



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(Revised: 6/9/2014)

## Board Clerk Use Only

Meeting Date: 1/28/16  
Agenda Item #: R.5  
Est. Start Time: 11:00 am approx  
Date Submitted: 1/14/16

**Agenda Title:** **Informational Board Briefing on Purchasing's FY 2015 Annual Report**

*Note: Title should not be more than 2 lines but sufficient to describe the action requested. Title on APR must match title on Ordinance, Resolution, Order or Proclamation.*

### Requested

Meeting Date: January 28, 2016 Time Needed: 15 minutes

Department: DCM Division: Purchasing

Contact(s): Lee Fleming

Phone: 503-988-7540 Ext. 87540 I/O Address: 503/4

### Presenter

#### Name(s) &

Title(s): Mark Campbell, Chief Financial Officer and Brian Smith, Purchasing Manager

## General Information

### 1. What action are you requesting from the Board?

Approval of DCM-Purchasing's FY2015 Annual Report.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

Annually, the County spends approximately \$500 million in goods and services. The Purchasing team leads the County's efforts in building a stronger, more vital contracting marketplace. Economic vitality requires an increased number and broader range of businesses that are able to participate on County contracts. This report highlights initiatives that continue to show our leadership in expanding contracting opportunities for the State of Oregon's certified Minority-owned, Women-owned and Emerging Small Businesses (MWESBs). This report also highlights our continued achievements in the area of sustainable purchasing, particularly the continued development of the County's Surplus Pilot Program, which has garnered much interest by other public agencies and community organizations. This report captures not only our leadership in those key areas, but also in the areas of partnership with other public agencies and community based organizations, as well as our drive to maintain a highly trained team of purchasing professionals that provide valuable leadership both in and outside of the organization. Finally, this report provides key metrics and performance measures substantiating our achievements in 2015 to be leaders in the area of social equity and sustainable purchasing practices.

**3. Explain the fiscal impact (current year and ongoing).**

None – Board Briefing only.

**4. Explain any legal and/or policy issues involved.**

None – summary of FY2015 Purchasing activities.

**5. Explain any citizen and/or other government participation that has or will take place.**

None – summary of FY 2015 Purchasing activities, detailing engagement with key external stakeholder organizations.

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**Required Signature**

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**Elected  
Official or  
Department**

**Director:** Karyne Kieta /s/ **Date:** Jan 14, 2016

*Note: Please submit electronically. Insert names of your approvers followed by /s/ - we no longer use actual signatures. Please insert date approved.*