

Budget Modification ID: **HD-12-01****EXPENDITURES & REVENUES****Budget/Fiscal Year: 2012**

Please show an increase in revenue as a negative value and a decrease as a positive value for consistency with SAP.

Line No.	Fund Center	Fund Code	Program #	Func. Area	Accounting Unit			Cost Element	Current Amount	Revised Amount	Change Increase/ (Decrease)	Subtotal	Description
					Internal Order	Cost Center	WBS Element						
1	40-50	1000	40050A	0030		405300		60000	828,012	826,414	(1,598)		Decrease Permanent
2	40-50	1000	40050A	0030		405300		60100	31,281	32,922	1,641		Increase Temporary
3	40-50	1000	40050A	0030		405300		60130	270,580	270,089	(491)		Decrease Salary Related Expns
4	40-50	1000	40050A	0030		405300		60135	3,181	3,682	501		Increase Non Base Fringe
5	40-50	1000	40050A	0030		405300		60140	236,050	235,914	(136)		Decrease Insurance Benefits
6	40-50	1000	40050A	0030		405300		60145	1,017	1,100	83		Increase Non Base Insurance
7										-			
8	40-50	1000	40050A	0030		405500		60000	2,208,861	2,200,870	(7,991)		Decrease Permanent
9	40-50	1000	40050A	0030		405500		60100	131,839	140,045	8,206		Increase Temporary
10	40-50	1000	40050A	0030		405500		60130	741,187	738,733	(2,454)		Decrease Salary Related Expns
11	40-50	1000	40050A	0030		405500		60135	24,143	26,662	2,519		Increase Non Base Fringe
12	40-50	1000	40050A	0030		405500		60140	748,271	747,592	(679)		Decrease Insurance Benefits
13	40-50	1000	40050A	0030		405500		60145	6,895	7,294	399		Increase Non Base Insurance
14										-			
15	40-50	1000	40049	0030		405550		60000	283,706	281,708	(1,998)		Decrease Permanent
16	40-50	1000	40049	0030		405550		60100	8,250	10,302	2,052		Increase Temporary
17	40-50	1000	40049	0030		405550		60130	92,729	92,116	(613)		Decrease Salary Related Expns
18	40-50	1000	40049	0030		405550		60135	1,610	2,240	630		Increase Non Base Fringe
19	40-50	1000	40049	0030		405550		60140	89,924	89,754	(170)		Decrease Insurance Benefits
20	40-50	1000	40049	0030		405550		60145	400	499	99		Increase Non Base Insurance
21										-			
22	40-50	1000	40051A	0030		405760		60000	1,822,591	1,814,600	(7,991)		Decrease Permanent
23	40-50	1000	40051A	0030		405760		60100	131,840	140,047	8,207		Increase Temporary
24	40-50	1000	40051A	0030		405760		60130	621,904	619,450	(2,454)		Decrease Salary Related Expns
25	40-50	1000	40051A	0030		405760		60135	32,077	34,597	2,520		Increase Non Base Fringe
26	40-50	1000	40051A	0030		405760		60140	606,589	605,910	(679)		Decrease Insurance Benefits
27	40-50	1000	40051A	0030		405760		60145	6,394	6,791	397		Increase Non Base Insurance
28													
29													
											-	-	Total - Page 1
											-	-	GRAND TOTAL

ANNUALIZED PERSONNEL CHANGE

Change on a full year basis even though this action affects only a part of the fiscal year (FY).

[illegible]

CURRENT YEAR PERSONNEL DOLLAR CHANGE

Calculate costs/savings that will take place in this FY; these should explain the actual dollar amounts being changed by this Bud Mod.

[illegible]

FM Side			PS/CO Side			Cost Element/Commitment Item	Notes
FM Fund Center	FM Fund Code	Functional Area	Internal Order	Cost Center	WBS Element		
General Fund Contingency				9500001000		60470	Reduce available General Fund Contingency
19	1000	0020		xxx	xxx	xxxxx	Increase Expenditure
xx-xx	xxxxx	0020					
Indirect Central					xxx	60350	Indirect Expenditure
xx-xx	xxxxx					50310	Indirect reimbursement revenue in General Fund
19	1000	0020		9500001000		60470	CGF Contingency expenditure
19	1000	0020		9500001000			
Departmental					xxx	60355	Indirect Department Expenditure
xxx	xxxxx				xxx	50370	Indirect Dept reimbursement revenue in General Fund
xx-xx	1000			xxx	xxx	xxx	Off setting Dept expenditure in General Fund
xx-xx	1000			xxx	xxx		
Telecommunications					xxx	60370	Departmental telecommunication expenditure
xx-xx	xxxxx					50310	Budgets receipt of reimbursement
72-60	3503	0020		709525		60200	Budgets offsetting expenditure in telecommunications fund
72-60	3503	0020		709525			
Data Processing					xxx	60380	Departmental data processing expenditures
xx-xx	xxxxx					50310	Budgets receipt of Data Processing reimbursement
72-60	3503	0020		709000		60240	Budgets offsetting expenditures
72-60	3503	0020		709000			
PC Flat Fee (Flat Fee is no longer in effect for most Departments beginning in FY 2007)					xxx	60390	Departmental PC Flat Fee expenditure
xx-xx	xxxxx			between 709201 & 709211			
72-60	2508	0020		between 709201 & 709211		50310	Budgets receipt of PC Flat Fee
72-60	2508	0020		709211		60240	Budgets offsetting expenditure
Electronic Service Reimbursement						60420	Departmental Electronics expenditure
xx-xx	xxxxx					50310	Receipt of Electronics service reimbursement
72-55	3501	0020		904200		60240	Budgets offsetting expenditure
72-55	3501	0020		904200			
Motor Pool					xxx	60410	Departmental Motor Pool expenditure
xx-xx	xxxxx					50310	Budgets receipt of Motor Pool service reimbursement
72-55	3501	0020		904100		60240	Budgets offsetting expenditure
72-55	3501	0020		904100			
Building Management					xxx	60430	Departmental Building Management expenditure
xx-xx	xxxxx					50310	Budgets receipt of Building Management service reimbursement
72-50	3505	0020		902575		60170	Budgets offsetting expenditure
72-50	3505	0020		902575			
Insurance Service Reimbursement						60140 or 60145	Departmental Insurance expenditure
xx-xx	xxxxx					50316	Insurance Revenue
72-10	3500	0020		705210		60330	Offsetting expenditure
72-10	3500	0020		705210			
Lease Payments to Capital Lease Retirement Fund						60450	Departmental Capital Lease Retirement expenditure
xx-xx	xxxxx						Contact your Budget Analyst to complete this.
Mail & Distribution					xxx	60460	Mail & Distribution expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
72-55	3504	0020		904400		60230	Budgets offsetting expenditure
72-55	3504	0020		904400			
Records					xxx	60460	Records expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
72-55	3504	0020		904500		60240	Budgets offsetting expenditure
72-55	3504	0020		904500			
Stores					xxx	60460	Stores expenditure
xx-xx	xxxxx					50310	Budgets receipt of service reimbursement
72-55	3504	0020		904600		60240	Budgets offsetting expenditure
72-55	3504	0020		904600			

How are functional areas assigned to cost objects?

For the most part, functional area is related to what department has recorded the revenue or expenditure (i.e. the District Attorney is reported in Public Safety and Justice). There are some exceptions to this rule that require certain funds to be assigned to a particular functional area, regardless of what department the revenues or expenditures are recorded in.

Functional Area Assignments ~ Based on Fund		
1501 – Road Fund	Roads and Bridges	80
1502 – Emergency Communications Fund	Community Services	60
1503 – Bike Path Fund	Community Services	60
1504 – Recreation Fund	Community Services	60
1506 – County School Fund	Community Services	60
1509 – Willamette River Bridges Fund	Roads and Bridges	80
1510 – Library Fund	Library	70
1512 – Land Corner Preservation Fund	Roads and Bridges	80
2500 – Justice Bond Project Fund	Public Safety and Justice	50
2501 – Revenue Bond Project Fund	Community Services	60
2502 – SB 1145 Fund	Public Safety and Justice	50
2504 – Building Project Fund	Community Services	60
2505 – Deferred Maintenance Fund	Community Services	60
2506 – Library Construction / 1996 Bonds Fund	Library	70
2507 – Capital Improvement Fund	Community Services	60
2509 – Asset Preservation Fund	Community Services	60
2510 – Library Property Fund	Library	70
3000 – Dunthorpe-Riverdale Service Dist #14 Fund	Dunthorpe-Riverdale Service Dist #14	500
3001 – Mid County Service District #1 Fund	Mid County Service District #1	510
3002 – Behavioral Health Managed Care Fund	Behavioral Health Managed Care	520

If a cost object is not in one of the funds listed above, then the functional area should be assigned based on the department that the cost object is in.

Functional Area Assignments ~ Based on Department (Fund Center)		
Non-Departmental (10, except 10-50)	General Government	20
Non-Departmental – CCFC (10-50)	Social Services	40
District Attorney (15)	Public Safety and Justice	50
Countywide (18 & 19)	General Government	20
Human Services (20, 25, 26, 30 & 31)	Social Services	40
School and Community Partnerships (21)	Social Services	40
Health (40)	Health Services	30
Community Justice (50)	Public Safety and Justice	50
Sheriff's Office (60)	Public Safety and Justice	50
County Management (72)	General Government	20
Community Services (91)	General Government	20
Library (80)	Library	70

If you have any questions or comments, please contact Susan Luce in General Ledger at ext. 22138.