

ANNOTATED MINUTES

Tuesday, October 5, 1993 - 9:30 AM
Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Briefing and Discussion on Multnomah County Community Corrections Plan. Presented by M. Tamara Holden and Susan Kaeser. 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED (continued from September 29, 1993).

PRESENTATION AND RESPONSE TO BOARD QUESTIONS BY TAMARA HOLDEN AND OTHER DCC STAFF AS REQUESTED. STAFF TO BRING BACK RESPONSES TO BOARD QUESTIONS DURING OCTOBER 7, 1993 REGULAR MEETING DISCUSSION OF R-7.

Thursday, October 7, 1993 - 9:30 AM
Multnomah County Courthouse, Room 602

REGULAR MEETING

Chair Beverly Stein convened the meeting at 9:30 a.m., with Vice-Chair Gary Hansen, Commissioners Sharron Kelley, Tanya Collier and Dan Saltzman present.

CONSENT CALENDAR NON-DEPARTMENTAL

- C-1 In the Matter of the Re-appointment of Bill Naito, Karen Hinsdale and William Failing to the Library Advisory Board, Terms Ending 9/96
- C-2 In the Matter of the Appointment of Joe Anderson as the At-Large Representative to the Portland Multnomah Commission on Aging; the Re-appointment of Shirley McGrew, Representing East County Advisory Committee on Aging, to the Portland Multnomah Commission on Aging; and the Re-appointment of Martha White, Representing Southwest District Advisory Committee on Aging, to the Portland Multnomah Commission on Aging, Terms Ending 7/96

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, THE CONSENT CALENDAR (C-1 & C-2) WAS UNANIMOUSLY APPROVED.

REGULAR AGENDA NON-DEPARTMENTAL

- R-1 PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as NATIONAL ARTS AND HUMANITIES MONTH in Multnomah County

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-1. PAT HARRINGTON THANKED BOARD FOR SUPPORT AND EXPLANATION PRESENTED. PROCLAMATION 93-332 WAS UNANIMOUSLY APPROVED.

R-2 PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as Lupus Awareness Month in Multnomah County

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, PROCLAMATION 93-333 WAS UNANIMOUSLY APPROVED.

R-3 PROCLAMATION in the Matter of Proclaiming Support for the Work of the Portland Women's Crisis Line

COMMISSIONER HANSEN MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-3. TESS WISEHEART PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. PROCLAMATION 93-334 WAS UNANIMOUSLY APPROVED.

R-4 PROCLAMATION in the Matter of Proclaiming October 10, 1993 as CHILDREN'S DAY in Multnomah County, Oregon

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-4. BUZ MARRON AND SHARON GARY SMITH PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. PROCLAMATION 93-335 WAS UNANIMOUSLY APPROVED.

R-5 RESOLUTION in the Matter of Acknowledging the Albina Community Plan and Accompanying Eleven Neighborhood Plans

COMMISSIONER COLLIER MOVED AND COMMISSIONER HANSEN SECONDED, APPROVAL OF R-5. JO ANN ALLEN AND CITY COMMISSIONER CHARLIE HALES PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. REVISED RESOLUTION 93-336 WAS UNANIMOUSLY APPROVED.

CHAIR STEIN REQUESTED JO ANN ALLEN and COMMISSIONER HANSEN WORK TOGETHER TO BRING BACK A REPORT IN SIX MONTHS ON THE IMPLEMENTATION OF THESE PLANS.

SHERIFF'S OFFICE

R-6 Ratification of an Intergovernmental Agreement, Contract #800434, between Portland Community College and Multnomah County Sheriff's Office to Accept a Student Enrolled at the College for Training in General Office/Research Skill, for the Period September 13, 1993 through March 13, 1994

UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER KELLEY, R-6 WAS APPROVED, WITH COMMISSIONERS KELLEY, HANSEN, COLLIER AND STEIN VOTING AYE AND COMMISSIONER SALTZMAN ABSTAINING DUE TO HIS POSITION ON THE PORTLAND COMMUNITY COLLEGE BOARD.

IN RESPONSE TO A QUESTION FROM CHAIR STEIN, LARRY KRESSEL, COUNTY COUNSEL, EXPLAINED THE CRITERIA FOR ABSTAINING FROM VOTING ON AN AGENDA ITEM.

DEPARTMENT OF COMMUNITY CORRECTIONS

R-7 Ratification of an Intergovernmental Agreement, Contract #900374, between Multnomah County and the State Department of Corrections/Board of Parole and Post Prison Supervision for the Delivery of Services as an Option I County According to the 1993-1995 Community Corrections Plan

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-7.

FRANK PAUL PROVIDED HANDOUTS TO THE BOARD ONLY AND SPOKE IN OPPOSITION OF THIS AGREEMENT AND PLAN.

(SALTZMAN AMENDMENT #1)

COMMISSIONER SALTZMAN MOVED AND COMMISSIONER KELLEY SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENTS TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

ON PAGE 16 OF THE DCC PLAN NARRATIVE, ADD:

"5. (d) DRUG TESTING

1. NO LATER THAN JULY 1, 1994 OFFENDERS SUBJECT TO DRUG TESTING WILL BE CHARGED FEES TO HELP DEFRAY THE COSTS OF THE TESTS."

ON PAGE 19 OF THE NARRATIVE, AT THE CONCLUSION OF SECTION G (SEX OFFENDERS), ADD:

"ADDITIONALLY, FUNDS FREED BY THE IMPOSITION OF AN OFFENDER-PAID FEE STRUCTURE FOR DRUG TESTING, SEX OFFENDER TREATMENT OR OTHER OFFENDER PAID FEES, AS WELL AS ANY OTHER REDUCTIONS IN COSTS TO MULTNOMAH COUNTY FOR DRUG TESTING, WILL BE DEDICATED TO PLACING PREDATORY SEX OFFENDERS (INCLUDING RAPISTS, PEDOPHILES AND INCEST OFFENDERS WHO REFUSE TREATMENT) UNDER THE DCC INTENSIVE SUPERVISION PROGRAM."

ON PAGE 16 OF THE PROGRAM DESCRIPTIONS (PROGRAM DESCRIPTION OF "DCC INTENSIVE SUPERVISION") ADD AT THE END OF PROGRAM DESCRIPTION PARAGRAPH:

"ADDITIONALLY, FUNDS FREED BY THE IMPOSITION OF AN OFFENDER-PAID FEE STRUCTURE FOR DRUG TESTING AS WELL AS ANY OTHER REDUCTIONS IN COSTS TO MULTNOMAH COUNTY FOR DRUG TESTING, WILL BE DEDICATED TO PLACING PREDATORY SEX OFFENDERS (INCLUDING RAPISTS, PEDOPHILES AND INCEST OFFENDERS WHO REFUSE TREATMENT) UNDER THE INTENSIVE SUPERVISION PROGRAM."

ON PAGE 67 OF THE PROGRAM DESCRIPTIONS (PROGRAM DESCRIPTION OF "DRUG TESTING") ADD AT THE END

OF PROGRAM DESCRIPTION PARAGRAPH:

"NO LATER THAN JULY 1, 1994 OFFENDERS SUBJECT TO DRUG TESTING WILL BE CHARGED FEES TO HELP DEFRAY THE COSTS OF THE TESTS. A FEE STRUCTURE WILL BE DETERMINED BASED ON A STUDY OF COSTS, ABILITY TO PAY AND EXPECTED RATE OF COLLECTION, TO BE COMPLETED BY THE DCC BY NOVEMBER 15, 1993. ALL FUNDS RECOVERED THROUGH FEE COLLECTION, AS WELL AS SAVINGS REALIZED THROUGH THE REDUCTION OF DRUG TESTING COSTS GENERALLY, WILL BE DEDICATED TO FUNDING THE INCLUSION OF PREDATORY SEX OFFENDERS (INCLUDING RAPISTS, PEDOPHILES AND INCEST OFFENDERS WHO REFUSE TREATMENT) INTO THE DCC INTENSIVE SUPERVISION PROGRAM."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENTS WAS UNANIMOUSLY APPROVED.

(COLLIER AMENDMENT #1)

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

"A TASKFORCE, INCLUDING PAROLE AND PROBATION OFFICERS, WILL BE ESTABLISHED TO REVIEW THE FULL RANGE OF SAFETY ISSUES AFFECTING THE DEPARTMENT AND PREPARE RECOMMENDATIONS BY MARCH 31, 1994."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT WAS UNANIMOUSLY APPROVED.

(COLLIER AMENDMENT #2)

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

"THE DEPARTMENT OF COMMUNITY CORRECTIONS WILL DEVELOP GOALS, OBJECTIVES AND CLIENT CENTERED OUTCOMES FOR EACH SANCTION IN THE 1994-1995 PROGRAM BUDGET."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT WAS UNANIMOUSLY APPROVED.

(COLLIER AMENDMENT #3)

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

"THE DEPARTMENT OF COMMUNITY CORRECTIONS WILL

STAFF IN ACCORDANCE WITH THE STATE OF OREGON'S SUPERVISION STANDARDS. TIME STUDY CAN BE COMPLETED AFTER IMPLEMENTATION OF NEW SANCTIONS HAVE HAD SUFFICIENT TIME TO STABILIZE WORKLOAD."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT FAILED WITH COMMISSIONERS COLLIER AND SALTZMAN VOTING AYE AND COMMISSIONERS KELLEY, HANSEN AND STEIN VOTING NO.

(COLLIER AMENDMENT #4)

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

"THE DEPARTMENT OF COMMUNITY CORRECTIONS WILL MEET THE COUNTY AVERAGE OF 1:11 RATIO OF MANAGERS TO STAFF."

MANAGEMENT JOB DESCRIPTIONS WILL BE DEVELOPED THAT INCLUDE:

- * A SMALL CASELOAD
- * GOALS TO INCREASE PRODUCTIVITY AND LEVERAGE RESOURCES
- * GOALS AND OBJECTIVES TO EMPOWER LINE STAFF
- * A MAJOR CATALYTIC RESOURCE ROLE
- * AN INTEGRATED SERVICES TRAINING GOAL

DEPARTMENT MANAGEMENT WILL DEVELOP A MANAGEMENT TRAINING PLAN AND PRESENT IT TO THE BOARD OF COUNTY COMMISSIONERS BY JANUARY 1, 1994."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT FAILED WITH COMMISSIONERS COLLIER AND SALTZMAN VOTING AYE AND COMMISSIONERS KELLEY, HANSEN AND STEIN VOTING NO.

(COLLIER AMENDMENT #4a)

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

"MANAGEMENT JOB DESCRIPTIONS WILL BE DEVELOPED THAT INCLUDE:

- * A SMALL CASELOAD
- * GOALS TO INCREASE PRODUCTIVITY AND LEVERAGE RESOURCES
- * GOALS AND OBJECTIVES TO EMPOWER LINE STAFF
- * A MAJOR CATALYTIC RESOURCE ROLE
- * AN INTEGRATED SERVICES TRAINING GOAL"

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT FAILED WITH COMMISSIONERS COLLIER AND SALTZMAN

VOTING AYE AND COMMISSIONERS KELLEY, HANSEN
AND STEIN VOTING NO.

(COLLIER AMENDMENT #5)

COMMISSIONER COLLIER MOVED AND COMMISSIONER
SALTZMAN SECONDED, CONSIDERATION AND APPROVAL
OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH
COUNTY COMMUNITY CORRECTIONS PLAN:

"THE \$500,000 IN CONTINGENCY FOR PAROLE AND
PROBATION OFFICERS BE ALLOCATED FOR PAROLE AND
PROBATION OFFICERS, NOT SUPERVISORY PERSONNEL."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT
FAILED WITH COMMISSIONERS COLLIER AND SALTZMAN
VOTING AYE AND COMMISSIONERS KELLEY, HANSEN AND
STEIN VOTING NO.

(COLLIER AMENDMENT #6)

COMMISSIONER COLLIER MOVED AND COMMISSIONER
SALTZMAN SECONDED, CONSIDERATION AND APPROVAL
OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH
COUNTY COMMUNITY CORRECTIONS PLAN:

"THERE HAS BEEN A GREAT DEAL OF CHANGE IN THE
DEPARTMENT OF COMMUNITY CORRECTIONS OVER THE
PAST 4 YEARS. THE DEPARTMENT RECOGNIZES
EMPLOYEE NEEDS IN A CHANGING ENVIRONMENT AND
WILL AFFIRMATIVELY ADDRESS THOSE NEEDS IN
ACCORDANCE WITH A PLAN PRESENTED TO THE BOARD
OF COUNTY COMMISSIONERS."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT
WAS UNANIMOUSLY APPROVED.

(COLLIER AMENDMENT #7)

COMMISSIONER COLLIER MOVED AND COMMISSIONER
SALTZMAN SECONDED, CONSIDERATION AND APPROVAL
OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH
COUNTY COMMUNITY CORRECTIONS PLAN:

"AN INTEGRATED SERVICE PLAN WILL BE DEVELOPED
WITH COMMUNITY AND OTHER DEPARTMENTS THAT
INCLUDES GOALS, POLICIES AND PLANS, TIMELINES
AND EVALUATION METHODS."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT
WAS UNANIMOUSLY APPROVED.

(COLLIER AMENDMENT #8)

COMMISSIONER COLLIER MOVED AND COMMISSIONER
SALTZMAN SECONDED, CONSIDERATION AND APPROVAL
OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH
COUNTY COMMUNITY CORRECTIONS PLAN:

"THE DEPARTMENT OF COMMUNITY CORRECTIONS IN PARTNERSHIP WITH THE MULTNOMAH COUNTY SHERIFF WILL SUBMIT A WRITTEN PLAN ADDRESSING MATRIXING, USE OF JAIL BEDS AND USE OF RESTITUTION CENTER BEDS BY JANUARY 1, 1994. THE NUMBER OF MATRIXED PAROLE AND PROBATION OFFENDERS WILL BE TRACKED AND EVALUATED YEARLY."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT WAS UNANIMOUSLY APPROVED.

(COLLIER AMENDMENT #9)

COMMISSIONER COLLIER MOVED AND COMMISSIONER SALTZMAN SECONDED, CONSIDERATION AND APPROVAL OF THE FOLLOWING AMENDMENT TO THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN:

"PRIOR TO THE ELIMINATION OF SUPERVISION OF 11'S AND 12'S, A PLAN WILL BE DEVELOPED TO TRACK CURRENT OFFENDERS. AN EVALUATION OF NON-SUPERVISION OF 11'S AND 12'S WILL BE COMPLETED BY OCTOBER 1, 1994. THE BOARD OF COUNTY COMMISSIONERS WILL THEN DETERMINE APPROPRIATE LEVELS OF SUPERVISION."

VOTE ON MOTION TO APPROVE PROPOSED AMENDMENT WAS UNANIMOUSLY APPROVED.

UPON MOTION OF COMMISSIONER HANSEN, SECONDED BY COMMISSIONER SALTZMAN THE MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN WAS UNANIMOUSLY APPROVED AS AMENDED.

UPON MOTION OF COMMISSIONER COLLIER, SECONDED BY COMMISSIONER KELLEY THE INTERGOVERNMENTAL AGREEMENT, CONTRACT #900374 WAS UNANIMOUSLY APPROVED.

CHAIR STEIN THANKED TAMARA HOLDEN AND THE DCC STAFF FOR ALL THE WORK DONE TO PUT TOGETHER THE COMMUNITY CORRECTIONS PLAN.

R-8 Budget Modification DCC #1 Requesting Authorization to Increase Probation/Parole Office FTE with Additional State Revenues and General Fund Contingency; Decrease Parole/ Probation Violation Center and Day Reporting Center to Implement the 1993-1995 CCA Plan to the Department's 1993-1994 Budget

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER HANSEN, R-8 WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF SOCIAL SERVICES

R-9 Ratification of an Intergovernmental Agreement, Contract #103734, between the City of Fairview and Multnomah County, Housing and Community Services Division to Allocate

\$160,503 of Federal Community Development Block Grant Funds to Replace an Undersized Culvert at a Private Drive and Replace an Undersized Culvert at Matney Street in Fairview Creek, for the Period Upon Execution through June 30, 1995

COMMISSIONER KELLEY MOVED AND COMMISSIONER COLLIER SECONDED, APPROVAL OF R-9. CECILE PITTS PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS FOR R-9 AND R-10. R-9 WAS UNANIMOUSLY APPROVED.

- R-10 Ratification of an Intergovernmental Agreement, Contract #103744, between the City of Troutdale and Multnomah County, Housing and Community Services Division to Allocate \$85,000 of Federal Community Development Block Grant Funds to Reconstruct Portions of SE Harlow and SE Dora Avenues, for the Period Upon Execution through June 30, 1995

UPON MOTION OF COMMISSIONER KELLEY, SECONDED BY COMMISSIONER COLLIER, R-10 WAS UNANIMOUSLY APPROVED.

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-11 ORDER in the Matter of the County Retaining Tax Foreclosed Property for Public Use by the Sheriff

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-11.

COMMISSIONER COLLIER EXPLAINED THAT THIS PROPERTY IS THE LOCATION OF THE BRENTWOOD-DARLINGTON SAFETY ACTION TEAM, ALSO THE FUTURE SITE OF A FAMILY RESOURCE COMMUNITY CENTER. ORDER 93-337 WAS UNANIMOUSLY APPROVED.

- R-12 Budget Modification DES #4 Requesting Authorization to Create a Position of Road Maintenance Systems Administrator and Delete the Position of Road Maintenance Supervisor

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF R-12. VIRGINIA WEBSTER PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. R-12 WAS UNANIMOUSLY APPROVED.

- R-13 RESOLUTION in the Matter of Amending Resolution 90-57 which Creates a Capital Improvement Fund and Natural Areas Protection Fund

COMMISSIONER HANSEN MOVED AND COMMISSIONER KELLEY SECONDED, APPROVAL OF REVISED R-13. CHARLES CIECKO AND DAVE BOYER PRESENTED EXPLANATION AND RESPONSE TO BOARD QUESTIONS. REVISED RESOLUTION 93-338 WAS UNANIMOUSLY APPROVED.

PUBLIC COMMENT

R-14 Opportunity for Public Comment on Non-Agenda Matters.
Testimony Limited to Three Minutes Per Person.

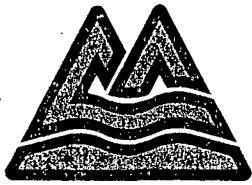
NO PUBLIC COMMENT.

There being no further business, the meeting was adjourned
at 11:40 a.m.

OFFICE OF THE BOARD CLERK
for MULTNOMAH COUNTY, OREGON

By

Terri A. Peterson



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

October 4 - 8, 1993

Tuesday , October 5, 1993 - 9:30 AM - Board Briefing. . . .Page 2

Thursday, October 7, 1993 - 9:30 AM - Regular Meeting . . .Page 2

MEETING CHANGES AND/OR CANCELLATIONS

Tuesday, November 9th	Briefing, Regular Meeting and Planning Items
Thursday, November 11th	<u>Meeting Cancelled</u>
Tuesday, November 16th	<u>Meeting Cancelled</u>
Thursday, November 18th	<u>Meeting Cancelled</u>
Tuesday, November 23rd	Regular Meeting and Planning Items

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers
Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, October 5, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Briefing and Discussion on Multnomah County Community Corrections Plan. Presented by M. Tamara Holden and Susan Kaeser. 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED (continued from September 29, 1993).

Thursday, October 7, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- App
Hinsdale
C-1 In the Matter of the Re-appointment of Bill Naito, Karen ~~Ninsdale~~ and William Failing to the Library Advisory Board, Terms Ending ~~8/96~~ 7/97
- C-2 In the Matter of the Appointment of Joe Anderson as the At-Large Representative to the Portland Multnomah Commission on Aging; the Re-appointment of Shirley McGrew, Representing East County Advisory Committee on Aging, to the Portland Multnomah Commission on Aging; and the Re-appointment of Martha White, Representing Southwest District Advisory Committee on Aging, to the Portland Multnomah Commission on Aging, Terms Ending 7/96

REGULAR AGENDA

NON-DEPARTMENTAL

- App
App
App
App
Revised Resolution
App
R-1 PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as NATIONAL ARTS AND HUMANITIES MONTH in Multnomah County 93-332
- R-2 PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as Lupus Awareness Month in Multnomah County 93-333
- R-3 PROCLAMATION in the Matter of Proclaiming Support for the Work of the Portland Women's Crisis Line 93-334
- R-4 PROCLAMATION in the Matter of Proclaiming October 10, 1993 as CHILDREN'S DAY in Multnomah County, Oregon 93-335
- R-5 RESOLUTION in the Matter of Acknowledging the Albina Community Plan and Accompanying Eleven Neighborhood Plans 93-336

SHERIFF'S OFFICE

- App
R-6 Ratification of an Intergovernmental Agreement, Contract #800434, between Portland Community College and Multnomah County Sheriff's Office to Accept a Student Enrolled at the

College for Training in General Office/Research Skill, for
the Period September 13, 1993 through March 13, 1994

DEPARTMENT OF COMMUNITY CORRECTIONS

X R-7 Ratification of an Intergovernmental Agreement, Contract
#900374, between Multnomah County and the State Department
of Corrections/Board of Parole and Post Prison Supervision
for the Delivery of Services as an Option I County
According to the 1993-1995 Community Corrections Plan

Speaker *App* R-8 Budget Modification DCC #1 Requesting Authorization to
Increase Probation/Parole Office FTE with Additional State
Revenues and General Fund Contingency; Decrease Parole/
Probation Violation Center and Day Reporting Center to
Implement the 1993-1995 CCA Plan to the Department's
1993-1994 Budget

DEPARTMENT OF SOCIAL SERVICES

App R-9 Ratification of an Intergovernmental Agreement, Contract
#103734, between the City of Fairview and Multnomah County,
Housing and Community Services Division to Allocate
\$160,503 of Federal Community Development Block Grant Funds
to Replace an Undersized Culvert at a Private Drive and
Replace an Undersized Culvert at Matney Street in Fairview
Creek, for the Period Upon Execution through June 30, 1995

App R-10 Ratification of an Intergovernmental Agreement, Contract
#103744, between the City of Troutdale and Multnomah
County, Housing and Community Services Division to Allocate
\$85,000 of Federal Community Development Block Grant Funds
to Reconstruct Portions of SE Harlow and SE Dora Avenues,
for the Period Upon Execution through June 30, 1995

DEPARTMENT OF ENVIRONMENTAL SERVICES

App R-11 ORDER in the Matter of the County Retaining Tax Foreclosed
Property for Public Use by the Sheriff *93-337*

App R-12 Budget Modification DES #4 Requesting Authorization to
Create a Position of Road Maintenance Systems Administrator
and Delete the Position of Road Maintenance Supervisor

Revised Resolution *App* R-13 RESOLUTION in the Matter of Amending Resolution 90-57 which
Creates a Capital Improvement Fund and Natural Areas
Protection Fund *93-338*

PUBLIC COMMENT

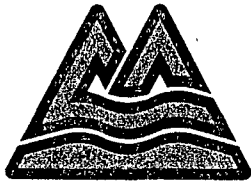
R-14 Opportunity for Public Comment on Non-Agenda Matters.
Testimony Limited to Three Minutes Per Person.

0267C/1-3
cap

BOARD OF COUNTY COMMISSIONERS
FORMAL BOARD MEETING
RESULTS

MEETING DATE: 10-7-93

Agenda Item #	Motion	Second	APP/NOT APP	
<u>C-1</u>	<u>SK</u>	<u>GA</u>	<u>App</u>	
<u>C-2</u>	<u>S</u>	<u>S</u>	<u>S</u>	
<u>R-1</u>	<u>NS</u>	<u>SK</u>	<u>App</u>	
<u>R-2</u>	<u>SK</u>	<u>TC</u>	<u>App</u>	
<u>R-3</u>	<u>GA</u>	<u>TC</u>	<u>App</u>	
<u>R-4</u>	<u>NS</u>	<u>TC</u>	<u>App</u>	* 1350 - direction
{ Motion for Sub-Led		<u>TC</u>	<u>App</u>	
<u>R-5</u>	<u>Revised Resolution</u>	<u>GA</u>		NS - Obtain on PCC Board
<u>R-6</u>	<u>GA</u>	<u>SK</u>	<u>App</u>	* See Notes *
{ Sub. Amendment		<u>NS</u>	<u>App</u>	
* <u>R-7</u>	<u>Main motion</u>	<u>GA</u>		
<u>R-8</u>	<u>SK</u>	<u>GA</u>	<u>App</u>	
<u>R-9</u>	<u>SK</u>	<u>TC</u>	<u>App</u>	
<u>R-10</u>	<u>SK</u>	<u>TC</u>	<u>App</u>	
<u>R-11</u>	<u>GA</u>	<u>SK</u>	<u>App</u>	
<u>R-12</u>	<u>GA</u>	<u>SK</u>	<u>App</u>	
{ Sub. Resolution				
<u>R-13</u>	<u>GA</u>	<u>SK</u>	<u>App</u>	



MULTNOMAH COUNTY OREGON

OFFICE OF THE BOARD CLERK
SUITE 1510, PORTLAND BUILDING
1120 S.W. FIFTH AVENUE
PORTLAND, OREGON 97204

BOARD OF COUNTY COMMISSIONERS

BEVERLY STEIN •	CHAIR •	248-3308
DAN SALTZMAN •	DISTRICT 1 •	248-5220
GARY HANSEN •	DISTRICT 2 •	248-5219
TANYA COLLIER •	DISTRICT 3 •	248-5217
SHARRON KELLEY •	DISTRICT 4 •	248-5213
CLERK'S OFFICE •	248-3277 •	248-5222

AGENDA

MEETINGS OF THE MULTNOMAH COUNTY BOARD OF COMMISSIONERS

FOR THE WEEK OF

October 4 - 8, 1993

Tuesday , October 5, 1993 - 9:30 AM - Board Briefing. . . .Page 2

Thursday, October 7, 1993 - 9:30 AM - Regular Meeting . . .Page 2

MEETING CHANGES AND/OR CANCELLATIONS

Tuesday, November 9th	Briefing, Regular Meeting and Planning Items
Thursday, November 11th	<u>Meeting Cancelled</u>
Tuesday, November 16th	<u>Meeting Cancelled</u>
Thursday, November 18th	<u>Meeting Cancelled</u>
Tuesday, November 23rd	Regular Meeting and Planning Items

Thursday Meetings of the Multnomah County Board of Commissioners are taped and can be seen at the following times:

Thursday, 10:00 PM, Channel 11 for East and West side subscribers
Thursday, 10:00 PM, Channel 49 for Columbia Cable (Vancouver) subscribers
Friday, 6:00 PM, Channel 22 for Paragon Cable (Multnomah East) subscribers
Saturday 12:00 PM, Channel 21 for East Portland and East County subscribers

INDIVIDUALS WITH DISABILITIES MAY CALL THE OFFICE OF THE BOARD CLERK AT 248-3277 OR 248-5222 OR MULTNOMAH COUNTY TDD PHONE 248-5040 FOR INFORMATION ON AVAILABLE SERVICES AND ACCESSIBILITY.

Tuesday, October 5, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

BOARD BRIEFING

- B-1 Briefing and Discussion on Multnomah County Community Corrections Plan. Presented by M. Tamara Holden and Susan Kaeser. 9:30 AM TIME CERTAIN, 1 HOUR REQUESTED (continued from September 29, 1993).
-

Thursday, October 7, 1993 - 9:30 AM

Multnomah County Courthouse, Room 602

REGULAR MEETING

CONSENT CALENDAR

NON-DEPARTMENTAL

- C-1 In the Matter of the Re-appointment of Bill Naito, Karen Ninsdale and William Failing to the Library Advisory Board, Terms Ending 9/96
- C-2 In the Matter of the Appointment of Joe Anderson as the At-Large Representative to the Portland Multnomah Commission on Aging; the Re-appointment of Shirley McGrew, Representing East County Advisory Committee on Aging, to the Portland Multnomah Commission on Aging; and the Re-appointment of Martha White, Representing Southwest District Advisory Committee on Aging, to the Portland Multnomah Commission on Aging, Terms Ending 7/76

REGULAR AGENDA

NON-DEPARTMENTAL

- R-1 PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as NATIONAL ARTS AND HUMANITIES MONTH in Multnomah County
- R-2 PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as Lupus Awareness Month in Multnomah County
- R-3 PROCLAMATION in the Matter of Proclaiming Support for the Work of the Portland Women's Crisis Line
- R-4 PROCLAMATION in the Matter of Proclaiming October 10, 1993 as CHILDREN'S DAY in Multnomah County, Oregon
- R-5 RESOLUTION in the Matter of Acknowledging the Albina Community Plan and Accompanying Eleven Neighborhood Plans

SHERIFF'S OFFICE

- R-6 Ratification of an Intergovernmental Agreement, Contract #800434, between Portland Community College and Multnomah County Sheriff's Office to Accept a Student Enrolled at the

College for Training in General Office/Research Skill, for
the Period September 13, 1993 through March 13, 1994

DEPARTMENT OF COMMUNITY CORRECTIONS

- R-7 Ratification of an Intergovernmental Agreement, Contract #900374, between Multnomah County and the State Department of Corrections/Board of Parole and Post Prison Supervision for the Delivery of Services as an Option I County According to the 1993-1995 Community Corrections Plan
- And* R-8 Budget Modification DCC #1 Requesting Authorization to Increase Probation/Parole Office FTE with Additional State Revenues and General Fund Contingency; Decrease Parole/ Probation Violation Center and Day Reporting Center to Implement the 1993-1995 CCA Plan to the Department's 1993-1994 Budget

DEPARTMENT OF SOCIAL SERVICES

- R-9 Ratification of an Intergovernmental Agreement, Contract #103734, between the City of Fairview and Multnomah County, Housing and Community Services Division to Allocate \$160,503 of Federal Community Development Block Grant Funds to Replace an Undersized Culvert at a Private Drive and Replace an Undersized Culvert at Matney Street in Fairview Creek, for the Period Upon Execution through June 30, 1995
- R-10 Ratification of an Intergovernmental Agreement, Contract #103744, between the City of Troutdale and Multnomah County, Housing and Community Services Division to Allocate \$85,000 of Federal Community Development Block Grant Funds to Reconstruct Portions of SE Harlow and SE Dora Avenues, for the Period Upon Execution through June 30, 1995

DEPARTMENT OF ENVIRONMENTAL SERVICES

- R-11 ORDER in the Matter of the County Retaining Tax Foreclosed Property for Public Use by the Sheriff
- R-12 Budget Modification DES #4 Requesting Authorization to Create a Position of Road Maintenance Systems Administrator and Delete the Position of Road Maintenance Supervisor
- R-13 RESOLUTION in the Matter of Amending Resolution 90-57 which Creates a Capital Improvement Fund and Natural Areas Protection Fund

PUBLIC COMMENT

- R-14 Opportunity for Public Comment on Non-Agenda Matters. Testimony Limited to Three Minutes Per Person.

0267C/1-3
cap

MEETING DATE: OCT 07 1993

REVISED C-1

AGENDA NO: C-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: REAPPOINTMENTS

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: 10-7-93

Amount of Time Needed: CONSENT CALENDAR

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Delma Farrell

TELEPHONE #: 3953

BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Reappointments of Bill Naito, Karen Hinsdale and William Failing to the Library Advisory Board

Four year terms ending 7/97

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

MEETING DATE: OCT 07 1993

AGENDA NO: C-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: REAPPOINTMENTS

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: 9-30-93 CONSENT AGENDA

Amount of Time Needed: _____

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Delma Farrell TELEPHONE #: X-3953
BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Reappointment of Bill Naito, Karen Hinsdale and William Failing to the Library Advisory Board

Terms 9/93-9/96

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:00
MULTI-NOMAN COUNTY
OREGON

MEETING DATE: OCT 07 1993

AGENDA NO: C-2

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: APPOINTMENTS/REAPPOINTMENTS TO PORTLAND MULTNOMAH COMMISSION ON AGING

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: Consent Calendar

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Delma Farrell TELEPHONE #: 248-3953
BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Appointment of Joe Anderson as at-large representative to Portland Multnomah Commission on Aging - term ending 7/96

Re-appointment of Shirley McGrew, representing East County Advisory Committee on Aging, to Portland Multnomah Commission on Aging - term ending 7/96

Re-appointment of Martha White, representing Southwest District Advisory Committee on Aging, to Portland Multnomah Commission on Aging - term ending 7/96

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:00
MULTNOMAH COUNTY
OREGON

Aging

1120 S.W. 5th AVE., 5th FLOOR
PORTLAND, OR 97204-1978
(503) 796-5269

August 2, 1993

Hank Miggins, Acting Chair
1120 SW 5th, Rm. 1410
Portland, OR 97204

Dear Mr. Miggins:

The Portland/Multnomah Commission on Aging would like to forward this recommendation to you for appointment to a term on the Commission effective immediately.

<u>NAME</u>	<u>REPRESENTING</u>	<u>TERM</u>	<u>REPLACING</u>
Joe Anderson	AT-LARGE	To 7/96	Robert White

We have enclosed the application for this candidate for your review. We feel this individual has made outstanding contributions to the elderly of our community and feel that he will be an excellent addition to the Commission on Aging.

Sincerely,

Martha White

Martha White, Chair
Nominating Committee

cc: Appointee



The City of Portland



MAY 19 1993

A P P L I C A T I O N

for Membership on the

PORTLAND/MULTNOMAH COMMISSION ON AGING (PMCoA)

for BOTH Commission and Committee Positions

1. Name Joe W. Anderson (Gresham Police Dept. Crime Prevention Unit,
Address 1333 N.W. EASTMAN PARKWAY, Gresham (zip) 97030
Phone (Home) 661-4083 (Work) 669-2332
2. Education: Please indicate highest level completed.
High School SENIOR College (Undergraduate) JUNIOR
Other _____ College (Post-Graduate) _____
3. Employment Status:
Employed Full Time Yes Retired _____
Part Time _____ Not Employed _____
4. Current or past place of employment:

Organization/Address	Dates	Responsibilities
<u>Gresham Police Dept.</u>	<u>JAN. 1989 to</u>	<u>CRIME</u>
<u>1333 N.W. EASTMAN PARKWAY</u>	<u>Presently</u>	<u>Prevention</u>
<u>Gresham Ore. 97030</u>		<u>Duties</u>
5. Current and past volunteer/civic activities:

Organization/Address	Dates	Responsibilities
<u>Gresham Dinner Lions Club</u>	<u>Presently</u>	<u>1st Vice Pres.</u>
<u>EAST County Elder Safety Coalition</u>	<u>Presently</u>	<u>help coordinate</u>
<u>CRIME PREVENTION ASSN. of Oregon</u>	<u>Presently</u>	<u>Past President</u>
<u>Gresham Police Chiefs Forum</u>	<u>Presently</u>	<u>Represent non-sworn employees</u>
6. Why do you want to serve on the Commission/Committee?
I would like to help increase the AWARENESS of Senior Safety
SENIOR SERVICES, SENIOR CONCERNS/ISSUES AND SUPPORT/ASSIST
AGING SERVICES in the public RELATIONS ACTIVITIES needed to
enhance the Portland/Multnomah Commission on Aging.

7. What are your specific areas of interest?

___ Health ___ Nursing Homes ☒ Community Services ___ Medicare
☒ Media ___ Transportation ___ Social Security ___ Employment
___ Housing ___ Nutrition ☒ Elder Abuse ___ Mental Health
___ Other (Please Specify) CRIMES AGAINST SENIORS

8. I am interested in serving as a: Commission Member ☒
Committee Member
* Voting ☒ Non Voting ☐

a. What PMCoA Committee are you interested in serving on?

___ Health & Safety ___ Long-Term Care Ombudsman
___ Minority ___ Area Agency on Aging ☒ Senior Center Task Force

9. Give two references:

Name	Address	Phone	Relationship
Chief Tom Potter	1111 SW 2 nd Port.	97204-3232	- 796-3000 - Friend
Becky Wehrli	1120 SW 5 th - 5 th Flr. Port.	97204-823	- 5269 - Business Associate

THIS SECTION IS VOLUNTARY AND WILL REMAIN CONFIDENTIAL

Since our bylaws require representation from certain categories of individuals we request your assistance in supplying this information.

Are you over 60? ___ Under 60? ☒ Are you low-income? Yes ___ No ☒

Do you have a disability? Yes ___ No ☒

Ethnic origin: ___ Black ___ Native American ___ Hispanic
___ Asian ☒ White ___ Other

All Commission members must live in Portland or Multnomah County.

*The following persons shall be ineligible for membership on the PMCoA: Board members, paid professionals, or individuals with ownership interest in agencies who contract with/or receive substantial funds or benefit personally from the Area Agency on Aging (OAA, XIX, SSBG, OPI, etc.), County Dept. of Human Services, City Human Resources Bureau, State Dept. of Human Resources or Senior Service Division.

Those ineligible for membership due to conflict of interest may serve on committees in a non-voting status.

Signature Joe W. Anderson Date 5/18/93

Return completed application to: Portland/Multnomah Commission on Aging, 1120 SW 5th Avenue, Room 518, Portland, OR 97204, PHONE 796-5269.

Aging

1120 S.W. 5th AVE., 5th FLOOR
PORTLAND, OR 97204-1978
(503) 796-5269

July 21, 1983

Hank Miggins, Acting Chair
1120 SW 5th, Rm. 1410
Portland, OR 97204

Dear Mr. Miggins:

The Portland/Multnomah Commission on Aging would like to forward these recommendations to you for re-appointments to terms on the Commission effective July 21, 1993.

<u>NAME</u>	<u>REPRESENTING</u>	<u>TERM</u>
Shirley McGrew	East County Advisory Committee on Aging	To 7/96
Martha White	Southwest District Advisory Committee on Aging	To 7/96

These individuals have made outstanding contributions to the elderly of our community during their previous PMCoA terms and we feel that they will continue to make excellent contributions to the Commission in the future.

Sincerely,

Ruth Currie

Ruth Currie, Chair
Portland/Multnomah Commission on Aging

cc: Appointee



The City of Portland



MEETING DATE: OCT 07 1993

AGENDA NO: R-1

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: PROCLAMATION NATIONAL ARTS AND HUMANITIES MONTH

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: 5 minutes

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Delma Farrell TELEPHONE #: 248-3953

BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: Bill Bulick, Metro Arts Commission

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as NATIONAL ARTS AND HUMANITIES MONTH in Multnomah County

*Sent Original Proclamation 93-332 to
Delma on 10-7-93.*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:00
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming the Month)
of October, 1993 as NATIONAL ARTS) P R O C L A M A T I O N
AND HUMANITIES MONTH in Multnomah County) 93-332

WHEREAS, the arts and humanities enhance and enrich the lives of all Americans; and

WHEREAS, the arts and humanities affect every aspect of life in America today including the economy, social problem solving, job creation, education and community livability; and

WHEREAS, a coalition of 45 national arts and humanities organizations representing over 23,000 cultural organizations has formed the National Cultural Alliance to develop a multi-year public awareness campaign on the availability and importance of the humanities and arts to all Americans; and

WHEREAS, the national public awareness campaign was developed to communicate to the general public that the arts and humanities belong to all of us, awaken individual creativity, provide the tools necessary for living a full life and, as such, are essential to the health of communities and society as a whole; and

WHEREAS, the campaign will encourage Americans to get involved with the arts and humanities by highlighting the diverse range of activities available in every community; and

WHEREAS, National Arts and Humanities month and the public awareness campaign were designed to support and complement local cultural development efforts such as Arts Plan 2000+; and

WHEREAS, the campaign and its theme, "The Arts and Humanities. There's something in it for you," will be introduced to the public in October of 1993; and

WHEREAS, the nation's 23,000 cultural organizations, the National Endowment for the Arts, the National Endowment for the Humanities, the nation's 3,800 local arts agencies, the arts and the humanities councils of the 56 states and U.S. jurisdictions will be encouraged to participate in this celebration and in the public awareness campaign; and

WHEREAS, the month of October has been proclaimed as National Arts and Humanities Month by President Clinton, Congress and States; and

NOW THEREFORE IT IS PROCLAIMED that October 1993 is NATIONAL ARTS AND HUMANITIES MONTH in Multnomah County, Oregon. All citizens are urged to participate in and to celebrate the cultural riches our community has to offer.

PROCLAIMED this 7th day of October, 1993.



MULTNOMAH COUNTY, OREGON


Beverly Stein
Multnomah County Chair

MEETING DATE: OCT 07 1993

AGENDA NO: R-2

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: PROCLAMATION Lupus Awareness Month

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: 3 minutes

DEPARTMENT: Nondepartmental

DIVISION: County Chair's Office

CONTACT: Delma Farrell

TELEPHONE #: 248-3953

BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: _____

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Lupus Foundation wishes the Proclamation to be read into the Board Record:

PROCLAMATION in the Matter of Proclaiming the Month of October, 1993 as Lupus Awareness Month in Multnomah County

*Sent Original Proclamation 93-333
to Delma on 10-8-93.*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: _____

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:00
MULTNOMAH COUNTY
OREGON

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming the)
Month of October, 1993 as Lupus) P R O C L A M A T I O N
Awareness Month in Multnomah County) 93-333

WHEREAS, Lupus Erythematosus is a chronic and sometimes fatal auto-immune disease affecting the connective tissue of the human body; and

WHEREAS, the total number of people in the United States with Lupus is unknown, but approximately 5,000 deaths annually are attributed to the disease; and

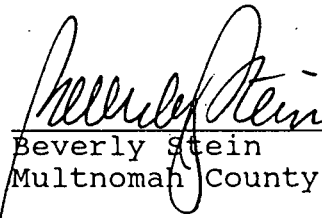
WHEREAS, Lupus is a more common disease than Rheumatic Fever, Leukemia, Cystic Fibrosis, Muscular Dystrophy, Multiple Sclerosis, Hemophilia; and

WHEREAS, although prevalent, Lupus is a relatively unknown disease which should be given public exposure; and

NOW THEREFORE, the Board of County Commissioners hereby Proclaims the Month of October, 1993 to be LUPUS AWARENESS MONTH in Multnomah County and urge all citizens to join in observing this month which has been set aside to publicize this prevalent but little known disease.

PROCLAIMED THIS Seventh day of October, 1993.

MULTNOMAH COUNTY, OREGON



Beverly Stein
Multnomah County Chair



MEETING DATE: OCT 07 1993

AGENDA NO: R-3

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: PROCLAMATION - in Support of the work of the Portland Women's Crisis Line

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: 5 minutes

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Delma Farrell TELEPHONE #: 248-3953
BLDG/ROOM #: 106 1410

PERSON(S) MAKING PRESENTATION: Chair Stein, Tess Wiseheart, PWCL

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

PROCLAMATION in the Matter of Proclaiming Support for the Work of the Portland Women's Crisis Line

*Sent Original Proclamation to
Delma on 10-8-93. 93-334*

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Deverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

RECEIVED
CLERK OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:01
MULTNOMAH COUNTY
OREGON

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming)
Support for the Work of the)
Portland Women's Crisis Line)

PROCLAMATION
93-334

WHEREAS the purpose of the Portland Women's Crisis Line (PWCL) is to provide services not only to rape victims, but to victims/survivors of domestic violence, sexual harassment and incest; and

WHEREAS PWCL operates a 24 hour a day crisis intervention hotline for women and children who are victims/survivors of domestic and sexual violence; and

WHEREAS PWCL provides in-person advocacies within the legal, medical, mental health systems; transportation from danger to safety; safehomes when existing domestic violence shelters are full; immediate translation in 140 languages; and

WHEREAS the Crisis Line is the oldest existing crisis line in the State of Oregon and one of the five oldest continuously existing domestic and sexual violence crisis lines in the United States; and

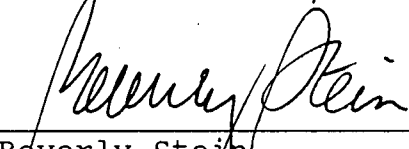
WHEREAS in its twenty years of existence, staff and volunteers have answered over 150,000 calls for help, over 19,000 calls in 1992-93 alone; and

WHEREAS PWCL volunteers have logged over 12,000 hours of service to this community, and with PWCL staff have reached over 200,000 women, children and men.

NOW THEREFORE the Board of County Commissioners proclaim their support for the important work of the Portland Women's Crisis Line and urge all citizens to be aware of the growing need for this service by observing October as National Domestic Violence Awareness Month.

PROCLAIMED this 7th day of October, 1993.

MULTNOMAH COUNTY, OREGON



Beverly Stein
Multnomah County Chair



MEETING DATE: OCT 07 1993

AGENDA NO: R-4

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: PROCLAMATION -Children's Day

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: 10-7-93

Amount of Time Needed: 5 Minutes

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Delma Farrell TELEPHONE #: 248-3953

BLDG/ROOM #: 106|1410

PERSON(S) MAKING PRESENTATION: Chair Stein, Buzz Marron (Children First)

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

PROCLAMATION in the Matter of Proclaiming October 10, 1993 as CHILDREN'S DAY in Multnomah County, Oregon

*Sent Original Proclamation 93-335
to Delma on 10-8-93.*

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:01
MULTNOMAH COUNTY
OREGON

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Proclaiming)
October 10, 1993 as CHILDREN'S)
DAY in Multnomah County, Oregon)

PROCLAMATION
93-335

WHEREAS, all children should be valued for the
precious individuals they are; and

WHEREAS, we must assure that all children are born
healthy, remain healthy and are nurtured to become educated,
productive, and responsible citizens and parents; and

WHEREAS, all citizens of Multnomah County share a
responsibility for our children. We endorse the concept of
"public love" or concern for all other people's children; and

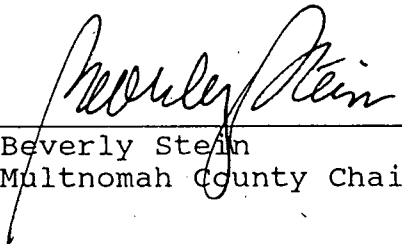
WHEREAS, it is necessary to recognize and honor
cultural diversity and to promote multicultural understanding
and respect; and

WHEREAS, investing in our children is a crucial
investment in Oregon's future and all Oregonians must commit
personally and as voters to a national crusade of conscience
and action that will ensure no child is left behind.

NOW, THEREFORE October 10, 1993 is Proclaimed to be
CHILDREN'S DAY in Multnomah County and all citizens, families,
businesses and organizations are encouraged to be a collective
voice for children, advocating not only for the common good of
all children so that adequate and appropriate education and
services are available, but also to inspire the people of
Multnomah County to lead the nation's counties in putting
children and families first.

PROCLAIMED this 7th day of October, 1993.

MULTNOMAH COUNTY, OREGON


Beverly Stein
Multnomah County Chair



PLEASE PRINT LEGIBLY!

MEETING DATE 10-7-93

NAME Charles Hales

ADDRESS Portland City Commissioner

STREET

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM # R-5

SUPPORT *P* **OPPOSE** _____

SUBMIT TO BOARD CLERK

REVISED R-5
10/5/93

MEETING DATE: OCT 07 1993
AGENDA NO: R-5

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: RESOLUTION

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: 10 minutes

DEPARTMENT: Nondepartmental DIVISION: County Chair's Office

CONTACT: Jo Ann Allen TELEPHONE #: 248-3963
BLDG/ROOM #: 106/1410

PERSON(S) MAKING PRESENTATION: Commissioner Charlie Hales, Colleen Acres,
Jo Ann Allen

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Resolution in the Matter of Acknowledging the Albina Community Plan and Accompanying Eleven Neighborhood Plans

*Sent Copy of Resolution 93-336 to
Jo Ann Allen on 10-7-93.*

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1993 SEP 27 PM 2:00

SIGNATURES REQUIRED:

ELECTED OFFICIAL: Beverly Stein

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

0516C/63

6/93

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Acknowledging the)	
Albina Community Plan and Accompanying)	R E S O L U T I O N
Eleven Neighborhood Plans)	93-336

WHEREAS, the Albina Community Plan Process Document was approved by the Portland City Planning Commission on January 9, 1990; and

WHEREAS, the goals and objectives of the North/Northeast Task Force (now known as the North/Northeast Economic Development Alliance) Revitalization Strategy were adopted by the Portland City Planning Commission as part of the Albina Community Plan Process Document and these objectives were used as the basis for discussion with neighborhood groups, business associations and other concerned citizens in the formulation of the Albina Community Plan, 11 accompanying Neighborhood Plans, and implementing measures; and

WHEREAS, the approved process document named the study area the Albina Community Plan, delineated boundaries for the study area, approved planning objectives for the process, and established the process for development of the plan and for citizen involvement in the plan's development; and

WHEREAS, the Albina Community Plan is a comprehensive, realistic, and coordinated revitalization action plan covering policy areas of land use, transportation, business growth and development, jobs and employment, housing, education, public safety, family services, community image and character, and environmental values; and

WHEREAS, the following 11 neighborhood associations chose to develop a neighborhood plan in conjunction with the Albina Community Plan to address neighborhood specific issues, opportunities, and barriers to stability and revitalization - Arbor Lodge, Boise, Concordia, Eliot, Humboldt, Irvington, Kenton, King, Piedmont, Sabin and Woodlawn; and

WHEREAS, the Albina Community households, businesses, institutions, public and non-profit corporation service providers, and community-based organizations and associations have actively participated in the Albina Community's 4 year planning process and worked together to develop a shared vision of the Community's future, identify public and private resources for implementation of the Plan's goals and objectives, and coordinate revitalization strategies among implementors to achieve the Community's envisioned future; and

WHEREAS, successive drafts of the Albina Community Plan and 11 Neighborhood Plans were reviewed and evaluated over a four-year planning period by the Albina Community Plan Technical Advisory Committee (TAC), consisting of Metro; Tri-Met; Multnomah County;

Housing Authority of Portland; Portland City Schools Liaison; Portland Development Commission; Portland Bureaus of Buildings; Environmental Services; Housing and Community Development; Parks and Recreation; Planning; Police and Transportation; and

WHEREAS, successive drafts of the Albina Community Plan were reviewed and evaluated over the Plan's four year formulation process by the Albina Community Plan Technical Advisory Network, consisting of State agencies such as the Oregon State Employment Division, Economic Development Department and Transportation Department neighborhood-based groups such as the Albina for-profit corporations and non-profit organizations such as the Urban League of Portland, United Way, 40 Mile Loop Trust, Historic Preservation League of Oregon, Interstate Firehouse Cultural Center, Portland Future Focus, NE Coalition of Neighborhoods, Northeast Community Development Corporation, American Institute of Architects-Portland Chapter, Union Apprenticeship Programs, Albina educational and medical institutions such as Portland Community College, Portland School District #1, Concordia College, Portland State University, Emanuel Hospital and Kaiser Permanente; public utilities such as Pacific Power and Light and Portland General Electric; and community based organizations such as the North/Northeast Economic Development Alliance and Family Services and Jobs and Employment Committees; Peninsula Children's Center, Cascade Business Center Corporation, City/County Advisory Committee of the Disabled, Portland Chamber of Commerce, Oregon Association of Minority Entrepreneurs, Northeast Workforce Center, and Portland Housing Center; and

WHEREAS, the Action Charts consist of projects, programs, and regulatory actions necessary for the implementation of the policies and objectives of the Albina Community Plan and 11 Neighborhood Plans; and

WHEREAS, the Action Chart implementation framework of 20 years is timed and phased to take into account the step-wise achievement of Plan policies and objectives within the resource limits available over time to identified voluntary plan implementors; and

WHEREAS, the vision statements, policies and objectives of the Albina Community plan and 11 Neighborhood Plans are consistent with and incorporated into the acknowledged Portland Comprehensive Plan; and

WHEREAS, the attainment of the visions, policies, and objectives of the Albina Community Plan and 11 Neighborhood Plans are dependent upon the coordination of independent actions carried out by private interests, non-profit organizations, and area governments and service providers; and

WHEREAS, Multnomah County is a leader and critical implementor for the Albina Community Plan and Neighborhood Plan family services, public safety, housing, jobs and employment, and education policies and objectives and achievement of the envisioned

future for the Albina Community and its households; and

WHEREAS, the Albina Community Plan policies, objectives and action charts reinforce Multnomah County's development and enhancement of integrated social service centers and delivery of public and community services; and

WHEREAS, Multnomah County has been a member of the Albina Community Plan Technical Advisory Committee (TAC) for nearly 4 years and an active participant in the formulation of the Albina Community Plan and Neighborhood Plans and the creation of action chart listings where the Multnomah County is listed as an action implementor; and

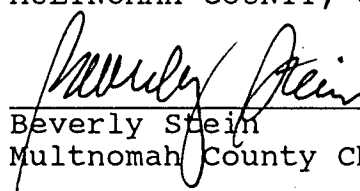
WHEREAS, it is understood that the action charts which specify the projects, programs and regulations needed to implement the Albina Community Plan and Neighborhood Plans are a starting point. Implementation leaders, such as Multnomah County, through their listings in the Action Charts, demonstrate their interest and support for the Albina Community Plan and 11 Neighborhood Plans with the understanding that future circumstances, resource capabilities and plan performance may require further refinement, replacement or substitution of existing Action Chart items and timelines; and

WHEREAS, Gladys McCoy, the late Chair of the Multnomah County Board of Commissioners, was instrumental in the shaping of the Albina Community Plan's policies and objectives, particularly the Family Services policies and objectives, and the design and specification of Multnomah County's implementation role in the Action Charts of the Albina Community Plan and associated 11 Neighborhood Plans.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of County Commissioners acknowledges the role of the Multnomah County as an important implementor of the area revitalization and neighborhood stabilization strategies of the Albina Community Plan, 11 accompanying Neighborhood Plans and Plan Action Chart Items which list the Multnomah County as an implementor.

DATED this 7th day of October, 1993.

MULTNOMAH COUNTY, OREGON


Beverly Stein
Multnomah County Chair

REVIEWED:

LAURENCE KRESSEL, COUNTY COUNSEL
for MULTNOMAH COUNTY, OREGON

By 

future for the Albina Community and its households; and

WHEREAS, the Albina Community Plan policies, objectives and action charts reinforce Multnomah County's development and enhancement of integrated social service centers and delivery of public and community services; and

WHEREAS, Multnomah County has been a member of the Albina Community Plan Technical Advisory Committee (TAC) for nearly 4 years and an active participant in the formulation of the Albina Community Plan and Neighborhood Plans and the creation of action chart listings where the Multnomah County is listed as an action implementor; and

WHEREAS, it is understood that the action charts which specify the projects, programs and regulations needed to implement the Albina Community Plan and Neighborhood Plans are a starting point. Implementation leaders, such as Multnomah County, through their listings in the Action Charts, demonstrate their interest and support for the Albina Community Plan and 11 Neighborhood Plans with the understanding that future circumstances, resource capabilities and plan performance may require further refinement, replacement or substitution of existing Action Chart items and timelines; and

WHEREAS, Gladys McCoy, the late Chair of the Multnomah County Board of Commissioners, was instrumental in the shaping of the Albina Community Plan's policies and objectives, particularly the Family Services policies and objectives, and the design and specification of Multnomah County's implementation role in the Action Charts of the Albina Community Plan and associated 11 Neighborhood Plans.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of County Commissioners acknowledges the role of the City of Portland as an important implementor of the area revitalization and neighborhood stabilization strategies of the Albina Community Plan, 11 accompanying Neighborhood Plans and Plan Action Chart Items which list the Multnomah County as an implementor.

DATED this ____ day of _____, 1993.

MULTNOMAH COUNTY, OREGON

(S E A L)

Beverly Stein
Multnomah County Chair

REVIEWED:
LAURENCE KRESSEL, COUNTY COUNSEL
for MULTNOMAH COUNTY, OREGON

By _____

In the Matter of Acknowledging the)
Albina Community Plan and Accompanying) R E S O L U T I O N
Eleven Neighborhood Plans)

WHEREAS, the Albina Community households, businesses, institutions, public and non-profit corporation service providers, and community-based organizations and associations have actively participated in the Albina Community's 4 year planning process and worked together to develop a shared vision of the Community's future, identify public and private resources for implementation of the Plan's goals and objectives, and coordinate revitalization strategies among implementors to achieve the Community's envisioned future; and

WHEREAS, successive drafts of the Albina Community Plan and 11 Neighborhood Plans were reviewed and evaluated over a four-year planning period by the Albina Community Plan Technical Advisory Committee (TAC), consisting of Metro; Tri-Met; Multnomah County; Housing Authority of Portland; Portland City Schools Liaison; Portland Development Commission; Portland Bureau of Buildings; Environmental Services; Housing and Community Development; Parks and Recreation; Planning; Police and Transportation; and

WHEREAS, successive drafts of the Albina Community Plan were reviewed and evaluated over the Plan's four year formulation process by the Albina Community Plan Technical Advisory Network, consisting of State agencies such as the Oregon State Employment Division, Economic Development Department and Transportation Department neighborhood-based groups such as the Albina for-profit corporations and non-profit organizations such as the Urban League of Portland, United Way, 40 Mile Loop Trust, Historic Preservation League of Oregon, Interstate Firehouse Cultural Center, Portland Future Focus, NE Coalition of Neighborhoods, Northeast Community Development Corporation, American Institute of Architects-Portland Chapter, Union Apprenticeship Programs, Albina educational and medical institutions such as Portland Community College, Portland School District #1, Concordia College, Portland State University, Emanuel Hospital and Kaiser Permanente; public utilities such as Pacific Power and Light and Portland General Electric; and community based organizations such as the North/Northeast Economic Development Alliance and Family Services and Jobs and Employment Committees; Peninsula Children's Center, Cascade Business Center Corporation, City/County Advisory Committee of the Disabled, Portland Chamber of Commerce, Oregon Association of Minority Entrepreneurs, Northeast Workforce Center, and Portland Housing Center; and

WHEREAS, the Action Charts consist of projects, programs, and regulatory actions necessary for the implementation of the policies and objectives of the Albina Community Plan and 11 Neighborhood Plans; and

WHEREAS, the Action Chart implementation framework of 20 years is timed and phased to take into account the step-wise achievement of Plan policies and objectives within the resource limits available over time to identify voluntary plan implementors; and

WHEREAS, the vision statements, policies and objectives of the Albina Community plan and 11 Neighborhood Plans are consistent with and incorporated into the acknowledged Portland Comprehensive Plan; and

WHEREAS, the attainment of the visions, policies, and objectives of the Albina Community Plan and 11 Neighborhood Plans are dependent upon the coordination of independent actions carried out by private interests, non-profit organizations, area

for the implementation of the Albina Community Plan and Neighborhood Plan family services, public safety, housing, jobs and employment, and education policies and objectives and achievement of the envisioned future for the Albina Community and its households; and

WHEREAS, the City of Portland has been a member of the Albina Community Plan Technical Advisory Committee (TAC) for nearly 4 years and an active participant in the formulation of the Albina Community Plan and Neighborhood Plans and the creation of action chart listings where the City of Portland is listed as an action implementor; and

WHEREAS, it is understood that the action charts which specify the projects, programs and regulations needed to implement the Albina Community Plan and Neighborhood Plans are a starting point. Implementation leaders, through their listings in the Action Charts, demonstrate their interest and support for the Albina Community Plan and 11 Neighborhood Plans with the understanding that future circumstances, resource capabilities and plan performance may require further refinement, replacement or substitution of existing Action Chart items and timelines; and

WHEREAS, Gladys McCoy, the late Chair of the Multnomah County Board of Commissioners, was instrumental in bringing together all the partners to formulate the Plan, and in establishing vision statements, policies and objectives for the Plan.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of County Commissioners acknowledges the role of the City of Portland as an important implementor of the area revitalization and neighborhood stabilization strategies of the Albina Community Plan, 11 accompanying Neighborhood Plans and Plan Action Chart Items which list the City of Portland as an implementor.

DATED this _____ day of _____, 1993.

MULTNOMAH COUNTY, OREGON

(S E A L)

Beverly Stein
Multnomah County Chair

REVIEWED:
LAURENCE KRESSEL, COUNTY COUNSEL
for MULTNOMAH COUNTY, OREGON

By _____


(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: IGA between Portland Community College and the Sheriff's Office

BOARD BRIEFING: Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993Amount of Time Needed: 5 - 10 minutesDEPARTMENT: Sheriff's Office DIVISION: ExecutiveCONTACT: Larry Aab TELEPHONE #: 251-2489
BLDG/ROOM #: 313/231PERSON(S) MAKING PRESENTATION: Bob Skipper, Sheriff

ACTION REQUESTED:

[] INFORMATIONAL ONLY [] POLICY DIRECTION [X] APPROVAL [] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

SIGNATURES REQUIRED:

Intergovernmental Agreement between Portland Community College and the Sheriff's Office. MCSO agrees to accept student enrolled at the college for training in a general office/research skill for the period beginning September 13, 1993 and ending March 13, 1994.

*Originals Sent
to Larry Aab
on 10-8-93.*

REGULAR

ELECTED OFFICIAL: Bob Skipper Jr.

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/5222
0516C/63 6/93

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 30 AM 11:55
MULTNOMAH COUNTY
OREGON

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

Contract # 800434

MULTNOMAH COUNTY OREGON

Amendment # _____

CLASS I <input type="checkbox"/> Professional Services under \$25,000	CLASS II <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	CLASS III <input checked="" type="checkbox"/> Intergovernmental Agreement APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>R-6</u> DATE <u>10/7/93</u> <u>Carrie A. Parkerson</u> BOARD CLERK
---	---	---

Department Sheriff's Office Division Executive Date September 20, 1993Contract Originator Harold Amidon Phone 251-2402 Bldg/Room 313/Administrative Contact Larry Aab Phone 251-2489 Bldg/Room 313/231Description of Contract MCSO agrees to accept student enrolled at the college (Portland Community) for training in a general office/research skill.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name Portland Community College
Clifton Wood
 Mailing Address P.O. Box 42249
Portland, OR 97242-9906
 Phone 244-6111 ext. 2223
 Employer ID# or SS# 93-0575187
 Effective Date 9/13/93
 Termination Date 3/13/94
 Original Contract Amount \$ 0
 Total Amount of Previous Amendments \$ _____
 Amount of Amendment \$ _____
 Total Amount of Agreement \$ _____

Remittance Address _____
(If Different) _____

Payment Schedule _____ Terms _____

☐ Lump Sum \$ _____ ☐ Due on receipt
☐ Monthly \$ _____ ☐ Net 30
☐ Other \$ _____ ☐ Other _____
☐ Requirements contract - Requisition required.

Purchase Order No. _____

☐ Requirements Not to Exceed \$ _____**REQUIRED SIGNATURES:**Department Manager Bob SappingtonPurchasing Director
(Class II Contracts Only) [Signature]County Counsel [Signature]

County Chair / Sheriff _____

Contract Administration
(Class I, Class II Contracts Only) _____Encumber: Yes ☐ No ☐

Date _____

Date _____

Date 9-27-93

Date _____

Date _____

VENDOR CODE				VENDOR NAME						TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	Not applicable											
02.												
03.												
* If additional space is needed, attach separate page. Write contract # on top of page.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

Portland Community College District ("College") and Multnomah Co. Sheriff's Office ("Training Site") hereinafter "Site") agree as follows:

1. Site agrees to accept student enrolled at the college for training in a General Office/Research skill. Upon written certification from Site that a student has satisfactorily completed the course of training, College shall award the student a Certificate of Completion in the designated skill.
2. Site agrees to maintain a course of study in compliance with the Performance Objectives set by the college. College shall supervise the instructional program to insure compliance with the Performance Objectives.
3. All tools, equipment, machinery, and supplies necessary for the training course shall be furnished by Site, except those items specifically required by Site to be furnished by the student. Items to be furnished by the student, if any, shall be designated by Site, and accepted by College prior to execution of this agreement, and a copy thereof shall be attached hereto.
4. The purpose of this agreement is to enable students enrolled at the College to learn the designated skill by working along with Site. The results or products of the student's efforts shall belong to Site, and neither College nor the student shall have any right or claim with respect thereto.
5. College may dismiss a student from the training program if the student ceases to be duly enrolled student in good standing at College. Site may dismiss the student from the training program for cause, which fact shall be promptly communicated to the College.
6. ~~In consideration of the services to be performed by Site, College agrees to pay to Site the following amount of \$112.00 per month based on a 35 - 40 hour week for~~ Six (6) months(s) for Leslie B. Diehl student provided he/she is duly registered as a full-time student of Portland Community College and receiving appropriate training.
7. Site will adhere to the **FAIR LABOR STANDARDS ACT** as stated:
 - (a) The training, even though it includes actual operation of the facilities of the employer, is similar to that which would be given in a vocational school;
 - (b) The training is for the benefit of the trainees or students;
 - (c) The trainees or students do not displace regular employees, but work under their close observation;
 - (d) The Site that provided the training derives no immediate advantage from the activities of the trainees or students, and on occasion its operations may actually be impeded;
 - (e) The trainees or students are not necessarily entitled to a job at the conclusion of the training period, and
 - (f) The Site and the trainees or students understand that the trainees or students are not entitled to wages for the time spent in training.

This agreement shall become effective on the 13th day of September 19 93, and shall continue in force and effect to and including the 13th day of March 19 94.

Multnomah County Sheriff's Office

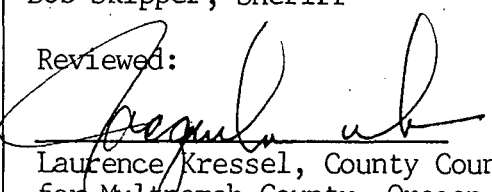
PORTLAND COMMUNITY COLLEGE

Bob Skipper, Sheriff

By _____
Executive Dean

Reviewed:

TRAINING SITE OFFICIAL


Laurence Kressel, County Counsel
for Multnomah County, Oregon

By _____
Title _____

PLEASE BE ADVISED THAT ALL PCC STUDENTS IN PROFESSIONAL SKILLS AND WORK EXPERIENCE EDUCATION PROGRAMS ARE COVERED BY WORKERS' COMPENSATION INSURANCE FOR THEIR WORK EXPERIENCE BY PORTLAND COMMUNITY COLLEGE SELF INSURANCE ADMINISTERED BY JOHNSTON AND CULBERSON COMPANY PURSUANT TO OREGON REVISED STATUTES, UNLESS THEY ARE STILL COVERED BY THEIR PRIOR EMPLOYER, BASED ON A JOB INJURY OR RECEIVE COMPENSATION FROM THE JOB SITE.

2/

PLEASE PRINT LEGIBLY!

MEETING DATE

10/7/93

NAME

Jean Maurer

ADDRESS

Rm 600 Mult Co Cthouse

STREET

Portland

97

CITY

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R~~10~~-8

SUPPORT

☒

OPPOSE

SUBMIT TO BOARD CLERK

✓
PLEASE PRINT LEGIBLY!

MEETING DATE

10/7/93

NAME

PAUL FRANK

ADDRESS

1415 SE 122-B

STREET

Portland
CITY

97233

ZIP CODE

I WISH TO SPEAK ON AGENDA ITEM #

R-8 R-8

SUPPORT

OPPOSE

SUBMIT TO BOARD CLERK

OCT 07 1993

MEETING DATE: SEP 30 1993

AGENDA NO: R-7

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement - Multnomah County & State Department of Corrections/Board of Parole and Post Prison Supervision.

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

BOARD BRIEFING: Date Requested: September 30, 1993

Amount of Time Needed: 30 minutes

DEPARTMENT: Community Corrections DIVISION: _____

CONTACT: Susan Kaeser x7057 TELEPHONE #: 248-3701
BLDG/ROOM #: 161/600

PERSON(S) MAKING PRESENTATION: M. Tamara Holden

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Intergovernmental Agreement between Multnomah County and Oregon Department of Corrections and Board of Parole and Post-Prison Supervision for the delivery of services as an Option I county according to the 1993 - 1995 Community Corrections Plan as attached.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: _____

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk at 248-3277 or 248-5222

PLAC.FORM

*Original IGA Sent to Susan
Kaeser on 10-8-93*

SEP 22 AM 8 35
MULTNOMAH COUNTY
BOARD OF PAROLE AND POST PRISON SUPERVISION



MULTNOMAH COUNTY OREGON

CONTRACT APPROVAL FORM

(See Administrative Procedure #2106)

Contract # 900374

Amendment # _____

CLASS I <input type="checkbox"/> Professional Services under \$25,000	CLASS II <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	CLASS III <input checked="" type="checkbox"/> Intergovernmental Agreement APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>R-7</u> DATE <u>10/7/93</u> Carrie A. Parkerson BOARD CLERK
---	---	---

Department Community Corrections Division _____ Date 9/20/93Contract Originator Susan Kaeser Phone 248-3701 Bldg/Room 161/600Administrative Contact Susan Kaeser Phone 248-3701 Bldg/Room 161/600Description of Contract IGA - Multnomah County and Oregon Department of Corrections for the delivery of services as an Option I county according to the 1993-1995 Community Corrections Plan.

RFP/BID # _____ Date of RFP/BID _____ Exemption Exp. Date _____

ORS/AR # _____ Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name Oregon Department of CorrectionsMailing Address 2575 Center Street, NESalem, Oregon 97310Phone (503) 378-8305 945-9050

Employer ID# or SS# _____

Effective Date July 1, 1993Termination Date June 30, 1995Original Contract Amount \$ \$29,153,975.00

Total Amount of Previous Amendments \$ _____

Amount of Amendment \$ _____

Total Amount of Agreement \$ \$29,153,975.00

REQUIRED SIGNATURES:

Department Manager M. Soman HolderPurchasing Director
(Class II Contracts Only) [Signature]County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration
(Class I, Class II Contracts Only) _____Remittance Address _____
(If Different) _____

Payment Schedule _____ Terms _____

☐ Lump Sum \$ _____ ☐ Due on receipt☐ Monthly \$ _____ ☐ Net 30☐ Other \$ _____ ☐ Other _____☐ Requirements contract - Requisition required.

Purchase Order No. _____

☐ Requirements Not to Exceed \$ _____Encumber: Yes ☐ No ☐Date 9-20-93

Date _____

Date 9-20-93Date 10/7/93

Date _____

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.											
02.											
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

1 INTERGOVERNMENTAL AGREEMENT
2 BETWEEN
3 STATE OF OREGON DEPARTMENT OF CORRECTIONS
4 AND
5 MULTNOMAH COUNTY
6

7 THIS AGREEMENT is made and entered into this 30th day of September,
8 1993 by and between the DEPARTMENT OF CORRECTIONS, an agency of the State
9 of Oregon, hereinafter "DOC," and MULTNOMAH COUNTY, a political subdivision of the
10 State of Oregon, hereinafter "COUNTY."
11

12 WHEREAS, DEPARTMENT OF CORRECTIONS is an agency of the State of
13 Oregon and MULTNOMAH COUNTY is a unit of local government of the State of Oregon
14 and both parties desire to cooperate by agreement to provide correctional services within
15 MULTNOMAH COUNTY within the requirements for an Option I county;
16

17 WHEREAS, the Legislative Assembly of the State of Oregon enacted legislation
18 establishing community corrections programs on a continuing basis (ORS 423.500 to
19 423.560); and
20

21 WHEREAS ORS 144.106 provides "the supervisory authority shall use a continuum
22 of administrative sanctions for violations of post-prison supervision;"
23

24 WHEREAS ORS 144.334 provides that the Board of Parole and Post-Prison
25 Supervision may authorize issuance of citations by supervising officers;
26

27 WHEREAS ORS 144.343 provides that the Board of Parole and Post-Prison
28 Supervision may delegate to the hearings officer the authority to order sanctions as
29 provided in ORS 144.106 and to continue a violator on parole or post-prison supervision
30 with the same or modified conditions;
31

32 WHEREAS ORS 137.540 provides that courts may delegate the authority to
33 parole/probation officers to impose sanctions for probationers through a system of Struc-
34 tured Sanctions.
35

36 WHEREAS, COUNTY may elect to contract for the services of certain employees
37 of DOC, now, therefore,
38

39 THE PARTIES HERETO, in consideration, of those mutual promises, terms and
40 conditions hereinafter provided, agree to the following:
41
42
43

1 I. DEFINITIONS

- 2
- 3 1. Community Corrections Manager: Individual, designated by the COUNTY pursuant
- 4 to ORS 423.525 as being responsible for planning and implementation of the
- 5 corrections programs as set forth by the local Corrections Plan.
- 6
- 7 2. Community Corrections Branch: State-operated program providing predominately
- 8 parole and probation supervision and other related activities.
- 9
- 10 3. Community Corrections Plan: Document developed by local Community Correc-
- 11 tions Advisory Committee and adopted by County governing body pursuant to ORS
- 12 423.525 and 423.535 and approved by the DOC Director.
- 13
- 14 4. Contracted State Employee: Those employees providing the services to COUNTY
- 15 enumerated in ORS 423.550 (2) who have chosen to remain on the payroll of
- 16 DOC.
- 17

18

19 II. COMMUNITY CORRECTIONS PLAN AND AMENDMENTS

20

21 COUNTY has developed and DOC has approved a Community Corrections Plan,

22 a copy of which is marked Exhibit "A" and is attached hereto and by this reference made

23 a part hereof. COUNTY and DOC agree that the Community Corrections Plan must

24 remain a flexible instrument capable of responding to unforeseen needs and require-

25 ments. Either the COUNTY or DOC may seek to amend or modify the Plan subject to

26 procedures outlined in DOC rule. The COUNTY or DOC may seek to amend or modify

27 the Plan in accordance with ORS 423.525 and DOC rule governing the support and

28 development of Community Corrections Programs. If the proposed amendment is

29 approved, a copy of the amendment or modification shall be marked in sequence

30 beginning with the designation "Exhibit A-1" and attached to the above-mentioned Exhibit

31 "A" and thereafter, by this reference, shall be a part hereof.

32

33

34 III. DUTIES AND RESPONSIBILITIES OF COUNTY

35

- 36 1. COUNTY shall participate in accordance with this Agreement and assume ad-
- 37 ministrative responsibility for correctional services within its jurisdiction which are
- 38 currently provided or planned for provision by DOC.
- 39
- 40 2. COUNTY shall designate a Community Corrections Manager and employ other
- 41 staff to implement the COUNTY COMMUNITY CORRECTIONS PLAN and perform
- 42 such other duties as may be specified elsewhere in this AGREEMENT subject to
- 43 the approval of the COUNTY Board of Commissioners.

1 3. Subject to the requirements of Oregon Local Budget Law, COUNTY shall maintain
2 the current level of COUNTY general fund corrections programs at substantially
3 the same level as specified in this agreement. Nothing should be construed to
4 obligate COUNTY to appropriate general funds for these activities beyond the
5 current fiscal year. Should COUNTY fail to make such an appropriation as
6 indicated in the COMMUNITY CORRECTIONS PLAN, the rights of the parties as
7 specified in Paragraph 4 of the termination portion of this agreement may apply,
8 at DOC's option.

9
10 4. COUNTY will concentrate its Field Services and Community Corrections resources
11 on more effective supervision and sanctioning of higher-risk felony offenders. The
12 COUNTY shall prioritize supervision, program and sanction resources based on
13 offender risk, as determined by the Oregon Case Management System. If funding
14 requires the elimination of some supervision, elimination will begin with the lowest-
15 risk offenders. Supervision, program and sanction services may be provided to
16 higher-risk person-to-person misdemeanants based on risk and within available
17 resources.

18
19 5. COUNTY will meet or improve on the following outcomes:

20
21 a. Reduction in the number of non-conviction revocations to prison:

22
23 MULTNOMAH COUNTY NON-CONVICTION TARGETS

24

	7/93-12/93	1/94-6/94	7/94-12/94	1/95-6/95	7/93-6/95
Parole	181.8	181.8	181.8	181.8	727
Probation	211.2	151.0	111.5	111.5	585

25
26
27

28 These targets are goals that will be one of several measures used to
29 measure progress toward the implementation of Structured Sanctions,
30 Intervention Guidelines and the reduction of non-conviction revocations to
31 prison.

32
33 b. Increase the percentage of positive case closures of probation and parole
34 cases based on risk;

35
36 c. Increase in the amount of time an offender remains in the community
37 between inception on supervision and revocation to prison; and

38
39 d. Increase in the proportion of offenders revoked to prison for a new criminal
40 conviction.
41

- 1 6. Except as otherwise provided by rules or orders of DOC and the Board of Parole
2 and Post-Prison Supervision, the COUNTY shall implement and use a continuum
3 of administrative sanctions for violators of conditions of probation, parole and post-
4 prison supervision as authorized by ORS 144.106, ORS 144.334, ORS 144.343
5 and ORS 137.540.
6
- 7 7. COUNTY agrees to implement and apply the intermediate sanctions and services
8 in compliance with the Parole Intervention Guidelines and Structured Probation
9 Sanctions which are attached and herein incorporated by reference. Sanc-
10 tions/interventions may be subject to change upon written agreement between the
11 parties.
12
- 13 8. COUNTY shall adhere to all applicable DOC Community Corrections and Field
14 Services Administrative Rules including, but not limited to those related to the
15 opening and closing of offender files, Oregon Case Management System clas-
16 sification and supervision contact standards, parole release, parole and probation
17 supervision reporting requirements, release planning, intervention guidelines,
18 structured sanctions, revocation reports, sanction reporting process, interstate
19 compact and case transfer.
20
- 21 9. COUNTY shall adhere to all applicable Federal and State civil rights laws
22 including, but not limited to:
23
- 24 a. Federal Code, Title 5 USCA 7201 et sec - Anti-discrimination in Employ-
25 ment.
26
- 27 b. Oregon Statutes, Enforcement of Civil Rights: 659.010, 659.015, 659.020,
28 and 659.030.
29
- 30 c. Americans with Disabilities Act.
31
- 32 COUNTY is encouraged to hire minorities and to contract with organizations who
33 have good records of hiring minorities.
34
- 35 10. COUNTY will manage contracted state employees under the direction of the
36 County Community Corrections Manager in such matters as:
37
- 38 a. Scheduling, assigning, reassigning and directing work.
39
- 40 b. Determining the methods, means, hours and standards of work.
41
- 42 c. Introducing new or improved methods, equipment and facilities.
43

- d. Determining the type of identification to be carried, if any.
 - e. Evaluating the performance of duties.
 - f. Such other actions, directives and determinations as are customary and usual decision making prerogatives, functions, rights and authority connected with or in any way incident to the management of the Community Corrections Plan and such other actions as may be deemed necessary to carry out the mission of COUNTY.
11. COUNTY recognizes that the contract employee's tenure rights are protected by ORS 240.555 and 240.560 and that disciplinary actions taken under ORS 240.555 can be accomplished only with the approval of the Director of DOC or his/her designee. COUNTY further recognizes that the administration of personnel services for contract employees is subject to State merit system law, DOC personnel rule and policies, and union contracts where applicable.
 12. In counties of less than 200,000 population, when ever a vacancy occurs in a contract employee position, COUNTY may convert the funds associated with the vacancy to a COUNTY position, or it may accept the voluntary transfer into the position of a DOC employee of the same classification as the terminating contract employee. COUNTY agrees to ensure that transferring employees shall not suffer any reduction in salary or retirement eligibility, in compliance with ORS 423.550(2)(c). Additionally, all vacation and sick leave accrued and not used prior to 01/01/92 shall be transferred with the employee.
 13. In counties of 200,000 population or more, at the discretion of COUNTY, COUNTY may require transfer of all state employees to county employment.
 14. COUNTY agrees to furnish DOC documents and reports in a timely manner, as required by DOC, to insure the continuing personnel services to the contract employee as required by law. These include, but are not limited to:
 - a. Performance appraisal on the State of Oregon form, or as otherwise required.
 - b. Time cards and attendance reports required for completion of the payroll.
 - c. Notice of granting or denying of salary increase.
 - d. Maintenance of appropriate personnel records to support all COUNTY employee personnel actions.

- 1 15. COUNTY agrees to a system of processing of grievances which includes at least
2 the immediate supervisor of the contract employee and the Community Corrections
3 Manager, before being processed to the Director of DOC.
4
- 5 16. COUNTY agrees to abide by the decision of the Director and the appropriate
6 grievance review body beyond the Director where that review body has the
7 authority to bind DOC to a decision.
8
- 9 17. COUNTY shall prepare and furnish such data, descriptive information and reports
10 as may be requested by DOC as needed to comply with state requirements
11 including, but not limited to the evaluation of the DOC Strategic Plan. COUNTY
12 agrees to, and does hereby grant DOC the right to reproduce, use and disclose
13 all or any part of such reports, data and technical information furnished under this
14 Agreement.
15
- 16 18. COUNTY shall permit authorized representatives of DOC to make such review of
17 records of COUNTY as may be necessary to satisfy audit and/or program review
18 purposes. A copy of any audit or monitoring report will be made available to
19 COUNTY.
20
- 21 19. COUNTY will adhere to DOC prescribed allotment and expenditure reporting
22 system. This system will be used for controlling accounting, allocation of funds by
23 DOC and to provide suitable records for audit. COUNTY shall provide DOC copies
24 of its annual audit report required by ORS 297.425.
25
- 26 20. In the event that funding from DOC is reduced or discontinued by legislative
27 action, COUNTY will not be required to increase use of COUNTY revenue for
28 continuing or maintaining corrections services as set out in this Agreement and an
29 appropriate modification of this Agreement shall be negotiated.
30
- 31 21. COUNTY may pursue funding from other sources to enhance the capabilities of
32 the program set out in this Agreement. DOC shall be fully informed in writing
33 whenever such funding is obtained.
34
- 35 22. COUNTY shall participate in Offender Profile System [OPS] and in Integrated
36 Supervision Information System [ISIS].
37

38 39 IV. DOC RESPONSIBILITIES

- 40
41 1. Participate in accordance with this Agreement.
42

2. DOC shall furnish to COUNTY copies of all existing agreements and contracts it may have with other agencies, whether public or private, for the delivery of parole and probation services applicable to COUNTY. COUNTY shall review and approve any such agreement or contract prior to renewal or termination thereof.
 3. Provide funding as provided in Section V of this Agreement.
 4. Furnish COUNTY, in a timely manner, those rules, administrative directives and procedures required for COUNTY to meet its obligations described herein.
 5. DOC shall furnish COUNTY, in a timely manner, those personnel records, documents and forms required for COUNTY to meet its obligations.
 6. DOC shall furnish data, descriptive information and reports, available to the DOC and requested by COUNTY, that will assist COUNTY in complying with DOC requirements. This data includes, but is not limited to detail regarding outcomes noted in Section III, Article 4. DOC agrees to, and does hereby grant, COUNTY the right to reproduce, use, and disclose all or part of such reports, data, and technical information furnished under this agreement.
 7. DOC shall not hold COUNTY to a higher standard than required by DOC administered corrections field programs.
 8. DOC agrees to provide COUNTY an opportunity to review, and comment on all administrative rules intended to incorporate and implement new legislative initiatives that have fiscal or program impact on COUNTY.
 9. In the event that by legislative action, funding from DOC is reduced to COUNTY, DOC agrees to provide reasonable notice and reasonable transition opportunity to COUNTY, prior to changes that significantly alter approved appropriations and programs.
 10. The DOC Community Corrections Branch will be responsible for all interstate compact matters.
- V. FUNDS
1. The funds authorized under this Agreement are intended for the implementation of the Plan (Exhibit A) during the term of this Agreement.
 2. Funds, services and sanctions are set out in the Plan.

3. Both parties agree that the use of funds may be amended or modified pursuant to Section II of this Agreement by amending the COMMUNITY CORRECTIONS PLAN.
4. Supervision fees collected by COUNTY Community Corrections staff shall be retained by COUNTY and shall be used exclusively for community services purposes as required by Administrative Rule.
5. Underexpenditure of Funds: Funds determined by DOC to be underexpended or unexpended or unencumbered for authorized expenditures shall be refunded to DOC.
6. Unauthorized Expenditures: Any funds expended for unauthorized purposes shall be deducted by DOC from payment or refunded to DOC as may be required.
7. Within 120 days following the end of the State's biennial budget period, COUNTY shall remit State General Fund monies not encumbered in accordance with the State Accounting Manual within the biennial budget period to DOC for reversion to the State General Fund.
8. DOC recognizes COUNTY as an Option I field services administration and an extension of DOC for all field service appropriations provided by the State of Oregon Legislature, for purposes of the delivery of field corrections services.

VI. NON-COMPLIANCE

1. DOC shall periodically review the performance of COUNTY participating under ORS 423.500 to 423.560. COUNTY must substantially comply with the provisions of the approved Plan and DOC operating standards.
2. If the Director of DOC determines that there are reasonable grounds to believe that COUNTY is not in substantial compliance, Director shall notify COUNTY of non-compliance. If COUNTY does not achieve substantial compliance within 30 days, Director shall conduct a hearing to determine whether there is substantial compliance or satisfactory progress toward compliance.
3. After hearing, the Director may suspend all or any portion of financial aid made available to COUNTY until compliance occurs.

VII. HOLD HARMLESS

To the extent permitted by Article 11, Section 7 and Article 11, Section 10 of the Oregon Constitution and the Oregon Tort Claims Act, each of the parties hereto agrees

1 to indemnify, within the limits of the Oregon Tort Claims Act, and save the other harmless
2 from any claim, liability or damage resulting from any error, omission, or act of negligence
3 on the part of the indemnifying party, its officers, employees or agents in the performance
4 of its responsibilities under this Agreement, provided the parties shall not be required to
5 indemnify the other for any such liability arising out of the wrongful acts of the other's
6 officers, employees or agents.
7

8 VIII. TERMINATION 9

10 This Agreement shall continue in force and govern all transactions between the
11 parties hereto until canceled or terminated as follows:
12

- 13 1. It is understood and agreed by the parties hereto that this Agreement shall remain
14 in force only during its term and shall not continue in force after its term; and there
15 shall be no automatic extension, but this Agreement may be extended only by
16 written consent of the parties hereto. Not later than 180 days prior to the expiration
17 of this Agreement, COUNTY shall notify DOC in writing of its intention to renew
18 this agreement for another term by entering into a new agreement for the next
19 biennium.
20
- 21 2. It is understood and agreed by the parties hereto that if any part, term or provision
22 of this agreement, including any part, term or provision of any appended material,
23 is held by a court to be illegal or in conflict with any law of the State of Oregon or
24 applicable administrative rule, that element of the contract including relevant
25 appended materials shall be void and without effect and shall be treated by the
26 parties as having been terminated as of the date of determination of voidness.
27
- 28 3. COUNTY may terminate participation at the end of any month by delivery of a
29 resolution of the Board of Commissioners to the Director of DOC not less than 180
30 days before the termination date (ORS 423.545).
31
- 32 4. If COUNTY terminates participation the following shall apply:
33
 - 34 a. The responsibility for correctional services transferred to the COUNTY and
35 the remaining portion of financial aid shall revert to DOC.
36
 - 37 b. Facilities purchased, renovated or constructed with moneys made available
38 under ORS 423.500 to 423.560 shall revert to DOC, unless the COUNTY
39 has participated for 20 continuous years since the facilities were renovated
40 or constructed. COUNTY and DOC may agree to permit COUNTY to retain
41 ownership in the facility in exchange for an agreement that COUNTY will
42 house specified persons under the jurisdiction of DOC.
43

1 5. It is understood and agreed by the parties hereto that this Agreement shall
2 automatically terminate in the event that the State of Oregon fails to provide any
3 funding. In the event of reduced state funding, the COUNTY may elect to modify
4 the Agreement pursuant to Article III, paragraph 9, or to terminate the Agreement
5 pursuant to Article VIII, paragraph 3.
6
7

8 IX. INTEGRATION
9

10 This Agreement, and the Exhibits attached hereto as set out above, embodies the
11 whole agreement of the parties. There are no promises, terms, conditions or obligations
12 other than those contained herein; and this Agreement shall supersede all previous
13 communications, representations, either verbal or written, between the parties hereto.
14
15

16 X. TERM
17

18 The term of this Agreement shall begin upon the date of execution of this
19 Agreement and shall expire June 30, 1995.
20
21
22

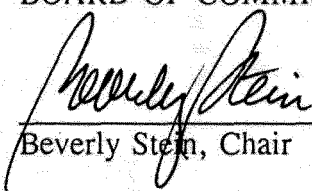
IN WITNESS WHEREOF, COUNTY has, by resolution of its Board of Commissioners, caused this Agreement to be signed in its name by its members or its duly authorized representative, and DOC has caused this Agreement to be executed by its duly authorized representative as of this 30th day of September, 1993.

STATE OF OREGON
DEPARTMENT OF CORRECTIONS

Frank A. Hall, Director

Date

MULTNOMAH COUNTY
BOARD OF COMMISSIONERS



Beverly Stein, Chair

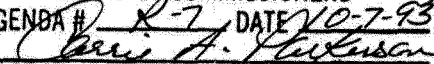
10-7-93

Date

BOARD OF PAROLE AND POST-PRISON
SUPERVISION

Danny Santos, Chair

Date

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-7 DATE 10-7-93


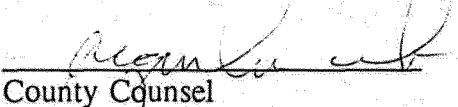
BOARD CLERK

APPROVED AS TO LEGAL SUFFICIENCY

Assistant Attorney General

Date

APPROVED AS TO FORM



County Counsel

9-20-93

Date

ADDENDUM TO INTERGOVERNMENTAL AGREEMENT
BETWEEN MULTNOMAH COUNTY
AND
OREGON DEPARTMENT OF CORRECTIONS

FOR PERIOD COVERING
JULY 1, 1993 - JULY 31, 1993

THIS ADDENDUM to the MULTNOMAH COUNTY Intergovernmental Agreement serves to extend the FY 91 - 93 Community Corrections Plan for a period of one month, July 1, 1993 - July 31, 1993.

MULTNOMAH COUNTY assures that funds disbursed will continue to be spent only on those programs as approved in the FY 91 - 93 Community Corrections Plan as officially amended. The DEPARTMENT OF CORRECTIONS will make available one month's operational funds pro rated on FY 91 - 93 Field Services and Community Corrections budgets. The following apply:

1. The funds **MUST** be used for purposed and programs as outlined in the FY 91 - 93 Plan.
2. The following appropriations are available:

Sanctions and Services	\$224,346
Field Services	\$567,447
TOTAL	\$791,793

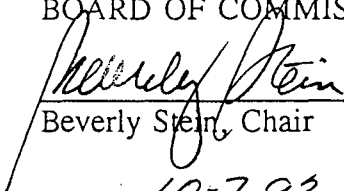
MULTNOMAH COUNTY has, by resolution of its Board of Commissioners, caused this Addendum to be signed in its name by its duly authorized representative, and the DOC has caused this Addendum to be executed by its duly authorized representative as of this 30th day of September, 1993.

STATE OF OREGON
DEPARTMENT OF CORRECTIONS

Frank A. Hall, Director

Date

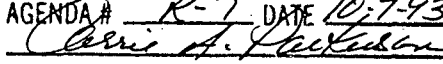
MULTNOMAH COUNTY
BOARD OF COMMISSIONERS



Beverly Stein, Chair

10-7-93

Date

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-7 DATE 10-7-93


BOARD CLERK

1993 - 1995

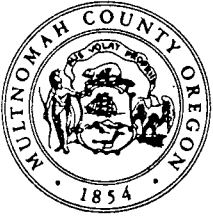
MULTNOMAH COUNTY
COMMUNITY CORRECTIONS PLAN

MASTER ON FILE w/

CLERK - COPIES TO

BE FORWARDED BY 9/24/93.

MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS
421 S.W. 5TH AVE., SUITE 600
PORTLAND, OREGON 97204
(503) 248-3701



10-7-93
Proposed
Amendments
R-7

DAN SALTZMAN, Multnomah County Commissioner, District One

1120 S.W. Fifth Avenue, Suite 1500 • Portland, Oregon 97204 • (503) 248-5220 • FAX (503) 248-5440

SALTZMAN AMENDMENT TO MULTNOMAH COUNTY COMMUNITY CORRECTIONS PLAN

ON PAGE 16 OF THE DCC PLAN NARRATIVE, ADD:

"5. (d) Drug testing

1. No later than July 1, 1994 offenders subject to drug testing will be charged fees to help defray the costs of the tests."

ON PAGE 19 OF THE NARRATIVE, AT THE CONCLUSION OF SECTION G (SEX OFFENDERS), ADD:

"Additionally, funds freed by the imposition of an offender-paid fee structure for drug testing, sex offender treatment or other offender paid fees, as well as any other reductions in costs to Multnomah County for drug testing, will be dedicated to placing predatory sex offenders (including rapists, pedophiles and incest offenders who refuse treatment) under the DCC Intensive Supervision Program."

ON PAGE 16 OF THE PROGRAM DESCRIPTIONS (PROGRAM DESCRIPTION OF "DCC INTENSIVE SUPERVISION") ADD AT THE END OF PROGRAM DESCRIPTION PARAGRAPH:

"Additionally, funds freed by the imposition of an offender-paid fee structure for drug testing, as well as any other reductions in costs to Multnomah County for drug testing, will be dedicated to placing predatory sex offenders (including rapists, pedophiles and incest offenders who refuse treatment) under the Intensive Supervision Program."

ON PAGE 67 OF THE PROGRAM DESCRIPTIONS (PROGRAM DESCRIPTION OF "DRUG TESTING") ADD AT THE END OF PROGRAM DESCRIPTION PARAGRAPH:

"No later than July 1, 1994 offenders subject to drug testing will be charged fees to help defray the costs of the tests. A fee structure will be determined based on a study of costs, ability to pay and expected rate of collection, to be completed by the DCC by November 15, 1993. All funds recovered through fee collection, as well as savings realized through the reduction of drug testing costs generally, will be dedicated to funding the inclusion of predatory sex offenders (including rapists, pedophiles and incest offenders who refuse treatment) into the DCC Intensive Supervision Program."

Amendment

#1

Proposed Amendment

10-7-93
Regular Meeting
R-7

Motion
TC/dls

A policy for arming Parole and Probation Officers will be developed in conjunction with Parole and Probation Officers and presented to the Board of County Commissioners by January 1, 1994.

BS-~~Legal~~ Amend
*A task force ~~committee~~, including parole & probation officers, will be established to review the full range of safety issues affecting the Dept and prepare recommendations by March 31, 1994.

App Unan
Meeting at Frank Hall

Ben Stein

Amendment #2

Proposed Amendment ¹⁰⁻⁷⁻⁹³ Regular Meeting
R-7

The Department of Community Corrections will develop goals, objectives and client centered outcomes for each sanction in the '94-'95 program budget.

Motion
TC/LS
Ass Unan.

Proposed Amendment

10-7-93
Regular Meeting
R-7

Amendment [#]3

Motion
TC/LS Failed

The Department of Community Corrections will staff in accordance with the State of Oregon's Supervision Standards. Time study can be completed after implementation of new sanctions have had sufficient time to stabilize workload.

BS
SK } No
GA

Proposed Amendment

10-7-93
Regular Meeting
R-7

Amendment #4
+ #42

1st
Motion
TC/DS

The Department of Community Corrections will meet the County average of 1:11 ratio of managers to staff.

2nd Motion TC/DS
Management job descriptions will be developed that include:

- a small caseload
- goals to increase productivity and leverage resources
- goals and objectives to empower line staff
- a major catalytic resource role
- an integrated services training goal

6200 2nd
Failed

GA }
SK } NO
BS }

Department management will develop a management Training Plan and present it to the Board of County Commissioners by January 1, 1994.

5435 DS - Amend

1st
GA - vote no
SK - no
BS - no

Failed

Proposed Amendment

10-7-93
Regular Meeting
R-7

Amendment #5

Motion
TC/MS

The \$500,000 in contingency for Parole and Probation Officers be allocated for Parole and Probation Officers, not supervisory personnel.

GA }
SK } no
BS }

Failed

Proposed Amendment

10-7-93
Legal Meeting
R-7

Amendment # 6

Motion
TC/DS

There has been a great deal of change in the Department of Community Corrections over the past 4 years. The Department recognizes employee needs in a changing environment and will affirmatively address those needs in accordance with a plan presented to the Board of County Commissioners by ~~December 1, 1993~~.

Amend
St - Remove Date

App Unan.


Proposed Amendment

10-7-93
Regular Meeting
R-7

Amendment # 7

Motion
TC/DS
With Committee 450
+ other Depts.

An integrated service plan will be developed (that includes goals, policies and plans, timelines and evaluation methods) ^{out} prior to creating new branch offices ^{out} co-located with appropriate partners.]

Amend 770

Agg Unan.

Amendment #8

Proposed Amendment

10-7-93
Regular Meeting
R-7

Motion
TC/MS


The Department of Community Corrections in partnership with the Multnomah County Sheriff will submit a written plan addressing matrixing, use of jail beds and use of restitution center beds by January 1, 1994. The number of matrixed parole and probation offenders will be tracked and evaluated yearly.

Asp Uman

10-7-93
Regular Meeting
R-7

Motion
TC/RS

App Unan



1993 - 1995

MULTNOMAH COUNTY
COMMUNITY CORRECTIONS PLAN

MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS
421 S.W. 5TH AVE., SUITE 600
PORTLAND, OREGON 97204
(503) 248-3701

MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS

MISSION STATEMENT

The mission of the Multnomah County Department of Community Corrections is to enhance public safety and promote the positive change of offenders in the community through integrated supervisory, rehabilitative and enforcement strategies.

VALUES

People

We value the people who work in our organization and make it possible to accomplish the Department's mission.

Professional Behavior

We value positive interpersonal relations. We treat others with respect, promote effective communication, and hold each other accountable to the highest standards of professional behavior.

Positive Change

We value the promotion of positive change. We achieve this through collaboration and cooperation within our Department and in partnership with other criminal justice and community organizations.

Community

We value participation with our neighborhoods to promote a safer and more livable community.

Diversity

We value diversity and equal opportunity. As an organization, we structure ourselves to include staff with varied background and experience to deliver services for a diverse community.

TABLE OF CONTENTS

PART I: THE LOCAL SYSTEM

INTRODUCTION	1
ADMINISTRATION	3
DESCRIPTION OF LOCAL CORRECTIONS SYSTEM	5
BASIC OVERVIEW	5
DEMOGRAPHIC FACTORS	7
POPULATION UNDER SUPERVISION BY RISK	9
INTEGRATION OF SERVICES IN DCC	11
INTEGRATION OF SERVICES IN MULTNOMAH COUNTY	11
SUBSTANCE ABUSE PROGRAMMING	13
SEX OFFENDERS	17
FEMALE OFFENDERS	19
INDIGENT OFFENDERS	20
EMPLOYMENT AND EDUCATION SERVICES	20
HOUSING SERVICES	21
GANG-INVOLVED OFFENDERS	21
IMPLEMENTATION OF REVOCATION GUIDELINES	22
RESPONSE TO VIOLATIONS	24
INTAKE AND ASSESSMENT	26
COMMUNITY SERVICES BRANCH OUTCOME MEASURES	28
PROGRAM EVALUATION	29
EXECUTIVE SUMMARY	31

PART II: PROGRAM DESCRIPTIONS AND BUDGETS (SECTION 1.5)

DEPARTMENT ADMINISTRATION	1
PROGRAM DEVELOPMENT AND EVALUATION	4
DIAGNOSTIC CENTER	8
PROBATION/PAROLE SUPERVISION	12
INTENSIVE SUPERVISION	16
INTENSIVE TREATMENT - LEVY	19
WOMEN'S INTENSIVE TREATMENT	22
OUTPATIENT DRUG TREATMENT	25
DETOX & RESIDENTIAL TREATMENT	28
RESIDENTIAL TREATMENT - CIRT	31
WOMEN'S RESIDENTIAL TREATMENT - LEVY	34
MEN'S RESIDENTIAL TREATMENT - LEVY	37
WOMEN'S RESIDENTIAL SERVICES	40
MENTAL HEALTH SERVICES	43
PSYCHOLOGICAL EVALUATIONS	46
SEX OFFENDER EVALUATIONS	49
SEX OFFENDER TREATMENT	52
POLYGRAPH EXAMINATIONS	55
CASE MANAGEMENT	58
TRANSITIONAL HOUSING	61
LEARNING CENTER	64
WOMEN'S TRANSITION SERVICES/ADAPT	67
DRUG TESTING	70
DAY REPORTING CENTER	73
ALTERNATIVE COMMUNITY SERVICE	77
FOREST PROJECT	80

PRETRIAL SERVICES	83
RESTITUTION CENTER	86
PAROLE/PROBATION VIOLATION CENTER	89
PROSTITUTION ALTERNATIVES	92
VOLUNTEERS/TRAFFIC	95
DOMESTIC VIOLENCE	98
DRUG DIVERSION PROGRAM	101
BUDGET SUMMARY	104

1.1 INTRODUCTION

On July 1, 1991, Multnomah County became an Option 1 county under the provisions of the Community Corrections Act. This change resulted in a number of staffing, programmatic, and logistical challenges which took months to resolve. The 1991-93 Biennium was a transitional period for the Multnomah County Department of Community Corrections (DCC) due to adjustments required by Option 1, fiscal realities related to transitional operations, and significant management/administrative downsizing.

Some of our critical supporters felt that they were not afforded an opportunity for meaningful input as our 1991-93 Plan was developed. They felt excluded from planning as the Biennium unfolded and that the quality and quantity of communication in our Department was inadequate. In response to these concerns, we initiated an organization development process that will continue well into the 1993-95 Biennium. The process is designed to build a learning organization in which we take risks and can learn from our successes and failures in a safe environment. The first steps of that process saw us begin to deal with some of the wounds and frustrations experienced by our managers. As management worked through a number of emotionally charged interpersonal and organizational issues, a true management team emerged. Managers then began facilitating staff groups that included all of our personnel, allowing them the same opportunity to vent frustrations, raise issues, and be heard. Simultaneously with this process, DCC began to working more closely with the Courts, the Sheriff's Office, and two County departments as partners in the planning and delivery of services to our citizens.

Our vision for community corrections is an integrated system in which an array of supervisory, rehabilitative, and enforcement programs operate in a mutually supportive environment with shared objectives for the enhancement of public safety and the case management of target populations. We believe that we must become a learning organization if we are to mature as part of an integrated system when change is the

only certainty. As an organization, we must develop a shared understanding of our current state and a shared vision for our future. The juxtaposition of those two can help motivate staff to get involved and help chart our course. A learning organization encourages creative, systemic thinking, enabling us, for example, to move beyond workload-based visions to an accomplishment-based vision. As a Department, we must assure that staff have knowledge about their jobs, their clients, and the systems in which we are a partner. We must provide staff with feedback related to the quality of their work and their impacts on the community. We must give them sufficient power and resources to make operational decisions.

A year ago, we had staff and managers working together on a number of program-related committees. Most of those committees have been productive, but they did not deal with the larger organizational issues. We now have staff and managers working together to define our mission, identify our values, describe our principles, shape our structure, create interagency partnerships, respond to workload pressures, and design our case management system. With a high priority on staff development initiatives, we will design our work to effectively deliver services and provide clear outcome measures.

Our vision for community corrections as an integrated system and our Department as a learning organization has guided the development of this Plan. We included major stakeholders in a process which identified priorities for target populations and intervention strategies.

1.2 ADMINISTRATION

A. Community Corrections Manager:

M. Tamara Holden, Director
 Multnomah County Department of Community Corrections
 421 S.W. Fifth Avenue, Suite 600
 Portland, OR 97204
 (503) 248-3701

B. Supervising Authorities for Custody Units:

M. Tamara Holden
 Sheriff Robert G. Skipper

C. Parole Intervention/Sanction Guidelines (Follows p.4)

D. Community Corrections Advisory Committee

NAME	POSITION
Doug Bray (Chair)	Circuit Court Judge
	Donald Londer's designee
Al Armstrong	Lay Citizen/Minority
Paul Frank	Probation/Parole Officer
Avel Gordly	Lay Citizen
Michael Greenlick	Public Defender
	Jim Henning's designee
Barbara Grider	Treatment Provider
Myrthle Griffin	Lay Citizen

William Hoffstetter	Lay Citizen
Barry Maletzky, MD	Lay Citizen
Thomas Mason	Ex-Offender
Jean Maurer	District Attorney
	Michael Schrunk's designee
Gerald McFadden	Lay Citizen
Richard Pomeroy	Lay Citizen
Larry Reilly	Law Enforcement Officer
	Sheriff Robert Skipper's designee
Norma Jaeger	County Mental Health
Robert Trachtenberg	County Commission
	Sharron Kelley's designee
Judge Janice Wilson	District Court Judge

- E. Organization Chart (Follows this page and Parole Intervention/Sanctions Guidelines Information)

Parole Intervention/Sanctions Guidelines Information

COUNTY: Multnomah

1. Do you have access to a hearings Officer trained in Parole Intervention/Sanctions Guidelines?

☒

Yes

☐

No

2. How many parole supervision violations do you average per quarter? 780

3. How many violation hearings do you average per quarter? 630

4. Please check all sanctions listed below available for use in your County? by, Hearings Officers

☒

Jail

☒

Restitution/Work Center

☒

Electronic House Arrest

☒

Work Crew

☒

Community Service

☒

Day Reporting Center (Planned for 1993-95)

☒

24-hour House Arrest (non-electronic)

☒

Curfew

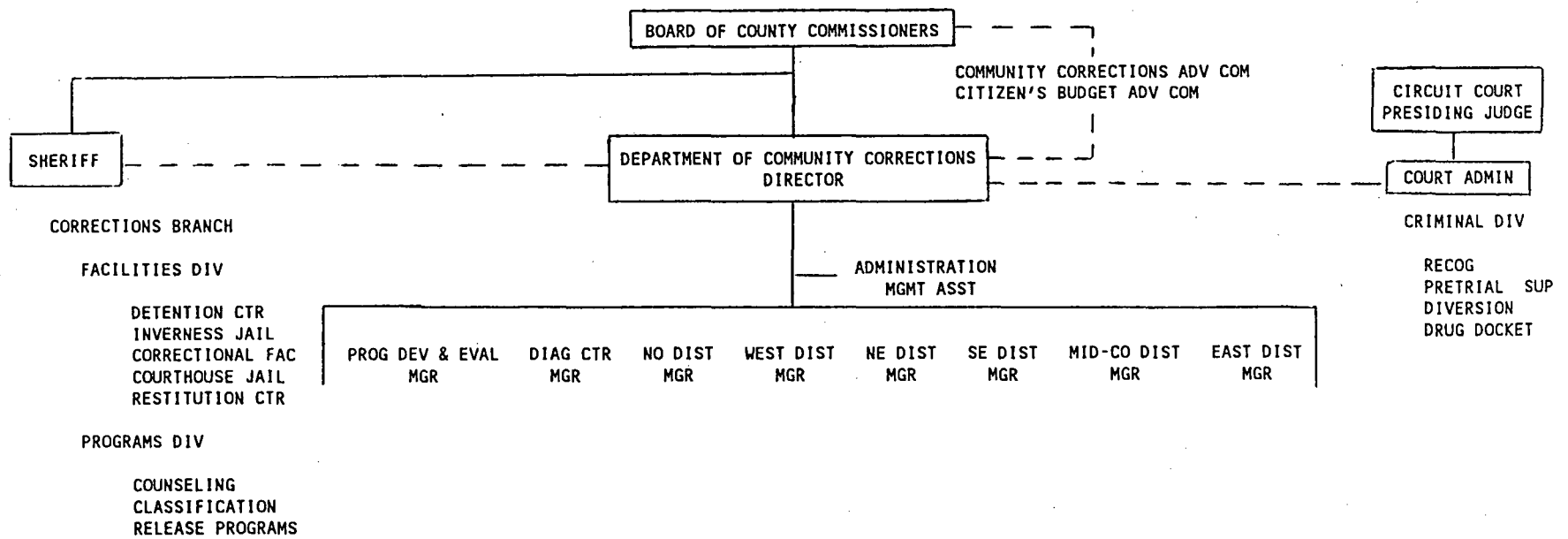
Does your County utilize sanctions not listed above? Please list:

Intensive Supervision (Planned for 1993-95)

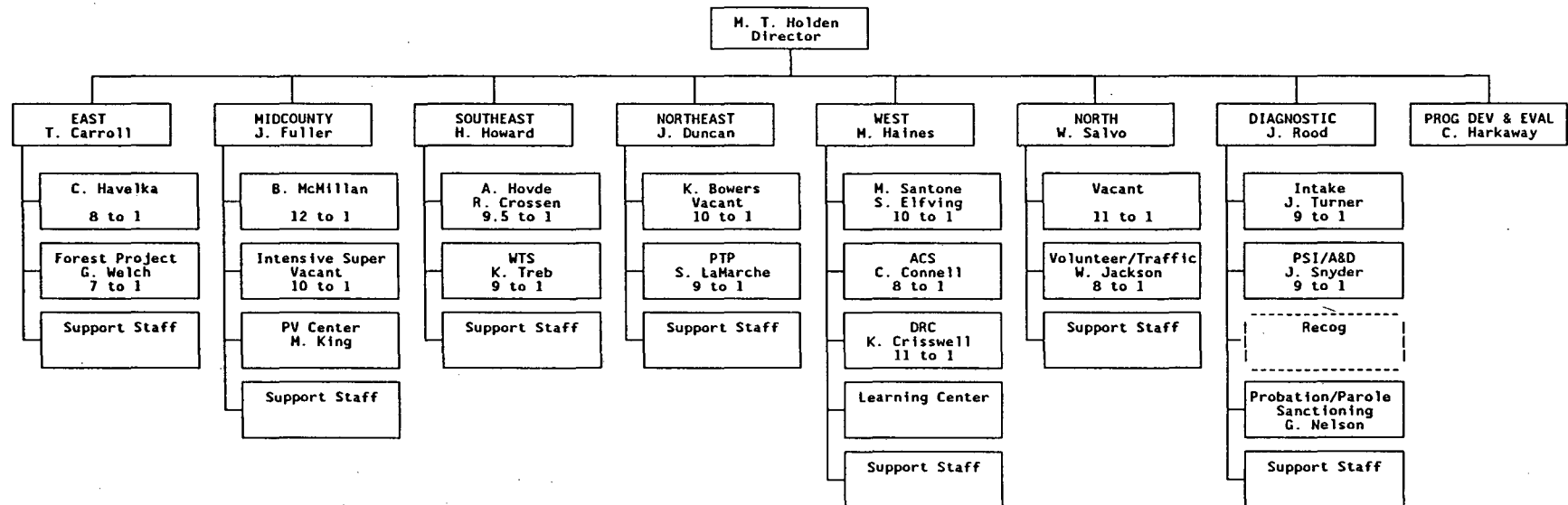
Forest Project (work camp)

Parole/Probation Violation Center (Planned for 1993-95)

COMMUNITY CORRECTIONS IN MULTNOMAH COUNTY



MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS



1.3 DESCRIPTION OF THE LOCAL CORRECTIONS SYSTEM

A. Basic Overview

In Multnomah County, parole and probation supervision is provided by DCC. DCC also provides a wide range of treatment, service, and sanction programs targeting the risk and need factors of the population under our supervision. As of January 1993, DCC was supervising 10,789 offenders. DCC programs and planning will be discussed in detail below and in SECTION 1.5.

The Multnomah County Sheriff's Office (MCSO) administers the jails in our county with a capacity of 1,330 inmates. The MCSO Program Division/Corrections Branch manages several custodial and non-custodial programs that impact many of the clients served by DCC. The MCSO Restitution Center receives CCA funding and will be discussed below and summarized in SECTION 1.5.

The Multnomah County Circuit Court works closely with DCC and MCSO in the development of release and diversion programs that assist in the processing of cases, the management of jail beds, and the provision of early intervention services. These programs will be summarized in SECTION 1.5.

A key element in the delivery of correctional services in Multnomah County is their coordination and oversight. On an organizational level, those functions are the responsibility of our Community Corrections Advisory Committee (CCAC), our Citizen's Budget Advisory Committee (CBAC), the Criminal Justice Advisory Committee (CJAC), the Public Safety Council (PSC), the Regional Drug Initiative (RDI), and the Board

of County Commissioners (BOCC). CCAC and CBAC assist DCC in planning and budgeting, review DCC performance, and advise the department and the BOCC. CJAC and PSC have a wider focus. They are concerned with law enforcement and correctional services and interagency issues. CJAC is staffed by the Presiding Judge of the Circuit Court and includes representatives of our Courts, the Portland Police, the Sheriff's Office, INS, the DA, the Public Defender, and Community Corrections. PSC is staffed by the Board of County Commissioners and includes the County Chair, the mayors and police chiefs of the municipalities in the County, the Presiding Judge, the Sheriff, the DA, the Public Defender, and directors of County Community Corrections, Health, and Social Services. RDI involves corrections, law enforcement, social services, education, and business in a county-wide effort to develop effective drug abuse prevention and intervention strategies. The BOCC supports all of these efforts through their participation and staff involvement, and the development of policy reflected in Ordinance, Resolution, and budget priority.

On a program level, a number of committees staffed by DCC, with interagency membership, have developed priorities for programs and system coordination in such areas as contract services, Safety Action Teams, substance abuse intervention, gangs, mental health services, and sex offender supervision. Some of the committee initiatives will be discussed below.

B. Demographic Factors

1. County Population 600,000

The population of Multnomah County represents 20.5% of the state's total population of 2,930,000, according to July 1991 data provided by the Oregon Employment Division. Multnomah is the most populous county in Oregon. The second most populous county is Washington with a population of 328,500. Multnomah is subject to urban problems which differ in magnitude from those experienced elsewhere in the state.

2. Population by Race/Percentage of County Population

Total Minority Population	88,800	14.8%
African-American Population	36,000	6.0%
Asian/Pacific Island Population	27,600	4.6%
Hispanic Population	18,600	3.1%
American Indian Population	6,000	1.0%
Other Minority	600	0.1%
White	511,200	85.2%

Multnomah County has the largest total minority population and the largest number of each minority group. Jefferson and Malheur Counties have the largest percentage minority populations because of their large American Indian and Hispanic communities. Multnomah County has the largest percentage of African-Americans by a wide margin and Asian/Pacific Islanders by a narrow margin.

3. Unemployment Rates and Minority Rates (August 1992)

	UNEMPL <u>RATE</u>	MINORITY <u>RATE</u>
United States	7.6%	
State of Oregon	7.2%	12.2%
Portland PMSA	6.0%	10.2%
Eugene-Springfield MSA	6.6%	15.6%
Salem MSA	5.9%	14.8%
Medford MSA	7.6%	13.8%

4. Reported Crime (1991, Law Enforcement Data System).
Statewide reported crime increased by 2.9% in 1991, compared to 1992.

<u>County</u>	<u># Crimes</u>	<u>% of State Total</u>
Multnomah	110,242	27.2%
Marion	40,936	10.1%
Lane	38,757	9.6%
Washington	29,502	7.3%
Clackamas	27,157	6.7%
All Others	159,055	39.2%
Total Crime	405,649	

Crimes Against Persons

Multnomah	18,021	6.6%
Marion	4,526	9.2%
Lane	3,881	7.9%

Washington	3,208	6.5%
Clackamas	2,992	6.1%
All Others	16,627	33.8%
Total	49,246	

Crimes Against Property

Multnomah	64,937	29.7%
Lane	21,598	9.9%
Marion	21,451	9.8%
Washington	17,337	7.9%
Clackamas	17,209	7.9%
All Others	76,438	34.9%
Total	218,970	

Note that although Multnomah County includes only 20.5% of the State's population, it is responsible for 27.2% of the reported crime, 36.6% of the person crimes, and 29.7% of the property crimes. We believe that this disproportionate crime rate is partly due to a variety of socioeconomic factors which contribute to the "urban multiplier" effect.

C. Population Under Supervision by Risk (August 1993)

The distribution of parole and probation cases among our present offices is summarized on the following page:

	HIGH	MED	LOW	LTD	NEW	UNCL	TOTAL
CENTRAL	163	500	66	1,071	49	30	1,879
EAST	161	605	22	423	34	72	1,317
NORTH	544	760	108	759	102	166	2,439
SOUTHEAST	282	587	142	1,107	74	53	2,245
SOUTHWEST	579	600	21	710	58	316	2,284
DIAGNOSTIC	11	53	0	437	42	43	586
MULTNOMAH TOTAL	1,740 16%	3,105 29%	359 3%	4,507 42%	359 3%	680 6%	10,750
STATE TOTAL	4,839	9,939	2,147	14,250	1,322	2,859	35,371
STATE AVERAGE	14%	28%	6%	40%	3%	8%	

Note that Multnomah County supervises 30.4% of the offenders under supervision in the state. However, our workload (per OCMS) is 33.7% of the state-wide workload. Our population generally scores higher in risk and need measurements.

1. Casebanks: 2,781 cases, or 26% of the total, are supervised in casebanks.
2. Misdemeanants: DCC supervises 1,959 misdemeanants, which is 18% of the total caseload. A total of 549 State-funded misdemeanants are supervised, which represents 6% of the total number of State-funded cases.

3. Parolees: DCC currently has 3,165 parolees under supervision, which is 38% of the State total of 8,222.

D. Integration of Services in DCC

Prior to July 1991, parole and probation supervision in Multnomah County was largely the responsibility of the Oregon DOC (misdemeanor supervision and some specialized supervision was provided by the County), while treatment, services, and sanctions were managed by the County. After Multnomah became an Option 1 county, the entire array of intervention programs came under a single management structure, the Multnomah County Department of Community Corrections.

As the DCC management team struggled with organizational issues during the Spring and Summer of 1992, a consensus emerged concerning the further integration of community corrections services. It was decided that staff and programs providing specialized supervision, case management, and sanction services would be included within the same administrative structure that provides field services, instead of the two "Program Divisions" that had previously existed. It was felt that this change would result in greater mutual support and understanding among field and program staff and more effective utilization of the various program components. This reorganization is reflected in our organization chart. The change is consistent with the County's plan for integrated services, discussed below.

E. Integration of Services in Multnomah County

County departments and divisions already collaborate and coordinate services with each other and with other governments and non-profit

agencies. However, this collaboration is often situational with the effort designed to address a specific service need. The Board of County Commissioners and the Departments of Health, Social Services, and Community Corrections formed a planning team to address specific service delivery issues, including:

1. The need to maximize coordination of services, including the sharing of information and resources.
2. The need to involve individuals and communities in decisions that affect them.
3. The need to use the least intensive, least intrusive, and least expensive interventions in people's lives.
4. The need to reduce barriers to accessing services.
5. The need to make services and service authorization available as close to the target person(s) as possible.

In an effort to meet these needs, the County will organize human services delivery within six service districts whose borders will be adopted by the three participating departments, including DCC. The six districts are: North, Northeast, West, Southeast, Midcounty, and East. The departments are working with state agencies, schools, law enforcement, and neighborhood groups to develop coordination within and between districts. Each district has a Coordination Committee (including DCC representation) which has inventoried services and is meeting regularly to staff cases with difficult resource needs.

To some extent, DCC services are offered within a court-mandated framework which differs from the delivery of health and social services. However, as DCC is both a user and provider of treatment and case management services, we anticipate being able to improve our clients' access to a wider range of services, reduce duplication in client

assessment and case management, and improve access to client data. The service district concept will require our managers and staff to increase their involvement in the community.

Related to the development of service districts is DCC's work with law enforcement, community, and school district personnel in creating Safety Action Teams in the David Douglas and Brentwood/Darlington neighborhoods. These SATs, built on community policing principles, will provide an enhanced presence for, and access to, local services. Each SAT is guided by a Community Advisory Committee which includes representatives of participating agencies and neighborhood groups. DCC has assigned two POs to each SAT.

F. Substance Abuse Programming

Multnomah County participates in the Drug Use Forecasting (DUF) Project funded by the National Institute of Justice. On a quarterly basis, a sample of detainees is tested for drug use. Testing in October - December 1992 in the county jail indicated that 63% of the males and 80% of the females tested positive for at least one controlled substance. The following data was provided by TASC of Oregon and MCSO:

<u>DRUG</u>	<u>% POS: MEN</u> n = 230	<u>% POS: WOMEN</u> n = 54
THC	26%	11%
Opiates	12%	30%
Cocaine	39%	63%
Amph	10%	11%

The data for men is alarming, but consistent with results obtained in DUF testing over the last two years. The data for women indicates a

significant rise in the use of opiates and cocaine over rates that already exceeded those for men.

DCC provides a range of treatment interventions, with special programming for female offenders. Services include: outpatient treatment, intensive outpatient treatment, intensive outpatient treatment for women, residential treatment, residential treatment for women, drug-free housing, drug testing, and case management services for pregnant, addicted women.

In January 1993, DCC received the final report of an evaluation of one of our contracted treatment programs (included in our 1991-92 Annual Report) prepared by the Reed College Public Policy Workshop. The evaluation documented a statistically significant treatment effect that was related to length of stay. It also included several recommendations for further program development and evaluation. Those recommendations, as well as the findings of numerous other studies and taskforces, were considered by our Substance Abuse Committee in developing the following list of proposals for consideration in program development in 1993-95:

1. DEVELOPMENT OF ONE OR TWO SPECIALIZED CASELOADS IN EACH DISTRICT OFFICE TO SUPERVISE OFFENDERS IN RESIDENTIAL/OUTPATIENT DRUG TREATMENT AND AFTERCARE
 - a. Officers with a concentration of clients in treatment should be able to realize a number of efficiencies in supervision. For example, several clients could be seen during a single visit to a program.

- b. Designated POs would be able to work closely with treatment staff. They would be able to participate in treatment planning, staffings, and aftercare planning to a greater extent than is typically the case at present.

2. DEVELOPMENT OF A SUBSTANCE ABUSE INTERVENTION WORKSHOP FOR ALL POs AND CASE MANAGERS COVERING THE FOLLOWING AREAS:

- a. The latest theories on addiction, relapse, and recovery.
- b. Recent research and evaluation findings.
- c. The continuum of care:
 - primary care
 - supporting care
 - sustaining care (aftercare).
- d. Current DCC treatment contracts:
 - program components
 - target populations
 - referral/intake procedures
- e. Problem solving: How can DCC and treatment staff work together more effectively? How can procedures be streamlined? How can we best match clients and programs?

3. INSURE THAT M.I.S. IS DEVELOPED IN MULTNOMAH COUNTY TO FACILITATE THE EVALUATION OF OUR INTERVENTION EFFORTS.

- a. M.I.S. should help automate the analysis of such key measures as:

- supervision outcomes
- recidivism (including time until rearrest)
- substance abuse (treatment outcomes; UA results; length of time drug-free)
- employment status
- Needs Assessment data (as pre/post test)
- b. Software tools necessary for program evaluation should be made available to designated personnel.

4. PROVIDE ENHANCED ASSESSMENT/TRIAGE CAPACITY

- a. As resources permit, assess a greater percentage of drug-involved offenders at pretrial, PSI, or intake.
- b. Assessment staff should identify priority populations for treatment program slots and make referrals.
- c. Priority populations for treatment should be consistent with general DCC priorities for supervision.

5. PROGRAM DEVELOPMENT EFFORTS SHOULD RECOGNIZE THE FULL CONTINUUM OF CARE NECESSARY FOR RECOVERY, INCLUDING:

- a. Detoxification
- b. Assessment
- c. Pre-treatment options (including wait list management)
- d. Drug testing
- e. Intervention training for POs/case managers
- f. Treatment continuity from jail/prison to community
- g. Outpatient treatment
- h. Residential treatment

- i. Aftercare (sustaining care) and relapse prevention
- j. Drug-free housing
- k. Program evaluation

G. Sex Offenders

Research indicates that the victimization caused by sex offenders is grossly understated by the number of convictions. Most sex offenders have engage in numerous episodes of victimization that are never reported. Unfortunately, the nature of the victimization is as problematic as the number of victims. The Oregon Criminal Justice Council reported that in 1986, almost two-thirds of the offenders sentenced for rape, sodomy, felony sexual abuse, or incest were convicted of crimes against a victim under the age of 12. Sex offenders shatter families and young lives. The Governor's Task Force on Corrections Planning (1990) concluded that sex offenders are responsible for a cycle of dysfunction in which victims have difficulties with substance abuse, education, employment, interpersonal relationships, and their own parenting responsibilities.

The DCC Sex Offender Committee has been meeting since July 1991 to assess the treatment and supervision needs of a disturbingly large target population. Approximately 575 sex offenders are under parole or probation supervision in Multnomah County. The Committee believes that effective case management of sex offenders requires:

1. Assessment services
2. Treatment/behavioral control programs;
3. A high degree of surveillance; and
4. A close working relationship with other involved agencies.

The Committee's recommendations led to a contract with a local sex offender therapist for assessment of up to 10 sex offenders per month at the Diagnostic Center, in conjunction with the preparation of PSIs. An average of 10 felony sex offenders per month are referred to the Diagnostic Center for PSIs. The assessments identify psycho-social dynamics, patterns of victimization, risk factors, and amenability to treatment, and offer options for treatment.

DCC contracts with Barry Maletzky, MD, and Richard Wollert, Ph.D., for treatment of approximately 28 offenders per year. Treatment focuses on behavioral control, breakdown of denial, relapse prevention, stress management, communication skills, family involvement, and PO involvement.

The Oregon Criminal Justice Council report, Sex Offenders in Oregon: Recommendations for Change and the Reality of Available Resources (1991) referenced a growing body of literature that questions whether most sex offenders can be "cured." Many therapists, however, point out that offenders are less likely to recidivate while in treatment. They note that those treated will not reoffend as quickly and that episodes of victimization will be fewer. Local therapists have indicated that rapists/predators have higher recidivism rates than situational offenders. They describe rapists as the least treatable and incest offenders as the most treatable.

DCC has POs specializing in sex offender cases at each of our field offices. These POs work closely with personnel from law enforcement, prosecution, schools, CSD, Courts, and treatment agencies. The Department has encouraged staff to participate in training coordinated by BPST, the Association for the Treatment of Sexual Abusers, and

others. In response to a recommendation of the Sex Offender Committee, DCC now contracts for polygraph examinations. This gives POs a resource for monitoring treatment progress and a tool for enhanced surveillance.

H. Female Offenders

Data indicates that female offenders represent 20% of the DCC caseload. DCC Women's Transition Services, including the ADAPT program, provides treatment, case management, and housing for a population of female offenders and their families. Pregnant substance abusers are a priority target population. In cooperation with the County Departments of Health and Social Services, staff begin working with this population when they are identified in the jail. In 1991-92, all those who engaged in the program after leaving jail received case management and substance abuse treatment.

In February 1991, Women's Transition Services opened two houses for seven women and their children. Residents of the housing must be crime and drug-free and participate in aftercare and groups sponsored by the program. One corrections counselor and two volunteers are responsible for teaching life skills and parenting skills, modeling positive behavior, and coordinating access and delivery of other services. Six women gave birth to drug-free babies while residing in these houses since 1991.

DCC contracts with a number of local agencies for specialized services for women. Our contract with Volunteers of America provides a 40 bed residential drug treatment facility serving women and children. A contract with ASAP Treatment Services provides an intensive outpatient

program for women. We contract with the YWCA for an 8 bed residential work release program. We contract with the Council for Prostitution Alternatives for specialized interventions for women attempting to end their involvement in prostitution. Our focus on providing treatment for female offenders recognizes the generational aspect of addiction and the high rates of female drug use reported in DUF data.

I. Indigent Offenders

DCC budgets about \$10,000 per year for the Indigent Crisis Project, providing direct assistance for housing, transportation, medicine, evaluations, etc. A separate fund (approximately \$100,000 last Biennium) provides assistance for indigent parolees. In addition, all of our contracted services are required to serve indigent offenders at no cost to the client.

J. Employment and Education Services

Local data indicates that about one-third of our caseload is unemployed. For several years, DCC has contracted with a local provider for pre-employment training and lifeskills workshops targeting offenders with multiple job search deficits. Budget issues and emerging priorities in other areas have precluded us from continuing that contract in 1993-95. We are planning to address the employment needs of offenders by working with other community agencies, including the State Employment Division.

In December 1992, DCC was awarded a two year, \$500,000 grant from the U.S. Department of Education to implement a 20 station computer

based integrated learning system to provide literacy, adult basic education, and life skill training for offenders. The first clients entered the program in September 1993. We believe that this program, staffed by appropriate instructors, will be able to provide effective pre-employment training. Our objective is to increase our clients' ability to compete in the job market.

K. Housing Services

DCC provides transitional housing services through Women's Transition Services and our Parole Transition Project. WTS has capacity to directly serve seven women with their children and, in addition, coordinates 25 units for homeless families at Columbia Villa through HAP and at the Rose Apartments through REACH. WTS transitional housing can be provided until the women have met their individual case objectives and are assessed as ready to live on their own.

PTP housing consists of 46 beds provided through contracts with Central City Concern and Stay-Clean. Because of the number of parolees released to Multnomah County with no housing resources, we are forced to limit the residents to 30 days in transitional housing, with a possible extension to 60 days.

L. Gang-Involved Offenders

The DCC Gang Committee conducted a survey resulting in a conservative estimate that 250 gangsters are under our supervision. Presently, there are special gang units established at all levels of law enforcement in Multnomah County, including DCC. Prior to the establishment of our gang team in the summer of 1993, it was difficult

for law enforcement and community groups to share gang related information and to plan specific initiatives with us.

Criminal gangs in Multnomah County typically exhibit unique social and behavioral characteristics. In the more established gangs, these characteristics define a culture whose norms and values have replaced those of mainstream society. Children in gang-dominated neighborhoods are being socialized within gang culture. It is that disturbing fact, as much as the number of gang-related crimes, which makes the spread of criminal gangs so threatening to our community.

Our gang team consists of two POs at our Northeast District and two at our Southeast District. The team's objectives include the following:

1. Enhance the coordination of surveillance, supervision, and services targeting gangsters with other agencies.
2. Standardize the supervision of gang-involved offenders.
3. Provide information to DCC and the community regarding gang activity and our gang supervision efforts.
4. Provide training to intake and other staff on the identification and appropriate referrals for gang cases.

M. Implementation of Revocation Guidelines

Parole revocation guidelines were implemented in Multnomah County on October 1, 1992 by agreement with the Board of Parole and Post-Prison Supervision. The agreement delegates considerable decision-making authority to POs, Supervisors, and Hearings Officers to provide for swifter sanctions using graduated local sanction resources. As is noted below, the process has contributed to a decrease in the number of parole

violators returned to prison. The process has also reduced the number of bed days occupied by parole violators in the County Jail.

In implementing guidelines, it was our hope that sanctions would be imposed by POs, whenever possible, to reinforce their authority in working with parolees. That appears to be happening. Between October 1 and December 31, 1992, 315 guidelines sanctions were imposed by POs, Supervisors, Hearings Officers, and the Parole Board. In 150 community safety/abscond cases, the Parole Board could have imposed the sanction, however that was only done in 48 cases (32%).

150 CASES WHERE PAROLE BOARD COULD HAVE SANCTIONED:

<u>Sanction Imposer</u>	<u>Number</u>	<u>Percentage</u>
Parole Board	48	32%
Hearings Officer	78	52%
Supervisor	5	3%
PO	16	11%

Looking at all 315 guidelines sanctions imposed during the October to December quarter, the Parole Board imposed sanctions 15% of the time.

TOTAL OF 315 GUIDELINES SANCTION CASES

<u>Sanction Imposer</u>	<u>Number</u>	<u>Percentage</u>
Parole Board	49	15%
Hearings Officer	128	41%
Supervisor	18	6%
PO	120	38%

SANCTIONS IMPOSED IN 315 GUIDELINES CASES

<u>Sanction</u>	<u>Number</u>	<u>Percentage</u>
Prison	34	11%
Jail	147	47%
Forest Camp	3	1%
Community Service	1	-
Work Crew	7	2%
Letter of Reprimand	39	12%
Verbal Reprimand	67	21%
Add/Delete Conditions	17	5%

DCC is in the process of implementing Structured Sanctions, following the passage of S.B. 139, which provide for an administrative probation hearings process and associated guidelines (paralleling the parole guidelines in many respects). The probation process and guidelines will enable POs to respond quickly, with an appropriate level of sanction, to meet offender risk and need factors. For this process to work in Multnomah County, we will have to expand our present range of sanction resources.

N. Response to Violations

DCC has been working with DOC, the Courts and the Parole Board to reduce the number of parole and probation violators committed to prison. We are planning to bring additional intermediate sanctions on line in 1993-95 to enhance our capacity to maintain offenders in the community, whenever such programming is consistent with public safety. At present, we are able to use reprimands, home detention,

Alternative Community Service, work crews, the Forest Project, the County Jail, and the Restitution Center as local sanctions. In 1993-95, we will be adding a custodial parole/probation violation center, a day reporting center and an intensive supervision program. These new programs will dramatically increase our ability to sanction offenders locally. We are involved in very preliminary siting discussions for the violation center. Day reporting, with enhanced access to services, is going to be located at our West District office. Intensive supervision will be located at our Midcounty District, but officers may be outposted to other districts. These intermediate sanctions will be accessed directly by our POs, Supervisors, and Hearings Officers.

The Multnomah County Restitution Center, operated by MCSO, has traditionally received CCA funding and will undergo some changes to accommodate our need for direct access in 1993-95. We are discussing operational modifications for the Restitution Center so that our funding supports a dedicated capacity.

Our intent for 1993-95 is to offer a continuum of graduated sanctions to enable us to respond appropriately to non-compliant behavior. Even with our present limited intermediate sanctioning capacity, we have made considerable progress in recommending prison commitments judiciously. The following tables attest to our desire to use prison as the sanction of last resort:

PAROLE	AVG # PAROLEES <u>UNDER SUPERVISION/MO</u>	AVG # PAROLEES <u>RETURNED/MO</u>
1/91-6/91	2,142	73
7/91-12/91	2,316	101
1/92-6/92	2,640	100
7/92-12/92	3,013	97

Compared to the first half of 1991, we had a 38% increase in the average monthly parole returns in the second half of the year, although the average parole caseload only increased by 8%. However, in the next 6 month segment, the first half of 1992, the average number of parole returns per month stayed about the same while the parole caseload increased by 14%. In the second half of 1992, the average monthly parole caseload increased by another 14% while the average number of parole returns per month decreased by 3%. During this period, we implemented revocation guidelines.

PROBATION	AVG # PROB CASES <u>UNDER SUPV/MO</u>	AVG # PROB CASES <u>COMMITTED/MO</u>
1/92-6/92	5,407	82
7/92-12/92	5,422	69

Compared to the first half of 1992, the average monthly felony probation caseload increased 0.3% in the second half of the year. However, the average monthly number of probation commitments decreased 16%.

O. Intake and Assessment

A key component of our plans to integrate and target program and supervision services is the intake and assessment function at the Diagnostic Center.

1. Pretrial Programs

Working closely with the Circuit Court, DCC staffs the recog interviewing and pretrial supervision functions. One of our A & D

Evaluation Specialists assess drug involved pretrial releasees. Information gathered during the pretrial portions of an offender's involvement in the criminal justice system is collected at the Diagnostic Center and made available to DCC presentence investigators and intake staff for use in case planning.

2. Presentence Investigation

Cases referred for PSI get a thorough analysis of criminal and social history and an assessment of risk and need factors, including where appropriate, psychological, sex offender, or substance abuse evaluation. The psychological and sex offender evaluations are completed by contract psychologists. The substance abuse evaluations are done by DCC A & D Evaluation Specialists.

3. Probation and Parole Intake

All new probation cases will be processed through the Diagnostic Center, where risk and need instruments will be administered and an A & D evaluation will be available as indicated. The results of these assessments and/or review of the PSI and pretrial information will determine the assignment of the offender (to special unit, casebank, or general caseload and the appropriate District Office). A similar intake process is being developed for parolees at our Northeast District office, located near the Columbia River Correctional Facility. We expect an increasing number of our parolees to be released from that institution.

5. Parole Transition

Our parole transition effort includes:

- a. Pre-release planning, working closely with SCI and CRCI.
- b. Central intake and referral, as described above.
- c. Transitional drug-free housing

P. Community Services Branch Outcome Measures

DOC Community Services Branch has established the following outcome measures for community corrections programs:

1. Increased percent of positive case closures by supervision level and legal status.
2. Increased amount of time under supervision in the community prior to revocation for new crimes.
3. Decreased percent of offenders convicted of new crimes while under supervision.
4. Reduction in the number of technical violators revoked to prison.

The following elements of our Plan will contribute directly to the realization of DOC's outcome measures:

1. Revocation guidelines.

Parole and probation guidelines will enable POs to respond quickly to non-compliant behavior, getting the offender's attention,

responding to case specific needs, and modifying behavior in many cases before revocation is necessary. Guidelines will prescribe graduated sanctions to assure that maximum use is made of local resources before incarceration is imposed.

2. Enhanced intermediate sanction capacity.

The addition of a custodial parole/probation violation center, a day reporting center and intensive supervision will provide opportunities for offenders to succeed in the community under close surveillance and with dedicated treatment resources.

3. Targeting supervision and services.

DCC will focus supervision and program resources on higher risk offenders. Although this means that we will be working with a more difficult caseload, we expect to see an increasing number of successful closures and decreased recidivism in the higher risk classifications because those cases will have priority access to treatment and other services. To a greater extent than has previously been the case, treatment, services and sanction options will target the same offenders targeted for the highest levels of supervision.

Q. Program Evaluation

In 1991-92, DCC contracted with the Reed College Public Policy Workshop for an impact evaluation of one of our contract residential drug treatment programs. As noted above, the findings of that evaluation report have been incorporated into our planning for 1993-95.

DCC and our Advisory Committee have prioritized program evaluation for the coming Biennium. Toward that end, we are involved in the following activities:

1. Cooperating with DOC and the National Council on Crime and Delinquency in an outcome study of several corrections/treatment interventions.
2. Working with the Urban Institute and BOTEC Analysis in an evaluation of our drug testing program.
3. Working with RAND Corporation in an evaluation of several outpatient drug treatment programs (including two of our contract agencies).
4. Working with National Development and Research Institutes, Inc. on a proposal for a NIDA-funded evaluation of treatment interventions for female offenders.
5. Cooperating with American University in the development of a proposal for a NIDA-funded evaluation of the Circuit Court's drug diversion program.
6. Working with the Northwest Professional Consortium in an evaluation of the ADAPT program targeting pregnant substance abusers.
7. Working with the Northwest Professional Consortium in an evaluation of our federally funded literacy program.

1.4 EXECUTIVE SUMMARY

Department Administration	\$2,067,209
Department oversight; inter-agency coordination; M.I.S. development; budget and accounting; personnel; training.	
Planning and Evaluation	\$604,484
Contract management; technical assistance; program development; program evaluation; grant-writing; policy analysis and research.	
Diagnostic Center	\$4,435,082
Presentence investigations; probation intake; hearings; A & D evaluations.	
Probation/Parole Supervision	\$16,612,190
Supervision at six district offices per Oregon Case Management System; specialized supervision targeting drug-involved offenders, sex offenders, gang-involved offenders, domestic violence cases, traffic cases, and low risk offenders.	
DCC Intensive Supervision	\$1,553,988
Close supervision of offenders in violation of release conditions as an intermediate sanction.	
Intensive Treatment	\$130,000
Contracted intensive A & D treatment for 200 offenders.	
Women's Intensive Treatment	\$72,000
Contracted intensive A & D treatment for 140 female offenders.	
Outpatient Drug Treatment	\$137,800
Contracted A & D evaluation, treatment, and urinalysis of 310 offenders.	
Detox & Residential Treatment	\$424,000
Contracted detox services for 160 offenders; residential A & D treatment for 100 offenders.	
Residential Treatment - CIRT	\$76,320
Contracted intensive A & D residential treatment for 80 offenders.	

Women's Resid. Treatment - LEVY \$1,590,000

Contracted residential A & D treatment for 160 women (with their children).

Men's Residential Treatment - LEVY \$1,500,000

Contracted residential A & D treatment for 160 men.

Women's Residential Services \$332,840

Contracted residential services as a sanction for female offenders.

Mental Health Services \$135,680

Contracted MH services (assessment, consultation, medication monitoring, group facilitation) at the district offices.

Psychological Evaluations \$76,320

Contracted evaluations for 240 offenders referred through the PSI process.

Sex Offender Evaluations \$72,000

Contracted evaluations for 240 offenders referred through the PSI process.

Sex Offender Treatment \$91,160

Contracted, long term treatment for 45-55 offenders emphasizing behavioral control, relapse prevention, education, and family therapy.

Polygraph Examinations \$19,200

Approximately 200 contracted discovery, maintenance, and specific issue examinations in support of sex offender supervision.

Case Management \$334,960

Contracted MH and A & D treatment, and transitional housing for 378 chronically mentally ill/homeless/transient offenders.

Transitional Housing \$243,000

Contracts for 46 beds in supervised, drug-free facilities for subsidy-eligible parolees.

Learning Center \$465,574

Federally funded, PC-based integrated learning system targeting offenders reading below eighth grade level.

Women's Transition Services/ADAPT \$1,331,866

Case management and transitional housing for 300 female offenders.

Drug Testing	\$890,470
Random testing with 24 hour reporting of results for 5,000 offenders. DCC staff oversee specimen collection; contract lab picks up specimens daily.	
Day Reporting Center	\$1,588,515
Intermediate sanction for 2,000 parole/probation violators; includes access to A&D treatment and community service.	
Alternative Community Service	\$1,073,086
Intermediate sanction for 7,500 offenders placed at non-profit agencies or in supervised work crews.	
Forest Project	\$1,069,233
Intermediate sanction for 360 male offenders performing work at various sites in the National Forests.	
Pretrial Services	\$1,088,966
Interviews 42,000 detainees for pretrial release consideration; supervises 8,000 pretrial releasees.	
Restitution Center	\$702,566
17 beds as intermediate sanction to be accessed by DCC staff in facility managed by MCSO.	
Parole/Probation Violation Center	\$2,964,412
Residential sanction for parole/probation violators. Program details to be developed.	
Services for Women Leaving Prostitution	\$336,000
Case management services for 100 women and drop in services for 170 women ending their involvement in prostitution.	
Volunteer/DUII Program	\$1,135,836
Supervision of DUII offenders through community volunteers.	
Domestic Violence	\$309,065
Supervision and contracted education, counseling, anger control, and interpersonal communication training for domestic violence offenders in a deferred sentencing program.	

Drug Diversion Program

\$1,000,000

Contracted acupuncture, group counseling, and urinalysis in support of Circuit Court diversion program targeting defendants charged with drug possession crimes.

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Department Administration

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Fiscal and programmatic oversight of Community Corrections programs.

Program Description: Community Corrections planning; budget development and monitoring, personnel management, inter-organizational coordination, M.I.S. development, training coordination, department oversight.

Target Population: describe: N/A

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: N/A

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Department Administration**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☒ Management
- ☐ Indirect charges
- ☒ Clerical
- ☐ Presentence investigations
- ☒ Training
- ☒ Automation

PROGRAM BUDGET

Program name: **Department Administration**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Sup. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	429,327					825,768		1,255,095
Services & Supplies	378,422					160,000	6,000	494,422
Capital Outlay	240,000					30,000		270,000
Indirect Costs	47,692							47,692
TOTAL	1,045,441					1,015,768	6,000	2,067,209
% Fund Total is of Program Total	51%					49%	<1%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Program Development and Evaluation

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contract and grant program development and evaluation.

Program Description: Contract management, technical assistance, program development, program evaluation, grant writing, policy analysis and research.

Target Population: describe: N/A

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: N/A

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: N/A

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Program Development & Evaluation Admin.**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☒ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Program Development & Evaluation

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	187,599					380,925		568,524
Services & Supplies						22,993		22,993
Capital Outlay						4,000		4,000
Indirect Costs	8,967							8,967
TOTAL	196,566					407,918		604,484
% Fund Total is of Program Total	33%					67%		100%

PROGRAM BUDGET

Program name: **Contract Indirects**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies								
Capital Outlay								
Indirect Costs	14,436					54,337		68,773
TOTAL	20,436					54,337		74,773
% Fund Total is of Program Total	27%					71%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Diagnostic Center

Contact Person: Jim Rood

Telephone: 248-3083

Program Address: 1120 S.W. 3rd Ave.
Portland, OR 97204

Program Purpose: Presentence investigations, intake, hearing, parole transition, A & D evaluations, and resource coordination.

Program Description: See following page

Target Population: describe:

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

See following page

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

(A)

I PRESENTENCE INVESTIGATIONS

Diagnostic Center staff will complete about 60 PSIs per month. These reports detail an offender's criminal and social history and make a sentencing recommendation consistent with sentencing guidelines. Staff are able to access dedicated resources for psychological, sex offender, and substance abuse evaluations.

II PROBATION INTAKE

All probation cases will be processed by the Diagnostic Center for assignment to a district office or special unit. Processing will include collection of file material, computer print-outs, and other documentation, completion of risk and need assessments, and referral for further evaluation and treatment. Intake staff will process about 300 probation cases per month.

III HEARINGS

Hearings Officers currently average 210 hearings per month. the Hearings Unit has worked closely with the Parole Board to implement revocation guidelines. The Hearings Unit currently consists of two Hearings Officers, one Senior Program Development Specialist, and one support person. The unit may be increased, depending on the workload distribution established if an administrative probation violation process is approved by the Legislature.

IV PAROLE TRANSITION

A staff of two POs and three Corrections Technicians will work closely with institutional release staff (especially at SCI and CRCI), to do pre-release planning and central intake of an estimated 160-200 parolees per month. The Parole Transition Unit will coordinate the placement of subsidy clients in 46 transitional housing beds for which we have contracted with local agencies, and arrange for specialized evaluations and treatment referrals as indicated.

V A & D EVALUATIONS

Three Alcohol and Drug Evaluation Specialists will complete thorough assessments based on the Addiction Severity Index. An estimated 1,000 to 1,500 evaluations per year will be completed for pretrial, PSI, Intake, Hearings, and Parole Transition staff.

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Diagnostic Center**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision
- ☒ Intake
- ☒ Hearings

Administration

- ☒ Management
- ☐ Indirect charges
- ☒ Clerical
- ☒ Presentence investigations
- ☐ Training
- ☐ Automation

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Other: _____

Services

- ☐ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: Resource coordination
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Diagnostic Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incent.	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	985,723		2,257,004			425,397	166,930	3,835,054
Services & Supplies	169,307		222,395					391,702
Capital Outlay	6,000							6,000
Indirect Costs	56,651		119,372			20,233	6,070	202,326
TOTAL	1,217,681		2,598,771			445,630	173,000	4,435,082
% Fund Total is of Program Total	28%		59%			10%	3%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Probation/Parole Supervision

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Supervision of offenders consistent with public safety.

Program Description: See following page

Target Population: describe:

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:
480 intakes/mo 5,760 cases

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

% positive case closures: High: 25% Probation, 15% Parole / Medium: 45%
Probation, 31% Parole / Low-LTD: 75% Probation, 42% Parole

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: Varies

Cost to offender: Supervision fee

(A)

Six District Offices will be responsible for the supervision of the probation and parole caseload in Multnomah County. In many cases, staff in our District Offices will share information and case management responsibilities with other law enforcement and social service agencies. That process has already begun with the formation of safety action teams in two neighborhoods.

Supervision will be provided according to the Oregon Case Management System, though DCC is in the process of developing local initiatives for managing targeted drug-involved offenders, sex offenders, gangsters, domestic violence, low risk, and traffic cases. These initiatives will take advantage of dedicated resources and partner agencies in the community.

DCC is exploring ways to enhance the cooperative case management of drug involved offenders with our treatment providers. Proposals under consideration include specialized caseloads and joint training with treatment agencies.

Sex offenders will continue to be supervised by specialists in each District. These POs work closely with law enforcement, CSD, schools, and neighborhood groups. They also participate in state-wide committees; developing initiatives for more effective surveillance and treatment of sex offenders.

A gangs unit, consisting of up to four POs, is being developed to share information with law enforcement, to enhance our ability to identify gangsters, and to develop more effective supervision strategies.

The supervision of low risk and traffic cases will be automated as much as possible. We also anticipate developing a volunteer unit to assist in the supervision of traffic cases.

At present, 10,789 cases are under supervision. We expect that number to decrease by about 20% if DOC's package of Legislative proposals is approved. The reduction in caseload numbers will be accompanied by an increase in the percentage of high risk cases. To help accommodate a higher risk caseload, DCC will assure that treatment services and intermediate sanctions give priority access to cases at risk of revocation.

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Probation/Parole Supervision**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☒ OCMS medium risk supervision
- ☒ OCMS high risk supervision
- ☒ OCMS low risk supervision
- ☒ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Probation/Parole Supervision**

County: **MULTNOMAH**

LINE ITEM	Services & Sanction	Option 1 Incent	Field Service	Sup. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	276,442		11,012,329		1,117,657	2,217,259		14,623,687
Services & Supplies			1,061,600		112,731	63,256		1,237,587
Capital Outlay								
Indirect Costs	13,214		566,317		59,612	111,773		750,916
TOTAL	289,656		12,640,246		1,290,000	2,392,288		16,612,190
% Fund Total is of Program Total	1%		76%		8%	15%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: DCC Intensive Supervision

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: An intermediate sanction permitting offenders to remain in the community under close supervision.

Program Description: Offenders in violation of their release conditions will be referred to the program by POs, Supervisors, and Hearings Officers. The program will require offender contacts that exceed current OCMS High Standards. Intensive Supervision Officers will work in teams of two at each District Office, emphasizing surveillance, but also assessing and responding to treatment issues. May include curfews and house arrest.

Target Population: *describe:* Parole and probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 500

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

60% will complete their terms of intensive supervision with no new crimes or major technical violations.

Maximum number of offenders who could be served at any one time: 250

Number of offenders in the program on a given day: 250

Average length of stay: 3-6 months

Staff/offender ratio: 1:20

Cost to offender: Supervision fee

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: DCC Intensive Supervision

County: MULTNOMAH

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☒ House arrest
- ☒ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **DCC Intensive Supervision**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	1,423,096							1,423,096
Services & Supplies	60,000							60,000
Capital Outlay								
Indirect Costs	70,892							70,892
TOTAL	1,553,988							1,553,988
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Intensive Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted intensive outpatient drug treatment for felony offenders.

Program Description:

- Assessment
- 4 hours per week for first 8 weeks
- 3 hours per week for second 8 weeks
- 1 1/2 hours per week for remainder of treatment
- Sessions may be group or individual
- Family involvement is encouraged

Target Population: describe: Medium and high risk felons

check all that apply:

<input checked="" type="checkbox"/> Probationers	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Parolees	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Men				
<input checked="" type="checkbox"/> Women				
<input type="checkbox"/> Other	_____			

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) At least 90 days in treatment.
- 2) Meets majority of treatment goals.
- 3) No new crimes.
- 4) At least 4 consecutive clean UAs prior to discharge.

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day:

Average length of stay: 3-6 months

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Intensive Treatment**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☒ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Intensive Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						130,000		130,000
Capital Outlay								
Indirect Costs								
TOTAL						130,000		130,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Outpatient Drug Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted outpatient drug treatment

Program Description: Client evaluation, individual and group counseling, GED and HIV workshops, urinalysis. three to six month course of treatment.

Target Population: describe: Felony offenders with substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 350

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Completion of majority of treatment goals
- 2) No new crimes
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time:

Number of offenders in the program on a given day:

Average length of stay: 3-6 months

Staff/offender ratio: N/A

Cost to offender: 0 or sliding scale

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Outpatient Drug Treatment**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☒ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: HIV issues
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Outpatient Drug Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	137,800							137,800
Capital Outlay								
Indirect Costs								
TOTAL	137,800							137,800
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Detox and Residential Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted detox and residential drug treatment

Program Description:

- 4-9 day medically supervised detox
- 90-180 day residential treatment program
- Individual and group counseling in a modified therapeutic community
- Specialized education groups and workshops for life skills, parenting, etc.
- Aftercare planning
- Drug testing

Target Population: describe: Felony offenders with serious, chronic addictions

check all that apply:

<input checked="" type="checkbox"/> Probationers	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Parolees	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Men				
<input checked="" type="checkbox"/> Women				
<input type="checkbox"/> Other	_____			

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 160-detox
100-treatment

Percent of offenders expected to successfully complete the program: 80%-detox
(please include the definition of successful completion) 60%-treatment

- | | |
|------------------------------------|------------------|
| 1) Complete 90 days | 3) No new crimes |
| 2) Meet majority of treatment plan | 4) Clean UAs |

Maximum number of offenders who could be served at any one time: 10

Number of offenders in the program on a given day: 10

Average length of stay: 4-6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Detox & Residential Treatment**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☒ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Detox and Residential Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	424,000							424,000
Capital Outlay								
Indirect Costs								
TOTAL	424,000							424,000
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Residential Treatment - CIRT

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted intensive residential treatment

Program Description: 45 day intensive residential drug treatment, assessment, individual and group counseling, drug testing, family therapy, support groups, pre-treatment groups, aftercare planning. Clients completing CIRT component are able to remain in treatment for up to 6 months (supported by other funding).

Target Population: describe: Felony offenders with serious, chronic addictions.

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 80

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Complete 45 days
- 2) Meet majority of treatment objectives
- 3) Be crime and drug free

Maximum number of offenders who could be served at any one time: 10

Number of offenders in the program on a given day: 10

Average length of stay: 90 days

Staff/offender ratio: N/A

Cost to offender: 0

PRDCIRT.1

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Residential Treatment - CIRT

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

PROGRAM BUDGET

Program name: **Residential Treatment - CIRT**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	76,320							76,320
Capital Outlay								
Indirect Costs								
TOTAL	76,320							76,320
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Residential Treatment - Levy

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted residential drug treatment for female felony offenders.

Program Description: A six month course of treatment followed by three to nine months of aftercare. Up to six women may be admitted with their young children. In addition to groups dealing with the processes of addiction and recovery, there are parenting and women's issues meetings. The program includes day care and child development resources.

Target Population: describe: Felony female offenders with chronic substance abuse problems.

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 160

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Complete at least 90 days
- 2) Meet majority of treatment goals
- 3) No new crimes
- 4) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Residential Treatment - Levy** County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Women's Residential Treatment - Levy**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						1,590,000		1,590,000
Capital Outlay								
Indirect Costs								
TOTAL						1,590,000		1,590,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Men's Residential Treatment - Levy

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted residential drug treatment for male felony offenders.

Program Description: A six month course of treatment, followed by three to nine months of aftercare. The program incorporates "criminal thinking" components into individual and group counseling. Program includes pretreatment groups as well as aftercare.

Target Population: *describe:* Felony male offenders with chronic substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 160

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Complete at least 90 days
- 2) Meet majority of treatment goals
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Men's Residential Treatment - Levy**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☒ Cognitive skills
- ☐ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Men's Residential Treatment - Levy**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						1,500,000		1,500,000
Capital Outlay								
Indirect Costs								
TOTAL						1,500,000		1,500,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Residential

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted residential services and sanction for women

Program Description: Provides an 8-bed residential center for felony female offenders. Includes in-house counseling for wide range of issues, including substance abuse, parenting, and abusive relationships.

Target Population: describe: Felony female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☐ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 80

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Meet majority of care plan objectives
- 2) No new crimes
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 8

Number of offenders in the program on a given day: 8

Average length of stay: 60 days

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Residential**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Women's Residential**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	332,840							332,840
Capital Outlay								
Indirect Costs								
TOTAL	332,840							332,840
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Mental Health Services

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted mental health services at DCC district offices.

Program Description: Contractor will be available for a prescribed number of hours per month at each of our district offices to do offender evaluations, consult with POs, monitor medication, assist with referrals, and facilitate treatment groups.

Target Population: *describe:* Chronically mentally ill, dually diagnosed offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 500

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

50% of those who participate in treatment groups will demonstrate clinical progress.

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Mental Health Services**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Mental Health Services**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	135,680							135,680
Capital Outlay								
Indirect Costs								
TOTAL	135,680							135,680
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Psychological Evaluations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted psychological evaluations for inclusion in PSIs.

Program Description: Evaluation includes: Presenting problem, personal history, psychological/psychometric examination, clinical diagnosis or impression, assessment of risk, amenability of treatment.

Target Population: *describe:* Felons referred by the courts as part of PSI process for person crimes

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☒ Other Felons referred for PSIs

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 240

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Psychological Evaluations**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Psychological Evaluations**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	76,320							76,320
Capital Outlay								
Indirect Costs								
TOTAL	76,320							76,320
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sex Offender Evaluations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted evaluations targeting risk factors and amenability to treatment.

Program Description: Evaluator interviews and assesses convicted sex offenders as part of PSI process. Evaluation addresses sexual and psychological history, the present offense, family dynamics, risk factors, amenability to treatment, and treatment/case management recommendations.

Target Population: describe: Felony sex offenders

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☒ Other PSI referrals

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 240

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PRDSOE.1

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Sex Offender Treatment**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☒ Sex offender education
- ☒ Sex offender evaluation
- ☒ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Sex Offender Evaluations**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						72,000		72,000
Capital Outlay								
Indirect Costs								
TOTAL						72,000		72,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sex Offender Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted sex offender treatment

Program Description: Long-term (one to two years) treatment including assessment, individual and group counseling, aversion therapy, behavioral control, relapse prevention, education, family therapy, and communication skills.

Target Population: describe: Felony sex offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 15-20

Percent of offenders expected to successfully complete the program: 50%
(please include the definition of successful completion)

- 1) Completion of treatment objectives
- 2) No new crimes

Maximum number of offenders who could be served at any one time: 15

Number of offenders in the program on a given day: 15

Average length of stay: 1 year

Staff/offender ratio: N/A

Cost to offender: \$50

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Sex Offender Treatment**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☒ Sex offender education
- ☒ Sex offender evaluation
- ☒ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Sex Offender Treatment**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						91,160		91,160
Capital Outlay								
Indirect Costs								
TOTAL						91,160		91,160
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Polygraph Examinations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted polygraph exams for sex offenders

Program Description: Includes discovery, maintenance, and specific issue examinations.

Target Population: describe: Sex offenders referred by POs

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Polygraph Examinations**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☒ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Polygraph Examinations**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	19,200							19,200
Capital Outlay								
Indirect Costs								
TOTAL	19,200							19,200
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Case Management

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To meet the treatment and substance needs of homeless and chronically mentally ill offenders.

Program Description: A & D treatment, mental health counseling, medication management, budget management, emergency food and shelter, and transitional housing. Culturally specific and bilingual services for Hispanic clients.

Target Population: describe: Homeless, transient, chronically mentally ill offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Completion of majority of treatment objectives
- 2) No new crimes

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day: 50

Average length of stay: 4 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Case Management**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Case Management**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	334,960							334,960
Capital Outlay								
Indirect Costs								
TOTAL	334,960							334,960
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Transitional Housing

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Drug-free housing for parolees.

Program Description: DCC contracts for 46 beds in supervised, drug-free housing programs. Contractors provide room and board, transitional counseling, and referral assistance. Case managers work closely with parole officers.

Target Population: describe: Parolees eligible for subsidy

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,100

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Crime and drug free (per UAs)
- 2) Complete 30 days or find approved housing

Maximum number of offenders who could be served at any one time: 46

Number of offenders in the program on a given day: 46

Average length of stay: 30 days

Staff/offender ratio: varies

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Transitional Housing**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☒ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Transitional Housing**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	243,000							243,000
Capital Outlay								
Indirect Costs								
TOTAL	243,000							243,000
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Learning Center

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Literacy and adult education for offenders

Program Description: PC-based, 20 station integrated learning system provides individually paced literacy and adult education lessons developed specifically for at-risk adult populations. We will use the same system as DOC and the Sheriff's Office to assure continuity in programming between institutions and the Field.

Target Population: describe: Offenders reading at or below eighth grade level

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 400

Percent of offenders expected to successfully complete the program: 65%
(please include the definition of successful completion)

1) Achieve eighth grade reading level

Maximum number of offenders who could be served at any one time: 20

Number of offenders in the program on a given day: 40

Average length of stay: 60 days

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Learning Center**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☒ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☒ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Learning Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel							105,878	105,878
Services & Supplies							338,457	338,457
Capital Outlay								
Indirect Costs							21,239	21,239
TOTAL							465,574	465,574
% Fund Total is of Program Total							100%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Transition Services/ADAPT Program

Contact Person: Kathy Treb

Telephone: 248-3351

Program Address: 736 N.E. Couch Street
Portland, OR 97209

Program Purpose: To provide case management and transitional housing for female offenders.

Program Description: WTS provides case management, life skills training, housing, and access to MH and substance abuse treatment for female offenders and their families. Through the ADAPT component, counselors begin working with pregnant substance abusers as soon as they are identified in jail and continue to work with them after their release.

Target Population: describe: Female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 300

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

50% will meet majority of case management objectives; pregnant women must be drug free, in stable housing, and in good standing with CSD for 90 days. No new crimes.

Maximum number of offenders who could be served at any one time: 100

Number of offenders in the program on a given day: 100

Average length of stay: 18 months

Staff/offender ratio: 1:25 families

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Transition Services/ADAPT**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☒ Referral
- ☒ Other: Case management
- ☒ Other: Advocacy

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Women's Transition Services/ADAPT**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	252,525					524,069	183,897	960,491
Services & Supplies	60,263					167,472	93,500	321,235
Capital Outlay								
Indirect Costs	15,006					33,059	2,075	50,140
TOTAL	327,794					724,600	279,472	1,331,866
% Fund Total is of Program Total	25%					54%	21%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Drug Testing

Contact Person: John Turner

Telephone: 248-3685 x268

Program Address: 821 S.E. 14th Ave.
Portland, OR 97214

Program Purpose: To deter and detect drug use; to monitor treatment progress.

Program Description: Medium and high risk offenders with substance abuse histories are tested on random dates. Participants are given a number code and instructed to call a drug testing line daily. If their code number is announced on the recorded message, they have to report for testing. Corrections technicians collect the specimens and prepare them for daily pick-up by the contractor. Results are faxed the next day.

Target Population: describe: Felony offenders with substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 5,000

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: 1,000

Number of offenders in the program on a given day: 1,000

Average length of stay: 3-4 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Drug Testing**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☒ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Drug Testing**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	293,400							293,400
Services & Supplies	280,000							280,000
Capital Outlay								
Indirect Costs	27,408							27,408
TOTAL	600,808							600,808
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Day Reporting Center

Contact Person: Michael Haines

Telephone: 248-3456

Program Address: 400 SW 12th
Portland, OR 97205

Program Purpose: To provide an intermediate sanction for probation and parole violators that can be accessed by DCC staff consistent with intervention/revocation guidelines; to provide the services needed to help offenders comply with their release conditions.

Program Description: See next page

Target Population: describe: Parole and probation violation

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,000

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

75% will complete the requirements of their sanction

Maximum number of offenders who could be served at any one time: 180

Number of offenders in the program on a given day: 180

Average length of stay: 30-90 days

Staff/offender ratio: 1:30

Cost to offender: 0

Program Description:

Non-compliant clients will be referred to the Center through the administrative hearings process established for parole violators or the probation violation process (expected to become an administrative process next biennium). The DRC will house a staff of POs, Corrections Technicians, and specialists in substance abuse and employment. An adult education/literacy lab will be co-located at the DRC site.

All clients will go through a thorough reassessment that includes input from the supervising PO and, as indicated, the specialized resources available at the DRC. Unemployed clients will be required to complete a community service assignment and participate in the pre-employment/job search/adult education component. Employed clients will be required to report to the DRC before or after work. All clients will be subject to random UAs. When treatment is indicated, clients will participate in A&D groups at the DRC.

Clients who cannot be stabilized at the DRC will be subject to additional sanctions.

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Day Reporting Center**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☒ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☒ Other: Day Reporting

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Day Reporting Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	1,073,483							1,073,483
Services & Supplies	442,565							442,565
Capital Outlay								
Indirect Costs	72,467							72,467
TOTAL	1,588,515							1,588,515
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Alternative Community Service

Contact Person: Cate Connell

Telephone: 248-3007

Program Address: 1021 S.W. 4th Ave., Room 818
Portland, OR 97204

Program Purpose: To provide a sanction which offers a rehabilitative opportunity for the offender and a benefit for the community.

Program Description: The program interviews, places, and monitors convicted felons and misdemeanants who have been ordered by the courts to perform community service. Offenders are placed at non-profit agencies or in supervised work crews. POs, Supervisors, and Hearings Officers are able to place offenders in the program as a sanction for a parole or probation violation.

Target Population: describe: Offenders referred by the courts or by our POs, Supervisors, and Hearings Officers.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 7,500

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

65% will complete required hours of service.

Maximum number of offenders who could be served at any one time: 3,800

Number of offenders in the program on a given day: 3,800

Average length of stay: 80 hours

Staff/offender ratio: N/A

Cost to offender: \$1-\$25

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Alternative Community Service**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☒ Work crew
- ☒ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Alternative Community Service**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	624,452				42,980		168,468	835,900
Services & Supplies	171,174				9,412		37,646	188,232
Capital Outlay								
Indirect Costs	36,716				2,448		9,790	48,954
TOTAL	802,342				54,840		215,904	1,073,086
% Fund Total is of Program Total	75%				5%		20%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Forest Project

Contact Person: Gerard Welch

Telephone: 248-3710

Program Address: 1021 S.W. 4th Ave., Room 818
Portland, OR 97204

Program Purpose: To provide an alternative sanction which offers a rehabilitative opportunity for the offender and a benefit for the community.

Program Description: Offenders complete 4-10 weeks of work at various sites in the National Forests. Working ten hour days, the participants help the U.S. Forest Service meet their objectives for trail construction/maintenance, recreation development, campsite improvement, and habitat development. After work, clients participate in discussion groups related to substance abuse, personal responsibility, and problem solving. Staff can access the program as an intermediate sanction for parole/probation violations.

Target Population: *describe:* Non-violent male offenders, including parole/probation violators.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☐ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 360

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

70% will complete their terms at the Forest Project

Maximum number of offenders who could be served at any one time: 28

Number of offenders in the program on a given day: 28

Average length of stay: 8 weeks

Staff/offender ratio: 1:14

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Forest Project**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☒ Other: Work camp

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

PROGRAM BUDGET

Program name: **Forest Project**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	739,045							739,045
Services & Supplies	275,410						6,000	281,410
Capital Outlay								
Indirect Costs	48,778							48,778
TOTAL	1,063,233						6,000	1,069,233
% Fund Total is of Program Total	99%						1%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Pretrial Services

Contact Person: Chuck Wall

Telephone: 248-3994

Program Address: 1120 S.W. 3rd Ave., Room 301
Portland, OR 97204

Program Purpose: Interview detainees for release consideration and supervise pretrial releasees.

Program Description: All eligible detainees will be interviewed for release consideration (about 21,000 per year). the program provides 24 hours per day staffing of this function. The Pretrial Release Supervision Program provides close supervision of about 4,000 clients per year who do not qualify for other release options.

Target Population: describe: Pretrial detainees booked into the Detention Center

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☒ Other Pretrial detainees

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:
42,000 interviews 8,000 releasees supervised

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

70% of those on pretrial supervision will make their court dates and commit no new crimes

Maximum number of offenders who could be served at any one time:
700 on supervised release

Number of offenders in the program on a given day: 700

Average length of stay: 90 days

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Pretrial Services**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision
- ☒ Pretrial supervision
- ☒ Pretrial release interviews

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Pretrial Services**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						431,995	525,203	957,198
Services & Supplies						3,263	35,297	38,560
Capital Outlay							5,000	5,000
Indirect Costs								
TOTAL						435,258	565,500	1,000,758
% Fund Total is of Program Total						43%	57%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Restitution Center

Contact Person: Bill Wood, MCSD

Telephone: 248-3256

Program Address: 1120 S.W. 3rd Ave., Room 307
Portland, OR 97204

Program Purpose: Intermediate sanction for parole and probation violators

Program Description: 17 beds will be available in the Restitution Center to serve as a sanction and to be accessed by POs, Supervisors, and Hearings Officers. Work release will be available.

Target Population: describe: Felony offenders sanctioned for parole or probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☐ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 960

Percent of offenders expected to successfully complete the program: 80%
(please include the definition of successful completion)

Completion of required term with no new crimes or violations

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 30 days

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Restitution Center**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Sanctions

- ☐ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Restitution Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	702,566							702,566
Capital Outlay								
Indirect Costs								
TOTAL	702,566							702,566
% Fund Total is of Program Total	100%							100%

17 beds at \$54 each

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Parole/Probation Violation Center

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To provide a residential sanction for parole and probation violators.

Program Description: Offenders will be transported to the center to serve a 30 day sanction imposed by our POs, Supervisors, or hearings Officers.

Target Population: describe: Parole/Probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

Program details to be determined

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time:

Number of offenders in the program on a given day:

Average length of stay: 30 days

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Parole/Probation Violation Center**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Parole/Probation Violation Center**

County: **MULTNOMAH**

LINE ITEM	Services & Sanction	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	155,350							2,367,578
Services & Supplies	2,673,827							797,883
Capital Outlay								
Indirect Costs	135,235							151,310
TOTAL	2,964,412							2,964,412
% Fund Total is of Program Total	100%							100%

Work Release/Probation Center
86 bed facility at \$50 a day.

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Council for Prostitution Alternatives

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To provide counseling and casemanagement services for women attempting to end their involvement in prostitution.

Program Description: Program includes casemanagement and drop-in services focusing on post traumatic stress disorder, recovery from substance abuse, living skills and parenting.

Target Population: describe: Women attempting to end their involvement in prostitution.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 170

Percent of offenders expected to successfully complete the program: 50%
(please include the definition of successful completion)

Attend 70% of appointments; meet majority of case plan objectives; no prostitution after 90 days of participation.

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day: 50

Average length of stay: 6 months - 1 year

Staff/offender ratio: N/A

Cost to offender: \$0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Council for Prostitution Alternatives**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☒ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☒ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Council for Prostitution Alternatives

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						150,000	186,000	336,000
Capital Outlay								
Indirect Costs								
TOTAL						150,000	186,000	336,000
% Fund Total is of Program Total						45%	55%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Volunteer/Traffic

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To ensure that DUII offenders are monitored for compliance with the conditions of probation.

Program Description: Offenders will be case managed by community volunteers with oversight provided by experienced POs at our North District office. Supervision will include a focus on the evaluation and treatment required by state law.

Target Population: *describe:* Offenders convicted of DUII as their major offense and placed on probation; offenders on probation for DUII and one or more other non-person misdemeanors.

check all that apply: ☒ Probationers ☐ high ☐ medium ☒ low ☒ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 2,800

Percent of offenders expected to successfully complete the program: 75%
(please include the definition of successful completion)

No new crimes; completion of evaluation and treatment requirements.

Maximum number of offenders who could be served at any one time: To be determined

Number of offenders in the program on a given day: To be determined

Average length of stay: 1 year

Staff/offender ratio: To be determined

Cost to offender: Supervision fee

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Volunteer/Traffic**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☒ OCMS low risk supervision
- ☒ OCMS limited risk supervision

Sanctions

- ☒ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☒ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☒ Sanction beds - treatment facility
- ☒ House arrest
- ☒ Curfew
- ☒ Electronics
- ☒ Work crew
- ☒ Community service
- ☐ DROP
- ☐ Urinalysis
- ☒ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☒ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: **Volunteer/Traffic**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						1,127,835		1,127,835
Services & Supplies						8,000		8,000
Capital Outlay								
Indirect Costs								
TOTAL						1,135,836		1,135,835
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Domestic Violence

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Supervision and contracted counseling/education for domestic violence offenders.

Program Description: A six month program based on twice-weekly group sessions focusing on: accepting responsibility for battering, developing alternatives to battering, family/interpersonal communication, personal support systems, understanding violence as a means of controlling the victim, understanding the negative effects of violence on relationships (partner, children, friends), developing non-controlling and non-violent ways of relating to women.

Target Population: *describe:* Cases referred to domestic violence deferred sentencing program.

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☒ Other Domestic violence diversion cases

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 150

Percent of offenders expected to successfully complete the program: 80%
(please include the definition of successful completion)

1) No new crimes/D.V. 2) Attend 90% of treatment appointments

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Domestic Violence**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Domestic Violence**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						168,015	70,000	238,015
Services & Supplies						71,050		71,050
Capital Outlay								
Indirect Costs								
TOTAL						239,065	70,000	309,065
% Fund Total is of Program Total						87%	13%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Drug Diversion Program

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted outpatient drug treatment in support of Circuit Court diversion program.

Program Description: Clients enroll in year-long diversion program with required acupuncture, group counseling, and urinalysis. The Circuit Court conducts monthly status hearings to monitor and encourage participants.

Target Population: *describe:* Defendants charged with drug possession.

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☒ Other Circuit Court diversion cases

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,200

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: 450

Number of offenders in the program on a given day: 450

Average length of stay: 1 year

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Drug Diversion Program**

County: **MULTNOMAH**

Interventions: *check all that apply*

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: acupuncture
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

PROGRAM BUDGET

Program name: **Drug Diversion Program**

County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						200,000	800,000	1,000,000
Capital Outlay								
Indirect Costs								
TOTAL						200,000	800,000	1,000,000
% Fund Total is of Program Total						20%	80%	100%

BUDGET SUMMARY

County: **MULTNOMAH**

PROGRAM NAME	Services & Sanctions	Option 1 Incentive	Field Services	Supervis. Fees	Client Fees	County General Funds	Other Funds	PROGRAM TOTAL
Admin.	1,045,441					1,015,768	6,000	2,067,209
Prog. Dev.	196,566					317,428	90,490	604,484
Cont. Indirect	29,436					54,337		74,773
Diag. Ctr.	1,217,681		2,598,771			445,630	173,000	4,435,082
Supervision	289,656		12,640,246	1,290,000		2,392,288		16,612,190
Intensive Super.	1,553,988							2,553,988
Int. Tx.						130,000		130,000
Women's Int.						72,000		72,000
Outpt. Drug	137,800							137,800
Detox/Resid.	424,000							424,000
Resid-Cirt	76,320							76,320
Women's Res. Tx.						1,590,000		1,590,000
Men's Res. Tx.						1,500,000		1,500,000
Women's Res. Sv.	332,840							332,840
M. H. Svcs.	135,680							135,680
Psych. Eval.	76,320							76,320
Sex Off. Eval.						72,000		72,000
Sex Off. Tx.						91,160		91,160
FUND TOTAL								

BUDGET SUMMARY

County: **MULTNOMAH**

PROGRAM NAME	Services & Sanctions	Option 1 Incentive	Field Services	Supervis. Fees	Client Fees	County General Funds	Other Funds	PROGRAM TOTAL
Polygraph	19,200							19,200
Case Mgmt.	334,960							334,960
Trans. Hsg.	243,000							243,000
Learning Center							465,574	465,574
WTS/Adapt	327,794					724,600	279,472	1,331,866
Drug Testing	362,208							362,208
Day Reporting	1,588,515							1,588,515
ACS	802,342				54,840		215,904	1,073,086
Forest Proj.	1,063,233						6,000	1,069,233
Pretrial						523,466	565,500	1,088,966
Rest. Ctr.	702,566							702,566
Par/Prob. Ctr.	2,964,412							2,964,412
Prostitution Alternatives						150,000	186,000	336,000
Volunteer/Tr affic						1,135,836		1,135,836
Dom. Viol. Svs.						239,065	70,000	309,065
Drug Diver.						200,000	800,000	1,000,000
FUND TOTAL	13,914,958		15,239,017	1,290,000	54,840	10,422,710	3,088,808	44,010,333



MULTNOMAH COUNTY OREGON

10-7-93
Regular Meeting
R-7

DEPARTMENT OF COMMUNITY CORRECTIONS
421 S.W. 5TH, SUITE 600
PORTLAND, OREGON 97204
(503) 248-3701
FAX (503) 248-5376

GLADYS McCOY
COUNTY CHAIR

October 4, 1993

Board of County Commissioners
Multnomah County
1120 SW 5th Avenue, #1410
Portland, OR 97204

Dear Board of County Commissioners,

The Community Corrections Advisory Executive Committee and the full Community Corrections Advisory Committee has reviewed and approved the final 93-95 Community Corrections Act Plan. It is our recommendation that the Board of County Commissioners approve and forward the Plan to the Oregon Department of Corrections for signature.

Sincerely,

Jean Maurer
CCAC Chair

ccacbd.app



MULTNOMAH COUNTY OREGON

Regular Meeting
10-7-93
A-13

DEPARTMENT OF ENVIRONMENTAL SERVICES
PARKS SERVICES DIVISION
1620 S.E. 190TH AVE.
PORTLAND, OREGON 97233
(503) 248-5050

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

October 6, 1993

Board of County Commissioners
Beverly Stein, Chair
#106/1410/Portland Building

Subject: Parks Advisory Committee Recommendations regarding Proposed
Amendments to Resolution 90-57 (Natural Areas Fund) and Proposed
Transfer of Park Services Division to Metro

Dear Commissioners:

On Wednesday, October 6, 1993, the Parks Advisory Committee met to discuss and recommend actions regarding the above-referenced issues. Subsequently, we offer the following for your consideration:

Issue 1 - Proposed Amendments to Resolution 90-57

The Parks Advisory Committee has been a strong advocate of the Natural Areas Acquisition and Protection Fund. We participated in the development of the "Natural Areas Protection & Management Plan" and supported its adoption by the Board. In the opinion of this Committee, the protection of Multnomah County's natural resources should continue to be a high priority.

Based upon our understanding that the proposed amendments are intended only to clarify vague and potentially problematic wording in Resolution 90-57, we recommend your approval.

Issue 2 - Proposed MOU regarding the transfer of Park Services Division to Metro

In the past, the Parks Advisory Committee strongly supported the cooperative development of the Metropolitan Greenspaces Master Plan, its adoption by the Metro Council, and the referral and passage of a regional bond measure for the purpose of plan implementation.

We view the "Greenspaces Master Plan" and the county's "Natural Areas Protection & Management Plan" as complementary efforts.

Successful implementation of either plan will require an integrated watershed approach. Metro's boundaries and its regional planning authority make it a logical lead agency in this effort. We believe that consolidation will create the working foundation for a regional park system and enhance the chances for timely implementation of the Greenspaces Master Plan.

It is possible that this consolidation may create a precedent which might lead to future consolidations involving other providers of regionally significant parks and open space. Such actions would further the implementation of the Greenspaces Plan and potentially benefit park users.

The parks in Multnomah County have been subject to chronic under investment. Over time, and with the development of a regional system, it is our hope that funding for acquisition and development of new lands and appropriate maintenance of existing facilities will improve and stabilize. Metro has demonstrated a commitment to appropriate funding in its regional facilities, such as the Zoo and Convention Center. Similar treatment of regional parks and greenspaces would greatly benefit residents and help protect one of our area's important economic advantages--our quality of life.

Based on the above, we support the general terms of the transfer agreement. However, it has come to our attention that provisions related to the "Natural Areas Acquisition and Protection Fund" are not included in the document you will consider on October 14, 1993.

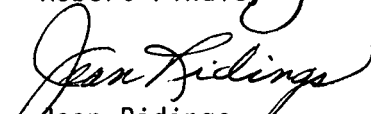
The Parks Advisory Committee recommends that appropriate provisions be added which allow for continued expenditure of these funds by Metro on projects consistent with the county's adopted Natural Area Plan until Metro is able to secure alternate funding for this purpose.

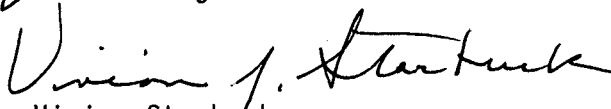
Thank you for considering our recommendations.

Regards,


Charles Becker


Robert Findley


Jean Ridings


Vivian Starbuck

Absent Members: Christine Lightcap, Greg Wolley



Federation of Oregon Parole & Probation Officers

PO Box 19447 • Portland, OR 97280 • (503) 246-3027

Paul S. Frank
President

Home 284-6859
Work 248-3190 Ext. 230

Multnomah Chapter

Questionnaire for Arming

1. Please indicate your current work assignment.

Field P.O.	<input type="checkbox"/> -	78
Ltd. supervision P.O.	<input type="checkbox"/> -	20
Spcl. assignment P.O.	<input type="checkbox"/> -	6
Intake/PSI P.O.	<input type="checkbox"/> -	12
Mgmnt/Supvr	<input type="checkbox"/> -	8

2. How many years have you worked in community corrections?

0 - 5 years	<input type="checkbox"/> -	25
6 - 10 years	<input type="checkbox"/> -	29
11 - 15 years	<input type="checkbox"/> -	24
15 years +	<input type="checkbox"/> -	38

3. In your opinion has the potential for violence in your work environment increased during the last 5 years?

yes	<input type="checkbox"/> -	108
no	<input type="checkbox"/> -	4
unsure	<input type="checkbox"/> -	1

4. Rank the following situations you may encounter during work, mark "1" for the situation that you perceive to be the most hazardous, mark "2" for the next most hazardous, and so on.
 - ☐ community contacts with offenders on your caseload.
 - ☐ associates of offenders encountered in community.
 - ☐ offenders in need of mental health treatment.
 - ☐ random undirected violence encountered in the community.
 - ☐ office contacts with offenders and/or associates.
 - ☐ arrests and transports.
 - ☐ searches.
 - ☐ (other) _____.
 - ☐ (other) _____.

5. Should all P.O.s be required to undergo firearms training?

yes	<input type="checkbox"/> -	84
no	<input type="checkbox"/> -	28

6. Should P.O.s have the option to be armed while on duty after appropriate training?

yes	<input type="checkbox"/> -	101
no	<input type="checkbox"/> -	10

7. Should a limited number of P.O.s be appropriately trained and armed and supervise all high risk cases?

yes	<input type="checkbox"/> -	49
no	<input type="checkbox"/> -	59

8. Should all P.O.s be required to carry firearms?

yes	<input type="checkbox"/> -	17
no	<input type="checkbox"/> -	95

9. If you were threatened and supervision of the offender were transferred to an armed P.O. would you feel that the threat was resolved?

yes	<input type="checkbox"/> -	7
no	<input type="checkbox"/> -	100
unsure	<input type="checkbox"/> -	6

10. Your comments:

MEMORANDUM

TO: Frank Grace, P.P.O.
Mike King, Brnch Mngr. ✓

FROM: Salvo, MTSE *Salvo*

DATE: 12/30/92

SUBJECT: Questionnaire Results

Attached is a summary of results from the Arming Questionnaire.

If you have specific questions or cross tabulations that you would like to see please let me know. The additional kinds of things that can be compared are inter-relations between any data element on the original questionnaire.

My review of the data is as follows:

we had a high number of responses.

staff is very "senior".

firm belief that potential for violence has increased.

rankings for question 4 do not display a clear pattern of shared belief in what activities are most hazardous. There were some bogus entries, some folks put "1" in many items, other numbers also used multiply. I input what was written, even though it may have skewed the results to some degree. Also, in retrospect, there may have been a major error in failing to identify what was meant by "searches". If that had been specified as 'in office' or 'field' or 'all forms of searches' the results may have been more helpful.

strong consensus on optional arming, question 6.

TSP type of program does not have high support, question 7.

consensus that there should be no requirement to carry firearms,

question 8.

consensus that transfer of offender to another caseload after threat does not diminish threat, question 9.

The detailed summary results allow you to review raw data responses. Note that with exception of first question on page 3 where 45 respondents ranked item as number "1" there are no other rankings that even approach the 50 percent consensus level, (since the N of the sample is 115, a 50 percent response would require 58 rankings with the same value). Community contacts with offenders ranks "1" or "2" with 67 respondents, that is a solid value, but not overwhelming in my opinion.

Pages 7 and 8 have a few interesting items. Intake P.O.s rank Arrests/Transports as the most hazardous thing they do, Field P.O.s are more concerned about Community contacts with offenders and offender associates. Managers/Supervisors also rank Arrests/Transports and Searches as very hazardous, almost as hazardous as Associates, but not as hazardous as Community Contacts.

The comments section were most interesting. We have a broad range of views within the Department, some good and provocative writers and some in need of remedial english language skills.

Safety Issues Questionnaire *Responses*

1. How would you define your work?

Generic/field P.O.	77
Ltd. supervision P.O.	11
Spcl. assignment P.O.	7
Intake/PSI P.O.	12
Mgmnt/Supvr	8

2. How many years have you worked in community corrections?

0 - 5 years	25
6 - 10 years	27
11 - 15 years	23
15 years +	40

3. IN your opinion has the potential for violence in your work environment increased during the last 5 years?

yes	109
no	4
unsure	1
blank	1

4. Rank the following situations you may encounter during work, mark "1" for the situation that you percieve to be the most hazardous, mark "2" for the next most hazardous, and so on.

2.57__community contacts with offenders on your caseload.

3.03__associates of offenders encountered in community.

3.79__offenders in need of mental health treatment.

4.30__random undirected violence encountered in the community.

5.23__office contacts with offenders and/or associates.

3.29__arrests and transports

3.56__searches

5. Should all P.O.s be required to undergo firearms training?

yes	83
no	26
blank	6

6. Should P.O.s have the option to be armed while on duty after appropriate training?

yes	100
no	11
blank	4

7. Should a limited number of P.O.s be appropriately trained and armed and supervise all high risk cases?

yes	48
no	59
blank	8

8. Should all P.O.s be required to carry firearms?

yes	16
no	95
blank	4

9. If your were threatened and supervision of the offender were transferred to an armed P.O. would you feel that the threat was resolved?

yes	6
no	99
blank	10

Detailed summary results

Individual ranking counts for each part of question 4:

Community Contacts with Offenders	Count
Rank	

	2
1	45
2	22
3	15
4	10
5	15
6	3
7	2
9	1
-----	-----
Count:	115
-----	-----

Community Contacts with Associates	Count
Rank	

	3
1	25
2	28
3	15
4	23
5	10
6	6
7	5
-----	-----
Count:	115
-----	-----

Offenders in need of M.H. Tx.	Count
Rank	

	2
1	12
2	19
3	24
4	17
5	17
6	17
7	6
9	1

-----	-----
Count:	115
-----	-----

Random Violence found in Community	Count
Rank	

	4
1	18
2	12
3	13
4	16
5	9
6	19
7	21
8	1
9	2

-----	-----
Count:	115
-----	-----

Contacts with Offenders in Office Count
Rank

	4
1	3
2	14
3	4
4	12
5	15
6	29
7	32
8	2

-----	-----
Count:	115
-----	-----

Arrests and Transports Count
Rank

	3
1	31
2	15
3	19
4	8
5	25
6	8
7	4
8	1
9	1

-----	-----
Count:	115
-----	-----

Searches	Rank	Count
		13
	1	21
	2	15
	3	17
	4	16
	5	14
	6	8
	7	10
	9	1
	-----	-----
	Count:	115
	-----	-----

Other Concerns listed by respondents

domestic violation situations
 walking in on drug deals
 sadistic rapists
 hazardous materials from drug labs
 exposure to HIV
 interrupting criminal activities on street or in homes
 violence directed at P.O. by offender for specific reasons
 accidental discovery of weapon
 movement from/to office parking lots

Question 4 averaged responses by Work Assignment

	Community Contacts	Associates	M.H.Offs.	Random Violence
Mngr Count	8	8	8	7
Mngr Avg.	3.13	2.63	4.25	4.57
Intake P.O. Count	11	10	11	10
Intake P.O. Avg.	4.00	4.10	4.27	4.30
Spcl Assn P.O. Ct.	7	7	7	7
Spcl Assn P.O. Avg.	2.86	3.29	2.57	5.86
Ltd Sup P.O. Ct.	10	10	10	10
Ltd Sup P.O. Avg.	2.70	3.40	4.60	3.10
Field P.O. Ct.	77	77	77	77
Field P.O. Avg	2.26	2.86	3.68	4.29
All Cases Ct.	113	112	113	111
All Cases Avg.	2.57	3.03	3.79	4.30

[continued on next page]

	Off. Visits	Arr/Trnspts	Searches
Mngr Count	7	7	6
Mngr Avg.	4.71	2.86	2.83
Intake P.O. Count	11	12	9
Intake P.O. Avg.	4.36	2.50	4.44
Spcl Assn P.O. Ct.	7	7	7
Spcl Assn P.O. Avg.	6.29	4.14	4.00
Ltd Sup P.O. Ct.	10	10	9
Ltd Sup P.O. Avg.	5.60	3.30	3.89
Field P.O. Ct.	76	76	71
Field P.O. Avg	5.25	3.37	3.42
All Cases Ct.	111	112	102
All Cases Avg.	5.23	3.29	3.56

Other comments listed by respondents listed on following pages...

---if text was reduced or words were unknown text is enclosed
in brackets []---

"# 7 Only for special high risk cases determine by committee. Not all high risk cases. Concerns about optional arming as Parolees or Probationers may assume every one [is] armed and act accordingly thus placing all P.O.s at risk."

"#5 Just in case the need would arise. #7 I like this idea best. #9 Depends on the offender and if he remembers!!"

"[All P.O.s should have mandated training and psychological testing. Corrections clients are unpredictable. When only some P.O.s are armed they are constantly asked to accompany unarmed P.O.s on FVs, this takes armed P.O. away from their caseload. I have seen inmates obtain information about P.O.s and their families while in custody--the threat still existed even though the parolee was in custody. Moving offenders to other caseloads may not reduce the threat."

"[We are more at threat from an accidental shooting from an armed P.O. than we are from an offender. Facts: -this is an emotional issue, not a factual one, no P.O.s have been killed in Oregon. -Nevada A.G. study found offenders are more likely to "armor" up to level of weapons carried by P.O., study recommended against P.O.s continuing to be armed. -Nationwide only one P.O. killed in line of duty by shooting, rest were killed in falls, wrecks. When P.O.s are killed they are killed FROM AMBUSH, having a firearm is no protection against ambush.]

"All P.O.s should be allowed to carry a F/A. The [offenders have become] much more violent in last 5 years. More violent assaults on public safety officers and citizens."

"All P.O.s trained, receive permits, maintain certifications, ongoing training including simulation. Armed at P.O.s discretion but must document threat per guidelines."

"Arming should not be entirely discretionary, should be standards set for determining who needs to be armed with special caseloads and duties considered. Training needs to be very intensive and on-going."

"Arming should be optional and available to P.O.s who meet psychological/training requirements."

"Arms should not be only defensive"

"As a retired police officer, being intimate with the potential for violence in law

enforcement situations I strongly advocate for adoption of the arming option. Considering that we supervise persons in the largest and most diversified metropolitan region in this state it is shortsighted and foolhardy to look past this VITAL issue. It is only a matter of time before [arming] would have averted injury or death of a P.O."

"Depends on whether this was a "personal" threat or not--normally I would say yes, most P.O.s should have some skills in "depersonalizing" the supervision relationship."

"First choice is optional arming to start and mandatory for all new P.O.s. Second choice is optional arming. Third choice is TSP type program."

"I carried a firearm for Louisiana DOC for 10 years without incident; however, the option of carrying a firearm was empowering."

"I don't like the idea of people armed while in the building."

"I previously believed armed P.O.s presented an increased level/likelihood of danger to selves, but due to increased general levels of violence and prevalence of crack and crank I now believe P.O.s should be allowed to carry guns to defend against deadly physical force. I understand that a gun doesn't eliminate the risks but only provides a tool/opportunity to protect oneself."

"I recently completed TSP training. It was excellent and was geared for a P.O. without prior experience with a handgun such as myself."

"I strongly believe that the offenders with which we work are just as dangerous and threatening as when dealt with by the police and corrections if not more."

"I think the community needs to be involved in this decision after being made aware of the dangers we face."

"I think the safety committee (Mike King Frank Grace) are moving too slow on this issue. It is apparent to me and others that Mike King is dragging his feet on this. We are the largest county in the state and we are one of the few that do not have at least a TSP unit. Mike Why is the questionnaire dated 10/20 and we didn't get it until 11/19?"

"I would like to see optional arming at the officer's request and an ongoing

training program so that any employee (clerical too) can make a request to be armed whenever the person believes there is such a need."

"If few are armed all should be able to be armed. All dangerous/potentially dangerous people are not accepted into TSP type caseloads. Threat is there. P.O. is best person to determine if threat enough to carry at any given time. Need lockers available"

"It is high time that management recognize that P.O.s face an increasingly higher risk from offenders and associates. Time is of the essence."

"Many P.O.s were not interviewed or hired with the consideration of mandatory firearms use being given. So, firearms use by these P.O.s should remain optional. However, if any P.O.s are to be armed, all P.O.s should be trained and familiar with firearms"

"My first choice would be for an armed unit to supervise high risk offenders and also option of carrying firearm."

"No one should be required to be armed. It needs to be optional but seriously needs to be a choice available instead of the current state of no option unless threatened."

"Not all P.O.s want to be armed due to various disabilities, etc. It is my opinion that certain P.O.s that have high risk cases should be required to carry a firearm. Casebank P.O.s should not carry."

"Offenders are more violent/dangerous compared to 5-10 years ago. I certainly hope that it doesn't take the loss or serious injury of a P.O. due to offender and/or associates assaulting a P.O. before the DCC Admin and County Commissioners authorize a proper tool for P.O. safety, ie firearms."

"On #7, not only high risk cases, high risk neighborhoods and high risk work hours-evening work."

"Optional arming is preferable over a TSP group. But if the County won't fund training and arming all who wish, we should at least have TSP unit in each office."

"Over the past years we have noticed more violent and serious

criminal activity. More killings, more drugs, more gang members, and we have lost system integrity."

"Paranoid offender and severe M.H. are constant threat to P.O.s-they are unpredictable. Also, as woman, I no longer feel safe driving alone. I would like weapon in car."

"People in general, criminals specifically, have become more violent. System presently "tinkers" with people on supervision so that criminals are much more apt to act up/out violently."

"Plain common sense-the liability potential if a P.O. gets injured is tremendous."

"Potential for violence has increased due to increase in number of clients."

"Problem with choice arming is makes different jobs, some with high risks, others who are clerks. Are we going to supervise criminals IN the community or not? If diverse jobs [should be] diverse pay."

"The business is much more dangerous today than even a few years ago. I worry about the places I go, the people with whom my offenders associate [with] just as much or more than the offender. I often feel unsafe in the field. I now would like to be armed. I did not feel this way 5 years ago."

"The danger of supervising felony offenders in the community has increased and is very threatening to P.O.s attempting to supervise-adding to a strong risk to the P.O.s"

"The offender population has obviously gotten increasingly dangerous and the trend is continuing. A substantial number of offenders are either armed or have access to weapons. Random unscheduled contacts at [offender residences] when M.H. or intoxication levels are unknown is extremely dangerous and rife with peril. I'm surprised no one has been hurt yet. Office security should also be beefed up."

"The process for arming for threat is not responsive enough. With optional arming this problem would be resolved."

"There are many weapons I would like to have but none of them are guns: Dogs, knives, capstun with safety caps, bean bag guns, and stunguns. Guns even with

police arrests make my job much more dangerous. Why is management so reluctant to issue non-lethal weapons, but so eager to increase legal liability with deadly weapons?"

"There should be a whole lot more to this matter than this superficial questionnaire."

"This issue is going on for far too long for me to believe that this is a safety issue. I am concerned that this is becoming a political issue at the expense of the safety of the officer."

"Use of firearms are a final stop in a continuum of force. Our training should include ongoing instruction in all phases of this continuum. Most important being how to be aware of [...] situation, how to de-escalate potentially violent situations and avoid other potentially violent situations, (such as situations that could be more appropriately resolved by other law enforcement agencies) is of paramount importance."

"We have been extremely fortunate that no P.O.s have been killed or seriously injured. In other words, don't chance it any further. Optional arming should be implemented."

"We have to supervise more dangerous offenders now than ever before. Is it going to take a death before we get armed so we can defend ourselves?"

"We need more than firearms. We need resources [listing] not only when they are in crisis and jail/prison space when they will not comply. Also need competent staff. Some P.O.s I would not want to see armed."

"We should be given the option to be armed. This job has become increasingly more dangerous due to the high percentage of armed offenders in the community."

"When you arm any P.O. the clients assume, when they find out, that all P.O.s are armed."

"With more and more random violence in society as a whole offenders become more desensitized to violence as an answer to their problems, the P.O. becomes the focus of their paranoia. [...] The offender who threatens is not always the one who carries it out, the one you least expect may be the most dangerous, variables like stress, drugs and alcohol, [...] produce violence where you least expect it."

Multnomah County, Oregon Department of Community Corrections Policy and Procedure	Use of Firearm 312
---	-------------------------------

Approved:

Director

Date

I. AUTHORITY

Administrative Directive
Multnomah County Executive Authority
ORS 137.550, 161.015, 161.205, 161.209, 161.235, 161.239, 161.249,
161.265, 423.525

II. PURPOSE:

To specify the authority of designated posts of duty to carry firearms as safety equipment.

III. POLICY:

It is the policy of Multnomah County Department of Community Corrections ^{NOT} to authorize possession, and use of firearm while engaged in the performance of their duties, except as defined below:

- A. Firearms confiscated from offenders.
- B. Firearms handled/used in training courses approved by the Multnomah County Department of Community Corrections.
- C. Any staff approved by the Director to be armed while on duty.

IV. DEFINITIONS

- A. Deadly Physical Force: Physical force that under circumstances in which it is used is readily capable of causing grievous bodily injury or death.

- B. Physical Force: Sufficient force to subdue or control a person with the least possible injury to persons involved.
- C. On Duty: The specific time(s) of the day or night that an employee is assigned to perform the duties of his/her job.

V. PROCEDURES

A. Predication of Arming While on Duty:

Parole and Probation Officers have a duty in law to supervise convicted offenders, to interdict unlawful behavior, including arrest, seizure of evidence of crimes, and to act in protection of themselves and citizens.

The supervised population of offenders includes those with a proven record of assaultive and weapon offenses, and these individuals need to be supervised in neighborhoods and during hours of the day which indicate the need for safety equipment and training for all levels of the Continuum of Force, up to and including deadly force. Officers must be trained to exercise a reasonable response to force which is directed at them. Although retreat is the most desirable action in a use of force situation, it is not always possible to do so safely. The level of force employed is at the discretion of the offender or associate. Officers must have defensive capacity to enable them to carry out their duties.

B. Procedure for Approval of Being Armed While on Duty:

1. The Director may approve arming of a unit of Parole/Probation Officers for dealing with offender populations with special needs (i.e. Safety Action Teams, absconder return, gang caseload, Old Town detail). Plans for such units must be prepared by supervisory staff and approved by the Director.
2. Individual Parole/Probation Officers may be armed with the approval of the Director for specific duties which may include evening work after office closure, work in dangerous areas of the city, or specific caseloads which have demonstrated a propensity to violence and/or possession of weapons or who have threatened

the Officer or the Officer's family.

3. A Parole/Probation Officer may request to be armed while on duty in response to a threat against themselves or their family. A written request must be submitted within 24 hours of the threat detailing the nature and circumstances of the incident. The supervisor will investigate expediently and submit findings to the Branch Manager. The Branch Manager shall review the findings and forward a written recommendation to the Director. The Director shall render a written decision indicating approval or denial. Continuation of approval shall be reviewed when circumstances so warrant.

C. Safety Procedures for Armed Officers:

Parole/Probation Officers must complete the following steps prior to carrying a firearm on duty:

1. Be sworn, certified and beyond probationary status.
2. Pass a psychological evaluation at the Department's expense.
3. Successfully complete a firearms training program approved by the Department, including legal issues, firearm safety, weapons retention, tactical skills, stress management, diffusing hostility, first aid, CPR, use of deadly physical force and other pertinent areas.

D. Weapons Specifications:

For officers armed while on duty the Department will approve weapons and supporting equipment including ammunition. (See Attachment A).

E. Use of Deadly Physical Force:

Employees may use or threaten to use deadly physical force only to

defend themselves or others when it is reasonably believed that another person is using or about to use unlawful physical force against them or another person that, under the circumstances in which it is used, is readily capable of causing grievous bodily injury or death. (See Policy 310, Use of Force).

F. Reporting and Investigating:

1. **Drawn Weapon Report:** Any incident in which an employee is involved in the drawing of a weapon shall be reported to the Department. (See Attachment B).
2. **Discharged Weapon Report:** Any employee involved in the discharge of his/her weapon other than in a training situation shall immediately report the incident to the supervisor. The incident shall be investigated and appropriate measures taken. (See Attachment B).

G. Withdrawal of Approval

1. The Director or his/her designee may, at any time, suspend approval of an employee to be armed while on duty, including:
 - a. Demonstrated inability to handle the firearm in a training or field situation.
 - b. Improper drawing or discharge of the firearm.
 - c. Evidence of emotional imbalance or stress related condition.
 - d. Use of alcohol or illegal controlled substance while on duty.
 - e. Noncompliance with policies concerning weapons and use of force.
2. After investigation of the circumstances of the suspension of approval of an employee to be armed, the Director or his/her

designee may withdraw approval of an employee to be armed while on duty. This may indicate:

- a. Transfer of the officer to a duty post or unit which does not specify firearms as part of safety equipment.
- b. Failure to comply with policy may result in discipline of the employee. (See Attachment B).

ATTACHMENT A

SPECIFICATIONS OF WEAPONS/EQUIPMENT

I. FIREARMS

Firearms selection standards must meet the test of reliability, safety and adequacy.

To meet the reliability requirement, firearms must be inspected and approved by a qualified person. They must be modern firearms in good mechanical conditions, manufactured by a firm with a history of sound and reliable craftsmanship and acceptable design standards. Examples include, but are not limited to Smith & Wesson, Colt, Ruger, Browning, Sig-Sauer, Beretta, Glock, H&K, and Walther. Weapons must be revolvers or semi-automatic pistols capable of firing modern ammunition and having a total capacity of no fewer than five rounds. Revolvers must have a swing-out cylinder which permits the simultaneous extraction of expended cases. Top-break or side-gate loading revolvers are not acceptable. Grips must be of a type which do not interfere with speed loading devices. Barrel lengths must be between two and five inches. Semi-automatic pistols are not to be carried in "condition one", that is with a round chambered and mechanical safeties engaged. (Double action automatics with a decocking lever will be carried decocked, with decocking safety off.) Trigger shoes may not be used on any authorized firearm, nor may any type of laser sights.

Safety and other adequacy require that firearms, ammunition and leather be inspected and approved, and that a procedure be in effect to address equipment malfunctions that develop during use. The inspection and certification of equipment, by a designated armorer or rangemaster, is required. Inspections will be conducted at least biannually. Faulty or defective equipment will be pulled from service and repairs effected, prior to being re-inspected and placed back in service. It will be the responsibility of the person authorized to carry a firearm to ensure any defects/malfunctions are reported promptly to the designated armorer or rangemaster, so that inspection and/or repair may be performed.

People come in all shapes and sizes, and commonly wear very different attire. For safety and reliability, it is important that the individual be comfortable with the firearm selected. Ergonomics are important to confidence, skill development and concealability and control. Accordingly, any firearm meeting the criteria established above, and the following caliber specifications, should be authorized once qualification has been achieved and other required training satisfactorily completed. Individuals should purchase and maintain their own firearms.

II. AMMUNITION

With the exception of training, only factory fresh ammunition is authorized for duty use.

Allowable calibers need to be adequate for the job, yet not over-powered for the manner in which they may be used by members of the Department. To meet these criteria, acceptable calibers will be 9 mm Parabellum (Luger), .38 Super Auto, .38 Special, .357 Magnum, .40 Smith & Wesson, .45 ACP or .45 Long Colt. Because of size requirements, semi-automatic pistols are not authorized in calibers other than 9mmP, .38 Super, .40 S&W or .45 ACP.

Fully jacketed ("hardball") ammunition is not permitted. To reduce the risks of ricochet and overpenetration, only JHP ammunition will be carried. In each caliber, there is an optimal range of bullet weights. Additionally, there are certain types of ammunition more suitable to law enforcement needs, because of their basic design and ability to expend energy quickly and efficiently with minima risk of ricochet and over-penetration. Optimal recommendations for each caliber are the following, listed in order of preference.

- | | |
|-----------|--|
| 9mm | *Winchester "Black Taloon" subsonic JHP |
| | *Federal "Hydra-Shok" JHP |
| | *Winchester "Silvertip" JHP |
| | *Any Federal, Remington, Winchester, Hornady standard velocity or subsonic JHP with bullet weight over 120 gr. |
| .38 Super | *Any Federal, Remington, Winchester Hornady JHP with bullet weight over 120 gr. |

-
- | | |
|----------|---|
| .38 Spl | *Federal "Hydra-Shok" JHP
*Any Federal, Remington, Winchester, Hornady "Plus P" JHP with bullet weight over 120 gr. and less than 190 gr. |
| .357 Mag | *Same as .38 Spl, except that "Plus P" does not apply. |
| .40 S&W | *Winchester "Black Taloon" subsonic JHP
*Federal "Hydra-Shok" JHP
*Winchester "Silvertip" JHP
*Any Federal, Remington, Winchester, Hornady standard velocity or subsonic with bullet weight over 135 gr. and less than 260 gr. |
| .45 ACP | *Winchester "Black Talon" subsonic JHP
*Federal "Hydra-shok" JHP
*Any Federal, Remington, Winchester, Hornady or comparable JHP ammunition with bullet weight over 199 gr. and less than 230 gr. |
| .45 LC | *Winchester "Silvertip" JHP
*Any Federal, Remington, Winchester Hornady or comparable JHP ammunition with bullet weight over 199 gr. and less than 260 gr. |

III. LEATHER

For safe weapon retention and removal, the "leather"(holster) gear is as important as any other piece of equipment.

Firearms must be carried secured in an approved holster.

Approved holsters will be those which are designed for the particular type of firearm being carried, and that are in good condition with no worn out snaps or stitching. Nylon is acceptable but not recommended because of its inability to hold its shape and resist fraying.

Approved holsters must be equipped with a strap or other mechanism for holding the firearm securely in the holster. In the case of a single action semi-

automatic pistols, the design must permit the safety strap to engage by passing in front of the cocked hammer of the weapon, and must not interfere with the manual safety of the firearm.

ATTACHMENT B

DISCHARGE OF WEAPON INVESTIGATION

I. REPORTING DRAWN WEAPON

- A. The officer will report all incidents in which the firearm is drawn while on duty, except:
 - 1. Approved training and practice sessions.
 - 2. Inspection by an armover or firearms certified inspector or instructor.
 - 3. To temporarily secure the firearm in a weapons locker.
- B. It is the responsibility of the officer to submit a safety incident report to his/her immediate supervisor at the earliest opportunity, but no later than end of shift. The supervisor will review the safety incident report with the officer.

II. DISCHARGE OF WEAPON INVESTIGATION

The Department will investigate all incidents in which an officer discharges a firearm while on duty or while off duty, except:

- A. The discharge of firearms at an approved range and all forms of target practice or organized shooting matches.

III. REPORTING WEAPON DISCHARGE

Immediately following the discharge of a firearm it will be the responsibility of the officer involved to notify his/her immediate supervisor.

The immediate supervisor, or designee, will respond to the scene. The immediate supervisor will, as soon as it is practical, notify (through the chain of command) the Director or designee.

A complete written report of the incident shall be submitted by all members involved. The supervisor shall submit a written report of the investigation.

IV. DISCHARGE OF A WEAPON INVOLVING THE SHOOTING AT OR OF A PERSON

Incidents involving a shooting at or the shooting of a person will be investigated by the Department.

An outside agency may be requested to assist or conduct such an investigation.

An officer involved in any shooting involving a person shall immediately notify the on-duty supervisor or manager.

It shall be the responsibility of the officer involved to render reasonable first aid, secure and protect the scene and all evidence until the arrival of the local law enforcement agencies.

It shall be the responsibility of the involved officer to, as soon as practical, submit a complete report of the incident, utilizing the safety incident report.

In the event that the involved officer is injured or incapable of submitting the required report, the report shall be completed and submitted by the supervisor.

The supervisor shall be responsible for the following duties:

- A. A complete investigation of the incident.
- B. Assist the officer involved in the completion of his/her report and, if requested, a tape recorded oral report of the facts involved in the incident.
- C. Notify the District Attorney.
- D. The officer involved in the firearms use incident that results in the injury

or death of a person may be relieved of duty, without loss of pay or benefits pending the investigation.

- E. The officer shall be available at all times for official interviews and statements regarding the case and shall be subject to recall to duty at any time. He/She shall notify the Director or designee prior to leaving the city.
- F. The officer shall not discuss the case with anyone except persons who are assigned to the case. This would not prohibit the officer from discussing the case with a private attorney.

V. DUTIES AND RESPONSIBILITIES WHEN DEADLY FORCE IS USED

Incidents involving the use of deadly force by or against Parole and Probation Officer shall be administratively investigated by the Department.

- A. The District Attorney's office and the Homicide Team will investigate all incidents involving members of this Department which result in death or injury to another.
- B. The Department shall assist the Homicide Team which will have primary responsibility for any investigation.
- C. Responsibilities of Individual Officers

Whenever an officer is involved in the use of deadly force against another; which results in death or physical injury, they will immediately:

1. Give first aid, if possible.
2. Notify the on duty supervisor or manager.
3. Write a report before going off duty.

D. Responsibilities of On Duty Supervisor

The on duty supervisor shall write a report and be responsible for seeing that the following appropriate persons are contacted:

1. Director or designee
2. District Attorney
3. Homicide Team
4. County Attorney

E. Critically Injured Officers

Critically injured officers shall be transported to a designated trauma center by on scene medical personnel.

1. Contacting the Spouse:

A supervisor or manager will be assigned to contact the spouse of an injured officer and to assist as needed, giving and obtaining such information as may be helpful and comforting.

In view of the present day media coverage, which broadcasts a major incident almost as soon as it happens, the spouses of the officers on the involved shift shall be contacted and notified whether or not their spouse was involved or injured.

2. Major Incident Follow Up:

Counseling services will be made available. Contacts between involved officer and the counseling service will be confidential.

3. Assistance to Involved Officer:

When an officer has been involved in an incident which has resulted in the death or physical injury of another is being investigated, the on duty supervisor shall assign someone to

remain with the involved officer(s) and accompany them away from the scene as soon as practical.

V. PROCEDURES

A. Authorization for Being Armed While on Duty:

Sworn Parole/Probation Officers may be armed while on duty for specific purposes: As part of an armed unit in response to a dangerous category of offenders; armed individually in response to a caseload of dangerous offenders or dangerous work zone; armed in response to a threat against themselves or their family.

B. Procedure for Approval of Being Armed While on Duty:

1. The Director may approve arming of a unit of parole/probation officers for dealing with offender populations with special needs (i.e. safety action teams, absconder return, gang caseload, Old Town detail). Plans for such units must be prepared by supervisory staff and approved by the Director.
2. Individual parole/probation officers may be armed with the approval of the Director for specific duties which may include evening work after office closure, work in dangerous areas of the city, or specific caseloads which have demonstrated a propensity to violence and/or possession of weapons or who have threatened the officer or officer's family.
3. A parole/probation officer may request to be armed while on duty in response to a threat against themselves or their family. A written request must be submitted within 24 hours of the threat detailing the nature and circumstances of the incident. The supervisor will investigate and submit findings to the Branch Manager within 48 hours of being notified. The Branch Manager shall review the findings and forward a written recommendation to the Director within 24 hours. The Director shall communicate approval or denial of the request for arming within 72 hours of receipt of the recommendation by the Branch Manager. All parties shall be in writing.

notified

C. Safety procedures for armed officers:

Parole/Probation Officers must complete the following steps prior to carrying a firearm on duty:

1. Pass a psychological evaluation at the Department's expense.
2. Successfully complete a firearms training program approved by the Department including legal issues, firearm safety, weapons retention, first aid, CPR, and use of deadly physical force.

D. Issuance of Firearm:

1. For specific duties the Department will issue approved weapons and supporting materials including ammunition and cleaning and inspection tools. With Director's approval, officers may carry their personal weapon.
2. Officers armed against threat will carry a Department issued weapon or their own personal weapon at the discretion of the Director.

E. Maintenance of weaponry:

1. All weapons will be inspected on a monthly basis for cleanliness, serviceability, and correctness of ammunition.
2. Parole/Probation Officers must be recertified on a semi-annual basis.
3. Officers armed for threat will be reviewed every 90 days.

F. Carrying and Drawing Firearms:

1. Firearms will be carried in a concealed manner at all times while on duty.
2. Firearms will not be drawn/used unless the employee believes that the circumstances are consistent with the Department's policy on the use of deadly physical force.

G. Use of Deadly Physical Force:

1. Employees may use or threaten to use deadly physical force only to defend themselves or others when it is reasonably believed that another person is using or about to use unlawful physical force against them or another person that under the circumstances in which it is used is readily capable of causing grievous bodily injury or death.
2. The use of deadly physical force by an employee authorized to carry a firearm while on duty shall not unnecessarily or unreasonably endanger the employee or others in applying said deadly physical force.

H. Reporting and Investigating:

1. Drawn Weapon Report:

- a. Any employee involved in the drawing of his/her weapon in a situation other than training shall immediately report the incident to the supervisor.
- b. A report in writing shall be submitted to the Supervisor within 24 hours and will include the date, time, persons involved and circumstances of the incident.

2. Discharged Weapon Report:

- a. Any employee involved in the discharge of his/her weapon other than in a training situation shall immediately report the incident to the supervisor, Division Manager and the police.
- b. A written report shall be completed by the employee as soon as possible after the incident and submitted to the supervisor.
- c. The report shall include the date, time, persons involved, nature of injuries and circumstances leading to the discharge of the weapon.
- d. The supervisor will investigate or ask for outside assistance in investigating the circumstances leading to the discharge of the weapon.
- e. A written report will be submitted to the Division Manager by the supervisor summarizing the circumstances leading to the discharge of the weapon within forty-eight (48) hours of the incident.
- f. Any staff person directly involved in a firearms discharge which results in an injury or death shall be placed on Administrative Leave from normal duties without loss of pay or benefits for the duration of the investigation.
 - (1) The staff person shall be available at all times to aid in the investigation.
 - (2) The staff person shall be subject to recall to duty at any time.

I. Withdrawal of Approval

1. The Director or his/her designee may, at any time, withdraw approval of an employee to be armed while on duty.
2. The Division Manager/Branch Manager has the authority to immediately suspend the employee's authority to be armed upon evidence of any violation of this policy, including:
 - a. Failing to be recertified in the required time frame.
 - b. Demonstrated inability to handle the firearm in a training or field situation.
 - c. Improper drawing or discharge of the firearm.
 - d. Failure to keep weapon concealed.
 - e. Evidence of emotional imbalance or stress related condition.

VI IMPLEMENTATION

This policy supersedes any previous policy regarding the authorization for staff to carry and use firearms.



INFORMATION FOR SUPERVISORS

I have been getting a number of questions about a firearms training and policy recommendation put forth recently.

Since we have multiple sources reviewing and providing input on this topic, and since I understand supervisors have been asked to examine the subject, I am forwarding a copy for information only.

Jeff/MTEA

MODEL POLICY ON FIREARMS, WEAPONS AND THE USE OF FORCE

I. AUTHORITY

Administrative directive.

Multnomah County Executive authority.

ORS 137.550; 137.590; 137.620; 161.205; 161.209; 161.219;
161.225; 161.235; 161.239; 161.249; 161.255; 161.265;
166.220; 166.240; 166.250; 166.260.

II. PURPOSE

To specify the circumstances under which Department staff may carry firearms, other weapons, or use force against another person, and to ensure any who carry a firearm or other weapon are skilled and knowledgeable in their use, and knowledgeable of the limitations, sanctions and responsibilities imposed on their use.

For purposes of this section, "weapon" is defined as a firearm, impact weapon, chemical agent or other instrument or device designed and intended for the application of force against a person.

III. APPLICATION

This policy applies to all staff assigned to the Multnomah County Department of Community Corrections.

For purposes of this section, "assigned" staff include all full-time and part-time employees, volunteers and practicums.

IV. POLICY

- A. It is the policy of Multnomah County Department of Community Corrections that any use of force by members of the Department shall be only that force which is reasonable and necessary to overcome force or threat of force by another.

For purposes of this section, "use of force" includes the drawing of a firearm or impact weapon in the presence of another person or persons, to invoke compliance by means of the display of the weapon.

In the case of firearms, it is also the policy of the Department that deadly physical force may not be used in defense of property or to prevent escape. Deadly physical force may only be used as a last resort to prevent death or serious physical injury to another

MODEL POLICY ON FIREARMS, WEAPONS AND USE OF FORCE
Page 2

person, by a threat that has demonstrated the intent, means and opportunity to cause death or serious physical injury to another.

- B. Except as may be authorized by the Director on a case-by-case basis, only sworn Parole & Probation officers may be authorized to carry firearms in the performance of their duties. Such authorization shall be in writing, signed by the Director, only after all other requirements of this policy have been met.
- C. Nothing in Section "A", above, is intended to preclude the possession, control or use of any firearm, by any member of the Department, which is being confiscated during the performance of their duties, or during authorized training courses.
- D. Staff who have received arming or other weapons authorization shall have their badge and identification card in their immediate possession, any time a firearm or other weapon controlled or restricted by statute is being carried by that person.

Staff who are not sworn peace officers must meet all statutory requirements pertaining to the carrying of weapons, in addition to having authorization from the Director.

- E. All personnel authorized to carry a weapon shall receive copies of, and instruction in all Department policies regulating the carrying, display and use of weapons and the use of force, before carrying such weapon.
- F. Prior to receiving authorization to carry any weapon, staff shall meet or exceed the Department's minimum training standards for the particular type of weapon carried. Training records shall be maintained which verify the employee has received such training and has demonstrated proficiency with the weapon, and knowledge of laws pertaining to its use.

In the case of firearms, such proficiency must be documented at least every six months, in accordance with such training program(s) as may be authorized by the Department.

- G. Failure to maintain established minimum standards of qualification set by the Department shall result in the immediate withdrawal of authorization to carry a particular weapon, until such time as remedial training

MODEL POLICY ON FIREARMS, WEAPONS AND USE OF FORCE

Page 3

has been accomplished, and the minimum qualification standards have again been met.

Nothing in this section precludes withdrawal of any weapons authorization at any time, by the Director.

- H. Any authorization given under this policy is valid only within the State of Oregon.
- I. Any weapon carried as authorized under this policy shall be inspected by a qualified person as specified by the Director, and shall be certified as being properly functional. A description of the weapon, along with serial number, if applicable, will be included in the written certification of functionability, and will be maintained in permanent training records. Only weapons of a type specified by the Department, which have been inspected and approved, may be carried.

Regardless of any authorization to carry a weapon under this policy, no staff member shall carry such weapon when under the influence of alcohol or any other substance.

- J. It shall be the responsibility of the staff member authorized to carry any weapon to ensure it is maintained in proper working condition, and that it is safely handled, transported, carried, stored or otherwise manipulated, to ensure optimum safety and security at all times.
- K. Any use of force against another, by any member of the Department, must be documented in writing, to the Director, within 24 hours of the event. The report will contain a complete description of the circumstances involving the use of force, and include a list of any witnesses to the event.

After any use of force which results in investigative actions by another law enforcement agency, the staff member will immediately inform the Director of the event, and will cooperate with the investigating agency during the investigation. Prior to making any statements regarding the incident, the staff member shall confer with the Director or his/her representative. The event will not be discussed with news media or other persons without the express consent of the Director.

MODEL POLICY ON FIREARMS, WEAPONS AND USE OF FORCE

Page 4

The Director or his/her representative may direct the staff member involved in a use of force incident be relieved of duty, with pay, pending an investigation into the circumstances surrounding the use of force.

All incidents involving the use of force by any member of the Department, which results in injury to any person, or which involves the discharge of a firearm for other than authorized training purposes, will be reviewed by a panel empowered by the Director to investigate such incidents and report its findings. The review shall encompass the contributing causes of the incident to determine what circumstances brought about the need to use force; and whether the amount of force used was consistent with the Department's policies and applicable statutes.

- L. Incorporated by reference and attachment to this policy are the following documents:
1. Use of Force Continuum, Oregon Board on Public Safety Standards and Training.
 2. Firearms Training, Standards and Specifications, Multnomah County Department of Community Corrections.

FIREARMS TRAINING, STANDARDS AND SPECIFICATIONS

October, 1992

Multnomah County Department of Community Corrections

FORWARD

The most common misconception surrounding firearms training is that adequate training is based upon the teaching of mechanical proficiency and legal restraints. It must never be forgotten that once a bullet leaves the barrel of a gun, no power on earth can ever call it back. A comprehensive firearms training program, then, must include behavioral psychology, stress management, a philosophy of safety, legal and moral issues, limitations of the tool and, finally, mechanical proficiency. This training program is based on the foregoing philosophy.

I. THE NEED FOR FIREARMS

Parole & Probation officers, and occasionally other members of the Department of Community Corrections, have a duty under the law to act in the supervision of offenders who have been adjudicated for having committed crimes against the peace and dignity of the State of Oregon and its citizens. Included in these duties is the need to intrude upon these offenders at their homes and worksites, and sometimes to cause their arrest and return to secure custody.

The philosophical position of corrections has no meaning to the offender, or to his associates in the community, when a member of this Department is seen as an instrument that stands between him and his freedom. Consequently, there exists a potential for the offender or his/her associates to employ force to resist apprehension or other sanctions. The level of force employed is at the discretion of the offender or associate.

The use of force continuum describes the range of possible resistance or force, by a threat. It further describes the reasonable response, by the person against whom the force is directed. Since there are no limitations on the degree of force the threat may utilize, there must exist on the part of the defender an opportunity to meet any level of force with equal force, at the very least to protect himself and survive the encounter. Although retreat may be the most desirable option for members of the Department, it is an option which is not always available.

Since deadly physical force is always an option for the threat and/or the threat's associates, then it must be a defensive option for the officer involved in the contact.

II. SELECTION OF STAFF

Notwithstanding special or unusual circumstances involving specific threats toward a member of the Department, it is the Parole & Probation officer, who holds the duty and statutory mandate to intrude as described above, who must have available the protective equipment and training to afford the best chance of surviving violent encounters in the execution of those duties. Firearms for these officers, then, do not become an instrument of attack or aggression, but a last resort defensive tool designed to meet the level of threat imposed upon them.

Because of the variety of duties among Parole & Probation officers in the Department, and because escalation of a contact to the level of deadly physical force requires a particular resolve on the part of the officer, the arming of such officers should be on an optional basis. Since officers presently employed with the Department were not hired with an understanding that the use of deadly physical force may become necessary, it is inappropriate to require anyone unwilling to exercise such force to be prepared to do so. All Parole & Probation officers should receive firearms training, however, to familiarize them with weapons and tactics they will undoubtedly encounter in the field.

III. SELECTION OF EQUIPMENT

A. FIREARMS

In order to meet the minimum needs of meeting force with equal force, firearms selection standards must meet the test of reliability, safety and adequacy.

To meet the reliability requirement, firearms must be inspected and approved by a qualified person. They must be modern firearms in good mechanical condition, manufactured by a firm with a history of sound and reliable craftsmanship and acceptable design standards. Examples include, but are not limited to Smith & Wesson, Colt, Ruger, Browning, Sig-Sauer, Beretta, Glock, H&K and Walther. Weapons must be revolvers or semi-automatic pistols capable of firing modern ammunition and having a total capacity of no fewer than five rounds. Revolvers must have a swing-out cylinder which permits the simultaneous extraction of expended cases. Top-break or side-gate loading revolvers are not acceptable. Grips must be of a type which do not interfere with speed loading devices. Barrel lengths must be between two and five inches. Semi-automatic

pistols are to be carried in "condition one", that is with a round chambered and mechanical safeties engaged. (Double action automatics with a decocking lever will be carried decocked, with decocking safety off.) Trigger shoes may not be used on any authorized firearm, nor may any type of laser sights.

Safety and adequacy require that firearms, ammunition and leather be inspected and approved, and that a procedure be in effect to address equipment malfunctions that develop during use. The inspection and certification of equipment, by a designated armorer or rangemaster, is required. Inspections will be conducted at each training session, which will be at least biannually. Faulty or defective equipment will be pulled from service and repairs effected, prior to being re-inspected and placed back in service. It will be the responsibility of the person authorized to carry a firearm to ensure any defects/malfunctions are reported promptly to the designated armorer or rangemaster, so that inspection and/or repair may be performed.

A common misconception regarding departmental firearms is that everyone must carry the same type of weapon. This simply ignores the fact that people come in all shapes and sizes, and commonly wear very different attire. For safety and reliability, it is important that the individual be comfortable with the firearm selected. Ergonomics are important to confidence, skill development and concealability and control. Accordingly, any firearm meeting the criteria established above, and the following caliber specifications, should be authorized once qualification has been achieved and other required training satisfactorily completed. Individuals should purchase and maintain their own firearms.

Because of the defensive nature of firearms, under the Department of Community Corrections philosophy, no rifles or shotguns are permitted for carry by members of the Department.

B. AMMUNITION

With the exception of training, only factory fresh ammunition is authorized for duty use.

Allowable calibers need to be adequate for the job, yet not over-powered for the manner in which they may be used by members of the Department. To meet these criteria, acceptable calibers will be 9mm Parabellum (Luger), .38 Super Auto, .38 Special, .357 Magnum, .40 Smith & Wesson, .45 ACP or .45 Long Colt. Because of

size requirements, semi-automatic pistols are not authorized in calibers other than 9mmP, .38 Super, .40 S&W or .45 ACP.

Fully jacketed ("hardball") ammunition is not permitted. To reduce the risks of ricochet and over-penetration, only JHP ammunition will be carried. In each caliber, there is an optimal range of bullet weights. Additionally, there are certain types of ammunition more suitable to law enforcement needs, because of their basic design and ability to expend energy quickly and efficiently with minimum risk of ricochet and over-penetration. Optimal recommendations for each caliber are the following, listed in order of preference:

- | | |
|-----------|--|
| 9mm | -Winchester "Black Talon" subsonic JHP
-Federal "Hydra-Shok" JHP
-Winchester "Silvertip" JHP
-Any Federal, Remington, Winchester, Hornady standard velocity or subsonic JHP with bullet weight over 120 gr. |
| .38 Super | -Any Federal, Remington, Winchester Hornady JHP with bullet weight over 120 gr. |
| .38 Spl | -Federal "Hydra-Shok" JHP
-Any Federal, Remington, Winchester, Hornady "Plus P" JHP with bullet weight over 120 gr. and less than 190 gr. |
| .357 Mag | -Same as .38 Spl, except that "Plus P" does not apply. |
| .40 S&W | -Winchester "Black Talon" subsonic JHP
-Federal "Hydra-Shok" JHP
-Winchester "Silvertip" JHP
-Any Federal, Remington, Winchester, Hornady standard velocity or subsonic with bullet weight over 135 gr. and less than 195 gr. |
| .45 ACP | -Winchester "Black Talon" subsonic JHP
-Federal "Hydra-Shok" JHP
-Winchester "Silvertip" JHP
-Any Federal, Remington, Winchester, Hornady standard velocity or subsonic with bullet weight over 184 gr. and less than 231 gr. |

- .45 LC -Winchester "Silvertip" JHP
- Any Federal, Remington, Winchester Hornady or comparable JHP ammunition with bullet weight over 199 gr. and less than 260 gr.

C. LEATHER

For safe weapon retention and removal, the "leather" (holster) gear is as important as any other piece of equipment.

Firearms may not be carried unless secured by an approved holster.

Approved holsters will be those which are designed for the particular type of firearm being carried, and that are in good condition with no worn out snaps or stitching. Nylon is acceptable but not recommended because of its inability to hold its shape and resist fraying.

Approved holsters must be equipped with a strap or other mechanism for holding the firearm securely in the holster. In the case of single action semi-automatic pistols, the design must permit the safety strap to engage by passing in front of the cocked hammer of the weapon, and must not interfere with the manual safeties of the firearm.

IV. THE TRAINING CURRICULUM

A. TOPICS (56 HOURS)

1. Legal issues. (Classroom - 4 hrs)
 - a. Laws of arrest, search & seizure.
 - b. Statutory authority of police and other peace officers.
 - c. Laws pertaining to use of force; use and possession of weapons.
2. Diffusing hostility. (Classroom/workshop - 8 hrs)
3. Stress management. (Classroom - 4 hrs)
4. Psychology of armed intervention. (Classroom/workshop - 4 hrs)
5. Firearms safety - home, office and field. (Classroom - 4 hrs)
 - a. Cardinal rules.
 - b. Mechanical operations and specifications.

- c. Ammunition specifications and capabilities/limitations.
 - d. Range rules.
 - e. Tactical safety.
 - f. Range/field safe conditions.
 - g. Office safe conditions.
 - h. Home safe conditions.
 - i. Clearing and checking the weapon.
- 6. Marksmanship skills. (Range - 1 day)
 - a. Positions.
 - b. Sight alignment/picture.
 - c. Trigger control.
 - d. Steady hold factors.
 - e. Loading/unloading/reloading.
 - f. Malfunction drills.
 - g. Holstering/unholstering.
 - h. Proficiency practice courses.
- 7. Tactical skills. (Range - 1 day)
 - a. Correct use of cover.
 - b. Firing from cover.
 - c. Effective ranges and safe field of fire considerations.
 - d. Clearing corners.
 - e. Universal cover mode/shot placement.
 - f. Use of flashlight.
 - g. Covering and working in proximity with other armed officers.
 - h. Threat identification.
 - i. Subdued light firing.
- 8. Qualifications. (Range - 1 day)
 - a. Tactical firearms course. (Minimum qualification standard = 80%).
 - b. Decision shooting course. (Pass/ no pass).
- 9. Defensive tactics. (Classroom/gym - 6 hrs)
 - a. Weapon retention.
 - b. Disarming techniques.
 - c. Arrest techniques.
 - d. Unarmed defensive techniques.
- 10. Working with other law enforcement agencies in the field. (Classroom - 2 hrs)
 - a. How agencies typically respond to certain dangerous situations, including felony vehicle stops.
 - b. How special weapons response teams operate.
 - c. What other law enforcement officers will expect the armed Parole & Probation officer to know in the field.

B. LESSON PLANS AND INSTRUCTORS.

Within each topic of the training curriculum, a comprehensive lesson plan will be prepared by a qualified instructor, with expertise and the ability to teach in that area.

Lesson plans will be approved by the Director.

The curriculum will be taught by certified and competent instructors approved by the Department to teach one or more of the individual topics.

For each topic in the training curriculum, a primary instructor will be designated. Other persons with skills and interest in the topic area being taught may assist the primary instructor. A written record will be kept for each person being trained, in which the designated primary instructor will certify attendance and satisfactory completion of and competence in that segment of the training. Such records will be maintained in permanent files, by the Department.

C. COSTS

1. Initial costs.

Requiring any members wishing to be armed to purchase and maintain their own leather and firearms not only provides for significant cost savings (averaging \$300 to \$500 per weapon), but has shown that such weapons are better cared for, generally, and thus reduce future maintenance and repair costs.

Annual replacement of service ammunition is sufficient. The Department should provide service ammunition, at an estimated cost of \$18 per individual per year.

Training ammunition should be provided by the Department. During initial training, each officer will fire approximately 800 rounds. Much less expensive than service ammunition, this still amounts to an estimated \$176 per individual, one time only.

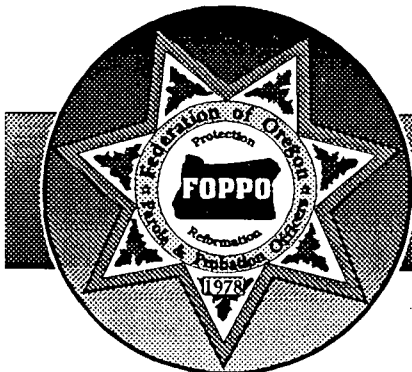
The costs of training will vary according to the availability of facilities and instructors. Most instruction, if not all, can come from within the Department, or be volunteered by other professionals. The wages and benefits of staff spending 56 hours in training will be an

additional cost dependent upon the employee's salary.

Range supplies will be necessary, amounting to an initial expenditure of at least \$500.

2. Continuing costs.

After initial training, semi-annual qualifications will necessitate range supply maintenance of at least \$300 per year. Training ammunition for semi-annual qualifications will involve expending far fewer rounds, cutting these costs to an estimated \$25 per individual per qualification.



Federation of Oregon Parole & Probation Officers

PO Box 19447 Portland, OR 97280 (503) 246-3027

MULTNOMAH CHAPTER NEWSLETTER

JUNE 1993

OPTIONAL ARMING - A SAFETY ISSUE A historical perspective

In 1988, FOPPO contacted the Accident Prevention Division (APD), now known as Oregon OSHA, and filed safety complaints based on a number of unsafe working conditions existing in Multnomah County. FOPPO contended the employer failed to provide a safe working environment and did not provide the necessary "tools of the trade" that were commonly provided by other similar employers of parole and probation officers. APD completed a thorough investigation in the last quarter of 1988. A ruling unfavorable to the employer was issued on February 3, 1989. Fines were levied against the employer.

Although the APD report failed to mandate that the employer (then the State of Oregon Corrections Department) furnish all necessary "tools of the trade", it stated in its letter to the employer,

"The conditions which are not violations of regulations but which, none the less, may cause injuries, illnesses, and high workers' compensation costs are listed on Exhibit "H" attached...APD encourages you to initiate corrective measures for the problem areas listed on Exhibit "H", although such action is not mandatory. Inspections, if any, in the future will review these areas to determine if any safety or health hazards exists."

Exhibit "H" referred to above, listed a number of standard "tools of the trade" the employer should furnish parole officers to make the work environment more safe and less hazardous, including cage cars, police radios, body armor, and firearms. It also recommended better training, the formation of

approved safety committees, and proper methods and steps in dealing with drug labs and drug seizures. Specifically, item 6-01 of Exhibit "H" stated,

"The optional arming of parole officers is not only a long accepted industry standard in the western United States and by federal parole officers in the state of Oregon who face the same kind of hazards as Oregon parole officers but in light of hazards profiles, media reports and documented incidents the lack of such protection may allow a fatality or catastrophe. Proactive safety measures on the issue will help lower the potential for a fatality. Any policy regarding optional arming of parole officers must take into account the criminal profile as it exists now and not what it was ten years ago. Management must do everything reasonable to protect the life, safety and health of the employee including the optional arming of the parole officer."

Finally, the State Corrections Department began to view safety of the parole officer as an important issue. In addition to the issuance of radios, cage cars, body armor and Capstun, the employer formed tactical supervision units (TSP) around the state. Those units would supervise the most dangerous offenders and the TSP officers would be armed and receive special training at the Police (BPSST) Academy.

Multnomah County had a TSP unit consisting of nine officers. It was a beginning and, to date, an end. A short time later, Multnomah County exercised its authority and became an Option I Community Corrections County on July 1, 1991. One of the first decisions made by Robert Jackson, then Director, was to dissolve the TSP unit. Once again, parole officers would be without one of its needed "tools of the trade". Once again, our employer would deprive us of

A NOTE OF THANKS

On April 28, 1993, HB 2574 was introduced before the House Sub-committee on Labor. This bill would prohibit parole and probation officers from striking. Multnomah County Representative Tom Mason made opening remarks before the sub-committee on behalf of the Federation's position and also presented a letter from Representative John Minnis which also favored our position. A big vote of thanks is extended to each of these legislators.

SPEAKING OF LEGISLATION WHAT CAN YOU DO?

There are two bills that the Federation sponsored and have significance to us. The optional arming bill has been discussed and we remain in a holding pattern regarding that bill. However, if you personally know any of the House members who are on the House Labor Sub-committee, please write them and/or call them and encourage them to act favorably on our Bill HB 2574.

HOUSE LABOR SUB-COMMITTEE

Representative John Watt, Chair, Medford, 378-8781. Representative Lee Beyer, Springfield, 378-8046. Representative Michael Payne, Baker City, 378-8014. Representative Charles Starr, Hillsboro, 378-8824. Representative Bob Tiernan, Lake Oswego, 378-8892.

STATUS OF STATE/MULTNOMAH COUNTY ULP

Below is a copy of a letter from our attorney regarding the Court of Appeal decision sending the ULP filed against the State of Oregon and Multnomah County back to the ERB for further action. The Court has found that the State did commit an unfair labor practice when it refused to negotiate with FOPPO before the transfer of State employees to Multnomah County took effect in 1991. As you can see we are waiting further action by the ERB.

**HOAG
VICK
TARANTINO
&
GARRETTSON**

Attorneys at Law

1313 N.W. 19th Avenue
Portland, OR 97209

(503) 226-3906
FAX: (503) 295-0997

John E. Hoag
Admitted in OR, WA & AK

Christopher K. Vick
Admitted in WA

Walter R. Tarantino
Admitted in NV and MA

Daryl S. Garrettson
Admitted in OR

Jaime B. Goldberg
Admitted in OR

Will Aitchison
Of-Counsel
Admitted in OR and CA

May 28, 1993

John Bailey
Bailey & Associates
P.O. Box 19447
Portland, OR 97280

RE: FOPPO v. State of Oregon and Multnomah County
UP-51-91

Dear John:

I talked with Richard Wasserman of the Attorney General's office on May 27, 1993, regarding whether or not the State was going to file a Petition for Reconsideration. The State has apparently decided not to file a Petition for Reconsideration. Therefore it is a matter of waiting for the mandate to be delivered to the ERB and from there scheduling whatever process the ERB comes up with.

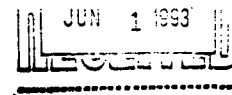
If you have any questions, please feel free to contact me.

Sincerely,

HOAG, VICK, TARANTINO & GARRETTSON

[Signature]
Daryl S. Garrettson

DSG:jms
FOPPO/Bailey.3



A Legislator's Guide

To The

**Parole & Probation
Profession**



Prepared By The

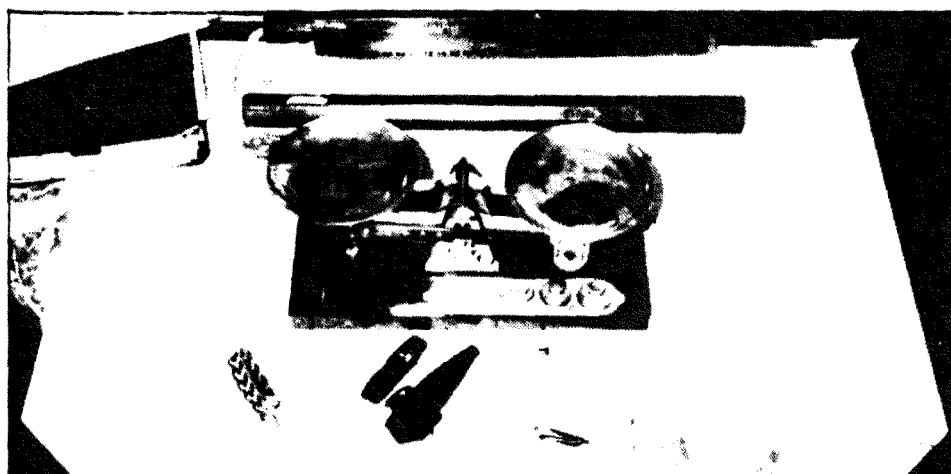
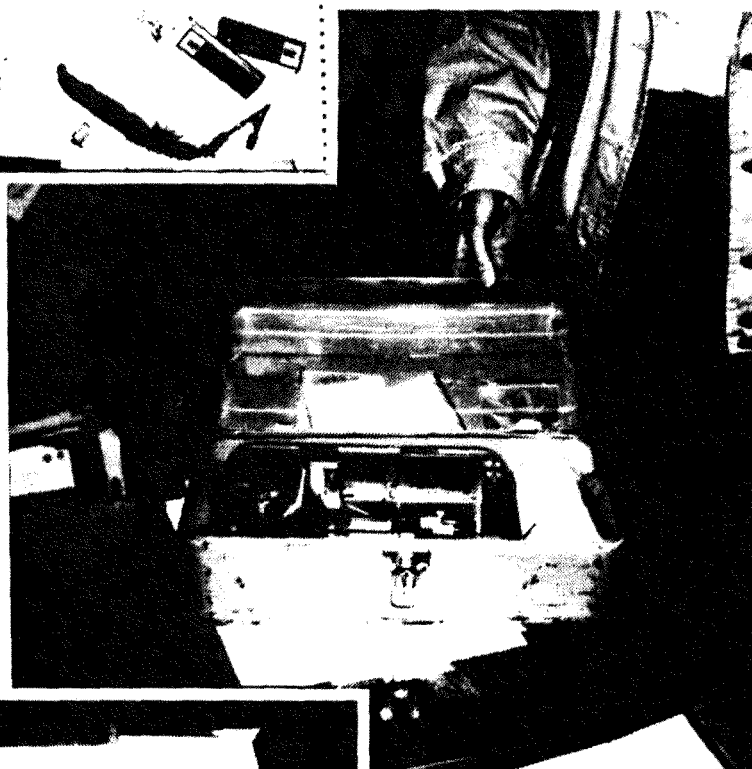
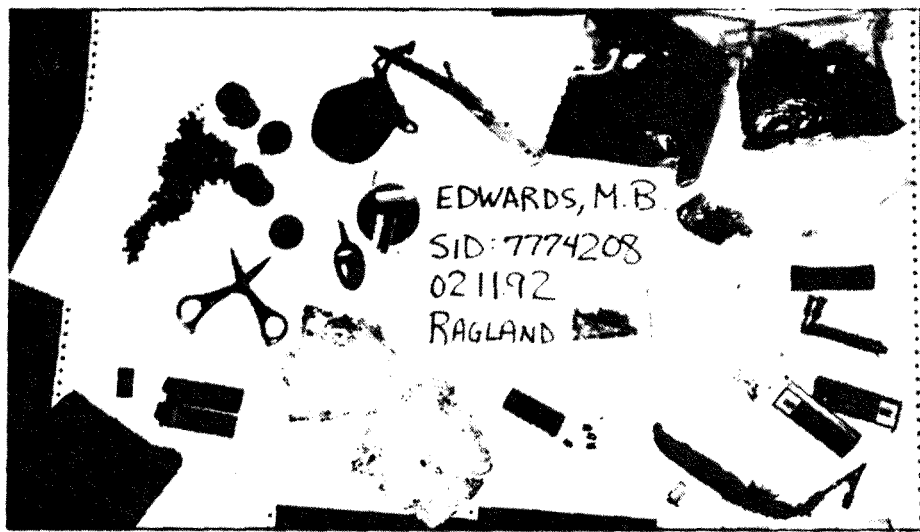
**Federation of Oregon
Parole & Probation Officers**

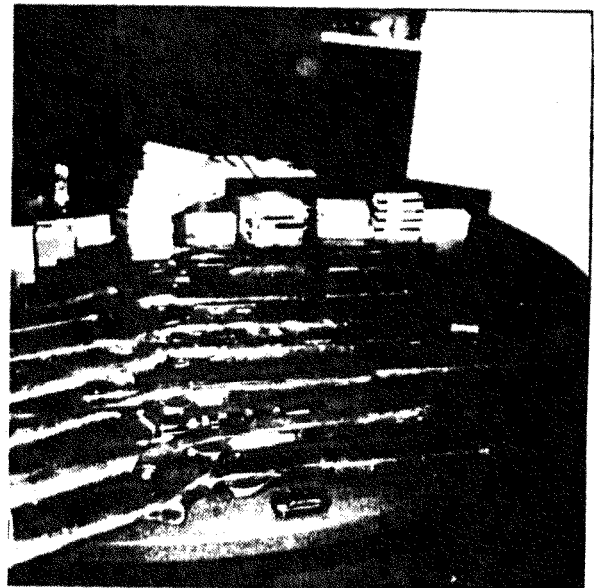
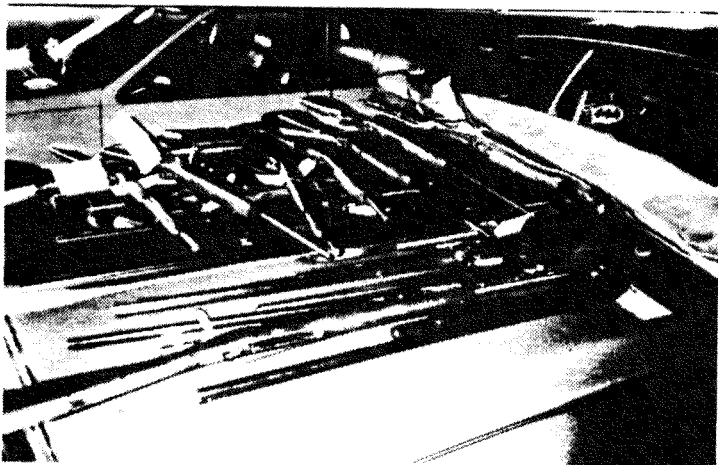
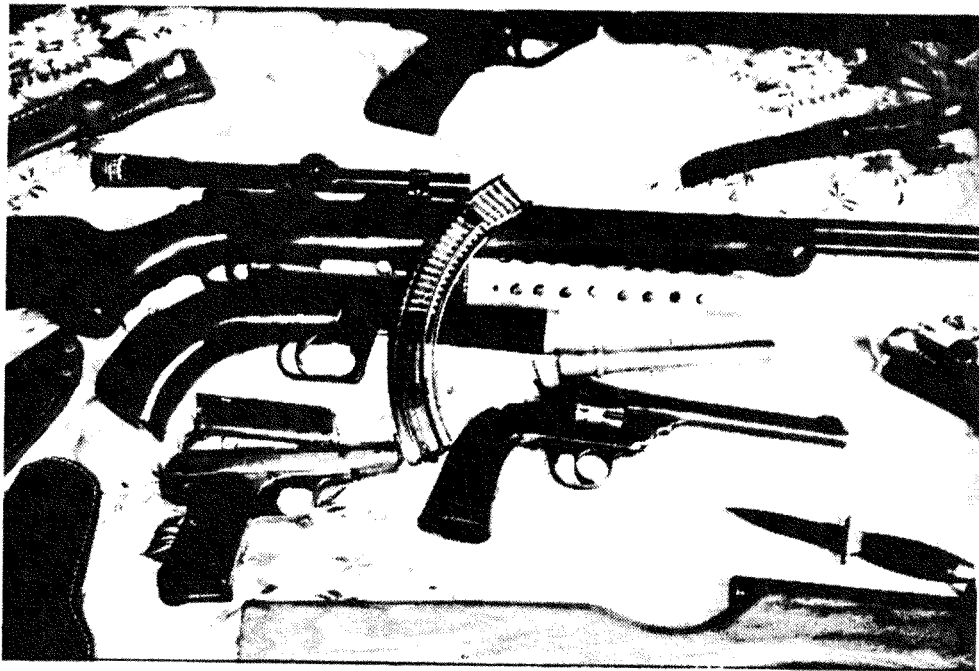
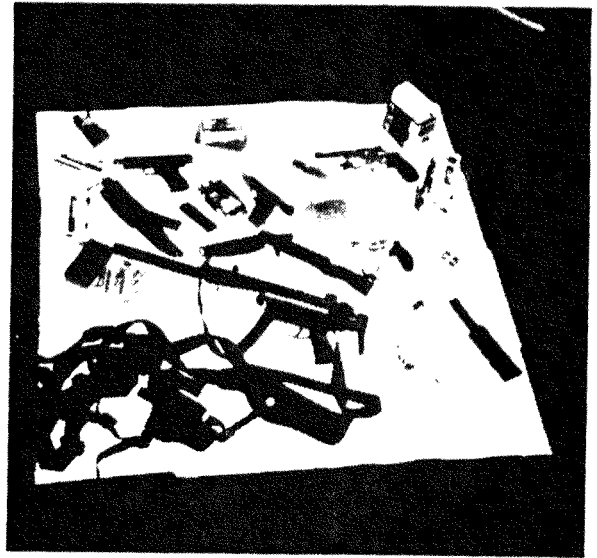
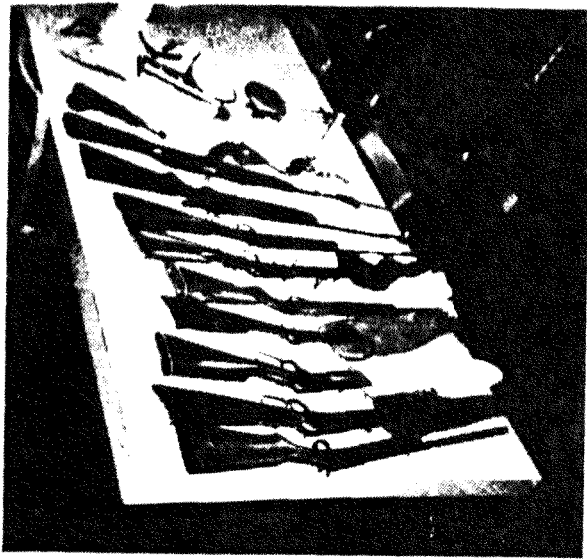
April 10, 1993

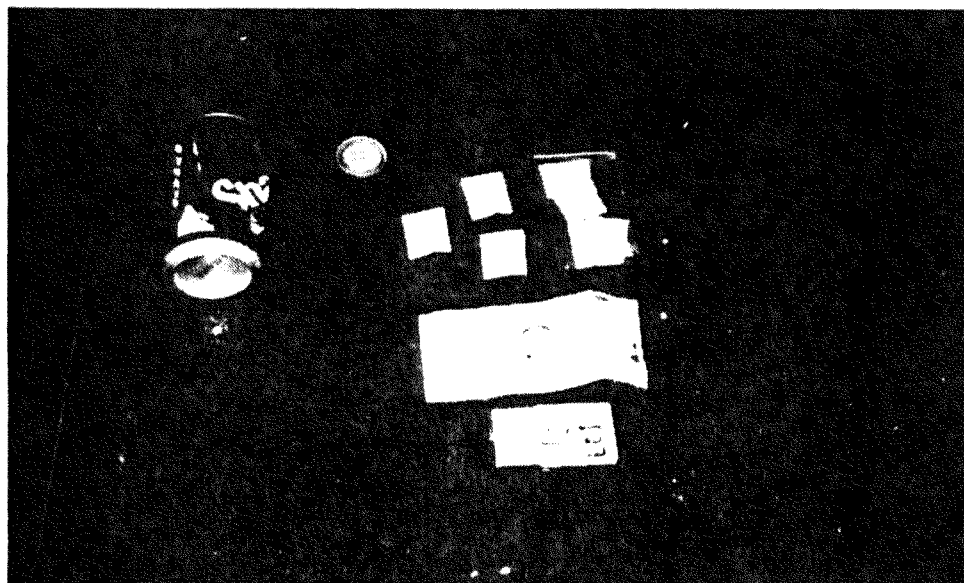
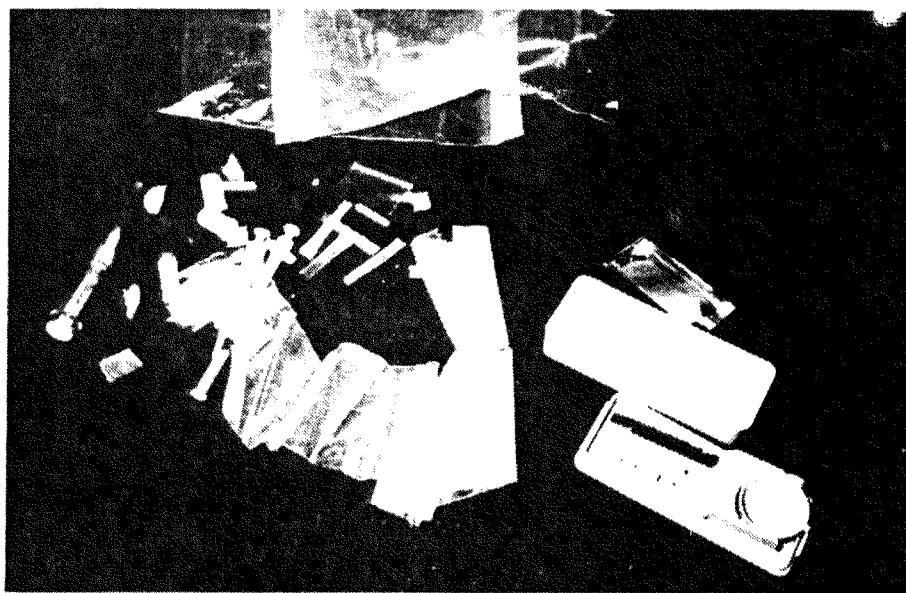
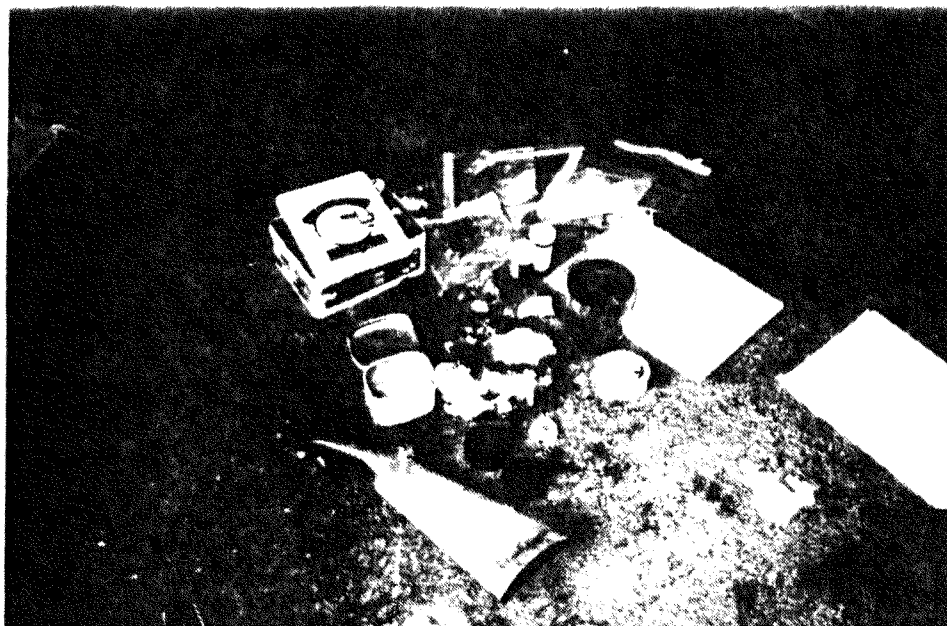
Section IV

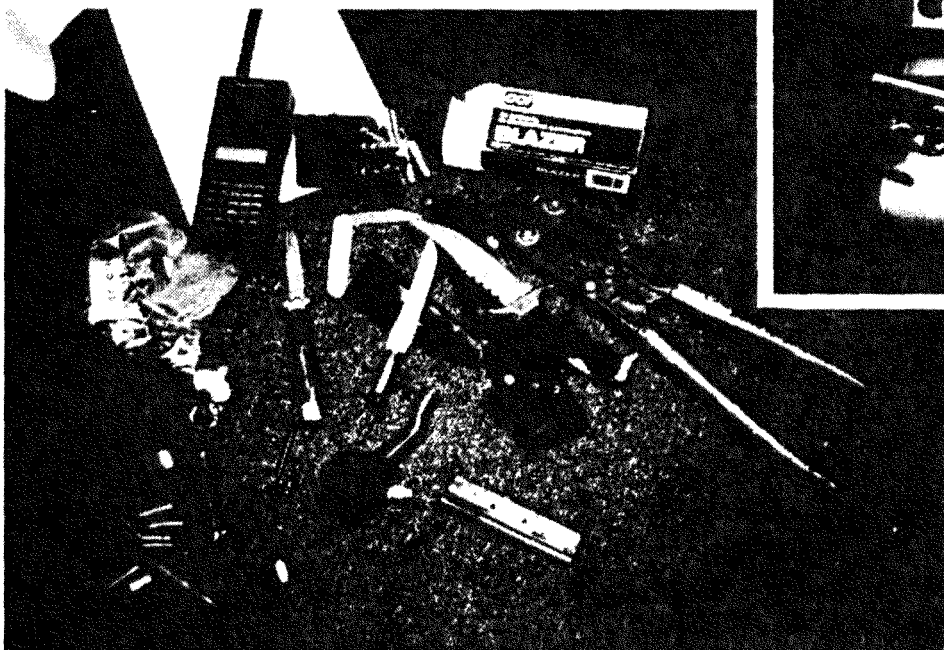
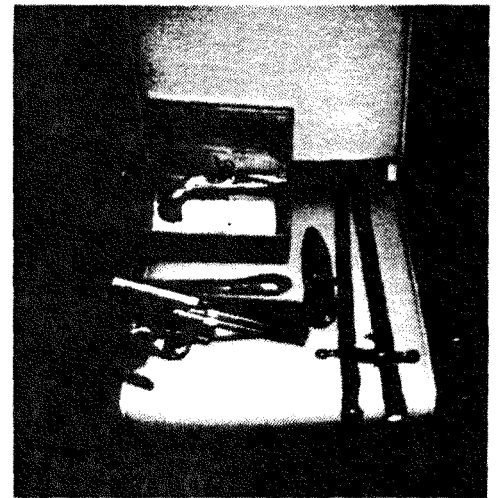
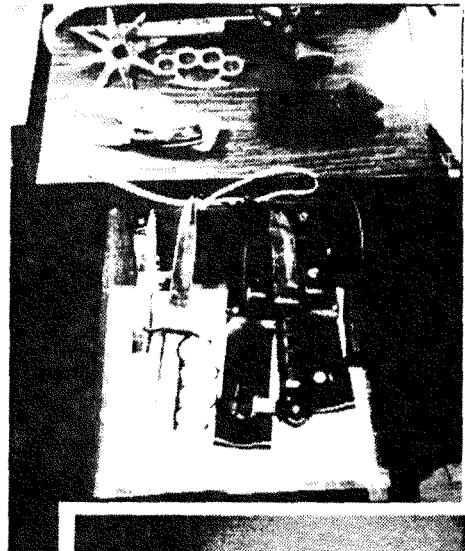
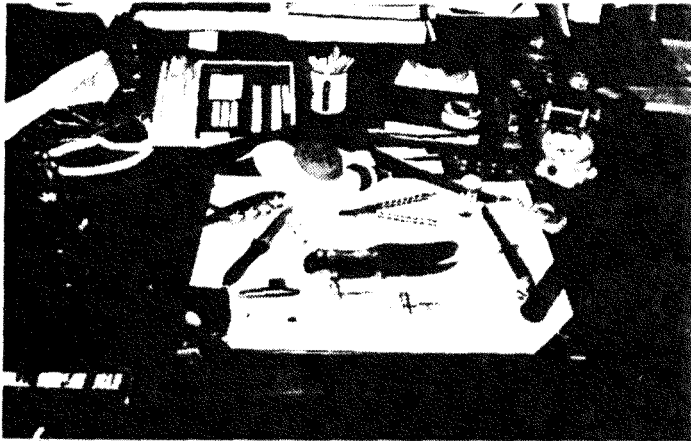
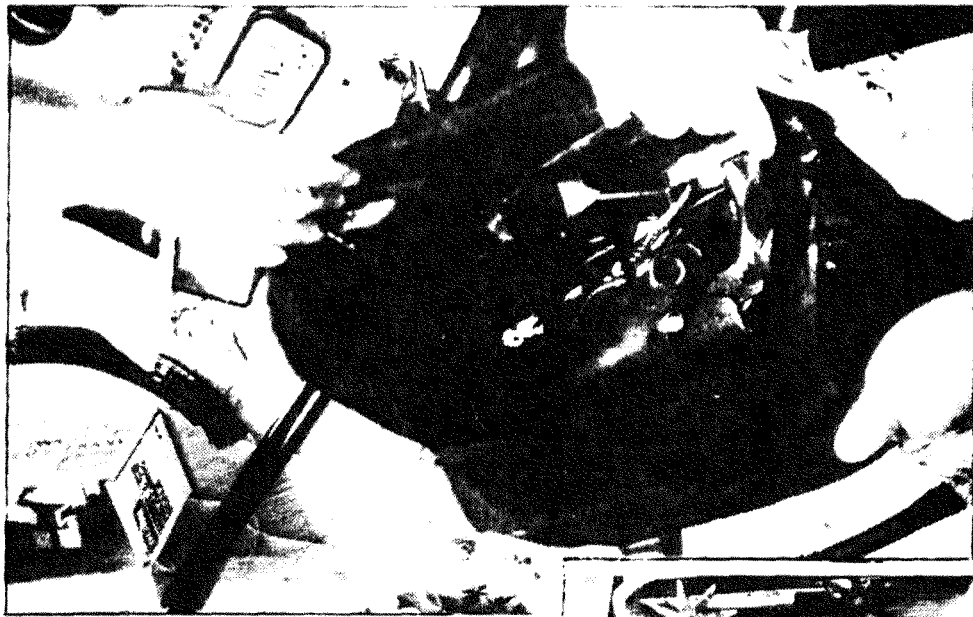
Photographs of Seizures Involving State Parole and Probation Officers

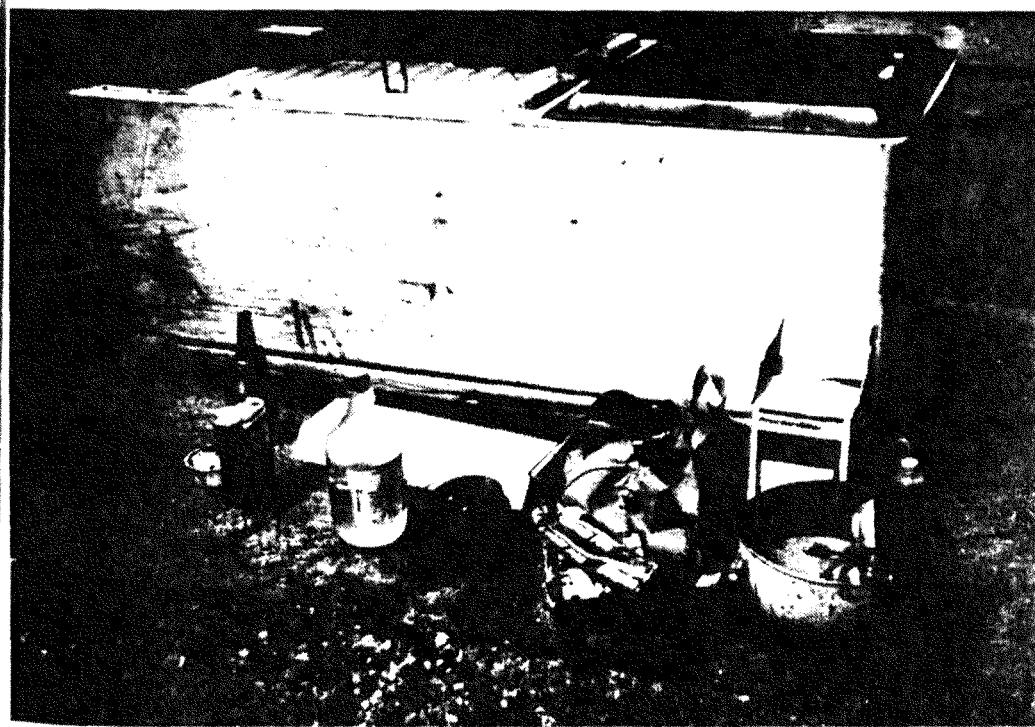
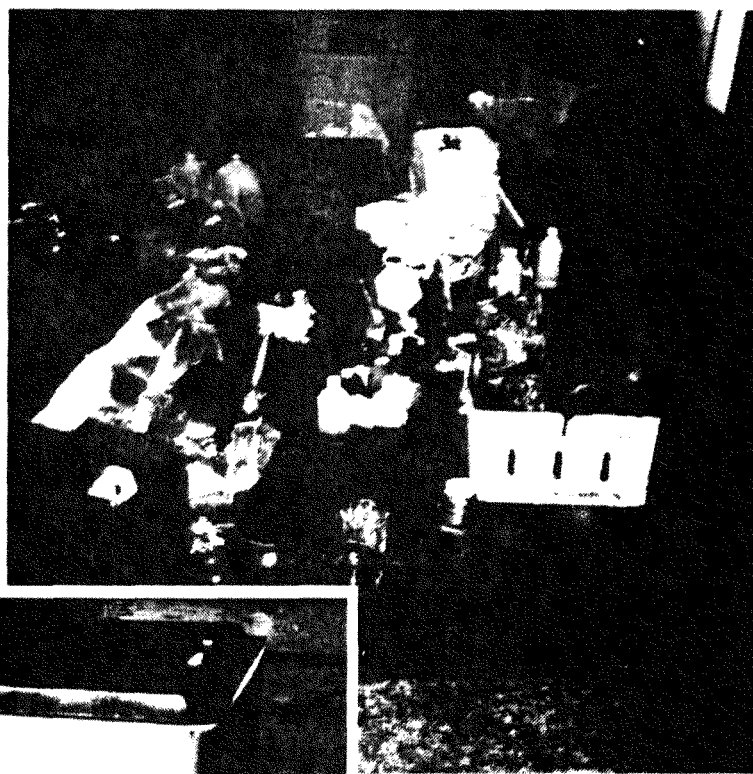
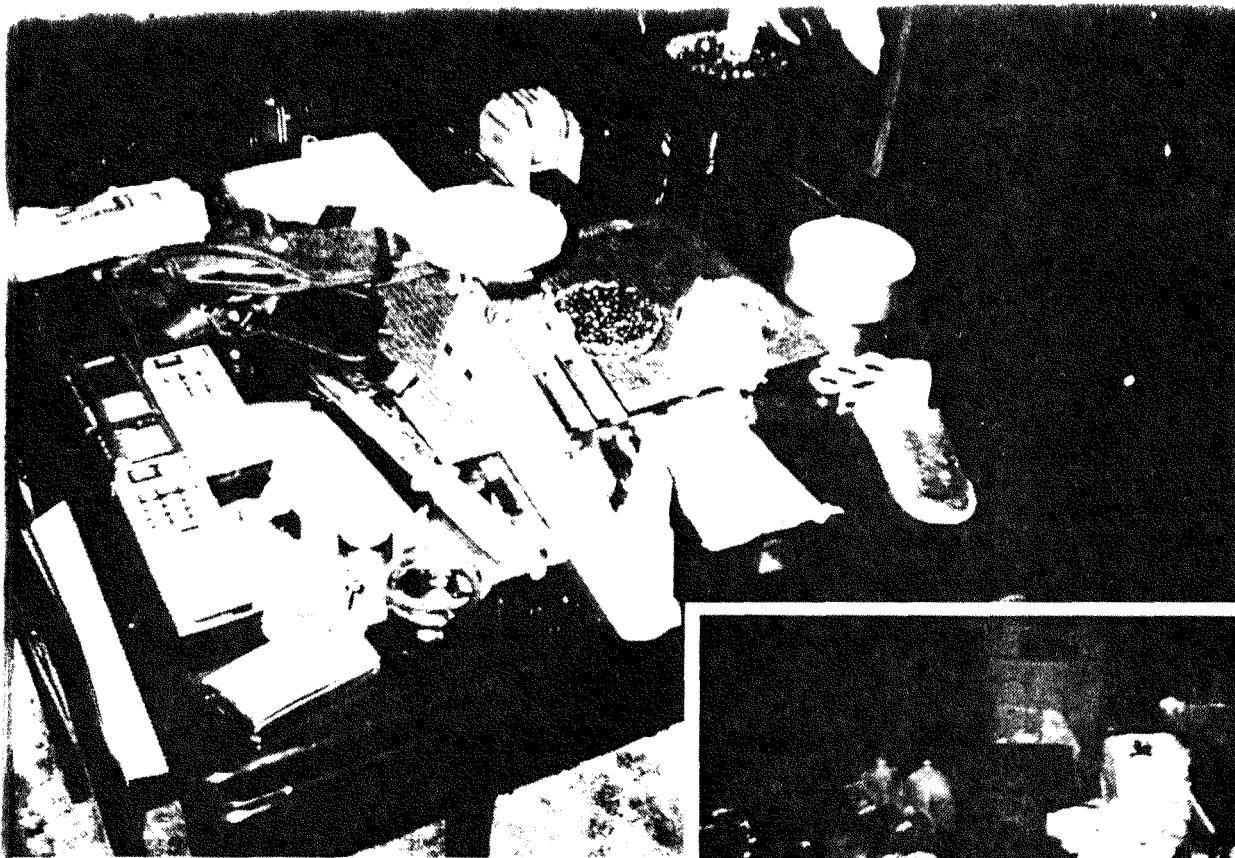
These pages show just a sample of the weapons, drugs, meth labs, marijuana grows and other pertinent contraband that officers seize on a routine basis. Criminals choose to live the way they do, and if on probation or parole, our officers will probably only "deter" them for so long before a person returns to the life of crime.

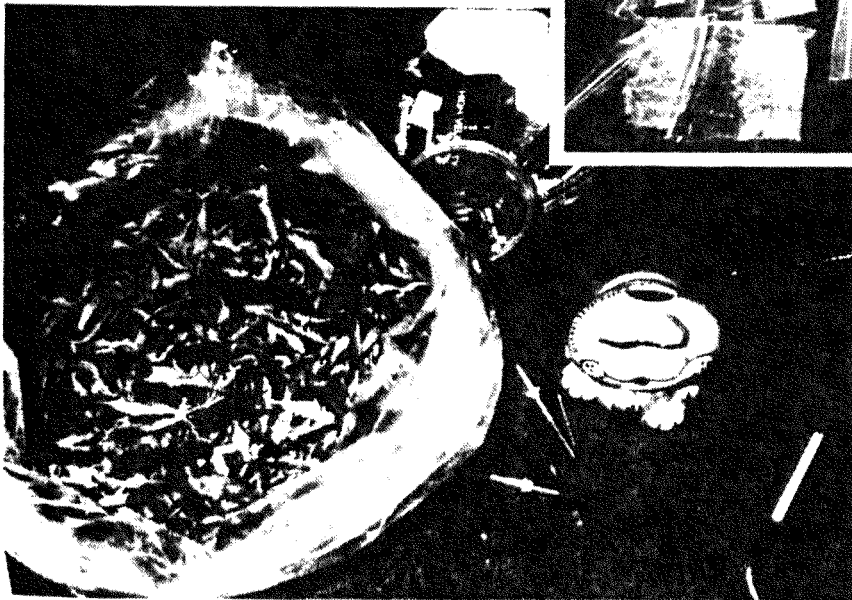












**SALARY* COMPARISON IN THE
MULTNOMAH COUNTY DEPARTMENT
OF COMMUNITY CORRECTIONS**

STATE SALARIES 06/30/91

PAROLE AND PROBATION OFFICER:	\$36,233.
SUPERVISOR:	34,548.

MULTNOMAH COUNTY SALARIES 07/01/91

PAROLE AND PROBATION OFFICER:	\$33,643.
SUPERVISOR:	43,098.
BRANCH (DISTRICT) MANAGER:	54,995.
DIRECTOR:	77,064.

MULTNOMAH COUNTY SALARIES 10/06/93

PAROLE AND PROBATION OFFICER:	\$39,395.
SUPERVISOR	50,045.
DISTRICT MANAGER:	59,779.
DIRECTOR:	82,772.

*NOTE: ALL SALARIES LISTED ARE THE TOP STEP OF THE SALARY RANGE.

1993 - 1995

MULTNOMAH COUNTY

COMMUNITY CORRECTIONS PLAN

(October 7, 1993)

BOARD OF
COUNTY COMMISSIONERS
1993 OCT 26 PM 12:12
MULTNOMAH COUNTY
OREGON

MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS
421 S.W. 5TH AVENUE., SUITE 600
PORTLAND, OREGON 97204
(503) 248-3701



MULTNOMAH COUNTY OREGON

DEPARTMENT OF COMMUNITY CORRECTIONS
421 S.W. 5TH, SUITE 600
PORTLAND, OREGON 97204
(503) 248-3701
FAX (503) 248-5376

GLADYS McCOY
COUNTY CHAIR

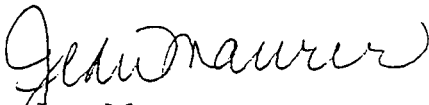
October 4, 1993

Board of County Commissioners
Multnomah County
1120 SW 5th Avenue, #1410
Portland, OR 97204

Dear Board of County Commissioners,

The Community Corrections Advisory Executive Committee and the full Community Corrections Advisory Committee has reviewed and approved the final 93-95 Community Corrections Act Plan. It is our recommendation that the Board of County Commissioners approve and forward the Plan to the Oregon Department of Corrections for signature.

Sincerely,


Jean Maurer
CCAC Chair

ccacbd.app



Beverly Stein, Multnomah County Chair

Room 1410, Portland Building
1120 S.W. Fifth Avenue
P.O. Box 14700
Portland, Oregon 97204
(503) 248-3308

October 22, 1993

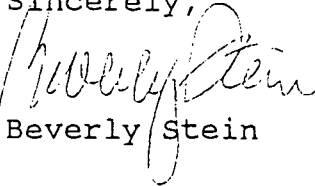
Frank Hall, Administrator
Department of Corrections
2575 Center Street NE
Salem, Oregon 97310

Dear Mr. Hall

On behalf of the Multnomah County Board of Commissioners, I am pleased to submit our 1993-95 Community Corrections Plan for your review. The Plan and Intergovernmental Agreement were unanimously approved by the Board on October 7, 1993.

The Plan describes a range of intervention strategies that respond to state and local policy initiatives for intermediate sanctions and the integration of services in our community.

Sincerely,



Beverly Stein



MULTNOMAH COUNTY DEPARTMENT OF COMMUNITY CORRECTIONS

MISSION STATEMENT

The mission of the Multnomah County Department of Community Corrections is to enhance public safety and promote the positive change of offenders in the community through integrated supervisory, rehabilitative and enforcement strategies.

VALUES

People

We value the people who work in our organization and make it possible to accomplish the Department's mission.

Professional Behavior

We value positive interpersonal relations. We treat others with respect, promote effective communication, and hold each other accountable to the highest standards of professional behavior.

Positive Change

We value the promotion of positive change. We achieve this through collaboration and cooperation within our Department and in partnership with other criminal justice and community organizations.

Community

We value participation with our neighborhoods to promote a safer and more livable community.

Diversity

We value diversity and equal opportunity. As an organization, we structure ourselves to include staff with varied background and experience to deliver services for a diverse community.

TABLE OF CONTENTS

PART I: THE LOCAL SYSTEM

INTRODUCTION	1
ADMINISTRATION	3
DESCRIPTION OF LOCAL CORRECTIONS SYSTEM	5
BASIC OVERVIEW	5
DEMOGRAPHIC FACTORS	7
POPULATION UNDER SUPERVISION BY RISK	9
INTEGRATION OF SERVICES IN DCC	11
INTEGRATION OF SERVICES IN MULTNOMAH COUNTY	11
SUBSTANCE ABUSE PROGRAMMING	13
SEX OFFENDERS	17
FEMALE OFFENDERS	19
INDIGENT OFFENDERS	20
EMPLOYMENT AND EDUCATION SERVICES	20
HOUSING SERVICES	21
GANG-INVOLVED OFFENDERS	22
IMPLEMENTATION OF REVOCATION GUIDELINES	23
RESPONSE TO VIOLATIONS	25
INTAKE AND ASSESSMENT	27
COMMUNITY SERVICES BRANCH OUTCOME MEASURES	28
PROGRAM EVALUATION	30
SAFETY	31
EXECUTIVE SUMMARY	32

PART II: PROGRAM DESCRIPTIONS AND BUDGETS (SECTION 1.5)

DEPARTMENT ADMINISTRATION	1
PROGRAM DEVELOPMENT AND EVALUATION	4
DIAGNOSTIC CENTER	8
PROBATION/PAROLE SUPERVISION	12
INTENSIVE SUPERVISION	16
INTENSIVE TREATMENT - LEVY	19
OUTPATIENT DRUG TREATMENT	22
DETOX & RESIDENTIAL TREATMENT	25
RESIDENTIAL TREATMENT - CIRT	28
WOMEN'S RESIDENTIAL TREATMENT - LEVY	31
MEN'S RESIDENTIAL TREATMENT - LEVY	34
WOMEN'S RESIDENTIAL SERVICES	37
MENTAL HEALTH SERVICES	40
PSYCHOLOGICAL EVALUATIONS	43
SEX OFFENDER EVALUATIONS	46
SEX OFFENDER TREATMENT	49
POLYGRAPH EXAMINATIONS	52
CASE MANAGEMENT	55
TRANSITIONAL HOUSING	58
LEARNING CENTER	61
WOMEN'S TRANSITION SERVICES/ADAPT	64
DRUG TESTING	67
DAY REPORTING CENTER	70
ALTERNATIVE COMMUNITY SERVICE	74
FOREST PROJECT	77
PRETRIAL SERVICES	80

RESTITUTION CENTER	83
PAROLE/PROBATION VIOLATION CENTER	86
PROSTITUTION ALTERNATIVES	89
VOLUNTEERS/TRAFFIC	92
DOMESTIC VIOLENCE	95
DRUG DIVERSION PROGRAM	98
WOMEN'S INTENSIVE TREATMENT	101
BUDGET SUMMARY	104

1.1 INTRODUCTION

On July 1, 1991, Multnomah County became an Option 1 county under the provisions of the Community Corrections Act. This change resulted in a number of staffing, programmatic, and logistical challenges which took months to resolve. The 1991-93 Biennium was a transitional period for the Multnomah County Department of Community Corrections (DCC) due to adjustments required by Option 1, fiscal realities related to transitional operations, and significant management/administrative downsizing.

Some of our critical supporters felt that they were not afforded an opportunity for meaningful input as our 1991-93 Plan was developed. They felt excluded from planning as the Biennium unfolded and that the quality and quantity of communication in our Department was inadequate. In response to these concerns, we initiated an organization development process that will continue well into the 1993-95 Biennium. The process is designed to build a learning organization in which we take risks and can learn from our successes and failures in a safe environment. The first steps of that process saw us begin to deal with some of the wounds and frustrations experienced by our managers. As management worked through a number of emotionally charged interpersonal and organizational issues, a true management team emerged. Managers then began facilitating staff groups that included all of our personnel, allowing them the same opportunity to vent frustrations, raise issues, and be heard. Simultaneously with this process, DCC began to working more closely with the Courts, the Sheriff's Office, and two County departments as partners in the planning and delivery of services to our citizens.

Our vision for community corrections is an integrated system in which an array of supervisory, rehabilitative, and enforcement programs operate in a mutually supportive environment with shared objectives for the enhancement of public safety and the case management of target populations. We believe that we must become a learning organization if we are to mature as part of an integrated system when change is the

only certainty. As an organization, we must develop a shared understanding of our current state and a shared vision for our future. The juxtaposition of those two can help motivate staff to get involved and help chart our course. A learning organization encourages creative, systemic thinking, enabling us, for example, to move beyond workload-based visions to an accomplishment-based vision. As a Department, we must assure that staff have knowledge about their jobs, their clients, and the systems in which we are a partner. We must provide staff with feedback related to the quality of their work and their impacts on the community. We must give them sufficient power and resources to make operational decisions.

A year ago, we had staff and managers working together on a number of program-related committees. Most of those committees have been productive, but they did not deal with the larger organizational issues. We now have staff and managers working together to define our mission, identify our values, describe our principles, shape our structure, create interagency partnerships, respond to workload pressures, and design our case management system. With a high priority on staff development initiatives, we will design our work to effectively deliver services and provide clear outcome measures. There has been a great deal of change in the Department over the past four years. The Department recognizes employee needs in a changing environment and will affirmatively address those needs.

Our vision for community corrections as an integrated system and our Department as a learning organization has guided the development of this Plan. We included major stakeholders in a process which identified priorities for target populations and intervention strategies.

1.2 ADMINISTRATION

A. Community Corrections Manager:

M. Tamara Holden, Director
 Multnomah County Department of Community Corrections
 421 S.W. Fifth Avenue, Suite 600
 Portland, OR 97204
 (503) 248-3701

B. Supervising Authorities for Custody Units:

M. Tamara Holden
 Sheriff Robert G. Skipper

C. Parole Intervention/Sanction Guidelines (Follows p.4)

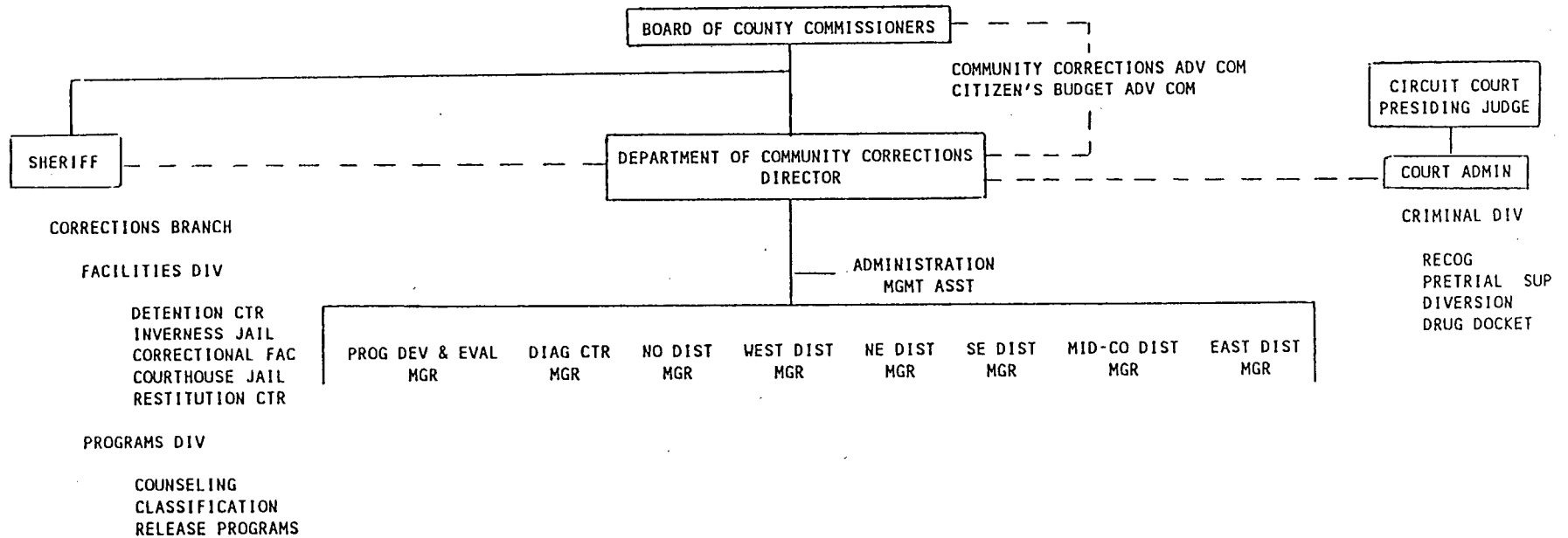
D. Community Corrections Advisory Committee

NAME	POSITION
Doug Bray (Chair)	Circuit Court Judge
	Donald Londer's designee
Paul Frank	Probation/Parole Officer
Avel Gordly	Lay Citizen
Michael Greenlick	Public Defender
	Jim Henning's designee
Barbara Grider	Treatment Provider
Myrthle Griffin	Lay Citizen
Judith Hadley	Lay Citizen

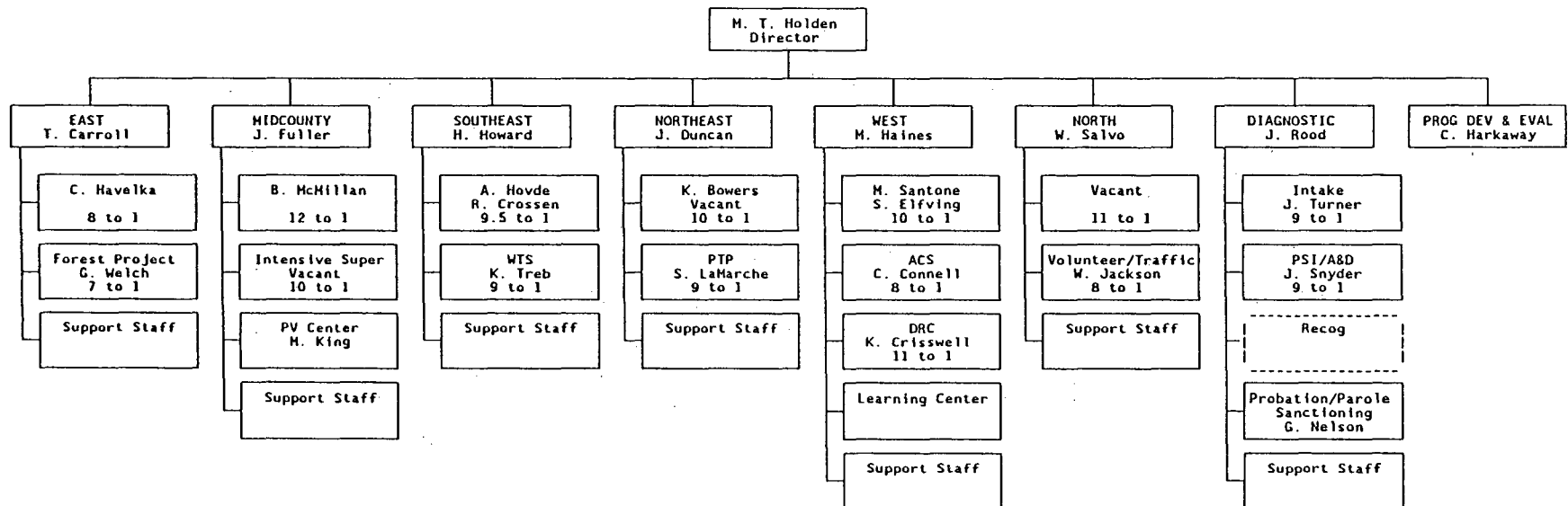
William Hoffstetter	Lay Citizen
Matthias Kemeny	Lay Citizen
Barry Maletzky, MD	Lay Citizen
Jean Maurer	District Attorney
	Michael Schrunk's designee
Gerald McFadden	Lay Citizen
Richard Pomeroy	Lay Citizen
Larry Reilly	Law Enforcement Officer
	Sheriff Robert Skipper's designee
Norma Jaeger	County Mental Health
Robert Trachtenberg	County Commission
	Sharron Kelley's designee
Judge Janice Wilson	District Court Judge

- E. Organization Chart (Follows this page and Parole Intervention/Sanctions Guidelines Information)

COMMUNITY CORRECTIONS IN MULTNOMAH COUNTY



MULTNOMAH COUNTY
DEPARTMENT OF COMMUNITY CORRECTIONS



1.3 DESCRIPTION OF THE LOCAL CORRECTIONS SYSTEM

A. Basic Overview

In Multnomah County, parole and probation supervision is provided by DCC. DCC also provides a wide range of treatment, service, and sanction programs targeting the risk and need factors of the population under our supervision. As of January 1993, DCC was supervising 10,789 offenders. DCC programs and planning will be discussed in detail below and in SECTION 1.5.

The Multnomah County Sheriff's Office (MCSO) administers the jails in our county with a capacity of 1,330 inmates. The MCSO Program Division/Corrections Branch manages several custodial and non-custodial programs that impact many of the clients served by DCC. The MCSO Restitution Center receives CCA funding and will be discussed below and summarized in SECTION 1.5.

The Multnomah County Circuit Court works closely with DCC and MCSO in the development of release and diversion programs that assist in the processing of cases, the management of jail beds, and the provision of early intervention services. These programs will be summarized in SECTION 1.5.

A key element in the delivery of correctional services in Multnomah County is their coordination and oversight. On an organizational level, those functions are the responsibility of our Community Corrections Advisory Committee (CCAC), our Citizen's Budget Advisory Committee (CBAC), the Criminal Justice Advisory Committee (CJAC), the Public Safety Council (PSC), the Regional Drug Initiative (RDI), and the Board

of County Commissioners (BOCC). CCAC and CBAC assist DCC in planning and budgeting, review DCC performance, and advise the department and the BOCC. CJAC and PSC have a wider focus. They are concerned with law enforcement and correctional services and interagency issues. CJAC is staffed by the Presiding Judge of the Circuit Court and includes representatives of our Courts, the Portland Police, the Sheriff's Office, INS, the DA, the Public Defender, and Community Corrections. PSC is staffed by the Board of County Commissioners and includes the County Chair, the mayors and police chiefs of the municipalities in the County, the Presiding Judge, the Sheriff, the DA, the Public Defender, and directors of County Community Corrections, Health, and Social Services. RDI involves corrections, law enforcement, social services, education, and business in a county-wide effort to develop effective drug abuse prevention and intervention strategies. The BOCC supports all of these efforts through their participation and staff involvement, and the development of policy reflected in Ordinance, Resolution, and budget priority.

On a program level, a number of committees staffed by DCC, with interagency membership, have developed priorities for programs and system coordination in such areas as contract services, Safety Action Teams, substance abuse intervention, gangs, mental health services, and sex offender supervision. Some of the committee initiatives will be discussed below.

B. Demographic Factors

1. County Population 600,000

The population of Multnomah County represents 20.5% of the state's total population of 2,930,000, according to July 1991 data provided by the Oregon Employment Division. Multnomah is the most populous county in Oregon. The second most populous county is Washington with a population of 328,500. Multnomah is subject to urban problems which differ in magnitude from those experienced elsewhere in the state.

2. Population by Race/Percentage of County Population

Total Minority Population	88,800	14.8%
African-American Population	36,000	6.0%
Asian/Pacific Island Population	27,600	4.6%
Hispanic Population	18,600	3.1%
American Indian Population	6,000	1.0%
Other Minority	600	0.1%
White	511,200	85.2%

Multnomah County has the largest total minority population and the largest number of each minority group. Jefferson and Malheur Counties have the largest percentage minority populations because of their large American Indian and Hispanic communities. Multnomah County has the largest percentage of African-Americans by a wide margin and Asian/Pacific Islanders by a narrow margin.

3. Unemployment Rates and Minority Rates (August 1992)

	UNEMPL <u>RATE</u>	MINORITY <u>RATE</u>
United States	7.6%	
State of Oregon	7.2%	12.2%
Portland PMSA	6.0%	10.2%
Eugene-Springfield MSA	6.6%	15.6%
Salem MSA	5.9%	14.8%
Medford MSA	7.6%	13.8%

4. Reported Crime (1991, Law Enforcement Data System).
Statewide reported crime increased by 2.9% in 1991, compared to 1992.

<u>County</u>	<u># Crimes</u>	<u>% of State Total</u>
Multnomah	110,242	27.2%
Marion	40,936	10.1%
Lane	38,757	9.6%
Washington	29,502	7.3%
Clackamas	27,157	6.7%
All Others	159,055	39.2%
Total Crime	405,649	

Crimes Against Persons

Multnomah	18,021	6.6%
Marion	4,526	9.2%
Lane	3,881	7.9%

Washington	3,208	6.5%
Clackamas	2,992	6.1%
All Others	16,627	33.8%
Total	49,246	

Crimes Against Property

Multnomah	64,937	29.7%
Lane	21,598	9.9%
Marion	21,451	9.8%
Washington	17,337	7.9%
Clackamas	17,209	7.9%
All Others	76,438	34.9%
Total	218,970	

Note that although Multnomah County includes only 20.5% of the State's population, it is responsible for 27.2% of the reported crime, 36.6% of the person crimes, and 29.7% of the property crimes. We believe that this disproportionate crime rate is partly due to a variety of socioeconomic factors which contribute to the "urban multiplier" effect.

C. Population Under Supervision by Risk (August 1993)

The distribution of parole and probation cases among our present offices is summarized on the following page:

	HIGH	MED	LOW	LTD	NEW	UNCL	TOTAL
CENTRAL	163	500	66	1,071	49	30	1,879
EAST	161	605	22	423	34	72	1,317
NORTH	544	760	108	759	102	166	2,439
SOUTHEAST	282	587	142	1,107	74	53	2,245
SOUTHWEST	579	600	21	710	58	316	2,284
DIAGNOSTIC	11	53	0	437	42	43	586
MULTNOMAH TOTAL	1,740 16%	3,105 29%	359 3%	4,507 42%	359 3%	680 6%	10,750
STATE TOTAL	4,839	9,939	2,147	14,250	1,322	2,859	35,371
STATE AVERAGE	14%	28%	6%	40%	3%	8%	

Note that Multnomah County supervises 30.4% of the offenders under supervision in the state. However, our workload (per OCMS) is 33.7% of the state-wide workload. Our population generally scores higher in risk and need measurements.

1. Casebanks: 2,781 cases, or 26% of the total, are supervised in casebanks.
2. Misdemeanants: DCC supervises 1,959 misdemeanants, which is 18% of the total caseload. A total of 549 State-funded misdemeanants are supervised, which represents 6% of the total number of State-funded cases.

3. Parolees: DCC currently has 3,165 parolees under supervision, which is 38% of the State total of 8,222.

D. Integration of Services in DCC

Prior to July 1991, parole and probation supervision in Multnomah County was largely the responsibility of the Oregon DOC (misdemeanor supervision and some specialized supervision was provided by the County), while treatment, services, and sanctions were managed by the County. After Multnomah became an Option 1 county, the entire array of intervention programs came under a single management structure, the Multnomah County Department of Community Corrections.

As the DCC management team struggled with organizational issues during the Spring and Summer of 1992, a consensus emerged concerning the further integration of community corrections services. It was decided that staff and programs providing specialized supervision, case management, and sanction services would be included within the same administrative structure that provides field services, instead of the two "Program Divisions" that had previously existed. It was felt that this change would result in greater mutual support and understanding among field and program staff and more effective utilization of the various program components. This reorganization is reflected in our organization chart. The change is consistent with the County's plan for integrated services, discussed below.

E. Integration of Services in Multnomah County

County departments and divisions already collaborate and coordinate services with each other and with other governments and non-profit

agencies. However, this collaboration is often situational with the effort designed to address a specific service need. The Board of County Commissioners and the Departments of Health, Social Services, and Community Corrections formed a planning team to address specific service delivery issues, including:

1. The need to maximize coordination of services, including the sharing of information and resources.
2. The need to involve individuals and communities in decisions that affect them.
3. The need to use the least intensive, least intrusive, and least expensive interventions in people's lives.
4. The need to reduce barriers to accessing services.
5. The need to make services and service authorization available as close to the target person(s) as possible.

In an effort to meet these needs, the County will organize human services delivery within six service districts whose borders will be adopted by the three participating departments, including DCC. The six districts are: North, Northeast, West, Southeast, Midcounty, and East. An integrated service plan will be developed with the community and other departments that includes goals, policies, timelines and evaluation methods. Each district has a Coordination Committee (including DCC representation) which has inventoried services and is meeting regularly to staff cases with difficult resource needs. To some extent, DCC services are offered within a court-mandated framework which differs from the delivery of health and social services. However, as DCC is both a user and provider of treatment and case management services, we anticipate being able to improve our clients' access to a wider range of services, reduce duplication in client assessment and case management,

and improve access to client data. The service district concept will require our managers and staff to increase their involvement in the community.

Related to the development of service districts is DCC's work with law enforcement, community, and school district personnel in creating Safety Action Teams in the David Douglas and Brentwood/Darlington neighborhoods. These SATs, built on community policing principles, will provide an enhanced presence for, and access to, local services. Each SAT is guided by a Community Advisory Committee which includes representatives of participating agencies and neighborhood groups. DCC has assigned two POs to each SAT.

F. Substance Abuse Programming

Multnomah County participates in the Drug Use Forecasting (DUF) Project funded by the National Institute of Justice. On a quarterly basis, a sample of detainees is tested for drug use. Testing in October - December 1992 in the county jail indicated that 63% of the males and 80% of the females tested positive for at least one controlled substance. The following data was provided by TASC of Oregon and MCSO:

<u>DRUG</u>	<u>% POS: MEN</u> n = 230	<u>% POS: WOMEN</u> n = 54
THC	26%	11%
Opiates	12%	30%
Cocaine	39%	63%
Amph	10%	11%

The data for men is alarming, but consistent with results obtained in DUF testing over the last two years. The data for women indicates a

significant rise in the use of opiates and cocaine over rates that already exceeded those for men.

DCC provides a range of treatment interventions, with special programming for female offenders. Services include: outpatient treatment, intensive outpatient treatment, intensive outpatient treatment for women, residential treatment, residential treatment for women, drug-free housing, drug testing, and case management services for pregnant, addicted women.

In January 1993, DCC received the final report of an evaluation of one of our contracted treatment programs (included in our 1991-92 Annual Report) prepared by the Reed College Public Policy Workshop. The evaluation documented a statistically significant treatment effect that was related to length of stay. It also included several recommendations for further program development and evaluation. Those recommendations, as well as the findings of numerous other studies and taskforces, were considered by our Substance Abuse Committee in developing the following list of proposals for consideration in program development in 1993-95:

1. DEVELOPMENT OF ONE OR TWO SPECIALIZED CASELOADS IN EACH DISTRICT OFFICE TO SUPERVISE OFFENDERS IN RESIDENTIAL/OUTPATIENT DRUG TREATMENT AND AFTERCARE
 - a. Officers with a concentration of clients in treatment should be able to realize a number of efficiencies in supervision. For example, several clients could be seen during a single visit to a program.

- b. Designated POs would be able to work closely with treatment staff. They would be able to participate in treatment planning, staffings, and aftercare planning to a greater extent than is typically the case at present.

2. DEVELOPMENT OF A SUBSTANCE ABUSE INTERVENTION WORKSHOP FOR ALL POs AND CASE MANAGERS COVERING THE FOLLOWING AREAS:

- a. The latest theories on addiction, relapse, and recovery.
- b. Recent research and evaluation findings.
- c. The continuum of care:
 - primary care
 - supporting care
 - sustaining care (aftercare).
- d. Current DCC treatment contracts:
 - program components
 - target populations
 - referral/intake procedures
- e. Problem solving: How can DCC and treatment staff work together more effectively? How can procedures be streamlined? How can we best match clients and programs?

3. INSURE THAT M.I.S. IS DEVELOPED IN MULTNOMAH COUNTY TO FACILITATE THE EVALUATION OF OUR INTERVENTION EFFORTS.

- a. M.I.S. should help automate the analysis of such key measures as:

- supervision outcomes
 - recidivism (including time until rearrest)
 - substance abuse (treatment outcomes; UA results; length of time drug-free)
 - employment status
 - Needs Assessment data (as pre/post test)
- b. Software tools necessary for program evaluation should be made available to designated personnel.

4. PROVIDE ENHANCED ASSESSMENT/TRIAGE CAPACITY

- a. As resources permit, assess a greater percentage of drug-involved offenders at pretrial, PSI, or intake.
- b. Assessment staff should identify priority populations for treatment program slots and make referrals.
- c. Priority populations for treatment should be consistent with general DCC priorities for supervision.

5. PROGRAM DEVELOPMENT EFFORTS SHOULD RECOGNIZE THE FULL CONTINUUM OF CARE NECESSARY FOR RECOVERY, INCLUDING:

- a. Detoxification
- b. Assessment
- c. Pre-treatment options (including wait list management)
- d. Drug testing
- e. Intervention training for POs/case managers
- f. Treatment continuity from jail/prison to community
- g. Outpatient treatment
- h. Residential treatment

- i. Aftercare (sustaining care) and relapse prevention
- j. Drug-free housing
- k. Program evaluation

No later than July 1, 1994, offenders subject to drug testing will be charged fees to help defray the cost of the tests.

G. Sex Offenders

Research indicates that the victimization caused by sex offenders is grossly understated by the number of convictions. Most sex offenders have engage in numerous episodes of victimization that are never reported. Unfortunately, the nature of the victimization is as problematic as the number of victims. The Oregon Criminal Justice Council reported that in 1986, almost two-thirds of the offenders sentenced for rape, sodomy, felony sexual abuse, or incest were convicted of crimes against a victim under the age of 12. Sex offenders shatter families and young lives. The Governor's Task Force on Corrections Planning (1990) concluded that sex offenders are responsible for a cycle of dysfunction in which victims have difficulties with substance abuse, education, employment, interpersonal relationships, and their own parenting responsibilities.

The DCC Sex Offender Committee has been meeting since July 1991 to assess the treatment and supervision needs of a disturbingly large target population. Approximately 575 sex offenders are under parole or probation supervision in Multnomah County. The Committee believes that effective case management of sex offenders requires:

1. Assessment services
2. Treatment/behavioral control programs;
3. A high degree of surveillance; and

4. A close working relationship with other involved agencies.

The Committee's recommendations led to a contract with a local sex offender therapist for assessment of up to 10 sex offenders per month at the Diagnostic Center, in conjunction with the preparation of PSIs. An average of 10 felony sex offenders per month are referred to the Diagnostic Center for PSIs. The assessments identify psycho-social dynamics, patterns of victimization, risk factors, and amenability to treatment, and offer options for treatment.

DCC contracts with Barry Maletzky, MD, and Richard Wollert, Ph.D., for treatment of approximately 28 offenders per year. Treatment focuses on behavioral control, breakdown of denial, relapse prevention, stress management, communication skills, family involvement, and PO involvement.

The Oregon Criminal Justice Council report, Sex Offenders in Oregon: Recommendations for Change and the Reality of Available Resources (1991) referenced a growing body of literature that questions whether most sex offenders can be "cured." Many therapists, however, point out that offenders are less likely to recidivate while in treatment. They note that those treated will not reoffend as quickly and that episodes of victimization will be fewer. Local therapists have indicated that rapists/predators have higher recidivism rates than situational offenders. They describe rapists as the least treatable and incest offenders as the most treatable.

DCC has POs specializing in sex offender cases at each of our field offices. These POs work closely with personnel from law enforcement, prosecution, schools, CSD, Courts, and treatment agencies. The

Department has encouraged staff to participate in training coordinated by BPST, the Association for the Treatment of Sexual Abusers, and others. In response to a recommendation of the Sex Offender Committee, DCC now contracts for polygraph examinations. This gives POs a resource for monitoring treatment progress and a tool for enhanced surveillance. Additionally, funds freed by the imposition of an offender-paid fee structure for drug testing, sex offender treatment or other offender fees, as well as any other reductions in costs to Multnomah County for drug testing, will be dedicated to placing predatory sex offenders (including rapists, pedophiles, and incest offenders who refuse treatment) under the DCC Intensive Supervision Program.

H. Female Offenders

Data indicates that female offenders represent 20% of the DCC caseload. DCC Women's Transition Services, including the ADAPT program, provides treatment, case management, and housing for a population of female offenders and their families. Pregnant substance abusers are a priority target population. In cooperation with the County Departments of Health and Social Services, staff begin working with this population when they are identified in the jail. In 1991-92, all those who engaged in the program after leaving jail received case management and substance abuse treatment.

In February 1991, Women's Transition Services opened two houses for seven women and their children. Residents of the housing must be crime and drug-free and participate in aftercare and groups sponsored by the program. One corrections counselor and two volunteers are responsible for teaching life skills and parenting skills, modeling positive

behavior, and coordinating access and delivery of other services. Six women gave birth to drug-free babies while residing in these houses since 1991.

DCC contracts with a number of local agencies for specialized services for women. Our contract with Volunteers of America provides a 40 bed residential drug treatment facility serving women and children. A contract with ASAP Treatment Services provides an intensive outpatient program for women. We contract with the YWCA for an 8 bed residential work release program. We contract with the Council for Prostitution Alternatives for specialized interventions for women attempting to end their involvement in prostitution. Our focus on providing treatment for female offenders recognizes the generational aspect of addiction and the high rates of female drug use reported in DUF data.

I. Indigent Offenders

DCC budgets about \$10,000 per year for the Indigent Crisis Project, providing direct assistance for housing, transportation, medicine, evaluations, etc. A separate fund (approximately \$100,000 last Biennium) provides assistance for indigent parolees. In addition, all of our contracted services are required to serve indigent offenders at no cost to the client.

J. Employment and Education Services

Local data indicates that about one-third of our caseload is unemployed. For several years, DCC has contracted with a local provider for pre-employment training and lifeskills workshops targeting offenders with

multiple job search deficits. Budget issues and emerging priorities in other areas have precluded us from continuing that contract in 1993-95. We are planning to address the employment needs of offenders by working with other community agencies, including the State Employment Division.

In December 1992, DCC was awarded a two year, \$500,000 grant from the U.S. Department of Education to implement a 20 station computer based integrated learning system to provide literacy, adult basic education, and life skill training for offenders. The first clients entered the program in September 1993. We believe that this program, staffed by appropriate instructors, will be able to provide effective pre-employment training. Our objective is to increase our clients' ability to compete in the job market.

K. Housing Services

DCC provides transitional housing services through Women's Transition Services and our Parole Transition Project. WTS has capacity to directly serve seven women with their children and, in addition, coordinates 25 units for homeless families at Columbia Villa through HAP and at the Rose Apartments through REACH. WTS transitional housing can be provided until the women have met their individual case objectives and are assessed as ready to live on their own.

PTP housing consists of 46 beds provided through contracts with Central City Concern and Stay-Clean. Because of the number of parolees released to Multnomah County with no housing resources, we are forced to limit the residents to 30 days in transitional housing, with a possible extension to 60 days.

L. Gang-Involved Offenders

The DCC Gang Committee conducted a survey resulting in a conservative estimate that 250 gangsters are under our supervision. Presently, there are special gang units established at all levels of law enforcement in Multnomah County, including DCC. Prior to the establishment of our gang team in the summer of 1993, it was difficult for law enforcement and community groups to share gang related information and to plan specific initiatives with us.

Criminal gangs in Multnomah County typically exhibit unique social and behavioral characteristics. In the more established gangs, these characteristics define a culture whose norms and values have replaced those of mainstream society. Children in gang-dominated neighborhoods are being socialized within gang culture. It is that disturbing fact, as much as the number of gang-related crimes, which makes the spread of criminal gangs so threatening to our community.

Our gang team consists of two POs at our Northeast District and two at our Southeast District. The team's objectives include the following:

1. Enhance the coordination of surveillance, supervision, and services targeting gangsters with other agencies.
2. Standardize the supervision of gang-involved offenders.
3. Provide information to DCC and the community regarding gang activity and our gang supervision efforts.
4. Provide training to intake and other staff on the identification and appropriate referrals for gang cases.

M. Implementation of Revocation Guidelines

Parole revocation guidelines were implemented in Multnomah County on October 1, 1992 by agreement with the Board of Parole and Post-Prison Supervision. The agreement delegates considerable decision-making authority to POs, Supervisors, and Hearings Officers to provide for swifter sanctions using graduated local sanction resources. As is noted below, the process has contributed to a decrease in the number of parole violators returned to prison. The process has also reduced the number of bed days occupied by parole violators in the County Jail.

In implementing guidelines, it was our hope that sanctions would be imposed by POs, whenever possible, to reinforce their authority in working with parolees. That appears to be happening. Between October 1 and December 31, 1992, 315 guidelines sanctions were imposed by POs, Supervisors, Hearings Officers, and the Parole Board. In 150 community safety/abscond cases, the Parole Board could have imposed the sanction, however that was only done in 48 cases (32%).

150 CASES WHERE PAROLE BOARD COULD HAVE SANCTIONED:

<u>Sanction Imposer</u>	<u>Number</u>	<u>Percentage</u>
Parole Board	48	32%
Hearings Officer	78	52%
Supervisor	5	3%
PO	16	11%

Looking at all 315 guidelines sanctions imposed during the October to December quarter, the Parole Board imposed sanctions 15% of the time.

TOTAL OF 315 GUIDELINES SANCTION CASES

<u>Sanction Imposer</u>	<u>Number</u>	<u>Percentage</u>
Parole Board	49	15%
Hearings Officer	128	41%
Supervisor	18	6%
PO	120	38%

SANCTIONS IMPOSED IN 315 GUIDELINES CASES

<u>Sanction</u>	<u>Number</u>	<u>Percentage</u>
Prison	34	11%
Jail	147	47%
Forest Camp	3	1%
Community Service	1	-
Work Crew	7	2%
Letter of Reprimand	39	12%
Verbal Reprimand	67	21%
Add/Delete Conditions	17	5%

DCC is in the process of implementing Structured Sanctions, following the passage of S.B. 139, which provide for an administrative probation hearings process and associated guidelines (paralleling the parole guidelines in many respects). The probation process and guidelines will enable POs to respond quickly, with an appropriate level of sanction, to meet offender risk and need factors. For this process to work in Multnomah County, we will have to expand our present range of sanction resources.

N. Response to Violations

DCC has been working with DOC, the Courts and the Parole Board to reduce the number of parole and probation violators committed to prison. We are planning to bring additional intermediate sanctions on line in 1993-95 to enhance our capacity to maintain offenders in the community, whenever such programming is consistent with public safety. At present, we are able to use reprimands, home detention, Alternative Community Service, work crews, the Forest Project, the County Jail, and the Restitution Center as local sanctions. In 1993-95, we will be adding a custodial parole/probation violation center, a day reporting center and an intensive supervision program. These new programs will dramatically increase our ability to sanction offenders locally. We are involved in very preliminary siting discussions for the violation center. Day reporting, with enhanced access to services, is going to be located at our West District office. Intensive supervision will be located at our Midcounty District, but officers may be outposted to other districts. These intermediate sanctions will be accessed directly by our POs, Supervisors, and Hearings Officers. The Department will develop goals, objectives, and client centered outcomes for each sanction in the County's 1994-95 Program Performance Budget.

The Multnomah County Restitution Center, operated by MCSO, has traditionally received CCA funding and will undergo some changes to accommodate our need for direct access in 1993-95. We are discussing operational modifications for the Restitution Center so that our funding supports a dedicated capacity. The Department and the Sheriff's Office will prepare a written plan addressing population releases, the use of jail beds, and the use of Restitution Center beds for community corrections

clients by January 1, 1994. The number of parole and probation released as "population releases" will be tracked and evaluated yearly.

Our intent for 1993-95 is to offer a continuum of graduated sanctions to enable us to respond appropriately to non-compliant behavior. Even with our present limited intermediate sanctioning capacity, we have made considerable progress in recommending prison commitments judiciously. The following tables attest to our desire to use prison as the sanction of last resort:

PAROLE	AVG # PAROLEES <u>UNDER SUPERVISION/MO</u>	AVG # PAROLEES <u>RETURNED/MO</u>
1/91-6/91	2,142	73
7/91-12/91	2,316	101
1/92-6/92	2,640	100
7/92-12/92	3,013	97

Compared to the first half of 1991, we had a 38% increase in the average monthly parole returns in the second half of the year, although the average parole caseload only increased by 8%. However, in the next 6 month segment, the first half of 1992, the average number of parole returns per month stayed about the same while the parole caseload increased by 14%. In the second half of 1992, the average monthly parole caseload increased by another 14% while the average number of parole returns per month decreased by 3%. During this period, we implemented revocation guidelines.

PROBATION	AVG # PROB CASES <u>UNDER SUPV/MO</u>	AVG # PROB CASES <u>COMMITTED/MO</u>
1/92-6/92	5,407	82
7/92-12/92	5,422	69

Compared to the first half of 1992, the average monthly felony probation caseload increased 0.3% in the second half of the year. However, the average monthly number of probation commitments decreased 16%.

O. Intake and Assessment

A key component of our plans to integrate and target program and supervision services is the intake and assessment function at the Diagnostic Center.

1. Pretrial Programs

Working closely with the Circuit Court, DCC staffs the recog interviewing and pretrial supervision functions. One of our A & D Evaluation Specialists assess drug involved pretrial releasees. Information gathered during the pretrial portions of an offender's involvement in the criminal justice system is collected at the Diagnostic Center and made available to DCC presentence investigators and intake staff for use in case planning.

2. Presentence Investigation

Cases referred for PSI get a thorough analysis of criminal and social history and an assessment of risk and need factors, including where appropriate, psychological, sex offender, or substance abuse evaluation. The psychological and sex offender evaluations are completed by contract psychologists. The substance abuse evaluations are done by DCC A & D Evaluation Specialists.

3. Probation and Parole Intake

All new probation cases will be processed through the Diagnostic Center, where risk and need instruments will be administered and an A & D evaluation will be available as indicated. The results of these assessments and/or review of the PSI and pretrial information will determine the assignment of the offender (to special unit, casebank, or general caseload and the appropriate District Office). A similar intake process is being developed for parolees at our Northeast District office, located near the Columbia River Correctional Facility. We expect an increasing number of our parolees to be released from that institution.

5. Parole Transition

Our parole transition effort includes:

- a. Pre-release planning, working closely with SCI and CRCI.
- b. Central intake and referral, as described above.
- c. Transitional drug-free housing

P. Community Services Branch Outcome Measures

DOC Community Services Branch has established the following outcome measures for community corrections programs:

1. Increased percent of positive case closures by supervision level and legal status.
2. Increased amount of time under supervision in the community prior to revocation for new crimes.

3. Decreased percent of offenders convicted of new crimes while under supervision.
4. Reduction in the number of technical violators revoked to prison.

The following elements of our Plan will contribute directly to the realization of DOC's outcome measures:

1. Revocation guidelines.

Parole and probation guidelines will enable POs to respond quickly to non-compliant behavior, getting the offender's attention, responding to case specific needs, and modifying behavior in many cases before revocation is necessary. Guidelines will prescribe graduated sanctions to assure that maximum use is made of local resources before incarceration is imposed.

2. Enhanced intermediate sanction capacity.

The addition of a custodial parole/probation violation center, a day reporting center and intensive supervision will provide opportunities for offenders to succeed in the community under close surveillance and with dedicated treatment resources.

3. Targeting supervision and services.

DCC will focus supervision and program resources on higher risk offenders. Although this means that we will be working with a more difficult caseload, we expect to see an increasing number of successful closures and decreased recidivism in the higher risk

classifications because those cases will have priority access to treatment and other services. To a greater extent than has previously been the case, treatment, services and sanction options will target the same offenders targeted for the highest levels of supervision. Prior to the elimination of supervision for low risk clients (Risk Score 11 and 12), a plan will be developed to track current offenders. An evaluation of non-supervision of 11's and 12's will be completed by October 1, 1994. The Board of County Commissioners will then determine the appropriate levels of supervision.

Q. Program Evaluation

In 1991-92, DCC contracted with the Reed College Public Policy Workshop for an impact evaluation of one of our contract residential drug treatment programs. As noted above, the findings of that evaluation report have been incorporated into our planning for 1993-95. DCC and our Advisory Committee have prioritized program evaluation for the coming Biennium. Toward that end, we are involved in the following activities:

1. Cooperating with DOC and the National Council on Crime and Delinquency in an outcome study of several corrections/treatment interventions.
2. Working with the Urban Institute and BOTEC Analysis in an evaluation of our drug testing program.

3. Working with RAND Corporation in an evaluation of several outpatient drug treatment programs (including two of our contract agencies).
4. Working with National Development and Research Institutes, Inc. on a proposal for a NIDA-funded evaluation of treatment interventions for female offenders.
5. Cooperating with American University in the development of a proposal for a NIDA-funded evaluation of the Circuit Court's drug diversion program.
6. Working with the Northwest Professional Consortium in an evaluation of the ADAPT program targeting pregnant substance abusers.
7. Working with the Northwest Professional Consortium in an evaluation of our federally funded literacy program.

R. Safety

A task force, including POs, will be established to review the full range of safety issues affecting the Department and to make recommendations by March 31, 1994.

1.4 EXECUTIVE SUMMARY

Department Administration	\$2,067,209
Department oversight; inter-agency coordination; M.I.S. development; budget and accounting; personnel; training.	
Program Development & Evaluation	\$604,484
Contract management; technical assistance; program development; program evaluation; grant-writing; policy analysis and research.	
Contract Indirects	\$74,773
Diagnostic Center	\$4,388,472
Presentence investigations; probation intake; hearings; A & D evaluations.	
Probation/Parole Supervision	\$16,730,758
Supervision at six district offices per Oregon Case Management System; specialized supervision targeting drug-involved offenders, sex offenders, gang-involved offenders, domestic violence cases, traffic cases, and low risk offenders.	
DCC Intensive Supervision	\$1,553,988
Close supervision of offenders in violation of release conditions as an intermediate sanction.	
Intensive Treatment	\$130,000
Contracted intensive A & D treatment for 200 offenders.	
Women's Intensive Treatment	\$72,000
Contracted intensive A & D treatment for 140 female offenders.	
Outpatient Drug Treatment	\$137,800
Contracted A & D evaluation, treatment, and urinalysis of 310 offenders.	
Detox & Residential Treatment	\$424,000
Contracted detox services for 160 offenders; residential A & D treatment for 100 offenders.	
Residential Treatment - CIRT	\$76,320
Contracted intensive A & D residential treatment for 80 offenders.	

Women's Resid. Treatment - LEVY	\$1,590,000
Contracted residential A & D treatment for 160 women (with their children).	
Men's Residential Treatment - LEVY	\$1,500,000
Contracted residential A & D treatment for 160 men.	
Women's Residential Services	\$332,840
Contracted residential services as a sanction for female offenders.	
Mental Health Services	\$135,680
Contracted MH services (assessment, consultation, medication monitoring, group facilitation) at the district offices.	
Psychological Evaluations	\$76,320
Contracted evaluations for 240 offenders referred through the PSI process.	
Sex Offender Evaluations	\$72,000
Contracted evaluations for 240 offenders referred through the PSI process.	
Sex Offender Treatment	\$86,000
Contracted, long term treatment for 45-55 offenders emphasizing behavioral control, relapse prevention, education, and family therapy.	
Polygraph Examinations	\$19,200
Approximately 200 contracted discovery, maintenance, and specific issue examinations in support of sex offender supervision.	
Case Management	\$334,960
Contracted MH and A & D treatment, and transitional housing for 378 chronically mentally ill/homeless/transient offenders.	
Transitional Housing	\$243,000
Contracts for 46 beds in supervised, drug-free facilities for subsidy-eligible parolees.	
Learning Center	\$465,574
Federally funded, PC-based integrated learning system targeting offenders reading below eighth grade level.	
Women's Transition Services/ADAPT	\$1,331,866
Case management and transitional housing for 300 female offenders.	

Drug Testing	\$362,208
Random testing with 24 hour reporting of results for 5,000 offenders. DCC staff oversee specimen collection; contract lab picks up specimens daily.	
Day Reporting Center	\$1,588,515
Intermediate sanction for 2,000 parole/probation violators; includes access to A&D treatment and community service.	
Alternative Community Service	\$1,073,086
Intermediate sanction for 7,500 offenders placed at non-profit agencies or in supervised work crews.	
Forest Project	\$1,069,233
Intermediate sanction for 360 male offenders performing work at various sites in the National Forests.	
Pretrial Services	\$1,000,758
Interviews 42,000 detainees for pretrial release consideration; supervises 8,000 pretrial releasees.	
Restitution Center	\$702,566
17 beds as intermediate sanction to be accessed by DCC staff in facility managed by MCSO.	
Parole/Probation Violation Center	\$2,964,412
Residential sanction for parole/probation violators. Program details to be developed.	
Services for Women Leaving Prostitution	\$336,000
Case management services for 100 women and drop in services for 170 women ending their involvement in prostitution.	
Volunteer/DUII Program	\$1,135,836
Supervision of DUII offenders through community volunteers.	
Domestic Violence	\$311,262
Supervision and contracted education, counseling, anger control, and interpersonal communication training for domestic violence offenders in a deferred sentencing program.	

Drug Diversion Program

\$1,000,000.

Contracted acupuncture, group counseling, and urinalysis in support of Circuit Court diversion program targeting defendants charged with drug possession crimes.

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Department Administration

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Fiscal and programmatic oversight of Community Corrections programs.

Program Description: Community Corrections planning; budget development and monitoring, personnel management, inter-organizational coordination, M.I.S. development, training coordination, department oversight.

Target Population: describe: N/A

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: N/A

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Department Administration

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☒ Management
- ☐ Indirect charges
- ☒ Clerical
- ☐ Presentence investigations
- ☒ Training
- ☒ Automation

PROGRAM BUDGET

Program name: Department Administration

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Sup. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	429,327					825,768		1,255,095
Services & Supplies	378,422					160,000	6,000	494,422
Capital Outlay	240,000					30,000		270,000
Indirect Costs	47,692							47,692
TOTAL	1,045,441					1,015,768	6,000	2,067,209
% Fund Total is of Program Total	51%					49%	<1%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Program Development and Evaluation

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contract and grant program development and evaluation.

Program Description: Contract management, technical assistance, program development, program evaluation, grant writing, policy analysis and research.

Target Population: describe: N/A

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: N/A

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: N/A

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Program Development & Evaluation Admin.

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☒ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Program Development & Evaluation

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	187,599					380,925		568,524
Services & Supplies						22,993		22,993
Capital Outlay						4,000		4,000
Indirect Costs	8,967							8,967
TOTAL	196,566					407,918		604,484
% Fund Total is of Program Total	33%					67%		100%

PROGRAM BUDGET

Program name: Contract Indirects

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies								
Capital Outlay								
Indirect Costs	14,996					24,150		39,146
TOTAL	14,996					24,150		39,146
% Fund Total is of Program Total	38%					62%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Diagnostic Center

Contact Person: Jim Rood

Telephone: 248-3083

Program Address: 1120 S.W. 3rd Ave.
Portland, OR 97204

Program Purpose: Presentence investigations, intake, hearing, parole transition, A & D evaluations, and resource coordination.

Program Description: See following page

Target Population: describe:

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

See following page

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

(A)

I PRESENTENCE INVESTIGATIONS

Diagnostic Center staff will complete about 60 PSIs per month. These reports detail an offender's criminal and social history and make a sentencing recommendation consistent with sentencing guidelines. Staff are able to access dedicated resources for psychological, sex offender, and substance abuse evaluations.

II PROBATION INTAKE

All probation cases will be processed by the Diagnostic Center for assignment to a district office or special unit. Processing will include collection of file material, computer print-outs, and other documentation, completion of risk and need assessments, and referral for further evaluation and treatment. Intake staff will process about 300 probation cases per month.

III HEARINGS

Hearings Officers currently average 210 hearings per month. the Hearings Unit has worked closely with the Parole Board to implement revocation guidelines. The Hearings Unit currently consists of two Hearings Officers, one Senior Program Development Specialist, and one support person. The unit may be increased, depending on the workload distribution established if an administrative probation violation process is approved by the Legislature.

IV PAROLE TRANSITION

A staff of two POs and three Corrections Technicians will work closely with institutional release staff (especially at SCI and CRCI), to do pre-release planning and central intake of an estimated 160-200 parolees per month. The Parole Transition Unit will coordinate the placement of subsidy clients in 46 transitional housing beds for which we have contracted with local agencies, and arrange for specialized evaluations and treatment referrals as indicated.

V A & D EVALUATIONS

Three Alcohol and Drug Evaluation Specialists will complete thorough assessments based on the Addiction Severity Index. An estimated 1,000 to 1,500 evaluations per year will be completed for pretrial, PSI, Intake, Hearings, and Parole Transition staff.

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Diagnostic Center

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

☒ Intake☒ HearingsAdministration

- ☒ Management
- ☐ Indirect charges
- ☒ Clerical
- ☒ Presentence investigations
- ☐ Training
- ☐ Automation

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Other: _____

Services

- ☐ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: Resource coordination
- ☐ Other: _____

PROGRAM BUDGET

Program name: Diagnostic Center

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incent.	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	985,723		2,257,004			425,397	166,930	3,835,054
Services & Supplies	124,876		222,395					347,271
Capital Outlay	6,000							6,000
Indirect Costs	54,472		119,372			20,233	6,070	200,147
TOTAL	1,171,071		2,598,771			445,630	173,000	4,388,472
% Fund Total is of Program Total	28%		59%			10%	3%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Probation/Parole Supervision

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Supervision of offenders consistent with public safety.

Program Description: See following page

Target Population: describe:

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ BothTotal number of offenders going through the program during the biennium:
480 intakes/mo 5,760 casesPercent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

% positive case closures: High: 25% Probation, 15% Parole / Medium: 45%
Probation, 31% Parole / Low-LTD: 75% Probation, 42% Parole

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: Varies

Cost to offender: Supervision fee

(A)

Six District Offices will be responsible for the supervision of the probation and parole caseload in Multnomah County. In many cases, staff in our District Offices will share information and case management responsibilities with other law enforcement and social service agencies. That process has already begun with the formation of safety action teams in two neighborhoods.

Supervision will be provided according to the Oregon Case Management System, though DCC is in the process of developing local initiatives for managing targeted drug-involved offenders, sex offenders, gangsters, domestic violence, low risk, and traffic cases. These initiatives will take advantage of dedicated resources and partner agencies in the community.

DCC is exploring ways to enhance the cooperative case management of drug involved offenders with our treatment providers. Proposals under consideration include specialized caseloads and joint training with treatment agencies.

Sex offenders will continue to be supervised by specialists in each District. These POs work closely with law enforcement, CSD, schools, and neighborhood groups. They also participate in state-wide committees; developing initiatives for more effective surveillance and treatment of sex offenders.

A gangs unit, consisting of up to four POs, is being developed to share information with law enforcement, to enhance our ability to identify gangsters, and to develop more effective supervision strategies.

The supervision of low risk and traffic cases will be automated as much as possible. We also anticipate developing a volunteer unit to assist in the supervision of traffic cases.

At present, 10,789 cases are under supervision. We expect that number to decrease by about 20% if DOC's package of Legislative proposals is approved. The reduction in caseload numbers will be accompanied by an increase in the percentage of high risk cases. To help accommodate a higher risk caseload, DCC will assure that treatment services and intermediate sanctions give priority access to cases at risk of revocation.

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Probation/Parole Supervision

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☒ OCMS medium risk supervision
- ☒ OCMS high risk supervision
- ☒ OCMS low risk supervision
- ☒ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Probation/Parole Supervision

County: MULTNOMAH

LINE ITEM	Services & Sanction	Option 1 Incent	Field Service	Sup Fee	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	326,118		11,012,329		1,117,657	2,217,259		14,736,846
Services & Supplies			1,061,600		112,731	63,256	63,483	1,237,587
Capital Outlay								
Indirect Costs	15,588		566,317		59,612	111,773	3,035	756,325
TOTAL	341,706		12,640,246		1,290,000	2,392,288	66,518	16,730,758
% Fund Total is of Program Total	2%		76%		8%	14%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: DCC Intensive Supervision

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: An intermediate sanction permitting offenders to remain in the community under close supervision.

Program Description: Offenders in violation of their release conditions will be referred to the program by POs, Supervisors, and Hearings Officers. The program will require offender contacts that exceed current OCMS High Standards. Intensive Supervision Officers will work in teams of two at each District Office, emphasizing surveillance, but also assessing and responding to treatment issues. May include curfews and house arrest.

Additionally, funds freed by the imposition of an offender-paid fee structure for drug testing, as well as any other reductions in costs to Multnomah County for drug testing, will be dedicated to placing predatory sex offenders (including rapists, pedophiles and incest offenders who refuse treatment) under the Intensive Supervision Program.

Target Population: describe: Parole and probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☐ limited risk
☐ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 500

Percent of offenders expected to successfully complete the program:

(please include the definition of successful completion)

60% will complete their terms of intensive supervision with no new crimes or major technical violations.

Maximum number of offenders who could be served at any one time: 250

Number of offenders in the program on a given day: 250

Average length of stay: 3-6 months

Staff/offender ratio: 1:20

Cost to offender: Supervision fee

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: DCC Intensive Supervision

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☒ House arrest
- ☒ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: DCC Intensive Supervision

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	1,423,096							1,423,096
Services & Supplies	60,000							60,000
Capital Outlay								
Indirect Costs	70,892							70,892
TOTAL	1,553,988							1,553,988
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Intensive Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
 Portland, OR 97204

Program Purpose: Contracted intensive outpatient drug treatment for felony offenders.

Program Description:

- Assessment
- 4 hours per week for first 8 weeks
- 3 hours per week for second 8 weeks
- 1 1/2 hours per week for remainder of treatment
- Sessions may be group or individual
- Family involvement is encouraged

Target Population: *describe:* Medium and high risk felons

check all that apply:

<input checked="" type="checkbox"/> Probationers	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Parolees	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Men				
<input checked="" type="checkbox"/> Women				
<input type="checkbox"/> Other	_____			

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) At least 90 days in treatment.
- 2) Meets majority of treatment goals.
- 3) No new crimes.
- 4) At least 4 consecutive clean UAs prior to discharge.

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day:

Average length of stay: 3-6 months

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Intensive Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☒ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Intensive Treatment

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						130,000		130,000
Capital Outlay								
Indirect Costs								
TOTAL						130,000		130,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Outpatient Drug Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted outpatient drug treatment

Program Description: Client evaluation, individual and group counseling, GED and HIV workshops, urinalysis. three to six month course of treatment.

Target Population: describe: Felony offenders with substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 350

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Completion of majority of treatment goals
- 2) No new crimes
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time:

Number of offenders in the program on a given day:

Average length of stay: 3-6 months

Staff/offender ratio: N/A

Cost to offender: 0 or sliding scale

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Outpatient Drug Treatment

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☒ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: HIV issues
- ☐ Other: _____

PROGRAM BUDGET

Program name: Outpatient Drug Treatment

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	137,800							137,800
Capital Outlay								
Indirect Costs								
TOTAL	137,800							137,800
% Fund Total is of Program Total	100%							100%

25
PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Detox and Residential Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted detox and residential drug treatment

Program Description:

- 4-9 day medically supervised detox
- 90-180 day residential treatment program
- Individual and group counseling in a modified therapeutic community
- Specialized education groups and workshops for life skills, parenting, etc.
- Aftercare planning
- Drug testing

Target Population: *describe:* Felony offenders with serious, chronic addictions

check all that apply:

<input checked="" type="checkbox"/> Probationers	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Parolees	<input checked="" type="checkbox"/> high	<input checked="" type="checkbox"/> medium	<input type="checkbox"/> low	<input type="checkbox"/> limited risk
<input checked="" type="checkbox"/> Men				
<input checked="" type="checkbox"/> Women				
<input type="checkbox"/> Other	_____			

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 160-detox
100-treatment

Percent of offenders expected to successfully complete the program: 80%-detox
(please include the definition of successful completion) 60%-treatment

- | | |
|------------------------------------|------------------|
| 1) Complete 90 days | 3) No new crimes |
| 2) Meet majority of treatment plan | 4) Clean UAs |

Maximum number of offenders who could be served at any one time: 10

Number of offenders in the program on a given day: 10

Average length of stay: 4-6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Detox & Residential Treatment

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☒ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Detox and Residential Treatment

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	424,000							424,000
Capital Outlay								
Indirect Costs								
TOTAL	424,000							424,000
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Residential Treatment - CIRT

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted intensive residential treatment

Program Description: 45 day intensive residential drug treatment, assessment, individual and group counseling, drug testing, family therapy, support groups, pre-treatment groups, aftercare planning. Clients completing CIRT component are able to remain in treatment for up to 6 months (supported by other funding).

Target Population: describe: Felony offenders with serious, chronic addictions.

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 80

Percent of offenders expected to successfully complete the program: 60%
 (please include the definition of successful completion)

- 1) Complete 45 days
- 2) Meet majority of treatment objectives
- 3) Be crime and drug free

Maximum number of offenders who could be served at any one time: 10

Number of offenders in the program on a given day: 10

Average length of stay: 90 days

Staff/offender ratio: N/A

Cost to offender: 0

PRDCRT.1

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Residential Treatment - CIRT

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Residential Treatment - CIRT

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	76,320							76,320
Capital Outlay								
Indirect Costs								
TOTAL	76,320							76,320
% Fund Total is of Program Total	100%							100%

31
PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Residential Treatment - Levy

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted residential drug treatment for female felony offenders.

Program Description: A six month course of treatment followed by three to nine months of aftercare. Up to six women may be admitted with their young children. In addition to groups dealing with the processes of addiction and recovery, there are parenting and women's issues meetings. The program includes day care and child development resources.

Target Population: *describe:* Felony female offenders with chronic substance abuse problems.

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 160

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Complete at least 90 days
- 2) Meet majority of treatment goals
- 3) No new crimes
- 4) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Women's Residential Treatment - Levy

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Women's Residential Treatment - Levy

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						1,590,000		1,590,000
Capital Outlay								
Indirect Costs								
TOTAL						1,590,000		1,590,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Men's Residential Treatment - Levy

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted residential drug treatment for male felony offenders.

Program Description: A six month course of treatment, followed by three to nine months of aftercare. The program incorporates "criminal thinking" components into individual and group counseling. Program includes pretreatment groups as well as aftercare.

Target Population: describe: Felony male offenders with chronic substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 160

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Complete at least 90 days
- 2) Meet majority of treatment goals
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Men's Residential Treatment - Levy

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☒ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☒ Cognitive skills
- ☐ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Men's Residential Treatment - Levy

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						1,500,000		1,500,000
Capital Outlay								
Indirect Costs								
TOTAL						1,500,000		1,500,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Residential

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted residential services and sanction for women

Program Description: Provides an 8-bed residential center for felony female offenders. Includes in-house counseling for wide range of issues, including substance abuse, parenting, and abusive relationships.

Target Population: describe: Felony female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☐ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 80

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Meet majority of care plan objectives
- 2) No new crimes
- 3) Drug free (UAs)

Maximum number of offenders who could be served at any one time: 8

Number of offenders in the program on a given day: 8

Average length of stay: 60 days

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Residential**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Women's Residential

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	332,840							332,840
Capital Outlay								
Indirect Costs								
TOTAL	332,840							332,840
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Mental Health Services

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted mental health services at DCC district offices.

Program Description: Contractor will be available for a prescribed number of hours per month at each of our district offices to do offender evaluations, consult with POs, monitor medication, assist with referrals, and facilitate treatment groups.

Target Population: describe: Chronically mentally ill, dually diagnosed offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 500

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

50% of those who participate in treatment groups will demonstrate clinical progress.

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Mental Health Services**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Mental Health Services

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	135,680							135,680
Capital Outlay								
Indirect Costs								
TOTAL	135,680							135,680
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Psychological Evaluations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted psychological evaluations for inclusion in PSIs.

Program Description: Evaluation includes: Presenting problem, personal history, psychological/psychometric examination, clinical diagnosis or impression, assessment of risk, amenability of treatment.

Target Population: *describe:* Felons referred by the courts as part of PSI process for person crimes

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☒ Other Felons referred for PSIs

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 240

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Psychological Evaluations

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☒ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Psychological Evaluations

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	76,320							76,320
Capital Outlay								
Indirect Costs								
TOTAL	76,320							76,320
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sex Offender Evaluations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted evaluations targeting risk factors and amenability to treatment.

Program Description: Evaluator interviews and assesses convicted sex offenders as part of PSI process. Evaluation addresses sexual and psychological history, the present offense, family dynamics, risk factors, amenability to treatment, and treatment/case management recommendations.

Target Population: describe: Felony sex offenders

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☐ Men
☐ Women
☒ Other PSI referrals

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 240

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PRDSOE1

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Sex Offender Treatment

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☒ Sex offender education
- ☒ Sex offender evaluation
- ☒ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Sex Offender Evaluations

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						72,000		72,000
Capital Outlay								
Indirect Costs								
TOTAL						72,000		72,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Sex Offender Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted sex offender treatment

Program Description: Long-term (one to two years) treatment including assessment, individual and group counseling, aversion therapy, behavioral control, relapse prevention, education, family therapy, and communication skills.

Target Population: describe: Felony sex offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 45-55

Percent of offenders expected to successfully complete the program: 50%
(please include the definition of successful completion)

- 1) Completion of treatment objectives
- 2) No new crimes

Maximum number of offenders who could be served at any one time: 15

Number of offenders in the program on a given day: 15

Average length of stay: 1 year

Staff/offender ratio: N/A

Cost to offender: \$50

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Sex Offender Treatment

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☒ Sex offender education
- ☒ Sex offender evaluation
- ☒ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Sex Offender Treatment

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						86,000		86,000
Capital Outlay								
Indirect Costs								
TOTAL						86,000		86,000
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Polygraph Examinations

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted polygraph exams for sex offenders

Program Description: Includes discovery, maintenance, and specific issue examinations.

Target Population: describe: Sex offenders referred by POs

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: N/A
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: N/A

Number of offenders in the program on a given day: N/A

Average length of stay: N/A

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Polygraph Examinations

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☒ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Polygraph Examinations

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	19,200							19,200
Capital Outlay								
Indirect Costs								
TOTAL	19,200							19,200
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Case Management

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
 Portland, OR 97204

Program Purpose: To meet the treatment and substance needs of homeless and chronically mentally ill offenders.

Program Description: A & D treatment, mental health counseling, medication management, budget management, emergency food and shelter, and transitional housing. Culturally specific and bilingual services for Hispanic clients.

Target Population: describe: Homeless, transient, chronically mentally ill offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 200

Percent of offenders expected to successfully complete the program: 60%
 (please include the definition of successful completion)

- 1) Completion of majority of treatment objectives
- 2) No new crimes

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day: 50

Average length of stay: 4 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Case Management

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☒ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Case Management

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	334,960							334,960
Capital Outlay								
Indirect Costs								
TOTAL	334,960							334,960
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Transitional Housing

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Drug-free housing for parolees.

Program Description: DCC contracts for 46 beds in supervised, drug-free housing programs. Contractors provide room and board, transitional counseling, and referral assistance. Case managers work closely with parole officers.

Target Population: describe: Parolees eligible for subsidy

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,100

Percent of offenders expected to successfully complete the program: 60%
(please include the definition of successful completion)

- 1) Crime and drug free (per UAs)
- 2) Complete 30 days or find approved housing

Maximum number of offenders who could be served at any one time: 46

Number of offenders in the program on a given day: 46

Average length of stay: 30 days

Staff/offender ratio: varies

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Transitional Housing**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☒ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Transitional Housing

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	243,000							243,000
Capital Outlay								
Indirect Costs								
TOTAL	243,000							243,000
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Learning Center

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
 Portland, OR 97204

Program Purpose: Literacy and adult education for offenders

Program Description: PC-based, 20 station integrated learning system provides individually paced literacy and adult education lessons developed specifically for at-risk adult populations. We will use the same system as DOC and the Sheriff's Office to assure continuity in programming between institutions and the Field.

Target Population: *describe:* Offenders reading at or below eighth grade level

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 400

Percent of offenders expected to successfully complete the program: 65%
(please include the definition of successful completion)

1) Achieve eighth grade reading level

Maximum number of offenders who could be served at any one time: 20

Number of offenders in the program on a given day: 40

Average length of stay: 60 days

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Learning Center**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☒ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☒ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Learning Center

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel							105,878	105,878
Services & Supplies							338,457	338,457
Capital Outlay								
Indirect Costs							21,239	21,239
TOTAL							465,574	465,574
% Fund Total is of Program Total							100%	100%

64
PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Transition Services/ADAPT Program

Contact Person: Kathy Treb

Telephone: 248-3351

Program Address: 736 N.E. Couch Street
Portland, OR 97209

Program Purpose: To provide case management and transitional housing for female offenders.

Program Description: WTS provides case management, life skills training, housing, and access to MH and substance abuse treatment for female offenders and their families. Through the ADAPT component, counselors begin working with pregnant substance abusers as soon as they are identified in jail and continue to work with them after their release.

Target Population: *describe:* Female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☐ Non-residential ☒ Both

Total number of offenders going through the program during the biennium: 300

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

50% will meet majority of case management objectives; pregnant women must be drug free, in stable housing, and in good standing with CSD for 90 days. No new crimes.

Maximum number of offenders who could be served at any one time: 100

Number of offenders in the program on a given day: 100

Average length of stay: 18 months

Staff/offender ratio: 1:25 families

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Women's Transition Services/ADAPT

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☒ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☒ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☒ Referral
- ☒ Other: Case management
- ☒ Other: Advocacy

PROGRAM BUDGET

Program name: Women's Transition Services/ADAPT

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	252,525					524,069	183,897	960,491
Services & Supplies	60,263					167,472	93,500	321,235
Capital Outlay								
Indirect Costs	15,006					33,059	2,075	50,140
TOTAL	327,794					724,600	279,472	1,331,866
% Fund Total is of Program Total	25%					54%	21%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Drug Testing

Contact Person: John Turner

Telephone: 248-3685 x268

Program Address: 821 S.E. 14th Ave.
Portland, OR 97214

Program Purpose: To deter and detect drug use; to monitor treatment progress.

Program Description: Medium and high risk offenders with substance abuse histories are tested on random dates. Participants are given a number code and instructed to call a drug testing line daily. If their code number is announced on the recorded message, they have to report for testing. Corrections technicians collect the specimens and prepare them for daily pick-up by the contractor. Results are faxed the next day.

No later than July 1, 1994 offenders subject to drug testing will be charged fees to help defray the costs of the tests. A fee structure will be determined based on a study of costs, ability to pay and expected rate of collection, to be completed by the DCC by November 15, 1993. All funds recovered through fee collection, as well as savings realized through the reduction of drug testing costs generally, will be dedicated to funding the inclusion of predatory sex offenders (including rapists, pedophiles and incest offenders who refuse treatment) into the DCC Intensive Supervision Program.

Target Population: describe: Felony offenders with substance abuse problems

check all that apply: ☒ Probationers ☒ high ☒ medium ☐ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 5,000

Percent of offenders expected to successfully complete the program: N/A

Maximum number of offenders who could be served at any one time: 1,000

Number of offenders in the program on a given day: 1,000

Average length of stay: 3-4 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Drug Testing

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community
- ☐ Sanction beds - corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☒ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Drug Testing

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	362,208							362,208
Capital Outlay								
Indirect Costs								
TOTAL	362,208							362,208
% Fund Total is of Program Total	100%							100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Day Reporting Center

Contact Person: Michael Haines

Telephone: 248-3456

Program Address: 400 SW 12th
Portland, OR 97205

Program Purpose: To provide an intermediate sanction for probation and parole violators that can be accessed by DCC staff consistent with intervention/revocation guidelines; to provide the services needed to help offenders comply with their release conditions.

Program Description: See next page

Target Population: describe: Parole and probation violation

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,000

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

75% will complete the requirements of their sanction

Maximum number of offenders who could be served at any one time: 180

Number of offenders in the program on a given day: 180

Average length of stay: 30-90 days

Staff/offender ratio: 1:30

Cost to offender: 0

Program Description:

Non-compliant clients will be referred to the Center through the administrative hearings process established for parole violators or the probation violation process (expected to become an administrative process next biennium). The DRC will house a staff of POs, Corrections Technicians, and specialists in substance abuse and employment. An adult education/literacy lab will be co-located at the DRC site.

All clients will go through a thorough reassessment that includes input from the supervising PO and, as indicated, the specialized resources available at the DRC. Unemployed clients will be required to complete a community service assignment and participate in the pre-employment/job search/adult education component. Employed clients will be required to report to the DRC before or after work. All clients will be subject to random UAs. When treatment is indicated, clients will participate in A&D groups at the DRC.

Clients who cannot be stabilized at the DRC will be subject to additional sanctions.

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Day Reporting Center

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☒ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☒ Increased supervision
- ☒ Other: Day Reporting

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Day Reporting Center

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	1,073,483							1,073,483
Services & Supplies	442,565							442,565
Capital Outlay								
Indirect Costs	72,467							72,467
TOTAL	1,588,515							1,588,515
% Fund Total is of Program Total	100%							100%

74
PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Alternative Community Service

Contact Person: Cate Connell

Telephone: 248-3007

Program Address: 1021 S.W. 4th Ave., Room 818
Portland, OR 97204

Program Purpose: To provide a sanction which offers a rehabilitative opportunity for the offender and a benefit for the community.

Program Description: The program interviews, places, and monitors convicted felons and misdemeanants who have been ordered by the courts to perform community service. Offenders are placed at non-profit agencies or in supervised work crews. POs, Supervisors, and Hearings Officers are able to place offenders in the program as a sanction for a parole or probation violation.

Target Population: describe: Offenders referred by the courts or by our POs, Supervisors, and Hearings Officers.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 7,500

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

65% will complete required hours of service.

Maximum number of offenders who could be served at any one time: 3,800

Number of offenders in the program on a given day: 3,800

Average length of stay: 80 hours

Staff/offender ratio: N/A

Cost to offender: \$1-\$25

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Alternative Community Service**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☒ Work crew
- ☒ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: **Alternative Community Service**County: **MULTNOMAH**

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	624,452				42,980		168,468	835,900
Services & Supplies	141,174				9,412		37,646	188,232
Capital Outlay								
Indirect Costs	36,716				2,448		9,790	48,954
TOTAL	802,342				54,840		215,904	1,073,086
% Fund Total is of Program Total	75%				5%		20%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Forest Project

Contact Person: Gerard Welch

Telephone: 248-3710

Program Address: 1021 S.W. 4th Ave., Room 818
Portland, OR 97204

Program Purpose: To provide an alternative sanction which offers a rehabilitative opportunity for the offender and a benefit for the community.

Program Description: Offenders complete 4-10 weeks of work at various sites in the National Forests. Working ten hour days, the participants help the U.S. Forest Service meet their objectives for trail construction/maintenance, recreation development, campsite improvement, and habitat development. After work, clients participate in discussion groups related to substance abuse, personal responsibility, and problem solving. Staff can access the program as an intermediate sanction for parole/probation violations.

Target Population: describe: Non-violent male offenders, including parole/probation violators.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☐ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 360

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

70% will complete their terms at the Forest Project

Maximum number of offenders who could be served at any one time: 28

Number of offenders in the program on a given day: 28

Average length of stay: 8 weeks

Staff/offender ratio: 1:14

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Forest Project

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☒ Other: Work camp

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Other: _____

PROGRAM BUDGET

Program name: Forest Project

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	739,045							739,045
Services & Supplies	275,410						6,000	281,410
Capital Outlay								
Indirect Costs	48,778							48,778
TOTAL	1,063,233						6,000	1,069,233
% Fund Total is of Program Total	99%						1%	100%

80
PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Pretrial Services

Contact Person: Chuck Wall

Telephone: 248-3994

Program Address: 1120 S.W. 3rd Ave., Room 301
Portland, OR 97204

Program Purpose: Interview detainees for release consideration and supervise pretrial releasees.

Program Description: All eligible detainees will be interviewed for release consideration (about 21,000 per year). the program provides 24 hours per day staffing of this function. The Pretrial Release Supervision Program provides close supervision of about 4,000 clients per year who do not qualify for other release options.

Target Population: describe: Pretrial detainees booked into the Detention Center

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☒ Other Pretrial detainees

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:
42,000 interviews 8,000 releasees supervised

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

70% of those on pretrial supervision will make their court dates and commit no new crimes

Maximum number of offenders who could be served at any one time:
700 on supervised release

Number of offenders in the program on a given day: 700

Average length of stay: 90 days

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Pretrial Services

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision
- ☒ Pretrial supervision
- ☒ Pretrial release interviews

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Pretrial Services

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						431,995	525,203	957,198
Services & Supplies						3,263	35,297	38,560
Capital Outlay							5,000	5,000
Indirect Costs								
TOTAL						435,258	565,500	1,000,758
% Fund Total is of Program Total						43%	57%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Restitution Center

Contact Person: Bill Wood, MCSD

Telephone: 248-3256

Program Address: 1120 S.W. 3rd Ave., Room 307
Portland, OR 97204

Program Purpose: Intermediate sanction for parole and probation violators

Program Description: 17 beds will be available in the Restitution Center to serve as a sanction and to be accessed by POs, Supervisors, and Hearings Officers. Work release will be available.

Target Population: describe: Felony offenders sanctioned for parole or probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☐ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 960

Percent of offenders expected to successfully complete the program: 80%
(please include the definition of successful completion)

Completion of required term with no new crimes or violations

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 30 days

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Restitution Center

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Restitution Center

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies	702,566							702,566
Capital Outlay								
Indirect Costs								
TOTAL	702,566							702,566
% Fund Total is of Program Total	100%							100%

17 beds at \$54 each

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Parole/Probation Violation Center

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To provide a residential sanction for parole and probation violators.

Program Description: Offenders will be transported to the center to serve a 30 day sanction imposed by our POs, Supervisors, or hearings Officers.

Target Population: describe: Parole/Probation violators

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☒ Men
☒ Women
☐ Other _____

☒ Residential ☐ Non-residential ☐ Both

Total number of offenders going through the program during the biennium:

Program details to be determined

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time:

Number of offenders in the program on a given day:

Average length of stay: 30 days

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Parole/Probation Violation Center

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Parole/Probation Violation Center

County: MULTNOMAH

LINE ITEM	Services & Sanction	Option 1 Incentive	Field Service	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel	155,350							155,350
Services & Supplies	2,673,827							2,673,827
Capital Outlay								
Indirect Costs	135,235							135,235
TOTAL	2,964,412							2,964,412
% Fund Total is of Program Total	100%							100%

Work Release/Probation Center
86 bed facility at \$50 a day.

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Council for Prostitution Alternatives

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To provide counseling and casemanagement services for women attempting to end their involvement in prostitution.

Program Description: Program includes casemanagement and drop-in services focusing on post traumatic stress disorder, recovery from substance abuse, living skills and parenting.

Target Population: *describe:* Women attempting to end their involvement in prostitution.

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☒ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☒ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 170

Percent of offenders expected to successfully complete the program: 50%
(please include the definition of successful completion)

Attend 70% of appointments; meet majority of case plan objectives; no prostitution after 90 days of participation.

Maximum number of offenders who could be served at any one time: 50

Number of offenders in the program on a given day: 50

Average length of stay: 6 months - 1 year

Staff/offender ratio: N/A

Cost to offender: \$0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Council for Prostitution Alternatives

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☒ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☒ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☒ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☒ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☐ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☒ Referral
- ☐ Other: _____
- ☐ Other: _____

PROGRAM BUDGET

Program name: Council for Prostitution Alternatives

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						150,000	186,000	336,000
Capital Outlay								
Indirect Costs								
TOTAL						150,000	186,000	336,000
% Fund Total is of Program Total						45%	55%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Volunteer/Traffic

Contact Person: Tamara Holden

Telephone: 248-3701

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: To ensure that DUII offenders are monitored for compliance with the conditions of probation.

Program Description: Offenders will be case managed by community volunteers with oversight provided by experienced POs at our North District office. Supervision will include a focus on the evaluation and treatment required by state law.

Target Population: *describe:* Offenders convicted of DUII as their major offense and placed on probation; offenders on probation for DUII and one or more other non-person misdemeanors.

check all that apply: ☒ Probationers ☐ high ☐ medium ☒ low ☒ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 2,800

Percent of offenders expected to successfully complete the program: 75%
(please include the definition of successful completion)

No new crimes; completion of evaluation and treatment requirements.

Maximum number of offenders who could be served at any one time: To be determined

Number of offenders in the program on a given day: To be determined

Average length of stay: 1 year

Staff/offender ratio: To be determined

Cost to offender: Supervision fee

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Volunteer/Traffic**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☒ OCMS low risk supervision
- ☒ OCMS limited risk supervision

Sanctions

- ☒ Jail
- ☒ Work/education release
- ☐ Transitional release
- ☒ Sanction beds - jail
- ☒ Sanction beds - community corrections center
- ☒ Sanction beds - treatment facility
- ☒ House arrest
- ☒ Curfew
- ☒ Electronics
- ☒ Work crew
- ☒ Community service
- ☐ DROP
- ☐ Urinalysis
- ☒ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☒ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Volunteer/Traffic

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						1,127,835		1,127,835
Services & Supplies						8,000		8,000
Capital Outlay								
Indirect Costs								
TOTAL						1,135,835		1,135,835
% Fund Total is of Program Total						100%		100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Domestic Violence

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Supervision and contracted counseling/education for domestic violence offenders.

Program Description: A six month program based on twice-weekly group sessions focusing on: accepting responsibility for battering, developing alternatives to battering, family/interpersonal communication, personal support systems, understanding violence as a means of controlling the victim, understanding the negative effects of violence on relationships (partner, children, friends), developing non-controlling and non-violent ways of relating to women.

Target Population: describe: Cases referred to domestic violence deferred sentencing program.

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☐ Women
☒ Other Domestic violence diversion cases

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 150

Percent of offenders expected to successfully complete the program: 80%
(please include the definition of successful completion)

1) No new crimes/D.V. 2) Attend 90% of treatment appointments

Maximum number of offenders who could be served at any one time: 40

Number of offenders in the program on a given day: 40

Average length of stay: 6 months

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Domestic Violence

County: MULTNOMAH

Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☐ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Domestic Violence

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel						168,015	70,000	238,015
Services & Supplies						73,247		73,247
Capital Outlay								
Indirect Costs								
TOTAL						241,262	70,000	311,262
% Fund Total is of Program Total						78%	22%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Drug Diversion Program

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted outpatient drug treatment in support of Circuit Court diversion program.

Program Description: Clients enroll in year-long diversion program with required acupuncture, group counseling, and urinalysis. The Circuit Court conducts monthly status hearings to monitor and encourage participants.

Target Population: *describe:* Defendants charged with drug possession.

check all that apply: ☐ Probationers ☐ high ☐ medium ☐ low ☐ limited risk
☐ Parolees ☐ high ☐ medium ☐ low ☐ limited risk
☒ Men
☒ Women
☒ Other Circuit Court diversion cases

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 1,200

Percent of offenders expected to successfully complete the program:
(please include the definition of successful completion)

Maximum number of offenders who could be served at any one time: 450

Number of offenders in the program on a given day: 450

Average length of stay: 1 year

Staff/offender ratio: N/A

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: Drug Diversion Program

County: MULTNOMAH

Interventions: check all that apply

Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☐ Substance abuse evaluation
- ☐ Detoxification
- ☒ Substance abuse treatment - outpatient
- ☐ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☐ Women's issues group
- ☐ Cognitive skills
- ☐ Parenting skills
- ☐ Life skills
- ☐ Anger management
- ☐ Referral
- ☒ Other: acupuncture
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Drug Diversion Program

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Super. Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						200,000	800,000	1,000,000
Capital Outlay								
Indirect Costs								
TOTAL						200,000	800,000	1,000,000
% Fund Total is of Program Total						20%	80%	100%

PROGRAM DESCRIPTION (Page 1 of 2)

Fiscal year: 1993-95

County: MULTNOMAH

Program Name: Women's Intensive Treatment

Contact Person: Cary Harkaway

Telephone: 248-3039

Program Address: 421 S.W. 5th Ave., Suite 600
Portland, OR 97204

Program Purpose: Contracted intensive outpatient drug treatment for female offenders.

Program Description: 3 hours of treatment groups per day for the six weeks of the program funded by Community Corrections. Successful clients continue in treatment for 3-6 months, supported by other contracts. Program includes child care.

Target Population: describe: Female offenders

check all that apply: ☒ Probationers ☒ high ☒ medium ☒ low ☐ limited risk
☒ Parolees ☒ high ☒ medium ☒ low ☐ limited risk
☐ Men
☒ Women
☐ Other _____

☐ Residential ☒ Non-residential ☐ Both

Total number of offenders going through the program during the biennium: 140

Percent of offenders expected to successfully complete the program: 80%
(please include the definition of successful completion)

- 1) Completion of 6 week program, meeting majority of treatment objectives.
- 2) No new crimes.
- 3) Clean UAs.

Maximum number of offenders who could be served at any one time: 16

Number of offenders in the program on a given day: 16

Average length of stay: 90 days

Staff/offender ratio:

Cost to offender: 0

PROGRAM DESCRIPTION (Page 2 of 2)

Program name: **Women's Intensive Treatment**County: **MULTNOMAH**Interventions: *check all that apply*Supervision

- ☐ OCMS medium risk supervision
- ☐ OCMS high risk supervision
- ☐ OCMS low risk supervision
- ☐ OCMS limited risk supervision

Sanctions

- ☐ Jail
- ☐ Work/education release
- ☐ Transitional release
- ☐ Sanction beds - jail
- ☐ Sanction beds - community corrections center
- ☐ Sanction beds - treatment facility
- ☐ House arrest
- ☐ Curfew
- ☐ Electronics
- ☐ Work crew
- ☐ Community service
- ☐ DROP
- ☐ Urinalysis
- ☐ Breathalyzer
- ☐ Polygraph
- ☐ Plethysmograph
- ☐ Restitution
- ☐ Increased supervision
- ☐ Other: _____

Services

- ☒ Substance abuse education
- ☒ Substance abuse evaluation
- ☐ Detoxification
- ☐ Substance abuse treatment - outpatient
- ☒ Substance abuse treatment - intensive outpatient
- ☐ Substance abuse treatment - residential
- ☐ Substance abuse/mental health case management
- ☐ Antabuse physicals/subsidy/monitoring
- ☐ Self-help groups
- ☐ Mental health evaluation
- ☐ Mental health treatment
- ☐ Sex offender education
- ☐ Sex offender evaluation
- ☐ Sex offender treatment
- ☐ Employment - job skills
- ☐ Employment - assisted search, job placement
- ☐ Education - ABE, GED, higher education
- ☐ Housing - search assistance
- ☐ Housing - housing provided
- ☐ Subsidy for: _____
- ☒ Women's issues group
- ☒ Cognitive skills
- ☒ Parenting skills
- ☒ Life skills
- ☒ Anger management
- ☐ Referral
- ☐ Other: _____
- ☐ Other: _____

Administration

- ☐ Management
- ☐ Indirect charges
- ☐ Clerical
- ☐ Presentence investigations
- ☐ Training
- ☐ Automation

PROGRAM BUDGET

Program name: Women's Intensive Treatment

County: MULTNOMAH

LINE ITEM	Services & Sanctions	Option 1 Incentive	Field Services	Supervis Fees	Client Fees	County General Funds	Other Funds	TOTAL
Personnel								
Services & Supplies						72,000		72,000
Capital Outlay								
Indirect Costs								
TOTAL						72,000		72,000
% Fund Total is of Program Total						100%		100%

BUDGET SUMMARY

County: MULTNOMAH

PROGRAM NAME	Services & Sanctions	Option 1 Incentive	Field Services	Supervis. Fees	Client Fees	County General Funds	Other Funds	PROGRAM TOTAL
Admin.	1,045,441					1,015,768	6,000	2,067,209
Prog. Dev.	196,566					317,428	90,490	604,484
Cont. Indirect	14,996					24,150		39,146
Diag. Ctr.	1,171,071		2,598,771			445,630	173,000	4,388,472
Supervision	341,706		12,640,246	1,290,000		2,392,288	66,518	16,730,758
Intensive Super.	1,553,988							1,553,988
Int. Tx.						130,000		130,000
Women's Int.						72,000		72,000
Outpt. Drug	137,800							137,800
Detox/Resid.	424,000							424,000
Resid-Cirt	76,320							76,320
Women's Res. Tx.						1,590,000		1,590,000
Men's Res. Tx.						1,500,000		1,500,000
Women's Res. Sv.	332,840							332,840
M. H. Svcs.	135,680							135,680
Psych. Eval.	76,320							76,320
Sex Off. Eval.						72,000		72,000
Sex Off. Tx.						86,000		86,000
FUND TOTAL								

BUDGET SUMMARY

County: MULTNOMAH

PROGRAM NAME	Services & Sanctions	Option 1 Incentive	Field Services	Supervis. Fees	Client Fees	County General Funds	Other Funds	PROGRAM TOTAL
Polygraph	19,200							19,200
Case Mgmt.	334,960							334,960
Trans. Hsg.	243,000							243,000
Learning Center							465,574	465,574
WTS/Adapt	327,794					724,600	279,472	1,331,866
Drug Testing	362,208							362,208
Day Reporting	1,588,515							1,588,515
ACS	802,342				54,840		215,904	1,073,086
Forest Proj.	1,063,233						6,000	1,069,233
Pretrial						435,258	565,500	1,000,758
Rest. Ctr.	702,566							702,566
Par/Prob. Ctr.	2,964,412							2,964,412
Prostitution Alternatives						150,000	186,000	336,000
Volunteer/Traffic						1,135,836		1,135,836
Dom. Viol. Svs.						241,262	70,000	311,262
Drug Diver.						200,000	800,000	1,000,000
FUND TOTAL	13,914,958		15,239,017	1,290,000	54,840	10,622,710	2,833,968	43,955,493

OCT 07 1993

BUDGET MODIFICATION NO.

DCCI

(For Clerk's Use) Meeting Date SEP 30 1993
Agenda No. R-8

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____

(Date)

DEPARTMENT Community CorrectionsDIVISION DCCCONTACT Tamara HoldenTELEPHONE 248-3701

* NAME(S) OF PERSON MAKING PRESENTATION TO BOARD _____

SUGGESTEDAGENDA TITLE (to assist in preparing a description for the printed agenda)

A Budget Modification to implement 1993-95 CCA Plan to the Department's 1993-94 Budget. This modification increases Probation/Parole Officer FTE with additional State revenues and General Fund Contingency; decreases Parole/Probation Violation Center and Day Reporting Center.

(ESTIMATED TIME NEEDED ON THE AGENDA) _____

2. DESCRIPTION OF MODIFICATION

(Explain the changes this Bud Mod makes. What budget does it increase? What do changes

accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☐ Personnel changes are shown in detail on the attached sheet

See Attached summary.

3. REVENUE IMPACT

(Explain revenues being changed and reason for the change)

INCREASE GENERAL FUND REVENUE	493,871	DECREASE STATE SANCTION &	(518,235)
INCREASES ST PAROLE HEARINGS	86,500	DECREASES STATE DOC LOAN	(20,321)
INCREASES LITERACY GRANT	33,267	DECREASES STATE PRSP	(197,000)
INCREASE PROBATION FEES	21,000		
INCREASES CITY OF PORTLAND	35,000		
INCREASE STATE FIELD ALLOCATION	747,706		

4. CONTINGENCY STATUS

(to be completed by Budget & Planning)

_____ Fund Contingency before this modification (as of _____) \$ _____

Date

After this modification \$ _____

Originated By

Date

Department Director

Date

Plan/Budget Analyst

Date

Employee Services

Date

Board Approval

Date

Sent Original to Mark Mearns & Copy to
Tamara Holden on 10-8-93.

DEPARTMENT OF COMMUNITY CORRECTIONS
BUDGET MODIFICATION
DCC 1

DESCRIPTION OF MODIFICATIONS

In February 1993, the Multnomah County Department of Community Corrections submitted its budget to the Chair's Office based upon the then projected revenue from the Oregon Department of Corrections. Subsequent modifications to the department's budget were in the following areas:

- Increasing general fund revenues to cover prostitution alternative programs.
- Decreasing general fund revenues and offsetting with forfeiture revenues to cover STOP/Drug Diversion.
- Funding court provided pre-trial services with state court revenues.
- Decreasing sanction and services revenues for the funding of drug testing lab services.
- Decreasing sanction and service funding of the Sheriffs's ISP program and transferring those funds for the purchase of 17 Restitution Center beds for probation/parole violators.

In June 1993, the department submitted several modifications to the Board that were approved along with the full county budget. Those modifications allowed the department to retain current filled probation/parole officer positions that were not covered with the anticipated DOC revenues. At that time the Board of County Commissioners "set aside" in contingency \$500,000 to be used to retain current staffing levels in the probation/parole officer classification.

In August 1993, the state Department of Corrections provided Multnomah County with final revenue figures which showed a net biennium increase in field allocation of \$2,310,472 and a net biennium decrease in sanction and service of \$560,469.

The attached budget modification annualized those changes in revenue by:

1. Restoration of Probation/Parole Officers to maintain the 1992- 1993 level of staffing as outlined in the Budget Notes.

2. The Department of Corrections position allocation chart indicated 12.5 probation/parole supervisors to the 120 probation/parole officers (1 to 10 ratio). Since we are recommending funding 110 probation/parole officers we are asking for 11 probation/parole supervisors (1 to 10 ratio).
3. Reducing sanction and service funding of the Day Reporting Center and the Work Release/Probation Violation Center by one fourth. The department's ability to get those new sanction programs up and running is a critical piece of the structured sanctions. However, we were not able to start either program within the first quarter of the biennium resulting in the reduction in funding needs to those programs. Future funding of those programs is at the full year level.
4. Fund drug testing lab services at a level that meets documented need (total \$140,000). Current demand for drug testing lab services by field staff has exhausted approximately 80% of the current contract dollars (\$40,000).
5. Increasing sanction and service funding of the Women's Transitional Services by \$16,000 to purchase a van to transport women residents and their children. This will allow staff at the residential center to transport residents in one vehicle, with one staff, to necessary meetings, appointments, treatment, etc.
6. Decreasing sanction and service funding of MIS by \$50,000 and Parole Hearings by \$86,500 to fund the drug testing and the van. The department purchased MIS equipment in June 1993 with last year's unspent state revenues. The department will offset decreased sanction and services revenues with new revenues of \$86,500 a year from the Board of Parole and Post-Prison Supervision for Parole Hearings.

In addition to the changes in state revenues, the following modifications are requested as a part of the overall 93 - 95 Community Corrections Plan and the department's 1993 - 94 budget:

1. Elimination of the county provision of pre-trial services for the courts budgeted at \$197,000. The courts will retain their revenues and continue provision of the program. The county will continue funding at the 92 - 93 level.
2. Increasing funding of the Learning Center by \$33,267 to reflect actual carryover of grant monies. Additional revenues will allow the department to purchase more "satellite" capabilities, increase contracting services for testing and services to program participants, and provide for minor renovation of the facility.
3. Increasing general fund revenue to Domestic Violence by \$22,631 and grant revenues by \$35,000. This will allow the department to fund in addition to treatment services, two probation/parole officer positions to provide supervision of the domestic violence diversion caseload.

93-94 BUDGET MODIFICATION

JOB CLASS	Current FTE	Revised FTE	Fund	Agency	Organization	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Fund	Agency	Organization	Rev Src	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal
2100																		
6021	0.5	0.00	100	021	2180	5100	18,562	11,040	(7,522)		100	021	2180	7601	104,823	95,489	(9,334)	(9,334)
6073	1.00	1.50				5500	5,001	2,974	(2,027)									
						5550	1,770	1,985	215		100	021	2110	2302	26,127	0	(26,127)	(26,127)
										(9,334)				7601	148,451	174,578	26,127	26,127
6021	0.50	0.00	156	021	2180	5100	18,562	11,040	(7,522)		156	021	2180	2337	451,759	391,979	(59,780)	(59,780)
6073	1.00	1.50				5500	5,001	2,974	(2,027)									
						5550	1,770	1,985	215									
						6110	68,000	28,000	(40,000)									
						6230	24,500	16,781	(7,719)									
						7100	11,859	9,132	(2,727)	(59,780)								
			156	021	2170	6230	2,000	5,000	3,000		156	021	2170	2337	115,982	118,982	3,000	3,000
						7100	10,912	11,055	143	3,143				7601	190,674	190,817	143	143
			180	021	2130	7500	624,000	645,000	21,000	21,000	180	021	2130	4114	624,000	645,000	21,000	21,000
2200																		
6266	2.90	0.00	156	021	2210	5100	121,803	0	(121,803)		156	021	2210	2329	197,000	0	(197,000)	(197,000)
9772	1.20	0.00				5500	32,813	0	(32,813)									
						5550	33,243	0	(33,243)									
						7100	9,141	0	(9,141)	(197,000)								
6276	4.00	5.00	156	021	2220	5100	323,871	337,130	13,259		156	021	2220	2337	67,093	0	(67,093)	
						5500	98,929	107,231	8,302					2309	333,667	524,594	190,927	
						5550	52,766	56,184	3,418					7601	99,161	1,500	(97,661)	
						7100	22,806	24,000	1,194	26,173								26,173
6276	7.00	6.00	156	021	2230	5100	453,641	426,276	(27,365)		156	021	2230	2337	28,447	0	(28,447)	
						5500	152,554	142,883	(9,671)					2309	822,037	690,064	(131,973)	
						5550	61,185	59,543	(1,642)					7601	0	119,892	119,892	(40,528)
						7100	38,799	36,949	(1,850)	(40,528)								
					2300						156	021	2270	2309	170,440	83,940	(86,500)	
														2334	0	86,500	86,500	0
			100	021	2340	5100	99,407	99,407	0		100	021	2340	7601	151,418	156,551	5,133	5,133
						2340	5500	26,785	31,192	4,407								
						2340	5550	13,726	14,452	726								5,133
			156	021	2310	6060	1,659,553	1,758,858	99,305		156	021	2310	2327	59,000	0	(59,000)	
						7100	11,617	12,312	695	100,000				2337	828,364	987,364	159,000	100,000

83-84 BUDGET MODIFICATION

JOB CLASS	Current FTE	Revised FTE	Fund Agency	Organization	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal
2810									
6276	15.00	17.00	156	021	2801 5100	836,854	896,373	59,519	
					5500	284,407	305,441	21,034	
					5550	155,026	164,342	9,316	
					7100	67,275	71,690	4,415	
					7400	79,400	81,900	2,500	96,784
	P & F		156	021	2802 5100	259,678	259,678	0	
					5500	70,924	74,419	3,495	
					5550	41,158	41,732	574	
					7100	21,289	23,441	2,152	
					7400	0	40,950	40,950	47,171
6001	1.00	2.00	156	021	2804 5100	135,297	230,210	94,913	
6268	0.00	6.00			5500	36,454	72,048	35,594	
					5550	20,623	48,770	28,147	
					6060	110,400	82,800	(27,600)	
					6120	3,300	2,475	(825)	
					6230	21,000	15,750	(5,250)	
					6270	300	225	(75)	
					6330	1,600	1,200	(400)	
					7100	15,516	20,542	5,026	
					7150	6,795	5,096	(1,699)	
					7400	81,882	40,950	(40,932)	
					7560	1,196	897	(299)	86,600
6276	2.00	0.00	156	021	2805 5100	79,260	0	(79,260)	
					5200	276	0	(276)	
					5500	28,010	0	(28,010)	
					5550	13,334	0	(13,334)	
					6230	770	0	(770)	
					6330	24	0	(24)	
					7100	6,634	0	(6,634)	
					7300	17,121	0	(17,121)	(145,429)
			156	021	2806 6060	120,000	126,575	6,575	
					6110	7,000	7,500	500	
					6120	0	750	750	
					6170	0	1,050	1,050	
					6230	8,720	32,500	23,780	
					7100	4,429	4,841	412	
					7400	2,500	0	(2,500)	
					7560	0	2,700	2,700	33,267
			156	021	2806 2124	199,520	232,787	33,267	33,267

DEPARTMENT OF COMMUNITY CORRECTIONS
93-94 BUDGET MODIFICATION

JOB CLASS	Current FTE	Revised FTE	Fund	Agency	Organi- zation	Objec	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Fund	Agency	Organi- zation	Rev Src	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	
6276	0.00	2.00	156	021	2807	5100	0	57,068	57,068		156	021	2807	2773		35,000	35,000		
						5500	0	20,168	20,168					7601		120,631	120,631		155,631
						5550	0	9,292	9,292										
						6060	0	65,400	65,400										
						7100	0	3,703	3,703	155,631									
2820																			
6266	1.00	0.00	100	021	2825	5100	23,516	0	(23,516)		100	021	2825	7601	98,000	0	(98,000)	(98,000)	
						5500	6,336	0	(6,336)										
						5550	2,748	0	(2,748)										
						6060	65,400	0	(65,400)	(98,000)									
			100	021	2822	5100	32,555	32,555	0		100	021	2822	7601	868	4,556	3,688	3,688	
						5500	8,772	11,505	2,733										
						5550	4,911	5,866	955	3,688									
6001	2.00	3.00	156	021	2821	5100	933,791	978,850	45,059		156	021	2821	2337	505,142	73,275	(431,867)		
6266	2.00	3.00				5500	317,888	329,875	11,987					2309	715,851	1,312,479	596,628		
6268	3.00	0.00				5550	159,907	169,058	9,151					6612	96,856	110,000	13,144		
6276	14.00	18.00				7100	74,345	77,510	3,165	69,362				7601	311,838	203,295	(108,543)	69,362	
			156	021	2823	5100	136,949	136,949	0		156	021	2823	2327	70,000	0	(70,000)		
						5500	39,971	46,185	6,214					2309	12,025	0	(12,025)		
						5550	24,977	27,108	2,131					2337	0	82,025	82,025		
						7100	12,025	13,189	1,164					7601	181,577	207,086	25,509	25,509	
						7300	2,400	18,400	16,000	25,509									
			156	021	2824	5100	133,675	133,675	0		156	021	2824	7601	141,186	150,658	9,472	9,472	
						5500	36,018	43,448	7,430										
						5550	18,597	20,207	1,610										
						7100	11,828	12,260	432	9,472									
6001	1.00	0.00	156	021	2826	5100	62,995		(62,995)		156	021	2826	2337	101,797	0	(101,797)		
6276	1.00	0.00				5200	276		(276)										
						5500	20,300		(20,300)										
						5550	12,788		(12,788)										
						6230	770		(770)										
						6330	24		(24)										
						7100	4,644		(4,644)	(101,797)									
2830																			
6001	1.00	2.00	156	021	2831	5100	627,684	637,138	9,454		156	021	2831	2302	0	5,806	5,806		
6276	12.00	22.00				5500	215,467	216,787	1,320					2337	41,024	0	(41,024)		
9772	0.00	2.00				5550	108,615	110,094	1,479					2309	795,360	828,357	32,997		
						7100	51,530	52,116	586	12,839				6612	105,429	107,000	1,571		

DEPARTMENT OF COMMUNITY CORRECTIONS

93-94 BUDGET MODIFICATION

JOB CLASS	Current FTE	Revised FTE	Fund	Agency	Organization	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Fund	Agency	Organization	Rev Src	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	
															7601	187,760	201,249	13,489	12,839
6001	1.00	0.00	156	021	2833	5100	105,997	428,874	322,877		156	021	2833	2337	171,982	733,013	561,031	561,031	
6276	2.00	10.00				5200	276	1,656	1,380										
9772	0.00	1.00				5500	35,438	151,565	116,127										
						5550	21,631	78,472	56,841										
						6230	770	4,620	3,850										
						6330	24	144	120										
						7100	7,846	33,440	25,594										
						7300	0	34,242	34,242	561,031									
			156	021	2834	5100	47,690	35,768	(11,922)		156	021	2834	2327	1,529,385	0	(1,529,385)		
						5500	16,854	12,640	(4,214)				2337	0	1,147,040	1,147,040	(382,345)		
						5550	8,734	8,019	(715)										
						6060	1,442,507	1,080,353	(362,154)										
						7100	13,600	10,260	(3,340)	(382,345)									
					2840														
6001	3.00	4.00	156	021	2841	5100	1,038,129	1,040,955	2,826		156	021	2841	2337	97,700	35,064	(62,636)		
6276	22.50	22.00				5500	355,438	354,431	(1,007)				2309	1,438,763	1,478,123	39,360			
9201	1.00	2.00				5550	182,456	189,148	6,692				6612	105,429	107,000	1,571			
						7100	82,621	83,028	407	8,918			7601	169,206	199,829	30,623	8,918		
6276	0.50	1.00	156	021	2842	5100	17,871	35,741	17,870		156	021	2842	2337	0	27,453	27,453	27,453	
						5500	6,316	12,631	6,315										
						5550	2,014	4,029	2,015										
						7100	1,252	2,505	1,253	27,453									
			156	021	2843	5100	195,099	195,099	0		156	021	2843	2337	430,272	469,404	39,132		
						5500	59,132	62,989	3,857				7601	34,425	0	(34,425)	4,707		
						5550	33,408	34,043	635										
						7100	21,057	21,272	215	4,707									
6001	1.00	0.00	156	021	2844	5100	103,147	0	(103,147)		156	021	2844	2337	179,982	0	(179,982)	(179,982)	
6276	2.00	0.00				5200	276	0	(276)										
						5500	34,445	0	(34,445)										
						5550	15,988	0	(15,988)										
						6230	770	0	(770)										
						6330	24	0	(24)										
						7100	8,211	0	(8,211)										
						7300	17,121	0	(17,121)	(179,982)									
					2850														
6001	0.00	2.00	100	021	2855	5100	127,156	366,632	239,476		100	021	2855	7601	201,822	567,918	366,096	366,096	

DEPARTMENT OF COMMUNITY CORRECTIONS

83-94 BUDGET MODIFICATION

JOB CLASS	Current FTE	Revised FTE	Fund	Agency	Organi- zation	Objec	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal	Fund	Agency	Organi- zation	Rev Src	Current Amount	Revised Amount	Change Increase (Decrease)	Subtotal
6276	4.00	8.00			5500		44,938	126,009	81,071									
9772	0.00	1.00			5550		25,229	70,778	45,549	366,096								
6268	3.00	0.00	156	021	2851	5100	762,266	530,659	(231,607)		156	021	2851	2337	206,391	0	(206,391)	
6276	13.00	10.00			5500		260,852	178,766	(82,086)					2309	968,947	726,838	(242,109)	
					5550		138,841	95,093	(43,748)					6612	105,429	107,000	1,571	
					7100		64,397	47,311	(17,086)	(374,527)				7601	130,845	203,247	72,402	(374,527)
6001	1.00	0.00	156	021	2854	5100	61,036	0	(61,036)		156	021	2854	2337	99,102	0	(99,102)	(99,102)
6276	1.00	0.00			5200		276	0	(276)									
					5500		19,594	0	(19,594)									
					5550		12,881	0	(12,881)									
					6230		770	0	(770)									
					6330		24	0	(24)									
					7100		4,521	0	(4,521)	(99,102)								
2860																		
6001	0.00	1.00	156	021	2861	5100	367,071	457,255	90,184		156	021	2861	2337	75,399	0	(75,399)	
6276	6.00	8.00			5500		126,020	155,315	29,295					2309	476,758	622,978	146,220	
					5550		64,302	78,286	13,984					6612	105,429	107,000	1,571	
					7100		35,431	41,810	6,379	139,842				7601	119,077	186,527	67,450	139,842
6267	4.00	5.00	156	021	2862	5100	231,057	228,687	(2,370)		156	021	2862	2337	498,035	501,525	3,490	3,490
6269	2.00	1.00			5500		68,055	70,910	2,855									
					5550		44,855	47,701	2,846									
					7100		22,857	23,016	159	3,490								
6001	1.00	0.00	156	021	2863	5100	24,242	0	(24,242)		156	021	2863	2337	38,610	0	(38,610)	(38,610)
					5200		276	0	(276)									
					5500		6,531	0	(6,531)									
					5550		5,006	0	(5,006)									
					6230		770	0	(770)									
					6330		24	0	(24)									
					7100		1,761	0	(1,761)	(38,610)								
INSUR			400	050	7531	6520			52,088		400	050	7040	6600			44,697	
INDIRECT			100	045	9120	7700			(3,492)		400	050	7040	6602			7,391	
TELEPHONE			402	030	7990	6140			(1,699)		100	045	7410	6602			(3,492)	
MOTOR POOL			401	030	5910	6180			16,000		402	030	7990	6602			(1,699)	
MAIL			404	030	7345	6200			2,401		401	030	5900	6602			16,000	
											404	030	7345	6602			2,401	

MEETING DATE: **OCT 07 1993**

AGENDA NO: R-9

(Above space for Board Clerk's Use Only)

AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement with the City of Fairview

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: 5 Minutes

REGULAR BRIEFING Date Requested: _____

Amount of Time Needed: 5 Minutes

DEPARTMENT: Social Services DIVISION: Housing & Community Svcs

CONTACT: Karen Whittle TELEPHONE: 248-5464

BLDG/ROOM: B161/2nd

PERSON(S) MAKING PRESENTATION: Ardys Craghead/Karen Whittle

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The City of Fairview will be using Community Development Block Grant funds to replace culverts located within the City. An undersized culvert will be replaced at a private drive and at Matney Street in Fairview Creek.

In May of 1993, the Board of County Commissioner's approved these projects as part of the Housing & Community Development Division's final statement of activities.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: Gary Nakao/D/B

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

matney.bcc

*Originals sent to Karen Whittle
on 10-8-93.*

1993 SEP 27 PM 2:01
CLERK OF BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464
421 S.W. FIFTH, SECOND FLOOR
PORTLAND, OREGON 97204-2221
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS
H. C. MIGGINS • *ACTING CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Beverly Stein, Multnomah County Chair

VIA: Gary Nakao, *Director*
Department of Social Services

FROM: *Wadys* Ardys Craghead, Interim Director
Housing and Community Services Division

DATE: September 9, 1993

SUBJECT: FY 1993-94 Contract with the City of Fairview

Recommendation: The Housing and Community Services Division, Community Development Program recommends Board of County Commissioners approval of the attached contract with the City of Fairview, for the period upon execution through June 30, 1995.

Analysis: The Housing and Community Services Division has allocated \$160,503 of federal Community Development Block Grant funds to replace an undersized culvert at a private drive with the proper size and replace an undersized culvert at Matney Street in Fairview Creek for the low and moderate income residents of Fairview.

Background: Funds for this contract are included in the Housing and Community Services Division budget. The contract with the City of Fairview is covered under Departmental RFP dated January 13, 1993.

matney.mem

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103734Amendment # 1

CLASS I	CLASS II	CLASS III
<input type="checkbox"/> Professional Services under \$25,000	<input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	<input checked="" type="checkbox"/> Intergovernmental Agreement APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>R-9</u> DATE <u>10/7/93</u> <u>Carrie A. Parkerson</u> BOARD CLERK

Department Social Services Division Comm Development Date 9/1/93Contract Originator Karen Whittle Phone X3631 Bldg/Room B412/2nd fl.Administrative Contact Cilla Murray Phone X5464 Bldg/Room B161/2nd fl.Description of Contract Replace undersized culverts at private drive and at Matney Street with proper size in Fairview Creek.RFP/BID # --- Date of RFP/BID 1/13/93 Exemption Exp. Date ---ORS/AR # --- Contractor is ☐ MBE ☐ WBE ☐ QRF

Contractor Name city of Fairview
 Mailing Address 300 Harrison Street
Fairview, OR 97024
 Phone 665-7929
 Employer ID# or SS# ---
 Effective Date Upon execution
 Termination Date June 30, 1995
 Original Contract Amount \$ 160,503.00
 Total Amount of Previous Amendments \$ ---
 Amount of Amendment \$ ---
 Total Amount of Agreement \$ 160,503.00

Remittance Address _____
(If Different) _____

Payment Schedule _____ Terms _____

☐ Lump Sum \$ _____ ☒ Due on receipt

☐ Monthly \$ _____ ☐ Net 30

☐ Other \$ _____ ☐ Other _____

☐ Requirements contract - Requisition required.

Purchase Order No. _____

☐ Requirements Not to Exceed \$ _____

REQUIRED SIGNATURES:

Department Manager [Signature]

Purchasing Director
(Class II Contracts Only) [Signature]

County Counsel [Signature]

County Chair / Sheriff [Signature]

Contract Administration
(Class I, Class II Contracts Only) _____

Encumber: Yes ☐ No ☐Date 21 Sept 93

Date _____

Date 9/24/93Date 10/7/93

Date _____

VENDOR CODE				VENDOR NAME					TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND
01.	156	010	5532			6060			FV Creek Culvert	\$70,245.00	
02.	156	010	5533			6060			Matney St. Culvert	\$90,258.00	
03.											
* If additional space is needed, attach separate page. Write contract # on top of page.											

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

Contract Number

103734

AGREEMENT BETWEEN
MULTNOMAH COUNTY, OREGON

and

THE CITY OF FAIRVIEW

for the Completion of

Fairview Creek Culvert Replacement, Project (93-1)
Matney Street Culvert Replacement, Project (93-2)

This agreement, entered into this ____ day of _____ 1993, between Multnomah County, State of Oregon (hereinafter referred to as the "County"), and the City of Fairview (hereinafter referred to as the "City"):

RECITALS

- A. The County is an urban county applicant for block grant funds under the Housing and Community Development Act of 1974 (the Act), Pub. L. 93-383 as amended, and will receive block grant funds for the purpose of carrying out eligible community development and housing activities under the Act and under regulations promulgated by the Department of Housing and Urban Development (HUD) at 24 CFR Part 570;
- B. The County and various cities and organizations within the County, including the City, have agreed to cooperate in the undertaking of essential community development and housing assistance activities.
- C. The County desires to have certain services performed by the City as described within this agreement for the purpose of implementing eligible activities under the Act and HUD regulations;
- D. It is appropriate and mutually desirable that the City be designated by the County to undertake the aforementioned eligible activities, so long as the requirements of the Act, HUD Regulations, state law and local law are adhered to, as provided for herein;
- E. The purpose of this agreement is to provide for cooperation between the County and the City, as the parties in this agreement, in implementing such eligible activities in the manner described above;
- F. The parties are authorized and empowered to enter into this agreement by ORS 190.010 et seq. by the Constitution of the State of Oregon; and

G. In consideration of payments, covenants, and agreements hereinafter mentioned, to be made and performed by the parties hereto, the parties mutually covenant and agree as provided for in this agreement.

MULTNOMAH COUNTY

CITY OF FAIRVIEW

BY Ardis Craghead 9/13/93 BY Jed Ackaday July 7, 1993
Housing & Community Services Date Date
Division Director

BY Beverly Stein 10-7-93
Beverly Stein Date
Multnomah County Chair

REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

BY Matthew D. Ryan 9/24/93
Date

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # R-9 DATE 10-7-93
Chris A. Peterson
BOARD CLERK

INDEX TO CONTRACT AGREEMENT

PART I. GENERAL CONDITIONS

1. Scope of Agreement
2. Scope of Services
3. Commencement and Termination of Projects
4. Administration
5. Operating Budget
6. Compensation and Method of Payment
7. Funding Alternatives and Support
8. Operation/Maintenance
9. Amendments
10. Assignment and Subcontracting
11. Hold Harmless Indemnification and Workers Compensation
12. Conflict of Interest
13. Enforcement
14. Termination
15. Reversion of Assets

PART II FEDERAL, STATE AND LOCAL PROGRAM REQUIREMENTS

1. Applicable Regulations
2. Procurement
3. Environmental Review
4. Nondiscrimination
5. Property Management
6. Labor Standards
7. Acquisition and Relocation
8. Historic Preservation
9. Accessibility
10. Activities for which other Federal Funds must be sought
11. Nonparticipation in Political Activities
12. National Flood Insurance
13. Air and Water Pollution
14. Lead-Based Paint Poisoning
15. Nonsubstitution for Local Funding
16. Public Ownership and Leasehold Agreements
17. Public Information

PART III. EVALUATION AND RECORD KEEPING

1. Evaluation
2. Audits and Inspections
3. Records
4. Retention of Records

PART IV. EXHIBITS

- A-1, A-2. Budget Summaries
- B. Scope of Services
- C. Authorization Signature Card
- D. Voucher Request
- E. Project Progress Statement
- F. Required Records

PART I. GENERAL CONDITIONS

1. SCOPE OF AGREEMENT

The Agreement between the parties will consist of the signature page, the general conditions; the federal, state and local program requirements; the evaluation and record keeping requirements; each and every project exhibits incorporated in the Agreement; all matters and laws incorporated by reference herein; and any written amendments made according to the general conditions. This Agreement supersedes any and all former agreements applicable to projects attached as exhibits to this Agreement.

2. SCOPE OF SERVICES

The City will perform and carry out in a satisfactory and proper manner the services set forth in Exhibits A and B attached hereto. In the case of multiple projects, each project will correspond to separate exhibits. The Agreement may be amended from time to time in accordance with the general conditions for the purpose of amending the scope of work or for any other lawful purpose.

3. COMMENCEMENT AND TERMINATION OF PROJECTS

- A. Upon release of project-related funds by HUD pursuant to 24 CFR Pt. 58, the County will furnish the City with written notice to proceed. No work on the project shall occur prior to the notice to proceed without written approval from the County.
- B. All project monies will be either obligated or expended within the program year they are authorized unless specifically authorized to extend into the next year by the County Housing and Community Services Division.

4. ADMINISTRATION

The City will appoint a liaison person who will be responsible for overall administration of block grant funded project(s) and coordination with the County's Housing and Community Services Division. The City will also designate one or more representatives who will be authorized to sign the Invoice for Services Provided and any other forms which may be required. The names of the liaison persons and representatives will be specified in the exhibits.

The City will furnish to Multnomah County, its employer identification number, as designated by the Internal Revenue Service.

5. OPERATING BUDGET

The City will apply the funds received from the County under this Agreement in accordance with the budget summary submitted by the City to, and approved by, the County. Such budget summary is attached to this Agreement as an exhibit. No line-item expense in the budget will be expended in excess of 10% without an equal underexpenditure in

another line item. Any line items that will be expended in excess of 10% require a budget revision approved by the Housing and Community Services Division. The budget revisions will specifically state the reasons for the requested increase and a justification for the corresponding decrease in another line item.

6. COMPENSATION, METHOD OF PAYMENT AND TERM OF AGREEMENT

- A. The County will compensate the City for the services specified in Exhibits A-1 and A-2 in an amount not to exceed:

Fairview Creek Culvert Replacement	\$70,245.00
Matney Street Culvert Replacement	\$90,258.00

Total compensation for the above listed projects is \$160,503 for the period of July 1, 1993 through June 30, 1995. The County certifies that sufficient funds exist in its Letter of Credit with the Federal Treasury to cover its contribution under this Agreement.

- B. Payment will be requested by the City on a reimbursement basis by submitting an Invoice for Services Provided and a monthly summary of program progress and accomplishments, the forms to be signed by the City's authorized representative in a manner prescribed by the County.
- C. This contract is subject to future appropriations by the Multnomah County Board of Commissioners.
- D. The County will make payment to the City as soon as practicable but not more than thirty (30) days after said invoice is received and approved by the Housing and Community Services Division unless specific other payment arrangements are agreed to by County and City.

7. FUNDING ALTERNATIVES AND FUTURE SUPPORT

- A. The City shall comply with the program income requirements set forth in 24 CFR 504(C). The receipt and expenditure of program income as defined in 24 CFR 570.500(a) shall be recorded as part of the financial transactions of the project(s) funded under this Agreement. Program income shall be reported with each voucher request and substantially disbursed for the benefit of the project(s) funded by this Agreement in accordance with the principles of paragraph (b)(2)(i) and (ii) of 24 CFR 570.504. Program income which is not used to continue or benefit such project(s) shall revert back to the Block Grant Fund for reallocation by the County. The County shall determine whether income is being used to continue or benefit a project or projects authorized by this Agreement. Program income on hand when the Agreement expires or received after the Agreement's expiration shall be repaid to the County.

- B. The County makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
- C. Should anticipated sources of revenue not become available to the County for use in the Housing and Community Development Program, the County will immediately notify the City in writing and the County will be released from all contracted liability for that portion of the Agreement covered by funds not received by the County.

8. OPERATION/MAINTENANCE

The City agrees to maintain and operate the Project for eligible activities pursuant to HUD regulations. In the event the City fails to so maintain and operate the Project, the County may, at its option, take possession of the Project and operate and maintain the Project for any lawful purpose. The subcontracting of any operation and maintenance functions is subject to the provisions of paragraph 11 below.

9. AMENDMENTS

Either party may request modifications in the scope of services, terms or conditions of this Agreement. Proposed modifications which are mutually agreed upon will be incorporated by written amendment to this Agreement.

A written amendment may affect a project or projects authorized by this Agreement or may be of general application.

10. ASSIGNMENT AND SUBCONTRACTING

- A. The City will not assign any portion of this Agreement without the written consent of the County, and it is further agreed that said consent must be sought by the City not less than 15 days prior to the date of any proposed assignment.
- B. Any work or services assigned or subcontracted hereunder will be subject to each provision of this Agreement and proper bidding procedures contained therein. The City agrees that it is as fully responsible to the County for the acts and omissions of its subcontractors and of their employees and agents, as it is for the acts and omissions of its own employees and agents.
- C. The City agrees not to enter into any contract or subcontract or any other agreement under this Agreement without the prior written approval of the County.

11. HOLD HARMLESS INDEMNIFICATION, and WORKERS COMPENSATION

- A. The City further agrees that it is financially responsible (liable) for any audit exception which occurs due to its negligence or failure to comply with the terms of the Agreement or County Block Grant Program Policy.

- B. The City agrees to protect and save the County, its elected and appointed officials, agents, and employees while acting within the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising in favor of the City's employees or third parties on account of personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the City and/or its agents, employees, subcontractors or representatives under this Agreement. This indemnification is subject to the limitations of public body liability set forth in Oregon Constitution and Oregon Tort Claims Act.
- C. The City shall maintain Workers Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised statutes. Out-of-state employers must provide Oregon Workers compensation coverage for their workers who work at a single location within Oregon for more than thirty (30) days in a calendar year. Contractors who perform the work without assistance of labor of any employee need not obtain such coverage.

12. CONFLICT OF INTEREST

- A. Interest of Officers, Employees, or Agents - No officer, employee, or agent of the County or City who exercises any functions or responsibilities in connection with the planning and carrying out of the Block Grant Program, or any other person who exercises any functions or responsibilities in connection with the Program, will have any personal financial interest, direct or indirect, in this Agreement, and the City will take appropriate steps to assure compliance.
- B. Interest of Subcontractor and Their Employees - The City agrees that it will incorporate into every subcontract required to be in writing and made pursuant to this Agreement the following provisions:

The Contractor covenants that no person who presently exercises any functions or responsibilities in connection with the Block Grant Program, has any personal financial interest, direct or indirect, in this Contract. The Contractor further covenants that he presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of his services hereunder. The Contractor further covenants that in the performance of this Contract no person having any conflicting interest will be employed. Any interest on the part of the Contractor or his employees must be disclosed to the City and the County.

13. ENFORCEMENT

- A. Remedies for noncompliance. If the City materially fails to comply with any term of this Agreement whether stated in a Federal statute or regulation, a notice of award, or elsewhere, the County may take one or more of the following actions, as appropriate in the circumstances:

- (1). Temporarily withhold cash payments pending correction of the deficiency by the City or more severe enforcement action by the County.
 - (2) Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance.
 - (3) Wholly or partly suspend or terminate the current award for the City's program.
 - (4) Withhold further awards for the program, or
 - (5) Take other remedies that may be legally available.
- B. Hearings, Appeals. In taking an enforcement action, the County will provide the City an opportunity for such hearing, appeal, or other administrative proceeding to which the City is entitled under any statute or regulation applicable to the action involved.
- C. Effects of Suspension and Termination. Costs of the City resulting from obligations incurred by the City during a suspension or after termination of an award are not allowable unless the County expressly authorizes them in the notice of suspension or termination or subsequently. Other City costs during suspension or after termination which are necessary and not reasonably avoidable are allowable if:
- (1) The costs result from obligations which were properly incurred by the City before the effective date of suspension or termination, are not in anticipation of it, and, in the case of a termination, are noncancellable, and,
 - (2) The costs would be allowable if the award were not suspended or expired normally at the end of the funding period in which the termination takes effect.
- D. Relationship to Debarment and Suspension. The enforcement remedies identified in this section, including suspension and termination, do not preclude the City being subject to "Debarment and Suspension" under E.O. 12549.

14. TERMINATION

- A. This Agreement is subject to immediate termination upon written notice by the Housing and Community Services Division should:
- (1) The City mismanage or make improper or unlawful use of Agreement funds;
 - (2) The City fail to comply with the terms and conditions or to provide work or services expressed herein or the applicable regulations and directives of the Federal Government, State, or County;

- (3) • Block Grant funds become no longer available from the Federal Government or the County;
 - (4) City fail to obligate project funds, extenuating circumstances withstanding, subject to an extension granted under Section 3, B by no later than the last day of the program year (September 30th) in which program year the award was made; or
 - (5) The City fail to submit reports or submit incomplete or inaccurate reports in any material respect.
- B. This Agreement is subject to termination upon 30 days written notice by the City should:
- (1) The County fail in its commitment under this Agreement to provide funding for services rendered, as herein provided; or
 - (2) Block Grant funds become no longer available from the Federal Government or through the County.
- C. Otherwise this Agreement will terminate on the latest termination date specified herein and will be subject to extension only by mutual agreement and amendment in accordance with this Agreement.
- D. Upon termination of this Agreement any unexpended balance of Agreement funds will remain with the County.
- E. In the event that termination occurs under paragraph A(1) of this section, the City will return to the County all funds which were expended in violation of the terms of this Agreement.

15. REVERSION OF ASSETS

Upon expiration the City shall transfer to the County any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. It shall also include provisions designed to ensure that any real property under the City's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000 is either:

- A. Used to meet one of the national objectives in §570.901 until five years after expiration of the agreement.
- B. Disposed of in a manner that results in the County being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.

PART II. FEDERAL AND LOCAL PROGRAM REQUIREMENTS

1. APPLICABLE REGULATIONS

To the extent applicable to the City's acceptance and use of funds under this Agreement, the City shall comply with the policies, guidelines and requirements of OMB Circulars A-87, A-110, A-122, A-128 (implemented at 24 CFR Part 44) and applicable sections of 24 CFR Part 85, (implemented in 24 CFR Part 570.502).

2. PROCUREMENT STANDARDS

- A. In awarding contracts pursuant to this Agreement, the City will comply with all applicable requirements of local and state law for awarding contracts, including but not limited to procedures for competitive bidding, contractor's bonds, and retained percentages. In addition, the City will comply with the requirements of Uniform Administrative Requirements as described in 24 CFR 570.502; and with Executive Order 11246 regarding nondiscrimination bid conditions for projects over \$10,000.
- B. The City agrees to submit to the Housing and Community Services Division copies of all plans, specifications and change orders in connection with the project. No plan specification or change order will be used or implemented if it increases the total project cost, without prior written approval from the Housing and Community Services Division.

2. ENVIRONMENTAL REVIEW

- A. National Environmental Policy Act and Related Laws and Authorities as Implemented - The County retains environmental review responsibility for purposes of fulfilling requirements of the National Environmental Policy Act as implemented by HUD Environmental Review Procedures (24 CFR Part 58). The County may require the City to furnish data, information and assistance for the County's review and assessment in fulfillment of the County's responsibilities under 24 CFR Part 58.
- B. Satisfaction of Environmental Requirements - Project execution under this Agreement by either the County or the Agency shall not proceed until satisfaction of all applicable requirements of the National Environmental Policy Acts.

3. NONDISCRIMINATION

A. General

The City will comply with all federal, state and local laws prohibiting discrimination on the basis of age, sex, marital status, race, creed, color, national origin, handicap, or familial status. These requirements are specified in Section 109 of the Housing and Community Development Act of 1974; Civil Rights Act of 1964, Title VI; Civil Rights Act of 1968, Title VIII; Executive Order 11063;

Executive Order 11246; and Section 3 of the Housing and Urban Development Act of 1968. Specifically, the City is prohibited from taking any discriminatory actions defined in the HUD Regulations at 24 CFR 570.601(b) (1-3) and will take such affirmative and corrective actions as required by the Regulations at CFR 570.601(b) (4). These requirements are summarized in the following paragraphs:

B. Program Benefit

The City will not discriminate against any resident of the project service area by denying benefit from or participation in any block grant funded activity on the basis of race, color, sex, national origin, handicap, age, marital status and familial status. (Civil Rights Act of 1964, Title VI; Civil Rights Act of 1968, Title VII; Section 109, Housing and Community Development Act of 1974; Section 504, Rehabilitation Act of 1973 as amended).

C. Fair Housing

The City will take necessary and appropriate actions to prevent discrimination in federally assisted housing and lending practices related to loans insured or guaranteed by the federal government. (Civil Rights Act of 1968, Title VIII as amended, Executive Order 11063, as amended by Executive Order 12259.)

D. Employment

- (1) In all solicitations under this Agreement, the City will state that all qualified applicants will be considered for employment. The words "equal opportunity employer" in advertisements will constitute compliance with this section.
- (2) The City will not discriminate against any employee or applicant for employment in connection with this Agreement because of age, sex, marital status, race, creed, color, national origin, handicap, age, marital status, and familial status, except when there is a bona fide occupational limitation. The City will not refuse to hire, employ or promote, or bar, discharge, dismiss, reduce in compensation, suspend, demote, or discriminate in work activities, terms or conditions because an individual has a physical or mental handicap in any employment in connection with this Agreement unless it can be shown that the particular handicap prevents the performance of the work involved. Such action will include, but not be limited to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training. (Executive Order 11246 as amended.)
- (3) This Agreement is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968 (12USC 1701u), as amended, the HUD regulations issued pursuant thereto at 24 CFR Part 135, and any applicable rules and orders of HUD issued thereunder prior to the HUD authorization of the Funding Approval.

E. Contractors and Suppliers

- (1) No contractor, subcontractor, union or vendor engaged in any activity under this Agreement will discriminate in the sale of materials, equipment or labor on the basis of age, sex, marital status, race, creed, color, national origin, handicap, age, marital status, and familial status. No contractor, subcontractor, union or vendor engaged in any activity under this Agreement will refuse to hire, employ or promote, or bar, discharge, dismiss, reduce in compensation, suspend, demote or discriminate in work activities, terms or conditions because an individual has a physical or mental handicap in any employment in connection with this Agreement unless it can be shown that the particular handicap prevents the performance of the work involved. Such practices include upgrading, demotion, recruiting transfer, layoff, termination, payrate, and advertisement for employment. (Executive Order 11246 as amended)
- (2) To the greatest extent feasible, the City will purchase supplies and services for activities under this Agreement from vendors and contractors whose businesses are located in the area served by block grant funded activities or owned in substantial part by project area residents. (Section 3, Housing and Community Development Act of 1968, as amended.)

4. PROPERTY MANAGEMENT

The City as a subgrantee agrees that any real property, equipment or supplies purchased wholly or in part with program funds will be managed under the same guidelines applicable to the County, the grantee, in accordance with 24 CFR 570.505 (real property), 24 CFR Part 85.32 (equipment), and 24 CFR Part 85.33 (supplies).

5. LABOR STANDARDS

The City will require that project construction contractors and subcontractors pay their laborers and mechanics at wage rates in accordance with the Davis-Bacon Act, as amended (40 USC sections 276a - 276a5) as well as HUD requirements as pertaining to such contracts and the applicable requirements of the regulations of the Department of Labor under 29 CFR Parts 3 and 5, governing the payment of wages and the ratio of apprentices and trainees to journeymen: Provided, that if wage rates higher than those required under such regulations are imposed by state or local law, nothing hereunder is intended to relieve the City of its obligation, if any, to require payment of the higher rates. The City shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of 29 CFR Part 5.5.

6. ACQUISITION AND RELOCATION

- A. Any acquisition of real property by a unit of government for any activity assisted under this Agreement which occurs on or after the date of the County's submission of its Block Grant application to HUD will comply with Title III of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (hereinafter referred to as the Uniform Act) (40 USC section 4601) and the Regulations at 24 CFR Part 42 as provided in 24 CFR 570.606.
- B. Any displacement of persons, business, nonprofit organizations or farms occurring on or after the date of the County's submission of its Block Grant application as the result of acquisition of real property assisted under this Agreement will comply with Title II of the Uniform Act and the Regulations at 24 CFR Part 42. The City will comply with the Regulations pertaining to costs of relocation and written policies, as specified by 24 CFR Section 570.606.

7. HISTORIC PRESERVATION

The City will meet the historic preservation requirements of Public Law 89-665 and the Archeological and Historic Preservation Act of 1974 (Pub. L. 93-291) and Executive Order 11593, including the procedures prescribed by the Advisory Council on Historic Preservation in the Regulations at 36 CFR Part 800. Activities affecting property listed in or found to be eligible for inclusion in the National Register of Historic Places will be subject to requirements set forth in HUD Environmental Review Procedures at 24 CFR Part 58.

8. ACCESSIBILITY

Any facility constructed or altered pursuant to this Agreement shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, and as implemented by HUD in 24 CFR Part 8.

9. ACTIVITIES FOR WHICH OTHER FEDERAL FUNDS MUST BE SOUGHT

The City may use Community Development Block Grant funds for the provision of public services as described by 24 CFR Section 570.201(e) (8) or for flood or drainage facilities as described in 24 CFR Section 570.201(c) (13); provided that the agency meets the requirements of and follows the procedures outlined in 24 CFR Section 570.607(a) (c).

10. NONPARTICIPATION IN POLITICAL ACTIVITIES

The City will comply with the provisions of the Hatch Act (5 USC Chapter 15).

11. NATIONAL FLOOD INSURANCE

The City may not receive Community Development Block Grant funding for acquisition or construction for use in any area that has been identified as having special flood hazards and is not participating in the National Flood Insurance Program, as provided by Section 3(a) and 202(b) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234) and the Regulations thereunder (44 CFR Chapter 1, Subchapter B, 24 CFR Section 570.605).

12. AIR AND WATER POLLUTION

The City will comply with the provisions of the Clean Air Act, as amended (42 USC Section 7401, et seq.) and the regulations issued thereunder (40 CFR Part 15).

13. LEAD-BASED PAINT POISONING

Pursuant to 24 CFR 570.608, the City will comply with the HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 USC Sections 4831 et seq.) requiring prohibition of the use of lead-based paint (whenever funds under this Agreement are used directly or indirectly for construction, rehabilitation, or modernization of residential structures); elimination of immediate lead-based paint hazards in residential structures; and notification of the hazards of lead-based paint poisoning to purchasers and tenants of residential structures constructed prior to 1978.

14. NONSUBSTITUTION FOR LOCAL FUNDING

The Block Grant Funding made available under this Agreement will not be utilized by the City to reduce substantially the amount of local financial support for community development activities below the level of such support prior to the availability of funds under this Agreement.

15. PUBLIC OWNERSHIP AND LEASEHOLD AGREEMENTS

- A. For agencies which are not municipal corporations it may become necessary to grant the County a property interest where the project calls for the acquisition, construction, reconstruction, rehabilitation or installation of publicly-owned facilities and improvements.
- B. If acting on behalf of the County, private nonprofit entities using Block Grant funds for the purposes described in 24 CFR, Section 570.201 will be required to operate such facilities so as to be open for the use of the general public during all normal hours of operation.

16. PUBLIC INFORMATION

- A. In all news releases and other public notices related to projects funded under this Agreement, the City will include information identifying the source of funds as the Multnomah County Block Grant Program.
- B. For all construction projects the City will erect a durable and adequately visible sign at the construction site, identifying the source of funds. The requirement may be waived for construction projects of \$5,000 or less.

PART III. EVALUATION AND RECORD KEEPING

1. EVALUATION

- A. The City agrees to participate with the County in any evaluation project or performance report, as designed by the County or the appropriate Federal agency, and to make available all information required by any such evaluation process.
- B. The City agrees to complete the Project Progress Statement (Exhibit E) by December 31, 1993, June 30, 1994, and December 31, 1994 and submit to the Housing and Community Services Division.

2. AUDITS AND INSPECTIONS

- A. The City will cooperate with the County each fiscal year in performing an audit of its Community Development Block Grant award. The audit will be performed by staff of the County Auditors office and will conform to the guidelines established in U. S. Office of Management and Budget Circular A-128.
- B. The records and documents with respect to all matters covered by this contract will be subject at all times to inspection, review or audit by the County, Federal or State officials so authorized by law during the performance of this contract and during the period of retention specified in this Part III.

3. RECORDS

In the event the City sponsors multiple projects, each project will be maintained under a separate file system and kept in a manner recommended by the County. As required by HUD Regulations, 24 CFR Part 570.506, the City will maintain all records identified in Exhibit F.

4. RETENTION OF RECORDS

As provided in 24 CFR 85.42, required records will be retained for a period of 3 years from the date of the submission of the final performance report in which the activity is covered, except as follows:

- A. Records that are the subject of audit findings will be retained for three years or until such audit findings have been resolved, whichever is later.
- B. The retention period for real property and equipment records starts from the date of the disposition, or replacement, or transfer at the direction of HUD.
- C. Records for any displaced person will be retained for three years after such person has received final payment.
- D. Records pertaining to each real property acquisition will be retained for three years after settlement of the acquisition or until disposition of the applicable relocation records in accordance with paragraph (c) above, whichever is later.

PART IV. EXHIBITS

- A-1, A-2. Budget Summaries
- B. Scope of Services
- C. Authorization Signature Card
- D. Voucher Request
- E. Project Progress Statement
- F. Required Records

EXHIBIT A-1

Fairview Creek Culvert Replacement

Project Number 93-1Project Year 1993LGFS No. 5532

BUDGET SUMMARY
Community Development Block Grant

Legal Name of Entity City of FairviewAddress: P.O. Box 337City: Fairview State Oregon Zip 970241. BUDGET LINE ITEMS:A. PERSONNEL SERVICES:

1. Number of Employees	2. Job Title	3. Total Salary	4. Portion Chargeable to Community Development Block Grant
		\$	\$
5. Subtotal		\$	\$
6. Extra Help/Overtime			
7. Fringe Benefits			
8. TOTAL PERSONNEL COSTS		\$	\$

B. MATERIALS AND SERVICES:

9. Office Supplies		\$
10. Operating Supplies		
11. Communications		\$
12. Travel and Training		
13. Legal and Public Notices		
14. Professional Services	\$	\$ 18,264.00
15. Construction Contracts	\$	\$ 51,981.00
16. Other: Exhibits/Fixtures	\$	\$
17. TOTAL MATERIALS AND SERVICES		\$ 70,245.00

C. CAPITAL OUTLAY:

19. Capital Outlay:

Quantity	Item	Total Cost
		\$

20. Real Property Acquisition:

	\$
--	----

21. TOTAL CAPITAL OUTLAY

\$

22. TOTAL HOUSING & COMM. DEVELOPMENT AWARD \$70,245.00

II. SOURCES OF PROJECT FUNDING:

1. Federal	\$
2. State	
3. Local Match	\$
4. County	\$
5. In-Kind Service & Supply	\$
6. Other (detail)	
7. Subtotal	
8. Housing & Comm. Dev.	\$70,245.00
9. TOTAL PROJECT COST	\$70,245.00

III. AUTHORIZATION:

July 7, 1993
Date

Jed Hochaday
Authorized Signature for Project

Date

Authorized Signature for Project

COUNTY USE ONLY

Reviewed and approved by Multnomah County Community Development Section
on _____, 19____ by _____.

Signature

Matney Street Culvert Replacement

Project Number 93-2Project Year 1993LGFS No. 5533BUDGET SUMMARY
Community Development Block GrantLegal Name of Entity City of FairviewAddress: P.O. Box 337City: Fairview State Oregon Zip 970241. BUDGET LINE ITEMS:A. PERSONNEL SERVICES:

1. Number of Employees	2. Job Title	3. Total Salary	4. Portion Chargeable to Community Development Block Grant
		\$	\$
5. Subtotal		\$	\$
6. Extra Help/Overtime			
7. Fringe Benefits			
8. TOTAL PERSONNEL COSTS		\$	\$

B. MATERIALS AND SERVICES:

9. Office Supplies		\$
10. Operating Supplies		
11. Communications		\$
12. Travel and Training		
13. Legal and Public Notices		
14. Professional Services	\$	\$
15. Construction Contracts	\$	\$ 90,258.00
16. Other: Exhibits/Fixtures	\$	\$
17. TOTAL MATERIALS AND SERVICES		\$ 90,258.00

C. CAPITAL OUTLAY:

19. Capital Outlay:

Quantity	Item	Total Cost
		\$

20. Real Property Acquisition:

		\$
--	--	----

21. TOTAL CAPITAL OUTLAY

\$

22. TOTAL HOUSING & COMM. DEVELOPMENT AWARD \$ 90,258.00

II. SOURCES OF PROJECT FUNDING:

1. Federal	\$
2. State	
3. Local Match	\$ 22,564.00
4. County	\$
5. In-Kind Service & Supply	\$
6. Other (detail)	
7. Subtotal	\$ 22,564.00
8. Housing & Comm. Dev.	\$ 90,258.00
9. TOTAL PROJECT COST	\$112,822.00

III. AUTHORIZATION:

July 7, 1993
Date

Sed Redding
Authorized Signature for Project

Date

Authorized Signature for Project

COUNTY USE ONLY

Reviewed and approved by Multnomah County Community Development Section
on _____, 19____ by _____.

Signature

SCOPE OF SERVICES

The City and the County agree to facilitate the completion of the project.

See attached Budget Summary (Exhibit A) for specific breakdown of budget line items.

The scope of the services to be performed under this contract consist of the following:

(A) PROJECT ACTIVITIES

- (1) The City with the advice of the County will prepare all necessary plans, specifications and bid documents for the project. All specifications and drawings will be in conformance with current City standards and general specifications set forth in the City's Community Development Grant application for this project.
- (2) The City will submit these materials and estimates to the County for review and comment at least five (5) working days before requesting bids for construction.
- (3) The City with the advice of the County will appropriately bid, award the contract, and contract for construction of the project. In such a contract the City will assume the rights and responsibilities of owners of the project, except that the County will provide funds for the improvement generally described below.
- (4) In the event not all improvements can be made within the project funds, the City and the County will jointly determine the priority of the improvements to be made. The specific projects to be made under this Agreement consist of:
 - (a) Fairview Creek Culvert Replacement - Replace undersized culvert at private drive (Arnold) with a State of Oregon approved standard 6x10 foot box culvert. The project will allow the passage of the 10-year flood and contain the Creek within its tunnel. The project will include diversion of traffic, removal of existing culvert, placement of the box culvert and replacement of bridge and street.
 - (b) Matney Street Culvert Replacement - Replace undersized opening at Matney Street with a 14x5 foot opening. The design will also regrade Matney Street at the Fairview Avenue intersection and construct a one foot high curb upstream of the culvert. The project will include diversion of traffic, removal of existing culvert, placement of culvert and replacement of bridge and street.
- (5) Prior to entering into any subcontract under this Agreement, the City will forward to the County copies of all contract documents for approval.

- (6) The City will designate a person or persons to provide project management during construction. The construction manager will make periodic visits to the construction site during construction to observe the progress and quality of the construction work and to determine if the results of the construction work are in accordance with this agreement and the drawings and specifications of the Construction Documents. On the basis of on-site observations, the construction manager will endeavor to guard the County and City against apparent defects and deficiencies in the construction work.
- (7) The City will provide documentation to the County at project completion showing that the project activities were completed in accordance with this Agreement. The City will provide the County with one set of final record documents ("As-Built" plans) which are stamped, certified, and signed.
- (8) In addition to the records referred to in Part III of this Agreement, the City will maintain records of the hours worked and rates of compensation for all personnel performing work under this Agreement.
- (9) The City will perform all necessary and appropriate community information activities.

B. PROJECT COORDINATION

The project will be coordinated by City staff according to Part I, number 4 of this Agreement, and in compliance with 24 CFR 570.502 and all other federal, state and local laws. Project coordination responsibilities will include but not be limited to the following:

- (1) The City will perform all necessary and customary functions in the management and supervision of City personnel for all work performed under the Agreement. The City will compensate City staff with City funds for all work performed under this Agreement.
- (2) Project activities will be completed in compliance with the terms of this Agreement and applicable state and federal regulations. Specific project activities which trigger formal procedural regulation include the following: Sub contracting, Conflict of Interest, Procurement, Nondiscrimination, Property Management, Labor Standards, and Public Information.

EXHIBIT C

Project No. 93-1, 93-2,

Project Year 1993

LGFS No. 5532, 5533

AUTHORIZATION SIGNATURE CARD

Program Name:

Fairview Creek Culvert Replacement, Project (93-1)

Matney Street Culvert Replacement, Project (93-2)

Applicant's Name The City of Fairview

Address P.O. Box 337

City, State, Zip Fairview, Oregon 97024

Telephone Number 665-7929

SIGNATURE OF INDIVIDUALS AUTHORIZED TO SIGN FINANCIAL DOCUMENTS:

Any TWO signatures required to sign any financial document. We suggest you authorize more than two persons so that any two of them could sign in the absence of the others.

NAME (TYPED)

SIGNATURE

Marilyn Holstrom

Jeffrey B. Sarvis

Marilyn Holstrom
Jeffrey B. Sarvis

I certify that the signatures above are of the individuals authorized to execute financial documents.

July 7, 1993
Date

Jed Borshulsky
Signature of Authorized Official

Mayor
Title of Authorized Official

EXHIBIT D

VOUCHER REQUEST

Report period: _____ to _____ Voucher Request No.: _____

Project Title: _____ Project No. _____

Check when this is final Request: _____ LGFS No.: _____

FROM _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Contact Person: _____ Telephone _____

Attached to this Voucher Request is the Project Progress Statement which pertains to the same report period.

BUDGET CATEGORY	1. APPROVED BUDGET CDBG	2. EXPENDED THIS PERIOD	3. EXPENDED TO DATE	4. PERCENT EXPENDED TO DATE
	\$	\$	\$	

TOTALS

RECEIVED TO DATE: _____ EXPENDED THIS PERIOD: _____

PAYMENTS IN TRANSIT: _____ (LESS % RETENTION): _____

UNTAPPED BALANCE: _____ VOUCHER AMOUNT REQ.: _____

CERTIFICATION: I certify that to the best of my knowledge and belief, this report is correct and complete, and that all expenditures are for the purpose set forth in the grant award documents. Supporting documentation for all expenditures cited in this request are on file at our office.

AUTHORIZED

SIGNATURE _____ NAME _____ DATE _____

Do not write below this line.

Reviewed and Approved _____ Date to Finance _____

This progress report is due December 31, 1993, June 30, 1994, and December 31, 1994.

EXHIBIT E

Project No.: _____

Voucher Request No.: _____

PROJECT PROGRESS STATEMENT

Prepared by: _____ Telephone No.: _____

List all activities that were listed on your original PROJECT ACTIVITY SUMMARY (See Contract). Indicate status and describe progress which occurred during report period. Please describe any problems encountered and remedial actions. Attach additional pages as needed.

Name of Activity	Status*	% Complete	Description of Progress

Comments

* On time
Ahead of Schedule
Late

REQUIRED RECORDS

- A. Financial Management - Such records will identify adequately the source and application of funds for activities within this Agreement, in accordance with the provisions of 24 CFR 85.20. These records will contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
- B. Citizen Participation - Narrative and other documentation describing the process used to inform citizens concerning the amount of funds available, the ranges of project activities undertaken, and opportunities to participate in funded block grant projects.
- C. Relocation - Indication of the overall status of the relocation workload and separate relocation record for each person, business, organization, and farm operation displaced or in the relocation workload.
- D. Property Acquisition - City files must contain the following records:
 - (1) Official Determination to Acquire - A citation of the action that constitutes the official determination to acquire, the date of the action, and the applicable HUD grant number.
 - (2) Notice of Intent to Acquire the Property - A copy of the notice, citation of the date of transmittal to owner, and evidence of receipt by the owner.
 - (3) Preliminary Acquisition Notice - A citation of the date of transmittal to the owner and evidence of receipt by owner. (NOTE: HUD reviewer will need to be assured that notice actually was transmitted.)
 - (4) Invitation to Accompany Appraiser - Evidence that owner was invited to accompany each appraiser on his inspection of the property.
 - (5) Appraisal Reports - A copy of each appraisal report, including reviewer's report, on which determination of just compensation was based.
 - (6) Determination of Just Compensation - A copy of the resolution, certification, motion or other document constituting the determination of just compensation.
 - (7) Purchase Offer - A copy of written purchase offer of just compensation, including all basic terms and conditions of such offer, and a citation of the date of delivery to the owner. This date is the initiation of negotiations.

- (8) Statement of the Basis for the Determination of Just Compensation - A copy of the statement and an indication that it was delivered to the owner with written purchase offer.
- (9) Purchase Agreement, Deed, Declaration of Taking, Tenant Waivers - A copy of each such document and any similar or related document utilized in conveyance.
- (10) Settlement Cost Reporting Statement - A copy of the statement.
- (11) Purchase Price Receipt - Evidence of owner receipt of purchase price payment.
- (12) Ninety Days Notice to Surrender Possession of Premises - A copy of the notice. As an alternative, a copy of this notice may be included in the relocation or property management file.

As provided in 24 CFR 570.606, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and HUD's implementing regulations in 24 CFR Part 42 apply to all real property acquisitions by a grantee for an assisted CDBG program activity, regardless of the source of funding for the acquisition itself.

- E. Equal Opportunity - The City will maintain racial, ethnic, and gender data showing the extent to which these categories of persons have participated in, or benefited from, the activities carried out under this Agreement. The City will also maintain data which records its affirmative action in equal opportunity employment, and its good faith efforts to identify, train, and/or hire lower-income residents of the project area and to utilize business concerns which are located in or owned in substantial part by persons residing in the area of the project.
- F. Labor Standards - Records will be maintained regarding compliance of all contractors performing construction work under this Agreement with the labor standards made applicable by 24 CFR 570.603.
- G. Such other records as may be required by the County and/or HUD.

MEETING DATE: OCT 07 1993

AGENDA NO: R-70

(Above space for Board Clerk's Use Only)

AGENDA PLACEMENT FORM

SUBJECT: Intergovernmental Agreement with the City of Troutdale

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: 5 Minutes

REGULAR BRIEFING Date Requested: _____

Amount of Time Needed: 5 Minutes

DEPARTMENT: Social Services DIVISION: Housing & Community Svcs

CONTACT: Karen Whittle TELEPHONE: 248-5464

BLDG/ROOM: B161/2nd

PERSON(S) MAKING PRESENTATION: Ardys Craghead/Karen Whittle

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The City of Troutdale will be using Community Development Block Grant funds to reconstruct portions of SE Harlow and Dora Avenues located within the City. Reconstruction includes: widening pavement, adding curbs, gutters, sidewalks, retaining walls and storm drainage facilities.

In May of 1993, the Board of County Commissioner's approved these projects as part of the Housing & Community Development Division's final statement of activities.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: Gary Roberts

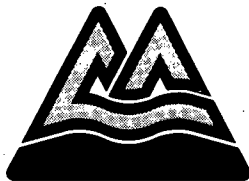
ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

harlow.bcc

*Sent Originals to Karen Whittle
on 10-8-93.*

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1993 SEP 27 PM 2:01



MULTNOMAH COUNTY OREGON

DEPARTMENT OF SOCIAL SERVICES
HOUSING AND COMMUNITY SERVICES DIVISION (503) 248-3339
COMMUNITY ACTION PROGRAM OFFICE (503) 248-5464
421 S.W. FIFTH, SECOND FLOOR
PORTLAND, OREGON 97204-2221
FAX # (503) 248-3332

BOARD OF COUNTY COMMISSIONERS
H. C. MIGGINS • *ACTING CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: Beverly Stein, Multnomah County Chair

VIA: Gary Nakao, *[Signature]*
Director
Department of Social Services

FROM: *[Signature]* Ardys Craghead, Interim Director
Housing and Community Services Division

DATE: September 9, 1993

SUBJECT: FY 1993-94 Intergovernmental Agreement with the City of Troutdale

Recommendation: The Housing and Community Services Division, Community Development Program recommends Board of County Commissioners approval of the attached contract with the City of Troutdale, for the period upon execution through June 30, 1994.

Analysis: The Housing and Community Services Division has allocated \$85,000 of federal Community Development Block Grant funds to reconstruct 250 line feet of SE Harlow Avenue and reconstruct 580 line feet of SE Dora Avenue for low to moderate income residents of Troutdale.

Background: Funds for this contract are included in the Housing and Community Services Division budget. The contract with the City of Troutdale is covered under Departmental RFP dated January 13, 1993.

harlow.mem

**CONTRACT APPROVAL FORM**

(See Administrative Procedure #2106)

MULTNOMAH COUNTY OREGON

Contract # 103744Amendment # -

CLASS I <input type="checkbox"/> Professional Services under \$25,000	CLASS II <input type="checkbox"/> Professional Services over \$25,000 (RFP, Exemption) <input type="checkbox"/> PCRB Contract <input type="checkbox"/> Maintenance Agreement <input type="checkbox"/> Licensing Agreement <input type="checkbox"/> Construction <input type="checkbox"/> Grant <input type="checkbox"/> Revenue	CLASS III <input checked="" type="checkbox"/> Intergovernmental Agreement APPROVED MULTNOMAH COUNTY BOARD OF COMMISSIONERS AGENDA # <u>R-10</u> DATE <u>10/7/93</u> <u>Carrie A. Parkerson</u> BOARD CLERK
---	---	--

Department Social Services Division Community Development Date 9/1/93Contract Originator Karen Whittle Phone x3631 Bldg/Room B412/2nd Fl.Administrative Contact Cilla Murray Phone x5464 Bldg/Room B161/2nd Fl.Description of Contract Reconstruct 250 L.F. of SE Harlow Avenue and reconstruct 580 L.F. of SE Dora Avenue, including curbs, gutters, sidewalks, retaining wall and storm drainage facilities.RFP/BID # --- Date of RFP/BID 1/13/93 Exemption Exp. Date -----ORS/AR # --- Contractor is ☐ MBE ☐ WBE ☐ QRFContractor Name City of TroutdaleMailing Address 104 SE Kibling StreetTroutdale, OR 97060Phone 665-5175Employer ID# or SS# ---Effective Date upon executionTermination Date June 30, 1995Original Contract Amount \$ 85,000.00Total Amount of Previous Amendments \$ ---Amount of Amendment \$ ---Total Amount of Agreement \$ 85,000.00**REQUIRED SIGNATURES:**Department Manager [Signature]Purchasing Director
(Class II Contracts Only) [Signature]County Counsel [Signature]County Chair / Sheriff [Signature]Contract Administration
(Class I, Class II Contracts Only) ---Remittance Address ---
(If Different)Payment Schedule --- Terms ---☐ Lump Sum \$ --- ☒ Due on receipt☐ Monthly \$ --- ☐ Net 30☐ Other \$ --- ☐ Other ---☐ Requirements contract - Requisition required.Purchase Order No. ---☐ Requirements Not to Exceed \$ ---Encumber: Yes ☐ No ☐Date 21 Sept 93Date ---Date 9/24/93Date 10/7/93Date ---

VENDOR CODE			VENDOR NAME							TOTAL AMOUNT \$		
LINE NO.	FUND	AGENCY	ORGANIZATION	SUB ORG	ACTIVITY	OBJECT/ REV SRC	SUB OBJ	REPT CATEG	LGFS DESCRIPTION	AMOUNT	INC/ DEC IND	
01.	156	010	5534			6060			SE Harlow	\$34,350.00		
02.	156	010	5535			6060			SE Dora	\$38,547.00		
03.	156	010	5536			6060			SE Dora	\$12,103.00		
* If additional space is needed, attach separate page. Write contract # on top of page.												

INSTRUCTIONS ON REVERSE SIDE

WHITE - CONTRACT ADMINISTRATION

CANARY - INITIATION

PINK - FINANCE

Contract Number: 103744

AGREEMENT BETWEEN
MULTNOMAH COUNTY, OREGON

and

THE CITY OF TROUTDALE

for the Completion of

Reconstruct SE Harlow Avenue, Project (93-3)
Reconstruct SE Dora Avenue, Project (93-4)

This agreement, entered into this ____ day of _____ 1993, between Multnomah County, State of Oregon (hereinafter referred to as the "County"), and the City of Troutdale (hereinafter referred to as the "City"):

RECITALS

- A. The County is an urban county applicant for block grant funds under the Housing and Community Development Act of 1974 (the Act), Pub. L. 93-383 as amended, and will receive block grant funds for the purpose of carrying out eligible community development and housing activities under the Act and under regulations promulgated by the Department of Housing and Urban Development (HUD) at 24 CFR Part 570;
- B. The County and various cities and organizations within the County, including the City, have agreed to cooperate in the undertaking of essential community development and housing assistance activities.
- C. The County desires to have certain services performed by the City as described within this agreement for the purpose of implementing eligible activities under the Act and HUD regulations;
- D. It is appropriate and mutually desirable that the City be designated by the County to undertake the aforementioned eligible activities, so long as the requirements of the Act, HUD Regulations, state law and local law are adhered to, as provided for herein;
- E. The purpose of this agreement is to provide for cooperation between the County and the City, as the parties in this agreement, in implementing such eligible activities in the manner described above;
- F. The parties are authorized and empowered to enter into this agreement by ORS 190.010 et seq. by the Constitution of the State of Oregon; and

G. In consideration of payments, covenants, and agreements hereinafter mentioned, to be made and performed by the parties hereto, the parties mutually covenant and agree as provided for in this agreement.

MULTNOMAH COUNTY

CITY OF TROUTDALE

BY

Ardis Craighead
Housing & Community Services
Division Director

9/14/93
Date

Paul Thacker
Date

BY

Beverly Stein
Beverly Stein
Multnomah County Chair

10-7-93
Date

REVIEWED:

LAURENCE KRESSEL, County Counsel
for Multnomah County, Oregon

BY

William O. Ryan

9/24/93
Date

APPROVED MULTNOMAH COUNTY
BOARD OF COMMISSIONERS
AGENDA # 8-10 DATE 10-7-93
Carrie A. Peterson
BOARD CLERK

INDEX TO CONTRACT AGREEMENT

PART I. GENERAL CONDITIONS

1. Scope of Agreement
2. Scope of Services
3. Commencement and Termination of Projects
4. Administration
5. Operating Budget
6. Compensation and Method of Payment
7. Funding Alternatives and Support
8. Operation/Maintenance
9. Amendments
10. Assignment and Subcontracting
11. Hold Harmless Indemnification and Workers Compensation
12. Conflict of Interest
13. Enforcement
14. Termination
15. Reversion of Assets

PART II FEDERAL, STATE AND LOCAL PROGRAM REQUIREMENTS

1. Applicable Regulations
2. Procurement
3. Environmental Review
4. Nondiscrimination
5. Property Management
6. Labor Standards
7. Acquisition and Relocation
8. Historic Preservation
9. Accessibility
10. Activities for which other Federal Funds must be sought
11. Nonparticipation in Political Activities
12. National Flood Insurance
13. Air and Water Pollution
14. Lead-Based Paint Poisoning
15. Nonsubstitution for Local Funding
16. Public Ownership and Leasehold Agreements
17. Public Information

PART III. EVALUATION AND RECORD KEEPING

1. Evaluation
2. Audits and Inspections
3. Records
4. Retention of Records

PART IV. EXHIBITS

- A-1, A-2. Budget Summaries
- B. Scope of Services
- C. Authorization Signature Card
- D. Voucher Request
- E. Project Progress Statement
- F. Required Records

PART I. GENERAL CONDITIONS

1. SCOPE OF AGREEMENT

The Agreement between the parties will consist of the signature page, the general conditions; the federal, state and local program requirements; the evaluation and record keeping requirements; each and every project exhibits incorporated in the Agreement; all matters and laws incorporated by reference herein; and any written amendments made according to the general conditions. This Agreement supersedes any and all former agreements applicable to projects attached as exhibits to this Agreement.

2. SCOPE OF SERVICES

The City will perform and carry out in a satisfactory and proper manner the services set forth in Exhibits A and B attached hereto. In the case of multiple projects, each project will correspond to separate exhibits. The Agreement may be amended from time to time in accordance with the general conditions for the purpose of amending the scope of work or for any other lawful purpose.

3. COMMENCEMENT AND TERMINATION OF PROJECTS

- A. Upon release of project-related funds by HUD pursuant to 24 CFR Pt. 58, the County will furnish the City with written notice to proceed. No work on the project shall occur prior to the notice to proceed without written approval from the County.
- B. All project monies will be either obligated or expended within the program year they are authorized unless specifically authorized to extend into the next year by the County Housing and Community Services Division.

4. ADMINISTRATION

The City will appoint a liaison person who will be responsible for overall administration of block grant funded project(s) and coordination with the County's Housing and Community Services Division. The City will also designate one or more representatives who will be authorized to sign the Invoice for Services Provided and any other forms which may be required. The names of the liaison persons and representatives will be specified in the exhibits.

The City will furnish to Multnomah County, its employer identification number, as designated by the Internal Revenue Service.

5. OPERATING BUDGET

The City will apply the funds received from the County under this Agreement in accordance with the budget summary submitted by the City to, and approved by, the County. Such budget summary is attached to this Agreement as an exhibit. No line-item expense in the budget will be expended in excess of 10% without an equal underexpenditure in

another line item. Any line items that will be expended in excess of 10% require a budget revision approved by the Housing and Community Services Division. The budget revisions will specifically state the reasons for the requested increase and a justification for the corresponding decrease in another line item.

6. COMPENSATION, METHOD OF PAYMENT AND TERM OF AGREEMENT

- A. The County will compensate the City for the services specified in Exhibits A-1 and A-2 in an amount not to exceed:

Reconstruct SE Harlow Avenue	\$34,350.00
Reconstruct SE Dora Avenue	\$50,650.00

Total compensation for the above listed projects is \$85,000 for the period of July 1, 1993 through June 30, 1995. The County certifies that sufficient funds exist in its Letter of Credit with the Federal Treasury to cover its contribution under this Agreement.

- B. Payment will be requested by the City on a reimbursement basis by submitting an Invoice for Services Provided and a monthly summary of program progress and accomplishments, the forms to be signed by the City's authorized representative in a manner prescribed by the County.
- C. This contract is subject to future appropriations by the Multnomah County Board of Commissioners.
- D. The County will make payment to the City as soon as practicable but not more than thirty (30) days after said invoice is received and approved by the Housing and Community Services Division unless specific other payment arrangements are agreed to by County and City.

7. FUNDING ALTERNATIVES AND FUTURE SUPPORT

- A. The City shall comply with the program income requirements set forth in 24 CFR 504(C). The receipt and expenditure of program income as defined in 24 CFR 570.500(a) shall be recorded as part of the financial transactions of the project(s) funded under this Agreement. Program income shall be reported with each voucher request and substantially disbursed for the benefit of the project(s) funded by this Agreement in accordance with the principles of paragraph (b)(2)(i) and (ii) of 24 CFR 570.504. Program income which is not used to continue or benefit such project(s) shall revert back to the Block Grant Fund for reallocation by the County. The County shall determine whether income is being used to continue or benefit a project or projects authorized by this Agreement. Program income on hand when the Agreement expires or received after the Agreement's expiration shall be repaid to the County.

- B. The County makes no commitment to future support and assumes no obligation for future support of the activities contracted for herein, except as expressly set forth in this Agreement.
- C. Should anticipated sources of revenue not become available to the County for use in the Housing and Community Development Program, the County will immediately notify the City in writing and the County will be released from all contracted liability for that portion of the Agreement covered by funds not received by the County.

8. OPERATION/MAINTENANCE

The City agrees to maintain and operate the Project for eligible activities pursuant to HUD regulations. In the event the City fails to so maintain and operate the Project, the County may, at its option, take possession of the Project and operate and maintain the Project for any lawful purpose. The subcontracting of any operation and maintenance functions is subject to the provisions of paragraph 11 below.

9. AMENDMENTS

Either party may request modifications in the scope of services, terms or conditions of this Agreement. Proposed modifications which are mutually agreed upon will be incorporated by written amendment to this Agreement.

A written amendment may affect a project or projects authorized by this Agreement or may be of general application.

10. ASSIGNMENT AND SUBCONTRACTING

- A. The City will not assign any portion of this Agreement without the written consent of the County, and it is further agreed that said consent must be sought by the City not less than 15 days prior to the date of any proposed assignment.
- B. Any work or services assigned or subcontracted hereunder will be subject to each provision of this Agreement and proper bidding procedures contained therein. The City agrees that it is as fully responsible to the County for the acts and omissions of its subcontractors and of their employees and agents, as it is for the acts and omissions of its own employees and agents.
- C. The City agrees not to enter into any contract or subcontract or any other agreement under this Agreement without the prior written approval of the County.

11. HOLD HARMLESS INDEMNIFICATION, and WORKERS COMPENSATION

- A. The City further agrees that it is financially responsible (liable) for any audit exception which occurs due to its negligence or failure to comply with the terms of the Agreement or County Block Grant Program Policy.

- B. The City agrees to protect and save the County, its elected and appointed officials, agents, and employees while acting within the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising in favor of the City's employees or third parties on account of personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the City and/or its agents, employees, subcontractors or representatives under this Agreement. This indemnification is subject to the limitations of public body liability set forth in Oregon Constitution and Oregon Tort Claims Act.
- C. The City shall maintain Workers Compensation insurance coverage for all non-exempt workers, employees, and subcontractors either as a carrier insured employer or a self-insured employer as provided in Chapter 656 of Oregon Revised statutes. Out-of-state employers must provide Oregon Workers compensation coverage for their workers who work at a single location within Oregon for more than thirty (30) days in a calendar year. Contractors who perform the work without assistance of labor of any employee need not obtain such coverage.

12. CONFLICT OF INTEREST

- A. Interest of Officers, Employees, or Agents - No officer, employee, or agent of the County or City who exercises any functions or responsibilities in connection with the planning and carrying out of the Block Grant Program, or any other person who exercises any functions or responsibilities in connection with the Program, will have any personal financial interest, direct or indirect, in this Agreement, and the City will take appropriate steps to assure compliance.
- B. Interest of Subcontractor and Their Employees - The City agrees that it will incorporate into every subcontract required to be in writing and made pursuant to this Agreement the following provisions:

The Contractor covenants that no person who presently exercises any functions or responsibilities in connection with the Block Grant Program, has any personal financial interest, direct or indirect, in this Contract. The Contractor further covenants that he presently has no interest and will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of his services hereunder. The Contractor further covenants that in the performance of this Contract no person having any conflicting interest will be employed. Any interest on the part of the Contractor or his employees must be disclosed to the City and the County.

13. ENFORCEMENT

- A. Remedies for noncompliance. If the City materially fails to comply with any term of this Agreement whether stated in a Federal statute or regulation, a notice of award, or elsewhere, the County may take one or more of the following actions, as appropriate in the circumstances:

- (1) Temporarily withhold cash payments pending correction of the deficiency by the City or more severe enforcement action by the County.
 - (2) Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance.
 - (3) Wholly or partly suspend or terminate the current award for the City's program.
 - (4) Withhold further awards for the program, or
 - (5) Take other remedies that may be legally available.
- B. Hearings, Appeals. In taking an enforcement action, the County will provide the City an opportunity for such hearing, appeal, or other administrative proceeding to which the City is entitled under any statute or regulation applicable to the action involved.
- C. Effects of Suspension and Termination. Costs of the City resulting from obligations incurred by the City during a suspension or after termination of an award are not allowable unless the County expressly authorizes them in the notice of suspension or termination or subsequently. Other City costs during suspension or after termination which are necessary and not reasonably avoidable are allowable if:
- (1) The costs result from obligations which were properly incurred by the City before the effective date of suspension or termination, are not in anticipation of it, and, in the case of a termination, are noncancellable, and,
 - (2) The costs would be allowable if the award were not suspended or expired normally at the end of the funding period in which the termination takes effect.
- D. Relationship to Debarment and Suspension. The enforcement remedies identified in this section, including suspension and termination, do not preclude the City being subject to "Debarment and Suspension" under E.O. 12549.

14. TERMINATION

- A. This Agreement is subject to immediate termination upon written notice by the Housing and Community Services Division should:
- (1) The City mismanage or make improper or unlawful use of Agreement funds;
 - (2) The City fail to comply with the terms and conditions or to provide work or services expressed herein or the applicable regulations and directives of the Federal Government, State, or County;

- (3) Block Grant funds become no longer available from the Federal Government or the County;
 - (4) City fail to obligate project funds, extenuating circumstances withstanding, subject to an extension granted under Section 3, B by no later than the last day of the program year (September 30th) in which program year the award was made; or
 - (5) The City fail to submit reports or submit incomplete or inaccurate reports in any material respect.
- B. This Agreement is subject to termination upon 30 days written notice by the City should:
- (1) The County fail in its commitment under this Agreement to provide funding for services rendered, as herein provided; or
 - (2) Block Grant funds become no longer available from the Federal Government or through the County.
- C. Otherwise this Agreement will terminate on the latest termination date specified herein and will be subject to extension only by mutual agreement and amendment in accordance with this Agreement.
- D. Upon termination of this Agreement any unexpended balance of Agreement funds will remain with the County.
- E. In the event that termination occurs under paragraph A(1) of this section, the City will return to the County all funds which were expended in violation of the terms of this Agreement.

15. REVERSION OF ASSETS

Upon expiration the City shall transfer to the County any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. It shall also include provisions designed to ensure that any real property under the City's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000 is either:

- A. Used to meet one of the national objectives in \$570.901 until five years after expiration of the agreement.
- B. Disposed of in a manner that results in the County being reimbursed in the amount of the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.

PART II. FEDERAL AND LOCAL PROGRAM REQUIREMENTS

1. APPLICABLE REGULATIONS

To the extent applicable to the City's acceptance and use of funds under this Agreement, the City shall comply with the policies, guidelines and requirements of OMB Circulars A-87, A-110, A-122, A-128 (implemented at 24 CFR Part 44) and applicable sections of 24 CFR Part 85, (implemented in 24 CFR Part 570.502).

2. PROCUREMENT STANDARDS

- A. In awarding contracts pursuant to this Agreement, the City will comply with all applicable requirements of local and state law for awarding contracts, including but not limited to procedures for competitive bidding, contractor's bonds, and retained percentages. In addition, the City will comply with the requirements of Uniform Administrative Requirements as described in 24 CFR 570.502; and with Executive Order 11246 regarding nondiscrimination bid conditions for projects over \$10,000.
- B. The City agrees to submit to the Housing and Community Services Division copies of all plans, specifications and change orders in connection with the project. No plan specification or change order will be used or implemented if it increases the total project cost, without prior written approval from the Housing and Community Services Division.

2. ENVIRONMENTAL REVIEW

- A. National Environmental Policy Act and Related Laws and Authorities as Implemented - The County retains environmental review responsibility for purposes of fulfilling requirements of the National Environmental Policy Act as implemented by HUD Environmental Review Procedures (24 CFR Part 58). The County may require the City to furnish data, information and assistance for the County's review and assessment in fulfillment of the County's responsibilities under 24 CFR Part 58.
- B. Satisfaction of Environmental Requirements - Project execution under this Agreement by either the County or the Agency shall not proceed until satisfaction of all applicable requirements of the National Environmental Policy Acts.

3. NONDISCRIMINATION

A. General

The City will comply with all federal, state and local laws prohibiting discrimination on the basis of age, sex, marital status, race, creed, color, national origin, handicap, or familial status. These requirements are specified in Section 109 of the Housing and Community Development Act of 1974; Civil Rights Act of 1964, Title VI; Civil Rights Act of 1968, Title VIII; Executive Order 11063;

Executive Order 11246; and Section 3 of the Housing and Urban Development Act of 1968. Specifically, the City is prohibited from taking any discriminatory actions defined in the HUD Regulations at 24 CFR 570.601(b) (1-3) and will take such affirmative and corrective actions as required by the Regulations at CFR 570.601(b) (4). These requirements are summarized in the following paragraphs:

B. Program Benefit

The City will not discriminate against any resident of the project service area by denying benefit from or participation in any block grant funded activity on the basis of race, color, sex, national origin, handicap, age, marital status and familial status. (Civil Rights Act of 1964, Title VI; Civil Rights Act of 1968, Title VII; Section 109, Housing and Community Development Act of 1974; Section 504, Rehabilitation Act of 1973 as amended).

C. Fair Housing

The City will take necessary and appropriate actions to prevent discrimination in federally assisted housing and lending practices related to loans insured or guaranteed by the federal government. (Civil Rights Act of 1968, Title VIII as amended, Executive Order 11063, as amended by Executive Order 12259.)

D. Employment

- (1) In all solicitations under this Agreement, the City will state that all qualified applicants will be considered for employment. The words "equal opportunity employer" in advertisements will constitute compliance with this section.
- (2) The City will not discriminate against any employee or applicant for employment in connection with this Agreement because of age, sex, marital status, race, creed, color, national origin, handicap, age, marital status, and familial status, except when there is a bona fide occupational limitation. The City will not refuse to hire, employ or promote, or bar, discharge, dismiss, reduce in compensation, suspend, demote, or discriminate in work activities, terms or conditions because an individual has a physical or mental handicap in any employment in connection with this Agreement unless it can be shown that the particular handicap prevents the performance of the work involved. Such action will include, but not be limited to the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training. (Executive Order 11246 as amended.)
- (3) This Agreement is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968 (12USC 1701u), as amended, the HUD regulations issued pursuant thereto at 24 CFR Part 135, and any applicable rules and orders of HUD issued thereunder prior to the HUD authorization of the Funding Approval.

E. Contractors and Suppliers

- (1) No contractor, subcontractor, union or vendor engaged in any activity under this Agreement will discriminate in the sale of materials, equipment or labor on the basis of age, sex, marital status, race, creed, color, national origin, handicap, age, marital status, and familial status. No contractor, subcontractor, union or vendor engaged in any activity under this Agreement will refuse to hire, employ or promote, or bar, discharge, dismiss, reduce in compensation, suspend, demote or discriminate in work activities, terms or conditions because an individual has a physical or mental handicap in any employment in connection with this Agreement unless it can be shown that the particular handicap prevents the performance of the work involved. Such practices include upgrading, demotion, recruiting transfer, layoff, termination, payrate, and advertisement for employment. (Executive Order 11246 as amended)
- (2) To the greatest extent feasible, the City will purchase supplies and services for activities under this Agreement from vendors and contractors whose businesses are located in the area served by block grant funded activities or owned in substantial part by project area residents. (Section 3, Housing and Community Development Act of 1968, as amended.)

4. PROPERTY MANAGEMENT

The City as a subgrantee agrees that any real property, equipment or supplies purchased wholly or in part with program funds will be managed under the same guidelines applicable to the County, the grantee, in accordance with 24 CFR 570.505 (real property), 24 CFR Part 85.32 (equipment), and 24 CFR Part 85.33 (supplies).

5. LABOR STANDARDS

The City will require that project construction contractors and subcontractors pay their laborers and mechanics at wage rates in accordance with the Davis-Bacon Act, as amended (40 USC sections 276a - 276a5) as well as HUD requirements as pertaining to such contracts and the applicable requirements of the regulations of the Department of Labor under 29 CFR Parts 3 and 5, governing the payment of wages and the ratio of apprentices and trainees to journeymen: Provided, that if wage rates higher than those required under such regulations are imposed by state or local law, nothing hereunder is intended to relieve the City of its obligation, if any, to require payment of the higher rates. The City shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of 29 CFR Part 5.5.

6. ACQUISITION AND RELOCATION

- A. Any acquisition of real property by a unit of government for any activity assisted under this Agreement which occurs on or after the date of the County's submission of its Block Grant application to HUD will comply with Title III of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (hereinafter referred to as the Uniform Act) (40 USC section 4601) and the Regulations at 24 CFR Part 42 as provided in 24 CFR 570.606.
- B. Any displacement of persons, business, nonprofit organizations or farms occurring on or after the date of the County's submission of its Block Grant application as the result of acquisition of real property assisted under this Agreement will comply with Title II of the Uniform Act and the Regulations at 24 CFR Part 42. The City will comply with the Regulations pertaining to costs of relocation and written policies, as specified by 24 CFR Section 570.606.

7. HISTORIC PRESERVATION

The City will meet the historic preservation requirements of Public Law 89-665 and the Archeological and Historic Preservation Act of 1974 (Pub. L. 93-291) and Executive Order 11593, including the procedures prescribed by the Advisory Council on Historic Preservation in the Regulations at 36 CFR Part 800. Activities affecting property listed in or found to be eligible for inclusion in the National Register of Historic Places will be subject to requirements set forth in HUD Environmental Review Procedures at 24 CFR Part 58.

8. ACCESSIBILITY

Any facility constructed or altered pursuant to this Agreement shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973, as amended, and as implemented by HUD in 24 CFR Part 8.

9. ACTIVITIES FOR WHICH OTHER FEDERAL FUNDS MUST BE SOUGHT

The City may use Community Development Block Grant funds for the provision of public services as described by 24 CFR Section 570.201(e) (8) or for flood or drainage facilities as described in 24 CFR Section 570.201(c) (13); provided that the agency meets the requirements of and follows the procedures outlined in 24 CFR Section 570.607(a) (c).

10. NONPARTICIPATION IN POLITICAL ACTIVITIES

The City will comply with the provisions of the Hatch Act (5 USC Chapter 15).

11. NATIONAL FLOOD INSURANCE

The City may not receive Community Development Block Grant funding for acquisition or construction for use in any area that has been identified as having special flood hazards and is not participating in the National Flood Insurance Program, as provided by Section 3(a) and 202(b) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234) and the Regulations thereunder (44 CFR Chapter 1, Subchapter B, 24 CFR Section 570.605).

12. AIR AND WATER POLLUTION

The City will comply with the provisions of the Clean Air Act, as amended (42 USC Section 7401, et seq.) and the regulations issued thereunder (40 CFR Part 15).

13. LEAD-BASED PAINT POISONING

Pursuant to 24 CFR 570.608, the City will comply with the HUD Lead-Based Paint Regulations (24 CFR Part 35) issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 USC Sections 4831 et seq.) requiring prohibition of the use of lead-based paint (whenever funds under this Agreement are used directly or indirectly for construction, rehabilitation, or modernization of residential structures); elimination of immediate lead-based paint hazards in residential structures; and notification of the hazards of lead-based paint poisoning to purchasers and tenants of residential structures constructed prior to 1978.

14. NONSUBSTITUTION FOR LOCAL FUNDING

The Block Grant Funding made available under this Agreement will not be utilized by the City to reduce substantially the amount of local financial support for community development activities below the level of such support prior to the availability of funds under this Agreement.

15. PUBLIC OWNERSHIP AND LEASEHOLD AGREEMENTS

- A. For agencies which are not municipal corporations it may become necessary to grant the County a property interest where the project calls for the acquisition, construction, reconstruction, rehabilitation or installation of publicly-owned facilities and improvements.
- B. If acting on behalf of the County, private nonprofit entities using Block Grant funds for the purposes described in 24 CFR, Section 570.201 will be required to operate such facilities so as to be open for the use of the general public during all normal hours of operation.

- A. Recor three which
- B. The r from direc
- C. Recor after
- D. Recor retai until with

PART IV. EXHIB

- A-1, A-2.
- B.
- C.
- D.
- E.
- F.

16. PUBLIC INFORMATION

- A. In all news releases and other public notices related funded under this Agreement, the City will include inf identifying the source of funds as the Multnomah Count Program.
- B. For all construction projects the City will erect a du adequately visible sign at the construction site, iden source of funds. The requirement may be waived for co projects of \$5,000 or less.

PART III. EVALUATION AND RECORD KEEPING

1. EVALUATION

- A. The City agrees to participate with the County in any eval or performance report, as designed by the County or the ap Federal agency, and to make available all information requ such evaluation process.
- B. The City agrees to complete the Project Progress Statement by December 31, 1993, June 30, 1994, and December 31, 1994 the Housing and Community Services Division.

2. AUDITS AND INSPECTIONS

- A. The City will cooperate with the County each fiscal ye performing an audit of its Community Development Block The audit will be performed by staff of the County Aud and will conform to the guidelines established in U. S Management and Budget Circular A-128.
- B. The records and documents with respect to all matters this contract will be subject at all times to inspecti audit by the County, Federal or State officials so aut during the performance of this contract and during the retention specified in this Part III.

3. RECORDS

In the event the City sponsors multiple projects, each pr maintained under a separate file system and kept in a man by the County. As required by HUD Regulations, 24 CFR Pa City will maintain all records identified in Exhibit F.

4. RETENTION OF RECORDS

As provided in 24 CFR 85.42, required records will be ret. period of 3 years from the date of the submission of the performance report in which the activity is covered, excep

EXHIBIT A-1

Reconstruct SE Harlow Avenue

Project Number 93-3Project Year 1993LGFS No. 5534BUDGET SUMMARY
Community Development Block GrantLegal Name of Entity City of TroutdaleAddress: 104 S.E. KiblingCity: Troutdale State Oregon Zip 970601. BUDGET LINE ITEMS:A. PERSONNEL SERVICES:

1. Number of Employees	2. Job Title	3. Total Salary	4. Portion Chargeable to Community Development Block Grant
		\$	\$
5. Subtotal		\$	\$
6. Extra Help/Overtime			
7. Fringe Benefits			
8. TOTAL PERSONNEL COSTS		\$	\$

B. MATERIALS AND SERVICES:

9. Office Supplies		\$
10. Operating Supplies		
11. Communications		\$
12. Travel and Training		
13. Legal and Public Notices		
14. Professional Services	\$	\$ -0-
15. Construction Contracts	\$	\$ 34,350.00
16. Other: Exhibits/Fixtures	\$	\$
17. TOTAL MATERIALS AND SERVICES		\$ 34,350.00

C. CAPITAL OUTLAY:

19. Capital Outlay:

Quantity	Item	Total Cost
		\$

20. Real Property Acquisition:

	\$
--	----

21. TOTAL CAPITAL OUTLAY

\$

22. TOTAL HOUSING & COMM. DEVELOPMENT AWARD \$ 34,350.00

II. SOURCES OF PROJECT FUNDING:

1. Federal	\$
2. State	
3. Local Match	\$ 34,350.00
4. County	\$
5. In-Kind Service & Supply	\$
6. Other (detail)	
7. Subtotal	\$ 34,350.00
8. Housing & Comm. Dev.	\$ 34,350.00
9. TOTAL PROJECT COST	\$ 68,700.00

III. AUTHORIZATION:

Date

Authorized Signature for Project

Date

Authorized Signature for Project

COUNTY USE ONLY

Reviewed and approved by Multnomah County Community Development Section
on _____, 19____ by _____.

Signature

EXHIBIT A-2

Reconstruct SE Dora Avenue

Project Number 93-4Project Year 1993LGFS No. 5535, 5536BUDGET SUMMARY
Community Development Block Grant

Legal Name of Entity Troutdale
 Address: 104 S.E. Kibling
 City: Troutdale State Oregon Zip 97060

1. BUDGET LINE ITEMS:A. PERSONNEL SERVICES:

1. Number of Employees	2. Job Title	3. Total Salary	4. Portion Chargeable to Community Development Block Grant
		\$	\$
5. Subtotal		\$	\$
6. Extra Help/Overtime			
7. Fringe Benefits			
8. TOTAL PERSONNEL COSTS		\$	\$

B. MATERIALS AND SERVICES:

9. Office Supplies		\$
10. Operating Supplies		
11. Communications		\$
12. Travel and Training		
13. Legal and Public Notices		
14. Professional Services	\$	\$
15. Construction Contracts	\$	\$ 50,650.00
16. Other: Exhibits/Fixtures	\$	\$
17. TOTAL MATERIALS AND SERVICES		\$ 50,650.00

C. CAPITAL OUTLAY:

19. Capital Outlay:

Quantity	Item	Total Cost
		\$

20. Real Property Acquisition:

	\$
--	----

21. TOTAL CAPITAL OUTLAY

22. TOTAL HOUSING & COMM. DEVELOPMENT AWARD \$ 50,650.00

II. SOURCES OF PROJECT FUNDING:

1. Federal	\$
2. State	
3. Local Match	\$ 50,650.00
4. County	\$
5. In-Kind Service & Supply	\$
6. Other (detail)	
7. Subtotal	\$ 50,650.00
8. Housing & Comm. Dev.	\$ 50,650.00
9. TOTAL PROJECT COST	\$101,300.00

III. AUTHORIZATION:

Date

Authorized Signature for Project

Date

Authorized Signature for Project

COUNTY USE ONLY

Reviewed and approved by Multnomah County Community Development Section
on _____, 19____ by _____.

Signature

SCOPE OF SERVICES

The City and the County agree to facilitate the completion of the project.

See attached Budget Summary (Exhibit A) for specific breakdown of budget line items.

The scope of the services to be performed under this contract consist of the following:

(A) PROJECT ACTIVITIES

- (1) The City with the advice of the County will prepare all necessary plans, specifications and bid documents for the project. All specifications and drawings will be in conformance with current City standards and general specifications set forth in the City's Community Development Grant application for this project.
- (2) The City will submit these materials and estimates to the County for review and comment at least five (5) working days before requesting bids for construction.
- (3) The City with the advice of the County will appropriately bid, award the contract, and contract for construction of the project. In such a contract the City will assume the rights and responsibilities of owners of the project, except that the County will provide funds for the improvement generally described below.
- (4) In the event not all improvements can be made within the project funds, the City and the County will jointly determine the priority of the improvements to be made. The specific projects to be made under this Agreement consist of:
 - (a) Reconstruct SE Harlow Avenue - Reconstruct 250 L.F. of SE Harlow Avenue between 2nd St. and 3rd St. including widening and constructiong curbs, gutters, sidewalks, retaining wall and storm drainage facilities.
 - (b) Reconstruct SE Dora Avenue - Reconstruct 580 L.F. of SE Dora Avenue between 5th St. and 8th St. including widening pavement and adding curbs, gutters, sidewalks, retaining wall and storm drainage facilities.
- (5) Prior to entering into any subcontract under this Agreement, the City will forward to the County copies of all contract documents for approval.

- (6) The City will designate a person or persons to provide project management during construction. The construction manager will make periodic visits to the construction site during construction to observe the progress and quality of the construction work and to determine if the results of the construction work are in accordance with this agreement and the drawings and specifications of the Construction Documents. On the basis of on-site observations, the construction manager will endeavor to guard the County and City against apparent defects and deficiencies in the construction work.
- (7) The City will provide documentation to the County at project completion showing that the project activities were completed in accordance with this Agreement. The City will provide the County with one set of final record documents ("As-Built" plans) which are stamped, certified, and signed.
- (8) In addition to the records referred to in Part III of this Agreement, the City will maintain records of the hours worked and rates of compensation for all personnel performing work under this Agreement.
- (9) The City will perform all necessary and appropriate community information activities.

B. PROJECT COORDINATION

The project will be coordinated by City staff according to Part I, number 4 of this Agreement, and in compliance with 24 CFR 570.502 and all other federal, state and local laws. Project coordination responsibilities will include but not be limited to the following:

- (1) The City will perform all necessary and customary functions in the management and supervision of City personnel for all work performed under the Agreement. The City will compensate City staff with City funds for all work performed under this Agreement.
- (2) Project activities will be completed in compliance with the terms of this Agreement and applicable state and federal regulations. Specific project activities which trigger formal procedural regulation include the following: Sub contracting, Conflict of Interest, Procurement, Nondiscrimination, Property Management, Labor Standards, and Public Information.

EXHIBIT C

Project No. 93-3, 93-4,

Project Year 1993

LGFS No. 5534, 5535, 5536

AUTHORIZATION SIGNATURE CARD

Program Name:

Reconstruct SE Harlow Avenue, Project (93-3)

Reconstruct SE Dora Avenue, Project (93-4)

Applicant's Name The City of Troutdale

Address 104 SE Kibling

City, State, Zip Troutdale, Oregon 97060

Telephone Number 665-5175

SIGNATURE OF INDIVIDUALS AUTHORIZED TO SIGN FINANCIAL DOCUMENTS:

Any TWO signatures required to sign any financial document. We suggest you authorize more than two persons so that any two of them could sign in the absence of the others.

NAME (TYPED)

SIGNATURE

I certify that the signatures above are of the individuals authorized to execute financial documents.

Date _____

Signature of Authorized Official _____

Title of Authorized Official _____

EXHIBIT D

VOUCHER REQUEST

Report period: _____ to _____ Voucher Request No.: _____

Project Title: _____ Project No. _____

Check when this is final Request: _____ LGFS No.: _____

FROM _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Contact Person: _____ Telephone _____

Attached to this Voucher Request is the Project Progress Statement which pertains to the same report period.

BUDGET CATEGORY	1. APPROVED BUDGET CDBG	2. EXPENDED THIS PERIOD	3. EXPENDED TO DATE	4. PERCENT EXPENDED TO DATE
	\$	\$	\$	

TOTALS

RECEIVED TO DATE: _____	EXPENDED THIS PERIOD: _____
PAYMENTS IN TRANSIT: _____	(LESS % RETENTION): _____
UNTAPPED BALANCE: _____	VOUCHER AMOUNT REQ.: _____

CERTIFICATION: I certify that to the best of my knowledge and belief, this report is correct and complete, and that all expenditures are for the purpose set forth in the grant award documents. Supporting documentation for all expenditures cited in this request are on file at our office.

AUTHORIZED
SIGNATURE

NAME

DATE

Do not write below this line.

Reviewed and Approved _____ Date to Finance _____

This progress report is due December 31, 1993, June 30, 1994, and December 31, 1994.

EXHIBIT E

Project No. : _____

Voucher Request No. : _____

PROJECT PROGRESS STATEMENT

Prepared by : _____ Telephone No. : _____

List all activities that were listed on your original PROJECT ACTIVITY SUMMARY (See Contract). Indicate status and describe progress which occurred during report period. Please describe any problems encountered and remedial actions. Attach additional pages as needed.

Name of Activity	Status*	% Complete	Description of Progress

Comments

* On time
Ahead of Schedule
Late

REQUIRED RECORDS

- A. Financial Management - Such records will identify adequately the source and application of funds for activities within this Agreement, in accordance with the provisions of 24 CFR 85.20. These records will contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays, and income.
- B. Citizen Participation - Narrative and other documentation describing the process used to inform citizens concerning the amount of funds available, the ranges of project activities undertaken, and opportunities to participate in funded block grant projects.
- C. Relocation - Indication of the overall status of the relocation workload and separate relocation record for each person, business, organization, and farm operation displaced or in the relocation workload.
- D. Property Acquisition - City files must contain the following records:
 - (1) Official Determination to Acquire - A citation of the action that constitutes the official determination to acquire, the date of the action, and the applicable HUD grant number.
 - (2) Notice of Intent to Acquire the Property - A copy of the notice, citation of the date of transmittal to owner, and evidence of receipt by the owner.
 - (3) Preliminary Acquisition Notice - A citation of the date of transmittal to the owner and evidence of receipt by owner. (NOTE: HUD reviewer will need to be assured that notice actually was transmitted.)
 - (4) Invitation to Accompany Appraiser - Evidence that owner was invited to accompany each appraiser on his inspection of the property.
 - (5) Appraisal Reports - A copy of each appraisal report, including reviewer's report, on which determination of just compensation was based.
 - (6) Determination of Just Compensation - A copy of the resolution, certification, motion or other document constituting the determination of just compensation.
 - (7) Purchase Offer - A copy of written purchase offer of just compensation, including all basic terms and conditions of such offer, and a citation of the date of delivery to the owner. This date is the initiation of negotiations.

- (8) Statement of the Basis for the Determination of Just Compensation - A copy of the statement and an indication that it was delivered to the owner with written purchase offer.
- (9) Purchase Agreement, Deed, Declaration of Taking, Tenant Waivers - A copy of each such document and any similar or related document utilized in conveyance.
- (10) Settlement Cost Reporting Statement - A copy of the statement.
- (11) Purchase Price Receipt - Evidence of owner receipt of purchase price payment.
- (12) Ninety Days Notice to Surrender Possession of Premises - A copy of the notice. As an alternative, a copy of this notice may be included in the relocation or property management file.

As provided in 24 CFR 570.606, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and HUD's implementing regulations in 24 CFR Part 42 apply to all real property acquisitions by a grantee for an assisted CDBG program activity, regardless of the source of funding for the acquisition itself.

- E. Equal Opportunity - The City will maintain racial, ethnic, and gender data showing the extent to which these categories of persons have participated in, or benefited from, the activities carried out under this Agreement. The City will also maintain data which records its affirmative action in equal opportunity employment, and its good faith efforts to identify, train, and/or hire lower-income residents of the project area and to utilize business concerns which are located in or owned in substantial part by persons residing in the area of the project.
- F. Labor Standards - Records will be maintained regarding compliance of all contractors performing construction work under this Agreement with the labor standards made applicable by 24 CFR 570.603.
- G. Such other records as may be required by the County and/or HUD.

MEETING DATE: OCT 07 1993

AGENDA NO: R-11

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Sheriff's Request to Retain Tax Foreclosed Property

BOARD BRIEFING: Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: _____

Amount of Time Needed: _____

DEPARTMENT: Environmental Services DIVISION: Facil. & Prop. Mgmt.

CONTACT: Larry Baxter TELEPHONE #: 248-3590

BLDG/ROOM #: 421/2nd Floor

PERSON(S) MAKING PRESENTATION: Bob Oberst

ACTION REQUESTED:

[] INFORMATIONAL ONLY [] POLICY DIRECTION [X] APPROVAL [] OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

The Multnomah County Sheriff and the City of Portland Police Bureau request that the property at 5416 SE Flavel Drive be retained for use by a Safety Action Team. The Sheriff would assume responsibility for and control of the property and its future development for community use.

An Order to retain the property is attached.

BOARD OF
COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1993 SEP 27 PM 2:01

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: Robert Christensen Betsy H Wallia

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

*Sent Copy of Orda 93-337 to Larry Baxter
on 10-8-93. & Copy to Larry Aug.*

6/93



Multnomah County Sheriff's Office

12240 N.E. GLISAN ST., PORTLAND, OREGON 97230

**BOB SKIPPER
SHERIFF**

(503) 255-3600

March 12, 1993

Larry Baxter, Director
Multnomah County Tax and Title
2505 SE 11th
Portland, OR 97202

RE: BRENTWOOD-DARLINGTON SAFETY ACTION TEAM SITE LOCATED AT 5416 SE FLAVEL DR.

Dear Mr. Baxter:

I am requesting that the property located at 5416 SE Flavel Dr. be set aside for continued use by Multnomah County Sheriff's Office members assigned to the Safety Action Team as well as Portland Police Bureau members so assigned. Also utilized in the Team office are volunteers, members of probation and parole, as well as community members.

I would assume responsibility and control of the property to be further developed and utilized by the community it serves.

Sincerely,


BOB SKIPPER
Sheriff

RGS/elc/6796-ALAW

Encl

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of the County Retaining
Tax Foreclosed Property for Public Use
by the Sheriff

)
) ORDER 93-337
)

WHEREAS, the Multnomah County Sheriff has filed a request with Tax Title for the County to retain for police use, namely, the Safety Action Team, the following tax foreclosed property:

DARLINGTON
NELY 105' OF SELY 50' OF LOT 4, BLOCK 25
AKA 5416 SE FLAVEL DR
PORTLAND, MULTNOMAH COUNTY, OREGON

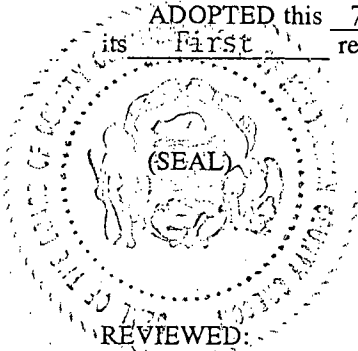
AND, WHEREAS, ORS 275.030, allows the County to retain any property necessary for a public use; and

WHEREAS, the Board determines, based on the Sheriff's request, the public interest will be served by this project and that this property is necessary for the project;

NOW, THEREFORE, IT IS HEREBY ORDERED that the above-described property will be removed from the tax foreclosure list and will be retained by the the County for the above-referenced project.

IT IS FURTHER ORDERED, that at such time as the property is no longer needed for the Safety Action Team of any other governmental use, the property shall immediately be added to the list of properties for the next pending tax foreclosure sale, and the property shall be sold as provided under ORS 275.110, et seq.

ADOPTED this 7th day of October, 1993, being the date of
its First reading before the Board of County Commissioners of Multnomah County, Oregon..



Beverly Stein
Beverly Stein, Chair
Multnomah County

LAURENCE KRESSEL, COUNTY COUNSEL
FOR MULTNOMAH COUNTY, OREGON


By *Matthew O. Ryan*
Matthew O. Ryan
Assistant County Counsel

STATE OF OREGON)
) ss
COUNTY OF MULTNOMAH)

On this 7th day of October, A.D., before me, a Notary Public in and for said County and State, Personally appeared BEVERLY STEIN, personally known to me, Chair of the Board of County Commissioners for Multnomah County, Oregon, authorized to sign official County documents and that the seal affixed to said instrument was signed and sealed on behalf of Multnomah County by authority of its Board of County Commissioners, and the said instrument to be the free act and deed of Multnomah County.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first in this, my certificate, written.




Carrie Anne Parkerson
Notary Public for Oregon

My Commission Expires:
January 24, 1997

BUDGET MODIFICATION NO. DES #4

(For Clerk's Use) Meeting Date OCT 07 1993
Agenda No. R-12

1. REQUEST FOR PLACEMENT ON THE AGENDA FOR _____ (Date) _____

DEPARTMENT Environmental Services DIVISION Transportation
CONTACT Larry Nicholas TELEPHONE 248-5050
*NAME(s) OF PERSON MAKING PRESENTATION TO BOARD Larry Nicholas

SUGGESTED

AGENDA TITLE (to assist in preparing a description for the printed agenda)

(Estimated Time Needed on the Agenda)

2. DESCRIPTION OF MODIFICATION (Explain the changes this Bud Mod makes. What budget does it increase? What do the changes accomplish? Where does the money come from? What budget is reduced? Attach additional information if you need more space.)

☒ PERSONNEL CHANGES ARE SHOWN IN DETAIL ON THE ATTACHED SHEET

Create position of Road Maintenance Systems Administrator to assist in development and monitoring of work plan, pavement management system, performance standards, work standards, NPDES requirement, and other administrative duties as required. A position of Road Maintenance Supervisor will be eliminated and crews will be realigned.

BOARD OF
COUNTY COMMISSIONERS
MULTNOMAH COUNTY
OREGON
1993 SEP 27 PM 2:01

3. REVENUE IMPACT (Explain revenues being changed and the reason for the change)

4. CONTINGENCY STATUS (to be completed by Finance/Budget)

Contingency before this modification (as of _____) \$ _____
(Specify Fund) (Date)
After this modification \$ _____

Originated By	Date	Department Manager	Date
		<i>Betsy H. Williams</i>	9/18/93
Budget Analyst	Date	Personnel Analyst	Date
<i>Shawn Caldwell</i>	9/23/93	<i>Donald H. Hinkley</i>	9/23/93
Board Approval	Date		
<i>Carrie A. Parkinson 10-7-93</i>			

2999E/1

*Original sent to Shawn Caldwell
on 10-7-93.*

EXPENDITURE
TRANSACTION EB []

GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Object	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
--------------------	--------	------	--------	-------------------	----------	-----------------------	--------	-------------------	-------------------	----------------------------------	---------------	-------------

[illegible]

TOTAL EXPENDITURE CHANGE			TOTAL EXPENDITURE CHANGE
--------------------------	--	--	--------------------------

REVENUE
TRANSACTION RB []

GM [] TRANSACTION DATE _____ ACCOUNTING PERIOD _____ BUDGET FY _____

Document Number	Action	Fund	Agency	Organi- zation	Activity	Reporting Category	Revenue Source	Current Amount	Revised Amount	Change Increase (Decrease)	Sub- Total	Description
--------------------	--------	------	--------	-------------------	----------	-----------------------	-------------------	-------------------	-------------------	----------------------------------	---------------	-------------

[illegible]

TOTAL REVENUE CHANGE			TOTAL REVENUE CHANGE
----------------------	--	--	----------------------

DES # 4

5. ANNUALIZED PERSONNEL CHANGES (Compute on a full year basis even though this action affects only a part of the fiscal year.)

[illegible]

6. CURRENT YEAR PERSONNEL DOLLAR CHANGES (calculate costs or savings that will take place within this fiscal year; these should explain the actual dollar amounts being changed by this Bud Mod.)

Permanent Positions, Temporary, Overtime, or Premium	Explanation of Change	Current FY			
		BASE PAY Increase (Decrease)	Increase (Decrease) Fringe	Ins.	TOTAL Increase (Decrease)
Permanent	Create a position of Road Maintenance Systems Administrator and delete position of Road Maintenance Supervisor. Sufficient funds are available as a result of new hires with replacements at a lower salary scale.	NO CHANGES			

REQUEST TO CREATE/RECLASSIFY A POSITION

1. List the proposed duties of the position (please do not copy from the class specification):

- a. Prepare necessary Transportation Division compliance documents for the National Pollutant Discharge Elimination Municipal Storm Water Permit Application (NPDES).
- b. Prepare various planning and budget reports, including section work plan, section program budget and assist with division program budget.
- c. Assist Road Maintenance Manager in technical, administrative and managerial activities, and assume the Road Maintenance Manager's duties in his/her absence.
- d. Direct Roadside Herbicide Spray Program and the East Multnomah County Cities Maintenance Program.

Use the reverse side or attach additional sheets, if needed.

2. State the proposed classification title:

Road Maintenance Systems Administrator

3. Is this a new position? ☒ / YES ☐ / NO

4. If this is an existing position, state the name of the incumbent:

5. Proposed effective date of change: 10/1/93

Hiring Manager: Larry Nicholas

Date: 9/13/93 Dept/Div: DES/Transportation Division

EMPLOYEE RELATIONS DIVISION USE ONLY

Action: ☒ Approved as submitted

☒ Approved for classification title

☐ Denied (for Reclassification Requests only)

Analyst Name

Donald McKinley

Date

9/23/93

DRAFT

ROAD MAINTENANCE SYSTEMS ADMINISTRATOR
(Exempt/Classified)

DEFINITION

To plan, organize, supervise and review the technical and administrative support service activities of a division or major section; to relieve section manager in his/her absence; to provide a variety of management services including, management analysis, finance administration, section planning, and to perform a variety of technical tasks related to assigned area of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Road Maintenance Manager.

Exercises direct supervision over assigned maintenance staff; and exercises technical supervision over assigned clerical and technical staff.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Perform the duties of the Road Maintenance Manager in his/her absence.

Develop and evaluate new maintenance standards to comply with the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit Application.

Coordinate the development and monitoring of the Road Maintenance Section's Yearly Work Plan; including assisting Road Maintenance Supervisors in preparation of their crew plans and compilation of the section plan with the Road Maintenance Manager. Assist in development of a monitoring system with the Division's technical staff; prepare reports relating to the new system.

Assist the Road Maintenance Manager in the preparation of the yearly section budget. This includes preparation and administration, establishing performance measures, work standards, and determining service effort and accomplishment levels; prepare cost estimates for budget recommendations; submit justifications for requests; monitor and control expenditures.

Lead the Road Maintenance Section's involvement in the Division's automated Pavement Management System. Assist the Project Manager in development and implementation of this new management system. Establish objectives and strategy for this program.

Dispatch equipment and crews when required on an emergency basis.

Coordinate the East County Cities Maintenance Program. Duties include coordinating preparation of the yearly program; negotiating the program with city officials; scheduling project completion; supervision over activities; and monitoring progress on the yearly program.

Assist the Road Maintenance Manager in the preparation of the yearly contract overlay program.

Perform management evaluations upon programs in the Road Maintenance Section and other sections in the Division. Work with section managers, supervisors, technical staff and others in preparing management studies of division activities; recommend methods and procedures.

Coordinate the Road Maintenance Section's training program. Conduct needs assessment of section's personnel and determine program to achieve goals. Assist supervisors and maintenance personnel in monthly training activities and in employee development programs.

Direct the section's Roadside Herbicide Spray Program. This includes: Coordinating training of licensed applicators; evaluate the program and prepare herbicide purchase requests; supervise the application of herbicides on county right of way; maintain the roadside herbicide database.

Provide technical support to the Road Maintenance Section.

Coordinate the Division's Training and Education Resource Management System as part of organization's employee development program. Develop criteria for evaluating effectiveness of division's training expenditures. Develop and conduct division training needs assessments; develop and coordinate division training programs.

Evaluate operations and activities of assigned responsibilities; recommend and institute improvements and modifications; prepare various reports on operations and activities; plan and prioritize work objectives and outcomes.

Answer questions and provide information to the public and other government officials; investigate complaints and recommend corrective action as necessary to resolve complaints.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Principles and practices of administrative support services in Transportation agencies.

Pertinent federal, state and local laws, codes and regulations.

Principles and practices of organization, administration, and budget preparation and administration.

Modern office procedures, methods, and computer equipment applications.

Principles and procedures of record keeping and reporting.

Principles of program evaluation and data analysis.

Principles and practices of supervision, training, and personnel management.

Ability to :

Effectively administer a variety of administrative support activities.

Analyze, evaluate, and modify operating methods and procedures.

Collect, compile, and analyze information and data.

Make sound decisions based on research and analysis.

Supervise, train and evaluate assigned staff.

Interpret and apply federal, state and local policies, procedures, laws and regulations.

Communicate effectively, both orally and in writing.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Gain cooperation through discussion and persuasion.

Negotiate with city officials concerning maintenance contracts.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Four years of responsible road maintenance and administrative support experience including at least two years of supervisory experience.

Training:

Equivalent to a bachelor's degree from an accredited college with major course work in public administration, business administration or a related field.

License or Certificate:

Possession of, or ability to obtain an appropriate and valid driver's license.

Possession of, or ability to obtain a Public Pesticide Applicator's license.

MEETING DATE: OCT 07 1993

AGENDA NO: R-13

(Above Space for Board Clerk's Use ONLY)

AGENDA PLACEMENT FORM

SUBJECT: Resolution Amending Resolution No. 90-57 which created Natural Areas Acquisition and Protection Fund

BOARD BRIEFING Date Requested: _____

Amount of Time Needed: _____

REGULAR MEETING: Date Requested: October 7, 1993

Amount of Time Needed: 10 minutes

DEPARTMENT: Environmental Services DIVISION: Park Services

CONTACT: Charles Ciecko TELEPHONE #: 248-5050

BLDG/ROOM #: #425/Parks

PERSON(S) MAKING PRESENTATION: C. Ciecko/N. Chase

ACTION REQUESTED:

☐ INFORMATIONAL ONLY ☐ POLICY DIRECTION ☒ APPROVAL ☐ OTHER

SUMMARY (Statement of rationale for action requested, personnel and fiscal/budgetary impacts, if applicable):

Proposes amending BCC Resolution 90-57 to limit deposits in Capital Improvement & Natural Areas Acquisition and Protection Funds to proceeds from sales of undeveloped and unrestricted county properties and amends review date.

SIGNATURES REQUIRED:

ELECTED OFFICIAL: _____

OR

DEPARTMENT MANAGER: cc. Betty H. Williams

ALL ACCOMPANYING DOCUMENTS MUST HAVE REQUIRED SIGNATURES

Any Questions: Call the Office of the Board Clerk 248-3277/248-5222

*Sent copy of Resolution 93-338 to Dave Boyer.
Charlie Ciecko & Betty Williams on 10-8-93.*

BOARD OF
COUNTY COMMISSIONERS
1993 SEP 27 PM 2:00
MULTNOMAH COUNTY
OREGON



MULTNOMAH COUNTY OREGON

DEPARTMENT OF ENVIRONMENTAL SERVICES
2115 S.E. MORRISON
PORTLAND, OREGON 97214
(503) 248-5000

BOARD OF COUNTY COMMISSIONERS
BEVERLY STEIN • CHAIR OF THE BOARD
DAN SALTZMAN • DISTRICT 1 COMMISSIONER
GARY HANSEN • DISTRICT 2 COMMISSIONER
TANYA COLLIER • DISTRICT 3 COMMISSIONER
SHARRON KELLEY • DISTRICT 4 COMMISSIONER

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: BETSY WILLIAMS, DIRECTOR *B. Williams*
DEPT. OF ENVIRONMENTAL SERVICES

DATE: SEPTEMBER 25, 1993

RE: RESOLUTION REGARDING NATURAL AREAS
ACQUISITION AND PROTECTION FUND (OCTOBER 7)

I. Recommendation/Action Requested:

Recommend **approval** of following amendments to Resolution 90-57, regarding the creation of the Capital Improvement Fund and the Natural Areas Acquisition and Protection Fund:

- Clarify that proceeds to be allocated to Natural Areas Acquisition and Protection Fund are from the sale of **undeveloped**, unrestricted property.
- Establish a review date by the Board of County Commissioners on use of the funds in **three years**.

II. Background/Analysis:

On April 19, 1990, the Board of County Commissioners unanimously adopted Resolution 90-57, which created a Capital Improvement Fund and Natural Areas Acquisition and Protection Fund (Natural Areas Fund) to receive (in equal shares) the proceeds from the sales of "unrestricted county properties" less closing costs.

The resolution further stipulated that in the case of the Natural Areas Fund, expenditures could not be made until a "Natural Areas Plan" had been adopted by the Board. In June 1992, the "Natural Areas Protection and Management Plan" was adopted by Board Resolution 92-102.

Subsequent to Board approval of Resolution 90-57, it became clear that certain wording within the resolution was vague and that when strictly interpreted would unintentionally limit the County's ability to sell certain properties and reinvest proceeds to replace lost facilities. For example, in the event that the County decided to sell an existing facility to reinvest in another facility, under a strict interpretation of Resolution 90-57, 50% of the proceeds of that sale would be deposited to the Natural Areas Fund.

Clearly, this was not the intent of the Board when Resolution 90-57 was adopted. In fact, the basis for Resolution 90-57 centered on the sale of undeveloped or open-space sites. The rationale was that if Multnomah County were to market open spaces, such as the Edgefield Farm (one of the largest pieces of open space within the UGB in Multnomah County), a portion of those proceeds should be reinvested in the acquisition and protection of other sensitive natural areas.

In order to clarify Resolution 90-57 and accurately reflect the Board of County Commissioner's intent, it is recommended that the resolution be amended to specify that 50% of the proceeds only from undeveloped property sales be deposited to the Natural Areas Fund. Further, this resolution recommends a review of the fund by the Board in three years, consistent with the intended transfer of deed of these properties to Metro under the pending transfer intergovernmental agreement.

III. Financial Impact:

The proposed amendment to Resolution 90-57 effectively limits property sale proceeds going into the Natural Areas Fund to those realized from the sale of Edgefield, as Edgefield is the primary undeveloped, unrestricted surplus property in the County's current inventory. The entire 284 acres at Edgefield were appraised in March, 1990 at \$6,618,700. The longterm potential, therefore, for funds to be deposited into the Natural Areas Fund is somewhat in excess of \$3 million. The 1993/94 adopted budget for the Natural Area Fund is \$621,678.

IV. Legal Issues:

Not applicable.

V. Controversial Issues:

The commitment of unrestricted revenues for the acquisition, protection, and management of natural areas is potentially contentious in an era of scarce resources for a variety of public needs. However, the Board of County Commissioners has consistently over time recognized that the preservation of our environment is integral to the health, vitality and quality of life in our community; and this proposed resolution is consistent with that commitment.

VI. Link to Current County Policies:

As referenced above, the Natural Areas Fund provides the mechanism for funding the "Natural Areas Protection and Management Plan," adopted by the Board in 1992. In addition, this item supports County objectives included in the 1993/94 Adopted Budget regarding the protection of the County's natural areas (See budget pages DES-3 and DES-30).

VII. Citizen Participation:

The environmental community has been instrumental in the development and promotion of the County's Natural Areas Fund and Plan. They were actively involved in the adoption of Resolution 90-57; and they have been consulted in the development of the recommended amendment. It is highly probable that they will be present to testify on this item.

In addition, the Central Citizen Budget Advisory Committee reviewed the Natural Areas Fund as part of their 1990 Dedicated Fund Review Report. Their findings were as follows:

This fund was established to receive half of the revenues from sale of County owned property.....the CCBAC finds the fund to be totally insufficient for the need...

VIII. Other Government Participation:

Although the Natural Areas Plan has been excluded for transfer to Metro under the proposed Parks/Expo transfer agreement, Metro is extremely concerned that the County maintain an ongoing role as an advocate and supporter of greenspaces and natural areas in the region. It is anticipated that Metro and the County will work closely and cooperatively in this area.

In the matter of Amending)
Resolution 90-57 which creates) RESOLUTION
a Capital Improvement Fund &)
Natural Areas Protection Fund)

WHEREAS, the BOARD OF COUNTY COMMISSIONERS adopted a "Natural Areas Protection & Management Plan" in June of 1992 as required by Resolution 90-57; and,

WHEREAS, alternative funding sources are not available for the purpose of plan implementation; and;

WHEREAS, it is in the best interest of Multnomah County to clarify BOARD OF COUNTY COMMISSIONERS' intent to avoid delays in sales and disposition of proceeds;

ADOPTED this _____/day of _____, 1993.

By Beverly Stein, Chair

Laurence Kressel
County Counsel
for Multnomah County, Oregon

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

In the Matter of Amending)
Resolution 90-57 which Creates)
a Capital Improvement Fund and)
Natural Areas Protection Fund)

RESOLUTION
93 - 338

WHEREAS, the BOARD OF COUNTY COMMISSIONERS created a Capital Improvement Fund and Natural Areas Protection Fund upon approval of Resolution 90-57 on April 19, 1990; and

WHEREAS, the BOARD OF COUNTY COMMISSIONERS adopted a "Natural Areas Protection & Management Plan" in June of 1992, as required by Resolution 90-57; and

WHEREAS, the BOARD OF COUNTY COMMISSIONERS has an ongoing commitment to the protection of natural areas as identified in the adopted "Natural Areas Protection and Management plan;" and

WHEREAS, alternative funding sources are not available for the purpose of plan implementation; and,

WHEREAS, certain wording in Resolution 90-57 is vague and does not necessarily reflect current BOARD OF COUNTY COMMISSIONERS' intent regarding disposition of proceeds from the sale of specific properties; and

WHEREAS, it is in the best interest of Multnomah County to clarify BOARD OF COUNTY COMMISSIONERS' intent to avoid delays in sales and disposition of proceeds;

NOW, THEREFORE, BE IT RESOLVED that RESOLUTION 90-57 is amended as follows, with bracketed [] words, phrases, or sentences indicating deletion and underlined words, phrases, or sentences indicating additions:

Page 2, Lines 5-9

THEREFORE, BE IT FURTHER RESOLVED, the Board of County Commissioners directs that any proceeds from the sale of undeveloped, unrestricted property (not including land swaps) and interest earnings on the deposited proceeds are to be credited equally to the Capital Improvement Fund and the Natural Areas Acquisition and Protection Fund~~],~~ Proceeds from the sale of developed, unrestricted property (not including land swaps) and interest earnings on the deposited proceeds are to be credited to the Capital Improvement Fund.

Page 2, Lines 20-21

THEREFORE, BE IT FURTHER RESOLVED, that the Board will review the use of the funds deposited to the Capital Improvement Fund and the Natural Areas Acquisition and Protection Fund and the division of money between the funds in [five] three years or upon establishment of a regional funding source for natural areas, whichever occurs first.

ADOPTED this 7th day of October, 1993.



BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By Beverly Stein
Beverly Stein, Chair

REVIEWED:

for Laurence Kressel
County Counsel
for Multnomah County, Oregon

EXHIBIT A

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF MULTNOMAH COUNTY, OREGON

In the Matter of Creating a)	RESOLUTION
Capital Improvement Fund and)	
A Natural Areas Acquisition and)	90-57
Protection Fund and adopting)	
guidelines for receipts and)	
disbursements)	

1 WHEREAS, the Board of County Commissioners may authorize the sale of
2 unrestricted property and/or improvements owned by the County, and;
3

4 WHEREAS, it is financially prudent to restrict use of any proceeds
5 received from the sale of unrestricted property for future capital
6 requirements and the acquisition, protection, and management of natural areas,
7 and;
8

9 WHEREAS, the Board has indicated their intent to relocate certain county
10 functions to a County Government Center, and;
11

12 WHEREAS, the County's Strategic Plan includes a provision for long-range
13 improvement capital planning and for the acquisition, protection, and
14 management of natural areas, and;
15

16 WHEREAS, given the anticipated growth in the region, the need to acquire
17 threatened natural areas is critical now,
18

19 WHEREAS, a need will arise for future capital acquisitions or
20 improvements and for the acquisition, management, and protection of natural
21 areas, and;
22

23 WHEREAS, the Board will authorize the development of a Natural Areas
24 plan by the Department of Environmental Services. The Board intends to adopt
25 a Natural Areas plan in 1991.
26

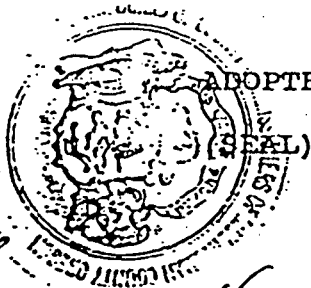
1 THEREFORE, BE IT RESOLVED, that the Board of County Commissioners create
2 a Capital Improvement Fund and a Natural Areas Acquisition and Protection
3 Fund, and;
4

5 THEREFORE, BE IT FURTHER RESOLVED, the Board of County Commissioners
6 directs that any proceeds from the sale of undeveloped, unrestricted property
7 (not including land swaps) and interest earnings on the deposited proceeds are
8 to be credited equally to the Capital Improvement Fund and the Natural Areas
9 Acquisition and Protection Fund,
10

11 THEREFORE, BE IT FURTHER RESOLVED, that the only disbursements made from
12 the Capital Improvement Fund are to be related to the sale or purchase of
13 property and/or improvement included in the Capital Plan.
14

15 THEREFORE, BE IT FURTHER RESOLVED, that the only disbursements made from
16 the Natural Areas Acquisition and Protection Fund are to be related to the
17 acquisition, protection, and management of natural areas included in the
18 Natural Areas Plan adopted by the Board of County Commissioners.
19

20 THEREFORE, BE IT FURTHER RESOLVED, that the Board will review the use of
21 the funds and the division of money between the funds in [five] three years.



ADOPTED THIS 19th DAY OF APRIL, 1990.

BOARD OF COUNTY COMMISSIONERS
FOR MULTNOMAH COUNTY, OREGON

By

Gladys McCoy
Gladys McCoy, Chair

REVIEWED

Laurence Kressel
Laurence Kressel, County Counsel