



**MULTNOMAH COUNTY
AGENDA PLACEMENT REQUEST
BUDGET MODIFICATION**

(revised 12/31/09)

APPROVED: MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-10 DATE 4-22-2010
LYNDA GROW, BOARD CLERK

Board Clerk Use Only

Meeting Date:	<u>4/22/2010</u>
Agenda Item #:	<u>R-10</u>
Est. Start Time:	<u>10:26 am</u>
Date Submitted:	<u>4/1/2010</u>

BUDGET MODIFICATION: HD-10 – 29

<p>BUDGET MODIFICATION HD-10-29 – Request approval to appropriate Agenda \$10,000 in revenue from the City of Portland Water Bureau for participation in Title: a peer review panel.</p>

Note: For all other submissions (i.e. Notices of Intent, Ordinances, Resolutions, Orders or Proclamations) please use the APR short form.

Requested Meeting Date:	<u>22 April 2010</u>	Amount of Time Needed:	<u>5 Minutes</u>
Department:	<u>Health Department</u>	Division:	<u>Community Health Services</u>
Contact(s):	<u>Lester A. Walker, Budget and Finance Manager</u>		
Phone:	<u>503-988-3663</u>	Ext.:	<u>26457</u>
		I/O Address:	<u>167/2/210</u>
Presenter(s):	<u>Dr. Amy Sullivan, Epidemiologist Manager; Loreen Nichols, CHS Director</u>		

General Information

1. What action are you requesting from the Board?

Approval of appropriation of \$10,000 in additional funding from the City of Portland Water Bureau for participation in a peer review panel.

2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The City of Portland Water Bureau (Portland) is attempting to obtain a variance from a Safe Drinking Water Act treatment requirement for cryptosporidium contained in the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR). This unique endeavor requires Portland to build a strong case to demonstrate protection of human health to the U.S. Environmental Protection Agency (USEPA). Along with collecting vast amounts of data, conducting an intensive sampling program, and monitoring at areas of potential concern, Portland will be modeling the Bull Run

watershed. EPA has directed Portland to use a watershed pathogen fate and transport model known as the Pathogen Catchment Budget Model. This model is a mathematical process-based model to be applied with the goal of better understanding the watershed (pathogen presence and occurrence and identify possible points where management changes could improve water quality). However, several adaptations will be required for this model to be applied to the Bull Run watershed. To ensure that the model application and adaptation are robust and sound, Portland requested an independent technical review of the model. A three-member peer review panel will be created to assess the model and model components to ensure its applicability to the Bull Run watershed. The panel will develop consensus comments, which will be consolidated as a technical memorandum addressed to Portland. Dr. Amy Sullivan, Multnomah County Health Department (epidemiologist) is among the three individuals Portland has identified who are well suited to be part of the peer review panel.

This increase in funding affects Program Offer 40048 – Systems and Quality Support.

3. Explain the fiscal impact (current year and ongoing).

Approval of this budget modification will increase the Health Department's federal/state FY 2010 budget by \$10,000.

4. Explain any legal and/or policy issues involved.

None.

5. Explain any citizen and/or other government participation that has or will take place.

This process is being conducted by the Portland Water Bureau.

ATTACHMENT A

Budget Modification

If the request is a **Budget Modification**, please answer **all** of the following in detail:

- **What revenue is being changed and why? If the revenue is from a federal source, please list the Catalog of Federal Assistance Number (CFDA).**

The Health Department's federal/state revenue budget will increase by \$10,000 in FY 2010 as a result of the work performed under this grant.

This is not a federal revenue source.

- **What budgets are increased/decreased?**

As a result of this budget modification, the Health Department's budget will have the following changes:

- Temporary budget will increase by: \$6,660
- Non Base Fringe budget will increase by: \$1,931
- Non Base Insurance budget will increase by: \$283
- Supplies budget will increase by: \$271
- Central Indirect budget will increase by: \$249
- Department Indirect will increase by: \$606

- **What do the changes accomplish?**

To serve on the expert review panel assembled by Portland Water Bureau to review pathogen model of the Bull Run Watershed. The panel is tasked to:

- Review the proposed model,
- Recommend modifications and determine suitability of model adaptations for the Bull Run Watershed, and
- If model is accepted, provide a report on the quality of the adapted model.

- **Do any personnel actions result from this budget modification? Explain.**

No additional FTE will result from this budget modification. The internal services costs necessary to support any temp/on-call staff utilized on this grant are included in the current FY 2010 budget.

- **If a grant, is 100% of the central and department indirect recovered? If not, please explain why.**

The revenue covers these costs.

- **Is the revenue one-time-only in nature? Will the function be ongoing? What plans are in place to identify a sufficient ongoing funding stream?**

This revenue is one-time-only, and the function is not ongoing. The duties of the expert review panel will end at the end of the grant period.

- **If a grant, what period does the grant cover? When the grant expires, what are funding plans? Are there any particular stipulations required by the grant (i.e. cash match, in kind match, reporting requirements etc)?**

The grant period is September 1, 2009 – December 31, 2010.

There are no match requirements or additional reporting requirements stipulated in this grant.

ATTACHMENT B

BUDGET MODIFICATION: HD-10 - 29

Required Signatures

**Elected Official
or Department/
Agency Director:**

KaRin Johnson

03-24-2010

Date:

Lillian Shirley

[Signature]

04/01/10

Budget Analyst:

Date:

Kathleen Miller-Poe

Department HR:

Date:

03/22/2010

Countywide HR:

Date:

FM Side			PS/CO Side			Cost Element/ Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency							
	19	1000	0020		9500001000	60470	Reduce available General Fund Contingency
	xx-xx	xxxxx	0020		xxx	xxx	xxxxx Increase Expenditure
Indirect							
Central							
	xx-xx	xxxxx				xxx	60350 Indirect Expenditure
	19	1000	0020		9500001000	50310	Indirect reimbursement revenue in General Fund
	19	1000	0020		9500001000	60470	CGF Contingency expenditure
Departmental							
	xxx	xxxxx				xxx	60355 Indirect Department Expenditure
	xx-xx	1000			xxx	xxx	50370 Indirect Dept reimbursement revenue in General Fund
	xx-xx	1000			xxx	xxx	xxx Off setting Dept expenditure in General Fund
Telecommunications							
	xx-xx	xxxxx				xxx	60370 Departmental telecommunication expenditure
	10-10	3503	0020		709525	50310	Budgets receipt of reimbursement
	10-10	3503	0020		709525	60200	Budgets offsetting expenditure in telecommunications fund
Data Processing							
	xx-xx	xxxxx				xxx	60380 Departmental data processing expenditures
	10-10	3503	0020		709000	50310	Budgets receipt of Data Processing reimbursement
	10-10	3503	0020		709000	60240	Budgets offsetting expenditures
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)							
	xx-xx	xxxxx				xxx	60390 Departmental PC Flat Fee expenditure
	10-10	3503	0020		709617	50310	Budgets receipt of PC Flat Fee
	10-10	3503	0020		709617	60240	Budgets offsetting expenditure
Electronic Service Reimbursement							
	xx-xx	xxxxx					60420 Departmental Electronics expenditure
	72-55	3501	0020		904200	50310	Receipt of Electronics service reimbursement
	72-55	3501	0020		904200	60240	Budgets offsetting expenditure
Motor Pool: Use this cost center if you are adding funds for motor pool use.							
	xx-xx	xxxxx				xxx	60410 Departmental Motor Pool expenditure
	72-55	3501	0020		904150	50310	Budgets receipt of Motor Pool service reimbursement
	72-55	3501	0020		904150	60240	Budgets offsetting expenditure
Fleet: Use this cost center if you are adding funds for dedicated program cars.							
	xx-xx	xxxxx				xxx	60410 Departmental Fleet expenditure
	72-55	3501	0020		904100	50310	Budgets receipt of Fleet service reimbursement
	72-55	3501	0020		904100	60240	Budgets offsetting expenditure
Building Management							
	xx-xx	xxxxx				xxx	60430 Departmental Building Management expenditure
	72-50	3505	0020		902575	50310	Budgets receipt of Building Management service reimbursement
	72-50	3505	0020		902575	60170	Budgets offsetting expenditure
Insurance Service Reimbursement							
	xx-xx	xxxxx				60140 or 60145	Departmental Insurance expenditure
	72-10	3500	0020		705210	50316	Insurance Revenue
	72-10	3500	0020		705210	60330	Offsetting expenditure
Lease Payments to Capital Lease Retirement Fund							
	xx-xx	xxxxx				60450	Departmental Capital Lease Retirement expenditure Contact your Budget Analyst to complete this.
Mail & Distribution							
	xx-xx	xxxxx				xxx	60460 Mail & Distribution expenditure
	72-55	3504	0020		904400	50310	Budgets receipt of service reimbursement
	72-55	3504	0020		904400	60230	Budgets offsetting expenditure
Records							
	xx-xx	xxxxx				xxx	60460 Records expenditure
	72-55	3504	0020		904500	50310	Budgets receipt of service reimbursement
	72-55	3504	0020		904500	60240	Budgets offsetting expenditure
Stores							
	xx-xx	xxxxx				xxx	60460 Stores expenditure
	72-55	3504	0020		904600	50310	Budgets receipt of service reimbursement
	72-55	3504	0020		904600	60240	Budgets offsetting expenditure

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.