



Department of County Management  
**MULTNOMAH COUNTY OREGON**  
Human Resources

Multnomah Building  
501 SE Hawthorne, Suite 400  
Portland, Oregon 97214  
(503) 988-5015 Phone  
(503) 988-3009 Fax

To: Agnes Sowle, County Attorney, ext. 83138  
From: Elisabeth S. Nunes, Classification and Compensation Unit (503/4)  
Date: September 23, 2010  
Subject: Reclassification Request #1572 (Asst. Co. Attorney 1 to Asst. Co. Attorney 2)

We have completed our review of your request and the decision is outlined below.

**Request Information:**

Date Request Received: August 18, 2010  
Current Classification: Asst. Co. Attorney 1  
Job Class Number: 9060  
Pay Grade: 227

Position Number: 713200  
Requested Classification: Asst. Co. Attorney 2  
Job Class Number: 9190  
Pay Grade: 229

Request is: ☒ Approved as Requested  
☐ Approved - Revised  
☐ Denied

Effective Date: July 1, 2010

Allocated Classification: Asst. Co. Attorney 2  
Pay Range: \$67,648.00 - \$101,473.00 annually

Job Class Number: 9190  
Pay Grade: 229

**This classification decision is subject to all applicable requirements stated in MC Personnel Rule 5-50 including the provision that Central HR may re-evaluate the classification decision to ensure duties and work are being carried out as originally described. Further, this allocation may require Board of County Commissioners' approval, and so this decision is considered preliminary until such approval is received.**

**Position Information:**

☐ Vacant - see New/Vacant Section  
☒ Filled & incumbent reclassified - see Employee Information Section  
☐ Filled & incumbent not reclassified with position - see New/Vacant Section

**Employee Information:**

Name of Incumbent Employee: Stephanie Duvall  
New Job Class Seniority Date: July 1, 2010

Date	Job Class and Number	Grade	Rate	Action
June 30, 2010	Assistant County Attorney 1 (9060)	128	\$64,148.00/yr.	Pre-reclass
July 1, 2010	Assistant County Attorney 2 (9190)	132	\$73,414.23/yr.	Post-reclass

**Reason for Classification Decision:**

The assignments to this position have grown in complexity and scope in the last three years. This position is now responsible for a variety of professional legal services on behalf of the County, including advising County Officials on questions of civil law which arise in the course of managing County government; representing the County in litigation initiated on the County's behalf and in cases where the County or its employees are named as defendants.

The definition, purpose, minimum qualifications and sample duties are all consistent with the Assistant County Attorney 2 classification (9190).

If you have any questions, please feel free to contact me at 503-988-5015 ext.22342.

cc: Karin Lamberton, HR Manager  
Leola Warner & Jacqueline Burns, HR Maintainers  
Class Comp File Copy