



# MULTNOMAH COUNTY AGENDA PLACEMENT REQUEST

(revised 12/31/09)

## Board Clerk Use Only

**Meeting Date:** 6/13/13  
**Agenda Item #:** R.3  
**Est. Start Time:** 9:40 am  
**Date Submitted:** 5/29/13

**Agenda Title:** **PUBLIC HEARING and Consideration of a RESOLUTION Establishing Fees and Charges for MCC Chapter 27 Community Services and Repealing Resolution No. 2012-072.**

*Note: If Ordinance, Resolution, Order or Proclamation, provide exact title. For all other submissions, provide a clearly written title sufficient to describe the action requested.*

**Requested Meeting Date:** June 13, 2013 **Amount of Time Needed:** 5 minutes  
**Department:** Non-Departmental **Division:** Chair's Office  
**Contact(s):** Denise Kleim, Senior Business Operations Manager, City of Portland, Bureau of Development Services  
**Phone:** (503) 823-7338 **Ext.**  **I/O Address:** 299/5000/Kleim  
**Presenter(s):** Denise Kleim

## General Information

### 1. What action are you requesting from the Board?

Public Hearing and adopt resolution effective July 1, 2013, to increase environmental soils fees in the planning area serviced by the City of Portland under intergovernmental agreement and repealing Resolution No. 2012-072.

### 2. Please provide sufficient background information for the Board and the public to understand this issue. Please note which Program Offer this action affects and how it impacts the results.

The City of Portland provides plan review, permit issuance, and inspection services in certain areas of unincorporated Multnomah County under an IGA which stipulates that fees charged for those services must cover the full cost of their provision. One of the programs that has been delegated to the City is the subsurface sewage (environmental soils) program, in which the City permits and inspects cesspools, septic tanks, and other localized sewage disposal systems. The City serves all of Multnomah County for this program and is compensated via revenues that the bureau collects from program permit fees.

Since the end of the Mid-County sewer hookup program in 1998, environmental soils permit revenues have dropped substantially. Fee increases were implemented in FY 1999-2000 to bring the fees up to the State of Oregon fee schedule, and in FY 2001-02 staffing was reduced to match the workload. Fees were increased by 57% in FY 2004-05 and more modestly in subsequent years. By

the end of FY 2010-11, the program had a cumulative deficit of approximately \$1.4 million. The Bureau of Development Services (BDS), in order to eliminate the deficit and improve the program's cost recovery, raised the fees by 70% in FY 2011-12.

In 2012, BDS worked with Planning Director Karen Schilling to develop a plan to eliminate the ongoing deficit for Environmental Soils program. The plan calls for 10% fee increases through FY 2016-17 with the deficit being eliminated in FY 2019-20.

At the end of FY 2012-13, the program is projected to have a cumulative deficit of approximately \$1.3 million. The City of Portland is therefore proposing to continue the plan proposed in 2012 and to increase environmental soils fees by 10% beginning July 1, 2013 in order to address the program deficit and maintain full cost recovery as required by the IGA.

BDS is continuing a comprehensive approach to its work focused on addressing service levels, funding, and staffing issues. Key elements of this effort include:

- Seeking efficiencies in bureau programs and services.
- Closely monitoring finances.

**3. Explain the fiscal impact (current year and ongoing).**

The fee changes cover actual costs of services as required by the IGA.

**4. Explain any legal and/or policy issues involved.**

Complies with ORS 294.160.

**5. Explain any citizen and/or other government participation that has or will take place.**

The City has held and the County will hold a public hearing as required under ORS 294.160.

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## Required Signature

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**Elected Official or**

**Department/**

**Agency Director:**

**Jenny Madkour /s/**

**Date: 5/29/13**