



Emergency Medical Services

Attachments
to the
Multnomah County
Ambulance Service Plan

1994

ATTACHMENTS

- A. ASA AND RESPONSE TIME ZONES
- B. INTERGOVERNMENTAL AGREEMENT
RESPONSE TO MEDICAL CALLS
- C. 9-1-1 FIRE DISTRICTS CITIES
- D. BOEC CONTRACT
- E. EMS MEDICAL DIRECTOR
POSITION DESCRIPTION
- F. MEDICAL RESOURCE HOSPITAL CONTRACT
- G. AMBULANCE EQUIPMENT
ALS
BLS
- H. MASS CASUALTY INCIDENT PLAN
- I. HAZ-MAT
SPECIALIZED RESCUE
- J. SEARCH AND RESCUE PROTOCOL
- K. DISPATCH PROCEDURES
TRIAGE GUIDE
- L. CHORAL

ATTACHMENT A
ASA MAP AND RESPONSE TIME ZONES

ATTACHMENT B
INTERGOVERNMENTAL AGREEMENT
RESPONSE TO MEDICAL CALLS
(EXAMPLE)

INTERGOVERNMENTAL AGREEMENT

This Agreement is entered into by and between Multnomah County and Washington County, each being a home rule political subdivision of the State of Oregon.

WHEREAS:

1. The parties each are authorized by law to provide for the efficient and effective provision of ambulance services and ORS 190.010 authorizes counties to enter into intergovernmental agreements assigning the performance of functions or services;
2. The parties, on December 4, 1989, entered into an agreement whereby Washington County authorized Multnomah County to administer the regulation of emergency medical and ambulance services under the Multnomah County Code for those areas of Washington County inside the City of Portland;
3. The parties have determined that, due to terrain and road access difficulties, patient care would be best served by authorizing Washington County to administer the regulation of emergency medical and ambulance services under the Washington County Code for a portion of Multnomah County in the West Hills/Skyline area; now it is

AGREED:

1. Effective upon adoption of this Agreement by both Counties, Washington County by and through its EMS Policy Board or successor body, shall administer the regulation of emergency medical and ambulance services under the Washington County Code and the Rules adopted thereunder, for all emergency calls originating in the West Hills/Skyline area as described in paragraph 1, Exhibit "A" which is attached and included by this reference.
2. Washington County Code Chapter 8.32 and the Rules adopted thereunder shall govern and be in full force and effect in the area covered by this Agreement. Washington County shall comply with all applicable state and federal laws, rules and regulations regarding emergency medical services.

Page 2

3. Within the limits of the Oregon Tort Claims Act and Article IX, section 10, of the Oregon Constitution, Washington County shall defend, save harmless and indemnify Multnomah County and its officers, employees and agents against any and all claims or demands arising out of any and all alleged acts or omissions by Washington County or its officers, employees or agents occurring during administration of the regulation of emergency medical and ambulance services in the area covered by this Agreement.
4. Multnomah County shall have no responsibility for the cost of administering regulation of emergency medical or ambulance services in the area covered by this Agreement and shall receive no portion of any fees adopted and collected by Washington County.
5. This Agreement shall continue indefinitely, but may be terminated by either party with sixty (60) day written notice to the EMS Coordinator or Director of the other party.

Shirley Stein
Chair
Multnomah County
Board of Commissioners

March 17, 1994
Date

Attest:

Deborah Cogswell
Recording Secretary

Approved as to form:

Multnomah County Counsel

REVIEWED
By [Signature]
MULTICOMM COUNTY COUNCIL

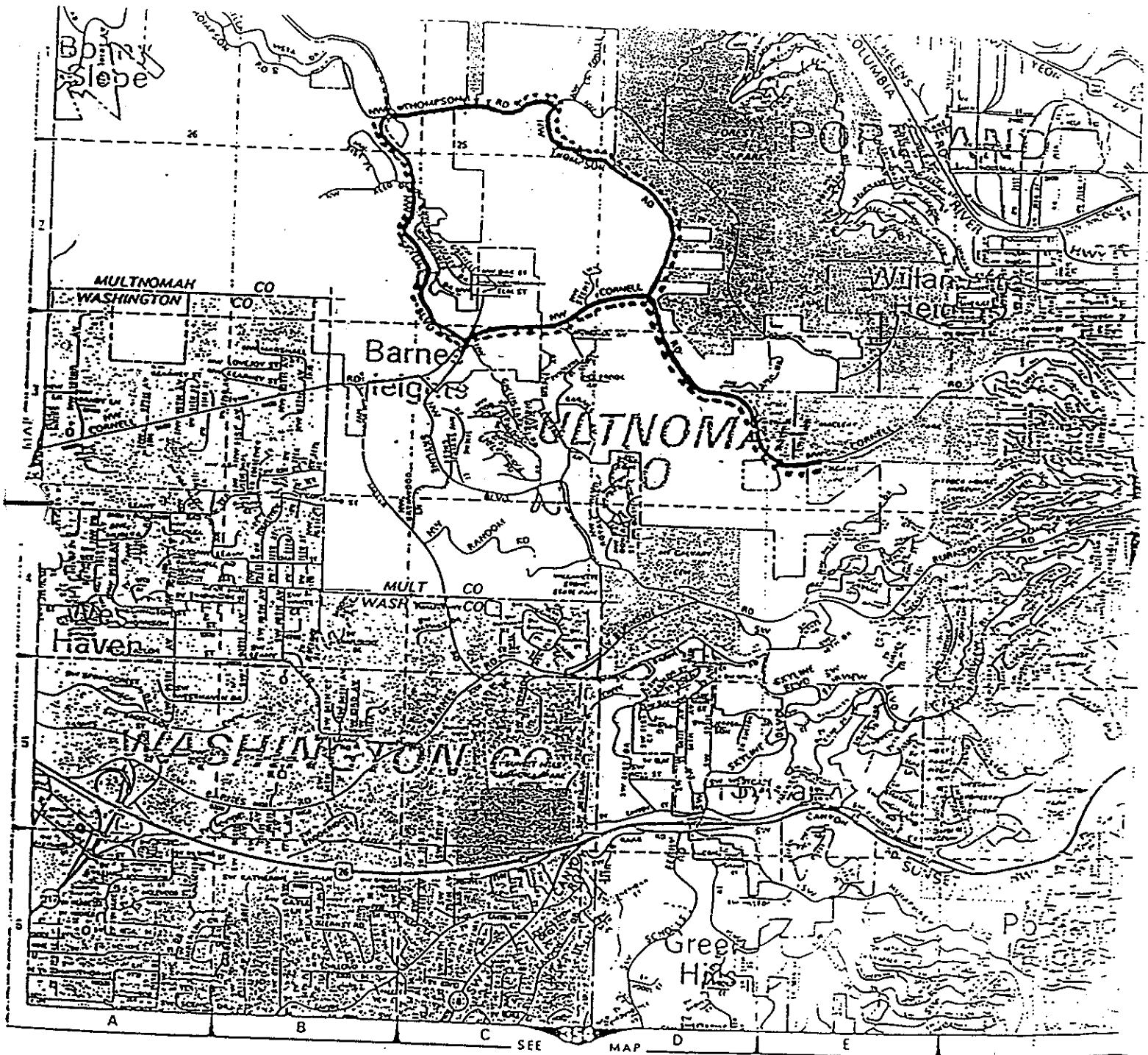
APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-8 DATE 3/17/94
DEB BOGSTAD
BOARD CLERK

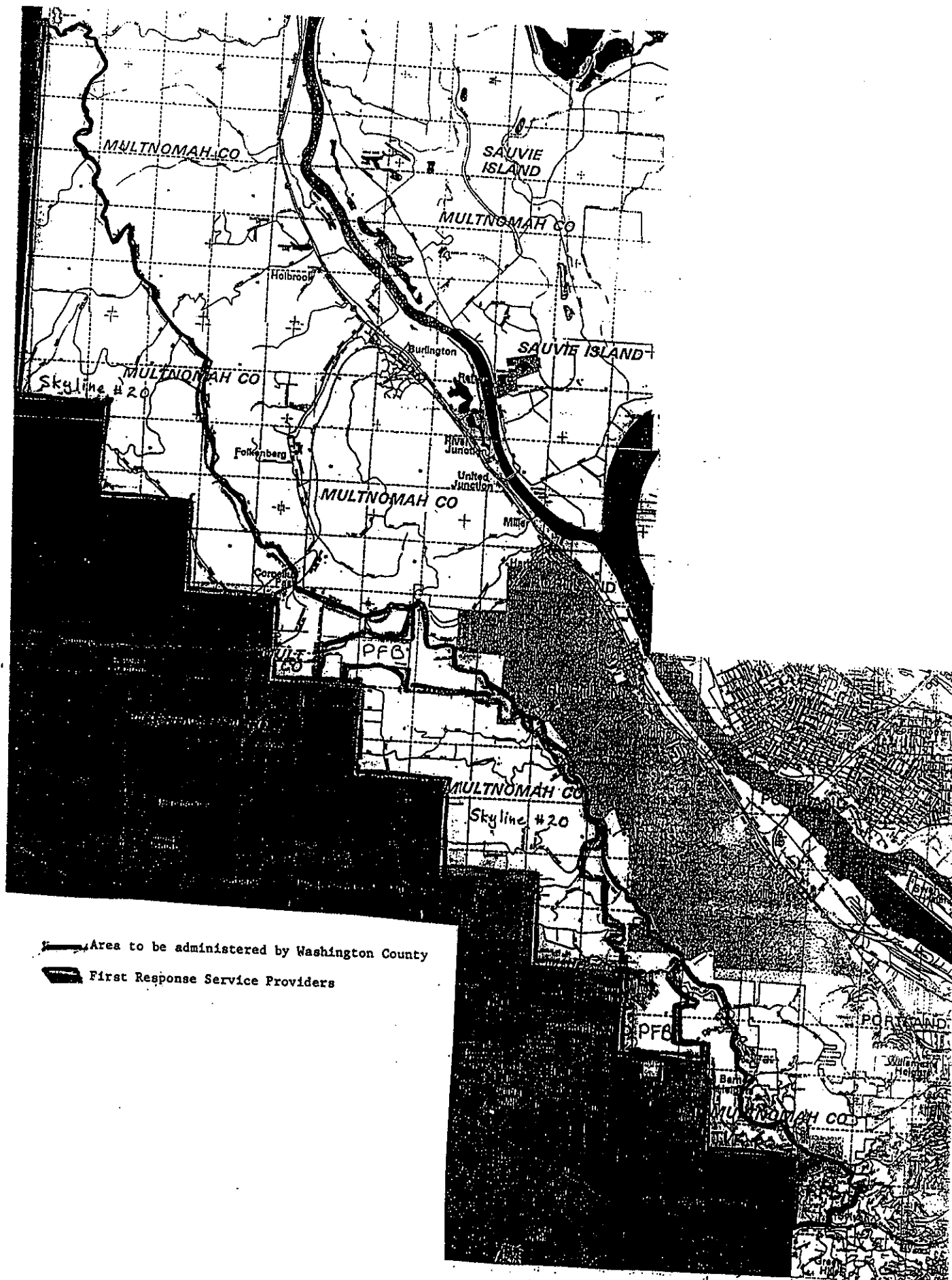
EXHIBIT "A"

For purposes of this agreement the West Hills/Skyline area is the area bordered on the north by NW Rocky Point Road from the Washington County line to the intersection with NW Skyline Boulevard; on the east by the eastern boundary of the Skyline Boulevard right-of-way, between NW Rocky Point Road and Highway 26 (Sunset Highway); on the south by Highway 26 between SW Skyline Boulevard and the Washington County line and on the west by the Washington County line, between Highway 26 and NW Rocky Point Road.

1. Washington County Emergency Medical Services Office shall administer the regulation of emergency medical and ambulance services for the West Hills/Skyline area addressed **ON AND WEST** of Skyline Boulevard from Highway 26 to the intersection with NW Rocky Point Road, all roads that branch from this section of NW Skyline Boulevard, including NW Springville Lane intersecting NW Springville Road; **but excluding the section of NW Skyline Boulevard between NW Cornell and NW Thompson Roads, and all roads branching from this section.** (see Informational appendix 1.)
2. Multnomah County Emergency Medical Services shall administer the regulation of emergency medical and ambulance services for the area **EAST** of Skyline Boulevard including roads branching from Highway 30, to include NW Springville Lane intersecting Highway 30, and NW Skyline Boulevard between NW Cornell And NW Thompson Roads, and all roads branching from this loop. (See informational appendix 2.)

Informational Appendix #2





SCALE (in)

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ATTACHMENT D
BOEC CONTRACT

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Exhibit D

OCT 29 1984

PERFORMANCE AGREEMENT

BUREAU OF EMERGENCY COMMUNICATIONS

The City of Portland, hereinafter referred to as City, through its Bureau of Emergency Communications, hereinafter referred to as BOEC, and the City-County Emergency Medical Services, hereinafter referred to as EMS, agree as follows:

1. General Scope:

City agrees to perform call receipt, dispatch, information, associated services and management of the City-County Emergency Communications/Operation Center, hereinafter referred to as Center.

2. Administrative Responsibility:

The parties hereby agree that the City shall possess and exercise administrative authority and responsibility to manage and maintain the Center, and nothing in this Agreement shall change title to, ownership of, or access to the Center, any of its equipment or any other real and personal property of the parties.

3. Reports and Files:

EMS shall have access at all times to all of BOEC's manual and automated records and files except that summary reports produced for a specific user agency shall not be disclosed

without written permission of that user. EMS shall have the right to review all computer programs written for or by the BOEC.

City and EMS agree to share with other user agencies all non user-specific information on operational data pertaining to incidents received for or dispatched as part of its periodic information processing requirements. The Center is not prohibited from using user-generated data for annual reporting and budgetary purposes. These shall be in the form of Computer Assisted Dispatch (CAD) and Mobile Data Terminals (MDT) transaction history printouts.

4. Monthly Reports:

During the period of this Agreement, City shall continue to submit monthly management reports to EMS in accordance with a mutually agreed upon format.

5. Data Retention and Dissemination:

All CAD and MDT magnetically recorded data shall be retained for a period of at least twelve months unless an extension is specifically requested. Audio tapes shall be retained for at least seven months unless EMS requests that specific audio tapes be retained for an additional period of time. Any additional costs incurred by City in the storage of CAD and MDT magnetically recorded data and audio tapes beyond the agreed upon time shall be paid by EMS.

6. Special Reports:

Special requests for nonroutine data, not readily retrievable from the CAD system shall be honored when authorized by the chief liaison with BOEC or his designee. Special requests shall be made through the Director or the Operations Manager and shall not exceed 50 cumulative hours per year of staff time, excluding requests for investigation of official complaints and incident information requested during the shift when it occurred, and shall not require the use of resources which are unbudgeted.

7. Security and Privacy:

The confidentiality and privacy of BOEC records and tapes shall be protected under a mutually agreed upon security and privacy plan consistent with relevant laws and regulations. The concerned user agency shall be consulted and give authorization prior to the release of records that are sensitive or otherwise non-routine in nature.

8. Requests for Service:

- A. All citizen requests for, or complaints about EMS service, the action taken, and the ultimate disposition of said requests for service will be sent to EMS on a monthly basis.
- B. Complaints received by BOEC from citizens concerning EMS members' performance will be referred directly to EMS.

Complaints from citizens about BOEC services received by EMS will be referred directly to BOEC administration.

9. System Maintenance:

Routine maintenance that will interfere with the operation of the primary system shall not be permitted unless a backup system is in place so that there is no change in service to field units. In the event that routine maintenance will require an interruption or significant reduction of service to field units, scheduling of such routine maintenance must receive prior written approval of EMS.

10. Air Time:

Air time usage and procedures on each channel will conform to all applicable Federal and State regulations. The radio log and summaries of hourly traffic shall be available on request. Operational channels will be kept open to ensure the maximum effective air time usage possible.

11. Levels of Service:

- A. BOEC shall maintain and support all operations, including computer programs and software, required to provide EMS with highest level of communications service. EMS will be notified in writing at least 30 days before the implementation of any change in the BOEC's level of service or operation procedures which may impact EMS operations. Any such changes which

affect EMS operations will not be implemented without prior EMS approval.

B. EMS agrees to accept the below listed performance specifications, Net 8 service information standards, and response time requirements.

1) Police Communications Telephone Performance Specifications:

(a) "A" System Performance Specification:

Overall four week (28) day average - no more than 5.5% of the calls will be delayed more than 20 seconds during any one 28 day reporting period.

(b) "B" System Performance Specifications:

During periods of heavy call volume, a "B" telephone answering group may be employed to process non-emergency calls. City will report "B" system statistics regularly to EMS.

C. Response Time:

Type of Call

Monthly Average

Hot Incident & Priority 1 Calls (Code 3)

Create to Send = 1 minute (Goal)

Priority 2 (Code 1)

Create to Send 1.8 minutes (Goal)

City agrees to attempt to reduce Priority 2 create to dispatch time average to absolute minimum.

- D. Changes which have a major operational or budgetary impact on BOEC shall be implemented upon appropriate consultation with those users who are so impacted and the Commissioner-in-Charge of BOEC. Unanticipated major changes will be subject to a separate service charge mutually agreed upon prior to implementation. However, this in no way implies that the BOEC has the authority to prohibit changes in the operational policy of EMS.
- E. When in the opinion of a field supervisor, an incident requires the exclusive use of a radio net, a dispatcher staffed and dedicated channel will be provided.

12. Sworn Personnel:

The maximum number of sworn law enforcement personnel assigned to BOEC on a full-time basis for all user agencies shall not exceed eight (8) sworn personnel assigned by the Portland Police Bureau, and four (4) sworn personnel assigned by Multnomah County. Assignment and transfers of sworn personnel to and from the Center will be arrived at by mutual consultation and agreement between the appropriate parties.

13. Charges for Services:

- A. Charges for communications delivered by BOEC to EMS pursuant to this Agreement, unless otherwise provided herein, shall be based upon the proportion of EMS' calls for service dispatched relative to the total number of calls for law enforcement and emergency medical services

dispatched by BOEC on the basis of total dispatches over the 12 month period ending December 31st preceding the budgeted year. EMS reserves the right to verify all Center statistics and computer programs used to generate Center data.

- B. Whenever additional users are added to and affect the communications system, charges will reflect the proportion set forth in Paragraph 13A, based on comparable, actual, or estimated data during the initial year and actual BOEC generated data thereafter.
- C. Charges for separately contracted Multnomah County services provided to BOEC such as microwave, sworn personnel overtime and background investigations shall be set off against BOEC service charges to sheriff.

14. Billings:

Billings will be sent to EMS every 28 days beginning July 1, 1984. Payments will be due the City of Portland 30 days thereafter. Computations shall be based on statistics from thirteen 28-day periods ending on or about the previous December 31.

A. Penalty:

A penalty on late payments will be assessed at the rate of 1 per cent per month or as otherwise prescribed by the Portland City Code for late payments.

B. Reconciliation:

Reconciliation to actual user costs shall be made quarterly using the most recent previous quarter.

15. Budget and Contract Review:

EMS will have an opportunity to review and comment upon the Center's annual budget prior to its submission to City Council no later than March 31st. EMS will also have the opportunity to comment on any possible amendments to this contract at that time.

16. Report Takers:

EMS shall be responsible for setting its own policy and developing its own procedures regarding the taking of reports in lieu of dispatching field units.

17. Liability:

The City shall defend against any and all claims brought or actions filed against the Center or any of its employees, shall hold County and user agencies harmless from any and all claims of whatever nature which result from any activity of the Center not undertaken at the direction of the County or user agencies or its officers, employees or agents, and shall indemnify the County or user agencies and hold it harmless from any and all liability, loss or damage the County or user agencies may suffer as a result of claims, demands, costs or judgments against the County as a result of any Center activity so undertaken, pursuant to ORS 30.260 et seq. The County or user agencies agree to promptly notify the Center and the City's Bureau of Risk Management of any claims or demands made against the County as a result of any activity of the Center.

18. Term of Agreement:

City and EMS agree that this Performance Agreement shall take effect upon its execution and shall be retroactive to July 1, 1984 and shall continue thereafter indefinitely, but it shall be subject to modification or amendment by the parties as they may mutually agree in writing. It may be cancelled by either party at the end of the preceding fiscal year upon 90 days prior written notice.

19. Notices:

All notices pursuant to the terms of this Agreement shall be addressed as follows:

Notice to City of Portland:

Director
Bureau of Emergency Communications
2960 SE 103rd Drive
Portland, Oregon 97266

Notice to Emergency Medical Services:

Director
Emergency Medical Services
426 SW Stark Street
Portland, Oregon 97204

IN WITNESS WHEREOF, the County acting by and through its
County Executive, and the City, acting by and through its
Commissioner in Charge of BOEC and Auditor and pursuant to
Ordinance No. _____, have caused this agreement to be
executed on the dates noted below.

MULTNOMAH COUNTY, OREGON

By Dennis Buchanan
Dennis Buchanan,
County Executive

Date: 10-1-84

APPROVED AS TO FORM:

Pete Leahy
John B. Leahy
County Counsel

CITY OF PORTLAND, OREGON

By _____
Commissioner Mildred A. Schwab

Date: _____

APPROVED AS TO FORM:

Christopher Thomas
Christopher Thomas
City Attorney

By _____
Auditor Jewel Lansing

Date: _____

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EXHIBIT "A"

BUREAU OF EMERGENCY COMMUNICATIONS
INTERGOVERNMENTAL AGREEMENT

JUL 10 1990

THIS AGREEMENT is made and entered into by and between the CITY OF PORTLAND, party as a municipal corporation of the State of Oregon, hereinafter referred to as "City," MULTNOMAH COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as "County," the CITY OF GRESHAM a municipal corporation of the State of Oregon, and the CITY OF TROUTDALE, a municipal corporation of the State of Oregon, pursuant to the authority granted in Chapter 190 of Oregon Revised Statutes.

WITNESSETH:

RECITALS

WHEREAS, the City of Portland and the County have established a combined City-County emergency call receiving, dispatch and operations center at Kelly Butte known as the BUREAU OF EMERGENCY COMMUNICATIONS, hereinafter referred to as the "Center;" and

WHEREAS, the Center was equipped by, and the Microwave System purchased through, federal grants and the expenditure of City and County monies, resulting in both City and County having a proprietary interest in it, and was developed as a joint and consolidated City-County venture; and

WHEREAS, it is in the public interest to continue to own the Center jointly; and

WHEREAS, agencies of the City of Gresham and the City of Troutdale have used the services of the Center but the cities themselves have not been parties to this agreement; and

WHEREAS, it is desirable that the Cities of Gresham and Troutdale should be parties to this enabling agreement; and

WHEREAS, the City and other user jurisdictions have agreed that the Center will carry out its service functions to the community without regard to the geographical boundaries of the respective parties; and

WHEREAS, the City, and other user jurisdictions must provide for the management, operation and maintenance of the Center and have agreed that the City will control such functions on a day-to-day basis; and

WHEREAS, the City, and other user jurisdictions have agreed that the operations of the Center shall be carried out by nonsworn personnel; and

WHEREAS, Emergency Medical Dispatching was added to the Center as a new function December 9, 1980; and

WHEREAS, County-wide emergency telephone call ("911") receipt and processing for fire, police and ambulance services was implemented in the Center November 9, 1981; and

WHEREAS, ORS 401.710, et seq. (HB 3178, 1981) has, as of January 1, 1982, preempted and replaced the Multnomah County telephone tax which provided the financing base for these 911 services; and

WHEREAS, the orderly continuation of these 911 services and their financial support from state telephone tax revenues is in the mutual best interest of the City, County, and other user jurisdictions; and

WHEREAS, the Center's equipment and other personal property which makes possible the operation of the Center is purchased with monies collected for charges for service; and

WHEREAS, for executive and administrative purposes the Center will function as a bureau within the City;

NOW, THEREFORE, with the Center operating as generally indicated in the foregoing RECITALS and in consideration of the terms, conditions and covenants contained hereinbelow, the parties hereto agree as follows:

1. MISSION STATEMENT

The mission of the Center is to receive and process emergency telephone calls from the citizens of the City, and other user jurisdictions, to dispatch emergency services, and to provide quarters and facilities for command during emergency operations. For purposes of this agreement, the term "Users" means agencies of the jurisdictions that are parties to this agreement. Users shall have performance agreements as provided in Section 5 of this Agreement. The Center shall function as the Emergency Telephone system as defined in ORS 401.710, et seq., and, as such, shall:

a. Receive, process and dispatch calls for law enforcement services utilizing equipment, procedures and staffing levels to ensure the shortest response time and maximum safety to citizens consistent with effective law enforcement management.

b. Receive, process and dispatch calls for emergency medical response in support of the aims and intent of the County's Emergency Medical Services Code and rules and City Ordinance 150180.

c. Receive and process calls for Fire Service to Portland Fire Alarm Dispatch.

Subject to the conditions that there is no reduction or change in service levels and there is no increase in cost to the parties to this agreement thereby, the same or similar emergency services may be performed for other government agencies pursuant to other agreements between the City and other user agencies.

2. User-City Relationships

The Center is a joint User-City operation, the day-to-day management, operation and fiscal control of the Center is the responsibility of the City. The Center and Center's manual and automated records and files shall be accessible as provided in respective performance agreements to authorized representatives of the City and user jurisdictions. The day-to-day administration of the Center will be the responsibility of a Civilian Director who is chosen by the City in consultation with the user agencies. Consultation shall include, but not be limited to, the following: system users shall develop a job description for the Civilian Director to be forwarded to the Director of the Portland Bureau of Personnel. At least one member of the interview panel to choose a Civilian Director will be chosen from among the non-City members of the User Board. When a civil service list is established for a Civilian Director, such list will be shared with user jurisdictions for review and comment. The Director shall report to the City but may not be dismissed without consultation with the User Board.

3. User Board

A user board, the organization and membership of which will be provided for in the performance agreements adopted by jurisdictions which are parties to this agreement is established. The user board will review proposed policy changes and advise the Center Director and/or the Commissioner in charge of the Bureau and the Executive authorities of jurisdictions with participating user agencies regarding policy changes and other matters which may be under consideration by the jurisdictions board.

4. Emergency Operations

The City, and other users shall have access to the Center to direct and dispatch such emergency operations as circumstances may require. Although the City has the administrative responsibility and authority for the management of the Center, the parties shall prepare, agree upon and abide by such procedures and protocols necessary for the joint emergency management use of the Center during emergencies. The City's emergency manager shall have the responsibility for the development of the protocols. The protocols shall include coordination with the Center's director.

5. Performance Agreement(s)

The City and the jurisdictions shall negotiate separate performance agreement(s) relating to the provision of various types of emergency telephone call processing services (911) and other services by the City to the Jurisdictions. These performance agreement(s) will contain a description of the specific types of service to be provided by the Center to the Jurisdictions, including, but not limited to, systems management, service levels, management information reports, data request processing, system and data security and privacy, service costs, and data retention and dissemination.

6. Center Personnel

The Center shall operate with nonsworn personnel. All nonsworn personnel performing emergency call processing and communication services shall be employees of the City. The parties agree that the Director of the Center shall possess and exercise administrative and management authority over all nonsworn personnel assigned to the Center.

7. Budget

(a) The City and Jurisdictions who are parties to this agreement, through their budget processes, will provide adequate resources consistent with the Center's mission. The Center shall be an appropriation unit of the City and funds necessary to operate the Center shall be appropriated by the City. The Jurisdictions reserve

the right to participate in the Center's budget process. Prior to submission for City budget review, the user jurisdictions shall receive copies of all documents relating to the Center's budget in sufficient time to review and comment upon said documents. The user jurisdictions will pay their agreed-upon proportionate share of the expenses of operating the Center as noted in the performance agreement(s) referred to in Part 5, then in effect between the parties. The performance agreements shall stipulate a formula used to determine costs to each party. The formula shall be uniformly applied to all user agencies. In the event the parties cannot agree to a budget for the Center, the City or other user jurisdictions shall have the right to terminate this agreement insofar as it regulates and provides for a relationship between the City and a user jurisdiction as provided in section 13 of this agreement.

The Center's budget will reflect the total costs incurred as a result of the Center's operation, including the use and maintenance of the County's Microwave System. The budget will provide a detailed cost analysis of those costs to be incurred in the planning, installation, operation and improvement of the emergency telephone system (911).

The costs incurred by the County for the Center's use and the County's maintenance of the County's Microwave shall be reflected in the Center's quarterly billing in accordance with the agreed-upon formula in the performance agreement then in effect between the parties. Each quarter, the County shall submit to the Director a report of all costs incurred by the County in support of the center.

8. Property Settlement Upon Termination

a) In the event this agreement is terminated, the City and Users shall mutually agree upon a monetary settlement that will compensate Users for their interests in Center equipment.

b) In recognition of City's proprietary interest in the County's microwave system, the County will, in the event of termination, provide the City with the continued use of the microwave system on a contractual basis. Charges for the City's use of the County's microwave system shall be based on the City's proportionate share of the system's operation and maintenance cost. If the County discontinues use of the microwave system, the City shall have first right to purchase the system at its fair market value.

c) If the parties cannot agree upon a monetary settlement for any such Center equipment that compensates the user jurisdictions for their interests therein, then the matter of the respective interests in such equipment or the fair market value thereof shall be determined pursuant to ORS 190.710 et seq. in consideration of the provisions of this section (number 8) of this agreement.

9. Liability

The City shall defend against any and all claims brought or

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actions filed against the Center or any of its employees, shall hold Jurisdictions harmless from any and all claims of whatever nature which result from any activity of the Center not undertaken at the direction of a user or its officers, employees or agents, and shall indemnify the User and hold it harmless from any and all liability, loss or damage the User may suffer as a result of claims, demands, costs or judgments against the User as a result of any Center activity so undertaken, pursuant to ORS 30.260 et seq. Each Jurisdiction agrees to promptly notify the Center and the City's Bureau of Risk Management of any claims or demands made against any user as a result of any activity of the Center.

10. Limitations

Nothing contained in this Agreement shall be construed as a grant of any legislative power by either the City, the County, or other users, to any party or to the Center.

11. Construction

This Agreement shall be liberally construed to effect the purposes expressed herein.

12. Termination of Previous Agreements

The City and County executed the "Emergency

Communications/Operations Center Agreement" on December 19, 1974, and amending agreements on September 4, 1975, November 16, 1976, August 16, 1979, and December 15, 1983 which agreements established a combined City-County emergency call receiving, dispatch and operations center at Kelly Butte (hereinafter referred to as "Agreements"). Because the parties consider it to be in their mutual interest for said Agreements to be terminated, it is agreed between the parties that said Agreements are terminated as of the date hereof and only those rights, covenants, obligations, duties and responsibilities concerning the Center that are incorporated into this Agreement are in effect between the parties.

13. Term, Modification and Review of Contract

a) This Agreement shall take effect on the last day of signature by the authorized representatives of the parties here to, and shall continue thereafter indefinitely, but it shall be subject to modification or amendment as they may mutually agree in writing as provided in subsection d) of this section.

b) This contract may be terminated by mutual consent of the parties.

c) Any party may cease to participate in this Agreement by providing all other parties with written notice at least six (6) months

prior to July 1st of the year in which the party wishes to cease participating.

d) Any party wishing to amend the Agreement shall notify each of the other parties by providing a statement of issues and provisions which the notifying party wishes to modify and a date for the initiation of negotiation not sooner than 30 days not later than 90 days after the date of notification.

e) This Agreement shall be reviewed by the parties to this Agreement at least once every three years beginning with the date of execution of this agreement.

14. Nonassignment

Neither the City nor the County nor any other user jurisdictions may assign any function, responsibility or asset of the Center to any other governmental agency nor to any person or entity without the written consent of the other parties.

15. Notices

All notices pursuant to the terms of this Agreement shall be addressed as follows:

Notices to City -

Commissioner in Charge
1220 S. W. Fifth Avenue
Portland, Oregon 97204

Notices to County -

1. Director, Emergency Medical
Services
426 S. W. Stark, Second Floor
Portland, Oregon 97204

2. Sheriff, Multnomah County
Hansen Building
12240 N. E. Glisan
Portland, Oregon 97230

3. County Chair
Room 134 Multnomah County
Courthouse
1021 S. W. 4th Avenue
Portland, Oregon 97204

Notices to City of Gresham-

Gresham City Manager
1333 N. W. Eastman Parkway
Gresham, Oregon 97030

Notices to City of Troutdale

Troutdale City Manager
104 S. E. Kibling
Troutdale, Oregon 97060

IN WITNESS WHEREOF, the County, acting by and through its County Executive, the City of Gresham, acting by and through its Mayor, and the

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City of Troutdale, acting by and through its Mayor, and the City of Portland, acting by and through its Commissioner in charge of the Center and Auditor and pursuant to Ordinance No. _____, have caused this Agreement to be executed on the dates noted below.

MULTNOMAH COUNTY, OREGON

REVIEWED:

By

Gladys McCoy
Gladys McCoy, County Clerk

Date: 6/21/90

By

Laurence Kressel
Laurence Kressel, County Counsel

By

Bob Skipper
Bob Skipper, Sheriff

Date: May 24, 1990

CITY OF PORTLAND, OREGON

By

Dick Kopf
Commissioner

Date: 7-6-90

APPROVED AS TO FORM:

By

Paul Williams
City Attorney

By

Barbara Leland
City Auditor

Date: 7/10/90

21480

162448

CITY OF TROUTDALE, OREGON

APPROVED AS TO FORM:

By Sam K Coe
Mayor

Date: 6-28-90

By [Signature]
Jim Jennings, City Attorney

By [Signature]
City Manager

Date: 6-28-90

CITY OF GRESHAM, OREGON

APPROVED AS TO FORM:

By Ann M. Ricketts
Mayor

Date: 7/2/90

By Thomas Sponster
Thomas Sponster, City Attorney

By Robert L. Richards, Jr.
City Manager

Date: 6/29/90

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ORDINANCE NO. 162448

*Authorize an intergovernmental agreement between the City, Multnomah County, Gresham and Troutdale for the provision of emergency dispatch and related services by the Bureau of Emergency Communications. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Bureau of Emergency Communications (BOEC) provides emergency dispatch and related services to the County and other cities within Multnomah County.
2. The users of BOEC services currently contract with the City based on a Performance Agreement entered into in 1987 and subsequently amended in 1988. This agreement deals with operating policies, reporting requirements and billing methodology and procedures.
3. Broader policy issues including personnel policies, role of a user's committee, and management responsibilities are not adequately addressed in the Performance Agreements.
4. The intergovernmental agreement attached to this ordinance and marked Exhibit A addresses the broad policy issues pertaining to the operation of BOEC.
5. Multnomah County and the cities of Gresham and Troutdale have already ratified this agreement through their elected, legislative bodies.
6. Such agreements are authorized pursuant to Chapter 190 of Oregon Revised Statutes and Section 2-105(a) 4 of the Charter of the City of Portland.

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ORDINANCE No.

NOW, THEREFORE, the Council directs:

- a. The Commissioner of Public Safety and the City Auditor to execute an intergovernmental agreement with Multnomah County, and the cities of Gresham and Troutdale for the provision of emergency dispatch and related services substantially in the form of the attached Exhibit A.

Section 2. The Council declares that an emergency exists in order to immediately protect and preserve the public health, safety and welfare by insuring the continuity of emergency dispatch and related services within the Portland area; therefore, this Ordinance shall be in force and effect from and after its passage by Council.

Passed by the Council, OCT 12 1989

Commissioner Dick Bogle
David Logsdon:ug
October 5, 1989

BARBARA CLARK

Auditor of the City of Portland

By *Mary Flanagan* Deputy

ATTACHMENT E
EMS MEDICAL DIRECTOR
POSITION DESCRIPTION

March 5, 1993

EMS MEDICAL DIRECTOR
(Exempt/Unclassified)

DEFINITION

To provide medical supervision for all emergency medical technicians providing pre-hospital patient care within the County, and to provide medical direction to all components of the emergency medical services system.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Director, Health Department.

Exercises technical supervision over emergency medical technicians.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Develop uniform standards of emergency care within the County; solicit input regarding standards from physicians, nurses, emergency medical technicians, ambulance providers, first responder providers, hospitals, government agencies, and other interested organizations and individuals.

Accompany emergency medical technicians during the performance of medical duties for the purpose of supervision, education, and system evaluation.

Promulgate and revise, as necessary, medical care standards for: priority dispatch/pre-arrival instructions; ALS and BLS patient care protocols; hospital destination criteria; accreditation requirements for pre-hospital care personnel beyond State standards; staffing, equipment, supplies, and operational criteria for first response vehicles, ground ambulances, air ambulances, specialized critical care and mobile intensive care ambulances, and non-emergency patient transport vehicles for incorporation into licensing requirements; response times for first responders and transporting emergency ambulances; the transferring of patients between hospitals; and the provision of medical services in areas of public assembly.

Set standards for the provision of on-line medical control.

Develop and supervise a quality management program to ensure continuous improvement of all levels of care within the emergency medical services delivery systems.

Set standards and objectives, and participate in the continuing education and training of pre-hospital care personnel.

Approve emergency medical technicians for practice in the County. Establish policies and due process for the limiting of practice of emergency medical technicians, including probation, suspension, or revocation of physician orders.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Principles, practices, and procedures of emergency medicine.

Principles, practices, and procedures of pre-hospital patient care.

Principles, practices, and procedures of public health.

EMS MEDICAL DIRECTOR

Page 2

QUALIFICATIONS (Continued)

Knowledge of: (Continued)

Federal, state, and local laws and regulations governing the practice of emergency medicine and pre-hospital emergency medical services.

Principles of supervision, training, and performance evaluation.

Ability to:

Effectively administer a variety of emergency medical care activities.

Interpret and apply applicable federal, state, and local laws, rules, regulations, and policies governing emergency medical services.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Gain cooperation through discussion and persuasion.

Supervise, train, and evaluate assigned staff.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of increasingly responsible emergency medical services experience, including system medical direction and emergency medical technician supervision.

AND

Training:

Graduation from an accredited medical school and completion of an emergency medicine residency.

License or Certificate:

Possession of, or ability to obtain, an appropriate and valid license to practice medicine in the State of Oregon.

Board certification in emergency medicine.

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