



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 4-22-2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>4/22/2010</u>
Agenda Item #:	<u>R-10</u>
Est. Start Time:	<u>10:26 am</u>
Date Submitted:	<u>4/1/2010</u>

BUDGET MODIFICATION: HD-10 – 29

BUDGET MODIFICATION HD-10-29 – Request approval to appropriate
Agenda \$10,000 in revenue from the City of Portland Water Bureau for participation in
Title: a peer review panel.

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>22 April 2010</u>	Amount of Time Needed:	<u>5 Minutes</u>
Department:	<u>Health Department</u>	Division:	<u>Community Health Services</u>
Contact(s):	<u>Lester A. Walker, Budget and Finance Manager</u>		
Phone:	<u>503-988-3663</u>	Ext.	<u>26457</u>
		I/O Address:	<u>167/2/210</u>
Presenter(s):	<u>Dr. Amy Sullivan, Epidemiologist Manager; Loreen Nichols, CHS Director</u>		

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$10,000 in additional funding from the City of Portland Water Bureau for participation in a peer review panel.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The City of Portland Water Bureau (Portland) is attempting to obtain a variance from a Safe Drinking Water Act treatment requirement for cryptosporidium contained in the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR). This unique endeavor requires Portland to build a strong case to demonstrate protection of human health to the U.S. Environmental Protection Agency (USEPA). Along with collecting vast amounts of data, conducting an intensive sampling program, and monitoring at areas of potential concern, Portland will be modeling the Bull Run

watershed. EPA has directed Portland to use a watershed pathogen fate and transport model known as the Pathogen Catchment Budget Model. This model is a mathematical process-based model to be applied with the goal of better understanding the watershed (pathogen presence and occurrence and identify possible points where management changes could improve water quality). However, several adaptations will be required for this model to be applied to the Bull Run watershed. To ensure that the model application and adaptation are robust and sound, Portland requested an independent technical review of the model. A three-member peer review panel will be created to assess the model and model components to ensure its applicability to the Bull Run watershed. The panel will develop consensus comments, which will be consolidated as a technical memorandum addressed to Portland. Dr. Amy Sullivan, Multnomah County Health Department (epidemiologist) is among the three individuals Portland has identified who are well suited to be part of the peer review panel.

This increase in funding affects Program Offer 40048 – Systems and Quality Support.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$10,000.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

This process is being conducted by the Portland Water Bureau.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer all of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$10,000 in FY 2010 as a result of the work performed under this grant.

This is not a federal revenue source.

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Temporary budget will increase by: \$6,660
- Non Base Fringe budget will increase by: \$1,931
- Non Base Insurance budget will increase by: \$283
- Supplies budget will increase by: \$271
- Central Indirect budget will increase by: \$249
- Department Indirect will increase by: \$606

- **What do the changes accomplish?**

To serve on the expert review panel assembled by Portland Water Bureau to review pathogen model of the Bull Run Watershed. The panel is tasked to:

- Review the proposed model,
- Recommend modifications and determine suitability of model adaptations for the Bull Run Watershed, and
- If model is accepted, provide a report on the quality of the adapted model.

- **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification. The internal services costs necessary to support any temp/on-call staff utilized on this grant are included in the current FY 2010 budget.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This revenue is one-time-only, and the function is not ongoing. The duties of the expert review panel will end at the end of the grant period.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is September 1, 2009 – December 31, 2010.

There are no match requirements or additional reporting requirements stipulated in this grant.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 29

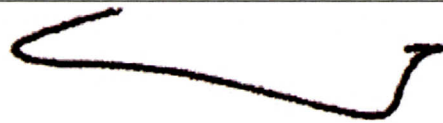
Required Signatures

Elected Official
or Department/
Agency Director:

KaRin Johnson

03-24-2010

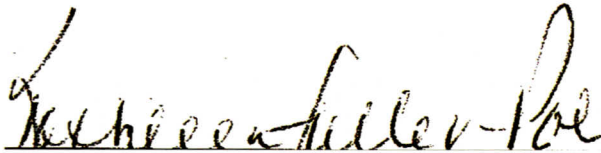
Date:



04/01/10

Budget Analyst:

Date:



Department HR:

Date: 03/22/2010

Countywide HR:

Date:

Budget Modification ID: **HD-10-29****EXPENDITURES & REVENUES**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Budget/Fiscal Year: 2010

Line No.	Fund Center	Fund Code	Program #	Func. Area	Internal Order	Accounting Unit Cost Center	WBS Element	Cost Element	Current Amount	Revised Amount (10,000)	Change Increase/ (Decrease) (10,000)	Subtotal	Description
1	40-30	27670	40048	0030			4CA137-1	50195	0	(10,000)	(10,000)		Increase IG-OP-Fed Thru Other
2	40-30	27670	40048	0030			4CA137-1	60100	0	6,660	6,660		Increase Temporary
3	40-30	27670	40048	0030			4CA137-1	60135	0	1,931	1,931		Increase Non Base Fringe
4	40-30	27670	40048	0030			4CA137-1	60145	0	283	283		Increase Non Base Insurance
5	40-30	27670	40048	0030			4CA137-1	60240	0	271	271		Increase Supplies
6	40-30	27670	40048	0030			4CA137-1	60350	0	249	249		Increase Central Indirect
7	40-30	27670	40048	0030			4CA137-1	60355	0	606	606		Increase Dept Indirect
8										0			
9	19	1000		0020		9.5E+10		50310		(249)	(249)		Central Indirect Reimbursement
10	19	1000		0020		9.5E+10		60470		249	249		CGF Contingency Expenditure
11										0			
12	40-90	1000		0030		409050		50370		(606)	(606)		Indirect Dept Reimbursement
13	40-90	1000		0030		409001		60000		606	606		Offsetting Dept Expenditure
14										0			
15	72-10	3500		0020		705210		50316		(283)	(283)		Insurance Revenue
16	72-10	3500		0020		705210		60330		283	283		Offsetting Expenditure
17										0			
18										0			
19										0			
20										0			
21										0			
22										0			
23										0			
24										0			
25										0			
26										0			
27										0			
28										0			
29										0			
											0	0	Total - Page 1
											0	0	GRAND TOTAL

FM Side			PS/CO Side			Cost Element/Commitment	
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element	Item	Notes
General Fund Contingency							
19	1000	0020		9500001000		60470	Reduce available General Fund Contingency
xx-xx	xxxxx	0020		xxx	xxx	xxxxx	Increase Expenditure
Indirect Central							
xx-xx	xxxxx				xxx	60350	Indirect Expenditure
19	1000	0020		9500001000		50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
Departmental							
xxx	xxxxx				xxx	60355	Indirect Department Expenditure
xx-xx	1000			xxx	xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
Telecommunications							
xx-xx	xxxxx				xxx	60370	Departmental telecommunication expenditure
10-10	3503	0020		709525		50310	Budgets receipt of reimbursement
10-10	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
xx-xx	xxxxx				xxx	60380	Departmental data processing expenditures
10-10	3503	0020		709000		50310	Budgets receipt of Data Processing reimbursement
10-10	3503	0020		709000		60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
xx-xx	xxxxx				xxx	60390	Departmental PC Flat Fee expenditure
10-10	3503	0020		709617		50310	Budgets receipt of PC Flat Fee
10-10	3503	0020		709617		60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
xx-xx	xxxxx					60420	Departmental Electronics expenditure
72-55	3501	0020		904200		50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
xx-xx	xxxxx				xxx	60410	Departmental Motor Pool expenditure
72-55	3501	0020		904150		50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904150		60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
xx-xx	xxxxx				xxx	60410	Departmental Fleet expenditure
72-55	3501	0020		904100		50310	Budgets receipt of Fleet service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
Building Management							
xx-xx	xxxxx				xxx	60430	Departmental Building Management expenditure
72-50	3505	0020		902575		50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
xx-xx	xxxxx					60140 or 60145	Departmental Insurance expenditure
72-10	3500	0020		705210		50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
xx-xx	xxxxx					60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
xx-xx	xxxxx				xxx	60460	Mail & Distribution expenditure
72-55	3504	0020		904400		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
Records							
xx-xx	xxxxx				xxx	60460	Records expenditure
72-55	3504	0020		904500		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
Stores							
xx-xx	xxxxx				xxx	60460	Stores expenditure
72-55	3504	0020		904600		50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.