding agents and ancillary services to provide an integrated delivery system for families.
- The Early Childhood Mental Health Partnership of the Early Childhood Council advances efforts to prevent and address mental health issues for young children. The Multnomah County Child Abuse Multidisciplinary Team meets monthly (a subcommittee meets weekly) to review cases, share information about services, and help ensure ongoing communication among direct service providers.

**Early Childhood Framework Goal 3  
Strengthening High Risk Families**

This table shows services within Multnomah County that support young children in high-risk families. It shows three levels, all focused on the child: Prevention, Intervening Early, and Intervention. It is not assumed that a family moves through this continuum. Ideally the family will succeed with the earliest and lowest level of intervention. A program will be listed once within a category, even though it might fit in a number of service types (i.e. Teen Parent Services provides Parent Education and also Health and Nutrition.) (The CCFC is currently updating its inventory of providers, which describes the programs in detail.)

	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Parent Education/Family Support</b>	<ul style="list-style-type: none"> <li>• Teen Parent Services - <i>health clinic, in-home visits, classes, referrals for supplies and services. School based too.</i></li> <li>• Healthy Start - <i>first births, screening, intensive home visits as needed, mix of Nurse Family Partnership and Family Support Teams</i></li> <li>• Federal programs - <i>(Head Start, Early Head Start, Even start, Healthy Birth Initiative) Education, parent education and a portion provide mental health consultation.</i></li> <li>• Parent Child Development Services - <i>some home visits, groups, identified with SUN schools, PAT curriculum.</i></li> <li>• Youth Employment Institute - <i>Child care for children of youth in gang diversion. Mental health consultation</i></li> <li>• Child Find - <i>referral and screening</i></li> <li>• Kids Preventing Child Abuse – <i>classes for babysitting-age youth and young parents with a prevention focus.</i></li> </ul>	<ul style="list-style-type: none"> <li>• Parent support groups (Parents Anonymous) <i>Parent support crisis line</i></li> </ul>	<p>First steps -</p>

	<p><i>Organized by CARES Northwest.</i></p> <ul style="list-style-type: none"> <li>• CARES Northwest Community Trainings – <i>training professionals and parents on child abuse prevention and intervention</i></li> <li>• Library – <i>education for parents in substance abuse treatment, health centers, prison, elementary schools and teen parents in high schools.</i></li> </ul>		
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	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Child Care and Early Education</b>	<ul style="list-style-type: none"> <li>• Dissemination of best practices</li> <li>• Head Start, Early Head Start</li> <li>• Training for Child Care providers - <i>training is available through many sources, including Child Care Resource and Referral, the Library's Early Words program and membership organizations. Some training is required depending on the type of care setting.</i></li> <li>• Child Care Provider Networks - <i>County-funded and also Child Care Improvement Project. Improve quality of care, measured by national rating scale.</i></li> <li>• Consultation - <i>including health, mental health, early childhood development, special needs, and culturally specific.</i></li> </ul>		

	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Health and Nutrition</b>	<ul style="list-style-type: none"> <li>• Health services - Multnomah County Health Department screening and medical care</li> <li>• Lead reduction programs</li> <li>• Child nutrition program - <i>subsidy and nutrition education from State distributed through local organization</i></li> <li>• Reach Out and Read-library program in each county clinic gives books and prescriptions to parents to read to children daily</li> </ul>	<ul style="list-style-type: none"> <li>• Screening and treatment for special needs</li> <li>• ADAPT</li> <li>• Health screening at Children's Receiving Center</li> </ul>	<ul style="list-style-type: none"> <li>• Emanuel Hospital Emergency Room – <i>where law enforcement and DHS take children under age 14 for concerns of child abuse on nights, weekends and holidays.</i></li> <li>• CARES Northwest - <i>where law enforcement and DHS take children for concerns of child abuse during weekdays</i></li> </ul>

	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Safety</b>	<ul style="list-style-type: none"> <li>• Child Abuse Hotline - <i>screening for referral to services. CAN yield prevention.</i></li> <li>• Family Advocates - <i>assessment, information and referral, home visiting, case management and advocacy for Community Safety Net referrals</i></li> <li>• Multnomah County DCJ – <i>collaboration with CARES providing Shaken Baby classes to parenting offenders</i></li> <li>• ADAPT – <i>Collaboration between DCJ, Corrections, Health and MC Health Early Intervention with high risk pregnancies of incarcerated women and those on probation and parole, case management, comprehensive pre-natal</i></li> </ul>	<ul style="list-style-type: none"> <li>• Child Abuse Hotline - <i>screening for referral to services</i></li> <li>• Relief Nursery -<i>respite and support for higher-risk families</i></li> <li>• State mandated classes</li> <li>• Multnomah County Department of Community Justice</li> </ul>	<ul style="list-style-type: none"> <li>• Child Abuse Hotline - <i>screening for referral to services</i></li> <li>• Removal of child - foster care</li> <li>• Law enforcement</li> <li>• District Attorney's Office</li> <li>• CARES Northwest</li> <li>• Multnomah County Department of Community Justice</li> </ul>

	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Early Literacy and Language</b>	<ul style="list-style-type: none"> <li>• Literacy training for parents and child care providers through the Library's <i>Born to Read, Raising a Reader, Early Words programs</i></li> <li>• Early literacy training for incarcerated parents (<i>Books without Barriers-MCL</i>)</li> <li>• Even Start Program at Coffee Creek to <i>continue education and programming for parents in the institution and their families</i></li> </ul>	•	•

	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Recreation</b>	<ul style="list-style-type: none"> <li>• Parenting classes offered through local Parks and Recreation organizations</li> </ul>	•	•

	<b>PREVENTION</b>	<b>INTERVENING EARLY</b>	<b>INTERVENTION</b>
<b>Mental Health and Alcohol/Drug Addiction</b>	<ul style="list-style-type: none"> <li>• ADAPT (<i>see above</i>)</li> <li>• Incredible Years Parent Groups</li> </ul>	<ul style="list-style-type: none"> <li>• Outpatient programs - <i>mental health services in clinic or in-home.</i></li> <li>• Developmental Disabilities - <i>case management, helping families and individuals move towards self-reliance. Referral to services.</i></li> <li>• CDRC-OHSU - <i>Medical screening for children for physical and developmental disabilities</i></li> <li>• MHASD and Morrison Children and Family Services – <i>Early childhood mental health consultation in natural settings</i></li> </ul>	<ul style="list-style-type: none"> <li>• Intensive mental health services</li> <li>• Day treatment programs - <i>focus on specific age groups, provide mental health services for the child and family members.</i></li> </ul>