



**MULTNOMAH COUNTY**  
**AGENDA PLACEMENT REQUEST (short form)**

APPROVED: MULTNOMAH COUNTY  
 BOARD OF COMMISSIONERS  
 AGENDA # C-3 DATE 10/7/10  
 LYNDA GROW, BOARD CLERK

**Board Clerk Use Only**

Meeting Date: 10/7/2010  
 Agenda Item #: C-3  
 Est. Start Time: 9:30 AM

**Consider Approving the Appointments of the Members to the Board of Property Tax Appeals, both Board Designee Pool and Non-Office Holding Pool, for the 2010/2011 Tax Year in Accordance with (ORS 309.067 (1)(a) & (b))**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title.*

**Requested Meeting Date:** Oct. 5, 2010      **Amount of Time Needed:** Consent Calendar  
**Department:** Non-Departmental      **Division:** Chair's Office  
**Contact(s):** Barbara Guthrie, Scheduler, Chair's Office  
**Phone:** (503)988-3308      **Ext.** 83953      **I/O Address:** 503/600  
**Presenter(s):** Debi Huff, Operations Supervisor/BoPTA Clerk

**General Information**

**1. What action are you requesting from the Board?**

Request board approval of Appointments to the Board Designee Pool: Basil Panaretos Jr., Sharon Cowley, Robert Heimbucher, Michael Mace & Neal Galash; and to the Non-Office Holding Pool: Michael Mace, Sharon Cowley, Robert Heimbucher, Neal Galash, Robert Boyer, Toni Sunseri, David Threefoot & Nancy Phillips, for the 2010-2011 Board of Property Tax Appeals, in Accordance with (ORS 309.067(1)(a) & (b).

**2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.**

The Board of Property Tax Appeals (BoPTA) hears petitions for reduction of the real market or assessed value of property (as specified in ORS 309.026). BoPTA also considers applications to excuse liability for penalty imposed under ORS 308.295. Membership includes two pools of board members, the Board Designee Pool and the Non-Office Holding Pool consisting of County residents to non-office holding residents of the County who are not employees of the County or of any taxing district within the County. Members are appointed annually by the Board of County Commissioners. Debi Huff is the BoPTA Clerk.

**3. Explain the fiscal impact (current year and ongoing).**

No fiscal impact

**4. Explain any legal and/or policy issues involved.**

No legal and/or policy issues involved.

**5. Explain any citizen and/or other government participation that has or will take place.**

N/A

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**Required Signature**

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**Elected Official or  
Department/  
Agency Director:**

A handwritten signature in black ink, appearing to be 'Jill S.', written over a horizontal line.

**Date: 9/29/2010**

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MULTNOMAH COUNTY OREGON DIVISION OF ASSESSMENT, RECORDING & TAXATION  
Board of Property Tax Appeals, PO Box 5007, Portland, Oregon 97208-5007  
(503) 988-3326 Fax (503) 988-3330

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9/28/2010

To: Lynda Grow, Board Clerk

Re: New Appointment of Pools for the Board of Property Tax Appeals 2010-2011

Here is the list for the Pools for the 2010/2011 tax year that need to be appointed as soon as possible. By ORS the members must be appointed by October 15<sup>th</sup>.

Board Designee Pool

Basil Panaretos Jr.  
Sharon Cowley  
Robert Heimbucher  
Michael Mace  
Neal Galash

Non-office Holding Pool

Michael Mace  
Sharon Cowley  
Robert Heimbucher  
Neal Galash  
Robert Boyer  
Toni Sunseri  
David Threefoot  
Nancy Phillips

After appointment, please send me copies of the appointment letters and a copy of the BCC minutes for the day it was on the agenda.

Thank you,

Debi Huff  
BoPTA Clerk

**GROW Lynda**

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**From:** THOMAS John S  
**Sent:** Monday, October 12, 2009 3:04 PM  
**To:** BOGSTAD Deborah L; HUFF Deborah R  
**Cc:** SOWLE Agnes; TOMKINS Jed  
**Subject:** UPDATED\_APR\_BoPTA2009.doc  
**Attachments:** UPDATED\_APR\_BoPTA2009.doc

Here is a revised APR to conform to the statute (copy below). The statute requires appointments to two separate pools: A Board Designee Pool and a Non-Office Holding Pool. Each board must consist of one person from the first pool and two from the second pool (ORS 309.020). The current APR form did not set out the appointments as appointments to separate pools. While it is not entirely clear, there appears to be no prohibition against appointing one person to both pools.

The letter that is part of the Board packet should be revised to delete "Chairperson Pool" on the left-hand column (there is no Chairperson Pool" under the statute) and substitute "Board Designee Pool."

**309.067 Pool of members.** (1) The county governing body shall appoint:

(a) A pool of members of the county governing body or the governing body's designees who are eligible and willing to serve as members of the county board of property tax appeals.

(b) A pool of nonoffice-holding residents of the county who are not employees of the county or of any taxing district within the county and who are eligible and willing to serve as members of the county board of property tax appeals.

(2) The number of names placed in pools shall be sufficient to meet the projected needs for board members for the term of appointment for which the pools are prepared.

(3) The pools shall contain the names, addresses and telephone numbers of the persons in the pools and shall include a brief description of the training under ORS 309.022 in which the person has or will have participated before any term as a board member begins. The pools of appointed persons shall be filed in the records of the county clerk.

(4) A newly filed pool of names shall take precedence over any previously filed pool of names. The county governing body shall designate the date when a newly filed pool of names shall become effective. After a newly prepared pool of names becomes effective, board members shall not be selected from a previously filed pool of names.

(5) The appointment of pools described in this section shall be made by the county governing body on or before October 15 of each year or at any other time upon the request of the county clerk at a regular meeting of the governing body or at a special meeting called by the chairperson of the county governing body.

(6) Appointments made under this section shall be in writing and shall designate the pool to which the member was appointed. [1995 c.226 §2; 1997 c.541 §229]



## MULTNOMAH COUNTY OREGON

### INTEREST FORM FOR CITIZEN ADVISORY BOARDS AND COMMISSIONS

In order to assess qualifications for appointment, it is important to fill out this form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume detailing your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

B O P T A

- B. Name: Basil N. Panaretos, Jr.  
Home Address: 7725 SE Reed College Place  
City: Portland State: \_\_\_\_\_ Zip: 97202  
Home Phone: 503.771.9808 Email Address: BPANARETOS@COMCAST.NET  
Are you a resident of Multnomah County? Yes:  No: \_\_\_\_\_

- C. Current Employer: PANARETOS Properties Inc  
Work Address: 777 N.E 7th Avenue  
City: Portland State: \_\_\_\_\_ Zip: 97232  
Job Title: PRESIDENT  
Work Phone: 503.232.9636 Email Address: BPANARETOS@COMCAST.NET  
FAX Number: 503.231.4725

Is your place of employment located in Multnomah County? Yes:  No: \_\_\_\_\_

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
	BO of Equalization	CHAIR
	BO of Ratio Review	CHAIR
	BO PTA	CHAIR

E. List name, address and telephone numbers of two people who may be contacted as personal references:

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F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

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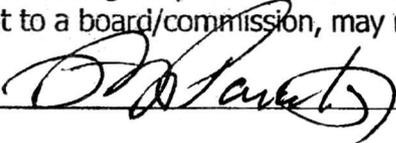
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G. Affirmative Action Information (Optional)

Male - Caucasian  
Sex/Racial Ethnic Background

Birth Date: Month: 3 Day: 1 Year: '40

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature:  Date: 9/23/10

RETURN COMPLETED FORM TO: MULTNOMAH COUNTY BOARD OF PROPERTY TAX APPEALS  
501 SE HAWTHORNE BLVD, STE 175  
Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330  
Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

Board of Equalization

- B. Name: Sharon Cowley

Home Address: 6507 SW 55th Drive

City: Portland State: OR Zip: 97221

Home Phone: 503.246.4560 Email Address: MyLogibear2@comcast.net

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: Retired

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

FAX Number: 503.293.6586 (Daughter)

Is your place of employment located in Multnomah County? Yes:  No:

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
1994-Present	Office of Long-Term Care	Volunteer Coordinator
1995-Present	Oregon State Bar	Fee Arbitrator
1993-Present	Point West CU	Board Member

E. List name, address and telephone numbers of two people who may be contacted as personal references:

Roberta Pedersen, 6929 NE Alberta St, Portland, OR 97218

Kathleen Werres, 10900 SW 76th Place, Portland, OR 97223

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

G. Affirmative Action Information (Optional)

Sex/Racial Ethnic Background

Birth Date: Month: August Day: 23 Year: 1934

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature: Sharon Cavley Date: September 24, 2010

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501 SE HAWTHORNE BLVD, STE 175  
Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330

Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

BOARD OF PROPERTY TAX APPEALS

- B. Name: BOB HEIMBUCHER

Home Address: 1645 NW MORGAN LAKE

City: PORTLAND State: OR Zip: 97229

Home Phone: 503-292-1314 Email Address: bheimbucher@yahoo.com

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: RETIRED

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes: \_\_\_\_\_ No: \_\_\_\_\_

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
1990 - PRESENT	AMERICAN RED CROSS	TEAM CAPTAIN - ESCORT / CANTINE
1977 - PRESENT	KIWANIS	PRES., TREAS, BOARD MEMBER
1995 - PRESENT	FOREST HEIGHTS HOMEOWNERS ASSN.	SUSTAINABILITY TRAILS, COMMON AREAS & LANDSCAPE COMMITTEE

E. List name, address and telephone numbers of two people who may be contacted as personal references:

Don MAGNUSSEN 503-292-9394

Bill PANARETOS 503-232-9636

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

NONE

G. Affirmative Action Information (Optional)

MALE / CAUCASIAN  
Sex/Racial Ethnic Background

Birth Date: Month: MAY Day: 22 Year: 1942

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature: Robert A. Amundson Date: SEPT 23, 2010

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501 SE HAWTHORNE BLVD, STE 175  
Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773  
FAX: (503) 988-3330  
Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

BOPTA

- B. Name: NEAL R GALASH

Home Address: 2218 NE ZLAUE

City: PORTLAND State: OR Zip: 97212

Home Phone: 503 284 3911

Email Address: NEAL GALASH@A5N  
COA

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: RETIRED

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes: \_\_\_\_\_ No: \_\_\_\_\_

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
FEB - APR 2010	MULTNOMAH COUNTY BOPTA	TAX APPEAL HEARINGS

E. List name, address and telephone numbers of two people who may be contacted as personal references:

RON SIMONSON 503 287 0736

KEN BARKE 503 201 4931

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

NONE

G. Affirmative Action Information (Optional)

Sex/Racial Ethnic Background

Birth Date: Month: APRIL Day: 12 Year: 1940

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature: [Handwritten Signature] Date: 9-23-2010

RETURN COMPLETED FORM TO:

MULTNOMAH COUNTY BOARD OF PROPERTY TAX APPEALS  
501 SE HAWTHORNE BLVD, STE 175  
Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330

Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

Property Tax Appeals Board

- B. Name: MICHAEL W. MOSE

Home Address: 1230 N.E. 174<sup>th</sup> Ave

City: PORTLAND State: OR Zip: 97230

Home Phone: 503 352 2367 Email Address: moser@tides.net

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: Retired

Work Address:

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes:  No:



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

BOPTA - Board of Property TAX APPEALS

- B. Name: ROBERT W. BOYER

Home Address: 3236 NE LIBERTY COURT

City: PORTLAND State: OR Zip: 97211

Home Phone: 503-284-1044 Email Address: senbob65@yahoo.com

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: RETIRED

Work Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes: \_\_\_\_\_ No: \_\_\_\_\_

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
2009 - Present	AARP	BOARD MEMBER
2008 - Present	NAT'L ASSOC OF BLACK VETERANS	MEMBER
2009 - Present	CONSTRUCTING HOPE PRE-APPRENTICESHIP PROGRAM	INTERIM BOARD CHAIR

E. List name, address and telephone numbers of two people who may be contacted as personal references:

Sharon Gary-Smith 2642 S.E. TIBBETTS 97202 503-317-6086  
Lannis Warfield 6424 NE 35th Place 97211 503-287-0752

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

NONE

G. Affirmative Action Information (Optional)

M AFRICAN-AMERICAN

Sex/Racial Ethnic Background

Birth Date: Month: NOV Day: 23 Year: 1939

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature: Robert W. Boyer Date: 9/24/2010

RETURN COMPLETED FORM TO: MULTNOMAH COUNTY BOARD OF PROPERTY TAX APPEALS  
501 SE HAWTHORNE BLVD, STE 175  
Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330

Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

BOPTA

- B. Name: Toni Sunseri

Home Address: 4100 SE 26<sup>th</sup> Place

City: Gresham State: OR Zip: 97080

Home Phone: cell 503 348-0605 Email Address: Sunseri@integrity.com

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: self ERA Freeman & Associates

Work Address: 1685 E Powell

City: Gresham State: OR Zip: 97030

Job Title: real estate broker

Work Phone: 503-665-3144 Email Address: \_\_\_\_\_

FAX Number: N/A

Is your place of employment located in Multnomah County? Yes:  No:

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
2010	BoPTA	board member
	Resume on	
	file at BoPTA.	

E. List name, address and telephone numbers of two people who may be contacted as personal references:

Nicole Richards 503 668-0284  
Julie Nolte 971 322 7000

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

None

G. Affirmative Action Information (Optional)

F/Cauc.  
Sex/Racial Ethnic Background

Birth Date: Month: 4 Day: 2 Year: 47

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature: Joni R. Sunsen Date: Sept 23, 2010

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MULTNOMAH COUNTY BOARD OF PROPERTY TAX APPEALS  
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Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330

Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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- A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

Board of Property Tax Appeals

- B. Name: David M. Threefoot

Home Address: 3930 SW Jerald Ct.

City: Portland State: OR Zip: 97221

Home Phone: 503-228-3372 Email Address: d.threefoot@comcast.net

Are you a resident of Multnomah County? Yes:  No:

- C. Current Employer: Self Employed Real Estate Broker for  
RE/MAX Equity Group

Work Address: 6245 SW Capital Hwy

City: Port State: OR Zip: 97239

Job Title: Broker

Work Phone: 503-228-3372 Email Address: d.threefoot@comcast.net

FAX Number: 503-228-3375

Is your place of employment located in Multnomah County? Yes:  No:

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
4-19-24-2009	Zen Buddhist Center Tassajara	Construction
Every 1st Thurs. of each mo.	American Red Cross by Ross Is Kiwanis	Escort, Snack Bar in blood donations
Ongoing	Various Community activities for Ross Is Kiwanis Club	Varies

E. List name, address and telephone numbers of two people who may be contacted as personal references:

Bob Heimbucher 1645 NW Morgan Ln, Port. OR 97229 (503-292-1314)

James Karameyer 3940 SW Jerald Ct. Port. OR 97221 (503-227-1864)

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

I own property in mult. Co. I'm a real estate Broker?

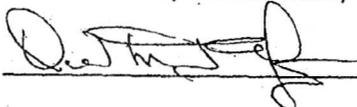
G. Affirmative Action Information (Optional)

N/A

Sex/Racial Ethnic Background

Birth Date: Month: NOV Day: 24 Year: 1947

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature:  Date: 9/23/2010

RETURN COMPLETED FORM TO: MULTNOMAH COUNTY BOARD OF PROPERTY TAX APPEALS  
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Portland, Oregon 97214  
Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330  
Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)



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In order to assess qualifications for appointment, it is important to fill out this form as completely as possible. You are encouraged to attach or enclose supplemental information or a resume detailing your involvement in volunteer activities, public affairs, civic services, published writing, affiliations, etc.

A. Please list in order of priority any Multnomah County Board or Commission on which you would be interested in serving:

APPEALS  
Property TAX ASSESSMENT BOARD

B. Name: NANCY PHILLIPS

Home Address: 2345 NW MARSHALL ST APTA

City: Portland State: OR Zip: 97210

Home Phone: 503-274-0662 Email Address: NANCYPHILLIPS06@COMCAST.NET

Are you a resident of Multnomah County? Yes:  No:

C. Current Employer: PHILLIPS REFRIGERATION

Work Address: 1832 NE 121ST AVE

City: Portland State: OR Zip: 97220

Job Title: OWNER OPERATOR ACCOUNTANT

Work Phone: 503-820-8466 Email Address: nancyphillips06@COMCAST.NET

FAX Number: \_\_\_\_\_

Is your place of employment located in Multnomah County? Yes:  No:

D. Please list current and past volunteer activities:

Dates:	Name of Organization:	Responsibilities:
April 2010 to present	Oregon Historical Society	Retail Books

E. List name, address and telephone numbers of two people who may be contacted as personal references:

Juliana Forlano NY 503-367-6115  
Amy Phillips 503 317-4868

F. List any potential conflicts of interests between private life and public service which might result from service on a Citizen Advisory Board or Commission:

none -

G. Affirmative Action Information (Optional)

FEMALE NATIVE AMERICAN  
Sex/Racial Ethnic Background

Birth Date: Month: 03 Day: 04 Year: 53

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/commission, may result in my dismissal.

Signature: Nancy Phillips Date: Sept 9, 2010

RETURN COMPLETED FORM TO:

MULTNOMAH COUNTY BOARD OF PROPERTY TAX APPEALS  
501 SE HAWTHORNE BLVD, STE 175

Portland, Oregon 97214

Contact: Debi Huff (503) 988-3326 ext. 22773

FAX: (503) 988-3330

Email: [deborah.r.huff@co.multnomah.or.us](mailto:deborah.r.huff@co.multnomah.or.us)